

6-24-1924

# Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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The proceedings of June 24, 1924 were originally in the same volume as those of May 26, 1924, which is uploaded as a separate file. Therefore, the June 24 proceedings begin on page 39.

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STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

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THE NORMAL SCHOOL BOARD

EX OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,  
*Chairman*

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,  
*Secretary*

APPOINTED MEMBERS

Term Expires :

1925

JOHN C. ALLEN, *Monmouth*  
ROLAND BRIDGES, *Carbondale*  
CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*  
EDGAR B. STILL, *DeKalb*  
MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*  
ELMER T. WALKER, *Macomb*  
MRS. GRACE S. WYKES, *Benton*

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PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL. D., L. H. D.,  
Illinois State Normal University, Normal  
HENRY W. SHYROCK, Ph. B.,  
Southern Illinois State Normal University, Carbondale  
J. STANLEY BROWN, A. B., LL. D.,  
Northern Illinois State Teachers College, DeKalb  
LIVINGSTON C. LORD, A. M., LL. D.,  
Eastern Illinois State Teachers College, Charleston  
WALTER P. MORGAN, A. B., A. M.,  
Western Illinois State Teachers College, Macomb

## STANDING COMMITTEES

*Finance*

Mr. Walker  
 Mr. Curtis  
 Mr. Allen  
 Mr. Capen  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Supplies and Equipment*

Mr. Allen  
 Mr. Capen  
 Mr. Cole  
 Mr. Bridges  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Buildings and Grounds*

Mr. Still  
 Mr. Cole  
 Mr. Curtis  
 Mr. Bridges  
 Mrs. Wykes  
 The Chairman  
 The Secretary

*Faculty and Curricula*

Mr. Cole  
 Mr. Allen  
 Mr. Walker  
 Mr. Still  
 Mrs. Wykes  
 The Chairman  
 The Secretary

*Dormitory*

Mrs. Wykes  
 Mr. Capen  
 Mrs. Northam  
 The Chairman  
 The Secretary

# MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

June 24, 1924.

The Normal School Board met in Chicago on Tuesday, June 24th, at 9:00 o'clock Chicago time, in the office of Director A. M. Shelton, Chairman of the Board.

Present: Messrs. Bridges, Capen, Cole, Shelton, Still, Walker, Blair, Mrs. Wykes.

Absent: Messrs. Allen and Curtis, and Mrs. Northam.

All of the Presidents were present except Mr. Lord who was represented by Mr. E. H. Taylor and Miss Grace Ewalt.

The minutes of the previous meeting were presented and approved.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,  
June 24, 1924.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

## I. STUDENTS:

1. Attendance. No report.
2. Graduates.

## GRADUATES, MAY 29, 1924.

### SENIOR COLLEGE.

Dysart, E. Lois  
Gilchrist, Irene E.  
Griese, Alice Crosby  
Lott, Merrill G.  
Rasmusen, Sidney  
Snow, Donald M.

Burns, Helen G.  
Carlson, Althea  
Chapman, Dorothy R.  
Coffey, Virginia M.  
Conlin, Helen V.  
Coolidge, Laura G.  
Countryman, Caroline  
Curran, Dorothy D.  
Dennis, Margaret E.  
Densmore, Lucille M.  
Donnelly, Owen  
Echelberger, Clyde C.  
Edwards, Ruvella  
Elliston, Lorene M.  
Erickson, Clarence W.  
Erickson, Muriel H.  
Fredrick, Lois  
Funnell, Mildred J.  
Garland, Winona E.  
Gilmore, Wilma G.  
Goodyear, G. Elizabeth  
Graham, Anne E.  
Gustafson, Ethel M.  
Gustafson, Judith M.  
Hahnenstein, Elizabeth M.  
Haley, Alice M.  
Hall, Ivy M.  
Harju, I. Jennie  
Haug, Elinore  
Henaughan, J. Ray  
Herbert, Evangelyn E.  
Hogan, Marjorie C.  
Hogan, Mary E.

### JUNIOR COLLEGE.

Allen, Thelma  
Andersen, Florence V.  
Anderson, Emil A.  
Anderson, Mildred J.  
Aska, Mildred C.  
Baker, Doris  
Banker, Emily  
Barnes, N. Margaret  
Beckler, Virginia  
Bickner, Arno  
Bolander, Rosa M.  
Bollinger, Leonard E.  
Bopp, Mildred C.  
Bortz, Myer  
Bottlemy, Murl B.  
Brier, Ida M.  
Browman, Ludwig G.  
Brown, Alice M.  
Brown, Lois C.  
Bullerman, Edith  
Burke, Gertrude E.  
Burnette, Olive F.

Hubbard, Svea K.  
 James, Mildred M.  
 Johnson, Archie  
 Johnson, Lois V.  
 Johnson, Violet M.  
 Joshel, Bertha  
 Kent, Florence  
 Kerch, Edna  
 Kilgour, Ruth F.  
 Knight, Eva D.  
 Lally, Geraldine M.  
 Lawler, Anna A.  
 Leinbach, Mildred C.  
 Leslie, Marianne J.  
 Long, S. Mildred  
 McCabe, Kathryn M.  
 McCormick, Marjorie L.  
 McFarland, Glenn  
 McHarg, Alice M.  
 McLaughlin, Beatrice J.  
 Miller, Barbara  
 Moore, Vivian F.  
 Morehouse, Zella Z.  
 Nelson, Helen C.  
 Ochsen Schlager, Helen  
 Olson, Earl L.  
 Penning, Anne B.  
 Peterson, Lily C.  
 Pierce, Dorothy J.

