

6-30-1955

1954-1955 Annual Report of the Board of Trustees of Southern Illinois University

Southern Illinois University Board of Trustees

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ANNUAL REPORT
of the
BOARD of TRUSTEES
of
Southern Illinois University

For the Year Ending June 30, 1955



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LETTER OF TRANSMITTAL

Carbondale, Illinois
June 30, 1955

Honorable William G. Stratton
Governor of Illinois

Sir:

We have the honor to submit to you herewith, in compliance with the law, the sixth annual report of the Board of Trustees of Southern Illinois University, for the fiscal year July 1, 1954, to June 30, 1955.

Respectfully yours,
Melvin C. Lockard,
Secretary

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BOARD OF TRUSTEES

MEMBERS

Mrs. Stella Collins ----- 1008 East Oak, West Frankfort
 Mr. Kenneth L. Davis ----- Box 357, Harrisburg
 Mr. Harold R. Fischer ----- 2725 Madison, Granite City
 Mr. Robert L. Kern ----- Belleville News-Democrat, Belleville
 Mr. Melvin C. Lockard ----- First National Bank, Cobden
 Mr. Lindell W. Sturgis ----- City National Bank, Metropolis
 Mr. John Page Wham ----- 212 East Broadway, Centralia
 Mr. Vernon L. Nickell ----- Springfield
 State Superintendent of Public Instruction

OFFICERS

John Page Wham, Chairman ----- Centralia
 Lindell W. Sturgis, Vice Chairman ----- Metropolis
 Melvin C. Lockard, Secretary ----- Cobden
 Edward V. Miles, Jr., Treasurer ----- Carbondale

EXECUTIVE COMMITTEE

John Page Wham Kenneth L. Davis Lindell W. Sturgis

MEETING OF THE BOARD OF TRUSTEES
of
SOUTHERN ILLINOIS UNIVERSITY

JULY 8, 1954



The July meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Thursday, July 8, 1954, beginning at 9:30 a. m.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Harold R. Fischer, Vernon L. Nickell; Mr. Sturgis and Mr. Kern were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, Mr. Robert W. Haring and Mr. William Herbert, reporters from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on May 27, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Melvin C. Lockard, these minutes were approved as presented.

On motion of Mrs. Stella Collins, seconded by Harold R. Fischer, the following resolution was adopted:

RESOLUTION

WHEREAS, Lieutenant Colonel Oliver K. Halderson has been associated with Southern Illinois University's Air Force R.O.T.C. unit since its inception; and,

WHEREAS, he has served as its first Professor of Air Science and Tactics, and has rapidly and effectively organized the staff, the instruction program, and the physical facilities of the unit; and,

WHEREAS, he has demanded and received the highest standards of performance from both staff and students, with the result that both the University faculty and the community have not merely accepted the Air Force R.O.T.C. program, but have enthusiastically endorsed it as a valuable addition to the curriculum; and,

WHEREAS, the fine tone maintained by the unit under Colonel Halderson has improved student morale and added to the social stature of the campus, broadening the perspective of our students by the emphasis of the program on American ideals and on world political geography; and,

WHEREAS, Colonel Halderson is now finishing his tour of duty at Southern Illinois University,

NOW, THEREFORE, BE IT RESOLVED By the Board of Trustees, in regular meeting assembled, that its appreciation of Colonel Halderson's activities as an organizer, an administrator, an educator, and a gentleman be placed in the record, and that copies of this resolution be sent to Colonel Halderson, to his superior officers, and to the University faculty.

Done in Carbondale, Illinois, this 8th day of July, 1954.

Chairman

Secretary

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board:

(A) Honorary Degrees for August, 1954, Commencement

In accordance with notices previously sent to the members of the Board, we recommend that at the August 13, 1954, commencement ceremonies the honorary degree of Doctor of Laws be awarded to Lieutenant General Robert W. Harper, Commanding General, U. S. Air Training Command, Scott Air Force Base.

Robert Wells Harper was born November 7, 1900, at Seattle, Washington. He was graduated from the United States Military Academy, 1924; Air Corps Advanced Flying School, 1926; Air Corps Tactical School and Chemical Warfare School, Field Officers Course, 1937; and Command and General Staff School, 1938. Commissioned Second Lieutenant in 1924, he advanced through the grades to Lieutenant General, United States Air Force. He served as Commanding General of the Air University and Air Transport Command, and at the time of his retirement on July 1, 1954, was Commanding General, United States Air Training Command, Scott Air Force Base. General Harper has followed with close interest the AF ROTC Detachment at Southern since its establishment in 1951. The honor group in the Arnold

Air Soicety was named the "Harper Squadron" in his honor. Recently the 80 men in this squadron were the General's guests for an airlift to Scott Air Force Base for a tour of the Base and a dinner.

We also recommend that the honorary degree of Doctor of Science be awarded to Dr. M. M. Leighton, Chief of the Illinois Geological Survey. It was originally proposed to award the Doctor of Laws degree to Dr. Leighton, but the Faculty Committee on Honorary Degrees feels that since Dr. Leighton is a distinguished scientist the Doctor of Science degree would be more appropriate.

Morris Morgan Leighton was born near Wellman, Iowa, on August 4, 1887. He received the Bachelor of Arts degree from the University of Iowa, 1912; the Master of Science degree, 1913; and the Doctor's degree from the University of Chicago, 1916. Dr. Leighton has taught geology in six universities; he has served as geologist with the Washington Geological Survey and the Illinois Geological Survey; he is the author of many books and articles of importance, and has been honored by numerous scientific societies. He has come to be regarded as one of the genuinely outstanding scientists in the nation. Since 1923, Dr. Leighton has served as Chief of the Illinois Geological Survey, and his effective administration has made it a model of its kind. Dr. Leighton retired on July 1, 1954, to continue his scientific research.

These recommendations have been initiated by the Faculty Committee on Honorary Degrees and have the endorsement of the Administration.

On motion of Kenneth L. Davis, the Board unanimously approved the awarding of honorary degrees as recommended.

(B) Report on Regulation Concerning Outside Employment

At the November 5, 1953, meeting of the Board of Trustees the policy concerning the reporting of outside employment by staff members of the University, as set forth in Part IV, Article V, Section 7 of the By-Laws and Statutes of the Board of Trustees, was discussed. Subsequently, Dr. Earl W. Anderson of Ohio State University, in consultation with Dr. Arthur J. Klein, who made the first draft of the Statutes, prepared a report on this policy, which is herewith presented for consideration.

If the Board so desires, the interpretations of procedures which Dr. Anderson has proposed for publication will be issued with any additions or revisions approved by the Board, or possibly the Board would wish to give the appropriate faculty body an opportunity to react to the report.

A copy of Dr. Anderson's report was distributed to each member of the Board, and a copy placed on file with the Secretary of the Board.

Vernon L. Nickell moved to set over consideration of the Report on Regulation Concerning Outside Employment until the next regular meeting of the Board of Trustees. The motion was seconded by Kenneth L. Davis, and was carried by a unanimous vote.

**(C) Report of Contracts and Purchase Orders
Awarded During the Month of May, 1954, Amounting to Less
Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of May, 1954, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$22,234.79.

(D) **Report of Contracts and Purchase Orders
Awarded During the Month of May, 1954,
Amounting to \$1,000.00 or Over**

The Board received the following report:

A. Chargeable Against Operating Funds

Order or Contract Number	Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
4042	Executive Committee	Vogler Motor Company Carbondale, Ill.	\$ 1,520.00	Ford Car
4114	Executive Committee	Publishers Press Corporation of Amer- ca, St. Louis, Mo.	15,116.82	Printing Bulletins
4147	Executive Committee	Egyptian Music Company Carbondale, Ill.	3,094.00	Musical Instruments
4148	Executive Committee	Ludwig Music House St. Louis, Mo.	1,108.50	Musical Instruments
4163	Executive Committee	Great Lakes Supply Corporation Chicago, Ill.	1,073.00	Paint Spray Booth
4186	Executive Committee	Gates Radio Company Quincy, Ill.	1,364.93	Public Address System
4191	Executive Committee	Kasper's Sporting Goods Chicago, Ill.	3,118.64	Athletic Supplies
4213	Executive Committee	John S. Swift Company St. Louis, Mo.	1,700.00	Botany Outlines
4214	Executive Committee	DeMoulin Brothers & Company, Greenville, Ill.	3,524.74	Band uniforms & Accessories
4215	Executive Committee	John S. Swift Company St. Louis, Mo.	1,191.00	Printing Report

Contracts

4439		C. R. Dusch and H. R. Dusch, Makanda, Ill.	2,828.00 (extra)	Coal
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B. Chargeable Against Capital Funds

University Purchase Orders

4241	Executive Committee	Blackwell Wielandy Company St. Louis, Mo.	5,094.00	Metal Book Stacks
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On motion of Kenneth L. Davis, the Board approved the report of contracts and purchase orders awarded during the month of May, 1954, amounting to less than \$1,000.00, and the report of contracts and purchase orders awarded during the month of May, 1954, amounting to \$1,000.00 or over. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(E) **Dormitory Revenue Fund of 1952.**

An information report was presented, showing the status of the various

accounts comprising the Dormitory Revenue Fund of 1952, and a copy placed on file with the Secretary of the Board.

Mr. Nickell inquired whether any of the available balances in the Dormitory Revenue Fund of 1952 might be invested. Mr. Miles, Business Manager, replied that available balances in the Interest and Sinking Fund Account could be partially invested, or could be used for the redemption of bonds.

After discussion, Vernon L. Nickell moved that available balances from the Dormitory Revenue Fund of 1952 be invested. The motion was seconded by Melvin C. Lockard, and was carried by a unanimous vote.

(F) **Acquisition of Land**

The 68th General Assembly made available to the Board of Trustees of Southern Illinois University \$309,000 for the acquisition of land. At the meeting of the Board held on September 17, 1953, three resolutions in the series on the acquisition of land were approved; one resolution was approved at the meeting held on November 5, 1953; one was approved at the meeting held on April 22, 1954; and two resolutions pertaining to the acquisition of land on Little Grassy Lake were approved at the meeting held May 27, 1954.

Three resolutions calling for the condemnation of certain tracts of land necessary for campus expansion were presented. These resolutions contained the legal descriptions of tracts of land designated in University records as Tract 29-12-a, Trace 29-12½ (including 29-12½-a), and Tract 44. A copy of each resolution was placed on file with the Secretary of the Board.

On motion of Kenneth L. Davis, the Board adopted the resolutions presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(G) **Changes in Faculty-Administrative Payroll**

The following changes in the faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Katherine J. Christensen	Assistant Instructor Technical and Adult Education	\$250.00 a month	Continuing
William G. Kammlade, Jr.	Associate Professor Agriculture	630.00 a month	Continuing
Lee Roy A. Kolmer	Assistant Professor Agriculture	500.00 a month	Continuing
J. N. Layne	Assistant Professor Zoology and Cooperative Wildlife Research	450.00 a month	Continuing
Francis D. Modlin	Assistant Professor Journalism and Technical and Adult Education	550.00 a month	Continuing
James M. Pasch	Instructor Technical and Adult Education	460.00 a month	Continuing

B. Term Appointments

Janet Brackenridge	Art Service	440.00	8-1-54
	Art, Acting Supervisor	a month	to 7-1-55
Richard Brewer	Foreign Languages	95.00	5-1-54
	Research	a month	to 7-1-54
	Lecturer		

Harold Huener	Research Assistant	650.00	9-13-54
	Botany	a month	to 6-11-55
Robert H. Mohlenbrock	Assistant Instructor	250.00	6-16-54
	Supervisor and Lecturer	a month	to 8-11-54
Charles R. Platt	Woody Hall	350.00	7-1-54
	½ time Research Asst.	a month	to 7-1-55
	Cooperative Wildlife		
Agnes Ridley	Lecturer	440.00	9-13-54
	Home Economics	a month	to 6-11-55
C. Robert Shoop	½ time Research Asst.	100.00	5-1-54
	Cooperative Wildlife	a month	to 7-1-54
	Research		
Opal Stephens	Lecturer	425.00	9-13-54
	Physical Education	a month	to 6-11-55
	for Women		
Benny S. Vineyard	Lecturer	500.00	9-13-54
	Industrial Education	a month	to 6-11-55
Robert A. Wiggs	Assistant Instructor	350.00	9-13-54
	Art	a month	to 6-11-55
C. Summer Session Appointments			
Frank John Bietto	½ time Lecturer	180.00	6-21-54
	Government	a month	to 8-14-54
Ralph Boatman	Lecturer and Acting	600.00	6-21-54
	Chairman of Health	a month	to 8-14-54
	Education		
Dorothy Dennis	Lecturer	400.00	6-14-54
	Education	total	to 7-1-54
Robert T. Harris	½ time Lecturer	280.00	6-21-54
	Philosophy	a month	to 8-14-54
Mrs. Roy W. Ide, Jr.	Field Representative	500.00	6-12-54
		a month	to 8-12-54
Jesse C. Kennedy	Lecturer	440.00	6-21-54
	History	a month	to 8-14-54
David Levine	Assistant Instructor	200.00	6-21-54
	Speech	a month	to 8-14-54
Thelma I. Martin	Lecturer and Assistant	420.00	6-28-54
	to Director of Teacher	a month	to 8-21-54
	Training		
Michael Pasko	½ time Lecturer	190.00	6-21-54
	English	a month	to 8-14-54
Donald Raines	Lecturer	400.00	6-14-54
	Outdoor Education	a month	to 8-14-54
Adrian A. Smith	½ time Research Asst.	125.00	7-1-54
	Government	a month	to 9-1-54
Robert E. Smith	Lecturer, Visiting	750.00	6-21-54
	Professor, Acting	a month	to 8-14-54
	Chairman of Industrial		
	Education		
Kenneth Stewart	½ time Research Asst.	125.00	6-21-54
	Botany	a month	to 7-10-54
Doris Schwinn Taylor	Lecturer	370.00	6-21-54
	Technical and Adult	a month	to 8-14-54
	Education		
Burdette Thurman	Lecturer	300.00	6-21-54
	Speech	a month	to 8-14-54
D. Reappointments			
Ralph Boatman	Lecturer and Acting	600.00	9-13-54
	Chairman, Health	a month	to 6-11-55
	Education		

Florence Camp	Assistant Instructor University School	240.00 a month	3 days only (substitute)
James A. Diefenbeck	Lecturer Philosophy	475.00 a month	9-13-54 to 6-11-55
Helen Evans	Instructor Home Economics	470.00 a month	9-13-54 to 6-11-55
Mildred Fishback	Assistant Instructor University School	240.00 a month	1 day only (substitute)
Margaret S. Gardner	½ time Lecturer Guidance and Special Education	225.00 a month	9-13-54 to 6-11-55
Mrs. J. E. Hall	Assistant Instructor University School	240.00 a month	10 days only (Substitute)
Jesse Carl Kennedy	Lecturer History	440.00 a month	9-13-54 to 6-11-55
Leon Frank Moburg	Lecturer Art	380.00 a month	9-13-54 to 6-11-55
John Robert Odaniell	Director Alumni Office	435.00 a month	Effective 7-1-54
Michael Pasko	Lecturer English	340.00 a month	9-13-54 to 6-11-55
Robert E. Smith	Lecturer, Visiting Professor, Chairman Industrial Education	750.00 a month	9-13-54 to 6-11-55
Grace Spencer	Lecturer Chemistry	500.00 a month	9-13-54 to 6-11-55
Mary Frances Wheeler	Lecturer and Resident Counselor of Woody Hall	350.00 a month	7-1-54 to 7-1-55

E. Practice Supervisors

Approval is requested for the following additions to the list of practice supervisors in the public schools during the academic year 1953-54 at a monthly rate of \$25.00:

Name	Degree	Subject	Assignment
Marjorie Boucher	B. S. in Ed	English	Murphysboro High School
Alice Paisley	A. M.	English	Mt. Vernon High School

F. Changes of Dates, Assignment, and Salary

Name	Position	Change of Appointment
Baker Brownell	Director of Area Services, from nine- months' appointment	To twelve months' appoint- ment due to the department's work-load
Charles R. Peters	Research Assistant Cooperative Fisheries at \$150.00 a month 4-1-54 to 7-1-54	To Research Assistant Cooperative Fisheries Man- agement at \$60.00 a month 4-1-54 to 6-1-54 and \$240.00 a month 6-1-54 to 7-1-54
W. A. Thalman	Professor, Guidance and Special Education	To Acting Chairman, Guid- ance and Special Education Academic Year 1954-1955

G. Sabbatical Leaves

I. Clark Davis	Acting Director of Student Affairs	2-15-55 to 7-1-55 at full pay
J. W. Neckers	Professor and Chairman Chemistry	12-6-54 to 9-10-55 at half pay

H. Resignations

Philip Jackman	Graduate Assistant Speech	Effective 9-14-53
G. Sanderson Knaus	Lecturer Art and Art Service	Effective 7-1-54
James Knott	Instructor Technical and Adult Education	Effective 7-3-54
Glen E. Martin	Graduate Assistant Mathematics	Effective 9-13-54
Phillis E. Nordberg	Assistant Instructor Technical and Adult Education	Effective 6-10-54
John W. Rantala	Instructor Technical and Adult Education	Effective 6-12-54
Irving W. Stout	Professor Education	Effective 9-13-54
Barbara Von Behren	Graduate Assistant Guidance and Special Education	Effective 9-14-54

I. Graduate Assistants

One-half time at \$110.00 per month, effective 9-13-54 to 6-11-55:

Zamir Bavel	William Leo Herrmann	Willard Ray Rhine
John Eloff	Lillian O. Hirsch	Robert W. Richey
John L. Evers	Howard Preston Holladay	Eugene Sherman, Jr.
David Arnold Frier	Allan L. McCabe	Sarkis Tchejeyan
Monique Gousserey	Adriana Newmann	Chiu Sheng Wang
Hans-Werner Gruninger	Carolyn F. Niebruegge	Nancy Yost
	Ronald Steven Zalokar	

One-half time at \$110.00 per month, effective 9-13-54 to 12-4-54:

Douglas Shepherd		
One-half time at \$110.00 per month, effective 6-21-54 to 8-14-54:		
Hildrey Bement	Curtis L. Hamilton	Paul E. Pursell
Mary Esther Cleland	Margie F. Lerch	Nancy Yost
John L. Evers	William Jing-foo Lew	Ronald Steven Zalokar
	Dorothy Ann Olds	

On motion of Vernon L. Nickell, the Board approved changes in the faculty-administrative payroll, as submitted. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(H) Property Negotiation with the Student Christian Foundation

At the last meeting of the Board of Trustees there was presented a proposed option and lease agreement between the Board and the Student Christian Foundation. Subsequently, at the request of the Board, the Attorney General's office was contacted with regard to the legality of this action as relates to the separation of church and state. The opinion of that office was not obtained, due to their reluctance to give an opinion where they were not the legal entity to advise the Board. However, they informally pointed out an opinion which they gave to the Chicago Medical Commission regarding the lease of property by said commission to religious organizations. A reading of this opinion would seem to clearly indicate that the proposed arrangement did not violate the first amendment to the Constitution of the United States.

The lease in its present form represents the result of negotiations between the Administration and a committee from the Board of Directors of the Student Christian Foundation. The lease will be recommended to the Board of Directors by this committee, and prior to the meeting of the Board of Trustees definite word should be received as to the reaction of the Board of directors of the Student Christian Foundation.

At the last meeting the Board of Trustees approved in principle this agreement. It is recommended that the lease and option in detail now be approved.

Copies of the above-mentioned lease and option were distributed to the members of the Board, and a copy placed on file with the Secretary of the Board.

Dr. Morris stated that the Board of Directors of the Student Christian Foundation had advised the Administration of the University of their approval of the lease and option agreement, as submitted.

On motion of Melvin C. Lockard, the Board approved the lease and option presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Colline, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(I) Enrollment Trends

Following is an analysis of spring term, 1954 enrollments, with the total enrollment broken down as to the number of men and women students enrolled:

	Men	Women	Total
Graduates	164	85	249
Unclassified Graduates	19	19	38
Seniors	242	162	404
Juniors	313	186	499
Sophomores	461	217	678
Freshmen	725	407	1,132
Unclassified Undergraduates	41	35	76
*Vocational-Technical Institute	179	39	218
	<hr/>	<hr/>	<hr/>
	2,144	1,150	3,294
Belleville Residence Center	26	88	114
	<hr/>	<hr/>	<hr/>
	2,164	1,236	3,408
University School	212	202	414
	<hr/>	<hr/>	<hr/>
Total Resident Students	2,376	1,438	3,822
Extension (Duplicates Excluded)	217	580	797
Adult Education (Evening Classes)			1,377
	<hr/>	<hr/>	<hr/>
Total Resident and Non-Resident Students			5,996

*Full-time Day School

The figure of 3,294 for full-time on-campus college students represents an increase of 24.8% over the comparable figure for the spring term of 1953.

The enrollment for the 1954 summer session is now 2,202 students, which represents an increase of 29.8% over the summer session enrollment for 1953.

After several years of low enrollments in the summer, due to the completion of their degrees by public school teachers who over the years have constituted the staple of our summer session attendance, the enrollment is not only rising again, but has passed the previous high summer enrollment of 1950, which was 2,131. The present increase is due, in part, to the return

of Korean veterans and, in part, to increasing summer attendance by liberal arts, professional, and pre-professional students.

The situation at Southern Illinois University is, we believe, unique in that other colleges and universities about whom we have information are, in spite of the trend toward increasing enrollments, still much below their post-World War II peaks, whereas Southern Illinois University some time ago passed this peak and is steadily increasing.

The unexpectedly rapid increase in enrollment has placed us in a serious predicament. The staff and budget for 1953-1954 were inadequate to handle

the past year's enrollment. Class sizes have increased rapidly and in many cases dangerously, with a resulting deterioration of attention to the individual student and of the effectiveness of our educational program. In certain classes, particularly those relying upon laboratory and shop facilities, a serious backlog has developed. Many students have been forced to postpone necessary courses in chemistry, physics, mathematics, the biological sciences, physical education, and industrial education with the result that students of advanced standing are for next year preempting space in classes which should be held open for the incoming freshman class. Since all indications point to a more than 25% increase in the number of freshmen, the situation is indeed grave.

In view of the mounting difficulties caused by last year's unexpected increase in enrollment, and created by the even greater increases anticipated next year, it is suggested that a conference with the Governor of Illinois should be scheduled in order to acquaint the state administration with our run-away enrollment trend and the problems it entails.

Dr. Morris stated that there has been prepared, and is presented here, a picture of our difficult situation. This situation can best be described by saying that regarding needs of the University, and the ability to meet those needs, we are now in the worst situation since 1948. This results from two conditions: one which is common everywhere, rising costs; and the other, in some respects peculiar to this institution, the extraordinary increases in student enrollment.

Dr. Morris further stated that there has been steady and substantial increase in class size, making it necessary to increase teaching loads and to reduce research emphasis just when research is beginning to come forth. The cost of the program is affected by increased staff loads and class sizes. If provisions are not made as needed, in effect enrollment is cut down without having a limiting factor on enrollment. When courses are limited, the students simply will not enroll here.

It was pointed out that at the Vocational-Technical Institute, for instance in radio and television repair classes, scheduled classes are limited by stations and work space, and no more students can be enrolled. The same thing is true of teaching loads. On the campus a very difficult situation exists in that students cannot take required courses in proper sequence, because many classes are closed. We are reaching a crisis where students are unable to get required courses, and this situation will accumulate. Either we are going to have to provide more sections and meet the demand, or see students failing to graduate because they cannot get required courses.

Dr. Morris proposed that there be arranged, if possible, a conference with the Governor of Illinois, to acquaint him and the state administration with the situation. From the point of view of present conditions the situation is grave, but also represents a high degree of vitality in the institution and puts a stamp of approval on the instructional phase of the school.

Dr. Morris predicted that within five or six years there will be 800 to 1,000 full-time students enrolled in the Vocational-Technical Institute. The implications of such an increase will mean that the skill level of the area will go up, the industrial climate will be more favorable, and as these things happen the repercussions on the tax base and on relief rolls will be tremendous.

(J) Report on Cooperative Wildlife Research

Members of the Board of Trustees will be interested in a new assignment undertaken by Mr. W. D. Klimstra, associate professor of Zoology, who is in charge of our Wildlife Research Project. Through an arrangement with the United Electric Coal Company, an investigation of management methods which will improve quail populations on the company's properties, and also provide data applicable to quail management in southern Illinois, is being carried forward.

The United Electric Coal Company has established a Wildlife Research assistantship at Southern Illinois University, with a stipend of between \$1,500 and \$2,000 per year for at least the next six years, to cover the salary of a qualified graduate student who will work in the project. The United Electric Coal Company will open its some 20,000 acres of land areas near Du Quoin for the conduct of the investigations. The program will provide practical opportunities for research for our graduate students in Wildlife Management.

Dr. Morris explained that the United Electric Coal Company has a maintenance crew on their company lands and, as stated above, they will pay the salary of a graduate student who will work under Dr. Klimstra's supervision to try out various techniques in feeding and planting control, and harvesting regulations in the area being opened for such research.

A Memorandum of Understanding between United Electric Coal Company and Southern Illinois University was presented to the members of the Board, and a copy placed on file with the Secretary of the Board.

This being an information report, no action was required.

(K) Laundry Fees for Swimming Suits and Towels

In connection with the opening of the new Physical Education Wing of the University School, the University has obtained bids for the laundering of swimming suits and towels which, if adopted, would add a prohibitive amount to the current budget.

It is therefore recommended that a fee of \$4.00 per quarter be charged to all students enrolled in classes requiring the use of both swimming suits and towels, and that a fee of \$1.00 per quarter be charged to all students in classes requiring the use of towels only, effective the fall quarter of 1954, and extending through the year ahead.

The University is investigating the possibility of less expensive methods for handling this item.

On motion of Vernon L. Nickell, the Board unanimously approved the recommendation regarding laundry fees.

(L) Small Business Institute

At the May 27, 1954, Board meeting the attached outline of a proposed Small Business Institute was presented to the members of the Board.

The Board authorized further investigation of this matter, and further authorized a search for a Director. The Annual Internal Budget for 1954-1955 therefore makes provision for the employment of a Director, and it is now requested that formal approval be given to the establishment of a Small Business Institute as outlined.

THE SMALL BUSINESS INSTITUTE

1. Purposes. (a) To stimulate the training of college students and other individuals interested in founding or managing small businesses and industries in the communities of Southern Illinois, (b) to encourage the application of the highest standards of business and community responsibility by these persons, (c) to make possible effective contacts between businessmen and the professional staff of Southern Illinois University, and (d) to provide advice on the technical aspects of small business operation. To these ends, the Institute shall carry on programs of research, instruction, and educational service as follows:
 - a. Research.
 - (1) Initiate, encourage, coordinate, and conduct researches into the factors responsible for the success or failure of small business concerns or industries in Southern Illinois.
 - (2) Make studies of opportunities for manufacturing, marketing, and service in terms of the undersupply or overcrowding of certain types of business and industry in the area.
 - (3) Carry out from time to time special surveys which may be of use to the business and industrial community, and maintain an up-to-date list of experts and special consultants available in Southern Illinois.
 - b. Instruction.
 - (1) Through the cooperation of various colleges, schools, and departments of the University provide courses of instruction leading to college degrees for students intending to enter, manage, or organize small business and industrial concerns.
 - (2) Arrange with the aid of the Council of Small Business student work opportunities in typical small concerns as a part of the educational training of the students, and also loans and scholarships for promising students.
 - (3) Through the Division of Technical and Adult Education provide appropriate special courses for the personnel of the concerns in the area.
 - c. Educational service.
 - (1) Provide consultant service to graduates of the University starting small business concerns or industries of their own, and advise with them about initial difficulties and problems.
 - (2) Arrange for advice from the University's specialists in economics, business law, accountancy, management, personnel relationships, marketing, labor, and so forth, to any concerns which seek such counsel, or draw together groups of experts to discuss basic problems.
 - (3) In cooperation with the Area Services Office integrate the educational services of the Institute with other services provided by

the University to the business concerns and industries of the area, particularly by disseminating information about the program, locating business opportunities, and placing students in promising situations.

2. Organization.

- a. Director. The Small Business Institute shall be headed by a director nominated by the Chief Officer of Instruction after consultation with the appropriate deans and directors, and approved by the Board of Trustees upon recommendation by the President. The Director shall be recommended to the Chief Officer of Instruction for clearance through the ordinary channels of the personnel, budget, curricula, and basic programs of the Institute.
- b. Staff. The staff of the Small Business Institute shall consist of:
 - (1) Those members of the departments of Agriculture, Business Administration, Economics, Geography and Geology, Industrial Education, Psychology, Sociology; the Vocational-Technical Institute; and other educational units of the University who may be able to contribute to the instructional, research, or educational service programs of the Institute.
 - (2) Adjunct professors or research associates drawn from among qualified experts in the various technical phases of business and industry who are not regular full-time members of the University staff.
 - (3) Such general and office helpers as may be required.
- c. The Council of Small Business. The Director shall be advised by a Council of Small Business consisting of the President or his delegated representative as chairman and of representatives of business, industry, banking, labor, law, agriculture, and education named by the President for two-year terms after consultation with leaders in these fields and with appropriate members of the University staff. This Council shall consider ways and means of encouraging the development and financing of small business and industry in the area, in cooperation with interested regional, civic, or community groups.

Dr. Morris stated that inasmuch as the Board, at its meeting held on May 27, 1954, had authorized further investigation of a Small Business Institute, no lengthy explanation would be required at this meeting. He stated that the project can be set up within the present staff with the exception of a Director, provision for which was made in the preparation of the Annual Internal Budget. He further stated that for the first time the agencies such as Southern Illinois Incorporated are realizing that rather than plead and pull for industry to move into this area, we must now make the area such that industry will want to come, and that aid must be given them once they are here.

On motion of Harold R. Fischer, the Board unanimously approved the establishment of a Small Business Institute, as outlined.

The following reports on current and pending matters were heard:

- (1) Dr. Morris presented a survey of vending machines now on the campus, prepared by Dr. Hand. He stated that the situation is complex as to the nature of ownership, financial arrangements, the use of funds and dependence on those funds. The survey was begun with the idea of bringing to the Board, at some future time, a statement of policy regarding vending

machines on the campus. It was the concensus of the Board that such policy statement should cover a formal procedure for clearance of placement of machines; accountability and collection of funds; standardization of arrangements for machines, possibly on bid basis; the number and type of machines which could be profitably operated, and all of these problems centrally channeled.

(2) A statement entitled "Proposed Policy Concerning Research Involving Patents and Copyrights" was presented, and a copy placed on file with the Secretary of the Board. Dr. Morris stated that it would seem desirable to adopt a policy concerning research involving patents and copyrights similar to, or perhaps the same as the policy of the University of Illinois, and of various research agencies. The Board also expressed the opinion that a proper policy, in this respect, be adopted and referred the matter to the Administration for further study and recommendations.

A discussion of the Annual Internal Budget for the fiscal year 1954-1955 was begun.

On motion of Vernon L. Nickell, the Board approved an increase in the salary of Louise Morehouse, Recorder in the Office of the Board of Trustees, from a twelve months' rate of \$3600 to a twelve months' rate of \$3900. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

Dr. Morris stated that the entire budget for the second year of the biennium was the tightest since he had been here to help make it, one reason being that he had insisted upon operating on approximately 50% of the biennial appropriation during each year of the biennium. He stated that the amount it had been possible to set aside for contingencies was far less than it should have been, comprising only about one per cent of the total budget. He also pointed out that collection of anticipated income has fallen considerably behind, due to the dropping out of veterans of World War II, for whom an excess of tuition, or actually the full cost of instruction, was paid directly to the University, whereas tuition only is paid directly to the veterans of Korean War.

Regarding personal services, Dr. Morris stated that very few and scattered increases have been possible, and these were of three types: Commitments which must be sustained, especially in the case of the prevailing wage groups; commitments made and approved by the Board during the fiscal year 1953-1954, which must also be carried through; and about \$4,000 in additional increases appearing for the first time in the budget presented.

Regarding equipment, Dr. Morris stated that this year 25% of the equipment money will be disbursed by departments on items under \$75.00, and the remaining 75% held for central clearance on larger items.

Dr. Morris emphasized the fact that the first two weeks of the 1954-1955 summer session have been left out of the budget, because funds were not available. He stated that this may mean that the next summer session cannot be started until after July 1, 1955, or that the length of the summer session will necessarily be cut.

At Dr. Morris' request, Dr. Hand presented a summary of the difficulties faced by the Physical Plant because of the opening of the new Life Science building, the Physical Education and Industrial Education wings of University School, and various temporary buildings. While floor and ground space has gone up some three and one-half times, the total budget for personnel has gone up only 25% during the past several years, making it physically impossible to do the job. Dr. Hand also pointed out the tremendous turn-over in clerical help, due to inability to make substantial

salary increases, while rapid increases in enrollment have made great increases in the work of various administrative offices. He also stated that items such as coal, telephone service, and electricity, which can be fairly closely estimated, have been reduced to the bare minimum, and cuts made on items less easily estimated.

Dr. Tenney was asked to summarize the situation regarding instruction, and stated that while only half of the expected fall enrollment has been pre-registered, sections of many basic courses have already been closed. He mentioned Art Appreciation, General Botany, beginning Accounting, General Chemistry, Health Education, Mathematics, Physical Education, and Zoology—all required courses for which, on the basis of 50% pre-registration, students may not enroll because so many sections are closed.

Dr. Tenney emphasized two additional phases of the difficult situation being faced: (1) Constant pressure for services other than instruction, throwing increased loads on Testing Service, the Registrar's Office, and the Business Office; (2) No general faculty increases, and no system of merit increases, have been possible during the last two years. The tragic thing is, he continued, that some of the finest and most promising people whom we have been able to attract to Southern are now leaving to accept positions elsewhere at higher salaries.

Regarding Dr. Morris' suggestion of a conference with the Governor of Illinois, Mr. Nickell pointed out that any request for additional appropriations must necessarily be based on an unanticipated deficit basis.

Kenneth L. Davis moved approval of the Annual Internal Budget for the fiscal year 1954-1955, as presented, pending a conference with Governor Stratton; further, if additional appropriations should result from such conference, the budget be revised to include the amount of such additional appropriations. The vote on roll call was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

The meeting was adjourned at 3 p. m.

MEETING OF THE BOARD OF TRUSTEES
of
SOUTHERN ILLINOIS UNIVERSITY

SEPTEMBER 23, 1954



The September meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Thursday, September 23, 1954, beginning at 9 a. m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Kenneth L. Davis, Melvin C. Lockard, Mrs. Stella Collins, Robert L. Kern; Mr. Nickell and Mr. Fischer were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, Senator R. G. Crisenberry, William Herbert, reporter from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on July 8, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Kenneth L. Davis, these minutes were approved as presented.

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

(A) Summary of Degrees, June, 1954

Graduation of the students who completed their studies for degrees at the end of the spring quarter, 1954, was approved by the Board. A summary of degrees follows:

SUMMARY OF DEGREES AND CERTIFICATES, JUNE, 1954

	Men	Women	Total
GRADUATE SCHOOL			
Master of Arts Degree	5	1	6
Master of Fine Arts Degree	2	1	3
Master of Science Degree	2	0	2
Master of Science in Education Degree	35	12	47
	—	—	—
Total Master's Degrees	44	14	58
COLLEGE OF EDUCATION			
Bachelor of Music Education Degree	3	0	3
Bachelor of Science in Education Degree	63	83	146
	—	—	—
	66	83	149
COLLEGE OF LIBERAL ARTS AND SCIENCES			
Bachelor of Arts Degrees	45	10	55
COLLEGE OF VOCATIONS AND PROFESSIONS			
Bachelor of Science Degree	16	8	24
DIVISION OF COMMUNICATIONS			
Bachelor of Science Degree	2	4	6
DIVISION OF FINE ARTS			
Bachelor of Arts Degree	3	2	5
Bachelor of Music Degree	1	1	2
	—	—	—
	4	3	7
DIVISION OF RURAL STUDIES			
Bachelor of Science Degree	5	0	5
Total Bachelor's Degree	138	108	246
DIVISION OF TECHNICAL AND ADULT EDUCATION			
Associate in Business Degree	4	0	4
Associate in Technology Degree	9	0	9
	—	—	—
Total Associate Degrees	13	0	13
DIVISION OF TECHNICAL AND ADULT EDUCATION			
Certificate—Calculating Machines	0	2	2
Certificate—Clerical	1	1	2
Certificate—Stenographic	1	14	15
Certificate—Welding	2	0	2
	—	—	—
Total Certificates	4	17	21

Also approved by the Board was the graduation of the students who completed their studies for degrees at the end of the summer session, 1954. The summary of degrees follows:

	Men	Women	Total
GRADUATE SCHOOL			
Master of Arts Degree	4	4	8
Master of Fine Arts Degree	1	0	1
Master of Science Degree	3	0	3
Master of Science in Education Degree	35	18	53
	—	—	—
Total Master's Degrees	43	22	65
COLLEGE OF EDUCATION			
Bachelor of Music Education Degree	2	1	3
Bachelor of Science in Education Degree	35	62	97
	—	—	—
	37	63	100
COLLEGE OF LIBERAL ARTS AND SCIENCES			
Bachelor of Arts Degree	16	3	19
COLLEGE OF VOCATIONS AND PROFESSIONS			
Bachelor of Science Degree	6	1	7

DIVISION OF COMMUNICATIONS

Bachelor of Science Degree	3	0	3
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DIVISION OF RURAL STUDIES

Bachelor of Science Degree	5	0	5
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Total Bachelor's Degrees	67	67	134
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DIVISION OF TECHNICAL AND ADULT EDUCATION

Associate in Technology Degree	2	0	2
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Total Associate Degrees	2	0	2
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(B) Annual Independent Post Audit

At the request of the State Auditor, Mr. Orville Hodge, we recently circularized the Board to obtain approval of (a) the continuation of the plan by which one audit is made for both the State Auditor's office and the Board of Trustees, and (b) the employment of F. W. Mersinger & Company, certified public accountants, for the annual independent post audit for the year ending June 30, 1954.

For the record, formal confirmation of this approval is requested.

On motion of Mrs. Stella Collins, the Board formally confirmed approval previously given by mail regarding the annual independent post audit. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(C) Proposed Policy Concerning Research Involving Patents and Copyrights

At the July 8, 1954, meeting of the Board of Trustees copies of a proposed policy concerning research involving patents and copyrights were distributed for the information of the Board. The policy is the result of numerous studies made by the Graduate Council, and has been carefully reviewed by the University Legal Counsel.

Approval by the Board of the attached policy statement is recommended.

PROPOSED POLICY CONCERNING RESEARCH INVOLVING PATENTS AND COPYRIGHTS

Research is an integral part of higher education and is essential to effective teaching at the university level. Southern Illinois University encourages its faculty members to undertake research and assumes the responsibility of promoting a research program. The **By-Laws and Statutes** of the University designate the Dean of the Graduate School as the agent of the University in the supervision of research.

The University also has a responsibility to itself and to the public in regard to the type of research it sponsors and in obtaining from such research the greatest public benefit.

Research leads to new ideas; new ideas may lead to patents or copyrights. It follows that in regard to patents and copyrights which result from research projects conducted by staff members with the assistance and encouragement of the University, there should be an equitable distribution of credit and responsibility. The policy of Southern Illinois University concerning research, patentable discoveries and copyrights, and the benefits that may accrue from such patents and copyrights is as follows:

- A. **INDEPENDENT RESEARCH.** Research conducted by a staff member on his own time and at his own expense shall be termed "independent research"

1. No claims or restrictions shall be placed by the University on any copyrights, patents, patent rights, or discoveries obtained as the result of independent research.
 2. The individual researcher, however, may voluntarily assign all or part of his claim to the results of such research to the University.
- B. UNIVERSITY SPONSORED RESEARCH. Research conducted by a staff member with the help of the University, either in the form of a grant or grants or in the time assigned to research, or both, shall be termed "University sponsored research."
1. If University aid does not exceed \$1500 in a fiscal year, or a cumulative total of \$5000, for an individual's research, either in actual funds or in salary for assigned time, or in both together, the University will not be considered as having established a right to share in the results.
 2. In the results of research aided by the University beyond the amounts specified above, and in results obtained when research is part of the regular duties and responsibilities of the staff member, the University and the researcher shall share equally, unless an agreement in writing shall specify otherwise. Individual participation in such a University sponsored program shall be considered to have agreed to that principle.
 3. The University, or its designated agent, shall assume full responsibility for obtaining a patent or copyright, and for protecting and promoting the property rights inherent in such patents and copyrights, for inventions and developments arising from University sponsored research. Such inventions and developments shall be used to produce the greatest benefit to the University and the public.
 4. Staff members shall have the responsibility of reporting to the proper University authorities any invention or development coming from University sponsored research which should be protected by patent or copyright.
 5. When an agreement delineating individual and University rights, claims, and responsibilities is made, it shall be made in writing before application for a patent or copyright resulting from University sponsored research is submitted to the United States Government.
 6. Any controversy or claim arising out of or relating to this statement of policy or an agreement between an individual researcher and the University delineating individual and University rights, claims, and responsibilities, or the breach thereof, shall be settled by arbitration in accordance with the rules, then obtaining of the American Arbitration Association, and judgment upon the award rendered may be entered in the highest court of the forum, state or national, having jurisdiction.
- C. EXTERNALLY SPONSORED RESEARCH
1. Research contracts between the University and other agencies shall state clearly the obligations and rights of the University and of the cooperating agency and the procedure to be followed in case patentable discoveries or materials subject to copyright grow out of the research. In each case the University shall be free to negotiate with the sponsoring agency, so far as patent and copyright rights are concerned. (The custody and expenditure of all funds involved in externally sponsored research shall be under

the jurisdiction of the Business Manager of the University, who shall be responsible for filing fiscal reports as required by the contract. Supervision of the purposes of the contract shall be the responsibility of the Dean of the Graduate School. Any such contract shall be approved by both the Dean of the Graduate School and the Business Manager before becoming effective.)

D. DATE THIS POLICY SHALL BECOME EFFECTIVE

1. This statement of policy shall become effective on July 1, 1954. It shall have retroactive effect to this extent: in the results of all research projects aided after that date the University and the researcher shall be considered to have an equal share when total aid, including that extended before that date, exceeds \$1500 for a fiscal year or a total of \$5000. Adjustment of the University share may be made as specified in B. 2, above. Results of projects aided only before that date shall be controlled by rules then in effect.

Dr. Morris stated that the proposed policy statement is comparable to the policy in effect at the University of Illinois. A question was asked as to how policy differs from that adopted by the University of Illinois.

Dr. Tenney stated that the big difference is in Section B, in which the policy presented here has a definite break-off point for the amount of financial assistance obligating a person to share results with the University. In the policy adopted by the University of Illinois, all these arrangements are subject to negotiation, or each researcher makes an individual agreement with the administration as to the sharing of profits resulting from research projects. We have put in a clause which automatically makes it necessary for the sharing to be fifty-fifty if a person receives as much as \$5000, either in salary or in operating expenses. That does not preclude individual arrangement, and deviations can be negotiated.

Mr. Rendleman stated that the purpose of the policy is to have adjudication of researchers' rights before the research is completed.

Dr. Morris stated that a second reason for such blanket policy is to cover cases where a researcher does not know what he is going to find before he finds it, and therefore cannot negotiate in advance.

Kenneth L. Davis moved approval of the policy statement presented. The motion was seconded by Robert L. Kern, and was carried by a unanimous vote.

**(D) Report of Contracts and Purchase Orders
Awarded During the Months of June, July, and August, 1954
Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of June, July, and August, 1954, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$97,387.13.

**(E) Report of Contracts and Purchase Orders
Awarded During the Months of June, July, and August, 1954
Amounting to \$1,000.00 or Over**

The Board received a report of contracts and purchase orders awarded during the months of June, July, and August, 1954, amounting to \$1,000.00 or over, as follows:

A. Chargeable Against Operating Funds

Order or Contract Number	Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
4557	Executive Committee	Midwest Dairy Murphysboro, Ill.	5,783.40	Dairy Products
4559	Executive Committee	Midwest Dairy Du Quoin, Ill.	3,440.90	Dairy Products
4564	Executive Committee	Milton Oil Company Carbondale, Ill.	2,420.00	Fuel Oil
4567	Executive Committee	Downen Furniture Company West Frankfort, Ill.	14,025.00	Propane Gas
4569	Executive Committee	Southern Illinoisan Murphysboro, Ill.	1,320.00	Printing Bulletins
4582	Executive Committee	Standard Oil Company Evansville, Ind.	1,649.00	Gasoline
4595	Executive Committee	Wite Swan Laundry Carbondale, Ill.	20,000.00	Laundry
4597	Executive Committee	Todd's Laundromat Murphysboro, Ill.	4,800.00	Laundry
4598	Executive Committee	Chester Laundry Chester, Ill.	3,000.00	Laundry
4599	Executive Committee	Chester Laundry Chester, Ill.	3,382.50	Laundry
4600	Executive Committee	Chester Laundry Chester, Ill.	6,000.00	Laundry
4612	Executive Committee	Standard Brands, Inc. Carbondale, Ill.	1,766.40	Food Supplies
4648	Executive Committee	Tri-State Electric Company Herrin, Ill.	7,129.20	Stores Supplies
4690	Executive Committee	American Type Founders, Inc., St. Louis, Mo.	1,110.50	Holding Frames and Tops
4785	Executive Committee	Milton Oil Company Carbondale, Ill.	7,560.00	Gasoline
4844	Executive Committee	Miss Olga Schubkegel Hammond, Ind.	1,000.00	Lectures and Consultant Service
4881	Executive Committee	Graham Paper Company St. Louis, Mo.	8,366.23	Duplicating Supplies
4890	Executive Committee	E. Blankenship & Company, Inc., Marion, Ill.	1,309.10	Janitorial Supplies
4960	Executive Committee	Houghton Mifflin Company Chicago, Ill.	5,994.40	Books
4964	Executive Committee	Thomas Y. Crowell Company New York, N. Y.	1,497.60	Books
4993	Executive Committee	W. W. Norton & Company, Inc., New York, N. Y.	2,080.00	Books
4998	Executive Committee	Ginn and Company Chicago, Ill.	1,043.20	Books
4999	Executive Committee	Harcourt, Brace & Company New York, N. Y.	1,860.00	Books
5002	Executive Committee	McGraw-Hill Book Company New York, N. Y.	1,051.80	Books
5110	Executive Committee	MacMillan Company Chicago, Ill.	1,041.60	Books
5135	Executive Committee	Pitney-Bowes, Inc. St. Louis, Mo.	1,079.62	Mailing Machine
5211	Executive Committee	Brunner Office Supply Com- pany, Carbondale, Ill.	2,115.00	Royal Typewriters

5245	Executive Committee	Joseph Helleny & Sons Herrin, Ill	5,830.22	Furniture
5257	Executive Committee	International Business Machines Corporation East St. Louis, Ill.	1,232.00	Control Panels

Contracts

4438	Executive Committee	William Hastie Carterville, Ill.	1,020.00 (extra)	Coal
4415	Executive Committee	Illinois Utilities Company Murphysboro, Ill.	5,000.00	Propane Gas
4430	Executive Committee	Midwestern Aero Services, Inc., Carbondale, Ill.	9,600.00	Air Travel Contract
4451	Executive Committee	Economy Plumbing & Heating Co., Chicago, Ill.	10,000.00	Pipe Work
4455	Executive Committee	L. W. Gwin Percy, Ill.	8,944.00	Well and Pump

B. Chargeable Against Capital Funds**University Purchase Orders**

4734	Executive Committee	The Zack Company Chicago, Ill.	4,228.00	Dust Collector System
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Contracts

4458	Executive Committee	Robinson Construction Co., Carbondale, Ill.	36,556.20	Alteration and Completion of Shop Buildings
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(F) Resolutions Accepting Bids For Capital Improvements

A resolution was presented, pertaining to the accepting of bids for capital improvements, as per Contract No. 4458, listed above.

On motion of Melvin C. Lockard, the Board approved Section D, report of contracts and purchase orders awarded during the months of June, July, and August, 1954, amounting to less than \$1,000.00, and the report of contracts and purchase orders awarded during the months of June, July, and August, 1954, amounting to \$1,000.00 or over, and adopted the resolution accepting bid for capital improvement. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

The members of the Board adjourned at 10 a. m. to attend a Freshman Assembly Program in Shryock Auditorium, featuring an address by Honorable Warren L. Wood, Speaker of the House of Representatives, State of Illinois.

At 11 a. m. the Board reconvened, and State Senator R. G. Crisenberry of Murphysboro joined the meeting as a guest, and was presented to the members of the Board of Trustees by Chairman John Page Wham.

(G) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952, and a copy placed on file with the Secretary of the Board.

Dr. Morris reported to the members of the Board that considerable negotiation had been carried on with the regional office of the Housing and Home Finance Agency, and that they point to the resolution which indicates that any surplus is to go into a reserve fund until that fund reaches \$100,000. They have ruled that the University cannot use these surplus funds to retire bonds, but must put any surplus into such reserve fund.

It was the consensus of the Board that the Administration should seek a waiver of this requirement from the Washington office of the Housing and Home Finance Agency. It was pointed out to the Board that it might be impossible to get such a waiver, if at all, prior to the October 1, 1954, redemption date, placing the possible redemption on April 1, 1955.

(H) **Changes in Faculty-Administrative Payroll**

The following changes in faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Major Jack H. Aldridge	Assistant Professor Air Science and Tactics	25.00 a month	Continuing
Robert Ralph Bedwell	Director Small Business Institute	840.00 a month	Continuing
Dr. Eli Borkon	Adjunct Professor Physiology	-----	Continuing
Nicholas B. Corba	Instructor Industrial Education	535.00 a month	Continuing
Murnice H. Dallman	Instructor Technical and Adult Education	480.00 a month	Continuing
Eileen L. Dean	Instructor Home Economics	450.00 a month	Continuing
Walter J. Elder	Assistant Professor Technical and Adult Education	545.00 a month	Continuing
T/Sgt. Irving F. C. Gast	Instructor Air Science and Tactics	25.00 a month	Continuing
Dr. Katarina Kalnins	Associate University Physician, Health Service	625.00 a month	Continuing
Ralph E. McCoy	Director of Library Chairman Library Service	710.00 a month	Continuing
Col. Alexander R. MacMillan	Professor Air Science and Tactics	50.00 a month	Continuing
S/Sgt. Carmen R. Mize	Instructor Air Science and Tactics	25.00 a month	Continuing
Walter H. Murrish	Assistant Professor Speech	560.00 a month	Continuing
Herbert L. Portz	Assistant Professor Agriculture	500.00 a month	Continuing
Harry Robert Soderstrom	Instructor Technical and Adult Education	500.00 a month	Continuing
Jane Rollo Tierney	Assistant Supervisor Placement Service	300.00 a month	Continuing
James Estil Tooley	Instructor Technical and Adult Education	333.33 a month	Continuing
R. F. Trimble, Jr.	Assistant Professor Chemistry	575.00 a month	Continuing
Robert E. Van Atta	Assistant Professor Chemistry	575.00 a month	Continuing
Glenn E. Watkins	Assistant Professor Music	500.00 a month	Continuing
Walter E. Weffenstette	Instructor Technical and Adult Education	460.00 a month	Continuing

Eugene Donald Wyllie	Instructor University School	440.00 a month	Continuing
B. Term Appointments			
George William Bain	Lecturer Technical and Adult Education	300.00 a month	9-13-54 to 6-11-55
Charles B. Beatty	Lecturer Industrial Education	460.00 a month	9-13-54 to 6-11-55
Roger Bell	1/2 time Research Asst. Cooperative Wildlife Research	125.00 a month	7-1-54 to 7-1-55
Vincent A. Birchler	1/3 time Lecturer Technical and Adult Education	5.00 per hour	As Needed
John A. Bond	Lecturer Government	350.00 a month	9-13-54 to 6-11-55
Robert S. Burger	Lecturer Journalism	500.00 a month	9-13-54 to 6-11-55
Dorothy Cox	1/4 time Lecturer Mathematics	125.00 a month	9-13-54 to 12-4-54
Mary Margaret Cox	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Elma W. Dey	Lecturer University School	350.00 a month	9-13-54 to 6-11-55
George Elston	1/4 time Lecturer Mathematics	125.00 a month	9-13-54 to 12-4-54
Marie Feldhusen	Lecturer, Visiting Assistant Professor Home Economics	450.00 a month	9-13-54 to 6-11-55
Edward P. Fitzsimmons	Lecturer English	400.00 a month	9-13-54 to 6-11-55
Bruce Fulton	Lecturer English	400.00 a month	9-13-54 to 6-11-55
Martha Grissom	Lecturer, Resident Counselor, Student Center and Woody Hall	300.00 a month	9-1-54 to 7-1-55
Albert V. Hollister	Lecturer Physical Education for Men	415.00 a month	9-13-54 to 6-11-55
Paul Franklin Jones	Lecturer Technical and Adult Education	385.00 a month	9-13-54 to 6-11-55
Martin J. Keating	Lecturer Business Administration	450.00 a month	9-27-54 to 6-11-55
Mrs. Carolyn S. Kennedy	1/2 time Asst. Instructor Art	175.00 a month	9-13-54 to 12-4-54
George Franklin Kramer	Lecturer Physical Education for Men	450.00 a month	9-13-54 to 6-11-55
Dorothy Mae Lockman	Lecturer University School Library	425.00 a month	9-13-54 to 6-11-55
Irene Nyquist	Lecturer English	365.00 a month	9-13-54 to 6-11-55
Howard H. Olsson	Assistant Professor Agriculture	490.00 a month	9-8-54 to 7-1-55
Janet E. Rafferty	Lecturer Psychology	500.00 a month	9-13-54 to 6-11-55
George R. Russell	1/2 time Research Asst. Government	100.00 a month	9-13-54 to 6-11-55

Mrs. Inez Samford	Lecturer Technical and Adult Education	400.00 a month	9-13-54 to 6-11-55
John J. Schroeder	Lecturer History	540.00 a month	9-13-54 to 6-11-55
Paul H. Spencer	Part-time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Donald K. Talbott	Lecturer Industrial Education	500.00 a month	9-13-54 to 6-11-55
C. P. Tseng	Lecturer, Visiting Asst. Professor, Economics	450.00 a month	9-13-54 to 6-11-55
Frederick White	1/2 time Research Asst. Cooperative Wildlife Research	110.00 a month	9-1-54 to 7-1-55
Larry Lucos Wimp	Lecturer Mathematics	450.00 a month	9-13-54 to 6-11-55
Vincent Ziccardi	1/2 time Research Asst. Cooperative Wildlife Research	100.00 a month	8-27-54 to 7-1-55
C. Summer Session			
Kenneth W. Hamilton	1/2 time Associate Professor, Guidance and Special Education	150.00 a month	7-5-54 to 7-16-54
D. Reappointments			
George R. Arnold	Lecturer Physics	500.00 a month	9-13-54 to 6-11-55
Joe E. Brooks	1/8 time Research Asst. Cooperative Wildlife Research	25.00 a month	7-1-54 to 12-31-54
Edmond Leonard	1/2 time Research Asst. Geography and Geology	115.00 a month	7-1-54 to 9-1-54
Rolland P. Schlieve	Lecturer Audio-Visual Education	375.00 a month	7-1-54 to 9-1-54
Donald Shaffer	1/2 time Research Asst. Geography and Geology	115.00 a month	7-1-54 to 9-1-54
Doris S. Taylor	Assistant Supervisor Extension Division	300.00 a month	8-15-54 to 9-4-54
Elizabeth Dill Taylor	Lecturer Speech	370.00 a month	9-13-54 to 12-4-54
	Lecturer Music	400.00 a month	9-13-54 to 12-4-54
Arthur B. Trelstad	Instructor Sociology	450.00 a month	Effective to 7-5-54

E. Call Staff Lecturers of Technical and Adult Education

The following prospective list of Lecturers in Technical and Adult Education is recommended for appointments effective September 1, 1954, at hourly rates as indicated. Approval has been granted for the appointments of all these Lecturers previously, or has been requested in Section B of this report. It is requested that the entire list be approved with the understanding that they will be selected and used as needed.

