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Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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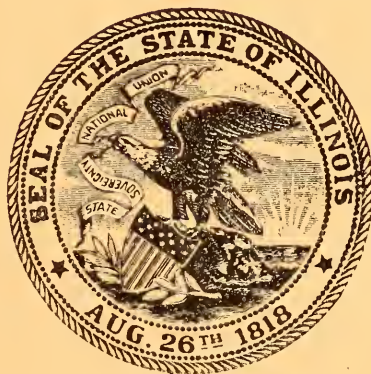
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PROCEEDINGS
OF THE
Normal School Board
OF THE
STATE OF ILLINOIS



At DeKalb, December 6, 1922
At Springfield, April 5, 1923

(Printed by Authority of the State of Illinois)

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,
Chairman

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,
Secretary

APPOINTED MEMBERS

1917-1921

FRANK E. RICHEY, LaSalle
HENRY A. NEAL, Charleston
ELMER T. WALKER, Macomb

1917-1923

*FRANK B. STITT, El Paso
**GRACE S. WYKES, Benton
WILLIAM B. OWEN, Chicago

1919-1925

ROLAND BRIDGES, Carbondale
CHARLES L. CAPEN, Bloomington
JOHN C. ALLEN, Monmouth

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL. D., L. H. D.,
Illinois State Normal University, Normal

HENRY W. SHYROCK, Ph. B.,
Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL. D.,
Northern Illinois State Teachers' College, DeKalb

LIVINGSTON C. LORD, A. M., LL. D.,
Eastern Illinois State Teachers' College, Charleston

WALTER P. MORGAN, A. B., A. M.,
Western Illinois State Teachers' College, Macomb

*Appointed in 1919.

**Appointed in 1922.

MINUTES OF THE MEETING OF THE
NORMAL SCHOOL BOARD

DeKalb, Illinois,

DECEMBER 6, 1922.

The Normal School Board met in DeKalb, December 6, 1922, at ten o'clock.

The following persons were present:

Messrs. Allen, Bridges, Capen, Neal, Owen, Stitt, Walker, Blair, Shelton and Mrs. Wykes.

Mr. Richey's absence was due to illness.

All of the College Presidents were present.

The minutes of the previous meeting were approved as printed.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

I. STUDENTS.

Attendance, Fall Term, 1922-1923, 12 weeks.

	Men and Boys	Women and Girls	Total	Total one year ago
College Department.....Total	142	288	430	405
Students of college rank.....	74	182	256	227
Students below college rank.....	68	106	174	178
Training Department.....Total	171	196	367	360
Students in high school.....	47	50	97	89
Pupils in elementary school.....	124	146	270	271
Total all students and pupils.....	313	484	797	765

Attendance, First Summer Term, 1922.

Total.....	261	872	1133	1175
College Department.....	164	762	926	964
Training Department.....	97	110	207	211

Attendance, Second Summer Term, 1922.

College Department.....	48	87	135	152
Total all students and pupils in summer terms, 1922.....	309	959	*1268	1327

*In comparing the total enrollment in 1922 with 1921, 99 students who enrolled in our mid-spring term, 1922 (offered for the first time) should be added to the summer school enrollment in 1922, making a grand total of 1367 in six weeks terms in 1922.

Increase in Senior College in 1922 (the second year of its existence) over 1921..... 22 per cent

Increase in Junior College in 1922 over 1921..... 12 per cent

Increase in students of college rank in 1922 over 1921..... 13 per cent

While our increase in attendance is less than we expected, the quality is better than for several years. While not all causes for the smaller increase than was hoped can be given, it may be said that there is not one good road leading into Charleston. Greenup, Casey, Martinsville, and Marshall are all on a fine road leading to Terre Haute and students from some or all of these places go daily to the Normal School at Terre Haute.

Then, we offer no commercial work and our facilities for teaching Manual Arts, Home Economics, and Agriculture are very limited as are our offerings in Music. These subjects attract many students. The head of our Manual Arts Department, a very careful and conservative man, believes that our new building will add two hundred to our enrollment. We have never offered extension courses nor correspondence work, and in my judgment should not, which greatly affects our totals of enrollment.

II. THE FACULTY.

I wish to report the following resignations since the last meeting of the Board:

Miss Agnes Stewart—Instructor in Physical Education.....	\$1,800
Miss Ruth Jessup—Training Teacher in History.....	2,214.

Miss Ruth Marguerite Phillips was appointed instructor in school music at \$2,000 for 36 weeks to take the place of Miss Ruth E. Major, who was granted a leave of absence at the last meeting of the Board.

Miss Grace Woody was appointed instructor in physical education at \$1,800 for 36 weeks to fill vacancy on account of Miss Stewart's resignation.

Miss Mary Harden was appointed training teacher in history at \$2,160 for 36 weeks to fill vacancy on account of Miss Jessup's resignation.

We are asking for the biennium a large increase to our present faculty. The institution is now a teachers college and, if operated as such, must have a faculty sufficiently large to do college work—the amount and quality of work which commends itself to other colleges and to the universities. While our attendance seems far from justifying such an increase, instructors are required for small classes just the same as for large ones. If Hebrew is offered, a teacher of Hebrew should be supplied.

III. THE ORGANIZATION.

In the Manual Arts Department especially, and also in the Home Economics Department, we need new additional help and equipment to carry on the work as planned for the winter and spring terms, and it is hoped that requisitions will be promptly approved so that the work in these courses need not be delayed. This need arises because of increased enrollment in our special college curriculums in Manual Arts and Home Economics. Certain work in our Art Department has not been done in this biennium because we were obliged to drop one teacher on account of lack of funds.

The Summer Term. While the attendance in our First Summer Term, 1922, was 38 less than in 1921, we offered a six weeks mid-spring term in 1922 in which we enrolled 95 students, and in comparing the two years this enrollment should be added to the first term in 1922.

Forty-seven counties in Illinois, five other states, and one foreign country were represented in our summer school.

The classes were too large because of lack of money to employ a sufficient number of teachers, and as it is we must and do employ some teachers at a very low salary.

IV. THE CURRICULUM.

The four-year college curriculums are now fully established and the interest aroused in these curriculums promises a steady increase in enroll-

ment. As stated under "The Organization," we are greatly in need of equipment in certain departments to carry on the work of the present year; and in anticipation of the increased enrollment which is certain to come in these college curriculums, the proper equipment and number of teachers should be provided.

V. BUILDINGS AND GROUNDS.

There is imperative need of a new building for Manual Arts and Home Economics. The work in these fields is now done in a small building and an attic. A new gymnasium is greatly needed. We have asked for both these buildings in our budget. The equipment of our teachers' colleges should be at least as good as that in our best high schools.

Work on our power plant is not yet begun, nor on the addition to our elementary school. This addition was greatly needed in our last summer term and will be next summer. However, I believe that the plant and addition will be completed in time for the next year's work.

VI. AUXILIARY ENTERPRISES.

Report for PEMBERTON HALL for six months—April 1 to September 30, 1922.

Cash in fund March 31, 1922.....\$ 4,861.82

Cash received during the six months:

Room rent	\$ 3,388.00	
Board	10,348.00	
Guest fees	296.10	
Miscellaneous	160.95	14,193.05

\$19,054.87

Expenditures during the six months:

Salaries and wages	\$ 3,171.03	
Office expenses	201.31	
Food supplies	5,860.98	
Heat	1,693.54	
Water	103.64	
Electric current	221.36	
Gas	10.45	
Laundry	483.32	
Miscellaneous operating expenses.....	788.02	
Repairs to buildings and equipment.....	1,886.90	
New furniture and equipment.....	540.47	14,961.02

Cash in fund September 30, 1922..... \$4,093.85

TEXTBOOK LIBRARY AND SCHOOL STORE

Report for the six months—April 1 to September 30, 1922.

Cash in fund March 31, 1922.....\$ 1,116.88

Cash received during the six months:

Book rent	\$1,577.00	
Sale of textbooks.....	220.40	
Sale of miscellaneous school supplies.....	712.68	2,510.08

\$3,626.96

Expenditures during the six months:

Salaries and wages	\$ 335.53	
Office supplies	16.40	
Textbooks	1,995.93	
Refund of book rent.....	3.00	
Miscellaneous school supplies for sale.....	441.46	2,792.32

Cash in fund September 30, 1922.....\$834.64

Report for STUDENTS LOAN FUND for six months—April 1 to September 30, 1922.

Cash in fund March 31, 1922.....	\$1,380.02
Receipts for the six months:	
Notes Paid—Principal	\$728.15
Interest	54.52
	782.67
	<hr/>
	\$2,162.69
Loans for the six months.....	400.00
	<hr/>
Cash in fund, September 30, 1922.....	\$1,762.69
Notes receivable outstanding September 30, 1922.....	1,554.10
U. S. Liberty Bond.....	500.00
	<hr/>
Total amount of fund September 30, 1922.....	\$3,816.79

Report for THE ADELIA CAROTHERS FUND for six months—April 1 to September 30, 1922.

Cash in fund March 31, 1922.....	\$155.97
Notes paid—Principal	\$50.00
Interest	3.00
Cash in fund September 30, 1922.....	\$208.97

BUDGET FOR BIENNIUM 1923-1925

	1923-1924	1924-1925
Salaries and Wages:		
Regular year	\$169,594	\$173,194
Summer Terms	21,000	21,000
Office Expenses	1,500	1,500
Travel	1,500	1,500
Operation	24,000	24,000
Repairs and Equipment.....	36,100	28,100
Permanent Improvements	475,000	
	<hr/>	<hr/>
Total Direct Appropriations.....	728,694	249,294
Indirect Appropriation for Printing.....	3,500	3,500
	<hr/>	<hr/>
Grand Total	\$732,194	\$252,794

IX. SUMMARY.—Action of the Board is requested to cover:

1. Acceptance of resignations of Miss Stewart and Miss Jessup.
2. Approval of appointments of Miss Phillips, Miss Woody, and Miss Harden.
3. Approval of proposed budget.

Respectfully submitted,

L. C. LORD, *President.*

The resignations of Miss Agnes Stewart and Miss Ruth Jessup were received by the Board. The Board approved the following recommendations in his report:

1. Miss Ruth Marguerite Phillips as instructor in music at \$2,000 for 36 weeks.
2. Miss Grace Woody as instructor in physical training at \$1,800 for 36 weeks.
3. Miss Mary Harden as training teacher in history at \$2,160 for 36 weeks.

The Board approved of the budget as presented by President Lord in his report.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois
December 6, 1922

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers' College:

I. STUDENTS

ENROLLMENT, FALL QUARTER, 1920

	Men and Boys	Women and Girls	Total
Normal Department.....	66	269	335
Students, College Rank.....	45	241	286
Students, High School Rank.....	21	28	49
Training Department.....	232	254	486
Total of all students and pupils.....	298	523	821

ENROLLMENT, FALL QUARTER, 1921

	Men and Boys	Women and Girls	Total
Normal Department.....	82	320	402
Students, College Rank.....	57	287	344
Students, High School Rank.....	25	33	58
Training Department.....	284	289	573
Total of all students and pupils.....	366	609	975

ENROLLMENT, FALL QUARTER, 1922

	Men and Boys	Women and Girls	Total
Normal Department.....	116	400	516
Students, College Rank.....	101	370	471
Students, High School Rank.....	15	30	45
Training Department.....	255	239	494
Total of all students and pupils.....	371	639	1010

II. FACULTY

At the last meeting of the Board, the President was authorized to employ six additional members of the faculty as rapidly as the finances permitted. The finances permitted the employment of only two additional members of the faculty to fill the vacancies since the last meeting of the Board.

Mr. Fred Carlson is recommended to take the place of Mr. S. R. Arseneau whose death occurred during the summer. Mr. Carlson is a graduate of the Normal University at Normal, Illinois, has had experience in high schools, is a man of maturity, and well equipped for the position of Assistant Professor of Geography. We recommend that his salary be \$1800 for 36 weeks.

Miss Margaret Curtis, A. M., Yale University, is recommended to take the place of Miss Evelyn Boyd who resigns to go to the State College of Iowa. Miss Curtis has had experience as a high school teacher, has had extended travel, and is in every way well equipped to do the work in the Department of English. We recommend that her salary be \$2500 for 42 weeks.

Mr. C. M. Hobart, A. M., University of Illinois, is recommended as an additional teacher of Mathematics and Psychology. Mr. Hobart has had

experience in teaching in Cornell University, the University of Wisconsin, and the University of Illinois, and is well prepared to do this work. We recommend that his salary be \$2500 for 42 weeks.

Miss Anne Muse, P. H. B., Oberlin College, is recommended as an additional teacher in English and Physical Education for Women. Miss Muse has had extended experience as a high school teacher of English and Physical Education, and is well prepared for this work. We recommend that her salary be \$1500 for 36 weeks.

Our finances will not permit the employment of more teachers before the appropriation is made for the next Biennium, but it will be very necessary that these additional teachers be employed to care for the largely increased enrollment in the institution.

