

6-30-1953

# 1952-1953 Annual Report of the Board of Trustees of Southern Illinois University

Southern Illinois University Board of Trustees

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**ANNUAL REPORT**

of the

**BOARD OF TRUSTEES**

of

**Southern Illinois University**

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**For the Year Ending June 30, 1953**

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## LETTER OF TRANSMITTAL

Carbondale, Illinois  
June 30, 1953

Honorable William G. Stratton,  
Governor of Illinois:

Sir: We have the honor to submit to you herewith, in compliance with the law, the fourth annual report of the Board of Trustees of Southern Illinois University for the fiscal year, July 1, 1952, to June 30, 1953.

Respectfully yours,

Melvin C. Lockard, Secretary



## CONTENTS

Board of Trustees .....	6
<b>MINUTES OF MEETINGS OF THE BOARD OF TRUSTEES</b>	
Meeting of July 8, 1952 .....	7
Meeting of July 13, 1952 .....	22
Meeting of September 26, 1952 .....	39
Meeting of November 7, 1952 .....	99
Meeting of December 2, 1952 .....	144
Meeting of January 30, 1953 .....	174
Meeting of March 6, 1953 .....	191
Meeting of April 17, 1953 .....	206
Appendix I—Annual Internal Budget, 1953-54, Southern Illinois University .....	227

## BOARD OF TRUSTEES

### MEMBERS

Mrs. Stella Collins .....	1008 East Oak, West Frankfort
Mr. Kenneth L. Davis .....	Box 357, Harrisburg
Mr. Robert L. Kern .....	Belleville News-Democrat, Belleville
Mr. Robert C. Lanphier, Jr. ....	1039 Williams Blvd., Springfield
Mr. Melvin C. Lockard .....	First National Bank, Cobden
Mr. Lindell W. Sturgis .....	City National Bank, Metropolis
Mr. John Page Wham .....	212 East Broadway, Centralia
Mr. Vernon L. Nickell .....	Springfield
State Superintendent of Public Instruction	

### OFFICERS

John Page Wham, Chairman .....	Centralia
Lindell W. Sturgis, Vice Chairman .....	Metropolis
Melvin C. Lockard, Secretary .....	Cobden
Edward V. Miles, Jr., Treasurer .....	Carbondale
Business Manager, Southern Illinois University	

### EXECUTIVE COMMITTEE

John Page Wham	Kenneth L. Davis	Mrs. Stella Collins
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## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Tuesday, July 8, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman  
Kenneth L. Davis, Secretary  
Ruth G. Cook  
Robert C. Lanphier, Jr.  
George W. Mitchell  
John Page Wham  
Alice DiGiovanna, Administrative Assistant

The following members were absent:

Frank L. Eversull, Vice-Chairman  
Vernon L. Nickell, ex-officio

Also present were.

Dr. Delyte W. Morris, President, Southern Illinois University  
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University  
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University  
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University  
Mr. William H. Lyons, Director, Information Service, Southern Illinois University

The Chairman presented the minutes of the meeting of June 24, 1952, copies of which had been sent to all members of the Board in advance of this meeting.

On motion of Robert C. Lanphier, Jr., these minutes were unanimously approved.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University.

#### (A) Report on Dormitory Financing

At the direction of the Board, the administration filed an application with the Housing and Home Finance Agency for a loan to cover a part of the construction of the Women's Dormitory. The application was for \$1,100,000. At the time of the last Board meeting, it was reported that our application had cleared the Chicago office and was in Washington for further processing.



On June 27, President Morris received a call from the Housing and Home Finance Agency in Chicago, which indicated that our application had tentatively been approved, but that the interest rate had increased to 3.01. The Chicago office wanted to know whether or not the University still desired to have its application considered in view of the increased interest rate. It was the judgment of the administration that 3.01 was a better interest rate than could be obtained on the open market and we therefore requested that our loan application be processed.

It will be necessary for us to negotiate for two additional bids to establish our inability to obtain the money at comparable rates. This will provide a check on our decision to apply for Federal funds.

The above report was received for the record.

The Administration was directed to prepare an official communication, in the name of the Board of Trustees and the Administration of the University, to the Director of the Division of Architecture and Engineering, urging expedition on the construction of the Women's Dormitory. The letter is incorporated herewith.

### SOUTHERN ILLINOIS UNIVERSITY

Carbondale, Illinois

July 12, 1952

Mr. C. Herrick Hammond  
Supervising Architect  
Division of Architecture  
and Engineering  
512 State Armory  
Springfield, Illinois  
Attention: Mr. Richard S. Smykal

Dear Mr. Hammond:

We are writing to request that your Division do whatever possible to expedite the completion of the construction of the new women's dormitory on our campus. Our records indicate the following percentages of work completed on this project as of June 30, 1952:

Con. 674	Federal Constructors, Inc.	General Work .....	43%
Con 675	Robert E. Murphy and Associates	Heating and Plumbing Work .....	46%
Con. 676	The Zack Company	Ventilation Work .....	58%
Con. 677	Robinson Electric Company	Electrical Work .....	40%
Con. 678	The Bensinger Company	Kitchen Equipment .....	0%

It is our understanding that the work of the general contractor is being delayed because of delays in the work to be performed by other contractors, particularly, the work involving heating, plumbing, ventilation, and electrical installations.

Since the construction of the dormitory is to be partially financed by borrowed money, each day required for construction is of substantial cost to the University. Present estimates indicate that the building will not be completed prior to mid-winter 1952-53. It is our opinion that your Division could greatly facilitate progress of construction.

Very truly yours,

Delyte W. Morris  
President

Guy W. Karraker  
Chairman, Board of Trustees

**(B) Changes in Room and Board Rates**

It is recommended, effective with the Fall Term, that:

- (1) The rate for room and board at Anthony Hall should be established at \$13.00 per week.
- (2) The rate for single rooms at the Men's Residence Halls should be set at \$4.00 per week; for double rooms \$3.50 per week per man.
- (3) The discount on student meal tickets should be reduced from thirty-three and one-third (33-1/3) to ten (10) per cent, and that these tickets should be voided at the end of each quarter. We estimate that these new rates will cover all the costs of operating these auxiliary enterprises.

George W. Mitchell moved the approval of the changes in room and board rates on the auxiliary enterprises as listed in the above report. He further moved that the record should contain, on items 1 and 3 above, a documented pro-forma statement from Edward V. Miles, Jr., Business Manager of the University, showing estimated income and estimated cost applicable to 1952-53 and a certification that these revised rates will in his judgment approximately meet the estimated cost, in each case, of operating these auxiliary enterprises. The motion was unanimously passed.

**(C) Proposed Faculty Center**

A committee elected by the University faculty to investigate the question of operating a faculty center has recommended that the University-owned residence property at 909 South University be assigned to this purpose.

The committee found that three of the six state-supported institutions already have faculty-alumni or faculty-student centers.

As arguments for the use of such a center by the faculty, the following were advanced:

1. Faculty members miss a general meeting place where they can get acquainted with each other on an informal basis, share their ideas, and develop knowledge of each other's interests. There is at present no good place on the campus for faculty committee meetings and conferences. Such meetings are now held in class rooms and offices, which leave much to be desired as conference rooms. As a result of housing difficulties, many of our faculty members live out in the country and sometimes need an informal meeting place while on campus.
2. Most faculty committee meetings and conferences are arranged by the Secretary of the Faculty. He needs office space which could be provided in this center.
3. There is need for a place where the faculty can meet official guests, lecturers, and friends of the University who are available for one reason or another during regular school hours and who are interested in talking to faculty members.
4. A faculty center should not be considered as a luxury. The faculty members have pointed out that the provision of such facilities is a well-recognized trend in industry and in many progressive educational institutions.

The faculty expressed the hope that the initial cost of equipping and furnishing this house could be cared for by the University, and that the University could also provide utilities for it. Any other costs should be taken from the sale of coffee, cigarettes, and light refreshments. It is felt that for the time being food service should be kept at a minimum.

Approval is requested for assigning the residence property at 909 South University to the faculty as a center and for moving as rapidly as possible to equip it and operate it in accordance with the suggestions of the University faculty.

Robert C. Lanphier, Jr., moved that the Board authorize the expenditure of up to \$5,000 on the Faculty Center at 909 South University Avenue, contingent upon the faculty organizing and assuming responsibility for the management of the Center and carrying the operating charges. He further moved that the faculty submit a complete plan of operation, management, proposed remodeling and refurnishing of the center, to the Board. The motion was unanimously passed.

The \$5,000 expenditure does not include the setting up of the office for the Secretary to the faculty.

#### (D) Changes in Faculty-Administrative Pay Roll

##### A. Continuing Appointments

1. Miss Elizabeth Greenleaf as Assistant Professor and Supervisor of Student Activities in the Dean of Women's Office at a monthly salary of \$425.00, effective August 15, 1952 (replacing Eleanor Taft, at a monthly salary of \$400.00, page 19). This rank and salary are contingent upon completion of the Doctor's degree in August; if it is not completed the rank will be Instructor at a monthly salary of \$400.00. She received her Bachelor of Arts degree from De Pauw University and Master of Arts degree from the University of Wisconsin, and she expects to receive the Doctor of Education degree from Indiana University this summer. She has had eight years of teaching experience on the high school level and has served as a graduate assistant at Indiana University. She was born in Winthrop, Massachusetts, November 4, 1919.
2. Mr. Frank Muhich as Lecturer in the Vocational-Technical Institute teaching machine shop and tool-making, at a monthly salary of \$485.00, effective August 16, 1952, on a fiscal year basis (replacing four part-time Lecturers, page 60). He attended Colorado Agricultural and Mechanical College, Moline Community College and has taken extension courses from Bradley University and the University of Illinois, as well as courses while in the maritime service. He has served as a machinist, oiler engineer, mechanical engineer and is at present a vocational machine shop instructor at the East Moline high school. He was born in Joliet, Illinois, October 16, 1918 and served for three years in the maritime service as a third assistant engineer.
3. Mr. C. Edwin Pearson as Instructor in the Vocational-Technical Institute teaching retail salesmanship at a monthly salary of \$460.00, effective July 1, 1952, on a fiscal year basis (filling the budgeted position for Instructor at a monthly salary of \$458.33, page 60). He received the Bachelor of Education degree from Illinois State Normal University, and Master of Science degree from the University of Illinois. He served for eleven years as a teacher and coordinator on the high school level and has had experience in directing sales training programs in private industry. He was born in Sharpsburg, Illinois, June 21, 1918.

4. Dr. Annette Sinclair as Assistant Professor of Mathematics at a monthly salary of \$520.00, effective September 8, 1952, on an academic year basis (replacement for Berberian budgeted at a monthly salary of \$650.00, page 77). She received her Bachelor of Science degree from Central Missouri State College and Master of Arts and Doctor of Philosophy degrees from the University of Illinois. She has served as a teacher for 16 years, of which eight were on the college level. She has also held positions as an actuarial clerk and statistician.

## B. Term Appointments

1. Mr. Bill Almond as  $\frac{1}{2}$  time Research Assistant in Geography and Geology at a monthly salary of \$115.00, effective for the period from July 1, 1952, to July 1, 1953, on a fiscal year basis (replacing a research assistant budgeted at a monthly salary of \$250.00, page 128). Mr. Almond, who is a senior at Southern, has passed the government examination for weather observer and holds a government certificate in this field.
2. Mr. William Kohler as Instructor in Foreign Languages at a monthly salary of \$420.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (replacing Miss Anna K. Neufeld, on sabbatical leave, budgeted at a monthly salary of \$500.00, page 72). He received his Bachelor of Arts degree from Ohio University, and Master of Arts degrees from Indiana University. He will teach courses in German and Russian.
3. Mr. Donald Martin as  $\frac{1}{2}$  time Research Assistant in Geography and Geology at a monthly salary of \$115.00, effective for the period from July 1, 1952, to July 1, 1953, on a fiscal year basis (replacing a research assistant budgeted at a monthly salary of \$250.00, page 128). Mr. Martin, who is a senior at Southern, has passed the government examination for weather observer and holds a government certificate in this field.
4. Mr. George William Ziegelmüller as  $\frac{1}{2}$  time Graduate Assistant in Speech at a monthly salary of \$110.00, effective for the period from September, 1952, to June 6, 1953. He received his Bachelor of Arts degree from DePauw University.

## C. Reappointments

1. Mr. Charles C. Bourland as  $\frac{1}{2}$  time Lecturer in the Vocational-Technical Institute, teaching automotive electricity, at a total salary of \$150.00, during the period from July 1, 1952, to August 1, 1952, on a fiscal year basis (filling one of the budgeted positions for part-time Lecturers, page 60).
2. Mr. James Francis Cannon as Faculty Assistant and Assistant to the Director of the Extension Division, at a monthly salary of \$300.00, effective for the period from June 16, 1952, to June 28, 1952, on an academic year basis.
3. Mr. Walter D. Craig as Faculty Assistant in the Photographic Service at a monthly salary of \$260.00, effective for the period from June 16, 1952, to June 28, 1952, on an academic year basis.

4. Mrs. Jacqueline Bittner Donahue as Research Assistant in the General Library at a monthly salary of \$225.00, effective July 1, 1952, on a fiscal year basis (replacing Jacqueline Donahue, at a monthly salary of \$200.00, page 132).
5. Mr. William Hardy as  $\frac{3}{4}$  time Research Assistant in the Fisheries Management Research Project at a monthly salary of \$180.00, effective for the period from July 1, 1952, to October 1, 1952, on a fiscal year basis (replacing a research assistant at a monthly salary of \$250.00, page 128).
6. Mr. Albert Stewart Kaye, as  $\frac{1}{30}$  time Lecturer in the Vocational-Technical Institute, teaching business education, at a total salary of \$7.50, during the period from July 1, 1952, to August 1, 1952, on a fiscal year basis (filling one of the budgeted positions for part-time Lecturers, page 60).
7. Miss Dorlis Krug, as part-time Lecturer in the Vocational-Technical Institute, teaching shorthand and in the Business Administration Department, at a total salary of \$90.00, during the period from July 1, 1952, to August 1, 1952, on a fiscal year basis (filling one of the budgeted positions for part-time Lecturers, page 60).
8. Mrs. Evalee McGee as Lecturer in the Vocational-Technical Institute, at a monthly salary of \$400.00, effective for the period from September 1, 1952, to July 1, 1953, on a fiscal year basis (replacing three part-time Lecturers, page 60).
9. Miss Berenice M. Sexauer as Instructor in Home Economics at a monthly salary of \$440.00, effective July 1, 1952, on a fiscal year basis (replacing Berenice Sexauer, at a monthly salary of \$440.00, page 93).
10. Mr. Frank Eugene Vaughn, as  $\frac{1}{12}$  time Lecturer in the Vocational-Technical Institute, teaching typing, at a total salary of \$15.00, during the period from July 1, 1952, to August 1, 1952, on a fiscal year basis (filling one of the budgeted positions for part-time Lecturers, page 60).
11. Miss Mildred Weiss as  $\frac{1}{2}$  time Faculty Assistant in the Health Service at a monthly salary of \$120.00, effective for the period from June 16, 1952, to June 28, 1952, on an academic year basis.

#### D. Summer Session Appointments

1. Dr. Isaac Parsons Brackett, as Associate Professor in Speech and Guidance and Special Education, at a monthly salary of \$600.00, effective for the two months from June 16, 1952, to August 9, 1952.
2. Mrs. Judith C. Lantz as  $\frac{1}{2}$  time Graduate Assistant in Government at a monthly salary of \$110.00, effective for the two months from June 16, 1952, to August 9, 1952.
3. Mrs. Evalee McGee as Assistant Instructor in the Vocational-Technical Institute at a monthly salary of \$325.00, effective for the period from July 1, 1952, to July 11, 1952, on a fiscal year basis.
4. Dr. Balaji D. Mundkur as Research Associate in the Biological Research Laboratory at a monthly salary of \$480.00, effective for the two months from July 1, 1952, to September 1, 1952, on a fiscal year basis.

5. Dr. Robert E. Smith as Lecturer and Visiting Professor in Industrial Education at a monthly salary of \$675.00, effective for the two months from June 16, 1952, to August 9, 1952.
6. Mr. Walter William Vineyard as ½ time Graduate Assistant in Sociology at a monthly salary of \$110.00, effective for the two months from June 16, 1952, to August 9, 1952.

#### E. Return to Duty

Miss Frances Barbour, Associate Professor of English, who was granted a sick leave effective March 17, 1952, returned to duty June 16, 1952.

#### F. Leave Without Pay

1. Mr. Herman L. Kirkpatrick, Faculty Assistant in the Bookstore, for the period from June 16, 1952, to July 1, 1952, to report for temporary military duty. Mr. Kirkpatrick will serve for the period from July 1, 1952, to July 16, 1952, to complete the balance of his term appointment which was originally due to expire July 1, 1952.
2. Mrs. Bonnie Lockwood, Instructor in the Vocational-Technical Institute, for the period from July 1, 1952, to September 1, 1952. She will serve part-time during the first part of July, however, to complete her business education course.
3. Mr. John G. W. McCord, Instructor in the General Library, effective for the period from June 9, 1952, to June 14, 1952.

#### G. Leave With Pay

Dr. Balaji D. Mundkur, Research Associate in the Biological Research Laboratory, effective for the period from June 16, 1952, to July 27, 1952, to carry on research at the University of Chicago Medical School.

#### H. Outside Employment

Mr. Willard C. Hart, Instructor in the Architectural Services, requests approval to prepare drawings and specifications for repair and rehabilitation of the county court house for Jackson County, Illinois. This will require approximately 200 hours a year over weekends and will provide a stipend of \$1000.00. It is believed that this outside employment will not interfere with the staff members regular duties.

#### I. Resignations

1. Miss Gladys Babcock, as Assistant Professor of Home Economics, effective June 17, 1952, to continue work on the Doctor's degree.
2. Mrs. Norma Klingenberg, as Faculty Assistant in the General Library, effective August 30, 1952.
3. Mrs. Mary Jane Masterton, as Faculty Assistant in the General Library, effective August 9, 1952.
4. Miss Mildred Peebles Odle, as ½ time Graduate Assistant in Guidance and Special Education, effective September 8, 1952.
5. Mrs. Phillippa Rogge as ½ time Faculty Assistant in the Registrar's Office, effective July 1, 1952.

6. Mr. Jack H. Stimpfling as Research Assistant in the Biological Research Laboratory, effective September 1, 1952. He has accepted another position.
7. Miss Marilee Strang, as ½ time Graduate Assistant in the General Library, effective July 1, 1952, to devote full time to her graduate work.

Action on item D above, Changes in Faculty-Administrative Pay Roll, was deferred, pending action on the 1952-53 Annual Budget of the University.

**(E) Master's Degree Program in Physical Education**

It is requested that the Departments of Physical Education for Men and Women be authorized to offer graduate courses in Physical Education leading toward the degree Master of Science in Education. The course work for this degree would be offered by the joint staff of the two departments.

Four members of the Physical Education staff now hold the Doctor's degree and three others are actively working toward it. In the judgment of the staff and of the Graduate Council of the University, graduate courses could be offered with no immediate increase in personnel, equipment, and facilities. During the past two years numerous requests have come from men and women teaching Physical Education and Recreation in Southern Illinois for graduate offerings in this field from Southern Illinois University.

George W. Mitchell moved that the matter concerning the offering of graduate courses in Physical Education leading toward the degree of Master of Science in Education be referred to the Special Board Committee on Education and Area Services and that the Committee report their findings to the Board. The motion was unanimously passed.

Mr. Wham entered the meeting.

The Board went into executive session to interview applicants for the position of Administrative Assistant to the Board. Four applicants were interviewed.

On motion of George W. Mitchell the Chairman was empowered to offer the position of Administrative Assistant to the Board of Trustees to Mrs. Louise Morehouse, at salary not to exceed \$300 per month and not less than \$250 per month. The motion was unanimously passed.

Resignations of the following University staff members were reported by President Morris:

1. Bruce W. Benedict, as Chief Accountant, effective September 1, 1952
2. Leah Farr, as Acting Dean of Women, effective August 20, 1952
3. Wayne Mann, as Director of Alumni Services, effective July 30, 1952

On motion of Robert C. Lanphier, Jr., these resignations were accepted.

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**ANNUAL INTERNAL BUDGET FOR 1952-1953**

The annual internal operating budget for all divisions for the fiscal year July 1, 1952 to June 30, 1953, and for academic, administrative, and civil service appointments beginning July 1, 1952, was presented.

In the discussion concerning the comparison of estimated and actual enrollments for the years 1950-51, 1951-52, and 1952-53, Mr. Lanphier stated that he felt the 1952-53 estimate a realistic projection based upon the projections of the previous years.

Discussions followed concerning the comparative statement of estimated and realized income for 1950-51, 1951-52, and 1952-53.

Mr. Miles stated that the total estimated income for 1952-53 of \$334,600 for student fees is actually \$129,800 less or \$204,800. The amount of \$129,800 is the reserve portion of the unappropriated estimated income. In referring to page xi of the proposed budget Mr. Miles called attention to the section **Unappropriated Estimated Income** which lists the amount of \$168,992.20 for Educational Operations. This, he stated, includes the \$129,800 reserve, as mentioned above, plus an additional unappropriated amount of \$39,192.20 for Personal Services-Regular and Student, Equipment, Other Current Expenses, and Contingency.

Mr. Mitchell asked if this amount of unappropriated estimated income was not expended if that shouldn't reduce the departmental appropriation.

Referring to the University Income Fund Mr. Miles stated that the law provides that the University can spend either of two amounts—the actual amount of the appropriation set up by the Legislature or the actual cash income of the University, whichever of the two amounts is the smaller. He stated that the total amount appropriated for educational operations was \$366,200 but that the University had actually set up an estimated income for 1952-53, in accordance with estimated enrollments, an amount of \$334,600 for income from student fees, which includes the reserve of \$129,800 which is not committed in any way, and \$31,600 for Sales and Services. In continuing, Mr. Miles stated that all amounts listed on the sheet of Comparative Statement of Estimated and Realized Income are in accord with estimated enrollments with the exception of three items. The first item which does not check with anticipated enrollment is the University Graduate School. There we have listed an estimated income of \$40,000 which according to estimated enrollment will be reduced to \$21,000. The second item is the University Undergraduate school where we have listed an estimated income of \$230,800 which according to estimated enrollments will be reduced to \$123,000, and the third item is the Extension Division which is listed at \$22,000 but which according to estimated enrollments will be reduced to \$19,000. The estimated income in these three items is over-estimated to the extent of \$129,800, or the amount which we are holding in reserve. Mr. Miles stated that what we have actually done is to set up total income amounting to \$366,200 which represents the amount which was appropriated by the Legislature, but since we feel we may not realize that in cash we have set up a reserve for the amount that we can predict at this time will be the amount that may not be realized. Now if we realize this amount, he continued, and we can only tell that as we progress during the year, we can shift from this reserve of \$129,800 and make transfers to unappropriated surplus from which we can make appropriations to the various departments needing additional funds. Mr. Miles stated that the amount appropriated for 1952-53 for Personal Services out of General Revenue is \$2,689,407 plus approximately \$192,483 carried over from the first year of the biennium in the General Revenue Fund. He stated the requested appropriation for 1952-53 for Personal Services chargeable against General Revenue is \$2,881,890.

Mr. Mitchell stated that with this budget as it stands we will come to the Legislature in 1953 with an established rate of expenditure well in excess of our current rate of appropriation and I don't think we should do that—our established rate should be one that we can pay out of \$2,689,000 a year. This proposed budget, he stated, sets up a rate of expenditure in Personal Services of approximately \$300,000 in excess of the rate last year.



President Morris stated that Mr. Mitchell had a point in stating that the set rate of expenditures in Personal Services was \$300,000 in excess of the rate last year but that in considering the budget this should be kept in mind—that the Board accepted the commitment for an over-run when they approved Plan II-a which in the record indicates the listing of encumbrances on the next biennium in an amount of \$118,388.88.

Mr. Karraker stated that that would be the encumbrance provided the individual faculty members were advanced to the limit of that plan.

President Morris stated that there was no provision in the action taken by the Board limiting the amount of increases within the various academic ranks to less than the amounts proposed for 1952-53.

Dr. Tenney stated that the salaries recommended to the Board at the March meeting for the month of April were within the framework of Plan II-a and that these were presented in three different ways: (1) using the floors, ceilings, and medians provided in Plan II-a (2) making the dollar totals for each one of the ranks coincide closely with Plan II-a (3) setting up the budget so that non-recurring positions which would not constitute an encumbrance on the State for the next biennium would use up any balance over the figure of \$118,388.88 which had been allowed for encumbrances. Our Personal Services budget is strictly in accordance with Plan II-a and since it is the only specific authorization we have had from the Board on the expenditure of Personal Services money, we have used it as a guide, he said.

Mr. Mitchell stated that personally he thought everything should be done possible to increase faculty salaries but that it wasn't good business management or good public relations to go to the next Legislature and say that we at the University have now attained a level of expenditure which, in order to continue, will make it incumbent upon you to increase the Personal Services allotment of the University by approximately \$400,000. In continuing, Mr. Mitchell stated that now there is available a leeway of almost \$192,000 in Personal Services.

President Morris stated that a very large portion of this \$192,000 has already been committed to the second year for raises.

Dr. Tenney stated that he could assure the Board that the University would not find it necessary to bring in a claim in the amount of \$400,000 for additional positions for next year.

Mr. Mitchell asked what amount Dr. Tenney would recommend for additional positions next year and his response was \$118,000. Mr. Mitchell stated that he thought that amount should be taken out of the budget and that in the next biennium we should have a payroll that we can sustain with an annual allotment of \$2,689,000.

Mr. Lanphier stated that he didn't understand how we could increase wages and not have to increase the allotment in Personal Services for the next biennium.

Mr. Mitchell stated that there were several ways of solving that problem: (1) to reduce staff (2) to increase staff loads (3) to forego increases—the ideal system being to use some of all three of these ways.

Dr. Tenney stated that he had a list of University staff positions which he had divided into two categories—one category totaling \$97,655 and the other, which includes the first, totaling \$170,000. The \$97,655 listing, he said, consists of University positions which without harm to the University program could be dropped but would represent a substantial cutback in the services the University could offer. The \$170,000 listing, he continued, includes positions for which no commitments have been made for next year; however, it includes a few positions which, if dis-

continued, would seriously damage our program such as our research assistants, graduate assistants, and certain individuals who are on one year appointment but whom we would like to continue. I would like to raise the question, he stated, of how you can operate a University on a two year basis—in a growing University the growth must be gradual—it cannot take place in two year jumps and we have here a normal pattern of growth which has no designs in the matter of trying to force the Legislature into supplying additional monies. I cannot see, he said, how the University can grow within a biennium without having a claim against the State to sustain that growth.

Mr. Mitchell stated that he was of the opinion that growth of a University wasn't automatically measured in dollars and cents and that we are now probably in a period when the University should tighten the reins and get organized for first rate functioning for what we know is going to be an expansion in enrollment in the late 50's and 60's. It doesn't seem to follow, he stated, that we must increase staff and our total Personal Services appropriation every year or otherwise we will be considered doing a poor job. The policy or practice of approaching the Legislature, he said, with an established pattern and an established commitment of staff, in excess of appropriations, is bad practice. The Governor during the last Legislative session explicitly and vigorously objected to such practice, he stated, and I would certainly feel delinquent in my responsibility if I didn't do everything I could to keep this situation from repeating itself.

President Morris stated that Mr. Mitchell had almost given a carbon copy version of the statement he had made to the committee in discussing salary increases. In the past biennium we ran into great difficulties, he said, because we had not projected an enlarged budget for the succeeding biennium. It was the choice of the faculty to put off increases until the second year of the biennium and take their chances of having additional increases the following year. We put off the raises until the second year of the biennium, he said, and that made the commitment for the present biennium. In continuing he stated that the budget as originally prepared would have carried all salaries forward; it would not however have provided raises and that has created the situation which Mr. Mitchell is talking about here. I pointed out to the Board Committee, he said, and emphasized the fact then that we should decide whether or not we wanted to make any encumbrance on the next biennium and the committee did recommend and did approve Plan II-a and we have gone a long way into putting it into effect as we have made very extensive increases all the way along except in the non-teaching portion of the faculty. We have used up the resources we have for putting this particular pattern into effect, with the recommendation of an encumbrance, and having done that if we back up now and say there shall be no encumbrance we are in the position of having made the decision based on one assumption and then changing it on the basis of another assumption. I think we will run into a very serious problem there as relates to morale throughout the University staff because this plan and its commitments are generally known and distributed among the faculty, and the Board understood that they were. Plan II-a was an answer to a mid-year raise which was proposed and carried out. This plan was adopted by the Board with the only change being the change on the effective date of the retroactive features.

Mr. Mitchell stated that he didn't understand that the Board committed itself to any increases.

President Morris stated that the commitment for 1952-53 was without change in the list as submitted and the approval was in terms not of ranges or of future application, but in terms of dollar and cents expenditure year by year and calls for a total of \$200,565.67 in 1952-53.

Mr. Lanphier stated that on the assumption that Plan II-a represents a necessary adjustment of the salary schedule and that such adjustments would permit us to obtain and retain a good staff which does require more money than was approved in the past biennium, it seems we must ask for more money in future bienniums or reduce the services of the University or increase the efficiency of the staff. The only way, he continued, that the University can ask for the same amount of money each year is going to be without providing more services or without increasing the work load. If the work load doesn't change, I agree, he said, that increases would only be within what is generally recognized as the salary adjustments necessary for all types of occupations.

President Morris stated there are two types of work load increases: (1) increase in the number of students (2) services to the area. In that second category, he stated, we have expanded greatly and this is independent of the size of the student body.

Mr. Lanphier stated that perhaps it might be permissible in the future to present two budgets to the Legislature—one which carries on the existing operations of the University and the other that carries on the plan for area services which you plan to render and then the Legislature could see the whole picture.

Mr. Karraker asked if contracts had as yet been submitted to the faculty for the coming year.

Dr. Tenney said that the contracts had not been sent out and would not be sent out until ten days after the budget is approved.

Mr. Karraker asked if it would be possible to go through the budget and shave expenses here and there and save any consequential amount.

Dr. Tenney stated that we could cut back to the 15% level we had in April and that this would cause no embarrassment to anyone as no notifications have gone out since the April adjustments. If it is felt by the Board that we must cut back, he stated, on Personal Services Expenses, we could continue the scale as recommended in April during the coming year.

Mr. Karraker stated that he believed in the aggregate we could go a long way in solving the problem of this encumbrance by shaving some of the very high salaries of comparatively new members of the faculty.

Dr. Tenney stated that he did not believe that this was the answer to the problem and that the way to cut back was to eliminate positions rather than to nullify the objectives we are trying to achieve in setting up this new salary schedule. The objectives are sound, and once we have this distribution, which was designed to correct past difficulties in a one year operation, then next year we should be able to come in with recommendations for straight merit increases with the assumption that the basic distribution is already solved. To avoid future trouble, he stated, I agree with Mr. Mitchell's suggestion that we should tighten up the organization; that is try to get a greater degree of efficiency—more work from fewer people.

George W. Mitchell moved that the 1952-53 budget be revised so that the total of Personal Services from the General Revenue Fund will not exceed \$2,700,000 and from the University Income Fund—Educational—\$57,000. This will provide a total of \$2,757,000 compared to an expenditure of \$2,650,000 in the 1951-52 budget. This change may be effected by: (1) reduction in staff (2) changes in projected increases (3) changes in work load; as deemed most advantageous to the University. The motion was seconded by Ruth G. Cook.

Discussion followed concerning the above motion.

Dr. Tenney stated that he felt the above action would be a severe setback to the University in three ways: (1) the faculty have studied the salary proposals and will be disappointed (2) I don't know how we can cut that much money out of the budget without seriously curtailing the service program which in my estimation would have had public repercussions (3) I don't know how we can administer a salary program where the Board approves one program in March, modifies this program in April, and suggests changes in it again in June and July. Such procedure, he said, makes it impossible for us to plan and to project. For the reasons listed above, he said, I am entering my objection to Mr. Mitchell's motion.

In continuing, Dr. Tenney stated that he thought a distinction should be made between this year's internal budget and next year's biennial budget request. The budget here proposed is within funds which the State made available to the University for its operations, he stated. If next year the Administration proposes an encumbrance on the State which the Board does not wish to approve we can cut back and make our plans for 1953-54 accordingly, as the biennial request will be in the hands of the Board early in the year. I feel, he said, that it will be unfortunate if we attempt, at this stage, to adjust funds as suggested by Mr. Mitchell for the forthcoming year.

President Morris stated that he would like to emphasize Dr. Tenney's statement concerning the differentiation of the annual budget for 1952-53 and of the budget for the next biennium. To restrict expenditures on funds which we have available, which funds are needed to carry out the services that are desired by the people of the State, seems to me to be placing the emphasis on the wrong point, he stated. When we approach our biennial appropriation, he continued, then we shall have to limit the amount of the so-called encumbrance—what the above resolution in effect says is that we can't expend money that has been appropriated to us. The reason given is that we should not commit future Legislatures for appropriations which we will expect them to make. Here we have a case, he said, where the appropriation has been approved and the Legislature has acted and the money is available. In continuing, he stated, we must remember that there are two different budgets here (1) a budget for which money has already been appropriated and (2) the biennial budget which is yet to be set up. Now in this budget it would be perfectly feasible to set up as a basic operation what it would take to carry on a continuing or commitment operation for the current year, and also a secondary operation to be carried out on other than a continuing basis. If the Legislature decided to approve this basic operation and not the secondary then we could cut these secondary items out a year from now instead of now, and in the meantime we can use the money already appropriated. I have no disagreement to Mr. Mitchell's objective, namely, to determine the encumbrance we wish to project and plan in terms of it, but we should use the resources which have been placed at the command of the school for the purposes for which they were made, namely, to develop the program of Southern Illinois University.

Mr. Miles stated he had observed in presenting requests to the Legislature that they are governed by the expenditures made in the present biennium, and that if we go to the Legislature stating that we have \$192,000 which we didn't use this year the thought will be that we didn't need this amount of money and therefore we shouldn't have any additional money—no more than we actually spent during the present biennium. It would be my recommendation, he stated, to go ahead and budget all of this money and spend it, but to control expenditures in such a way that when we bring our request in for the next biennium we need not necessarily exceed the amount appropriated to us in the present biennium in the General Revenue Fund, which approximates 5½ million dollars.

Mr. Lanphier stated that he was inclined to agree with a composite of what Dr. Tenney and Dr. Morris have said about what to do in the present situation. It becomes awkward, he stated, from an administrative standpoint, to make substantial cuts in either the staff or the salary schedule as proposed in March. It is my feeling, he said, that as long as the funds are available we should approve the budget on the basis of these Personal Services. With the full knowledge that the Board has now, he said, it is my suggestion that when we submit the biennial budget for 1953-55, this be submitted in three steps: (1) with the total amount of money equal to the amount granted in the 1951-53 biennium, with a statement of the services which could be rendered (2) a statement of monies needed to maintain the level of services we have attained in the second half of this present biennium, (3) additional requests for money for new services which we might wish to render; and on this item the Legislature can tell us if they want the University to add such additional services. Mr. Wham and Mr. Davis stated that they agreed with Mr. Lanphier on this matter.

Mr. Mitchell stated that he felt in this particular situation it was better not to embark on any policy from which we will have to retreat in order to present a budget to the Legislature which we are unable to continue at the present rate of operations. To the extent that the Personal Services Expenditures from the General Revenue Fund are non-recurring obligations, he stated, I would be willing to see the \$190,000 balance encroached upon but there are no facts in the record before us which indicate that that can or will be done. Mr. Mitchell stated that he would be willing to modify his motion, as a result of his talking with Dr. Tenney, to increase the General Revenue Fund by \$100,000 and, as a result of his conference with Mr. Miles, to increase the Income Fund by \$23,000.

Mr. Mitchell read a message from the Governor, dated July 12, 1951, in which the Governor vetoed part of House Bill No. 854 concerning additional appropriation for Southern Illinois University.

President Morris stated that in looking to the future, we should look at it in the light of avoiding an encumbrance, but to avoid expending funds that have been appropriated to the University and to do it by the process of cutting out services which are needed, is the point which I cannot see.

At this time the Chairman asked for a reading of Mr. Mitchell's motion as revised, and the motion was stated as follows:

George W. Mitchell moved that the 1952-53 budget be revised so that the total of Personal Services from the General Revenue Fund will not exceed \$2,800,000 and from the University Income Fund—Educational \$80,000. This will provide a total of \$2,880,000 compared to an expenditure of \$2,650,000 in the 1951-52 budget. This change may be effected by (1) Reduction in staff (2) Changes in projected increases (3) Changes in work load; as deemed most advantageous to the University.

The motion was seconded by Ruth G. Cook and the vote, which resulted in a tie, was as follows:

Guy W. Karraker	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Nay
John Page Wham	Nay
George W. Mitchell	Yea
Kenneth L. Davis	Nay

The motion was lost.

At this time the Board commenced the discussion of the 1952-53 budget, item by item.

On page vi the following revision was made to item 2; and the paragraph, as indicated below, was added:

“2 The President of the University be authorized in accordance with the needs of the University and the equitable interests involved and within the approximate budgeted totals by departments and within the total income (a) to make such changes and adjustments as are needed, (b) to make such additional appointments as are necessary, and (c) to accept resignations.”

All of the above is subject to the By-Laws, Statutes, and Regulations of the Board of Trustees.

On page 1, the following changes were made in the Budget for the Board of Trustees:

Personal Services—Regular—reduced from \$7,260 to \$7,000  
Other Current Expenses reduced from \$5,160 to \$4,000

This makes a reduction in the Budget of the Board of Trustees of \$1,420 making a grand total budget for the Board of Trustees of \$14,150.

On page 6, in the discussion concerning the Legal Counsel, Mr. Mitchell stated that he thought the salary high and that he was of the opinion that the Legal Counsel should be listed under the President's Office and that the development of the Office for Legal Counsel should not be encouraged. No action was taken.

Mr. Miles discussed the proposed budgets for the Business Manager, page 7; Auditor, page 8; Bursar, page 9; Chief Accountant, page 10-11; Purchasing Agent, page 12; University Civil Service, page 13; Personnel Office, page 14; and General Stores Expense, page 38.

On page 9, Mr. Miles stated that in the near future he hoped to hire a man for the position of the Bursar for the University.

On page 10, the total increase in the cost of the Office of Chief Accountant, he stated, is due largely to the proposed purchase of a new bookkeeping machine. Mr. Miles stated that Mr. Benedict, Chief Accountant, was resigning. He said he felt there was urgent need for a position of Junior Accountant in that Office.

In discussing the General Stores Expense budget as listed on page 38, Mr. Mitchell stated that he felt that it was very important that a cost accountant be employed at the University.

Discussion of the Budget will be continued at a meeting of the Board which will be held on Sunday, July 13, 1952, at 9:30 in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The Board meeting was adjourned at 6:30 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Sunday, July 13, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman  
 Kenneth L. Davis, Secretary  
 Ruth G. Cook  
 Robert C. Lanphier, Jr.  
 George W. Mitchell  
 John Page Wham  
 Alice Di Giovanna, Administrative Assistant

The following members were absent:

Frank L. Eversull, Vice-Chairman  
 Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
 Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University  
 Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University  
 Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University

Discussion of the annual internal operating budget was resumed.

Mr. Mitchell stated that he would like to bring up the subject of the installment of a cost accounting system at the University for the operation of the Physical Plant. To do this, he stated, would require the employment of a cost accountant and probably some clerical help, all of which would necessarily have to be listed under Mr. Miles' office—Chief Accountant's department. It would be the function of the cost accountant, he stated, to prepare and set up accounts for every major repair, rehabilitation, and construction project, including material and labor costs. I believe, he said we should have a special account for each major structure on the campus. In continuing Mr. Mitchell stated that the purpose of this would be to give a good running record of what it is costing to run the Physical Plant.

After full discussion, George W. Mitchell moved that in the 1952-53 Annual Budget, under Chief Accountant, page 10, an amount of \$8,500 be added to cover the employment of Cost Accounting personnel. The motion was seconded by Ruth G. Cook and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

The Board resumed discussion of the Budget page by page starting on page 15 with the Office of the Registrar. It was stated that in the personnel for the Registrar's Office one person had been added.

Dr. Tenney stated that the Administration had run into two situations in dealing with the new Civil Service System that will take some time to adjust. It was found that (1) some secretaries on the campus were being paid too much, that is, their salaries were not commensurate with their duties and those people we have held down to very little or no increases (2) some five or six people on the staff, the Registrar's Office is a notable example of this, he said, were doing extremely responsible work and had not received proper classification and proper increases. We have tried to take care of these situations, he stated, within this year's budget and this accounts for the wide range of increases—from almost negligible increases to some which are quite large.

Mr. Mitchell stated that this proposed budget for the Registrar's Office represents a \$6,000 increase in the cost of operating this Office and that he would still like to know the over-all justification for the 18.3% increase in expenditures over last year's expenditures.

In discussing pages 17, 18, and 19 of the Budget dealing with the Offices of Student Affairs, Dean of Men, and Dean of Women, it was unanimously agreed by the members of the Board that the following transfers should be effected: (1) Mabel Pulliam, Supervisor of Off-campus Housing, transferred to Office of Student Affairs from Office of Dean of Women (2) Alice Rector, Instructor, transferred to Office of Student Affairs from Office of Dean of Men, and (3) the replacement for Eleanor Taft, Instructor, transferred to Office of Student Affairs from Office of Dean of Women.