Name	Rate Per Hour	Subject
Baker, Wallace	\$3.00	Accounting
Bartok, Joseph	4.00	Welding
Bliss, Samuel	3.00	Accounting
Bremerman, Alma	3.00	Typewriting
Cannon, Merlina	3.00	Clothes Magic
Colombo, Mary Rose	3.00	Shorthand
Cook, Mary	3.00	Shorthand

Cox, Mary Margaret	3.00	Shorthand
Cox, Milton	3.00	Typewriting
Creek, Ed. Melvin	3.00	Bookkeeping
Cunningham, Joseph	3.00	Typewriting
Davis, Frank William	5.00	Law
Dreyer, Frances	3.00	Typewriting
Eadie, Robert	4.00	Bookkeeping
Farris, Edith	3.00	Typewriting
Fishback, Mildred	4.00	Shorthand
Fore, Lawson	5.00	Real Estate Appraisal
Gholson, Willis	4.00	Accounting
Gibbs, Dail	3.00	Typewriting
Gill, Patricia	3.00	Shorthand
Harris, Fern	3.00	Typewriting and Shorthand
Harriss, Margaret	4.00	Typewriting
Herman, Marjorie Ann	3.00	Accounting
Hoffert, Roberta	3.00	Typewriting
Hortin, Duane	4.00	World Affairs
Hunter, Wilma	3.00	Accounting
Hurt, Kenneth E.	3.00	Typewriting
Johnson, Florence	4.00	Shorthand
Kiehn, Mary	3.00	Accounting
Koelling Harry C.	3.00	World Affairs
Koontz, Dorothy	3.00	Shorthand and Bookkeeping
Lauber, William	5.00	Bookkeeping
Lee, Leona	3.00	Typewriting
Lockard, G. R.	5.00	Banking
Logsdon, Pauline	3.00	Shorthand
Miller, Ophie	3.00	Shorthand and Typewriting
Mitchell, J. C.	5.00	Law
Moore, Charles	3.00	Typing and Shorthand
Osborn, Robert	4.00	Typing
Parkhurst, Martha	3.00	Typing
Phegley, Mararet	3.00	Physical Education
Reese, Arsicel	3.00	Typing and Shorthand
Richey, Helen	3.00	Typing and Shorthand
Ridenour, Charles	3.00	Typing
Roan, Frank	5.00	Everyday Law
Smith, Dean	3.00	Bookkeeping and Accounting
Snow, Daniel	3.00	Typing
Sorgen, Ernest	5.00	Bookkeeping
Spencer, Paul	5.00	Accounting
Stanley, Monty	3.00	Bookkeeping
Stoltz, Helen	3.00	Typing and Shorthand
Taber, Richard	3.00	Bookkeeping I and Payroll Accounting
Tooley, James	3.00	Medical Dictation
Uphoff, Juliana	3.00	Bookkeeping and Typing
Vaughn, Wilma E.	4.00	Typing
Waggoner, Frances	4.00	Clothes Magic
Williams, Illa	3.00	Calculating Machine
Wise, Freeman	3.00	World Affairs

F. Practice Supervisors

The following prospective list of Practice Supervisors in public schools has been recommended for appointments during the academic year 1954-55 at a monthly rate of \$25.00. It is requested that the entire list be approved with the understanding that they will be selected as needed.

Name	Subject	School
Anderson, Willie	Mathematics	Attucks
Bain, Edgar	Social Studies	West Frankfort
Bellah, Nan (Mrs.)	Second Grade	Mt. Vernon
Beltz, Lyle	Auto Mechanics	Marion
Bencini, Edward	Health	Murphysboro
Blackwood, James	Mathematics	Murphysboro
Body, Ruth	Home Economics	Mt. Vernon
Boucher, Marjorie	English	Murphysboro
Bowers, Irene	First Grade	West Frankfort
Brown, Bill	Physical Education	West Frankfort
Carey, Alma	Second Grade	Mt. Vernon
Carey, Myrtle	English, Speech	Herrin
Clark, John Q.	Physics	Attucks
Claxton, Nellie	Home Economics	Mt. Vernon
Collins, Walter	Social Studies	West Frankfort
Cothran, Louise	Home Economics	Harrisburg
Crimm, Charlotta	Fifth Grade	Attucks
Crinshaw, Beulah	Household Arts	Lincoln
Cummings, Doris	Fourth Grade	Mt. Vernon
Cummings, Margaret	English	Mt. Vernon
Dameron, Glenn	Business	Herrin
Davis, Juanita	Second Grade	Mt. Vernon
Davis, Luella	History, English	Attucks
Dennison, George	Journalism	West Frankfort
DeWitt, Lloyd	Journalism	Mt. Vernon
DeWitt, Judson	Fifth Grade	Mt. Vernon
Dohanich, George	Health Education	Herrin
Drennan, Frances	First Grade	Mt. Vernon
Dykhous, Thelma (Mrs.)	Home Economics	Royalton
Eckert, Eugene	History	Herrin
Elder, Geneva	Fifth Grade	Mt. Vernon
Ellis, Ogie	Departmental	Mt. Vernon
Ferrari, Robert	Mathematics	Herrin
Fligor, Lucille	Fifth Grade	Lincoln
Grant, Alice	English	West Frankfort
Hall, Alma	7th Soc. Studies	Lincoln
Harn, Anna Marie	Physical Education	Murphysboro
Hastie, James	English	West Frankfort
Helton, William	7th-8th Grade Arith.	Lincoln
Hilliard, Lewis	5th-6th Grade	Mt. Vernon
Hodge, Eleanor	Second Grade	Mt. Vernon
Holmes, Dale	Vocational Arts	Ill. Braille and Sight Jacksonville
Hoye, Alice	Speech	West Frankfort
Isard, Misanna	English and Spanish	Attucks
Johnson, Alberta	First Grade	Mt. Vernon
Jones, Carl	Sixth Grade	Lincoln
Jones, Howard	Industrial Arts	Mt. Vernon
Jones, Jennie	4th-5th Grades	Attucks
Kelly, Emily	Spanish	Mt. Vernon
Lockwood, Ruby	English	Herrin
Lee, Thelma	Business	Attucks
Lee, Will	Departmental	Mt. Vernon
Lightle, J. R.	Art, English	Attucks
Lybarger, Ocie	Social Studies	Lincoln
Lynn, Paul	Industrial Education	Carbondale, Com.
Martin, Ethel	Kindergarten	Springmore
Martin, Lawrence	Departmental	Brush
Maurer, Leone	Home Economics	Marion
McClerren, Betty	Home Economics	Nashville

Mieure, Harold	Gen. Shop, Trades	Marion
Miller, I. N.	Social Work	Ill. Ind. Home and Services for the Blind—Chicago
Moore, Norman	Principal	Lincoln
Nave, Velma	English	West Frankfort
Ott, Carlyle	Practical Arts	Lincoln (Carbondale)
Paisley, Josephine	English	Mt. Vernon
Parker, Betty	Home Economics	Marion
Ragsdale, Lydia	Fifth Grade	Lincoln
Richey, Helen	Business	Marion
Robinson, Freda	3rd-4th Grades	Mt. Vernon
Roy, Gertrude	Kindergarten	Mt. Vernon
Roy, William	Departmental	Mt. Vernon
Russell, Joseph D.	Biology, Phys. Educ. Driver Training	Attucks
Russell, Josie	First Grade	Attucks
Sauer, Mary	Latin and English	Murphysboro
Schmidt, Freda	Third Grade	Mt. Vernon
Setzekorn, Ann	Departmental	Mt. Vernon
Sharp, Violet	Second Grade	Lincoln
Shatick, A. L.	EMH	Special Teacher
Silveria, Verna	Sixth Grade	Lincoln
Smith, Esther	Biology	Murphysboro
Smith, Lorraine	Second Grade	Mt. Vernon
Strusz, Charles	Business Education	Murphysboro
Sullivan, Ruth	English	Herrin
Thomas, John	Principal	Attucks
Thompson, Everett	Departmental	Mt. Vernon
Tuttle, Beatrice	Departmental	Mt. Vernon
Tuttle, Laverna	Fourth Grade	Mt. Vernon
Walker, Helen	Home Economics	Ridgeway
Walker, Lucille	Home Arts	Attucks
Warren, Bessie	Third Grade	Attucks
Warren, Belle	Third Grade	Mt. Vernon
Wathen, John	Social Studies	Murphysboro
Wilhelm, Grace	Sixth Grade	Brush
Wolfe, Afton	English	West Frankfort
Young, Zella	7th-8th Grades	Mt. Vernon
Zimbleman, Willard	Sixth Grade	West Frankfort

G. Changes of Title, Terms of Appointment, Salary and Assignment

Name	Position	Change of Appointment
Janet Brackenridge	Instructor and Supervisor in Woody Hall	To Lecturer and Supervisor in Woody Hall
Frank Bridges	Assistant Professor in Health Education and Regional Civil Defense Program	To 12 months' basis, to continue while assigned to Regional Civil Defense Program
Baker Brownell	Director, Area Services from termination date of September 1, 1954	To termination date of November 16, 1954
Gordon K. Butts	Instructor, Audio-Visual Education, return from leave July 1, 1954	To return from leave September 1, 1954
Col. O. K. Halderson	Professor, Air Science and Tactics, from termination July 1, 1954	To termination October 1, 1954

Alden Hall	Division Chief Registrar's Office from \$360.00 per month	To \$370.00 per month effective July 1, 1954
Curtis Hamilton	Graduate Assistant from termination on August 14, 1954	To termination on August 7, 1954
John William Hardy	Research Assistant Fisheries Management from termination September 1, 1954	To termination September 9, 1954
Francis D. Modlin	Assistant Professor Journalism, Technical and Adult Education from effective date August 1, 1954	To effective date August 16, 1954
James B. Mowry	Assistant Professor Illinois Horticultural Experiment Station from \$490.00 per month	To \$500.00 per month
O. B. Ray	Instructor, Technical and Adult Education from academic year basis	To fiscal year basis effective July 1, 1954
E. F. Sullivan	Assistant Professor, from Agriculture and Univer- sity Farms	To Superintendent of Southern Illinois Cooperative Agronomy Research Center
Lucian D. Willey	Instructor, Technical and Adult Education, from \$440.00 per month	To \$460.00 per month effective October 1, 1954
Harvey S. Wood	Instructor, Agriculture Sabbatical, Oct. 1, 1954, to July 1, 1955, at half pay	To October 1, 1954, to February 15, 1955, at full pay February 15, 1955, to July 1, 1955, without pay

H. Return from Military Leave

Mr. Charles E. Richardson, Lecturer in Health Education at a monthly salary of \$450.00, returned from military leave. He will serve the remainder of his unexpired term appointment, for the period from September 13, 1954, to March 12, 1955.

I. Sabbatical Leave

Name	Position	Effective Date
Ward M. Morton	Associate Professor Government	Four and one-half months from September 21, 1955, at full pay

J. Leaves Without Pay

Orville Alexander	Chairman and Professor of Government	September 13, 1954, to November 22, 1954
Harry Ammon	Assistant Professor History	September 13, 1954, to June 11, 1955
C. William Horrell	Instructor in Journalism, Supervisor of Photo graphic Services	July 12, 1954, to August 16, 1954
Bonnie A. Lockwood	Instructor, Technical and Adult Education	August 16, 1954, to September 1, 1954
William O'Brien	Instructor, Physical Education for Men	July 1, 1954, to August 11, 1954
Alex Reed	Associate Professor Agriculture	August 1, 1954, to July 1, 1956

William Shelton	Assistant Professor Education	September 13, 1954, to June 11, 1955, and aca- demic year 1955-56
Howard Sherman	Field Representative Community Services	September 13, 1954, to July 1, 1955
Harvey S. Woods	Instructor Agrculture	August 1, 1954 to September 1, 1954

K. Outside Employment

Name	Position	Nature of Employment
Robert E. Franz	Instructor, Physical Education for Men	Professional football
Carl C. Lindegren	Professor of Micro- biology and Director of Biological Research Lab.	Consultant services
William J. Tudor	Professor of Sociology, Associate Director of Area Services	Survey for United States Forestry Service
Archibald McLeod	Professor of Speech	Scenery designing for Egyptian Music Camp
John S. Wharton	Assistant Professor Music	Class instruction in violin, Brush School

L. Terminations

Name	Position	Effective Date
Col. O. K. Halderson	Professor, Air Science and Tactics	October 1, 1954
Sgt. Charles N. Joyce	Instructor, Air Science and Tactics	September 13, 1954

M. Resignations

Leonor Alcantara	Graduate Assistant Education	September 13, 1954
Jon P. Adams	Supervisor, Technical and Adult Education	September 1, 1954
Ruth F. Adams	Assistant Professor Home Economics	June 23, 1954
Charles W. Allen	Instructor Industrial Education	September 13, 1954
Ledford J. Bischof	Associate Professor Psychology	September 1, 1954
Eleanor Casebier	Instructor University School	September 1, 1954
Joan Cordes	Assistant Supervisor Placement Service	September 15, 1954
Albert J. Croft	Assistant Professor Speech	August 14, 1954
Helen Evans	Instructor Home Economics	July 1, 1954
Howard Holladay	Graduate Assistant Speech	September 13, 1954
Iris B. Kohler	Instructor Economics	August 14, 1954
Jo Ann Magnuson	Graduate Assistant Physical Education for Women	September 13, 1954
C. Edwin Pearson	Instructor, Technical and Adult Education	August 22, 1954
William I. Schlosser	Lecturer, Technical	August 14, 1954

Helen Starck	and Adult Education instructor	September 1, 1954
Norman E. White	University School Assistant Professor Physical Education for Men	August 31, 1954

N. Graduate Assistants

Name	Degree	Assignment
One-half time at \$55.00 Christine McKinnie	per month, effective 6-21-54 to 8-14-54: B. S. Southern Illinois Univ.	Guidance and Special Education
One-half time at \$110.00 Mario A. Santos	per month, effective 6-21-54 to 8-14-54: Degree from University of El Salvador	Microbiology
One-half time at \$110.00 Joe K. Fugate	per month, effective 9-13-54 to 12-4-54: A. B. Southern Illinois Univ.	Foreign Languages
One-half time at \$110.00 Siegfried Adler	per month, effective 9-13-54 to 6-11-55: B. A. University of Munich	Foreign Languages
Paul J. Johnson, Jr.	B. S. North Carolina State College	Physical Education for Men
Bernard W. Joy	B. A. University of Maine	Speech
Constance F. Leonard	B. S. in Ed. Bridgewater Teachers College	Physical Education for Women
James E. Love	B. S. in Ed. Illinois State Normal University	Zoology
Martha L. McAndrew	B. S. State Teachers College Stroudsburg, Pa.	Physical Education for Women
Pong-Twan Wu	B. A. National Taiwan Univ. Formosa	Business Administration

The following supplement, not submitted in advance of this meeting, was presented:

A. Continuing Appointment

Name	Position	Salary	Length of Appointment
F. L. Schrodt	Supervisor of Cafeteria Food Services	625.00 a month	Continuing

B. Term Appointments

Lester R. Breniman	Lecturer Speech	550.00 a month	9-13-54 to 6-11-55
Charles Evans	1/4 time Lecturer Speech	125.00 a month	9-13-54 to 12-4-54
Clarence Ray Jeffery	Lecturer Sociology	450.00 a month	9-13-54 to 6-11-55
William Kruse	Lecturer Men's Physical Education	415.00 a month	9-20-54 to 6-11-55
Charles F. Martin	1/3 time Lecturer Industrial Education	125.00 a month	9-13-54 to 12-4-54

Norma Lee Steuerwald	1/2 time Asst. Instructor	150.00	9-13-54
	English	a month	to 12-4-54
Edna Marie Stief	Assistant Instructor	350.00	9-13-54
	University School	a month	to 6-11-55
Gerald W. Straker	Lecturer, Technical	400.00	9-12-54
	and Adult Education	a month	to 6-11-55
Ethel E. Thompson	Lecturer	500.00	9-20-54
	Chemistry	a month	to 6-11-55
Wesley D. Wallace	1/3 time Lecturer	125.00	9-13-54
	Industrial Education	a month	to 12-4-54
Joseph Budde	Assistant Instructor	325.00	9-1-54
	Anthony Hall	a month	to 7-1-55

C. Reappointments

Carlyle Ott	1/3 time Lecturer	125.00	9-13-54
	Industrial Education	a month	to 12-4-54
Kenneth D. Stewart	1/2 time Asst. Instructor	125.00	9-13-54
	Botany	a month	to 12-4-54

D. Changes of Title, Terms of Appointments, Salary and Assignment

Name	Position	Change of Appointment
Mabel Bracewell	Assistant Instructor University School 12-6-54 to 3-12-55	To Lecturer University School 9-13-54 to 6-11-55
Edmond Leonard	1/2 ime Research Asst. Geography and Geology Termination on 9-1-54	To termination on 10-1-54
Donald Shaffer	1/2 time Research Asst Geography and Geology Termination on 9-1-54	To termination on 10-1-54
Georgia Winn	Associate Professor English, full-time	To half-time, effective for fall term only

E. Resignation

Name	Position	Effective Date
Grace Spencer	Lecturer in Chemistry	September 13, 1954

F. Graduate Assistants

One-half time at \$110.00	per month, effective 9-13-54 to 12-4-54:	
Name	Degree	Assignment
Nancy Elizabeth White	B. A., University of New Hampshire	English
One-half time at \$110.00	per month, effective 9-13-54 to 3-12-55:	
William Jing-foo Lew	B. S. in Ed. National Teachers College, China	Education
One-half time at \$110.00	per month, effective 9-13-54 to 6-11-55:	
Herlinda Tamez-Lopez	Attendance in Business College	Foreign Language

Dr. Morris stated that the Administration had tried to hold appointments to the minimum, and had opened and is operating the University on the basis of actual registrations. He explained that these one-year appointments are being made, but to keep the number of positions now existing and fill them with the best people would cost substantially more than has been spent thus far.

Dr. Morris further stated that within the last two years the University

has fallen behind competitively in salary rates for faculty. Major raises were made some two and one-half years ago, but beginning this year it has been virtually impossible to compete for better people in employment, and good people are being lost on the basis of lack of salary increases. The only raises given this year have been in those cases where it has been necessary in order to hold people on the faculty.

Dr. Tenney pointed out that if it becomes necessary to wait until July 1, 1955, to start filling positions for next year, the University will be out of the market. Privately supported institutions are beginning now to search for staff members, and will have them signed up by February or March of next year. The question is: How are we to operate where next year's biennial budget is still undetermined? We should be able to begin our search now for personnel for next year, he concluded.

Dr. Morris stated that negotiations should be started early, and final appointments made contingent upon the availability of funds.

Dr. Tenney stated that this is possible at times when the University has control over the market, but that when the teachers have control of the situation, as they now do, it does not leave the Administration this alternative.

After discussion, Robert L. Kern moved Board approval of all changes in faculty-administrative payroll, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay: none.

(I) **Faculty-Administrative Payroll, Summer 1954**

A report of the faculty-administrative payroll for the summer months of 1954 was submitted and approved by the Board. A copy of this report was placed on file with the Secretary of the Board.

(J) **Fall Quarter Enrollment Analysis**

Dr. Morris presented an analysis of fall quarter enrollments as of the close of registration on September 21, 1954. This report did not represent the complete enrollment for the fall quarter. A copy of the report was placed on file with the Secretary of the Board.

(K) **Joint Council Resolution on Salary Adjustments**

At the July 22, 1954, meeting of the Joint Council on Higher Education, held at Allerton Park, it was voted to submit to the first fall meeting of the governing bodies of the various state supported institutions of higher education the following resolution:

The Joint Council on Higher Education, being fully aware of the financial situation confronting the State of Illinois, and desiring to make no requests that are not completely defensible, nevertheless unanimously recognizes the urgent need for salary adjustments, lest the quality of instruction and research in the institutions suffer materially.

This urgent need for salary adjustments has grown out of the following facts:

- a. Salaries in Illinois colleges and universities have fallen behind those of comparable institutions in other states.
- b. Our colleges are falling behind competitively in the recruitment and retention of qualified staff.

- c. The status of the teacher has suffered in comparison with the professions.
- d. Salary levels have not kept pace with increases in the cost of living.

The council further agrees that funds for salary adjustments should be applied with some consideration for blanket increases, but primarily on the merit principle.

Dr. Morris stated that it was the feeling of the members of the Joint Council on Higher Education that the resolution presented was necessary. It arose as a result of various discussions that came out of the meeting held on July 22, 1954.

On motion of Lindell W. Sturgis, the Board adopted the resolution presented by a unanimous vote.

Copies of the Summary Report of the Business Manager for the Period July 1, 1953, to June 30, 1954, were presented to the members of the Board, and a copy placed on file with the Secretary of the Board.

The meeting was adjourned at 3 p. m.

MEETING OF THE BOARD OF TRUSTEES
of
SOUTHERN ILLINOIS UNIVERSITY

NOVEMBER 5, 1954



The November meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Friday, November 5, 1954, beginning at 10 a. m.

The following members were present: Chairman John Page Wham, Kenneth L. Davis, Melvin C. Lockard, Mrs. Stella Collins, Robert L. Kern, Harold R. Fischer; Mr. Sturgis and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, William Herbert, Reporter from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on September 23, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Mrs. Stella Collins, these minutes were approved as presented.

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

(A) Policy on Vending Machines

This is in the nature of a progress report as per letter to members of the Board dated September 13, 1954. The Student Council is holding meetings to discuss the subject, and will meet again Thursday, October 28, for further discussion. We are anxious to wait for the Student Council's reaction before recommending a policy to the Board. If their Thursday meeting concludes

their discussions, we will present our recommendations on November 5.

Action on the policy on vending machines was deferred, pending recommendations to be made by the Student Council.

(B) Approval of Increase in Student Fees

We recommend Board approval of an increase in student activity fees in the amount of \$1.00 per quarter, effective for the spring quarter 1955, to enable the student hospitalization benefits to be increased. This increase will enable the Health Service to grant protection to the individual student in the amount of \$200 rather than the former maximum of \$80. The students voted 1,442 to 245 in favor of this increase.

The following resolution was presented:

Resolution

WHEREAS, it has been the policy of the Board of Trustees of Southern Illinois University to provide certain medical benefits to the students of Southern Illinois University with a maximum of \$80.00 per school year; and,

WHEREAS, the students have, by referendum, voted their willingness to accept an increase of \$1.00 per term for student fees commencing with the Spring Term of the 1954-55 school year as a means of increasing the maximum benefit available to them; and,

WHEREAS, the Board of Trustees desires to co-operate with the student body in increasing medical benefits;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees, sitting in regular session, that student fees commencing with the Spring Term of the 1954-55 school year are increased by \$1.00; and,

BE IT FURTHER RESOLVED that of the student fees paid each quarter, the amount of \$3.15 shall be set aside in a special fund known as the "Student Medical Benefit Fund."

AND BE IT FURTHER RESOLVED that this Board does hereby set aside a sum equal to \$3.15 per student each regular term of the school year, said \$3.15 to be derived from the fees paid each term by every full time undergraduate and graduate student. The administration and control of the fund so created is to remain within the sole discretion of this Board with the provision that the President of Southern Illinois University may be delegated to the duty of authorizing expenditures from the fund subject to and in accordance with any appropriate rules and regulations deemed proper by that officer or as this Board may from time to time adopt, in addition to the following general acts:

(1) Expenditures may be authorized from the fund to help reimburse any full time under-graduate or graduate student incurring doctor or medical expenses during the school year for which he is enrolled; provided, however, that no student may apply for any such reimbursement in an amount in excess of \$200.00 in any one school year.

(2) All applications for benefits from the fund must in the first instance be approved by the Southern Illinois University Physician.

(3) No such expenditure will be permitted from the fund for medical expenses resulting directly or indirectly from suicide; war or any act of war or riot; eye glass requirements or prescriptions thereof; private or chartered unscheduled aviation; dental treatment except injury to sound natural teeth; first aid for athletic injuries, which is normally provided by the Southern Illinois University Physician or by an appointed trainer; preventa-

tive medicines, vaccines or X-rays; pregnancy, child-birth or miscarriage; venereal diseases; services provided free of charge by the Southern Illinois University Health Service.

It is to be understood that this Board and the President of Southern Illinois University assume no obligation to approve any application for reimbursement from the fund and it is further understood that no possible beneficiary of the fund shall ever acquire a vested right in any manner or form. All disbursements from the fund are purely discretionary and shall be approved only in the manner selected by this Board from time to time.

On motion of Kenneth L. Davis, the Board approved the increase in student activity fees and adopted the resolution presented. The vote was unanimous.

(C) **Report of Contracts and Purchase Orders**
Awarded During the Month of September, 1954,
Amounting to Less than \$1,000.00

The Board received a report of contracts and purchase orders awarded during the month of September, 1954, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$40,984.05.

(D) **Report of Contracts and Purchase Orders**
Awarded During the Month of September, 1954,
Amounting to \$1,000.00 or Over

The Board received the following report:

A. Chargeable Against Operating Funds

Order or Contract Number	Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
1592	Executive Committee	Burgmeier Book Bindery Company Chicago, Ill.	7,500.00	Book Binding
5331	Executive Committee	Wilkins Garage Cobden, Ill.	5,736.90	Four Chevrolets
5374	Executive Committee	Economy Plumbing & Heating Co. Chicago, Ill.	1,220.00	Major Repairs
5400	Executive Committee	International Business Machines Corporation East St. Louis, Ill.	15,027.60	Rental Charges
5467	Executive Committee	Daniel Wholesale Grocery Co. Murphysboro, Ill.	1,126.79	Canned Foods
5492	Executive Committee	Joseph Helleny & Sons Herrin, Ill.	1,345.50	Refrigerators
5506	Executive Committee	Central Scientific Company Chicago, Ill.	1,202.50	Research Equipment
5511	Executive Committee	American Type Founders, Inc. St. Louis, Mo.	2,555.25	Bindery Equipment
5515	Executive Committee	Jack Porter Tractor Company Murphysboro, Ill.	1,403.65	Tractor with attachments
5552	Executive Committee	Mandel Brothers Chicago, Ill.	3,115.00	Classroom Chairs
5664	Executive Committee	Card Division, Library of Congress Washinton, D. C.	1,200.00	Library of Congress Cards

General Library Purchase Orders

100	Hanson Bennett Magazine Agency Chicago, Ill.	5,633.60	Periodicals Contract
Contracts			
4460	Executive Consoer, Townsend and Associates Committee Chicago, Ill.	3,000.00	Engineering Services

B. Chargeable Against Capital Funds

University Purchase Orders

5535	Executive William Keene Truck Service, Inc. Committee Pinckneyville, Ill.	1,425.60	Moving Barracks
5689	Executive Physical Plant Revolving Fund Committee Carbondale, Ill.	1,800.00	Drafting Tables
5690	Executive Remington Rand, Inc. Committee Chicago, Ill.	1,949.27	Library Files

On motion of Mrs. Stella Collins, the Board approved the report as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Lockard; nay, none.

(E) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952, and a copy was placed on file with the Secretary of the Board.

(F) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Major James G. Bridwell	Assistant Professor Air Science and Tactics	25.00 a month	Continuing
Paul J. Lougeay	Instructor, Technical and Adult Education	500.00 a month	Continuing
William Rice	Instructor, Technical and Adult Education	583.33 a month	Continuing

B. Term Appointments

Harry Lee Armstrong	1/3 time Asst. Instructor Industrial Education	100.00 a month	9-22-54 to 12-4-54
Florence Carr Camp	Assistant Instructor University School	350.00 a month	12-6-54 to 3-12-55
William T. Davis	Lecturer Business Administration	450.00 a month	9-13-54 to 9-25-54
Elmer Funderburk, Jr.	1/2 time Research Asst. Geography and Geology	115.00 a month	10-1-54 to 7-1-55
Betty Jean Greer	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Frances Tapella Huff	1/4 time Asst. Instructor English	75.00 a month	9-23-54 to 12-4-54
Marie H. Juergens	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed

Verna B. Levy	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Van Lane McGill	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Winona Malpass	1/4 time Asst. Instructor Psychology	120.00 a month	12-6-54 to 3-12-55
Josephine Miriani	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Annabel Morgan	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Willis W. Neville	Part-time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Andrew M. Patterson	1/2 time Research Asst. Geography and Geology	115.00 a month	10-1-54 to 7-1-55
Herbert L. Rieke	1/2 time Research Asst. Botany	100.00 a month	10-1-54 to 7-1-55
Gabriel Sho-Tse Tsiang	Lecturer Mathematics	400.00 a month	10-4-54 to 6-11-55

C. Reappointments

Dorothy Cox	1/4 time Lecturer Mathematics	125.00 a month	12-6-54 to 3-12-55
George Elston	1/4 time Lecturer Mathematics	125.00 a month	12-6-54 to 3-12-55
Charles Richardson	Lecturer Health Education	450.00 a month	3-21-55 to 6-11-55
Kenneth D. Stewart	1/4 time Assistant Instructor, Botany	125.00 a month	12-6-54 to 3-12-55

D. Substitute Teacher

Approval is requested for Mrs. Flora A. Breniman as a substitute teacher in case of illness or emergency in the University School. When she serves she will be listed on the payroll as an Assistant Instructor and paid at the uniform rate of \$12.00 per day. Mrs. Breniman has the Master of Arts degree from Ohio State University and has had several years of teaching experience. She is the wife of Mr. Lester R. Breniman, Lecturer in Speech.

E. Changes of Title, Assignment, and Terms of Appointment

Name	Position	Change of Appointment
Harry B. Bauernfeind	Supervisor, Division of Technical and Adult Education	To Assistant Dean for Adult Education
George Bracewell	Associate Professor Teacher Training	To Associate Professor Education
Eileen L. Dean	Instructor Home Economics	To Lecturer Home Economics
George R. Russell	1/2 time Research Assistant, Government	To 1/2 time Research Assistant, Local Govern- ment Research Center
Herlinda Tamez-Lopez	Graduate Assistant Foreign Language 9-13-54	To effective date of 9-27-54
Chiu Sheng Wang	Graduate Assistant Zoology, effective 9-13-54 to 6-11-55	To effective date of 3-21-55 to 6-11-55

F. Changes in Rank and Salary

Troy Edwards	Instructor, College of Education, at \$550.00	To Assistant Professor at \$580.00, effective December 1, 1954
Lura Evans	Instructor, College of Education, at \$490.00	To Assistant Professor at \$520.00, effective November 22, 1954
Floyd E. Krubeck	Instructor, College of Vocations & Professions	To Assistant Professor Effective Nov. 22, 1954
Bonnie Lockwood	Instructor, Technical and Adult Education at \$460.00	To Assistant Professor at \$490.00, Effective December 1, 1954
Robert E. Mueller	Instructor, Division of Fine Arts, at \$520.00	To Assistant Professor at \$550.00, effective November 22, 1954
Dalias Price	Assistant Professor College of Liberal Arts and Sciences, at \$520.00	To Assistant Professor at \$555.55, effective November 22, 1954
John Stotlar	Instructor, College of Education	To Assistant Professor Effective Nov. 22, 1954

G. Termination

Major Robert A. McGinnis	Assistant Professor Air Science and Tactics	Effective September 21, 1954
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H. Resignations

Stephen Ford	Instructor General Library	Effective November 1, 1954
William Herrmann	Graduate Assistant History	Effective September 13, 1954
Jo Ann Magnuson	Graduate Assistant Physical Education for Women	Effective September 13, 1953
Sarkis Tchejeyan	Graduate Assistant Atomic Research	Effective September 13, 1953

I. Graduate Assistants

Name	Degree	Assignment
One-half time at \$110.00 per month, effective 9-13-54 to 6-11-55:		
Wallace J. Dolan	B. A. Simpson College	History
One-half time at \$110.00 per month, effective 10-1-54 to 12-4-54:		
Charles Joiner	B. A. Southern Illinois University	Government
One-half time at \$110.00 per month, effective 9-13-54 to 3-12-55:		
James Cleo Lail	B. A. Southern Illinois University	Testing Service
One-half time at \$110.00 per month, effective 12-6-54 to 3-12-55:		
Joe K. Fugate	A. B. Southern Illinois University	Foreign Languages

Dr. Morris indicated to the Board that the customary mid-year promotion recommendations were included in the report of changes in faculty-administrative payroll, and that seven faculty members have been recommended for

promotions. The recommendations were based upon completion of advanced studies or changes in preparational background.

Upon questioning, Dr. Morris stated that the change in rank is not mandatory, but is within the framework of present policy of the Board. He further stated that neither an increase in salary nor a change in rank is automatic with the receipt of a doctorate.

Mr. Davis pointed out that there is a certain amount of pressure on faculty members to continue their studies and to obtain advanced degrees, and it was the concensus of the Board that increased education or preparation in a faculty member should be recognized and rewarded.

On motion of Mrs. Stella Collins, the Board approved the report of changes in faculty-administrative payroll, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Lockard; nay, none.

The following supplement to the report of changes in faculty-administrative payroll was presented:

A. Change of Appointment

Name	Position	Change of Appointment
Professor Fount G. Warren	Chairman, Department of Education	To Acting Dean, College of Education, effective December 6, 1954

On motion of Kenneth L. Davis, the Board unanimously approved the above recommendation.

(G) Changes in Civil Service Employees' Payrolls

A report showing changes in civil service employees' payrolls for the period from January 1, 1954, through June 30, 1954, was submitted and approved by the Board. A copy of this report has been placed on file with the Secretary of the Board, for the record.

(H) Proposed Operating Budget (For the Biennium Beginning July 1, 1955)

Below you will find our recommendations for funds to operate the University for the biennium beginning July 1, 1955. The approval of the Board is requested, with the President of the University authorized to make adjustments as may seem desirable within the total figure approved by the Board.

SOUTHERN ILLINOIS UNIVERSITY

Biennial Appropriations

Educational Operations

	1955-1957 Recommended by University
Personal Services -----	\$ 11,669.195
Contractual Services -----	1,230,000
Travel -----	275,000
Commodities -----	900,000
Stationery, Printing and Office Supplies -----	235,000
Equipment -----	1,350,000
Employer Contributions -----	160,600

Awards and Grants (Scholarships) -----	100,205
Refunds -----	10,000
Contingency -----	570,000
	<hr/>
Total -----	<u><u>\$ 16,500,000</u></u>

Dr. Morris explained that the request for funds for operation of the University for the biennium beginning July 1, 1955, if approved, will be presented to the Budgetary Commission in the near future. He stated that Senator Peters, Chairman of the State Budgetary Commission, had granted his permission to delay presentation of the budget request until after the present Board meeting.

Dr. Morris stated that the budget presented is essentially the budget requested during the last biennium. A total increase of about \$750,000 was received for operating expenses at that time, but this represented an increase of about \$1,000,000 in general revenue. There was a loss of about \$250,000 in income during the past biennium as compared to the preceding biennium, due to the reduction in the number of veterans attending the University under the "GI Bill." Within the biennium our enrollment increased 52½ per cent, and we are facing additional increases of sizeable proportions in the next biennium. This budget request is based on estimated enrollment of 5,500 in the next academic year (1955-1956), and 6,500 in 1956-1957. Enrollment actually increased by well over 1,000 this year. Enrollment increases will bring stresses upon the institution, and if we hope to keep the University on an even level we must have additional funds. We can't expect to keep a vigorously growing institution of high quality with too many fewer dollars. In the past the University has prided itself on keeping up quality of research, service, and instruction, and operating on lesser income, but there comes a limit.

Dr. Morris pointed out that according to recent figures Southern is now fourth in size of the colleges and universities in the state. We are now in a position of being completely out of gear in terms of size and adequacy of physical plant, and available funds. We must do the best we can to make the people of the state and the State Legislature realize the critical situation at this University, he said.

Dr. Tenney stated that he believed that by next year Southern will be the third largest school in the state, because the size of this institution will increase faster than the University of Chicago, now ranking third.

Dr. Morris predicted that in five or six years, if financial help needed to maintain growth can be secured, Southern may become the second institution in size within the state. But, he said, this isn't our objective. The result of this greater growth will necessarily be achieved as we try to strive for our goal of improving educational opportunities and meeting the needs of the youth of the area.

Dr. Morris continued that we face a pattern of legislators who have thought through the years of Southern Illinois University as a place where they get along with a little help, and think in terms of adding a building rather than many buildings, which we desperately need now. Estimates have been made as to future enrollments in arriving at the budget figures presented. So far as needs reflected in the total requested budget, this was item by item requested and justified by each of the departments of the University.

Various members of the Board requested information as to what the Administration felt this budget request would accomplish in terms of progress of the institution. Dr. Morris stated that this budget was a compromise between one which would enable the University to progress in a manner

which would be commensurate with additional courses and improvement of service, and a budget which realistically considered the financial situation of the state.

(I) **Proposed Budget for Buildings and Other Capital Improvements
for the Biennium Beginning July 1, 1955**

We recommend for Board approval the attached proposed budget for buildings and other capital improvements for the biennium beginning July 1, 1955, with the President of the University authorized to make adjustments as may seem desirable within the total figure approved by the Board.

**Budget Request For
Buildings and Other Capital Improvements
For the Biennium Beginning
July 1, 1955**

I. HIGHEST PRIORITY PROJECTS

A. New Buildings

1. Agricultural Building Group	\$ 2,600,000	
2. Dormitories	3,500,000	
3. Men's Physical Education and Community Center	4,500,000	
4. Home Economics Building Group	2,500,000	
5. College of Education	2,250,000	
6. Commerce (General Classrooms)	3,250,000	
7. Power Plant Addition and Central Incinerator	810,000	
8. Administration	1,800,000	
9. Health Unit	950,000	
10. Student Union	2,700,000	
11. Communications—first stage	500,000	
12. Industrial Education and Technology	4,500,000	\$29,860,000

B. Completion of Buildings

1. Life Science—Equipment and Completion of Animal House and Greenhouses	\$ 215,000	
2. Library—Including Space for Academic Advisors	500,000	
3. Site Development for Life Science and Library	240,000	
4. Site Development for the Training School and Play Fields	300,000	\$ 1,255,000

C. Acquisition of Land

\$ 1,150,000

D. Remodeling and Rehabilitation of Old Permanent Structures

1. Allyn	\$ 75,000
2. Altgeld	57,000
3. Anthony	96,000
4. Gymnasium	31,000
5. Old Main	50,000
6. Parkinson	100,000
7. Shryock	55,000
8. Stadium	60,000

9. Wheeler	20,000		
10. Tuckpoint Brick and Stone Work of all but Altgeld Hall and Old Main	15,000	\$	559,000

E. General Campus Improvements

1. Conversion of Temporary Buildings into Classrooms and Offices

a. Dowdell Residence	\$ 8,000		
b. Education	3,000		
c. Guttering and Tiling Barracks	6,000		
d. Office of Deans	8,500		
e. Protective Covering— 30 Barracks	17,000		
f. Veterans Barracks— Chautauqua	30,000		
g. Dowdell "E" Building	30,000		
h. Health Service	5,000		
i. Home Management House	2,000		
j. Move Grand Avenue Barracks to Chautauqua Street	8,000		
k. Child Development Laboratory	1,500	\$	119,000

2. Long-standing Deficiencies

a. Access Road—New Route 51 to Power Plant and Shop Buildings	\$ 10,000		
b. Fire Alarm System	40,000		
c. Food Storage Facilities	100,000		
d. General Campus Lighting	102,000		
e. Gym—Catering Kitchen	8,000		
f. Miscellaneous Site Develop- ment Areat	235,000		
g. Parking Areas	31,800		
h. Water Tank and Piping	225,000		
i. Tennis Courts	20,000		
j. Remodel Storage Room— Cafeteria—for Use as Dining Room	1,500		
k. Revamp Sanitary Sewer System	200,000	\$	973,300

3. Resulting from the Growth of the University

a. Tunnel Loop Extension	\$300,000		
b. Convert Underground Elec- trical Distribution System from 2400 to 4160 Volts	25,000		
c. Lights for New Heat Tunnel	15,000		
d. Dredge Thompson's Lake	8,000		
e. Golf Course—Nine Holes	85,000	\$	433,000

F. Vocational-Technical Institute

1. Complete Woodworking Pilot Plant Building	15,000
2. Complete Shop Buildings No. 2 and No. 3	100,000

3. Major Repairs to Old Wood Structures	100,000	
4. Heating Plant Addition	40,000	
5. Moving and Adapting Additional Buildings	100,000	
6. Conversion of Existing Structures for Offices and Classrooms	100,000	\$ 455,000
G. Little Grassy Development—Cooperating with the United States Department of Interior, Division of Fish and Wildlife		\$ 100,000
H. Farm Buildings		\$ 150,000
I. Architect's Fees		\$ 850,000
TOTAL		<u>\$35,904,300</u>

II. FUTURE PROJECTS

Hospital
 Social Studies Building
 Dormitories (Second Group)
 Music Building
 Speech Building
 Humanities Building
 Library (Second Unit)
 Physical Science Building
 Mathematics Building
 Museum
 Forestry Building
 Languages Building
 Women's Physical Education Addition
 Mines Building
 Greenhouses
 Observatory
 Armory and Hangar
 Dormitories (Third Group)
 Lands, Architectural Services, Mechanical Services
 and Site Development for the above

Dr. Morris explained that the proposed budget for buildings and other capital improvements was being presented in a little different form than formerly. By means of charts, Dr. Morris explained the need of site development, pointing out existing temporary buildings and the locations of contemplated structures. He emphasized the fact that the figures shown for a Student Union Building were approximately 50 per cent, based on the thought that the Union will be 50 per cent self-liquidating.

Kenneth L. Davis moved Board approval of the proposed operating budget and the proposed budget for buildings and other capital improvements for the biennium beginning July 1, 1955. The motion was seconded by Melvin C. Lockard, and was carried by a unanimous vote.

The following oral reports on current and pending matters were heard:

(1) A resolution passed by the Parent-Teachers Association of University School, urging that adequate funds with which to complete the playground and parking area for University School be included in the budget request for the biennium beginning July 1, 1955, was read. The Recorder was instructed to acknowledge receipt of such resolution, and to advise the

Parent-Teacher Association that funds for the item mentioned had been included in the budget request.

(2) Dr. Morris reported on the hearings held in the appeal made to him from the decision of Mr. Sappenfield and Mr. Hand by the Building Service Employees Union, representing the University's janitors and cooks. He stated that a transcript of the hearings was being prepared, and that because it would be approximately 160 pages in length it had been impossible to have it completed in time for him to study it and reach a decision. He also stated that he had been in contact with Mr. Charles Pirtle, Business Agent of the appealing union, and that when the transcript is completed it will be sent to him. Mr. Pirtle requested that he and Dr. Morris meet at a later time to go over the transcript for possible errors. President Morris concluded that he would, as soon as he had time to give the matter careful and complete attention, render a decision on the basis of the materials and evidence presented to him during the course of the hearings.

(3) Information requested by members of the Board regarding the award of purchase orders to out-of-state bidders was presented, as follows:

In accordance with the suggestion of the Board of Trustees, we have examined all purchase orders issued during two three-months quarters, namely, the quarters ending December 31, 1953, and September 30, 1954. Below is a summary statement of information assembled from our analysis of the purchase orders:

**Summary Statement of Loss on Out-of-State Purchase Orders if Awarded
in-State for Three-Month Quarters Ending December
31, 1953, and September 30, 1954**

	Amount	Per cent of Total
1. Total Amount of Purchase Orders Issued	\$454,556.00	100%
2. Total Amount of Purchase Orders Issued In-State	338,921.00	75%
3. Total Amount of Purchase Orders Issued for Non-competitive Items Awarded Out-of-State	70,127.00	15%
4. Total Amount of Purchase Orders Issued for Competitive Items Awarded Out-of-State	45,508.00	10%
5. Loss to University if Purchase Orders Issued for Competitive Items Awarded Out-of-State had been Awarded In-State on Basis of 10% Differential Favoring In-State Bidders	1,202.00	

In ascertaining the loss to the University based upon a policy of allowing in-state bidders a differential of 10%, we simply deducted 10% from the bid of the lowest in-state bidder for purposes of comparison. If after such deduction the lowest in-state bidder's adjusted bid was still in excess of the lowest out-of-state bid, it was assumed that the order would be awarded out-of-state. If, however, the adjusted bid of the in-state bidder was less than the lowest out-of-state bid, it was assumed that the bid would be awarded to the in-state bidder and the difference would represent a loss to the University.

It was the consensus of the members of the Board, and of the Administration, that no action on this matter should be taken. Dr. Tenney, Chairman of the Agenda Committee of the Council of Higher Education, was asked to present the question to that group at its next regular meeting.

(4) The following resolution was presented by Mr. Rendleman, with the statement that he felt it necessary to formalize the Board's intention and policy regarding the President's home:

RESOLUTION.

WHEREAS, the Board of Trustees has since 1947 made known its desire that the President of Southern Illinois University reside on the campus and serve in the capacity of official host of said University; and,

WHEREAS, the Board of Trustees approved and authorized the remodeling of a certain building owned by the University for the use as a residence of the President of Southern Illinois University; and,

WHEREAS, they further approved the furnishing of this residence; and,

WHEREAS, the Board desires that the President, in his official capacity, entertain certain friends and guests of the University from time to time in said residence; and,

WHEREAS, the Board has in the past informally required that the President of Southern Illinois University live on the campus of the university; and,

WHEREAS, it is deemed advisable to reduce this requirement to a formal resolution; now

THEREFORE BE IT RESOLVED that the Board require that the President of Southern Illinois University be required to live in the residence furnished for this purpose; and,

FURTHER, that the President, in his official capacity, act as host to various University-sponsored functions. In so complying with this resolution, the President shall employ such assistance as is necessary for this function of his Office.

On motion of Robert L. Kern, the Board adopted the above resolution by a unanimous vote.

(5) The following schedule of tuition rates and fees as proposed by the Budgetary Council, was presented with a recommendation for approval, to become effective the fall quarter of 1955:

Per Quarter	Now	Recommended
*Tuition	\$15.00	\$20.00
Activity Fee	9.50	10.50
*Book Rental	3.50	3.50
Graduation Fee	10.00	15.00
Tuition for Out-of-State Students	25.00	50.00
Extension (per quarter hour)	2.00	3.00
Belleville Residence	3.00	4.00
(per quarter hour)		
Adult Education (per contact hour)	.20	.30

*Half tuition and half book rental fee will be charged to part-time students (8 credit hours or less); extension and Belleville Residence students will be charged \$1.05 book rental fee. The new \$20.00 tuition fee includes approximately \$3.00 for incidental fees.

The proposed \$20.00 tuition fee is the same as that charged by all four of the teachers colleges; the teachers colleges charge \$10.00 for activity fee while ours is now \$10.50; our graduation fee will be \$15.00 while the teachers colleges charge \$10.00; our out-of-state fee will be \$50.00, three of the teachers colleges charge \$50.00, Normal charges \$36.50.

On motion of Melvin C. Lockard, the Board unanimously approved the proposed schedule of tuition rates and fees presented.

Copies of the Summary Report of th Business Manager for the Period

July 1, 1954, to September 30, 1954, were presented to the members of the Board, and a copy placed on file with the Secretary of the Board.

The meeting was adjourned at 3 p. m.

MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

JANUARY 14, 1955



The January meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Friday, January 14, 1955, beginning at 10 a. m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Harold R. Fischer, and Vernon L. Nickell.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, William Herbert, reporter from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on November 5, 1954, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Mrs. Stella Collins, these minutes were approved as presented.

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

(A) Proposed Policy for Vending Machine Service on the Campus

At the November 5, 1954, meeting of the Board of Trustees action on the University policy on vending machines was deferred, pending recommendations to be made by the Student Council.

We recommend for Board approval the following policy for the University on vending machines:

1. Effective on or before July 1, 1955, Vending Machine Service shall be set up as a student enterprise with responsibility for all vending machines, including installation, operation, maintenance, and removal, centralized in the Office of the Director of Auxiliary and Service Enterprises.
2. As a general policy, all net profits from Vending Machine Service shall be deposited to the account "Student Union Building," except the net profits from the vending machines located at the University School and the Vocational-Technical Institute, which will be devoted to Student Union functions at these places.
3. Policies for the operation and maintenance of the machines and control of cash receipts from the operation shall have the objective of returning the greatest amount of service with the maximum income possible for the Student Union Building Fund.
4. Since this is an enterprise to be operated by the students for the benefit of the student body, a subcommittee of the Student Council will serve in an advisory capacity to the Director of Auxiliary and Service Enterprises.

On motion of Lindell W. Sturgis, the Board unanimously approved the policy proposed for vending machines service.

(B) Approval of Schedule Change Fee

We recommend Board approval of a fee of \$2.00 to be charged to students who request changes in their class schedules, effective the fall term of 1955. Students will not be charged for changes made for the convenience of the University.

After discussion of the implications of approval of a fee of \$2.00 to be charged to students requesting changes in class schedules, it was the consensus of the members of the Board and the Administration that the matter should be deferred until the next regular meeting, and in the meantime a study made of possible exceptions to the fee.

(C) Proposed Rules of the University Faculty

The proposed Rules of the University Faculty of Southern Illinois University submitted herewith have been prepared by a committee of the University Faculty Council and recommended for adoption by both the Faculty Council and the University Faculty, in accordance with the procedure outlined in Part III, Article IV, Section 5, E, 3, h, of the By-Laws and Statutes of the Board of Trustees.

We recommend their adoption as regulations of the Board and as Rules of the University Faculty.

Copies of the proposed Rules of the University Faculty were presented to the members of the Board of Trustees, and are re-printed as Appendix II.

Dr. Morris stated that the Statutes, approved in 1951 and amended in 1953, provide for the faculty to set up a body of rules consistent with the Statutes, to be approved by the Board of Trustees if the Board deems proper, at which time the rules themselves become part of the statutory framework.

On motion of Melvin C. Lockard, the Board unanimously approved the Rules of the University Faculty, as presented.

(D) Issuance of Purchase Orders for Less Than \$50.00

Many requisitions are presented for relatively small amounts and it is the belief that the items requested may be purchased more economically and

more expeditiously if one or two quotations are obtained by telephone and deliveries requested pending preparation of the purchase order.

It is, therefore, requested that the University Purchasing Agent be authorized to issue purchase orders at his discretion for amounts less than \$50.00 on the basis of one or more quotations obtained by telephone and recorded.

At Dr. Morris' request Mr. Miles explained how both time and money might be saved by handling requisitions for small items by quotations obtained by telephone, rather than by preparing formal requests for bids, opening the bids, and awarding the orders.

On motion of Kenneth L. Davis, the Board unanimously approved the authority requested.

**(E) Report of Contracts and Purchase Orders
Awarded During the Months of October and November, 1954,
Amounting to Less than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of October and November, 1954, amounting to less than \$1,000.00, totaling \$68,841.97. A copy of the report was filed with the Secretary of the Board.