Pierron, Agnes O.  
 Plum, Gladys M.  
 Reines, Loretta B.  
 Rich, Ethel B.  
 Riddlesberger, Dorothy  
 Russell, C. Robert  
 Ryan, George A.  
 Sapp, Martha J.  
 Scidmore, M. Eileen  
 Shedden, Bernice K.  
 Shultz, Bethel J.  
 Snow, Byron D.  
 Spicer, Eudora M.  
 Spickerman, F. Maree  
 Steece, Frank B.  
 Stevens, Beulah M.  
 Swanson, Edna E.  
 Sylvester, Esther A.  
 Talcott, Arvid W.  
 Tazewell, Margaret E.  
 Toepel, Florence M.  
 Trainor, Helen L.  
 Turner, Lucille F.  
 VanDriesen, Winnifred M.  
 Vogel, Nellie  
 Widman, Ardis S.  
 Wilson, Ruth M.  
 Wognum, Elizabeth A.  
 Worden, Marian A.

#### PROSPECTIVE GRADUATES, JULY 18, 1924.

##### SENIOR COLLEGE.

Murray, M. Ruth  
 Paddock, Kenneth  
 Welsh, Harvey W.

##### JUNIOR COLLEGE.

Calvert, Hazel  
 Dentler, Beulah  
 Dake, Hattie C.  
 Dodge, Marion  
 Ebaugh, Lisle  
 Grebner, Lena  
 Hardy, Clarence J.  
 Hawley, Marjorie A.  
 Hunter, Bertha

Jones, Helen M.  
 Kiefer, Carol  
 Lawson, Lyle  
 Lee, Mable  
 Lohafer, Adah  
 Meeks, Elizabeth  
 Meisenheimer, Caryl  
 Quinn, Lillian  
 Rausch, Ethel G.  
 Renwick, Mary L.  
 Richardson, LaFerme L.  
 Rodgers, Elizabeth  
 Scott, Maybelle L.  
 Scott, Winifred  
 Swanson, Lois  
 Stein, Norma A.  
 Whitver, Gertrude

II. FACULTY. No report.

III. OTHER SCHOOL EMPLOYES. No report.

IV. ORGANIZATION. No report.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. The painting of all the outside work in the women's dormitory has been completed. The painting of the outside wood work is in process of completion. The mason work has been completed with the exception of the east and west towers of the main building. The concrete work has been completed with the exception of the sidewalks leading from the middle of the south side of the college grounds to the Lincoln Highway. The west boundary of the college grounds, known as Normal Road, is being prepared for paving. The paving of Lincoln Highway is not being done.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. Urgent invitation extended to the entire Board to spend either the 24th or the 25th of June visiting the State Teachers College at DeKalb,



X. SUMMARY. Subject for action by this Board: Approval of graduation list.

Respectfully submitted,

J. STANLEY BROWN, *President*.

The list of graduates as presented in that report was approved by the Board.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,

June 24, 1924.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS. No report.

II. FACULTY.

The following six persons are recommended for positions as critic teachers in the Brush School, the assignment to grades to be left to Mr. Cisne, Principal; Miss Maude Mayhew, Mrs. Mae Fox, Miss Grace Wilhelm, Miss Mildred Goings, Miss Virginia Myers, Miss Madge Troutt.

Miss Mayhew is not a graduate of our school, but in addition to attendance at the local high school made forty and one-half term-credits here, and later on attended thirty-six weeks at the University of Chicago making the equivalent of eight of our term-credits. Miss Mayhew has taught for the past ten or twelve years in the Carbondale City Schools. She has held either first or second primary position throughout this entire time.

The other five are graduates of our Junior College Normal Department, and all have had experience ranging from two to ten years. Practically all of their work has been done in the elementary schools of Carbondale. Mrs. Fox since her graduation has made seven senior college credits of the twenty-four required for our degree; Miss Wilhelm has made seven; Miss Goings, two; Miss Myers, one credit here, and has had twenty-seven weeks at the University of Illinois; Miss Troutt has had no work since her graduation two years ago.

They will all be in attendance for the first half of the Summer Quarter. Each will carry one of the regular units, and the six will constitute a class under Mr. Furr, and for the entire six weeks will meet every day to discuss with Mr. Furr the technique of the critic teacher's work.

I also recommend that each of these be paid \$525.00 for the regular academic year of thirty-six weeks, the payments to be made in nine monthly installments.

I recommend further that the President in any emergency, on the recommendation of Mr. Furr, Superintendent, and Mr. Cisne, Associate Superintendent of the Practice School, be authorized by the Board to suspend the monthly payment of any of these critic teachers until the first meeting of the Board when the matter may come up for consideration.

I recommend too that our agreement to pay each of these \$525.00 for the academic year of thirty-six weeks be defined as a limited contract which may by order of the Board be cancelled at any time.

#### SUPPLEMENTARY REPORT.

JUNE 23, 1924.

I. STUDENTS:

Exclusive of the children of the practice school, our enrollment for the present term is 1550. Of these more than 1050 are of straight college rank.

II. FACULTY.

Just before the opening of the present term I received notice from Mr. W. F. Coolidge, Principal of the Granite City High School, who had been

employed to teach in our Mathematics Department for the first half of the Summer Quarter. Because of sickness in his family he asked to be released from his contract. I had no time to look about for a teacher, so I employed Mr. Warren of our regular faculty. Mr. Warren will work for the four hundred dollars assigned to Mr. Coolidge.

