

4-15-1924

Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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The proceedings of April 15, 1924 were originally in the same volume as the proceedings of January 8, 1924. Therefore, the April 15 proceedings begin on page 19.

Recommended Citation

, and , . "Proceedings of the Normal School Board of the State of Illinois." (Apr 1924).

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STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

EX OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,
Chairman

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,
Secretary

APPOINTED MEMBERS

Term Expires :

1925

JOHN C. ALLEN, Monmouth
 ROLAND BRIDGES, *Carbondale*
 CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*
 EDGAR B. STILL, *DeKalb*
 MRS. MARTEN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*
 ELMER T. WALKER, *Macomb*
 MRS. GRACE S. WYKES, *Benton*

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL.D., L. H. D.,
 Illinois State Normal University, Normal
 HENRY W. SHRYOCK, Ph. B.,
 Southern Illinois State Normal University, Carbondale
 J. STANLEY BROWN, A. B., LL. D.,
 Northern Illinois State Teachers' College, DeKalb
 LIVINGSTON C. LORD, A. M., LL. D.,
 Eastern Illinois State Teachers' College, Charleston
 WALTER P. MORGAN, A. B., A. M.,
 Western Illinois State Teachers' College, Macomb

STANDING COMMITTEES

Finance

Mr. Walker
 Mr. Curtis
 Mr. Allen
 Mr. Capen
 Mrs. Northam
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Still
 Mr. Cole
 Mr. Curtis
 Mr. Bridges
 Mrs. Wykes
 The Chairman
 The Secretary

Supplies and Equipment

Mr. Allen
 Mr. Capen
 Mr. Cole
 Mr. Bridges
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Cole
 Mr. Allen
 Mr. Walker
 Mr. Still
 Mrs. Wykes
 The Chairman
 The Secretary

Dormitory

Mrs. Wykes
 Mr. Capen
 Mrs. Northam
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE
NORMAL SCHOOL BOARD

April 15, 1924.

The Normal School Board met at Normal, Illinois, in the Presidents' office in the University Building, at 8:30 A. M., on Tuesday, April 15, 1924.

Present: Mrs. Northam and Mrs. Wykes, and Messrs. Allen, Bridges, Capen, Still, Walker, and Blair.

Absent: Messrs. Shelton, Cole, and Curtis.

All of the Presidents were present.

Mr. W. R. Cook was present and stated that on account of the death of Mrs. Shelton's mother, Mr. Shelton, the Chairman of the Board, could not be present. On motion, Mr. Allen was made temporary Chairman.

The minutes of the previous meeting were presented and approved.

Mr. Walker moved that the Board record a vote of sympathy for President Livingston C. Lord upon the death of his wife, Mrs. Minnie Case Lord, who died at their home in Charleston, Illinois, on Wednesday morning, March 5, 1924.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,
April 15, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. ATTENDANCE FOR WINTER TERM ENDING MARCH 7, 1924.

No person counted unless in attendance at least two weeks.

	Men and boys	Women and girls	Total	Total 1 yr. ago
(a) College				
Seniors	18	25	43	26
Juniors	8	28	36	32
Sophomores	63	263	326	267
Freshmen	117	456	573	451
Total	206	772	978	787
(b) High School and Preparatory....	125	131	256	272
Total in residence above eighth grade	331	903	1234	1059
(c) Non-resident				
Extension	5	24	29	0
Correspondence				0
Total	5	24	29	0
(d) Elementary Grades				
Thomas Metcalf School	203	199	402	392
Soldiers' Orphans' Home	275	177	452	385
Grand total of all students and pupils..	814	1303	2117	1836

II. THE FACULTY.

Miss Bess Hayden, employed as seventh-grade training teacher at your January meeting, met with a serious accident late in January that kept her from her duties for nine weeks. We were so fortunate as to secure the services of Miss Elsie Wendling, the former teacher, for the rest of the year. Since April 1, Miss Hayden has relieved Miss Jessie Dillon of the fourth grade, who has requested leave of absence until June 7, 1924.

MID-SPRING TERM—ADDITIONAL TEACHERS.

April 23-June 6, 1924.

David, Ruth Anna, Arithmetic.....	\$ 270.00
Henze, Cornelius, Arithmetic (one-fourth time).....	67.50
Hibarger, Bessie Irene, Rural Education	270.00
Krafka, Elizabeth, Physiology and Zoology	300.00
Morris, Bertha, History and Civics	270.00
Simer, Parke Harvey, Botany (one-half time).....	135.00
Simer, Dorr Miller, Chemistry (one-half time).....	135.00
Sperry, Alice, Geography	270.00
Stephens, Laura Louise, Language	330.00
Wacaser, Edwin Emery, Geography (half time)	135.00
Wilkerson, Harry Clifton, Education.....	360.00
	\$2,542.50

III. EMPLOYEES.

Mr. Chas. H. Allen, for the past 4½ years manager of the University Farm, has resigned to engage in farming on his own account. As his successor I recommend Mr. L. W. Glover formerly of Magnolia, Illinois. Mr. Glover is a practical farmer of good education. The past year he has been employed on the farm. Mr. Glover's salary is to be \$110 a month. He is to live on the farm and board and room six students at \$6.60 per week and receive six quarts of milk each day.

Mr. George J. Foster, for the past six years superintendent of grounds, died on March 27. For this position, which includes the care of the grounds, greenhouse and school garden, I have at this meeting no candidate to recommend, but I request that the salary be increased to \$1,800. No suitable man can be obtained for less.

Mr. William Hise, for six years janitor of the Main Building, has resigned because of impaired health. As his successor I recommend Mr. John Drew Lawrence at an initial salary of \$90 a month, to be increased to \$100 after three months of satisfactory service.

IV. ORGANIZATION.

The enlarged attendance and the development of our curriculums will make necessary for next year one full-time teacher in the Department of Commercial Teaching instead of the part-time teacher now employed. We should also resume our extension service and correspondence courses.

We need also an additional teacher of Biology, one of Music. The rapidly growing population of the Soldiers' Orphans' Home will make it necessary to increase the salary outlay for teaching at that institution. This will probably oblige us to pay the salaries of the training teachers at the summer session now \$1,857 or discontinue our practice teaching during those months. We already are paying the car fare of our student teachers, about \$840 for the year.

For the next school year the following calendar is recommended:

CALENDAR FOR 1923-24.

The school year of forty-eight weeks is divided into three terms of twelve weeks each, and two summer terms of six weeks each. A mid-spring term of six weeks runs parallel to the last half of the spring term.

SUMMER SESSION, 1924.

Monday, June 9—First Term begins.

Monday, July 21—Second Term begins.

Wednesday, August 27—Second Term ends.

FALL TERM, 1924.

Wednesday, September 10—Opening of Elementary Training School.

Monday, September 15—Fall Term begins, Normal and High School Departments.

Friday, October 24—Annual Home Coming.

Friday, December 5—Fall Term ends.

WINTER TERM, 1924-25.

Monday, December 3—Winter Term begins.

Thursday, December 18—Annual Contest of Literary Societies.

Saturday, December 20—Recess of two weeks.

