Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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Recommended Citation
PROCEEDINGS
OF THE
Normal School Board
OF THE
STATE OF ILLINOIS

At DeKalb, December 6, 1922
At Springfield, April 5, 1923

(Printed by Authority of the State of Illinois)
STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

A. M. Shelton, Director of Registration and Education, Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction, Springfield, Secretary

APPOINTED MEMBERS

1917-1921
Frank E. Richey, LaSalle
Henry A. Neal, Charleston
Elmer T. Walker, Macomb

1917-1923
*Frank B. Stitt, El Paso
**Grace S. Wykes, Benton
William B. Owen, Chicago

1919-1925
Roland Bridges, Carbondale
Charles L. Capen, Bloomington
John C. Allen, Monmouth

PRESIDENTS OF NORMAL SCHOOLS

David Felmley, A. B., LL. D., L. H. D.,
Illinois State Normal University, Normal

Henry W. Shyrock, Ph. B.,
Southern Illinois State Normal University, Carbondale

J. Stanley Brown, A. B., LL. D.,
Northern Illinois State Teachers’ College, DeKalb

Livingston C. Lord, A. M., LL. D.,
Eastern Illinois State Teachers’ College, Charleston

Walter P. Morgan, A. B., A. M.,
Western Illinois State Teachers’ College, Macomb

*Appointed in 1919.
**Appointed in 1922.
MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD
DeKalb, Illinois,
DECEMBER 6, 1922.

The Normal School Board met in DeKalb, December 6, 1922, at ten o'clock.

The following persons were present:

Messrs. Allen, Bridges, Capen, Neal, Owen, Stitt, Walker, Blair, Shelton and Mrs. Wykes.

Mr. Richey's absence was due to illness.

All of the College Presidents were present.

The minutes of the previous meeting were approved as printed.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

I. STUDENTS.

Attendance, Fall Term, 1922-1923, 12 weeks.

<table>
<thead>
<tr>
<th>College Department</th>
<th>Total</th>
<th>Training Department</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students of college rank</td>
<td>430</td>
<td>367</td>
<td></td>
</tr>
<tr>
<td>Students below college rank</td>
<td>174</td>
<td>270</td>
<td></td>
</tr>
<tr>
<td>Total all students and pupils</td>
<td>765</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Increase in Senior College in 1922 (the second year of its existence) over 1921 22 per cent

Increase in Junior College in 1922 over 1921 12 per cent

Increase in students of college rank in 1922 over 1921 13 per cent
While our increase in attendance is less than we expected, the quality is better than for several years. While not all causes for the smaller increase than was hoped can be given, it may be said that there is not one good road leading into Charleston. Greenup, Casey, Martinsville, and Marshall are all on a fine road leading to Terre Haute and students from some or all of these places go daily to the Normal School at Terre Haute.

Then, we offer no commercial work and our facilities for teaching Manual Arts, Home Economics, and Agriculture are very limited as are our offerings in Music. These subjects attract many students. The head of our Manual Arts Department, a very careful and conservative man, believes that our new building will add two hundred to our enrollment. We have never offered extension courses nor correspondence work, and in my judgment should not, which greatly affects our totals of enrollment.

II. The Faculty.

I wish to report the following resignations since the last meeting of the Board:

Miss Agnes Stewart—Instructor in Physical Education $1,800
Miss Ruth Jessup—Training Teacher in History 2,214

Miss Ruth Marguerite Phillips was appointed instructor in school music at $2,000 for 36 weeks to take the place of Miss Ruth E. Major, who was granted a leave of absence at the last meeting of the Board.

Miss Grace Woody was appointed instructor in physical education at $1,800 for 36 weeks to fill vacancy on account of Miss Stewart's resignation.

Miss Mary Harden was appointed training teacher in history at $2,160 for 36 weeks to fill vacancy on account of Miss Jessup's resignation.

We are asking for the biennium a large increase to our present faculty. The institution is now a teachers college and, if operated as such, must have a faculty sufficiently large to do college work—the amount and quality of work which commends itself to other colleges and to the universities. While our attendance seems far from justifying such an increase, instructors are required for small classes just the same as for large ones. If Hebrew is offered, a teacher of Hebrew should be supplied.

III. The Organization.

In the Manual Arts Department especially, and also in the Home Economics Department, we need new additional help and equipment to carry on the work as planned for the winter and spring terms, and it is hoped that requisitions will be promptly approved so that the work in these courses need not be delayed. This need arises because of increased enrollment in our special college curriculums in Manual Arts and Home Economics. Certain work in our Art Department has not been done in this biennium because we were obliged to drop one teacher on account of lack of funds.

The Summer Term. While the attendance in our First Summer Term, 1922, was 38 less than in 1921, we offered a six weeks mid-spring term in 1922 in which we enrolled 93 students, and in comparing the two years this enrollment should be added to the first term in 1922.

Forty-seven counties in Illinois, five other states, and one foreign country were represented in our summer school.

The classes were too large because of lack of money to employ a sufficient number of teachers, and as it is we must and do employ some teachers at a very low salary.

IV. The Curriculum.

The four-year college curriculums are now fully established and the interest aroused in these curriculums promises a steady increase in enroll-
ment. As stated under "The Organization," we are greatly in need of equipment in certain departments to carry on the work of the present year; and in anticipation of the increased enrollment which is certain to come in these college curriculums, the proper equipment and number of teachers should be provided.

V. BUILDINGS AND GROUNDS.

There is imperative need of a new building for Manual Arts and Home Economics. The work in these fields is now done in a small building and an attic. A new gymnasium is greatly needed. We have asked for both these buildings in our budget. The equipment of our teachers' colleges should be at least as good as that in our best high schools.

Work on our power plant is not yet begun, nor on the addition to our elementary school. This addition was greatly needed in our last summer term and will be next summer. However, I believe that the plant and addition will be completed in time for the next year's work.

VI. AUXILIARY ENTERPRISES.

Report for PEMBERTON HALL for six months—April 1 to September 30, 1922.
Cash in fund March 31, 1922 .................................................. $ 4,861.82
Cash received during the six months:
Room rent ............................................................... $ 3,388.00
Board ................................................................. 10,348.00
Guest fees ............................................................ 296.10
Miscellaneous ......................................................... 160.95 14,193.05

Expenditures during the six months:
Salaries and wages ..................................................... $ 3,171.03
Office expenses ........................................................ 201.31
Food supplies ........................................................... 5,860.98
Heat ................................................................. 1,693.54
Water ................................................................. 103.64
Electric current ....................................................... 221.36
Gas ................................................................. 10.45
Laundry ............................................................... 483.32
Miscellaneous operating expenses ......................... 788.02
Repairs to buildings and equipment ................. 1,886.90
New furniture and equipment .......................... 540.47 14,961.02

Cash in fund September 30, 1922 ........................................ $4,093.85

TEXTBOOK LIBRARY AND SCHOOL STORE
Report for the six months—April 1 to September 30, 1922.
Cash in fund March 31, 1922 ...................................... $ 1,116.88
Cash received during the six months:
Book rent ............................................................... $1,577.00
Sale of textbooks .............................................. 220.40
Sale of miscellaneous school supplies ........... 712.68 2,510.08

Expenditures during the six months:
Salaries and wages ..................................................... $ 335.53
Office supplies ........................................................ 16.40
Textbooks ............................................................ 1,995.93
Refund of book rent ............................................. 3.00
Miscellaneous school supplies for sale ............ 441.46 2,792.32

Cash in fund September 30, 1922 ...................................... $834.64
Report for STUDENTS LOAN FUND for six months—April 1 to September 30, 1922.
Cash in fund March 31, 1922 $1,380.02
Receipts for the six months:
Notes Paid—Principal $728.15
Interest 54.52
Loans for the six months $2,162.69
Cash in fund, March 31, 1922 400.00
Notes receivable outstanding September 30, 1922 1,554.10
U. S. Liberty Bond 500.00
Total amount of fund September 30, 1922 $3,816.79

Report for THE ADELIA CAROTHERS FUND for six months—April 1 to September 30, 1922.
Cash in fund March 31, 1922 $155.97
Notes paid—Principal $50.00
Interest 3.00
Cash in fund September 30, 1922 208.97

BUDGET FOR BIENNIUM 1923-1925

<table>
<thead>
<tr>
<th></th>
<th>1923-1924</th>
<th>1924-1925</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular year</td>
<td>$169,594</td>
<td>$173,194</td>
</tr>
<tr>
<td>Summer Terms</td>
<td>21,000</td>
<td>21,000</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>Travel</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>Operation</td>
<td>24,000</td>
<td>24,000</td>
</tr>
<tr>
<td>Repairs and Equipment</td>
<td>36,100</td>
<td>28,100</td>
</tr>
<tr>
<td>Permanent Improvements</td>
<td>475,000</td>
<td></td>
</tr>
<tr>
<td>Total Direct Appropriations</td>
<td>728,894</td>
<td>249,294</td>
</tr>
<tr>
<td>Indirect Appropriation for Printing</td>
<td>3,500</td>
<td>3,500</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$732,194</td>
<td>$252,794</td>
</tr>
</tbody>
</table>

IX. SUMMARY.—Action of the Board is requested to cover:
1. Acceptance of resignations of Miss Stewart and Miss Jessup.
2. Approval of appointments of Miss Phillips, Miss Woody, and Miss Harden.
3. Approval of proposed budget.

Respectfully submitted,
L. C. LORD, President.

The resignations of Miss Agnes Stewart and Miss Ruth Jessup were received by the Board. The Board approved the following recommendations in his report:
1. Miss Ruth Marguerite Phillips as instructor in music at $2,000 for 36 weeks.
2. Miss Grace Woody as instructor in physical training at $1,800 for 36 weeks.
3. Miss Mary Harden as training teacher in history at $2,160 for 36 weeks.

The Board approved of the budget as presented by President Lord in his report.
President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois
December 6, 1922

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers' College:

I. Students

<table>
<thead>
<tr>
<th>ENROLLMENT, FALL QUARTER, 1920</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department:</td>
</tr>
<tr>
<td>Students, College Rank:</td>
</tr>
<tr>
<td>Men and Boys</td>
</tr>
<tr>
<td>---------------------------</td>
</tr>
<tr>
<td>66</td>
</tr>
<tr>
<td>45</td>
</tr>
<tr>
<td>21</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Students, High School Rank:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men and Boys</td>
</tr>
<tr>
<td>---------------------------</td>
</tr>
<tr>
<td>232</td>
</tr>
<tr>
<td>298</td>
</tr>
</tbody>
</table>

II. Faculty

At the last meeting of the Board, the President was authorized to employ six additional members of the faculty as rapidly as the finances permitted. The finances permitted the employment of only two additional members of the faculty to fill the vacancies since the last meeting of the Board.

Mr. Fred Carlson is recommended to take the place of Mr. S. R. Arseneau whose death occurred during the summer. Mr. Carlson is a graduate of the Normal University at Normal, Illinois, has had experience in high schools, is a man of maturity, and well equipped for the position of Assistant Professor of Geography. We recommend that his salary be $1800 for 36 weeks.

Miss Margaret Curtis, A. M., Yale University, is recommended to take the place of Miss Evelyn Boyd who resigns to go to the State College of Iowa. Miss Curtis has had experience as a high school teacher, has had extended travel, and is in every way well equipped to do the work in the Department of English. We recommend that her salary be $2500 for 42 weeks.

Mr. C. M. Hobart, A. M., University of Illinois, is recommended as an additional teacher of Mathematics and Psychology. Mr. Hobart has had
experience in teaching in Cornell University, the University of Wisconsin, and the University of Illinois, and is well prepared to do this work. We recommend that his salary be $2500 for 42 weeks.

Miss Anne Muse, P. H. B., Oberlin College, is recommended as an additional teacher in English and Physical Education for Women. Miss Muse has had extended experience as a high school teacher of English and Physical Education, and is well prepared for this work. We recommend that her salary be $1500 for 36 weeks.

Our finances will not permit the employment of more teachers before the appropriation is made for the next Biennium, but it will be very necessary that these additional teachers be employed to care for the largely increased enrollment in the institution.

III. The Organization

The summer quarter recorded the largest number of students ever enrolled in this institution at any one time. The opening of one training school during the entire summer quarter met with a very hearty approval of the principals and superintendents and teachers of northern Illinois, because it supplied an opportunity for many people to secure expert direction in practice teaching who could not avail themselves of such a privilege during the regular year without giving up their earning. No single change in the summer quarter made thus far has met a more hearty response than this, and we hope that conditions henceforth may render it possible to maintain one of the training schools in complete operation during the entire summer quarter of twelve weeks.

The fall quarter opened September 11, and shows a gain of thirty-five per cent in students of college grade over the year 1920, and twenty per cent over the year 1921. We have enrolled in the college proper more than one hundred men. It is evident to us that the extension of the course of study and the training of men to accept positions as principals and superintendents of small towns, and at the same time prepared to coach various athletic games, will bring to the institution an increasing number of men. It is clear to us that there is beginning to be a return of men to the teaching profession in larger numbers since the war unrest is beginning to subside.

The boarding and living conditions of the student body are better than they were last year, although there is a constant effort on the part of parents to secure places in the dormitory for their daughters to live. If our dormitory were large enough to house one hundred and fifty more women, every space would be taken before the middle of the next year. The boarding accommodations for students throughout the town have very greatly improved, although the prices which the students have to pay are almost as great as they were during the war.

IV. The Curriculum

The present catalogue contains all the curriculum changes worked out by members of the faculty in the various departments of work. Four years of work leading to a degree are now offered in Art, Music, and Home Economics. A general four-year course is offered to men and women looking forward to high school teaching. A two-year course in Industrial Arts is offered to men looking forward to doing work in the field of manual training. The largest group of students, more than all other groups, is found in the general two-year course, which receives high-school graduates and trains them for teachers in the elementary schools in two years. It is this course which will always be larger than the rest because of the very large number of teachers whose term of service in this field is so short, the average in Illinois being less than five years.

The curriculum for the high school group is somewhat narrow, and is intended to be more intensive than a curriculum in a larger high school group. It prepares students well for entering upon college work, and gives sufficient opportunity for practice work on the part of students who are about ready to take their degrees, and before receiving them must show that they can do satisfactory work in teaching.
V. BUILDINGS AND GROUNDS

Few changes have been made since the last meeting of the Board on the grounds, except the repairs made on the cement walks around the Training School Building, and a few changes made in the roadway about the Main Building by cutting off the sharp angles in order to reduce the danger of collision. Part of this work has been completed very recently. Further work of this kind we shall recommend to be made a part of the next budget, so that the roadways through the grounds and about the building may be made to conform to an automobile traffic, rather than to a horse and buggy traffic for which they were originally intended.

We have received an abundance of coal since the opening of school in September, and at a price somewhat lower than the coal last year. There seems to be no difficulty now in getting coal. The coal handling device which gave so much concern last year because it was poorly constructed, has been repaired and put in shape, and is now satisfactory.

VI. AUXILIARY ENTERPRISES

The dormitory for women is filled with a waiting list all the time. The most important change made there is in the completion of the fire escapes on all the floors except the top floor. Passage-ways have been constructed by our carpenter from the corridors out to the fire escapes. When these passage-ways had to be through a student’s room, a separate plaster wall has been made, red lights placed at the entrances to these passage-ways, and doors leading to the fire escapes made, in compliance with the State Fire Marshal’s recommendations. This condition, which has been the subject for much unfavorable discussion by the State Fire Marshal, is now satisfactory up to the top floor. An appropriation will be urged to complete this work.

VII. STUDENT LIFE

The Student Activities Organization has presented to the student body and the faculty the following program since the opening of the fall quarter: "Cappy Ricks," "The Climax," "Anna Case," and "Montreville Wood."

All of these entertainments are financed by the student body, and have added very greatly to the educational advantages of the institution. This year the townspeople have come in large numbers, and enabled the organization to secure a grade of talent higher than was possible heretofore. Every student in the institution participates in these entertainments, and in all of the other activities conducted by the organization.

