

5-29-1923

# Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

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**THE NORMAL SCHOOL BOARD**

EX-OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,  
*Chairman*

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,  
*Secretary*

APPOINTED MEMBERS

Term Expires:

1925

JOHN C. ALLEN, *Monmouth*

ROLAND BRIDGES, *Carbondale*

CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*

EDGAR B. STILL, *DeKalb*

MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*

ELMER T. WALKER, *Macomb*

MRS. GRACE S. WYKES, *Benton*

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PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL.D., L. H. D.

Illinois State Normal University, Normal

HENRY W. SHRYOCK, Ph. B.,

Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL.D.,

Northern Illinois State Teachers' College, DeKalb.

LIVINGSTON C. LORD, A. M., LL.D.,

Eastern Illinois State Teachers' College, Charleston

WALTER P. MORGAN, A. B., A. M.,

Western Illinois State Teachers' College, Macomb



SCHNEPP & BARNES, PRINTERS  
SPRINGFIELD, ILL.

1923

4936—1M

MINUTES OF THE MEETING OF THE  
NORMAL SCHOOL BOARD

Chicago, Illinois,  
MAY 29, 1923.

The Normal School Board met in the Chicago office of the Director of Registration and Education at ten o'clock, Chicago time, May 29, 1923.

Present: Mrs. Wykes, Messrs. Bridges, Capen, Cole, Curtis, Shelton, Still, Walker and Blair.  
Absent: Mrs. Northam and Mr. Allen.

None of the presidents of the colleges were present at the forenoon meeting.

The minutes of the previous meeting were submitted and approved.

Mrs. Wykes, Chairman of the Committee on Dormitories, reported progress on the matter referred to her committee. She said that the committee waited upon President Brown to secure a statement from him respecting the financial transactions connected with his occupancy of rooms in the Woman's Building; that President Brown stated that it was his understanding when he was employed that he was to have a residence in addition to his salary; that while he had occupied the rooms in the dormitory, the cost of furnishing and all the expense connected with the upkeep of his rooms and table had been borne by him personally. All of the present members of the Board who were members at the time of Mr. Brown's election were positive in their statements that the salary was the only consideration for his services which the Board had in mind at the time of his election, and that any confusion which may have arisen was due to no official action of the Board. The Board instructed the committee to secure from President Brown a written statement covering this matter.

The matter of the inadequacy of the funds appropriated for the heating plants at Charleston and Macomb was brought before the Board. It had been found that the buildings could not be constructed on the appropriations that were made two years ago and which were re-appropriated by the legislature for these purposes. It was voted unanimously by the Board that bills should be introduced asking for an additional \$40,000 for the heating plant at Charleston and \$40,000 for the heating plant at Macomb.

The question of the revolving fund was brought up and discussed at considerable length.

The meeting took a recess until two o'clock.

At the afternoon meeting all of the presidents of the colleges were present with the exception of President J. Stanley Brown, who could not attend on account of its being commencement day at DeKalb.

The regular order of reports from the presidents was followed. President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,  
May 29, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

## I. STUDENTS.

### 1. ATTENDANCE—COMPARISON FOR THE LAST FIVE YEARS.

College and High School	1918-19	1919-20	1920-21	1921-22	1922-23
First Summer Term.....	658	734	823	964	926
Second Summer Term.....	..	..	120	152	135
Regular School Year.....	412	433	492	531	577
Mid-Spring Term .....	..	..	..	99	129
Elementary School (Grades 1 to 8)..	283	271	290	285	279
Total Attendance .....	1,353	1,438	1,725	2,031	2,046

Total attendance for 1922-1923 on 36 weeks' basis—961.9.

### 2. GRADUATES FOR THE LAST FIVE YEARS.

	1919	1920	1921	1922	1923
Bachelor's Degree .....	..	..	..	3	*6
Junior College .....	64	67	69	69	*82
Total .....	64	67	69	72	*88

\* Approximately correct.

## II. THE FACULTY.

### TEACHERS' SALARY SCHEDULE FOR 36 WEEKS' SERVICE—SCHOOL YEAR 1923-1924.

Ellen A. Ford.....	Professor (Dean)....	Latin .....	\$3,825
E. H. Taylor.....	" .....	Mathematics .....	3,825
Fiske Allen .....	" .....	Director of Training School	3,510
L. F. Ashley.....	" .....	Manual Arts .....	3,500
S. E. Thomas.....	" .....	History and Government..	3,380
Raymond L. Modesitt...	Asst. Professor.....	Mathematics .....	3,330
Isabel McKinney.....	Professor .....	English .....	3,120
Howard DeF. Widger...	Asst. Professor.....	English .....	3,120
A. B. Crowe.....	Professor .....	Physical Sciences .....	3,060
Annie L. Weller.....	" .....	Geography .....	3,000
Ray M. Simpson.....	Asst. Professor.....	Education .....	2,900
Charles P. Lantz.....	" .....	Physical Education .....	2,736
Earl H. Hall.....	Professor .....	Biological Science .....	2,700
Charles S. Spooner.....	" .....	Biological Science .....	2,700
Friederich Koch .....	" .....	Music .....	2,500
Earl F. K. Daniels.....	Asst. Professor.....	English .....	2,500
Orra E. Neal.....	Instructor .....	English .....	2,400
Marguerite Rooke .....	Asst. Professor.....	Home Economics .....	2,214
Ruth E. Major.....	Instructor .....	Music .....	2,214
Lena B. Ellington.....	" .....	History .....	2,160
Grace E. Messer.....	" .....	Fine and Applied Arts....	2,070
Edna Hays .....	" .....	English .....	2,000
Ruth Carman .....	" .....	Latin .....	2,000
Maria del Norte Theriot.	" .....	French .....	2,000
" .....	" .....	Agriculture .....	2,000
Grace Woody .....	" .....	Physical Education .....	1,900
Edith E. Ragan.....	Training Teacher....	Ninth Grade .....	2,400
Gilberta Coffman .....	" .....	Sixth Grade .....	2,400
Florence E. Gardiner....	" .....	Third Grade .....	2,400
Grace Geddes .....	" .....	Second Grade .....	2,400
Anna H. Morse.....	" .....	First Grade .....	2,400
Mary Harden .....	" .....	History .....	2,160
Margaret A. Cant.....	" .....	Eighth Grade .....	2,160
" .....	" .....	Fourth Grade .....	2,000
" .....	" .....	Seventh Grade .....	1,800
Jessie L. Forde.....	" .....	Fifth Grade .....	1,800



Mary J. Booth.....	Librarian .....	2,070
	Assistant Librarian.....	1,440
Marion Baird .....	" .....	1,200

Total teachers salary schedule (36 weeks).....\$97,294

Additional mid-spring teachers, student help, lectures.....\$ 1,212  
Regular salary schedule for 12 months' service (See next page)..... 30,594

Grand total salary schedules 1923-1924.....\$129,100

#### REGULAR SALARY SCHEDULE FOR 12 MONTH'S SERVICE—SCHOOL YEAR 1923-1924.

L. C. Lord.....	President .....	\$6,500
Grace Ewalt .....	Secretary and Business Manager	3,250
Blanche G. Thomas.....	Registrar .....	2,100
Katherine J. Schroer.....	Stenographer .....	1,500
Clara Edith Willson.....	Stenographer .....	1,200
Edson Clodfelter .....	Engineer .....	2,280
Levi Stirewalt .....	Fireman .....	1,116
Walter H. Nehrling.....	Superintendent of Grounds.....	1,980
Granvil Shafer .....	Head janitor .....	1,740
Frank Adams .....	Janitor .....	1,116
H. G. Kerr.....	Janitor .....	1,116
J. Elmer Neal.....	Janitor .....	1,116
Newton Walker .....	Janitor .....	1,116
D. F. Waters.....	Watchman .....	1,116
Erskine Butler .....	Laborer .....	1,116
William H. McFadden.....	Laborer .....	1,116
Harry L. White.....	Laborer .....	1,116

Total .....

#### ADDITIONAL TEACHERS.

If the Revolving Fund is established, I recommend that at least \$10,000 a year be used for additional teachers in 1923-1924.

III. THE ORGANIZATION. (No report).

IV. THE CURRICULUM. (No report).

V. BUILDINGS AND GROUNDS.

Because of the increased cost of labor and material, a considerable sum of money should be appropriated by the legislature for the completion of our POWER PLANT. This item might well go in as "FOR TUNNEL." This was suggested by the State Architect.

I understand that the \$18,000 for ADDITION TO TRAINING SCHOOL BUILDING and \$127,166.47, balance in appropriation for POWER PLANT, have been reappropriated under House Bill No. 743.

VI. AUXILIARY ENTERPRISES. A full report was made at the last meeting.

VII. STUDENT LIFE. (No report).

VIII. MISCELLANEOUS.

1. Following is a list of class memorials from 1909 to 1913:

- 1909—Boulder north of Pemberton Hall.
- 1910—Round concrete seat north of Pemberton Hall.
- 1911—Sundial in school garden.
- 1912—Entrance columns to athletic field.
- 1913—Drinking fountain near tennis courts.
- 1914—Entrance columns at main entrance to campus.
- 1915—Entrance columns on west side of campus.
- 1916—Iron gates and fence at entrance to athletic field.
- 1917—Pergola east of Training School Building.  
Large granite boulder naming Schahier Field.
- 1918—Money left for out-of-door theatre.
- 1919—Money left for out-of-door theatre.
- 1920—Money left for out-of-door theatre.
- 1921—Concrete seat at front entrance to Pemberton Hall.
- 1922—Memorial not yet decided upon by class.
- 1923—Portrait of the President.

2. Pending requisitions.
3. The last sentence in House Bill No. 340 (The Normal School Revolving Fund) reads: "The General Assembly shall from time to time make appropriations payable from the Normal School Revolving Fund for the support and improvement of the several State Teachers' Colleges."

I have not seen a copy of bill appropriating this money for the next biennium.

#### IX. SUMMARY.

Action of the Board is requested to cover:

1. Salary schedules for 1923-1924.
2. Employment of additional teachers under Revolving Fund.

Respectfully submitted,

L. C. LORD, *President.*

His recommendation concerning the employment of teachers out of the revolving fund was referred to a committee consisting of the Chairman of the Board, the Chairman of the Finance Committee, and the President of the College.

Mr. Lord again called attention to the difficulty in getting requisitions acted upon promptly and in a satisfactory manner.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois,  
May 29, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers' College:

#### I. STUDENTS.

##### 1. ATTENDANCE.

A report is here set forth so a comparison for the last five years may be made.

College and High School	1918-19	1919-20	1920-21	1921-22	1922-23
First Summer .....	600	634	729	822	939
Second Summer .....	...	...	...	93	153
Regular Year .....	432	476	500	494	643
Mid-spring .....	43	64	74	94	92
Extension Department .....	392	552	592	729	634
Elementary School .....	184	190	196	179	193
Total .....	1,651	1,916	2,091	2,411	2,654

\* Total attendance last year on 36 weeks' basis, 738.8.

\* Total cost of operating the school \$161,598.57.

Per capita cost \$218.73.

Total attendance this year on 36 weeks' basis, 808.7.

\* Total cost of operating the school \$177,203.43.

Per capita cost \$219.12.

\* This does not include training school attendance.

\* Permanent improvements are not included in this amount.

2. The following table indicates the number of graduates from the school during the last five years:

	1918	1919	1920	1921	1922	*1923
With Bachelor's degrees .....	1	2	2	8	14	27
With Two Year Diplomas.....	58	57	55	54	69	80

\* These figures are approximately correct.

Of the twenty-seven who have received degrees, the following table indicates what they are doing at present:

- 9 are teaching or supervising in the grades.
- 7 are teaching in high schools. Two of these are teaching Home Economics under the Smith-Hughes law.
- 2 are city superintendents.
- 2 are ward principals.
- 2 are teaching in normal schools.
- 2 are attending school.
- 2 are not working. One of these is caring for a sick mother and the other is unable to teach on account of his health.
- 1 is a county superintendent.

Since the school opened September 23, 1902, it has graduated 971 from the two-year normal course.

Both the Four-Year and Two-Year graduates are showing decided increase in numbers since the school is beginning to recover from the effects of the war.

## II. FACULTY.

1. Miss Edith Bell, supervisor of History in the upper grades in the training school, is resigning to be at home with her mother.

Miss Nelle Orwig, who has assisted in public school music, is resigning to teach elsewhere.

These teachers will finish their work at the end of the first summer term.

2. Miss Ruth Glasgow, head of the department of Physical Training for women; Miss Sophia Reed, assistant in the Home Economics department; and Miss Myrtle Duncan, who is supervisor of mathematics in the upper grades of the training school, are asking for a year's leave of absence to study in Columbia University.

Mr. W. H. Eller, who is an assistant in the chemistry and physics department, asks for a leave of absence for the coming summer so that he may study in the University of Chicago.

3. To fill Mr. Eller's position during the first summer term, Mr. Carl Colvert, who has his master's degree and some work towards his doctor's degree in the University of Chicago and who is now teaching in Armour Institute, is recommended at a salary of \$390.00 for the six weeks.

Mr. Höllis' death leaves a vacancy in the faculty for the first summer term. I recommend Mr. G. W. Gayler for the position at a salary of \$499.67.

Another assistant in English is needed for the first summer. I am suggesting Dr. Irving Garwood for this position at a salary of \$390.00.