III. THE ORGANIZATION

The summer quarter recorded the largest number of students ever enrolled in this institution at any one time. The opening of one training school during the entire summer quarter met with a very hearty approval of the principals and superintendents and teachers of northern Illinois, because it supplied an opportunity for many people to secure expert direction in practice teaching who could not avail themselves of such a privilege during the regular year without giving up their earning. No single change in the summer quarter made thus far has met a more hearty response than this, and we hope that conditions henceforth may render it possible to maintain one of the training schools in complete operation during the entire summer quarter of twelve weeks.

The fall quarter opened September 11, and shows a gain of thirty-five per cent in students of college grade over the year 1920, and twenty per cent over the year 1921. We have enrolled in the college proper more than one hundred men. It is evident to us that the extension of the course of study and the training of men to accept positions as principals and superintendents of small towns, and at the same time prepared to coach various athletic games, will bring to the institution an increasing number of men. It is clear to us that there is beginning to be a return of men to the teaching profession in larger numbers since the war unrest is beginning to subside.

The boarding and living conditions of the student body are better than they were last year, although there is a constant effort on the part of parents to secure places in the dormitory for their daughters to live. If our dormitory were large enough to house one hundred and fifty more women, every space would be taken before the middle of the next year. The boarding accommodations for students throughout the town have very greatly improved, although the prices which the students have to pay are almost as great as they were during the war.

IV. THE CURRICULUM

The present catalogue contains all the curriculum changes worked out by members of the faculty in the various departments of work. Four years of work leading to a degree are now offered in Art, Music, and Home Economics. A general four-year course is offered to men and women looking forward to high school teaching. A two-year course in Industrial Arts is offered to men looking forward to doing work in the field of manual training. The largest group of students, more than all other groups, is found in the general two-year course, which receives high-school graduates and trains them for teachers in the elementary schools in two years. It is this course which will always be larger than the rest because of the very large number of teachers whose term of service in this field is so short, the average in Illinois being less than five years.

The curriculum for the high school group is somewhat narrow, and is intended to be more intensive than a curriculum in a larger high school group. It prepares students well for entering upon college work, and gives sufficient opportunity for practice work on the part of students who are about ready to take their degrees, and before receiving them must show that they can do satisfactory work in teaching.

V. BUILDINGS AND GROUNDS

Few changes have been made since the last meeting of the Board on the grounds, except the repairs made on the cement walks around the Training School Building, and a few changes made in the roadway about the Main Building by cutting off the sharp angles in order to reduce the danger of collision. Part of this work has been completed very recently. Further work of this kind we shall recommend to be made a part of the next budget, so that the roadways through the grounds and about the building may be made to conform to an automobile traffic, rather than to a horse and buggy traffic for which they were originally intended.

We have received an abundance of coal since the opening of school in September, and at a price somewhat lower than the coal last year. There seems to be no difficulty now in getting coal. The coal handling device which gave so much concern last year because it was poorly constructed, has been repaired and put in shape, and is now satisfactory.

VI. AUXILIARY ENTERPRISES

The dormitory for women is filled with a waiting list all the time. The most important change made there is in the completion of the fire escapes on all the floors except the top floor. Passage-ways have been constructed by our carpenter from the corridors out to the fire escapes. When these passage-ways had to be through a student's room, a separate plaster wall has been made, red lights placed at the entrances to these passage-ways, and doors leading to the fire escapes made, in compliance with the State Fire Marshal's recommendations. This condition, which has been the subject for much unfavorable discussion by the State Fire Marshal, is now satisfactory up to the top floor. An appropriation will be urged to complete this work.

VII. STUDENT LIFE

The Student Activities Organization has presented to the student body and the faculty the following program since the opening of the fall quarter: "Cappy Ricks," "The Climax," "Anna Case," and "Montreville Wood."

All of these entertainments are financed by the student body, and have added very greatly to the educational advantages of the institution. This year the townspeople have come in large numbers, and enabled the organization to secure a grade of talent higher than was possible heretofore. Every student in the institution participates in these entertainments, and in all of the other activities conducted by the organization.

There is reason to believe that there will be graduated from this institution this school year more than two hundred young men and young women, and that this number will be the largest in the history of the institution. The following people received their diplomas at the quarterly graduation, November 29: in the Two-Year General Curriculum, Ruth Hawes, Gladys Nashold, Frances Norene, Helen Swanson; in the High School Curriculum, Emil Anderson.

VIII. MISCELLANEOUS

Discussion of budget for next Biennium.

IX. SUMMARY

Subjects for action by this Board: Approval of the completed faculty list and the graduation list.

Respectfully submitted,

J. STANLEY BROWN, *President.*

The Board approved the following appointments as presented in his report:

1. Mr. Fred Carlson to take the place of Mr. S. R. Arseneau as Assistant Professor of Geography at a salary of \$1800 for 36 weeks.
2. Miss Margaret Curtis to take the place of Miss Evelyn Boyd in the Department of English at a salary of \$2143 for 36 weeks.
3. Mr. C. M. Hobart as an additional teacher of mathematics and psychology at a salary of \$2143 for 36 weeks.
4. Miss Anne Muse as an additional teacher of English and Physical Education for Women at a salary of \$1500 for 36 weeks.

The Board approved the recommendation of diplomas for Ruth Hawes, Gladys Nashold, Frances Norene, and Helen Swanson, who completed their two-year Normal School course on June 29.

The question of the Student Loan Fund created by a deed of trust was brought up for discussion. President Brown asked to be relieved of the responsibility of administering this trust if it could be legally done. A committee consisting of Messrs. Shelton, Capen and Neal was appointed to investigate this fund and report to the next meeting of the Board.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

Our attendance for the first six weeks of the Summer Term of 1922 reached 1160, an increase of one hundred above the highest previous Summer Term enrollment. For the Second Session the enrollment was 343, an increase of 118 over the attendance of last year.

Below we have tabulated the enrollment for the Fall Terms for three years:

	1920	1921	1922
Number taking Academic or High School courses.....	120	114	66
Normal Students below College Rank.....	329	367	478
Normal Students College Rank—			
First year.....	116	124	251
Second year.....	123	132	148
Third year.....	4	14	19
Fourth year.....	4	4	8
Total Students in Normal Departments.....	247	274	426
GRAND TOTAL ABOVE EIGHTH GRADE.....	696	755	970

FACULTY:

Since the Board met Mr. Renzo Muckleroy of the Department of Agriculture has received his S. M. from the University of Wisconsin.

Mr. Cisne of the Junior High School put in six weeks of the vacation time at the University of Chicago. He lacks only a few credits of his B. Ed.

Mr. W. O. Brown of the Department of Rural Education was in attendance for six weeks at the School of Education, University of Chicago.

Mr. Edward Miles of the Commercial Department spent six weeks in the School of Commerce, University of Chicago.

Mr. Bailey attended six weeks at the University of Chicago in the

Department of Biology. It might be added that Mr. Bailey is almost in sight of his Ph. D.

Shortly after the Board met Miss Mary Steagall asked for a year's leave of absence without pay. She expects to receive her Ph. D. at the fall convocation 1923, University of Chicago. Mr. Alfred D. Hotton, B. S., was secured to carry on her work for the year. We are to pay him \$2,500 for thirty-six weeks with extra pay for the first six weeks of the Summer Session.

About the first of August, Miss Mary Beall Sheridan, Critic in the Junior High School, tendered her resignation, and Mrs. Ellen Hunter Dearmont, A. B., of the Cape Girardeau Teachers College, was appointed to fill the position at a salary of \$1,800 for thirty-six weeks.

At the close of the first month of the present term, Miss Pansy York, Critic Teacher in the fifth and sixth grades, tendered her resignation to take effect at once. Miss York's health seemed to be failing very rapidly, and it seemed best to excuse her. Miss Mary Entsminger, a graduate of our Junior College Normal Department, with nine years' of experience, has been selected as a temporary supply in the fifth and sixth grades. Her work thus far has been very satisfactory. We are to pay her at the rate of \$1,600 for thirty-six weeks.

All of the other faculty members appointed at the June meeting of the Board are hard at work; and, so far as I can see, are happy in their work. The *esprit de corps* was never finer than at present.

Mrs. Wanda Newsum Gum, Head of Physical Training for girls, has tendered her resignation to take effect at the close of the present term. I have selected as her successor Miss Florence L. Graves, a graduate of Bridgewater, Mass., State Normal, A. B., Harvard (?) (Radcliffe), with several years of experience in physical training work.

Mrs. Kate W. Youngblood, after nine years of service as private secretary, resigned at the close of August. Mrs. Youngblood has been in poor health for the past four or five years, and she finally decided to go to California to make her home with her daughter. I have selected Miss Hazel Ervin as her successor.

Miss Ervin, before she entered this school as a student, had had three years of experience with the M. K. & T. Railroad, the last year as private secretary in the office of the General Superintendent at Parsons, Kansas. She found that she had some native aptitude for secretarial work, but found too that she needed additional scholarship. She resigned and entered this school and has had three years of our training, covering practically all of the English work that we offer. She has been employed as a stenographer in the bookkeeper's office from time to time ever since she has been with us. Just before she began work here, she was offered her old position with the M. K. & T. at a large increase in salary. I have agreed to pay her \$2,000 a year. We were paying Mrs. Youngblood \$2,350.

With an enrollment of more than 970 and a teaching force of only forty-five members, we have had to draw upon student help. We are employing advanced students as laboratory assistants to the amount of \$120 a month. In addition to this we are paying out twenty or thirty dollars a month for student help in the library. If we keep up the present rate we shall have a deficit of more than \$400 in the Salary and Wages account by the end of the Biennium. We have a fund of more than \$1,200 granted us by the Board of Vocational Education for our work in Agriculture. It seems to me that it is entirely right and proper to pay our laboratory and library help out of this fund.

ANNUAL SALARY LIST FOR THE BIENNIUM BEGINNING
JULY 1, 1923

	Annual Salary
Head of Department of History.....	\$3,900.00
Head of Department of Education.....	3,900.00
Superintendent Training School.....	3,900.00
Assistant in Physics Department.....	2,000.00
Head of Department of Mathematics.....	3,640.00
Head of Department of Physics.....	3,640.00
Head of Department of Agriculture.....	3,640.00
Head of Department of Biology.....	3,380.00
Head of Department of Geography.....	3,380.00
Head of Department of Chemistry.....	3,380.00
Assistant Professor Department of Mathematics.....	3,200.00
Head of Department of Manual Arts.....	3,100.00
Head of Department of Modern Languages.....	3,000.00
Assistant Professor Department of Biology.....	3,000.00
Head of Department of Music.....	3,000.00
Head of Commercial Department.....	2,750.00
Head of Rural School Department.....	2,750.00
Head of Athletic Department.....	2,700.00
First Assistant Professor of Literature.....	2,700.00
Assistant Professor Department of History.....	2,700.00
Assistant Professor, Department of Biology.....	2,400.00
Second Assistant Professor of Literature.....	2,400.00
Third Assistant Professor of Literature.....	2,340.00
Head of Department of Latin.....	2,340.00
Head of Department of Household Arts.....	2,210.00
Head of Department of Art.....	2,210.00
Fourth Assistant Professor of Literature.....	2,200.00
Assistant Professor Commercial Department.....	2,200.00
Assistant Professor Art Department.....	2,100.00
Second Assistant Professor Department of Mathematics.....	2,100.00
Assistant Professor Physical Training.....	2,025.00
Assistant Professor Department Household Arts.....	2,025.00
Second Assistant Professor Commercial Department.....	2,000.00
Assistant Professor Department of Chemistry.....	1,800.00
Assistant Professor Department of Agriculture.....	1,800.00
Assistant Professor Department of Geography.....	1,800.00
First Assistant Professor Music Department.....	1,600.00
Second Assistant Professor Music Department.....	1,500.00
Second Assistant Professor Physics Department.....	1,500.00
Third Assistant Professor Music Department.....	700.00
Principal Junior High School.....	2,700.00
Critic Teacher Junior High School.....	2,025.00
Critic Teacher Junior High School.....	2,025.00
Critic Teacher.....	2,025.00
Critic Teacher.....	2,025.00
Critic Teacher.....	2,025.00
Critic Teacher.....	2,025.00
Librarian.....	1,600.00
President.....	6,500.00
Secretary.....	2,000.00
Head Engineer.....	1,500.00
Fireman.....	1,400.00
Second Fireman.....	1,400.00
Head Janitor.....	1,400.00
Janitor.....	1,200.00
Janitor.....	1,200.00
Janitor.....	1,200.00
Night Watchman.....	1,200.00
Laborer.....	1,000.00

Laborer	\$ 900.00
Laborer (part time).....	25.00
Student and Transient.....	2,500.00
Summer Session	25,000.00
	<hr/>
	\$167,785.00

EXTRAORDINARY REPAIRS

Rewiring Main Building to meet requirements of State Fire Marshal...\$	5,000.00
Decorating Main Building	5,000.00
2 Horizontal air compressors.....	2,000.00
2 Vacuum pumps.....	6,000.00
1 Air storage tank.....	300.00
1 Water heater for domestic and feed water purposes.....	500.00
1 Coal conveyer and pit for same.....	1,000.00
Replacement of piping for heating system.....	1,000.00
Tipples over deep wells.....	900.00

PERMANENT IMPROVEMENTS AND LAND

Gymnasium with movable partition to accommodate two classes at one time	250,000.00
One additional wing to the Girls' Dormitory.....	60,000.00
Concrete reservoir for fire protection (150,000 gallons capacity).....	5,000.00
Construction of one-fourth mile of track on Athletic Field.....	5,000.00
12 Acres of forest land adjoining campus on west (It is the only possible direction to expand the campus).....	12,000.00
Construction of approximately 575 feet of concrete driveway.....	5,000.00
Sinking additional well for increased water supply.....	1,000.00
Installation of additional heating unit to Heating Plant.....	15,000.00

Respectfully submitted,
H. W. SHRYOCK, *President.*

The Board approved the following recommendations in his report:

1. Miss Florence L. Graves to succeed Mrs. Wanda Newsum Gum, head of physical training for girls, at a salary of \$2,025 for 36 weeks.
2. Miss Hazel Ervin to succeed Mrs. Kate W. Youngblood as private secretary at a salary of \$2,000 a year.
3. To allow President Shryock to use \$500 of the Vocational Education money to pay for student help in teaching.