In discussing the salaries for the personnel of these three offices Mr. Mitchell asked in this represented selected adjustments.

Dr. Tenney stated that practically the whole University faculty have received increases in addition to the three per cent increased authorized in March. These increases have been according to Plan II-a and represent distributive raises in April. Under Plan II-a an amount was set aside for Administrative personnel, such raises to begin July 1, he stated.

On page 20 of the Budget concerning Health Service, Dr. Tenney stated that this year the University was going to try and get along with one physician. We have had two physicians for the past year, he stated, but in this budget we have moved Dr. Raso up to Dr. Bradshaw's former position as Director of the Health Service and we are going to try and see if he can carry this by himself. Dr. Bradshaw's appointment carried him to July 1; however, we gave him three months' notice in the middle of June and his present salary will be carried against the summer session pay roll until he leaves or no longer than mid-September, he stated.

In discussing page 26 of the Budget, Alumni Records and Services, Dr. Morris stated that Mr. Lentz was anxious to be relieved of the Directorship of the Alumni Services and that Mr. Odaniell, Executive Assistant in the office, has been asked to assume the responsibilities of this office until a replacement can be found for Mr. Lentz.

President Morris stated that at the June meeting of the Alumni Association Board, action was taken requesting the President of the University to consult with the President of the Alumni Association if and when Dean Lentz was to be replaced. I have consulted with Mr. Carruthers, he stated, both in connection with Mr. Mann's return and his resignation. Each time I enlisted from him recommendations for the Directorship position, he continued, and he had none to offer; however, we did discuss the type of activity that the position calls for. Subsequent to these talks with Mr. Carruthers and after consulting with Dr. Tenney, he



stated, I asked Mr. Carruthers if he would be interested in the position and he replied that he would accept only if the entire Board of the Alumni Association were agreeable to it and if such were the case he would expect to resign his position as Superintendent of the Murphysboro Schools and as President of the Alumni Association.

All of the members of the Alumni Association Board have been consulted, President Morris stated, and are agreeable to have Mr. Carruthers accept the position as Director.

In the discussion that followed concerning the employment of Mr. Carruthers, it was pointed out that he is one of the outstanding school men in Southern Illinois and is regarded very highly by the school people and the citizens of this area.

It was the consensus of the members of the Board that Mr. Carruthers be appointed Director of Alumni Records and Services at the salary rate of \$6,480 as set up in the 1952-53 Budget, and to continue as President of the Alumni Association until the next meeting of the Alumni Board.

On page 29 of the Budget in discussing the Placements Office, Dr. Tenney stated that the increase of 17.3% in the total expenditures for that office was due to the fact that additional responsibilities and functions had been added. The Placements Office now contacts a whole new group of employers, he stated, such as business firms, industries, etc., but hitherto it has been confined almost entirely to the teaching field.

The next item which was discussed was Air Travel which appears on page 32 of the Budget. In the discussion concerning the Air Travel Contract it was stated that according to the last figure the University had a credit of \$4800 which indicates that only about one-half of the amount of Air Travel actually paid for by the University has been used.

Mr. Mitchell stated that in view of this fact he would like to introduce a motion that the amount budgeted for Air Travel for the coming year be reduced to \$5,000.

Mr. Davis asked if Mr. Feirich had investigated the legality of reducing this contract and Mr. Karraker stated that he had not discussed the matter with Mr. Feirich since the last time this matter was discussed by the Board, because he wanted more information before he talked with him and he felt the matter was not urgent. Mr. Davis stated that he agreed that we were not now getting our money's worth from the Air Travel Contract but that he did not want to involve the University in a law suit, and that he was of the opinion that the Board should consult its Legal Counsel before reducing the contract by one-half.

Mr. Wham stated that he felt Mr. Feirich should review the contract and should be supplied with all of the information that has come to the Board or any other that he might want and should reach a conclusion first, as to what our legal liabilities are, because that definitely governs the approach that he will make to the airport authorities, and, after a conference with the Board, should call in the authorities and have a discussion with them. If this whole matter, in the light of experience, is highly inequitable, he stated, and if we are paying for a lot of service we are not using then we should try to get a reduction in actual money—month to month—or an extension of service.

Mr. Karraker asked if the authorities at the airport had used the contract as collateral when they purchased the plane.

Mr. Wham stated that he did not know but that he doubted if they pledged the contract, but, he said, I suspect they used it and had to have the arrangement and the assurance of the income before they could purchase the plane.

Mr. Karraker asked Mr. Wham if he had not previously made the statement that in his judgment the airport authorities would be amenable to any sensible revision of the contract that was fair and equitable.

Mr. Wham stated that he could give no definite answer about this but that he was sure that the airport authorities were anxious to give service to the University and he was of the opinion that they were not looking for something for nothing.

Mr. Mitchell stated that if that is likely to be their reaction, he was of the opinion that if the Chairman of the Board approached them for an equitable revision of the contract it might be more successful than a formal approach.

Mr. Wham stated that he did not believe we could find anyone more qualified to handle the negotiations than Mr. Feirich.

Mr. Mitchell stated that as far as the Budget record is concerned at this point we ought to recognize that we are not even using \$10,000 worth of service a year, and we have \$15,000 in effect available.

Mr. Karraker stated that he had talked with several people concerning the rate per flight hour as stipulated in the contract and that they were all of the opinion that it was eminently fair.

Mr. Wham stated that the rate per flight hour is fair; the question is the maximum stipulation.

Dr. Morris stated that during the coming year air travel is allocated to the various departments of the University. How much of it will be used by the departments, he said, we do not know—it will probably substantially increase, at least double, we think. In continuing, he said, suppose we found that the airport authorities are willing to negotiate an extension of time; that is, any accumulation at the end of the coming fiscal year will carry forward as credit into the next year. But suppose, he said, the airport authorities are in a position where their commitments make it almost mandatory for them to have the payments according to the contract—that would mean, he said, that we would have the use of the time laid up as a credit by way of extension, but would stay within the scope of the contract by way of monthly payments. Now if that is the case and if their agreeing on the extension of time depended on terms according to the contract during the current year, it means we would need the full \$10,000, he stated.

George W. Mitchell moved that, subject to renegotiation of the Air Travel Contract, such negotiation making it legally possible to reduce the contract, the Budget of the University, as adopted, be amended by reducing the Air Travel Contract to \$5,000 or as much as the renegotiation will possibly permit and that that amount be transferred to unappropriated surplus. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

The next item for discussion was Catalogues and Announcements which appears on page 34 of the Budget. Dr. Tenney stated that next year the University will not print a catalogue because printing costs have gone up drastically. This year we plan to print a two-year supply of the catalogues or between 18,000 and 20,000 copies.

On page 40 of the Budget the item Institutional Travel was discussed.

Mr. Miles stated that the University travel appropriation was divided into several different appropriations—institutional travel, convention travel, air travel, and departmental travel. In the aggregate, he said, the amount approved for departmental travel is \$68,974 which includes \$31,281 for the expense of operating University-owned automobiles, which amount is paid from state appropriations other than travel, and \$37,693 which is the actual amount of the state appropriations for reimbursable travel. In continuing, Mr. Miles stated that by Institutional Travel we mean travel by individuals for the institution as a whole, the expense of which is not chargeable to a specific instructional or administrative departmental budget. In the past, he stated, most of this type of travel has been charged to the President's Office budget.

Discussion followed concerning Regional Civil Defense Program which appears on page 42 of the Budget.

Mr. Mitchell stated he was not in favor of this item.

Dr. Tenney stated that the University had made it a general policy to try and cooperate with state and national agencies.

George W. Mitchell moved that the item "Regional Civil Defense Program" be stricken from the Budget. The motion was seconded by Ruth G. Cook. The motion did not carry. The vote was as follows:

Guy W. Karraker	Nay
Kenneth L. Davis	Nay
Ruth G. Cook	Nay
Robert C. Lanphier, Jr.	Nay
George W. Mitchell	Yea
John Page Wham	Nay

Discussion followed concerning page 45 of the Budget, Administration—General Instruction. It was pointed out that in this office Miss McSherry had received a 40% increase over her last year's salary. Mr. Rendleman stated that this was done to attempt to equalize an inequity, as the Civil Service authorities who examined our job analyses felt that Miss McSherry was underpaid.

Mr. Karraker stated that he felt we should make reasonable, fair, and equitable increases, but that a 40% increase was too much.

Mr. Mitchell asked if rates for the job specifications here at the University in general are related to the local market.

Mr. Rendleman stated that they were, and that the salaries here in clerical positions are not comparable to the local market; we are lower in most instances.

George W. Mitchell moved that the salary increase for Miss Patricia McSherry, Personnel Assistant in the office of Administration—General Instruction—be reduced to a 16.1% increase over the 1951-52 salary or a total annual increase of \$600, or an annual 12 months salary in the 1952-53 Budget of \$3,600. The motion was seconded by Ruth G. Cook and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

In the discussion that followed concerning page 46 of the Budget Convention Travel—General Instruction, Dr. Tenney stated that five individuals will administer this fund—Dr. Hand will administer the requests which are submitted under general administration; the three academic deans will administer applications from individuals in their respective colleges; and I will be responsible for general instructional requests which will come out of this item.

Mr. Karraker stated that it had been pointed out that Convention Travel for individuals in general on the staff averages approximately \$30 per person. As I understand it, he stated, some faculty members are called upon to attend many meetings while others are not; does the former group pay their own expenses in many instances, and if so, is that as it should be?

Dr. Tenney stated that many faculty members did pay either part or all of their expenses to some meetings. If they achieve professional recognition that comes as a result of their attendance at these meetings, this will be kept in mind when evaluating the faculty and setting salaries.

After full discussion, Kenneth L. Davis moved that Dr. Tenney discuss the item Convention Travel—General Instruction—with the academic deans of the University and present a clear, set policy concerning this matter for the current year 1952-53, such item to be presented to the Board at the next meeting. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

On page 52 of the Budget on the item "Lecturers and Consultant Services" Dr. Tenney stated that these were non-recurring expenses.

Mr. Mitchell asked if this was the item from which surveys were paid such as those discussed by the Board at past meetings concerning some of the instructional departments at the University.

Dr. Tenney stated that these surveys were paid from this item. The costs of the surveys recently discussed by the Board are as follows:

Business Administration .....	\$395.00
Department of Chemistry .....	No charge
Department of Physical Education.....	Travel expenses for Mr. Troester
Department of Physics .....	300.00
Department of Psychology .....	375.00
Department of Zoology .....	415.00

At this time the item listed under "Summer Session" on page 56 of the Budget was discussed.

Dr. Tenney stated that the Summer Session budget listing an expenditure of \$195,000 on page 56 of the Budget has not been detailed except in this way: we have made up a tentative list of summer appointments and this amount will more than cover it. The situation in regard to the summer session is that the list takes care of payrolls of the Summer Session salaries for six weeks of this summer and two weeks of the salaries for next summer, so that necessarily the above \$195,000 figure is an estimated figure. As soon as we have the summer session payrolls complete, he stated, we will be obligated to give the Board a report on them.

In continuing, Dr. Tenney stated there is one whole group not covered by the Summer Session budget, and that is the group of individuals who are employed on the 12 months basis.

Mr. Mitchell asked if we could defer action on the Summer Session budget until the September meeting, at which time the Administration could present a complete statement.

Mr. Miles stated that he would prefer not to do that. I would prefer, he said, that you set up the Summer Session as is called for in the Budget with a qualifying statement that only the necessary amount be used to carry the Summer Session payroll.

Mr. Mitchell stated that he would like to see the Summer Session in terms of its direct cost; that is the actual cost cutting across the fiscal year. He said he would like to see this by professorial rank as listed under Personal Services and also including any other direct charges which are attributed to the Summer Session. For last year, Mr. Mitchell stated, I would like to see the actual cost listing the direct payroll allocations; that is the cost for six weeks of 1951 and two weeks of 1952. In continuing, he stated, it seems to me that the initial planning operation would be to set up the cost of any given summer session, which is a calendar item, such as the 1951 session, etc., and then make a split between the fiscal year sessions. The split, he said, is more or less arbitrary, but the plan should be for the entire session.

It was unanimously agreed by the members of the Board present that the Summer Session Budget in an amount of \$195,000 as appears on page 56 of the Budget, be approved subject to review at the September meeting of the Board.

At this time the Board began the discussion of the instructional departments of the University.

In discussing the faculty salaries in general it was revealed that the faculty-administrative group received the general 3% increase in salary in March but, unlike the regular faculty group, did not receive further increases in April. This faculty administrative group is now scheduled for increases beginning July 1, 1952.

Mr. Mitchell stated that he would like to raise the question as to when the Board is going to deal with this whole question of increases in salary. We need, he said, to establish some sort of a policy. Mr. Mitchell stated that he felt the Administration was moving too fast in making increases. Generally speaking, he said, in the over-all picture of the University merit increases should run around six to eight per cent a year and there should not be room for exception to that rule.

In examining salaries of the University Deans the following figures were found to prevail:

Page 57, Dean, Graduate School	
Percentage increase over last year .....	+ 8.03%
Proposed increase over last year .....	+14.1%
	<hr/>
Total increase for two year period .....	+22.13%
Page 60, Director of Vocational-Technical Institute	
Percentage increase over last year .....	+13.5%
Proposed increase over last year .....	+11.7%
	<hr/>
Total increase for two year period .....	+25.2%

Page 66, Dean, College of Liberal Arts and Sciences	
Percentage increase over last year .....	+12.8%
Proposed increased over last year .....	+12.4%
<hr/>	
Total increase for two year period .....	+25.2%
Page 86, Dean, College of Vocations and Professions	
Percentage increase over last year .....	+13.5%
Proposed increase over last year .....	+11.9%
<hr/>	
Total increase for two year period .....	+25.4%
Page 100, Dean, College of Education	
Percentage increase over last year .....	+15.6%
Proposed increase over last year .....	+ 9.3%
<hr/>	
Total increase for two year period .....	+24.9%

President Morris stated that when he came to the University, the Deans' salaries were less than some of the professors. The increases we have made in the Deans' salaries as they appear in this proposed Budget, are less substantially than corresponding faculty salaries. I think what is involved here is not a matter of percentages but a matter of relativity. We have salaries for professors now under Plan II-a which run above these salaries for the Deans. There is no objection occasionally for a professor's salary to do this, he said, but as a regular procedure I think you will agree it ought to be the other way around.

Mr. Karraker stated that it might appear to us that 25% over a two-year period is too great an increase.

President Morris said that this goes back to the discussion we had at the Board meeting before last when we were talking about what we should do about the professors—should we make this proposed spread?—and I thought the decision then was that we should. I am simply explaining how these figures were arrived at—the spread on professors which I understood was generally agreed upon. This is the end result and is within the framework of funds approved for faculty-administrative salaries as outlined in Plan II-a in March.

Mr. Mitchell stated he was opposed to going this strong on the grounds that he did not think it conducive to good relations to increase salaries at as sharp a rate as this. I notice, he said, that of these four Deans, the Dean of the Graduate School had the smallest increase last year and the largest one this year; this gives him a poor base to operate on at the current time.

George W. Mitchell moved that the current rates of increase as relates to the Deans of the University be limited to a 7½% increase with the exception of the Dean of the Graduate School whose increase be limited to 10%.

The motion was seconded by Ruth G. Cook.

Mr. Karraker asked Mr. Mitchell if he was implying that the increases as stated in his motion should apply only to the Deans or all the way down the line.

Mr. Mitchell said we will have to review the situation as it pertains to the faculty.

Mr. Karraker stated that it was his understanding that several faculty members got 15% increases and Dr. Tenney stated that a lot of the faculty received 15% increases in April and any increases recommended subsequently are quite small.

Mr. Mitchell stated we are talking about increases subsequent to April here.

Dr. Tenney stated that the Deans were treated in a different way. The only people who received April increases were the academic people; that is those in the various academic ranks. The Deans received no increase in April. They received the 3% increase in March, so that a distinction should be made between the faculty and the administrative group who will be receiving the major increase for this year for the first time on July 1, 1952. In continuing, Dr. Tenney stated we have here a very complex situation. Ever since the war we have been trying to get a distribution of salaries which would adjust some of the inequities which had developed—particularly after the war. These inequities came as a result of two things: after the war there was a great competition for teachers—the GI's came back and enrolled in the schools which increased enrollments. As a result, he said, it was necessary to go out and get teachers and pay what was necessary in order to get them at that time and as a result there were discrepancies within the departments within ranks and also in the relationship between the older faculty members and the new faculty just employed; since that time we have been trying, year by year, to reduce the number of inequities. The second difficulty is that we have applied new standards to the ranks. We are trying to upgrade the University, he stated, and the only way I know to do that is to be a little more critical of appointments at each rank level than we have been in the past. There are some older members of the faculty, he stated, who are simply beyond their ranks according to present standards. They are favored by that fact, he said, in that they benefit by the high level of salaries in these higher ranks, but you can't justify increases for them in terms of the standards now applied to those ranks. We have a situation in which, first of all, admitted inequities are being worked out and secondly a situation in which, as the amount of money put into the higher ranks increases, we want to apply far more rigid standards for persons in those high ranks. In my judgment, he continued, this is the first year we have come even close to a salary picture which provides some stability and some hope for the future and as I said at the last meeting it seemed to me that if after the long study we made of cost of living adjustments, of the amounts paid at other schools in this area, etc., if we could once achieve the levels we now have we have a very good base for the future.

Mr. Karraker stated that he was wholly in sympathy with Dr. Tenney's idea of correcting inequities but that he was also wholly in sympathy with Mr. Mitchell's idea of not increasing salaries too rapidly. I think, he stated, that we cannot handle the Deans' situation without consideration of the lower academic ranks. Actually what we should work out is a fair and equitable increase for the Deans and likewise for the ranks of professors and below but with some regard for the spread between the two.

Dr. Morris stated that the 15% ceiling upon professors has already been applied. Now if we give a 7 or 10 or 12% increase to the Deans, he said, we simply hold down the top and have no spread.

Mr. Mitchell stated that, on the other side, you have this increase of 25% within a two-year period.

Dr. Morris stated that some of the professors have received a 25% increase also.

Mr. Karraker and Mrs. Cook stated that such percentage increases were too high.

President Morris stated that this increase has already been made on some of the faculty salaries.

Mr. Karraker stated that it was his contention all along that a percentage of increase should be established and should be carried on right down the line.

Mr. Lanphier stated that this was not what the Administration had done—they have put a plan into effect without regard to individuals.

Dr. Tenney stated that that was correct—first of all, we made a purely abstract chart of salary distributions and the money it would take to activate the program, and we tried to adjust it to the maxima, minima, and media in each rank. This was done without regard to individuals. Then we distributed our people along that chart trying to take into account the merit factor which, he stated, in the higher ranks was a minor point of adjustment.

Mr. Lanphier stated that either the new general salary structure is all right as was approved by the Board in March and the salaries are adjusted to it in one fell swoop, or it needs to be changed; otherwise, we are certainly going to get into complications as far as this Budget is concerned.

Mr. Mitchell stated that in his opinion we were moving too fast on these increases and that he was unable to find any counterpart of such salary increases in any other institution.

Mr. Davis stated that when the Board passed Plan II-a in March it was with the idea of adjusting inequities and that, as he understood it, all of the Board were of the opinion at that time that the individuals with the rank of professor should receive the biggest portion of the increase.

Mr. Mitchell stated that he recalled that this matter was discussed but that the Board, in his recollection, did not commit itself to any specific individual correction. The Board, he stated, asked the Administration to bring in corrections subject to approval, and one of the things we are getting here today is changes being brought here before the Board for consideration and review.

President Morris stated that the Board did approve Plan II-a and in so doing approved block amounts of money, by rank, sufficient to have a range from the low to the high and the chart shows that as approved—it was presented to the Board Committee, to the Board, and to the faculty. The salaries projected in this Budget, he stated, are within the amounts of actual monies set aside for increases, rank by rank, and the range that was signified at the time of the March meeting that the Board accepted. I believe, he said, the action of the Board was of that nature and I believe the record shows that—this Budget reflects that action.

Mr. Lanphier stated that the action taken by the Board to set up a salary structure was passed on to the Administration and then to the faculty to be instituted, and if we are going to change any salaries in this Budget we are first going to have to rescind that previous motion, in fairness to the Administration, and then set up a new salary structure if that is desired.

Mr. Mitchell stated that when he voted for the motion in March, he was voting "Yea" on a procedure for deciding how increases should be effected and not on a procedure for cutting up a specific sum of money and I have never felt we were obligated to spend these amounts.

Mr. Karraker stated that his conception of the motion in approving Plan II-a, which did set up certain amounts opposite each academic rank, was that these amounts were the ultimate objective and, he said, I did not understand that it was the intention of the Administration to utilize the entire amount in one fell swoop.



Dr. Morris stated that this money was put down for use by years; that is one column indicates the amounts to be spent in 1952-53.

Mr. Karraker stated then that he was in error in his thinking.

Mr. Mitchell stated that the first proposed salary schedule presented to the Board at the April meeting was rejected and now in this Budget we have the same schedule that was presented to us at that time.

Mrs. Cook stated that in April this first salary schedule was rejected because we were of the unanimous opinion that these amounts of increases were too much; the change made then was to reduce every salary on that list that was above the 15% increase.

The Chairman asked Mr. Mitchell if he wished to make any revisions to his original motion and Mr. Mitchell said he was willing to revise such motion.

George W. Mitchell moved that the salary rate of the academic deans and the academic personnel of the University should not be increased for the fiscal year 1952-53 by more than 7.5% over the rate of pay as of June, 1952, except in the case of:

- (1) The Dean of the Graduate School, where the percentage may be 10%.

The motion was seconded by Ruth G. Cook.

Discussion followed concerning the above motion.

Mr. Wham stated that this motion would not provide for correcting inequities.

Mr. Mitchell stated that it was his idea that other exceptions could be added to the motion.

Mr. Lanphier stated that in looking at the Minutes of the March meeting of the Board it seemed to him that to take action on the above motion without some prior reference to what appears in the March Minutes would be in direct contradiction of what was voted at that meeting. As I understand it, he stated, several plans were submitted to the Board Committee on Education and Area Services as to how the money should be divided and Plan II-a was the one selected by the Committee and later approved by the Board. I would not like to vote on the above motion, he stated, unless the Board took notice in some way of the previous motion concerning Plan II-a, and that it was stated that an amendment was being made to a previous instruction given to the Administration.

Mr. Wham stated that it seemed to him the question was "should we rescind a previous action of the Board?" If we do this, he said, we have no Plan II-a.

Mr. Mitchell stated that Plan II-a should be construed as a maximum plan.

Mr. Lanphier said it was not stated that way in the motion—the misunderstanding, I believe, is concerning the time element in which the money is to be distributed.

Mr. Davis stated that this distribution was to be made in the current year.

President Morris stated that there was no qualification in Plan II-a concerning expenditures and salaries within the different ranks. The question is "how bound is the Board by its own action."

Mr. Karraker stated that he was entirely in sympathy with the object of Mr. Mitchell's motion and would like to support it but was unable to do so as it seems to be, at least partly, in conflict with a previous action of the Board in approving Plan II-a.

Mr. Karraker stated that if there was no further discussion concerning Mr. Mitchell's motion a vote now be taken on the motion. The vote was as follows:

Guy W. Karraker	Nay
Kenneth L. Davis	Nay
Ruth G. Cook	Nay
Robert C. Lanphier, Jr.	Nay
George W. Mitchell	Yea
John Page Wham	Nay

The motion did not carry.

Mr. Lanphier asked that in relation to the faculty what would be their reaction if the Board says now, it is not going to use the \$192,483 for salary increases.

Dr. Tenney stated that in the first place the faculty knows only about that part of the recommendation which brought them up to a higher level and which salary increase they are now receiving in their monthly pay checks. They are, however, fully informed on Plan II-a and know how much money is available for each academic rank.

President Morris stated that the action, recommended in this Budget on salaries, is terminal; that is, the maximum, unless at some future time something is done to raise the floors in each rank as far as maxima are concerned.

Dr. Tenney stated that it was the opinion of the Administration that individuals had been placed on the salary schedule where they belonged in relation to each other and any formula which would tend to displace or relocate individuals would be bad as far as equity is concerned. In continuing, Dr. Tenney stated that the argument used by the Administration and by Dr. Eversull was that Plan II-a provided a salary level slightly above the Teachers Colleges and approaching the University of Illinois. The justification for the increase, he said, is not that it is unreasonable in terms of a one or two year increase, but that it is simply needed to straighten out our present salary scale.

Mr. Mitchell asked Dr. Tenney if he believed that 35% and 40% salary increases, within a two-year period, as is the case here, in some instances, is a good plan.

Not completely, Dr. Tenney answered—we are trying to eliminate inequities and also to get a spread in our salary schedule and to do so demanded that we make large increases in the high ranks.

Mr. Mitchell stated there was one point he would like to have cleared up before continuing the discussion on the Budget. In reading the Minutes of the June meeting of the Board, he stated, I noticed that Dr. Eversull has objected to the approval of any promotions, as proposed, in saying that all promotions should be submitted at one time and as I understand it, he continued, that was the sense of the entire Board. My question now is "Does any action taken on this Budget today commit us to any specific appropriation with any specific salary increase?"

President Morris stated that the promotions recommended in this Budget will not involve further salary adjustments.

Dr. Tenney stated that some people who have or may receive advanced degrees may be recommended for promotion and if so will probably be recommended for additional salary adjustments.

George W. Mitchell moved that no action taken approving the 1952-53 University Budget on this date shall commit the Board to any promotions or any promotional increases to be considered at the September meeting of the Board. The motion was seconded by John Page Wham and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

The next item in the Budget for discussion appears on page 59—Residence Center.

Dr. Tenney stated there was a question now as to where the Center will be located; that is, it may be shifted from its original location at Belleville. The proposed amount for this Residence Center of \$545 does not include Personal Services.

The Adult Education and Vocational-Technical Institute as appears on pages 61-63 of the Budget was discussed.

Mr. Karraker asked if fees charged for non-credit courses pay for the course.

Dr. Tenney stated that the fees paid for only about 1/3 of the cost; however, this is a greater cash return than is the case in regular classroom instruction where the fees account for about 1/5 of the cost.

Page 66 of the Budget—College of Liberal Arts and Sciences—Administration—Dean—was discussed and Mr. Mitchell called attention to the fact that it is costing about 70% more to run this office next year with no increase in enrollment.

Dr. Tenney stated that the increased cost here is attributed largely to the advisory program of the University and that the salary of one of the chief college advisors has been added to this specific Budget.

In discussing the Budget for the Department of Chemistry, page 69, Mr. Karraker asked if the \$4,000 listed for equipment will meet the demands of the American Chemical Association so that this department will be permitted to offer courses leading toward the Master's Degree.

Dr. Tenney stated that this would not entirely cover that item but that it was hoped a new laboratory could be set up very soon for the Department of Chemistry.

In discussing the budget for Foreign Languages, page 72, it was stated that Russian would not be taught as one of the language courses next year.

George W. Mitchell moved that in the Foreign Languages Department courses not be offered unless at least six students are registered. The motion was lost for want of a second.

At this time discussion followed concerning the number of students enrolled in all classes at the University.

George W. Mitchell moved that the University be directed to prepare, in the near future, a report for the members of the Board indicating the

number of persons registered in each course at the University for the year 1951-52. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
George W. Mitchell	Yea
John Page Wham	Yea

In discussing the appropriation for the Department of Microbiology, page 78, Mr. Miles stated that grants totaling \$35,000 which this department receives are placed in restricted accounts and this money necessarily has to be used in terms of the grants.

On page 79 concerning the Philosophy Department, Dr. Tenney stated that this Department urgently needs a new Chairman.

On page 82 in discussing the Psychology budget, Dr. Tenney stated that this is the department where most expansion has taken place. The department was organized this past year, he stated, and we are now trying to get it on a sound basis. The classes in this department are large, he stated, and there is a great demand for them.

In discussing the College of Vocations and Professions, Mr. Mitchell asked if this was the department that issues the Business News Letter. Dr. Tenney stated that this was in the hands of Dr. Maverick in Economics.

Mr. Michell stated that he considered this a poor letter and that he recommended its discontinuance. This happens to be a field in which I have some interest and competence, and it is my opinion, he stated, that the best thing to do concerning the News Letter is to issue every week or two a mimeographed sheet of one or two pages covering topical material prepared for the area—it should appeal to the average man.

Dr. Morris stated that the reactions from the people in the area concerning the Business News Letter have been favorable.

The Department of Agriculture, on page 88 of the Budget, was discussed at this time.

Dr. Tenney stated that all the members of this Agriculture faculty divided their time between instruction and working on various projects at the Experimental Farm.

Mr. Mitchell asked if there was any prohibition in the Statutes against Southern Illinois University engaging in the teaching of, or research in, Agriculture.

Dr. Morris stated that there was not. The only restriction, he said, is against offering the degree in Agriculture.

Dr. Tenney stated that we offered no professional degree in Agriculture but that we did prepare the students to be better farmers and they can take a major in Agriculture. Many of the students, he stated, leave us at the end of the third year and go to a land grant college for their degree. In continuing, he said, there is a statute that prohibits us from offering a degree in Agriculture.

President Morris stated that there was no technical reason why Southern should not be a Land Grant College—it would take only a simple act of the Legislature to accomplish this.

Dr. Tenney stated that no additional personnel was called for in the Agriculture Department budget.

On page 102 of the Budget, in discussing the faculty of the College of Education, Dr. Tenney stated that he agreed with Mrs. Cook that we should bring in top flight, nationally recognized men in this Department. We do have some good men here, he stated, and some whom I feel are developing rapidly.

On page 111 in discussing Physical Education—Women—Dr. Tenney stated that this department has grown and it is one of the few departments in which there is an actual expansion for next year.

On page 120 under Statistical Services Dr. Tenney stated that the item Other Current Expenses in the amount of \$14,800 is for the rental of IBM machines.

On page 125 of the Budget, Experimental Farm, it was pointed out by Mr. Lanphier that last year \$41,000 was spent and this year the Budget calls for an expenditure of \$55,000.

Dr. Tenney stated this was a bookkeeping matter—that there is a division of duties: in discussing this page you should refer to page 88—Agriculture.

Mr. Lanphier stated that, according to the record, both of these departments are up in their over-all costs. On page 88 the increase is from \$34,000 to \$42,000 and on page 125 from \$41,000 to \$55,000.

President Morris stated that in the Experimental Farm there will be income to offset some of the expenditure.

On page 128 of the Budget, Special Research Projects, Dr. Tenney stated that the staff of the Graduate School will be immediately responsible for this research program and that the Graduate Assistants listed here will be assigned to different projects and different departments.

Dr. Tenney stated that we have three types of research at the University.

- (1) Organized Research
- (2) Individual Research
- (3) Departmental Research

Dr. Tenney was asked to prepare a summary statement on research for the Board.

In the discussion concerning the Budget of the General Library on pages 132-133 it was generally agreed that the top salaries were too high and the low salaries too low. Dr. Tenney stated that the Director of the Library is now in the process of reorganizing the staff with the idea of trying to adjust this situation.

On page 134, Dr. Tenney stated that the Tilton-Lincoln Library which was willed to the University, by the terms of the will, has to be housed separately from the General Library.

Mr. Mitchell left the meeting at this time.

In the discussion concerning the Physical Plant, pages 136-146 of the Budget, Mr. Lanphier asked for an explanation of the reduction of the Budget.

Mr. Miles stated that under Physical Plant—Maintenance—page 142, we were carrying over a balance from the current year of \$19,900; from Power Plant and Utilities we were saving \$4,000 as a result of a cut in the coal requisition; from Temporary Buildings (Camp Ellis Buildings), page 145, we were carrying over a balance of \$27,568; and in Major Repairs we were carrying over a balance of \$58,576. It was our belief, he said, that with these carry-overs the appropriations recommended for 1952-53 would be sufficient.

In discussing page 150 of the Budget, Awards and Scholarships, Mr. Miles stated that the appropriation for this item amounting to \$31,200 was a departmental appropriation for an amount equivalent to the State appropriation for Awards and Grants and that the State appropriation had been made for the purpose of enabling the University to obtain payment for student activity fees and book rental fees included in scholarships honored by the University. It will be remembered, he said, that the last Legislature did not approve an appropriation against which the tuition portion of scholarships honored could be charged. An estimated amount was added to the University's General Revenue Appropriations to cover scholarships to be honored during the course of the current biennium, he stated. Inasmuch as the scholarships include student activity fees and book rental fees, as well as tuition, it was necessary, he said, to make provision in the form of a state appropriation for the University to obtain payment for such fees. In practice, he said, the University certifies vouchers to the Auditor of Public Accounts for the amount of student activity fees and book rental fees included in scholarships honored, such vouchers being chargeable against state appropriations for Awards and Grants as well as the departmental appropriation for Awards and Grants—when warrants are received from the Auditor they are deposited to the credit of the University Income Fund.

On page 151 it was stated that this was a new item in the Budget—Supervisor Auxiliary Enterprises.

Mr. Miles stated that the amount of the appropriations recommended for the Auxiliary Enterprises, pages 151-157 of the Budget, were made on the basis of the total state appropriations approved by the Legislature, namely, \$310,000. This amount was distributed among the various Auxiliary Enterprises in the most equitable manner. He further stated that the state appropriation for the operation of the Auxiliary Enterprises was a lump sum amount and could be distributed on an object basis in any manner that might be necessary.

Kenneth L. Davis moved the approval of the Budget, as amended, for the fiscal year 1952-53 for Southern Illinois University. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
John Page Wham	Yea

President Morris called the attention of the members of the Board to the fact that Item D, Changes in Faculty-Administrative Pay Roll, appearing in his report and the Minutes of the meeting of the Board of July 8, had been deferred pending approval of the Budget. He asked that this item receive the Board's attention at this time.

After full discussion John Page Wham moved the approval of the additions to and changes in the faculty-administrative pay roll as recommended by the President of the University at the July 8, 1952 meeting. The motion was seconded by Kenneth L. Davis and was unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Kenneth L. Davis	Yea
Ruth G. Cook	Yea
Robert C. Lanphier, Jr.	Yea
John Page Wham	Yea

President Morris stated that the appropriation of \$35,000 for the Pilot Plant for Wood Processing has been passed by Congress. If it meets with the approval of the Board, he stated, we will proceed with the plan to activate the Plant within the total amount of \$35,000, as formerly approved by the Board. The Board agreed that the President of the University should proceed within the total amount of the Budget with the activation of the Pilot Plan for Wood Processing.

President Morris stated that he had received a request from Mr. Joseph Pois, Director of the Department of Finance, requesting that he be furnished with monthly copies of the Minutes and Proceedings of the Board of Trustees of Southern Illinois University. It was the concensus of the members of the Board that this matter be deferred until the September meeting.

At this time the President of the University stated that GI legislation has been enacted for the Korean veterans and that this may mean a difference in the fall term enrollment. There are, he stated, a number of budgeted faculty positions that are not filled.

After discussion it was the unanimous opinion of the members of the Board present that the Executive Committee of the Board be authorized to approve the employment of new faculty members within the limits of the Budget.

The next meeting of the Board of Trustees will be held on Friday, September 26, 1952, at 9:00 a.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 6:30 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Friday, September 26, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman  
Frank L. Eversull, Vice-Chairman  
Kenneth L. Davis, Secretary  
Ruth G. Cook  
John Page Wham  
Vernon L. Nickell, ex-officio  
Louise Morehouse, Administrative Assistant

The following members were absent:

George W. Mitchell  
Robert C. Lanphier, Jr.

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University  
Dr. George H. Hand, Executive Assistant to the President and Professor of Economics, Southern Illinois University  
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University  
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University  
Mr. William H. Lyons, Director, Information Service, Southern Illinois University  
Mr. Lawrence B. Perkins, representing Perkins and Will, Architects-Engineers  
Mr. John Boyce, representing Perkins and Will, Architects-Engineers

The Chairman presented the minutes of the meetings held on July 8 and July 13, 1952, copies of which had been sent to each Board member.

On motion of Kenneth L. Davis these minutes were unanimously approved.



### REPORT ON AIR TRAVEL CONTRACT

The Chairman presented an opinion prepared by Attorney Charles E. Feirich, retained by the Board of Trustees as Special Legal Counsel to investigate the University Air Travel Contract:

Charles E. Feirich

John K. Feirich

#### LAW OFFICES OF FEIRICH & FEIRICH

Carbondale National Bank Building  
Carbondale, Illinois

September 17, 1952

Board of Trustees of Southern Illinois University  
Carbondale, Illinois

Gentlemen:

In accordance with the request of Chairman Karraker, I submit the following opinion relative to the contract dated June 22, 1951, by and between Midwestern Aero Service, Inc. and your Board.

A preliminary question was asked by Mr. Karraker as to the interest any individuals might have in the Murdale Airport Authority or Midwestern Aero Service, Inc.

The Murdale Airport Authority is a municipal corporation established by the voters in the territory and is governed by a Board of five commissioners. The mayor of Carbondale appoints one, the mayor of Murphysboro appoints one, the County Judge appoints one outside the area of the incorporated cities, and the County Judge appoints two members at large. This Authority has constructed the airport and has turned it over to the Midwestern Aero Service, Inc. for operation. The Airport Authority has nothing to do with the operation of the airport and is in no way a party to the contract in question. Obviously no person does or can have a financial interest in the Murdale Airport Authority.

So far as Midwestern Aero Service, Inc., a corporation, is concerned, I have learned that two-thirds of the shares in this corporation are owned by Messrs. Seibert and Peebles. Mr. Ketrings owns a smaller interest and Messrs. Medlin and Parrish have only a nominal interest. No other person has any financial interest in the corporation.

The minutes of the Board meeting of April 13, 1951, recite that after full discussion, the Board authorized the procuring of air transportation on the basis of \$32.00 per flight hour with a minimum lease of 300 hours annually, credit for all air travel used by the University to be included in this 300 hour agreement. This action was unanimously taken by the six members in attendance at that meeting. (Annual Report of Board 1950-1951 page 254.)

At the meeting of May 25, 1951, the Board adopted a formal resolution containing the following paragraphs:

“Section 1. A contract be entered into with the Midwestern Aero Service, Incorporated, purchasing a minimum of THREE HUNDRED (300) hours annually for the TWO (2) year period from July 1, 1951, through June 30, 1953, under the terms and conditions procured and approved by the Administration of the University.

"Section 2. The Chairman of the Board be and is authorized to sign by and for the Board any agreement necessary for the consummation of a contract for the purpose set out herein."

This resolution was unanimously passed with seven members of the Board present. (Annual Report of Board 1950-1951, page 284.)

The contract which was entered into between Midwestern Aero Service, Inc., and the Board, which contract is dated June 22, 1951, and the term of which begins July 1, 1951 and ends June 30, 1953, is a carefully drawn legal instrument in unambiguous terms. In my opinion, this contract is fully authorized by the previous action of the Board.

The Charter of the Board creates a body politic and corporate, styled the "Board of Trustees of Southern Illinois University" to operate, manage, control and maintain the University. Section 7 of this Charter reads as follows:

"The Board shall have power to enter into contracts, to sue and be sued, to acquire, hold and convey real and personal property, and to expend the funds appropriated to the University; provided that the Board in the exercise of the powers conferred by this Act shall not create any liability or indebtedness in excess of the funds appropriated to the University."

It is my opinion that under this statutory authority, the Board was fully authorized to enter into the contract in question, and it is my further opinion that the contract is a valid and binding obligation on each of the parties thereto.

After having determined the initial question of the validity of the contract and in accordance with the suggestion of Chairman Karraker, I had an extended interview with Mr. Gene Seibert. He was very cooperative and promised to give the whole matter consideration and see me again. On Wednesday, September 10th, I had a further conference with Mr. Seibert and also Mr. Peebles. In view of his knowledge of the preceding events and his familiarity with the general situation, I asked Mr. John Rendleman to attend this second conference.

In this discussion both Messrs. Seibert and Peebles were very anxious to continue a pleasant relation with the University and indicated they would do everything they could to that end.

I summarize the statements of Messrs. Seibert and Peebles.

Before the present contract was executed, there was a two months' experimental period, during which time the University used somewhat more service than the minimum provided in this contract, and this experimental period served as the basis for the present contract.

The airplane on which the University, under the contract, has priority, was obtained after considerable negotiation and primarily to give the University the best in air transportation. The corporation leases this airplane for a fixed fee of \$425.00 per month and the term of this lease is identical with the term of their contract with the University. This airplane has a value in excess of \$17,000 and, using ordinary depreciation schedules, interest expense, and financial arrangement, they believe their leasing arrangement is not out of line.

After paying their rental, the balance of \$375.00 on the minimum payment is used to pay overhead, including pilot, pilot expense, gas, oil, maintenance, hangar rent and insurance; the corporation is obligated to provide the University with twenty-five hours of flying time. They have maintained the airplane on a standby basis for the use of the University, many times passing up more profitable operations in order to abide with the terms of their contract. The University contract alone

is not the profitable item. The corporation's profit was to be derived from other operations of the aircraft when not in use by the University. Many expenses such as hangar, insurance and some maintenance charges continue whether or not the aircraft is being operated. They are carrying \$50,000 liability insurance per seat in the plane. Also, a minimum number of pilots must be available, which means that the contract with the University directly affects the pilot overhead. The pilot who has done the majority of flying for the university is a rated airline pilot and all are men of more than ten years of flight experience. While the contract does not require an airline pilot on a standby basis, the fact is they have such a pilot who is costing them approximately \$500 per month. They also have two full time commercial pilots costing them approximately \$400 per month each.