We have more than 150 senior college students. A considerable group wanted a course in calculus. The four people employed in the Mathematics Department were all worked to their limit, and I found it necessary to employ Miss Mary Henderson of the regular faculty in order to take care of this senior college demand. We shall pay her \$75.00.

Respectfully submitted,

H. W. SHYROCK, *President.*

The following recommendations were approved by the Board:

1. The appointment of Miss Maude Mayhew, Mrs. Mae Fox, Miss Grace Wilhelm, Miss Mildred Goings, Miss Virginia Myers, and Miss Madge Troutt, as critic teachers in the Brush school, at a salary of \$520 each for the regular academic year of 36 weeks; the payments to be made in nine monthly installments.

2. The recommendation of President Shyrock that the employment of these persons and the payment of this salary in monthly installments be considered in the nature of a limited contract which may be terminated at the end of any monthly period by the President of the school.

3. The appointment of Mr. F. G. Warren, a regular member of the faculty, to take the place of Mr. W. F. Coolidge who had been previously employed to teach in the first half summer term, but who failed to meet his engagement.

4. The appointment of Miss Mary Henderson of the regular faculty to take charge of a senior college class in Calculus, at an extra compensation of \$75.00, to be paid out of the revolving fund.

Mr. E. H. Taylor presented the report for the Eastern Illinois State Teachers College, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,

June 24, 1924.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS. No report.

II. FACULTY.

1. I wish to report the resignation of Miss Grace Geddes, Training Teacher in Second Grade, \$342.86 for the first half summer term, on account of illness. Her work will be taken care of by the other training teachers.

2. I wish to submit for the approval of the Board the following appointments to fill vacancies in the salary schedule for the first half summer term:

Henry F. Becker, Teacher of Geography .....	\$300.00
Ralph O. Freeland, Teacher of Arithmetic .....	275.00
Maud J. Jarvis, Teacher of Physical Education.....	250.00

and for the second half summer term:

Henry F. Becker, Teacher of Geography .....	\$300.00
Alice Riche Thomas, Music .....	75.00

3. I wish to recommend for appointment Mr. Orvil F. Myers, Professor of Education and Psychology, \$2,844 for 36 weeks 1924-1925, for the position payable from the Normal School Revolving Fund which was approved by the Board at the last meeting at \$3,500.



## TEACHERS' SALARIES.

In light of the resolution offered by Mr. Capen at the last meeting of the Board and passed by the Board, I hope I may be pardoned for discussing the matter of teachers' salaries at a little length.

The range of salaries should be great. In every faculty one in every eight or ten should be worth \$5,000 for the regular school year, and if worth that sum should receive that sum. Were such a salary paid, would it ever be paid to those not worth it? Certainly, but much oftener would it be paid to those whose services are worth far more.

As to pay, the teacher doubtless receives more for the first three years of his work than lawyer or doctor and perhaps than business man; but the possible financial prizes are not nearly so great, nor should they be.

In teachers colleges, as far as possible, salaries should not attach to positions but rather to persons; nor should salaries be determined by age or length of tenure; nor should increases in salaries be determined by other than increased worth. It sometimes happens, though rarely, that a teacher's salary should be doubled the second year; less rarely that it should be increased fifty per cent; and not infrequently, not at all or but little. Then in automatic increase there is the danger that a teacher will think that as long as he holds his position his salary will increase whether he improves or not, and will have little respect for the hard-working teacher whose hard work brings no more money. To a good degree the salaries in teachers colleges should be on a par with salaries paid in universities.

Again, salaries should be increased as value increases and not when, and only when, the teacher is offered more to go elsewhere. A notable instance occurred some years ago in this state. The president held the view that a member of his faculty must be offered more by some one else before he recommended an increase, and after his best man received an offer of a larger salary and the president met the increase it was too late, as it always is with the best people and ought to be. I may say that this man is now receiving an annual salary of \$8,500.

I hope that I have been as alert as most and have traveled as far to get good teachers, but I have not done nearly all that I could have done. One's mind is not enough upon the quality of teachers and teaching. If "as is the teacher so is the school"—and all want good schools—of what cardinal importance is the teacher, and who can value highly enough the teacher of teachers? Who can estimate the influence of certain teachers in our teachers colleges over this state and beyond? I often ask an alumnus of our schools what he got and from whom. The answers are illuminating. The worth of our work must be more highly valued by all of us and especially by those who control the money.

We all have teachers of superlative skill. I visited some years ago, and more than once, the classes of a teacher in one of our schools whose students I envied and still do. A man was sent by a board in another state to visit normal schools. He saw more than five hundred recitations in a half dozen states and reported that the best recitation he saw was in one of our schools. It is our work to make all this exceptionally promising teaching the rule.

How the schools are crying out for men and women of high character and high ideals; men and women who are not everlastingly trying to see who is right, but to discover what is true; examples of freedom from petty meannesses, envyings, and jealousies; exemplars of generosity, magnanimity, and high-mindedness.

## X. SUMMARY.

Action of the Board is requested to cover:

1. The resignation of Miss Geddes.
2. The appointment of six teachers listed on page 1 of this report.

Respectfully submitted,

L. C. LORD, *President.*



The following amendments were approved by the Board:

1. The request that Miss Grace Geddes be excused from her engagement to teach in the first half summer term, with the understanding that her work would be distributed to the other critic teachers.