**(F) Report of Contracts and Purchase Orders
Awarded During the Months of October and November, 1954,
Amounting to \$1,000.00 or Over**

The Board received the following report:

A. Chargeable Against Operating Funds

Order or Contract Number	Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
5696	Executive Committee	Blackwell Wielandy Company St. Louis, Mo.	1,614.00	Single Pedestal Desks
5701	Executive Committee	New Era Dairy, Inc. Carbondale, Ill.	5,815.80	Dairy Products
5702	Executive Committee	New Era Dairy, Inc. Carbondale, Ill.	3,924.90	Dairy Products
5703	Executive Committee	New Era Dairy, Inc. Carbondale, Ill.	2,280.55	Dairy Products
5705	Executive Committee	National Heating & Stoker Co. Carbondale, Ill.	1,182.45	Oil Fired Boiler
5854	Executive Committee	Standard Brands Carbondale, Ill.	1,010.00	Food Supplies
5878	Executive Committee	Vogler Motor Company Carbondale, Ill.	1,682.30	Automotive Equipment
5879	Executive Committee	Vogler Motor Company Carbondale, Ill.	1,445.98	Automotive Equipment
5892	Executive Committee	H. J. Volz Machinery Co. Chicago, Ill.	1,908.45	Lathe and Equipment
5893	Executive Committee	The Lincoln Electric Co. Cleveland, Ohio	1,297.50	Lincwelders and accessories
5894	Executive Committee	Hoffman-Marquard Iron & Machinery Co. St. Louis, Mo.	1,137.46	Power Equipment

5895	Executive Committee	Fitch Office Supply Mt. Vernon, Ill.	1,435.12	Classroom Equipment
5898	Executive Committee	Prentice Hall, Inc. Englewood Cliffs, N. J.	1,260.18	Books for Bookstore
5900	Executive Committee	Indiana University Bloomington, Ind.	1,500.00	Printing Equipment
6056	Executive Committee	Heath Company Benton Harbor, Mich.	1,300.03	Radio & TV Equipment
6201	Executive Committee	Brewster Motors Herrin, Ill.	1,240.00	Pickup Truck
6250	Executive Committee	Missourian Printing & Stationery Co. Cape Girardeau, Mo.	2,800.00	Printing An- nual Report
6831	Executive Committee	Murphysboro Lumber Co. Murphysboro, Ill.	3,300.00	Maintenance Supplies
6394	Executive Committee	Birmingham Prosser Paper Co. St. Louis, Mo.	1,681.16	Paper Supplies
6554	Executive Committee	Bailey & Himes, Inc. Champaign, Ill.	1,019.00	Portable Bleachers

Contracts

4352	Executive Committee	U. S. Department of Agri- culture—Forest Service Regional Fiscal Agent	2,000.00	Cooperative Forest Research
4462	Executive Committee	Clifton Warren Carbondae, Ill.	2,000.00	Hauling Contract
4463	Executive Committee	Louie A. Reeder Carbondae, Ill.	13,956.25	Screening Coal
4464	Executive Committee	Pure Coal Company Marion, Ill.	14,282.50	Screening Coal
4465	Executive Committee	Tom Endsley De Soto, Ill.	7,760.00	Stoker Coal
4466	Executive Committee	William Hastie Carterville, Ill.	7,600.00	Stoker Coal

B. Chargeable Against Capital Funds**Contracts**

4428		Edgar Stephens Construction Co. Cairo, Ill.	30,293.41 (credit)	Library Building
4428		Edgar Stephens Construction Co. Cairo, Ill.	29,576.80 (credit)	Library Building
4457	Executive Committee	Triangle Construction Co. Kankakee, Ill.	32,109.00	Site Development
4428		Edgar Stephens Construction Co. Cairo, Ill.	8,011.00 (credit)	Finished Hardware Library Bldg

At the last Board meeting information regarding the award of purchase orders to out-of-state bidders was requested, and it was suggested that the matter be presented to the Joint Council on Higher Education. Dr. Morris stated that it was determined there was no preferential treatment given by the Teachers Colleges or by the University of Illinois, regardless of amount, for in-state bidders as opposed to out-of-state bidders, with the exception of coal.

On motion of Kenneth L. Davis, the Board approved the report of contracts and purchase orders awarded during the months of October and November, 1954, amounting to less than \$1,000.00, and the report of contracts and purchase orders awarded during the months of October and November, 1954, amounting to \$1,000.00 or over. The vote was as follows: Yea, Mr. Wham,

Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard.

(G) Resolutions Accepting Bids for Capital Improvements

Resolutions were presented, pertaining to acceptance of bids for site development, and to acceptance of credit proposals on work not required. On motion of Vernon L. Nickell, the Board adopted such resolutions. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fisher, Mr. Nickell, Mr. Lockard.

(H) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952, and a copy was placed on file with the Secretary of the Board.

(I) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

A. Continuing Appointment

Name	Position	Salary	Length of Appointment
William V. Connell	Purchasing Agent	500.00 a month	Continuing

B. Term Appointments

Paul T. Arnold	Part-time Lecturer Technical and Adult Education	4.00 per hour	As Needed
Galen P. Blaine	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
William Carruthers	1/4 time Lecturer Education	140.00 a month	12-6-54 to 3-12-55
Cletus C. Connally	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
William E. Crane	Lecturer Chemistry	500.00 a month	12-6-54 to 6-11-55
Ralph O. Gallington	Professor and Chairman Industrial Education	910.00 a month	6-20-55 to 8-13-55 and 9-21-55 to 6-13-56
Mrs. Roy W. Ide, Jr.	Field Representative	500.00 total	11-1-54 to 12-1-54
Aline Johnson	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Charles Joiner	1/2 time Research Asst. Committee on Facts and Figures	110.00 a month	12-5-54 to 7-1-55
Nina M. Morton	Research Associate General Library	375.00 a month	Effective 11-8-54
Melba Sue Orr	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Rex Edward Ray	1/3 time Lecturer Industrial Education	125.00 a month	12-6-54 to 3-12-55

Granville L. Rigg	Part-time Lecturer Technical and Adult Education	6.00 per hour	As Needed
N. A. Rosan	1/4 time Lecturer Education	140.00 a month	12-6-54 to 3-12-55
Maurice E. Schmollinger	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Elizabeth J. Shaughnessy	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
George R. Von Tungeln	1/2 time Research Asst. Division of Rural Studies	110.00 a month	1-1-55 to 7-1-55
Gilbert Webb	1/4 time Assistant Supervisor, Southern Acres Residence Halls	100.00 a month	9-1-54 to 7-1-55
Michael Zekas	1/3 time Lecturer Industrial Education	125.00 a month	12-6-54 to 3-12-55
C. Summer Session Appointment			
Jean E. Nelson	Lecturer Library Service	555.00 a month	6-20-55 to 8-13-55
D. Reappointments			
Harry Lee Armstrong	1/3 time assistant Instructor, Industrial Education	100.00 a month	12-6-54 to 8-13-55
Florence Carr Camp	Assistant Instructor University School	350.00 a month	3-21-55 to 6-11-55
Dorothy Cox	1/4 time Lecturer Mathematics	125.00 a month	3-21-55 to 6-11-55
George Elston	1/4 time Lecturer Mathematics	125.00 a month	3-21-55 to 6-11-55
Gerald E. Gunning	Research Associate Cooperative Fisheries Management Research	250.00 a month	12-1-54 to 6-16-55
Frances T. Huff	1/2 Time Assistant Instructor, English	150.00 a month	12-6-54 to 3-12-55
Carolyn S. Kennedy	1/2 Time Assistant Instructor, Art	175.00 a month	12-6-54 to 3-12-55
Charles F. Martin	1/3 time Lecturer Industrial Education	125.00 a month	12-6-54 to 3-12-55
Carlyle G. Ott	1/3 time Lecturer Industrial Education	125.00 a month	12-6-54 to 3-12-55
Charles R. Peters	Research Assistant Cooperative Fisheries Management Research	250.00 a month	9-16-54 to 10-1-54
Nancy L. Roos	Instructor University School	430.00 a month	Effective 9-21-54
Douglas Shepherd	1/2 time Assistant Instructor, English	150.00 a month	12-6-54 to 3-12-55
Norma Lee Steuerwald	1/2 time Assistant Instructor, English	150.00 a month	12-6-54 to 3-12-55
Kenneth D. Stewart	1/4 time Lecturer Botany	125.00 a month	3-21-55 to 6-11-55
Doris Schwin Taylor	Lecturer Speech	370.00 a month	12-6-54 3-12-55
Elizabeth Dill Taylor	Lecturer Music	400.00 a month	12-6-54 to 3-12-55

Wesley D. Wallace	1/3 time Lecturer Industrial Education	125.00 a month	12-6-54 to 3-12-55
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E. Practice Supervisor

Approval is requested for the following addition to the list of practice supervisors in the public schools during the academic year 1954-55 at a monthly rate of \$25.00:

Name	Subject	School
Glenn Richardson	Sixth Grade	Mt. Vernon

F. Substitute Teacher

Approval is requested for Mrs. Mildred Fishback as a substitute teacher in case of illness or emergency in the University School. She served for the period from November 29, 1954, to December 3, 1954, as an Assistant Instructor and was paid at the uniform rate of \$12.00 per day. Mrs. Fishback has the Bachelor of Science degree from Southwest Missouri State Teachers College and has had several years of teaching experience. She is the wife of Mr. Woodson W. Fishback, Associate Professor of Education.

G. Changes of Assignment, Salary, and Terms of Appointment

Name	Position	Change of Appointment
Mary Entsminger	Associate Professor University	To Associate Professor Education, effective 3-21-55 to 6-11-55
Willard M. Gersbacher	Chairman, Department of Zoology	To Professor, Department of Zoology
John F. Hosner	Instructor, Agriculture at \$460.00 per month	To Instructor, Agriculture at \$530.00 per month
Roswell D. Merrick	Assistant Dean, College of Education	To Acting Chairman, De- partment of Health Education
Frederick White	Research Assistant Cooperative Wildlife Research, 1/2 time at \$110.00 per month	To full time at \$200.00 per month, effective 12-1-54 to 2-16-55
Vincent Ziccardi	Research Assistant Cooperative Wildlife Research, effective August 27, 1954	To effective date of September 11, 1954

H. Adjustment in Salary

Philip H. Olsson	Instructor in Music	\$78.33 adjustment due to revised time basis
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I. Leave Without Pay

Name	Position	Effective Date
Ward M. Morton	Associate Professor Government	Last six weeks of winter term 1955-56
Georgia Winn	Associate Professor English	12-6-54 to 3-12-55

J. Sabbatical Leave

Douglas E. Lawson	Professor, Education	2-25-55 to 6-11-55 at full pay
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K. Termination and Transfer

Cornelia Beach	Purchasing Agent	Effective 11-16-54
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L. Resignations

Ralph H. Boatman	Lecturer Health Education	December 4, 1954
Joe E. Brooks	Research Assistant Cooperative Wildlife Management	September 1, 1954
Bernard Joy	Graduate Assistant Speech	December 4, 1954
Dr. Anthony J. Raso	Director, University Health Service	February 1, 1955
William J. Shackelford	Instructor University Museum	February 1, 1955
Ethel Thompson	Lecturer Chemistry	December 17, 1954
Nancy White	Graduate Assistant English	September 13, 1954

M. Graduate Assistant

Name	Degree	Assignment
One-half time at \$110.00 per month, effective 12-6-54 to 6-11-55:		
Darwin R. Payne	B. S. Southern Illinois University	Speech

On motion of Lindell W. Sturgis, the Board approved the changes in faculty-administrative payroll, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard.

(J) Changes in Civil Service Employees' Payrolls

A report showing changes in civil service employees' payrolls for the period from July 1, 1954, through December 31, 1954, was submitted and approved by the Board. A copy of this report has been placed on file with the Secretary of the Board, for the record.

(K) Appeal of Building Service
Employees' International Union Local No. 316

The attached documents constitute the partial basis of appeal by the above union representing the classifications of employees set forth in their appeal. Included is the decision of the President with regard to their appeal by him and an appeal to the Board of Trustees based on the decision rendered by the President.

Decision on Appeal of Building Service
Employees International Union Local No. 316

This appeal to the President of Southern Illinois University arose as a result of the inability of the representatives of Southern Illinois University, George H. Hand, Vice President for Business Affairs, and Max M. Sappenfield, Director of the Personnel Office, to reach agreement with the representatives of Local 316 of the Building Service Employees International Union, Charles A. Pirtle, business agent, and the local negotiating committee with regard to a schedule of wages for the classifications represented by the said union.

Statutory Background

In the course of the hearings, it was determined that the only matter of controversy was the schedule of wages. In accordance with the appeal

procedures as set forth by the University Statutes, both sides were given unlimited time to present their views pertinent to the matter of controversy. The Statutes provide as follows:

Part III, Article I, Section 3, E: "If any member of the University staff feels that he is unjustly or unfairly treated, he is privileged to file formal complaint with the President of the University, who shall refer it promptly to the appropriate officer in the usual administrative channels for hearing and adjudication, personally or by committee appointed for the purpose by the administrative officer to whom the case is referred. The decision or recommendation for dealing with the case shall be filed with the President of the University. If the staff member concerned is not content with the decision thus reached, he is privileged to request the President to hear the case and to render decision. If the staff member is still dissatisfied, he may appeal in writing from the decision of the President to the Board of Trustees, and the President shall present the appeal to the Board at its next regular meeting. The Board shall then determine whether it shall hear the case or refuse to take action upon it."

It should be noted that under this clause as quoted, employees have the right of appeal from the President to the Board of Trustees. Any such appeal should be presented in writing to the President for transmission to the Board. (University Statutes, Part III, Article II, Section 2, E)

Since the wages of a single employee or group of employees must be considered in the light of the duties placed upon the President by the University Statutes, the following Section would seem to be pertinent:

Part III, Article II, Section 2, J: "Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable and consistent salary scale for staff members of the University, based upon training, experience, and service to the University."

Outline of the Arguments

The union asserted that the wages now existent are not in accordance with the local rate, that they are inadequate because of the cost of living, and that an increase is justified because the members of the union had been without increases for a period of eighteen months at the beginning of the present fiscal year.

The representatives of the University based their reply on the premise that an increase would distort the relationship of the disputed wages to all other wage scales of the University, that the wages paid are consistent with wages paid for similar work in the locality, that there has been no material increase in the cost of living since the last raise granted this group, and that the University is unable to pay an increase at the present time.

It would seem, therefore, that there are two points upon which there is direct conflict between the union and the University. These concern the rate for similar work in the locality and the need for an increase from the employees' standpoint due either to the cost of living caused by the lack of an increase for eighteen months prior to the present fiscal year, or to the supposed inadequacy of the present salary structure. On two other points, evidence was presented only by the University representatives because the University had unique knowledge regarding these matters.: (1) the relationship of the union employees' wages to those of the other employees of the University and (2) the ability of the University to grant wage increases.

Opinion of the Points Argued

It is the opinion of the President that with regard to the rate in the

locality for similar work, no competent evidence was introduced by the union. Salaries paid for custodial work in the following areas are inapplicable to Carbondale: Belleville, Collinsville, Springfield, East St. Louis, Jacksonville, Champaign-Urbana. The locality within which similar work is performed is obviously that area from which the employees are drawn. It should be the duty of any state agency or instrumentality to pay neither more nor less than the same employees could obtain in similar employment in the same locality. To pay more is to subsidize state employment at the expense of private enterprise which, indirectly, supports the state agency. To pay less creates a situation in which less desirable employees are retained. The locality under consideration extends no further than Jackson and contiguous counties. Evidence, which was uncontroverted, was introduced to show that rates for comparable work in the area ranged from \$170.00 per month to \$250.00 per month.

The representatives of the University delineated a contrasting situation in respect to the faculty and some other classes of employees. The locality within which similar work is performed and from which employees are drawn, as it applies to the faculty, is at least nation wide.

The union sought to make a distinction based upon whether the rates paid in the area were a result of organized or unorganized efforts to negotiate contracts of the figures cited or were being paid under union contracts. However, a state agency should make no distinctions in seeking the "going rate of the locality" on the basis of union or non-union wages. The payment for similar work is not dependent upon union representation, and it would be discriminatory and illegal for the University to consider only wages paid to organized labor in arriving at a "going rate of the locality." The present University scale is within the range of rates being paid and is neither the highest nor the lowest within that range. If the only factor to be considered were the "going rate of the locality" the University might justify a small increase but certainly not an increase in the amount requested by the union. It is further the opinion of the President that the rates paid should not exceed the highest rate found in the locality.

The union presented arguments during the course of the hearings that the present practice in relation to the granting of increases to the "prevailing wage" groups represents inequitable treatment of the appealing group. The President agrees that the practice of making changes in a "prevailing wage" effective immediately, without regard to the general wage structure, or financial ability of the University, is an inequity among the employee groups. Further, it seems unjust for the University to pay "prevailing construction rate" for what is essentially maintenance work by the various crafts. It is the opinion of the President that payments to all "prevailing wage" groups should be further studied by the Vice President for Business Affairs and the Director of the Personnel Office and in those cases where a maintenance rate is not established in the area, seek to establish one for the University.

With regard to the lack of an increase for this group during the past eighteen months, the evidence is uncontroverted. It was further agreed that the University refused to negotiate the salary adjustments during that period. Such refusal, however, was predicated upon the failure of the union to abide by the terms of their written agreement. The President expresses no opinion on this point, feeling it to be of no weight in considering this appeal.

The University introduced evidence that there had been only a 1.6% variation in the cost of living since the last increase to the membership of the appealing union. Such evidence does not of course prove the lack of need for an increase unless it is further shown that the present salary rate was adequate at the time granted. The union represented that the present

salary rates were inadequate as a "living wage." The determination of this must in large part depend upon what wages are paid in the locality for similar work. The President is impressed by the evidence that there are presently ninety-five (95) persons eligible and desiring employment by the University at the rates presently paid. Their qualifications are similar to those of the present staff and would, therefore, indicate that the wages are adequate to attract employees. It is further significant that in the past eighteen months, there has been no turn-over in the janitorial force in order to obtain better jobs elsewhere or because of dissatisfaction with wages. In contrast to this situation is the number of faculty members lost to the University because the faculty has not had a general increase for nearly three years and the difficulty the University has found in finding satisfactory faculty replacements at present salary levels.

The point was made by the University representatives that there were no general increases for any group of staff members during the current fiscal year. Evidence was further introduced indicating that such a situation results from lack of available funds due to extraordinary student enrollment. It is the opinion of the President that no group, simply because of union representation, should be granted disproportionate consideration with regard to salaries. Furthermore, it has been shown in these arguments that other groups of employees, particularly unorganized employees, may have equal or possibly greater claim to general salary adjustments. To grant one group, whether organized or unorganized, an increase without examining the entire structure of wages of University employees for other and as great inequities which may exist, is discrimination *per se*. Evidence does not clearly indicate that the appealing group is inequitably treated by comparisons with those groups doing work of a similar nature in the same locale. Without available funds and with the University presently operating under difficulty, it is impossible to justify an increase.

Decision

It is, therefore, the opinion of the President that no increase can be granted at the present time.

DELYTE W. MORRIS,
President

Carbondale, Illinois
December 17, 1954

**APPEAL TO THE BOARD OF TRUSTEES
OF
SOUTHERN ILLINOIS UNIVERSITY
FROM THE
DECISION ON APPEAL OF BUILDING SERVICE
EMPLOYEES' INTERNATIONAL UNION, LOCAL NO. 316
AS RENDERED BY
PRESIDENT DELYTE W. MORRIS**

This appeal to the Members of the Board of Trustees of Southern Illinois University is herewith submitted as a result of a failure to obtain a reasonable decision from President Delyte W. Morris in the adjustment of wages within the classifications of employees represented by said Local No. 316, namely: Unit I and Unit II although no distinction is made between Units I and Unit II in his decision.

Unit I is comprised of the following classifications of employees:

Janitor Foreman
 Janitor Sub Foreman
 Janitor
 Janitress
 Housekeeper
 Swimming Pool Tender
 Laboratory Attendant Sr.
 Laboratory Attendant Jr.

Unit II is comprised of the following classifications:

First Cook
 Second Cook
 Fountain Attendant

In Page 3 of his opinion President Morris did state "The University might justify a small increase" but certainly not an increase in the amount requested by the Union. It is further the opinion of the President that the rates paid should not exceed the highest rate found in the locality. The highest rate paid in the locality is set forth on Page 2 of his opinion in the amount of \$250.00 based on evidence submitted by the University.

President Morris failed to comment on the Union's request of a two step salary schedule which was concurred in by Dr. Sappenfield. In such absence of comment it is to be assumed that such two step salary schedule is in agreement.

On Pages 2, 3, and 4 of his opinion President Morris refers to the lack of funds available for salary increases; it was common knowledge that this group would seek further increases as early as January 1953. The Union was precluded from obtaining further increases on July 1, 1953, due to a contractual technicality. On October 2, 1954, President Morris stated that the funds set aside for further increases had been spent for other purposes.

In setting forth his decision President Morris states, "It is, therefore, the opinion of the President that no increases can be granted at the present time." Such a decision is, in my opinion, biased by the President's conviction of no funds being available again disregarding his duty as set forth by the University Statutes of which he states would seem pertinent as follows:

Part III, Article II, Section 2, J: "Subject to the approval of the Board of Trustees, the President shall set up and maintain an equitable and consistant salary scale for Staff Members of the University, based upon training, experience, and service to the University."

By his own admission the President has been negligent in complying with this statute, namely: "Furthermore it has been shown in these arguments that other groups of employees, particularly unorganized employees, may have equal or possibly greater claim to general salary adjustments." "To grant one group, whether organized or unorganized, an increase without examining the entire structure of wages of University employees for other and as great inequities which may exist, is discrimination *per se*."

It is apparent therefore that President Morris is guilty of discrimination in referring to sub-standard wages being paid "particularly unorganized employees." Since his term of office these inequities have existed yet nothing has been done to establish a University Wide Salary Structure, such as he

mentioned in his opinions and one which he states must be done now on an overall basis if any increases are to be granted.

I have endeavored to bring to your attention such factors that are pertinent in this appeal, basically they are:

1. No consideration being given to matters on which both parties are in accord.
2. The inconsistency of the opinion, in that, a "small increase might be justified," with that of the Decision in that "no increase be granted."
3. The failure to recognize in his opinion certain factors relating to contingent matters, i.e., salary schedule and certain classifications of employees in question.
4. The elaboration on ability to pay rather than determining factors in establishing a University wide salary schedule and ultimately reaching such a schedule as funds become available.
5. The granting of increases to Administrative Employees; namely: The President, Director of Personnel and other Faculty Members with complete disregard to salary increases for Non-Academic Employees is one of the many undesirable situations creating the depressed conditions of Southern Illinois as often mentioned by President Morris but one which he suffers nil.

In the foregoing facts presented and in substantiation thereof, the Union Negotiating Committee desires to appear before the Members of the Board of Trustees to attempt to bring to a satisfactory conclusion the subject matter.

It is further requested that in such an appearance the Newspaper Reporter be permitted to remain so that the Public may be properly informed of all the transactions between the two parties immediately concerned. (It is my understanding the Reporter has been excused during the period of time the President makes his report.)

Very truly yours,

CHARLES A. PIRTLE
International Representative
BSEIU-AFL

cc: To All Concerned

A transcript of the hearings held on October 18, 1954, and October 22, 1954, was presented to each member of the Board of Trustees.

Mr. Wham made the following statement: This matter merits our careful and studied consideration. We are in a position to approach the appeal with open minds. Personally, I had no idea what Dr. Morris' decision would be prior to its announcement in the public press. The only thing we can do at the moment is to determine a course or procedure whereby this appeal will receive the proper consideration by the Board. It is assumed the union representatives will want to make a personal appearance, and I think they should be extended that privilege, including the opportunity to present any additional evidence that is material to the issues. A like opportunity should be extended to the Administration of the University. The members of the Board will need time to study the evidence thus far submitted, and it is my feeling that the appeal ought to be formally presented to the entire Board at the next regular meeting. We want to handle this matter with dispatch, but the members of the Board will require time to review the

evidence. We do want to accord the parties the opportunity to be heard fully.

It was then determined that the hearing of said appeal be set for Friday, February 18, 1955, at 9 a. m., and the Recorder was instructed to so notify Union Representative Charles A. Pirtle.

(L) **Request of Religious Organizations
Regarding Land Allocation**

The administration has been approached by various religious organizations dealing with student religious welfare regarding the possibility of obtaining University land for the erection of their foundations. The Board has tentatively approved a lease arrangement with the Student Christian Foundation which involves a partial consideration for the purchase of their land. The problem of out-right leases to student religious organizations is being studied by the administration from a legal and policy viewpoint. It is hoped to have a definite report and recommendation in time for the next meeting of the Board of Trustees.

Dr. Morris stated he had been requested to obtain a statement of Board policy in relation to the matter of locating student religious organizations on University land. There have been informal discussions for several years with various religious groups, of which there are five on the campus: Wesley Foundation (Methodist), Canterbury Club (Episcopal), Newman Club (Catholic), Gamma Delta (Lutheran), and Baptist Student Union (Southern Baptist). A study is being made of the legal aspects, and a report will be made at a subsequent meeting of the Board regarding such policy recommendations as may be indicated for consideration. We are indicating this study to the Board at this time to see if any of the members have specific suggestions with regard thereto.

Dr. Morris commented that the operation of these church-supported religious foundations as adjuncts to the operation of the University is of enormous value. If the Board agrees, it becomes a question of how, within the framework of what is appropriate, can such programs be encouraged.

It was the consensus of the Board that such a study should be continued.

(M) **Request of the Inter-Greek Council
Regarding Housing**

The Inter-Greek Council and their committee on housing has, as a result of study and conferences, requested that the Board of Trustees give consideration to their housing needs.

They have requested, and it is the recommendation of the administration, that the Board approve the policy of the University leasing property for housing facilities to individual sororities and fraternities.

Should the Board not desire to approve this arrangement, the Inter-Greek Council has requested, in preferential order, consideration of the following two possibilities:

1. The sale of land for housing at a nominal figure.
2. The sale of land at an appraised fair cash market price.

Under the latter two arrangements, it would be impossible for the University to lend its financial credit to the fraternities and sororities.

On motion of Kenneth L. Davis, the Board withheld action on the policy outlined above, pending additional investigation of the entire problem.

The following oral reports on current and pending matters were heard:

(1) Dr. Morris gave a brief statement of enrollment figures: The total enrollment in the University is 6,880, with 4,393 resident students. The decrease from fall to winter term is less than half what is normally expected, the important fact being that new students are enrolling and more students are staying.

(2) Dr. Morris reported that four members of the Commission to Visit State Educational Institutions were on the campus during the preceding week. Those attending were Senator Elbert S. Smith, Representative August C. Grebe, Representative William Robison, and Representative Lillian Piotrowski. Dr. Morris stated that the members of the Commission recognized the need for supplemental appropriations, and that their attitude was encouraging.

(3) A plan for submitting the proceedings and minutes of each Board meeting in galley proof form, for approval of the Board of Trustees, was discussed. It was the consensus of the members of the Board and of the Administration that such plan should be placed in operation, the printer to be required to hold the type until the end of the fiscal year for printing of the Annual Report of the Board of Trustees.

(4) Dr. Morris stated that the annual audit report of Mersinger and Company, which is a report of the joint audit made for the Board of Trustees and the State Auditor, had been received and would be circulated among the members of the Board after the Business Manager had prepared his statement concerning the report.

(5) A brief statement as to a series of discussions looking toward the improvement of the over-all athletic program was given by Dr. Morris. No action was taken.

The meeting was adjourned at 3:45 p. m.

MEETING OF THE BOARD OF TRUSTEES
of
SOUTHERN ILLINOIS UNIVERSITY

FEBRUARY 17 AND 18, 1955



The February meeting of the Board of Trustees of Southern Illinois University was held in the Offices of the Board, Carbondale, Illinois, on Thursday, February 17, 1955, beginning at 7:30 p. m.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern; Mr. Sturgis, Mr. Fischer, and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Legal Counsel John S. Rendleman, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, William Herbert, reporter from *The Southern Illinoisan*, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on January 14, 1955, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Mrs. Stella Collins, these minutes were approved as presented.

By common consent the election of officers was postponed until the next regular meeting, due to the absence of three members.

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board:

(A) **Statement on University Athletic Policy**

The University Council on Intercollegiate Athletics has been holding a series of meetings for the purpose of reviewing the athletic policy of the

University. At its meeting on January 17, 1955, the Council approved for submission to the Board of Trustees a proposed statement of policy, which is reported herewith:

Intercollegiate Athletics at Southern Illinois University is under the direct jurisdiction of the College of Education. The Council on Intercollegiate Athletics is composed of the President or his delegated representative, the Vice President for Business Affairs, the Dean of the College of Education or his delegated representative, the Head of Intercollegiate Athletics, five faculty members appointed by the President for terms of five years, one retiring annually, two members who shall be members of the Alumni Association, and two students of the University appointed by the Student Council. The membership of the Council shall be reported each year to the Board of Trustees. The President of the University or his delegated representative shall be chairman of the Council. In the absence of the President or his delegated representative, the Conference Representative shall serve as chairman. The proceedings of the Council shall be recorded by a secretary selected by the body from its own membership.

"The Council on Intercollegiate Athletics shall be the instrument through which institutional control is exercised over this form of organized student activity. Specifically, it shall:

- a. Advise with the President and the Director of Intercollegiate Athletics concerning long-range plans and policies.
- b. Consider and pass upon the annual budget of anticipated expenses and income submitted by the Director of Intercollegiate Athletics.
- c. Approve schedules of intercollegiate athletic contests and determine prices of tickets and the methods for their distribution.
- d. Certify eligibility of students for participation in such contests in accordance with eligibility requirements of the faculty rules and regulations.
- e. Enforce all rules and regulations of any intercollegiate athletic conference in which membership is held, and nominate for appointment by the President one or more of its members to serve as the institution's representative on such Conference.
- f. Establish and enforce regulations governing athletic awards to be recommended by coaches and the Director of Intercollegiate Athletics."

Southern Illinois University is a member of the Intercollegiate Athletic Conference, the National Collegiate Athletic Association, and the National Association of Intercollegiate Athletics.

AIMS AND OBJECTIVES

The intercollegiate athletic program is founded upon the conviction that sports are vital and beneficial co-curricular activities creating proper balance between mental and physical training, providing relaxation and enjoyment for student participants and student spectators, fostering a spirit of unity and high morale in the student body, and encouraging co-operative group relationships which are essential to the democratic process.

The Council shall try to insure that the University is represented by teams comparable to those of other colleges and universities of similar

*Source: By-Laws and Statutes of the Board of Trustees, Southern Illinois University, Part III, Article III, Section 4, F, 2, page 17.

status. It does not wish to create a disproportionate emphasis in or upon the athletic program in relation to other elements of university life. The Council is certain that the name Southern Illinois University is and will continue to be synonymous with its contribution to education, unusual achievement in research, and excellent training for service and business professions rather than athletic prowess.

The aims and objectives of the intercollegiate athletic program at Southern Illinois University are:

- (1) To encourage high standards in high school athletics.
- (2) To attract to Southern Illinois University the best students taking part in athletics graduating from high schools served by the University.
- (3) To encourage in intercollegiate athletics performance at the highest level possible.
- (4) To regard intercollegiate athletics as the apex of a substantial program of physical education.
- (5) To make our athletic program one of the rallying points of the University for loyal support for higher education.

CHOICE OF OPPONENTS

In arranging schedules and developing intercollegiate rivalries, the Council has these fundamental motives:

- (1) To have Southern Illinois University maintain a high level of performance against institutions with comparable status.
- (2) To establish athletic relations throughout the United States, but particularly in the Midwest, with institutions similar in character to our own.
- (3) To be a member of a conference composed of colleges and universities having similarities in purpose, organization, student body, and general characteristics. Such a conference would encourage high level performance not only in sports but in other university activities.

ACADEMIC REQUIREMENTS

All students at Southern Illinois University, whether athletes or non-athletes, enter under the same set of requirements for admission in the various schools and colleges and according to the same process. Athletes are expected to maintain the same academic standards and abide by the regulations governing co-curricular activities as other students, and are subject to the same rules for dismissal when failure to maintain these standards occurs.

FINANCIAL AID TO ATHLETES

It is the policy of the Council on Intercollegiate Athletics to insure that such limited amount of aid as may be granted by the University to athletes shall conform in every respect with the principles of the conference and the associations of which we are a member—National Collegiate Athletic Association, North Central Association, American Council on Education, and National Association of Intercollegiate Athletics.

The Council is constantly studying the operation of the above policies at Southern Illinois University. It stands ready to make such changes in these policies for intercollegiate athletics as shall be deemed desirable by the

University or by any conference or association of which the University is a member and to the policies of which it subscribes.

It is recommended that the Board approve this statement for the guidance of those responsible for the athletic program of the University.

On motion of Melvin C. Lockard, the Board approved the policy statement presented.

(B) Schedule Change Fee

The assessment of a \$2.00 schedule change fee was recommended, to be paid by the student when such change is not University responsibility. The determination of responsibility would be made by the Academic Advisors.

On motion of Kenneth L. Davis, the Board approved the proposed fee on an experimental basis for the next academic year.

**(C) Request of Religious Organizations
Regarding Land Allocation**

It is recommended that the following policy statement be adopted by the Board of Trustees:

“Subject to final approval by the Board of Trustees, the administration is authorized to lease such lands to student religious organizations as are deemed appropriate. The location of such lease-hold interests should be in conformity with the over-all University land use policy as adopted from time to time by the Board of Trustees. The administration is instructed to satisfy itself concerning the financial stability of the student religious organization seeking to lease University property and to deny availability of this policy to such organizations which do not satisfy this requirement. The term of such lease shall in part depend upon the plans of the student religious organization. The leases shall provide that structures erected and landscaping shall conform to the architectural and engineering standards of University buildings and grounds. This authorization shall be limited to student religious organizations, and it is expressly provided that any other religious group is not covered hereunder.”

The implication of such a policy is that all sects, regardless of tenets of belief, would have the privilege of the benefits of the proposed policy.

It was reported to the Board at the last meeting that a policy statement was being considered by the administration. The above constitutes the formulation of this policy.

The reasons for the recommendation for its adoption are as follows:

1. Spiritual training is a desirable ingredient of education. The acquisition of knowledge without attendant faith defeats the purpose of the original acquisition. An opportunity for such spiritual training should be made available at Southern Illinois University.

2. The religious foundations serve a very useful purpose in the transition of students from their homes, where their roots are deep, to a university situation where the initial detachment may create homesickness. The taking of one's spiritual affiliation actively to new surroundings is a means of retaining ties with the home and yet acclimating oneself to a university.

3. The foundations provide a wholesome social outlet for the student. The foundations presently on the campus have recreational facilities available for student members. This constitutes a constructive program for the intra-mural life of the students.

4. Insofar as the making available of University land would be helpful to the religious foundations, the proposed policy answers a great geographical

need. Lands convenient to the campus, and thus desirable locations, are at a premium. To accomplish the aims of the groups and to better serve the needs of the University, it is desirable to have the groups located on the campus.

5. Locating these ancillary groups on the campus will provide the opportunity for the University to assure harmonious building arrangements to the end that aesthetic appearance of the campus will be enhanced.

The Legal Counsel is of the opinion that such a policy as proposed will not violate the constitutional requirement of separation of Church and State. The outstanding case in this field is PEOPLE EX REL McCULLOM VS. CHAMPAIGN BOARD OF EDUCATION. The features of the Champaign case which were determinative to the Supreme Court were:

a. The compulsory attendance machinery of the public schools was made available to religious organizations. This, of course, can be differentiated from Southern Illinois University.

b. The use of State buildings for no consideration was made available for religious instruction. Here it is not contemplated that State buildings as such will be made available except on the basis of remuneration.

On motion of Melvin C. Lockard, the Board unanimously approved the policy statement presented.

(D) Policy on University Housing For Organized Groups

In light of the Board discussion at the last meeting, it is recommended that the following amended general policy be adopted by the Board of Trustees:

The University Administration is authorized and directed to plan housing for organized groups as a part of the overall housing program of the university.

A recommendation was made at the last meeting of the Board of Trustees regarding housing for organized groups. At that time the Board tabled the matter for further study. The administration now recommends adoption of the above policy for the following reasons:

1. It is our opinion that organized groups, as conducted on the Southern Illinois University campus, are desirable adjuncts of student life because

A. They contribute to the social activity of the student body. University-provided means of recreation are not sufficient to keep pace with the ever-increasing demands of our student body. For their members, the organized groups do serve this purpose.

B. The organized groups have shown ever-increasing awareness of their responsibility for acclimating students to University academic life. This trend should be nurtured, but under the close scrutiny of the University.

C. The **Esprit De Corps** and morale of the student body is often elevated by the activities of these groups.

2. It is our opinion that the housing program, as outlined above, will provide that the organized groups are neither favored nor discriminated against. This policy will serve as a recognition of their needs, but only insofar as is consistent with the housing needs of all students.

3. It is our opinion that organized groups will remain part of the college and university scene, whether encouraged by the college and university

or not. If this be the case, the above policy will allow the University to cultivate the desirable features of the organized groups and to minimize the undesirable features. The fact of their presence in University-owned facilities makes the control which can be exercised over them much greater. At the present time none of the fraternities has a house mother. Due to the inadequacies of facilities it is impractical to make such supervision compulsory. However, if the group lived in University housing, such supervision could be made compulsory.

4. Southern Illinois University organizations have never been "exclusive." The demand for members has always exceeded the number which wished to belong. It is felt that if uniform provisions are made for not only the independent students but also the organized groups, such a condition will persist. Therefore, if the housing differential is removed for all times, the demand for pledges should continue to exceed the desire to join.

5. In the last place, it is our opinion that one of the greatest present housing needs is that of organized groups. Their housing conditions are perhaps collectively the most pitiable on the campus. Some action needs to be taken from a simple student welfare point of view.

On motion of Melvin C. Lockard, the Board unanimously approved the policy statement presented.

(E) Lease to the Student Christian Foundation

At the July 8, 1954, meeting of the Board of Trustees, the Board approved leasing to the Student Christian Foundation certain land owned by the University fronting on the east side of Illinois Avenue and north of Grand Avenue. Also, the Board agreed to lease from the Student Christian Foundation certain land owned by the Foundation on University Avenue. Included in the proposition was an Option to purchase the property owned by the Foundation on University Avenue at appraisal price during the next biennium.

At a subsequent meeting of the Foundation Board, the Foundation Board requested certain amendments. The attached Lease and Option conform with the requested amendments. The present Option and Lease have been executed by the appropriate officers of the Foundation before being submitted to the Board at this meeting, making additional amendments impossible.

Under the attached Lease, the University will lease the property owned by the Foundation on University Avenue, with the right of renewal, at \$300.00 annual rent.

The Foundation will lease for a period of 99 years the property belonging to Southern Illinois University fronting on Grand Avenue at \$300.00 annual rental.

The Foundation has also executed an Option which gives the University the right to purchase their property, such right expiring, however, on August 1, 1955. The Legal Counsel, who has conducted these negotiations, has been assured that another Option will be executed in case money is not made available for the purchase of this property by the present General Assembly.

The attached Lease and Option are recommended for approval.

Copies of the above-mentioned Lease and Option were distributed to the members of the Board, and a copy placed on file with the Secretary of the Board.

On motion of Melvin C. Lockard, the Board approved the Lease and Option as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(F) Acquisition of Land

The Board of Trustees at their July 8, 1954, meeting approved a resolution calling for the condemnation of the same property contained in this resolution. However, the description contained in the former resolution was incorrect as to the length of the tract to be condemned. The property in question belongs to Dr. R. A. Scott of the University's Chemistry Department and Barnett Campbell, land purchaser for the State Highway Department. This resolution will be attached to the Petition seeking condemnation of the described real estate.

Copies of the above-mentioned resolution, correcting the legal description of a tract previously approved for condemnation, were distributed to the members of the Board, and a copy placed on file with the Secretary of the Board.

On motion of Kenneth L. Davis, the Board adopted the resolution presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(G) Report of Contracts and Purchase Orders

Awarded During the Months of December, 1954, and January, 1955

Amounting to Less Than \$1,000.00

The Board received a report of contracts and purchase orders awarded during the months of December, 1954, and January, 1955, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$102,965.93.

On motion of Kenneth L. Davis, the Board approved the report presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(H) Report of Contracts and Purchase Orders

Awarded During the Months of December, 1954, and January, 1955,

Amounting to \$1,000.00 or Over

The Board received a report of contracts and purchase orders awarded during the months of December, 1954, and January, 1955, amounting to \$1,000.00 or over, as follows:

A. Chargeable Against Operating Funds

Order or Contract Number	Approved	Vendor or Contractor	Amount	Purpose
University Purchase Orders				
6621	Executive Committee	Houghton Mifflin Company Chicago, Ill.	2,033.50	Books
6781	Executive Committee	Smith, Taylor, Brown & Murden Carbondale, Ill.	1,171.79	Fleet Insurance
6883	Executive Committee	Midwest Dairy Du Quoin, Ill.	2,221.30	Dairy Products
6884	Executive Committee	Midwest Dairy Du Quoin, Ill.	5,715.60	Dairy Products
7024	Executive Committee	Midwest Dairy Du Quoin, Ill.	6,592.70	Dairy Products
2490	Executive Committee	Cherry Insurance Carbondale, Ill.	1,024.25	Boiler Insurance

7141	Executive Committee	Williams & Perrine Tractor Sales	1,950.50	Ferguson Tractor
		Salem, Ill.		N & L
7147	Executive Committee	E. Blankenship Company	1,045.66	Concentrate
		Carbondale, Ill.		Diamond
7154	Executive Committee	Printers Supply Company	2,580.00	Paper Cutter
		St. Louis, Mo.		Kewaunee
7225	Executive Committee	Kewaunee Manufacturing Company, Evanston, Ill.	6,743.80	Laboratory Tables and Fume Hood
7407	Executive Committee	Schlitt Supply Company	5,348.45	Woodworking Lathes
		Springfield, Ill.		Chairs and Desks
7639	Executive Committee	Blackwell Wielandy Company	2,488.75	Automotive Equipment
		St. Louis, Mo.		Royal Typewriters
7766	Executive Committee	Warren Hastings Motor Company	5,201.25	Gas Fired Kiln
		Mounds, Ill.		
7871	Executive Committee	Royal Typewriter Company	1,897.50	
		Carbondale, Ill.		
7928	Executive Committee	Advanced Kiln Company	1,350.00	
		Los Angeles, Calif.		

Contracts

4483	Executive Committee	Industrial Roofing Company	4,390.00	Roofing Repairs
		Mattoon, Ill.		

B. Chargeable Against Capital Funds**University Purchase Orders**

6713	Executive Committee	Charles W. Friedline	1,605.60	Repair Work
		Carbondale, Ill.		

Contracts

4485	Executive Committee	Mr. C. E. Gates	7,350.00	Contract Salary
		Carbondale, Ill.		Library Building
4428	Executive Committee	Edgar Stephens Construction Company, Cairo, Ill.	10,082.13 (extra)	Life Science-Library area Site Development
4457	Executive Committee	Triangle Construction Company	12,000.00 (extra)	
		Kankakee, Ill.		

On motion of Kenneth L. Davis, the Board approved the above report. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(I) Resolutions Accepting Bids For Capital Improvements

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts 4457 and 4428, listed above. Copies of these resolutions were placed on file with the Secretary of the Board.

On motion of Melvin C. Lockard, the Board adopted the resolutions presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

(J) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952, and a copy placed on file with the Secretary of the Board. No action was required.

(K) Changes in Faculty-Administrative Payroll

The following changes in the faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Steven Barwick	Associate Professor Music	\$600.00 a month	Continuing
Elliott J. Elgart	Instructor Art	450.00 a month	Continuing
Berniece B. Handley	Assistant Professor University School	530.00 a month	Continuing
Joyce L. Konzelman	Instructor University School	530.00 a month	Continuing
Wright Putney	Assistant Professor Art	600.00 a month	Continuing
Jessie A. Warden	Associate Professor Home Economics	666.67 a month	Continuing

B. Term Appointments

Ruth Juanita Adams	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Howard Cort	Research Assistant Community Development	160.00 a month	1-3-55 to 4-2-55
Jane Crichton	Research Assistant	400.00 a month	1-13-55 to 7-1-55
Clarence E. De Mattei	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Arnold J. Greer	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Anna Marie Harn	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Geneva Harrison	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Berdie M. Hughes	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Dr. Richard Lee	½ time Acting Director, University Health Service	416.67 a month	Effective 1-24-55
William C. Lehmann	Part-time Lecturer Technical and Adult Education	4.00 per hour	As Needed
William E. Mattheis	Lecturer Business Administration	570.00 a month	3-21-55 to 6-11-55
Juanita Peradotto	Assistant Instructor Women's Physical Education	350.00 a month	3-21-55 to 6-11-55
John Daniel Ramey	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Charles Strusz	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
John B. Wathen	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed

Lorraine E. Wetherington	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Howard D. Winters	Assistant Instructor University Museum	350.00 a month	2-15-55 to 9-1-55

C. Summer Session

Jessie A. Warden	Associate Professor Home Economics	666.67 a month	7-18-55 to 8-13-55
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D. Reappointments

Flora Breniman	Assistant Instructor University School	240.00 a month	6 days only (substitute)
Lester R. Breniman	Associate Professor Speech	600.00 a month	Effective 9-21-55
Mildred Fishback	Assistant Instructor University School Business Administration	240.00 a month 150.00 total	1 day only (substitute) 1-2 to 1-14-55 (substitute)
Arlene J. Heisler	Assistant Instructor University School	240.00 a month	1½ days only (substitute)
Harriet Teel	Assistant Instructor University School	240.00 a month	4 days only (substitute)

E. Changes in Terms of Appointment

Name	Position	Change of Appointment
Vincent Ziccardi	Research Assistant Cooperative Wildlife Research at \$100.00 per month	5 days additional to present appointment effective 9-11-54

F. Sabbatical Leave at Full Pay

Mabel Pulliam	Supervisor of Off- Campus Housing	Effective 3-1-55 to 5-16-55
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G. Leaves Without Pay

Morton R. Kenner	Instructor Mathematics	Effective 9-1-55 to 6-13-55
Mabel Pulliam	Supervisor of Off- Campus Housing	Effective 5-16-55 to 6-16-55
William M. Rogge	Supervisor of Men's Residence Halls	Effective 10-1-55 to 7-1-56

H. Termination

Marshall S. Hiskey	Chairman of Guidance and Special Education	Effective 2-17-55
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I. Resignation

Opal Stephens	Lecturer, Women's Physical Education	Effective 3-12-55
Guy W. Trump	Professor and Chairman Business Administration	Effective 3-12-55

J. Graduate Assistant

One-half time at \$110.00 a month, effective 3-21-55 to 6-11-55:
Joe K. Fugate

On motion of Mrs. Stella Collins, the Board approved the above report.

The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Lockard; nay, none.

The following reports on current and pending matters were heard:

(1) Dr. Morris briefly mentioned that a letter had been received by the Administration from William A. Beitz, Business Representative of the International Union of Operating Engineers, Local Union No. 8. This letter followed a telephone call from Mr. Beitz to Mr. Wham, and contained a summary explanation of the Union's reasons for salary increases, such increases commencing on July 1, 1955.

It was the consensus of the members of the Board that a letter be transmitted to Mr. Beitz, acknowledging receipt of his letter and indicating that the matter should be taken up on an administrative level, in accordance with the usual procedure, when it becomes known what funds will be available for the coming biennium.

(2) Dr. Morris explained to the members of the Board that I. Clark Davis, Acting Director of Student Affairs, is on leave for the four and one-half months from February 15, 1955, to July 1, 1955, and that his duties have been distributed between Robert F. Etheridge, Assistant Dean of Men, and Jack W. Graham of the Student Affairs Office. Dr. Morris stated that unless the Board so desired, the matter will not be included in the report of Changes in Faculty-Administrative Payroll.

The meeting was adjourned until 9 a. m. on Friday, February 18, 1955.

The meeting of the Board of Trustees of Southern Illinois University was reconvened at 9 a. m. on Friday, February 18, 1955.

The following members were present: John Page Wham, Chairman, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Harold R. Fischer; Mr. Sturgis and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice-President George H. Hand, Legal Counsel John S. Rendleman, Director of Personnel Office Max M. Sappenfield, Director of Information Service William H. Lyons, Mr. Charles A. Pirtle, International Representative of Building Service Employees' International Union, Local No. 316, Ira Dennie Knight, President of Local Union No. 316, George Spencer, George O'Hara, Eurma Hayes, Robert Stalls, members of the negotiating committee, and Louise Morehouse, Recorder.

The meeting was called to order by John Page Wham, Chairman of the Board of Trustees.

The Board conducted a hearing on the appeal of the Building Service Employees' International Union, Local No. 316, from the decision of President Morris denying a wage increase for the present fiscal year.

A complete transcript of evidence and arguments is filed in the office of the Recorder for the Board of Trustees.

The Chairman announced that a decision would be rendered as soon as possible after a study of the transcript of evidence and arguments had been made by the members of the Board.

The meeting was adjourned at 12:30 p. m.

MEETING OF THE BOARD OF TRUSTEES of SOUTHERN ILLINOIS UNIVERSITY

APRIL 28, 1955



The April meeting of the Board of Trustees of Southern Illinois University was held in the Leland Hotel, Springfield, Illinois, on Thursday, April 28, 1955, beginning at 9 a. m.

The following members were present: Chairman John Page Wham, Lindell W. Sturgis, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Harold R. Fischer, and Vernon L. Nickell.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, Business Manager Edward V. Miles, Jr., Director of Information Service William H. Lyons, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on February 17 and 18, 1955, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Lindell W. Sturgis, these minutes were approved as presented.

By secret ballot, in accordance with Part II, Article II, Section 1 of the By-Laws and Statutes of the Board of Trustees, the following members of the Board were elected to serve as officers until their successors are elected and qualified: John Page Wham, Chairman; Lindell W. Sturgis, Vice Chairman; Melvin C. Lockard, Secretary.

In accordance with Part II, Article III, Section 1, of the By-Laws and Statutes of the Board of Trustees, the following members of the Board were elected to serve as members of the Executive Committee: Robert L. Kern and Harold R. Fischer. As stated in the By-Laws of the Board of Trustees,

the third member of the Executive Committee shall be the Chairman of the Board.

A hearing on the appeal of the Building Service Employees' International Union, Local No. 316, from the decision of President Morris denying a wage increase for the present fiscal year, was heard by the Board of Trustees on February 18, 1955. A decision on the appeal was postponed until a complete study of the transcript of evidence and arguments had been made by the members of the Board. Such decision was mailed to Mr. Charles A. Pirtle, International Representative of the Building Service Employees' International Union, Local No. 316, and to other persons concerned, on April 8, 1955.

Mr. Wham stated that inasmuch as the Board's decision was arrived at by mail and by telephone conference calls, and had not been made formally a part of the record, approval and ratification of the decision was in order.

Melvin C. Lockard moved Board approval and ratification of the decision rendered on the appeal of the Building Service Employees' International Union, Local No. 316, from the decision of President Morris to deny a wage increase for the present fiscal year. The motion was seconded by Vernon L. Nickell, and was carried by a unanimous vote.

The decision on the appeal of Local No. 316, as rendered by the Board of Trustees, is incorporated herewith:

SOUTHERN ILLINOIS UNIVERSITY

BOARD OF TRUSTEES DECISION ON APPEAL OF

BUILDING SERVICE EMPLOYEES INTERNATIONAL LOCAL NO. 316

Local No. 316 of the Building Service Employees International Union has appealed to the Southern Illinois University Board of Trustees from a decision rendered, December 17, 1954, by President D. W. Morris upon an appeal to him from the failure of its prior negotiations with University representatives, George H. Hand, Vice-President for Business Affairs, and Max M. Sappenfield, Director of Personnel Office, for an increased schedule of wages to be effective as of July 1, 1954. Such appeals are expressly authorized by the University Statutes, (Part III, Article I, Sec. 3, E) and the procedures have been in accordance therewith.

The Board has received and carefully considered all evidence and arguments offered by or on behalf of Local No. 316 and the University Administration, including a 157 page transcript of the hearing on appeal to President Morris and the further evidence and arguments presented at the Board appeal hearing, held February 18, 1955.

It is conceded that the sole issue here involved is whether the University Administration should be overruled in its refusal to adopt the increased salary schedule as so requested by and on behalf of Local No. 316.

Those charged with the responsibility for the proper operation of tax supported institutions find themselves at a disadvantage in wage negotiations because of limitations in authority and available funds. This has been particularly true in the case of Southern Illinois University and exists to an extreme degree, during the current biennium, by reason of the critical financial position occasioned by an unprecedented (52%) enrollment increase. Notwithstanding the adoption and enforcement of extreme economies, the University has been compelled to request and must have a substantial deficiency appropriation with which to meet the essential costs of operation during the remainder of this biennium.

Under the circumstances, we must conclude that the University has been

and is without the necessary funds to warrant or permit the group wage increase in question. In this, we are not unmindful of the need for wage adjustments for certain classifications within the bargaining unit of the appealing Union and earnestly hope that the funds made available for the 1955-57 biennium will be sufficient to permit those adjustments.

It is evident that the President and his Administration have exerted their best efforts to establish and maintain an equitable salary schedule. A fair evaluation of the responsibilities and accomplishments, in such respect, must be tempered by the monies which are and can be made available for that purpose. Furthermore, it must be recognized that in the achievement and preservation of an equitable salary schedule there is an inescapable relationship between all of the employees and their respective groups.

The record contains much evidence, discussion and argument as to the determination of proper and applicable wage rates. We believe that such controversies can be practically resolved through further study and negotiations. However, it seems fundamental that the applicable rate is the rate of the area which supplies the labor.

The Board takes cognizance of recurrent inequity occasioned by the unusual salary treatment based on statutory edict, accorded certain "prevailing rate" groups. We suggest that the administration further study this problem and make recommendations toward its solution. In this connection, we observe certain groups are paid a "construction rate" although their work is of a continuing, maintenance, nature. Furthermore, there is no allowance for the fringe benefits accorded to the employees of Southern University and not available to persons doing like work in the same locality. It would seem that such differences merit consideration in a proper determination or definition of the "prevailing rate for similar work performed in the locality."

In conclusion, this matter is remanded to the Administration for further consideration to the end that the appealing union may receive equitable salary adjustments consistent with the salary schedule of the University and in so far as permitted by funds made available for the next biennium.

Carbondale, Illinois
April 8, 1955

Board of Trustees
Southern Illinois University

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board of Trustees:

(A) **Reorganization of Departments**
From the College of Vocations and Professions

Beginning with May 29, 1950, we have presented to the Board of Trustees several statements concerning the reorganization of the College of Vocations and Professions. These statements have been based on a number of studies by the University Committee on the Study and Recommendation of University Procedures and by specialists who have consulted with us on the appropriate type of organization for certain fields of interest.

At one time the College of Vocations and Professions included ten departments: Agriculture, Art, Business Administration, Economics, Home Economics, Industrial Education, Journalism, Music, Nursing Education, and Speech. In the early stages of the development of Southern Illinois as a University, the College of Vocations and Professions served as a useful device to hold together a number of small departments of somewhat disparate interests. As certain of the departments grew in staff, facilities, and cur-

ricular offerings, however, they found themselves somewhat uncomfortable in this loose grouping.