4. The faculty and salaries recommended for the second summer term are as follows:

F. H. Currens, Ph. D., Chemistry and Dean.....	\$625.00
Caroline Grote, B. L., Education.....	510.00
Irving Garwood, Ph. D., English.....	400.00
E. F. Roberts, M. A., Mathematics.....	425.00
W. L. Schuppert, A. M., History.....	550.00
Herbert Bassett, M. S., Geography.....	550.00
H. D. Waggoner, Ph. D., Biology.....	575.00
Carl Colvert, A. M., Physics.....	390.00
Theresa Wild, A. M., Music.....	400.00
Alberta Strome, B. S., Drawing and Design.....	275.00
Eva Colby, Ph. B., Home Economics.....	400.00
Wayne Wetzell, B. S., Manual Training.....	450.00
Isabelle Grant, Librarian.....	150.00
H. G. Hawkes, Physical Education.....	200.00
Total .....	\$5,900.00

5. The faculty employees and salaries recommended for next year are as follows:

### SALARY SCHEDULE FOR REGULAR SCHOOL YEAR 1923-1924.

Name, Degrees, and Department	Salary for 36 weeks
S. B. Hursh, A. M.,.....English .....	\$3,600.00
E. R. Simpkins .....	3,700.00
F. H. Currens, Ph. D.,.....Chemistry .....	3,700.00
H. D. Waggoner, Ph. D.,.....Biology .....	3,525.00
Caroline Grote .....	3,000.00



E. E. Van Cleve	Extension	3,400.00
G. W. Gayler, A. M.	Extension	3,000.00
R. M. Ginnings	Mathematics	3,350.00
Herbert Bassett	Geography	3,350.00
W. L. Schuppert	History	3,350.00
Wayne Wetzel	Manual Training	2,800.00
W. A. Cleveland	Agriculture	2,800.00
D. C. Beighey	Commercial	2,750.00
H. G. Hawkes	Physical Education (men)	2,425.00
E. F. Roberts	Mathematics and Education	2,425.00
H. C. Seal	History	2,425.00
W. H. Eller	Physics	2,425.00
Theresa Wild	Music	2,275.00
	Physical Education (women)	2,150.00
Blenda Olson	French	2,275.00
James C. Burns	Latin	2,225.00
Jessie Buckner	Drawing and Design	2,275.00
Eva Colby	Home Economics	2,325.00
Mabel Corbin	English	2,275.00
Pearle LeCompte	English	2,225.00
Alberta Strome	Drawing and Design	1,675.00
Eve E. Turnbull	Home Economics	1,825.00
Gerald Pugh	Manual Training	1,500.00
	Music (vocal)	1,500.00
Karl Crilly	Music (piano)	1,625.00
Grace Bowen	Physical Education	1,500.00
Mary Bennett	Biology	1,700.00
Katherine Thompson	Training Teacher	2,160.00
	Training Teacher	1,850.00
Lois Browne	Training Teacher	2,100.00
	Training Teacher	1,925.00
Bessie Cooper	Training Teacher	2,160.00
Ethel Ray	Training Teacher	1,625.00
Margaret Schannenk	Training Teacher	1,625.00
Fanny R. Jackson	Librarian	2,160.00
Florence McGaughey	Asst. Librarian (student)	720.00
Fern Robbins	Asst. Librarian (student, half time)	360.00
Total		\$98,060.00

Name and Position	Salary	
	52 weeks	
W. P. Morgan	President	\$6,500.00
O. L. Champion	Registrar	3,180.00
	Stenographer	1,440.00
Fred Smith	Head Engineer	1,800.00
William Scott	Engineer and Fireman	1,400.00
George Bugg	Fireman	1,320.00
Ellis Locke	Fireman	1,260.00
W. E. DeCamp	Head Janitor	1,740.00
Creighton Bateson	Janitor	1,320.00
Chester Kirkbride	Janitor	1,320.00
Charles Shifley	Janitor	1,320.00
Charlie Whitsel	Janitor	1,320.00
Ira Post	Groundman	1,320.00
Guy Lemmer	Watchman	1,320.00
Student Help		500.00
Labor		750.00
Lectures		300.00
Total		\$28,110.00
Grand total		\$126,170.00

6. In case the revolving fund is approved, more than \$12,000 annually will be available besides the money collected by the cafeteria and dormitory. It is recommended that at least \$10,000 of this amount be used to employ faculty members to fill new positions.

Items under headings III, IV, V, VI, VII, and VIII were reported fully at the last meeting.

#### IX. SUMMARY.

1. Your acceptance of the resignations of Miss Bell and Miss Orwig is asked.

2. You are asked to grant leaves of absence to Miss Glassow, Miss Reed, and Miss Duncan.

3. You are asked to grant a leave of absence to Mr. Eller for the summer and approve the appointment of Mr. Colvert in his stead for the first summer term.

4. You are asked to approve the appointment of Mr. G. W. Gayler and Mr. Irving Garwood to teach in the first summer term at salaries stated.

5. Your approval of the faculty with salaries proposed for the second summer term is requested.

6. The faculty and employees with salaries proposed for next year should be approved.

7. Your permission to employ additional members of the faculty to be paid out of the revolving fund is desired.

8. Your approval of the new schedule for the first summer term is requested.

Respectfully submitted,

W. P. MORGAN, *President.*

His salary list was approved with the understanding that certain adjustments should be approved by the Department of Finance. The schedules printed herewith were approved by the Department of Finance.

The following recommendations were approved:

1. A leave of absence to Mr. W. H. Eller for the summer and the appointment in his place of Mr. Carl Colvert at a salary of \$390.00 for six weeks.

2. The employment of Mr. G. W. Gayler to fill the position formerly occupied by Mr. Hollis, at a salary of \$499.67 for six weeks.

3. The employees list for twelve months.

Some question was raised about certain flat increases in the faculty salaries. Mr. Morgan was requested to revise this and to furnish the Secretary with the revised list and salaries, including both of the summer terms.

*Note:* Mr. Morgan has returned his revised list which is made a part of these minutes. This list follows:

REVISED STATEMENT OF SALARIES FOR FIRST SUMMER TERM, 1923, AT WESTERN  
ILLINOIS STATE TEACHERS' COLLEGE.

Names, Degrees and Department	Salary first two weeks	Salary last four weeks	Total
S. B. Hursh, A. M., English.....	\$196.67	\$400.00	\$596.67
R. R. Simpkins, A. M., Education and Director of Training School.....	196.67	415.00	611.67
F. H. Currens, Ph. D., Chemistry.....	175.83	415.00	590.83
H. D. Waggoner, Ph. D., Biology.....	175.83	400.00	575.83
Caroline Grote, B. L., Education and Dean..	130.00	333.00	463.00
E. E. Van Cleve, A. M., Education.....	171.67	400.00	571.67
G. M. Gayler, A. M., Education.....	166.67	333.00	499.67
R. M. Ginnings, M. S., Mathematics.....	171.67	367.00	538.67
Herbert Bassett, M. S., Geography.....	171.67	367.00	538.67
W. L. Schuppert, A. M., History.....	171.67	367.00	538.67
Wayne Wetzel, B. S., Manual Training....	141.67	316.00	457.67
W. A. Cleveland, B. S., Agriculture.....	141.67	316.00	457.67
D. C. Beighey, B. S., Commercial Subjects..	141.67	316.00	457.67
H. G. Hawkes, Physical Education (men)...	100.00	283.00	383.00
E. F. Roberts, M. A., Mathematics and Ed.,	125.00	283.00	408.00
H. C. Seal, M. A., History.....	125.00	283.00	408.00
Carl Colvert, A. M., Physics.....	130.00	260.00	390.00
Ray M. Simpson, A. M., Education.....	125.00	250.00	375.00
Cora Hamilton, Geography.....	120.00	230.00	350.00
Theresa Wild, A. M., Music.....	125.00	266.00	391.00
Ruth Glassow, B. S., Physical Education (women).....	125.00	266.00	391.00
Blenda Olson, A. M., French.....	125.00	266.00	391.00
James C. Burns, A. M., Latin.....	125.00	250.00	375.00
Jessie Buckner, Drawing and Design.....	125.00	266.00	391.00
Eva Colby, Ph. B., Home Economics.....	125.00	266.00	391.00
Mabel Corbin, M. S., English.....	125.00	266.00	391.00
English.....	130.00	260.00	390.00
Pearl LeCompte, Ph. B., English.....	125.00	250.00	375.00
Alberta Strome, B. S., Drawing.....	83.33	183.00	266.33
Sophia Reed, B. S., Home Economics.....	75.00	166.00	241.00
Gerald Pugh, Manual Training.....	75.00	166.00	241.00
Nelle Orwig, Music.....	75.00	166.00	241.00

Karl Crilly, B. S., Music.....	75.00	166.00	241.00
Gertrude Baker, B. S., Physical Education..	83.33	166.67	250.00
Mary Bennett, B. S., Biology.....	75.00	200.00	275.00
Glenn Morris, B. S., Physics.....	41.67	83.33	125.00
Wilbur Greer, B. S., Chemistry.....	41.67	83.33	125.00
Roy M. Sallee, Biology.....	41.67	83.33	125.00
Katherine Thompson, B. E., Training Teacher .....	100.00	240.00	340.00
Edith Bell, M. A., Training Teacher.....	100.00	216.00	316.00
Lois Browne, M. A., Training Teacher.....	100.00	233.00	333.00
Myrtle Duncan, Ph. B., Training Teacher..	100.00	216.00	316.00
Bessie Cooper, B. S., Training Teacher....	100.00	240.00	340.00
Ethel Ray, Training Teacher.....	75.00	183.00	258.00
Margaret Schannenk, Training Teacher....	75.00	183.00	258.00
Lola Hughes, B. S., Training Teacher.....	100.00	200.00	300.00
Fanny R. Jackson, B. L. S., Librarian.....	108.33	216.67	325.00
Isabelle Grant, Asst. Librarian (student)..	40.00	80.00	120.00
Florence McGaughey, Asst. Librarian (stu- dent one half time).....	20.00	40.00	60.00
Student Assistants, Training School.....	60.00	100.00	160.00
Total .....	\$5,653.36	\$12,301.33	\$17,954.69

The recommendation to employ additional members of the faculty out of the revolving fund was referred to the committee previously mentioned.

President Shyrook presented his report, which was received, placed on file and is made a part of these minutes. The report follows:

Carbondale, Illinois,  
May 29, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen I submit the following report for the Southern Illinois State Normal University:

#### I. STUDENT.

##### ENROLLMENT.

Our total enrollment for the present term, not counting the children of the practice school, is 1,026, distributed as follows:

Above eighth grade.....	1,026
College rank .....	474
College rank conditioned.....	163
Normal students below college rank.....	323
High school .....	66

The members of the Board probably understand that in our school the high tide of enrollment occurs at the beginning of the Mid-spring Term. This year the Mid-spring Term opens Wednesday May 9th, and we shall be disappointed if we do not add 350 students on that date. One year ago today we had an enrollment of 860 not counting the children of the model school, and our Mid-spring attendance reached 1,239. It may be assumed, I think, that we shall this year approximate 1,400 for our Mid-spring attendance.

##### CANDIDATES FOR GRADUATION:

On pages 2-5 will be found a list of students recommended by the faculty for graduation.

##### JUNIOR COLLEGE GRADUATES, 1923.

Name	Town	County
Allen, Philip H.....	Carbondale	Jackson
Anderson, Mary Louise.....	Dongola	Union
Anderson, Oscar Lee.....	Cobden	Union
Andres, Elsie L.....	Belleville	St. Clair
Armentrout, W. Eugene.....	Dongola	Union
Armstrong, Clarence .....	Pinckneyville	Perry
Ayre, Glenn .....	Dix	Jefferson
Bailey, Ralph E.....	Carbondale	Jackson
Baker, Lora A.....	Metropolis	Massac



Name	Town	County
Baker, Sarah S.	Carterville	Williamson
Bittle, Morris Edward	Alto Pass	Union
Blackman, Blanche H.	Murphysboro	Jackson
Blake, Evelyn L.	Grand Tower	Jackson
Blake, Helen	Grand Tower	Jackson
Bolerjack, Hobart	Norris City	White
Boyles, Joe M.	Zeigler	Franklin
Bradley, Fern Vere	Kinmundy	Marion
Bradley, Gladys Vallow	Kinmundy	Marion
Brandon, Lorimer	Carbondale	Jackson
Brantley, Ethel	Fidgway	Gallatin
Broadway, Martha Louise	Cobden	Union
Brown, Gladys A.	Thebes	Alexander
Brown, Van	Carbondale	Jackson
Brown, L. Watson	Ava	Jackson
Brubaker, Dora E.	Carbondale	Jackson
Burr, Janette	Mounds	Pulaski
Burris, Geneva	Vienna	Johnson
Bramlett, Sada	Eldorado	Saline
Callis, Helena	Grand Tower	Jackson
Campbell, Willard C.	Bonnie	Jefferson
Carson, Belle	Oakdale	Washington
Carter, Ruby Harrell	Louisville	Clay
Carter, Sarah Ann	Carbondale	Jackson
Carty, Evelyn Audrey	Murphysboro	Jackson
Chance, Paul Blair	Salem	Marion
Cherry, Ada Elizabeth	Villa Ridge	Pulaski
Clark, Bertha Frances	Sparta	Randolph
Clarkson, Vivian Marie	Carbondale	Jackson
Clem, Roy E.	Benton	Franklin
Coombs, Catherine V.	East St. Louis	St. Clair
Coulter, Claudine	Oakdale	Washington
Cowgur, Nora	Galatia	Saline
Dale, Eulin	Elizabethtown	Hardin
Damron, Raimon W.	Progress	Union
Dausman, Raymond C.	Lebanon	St. Clair
Dausman, Winifred K.	Pinckneyville	Perry
Deaton, Alden	Creal Springs	Williamson
Deering, Clyde N.	Thompsonville	Franklin
Deitz, Bernice	Washington, Ind.	Daviess
Denton, Loren E.	Rosiclare	Hardin
Dickson, Richard Jacob	Marissa	St. Clair
Dickson, Wesley R.	Marissa	St. Clair
Dixon, Berenice M.	Carmi	White
Doolittle, Paul Edward	Tamaroa	Perry
Eckert, Eugene C.	Herrin	Williamson
Eagleson, Grace	Carbondale	Jackson
Eddleman, Flora	Christopher	Franklin
Elliott, Leland Brown	Cisne	Wayne
English, Beatrice Elizabeth	Mayfield, Ky.	Graves
Epley, John Wesley	Maunie	White
Estes, Leon	Salem	Marion
Exby, Florence Louita	Carbondale	Jackson
Felts, Alvin	Johnston City	Williamson
Ferrill, Lee	Cobden	Union
Ferrill, Mamie	Cobden	Union
Francis, Emma Viola	Jacksonville	Morgan
Froeschle, Ethel R.	Granite City	Madison
Fields, William Wesley		
Gabbert, Charles Thomas	Louisville	Clay
Galbreath, Frank E.	Mt. Erie	Wayne
Ganschinetz, Gretchen Cecelia	East St. Louis	St. Clair
Geary, Maude Ethel	Centralia	Marion
Gersenslager, Estelle	Murphysboro	Jackson
Glenn, Grace Halcyon	O'Fallon	St. Clair
Goforth, Charles Edward	Cobden	Union
Gore, Eva	Jonesboro	Union
Gould, Helen Merle	Bible Grove	Clay
Greathouse, Ralph V.	West Frankfort	Franklin
Guirl, Leona	Murphysboro	Jackson
Hallberg, Myrtle	Kell	Marion
Hamilton, Ray Edward	Kinmundy	Marion
Hamp, Mattie	Rosiclare	Hardin
Hanford, Juliette	Carbondale	Jackson
Harrison, Velma N.	Christopher	Franklin
Haug, Margaret Grace	Centralia	Marion