They say, frankly, that if the University should use up its unused time during the existence of the present contract, it will crowd them seriously, but they will arrange to carry out the contract completely on their part.

In the event the minimum time is not used up at the expiration of the existing contract, they indicated that they would be willing to enter into negotiations for an extension contract. The terms of such extension would be based upon such arrangements as they are able to make with the owner of the plane for monthly rental payments to him, and might conceivably result in a lower minimum for the University and also allow the University to use up the unexpired time.

They say they are not in financial position to pay the \$425.00 per month rental for the plane on which the University has priority, and receive nothing whatever by way of payments on an extended contract.

It occurs to me that the attitude of the Midwestern Aero Service, Inc. is an extremely friendly one and that something mutually satisfactory can be worked out.

If the Board is interested, probably the best way to handle the situation would be for the Board to designate someone to negotiate with them and see whether an extension contract mutually satisfactory to both sides, can be agreed upon.

Very truly yours

CEF:V

/s/ C. E. Feirich

Mr. Karraker called attention to the second paragraph of the above report from Mr. Feirich. He stated that at one time Dr. Leo Brown, former Chairman of the Board of Trustees, had made this statement: "I have an interest in this Airport." Mr. Karraker stated that he had asked Mr. Feirich to check that statement, that this had been done, and it became apparent from Mr. Feirich's report that Dr. Brown's interest was civic interest rather than a financial one.

Mr. Wham stated that he felt that the request was very appropriate, and that the statement should have been checked.

Mr. Karraker further stated that Mr. Feirich's report needed no further comment or explanation, and that no action was required on the part of the Board, except the incorporation of the report in the record.

Dr. Morris stated that it was his hope that an extension of the Air Travel Contract could be arranged so that unused time could be made available to the University.

Mr. Karraker stated that when this contract expires the administration will re-negotiate with the Midwestern Aero Service, Inc., and if a new contract seems desirable the administration shall bring it to the Board for recommendation, and at that time the Board can act upon it. He further stated that this re-negotiation should be handled before the expiration date of the present contract, and provision must be made at that time for taking care of any unused time for which we have paid.

**REPORT OF THE COMMITTEE ON EDUCATION AND AREA SERVICES**

The Chairman presented the following report of the Committee on Education and Area Services regarding the Master's Degree in the Department of Physical Education and Recreation:

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**Report of the Committee on Education and Area Services to the Board of Trustees of Southern Illinois University**

The Education and Area Services Committee met on Friday, August 8, 1952, at 1:30 p.m., according to call.

The following members were present:

Dr. Frank L. Eversull, Chairman  
Mrs. Ruth G. Cook  
Mr. Guy W. Karraker, ex-officio

Also present were:

President D. W. Morris  
Dr. Charles D. Tenney  
Dr. George H. Hand

There appeared before the committee Mr. Cecil Franklin and Dr. Dorothy Davies, who presented a Request for the Introduction of a Graduate Program in Physical Education and Recreation, which is attached.

There followed a full discussion. During this discussion it was explained that it was the hope of the committee that the Department would stress the cultural aspects of education, should permission be granted to introduce this advanced program of study. They also expressed the hope that there would be a fine program of selectivity introduced from the beginning.

Many suggestions were made relative to a recruiting program which would bring in a select group of students. Stress was laid upon the need for scholarship. Other aspects of the program were further discussed.

It was moved by Ruth G. Cook, seconded by Guy W. Karraker, that we recommend to the Board that the request be granted. All members voted aye.

It was suggested to President Morris that he notify the members of this Department that this action was taken, in order that some work could be started at once upon a selective recruiting program.

The committee meeting was adjourned at 4:00 p.m.

**A REQUEST FOR THE INTRODUCTION OF A GRADUATE PROGRAM IN PHYSICAL EDUCATION AND RECREATION**

**Request Submitted:** The Physical Education Departments for Men and Women at Southern Illinois University respectfully submit for the consideration of the Board of Trustees the request to offer to the students a graduate program in physical education and recreation.

It is the opinion of the staff that the graduate program in physical education and recreation should be introduced and courses be offered this coming September of 1952. The staff believes it is adequately prepared and competent to conduct a program of study on the graduate level. No more staff need be hired unless the enrollment of the University shows a considerable increase at some future date. It is also the opinion of the staff that adequate equipment and facilities are available to initiate a graduate program without additional expenditures.

**Need For The Program:** During the past two years, over sixty-five men and women now teaching physical education and recreation in Illinois have asked that Southern Illinois University offer graduate work in physical education and recreation. At the present time, there are a number of students taking graduate courses in departments other than that of their major interest because they need advanced credit and cannot get it in physical education and recreation.

Since there is considerable competition for more desirable positions in teaching physical education and in conducting recreation programs, the more ambitious professional workers want to receive advanced training in order to qualify and better compete for such positions. Furthermore, advancement in many school systems is based upon advanced work on the graduate level. If Southern Illinois University does not offer the work the people in the field need, they will naturally go to other institutions that do offer them what they want. In addition, there are those who because they are unable to go to other institutions are then deprived of the opportunity to do graduate work in their area of specialization.

It is very important that the men and women of Southern Illinois be given the opportunity of continuing their chosen profession by receiving the extra training which many positions now require of their applicants. Many of the positions of Supervisors, Directors of Physical Education, and Recreation Leaders are open only to people with a graduate degree.

### Training and Background of Personnel

#### Dorothy Davies

##### Training:

Doctor of Education—University of Cincinnati  
 Master of Arts—Columbia University  
 Bachelor of Science—University of Cincinnati

##### Experience:

Professor of Physical Education—Southern Illinois University, 1948.  
 Associate Professor of Physical Education—Southern Illinois University, 1942-1948.  
 Assistant Professor of Physical Education—Southern Illinois University, 1939-1941.  
 Acting Chairman of Physical Education Department—University of Cincinnati Summer Session, 1929-1930-1931.  
 Instructor in Physical Education—Washington University, St. Louis, 1926-1939.

##### Experience in Teaching Graduate Work:

University of Cincinnati, 1929-1930-1931.

##### Publications:

"Team Deck Tennis," *Recreation Sports Guide*, pp. 42-46. Published for the National Section of Women's Athletics, Washington, D. C. The American Association for Health, Physical Education, and Recreation, 1951-53.  
 "Speedball for Seven Players," *Soccer Speedball Guide*, pp. 102-105. Published for the National Section of Women's Athletics, Washington, D. C. The American Association for Health, Physical Education, and Recreation, 1946-48.  
 "Seven Player Speedball," *Journal of Health, Physical Education, and Recreation*, p. 81. February, 1946.  
 "Effect of Tuition upon Motor Skill," *Journal of Education Psychology*, pp. 352-365. January, 1945.  
 "Officiating in Soccer," *Soccer Speedball Guide*, pp. 25-29, pub-

lished for the National Section of Women's Athletics. Washington, D. C. The American Association for Health, Physical Education, and Recreation, 1940-42.

"Class Instruction in Golf," **Journal of Health, Physical Education, and Recreation**, p. 374. June, 1940.

"The National Section of Women's Athletics," **Interscholastic**, September, 1944.

### **William Freeberg**

#### **Training:**

Doctor of Recreation—Indiana University.

Master of Science—University of Illinois.

Bachelor of Science—Southern Illinois University.

#### **Experience:**

Assistant Professor, Southern Illinois University, 1942-1952.

Instructor & Camp Coordinator, Southern Illinois University, 1950-1952.

Consultant Service, Committee and Camping Agencies, 1949-1952.

Head Counsellor, Indiana University Dormitory, 1949.

Director of Camp, Southern Illinois, 1948.

Recreation Director, National Music Camp, Interlochen, Michigan, 1946.

Lincoln Junior High School, Bloomington, Illinois, 1942.

#### **Publications:**

"Mandatory Camp Standards," **Campers Handbook and Buying Guide**, American Camping Association, Chicago, 1951.

"Liability in Public Recreation," **Park and Recreation Magazine**, April, May, 1950.

"Liability in Recreation Camps," **American Camping Magazine**, Convention Issue, April, 1950.

Unpublished dissertation: "Law and Liability of Municipal, Charitable, and Public Corporations in Conducting Recreation Camps," 1950.

### **Norman White**

#### **Training:**

Doctor of Physical Education—Indiana University

Director of Physical Education—Indiana University

Master of Education—University of Missouri

Bachelor of Arts—Iowa State Teachers College.

#### **Experience:**

Assistant Professor in Physical Education, Southern Illinois University, 1952.

Lecturer in Physical Education, Southern Illinois University, 1951-1952.

University of Missouri, 1948-1949.

Graduate Assistant, Washington Junior College, Washington, Iowa, 1946-1948.

Teachers College High School, Cedar Falls, Iowa, 1944-1945.

#### **Publications:**

"Physical Education and Training in Iowa," **Microcard Publications**, 4 microcards, Springfield, Massachusetts, 1952.

**Helen Zimmerman****Training:**

Doctor of Philosophy, University of Wisconsin.  
 Master of Science, University of Wisconsin.  
 Master of Arts, St. Louis University.  
 Bachelor of Science, Harris Teachers College.

**Experience:**

Harris Teachers College, 1950-1952.  
 St. Louis Board of Education, 1942-1944.  
 McKinley High School, St. Louis, 1944-1948.  
 St. Louis Elementary Schools, 1934-1944.

**Unpublished Theses:**

“Characteristic Likenesses and Differences between Skilled and Non-skilled Performance of the Standing Broad Jump.” University of Wisconsin—Ph.D. Physical Education and Education, 1951.  
 “The Effects of An Increase in Time and Content of a Physical Education Program on the Recreational Pursuits of Freshman High School Girls.” University of Wisconsin—M. S. Physical Education, 1948.

“The St. Louis Board of Education Playground Program Compared with Playground Programs of Other Large Cities in the United States.” St. Louis University—M.S. Sociology, 1942.

**Other Staff**

In addition to the above who have completed the doctor's degree, Miss Lura Evans, Mr. C. C. Franklin, and Mr. J. J. Wilkinson have completed all the work toward the doctor's degree except for the dissertation. With four people already having the doctor's degrees and three others well on their way toward it, it seems that the staff is well qualified to offer a graduate program.

**Facilities For the Program**

**Library Facilities:** The classroom and library facilities are adequate to start this program. Mr. Robert Muller, Director of Libraries, had made a tabulation of books and publications in the field of physical education and recreation. At the present time, there are in the Southern Illinois University Library, 664 books and files of thirteen journals in the field of physical education and recreation.

**Proposed Graduate Course**

**Degree:** Graduate courses lead toward the degree, Master of Science in Education. Forty-eight hours in the field of Physical Education and Recreation are recommended for a major in the field. However, a thirty-two quarter hour major is permitted providing a fifteen or sixteen quarter hour minor is presented in an accepted related field.

**Qualifications and Prerequisites:** Students working toward a degree, Master of Science in Education, with a major in physical education and recreation, should present acceptable training in undergraduate physical education and recreation from a recognized school.

The following undergraduate courses are required of all students majoring in physical education and recreation:

1. A course in anatomy and/or physiology.
2. One course in education psychology, or the psychology of the particular level of the students' specialty, such as the psychology of adolescence.

3. One course in a biological science such as zoology, kinesiology, botany, et cetera.

Since course title is not always indicative of course content, undergraduate transcripts should be presented for examination as to their acceptability for satisfying the specific prerequisites listed above.

A graduate minor in physical education or recreation is sixteen specified hours, selected only with the advice of and in consultation with the graduate staff of the Physical Education Departments.

Students weak in particular skills and techniques are required to take further work on the undergraduate level to make up their deficiencies.

**Required Courses:** The courses required of all candidates for a major in physical education and recreation are the following:

- P. E. 400—**Evaluation in Physical Education and Recreation.**  
Historical background of measurement in physical education and recreation; selection and evaluation of contemporary testing devices; construction and use of tests, administering the testing program, and interpretation and application of results. 4 hours. (This course to fulfill the Tests and Measurements course requirement for the degree, Master of Science in Education.)
- P. E. 500—**Techniques of Research in Physical Education and Recreation.**  
Critical analysis of research literature; study of research methods and planning research studies. 4 hours. (This course to fulfill the Research Techniques course requirement for the degree, Master of Science in Education.)
- P. E. 501—**Curriculum in Physical Education.**  
The aims, objectives, and goals of physical education and recreation; principles and procedures for curriculum construction, and criteria for selecting activities and judging outcomes, 4 hours.
- P. E. 502—**Foundations of Motor Learning.**  
Implications of an understanding of physiological and kinesiological principles as well as mechanical analysis for intelligent motor control. 4 hours. Recommended prerequisite, Kinesiology.
- P. E. 503—**Seminar in Physical Education and Recreation.**  
Lectures, discussion and critiques in physical education, recreation, and related fields. 4 hours.
- P. E. 504—**Problems in Physical Education and Recreation.**  
Problems involved in organizing and conducting an effective physical education and recreation program. 4 hours.
- Elective Courses:** Six or more of the following courses must be elected to complete the graduate major.
- P. E. 402—**Organization and Administration of Intramural and Extra-Mural Activities.**  
Planning intramural programs of sports and recreation; planning and coordinating extra-mural activities commonly associated with physical education. 4 hours..
- P. E. 403—**The Adaptation of Physical and Recreation Activities to the Handicapped Individual.**  
Recognition of postural deviations; devising and planning programs for the physically atypical. 4 hours.



- P. E. 404—**The Teaching of Sports.**  
Teaching methods, officiating, organization, safety precautions, and selecting equipment for sports. 4 hours. (Required of all those who have background weaknesses in the sports program.)
- P. E. 405—**Current Theories and Practice in the Teaching of Dance.**  
History and evolution of dance; place of dance in education and recreation. 4 hours.
- P. E. 406—**Principles and Philosophy of Physical Education.**  
The place of physical education in the school program, and the principles underlying the program. 4 hours. (Required of all students not presenting the undergraduate courses, P. E. 354 or 340.)
- P. E. 407—**Techniques in Camping.**  
Preparation of material for the use in camps; techniques of camp procedure, camp craft, woodsmanship, and crafts. 4 hours.
- P. E. 505—**Community Organizations for Recreation.**  
The development and administration of a recreation program. A study of community recreation including developing facilities and coordinating community agencies. 4 hours.
- P. E. 506—**School Camping and Outdoor Education.**  
A consideration of current practices in school camps; the training of leaders for school camps and the place of outdoor education in the school program. 4 hours.
- P. E. 507—**Physiological Effects of Motor Activity.**  
A study of the general physiological effect of motor activity upon the structure and function of body organs; specific effect of exercise on the muscular system. 4 hours.
- P. E. 508—**Administration of Interschool Athletics.**  
Existing problems in interschool athletics, with particular attention to secondary schools athletic programs. 4 hours.
- P. E. 597-98-99—**Thesis.** 6-9 hours.

**Proposed Curriculum:** The courses outlined above are in accordance with the best thinking and recent studies made by the American Association of Health, Physical Education, and Recreation. That organization is in the process of setting up standards for accrediting graduate departments in health, physical education, and recreation. This proposed curriculum as outlined is in accordance with these professional standards.

Dr. Tenney reported, at the request of Dr. Eversull, that at the present time there are between 25 and 30 students enrolled in the graduate courses now being offered under the new program in the Department of Physical Education and Recreation.

After full discussion a motion was made by John Page Wham approving the report of the Committee on Education and Area Services regarding the Master's Degree in the Department of Physical Education and Recreation. The motion was seconded by Kenneth L. Davis and unanimously passed by the members of the Board.

It was pointed out that in stating that it was the hope of the Committee on Education and Area Services that the Department of Physical Education and Recreation would stress the cultural aspects of education, it was not their intention that the idea be limited to this one Department, but extended throughout the University curriculum.

Dr. Tenney stated that the group of general requirements in the University catalog now dates back to 1936, and that they may be good or they may be bad, but the time has come to review them. As a matter of fact, he continued, the Faculty Council is working on that now. Dr. Tenney further stated that he thought it would be a great help if the administration had the endorsement of the Board as to the desirability and the necessity for a general study of requirements, as a great amount of time and work would be necessary on the part of the faculty to review the cultural development of undergraduates.

Dr. Morris stated that there are three aspects and aims of education: (1) Moral and spiritual values; (2) Specific needs of skilled training; (3) Broad cultural and human background. He further stated that the faculty of the University is not only interested in these things, but is actually devoting its life to that interest—that is why they are on the faculty. He stated that it is of great importance for faculty members to turn out the best graduates of the institution possible. I agree, he continued, that a reinforcement of the faculty's interest, by an expression of like interest on the part of the Board, is a great thing and will encourage them; but I believe it would be a regrettable thing from the point of view of faculty reaction and morale, and an implication of lack of interest on their part, if it should be done in such a way that the Board takes the initiative. The Faculty Council, he continued, is engaged with cardinal concern in the very thing we are talking about here. We would throw them off step if we put special emphasis on a particular aspect of the curricular program, and we would make it impossible for them to give a completely subjective consideration to all aspects which must be taken into consideration.

Dr. Morris stated further that the administration has a request for relief as Director of Athletics from Glenn Martin, and a similar request for relief from Cecil Franklin, Chairman of the Department of Physical Education. We are, he continued, working toward a program whereby we bring athletics and physical education under the same directorship, not just nominally under one head. He stated that he had hoped to cease to be Director of Athletics, which is the situation as it now exists for the reason that the Director of Athletics traditionally reports and submits requests to the President's Office, while the Chairman of the Department of Physical Education reports and submits requests to the Dean of the College of Education. Dr. Morris further stated that the Director of Athletics should properly be responsible to the Dean of Education. Dean Lawson is now seeking a man capable of being head of the Department of Physical Education and Director of Athletics, and has some 40 men interested, of whom possibly four or five will be considered. We are working here, Dr. Morris continued, toward an answer to the problem brought out by the Committee on Education and Area Services, which is that a broader cultural development and background in all departments is both desirable and necessary.

After some discussion, a motion was made by Kenneth L. Davis that the Board commend the studies now in progress by the Faculty Council in evaluating the various curricula in relationship to the objectives established, and with special attention given to areas where improvements may be made to increase the product culturally. The motion was seconded by John Page Wham and passed by a unanimous vote of the members of the Board.

#### **MATTERS PRESENTED BY PRESIDENT MORRIS**

The Board considered the following matters presented by the President of the University:

##### **(A) Preliminary Programming of Agriculture Building Group**

Dr. Morris stated that, as requested by the Board, the representatives of Perkins and Will were here presenting the preliminary sketches

of the Agriculture Building Group. These plans were designed to incorporate all of the programming which has been arrived at, and presented to the Board for their approval, reducing the plans to a scheme and a general location. We have, he continued, recommendation for approval of the contract with Perkins and Will to undertake a study of location specific to site of the building now to be discussed, and the Men's Dormitories, which you have asked them to investigate for location. That study, which involves drainage, sanitary sewer, heating, lighting, water, etc., in terms of topography, we feel should be undertaken by the same firm that is planning the Agriculture Building Group, because it is to be situated on that site. The general location will be just south of the Life Science Building and Greenhouses, in the southwest corner of the Thompson woods.

Mr. Perkins was introduced. He stated that it should be underscored that this presentation is not the finished preliminary plan of a building for which his firm sought approval. Rather, he stated, we are presenting a diagram illustrating the contents, showing the scope of what the faculty and the administration have considered to be the desirable quantity of building, and some suggestion of arrangement and disposition. He continued by saying that the plans show not a building but a table of contents in an organized form.

Mr. Perkins then presented Mr. Boyce, and stated that the presentation of the diagram sketches would be shown and explained by him.

Mrs. Cook entered the meeting at this point.

Mr. Boyce first showed charts outlining the areas and facilities of the Agriculture Building Group. He stated that there was first prepared by Mr. Pulley's Office the list of facilities which each Department felt were needed in an expanded Agriculture program, based on an estimated 600 to 700 students. The program was then reviewed and grouped as to a simple listing of how many offices, classrooms, laboratories, research rooms, etc., in the building would contain facilities that would provide space needed by these various departments with normal schedules. This diagram study, he continued, shows approximately the distribution of facilities according to the various branches of study in the school, grouped to show the major and minor relationship between those facilities. In continuing, Mr. Boyce emphasized the fact that classrooms, as shown in the diagram studies, would be immediately available for use by various departments of the University, and could be so used for some years to come, until such time as the Agriculture Department should reach its full growth.

Dr. Frank L. Eversull left the meeting at this time.

Charts showing a generalized plan of the Agriculture Building Group were also presented by Mr. Boyce. He stated that because of the general topography of the site, his firm had concluded that a two-level, or split-level, building would be more economical than a two story structure.

Dr. Morris emphasized the fact that the Agriculture School, and the Agriculture Building Group at Southern Illinois University, is being designed so that there shall be no duplication in research and experiment being carried on at the University of Illinois, and to fill a long felt need in this particular area. We now have, he stated, a contract in Horticulture to carry on jointly a Horticulture Experiment Station, and hope and urge that the University of Illinois will cooperate in this same type of joint program in poultry, dairying, and agronomy in particular, and in other areas as desirable, especially those most fruitful for Southern Illinois. Dr. Morris further stated that it was his belief that with the research know-how and facilities already available at the University of Illinois, Southern Illinois University's more circumscribed operations can be adapted and interpreted to the general benefit of farmers of this area.

After full consideration of the plans and diagrams as presented by Mr. Boyce it was moved by John Page Wham that the work done by Perkins and Will, Architects-Engineers, be approved. The motion was seconded by Kenneth L. Davis, and unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

**(B) Reports of Major Research Projects**

As requested at the last meeting of the Board of Trustees, we have asked the University agencies engaged in major research projects to report their activities for 1951-52. Attached are unedited reports received from (1) the Biological Research Laboratory under the supervision of Professor Carl C. Lindegren, (2) the Cooperative Wildlife Research Project under the supervision of Mr. W. D. Klimstra, (3) the Cooperative Work-Forest Service Project under the supervision of Professor W. E. Keepper and Mr. Richard D. Lane of the Central States Forest Experiment Station, (4) the Experimental Farm under the supervision of Professor W. E. Keepper, (5) the Illinois Horticultural Experiment Station under the supervision of Mr. James B. Mowry, and (6) the Cooperative Research Project—Fisheries Management, under the supervision of Mr. William M. Lewis.

These reports were received for the record, and a copy of each report has been placed on file with the Secretary of the Board of Trustees.

**(C) Approval of June, 1952, Graduates**

Approval is requested for the graduation of the following students who completed their studies for degrees as indicated at the end of the spring quarter, 1952:

**GRADUATE SCHOOL**

**MASTER OF ARTS DEGREE**

	<b>Town</b>	<b>Major Subject</b>
Frank John Bietto	Benld	Government
Elizabeth B. Bischof	Carbondale	English
Charles Edward Dickerman	Carbondale	Mathematics
Linna Hamilton	Broughten	English
Donald Jean Hankla	Jonesboro	Zoology
Louis Rendleman Karraker	Jonesboro	History
Norma Giddings Miller	Terre Haute, Ind.	English
John W. Mulkin	Carbondale	Government
Perry Morley Proctor	Carbondale	English
Joe L. Simms	Sparta	Geography
Thomas Orville Sloan, Jr.	West Frankfort	Speech
Richard Frank Vorwald	Granite City	Mathematics
Charles Richard Walker	Cartersville	Zoology
Maurice Alton Whitacre	Cartersville	Zoology

**GRADUATE SCHOOL**

**MASTER OF SCIENCE IN EDUCATION DEGREE**

	<b>Town</b>	<b>Major Subject</b>
Eugene Lee Aiassi	Murphysboro	Educational Adm.
Lloyd Dean Bauersachs	Pinckneyville	Educational Adm.
Lyle M. Beltz	Marion	Industrial Education
Vincent A. Birchler	Chester	Educational Adm.
Wiltz Alonzo Book	Bonnie	Social Sciences
Morris Lee Booth	Marion	Educational Adm.
Winifred B. Burress	Marion	Educational Adm.
Johnnie Dewight Capron	Cypress	Educational Adm.

Charlotta H. Crim	Metropolis	Guidance and Counseling
William T. Davis	Murphysboro	Educational Adm.
Frank Floski, Jr.	New Athens	Educational Adm.
Fay Sisk Fly	Du Quoin	Educational Clinical Psychology
Jessie Yates Goddard	West Frankfort	Educational Adm.
Richard E. Gray	Carbondale	Educational Clinical Psychology
Mary Kathryn Greaney	Cairo	English
Margaret Harriss	Du Quoin	Guidance and Counseling
John Hickman, Jr.	Carbondale	Industrial Education
Lewis J. Hilliard	Fairfield	Educational Adm.
Clay Millington Hunter	Johnston City	Social Sciences
John Henry Jefferson	Centralia	Guidance and Counseling
Carl Jones, Jr.	Carbondale	Educational Adm.
Dwight Karnes	Raleigh	Educational Adm.
Lawrence V. Lipe	Chester	Educational Adm.
James Clinton Martin	Anna	Educational Adm.
James R. Martin	Carbondale	Educational Adm.
Charles Carlton Mathieu	Eldorado	Educational Adm.
Bruce E. McLean	Oakdale	Educational Adm.
Wanda Mitchell	Carbondale	Educational Clinical Psychology
Arthur E. Newbern	Olmstead	Industrial Education
Gene Owen Osburn	Dahlgren	Educational Adm.
Earl Dean Patton	Eldorado	Educational Adm.
Margaret L. Phegley	Red Bud	Educational Adm.
Harvey Chester Pitt	Okawville	Biological Sciences
Thelma Raybourn	Marion	Educational Adm.
Velma R. Rushing	Marion	Educational Adm.
Lee A. Stewart	East St. Louis	Social Sciences
Thomas A. Stubbs	Shawneetown	Educational Adm.
Grace Rushing Thompson	Marion	Educational Adm.
James Estil Tooley	Carterville	Educational Adm.

### COLLEGE OF EDUCATION

#### BACHELOR OF MUSIC EDUCATION DEGREE

	<b>Town</b>	<b>Major Subject</b>
Delores Blondi	Benton	Music
Lou Ann Beggs Creek	Eldorado	Music
Gloria Moroni	Marion	Music

### COLLEGE OF EDUCATION

#### BACHELOR OF SCIENCE IN EDUCATION DEGREE

	<b>Town</b>	<b>Major Subject</b>
Howard Taft Abernathie	Murphysboro	Elementary Education
Benjamin Floyd Anderson	Simpson	Agriculture
Cleo Louise Anderson	Salem	Home Economics
LaVerne Mowery Anderson	Tamms	Home Economics
John Cipriano Ariotto	Panama	Mathematics
Lewis Gene Badalamenti	Edwardsville	Social Studies
Joan Barker	McLeansboro	Social Studies
Robert C. Barnes	Skokie	Government
Clara Marie Baudison	Pinckneyville	Elementary Education
Pearl Bayne	Oblong	Health Education
Albert Glen Bean	Roxana	Physical Education
Duward Dee Bean	Pinckneyville	Business Administration
Ted S. Beardsley, Jr.	East St. Louis	Spanish
Beverly Ann Beirne	Herrin	Elementary Education
Lawrence L. Benedict	Carbondale	Social Studies

Thomas Edwin Berry, Jr.	Mt. Vernon	Speech
Clara Emigene Bourland	Dongola	Elementary Education
Vera B. Boyd	Carterville	Elementary Education
Ernest G. Bozarth	Waltonville	Physical Education
Barbara Evelyn Brach	Cisne	Home Economics
Georgia Lou Bramlet	Eldorado	Physical Education
Erwin Henry Brinkmann	Hoyleton	Mathematics
Della Elizabeth Brooks	Louisville	Home Economics
Robert Lewis Brooks	Carbondale	Geography
Joseph Jack Brown	Mt. Vernon	Social Studies
Marilyn Brown	Belleville	Social Studies
Richard Langley Brown	Granite City	History
Mary Alice Bundy	Galatia	Elementary Education
Patricia Ann Burks	Herrin	Music
Eleanor Louise Cable	Geff	Home Economics
Mary Corinne Campbell	Xenia	K'garten-Primary Educ.
William Thomas Carlyle	Centralia	Social Studies
Dorothy Jeanette Carmody	Fieldon	Elementary Education
Robert Leroy Carr	Zeigler	Speech
Valjean Murry Cashen	Benton	Educational Psychology
George Allen Casleton	West Frankfort	History
Robert E. Chandler	Vandalia	Mathematics
Herbert W. Clutts	Cobden	Industrial Education
Mary Frances Coffey	Eldorado	Physical Education
John Phillip Cole	Harrisburg	History
Philip Yates Coleman	Carbondale	English
Thomas Walter Collins	Murphysboro	Zoology
Elizabeth Jane Conatser	Carbondale	English
Joanne Copeland	Metropolis	Elementary Education
Anna Jane Cox	Makanda	Elementary Education
Patricia Lou Crader	East St. Louis	Spanish
Kenneth Croslin	Carbondale	English
Frank Herbert Cummins	Harrisburg	Physical Education
Berniece Winter Dartt	Carmi	Elementary Education
Doris Ivy Dempsey	Norris City	Elementary Education
Elizabeth Jane Hindman		
DeWitte	Murphysboro	Business Administration
Nancy Ely Dial	Harvard	Home Economics
Robert Donald Dickerson	Granite City	Industrial Education
Bonnie Elaine Dickson	Grand Tower	Speech
M. Irene Pursell Dixon	Du Quoin	Elementary Education
Jacquelyn Bittner Donahue	St. Louis, Missouri	Physical Education
Helen Louise Duckels	Carlinville	Speech
Wilma Louise Dummeier	Metropolis	Speech
Richard Laverne Durrant	Chicago	Physical Education
Cecil Eberhardt	Orient	Elementary Education
Alvin Eigenrauch	Nashville	English
Ethel M. Farthing	Salem	Elementary Education
Orville Edison Freeman	West Frankfort	Government
Dolores McClintock French	West Frankfort	Elementary Education
Jo Anne Galbreath	East St. Louis	Physical Education
Harold Lee Gentz	Du Quoin	History
Wilbur E. George	Anna	Elementary Education
Thelma Glenn Gibbs	Farmersville	Elementary Education
Rodney Warren Gillespie	Carbondale	History
Bernie Goatley	Carbondale	English
Herman Albert Graves, Jr.	Marion	Government
William Lynn Green	Fairfield	Music
Naomi Ada Griffith	Carbondale	Elementary Education
Russell L. Halbrook	Granite City	Industrial Education
Doris Jane Hall	Herrin	Elementary Education
Lovenger Hamilton	Carbondale	Speech

Dolores Marie Hamp	Harrisburg	Spanish
Dorothy Marie Hanagan	Benton	English
John William Hardy	Murphysboro	Zoology
Doris Jean Harrell	Flora	English
Barbara A. Heath	Omaha	Home Economics
Geraldine Herndon	Granite City	Home Economics
Mary Margaret Hicks	Mt. Vernon	Elementary Education
Roy Lee Hixon	Olney	Business Administration
Charles Elmar Holland	Ridgway	History
Stanley George Horst	Hoyleton	Physical Education
William Laurence Johnson	Centralia	Business Administration
Norma Lee Jones	Benton	Home Economics
William A. Jones	Benton	Mathematics
Jack R. Jungers	Centralia	History
Faye Adele Keller	Carbondale	Business Administration
Marylee Keneipp	Grand Tower	Elementary Education
Robert W. Kennedy	West Frankfort	Educational Psychology
Jane Kenney	Carbondale	Home Economics
Marie Kern	Mt. Vernon	Physical Education
Ruth Young King	Mascoutah	Art
Harold G. Kissack	Hoopeston	Industrial Education
Harold T. Klingenberg	Nashville	Elementary Education
Anna Lou Klopper	Cora	Mathematics
Oliver A. Kueker	Red Bud	Industrial Education
Charles W. Lamer	Cobden	Social Studies
Martha Jane Lancaster	Harrisburg	K'garten-Primary Educ.
Christena Yvonne Latting	Salem	Home Economics
Loren Cecil Lemmon	West Frankfort	Elementary Education
Warren Littleford, Jr.	Vandalia	Speech
Dorothy Eileen Luke	Lebanon	K'garten-Primary Educ.
Robert O. Lupella	Elmwood Park	Speech
Kathryn Louise Mankin	Golconda	English
Sabina Ruth Matthews	Odin	Elementary Education
Joy Wollerman Mayo	Vandalia	Home Economics
Daisie Loretta McCabe	Creal Springs	Elementary Education
Betty Lorraine McClarren	Thompsonville	Home Economics
Betty Jeanne McConnell	Benton	Business Administration
William Claude McCoy, Jr.	Vienna	Government
Harland Gene McFarland	Johnston City	Physical Education
Crissie Thornton McGowan	Carbondale	Business Administration
Betty Lou McKemie	Benton	Home Economics
Marion Christine McKinnie	Murphysboro	English
Sarah JoAnne McLafferty	Carbondale	Business Administration
Teresa Valeta McLafferty	Carbondale	Business Administration
Mary Lou McMahan	Tunnel Hill	Home Economics
Billie Edward McRill	Wayne City	Elementary Education
Ralph J. Melton	Geff	Social Studies
Arthur Edward Menendez	East St. Louis	Physical Education
Dorothy Reese Montgomery	Carbondale	History
Lamire Hudson Moore, Jr.	Anna	English
Lucille Morgan	Elkville	Elementary Education
Floann Moseley	West Frankfort	Elementary Education
Mary Jane Mountain	Benton	English
Jo Ann Nall	Carbondale	K'garten-Primary Educ.
Marilee Manes Newberry	Herrin	Elementary Education
Christina Patsy June Nickoloff	West Frankfort	History
Donna Rae Nolan	Lawrenceville	Physical Education
Samuel David Nolan	Alton	Government
William David Norris	Norris City	Social Studies
Mildred Peebles Odle	Carlinville	Physiol. & Health Educ.
Grace Cruse Odum	Anna	English

James Duane Oldfield	Centralia	English
Joe L. Osterman	Geff	Physics
Marilea Paddison	Chicago	History
Dorothy Ann Paterson	Carbondale	Speech
Peggy Irene Beasley Pavlisin	Creal Springs	English
Adrian Edward Phegley	Red Bud	History
Rosa Lee Plunkett	Sesser	Elementary Education
James Noble Porter	Anna	Speech
Opal Sophia Quint	Metropolis	Elementary Education
Patricia Ann Randolph	Shabbona	Elementary Education
Mildred Rawls	McLeansboro	Elementary Education
Lila Mae Reichert	Martinton	Chemistry
Agnes Imogene Fenster Ridley	Anna	Home Economics
Merlene T. Riva	Mulkeytown	Physical Education
Eleanor Heard Roberts	West Frankfort	Home Economics
Betty Elaine Roe	Vandalia	Home Economics
Leona Elizabeth Roper	West Frankfort	Home Economics
Robert Lyle Ross	Greenfield	English
Jeanne Lloyd Rude	Carbondale	Speech
Joseph M. Sadnavitch	West Frankfort	Educational Psychology
Bill Schimpf	Gorham	Social Studies
Stella Marie Senkus	West Frankfort	Mathematics
Russell George Shaver	Madison	History
Arthur Lynn Sims	Carbondale	Physics
Laura Jane Sisney	Carterville	Economics
Donna Jean Skinner	Carbondale	Home Economics
Jeanette Louise Smalley	Alma	Sociology
Anson Boyd Smith	Mt. Vernon	Speech
Cameron C. Smith	Broughton	Government
Marjorie Risley Smith	Dahlgren	Home Economics
Victor Conrad Smith	Lafayette, Indiana	Social Studies
Verna Louise Sohn	Carlyle	Home Economics
Donald Eugene Sollars	Potomac	Elementary Education
Lulu Hodges Stewart	East St. Louis	English
Bessie Boles Stutsman	Herrin	Elementary Education
Carl Vernon Summers	Cairo	History
Charles Gordon Tate	Harrisburg	Industrial Education
Mary Moss Taylor	Christopher	Business Administration
Esther Tanner Turley	Brookport	Elementary Education
Amaline Catherine Turni	Herrin	Spanish
Charles William Valier	Tamaroa	Physical Education
James Earl Walker	Carbondale	Geography
Phyllis Anne Wardrop	Golconda	Home Economics
Opal Dickey Weaver	Carbondale	Elementary Education
Delmond Willard Weir	Galatia	Industrial Education
Milton Weisbecker	Mt. Vernon	Physical Education
Marian White	Equality	Home Economics
Robert A. Wiggs	Anna	Art
Bonnie Mae Willhite	Thompsonville	Elementary Education
Mona Lou Williams	West Frankfort	Elementary Education
Patricia Ann Williamson	Herrin	Elementary Education
Phyllis Ann Wolfe	Belleville	Elementary Education
Michael William Zekas	Hoopeston	Industrial Education

### COLLEGE OF LIBERAL ARTS AND SCIENCES

#### BACHELOR OF ARTS DEGREE

	Town	Major Subject
Billie George Aldridge	Cobden	Mathematics
Bill Dean Allen	Carbondale	Geography
Joseph Richard Backensto	Hartford	Chemistry



Gerald T. Bean	Marion	Physics
Theodore Arnold Bookhout	Salem	Botany
James Richard Bracy	Herrin	Zoology
Charles William Collett	Carbondale	Government
Walter D. Craig	Carbondale	Chemistry
George T. Crouse	Cairo	Zoology
Jimmy Lyle Crouse	Cairo	Zoology
James Harve DeLap	Carbondale	Chemistry
Jacques Melbourne Donahue	Marion	Sociology
Patricia Aline Dougan	Pinckneyville	Geography
Denton Blakeslee Ferrell	Marion	Physiology
Raymond Edward Hatcher	Murphysboro	Botany
Ruth Marie Herda	Berwyn	Chemistry
Olaf Glenn Johnson	Carbondale	Sociology
Charles D. Jones	Granite City	English
Sylvan Stephen Kapusta	Benld	Latin
Robert King	Mulkeytown	Government
Clarence A. Koesterer	Freeburg	Mathematics
James Lee Landolt	Pocahontas	Botany
Ivan Lavelle Lirely	Cypress	Sociology
Bill Maloney	Carbondale	History
Henry R. Manfredini	Herrin	Zoology
Carl Emery Morris	Carbondale	Physics
Thomas Edward Morton, Jr.	Marion	Government
Basil Anthony Moskoff	Zeigler	Zoology
Richard Grant Murphy	Mt. Vernon	Government
Allen Hallberg Myers	Kell	Geography
Bernard V. Narusis	West Frankfort	Government
William L. Newton	Jonesboro	Geography
Mary Jeanne Palmer	St. Louis, Mo.	Sociology
Francis J. Pantelis	Chicago	Zoology
Jack Taylor Parrish	Selmer, Tenn.	History
Michael Pasko	Buckner	English
A. B. Plunkett	Eldorado	Sociology
William Dwight Roper	Carrier Mills	Mathematics
Mary Jo Parker Rush	Metropolis	English
John Leslie Russell	West Frankfort	Government
Peter Anthony Russo	Herrin	French
Charles W. Ryan	Cairo	Government
George A. Schuster	Murphysboro	Zoology
George L. Shafer	Texico	Mathematics
William Franklin Shawmeker	Vienna	Sociology
Harold Lewis Smith	Alto Pass	Sociology
Mahlon Smith	Mt. Vernon	Chemistry
William E. Spangler	Elkville	Speech
Mary Ruth Tebow	Johnston City	Music
Albert William Trtanj	Madison	Chemistry
Earl F. Vaughn	Mt. Vernon	History
Mary C. Winter	Carbondale	Sociology
John Harlan Wittmer	Peoria	History
Johnny Youchoff	West Frankfort	Geography

## COLLEGE OF VOCATIONS AND PROFESSIONS

### BACHELOR OF MUSIC DEGREE

	Town	Major Subject
Leah Bradley Sims	Murphysboro	Music

## COLLEGE OF VOCATIONS AND PROFESSIONS

## BACHELOR OF SCIENCE DEGREE

	<b>Town</b>	<b>Major Subject</b>
Dominic (Mimi) Alecci	Freeman Spur	Business Administration
Paul Philip Althoff	Valmeyer	Agriculture
Arthur Andrew Azar	West Frankfort	Business Administration
Charlie Blendon Brown	Salem	Business Administration
Boyd B. Butler	Murphysboro	Agriculture
Willard Dean Dawson	Carbondale	Journalism
Paul W. Dempsey	Pinckneyville	Agriculture
John C. Dingrando	Marion	Business Administration
Glenial Dutton	Cave-In-Rock	Business Administration
Robert Andrew Eichholz	Pinckneyville	Agriculture
Jack D. Entsminger	Carbondale	Industrial Education
Marjorie Fugate	Rinard	Home Economics
Charles M. Garavalia	Herrin	Business Administration
Neil Hanks	Troy	Business Administration
Bobbie Lee Harmon	Noble	Business Administration
Fred Eldon Harvey	Anna	Business Administration
Lee Kolmer	Columbia	Agriculture
Walter C. Kowalis	Johnston City	Industrial Education
Bob J. Lingle	Anna	Business Administration
Leon E. Luber	Highland	Agriculture
Thomas Charles Mathews	Pinckneyville	Industrial Education
William Dale Palmer	Orient	Business Administration
James L. Stahler	Murphysboro	Business Administration
Carl Austin Stanford	Centralia	Business Administration
LaDonna Mitchell Tweedy	Murphysboro	Home Economics
Luis James Valverde Z.	Quito, Ecuador	Agriculture
William A. Wangelin	East St. Louis	Business Administration
Frances Jeanne Webb	Ewing	Home Economics
Donna Jean Zimmerman	Marion	Home Economics

## SUMMARY OF DEGREES, JUNE, 1952

## GRADUATE SCHOOL

	Men	Women	Total
Master of Arts Degree	11	3	14
Master of Science in Education Degree	28	11	39
	—	—	—
	39	14	53

## COLLEGE OF EDUCATION

Bachelor of Music Education Degree	0	3	3
Bachelor of Science in Education Degree	82	108	190
	—	—	—
	82	111	193

## COLLEGE OF LIBERAL ARTS AND SCIENCES

Bachelor of Arts Degree	47	7	54
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## COLLEGE OF VOCATIONS AND PROFESSIONS

Bachelor of Music Degree	0	1	1
Bachelor of Science Degree	25	4	29
	—	—	—
	25	5	30
Total Bachelor's Degrees	154	123	277
Total Master's Degrees	39	14	53
Total Degrees	193	137	330

A motion was made by John Page Wham for approval of the list of June, 1952, graduates as submitted. The motion was seconded by Kenneth L. Davis and was unanimously passed by the members of the Board.