Monday, January 5—Winter Term resumes.

Saturday, February 15—Founders' Day Celebration.

Saturday, February 28—Annual Contest in Oratory.

Friday, March 13—End of Winter Term.

SPRING TERM, 1925.

Monday, March 16—Spring term begins.

Saturday, April 3—Easter Vacation.

Tuesday, April 14—Spring Term resumes.

Monday, May 4—Mid Spring Term begins.

Friday, April 17—Junior Class play.

Wednesday, June 10—Alumni Reunion.

Thursday, June 11—Annual Commencement Exercises.

SUMMER SESSION, 1925.

Monday, June 15—First Summer Term begins.

Monday, July 27—Second Summer Term begins.

Wednesday, September 2—Second Summer Term ends.

Monday, September 14—Beginning of Fall Term of year 1925-26.

V. THE CURRICULUM.

Because of the small enrollment of non-high school graduates in the normal department we should no longer maintain preparatory classes for students less than nineteen years of age. Students of this age should recite in our high-school classes. For the few adults whose high school courses do not meet our entrance requirements we shall continue classes in some high school subjects but on the college level.

The rapid development of commercial branches in Illinois high schools has placed upon our normal schools and teachers colleges the duty of preparing teachers of these subjects. Our own department now numbers three teachers and 104 special students. Inexperienced graduates from this department usually command higher salaries than from any other. But the demand now shows signs of saturation. Better preparation is now required, hence we are providing a three-year curriculum as well as the two-year curriculum hitherto taught.

The same condition exists in our Department of Agriculture. We are providing a three-year curriculum.

After 1924 students completing our special curriculums in Art, Music, Physical Education, Manual Training, Home Economics, Agriculture, and Commerce will be recommended for special certificates only. If elementary certificates are desired, we shall require six additional courses in the elementary field.

VI. BUILDINGS AND GROUNDS.

Floor plans for our gymnasium have been prepared and are ready for your inspection and approval. We should like to locate the building between the Fell Hall and our athletic field.

For several years the local Board of Education has permitted us to use the public high school building during the summer term without charge except for janitor service and for water, gas, and electric current actually consumed. In return we have granted to them the use of our football field for their match games and have permitted a limited amount of practice.

The Public school board now requests that we grant them the use of 4.7 acres in the southeast corner of our farm for an athletic field. This would require that we level off the ground this spring and sow it in oats and grass permitting them to use the field in the fall and spring months. We may pasture it the rest of the year. The rental value of the land is possibly \$20 an acre as farm land. The rental value of the rooms that we occupy in the public school building for six weeks possibly \$400.

VII. AUXILIARY ENTERPRISES.

The reports of the receipts and expenditures of Fell Hall, Farm, and Book Exchange are at the end of this report. Up till the end of March (nine months) we have transmitted to the Revolving Fund \$89,088.42 and have expended \$56,111.72.

The account of our Student Loan Fund is as follows:

We have on hand, cash.....	\$ 517.23	
88 outstanding notes at 4%.....	4,340.00	
		\$4,857.23

Of these notes ten are past due from one to eleven months.

We owe the Central Division of the State Teachers' Association \$1,800. Upon this we pay interest at 4%, the same rate at which we lend to students.

Up to this time we have charged off one bad loan, \$45.00 made June 9, 1915. The borrower was probably killed in the World War.

VIII. STUDENT LIFE.

We have had for four years a student council consisting of one representative (usually the president) of each student organization on the campus, and of each of the four college classes.

It meets once in two weeks and discusses measures for improving the conditions and character of student life. It also nominates officers and conducts elections for the officers of all general student activities, such as members of the athletic board, and the appointment board, also the editors of the school weekly paper and the students annual.

There has been sent to each member of the Board a copy of our student handbook which sets forth many features of our student life at the present time.

IX. MISCELLANEOUS.

Up to this time no action has been secured upon requisitions No. 66, 67, 68 for needed equipment for the office of Dr. Ames. This delay was discussed somewhat at your January meeting.

SUMMER SCHOOL STATISTICS.

I

Ages				2634 students	
16	3	25	111	51-70	17
17	22	26	66	Unknown	41
18	279	27	58	Average	22.7
19	301	28	47	Median	21.8
20	395	29	54	Under 21	46%
21	375	30	39	21-26	35.6%
22	265	31-35	125	26-31	8%
23	196	36-40	65	Over 31	10.4%
24	136	41-50	39		

II

Previous education	2437	
Elementary education—		
Rural schools only	924	37.5%
Rural and elementary grades	271	11.1%
Elementary graded school	1242	51.4%
		100%
Secondary education	2465 reporting	
High-school no years.....	102	or 4.1%
1 year.....	49	2.0%
2 years.....	177	7.2%
3 years.....	205	8.3%
4 years.....	1932	78.4%
		100%

III

Graduation + College Work		
College graduates		8
University graduates		13
Normal-School graduates		209
High-School graduates		1984
College	University	Normal School
1 year.....	1 year.....	1 year.....
2 year.....	2 year.....	2 year.....
3 year.....	3 year.....	3 year.....
4 year.....	4 year.....	4 year.....

IV

Previous attendance at Normal, Illinois.....2474 students					
	students			students	
None	926	37.4%	36 wks.	157	6.3%
6 wks.	463	18.7%	37-54 wks.	142	5.7%
12 wks.	318	12.8%	1½-2 yr.	119	4.8%
18 wks.	111	4.5%	2-3 yr.	89	3.6%
24 wks.	76	3.1%	3-4 yr.	29	1.2%
30 wks.	37	1.5%	4-5 yr.	7	0.3%

V

Teaching experience					
	students			students	
None	677	26.2%	7 yr.	55	2.2%
1 yr. or less.....	415	16.3%	8 yr.	40	1.6%
2 yr.	355	14.0%	9 yr.	38	1.5%
3 yr.	357	14.0%	10 yr.	36	1.4%
4 yr.	196	7.8%	11-12 yr.	59	2.3%
5 yr.	120	4.7%	13-15 yr.	54	2.2%
6 yr.	73	2.9%	16-20 yr.	36	1.4%
			20+	32	1.2%

VI

Work for next year.		
Not specified	418	High School
Teaching not specified.....	1844	Principal
Rural school	101	Superintendent
Primary	47	
Intermediate	39	Reporting
Grammar	25	2583

X. SUMMARY.

Action is requested upon:

1. Appointments and salaries of teachers for mid-spring term.
2. Leave of absence for Miss Jessie M. Dillon.
3. Appointment of Mr. Glover as Farm Manager and Mr. John Drew Lawrence as Janitor.
4. Increased salary of Superintendent of Grounds.
5. Authorization of additional teachers.

6. Approval of Calendar.
7. Approval of use of portion of farm for athletic field.
8. Requisitions for supplies for Dr. Ames.
9. Gymnasium—Plans and Location.

Respectfully submitted,

DAVID FELMLEY, *President.*

QUARTERLY REPORT

January 1 to March 31, 1924

ILLINOIS STATE NORMAL UNIVERSITY—FELL HALL.

RECEIPTS.