Name	Town	County
Hawkins, Gertrude	Harrisburg	Saline
Hiller, Lloyd	Carbondale	Jackson
Holman, Hayward	Cisne	Wayne
Huck, Emilie	Nashville	Washington
Hunsaker, Bain Wallace	Buncombe	Johnson
Hunt, Martin Luther	Dahlgren	Hamilton
Huser, Ruby Charlotte	Salem	Marion
Huxel, Elsie B.	Granite City	Madison
Hord, Helen		
Ingram, Mary E.	Kinmundy	Marion
Jansen, Pauletta M.	Granite City	Madison
Jenkins, Marguerite M.	Murphysboro	Jackson
Johnson, Mabel P.	Decatur	Macon
Johnson, Wanda	Carbondale	Jackson
Johnston, Olive Marie	Carlyle	Clinton
Jones, Christiana	Edwardsville	Madison
Julian, Norvin Nicholas	Golconda	Pope
Johnston, Mattie		
Keith, Ethel L.	Alto Pass	Union
Kennedy, Earl V.	Metropolis	Massac
Kimmel, Robert	De Soto	Jackson
Krutsinger, Ianthus	Louisville	Clay
Lambert, M. Ruth	Carbondale	Jackson
Lambert, Ruby E.	Carbondale	Jackson
Lamer, Janice	Cobden	Union
Lamont, Vera K.	Frankfort Heights	Franklin
Lauder, Don C.	Cartersville	Williamson
Lay, Sue Ellen	Carbondale	Jackson
Leevy, Roy	Evansville	Randolph
Lence, Mamie Leona	Anna	Union
Lollar, Max	Carbondale	Jackson
Loy, Kelley A.	Barnhill	Wayne
Maxey, C. Harold	Kinmundy	Marion
Maxwell, Ruth	Oakdale	Washington
McDaniel, Mabel	Marion	Williamson
McGinnis, Mildred	Carbondale	Jackson
McMinn, Harriette Lucile	Carbondale	Jackson
McNeal, Harry C.	St. Marys, Mo.	
Mears, Edith	Herrin	Williamson
Meister, James Frank	Carbondale	Jackson
Merkel, Benjamin	Freeburg	St. Clair
Merkel, Russell S.	Freeburg	St. Clair
Mescher, John Harmon	Round Knob	Massac
Meyer, August C.	Brookport	Massac
Miles, Benton B.	Carbondale	Jackson
Miller, Grace	Cobden	Union
Minor, Virginia Edith	Metropolis	Massac
Millspaugh, Charles Holland	Equality	Gallatin
Mohan, James E.	Cambria	Williamson
Moore, William Carroll	Cobden	Union
Morgan, Edith F.	Carbondale	Jackson
Mowery, Orville O.	Ullin	Pulaski
Morris, Pauline Sheppard	Herrin	Williamson
Nance, Olivia C.	Madisonville, Ky.	Hopkins
Nelson, Alberta	Mounds	Pulaski
Norris, Helen Mildred	Anna	Union
Norris, Hope R.	Jonesboro	Union
Nunley, Anna Lockwood	McLeansboro	Hamilton
O'Sullivan, Margaret Coeleta	Mounds City	Pulaski
Page, Loren E.	Elkville	Jackson
Painter, Ethel E.	Tuka	Marion
Palmer, Josephine Marie	Murphysboro	Jackson
Parsons, Claude	McCormick	Pope
Patterson, Susan Caroline	Carbondale	Williamson
Payne, Anna Doss	Cartersville	Williamson
Payne, Katherine Ruth	Carbondale	Jackson
Perdue, Lenora	Marissa	St. Clair
Pick, Vera E.	Centralia	Marion
Powers, Katheryn L.	Belleville	St. Clair
Pironi, Lenore	Fort Smith, Ark.	
Randleman, Helen E.	Anna	Union
Randleman, Mildred I.	Anna	Union

Name	Town	County
Reno, Ruby Helen	Carbondale	Jackson
Richards, Lucinda	Wayne City	Wayne
Ridgway, Ethel M.	Makanda	Jackson
Rippley, Clementine	Grafton	Jersey
Robertson, Claron A.	Flora	Clay
Schafer, William H.		
Samford, Clarence D.	Cisne	Wayne
Schoch, Anna Lenora	Pinckneyville	Perry
Schroeder, Lillie C. A.	Chester	Fandolph
Seiler, Grace	Benton	Franklin
Shade, Wilmina M.	Grafton	Jersey
Shappard, Howard B.	Metropolis	Massac
Shelton, Alger L.	Grantsburg	Johnson
Shelton, Ira W.	Grantsburg	Johnson
Sherretz, D. Fansom	Carbondale	Jackson
Smith, Arline	Vienna	Johnson
Smith, Frances Adams	Carbondale	Jackson
Smith, Frank Allen	Carbondale	Jackson
Smith, L. Stine	Harrisburg	Saline
Smith, Margery Annetta	Carbondale	Jackson
Smith, Wm. Lowell	Centralia	Marion
Snook, Emma	Cutler	Perry
Stehfest, Myrtle Margaret	Hecker	Monroe
Stein, Elizabeth	Murphysboro	Jackson
Stewart, Tom W.	Ewing	Franklin
Stout, Margaret	Murphysboro	Jackson
Thompson, Eunice	Oraville	Jackson
Timmons, Georgia I.	Olive Branch	Alexander
Timmons, Ruth	Olive Branch	Alexander
Turner, Wm. Robert	Fairfield	Wayne
Valentine, Wilbur B.	Marion	Williamson
Van Sickle, Mary L.	Cairo	Alexander
Veach, Vera	Centralia	Marion
Verhines, Robert Carter	Vienna	Johnson
Vuischard, L. Mae	Coulterville	Randolph
Waddington, Ruth	Centralia	Marion
Waller, Anna Mae	Kellogg, Idaho.	
Waller, Corem	Herrin	Williamson
Walter, Robert H.	Golconda	Pope
Warford, Marie	Elizabethtown	Hardin
Watson, Lula Jane	Carter	Marion
Weaver, Lethia Grace	Metropolis	Massac
Weir, Elizabeth	Sparta	Randolph
White, Erma	Centralia	Marion
Williams, Margaret Louise	Salem	Marion
Williamson, Julia	Cambria	Williamson
Wilson, Catherine M.	Metropolis	Massac
Wilson, Jefferson Lynn	Barnhill	Wayne
Wilson, Wanda M.	Barnhill	Wayne
Wilton, Blanche E.	Hillsboro	Montgomery
Woodside, Florence M.	Coulterville	Randolph
Woolridge, Louella	Enfield	White
Wright, Clarence Edward	Carbondale	Jackson
Wright, Claud L.	Carbondale	Jackson
Yates, Carrie E.	Belle Rive	Jefferson
York, Dwight	McLeansboro	Hamilton
Zahnow, W. J.	Odin	Marion
Zeiler, Edward J.	Elmhurst	DuPage

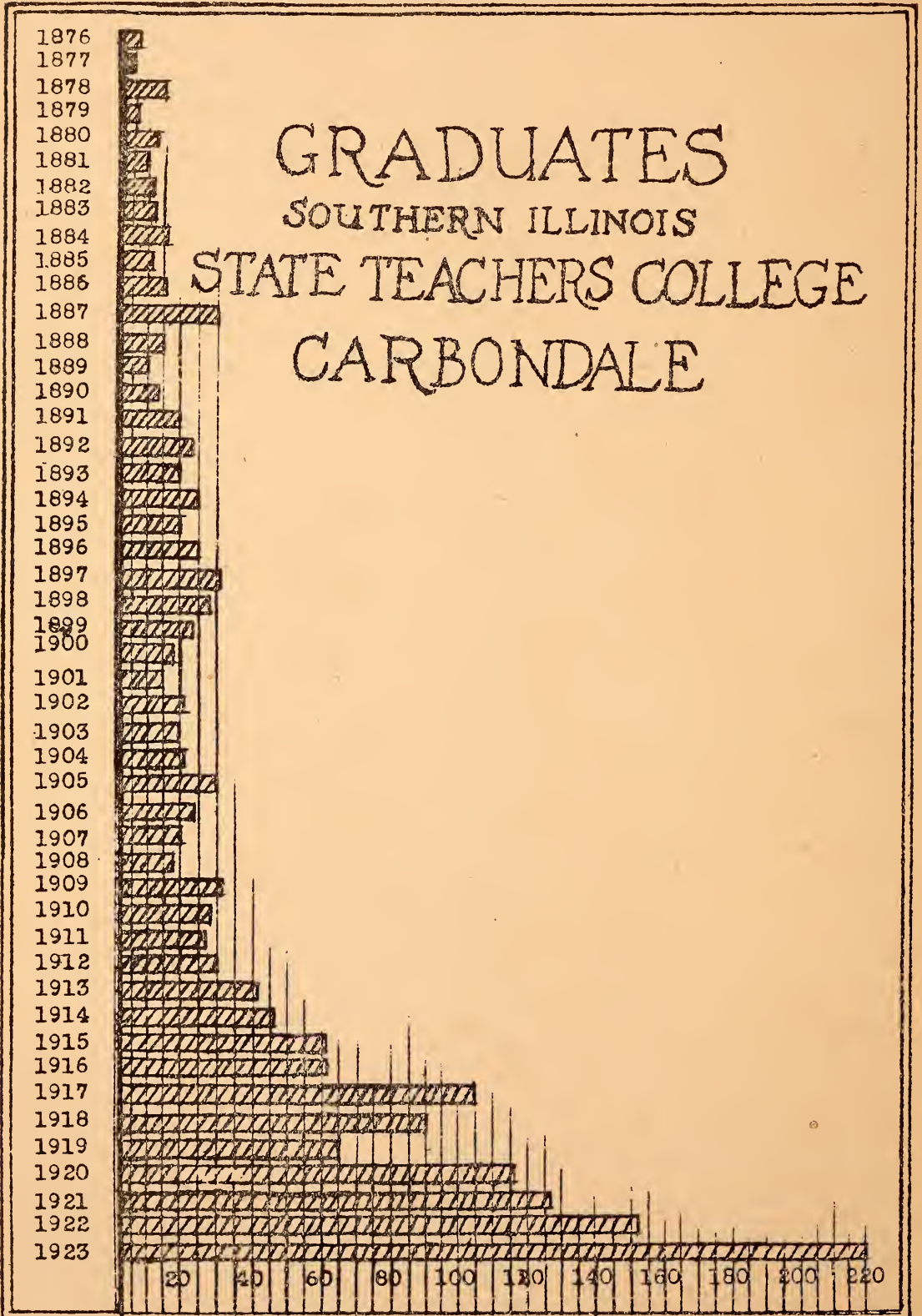
## SENIOR COLLEGE GRADUATES, 1923.

Beare, Ira E.	Ellis Grove	Randolph
Bunting, Theresa V.	Mt. Erie	Wayne
Etherton, Lewis E.	Carbondale	Jackson
Foster, Alice Belle	New Haven	Gallatin
Frederick, Grace Alberta	Fairfield	Wayne
Kerley, Oattie R.	Simpson	Johnson
Prowdley, F. C.	Farmersville	Montgomery
Rensing, Herman	Carlyle	Clinton
Smith, Earl Young	Vienna	Johnson
Sparr, Herman A.	Olney	Richland



Name	Town	County
Speer, Thomas F.....	Shawneetown .....	Gallatin
Junior College Graduates.....		213
Senior College Graduates.....		11
Total .....		224

The senior class contains 82 men,—undoubtedly the largest number of men ever graduated in any one year from any state teachers college in this country.