President Shryock presented the question of the construction of a hard road on two sides of the campus. The matter was referred to a committee consisting of Messrs. Shelton, Capen, Neal and Bridges for investigation and report to the Board.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Macomb, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers' College:

I. STUDENTS

1-a. Attendance First Summer Term, 1922.

	Men and Boys	Women and Girls	Total	Total 1920-1921
College Department—				
Students of College Rank.....	92	661	753	686
Students below College Rank.....	11	27	38	23
Total.....	103	688	791	709
Training Department—				
Students in High School.....	28	119	147	113
Pupils in Elementary School.....	84	95	179	196
Total.....	112	214	326	309
Total of all students and pupils.....	215	902	1117	1018

1-b. Second Summer Term, 1922.

College Department—				
Students of College Rank.....	44	90	134	93
Students below College Rank.....	3	16	19	0
Total.....	47	106	153	93

Total for Two Summer Terms not including elementary school children: 1922, 1,091; 1921, 915. 1-c. Fall Quarter, 1922.

College Department—				
Students of College Rank.....	94	265	359	204
Students below College Rank.....	44	55	99	131
Total.....	138	320	458	335
Training Department—				
Students of High School.....	57	88	145	128
Students in Elementary School.....	77	103	180	172
Total.....	134	191	325	300
Non-Residents—				
Extension Students.....			641	729
Total in All Departments.....	272	511	1424	1364

3. The total attendance not counting the elementary school was: First Summer Term 1921, 822; First Summer Term 1922, 938. This is a gain of 14.1 per cent.

The total attendance was (Elementary School not in session): Second Summer Term 1921, 93; Second Summer Term 1922, 153. This is a gain of 64.5 per cent.

The total attendance not counting the elementary school: Fall Term 1921, 463; Fall Term 1922, 603. This is a gain of 30.2 per cent.

During the year which closed June 30, 1922, students enrolled from 37 counties in Illinois and from three other states and the Philippines.

4. The following is a list of students recommended for graduation on July 21, 1922, by the faculty:

DEGREE

Covert, Mary Anna
Crump, Dean P.
Schuppert, Leonore

Erickson, Helen
Hungerford, Helen M.

SPECIAL

Balthorp, Elizabeth—Physical Education
Crawford, Helen Frances—Physical Education
Crump, Dean P.—Chemistry and Physics
Dennis, B. R.—Chemistry and Physics
Erickson, Helen—Physical Education

Grant, Isabelle Fitch—History and English
 Grant, Isabelle Fitch—Library Economy
 Hall; Tacie—Commercial Education
 Raper, Helen Irene—Household Arts
 Shank, Margaret Elizabeth—Household Arts
 Smith, Mata—History and English
 Wear, Pauline A.—Commercial Education
 Williams, F. Alta—Commercial Education

TWO YEAR

Anderson, Ruth Elwood	Newell, Margaret Ruth
Breckenmaker, Mildred	O'Dean, V. Eleanor
Califf, Gladstone	Powell, Martha Mae
Crawford, Helen Frances	Raper, Helen Irene
Diehl, Grace	Rothgeb, Helen L.
Easum, Ruth Lucile	Shank, Margaret Elizabeth
Elder, Bernice	Sluzalis, Rose
Grant, Isabelle Fitch	Turner, Gladys
Hesh, Claude J.	Van Etten, Helen
Hulson, Arthur William	Veach, Florine E.
Johnson, Milda	Wear, Pauline
Lester, Donna Mae	White, Ruth Naomi
Marrs, Mildred Alleyne	Wiegman, Marie Louise
McGinnis, Agnes C.	Williams, F. Alta
Miner, Martha Jane	

Their degrees and diplomas properly signed and sealed were awarded on the date given above.

Below is a list of students recommended for graduation on August 30, 1922, by the faculty:

DEGREE

Beall, Allen Lloyd	Greer, Wilbur
Greer, Virginia M.	Hayes, Besse
Icenogle, Karl Luster	

SPECIAL

Greer, Virginia M.—Drawing and Music
 Hesh, Claude J.—Science
 McIntire, Alta—Primary

TWO YEAR

Adcock, Blanche	Horton, Ruby A.
Calkins, Olive	Kinman, Goldie
Carolan, Irma	Leftridge, Susie J.
Greer, Virginia M.	Shore, Gilbert

Their degrees and diplomas have been properly signed, sealed and awarded.

II. THE FACULTY

1. Mrs. Mildred Roberts, who was appointed as a first grade training teacher, resigned in August.

2. Mr. Howard G. Hawkes has been appointed to succeed Mr. Habermann as Director of Physical Education for Men at a salary of \$2,160 for 36 weeks' work. Mr. Hawkes has his training from Springfield Y. M. C. A. College, Springfield, Mass.

Miss Edith Bell has been appointed as training teacher of history to succeed Miss Hamilton. Miss Bell is a graduate of the State Normal School at Cheney, Washington. She holds a Bachelor's degree from the University of Illinois and a Master's degree from the University of Chicago. Her salary is \$1,935 for 36 weeks.

Miss Margaret Schannenck was appointed to take the place of first grade training teacher vacated by Mrs. Roberts. Her salary is \$1,395 for 36 weeks. Miss Schannenck is a graduate of the Northern State Normal School, Marquette, Michigan, and has had additional work in the University of Chicago.

3. Two changes in salary which have been made are as follows:

Mr. O. L. Champion, registrar, \$2,700 to \$3,000 for twelve months.

Miss Katherine Thompson, training teacher, \$1,800 to \$1,935 for 36 weeks.

4. Because of the increased attendance at least five more instructors are needed. There is no way to meet this need at present but \$12,000 is included in the next budget for this purpose.

III. THE ORGANIZATION

1. The Home Economics Department has qualified under the Vocational Education Act and the College was reimbursed to the amount of \$740.18 last year.

2. The two summer terms are now well established and likewise well attended. Additional funds will be needed to conduct them if they continue to grow.

3. Because of the increase in the number of resident students this year members of the faculty have been unable to assume any additional load in conducting extension classes away from the college. On this account the extension enrollment is less than last year. Enough centers have been refused classes to make the attendance much greater than last year if there had been teachers for these centers.

4. It now seems that extension work must be discontinued next year unless additional help can be secured for the resident work.

IV. THE CURRICULUM

1. The four-year college curriculums have interested many students and the enrollment in each is quite encouraging.

V. BUILDINGS AND GROUNDS

1. The repair work on the buildings has proceeded very slowly. The contract for a new cornice on the main building has not as yet been let. Other repairs are in a like condition.

2. The present heating plant is antiquated and inadequate. Several of the recitation rooms can not be heated above 60 degrees until after noon in zero weather. The plant was designed to heat the main building. The dormitory and Arts Building have been added. In the next budget an item of \$130,000 is included for replacing the old plant.

3. The present gymnasium is in the basement. The locker rooms and showers are likewise in the basement where there is no ventilation except through area ways. There is no swimming pool such as is present in most colleges, universities and even high schools. Young men especially desire a good gymnasium and swimming pool. One should be built and furnished with modern equipment. No gymnasium should be in a basement. Proper ventilation is quite essential. An item of \$125,000 is included in the new budget submitted.

4. The visiting committee from the University of Illinois reported that the laboratories and library fall short of their criteria for Class B colleges in apparatus and books. Items of \$10,000 for apparatus and \$7,500 for books are included in the proposed budget.

5. The grounds are in fair condition. Water mains and a new drainage system have been installed. New bridges are in process of construction across the ravine. An item of \$5,000 is put in the budget to install a lighting system for the grounds.

The ten acres of land adjoining the campus on the west ought to be purchased and added to the campus to make it complete.

VI. AUXILIARY ENTERPRISES

1. Monroe Hall report.

a. Quarter ending June 30, 1922.

Receipts	
Balance, last report.....	\$5,162.60
Room Rent	1,640.50
Board	6,240.00
Miscellaneous	170.65
	<u>\$13,213.75</u>
Expenditures	
Salaries and Wages.....	\$1,312.42
Food Supplies	2,359.99
Heat	486.40
Water	153.60
Electricity	223.30
Gas	115.13
Miscellaneous	252.66
	<u>\$4,903.50</u>
Balance on hand, July 1, 1922.....	<u>\$8,310.25</u>

SUMMARY AND EXPLANATION

Cash balance at beginning of quarter.....	\$5,162.60	
Inventory goods at beginning of quarter.....	2,602.26	
	<u>\$7,764.86</u>	
Bills and orders outstanding.....	830.22	
	<u>\$6,934.64</u>	
Unencumbered balance		\$6,934.64
Cash balance at close of quarter.....	8,310.25	
Inventory goods at close of quarter.....	1,894.78	
	<u>10,205.03</u>	
Bills and orders outstanding.....	1,032.00	
	<u>9,173.03</u>	
Unencumbered balance		9,173.03
Gain		<u>\$2,238.39</u>

b. Quarter ending September 30, 1922.

Receipts	
Balance on hand.....	\$8,310.25
Room Rent	584.50
Board	2,314.95
Miscellaneous	187.96
	<u>\$11,397.66</u>
Expenditures	
Salaries and Wages.....	705.80
Food supplies	1,932.25
Heat	486.40
Water	153.60
Electricity	122.70
Gas	103.07
Miscellaneous	684.44
	<u>4,188.26</u>
Balance on hand Oct. 1, 1922.....	<u>\$7,209.40</u>

SUMMARY AND EXPLANATION

Cash balance at beginning of quarter.....	\$8,310.25	
Inventory goods at beginning of quarter.....	1,894.78	
		\$10,205.03
Bills and orders outstanding.....		1,032.00
Unencumbered balance		\$9,173.03
Cash balance at close of quarter.....	7,209.40	
Inventory goods at close of quarter.....	1,683.34	
		8,892.74
Bills and orders outstanding.....		139.00
Unencumbered balance		8,753.74
Loss		\$419.29

2. CAFETERIA

a. Quarter ending June 30, 1922.

Total receipts from April 1 to July 1, 1922.....	\$2,985.52	
Balance on hand April 1, 1922.....	134.23	
		\$3,119.75
Disbursements		3,087.45
Cash balance		32.30
Inventory of goods on hand July 1, 1922.....		758.45
Total assets		790.75
Bills outstanding		88.90
		\$701.85

SUMMARY

Cash balance at beginning of quarter.....	\$134.23	
Inventory of goods.....	917.76	
		\$1,051.99
Bills outstanding		552.75
Unencumbered balance		499.24
Cash balance at end of quarter.....	32.30	
Inventory of goods.....	758.45	
		\$790.75
Bills outstanding		88.90
Unencumbered balance		701.85
Gain		\$202.61

b. Quarter ending September 30, 1922.

Total receipts from July 1 to October 1, 1922.....	\$3,053.22	
Balance on hand July 1, 1922.....	32.30	
		3,085.52
Disbursements		2,630.81
Cash balance		454.71
Inventory of goods on hand Oct. 1, 1922.....		577.71
Bills outstanding		000.00
Total assets		\$1,032.42

SUMMARY

Cash balance at beginning of quarter.....	\$ 32.30	
Inventory of goods	758.45	
Bills outstanding		\$ 790.75
		88.90
Unencumbered balance		701.85
Cash balance at end of quarter.....	454.71	
Inventory of goods.....	577.71	
Bills outstanding	000.00	
Unencumbered balance		1,032.42
Gains		\$330.57

VII. STUDENT LIFE

1. The student life presents no unusual problems. The students are more mature than formerly. Each group has had its usual school parties for the Fall Quarter. Recently Hilda Englund and Mercedes Desmore with a complete cast presented Pater Noster, The Climax, The Marriage of Kitty and Easter to a large audience in the College Auditorium.

2. The Student Council is doing good work with the student body and is co-operating in a fine way in administrative problems.