1924 Jan. 1, Balance brought forward.....	\$ 21,413.61	
Students room rent	1,968.64	
Board for roomers	5,002.86	
Board for outsiders	2,313.00	
Guest fees	81.75	
Laundry fees	92.69	
Miscellaneous sales account	64.85	
Total receipts		\$ 30,937.40
Total disbursements		7,391.93
Balance on hand		\$ 23,545.47

DISBURSEMENTS.

Salaries and wages	\$ 2,308.54	
Food supplies	3,723.14	
Gas	354.01	
Laundry	45.64	
Repairs to building	8.90	
Repairs to equipment	545.53	
Telephone rent and tolls	36.60	
General office supplies	25.10	
New furniture and equipment	6.50	
Freight and drayage	18.43	
Miscellaneous household supplies	250.64	
Refund of board	68.90	
Total disbursements		\$ 7,391.93

QUARTERLY REPORT

January 1-March 31, 1924.

FARM

RECEIPTS.

1924 Jan. 1, Balance brought forward	\$ 2,767.31	
Sales of milk	3,041.16	
Sales of hogs	241.48	
Sales of cattle	218.80	
Sales of eggs \$52.25, poultry \$1.20.....	53.45	
Coal hauling	295.02	
		\$ 6,617.22

DISBURSEMENTS.

Labor	\$ 1,268.35	
Feeds	962.91	
Cresol \$6.20, B. K. solution \$12.50, drugs \$7.87.....	26.57	
Dr. F. C. McCormick (Mr. Grover).....	7.00	
Veterinary	44.95	
Gasoline \$41.13, license \$2.00 truck repairs \$40.96.....	84.09	
Repairs to machinery and equipment	30.22	
Telephone rent, toll and postage.....	6.56	
Washing dairy suits	21.60	
Ice \$26.40, lime \$7.95, bottle caps \$3.00, Wyandotte \$27.40.	64.75	
Electricity \$62.66, water \$45.00, lye \$0.75, coal \$6.34.....	114.86	
Khaki covers	66.15	
Drinking cups	133.04	
Side delivery rake	99.85	
		\$ 2,930.90
Credit balance		\$ 3,686.32

QUARTERLY REPORT

January 1 to March 31, 1924.

BOOK STORE.

RECEIPTS.

1924 Jan. 1 Balance brought forward	\$ 1,432.89	
Sales of textbooks and supplies	4,513.61	
		\$ 5,946.50

EXPENDITURES.

Service	\$ 324.10	
Used textbooks and supplies	1,500.00	
Textbooks	2,352.52	
Note books	387.09	
General office supplies	112.69	
Manual Training and Art supplies	162.33	
Special supplies	14.78	
Freight and drayage	26.90	
Express	24.14	
		\$ 4,904.55
Credit balance		\$ 1,041.95

The Board approved the following recommendations:

1. A leave of absence to Miss Jessie M. Dillon until June 7, 1924.
2. The appointment of the following teachers for the mid-spring term, at the salaries indicated, to be paid out of the revolving fund:

David, Ruth Anna, Arithmetic.....	\$ 270.00	
Henze, Cornelius, Arithmetic (one-fourth time).....	67.50	
Hibarger, Bessie Irene, Rural Education.....	270.00	
Krafka, Elizabeth, Physiology and Zoology.....	300.00	
Morris, Bertha, History and Civics.....	270.00	
Simer, Parke Harvey, Botany (one-half time).....	135.00	
Simer, Dorr Miller, Chemistry (one-half time).....	135.00	
Sperry, Alice, Geography	270.00	
Stephens, Laura Louise, Language	330.00	
Wacaser, Edwin Emery, Geography (half time).....	135.00	
Wilkerson, Harry Clifton, Education.....	360.00	
		\$2,542.50

3. After 1924, students completing the special curriculums in Art, Music, Physical Education, Manual Training, Home Economics, Agriculture, and Commerce, will be recommended for special certificates only.

4. The appointment of John Drew Lawrence as janitor of the Main Building, at an initial salary of \$90 a month, to be increased to \$100 a month after three months of satisfactory service.

5. The appointment of Mr. L. W. Glover as manager of the farm at a salary of \$110 a month. He is to live on the farm, to board and room six students at \$6.60 per week, and receive six quarts of milk each day.

6. The appointment of Mr. Carl Rein as Superintendent of Grounds, at \$1,800 per year.

7. The adoption of the calendar for the next academic year, as set forth in the report.

8. After much discussion of the work and needs of Dr. Ames, the Health Adviser, it was the opinion of the Board that the work of such officer should be confined to diagnosis and first aid; that only in cases where it was clear that the student could not pay for medical treatment should the Health Adviser give this treatment.

9. The location for the site of the new gymnasium was referred to the Buildings and Grounds Committee. After a recess of the Board, this committee unanimously approved the selection of the site south of Fell Hall and in line with it.

10. The President was authorized to secure an additional teacher of biology and an additional teacher of music.

Action on the recommendation that the public schools of Normal should be allowed to use five acres of the farm for athletic purposes was deferred indefinitely.

The status of the Fitzsimmons case to recover damages was alluded to by President Felmley. Mr. Capen also made a statement. It was arranged that a copy of the brief prepared on this case should be sent to each member of the Board.

Major Jiskra appeared before the Board asking for the use of the gymnasium for an air squadron in case of war. No action was taken on the request.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois,
April 15, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. ATTENDANCE FOR WINTER TERM 1923-24.

	Men and boys	Women and girls	Total	Total 1 yr. ago
(a) College				
Seniors	8	12	20	14
Juniors	10	14	24	25
Sophomores	30	95	125	78
Freshmen	63	233	296	259
Total	111	354	465	376
(b) High School				
Total in residence above eighth grade..	74	132	206	240
(c) Non-residents				
(d) Elementary Grades	104	119	223	194
Grand total of all students and pupils	289	605	894	810

2. The attendance has continued much larger than usual throughout the year.

II. THE FACULTY. (Nothing to report.)

III. OTHER SCHOOL EMPLOYEES. (Nothing to report.)

IV. THE ORGANIZATION.

1, 2 and 3. Nothing to report.

4. Calendar for school year 1924-25.

Year will open Wednesday, September 10, 1924.

Thanksgiving recess, Thursday and Friday, November 27-28.

Winter Quarter will open Wednesday, December 3, 1924.

Holiday recess, Wednesday, December 24, 1924 to Monday, January 5, 1925.

Spring Quarter will open Monday, March 9, 1925.

Spring vacation, Monday, April 20 to Monday, April 27, 1925.

Mid-Spring term will open Monday, April 27, 1925.

Commencement Thursday, June 4, 1925.

First Summer Term will open Monday, June 8, 1925.

Summer Commencement Friday, July 17, 1925.

Second Summer Term will open Friday, July 17, 1925.

School year will close Wednesday, August 26, 1925.

V. THE CURRICULUM. 1 and 2. (Nothing to report.)

VI. BUILDING AND GROUNDS.

1. The most pressing need is for a gymnasium and this should be followed as soon as possible by a training school building. A road down to the site of the new heating plant must be laid out and constructed temporarily soon. The tin work on roofs, gutters, ridges and cupola should be painted soon and likewise the rear walls of the main building.