## II. FACULTY.

## FACULTY LIST 1923-1924.

H. W. Shryock, Ph. B., President, Head of English Dept.	One year	\$6,500.00
G. W. Smith, A. M., History and Civics.....	36 weeks	3,900.00
G. D. Wham, Ed. B., Education.....	"	3,900.00
W. A. Furr, A. M., Superintendent Training School.....	"	3,900.00
D. B. Parkinson, A. M., Ph. B. (half time).....	"	2,000.00
W. T. Felts, Ed. B., Mathematics.....	"	3,640.00
S. E. Boomer, A. M., Physics.....	"	3,640.00
R. E. Muckleroy, S. M., Agriculture.....	"	3,640.00
W. M. Bailey, S. M., Biology.....	"	3,500.00
F. H. Colyer, A. B., S. M., Geography.....	"	3,400.00
G. M. Browne, Chemistry.....	"	3,400.00
F. G. Warren, A. B., Mathematics.....	"	3,200.00
L. C. Petersen, B. S., Manual Arts.....	"	3,200.00
J. M. Pierce, A. M., Spanish, French.....	"	3,000.00
Mary M. Steagall, Ph. B., Ed. B., Biology.....	"	3,000.00
T. L. Bryant, Registrar and Business Agent.....	"	2,750.00
W. O. Brown, A. B., Bureau Rural School Work.....	"	2,900.00
Wm. McAndrew, A. B., LL. B., Physical Education.....	"	2,750.00
Emma L. Bowyer, A. M., English.....	"	2,750.00
E. G. Lentz, History and Civics.....	"	2,750.00
John H. Jaquish, B. S., Head of Music Department.....	"	2,500.00
Elizabeth C. Hickson, A. M., English.....	"	2,500.00
Delia Caldwell, M. D., Medical Inspct., Physiol., Phys. Ed.	"	2,400.00
Mae C. Trovillion, A. M., English.....	"	2,400.00
Helen A. Baldwin, A. M., Latin.....	"	2,340.00
Grace E. Jones, Domestic Science.....	"	2,210.00
Gladys P. Williams, Art.....	"	2,210.00
Elizabeth A. Cox, A. M., English.....	"	2,200.00
Grace L. Burkett, Art.....	"	2,100.00
Mary Henderson, A. B., Mathematics.....	"	1,800.00
Florence L. Graves, Physical Education.....	"	2,025.00
Lucy K. Woody, B. S., Domestic Science.....	"	2,025.00
Marjorie Shank, B. S., S. M., Geography.....	"	2,025.00
Edward V. Miles, Commercial.....	"	2,400.00
Julia D. Chastaine, Music.....	"	1,600.00
Helen E. Smith, Music.....	"	1,500.00
Emma Francis, Commercial.....	"	1,200.00
Ruby Robertson, Music.....	"	800.00
W. G. Cisne, Principal Junior High School.....	"	2,750.00
Ellen Dearmont, B. S., Critic, Junior High School.....	"	1,900.00
Della A. Winters, A. B., Critic, Junior High School.....	"	1,900.00
Florence R. King, Critic, Grades 1 and 2.....	"	2,025.00
Lulu R. Clark, Critic, Grades 3 and 4.....	"	2,025.00
Mary Entsminger, Critic, Grades 5 and 6.....	"	1,700.00
Miriam Herron, A. B., Librarian.....	"	1,600.00
R. A. Scott, S. M., Asst. Chemistry.....	"	1,800.00
Alfred D. Hotton, B. S., Asst. Physics.....	"	2,100.00
Henry Schroeder, Asst. Manual Training.....	"	1,800.00
Hazel E. Ervin, Secretary to President.....	One year	2,100.00
Fred Fierke, Engineer.....	"	1,500.00
William Coddard, Head Janitor.....	"	1,400.00
Lee Sherretz, Watchman.....	"	1,400.00
Frank Bowers, Fireman.....	"	1,400.00
Sam Stokes, Fireman.....	"	1,400.00
Frank Mayhew, Janitor.....	"	1,200.00
Harry Merrymon, Janitor.....	"	1,200.00
W. T. Noonan, Janitor.....	"	1,200.00
B. T. Laughman, Farmer.....	"	1,000.00
A. H. Shaw, Farm Laborer.....	"	900.00
N. C. File, Laborer (part time).....	"	300.00
Student and Transient Fund.....		2,383.00
Total.....		\$140,938.00

## FACULTY, SUMMER TERM 1923.

## FIRST SESSION, JUNE 20-JULY 27.

	June portion	July portion
George D. Wham, B. Ed., Pedagogy.....	\$146.66	\$403.34
George W. Smith, A. M., History.....	146.66	403.34
W. A. Furr, Superintendent of Training School.....	146.66	403.34
Simeon E. Boomer, A. M., Physics.....	140.00	385.00
R. E. Muckleroy, S. M., Agriculture.....	140.00	385.00
W. M. Bailey, M. S., Biology.....	133.33	366.67
F. H. Colyer, A. B., M. S., Geography.....	133.33	366.67
George M. Browne, Chemistry.....	133.33	366.67
Fount G. Warren, A. B., Mathematics.....	126.66	348.34



L. C. Petersen, B. S., Manual Arts.....	126.66	348.34
T. L. Bryant, Commercial.....	113.33	311.67
W. O. Brown, A. B., Pedagogy.....	113.33	311.67
William McAndrew, A. B., LL. B., Physical Education	113.33	311.67
Emma L. Bowyer, A. M., English.....	113.33	311.67
Alfred D. Hotton, B. S., Biology.....	93.33	256.67
Grace E. Jones, Domestic Science.....	93.33	256.67
Gladys P. Williams, Art.....	93.33	256.67
Delia Caldwell, M. D., Biology.....	93.33	256.67
Florence L. Graves, Physical Education.....	86.66	238.34
Lucy K. Woody, B. S., Domestic Science.....	86.66	238.34
Commercial.....	86.66	238.34
Julia Dickerman Chastaine, Music.....	80.00	220.00
Helen E. Smith, Music.....	80.00	220.00
Harold K. Pritchard, Music.....	66.66	183.34
Viola I. Hills, Music.....	53.33	146.67
Ruby Robertson, Music.....	46.66	128.34
Ellen Dearmont, B. S., English.....	93.33	256.67
Lulu R. Clark, Critic teacher.....	93.33	256.67
Florence R. King, Critic.....	93.33	256.67
*Alice Mead, Critic teacher.....	88.00	242.00
Mary Entsinger, Critic teacher.....	86.66	238.34
Miriam Herron, A. B., Librarian.....	80.00	220.00
*Agnes Lentz, Commercial.....	53.33	146.67
*H J. Alvis, Principal City High School, East St. Louis, Mathematics.....	106.66	293.34
*B. F. Parr, Principal Com. High School, Carterville, Mathematics.....	106.66	293.34
*Clarence Bonnell, Asst. Prin. Twp. H. S., Harrisburg, Geography.....	106.66	293.34
*Ralph W. Jackson, Prin. Twp. H. S., Benton, English	106.66	293.34
*R. V. Jordan, City Superintendent, Centralia, Edu- cation.....	106.66	293.34
*Charles A. McGinnis, Prin. High School, Metropolis, History.....	106.66	293.34
*C. H. Dorris, Prin. Twp. H. S., Collinsville, Education	106.66	293.34
*M. N. Todd, Prin. Twp. H. S., Murphysboro, Biology	106.66	293.34
*Joseph Strickler, Supt. City Schools, DuQuoin, Mathematics.....	106.66	293.34
*	106.66	293.34
*	106.66	293.34
*Mary Crawford, Teacher, Anna-Jonesboro C. H. S., Anna, English.....	80.00	220.00
*Ida Hundley, Art.....	80.00	220.00
	<hr/>	
	\$4,707.80	\$12,947.20

## SECOND SESSION, JULY 30-AUGUST 31.

William Troy Felts, Ed. B., Mathematics..	\$550.00	
J. M. Pierce, A. M., Education.....	450.00	
E. G. Lentz, History.....	450.00	
Elizabeth Hickson, A. M., English.....	400.00	
Helen A. Baldwin, A. M., English.....	400.00	
W. G. Cisne, Mathematics.....	400.00	
Grace L. Burkett, Art.....	375.00	
Alberta Gibbons, A. M., Mathematics.....	350.00	
Frank H. Colyer, A. B., M. S., Geography (half time).....	250.00	
L. C. Petersen, B. S., Physics.....	250.00	
*O. M. Swank, Prin. Anna-Jonesboro C. H. S., Anna, Education.....	400.00	
*Robert Browne, B. S., Prin. H. S., Pittsfield, Chemistry.....	400.00	
*	400.00	
*Wanda Johnson, Librarian.....	200.00	
*Agnes Lentz, Commercial.....	200.00	
Ellen Dearmont, B. S., English (half time)	200.00	
	<hr/>	
	\$5,675.00	
Grand Total.....		\$17,655.00

\* Member of faculty summer term only.

At the time of this writing there is still some uncertainty attached to the fate of the bill establishing a revolving fund for the benefit of the State Teachers' Colleges. I wish the Board at this time to authorize me to secure

five additional faculty members, provided the revolving fund bill finally becomes a law; the positions to be as follows:

Assistant for Department of Agriculture	
Not to exceed.....	\$2,500.00
Assistant for Department of Foreign Languages	
Not to exceed.....	2,200.00
Critic Teacher	
Not to exceed.....	2,000.00
Critic Teacher for Rural Practice Schools	
Not to exceed.....	1,800.00
Assistant Librarian	
Not to exceed.....	1,200.00
Total additional amount not to exceed.....	9,700 00

The revolving fund, if established should add at least twelve thousand dollars per annum to our revenues.

Respectfully submitted,

H. W. SHRYOCK, *President.*

The following recommendations made in his report were approved by the Board:

1. The appointment of Mr. Alfred Hotton as assistant in physics at a salary of \$2,100 for thirty-six weeks.
2. Miss Mary Henderson, second assistant in the Department of Mathematics, at a salary of \$1,800 for thirty-six weeks.
3. Miss Della A. Winters, critic teacher in the junior high school, at a salary of \$1,900 for thirty-six weeks.
4. Mr. R. A. Scott, assistant in chemistry, at a salary of \$1,800 for thirty-six weeks.
5. Mr. Henry Schroeder, shop assistant in manual training, at a salary of \$1,800 for thirty-six weeks.

The matter of employing teachers out of the revolving fund was referred to the committee already mentioned.

President Felmley presented his report, which was received, placed on file and is made a part of these minutes. The report follows:

Normal, Illinois,  
May 29, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Illinois State Normal University:

## I. STUDENTS.

### 1. ATTENDANCE DURING PAST FIVE YEARS.

	1918-19	1919-20	1920-21	1921-22	1922-23
College students only					
First summer .....	1,579	1,743	1,989	2,228	2,383
Second summer .....	382	523	528	687	819
Fall-Winter-Spring .....	344	520	499	648	890
Mid-Spring .....	83	200	252	320	362
Total resident students.....	2,202	2,605	2,892	3,299	3,749
Extension Department .....	452	220	122	240	0
Total different students.....	2,654	2,825	3,014	3,539	3,749
Equivalent for 36 weeks.....	731	871	886	1,131	1,396
High School .....	236	258	230	231	245
Elementary school .....	599	623	548	547	566
Grand Total .....	3,489	3,706	3,792	4,317	4,560
Soldiers' Orphans' Home.....	412	343	350	370	393

### 2. COSTS OF MAINTENANCE, OPERATION, AND INSTRUCTION.

Total cost of operation and maintenance 1921-22.....	\$265,713.00
Students for 36 weeks 1,131. Per capita cost.....	234.97
Probable cost operation and maintenance 1922-23.....	265,477.00
Students for 36 weeks 1,396. Per capita cost.....	182.13

This statement charges against the college students the entire cost of the entire institution including the training school. Permanent improvements are not included.

### 3. THE NUMBER OF GRADUATES FOR PAST FIVE YEARS.

	1918	1919	1920	1921	1922	1923	Total since founding
With Bachelor's degrees.....	12	12	13	21	27	38	205
With Two Year Diplomas.....	168	123	119	141	193	248	3,595

This table includes all listed to graduate before August 31, 1923.

### NORMAL DEPARTMENT AND TEACHERS' COLLEGE.

#### ATTENDANCE BY COUNTIES, JUNE 12, 1922-JUNE 7, 1923.

Adams .....	8	Jasper .....	4	Sangamon .....	94
Bond .....	11	Jefferson .....	5	Schuyler .....	6
Boone .....	1	Jersey .....	24	Scott .....	13
Brown .....	4	Jo Daviess .....	5	Shelby .....	46
Bureau .....	51	Kane .....	13	Stark .....	28
Calhoun .....	4	Kankakee .....	81	St. Clair .....	66
Carroll .....	11	Kendall .....	1	Stephenson .....	11
Cass .....	16	Knox .....	34	Tazewell .....	109
Champaign .....	95	Lake .....	13	Union .....	2
Christian .....	102	LaSalle .....	113	Vermilion .....	118
Clark .....	3	Lawrence .....	30	Wabash .....	32
Clay .....	3	Lee .....	12	Warren .....	9
Clinton .....	18	Livingston .....	132	Washington .....	7
Coles .....	4	Logan .....	67	Wayne .....	14
Cook .....	19	Macon .....	102	White .....	6
Crawford .....	8	Macoupin .....	125	Whiteside .....	11
Cumberland .....	3	Madison .....	91	Will .....	35
DeKalb .....	2	Marion .....	19	Williamson .....	1
DeWitt .....	74	Marshall .....	52	Winnebago .....	7
Douglas .....	34	Mason .....	44	Woodford .....	77
DuPage .....	2	McLean .....	503	<b>Other States.</b>	
Edgar .....	10	Menard .....	41	Arizona .....	1
Edwards .....	7	Mercer .....	17	Chile .....	1
Effingham .....	8	Monroe .....	6	Indiana .....	17
Fayette .....	29	Montgomery .....	65	Iowa .....	7
Ford .....	102	Morgan .....	51	Kansas .....	3
Franklin .....	2	Moultrie .....	33	Kentucky .....	1
Fulton .....	17	Ogle .....	15	Michigan .....	2
Gallatin .....	2	Peoria .....	77	Missouri .....	7
Greene .....	85	Perry .....	5	Mississippi .....	1
Grundy .....	45	Piatt .....	90	Montana .....	1
Hamilton .....	6	Pike .....	70	No. Dakota .....	2
Hancock .....	15	Pulaski .....	4	Ohio .....	2
Henderson .....	6	Putnam .....	36	Oklahoma .....	2
Henry .....	55	Randolph .....	9	Vermont .....	1
Iroquois .....	119	Richland .....	13	Washington .....	1
Jackson .....	4	Rock Island.....	14	Wisconsin .....	4
				<b>Total .....</b>	<b>3,749</b>

In all, 94 Illinois counties, 15 other states, and 1 foreign country are represented.