VIII. MISCELLANEOUS

1. No conference has been held as yet on the budget although tentative copies are in the hands of the Department of Registration and Education and the Department of Finance. Other copies are available for your consideration.

IX. SUMMARY

1. Approval of the two lists of graduates is requested.
2. The resignation of Mrs. Roberts should be accepted.
3. The appointments of three members of the faculty at salaries stated are presented for your approval.
4. The two changes in salaries for Mr. Champion and Miss Thompson need your concurrence.
5. The proposed budget is presented for your acceptance.

Respectfully submitted,

W. P. MORGAN, *President.*

WESTERN ILLINOIS STATE TEACHERS COLLEGE BUDGET
FOR 1923-1924 AND 1924-1925

	1923-4	1924-5	Totals	
			1923-4	1924-5
I. Salaries and Wages—				
Regular Year.....	\$144025	\$144025		
Summer Terms.....	26500	26500	\$170525	\$170525
II. Office Expense.....	2490	2400	2490	2400
III. Travel.....	3000	3000	3000	3000
IV. Operation.....	19000	19000	19000	19000
V. Repairs and Equipment—				
General.....	19000	19000		
Laboratory apparatus.....	10000			
Library books.....	7500			
Heating and power plant.....	130000			
Resurfacing floors.....	3500			
			170000	19000
VI. Permanent Improvements and Land—				
Land.....	10000			
Lighting system.....	5000			
Elevator in new building.....	4000			
Gymnasium.....		125000	19000	125000
VII. Grand Total.....	383925	338925	383925	338925

He also presented a communication from the City Council of Macomb relating to the widening of one of the entrances to the campus. The communication was received and placed on file.

The Board approved the list of students recommended for graduation on July 21, 1922, and the list of students recommended for graduation on August 30, 1922, as set forth in the report.

The resignation of Mrs. Mildred Roberts was accepted.

The Board approved the following recommendations:

1. Mr. Howard G. Hawkes to succeed Mr. Habermann as Director of Physical Education for Men at a salary of \$2,160 for 36 weeks.
2. Miss Edith Bell as a training teacher of history to succeed Miss Hamilton, at a salary of \$1,935 for 36 weeks.
3. Miss Margaret Schannenck to take the place of Mrs. Mildred Roberts as first grade training teacher at a salary of \$1,395 for 36 weeks.
4. The changes in salary of Mr. O. L. Champion, Registrar, from \$2,700 to \$3,000 for twelve months, and of Miss Katherine Thompson, training teacher, from \$1,800 to \$1,935 for 36 weeks.
5. The budget as presented.

The Board took a recess and attended in a body the general exercises of the school.

The Board reconvened at one o'clock.

President Lord presented a statement of some of the difficulties which were being encountered by the Presidents of the Normal Schools in securing the approval of their requisitions for materials needed in the management of the school. The question was raised and discussed as to the relationship which exists between the Normal School Board and the Department of Finance in the matter of determining what items are legitimate charges against funds which may have been appropriated by the legislature. It seemed to be the unanimous opinion of all present that the Normal School Board was the sole judge as to whether any particular item in a requisition was needed for the Normal School; that the function of the Department of Finance was to determine whether there was any fund available out

of which to meet the cost of such requisition; that the power to decide whether items in a requisition were justified from the standpoint of the needs of the school lies with the Board and not with the Department of Finance.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,
December 6, 1922.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

STUDENTS

Attendance Fall Term 1922—

	Men and Boys	Women and Girls	Total	Total one year ago
Normal Department and Teachers College—Total.....	157	647	804	583
Students of College Rank.....	147	627	774	532
Students below College Rank.....	10	20	30	51
Training Department.....	563	449	1012	959
University High School.....	117	117	234	217
Thomas Metcalf School.....	206	202	408	400
S. O. Home.....	240	130	370	342
Correspondence Students.....				189
Extension Students.....				
Total all students and pupils.....			1816	1731

Attendance Summer School 1922—

Normal Department only—				
Mid-Spring Term, May 1–June 9.....	56	264	320	251
First Summer Term, June 12–July 21.....	375	2008	2383	2228
Second Summer Term, July 24–August 30.....	205	614	819	687

The attendance in the Normal Department is 38 per cent larger than last year. Every division of our training school except the second grade is full to its capacity. We have 286 enrolled as candidates for graduation next summer.

In addition to the students recommended for graduation on March 13 and June 19, the following list qualified for graduation during the summer terms. It is recommended by the Faculty that diplomas or degrees be awarded to them:

FOR THE DEGREE, BACHELOR OF EDUCATION

Alva William Dragoo	Normal
William Linder Hacker	Sheffield
Clifford Walter Moore.....	Stanford

FOR THE DIPLOMA

Harold Verne Calhoun.....	Mackinaw
Rose Anne Dauber.....	Putnam
Florine Bernice Dieterich	Springfield
Margaret Veronica Dining	St. Francisville
Hazel Genevieve Glover.....	Magnolia
Mary Rachel Hartmann.....	Berdan
Ada Gertrude Hopkins.....	Decatur
Tony Clovovus Hostettler.....	Calhoun
Grace Josephine Jordan.....	Harvel
Mary Nora Keough.....	Bloomington

Mary Josephine Kinsella.....	Bloomington
Helen Margaret Miller.....	East St. Louis
Jessie Furry Mitchell.....	Viriden
Dora Leota Munson.....	Randolph
Jessie Irene Oldaker.....	Atlanta
William Earl Phelps.....	Monticello
Louise Marie Place.....	Freeport
Dakota Sharples.....	Lombard
Maud Elizabeth Vigles.....	Decatur
Theresa Cecelia Wall.....	Bloomington
Daphne Watts.....	Centralia
Edna Agnes Welman.....	Decatur
Bruce Elijah Wheeler.....	Scottville
Alyda Zimmerman.....	Pekin

Twenty-one men and six women were awarded degrees; 47 men and 146 women were awarded diplomas (total, 220) in the summer of 1922.

THE FACULTY

George H. Howe, professor of mathematics since 1901, has been unable to resume his work this fall. His leave of absence has been extended until March 19, 1923. As a substitute I have engaged Alfred Wilson Philips, A. M., at the rate of \$3,000 for 36 weeks. Mr. Philips is a graduate of Monmouth College and of the University of Chicago and has served six years as professor of mathematics in the state normal school at Cheney, Washington.

The large enrollment in the department of commercial education has obliged us to employ a teacher of typing. Miss Laura Ellen Durkee of Decatur, has been engaged at a salary of \$1,500 for 36 weeks. Miss Durkee has taught in James Millikin University the past three years.

Since the last meeting we have received the resignation of Miss Lydia Clark, for eight years head of our department of physical education for women. She goes to the head of the same department in the Ohio State University.

For this position we have engaged Miss Leonora Anderson, recently graduated from the University of Minnesota. Her salary is \$2,160 for 36 weeks.

The first assistant in the same department, Miss Marion Johnson, has resigned to accept a newly endowed fellowship in Wellesley College. For this position we have engaged Miss Helen Sherman of Brookline, Mass., a recent graduate of Wellesley. Her salary is \$1,800 for 36 weeks as provided in the schedule of June 24.

Other vacancies in that schedule have been filled by the appointment of Miss Sue Northey of Waterloo, Iowa, as instructor in the kindergarten, and of Miss Katherine Carver, A. M., of Valparaiso, Indiana, as instructor in Latin, each at a salary of \$1,800 for 36 weeks; and of Hugo Varela of La Serena, Chile, as a half-time instructor in Spanish at a salary of \$720 for 36 weeks.

It is recommended that Mrs. Edna Sluder be appointed assistant stenographer at \$80 per month and that the salary of Miss Vernie Corene Morris, stenographer be increased from \$1,320 to \$1,500 for 12 months.

ORGANIZATION

The Normal University High School is full to the limit. Of its 232 students

- 129 reside in Normal
- 44 reside in Bloomington
- 39 others in Maclean County
- 20 in 20 other counties
- 82 have township scholarships
- 11 are from the Soldiers Orphans Home
- 93 have been pupils in our elementary school
- 26 have their tuition paid from county non-high-school district funds
- 20 pay their tuition personally

The tuition charge for the last two groups is \$54 per year.

All pay \$6.00 student tax to support athletics and other student activities.

The enrollment includes:

52 Seniors

62 Sophomores

58 Juniors

59 Freshmen

The relatively large number in the upper classes is due to the fact that many students come to us from two-year and three-year high schools.

Sventy-five different high-school classes are taught this term averaging 13 students each.

Of these classes 58 are taught by student teachers.

THE ELEMENTARY SCHOOL

The pressure for admission to our elementary training school has been greater than ever before. We were obliged to turn away more than 30 pupils. Every room is filled to its capacity except the second.

In all 123 student teachers have daily classes in the elementary schools.

The large enrollment in the Senior class obliged us to enlarge our training facilities. For the past three years we have made only limited use of the school at the Soldiers Orphans Home as a training school. Now 60 per cent of the children are taught by students. We plan next year to use that school to its full capacity for training purposes. This will make necessary a reorganization of the teaching staff and the employment of several superior training teachers.

THE SUMMER SCHOOL

The largest and most successful summer school in the history of the Normal University closed on August 30. It consisted of three six-weeks terms, the mid-spring term, beginning May 1 and enrolling 320 students; the first summer term, beginning June 12 with an enrollment of 2,383 students; and the second summer term beginning July 24 with an enrollment of 819 students.

The first summer term of the present type was held in the year 1900, with an enrollment of 446 students. The second summer term was added in 1902, with an additional enrollment of 153 students. The mid-spring term, beginning May 1, was first held in 1914, with an enrollment of 64 students.

Many students attend two or more of these three summer terms. The total number of different students attending in the three terms is 3,052.

The attendance at the three terms has included all Illinois counties except seven. The counties leading in attendance at the last two terms of school were McLean with 344 students; Macoupin, 103; Iroquois, 102; Livingston, 100; Vermilion, 97; Christian, 85; LaSalle, 82; Champaign, 77; Ford, 77; Madison, 73; Sangamon, 72; Greene, 70. Considering the population of the county and the distance from Normal, Greene County makes really the best showing in the entire state.

If the state were quartered by a meridian and a parallel passing through the Normal University it would be found that the southwest quarter furnishes 38 per cent of the students, the southeast quarter 25 per cent, the northeast quarter 20 per cent, the northwest quarter 17 per cent. The per capita cost of instruction, not counting janitor service, supplies, repairs, rent of buildings, and all other overhead expenses is, for the mid-spring term \$10.38, for the first summer term \$12.01, for the second term \$13.09.

CURRICULUM

The increased attendance has resulted in crowding certain classrooms. This is most noticeable in psychology, education, physics, chemistry, zoology, physiology, history, government, economics, literature, English composition,

grammar, reading, drawing, music, commercial subjects, and the kindergarten.

Classes not filled to their capacity are the advanced special classes in music, art, and physical education, and in all classes in mathematics, geography, agriculture, manual training, home economics, and the so-called Senior college courses. Yet in the classes of the latter group the enrollment is larger than heretofore. Ninety-six per cent of our students are high-school graduates. The recent demand for certain preparatory courses is so small that we shall omit them from our next catalog.

If, as seems likely, the increase in attendance during the next two years is 100 students per year, we shall need before the end of the biennium additional teachers in education, biology, physical science, physical education, history, art, and the kindergarten. This will enable us to provide additional sections in these subjects, while classes in other departments will grow to their proper size.

We have been obliged to discontinue our correspondence courses. Last year 240 students enrolled; 176 completed the course undertaken. The work was in charge of a director who gave her entire time to the correspondence and to reading the papers sent in. The growth of the school made it necessary to add a teacher of psychology and education. The director of correspondence study could no longer be afforded.

We no longer need to maintain a preparatory program and a curriculum for students—not high-school graduates—who wish to teach county schools. In the present body of 805 students all but 34 are high-school graduates.

BUILDINGS

As reported at previous meetings our equipment for physical education is wholly inadequate. Our one small gymnasium is in constant use. In the winter months we rent the gymnasium in the Methodist church. In the summer we rent the gymnasium of the public high school. Yet, these facilities even with evening classes are far from sufficient. Physical training is one of the few subjects which is definitely prescribed for the public schools. In 1916, we requested a new gymnasium. We renew the request today.

We lack classrooms. We are now using all of our available space almost every hour of the day. It will be useless to add teachers to our faculty unless we provide a place for them to work. This building should be a Science Hall to house the classes in physics, chemistry, and biology that now are scattered through three buildings.

We need a domestic science cottage to afford to the young women studying home economics practical experience in household management. This is one of the recommendations of the Federal Smith-Hughes vocational board. It is found in most schools which are training Smith-Hughes teachers of Home Economics. We have received from the Federal Fund in the past two years \$15,775. The proposed cottage can be built for \$18,000.

Fell Hall should be enlarged to conform to the original plan. The wing to be added will provide an isolated infirmary for girls afflicted with contagious diseases and additional rooms for 47 girls. An expenditure of \$65,000 will add 56 per cent to the capacity of the Hall.