2. The contract for the repair of the terrazzo floors in the main building is let and work should begin next Saturday.

The plans and specifications for the new heating plant are completed and the contract should soon be let.

Temporary partitions are being built in some of the rooms in the main building to provide additional rooms for the training school classes.

VII. AUXILIARY ENTERPRISES.

1. MONROE HALL.

The report of Monroe Hall for the Quarter ending March 31, 1924.

Total receipts from Jan. 1, 1924, to April 1, 1924.....	\$ 7,046.40
Balance on hand, January 1, 1924.....	9,974.08
Total	<u>\$ 17,020.48</u>

DISBURSEMENTS.

Groceries, meats, fruits and vegetables.....	\$ 1,994.69	
Bread, rolls, pies and bakery goods.....	249.04	
Ice cream	39.93	
Gas, electricity and ice.....	333.23	
Milk, butter and cream	552.56	
Salaries and wages	1,350.00	
Repairs	365.90	
Laundry and household supplies	271.74	
Telephone	18.75	
Miscellaneous	84.09	\$ 5,259.93
Balance on hand, April 1, 1924.....		<u>\$ 11,760.55</u>

SUMMARY AND EXPLANATION.

Cash balance at beginning of quarter.....	\$ 9,974.08	
Inventory of goods at beginning of quarter.....	1,315.30	
		<u>\$ 11,289.38</u>
Bills outstanding	825.00	
Unencumbered balance	\$ 10,464.38	
Cash balance at close of quarter.....	\$ 11,760.55	
Inventory of goods at close of quarter.....	1,412.61	
		<u>13,173.16</u>
Bills outstanding	926.16	
Unencumbered balance	\$ 12,247.00	
Gain for the quarter, \$12,247.00 — \$10,464.38 = \$1,782.62.		

2. CAFETERIA.

Report of the School Cafeteria for the Quarter ending March 31, 1924.

Total receipts from Jan. 1, 1924, to April 1, 1924.....	\$ 2,149.19
Cash deficit on January 1, 1924.....	87.69
Total	<u>\$ 2,061.50</u>

DISBURSEMENTS.

Groceries, meats, fruits and vegetables.....	\$ 1,254.47	
Milk, butter and cream	270.27	
Bread and rolls	57.18	
Ice Cream	136.68	
Ice	24.82	
Service	436.95	
Miscellaneous	6.40	2,187.07
Deficit, April 1, 1924		<u>\$ 125.57</u>

SUMMARY AND EXPLANATION.

Cash deficit at beginning of quarter.....	\$	87.69	
Inventory of goods at beginning of quarter.....		1,608.86	
		<hr/>	
Bills outstanding		1,521.17	
		201.91	
		<hr/>	
Unencumbered balance	\$	1,319.26	
Cash deficit at end of quarter.....	\$	125.57	
Inventory of goods at end of quarter.....		1,911.57	
		<hr/>	
Bills outstanding		583.01	2,037.14
		<hr/>	
Unencumbered balance	\$	1,454.13	
Gain for quarter \$1,454.13 — \$1,319.26 = \$134.87.			

VIII. STUDENT LIFE. (Nothing to report.)

IX. MISCELLANEOUS.

1. The Education Commission,—Mr. W. W. Lewton, chairman of the commission with Superintendents Hamilton of Oak Park, Rowell of Glen-coe, and Goodier of Chicago Heights, spent two days at Western on Tues-day and Wednesday, March 25 and 26. They inspected the school care-fully and gathered material as a partial basis for their recommendations on the teacher training institutions to the next general assembly. The committee recognized many needs of the institution and expressed them-selves as believing that the school is doing all it can with its present funds.

2. A conference with the City, Town and County Superintendents and High School Principals will be held at Western on Thursday, April 17.

X. SUMMARY.

1. The calendar should be approved.
2. The plans for the new heating plant should be officially approved.

Respectfully submitted,

W. P. MORGAN, *President.*

The following recommendations were approved by the Board:

1. The calendar for the ensuing school year, as presented in the report.
2. The plans for the news heating plant were referred to the Build-ings and Grounds Committee with power to act.

President Morgan urged that the Finance Committee should inquire in-to the status of the balances of the revolving fund. Do such balances lapse into the treasury, or are they continuing balances?

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,
April 15, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

ATTENDANCE, WINTER QUARTER, 1923-24.

(a) College	Men and boys	Women and girls	Total	Total 1 yr. ago
Seniors	6	3	9	3
Juniors	7	14	21	18
Sophomores	40	159	199	158
Freshmen	46	201	247	252
	<hr/>	<hr/>	<hr/>	<hr/>
Total	99	377	476	431

(b) High School	15	34	49	45
Total in residence above eighth grade..	114	411	525	476
(c) Non-residents				
Extension				
Correspondence				
Total				
(d) Elementary Grades	245	246	491	494
Grand total of all students and pupils..	359	657	1016	960

PROSPECTIVE GRADUATES—MAY 29, 1924.

TWO-YEAR COURSE.

Allen, Thelma	Johnson, Archie L.
Andersen, Florence V.	Johnson, Lois
Anderson, Emil Alben	Johnson, Violet Marie
Anderson, Mildred J.	Joshel, Bertha
Aska, Mildred C.	Keagle, Marian
Baker, Doris	Kent, Florence
Banker, Emily	Kerch, Edna
Barnes, Nettie Margaret	Kilgour, Ruth Frances
Beckler, Virginia	Knight, Eva Dorothy
Bickner, Arno A.	Lally, Geraldine Margaret
Bolander, Rosa Margaret	Lawler, Anna A.
Bollinger, Leonard F.	Leinbach, Mildred C.
Bopp, Mildred C.	Leslie, Marianne J.
Bortz, Myer	Long, S. Mildred
Bottlemy, Murl Burnett	McCabe, Kathryn Marie
Brier, Ida Mae	McCormick, Marjorie Louise
Browman, Ludwig Gustave	McFarland, Glenn
Brown, Alice May	McHarg, Alice M.
Brown, Lois C.	McLaughlin, Beatrice J.
Bullerman, Edith	Miller, Barbara
Burke, Gertrude E.	Moore, Vivian Fay
Burnette, Olive F.	Morehouse, Zella Z.
Burns, Helen G.	Nelson, Helen C.
Burns, Margaret	Ochsenschlager, Helen M.
Carlson, Althea	Olson, Earl L.
Chapman, Dorothy R.	Penning, Anne B.
Coffey, Virginia M.	Peterson, Lily C.
Conlin, Helen V.	Peterson, R. Stanley
Coolidge, Laura Gertrude	Pierce, Dorothy June
Countryman, Caroline	Pierron, Agnes Olivia
Curran, Dorothy Lizetta	Plum, Gladys Melba
Dennis, Margaret Edith	Reines, Loretta B.
Densmore, Lucille M.	Rich, Ethel B.
Donnelly, Francis E.	Riddlesberger, Dorothy
Donnelly, Owen	Russell, Charles Robert
Echelbarger, Clyde C.	Ryan, George A.
Edwards, Ruvella	Sapp, Martha Jane
Elliston, Lorene Marie	Scidmore, M. Eileen.
Erickson, Clarence W.	Shedden, Bernice Katherine
Erickson, Muriel H.	Shultz, Bethel J.
Fredrick, Lois	Snow, Byron D.
Funnell, Mildred Jane	Spicer, Eudora M.
Garland, Winona Evelyn	Spickerman, Flora Maree
Gilmore, Wilma Gertrude	Stevens, Beulah Mae
Goodyear, Gertrude Elizabeth	Swanson, Edna E.
Graham, Anne E.	Sylvester, Esther Agnes
Gustafson, Ethel Marie	Talcott, Arvid W.
Gustafson, Judith Marguerite	Tazewell, Margaret E.
Hahnenstein, Elizabeth M.	Toepel, Florence M.
Haley, Alice Margaret	Trainor, Helen Lucile
Hall, Ivy M.	Turner, Lucille F.
Harju, Ida Jennie	VanDriesen, Winnifred
Haug, Ellinore	Vogel, Nellie
Henaughan, John Ray	Widman, Ardis S.
Herbert, Evangelyn E.	Wilson, Ruth M.
Hogan, Mary E.	Wognum, Elizabeth A.
Hubbard, Svea Katherine	Worden, Marian A.
James, Mildred M.	Worthington, Ruth A.