### SUMMARY OF ATTENDANCE.

#### TWELVE MONTHS ENDING JUNE 7, 1923.

Senior College Graduates.....	37	
Junior College Graduates.....	83	
		120
Teachers College Undergraduates.....	166	
		286
Normal-School Graduates .....	164	

#### UNDERGRADUATES.

Section A—Upper Grades .....	46
B—Lower Grades .....	100
C—Kindergarten-Primary .....	42
D—Public School Music .....	8
E—Manual Training .....	26
F—The Fine Arts .....	10
G—Physical Education.....	12
H—Home Economics .....	55
I—Agriculture .....	20
J—Commerce .....	64



M—Supervisors .....	3		
O—Rural Schools .....	5		
P—Preparatory .....	30		
Spec.—Special .....	6		
		440	
			604
Mid-Spring Term .....	362		
New for year in Mid-Spring Term.....			357
Summer Term, 1922, First Term.....	2,383		
Summer Term, 1922, Second Term.....	819		
		3,202	
Different summer students.....		2,835	
Total attending only in summer.....			2,502
Different students in normal school.....			3,749
High-School students, Graduates.....	30		
Third year .....	85		
Second year .....	63		
First year .....	66		
Post graduate .....	1		
		245	
Elementary pupils (12 months).....		474	
Kindergarten pupils .....		92	
			811
Total of resident pupils and students.....			4,560

In addition to these, the children of school age at the Soldiers' Orphans' Home receive their instruction from the Normal University, the largest number at one time being 393.

The total attendance of the 3,749 teachers-college and normal-school students is equivalent to the attendance of 1,396 students for a full school year of 36 weeks.

## II. THE FACULTY.

We have employed as extra teachers in the mid-spring term (6 weeks) the following:

Erma F. Imboden, History and Civics.....	\$270.00
Mathilda Kulp, Grammar and Rhetoric.....	300.00
Freeman Goodwin, Algebra and Physics.....	270.00
Roy L. Spires, Education.....	112.50
Edna Gray, Geography.....	165.00
Ernest Butzow, Chemistry.....	125.00

The first three of these were reported to you at your Springfield meeting.

We shall need to pay all these salaries and some bills for extra labor on the campus and student labor out of the Smith-Hughes Fund. It is requested that this payment be authorized.

The following changes in our Faculty are reported.

Miss Lillian O. Barton, Dean of Women, asks for a leave of absence to study for a degree at the University of Chicago.

We recommend as a substitute during this leave of absence, Miss Erma Frances Imboden, formerly seventh grade critic teacher in this institution, lately graduated from the University of Chicago.

Miss Ruth Virginia Simpson, Assistant Professor of Household Art, has resigned for further study at Columbia University.

I recommend as Miss Simpson's successor Miss Florence King, M. A., for the past two years instructor in Clothing at the University of Wisconsin.

Mr. Harrison H. Russell, for the past thirteen years teacher of Physical Education for Men and Instructor in Geography in this institution, has resigned for further study and part-time teaching at Clark University, Worcester, Massachusetts.

I recommend as Mr. Russell's successor in Physical Education for Men Mr. Clifford E. Horton, a graduate of the Springfield (Massachusetts) Y. M. C. A. College of Physical Education. Mr. Horton has taught about ten years in the field of Physical Education, and is now a graduate student in Clark University.

Mr. J. Alfred Hall, appointed instructor in Chemistry a year ago, has resigned to accept a lucrative position with a California fruit growers asso-



ciation. We have employed Mr. A. J. Hollowell of Oak Park to fill the vacancy temporarily. We have as yet no one to recommend as his successor for next year.

Miss Ethel M. Dole, for two years instructor in Foods, has resigned expecting to teach elsewhere.

As Miss Dole's successor I recommend Miss Zoe Garlough, B. Ed., of Jacksonville, Florida. Miss Garlough was graduated from this institution in 1921.

Miss Helen Sherman, for the past year Director of Athletics for Women, has resigned to teach in Massachusetts.

I recommend as Miss Sherman's successor Miss Maurine Bone, B. Ed., of Mitchell, South Dakota; a graduate of our Class of 1922.

Miss Alice H. Ropes, for the past three years Instructor in Music, has resigned to teach elsewhere.

As Miss Rope's successor I recommend Miss Grace VanDyke More, B. S. Miss More is a graduate of the Music Department of the University of Illinois, has had extended experience as teacher of music, and is now supervisor of Music of the City of Champaign.

Miss Laura Durkee, teacher of Typewriting, has resigned to study music in Germany.

I recommend as her successor Mr. H. F. Admire, a man of long experience in teaching Typewriting in Brown's Business College in Bloomington. Mr. Admire is a fine musician and will be a desirable addition to our faculty.

Miss Sue Northey, Assistant in the Kindergarten, has resigned to teach in her own home city, Waterloo, Iowa.

As Miss Northey's successor I recommend Miss Minnie Mae Schmidt of Wilmette, Illinois.

Mr. Hugo Varela, for the past two years part-time teacher of Spanish, has resigned to continue his studies elsewhere.

I recommend as Mr. Varela's successor Miss Amalia Gonzalez, a graduate of the University of Chile, now teaching in the Girls' High School at Ovalle, Chile.

Miss Drusilla Erickson, cataloger in our Library, has resigned to accept a similar position in her home town in Rock Island.

I recommend as Miss Erickson's successor Miss Genevieve A. Pohle of the University of Wisconsin.

#### THE REVOLVING FUND.

The Balances in the various Funds in my hands May 21 were:

Farm Fund .....	\$ 1,865.20	
Book Store Fund.....	1,064.87	
Dormitory Fund (subject to check).....	9,029.21	
Dormitory Fund (Time Deposit) .....	10,000.00	
Smith-Huges Fund (Time Deposit).....	8,015.00	
From these funds we shall probably be able to deposit in the Revolving Fund on July 1, 1923.....		\$30,000.00
In addition to these funds during the year 1923-24 we may have available for general purposes to supplement our appropriations:		
Tuition and Fees .....	\$12,000.00	
Miscellaneous Receipts .....	3,000.00	
Profits of Farm .....	600.00	
Profits of Dormitory.....	4,000.00	
Smith-Hughes Fund .....	7,000.00	
		<u>26,600.00</u>
		\$56,600.00

Of this sum \$19,025 are needed for salaries and wages as stated later in this report.

May we use the remainder—

1. To improve the salaries of present teachers?
2. To employ additional teachers as needed?
3. To build a Home Economics Cottage?
4. For new apparatus and equipment?

If No. 1 is allowed I should like to revise the salary schedule submitted in this report.

### SALARY SCHEDULE.

For the year beginning July 1, 1923.

Not including the salaries of Teachers in the Summer School.

Name	Position	Weeks	Salary
A—PROFESSORS.			
Orson L. Manchester, Dean, Economics.....		36 weeks	\$4,050.00
Edwin A. Turner, Director Training School.....		"	4,050.00
Ralph Pringle, Principal of High School.....		"	3,600.00
Manfred J. Holmes, Elementary Education.....		"	3,420.00
Herman H. Schroeder, School Administration.....		"	3,420.00
William A. L. Beyer, Political Science.....		"	3,420.00
J. Rose Colby, English Literature.....		"	3,240.00
.....Mathematics .....		"	3,240.00
Adnah C. Newell, Manual Training.....		"	3,240.00
Hugh A. Bone, Rural Education.....		"	3,240.00
Fred D. Barber, Physics .....		"	3,105.00
Howard W. Adams, Chemistry.....		"	3,105.00
Harvey A. Peterson, Psychology.....		"	3,105.00
Frank W. Westhoff, Public School Music.....		"	3,105.00
Arthur R. Williams, Commercial Branches.....		"	3,105.00
Robert G. Buzzard, Geography.....		"	3,105.00
Ralph Linkins, Biology .....		"	2,925.00
Clyde Hudelson, Agriculture .....		"	2,700.00
Harold F. James, The Fine Arts.....		"	2,700.00
Jessie F. Rambo, Home Economics.....		"	2,565.00
Fred S. Sorrenson, Public Speaking.....		"	2,610.00
			\$67,050.00
B—ASSISTANT PROFESSORS.			
Clifford E. Horton, Physical Education (Men).....		36 weeks	\$2,745.00
Moses R. Staker, Education.....		"	2,700.00
Leonora Andersen, Physical Education (Women).....		"	2,160.00
Alice J. Patterson, Nature Study.....		"	2,070.00
Edith I. Atkin, Mathematics .....		"	2,160.00
Erma F. Imboden, Dean of Women.....		"	2,070.00
Anna Blake, Physiology.....		"	1,980.00
Mary Renich, Botany .....		"	1,890.00
Bernita Dreitzler, Elementary Language (half time)....		"	855.00
			\$18,630.00
C—INSTRUCTORS.			
Elmer W. Cavins, Orthography and Penmanship.....		36 weeks	\$2,160.00
Alva W. Dragoo, Mechanical Drawing.....		"	2,070.00
Cecelia Cromer, Art and Design.....		"	1,980.00
Clara E. Ela, Drawing.....		"	1,890.00
Annetta B. Cooper, Clothing.....		"	1,890.00
Florence M. King, Clothing.....		"	1,890.00
Laura H. Pricer, English Grammar.....		"	1,890.00
Mildred McConnell, Reading.....		"	1,890.00
Ruth M. Cleary, Shorthand.....		"	1,800.00
Harry F. Admire, Typewriting.....		"	1,800.00
Grace C. Tyler, English Composition.....		"	1,800.00
Zoe Garlough, Foods .....		"	1,800.00
Grace VanDyke More, Music.....		"	1,800.00
.....Chemistry .....		"	1,800.00
Katherine Carver, Latin.....		"	1,800.00
Ruth Finkelstein, French.....		"	1,800.00
Amalia Gonzalez, Spanish (half time).....		"	600.00
Elizabeth Waterman, Physical Education.....		"	1,710.00
Maurine L. Bone, Physical Education.....		"	1,710.00
			\$34,080.00
D—TRAINING TEACHERS.			
Thomas Barger, H. S. Physics.....		36 weeks	\$2,250.00
Paul K. Benjamin, H. S. Science and Athletics.....		"	2,160.00
Alma Hamilton, H. S. English.....		"	1,980.00
Gertrude Stephens, H. S. History.....		"	1,800.00
Mae Knight Steele, H. S. English (half time).....		"	810.00
Thomas J. Lancaster, Eighth Grade.....		"	2,070.00
Elsie Wendling, Seventh Grade.....		"	1,800.00
Lora M. Dexheimer, Sixth Grade.....		"	1,800.00
Christine Thoene, Fifth Grade.....		"	1,800.00
Jessie M. Dillon, Fourth Grade.....		"	1,800.00

Name	Position	Weeks	Salary
Lura Mary Eyestone,	Third Grade.....	"	1,800.00
Anna Belle Harper,	Second Grade.....	"	1,800.00
Anna Wezette Hayden,	First Grade.....	"	1,800.00
Margaret E. Lee,	Kindergarten Director.....	"	2,295.00
Minnie May Schmidt,	Kindergarten Assistant.....	"	1,620.00

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\$27,585.00

E—LIBRARIANS.

Ange V. Milner,	Librarian.....	36 weeks	\$1,440.00
Gertrude Andrews,	Assistant Librarian.....	45 weeks	1,800.00
Genevieve Pohle,	Cataloger.....	48 weeks	1,440.00
Edna Kelley,	Library Assistant.....	42 weeks	1,050.00

F—EMPLOYES.

David Felmley,	President.....	52 weeks	\$6,500.00
Katherine Carstairs,	Registrar.....	"	1,800.00
Flora P. Dodge,	Secretary to President.....	"	1,500.00
Mrs. Vernie M. Simpson,	Stenographer.....	"	1,500.00
Mrs. Edna Sluder,	Stenographer.....	"	960.00
Jennie A. Johnson,	Accountant.....	"	1,440.00
Herman Mead,	Engineer.....	"	1,920.00
Charles E. Hill,	Fireman.....	"	1,320.00
Roy Hill,	Fireman.....	"	1,320.00
George J. Foster,	Superintendent of Grounds.....	"	1,500.00
Edward S. Brown,	Gardener.....	"	1,200.00
J. A. Moore,	Watchman.....	"	1,200.00
William A. Rice,	Head Janitor.....	"	1,620.00
Carter Harris,	Janitor.....	"	1,200.00
George W. Rowley,	Janitor.....	"	1,200.00
William A. Hise,	Janitor.....	"	1,200.00
Emmet Thompson,	Janitor.....	"	1,200.00
Emma Upperman,	Janitor.....	"	1,200.00
.....Janitor	.....	"	1,200.00
Commencement Speakers	.....		100.00
Lecturers	.....		600.00
Student Labor	.....		570.00
Substitutes	.....		306.00

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\$32,556.00

Grand total .....

\$185,631.00

This total agrees with the annual appropriation as provided in House Bill No. 241.

ILLINOIS STATE NORMAL UNIVERSITY.

SUPPLEMENT TO REPORT OF MAY 29, 1923.

The faculty recommends that the following six names be added to the list recommended for graduation:

Upper Grades .....	Blanche Woodruff
Lower Grades .....	Georgia Cottrell
.....	Beulah Geiger
Public School Music.....	Margaret Schlipf
Commercial Teachers.....	Marion Holland
Junior College .....	Evangeline Deem

Action is requested upon these questions:

1. Approval of the Salary Schedule for 1923-24.
2. The authorization of payment of additional Mid-Spring term salaries from the Smith-Hughes Fund.
3. Approval of leave of absence for Dean Lillian O. Barton.
4. Addition of six names to roll of graduates.
5. The use of the revolving fund.

Respectfully submitted,

DAVID FELMLEY, *President.*

His salary schedule as presented in his report was approved. The following recommendations were approved:

1. Leave of absence to Miss Lillian O. Barton, Dean of Women, and the appointment of Miss Erma Frances Imboden as a substitute, at a salary of \$2,070 for thirty-six weeks.