There is reason to believe that there will be graduated from this institution this school year more than two hundred young men and young women, and that this number will be the largest in the history of the institution. The following people received their diplomas at the quarterly graduation, November 29: in the Two-Year General Curriculum, Ruth Hawes, Gladys Nashold, Frances Norene, Helen Swanson; in the High School Curriculum, Emil Anderson.

VIII. MISCELLANEOUS

Discussion of budget for next Biennium.

IX. SUMMARY

Subjects for action by this Board: Approval of the completed faculty list and the graduation list.

Respectfully submitted,

J. STANLEY BROWN, President.
The Board approved the following appointments as presented in his report:

1. Mr. Fred Carlson to take the place of Mr. S. R. Arseneau as Assistant Professor of Geography at a salary of $1800 for 36 weeks.
2. Miss Margaret Curtis to take the place of Miss Evelyn Boyd in the Department of English at a salary of $2143 for 36 weeks.
3. Mr. C. M. Hobart as an additional teacher of mathematics and psychology at a salary of $2143 for 36 weeks.
4. Miss Anne Muse as an additional teacher of English and Physical Education for Women at a salary of $1500 for 36 weeks.

The Board approved the recommendation of diplomas for Ruth Hawes, Gladys Nashold, Frances Norene, and Helen Swanson, who completed their two-year Normal School course on June 29. The question of the Student Loan Fund created by a deed of trust was brought up for discussion. President Brown asked to be relieved of the responsibility of administering this trust if it could be legally done. A committee consisting of Messrs. Shelton, Capen and Neal was appointed to investigate this fund and report to the next meeting of the Board.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

Our attendance for the first six weeks of the Summer Term of 1922 reached 1160, an increase of one hundred above the highest previous Summer Term enrollment. For the Second Session the enrollment was 343, an increase of 113 over the attendance of last year.

Below we have tabulated the enrollment for the Fall Terms for three years:

<table>
<thead>
<tr>
<th></th>
<th>1920</th>
<th>1921</th>
<th>1922</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number taking Academic or High School courses...</td>
<td>120</td>
<td>114</td>
<td>66</td>
</tr>
<tr>
<td>Normal Students below College Rank...</td>
<td>329</td>
<td>367</td>
<td>478</td>
</tr>
<tr>
<td>Normal Students College Rank—</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First year...</td>
<td>116</td>
<td>124</td>
<td>251</td>
</tr>
<tr>
<td>Second year...</td>
<td>123</td>
<td>132</td>
<td>148</td>
</tr>
<tr>
<td>Third year...</td>
<td>4</td>
<td>14</td>
<td>19</td>
</tr>
<tr>
<td>Fourth year...</td>
<td>4</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Total Students in Normal Departments...</td>
<td>247</td>
<td>274</td>
<td>426</td>
</tr>
<tr>
<td>GRAND TOTAL ABOVE EIGHTH GRADE...</td>
<td>576</td>
<td>641</td>
<td>903</td>
</tr>
</tbody>
</table>

FACULTY:

Since the Board met Mr. Renzo Muckleroy of the Department of Agriculture has received his S. M. from the University of Wisconsin.

Mr. Cisne of the Junior High School put in six weeks of the vacation time at the University of Chicago. He lacks only a few credits of his B. Ed.

Mr. W. O. Brown of the Department of Rural Education was in attendance for six weeks at the School of Education, University of Chicago.

Mr. Edward Miles of the Commercial Department spent six weeks in the School of Commerce, University of Chicago.

Mr. Bailey attended six weeks at the University of Chicago in the...
Department of Biology. It might be added that Mr. Bailey is almost in sight of his Ph. D.

Shortly after the Board met Miss Mary Steagall asked for a year's leave of absence without pay. She expects to receive her Ph. D. at the fall convocation 1923, University of Chicago. Mr. Alfred D. Hutton, B. S., was secured to carry on her work for the year. We are to pay him $2,500 for thirty-six weeks with extra pay for the first six weeks of the Summer Session.

About the first of August, Miss Mary Beall Sheridan, Critic in the Junior High School, tendered her resignation, and Mrs. Ellen Hunter Dearmont, A. B., of the Cape Girardeau Teachers College, was appointed to fill the position at a salary of $1,800 for thirty-six weeks.

At the close of the first month of the present term, Miss Pansy York, Critic Teacher in the fifth and sixth grades, tendered her resignation to take effect at once. Miss York's health seemed to be failing very rapidly, and it seemed best to excuse her. Miss Mary Entsminger, a graduate of our Junior College Normal Department, with nine years' of experience, has been selected as a temporary supply in the fifth and sixth grades. Her work thus far has been very satisfactory. We are to pay her at the rate of $1,600 for thirty-six weeks.

All of the other faculty members appointed at the June meeting of the Board are hard at work; and, so far as I can see, are happy in their work. The esprit de corps was never finer than at present.

Mrs. Wanda Newsum Gum, Head of Physical Training for girls, has tendered her resignation to take effect at the close of the present term. I have selected as her successor Miss Florence L. Graves, a graduate of Bridge-water, Mass., State Normal, A. B., Harvard (?) (Radcliffe), with several years of experience in physical training work.

Mrs. Kate W. Youngblood, after nine years of service as private secretary, resigned at the close of August. Mrs. Youngblood has been in poor health for the past four or five years, and she finally decided to go to California to make her home with her daughter. I have selected Miss Hazel Ervin as her successor.

Miss Ervin, before she entered this school as a student, had had three years of experience with the M. K. & T. Railroad, the last year as private secretary in the office of the General Superintendent at Parsons, Kansas. She found that she had some native aptitude for secretarial work, but found too that she needed additional scholarship. She resigned and entered this school and has had three years of our training, covering practically all of the English work that we offer. She has been employed as a stenographer in the bookkeeper's office from time to time ever since she has been with us. Just before she began work here, she was offered her old position with the M. K. & T. at a large increase in salary. I have agreed to pay her $2,000 a year. We were paying Mrs. Youngblood $2,350.

With an enrollment of more than 970 and a teaching force of only forty-five members, we have had to draw upon student help. We are employing advanced students as laboratory assistants to the amount of $120 a month. In addition to this we are paying out twenty or thirty dollars a month for student help in the library. If we keep up the present rate we shall have a deficit of more than $400 in the Salary and Wages account by the end of the Biennium. We have a fund of more than $1,200 granted us by the Board of Vocational Education for our work in Agriculture. It seems to me that it is entirely right and proper to pay our laboratory and library help out of this fund.
<table>
<thead>
<tr>
<th>Position</th>
<th>Annual Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Department of History</td>
<td>$3,900.00</td>
</tr>
<tr>
<td>Head of Department of Education</td>
<td>$3,900.00</td>
</tr>
<tr>
<td>Superintendent Training School</td>
<td>$3,900.00</td>
</tr>
<tr>
<td>Assistant in Physics Department</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Head of Department of Mathematics</td>
<td>$3,640.00</td>
</tr>
<tr>
<td>Head of Department of Physics</td>
<td>$3,640.00</td>
</tr>
<tr>
<td>Head of Department of Agriculture</td>
<td>$3,640.00</td>
</tr>
<tr>
<td>Head of Department of Biology</td>
<td>$3,380.00</td>
</tr>
<tr>
<td>Head of Department of Geography</td>
<td>$3,380.00</td>
</tr>
<tr>
<td>Head of Department of Chemistry</td>
<td>$3,380.00</td>
</tr>
<tr>
<td>Assistant Professor Department of Mathematics</td>
<td>$3,200.00</td>
</tr>
<tr>
<td>Head of Department of Manual Arts</td>
<td>$3,100.00</td>
</tr>
<tr>
<td>Head of Department of Modern Languages</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Assistant Professor Department of Biology</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Head of Department of Music</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Head of Commercial Department</td>
<td>$2,750.00</td>
</tr>
<tr>
<td>Head of Rural School Department</td>
<td>$2,750.00</td>
</tr>
<tr>
<td>Head of Athletic Department</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>First Assistant Professor of Literature</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Assistant Professor Department of History</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Assistant Professor, Department of Biology</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Second Assistant Professor of Literature</td>
<td>$2,400.00</td>
</tr>
<tr>
<td>Third Assistant Professor of Literature</td>
<td>$2,340.00</td>
</tr>
<tr>
<td>Head of Department of Latin</td>
<td>$2,340.00</td>
</tr>
<tr>
<td>Head of Department of Household Arts</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>Head of Department of Art</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>Fourth Assistant Professor of Literature</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>Assistant Professor Commercial Department</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>Assistant Professor Art Department</td>
<td>$2,100.00</td>
</tr>
<tr>
<td>Second Assistant Professor Department of Mathematics</td>
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<tr>
<td>Assistant Professor Physical Training</td>
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<tr>
<td>Second Assistant Professor Commercial Department</td>
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<tr>
<td>Assistant Professor Department Chemistry</td>
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<tr>
<td>Assistant Professor Department of Agriculture</td>
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<tr>
<td>Assistant Professor Department of Geography</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>First Assistant Professor Music Department</td>
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<tr>
<td>Second Assistant Professor Music Department</td>
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<tr>
<td>Second Assistant Professor Physics Department</td>
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<tr>
<td>Third Assistant Professor Music Department</td>
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<tr>
<td>Principal Junior High School</td>
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<tr>
<td>Critic Teacher Junior High School</td>
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<tr>
<td>Critic Teacher Junior High School</td>
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<tr>
<td>Critic Teacher</td>
<td>$2,025.00</td>
</tr>
<tr>
<td>Critic Teacher</td>
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<tr>
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<tr>
<td>Critic Teacher</td>
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<tr>
<td>Librarian</td>
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<tr>
<td>President</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Secretary</td>
<td>$2,000.00</td>
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<tr>
<td>Head Engineer</td>
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</tr>
<tr>
<td>Fireman</td>
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<tr>
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<tr>
<td>Head Janitor</td>
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</tr>
<tr>
<td>Janitor</td>
<td>$1,200.00</td>
</tr>
<tr>
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<tr>
<td>Janitor</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Night Watchman</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Laborer</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>
Laborer ................................................................. $ 900.00
Laborer (part time) .................................................. 25.00
Student and Transient .............................................. 2,500.00
Summer Session ..................................................... 25,000.00

$167,785.00

EXTRAORDINARY REPAIRS
Rewiring Main Building to meet requirements of State Fire Marshal...$ 5,000.00
Decorating Main Building ........................................ 5,000.00
2 Horizontal air compressors ..................................... 2,000.00
2 Vacuum pumps .................................................... 6,000.00
1 Air storage tank .................................................. 300.00
1 Water heater for domestic and feed water purposes ...... 500.00
1 Coal conveyor and pit for same ................................ 1,000.00
Replacement of piping for heating system .................... 1,000.00
Tipples over deep wells .......................................... 900.00

PERMANENT IMPROVEMENTS AND LAND
Gymnasium with movable partition to accommodate two classes at one time ........................................... 250,000.00
One additional wing to the Girls' Dormitory .................. 60,000.00
Concrete reservoir for fire protection (150,000 gallons capacity) 5,000.00
Construction of one-fourth mile of track on Athletic Field . 5,000.00
12 Acres of forest land adjoining campus on west (It is the only possible direction to expand the campus) ................ 12,000.00
Construction of approximately 575 feet of concrete driveway 5,000.00
Sinking additional well for increased water supply .......... 1,000.00
Installation of additional heating unit to Heating Plant ... 15,000.00

Respectfully submitted,
H. W. SHRYOCK, President.

The Board approved the following recommendations in his report:

1. Miss Florence L. Graves to succeed Mrs. Wanda Newsum Gum, head of physical training for girls, at a salary of $2,025 for 36 weeks.

2. Miss Hazel Ervin to succeed Mrs. Kate W. Youngblood as private secretary at a salary of $2,000 a year.

3. To allow President Shryock to use $500 of the Vocational Education money to pay for student help in teaching.

President Shryock presented the question of the construction of a hard road on two sides of the campus. The matter was referred to a committee consisting of Messrs. Shelton, Capen, Neal and Bridges for investigation and report to the Board.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers' College:
I. STUDENTS

1-a. Attendance First Summer Term, 1922.

<table>
<thead>
<tr>
<th>College Department—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students of College Rank</td>
<td>92</td>
<td>661</td>
<td>753</td>
<td>686</td>
</tr>
<tr>
<td>Students below College Rank</td>
<td>11</td>
<td>27</td>
<td>38</td>
<td>21</td>
</tr>
<tr>
<td>Total</td>
<td>103</td>
<td>688</td>
<td>791</td>
<td>709</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Training Department—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students in High School</td>
<td>28</td>
<td>119</td>
<td>147</td>
<td>113</td>
</tr>
<tr>
<td>Pupils in Elementary School</td>
<td>84</td>
<td>93</td>
<td>177</td>
<td>156</td>
</tr>
<tr>
<td>Total</td>
<td>112</td>
<td>212</td>
<td>326</td>
<td>309</td>
</tr>
</tbody>
</table>

| Total of all students and pupils | 215 | 902 | 1117 | 1018 |

1-b. Second Summer Term, 1922.

<table>
<thead>
<tr>
<th>College Department—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students of College Rank</td>
<td>44</td>
<td>90</td>
<td>134</td>
<td>93</td>
</tr>
<tr>
<td>Students below College Rank</td>
<td>3</td>
<td>16</td>
<td>19</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>47</td>
<td>106</td>
<td>133</td>
<td>93</td>
</tr>
</tbody>
</table>

Total for Two Summer Terms not including elementary school children: 1922, 1,091; 1921, 915. 1-c. Fall Quarter, 1922.

<table>
<thead>
<tr>
<th>College Department—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students of College Rank</td>
<td>94</td>
<td>265</td>
<td>359</td>
<td>294</td>
</tr>
<tr>
<td>Students below College Rank</td>
<td>44</td>
<td>53</td>
<td>97</td>
<td>131</td>
</tr>
<tr>
<td>Total</td>
<td>138</td>
<td>320</td>
<td>456</td>
<td>325</td>
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</table>

<table>
<thead>
<tr>
<th>Training Department—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students in High School</td>
<td>57</td>
<td>88</td>
<td>145</td>
<td>128</td>
</tr>
<tr>
<td>Students in Elementary School</td>
<td>77</td>
<td>105</td>
<td>182</td>
<td>172</td>
</tr>
<tr>
<td>Total</td>
<td>134</td>
<td>191</td>
<td>327</td>
<td>300</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Residents—</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Extension Students</td>
<td>64</td>
<td>61</td>
<td>729</td>
<td></td>
</tr>
<tr>
<td>Total in All Departments</td>
<td>272</td>
<td>511</td>
<td>1424</td>
<td>1364</td>
</tr>
</tbody>
</table>

3. The total attendance not counting the elementary school was: First Summer Term 1921, 822; First Summer Term 1922, 938. This is a gain of 14.1 per cent.

The total attendance was (Elementary School not in session): Second Summer Term 1921, 93; Second Summer Term 1922, 153. This is a gain of 64.5 per cent.

The total attendance not counting the elementary school: Fall Term 1921, 463; Fall Term 1922, 603. This is a gain of 30.2 per cent.

During the year which closed June 30, 1922, students enrolled from 37 counties in Illinois and from three other states and the Philippines.