FOUR-YEAR DEGREE COURSE.

Brown, John W.	Paddock, Kenneth J.
Dysart, E. Lois	Rasmussen, Sidney E.
Gilchrist, Irene E.	Snow, Donald M.
Lott, George Merrill	

GRADUATES—FEBRUARY 29, 1924.

TWO-YEAR COURSE.

Hazel Binz
Eva Cross
Mrs. Grace Colton Eygabroad
Alma E. Hoglund
Myrtle A. Hoglund
Agnes Larabee
Mildred Larson

Margaret McCrindle
Rose McLaughlin
Josephine A. Peterson
Helen F. Rink
Beatrice Sandholm
Eula Schermerhorn
Florence Schlapp

FOUR-YEAR DEGREE COURSE.

Henry C. Barton
Mrs. Pearl Josephine Jackson

Minnie A. Nilson

II. FACULTY.

We recommend the employment of an additional member in the Department of Geography at a salary not to exceed \$2,000 to be paid from the Revolving Fund.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. ORGANIZATION.

CALENDAR FOR SCHOOL YEAR 1924-25.

FALL QUARTER.

Monday, Sept. 8—Training Schools open.
Wednesday, Sept. 10—College, Normal and High School Depts. open.
Wednesday, Nov. 26, 12:00 noon—Thanksgiving Recess, Close of Fall Quarter.

WINTER QUARTER.

Monday, Dec. 1, 8:00 A. M.—Winter Quarter opens.
Tuesday, Dec. 23, 4:15 P. M.—Holiday Recess.
Monday, Jan. 5, 8:00 A. M.—Winter Quarter resumes.
Friday, Feb. 27, 4:15 P. M.—Winter Quarter closes.

SPRING QUARTER.

Feb. 27 to Mar. 9—Spring Recess.
Monday, Mar. 9, 8:00 A. M.—Spring Quarter opens.
Thursday, May 28—Annual Commencement Exercises.

SUMMER QUARTER.

Monday, June 8—Opening First Term of six weeks.
Friday, July 17—Close of First Term.
Monday, July 20—Opening Second Term of six weeks.
Friday, Aug. 28—Close of Summer Quarter.
Fall Quarter 1925 opens September 9.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

The roofing contract for repair of the roof of the main building was not very satisfactorily done and the Department has been notified to ask the contractor to fulfill his three-year guarantee. The calking contract has been satisfactorily finished, including all the window frames and doors of the main building. The pointing up of the main building, towers, etc., has begun. The mason's contract, including the relaying of the brick work and stone work in front of the dormitory, is in process of completion. The painting contract, including all the outside woodwork, windows and doors of the main building, will be begun shortly.

Since the Lincoln Highway on the south of the college grounds and Normal Road on the west of the college grounds are to be paved and the State's part of it has already been appropriated amounting to \$32,000, we shall be under the necessity of putting a water main from the west entrance to the main building, having in connection with the main five different water plugs for the protection of the dormitory and the main building in case of fire. It will be most convenient to lay this main at the time the street paving is being done, and a requisition for this work will be made in the next quarterly.

VII. AUXILIARY ENTERPRISES.

REVOLVING FUND.

RECEIPTS.

Total amount remitted to Revolving Fund July 1, 1923, to March 31, 1924\$ 39,875.21

EXPENDITURES.

July 1, 1923, to March 31, 1924—

Salaries and wages	\$ 15,262.59	
Office expense	155.61	
Operation	15,280.59	
Repairs and equipment	1,188.47	
		31,887.26
Balance on hand March 31, 1924.....		\$ 7,987.95

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

REPORT OF LOAN FUND.

February 15, 1924.

To the Circuit Court, Yorkville, Illinois.

YOUR HONOR:

As trustee of the fund left by the late Andrew Brown of Yorkville to the President of the Northern Illinois State Normal School, I report the condition of such fund as follows:

Farm Mortgage Notes	\$ 14,000.00
United States Liberty Bonds	5,250.00
Cash on Hand in First National Bank of DeKalb, Ill.....	1,092.10
Forty-three Student Notes Amounting to.....	2,990.50

Total Available Assets at This Date.....\$ 23,332.60

The interest only on this fund is loaned. Every worthy student who has applied for a loan since the last report, about a year ago, has been helped. Any apparent surplus accruing from interest is reinvested in United States bonds or first mortgage notes.

This account as it stands may be examined in a strong box of the First National Bank of DeKalb by any person interested.

Respectfully submitted,

J. STANLEY BROWN,
President and Trustee.

STUDENTS TO WHOM MONEY HAS BEEN LOANED FROM THE LOAN FUND.

Veronica Madden	\$ 75.00	Joseph Campbell	100.00
Mariano Gallo	140.00	Arthur Lundahl	100.00
Paul Uteg	75.00	Ruth Ott	75.00
Paul Uteg	75.00	Hubert Landis	100.00
Vernon Sharp	50.00	Inez DeLhorbe	100.00
Joseph Campbell	100.00	Miles Thompson	75.00
Joseph Campbell	100.00	Clinton Conlin	50.00
Joseph Campbell	100.00	Frances Van Zandt.....	50.00
Joseph Campbell	75.00	Clyde Camper	50.00
Joseph Campbell	25.00	Anne Wiberg	75.00
Joseph Campbell	100.00		

Clyde Camper	\$ 50.00	Lucille Densmore	50.00
Arthur Taylor	50.00	Murl Bottlemy	35.00
Anne Wiberg	100.00	Myrtle Hoglund	75.00
Jeanette Boozel	100.00	Alma Hoglund	75.00
Clinton Conlin	50.00	Lucille Densmore	50.00
Leo Conahan	50.00	Forrest Merriman	75.00
Donald Snow	75.00	Murl Bottlemy	40.00
Inez DeLhorbe	75.00	Lucille Densmore	50.00
Myrtle Hoglund	75.00	Murl Bottlemy	50.00
Alma Hoglund	75.00	Ralph Chappellear	40.00
Murl Bottlemy	25.00	John Unavitch	35.00

X. SUMMARY.

Subjects for action by this Board:

1. Approval of the list recommended for graduation.
2. Approval of the employment of an additional teacher of Geography.

Respectfully submitted,

J. STANLEY BROWN, *President.*

The following recommendations were approved by the Board:

1. The list of graduates as presented in the report.
2. The appointment of an additional teacher of geography, at a salary of \$2,000, to be paid out of the revolving fund.
3. The calendar for the ensuing school year, as presented in the report.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois.
April 15, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS.