2. The appointment of Miss Florence King as assistant professor of Household Arts, at a salary of \$1,890 for thirty-six weeks.
3. The recommendation of Mr. Clifford E. Horton as teacher in Physical Education for Men at a salary of \$2,745 for thirty-six weeks.
4. The appointment of Mr. A. J. Hollowell as instructor in chemistry at a salary of \$1,200 for twenty-four weeks.
5. The appointment of Miss Zoe Garlough as instructor in Foods at a salary of \$1,800 for thirty-six weeks.
6. The appointment of Miss Maurine Bone, Director of Athletics for Women, at a salary of \$1,710 for thirty-six weeks.
7. The appointment of Miss Grace VanDyke More, instructor in music, at a salary of \$1,800 for thirty-six weeks.
8. The appointment of Mr. H. F. Admire, teacher of typewriting, at a salary of \$1,800 for thirty-six weeks.
9. The appointment of Miss Minnie Mae Schmidt, assistant in the kindergarten, at a salary of \$1,620 for thirty-six weeks.
10. The appointment of Miss Amalia Gonzalez as teacher of Spanish, at a salary of \$600 for thirty-six weeks.
11. The appointment of Miss Genevieve A. Pohle as cataloger in the Library, at a salary of \$1,440 for forty-eight weeks.

In the absence of President Brown his report was presented, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,  
May 29, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers' College:

There are no changes in the body of this report. We are submitting herewith the same lists of the regular faculty and the summer-school faculty together with the people employed for twelve months, as in the previous report acted upon at the last meeting.

We are recommending for election to the position of Director of Physical Education for Men at a salary of \$2,400 for thirty-six weeks, Mr. William G. Muir, a graduate of the University of Missouri with work at the Coaching School at the University of Illinois and six years of experience in teaching Physical and coaching at Fort Scott, Kansas; Cleburne, Texas; and Decatur, Illinois.

Since the revolving fund bill has been passed, we suggest that there be established the following fees:

Registration Fee .....	\$2.00	per quarter
Library Fee .....	1.00	per quarter
Laboratory Fee .....	1.00	per quarter
Locker Fee .....	.50	per quarter
Manual Arts Fee.....	1.00	per quarter
Domestic Science Fee.....	1.00	per quarter
Music Fee (use of piano).....	1.00	per quarter

The institution at DeKalb has no book-store, no dairy, no farm, nor other sources of revenue outside of the appropriation.

The subjects on which we ask action by this board are (1) the approval of the employment of the teacher of Physical Education for Men and (2) the consideration of the establishment of uniform fees.

Respectfully submitted,

J. STANLEY BROWN, *President.*

#### FACULTY SCHEDULE FOR YEAR OF 1922-23.

##### REGULAR NINE MONTHS.

Gilbert, N. D.....	\$3,750.00	Muse, Anne .....	\$1,500.00
Ritzman, F. R., (½ time)....	1,800.00	Edel, E. F., (½ time) .....	1,000.00
Page, E. C.....	3,500.00	Harrison, Paul (½ time)....	1,000.00
Parson, S. F.....	3,500.00	Payne, Howard (¼ time)....	562.50
Annas, A. Neil.....	3,100.00	Jandell, Josephine .....	1,750.00



Gould, William	3,100.00	McMahon, Eva I.	1,600.00
Lyon, Clyde	3,100.00	Littlejohn, Carl	2,200.00
Montgomery, C. E.	3,100.00	Gabel, Otto	1,800-200
Phipps, C. Frank	3,100.00	Adams, E. Louise	1,775.00
Merritt, L. Eveline	2,800.00	Baie, Tillie	1,775.00
Oakland, Milo T.	2,800.00	Bellis, Bertha	1,775.00
Simonson, Ida S.	2,800.00	Fitch, Mary	1,775.00
Whitman, Mary F.	2,800.00	Huntsman, Bertha	1,775.00
Neptune, Celine	2,500.00	King, Annie E.	1,775.00
Whittaker, M. L.	2,400.00	Messenger, Helen	1,775.00
Bond, Edith	2,143.00	Fogg, Clara	1,675.00
Curtis, Margaret	2,143.00	McKean, Eva	1,675.00
Hobart, C. M.	2,143.00	Meyers, Mabel	1,675.00
Jenks, I. J.	2,143.00	Peterson, Bena	1,675.00
Wright, Allen T.	2,143.00	Ross, Hilma	1,675.00
Mann, Jessie R.	2,000.00	Shattuck, Ethel	1,675.00
Parmelee, Anna	2,000.00	Tague, Agnes	1,675.00
Wiswall, Vera	2,000.00	Tazewell, Edna	1,675.00
Draser, Mary	1,885.00	Wirtz, Eloise	1,675.00
Carlson, Fred	1,800.00	Physical Director for Men	2,400.00
Storrs, Edna	1,800.00		

## 12 MONTH PAY ROLL.

J. Stanley Brown	\$6,500.00	Derrick, Chris	\$1,500.00
Hensel, Julia B.	1,000.50	Oberg, Otto	1,500.00
Wetzel, Harriet	1,500.00	Harris, Guy	1,500.00
Balthis, F. K.	2,400.00	Pollock, Ray	1,500.00
Clark, James A.	2,000-200	Long, Taylor	1,500.00
Ebbesen, Andrew	1,600.00	Johnson, Olive S.	1,200.00
Carlson, Charles	1,500.00	Willrett, Joseph	1,200.00
Davy, Charles	1,500.00		

## FACULTY SCHEDULE FOR SUMMER QUARTER, 1923.

## FIRST TERM—JUNE 4-JUNE 29, 1923.

Adams, E Louise	\$222.22	Lyon, Clyde L.	344.45
Annas, A. Neil	344.45	McMahon, Eva	177.78
Bond, Edith	238.11	Montgomery, C. E.	344.45
Curtis, Margaret	238.11	Oakland, M. T.	311.11
Edel, E. F.	222.22	Parson, S. F.	388.89
Gilbert, N. D.	416.67	Ritzman, F. R.	400.00
Gould, William C.	344.44	Whitman, Mary R.	311.11
Hobart, C. M.	238.11	Whittaker, M. L.	266.67
Jenks, I. J.	238.11		
King, Annie E.	222.22	Total	\$5,535.79
Littlejohn Carl	266.67		

## SECOND TERM—JULY 2-AUGUST 24, 1923.

Annas, A. Neil	\$688.00	Nicholson, Maude	350.00
Baie, Tillie C.	444.44	Page, E. C.	776.00
Bond, Edith	476.00	Parson, Eleanor	444.44
Carlson, Fred	400.00	Peterson, O. E.	444.00
Edel, E. F.	444.00	Phipps, C. Frank	688.00
Gabel, Otto	444.00	Ritzman, F. R.	800.00
Gould, William C.	688.00	Shattuck, Ethel	666.67
Harrison, Paul	444.00	Storrs, Edna	400.00
Huntsman, Bertha	666.67	Whitman, Mary R.	622.00
Jenks, I. J.	476.00	Whittaker, M. L.	530.00
Littlejohn, Carl	533.33	Wright, Allen T.	476.00
Lyon, Clyde	688.00	Janitor	100.00
Mann, Jessie	444.00		
Montgomery, C. E.	688.00	Total	\$14,376.55
Neptune, Celine	555.00		

## FACULTY SCHEDULE FOR SECOND SUMMER TERM,

## JULY 2-AUGUST 24, 1923

	July 2-13	July 16- August 24
Annas, A. Neil	\$172.22	\$516.66
Baie, Tillie C.	111.11	333.33
Bond, Edith	119.03	357.16
Carlson, Fred	100.00	300.00
Edel, E. F.	111.11	333.33
Gabel, Otto	111.11	333.33
Gould, William C.	172.22	516.66
Harrison, Paul	111.11	333.33
Huntsman, Bertha	222.22	444.45
Jenks, I. J.	119.03	357.16
Littlejohn, Carl	133.34	399.99
Lyon, Clyde	172.22	516.66

Mann, Jessie .....	111.11	333.33
Montgomery, C. E.....	172.22	516.66
Neptune, Celine .....	138.75	416.25
Nicholson, Maude .....	87.50	262.50
Page, E. C.....	194.00	582.00
Parson, Eleanor .....	111.11	333.33
Peterson, O. E.....	111.11	333.33
Phipps, C. Frank.....	172.22	516.66
Ritzman, F. R.....	200.00	600.00
Shattuck, Ethel .....	222.22	444.45
Storrs, Edna .....	100.00	300.00
Whitman, Mary R.....	155.50	466.50
Whittaker, M. L.....	132.50	397.50
Wright, Allen T.....	119.03	357.16
Janitor .....	25.00	75.00
Total .....	\$3,705.99	\$10,676.73

In the absence of President Brown, Mr. Still presented several recommendations from him, one relating to the appointment of a physical director for men. As this salary would come from the revolving fund, it was referred to the committee already designated.

The Secretary of the Board was instructed to write President Brown concerning the report that a four-weeks summer term was being offered in which the school claimed to give the same amount of work and credit that would be given in a six-weeks term.

The Board adjourned to meet on Monday, June 25th, in Normal, unless otherwise ordered.

Approved June 25, 1923.

A. M. SHELTON, *Chairman.*  
F. G. BLAIR, *Secretary.*





STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

**THE NORMAL SCHOOL BOARD**

EX-OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,  
*Chairman*

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,  
*Secretary*

APPOINTED MEMBERS

Term Expires:

1925

JOHN C. ALLEN, *Monmouth*  
ROLAND BRIDGES, *Carbondale*  
CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*  
EDGAR B. STILL, *DeKalb*  
MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*  
ELMER T. WALKER, *Macomb*  
MRS. GRACE S. WYKES, *Benton*

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL.D., L. H. D.  
Illinois State Normal University, Normal

HENRY W. SHRYOCK, Ph. B.,  
Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL.D.,  
Northern Illinois State Teachers' College, DeKalb.

LIVINGSTON C. LORD, A. M., LL.D.,  
Eastern Illinois State Teachers' College, Charleston

WALTER P. MORGAN, A. B., A. M.,  
Western Illinois State Teachers' College, Macomb

MINUTES OF THE MEETING OF THE  
NORMAL SCHOOL BOARD

Normal, Illinois

JUNE 25, 1923

The Normal School Board met in the office of the President of the Illinois State Normal University at Normal, Illinois, Monday morning, June 25, 1923, at nine o'clock.

Present: Mrs. Northam, Mrs. Wykes, Messrs. Bridges, Capen, Shelton, Still and Blair.

Absent: Messrs. Allen, Cole, Curtis and Walker.

Presidents Felmley, Morgan and Brown were present. Absent: Presidents Lord and Shryock.

Miss Grace Ewalt was present representing President Lord. Mr. W. R. Cook, Business Manager of the Department of Registration and Education, was also present.

The minutes of the previous meeting were presented and approved.

The Chairman of the Board called for the presentation of matters which should precede the presentation of the reports of the Presidents of the colleges.

The Secretary of the Board reported that he had written President Brown as instructed by the Board concerning the matter of the four weeks' summer term advertised by the Northern Illinois State Teachers' College. President Brown made a statement explaining the steps which led to the offering of such a course. He said that he was convinced that the undertaking was unwise and that it would not be repeated. As all matters of courses of study and length of term originate with the Normal School Council, the Board referred this matter to the Normal School Council, asking the members to consider it and bring in a report. Presidents Felmley, Morgan, Brown and Miss Ewalt immediately took the matter up for discussion and made the following unanimous report which was adopted by the Board:

"That the plan for the four weeks' summer term at the Northern Illinois State Teachers' College at DeKalb be condemned, that it shall not be repeated, and that the students shall receive such credits as they have actually earned according to the regular standards of the school at the close of the first summer term 1923."

On motion of Mr. Still, the Board voted to accept the credits made in the four weeks' summer term at DeKalb.

The Chairman and the Secretary of the Board were authorized to formulate a schedule of four quarterly meetings of the Board.

Mrs. Wykes, Chairman of the Dormitory Committee, reported that according to instructions of the Board she had asked President Brown of the Northern Illinois State Teachers' College to put into a formal statement what he had said to the committee concerning his occupancy of rooms in the

Woman's Building. Two letters were presented which were read and are made a part of these minutes. The Board, by unanimous vote, declared the incident closed. These letters follow:

"May 1, 1923.

*To Whom This May Come:*

This certifies that after the sale of the residence of Dr. John W. Cook, which had been in use for twenty years as the home of the President of the Northern Illinois Normal School, I, as Chairman of the Normal School Board, directed President J. Stanley Brown to arrange for rooms for his residence in one corner of Williston Hall, the women's dormitory.

FRANCIS W. SHEPARDSON,  
*Chairman of Normal School Board, 1917-1921.*

This certifies that the above is an exact copy of a letter from Francis W. Shepardson, dated on May 1st, 1923.

(SEAL)

OLIVE S. JOHNSON,  
*Notary Public."*

"DeKalb, Illinois, June 21, 1923.

MRS. GRACE WYKES,  
Benton, Illinois.

DEAR MRS. WYKES:

I have your letter of the 18th, and as Chairman of the Committee on Dormitories, I am complying with your request.

The five rooms in the dormitory were furnished with our own rugs, tables, lamps, chairs, bookcases, beds, etc.—all without any expenditure of money by the State. The care and expenditure of money from washing, laundry and cooking materials purchased from the stores in the city were entirely cared for by Mrs. Brown from her own funds.

Arrangements are made now for going into a home in DeKalb just as soon as the owner is able to vacate the place. The rooms which we have occupied will be put into first-class condition and everything returned in better condition than when we entered it. For purely professional reasons, we are both convinced that it is best that we should leave Williston Hall, and are convinced that it would have been better if we had remained away from Williston Hall entirely.

Yours truly,

J. STANLEY BROWN, *President."*

On account of pressing duties in connection with the summer school, President Shryock could not be present. Mr. Bridges presented the report for the Southern Illinois State Normal University, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,  
June 25, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

STUDENT:

I have but little to report, because there has been no change in the enrollment or general on-going of the school since the recent meeting of the Board at Chicago. This report is being written Tuesday, June 19th, because I wish to get a copy of it into the hands of each member of the Board at



least five days before the meeting to be held at Normal, Illinois, Monday, June 25th.