At the Board meetings of July 2, 1953, and September 17, 1953, therefore, specific proposals were made to the Board for a first stage of re-grouping of these ten departments. Five of them, Business Administration, Economics, Home Economics, Industrial Education, and Nursing Education, remained in the College of Vocations and Professions. Speech and Journalism were placed in a tentative new educational division, the Division of Communications, with an acting director. Art and Music were also placed in a tentative new division, the Division of Fine Arts, also with an acting director. The Department of Agriculture, the University Farms, and the Cooperative Experiment Stations were placed tentatively in a new Division of Rural Studies, which also had an acting director.

Since September of 1953, further studies and discussions have been going on, and during recent months several conclusions have clearly emerged. The members of the three recently organized temporary divisions have been virtually unanimous in expressing satisfaction with the present groupings and in desiring to consolidate the gains they believe have already been made during the past year and a half. They are therefore requesting that their divisions be given more permanent status and more appropriate titles.

The discussion in the College of Vocations and Professions has taken the form of deciding what further reorganization is desirable. A majority of the present members of the College staff now feel that it should be further divided. In a first group would be the departments of Business Administration, Economics, and Industrial Education. In a second group would be the departments of Home Economics and Nursing Education.

We therefore request approval for the re-naming of the three temporary divisions as follows:

1. The School of Communications

The purpose of the School of Communications is to serve as the instrument of the University for developing programs, providing instruction, and stimulating research in the effective use of such communications media as public speaking, television, radio, newspapers, and magazines, and to provide service work in this field for the other educational units that require it. The original components of the School will be the departments of Journalism and Speech.

2. The School of Fine Arts

The purpose of the School of Fine Arts is to serve as the instrument of the University for the direction of training and stimulation of creative and professional work in the fine arts and to provide service work for the other colleges, schools, and departments of the University insofar as the School is able to assist them in their programs. The original components of this School will be the departments of Art and Music.

3. The School of Rural Studies

The purpose of the School of Rural Studies is to serve as the instrument of the University for providing instruction, demonstration, and consultation in agriculture, forestry, and other activities directed toward the rural development of Southern Illinois. The original components of this new School will be the department of Agriculture, and the University demonstration and test farms. In cooperation with the Graduate School, the School of Rural Studies will also conduct agricultural research and sponsor cooperative experiment stations.

We also recommend the establishment of a fourth school, as follows:

4. The School of Business and Industry

The purpose of the School of Business and Industry is to serve as the instrument of the University for providing courses of instruction leading to the Bachelor's and advanced degrees in such fields as Accounting, Business Education, Economics, Finance, General Business, Marketing, Secretarial Training, and the Industrial Arts, and to stimulate research and provide service work in these fields for other colleges, schools, and departments that require it. The original components of this School will be the departments of Business Administration, Economics, and Industrial Education.

The location of Industrial Education in this School should be regarded as tentative. In universities with fully developed schools of engineering, Industrial Education is ordinarily a teacher training department in the College of Education.

The establishing of these four schools leaves, from the ten departments originally in the College of Vocations and Professions, only two, Home Economics and Nursing Education. It is recommended that for the present neither of these departments be assigned to a college or school, but that both of them be made directly responsible to the Chief Officer of Instruction. The problem of locating them is difficult, and nothing should be done now which would prejudice their future development. It is thought that personal attention from the President's Office to the needs of these two departments would be helpful to them at this stage. Any substantial development of the staffs, the programs, and the internal organization of these departments might eventually justify their being set up as full-fledged schools.

The effective date for all these changes should be July 1, 1955.

The Board may be interested in knowing that a question of terminology has given us considerable difficulty. The Statutes provide that major educational units may be called either **colleges** or **schools**, and there is considerable difference of opinion as to which is the more appropriate term for the new units. Study has shown that on other campuses usage varies widely, so that there are few, if any, precedents to guide us. The dictionary defines a college as a university or one of its schools and a school as a faculty for specialized higher education, usually within a university. Sometimes a school is also a major subdivision of a college. In practice, the chief distinctions between the terms seem to be these:

1. Colleges tend to be larger than schools.
2. Colleges tend to have more departments, more complex internal organization, and wider differences between departments than do schools.
3. Schools tend to be more "advanced" than colleges (as in the terms graduate school, medical school, law school), in the sense that they are concerned with highly specialized professional training more specifically than are colleges.

Since the whole purpose of the present reorganization of the departments is to place together those departments whose specialties are closely related, we have recommended the use of the term **schools** for the new units. It is possible that over the years some of them might grow into a complexity of program and structure which would justify their being called colleges. Our present Colleges of Education and of Liberal Arts and Sciences already have this complexity. At all events, the term **school** seems most appropriate to the new units at the present stage of the University's development, and it

has no invidious implications as to quality or worth of work done, since schools and colleges are on the same level in the total University organization.

The Division of Communications, the Division of Fine Arts, and the Division of Rural Studies have been operating since September of 1953 under acting directors. With the establishment of these units on a more stable basis as schools, it will be possible to consider the assignment to them of deans and directors on a permanent basis, in accordance with the procedure for such assignments laid down in the Statutes.

On motion of Kenneth L. Davis, the Board unanimously approved the reorganization of departments from the College of Vocations and Professions, as recommended.

(B) Division of Department of Geography and Geology

The Chairman of the Department of Geography and Geology and the Dean of the College of Liberal Arts and Sciences have recommended that the present Department of Geography and Geology in the College of Liberal Arts and Sciences be divided into two departments: namely, a Department of Geography and a Department of Geology. They have pointed out that geography is basically a social study concerned with the distribution patterns and regional associations of things on the face of the earth, whereas geology is basically a physical science concerned with the study of the earth itself. The needs in staff, teaching facilities, equipment, and study materials are quite distinct. For example, the kind of laboratory space and equipment needed for geography is more limited and of quite different nature from that needed for geology. At most universities Geography and Geology are therefore separate departments.

With regard to the number of students, Geography had 23 majors in the winter quarter of 1954-1955, whereas Geology had 63 majors. On the other hand, Geography offers a course that is a general degree requirement and provides work for many students who are not Geography majors.

It is therefore recommended that Geography and Geology be formally established as separate departments, effective July 1, 1955. Professor Floyd F. Cunningham would continue to serve as Chairman of the Department of Geography, and Associate Professor Stanley E. Harris, Jr., would serve as Acting Chairman of the Department of Geology. No additional staff members would be required as a result of this reorganization.

On motion of Lindell W. Sturgis, the Board unanimously approved the establishment of Geography and Geology as separate departments, effective July 1, 1955.

**(C) Report of Contracts and Purchase Orders
Awarded During the Month of February, 1955,
Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of February, 1955, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$27,928.43.

**(C-a) Report of Contracts and Purchase Orders
Awarded During the Month of March, 1955,
Amounting to Less Than \$1,000.00**

The Board also received a report of contracts and purchase orders awarded

during the month of March, 1955, amounting to less than \$1,000.00, totaling \$46,178.07.

(D) **Report of Contracts and Purchase Orders
Awarded During the Month of March, 1955,
Amounting to \$1,000.00 or Over**

The Board received the following report:

A. Chargeable Against Operating Funds

University Purchase Orders

Order or
Contract

Number	Approved	Vendor or Contractor	Amount	Purpose
7936	Executive Committee	Goodman Machinery Company Carbondale, Ill.	1,155.00	Jointer
7986	Executive Committee	Royal Typewriter Company Carbondale, Ill.	2,132.50	Royal Typewriters
8047	Executive Committee	Colcord-Wright Machinery & Supply Company St. Louis, Mo.	4,876.00	Metal Lathes
8068	Executive Committee	C. W. Alban Company of Ill. Belleville, Ill.	1,674.09	Microscopes
8086	Executive Committee	Ludwig Music House St. Louis, Mo.	1,271.60	Musical Instruments
8087	Executive Committee	Paschedag Music House West Frankfort, Ill.	1,615.00	Musical Instruments
8096	Executive Committee	Vogler Motor Co., Inc. Carbondale, Ill.	2,036.47	Ford Truck
8133	Executive Committee	Kasper's Sporting Goods Chicago, Ill.	1,144.20	Football Clothing
8230	Executive Committee	J. F. Conrad Grocer Company St. Louis, Mo.	2,392.25	Canned Goods
8231	Executive Committee	J. F. Conrad Grocer Company St. Louis, Mo.	2,830.35	Canned Goods
8232	Executive Committee	J. F. Conrad Grocer Company St. Louis, Mo.	537.25	Canned Goods

B. Chargeable Against Capital Funds

University Purchase Orders

8151	Executive Committee	Arthur Warren Carbondale, Ill.	2,565.00	Stadium Repairs
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General Library Purchase Orders

6347	Executive Committee	New York Times Company New York, N. Y.	3,401.31	Micro- filming
6347	Executive Committee	J. S. Canner & Company, Inc. Boston, Mass.	1,174.80	Microfilm Cards

Contracts

4428	Executive Committee	Edgar Stephens Construction Company	4,223.02 (extra)	Changes in Contract
4484	Executive Committee	William Keene Trucking Service Pinckneyville, Ill.	3,869.00	Moving Residence

(D-a) **Report of Contracts and Purchase Orders
Awarded During the Month of March, 1955,
Amounting to \$1,000.00 or Over**

The Board also received the following report:

A. Chargeable Against Operating Funds

University Purchase Orders

Order or
Contract

Number Approved	Vendor or Contractor	Amount	Purpose
S217	Executive Committee Turco Products, Inc. Springfield, Ill.	1,006.50	Floor Wax
S247	Executive Committee Blackwell Wielandy Company St. Louis, Mo.	3,139.40	Classroom Chairs
S302	Executive Committee Collinsville Herald Collinsville, Ill.	1,603.00	Printing Report
S314	Executive Committee American Wood Type Mfg. Co. New York, N. Y.	1,379.45	Type Cabinet and Printing Press
S388	Executive Committee Chicago Apparatus Company Chicago, Ill.	1,853.00	Spectrograph
S413	Executive Committee F. M. Mersinger & Company Springfield, Ill.	2,924.24	Annual Audit
S428	Executive Committee Ohio Valley Sound Evansville, Ind.	2,933.38	Public Address System
8650	Executive Committee R. G. LeTourneau, Inc. Longview, Texas	1,197.19	Aircraft Inspection
8765	Executive Committee Southern Illinoisan Murphysboro, Ill.	1,530.94	Printing Report
Contracts			
4415	Executive Committee The Illinois Utilities Company Murphysboro, Ill.	2,600.00	Propane Gas

B. Chargeable Against Capital Funds

University Purchase Orders

8676	Executive Committee Cooley Electric Mfg. Co. Indianapolis, Ind.	1,027.82	Treating Furnace
8762	Executive Committee Service Blue Print & Photo Copy Company St. Louis, Mo.	2,281.13	Printing Machine
8782	Executive Committee Davey Tree Expert Company Webster Groves, Mo.	4,116.50	Tree Work
Contracts			
4492	Executive Committee Blackwell Wielandy Company St. Louis, Mo.	34,596.00	Library Stacks
A. & E. 66254	E. R. Gritschke Chicago, Ill.	(4,000.00) (credit)	Mechanical Engineering Service

On motion of Kenneth L. Davis, the Board approved reports of contracts and purchase orders awarded during the months of February and March, 1955, amounting to less than \$1,000.00, and the reports of contracts and purchase orders awarded during the months of February and March, 1955, amounting to \$1,000.00 or over. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(E) Resolutions Accepting Bids for Capital Improvements

Resolutions were presented, pertaining to the accepting of bids for capital improvements, as per contracts listed above.

On motion of Mrs. Stella Collins, the Board adopted the resolutions presented. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(F) Dormitory Revenue Fund of 1952

Information reports were presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952. No action was required.

(G) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Dan Cox	Instructor Teacher Training	520.00 a month	Continuing
T/Sgt. Richard L. Crawford	Instructor Air Science and Tactics	25.00 a month	Continuing
Glenn H. Deitschman	Research Associate Agriculture	----	Continuing
Harvey F. Gardner	Assistant Professor Guidance and Special Education	510.00 a month	Continuing
Mary Margaret Garrison	Instructor Technical and Adult Education	460.00 a month	Continuing
David E. Herrick	Research Associate Agriculture	----	Continuing
James D. Kitchen	Assistant Professor Government	500.00 a month	Continuing
Charles H. Lange	Assistant Professor An- thropology and Sociology	555.55 a month	Continuing
Sarah Jane Malone	Instructor Physical Education for Women	450.00 a month	Continuing
James J. Maslowski	Assistant Professor Sociology	600.00 a month	Continuing
Gordon D. Mock	Instructor University School	500.00 a month	Continuing
Harold C. Schwarm	Instructor, Art Supervisor, Art Service	475.00 a month	Continuing
M/Sgt. Porter A. Shannon	Instructor Air Science and Tactics	25.00 a month	Continuing
Jess W. Turnbow	Field Representative Institutional Affairs	460.00 a month	Continuing
James E. Tydeman	Instructor, Chief of Serials Division General Library	420.00 a month	Continuing
Marion A. Wharton	Professor Home Economics	666.67 a month	Continuing
Ritta Whitesel	Associate Professor Home Economics	630.00 a month	Continuing

B. Term Appointments

Esther E. Blackwood	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Kenneth K. Caraway	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Dorothy Carty	Part-time Lecturer Technical and Adult Education	75.00 total salary	2-17-55 to 3-31-55

Frederick J. Foster	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Leon Howald	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Robert H. Mohlenbrock, Jr.	Research Assistant Botany	250.00 a month	7-1-55 to 10-1-55
Leroy Mobley	1/2 time Research Asst. Weather Station	115.00 a month	3-1-55 to 6-30-55
Russell Peithman	1/2 time Research Asst. University Museum	110.00 a month	2-15-55 to 6-15-55
Rosalie Reese	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Rita Kell Ridgway	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Logan Roark, Jr.	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Paula D. Smith	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed
Mrs. Eleanor Young	1/2 time Lecturer English	170.00 a month	4-4-55 to 6-11-55
Juna Fern Young	Part-time Lecturer Technical and Adult Education	3.00 per hour	As Needed

C. Summer Session

Ruby B. Riegel	Lecturer University School	475.00 a month	6-20-55 to 8-13-55
Nancy Roos	1/2 time Lecturer University School	200.00 a month	6-20-55 to 8-13-55
Ruth H. Schmatz	Lecturer Recreation and Outdoor Education	450.00 a month	6-20-55 to 8-27-55
Vivian Lupardus	Lecturer Guidance and Special Education	450.00 a month	6-20-55 to 8-13-55

D. Reappointments

George R. Arnold	Instructor Physics	520.00 a month	Effective 9-21-55
Janet Brackenridge	Lecturer, Head Resident Woody Hall	440.00 a month	7-1-55 to 7-1-56
William E. Crane	Lecturer Chemistry	520.00 a month	9-21-55 to 6-13-56
Mildred Fishback	Assistant Instructor University School	240.00 a month	1½ days only (substitute)
Gerald E. Gunning	Research Associate Cooperative Fisheries Management Research	250.00 a month	7-1-55 to 9-1-55
Elizabeth Hartline	Lecturer Music	400.00 a month	3-21-55 to 9-1-55
Frances T. Huff	1/2 time Asst. Instructor English	150.00 a month	3-21-55 to 6-12-55
Carolyn S. Kennedy	1/2 time Asst. Instructor Art	175.00 a month	3-21-55 to 6-11-55

Winona Malpass	1/4 time Asst. Instructor	120.00	3-21-55
	Psychology	a month	to 6-11-55
Charles F. Martin	1/3 time Asst. Instructor	125.00	3-21-55
	Industrial Education	a month	to 6-11-55
Carlyle G. Ott	1/3 time Asst. Instructor	125.00	3-21-55
	Industrial Education	a month	to 6-11-55
Rex E. Ray	1/3 time Asst. Instructor	125.00	3-21-55
	Industrial Education	a month	to 6-11-55
Charles E. Richardson	Lecturer	450.00	9-21-55
	Health Education	a month	to 6-12-56
Douglas Shepherd	1/2 time Asst. Instructor	150.00	3-21-55
	English	a month	to 6-11-55
Norma Lee Steuerwald	1/2 time Asst. Instructor	150.00	3-21-55
	English	a month	to 6-12-55
Joe Sutfin	3/4 time Asst. Instructor	225.00	3-21-55
	English	a month	to 6-12-55
Harriet Teel	Assistant Instructor	240.00	5 days only
	University School	a month	(substitute)
Wesley D. Wallace	1/3 time Asst. Instructor	125.00	3-21-55
	Industrial Education	a month	to 6-11-55
Michael W. Zekas	1/3 time Asst. Instructor	125.00	3-21-55
	Industrial Education	a month	to 6-11-55

E. Changes of Assignment and Terms of Appointment

Name	Position	Change of Appointment
Dilla Hall	Assistant Professor University School and Mathematics	To Assistant Professor Mathematics, effective 9-21-55
Dr. Richard Lee	1/2 time Acting Director University Health Service	To Director of University Health Service, effective 5-1-55
Henry Wilson	Associate Professor English	To one-half time 1-31-55 to 3-12-55

F. Sabbatical Leaves

Name	Position	Effective Date
Marjorie Savage	Instructor Home Economics	Academic Year 1955-1956, half pay
William E. Simeone	Assistant Professor English	Academic Year 1955-1956, half pay
Esther Bennett	Instructor University Museum	Academic Year 1955-1956, half pay
Robert F. Etheridge	Instructor and Assistant Dean of Men	Academic Year 1955-1956, half pay
Dorothy E. Heicke	Assistant Professor General Library	6-20-55 to 11-2-55, full pay
Mae T. Smith	Assistant Professor English	Fall Term, 1955 full pay
Buren C. Robbins	Assistant Professor Speech	Fall-Winter Terms. 1955-1956, full pay
David S. McIntosh	Associate Professor Music	9-16-55 to 2-1-56, full pay
Walter B. Welch	Professor and Chairman Botany	Four and one-half months, effective 9-21-55, full pay
Charles L. Foote	Associate Professor Zoology	Four and one-half months, effective 9-21-55, full pay
William E. O'Brien	Instructor, Physical Education for Men	9-1-55 to 1-17-56, full pay

J. Charles Kelley	Director University Museum	12-1-55 to 4-1-56, full pay
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G. Change of Sabbatical Leave

Fred K. Lingle	Assistant Professor English Sabbatical Leave, half-pay	To disability leave effective 2-28-55
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H. Leaves Without Pay

Charles L. Foote	Associate Professor Zoology	Six weeks of winter term, 1955-1956
Donald R. Grubb	Instructor Journalism	9-21-55 to 6-13-56
Mildred Schrotberger	Dean of Women	7-5-55 to 7-17-55
Georgia Winn	Associate Professor English	3-21-55 to 6-11-55

I. Cancellation of Appointment

Dorothy Carty	Part-time Lecturer Technical and Adult Education	Beginning 2-17-55
Dorothy Cox	1/4 time Lecturer Mathematics	Spring Term, 1955

J. Outside Employment

Name	Position	Nature of Employment
Mary Noel Barron	Assistant Professor Business Administration	Public Accounting
Lawrence Voss	Assistant Professor Speech	Designing lighting system

K. Practice Supervisors

Approval is requested for the following additions to the list of practice supervisors in the public schools during the academic year 1954-55, at a monthly rate of \$25.00:

Name	Subject	School
Alma Biagi	Art	Mt. Vernon High School
Elaine Bicknell	First Grade	Brush School, Carbondale
Inza V. Boner	Library	West Frankfort High School
Clarence De Matti	Industrial Education	Marion High School
Glen Diamond	Agriculture	Carbondale Community High School
Archie Griffin	Music	Carbondale Community High School
William McBride	Physical Education	Carbondale Community High School
Lowell McDonald	History	West Frankfort High School
Marilee Newberry	Second Grade	Lincoln School, Carbondale
Rex Ray	Industrial Education	Marion High School
Elmo Ricci	Orientation	West Frankfort High School
Pauline Tripp	First Grade	Springmore School, Carbondale

L. Terminations

Name	Position	Effective Date
Joe A. Sutfin	Graduate Assistant English	March 12, 1955
Chiu Sheng Wang	Graduate Assistant Zoology	March 21, 1955
T/Sgt. David H. Wray	Instructor Air Science and Tactics	February 9, 1955

M. Resignations

Elmer Funderburk, Jr.	Research Assistant Geography and Geology	March 1, 1955
Jean Kenner	Instructor University School	July 1, 1955
Floyd Krubeck	Assistant Professor Industrial Education	June 12, 1955
Charles R. Platt	Assistant Instructor, Art Acting Supervisor, Art Service	April 15, 1955
George Russell	Research Assistant Local Government	March 12, 1955
Cleo Ulm	Instructor, Women's Physical Education	June 11, 1955

N. Graduate Assistants

Name	Degree	Assignment
One-fourth time at \$55.00 per month, effective 3-21-55 to 6-11-55: Mei-ling Hsu	Bachelor's Taiwan Teachers College	Geography
James C. Lail	B. A., Southern Illinois University	Testing Service
One-half time at \$110.00 per month, effective 3-21-55 to 6-11-55: John Alan Ziegler	B. S. in Ed., Southern Illinois University	Government

The following supplement was presented:

A. Continuing Appointments

11. Mr. John Erle Grinnell as Professor and Dean of the College of Education at a monthly salary of \$970.00, effective June 20, 1955, on a fiscal year basis. If it becomes possible to change salary levels for the academic deans, a recommendation for an upward adjustment of Dean Grinnell's salary will be made at the beginning of the new fiscal year.

Dean Grinnell will replace Professor Douglas E. Lawson of the Department of Education, who at his own request was relieved of the deanship of the College of Education at the end of the last fall quarter. Since that time an intensive search has been made for a man of Professor Lawson's caliber to fill the deanship. In accordance with the procedure outlined in the Statutes, conferences have been held and suggestions have been invited from the deans and directors of cognate colleges and schools, and from the heads of the various units in the Department of Education. Furthermore, there have been several meetings with the entire College of Education staff, at which numerous helpful suggestions were received. An unusually strong list of candidates was developed through following up these suggestions, but of the entire list Dean Grinnell has seemed to be most acceptable to most of the people consulted.

Dean Grinnell has his Bachelor's degree from the University of North

Dakota, his Master's degree from the University of Minnesota, and his Doctor of Philosophy degree from Stanford University. He served as principal in several North Dakota and Minnesota high schools, following which he served for three years as Dean of the North Dakota School of Forestry. He taught at both the University of Minnesota and Stanford University while pursuing his advanced studies, and then served for six years as Director of Liberal Arts and Education at Stout Institute. Since 1938 he has been Dean of Instruction at Indiana State Teachers College. He has taught during summer sessions at the University of Colorado, the University of Texas, and Johns Hopkins University, and was Chief of the Liberal Arts section at Biarritz American University in France until it was discontinued. He also served as Director of Rural Education and Teacher Training Programs in Panama for the U. S. State Department and the Institute of Inter-American Affairs for one year.

Dean Grinnell is the author of numerous books and articles. His Stanford doctoral dissertation on the **Rise of the North Central Association** was published serially in the North Central Association Quarterly. He is the author of a book entitled **Interpreting the Public School**, published by McGraw-Hill in 1937. He is co-author of a volume, **School and Community**, to be published by the Ronald Press in 1955. He has published over fifty articles in such journals as **The Teachers College Journal**, **Childhood Education**, **The School Review**, **School and Society**, **Educational Administration and Supervision**, **The Journal of Child Education**, and **Parents Magazine**.

Dean Grinnell is strongly recommended by those best acquainted with his work as a modest, moderate, energetic, efficient, and thoroughly capable administrator who is able to command the respect of his colleagues by his own scholarship, integrity, and qualities of leadership. He also commands the respect of educational leaders in the nation at large.

He was born in North Dakota, July 10, 1896. He served in the Coast Artillery and Military Police in World War I.

On motion of Lindell W. Sturgis, the Board approved the report of changes in faculty-administrative payroll, and supplement covering the appointment of John Erle Grinnell as Dean of the College of Education. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(H) Admission Policy

In accordance with the procedure outlined in Part III, Article IV, Section 5, E, 3, h, of the By-Laws and Statutes of the Board of Trustees, the Faculty Council has prepared and recommended approval as Rules of the University Faculty the following admission policy.

Approval is requested for the policy as recommended by the Faculty Council:

General Admission Information for Undergraduates. Admission at Southern Illinois University constitutes admission to a particular college or instructional division as well as admission to the University, except in the case of a student who is admitted as an unclassified student. In addition, the applicant is expected to indicate the particular major field in which he is interested. Should he be undecided, he should enroll in the College of Liberal Arts and Sciences, unless he plans to teach, in which case he may enroll in the College of Education.

A student may later change his college or major subject if he desires. If such change is made later, however, he may need to make up the elementary requirements of the newly chosen curriculum and thereby delay his graduation.

Students may be admitted at the beginning of each session of the University. Application for admission should be initiated with the Office of Admissions and should be done sufficiently far in advance of the desired entrance date to permit all necessary processing work to be completed by then. A general admission requirement is the filing of a transcript of record covering all previous high school and college work. Such transcripts should be mailed to the Office of Admissions.

Any student, though already matriculated at Southern, who undertakes work in another institution, whether in the regular session, summer session, or extension, and who plans to continue study at Southern, is required to file a record of such work with the Registrar at Southern. He must keep his academic record complete. These transcripts become a part of his permanent record and are not returned to the student.

Admission requirements do not apply for entrance into non-credit Adult Education courses offered by the Division of Technical and Adult Education.

Admission of Undergraduate Students Without Previous College Experience. To be eligible for admission, a person, whether a resident or non-resident of Illinois, must be a graduate of a recognized high school, or 21 years of age. Graduates of non-recognized high schools may be admitted by the Director of Admissions by examination. Persons 21 years of age and not high school graduates are required to pass the General Educational Development Tests within the first period of attendance at this University.

A high school graduate who did not rank in the upper three-fourths of his high school graduating class will be admitted to the University on probation. Such a student will be placed under the special supervision of the dean of the college or the director of the division in which he is enrolled, and will be subject to this University's scholarship rules.

Veterans, both resident and non-resident of Illinois, who are not graduates of recognized high schools nor 21 years of age may qualify for admission by passing the GED Test.

All new students at Southern Illinois University must take the American Council on Education Psychological Examination, a diagnostic reading test, an English placement test, and a mathematics placement test. These are given during New Student Week, and also once each quarter in the school year. A student will not be considered as having completed his admission requirements until these tests have been completed. Information concerning the testing program may be obtained from the Office of Student Affairs.

Admission of Transfer Students to Advanced Standing. To be eligible for admission to advanced standing, an applicant must present a full record of his academic experience. This includes transcript and evidence of graduation from high school, and transcript and evidence of good standing from every college or university attended. Failure to do so will be cause for dismissal from the University. All such transcripts should be mailed directly from the institution to the Office of Admissions.

Admission by transfer does not necessarily mean that all credits presented for transfer will be accepted. Transferable credits are determined through evaluation at the time of presentation. In all cases, at least three-fourths of transferable credits from any institution must be of "C" quality or better.

An applicant desiring to transfer to this University is subject to this University's scholarship rules. A case involving admission on probation will be referred to the dean or director of the college or division in which the student desires to enroll before final admission will be granted.

Re-entrance. Students who were in attendance and in good standing at the close of the preceding quarter need not make application for re-entrance

before registration. However, a former student not in attendance at the close of the preceding quarter must contact the Office of Admissions for re-entrance clearance prior to registration.

A former student who seeks re-entrance, but who is not in good standing at Southern, must clear his status before the Office of Admissions will prepare his registration permit. It is to the interest of the candidate to initiate re-entrance clearance early so that all inquiries may be answered and so that the candidate can find time to complete any requirements that may be imposed upon him.

Admission to Graduate School. Admission to the Graduate School is granted by the Registrar and the Dean of the Graduate School, but approval for majoring in a particular department can be given only by the chairman of that department. Field majors must be approved by the chairman of each department concerned. Unconditional admission to the Graduate School is granted only to graduates of fully-accredited colleges and universities; graduates of institutions of limited accreditation, however, may be given conditional admission, depending upon the merit of the institution concerned. Students whose undergraduate records are not such as to indicate ability to do high quality work should not expect unconditional admission to the Graduate School.

Forms upon which application may be made for admission to the Graduate School may be obtained from the Office of the Graduate School. With the application, the applicant must submit an official transcript (sent directly from the college or university from which the degree was received) of all undergraduate work and of any graduate credits which he may wish to transfer.

A student who wishes to enter the Graduate School immediately after graduation may submit, during the final term of undergraduate work, a transcript bearing an indication of the courses he is taking, together with a statement from his registrar that graduation will follow successful completion of his current enrollment. A supplementary transcript which records all completed courses and the degree earned must be submitted before full admission can be granted. A student who has completed his undergraduate work and has been recommended for graduation may be admitted to the Graduate School before the bachelor's degree is conferred. Credentials submitted to the University become its permanent property and are placed on file in the Registrar's Office.

Undergraduate students who are within one term's work (sixteen quarter hours) of meeting requirements for the bachelor's degree may take courses for graduate credit by applying for admission to the Graduate School and obtaining approval from the departmental chairman concerned for their proposed major. Undergraduates who take such courses for graduate credit must also obtain the approval of the Dean of the Graduate School at the time of registration.

A student holding a bachelor's degree, and wishing to take graduate or undergraduate courses without their being counted toward a degree at Southern, will be admitted as an "unclassified graduate student." Special application forms for such status may be obtained from the Graduate Office or the Office of Admissions. In such capacity he may enroll in graduate or undergraduate courses for which he has had the prerequisites. No course can be credited toward a master's degree unless the student, at the time the course is taken, has applied for admission to the Graduate School as a regular graduate student.

Admission to Full Graduate Standing. Written approval for each student to major in the department of his choice must be obtained at the time of his

first registration in the Graduate School from the chairman of the department or his representative. If this is not done, the student will have no assurance that courses taken in that department will lead to a major or be applied toward a master's degree at this University. The process by which a proposed major is approved is initiated by the Dean of the Graduate School, who informs each student of the action taken by the departmental chairman, and of any conditions which have to be fulfilled before the major can be considered for final approval.

The student attains full graduate standing when he has fulfilled the prerequisites of his major department and has made satisfactory scores upon the Graduate Aptitude Test—or has completed half the work for the master's degree with an average of "B" or better in the event that his scores are not satisfactory. In no case is such a successful completion of half the required work to be considered an acceptable alternative to taking the Graduate Aptitude Test.

Mr. Nickell pointed out that under the section entitled **Admission of Transfer Students to Advanced Standing**, some time limit should be set up for submission of transcripts by transfer students, so that a student would not be penalized for failure on the part of an institution to issue such transcript.

On motion of Melvin C. Lockard, the Board unanimously approved the above admission policy for incorporation in the Rules of the University Faculty.

(I) Faculty Lectures and Entertainment Committee

At the January 14, 1955, meeting of the Board of Trustees proposed Rules of the University Faculty were approved. Article IV of the Rules covers University Faculty Committees. It is now the wish of the Faculty, upon the recommendation of the Faculty Council, that the following become Paragraph h of Section 2, Article IV of the University Faculty Rules. Approval of this addition to the list of faculty committees is requested:

h. Lectures and Entertainment Committee. The function of this committee is to advise the Director(s) of Programs concerning the content of University-sponsored all-campus programs and to evaluate these programs. The personnel shall consist of five members elected by the University Faculty and two students chosen by the Student Council.

On motion of Kenneth L. Davis, the Board unanimously approved the addition of such committee to the list of faculty committees.

(J) Change in Air Force ROTC Awards

At the February 14, 1952, meeting of the Board of Trustees a number of awards to be granted to Air Force ROTC students, in the name of the Board of Trustees, were approved.

We now have a communication from Colonel Alexander R. MacMillan, Professor of Air Science, requesting a change in these awards, one of which was designated as "Trustees' Medal, Summer Camp." Since there are a number of summer camps, it is difficult to determine the student who has the highest score. Colonel MacMillan has therefore proposed that this award be eliminated and that an award entitled "Trustees' Medal, Freshman Student" be substituted for it, with the following explanation: "Awarded to the outstanding cadet in the Freshman Course, AFROTC, based on standing in the University and in the Air Force ROTC, and aptitude for general service."

Approval of this change in the awards is requested.

On motion of Melvin C. Lockard, the Board unanimously approved the requested change in Air Force ROTC awards, as recommended.

(K) Agriculture Building Group Plans

The Board has on September 26, 1952, approved preliminary planning for the Agriculture Building Group. On January 30, 1953, the basic design was approved.

It now appears that the Governor will submit to the legislature a recommendation for sufficient funds to construct the Agricultural Building Group. At the April 29, 1955, meeting we shall present the working drawings and specifications and recommend their approval by the Board. It is our present plan to call for bids, have the bids received and tabulated, request a release of funds by the Governor prior to July 1 (as was done in the case of the Library Building at the commencement of the last biennium), and make a tentative award of the contracts prior to July 1. This will permit construction to begin immediately after the capital appropriation bill becomes effective.

(L) Residence Hall Program

On July 2, 1953, the Board approved the Residence Hall program which contained the preliminary planning and basic design for the Thompson Point Housing Development.

It appears the Governor will recommend to the legislature an appropriation for the University's Residence Hall program. The amount of building which can be done with this recommended appropriation is not definite. However, the University Architect will be prepared to present at the April 29 meeting of the Board of Trustees, the working drawings and specifications for four dormitories and the dining hall for the Thompson Point housing area. It is recommended that these plans and specifications be approved and that the administration be authorized to request bids for the dormitory construction. The award of contract will be made by the Board after tabulations for the work are made. It is hoped that by immediate action, as recommended above, the successful bidder will be able to commence work July 1, 1955, when the appropriation becomes available.

(M) Approval of Long Term Campus Development

On March 25, members of the Board were sent brochures containing Southern Illinois University's case for additional capital appropriations. In the covering letter sent to the Board, it was indicated that approval would be requested at the next meeting of the Board of Trustees for the brochure, as constituting the present development plan of the University. It is recommended that the Board approve this brochure so that it may serve as a guide for the administration in the continuing development of the campus.

On motion of Harold R. Fischer, the Board approved working drawings and specifications for the agriculture building group; approved plans and specifications for four dormitories and the dining hall for the Thompson Point housing area, and authorized the administration to request bids for dormitory construction; and approved the brochure containing plans for long range campus development. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(N) Survey of Technical and Technological Education

It has been the policy of the University in recent years, before taking steps which may lead to major future commitments, to employ consultants who can bring to the campus an expert and unbiased view of the program, look carefully at the facts, and make recommendations uncolored by local pressures and interests.

Following discussions with our own staff members and with representatives of the University of Illinois, including President Lloyd Morey, we believe

that the time has come to take a close look at the developments and potentialities in our technical and technological training programs, with a view to laying out a sound plan for development in these fields.

To this end we wish to invite to the campus Professor Ovid W. Eshbach of Northwestern University. Professor Eshbach was the first dean of Northwestern's Technological Institute, organizing its program, staffing it, and planning its buildings. He has recently retired from his deanship to devote time to teaching, and would be available during the summer of 1955 for an extended survey of Southern Illinois' needs for training in the fields of technical education, technology, and engineering. On April 14th he made a preliminary one-day visit to our campus to ascertain whether such an investigation would be worth his time and the time of the University. It was his conclusion that the development of the University's program is at a point where clarification of long term objectives to aid in both immediate and future planning in this field is virtually imperative.

Professor Eshbach has been strongly recommended to us by President James Roscoe Miller of Northwestern University.

Approval is requested for employing Professor Eshbach as a consultant in this field, to survey our programs of technical and vocational education, industrial education, pre-engineering, and applied science, with a view to advising us about the curricula, the staff, the physical facilities, and the direction our program in these fields should take for the future. The cost of this survey can be borne out of current operating expenses.

On motion of Harold R. Fischer, the Board approved the request to employ Professor Ovid W. Eshbach in a consultative capacity, to make a survey of the technical and technological programs. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

(O) **Additional Payment to Federal Constructors, Inc.
Under Contract 672**

On March 12, 1951, the Board of Trustees of Southern Illinois University entered into a contract with Federal Constructors, Inc. for the general work-completion of Physical Education Wing (addition to training school) in the amount of \$583,200.00 Bids on this project had been taken the preceding November. The delay in award was occasioned by the unavailability of funds when bids were originally submitted.

At the time the bids on this project were taken and the contract was awarded, the University was using the Division of Architecture and Engineering as its agent in dealing with contractors for capital additions to the campus. Before the contract was signed, Federal Constructors, Inc., requested an addition to the contract amount for the increase in prices occurring from the time of the submission of their bid until the contract was executed. It is alleged that the Supervising Architect of the Division of Architecture and Engineering assured them that any addition would be handled as an extra. Under date of May 3, 1951, a request for an extra in the amount of \$19,510.00 was submitted to the University. Under date of May 12, 1951, Mr. Charles Pulley, University Architect, recommended that under existing circumstances Federal Constructors should not be reimbursed in the amount of \$19,510.00.

Since that time the University has been approached by Federal Constructors and their attorney, Senator Merritt J. Little, in an attempt to obtain remuneration in the amount of \$19,510.00.

The University's position has been that there were not sufficient funds

available in the appropriation to handle any additional amount under this contract. Federal Constructors urged that a deficiency appropriation be sought for this additional amount. The University's position has been that legally our obligation was not clear-cut enough for us to assume the responsibility of initiating a request for additional funds. However, because of the lack of clarity of the University's position we did not oppose a deficiency appropriation which was submitted by Senator Little as an amendment to our deficiency bill. This deficiency amount was cleared with the Governor and the Director of Finance by Senator Little and was not a University-sponsored measure. However, the appropriation was made to the Board of Trustees and the Board must authorize payment before a warrant can be drawn against the deficiency appropriation. A resolution is attached to accomplish this purpose.

Resolution

WHEREAS, the 69th General Assembly appropriated an amount of \$19,510.00 for addition to the contract price of University Contract 672; and,

WHEREAS, the Governor has approved this amount for an additional sum to be added to this contract:

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University at Carbondale, Illinois, as follows:

Section 1. That the aforesaid amount be paid to Federal Constructors, Inc., under Contract No. 672.

Section 2. The Chairman and Seiretary of the Board are authorized and directed to execute such documents as are necessary to effect the purpose of this resolution.

On motion of Melvin C. Lockard, the Board adopted the above resolution. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mrs. Collins, Mr. Davis, Mr. Kern, Mr. Fischer, Mr. Nickell, Mr. Lockard; nay, none.

The meeting of the Board of Trustees was adjourned for a conference with Governor William G. Stratton regarding the operating budget request for the 1955-1957 biennium, and was reconvened at 3:30 p. m., with the following members present: John Page Wham, Lindell W. Sturgis, Kenneth L. Davis, Mrs. Stella Collins, Robert L. Kern, Harold R. Fischer, and Melvin C. Lockard. Mr. Nickell was absent.

Dr. Morris stated that Governor Stratton had authorized the transfer of \$1,350,000 from capital improvements to operating funds, and requested authorization by the Board of Trustees for the transfer of any or all of such funds, as deemed best in terms of the entire program.

Board authorization for such transfer of funds was given by common consent.

Oral reports on current and pending matters were heard, as follows:

(1) Dr. Morris reported that the Scott and Campbell properties may now be acquired for \$37,500, giving Dr. R. A. Scott a five-year lease for use of the north one hundred and fifty feet of the property to be conveyed by him. He pointed out that the property under consideration is definitely subdivision property, and might bring a much higher price if suit were brought.

On motion of Lindell W. Sturgis, the Board approved acquisition of the Scott and Campbell properties for \$37,500, the grantees to purchase the revenue stamps, and the grantor, Dr. R. A. Scott, to be given a lease for no longer than five years on the north one hundred and fifty feet of the property

conveyed by him. The vote was as follows: Yea, Mr. Wham, Mr. Sturgis, Mr. Davis, Mrs. Collins, Mr. Kern, Mr. Fischer, Mr. Lockard; nay, none.

(2) Dr. Morris reported that at the last meeting of the Joint Council on Higher Education, made up of representatives of each of the state-supported schools in Illinois, a proposal was made that an attempt be made to bring together the three Boards, in much the same manner as the Presidents of these institutions now are. Dr. Morris asked the opinion of the members of the Board regarding a formal proposal for a meeting of the Chairmen of the three Boards, or perhaps of the Chairmen and several of the officers, to work out a procedure for such organization.

It was the consensus of the members of the Board that such attempt should be made.

The meeting was adjourned at 4:30 p. m.

MEETING OF THE BOARD OF TRUSTEES
of
SOUTHERN ILLINOIS UNIVERSITY

MAY 27, 1955



The May meeting of the Board of Trustees of Southern Illinois University was held in the Office of the Board, Carbondale, Illinois, on Friday, May 27, 1955, beginning at 12 noon.

The following members were present: Chairman John Page Wham, Melvin C. Lockard, Kenneth L. Davis, Mrs. Stella Collins, Harold R. Fischer; Mr. Sturgis, Mr. Kern, and Mr. Nickell were absent.

Also present were President Delyte W. Morris, Vice-President Charles D. Tenney, Vice-President George H. Hand, and Louise Morehouse, Recorder.

The Chairman presented the minutes of the meeting of the Board held on April 28, 1955, copies of which had been sent to all members of the Board in advance of this meeting. On motion of Mrs. Stella Collins, these minutes were approved as presented.

Consideration was given to the naming of a member of the Board of Trustees to the Southern Illinois University Foundation Board of Directors, replacing Kenneth L. Davis, whose term will expire in June, 1955. On motion of Melvin C. Lockard, Kenneth L. Davis was unanimously elected to succeed himself as Board representative, his term to expire on June 30, 1957.

MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration for consideration by the Board:

- (A) **Salary Ceilings of Fellows, Graduate Assistants,
and Assistant Instructors**

At the August 6, 1949, meeting of the Board of Trustees, certain payroll titles were approved, with salary ceilings as follows:

Title	Monthly Salary
Assistant Instructor	\$350.00 ((full time)
Graduate Assistant	\$110.00 (half-time)

Since 1949, the salary ranges for other classifications have gone up rapidly, and at other colleges and universities the rates for assistant instructors and graduate assistants have moved far ahead of Southern's. Furthermore, our use of graduate assistants has grown to be quite complicated. These assistants are now serving several functions:

- (1) General assistance to faculty members and department chairmen
- (2) Assistance on specific research projects
- (3) Teaching (under supervision of faculty members and department chairmen)
- (4) Assisting teachers in the handling of large class or laboratory sections.

Those graduate students who are assigned to departments without specific duties, but on the basis of high scholarship and promise in their graduate work, should probably be called **Fellows** and should be named by the Dean of the Graduate School.

Any graduate student who receives a specific instructional or research assignment should be classified as a **Graduate Assistant** and should be named by the chairman and the undergraduate dean in whose department his assignment falls.

Approval is therefore requested for the following classifications and salary ceilings:

Title	Monthly Salary
Fellow	\$120.00 (half-time)
Graduate Assistant	\$180.00 (half-time)
Graduate Assistant	\$120.00 (third-time)
Graduate Assistant	\$ 90.00 (fourth-time)
Assistant Instructor	\$420.00 (full time)

On motion of Mrs. Stella Collins, the Board approved the classifications and salary ceilings requested.

**(B) Construction of Trunk Roads to U. S. 51
By the Division of Highways**

At a conference with Governor William G. Stratton concerning capital improvements to the campus of Southern Illinois University, the question of constructing adequate roads from old U. S. Highway 51 through the campus to new U. S. Highway 51 was discussed. It was Governor Stratton's suggestion that the matter for providing these roads be taken up with the Division of Highways. A preliminary request to the Division was unsuccessful. Following this, Senator R. G. Crisenberry contacted the Chief Highway Engineer, Mr. Bartelsmeyer, concerning this matter. It was Mr. Bartelsmeyer's suggestion that a formal request from the Board of Trustees to the Honorable E. A. Rosenstone, Director of the Department of Public Works and Buildings, was the proper approach for the requested construction.

In line with the suggestion, approval of the following letter is requested:

Mr. E. A. Rosenstone
 Director
 Department of Public Works and Buildings
 Springfield, Illinois

Dear Mr. Rosenstone:

At a conference with Governor William G. Stratton concerning the capital improvements at Southern Illinois University, the problem of the construction of certain roads to new U. S. Highway 51 from old U. S. Highway 51 was discussed. It was Governor Stratton's suggestion that these roads be constructed by the Division of Highways. I am enclosing a plat showing the proposed connecting roads and their relationship to U. S. Highway 51.

This request is made in view of Senate Bill No. 275 of the 68th General Assembly, (1953 Illinois Revised Statutes, Chapter 121, Section 296) which provides in part as follows:

"The Department of Public Works and Buildings, in addition to, and not in limitation of, its general powers shall have power: . . . (1c) To lay out, construct and maintain, as a part of the State highway system, highways and entrances which will connect any state highway, now existing or hereafter constructed, with any state park, state forests, state game or fish refuge, the grounds of any state institution or any recreational, scenic or historic place owned or operated by the state; . . ."

Following Governor Stratton's suggestion, the matter was discussed by the Board of Trustees of Southern Illinois University. The Board instructed me to request that the suggested improvements be made by the Division of Highways. I am confident that upon proper engineering investigation, the importance of these roads for the safer and freer flow of traffic on U. S. Route 51 can be ascertained. These roads are of extreme value to Southern Illinois University, and consequently to the State of Illinois.

The assistance of yourself and your department will be greatly appreciated.

Very truly yours,

John Page Wham
 Chairman, Board of Trustees

Enclosure

On motion of Kenneth L. Davis the Board approved the forwarding of the proposed letter to Mr. Rosenstone, Director of the Department of Public Works and Buildings, requesting construction of trunk roads.

**(C) Report of Contracts and Purchase Orders
 Awarded During the Month of April, 1955,
 Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of April, 1955, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$31,512.91.

**(D) Report of Contracts and Purchase Orders
 Awarded During the Month of April, 1955,
 Amounting to \$1,000.00 or Over**

A. Chargeable Against Operating Funds

Order or
 Contract
 Number

Approved Vendor or Contractor Amount Purpose

University Purchase Orders

S784	Executive Committee	New Era Dairy Carbondale, Ill.	\$5,378.10	Dairy Products
S785	Executive Committee	New Era Dairy Carbondale, Ill.	1,075.76	Dairy Products
S786	Executive Committee	New Era Dairy Carbondale, Ill.	4,069.80	Dairy Products
S801	Executive Committee	Birmingham & Prosser Co. St. Louis, Mo.	1,089.00	Paper Supplies
Contracts				
4495	Executive Committee	Perkins & Will Chicago, Ill.	4,000.00	Campus Master Plan

B. Chargeable Against Capital Funds**University Purchase Orders**

S909	Executive Committee	Earl E. Gooden Marion, Ill.	3,090.00	Site Work
S913	Executive Committee	United Conveyor Corp. Chicago, Ill.	3,565.00	Power Plant Equipment
S948	Executive Committee	Reiman Lumber Co. Murphysboro, Ill.	5,415.00	Plywood

General Library Purchase Orders

P/X52A25J	Executive Committee	W. J. Johnson, Inc. New York, N. Y.	1,225.00	Library Volumes
P/X52A25J	Executive Committee	Kraus Periodicals, Inc. New York, N. Y.	1,162.80	Library Volumes
C/X52A25Y	Executive Committee	W. J. Johnson, Inc. New York, N. Y.	2,034.72	Library Volumes

Contracts

4428	Executive Committee	Edgar Stephens Const. Co. Cairo, Ill.	1,724.50 (extra)	Hardware for Doors
4490	Executive Committee	Office Equipment Co. Chicago, Ill.	24,625.00	Furniture & Equipment
4491	Executive Committee	Utility Supply Company Chicago, Ill.	27,021.46	Furnishings & Equipment

(E) Resolutions Accepting Proposals for Capital Improvements

Resolutions were presented, pertaining to the acceptance of bids for capital improvements, as per Contracts 4428, 4490, and 4491, listed above. Copies of these resolutions have been placed on file with the Secretary of the Board.

On motion of Kenneth L. Davis, the Board approved the report of contracts and purchase orders awarded during the month of April, 1955, amounting to less than \$1,000.00; approved the report of contracts and purchase orders awarded during the month of April, 1955, amounting to \$1,000.00 or over; and adopted the resolutions accepting bids for capital improvements, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Lockard; nay, none.

(F) Dormitory Revenue Fund of 1952

An information report was presented, showing the status of the various accounts comprising the Dormitory Revenue Fund of 1952, and a copy was placed on file with the Secretary of the Board.