During the summer we have put up two spiral fire escapes on the main building, have rebuilt the stairs with iron nosings and mastic treads, and have decorated the walls of thirteen classrooms. All of the rooms and corridors second and third floors of Fell Hall have been decorated at the expense of the Fell Hall Fund.

AUXILIARY ENTERPRISES

Fell Hall has proved so profitable as a business venture that we have a surplus of \$14,000 in the fund. We have reduced the price of table board to \$5 per week. Within the past twelve months we have paid \$3,200 for decorating the hall and for additional furniture.

The Normal University farm is now yielding about 100 gallons of milk per day. Although we are receiving for the bulk of this output a greatly reduced price, we have thus far been able to conduct the farm at a profit.

The original appropriation for our bookstore was \$5,000. Its stock now inventories nearly \$15,000. Publishers have gradually replaced their old editions with "revised" editions averaging about 50 per cent higher in price. Meanwhile, our school has grown in membership. The rental charge for books has been fixed on the supposition that a book may be used by four students in succession. A profit of 5 cents is made on each rental. The accumulation of surplus is due to the fact that many books are used more than four times and to the further fact that the expense of management is small, most of the work being done by one of our high-school teachers.

Attached to this report are annual and quarterly reports as follows:

Farm—Annual report and last two quarters.

Bookstore—Annual report and last two quarters.

Fell Hall—Annual report and last two quarters.

Students Loan Fund—Annual report.

Smith-Hughes Fund—Quarter ending June 30, 1922; quarter ending October 31, 1922.

STUDENT LIFE

We have gradually introduced at Normal a large measure of student government. There are 27 student organizations each of which elects a member of the Student Council, whose function is to discuss plans for improving the conditions and character of student life and to make recommendations to the faculty.

To each of these student organizations is assigned one member of the Faculty who serves as adviser and sponsor.

The school is divided into 41 rhetorical classes each of which on Tuesday mornings presents a 45-minute program in public speaking. Students who show proficiency in this work may be elected to active membership in the literary societies, whose work is done under the immediate supervision of faculty sponsors.

The prevailing price of rooms in Normal in modern houses is from \$2.00 to \$2.50 for each student where two students occupy the same room. Table board is furnished at from \$5 to \$6 per week.

THE BUDGET

About August 15, we received blanks for budget estimates with a request that the estimates be in by September 15. It seemed unfortunate that a meeting of the Board could not be held to determine a common policy for the various schools. In the absence of such instructions we have not asked for an increase of salary for the seven best paid men. We have asked an increase of from \$90 to \$180 per annum for each of the rest of the faculty to bring the average up to that prevailing at Charleston, Carbondale, and DeKalb. We have asked also for eight additional teachers to provide for the anticipated growth in the school, and to restore the correspondence and extension courses.

The other divisions of the budget provide substantially the same sums as last year, with the addition of a building program.

SUMMARY

Action by the Board is requested.

1. Awarding degrees and diplomas to the list of students recommended.
2. Approving the employment of Mr. Philips, Miss Durkee, Miss Andersen, Miss Sherman, Miss Carver, Miss Northey, and Mrs. Sluder.
3. Approving the increase in salary for Miss Morris.
4. Approving the building program.
5. Approving the proposed salary budget equalizing salaries, and providing eight new teachers.

Respectfully submitted,

DAVID FELMLEY, *President.*

ILLINOIS STATE NORMAL UNIVERSITY
 QUARTERLY REPORT OF BOOK EXCHANGE

July 1 to September 30, 1922

RECEIPTS

July 1, 1922—Balance on hand.....		\$2,574.04
Text Books	\$7,728.01	
Interest on daily balance in Bank.....	12.47	
Total receipts		10,314.52

EXPENDITURES

Text Books and Supplies	\$6,482.96	
Labor	548.35	
Checks	7.38	
Total expenditures		\$7,038.69
September 30, 1922—Balance in Bank.....		\$3,275.83

QUARTERLY REPORT OF FARM

July 1 to September 30, 1922

Receipts—

July 1, 1922—Balance on hand.....		\$1,398.29
Sales of milk	\$1,415.27	
Sales of cattle	663.00	
Sales of hogs	360.00	
Sales of wheat	403.85	
Sales of poultry	53.59	
Sales of straw	15.40	
Hauling coal	18.26	
Rent of team and wagon.....	4.55	
Interest on Bank deposits.....	13.85	
Total receipts		2,947.77
		\$4,346.06

Expenditures—

Labor	\$2,119.18	
Feeds	839.75	
Electric current	33.01	
Water (\$45.00), Ice (\$7.40)	115.40	
Veterinary services	56.95	
Gasoline and oil (\$51.94), Truck repairs (\$17.81).....	69.75	
7 Head of cattle purchased.....	736.49	
Poultry purchased	11.70	
Repairs on buildings and fencing	160.40	
Repairs on harness	13.65	
Repairs on machinery and equipment	42.42	
Milk bottles, caps, etc.	17.57	
Wyandotte cleaner (\$12.54), Washing dairy suits (\$19.50)	32.04	
Cresol (\$8.21), Office supplies (\$8.39), Miscellaneous (\$30.98)	47.58	
Total expenditures		4,295.89
September 30, 1922—Balance in Bank.....		\$ 50.17

QUARTERLY REPORT OF FELL HALL

July 1 to September 30, 1922

Receipts—

Balance, last report	\$14,566.65	
Students' room rent	1,965.50	
Board	7,703.95	
Guest fees	113.80	
Banquets	228.42	
Laundry fees	45.23	
Interest on time deposits	141.65	
Miscellaneous sales account	26.94	
		<hr/>
Total receipts		\$24,792.14
Total disbursements		9,520.51
		<hr/>
Balance on hand		\$15,271.63

Disbursements—

Salaries and wages	\$ 2,557.98	
Food supplies	3,943.24	
Coal	368.65	
Water	51.00	
Gas	210.97	
Laundry	6.72	
Repairs to building	1,405.00	
Repairs to equipment	170.04	
Telephone rent and tolls	45.00	
General office supplies	58.65	
New furniture and equipment	129.01	
Freight and drayage	34.52	
Miscellaneous household supplies	454.03	
Refund of board	85.70	
		<hr/>
Total disbursements		\$ 9,520.51

REPORT OF FARM

April 1 to June 30, 1922

Receipts—

April 1, 1922—Cash on hand		\$1,546.82
Sales of milk	\$2,257.50	
Sales of poultry and eggs	169.65	
Sales of cattle	260.74	
Sales of seed corn and sacks	8.08	
Coal hauling	31.05	2,727.00
		<hr/>
		\$4,283.82

Expenditures—

Labor (4 mo.) Mar., April, May, and June.....	\$1,734.23	
Feeds	573.43	
Electric current (\$33.75), Water tax (\$32.65), Ice (\$15.40)	81.80	
Poultry and eggs for hatching	33.00	
Seeds and testing corn	69.57	
T. B. testing cattle	25.00	
Veterinary service	31.50	
Telephone (\$5.25), Postage (84c), Freight on bottles (\$1.37)	7.46	
Washing suits (\$21), Drugs (\$2), Agri. Cresol (\$7.52)	30.52	
Gasoline and oils (\$43.70), Auto repairs (\$121.32).....	165.02	
Harness (\$12.30), Brushes and tools (\$9.83).....	22.13	
Barbed wire (\$13.50), General repairs (\$83.55).....	97.05	
Miscellaneous	4.77	2,875.53
		<hr/>
June 30, 1922—Cash on hand.....		\$1,398.29

FELL HALL

April 1 to June 30, 1922

Receipts—

Balance, last report	\$14,389.60	
Room rent	2,068.50	
Board	9,531.50	
Guest fees	151.20	
Banquets	316.93	
Laundry fees	38.65	
Miscellaneous sales account	52.25	
Total receipts		\$26,548.63
Total disbursements		11,981.98

\$14,566.65

Disbursements—

Salaries and wages	\$ 2,407.47	
Food supplies	3,948.44	
Coal	3,318.71	
Water	44.50	
Electricity	425.00	
Gas	120.28	
Laundry and dry cleaning	45.62	
Repairs to building	134.25	
Repairs to equipment	18.75	
Telephone rent and tolls	37.65	
General office supplies	97.90	
New furniture and equipment	1,123.97	
Freight and drayage	28.13	
Medical supplies	12.65	
Miscellaneous household supplies	140.08	
Refund of board	78.58	
Total disbursements		\$11,981.98

REPORT OF BOOK EXCHANGE

April 1 to June 30, 1922

Receipts—

April 1, 1922—Cash on hand	\$ 446.03	
Sales of text books and supplies	10,068.71	
		\$10,514.74

Disbursements—

Paid for text books and supplies	\$ 7,810.68	
Paid for labor	130.02	
June 30, 1922—Cash on hand	2,574.04	
		\$10,514.74

REPORT OF FELL HALL

Year Ending June 30, 1922

Receipts—

July 1, 1921—Cash on hand		\$10,330.71
Room rent	\$ 8,128.20	
Board	33,414.15	
Guests	589.43	
Laundry	276.92	
Interest on bank balance	175.50	
Miscellaneous	423.35	
		43,007.55
		\$53,338.26

Expenditures—

Wages and salaries	\$ 7,124.85
Food	17,273.51
Water	189.10
Gas	506.27
Coal	4,555.98
Electric current	1,202.45
Laundry including laundress	1,230.07
Household supplies and expenses	1,611.80
Compensation insurance	40.98
Repair	2,036.39
Equipment	1,365.14
I. S. N. U. accounts (1920-21)	1,438.47
Miscellaneous	196.60

\$38,771.61

June 30, 1922—Cash in First National Bank

\$14,566.65

PROFIT AND LOSS ACCOUNTS

June 30, 1922—Cash on hand

\$14,566.65

June 30, 1922—Inventory food and supplies

1,310.60

\$15,877.25

July 1, 1921—Cash on hand

10,330.71

July 1, 1921—Inventory food and supplies

1,989.03

12,319.74

Net profit for year

\$ 3,557.51

BOOK EXCHANGE

Annual Report—Year Ending June 30, 1922

CASH ACCOUNT

Receipts—

July 1, 1921—Cash on hand	\$ 2,343.41
Sales	21,804.31
Interest on Bank deposits	15.07

\$24,162.79

Expenditures—

Paid for text books and supplies	\$20,638.17
Paid for extra services	286.58
Paid for printing, etc.	664.00

\$21,588.75

June 30, 1922—Cash in First National Bank

\$ 2,574.04

PROFIT AND LOSS ACCOUNT

June 30, 1922—Cash on hand

\$ 2,574.04

June 30, 1922—Inventory stock on hand

12,692.47

\$15,266.51

July 1, 1921—Cash on hand

\$ 2,343.41

July 1, 1921—Inventory stock on hand

9,825.05

12,168.46

Net profit for year

\$ 3,098.05

FARM

Annual Report—Year Ending June 30, 1922

June 30, 1922—Cash on hand	\$ 1,398.29	
June 30, 1922—Inventory personal property	14,046.66	
		\$15,444.95
Present worth		
July 1, 1921—Cash on hand	\$ 972.11	
July 1, 1921—Inventory personal property	14,300.71	
		\$15,272.82
Net gain		\$ 172.13

CASH ACCOUNT

Receipts—

Cash on hand July 1, 1921.....	\$ 972.11	
Sales of milk	8,290.33	
Sales of wheat	377.93	
Sales of hogs	1,409.30	
Sales of poultry and eggs	504.30	
Sales of cattle	366.16	
Coal hauling and campus work.....	576.15	
Miscellaneous	61.09	
Interest on bank deposits	14.50	
		\$12,571.87

Expenditures—

Labor	\$ 5,805.20	
Feeds	2,373.47	
Veterinary services (\$248.50), Farm Bureau (\$15)	263.50	
Seeds	120.93	
Gasoline and oil (\$163.15), Truck repairs (\$217.40)	380.55	
Dairy supplies	163.44	
Farm supplies	95.32	
Eggs for hatching	39.00	
Blacksmithing	74.30	
Repairs	623.67	
Electric current (\$176.65), Coal (\$70.53).....	247.18	
Water (\$173.40), Ice (\$141.91)	315.31	
Team horses (\$383.50), Grain grader (\$20).....	403.50	
Compensation insurance	25.72	
Miscellaneous	242.49	
		\$11,173.58
Total		
Cash on hand	\$ 1,398.29	

FARM INVENTORY

PERSONAL PROPERTY—July 1, 1922

	1922	1921
Farm Machinery	\$ 585.00	\$ 535.50
Wagons and vehicles	825.00	833.00
Dairy equipment	410.00	401.00
Feeding equipment	260.00	270.00
Poultry equipment	75.00	72.00
Small tools	105.00	105.30
Harness	100.00	50.00
Veterinary	26.00	19.00
Fuel and oil	30.00	28.75
Feed stuffs	500.40	713.50
Miscellaneous	105.00	126.00
48 cattle (42 last year)	6,052.50	5,570.00