2. The appointment of the following persons, at the salaries set opposite their names:

For the first half summer term:

Henry F. Becker, Geography .....	\$300.00
Ralph O. Freeland, Arithmetic .....	275.00
Maud J. Jarvis, Physical Education.....	250.00

For the second half summer term:

Henry F. Becker, Geography .....	\$300.00
Alice Riche Thomas, Music .....	75.00

3. The appointment of Orvil F. Myers, Professor of Education and Psychology, at \$2844 for 36 weeks, for the year 1924-25. This salary to be paid from the revolving fund.

President Lord's statement on the matter of uniform salaries in the various teachers colleges was referred to the Committee on Faculty and Curricula for their consideration.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois,  
June 24, 1924.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

## I. STUDENTS.

### 1. Attendance for Spring Term, 1924.

(a) College	Men and boys	Women and girls	Total	Total 1 yr. ago
Seniors .....	9	12	21	
Juniors .....	10	15	25	
Sophomores .....	33	97	130	
Freshmen .....	63	241	304	
Total .....	115	365	480	359
(b) High School				
Total in residence above eighth grade.	75	132	207	244
Grand Total .....	190	497	687	603
Percent of gain over one year ago in college department.....				33.4
Percent of loss under one year ago in high school department.....				15.1
Percent of gain over one year ago in both departments.....				7.2

### 2. Graduates.

(a) Below is the list of students proposed for graduation in July and August.

#### JULY.

##### FOUR YEAR COLLEGE CURRICULUM FOR B. ED. DEGREE.

Craig, Mary Emma	Orwig, Nell
Foster, Ruth	Reedy, Q. Ray
Holliday, Helen	Runkle, Carl L.
Miller, Rayman	Schemel, Alma M.
Nichol, Ross J.	

##### SPECIAL CURRICULUMS FOR SPECIAL DIPLOMAS.

Barnes, Leona G., Commercial Education.  
Burkhart, Floyd, Manual Training.  
Burnham, Jane, Drawing and Design.  
Carey, Anna, Commercial Education.  
DeCamp, Ruby, Commercial Education.  
Greenup, Margaret J., Public School Music.  
Haner, Winnifred Helen, Public School Music.  
Holliday, Helen, Commercial Education.  
Hulson, Arthur William, History.  
Newell, Ruth, English.

## TWO YEAR CURRICULUM FOR JUNIOR COLLEGE DIPLOMA.

Allgeyer, Leone  
 Barnes, Leona G.  
 Bates, Evelyn Ruth  
 Berges, Homer  
 Bidle, Grace  
 Blomberg, Luella  
 Brungard, Bessie Undeena  
 Burgard, Bessie A.  
 Burkhart, Floyd  
 Burnham, Jane  
 Carey, Anna  
 Chandler, Donald  
 Chatterton, Maye  
 Clark, Mona L.  
 Cochran, Eva  
 Danielson, May  
 DeCamp, Ruby  
 Fiedler, Johanna R.  
 Gaines, Edythe P.  
 Greenup, Margaret J.  
 Haner, Winnifred Helen  
 Hawkins, Eleanor Pauline  
 Heine, Marie  
 Kaeser, Edna

Knappenberger, Lolita  
 Knox, Helen Blackburn  
 Laidlaw, Ruth  
 Loos, Thelma B.  
 Marx, Lucienna  
 McCleary, Nola F.  
 McKean, George  
 Montgomery, Kathryn E.  
 Mosher, Elizabeth  
 Munson, Mary Edith  
 Pittinger, Willis E.  
 Pittman, Mary Cooper  
 Rigg, Russell E.  
 Shoup, Ethel H.  
 Silva, Grace M.  
 Stone, Mary Jewell  
 Stover, J. Elbert  
 Sullivan, Mary Elizabeth  
 Test, E. H.  
 Tillman, Miriam Opal  
 Trulock, Fern I.  
 Whitmeyer, Myrel L.  
 Wood, Susie

## AUGUST.

## FOUR YEAR CURRICULUM FOR B. ED. DEGREE.

Blair, Lee M.  
 Chidester, D. R.  
 Dunbar, Jean M.  
 Gaumer, Gladwyn  
 McDonald, Gertrude

McKean, Shirley  
 Moore, John Thomas  
 Prickett, Helen Frances  
 Stinson, Dorothy B.

## SPECIAL CURRICULUMS FOR SPECIAL DIPLOMAS.

Chidester, D. R., Manual Training.  
 Elder, William, History and English.  
 Joeckel, Lydia E., Home Economics.

## TWO YEAR CURRICULUM FOR JUNIOR COLLEGE DIPLOMA.

Bahanon, Roy  
 Botts, Jeanette  
 Brown, Lorene  
 Burnham, Lucie  
 Chilander, Junia  
 Clemens, Mildred  
 Elder, William  
 Flinn, Alta  
 Gordon, Onita  
 Grigsby, Madelyn  
 Hawkins, Hazel  
 Herring, Gwendolyn  
 Jennings, Ruby

Joeckel, Lydia E.  
 Jones, Lyman  
 Lonergan, Agnes  
 Martin, Edith R.  
 Morton, Emma M.  
 Pyle, Helen  
 Stewart, Josephine  
 Sweetring, Dola Mary  
 Vose, Juliana  
 Whalin, J. Raymond  
 Welch, Elizabeth  
 Wipert, Vivian

(b) The following is a list of students who graduated June 5, 1924, from the Four Year Course and received the degree, Bachelor of Education:

## REVOLVING FUND.

Bostick, Harry F.  
 Browning, Anna  
 Carter, Harold M.  
 Cordell, R. V.  
 Foulds, K. Marie  
 Grant, Isabelle Fitch  
 Hamilton, Marguerite

\*Hegstrom, Arnold F.  
 Hunter, J. W.  
 LaTourette, Frances  
 Pugh, Gerald G.  
 Torrens, John A.  
 White, Ruth Naomi

The following is a list of students who finished special curriculums and were granted special diplomas:

Barclay, Ralph E., Physical Education.  
 Carter, Harold M., Commercial Education.  
 Coulson, Edna C., Commercial Education.  
 Draegert, Mary, Home Economics.  
 Hamilton, Marguerite, History and English.  
 Hites, Eileen, History and English.  
 Pugh, Gerald G., Manual Training.  
 Wright, Elvan, Physical Education.