(G) Changes in Faculty-Administrative Payroll

The following changes in faculty-administrative payroll were reported:

A. Continuing Appointments

Name	Position	Salary	Length of Appointment
Chester J. Atkinson	Associate Professor Speech	600.00 a month	Continuing
John B. Barnes	Field Representative Community Development	450.00 a month	Continuing
Charles Butler	Recorder President's Office	330.00 a month	Continuing
James L. C. Ford	Professor Journalism	800.00 a month	Continuing
Virginia Hall Harrison	Professor and Chairman Nursing Education	900.00 a month	Continuing
Wendell Johnson	Instructor Mathematics	500.00 a month	Continuing
Robert G. Layer	Associate Professor and Acting Chairman Economics	720.00 a month	Continuing
Francis M. Lynch	Supervisor Adult Education	625.00 a month	Continuing
T/Sgt. Lloyd D. Meredith	Instructor Air Science and Tactics	25.00 a month	Continuing
Frank Moake	Instructor English	500.00 a month	Continuing
Willis Moore	Professor and Chairman Philosophy	960.00 a month	Continuing
Earl E. Parkhill	Supervisor Duplicating Service	480.00 a month	Continuing
D. Wayne Rowland	Assistant Professor Journalism	666.67 a month	Continuing
Thomas G. Scott	Adjunct Professor Cooperative Wildlife Research	-----	Continuing
Milton Shute	Instructor Cooperative Forest Service Research	500.00 a month	Continuing

B. Term Appointments

Zamir Bavel	Lecturer Mathematics	400.00 a month	9-21-55 to 6-12-56
Robert Lee Butler	Part-time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Paul Thomas Correll	Assistant Professor Guidance and Special Education	540.00 a month	9-21-55 to 6-12-56
Richard E. Dahlberg	Instructor Geography	480.00 a month	9-21-55 to 6-12-56
Lola Eddy	Part-time Lecturer Technical and Adult Education	5.00 per hour	As Needed
Judith Anne Larr	½ time Research Asst. Sociology & Anthropology	125.00 a month	9-15-55 to 6-15-56
Evalee McGee	Part-time Lecturer Technical and Adult Education	200.00 total	3-28-55 to 6-2-55

Walter Stieglitz	Research Assistant Cooperative Wildlife Research	200.00 a month	7-1-55 to 10-1-55
Paul A. Vohs	½ time Research Asst. Cooperative Wildlife Research	125.00 a month	7-1-55 to 7-1-56
C. Summer Session Appointments			
Frank John Bietto	½ time Lecturer Government	180.00 a month	6-20-55 to 8-13-55
Bill Brown	Lecturer Recreation and Out- door Education	500.00 a month	6-20-55 to 8-27-55
Robert S. Burger	Lecturer Journalism	500.00 a month	6-20-55 to 8-13-55
Paul Thomas Correll	Lecturer Guidance and Special Education	540.00 a month	6-20-55 to 8-13-55
Margaret S. Gardner	Lecturer Guidance and Special Education	450.00 a month	6-20-55 to 8-13-55
Paul Jones	Lecurer Technical and Adult Education	385.00 a month	6-20-55 to 8-13-55
Leon Moburg	½ time Lecturer Art	190.00 a month	6-20-55 to 7-16-55
Gerald Straker	Lecturer Technical and Adult Education	400.00 a month	6-20-55 to 8-13-55
D. Reappointments			
John A. Bond	Lecturer Government	400.00 a month	9-21-55 to 6-12-56
Martha M. Clark	Instructor English	420.00 a month	Effective 9-21-55
Margaret Clemens	½ time Assistant Instructor, Physical Education for Women	185.00 a month	9-21-55 6-12-56
Jane W. Crichton	Research Assistant General Instruction	450.00 a month	Effective 7-1-55
James A. Diefenbeck	Lecturer Philosophy	510.00 a month	9-21-55 6-12-56
Samuel R. Filippone	Lecturer Mathematics	410.00 a month	9-21-55 6-12-56
Edward P. Fitzsimmons	Lecturer English	420.00 a month	9-21-55 to 6-12-56
Robert T. Harris	Lecturer Philosophy	570.00 a month	9-21-55 to 6-12-56
Elizabeth Hartline	Lecturer Music	450.00 a month	9-21-55 to 6-12-56
Arlene Heisler	Assistant Instuctor University School	240.00 a month	1 day only (substitute)
Clarence Ray Jeffery	Lecturer Sociology	475.00 a month	9-21-55 to 6-12-56
Lyle Jones	1/3 time Field Representative	220.00 a month	Effective 7-1-55
Irene Nyquist	Lecturer English	400.00 a month	9-21-55 to 6-12-56
Janet E. Rafferty	Assistant Professor Psychology	540.00 a month	Effective 9-21-55

Agnes F. Ridley	Instructor	480.00	Effective
	Home Economics	a month	9-21-55
Ivan L. Russell	Assistant Professor	600.00	Effective
	Guidance and Special Education	a month	6-20-55
Robert E. Smith	Lecturer and Visiting Professor, Industrial Education	810.00	9-21-55
		a month	6-12-56
Edna Marie Stief	Assistant Instructor	380.00	Effective
	University School	a month	9-21-55
Harriet Teel	Assistant Instructor	240.00	2 days only
	University School	a month	(substitute)
Gabriel Sho-Tse Tsiang	Lecturer	420.00	9-21-55
	Mathematics	a month	to 6-12-56
Larry L. Wimp	Lecturer	450.00	9-21-55
	Mathematics	a month	to 6-12-56

E. Changes in Rank

Name	Position	Change of Appointment
John O. Anderson	Assistant Professor School of Communications	To Associate Professor effective 9-21-55
Harry B. Bauernfeind	Assistant Professor School of Business and Industry	To Associate Professor effective 7-1-55
I. P. Brackett	Associate Professor School of Communications	To Professor effective 7-1-55
Clyde M. Brown	Assistant Professor College of Education	To Associate Professor effective 9-21-55
Eugene D. Fitzpatrick	Assistant Professor College of Education	To Associate Professor effective 9-21-55
Robert L. Gallegly	Instructor School of Business and Industry	To Assistant Professor effective 7-1-55
Jack W. Graham	Assistant Professor Office of Student Affairs	To Associate Professor effective 7-1-55
Elbert H. Hadley	Associate Professor College of Liberal Arts and Sciences	To Professor effective 9-21-55
Dilla Hall	Assistant Professor College of Liberal Arts and Sciences	To Associate Professor effective 9-21-55
Scott W. Hinners	Instructor School of Rural Studies	To Assistant Professor effective 7-1-55
John F. Hosner	Instructor School of Rural Studies	To Assistant Professor effective 7-1-55
Wendell E. Keepper	Acting Director School of Rural Studies	To Dean effective 7-1-55
Frederick Lauritzen	Instructor School of Fine Arts	To Assistant Professor effective 9-21-55
Dorothy McGinniss	Instructor College of Education	To Assistant Professor effective 9-21-55
Leslie F. Malpass	Assistant Professor College of Liberal Arts and Sciences	To Associate Professor effective 9-21-55
James B. Mowry	Assistant Professor School of Rural Studies	To Associate Professor effective 7-1-55
John Pruis	Assistant Professor College of Education	To Associate Professor effective 9-21-55
Victor Randolph	Associate Professor College of Education	To Professor effective 9-21-55

Alice P. Rector	Instructor Placement Service	To Assistant Professor effective 7-1-55
Lulu D. Roach	Assistant Professor School of Fine Arts	To Associate Professor effective 9-21-55
Fred W. Roth	Assistant Professor School of Rural Studies	To Associate Professor effective 7-1-55
Burnett H. Shryock	Acting Director School of Fine Arts	To Dean effective 7-1-55
Ernest J. Simon	Associate Professor School of Business and Industry	To Professor effective 7-1-55
Clarence Stephens	Instructor College of Education	To Assistant Professor effective 9-21-55
C. Horton Talley	Acting Director School of Communications	To Dean effective 7-1-55
Max W. Turner	Associate Professor College of Liberal Arts and Sciences	To Professor effective 7-1-55
John W. Voigt	Assistant Professor College of Liberal Arts and Sciences	To Associate Professor effective 9-21-55
William O. Winter	Assistant Professor College of Liberal Arts and Sciences	To Associate Professor effective 9-21-55
Helen Zimmerman	Associate Professor College of Education	To Professor effective 9-21-55

F. Change of Assignment

Nina M. Morton	Research Associate General Library full time at \$375.00 a month	To half-time at \$187.50 a month, effective 5-1-55 to 7-1-55
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G. Change in Sabbatical Leave

Walter B. Welch	From four and one-half months at full pay	To nine months at half pay for the academic year
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H. Leave Without Pay

Name	Position	Effective Date
C. William Horrell	Instructor Journalism	June 15, 1955, to August 15, 1955

I. Terminations

M/Sgt. Ed G. Gentry	Instructor Air Science and Tactics	April 10, 1955
S/Sgt. Philip J. Meagher	Instructor Air Science and Tactics	April 21, 1955

J. Resignation

James N. Layne	Assistant Professor Zoology	July 1, 1955
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K. Graduate Assistants

Name	Degree	Assignment
One-fourth time at \$55.00	per month, effective 4-18-55 to 6-11-55:	
Razouk Malik	A. B. Simpson College	College of Vocations and Professions

One-half time at \$110.00 per month, effective 6-20-55 to 8-13-55:

Billy Ray Brubaker	B. A. in Ed., Southern Illinois University	English
R. Joanne Fields	B. A., Southern Illinois University	English
David A. Frier	B. S. in Ed., Southern Illinois University	Government
Alfred L. Greiman	B. A., Southern Illinois University	Government
Marjorie L. Johnson	B. S., Southern Illinois University	Art
Constance Fay Leonard	B. S. in Ed. State Teachers College Bridgewater, Mass.	Physical Education for Women
Martha McAndrew	B. S. State Teachers College E. Stroudsburg, Pa.	Physical Education
Allan L. McCabe	B. S. in Ed., Southern Illinois University	Child Guidance Clinic
C. Faye Niebruegge	B. S., Southern Illinois University	Guidance and Special Education
Willard R. Rhine	B. A., Southern Illinois University	History
Robert W. Richey	B. A., Southern Illinois University	Government
Barbara Ann Rose	Graduating Senior, Southern Illinois University	Speech
Jane Schorfheide	B. S. in Ed., Southern Illinois University	Child Guidance Clinic
Eugene G. Sherman, Jr.	A. B. Fort Valley State College Fort Valley, Georgia	Sociology
William Hays Urban	Graduating Senior, Southern Illinois University	English

One-half time at \$110.00 per month, effective 9-21-55 to 3-17-56:

John A. Ziegler	B. S. in Ed., Southern Illinois University	Government
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One-half time at \$110.00 per month, effective 9-21-55 to 6-11-56:

Judith Baldwin	B. F. A. Alfred University	Art
Frederick Sven Berg	B. S. in Ed. Washington University	Speech
Billy Ray Brubaker	B. S. in Ed., Southern Illinois University	English
Rosemarie Brucia	B. S. Brockport State Teachers College	Physical Education for Women
Alfred L. Greiman	B. A., Southern Illinois University	Government
Raymond Grimm	B. F. A. Washington University School of Fine Arts	Art
Janet Heidbreder	B. A. Harding College	Guidance and Special Education
John McHenry Kaufman	B. S. McKendree College	Mathematics
Hans Meurer	B. A. in Ed. Bremen State Teachers College	Foreign Languages

Joe C. Pfland	B. S., Southern Illinois University	Education
Lester D. Plotner	B. S. Western Illinois State	Geography
Carole K. Poos	B. S., Southern Illinois University	Speech
Marvin J. Rensing	B. S., Southern Illinois University	Botany
Gabriel M. Savignon	Foreign Degree University of Grenoble, France	Foreign Languages
Jane Ann Schorfheide	B. S. in Ed., Southern Illinois University	Child Guidance Clinic
James C. Schmulbach	B. A., Southern Illinois University	Zoology
Richard Loren Taylor	Graduating Senior, Southern Illinois University	Physiology
One-fourth time at \$55.00 per month, effective 9-21-55 to 6-11-55:		
Joseph Chao	B. L., Catholic University of Peking	Economics
Silva E. Hezekiah	B. A. Rocky Mountain College	Education
Chin-Lin Hsu	B. A. Taiwan Teachers College	Education
Mei-ling Hsu	B. A. Taiwan Teachers College	Geography
George Po Kung Jan	B. A., The National Cheng Chi Univ.	Government
Chung-Ping Siao	A. B., Canton College, Hong Kong	Business Administration

On motion of Mrs. Stella Collins, the Board approved the report of changes in faculty-administrative payroll, as presented. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer Mr. Lockard; nay, none.

(H) Fines for Parking and Traffic Violations

With the continued growth of the University, the parking problem persists, although many additional facilities have been provided.

During the past year, with the cooperation of city officials, the University has been ticketing repeated violators for parking violations. This has provided a substantial deterrent to individual cases. However, the solution has not been too satisfactory, since the correlation of records on the campus with those at the city police court does not provide adequate scrutiny of repeated violators.

A committee has made a continuous study of, and recommendations on, the problem for the past several years. The parking committee has recommended that fines for staff members and students be levied and collected locally. They recommend that the fines be used for one of the following purposes:

1. Scholarships
2. Parking space
3. Student Union fund

If this recommendation is approved by the Board, the Student Council and

University Council will be asked for their recommendations with regard to the use of the money so collected.

Upon examination, it was found that the following universities levy fines which are collected on the campus: Florida State University, University of Kansas, Iowa State College, University of Missouri, Ohio University, Bowling Green State University, Texas state schools, Indiana University, University of Wisconsin, University of Arkansas, Purdue University, University of Kentucky, University of Iowa, Michigan State University, and the University of Illinois.

The following schools, it appeared, do not levy fines for traffic and parking violations: Kansas State College, University of Minnesota, Northern Illinois State Teachers College, and Eastern Illinois State College.

We concur with the recommendation of the parking committee that fines be levied and collected locally from students and staff members. The justification for such fines from students is the same as for any other regulation governing their conduct while in attendance at the University. With staff members, the power created by contractual relationship is sufficient to compel compliance with University regulations. In the case of students, it is proposed that the fines be levied by the Student Affairs Office, and that fines for University personnel other than students will be assessed in the Office of the Vice President for Business Affairs.

The parking committee also recommends, and we concur, that any staff member or student should have a fee levied for the privilege of using University facilities. Such fee has been charged for the past several years.

On motion of Kenneth L. Davis, the Board unanimously approved the recommendation made by the parking committee that fines for parking and traffic violations for staff members and students be levied and collected locally, and that a fee be levied for the privilege of using University facilities.

(1) **Consideration of Annual Internal Budget for 1955-1956**

The Annual Internal Budget proposed for 1955-1956 was presented.

Dr. Morris made the following statements regarding the proposed budget: In connection with non-prevailing rate union groups, the salaries listed are those currently in effect. Negotiations are under way with these groups, and we have urged Dr. Sappenfield to try to present to the Board at one time agreements with all groups with which agreements are to be made, thus assuring proper relationship between groups. We have also urged that he attempt to make two-year agreements with the prevailing rate groups, so that the beginning rate would be effective throughout the biennium. We hope that appraisal of fringe benefits, and a definition of what constitutes a prevailing rate, may give a proper basis for a two-year agreement.

On supervisory salaries in the Physical Plant we have held back to almost no increase. We recognize that present supervisory salaries are too low, because they are substantially less than those of the men they are supervising. However, the whole setup is being studied to determine whether adjustments in personnel are needed.

Regarding administrative salaries, we would like to ask the agreement of the Board that in cases in which a person has faculty rank as well as an administrative position, a statement be included in the appointment sheet to show what portion is basic as to professorial rank, and what portion is administrative. If agreeable, we would like to submit salaries as they now stand in the proposed budget, and later indicate on the appointment notice the part of the salary tied to basic rank, and the part applied to the administrative position. Such a plan would serve as a guide if and when an

individual wished to return to a strictly professorial appointment.

Mr. Wham asked what percentage of the anticipated appropriation was consumed by the proposed budget. Dr. Morris replied that 50% had been allocated (with the usual exception of emphasis on major repairs and permanent improvements in the first year of the biennium).

Dr. Morris made the following statements: There is in this budget a plan of division of personal services monies. Regarding student work, there is incorporated the philosophy, or point of view, that we can do much more than we have done to make student work available, and that we can do much more to make student work meaningful as an educational process, rather than as a way of making money. We have increased the student help monies, and have put in student help in places where there have been requests for full time help. By seeking and getting adequate supervision at all levels, by counseling, by setting up training programs, and by trying to put the student work program on a broader basis, we can do a better job of informing students of their opportunities so that many more will be able to come here and work. We feel this is important. If it is sound, we feel it would be a great help if the Board, in approving the budget, would endorse the idea of placing special emphasis on the student work program in terms of special needs in this area. The ordinary thing is to have the students do janitorial work and grounds work, with little opportunity for learning.

Mr. Wham asked what percentage of the increase is for the student help program. Dr. Morris replied that twelve per cent, or \$299,000, has been set aside for increases in this program.

Dr. Morris continued: We have had in mind, in preparing this budget, that we must work toward an increased spread of salaries in various ranks. We have also had in mind the Governor's strongly stated desire that the faculty be treated as nearly as possible like the faculty at the University of Illinois. We have also had in mind the funds available, and the enrollment facing us, and we realize that we cannot get in a position comparable to that of the University of Illinois. There is in this budget an average overall increase of between ten and eleven per cent in salaries. A serious effort has been made to adjust increases in terms of merit and contribution to the University, along lines worked out by the Faculty Committee on Salaries and Promotions and approved for University policy. It should be pointed out that in the higher salaries in the ranks of associate professor and professor, there are very few individuals in the higher brackets.

Mrs. Collins asked what per cent, or what amount, had been set aside for increases for the non-academic staff. Dr. Morris replied that about \$65,000.00 of the total fourteen per cent budgeted for salary increases for faculty-administrative and non-academic staff had been set aside for the non-academic personnel. He stated that an attempt had been made to bring up the office and clerical help, and that he believed the proposed budget provided as adequately for the non-negotiated, non-prevailing wage group, non-academic people as it does for the academic people. With the organized groups and prevailing wage groups, increases will be made through negotiations.

Mr. Wham stated that the Board's objective is to get salaries in line and keep them there.

In executive session, Melvin C. Lockard moved that the annual salary of President Delyte W. Morris be increased to \$21,500. The motion was seconded by Harold R. Fischer, and the vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Lockard; nay, none.

Melvin C. Lockard then moved that the annual salary of Emma Louise Morehouse, Recorder in the Office of the Board of Trustees, be increased to \$4,290. The motion was seconded by Harold R. Fischer, and the vote was

as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Lockard; nay, none.

Melvin C. Lockard moved tentative approval of the budget as submitted and amended, subject to the passage of Senate Bill 572. The motion was seconded by Kenneth L. Davis, and the vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Lockard; nay, none.

The following reports on current and pending matters were heard:

(1) Dr. Morris asked the advice of the Board regarding the kind of public reaction the University might expect if the use of automobiles on the campus were limited for freshmen to those who commute, or are disabled. Such discussion would begin, he said, with the Student Council and the Faculty Parking Committee.

(2) Dr. Morris reported that at the last meeting of the Joint Council on Higher Education, Mr. Morey expressed the feeling that initiative in organizing a joint council of the Boards of state-supported institutions, to which this Board has agreed, should be taken by the Board of an institution other than that of the University of Illinois. He emphasized the need for a systematic and routine method of budgetary planning, discussion concerning overlapping policies, and other matters.

Mr. Wham stated that he would like the suggestion to come from Southern's Board of Trustees.

Dr. Morris stated that it might be possible to add to such an invitation a specific proposed plan for representatives of the various Boards to get together on a continuing basis to talk over mutual problems.

Melvin C. Lockard moved that the Chairman of the Board of Trustees write to the Chairmen of the University of Illinois Board of Trustees and the Teachers College Board, inviting them to consider the possibility of establishing cooperative relationships among the Boards comparable to those existing among the administrative officers of the various institutions in the Joint Council on Higher Education. The motion was carried unanimously.

(3) Dr. Morris informed the members of the Board that there are included in the budget two retired University School faculty members, whose ages are 84 and 86, whose retirements antedate the retirement system. He stated that it is possible to raise them, and still keep them just below the minimum of present retired Southern Illinois University faculty members under the University Retirement System, and suggested \$1,550 each per year.

On motion of Kenneth L. Davis, the Board approved the amount of \$1,550 per year to be budgeted for Florence King and for Lula Clark. The vote was as follows: Yea, Mr. Wham, Mr. Davis, Mrs. Collins, Mr. Fischer, Mr. Lockard; nay, none.

(4) Dr. Morris briefly explained a resolution to be submitted at a later meeting, covering some twenty-five tracts included in the land acquisition program. He stated that many of these tracts are vacant properties, and that the administration would like to be in position to take immediate action to prevent building on such tracts. He stated that authorization of some kind is needed that would make it possible to act quickly in case property owners do start building programs.

The following reports were distributed to the members of the Board, and copies placed on file with the Secretary of the Board:

President's Report—For the Period from September, 1952,
to August, 1954

Report of the Business Manager—For the Year Ended
June 30, 1954

The meeting was adjourned at 4:30 p. m.

APPENDIX I

**SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET**

JULY 1, 1955, TO JUNE 30, 1956

As Approved by the Board of Trustees
as of July 12, 1955

SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1955-56

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SOUTHERN ILLINOIS UNIVERSITY

May 27, 1955

LETTER OF TRANSMITTAL

To Members of the Board of Trustees:

I present herewith the University's internal operating budget for all divisions for the fiscal year July 1, 1955, to June 30, 1956, and for academic, administrative, and civil service appointments beginning July 1, 1955.

The budget has been prepared by members of the University Budgetary Council and the Business Office staff in accordance with current approved policies after considering requests presented by all operating units of the University.

I recommend that:

1. This budget covering the allocation of the University's income for the year beginning July 1, 1955, be approved.
2. The President of the University be authorized in accordance with the needs of the University and the equitable interests involved and within the total income (a) to make such changes and adjustments as are needed, (b) to make such additional appointments as are necessary, and (c) to accept resignations.

All of the above is subject to the By-laws, Statutes, and Regulations of the Board of Trustees.

DELYTE W. MORRIS,

President

SENATE BILL NO. 572 (69th G. A.)

A BILL

For an Act to provide for the ordinary and contingent expenses of Southern Illinois University.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 1. The following named sums, or so much thereof as may be necessary, respectively, for the objects and purposes hereinafter named, are appropriated to the Board of Trustees of Southern Illinois University to meet the ordinary and contingent expenses of Southern Illinois University:

For Personal Services -----	\$10,528,393
For Contractual Services -----	1,100,000
For Travel -----	160,231
For Commodities -----	770,000
For Stationery, Printing, and Office Supplies -----	160,087
For Equipment -----	747,915
For Employer Contributions to the University Retirement System of Illinois -----	160,600
For Permanent Improvements -----	250,000

Section 2. The following sum, or so much thereof as may be necessary, for distributive purposes, is appropriated to meet the ordinary and contingent expenses of Southern Illinois University:

For awards covering portion of scholarships pertaining to student fees, in accordance with Article 30 of "The School Code", as amended -----	\$ 100,200
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Section 3. The following named sums, or so much thereof as may be necessary, respectively, for the purposes named, are appropriated from the Southern Illinois University Income Fund to the Board of Trustees of Southern Illinois University to meet the ordinary and contingent expenses of Southern Illinois University:

For Personal Services -----	\$ 120,000
For Refunds -----	10,000
(for refunds of money previously collected for which no services have been rendered)	
For Contingencies -----	570,000

(based upon total appropriations hereunder from General Revenue Fund and the Southern Illinois University Income Fund)

Section 4. The appropriations herein made are subject to the provisions of "An Act in relation to State finance", approved June 10, 1919, as amended.

INTRODUCTION

Estimated Enrollments

The estimates of income for 1955-56 are in part based upon estimates of enrollment. The following summary statement shows estimated enrollments for Southern Illinois University. The figures are cumulative for the four quarters of the academic year:

	1954-55		1955-56	
	No. of Students	Full-Time Equivalency	No. of Students	Full-Time Equivalency
Campus Graduate and Undergraduate	13,976	12,689	16,597	15,097
Extension Graduate and Undergraduate	1,808	867	2,025	975
Residence Center Graduate and Undergraduate	180	90	250	125
University School	1,210	1,634	1,250	1,700
Vocational Technical Institute	1,321	1,306	1,925	1,901
Adult Education	2,932	977	2,950	983
	21,427	17,563	24,997	20,781

There are several types of on-campus degree students, not all of them producing cash income. Each non-veteran produces \$20.00 per twelve-weeks term. Each part-time student produces \$10.00 per twelve-weeks term. Students on state scholarships and faculty members taking university courses produce no cash income for educational operations. Veterans of the Korean war do not take the place of World War II veterans as a source of income, since under Public Law 550 they at most pay the same tuition as non-veterans.

Personal Services—Faculty, Administrative, and Non-Academic

1. For the first time in several years, it has been possible to recommend substantial increases for members of the faculty and administrative staffs. Although these increases have been made on a merit basis through careful evaluation of individuals, they are so widely dispersed as to constitute general as well as merit increases.

If some of these increases seem large for one year, it should be remembered that they really represent four-year increases. During the 1953-55 biennium, there was little increase either in the size of the staff or in the salary rates of staff members. For 1953-54, increases in the four academic ranks averaged only 0.88%. For 1954-55 they averaged even less, 0.41%. During this period, Southern dropped from a fairly good competitive position for obtaining and retaining highly qualified college teachers to a very poor competitive position, and lost a number of accomplished and promising people to other institutions. The increases recommended herewith are largely justified simply by the necessity for catching up. Since little money will be available for increases during the second year of the 1955-57 biennium, Southern may soon again run into salary level difficulties.

The increases recommended do, however, establish new levels for faculty salaries. At the March 21, 1952, Board meeting, certain salary floors and ceilings were approved, which now need to be changed. The table of nine-months salary ranges below shows the difference between the 1952-53 levels and the new levels proposed in this budget:

Nine-Months Salary Ranges

		1952-53	1955-56
Professor	High	\$8,910	\$11,070
Professor	Low	6,000	6,480
Associate Professor	High	7,290	7,830
Associate Professor	Low	5,000	5,400
Assistant Professor	High	6,210	6,750
Assistant Professor	Low	4,000	4,320
Instructor	High	5,040	5,400
Instructor	Low	3,000	3,510

2. It has also been possible in this budget to make rather general increases for low-salaried office workers and other civil service employees whose scale has been low and who have been falling behind those civil service workers blanketed into prevailing rate pay groups. The new salaries are consonant with new ranges established by the University Civil Service System.

3. The bulk of increased personal service monies has gone into extending on a two-year basis positions added during the 1953-55 biennium to meet emergency conditions brought about through unanticipated enrollment pressures; to replacing temporary people acquired on an emergency basis with qualified personnel; to extending on a two-year basis mandatory salary increases made during the present biennium to civil service employees; and to adding positions to those departments and offices hardest hit by the tidal wave of enrollments.

Personal Services — Student

1. A total of approximately \$462,000 has been provided for student help. It is planned in the future to use more, rather than less, student help in the various offices and in the physical plant. Plans are under way for calling to the attention of students enrolling at Southern not only the financial, but also the educational opportunities provided by participation in a student work program. The appropriate instructional departments will be encouraged to develop training courses for office workers, physical plant workers, laboratory assistants, and other student employees. Great care will be exercised in assigning students to work programs consistent with their study programs. One difficulty of our student work program in the past has been inadequate on-the-job supervision. This difficulty will be overcome through assignment of certain budgeted positions to supervisory responsibilities in the student help program.

2. In recommending student help allotments for 1955-56, consideration has been given to any civil service personnel also made available to the departments so as to achieve as much as possible in the distribution of total help.

Travel

1. Separate accounts for travel have again been budgeted in order to effect a more equitable distribution of travel funds and to provide for a more effective control over expenditures.

2. In accordance with this recommendation, the allotments for travel are made in four categories as follows:

- a. Institutional travel, which involves travel on University business not identified with a specific department or office.
- b. Convention travel, which involves travel to conferences, conventions, and professional meetings. This has been allocated on a pro-rata basis to the major functions of the University, and will be distributed from the offices of the vice presidents and the deans of major educational units.
- c. Departmental travel, which involves travel that departments and offices must do in order to perform their regular functions.
- d. Air travel, which involves travel where additional convenience and speed serve the best interests of the University.

3. Travel allotments to the various accounts will be used in part for travel in University-owned passenger automobiles. Since the operating cost

of these automobiles is chargeable against state appropriations other than travel and such costs are passed on to departments and offices using such service. The allotments for travel exceed the state appropriations for travel.

Equipment

Study has shown that over 75% of the equipment items ordered cost under \$75.00. Approximately one-fourth of the equipment money has therefore been distributed to the departments and offices for the purchase of small equipment.

With the exception of an appropriation to the library for the purchase of books, other equipment monies have been placed in a general account to be allotted periodically as studies of needs determine. These studies should show whether or not there are any items of equipment needed for general University use that have not been purchased by the departments and whether or not certain departments have special needs which have not been met by the appropriation hitherto made to them.

Other Current Expenses

1. Inasmuch as travel and equipment have been allotted separately in this budget, Other Current Expenses includes contractual services, commodities, stationery-printing-office supplies, employer contributions to the University Retirement System, refunds, and awards and grants for scholarships.

2. Since expenditures for Other Current Expenses generally follow a well-defined pattern, consideration has been given in making allotments for such expenses not only to the requests of the department, but also to their past expenditures and allotments.

3. The film rental service of the Audio-Visual Education department will charge other departments for the use of instructional films. On the basis of experience, appropriations have therefore been allotted to the departments to be used for this specific purpose. Beginning in 1955-56, charges for rental of telephone services and equipment will be passed on to the using departments.

General Comments

1. In order to effect bookkeeping economies, accounts have been consolidated wherever possible. For example, convention travel has been placed in certain general office accounts. A number of University-wide functions have been grouped under the heading Institutional Affairs. Several small accounts have been merged into a Special Meetings account.

2. The money presently appropriated to the University for operations will not allow normal growth for all programs and will not provide for any substantial increase in enrollments during the second year of the 1955-57 biennium. In order to meet the burden of instruction for on-campus students in 1955-56 and to restore to the staff time for the research and services which are of particular value to Southern Illinois, certain programs, such as the Adult Education program, the University School program, Extension, and the Summer Session are being held level in their operation. In addition, there will be a tightening up of our already tight probationary requirements. The amount of time in school allowed those students who show themselves to be unwilling or unable fully to take advantage of the educational opportunities provided by the University will be reduced to make room for high school graduates and for those students already enrolled who are most seriously interested in their college education.

EXHIBIT A

**SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1955-56**

GENERAL CURRENT FUNDS

**Comparative Summary of Estimated Income
and Departmental and General Appropriations**

July 1, 1955, to June 30, 1956

Estimated Income:**Educational Operations:**

State Appropriations -----	\$1,543,597.00
Student Fees -----	340,400.00
Sales and Services—Departments -----	9,600.00
	<hr/>
Total Education Operations -----	7,893,597.00

Auxiliary Enterprises:

Director of Auxiliary Enterprises -----	4,140.00
Anthony Hall -----	49,100.00
Bookstore -----	120,000.00
Chautauqua Street Housing -----	50,000.00
Food Services -----	164,000.00
Men's Residence Barracks -----	25,000.00
Southern Acres Apartments -----	32,100.00
Southern Acres Residence Halls -----	12,050.00
University Courts -----	12,419.00
	<hr/>
Total Auxiliary Enterprises -----	468,809.00

Self-liquidating Enterprises:

Woody Hall -----	232,747.00
	<hr/>

COMBINED TOTALS -----	<u>\$8,595,153.00</u>
-----------------------	-----------------------

Departmental and General Appropriations:**Educational Operations:****Departmental Appropriations:**

General Administration and General Expense -----	\$1,057,749.00
Instruction -----	3,639,145.00
Research -----	226,745.00
Extension -----	31,955.00
Libraries -----	278,380.00
Physical Plant -----	1,975,628.00
Refunds -----	9,200.00
Awards and Grants for Scholarships -----	59,300.00
	<hr/>

Total Departmental Appropriations -----	7,278,102.00
---	--------------

General Appropriation:

General Appropriation for Equipment -----	332,995.00
	<hr/>

Total Educational Operations -----	7,611,097.00
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Auxiliary Enterprises:

Director of Auxiliary Enterprises -----	24,960.00
Anthony Hall -----	49,015.00
Bookstore -----	111,960.00
Chautauqua Street Housing -----	35,437.00
Food Servires -----	172,447.00
Men's Residence Barracks -----	19,900.00
Southern Acres Apartments -----	24,140.00
Southern Acres Residence Halls -----	12,030.00
University Courts -----	11,830.00
Total Auxiliary Enterprises -----	461,719.00

Self-liquidating Enterprises:

Woody Hall -----	232,747.00
Total Departmental and General Appropriations -----	8,305,563.00

Unappropriated Estimated Income:

Educational Operations -----	282,500.00
Auxiliary Enterprises -----	7,090.00
Self-liquidating Enterprises -----	-----
Total Unappropriated Estimated Income -----	289,590.00

COMBINED TOTALS ----- \$8,595,153.00

EXHIBIT B

**SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1955-56**

GENERAL CURRENT FUNDS

Statement of Estimated Income
July 1, 1955, to June 30, 1956

I. Educational and General:**A. State Appropriations:**

1. Personal Services -----	\$5,514,196.00 (1)
2. Contractual Services -----	618,564.00 (2)
3. Travel -----	80,115.00
4. Commodities -----	427,109.00 (3)
5. Stationery, Printing and Office Supplies -----	80,043.00
6. Equipment -----	443,170.00 (4)
7. Employer Contributions to the University Retirement System of Illinois -----	80,300.00
8. Awards and Grants for Scholarships -----	50,100.00
9. Permanent Improvements -----	250,000.00
Total -----	7,543,597.00

B. Student Fees:**1. Registration Fees:**

a. Residence Center -----	4,800.00
b. University -----	228,250.00
c. Extension -----	20,400.00
d. Technical and Adult Education -----	68,925.00

e. Matriculation -----	400.00
f. University School -----	-----
2. Aptitude Tests -----	600.00
3. Laboratory Breakage -----	425.00
4. Library Fines -----	2,500.00
5. Miscellaneous Penalties -----	2,500.00
6. Transcript of Credit Fees -----	1,600.00
7. Veterans Administration—P. L. 550 -----	10,000.00
Total -----	340,400.00

(1) Includes:

Major Repairs	\$ 500,000.00
Regular Services	5,014,196.00
	<u>5,514,196.00</u>

(2) Includes:

Major Repairs	\$ 137,128.00
Regular Services	481,436.00
	<u>\$ 618,564.00</u>

(3) Includes:

Major Repairs	\$ 83,872.00
Regular Services	343,237.00
	<u>\$ 427,109.00</u>

(4) Includes:

Major Repairs	\$ 138,425.00
Regular Services	304,745.00
	<u>\$ 443,170.00</u>

C. Sales and Services—Departments:

1. Farm Sales—Vegetables and Fruits -----	-----
2. Rentals—Real Property -----	3,600.00
3. Refunds, Rebates and Commissions -----	3,500.00
4. Sales—Miscellaneous -----	2,000.00
5. Testing Services -----	400.00
6. Salary Refunds -----	100.00 (1)
Total -----	9,600.00

Total Education Operations ----- 7,893,597.00

II. Auxiliary Enterprises:**A. Director of Auxiliary Enterprises:**

1. Reimbursement of Allocated Expenses—Woody Hall ---	4,140.00
---	----------

B. Anthony Hall:

1. Room and Board -----	47,000.00
2. Extra Meals and Lodging -----	2,000.00
3. Miscellaneous -----	100.00
Total -----	49,100.00

C. Bookstore:

1. Sales—Supplies and Books -----	59,500.00
2. Rental Fees -----	60,000.00
3. Miscellaneous -----	500.00
Total -----	120,000.00

(1) Does not include refunds into General Revenue

D. Chautauqua Street Housing:

1. Rentals:	
a. Family -----	43,500.00
b. Co-op -----	6,450.00
2. Miscellaneous -----	50.00
Total -----	<u>50,000.00</u>

E. Food Services:

1. Sales:	
a. S.I.U. Cafeteria -----	104,500.00
b. Oasis -----	34,000.00
c. Southern Acres Cafeteria -----	25,000.00
2. Miscellaneous -----	500.00
Total -----	<u>164,000.00</u>

F. Men's Residence Barracks:

1. Rentals -----	24,600.00
2. Extra Lodging -----	250.00
3. Miscellaneous -----	150.00
Total -----	<u>25,000.00</u>

G. Southern Acres Apartments:

1. Rentals -----	32,000.00
2. Miscellaneous -----	100.00
Total -----	<u>32,100.00</u>

H. Southern Acres Residence Halls:

1. Rentals -----	11,000.00
2. Extra Lodging -----	1,000.00
3. Miscellaneous -----	50.00
Total -----	<u>12,050.00</u>

I. University Courts:

1. Rentals -----	12,369.00
2. Miscellaneous -----	50.00
Total -----	<u>12,419.00</u>

Total Auxiliary Enterprises ----- 468,809.00

III. Self-liquidating Enterprises:

A. Woody Hall:

1. Room and Board -----	226,867.00
2. Extra Meals and Lodging -----	5,630.00
3. Miscellaneous -----	250.00
Total -----	<u>232,747.00</u>

COMBINED TOTALS ----- \$8,595,153.00

EXHIBIT C

SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1955-56

GENERAL CURRENT FUNDS

Summary of Departmental and General Appropriations

Departmental Appropriations

July 1, 1955, to June 30, 1956

Educational Operations:

General Administration and General Expense:

General Administrative Offices:

Board of Trustees -----	\$ 10,300.00
President -----	62,320.00
Vice President for Business Affairs -----	35,015.00
General Administration -----	15,100.00
Legal Counsel -----	12,800.00
Business Manager -----	34,020.00
Auditor -----	23,610.00
Bursar -----	20,045.00
Chief Accountant -----	48,295.00
Purchasing Agent -----	44,130.00
Personnel Office -----	35,330.00

General Student Welfare:

Registrar -----	55,620.00
Student Affairs -----	37,310.00
Dean of Men -----	20,895.00
Dean of Women -----	14,963.00
Health Service -----	58,070.00
Student Center—Main Campus -----	9,770.00
Student Center—Technical and Adult Education -----	5,345.00
Testing Service -----	13,120.00
Visitation -----	3,250.00

Public Relations:

Area Services -----	31,270.00
Alumni Records and Services -----	29,920.00
Community Services -----	78,875.00
Information Service -----	45,985.00
Placements -----	37,180.00
Radio-Television -----	13,895.00
Receptions -----	13,520.00

General Expense:

Air Travel -----	15,600.00
Catalogs and Announcements -----	19,475.00
External Audit -----	1,500.00
Freight and Express -----	7,000.00
General Stores Expense -----	29,200.00
Institutional Affairs -----	27,031.00
Post Office -----	8,050.00
Regional Civil Defense -----	4,905.00
Retirement Contributions -----	80,300.00
Special Meetings -----	27,745.00
Surplus Property Expense -----	15,520.00

Telephone Exchange -----	11,470.00
Total General Administration and General Expense ---	1,057,749.00
Instruction:	
Vice President for Instruction -----	17,675.00
Academic Advisement Center -----	5,760.00
General Classrooms -----	650.00
General Publications -----	45,425.00
Art Expense -----	7,530.00
Duplicating Expense -----	46,495.00
Photographic Expense -----	17,680.00
Secretary of the University Faculty -----	8,535.00
Summer Session -----	227,700.00
General Instruction -----	128,185.00
Air Force—ROTC -----	8,900.00
Military Property Custodian -----	7,325.00
Child Guidance Clinic -----	10,350.00
Home Economics -----	60,050.00
Home Management House -----	700.00
Nursing -----	17,620.00
Small Business Institute -----	15,485.00
Total -----	(626,065.00)
School of Business and Industry:	
Administration and General -----	26,975.00
Business Administration -----	67,830.00
Economics -----	32,235.00
Industrial Education -----	80,270.00
Total -----	(207,310.00)
School of Communications:	
Administration and General -----	16,450.00
Journalism -----	34,820.00
Speech -----	84,525.00
Total -----	(135,795.00)
College of Education:	
Administration and General -----	58,935.00
Education -----	99,130.00
Guidance and Special Education -----	54,875.00
Health Education -----	39,915.00
Library Service -----	9,850.00
Men's Intramurals -----	8,200.00
Physical Education Facilities -----	36,600.00
Physical Education—Men (Academic) -----	71,390.00
Physical Education—Men (Non-Academic) -----	76,270.00
Physical Education—Women -----	62,915.00
Recreation and Outdoor Education -----	54,500.00
Teacher Training -----	24,260.00
University School -----	190,340.00
Total -----	(787,180.00)
School of Fine Arts:	
Administration and General -----	17,305.00
Art -----	68,295.00
Music -----	79,845.00
Total -----	(165,445.00)
Graduate School -----	24,750.00

Residence Center -----	12,020.00
Total -----	(36,770.00)
College of Liberal Arts and Sciences:	
Administration and General -----	42,500.00
Botany -----	54,430.00
Chemistry -----	84,130.00
English -----	170,420.00
Foreign Languages -----	64,570.00
Geography -----	52,915.00
Geology -----	27,680.00
Government -----	77,475.00
History -----	52,520.00
Mathematics -----	78,295.00
Microbiology -----	17,855.00
Philosophy -----	23,505.00
Physics and Astronomy -----	46,940.00
Physiology -----	24,165.00
Psychology -----	61,030.00
Sociology and Anthropology -----	61,635.00
Zoology -----	65,505.00
Total -----	(1,005,660.00)
School of Rural Studies:	
Administration and General -----	14,820.00
Agriculture -----	70,205.00
University Farms -----	121,690.00
Total -----	(206,715.00)
Technical and Adult Education -----	(355,155.00)
Organized Activities Relating to Instruction:	
Museum -----	52,750.00
Statistical Services -----	60,300.00
Total -----	(113,050.00)
Total Instruction -----	3,639,145.00
Research:	
Cooperative Agronomy Experiment Station -----	7,910.00
Cooperative Atomic and Capacitor Research -----	14,740.00
Biological Research Laboratory -----	35,820.00
Cooperative Climatology Research -----	1,575.00
Cooperative Fisheries Management Research -----	12,950.00
Cooperative Forestry Research -----	8,740.00
Illinois Horticultural Experiment Station -----	22,040.00
Cooperative Wildlife Research -----	22,770.00
Special Research Projects -----	100,200.00
Total Research -----	226,745.00
Extension -----	31,955.00
Libraries:	
General Library -----	243,310.00
Audio-Visual Education -----	28,160.00
University School Library -----	6,910.00
Total Libraries -----	278,380.00

Physical Plant:

Operation and Maintenance:

Administration	43,275.00
Maintenance	234,678.00
Operation	341,085.00
Power Plant and Utilities	203,890.00
Major Repairs	721,000.00
Permanent Improvements	250,000.00
Rental Real Property	3,215.00
Southern Acres	88,035.00

Planning and Development:

University Architect	90,450.00
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Total Physical Plant	1,975,628.00
Refunds	9,200.00
Awards and Grants for Scholarships	59,300.00

Total Departmental Appropriations	7,278,102.00
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General Appropriation

General Appropriation for Equipment	332,995.00
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Total Educational Operations	7,611,097.00
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Auxiliary Enterprises: †

Director of Auxiliary Enterprises	24,960.00
Anthony Hall	49,015.00
Bookstore	111,960.00
Chautauqua Street Housing	35,437.00
Food Services	172,447.00
Men's Residence Barracks	19,900.00
Southern Acres Apartments	24,140.00
Southern Acres Residence Halls	12,030.00
University Courts	11,830.00

Total Auxiliary Enterprises	461,719.00
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Self-liquidating Enterprises:

Woody Hall	232,747.00
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COMBINED TOTALS	<u>\$8,305,563.00</u>
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SCHEDULE C-1

SOUTHERN ILLINOIS UNIVERSITY
DEPARTMENTAL AND GENERAL APPROPRIATIONS—

EDUCATIONAL OPERATIONS

Distributed by State Appropriations

July 1, 1955, to June 30, 1956

	General Revenue	Income Fund	Total
Salaries	\$5,197,141.00	\$-----	\$5,197,141.00
Wages	317,055.00	60,000.00	377,055.00
Total Personal Services	5,514,196.00	60,000.00	5,574,196.00
Travel	119,115.00(1)	2,500.00(2)	121,615.00

Equipment -----	424,170.00 (3)	-----	424,170.00
Other Current Expenses -----	1,236,116.00 (4)	5,000.00	1,241,116.00
Permanent Improvements -----	250,000.00	-----	250,000.00
	<u>7,543,597.00</u>	<u>67,500.00</u>	<u>7,611,097.00</u>
Unappropriated Estimated Income -----	-----	282,500.00	282,500.00
COMBINED TOTALS -----	<u>\$7,543,597.00</u>	<u>\$350,000.00</u>	<u>\$7,893,597.00</u>

(1) Includes amounts payable from:

Travel (GR) -----	\$ 80,115.00
Equipment (GR) -----	19,000.00
Commodities (GR) -----	20,000.00
	<u>\$119,150.00</u>

(2) To be transferred from Contingency.

(3) Computed as follows:

Equipment (GR) -----	\$443,170.00
Less: Transportation Service -----	19,000.00
	<u>424,170.00</u>

(4) Computed as follows:

Contractual Services -----	\$ 618,564.00
Commodities -----	\$427,109.00
Less: Transportation Service -----	<u>20,000.00</u>
	407,109.00
Stationery, Printing, and Office Supplies -----	80,043.00
Employer Contributions -----	80,300.00
Awards and Grants for Scholarships -----	50,100.00
	<u>\$1,236,116.00</u>

BOARD OF TRUSTEES

Salaries:

Morehouse, Emma Louise, Recorder -----	12	\$ 4,290.00
Wages -----		10.00
Departmental Travel -----		1,500.00
Small Equipment -----		-----
Other Current Expenses -----		4,500.00
Total -----		<u>\$10,300.00</u>

PRESIDENT

Salaries:

Morris, D. W., Ph.D., President -----	12	\$21,500.00 (1)
Butler, Charles D., B.A., Recorder -----	12	3,960.00
Nelson, Lois H., Secretary (Level III) (S-CS-204) -----	12	5,760.00
Pitkin, Minnie Mae, Executive Clerk (S-CS-205) -----	12	5,760.00
----- (replacing Wilson) Clerk III (S-CS-237) -----	12	2,400.00
Griffin, Alice Albon, Secretary (Level I) (S-CS-254) -----	12	1,860.00
(see Vice President for Business Affairs) -----	12	(1,860.00)
(total salary) -----	12	(3,720.00)

Jamieson, Joan J., Clerk Steno. II (S-CS-) -----	12	1,320.00
(see Legal Counsel) -----	12	(1,320.00)
(total salary) -----	12	(2,640.00)
Parrish, Kathryn, Clerk Steno. II (S-CS-3) -----	12	2,280.00
(replacing Burrough) Clerk Steno. II (S-CS-207) -----	12	2,280.00
Spear, Frances Eileen, Clerk Steno I (S-CS-1) -----	12	2,400.00
		<hr/>
		49,520.00
Wages -----		1,200.00
Departmental Travel -----		3,000.00
Small Equipment -----		100.00
Other Current Expenses -----		8,500.00
		<hr/>
Total -----		\$62,320.00

(1) Furnished house for convenience of University

VICE PRESIDENT FOR BUSINESS AFFAIRS

Salaries:

Hand, Geoge H., Ph.D., Professor (of Economics; Vice President for Business Affairs) -----	12	\$15,500.00
Director (of Student Workers) -----	12	9,720.00
, Supervisor (of Campus Service Departments) -----	12	5,040.00(1)
Griffin, Alice Albon, Secretary (Level I) (S-CS-254) -----	12	1,860.00
(see President) -----	12	(1,860.00)
(total salary) -----	12	(3,720.00)
Clerk Steno. II (S-CS-) -----	12	2,220.00(1)
		<hr/>
		34,340.00
Wages -----		200.00
Travel -----		200.00
Small Equipment -----		75.00
Other Current Expense -----		200.00
		<hr/>
Total -----		\$35,015.00

(1) Assigned to Director of Auxiliary and Service Enterprises.

GENERAL ADMINISTRATION

Salaries -----		\$-----
Wages -----		-----
Convention Travel -----		5,100.00(1)
Small Equipment -----		-----
Other Current Expenses -----		10,000.00
		<hr/>
Total -----		\$15,000.00

(1) Of this amount, \$2,100.00 is for general administrative convention travel.

LEGAL COUNSEL

Salaries:

Rendleman, John S., J. D., Asst. Prof. (of Government; Legal Counsel and Assistant to the President) -----	12	\$10,080.00
Wright, Wilma C., Secretary (leave without pay) (Level I) (S-CS-242) -----	12	-----

Jamieson, Joan J., Clerk Steno III (S-CS-) -----	12	1,320.00
(see President) -----	12	(1,320.00)
(total salary) -----	12	(2,640.00)
		<hr/>
		11,400.90
Wages -----		-----
Departmental Travel -----		200.00
Small Equipment -----		500.00
Other Current Expenses -----		700.00
		<hr/>
Total -----		\$12,800.00

BUSINESS MANAGER**Salaries:**

Miles, Edw. V., Jr., A. M., Manager (Business Manager: Assoc. Prof. of Economics) -----	12	\$13,000.00
Gallegly, Robert L., A. M., Asst. Manager (Asst. Business Manager; Asst. Prof. of Business Administration) -----	12	9,000.00
Perry, Wilma Nell, Secretary (Level I) (S-CS-4) -----	12	3,720.00
-----, Clerk Steno. III (S-CS-5) ----- (replacing Anderson)	12	2,400.00
		<hr/>
		28,120.00
Wages -----		1,800.00
Departmental Travel -----		400.00
Small Equipment -----		200.00
Other Current Expenses -----		3,500.00
		<hr/>
Total -----		\$34,020.00

AUDITOR**Salaries:**

Dusek, Frank J., Division Chief (Auditor) -----	12	\$ 5,760.00
-----, Senior Accountant (S-CS-) -----	12	4,200.00
Mannering, Kenneth P., Junior Accountant (S-CS-373) -----	12	3,900.00
----- Junior Accountant (S-CS-) -----	12	3,600.00
Turnbull, Bonnie, Clerk Steno. II (S-CS-6) -----	12	2,700.00
		<hr/>
		20,160.00
Wages -----		2,100.00
Departmental Travel -----		150.00
Small Equipment -----		200.00
Other Current Expenses -----		1,000.00
		<hr/>
Total -----		\$23,610.00

BURSAR**Salaries:**

Watson, Thomas J., B.S., Division Chief (Bursar) -----	12	\$ 400.00
Etherton, Lucile H., Head Cashier (S-CS-372) -----	12	4,800.00
Derosett, Katherine E., Asst. Cashier (S-CS-323) -----	12	2,760.00
Ohms, Mary Alice, Clerk Steno. I (S-CS-380) -----	12	2,160.00
		<hr/>
		15,120.00

Wages -----	2,500.00
Departmental Travel -----	400.00
Small Equipment -----	325.00
Other Current Expenses -----	1,700.00
Total -----	<u>\$20,045.00</u>

CHIEF ACCOUNTANT

Salaries:

Buffum, W. E., B. A., Division Chief (Chief Accountant) -----	12	\$ 6,120.00
Peebles, Caswell E., Cost Accountant (S-CS-287) -----	12	5,280.00
Doolin, M. Fidella, Senior Accountant (S-CS-9) -----	12	4,200.00
Jarvis, Frances E., Inventory Supvr. (S-CS-10) -----	12	3,320.00
Nehring, Beulah M., Clerk Steno. II (S-CS-13) -----	12	2,700.00
Craig, Lucille Wilma, Clerk Typist II (S-CS-171) -----	12	2,400.00
Perkins, Regina, Bkg. Mach. Op. II (S-CS-14) -----	12	2,820.00
Erby, Laura Lou Emma, Bkg. Mach. Op 1 (S-CS-12) -----	12	2,400.00
Strothman, Margo Iyn, Bkg. Mach. Op. I (S-CS-251) -----	12	2,280.00
Williams, Merle Ellis, Bkg. Mach. Op. I (S-CS-15) -----	12	2,400.00
Booker, Shirley A., Clerk Typist II (S-CS-11) -----	12	2,280.00
Dent, Betty Jo, Clerk Typist I (S-CS-282) -----	12	2,100.00
		<u>38,300.00</u>

Wages -----	5,340.00
Departmental Travel -----	125.00
Small Equipment -----	130.00
Other Current Expenses -----	4,400.00
Total -----	<u>\$48,295.00</u>

PURCHASING AGENT

Salaries:

Connell, William V., B. S., Division Chief (Purchasing Agent) -----	12	\$ 6,480.00
Beach, Cornelia L., Asst. Director of Purchases (S-CS-378) -----	12	5,700.00
-----, Senior Purchasing Asst. (S-CS-) -----	12	4,200.00
Keough, Rosemary, Junior Purchasing Asst. (S-CS-18) -----	12	3,600.00
George, Anna Lou, Accounting Asst. (S-CS-19) -----	12	2,520.00
Borger, Helen O., Clerk II (S-CS-20) -----	12	2,400.00
Hurst, Annabelle I., Clerk II (S-CS-21) -----	12	2,220.00
-----, Clerk Steno. II (S-CS-) -----	12	2,220.00
-----, Clerk Typist II (S-CS-) -----	12	2,220.00
-----, Clerk Typist I (S-CS-22) -----	12	1,920.00
(replacing Bookhout)		
		<u>33,480.00</u>

Wages -----	5,000.00
Departmental Travel -----	250.00
Small Equipment -----	400.00
Other Current Expenses -----	5,000.00
Total -----	<u>\$44,130.00</u>

PERSONNEL OFFICE

Salaries:

Sappenfield, M. M., Ph.D., Director (Asst. Prof. of Government) -----	12	\$10,080.00
-----, Chief Clerk (Level III) (S-CS-) -----	12	4,800.00
Hill, Margaret T., Personnel Asst. (S-CS-208) -----	12	4,200.00
King, Patricia, Personnel Asst. (S-CS-206) -----	12	4,200.00
Franklin, R. Catherine, Payroll Clerk II (S-CS-17) -----	12	2,760.00
Rushing, Shirley Jane, Clerk Steno. II (S-CS-199) -----	12	2,340.00
		<hr/>
		28,380.00
Wages -----		4,000.00
Departmental Travel -----		650.00
Small Equipment -----		200.00
Other Current Expenses -----		2,100.00
		<hr/>
Total -----		\$35,330.00

REGISTRAR

Salaries:

McGrath, Robert A., Ph.D., Assoc. Prof. (of Government Registrar and Director of Admissions) (see Government)	12	\$ 8,100.00
(total salary) -----	12	(2,700.00)
		(10,800.00)
Hall, Alden M., B. S., Supervisor (Asst. Registrar) -----	12	5,040.00
Eberhart, Wilma Sue J., B. S., Recorder -----	12	4,680.00
Robinson, Joan Eaton, B. S. in Ed. Division Chief (Acting) (Admissions) -----	12	3,960.00
Fox, Patricia, Registrar's Asst. (S-CS-) -----	12	3,120.00
-----, Registrar's Asst. (replacing Bennett) (S-CS-239) -----	12	3,000.00
Fozzard, Carolyn, Clerk Typist II (S-CS-387) -----	12	2,220.00
Hagler, Dolores, Clerk Typist II (S-CS-25) -----	12	2,400.00
McKee, Caroline, Clerk Typist II (S-CS-24) -----	12	2,400.00
Neiry, Betty Lou, Clerk Steno. II (S-CS-335) -----	12	2,400.00
		<hr/>
		37,320.00
Wage -----		8,000.00
Departmental Travel -----		100.00
Small Equipment -----		200.00
Other Current Expenses -----		10,000.00
		<hr/>
Total -----		\$55,620.00

STUDENT AFFAIRS

Salaries:

Davis, I. Clark, M.S., Dean (of Men; Acting Director Student Affairs) (see Dean of Men) -----		\$-----
(see Dean of Men) Director of Student Affairs) -----		\$-----
Pulliam, Mabel, Supervisor (of Off-Campus Housing) -----	12	5,400.00
Rogge, William M., M. S., Supervisor ----- (leave without pay, 9 months)	3	1,470.00(1)
Greenleaf, Elizabeth A., Ph.D., Asst. Prof. -----	12	6,120.00
-----, Asst. Prof. (Scholarships and Loans) -----	12	6,840.00
Brackenridge, Janet, M. A., Lecturer (Head Resident) -----	12	5,880.00(1)
-----, Asst. Instructor ----- (replacing Rogge) (term appointment)	9	3,600.00(1)

Waska, Blanche Agnes, Secretary (Level I) (S-CS-243) ---12	3,300.00
	<u>32,610.00</u>
Wages -----	800.00
Departmental Travel -----	100.00
Small Equipment -----	200.00
Other Current Expenses -----	3,600.00
	<u>\$37,310.00</u>

(1) Does not include maintenance allowance of \$30.00 per month. Note that these positions represent a transfer from auxiliary enterprise housing accounts.

DEAN OF MEN

Salaries:

Davis, I. Clark, M.S., Dean (of Men; Acting Director of Student Affairs) (see Student Affairs) -----12	\$ 9,000.00
Etheridge, Robert F., M.S. in Ed., Instructor (Asst. Dean of Men) -----12	3,375.00
(sabbatical leave, half pay, 9 months)	
_____, Lecturer, (replacing Etheridge) (term appointment) -----12	5,400.00
	<u>17,775.00</u>
Wages -----	2,000.00
Departmental Travel -----	100.00
Small Equipment -----	120.00
Other Current Expenses -----	900.00
	<u>\$20,895.00</u>

DEAN OF WOMEN

Salaries:

Schrotberger, Mildred, M.A., Dean (of Women; Instructor) (leave without pay, 13 days) -----11 18/31	\$ 6,253.00
Ott, Loretta K., M. S. in Ed., Instructor -----12	5,040.00
	<u>11,293.00</u>
Wages -----	2,500.00
Departmental Travel -----	100.00
Small Equipment -----	170.00
Other Current Expenses -----	900.00
	<u>\$14,963.00</u>

HEALTH SERVICE

Salaries:

Lee, Richard Vernon, M. D. (1) Director (University Physician) -----12	\$10,440.00
Kalnins, Katerina, M.D., Assoc. Prof. (Assoc. University Physician) -----12	8,280.00
_____, Assoc. Prof. (Assoc. University Physician) ---12	7,560.00
Goetz, Helen Thomas, R. N. Asst. Instr. ----- 9	3,510.00

Bradley, Edna A., R. N., Health Service Nurse (S-CS-209) ..12	3,660.00
Jones, Mary Lois, R. N., Health Service Nurse (S-CS-212) 12	3,330.00
Manering, Naomi H., R. N., Health Service Nurse (half time) (S-CS-210) -----12	1,980.00
Rushing, Ruth Wells, R. N., Health Service Nurse (S-CS-211) -----12	3,300.00
Wren, Margaret L., R. N., Health Service Nurse (S-CS-244) -----12	3,300.00
-----, Health Service Nurse (replacing Bowers) (S-CS-377) -----12	3,000.00
-----, Clerk Steno. I (S-CS-) -----12	2,040.00
	<hr/>
	50,370.00

Wages -----	600.00
Departmental Travel -----	100.00
Small Equipment -----	500.00
Other Current Expenses -----	6,500.00
	<hr/>
Total -----	\$58,070.00

(1) Southern Illinois University examining physician for the University Retirement System

STUDENT CENTER — MAIN CAMPUS

Salaries:

Grissom, Martha, Asst. to Social Director (S-CS-) -----12	\$ 4,200.00
-----, Clerk Typist II (S-CS-) -----12	2,200.00
(replacing Harris)	
	<hr/>
	6,420.00

Wages -----	1,000.00
Departmental Travel -----	-----
Small Equipment -----	150.00
Other Current Expenses -----	2,200.00
	<hr/>
Total -----	\$ 9,770.00

STUDENT CENTER—TECHNICAL AND ADULT EDUCATION

Salaries:

-----, Clerk II (S-CS-) -----	\$ 1,920.00
Wages -----	2,400.00
Departmental Travel -----	25.00
Small Equipment -----	100.00
Other Current Expenses -----	900.00
	<hr/>
Total -----	\$ 5,345.00

TESTING SERVICE

Salaries:

Graham, Jack W., Ph.D., Assoc. Prof. -----12	\$ 7,200.00
-----, Grad. Asst. ----- 9	1,620.00
	<hr/>
	8,820.00
Wages -----	1,000.00
Departmental Travel -----	100.00

Small Equipment -----	200.00
Other Current Expenses -----	3,000.00
Total -----	<u>\$13,120.00</u>

VISITATION

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	1,200.00
Small Equipment -----	50.00
Other Current Expenses -----	2,000.00
Total -----	<u>\$ 3,250.00</u>

AREA SERVICES

Salaries:

-----, Director -----12	\$12,000.00
(replacing Brownell)	
Tudor, William J., Ph.D., Professor -----12	8,370.00
(see Sociology) (Assoc. Director; Acting Director) -----12	(2,790.00)
(total salary) -----12	(11,160.00)
Stagner, Lucille, Clerk Steno. III (S-CS-315) -----12	3,000.00
	<u>23,370.00</u>
Wages -----	2,600.00
Departmental Travel -----	1,700.00
Small Equipment -----	200.00
Other Current Expenses -----	3,400.00(1)
Total -----	<u>\$31,270.00</u>

(1) Of this amount, \$10.00 is for film rental.