Our commencement exercises will be held tomorrow, Wednesday, June 20th. We are graduating 11 from the Senior College, 214 from the Junior College, and 83 young people will receive our high school diploma. Of these 83 finishing the first four years of our six-year course for eighth grade graduates, 51 have registered from towns other than Carbondale; mainly, of course, from village and farm communities. With very few exceptions these 83 secondary graduates will be members of the junior class next year.

#### FACULTY.

I wish to recommend the appointment of the following teachers, all of whose salaries are to be charged against the newly established revolving fund:

Mr. Fuller Combs, assistant in the Department of Latin; salary \$2,200.00 for thirty-six weeks, with extra pay for summer work. Mr. Combs holds his A. B. and A. M. from the University of Indiana, and has taught Latin for seven years in the Portland, Oregon High School. He will have charge of all of the high school work in Latin. The college classes will remain in the hands of Miss Helen Baldwin, who will also take charge of the college classes in Spanish.

Mr. C. C. Logan to have charge of the secondary work in agriculture; salary \$2,500.00 for thirty-six weeks, with extra pay for summer work. Mr. Logan is a graduate of the University of Illinois, was engaged in soil survey work for a number of years, and lately has been farm adviser for Crawford County. He is strongly recommended by our Mr. R. E. Muckleroy, Head of the Department of Agriculture.

Miss Alice Bell Foster, critic teacher for rural practice schools; salary \$1,500.00 for thirty-six weeks. Miss Foster is a graduate of our Junior College course, and will on Wednesday complete her Senior College work receiving the degree B. Ed. Miss Foster has made special preparation for work of this kind, having done a part of her practice work in our rural practice schools. She is highly recommended by our Mr. W. O. Brown, Head of the Department of Rural Education.

Respectfully submitted,

H. W. SHRYOCK, *President.*

Recommendation that George D. Wham be created Dean with an increase of \$300 in his salary for thirty-six weeks, was unanimously approved by the Board.

The Board approved the appointment of the following teachers whose salaries are to be paid out of the revolving fund:

Mr. Fuller Combs, assistant in the Department of Latin, at a salary of \$2,200 for thirty-six weeks.

Mr. C. C. Logan, instructor in Agriculture, at a salary of \$2,500 for thirty-six weeks.

Miss Alice Bell Foster, critic teacher for rural practice schools, at a salary of \$1,500 for thirty-six weeks.

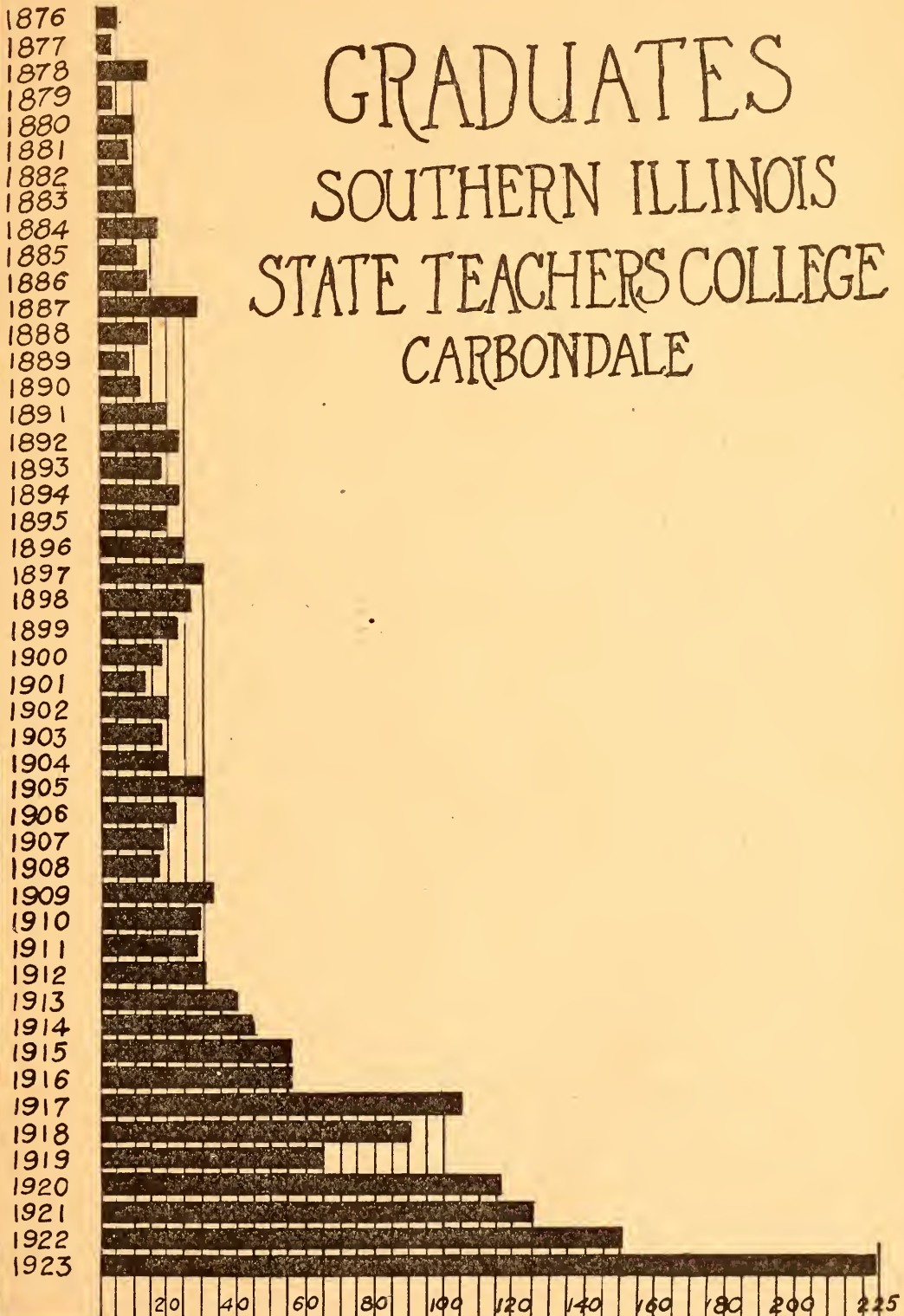
A graph, showing the increase in the number of graduates at the Southern Illinois State Teachers' College, was presented. It showed that the number of graduates had increased 500 per cent in the last ten years.

# GRADUATES

## SOUTHERN ILLINOIS

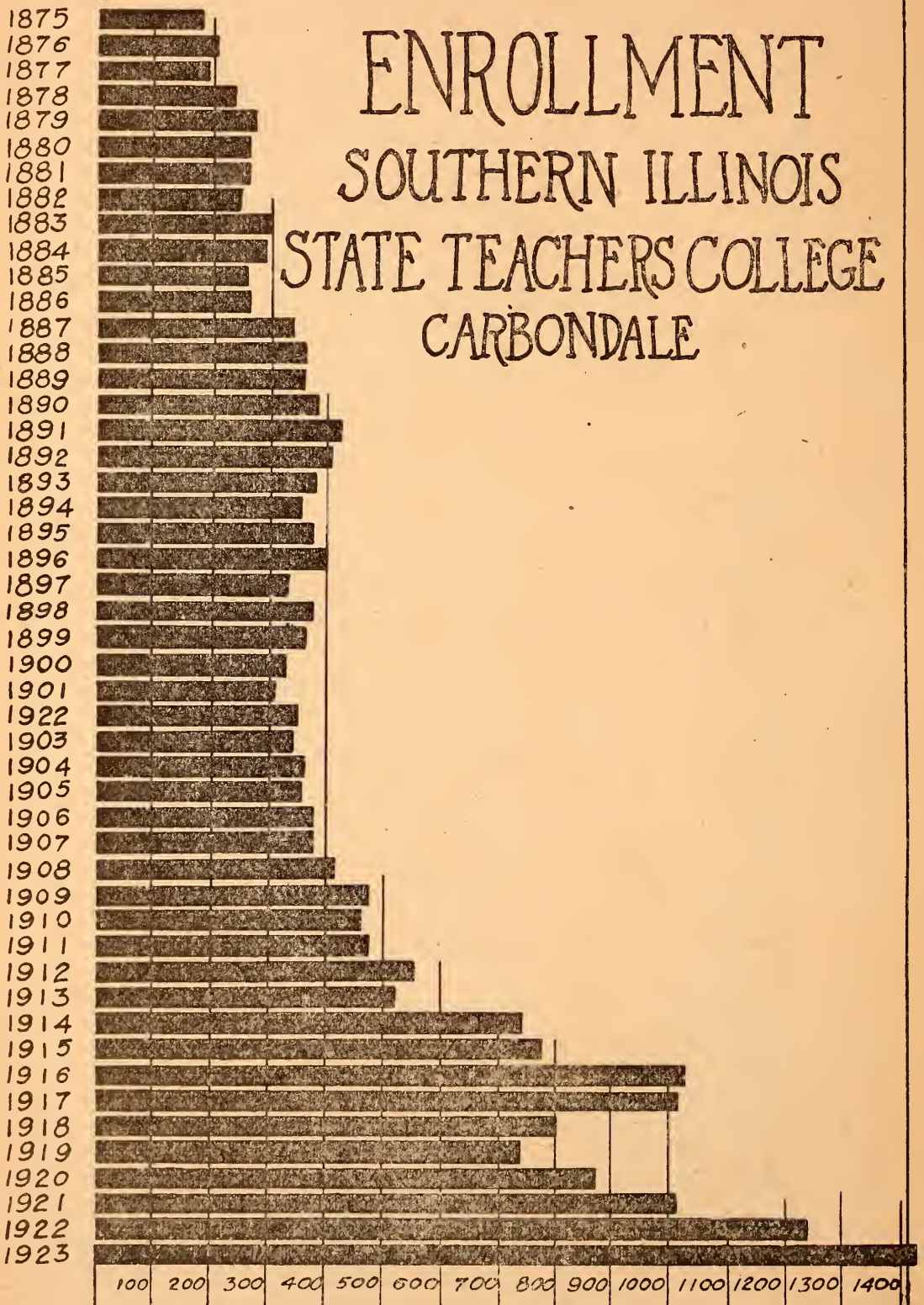
### STATE TEACHERS COLLEGE

#### CARBONDALE





# ENROLLMENT SOUTHERN ILLINOIS STATE TEACHERS COLLEGE CARBONDALE





President Brown offered a brief report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,  
June 25, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers' College:

The only subject which needs attention at this time is the completion of the understanding made about a year ago, providing for six additional teachers as soon as financial conditions make possible such employment. Three members have already been employed. There are needed now three more members—one in Education, another in English and another in Mathematics. The first it will be necessary to pay \$3,100. The second may be secured for \$2,500, and the third for \$2,500.

We request that permission shall now be granted for the employment of these three additional teachers who shall be paid from the Revolving Fund.

Respectfully submitted,  
J. STANLEY BROWN, *President.*

Authority was given President Brown to secure three extra teachers out of the revolving fund, one at a salary not to exceed \$3,100 and two at a salary not to exceed \$2,500 each.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois.  
June 25, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers' College:

I. STUDENTS.

1. Attendance.

A report is here set forth showing the summer term attendance for the past five years.

Year.	1919	1920	1921	1922	1923
First Summer Term.....	639	729	822	938	*1000

\*This is an approximation. On the second day of the term 934 students had enrolled.

2. There seems to be an unusual interest in school this summer. One of the pleasing things about the student body is that there are more men than usual in the group. About 150 have already enrolled for work.

The student body for the summer to date is distributed as follows: Students completing high school work 74; College Freshmen 547; College Sophomores 208; College Juniors 66; College Seniors 32; Specials 7.

3. During the school year just ended the attendance which was reported at the last board meeting came from forty-three counties in Illinois and eight other states as follows:

County	Residence	Extension	County	Residence	Extension
Adams .....	121	56	McDonough .....	686	36
Brown .....	45	24	McLean .....	1	..
Bureau .....	10	..	Mercer .....	71	33
Calhoun .....	3	..	Montgomery ....	1	..
Cass .....	9	21	Morgan .....	8	1
Champaign .....	2	..	Peoria .....	11	36
Clinton .....	1	..	Piatt .....	1	..
Cook .....	1	..	Pike .....	105	60
Crawford .....	1	..	Rock Island .....	43	48

Fulton .....	142	..	Sangamon .....	1	..
Greene .....	7	..	Schuyler .....	82	2
Hancock .....	161	38	Scott .....	4	24
Henderson .....	39	19	Stark .....	13	..
Henry .....	26	39	St. Clair .....	2	..
Jersey .....	4	..	Tazewell .....	1	3
Kane .....	2	..	Warren .....	75	19
Knox .....	102	..	Wayne .....	1	..
Lewis .....	1	..	Whiteside .....	2	..
Logan .....	1	..	Will .....	..	1
Macoupin .....	3	..	Elementary school		
Madison .....	4	52	McDonough ...	193	..
Marion .....	1	..			
Marshall .....	1	..	Total .....	1,993	638
Mason .....	5	..			