(D) **Approval of August, 1952, Graduates**

Approval is requested for the graduation of the following students who completed their studies for degrees as indicated at the end of the summer session, 1952:

**GRADUATE SCHOOL**

**MASTER OF ARTS DEGREE**

	<b>Town</b>	<b>Major Subject</b>
William E. Batts, Jr.	Herrin	History
Imogene C. Beckemeyer	Carlyle	Mathematics
Robert Kennon Cagle	Metropolis	Speech
Robert Chase Child	Quincy	Sociology
Lee Thomas Lemon	Belleville	English
Harold Nicholas Miller	Marion	Government
Doris Jean Schwinn	Du Quoin	Speech
Marilee Joyce Strang	Seattle, Wash.	English

**GRADUATE SCHOOL**

**MASTER OF SCIENCE DEGREE**

	<b>Town</b>	<b>Major Subject</b>
Cheseldean Killingsworth	Carbondale	Biological Sciences

**GRADUATE SCHOOL**

**MASTER OF SCIENCE IN EDUCATION DEGREE**

	<b>Town</b>	<b>Major Subject</b>
Nannie Adelsberger	Creal Springs	Guidance and Spec. Educ.
Nathan R. Austin	Yantic, Conn.	Biological Sciences
Robert Lee Barnhart	Granite City	Educational Adm.
Roy B. Belcher	Wolf Lake	Industrial Education
Dale LeRoy Berry	Milford	Educational Adm.
Hava Bonne	Jerusalem, Israel	Educa. Clinical Psych.
Harold E. Bookhout	Salem	Educational Adm.
Robert Bowie	Herrin	Educational Adm.
Ray Dickey Brewer	Carbondale	Educational Adm.
Elijah Donald Brown	Murphysboro	Educational Adm.
George Orville Brown	Pocahontas	Educational Adm.
Beulah Chamness Crenshaw	Carbondale	Guidance and Counseling
Ronald Darnell	Akin	Elementary Education
Esther Juanita Davis	Harrisburg	Elementary Education
Kathryn Alley Davis	Carbondale	Guidance and Counseling
Robert Lawrence Davis	West Frankfort	Educational Adm.
May Ann Deitz	Belleville	Elementary Education
Lewis W. Dobbs	Cisne	Educational Adm.
Robert A. Ferrari	Herrin	Educational Adm.
Charles R. Gardner	Eldorado	Educational Adm.
Barnie Paul Genisio	Valier	Educational Adm.
Frank Freeman Groves	Cartersville	Guidance and Counseling
William E. Helton	Carbondale	Educational Adm.
Clarence Delmar Jackson	Irvington	Geography
Warren G. Jennings	West Frankfort	Educational Adm.
Emil Leopold Kass	Chicago	Guidance and Counseling
Howard Eugene Keller	Dongola	Educational Adm.
Ethel Lorene Kirby	Belleville	Educational Adm.
Paul Kenneth Lynn	Carbondale	Industrial Education

Paul McKinnis	Eldorado	Educational Adm.
Harold C. Miller	Cropsey	Educational Adm.
Herman Emanuel Mines	Sparta	Industrial Education
Frank R. Nation	Valmeyer	Educational Adm.
Agnes Bernice Newton	Marion	Educational Adm.
Everett Cecil Parkhill	Red Bud	Mathematics
Ira W. Ragsdale	West Frankfort	Educational Adm.
Helen Gynelle Robinson	Eldorado	Educational Adm.
Otie LaMarr Ruyle	Girard	Educational Adm.
William B. Sanders	Johnston City	Geography
John William Segraves	Eldorado	Educational Adm.
Kathlyn Cox Sylvania	Carbondale	Special Education
Verne Pulley S. Silveria	Carbondale	Guidance and Counseling
Richard A. Steelman	Moline	Guidance and Counseling
Joyce Helene Taborn	Carrier Mills	Special Education
Lawrence Edwin Taliana	Mt. Vernon	Guidance and Counseling
Edward Roy Towers	Benton	Industrial Education
Carl Edward Von Brock	Caseyville	Educational Adm.
Delmond Willard Weir	Galatia	Industrial Education
Charles Baxter Whalen, Sr.	Carbondale	Educational Adm.
William Earl Whitlock	Odin	Educational Adm.
James Lloyd Williams	Wolf Lake	Educational Adm.
Mattie Velmarie Williams	Cairo	Elementary Education
Zella M. Young	Mt. Vernon	Educational Adm.

### COLLEGE OF EDUCATION

#### BACHELOR OF MUSIC EDUCATION DEGREE

	Town	Major Subject
Randall Harrelson Ashley	Marion	Music
Jo Ann Cunningham Jungers	Carbondale	Music
Harold Eugene Stiman	Herrin	Music
William Floyd Wakeland	Carbondale	Music

### COLLEGE OF EDUCATION

#### BACHELOR OF SCIENCE IN EDUCATION DEGREE

	Town	Major Subject
Nell Aikman	Marion	Elementary Education
Phyllis R. Allard	Vienna	Elementary Education
Roberta Jane Atkins	Carbondale	Speech
Zula Grace Berg	Mt. Erie	Elementary Education
R. Louise Berger	Olmsted	Elementary Education
Norman Eugene Boeker	Belleville	Elementary Education
Obe O. Bond	McLeansboro	Business Administration
Helen Brada	Collinsville	Elementary Education
William Ray Browning	Christopher	English
Leslie D. Brumfield	Mt. Vernon	Elementary Education
Ina Ditterline Butler	Gorham	Elementary Education
Mary Ellen Carlton	McLeansboro	Elementary Education
Glenn J. Champ	Centralia	Elementary Education
Myrle L. Coffman	Jonesboro	Mathematics
Lucille Cole	Carrier Mills	Elementary Education
Helen Cowling Coles	Albion	Elementary Education
Helen Ruth Corcoran	Herrin	Elementary Education
LaVerna Jean Cornelious	Pulaski	Home Economics
Ralph Lee Cox	Carterville	Elementary Education
Jo Ann Eblen	McLeansboro	Speech
Clarence LaVerne Edwards	Mt. Morris	Elementary Education
Marian V. Farrar	Carrier Mills	Business Administration
George Rae Foltz	Carlinville	Elementary Education
Velma Reynolds French	Mt. Vernon	Business Administration

Vernon R. French	Mt. Vernon	Elementary Education
Dorothy Grace Fulkerson	Carbondale	English
Agnes Manning Garbutt	Carbondale	Elementary Education
Margaret A. Gillespie	New Burnside	Elementary Education
Dorothy Tonner Goetz	Grand Tower	Elementary Education
Wanda Graves	Marion	Home Economics
Violet Groennert	Nashville	Elementary Education
Clifford A. Gunter	McLeansboro	Elementary Education
Wanda Alfreetta Hancock	Marion	Zoology
Marie Harris Hardin	Grantsburg	Elementary Education
Emirene L. Heinrich	Pinckneyville	Elementary Education
Maxine M. Heisler	Pinckneyville	Elementary Education
John Lucian Hill	Marion	Art
Mary Jane Holderby	Carmi	Elementary Education
Ruth C. Williamson Horrell	West Frankfort	Elementary Education
Fred L. House	Baldwin	Elementary Education
Robert W. Hurt	Carbondale	History
Frances Simmons Irwin	Keenes	English
Anna Maxine Johnson	Du Quoin	Elementary Education
Geraldine Jones	Marion	Sociology
Murrell Franklin Jones	Edwardsville	Government
Gladys Harriet Jordan	Brighton	Elementary Education
Rosemary Katherine Kabureck	Belleville	K'garten-Primary Educ.
Hazel Dawn Kemper	Johnston City	Elementary Education
Berta A. Kimmel	Du Quoin	Elementary Education
Nelda Carolyn Kroener	Oakdale	Elementary Education
Dorlis June Krug	Du Quoin	Business Administration
Ruby Tripp Lackey	Anna	Elementary Education
Everett C. Lemay	Mt. Vernon	History
Harold Hubert Lerch	Valmeyer	Mathematics
Helen Louise Mangis	Equality	Elementary Education
Donald Lee Martin	Sesser	Geography
Charles Henry Mason III	Cypress	Physics
Betty Weeks Medearis	Golconda	Speech
Curtis Edmonds Meeks	Broughton	Industrial Education
Dale W. Morris, Jr.	Salem	Industrial Education
Pauline Morrison	Marion	Elementary Education
Frank Yates Mueller	Christopher	Industrial Education
Robert M. Munday	Benton	Physical Education
Caroline Susan Norris	Mulkeytown	Elementary Education
Anna Louise Obermark	Greenville	Elementary Education
Betty Jean Odle	Thompsonville	History
Mary Jean O'Hara	Benton	Elementary Education
Wilmus O'Neil	Collinsville	Elementary Education
Luther E. Parr	Anna	Elementary Education
Al Louis Penman	West Frankfort	Physical Education
Dorothy Margaret Prawl	Granite City	Elementary Education
Hazel Peterson Quinn	Mt. Vernon	Elementary Education
Essye E. Racey	West Frankfort	Elementary Education
Christina Marie Ranchino	Herrin	Journalism
Catherine Smith Rees	Cairo	Elementary Education
Marvin Kenneth Rister	Carmi	Industrial Education
Logan Roark, Jr.	Norris City	Mathematics
Lois Elaine Rowland	Christopher	Elementary Education
Wilmer Sherman Rush	Williamsport, Ind.	Elementary Education
Roger A. Schoen	Collinsville	English
Bertha Fay Smith	Whittington	Home Economics
Mabel Marie Smith	Carbondale	Elementary Education
John Medford Spaeth	Centralia	Industrial Education
Marilyn Edna Stroeh	New Athens	English
Damon Summers	Logan	Elementary Education

Edith N. Sutton	Carterville	Elementary Education
Nellie Jones Talley	Marion	Elementary Education
Rose LeMaster Tate	West Frankfort	Elementary Education
Ina Teabeau	Du Quoin	Elementary Education
Edward Roy Thies	Campbell Hill	Physical Education
Annamae Todd	Pinckneyville	Elementary Education
Estelle Leona Turner	Metropolis	Elementary Education
Warren D. Upchurch	Carterville	History
Dorothy L. Hopkins Waller	West Frankfort	Elementary Education
Florence Evelyn Weller	Carterville	Physical Education
Delores Irene Wheeler	Belleville	Elementary Education
Leslie A. White	Dupo	Elementary Education
Claude Williams	Carbondale	Physical Education
Corrynne Bailey Williams	Salem	Elementary Education
Hazel Louise Williams	Mt. Vernon	Elementary Education
Bertha Wies Wilson	Harrisburg	Elementary Education
Annis Williams Worthen	Murphysboro	Elementary Education

## COLLEGE OF LIBERAL ARTS AND SCIENCES

### BACHELOR OF ARTS DEGREE

	Town	Major Subject
Richard Dean Bazzetta	Carterville	Zoology
W. R. Bridges	De Soto	Government
Charles T. Crowe	Christopher	English
Wilma F. Guy	Pinckneyville	English
Jack Hagler	Royalton	History
James Fay Hill	East Alton	Sociology
Saad Salih Jaber	Bagdad, Iraq	Government
John Marcus	Royalton	Sociology
Theodore Arno Michaelis	Belleville	Chemistry
Wesley P. Norman	Marion	Zoology
John Darrell Odell	Oblong	Chemistry
Rita Marie Presley	Salem	Zoology
Petrita Romero	St. Louis, Mo.	Sociology
James Joseph Throgmorton	Vienna	Zoology
Lawrence Andrew Wachtel, Jr.	Belleville	Geology

## COLLEGE OF VOCATIONS AND PROFESSIONS

### BACHELOR OF SCIENCE DEGREE

	Town	Major Subject
Einemann Abrahams	Gold Coast, Africa	Agriculture
Dwight Robert Aitken	Tilden	Industrial Education
James Blackwell Campbell	Cobden	Business Administration
Evan V. Eastman	Anna	Industrial Education
Arthur Craig Harder	Morris	Business Administration
John William Knoke	Cora	Business Administration
Carl Hjalmar Larson, Jr.	Elmhurst	Business Administration
Don Alan Masterton	Chicago	Art
John M. McDermott	Carbondale	Economics
William H. Meininger	East. St. Louis	Speech
William G. Raymer	Herod	Agriculture
Earl B. Robb	Harrisburg	Industrial Education
Carolyn Joan Schrodtt	Benton	Speech
William Guy Waters	East St. Louis	Agriculture
Olis LeRoy Weeks	Carbondale	Journalism
Clarence Eugene Wheeler	Norris City	Business Administration
Braxton Bailey Williams	Salem	Business Administration

## SUMMARY OF DEGREES, AUGUST, 1952

	Men	Women	Total
<b>GRADUATE SCHOOL</b>			
Master of Arts Degree	5	3	8
Master of Science Degree	1	0	1
Master of Science in Education Degree	39	14	53
	<hr/>	<hr/>	<hr/>
Total Master's Degrees	45	17	62
<b>COLLEGE OF EDUCATION</b>			
Bachelor of Music Education Degree	3	1	4
Bachelor of Science in Education Degree	35	67	102
	<hr/>	<hr/>	<hr/>
	38	68	106
<b>COLLEGE OF LIBERAL ARTS AND SCIENCES</b>			
Bachelor of Arts Degree	12	3	15
<b>COLLEGE OF VOCATIONS AND PROFESSIONS</b>			
Bachelor of Science Degree	16	1	17
Total Bachelor's Degrees	66	72	138
Total Master's Degrees	45	17	62
Total Degrees	111	89	200

Motion was made by Kenneth L. Davis to approve the list of August, 1952, graduates, as submitted. Motion was seconded by John Page Wham, and was unanimously passed by the members of the Board.

**(E) Amendment to Employee Benefit Policy**

It is requested that the Board amend its policy relating to Employee Benefits with regard to compensation for overtime. The present statement (Article III, Section C) provides that, should an employee work overtime he can be compensated with equal time off. In the same Article, it is provided that, should an employee work overtime he may, if he desires, be compensated by cash at one and one-half times his normal rate. Obviously, the employees will desire to be paid in cash. Often it is more advantageous to the University for the employee working overtime to take time off rather than to receive compensation in cash. It is therefore requested that Article III, Section C, be amended to read as follows:

By mutual agreement between a department and an employee, with the approval of the Director of Non-academic Personnel, the employee may work overtime with time and one-half off (in lieu of cash payment), such time off to be taken at some mutually agreeable time; provided

- (1) that this does not conflict with local prevailing practice, and
- (2) that such time off is taken within three months after it is earned.

After an explanation by Dr. Tenney concerning the Amendment proposed, as above, it was moved by Kenneth L. Davis that the Amendment to the Employee Benefit Policy be approved. The motion was seconded by Ruth G. Cook, and unanimously passed by the members of the Board.

**(F) Contracts and Purchase Orders Awarded During the Months of June, July & August, 1952, Amounting to \$1,000.00 or Over**

The Board approved contracts and orders awarded during the months of June, July, and August, 1952, amounting to \$1,000.00 or over, as follows:

## A. Chargeable Against Operating Funds

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No.4092	5/27/52	Blackwell Wielandy Co. St. Louis, Missouri	\$ 2,003.04	Folding leg tables
No.4168	5/27/52	Stannard Power Equip Co. Chicago, Illinois	2,091.00	Centrifugal pump
No.4208	5/27/52	Edward Hines Lumber Co. Chicago, Illinois	2,003.76	Library shelving
No.4344	6/24/52	Knoll Associates, Inc. Chicago, Illinois	1,613.75	Furniture
No.4345	6/24/52	Marshall Field & Company Chicago, Illinois	2,909.27	Furniture
No.4346	6/24/52	Joseph Helleny & Sons Herrin, Illinois	1,810.00	Carpet and padding
No.4408	5/27/52	New Era Dairy Carbondale, Illinois	3,309.00	Dairy Products
No.4435	6/24/52	Milton Oil Company Carbondale, Illinois	2,178.00	Furnace oil
No.4537	6/24/52	Tepper Electric Company Champaign, Illinois	1,193.49	Lighting supplies
No.4549	6/24/52	Burroughs Add. Mach. Co. St. Louis, Missouri	3,852.00	Bookkeeping machine
No.4635	6/24/52	Simon Shadowness Carbondale, Illinois	1,440.00	Sandstone
No.4636	6/24/52	Universal Butane Company Centralia, Illinois	15,705.65	Propane gas
No.4691	6/24/52	Milton Oil Company Carbondale, Illinois	4,755.34	Gasoline, Diesel fuel, Motor oil
(Approved Executive Committee)				
No.4639		Harcourt, Brace & Co. New York, New York	1,049.60	Textbooks
(Approved Executive Committee)				
No.4944		MacMillan Company Chicago, Illinois	1,444.60	Textbooks
(Approved Executive Committee)				
No.4945		Prentice-Hall, Inc. New York, New York	1,768.25	Textbooks
(Approved Executive Committee)				
No.5004		United World Films New York, New York	1,050.00	Film rental
<b>Contracts</b>				
Univ.4390 4390	3/21/52	J. T. Blankinship Murphysboro, Illinois	7,000.00	Contour and orientation map
B. Chargeable Against Capital Funds				
<b>University Purchase Orders</b>				
(Approved Executive Committee)				
No.5005		J. W. McKinney Constc. Co. Carbondale, Illinois	2,175.00	Outside utilities
<b>Contracts</b>				
(Approved Executive Committee)				
A.&E. 67470		Interior Steel Products Co. Chicago, Illinois	3,959.00	Wardrobe lockers
(Approved Executive Committee)				
Univ. 4371		Triangle Construction Co. Kankakee, Illinois	3,923.75	Grading and stone—parking lot (extra)
Univ.4393	6/24/52	J. C. Williams and Sons Carbondale, Illinois	61,117.73	Completion of Shop Bldg. No. 1



## (Approved Executive Committee)

A.&E. 65453	Phillips Electric Co. Belleville, Illinois	3,381.85	Electrical wiring (extra)
(Approved Executive Committee)			
A.&E. 66638	American Power Piping Corp. St. Louis, Missouri	2,750.00	Tunnel additions (extra)
(Approved Executive Committee)			
A.&E. 66906	Cunningham Electric Co. Anna, Illinois	1,859.37	Changes in Electrical work (credit)
(Approved Executive Committee)			
A.&E. 67511	Laboratory Furn. Co. Mineola, New York	227,943.94	Laboratory furniture
(Approved Executive Committee)			
A.&E. 67512	Potomac Engineering Co. Chicago, Illinois	12,000.00	Office furniture
(Approved Executive Committee)			
A.&E. 674	Federal Constructors, Inc. Chicago, Illinois	1,201.14	Exterior stairway (extra)
(Approved Executive Committee)			
A.&E. 674	Federal Constructors, Inc.	40,000.00	Dormitory construction
Univ. 4370	Triangle Construction Co. Kankakee, Illinois	1,611.62	Unit work not required (credit)

## (G)

**Resolutions Accepting Bids**

On motion of Kenneth L. Davis resolutions accepting proposals for expenditures from Capital Funds, extras, and credits on the following contracts were adopted: A. & E. 67470, University 4371, University 4393, A. & E. 65453, A. & E. 66638, A. & E. 66906, A. & E. 67511, A. & E. 67512, A. & E. 674, and University 4370. The motion was unanimously passed.

(H) **Contracts and Purchase Orders Awarded During the Months of June, July & August, 1952, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the months of June, July, and August, 1952, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$99,470.73, of which \$93,023.33 was chargeable against Operating Funds, and \$6,447.40 chargeable against Capital Funds.

Ruth G. Cook moved the approval of contracts and purchase orders, as above. The motion was unanimously passed by the following vote:

Ruth G. Cook	Yea
John Page Wham	Yea
Guy W. Karraker	Yea
Kenneth L. Davis	Yea

(I) **Contracts and Purchase Requisitions Recommended**

The President recommends that the following requests for contracts and purchase requisitions be authorized:

Requisition 681	Laundry service for quarter beginning October 1, 1952. Food Services	\$1,507.50
Requisition 682	Canned Goods—Food Services	5,125.75
Requisition 684	Bakery products for quarter beginning October 1, 1952. Food Services	1,005.99

Requisition 689	Dairy products for quarter beginning October 1, 1952. Food Services	4,029.00
Requisition 696	For architects' fees with Perkins and Will, Architects-Engineers, for a study to develop in greater detail areas for Men's Residence Halls and the Agricultural Building Group.	7,500.00
Requisition 750	Supplies for Physical Education—Men (Academic)	1,069.00
Requisition 812	Covers printing of three issues of the <b>Southern Alumnus</b> Magazine, the first issue to be published in November. Alumni Records and Services	2,500.00
Requisition 833	Physical Plant—Transportation Service	4,236.00
Requisition 837	Physical Plant—Operation	1,500.00
Requisition 840	Physical Plant—Maintenance	1,411.40
Requisition 844	Government Surplus Property Service	3,000.00

On motion of Kenneth L. Davis, the above contracts and purchase requisitions were unanimously approved.

**(J) Pro Forma Profit and Loss Statements  
Anthony Hall and Food Services**

Pro forma profit and loss statements for Anthony Hall and for Food Services, for the period July 1, 1952 to June 30, 1953, were presented, and received for the record. A copy of this report has been placed on file with the Secretary of the Board of Trustees.

**(K) Deposit Agreement for Dormitory Funds**

Approval for the following statement, and resolution it embodies, to the First National Bank of Carbondale, Illinois, is recommended and it is requested that the President and Secretary be authorized to sign it in the name of the Board of Trustees.

First National Bank  
Carbondale, Illinois  
Gentlemen:

At a regular meeting of the Board of Trustees of Southern Illinois University held on the 26th day of September, 1952, the following resolution, which is still in force and effect, was duly adopted and a written record thereof made, namely:

1. Certain funds are to be received from the sale of bonds to be used by the Board of Trustees of Southern Illinois University for the completion of the new Women's Dormitory. These funds, totalling One Million One Hundred Thousand Dollars (\$1,100,000), shall be deposited in the First National Bank in Carbondale, Illinois and subject to withdrawal for the purpose of paying obligations arising from the completion of the Women's Dormitory, its equipment, furnishings, and landscaping, and shall so be withdrawn by checks signed by the Chairman, Guy W. Karraker, and Secretary, Kenneth Davis, of the Board of Trustees or their successors.

2. That the revenue produced and received from the operation of said Women's Dormitory shall be deposited with the First National Bank in Carbondale, Illinois, subject to the provisions of a certain Act of the General Assembly of Illinois, being Chap. 122, Sec. 432a et. seq. Ill. Rev. Stat. (1951), approved June 20, 1949, and amended, providing for the Board of Trustees of Southern Illinois University to construct revenue-producing buildings and to hold the proceeds thereof for payment to the bond holders: Provided, the First National Bank in Carbondale, Illinois will and does whatever acts are required of the depository bank by the bond owners for their protection. Said funds so deposited under

this paragraph shall be disbursed only for the payment of principal, interest, costs of handling of and for the bonds and for what other purposes provided in a resolution to be passed by this Board approving the issuance of bonds and certified to the said depository, the First National Bank in Carbondale, Illinois.

Signed and delivered this \_\_\_\_\_ day of September, 1952.

BOARD OF TRUSTEES  
SOUTHERN ILLINOIS UNIVERSITY

-----  
Chairman

-----  
Secretary

Accepted:

FIRST NATIONAL BANK

-----  
President

-----  
Chairman of Board of Directors

(T) **Loan Agreement with United States Housing and  
Home Finance Agency**

**RESOLUTION**

WHEREAS, the Board of Trustees of Southern Illinois University, has applied to the Housing and Home Finance Agency of the United States Government for a loan to finance the completion of the new Women's Domitory, and

WHEREAS, the said loan of One Million One Hundred Thousand Dollars (\$1,100,000) has been approved and granted by the Housing and Home Finance Agency, and

WHEREAS, there has been submitted to the Board a loan agreement for the said loan from the Housing and Home Finance Agency, and

WHEREAS, the Board has examined, perused, and approved this loan agreement; now, therefore

BE IT RESOLVED by the Board of Trustees of Southern Illinois University that the Board does, and do, agree and give its assent to entering into this loan agreement, and

FURTHER, BE IT RESOLVED that the Chairman of the Board of Trustees, Guy W. Karraker, Be and is hereby authorized to execute the said loan agreement and whatever other documents may be necessary for the execution of this loan for and in behalf of the Board of Trustees.

John Page Wham moved the approval of the Deposit Agreement for Dormitory Funds, and the authorization for the Chairman and the Secretary of the Board to sign in the name of the Board of Trustees; also the approval of the Loan Agreement for \$1,100,000 with the United States Housing and Home Finance Agency for the completion of the Women's Dormitory. The motion was unanimously passed by the following vote:

Guy W. Karraker	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

(L) **Profit and Loss Statements for Auxiliary Enterprises  
for the year Ended June 30, 1952**

Profit and loss statements for all Auxiliary Enterprises for the year ended June 30, 1952, were presented and received for the record. A

copy of these statements has been placed on file with the Secretary of the Board of Trustees.

Full discussion was heard regarding the difficulties and the discontent among the students, which has arisen due to the fact that the discount on student meal tickets at the Cafeteria has been reduced from  $33\frac{1}{3}$  to 10%.

Dr. Morris stated that it would save a lot of grief if it were possible to operate the Auxiliary Enterprises of the University as a whole on a self-sustaining basis, instead of attempting to operate each as an individual enterprise, self-liquidating and self-sustaining. He further stated that it is quite apparent that the Bookstore and the Veterans' Housing Project might well be expected to offset a deficit in some other of the individual Auxiliary Enterprises.

Kenneth L. Davis moved that the administration be instructed to negotiate with the students through the Student Council award an adjustment of the discount on student meal tickets, such adjustment to go as far as necessary to the old discount rate of  $33\frac{1}{3}\%$ , effective immediately, it being understood that under the present method of accounting the Cafeteria will not show up as a self-sustaining operation, but that they shall approach a self-sustaining basis as nearly as possible. The motion was passed by a unanimous vote.

#### (M) Release of Rehabilitation and Reconstruction Appropriation

We request the approval of the Board of Trustees to apply to the Governor for the release of \$64,000 from the biennial appropriation for the rehabilitation or reconstruction of various buildings, service facilities, site areas, athletic fields, or parking areas. The projects we propose and the estimated cost are given below:

Project	Estimated Cost
A. Chautauqua Demand Electric Installation .....	\$ 2,500
B. Duplicating Service .....	7,000
C. Tennis Courts .....	12,000
D. Speech Building .....	10,000
E. Architectural Services .....	8,000
F. Topographical Survey—Little Grassy .....	2,500
G. Chemistry Laboratory .....	3,000
H. Southern Acres Dormitory and Cafeteria Equipment .....	7,300
I. Radio and T. V. Studio .....	6,200
J. Blacktop Parking Lot (President's Office Building) ....	3,000
K. Pilot Plant .....	2,500
Total .....	\$64,000

Dr. Morris explained that the foregoing is a list to serve as basis for the Board's authorization of a request for the release of funds in the total amount of \$64,000 from the biennial appropriation for the rehabilitation or reconstruction of the various projects listed.

On motion of John Page Wham the request was unanimously approved.

#### (N) Recommended Travel Regulations

Travel regulations now in use at Southern Illinois University go back to the days of our relationship to the Teachers College Board and the Department of Registration and Education. We wish to recommend new travel regulations which are modeled rather closely on those in use at the University of Illinois, adapting the latter, however, to local procedures where necessary. In one important respect, the regulations we

are proposing differ from those at the University of Illinois. The University allows each of its staff members travel expenses in the United States in the amount of one first class railway fare, minus Federal Excise Tax, for attendance at one scientific or professional meeting per year. The travel budget for Southern Illinois University will not permit such an expenditure. Our faculty has voted, therefore, to distribute monies available for convention travel on a pro rata basis to the departments, allowing the members of each department, however, to determine how their convention travel money is to be used. We wish to recommend not only that the Board of Trustees adopt the following travel regulations, but also that they endorse the principle of our adopting the University of Illinois policy with regard to convention travel at such time as our travel appropriations permit.

Proposed new travel regulations were presented for consideration. A copy of these regulations was received for the record, and filed with the Secretary of the Board of Trustees.

On motion of Kenneth L. Davis, the proposed travel regulations were unanimously approved.

**(O) Report of the College of Liberal Arts and Sciences**

A report of the College of Liberal Arts and Sciences was received for the record, and a copy filed with the Secretary of the Board of Trustees.

It was the consensus of the members of the Board that it would be appropriate for Dean Abbott to appear at some future date to discuss his report and to answer any questions which the members of the Board may have.

**(P) Addition of Master of Fine Arts Degree**

The Graduate Council is recommending the addition to the curriculum of an art major of sixty quarter hours leading to the degree, Master of Fine Arts. This decision was based upon the following considerations:

1. The national reputations of Professors Shryock and Ball have attracted to our campus advanced art students who have no intention of going into the teaching profession. The appropriate degree for such specialists in the Fine Arts is the Master of Fine Arts degree, which requires more time and artistic talent than the degrees, Master of Arts or Master of Science in Education.

The Graduate Council has checked on the requirements for an art major in Fine Arts in other universities and feels that the program proposed by Southern's Art Department conforms to the better programs elsewhere.

2. By virtue of the fact that the art major in Fine Arts requires only twelve quarter hours in graduate work in art, beyond the traditional Master's degree, no increase in staff or in equipment is anticipated, at least until there is a much larger enrollment in the Department of Art.

Part III, Article VI, Section 4 of the By-Laws, Statutes, and Regulations of the Board of Trustees lists the degrees authorized. We recommend that at the next meeting of the Board of Trustees, the Statutes be amended as follows:

**Section 4. Degrees Authorized.**

**A. The following earned degrees are authorized:**

**In the Graduate School: Master of Science in Education**

(M. S. in Ed.), Master of Science (M. S.), Master of Arts (M. A.), Master of Fine Arts (M.F.A.).

Dr. Tenney stated that no change in faculty would be needed if approval were given by the Board for the addition of an art major leading to the degree, Master of Fine Arts. He further stated that the change would come in the emphasis on courses, which would amount to a matter of rearranging the courses offered in the present curriculum.

John Page Wham moved approval of the Master of Fine Arts Degree, the administration to be instructed to send out the proper notices in compliance with the Statutes, and that proper steps be taken to amend Part III, Article VI, Section 4, of the Statutes to read:

Section 4. Degrees Authorized.

- A. The following earned degrees are authorized:  
 In the Graduate School: Master of Science in Education (M. S. in Ed.), Master of Science (M. S.), Master of Arts (M. A.), Master of Fine Arts (M.F.A.).

The motion was unanimously passed.

(Q) Faculty-Administrative Pay Roll—Summer, 1952

Approval is requested for the following pay roll for the summer months of 1952:

Name and Classification	No. of Weeks Employed	June	July	August	Sept.
Adams, Ruth F. Assistant Professor	1-3/5	\$200.00	\$ ———	\$ ———	\$ ———
Allen, Charles W. Instructor	8	210.00	420.00	210.00	————
Alverson, Phyllis J. Faculty Assistant	2	103.00	————	————	————
Arvin, Martin J. Associate Professor	8	325.00	650.00	325.00	————
Bach, E. Louise Assistant Professor	8	270.00	540.00	270.00	————
Ball, F. Carlton Associate Professor	8	333.50	680.00	340.00	————
Barbour, Frances M. Associate Professor	8	190.00 <sup>1</sup>	380.00 <sup>1</sup>	190.00 <sup>1</sup>	————
Barnes, Mary Louise Assistant Professor	8	270.00	540.00	270.00	————
Baxter, Joseph Ray Assistant Professor	8	250.00	500.00	250.00	————
Beimfohr, Oliver W. Assistant Professor	9	270.00	540.00	405.00	————
Benziger, James Associate Professor	8	355.00	710.00	355.00	————
Bicknell, W. C. Professor	8	375.00	750.00	375.00	————
Bischof, L. J. Assistant Professor	9	290.00	580.00	290.00	145.00
Black, Amos Associate Professor	9	345.00	690.00	345.00	172.50
Blackman, Maxine Faculty Assistant	8-1/7 (Fiscal)	————	300.00	251.61	————
Boatman, Ralph O. Lecturer	8	275.00	600.00	325.00 <sup>2</sup>	————

Borella, Henry M. Assistant Instructor	8	175.00	350.00	175.00	—
Bourland, Charles C. Lecturer	8-6/7 (Fiscal)	—	150.00	45.00	—
Boyd, Ruth Pauline Lecturer	4-3/7	—	—	360.00	—
Bracewell, George Associate Professor	8	290.00	610.00	305.00	—
Brackett, I. P. Associate Professor	8	300.00	600.00	300.00	—
Bradshaw, R. W. Professor	10-6/7 (Fiscal)	—	762.20	762.20	355.69
Bridges, A. Frank Instructor	8	270.00	540.00	270.00	—
Briggs, Harold E. Professor	8	391.00	840.00	420.00	—
Brod, Ernest E. Instructor	9	280.00	560.00	280.00	140.00
Brown, Clyde M. Assistant Professor	8	299.00	600.00	300.00	—
Browning, Peggy Graduate Assistant	8	55.00	110.00	55.00	—
Bryant, Roye R. Director	2	296.12	—	—	—
Buboltz, Van A. Assistant Professor	8	285.00	570.00	285.00	—
Burns, Winifred Assistant Professor	8	290.00	580.00	290.00	—
Caldwell, Norman W. Associate Professor	8	333.50	670.00	335.00	—
Camp, G. C. Assistant Professor	8	280.00	560.00	280.00	—
Cannon, James F. Faculty Assistant	2	150.00	—	—	—
Carver, Walter B. Lecturer	8	325.00	650.00	325.00	—
Coleman, E. C. Associate Professor	9	335.00	670.00	335.00	167.50
Craig, Walter D. Faculty Assistant	2	130.00	—	—	—
Croft, Albert J. Instructor	8	250.00	500.00	250.00	—
Cundall, Zella Instructor	10	215.00	430.00	322.50	107.50 <sup>4</sup>
Cunningham, Floyd Professor	12	365.00	730.00	730.00	365.00
Davies, Dorothy Professor	8	391.00	860.00	430.00	—
Davis, J. Cary Associate Professor	8	368.00	790.00	395.00	—
DeEzcurdía, Manuel Lecturer	5	37.50	375.00	56.25	—
Denny, Florence E. Assistant Professor	9	285.00	570.00	285.00	142.50
Dewey, Harry Instructor	6	265.00	265.00	—	265.00
DuFrain, Viola M. Associate Professor	8	315.00	630.00	315.00	—
Dykhouse, Claude J. Associate Professor	9	350.00	700.00	350.00	175.00

Entsminger, Mary E. Associate Professor	8	285.00	570.00	285.00	————
Ervin, Kenneth A. Instructor	8	245.00	490.00	245.00	————
Etheridge, Robert F. Instructor	12	200.00	400.00	400.00	200.00
Evans, G. Harlowe Lecturer	8	292.50	585.00	292.50	————
Evans, Lura Instructor	8	245.00	490.00	245.00	————
Faner, Robert D. Professor	8	368.00	840.00	420.00	————
Farnham, Emily D. Assistant Professor	8	240.00	480.00	240.00	————
Fishback, Woodson W. Associate Professor	8	340.00	680.00	340.00	————
Fitzpatrick, Eugene D. Assistant Professor	8	290.00	580.00	290.00	————
Fligor, Lucille H. Assistant Instructor	3/5	————	————	36.00	————
Fligor, Ross Jean Instructor	8	250.00	500.00	250.00	————
Franklin, C. C., Jr. Assistant Professor	8	250.00	500.00	250.00	————
Freeberg, William H. Assistant Professor	12	285.00	570.00	570.00	285.00
Garbutt, Cameron W. Assistant Professor	8	270.00	560.00	280.00	————
Gersbacher, Willard M. Professor	8	360.00	720.00	360.00	————
Goetz, Helen Thomas Assistant Instructor	8	164.80	340.00	170.00	————
Goodwin, Tina Assistant Professor	8	230.00	460.00	230.00	————
Gould, Arthur J. Lecturer	8	340.00	680.00	340.00	————
Gross, Chalmer A. Assistant Professor	8	264.50	540.00	270.00	————
Grubb, Donald Ray Instructor	8	220.00	440.00	220.00	————
Gunderson, John Instructor	8	220.00	440.00	220.00	————
Hadley, Elbert H. Associate Professor	8	362.25	740.00	370.00	————
Hall, Dilla Assistant Professor	8	310.50	630.00	315.00	————
Hankla, Golda D. Instructor	8	————	400.00	400.00	————
Harlan, William H. Associate Professor	8	310.50	640.00	320.00	————
Harper, Robert A. Assistant Professor	8	285.00	570.00	285.00	————
Harris, Robert T. Lecturer	8	260.00	520.00	260.00	————
Hartwig, Hellmut A. Associate Professor	8	339.25	740.00	370.00	————
Hiskey, Marshall S. Professor	8	402.50	860.00	430.00	————
Hoffman, Paul M. Assistant Professor	8	335.00	670.00	335.00	————



Hosner, John Frank Instructor	11 (Fiscal)	————	440.00	440.00	220.00	————
Huff, Frances C. Faculty Assistant	2	141.63	————	————	————	————
Hunsinger, Paul Assistant Professor	2	285.00	————	————	————	————
Johnson, Joseph K. Professor	8	209.87 <sup>5</sup>	440.00 <sup>5</sup>	220.00 <sup>5</sup>	————	————
Johnson, William L. Graduate Assistant	8	55.00	110.00	55.00	————	————
Jungers, Jack Graduate Assistant	8	————	165.00 <sup>2</sup>	55.00	————	————
Kaeiser, Margaret Associate Professor	8	315.00	630.00	315.00	————	————
Kaplan, Harold M. Associate Professor	8	356.50	810.00	405.00	————	————
Kaplan, Leo Assistant Professor	8	270.00	540.00	270.00	————	————
Kaye, Albert Lecturer	4-3/7 (Fiscal)	————	7.50	————	————	————
Kelley, Noble H. Professor	8	431.25	890.00	445.00	————	————
Kennedy, Jesse C. Instructor	8	220.00	440.00	220.00	————	————
Kenney, David T. Instructor	8	250.00	500.00	250.00	————	————
Kerley, Ruby Assistant Professor	10	255.00	510.00	382.50	127.50	————
Kesnar, Maurits Professor	8	355.00	710.00	355.00	————	————
Kirkpatrick, Herman Faculty Assistant	2-1/7 (Fiscal)	————	57.50	————	————	————
Kite, Grace E. Assistant Professor	8	250.00	500.00	250.00	————	————
Klimstra, Willard D. Assistant Professor	8	299.00	610.00	305.00	————	————
Klingberg, Frank L. Professor	8	368.00	790.00	395.00	————	————
Klingenberg, Norma Faculty Assistant	8-6/7 (Fiscal)	————	206.00	206.00	————	————
Kohler, Iris B. Instructor	8	215.00	430.00	215.00	————	————
Kohler, Richard C. Instructor	8	240.00	480.00	240.00	————	————
Krappe, Edith S. Assistant Professor	8	280.00	560.00	280.00	————	————
Krause, Annemarie Assistant Professor	8	135.00 <sup>5</sup>	270.00 <sup>5</sup>	135.00 <sup>5</sup>	————	————
Krug, Dorlis Lecturer	4-3/7 (Fiscal)	————	134.00	————	————	————
Lane, Mabel Sickman Assistant Professor	8	299.00	600.00	300.00	————	————
Lantz, Herman R. Assistant Professor	8	310.50	650.00	325.00	————	————
Lantz, Judith C. Graduate Assistant	8	55.00	110.00	55.00	————	————