ALUMNI RECORDS AND SERVICES

Salaries:

Odaniell, John Robert, B. S. in Ed. Director -----12	\$ 6,480.00
Turnbow, Jess Wilber, B.A., Field Representative -----	-----
(see Institutional Affairs)	
Wiggs, Betty Bowen, Editorial Writer, (S-CS-339) -----12	3,900.00
-----, Chief Clerk, (Level I) (S-CS-) -----12	3,000.00
Nofsinger, June, Clerk Typist III (S-CS-367) -----12	2,530.00
Steele, Isla Jean, Clerk Steno. II (S-CS-27) -----12	2,520.00
Lipe, Shirley, Clerk Typist I (S-CS-358) -----12	2,100.00
	<u>20,520.00</u>
Wages -----	1,200.00
Departmental Travel -----	1,500.00
Small Equipment -----	200.00
Other Current Expenses -----	6,500.00
Total -----	<u>\$29,920.00</u>

COMMUNITY SERVICES

Salaries:

Poston, Richard W., B. A., Director -----12	<u>\$10,080.00</u>
---	--------------------

_____, Asst. Prof. -----	12	5,400.00
Barnes, John B., Ed. D., Field Representative -----	12	5,400.00
Beardslee, Alice, M.P.H., Field Representative -----	12	5,760.00
Jones, Bertis L., M. S., Field Representative -----	12	5,760.00
Seagraves, Van, B. A., Field Representative -----	12	5,760.00
Sherman, Howard J., M. A., Field Representative -----	12	5,400.00
_____, Field Representative -----	12	5,760.00
_____, Field Representative -----	12	5,400.00
3 Grad. Assts. at \$2,160.00 -----	12	6,480.00
Hails, Marilyn E., Clerk Steno. III (S-CS-325) -----	12	3,000.00
		<hr/>
		64,200.00
Wages -----		3,600.00
Departmental Travel -----		7,500.00
Small Equipment -----		75.00
Other Current Expenses -----		3,500.00 (1)
		<hr/>
Total -----		\$78,875.00

(1) Of this amount, \$150.00 for for film rental.

INFORMATION SERVICE

Salaries:

Lyons, William H., M. A., Director -----	12	\$10,080.00
(University Information Service Instructor in Journalism)		
Allen, John W., Instructor -----	12	5,880.00
Haehsy, Edmund C., B. J., Lecturer -----	12	3,060.00
(see General Publications) -----	12	(3,060.00)
(total salary) -----	12	(6,120.00)
Meyer, Albert F., Editorial Writer -----	12	2,430.00
(see Agriculture) (Agriculture) -----	12	(2,430.00)
(total salary) (S-CS-215) -----	12	(4,860.00)
Rees, Betty E., Editorial Writer (S-CS-214) -----	12	4,260.00
_____, Editorial Writer (Sports) (S-CS-) -----	12	4,200.00
_____, Editorial Writer (S-CS-) -----	--	-----
(see General Instruction)		
Entsminger, Virginia L., Clerk Typist III (S-CS-28) -----	12	2,700.00
		<hr/>
		32,610.00

Wages -----		2,750.00
Department Travel -----		1,000.00
Small Equipment -----		125.00
Other Current Expenses -----		9,500.00
		<hr/>
Total -----		\$45,985.00

PLACEMENTS

Salaries:

Bryant, Roye R., Ed. D., Director (University Placements Service, Assoc. Prof. of Education) -----	12	\$10,080.00
Cisne, Willis G., A. M., Professor -----	--	-----
(emeritus)		
Rector, Alice P., Ed. D., Asst. Prof. -----	12	6,120.00
Tierney, Jane R., A. B., Asst. Supervisor -----	12	3,960.00

Hughes, Martha S., Clerk Typist III (S-CS-29) -----	12	2,760.00
Rushing, Lois Mae, Clerk Steno. II (S-CS-217) -----	12	2,460.00
		25,380.00
Wages -----		4,200.00
Departmental Travel -----		450.00
Small Equipment -----		150.00
Other Current Expenses -----		7,000.00
		\$37,180.00

RADIO-TELEVISION

Salaries:

Robbins, Buren C., M.A., Asst. Prof. -----	12	\$ 4,140.00
(see Speech) (Supervisor) -----	12	(4,140.00)
(total Salary) -----	12	(8,280.00)
(sabbatical leave, full pay, 4½ months)		
Emlen, Julian D., Senior Electronics Technician -----	12	2,805.00
(see speech) -----	12	(2,805.00)
(total salary) (S-CS-350) -----	12	(5,610.00)
		6,945.00
Wages -----		1,800.00
Departmental Travel -----		450.00
Small Equipment -----		300.00
Other Current Expenses -----		4,400.00
		\$13,895.00

RECEPTIONS(1)

Salaries:

Richardson, Ressie W., First Cook (S-CS-765) -----	12	\$ 2,520.00 (2)
Wages -----		500.00
Departmental Travel -----		-----
Small Equipment -----		500.00
Other Current Expenses -----		10,000.00
		\$13,520.00

(1) The Receptions budget provides personal services and materials needed for receptions, official dinners, and other such events in the President's house and elsewhere, and releases the time of the President's wife so she may function effectively as University hostess.

(2) Does not include maintenance allowance of \$10.00 a month.

AIR TRAVEL

Salaries -----	\$-----
Wages -----	-----
Travel -----	15,000.00
Small Equipment -----	-----
Other Current Expenses -----	600.00
	\$15,600.00

CATALOGS AND ANNOUNCEMENTS

Salaries: -----	\$-----
Wages -----	-----
Departmental Travel -----	75.00
Small Equipment -----	-----
Other Current Expenses -----	19,400.00(1)
Total -----	<u>\$19,475.00</u>

(1) The General Catalog of the University is printed every two years and requisitioned during the first year of each biennium.

EXTERNAL AUDIT

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	1,500.00
Total -----	<u>\$ 1,500.00</u>

FREIGHT AND EXPRESS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	7,000.00
Total -----	<u>\$ 7,000.00</u>

GENERAL STORES EXPENSE

Salaries:	
Simmons, Jack E., Stores Supervisor (S-CS-235) -----12	\$ 5,400.00
Rader, John L., Storekeeper (S-CS-344) -----12	3,180.00
Schoolcraft, Art Lee, Storekeeper (S-CS-361) -----12	3,180.00
_____, Storekeeper (S-CS-) -----12	3,000.00
Squires, Burton, Receiving Clerk (S-CS-23) -----12	2,700.00
Lindsey, Violet June, Clerk Typist I (S-CS-291) -----12	2,340.00
	<u>19,800.00</u>
Wages -----	7,000.00
Departmental Travel -----	25.00
Small Equipment -----	475.00
Other Current Expenses -----	1,900.00
Total -----	<u>\$29,200.00</u>

INSTITUTIONAL AFFAIRS

Salaries:	
Turnbow, Jess Wilber, B.A., Field Representative -----12	\$ 6,120.00
(see Alumni Records and Services)	
_____, Clerk Steno. II (S-CS-) -----12	2,220.00
	<u>8,340.00</u>

Wages -----	-----
Travel -----	2,250.00
Small Equipment -----	-----
Other Current Expenses -----	16,441.00 (1)
Total -----	<u>\$27,031.00</u>

(1) Of this amount, \$4,000.00 is Southern Illinois University's contribution to the Illinois Joint Council for Higher Education, and \$4,000.00 is for consultant services (formerly appropriated to an abolished account, Lectures and Consultant Services).

POST OFFICE

Salaries:

McCluckie, Katherine, Clerk III (S-CS-33) -----	12	\$ 2,700.00
Mollhagen, Ruby Casper, Clerk II (S-CS-32) -----	12	2,100.00
		<u>4,800.00</u>

Wages -----	2,000.00
Departmental Travel -----	325.00
Small Equipment -----	125.00
Other Current Expenses -----	800.00
Total -----	<u>\$ 8,050.00</u>

REGIONAL CIVIL DEFENSE

Salaries:

Bridges, A. Frank, D.H.S., Asst. Prof. -----	12	\$ 3,780.00
(see Health Education) -----	12	(3,780.00)
(total salary) -----	12	(7,560.00)
		<u>3,780.00</u>

Wages -----	280.00
Departmental Travel -----	500.00
Small Equipment -----	70.00
Other Current Expenses -----	275.00 (1)
Total -----	<u>\$ 4,905.00</u>

(1) Of this amount, \$75.00 is for film rental.

RETIREMENT CONTRIBUTIONS

Salaries -----	\$ -----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	80,300.00
Total -----	<u>80,300.00</u>

SPECIAL MEETINGS(1)

Salaries:

Wakeland, Floyd V., M. M., Assoc. Prof. -----	9	\$ 755.00
(see Music) (Music Festival) -----	9	(5,275.00)

(total salary) -----	9	(6,030.00)
		<u>755.00</u>
Wages -----		1,190.00
Departmental Travel -----		825.00
Small Equipment -----		75.00
Other Current Expenses -----		24,900.00 (2)
Total -----		<u>\$27,745.00</u>

(1) In this account are consolidated several former accounts: Convocations, Lectures and Consultant Services, Music Festival, and Fair Exhibits. It will now cover various special meetings and special events.

(2) Of this amount, \$8,000.00 represents a transfer from Lectures and Consultant Services, which account has been closed out.

SURPLUS PROPERTY EXPENSE

Salaries:

Wolfe, Ernest R., Supervisor -----	12	\$ 5,520.00
-----, Storekeeper (S-CS-) -----	12	3,000.00
		<u>8,520.00</u>

Wages -----		3,600.00
Departmental Travel -----		900.00
Small Equipment -----		-----
Other Current Expenses -----		2,500.00
Total -----		<u>\$15,520.00</u>

TELEPHONE EXCHANGE

Salaries:

Bame, Elsie Mae, Chief Sw. Op. (S-CS-34) -----	12	\$2,700.00
Lipe, Mae Essex, Sw. Op. (S-CS-36) -----	12	2,040.00
Minton, Patricia D., Sw. Op. (S-CS-329) -----	12	2,040.00
Overturf, Martha A., Sw. Op. (S-CS-35) -----	12	2,040.00
		<u>8,820.00</u>
Wages -----		2,000.00
Departmental Travel -----		50.00
Small Equipment -----		-----
Other Current Expenses -----		600.00 (1)
Total -----		<u>\$11,470.00</u>

(1) Charges for rental of telephone service and equipment are now being passed on to the using departments.

VICE PRESIDENT FOR INSTRUCTION

Salaries:

Tenney, Charles D., Ph.D., Professor (of English and Philosophy; Vice President for Instruction) -----	12	\$17,000.00
Wages -----		200.00

Travel -----	200.00
Small Equipment -----	75.00
Other Current Expenses -----	200.00
Total -----	<u>\$17,675.00</u>

ACADEMIC ADVISEMENT CENTER

Salaries:

Gotway, Mona, Clerk Steno. II (S-CS-290) -----12	\$ 2,760.00
Wages -----	1,500.00
Departmental Travel -----	-----
Small Equipment -----	300.00
Other Current Expenses -----	1,200.00
Total -----	<u>\$ 5,760.00</u>

GENERAL CLASSROOMS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	100.00
Other Current Expenses -----	550.00(1)
Total -----	<u>\$ 650.00</u>

(1) Of this amount, \$250.00 is for the repair of chairs. It is a special function of the Registrar to see that classrooms available for general scheduling are supplied with the requisite items of basic classroom equipment.

GENERAL PUBLICATIONS

Salaries:

-----, Assoc. Prof. (University Editor) -----12	\$ 7,200.00
Modlin, Francis Dudley, M.S., Asst. Prof. -----12	2,520.00
(see Journalism) -----12	(2,520.00)
(see Tech. and Adult Ed. -----12	(2,520.00)
(total salary) -----12	(7,560.00)
Hahesy, Edmund C., B. J., Lecturer -----12	3,060.00
(see Information Service) -----12	(3,060.00)
(total salary) -----12	(6,120.00)
-----, Instructor -----12	4,680.00
-----, Proof Reader (S-CS-) -----12	2,700.00
-----, Copy Holder (S-CS-) -----12	2,400.00
-----, Clerk Steno. I (S-CS-) -----12	2,040.00
	<u>24,600.00</u>
Wages -----	500.00
Departmental Travel -----	225.00
Small Equipment -----	100.00
Other Current Expenses -----	20,000.00
Total -----	<u>\$45,425.00</u>

ART EXPENSE

Salaries:

Schwarm, Harold C., M.S., Instructor -----12	\$ 3,800.00
(see Art) Supervisor -----12	(1,900.00)

(total salary) -----	12	(5,700.00)
_____, Asst. Supvr. -----	12	2,880.00
(see Art (Asst. Instr.) -----	12	(1,440.00)
(total salary) -----	12	(4,320.00)
		<hr/>
		6,680.00
Wages -----		400.00
Departmental Travel -----		-----
Small Equipment -----		150.00
Other Current Expenses -----		300.00
		<hr/>
Total -----		\$ 7,530.00

DUPLICATING EXPENSE

Salaries:

Parkhill, Earl E., B. S. in Ed., Supervisor -----	12	\$ 5,760.00
_____, Chief Clerk (1) (Level III) (S-CS-) -----	12	4,800.00
Austin, Harold, Dup. Mach. Op. III (S-CS-218) -----	12	3,900.00
Bryant, Joe, Book Bindery Asst. (S-CS-) -----	12	4,200.00
Meyer, Wendell A. R., Book Bindery Asst. (S-CS-) -----	12	4,200.00
Jarrett, Hazel M., Dup. Mach. Op. II (S-CS-31) -----	12	2,760.00
Foster, Marilyn Y., Vari-Typist II (S-CS-198) -----	12	2,220.00
Cavaness, Cary, Dup. Mach. Op. I (S-CS-241) -----	12	2,700.00
_____, Linotype Operator (S-CS-) -----	12	4,080.00
		<hr/>
		34,620.00
Wages -----		10,000.00
Department Travel -----		75.00
Small Equipment -----		300.00
Other Current Expenses -----		1,500.00
		<hr/>
Total -----		\$46,495.00

(1) For supervision and training student workers.

PHOTOGRAPHIC EXPENSE

Salaries:

Horrell, C. William, M.S., Instructor -----	10½	\$4,250.00
(see Journalism) (Supervisor) -----	10½	(1,420.00)
(total salary) -----	10½	(5,670.00)
(leave without pay 1½ months)		
Sims, Byrl Loren, Asst. Photographer -----		-----
(leave without pay) (S-CS-219)		
_____, Asst. Photographer -----	12	3,300.00
(replacing Sims) (temporary)		
Stokes, Robert W., Asst. Photographer (S-CS-26) -----	12	3,960.00
_____, Clerk Typist II (S-CS-) -----	12	2,220.00
		<hr/>
		13,730.00
Wages -----		3,200.00
Departmental Travel -----		100.00
Small Equipment -----		150.00
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$17,680.00

SECRETARY OF THE UNIVERSITY FACULTY

Salaries:

Fulkerson, Elbert, M. A., Assoc. Prof. -----	12	\$ 4,500.00
(see Mathematics) (Secretary of the -----	12	(4,500.00)
(total salary) University Faculty -----	12	(9,000.00)
Bucovaz, Alma Ruth, Clerk Steno. II (S-CS-314) -----	12	2,400.00
		<hr/>
		6,900.00
Wages -----		160.00
Departmental Travel -----		-----
Small Equipment -----		150.00
Other Current Expenses -----		1,325.00
		<hr/>
Total -----		\$ 8,535.00

SUMMER SESSION

Salaries:

Dey, Raymond H., Ed. D., Dean (Director) -----	12	\$ 2,700.00
(see Extension Division) -----	12	(8,100.00)
(total salary) -----	12	(10,800.00)
For Summer Staff Positions -----		225,000.00(1)
		<hr/>
		227,700.00
Wages -----		-----
Departmental Travel -----		-----
Small Equipment -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$227,700.00

(1) This amount covers the last six weeks of the 1955 Summer Session and the first two weeks of the 1956 Summer Session.

GENERAL INSTRUCTION

Salaries:

For staff member of professorial rank, to be assigned to departments for research and instruction -----	9	\$101,000.00
For adjustments of budgeted salary figures in employing new teaching staff -----		14,600.00
Crichton, Jane W., B. Ed., Research Asst. -----	12	5,400.00
-----, Editorial Writer -----	12	4,200.00
(see Information Service) (S-CS-)		
		<hr/>
		125,200.00
Wages -----		-----
Convention Travel -----		2,985.00(1)
Small Equipment -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$128,185.00

(1) This item covers convention travel for departments and offices under the supervision of the Vice President for Instruction but not assigned to the undergraduate schools and colleges.

AIR FORCE—ROTC

Salaries:

MacMillan, Alexander R., Col., B.S., Professor -----	12	600.00
Timm, Paul A., Lt. Col., B. A., Asst. Prof. -----	9	225.00 (1)
Aldridge, Jack H., Major, Asst. Prof. -----	9	225.00 (1)
Blum, Willis E., Major, Asst. Prof. -----	9	225.00 (1)
Bridwell, James G., Major, Asst. Prof. -----	9	225.00 (1)
Oakes, Russell E., Major, Asst. Prof. -----	9	225.00 (1)
Self, Melvin L., Major, M.Ed., Asst. Prof. -----	9	225.00 (1)
Crecelius, Charles E., Capt., B. A., Asst. Prof. -----	9	225.00 (1)
DuBois, Thomas A., Capt., Asst. Prof. -----	9	225.00 (1)
Barnard, Victor R., Lt., B.S., Asst. Prof. -----	9	225.00 (1)
Crawford, Richard L., Sgt., Instructor -----	9	225.00 (1)
Fleming, John W., Sgt., Instructor -----	9	225.00 (1)
Gast, Irving F. C., Sgt., Instructor -----	9	225.00 (7)
Hanson, Gordon, Sgt., Instructor -----	9	225.00 (1)
Meredith, Lloyd D., Sgt., Instructor -----	9	225.00 (1)
Mize, Carmen R., Sgt., Instructor -----	9	225.00 (1)
Shannon, Porter A., Sgt., Instructor -----	9	225.00 (1)
Snyder, Robert W., Sgt., Instructor -----	9	225.00 (1)
-----, Clerk Steno. I (S-CS-) -----	12	2,040.00
3 Instructors or Asst. Profs. at \$225.00 -----	9	675.00 (1)
		<hr/>
		7,140.00
Wages -----		200.00
Departmental Travel -----		-----
Small Equipment -----		60.00
Other Current Expenses -----		1,500.00 (2)
		<hr/>
Total -----		\$ 8,900.00

(1) Basic salary paid by Federal Government.

(2) Of this amount, \$175.00 is for flim rental.

MILITARY PROPERTY CUSTODIAN

Salaries:

Winkelmeyer, William, Asst. to Military Property Custodian (S-CS-220) -----	12	\$ 4,140.00
Wages -----		1,760.00
Departmental Travel -----		75.00
Small Equipment -----		-----
Other Current Expenses -----		1,350.00
		<hr/>
Total -----		\$ 7,325.00

CHILD GUIDANCE CLINIC

Salaries:

Thalman, W. A., Ph.D., Professor -----	9	\$ 2,790.00
(see Guidance and Special Education) -----	9	(5,580.00)
(total salary -----	9	(8,370.00)
4 Grad. Assts. at \$1,620.00 -----	9	6,480.00
		<hr/>
		9,270.00
Wages -----		700.00

Departmental Travel -----	-----
Small Equipment -----	80.00
Other Current Expenses -----	300.00
Total -----	<u>\$10,350.00</u>

HOME ECONOMICS

Salaries:

Quigley, Eileen E., Ed.D., Professor (Chairman) -----	9	\$ 8,100.00
Fults, Anna Carol, Ph.D., Professor -----	9	7,020.00
Wharton, Marion A., Ph.D., Professor -----	9	6,000.00
Woody, Lucy K., M.A., (emerita) Professor -----	---	-----
Warden, Jessie A., M.A., Assoc. Prof. -----	9	6,000.00
Whitesel, Ritta, M.A., Assoc. Prof. -----	9	5,670.00
Barnes, Mary Louise, M.S., Asst. Prof. -----	9	5,400.00
Ridley, Agnes, M.S., Instructor -----	9	4,320.00
Savage, Marjorie, M.S., Instructor -----	9	2,430.00
(sabbatical leave, half pay)		
Van Mason, Caroline E., M.B.A., Instructor -----	---	-----
(military leave)		
-----, Instructor -----	9	3,510.00
-----, Lecturer -----	---	-----
(replacing Savage)		
(term appointment)		
(see Tech. and Adult Ed.)		
Kolar, Anna Merl, Clerk Steno. I (S-CS-253) -----	12	2,520.00
Biggs, Virginia Fay, Housekeeper (S-CS-40) -----	12	1,980.00
		<u>52,950.00</u>

Wages -----	600.00
Departmental Travel -----	200.00
Small Equipment -----	1,300.00
Other Current Expenses -----	5,000.00 (1)
Total -----	<u>60,050.00</u>

(1) Of this amount, \$550.00 is for film rental.

HOME MANAGEMENT HOUSE

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	100.00
Other Current Expenses -----	600.00
Total -----	<u>\$ 700.00</u>

NURSING

Salaries:

-----, Professor (Chairman) -----	10	\$ 9,000.00
-----, Asst. Prof. -----	9	4,320.00
		<u>13,320.00</u>

Wages -----	\$ 1,000.00
Departmental Travel -----	500.00
Small Equipment -----	300.00

Other Current Expenses -----	2,500.00(1)
Total -----	<u>\$17,620.00</u>

(1) of this amount, \$200.00 is for film rental.

SMALL BUSINESS INSTITUTE

Salaries:

Bedwell, R. Ralph, M.S., Director -----	12	\$10,440.00
-----, Clerk Steno. 1 (S-CS-) -----	12	2,040.00
		<u>12,480.00</u>
Wages -----		400.00
Departmental Travel -----		1,500.00
Small Equipment -----		105.00
Other Current Expenses -----		1,000.00
Total -----		<u>\$15,485.00</u>

SCHOOL OF BUSINESS AND INDUSTRY— ADMINISTRATION AND GENERAL

Salaries:

Rehn, Henry Joseph, Ph.D., Dean (Professor Business Administration) -----	12	\$10,125.00
(see Business Administration) -----	12	(3,375.00)
(total salary) -----	12	(13,500.00)
Morrison, Vernon G., M.A., Asst. Prof. (Asst. Dean) -----	12	2,070.00
(see Economics) -----	12	(6,210.00)
(total salary) -----	12	(8,280.00)
Hoffman, Paul M., M.B.A., Asst. Prof. (Chief Academic Advisor) (see Business Administration) -----	12	4,320.00
(total salary) -----	12	(8,640.00)
Barron, Mary Noel, M.B.A., Asst. Prof. -----	9	1,890.00
(see Business Administration) (Academic Advisor) -----	9	(3,780.00)
(total salary) -----	9	(5,670.00)
Benson, Willard A., M.S., Instructor -----	9	1,620.00
(see Industrial Education) (Academic Advisor) -----	9	(3,240.00)
(total salary) -----	9	(4,860.00)
Shepherd, Nancy K., Secretary (Level I) (S-CS-230) -----	12	3,120.00
		<u>23,145.00</u>
Wages -----		700.00
Travel -----		1,950.00(1)
Small Equipment -----		180.00
Other Current Expenses -----		1,000.00
Total -----		<u>\$26,975.00</u>

(1) Of this amount, \$1,050.00 is for School of Business and Industry convention travel.

BUSINESS ADMINISTRATION

Salaries:

Rehn, Henry Joseph, Ph.D., Dean (Professor; -----	12	\$ 3,375.00
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Acting Chairman) (see School of Bus. and Ind.) -----	12	(10,125.00)
(total salary) -----	12	(13,500.00)
Scott, John W., Ph.D., (emeritus) Professor -----		-----
_____, Professor -----	9	6,480.00
Bauernfeind, Harry B., M.A., Asst. Dean -----		-----
(see Tech. and Adult Ed.) (Assoc. Prof.)		
DuFrain, Viola Maude, Ph.D., Assoc. Prof. -----	9	6,210.00
Ogden, Susie E., A.M., Assoc. Prof. -----	9	5,670.00
Rahe, Harves, Ed.D., Assoc. Prof. -----	9	6,210.00
_____, Assoc. Prof. -----	9	6,480.00
Barron, Mary Noel, M.B.A., Asst. Prof. -----	9	3,780.00
(see School of Bus. and Ind.) -----	9	(1,890.00)
(total salary) -----	9	(5,670.00)
Buboltz, Van A., M.A., Asst Prof. -----	9	5,670.00
Hoffman, Paul M., M.B.A., Asst. Prof. -----	12	4,320.00
(see School of Bus. and Ind.) -----	12	(4,320.00)
(total salary) -----	12	(8,640.00)
_____, Instructor -----	9	1,755.00
(replacing Keating)		
(see Tech. and Adult Ed.) -----	9	(1,755.00)
(total salary) -----	9	(3,510.00)
_____, Instructor -----	9	3,510.00
_____, Instructor -----	9	3,510.00
Gallegly, Robert L., A.M., Asst. Manager (Asst. Prof.) -----		-----
(see Business Manager)		
		56,970.00
Wages -----		1,800.00
Departmental Travel -----		300.00
Small Equipment -----		300.00
Other Current Expenses -----		3,000.00 (1)
Total -----		\$62,370.00

(1) Of this amount, \$75.00 is for film rental.

ECONOMICS

Salaries:

Laver, Robert G., Ph.D., Assoc. Prof. (Acting Chairman) --	9	\$ 6,480.00
Hand, George H., Ph.D., Professor -----		-----
(see Vice President for Business Affairs)		
Maverick, Lewis A., Ed.D., Professor -----	9	8,370.00
Miles, Edw. V., Jr., Manager (Assoc. Prof.) -----		-----
(see Business Manager)		
Morrison, Vernon G., M.A., Asst. Prof. -----	12	6,210.00
(see School of Bus. and Ind.) -----	12	(2,070.00)
(total salary) -----	12	(8,280.00)
Edelman, Milton T., Ph.D., Asst. Prof. -----	9	5,400.00
_____, Lecturer -----	9	4,050.00
(replacing Tseng)		
(term appointment)		
		30,510.00
Wages -----		900.00
Departmental Travel -----		75.00
Small Equipment -----		100.00

Other Current Expenses -----	650.00(1)
Total -----	<u>\$32,235.00</u>

(1) Of this amount, \$25.00 is for film rental.

INDUSTRIAL EDUCATION

Salaries:

Gallington, Ralph O., Ed.D., Professor (Chairman) -----	9	\$ 8,190.00
(term appointment)		
Schroeder, J. Henry, M.S., Professor -----	9	6,480.00
Simon, Ernest J., M.S., Dean (Professor) -----	--	-----
(see Tech. and Adult Ed.)		
Smith, Robert E., Ph.D., Lecturer -----	9	7,290.00
(term appointment) (Visiting Prof.)		
-----, Assoc. Prof. -----	9	5,400.00
Lonergan, John F. H., A.B., Asst. Prof. -----	--	-----
(see University Architect)		
Benson, Willard A., M.S., Instructor -----	9	3,240.00
(see School of Bus. and Ind.) -----	9	(1,620.00)
(total salary) -----		(4,860.00)
Corba, Nicholas B., M. Ed., Instructor -----	9	5,130.00
Gunderson, John J., M.A., Instructor -----	9	4,590.00
Hart, Willard C., B.S., Supervisor (Instructor) -----	--	-----
(see University Architect)		
Howe, W. A., M.S., Director (Instructor) -----	--	-----
(replacing Vineyard)		
Johnson, Marvin Ervin, M.S., Instructor -----	9	4,860.00
Plummer, John F., Jr., M.A., Instructor -----	9	1,150.00
(see University School) -----	9	(3,440.00)
(total salary) -----	9	(4,590.00)
-----, Lecturer -----	9	4,140.00
(replacing Beatty)		
(term appointment)		
-----, Lecturer -----	9	4,500.00
(replacing Talbott)		
(term appointment)		
-----, Lecturer -----	9	4,500.00
replacing Vineyard)		
(term appointment)		
-----, Asst. Instr. -----	9	3,510.00
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
		<u>\$66,220.00</u>
Wages -----		3,500.00
Departmental Travel -----		100.00
Small Equipment -----		950.00
Other Current Expenses -----		9,500.00(1)
Total -----		<u>\$80,270.00</u>

(1) Of this amount, \$325.00 is for film rental, and \$3,000.00 is on a non-recurring basis for replenishing inventories.

SCHOOL OF COMMUNICATIONS—ADMINISTRATION AND GENERAL

Salaries:

Talley, C. Horton, Ph.D., Dean (Professor) -----	12	\$ 8,665.00
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(see Speech) -----	12	(4,335.00)
(total salary) -----	12	(13,000.00)
Hunsinger, Paul, Ph.D., Assoc. Prof. (Academic Advisor)---	12	2,640.00
(see Speech) -----	12	(5,280.00)
(total salary) -----	12	(7,920.00)
Bock, Mary Jeanne, Clerk Steno. II (S-CS-352) -----	12	3,000.00
		<hr/>
		14,305.00
Wages -----		500.00
Travel -----		895.00 (1)
Small Equipment -----		250.00
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$16,450.00

(1) Of this amount, \$595.00 is for School of Communications convention travel.

JOURNALISM

Salaries:

Long, Howard R., Ph.D., Professor (Chairman) -----	9	\$ 7,560.00
Ford, James L. C., Ph.D., Professor -----	9	7,200.00
Modlin, Francis Dudley, M.S., Asst. Prof. -----	12	2,520.00
(see Tech. and Adult Ed.) -----	12	(2,520.00)
(see General Publications) -----	12	(2,520.00)
(total salary) -----	12	(7,560.00)
Rowland, D. Wayne, M.A., Asst. Prof. -----	9	6,000.00
-----, Asst. Prof. -----	9	4,320.00
Grubb, Donald Ray, M.A., Instructor -----	--	-----
(leave without pay)		
Horrell, C. William, M.S., Instructor -----	10½	1,420.00
(see Photographic Expense) -----	10½	(4,250.00)
(total salary) -----	10½	(5,670.00)
(leave without pay, 1½ months)		
Lyons, William H., M.A., Instructor -----	--	-----
(see Information Service)		
		<hr/>
		29,020.00
Wages -----		1,500.00
Departmental Travel -----		500.00
Small Equipment -----		800.00
Other Current Expenses -----		3,000.00 (1)
		<hr/>
Total -----		\$34,820.00

(1) Of this amount, \$220.00 is for film rental.

SPEECH

Salaries:

Talley, C. Horton, Ph.D., Dean (Acting Chairman) -----	12	\$ 4,335.00
(see School of Communications) -----	12	(8,665.00)
(total salary) -----	12	(13,000.00)
Brackett, I. P., Ph.D., Professor -----	12	9,000.00
McLeod, Archibald, Ph.D., Professor -----	9	7,290.00
Anderson, John O., Ph.D., Assoc. Prof. -----	9	5,670.00
Atkinson, Chester J., Ph.D., Assoc. Prof. -----	9	5,400.00
Breniman, Lester R., Ph.D., Assoc. Prof. -----	9	5,400.00

Garbutt, Cameron W., Ph.D., Assoc. Prof. -----	9	5,670.00
Hunsinger, Paul, Ph.D., Assoc. Prof. -----	12	5,280.00
(see School of Communications) -----	12	(2,640.00)
(total salary) -----	12	(7,920.00)
Pruis, John J., Ph.D., Assoc. Prof. -----	9	1,485.00
(see University School) -----	9	(4,455.00)
(total salary) -----	9	(5,940.00)
Murrish, Walter H., Ph.D., Asst. Prof. -----	9	5,400.00
Robbins, Buren C., M.A., Asst. Prof. -----	12	4,140.00
(see Radio-T.V.) -----	12	(4,140.00)
(total salary) -----	12	(8,280.00)
(sabbatical leave, full pay, 4½ months)		
Voss, Lawrence, A.M., Asst. Prof. -----	9	5,670.00
-----, Asst. Prof. -----	--	-----
(replacing Croft)		
(see Tech. and Adult Ed.)		
-----, Instructor -----	9	3,510.00
-----, Instructor -----	9	3,510.00
3 Grad. Assts. at \$1,620.00 -----	9	4,860.00
Emlen, Julian D., Senior Electronic Technician -----	12	2,805.00
(see Radio-T.V.) (S-CS-350) -----	12	(2,805.00)
(total salary) -----	12	(5,610.00)
		79,425.00
Wages -----		2,500.00
Departmental Travel -----		400.00
Small Equipment -----		400.00
Other Current Expenses -----		1,800.00(1)
Total -----		\$84,525.00

(1) Of this amount, \$100.00 is for film rental.

COLLEGE OF EDUCATION—ADMINISTRATION AND GENERAL

Salaries:

Grinnell, John Erle, Ph.D., Dean (Professor) -----	12	\$14,760.00
Merrick, Roswell D., Ed.D., Assoc. Prof. (Asst. Dean) -----	12	7,830.00
(see Health Education) -----	12	(2,610.00)
(total salary) -----	12	(10,440.00)
Phelps, Wm. Neal, Ed.D., Professor (Academic Advisor) ---	9	3,375.00
(see Guidance and Special Education) -----	9	(3,375.00)
Education)		
(total salary) -----	9	(6,750.00)
Denny, Florence E., M.A., Assoc. Prof. -----	9	1,485.00
(see Health Education) (Academic Advisor) -----	9	(4,455.00)
(total salary) -----	9	(5,940.00)
Dykhouse, Claude J., Ph.D., Assoc. Prof. -----	9	3,510.00
(see Education) (Academic Advisor) -----	9	(3,510.00)
(total salary) -----	9	(7,020.00)
Malone, Willis E., Ph.D., Assoc. Prof. -----	12	4,500.00
(see Education) (Chief Academic Advisor) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Bach, Jacob O., Ph.D., Asst. Prof. (Research Assoc.) -----	12	4,500.00
(see Education) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Brod, Ernest E., Ed.D., Asst. Prof. -----	9	3,240.00
(see Education) (Academic Advisor) -----	9	(3,240.00)
(total salary) -----	9	(6,480.00)

Franklin, C. C., Jr., Dir. P. Ed., Asst. Prof. -----	9	2,700.00
(see P. E.—Men (Academic) (Academic Advisor) -----	9	(2,700.00)
(total salary) -----	9	(5,400.00)
Travelstead, Mary Lou, Secretary (Level I) (S-CS-223) ---	12	3,180.00
Schneider, Mary Lou, Clerk Steno. II (S-CS-178) -----	12	2,400.00
		51,480.00
Wages -----		600.00
Travel -----		4,555.00 (1)
Small Equipment -----		300.00
Other Current Expenses -----		2,000.00
		\$58,935.00

(1) Of this amount, \$3,150.00 is for College of Education Convention Travel.

EDUCATION

Salaries:

Warren, F. G., A.M., Professor (Chairman) -----	9	\$ 8,100.00
Lawson, Douglas E., Ph.D., Professor -----	9	11,070.00
Mees, John D., Ed.D., Profescsor -----	12	2,520.00
(see University School) -----	12	(7,560.00)
(total salary) -----	12	(10,080.00)
Merwin, Bruce W., Ph.D., Professor -----	--	-----
(disability leave)		
Neal, Charles D., D. Ed., Professor -----	12	2,520.00
(see Teacher Training) -----	12	(7,560.00)
(total salary) -----	12	(10,080.00)
Ragsdale, Ted R., Ph.D., Professor -----	9	8,370.00
Randolph, Victor, Ph.D., Professor -----	9	5,060.00
(see Graduate School) -----	9	(1,690.00)
(total salary) -----	9	(6,750.00)
Samford, Clarence D., Ph.D., Professor -----	9	5,265.00
(see Graduate School) -----	9	(1,755.00)
(total salary) -----	9	(7,020.00)
Bracewell, George, Ed.D., Assoc. Prof. -----	9	6,480.00
Brown, Clyde M., Ed.D., Assoc. Prof. -----	9	1,545.00
(see University School) -----	9	(4,665.00)
(total salary) -----	9	(6,210.00)
Bryant, Roye R., Ed.D., Director (Assoc. Prof.) -----	--	-----
(see Placements)		
Dey, Raymond H., Dd.Ed., Dean (Assoc. Prof.) -----	--	-----
(see Extension)		
Dykhouse, Claude J., Ph.D., Assoc. Prof. -----	9	3,510.00
(see Col. of Ed.) -----	9	(3,510.00)
(total salary) -----	9	(7,020.00)
Entsminger, Mary Edwin, M.A., Assoc. Prof. -----	9	5,400.00
Fishback, Woodson W., Ph.D., Assoc. Prof. -----	9	5,060.00
(see Graduate School) -----	9	(1,690.00)
(total salary) -----	9	(6,750.00)
Hall, James Herrick, Ed.D., Assoc. Prof. -----	9	6,750.00
Malone, Willis E., Ph.D., Assoc. Prof. -----	12	4,500.00
(see Col. of Ed.) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Bach, Jacob O., Ph.D., Asst. Prof. -----	12	4,500.00
(see Col. of Ed.) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Brod, Ernest E., Ed.D., Asst. Prof. -----	9	3,240.00

(see Col. of Ed.) -----	9	(3,240.00)
(total salary) -----	9	(6,480.00)
Fligor, Ross Jean, Ed.D., Asst. Prof. -----	12	1,800.00
(see Extension) -----	12	(5,400.00)
(total salary) -----	12	(7,200.00)
Shelton, William E., Ph.D., Asst. Prof. -----	--	---
(leave without pay)		
-----, Instructor -----	9	3,510.00
-----, Instructor -----	9	3,510.00
Russell, Verna M., Clerk Steno. III (S-CS-250) -----	12	3,120.00
		<hr/>
		95,830.00
Wages -----		300.00
Departmental Travel -----		150.00
Small Equipment -----		600.00
Other Current Expenses -----		2,250.00(1)
		<hr/>
Total -----		\$99,130.00

(1) Of this amount, \$450.00 is for film rental.

GUIDANCE AND SPECIAL EDUCATION

Salaries:

-----, Professor (Chairman) -----	9	\$ 8,640.00
(replacing Hiskey)		
Phelps, Wm. Neal, Ed.D., Professor -----	9	3,375.00
(see Col. of Ed.) -----	9	(3,375.00)
(total salary) -----	9	(6,750.00)
Thalman, W. A., Ph.D., Professor -----	9	5,580.00
(see Child Guidance Clinic) -----	9	(2,790.00)
(total salary) -----	9	(8,370.00)
Fitzpatrick, Eugene D., Ed.D., Assoc. Prof. -----	9	5,940.00
McKay, B. Elizabeth, Ph.D., Assoc. Prof. -----	9	5,670.00
Stewart, Maude A., Ed.D., Assoc. Prof. -----	9	6,750.00
Correll, Paul Thomas, Ed.D., Asst. Prof. -----	9	4,860.00
Russell, Ivan Lee, Ph.D., Asst. Prof. -----	9	5,400.00
Gardner, Harvey F., M.S. in Ed., Instructor -----	9	4,590.00
Naffziger, Alice Joyce, Clerk Steno. II (S-CS-238) -----	12	2,220.00
		<hr/>
		53,025.00
Wages -----		200.00
Departmental Travel -----		350.00
Small Equipment -----		200.00
Other Current Expenses -----		1,100.00(1)
		<hr/>
Total -----		\$54,875.00

(1) Of this amount, \$200.00 is for film rental.

HEALTH EDUCATION

Salaries:

-----, Professor (Chairman) -----	9	\$ 8,640.00
Merrick, Roswell D., Ed.D., Assoc. Prof. -----	12	2,610.00
(see Col. of Ed.) (Acting Chairman) -----	12	(7,830.00)
(total salary) -----	12	(10,440.00)
Denny, Florence E., M.A., Assoc. Prof. -----	9	4,455.00

(see Col of Ed.) -----	9	(1,485.00)
(total salary) -----	9	(5,940.00)
Bridges, A. Frank, D.H.S., Asst. Prof. -----	12	3,780.00
(see Regional Civil Defense) -----	12	(3,780.00)
(total salary) -----	12	(7,560.00)
Phillips, Frances K., M.A., Instructor -----	9	5,130.00
-----, Instructor -----	9	3,510.00
-----, Instructor -----	9	3,510.00
Richardson, Charles E., M.P.H., Lecturer -----	9	4,050.00
(term appointment)		
		35,685.00
Wages -----		1,600.00
Departmental Travel -----		900.00
Small Equipment -----		230.00
Other Current Expenses -----		1,500.00(1)
		Total -----
		\$39,915.00

(1) Of this amount, \$425.00 s for film rental.

LIBRARY SERVICE

Salaries:

McCoy, Ralph E., M.S. in L. S., Assoc. Prof. -----	--	\$-----
(see General Library) (Chairman)		
McGinniss, Dorothy A., M.S. in L.S., Asst. Prof. -----	9	5,400.00
-----, Instructor -----	9	3,510.00
		8,910.00
Wages -----		200.00
Departmental Travel -----		225.00
Small Equipment -----		165.00
Other Current Expenses -----		350.00(1)
		Total -----
		\$ 9,850.00

(1) Of this amount, \$20.00 is for film rental.

MEN'S INTRAMURALS

Salaries:

Martin, Glenn, M.A., Assoc. Prof. (Head) -----	12	\$ 2,760.00
(see P. E.—Men (Academic) -----	12	(2,760.00)
(see P. E.—Men (Non-Academic) -----	12	(2,760.00)
(total salary) -----	12	(8,280.00)
2 Grad. Assts. at \$1,620.00) -----	9	3,240.00
		6,000.00
Wages -----		-----
Departmental Travel -----		200.00
Small Equipment -----		200.00
Other Current Expenses -----		1,800.00
		Total -----
		\$ 8,200.00

PHYSICAL EDUCATION FACILITIES

Salaries -----	\$-----
Wages -----	28,000.00
Departmental Travel -----	-----
Small Equipment -----	100.00
Other Current Expenses -----	8,500.00
Total -----	<u>\$36,600.00</u>

PHYSICAL EDUCATION—MEN (ACADEMIC)

Salaries:

Shea, Edward J., Ed.D., Assoc Prof. (Chairman) -----12	\$ 6,480.00
(see P. E.—Men (Non-Academic) -----12	(2,160.00)
(total salary) -----12	(8,640.00)
Erickson, Carl E., Ed.D., Assoc. Prof. -----12	2,250.00
(see P. E.—Men (Non-Academic)) -----12	(6,750.00)
(total salary) -----12	(9,000.00)
Lingle, Leland P., M.A., Assoc. Prof. -----12	5,520.00
(see P. E.—Men (Non-Academic)) -----12	(2,760.00)
(total salary) -----12	(8,280.00)
Martin, Glenn, M.A., Assoc. Prof. -----12	2,760.00
(see P. E.—Men (Non-Academic) -----12	(2,760.00)
(see Men's Intramurals) -----12	(2,760.00)
(total salary) -----12	(8,280.00)
_____, Assoc. Prof. -----9	6,480.00
Franklin, C. C., Jr., Dir. P. Ed., Asst. Prof. -----9	2,700.00
(see Col. of Ed.) -----9	(2,700.00)
(total salary) -----9	(5,400.00)
Holder, Lynn C., M.S., in Ed., Asst. Prof. -----12	3,780.00
(see P. E.—Men (Non-Academic)) -----12	(3,780.00)
(total salary) -----12	(7,560.00)
_____, Asst. Prof. -----9	4,320.00
(replacing Kruse)	
_____, Asst. Prof. -----9	4,320.00
(replacing Hollister)	
_____, Asst. Prof. -----9	4,320.00
(replacing Kramer)	
Franz, Robert Eric, M.S., Instructor -----9	2,295.00
(see P. E.—Men (Non-Academic)) -----9	(2,295.00)
(total salary) -----9	(4,590.00)
O'Brien, William Edward, M.S., Instructor in P. Ed. -----9	1,350.00
(sabbatical leave, full pay, 4½ months)	
(see P. E.—Men (Non-Academic)) -----9	(4,050.00)
(total salary) -----9	(5,400.00)
Wilkinson, James J., Dir. Rec., Instructor -----9	2,700.00
(see P. E.—Men (Non-Academic)) -----9	(2,700.00)
(total salary) -----9	5,400.00
_____, Instructor -----	-----
(see Tech. and Adult Ed.)	
_____, Instructor -----9	3,510.00
_____, Instructor -----9	3,510.00
2 Grad. Assts. at \$1,620.00 -----9	3,240.00
Malzahn, Barbara, Clerk Steno. I (S-CS-184) -----12	2,280.00
	<u>61,815.00</u>

Wages -----	700.00
Departmental Travel -----	500.00

Small Equipment -----	375.00
Other Current Expenses -----	8,000.00
Total -----	<u>\$71,390.00</u>

PHYSICAL EDUCATION—MEN (NON-ACADEMIC)

Salaries:

Erickson, Carl E., Ed.D., Assoc. Prof. (Head, Inter- collegiate Athletics) (see P. E.—Men (Academic) (total salary) -----	12	\$ 6,750.00 (2,250.00) (9,000.00)
Lingle, Leland P., M.A., Assoc. Prof. (see P. E.—Men (Academic) (total salary) -----	12	2,760.00 (5,520.00) (8,280.00)
Martin, Glenn, M.A., Assoc. Prof. (see P. E.—Men (Academic) (see Men's Intramurals) (total salary) -----	12	2,760.00 (2,760.00) (2,760.00) (8,280.00)
Shea, Edward J., Ed.D., Assoc. Prof. (see P. E.—Men (Academic) (total salary) -----	12	2,160.00 (6,480.00) (8,640.00)
Holder, Lynn C., M.S. in Ed., Asst. Prof. (see P. E.—Men (Academic) (total salary) -----	12	3,780.00 (3,780.00) (7,560.00)
Franz, Robert Eric, M.S., Instructor (see P. E.—Men (Academic) (total salary) -----	9	2,295.00 (2,295.00) (4,590.00)
O'Brien, William Edward, M.S., Instructor in P.Ed. (sabbatical leave, full pay, 4½ months) (see P. E.—Men (Academic) (total salary) -----	9	4,050.00 (1,350.00) (5,400.00)
Wilkinson, James J., Dir. Rec. Instructor (see P. E.—Men (Academic) (total salary) -----	9	2,700.00 (2,700.00) (5,400.00)
_____, Instructor -----	12	5,760.00
_____, Coach (Football) -----	12	9,720.00
3 Grad. Assts. at \$1,620.00 -----	9	4,860.00
Grimes, John E., Equipment Attendant (S-CS-376) -----	12	3,480.00
Kinney, M. Neoma, Clerk Steno. I (S-CS-43) -----	12	2,280.00
_____, Clerk Steno. I (S-CS-) -----	12	2,040.00
		<u>55,395.00</u>

Wages -----	2,000.00
Departmental Travel -----	3,375.00
Small Equipment -----	500.00
Other Current Expenses -----	15,000.00(1)
Total -----	<u>\$76,270.00</u>

(1) Of this amount, \$75.00 is for film rental.

PHYSICAL EDUCATION—WOMEN

Salaries:

Davies, Dorothy, Ed.D., Professor (Chairman) -----	9	\$ 8,640.00
Zimmerman, Helen, Ph.D., Professor -----	9	6,480.00
_____, Professor -----	9	6,480.00
Evans, Lura Elizabeth, Ph.D., Asst. Prof. -----	9	5,400.00
Muzzey, Dorothy M., M. A., Asst. Prof. -----	9	4,860.00

_____, Asst. Prof. -----	9	4,320.00
Malone, Sarah Jane, M.Ed., Instructor -----	9	4,050.00
Stehr, Jean, M.A., Instructor -----	9	4,860.00
_____, Instructor -----	9	4,320.00
(replacing Ulm)		
Clemens, Margaret, Asst. Instructor -----	9	1,665.00
(half time, term appointment)		
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
		54,315.00
Wages -----		2,500.00
Departmental Travel -----		400.00
Small Equipment -----		200.00
Other Current Expenses -----		5,500.00 (1)
Total -----		\$62,915.00

(1) Of this amount, \$75.00 is for film rental.

RECREATION AND OUTDOOR EDUCATION

Salaries:

Freeberg, Wm. H., D. Rec., Assoc. Prof (Chairman) -----	12	\$ 8,280.00
_____, Asst. Prof. -----	12	5,760.00
Miller, Ray E., Park Attendant (S-CS-188) -----	12	2,400.00 (1)
4 Park Attendants -----	3	2,400.00
4 Park Attendants -----	3	2,400.00
_____, Food Service Supvr. (S-CS-) -----	3	900.00
(temporary)		
4 First Cooks -----	3	2,520.00
_____, Clerk Steno. I (S-CS-) -----	12	2,040.00
		26,700.00
Wages -----		15,000.00
Departmental Travel -----		1,900.00
Small Equipment -----		900.00
Other Current Expenses -----		10,000.00 (2)
Total -----		\$54,500.00

(1) House furnished for the convenience of the University.

(2) Of this amount, \$250.00 is for film rental.

TEACHER TRAINING

Salaries:

Neal, Charles D., D.Ed., Professor -----	12	\$ 7,560.00
(see Education) (Director) -----	12	(2,520.00)
(total salary) -----	12	(10,080.00)
Cox, Dan, M.S. in Ed., Instructor -----	9	4,680.00
Replacements for 25 part-time Practice Supervisors in Affiliated Schools at \$225.00, Asst. Instrs. -----	9	5,625.00
_____, Clerk Steno. II (S-CS-) -----	12	2,220.00
		20,085.00
Wages -----		1,000.00
Departmental Travel -----		2,000.00

Small Equipment -----	175.00
Other Current Expenses -----	1,000.00 (1)
Total -----	<u>\$24,260.00</u>

(1) Of this amount, \$75.00 is for film rental.

UNIVERSITY SCHOOL

Salaries:

Mees, John D., Ed.D., Professor -----12	\$ 7,560.00
(see Education) (Principal) -----12	(2,520.00)
(total salary) -----12	(10,080.00)
Edwtrds Troy W., Ed.D., Asst. Prin. (Asst. Prof.) -----12	7,920.00
Brown, Clyde M., Ed.D., Assoc. Prof. -----9	4,665.00
(see Education) -----9	(1,545.00)
(total salary) -----9	(6,210.00)
Gross, Chalmer A., Ph.D., Assoc. Prof. -----9	5,940.00
Mott, Sina M., Ph.D., Assoc. Prof. -----9	5,400.00
Pruis, John J., Ph.D., Assoc. Prof. -----9	4,455.00
(see Speech) -----9	(1,485.00)
(total salary) -----9	(5,940.00)
Willard, Charles B., Ph.D., Assoc. Prof. -----9	7,020.00
Bach, E. Louise, A.M., Asst. Prof. -----9	5,130.00
Bartlett, Mabel, D.Ed., Asst. Prof. -----9	5,940.00
Clark, Lula R., Asst. Prof. (emerita) -----9	1,240.00 (1)
Gibbons, M. Alberta, A.M., Asst. Prof. (emerita) -----	-----
Goodwin, Tina, M.A., Asst. Prof. -----9	4,320.00
Handley, Bernice Berry, D.Ed., Asst. Prof. -----9	4,770.00
Meehan, Elizabeth C., A.M., Asst. Prof. -----9	4,860.00
Paterson, Charles, B.Ed., Asst. Prof. -----9	5,130.00
Rieke, Evelyn Davis, M.A., M.Ed., Asst. Prof. -----9	5,130.00
Rogers, Ora D., A.M., Asst. Prof. (emerita) -----	-----
Shake, Shelby S., M.S., Asst. Prof. -----9	4,860.00
Smith, Gladys Leah, M.A., Asst. Prof. -----9	4,320.00
Stephens, Clarence W., D.Ed., Asst. Prof. -----9	5,400.00
Stotlar, John W., Ed.D., Asst. Prof. -----9	5,130.00
Teel, Harley R., A.M., Asst. Prof. -----9	4,590.00
Van Trump, Ruby, A.M., Asst. Prof. -----9	4,320.00
Wells, Florence A., A.M., Asst. Prof. (emerita) -----	-----
-----, Asst. Prof. -----9	4,320.00
Carey, Margaretta A., M.A., M.M., Instructor -----9	4,860.00
King, Florence R., Instructor (emerita) -----9	1,200.00 (1)
Konzelman, Joyce L., M.S., Instructor -----9	4,770.00
Mock, Gordon Duane, M.S., Instructor -----9	4,500.00
Plummer, John F., Jr., M.A., Instructor -----9	3,440.00
(see Industrial Education) -----9	(1,150.00)
(total salary) -----9	(4,590.00)
Roos, Nancy Lucille, B.S., Instructor -----9	3,870.00
Shotick, Andrew L., M.S., Instructor -----9	1,150.00
(quarter-time; basic salary provided by Carbondale Public Schools)	
Spradling, Zita, M.S., Instructor (disability leave) -----	-----
Sullivan, Milton Francis, M.A., Instructor -----9	5,130.00
Thate, Charles, M.S. in Ed., Instructor -----9	4,320.00
Treece, Madelyn, A.M., Instructor -----9	4,590.00
Wood, Eugene S., M.S., Instructor -----12	6,480.00
Wyllie, Eugene Donald, M.B.A., Instructor -----9	4,590.00
-----, Instructor -----9	3,510.00
(replacing Entsminger)	

Stief, Edna Marie, B.S. in Ed., Asst. Instr. ----- 9	3,420.00
(term appointment)	
Pearce, Tony Lorene, Chief Clerk (Level I) (S-CS-224) ---12	3,720.00
Pair, Ruth, Clerk Steno. I (S-CS-44) -----12	2,340.00
	174,310.00
Wages -----	1,600.00
Departmental Travel -----	830.00
Small Equipment -----	600.00
Other Current Expenses -----	13,000.00 (2)
	\$190,340.00

- (1) Retirement benefit of emerita staff members whose retirement antedated the establishment of the University Retirement System.
- (2) Of this amount, \$2,000.00 is for film rental.