Below is a list of students who finished the Two Year or Junior College curriculum and were granted diplomas:

Arnott, Lorline Foster	Lance, Helen Madalene
Barclay, Ralph E.	Lantz, Kathryn Ann
Barnett, Zoe Wylvone	Larner, Maude Esther
Baumann, Iva Marie	Lauterbach, Helen Simpson,
Bishop, Samuel M.	Lawrence, Dorothy B.
Black, Eleanor L.	LeFevre, Elizabeth
Bloomfield, Grace	Mayor, Martha Edith
Cain, Robert M.	McDonald, Helen
*Coulson, Edna C.	McGorr, Helen Kathleen
Dill, Margaret	Mills, Dorothea Anise
Draegert, Mary	Pollock, Lucile
Egerton, Jeannette	Prag, Ellen M.
Fry, Lena M.	Rich, Christine
Gilmore, Stella G.	Seckman, Lucille
Hall, Vera Marie	Sherman, Helen
Hamilton, Marguerite	Simmon, Daisy Maria
Hanchett, Hulda Ruth	Simon, Helen A.
Hartman, Nellie	Tregellas, Grace E.
*Hites, Eileen	Trovillo, Mina F.
Huey, Selma Botts	Tyson, Mabelle
Hulson, Mary Elizabeth	Wangelin, Blanche
Kelso, Lucile	Ward, Ethel Winnifred
Kindelsperger, Thelma	Wright, Elvan
Kipling, Lela	Wright, Florence

\* Honor Student.

## II. THE FACULTY.

1. Miss Miriam Johnson who had agreed to come as head of our Physical Education department has changed her mind and has asked to be released.

Miss Grace Bowen who has been an assistant in the same department has been appointed head of Physical Education in a girls' school in Gulf Port, Mississippi, and asks to be released.

2. Miss Ruth Shriver is recommended as an instructor in Mathematics at a salary of \$1800 for 36 weeks and Mrs. Mildred Roberts is recommended as a training school teacher at \$1665 for 36 weeks. Both salaries are to be paid from the Revolving Fund.

Miss Anna Luessen has been employed as Physical director for the first summer term at \$350 and Miss Ruth Jones has been appointed as a training teacher during the same term at \$225.

The large summer attendance made it necessary to add one teacher and some extra help for the library. Miss LeCompte was employed to assist in English at \$370.82 for the six weeks and some advanced students were assigned to the library at \$135 for the six weeks, all to be paid from the Revolving Fund.

3. The faculty list and salary schedule for the second summer term follows:

R. R. Simpkins, Director .....	\$ 625.00
E. F. Roberts, Assistant Professor .....	400.00
Irving Garwood, Professor .....	525.00
E. E. Van Cleve, Professor .....	550.00
H. C. Seal, Assistant Professor .....	400.00
C. F. Jones, Professor .....	450.00
Mary Bennett, Assistant Professor .....	300.00
E. Wade Adams, Professor .....	400.00
W. H. Eller, Assistant Professor .....	400.00
Gerald Pugh, Instructor .....	250.00
Ruth Foster, Instructor .....	250.00
Jessie Buckner, Assistant Instructor .....	375.00
Theresa Wild, Assistant Professor .....	375.00
Fanny R. Jackson, Librarian .....	360.00
—Student help .....	75.00

Total .....\$5,735.00

4. The indications now are that additional help will be needed for the faculty for the coming school year. The salaries for such help will need to be paid from the Revolving Fund. Your permission is asked that tem-



porary arrangements may be made to employ such additional help as may be needed and as may be paid from this fund and retain an ample reserve in it. This amount should be limited to \$4000.

III. OTHER SCHOOL EMPLOYEES. Nothing to report.

IV. THE ORGANIZATION.

1. The regular departments have done unusually good work during the past year. Some of them have had very heavy work. This has been especially true of the physical education departments.

2. There were many calls for extension classes which could not be answered. The two extension directors enrolled 792 different students for 1061 term credits in 21 different centers in western Illinois. The same standards were maintained as in residence work. Teachers who have not graduated from the Two Year Course were given Junior College subjects and teachers who have finished the Two Year curriculum were given Senior College subjects.

The demands for extension work for next year are many too. These cannot all be met.

V. THE CURRICULUM. There is nothing to report.

VI. BUILDINGS AND GROUNDS.

1. Needed repairs on the buildings have been arranged and are to be made during the vacation. These include decorating the rooms on two if not all of the floors of Monroe Hall and also the refinishing of the floors in the Arts Building. There are some minor repairs also that will be made during the summer.

2. The lowest bids on the new heating plant were: General Contract for building including tunnel, \$74,959; Heating apparatus and machinery, \$87,950; Engine and generator, \$6,019; Electric wiring .....; Plumbing ..... A further report will be made at this time.