1. ATTENDANCE—WINTER TERM, 1923-1924.

	Men and boys	Women and girls	Total	Total 1 yr. ago
(a) College				
Seniors	4	7	11	9
Juniors	7	10	17	14
Sophomores	23	73	96	88
Freshmen	58	141	199	140
Totals	92	231	323	251
(b) High School	100	134	234	256
Total in residence above eighth grade	192	365	557	507
(c) Non-residents				
Extension				
Correspondence				
(d) Elementary Grades	121	140	261	262
Grand total of all students and pupils	313	505	818	769

2. The gain in number and in per cent of college students as compared with the Winter Term, 1922-1923, is as follows:

Class.	Gain in number.	Gain in per cent.
Senior	2	22
Junior	3	21
Sophomore	8	9
Freshman	59	42
Total	72	29

The number of students in the high school has been reduced by 22, a loss of 9 per cent.

The Spring Term opened March 10, 1924. We have 11 new students enrolled, making our college enrollment for the year 362 and our high school enrollment for the year 252, total for both 614.

II. THE FACULTY.

1. Mr. Ray M. Simpson, Assistant Professor in Education, \$2,900 for 36 weeks, became ill and will not be able to teach during the remainder of the school year.

2. I recommend the appointment of Mr. Fred C. Walters for 2½ months at \$300.00 a month to take Mr. Simpson's place.

3. I recommend the appointment of the following additional teachers for the Mid-spring Term:

Ralph O. Freeland, Mathematics.....\$150.00 for 6 weeks
Mary M. F. Whalen, English.....\$150.00 for 6 weeks

III. OTHER EMPLOYEES. No report.

IV. THE ORGANIZATION.

1. No report.
2. No report.
3. No report.
4. Calendar for the school year 1924-25 follows:

THE COLLEGE CALENDAR—1924-1925.

FALL TERM, 1924—TWELVE WEEKS.

Monday, September 15, 1924.....Registration
8:00—12:00 A. M.—1:30—5:00 P. M.
Saturday, November 15.....Home Coming
Friday, December 5, 12:10 Noon.....Fall Term closes

WINTER TERM, 1924-1925—TWELVE WEEKS.

Monday, December 8.....Registration
8:00—12:00 A. M.—1:30—5:00 P. M.
Saturday, December 20, 4:00 P. M. }
Tuesday, December 30, 7:30 A. M. }.....Holiday Recess
Friday, March 6, 12:10 Noon.....Winter Term closes

SPRING TERM, 1925—TWELVE WEEKS.

Monday, March 9, 1925.....Registration
8:00—12:00 A. M.—1:30—5:00 P. M.
Thursday, April 9, 12:10 Noon }
Tuesday, April 14, 7:30 A. M. }.....Easter Recess
Thursday, April 23, 11:00 A. M.....Mid-Spring Term Registration
Wednesday, June 3.....Alumni Day
Thursday, June 4, 12:10 Noon.....Spring Term closes

SUMMER TERM, 1925—TWELVE WEEKS.

FIRST HALF TERM.

Monday, June 8, 1925.....Registration
8:00—12:00 A. M.—1:30—5:00 P. M.
Friday, July 17, 12:10 Noon.....First Half Term closes

SECOND HALF TERM.

Monday, July 20, 10:00 A. M.....Registration
 Friday, August 28, 12:10 Noon.....Second Half Term closes

FALL TERM—1925-1926.

Monday, September 14, 1925.....Registration

V. THE CURRICULUM. (No report.)

VI. BUILDINGS AND GROUNDS.

It seems quite certain now that our power plant will be completed for use for the school year beginning in September, 1924.

So far as I know there are no definite plans for completing the addition to our Training School Building for which we have \$18,000. May I again urge upon the Committee on Buildings and Grounds the really urgent need for this addition. Not a little of our school work can be made much more effective by the use of this addition.

VII. AUXILIARY ENTERPRISES.

Reports for the quarter ending March 31, 1924, follow.

PEMBERTON HALL—DORMITORY.

Cash balance at close of quarter December 31, 1923..... \$2,205.98

Cash received during quarter:

Room rent	\$1,874.00	
Board	5,239.00	
Guest fees	115.40	
Miscellaneous	1.00	
		<u>\$7,229.40</u>
		\$9,435.38

Expenditures during quarter:

Salaries and wages.....	\$1,479.25	
Office expenses	48.30	
Food supplies	3,265.15	
Heat	891.00	
Water	42.00	
Electric current	220.89	
Gas	3.42	
Laundry	251.60	
Miscellaneous household supplies.....	120.46	
Repairs to buildings and equipment.....	56.20	
		<u>\$6,378.27</u>
		\$3,057.11

Cash balance at close of quarter March 31, 1924..... \$3,057.11

TEXTBOOK LIBRARY AND SCHOOL STORE.

Cash balance at close of quarter December 31, 1923..... \$1,309.70

Cash received during quarter:

Book rent	\$478.00	
Sale of textbooks	5.70	
Sale of miscellaneous school supplies.....	294.62	
		<u>\$778.32</u>
		\$2,088.02

Expenditures during quarter:

Textbooks	\$625.79	
School supplies for sale.....	90.93	
Student help	47.60	
Refund of book rent.....	1.00	
		<u>\$765.32</u>
		\$1,322.70

Cash balance at close of quarter March 31, 1924..... \$1,322.70

VIII. STUDENT LIFE.

STUDENTS LOAN FUND.

Report for quarter ending March 31, 1924.

Cash in fund at close of December 31, 1923.....		\$1,011.32
Receipts for quarter ending March 31, 1924:		
Notes paid—Principal	\$633.75	
Interest	43.46	
	<hr/>	\$677.21
Loans for quarter ending March 31, 1924.....		\$1,688.53
		500.00
		<hr/>
Cash in fund March 31, 1924.....		\$1,188.53
Notes receivable outstanding March 31, 1924.....		2,342.25
U. S. Liberty Bond.....		500.00
		<hr/>
Total amount of fund March 31, 1924.....		\$4,030.78

We have another small loan fund for young women—The Adelia Carothers Fund—the amount of which is \$212.01. At present \$175.00 of this fund is outstanding as a loan.

IX. MISCELLANEOUS.

I wish again to call your attention to the Twenty-fifth Anniversary of this school on Friday and Saturday, June 6 and 7. I have next to nothing to do with the planning and carrying out of the program for those two days. The Governor has stated his willingness to attend and take part in the exercises if his duties will permit. I wish it were possible for every member of the Board to be present.