6 horses (4 last year)	850.00	550.00
96 hogs (113 last year)	1,798.00	2,390.00
226 poultry (430 last year)	118.50	239.00
Cash on hand	1,398.29	972.11
Crops in field	1,368.20	1,708.00
Accounts receivable	861.76	739.51
	<u>\$15,468.65</u>	<u>\$15,322.67</u>
Accounts payable (Wyandotte)	23.70	49.85
Net worth	<u>\$15,444.95</u>	<u>\$15,272.82</u>

REPORT OF SMITH-HUGHES FUND

April 1 to June 30, 1922

April 1, 1922—Balance on hand \$7,725.00

Expenditures—

June 8, 1922—Opal R. Jones	\$ 270.00	
Nancy Trompen	300.00	
June 27, 1922—Jesse H. Brill	150.00	
Harriet Z. Conard	150.00	
Frances Crewes	135.00	
Anna Croskey	135.00	
Ruth A. David	135.00	
Ella B. Dean	125.00	
Sarah L. Doubt	150.00	
Mary J. Favor	135.00	
Charles B. Hitch	150.00	
Bessie Hibarger	120.00	
Erma F. Imboden	112.50	
Harold F. James	180.00	
Emery L. Kimball	150.00	
Frances M. Manion	150.00	
Fannie S. Merwin	135.00	
Lewis B. Mull	150.00	
Ethel Oldaker	150.00	
Stewart A. Queen	180.00	
Verna Sackett	75.00	
Roy Schofield	150.00	
Owen V. Shaffer	150.00	
Florence M. Spencer	150.00	
Whitelaw R. Spurrier	180.00	
Mrs. G. E. Springer	100.00	
John A. Strong	180.00	
Eulalia Tortat	112.50	
Harvey T. White	150.00	
Della Rau	25.00	
	<u>4,435.00</u>	

June 30, 1922—Balance in bank at 3 per cent interest..... \$3,290.00

STUDENTS LOAN FUND

Year Ending June 30, 1922

Receipts—

July 1, 1921—Cash on hand	\$ 293.88
Loans repaid	2,575.00
Interest paid	118.58
From Liberty Bonds sold	449.00
From Senior and Junior classes	50.00
From the Vidette	15.00
From Jesse Black, Jr.	50.00
	<u>\$3,551.46</u>

Expenditures—Loaned to Students

March 10, 1921—Interest paid to Central Division State Teachers Association	\$ 32.00
Loans made	3,500.00
Cash on hand	19.46
	<hr/>
	\$3,551.46

Resources—

Cash on hand	\$ 19.46
Bills payable	3,485.00
	<hr/>
	\$3,504.46

Liabilities—

Due Central Division State Teachers Association.....	\$ 800.00
	<hr/>
Net value of fund.....	\$2,704.46
	<hr/>
Increased during year by gifts	\$ 564.00
Decreased—Bad note charged off.....	45.00

The Board approved the list of students recommended for graduation as set forth in the report.

The Board approved the following recommendations:

1. Alfred Wilson Philips as a substitute for Mr. George H. Howe (now on sick leave) at the rate of \$3,000 for 36 weeks.
2. Miss Laura Ellen Durkee as an additional teacher in commercial education at a salary of \$1,500 for 36 weeks.
3. Miss Leonora Anderson to succeed Miss Lydia Clark as head of the Department of Physical Education for Women at a salary of \$2,160 for 36 weeks.
4. Miss Helen Sherman to succeed Miss Marion Johnson as first assistant in the Department of Physical Education for Women at a salary of \$1,800 for 36 weeks.
5. Miss Sue Northey as instructor in the kindergarten at a salary of \$1,800 for 36 weeks.
6. Miss Katherine Carver as instructor in Latin at a salary of \$1,800 for 36 weeks.
7. Mr. Hugo Valera as half time instructor in Spanish at a salary of \$720 for 36 weeks.
8. Mrs. Edna Sluder as assistant stenographer at \$80 per month.
9. An increase in salary for Miss Vernie Corene Morris, stenographer, from \$1,350 to \$1,500 for twelve months.

When the Board came to the consideration of the proposed budget, much discussion followed. On motion the Chairman of the Board was requested to appoint a committee which should study the budgets of the Normal Schools and go before the Finance Department and represent the needs to that Department of the items in this budget. The Chairman of the Board appointed as this committee, Mr. Walker, Mrs. Wykes and Mr. Stitt. It was afterwards suggested by the maker of the motion that the Chairman and the Secretary of the Board should also be members of this committee.

It was the opinion of all that the time for the meeting was too short for a full discussion of the items presented by the Presidents of the Colleges.

The Board adjourned.

A. M. SHELTON, *Chairman.*
F. G. BLAIR, *Secretary.*

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

A. M. SHELTON, Director of Registration and Education, Springfield,
Chairman

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,
Secretary

APPOINTED MEMBERS

Term Expires :

1925

JOHN C. ALLEN, *Monmouth*
ROLAND BRIDGES, *Carbondale*
CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*
EDGAR B. STILL, *DeKalb*
MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*
ELMER T. WALKER, *Macomb*
MRS. GRACE S. WYKES, *Benton*

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL.D., L. H. D.,
Illinois State Normal University, Normal

HENRY W. SHRYOCK, Ph. B.,
Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL.D.,
Northern Illinois State Teachers' College, DeKalb

LIVINGSTON C. LORD, A. M., LL.D.,
Eastern Illinois State Teachers' College, Charleston

WALTER P. MORGAN, A. B., A. M.,
Western Illinois State Teachers' College, Macomb

MINUTES OF THE MEETING OF THE
NORMAL SCHOOL BOARD

Springfield, Illinois

APRIL 5, 1923

The Normal School Board met in the office of Director A. M. Shelton at Springfield, April 5, 1923, at 10 o'clock A. M.

Present: Messrs. Cole, Still, Walker, Allen, Capen, Mrs. Wykes and A. M. Shelton.

Absent: Bridges, Blair, Curtis and Mrs. Northam.

President Lord was absent on account of urgent business at the College. The other four presidents were present.

REPORTS OF PRESIDENTS

President Brown presented his report which was received, placed on file and is made a part of these minutes.

The report follows:

DeKalb, Illinois,
April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers' College:

I. STUDENTS.

Enrollment, Fall Quarter, 1920

	Men and Boys	Women and Girls	Total
Normal Department.....	66	269	335
Students, College Rank.....	45	241	286
Students, High School Rank.....	21	28	49
Training Department.....	232	254	486
Total of all students and pupils.....	298	523	821

Enrollment, Fall Quarter, 1921

	Men and Boys	Women and Girls	Total
Normal Department.....	32	320	402
Students, College Rank.....	57	287	344
Students, High School Rank.....	25	33	58
Training Department.....	284	289	573
Total of all students and pupils.....	366	609	975

Enrollment up to Date, 1923

	Men and Boys	Women and Girls	Total
Normal Department.....	121	415	536
Students, College Rank.....	106	385	491
Students, High School Rank.....	15	30	45
Training Department.....	255	239	494
Total of all students and pupils.....	371	639	1010

II. FACULTY.

No changes in the faculty since last report.

III. THE ORGANIZATION.

The announcement of the summer quarter and the requests coming from these announcements indicate a larger enrollment for 1923 than at any previous summer quarter. Arrangements are already made for housing a larger number of students in the homes of the city than heretofore. The dormitory has had a waiting list for many weeks and we are sure that if we had another dormitory accommodating a hundred and fifty girls that space would also be taken immediately.

IV. THE CURRICULUM.

No changes.

V. BUILDINGS AND GROUNDS.

Few changes have been made in any of the buildings since the last report except those of an emergency character. Various repairs have been made in the boiler room which have made the heating plant more effective than heretofore. The Chief of the Water Survey has reported that it isn't wise nor profitable to install a pump in our old 90-foot well, but that it may be profitable to install a water softener in order to get rid of the boiler scale and in consequence reduce the amount of heat in making steam. Our coal supply is satisfactory.

VI. AUXILIARY ENTERPRISES.

No report.

VII. STUDENT LIFE.

There will be graduated this year two hundred and thirty students, the largest number ever graduated from this institution in a single year. Twenty of this number are young men. The prospect for the return of the great majority of the young men who are undergraduates, is good.

VIII. MISCELLANEOUS.

Authorization of the employment of the summer-school faculty for the remainder of this biennium at the same salaries which they now receive and in aggregate within the appropriations for salaries and wages. Also, the authorization of the employment of the faculty for the summer school beginning at the close of the biennium and ending August 25, salaries to be at the same rate as now paid. The whole of the summer school quarter begins June 4 and ends twelve weeks later, August 25.

IX. SUMMARY.

Subjects for action by this Board: Approval of summer school employment as requested in paragraph VIII; the approval by this Board of the action taken in the abolishment of the position of Superintendent of Buildings and its merger with the position of Superintendent of Grounds, in keeping with the action of the budget committee preserving economy and uniformity in all of the state colleges.

Respectfully submitted,

J. STANLEY BROWN, *President.*

The matter of superintendent of buildings and superintendent of grounds was discussed at some length. Moved and seconded that the recommendation of President Brown following the suggestion of the Budget Committee of this Board, that the office of Superintendent of Buildings and Superintendent of Grounds be combined into one and that we drop the position of Superintendent of Buildings. This action conforms to the practice in the other four Normal Schools and releases \$2,400 per year to be used in faculty expenditures. All this action after due investigation.

The secretary was then instructed to write Representative Devine the action of the Board on this matter and that a copy be sent to Representative Byers.

President Morgan presented his report, which was received, placed on file and is made a part of these minutes. The report follows:

Macomb, Illinois,
April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers' College:

I. STUDENTS

1. Attendance.

WINTER QUARTERS

	1922-1923			1921-1922		
	Men and Boys	Women and Girls	Total	Men and Boys	Women and Girls	Total
College Department—						
Students of College Rank.....	94	265	359	34	170	204
Students below College Rank.....	44	55	99	53	78	131
Total.....	138	320	458	87	248	335
Training Department—						
Students in High School.....	57	88	145	44	84	128
Pupils in Elementary School.....	77	103	180	80	92	172
Total.....	134	191	325	124	176	300
Non-Residents—						
Extension Students.....	89	542	631	118	611	729
Grand Total of all Students.....	361	1053	1414	329	1035	1364

2. Nothing to report.

3. The enrollment of students of college rank for the winter term of this school year shows an increase over last of 76 per cent. The total enrollment in what is called the college department this winter shows a gain of almost 37 per cent over last winter.

The extension department shows a falling off over last year. This is not because there is less interest in that work than formerly, but it is because there was such a demand for the regular members of the faculty because of the increased residence enrollment that they were not asked to take extension classes on Saturday. Several requests for extension centers had to be refused because no one was available to teach them.

4. (a) The following is a list of students recommended for graduation June 7, 1923:

TWO-YEAR COURSE

Anderson, Mary	Hopkins, Ruth Ann
Bader, Christine E.	Landis, Mianna L.
Barnes, Edna J.	Main, George O.
Bennett, Ruth M.	Mead, Mildred
Bostick, Harry F.	McCoy, C. A.
Burnett, Leala Louise	McCullough, Mable C.
Clark, Mary Ruth	Nestrick, Mary Alice
Coffman, Edna	Russell, Floyd Thorton
DeWitt, Felicite Kathryn	Russell, Flora Ermine
Dillon, Mary Louise	Spurgeon, Ardis
Early, Kathryn	Streeter, Ruth
Easum, Margaret	Sturtz, Ruby K.
Ferguson, Helen Conndon	Sweeney, Alice Marie
Flaherty, Mary Catherine	Sykes, Mary E.
Francis, Lola E.	Thomas, Dorothy
Fuhr, Eleanor R.	Thompson, Helen M.
Gaddis, Lucille	Threw, Jennie E.
Greer, Frederica Maude	Tumey, Margaret Lucille
Hainline, Marion	Wiegman, Frieda
Hainline, Vernon	Wolford, Rhoda Anderson
Hall, Calvin S.	Jones, Edith M.

DEGREE COURSE

Austin, Estellene	Morey, Sarah Jane
Clem, Alfred Moore	Vawter, Gladys
Jones, Ruth Lillian	Wear, Zelma D.

SPECIAL COURSES

Anderson, Mary—Music
 Bostick, Harry F.—Mathematics and Physical Science
 Clark, Mary Ruth—Mathematics and Physical Science
 Early, Kathryn—Music and Drawing
 Easum, Margaret—History and English
 Threw, Jennie E.—Commercial Education

b. The following is a list of students recommended for graduation
 July 20, 1923:

TWO YEAR COURSE

Bickers, Minnie M.	McGinnis, Lucia
Black, Lelah	Moore, Vera Alverda
Calhoun, Marjorie	Myers, Flossie L.
Dittmer, Oscar L.	Nankivel, Vey
Fuhr, Hattie May	Paulus, Clarence V.
Hughs, Mary Lucile	Rockwood, Pearle
Keller, Genevieve	Runkle, Carl L.
Laughlin, Mildred Kathryn	Sutherland, Humia Louise
Lynch, Ruth Elizabeth	Turnbull, Kathryn L.
McBrien, Mildred	White, Otto Windsor
McGaughey, Florence	Williams, Helen

DEGREE COURSE

Brown, Ivan C.	McDonough, Louise
Fox, Charles V.	Malcomson, Richard O.
Ginnings, Cora	Motter, Vera Graham
Hesh, Claude J.	Purdum, Gladys F.
Lemmer, Theodore	Voss, Hattie F.