SCHOOL OF FINE ARTS—ADMINISTRATION AND GENERAL

Salaries:

Shryock, Burnett H., M.A., Dean (Professor) -----12	\$ 8,330.00
(see Art) -----12	(4,170.00)
(total salary) -----12	(12,500.00)
McIntosh, David S., M.A., Assoc. Prof (Academic Advisor) 12	3,960.00
(sabbatical, full pay, 4½ months)	
(see Music) -----12	(3,960.00)
(total salary) -----12	(7,920.00)
Rushing, Joyce Eunile, Clerk Steno. II (S-CS-197) -----12	2,400.00
	14,960.00
Wages -----	-----
Travel -----	1,515.00 (1)
Small Equipment -----	200.00
Other Current Expenses -----	900.00
	\$17,305.00

- (1) Of this amount, \$840.00 is for School of Fine Arts convention travel.

ART

Salaries:

Shryock, Burnett H., M.A., Dean (Acting Chairman) -----12	\$ 4,170.00
(see School of Fine Arts) -----12	(8,330.00)
(total salary) -----12	(12,500.00)
Ball, F. Carlton, A.M., Assoc. Prof. ----- 9	7,020.00
Roach, Lula D., M.A., Assoc. Prof. ----- 9	5,400.00
Ervin, Kenneth A., M.A., Assoc. Prof. ----- 9	5,130.00
Lauritzen, Frederick L., M.F.A., Asst. Prof. ----- 9	5,130.00
McMillan, Robert W., M.A., Asst. Prof. ----- 9	5,670.00
Putney, Wright, Ph.D., Asst. Prof. ----- 9	5,400.00
Watkins, Ben P., M.A., Asst. Prof. ----- 9	4,860.00
Elgart, Elliott J., M.F.A., Instructor ----- 9	4,050.00
Pulley, Charles M., B.S., Instructor -----	-----
(see University Architect)	
Schwarm, Harold C., M.S., Instructor (Supervisor) -----12	1,900.00
(see Art Expense) -----12	(5,700.00)
(total salary) -----12	(5,700.00)

_____, Instructor -----	9	3,150.00
(replacing Moburg)		
_____, Instructor -----	9	3,150.00
(replacing Wiggs)		
_____, Asst. Supvr. (Asst. Instr.) -----	12	1,440.00
(see Art Expense) -----	12	(2,880.00)
(total salary) -----	12	(4,320.00)
		<hr/> 56,470.00
Wages -----		2,600.00
Departmental Travel -----		425.00
Small Equipment -----		800.00
Other Current Expenses -----		8,000.00(1)
		<hr/> \$68,295.00

(1) Of this amount, \$150.00 is for film rental.

MUSIC

Salaries:

Kesnar, Maurits, Ph.D., Professor -----	9	\$ 6,750.00
Barwick, Steven, Ph.D., Assoc. Prof. -----	9	5,400.00
McIntosh, David S., M.A., Assoc. Prof. -----	12	3,960.00
(sabbatical leave, full pay, 4½ months)		
(see School of Fine Arts) -----	12	(3,960.00)
(total salary) -----	12	(7,920.00)
Wakeland, Floyd V., M.M., Assoc. Prof. -----	9	5,275.00
(see Special Meetings) -----	9	(755.00)
(total salary) -----	9	(6,030.00)
_____, Assoc. Prof. -----	9	5,400.00
Moe, Kate E., M.S., Asst. Prof. -----	9	4,590.00
Mueller, Robert E., Ph.D., Asst. Prof. -----	9	5,670.00
Wharton, John S., M.M., Asst. Prof. -----	9	5,130.00
Watkins, Glenn, Ph.D., Asst. Prof. -----	9	5,130.00
Forman, Robert B., M.A., Instructor -----	9	4,590.00
Olsson, Phillip H., M.M., Instructor -----	9	5,130.00
Resnick, Robert S., M.M., Instructor -----	9	4,590.00
Vogler, Helen Matthes Instructor (emerita) -----	--	-----
_____, Instructor -----	9	3,510.00
Hartline, Elisabeth D., M.M., Lecturer -----	9	4,050.00
(term appointment)		
		<hr/> 69,175.00
Wages -----		2,200.00
Departmental Travel -----		700.00
Small Equipment -----		270.00
Other Current Expenses -----		7,500.00(1)
		<hr/> \$79,845.00

(1) Of this amount, \$225.00 is for film rental.

GRADUATE SCHOOL

Salaries:

Swartz, Willis G., Ph.D., Dean (Professor of Government) 12 \$11,070.00

(see Government) -----	12	(3,690.00)
(total salary) -----	12	(14,760.00)
Randolph, Victor, Ph.D., Professor (Graduate Advisor) ---	9	1,690.00
(see Education) -----	9	(5,060.00)
(total salary) -----	9	6,750.00
Samford, Clarence D., Ph.D., Professor (Graduate Advisor)	9	1,755.00
(see Education) -----	9	(5,265.00)
(total salary) -----	9	(7,020.00)
Fishback, Woodson W., Ph.D., Assoc. Prof. -----	0	1,690.00
(see Education) (Graduate Advisor) -----	9	(5,060.00)
(total salary) -----	9	(6,750.00)
Kenney, David T., Ph.D., Asst. Prof. -----	12	3,420.00
(see Government) (Asst. Dean; Chief Graduate Advisor) --	12	(3,420.00)
(total salary) -----	12	(6,840.00)
Swan, Vivien, Secretary (Level I) (S-CS-233) -----	12	3,300.00
		<hr/>
		22,925.00

Wages -----	850.00
Departmental Travel -----	150.00
Small Equipment -----	75.00
Other Current Expenses -----	750.00
	<hr/>
Total -----	\$24,750.00

RESIDENCE CENTER

Salaries:

-----, Supervisor -----	12	\$ 5,400.00
(see Extension)		
-----, Clerk Steno. II (S-CS-) -----	12	2,220.00
		<hr/>

Wages -----	7,620.00
Departmental Travel -----	400.00
Small Equipment -----	2,000.00
Other Current Expenses -----	-----
	2,000.00
	<hr/>
Total -----	\$12,020.00

COLLEGE OF LIBERAL ARTS AND SCIENCES—
ADMINISTRATION AND GENERAL

Salaries:

Abbott, Talbert Ward, Ph.D., Dean -----	12	\$ 9,840.00
(see Chemistry) (Professor of Chemistry) -----	12	(4,920.00)
(total salary) -----	12	(14,760.00)
Turner, Max Wesley, Ph.D., Professor -----	12	6,480.00
(see Government) (Asst. Dean) -----	12	(3,240.00)
total salary) -----	12	(9,720.00)
Black, Amos, Ph.D., Assoc. Prof. -----	9	3,510.00
(see Mathematics) (Academic Advisor) -----	9	(3,510.00)
(total salary) -----	9	(7,020.00)
Coleman, E. C., Ph.D., Assoc. Prof. -----	12	4,500.00
(see English) (Chief Academic Advisor) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Shank, Marjorie, A.M., Assoc. Prof. -----	9	1,485.00
(see Geography) (Academic Advisor) -----	9	(4,455.00)
(total salary) -----	9	(5,940.00)
McClary, Dan O., Ph.D., Asst. Prof. -----	12	1,530.00
(see Microbiology) (Academic Advisor) -----	12	(3,060.00)

(see Biol. Res. Lab.) -----	12	(1,530.00)
(total salary) -----	12	(6,120.00)
Harris, Robert T., Ph.D., Lecturer -----	9	2,565.00
(see Philosophy) (Academic Advisor) -----	9	(2,565.00)
(total salary) -----	9	(5,130.00)
(term appointment)		
Furtwenger, Sandra L., Clerk Steno. II (S-CS-39) -----	12	2,700.00
		<hr/>
		32,610.00
Wages -----		700.00
Travel -----		5,025.00(1)
Small Equipment -----		1,915.00
Other Current Expenses -----		2,250.00
		<hr/>
Total -----		\$42,500.00

(1) Of this amount, \$4,550.00 is for College of Liberal Arts and Sciences convention travel.

BOTANY

Salaries:

Welch, Welter B., Ph.D., Professor (Chairman) -----	9	\$ 4,320.00
(sabbatical leave 9 mos., half pay)		
Bailey, William M., Ph.D., Professor (emeritus) -----	--	-----
Kaeiser, Margaret, Ph.D., Assoc. Prof. -----	9	6,480.00
Voigt, John W., Ph.D., Assoc. Prof. -----	9	6,480.00
Kaplan, Leo, Ph.D., Asst. Prof. -----	9	5,400.00
Marberry, Willam M., A.M., Asst. Prof. -----	12	2,640.00
(see Physical Plant-Operation) -----	12	(5,280.00)
(total salary) -----	12	(7,920.00)
-----, Asst. Prof. -----	9	5,130.00
-----, Instructor -----	9	4,320.00
(replacing Stewart)		
-----, Lecturer -----	9	4,500.00
(replacing Welch)		
(term appointment)		
Mohlenbrock, Robert H., Jr., M.A., Research Asst. -----	3	750.00
(term appointment)		
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
-----, Junior Lab. Asst. (S-CS-) -----	12	3,300.00
		<hr/>
		46,560.00
Wages -----		2,500.00
Departmental Travel -----		600.00
Small Equipment -----		270.00
Other Current Expenses -----		4,500.00(1)
		<hr/>
Total -----		\$54,430.00

(1) Of this amount, \$150.00 is for film rental.

CHEMISTRY

Salaries:

Neckers, J. W., Ph.D., Professor (Chairman) -----	9	\$ 8,910.00
Abbott, Talbert Ward, Ph.D., Dean (Professor) -----	12	4,920.00
(see Col. of L. A. and S.) -----	12	(9,840.00)

(total salary) -----	12	(14,760.00)
Hadley, Elbert H., Ph.D., Professor -----	9	7,560.00
Scott, Robert A., Ph.D., Professor -----	9	7,560.00
Van Lente, Kenneth A., Ph.D., Professor -----	9	8,640.00
Trimble, Russell F., Jr., Ph.D., Asst. Prof. -----	9	5,670.00
Van Atta, Robert E., Ph.D., Asst. Prof. -----	9	5,670.00
Crane, William Earl, M.S., Lecturer -----	9	4,680.00
(term appointment)		
4 Asst. Instructors at \$3,150.00 -----	9	12,600.00
George, Homer A., Senior Lab. Asst. (S-CS-229) -----	12	3,780.00
		<hr/>
		69,990.00
Wages -----		2,700.00
Departmental Travel -----		100.00
Small Equipment -----		840.00
Other Current Expenses -----		10,500.00(1)
		<hr/>
Total -----		\$84,130.00

(1) Of this amount, \$60.00 is for film rental, and \$4,000.00 is on a non-recurring basis for replenishing inventories.

ENGLISH

Salaries:

Schneider, W. B., Ph.D., Professor (Chairman) -----	9	\$ 9,720.00
Bowyer, Emma L., A.M., Professor (emerita) -----		-----
Faner, Robert D., Ph.D., Professor -----	9	8,640.00
Harris, Jesse W., Ph.D., Professor -----	9	7,830.00
Tenney, Charles D., Ph.D., Professor -----		-----
(see Vice President for Instruction)		
Barbour, Frances M., M.A., Assoc. Prof. -----	9	5,940.00
Benziger, James G., Ph.D., Assoc. Prof. -----	9	7,020.00
Coleman, E. C., Ph.D., Assoc. Prof. -----	12	4,500.00
(see Col. of L. A. and S.) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Krappe, Edith S., Ph.D., Assoc. Prof. -----	9	5,940.00
Stibitz, E. Earle, Ph.D., Assoc. Prof. -----	9	6,480.00
Wilson, Henry L., Ph.D., Assoc. Prof. -----	9	5,940.00
Winn, Georgia Gantt, Ph.D., Assoc. Prof. -----	9	6,750.00
Barber, Julia M., A.M., Asst. Prof. -----		-----
(disability leave)		
Burns, Winifred, A.M., Asst. Prof. -----	9	5,940.00
Camp, G. C., Ph.D., Asst. Prof. -----	9	5,670.00
Cox, Elizabeth A., A.M., Asst. Prof. (emerita) -----		-----
Lingle, Fred K., A.M., Asst. Prof. -----	9	5,400.00
Simeone, William E., Ph.D., Asst. Prof. -----	9	2,835.00
(sabbatical leave, half pay, 9 mos.)		
Smith, Mae Trovillon, A.M., Asst. Prof. -----	9	4,860.00
(sabbatical leave, full pay, 3 months)		
Clark, Martha M., M.A., Instructor -----	9	3,780.00
Mitchell, Betty Lou H., M.A., Instructor -----	9	4,320.00
Moake, Frank, M.A., Instructor -----	9	4,500.00
Rainbow, Raymond S., Jr., A.M., Instructor -----	9	4,860.00
Schneider, Daniel J., M.A., Instructor -----	9	4,860.00
Travis, Edna, M.S., in Ed., Instructor -----	9	4,590.00
_____, Instructor -----		-----
(replacing Fulton)		
(see Tech. and Adult Ed.)		

_____, Instructor -----	-----	-----
(replacing Pasko)		
(see Tech. and Adult Ed.)		
Fitzsimmons, Edward P., M.A., Lecturer -----	9	3,780.00
(term appointment)		
Nyquist, Irene, M.A., Lecturer -----	9	3,600.00
(term appointment)		
_____, Lecturer -----	9	4,680.00
(replacing Simeone)		
(term appointment)		
8 Lecturers at \$3,510.00 -----	9	28,080.00
4 Grad. Assts. at \$1,620.00 -----	9	6,480.00
		166,995.00
Wages -----		1,000.00
Departmental Travel -----		175.00
Small Equipment -----		450.00
Other Current Expenses -----		1,800.00(1)
Total -----		\$170,420.00

(1) Of this amount, \$85.00 is for film rental.

FOREIGN LANGUAGES

Salaries:

Peacock, Vera L., Ph.D., Professor (Chairman) -----	9	\$ 9,450.00
Davis, J. Cary, Ph.D., Professor -----	9	8,100.00
Barry, Mary Eileen, Ph.D., Assoc. Prof. -----	9	6,750.00
Hartwig, Hellmut A., Ph.D., Assoc. Prof. -----	9	7,830.00
Smith, Madeleine M., Ph.D., Assoc. Prof. -----	9	6,210.00
_____, Assoc. Prof. -----	9	5,400.00
(replacing Heuner)		
Neufeld, A. K., A.M., Asst. Prof -----	9	4,590.00
_____, Asst. Prof. -----	9	4,320.00
6 Grad. Assts. at \$1,620.00 -----	9	9,720.00
		62,370.00
Wages -----		900.00
Departmental Travel -----		150.00
Small Equipment -----		150.00
Other Current Expenses -----		1,000.00(1)
Total -----		\$64,570.00

(1) Of this amount, \$110.00 is for film rental.

GEOGRAPHY

Salaries:

Cunningham, Floyd F., Ph.D., Professor (Chairman) -----	9	\$ 8,100.00
Beimfohr, Oliver W., Ph.D., Assoc. Prof. -----	9	6,480.00
Cox, Flemin W., A.M., Assoc. Prof. (emeritus) -----	-----	-----
Harper, Robert A., Ph.D., Assoc. Prof. -----	9	5,670.00
Krause, Annemarie, Ph.D., Assoc. Prof. -----	9	5,940.00
Price, Dalias A., Ph.D., Assoc. Prof. -----	9	5,940.00
Shank, Marjorie, A.M., Assoc. Prof. -----	9	4,455.00
(see Col. of L. A. and S.) -----	9	(1,485.00)

(total salary) -----	9	(5,940.00)
_____, Asst. Prof. -----	9	4,320.00
Dahlberg, Richard E., M.A., Instructor -----	9	4,320.00
(term appointment)		
_____, Research Asst. (Weather Station) -----	12	1,620.00
(replacing Funderburk)		
_____, Research Asst. (Weather Station) -----	12	1,620.00
(replacing Patterson)		
(half time, term appointment)		
		48,465.00
Wages -----		900.00
Departmental Travel -----		300.00
Small Equipment -----		250.00
Other Current Expenses -----		3,000.00 (1)
Total -----		\$52,915.00

(1) Of this amount, \$1,100.00 is for the operation of the Weather Station and \$180.00 is for film rental.

GEOLOGY

Salaries:

Harris, Stanley E., Jr., Ph.D., Assoc. Prof. -----	9	\$ 6,210.00
(Acting Chairman)		
_____, Assoc. Prof. -----	9	5,400.00
_____, Asst. Prof. -----	9	4,320.00
DuBar, Jules R., M.S., Instructor -----	9	4,860.00
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
		24,030.00
Wages -----		800.00
Department Travel -----		250.00
Small Equipment -----		600.00
Other Current Expenses -----		2,000.00 (1)
Total -----		\$27,680.00

(1) Of this amount \$95.00 is for film rental.

GOVERNMENT

Salaries:

Alexander, Orville, Ph.D., Professor (Chairman) -----	9	\$10,260.00
Klingberg, Frank L., Ph.D., Professor -----	9	7,830.00
Swartz, Willis G., Ph.D., Dean -----	12	3,690.00
Swartz, Willis G., Ph.D., Dean (Professor) -----	12	3,690.00
(see Graduate School) -----	12	(11,070.00)
(total salary) -----	12	(14,760.00)
Turner, Max Wesley, Ph.D., Professor -----	12	3,240.00
(see Col. of L. A. and S.) -----	12	(6,480.00)
(total salary) -----	12	(9,720.00)
McGrath, Robert A., Ph.D., Assoc. Prof. -----	12	2,700.00
(see Registrar) -----	12	(8,100.00)
(total salary) -----	12	(10,800.00)
Morton, Ward M., Ph.D., Assoc. Prof. -----	9	5,625.00

(sabbatical leave, full pay, 4½ months; leave without pay, 1½ months)			
Winter, William O., Ph.D., Assoc. Prof. -----	9	5,940.00	
Kenney, David T., Ph.D., Asst. Prof. -----	12	3,420.00	
(see Graduate School) -----	12	(3,420.00)	
(total salary) -----	12	(6,840.00)	
Kitchen, James E., Ph.D., Asst. Prof. -----	9	4,500.00	
Rendleman, John S., J.D., Asst. Prof. -----	--	-----	
(see Legal Counsel)			
Ridgeway, Marian E., Ph.D., Asst. Prof. -----	9	4,860.00	
Sappenfield, M. M., Ph.D., Asst. Prof. -----	--	-----	
(see Personnel Office)			
-----, Asst. Prof. -----	9	4,320.00	
-----, Asst. Prof. -----	9	4,320.00	
-----, Instructor -----	9	3,510.00	
Boud, John A., M.A., Lecturer -----	--	-----	
(see Tech. and Adult Ed.)			
(term appointment)			
-----, Lecturer -----	9	4,500.00	
(replacing Morton)			
(term appointment)			
3 Grad. Assts. at \$1,620.00 -----	9	4,860.00	
Masters, Carol L., Clerk Steno. II (S-CS-200) -----	12	2,400.00	
			75,975.00
Wages -----		450.00	
Departmental Travel -----		175.00	
Small Equipment -----		125.00	
Other Current Expenses -----		750.00(1)	
Total -----			\$77,475.00

(1) Of this amount, \$75.00 is for film rental.

HISTORY

Salaries:

Briggs, Harold E., Ph.D., Professor (Chairman) -----	9	\$ 7,650.00
Lentz, E. G., M.A., Professor (emeritus) -----	--	-----
Caldwell, Norman W., Ph.D., Assoc Prof. -----	9	6,750.00
Cherry, George L., Ph.D., Assoc. Prof. -----	9	6,210.00
Pitkin, William A., Ph.D., Assoc. Prof. -----	9	6,210.00
Wright, John I., A.M., Assoc. Prof. -----	9	5,400.00
-----, Assoc. Prof. -----	9	5,400.00
Ammon, Harry, Ph.D., Asst. Prof. -----	9	5,400.00
Pardee, Charles J., A.M., Asst. Prof. (emeritus) -----	--	-----
Baxter, Joseph Ray, M.A., Lecturer -----	9	4,590.00
(term appointment)		
-----, Lecturer -----	9	3,510.00
(replacing Kennedy)		
		51,120.00
Wages -----		500.00
Departmental Travel -----		100.00
Small Equipment -----		150.00

Other Current Expenses -----	650.00(1)
Total -----	<u>\$52,520.00</u>

(1) Of this amount, \$35.00 is for film rental.

MATHEMATICS

Salaries:

McDaniel, Wilbur C., Ph.D., Professor (Chairman) -----	9	\$ 8,640.00
Black, Amos., Ph.D., Assoc. Prof. -----	9	3,510.00
(see Col. of L. A. and S.) -----	9	(3,510.00)
(total salary) -----	9	(7,020.00)
Fulkerson, Elbert, M.A., Assoc. Prof. -----	12	4,500.00
(see Secretary of the University Faculty) -----	12	(4,500.00)
(total salary) -----	12	\$9,000.00
Hall, Dilla, D.Ed., Assoc. Prof. -----	9	5,940.00
Mark, Abraham M., Ph.D., Assoc. Prof. -----	12	2,730.00
(see Statistical Services) -----	12	(5,550.00)
(total salary) -----	12	(8,280.00)
Rodabaugh, Louis D., Ph.D., Assoc. Prof. -----	9	6,480.00
-----, Assoc. Prof. (Research) -----	9	5,400.00
Sinclair, Annette, Ph.D., Asst. Prof. -----	9	5,400.00
Wright, Alice K., M.A., Asst. Prof. -----	9	4,860.00
-----, Asst. Prof. -----	9	4,320.00
Beckemeyer, Imogene C., M.A., Instructor -----	9	4,320.00
Johnson, Wendell M.A., Instructor -----	9	4,500.00
Kenner, Morton Roy, M.S., Instructor -----		-----
(leave without pay)		
Bavel, Zamir, B.S. in Ed., Lecturer -----	9	3,600.00
(term appointment)		
Phillipone, Samuel R., M.A., Lecturer -----		-----
(see Tech. and Adult Ed.)		
(term appointment)		
Tsiang, Gabriel Sho-Tse, M.S., Lecturer -----	9	3,780.00
(term appointment)		
Wimp, Larry Lucos, M.A., Lecturer -----		-----
(see Tech. and Adult Ed.)		
(term appointment)		
-----, Lecturer -----	9	3,600.00
(replacing Kenner)		
(term appointment)		
3 Grad. Assts. at \$1,620.00 -----	9	4,860.00
		<u>76,440.00</u>

Wages -----	855.00
Department Travel -----	50.00
Small Equipment -----	100.00
Other Current Expenses -----	850.00
Total -----	<u>\$78,295.00</u>

MICROBIOLOGY

Salaries:

Lindegren, Carl C., Ph.D., Professor (Chairman) -----	12	\$ 3,690.00
(see Biol. Res. Lab.) -----	12	(11,070.00)
(total salary) -----	12	(14,760.00)
Ogur, Maurice, Ph.D., Assoc Prof. -----	12	2,340.00

(see Biol. Res. Lab.) -----	12	(7,020.00)
(total salary) -----	12	(9,360.00)
McClary, Dan O., Ph.D., Asst. Prof. -----	12	3,060.00
(see Biol. Res. Lab.) -----	12	(1,530.00)
(see Col. of L. A. and S.) -----	9	2,565.00
(total salary) -----	12	(6,120.00)
-----, Instructor -----	12	2,340.00
(see Biol. Res. Lab.) -----	12	(2,340.00)
(total salary) -----	12	(4,680.00)
-----, Animal Caretaker (S-CS-) -----	12	3,000.00(1)
		<hr/>
		14,430.00
Wages -----		1,000.00
Departmental Travel -----		-----
Small Equipment -----		425.00
Other Current Expenses -----		2,000.00
		<hr/>
Total -----		\$17,855.00

(1) This position is for all Life Science departments, but is at this time under the supervision of Mr. Ogur.

PHILOSOPHY

Salaries:

Moore, Willis, Ph.D., Professor (Chairman) -----	9	\$ 8,640.00
Brownell, Baker, M.A., Professor (emeritus) -----	--	-----
Tenney, Charles D., Ph.D., Professor -----	--	-----
(see Vice President for Instruction)		
Plochmann, George K., Ph.D., Assoc. Prof. -----	9	6,210.00
Diefenbeck, James A., Ph. D., Lecturer -----	9	4,590.00
(term appointment)		
Harris, Robert T., Ph.D., Lecturer -----	9	2,565.00
(see Col. of L. A. and S.) -----	9	(2,565.00)
(total salary) -----	9	(5,130.00)
(term appointment)		
		<hr/>
		22,005.00
Wages -----		900.00
Departmental Travel -----		100.00
Small Equipment -----		100.00
Other Current Expenses -----		400.00(1)
		<hr/>
Total -----		\$23,505.00

(1) Of this amount, \$75.00 is for film rental.

PHYSICS AND ASTRONOMY

Salaries:

Brasefield, Charles J., Ph.D., Professor (Chairman) -----	9	\$ 9,450.00
Young, Otis B., Ph.D., Professor -----	12	3,240.00
(see Coop. Atomic and Capacitor Res.) -----	12	(6,480.00)
(total salary) -----	12	(9,720.00)
Arvin, Martin Joseph, Ph.D., Assoc. Prof. -----	9	6,750.00
-----, Assoc. Prof. -----	9	5,400.00
Zimmerschied, C., M.A., Asst. Prof. -----	9	5,670.00
Arnold, George Robert, M.S., Instructor -----	--	-----

(see Tech. and Adult Ed.)		
_____, Lecturer -----		
(see Tech. and Adult Ed.)		
(term appointment)		
4 Grad. Assts. at \$1,620.00 -----	9	6,480.00
_____, Lab. Mechanic (S-CS-) -----	12	4,050.00
(see Coop. Atomic and Capacitor Res.) -----	12	(1,350.00)
(total salary) -----	12	(5,400.00)
		<hr/>
		41,040.00
Wages -----		1,200.00
Departmental Travel -----		200.00
Small Equipment -----		750.00
Other Current Expenses -----		3,750.00 (1)
		<hr/>
Total -----		\$46,940.00

(1) Of this amount, \$200.00 is for film rental.

PHYSIOLOGY

Salaries:

Kaplan, H. M., Ph.D., Professor (Chairman) -----	9	\$ 8,100.00
Zorzoli, Anita, Ph.D., Asst. Prof. -----	9	5,400.00
_____, Asst. Prof.(1) -----	9	4,320.00
Borkon, Eli L., Ph.D., M.D., Adjunct Prof. -----		

Wages -----		17,820.00
Departmental Travel -----		1,300.00
Small Equipment -----		125.00
Other Current Expenses -----		420.00
		4,500.00 (2)
		<hr/>
Total -----		\$24,165.00

(1) Will provide additional basic courses in Physiology for Physical Education majors and others.

(2) Of this amount, \$175.00 for film rental.

PSYCHOLOGY

Salaries:

Kelley, Noble H., Ph.D., Professor (Chairman) -----	9	\$ 9,450.00
Westberg, William C., Ph.D., Professor -----	9	8,100.00
_____, Professor -----	9	6,480.00
Malpass, Leslie F., Ph.D., Assoc. Prof. -----	9	5,940.00
Rafferty, Janet, Ph.D., Asst. Prof. -----	9	4,860.00
Tyler, Forrest B., Ph.D., Asst. Prof. -----	9	5,670.00
_____, Asst. Prof. -----		
(see Tech. and Adult Ed.)		
_____, Asst. Prof. -----	9	4,320.00
_____, Instructor -----	9	3,510.00
_____, Instructor -----	9	3,510.00
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00

Wages -----		55,080.00
Departmental Travel -----		1,500.00
Small Equipment -----		375.00
		575.00

Other Current Expenses -----	3,500.00(1)
Total -----	\$61,030.00

(1) Of this amount, \$400.00 is for film rental.

SOCIOLOGY AND ANTHROPOLOGY

Salaries:

Johnson, Joseph K., Ph.D., Professor (Chairman) -----	9	\$ 8,640.00
Kelley, John Charles, Ph.D., Professor -----	12	3,480.00
(see Museum) -----	12	(6,960.00)
(total salary) -----	12	(10,440.00)
(sabbatical leave, full pay, 4 months)		
Tudor, William J., Ph.D., Professor -----	12	2,790.00
(see Area Services) -----	12	(8,370.00)
(total salary) -----	12	(11,160.00)
Lantz, Herman R., Ph.D., Assoc. Prof. -----	9	6,480.00
-----, Assoc. Prof. -----	9	5,400.00
Lange, Charles H., Ph.D., Asst. Prof. -----	9	3,335.00
(see Museum) -----	9	(1,665.00)
(total salary) -----	9	(5,000.00)
Maslowski, James J., Ph.D., Asst. Prof. -----	9	5,400.00
Petroff, Louis, Ph.D., Asst. Prof. -----	9	4,860.00
McCrary, J. S., M.A., Instructor -----	9	5,130.00
Jeffery, Clarence R., Ph.D., Lecturer -----	9	4,275.00
(term appointment)		
Trelstad, Arthur B., M.A., Lecturer -----	9	4,320.00
(term appointment)		
Lar, Judith Anne, B.S., Research Asst. -----	9	1,125.00
(half time, term appointment)		
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
		58,475.00
Wages -----		1,500.00
Departmental Travel -----		100.00
Small Equipment -----		150.00
Other Current Expenses -----		1,500.00(1)
Total -----		\$61,725.00

(1) Of this amount, \$350.00 is for film rental.

ZOOLOGY

Salaries:

-----, Professor, (Chairman) -----	9	\$ 8,640.00
Gersbacher, Willard M., Ph.D., Professor -----	9	6,750.00
Foote, Charles L., Ph.D., Assoc. Prof. -----	9	6,075.00
(sabbatical leave, full pay, 4½ months; leave without pay, 1½ months)		
Klimstra, W. D., Ph.D., Assoc. Prof. -----	12	4,500.00
(see Coop. Wildlife Res.) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)
Lyman, F. Earle, Ph.D., Assoc. Prof. -----	9	6,480.00
Stein, Hilda A., M.S., Assoc. Prof. -----	9	5,400.00
Lewis, William M., Ph.D., Asst. Prof. -----	12	3,960.00
(see Coop. Fish. Mgt. Res.) -----	12	(3,960.00)

(total salary) -----	12	(7,920.00)
_____, Asst. Prof. -----	12	2,880.00
(replacing Layne)		
(see Coop. Wildlife Res.) -----	12	(2,880.00)
(total salary) -----	12	(5,760.00)
_____, Instructor -----	9	3,510.00
_____, Instructor -----	9	3,510.00
Crouse, George T., Junior Lab. Asst. (S-CS-221) -----	12	3,300.00
		<hr/>
		55,005.00
Wages -----		2,000.00
Departmental Travel -----		500.00
Small Equipment -----		500.00
Other Current Expenses -----		7,500.00 (1)
		<hr/>
Total -----		\$65,505.00

(1) Of this amount, \$75.00 is for film rental.

SCHOOL OF RURAL STUDIES—ADMINISTRATION AND GENERAL

Salaries:

Kepper, Wendell E., Ph.D., Dean (Professor) -----	12	\$ 6,500.00
(see Agriculture) -----	12	(6,500.00)
(total salary) -----	12	(13,000.00)
Hosner, John Frank, M.F., Asst. Prof. -----	12	1,710.00
(see Coop. Forestry Res.) (Academic Advisor) -----	12	(1,710.00)
(see Agriculture) -----	12	(3,420.00)
(total salary) -----	12	(6,840.00)
Portz, Herbert L., Ph.D., Asst. Prof. -----	12	1,620.00
(see Agriculture) (Academic Advisor) -----	12	(3,240.00)
(see University Farms) -----	12	(1,620.00)
(total salary) -----	12	(13,000.00)
Dohanich, Mary, Clerk Steno. II (S-CS-232) -----	12	2,700.00
		<hr/>
		12,530.00
Wages -----		150.00
Travel -----		1,165.00 (1)
Small Equipment -----		175.00
Other Current Expenses -----		800.00
		<hr/>
Total -----		\$14,820.00

(1) Of this amount, \$665.00 is for School and Rural Studies convention travel.

AGRICULTURE

Salaries:

Kepper, Wendell E., Ph.D., Dean (Acting Chairman) -----	12	\$ 6,500.00
(see School of Rural Studies) -----	12	(6,500.00)
(total salary) -----	12	(13,000.00)
Muckelroy, Renzo E., M.S., Professor (emeritus) -----		-----
Hess, Carroll V., Ph.D., Assoc. Prof. -----	12	2,070.00
(see University Farms) -----	12	(6,210.00)
(total salary) -----	12	(8,280.00)
Kammlade, W. G., Jr., Ph.D., Assoc. Prof. -----	12	4,140.00
(see University Farms) -----	12	(4,140.00)

(total salary) -----	12	(8,280.00)
Reed, Alex, Ph.D., Assoc. Prof. -----	---	---
(leave without pay)		
Roth, Fred W., M.S., Assoc. Prof. -----	12	3,600.00
(see University Farms) -----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
Tucker, Lowell R., Ph.D., Assoc. Prof. -----	12	5,940.00
(see University Farms) -----	12	(1,980.00)
(total salary) -----	12	(7,920.00)
Andrew, William T., Ph.D., Asst. Prof. -----	12	2,280.00
(see University Farms) -----	12	(4,560.00)
(total salary) -----	12	(6,840.00)
Hinners, Scott W., M.S., Asst. Prof. -----	12	3,240.00
(see University Farms) -----	12	(3,240.00)
(total salary) -----	12	(6,480.00)
Hosner, John Frank, M.F., Asst. Prof. -----	12	3,420.00
(see School of Rural Studies) -----	12	(1,710.00)
(see Coop. Forestry Res.) -----	12	(1,710.00)
(total salary) -----	12	(6,840.00)
Kolmer, Lee, P.D., Asst. Prof. -----	12	3,420.00
(see University Farms) -----	12	(3,420.00)
(total salary) -----	12	(6,840.00)
Olson, Howard H., Ph.D., Asst. Prof. -----	12	3,240.00
(see University Farms) -----	12	(3,240.00)
(total salary) -----	12	(6,480.00)
Portz, Herbert L., Ph.D., Asst. Prof. -----	12	3,240.00
(see School of Rural Studies) -----	12	(1,620.00)
(see University Farms) -----	12	(1,620.00)
(total salary) -----	12	(6,480.00)
Vavra, Joseph P., Ph.D., Asst. Prof. -----	12	3,600.00
(see University Farms) -----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
-----, Asst. Prof. -----	12	5,760.00
Woods, Harvey S., M.S., Instructor -----	12	3,240.00
(see University Farms) -----	12	(1,620.00)
(see Tech. and Adult Ed.) -----	12	(1,620.00)
(total salary) -----	12	(6,480.00)
Clark, Marshall G., M.S., Lecturer (emeritus) -----	---	---
-----, Lecturer -----	12	6,000.00
(replacing Reed)		
(term appointment)		
Meyer, Albert F., Editorial Writer (S-CS-215) -----	12	2,430.00
(see Information Service) -----	12	(2,430.00)
(total salary) -----	12	(4,860.00)
		62,120.00
Wages -----		1,500.00
Departmental Travel -----		1,500.00
Small Equipment -----		385.00
Other Current Expenses -----		4,700.00(1)
Total -----		\$70,205.00

(1) Of this amount, \$350.00 is for film rental.

UNIVERSITY FARMS

Salaries:

Hess, Carroll V., Ph.D., Assoc. Prof. -----12 \$ 6,210.00

(see Agriculture) -----	12	(2,070.00)
(total salary) -----	12	(8,280.00)
Kammlade, W. G., Jr., Ph.D., Assoc. Prof. -----	12	4,140.00
(see Agriculture) -----	12	(4,140.00)
(total salary) -----	12	(8,280.00)
Reed, Alex, Ph.D., Assoc. Prof. -----	---	-----
(leave without pay)		
Roth, Fred W., M.S., Assoc. Prof. -----	12	3,600.00
(see Agriculture) -----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
Tucker, Lowell R., Ph.D., Assoc. Prof -----	12	(7,200.00)
(see Agriculture) -----	12	(5,940.00)
(total salary) -----	12	(7,920.00)
Andrew, William T., Ph.D., Asst. Prof. -----	12	4,560.00
(see Agriculture) -----	12	(2,280.00)
(total salary) -----	12	(6,840.00)
Hinners, Scott, M.S., Asst. Prof. -----	12	3,240.00
(see Agriculture) -----	12	(3,240.00)
(total salary) -----	12	(6,480.00)
Kolmer, Lee, Ph.D., Asst. Prof. -----	12	3,420.00
(see Agriculture) -----	12	(3,420.00)
(total salary) -----	12	(6,840.00)
Olson, Howard H., Ph.D., Asst. Prof. -----	12	3,240.00
(see Agriculture) -----	12	(3,240.00)
(total salary) -----	12	(6,480.00)
Portz, Herbert L., Ph.D., Asst. Prof. -----	12	1,620.00
(see School of Rural Studies) -----	12	(1,620.00)
(see Agriculture) -----	12	(3,240.00)
(total salary) -----	12	(6,480.00)
Vavra, Joseph P., Ph.D., Asst. Prof. -----	12	3,600.00
(see Agriculture) -----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
Woods, Harvey S., M.S., Instructor -----	12	1,620.00
(see Agriculture) -----	12	(3,240.00)
(see Tech. and Adult Ed.) -----	12	(1,620.00)
(total salary) -----	12	(6,480.00)
Chandler, Stewart B., B.S., Research Assoc. -----	---	-----
(basic salary provided by Illinois Natural History Survey)		
-----, Research Asst. -----	12	2,700.00 (1)
(replacing Burke)		
(term appointment)		
Fox, Ralph, Asst. Farmer (S-CS-45) -----	12	3,600.00
Hull, William H., Asst. Farmer (S-CS-46) -----	12	2,760.00
Penrod, Lon, Asst. Farmer (S-CS-47) -----	12	2,760.00
		<hr/>
		49,050.00
Wages -----		10,000.00
Departmental Travel -----		500.00
Small Equipment -----		2,140.00
Other Current Expenses -----		60,000.00
		<hr/>
Total -----		\$121,690.00

(1) House furnished for the convenience of the University.

TECHNICAL AND ADULT EDUCATION

Salaries:

Simon, Ernest J., M.S., Dean ----- 12 \$13,500.00

(Assoc. Dean, Extension; Professor of Industrial Education)		
Bauernfeind, Harry B., M.A., Asst. Dean -----	12	10,080.00
(Assoc. Prof. of Business Administration)		
-----, Supervisor -----	12	9,720.00
Lynch, Francis Matthew, Supervisor (Adult Education) ----	12	7,500.00
Rice, William W., M.F., Supervisor -----	12	7,200.00
(Wood Pilot Plant; Instructor)		
Elder, Walter J., M.S., Asst. Prof. -----	12	7,200.00
Lockwood, Bonnie A., Ph.D., Asst. Prof. -----	12	6,480.00
Modlin, Francis Dudley, M.S., Asst. Prof. -----	12	2,520.00
(see General Publications) -----	12	(2,520.00)
(see Journalism) -----	12	(2,520.00)
(total salary) -----	12	(7,560.00)
-----, Instructor (in Psychology) -----	9	5,130.00
-----, Asst. Prof. (in Speech) -----	9	5,130.00
(replacing Croft)		
Arnold, George Robert, M.S., Instructor (in Physics) -----	9	4,680.00
(see Physics)		
Dallman, Murnice H., B.S., Instructor -----	9	4,590.00
Garrison, Mary Margaret, B.Ed., Instructor -----	9	4,140.00
Lampman, D. L., B.A., Instructor -----	9	4,590.00
Lougeay, Paul J., B.S., Instructor -----	12	6,480.00
Pasch, James M., B.S.C., Instructor -----	9	4,590.00
Randle, William L., M.S. in Ed., Instructor -----	12	5,760.00
Ray, O. B., B.S., Instructor -----	12	6,120.00
Soderstrom, Harry R., M.S., Instructor -----	9	4,860.00
Tooley, James E., M.S. in Ed., Instructor -----	12	4,680.00
Waska, William E., B.S., Instructor -----	9	4,590.00
Weffenstette, Walter E., B.S., Instructor -----	9	4,590.00
Willey, Lucian D., B.Ed., Instructor -----	12	6,120.00
Woods, Harvey S., M.S., Instructor -----	12	1,620.00
(see Agriculture) -----	12	(3,240.00)
(see University Farms) -----	12	(1,620.00)
(total salary) -----	12	(6,480.00)
-----, Instructor (in Business Administration) -----	9	1,755.00
(replacing Keating)		
(see Business Administration) -----	9	(1,755.00)
(total salary) -----	9	(3,510.00)
-----, Instructor (in Physical Education-Men -----	9	4,320.00
(Academic) (see P. E. Men (Academic))		
-----, Instructor (in English) -----	9	4,320.00
(replacing Pasco)		
-----, Instructor (in English) -----	9	3,510.00
(replacing Fulton)		
Bond, John A., M.A., Lecturer (in Government) -----	9	3,600.00
(see Government)		
Filippone, Samuel R., M.A., Lecturer (in Mathematics) ---	9	3,690.00
(see Mathematics)		
(term appointment)		
Mathis, Eleanor K., Lecturer -----	12	4,680.00
Muhich, Frank W., B.S., Lecturer -----	12	6,480.00
Schultz, Raymond, Lecturer -----	12	6,480.00
Smith, Thomas A., Lecturer -----	9	4,860.00
Vaughan, Frank Eugene, B.S., Lecturer -----	9	4,050.00
Wimp, Larry Lucos, M.A., Lecturer (in Mathematics) ----	9	4,050.00
(see Mathematics)		
(term appointment)		
-----, Lecturer (in Home Economics) -----	9	4,320.00
(replacing Savage)		
-----, Lecturer -----	9	3,600.00

(replacing Jones)		
_____, Lecturer -----	9	3,600.00
(replacing Straker)		
_____, Lecturer -----	9	4,500.00
(see Physics)		
_____, Lecturer -----	9	3,600.00
(replacing Bain)		
_____, Lecturer -----	12	5,760.00
(replacing Pearson)		
Christensen, Katherine, R.N., Asst. Instr. -----	12	3,600.00
_____, Library Clerk II -----	12	2,040.00
7 Lecturers and Instructors at \$6,840.00 -----	12	47,880.00
Replacements for 15 part-time Lecturers and		
Asst. Instr. at \$1,250.00 -----	12	18,750.00
Hamilton, Helen, Clerk Steno. III (S-CS-38) -----	12	3,120.00
Tregoning, Ruby Irene, Clerk Steno. II (S-CS-232) -----	12	2,700.00
Hagler, Mae Ellen, Clerk Steno. I (S-CS-) -----	12	2,220.00
		299,355.00
Wages -----		6,000.00
Departmental Travel -----		10,000.00
Small Equipment -----		4,800.00
Other Current Expenses -----		35,000.00(1)
Total -----		\$355,155.00

(1) Of this amount, \$400.00 is for film rental.

MUSEUM

Salaries:

Kelley, John Charles, Ph.D., Professor (of Anthro-	12	\$ 6,960.00
pology; Director) (see Sociology) -----	12	(3,480.00)
(total salary) -----		(10,440.00)
(sabbatical leave, 4 months, full pay)		
_____, Assoc. Prof. -----	12	7,200.00
(replacing Bennett)		
Lange, Charles H., Ph.D., Asst. Prof. -----	9	1,665.00
(see Sociology) -----	9	(3,335.00)
(total salary) -----	9	(5,000.00)
Bennett, Esther, M.S., Instructor -----	12	3,150.00
(sabbatical leave, half pay, 9 months)		
Waters, Loraine, L., M.S. in Ed., Instructor -----	12	5,760.00
_____, Instructor -----	12	3,510.00
(replacing Shackelford)		
Winters, Howard D., M.A., Asst. Instructor -----	2	700.00
(term appointment)		
Peithman, Irvin M., Research Asst. -----	12	5,040.00
Manfredini, Dolores, Chief Clerk (Level I) (S-CS-226) -----	12	3,720.00
_____, Preparator (S-CS-) -----	12	3,600.00
_____, Preparator (S-CS-) -----	12	3,600.00
		44,905.00

Wages -----	2,000.00
Departmental Travel -----	1,125.00
Small Equipment -----	720.00

Other Current Expense -----	4,000.00 (1)
Total -----	<u>\$52,750.00</u>

(1) Of this amount .50.00 is for film rental.

STATISTICAL SERVICES

Salaries:

Mark, Abraham M., Ph.D., Assoc. Prof. (Director) -----	12	\$ 5,550.00
(see Mathematics) -----	12	(2,730.00)
(total salary) -----	12	(8,280.00)
-----, Instructor (Asst. Director) -----	12	4,680.00
Cochrane, Philip J., Tabulating Mach. Sup. (S-CS-228) -----	12	5,880.00
Dick, Robert Oliver, Tab. Mach. Op. III (S-CS-48) -----	12	3,720.00
Williams, Ronald A., Tab. Mach. Op. III (S-CS-391) -----	12	3,300.00
DeWar, Phyllis J., Tab. Mach. Op. II (S-CS-175) -----	12	2,760.00
Cronin, Lorraine, Tab. Mach. Op. I (S-CS-182) -----	12	2,400.00
Littlefair, Margaret, Tab. Mach. Op. I (S-CS-345) -----	12	2,520.00
		<u>30,810.00</u>

Wages -----	2,000.00
Departmental Travel -----	250.00
Small Equipment -----	240.00
Other Current Expenses -----	27,000.00
Total -----	<u>\$60,300.00</u>

COOPERATIVE AGRONOMY EXPERIMENT STATION

Salaries:

Sullivan, Edward F., Ph.D., Asst. Prof. -----	6(1)	\$ 3,240.00
Hudson, Bob, Field Man (S-CS-388) -----	6(1)	1,320.00
		<u>4,560.00</u>

Wages -----	1,400.00
Departmental Travel -----	100.00
Small Equipment -----	300.00
Other Current Expenses -----	1,550.00
Total -----	<u>\$7,910.00</u>

(1) Southern Illinois University pays Mr. Sullivan's and Mr. Hudson's salaries for six months each year, the University of Illinois the other six months.

COOPERATIVE ATOMIC AND CAPACITOR RESEARCH

Salaries:

Young, Otis B., Ph.D., Professor (Director) -----	12	\$ 6,480.00
(see Physics) -----	12	(3,240.00)
(total salary) -----	12	(9,720.00)
3 Grad. Assts. at \$1,620.00 -----	9	4,860.00
-----, Lab. Mechanic (S-CS-) -----	12	1,350.00
(see Physics) -----	12	(4,050.00)
(total salary) -----	12	(5,400.00)
		<u>\$12,690.00</u>

Wages -----	1,000.00
Departmental Travel -----	300.00
Small Equipment -----	250.00
Other Current Expenses -----	500.00
Total -----	<u>\$14,740.00</u>

BIOLOGICAL RESEARCH LABORATORY

Salaries:

Lindegren, Carl C., Ph.D., Professor (Director) -----	12	\$11,070.00
(see Microbiology) -----	12	(3,690.00)
(total salary) -----	12	(14,760.00)
Ogur, Maurice, Ph.D., Assoc. Prof. -----	12	7,020.00
(see Microbiology) -----	12	(2,340.00)
(total salary) -----	12	(9,360.00)
McClary, Dan O., Ph.D., Asst. Prof. -----	12	1,530.00
(see Microbiology) -----	12	(3,060.00)
(see Col. of L. A. and S.) -----	12	(1,530.00)
(total salary) -----	12	(6,120.00)
-----, Instructor -----	12	2,340.00
(see Microbiology) -----	12	(2,340.00)
(total salary) -----	12	(4,680.00)
3 Grad. Assts. at \$1,620.00 -----		4,860.00
		<u>26,820.00</u>

Wages -----	1,400.00
Departmental Travel -----	-----
Small Equipment -----	600.00
Other Current Expenses -----	7,000.00
Total -----	<u>\$35,820.00</u>

COOPERATIVE CLIMATOLOGY RESEARCH

Salaries -----	\$-----
Wages -----	1,200.00
Departmental Travel -----	150.00
Small Equipment -----	50.00
Other Current Expenses -----	175.00
Total -----	<u>\$ 1,575.00</u>

COOPERATIVE FISHERIES MANAGEMENT RESEARCH

Salaries:

Lewis, William M., Ph.D., Asst. Prof. -----	12	\$ 3,960.00
(see Zoology) -----	12	(3,960.00)
(total salary) -----	12	(7,920.00)
-----, Research Asst. -----	12	3,000.00
(replacing Gunning)		
(term appointment)		
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
		<u>10,200.00</u>

Wages -----	1,000.00
Departmental Travel -----	150.00
Small Equipment -----	100.00

Other Current Expenses -----	1,500.00
Total -----	<u>\$12,950.00</u>

COOPERATIVE FORESTRY RESEARCH

Salaries:

Hosner, John Frank, M.F., Asst. Prof. -----	12	\$ 1,710.00
(see Agriculture) -----	12	(3,420.00)
(see School of Rural Studies) -----	12	(1,710.00)
(total salary) -----	12	(6,840.00)
Shute, Milton, M.S., Instructor -----	6(1)	3,000.00
Deitschman, Glenn H., M.F., Research Associate -----		----- (2)
Herrick, David E., B.S., Research Associate -----		----- (2)
Lane, Richard D., M.S., Adjunct Prof. -----		----- (2)
Minckler, Leon S., Ph.D., Adjunct Prof. -----		----- (2)
_____, Grad Asst. -----	9	1,620.00
		<u>6,330.00</u>
Wages -----		210.00
Departmental Travel -----		100.00
Small Equipment -----		100.00
Other Current Expenses -----		2,000.00
Total -----		<u>\$ 8,740.00</u>

- (1) Southern Illinois University pays Mr. Shute's salary for six months of the year; the United States Department of Agriculture Forest Service the other six months.
- (2) Basic salary provided by U. S. Department of Agriculture Forest Service.

ILLINOIS HORTICULTURAL EXPERIMENT STATION

Salaries:

Mowry, James B., Ph.D., Assoc Prof. -----	6(1)	\$3,800.00
_____, Research Associate -----	12	4,800.00
_____, Grad Asst. -----	9	1,620.00
Stearns, Lolo, Farm Foreman (S-CS-203) -----	12	3,300.00
Pierson, Clayton H., Asst. Farmer (S-CS-336) -----	12	2,760.00
		<u>16,280.00</u>
Wages -----		2,900.00
Departmental Travel -----		210.00
Small Equipment -----		150.00
Other Current Expenses -----		2,500.00
Total -----		<u>\$22,040.00</u>

- (1) Southern Illinois University pays Mr. Mowry's salary for six months each year, the University of Illinois the other six months.

COOPERATIVE WILDLIFE RESEARCH

Salaries:

Klimstra, W. D., Ph.D., Assoc. Prof. -----	12	\$ 4,500.00
(see Zoology) -----	12	(4,500.00)
(total salary) -----	12	(9,000.00)

_____, Asst. Prof. -----	12	2,880.00
(replacing Layne)		
(see Zoology) -----	12	(2,880.00)
(total salary) -----	12	(5,760.00)
Stieglitz, Walter, B.A., Research Asst. -----	3	600.00
(term appointment)		
Vohs, Paul A., B.S., Research Asst. -----	12	1,500.00
(half-time term appointment)		
2 Grad. Assts. at \$1,620.00 -----	9	3,240.00
Scott, Thomas G., Ph.D., Adjunct Prof. -----	--	-----
		<u>12,720.00</u>
Wages -----		3,500.00
Departmental Travel -----		1,800.00
Small Equipment -----		750.00
Other Current Expenses -----		4,000.00
		<u>\$22,770.00</u>

SPECIAL RESEARCH PROJECTS(1)

Salaries:

8 Research Assts. at \$3,000.00 -----	12	\$24,000.00
35 Fellowships at \$1,320.00 -----	12	46,200.00
		<u>70,200.00</u>

Wages -----		10,000.00
Departmental Travel -----		6,000.00
Small Equipment -----		4,000.00
Other Current Expenses -----		10,000.00
		<u>\$100,200.00</u>

(1) Assigned by the Dean of the Graduate School to individual research projects.