4. The following is a list of students recommended for graduation on July 21, 1922, by the faculty:

**DEGREE**

Covert, Mary Anna
Crump, Dean P.
Schuppert, Leonore

**Erickson, Helen**
**Hungerford, Helen M.**

**SPECIAL**

Balthorp, Elizabeth—Physical Education
Crawford, Helen Frances—Physical Education
Crump, Dean P.—Chemistry and Physics
Dennis, B. R.—Chemistry and Physics
Erickson, Helen—Physical Education
Grant, Isabelle Fitch—History and English
Grant, Isabelle Fitch—Library Economy
Hall, Tacie—Commercial Education
Raper, Helen Irene—Household Arts
Shank, Margaret Elizabeth—Household Arts
Smith, Mata—History and English
Wear, Pauline A.—Commercial Education
Williams, F. Alta—Commercial Education

Two Year

Anderson, Ruth Elwood
Breckenmaker, Mildred
Califf, Gladstone
Crawford, Helen Frances
Diehl, Grace
Easum, Ruth Lucile
Elder, Bernice
Grant, Isabelle Fitch
Hesh, Claude J.
Hulson, Arthur William
Johnson, Mildra
Lester, Donna Mae
Marrs, Mildred Alleyne
McGinnis, Agnes C.
Miner, Martha Jane
Newell, Margaret Ruth
O'Dean, V. Eleanor
Powell, Martha Mae
Raper, Helen Irene
Rothgeb, Helen L.
Shank, Margaret Elizabeth
Sluzalis, Rose
Turner, Gladys
Van Etten, Helen
Veatch, Florine E.
Wear, Pauline
White, Ruth Naomi
Wiegman, Marie Louise
Williams, F. Alta

Their degrees and diplomas properly signed and sealed were awarded on the date given above.

Below is a list of students recommended for graduation on August 30, 1922, by the faculty:

Degree

Beall, Allen Lloyd
Greer, Virginia M.
Icenogle, Karl Luster
Greer, Wilbur
Hayes, Besse

Special

Greer, Virginia M.—Drawing and Music
Hesh, Claude J.—Science
McIntyre, Alta—Primary

Two Year

Adcock, Blanche
Calkins, Olive
Carolan, Irma
Greer, Virginia M.
Horton, Ruby A.
Kinman, Goldie
Leftridge, Susie J.
Shore, Gilbert

Their degrees and diplomas have been properly signed, sealed and awarded.

II. THE FACULTY

1. Mrs. Mildred Roberts, who was appointed as a first grade training teacher, resigned in August.

2. Mr. Howard G. Hawkes has been appointed to succeed Mr. Habermann as Director of Physical Education for Men at a salary of $2,160 for 36 weeks' work. Mr. Hawkes has his training from Springfield Y. M. C. A. College, Springfield, Mass.

Miss Edith Bell has been appointed as training teacher of history to succeed Miss Hamilton. Miss Bell is a graduate of the State Normal School at Cheney, Washington. She holds a Bachelor's degree from the University of Illinois and a Master's degree from the University of Chicago. Her salary is $1,935 for 36 weeks.
Miss Margaret Schannenk was appointed to take the place of first grade training teacher vacated by Mrs. Roberts. Her salary is $1,395 for 36 weeks. Miss Schannenk is a graduate of the Northern State Normal School, Marquette, Michigan, and has had additional work in the University of Chicago.

3. Two changes in salary which have been made are as follows:
   Mr. O. L. Champion, registrar, $2,700 to $3,000 for twelve months.
   Miss Katherine Thompson, training teacher, $1,800 to $1,935 for 36 weeks.

4. Because of the increased attendance at least five more instructors are needed. There is no way to meet this need at present but $12,000 is included in the next budget for this purpose.

III. THE ORGANIZATION

1. The Home Economics Department has qualified under the Vocational Education Act and the College was reimbursed to the amount of $740.18 last year.

2. The two summer terms are now well established and likewise well attended. Additional funds will be needed to conduct them if they continue to grow.

3. Because of the increase in the number of resident students this year members of the faculty have been unable to assume any additional load in conducting extension classes away from the college. On this account the extension enrollment is less than last year. Enough centers have been refused classes to make the attendance much greater than last year if there had been teachers for these centers.

4. It now seems that extension work must be discontinued next year unless additional help can be secured for the resident work.

IV. THE CURRICULUM

1. The four-year college curriculums have interested many students and the enrollment in each is quite encouraging.

V. BUILDINGS AND GROUNDS

1. The repair work on the buildings has proceeded very slowly. The contract for a new cornice on the main building has not as yet been let. Other repairs are in a like condition.

2. The present heating plant is antiquated and inadequate. Several of the recitation rooms can not be heated above 60 degrees until after noon in zero weather. The plant was designed to heat the main building. The dormitory and Arts Building have been added. In the next budget an item of $130,000 is included for replacing the old plant.

3. The present gymnasium is in the basement. The locker rooms and showers are likewise in the basement where there is no ventilation except through area ways. There is no swimming pool such as is present in most colleges, universities and even high schools. Young men especially desire a good gymnasium and swimming pool. One should be built and furnished with modern equipment. No gymnasium should be in a basement. Proper ventilation is quite essential. An item of $125,000 is included in the new budget submitted.

4. The visiting committee from the University of Illinois reported that the laboratories and library fall short of their criteria for Class B colleges in apparatus and books. Items of $10,000 for apparatus and $7,500 for books are included in the proposed budget.

5. The grounds are in fair condition. Water mains and a new drainage system have been installed. New bridges are in process of construction across the ravine. An item of $5,000 is put in the budget to install a lighting system for the grounds.

The ten acres of land adjoining the campus on the west ought to be purchased and added to the campus to make it complete.
VI. AUXILIARY ENTERPRISES

1. Monroe Hall report.
   a. Quarter ending June 30, 1922.

   Receipts
   Balance, last report............................................. $5,162.60
   Room Rent .......................................................... 1,640.50
   Board ............................................................... 6,240.00
   Miscellaneous ..................................................... 170.65
   Total Receipts .................................................... $13,213.75

   Expenditures
   Salaries and Wages ................................................ $1,312.42
   Food Supplies ...................................................... 2,359.99
   Heat .................................................................. 486.40
   Water ................................................................ 153.60
   Electricity ............................................................ 223.30
   Gas ................................................................ 115.13
   Miscellaneous ......................................................... 252.66
   Total Expenditures .................................................. $4,903.50

   Balance on hand, July 1, 1922 ..................................... $8,310.25

   SUMMARY AND EXPLANATION
   Cash balance at beginning of quarter ......................... $5,162.60
   Inventory goods at beginning of quarter .................... 2,602.26
   Total ................................................................. $7,764.86
   Bills and orders outstanding ...................................... 830.22
   Unencumbered balance ............................................... $6,934.64
   Cash balance at close of quarter ............................... 8,310.25
   Inventory goods at close of quarter ........................... 1,894.78
   Total ................................................................. 10,205.03
   Bills and orders outstanding ...................................... 1,032.00
   Unencumbered balance ............................................... 9,173.03
   Gain .................................................................. $2,238.39

   b. Quarter ending September 30, 1922.

   Receipts
   Balance on hand ...................................................... $3,370.25
   Room Rent ............................................................. 584.50
   Board ................................................................. 2,314.95
   Miscellaneous ....................................................... 187.96
   Total Receipts ......................................................... $11,397.66

   Expenditures
   Salaries and Wages ................................................... 705.80
   Food supplies ........................................................ 1,932.25
   Heat .................................................................. 486.40
   Water ................................................................ 153.60
   Electricity ............................................................ 122.70
   Gas ................................................................ 103.07
   Miscellaneous ......................................................... 684.44
   Total Expenditures .................................................. 4,188.26

   Balance on hand Oct. 1, 1922 ..................................... $7,209.40
### SUMMARY AND EXPLANATION

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash balance at beginning of quarter</td>
<td>$8,310.25</td>
</tr>
<tr>
<td>Inventory goods at beginning of quarter</td>
<td>1,894.78</td>
</tr>
<tr>
<td>Bills and orders outstanding</td>
<td>$10,205.03</td>
</tr>
<tr>
<td>Unencumbered balance</td>
<td>1,032.00</td>
</tr>
<tr>
<td>Cash balance at close of quarter</td>
<td>7,209.40</td>
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<tr>
<td>Inventory goods at close of quarter</td>
<td>1,833.34</td>
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<tr>
<td>Bills and orders outstanding</td>
<td>8,892.74</td>
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<tr>
<td>Unencumbered balance</td>
<td>139.00</td>
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<tr>
<td>Cash balance at close of quarter</td>
<td>8,753.74</td>
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<tr>
<td>Inventory goods at close of quarter</td>
<td>8,753.74</td>
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<tr>
<td>Bills and orders outstanding</td>
<td>8,753.74</td>
</tr>
<tr>
<td>Unencumbered balance</td>
<td>$419.29</td>
</tr>
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</table>

#### 2. CAFETERIA

**a. Quarter ending June 30, 1922.**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total receipts from April 1 to July 1, 1922</td>
<td>$2,985.52</td>
</tr>
<tr>
<td>Balance on hand April 1, 1922</td>
<td>134.23</td>
</tr>
<tr>
<td>Disbursements</td>
<td>3,087.45</td>
</tr>
<tr>
<td>Cash balance on hand July 1, 1922</td>
<td>32.30</td>
</tr>
<tr>
<td>Inventory of goods on hand July 1, 1922</td>
<td>758.45</td>
</tr>
<tr>
<td>Total assets</td>
<td>790.75</td>
</tr>
<tr>
<td>Bills outstanding</td>
<td>88.90</td>
</tr>
<tr>
<td><strong>SUMMARY</strong></td>
<td>$701.85</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Cash balance at beginning of quarter</td>
<td>$134.23</td>
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<tr>
<td>Inventory of goods</td>
<td>917.76</td>
</tr>
<tr>
<td>Bills outstanding</td>
<td>552.75</td>
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<tr>
<td>Unencumbered balance</td>
<td>499.24</td>
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<tr>
<td>Cash balance at end of quarter</td>
<td>32.30</td>
</tr>
<tr>
<td>Inventory of goods</td>
<td>758.45</td>
</tr>
<tr>
<td>Bills outstanding</td>
<td>88.90</td>
</tr>
<tr>
<td>Unencumbered balance</td>
<td>701.85</td>
</tr>
<tr>
<td><strong>Gain</strong></td>
<td>$202.61</td>
</tr>
</tbody>
</table>

**b. Quarter ending September 30, 1922.**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total receipts from July 1 to October 1, 1922</td>
<td>$3,053.22</td>
</tr>
<tr>
<td>Balance on hand July 1, 1922</td>
<td>32.30</td>
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<tr>
<td>Disbursements</td>
<td>3,085.52</td>
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<tr>
<td>Cash balance on hand Oct. 1, 1922</td>
<td>454.71</td>
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<tr>
<td>Inventory of goods</td>
<td>577.71</td>
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<tr>
<td>Bills outstanding</td>
<td>000.00</td>
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<tr>
<td><strong>Total assets</strong></td>
<td>$1,032.42</td>
</tr>
</tbody>
</table>

18
SUMMARY

Cash balance at beginning of quarter $32.30
Inventory of goods 758.45

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bills outstanding</td>
<td>$790.75</td>
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<td>88.90</td>
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<tr>
<td>Cash balance at end of quarter</td>
<td>701.85</td>
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<tr>
<td>Inventory of goods</td>
<td>577.71</td>
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<tr>
<td>Bills outstanding</td>
<td>000.00</td>
</tr>
<tr>
<td>Unencumbered balance</td>
<td>1,032.42</td>
</tr>
<tr>
<td>Gains</td>
<td>$330.57</td>
</tr>
</tbody>
</table>

VII. STUDENT LIFE

1. The student life presents no unusual problems. The students are more mature than formerly. Each group has had its usual school parties for the Fall Quarter. Recently Hilda Englund and Mercedes Desmore with a complete cast presented Pater Noster, The Climax, The Marriage of Kitty and Easter to a large audience in the College Auditorium.

2. The Student Council is doing good work with the student body and is co-operating in a fine way in administrative problems.

VIII. MISCELLANEOUS

1. No conference has been held as yet on the budget although tentative copies are in the hands of the Department of Registration and Education and the Department of Finance. Other copies are available for your consideration.

IX. SUMMARY

1. Approval of the two lists of graduates is requested.
2. The resignation of Mrs. Roberts should be accepted.
3. The appointments of three members of the faculty at salaries stated are presented for your approval.
4. The two changes in salaries for Mr. Champion and Miss Thompson need your concurrence.
5. The proposed budget is presented for your acceptance.

Respectfully submitted,

W. P. MORGAN, President.
He also presented a communication from the City Council of Macomb relating to the widening of one of the entrances to the campus. The communication was received and placed on file.

The Board approved the list of students recommended for graduation on July 21, 1922, and the list of students recommended for graduation on August 30, 1922, as set forth in the report.

The resignation of Mrs. Mildred Roberts was accepted.

The Board approved the following recommendations:

1. Mr. Howard G. Hawkes to succeed Mr. Habermann as Director of Physical Education for Men at a salary of $2,160 for 36 weeks.
2. Miss Edith Bell as a training teacher of history to succeed Miss Hamilton, at a salary of $1,335 for 36 weeks.
3. Miss Margaret Schannenk to take the place of Mrs. Mildred Roberts as first grade training teacher at a salary of $1,395 for 36 weeks.
4. The changes in salary of Mr. O. L. Champion, Registrar, from $2,706 to $3,000 for twelve months, and of Miss Katherine Thompson, training teacher, from $1,800 to $1,935 for 36 weeks.
5. The budget as presented.

The Board took a recess and attended in a body the general exercises of the school.

The Board reconvened at one o'clock.

President Lord presented a statement of some of the difficulties which were being encountered by the Presidents of the Normal Schools in securing the approval of their requisitions for materials needed in the management of the school. The question was raised and discussed as to the relationship which exists between the Normal School Board and the Department of Finance in the matter of determining what items are legitimate charges against funds which may have been appropriated by the legislature. It seemed to be the unanimous opinion of all present that the Normal School Board was the sole judge as to whether any particular item in a requisition was needed for the Normal School; that the function of the Department of Finance was to determine whether there was any fund available out

<table>
<thead>
<tr>
<th></th>
<th>1923-4</th>
<th>1924-5</th>
<th>1923-4</th>
<th>1924-5</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Salaries and Wages—</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Year</td>
<td>$144025</td>
<td>$144025</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Summer Term</td>
<td>26500</td>
<td>26500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Expense</td>
<td>2430</td>
<td>2430</td>
<td>2400</td>
<td>2400</td>
</tr>
<tr>
<td>Travel</td>
<td>3000</td>
<td>3000</td>
<td>3000</td>
<td>3000</td>
</tr>
<tr>
<td>II. Repair and Equipment—</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>19000</td>
<td>19000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laboratory apparatus</td>
<td>10000</td>
<td>10000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library books</td>
<td>7500</td>
<td>7500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heating and power plant</td>
<td>13000</td>
<td>13000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Resurfacing floors</td>
<td>3500</td>
<td>3500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>III. Permanent Improvements</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Land</td>
<td>10000</td>
<td>10000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting system</td>
<td>5000</td>
<td>5000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elevator in new building</td>
<td>4000</td>
<td>4000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gymnasium</td>
<td>383925</td>
<td>383925</td>
<td>383925</td>
<td>383925</td>
</tr>
</tbody>
</table>

FOR 1923-1924 AND 1924-1925
of which to meet the cost of such requisition; that the power to decide whether items in a requisition were justified from the standpoint of the needs of the school lies with the Board and not with the Department of Finance.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

STUDENTS

Attendance Fall Term 1922—

<table>
<thead>
<tr>
<th>Department</th>
<th>Men and Boys</th>
<th>Women and Girls</th>
<th>Total</th>
<th>Total one year ago</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department and Teachers College</td>
<td>157</td>
<td>647</td>
<td>804</td>
<td>583</td>
</tr>
<tr>
<td>Students of College Rank</td>
<td>147</td>
<td>627</td>
<td>774</td>
<td>532</td>
</tr>
<tr>
<td>Students below College Rank</td>
<td>10</td>
<td>20</td>
<td>30</td>
<td>51</td>
</tr>
<tr>
<td>Training Department</td>
<td>563</td>
<td>449</td>
<td>1012</td>
<td>959</td>
</tr>
<tr>
<td>University High School</td>
<td>117</td>
<td>117</td>
<td>254</td>
<td>217</td>
</tr>
<tr>
<td>Thomas Metcalf School</td>
<td>206</td>
<td>202</td>
<td>408</td>
<td>400</td>
</tr>
<tr>
<td>S. O. Home</td>
<td>240</td>
<td>130</td>
<td>370</td>
<td>342</td>
</tr>
</tbody>
</table>

Correspondence Students

Total all students and pupils

1816 1731

Attendance Summer School 1922—

<table>
<thead>
<tr>
<th>Term</th>
<th>Men</th>
<th>Women</th>
<th>Total</th>
<th>Total one year ago</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department only</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mid-Spring Term, May 1-June 9</td>
<td>56</td>
<td>264</td>
<td>320</td>
<td>251</td>
</tr>
<tr>
<td>First Summer Term, June 12-July 21</td>
<td>375</td>
<td>2068</td>
<td>2383</td>
<td>2228</td>
</tr>
<tr>
<td>Second Summer Term, July 24-August 30</td>
<td>205</td>
<td>614</td>
<td>819</td>
<td>687</td>
</tr>
</tbody>
</table>

The attendance in the Normal Department is 38 per cent larger than last year. Every division of our training school except the second grade is full to its capacity. We have 286 enrolled as candidates for graduation next summer.