X. SUMMARY. Action of the Board is requested to cover:

1. The appointment of Mr. Fred C. Walters.
2. The appointment of two additional teachers for the mid-spring term.
3. Approval of the calendar for the school year 1924-25.

Respectfully submitted,

L. C. LORD, *President.*

The following recommendations were approved by the Board:

1. The appointment of Fred C. Walters for 2½ months, at a salary of \$300 a month, to take the place of Ray M. Simpson, Assistant Professor in Education.
2. The appointment of the following teachers for the mid-spring term:

Ralph O. Freeland, Mathematics.....	\$150.00 for 6 weeks
Mary M. F. Whalen, English.....	150.00 for 6 weeks
3. The calendar for the ensuing school year, as presented in the report.

President Lord called attention to the fact that no plans had as yet been drawn for the addition to the Training School Building. This appropriation was made by the General Assembly in 1921. The matter was referred to the Buildings and Grounds Committee, with the request that such committee should do what it could to hasten the building of this addition.

President Lord said that altogether the one thing which would do the most towards promoting the progress and welfare of the Teachers' Colleges would be the enactment into law of the recommendation made by Governor Small to the State Teachers' Association, namely, that the complete control and management of the Teachers' Colleges be placed in the hands of the Normal School Board, and that the legislative appropriations be made directly to such Board and placed under its control so that the Normal School Board should have the same powers over the Teachers' Colleges as the University Board has over the University.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,
April 15, 1924.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. ATTENDANCE SPRING TERM 1924.

(a-1)	College (without condition)		
	Fourth year	25	
	Third year	16	
	Second year	203	
	First year	277	
(a-2)	College (with condition)..	87	
	Total College Students..		608
(b)	Below college (high school)..	408	
	Grand total of all students..		1,016

The total number noted above, of course, includes everything above the eighth grade. It should be noticed, too, that this is the registration at the close of Monday, April 7, the beginning of the second week of the term. I should like to remind the board that our peak enrollment begins with the Mid-Spring Term, May 7. Present indications are that we shall exceed last year's phenomenal enrollment by at least one hundred.

2. ATTENDANCE FOR WINTER TERM ENDING MARCH 21, 1924.

(a)	College (without condition)		
	Fourth year	24	
	Third year	14	
	Second year	201	
	First year	217	
	Total College Students....		456
(b)	Below college (high school)..	433	
	Grand total all students....		889

II. FACULTY.

FACULTY, SUMMER TERM 1924.

FIRST SESSION, JUNE 18-JULY 25.

	June portion	July portion
George D. Wham, Education (part time)	\$ 91.67	\$ 183.33
W. T. Felts, Mathematics	183.33	366.67
W. A. Furr, Supt. Practice School.....	183.33	366.67
Geo. W. Smith, History	183.33	366.67
Simeon E. Boomer, Physics	**175.00	350.00
R. E. Muckleroy, Agriculture	175.00	350.00
F. H. Colyer, Geography	**166.67	333.33
Geo. M. Browne, Chemistry	**158.33	316.67
L. C. Petersen, Manual Training	**158.33	316.67
W. O. Brown, Education	158.33	316.67
Mary M. Steagall, Biology	150.00	300.00
Emma L. Bowyer, English	141.67	283.33
Wm. McAndrew, Coaching	141.67	283.33
T. L. Bryant, Commercial	141.67	283.33
J. H. Jaquish, Music	133.33	266.67
*Clarence Bonnell, Geography	133.33	266.67
*J. G. Stull, Mathematics	133.33	266.67
*M. N. Todd, Mathematics	133.33	266.67
*R. V. Jordan, Education	133.33	266.67
*W. F. Coolidge, Mathematics	133.33	266.67
*E. O. Bottenfield, History	133.33	266.67
Grace L. Burket, Art	125.00	250.00
*C. M. Van Cleve, History	116.67	233.33
*Minna Fox, History	116.67	233.33

	June portion	July portion
Alfred D. Hotton, Zoology	116.67	233.33
Delia Caldwell, Physiology	116.67	233.33
Elizabeth Cox, English.....	116.67	233.33
Grace E. Jones, Household Art.....	116.67	233.33
Lulu R. Clark, Critic.....	116.67	233.33
Florence R. King, Critic.....	116.67	233.33
*Alice Mead, Critic	110.00	220.00
Fuller Combs, Latin	108.33	216.67
Lucy K. Woody, Household Arts.....	108.33	216.67
F. Louise Graves, Physical Training.....	108.33	216.67
Mary Entsminger, Critic	108.33	216.67
Miriam Herron, Librarian	100.00	200.00
Alice Belle Foster, English.....	91.67	183.33
*Lulu Roach, Art	91.67	183.33
Henry Schroeder, Manual Training.....	91.67	183.33
Della Winters, History and Education.....	91.67	183.33
Mary Martin, English	91.67	183.33
Julia Chastaine, Violin	100.00	200.00
Helen Smith, Piano	100.00	200.00
Emma Francis, Commercial	75.00	150.00
Ruby Robertson, Piano	66.67	133.33
R. A. Scott, Chemistry (part time).....	58.33	116.67
Sarah M. Hardin, Biology (part time).....	50.00	100.00
Nelle Munal, Commercial	83.33	166.67
	**66.67	**133.33
*Susie Ogden, Commercial	60.00	120.00
	<hr/>	<hr/>
	\$5,945.00	\$11,890.00

* Members of faculty summer term only.

** Amount to be charged against Revolving Fund.

FACULTY, SUMMER TERM 1924.

SECOND SESSION, JULY 26-AUG. 29.

George D. Wham, Director.....	\$ 550.00
W. M. Bailey, Biology	500.00
E. G. Lentz, History	475.00
F. G. Warren, Mathematics.....	475.00
W. G. Cisne, Mathematics and Education.....	400.00
*B. F. Parr, History	400.00
*N. W. Draper, English.....	300.00
W. T. Felts, Mathematics (part time)	250.00
Elizabeth Hickson, English	350.00
C. C. Logan, Agriculture and Biology	350.00
Gladys P. Williams, Art.....	350.00
Mae C. Trovillion, English	350.00
Helen A. Baldwin, Latin.....	325.00
Marjorie Shank, Geography	300.00
Sarah M. Hardin, Biology.....	300.00
*Mary Crawford, English	300.00
*Blaine Boicourt, Music	300.00
Mary Henderson, Mathematics	275.00
R. A. Scott, Chemistry	275.00
T. L. Bryant, Commercial (part time)	225.00
Nelle Munal, Commercial	250.00
S. E. Boomer, Physics (part time)	250.00
*Ida Hundley, Art	275.00
*Agnes Lentz, Commercial	200.00
*Bonnie Batson, Librarian	180.00
J. M. Pierce, Education.....	450.00
	<hr/>
	\$8,655.00

* Members of faculty summer term only.

III. SCHOOL EMPLOYEES.

Mr. W. E. Noonan, for a number of years janitor, was forced to resign because of ill health. Mr. W. H. Whittenberg has taken his place.