VII. AUXILIARY ENTERPRISES. Nothing to report.

VIII. STUDENT LIFE.

1. Rooming accommodations are severely taxed this summer. More students are driving in than formerly and others are rooming farther from the campus than is their habit but the very large attendance makes it very desirable to have additional dormitory accommodations.

IX. MISCELLANEOUS.

1. The attendance at the present summer term is much larger than at any previous summer term. There are now enrolled 1128. Several classes had to be closed shortly after noon on registration day. There are still four classes exceeding 60 each in membership although a number of classes were divided. There are seven additional classes above 50 in membership. Several members of the faculty are carrying 25 or more recitation periods per week.

The Mid-spring term was larger than it has ever been before. Its membership was 134.

X. SUMMARY.

1. The proposed list of July and August graduates should be approved.
2. The list of graduates in June should be confirmed.
3. The resignation of Misses Johnson and Bowen should be accepted.
4. The appointment of Miss Shriver and Mrs. Roberts should be approved for the regular year to be paid from the Revolving Fund.
5. The appointment of Misses Luessen, Jones and LeCompte should be approved for the first summer term.



6. The Faculty list and salary schedule for the second summer term should be approved.

7. Permission for the president to make additional faculty appointments for next year at an aggregate of salaries not to exceed \$4000 should be granted.

Respectfully submitted,

W. P. MORGAN, *President.*

The Board approved the list of July and August graduates, and confirmed the list of graduates for the June graduation, as presented in this report.

The Board accepted the resignation of Miss Miriam Johnson and Miss Grace Bowen.

The following recommendations were approved by the Board:

1. The appointment of Miss Ruth Shriver as instructor in mathematics, at a salary of \$1800 for 36 weeks, and Mrs. Mildred Roberts as a training school teacher, at \$1665 for 36 weeks, for the next school year; both salaries to be paid out of the revolving fund.

2. The appointment of Miss Alma Luessen as physical director for the first summer term, at a salary of \$350.

3. The appointment of Miss Ruth Jones as a training teacher for the first summer term, at a salary of \$225.

4. The appointment of Miss LeCompte as assistant in English at \$370.82.

5. The employment of certain advanced students to assist in the library work at \$135 for six weeks.

6. The following faculty list and salary schedule for the second summer term:

R. R. Simpkins, Director .....	\$ 625.00
E. F. Roberts, Assistant Professor .....	400.00
Irving Garwood, Professor .....	525.00
E. E. Van Cleve, Professor .....	550.00
H. C. Seal, Assistant Professor .....	400.00
C. F. Jones, Professor .....	450.00
Mary Bennett, Assistant Professor .....	300.00
E. Wade Adams, Professor .....	400.00
W. H. Eller, Assistant Professor .....	400.00
Gerald Pugh, Instructor .....	250.00
Ruth Foster, Instructor .....	250.00
Jessie Buckner, Assistant Instructor .....	375.00
Theresa Wild, Assistant Professor .....	375.00
Fanny R. Jackson, Librarian .....	360.00
Student help .....	75.00
Total .....	\$5,735.00

The Board granted President Morgan the power to make additional faculty appointments for next year at an aggregate of salaries not to exceed \$4000.

President Morgan called attention to the fact that a certain person, after signing a contract for the coming year, had accepted a position in another school and had notified him of the fact as if the contract had little or no binding effect. This raised an interesting discussion on the ethical standards of teachers.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. It contains a very interesting analysis of the attendance in the State Normal University, which was listened to with interest by the Board. The report follows:

Normal, Illinois,  
June 24, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

## I. STUDENTS.

### 1. Attendance Spring Term 1924.

	Men and boys	Women and girls	Total	Total 1 yr. ago
(a) College .....	.....	.....	.....	.....
Seniors .....	19	25	44	.....
Juniors .....	12	24	36	.....
Scphomores .....	60	269	329	.....
Freshmen .....	109	422	531	.....
Preparatory .....	4	6	10	.....
Total .....	204	746	950	780
(b) High School .....	117	123	240	221
Total in residence above eighth grade.	321	869	1190	1001
(c) Non-residents .....	.....	.....	.....	.....
Extension .....	6	25	31	.....
Correspondence .....	.....	.....	.....	.....
(d) Elementary grades .....	207	215	422	398
S. O. Home .....	260	175	435	393
Grand total of all students and pupils	794	1284	2078	1792

### MID-SPRING TERM.

The registration for the Mid-spring term was 40 men and 329 women, total 369. Forty-seven classes were provided for these Mid-spring students. Twenty-six of these were taught by the regular faculty. Seven additional full-time teachers were employed and four part-time. Provision for these additional teachers should be made in our next budget.

### ENROLLMENT FOR THE YEAR.

The enrollment in the State Normal University for the year was:

	Men and boys	Women and girls	Total
College Students			
First Summer Term 1923.....	354	2133	2487
Second Summer Term 1923.....	183	734	917
Regular Year .....	237	856	1093
Mid-Spring Term .....	40	329	369
Total Registrations .....	814	4052	4866
Total of Different Students.....	.....	.....	3989
High School Students .....	131	129	260
Elementary Pupils .....	200	184	384
Kindergarten Pupils .....	40	44	84
Total on Campus (no person counted twice).....	.....	.....	4717
Non-resident Extension students .....	6	25	31
Pupils at Soldiers' Orphans' Home.....	275	177	452
Grand Total under instruction of I. S. N. U.....	.....	.....	5300

## NORMAL DEPARTMENT AND TEACHERS COLLEGE.

ATTENDANCE BY COUNTIES AND STATES, JUNE, 1923-JUNE, 1924.