SPECIAL COURSES

Brown, Ivan C.—Mathematics and Physical Science
 Calhoun, Marjorie—Physical Education
 Dittmer, Oscar L.—History
 Fuhr, Hattie May—Primary
 Ginnings, Cora—Primary

Malcomson, Richard O.—Science
 McDonough, Louise—Physical Education
 McGaughey, Florence—Library Economy
 McGaughey, Florence—History and English
 Turnbull, Kathryn L.—English
 Voss, Hattie F.—Commercial Education
 White, Otto Windsor—Manual Training

c. The following is a list of students recommended for graduation August 30, 1923:

TWO YEAR COURSE

Osborn, Fern Marie	Hoyle, Orville G.
Parrotte, John H.	Thomas, Elizabeth Hollis
Purlee, L. Dare	Whitesell, Dena
Schaefer, Mercedes H.	Zern, Thelma G.
Snyder, Faye H.	Wright, Elvan

DEGREE COURSE

Arnett, Madeline	McCoy, C. A.
Crawford, Helen Frances	Sallee, Roy M.
Hill, Eva Elizabeth	

SPECIAL COURSES

Hoyle, Orville G.—Manual Training
 Snyder, Faye H.—Mathematics and Physical Science
 Sutherland, Humia Louise—Drawing and Design
 Whitesell, Dena—Physical Education
 Wright, Elvan—Physical Education

Note: It is to be noted that since degrees have been granted by this institution they have been awarded as follows: 1917-18, one; 1918-19, two; 1919-20, two; 1920-21, eight; 1921-22, fourteen. For the present year 1922-23, twenty-one are already on the list who expect to receive their degrees.

II. THE FACULTY.

1. There have been no resignations.
2. No new appointments are recommended at this time.
3. Changes in salaries should be made such as will bring the salaries at Western up to the same general level of salaries as are paid in the other schools.
4. More help is needed. When the Fall Term opened twenty-seven classes had registrations exceeding 30 in number. Ten of these classes exceeded 50 in number. Six of them exceeded 60 in each class. One class had 80 students; one class had 81 students, and one class had 93 students in it.

When the present spring term opened on March 12th twenty-nine classes exceeded enrollments of 30 students each. Ten of these classes each had 50 students or more while one of them had an enrollment of 80 students.

5. Recommended Salary Schedule for First Summer Term, 1923.

POSITION	NAME	SALARY FOR SIX WEEKS
Professor, English.....	S. B. Hursh.....	\$590.00
Professor, Education and Dean of Women.....	Caroline Grote.....	510.00
Professor, Education.....	R. R. Simpkins.....	590.00
Professor, Manual Training.....	Wayne Wetzel.....	425.00
Professor, Education.....	E. E. Van Cleve.....	515.00
Professor, Education.....	D. P. Hollis.....	515.00
Professor, Mathematics.....	R. M. Ginnings.....	515.00
Professor, Geography.....	Herbert Bassett.....	515.00
Professor, Biology.....	H. D. Waggoner.....	527.50
Professor, Physics and Chemistry.....	F. H. Currans.....	527.50
Professor, History.....	W. L. Schuppert.....	515.00
Professor, Agriculture.....	W. A. Cleveland.....	425.00
Professor, Physical Education (Men).....	H. G. Hawkes.....	340.00
Professor, Commercial Subjects.....	D. C. Beighey.....	425.00
Assistant Professor, Music.....	Theresa Wild.....	375.00
Assistant Professor, Physical Education.....	Ruth Glassow.....	375.00
Assistant Professor, French.....	Blenda Olson.....	375.00
Assistant Professor, Latin.....	J. C. Burns.....	375.00
Assistant Professor, Drawing.....	Jessie Buckner.....	375.00

Assistant Professor, Home Economics.....	Eva Colby.....	375.00
Assistant Professor, English.....	Mabel Corbin.....	375.00
Assistant Professor, English.....	Pearl LeCompte.....	375.00
Assistant Professor, Mathematics.....	E. F. Roberts.....	375.00
Assistant Professor, History.....	H. C. Seal.....	375.00
Assistant Professor, Physics and Chemistry.....	W. H. Eller.....	375.00
Assistant Professor, Education.....	Ray M. Simpson.....	375.00
Assistant Professor, Geography.....	Cora M. Hamilton.....	350.00
Instructor, Manual Training.....	Gerald Pugh.....	225.00
Instructor, Drawing.....	Alberta Strome.....	250.00
Instructor, Home Economics.....	Sophia Reed.....	225.00
Instructor, Music.....	Karl Crilly.....	225.00
Instructor, Physical Training.....	Grace Bowen.....	225.00
Instructor, Music.....	Nelle Orwig.....	225.00
Instructor, Chemistry and Physics.....	Glenn Morris.....	125.00
Instructor, Chemistry.....	Wilbur Greer.....	125.00
Instructor, Biology.....	Roy M. Sallee.....	125.00
Training Teacher.....	Edith Bell.....	315.00
Training Teacher.....	Lois Browne.....	315.00
Training Teacher.....	Katherine Thompson.....	315.00
Training Teacher.....	Myrtle Duncan.....	300.00
Training Teacher.....	Mary Bennett.....	225.00
Training Teacher.....	Bessie Cooper.....	315.00
Training Teacher.....	Ethel Ray.....	225.00
Training Teacher.....	Lola Hughes.....	300.00
Training Teachers (Assistants).....		160.00
Librarian.....	Fanny R. Jackson.....	325.00
Assistant Librarian.....	Isabelle Grant.....	120.00
Assistant Librarian.....	Florence McGaughey.....	60.00
Total.....		\$16,510.00

Of this amount \$5,630.02 is to be paid out of the Summer School Salaries for this biennium.

III. THE ORGANIZATION

1, 2, 3, and 4. Nothing to report.

5. School Calendar for School Year 1923-24.

Fall term opens September 10, 1923. It closes November 28, 1923.

Winter term opens December 3, 1923. It closes March 7, 1924.

Spring term opens March 10, 1924. It closes June 5, 1924.

Mid-Spring term opens April 28, 1924. It closes July 18, 1924.

First Summer term opens June 9, 1924. It closes July 18, 1924.

Second Summer term opens July 18, 1924. It closes August 28, 1924.

Thanksgiving vacation November 29 and 30, 1923.

Christmas vacation December 22, 1923, till January 7, 1924.

Spring vacation April 19 till April 27, 1924.

IV. THE CURRICULUM

Nothing to report.

V. BUILDINGS AND GROUNDS

1. A new heating plant is indispensable and a new gymnasium is badly needed.

VI. AUXILIARY ENTERPRISES

1. Monroe Hall.

Quarter ending December 31, 1922.

		Receipts	
Balance, last report.....		\$7,209.40	
Room rent		1,330.50	
Board		4,877.95	
Miscellaneous		115.25	\$13,533.10
		<hr/>	
		Expenditures	
Salaries and Wages.....		\$1,131.75	
Food Supplies		3,147.25	
Heat		486.40	
Water		153.60	
Electricity		198.31	
Gas		96.00	
Miscellaneous		463.05	4,544.61
		<hr/>	
Balance on hand Jan. 1, 1923.....			\$ 7,856.74

SUMMARY AND EXPLANATION

Cash balance at beginning of quarter.....	\$7,209.40	
Inventory goods beginning of quarter.....	1,683.34	\$ 8,892.74
Bills and orders outstanding.....		139.00
Unencumbered balance		\$8,753.74
Cash balance at close of quarter.....	\$7,856.74	
Inventory goods close of quarter.....	2,425.25	\$10,281.99
Bills and orders outstanding.....		598.00
Unencumbered balance		\$9,683.99
Gain		\$ 930.25
2. Cafeteria.		
Quarter ending December 31, 1922.		
Total receipts from Oct. 1st to Dec. 31st.....	\$1,248.60	
Balance on hand beginning of quarter.....	454.71	\$1,703.31
Disbursements		\$1,700.20
Cash balance		3.11
Inventory of goods Dec. 31, 1922.....		1,087.76
Total assets		\$1,090.87
Bills outstanding		174.80
Unencumbered balance		\$ 916.07

SUMMARY

Cash balance beginning of quarter.....	\$ 454.71	
Inventory of goods	577.71	\$ 1,032.42
Bills outstanding	\$ 0.00	0.00
Unencumbered balance		\$ 1,032.42
Cash balance end of quarter	\$ 3.11	
Inventory of goods	1,087.76	\$ 1,090.87
Bills outstanding		\$ 174.80
Unencumbered balance		\$ 916.07
Loss		\$ 116.35

VII. STUDENT LIFE—No report.

VIII. MISCELLANEOUS.

1. Some doubt has arisen as to whether the name of the degree conferred by the Teachers Colleges is the best. Some material is in hand which can be presented if desired.

IX. SUMMARY.

1. The graduating lists should be approved subject to revision by the faculty.

2. It would be helpful if this board would go on record with respect to additional money for salaries including extra teachers.

3. The summer schedule of salaries should be approved.

4. The calendar should be approved.

5. Some action is requested as to the degree or degrees which should be granted.

Respectfully submitted,

W. P. MORGAN, *President.*

The graduating lists were approved subject to revision by the faculty. The summer schedule of salaries was approved; also the calendar. Mr. Morgan requested that some action be taken as to the name of the degree or degrees which should be conferred by the Teachers' Colleges. On motion the Chairman took an executive vote for a degree uniform for the five schools. It was unanimously carried that the degree of Bachelor of Education be conferred by the five normal schools.

President Shryock gave an oral report on the attendance at his college showing considerable increase in the different branches.

President Felmley presented his plans for the Summer School, giving the following names and salaries of teachers employed:

1923		
MID-SPRING TERM—ADDITIONAL INSTRUCTORS		
Kulp, Mathilda G.....	English.....	\$300.00
Goodwin, Freeman.....	Physical Science.....	270.00
Imboden, Erma Frances.....	History.....	270.00
FIRST SUMMER TERM—REGULAR FACULTY MEMBERS		
Barber, Frederick Delos.....	Physics.....	480.00
Barger, Thomas Morse.....	Physics.....	360.00
Bone, Hugh Alvin.....	Community Problems.....	510.00
Buzzard, Robert Guy.....	Geography.....	480.00
Cavins, Elmer Warren.....	Phonics.....	330.00
Dragoo, Alva William.....	Manual Training.....	330.00
Hollowell, Arthur J.....	Chemistry.....	300.00
Hudelson, Clyde.....	Agriculture.....	390.00
Lancaster, Thomas Jesse.....	Mensuration.....	330.00
Linkins, Ralph Harlan.....	Biology.....	450.00
Manchester, Orson Leroy.....	(Dean) Economics.....	600.00
Newell, Adnah Clifton.....	Manual Training.....	510.00
Peterson, Harvey Andrew.....	Psychology.....	480.00
Philips, Alfred W.....	Mathematics.....	480.00
Russell, Henry Harrison.....	Gymnastics.....	330.00
Schroeder, Herman Henry.....	Education.....	540.00
Sorenson, Fred Sophus.....	Reading Method.....	390.00
Staker, Moses Roy.....	Psychology.....	360.00
Turner, Edwin Arthur.....	General Method.....	600.00
Varela, Hugo.....	Spanish.....	240.00
Westhoff, Frank William.....	Music.....	480.00
Williams, Arthur Rowland.....	Commerce.....	480.00
Andersen, Leonora.....	Physical Education.....	360.00
Atkin, Edith Irene.....	Mathematics.....	330.00
Barton, Olive Lillian.....	Dean of Women.....	360.00
Blake, Anna.....	Physiology.....	300.00
Carver, Katherine.....	Latin and History.....	300.00
Cleary, Ruth M.....	Shorthand.....	300.00
Colby, June Rose.....	Literature.....	510.00
Cooper, Annette Bell.....	Millinery.....	300.00
Cromer, Cecelia.....	Art and Design.....	330.00
Dexheimer, Lora May.....	Intermediate Language.....	300.00
Dillon, Jessie May.....	Practice Teaching.....	300.00
Dreizler, Sara Bernita.....	Head of Fell Hall.....	142.50
Ela, Clarissa Elizabeth.....	Drawing.....	300.00
Eyestone, Lura Mary.....	First and Second Primary.....	330.00
Finkelstein, Ruth R.....	French.....	285.00
Hamilton, Alma Mary.....	Grammar.....	330.00
Hayden, Anna Wezette.....	First Primary.....	300.00
Northey, Sue.....	Story Telling.....	300.00
Patterson, Alice Jean.....	Ag. Nat. Study.....	330.00
Rambo, Jessie E.....	Home Economics.....	435.00
Reich, Mary E.....	Botany.....	300.00
Ropes, Alice H.....	Music.....	270.00
Simpson, Ruth Virginia.....	Dressmaking.....	360.00
Stephens, Gertrude E.....	History.....	300.00
Thorne, Christine.....	5A.....	300.00
Tyler, Grace C.....	Rhetoric.....	300.00
Wendling, Elsie.....	7A.....	300.00
Pricer, Mrs. Laura.....	Grammar.....	300.00
FIRST SUMMER TERM—ADDITIONAL INSTRUCTORS		
Bowyer, Lewis Herbert.....	Mathematics.....	280.00
Brill, Jesse Hugo.....	Teaching Process.....	300.00
Gehlmann, John.....	Grammar 31.....	360.00
Goodwin, Greeman.....	Physical Science.....	270.00
Hacker, Linder W.....	Country School Teacher.....	300.00
Hanna, LeRoy Wayne.....	Education.....	400.00
Hitch, Charles Bruce.....	Zoology 31.....	300.00
Hudgins, Bert.....	Geography.....	360.00
Kimball, Emery L.....	History and Civics.....	300.00
Moore, Thomas O.....	Geometry and Algebra.....	300.00
Mounce, George.....	Chemistry.....	300.00