EXTENSION DIVISION

Salaries:

Dey, Raymond H., Ed.D., Dean (of University Extension; -----	12	\$ 8,100.00
Assoc. Prof. of Education) (see Summer Session) -----	12	(2,700.00)
(total salary) -----	12	(10,800.00)
Simon, Ernest J., M.S., Dean -----	--	-----
(Technical and Adult Education; Assoc. Dean, Extension)		
Fligor, Ross Jean, Ed.D., Asst. Prof. (Assistant Prof.) -----	12	5,400.00
(see Education) -----	12	(1,800.00)
(total salary) -----	12	(7,200.00)
_____, Supervisor (Residence Center) -----	12	-----
(see Residence Center)		
Gotway, Madelyn Carol, Clerk Steno. II (S-CS-166) -----	12	2,760.00
		<u>16,260.00</u>

Wages -----		2,500.00
Departmental Travel -----		10,500.00
Small Equipment -----		195.00

Other Current Expenses -----	2,500.00 (1)
Total -----	<u>\$31,955.00</u>

(1) Of this amount, \$85.00 is for film rental.

GENERAL LIBRARY

Salaries:

McCoy, Ralph, M.S. in L.S., Assoc. Prof. (Director) -----	12	\$10,080.00
Stone, Elizabeth O., M.S. in L.S., Asst. Prof. (Asst. Director) -----	12	7,920.00
Randall, F. S., B.L.S., Instructor (Asst. Director) -----	12	7,200.00
Heicke, Dorothy E., M.A., in L.S., Asst. Prof. -----	12	5,760.00
(sabbatical leave, full pay, 4 months)		
Kerley, Ruby, A.M. in L.S., Asst. Prof. -----	12	6,480.00
Kite, Grace E. M.A., Asst. Prof. -----	12	6,480.00
Jordan, Roy Vail, M.A., Asst. Prof. -----		
-----, Asst. Prof. -----	9	5,130.00
-----, Asst. Prof. -----	9	5,130.00
Cundall, Zella, B.S. in L.S., Instructor -----	12	6,480.00
Hankla, Golda D., M.A., Instructor -----	12	5,040.00
McCord, John G. W., B.S. in L.S., Instructor -----	12	5,760.00
Melvin, Mary Belle, B.S. in L.S., Instructor -----	12	5,040.00
Moore, Kent Underhill, M.A., Instructor -----	12	5,760.00
Tydeman, James Edward, M.A., Instructor -----	12	5,040.00
-----, Instructor -----	9	3,510.00
-----, Instructor -----	9	3,510.00
Jordan, Phyllis M., Chief Lib. Clerk (S-CS-249) -----	12	3,360.00
Weshinsky, D. Grace, Chief Lib. Clerk (S-CS-194) -----	12	3,300.00
-----, Chief Lib. Clerk (S-CS-) -----	12	3,300.00
Dugger, Elsie E., Lib. Clerk III (S-CS-57) -----	12	2,640.00
Hutton, Betty Jean, Lib. Clerk III (S-CS-324) -----	12	2,760.00
Pittman, Grace, Lib. Clerk III (S-CS-286) -----	12	2,520.00
-----, Lib. Clerk III (S-CS-) -----	12	2,400.00
Lingle, Betty Jane, Lib. Clerk II (S-CS-52) -----	12	2,280.00
McReynolds, Helen, Lib. Clerk II (S-CS-51) -----	12	2,040.00
Poggas, Antonia, Lib. Clerk II (S-CS-167) -----	12	2,040.00
Rude, Jeanne Lloyd, Lib. Clerk II (S-CS-56) -----	12	2,220.00
Stoelzle, Helen A., Lib. Clerk II (S-CS-) -----	12	2,100.00
Wilkas, Rosemary, Lib. Clerk II (S-CS-58) -----	12	2,280.00
-----, Lib. Clerk II (S-CS-54) -----	12	2,040.00
(replacing Ashley)		
-----, Lib. Clerk II (S-CS-) -----	12	2,040.00
Mosby, Barbara Ann, Clerk Typist III (S-CS-50) -----	12	2,700.00
Taylor, Anna L., Clerk Typist II (S-CS-201) -----	12	2,400.00
Post, Roberta, Lib. Clerk I (S-CS-53) -----	12	2,040.00
		<u>138,780.00</u>
Wages -----		20,000.00
Departmental Travel -----		530.00
Small Equipment -----		48,000.00
Other Current Expenses -----		36,000.00
Total -----		<u>\$243,310.00</u>

AUDIO-VISUAL EDUCATION

Salaries:

Ingli, Donald A., M.A., Asst. Prof. (Director) -----	12	\$ 7,560.00
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Butts, Gordon K., M.S. in Ed., Instructor -----12	6,120.00
_____, Instructor -----12	4,680.00
	18,360.00
Wages -----	4,000.00
Departmental Travel -----	500.00
Small Equipment -----	300.00
Other Current Expenses -----	5,000.00(1)
	\$28,160.00

(1) Of this amount, \$4,000.00 is for film rental for audio-visual instruction.

UNIVERSITY / SCHOOL LIBRARY

Salaries:

Stull, Marjorie, B.S. in L.S., Instructor ----- 9	\$ 4,050.00
Wages -----	2,000.00
Departmental Travel -----	30.00
Small Equipment -----	95.00
Other Current Expenses -----	735.00
	\$ 6,910.00

PHYSICAL PLANT—ADMINISTRATION

Salaries:

Howe, W. A., M.S., Director -----12	\$ 8,640.00(1)
(Instructor in Industrial Education)	
3 Supervisory positions for student work program at \$6,000.00 -----12	18,000.00
Gotway, Otto E., Suprv. of Bldg. Craftsman (S-CS-60) ---12	5,700.00
Armes, Carl, Jr. Cost Accountant (S-CS-328) -----12	3,600.00
Forster, Mary A., Chief Clerk (Level I) (S-CS-59) -----12	3,540.00
Ellis, Glenda Lou, Clerk Steno. I (S-CS-369) -----12	2,220.00
	41,700.00
Wages -----	---
Departmental Travel -----	450.00
Small Equipment -----	175.00
Other Current Expenses -----	950.00
	\$43,275.00

(1) House furnished for the convenience of the University.

PHYSICAL PLANT—MAINTENANCE

Salaries:

_____, Electrical Engineer (S-CS) -----12	\$ 5,100.00
Durham, Wm., Brick Mason (S-CS-180) -----12	7,038.00
Loy, Frank R., Plumber Foreman (S-CS-123) -----12	6,630.00
_____, Plumber, (S-CS-121) -----12	6,120.00
(replacing Betts)	
Cook, Arthur W., Plumber (S-CS-280) -----12	6,120.00
Etherton, Claude W., Plumber (S-CS-281) -----12	6,120.00
Loy, Charles E., Plumber (S-CS-122) -----12	6,120.00
Marten, W. E., Plumber (S-CS-124) -----12	6,120.00

Michael, H. A., Plumber (S-CS-125) -----	12	6,120.00
McCormick, Clyde L., Electrician Foreman (S-CS-133) ----	12	6,120.00
Price, Robert L., Electrician (S-CS-154) -----	12	5,610.00
Renner, Henry J., Electrician (S-CS-134) -----	12	5,610.00
Talley, Arthur, Electrician (S-CS-269) -----	12	5,610.00
Weber, Rudolph, Electrician (S-CS-135) -----	12	5,610.00
Hogue, Robert, Carpenter Foreman (S-CS-113) -----	12	5,610.00
Schwegman, Virgil, Carpenter Foreman (S-CS-114) -----	12	5,610.00
Dotson, George E., Carpenter (S-CS-127) -----	12	5,100.00
Hagler, Ned J., Caepenter (S-CS-128) -----	12	5,100.00
Kinsey, Carl R., Carpenter (S-CS-129) -----	12	5,100.00
Ross, Arthur L., Carpenter (S-CS-130) -----	12	5,100.00
Smith, Robert E., Carpenter (S-CS-131) -----	12	5,100.00
White, Jackie Don, Carpenter (S-CS-132) -----	12	5,100.00
Harris, Guy Raymond, Painter Foreman (S-CS-118) ----	12	5,100.00
Callaway, William M., Painter (S-CS-278) -----	12	4,590.00
Cogdill, Lee V., Painter (S-CS-115) -----	12	4,590.00
Gamble, Roy C., Painter (S-CS-116) -----	12	4,590.00
Gustin, Charles, Painter (S-CS-279) -----	12	4,590.00
Hagler, Carl I., Painter (S-CS-117) -----	12	4,590.00
Matthews, William, Painter (S-CS-119) -----	12	4,590.00
Stawarczik, Victor, Painter (S-CS-120) -----	12	4,590.00
Crowell, Donald Eugene, Laborer (Constr.) (S-CS-126) ----	12	4,080.00
		167,178.00
Wages -----		10,000.00
Departmental Travel -----		-----
Small Equipment -----		500.00
Other Current Expenses -----		57,000.00
		\$234,678.00

PHYSICAL PLANT—OPERATION

Salaries:

Marberry, William M., A.M., Asst. Prof. -----	12	5,280.00
(see Botany) -----	12	(2,640.00)
(total salary) -----	12	(7,920.00)
Widdows, Joe, Bldg. and G. Supvr. (S-CS-61) -----	12	5,220.00
Carter, Ralph Dale, Automotive Foreman (S-CS-63) ----	12	4,620.00
Alexander, Raymond B., Driver (S-CS-62) -----	12	4,140.00
Davitz, Woodrow, Driver (S-CS-64) -----	12	4,140.00
McCutcheon, Edward, Driver (S-CS-66) -----	12	4,140.00
Moon, Harvey, Driver (S-CS-303) -----	12	4,140.00
Pierson, Bert, Driver (S-CS-67) -----	12	4,140.00
Ragsdale, Van H., Driver (S-CS-68) -----	12	4,140.00
Wright, Merle G., Driver (S-CS-304) -----	12	4,140.00
McNeill, Lee, Grounds Foreman (S-CS-69) -----	12	3,900.00
-----, Grounds Foreman (S-CS-) -----	12	3,900.00
James, Robert Lee, Grounds Gardener (S-CS-70) -----	12	3,660.00
Marlo, Louis J., Asst. Grounds Gardener (S-CS-369) ----	12	3,540.00
Taylor, Jettie, Asst. Grounds Gardener (S-CS-71) -----	12	3,540.00
Alexander, Earl, Maint. Worker (S1CS-95) -----	12	3,540.00
Cundiff, Lenvill E., Maint. Worker (S-CS-96) -----	12	3,540.00
Freeman, Cliff, Maint. Worker (S-CS-97) -----	12	3,540.00
Hall, Villa, Maint. Worker (S-CS-99) -----	12	3,540.00
McCalister, William, Maint. Worker (S-CS-101) -----	12	3,540.00
Mitchell, Tosco, Maint. Worker (S-CS-102) -----	12	3,540.00
-----, Maint. Worker (S-CS-100) -----	12	3,540.00
Mifflin, Russell, Maint. Laborer (S-CS-349) -----	12	3,540.00
Toler, Irvin, Maint. Laborer (S-CS-276) -----	12	3,540.00

Westley, George, Maint. Laborer (S-CS-103) -----	12	3,540.00
Wheatley, Arthur S., Maint. Laborer (S-CS-277) -----	12	3,540.00
Williams, James, Maint. Laborer (S-CS-104) -----	12	3,540.00
-----, Maint. Laborer (S-CS-270) -----	12	3,540.00
-----, Maint. Laborer (S-CS-275) -----	12	3,540.00
-----, Mant. Laborer (S-CS-302) -----	12	3,540.00
Montgomery, Joe, Police Chief (S-CS-357) -----	12	3,480.00
Crews, Ardell, Policeman (S-CS-195) -----	12	3,060.00
Denison, Luther R., Policeman (S-CS-107) -----	12	3,060.00
Frost, Guss Lee, Policeman (S-CS-106) -----	12	3,060.00
Holder, Dallas R., Policeman (S-CS-108) -----	12	3,060.00
McBride, Randal, Policeman (S-CS-105) -----	12	3,060.00
McGee, Lowell E., Policeman (S-CS-109) -----	12	3,060.00
Newberry, J. A., Policeman (S-CS-111) -----	12	3,060.00
Reichert, Millard L., Policeman (S-CS-110) -----	12	3,060.00
Turner, William Leonard, Policeman (S-CS-112) -----	12	3,060.00
King, Thomas J., Custodial Suprv. (S-CS-72) -----	12	3,480.00
Biggs, George O., Janitor Foreman (S-CS-73) -----	12	3,540.00
Knight, Ira Dennie, Janitor Sub Foreman (S-CS-375) -----	12	3,240.00
Lingle, Cloman, Janitor Sub Foreman (S-CS-240) -----	12	3,240.00
Armstrong, Julius, Janitor (S-CS-146) -----	12	3,060.00
Armstrong, Willie J., Janitor (S-CS-168) -----	12	3,060.00
Anderson, William J., Janitor (S-CS-74) -----	12	3,060.00
Berry, James P., Janitor (S-CS-185) -----	12	3,060.00
Clark, Charles, Janitor (S-CS-196) -----	12	3,060.00
Clutts, Dennis, Janitor (S-CS-75) -----	12	3,060.00
Evans, Charles R., Janitor (S-CS-77) -----	12	3,060.00
Fox, Harry, Janitor (S-CS-78) -----	12	3,060.00
Garrison, Isadore C., Janitor (S-CS-311) -----	12	3,060.00
Griffith, Charlie Roy, Janitor (S-CS-187) -----	12	3,060.00
Jackson, Daulford, Jr., Janitor (S-CS-84) -----	12	3,060.00
Jamison, James, Janitor (S-CS-80) -----	12	3,060.00
Loveall, Guy, Janitor (S-CS-83) -----	12	3,060.00
O'Hara, George Edward, Janitor (S-CS-85) -----	12	3,060.00
Perkins, William Clyde, Janitor (S-CS-312) -----	12	3,060.00
Peters, D. A., Janitor (S-CS-79) -----	12	3,060.00
Pollard, Calvin Ramey, Janitor (S-CS-86) -----	12	3,060.00
Spencer, George E., Janitor (S-CS-79) -----	12	3,060.00
Stalls, Robert A., Janitor (S-CS-87) -----	12	3,060.00
Sutton, Wayne, Janitor (S-CS-88) -----	12	3,060.00
Valentine, Columbus, Janitor (S-CS-89) -----	12	3,060.00
Wiggins, Howard Arthur, Janitor (S-CS-91) -----	12	3,060.00
Williams, Charles H., Janitor (S-CS-310) -----	12	3,060.00
Wilson, Elvsesely, Janitor (S-CS-92) -----	12	3,060.00
Valentine, Ima Mae, Janitress (S-CS-94) -----	12	2,460.00
O'Dell, Zenia B., Janitress (S-CS-93) -----	12	2,460.00
Elmore, Leonard, Janitor (S-CS-76) -----	12	3,060.00
Kerrens, Roger, Swimming Pool Tender (S-CS-386) -----	12	3,180.00
		244,860.00
Wages -----		65,000.00
Departmental Travel -----		25.00
Small Equipment -----		600.00
Other Current Expenses -----		30,600.00
Total -----		\$341,085.00

POWER PLANT AND UTILITIES

Salaries:

Sitter, Ralph H., Chief Plant Operating Engineer (S-CS-136) 12 \$ 6,180.00

Dunning, David E., Stationary Fireman (S-CS-138) -----12	4,440.00
Frick, Henry F., Stationary Fireman (S-CS-137) -----12	4,440.00
Kelley, Vernon, Stationary Fireman (S-CS-139) -----12	4,440.00
Spelbring, Dale H., Stationary Fireman (S-CS-140) -----12	4,440.00
Whitnel, Clarence, Stationary Fireman (S-CS-141) -----12	4,440.00
Crenshaw, Ernest, Stationary Fireman Helper (S-CS-142) 12	3,840.00
Eddy, Joseph L., Stationary Fireman Helper (S-CS-143) --12	3,840.00
Lawson, Dewey, Stationary Fireman Helper (S-CS-144) ___12	3,840.00
Miller, Fred, Stationary Fireman Helper (S-CS-145) -----12	3,840.00
	<hr/>
	43,740.00
Wages -----	2,000.00
Departmental Travel -----	75.00
Small Equipment -----	75.00
Other Current Expenses -----	158,000.00
	<hr/>
Total -----	\$203,890.00

PHYSICAL PLANT—MAJOR REPAIRS

Salaries:

Various temporary positions -----	\$500,000.00
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	221,000.00
	<hr/>
Total -----	\$721,000.00

PERMANENT IMPROVEMENTS

Permanent Improvements -----	\$250,000.00
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RENTAL REAL PROPERTY

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	3,215.00
	<hr/>
Total -----	\$ 3,215.00

PHYSICAL PLANT—SOUTHERN ACRES

Salaries:

-----, Supervisor (for Student Work Program) -----12	\$ 5,000.00
Malzahn, Karl E., Bldgs. and Grounds Supervisor (S-CS-374) 12	5,400.00 (1)
Lewis, Hiram, Stationary Fireman (S-CS-191) -----12	3,600.00
Rogers, V. H., Stationary Fireman (S-CS-190) -----12	3,600.00
Richard, Harry R., Maintenance Laborer (S-CS-147) -----12	3,540.00
Hammock, Charlie C., Watchman (S-CS-192) -----12	3,060.00
Richey, Henry, Janitor (S-CS-183) -----12	3,060.00
	<hr/>
	27,260.00
Wages -----	40,000.00
Departmental Travel -----	475.00
Small Equipment -----	300.00
Other Current Expenses -----	20,000.00

Total -----	\$88,035.00
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(1) Apartment furnished for the convenience of the University.

UNIVERSITY ARCHITECT

Salaries:

Pulley, Charles M., B.S., Director -----	12	\$10,800.00
(Unversity Architect; Instructor in Art)		
-----, Asst. Director -----	12	7,500.00
Hart, Willard C., B.S., Supervisor -----	12	8,280.00
(of Construction; Instructor in Industrial Education)		
Lonergan, John F. H., A.B., Asst. Prof. -----	12	7,920.00
(of Industrial Education; Landscape Architect)		
-----, Instructor (Landscape Architect) -----	12	4,680.00
Gates, Clyde E., Project Engineer (S-CS-255) -----	12	6,960.00
Jacobsen, Reider B., Senior Architectural Draftsman (S-CS-288) -----	12	6,960.00
May, Clarence Donald, Senior Architectural Draftsman (S-CS-245) -----	12	5,100.00
-----, Senior Architectural Draftsman (S-CS-) --	12	4,800.00
Martin, Donald S., Junior Architectural Draftsman (S-CS-247)	12	2,000.00
(half time)		
-----, Junior Architectural Draftsman (S-CS-246) ---	12	4,800.00
(replacing May)		
-----, Draftsman (C-CS-) -----	12	3,600.00
Wright, Mary Opal, Clerk Steno. II (S-CS-176) -----	12	2,700.00
-----, Clerk Typist III (S-CS-) -----	12	2,400.00
		78,550.00

Wages -----	3,100.00
Departmental Travel -----	750.00
Small Equipment -----	150.00
Other Current Expenses -----	7,900.00
	Total -----
	\$90,450.00

REFUNDS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	9,200.00
	Total -----
	\$ 9,200.00

AWARDS AND GRANTS FOR SCHOLARSHIPS

Salaries -----	-----
Wages -----	-----
Departmental Travel -----	-----
Small Equipment -----	-----
Other Current Expenses -----	59,300.00
	Total -----
	\$59,300.00

DIRECTOR OF AUXILIARY ENTERPRISES

Salaries:

Isbell, Paul W., M.S., Director -----	12	\$ 9,000.00
-----, Supervisor (Campus Service Departments) - - -	- - -	-----
(see Vice Presidents for Business Affairs)		
Rasche, Carlton F., Supervisor (Asst. Director of -----	12	\$ 2,880.00
Auxiliary Enterprises) (see Chautauqua St. Housing) --	12	(2,880.00)
(total salary) -----	12	(5,760.00)
-----, Clerk Steno. II (S-CS-) -----	- - -	-----
(see Vice President for Business Affairs)		
Bradley, Mary Jean, Clerk Steno. I (S-CS-284) -----	12	2,460.00
Banner, Barbara Jean, Clerk Typist II (S-CS-337) -----	12	2,220.00
Coffer, Necie Gladys, Clerk II (S-CS-351) -----	12	2,400.00
		<hr/>
		18,960.00
Wages -----		2,000.00
Other Current Expenses -----		4,000.00
		<hr/>
Total -----		\$24,960.00

(1) Does not include maintenance allowance of \$30.00 per month.

ANTHONY HALL

Salaries:

-----, Asst. Supervisor (Resident Counselor) -----	12	\$ 3,600.00(1)
Hudgins, Hallene, Food Service Supervisor (S-CS-370) -----	10	3,100.00(2)
Morgan, Dora E., First Cook (S-CS-158) -----	10	2,100.00(2)
Rentfro, Bertha, First Cook (S-CS-162) -----	10	2,100.00(2)
Foster, Verla R., First Cook (S-CS-161) -----	10	2,100.00(2)
Mountain, Bessie, Housekeeper (S-CS-332) -----	12	2,220.00
		<hr/>
		15,220.00
Wages -----		7,030.00
Other Current Expenses -----		26,765.00
		<hr/>
Total -----		49,015.00

(1) Does not include maintenance allowance of \$30.00 per month.

(2) Does not include maintenance allowance of \$20.00 per month.

BOOKSTORE

Salaries:

Trobaugh, Carl, Bookstore Manager (S-CS-227) -----	12	\$ 5,520.00
Duncan, Estelle, Clerk II (S-CS-148) -----	12	2,220.00
Williams, Lillian G., Clerk II (S-CS-285) -----	12	2,220.00
		<hr/>
		9,960.00
Wages -----		3,900.00
Other Current Expenses -----		98,100.00
		<hr/>
Total -----		\$111,960.00

CHAUTAQUA STREET HOUSING

Salaries:

Rasche, Carlton F., Supervisor -----12	\$ 2,880.00(1)
(see Dir. of Aux. Ent.) -----	(2,880.00)
(total salary) -----	(5,760.00)
	<hr/>
	2,880.00
Wages -----	5,500.00
Other Current Expenses -----	27,057.00
	<hr/>
Total -----	\$35,437.00

(1) Does not include maintenance allowance of \$30.00 per month.

FOOD SERVICES

Salaries:

Schrodt, Freeman L., LL.B., Director (of Food Services) ---12	\$ 7,860.00(1)
Miller, Pauline, Food Production Manager (S-CS-149) ----12	3,600.00(1)
Parker, Myra, Food Production Manager (S-CS-327) ----11	2,992.00(1)
Kirk, Elmo, Stores Clerk (S-CS-343) -----12	2,760.00
Donaby, George, Janitor (S-CS-155) -----12	3,060.00
Armstrong, Mary, First Cook (S-CS-390) -----11	2,310.00(1)
Baggett, Edith, First Cook (S-CS-151) -----11	2,310.00(1)
Cavitt, Ruby, First Cook (S-CS-365) -----11	2,310.00(1)
Hardy, Elizabeth, First Cook (S-CS-181) -----11	2,310.00(1)
McKinley, Louvenia, First Cook (S-CS-) -----11	2,310.00(1)
Mendenall, Marie, First Cook (S-CS-153) -----11	2,310.00(1)
Travelstead, Lela Mae, First Cook (S-CS-159) -----11	2,310.00(1)
Wright, Beatrice, First Cook (S-CS-157) -----11	2,310.00(1)
_____, Relief Cook (S-CS-) -----11	2,310.00(1)
Allen, Mary, Fountain Attendant (S-CS-319) -----11	1,925.00(2)
Peithman, Leona R., Fountain Attendant (S-CS-320) -----11	1,925.00(2)
	<hr/>
	44,912.00
Wages -----	30,000.00
Other Current Expenses -----	97,535.00
	<hr/>
Total -----	\$172,447.00

(Food Services consist of the University Cafeteria, Oasis and Southern Acres Cafeteria. These units provide food services for students, faculty members, and University guests.)

(1) Does not include maintenance allowance of \$20.00 per month.

(2) Does not include maintenance allowance of \$10.00 per month.

Total -----	\$19,900.00
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SOUTHERN ACRES APARTMENTS

Salaries:

Malzahn, Karl E., Supervisor -----	-----
(see Physical Plant, Southern Acres)	
_____, Clerk Steno. I (S-CS-) -----12	2,040.00
	<hr/>
	2,040.00

Wages -----	4,800.00
Other Current Expenses -----	17,300.00
Total -----	<u>\$24,140.00</u>

MEN'S RESIDENCE BARRACKS

Salaries:

_____, Grad. Asst. -----12	\$ 1,980.00
(half time)	
Wages -----	6,920.00
Other Current Expenses -----	11,000.00

SOUTHERN ACRES RESIDENCE HALLS

Salaries:

_____, Asst. Supervisor (Resident Counselor) -----11	\$ 3,850.00(1)
_____, Grad. Asst. -----11	1,980.00
(half-time)	
	<u>5,830.00</u>
Wages -----	1,800.00
Other Current Expenses -----	4,400.00
Total -----	<u>\$12,030.00</u>

(1) Does not include maintenance allowance of \$30.00 per month.

UNIVERSITY COURTS

Salaries -----	\$-----
Wages -----	-----
Other Current Expenses -----	11,830.00
Total -----	<u>\$11,830.00</u>

WOODY HALL

Salaries:

Vogely, Maxine, Instructor -----12	\$ 6,000.00(2)
(Asst. Head Resident and Business Mgr.)	
_____, Grad. Asst. -----11	1,980.00
(half-time)	
_____, Grad. Asst. -----11	1,980.00
(half-time)	
_____, Grad. Asst. -----11	1,980.00
(half-time)	
Richart, Christina R., Food Production Manager (S-CS-360) -----12	7,020.00(1)
Fugate, Marjorie, Asst. Food Production Manager (S-CS-385) -----12	3,960.00(1)
Damron, Jeanean, Clerk Steno. I (S-CS-381) -----12	1,920.00
Lukens, Charles, Chef (S-CS-356) -----12	4,488.00(1)
Crawshaw, Minnie Alice, First Cook (S-CS-169) -----11	2,310.00(1)
Drake, Alice, First Cook (S-CS-305) -----11	2,310.00(1)
Etherton, Sybil E., First Cook (S-CS-341) -----11	2,310.00(1)
Havens, Rose I., First Cook (S-CS-342) -----11	2,310.00(1)
Johnson, Nannie E., First Cook (S-CS-160) -----11	2,310.00(1)
McCutcheon, Minnie, First Cook (S-CS-389) -----11	2,310.00(1)
Thornton, Kathaleen B., First Cook (S-CS-355) -----11	2,310.00(1)

Throgmorton, Grace, First Cook (S-CS-170) -----	11	2,310.00(1)
Allen, Jesse, Janitor (S-CS-164) -----	12	3,060.00
Crawshaw, Gilbert, Janitor (S-CS-330) -----	12	3,060.00
Parran, Jerrold B., Janitor (S-CS-331) -----	12	3,060.00
Adams, Kathryn, Maid (S-CS-334) -----	12	1,980.00
Battles, Ruby Dean, Maid (S-CS-354) -----	12	1,980.00
Hinton, Minnie E., Maid (S-CS-333) -----	11	1,815.00
Swonigan, Ethel F., Maid (S-CS-163) -----	12	1,980.00
Fenzel, Violet O., Kitchen Helper (S-CS-383) -----	10	1,650.00(1)
Hughes, David, Kitchen Laborer (S-CS-347) -----	11	2,475.00(1)
Walters, Rossie, Kitchen Helper (S-CS382) -----	10	1,650.00(1)
		70,518.00
Wages -----		22,600.00
Other Current Expenses -----		91,099.00
		184,217.00
Total Operation and Maintenance -----		48,530.00
Debt Service -----		
		\$232,747.00

(1) Does not include maintenance allowance of \$20.00 per month.

(2) Does not include maintenance allowance of \$30.00 per month.

EXHIBIT D

SOUTHERN ILLINOIS UNIVERSITY ANNUAL INTERNAL BUDGET, 1955-56 STUDENT ACTIVITY FEES

Statement of Estimated Income

Term	Actual 1953-54	Estimated 1954-55	Estimated 1955-56
Fall Term, 1955			\$ 52,120.00
Winter Term, 1955-56			49,114.00
Spring Term, 1956			47,221.00
Summer Term, 1956			17,545.00
	\$93,438.37	\$132,380.00	\$166,000.00

EXHIBIT E

SOUTHERN ILLINOIS UNIVERSITY
ANNUAL INTERNAL BUDGET, 1955-56
STUDENT ACTIVITY FEES

Statement of Proposed Expenditures

Activity	Allotment 1954-55	Requested by Fiscal Officer 1955-56	Recommended by Student Council and Director of Student Affairs	Recommended by University Budgetary Council and Approved by President
AF-ROTC Student Activities	\$ 270.00	\$ 670.00	\$ 400.00	\$ 400.00
Band -----	1,000.00	1,500.00	1,200.00	1,200.00
Campus Recreation -----	1,500.00	2,000.00	1,600.00	1,600.00
Chorus -----	1,000.00	1,000.00	1,000.00	1,000.00
Class of '56 -----	100.00	100.00	100.00	100.00
Class of '57 -----	100.00	100.00	100.00	100.00
Class of '58 -----	100.00	100.00	100.00	100.00
Class of '59 -----	-----	100.00	100.00	100.00
Contingent -----	2,000.00	4,000.00	2,500.00	2,500.00
Debate -----	2,100.00	3,000.00	2,300.00	2,300.00
Egyptian -----	11,000.00	15,000.00	13,000.00	13,000.00
Freshman Group Activities --	800.00	1,500.00	1,100.00	1,100.00
General Expense -----	-----	500.00	500.00	500.00
Homecoming -----	1,000.00	1,000.00	1,000.00	1,000.00
Hospitalization -----	25,200.00	52,000.00	52,000.00	52,000.00
Intramural Athletics -----	1,600.00	3,000.00	2,100.00	2,100.00
Intercollegiate Livestock Judging -----	375.00	375.00	375.00	375.00
Lectures and Entertainments	3,500.00	4,500.00	4,000.00	4,000.00
Library Specials and Activities -----	125.00	187.00	175.00	175.00
Obelisk -----	16,500.00	20,000.00	19,500.00	19,500.00
Orchestra -----	1,000.00	1,100.00	1,100.00	1,100.00
Social Senate -----	1,200.00	1,600.00	1,400.00	1,400.00
Spring Festival -----	800.00	800.00	800.00	800.00
Student Council -----	1,865.00	2,500.00	2,200.00	2,200.00
Student Handbook -----	900.00	1,100.00	1,100.00	1,100.00
Student Union Building -----	11,735.00	18,100.00	18,100.00	18,100.00
Student Union Programing --	-----	3,000.00	2,500.00	2,500.00
Student Welfare -----	100.00	150.00	150.00	150.00
Swimming Fund -----	400.00	400.00	400.00	400.00
University Athletics -----	25,000.00	43,812.00	33,400.00	33,400.00
Women's Athletics -----	1,500.00	1,700.00	1,700.00	1,700.00
Totals -----	<u>\$112,770.00</u>	<u>\$184,894.00</u>	<u>\$166,000.00</u>	<u>\$166,000.00</u>

APPENDIX II

**RULES OF THE UNIVERSITY FACULTY
of
SOUTHERN ILLINOIS UNIVERSITY**

As Approved by the Board of Trustees

January 14, 1955

and Amended

April 28, 1955

**RULES OF THE UNIVERSITY FACULTY
OF SOUTHERN ILLINOIS UNIVERSITY
ARTICLE I — MEMBERSHIP**

"The University Faculty shall consist of the President, the Chief Officer of Instruction, the Chief Executive Assistant, the Business Manager, the Registrar, the Director of Libraries, the academic Deans and Directors, the Director of the University Health Service, the Director of Student Affairs, the Dean of Men, the Dean of Women, the Director of Area Services, and all Professors, Associate Professors, Assistant Professors, and Instructors."
(B)*

ARTICLE II — OFFICERS AND MEETINGS

Section 1. Officers.

"The presiding officer of the University Faculty shall be the President of the University or his delegated representative. Otherwise, in his absence, the Acting President shall serve." (C,1)

"A Secretary of the University Faculty shall be appointed or reappointed annually from the faculty by the President after consultation with the University Council." (C,2,a) "The Secretary shall hold the minutes of meetings of all faculty bodies and shall serve as custodian of all official records and reports by faculty committees, of communications to and from the faculty, and of the legislation of the Board of Trustees transmitted to him by the President of the University." (C,2,b,1) "He shall receive from each major unit in the educational organization of the University copies of the rules enacted by it, together with any changes made therein from time to time." (C,2,b,2)

Section 2. Meetings.

a. Regular meetings shall be held at least once during an academic term, at a time determined by the President or Chief Officer of Instruction. Such meetings shall be called by the President or Chief Officer of Instruction in accordance with the procedure outlined in Paragraph e of this section governing the proposed agenda. A greater number of regular meetings during any term of the academic year or during the summer session, may be determined by: (1) a majority vote of the University Faculty at any regular or special meeting; or (2) a majority vote of the Faculty Council, with the subsequent approval of the University Faculty.

b. Special meetings may be called by the President or Chief Officer of Instruction, and shall be called by one of these officers if requested by: (1) a two-thirds vote of the University Faculty at any regular or special meeting; (2) a two-thirds vote of the Faculty Council; or (3) a petition of twenty-five members of the University Faculty to the President, through the office of the Secretary of the University Faculty.

*All quotations come from Part III, Article IV, Section 5 (pp 18-21) of the BY-LAWS, STATUTES, AND REGULATIONS OF THE BOARD OF TRUSTEES, as approved May 25, 1951, and amended September 17, 1953.

c. A majority of the University Faculty shall constitute a quorum.

d. The first two items of business at a regular meeting shall be: (1) the approval of minutes of the previous meeting, and (2) the selection of agenda items to be discussed at the present meeting.

e. The agenda for each regular meeting shall be proposed by the Agenda Committee of the Faculty Council and submitted in writing to each member of the University Faculty at least five days before the meeting at which the proposed items are to be considered. Items for the agenda may be presented to the Agenda Committee of the Faculty Council by the President, the Chief Officer of Instruction, or any member of the University Faculty. The University Faculty may, by a majority vote of those present, exclude any item from the proposed agenda or add thereto any item which has been rejected by the Agenda Committee of the Faculty Council. By a two-thirds vote of those present, the University Faculty may add new items to the agenda.

f. The agenda proposed for a special meeting shall be included in the call for that meeting.

g. In case of doubt concerning the procedures to be used in conducting a meeting of the University Faculty, ROBERT'S RULES OF ORDER shall be followed, except where they conflict with the BY-LAWS, STATUTES, AND REGULATIONS of the Board of Trustees, or with the Rules of the University Faculty.

h. The Secretary of the University Faculty shall provide the members of the University Faculty with the minutes of a regular meeting prior to the date set for holding the next regular meeting.

ARTICLE III — FUNCTIONS, POWERS, AND DUTIES

Section 1. General.

The University Faculty shall consider all matters referred to it by the President or the Faculty Council (see Section 2) and may discuss, or make recommendations upon, all matters of general concern to the University Faculty.

Section 2. Faculty Council of the University Faculty.

a. COMPOSITION. "The Faculty Council . . . shall consist of the President . . . the Chief Officer of Instruction . . . the Secretary of the University Faculty . . . the Academic Deans and Directors, and nine members from each of the four tenure ranks (Professors, Associate Professors, Assistant Professors, and Instructors) selected as follows:" (E,2)

b. ELECTION OF MEMBERS. "Each year members of each of the four (tenure) ranks except those on term appointments of a year or less, shall elect or re-elect three persons from their rank to serve three-year terms, bearing in mind as qualifications for membership in the Faculty Council, the scholarship, educational standards and proficiency, and interest in broad University welfare of those nominated." (E,2,d) The terms of one-third of the elected members shall expire on June 30 of each year.

The members of the University Faculty from each rank will nominate, in the following manner, twice as many persons as there are positions to be filled from that rank: The Secretary of the University Faculty shall supply each member of the University Faculty with a ballot containing the names of the faculty members of the rank concerned. The ballot shall indicate what members of the rank are also members of the Faculty Council and when their terms on the Council expire. Each member of a given rank will vote

for twice as many persons as there are positions to be filled in his rank and return the ballot in a sealed envelope. The nominees will be those persons who have received the highest number of votes. Ballots containing an alphabetical list of the nominees for a given rank shall be mailed by the Secretary of the University Faculty to all University Faculty members of that rank. Each member will vote for as many persons as there are positions to be filled and return his ballot in a sealed envelope. The persons receiving the highest number of votes will be elected. All ballots will be counted by the Canvassing Committee of the Faculty Council. All ties will be broken in a manner determined by this Committee.

c. VACANCIES. If an elected member of the Faculty Council is to be absent from the University for two or more quarters of the academic year, he shall be replaced by the person who, in the most recent election for Council members, received the next highest number of votes in the rank concerned. Such replacement shall be temporary or for the remainder of the term, depending upon whether the absent member does or does not return to the faculty. If the vacancy cannot be filled in this manner, a special election shall be held, following the procedure outlined in Section 2,b of this Article. A member's status on the Faculty Council will not be affected by his promotion in rank during his term of office.

d. DUTIES. "The Faculty Council is the body to which the University Faculty delegates its legislative and regulatory functions, as hereinafter listed, subject to the procedure indicated for maintenance of the authority of the University Faculty." (E,1)

"The Faculty Council shall serve as a University Curriculum Council . . . , shall recommend Rules and Regulations concerning the admission of students and their dismissal for academic reasons . . . , and shall constitute a Committee on Committees" for recommending needed faculty committees and nominating committee personnel "subject to additional nominations from the floor preceding elections by the University Faculty." (E,3,c,d,f)

The Faculty Council shall consider all matters referred to it by the University Faculty, by the President or Chief Officer of Instruction, or by any member of the University Faculty, provided the referral procedure conforms to the Rules of the Faculty Council. Also, "the Faculty Council may recommend amendment, addition to, or elimination of any Statutes or Regulations of the Board of Trustees concerning educational matters." (E,3,e)

"The Faculty Council shall prepare rules for its own organization and for the conduct of its own activities and responsibilities in harmony with the BY-LAWS, STATUTES, (AND REGULATIONS) OF THE BOARD OF TRUSTEES" (E,3,a) and with the Rules of the University Faculty.

e. REFERRAL OF A PROPOSED UNIVERSITY FACULTY RULE. The Secretary of the Faculty shall print and distribute to members of the University Faculty any recommendation of the Faculty Council along with a summary of the discussion and voting thereon, if such recommendation is intended to have the force of a Rule of the University Faculty. "If within eight calendar days after publication, fifteen per cent of the voting membership of the University Faculty so request, (in signed statements sent to the Secretary of the Faculty), the recommendation shall be referred to the University Faculty at its next regular or special meeting. Any change in the recommendation must be approved by a majority of the voting membership of the University Faculty. If there is no such call for referral of the recommendation to the University Faculty within eight calendar days after publication excluding vacation periods the recommendation shall be submitted to the approval of the President." (E,e,h)

f. **DISTRIBUTION OF PROCEEDINGS TO UNIVERSITY FACULTY.** The Secretary of the University Faculty shall distribute a summary of the proceedings of each Faculty Council meeting to the members of the University Faculty.

g. **OBLIGATIONS OF MEMBERS AND COMMITTEE OFFICERS.** Each elected member of the Faculty Council is to be regarded as holding a position whereby he represents the interests of the University and Faculty as a whole in those matters under the jurisdiction of the Faculty Council. The chairman and secretary of each Faculty Council committee shall transmit important minutes and documents to their successors.

Section 3. Revision of Statutes or Regulations of Board of Trustees.

a. "The University Faculty shall have power to recommend, through the President of the University, amendment, addition to, or elimination of any Statutes or Regulations of the Board of Trustees concerning educational matters." (D,4)

b. If the Faculty Council originates such revisionary action, such proposals shall be subject to the same procedure as outlined for the adoption of a "Rule" under Section 2,e of this Article.

Section 4. Election of University Council and Budgetary Council Members.

a. **UNIVERSITY COUNCIL.** The University Faculty shall choose the elective members of the University Council in the following manner: The colleges and the group of faculty members not assigned to any college shall each submit to the Secretary of the University Faculty three nominations for each position to be filled on the University Council by a given college or the non-college group. The nominees for the non-college group shall be chosen by means of a mail ballot sent by the Secretary of the University Faculty to each member of the group. A ballot containing the names of the nominees listed in alphabetical order for each college and for the non-college group, and accompanied by the current elected membership of the University Council with expiration dates of terms, shall be sent to each member of the University Faculty. Each member will vote for as many persons as are to be elected from each college or group and return the ballot in a sealed envelope to the Secretary of the University Faculty. The person receiving the highest number of votes in each college or group will be elected.

b. **UNIVERSITY BUDGETARY COUNCIL.** The University Faculty shall submit to the President a list of seven nominees from which the President will choose two persons to represent the University at large on the University Budgetary Council for terms of three years. The nominees will be chosen in the following manner: The Faculty Council, at any regular or special meeting, shall nominate fourteen persons from the floor. The Secretary of the Faculty shall submit a ballot containing the names of these nominees to the University Faculty at any regular or special meeting. Additional nominations may be made from the floor. Each member of the University Faculty will vote for seven persons. The seven persons receiving the highest number of votes will constitute the nominees to be submitted to the President.

Section 5. Referenda and appeals.

"Whenever the procedures outlined in the (By-Laws), Statutes, (and Regulations of the Board of Trustees) fail by default or design, the University Faculty may, by a majority vote, ask the President or Acting President to send its recommendations to the Board. The President or Acting President

shall either transmit them to the Board at its next regular meeting or notify the Faculty within ten days that he prefers not to do so. If the Faculty votes by a two-thirds majority at its next meeting following such notification to repeat its request, the President or Acting President shall be obliged to present the recommendations to the Board at the earliest opportunity." (D.5)

ARTICLE IV — UNIVERSITY FACULTY COMMITTEES

Section 1. General Policies Concerning Committees.

a. MEMBERSHIP. The University Faculty shall create University Faculty committees and select their personnel on the basis of recommendations and nominations by the Faculty Council. In general, the number of elected personnel on any University Faculty committee shall be a multiple of five, and the term of office shall be five years, with the term of one in each group of five elected members expiring annually. At the first election, the person receiving the highest number of votes will serve for five years, the one with the next highest number, four years, and so on.

b. ELECTION OF MEMBERS. Elected members of University Faculty committees shall be chosen in the following manner: The Faculty Council shall nominate twice as many persons as there are positions to be filled on any committee. The Secretary of the University Faculty shall submit to each member of the University Faculty, at any regular or special meeting, a ballot containing the names of the nominees. This ballot shall be accompanied by a list showing the current membership of the committee and the expiration date of the term of each member. Opportunity will be given for additional nominations from the floor. Each person will then vote for as many nominees as there are positions to be filled. The persons receiving the highest number of votes will be elected.

c. SELECTION OF CHAIRMEN. Each committee composed of elected members only shall elect its own chairman annually. The chairman may succeed himself. The President of the University shall be asked to name the chairman of any committee composed of both elected and appointed members.

d. ORGANIZATION OF COMMITTEES. No later than fifteen days following the election for full-term membership on any wholly elective committee, the Secretary of the University Faculty shall call a meeting of this committee for the purpose of effecting its organization.

e. DURATION OF TERM. A member of any University Faculty Committee shall hold office until his current term as a member of the committee expires, or until as soon thereafter as his successor on the committee is chosen and qualified.

f. VACANCIES. A vacancy occurring in the elected membership of any committee during the year shall be filled by the person who received, at the last annual election for membership on that committee, the next highest number of votes. In case the vacancy cannot be filled in this manner, a special election to fill the vacancy shall be held in the manner outlined in Paragraph b of this section. A person chosen by either method shall hold office temporarily or for the remainder of the unexpired term, depending upon whether the person replaced does or does not return to the campus before his term on the committee would expire.

Section 2. Standing Committees of the University Faculty.

a. COMMUNITY AND WELFARE SERVICE COMMITTEE. The FUNCTION of this committee will be to aid and promote responsible philanthropic

fund raising campaigns by University and non-University groups through collecting monies, and through publicity and other activities necessary to such campaigns. The PERSONNEL of this committee shall be: Director of Area Services as chairman; departmental chairmen; director or administrative head of Personnel Office, Library, Museum, Health Service, Student Affairs, Audio-Visual Aids Service, University School, Vocational-Technical Institute, Registrar's Office, University Extension, Placement Service, Duplicating Service, and Statistical Service.

b. **FACULTY SALARY AND RANK COMMITTEE.** The FUNCTION of this committee is to make a continuing study of salary schedules, standards for promotion in rank and adjustments in salary, and the mechanics of the pay plan. It will report periodically to the faculty and to the administration the results of such studies, and will make recommendations to the faculty on these matters when requested by the faculty or administration to do so. The PERSONNEL of this committee shall consist of the President of the University or his designated representative as chairman ex-officio with power to vote in case of a tie, five members elected by the University Faculty, and five members appointed by the President.

c. **CONVOCATIONS COMMITTEE.** The FUNCTION of this committee is to work with the administration in planning academic convocations such as Commencement and Honors Day. Its PERSONNEL shall consist of five faculty members elected by the University Faculty, two students, Director of Alumni Office, and two members appointed by the President of the University.

d. **GRADUATION APPEALS COMMITTEE.** The FUNCTION of this committee is to hear and pass upon appeals for special consideration in the matter of meeting general requirements for graduation. Its PERSONNEL shall consist of the deans of the Graduate School, College of Education, College of Liberal Arts and Sciences, College of Vocations and Professions; the directors of the Division of Communications, Division of Fine Arts, Division of Rural Studies; and the Registrar.

e. **HONORS WORK PROGRAM COMMITTEE.** The FUNCTION of this committee is to formulate the Honors Work Program. Its PERSONNEL shall consist of five members elected by the University Faculty, preferably representing the various broad areas of study.

f. **HONORARY DEGREES COMMITTEE.** The FUNCTION of this committee is to take recommendations to the President of the University concerning candidates to receive honorary degrees from the University, and concerning honors and awards, other than degrees, to be given at commencement to persons not enrolled in the University. The PERSONNEL of this committee shall be five members to be elected by the University Faculty.

g. **FACULTY WELFARE AND SERVICE COMMITTEE.** The FUNCTION of this committee is to deal with such problems as retirement benefits, insurance, health service plans, faculty flower fund, and other matters pertaining to the general welfare of the faculty referred to it by the Faculty Council. Its PERSONNEL shall consist of the Secretary of the University Faculty and five members elected by the University Faculty.

h. **LECTURES AND ENTERTAINMENT COMMITTEE.** The FUNCTION of this committee is to advise the Director(s) of Programs concerning the content of University-sponsored all-campus programs and to evaluate these programs. The PERSONNEL shall consist of five members elected by the University Faculty and two students chosen by the Student Council.*

* Amendment approved by the Board of Trustees on April 28, 1955.

ARTICLE V — ADMISSION POLICY

GENERAL ADMISSION INFORMATION FOR UNDERGRADUATES. Admission at Southern Illinois University constitutes admission to a particular college or instructional division as well as admission to the University, except in the case of a student who is admitted as an unclassified student. In addition, the applicant is expected to indicate the particular major field in which he is interested. Should he be undecided, he should enroll in the College of Liberal Arts and Sciences, unless he plans to teach, in which case he may enroll in the College of Education.

A student may later change his college or major subject if he desires. If such change is made later, however, he may need to make up the elementary requirements of the newly chosen curriculum and thereby delay his graduation.

Students may be admitted at the beginning of each session of the University. Application for admission should be initiated with the Office of Admissions and should be done sufficiently far in advance of the desired entrance date to permit all necessary processing work to be completed by then. A general admission requirement is the filing of a transcript of record covering all previous high school and college work. Such transcripts should be mailed to the Office of Admissions.

Any student, though already matriculated at Southern, who undertakes work in another institution, whether in the regular session, summer session, or extension, and who plans to continue study at Southern, is required to file a record of such work with the Registrar at Southern. He must keep his academic record complete. These transcripts become a part of his permanent record and are not returned to the student.

Admission requirements do not apply for entrance into non-credit Adult Education courses offered by the Division of Technical and Adult Education.

ADMISSION OF UNDERGRADUATE STUDENTS WITHOUT PREVIOUS COLLEGE EXPERIENCE. To be eligible for admission, a person, whether a resident or non-resident of Illinois, must be a graduate of a recognized high school, or 21 years of age. Graduates of non-recognized high schools may be admitted by the Director of Admissions by examination. Persons 21 years of age and not high school graduates are required to pass the General Educational Development Tests within the first period of attendance at the University.

A high school graduate who did not rank in the upper three-fourths of his high school graduating class will be admitted to the University on probation. Such a student will be placed under the special supervision of the dean of the college or the director of the division in which he is enrolled, and will be subject to this University's scholarship rules.

Veterans, both resident and non-resident of Illinois, who are not graduates of recognized high schools nor 21 years of age may qualify for admission by passing the GED Test.

All new students at Southern Illinois University must take the American Council on Education Psychological Examination, a diagnostic reading test, an English placement test, and a mathematics placement test. These are given during New Student Week, and also once each quarter in the school year. A student will not be considered as having completed his admission requirements until these tests have been completed. Information concerning the testing program may be obtained from the Office of Student Affairs.

ADMISSION OF TRANSFER STUDENTS TO ADVANCED STANDING. To be eligible for admission to advanced standing, an applicant must present

a full record of his academic experience. This includes transcript and evidence of graduation from high school, and transcript and evidence of good standing from every college or university attended. Failure to do so will be cause for dismissal from the University. All such transcripts should be mailed directly from the institution to the Office of Admissions.

Admission by transfer does not necessarily mean that all credits presented for transfer will be accepted. Transferable credits are determined through evaluation at the time of presentation. In all cases, at least three-fourths of transferable credits from any institution must be of "C" quality or better.

An applicant desiring to transfer to this University is subject to this University's scholarship rules. A case involving admission on probation will be referred to the dean or director of the college or division in which the student desires to enroll before final admission will be granted.

RE-ENTRANCE. Students who were in attendance and in good standing at the close of the preceding quarter need not make application for re-entrance before registration. However, a former student not in attendance at the close of the preceding quarter must contact the Office of Admissions for re-entrance clearance prior to registration.

A former student who seeks re-entrance, but who is not in good standing at Southern, must clear his status before the Office of Admissions will prepare his registration permit. It is to the interest of the candidate to initiate re-entrance clearance early so that all inquiries may be answered and so that the candidate can find time to complete any requirements that may be imposed upon him.

ADMISSION TO GRADUATE SCHOOL. Admission to the Graduate School is granted by the Registrar and the Dean of the Graduate School, but approval for majoring in a particular department can be given only by the chairman of that department. Field majors must be approved by the chairman of each department concerned. Unconditional admission to the Graduate School is granted only to graduates of fully-accredited colleges and universities; graduates of institutions of limited accreditation, however, may be given conditional admission, depending upon the merit of the institution concerned. Students whose undergraduate records are not such as to indicate ability to do high quality work should not expect unconditional admission to the Graduate School.

Forms upon which application may be made for admission to the Graduate School may be obtained from the Office of the Graduate School. With the application, the applicant must submit an official transcript (sent directly from the college or university from which the degree was received) of all his undergraduate work and of any graduate credits which he may wish to transfer.

A student who wishes to enter the Graduate School immediately after graduation may submit, during the final term of undergraduate work, a transcript bearing an indication of the courses he is taking, together with a statement from his registrar that graduation will follow successful completion of his current enrollment. A supplementary transcript which records all completed courses and the degree earned must be submitted before full admission can be granted. A student who has completed his undergraduate work and has been recommended for graduation may be admitted to the Graduate School before the bachelor's degree is conferred. Credentials submitted to the University become its permanent property and are placed on file in the Registrar's Office.

Undergraduate students who are within one term's work (sixteen quarter hours) of meeting requirements for the bachelor's degree may take courses

for graduate credit by applying for admission to the Graduate School and obtaining approval from the departmental chairman concerned for their proposed major. Undergraduates who take such courses for graduate credit must also obtain the approval of the Dean of the Graduate School at the time of registraion.

A student holding a bachelor's degree, and wishing to take graduate or undergraduate courses without their being counted toward a degree at Southern, will be admitted as an "unclassified graduate student." Special application forms for such status may be obtained from the Graduate Office or the Office of Admissions. In such capacity he may enroll in graduate or undergraduate courses for which he has had the prerequisites. No course can be credited toward a master's degree unless the student, at the time the course is taken, has applied for admission to the Graduate School as a regular graduate student.

ADMISSION TO FULL GRADUATE STANDING. Written approval for each student to major in the department of his choice must be obtained at the time of his first registration in the Graduate School from the chairman of the department or his representative. If this is not done, the student will have no assurance that courses taken in that department will lead to a major or be applied toward a master's degree at this University. The process by which a proposed major is approved is initiated by the Dean of the Graduate School, who informs each student of the action taken by the department chairman, and of any conditions which have to be fulfilled before the major can be considered for final approval.

The student attains full graduate standing when he has fulfilled the prerequisites of his major department and has made satisfactory scores upon the Graduate Aptitude Test—or has completed half the work for the master's degree with an average of "B" or better in the event that his scores are not satisfactory. In no case is such a successful completion of half the required work to be considered an acceptable alternative to taking the Graduate Aptitude Test. *

* Amendment approved by the Board of Trustees on April 28, 1955.

ARTICLE VI — AMENDMENTS

Section 1. Amendments to Rules of University Faculty.

Amendments to the Rules of the University Faculty may be adopted at any regular or special meeting by an affirmative vote of a majority of the membership of the University Faculty, or of two-thirds of those voting on the amendment, provided any proposed amendment has been submitted in writing by the Secretary of the Faculty to each member of the University Faculty at least two weeks before the meeting at which it is to be considered. Any proposed amendment to the Rules of the University Faculty shall become effective only after approval by the Board of Trustees and incorporation in the Regulations of the Board.

Section 2. Effect of Amendments of the By-Laws, Statutes, and Regulations of the Board of Trustees.

Any change in the BY-LAWS, STATUTES, AND REGULATIONS OF THE BOARD OF TRUSTEES adopted in the prescribed manner, shall automatically supercede any conflicting portions of these University Faculty Rules.

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