Adams .....	14	JoDaviess .....	7	Shelby .....	46
Alexander .....	2	Kane .....	19	Stark .....	29
Bond .....	21	Kankakee .....	71	St. Clair .....	71
Brown .....	2	Kendall .....	5	Stephenson .....	9
Bureau .....	46	Knox .....	16	Tazewell .....	124
Calhoun .....	5	Lake .....	14	Union .....	2
Carroll .....	8	LaSalle .....	158	Vermilion .....	113
Cass .....	32	Lawrence .....	35	Wabash .....	32
Champaign .....	112	Lee .....	18	Warren .....	6
Christian .....	81	Livingston .....	139	Washington .....	6
Clark .....	6	Logan .....	70	Wayne .....	19
Clay .....	5	Macon .....	95	White .....	4
Clinton .....	19	Macoupin .....	127	Whiteside .....	13
Coles .....	4	Madison .....	98	Will .....	56
Cook .....	16	Marion .....	20	Winnebago .....	4
Crawford .....	7	Marshall .....	58	Woodford .....	75
DeKalb .....	1	Mason .....	39		
DeWitt .....	78	Massac .....	2	OTHER STATES	
Douglas .....	21	McDonough .....	1	Arkansas .....	1
DuPage .....	1	McLean .....	562	Colorado .....	1
Edgar .....	3	Menard .....	50	Florida .....	1
Edwards .....	6	Mercer .....	9	Indiana .....	13
Effingham .....	8	Monroe .....	5	Iowa .....	5
Fayette .....	35	Montgomery .....	45	Kansas .....	1
Ford .....	104	Morgan .....	32	Kentucky .....	1
Franklin .....	1	Moultrie .....	45	Michigan .....	3
Fulton .....	22	Ogle .....	20	Minnesota .....	2
Gallatin .....	2	Peoria .....	97	Mississippi .....	5
Greene .....	101	Perry .....	6	Missouri .....	6
Grundy .....	64	Piatt .....	77	Montana .....	1
Hamilton .....	5	Pike .....	86	Nevada .....	1
Hancock .....	12	Putnam .....	30	Ohio .....	3
Henderson .....	6	Randolph .....	6	Oklahoma .....	1
Henry .....	65	Richland .....	16	Texas .....	4
Iroquois .....	126	Rock Island .....	19	Wisconsin .....	2
Jackson .....	2	Saline .....	1		
Jasper .....	2	Sangamon .....	134	Total .....	3989
Jefferson .....	8	Schuyler .....	3		
Jersey .....	17	Scott .....	22		

In all, 94 Illinois counties and 17 other states are represented.

## CLASSIFICATION BY CURRICULUMS.

The 1093 students attending during the regular year were following curriculums to prepare for teaching in

Upper Elementary Grades.....	87	Agriculture .....	28
Lower Elementary Grades.....	184	Commercial Branches .....	106
Kindergarten-Primary .....	81	High-School Subjects .....	315
Public-School Music .....	28	Elementary Supervisoryship .....	7
Manual Training .....	40	Superintendents .....	25
Art and Design .....	22	Country Schools .....	31
Physical Education .....	22	Unclassified .....	27
Home Economics .....	90		
		Total .....	1093

It will be observed that only 383 are distinctly preparing for ordinary teaching positions in elementary grades. This condition will probably continue until better salaries are paid in these positions, or teaching conditions are made more attractive.

## CLASSIFICATION BY PROGRESS IN THE COURSE (REGULAR YEAR).

	1919-20	1920-21	1921-22	1922-23	1923-24
Fourth College Year.....	13	20	23	37	52
Third College Year .....	15	15	20	25	36
Second College Year .....	129	138	164	250	307
First College Year .....	330	302	411	541	672
Unclassified .....	...	...	...	11	9
Preparatory .....	33	24	35	32	17
Total in College .....	520	499	653	896	1093
University High School .....	258	230	231	245	260



From this table it appears that in four years the college attendance has increased 110 per cent; the senior college 216 per cent; the four-year graduates 300 per cent; the two-year graduates 138 per cent. The University High School has made little change. The preparatory and unclassified group has fallen off 20 per cent.

Our future policy will be to maintain no classes for students who are not high-school graduates. Such students, if under twenty-one, will enroll in the high-school classes, if over 21 they will be received into college classes where they are able to do the work required. They will rank as unclassified students until they have met the matriculation requirements.

#### COST OF INSTRUCTION.

The total attendance of the 3989 students registered in the college last year was equivalent to the continuous attendance of 1619 students for 36 weeks.

The cost of maintenance and operation including new furniture and equipment, but not counting expenditures of Bookstore, dormitory, and farm has been for the past 12 months:

From the Regular Appropriation.....	\$275,431.00
From the Revolving Fund (estimated) .....	23,353.27
	<hr/>
	\$298,784.27

The per capita cost for 36 weeks instruction with all expenses charged against the college students has been

From the appropriation .....	\$170.00
From the Revolving Fund .....	14.55      \$184.55

The small attendance of third-year students is due to the fact that most of our students go out to teach at the end of the second year. They return summers for their third-year work and come in for the full fourth-year in which they graduate. In the summer of 1923 over 400 were enrolled in senior college courses.

#### SUMMER 1924.

At the present writing we have enrolled 2736 students for the first summer term. Provision had been made in teachers and equipment for 2400. We stated this fact in our Summer-School Announcement, also that no new student would be registered after June 9, and no former student unless he was detained by the late closing of his school. We also limited the enrollment in shop courses to about 20, in laboratory sections to about 24, in class rooms to 40, in gymnastics and most music classes to 50. The initial registration was so large as to oblige us to employ four additional full-time teachers and one part-time to relieve the swollen classes.