In addition to the students recommended for graduation on March 13 and June 19, the following list qualified for graduation during the summer terms. It is recommended by the Faculty that diplomas or degrees be awarded to them:

FOR THE DEGREE, BACHELOR OF EDUCATION

Alva William Dragoo............................Normal
William Linder Hacker..........................Sheffield
Clifford Walter Moore..........................Stanford

FOR THE DIPLOMA

Harold Verne Calhoun..........................Mackinaw
Rose Anne Dauber................................Putnam
Florine Bernice Dieterich....................Springfield
Margaret Veronica Dining.....................St. Francisville
Hazel Genevieve Glover........................Magnolia
Mary Rachel Hartmann..........................Berdan
Ada Gertrude Hopkins..........................Decatur
Tony Clovus Hostettler........................Calhoun
Grace Josephine Jordan.......................Harvel
Mary Nora Keough................................Bloomington
Mary Josephine Kinsella ................................................................. Bloomington
Helen Margaret Miller ................................................................. East St. Louis
Jessie Furry Mitchell ...................................................................... Virden
Dora Leota Munson ......................................................................... Randolph
Jessie Irene Oldaker ....................................................................... Atlanta
William Earl Phelps ........................................................................ Monticello
Louise Marie Place ........................................................................ Freeport
Dakota Sharples ............................................................................. Lombard
Maud Elizabeth Vigles .................................................................... Decatur
Theresa Cecelia Wall ....................................................................... Bloomington
Daphne Watts ................................................................................ Centralia
Edna Agnes Welman ....................................................................... Decatur
Bruce Elijah Wheeler ....................................................................... Scottville
Alyda Zimmerman ........................................................................... Pekin

Twenty-one men and six women were awarded degrees; 47 men and 146 women were awarded diplomas (total, 220) in the summer of 1922.

THE FACULTY

George H. Howe, professor of mathematics since 1901, has been unable to resume his work this fall. His leave of absence has been extended until March 19, 1923. As a substitute I have engaged Alfred Wilson Philips, A. M., at the rate of $3,000 for 36 weeks. Mr. Philips is a graduate of Monmouth College and of the University of Chicago and has served six years as professor of mathematics in the state normal school at Cheney, Washington.

The large enrollment in the department of commercial education has obliged us to employ a teacher of typing. Miss Laura Ellen Durkee of Decatur, has been engaged at a salary of $1,500 for 36 weeks. Miss Durkee has taught in James Millikin University the past three years.

Since the last meeting we have received the resignation of Miss Lydia Clark, for eight years head of our department of physical education for women. She goes to the head of the same department in the Ohio State University.

For this position we have engaged Miss Leonora Anderson, recently graduated from the University of Minnesota. Her salary is $2,160 for 36 weeks.

The first assistant in the same department, Miss Marion Johnson, has resigned to accept a newly endowed fellowship in Wellesley College. For this position we have engaged Miss Helen Sherman of Brookline, Mass., a recent graduate of Wellesley. Her salary is $1,800 for 36 weeks as provided in the schedule of June 24.

Other vacancies in that schedule have been filled by the appointment of Miss Sue Northey of Waterloo, Iowa, as instructor in the kindergarten, and of Miss Katherine Carver, A. M., of Valparaiso, Indiana, as instructor in Latin, each at a salary of $1,800 for 36 weeks; and of Hugo Varela of La Serena, Chile, as a half-time instructor in Spanish at a salary of $720 for 36 weeks.

It is recommended that Mrs. Edna Sluder be appointed assistant stenographer at $80 per month and that the salary of Miss Vernie Coree Morris, stenographer be increased from $1,320 to $1,500 for 12 months.

ORGANIZATION

The Normal University High School is full to the limit. Of its 232 students
129 reside in Normal
44 reside in Bloomington
39 others in Maclean County
20 in 20 other counties
82 have township scholarships
11 are from the Soldiers Orphans Home
93 have been pupils in our elementary school
26 have their tuition paid from county non-high-school district funds
20 pay their tuition personally
The tuition charge for the last two groups is $54 per year. All pay $6.00 student tax to support athletics and other student activities.

The enrollment includes:
52 Seniors
62 Sophomores
58 Juniors
59 Freshmen

The relatively large number in the upper classes is due to the fact that many students come to us from two-year and three-year high schools. Seventy-five different high-school classes are taught this term averaging 13 students each.

Of these classes 58 are taught by student teachers.

THE ELEMENTARY SCHOOL

The pressure for admission to our elementary training school has been greater than ever before. We were obliged to turn away more than 30 pupils. Every room is filled to its capacity except the second.

In all 123 student teachers have daily classes in the elementary schools.

The large enrollment in the Senior class obliged us to enlarge our training facilities. For the past three years we have made only limited use of the school at the Soldiers Orphans Home as a training school. Now 60 per cent of the children are taught by students. We plan next year to use that school to its full capacity for training purposes. This will make necessary a reorganization of the teaching staff and the employment of several superior training teachers.

THE SUMMER SCHOOL

The largest and most successful summer school in the history of the Normal University closed on August 30. It consisted of three six-weeks terms, the mid-spring term, beginning May 1 and enrolling 320 students; the first summer term, beginning June 12 with an enrollment of 2,383 students; and the second summer term beginning July 24 with an enrollment of 819 students.

The first summer term of the present type was held in the year 1900, with an enrollment of 446 students. The second summer term was added in 1902, with an additional enrollment of 153 students. The mid-spring term, beginning May 1, was first held in 1914, with an enrollment of 64 students.

Many students attend two or more of these three summer terms. The total number of different students attending in the three terms is 3,052.

The attendance at the three terms has included all Illinois counties except seven. The counties leading in attendance at the last two terms of school were McLean with 344 students; Macoupin, 103; Iroquois, 102; Livingston, 100; Vermilion, 97; Christian, 85; LaSalle, 82; Champaign, 77; Ford, 77; Madison, 73; Sangamon, 72; Greene, 70. Considering the population of the county and the distance from Normal, Greene County makes really the best showing in the entire state.

If the state were quartered by a meridian and a parallel passing through the Normal University it would be found that the southwest quarter furnishes 38 per cent of the students, the southeast quarter 25 per cent, the northeast quarter 20 per cent, the northwest quarter 17 per cent. The per capita cost of instruction, not counting janitor service, supplies, repairs, rent of buildings, and all other overhead expenses is, for the mid-spring term $10.38, for the first summer term $12.01, for the second term $13.09.

CURRICULUM

The increased attendance has resulted in crowding certain classrooms. This is most noticeable in psychology, education, physics, chemistry, zoology, physiology, history, government, economics, literature, English composition,
grammar, reading, drawing, music, commercial subjects, and the kindergarten.

Classes not filled to their capacity are the advanced special classes in music, art, and physical education, and in all classes in mathematics, geography, agriculture, manual training, home economics, and the so-called Senior college courses. Yet in the classes of the latter group the enrollment is larger than heretofore. Ninety-six per cent of our students are high-school graduates. The recent demand for certain preparatory courses is so small that we shall omit them from our next catalog.

If, as seems likely, the increase in attendance during the next two years is 100 students per year, we shall need before the end of the biennium additional teachers in education, biology, physical science, physical education, history, art, and the kindergarten. This will enable us to provide additional sections in these subjects, while classes in other departments will grow to their proper size.

We have been obliged to discontinue our correspondence courses. Last year 240 students enrolled; 176 completed the course undertaken. The work was in charge of a director who gave her entire time to the correspondence and to reading the papers sent in. The growth of the school made it necessary to add a teacher of psychology and education. The director of correspondence study could no longer be afforded.

We no longer need to maintain a preparatory program and a curriculum for students—not high-school graduates—who wish to teach county schools. In the present body of 805 students all but 34 are high-school graduates.

BUILDINGS

As reported at previous meetings our equipment for physical education is wholly inadequate. Our one small gymnasium is in constant use. In the winter months we rent the gymnasium in the Methodist church. In the summer we rent the gymnasium of the public high school. Yet, these facilities even with evening classes are far from sufficient. Physical training is one of the few subjects which is definitely prescribed for the public schools. In 1916, we requested a new gymnasium. We renew the request today.

We lack classrooms. We are now using all of our available space almost every hour of the day. It will be useless to add teachers to our faculty unless we provide a place for them to work. This building should be a Science Hall to house the classes in physics, chemistry, and biology that now are scattered through three buildings.

We need a domestic science cottage to afford to the young women studying home economics practical experience in household management. This is one of the recommendations of the Federal Smith-Hughes vocational board. It is found in most schools which are training Smith-Hughes teachers of Home Economics. We have received from the Federal Fund in the past two years $15,775. The proposed cottage can be built for $18,000.

Fell Hall should be enlarged to conform to the original plan. The wing to be added will provide an isolated infirmary for girls afflicted with contagious diseases and additional rooms for 47 girls. An expenditure of $65,000 will add 56 per cent to the capacity of the Hall.

During the summer we have put up two spiral fire escapes on the main building, have rebuilt the stairs with iron nosings and mastic treads, and have decorated the walls of thirteen classrooms. All of the rooms and corridors second and third floors of Fell Hall have been decorated at the expense of the Fell Hall Fund.

AUXILIARY ENTERPRISES

Fell Hall has proved so profitable as a business venture that we have a surplus of $14,000 in the fund. We have reduced the price of table board to $5 per week. Within the past twelve months we have paid $3,200 for decorating the hall and for additional furniture.

The Normal University farm is now yielding about 100 gallons of milk per day. Although we are receiving for the bulk of this output a greatly reduced price, we have thus far been able to conduct the farm at a profit.
The original appropriation for our bookstore was $5,000. Its stock now inventories nearly $15,000. Publishers have gradually replaced their old editions with “revised” editions averaging about 50 per cent higher in price. Meanwhile, our school has grown in membership. The rental charge for books has been fixed on the supposition that a book may be used by four students in succession. A profit of 5 cents is made on each rental. The accumulation of surplus is due to the fact that many books are used more than four times and to the further fact that the expense of management is small, most of the work being done by one of our high-school teachers.

Attached to this report are annual and quarterly reports as follows:
- Farm—Annual report and last two quarters.
- Bookstore—Annual report and last two quarters.
- Fell Hall—Annual report and last two quarters.
- Students Loan Fund—Annual report.
- Smith-Hughes Fund—Quarter ending June 30, 1922; quarter ending October 31, 1922.

STUDENT LIFE

We have gradually introduced at Normal a large measure of student government. There are 27 student organizations each of which elects a member of the Student Council, whose function is to discuss plans for improving the conditions and character of student life and to make recommendations to the faculty.

To each of these student organizations is assigned one member of the faculty who serves as adviser and sponsor.

The school is divided into 41 rhetorical classes each of which on Tuesday mornings presents a 45-minute program in public speaking. Students who show proficiency in this work may be elected to active membership in the literary societies, whose work is done under the immediate supervision of faculty sponsors.

The prevailing price of rooms in Normal in modern houses is from $2.00 to $2.50 for each student where two students occupy the same room. Table board is furnished at from $5 to $6 per week.

THE BUDGET

About August 15, we received blanks for budget estimates with a request that the estimates be in by September 15. It seemed unfortunate that a meeting of the Board could not be held to determine a common policy for the various schools. In the absence of such instructions we have not asked for an increase of salary for the seven best paid men. We have asked an increase of from $90 to $180 per annum for each of the rest of the faculty to bring the average up to that prevailing at Charleston, Carbondale, and DeKalb. We have asked also for eight additional teachers to provide for the anticipated growth in the school, and to restore the correspondence and extension courses.

The other divisions of the budget provide substantially the same sums as last year, with the addition of a building program.

SUMMARY

Action by the Board is requested.
1. Awarding degrees and diplomas to the list of students recommended.
2. Approving the employment of Mr. Philips, Miss Durkee, Miss Andersen, Miss Sherman, Miss Carver, Miss Northey, and Mrs. Sluder.
3. Approving the increase in salary for Miss Morris.
4. Approving the building program.
5. Approving the proposed salary budget equalizing salaries, and providing eight new teachers.

Respectfully submitted,

David Felmley, President.
# ILLINOIS STATE NORMAL UNIVERSITY

## QUARTERLY REPORT OF BOOK EXCHANGE

**July 1 to September 30, 1922**

### RECEIPTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 1922—Balance on hand</td>
<td>$2,574.04</td>
</tr>
<tr>
<td>Text Books</td>
<td>$7,728.01</td>
</tr>
<tr>
<td>Interest on daily balance in Bank</td>
<td>12.47</td>
</tr>
<tr>
<td><strong>Total receipts</strong></td>
<td><strong>10,314.52</strong></td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Text Books and Supplies</td>
<td>$6,482.96</td>
</tr>
<tr>
<td>Labor</td>
<td>548.35</td>
</tr>
<tr>
<td>Checks</td>
<td>7.38</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>7,038.69</strong></td>
</tr>
</tbody>
</table>

*September 30, 1922—Balance in Bank $3,275.83*

---

# QUARTERLY REPORT OF FARM

**July 1 to September 30, 1922**

### Receipts—

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 1922—Balance on hand</td>
<td>$1,398.29</td>
</tr>
<tr>
<td>Sales of milk</td>
<td>$1,415.27</td>
</tr>
<tr>
<td>Sales of cattle</td>
<td>663.00</td>
</tr>
<tr>
<td>Sales of hogs</td>
<td>360.00</td>
</tr>
<tr>
<td>Sales of wheat</td>
<td>403.85</td>
</tr>
<tr>
<td>Sales of poultry</td>
<td>53.59</td>
</tr>
<tr>
<td>Sales of straw</td>
<td>15.40</td>
</tr>
<tr>
<td>Hauling coal</td>
<td>18.26</td>
</tr>
<tr>
<td>Rent of team and wagon</td>
<td>4.55</td>
</tr>
<tr>
<td>Interest on Bank deposits</td>
<td>13.85</td>
</tr>
<tr>
<td><strong>Total receipts</strong></td>
<td><strong>2,947.77</strong></td>
</tr>
</tbody>
</table>