Lemon, Lee Thomas					
Graduate Assistant	8	55.00	110.00	55.00	————
Lentz, Eli Gilbert					
Acting Director	4-3/7	————	330.00 <sup>5</sup>	————	————
	(Fiscal)				
Lewis, William M.					
Assistant Professor	8	285.00	570.00	285.00	————
Lockwood, Bonnie A.					
Instructor	2	73.34 <sup>6</sup>	————	————	————
Lucke, William H.					
Assistant Professor	8	————	345.00	690.00	345.00
Malone, Willis E.					
Associate Professor	2	310.50	————	————	————
Malpass, Leslie F.					
Assistant Professor	8	265.00	530.00	265.00	————
Marberry, William M.					
Assistant Professor	2	310.00	————	————	————
Masterton, Mary Jane					
Faculty Assistant	8	103.00	206.00	103.00	————
Maverick, Lewis A.					
Professor	8	————	420.00	840.00	420.00
McDaniel, Wilbur C.					
Professor	8	373.75	800.00	400.00	————
McGee, Evalee					
Assistant Instructor	1-3/7	————	104.84	————	————
	(Fiscal)				
McGowan, Crissie E.					
Faculty Assistant	2	115.00	————	————	————
McGrath, Robert A.					
Assistant Professor	12	299.00	610.00	610.00	305.00
McIntosh, David S.					
Associate Professor	8	277.77	555.55	277.78	————
McKay, B. Elizabeth					
Associate Professor	8	277.77	555.55	277.78	————
McLeod, Archibald					
Associate Professor	8	368.00	740.00	370.00	————
Meehan, Elizabeth C.					
Instructor	8	240.00	480.00	240.00	————
Meierotto, Patrick C.					
Instructor	8	200.00	400.00	200.00	————
Melvin, Mary Belle					
Instructor	8	200.00	400.00	200.00	————
Miller, Harold N.					
Graduate Assistant	8	55.00	110.00	55.00	————
Mitchell, Betty Lou					
Instructor	8	190.00	380.00	190.00	————
Moe, Kate E.					
Assistant Professor	8	250.00	500.00	250.00	————
Moore, Kent U.					
Instructor	8	210.00	420.00	105.00	105.00
Morrison, Vernon G.					
Assistant Professor	8	310.50	650.00	325.00	————
Morton, Nina Marie					
Research Associate	12	150.00	337.50 <sup>2</sup>	325.00	162.50
Morton, Ward M.					
Associate Professor	8	155.00 <sup>5</sup>	310.00 <sup>5</sup>	155.00 <sup>5</sup>	————
Mott, Sina M.					
Associate Professor	8	277.77	555.55	277.78	————
Muhich, Frank W.					
Lecturer	2	————	————	219.03	————
	(Fiscal)				
Muller, Robert H.					
Professor	12	360.00	720.00	720.00	360.00

Mundkur, Balaji D. Research Associate	8-6/7 (Fiscal)	————	480.00	480.00	————
Neckers, J. W. Professor	8	437.00	990.00	495.00	————
Neely, Julia Associate Professor	8	300.00 <sup>s</sup>	600.00 <sup>s</sup>	300.00 <sup>s</sup>	————
Newby, Richard L. Graduate Assistant	8	55.00	110.00	55.00	————
O'Brien, William E. Instructor	2	240.00	————	————	————
Odle, Mildred Peebles Graduate Assistant	8	55.00	110.00	55.00	————
Paterson, Charles Assistant Professor	8	255.00	510.00	255.00	————
Peacock, Vera L. Professor	8	425.50	920.00	460.00	————
Perkins, Mary L. Lecturer	4-3/7 (Fiscal)	————	————	18.00	————
Petroff, Louis Assistant Professor	8	250.00	500.00	250.00	————
Phelps, William Neal Professor	12	340.00	680.00	680.00	340.00
Phillips, Frances K. Instructor	8	250.00	500.00	250.00	————
Pitkin, William A. Associate Professor	8	320.00	640.00	320.00	————
Plochmann, George K. Assistant Professor	4	299.00	300.00	————	————
Plummer, John F. Instructor	8	230.00	460.00	230.00	————
Poore, Ruth Lecturer	4-3/7 (Fiscal)	————	————	54.00	————
Preston, Margaret L. Lecturer	4-3/7 (Fiscal)	————	————	252.00	————
Price, Dalias A. Assistant Professor	9	260.00	520.00	390.00	————
Pruis, John J. Assistant Professor	8	270.00	540.00	270.00	————
Quigley, Eileen E. Professor	8	379.50	760.00	380.00	————
Quinn, Marilyn M. Graduate Assistant	8	55.00	110.00	55.00	————
Quinn, Stanley B. Graduate Assistant	8	55.00	110.00	55.00	————
Ragsdale, Ted R. Professor	8	381.00	840.00	420.00	————
Rainbow, Raymond S., Jr. Instructor	8	250.00	500.00	250.00	————
Randolph, Victor Associate Professor	8	340.00	680.00	340.00	————
Rector, Alice P. Instructor	12	210.00	420.00	420.00	210.00
Reed, Alex Assistant Professor	2	293.25	————	————	————
Reinert, Harry F., Jr. Research Assistant	4	150.00	150.00	————	————
Rieke, Evelyn Davis Assistant Professor	8	250.00	500.00	250.00	————

Roach, Lulu D. Assistant Professor	8	250.00	500.00	250.00	_____
Robbins, Buren C. Assistant Professor	8	310.50	630.00	315.00	_____
Rodabaugh, Louis D. Associate Professor	8	339.25	680.00	340.00	_____
Rogers, Ora D. Assistant Professor	8	245.00	490.00	245.00	_____
Samford, Clarence D. Professor	8	345.00	690.00	345.00	_____
Schneider, W. B. Professor	8	437.00	950.00	475.00	_____
Schroeder, J. Henry Professor	8	333.33	666.67	333.34	_____
Scott, John W. Professor	8	400.00	800.00	400.00	_____
Scott, Robert A. Professor	8	368.00	740.00	370.00	_____
Seeber, Florence R. Lecturer	8	230.00	460.00	230.00	_____
Seed, Mary Jane Lecturer	1	_____	200.00	_____	_____
Seibert, Warren F. Assistant Instructor	10	165.00	330.00	330.00	_____
Sexauer, Berenice M. Instructor	9-6/7 (Fiscal)	_____	440.00	440.00	220.00
Shake, Shelby S. Assistant Professor	8	250.00	500.00	250.00	_____
Shelton, William E. Assistant Professor	8	322.00	645.00	322.50	_____
Shryock, Burnett H. Professor	8	368.00	790.00	395.00	_____
Simeone, William E. Assistant Professor	8	258.75	540.00	270.00	_____
Smith, Gladys Leah Assistant Professor	8	235.00	470.00	235.00	_____
Smith, Harold C. Lecturer	8	250.00	500.00	250.00	_____
Smith, Mae T. Instructor	8	250.00	500.00	250.00	_____
Smith, Robert E. Lecturer	8	337.50	675.00	337.50	_____
Spangler, Bill E. Faculty Assistant	8-6/7 (Fiscal)	_____	_____	500.00 <sup>3</sup>	_____
Spiller, Virginia I. Faculty Assistant	7 (Fiscal)	_____	310.00	180.00	_____
Spradling, Zita H. Instructor	8	200.00	400.00	200.00	_____
Starck, Helen Instructor	8	210.00	420.00	210.00	_____
Stehr, Jean Instructor	8	250.00	500.00	250.00	_____
Stein, Hilda A. Associate Professor	8	290.00	580.00	290.00	_____
Stewart, Maude A. Associate Professor	8	333.50	670.00	335.00	_____
Stimpfling, Jack H. Research Assistant	11	77.25 <sup>7</sup>	154.50 <sup>7</sup>	154.50 <sup>7</sup>	38.63 <sup>7</sup>

Stout, Irving W. Professor	8	391.00	782.00	391.00	_____
Strang, Marilee J. Graduate Assistant	2-1/5	55.00	5.50	_____	_____
Stull, Marjorie Instructor	8	210.00	420.00	210.00	_____
Taborn, Joyce Helene Graduate Assistant	8	55.00	110.00	55.00	_____
Taft, Eleanor Louise Supervisor	9-5/7 (Fiscal)	_____	400.00	400.00	80.00
Talley, C. Horton Professor	8	419.75	910.00	455.00	_____
Teel, Harley R. Assistant Professor	8	222.22	444.44	222.22	_____
Thalman, W. A. Professor	8	391.00	840.00	420.00	_____
Travis, Edna S. Instructor	10-6/7 (Fiscal)	440.00	440.00	220.00	_____
Treece, Madelyn Instructor	8	220.00	440.00	220.00	_____
Tudor, William J. Professor	2	365.00	_____	_____	_____
Turner, Max W. Associate Professor	2	339.25	_____	_____	_____
Ulm, Cleo Instructor	8	210.00	420.00	210.00	_____
Van Lente, Kenneth A. Professor	8	402.50	840.00	420.00	_____
Van Trump, Ruby Assistant Professor	8	230.00	460.00	230.00	_____
Vandament, William E. Graduate Assistant	8	55.00	110.00	55.00	_____
Vaughn, Frank E. Lecturer	4-3/7 (Fiscal)	_____	15.00	_____	_____
Vineyard, Walter Graduate Assistant	8	55.00	110.00	55.00	_____
Voigt, John W. Assistant Professor	8	285.00	570.00	285.00	_____
Von Tungeln, George R. Faculty Assistant	2-1/7 (Fiscal)	125.00	_____	_____	_____
Wakeland, Floyd V. Associate Professor	8	300.00	600.00	300.00	_____
Warren, F. G. Professor	8	370.00	740.00	370.00	_____
Weise, John Gilbert Graduate Assistant	8	55.00	110.00	55.00	_____
Weiss, Mildred Faculty Assistant	2	60.00 <sup>5</sup>	_____	_____	_____
Welch, Walter B. Professor	8	391.00	850.00	425.00	_____
Wharton, John S. Assistant Professor	8	265.00	530.00	265.00	_____
White, Norman E. Assistant Professor	8	230.00	520.00	260.00	_____
Wilkes, Rachel C. Lecturer	8	200.00	400.00	200.00	_____
Willard, Charles B. Associate Professor	8	345.00	700.00	350.00	_____

Williams, Delores J. Graduate Assistant	8	55.00	110.00	55.00	_____
Wilson, Geneva M. Lecturer	4-3/7 (Fiscal)	_____	_____	117.00	_____
Winter, William O. Assistant Professor	8	285.00	570.00	285.00	_____
Wright, John I. Associate Professor	8	285.00	570.00	285.00	_____
Young, Otis B. Professor	8	360.00	720.00	360.00	_____
Zimmerschied, Charlotte Assistant Professor	8	299.00	600.00	300.00	_____
<b>TOTALS</b>		<u>52,045.62</u>	<u>103,415.30</u>	<u>58,011.99</u>	<u>5,454.32</u>
<b>Grand Total</b>					<u>218,927.23</u>

Ruth G. Cook moved the approval of the Faculty-Administrative Pay Roll for the summer months of 1952. The motion was seconded by Kenneth L. Davis, and unanimously passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

#### (R) Changes in Faculty-Administrative Pay Roll

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

##### A. Continuing Appointments

1. Mr. Roy E. Bond as Lecturer in the Vocational-Technical Institute, teaching auto mechanics, at a monthly salary of \$445.00, effective September 1, 1952, on an academic year basis (replacing four part-time Lecturers, page 60). He received the Bachelor of Science degree from Indiana State Teachers College and has done graduate work at Indiana University. He has had 18 years of experience as an auto mechanic and supervisor of motor pool maintenance and repair. He was born in Clay County, Indiana, December 20, 1913, and served for six years in the U. S. Army, with the final rank of staff sergeant.
2. Miss Betty J. Burkhardt as Research Assistant in the Biological Research Laboratory at a monthly salary of \$300.00, effective July 1, 1952, on a fiscal year basis (replacing, in part, Mrs. Gertrude Lindegren, at a monthly salary of \$330.00, page 121). She received her Bachelor of Science degree from the Illinois Institute of Technology and has worked as a laboratory technician at the Institute. She was born in Chicago, Illinois, June 29, 1930.

1. Two-thirds time.
2. Adjustment in salary due from June.
3. Adjustment in salary due from July.
4. Adjustment in salary due from August.
5. Half-time.
6. One-third time.
7. One-fourth time.
8. Sick leave at full pay.

3. Capt. Thomas A. Du Bois as Assistant Professor in Air Science and Tactics at a monthly salary of \$25.00, on an academic year basis, effective September 8, 1952. His basic pay is provided by the Federal Government. He has attended Southern, Lock-year's Business College, and Evansville College. He has been in military service for the past ten years.
4. Mr. Frank Joseph Dusek as Auditor and Executive Assistant in the Business Office at a monthly salary of \$400.00, effective September 1, 1952, on a fiscal year basis (replacing Warren E. Buffum at a monthly salary of \$420.00, page 8). He received the Associate degree in accounting at St. Louis University School of Commerce and Finance and has worked as supervisory clerk with State of Illinois Division of Unemployment Compensation, and as a senior accountant in private industry. He was born November 30, 1918, Fairmont City, Ill.
5. Mr. Maurice Gerstein as ½ time Research Assistant in the Biological Research Laboratory at a monthly salary of \$150.00, effective July 1, 1952, on a fiscal year basis (replacing, in part, Mrs. Gertrude Lindegren, at a monthly salary of \$330.00, page 121). He received his Bachelor of Science degree from Long Island University and has attended Hunter College. He has also served as a laboratory technician for the Department of Health of New York City. He was born in Brooklyn, New York March 6, 1926, and served in the Army during 1944.
6. Dr. F. Earle Lyman as Associate Professor Zoology at a monthly salary of \$675.00, effective September 8, 1952, on an academic year basis, (filling the position budgeted at a monthly salary of \$650.00, page 84). He received his Bachelor of Science degree from Alma College, Alma, Michigan, Master of Science and Doctor of Philosophy degrees from the University of Michigan. He has served as an Assistant Professor at Grand Rapids Junior College, and as aquatic biologist with the Tennessee Valley Authority, and is at present a Lt. Colonel in the U. S. Public Health Service. He was born in Saginaw, Michigan, July 25, 1910.
7. Mrs. Louise Morehouse as Executive Assistant and Administrative Assistant to the Board of Trustees at a monthly salary of \$275.00, effective August 1, 1952, on a fiscal year basis (replacing Alice DiGiovanna resigned, at a monthly salary of \$375.00, page 1).
8. Mr. Albert G. Mudgett as Instructor in Industrial Education at a monthly salary of \$500.00, effective September 8, 1952, on an academic year basis (replacing Dr. Robert W. English, resigned, at a monthly salary of \$600.00, page 95). He received the Bachelor of Science and Master of Arts degrees from the University of Minnesota, and has been on the staff of the University of Minnesota for the last five years. He was born in 1919, served in the U. S. Army for two years.
9. Capt. Russell E. Oakes as Assistant Professor in Air Science and Tactics at a monthly salary of \$25.00, on an academic year basis, effective September 8, 1952. His basic pay is provided by the Federal Government. He has attended Carroll College, and the University of South California, and has been in military service for the past eleven years.
10. Mr. Fred Warner Roth as Assistant Professor of Agriculture at a monthly salary of \$470.00, effective September 8, 1952, on a fiscal year basis (replacing John Hosner, on leave, page 88). He received the Bachelor of Science and Master of Science degrees

from Michigan State College. He has served as an extension specialist in agricultural engineering with the Michigan State College Extension Service, and is at present Assistant Professor of Agricultural Engineering and Assistant Agricultural Engineer in the Experimental Station of the University of Maine. He was born in Michigan, June 26, 1916, and served for three years in the U. S. Army with the final rank of First Lieutenant.

11. Mr. Dan Schneider as Instructor in English at a monthly salary of \$500.00, effective September 8, 1952, on an academic year basis (replacing Mrs. Julia Neely, on disability leave, at a monthly salary of \$600.00, page 70). He received his Bachelor of Science and Master of Arts degrees from Northwestern University, has done additional graduate work toward the Doctor's degree at Northwestern, and has previously served in Southern's English department for one year. He was born in Chicago, Illinois, July 1, 1927, and served for one year in the U. S. Navy with the final rank of Seaman, Second Class.
12. Miss Mildred Schrotberger as Assistant Dean of Women, Acting Dean of Women, and Instructor in the Office of Student Affairs, at a monthly salary of \$460.00, effective August 11, 1952, on a fiscal year basis (replacing Miss Leah Farr, resigned, at a monthly salary of \$560.00, page 19). She received the Bachelor of Arts degree from Knox College and Master of Arts degree from the University of Wisconsin, and has completed two additional years of graduate work at Syracuse University. She served for 14 years as a teacher on the secondary school level, was Assistant Professor, Assistant Dean of Women and Residence Counselor at Trinity University, San Antonio, Texas, and is at present a Student Dean at Syracuse University. She was born February 2, 1912.
13. Mr. Raymond Schultz as Lecturer in the Vocational-Technical Institute, teaching radio and television, at a monthly salary of \$485.00, effective September 1, 1952, on a fiscal year basis (replacing four part-time Lecturers, page 60). He has taken extension courses from the University of Illinois, has served as a sales and service manager in private industry and as an electronics Instructor with the Philco Corporation where he was senior engineer in charge of airborne radar and field engineering training school, and for a period of seven years was an instructor of radio and television on an adult level for the Peoria Board of Education. He was born in Florida, Illinois, October 12, 1902.
14. Dr. Edward Earle Stibitz as Associate Professor of English at monthly salary of \$650.00, effective September 8, 1952, on an academic year basis, (replacing Robert Turner, at a monthly salary of \$650.00, page 70). He received his Bachelor of Arts degree from Ursinus College, Collegeville, Pennsylvania; Bachelor of Divinity degree from Eden Seminary, Webster Groves, Missouri; Master of Arts degree from the University of Wisconsin; and Doctor of Philosophy degree from the University of Michigan. He served for thirteen years as an Instructor, Assistant, Associate and full Professor at Heidelberg College, Tiffin, Ohio. He also served as a teaching fellow at the University of Michigan, and with the American Friends Service Commission. He was born in Dayton, Ohio, 1909.
15. Mr. Frank Eugene Vaughn as Lecturer in the Vocational Technical Institute, teaching courses in business education at monthly salary of \$390.00, effective September 1, 1952, on an academic



year basis (replacing four part-time Lecturers, page 60). He received his Bachelor of Science degree from Southern and has completed additional work for the Master's degree. He served for six years as a commerce teacher, has had experience in business and in teaching adult vocational business training courses. He was born in Marion, Illinois, June 8, 1923.

16. Dr. William C. Westberg as Professor of Psychology at monthly salary of \$770.00, effective September 8, 1952, on an academic year basis (filling the position budgeted at a monthly salary of \$770.00, page 82). He received his Bachelor of Arts, Master of Education and Doctor of Philosophy degrees from Pennsylvania State College. He has served as a vocational appraiser for the veterans administration at Pennsylvania State College, as a member of the personnel department staff of Owens-Corning Fiberglass, and for the last four years has been on the staff of North Carolina State College, where he is at present Associate Professor of Industrial Psychology and Director of the Bureau of Industrial Psychology Services. He was born in Rossiter, Pennsylvania, March 19, 1915, and served with the U. S. Navy as a communications officer.

#### B. Term Appointments

1. Mrs. Ruth Pauline Boyd as Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$360.00, effective for the period from August 1, 1952, to September 1, 1952, on a fiscal year basis. She received her R. N. from St. Louis City Hospital Training School for Nurses, and has been staff nurse at St. Louis City Hospital, private duty at Du Quoin Hospital, staff nurse and private duty at Burnham City Hospital, Champaign, Illinois, supervisor Harrisburg Hospital, and private duty and staff nursing at Du Quoin hospital. She has also held immunization clinics for the entire Franklin County School and tubercular testing clinics in Franklin County schools.
2. Mr. Tracy Bryant, former chairman of the Department of Business Administration, informs us that at the time of his resignation he needed one month's additional employment to qualify for the retirement benefit under the University Retirement System. He now wishes to receive this benefit and has requested that he be appointed to the staff in any suitable capacity for one month. We therefore recommend his appointment for the month of October, 1952, as a part-time Executive Assistant at a total salary of \$200.00. It is our intention to assign him to the reconditioning of office machines during this period.
3. Miss Jo Ann Eblen as Assistant Supervisor in Area Services at a monthly salary of \$225.00, effective for the period from July 7, 1952, to June 30, 1953, on a fiscal year basis. She will serve  $\frac{3}{4}$  time in July and full-time after August 1, 1952. She received her Bachelor of Science degree from Southern.
4. Mr. Robert Eric Franz as Coach in Men's Physical Education at a monthly salary of \$470.00, effective for the period from September 1, 1952, to December 1, 1952, on a fiscal year basis (temporarily replacing William Waller, at a monthly salary of \$510.00, page 108). He received the Bachelor of Education degree from Tulane University, worked as a salesman for two years, and has played both intercollegiate and professional football.
5. Dr. Anna Carol Fults as Lecturer in Home Economics at a monthly salary of \$600.00, effective for the period from Sep-

tember 8, 1952, to June 6, 1953, on an academic year basis (replacing Miss Gladys Babcock, resigned, at a monthly salary of \$570.00, page 93). She received the Bachelor of Science degree from the University of Tennessee, Master of Science in Education degree from Cornell University, and Doctor of Philosophy degree from Ohio State University. She served as a supervisor of student teachers of Home Economics at Arkansas State Teachers College for three years, and as Chairman of the Home Economics department for eight years. For the last three years she has been Professor and Chairman of the Department of Home Economics Education at Florida State University.

6. Dr. Howard S. Gordman as Lecturer in Economics at a monthly salary of \$600.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (filling the position budgeted at a monthly salary of \$650.00, page 92). He received the Bachelor of Arts and Master of Arts degrees from Yale University and Doctor of Philosophy degree from the University of Michigan. He has served on the staffs of the College of William and Mary, Xavier University, University of Detroit and University of Michigan. Dr. Gordman was also a member of the General Motors Institute and during the past year was with the Ford Foundation.
7. Miss Edna M. Griffis as Lecturer in Music at a monthly salary of \$370.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (replacing Miss Kate Moe, on sabbatical leave, page 97). She received her Bachelor of Music degree from Ohio Wesleyan University and Master of Music degree from Indiana University. She has served as a student teacher, playground supervisor, and is at present a teacher of vocal music in Cleveland.
8. Dr. James H. Hall as Lecturer in Education at a monthly salary of \$700.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (replacing Dr. Irving W. Stout, on leave, page 102). He received his Bachelor of Arts degree from Baylor University, and his Master of Arts and Doctor of Education degrees from George Washington University. For 25 years he was Director of Religious Education and Pastor of a number of churches in New Orleans, Washington, and Baltimore. Since 1947 he served as Lecturer, Instructor, and Director of Field Study at George Washington University, and was also an educationist for the Army and Navy under the George Washington University School of Education and College of General Studies. He was born in St. Louis, Missouri, April 13, 1906.
9. Dr. Robert T. Harris as Lecturer in Philosophy at a monthly salary of \$560.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (filling the position budgeted at a monthly salary of \$800.00, page 79). Dr. Harris received the Bachelor of Philosophy degree from Northwestern University, and Master of Arts and Doctor of Philosophy degrees from Harvard University. He has served on the staff of Northwestern University, and for the past three years was Assistant Professor at the University of Utah. He was on Southern's staff this summer.
10. Mrs. Mae Jack as 5/6 time Lecturer in the Vocational-Technical Institute, teaching business education, at a monthly salary of \$156.00, effective for the period from September 1, 1952, to October 1, 1952, on a fiscal year basis. She has attended the Gregg

- College, Chicago, has done office work for five years, and was business instructor for eight years at the Herrin Township high school.
11. Mrs. Helen B. Minor as  $\frac{1}{4}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$45.00, effective for the period from September 1, 1952, to October 1, 1952, on a fiscal year basis. She received her R. N. from Methodist Memorial Hospital Training School for Nurses, Mattoon, Illinois, and has attended Welborn-Walker Training School for Nurses, Evansville, Indiana. She was a practical nurse at Ferrell Hospital, Eldorado, Illinois, for five years, was on private duty and general duty at Welborn-Walker Hospital, Evansville, Indiana, and since 1940, has been superintendent of nurses at Ferrell Hospital.
  12. Mrs. Mary L. Perkins as  $\frac{1}{10}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$18.00, effective for the period from August 1, 1952, to September 1, 1952, on a fiscal year basis. She attended Southern and received her R. N. from Evanston Hospital School of Nursing. She was a nurse at Evanston Hospital, nurse and ensign with the U. S. Navy, superintendent of nurses at Miners Hospital, Christopher, Illinois, and superintendent of nurses at Doctors Hospital, Carbondale, Illinois.
  13. Mrs. Ruth N. Poore as  $\frac{1}{3}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a total salary of \$135.00, effective for the period from August 1, 1952, to October 1, 1952, on a fiscal year basis. She received her R. N. from Riverside Hospital, Paducah, Kentucky, has attended Protestant Hospital, Nashville, Tennessee, and has had Polio instruction at Knickerbocker Hospital, New York, New York. She has taught first aid classes, has done public health work in schools, and was polio instructor at Riverside Hospital, and taught a first aid class for the American Legion.
  14. Mrs. Margaret Louise Preston as Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a total salary of \$396.00, effective for the period from September 1, 1952, to October 1, 1952, on a fiscal year basis. She received her R. N. from New York Hospital, Cornell Medical School, P. H. N. from U. C. L. A., and attended Duke University, Durham, North Carolina. She has served as a nurse with the Los Angeles City Health Department and the Los Angeles Civilian Defense, Assistant Acting chief nurse with the U. S. Army Nurse Corps, and superintendent of nurses at Herrin Hospital.
  15. Mr. D. O. Rettinger as  $\frac{1}{2}$  time Research Assistant in the Wildlife Management Research Project at a monthly salary of \$125.00, effective for the period from September 1, 1952, to June 30, 1953, on a fiscal year basis (replacing John V. Dennis, resigned). He received his Bachelor of Arts degree from Southern and for the past three years has worked as a biologist for the State Department of Conservation.
  16. Dr. Marian Elizabeth Ridgway as Lecturer and Visiting Assistant Professor of Government at a monthly salary of \$500.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (replacing Dr. Ward Morton and Dr. Frank Klingberg, on leave, page 74). She received the Bachelor of Journalism and Master of Arts degrees from the University of Missouri and the Doctor of Philosophy degree from the University of Illinois. She served for nine years as a Civil Service

Examiner and Social Science Quantifier with the Civil Service Commission and the Department of Agriculture, and for eight years as an Instructor and Graduate Assistant in Political Science at the Universities of Missouri, Kansas, Washington and Illinois.

17. Mr. Rolland P. Schlieve as Lecturer in the Audio-Visual Aids Service at a monthly salary of \$375.00, effective for the period from September 1, 1952, to July 1, 1953, on a fiscal year basis (replacing Mr. Gordon K. Butts, at a monthly salary of \$400.00, on leave, page 116). He received the Bachelor of Science degree from Wisconsin State College, and Master of Science degree from the University of Wisconsin. He has had two years of experience teaching social studies on the Junior High school level.
18. Mr. Dodd Vernon as Lecturer in Journalism at a monthly salary of \$440.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis (filling the position budgeted at a monthly salary of \$700.00, page 96). He received the Bachelor of Science degree from the University of Missouri, and Master of Arts degree from the University of New Mexico. He has had five years of teaching experience and served on the San Angelo, Texas, **Times**, San Benito, Texas, **Light**, and Paris, Texas, **News**. He was a free-lance correspondent doing feature and news writing in Paris, Texas, and for the past year has been Director of Public Relations at Union College, Barbourville, Kentucky. He was born in Foss, Oklahoma, November 18, 1905, and served for five years in the U. S. Army with the final rank of Major.
19. Mrs. Geneva M. Wilson at ½ time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$198.00, effective for the period from August 1, 1952, to October 1, 1952, on a fiscal year basis. She is a graduate of the John C. Proctor Hospital, Peoria, Illinois, and has completed her post-graduate work at Chicago Lying-In Hospital. She has served as staff nurse at Hale Willard Hospital, Anna, Illinois, and is now employed at Anna City Hospital.
20. As ½ time Graduate Assistants at monthly salaries of \$110.00 for the period from September 8, 1952, to June 6, 1953:

Name	Degree	Assignment
Jose Edgar Braham S.	Degree in Chemistry University of San Carlos	Biological Research Laboratory
Juan de Dios Calle	Degree in Biochemistry University of San Carlos	Biological Research Laboratory
Robert Chandler	B. S. in Ed. Southern Illinois Univ.	Guidance and Special Education
LaVerna Jean Cornelious	B. S. in Ed. Southern Illinois Univ.	Student Center
Jean Paul Dreyfus	M. L. Strasbourg University	Foreign Languages
William Jing-foo Lew	B. S. in Ed. National Teachers Col. Nanyo, Hunan, China	General Library
Luis Ricardo Lopez (Rincon)	Normal School License Bogota, Colombia	Foreign Languages
Marie Antoinette Untereiner	Graduate Degree Strasbourg, University	Foreign Languages

21. As ½ time Graduate Assistants at monthly salaries of \$110.00 for

the period from September 8, 1952, to November 29, 1952:

Name	Degree	Assignment
Dilip K. Biswas	B. T. David Hare Trng. Col.	General Library
Kenneth G. Boerner	B. S. University of Wisc.	Art

#### C. Summer Session Appointments

1. Mrs. Maxine Blackman as Faculty Assistant in the Alumni Services at a monthly salary of \$300.00, effective for the period from July 1, 1952, to August 27, 1952, on a fiscal year basis.
2. Mrs. Lucille Fligor as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, on an academic year basis, effective July 10, 11 and 14, 1952.
3. Mr. Jack R. Jungers as ½ time Graduate Assistant in History at a monthly salary of \$110.00, effective for the period from June 16, 1952, to August 8, 1952, on an academic year basis.
4. Mr. William Spangler as Faculty Assistant in Area Services at a monthly salary of \$250.00, effective for the period from July 1, 1952, to September 1, 1952, on a fiscal year basis.
5. Miss Virginia Spiller as Faculty Assistant in the Alumni Services at a monthly salary of \$310.00, effective for the period from July 1, 1952, to August 19, 1952, on a fiscal year basis.

D. The following prospective list of Practice Supervisors in public schools has been recommended for appointments during the academic year 1952-53 at a monthly rate of \$25.00. It is requested that the entire list be approved with the understanding that they will be selected as needed.

Name	Subject	School
Aiassi, Christine	Social Studies	Logan Jr. High, M'boro
Anderson, Willie	Music, Mathematics	Attucks, Carbondale
Armstrong, LaVerne	Business	Carterville H. S.
Bain, Edgar	History, Geography	West Frankfort H. S.
Berrier, Jewell	English	Murphysboro H. S.
Brickey, Emma	History, Civics	Anna-Jonesboro H. S.
Brown, Bill	Physical Education	West Frankfort H. S.
Burkhart, Eileen	Language Arts	Benton H. S.
*Carey, Alma	Second Grade	Mt. Vernon City School
Carey, Myrtle	English, Speech	Herrin H. S.
Charon, Sybil	Physical Education	West Frankfort H. S.
Clark, John Q.	Physics	Attucks, Carbondale
Collins, Walter	Government, History	West Frankfort H. S.
Cothran, Louise	Home Economics	Harrisburg H. S.
Cox, Dorothy	Mathematics	Carterville H. S.
*Cox, Dan	Industrial Education	Carterville H. S.
*Crenshaw, Beulah	Home Economics	Lincoln Jr. H. S., C'dale
Damron, Glenn	Business	Herrin H. S.
Davis, Luella	History, English	Attucks, Carbondale
Dean, W. S. B.	Physics	Carterville H. S.
DeWitt, Lloyd R.	Journalism	Mt. Vernon H. S.
Dodds, Alvin	Geography	Central Jr. H. S., West Frankfort
Dohanich, George	Physiology	Herrin H. S.
*Dohanich, John	Art	Herrin H. S.
Dozier, Stephen	English	Murphysboro H. S.

Eckert, Eugene	History	Herrin H. S.
*Elder, Geneva	Fifth & Sixth Grade	Mt. Vernon City Schools
*Elston, George	Mathematics	Herrin H. S.
*Ferrari, Robert	Mathematics	Herrin H. S.
Grant, Alice	English	West Frankfort H. S.
Grant, Mary	Educ. of Mentally Handicapped	W. Frankfort, Logan School
Hastie, James	English	West Frankfort H. S.
Heinzman, Ray	Business	Benton H. S.
Hoit, Ann	Home Economics	Harrisburg H. S.
Hoye, Alice	Speech	West Frankfort H. S.
Hunter, Clay	History, Geography	Johnston City H. S.
Ikard, Misanna	English, Spanish	Attucks, Carbondale
*Jacks, Charles K.	Mathematics	Herrin H. S.
*Johnson, Alberta	First Grade	Mt. Vernon City Schools
Jones, Howard	Industrial Arts	Mt. Vernon H. S.
*Lockwood, Ruby	English	Herrin H. S.
Lee, Thelma	Business	Attucks, Carbondale
Lee, Zetta	Fourth Grade	West Frankfort
Lightel, J. R.	Art, English	Attucks, Carbondale
*Lingle, Georgia	French, Spanish	Herrin H. S.
*Lybarger, Ocie S.	First Grade	Lincoln, Carbondale
Lynn, Paul	Industrial Educ.	Carbondale H. S.
*Martin, Ethel	Kindergarten	Springmore, Carbondale
Morin, Joe	Physical Education	West Frankfort H. S.
Morrison, Etna	Mathematics	Benton H. S.
McBride, Jenolar	Fifth Grade	Attucks, Carbondale
McCluskey, Mary	Spanish	Carterville H. S.
Nave, Velma	English	West Frankfort H. S.
Newbern, Edwin	Sociology	Attucks, Carbondale
Ohmart, Otto	Biology	Anna-Jonesboro H. S.
Ott, Carlyle	Industrial Educ.	Lincoln Jr. H. S., C'dale
Ragsdale, Lydia	Fifth Grade	Lincoln, Carbondale
Reese, Arsicel	Business	Anna-Jonesboro H. S.
*Rhodes, Claude	Physical Education	Benton H. S.
Russell, J. D.	Biology, Phys. Ed.	Attucks, Carbondale
Russell, Josie	First Grade	Attucks, Carbondale
Sabine, John	Mathematics	Murphysboro H. S.
Smith, Gladys	Social Studies	Carterville H. S.
*Schmidt, Freda	Third Grade	Mt. Vernon City Schools
Stephens, Opal	Physical Education	Anna-Jonesboro H. S.
Sharp, Violet	Art	Lincoln, Carbondale
*Silveria, Verna	Sixth Grade	Lincoln, Carbondale
*Smith, Elbert	Phys. Ed., Health	Carterville
*Sullivan, Ruth	English	Herrin H. S.
Tripp, Charles	Chemistry	Herrin H. S.
Trulove, Margery	English	Johnston City H. S.
*Turner, Doris	Second Grade	Springmore, C'dale
*Tuttle, LaVerna	Fourth Grade	Mt. Vernon City Schools
*Venegoni, Anthony	French, English	Herrin H. S.
Wathen, John	Social Studies	Murphysboro H. S.
Wetherington, William	Music	Herrin H. S.
Wilhelm, Grace	Sixth Grade	Brush, Carbondale
Wolfe, Afton	English	West Frankfort H. S.
Wells, Robert	Economics, Civics	Johnston City H. S.
Zimbleman, Willard	Sixth Grade	Lincoln, W. Frankfort
Webb, Mary	Home Economics	Benton H. S.
Blackwood, Esther	Teaching physically handicapped children	Murphysboro

\*Additions to list of supervisors. All others approved previous years.

## E. Reappointments.

1. Mr. Henry M. Borella as Assistant Instructor in Physics and Astronomy at a monthly salary of \$350.00, effective for the period from September 8, 1952, to June 6, 1953, on an academic year basis, (position budgeted page 80).
2. Mr. Charles C. Bourland as 1/6 time Lecturer in the Vocational-Technical Institute, teaching automotive electricity, at a monthly salary of \$45.00, effective for the period from August 1, 1952, to September 1, 1952, on a fiscal year basis.
3. Mr. John V. Dennis, as Research Assistant in the Wildlife Management Research Project, effective for the period from July 1, 1952, to August 8, 1952, at a monthly salary of \$250.00, on a fiscal year basis.
4. Mr. Wayne M. Mann as temporary Director of the Alumni Services, at a monthly salary of \$540.00, effective for the period from July 1, 1952, to August 1, 1952, on a fiscal year basis (filling the position budgeted at a monthly salary of \$540.00, page 26).
5. Mr. Richard J. Moran as 1/2 time Research Assistant in the Wildlife Management Research Project at a monthly salary of \$100.00, effective for the period from July 1, 1952, to June 30, 1953, on a fiscal year basis.
6. Dr. Balaji D. Mundkur as Research Associate in the Biological Research Laboratory at a monthly salary of \$480.00, effective for the period from September 1, 1952, to February 1, 1953.
7. Dr. Roger F. Sondag as Lecturer in Health Education (filling the position budgeted, page 105). He will serve part-time and sporadically through the year at a monthly salary not exceeding \$50.00. Dr. Sondag is Public Health Officer of the Jackson County Health Department.

## F. Changes of appointment, title, and adjustment in salary.

1. Mr. Manuel DeEzcurdia, Lecturer in Foreign Languages, whose appointment was previously approved for the period from June 26, 1952, to August 1, 1952, completed his assignment on July 30, 1952.
2. Miss Elizabeth Greenleaf, Director of Student Activities, whose appointment was to begin August 15, 1952, was delayed and reported for duty August 27, 1952.
3. Miss Dorlis Krug part-time Lecturer in the Vocational-Technical Institute and the Business Administration Department worked a total of 155 hours in the Business Administration Department rather than the 100 hours previously approved and received \$134.00 in July, instead of \$90.00.
4. Mr. Glenn Martin, Associate Professor of Physical Education for Men, has requested to be relieved of his duties as Director of Athletics. He states that in preference to devoting his time and energy to administration he desires to concentrate on coaching and teaching. He has agreed to serve as Acting Director of Athletics until such time as other arrangements can be made to take care of this part of his work.
5. Mr. William M. May, Lecturer in the Vocational-Technical Institute, is due a \$6.00 adjustment in salary for June, 1952. Mr. May taught nine hours of pipe welding at \$4.00 an hour and received only \$30.00 instead of \$36.00.

6. Mr. Frank Muhich, Lecturer in the Vocational-Technical Institute whose appointment was previously approved to become effective August 16, 1952, reported for duty August 18, 1952.
7. Mr. John Robert Odaniel from Executive Assistant in the Alumni Services at a monthly salary of \$325.00, to Acting Director of the Alumni Services at a monthly salary of \$400.00, effective July 12, 1952, and to continue until a permanent director can be named. At the end of his period of service as Acting Director, he is to be assured of his return to his appointment for the current year as Executive Assistant and Field Representative at the salary budgeted for that position.
8. Dr. Ted Ragsdale has been released from his responsibilities as Chief Advisor of the College of Education and has requested that his appointment be changed to an academic rather than a fiscal year basis. His duties as Chief Advisor have been assigned to Dr. Willis E. Malone, who will serve on a fiscal year basis with no change in monthly salary.
9. Miss Doris Schwinn, Assistant Supervisor in Area Services, at a monthly salary of \$300.00 to ½ time Area Services and ½ time to the Extension Division at no change in rank or salary, effective July 1, 1952.
10. Miss Berenice M. Sexauer, Instructor in Home Economics at a monthly salary of \$440.00, from an academic year basis to a fiscal year basis, effective July 1, 1952.
11. The reappointment of Miss Eleanor Taft, Director of Student Activities, was approved for the summer at a rate of \$380.00. An increase in salary to \$400.00 had been previously approved for Miss Taft.

#### G. Transfer to Restricted Pay Roll

Mrs. Gertrude Lindegren, Research Assistant in the Biological Research Laboratory, has been taken off the University pay roll effective July 1, 1952. She will continue to serve in the Biological Research Laboratory, but her salary will be paid from restricted research funds.

#### H. Return from Leave

1. Mr. Russell Bush, Instructor in Physical Education for Men, at a monthly salary of \$460.00, returned from his military leave of absence on September 8, 1952.
2. Mr. John W. Mulkin, Research Assistant in the Placement Service at a monthly salary of \$330.00, returned from his military leave of absence on September 1, 1952. He will serve until July 1, 1953, on a fiscal year basis.

#### I. Leave without pay

1. Mr. Gordon K. Butts, Instructor and Assistant Director in the Audio-Visual Aids Service, for the period from September 1, 1952, to August 31, 1953. He plans to attend Indiana University to do work toward an advanced degree.
2. Mr. Gilbert Fischer, Instructor in Music, for the period from March 7, 1953, to June 6, 1953. He plans to do further study at the University of Chicago toward the doctorate degree.



3. Miss Dorothy E. Heicke, Assistant Professor in the General Library, effective for the period from September 1, 1952, to September 8, 1952.
4. Mr. John G. McCord, Instructor in the General Library, for the period from August 10, 1952, to September 8, 1952.
5. Miss Elizabeth Opal Stone, Assistant Professor in the General Library, effective for the period from July 1, 1952, to August 18, 1952.

#### J. Sick Leave

Dr. Ted R. Ragsdale, Professor of Education, was granted sick leave effective September 8, 1952. The date of his return to duty is not definite.

#### K. Sporadic Employment

The following individuals have given us reports on sporadic employment as requested by the Board of Trustees:

Bauernfeind, Harry B.	July 1-3, 1952	In charge of workshop \$50.00 less Ball State Teachers expenses - College, Muncie, Ind. net \$14.00	
Bauernfeind, Harry B.	May 17, 1952	Speaker—Western Tennessee Business Teachers' Association	\$25.00
Fishback, Woodson W.	May 23, 1952	Commencement Address McClure, Illinois	\$25.00
Graham, Jack W.	Aug. 2-17, 1952	Cabin counselor, instructor in handi- crafts, program asst., personnel consultant— Camp Highlands for Boys Sayner, Wisconsin	\$75.00
Hiskey, Marshall S.	April 26, 1952	Address—Annual confer- ence of Ill. Assoc. of School Librarians, East St. Louis, Ill.	\$50.00
Hiskey, Marshall S.	June 25-26, 1952	Speaker—Education & Guidance conferences, Univ. of Nebraska, Lincoln, Nebraska	\$200.00 minus expenses
McLeod, Archibald	June, 1952	Designed, constructed painted setting for operetta Atwood Music Camp	\$225.00 and expenses
Phelps, Wm. Neal	May 10, 1952	Speaker—Graduation address 8th grade— Golconda, Ill.	\$25.00
Randolph, Victor	June, 1952	Speaker—Graduate address, Gorham High School	\$25.00
Rehn, Henry J.	April 1, 1952	Speaker—Rotary Club Murphysboro, Ill.	\$5.00
Shake, Shelby S.	June 7-14, 1952	Instructor—Golf Jackson Country Club	\$45.00

#### L. Resignations

1. Mr. Don Anderson, Graduate Assistant in the Child Guidance Clinic, effective for the period from September 8, 1952 to June 6, 1953.