Probably fifteen students who came to Normal after June 9 were refused admission. This involved disappointment and some indignation. The feeling is that anybody may enter a "state school" at any time in spite of its published rules and requirements.

Class enrollments are as follows:

11 classes 50-59	29 classes 25-29
16 classes 45-49	18 classes 20-24
38 classes 40-44	24 classes 15-19
31 classes 35-39	29 classes 10-14
24 classes 30-34	22 classes 1-9

All shop classes and laboratory classes are in the second column. The orchestra numbers 26, the Band 32, the Summer Chorus, that spends an hour a day preparing to put on "Pinafore" numbers, 156.



## II. TEACHERS.

As additional teachers for First Summer half term I have engaged and present for your approval:

J. H. Wilkerson, Psychology .....	\$360
Jesse H. Brill, Education .....	300
George C. Springer, History and Economics.....	330
Alice Sperry, Geography .....	270
Anne P. Laughlin ( $\frac{1}{4}$ time) Reading.....	75

The following recommendations are made for the next school year of 36 weeks:

1. Leonora Andersen, Director Physical Education for Women.....	\$2,475
2. Elizabeth Waterman, Instructor Physical Education for Women.....	1,845
3. Helen S. Harris, Instructor Kindergarten and Primary Methods.....	1,800
4. Orda A. Plunkett, Ph. D., Asst. Professor of Botany .....	2,610

## III. BUILDINGS AND GROUNDS.

The General Assembly a year ago appropriated:

For partitioning off four new class rooms.....	\$ 2,300
For roads .....	3,000
For a new water-tube boiler .....	13,000
For a gymnasium .....	150,000

All of these improvements have been requisitioned. The first only has been completed.

Plans and specifications for the road repairs have been made.

Nothing has been done in regard to the boiler.

A floor plan for the gymnasium was prepared several months ago. Nothing has been accomplished since. The State Architect states that his office force is depleted and that other building projects are more urgent.

IV. Altho our student body is 250 larger than a year ago at this date, so many more families in Normal and Bloomington have opened their homes to students that we find no difficulty in housing our students. A cafeteria conducted in the kitchen and boys play room of the Thomas Metcalf Building serves 850 meals each day.

## SUMMARY.

Action of Board—Confirmations of the appointment of teachers for summer school.

Respectfully submitted,

DAVID FELMLEY, *President.*

The following recommendations were approved by the Board:

### 1. Additional teachers for the first summer term:

J. H. Wilkerson, Psychology .....	\$360
Jesse H. Brill, Education .....	300
George C. Springer, History and Economics.....	330
Alice Sperry, Geography .....	270
Anne P. Laughlin ( $\frac{1}{4}$ time) Reading.....	75

### 2. Teachers employed for a term of 36 weeks for the next school year:

Leonora Andersen, Director Physical Education for Women.....	\$2,475
Elizabeth Waterman, Instructor Physical Education for Women.....	1,845
Helen S. Harris, Instructor Kindergarten and Primary Methods.....	1,800
Orda A. Plunkett, Assistant Professor of Botany.....	2,610

On motion the Board referred the consideration of its annual visitation to the Teachers Colleges to the Committee on Faculty and Curricula, and added to that committee temporarily Mr. Capen. This committee was requested to report at the afternoon session.

Mr. Still, Chairman of the Buildings and Grounds Committee, made a report for that committee on the progress in letting the contracts for the heating plant at Macomb. It appeared that all of the bids were in excess of the amount available. The committee was instructed to confer with the State Architect and with the lowest bidder to see whether eliminations could not be made which could bring it within the appropriation.

The Committee on Faculty and Curricula brought before the Board the question of a more uniform classification of the faculties of the five colleges with respect to salaries. Mr. Felmley made a statement of the Wisconsin plan. After some discussion the matter was referred to the council of the Presidents of the Colleges for their consideration and to report back to the Board.

The Board recessed until 3:00 o'clock.

At 3:00 P. M. the Board reconvened.

The Committee on Faculty and Curricula also presented the following report, which was adopted:

"The Committee on Faculty and Curricula beg leave to submit the following report relative to meetings of the Normal School Board for the year 1924-25:

"Your committee recommends that a meeting of the Board be held at each of the five Normal Colleges. Said meeting to cover two days. The first day to be devoted to visitation of the college by the various committees and the formulation of their reports as to matters within the scope of their duties. The second day to be devoted to a meeting of the Board for the consideration of the reports of the various committees, reports of the Presidents of the Normal Colleges and of such other matters as may come before the Board.

"The Committee further recommends that the meetings of the Board be held as follows:

1924—October 13-14 at DeKalb, Illinois;  
November 17-18 at Macomb, Illinois.

1925—January 12-13 at Carbondale, Illinois;  
April 13-14 at Charleston, Illinois;  
May 11-12 at Normal, Illinois.

Respectfully submitted,

E. E. COLE,  
E. T. WALKER,  
GRACE S. WYKES."

Mr. Still of the Buildings and Grounds Committee reported that they had conferred with the State Architect and the contractor for the heating plant at Macomb, and had reached an agreement by which the work could go forward within the appropriation.

The Board adjourned.

A. M. SHELTON, *Chairman*,  
F. G. BLAIR, *Secretary*.

Approved October 13, 1924.