### Expenditures—

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>$2,119.18</td>
</tr>
<tr>
<td>Feeds</td>
<td>839.75</td>
</tr>
<tr>
<td>Electric current</td>
<td>33.01</td>
</tr>
<tr>
<td>Water ($45.00), Ice ($7.40)</td>
<td>115.40</td>
</tr>
<tr>
<td>Veterinary services</td>
<td>56.95</td>
</tr>
<tr>
<td>Gasoline and oil ($51.94), Truck repairs ($17.81)</td>
<td>69.75</td>
</tr>
<tr>
<td>7 Head of cattle purchased</td>
<td>736.49</td>
</tr>
<tr>
<td>Poultry purchased</td>
<td>11.70</td>
</tr>
<tr>
<td>Repairs on buildings and fencing</td>
<td>160.40</td>
</tr>
<tr>
<td>Repairs on harness</td>
<td>13.65</td>
</tr>
<tr>
<td>Repairs on machinery and equipment</td>
<td>42.42</td>
</tr>
<tr>
<td>Milk bottles, caps, etc.</td>
<td>17.57</td>
</tr>
<tr>
<td>Wyandotte cleaner ($12.54), Washing dairy suits ($19.50)</td>
<td>32.04</td>
</tr>
<tr>
<td>Cresol ($8.21), Office supplies ($8.39), Miscellaneous ($30.98)</td>
<td>47.58</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td><strong>4,295.89</strong></td>
</tr>
</tbody>
</table>

*September 30, 1922—Balance in Bank $50.17*
QUARTERLY REPORT OF FELL HALL
July 1 to September 30, 1922

Receipts—
Balance, last report ........................................ $14,566.65
Students' room rent ........................................ 1,965.50
Board .................................................................. 7,703.95
Guest fees .......................................................... 113.80
Banquets ............................................................ 228.42
Laundry fees ....................................................... 45.23
Interest on time deposits .................................... 141.65
Miscellaneous sales account ............................... 26.94

Total receipts ..................................................... $24,792.14
Total disbursements ........................................... $9,520.51
Balance on hand ................................................ $15,271.63

Disbursements—
Salaries and wages ........................................... $ 2,557.98
Food supplies .................................................... 3,943.24
Coal ................................................................ 368.65
Water .................................................................. 51.00
Gas ...................................................................... 210.97
Laundry ............................................................... 6.72
Repairs to building ............................................. 1,405.00
Repairs to equipment .......................................... 170.04
Telephone rent and tolls ..................................... 45.00
General office supplies ....................................... 58.65
New furniture and equipment ............................. 129.01
Freight and drayage .......................................... 34.52
Miscellaneous household supplies ..................... 454.03
Refund of board ................................................ 85.70

Total disbursements .......................................... $ 9,520.51

REPORT OF FARM
April 1 to June 30, 1922

Receipts—
April 1, 1922—Cash on hand ................................ $1,546.82
Sales of milk ...................................................... $2,257.50
Sales of poultry and eggs ................................. 169.65
Sales of cattle .................................................... 260.74
Sales of seed corn and sacks ............................ 8.08
Coal hauling ...................................................... 31.05

Total receipts ..................................................... $2,727.00

Expenditures—
Labor (4 mo.) Mar., April, May, and June .......... $1,734.23
Feeds .................................................................. 573.43
Electric current ($33.75), Water tax ($32.65), Ice
($15.40) .............................................................. 81.80
Poultry and eggs for hatching ........................... 33.00
Seeds and testing corn ...................................... 69.57
T. B. testing cattle ............................................ 25.00
Veterinary service ............................................. 31.50
Telephone ($5.25), Postage (84c), Freight on bottles
($1.37) .............................................................. 7.46
Washing suits ($21), Drugs ($2), Agri. Cresol
($7.52) ............................................................... 30.52
Gasoline and oils ($43.70), Auto repairs ($121.32) .. 165.02
Harness ($12.30), Brushes and tools ($9.83) ........ 22.13
Barbed wire ($13.50), General repairs ($83.55) .... 97.05
Miscellaneous .................................................... 4.77

June 30, 1922—Cash on hand ................................ $1,398.29
PELL HALL
April 1 to June 30, 1922

Receipts—
Balance, last report .................................................. $14,389.60
Room rent ............................................................... 2,068.50
Board ............................................................... 9,531.50
Guest fees ............................................................ 151.20
Banquets ............................................................. 316.93
Laundry fees .......................................................... 38.65
Miscellaneous sales account ......................................... 52.25

Total receipts .......................................................... $26,548.63
Total disbursements .................................................... 11,981.98

Disbursements—
Salaries and wages .................................................. $ 2,407.47
Food supplies ....................................................... 3,948.44
Coal ............................................................... 3,318.71
Water ............................................................... 44.50
Electricity ............................................................. 425.00
Gas ............................................................... 120.28
Laundry and dry cleaning ........................................... 45.62
Repairs to building .................................................. 134.25
Repairs to equipment ............................................... 18.75
Telephone rent and tolls ........................................... 37.65
General office supplies ............................................. 97.90
New furniture and equipment ..................................... 1,123.97
Freight and drayage ................................................ 28.13
Medical supplies .................................................... 12.65
Miscellaneous household supplies ................................. 140.08
Refund of board ..................................................... 78.58

Total disbursements ................................................ $11,981.98

REPORT OF BOOK EXCHANGE
April 1 to June 30, 1922

Receipts—
April 1, 1922—Cash on hand ........................................ $ 446.03
Sales of text books and supplies .................................. 10,068.71

Disbursements—
Paid for text books and supplies ................................ $ 7,810.68
Paid for labor ...................................................... 130.02
June 30, 1922—Cash on hand ....................................... 2,574.04

REPORT OF FELL HALL
Year Ending June 30, 1922

Receipts—
July 1, 1921—Cash on hand .......................................... $10,330.71
Room rent ......................................................... $ 8,128.20
Board ............................................................. 33,414.15
Guests ............................................................. 589.43
Laundry ............................................................. 276.92
Interest on bank balance .......................................... 175.50
Miscellaneous ..................................................... 423.35

43,007.55

$53,338.26

28
### Expenditures

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages and salaries</td>
<td>$7,124.85</td>
</tr>
<tr>
<td>Food</td>
<td>17,273.51</td>
</tr>
<tr>
<td>Water</td>
<td>189.10</td>
</tr>
<tr>
<td>Gas</td>
<td>506.27</td>
</tr>
<tr>
<td>Coal</td>
<td>4,555.98</td>
</tr>
<tr>
<td>Electric current</td>
<td>1,202.45</td>
</tr>
<tr>
<td>Laundry including laundress</td>
<td>1,230.07</td>
</tr>
<tr>
<td>Household supplies and expenses</td>
<td>1,611.80</td>
</tr>
<tr>
<td>Compensation insurance</td>
<td>40.98</td>
</tr>
<tr>
<td>Repair</td>
<td>2,036.39</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,365.14</td>
</tr>
<tr>
<td>I. S. N. U. accounts (1920-21)</td>
<td>1,438.47</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>196.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$38,771.61</strong></td>
</tr>
</tbody>
</table>

### June 30, 1922—Cash in First National Bank

**Profit and Loss Account**

<table>
<thead>
<tr>
<th>Date</th>
<th>Cash on hand</th>
<th>Inventory food and supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30, 1922</td>
<td>$14,566.65</td>
<td>1,310.60</td>
</tr>
</tbody>
</table>

**Profit and Loss Account—Year Ending June 30, 1922**

<table>
<thead>
<tr>
<th>Date</th>
<th>Cash on hand</th>
<th>Inventory food and supplies</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 1921</td>
<td>10,330.71</td>
<td>1,989.03</td>
</tr>
</tbody>
</table>

**Net profit for year**

$3,557.51

### Receipts

<table>
<thead>
<tr>
<th>Date</th>
<th>Cash on hand</th>
<th>Sales</th>
<th>Interest on Bank deposits</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 1921</td>
<td>$2,343.41</td>
<td>21,804.31</td>
<td>15.07</td>
</tr>
</tbody>
</table>

**Expenditures**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paid for text books and supplies</td>
<td>$20,638.17</td>
</tr>
<tr>
<td>Paid for extra services</td>
<td>286.58</td>
</tr>
<tr>
<td>Paid for printing, etc.</td>
<td>664.00</td>
</tr>
</tbody>
</table>

**Total**

$21,588.75

### June 30, 1922—Cash in First National Bank

**Profit and Loss Account**

<table>
<thead>
<tr>
<th>Date</th>
<th>Cash on hand</th>
<th>Inventory stock on hand</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30, 1922</td>
<td>$2,574.04</td>
<td>12,692.47</td>
</tr>
</tbody>
</table>

**Profit and Loss Account—Year Ending June 30, 1922**

<table>
<thead>
<tr>
<th>Date</th>
<th>Cash on hand</th>
<th>Inventory stock on hand</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 1921</td>
<td>$2,343.41</td>
<td>9,825.05</td>
</tr>
</tbody>
</table>

**Net profit for year**

$3,098.05
FARM

Annual Report—Year Ending June 30, 1922

June 30, 1922—Cash on hand $1,398.29
June 30, 1922—Inventory personal property 14,046.66

Present worth $15,444.95

July 1, 1921—Cash on hand $972.11
July 1, 1921—Inventory personal property 14,300.71

$15,272.82

Net gain $172.13

CASH ACCOUNT

Receipts—
Cash on hand July 1, 1921 $972.11
Sales of milk 8,290.33
Sales of wheat 377.93
Sales of hogs 1,409.30
Sales of poultry and eggs 504.30
Sales of cattle 366.16
Coal hauling and campus work 576.15
Miscellaneous 61.09
Interest on bank deposits 14.50

$12,571.87

Expenditures—
Labor $5,805.20
Feeds 2,373.47
Veterinary services ($248.50), Farm Bureau ($15) 263.50
Seeds 120.93
Gasoline and oil ($163.15), Truck repairs ($217.40) 380.55
Dairy supplies 163.44
Farm supplies 95.32
Eggs for hatching 39.00
Blacksmithing 74.30
Repairs 623.67
Electric current ($176.65), Coal ($70.53) 247.18
Water ($173.40), Ice ($141.91) 315.31
Team horses ($333.50), Grain grader ($20) 403.50
Compensation insurance 25.72
Miscellaneous 242.49

Total $11,173.58

Cash on hand $1,398.29

FARM INVENTORY

PERSONAL PROPERTY—July 1, 1922

<table>
<thead>
<tr>
<th>Item</th>
<th>1922</th>
<th>1921</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Machinery</td>
<td>585.00</td>
<td>535.60</td>
</tr>
<tr>
<td>Wagons and vehicles</td>
<td>825.00</td>
<td>833.00</td>
</tr>
<tr>
<td>Dairy equipment</td>
<td>410.00</td>
<td>401.00</td>
</tr>
<tr>
<td>Feeding equipment</td>
<td>260.00</td>
<td>270.00</td>
</tr>
<tr>
<td>Poultry equipment</td>
<td>75.00</td>
<td>72.00</td>
</tr>
<tr>
<td>Small tools</td>
<td>105.00</td>
<td>105.30</td>
</tr>
<tr>
<td>Harness</td>
<td>100.00</td>
<td>50.00</td>
</tr>
<tr>
<td>Veterinary</td>
<td>26.00</td>
<td>19.00</td>
</tr>
<tr>
<td>Fuel and oil</td>
<td>30.00</td>
<td>28.75</td>
</tr>
<tr>
<td>Feed stuffs</td>
<td>500.40</td>
<td>713.50</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>105.00</td>
<td>126.00</td>
</tr>
<tr>
<td>48 cattle (42 last year)</td>
<td>6,052.50</td>
<td>5,570.00</td>
</tr>
<tr>
<td>Item</td>
<td>Amount 1</td>
<td>Amount 2</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>6 horses (4 last year)</td>
<td>850.00</td>
<td>550.00</td>
</tr>
<tr>
<td>96 hogs (113 last year)</td>
<td>1,798.00</td>
<td>2,390.00</td>
</tr>
<tr>
<td>226 poultry (430 last year)</td>
<td>118.50</td>
<td>239.00</td>
</tr>
<tr>
<td>Cash on hand</td>
<td>1,398.29</td>
<td>972.11</td>
</tr>
<tr>
<td>Crops in field</td>
<td>1,368.20</td>
<td>1,708.00</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>861.76</td>
<td>739.51</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$15,468.65</strong></td>
<td><strong>$15,322.67</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount 1</th>
<th>Amount 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable (Wyandotte)</td>
<td>23.70</td>
<td>49.85</td>
</tr>
</tbody>
</table>

**Net worth** 

**REPORT OF SMITH-HUGHES FUND**  
April 1 to June 30, 1922

**April 1, 1922—Balance on hand**  

**Expenditures**

- June 8, 1922—Opal R. Jones: $270.00
- Nancy Trompen: 300.00
- June 27, 1922—Jesse H. Brill: 150.00
- Harriet Z. Conard: 150.00
- Frances Crewes: 135.00
- Anna Croskey: 135.00
- Ruth A. David: 135.00
- Ella B. Dean: 125.00
- Sarah L. Doubt: 150.00
- Mary J. Favor: 135.00
- Charles B. Hitch: 150.00
- Bessie Hibarger: 120.00
- Erma F. Imboden: 112.50
- Harold F. James: 180.00
- Emery L. Kimball: 150.00
- Frances M. Manion: 150.00
- Fannie S. Merwin: 135.00
- Lewis B. Mull: 150.00
- Ethel Oldaker: 150.00
- Stewart A. Queen: 180.00
- Verna Sackett: 75.00
- Roy Schofield: 150.00
- Owen V. Shaffer: 150.00
- Florence M. Spencer: 150.00
- Whitelaw R. Spurrier: 180.00
- Mrs. G. E. Springer: 100.00
- John A. Strong: 180.00
- Eulalia Tortat: 112.50
- Harvey T. White: 150.00
- Della Rau: 25.00

**Total** 4,435.00

**June 30, 1922—Balance in bank at 3 per cent interest**  

**STUDENTS LOAN FUND**  
Year Ending June 30, 1922

**Receipts**

- July 1, 1921—Cash on hand: $293.88
- Loans repaid: 2,575.00
- Interest paid: 118.58
- From Liberty Bonds sold: 449.00
- From Senior and Junior classes: 50.00
- From the Vidette: 15.00
- From Jesse Black, Jr.: 50.00

**Total** $3,551.46
Expenditures—Loaned to Students
March 10, 1921—Interest paid to Central Division State Teachers Association

Loans made ........................................................................................................... $ 3,500.00
Cash on hand ......................................................................................................... 19.46

$3,551.46

Resources—
Cash on hand ..................................................................................................... $ 19.46
Bills payable ......................................................................................................... 3,485.00

$3,504.46

Liabilities—
Due Central Division State Teachers Association ............................................ $ 800.00
Net value of fund ................................................................................................ $2,704.46

Increased during year by gifts ............................................................................. $ 564.00
Decreased—Bad note charged off ...................................................................... 45.00

The Board approved the list of students recommended for graduation as set forth in the report.

The Board approved the following recommendations:

1. Alfred Wilson Philips as a substitute for Mr. George H. Howe (now on sick leave) at the rate of $3,000 for 36 weeks.
2. Miss Laura Ellen Durkee as an additional teacher in commercial education at a salary of $1,500 for 36 weeks.
3. Miss Leonora Anderson to succeed Miss Lydia Clark as head of the Department of Physical Education for Women at a salary of $2,160 for 36 weeks.
4. Miss Helen Sherman to succeed Miss Marion Johnson as first assistant in the Department of Physical Education for Women at a salary of $1,800 for 36 weeks.
5. Miss Sue Northey as instructor in the kindergarten at a salary of $1,800 for 36 weeks.
6. Miss Katherine Carver as instructor in Latin at a salary of $1,800 for 36 weeks.
7. Mr. Hugo Valera as half time instructor in Spanish at a salary of $720 for 36 weeks.
8. Mrs. Edna Sluder as assistant stenographer at $80 per month.
9. An increase in salary for Miss Vernie Corene Morris, stenographer, from $1,350 to $1,500 for twelve months.

When the Board came to the consideration of the proposed budget, much discussion followed. On motion the Chairman of the Board was requested to appoint a committee which should study the budgets of the Normal Schools and go before the Finance Department and represent the needs to that Department of the items in this budget. The Chairman of the Board appointed as this committee, Mr. Walker, Mrs. Wykes and Mr. Stitt. It was afterwards suggested by the maker of the motion that the Chairman and the Secretary of the Board should also be members of this committee.