The handling of our farm has been very unsatisfactory in that it is too expensive. I wish before long to make a very radical change. Mr. C. C. Logan, Assistant in the Department of Agriculture, is a practical farmer as well as theoretical. Mr. Laughman, the present farmer, will

withdraw from our service before long, and I recommend that we place Mr. Logan on the farm to supervise the farm operation. He is willing not only to supervise, but to help from time to time when needed. He and Mr. Muckleroy are both confident that he can operate the farm with one hired hand, with occasionally extra student help. We have gone over the matter pretty carefully, and we feel certain we can save five hundred dollars a year. Mr. Logan will make no charge except that we shall furnish him his house rent free and such vegetables as he may see fit to produce in the garden, and a reasonable amount of milk from our dairy. I have felt for a long time that someone engaged in teaching classes in agriculture should be in charge of the farm. The experiment will cost the State nothing; it promises to save five hundred dollars per annum.

IV. THE ORGANIZATION.

I recommend the following schedule for the coming year:

Fall Term open.....	September 22, 1924
Fall Term close.....	December 12, 1924
Winter Term open.....	December 29, 1924
Winter Term close.....	March 20, 1925
Spring Term open.....	March 30, 1925
Spring Term close.....	June 17, 1925

Respectfully submitted,

H. W. SHRYOCK, *President.*

The following recommendations were approved by the Board:

1. The list of teachers for the first and second summer term, as follows:

FIRST SESSION, JUNE 18-JULY 25.

	June portion	July portion
George D. Wham, Education (part time)	\$ 91.67	\$ 183.33
W. T. Felts, Mathematics	183.33	366.67
W. A. Furr, Supt. Practice School.....	183.33	366.67
Geo. W. Smith, History	183.33	366.67
Simeon E. Boomer, Physics	**175.00	350.00
R. E. Muckleroy, Agriculture	175.00	350.00
F. H. Colyer, Geography	**166.67	333.33
Geo. M. Browne, Chemistry	**158.33	316.67
L. C. Petersen, Manual Training	**158.33	316.67
W. O. Brown, Education	158.33	316.67
Mary M. Steagall, Biology	150.00	300.00
Emma L. Bowyer, English	141.67	283.33
Wm. McAndrew, Coaching	141.67	283.33
T. L. Bryant, Commercial	141.67	283.33
J. H. Jaquish, Music	133.33	266.67
*Clarence Bonnell, Geography	133.33	266.67
*J. G. Stull, Mathematics	133.33	266.67
*M. N. Todd, Mathematics	133.33	266.67
*R. V. Jordan, Education	133.33	266.67
*W. F. Coolidge, Mathematics	133.33	266.67
*E. O. Bottenfield, History	133.33	266.67
Grace L. Burket, Art	125.00	250.00
*C. M. Van Cleve, History	116.67	233.33
*Minna Fox, History	116.67	233.33
Alfred D. Hotton, Zoology	116.67	233.33
Delia Caldwell, Physiology	116.67	233.33
Elizabeth Cox, English.....	116.67	233.33
Grace E. Jones, Household Art.....	116.67	233.33
Lulu R. Clark, Critic.....	116.67	233.33
Florence R. King, Critic.....	116.67	233.33
*Alice Mead, Critic	110.00	220.00
Fuller Combs, Latin	108.33	216.67
Lucy K. Woody, Household Arts.....	108.33	216.67
F. Louise Graves, Physical Training.....	108.33	216.67
Mary Entsminger, Critic	108.33	216.67
Miriam Herron, Librarian	100.00	200.00
Alice Belle Foster, English.....	91.67	183.33
*Lulu Roach, Art	91.67	183.33
Henry Schroeder, Manual Training.....	91.67	183.33
Della Winters, History and Education.....	91.67	183.33

	June portion	July portion
Mary Martin, English	91.67	183.33
Julia Chastaine, Violin	100.00	200.00
Helen Smith, Piano	100.00	200.00
Emma Francis, Commercial	75.00	150.00
Ruby Robertson, Piano	66.67	133.33
R. A. Scott, Chemistry (part time).....	58.33	116.67
Sarah M. Hardin, Biology (part time).....	50.00	100.00
Nelle Munal, Commercial	83.33	166.67
	*66.67	**133.33
*Susie Ogden, Commercial	60.00	120.00
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	\$5,945.00	\$11,890.00

* Members of faculty summer term only.

** Amount to be charged against Revolving Fund.

SECOND SESSION, JULY 26-AUGUST 29, 1924.

George D. Wham, Director.....	\$550.00
W. M. Bailey, Biology	500.00
E. G. Lentz, History.....	475.00
F. G. Warren, Mathematics.....	475.00
W. G. Cisne, Mathematics and Education.....	400.00
*B. F. Parr, History.....	400.00
*N. W. Draper, English.....	300.00
W. T. Felts, Mathematics (part time).....	250.00
Elizabeth Hickson, English.....	350.00
C. C. Logan, Agriculture and Biology.....	350.00
Gladys P. Williams, Art.....	350.00
Mae C. Trovillion, English.....	350.00
Helen A. Baldwin, Latin.....	325.00
Marjorie Shank, Geography.....	300.00
Sarah M. Hardin, Biology.....	300.00
*Mary Crawford, English.....	300.00
*Blaine Boicourt, Music.....	300.00
Mary Henderson, Mathematics.....	275.00
R. A. Scott, Chemistry.....	275.00
T. L. Bryant, Commercial (part time).....	225.00
Nelle Munal, Commercial	250.00
S. E. Boomer, Physics (part time).....	250.00
*Ida Hundley, Art	275.00
*Agnes Lentz, Commercial	200.00
*Bonnie Batson, Librarian	180.00
J. M. Pierce, Education.....	450.00
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	\$8,655.00

* Members of faculty summer term only.

2. The appointment of Mr. W. H. Whittenberg as janitor.

3. The assignment of Mr. C. C. Logan, Assistant in the Department of Agriculture, to the supervision of farm operation, at his present salary. He is to receive in addition, his house rent and such vegetables as he may see fit to produce in the garden and a reasonable amount of milk from the dairy.

4. Mr. Shryock was authorized to expend not to exceed \$400 in securing the John A. Logan Memorial Window.

At this point a recess was taken.

President J. Stanley Brown called attention to the International Educational Conference called by our National Commissioner of Education. He stated that four of the presidents of the Teachers' Colleges believed that it would be a fine and an appropriate thing for the Board to select President L. C. Lord to represent the five Teachers' Colleges of Illinois at this International Conference, and that the expense of his trip should be borne from the expense budgets of the five Teachers' Colleges. A motion embodying this suggestion was placed before the Board. After some discussion, the motion prevailed.

The question of the day for holding the next meeting of the Normal School Board was discussed. It was suggested that Monday, May 26th,

would be a better day for all concerned. Mr. Cook was requested to find out whether the Chairman of the Board could adjust his engagements to that date.

The Board records its appreciation of the entertainment given them at Fell Hall.

The Board adjourned.

A. M. SHELTON, *Chairman*.

F. G. BLAIR, *Secretary*.

Approved May 26, 1924.