## OTHER STATES.

Arizona .....	1	Montana .....	1
Idaho .....	2	Wisconsin .....	1
Iowa .....	12		
Michigan .....	1	Total .....	24
Minnesota .....	1	Grand Total ....	2,655
Missouri .....	5		

4. The official list of all graduates from the college curriculums on June 7, 1923 is as follows:

## DEGREE.

Austin, Estellene	*Noyes, Olive M.
Clem, Alfred Moore	*Reuter, Helen
Faris, S. D.	*Vawter, Gladys
Jones, Ruth Lillian	Wear, Zelma D.
Morey, Sarah Jane	

## SPECIALS.

Anderson, Mary	Music
Bostick, Harry F.	Mathematics and Physical Science
Clark, Mary Ruth	Mathematics and Physical Science
Early, Kathryn	Music and Drawing
Easum, Margaret	History and English
Reuter, Helen	Drawing and Design
Noyes, Olive M.	History

## TWO YEAR.

Anderson, Mary	Hall, Calvin S.
Bader, Christine E.	Hopkins, Ruth Ann
Barnes, Edna J.	Landis, Mianna L.
Bennett, Ruth M.	Main, George O.
Bostick, Harry F.	Mead, Mildred
Burnett, Leala Louise	McCoy, C. A.
Clark, Mary Ruth	McCullough, Mable G.
Coffman, Edna	Nestrick, Mary Alice
DeWitt, Felicite Kathryn	Russell, Floyd Thornton
Dillon, Mary Louise	Russell, Flora Ermine
Early, Kathryn	Spurgeon, Ruth Ardis
*Easum, Margaret	Sturtz, Ruby K.
Ferguson, Helen Conndon	Sweeney, Alice Marie
Flaherty, Mary Catherine	Sykes, Mary E.
Francis, Lola E.	Thomas, Dorothy
Fuhr, Eleanor R.	Thompson, Helen M.
Gaddis, Lucille	Threw, Jennie E.
Greer, Frederica Maude	Tumey, Margaret Lucille
Hainline, Marion	Wiegman, Frieda
Hainline, Vernon	Wolford, Rhoda Anderson

\* An "honor" student.

## II. THE FACULTY.

1. There have been no resignations since the last board meeting.

2. The following appointments as instructors are recommended, salaries to be paid from the revolving fund:

Name and Position		Salary
Hattie Voss, Office and Commercial Work.....	36 weeks	\$1,350.00
Wilbur Greer, Chemistry and Physics.....	"	1,350.00
Claude Hesh, Geography .....	"	1,350.00
Gladys Vawter, English .....	"	1,350.00

3. The Director of Finance desires an unqualified approval of salaries for the First Summer Term now in session. These were submitted at the

last board meeting and approved on condition. Three hundred and twenty dollars should be added to the amount for student assistants.

4. The extra help which can be provided from the "Revolving Fund" will give a long needed relief.

5. No new appointments are needed for the summer school faculty except as provided in "3" above.

III. THE ORGANIZATION. (Nothing to report).

IV. THE CURRICULUM. (Nothing to report).

V. BUILDINGS AND GROUNDS.

1. Workmen are now putting the new cornice on the main building. A superintendent from the State Architect's office is now supervising this work and the completion of the stone bridges and driveway sewers on the campus. Plans are under way for summer repairs and interior decorations. Some of the cement walks must also be repaired.

VI. AUXILIARY ENTERPRISES. (No reports are due).

VII. STUDENT LIFE.

1. There are many demands for dormitory rooms for next year. This adds a phase of social life for the girls which they all enjoy and believe useful in their training.

VIII. MISCELLANEOUS. (Nothing to report).

IX. SUMMARY.

1. Your approval of the graduating list is requested.
2. The appointment of additional faculty members should be approved.
3. The wish of the Director of Finance should be complied with.

Respectfully submitted,

W. P. MORGAN, *President.*

The revised list of graduates was approved.

The following appointments were approved, the salaries to be paid out of the revolving fund:

Hattie Voss, Office and Commercial work, at a salary of \$1,350 for thirty-six weeks.

Wilbur Greer, Chemistry and Physics at a salary of \$1,350 for thirty-six weeks.

Claude Hesh, Geography, at a salary of \$1,350 for thirty-six weeks.

Gladys Vawter, English, at a salary of \$1,350 for thirty-six weeks.

The Board gave its final approval to the salary list for the first summer term which had been referred to the Finance Department for its consideration.

Miss Grace Ewalt presented the report for the Eastern Illinois State Teachers' College, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,  
June 25, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

I. STUDENTS.

We have 924 students (122 men and 802 women) enrolled in our first half summer term to date and shall have a few more before the close of the term. This is a slight increase over last year.



I wish to recommend the following names, in addition to the list submitted to the Board on April 5, 1923, for graduation with the class of 1923 provided they complete the required work by the end of the second half summer term of 1923:

*Junior College.*

Cook, Leslie Clarke  
Deverick, Tabitha Alma  
Miles, Mary Barbara

*High School*

McIntosh, Ketha Lorene

II. THE FACULTY.

*First Half Summer Term, 1923.*

The following teachers in our first half summer term have resigned since the last meeting of the Board on account of illness:

	June	July	Total
Ruth E. Major, Recreation and School Music....	\$158.14	\$158.15	\$316.29
Margaret A. Cant, Arithmetic.....	153.00	153.00	306.00
Bertha F. Rogers, Home Economics.....	125.00	125.00	250.00
Minnie E. Cassady, Training Teacher in Rural School .....	137.50	137.50	275.00

and I wish to recommend the following to fill these vacancies:

M. Aurilla Wood, Recreation and School Music..	\$137.50	\$137.50	\$275.00
Lucile Dryden, Arithmetic .....	125.00	125.00	250.00
Florence T. Lewis, Home Economics.....	125.00	125.00	250.00
Susan M. Hollar, Training Teacher in Rural School .....	137.50	137.50	275.00

Miss DeVona R. O'Hair was unable to do all of the work of the Assistant in Art and the work has been divided. I recommend Miss Curelia A. Riechmann and Miss DeVona R. O'Hair at \$75.00 each for the six weeks' term instead of Miss O'Hair at \$150.00 for the term as reported at the meeting on May 7.

I wish to recommend also the following teachers to fill the vacancies reported in faculty list on May 7, 1923.

Eleanor M. Burgess, History.....	\$125.00	\$125.00	\$250.00
Jane A. Searce, History.....	125.00	125.00	250.00
Marie L. O'Brien, Training Teacher in Sixth Grade	125.00	125.00	250.00
Mrs. E. Rector Bell, Training Teacher in Third Grade .....	125.00	125.00	250.00
Laura E. Blaska, Training Teacher in Second Grade .....	125.00	125.00	250.00

I have secured five of the foregoing teachers at salaries less than those approved by the Board on May 7 and I wish to recommend the appointment of the following:

	June	July	Total
Myrtle N. Dunlap, Assistant Librarian.....	\$60.00	\$ 60.00	\$120.00
Dr. J. Paul Goode, Series of lectures in July.....	.....	100.00	100.00

These two additions will make the total pay roll for the first half summer term \$2.29 less than the total approved by the Board on May 7, 1923. It is necessary to keep our library open in the evening on account of our large enrollment and we are in great need of the additional help there. We have had practically no money for lecturers in the last two summer terms and it is very desirable to add the lectures by Dr. Goode.

*School Year 1923-1924.*

I should like authority to spend for additional teachers from \$8,000 to \$10,000. It was my understanding that this authority would be given as soon as the bill creating the revolving fund became a law, which it now is. With this authority, I wish to recommend Wayne P. Hughes, Instructor in Manual Arts, \$1,800 for 36 weeks.

SUMMARY—Action of the Board is requested to cover:

1. Appointments for the first half summer term, 1923.
2. Appointment of Mr. Hughes for the school year 1923-1924.

Respectfully submitted,

L. C. LORD, *President.*

Florence T. Lewis, Home Economics, for the months of June and July, at \$125 per month.

Susan M. Hollar, Training Teacher in Rural Schools, for June and July, at \$137.50 per month.

The Board approved the appointment of Miss DeVona R. O'Hair, as Assistant in Art work, at \$75.00 for the six weeks' term and Miss Curelia A. Riechmann, Assistant in Art work, at \$75.00 for the six weeks' term. These two persons are to do the work for which Miss O'Hair was employed at a previous meeting.

The Board approved the following additional teachers:

Eleanor M. Burgess, History, for June and July, at \$125 a month.

Jane A. Searce, History, for June and July, at \$125 a month.

Marie L. O'Brien, Training Teacher in the sixth grade, June and July, at \$125 a month.

Mrs. E. Rector Bell, Training Teacher in the third grade, June and July, at \$125 a month.

Laura E. Blaska, Training Teacher in the second grade, June and July, at \$125 a month.

As these teachers had been secured at salaries lower than the amount allowed for such employments, the Board approved the recommendation of President Lord to use the balance to employ Myrtle N. Dunlap, Assistant Librarian, for June and July, at \$60.00 a month, and Dr. J. Paul Goode for a series of lectures in July for \$100.

Authority was given to employ Wayne P. Hughes, instructor in Manual Arts, at \$1,800 for thirty-six weeks, out of the revolving fund.

President Lord was also authorized to select such other teachers as were needed, the total amount not to exceed the amount available in the revolving fund.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,  
June 25, 1923.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Illinois State Normal University:

The Attendance at the First Summer Term Wednesday of the second week is:

	Men	Women	Total
Last year same date.....	359	2,118	2,477
	275	1,992	2,367

213 children are in attendance in the Elementary Training School.

355 children are in attendance in the school at the S. O. Home.

This growth is in spite of the fact that we cut down our publicity 28 per cent.

Because of this increased attendance a larger instructional force is necessary. Two teachers have taken on 50 per cent more work.

	Salary is increased for six weeks
Lewis H. Bowyer, from \$280 to.....	\$360.00
Gertrude E. Stephens from \$300 to.....	380.00

Jessie Eulalia Rambo will serve only two weeks, hence her salary for the term will be reduced from \$435 to \$145.

The foregoing changes have been made in the salary schedule for the first summer term.

I have employed also to be paid, for the first three weeks, from the Smith-Hughes Fund.

Ray Norris Miller, Sociology and Economics.....	\$180.00
Anna Stansbury, half time, Botany.....	54.00
Eva Fristoe, half-time Country School Management.....	60.00

For the July portion of the term these will be paid from the appropriation.

Ray Norris Miller.....	\$180.00
Anna Stansbury .....	67.50
Eva Fristoe .....	60.00

Our commencement exercises were held on Thursday, June 7. The address was delivered by William Bishop Owen, a former member of this Board.

21 degrees were conferred.

139 diplomas were awarded for the completion of two-year and three-year curriculums. This is but little over half of the diplomas and degrees to be awarded this summer.

The following named teachers are recommended for appointment next year to be paid from the Revolving Fund.

Dr. Florence Ames, Health Education.....	36 weeks	\$2,475.00
Mary Porter, English and Latin .....	"	1,800.00
Bessie C. Engle, Geography.....	"	2,100.00
.....Physics and Chemistry.....	"	2,100.00
.....Psychology and Education.....	"	2,800.00
.....Sociology and European History.....	"	2,600.00

We recommend also that half-time salaries of the following be paid from the Revolving Fund.

May Knight Steele, Book-store manager.....	36 weeks	\$810.00
Sara Bernita Dreitzler, Head of Fell Hall.....		855.00

Certain students and other extra employes for June must be paid from the Smith-Hughes Fund.

### THE REVOLVING FUND.

Now that the Revolving Fund has been established by law and we shall need to send all receipts of Farm, Bookstore and Dormitory, to the State Treasury within ten days, we shall need a working plan by which these arms of the Normal University may be administered.

We need a plan that will enable us to take back from students books that they have used and pay for the same at once.

A plan that will enable us to order emergency textbooks and supplies without waiting for the approval of a requisition.

A plan that will give to the management of our dormitory entire freedom in purchasing food stuffs, laundry and household supplies, furniture, and other needed equipment.

A plan that will enable us to employ in the dormitory and upon the farm persons whose character and fitness we may determine by investigation before they are employed.

A plan that will enable us to purchase livestock, seeds, and farm implements, as needed, without specific reference to the division of purchases nor acceptance of the lowest bid.

I trust that such a plan may be agreed upon.

### BUILDINGS.

The General Assembly has made these appropriations:

For a new boiler and equipment.....	\$ 13,000.00
For cutting two classrooms off of each society hall and for lighting, heating and ventilating, painting, and fitting up same.....	2,200.00
For erecting a gymnasium .....	150,000.00



Action is requested:

1. Approving modification of summer-term schedule.
2. Approving payments from Smith-Hughes Fund.
3. Approving appointments of teachers.
4. Providing plan for managing farm, bookstore, and dormitory.

Respectfully submitted,

DAVID FELMLEY, *President.*

Because of the increased attendance in the summer school, the Board approved the increase in salary for added work to Lewis H. Bowyer from \$280 to \$360 for the first summer term, and to Gertrude E. Stephens from \$300 to \$380 for the first summer term.

The Board approved the appointment of the following persons for the first three weeks of the term from the Smith-Hughes fund:

Ray Norris Miller, Sociology and Economics, \$180.

Anna Stansbury, (half time) Botany, \$54.00.

Eva Fristoe, (half time) Country School Management, \$60.00.

For these three persons for the July portion of the term, the Board approved the paying of the following sums out of the appropriation:

Ray Norris Miller, \$180.

Anna Stansbury, \$67.50.

Eva Fristoe, \$60.00.

The Board approved the following appointments of teachers whose salaries are to be paid out of the revolving fund:

Dr. Florence Ames, Health Education, 36 weeks, \$2,475.

Mary Porter, English and Latin, 36 weeks, \$1,800.

Bessie C. Engle, Geography, 36 weeks, \$2,100.

President Felmley was authorized to select a teacher of Physics and Chemistry for thirty-six weeks at \$2,100, Psychology and Education for thirty-six weeks at \$2,800, and Sociology and European History for thirty-six weeks at \$2,600, out of the revolving fund.

The Board further approved the payment of half-time salaries to the following employees out of the revolving fund:

May Knight Steele, Bookstore Manager, thirty-six weeks, \$810.

Sara Bernita Dreitzler, Head of Fell Hall, \$855.

President Felmley's recommendation respecting a plan for securing more prompt action on purchasing orders was considered by the Board. Mr. Cook explained the method which would be followed in presenting these purchasing orders.

President Felmley reported the appropriation of \$150,000 by the General Assembly for the erecting of a gymnasium.

The Board adjourned.

A. M. SHELTON, *Chairman.*

F. G. BLAIR, *Secretary.*

Approved September 25, 1923.