It was the opinion of all that the time for the meeting was too short for a full discussion of the items presented by the Presidents of the Colleges.

The Board adjourned.

A. M. Shelton, Chairman.
F. G. Blair, Secretary.
STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

A. M. Shelton, Director of Registration and Education, Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction, Springfield, Secretary

APPOINTED MEMBERS

Term Expires:

1925

John C. Allen, Monmouth
Roland Bridges, Carbondale
Chas. L. Capen, Bloomington

1927

Sterling P. Curtis, Oakland
Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston

1929

Ernest E. Cole, Chicago
Elmer T. Walker, Macomb
Mrs. Grace S. Wykes, Benton

PRESIDENTS OF NORMAL SCHOOLS

David Felmley, A. B., LL.D., L. H. D., Illinois State Normal University, Normal

Henry W. Shryock, Ph. B., Southern Illinois State Normal University, Carbondale

J. Stanley Brown, A. B., LL.D., Northern Illinois State Teachers' College, DeKalb

Livingston C. Lord, A. M., LL.D., Eastern Illinois State Teachers' College, Charleston

Walter P. Morgan, A. B., A. M., Western Illinois State Teachers' College, Macomb
MINUTES OF THE MEETING OF THE
NORMAL SCHOOL BOARD
Springfield, Illinois
APRIL 5, 1923

The Normal School Board met in the office of Director A. M. Shelton at Springfield, April 5, 1923, at 10 o’clock A. M.
Absent: Bridges, Blair, Curtis and Mrs. Northam.
President Lord was absent on account of urgent business at the College. The other four presidents were present.

REPORTS OF PRESIDENTS

President Brown presented his report which was received, placed on file and is made a part of these minutes.

The report follows:

DeKalb, Illinois, April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers’ College:

I. STUDENTS.

Enrollment, Fall Quarter, 1920

<table>
<thead>
<tr>
<th></th>
<th>Men and Boys</th>
<th>Women and Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students, College Rank</td>
<td>66</td>
<td>269</td>
<td>335</td>
</tr>
<tr>
<td>Students, High School Rank</td>
<td>45</td>
<td>241</td>
<td>286</td>
</tr>
<tr>
<td>Training Department</td>
<td>21</td>
<td>28</td>
<td>49</td>
</tr>
<tr>
<td>Total of all students and pupils</td>
<td>232</td>
<td>254</td>
<td>486</td>
</tr>
</tbody>
</table>

Enrollment, Fall Quarter, 1921

<table>
<thead>
<tr>
<th></th>
<th>Men and Boys</th>
<th>Women and Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students, College Rank</td>
<td>32</td>
<td>329</td>
<td>402</td>
</tr>
<tr>
<td>Students, High School Rank</td>
<td>57</td>
<td>287</td>
<td>344</td>
</tr>
<tr>
<td>Training Department</td>
<td>33</td>
<td>55</td>
<td>87</td>
</tr>
<tr>
<td>Total of all students and pupils</td>
<td>284</td>
<td>339</td>
<td>573</td>
</tr>
</tbody>
</table>

Enrollment up to Date, 1923

<table>
<thead>
<tr>
<th></th>
<th>Men and Boys</th>
<th>Women and Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students, College Rank</td>
<td>121</td>
<td>415</td>
<td>536</td>
</tr>
<tr>
<td>Students, High School Rank</td>
<td>106</td>
<td>385</td>
<td>491</td>
</tr>
<tr>
<td>Training Department</td>
<td>30</td>
<td>45</td>
<td>75</td>
</tr>
<tr>
<td>Total of all students and pupils</td>
<td>255</td>
<td>339</td>
<td>494</td>
</tr>
</tbody>
</table>

34
II. Faculty.

No changes in the faculty since last report.

III. The Organization.

The announcement of the summer quarter and the requests coming from these announcements indicate a larger enrollment for 1923 than at any previous summer quarter. Arrangements are already made for housing a larger number of students in the homes of the city than heretofore. The dormitory has had a waiting list for many weeks and we are sure that if we had another dormitory accommodating a hundred and fifty girls that space would also be taken immediately.

IV. The Curriculum.

No changes.

V. Buildings and Grounds.

Few changes have been made in any of the buildings since the last report except those of an emergency character. Various repairs have been made in the boiler room which have made the heating plant more effective than heretofore. The Chief of the Water Survey has reported that it isn't wise nor profitable to install a pump in our old 90-foot well, but that it may be profitable to install a water softener in order to get rid of the boiler scale and in consequence reduce the amount of heat in making steam. Our coal supply is satisfactory.

VI. Auxiliary Enterprises.

No report.

VII. Student Life.

There will be graduated this year two hundred and thirty students, the largest number ever graduated from this institution in a single year. Twenty of this number are young men. The prospect for the return of the great majority of the young men who are undergraduates, is good.

VIII. Miscellaneous.

Authorization of the employment of the summer-school faculty for the remainder of this biennium at the same salaries which they now receive and in aggregate within the appropriations for salaries and wages. Also, the authorization of the employment of the faculty for the summer school beginning at the close of the biennium and ending August 25, salaries to be at the same rate as now paid. The whole of the summer school quarter begins June 4 and ends twelve weeks later, August 25.

IX. Summary.

Subjects for action by this Board: Approval of summer school employment as requested in paragraph VIII; the approval by this Board of the action taken in the abolishment of the position of Superintendent of Buildings and its merger with the position of Superintendent of Grounds, in keeping with the action of the budget committee preserving economy and uniformity in all of the state colleges.

Respectfully submitted,

J. STANLEY BROWN, President.
The matter of superintendent of buildings and superintendent of grounds was discussed at some length. Moved and seconded that the recommendation of President Brown following the suggestion of the Budget Committee of this Board, that the office of Superintendent of Buildings and Superintendent of Grounds be combined into one and that we drop the position of Superintendent of Buildings. This action conforms to the practice in the other four Normal Schools and releases $2,400 per year to be used in faculty expenditures. All this action after due investigation.

The secretary was then instructed to write Representative Devine the action of the Board on this matter and that a copy be sent to Representative Byers.

President Morgan presented his report, which was received, placed on file and is made a part of these minutes. The report follows:

Macomb, Illinois,
April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers’ College:

I. STUDENTS

1. Attendance.

<table>
<thead>
<tr>
<th>Students of College Rank</th>
<th>1922-1923</th>
<th>1921-1922</th>
<th>Total</th>
<th>Men and Boys</th>
<th>Women and Girls</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Department—</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students below College Rank</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Students of College Rank</td>
<td>94</td>
<td>265</td>
<td>359</td>
<td>34</td>
<td>170</td>
<td>204</td>
</tr>
<tr>
<td>Students below College Rank</td>
<td>44</td>
<td>55</td>
<td>99</td>
<td>53</td>
<td>78</td>
<td>131</td>
</tr>
<tr>
<td>Total</td>
<td>138</td>
<td>320</td>
<td>458</td>
<td>87</td>
<td>248</td>
<td>335</td>
</tr>
</tbody>
</table>

| Students in High School | 57        | 88        | 145   | 44           | 84             | 128   |
| Pupils in Elementary School | 77      | 103       | 180   | 80           | 92             | 172   |
| Total                    | 134       | 191       | 325   | 124          | 176            | 300   |

| Non-Residents—           |           |           |       |              |                |       |
| Extension Students       | 89        | 542       | 631   | 118          | 611            | 729   |
| Grand Total of all Students | 361   | 1053      | 1414  | 329          | 1635           | 1364  |

2. Nothing to report.

3. The enrollment of students of college rank for the winter term of this school year shows an increase over last of 76 per cent. The total enrollment in what is called the college department this winter shows a gain of almost 37 per cent over last winter.

The extension department shows a falling off over last year. This is not because there is less interest in that work than formerly, but it is because there was such a demand for the regular members of the faculty because of the increased residence enrollment that they were not asked to take extension classes on Saturday. Several requests for extension centers had to be refused because no one was available to teach them.

4. (a) The following is a list of students recommended for graduation June 7, 1923:
Anderson, Mary
Bader, Christine E.
Barnes, Edna J.
Bennett, Ruth M.
Bostick, Harry F.
Burnett, Leala Louise
Clark, Mary Ruth
Coffman, Edna
DeWitt, Felicite Kathryn
Dillon, Mary Louise
Early, Kathryn
Easum, Margaret
Ferguson, Helen Conndon
Flaherty, Mary Catherine
Francis, Lola E.
Fuhr, Eleanor R.
Gaddis, Lucille
Greer, Frederica Maude
Hairline, Marion
Hairline, Vernon
Hall, Calvin S.

Hopkins, Ruth Ann
Landis, Mianna L.
Main, George O.
Mead, Mildred
McCoy, C. A.
McCullough, Mable C.
Nestrick, Mary Alice
Russell, Floyd Thorton
Russell, Flora Ermine
Spurgeon, Ardis
Streeter, Ruth
Sturtz, Ruby K.
Sweeney, Alice Marie
Sykes, Mary E.
Thomas, Dorothy
Thompson, Helen M.
Threw, Jennie E.
Turney, Margaret Lucille
Wiegman, Frieda
Wolford, Rhoda Anderson
Jones, Edith M.

Austin, Estellene
Clem, Alfred Moore
Jones, Ruth Lillian

Morey, Sarah Jane
Vawter, Gladys
Wear, Zelma D.

Bickers, Minnie M.
Black, Lelah
Calhoun, Marjorie
Dittmer, Oscar L.
Fuhr, Hattie May
Hughes, Mary Lucile
Keller, Genevieve
Laughlin, Mildred Kathryn
Lynch, Ruth Elizabeth
McBrien, Mildred
McGaughey, Florence

McGinnis, Lucia
Moore, Vera Alverda
Myers, Flossie L.
Nankivel, Vey
Paulus, Clarence V.
Rockwood, Pearle
Runkle, Carl L.
Sutherland, Humia Louise
Turnbull, Kathryn L.
White, Otto Windsor
Williams, Helen

Brown, Ivan C.
Fox, Charles V.
Ginnings, Cora
Hesh, Claude J.
Lemmer, Theodore

McDonough, Louise
Malcomson, Richard O.
Motter, Vera Graham
Purdum, Gladys F.
Voss, Hattie F.

Brown, Ivan C.—Mathematics and Physical Science
Calhoun, Marjorie—Physical Education
Dittmer, Oscar L.—History
Fuhr, Hattie May—Primary
Ginnings, Cora—Primary

b. The following is a list of students recommended for graduation

July 20, 1923:

Bickers, Minnie M.
Black, Lelah
Calhoun, Marjorie
Dittmer, Oscar L.
Fuhr, Hattie May
Hughes, Mary Lucile
Keller, Genevieve
Laughlin, Mildred Kathryn
Lynch, Ruth Elizabeth
McBrien, Mildred
McGaughey, Florence

McGinnis, Lucia
Moore, Vera Alverda
Myers, Flossie L.
Nankivel, Vey
Paulus, Clarence V.
Rockwood, Pearle
Runkle, Carl L.
Sutherland, Humia Louise
Turnbull, Kathryn L.
White, Otto Windsor
Williams, Helen

Brown, Ivan C.
Fox, Charles V.
Ginnings, Cora
Hesh, Claude J.
Lemmer, Theodore

McDonough, Louise
Malcomson, Richard O.
Motter, Vera Graham
Purdum, Gladys F.
Voss, Hattie F.
Malcomson, Richard O.—Science  
McDonough, Louise—Physical Education  
McGaughey, Florence—Library Economy  
McGaughey, Florence—History and English  
Turnbull, Kathryn L.—English  
Voss, Hattie F.—Commercial Education  
White, Otto Windsor—Manual Training

c. The following is a list of students recommended for graduation August 30, 1923:

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Osborn, Fern Marie</td>
<td>Hoyle, Orville G.</td>
</tr>
<tr>
<td>Parrotte, John H.</td>
<td>Thomas, Elizabeth Hollis</td>
</tr>
<tr>
<td>Purlee, L. Dare</td>
<td>Whitesell, Dena</td>
</tr>
<tr>
<td>Schaefer, Mercedes H.</td>
<td>Zern, Thelma G.</td>
</tr>
<tr>
<td>Snyder, Faye H.</td>
<td>Wright, Elvan</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnett, Madeline</td>
<td>McCoy, C. A.</td>
</tr>
<tr>
<td>Crawford, Helen Frances</td>
<td>Sallee, Roy M.</td>
</tr>
<tr>
<td>Hill, Eva Elizabeth</td>
<td></td>
</tr>
</tbody>
</table>

SPECIAL COURSES

Hoyle, Orville G.—Manual Training  
Snyder, Faye H.—Mathematics and Physical Science  
Sutherland, Humia Louise—Drawing and Design  
Whitesell, Dena—Physical Education  
Wright, Elvan—Physical Education

Note: It is to be noted that since degrees have been granted by this institution they have been awarded as follows: 1917-18, one; 1918-19, two; 1919-20, two; 1920-21, eight; 1921-22, fourteen. For the present year 1922-23, twenty-one are already on the list who expect to receive their degrees.

II. THE FACULTY.

1. There have been no resignations.
2. No new appointments are recommended at this time.
3. Changes in salaries should be made such as will bring the salaries at Western up to the same general level of salaries as are paid in the other schools.
4. More help is needed. When the Fall Term opened twenty-seven classes had registrations exceeding 30 in number. Ten of these classes exceeded 50 in number. Six of them exceeded 60 in each class. One class had 80 students; one class had 81 students, and one class had 93 students in it. When the present spring term opened on March 12th twenty-nine classes exceeded enrollments of 30 students each. Ten of these classes each had 50 students or more while one of them had an enrollment of 80 students.
5. Recommended Salary Schedule for First Summer Term, 1923.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Salary for Six Weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor, English</td>
<td>S. B. Hurst</td>
<td>$500.00</td>
</tr>
<tr>
<td>Professor, Education and Dean of Women</td>
<td>Caroline Grote</td>
<td>510.00</td>
</tr>
<tr>
<td>Professor, Education</td>
<td>R. R. Simpkins</td>
<td>590.00</td>
</tr>
<tr>
<td>Professor, Manual Training</td>
<td>Wayne Wetzel</td>
<td>435.00</td>
</tr>
<tr>
<td>Professor, Education</td>
<td>E. E. Van Cleve</td>
<td>515.00</td>
</tr>
<tr>
<td>Professor, Education</td>
<td>D. P. Hollis</td>
<td>515.00</td>
</tr>
<tr>
<td>Professor, Mathematics</td>
<td>R. M. Ginnings</td>
<td>515.00</td>
</tr>
<tr>
<td>Professor, Geography</td>
<td>Herbert Bassett</td>
<td>515.00</td>
</tr>
<tr>
<td>Professor, Biology</td>
<td>H. D. Waggoner</td>
<td>537.50</td>
</tr>
<tr>
<td>Professor, Physics and Chemistry</td>
<td>F. H. Currens</td>
<td>537.50</td>
</tr>
<tr>
<td>Professor, History</td>
<td>W. L. Schuppert</td>
<td>515.00</td>
</tr>
<tr>
<td>Professor, Agriculture</td>
<td>W. A. Cleveland</td>
<td>435.00</td>
</tr>
<tr>
<td>Professor, Physical Education (Men)</td>
<td>H. G. Hawkes</td>
<td>540.00</td>
</tr>
<tr>
<td>Professor, Commercial Subjects</td>
<td>D. C. Beighey</td>
<td>425.00</td>
</tr>
<tr>
<td>Assistant Professor, Music</td>
<td>Theresa Wild</td>
<td>375.00</td>
</tr>
<tr>
<td>Assistant Professor, Physical Education</td>
<td>Ruth Glasses</td>
<td>375.00</td>
</tr>
<tr>
<td>Assistant Professor, French</td>
<td>Blenda Olson</td>
<td>375.00</td>
</tr>
<tr>
<td>Assistant Professor, Latin</td>
<td>J. C. Burns</td>
<td>375.00</td>
</tr>
<tr>
<td>Assistant Professor, Drawing</td>
<td>Jessie Buckner</td>
<td>375.00</td>
</tr>
</tbody>
</table>
Assistant Professor, Home Economics  
Eva Colby  
375.00