2. Mr. Bruce Benedict, Chief Accountant, effective September 30, 1952. He plans to leave the State.
3. Dr. R. W. Bradshaw, Director of the Health Service, effective September 15, 1952.
4. Mrs. Jacquelyn Donahue, as Research Assistant in the General Library, effective August 10, 1952.
5. Dr. Robert W. English, Associate Professor of Industrial Education, effective September 8, 1952.
6. Miss Mildred P. Odle, Graduate Assistant in Guidance and Special Education, effective for the period from September 8, 1952, to June 6, 1953.
7. Miss Amaline Turni, Graduate Assistant in the Foreign Languages Department, effective for the period from September 8, 1952, to June 6, 1953.
8. Miss De Loes J. Williams, Graduate Assistant in Government, effective for the period from September 8, 1952, to June 6, 1953. She plans to be married.

On motion of Kenneth L. Davis, additions to and changes in the Faculty-Administrative pay roll were approved, as presented. The motion was passed with the following votes recorded:

Guy W. Karraker	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

The Board instructed the Administration to determine whether or not the payment of \$25.00 per month to practice supervisors in public schools might be paid to the school boards rather than directly to the supervisors, in order that their pension contributions might be increased by that amount.

A request was made by the Board for a full and confidential report prepared by Dr. Charles D. Neal, regarding the Training School program in its entirety, to be presented at the next regular meeting.

Vernon L. Nickell was excused from the meeting.

Executive session followed.

\* \* \* \*

Dr. Frank L. Eversull returned to the meeting.

**(S) Preliminary Discussion of 1953-55 Biennial Budget Request  
Operating Budget—Introductory Statement**

The data relative to the budget request for the operation of Southern Illinois University for the biennium beginning July 1, 1953, is presented both in content and form, as suggested by the Board of Trustees, especially the Finance Committee of the Board. Also, this form of reporting has been discussed with Director Joseph Pois at a meeting of the Steering Committee of the Joint Council on Higher Education.

Members of the Board will find the material self-explanatory with the possible exception of the meaning of Levels "A", "B", and "C".

Level "A" is the actual expenditures for 1951-52, plus encumbrances, plus the budgeted amounts for 1952-53.

Level "B" is a projected level of expenditure twice the budgeted amounts for 1952-1953.

Level "C" is a report on the amounts requested for the biennium by each department.

The personal services figures include amounts for student help.

In fairness to the departments that are rather seriously affected by the considerable increase in freshman enrollment, it should be said that they based their requests on rather pessimistic estimates of enrollment. This would affect their personnel estimates most seriously.

Generally speaking, a biennial budget based on Level "A" would require reductions in our operations as follows:

1. A drastic cut in student help which would seriously affect the educational opportunities of several hundred students. It would also eliminate the valuable work experience obtained by these students.

2. Our graduate assistant program would be abolished entirely, hindering educational opportunities for these students and handicapping our development of a research program.

3. It would be necessary to eliminate our off-campus practice supervisors which would destroy our internship program. This would place a burden on the University School which it would be unable to carry effectively.

4. All research assistants would be eliminated which would make it impossible to carry on the cooperative research projects. These cooperative projects are so helpful to government and industry, and through them to the public, that vast sums of money are made available for this purpose. Our duties and responsibilities as a University will be served better if we could match more of these available funds.

A biennial budget based on Level "B" would stop the development of research, the Vocational-Technical Institute, the graduate program, and the agricultural program, all of which have caught the attention and interest of the people of Southern Illinois.

## SOUTHERN ILLINOIS UNIVERSITY

### Biennium Budget Request—1953-1955

#### Educational Operations

Department	Personal Services	Level "C" Other Current Expenses	Total
<b>General Administration and General Expense:</b>			
Board of Trustees .....	16,170	15,600	31,770
President .....	103,123	27,000	130,123
Chief Executive Assistant .....	32,152	4,040	36,192
Convention Travel—Administration .....	—	3,640	3,640
Legal Counsel .....	23,440	5,380	28,820
Business Manager .....	55,066	6,330	61,396
Auditor .....	29,284	1,435	30,719
Bursar .....	25,412	3,675	29,087
Chief Accountant .....	91,998	15,600	107,598
Purchasing Agent .....	52,536	7,000	59,536
University Civil Service .....	19,000	32,400	51,400
Personnel Office .....	36,228	3,900	40,128
Registrar .....	92,032	35,000	127,032
Student Affairs .....	49,376	6,550	55,926
Dean of Men .....	41,576	1,450	43,026
Dean of Women .....	28,124	1,600	29,724
Health Service .....	89,141	4,720	93,861

Student Center .....	12,064	12,420	24,484
Testing Service .....	28,284	6,455	34,739
Visitation .....	660	5,000	5,660
Area Services .....	160,880	59,350	220,230
Alumni Records and Services .....	58,305	35,218	93,523
Fair Exhibits .....	1,000	3,600	4,600
Information Service .....	45,880	18,800	64,680
Placements .....	49,244	7,408	56,652
Receptions .....	7,096	7,260	14,356
Music Festival .....	1,000	5,950	6,950
Air Travel .....	—	20,000	20,000
Auditing .....	—	10,000	10,000
Catalogs and Announcements .....	—	35,000	35,000
Commencement .....	—	3,660	3,660
Freight and Express .....	—	16,000	16,000
General Printing .....	—	9,000	9,000
General Stores Expense .....	23,316	5,698	29,014
Government Surplus Property Exp. ....	3,000	500	3,500
Institutional Travel .....	—	6,000	6,000
Post Office .....	14,180	2,870	17,050
Regional Civil Defense Program ....	5,250	2,475	7,725
Retirement Contributions .....	—	124,300	124,300
Southern Illinois University Foundation .....	—	—	—
Telephone Exchange .....	23,872	53,830	77,702
<b>Total General Administration and General Expenses .....</b>	<b>1,218,689</b>	<b>626,114</b>	<b>1,844,803</b>

## Instruction:

Administration—Gen. Instruc. ....	43,496	2,100	45,596
Convention Travel—Gen. Instruc. ....	—	3,600	3,600
General Publications .....	—	5,000	5,000
Art Expense .....	16,200	4,505	20,705
Duplicating Expense .....	79,306	47,960	127,266
Photographic Expense .....	38,089	26,145	64,234
Institutional Memberships .....	—	3,500	3,500
Lectures and Consultant Services ..	500	20,000	20,500
Secretary of the Faculty .....	22,564	2,420	24,984
Air Force—R.O.T.C. ....	18,777	2,805	21,582
Military Property Custodian .....	13,116	2,000	15,116
Summer Session .....	500,000	—	500,000
Graduate School .....	37,668	3,000	40,668
Residence Center .....	140,400	16,120	156,520
Adult Education and Vocational- Technical Institute .....	510,160	423,631	933,791
<b>Total General Instruction .....</b>	<b>(1,420,276)</b>	<b>(562,786)</b>	<b>(1,983,062)</b>
College of Liberal Arts and Sciences:			
Administration—Dean .....	33,306	2,575	35,881
Convention Travel .....	—	13,500	13,500
Botany .....	79,844	18,295	98,139
Chemistry .....	105,770	75,500	181,270
English .....	259,941	2,180	262,121
Foreign Languages .....	99,771	2,400	102,171
Geography and Geology .....	102,861	6,845	109,706
Government .....	110,860	2,300	113,160
History .....	109,903	1,200	111,103
Mathematics .....	111,256	1,860	113,116
Microbiology .....	71,655	6,525	78,180
Philosophy .....	36,546	600	37,146
Physics and Astronomy .....	72,395	37,335	109,730
Physiology .....	40,807	15,240	56,047

Psychology .....	81,145	5,695	86,840
Sociology .....	100,342	2,400	102,742
Zoology .....	97,780	93,200	190,980
Total College of Liberal Arts and Sciences .....	(1,514,182)	(287,650)	(1,801,832)
College of Vocations and Professions:			
Administration—Dean .....	44,093	9,350	53,443
Convention Travel .....		10,500	10,500
Agriculture .....	202,937	16,802	219,739
Art .....	146,605	27,910	174,515
Business Administration .....	102,948	10,000	112,948
Economics .....	62,453	2,080	64,533
Home Economics .....	95,325	44,030	139,355
Home Management House .....	531	12,670	13,201
Industrial Education .....	129,043	119,585	248,628
Journalism .....	47,645	7,180	54,825
Music .....	119,507	23,900	143,407
Speech .....	146,718	13,300	160,018
Total College of Vocations and Professions .....	(1,097,805)	( 297,307)	(1,395,112)
College of Education:			
Administration—Dean .....	57,745	3,900	61,645
Convention Travel .....		11,620	11,620
Education .....	165,545	3,700	169,245
Guidance and Special Education ...	129,766	7,800	137,566
Health Education .....	84,400	4,750	89,150
Library Service .....	30,712	950	31,662
Outdoor Education .....	78,787	270,000	348,787
Physican Education—Men (Academic) .....	132,003	32,300	164,303
Physical Education—Men (Non- Academic) .....	45,566	14,094	59,660
Physical Education—Women .....	80,268	7,000	87,268
Teacher Training .....	46,066	9,300	55,366
University School .....	397,453	13,900	411,353
Total College of Education ...	(1,248,311)	( 379,314)	(1,627,625)
Organized Activities Relating to Instruction:			
Audio-Visual Aids .....	62,078	25,936	88,014
Child Guidance Clinic .....	6,460	2,275	8,735
Curriculum Materials .....		200	200
Museum .....	129,179	17,600	146,779
Statistical Services .....	73,872	42,015	115,887
Total Organized Activities Relating to Instruction .....	(271,589)	(88,026)	(359,615)
Total Instruction .....	5,552,163	1,615,083	7,167,246
Research:			
Biological Research Laboratory .....	49,712	29,100	78,812
Cooperative Research Project— Fisheries Management .....	18,400	14,350	32,750
Cooperative Wildlife Research .....	27,240	7,805	35,045
Cooperative Work—Forest Service..		5,000	5,000
Experimental Farm .....	58,567	284,438	343,005
Illinois Horticultural Experiment Station .....	22,305	11,799	34,104
Special Research Projects .....	136,000	49,000	185,000
Total Research .....	312,224	401,492	713,716

Extension .....	39,040	33,040	72,080
Library:			
General Library .....	250,332	194,875	445,207
Tilton-Lincoln Library .....	4,489	3,350	7,839
University School Library .....	13,364	6,520	19,884
Total Library .....	268,185	204,745	472,930
Physical Plant:			
Operation and Maintenance:			
Administration .....	60,064	2,200	62,264
Operation .....	594,972	149,800	744,772
Maintenance .....	407,098	294,240	626,338
Power Plant and Utilities .....	74,550	288,600	363,150
Rental Real Property .....		5,000	5,000
Temporary Buildings .....	120,000	80,000	200,000
Surplus Property Storage .....		1,500	1,500
Planning and Development:			
Architectural Services .....	157,340	11,808	169,148
Major Repairs .....		200,000	200,000
Total Physical Plant .....	1,414,024	1,033,148	2,447,172
Refunds .....		9,000	9,000
U. S. Government Contract:			
Ordnance Plant Veterans Housing Project—(Contract No. Ill.-V-11329)	45,394	43,410	88,804
TV Station .....	70,000	50,000	120,000
Management Survey .....		10,000	10,000
Pilot Plant Operation .....	15,000	5,000	20,000
Development Fund .....	25,000	25,000	50,000
	110,000	90,000	200,000
Non-Educational:			
Awards and Grants for Scholarships: (Student Activities and Book Rental) .....		101,000	101,000
Combined Totals .....	8,959,719	4,157,032	13,116,751

## SOUTHERN ILLINOIS UNIVERSITY

## Biennium Budget Request and Estimated Income, 1953-55

## Auxiliary Enterprises

## Biennium Budget Request

	Personal Services	Other Current Expenses	Total	Estimated Income
Supervisor Auxiliary Enterprises .....	\$ 32,276.00	\$ 3,600.00	\$ 35,876.00	\$ —
Bookstore .....	24,484.00	66,656.00	91,140.00	95,600.00
Chautauqua St. Housing	16,504.00	67,866.00	84,370.00	88,500.00
Film Rental Library .....	20,510.00	41,460.00	61,970.00	65,000.00
Food Services .....	96,733.00	218,822.00	315,555.00	331,000.00
Men's Residence Barracks .....	20,088.00	14,517.00	34,605.00	36,300.00

Residence Hall .....	44,265.00	80,865.00	125,130.00	130,000.00
Vocational-Technical Institute—Dormitories and Cafeteria .....	18,950.00	26,924.00	45,874.00	48,120.00
	<u>\$273,810.00</u>	<u>\$520,710.00</u>	<u>\$794,520.00</u>	<u>794,520.00</u>
Estimated Unexpended Unencumbered Balance 6/30/53 .....				55,480.00
Estimated "Language" Request 1953-55 .....				<u>\$850,000.00</u>

### EXPLANATION OF LARGE ITEMS IN THE 1953-1955 BIENNIAL BUDGET REQUESTS OF THE DEPARTMENTS

(This Does Not Include Personal Services)

<b>University Civil Service</b>				
For share of cost of Civil Service System .....				\$ 13,900
<b>Registrar</b>				
Various office equipment .....				12,000
Stationery, printing .....				16,200
<b>Student Center</b>				
To furnish completed Center .....				8,000
<b>Area Services</b>				
Travel .....				15,400
Contractual services .....				15,000
Commodities .....				12,000
Stationery, supplies .....				6,500
<b>Alumni Records and Services</b>				
Travel .....				5,000
Printing .....				20,000
<b>Information Service</b>				
Office expense—other .....				8,700
Stationery, printing, and office supplies .....				5,100
<b>Telephone Exchange</b>				
Contractual services .....				53,000
<b>Duplicating Expense</b>				
Equipment .....				46,500
<b>Photographic Expenses</b>				
Equipment (Motion picture productions for T.V.—\$12,000) ....				24,745
<b>Residence Center</b>				
Books .....				5,000
Rent .....				2,400
<b>Adult Education and Vocational-Technical Institute</b>				
Travel .....				33,000
Equipment—Including—Additional Machine Shop \$18,000 ....				142,131
Building & Construction ....		5,000		
Pilot Plant .....		13,000		
<b>Chef Training</b> .....		12,000		
Cosmetology .....		3,500		
Horology .....		8,000		
Tailoring & Needlecraft ....		3,000		
Aviation .....		8,000		
Oil Field Technicians .....		5,500		
Contractual services (for moving and completing two additional storage buildings) .....				179,000
Commodities .....				39,000
<b>Botany</b>				
Equipment (Life Science Building) .....				8,200
Commodities .....				5,000
<b>Chemistry</b>				
Equipment (Three new laboratories) .....				32,000
Contractual services (Cost of installation) .....				30,000

<b>Physics and Astronomy</b>	
Equipment—Including New Space Equipment	\$13,000 .....
Additional Equipment—	
100 courses .....	2,900
Additional Equipment—	
intern courses .....	2,000
Additional Equipment—	
senior courses .....	5,500
New Graduate Courses .....	6,000
Research .....	6,500
<b>Physiology</b>	
Equipment .....	10,000
<b>Zoology</b>	
Life Science Microscopes .....	60,000
Repair old microscopes, furniture, etc., for Life Science .....	10,000
Commodities .....	8,000
<b>Agriculture</b>	
Equipment .....	8,500
<b>Art</b>	
Equipment .....	10,000
Commodities .....	8,000
<b>Business Administration</b>	
Equipment .....	7,500
<b>Home Economics</b>	
Equipment .....	39,000
<b>Home Management</b>	
Equipment .....	11,500
<b>Industrial Education</b>	
Equipment .....	94,000
Commodities .....	21,000
<b>Music</b>	
Equipment .....	10,000
Commodities .....	4,500
<b>Speech</b>	
Equipment .....	5,400
<b>Outdoor Education</b>	
Equipment .....	250,000
Commodities .....	10,000
<b>Physical Education—Men</b>	
Equipment .....	10,000
Commodities .....	18,000
Commodities (Non-academic) .....	6,000
<b>University School</b>	
Commodities .....	5,000
<b>Audio-Visual Aids</b>	
Equipment .....	8,000
Commodities .....	9,000
<b>Museum</b>	
Equipment .....	6,000
Commodities .....	4,000
<b>Statistical Service</b>	
Contractual Services .....	35,000
<b>Biological Research Laboratory</b>	
Equipment .....	14,000
Commodities .....	12,000
<b>Cooperative Research Projects—Fisheries Management</b>	
Equipment .....	6,000
Contractual Services .....	5,000



<b>Experimental Farm</b>	
Equipment .....	83,000
Commodities .....	189,000
<b>Illinois Horticultural Experiment Station</b>	
Equipment .....	6,000
Commodities .....	5,000
<b>Special Research Projects</b>	
Travel .....	15,000
Equipment .....	16,000
Commodities .....	10,000
<b>Extension</b>	
Travel .....	28,000
<b>General Library</b>	
Equipment .....	117,000
Contractual Services .....	26,000
Office expense—other .....	19,000
Commodities .....	9,000
<b>Physical Plant—Operation</b>	
Equipment .....	49,000
Contractual services .....	20,000
Commodities .....	60,000
<b>Physical Plant—Maintenance</b>	
Equipment .....	10,000
Contractual services .....	120,000
Commodities .....	129,000
<b>Power Plant and Utilities</b>	
Contractual services .....	170,000
Commodities .....	116,000
<b>Temporary Buildings</b>	
Commodities .....	80,000
<b>Architectural Services</b>	
Equipment .....	5,000
<b>Major Repairs</b>	
Contractual services .....	200,000
<b>Ordinance Plant Veterans Housing Project</b>	
Contractual services .....	33,000

### INTRODUCTORY STATEMENT TO CAPITAL APPROPRIATIONS

We realize that it will not be possible for the legislature to appropriate sufficient funds to take care of all of Southern Illinois University's needs as listed below. We would appreciate the approval of the Board of Trustees, however, because we would like to give full information on our needs to the legislature. If the legislature should adopt a bonding program to underwrite public works, such as the one proposed in a bill presented at the last session, it would be advantageous to Southern Illinois University to have the members of the legislature aware of our preparedness.

### AA. HIGHEST PRIORITY PROJECTS

Library .....	\$ 4,350,000
Agricultural Building Group .....	2,600,000
Acquisition of Land .....	1,401,500
Dormitories .....	2,000,000
Power Plant Addition and Incinerator .....	810,000
General Campus Improvement .....	1,136,800
Vocational-Technical Institute .....	300,000
Shop Buildings, Classrooms, Housing, Woodworking Pilot Plant	

Little Grassy .....	100,000
Training School—Physical Education Fields .....	160,000
Drainage Adjacent Areas	
Completion Life Science Building Group .....	267,000
Farm Buildings .....	150,000
Television Station .....	500,000
Architects Fees .....	958,125
Men's Physical Education and Community Center Building .....	4,500,000
Total .....	<u>\$19,233,425</u>

**A. HIGH PRIORITY PROJECTS**

Tunnel Loop Extension .....	300,000
Commerce Building .....	3,250,000
Administration Building .....	1,800,000
Health Unit .....	950,000
College of Education Building .....	4,250,000
Student Union .....	5,375,000
Home Economics Group, Including Home Management Houses .....	1,200,000
Total .....	<u>\$17,125,000</u>

**B. FUTURE PROJECTS**

Industrial Education  
 Hospital  
 Social Studies Building  
 Dormitories (Second Group)  
 Music Building  
 Speech Building  
 Humanities Building  
 Earth Science Building  
 Library (Second Unit)  
 Physical Science Building  
 Mathematics Building  
 Museum  
 Forestry Building  
 Languages Building  
 Women's Physical Education Addition  
 Mines Building  
 Greenhouses  
 Observatory  
 Armory and Hangar  
 Dormitories (Third Group)  
 Land, Architectural Services, Mechanical Services,  
 and Site Development for the above

In the discussion of the 1953-1955 Biennial Budget Request, it was stated that Levels "A" and "B" needed little explanation—that Level "C" is a projection. Level "C", Dr. Morris explained, is based upon extended discussions with members of the staff, with Dr. Hand working closely with Dr. Tenney on the instructional phase, and through meetings of the Budgetary Council of the school. The essential element of Level "C", he continued, is that it provides what the various departments of the school feel would give them adequate growth in the biennium to develop along the best possible lines of service.

Dr. Morris further stated that the burden of the preparation of this preliminary budget request had fallen to Dr. Hand, who had worked very closely with Mr. Miles. In Chicago, he continued, at the meeting

of the Committee on Finance and Management, it was decided that we should prepare a listing of the major items of the budget, bringing sufficient materials to back it up, but making no attempt to discuss or present the budget itself. The more extensive and discursive presentation can be prepared in the light of decisions made here, to be presented to the Budgetary Commission and the Director of Finance.

In continuing his explanation Dr. Morris stated that heretofore the administration has not prepared a budget request in this form, but rather in the form in which it was to be presented to the Budgetary Commission. He said that this preliminary projection will later be translated into the form required by the Commission.

Dr. Morris stated that this budget request reflects the philosophy of the administration.

Frank L. Eversull moved the acceptance of the preliminary budget request, approving Level "C" for the operating budget, and the auxiliary enterprises and capital improvements as listed. The motion was seconded by John Page Wham and unanimously passed.

The following reports were received for the record, and a copy of each placed on file with the Secretary of the Board of Trustees:

1. Faculty-Administrative Staff Salary Information
2. Report of Architectural Services
3. Summary Report on Air Travel Contract— July 1, 1951 through August 31, 1952

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The next meeting of the Board of Trustees will be held on Friday, November 7, 1952, at 9:00 a.m., in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The Board Meeting was adjourned at 4:45 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m., on Friday, November 7, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

Guy W. Karraker, Chairman  
Frank L. Eversull, Vice-Chairman  
Kenneth L. Davis, Secretary  
Ruth G. Cook  
John Page Wham  
Louise Morehouse, Administrative Assistant

The following members were absent:

George W. Mitchell  
Robert C. Lanphier, Jr.  
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University  
Dr. George H. Hand, Executive Assistant to the President and Professor of Economics, Southern Illinois University  
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University  
Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University  
Mr. William H. Lyons, Director, Information Service, Southern Illinois University  
Mr. O. T. Banton, Special Feature Writer, Decatur Newspapers, Inc.  
Dr. Willis G. Swartz, Chairman, Graduate College, Southern Illinois University  
Dr. H. J. Rehn, Dean of the College of Vocations and Professions, Southern Illinois University  
Mr. Vincent Newman, representing Barcus, Kindred and Company  
Mr. J. T. Swartz, representing J. T. Swartz and Company

The Chairman presented the minutes of the meeting held on September 26, 1952, copies of which had been sent to the members of the Board.

On motion of Frank L. Eversull, these minutes were approved as mimeographed.

The next item for consideration was the election of Board officers. Mr. Rendleman explained that due to several matters of unfinished business in connection with the issue on bonds for the dormitory that there could easily be legal complications were a change in officers to be made before all such matters in connection with the bond issue were completed.

Kenneth L. Davis moved that the election of officers of the Board be postponed until the next regular meeting of the Board of Trustees. The motion was seconded by Frank L. Eversull, and was unanimously passed.

The next two items on the agenda, namely the Report of the Committee on Finance and Management, and the Report of the Committee on Amendments to the By-Laws, Statutes, and Regulations of the Board of Trustees, were postponed until the next regular meeting of the Board.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The Board considered the following matters presented by the President of the University:

#### (A) Approval of Master's Degree Program in Home Economics

The Graduate Council is recommending as an addition to the curriculum a major in Home Economics which would lead to the degrees, Master of Science in Education and Master of Science. The following is a statement of facts regarding the need for offering graduate courses in this field, a report of the qualifications of departmental staff members and laboratory facilities, and suggested course offerings:

##### I. Evidence of Need

- A. A questionnaire was sent in December to all Home Economics teachers in Southern Illinois pertaining, chiefly, to summer school courses. The following question was at the bottom of the page: "If interest is great enough, we hope to offer a Master's Degree in Home Economics when staff is available. Are you interested in working toward a Master's Degree at Southern? Yes\_\_\_\_\_, No.\_\_\_\_\_" Twenty-two people marked the answer Yes.

To a more recent questionnaire asking who would expect to sign up for a graduate course in Home Economics, the winter term, 1952-53, fifteen have replied in the affirmative so far.

- B. The State Department in Springfield has urged us to offer this work. They state that few Home Economics teachers in Southern Illinois have their Master's Degree, and feel that if these people are to continue to teach, that they should do advanced work. They also point out that some of the better Home Economics teachers in Southern Illinois are leaving the area, in order to teach in the vicinity of graduate offerings.
- C. It is most difficult to get qualified supervisors for our off-campus student teachers. Area teachers could more easily qualify with our Master's program.

##### II. Qualifications of Staff

- A. Eileen Elliott Quigley
1. Doctoral degree with major for B. S., M. A., and Ed. D. in the field of Home Economics.
  2. Twelve years of college teaching.
  3. Served as Chairman of the Graduate Council in Home Economics at Stout Institute, 1947-1948.

4. Publications:
  - "Men Are Family Members, Too," **Illinois Vocational Progress**, September 1952.
  - "Our Public Relations in Home Economics Depend On You," **Journal of Home Economics**, April 1950.
  - "An Analysis of Home Management in the Colleges and Universities of the United States," **Journal of Home Economics**, January 1949.
  - War Time Cookery**, 1952.

B. Anna Carol Fults

1. Doctoral degree with major for B. S., M. S., and Ph. D. in the field of Home Economics.
2. Fourteen years of college teaching.
3. Taught graduate courses 1949-1952, Florida State University, Tallahassee, Florida; summers 1947 and 1948, University of Arkansas.
4. Fourteen years supervision of Home Economics student teachers.
5. Publications:
  - Bulletin: "Improving Learning Through An Emphasis on Human Relations in An In-Service Teacher Education Program," published by the Arkansas State Teachers College and the Vocational Division of the State Department of Education, Little Rock, Arkansas, April 1948.
  - Articles: "An Experiment in Human Relations," **Journal of Home Economics**, February 1948.
  - "Planning for Problem Solving," **Arkansas Vocational Visitor**, May 1949.
  - "The Fourth R," **Colhecon**, February 1948.
  - "Improving Learning Through An Emphasis on Human Relations," **Childhood Education**, March 1948.
  - "Evaluating College Teaching," **Journal of Home Economics**, January 1952.

C. Ruth Adams

1. B. S. and M. S. degrees in Home Economics.
2. Twelve years experience teaching in college.
3. Five years experience in business in New York and Philadelphia in clothing industry.
4. Offered graduate courses for ten summers at Hampton Institute.
5. Publications:
  - "Teaching as a Career," **Simplicity-Modern Miss.**
  - "New Trends in Home Economics," **Journal of Home Economics**.
  - "Careers in Clothing and Design," **Practical Home Economics**.
  - "Bronze Princess," read at Regional Meeting for Negro Home Economics Teachers at Atlanta, Georgia.

D. Dr. Irving Stout and/or Dr. Maude Stewart  
Already approved for graduate teaching.

E. Dr. Herman Lantz  
Already approved for graduate teaching.

### III. Facilities for the Graduate Program

A. Library

1. One thousand volumes on Economics.
2. Thirty-four current magazines in the field, with bound volumes.

3. Loan facilities for obtaining theses and dissertations from other universities.
  4. If necessary and advisable to use, close proximity to the University of Illinois and Chicago University libraries, and research library of the Illinois Institute of Technology.
- B. Almost unlimited possibilities for practical research in teacher training in Home Economics in Southern Illinois.
  - C. Almost unlimited possibilities for practical research in the area of home and family life in Southern Illinois.
  - D. The present laboratories, including the new Foods Laboratory and the new Child Development Laboratories, will be equipped to take care of the course work in the present proposed program.

#### IV. Proposed Graduate Program

##### Degrees:

- A. **Master of Science in Education.** Thirty-two quarter hours in the field of Home Economics would be required for a major in the field; with a 16 q. h. minor in education. The student's graduate committee may require a program including additional credits.
- B. **Master of Science.** Forty-eight quarters of Home Economics or 32 quarter hours of Home Economics plus 16 quarter hours in an approved related field would be required for a major leading to this degree.

##### Graduate Minor:

- A. A graduate minor in Home Economics is sixteen specified hours, selected only with the advice of and in consultation with the graduate staff of the Home Economics Department.

##### Admission Requirements:

- A. Admission to graduate work in Home Economics is dependent upon certain qualifying conditions. These conditions are:
  1. A bachelor's degree with a major in Home Economics from an accredited college.
  2. A scholastic record that indicates ability to pursue advanced study and research.
  3. Demonstrated ability to write effectively.

##### Required Courses:

- A. The courses required of all candidates for a major in Home Economics are the following:
  - 500—**Research Methods.** Survey of methods employed in research in Home Economics education with special study of one according to interest and needs of student. Development of prospectus. Elementary Statistics 120 or consent of instructor. Four quarter hours.
  - 505—**Home Economics in Secondary Schools.** Consideration of the curriculum for homemaking education in the secondary school. A critical survey of resources. The place of homemaking education in the school and community. Four quarter hours.
  - 506—**Evaluation Procedures in Home Economics.** Principles and procedures underlying appraisal and evaluation. Development and critical consideration of instruments for appraising

pupil growth and the program of instruction. Emphasis placed on values. Four quarter hours.

599—**Thesis.** Five to nine quarter hours.

Elective Courses:

A. Courses are to be selected from the following, in consultation with the advisor, to complete the major:

510—**Supervision of Home Economics.** Considers the nature, function, and techniques of supervision at all levels. Emphasis given to supervision of student teachers. Experience in the field will be provided for qualified teachers. Four quarter hours.

515—**Seminar in Home Economics Education.** Current trends, problems, needs in the field. Attention given to problems and needs of students. Four quarter hours.

516—**Human Relations for Effective Teaching in Home Economics.** Good relations in homemaking classes as means of clarifying and accomplishing goals; teacher's role; techniques useful in furthering good relations within group and to meet individual needs. Social significance of these procedures emphasized. Four quarter hours.

517—**Methods and Materials for Adult Programs in Home Economics.** Philosophy of adult education; unit planning, methods, techniques and resources useful in adult homemaking programs. Four quarter hours.

540—**Trends in Consumer Problems.** Social, legal, and economic problems that pertain to the consumer. Consumer education in the public school program; selection of individual problems for investigation. Prerequisite 341 or equivalent. Four quarter hours.

550—**Advanced Home Management.** Readings, observations, projects, and discussions on selected problems with emphasis on time, money, energy, and family relations. Prerequisites 331, 332 or equivalents. Four quarter hours.

562—**Child Development Through Home and School.** A careful study of how children grow and develop, both in the home and in the school. Homes of well-adjusted children analyzed. The curriculum related to its function in helping children to grow socially, emotionally, and intellectually. Prerequisites: Psychology 201, 303; Education 460; or equivalents. Four quarter hours.

570—**Clothing Seminar.** Discussion and application of new clothing techniques. Construction of two problems to meet student needs. Prerequisites 360 or equivalent. Four quarter hours.

580—**Recent Development in Foods and Nutrition.** Critical study of recent scientific literature in foods and nutrition. Prerequisite 320 or equivalent. Four quarter hours.

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It was suggested that the request under discussion be referred to the Committee on Education and Area Services. Dr. Morris stated that if this were done it would preclude the possibility of offering graduate work in Home Economics during the winter term, as planned. He suggested



that it might be well to have Dr. Eileen Quigley appear before the Board during the afternoon. It was discovered that Dr. Quigley was out of town, and Dr. Morris then suggested that Dean Rehn of the College of Vocations and Professions, and Dr. Swartz, Chairman of the Graduate College, be called into the meeting for the presentation of additional information.

On motion of Dr. Frank L. Eversull, action with regard to the offering of a graduate program in Home Economics was postponed until the afternoon session, and arrangements made for Dr. Swartz and Dean Rehn to appear before the Board at that time.

Dean Rehn and Dr. Schwartz entered the meeting at 1:30 p.m. A full discussion of the requested program followed.

On motion of John Page Wham, the offering of graduate courses in Home Economics was approved.

**(B) Naming New Residence Hall For Women**

Some interest has been expressed, especially by those responsible for student affairs, in the selection of a name for the new dormitory for women. If time permits the Board may wish to have at least a preliminary discussion on their suggested solution to the problem.

Dr. Morris read a letter signed by the Acting Dean of Women and the Dean of Men, in which it was proposed that the Women's Dormitory be named either Woody Hall, or Woody Residence Hall, in honor of Miss Lucy K. Woody who served on the staff at Southern Illinois University from 1911 to 1949. This suggestion met with spontaneous approval from the members of the Board and the Administration.

John Page Wham moved that the Women's Dormitory be named "Woody Hall," and that a resolution to that effect be drawn up by Dr. Eversull. The motion was unanimously passed.

The resolution is incorporated herewith:

Because she used learning to promote understanding, encouraged friendship to create character, devoted her life to the youth of Southern Illinois, and consecrated her talents in the service of this great University, this Hall is affectionately named the Woody Hall by the Board of Trustees of Southern Illinois University.

**(C) Memorandum of Understanding  
Regarding Wood Utilization Pilot Plant**

Approval is requested for a Supplemental Memorandum of Understanding with the United States Department of Agriculture Forest Service. This Memorandum of Understanding covers the Wood Utilization Pilot Plant for which Congress appropriated \$35,000. Progress on this project has been reported to the Board at various times in the past.

A copy of the above Supplemental Memorandum of Understanding was mailed to each Board member in advance of this meeting, and a copy has been filed with the Secretary of the Board for the record.

On motion of Frank L. Eversull, the Supplemental Memorandum of Understanding Regarding Wood Utilization Pilot Plant with the United States Department of Agriculture Forest Service was unanimously approved.

**(D) Proposed Program of Area Services Division**

We respectfully submit for your consideration and approval a report of an Area Services Plan, which has been prepared and submitted by

Mr. Baker Brownell, Acting Director of Area Services. At the Board's convenience, Mr. Brownell will be happy to discuss his report and to answer any questions which the members may have.

A copy of this report was presented in advance of this meeting to each Board Member.

The report was discussed by Dr. Morris, who stated that the plan is not submitted for any action at this time.

On motion of Frank L. Eversull, the report was received for the record. A copy of the report was filed with the Secretary of the Board, for the record.

**(E) Contracts and Purchase Orders Awarded During the Month of September, 1952, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of September, 1952, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$41,526.18, of which \$39,236.78 was chargeable against Operating Funds, and \$2,289.40 was chargeable against Capital Funds.

John Page Wham moved that contracts and purchase orders awarded during the month of September, 1952, amounting to less than \$1,000.00, be approved as listed. The motion was unanimously passed by the following vote:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

**(F) Contracts and Purchase Orders Awarded During the Month of September, 1952, Amounting to \$1,000.00 or Over**

On motion of Frank L. Eversull, the Board approved contracts and purchase orders awarded during the month of September, 1952, amounting to \$1,000.00 or over, as listed:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
No. 4891	Approved Executive Committee	International Business Machines Corporation East St. Louis, Illinois	\$12,290.80	Rental for IBM machines
No. 5130	Approved Executive Committee	MacMillan Company Chicago, Illinois	1,349.70	Textbooks
No. 5137	Approved Executive Committee	Murphysboro Lumber Co. Murphysboro, Illinois	3,465.00	Lumber
No. 5184	Approved Executive Committee	Pyramid Lumber Co. Carbondale, Illinois	2,348.40	Roofing, cement, roofing nails
No. 5250	Approved Executive Committee	Sherwin Williams Paint Co. St. Louis, Missouri	1,535.00	Paint
No. 5251	Approved Executive Committee	Waggener Paint Company St. Louis, Missouri	1,765.24	Paint and brushes

No. 5267	Approved Executive Committee	Teaching Film Custodians, Inc. New York, New York	1,180.00	Films
No. 5280	Approved Executive Committee	Carbondale Lumber Co. Carbondale, Illinois	2,532.56	Building maintenance supplies
No. 5312	Approved Executive Committee	Monastery Hill Bindery Chicago, Illinois	8,000.00	Annual binding contract
No. 5425	Approved Executive Committee	Carbondale Lumber Co. Carbondale, Illinois	1,270.00	Lumber
<b>Contracts</b>				
Univ.				
4352	Approved Executive Committee	Forest Service, U.S. Dept. of Agriculture Milwaukee, Wisconsin	2,500.00	Contract— research projects
Univ.				
4401	Approved Executive Committee	Jenkins, Merchant & Nankivil Springfield, Illinois	7,762.50	Engineering services
B. Chargeable Against Capital Funds				
<b>University Purchase Orders</b>				
No. 5244	Approved Executive Committee	Burroughs Adding Machine Company St. Louis, Missouri	1,108.94	Calculators
No. 5302	Approved Executive Committee	Maloney Electric Company Murphysboro, Illinois	4,775.00	Installation air condition- ing
<b>Contracts</b>				
Univ.				
4397	Approved Executive Committee	Jenkins, Merchant & Nankivil Springfield, Illinois	4,200.00	Engineering services
A&E				
66809	Approved Executive Committee	Triangle Construction Co. Kankakee, Illinois	6,469.00	Additional paving (extra)

### (G) Resolutions Accepting Bids

On motion of John Page Wham, a resolution accepting proposal for engineering services for site development—Women's Dormitory—University Contract 4397; and a resolution accepting proposal for additional paving around Service Shops Building No. 2—as an extra on A. & E. Contract 66809, were approved. The motion was unanimously passed.

### (H) Purchases and Contracts Recommended

The President recommends that the requisitions for purchases or contracts listed below be authorized:

Requisition 987	General Library .....	\$1,500.00
	Deposit for Library of Congress catalog cards for the period November 1, 1952 to June 30, 1953.	
Requisition 1051	Bookstore .....	\$5,000.00
	Miscellaneous books to be purchased as needed during the winter quarter, 1952-53.	

On motion of Frank L. Eversull, requisitions for purchases or contracts were authorized, as listed. The motion was unanimously passed.

**(I) Report on Meal Ticket Discount**

As directed by the Board of Trustees, the Student Council and representatives of the administration discussed the problem of meal ticket discount. The problem was referred to a Sub-committee consisting of Mr. Jerry Fear, President of the Student Council, Mrs. Barbara VonBehren, and Mr. Louis Willson, members of the Student Council, Mr. Paul W. Isbell, Supervisor of Auxiliary Enterprises, and Mr. Edward V. Miles, Jr., Business Manager. This Committee has reached the following agreement which will be presented to the larger group at the earliest possible moment. It is possible that this meeting will have taken place before the Board meeting. If so, we will be able to report the final action and recommendation to the Board of Trustees. The following report was prepared by Mr. Isbell:

- (1) The Committee will suggest to the Student Council a 20% discount on meal tickets instead of the present 10%. It was our thought in arriving at this conclusion that a 20% discount on meal tickets would permit all direct operating expenses of the cafeteria to be paid with the exception of utilities which have been provided in the past by the Physical Plant and could possibly be provided again as a subsidy. Under the 20% discount for meal tickets, there will be no amounts available for depreciation of buildings and equipment nor for insurance of buildings and equipment.
- (2) The price charged for milk should be increased from 8c to 10c per glass which is the prevailing commercial price, and the price for breakfast sausage should be increased from 5c to 7½c based on the cost of sausage to the food services.

The above recommendations were worked out by us on the assumption that there would be little or no funds in other auxiliary enterprises with which to subsidize operations at the cafeteria. It was then assumed that with a 20% discount the University could subsidize utilities, major repairs to buildings and equipment and provide any insurance which might be necessary for buildings and equipment.

Dr. Morris stated that the report required no action, but was submitted as a progress report.

The report was received for the record.

**(J) Report on Teacher Training Program**

In accordance with the Board's request at the September 26, 1952, meeting, we are submitting the attached report of the organization and functions of the Teacher Training Program, which has been prepared by Dr. Charles D. Neal, Director. At the Board's convenience, Dr. Neal will be happy to discuss his report and to answer any questions which the members may have.

A copy of the above report had been mailed in advance of this meeting to each member of the Board. A copy of the report was also filed with the Secretary of the Board, for the record.

John Page Wham moved that the report on Teacher Training Program be submitted to the Committee on Education and Area Services, and a report made to the Board by that Committee at the next regular meeting. The motion was unanimously passed.

**(K) Bond Resolution for New Residence Hall**

Mr. Vincent Newman, representing Barcus, Kindred and Company, and Mr. J. T. Swartz, representing J. T. Swartz and Company, were called into the meeting.