Mull, Lewis Benjamin.....	Chemistry.....	300.00
Ragland, Lewis W.....	Education.....	330.00
Ratliffe, Samuel Caleb.....	Economics and Sociology.....	360.00
Spires, Roy L.....	History.....	240.00
Stevens, Earl Grover.....	Elementary Ed. Arith.....	300.00
Warner, Isaac Newton.....	Mathematics.....	420.00
Weeks, Oliver Douglas.....	History.....	330.00
Benson, Edna G.....	Art.....	315.00
Bone, Maurine.....	Physical Education.....	270.00
Bressie, Ramona.....	Lit. Types, Eng. Poetry.....	270.00
Byrnes, Marie Josephine.....	Phonics, Reading.....	300.00
Conard, Harriet Zoe.....	Reading.....	300.00
Cremeans, Lola.....	Foods.....	270.00
Crewes, Frances.....	Algebra.....	270.00
Crompton, Mabel.....	Geography.....	270.00
David, Ruth Anna.....	Mathematics.....	270.00
Favor, Mary Jeannette.....	Typewriting.....	300.00
Imboden, Erma Frances.....	Education.....	270.00
Eyman, Mrs. Fluvia H.....	Primary Handwork.....	300.00
Law, Litta M.....	Garmentmaking.....	300.00
Merwin, Mrs. Fannie Spaits.....	Country School Teaching.....	270.00
Oldaker, Ethel M.....	Penmanship.....	287.50
Peltier, Olive.....	Art.....	300.00
Rogers, Dorothy D.....	Physical Education.....	300.00
Ross, Lula Mae.....	Com. Civ. and History.....	300.00
Springer, Fern Kauffman, Mrs.....	Garmentmaking.....	300.00
Tortat, Eulalia.....	Geography.....	255.00

SECOND SUMMER TERM—REGULAR FACULTY MEMBERS

Barton, Olive Lillian.....	Dean of Women.....	300.00
Beyer, William A. L.....	History.....	540.00
Benjamin, Paul K.....	Physics, Farm Management.....	330.00
Bone, Hugh Alvin.....	Country School Management.....	360.00
Dragoo, Alva William.....	Manual Training.....	330.00
Harper, Anna Belle.....	Primary Observation.....	300.00
Hollowell, Arthur James.....	Chemistry.....	300.00
Holmes, Manfred J.....	History of Education.....	540.00
Linkins, Ralph Harlan.....	Zoology.....	330.00
Peterson, Harvey Andrew.....	Psychology.....	360.00
Pringle, Ralph W.....	Geometry.....	540.00
Russell, Henry Harrison.....	Geography.....	330.00
Staker, Moses Roy.....	General Method.....	330.00

SECOND SUMMER TERM—ADDITIONAL INSTRUCTORS

Berkhan, Mary Alma.....	Dress Design.....	300.00 ⁰
Brill, Jesse Hugo.....	Teaching Process.....	300.00 ⁰
Crompton, Mabel.....	Geography.....	270.00 ⁰
Gillette, Esther.....	Physical Education.....	300.00 ⁰
Gleason, Martin Francis.....	Art.....	330.00 ⁰
Hibarger, Bessie.....	Country School Teaching.....	135.00 ⁰
Hudgins, Bert.....	Geography.....	360.00 ⁰
Hunt, Martha.....	Fell Hall, Mathematics.....	135.00 ⁰
Kimball, Emery L.....	History.....	300.00 ⁰
Long, Harvey Lawrence.....	Botany, Physiology.....	300.00 ⁰
Martin, Mayme Charlotte.....	Penmanship.....	60.00 ⁰
More, Grace VanDyke.....	Music.....	330.00 ⁰
O'Brien, Edward Larue.....	Physics.....	360.00 ⁰
Palmer, G. M.....	Shakespeare.....	360.00 ⁰
Porter, Charley Lyman.....	Botany.....	300.00 ⁰
Ratliffe, Samuel Caleb.....	Economics.....	360.00 ⁰
Selsam, Beulah.....	Shorthand and Typing.....	330.00 ⁰
Smith, Carl Weems.....	History.....	225.00 ⁰
Stephens, Laura Louise.....	Reading and Expression.....	300.00 ⁰
Thompson, James E.....	English Poetry.....	300.00 ⁰
Trant, James B.....	Economics.....	360.00 ⁰
Warner, Isaac Newton.....	Arithmetic Method.....	420.00 ⁰
Youngquist, Livia.....	Phonics.....	300.00 ⁰
Zolman, Carrie P.....	Grammar.....	300.00 ⁰

Respectfully submitted,

DAVID FELMLEY, *President.*

He recommended that Arthur James Hollowell be appointed to take the place of J. A. Hall, resigned, in the division of Chemistry, at a salary of \$300. The appointment was approved. Mr. Felmley asked that he be permitted to expend the amount of \$840 for three additional instructors for the mid-spring term to be paid from the Smith-Hughes fund now on hand. Upon motion, such permission was given.

The report from Doctor Lord was submitted. The report follows:

Charleston, Illinois,
April 5, 1923.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers' College:

List of candidates recommended for graduation in 1923 provided they complete the required work by the end of the summer term, 1923.

I. SENIOR COLLEGE

Clabaugh, Charles Wesley	Olmsted, Lois
Forster, Arthur Cecil	Sutton, Florence
Lytle, Mary Catherine	Whalen, Mary Mandaina Frances

Men	2
Women	4
	—
Total	6

II. JUNIOR COLLEGE

Abraham, Crystal Lorraine	Isenburg, Thelma Pearl
Adams, Mrs. Dolores Easton	Jordan, Dorothy June
Alcorn, Omar Dale	Karnes, Gertrude Elizabeth
Armstrong, Leila Mae	Leggitt, Dorothy
Ashbrook, William Donald (Manual Arts)	Leseman, Genevieve (Home Economics)
Baird, Hortense	Markwell, Bertha Grace
Barker, Helen Marguerite (Art)	McCabe, Mrs. Lois Davis
Barrick, Luther Oliver	McCall, Sarah Disa (Home Economics)
Beam, Rhea Helen	McCallister, Fern
Boyer, Ralph Byron (Manual Arts)	Means, LaRetta Louise
Brewer, James Paul (Manual Arts)	Mercer, Margaret Louise
Burgener, Selina Augusta	Meyer, Flora Mary
Champion, Ruth	Mitchell, Paulina May
Clabaugh, Ralph Easton	Montgomery, Hazel Margaret
Conner, Mildred Maudline (Home Economics)	Muchmore, Maurice Leo (Manual Arts)
Coyle, Dale Dudley	O'Hair, DeVona Rebecca (Art)
Creamer, William James (Manual Arts)	Pierce, Dorothy Juanita
Cronin, Helen Marie	Pierce, Ruth Arena
Crouse, Luke (Agriculture)	Riechmann, Curelia Amanda
Crowe, John Albert	Ring, Louise Glenn
Delano, Marguerite May	Rippey, Opel Margaret
Dunlap, Myrtle Nellie	Seitz, Sara Isabel
Fleming, Lillis Janette	Sharkey, Gertrude Josephine
Fox, Emily Jane	Sharkey, Mary Louise
Fox, Marjorie McFarland	Shield, Virginia Blanche
Garrison, Erma Zelda	Snyder, John Harold
Garrison, Mary Irene	Spaugh, Bitha
Gish, Neva Nadine	Spurlin, Charlotte Ellen
Gobert, Irl Russell	Squires, Ruth Lee
Goetschius, Leone Leotis	Stapp, Helen Isobel
Gordon, Pauline	Steel, Wade Alexander
Greathouse, Forrest Glensworth (Manual Arts)	Stewart, Martha Marie
Harman, Blanche Irene (Home Economics)	Sublette, Clifford Harold
Harris, Nellie Juanita	Temples, Sarilda Irene
	Trager, Gertrude Susanna (Home Economics)

Hartmann, Rosa Elizabeth	Tyrrell, Edna Blanche
Hawkins, George Edmon	Warner, Elmer Errott
Hayes, Amelia Helen	Watson, Bernece Echo
Henry, Willa Mae (Home Economics)	Webb, Lina
Hoffman, Clara Catherine	Wessel, Amanda Anna
Icenogle, Daisy Irene	Whitemore, Harold Humphrey

Men	19
Women	62
Total	81

III. HIGH SCHOOL

Andres, Ruth Bernadine	Kelly, Alice Elizabeth
Barnes, Jennie Vera	Kelly, Emma Chenault
Bell, Geneva	Kepner, Paul Howard
Bisson, Barbara	Kerr, Rhoda Elizabeth
Blair, Dorothy Myrtle	Lynch, Margaret Ellen
Boyer, Mary Esther	Osborn, Hugh
Coleman, Georgiana LaVera	Rennels, John Harold
Coon, Ella Margaret	Richards, Winfield Scott
Defenbaugh, Marjorie Dean	Shafer, Helen LaVerne
Fasig, Lelia Bernice	Sharp, Ruby Josephine
Fawley, Ruth Eldora	Shoemaker, Robert Wells
Funkhouser, Orval Wendell	Spurlin, Charlotte Ellen
Hackett, Dorothy Irene	Tittle, Beulah Edith
Hall, Paul Stephen	Waters, Lois Fern
Harlan, Leon Sylvester	Woodburn, Lowell Norviel

Men	9
Women	21
Total	30

THE COLLEGE CALENDAR, 1923-1924

FALL TERM, 1923 (TWELVE WEEKS)

Monday, September 10, 1923.....Registration
8:00-12:00 A. M., 1:30-5:00 P. M.

Saturday, November 17.....Homecoming

Friday, November 30, 12:10 Noon.....Fall Term Closes

Note: There will be regular school work on Monday, November 26, and the work of the term will be complete at 12:10 noon, on Wednesday, November 28.

WINTER TERM, 1923-1924 (TWELVE WEEKS)

Monday, December 3.....Registration
8:00-12:00 A. M., 1:30-5:00 P. M.

Friday, December 21, 12:10 Noon }
Wednesday, January 2, 7:30 A. M. }.....Holiday Recess

Thursday, March 6, 12:10 Noon.....Winter Term Closes

SPRING TERM, 1924 (TWELVE WEEKS)

Monday, March 10, 1924.....Registration
8:00-12:00 A. M., 1:30-5:00 P. M.

Thursday, April 17, 12:10 Noon }
Thursday, April 24, 7:30 A. M. }.....Easter Recess

Monday, April 28, 11:00 A. M.....Mid-Spring Term Registration

Thursday, June 5-Saturday, June 7.....Twenty-fifth Anniversary Celebration

Friday, June 6.....Alumni Day

Saturday, June 7, 12:10 Noon.....Spring Term closes

SUMMER TERM, 1924 (TWELVE WEEKS)

First Half Term (Six Weeks)

Monday, June 16, 1924Registration

8:00-12:00 A. M., 1:30-5:00 P. M.

Friday, July 25, 12:10 Noon.....First Half Term closes

Second Half Term (Six Weeks)

Monday, July 28, 10:00 A. M.....Registration

Saturday, August 30, 12:10 Noon.....Second Half Term closes

Note: In the second half term there will be regular work on Mondays as well as on Saturdays, in order to complete the six weeks' work before September 1.

FALL TERM, 1924-1925

Monday, September 15, 1924.....Registration

Respectfully submitted,

L. C. LORD, *President.*

The graduating lists were approved subject to revision by the faculty. Calendar approved.

Mr. Cole suggested that steps be taken toward organizing the Board into committees. On motion this matter was referred to a committee of five of which the chairman of the Board shall be a member. The Chairman appointed Messrs. Walker, Allen, Cole and Still. It was decided this Committee would meet in Chicago Monday, April 23, 1923.

The Board adjourned to meet at Director A. M. Shelton's Chicago office, Room 1202, 130 N. Wells St., Monday, May 7, 1923.

A. M. SHELTON, Chairman.

F. G. BLAIR, Secretary