Assistant Professor, English  
Mabel Corbin  
375.00

Assistant Professor, English  
Pearl LeCompte  
375.00

Assistant Professor, Mathematics  
E. F. Roberts  
375.00

Assistant Professor, History  
H. C. Seal  
375.00

Assistant Professor, Physics and Chemistry  
W. H. Eller  
375.00

Assistant Professor, Education  
Ray M. Simpson  
375.00

Assistant Professor, Geography  
Cora M. Hamilton  
350.00

Assistant Professor, Home Economics  
Sophia Reed  
350.00

Assistant Professor, English  
Mabel Corbin  
375.00

Assistant Professor, Mathematics  
E. F. Roberts  
375.00

Assistant Professor, History  
H. C. Seal  
375.00

Assistant Professor, Physics and Chemistry  
W. H. Eller  
375.00

Assistant Professor, Education  
Ray M. Simpson  
375.00

Assistant Professor, Geography  
Cora M. Hamilton  
350.00

Assistant Professor, Home Economics  
Sophia Reed  
350.00

Assistant Professor, English  
Mabel Corbin  
375.00

Assistant Professor, Mathematics  
E. F. Roberts  
375.00

Assistant Professor, History  
H. C. Seal  
375.00

Assistant Professor, Physics and Chemistry  
W. H. Eller  
375.00

Assistant Professor, Education  
Ray M. Simpson  
375.00

Assistant Professor, Geography  
Cora M. Hamilton  
350.00

Assistant Professor, Home Economics  
Sophia Reed  
350.00

Assistant Professor, English  
Mabel Corbin  
375.00

Assistant Professor, Mathematics  
E. F. Roberts  
375.00

Assistant Professor, History  
H. C. Seal  
375.00

Assistant Professor, Physics and Chemistry  
W. H. Eller  
375.00

Assistant Professor, Education  
Ray M. Simpson  
375.00

Assistant Professor, Geography  
Cora M. Hamilton  
350.00

Assistant Professor, Home Economics  
Sophia Reed  
350.00

Assistant Professor, English  
Mabel Corbin  
375.00

Assistant Professor, Mathematics  
E. F. Roberts  
375.00

Assistant Professor, History  
H. C. Seal  
375.00

Assistant Professor, Physics and Chemistry  
W. H. Eller  
375.00

Assistant Professor, Education  
Ray M. Simpson  
375.00

Assistant Professor, Geography  
Cora M. Hamilton  
350.00

Instructor, Manual Training  
Gerald Pugh  
225.00

Instructor, Drawing  
Alberta Strome  
250.00

Instructor, Home Economics  
Sophia Reed  
225.00

Instructor, Music  
Karl Crilly  
225.00

Instructor, Physical Training  
Grace Bowen  
225.00

Instructor, Music  
Nelle Orwig  
225.00

Instructor, Chemistry and Physics  
Glenn Morris  
125.00

Instructor, Chemistry  
Wilbur Greer  
125.00

Instructor, Biology  
Roy M. Sallee  
125.00

Training Teacher  
Edith Bell  
315.00

Training Teacher  
Lois Browne  
315.00

Training Teacher  
Katherine Thompson  
315.00

Training Teacher  
Myrtle Duncan  
300.00

Training Teacher  
Mary Bennett  
225.00

Training Teacher  
Bessie Cooper  
315.00

Training Teacher  
Ethel Ray  
225.00

Training Teacher  
Lola Hughes  
225.00

Training Teachers (Assistants)  
160.00

Librarian  
Fanny R. Jackson  
325.00

Assistant Librarian  
Isabelle Grant  
120.00

Assistant Librarian  
Florence McGaughey  
120.00

Total  
$16,510.00

Of this amount $5,630.02 is to be paid out of the Summer School Salaries for this biennium.

III. THE ORGANIZATION
1, 2, 3, and 4. Nothing to report.
5. School Calendar for School Year 1923-24.
   Fall term opens September 10, 1923. It closes November 28, 1923.
   Winter term opens December 3, 1923. It closes March 7, 1924.
   Spring term opens March 10, 1924. It closes June 5, 1924.
   Mid-Spring term opens April 28, 1924. It closes July 18, 1924.
   First Summer term opens June 9, 1924. It closes July 18, 1924.
   Second Summer term opens July 18, 1924. It closes August 28, 1924.
   Thanksgiving vacation November 29 and 30, 1923.
   Christmas vacation December 22, 1923, till January 7, 1924.
   Spring vacation April 19 till April 27, 1924.

IV. THE CURRICULUM
   Nothing to report.

V. BUILDINGS AND GROUNDS
1. A new heating plant is indispensable and a new gymnasium is badly needed.

VI. AUXILIARY ENTERPRISES
1. Monroe Hall.
   Quarter ending December 31, 1922.

   Balance, last report .......................................................... $7,209.40
   Room rent ................................................................. 1,330.50
   Board ................................................................. 4,877.95
   Miscellaneous .......................................................... 115.25
   Expenditures ............................................................. 4,544.61
   Total ................................................................. $13,533.10
   Receipts
   Salaries and Wages .................................................. $1,131.75
   Food Supplies ....................................................... 3,147.25
   Heat ................................................................. 486.40
   Water ................................................................. 153.60
   Electricity .......................................................... 198.31
   Gas ................................................................. 96.00
   Miscellaneous ....................................................... 463.05
   Expenditures ............................................................. 4,544.61
   Balance on hand Jan. 1, 1923 ............................................ $ 7,856.74

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SUMMARY AND EXPLANATION

Cash balance at beginning of quarter $7,209.40
Inventory goods beginning of quarter 1,683.34 $ 8,892.74

Bills and orders outstanding................................. 139.00

Unencumbered balance.................................. $8,753.74
Cash balance at close of quarter $7,856.74
Inventory goods close of quarter 2,425.25 $10,281.99

Bills and orders outstanding................................. 598.00

Unencumbered balance.................................. $9,683.99
Gain ........................................ 930.25

2. Cafeteria.
Quarter ending December 31, 1922.
Total receipts from Oct. 1st to Dec. 31st................. $1,248.60
Balance on hand beginning of quarter.................. 454.71 $1,703.31

Disbursements ........................................... $1,700.20

Cash balance ........................................... 3.11
Inventory of goods Dec. 31, 1922 1,087.76
Total assets ........................................... $1,090.87
Bills outstanding ....................................... 174.80

Unencumbered balance.................................. $916.07

SUMMARY

Cash balance beginning of quarter $ 454.71
Inventory of goods 577.71 $ 1,032.42

Bills outstanding....................................... $ 0.00 0.00

Unencumbered balance .................................. $ 1,032.42
Cash balance end of quarter $ 3.11
Inventory of goods 1,087.76 $ 1,090.87

Bills outstanding ....................................... $ 174.80

Unencumbered balance .................................. $916.07
Loss .................................................. $ 116.35

VII. STUDENT LIFE—No report.

VIII. MISCELLANEOUS.
1. Some doubt has arisen as to whether the name of the degree conferred by the Teachers Colleges is the best. Some material is in hand which can be presented if desired.

IX. SUMMARY.
1. The graduating lists should be approved subject to revision by the faculty.
2. It would be helpful if this board would go on record with respect to additional money for salaries including extra teachers.
3. The summer schedule of salaries should be approved.
4. The calendar should be approved.
5. Some action is requested as to the degree or degrees which should be granted.

Respectfully submitted,

W. P. MORGAN, President.
The graduating lists were approved subject to revision by the faculty. The summer schedule of salaries was approved; also the calendar. Mr. Morgan requested that some action be taken as to the name of the degree or degrees which should be conferred by the Teachers' Colleges. On motion the Chairman took an executive vote for a degree uniform for the five schools. It was unanimously carried that the degree of Bachelor of Education be conferred by the five normal schools.

President Shryock gave an oral report on the attendance at his college showing considerable increase in the different branches.

President Felmley presented his plans for the Summer School, giving the following names and salaries of teachers employed:

1923

**Mid-Spring Term—Additional Instructors**

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kulp, Mathilda G.</td>
<td>English</td>
<td>$300.00</td>
</tr>
<tr>
<td>Goodwin, Freeman H.</td>
<td>Physical Science</td>
<td>$270.00</td>
</tr>
<tr>
<td>Imboden, Edna Farnes</td>
<td>History</td>
<td>$270.00</td>
</tr>
</tbody>
</table>

**First Summer Term—Regular Faculty Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barber, Frederick Delos</td>
<td>Physics</td>
<td>$480.00</td>
</tr>
<tr>
<td>Burger, Thomas Morse</td>
<td>Physics</td>
<td>$380.00</td>
</tr>
<tr>
<td>Bone, Hugh Roy</td>
<td>Community Problems</td>
<td>$310.00</td>
</tr>
<tr>
<td>Buzzard, Robert Guy</td>
<td>Geography</td>
<td>$480.00</td>
</tr>
<tr>
<td>Cavins, Elmer Warren</td>
<td>Phonics</td>
<td>$330.00</td>
</tr>
<tr>
<td>Dragoo, Alva William</td>
<td>Manual Training</td>
<td>$330.00</td>
</tr>
<tr>
<td>Hall, Ross Armstrong</td>
<td>Chemistry</td>
<td>$300.00</td>
</tr>
<tr>
<td>Hudson, Clyde</td>
<td>Agriculture</td>
<td>$390.00</td>
</tr>
<tr>
<td>Lancaster, Thomas Jesse</td>
<td>Mensuration</td>
<td>$330.00</td>
</tr>
<tr>
<td>Linkins, Ralph Harlan</td>
<td>Biology</td>
<td>$450.00</td>
</tr>
<tr>
<td>Manchester, Oscar Leroy</td>
<td>(Dean) Economies</td>
<td>$600.00</td>
</tr>
<tr>
<td>Newell, Admah Clifton</td>
<td>Manual Training</td>
<td>$510.00</td>
</tr>
<tr>
<td>Peterson, Harvey Andrew</td>
<td>Psychology</td>
<td>$480.00</td>
</tr>
<tr>
<td>Philips, Alfred W.</td>
<td>Mathematics</td>
<td>$430.00</td>
</tr>
<tr>
<td>Russell, Henry Harrison</td>
<td>Gymnastics</td>
<td>$330.00</td>
</tr>
<tr>
<td>Schroeder, Herman Henry</td>
<td>Education</td>
<td>$540.00</td>
</tr>
<tr>
<td>Sorrenson, Fred Sophus</td>
<td>Reading Method</td>
<td>$390.00</td>
</tr>
<tr>
<td>Staker, Morrie Roy</td>
<td>Psychology</td>
<td>$360.00</td>
</tr>
<tr>
<td>Turner, Edwin Arthur</td>
<td>General Method</td>
<td>$600.00</td>
</tr>
<tr>
<td>Varela, Hugo</td>
<td>Spanish</td>
<td>$240.00</td>
</tr>
<tr>
<td>Westhoff, Frank William</td>
<td>Music</td>
<td>$480.00</td>
</tr>
<tr>
<td>Williams, Arthur Rowland</td>
<td>Commerce</td>
<td>$490.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andersen, Leonora</td>
<td>Physical Education</td>
<td>$360.00</td>
</tr>
<tr>
<td>Atkin, Edith Irene</td>
<td>Mathematics</td>
<td>$330.00</td>
</tr>
<tr>
<td>Barton, Olive Lillian</td>
<td>Dean of Women</td>
<td>$360.00</td>
</tr>
<tr>
<td>Blake, Anna</td>
<td>Physiology</td>
<td>$300.00</td>
</tr>
<tr>
<td>Carver, Katherine</td>
<td>Latin and History</td>
<td>$300.00</td>
</tr>
<tr>
<td>Cleary, Ruth M.</td>
<td>shorthand</td>
<td>$300.00</td>
</tr>
<tr>
<td>Colby, June Rose</td>
<td>Literature</td>
<td>$510.00</td>
</tr>
<tr>
<td>Cooper, Annette Bell</td>
<td>Millinery</td>
<td>$300.00</td>
</tr>
<tr>
<td>Cromer, Cecelia</td>
<td>Art and Design</td>
<td>$300.00</td>
</tr>
<tr>
<td>Decker, Loreen May</td>
<td>Intermediary Language</td>
<td>$300.00</td>
</tr>
<tr>
<td>Dillon, Jessie May</td>
<td>Practice Teaching</td>
<td>$300.00</td>
</tr>
<tr>
<td>Dreitzler, Sara Bernts</td>
<td>Head of Fell Hall</td>
<td>$142.50</td>
</tr>
<tr>
<td>Eris, Clarissa Elizabeth</td>
<td>Drawing</td>
<td>$300.00</td>
</tr>
<tr>
<td>Eyestone, Laura Mary</td>
<td>First and Second Primary</td>
<td>$330.00</td>
</tr>
<tr>
<td>Finkelstein, Ruth R.</td>
<td>French</td>
<td>$285.00</td>
</tr>
<tr>
<td>Hamilton, Alma Mary</td>
<td>Grammar</td>
<td>$350.00</td>
</tr>
<tr>
<td>Haydon, Anna Wezette</td>
<td>First Primary</td>
<td>$300.00</td>
</tr>
<tr>
<td>Northey, Sue</td>
<td>Story Telling</td>
<td>$300.00</td>
</tr>
<tr>
<td>Patterson, Alice Jean</td>
<td>Ag. Nat. Study</td>
<td>$330.00</td>
</tr>
<tr>
<td>Rambo, Jessie E.</td>
<td>Home Economics</td>
<td>$435.00</td>
</tr>
<tr>
<td>Reisch, Mary Lizette</td>
<td>Botany</td>
<td>$300.00</td>
</tr>
<tr>
<td>Ropes, Alice H.</td>
<td>Music</td>
<td>$270.00</td>
</tr>
<tr>
<td>Simpson, Ruth Virginia</td>
<td>Dressmaking</td>
<td>$360.00</td>
</tr>
<tr>
<td>Stephens, Gertrude E.</td>
<td>History</td>
<td>$300.00</td>
</tr>
<tr>
<td>Thomae, Christine</td>
<td>5A</td>
<td>$300.00</td>
</tr>
<tr>
<td>Tyler, Grace C.</td>
<td>Rhetoric</td>
<td>$300.00</td>
</tr>
<tr>
<td>Wendling, Elsie</td>
<td>7A</td>
<td>$300.00</td>
</tr>
<tr>
<td>Prieur, Mrs. Laura</td>
<td>Grammar</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