John Page Wham moved the ratification of the advertisements of bids for \$1,100,000 Dormitory Revenue Bonds, as issued by the Secretary of the Board of Trustees. The motion was seconded by Frank L. Eversull, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

A motion was made by Frank L. Eversull that the following report of the Fiscal Agents, dated November 7, 1952, concerning proposed issue of \$1,100,000 Dormitory Revenue Bonds of Southern Illinois University, be accepted and approved and placed on file with the Secretary. The motion was seconded by John Page Wham, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

### PROSPECTUS

For Sale of

\$1,100,000

Dormitory Revenue Bonds, Series of 1952

of

The Board of Trustees of Southern Illinois University  
Carbondale, Illinois

\$1,100,000

Board of Trustees of Southern Illinois University  
Dormitory Revenue Bonds, Series of 1952

Sealed proposals will be received and considered by the Board of Trustees of Southern Illinois University at a meeting of the Board to be held at the Board of Trustees House, 1301 Thompson Street, Carbondale, Illinois, at 2:00 o'clock P. M. on the 7th day of November, 1952, at which time and place the bids will be opened for the purchase at not less than par and accrued interest of \$1,100,000 Dormitory Revenue Bonds, Series of 1952, of the Board of Trustees of Southern Illinois University, dated October 1, 1952, denomination \$1,000 each, maturing on October 1 of each of the years and in amounts as follows:

\$16,000	1955 and 1956	\$31,000	1977 and 1978
17,000	1957 and 1958	32,000	1979
18,000	1959 and 1960	33,000	1980
19,000	1961	34,000	1981
20,000	1962 and 1963	35,000	1982
21,000	1964 and 1965	36,000	1983
22,000	1966	37,000	1984
23,000	1967 and 1968	39,000	1985
24,000	1969	40,000	1986
25,000	1970	41,000	1987
26,000	1971 and 1972	42,000	1988
27,000	1973	44,000	1989
28,000	1974	45,000	1990
29,000	1975	46,000	1991
30,000	1976	48,000	1992

Bonds are callable on 30 days' notice as a whole or in part in inverse numerical order on any interest payment date at 100 and accrued interest. First interest payment date April 1, 1953. Principal and interest payable at the First National Bank in Carbondale, Carbondale, Illinois, or at the Bankers Trust Company, New York, New York, at the option of the holder. Said bonds are payable solely from the revenues derived from the operation of a new dormitory to be completed with the proceeds of this bond issue.

The bonds will be awarded to the responsible bidder on the basis of the lowest interest cost. Bidders may specify not more than three rates of interest but all bonds of the same maturity shall bear the same interest rate, and no rate shall exceed 3.11%. No bid of less than the par value shall be considered. In determining the best bid, the interest cost will be computed by determining the interest from October 1, 1952 to maturity at the rate or rates specified by the bidder after deducting therefrom any premium offered. Bids must be for all of the bonds.

The sale and award of the bonds will be subject to the final approving legal opinion of Chapman and Cutler, Attorneys of Chicago, Illinois, said opinion to be furnished without expense to the purchaser.

The right is reserved to reject any or all bids and to waive any irregularity or informality in bids received. Each bid must be enclosed in a sealed envelope addressed to the Board of Trustees of Southern Illinois University, Attention Mr. Kenneth L. Davis, Secretary, and should be marked on the outside "Proposal for Bonds of The Board of Trustees of Southern Illinois University" and must be accompanied by a certified or cashier's check drawn upon an incorporated bank or trust company to the order of said Board of Trustees of Southern Illinois University for \$22,000 as a good faith deposit to secure the Board of Trustees against any loss resulting from the failure of the bidder to comply with the terms of his bid. No interest will be allowed on the amount of the good faith deposit.

Mailed bids should be sent to Mr. Kenneth L. Davis, Secretary, Board of Trustees of Southern Illinois University, Board of Trustees House, 1301 Thompson Street, Carbondale, Illinois.

Further information may be obtained from Mr. Edward V. Miles, Jr., Business Manager, Southern Illinois University, Carbondale, Illinois.

Dated this 31st day of October, 1952.

KENNETH L. DAVIS  
Secretary of The Board of Trustees  
of Southern Illinois University

Board of Trustees  
of  
SOUTHERN ILLINOIS UNIVERSITY  
CARBONDALE, ILLINOIS

Estimate of Costs and Revenues  
for  
New Women's Dormitory

Barcus, Kindred & Company  
Chicago, Illinois  
and  
J. T. Swartz & Company, Inc.  
Urbana, Illinois  
Fiscal Agents

Nov. 7, 1952

The Board of Trustees  
Southern Illinois University  
Carbondale, Illinois

Gentlemen:

The following report in regard to \$1,100,000 Dormitory Revenue Bonds of Southern Illinois University sets out the estimated cost of construction and the net income available to pay the revenue bonds.

The cost of construction is based on bids let in March, 1951, plus the cost of landscaping, architect's fees, interest during construction and contingencies. The revenues available to pay dept service were estimated by the Business Manager of the University.

Respectfully submitted,

BARCUS, KINDRED & COMPANY, Chicago, Ill.

By  
(Sgd) VINCENT NEWMAN

J. T. SWARTZ & CO., INC., Urbana, Ill.

By  
(Sgd) J. T. SWARTZ

**The Board of Trustees**

The Board of Trustees of Southern Illinois University was organized pursuant to Section 435.1 of Chapter 122 of the laws of the State of Illinois, and is comprised of eight members, seven of which are appointed by the Governor. The Superintendent of Public Instruction of the State of Illinois is an ex-officio member of the Board. Until 1949, the University was under The Teachers College Board of the State of Illinois. In that year, the State Legislature created the separate Board of Trustees. The present members of the Board are:

Guy W. Karraker, Chairman .....	Dongola
Frank L. Eversull, Vice-Chairman .....	Columbia
Kenneth L. Davis, Secretary .....	Harrisburg
Ruth G. Cook .....	Chicago
Robert C. Lanphier, Jr. ....	Springfield
George W. Mitchell .....	Chicago
John Page Wham .....	Centralia
Vernon L. Nickell, Supt. of Pub. Instr. ....	Springfield

### Southern Illinois University

Southern Illinois University is located at Carbondale, Illinois, 1950 population, 10,911, about 85 miles southeast of St. Louis, Missouri. The University was established in 1869 by an Act of the General Assembly of the State of Illinois, and became a 4-year institution in 1907. Southern Illinois University is accredited by the Commission on Colleges and Universities of the North Central Association; the American Association of Colleges for Teacher Education; the Association of American Colleges and the National Association of Schools of Music. The campus enrollment for the fall quarter of 1952 is 2,938, of which 1,025 are women and 1,913 are men. The faculty and administrative staff consists of 696 members, of which 305 are non-academic employees.

The University consists of the College of Education; College of Liberal Arts; College of Vocations and Professions, a Graduate School, and Institute of Vocational Education. Bachelor of Science in Education; Bachelor of Arts, Bachelor of Science; Bachelor of Music; and Masters Degree in Education, Liberal Arts, and Sciences are granted.

The campus consists of 1,324 acres, including the University farm where a regular program of scientific farming is carried on. Land, buildings, improvements and equipment were valued at \$13,068,176 as of 9/30/52. In addition to the residence hall, there are under construction two additions to the Training School Building which will cost approximately \$1,700,000.

The University is supported by State appropriations. However, a fee of \$26 per quarter is charged which includes student activities, book rental fee and tuition. The University maintains an elementary and secondary training school with approximately 375 pupils.

### Purpose of Bond Issue

The proceeds of these \$1,100,000 bonds will be used, together with an appropriation in the amount of \$1,018,832 from the General Assembly of the State of Illinois, to complete a dormitory with kitchen and dining facilities, which will house 422 women. Construction contracts totaling \$1,717,574 were let in March, 1951, and completion bonds posted. The building is now under construction and as of 10/1/52, was approximately 52% completed. The estimated cost of the project is as follows:

Construction Cost .....	\$1,802,604
Landscaping .....	70,000
Architect's Fees .....	77,128
	<hr/>
	\$1,949,732
Less: State Appropriation .....	1,018,832
	<hr/>
	\$ 930,900
Interest During Construction .....	33,100
Contingencies .....	136,000
	<hr/>
Total .....	\$1,100,000

### Legal Authority and Security

These bonds will constitute a first lien upon the net revenues to be derived from the operation of a women's dormitory to be constructed from the proceeds of this issue and an appropriation of the State Legislature, and will be issued by the Board of Trustees of the Southern Illinois University at Carbondale, Illinois, pursuant to the provisions of "An Act to authorize the Board of Trustees of Southern Illinois University to



acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums, and other revenue-producing buildings, including sites therefor, for the Southern Illinois University, defining the duties of the Board of Trustees of Southern Illinois University with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds" approved June 30, 1949, as amended, by the General Assembly of the State of Illinois, and pursuant to a resolution to be adopted by the Board of Trustees.

The Board of Trustees will covenant to continuously operate said building and facilities connected therewith at all times when the University is in session to its full physical capacity before using any other facilities for student residence purposes; to adopt such regulations and fix and maintain such reasonable rates and charges for the use of said building and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide an Interest and Sinking Fund Account in an amount adequate promptly to pay principal of and interest on said bonds as the same mature and to provide and maintain a Bond Reserve Account of \$100,000; and that it will collect, account for and apply the revenues in accordance with and as provided for in the resolution authorizing the bonds.

Enrollment of the University since 1929-30 is as follows:

Year	Fall Quarter			1st Summer Session		
	Men	Women	Total	Men	Women	Total
1929	429	600	1,029	426	1,046	1,472
1930	546	643	1,189	444	1,035	1,479
1931	632	740	1,372	520	903	1,423
1932	850	846	1,696	539	833	1,372
1933	740	749	1,489	492	752	1,244
1934	789	693	1,482	442	534	976
1935	802	680	1,482	503	658	1,161
1936	774	682	1,456	548	673	1,221
1937	808	715	1,523	505	735	1,240
1938	1,008	871	1,879	554	721	1,275
1939	1,126	919	2,045	619	764	1,383
1940	1,210	971	2,181	674	928	1,602
1941	907	814	1,721	510	856	1,366
1942	823	704	1,527	377	701	1,078
1943	207	578	785	180	532	712
1944	259	649	908	115	557	672
1945	333	740	1,073	144	540	684
1946	1,912	806	2,718	839	734	1,573
1947	2,028	827	2,855	1,110	778	1,888
1948	2,036	977	3,013	1,148	771	1,919
1949	2,034	1,025	3,059	1,154	846	2,000
1950	1,997	1,089	3,086	1,199	942	2,141
1951	1,679	1,055	2,734	946	891	1,837
1952	1,913	1,925	2,938	731	798	1,529

### Present Housing Facilities

The University now operates Anthony Hall for women with a capacity of 122. This hall will be converted to a residence hall for men upon the completion of the residence hall for women. The charge for board and room at this residence hall is now \$13.00 per week. The University also

operates a remodeled Army barracks as temporary housing for men. In addition, the Baptist Church operates two dormitories, one housing 55 women and one housing 64 men. Fraternity and sorority houses provide housing for 118 men and 64 women. Remaining students are now housed in rooming houses scattered throughout the city, many of which are considered dangerously overcrowded and do not meet University standards. If necessary, the Board of Trustees could pass rules requiring all of these students to live in the University's residence halls.

The Director of Student Housing advises that many prospective students fail to enroll at Southern Illinois University when they find that it is impossible to secure housing at University-operated dormitories or other pleasant quarters. It is believed that improved housing facilities, especially for women, will attract additional students to the University.

### New Dormitory

The new dormitory, designed by Schaeffer, Hooton and Wilson, Architects, Bloomington, Illinois, in consultation with C. Herrick Hammond, Architect for the State of Illinois, is of brick construction and located on the campus. The hall will house 422 women. It will include complete dining facilities and is expected to be ready for occupancy by September 1, 1953.

Below is shown a comparison of the residence hall space after completion of the proposed building, compared to 1939-40 enrollment and 1950-51 enrollment. Also shown are the total students in need of housing that year. This latter figure excludes students living at home or with other relatives, working for room or commuting to school.

	Residence Accomodations			Enrollment		Students Reqq Housing 1950-1
	Existing	Proposed	Total	1939-40	1950-1	
Women	122 (1)	422	422	919	1,089	780
Men			122	1,126	1,997	1,364
Total	122	422	544	2,045	3,086	2,144

(1) To be converted to a men's hall.

### Proposed Rates

The rate for board and room at the new dormitory will be \$15.00 per week.

**Income and Operating Expense of New Dormitory**, as estimated by Edward V. Miles, Jr., Business Manager of the University.

#### Income:

##### Regular School Year:

422 Students @ \$15.00 for 36 weeks .....\$227,880  
 Less 8% Allowance for Vacancy ..... 18,230

\$209,650

##### Summer Term:

422 Students @ \$15.00 for 8 weeks .....\$ 50,640  
 Less 25% Allowance for Vacancy ..... 12,660

37,980

Total Income .....\$247,630

**Expenses:**

## Administration:

General .....	\$ 10,550
Office Expense .....	844

\$ 11,394

## Operation:

Salaries & Wages inc. Subsistence, Retirem'ts	64,988
Raw Food Cost .....	67,520
Supplies .....	8,440
Utilities .....	6,330
Laundry .....	6,330
Insurance .....	1,688
Miscellaneous .....	

\$155,296

## Reserves:

Equipment Maintenance .....	6,330
Building Maintenance .....	10,550
Grounds Maintenance .....	1,266

\$ 18,146Total Expenses .....\$184,836

Available for Debt Service .....\$ 62,794

**Debt Service Requirements, \$1,100,000 Southern Illinois University  
Dormitory Revenue Bonds:**

Yr Ed	Princ	Int	Total	Yr Ed	Princ	Int	Total
10/1				10/1			
1953	\$	\$	\$	1973	\$27,000	\$21,913	\$48,913
1954				1974	28,000	21,100	49,100
1955	16,000	33,110	49,110	1975	29,000	20,257	49,257
1956	16,000	32,628	48,628	1976	30,000	19,384	49,384
1957	17,000	32,147	49,147	1977	31,000	18,481	49,481
1958	17,000	31,635	48,635	1978	31,000	17,548	48,548
1959	18,000	31,123	49,123	1979	32,000	16,615	48,615
1960	18,000	30,582	48,582	1980	33,000	15,652	48,652
1961	19,000	30,040	49,040	1981	34,000	14,659	48,659
1962	20,000	29,468	49,468	1982	35,000	13,635	48,635
1963	20,000	28,866	48,866	1983	36,000	12,582	48,582
1964	21,000	28,264	49,264	1984	37,000	11,498	48,498
1965	21,000	27,632	48,632	1985	39,000	10,385	49,385
1966	22,000	27,000	49,000	1986	40,000	9,211	49,211
1967	23,000	26,338	49,338	1987	41,000	8,007	49,007
1968	23,000	25,645	48,645	1988	42,000	6,773	48,773
1969	24,000	24,953	48,952	1989	44,000	5,508	49,508
1970	25,000	24,231	49,231	1990	45,000	4,184	49,184
1971	26,000	23,478	49,478	1991	46,000	2,829	48,829
1972	26,000	22,695	48,695	1992	48,000	1,445	49,445

1955-92 Average .....\$48,987

Mr. Karraker asked if there were any persons present ready to present bids for the \$1,100,000 Dormitory Revenue Bonds, Series 1952, for the Women's Dormitory. There were none.

Mr. Karraker asked if any bids had been received by mail. The Secretary of the Board submitted the bid of the United States Housing and Home Finance Agency. The Government bid par plus accrued interest for the entire issue of the bonds as advertised, said bonds to bear interest at the rate of 3.01 per centum per annum.

Frank L. Eversull moved that the bid of the United States of America Housing and Home Finance Agency of par plus accrued interest for bonds bearing interest at the rate of 3.01% per annum be accepted. The motion was seconded by Kenneth L. Davis, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

John Page Wham moved the adoption of the following resolution authorizing the issue of \$1,100,000 Dormitory Revenue Bonds:

RESOLUTION authorizing the issuance of revenue bonds in the principal amount of \$1,100,000 of The Board of Trustees of Southern Illinois University for the purpose of providing funds necessary to complete the construction of a dormitory, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS, The Board of Trustees of Southern Illinois University upon due consideration and investigation has heretofore found and determined that it was advisable and necessary that a women's dormitory complete with kitchen and dining hall facilities be constructed in and for said Southern Illinois University on the campus of said University at the northwest corner of the intersection of West Grand Street and South University Street in the City of Carbondale, Illinois; and

WHEREAS, The Board of Trustees has heretofore caused to be prepared plans and specifications for the construction of said dormitory, and has heretofore adopted plans and specifications therefor which now remain on file in the office of the Secretary of the Board of Trustees; and

WHEREAS, this Board does now further find and determine that the cost of construction of said additional dormitory and all necessary costs and expenses incurred in the construction thereof is the sum of \$2,118,832 in accordance with contracts heretofore let in the amount of \$1,717,574; and

WHEREAS, under the provisions of Sections 432a through 432e of Chapter 122 of the Illinois Revised Statutes 1951 and all other laws thereunto enabling, The Board of Trustees is authorized to issue revenue bonds for and on behalf of Southern Illinois University for the purpose of paying the cost of the construction of a new dormitory, and to pledge the revenue derived from the use of said building and facilities; and

WHEREAS, The Board of Trustees does hereby determine that it is advisable and necessary that revenue bonds in the principal amount of \$1,100,000 be issued to pay the cost of completing the construction of said new women's dormitory, the balance having been paid from appropriations made by the General Assembly under Senate Bill No. 38 ap-

proved March 8, 1951 entitled "An Act to amend Section 1 of 'An Act making appropriations for certain additional, ordinary, contingent and distributive expenses of Southern Illinois University'" and Senate Bill No. 39 approved March 8, 1951 entitled "An Act making additional appropriations for certain ordinary and contingent expenses of Southern Illinois University;"

NOW, THEREFORE, Be It and It Is Hereby Resolved by The Board of Trustees of Southern Illinois University as follows:

Section 1. That the women's dormitory complete with kitchen and dining hall facilities now under construction in and for said Southern Illinois University on the campus of said University at the northwest corner of the intersection of West Grand Street and South University Street in the City of Carbondale, Illinois, be completed, all in accordance with plans and specifications therefor heretofore approved by The Board of Trustees and now on file in the office of the Secretary of this Board, and in accordance with contracts let therefor.

Section 2. That for the purpose of providing funds in the amount of \$1,100,000 to pay the cost of completing the construction of a new dormitory, as hereinabove provided, there shall be and there is hereby authorized and directed to be issued revenue bonds of said University in the principal amount of \$1,100,000. The said revenue bonds shall bear date of October 1, 1952, shall be numbered from 1 through 1100, shall be of the denomination of \$1,000 each, shall bear interest at the rate of three and one one-hundredth per cent (3.01%) per annum, payable April 1, 1953, and semi-annually thereafter on the first days of October and April of each year and until the principal thereof shall have been paid, and said bonds shall mature on October 1 of each of the years and in amounts as follows:

\$16,000	1955 and 1956	\$31,000	1977 and 1978
17,000	1957 and 1958	32,000	1979
18,000	1959 and 1960	33,000	1980
19,000	1961	34,000	1981
20,000	1962 and 1963	35,000	1982
21,000	1964 and 1965	36,000	1983
22,000	1966	37,000	1984
23,000	1967 and 1968	39,000	1985
24,000	1969	40,000	1986
25,000	1970	41,000	1987
26,000	1971 and 1972	42,000	1988
27,000	1973	44,000	1989
28,000	1974	45,000	1990
29,000	1975	46,000	1991
30,000	1976	48,000	1992;

provided, however, that said bonds shall be redeemable as a whole or in part in the inverse order in which they are numbered, prior to their maturity, on any interest payment date at the option of The Board of Trustees at par and accrued interest.

Notice of redemption of any or all of said bonds shall be given by publication at least once not less than thirty days prior to the date of redemption, such publication to be made once in one financial newspaper published and of general circulation in the Borough of Manhattan, City and State of New York, and such notice of redemption shall with substantial accuracy (a) designate the date and place of redemption, and (b) designate the numbers and the aggregate principal amount of said bonds, and (c) state that on the designated date of redemption said bonds will be redeemed by payment of principal thereof and accrued interest thereon to date of redemption, and that from and after the designated redemption date interest in respect of all bonds so called for redemption shall cease.

That such bonds and coupons shall be payable to bearer, provided, however, that such bonds may be subject to registration as to principal at any time prior to maturity in the name of the holder thereof on the books of the Auditor of Public Accounts of the State of Illinois as Registrar of said bonds for the said The Board of Trustees, such registration to be noted on the reverse side of the bonds by the said Auditor of Public Accounts and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representative or assigns. Such registered bonds shall be transferred to another registered holder or back to bearer only upon presentation to the Auditor of Public Accounts of the State of Illinois with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 3. Both principal of and interest on such revenue bonds shall be payable in lawful money of the United States of America at the First National Bank in Carbondale, in the City of Carbondale, Illinois, or at the Bankers Trust Company, in the City of New York, New York, at the option of the holder.

Section 4. That said bonds shall be executed for and on behalf of The Board of Trustees of Southern Illinois University by the Chairman of The Board of Trustees and attested by the Secretary thereof under the seal of said Board, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Dormitory Revenue Bonds, Series of 1952" of Southern Illinois University, and shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA  
STATE OF ILLINOIS

THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY

3.01% DORMITORY REVENUE BOND, SERIES OF 1952

Number\_\_\_\_\_

\$1,000

The Board of Trustees of Southern Illinois University, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, but only out of the Dormitory Revenue Fund of 1952, as hereinafter provided for, and not otherwise, the sum of ONE THOUSAND DOLLARS (\$1,000) on October 1, 19\_\_\_, and to pay interest on said sum from the date hereof at the rate of three and one one-hundredth per cent (3.01%) per annum, payable April 1, 1953, and semiannually thereafter on the first days of October and April in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America at the First National Bank in Carbondale, in the City of Carbondale, Illinois, or at the Bankers Trust Company, in the City of New York, New York, at the option of the holder.

This bond is one of an authorized issue of \$1,100,000 all of like date and of the denomination of \$1,000 each, numbered 1 through 1100 and are subject to redemption as a whole or in part in the inverse order in which they are numbered, prior to maturity on any interest payment date at par and accrued interest.

Notice of redemption of any or all of said bonds shall be published once not less than thirty days prior to the date of redemption, such publication to be made in one financial newspaper published and of general circulation in the Borough of Manhattan, City and State of New York, and when this bond or any of the bonds of such authorized issue shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity, authorized by The Board of Trustees of Southern Illinois University, and issued to provide funds to pay the cost of completing the construction of a women's dormitory, and are issued under and pursuant to the provisions of Sections 432a through 432e of Chapter 122 of the Illinois Revised Statutes 1951 and all other laws thereunto enabling.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the building and facilities completed with the proceeds of this bond issue and other funds to be made available therefor, and the income and revenue derived from the operation of said building and facilities shall be held by the Treasurer of the Board of Trustees in a special fund known as the "Dormitory Revenue Fund of 1952."

This bond shall not be deemed to be an indebtedness of the State of Illinois or of Southern Illinois University, or of The Board of Trustees. However, The Board of Trustees covenants and agrees with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said building and facilities completed with the proceeds derived from the sale of said bonds at all times when the said University is in session; that it will adopt such rules and regulations for the use of such building and facilities and will fix and maintain such reasonable rates and charges for the use of such building and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said building and facilities and to pay the principal of and interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Board of Trustees on the 7th day of November, 1952.

This bond may be registered as to principal in the name of the holder on the books of The Board of Trustees in the office of the Auditor of Public Accounts of the State of Illinois as Registrar for said Board, such registration to be evidenced by notation of said Auditor on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form, time and manner as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the Statutes of the State of Illinois.

IN WITNESS WHEREOF, The Board of Trustees of Southern Illinois University has caused this bond to be signed by the Chairman of The Board of Trustees, attested by the Secretary of said Board, under the seal of said Board, and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of October, 1952.

Attest:

THE BOARD OF TRUSTEES OF THE SOUTHERN ILLINOIS UNIVERSITY

By \_\_\_\_\_ Secretary \_\_\_\_\_ Chairman

Registered and Countersigned:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Interest Coupon)

Number \_\_\_\_\_ \$ \_\_\_\_\_

On the first day of \_\_\_\_\_, 19\_\_\_\_, unless the bond to which this coupon is attached has theretofore been called for prior payment and payment made or provided for, The Board of Trustees of Southern Illinois University, will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in lawful money of the United States of America at the First National Bank in Carbondale, in the City of Carbondale, Illinois, or at the Bankers Trust Company, in the City of New York, New York, at the option of the holder, for interest due that day on its 3.01% Dormitory Revenue Bond, Series of 1952, dated October 1, 1952, Numbered \_\_\_\_\_.

Attest:

THE BOARD OF TRUSTEES OF SOUTHERN ILLINOIS UNIVERSITY

\_\_\_\_\_  
Secretary \_\_\_\_\_ Chairman

Registered and Countersigned:

\_\_\_\_\_  
Treasurer, State of Illinois

(Form of Registration)

Date of Registration	In Whose Name Registered	Signature of Auditor of Public Acc'ts. State of Illinois
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 5. That from and after the issuance of the bonds herein provided for the building and facilities to be completed with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds all of the gross income and revenue derived from fees and charges collected for the use of said building and facilities shall be paid to the Treasurer of the Board of Trustees and shall be set aside



by him in a special fund hereby created to be known as "Dormitory Revenue Fund of 1952," and said fund shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such building and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;
3. To provide a reasonable bond reserve fund.

Section 6. The Board of Trustees hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said building and facilities sufficient at all times to pay the maintenance and operation costs under economical management, the principal of and interest on the bonds hereby authorized, and to maintain a reasonable bond reserve, all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said building and facilities shall be collected by The Board of Trustees through agents or employees thereunto duly authorized, and all such revenues shall be deposited with the Treasurer of The Board of Trustees when and as received as hereinabove provided, and shall be credited to the special fund as hereinabove provided, and such Treasurer be and he is hereby authorized and directed to pay out and disburse said money so deposited to the credit of said special fund in the following manner:

(1) On the first day of each calendar month the said Treasurer shall credit on his books from the Dormitory Revenue Fund of 1952 to a separate and special account hereby created and designated the "Operation and Maintenance Account, Dormitory Revenue Bonds, Series of 1952" such a sum of money as may be directed by order of The Board of Trustees sufficient to pay the reasonable cost of operating and maintaining the aforesaid building and facilities for said calendar month, including adequate provision for insurance and any fees due the paying agents on the bonds herein authorized, and the money so credited shall be used for such purposes and no other. If, in any month for any reason, there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said Operation and Maintenance Account in the next succeeding calendar month or months and shall be paid with the payment then to be made.

(2) On the first day of each month, and after making the credit provided for in paragraph 1 first above, the Treasurer shall then credit on his books from the balance in the said Dormitory Revenue Fund of 1952 to a special account hereby created and designated "Interest and Sinking Fund Account, Dormitory Revenue Bonds, Series of 1952" a sum of money equal to 1/16th of the interest then next due and 1/12th of the principal then next due on the bonds herein directed to be issued, and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Board of Trustees to remit on or before the 15th day prior to the first day of April and prior to the first day of October, to the places of payment designated in said bonds and the interest coupons appertaining thereto, the amount of principal and interest due on said dates, respectively. Funds credited so the said Interest and Sinking Fund Account above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided. Said Treasurer shall make no further remittances to the said bank after there shall have been so remitted a sufficient amount to pay

all of the bonds then outstanding and all of the interest thereon to maturity, or, to the date upon which such outstanding bonds may then have been called for prior redemption in their entirety.

(3) On or before the 10th day of July in each year, and after making the deposits provided for in paragraphs 1 and 2 above, and subject to all provisions therein specified for the maintenance of said deposits, the said Treasurer shall credit to a separate and special account hereby created and designated as the "Bond Reserve Account, Dormitory Revenue Bonds, Series of 1952" all funds then remaining until such time as there has been accumulated in said Bond Reserve Account a sum sufficient to meet the then current year's and the next succeeding two years' debt service on the bonds, which Bond Reserve Account shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest on or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the amount of money on hand in the Interest and Sinking Fund Account necessary to pay maturing principal or interest after application of all funds available for that purpose under any provisions of this resolution. Funds accumulated in said Bond Reserve Account may be invested by the Treasurer in bonds of the United States or fully guaranteed by the United States.

(4) Any funds remaining after all the above deposits shall have been made shall be used either to improve or extend said building and facilities or to call and redeem bonds of this issue prior to maturity. authority of the aforesaid Act, hereby expressly covenants and agrees

Section 7. That The Board of Trustees, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

(1) That as long as the bonds herein authorized to be issued shall remain outstanding and unpaid, it will continuously operate and maintain the said building and facilities completed with the proceeds derived from the issue of said bonds at all times when the said University is in session to their full physical capacity before using any other building and facilities for dormitory purposes, that it will adopt such regulations and fix and maintain such reasonable rates and charges for the use of said building and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said building and facilities; to provide and maintain the aforesaid Interest and Sinking Fund Account in an amount adequate promptly to pay the principal of and the interest on said bonds as the same matures; and to provide the aforesaid Bond Reserve Account; and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

(2) That it will not voluntarily create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of said revenues, and that it will not sell, mortgage, lease or otherwise dispose of or encumber said building and facilities, or any part thereof, during the time when any bonds issued hereunder shall remain outstanding and unpaid.

(3) That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect the security of the bonds and the rights of the bondholders under this resolution.

(4) That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest, or both, The Board of Trustees shall maintain insurance on said building and facilities and all parts thereof, including all furniture and

equipment therein, against loss or damage by fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed in the building in an amount not less than the full insurable value of said building and facilities or the amount of outstanding bonds, whichever is less. Such insurance policy or policies shall be payable to The Board of Trustees of Southern Illinois University, and all moneys collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for reconstruction, replacements or repairs. In the event said funds are insufficient to restore said building and facilities to their former condition then said funds shall be paid into the Interest and Sinking Fund Account, Dormitory Revenue Bonds, Series of 1952, and held for the benefit of the bondholders as their interests may appear. The said The Board of Trustees shall also carry adequate insurance against the loss of use and occupancy of said building and facilities from the perils of fire and lightning, the perils included under the extended coverage endorsement, and steam boiler explosion if steam boilers are installed in the building, in an amount not less than \$63,000 when and so long as moneys on deposit (together with any invested funds thereof) in the Interest and Sinking Fund Account are inadequate to meet the next succeeding two year's debt service on the outstanding bonds, Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund Account. All of the said insurance shall be carried in a responsible stock insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

(5) That The Board of Trustees shall cause to be kept proper books of records and accounts separate and apart from all other records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing the aforesaid building and facilities, the expenditures for maintaining, operating and repairing the said building and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all persons interested, and that there shall be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said building and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

(6) That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest, or both, the aforesaid The Board of Trustees shall employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of said building and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance thereof. The cost of such services shall be included as other costs of operating and maintaining said building and facilities and shall be payable in like manner.

(7) That The Board of Trustees will faithfully and punctually perform or cause to be performed all of the duties and obligations with reference to the said building and facilities as are required by the provisions of this resolution and the statutes under which the said bonds

are issued, including the construction of the aforesaid building and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said accounts.

Section 8. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity by suit, action, mandamus or other proceeding in any court of competent jurisdiction to enforce and compel The Board of Trustees to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of such building and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Board of Trustees in and by this resolution.

Section 9. That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid building and facilities connected therewith, or with respect to the pledge of the revenue to be derived from the operation of said building or facilities.

Section 10. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

It shall be the duty of the Treasurer to deposit the amount of accrued interest received upon the sale and delivery of said bonds to said purchaser in the Interest and Sinking Fund Account, Dormitory Revenue Bonds, Series of 1952, hereinabove provided for, together with the sum of \$33,110 received from the proceeds of the sale of said bonds, being the amount estimated necessary to pay interest on said bonds during the period of construction. The remainder of the proceeds of said bonds shall be deposited by said Treasurer in the First National Bank in Carbondale, Illinois, in a separate special account to be designated "Dormitory Construction Account of 1952," and shall be applied to the cost of completing the construction of said building and facilities to be completed through the issuance of the bonds hereby authorized all as hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction of said building and facilities shall be promptly used for the redemption of bonds; provided, however, that any portion of such funds in an amount less than \$1,000 shall be transferred and credited to the Interest and Sinking Fund Account, Dormitory Revenue Bonds, Series of 1952, as hereinabove provided for.

Section 11. That the provision of this resolution shall constitute a contract between The Board of Trustees of Southern Illinois University and the holders of the bonds herein authorized to be issued, and each of them, and the said Board of Trustees pledges its good faith to the performance of each and every covenant hereof.

Section 12. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 13. That the Chairman, Secretary and Treasurer of the Board of Trustees, the Treasurer and Auditor of Public Accounts shall

be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued to the purchaser thereof, namely, United States of America, Housing and Home Finance Agency, at a price heretofore agreed upon, the same being not less than par and accrued interest to date of delivery, all in accordance with their proposal for the purchase thereof which is hereby accepted and approved.

Section 14. That this resolution shall be in full force and effect immediately upon its passage.

The motion was seconded by Ruth G. Cook, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

Ruth G. Cook moved the adoption of the following resolution:

RESOLUTION establishing charges for the use of and for the service supplied by the women's dormitory at Southern Illinois University.

WHEREAS, The Board of Trustees of Southern Illinois University has heretofore by resolution duly adopted on November 7, 1952, provided for the issuance of \$1,100,000 Dormitory Revenue Bonds, series of 1952, to defray the cost of completing the construction of a women's dormitory on the campus of said University pursuant to and in compliance with the provisions of Sections 432a through 432e of Chapter 122 of the Illinois Revised Statutes 1951; and

WHEREAS, pursuant to the terms of the Act above referred to and said resolution heretofore passed authorizing the completion of such construction and the issuance of said bonds it is necessary that The Board of Trustees establish charges for the use of such building;

NOW, THEREFORE, Be It Resolved by The Board of Trustees of Southern Illinois University as follows:

Section 1. That there shall be and there is hereby established a charge of \$15.00 per occupant per week for the use of and for the service supplied, including board and room, by the women's dormitory on the campus of Southern Illinois University.

Section 2. Said charge shall be payable not less than one week in advance.

Section 3. It is hereby made a duty of the Treasurer of The Board of Trustees of Southern Illinois University to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of the women's dormitory shall be held by the Treasurer separately and apart from all other funds of the University and all of said sums without any deductions whatsoever shall be deposited in the Dormitory Revenue Fund of 1952.

Section 5. Before the Treasurer shall enter upon his duties with respect to the collection of charges and before he shall receive any funds derived from the operation of the women's dormitory, he shall be required to post a corporate surety bond in an amount equal to the amount likely

to come into his hands at any time, which bond shall be approved by The Board of Trustees, and filed with the Secretary of said Board, and shall be conditioned upon his faithful performance of his duties as required under this resolution and his accounting for all monies coming into his hands.

The motion was seconded by Kenneth L. Davis, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

Kenneth L. Davis moved authorization of payment to the Fiscal Agents, Barcus, Kindred and Company and J. T. Swartz and Company, of the contractual fee payable under the terms of the contract entered into by The Board of Trustees with said Fiscal Agents, when the bonds have been delivered to the purchaser. The motion was seconded by John Page Wham, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

John S. Rendleman explained that it would be necessary for the Chairman of the Board of Trustees, Guy W. Karraker, and the Secretary of the Board of Trustees, Kenneth L. Davis, to go to Chicago to sign the bonds when printed. John Page Wham moved that the Board authorize the Chairman and Secretary of the Board to go to Chicago to sign these bonds on behalf of the Board of Trustees. The motion was seconded by Frank L. Eversull, and was passed with each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea
George W. Mitchell	Absent
Robert C. Lanphier, Jr.	Absent

(L) **Proposal to Amend Statutes**

**To Include a Degree of Master of Fine Arts**

The following is the action taken by the Board approving a Master of Fine Arts Degree. In order to satisfy the requirements regarding changes in the University statutes it is necessary that the Board act at this meeting upon the approval of the Degree.

### APPROVAL OF MASTER OF FINE ARTS

The Graduate Council is recommending the addition to the curriculum of an art major of sixty quarter hours leading to the degree, Master of Fine Arts. This decision was based upon the following considerations:

1. The national reputations of Professors Shryock and Ball have attracted to our campus advanced art students who have no intention of going into the teaching profession. The appropriate degree for such specialists in the Fine Arts is the Master of Fine Arts Degree, which requires more time and artistic talent than the degrees, Master of Arts or Master of Science in Education.  
The Graduate Council has checked on the requirements for an art major in Fine Arts in other universities and feels that the program proposed by Southern's Art Department conforms to the better programs elsewhere.
2. By virtue of the fact that the art major in Fine Arts requires only twelve quarter hours in graduate work in art, beyond the traditional Master's degree, no increase in staff or in equipment is anticipated, at least until there is a much larger enrollment in the Department of Art.

Part III, Article VI, Section 4 of the By-Laws, Statutes, and Regulations of the Board of Trustees lists the degrees authorized. We recommend that at the next meeting of the Board of Trustees, the Statutes be amended as follows:

#### Section 4. Degrees Authorized

- A. The following earned degrees are authorized:

In the Graduate School: Master of Science in Education (M.S. in Ed.), Master of Science (M. S.), Master of Arts (M. A.), Master of Fine Arts (M. F. A.).

Dr. Tenney stated that no change in faculty would be needed if approval were given by the Board for the addition of an art major leading to the degree, Master of Fine Arts. He further stated that the change would come in the emphasis on courses, which would amount to a matter of rearranging the courses offered in the present curriculum.

John Page Wham moved approval of the Master of Fine Arts Degree, the administration to be instructed to send out the proper notices in compliance with the Statutes, and that proper steps be taken to amend Part III, Article VI, Section 4, of the Statutes to read:

#### Section 4. Degrees Authorized.

- A. The following earned degrees are authorized:

In the Graduate School: Master of Science in Education (M. S. in Ed.), Master of Science (M. S.), Master of Arts (M. A.), Master of Fine Arts (M. F. A.).

The motion was seconded by Ruth G. Cook, and was unanimously passed by the members of the Board.

In compliance with the above motion, the formal notice of intention to amend Part III, Article VI, Section 4 of the By-Laws, Statutes, and Regulations of the Board of Trustees to include a degree Master of Fine Arts was mailed to each Board member on September 30, 1952.

A motion was made by John Page Wham that the Statutes be amended to include the degree of Master of Fine Arts. The motion was unanimously passed.

**(M) Changes in Faculty-Administrative Payroll**

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

**A. Death**

It is with regret that we report the death of Mrs. Julia J. Neely on October 12, 1952. Mrs. Neely, who was born on August 26, 1897, had served the University as an Associate Professor of English since 1926. She had long been one of Southern's most popular and effective teachers. She was co-author, with J. W. Harris, of "Southern Illinois Phantoms and Bogies", published by the Midwest Folklore Association, and was commissioned by the Federated Music Clubs of Illinois to write the libretto of an opera on Illinois Folklore, "The Charm," which was recently presented in Chicago.

**B. Continuing Appointments**

1. M/Sgt. John W. Fleming as Instructor in Air Science and Tactics at a monthly salary of \$25.00, on an academic year basis, effective September 19, 1952. His basic pay is provided by the Federal Government. He has attended the University of Kansas and has been in military service for the past eleven years.
2. Mr. Reid H. Montgomery as Professor of Journalism at a monthly salary of \$700.00 effective September 9, 1953, on an academic year basis (filling the position budgeted on page 96.) This rank and salary are contingent upon receipt of the Doctor's degree before that time; if it is not completed the rank will be Lecturer at a monthly salary of \$644.44 (\$5800.00 on a nine month basis, to be changed to a Professorship as soon as the doctorate is conferred, provided that comes within the first school year he is here). He received the Bachelor of Arts degree from Moffard College, Spartanburg, S. C., the Master of Arts degree from the University of South Carolina and is a candidate for the Doctor of Philosophy degree from New York University. He served for four years as a teacher of journalism on the high school level, as columnist for the Sumter Daily Item, Sumter, S. C., as public relations and visual aids director of the Columbia, S. C., city schools, as assistant and Sunday city editor of The State, Columbia, S. C., and for the past six years as Chairman of the Journalism department and Director of the Information Service of Winthrop College, Hock Hill, S. C. He was born in South Carolina in 1909, and served for one year in the Marine Corps, with the final rank of First Lieutenant.
3. Captain Jerry W. Perkins as Assistant Professor in Air Science and Tactics at a monthly salary of \$25.00, on an academic year basis, effective October 10, 1952. His basic pay is provided by the Federal Government. He received his Bachelor of Science degree from the University of Oklahoma City, and Master of Education degree from the University of Oklahoma. He has been in military service for eleven years.