**First Summer Term—Additional Instructors**

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bowyer, Lewis Herbert</td>
<td>Mathematics</td>
<td>$280.00</td>
</tr>
<tr>
<td>Brit, Jesse Hugo</td>
<td>Teaching Process</td>
<td>$300.00</td>
</tr>
<tr>
<td>Gehlmann, John</td>
<td>Grammar 31</td>
<td>$300.00</td>
</tr>
<tr>
<td>Goodwin, Greene</td>
<td>Physical Science</td>
<td>$300.00</td>
</tr>
<tr>
<td>Haeker, Lindy W.</td>
<td>Country School Teacher</td>
<td>$300.00</td>
</tr>
<tr>
<td>Hanna, LeRoy Wayne</td>
<td>Education</td>
<td>$400.00</td>
</tr>
<tr>
<td>Hitch, Charles Bruce</td>
<td>Zoology 31</td>
<td>$300.00</td>
</tr>
<tr>
<td>Hudginis, Bert</td>
<td>Geography</td>
<td>$300.00</td>
</tr>
<tr>
<td>Kimball, Emery L.</td>
<td>History and Civics</td>
<td>$300.00</td>
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<tr>
<td>Moore, Thomas O.</td>
<td>Geometry and Algebra</td>
<td>$300.00</td>
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<tr>
<td>Mounce, George</td>
<td>Chemistry</td>
<td>$300.00</td>
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Mull, Lewis Benjamin ........................................ Chemistry ........................................ 300.00
Ragland, Lewis W ........................................ Education ........................................ 330.00
Ratliff, Samuel Caleb ..................................... Economics and Sociology .................... 360.00
Spire, Roy L ............................................... History ........................................ 240.00
Stevens, Earl Grover ..................................... Elementary Ed. Arith. ......................... 300.00
Warner, Isaac Newton ..................................... Mathematics ................................... 420.00
Weeks, Oliver Douglas ................................... History ........................................ 330.00
Benson, Edna C ........................................... Art ................................................. 318.00
Bone, Maurice ............................................. Physical Education ............................ 270.00
Bressie, Ramona .......................................... Lit. Types, Eng. Poetry ......................... 270.00
Byrnes, Mary Josephine ................................ Phonics, Reading .............................. 510.00
Conard, Harriet Zoe ..................................... Reading .......................................... 300.00
Cremeans, Lola .......................................... Foods ............................................. 270.00
Crews, Frances .......................................... Algebra .......................................... 270.00
Crompton, Mabel ......................................... Geography ...................................... 270.00
David, Ruth Anna ........................................ Mathematics .................................... 270.00
Favor, Mary Jeannette .................................. Typewriting ..................................... 300.00
Imboden, Erma Frances ................................ Education .......................................... 270.00
Eymann, Mrs. Flurta H ................................ Primary Handwork ................................ 300.00
Law, Litta M ............................................... Garmentmaking ................................ 270.00
Merwin, Mrs. Fannie Spaits ............................... Country School Teaching ..................... 270.00
Oldaker, Ethel M .......................................... Penmanship ..................................... 287.00
Peltier, Olive ........................................... Art ................................................. 300.00
Rogers, Dorothy D ........................................ Physical Education ............................ 300.00
Roes, Lula Mae ........................................... Com. Civ. and History ....................... 300.00
Spreyer, Per Kauffman, Mrs ............................. Garmentmaking ................................ 300.00
Tortat, Eulalia ........................................... Geography ...................................... 255.00

SECOND SUMMER TERM—REGULAR FACULTY MEMBERS

Barton, Olive Lillian ...................................... Dean of Women .................................. 300.00
Beyer, William A. L ...................................... History .......................................... 540.00
Benjamin, Paul K ......................................... Physics, Farm Management .................. 330.00
Bone, Hugh Alvin ......................................... Country School Management ................ 360.00
Drugs, Alva William ..................................... Manual Training .............................. 330.00
Harp, Anna Belle .......................................... Primary Observation .......................... 300.00
Hollowell, Arthur James ................................ Chemistry ......................................... 300.00
Holmes, Manfred J ....................................... History of Education .......................... 540.00
Linkins, Ralph Harlan .................................. Zoology .......................................... 360.00
Peterson, Harvey Andrew ................................ Psychology .......................................... 360.00
Pringle, Ralph W .......................................... Geometry ........................................ 540.00
Russell, Henry Harrison ................................ Geography .......................................... 330.00
Stalker, Moses Roy ....................................... General Method .................................. 330.00

SECOND SUMMER TERM—ADDITIONAL INSTRUCTORS

Bereckhan, Mary Alma ................................... Dress Design .................................... 300.00
Bril, Jesse Hugo ......................................... Teaching Process .................................. 300.00
Crompton, Mabel ......................................... Geography ...................................... 270.00
Gillette, Esther .......................................... Physical Education ............................. 300.00
Glessen, Martin Francis ................................ Art ..................................................... 330.00
Hibarger, Bessie ......................................... Country School Teaching ..................... 300.00
Hudgins, Bert ........................................... Geography ...................................... 360.00
Hunt, Martha ........................................... Fell Hall, Mathematics ......................... 135.00
Kimball, Emery L ......................................... History ........................................... 300.00
Long, Harvey Lawrence ................................ Botany, Physiology ............................ 300.00
Martin, Mayme Charlotte ................................. Pennmanship .................................... 60.00
More, Grace VanDyke ................................... Music .............................................. 330.00
O'Brien, Edward Larue .................................. Physics ............................................ 330.00
Palmer, C. M ........................................... Shakespeare ..................................... 360.00
Porter, Charley Lyman ................................... Botany .......................................... 300.00
Ratliff, Samuel Caleb ................................... Economics ...................................... 360.00
Selsam, Benjah .......................................... Shorthand and Typing ........................ 300.00
Smith, Carl Weems ...................................... History ............................................ 225.00
Stephens, Laura Louise ................................ Reading and Expression ........................ 300.00
Thompson, James E ..................................... English Poetry .................................... 300.00
Trant, John B ........................................... Economics ......................................... 360.00
Warner, Isaac Newton .................................. Arithmetic Method ............................. 420.00
Youngquist, Livia ........................................ Phonics .......................................... 300.00
Zolman, Carrie P ......................................... Grammar .......................................... 300.00

Respectfully submitted,

DAVID FELMLEY, President.

He recommended that Arthur James Hallowell be appointed to take the place of J. A. Hall, resigned, in the division of Chemistry, at a salary of $300. The appointment was approved. Mr. Felmley asked that he be permitted to expend the amount of $840 for three additional instructors for the mid-spring term to be paid from the Smith-Hughes fund now on hand. Upon motion, such permission was given.

42
The report from Doctor Lord was submitted. The report follows:

Charleston, Illinois,
April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

List of candidates recommended for graduation in 1923 provided they complete the required work by the end of the summer term, 1923.

I. SENIOR COLLEGE

<table>
<thead>
<tr>
<th>Name</th>
<th>Sex</th>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>Clabaugh, Charles Wesley</td>
<td>Men</td>
<td>Olimsted, Lois</td>
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<tr>
<td>Forster, Arthur Cecil</td>
<td>Women</td>
<td>Sutton, Florence</td>
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<td>Lytle, Mary Catherine</td>
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<td>Whalen, Mary Mandaina Frances</td>
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<tr>
<td></td>
<td>Men</td>
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<tr>
<td></td>
<td>Women</td>
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II. JUNIOR COLLEGE

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<tr>
<td>Abraham, Crystal Lorraine</td>
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<td>Isenburg, Thelma Pearl</td>
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<tr>
<td>Adams, Mrs. Dolores Easton</td>
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<td>Jordan, Dorothy June</td>
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<td>Alcorn, Omar Dale</td>
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<td>Karnes, Gertrude Elizabeth</td>
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<td>Armstrong, Leila Mae</td>
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<td>Leggitt, Dorothy</td>
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<tr>
<td>Ashbrook, William Donald (Manual Arts)</td>
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<td>Leseman, Genevieve (Home Economics)</td>
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<tr>
<td>Baird, Hortense</td>
<td></td>
<td>Markwell, Bertha Grace</td>
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<tr>
<td>Barker, Helen Marguerite (Art)</td>
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<td>McCabe, Mrs. Lois Davis</td>
</tr>
<tr>
<td>Barrick, Luther Oliver</td>
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<td>McCall, Sarah Disa (Home Economics)</td>
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<tr>
<td>Beam, Rhea Helen</td>
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<tr>
<td>Boyer, Ralph Byron (Manual Arts)</td>
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<td>McCallister, Fern</td>
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<tr>
<td>Brewer, James Paul (Manual Arts)</td>
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<td>Means, LaRetta Louise</td>
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<td>Burgener, Selina Augusta</td>
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<td>Mercer, Margaret Louise</td>
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<td>Champion, Ruth</td>
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<td>Meyer, Flora Mary</td>
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<td>Clabaugh, Ralph Easton</td>
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<td>Mitchell, Paulina May</td>
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<tr>
<td>Conner, Mildred Maudline (Home Economics)</td>
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<td>Montgomery, Hazel Margaret</td>
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<td>Coyle, Dale Dudley</td>
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<td>Muchmore, Maurice Leo (Manual Arts)</td>
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<tr>
<td>Creamer, William James (Manual Arts)</td>
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<td>O'Hair, DeVona Rebecca (Art)</td>
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<td>Cronin, Helen Marie</td>
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<td>Pierce, Dorothy Juanita</td>
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<tr>
<td>Crouse, Luke (Agriculture)</td>
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<td>Pierce, Ruth Arena</td>
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<tr>
<td>Crowe, John Albert</td>
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<td>Riechmann, Curelia Amanda</td>
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<td>Delano, Marguerite May</td>
<td></td>
<td>Ring, Louise Glenn</td>
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<tr>
<td>Dunlap, Myrtle Nellie</td>
<td></td>
<td>Rippey, Opel Margaret</td>
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<td>Fleming, Lillis Janette</td>
<td></td>
<td>Seitz, Sara Isabel</td>
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<tr>
<td>Fox, Emily Jane</td>
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<td>Sharkey, Gertrude Josephine</td>
</tr>
<tr>
<td>Fox, Marjorie McFarland</td>
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<td>Sharkey, Mary Louise</td>
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<tr>
<td>Garrison, Erma Zelda</td>
<td></td>
<td>Shield, Virginia Blanche</td>
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<tr>
<td>Garrison, Mary Irene</td>
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<td>Snyder, John Harold</td>
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<td>Gish, Neva Nadine</td>
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<td>Spaugh, Bitha</td>
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<td>Gobert, Irl Russell</td>
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<td>Spurlin, Charlotte Ellen</td>
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<td>Goetschius, Leone Leotis</td>
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<td>Squires, Ruth Lee</td>
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<tr>
<td>Gordon, Pauline</td>
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<td>Stapp, Helen Isobel</td>
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<tr>
<td>Greathouse, Forrest Glensworth (Manual Arts)</td>
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<td>Steel, Wade Alexander</td>
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<tr>
<td>Harman, Blanche Irene (Home Economics)</td>
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<td>Stewart, Martha Marie</td>
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<tr>
<td>Harris, Nellie Juanita</td>
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<td>Sublette, Clifford Harold</td>
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<td>Temples, Sarilda Irene</td>
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<td></td>
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<td>Trager, Gertrude Susanna (Home Economics)</td>
</tr>
<tr>
<td>Name</td>
<td>Name</td>
<td></td>
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<tr>
<td>----------------------</td>
<td>----------------------</td>
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<tr>
<td>Hartmann, Rosa Elizabeth</td>
<td>Tyrrell, Edna Blanche</td>
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<tr>
<td>Hawkins, George Edmon</td>
<td>Warner, Elmer Errott</td>
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<tr>
<td>Hayes, Amelia Helen</td>
<td>Watson, Bernece Echo</td>
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<tr>
<td>Henry, Willa Mae (Home Economics)</td>
<td>Webb, Lina</td>
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<tr>
<td>Hoffman, Clara Catherine</td>
<td>Wessel, Amanda Anna</td>
<td></td>
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<tr>
<td>Icenogle, Daisy Irene</td>
<td>Whitemore, Harold Humphrey</td>
<td></td>
</tr>
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</table>

Men ............................................ 19  
Women ......................................... 62  
Total ........................................... 81

### III. High School

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
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<tbody>
<tr>
<td>Andres, Ruth Bernadine</td>
<td>Kelly, Alice Elizabeth</td>
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<tr>
<td>Barnes, Jennie Vera</td>
<td>Kelly, Emma Chenault</td>
</tr>
<tr>
<td>Bell, Geneva</td>
<td>Kepner, Paul Howard</td>
</tr>
<tr>
<td>Bisson, Barbara</td>
<td>Kerr, Rhoda Elizabeth</td>
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<tr>
<td>Blair, Dorothy Myrtle</td>
<td>Lynch, Margaret Ellen</td>
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<tr>
<td>Boyer, Mary Esther</td>
<td>Osborn, Hugh</td>
</tr>
<tr>
<td>Coleman, Georgiana LaVera</td>
<td>Rennels, John Harold</td>
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<tr>
<td>Coon, Ella Margaret</td>
<td>Richards, Winfield Scott</td>
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<td>Defenbaugh, Marjorie Dean</td>
<td>Sharp, Ruby Josephine</td>
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<tr>
<td>Fasig, Leila Bernice</td>
<td>Shoemaker, Robert Wells</td>
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<tr>
<td>Fawley, Ruth Eldora</td>
<td>Spurlin, Charlotte Ellen</td>
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<tr>
<td>Funkhouser, Orval Wendell</td>
<td>Tittle, Beulah Edith</td>
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<tr>
<td>Hackett, Dorothy Irene</td>
<td>Waters, Lois Fern</td>
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<tr>
<td>Hall, Paul Stephen</td>
<td>Woodburn, Lowell Norviel</td>
</tr>
</tbody>
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Men ............................................ 9  
Women ......................................... 21  
Total ........................................... 30

### THE COLLEGE CALENDAR, 1923-1924

#### FALL TERM, 1923 (TWELVE WEEKS)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Monday, September 10</td>
<td>Registration</td>
</tr>
<tr>
<td></td>
<td>8:00-12:00 A. M., 1:30-5:00 P. M.</td>
</tr>
<tr>
<td>Saturday, November 17</td>
<td>Homecoming</td>
</tr>
<tr>
<td>Friday, November 30</td>
<td>Fall Term Closes</td>
</tr>
</tbody>
</table>
|                      | Note: There will be regular school work on Monday, November 26, and the work of the term will be complete at 12:10 noon, on Wednesday, November 28.

#### WINTER TERM, 1923-1924 (TWELVE WEEKS)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Monday, December 3</td>
<td>Registration</td>
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<tr>
<td></td>
<td>8:00-12:00 A. M., 1:30-5:00 P. M.</td>
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<tr>
<td>Friday, December 21</td>
<td>Holiday Recess</td>
</tr>
<tr>
<td>Wednesday, January 2</td>
<td></td>
</tr>
<tr>
<td>Thursday, March 6</td>
<td>Winter Term Closes</td>
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<tr>
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#### SPRING TERM, 1924 (TWELVE WEEKS)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Monday, March 10</td>
<td>Registration</td>
</tr>
<tr>
<td></td>
<td>8:00-12:00 A. M., 1:30-5:00 P. M.</td>
</tr>
<tr>
<td>Thursday, April 17</td>
<td>Easter Recess</td>
</tr>
<tr>
<td>Thursday, April 24</td>
<td></td>
</tr>
<tr>
<td>Monday, April 28</td>
<td>Mid-Spring Term Registration</td>
</tr>
<tr>
<td>Thursday, June 5</td>
<td>Twenty-fifth Anniversary Celebration</td>
</tr>
<tr>
<td>Friday, June 6</td>
<td>Alumni Day</td>
</tr>
<tr>
<td>Saturday, June 7</td>
<td>Spring Term closes</td>
</tr>
</tbody>
</table>
SUMMER TERM, 1924 (Twelve Weeks)
First Half Term (Six Weeks)

Monday, June 16, 1924
Registration
8:00-12:00 A. M., 1:30-5:00 P. M.

Friday, July 25, 12:10 Noon
First Half Term closes

Second Half Term (Six Weeks)

Monday, July 28, 10:00 A. M. Registration
Saturday, August 30, 12:10 Noon Second Half Term closes

Note: In the second half term there will be regular work on Mondays as well as on Saturdays, in order to complete the six weeks' work before September 1.

FALL TERM, 1924-1925

Monday, September 15, 1924 Registration

Respectfully submitted,

L. C. LORD, President.

The graduating lists were approved subject to revision by the faculty. Calendar approved.

Mr. Cole suggested that steps be taken toward organizing the Board into committees. On motion this matter was referred to a committee of five of which the chairman of the Board shall be a member. The Chairman appointed Messrs. Walker, Allen, Cole and Still. It was decided this Committee would meet in Chicago Monday, April 23, 1923.

The Board adjourned to meet at Director A. M. Shelton's Chicago office, Room 1202, 130 N. Wells St., Monday, May 7, 1923.

A. M. SHELTON, Chairman.
F. G. BLAIR, Secretary