**C. Term Appointments**

1. Mr. Wallace Baker as 1/5 time Lecturer in the Vocational Technical Institute, teaching Elements of Accounting, at a total salary of \$37.50, effective for the period from September 1, to November 1, 1952, on a fiscal year basis. He received the Bachelor of Science in Education and Master of Science in Education degrees from Southern. He served as Principal of the Johnston



- City Public Schools, and of Galesburg Unit No. 205, Galesburg, Illinois. At present he is an Instructor on the staff of the Herrin High School.
2. Mrs. Emma Eplin as  $\frac{1}{3}$  time Lecturer in the Vocational-Technical Institute, teaching beginning typing and shorthand, at a total salary of \$60.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis. She received her Bachelor of Education degree from Southern and has served for 11 years as a commerce teacher at the Wolf Lake, Willisville, and Pinckneyville High Schools.
  3. Miss Fern Harris as  $\frac{1}{2}$  time Lecturer in the Vocational-Technical Institute, teaching shorthand and typing, at a total salary of \$90.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis. She received the Bachelor of Science degree from Missouri State College, has had ten years of teaching experience and is at present on the staff of the Eldorado Township High School.
  4. Sister Mary Janella as  $\frac{1}{2}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a total salary of \$81.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis. She received the Bachelor of Science in Nursing degree from Marquette University College of Nursing and is supervisor of medicine and surgery at St. Mary's Hospital, Centralia, Illinois.
  5. Mr. William A. Lauber as  $\frac{1}{4}$  time Lecturer in the Vocational-Technical Institute, teaching Elements of Accounting, at a total salary of \$75.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis. He received the Bachelor of Science degree from St. Louis University, served for ten years as a cost accountant with the Monsanto Chemical Company, and has served since 1951 as a factory accountant with the Norge Division of Borg Warner.
  6. Sister M. Marcina as  $\frac{3}{4}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a total salary of \$126.00 effective for the period from September 16, 1952, to November 1, 1952, on a fiscal year basis. She received the Bachelor of Science degree from St. Mary's College, Notre Dame, Indiana, and attended Loyola University for courses in Public Health Nursing. She served at St. Joseph's Hospital, South Bend, Indiana, as Supervisor of Pediatrics and Instructor of Pediatrics, at St. Mary's Hospital, Cairo, Illinois as Supervisor and Instructor of the Medical-surgical division and also as Director of Nursing; as Nursing Arts Instructor at Holy Cross Central School of Nursing, St. Mary's College Notre Dame, Indiana. She is at present affiliated with St. Mary's Hospital, Cairo, Illinois.
  7. Mr. Dean O. Smith as  $\frac{1}{6}$  time Lecturer in the Vocational-Technical Institute, teaching Elements of Accounting, at a total salary of \$30.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis. He received the Bachelor of Arts degree from Illinois College and has attended St. Louis University and Southern. He did accounting work for five years with the Standard Oil Company of Ohio, and is at present a bookkeeping instructor on the staff of the Pinckneyville Community High School.
  8. Mrs. Harriet White as  $\frac{1}{3}$  time Lecturer in the Vocational-Technical Institute, teaching sewing, at a total salary of \$54.00, effective for the period from October 1, 1952, to November 1,

1952, on a fiscal year basis. She received the Bachelor of Arts degree from Iowa State Teachers College and has served on the staff of Stephens College and the Heltonville, Indiana school teaching clothing construction and home economics.

#### 9. Graduate Assistants

- A. As ½ time Graduate Assistants at monthly salaries of \$110.00 for the period from September 8, 1952, to June 6, 1953:

Name	Degree	Assignment
Theodore Halkin	B. F. A. Art Institute of Chicago	Art
Leon Frank Moburg	B. F. A. Wesleyan College	Art
Victor Moya-Mendez	Education Degree University of San Marcos	Foreign Languages

- B. As ½ time Graduate Assistants at monthly salaries of \$110.00 for the period from October 1, 1952, to November 29, 1952:

Name	Degree	Assignment
James Dudley	B. A. Southern Illinois Univ.	History

- C. As ½ time Graduate Assistants at monthly salaries of \$110.00 for the period from December 1, 1952, to June 6, 1953:

Name	Degree	Assignment
James B. Misenheimer, Jr.	Southern Illinois Univ. (Expects to receive degree November, 1952)	English
John Dodd Simley	B. A. University of Arizona	Speech

#### D. Reappointments

- Mrs. Kathleen Barnard as 3/5 time Lecturer in the Vocational-Technical Institute, teaching shorthand, at a monthly salary of \$108.75, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis.
- Miss Alma Bremerman as 1/5 time Lecturer in the Vocational-Technical Institute, teaching beginning typing, at a monthly salary of \$37.50, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis.
- Mrs. Florence Camp as Assistant Instructor, substitute in the University School, at a monthly salary rate of \$240.00, effective September 17 and 18, 1952.
- Miss Mary Rose Colombo as 1/3 time Lecturer in the Vocational-Technical Institute, teaching beginning typing and beginning shorthand, at a monthly salary of \$52.50, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis.
- Mrs. Mildred Fishback as 1/3 time Lecturer in the Vocational-Technical Institute, teaching intermediate typing and intermediate shorthand, at a monthly salary of \$90.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.

6. Mrs. Mae Jack as Lecturer in the Vocational-Technical Institute, teaching business, at a monthly salary of \$216, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis.
7. Mrs. Helen B. Minor as ½ time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$81.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.
8. Mrs. Nina M. Morton as Research Associate in the General Library, at a monthly salary of \$335.00, effective for the period from September 8, 1952, to February 28, 1953, on an academic year basis (replacing Mary Jane Masterton, at a monthly salary of \$333.33, page 132).
9. Mrs. Mary L. Perkins at ½ time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$90.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.
10. Mrs. Ruth N. Poore as 1/3 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$63.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.
11. Mrs. Margaret L. Preston as 1/3 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$63.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.
12. Mrs. Inez Samford as ½ time Lecturer in the Vocational-Technical Institute, teaching beginning typing, at a monthly salary of \$75.00, effective for the period from October 1, 1952, to November 1, 1952, on a fiscal year basis.
13. Mr. Ernest W. Sorgen as ¼ time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$75.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.
14. Miss Illa Williams as Lecturer in the Vocational-Technical Institute, teaching office machines, at a monthly salary of \$180.00, effective for the period from October 1, 1952 to November 1, 1952, on a fiscal year basis.

#### E. Changes in Rank and Salary

It is recommended that the following changes in rank and salary of faculty members be approved:

1. Dr. Frank Bridges, of the College of Education, from the rank of Instructor to the rank of Assistant Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Bridges, who has been a member of our Health Education Department since 1943, has the Doctor's degree from Indiana University. He has been instrumental in introducing safety education programs to the schools of Southern Illinois and has become recognized as an authority in the field of safety education.

He is a member of the state-wide Driver Education Steering Committee, the State of Illinois Child and School Safety Committee, and numerous professional organizations. Dr. Bridges'

extension and workshop teaching off campus has consistently evoked strong favorable comments from students and administrators.

Dr. Bridges is civic-minded and has served actively in many civic capacities in Southern Illinois, particularly in regional civil defense. He is a member of the Carbondale Park Board, Jackson County American Red Cross, and Boy Scouts.

2. Dr. Roye Bryant, Director of the Placement Service, from the rank of Executive Assistant to the rank of Associate Professor of Education and retaining the Directorship of the Placement Service, effective December 1, 1952 (recommended by the Chairman and Dean).

Dr. Bryant, who has been on Southern's staff since 1948, served for one year as Field Representative for the President's Office, and since 1949 has served as Director of the Placements Service. He has the Doctor's degree from Washington University. He has served as liaison man between the University and the public schools in the area and guided the growth of his office from a teacher placement service to a placement service covering other fields as well.

He is a member of the American Association of School Administrators, the National Education Association, National Association of Secondary School Principals, Illinois Secondary School Principal's Association, and Illinois Education Association. He is the author of an article, "Importance of Employment Interview," which appeared in the **Journal of Education**.

His memberships in civic and campus organizations include the Rotary Club, Allied Council of Illinois State Teachers Alumni Association, Public Relations Committee, Legislative Committee, and Hospitality Week-End Committee.

3. Dr. Albert J. Croft, of the College of Vocations and Professions, from the rank of Instructor to the rank of Assistant Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Croft, who has been a member of our Speech Department since 1950 has the Doctor's degree from Northwestern University. Through Dr. Croft's efforts, our debating and forensic work has substantially improved Southern's reputation in this field.

He is a member of the American Forensic Association, Illinois Speech Association, Central States Speech, National Speech Association and American Association of University Professors. Dr. Croft gave a paper on group discussion at the Central States Speech Convention, in Milwaukee and one on public address at the Illinois State Speech convention, Urbana and submitted a criticism of debating practice to the American Forensic Association. On the campus, he is sponsor of Pi Kappa Delta and Theta Xi, director of debating, and a member of the Military Policy Committee. He is a member of the Lions Club and gives numerous speeches in the area.

4. Dr. J. Cary Davis, of the College of Liberal Arts and Sciences, from the rank of Associate Professor to the rank of Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Davis, who has been a member of our Foreign Languages Department since 1930, is an able teacher and a productive

scholar. He has two research projects in progress, one dealing with old French construction, and one concerned with old Spanish. He has recently read scholarly papers at the Southern Illinois University Goethe Celebration, the Language Conference in Natchitoches, Louisiana, and the 1951 national meeting of the Modern Language Association in Detroit, at which he had the unusual distinction of presenting two papers.

Dr. Davis has directed the work of several graduate assistants in research, has directed master's theses for a number of students, and has supervised all of the exchange Spanish students in their teaching.

Dr. Davis, who took his doctor's degree from the University of Chicago, is an active member of the following professional groups: American Association of Teachers of Spanish and Portuguese, International Arthurian Society, South Atlantic Modern Language Association, South Central Modern Language Association, and American Association of University Professors.

He has also taken an active part in University and community activities. His memberships on committees have included: University Bookstore, Library, Student Life, Graduation, and Curriculum. He has sponsored the Spanish Club, the Fotos Club, and Sigma Pi Rho; he once served as Director of the Photographic Service; and he has held the chairmanships of the Division of Humanities, the Homecoming Committee, and the Finance Committee of the Spring Carnival.

Dr. Davis is requested to make many speeches in the area, is active in work with local Boy Scouts groups, and is at present on the Board of Governors of the Community Concert Association.

5. Miss Florence Denny, of the College of Education, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by her Chairman and Dean).

Miss Denny, who has been a member of our Health Education Department since 1929, has the Master's degree from Teachers College, Columbia University. She is a graduate nurse with experiences as a public health nurse and as an instructor of nurses. She maintains memberships in professional societies of nursing, public health, and education.

Miss Denny has participated actively in community services and has served as a consultant to the schools of the area. She has regularly taken part in the annual health institutes sponsored by the University and area organizations.

6. Mr. Kenneth Ervin, of the College of Vocations and Professions, from the rank of Instructor to the rank of Assistant Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Mr. Ervin, who has been a member of our Art Department since 1947, has completed considerable research in the field of products design. He has the Master of Arts degree from Louisiana State University and has done advanced study at the Institute of Design of the Illinois Institute of Technology. Mr. Ervin has also had extensive experience in industry in engraving, commercial art, construction techniques, and industrial design. Recently he was charged with the development and promotion of a small desk-top rotary file known as the Wheeldex Cub, and his design for a

paper chair received nation-wide publicity. Mr. Ervin has had a number of one-man exhibits of his paintings, several of which have been awarded prizes.

As a teacher, Mr. Ervin is notable for his ability to stimulate his students to do thorough and effective work.

He has been influential in student organizations connected with art and has made talks to Women's Clubs and other organizations. When educational materials, such as brochures for the State Fair, were requested, Mr. Ervin was cooperative and extremely helpful.

He is an active member of the following professional organizations: American Association of University Professors, Kappa Phi, and Southern Illinois Artists Guild.

Mr. Ervin has been awarded a Fulbright scholarship for study in Italy during the present school year.

7. Dr. William H. Freeberg, of the College of Education, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Freeberg, who has been a member of our Physical Education for Men Department since 1942, has received recognition from various state and national organizations as being an authority in his field. He has the Doctor of Recreation degree from Indiana University and has devoted the greater part of his time in the last few years to the development of the University's camp sites.

Dr. Freeberg teaches both activity and theory classes in Physical Education and Recreation and serves as consultant for off-campus student teachers. He assists in the direction of Master's theses in the area related to recreation, and is the contributor of a number of articles to such professional journals as **American Camping Association Booklet, Park and Recreation Magazine, America Camping Magazine, Campers Handbook and Buying Guide, and the Physical Educator.**

Dr. Freeberg is an officer and member of various executive boards in the state and national organizations of the Recreation Association and the American Camping Association. He possesses an untiring eagerness to help in area and regional problems in his field through personal consultant service and the securing of further aid from outside agencies. He is active in community affairs, having served as chairman of the Community Chest drive last year. He has also served on the Carbondale Park Board.

8. Mr. Elbert Fulkerson, Secretary of the University Faculty, from the rank of Assistant Professor to the rank of Associate Professor, effective December 1, 1952.

Mr. Fulkerson, who has been a member of our University School staff since 1932, was recently designated Secretary of the Faculty. He has the Master's degree from the University of Illinois, and is an excellent teacher, equally at home in a high school or a college classroom. He has served as a consultant in mathematics for the Curriculum Revision Program at the Norris City Schools.

He has been active in University activities, including memberships on the following committees: Salary Committee, Social

Committee, Curriculum Committee of the University School, Curriculum Council, and Faculty Council. He has served as Director of the Educational Materials Exhibit. He is generally respected by the faculty for his thorough, fair-minded, and objective reports of conference, council, and committee activities.

Mr. Fulkerson is a member of several professional organizations, among them the Illinois Education Association, National Education Association, Department of Higher Education, National Council of Mathematics Teachers, Illinois Council of Mathematics Teachers, National Association of Student Teaching, Phi Delta Kappa, American Association of University Professors, Society for Advancement of Education, and Illinois Association for Student Teaching. Mr. Fulkerson is listed in **Who's Who in American Education** and **Who's Who in the Mid-West**.

9. Dr. Jesse W. Harris, of the College of Liberal Arts and Sciences, from the rank of Associate Professor to the rank of Professor, effective November 1, 1952 (recommended by his Chairman and Dean).

Dr. Harris, who has been a member of our English Department since 1939, is one of the outstanding scholars on the University. He has the Doctor's degree from the University of Illinois and is the author of many publications which reveal an interest in several fields. He is a contributor to **American Speech**, **Illinois English Bulletin**, **Journal of the Illinois State Historical Society**, **Journal of the Southern Illinois Historical Society**, **Hoosier Folklore**, **Southern Folklore Quarterly**, **Journal of American Folklore** and **Midwest Folklore**. He has served as Illinois editor for **Midwest Folklore**, editor of **Illinois Folklore Society**, and member of Board of Councilors of the American Folklore Society. He is the co-author of **A Handbook of English**, published by the Oxford University Press, and **John Bale: A Study in the Minor Literature of the Reformation**. Dr. Harris has in progress a manual, **Folklore in the Teaching Program**, and the editing of the *Illustrium Maioris Britanniae Scriptorum*. In addition to the above, Dr. Harris has ready for publication **The College Writer's Handbook**, a rewritten and enlarged version of **A Handbook of English**. He was invited by the directors of the University of Illinois radio station to furnish material for a series of broadcasts on Illinois Folklore.

His Chairman states that Dr. Harris continues to teach soberly, humorously, patiently, and effectively. He is a sponsor of Sigma Tau Delta, honorary English society, of the Library Committee, and of the Committee in the Department of English for reviewing freshman English courses.

Dr. Harris is a member of the Illinois Folklore Society, American Folklore Society, Modern Language Association, Southern Illinois Historical Society, Hoosier Folklore Society, National Council of Teachers of English, and American Association of University Professors.

10. Dr. Harold M. Kaplan, of the College of Liberal Arts and Sciences, from the rank of Associate Professor and Acting Chairman of the Department of Physiology to the rank of Professor and Chairman of the Department of Physiology, effective November 17, 1952 (recommended by his Dean).

Dr. Kaplan, who has been Acting Chairman of the Department of Physiology since 1949, has developed the physical facilities and curriculum offerings of this department from the most

meager beginnings. He received his Doctor's degree from Harvard University and on his own time has been developing a research program. He has published one paper this year and has submitted another, done in cooperation with Dr. Lewis of the Department of Zoology, to a fisheries journal. He also presented a paper at the meeting of the Illinois Academy of Science last month. This year he was reappointed Editor of the News Bulletin of the American Society of Professional Biologists, and was also appointed to the chairmanship of their Committee on Publications for a period of three years.

His Dean states that largely because of the efforts of Dr. Kaplan the Department is now known and well-respected by practically every physiologist in Illinois. Dr. Kaplan succeeded in obtaining for the Department a narcotic license and in completing arrangements with the appropriate official agencies to obtain physiological specimens for research work. He serves as pre-medical Advisor for all students preparing for medicine and the various ancillary medical fields.

Dr. Kaplan has been active in the program of the Illinois Society for Medical Research, is a member of the Committee on Pre-medical Training of the Illinois State Academy of Science, is a vice-president of the Illinois Chapter of the American Society of Professional Biologists, and is a member of Sigma Xi. He is listed in **American Men of Science**.

11. Dr. Willard D. Klimstra, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Klimstra, who has been a member of our Zoology Department since 1949, has been instrumental in working out cooperative research programs with the Illinois State Natural History Survey, Fish and Wildlife Service, and Illinois Department of Conservation; and is now arranging for cooperation with the Wildlife Management Institute. He has the Doctor's degree from Iowa State College and is the Director of the Wildlife Research Laboratory which concerns itself with research in the field of wildlife in Southern Illinois and furnishes information and assistance to anyone in the area who is interested in this activity. Dr. Klimstra is a productive scholar, and is a contributor to technical journals such as **Copeia**, **Iowa State College Journal of Science**, **Iowa Bird Life**, **Auk Journal of Wildlife Management**, and **Herpetologica**.

Dr. Klimstra assisted in re-writing the Zoology Laboratory Manual, is a member of the Liberal Arts and Sciences Advisory Council, and assisted in drawing up the rules for the College of Liberal Arts and Sciences.

He is an active member of a number of professional societies: Wildlife Society, American Ornithological Union, Wilson Ornithological Club, Sigma Xi, American Society of Agronomy, Herpetologist's League, American Society of Mammalogists, and the Illinois Audubon Society. His biography appears in **Who's Who in American Education**, and he is a cooperator on investigations conducted by the Illinois Natural History Survey. Locally, he has made many talks on wildlife to various civic and sportsmen's clubs.

12. Miss Edith Krappe of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor contingent upon receipt of the Doctor's degree during



the present school year (recommended by her Chairman and Dean).

Mrs. Krappe, who has been a member of our English Department since 1929, has the Master's degree from the University of Iowa, and expects to receive the Doctor's degree from the University of Pennsylvania in February, 1953. She has served on the staff of the University of Iowa and was awarded the Moore Fellowship by the University of Pennsylvania. This is the largest of the three fellowships open to women at the University of Pennsylvania. She is the author of *The Casina of Plautus and the Thrymskvitha*, *A Note on Chaucer's Yeoman*, and *A Possible Source for Poe's 'The Black Cat' and 'The Tell-Tale Heart'*. Her doctoral dissertation will be included in the Early English Text Society publications issued by the Oxford University Press. Her chairman states that Mrs. Krappe is an extremely industrious and conscientious laborer in her scholarly activities.

Mrs. Krappe has been a coach of foreign language plays on the campus, and a sponsor of language clubs and their programs. She was active in organizing the original Community Concert Association. She is a member of Phi Beta Kappa, the American Association of University Professors, Modern Language Association, Society for the Advancement of Scandinavian Study, and the American Association of University Women. For two years she served as a member of the University Committee on Research. As President of the Musical Arts Club, she has tried to correlate the interests of townspeople and faculty.

13. Dr. Annemarie Krause, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor effective November 17, 1952 (recommended by her Chairman and Dean).

Dr. Krause, who has been a member of our Geography and Geology Department since 1930, has been continuously interested in improving herself as a teacher of geography. Just prior to World War II, she traveled in many parts of the world including Russia. In 1950, Dr. Krause was granted a sabbatical leave to study Mennonite settlements in South America. The results of this study are incorporated in her doctoral thesis, *Mennonite Settlements in the Paraguayan Chaco*. Dr. Krause served in 1951 as State Coordinator of the National Council of Geography Teachers in which position she served to coordinate the activities engaged in jointly by the National Council of Geography Teachers and the Illinois Geographical Society.

Dr. Krause, who took her Master's degree from the University of Illinois, and has completed the requirements for the Doctor's degree at the University of Chicago, is the author of articles which have appeared in the *Transactions of the Illinois State Academy of Science* and the *Bulletin of the Illinois Geographical Society*.

She was a member of the Committee on Commencement Arrangements for six years and sponsored the campus Y.W.C.A. for nineteen years. Dr. Krause is also a member of the following organizations: Association of American Geographers, Illinois State Academy of Science, National Council of Geography Teachers, Illinois Geographical Society, American Association of University Professors, and Gamma Theta Upsilon. During the year 1951, she served as secretary of the local chapter of the A.A.U.P. She is also called upon to make radio talks and speeches before local organizations.

14. Dr. William Lucke, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. Lucke, who has been a member of our Physics Department since 1949, is currently engaged in research projects concerning the effects of radiation on yeast cells, a project supported by a grant from the Atomic Energy Commission. He has the Doctor's degree from the University of Virginia and has been active in the expansion of the work of the Physics Department. He installed and taught the first course offered solely for graduate students by the Department of Physics, set up the first complete laboratory course to go with a radio course in Physics, and has been working on a plan, along with other members of the department, for a revised curriculum to raise the level of the advanced courses.

Dr. Lucke is a member of numerous organizations: The Beta Association of Illinois Phi Beta Kappa, American Association of University Professors, and the Southern Illinois University Chapter of Sigma Pi Sigma. In addition to these societies he is also a member of Sigma Xi, American Association of Physics Teachers, Illinois State Academy of Sciences, American Physical Society, Community Concert Association, and the Division of Electron Physics of the American Physical Society.

His off-campus services include lectures to high school students on future careers in electronics and serving as judge in the physics division of the Junior Academy competition held here in 1951. He is a deacon in the local Presbyterian Church.

15. Dr. Robert A. McGrath, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. McGrath, who has been a member of the Government Department since 1949, is especially strong in research and public service. He has the Doctor's degree from the University of Iowa and is in charge of the Local Government Center, an agency of the Government Department. He is the author of numerous reports prepared in conjunction with the campaign to secure a county charter for Jackson County (Missouri) and to increase school taxes. He is also the co-author of an article in the *National Municipal Review*, and the author of a report entitled, "An Everyman's Guide to the Report of the Commission to Study State Government" (Illinois).

Dr. McGrath's Chairman states that he is one of the best teachers in the department and that his classroom presentations are highly interesting and exhibit unusual scholarship. He is Director of the Local Government Center, an intra-departmental research organization which he helped to establish, and has represented the Department of Government at meetings of the Illinois Civic Exchange, a state-wide organization interested in promoting civic affairs.

Dr. McGrath has been very active in community affairs. He is president of the Carbondale Community Council, and has given much of his time and energy to city planning in Carbondale. He is responsible for reorganizing District No. 1 of the Illinois Municipal League and is a member of the research staff of the Illinois School Problems Commission. He has been active in working out co-operative arrangements with the Institute of Public Affairs of the University of Illinois.

16. Dr. Archibald McLeod, of the College of Vocations and Professions, from the rank of Associate Professor to the rank of Professor, effective November 17, 1952 (recommended by his Chairman and Dean).

Dr. McLeod, who has been a member of our Speech Department since 1947, has the principal responsibility for the production of three full length plays each year. He has the Doctor's degree from Cornell University, where he worked with an outstanding authority in the field of direction. He recently held the post of chairman of the section on the student's viewpoint at the Chicago Convention of the American Education Theatre Association, and has had articles in the "**Southern Speech Journal** and **Player's Magazine**.

His Dean states that he is an inspiring teacher who refuses to be satisfied with mediocre performance and gets the students eagerly working for his commendation. He has received expressions of appreciation from his graduate students for the fine training received here.

He has directed nineteen full-length plays during his period on the staff at Southern, each of them of near professional caliber.

Dr. McLeod is not only a skilled director, but also an extremely able designer and technical man. Last year's convention of the American Educational Theatre exhibited two of his designs. He is a sponsor of Little Theatre and the National Collegiate Players, and is a member of the Board of the Southern Illinois Art Association. He founded the Children's Theatre which produces children's plays in cities in Southern Illinois. The Little Theatre performed for the public at the Perry County Fair for two summers under Dr. McLeod's supervision.

17. Dr. A. M. Mark, of the College of Liberal Arts and Sciences and the Statistical Service, from the rank of Assistant Professor to the rank of Associate Professor, effective December 1, 1952 (recommended by his Chairman and Dean).

Dr. Mark, who has been a member of our Mathematics Department and Director, Statistical Services since 1950, has given technical guidance to numerous research projects which have been carried out on Southern's campus. He has the Doctor's degree from Cornell University and is co-author of a report involving the design and construction of a spray drop counter and the investigation of liquid flow on a rotating disk. Dr. Mark's research projects on Southern campus have included technical assistance for an investigation of trends of library buildings, an investigation into the extent of correlation between ACE test scores and grade point averages for freshmen, and the application of statistical methods to the calculation of fish population. He is co-author of an article in **Mathematical Tables and Other Aids to Computations**.

Dr. Mark serves as Director of the Statistical Service, which includes planning for registration and improving registration procedures. He is a member of the Admissions, Registration, and Scheduling Committee, the Facts and Figures Committee, and the Community Concert Association. The professional organizations to which he belongs include the American Mathematical Society, the Institute of Mathematical Statistics, the Mathematical Association of America, and Sigma Xi.

18. Mrs. Elizabeth Meehan, of the College of Education, from the rank of Instructor, to the rank of Assistant Professor, effective November 17, 1952 (recommended by her Principal and Dean).

Mrs. Meehan, who has been a member of the University School staff since 1941, has the Master's degree from the University of Illinois. She has submitted papers on "Arithmetic in the Primary Grades," and "Music in the Rural Schools of Southern Illinois" at professional meetings. Her Dean states that she is definitely a superior teacher and excellent supervisor of student teachers.

She is active in many campus organizations and committees, such as the guidance committee of the University School, language arts curriculum committee at University School, and committee to prepare a handbook for student teachers.

Mrs. Meehan is a member of the Mother's club of Chi Delta Chi, Delta Sigma Epsilon, and the American Legion Auxiliary. She is also a member of the Illinois Education Association, National Education Association, Illinois Association of Curriculum Development, Illinois Association of Student Teachers, and Delta Kappa Gamma.

19. Dr. Charles D. Neal, of the College of Education, from the rank of Associate Professor to the rank of Professor, effective December 1, 1952 (recommended by his Dean).

Dr. Neal, who has been Director of Teacher Training since 1948, has expanded his program on internship to the point where it has brought considerable recognition from authorities throughout the United States. He has the Doctor's degree from Indiana University. He has published articles in **School Activities**, **Educational Press Bulletin**, **Nation's Schools**, **Education Summary**, **Illinois Education**, and the **Journal of Teacher Education**. Dr. Neal has been elected to the Executive Committee of the National Association for Student Teaching, has served as a member of the staff of the National Conference of Professors of Educational Administration, and served on a panel of the national meeting of the National Association for Student Teaching. His efforts have been instrumental in the organization of the state unit of Association for Student Teaching.

Mr. Willard Goslin, former president of the American Association of School Administrators, recently stated that Southern Illinois University's internship program for administrators is the best in America, definitely leading the program at Columbia University. Dr. Neal has stimulated curriculum planning in numerous schools, has established excellent relationships with numerous departments on this campus, and has carried a heavy load of detailed work in connection with building construction.

20. Mrs. Loretta K. Ott, of the Office of Student Affairs, from the rank of Faculty Assistant to the rank of Instructor, effective December 1, 1952 (recommended by the Acting Dean of Women and the Acting Director of Student Affairs).

Mrs. Ott, who has been a member of the Dean of Women's staff since 1943, has the Master's degree from Southern, and has effectively carried out the duties of Assistant Dean of Women. She has served as counselor for women, supervisor of practicum students, and supervisor of publication of the **Student Handbook**, **Rules and Regulations**, and other booklets. She has also served as an executor of student advisement program, sponsor of Girls

Rally, and is one of the faculty advisers of Women's House Council.

Mrs. Ott has participated on the following committees of the University; Homecoming, Hospitality Week-End, Regional and Community Service Committee, and New Student Week.

21. Mrs. Mae T. Smith, of the College of Liberal Arts and Sciences, from the rank of Instructor to the rank of Assistant Professor, effective November 17, 1952 (recommended by her Chairman and Dean).

Mrs. Smith, who was on Southern's staff for the period from 1919 to 1931 and then returned in 1943, has specialized in nineteenth century English literature. She has the Master's degree from Indiana University and is the author of a number of books, **Famous Dogs of Famous People** and **Famous Pets of Famous People**, published by Dodd, Mead, and a play. She compiled a **History of Zetetic and Socratic Societies** for the Diamond Jubilee of the School.

Mrs. Smith is a member of the Commencement Committee, a sponsor of White County students, a patroness of Sigma Sigma Sigma, and has served as freshman advisor for several years. She is called upon to make speeches to various clubs in Southern Illinois. Her community memberships are numerous; she is a member of the Carbondale Library Board, the National League of American Pen Women, the American Association of University Professors, the American Association of University Women, the National Council of Teachers of English, and the Pen and Brush Club.

Mrs. Smith's biography is listed in **Who's Who in Chicago and Illinois** and **Who's Who in the Mid-West.**

#### F. Change in Appointment

1. Mr. Dilip K. Biswas, Graduate Assistant in the General Library, whose appointment was to begin September 8, 1952, was delayed and reported for duty September 15, 1952.
2. Mr. Warren E. Buffum, Executive Assistant, from Auditor to Chief Accountant effective September 1, 1952, with no change in salary or payroll title.
3. Mr. Richard J. Moran from  $\frac{1}{2}$  time Research Assistant in the Wildlife Management Research Project at a monthly salary of \$100.00, to a  $\frac{3}{4}$  time Research Assistant in the Wildlife Management Research Project, at a monthly salary of \$150.00, effective September 1, 1952.

#### G. Leave of Absence without Pay

Mr. Gilbert Fischer, Instructor in Music, for the period from March 7, 1953, to June 6, 1953, for further study at the University of Chicago toward the doctor's degree.

#### H. Return from Sick Leave

Dr. Ted R. Ragsdale, Professor of Education, on October 13, 1952. He was granted a sick leave effective September 8, 1952.

#### I. Outside Employment

Approval is requested for Dr. Martin J. Arvin, Associate Professor of Physics, to continue as a research consultant for the Milwaukee

Gas Specialty Company where he was formerly employed as a research physicist. The time devoted to this work, about 100 hours a year, is at Dr. Arvin's convenience, and will provide a yearly stipend of \$1000.00. It is believed that this outside employment will not interfere with the staff member's regular duties.

#### J. Resignations

1. Mr. Norman G. Bitterman, as Lecturer in the President's office, effective October 14, 1952, to accept a position with the Air Corps.
2. Mr. Erwin Brinkmann as Graduate Assistant in Guidance and Special Education, effective September 8, 1952.
3. Mrs. Alice DiGiovanna, as Administrative Assistant to the Board of Trustees effective September 1, 1952, to be married.
4. Mr. Jean Paul Dreyfus, as Graduate Assistant in Foreign Languages, effective September 8, 1952.
5. Mr. William Jing-foo Lew, as Graduate Assistant in the Library, effective September 8, 1952.
6. Mr. Luis Ricardo Lopez (Rincon), as Graduate Assistant in Foreign Languages, effective September 8, 1952.
7. Mrs. Norma Melton, as Executive Assistant in the Registrar's Office, effective November 15, 1952, in order to join her husband in California.

Supplement to Section M.

#### **Corrections and Changes in Faculty-Administrative Payroll**

#### B. Appointment

Mr. William Poore as Supervisor and Director of Non-Academic personnel at a monthly salary of \$416.67 (\$5000.00 on a twelve month basis), effective November 19, 1952 on a fiscal year basis (replacing Miss Jane Crichton, at a monthly salary of \$400.00, page 14). He received his Bachelor of Science and Master of Science in Education degrees from the University of Illinois and served for two years as office manager and three years as personnel officer at the University of Illinois. Mr. Poore is highly recommended by Mr. Dickason and the University Civil Service System. He is at present on duty at Southern but is being paid by the University of Illinois until November 19, 1952. He was born in 1924, in Mt. Vernon, Illinois.

#### E. Changes in Rank

1. Delete Item 5.
2. Dr. Madeleine Smith, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor, effective November 17, 1952 (recommended by her Chairman and Dean).

Dr. Smith, who has been a member of our Foreign Languages Department since 1929, has her Doctor of Philosophy degree from Yale University. She has travelled twice in France, the last time at the invitation of the French government, and has studied at the Middlebury French School and at the Sorbonne. Her article, "Rimbaud's *La Chasse Spirituelle*," was published in the **Publication of the Modern Language Association**.

During the Baudelaire exhibit on our campus recently, she delivered a lecture on the literary and cultural developments of the 19th century in France; she had charge of a series of ten exhibitions and programs of cultural materials secured from the Franco-American Visual Aids Bureau; and she supervises the work of the French exchange students. Her chairman states that she has the highest concept of the duties and responsibilities of a teacher.

She has been active in community affairs such as the Community Concert Association, American Association of University Women, American Association of University Professors, and League of Women Voters.

Dr. Frank L. Eversull moved that a memorial resolution be prepared, incorporated in the Minutes of the Board, released to the press, and copies sent to the University and to the living relatives of Mrs. Julia J. Neely, a Faculty member at Southern Illinois University from 1926 to 1952, who died on October 12, 1952. The motion was seconded by John Page Wham, and was unanimously passed by the members of the Board.

Mr. Karraker appointed Dr. Frank L. Eversull to draft the aforementioned resolution, which is incorporated herewith:

The Board of Trustees of Southern Illinois University is sorry to record upon its minutes the passing of Mrs. Julia J. Neely. For a little more than a quarter of a century her career was intimately entwined with the growth and development of Southern. Into the lives of thousands of our choicest youth she poured the richness of her training, the breadth of her experience, and the vibrant tones of her personality.

Mrs. Julia J. Neely was a great teacher. She was able to combine the discipline of the realm of English literature with the culture patterns of the people with whom she worked and for whom she lived. She could compare the areas of literature with art, and music, with folklore and human interest in such a way as to make teaching a romance and life a great adventure.

Then on October 12 she silently turned again home. With her passing the University loses a great teacher, students lose a great friend, and her associates lose a great colleague.

As a token of the esteem with which she was held, in memory of the service which she rendered, and as an appreciation of the beauty and the breadth and the depth of the life she lived, the Board of Trustees records this appreciation of her work and sets this down as a testimonial of sorrow and regret that her call to the Eternal Realms of Life and Love has deprived the University, the students, and the staff of a trusted leader and friend.

That these sentiments may be properly known to her friends and to the friends of the University, this testimonial is made a part of the records of the Board of Trustees and is sent to the faculty and to her loved ones.

Done in Carbondale, Illinois, this seventh day of November, 1952.

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President

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Secretary

Kenneth L. Davis moved that Section M, as presented by the President, be approved with the exception that action be deferred on Item B-2, pending a re-write; that action be deferred on Item E-8, pending a re-write; that Item E-12 be reconsidered with the next list presented; that action be deferred on Item E-20, pending an amplification of grounds for the justification of promotion. The motion was unanimously passed.

**(N) Action on Faculty Center**

The Minutes of the Faculty Meeting held October 7, 1952, were presented, and recommendations of the Faculty Center Committee were considered. A copy of these Minutes has been filed with the Secretary of the Board of Trustees, for the record.

Frank L. Eversull moved that the Board confirm their approval of the expenditure of up to \$5,000 for equipment and alterations; that the plans set forth in the report of the Faculty Center Committee, presented at the faculty meeting of October 7, 1952, be approved; that the Board concur with the desires of the Faculty as to whether or not the Faculty Secretary should be housed in the Faculty Center; that the Board provide light, heat, water, janitorial service, and University exchange telephone service, and complete maintenance of the building. The motion was unanimously passed.

**(O)** The following reports were presented, and a copy of each filed with the Secretary of the Board for the record:

1. Memorandum No. 3 to the Joint Council on Higher Education, September 10, 1952 "Salary Costs of Resident Instruction in the State Supported Institutions of Higher Learning in Illinois in 1951-52."
2. Monthly report of the Chief Accountant.
3. Monthly report of Air Travel.
4. Monthly report of Architectual Services.

**(P) Revision of Statutes Concerning Alumni Office**

At least two weeks before the next Board meeting, a proposal to amend Part III, Section 8, E, of the By-Laws, Statutes, and Regulations of the Board of Trustees, concerning the Alumni Office will be mailed out to the members of the board. The proposed amendment represents the results of work by the alumni officers, by a special committee of the alumni, and by the Faculty Committee on the Study and Recommendation of University Procedures. It has been recommended to us by the Board of Directors of our Alumni Association, and we shall present it in time for consideration for its adoption as an amendment at the next meeting of the Board of Trustees.

The above notification was received for the record.

It was agreed that the next meeting of the Board of Trustees would be held on Tuesday, December 2, 1952, at 9:00 a.m., in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 4:15 p.m.



## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Tuesday, December 2, 1952, in the Offices of the Board, 1301 South Thompson Street, Carbondale.

The following members were present:

Guy W. Karraker, Chairman  
 Frank L. Eversull, Vice-Chairman  
 Kenneth L. Davis, Secretary  
 Ruth G. Cook  
 John Page Wham  
 George W. Mitchell  
 Vernon L. Nickell, ex-officio  
 Louise Morehouse, Administrative Assistant

The following member was absent:

Robert C. Lanphier, Jr.

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
 Dr. Charles D. Tenney, Administrative Assistant to the President, Southern Illinois University  
 Dr. George H. Hand, Executive Assistant to the President and Professor of Economics, Southern Illinois University  
 Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University  
 Mr. O. T. Banton, Special Feature Writer, Decatur Newspapers, Inc.

The Chairman presented the minutes of the meeting held on November 7, 1952, copies of which had been sent to the members of the Board.

On motion of Frank L. Eversull, these minutes were approved as reported.

The next item for consideration was the election of officers of the Board. Mr. Karraker stated that he felt it should be possible to proceed with the election of officers, as scheduled. Dr. Morris said that John S. Rendleman had been working on the bond issue for the loan from the United States Housing and Home Finance Agency, and had expressed the hope that the election of officers could be postponed until the bonds are actually signed. Mr. Karraker stated that he felt it might be well to defer the election of officers until John Page Wham arrived. Mr. Wham had been delayed by weather conditions, he said.

Ruth G. Cook moved that the election of Board Officers be deferred until the afternoon session. The motion was seconded by Frank L. Eversull, and was unanimously passed.

George W. Mitchell, Chairman of the Special Board Committee on Revisions to the By-Laws, Statutes, and Regulations of the Board of Trustees, was asked to present the report of the Committee's meeting held in Chicago.

Mr. Mitchell presented each member of the Board with a copy of the suggested amendments prepared by his Committee, which are incorporated herewith:

**Suggested Amendments to Statutes of the Board of Trustees**

Article II, Section 2E—Revise to read as follows:

The President shall serve as the ordinary channel of communication between the Board and the Faculty and between the Board and all subordinate administrative officers and personnel of the internal organization, with the exception that the Vice-President and Comptroller shall file the following financial statements directly with the Board, with copies to the President.

- (1) A monthly report of income, expenditure and encumbrance by fund, by appropriation object, and by department in relation to budgetary allotments.
- (2) A monthly report of purchases and contracts by item and purpose, showing cost, purveyor or contractor, and evidences of competitive bidding.
- (3) A monthly report of receipts and expenses for each auxiliary enterprise, compiled on an accrual basis and showing all direct costs incurred or attributable to the enterprise and apportioning a reasonable amount for indirect costs.
- (4) A monthly report showing materials and supplied on hand.
- (5) A monthly report of the operation of the physical plant department, showing the cost in material and labor of each project in process or completed during the month.
- (6) Quarterly reports of cost studies of various phases of the University's operation with recommendations for more efficient and economical procedures and organization.
- (7) Such other reports as will aid the Board in its review of the University's business management.

None of the foregoing shall be interpreted as in any way limiting the extent to which, or the manner in which, the Board may obtain information as to the work and operation of the University.

Article II, Section 2 N—Revise to read as follows:

On May 15th, annually the President shall submit for the Board's approval a budget for all operations of the University for the subsequent year. This budget shall not commit in the first year of a given biennium in excess of 50 per cent of any appropriation item (such as "personal services", "travel", "equipment") payable from the "General Fund" or the "Southern Illinois University Income Fund—Educational" without prior Board approval in each specific deviation from this rule. It shall reflect a promotional and compensation policy for all employees previously and specifically adopted by the Board for use in the proposed budget. The recommendations of the National Committee on Standard Reports for Higher Educational Institutions shall be considered in the form of the budget. A summary reconciliation of the detailed internal budget and biennial appropriations shall accompany the budget as shall a detailed statement of the actual and estimated expenditures (to the end of the fiscal year) under the prior budget.

Article II, Section 2 P—Delete from Statutes

## Article III, Section 2—Change to read:

Offices of the Administrative and Service Organization. The Administrative and Service Organization shall consist of the following separately organized units:

- A. The President's Office.
- B. The Office of the Vice President in Charge of Instruction.
- C. The Office of the Vice President and Comptroller
- D. The Student Affairs Office.
- E. The University Health Service.
- F. The Area Services Office.

## Section 3. The President's Office.

The President's Office shall consist of the President, the Legal Counsel and Assistant to the President, and such executive and clerical assistants as are required and authorized by the Board. The Legal Counsel and Assistant to the President shall advise the President on legal matters with which he must deal, handle such legal matters as are assigned him by the Board, and perform such other duties as may be assigned by the President.

## Section 4. The Office of the Vice President in Charge of Instruction.

- A. Appointment. The Vice President in Charge of Instruction shall be appointed by the Board upon recommendation of the President, after his consultation with the appropriate deans and other major administrative officers. He shall serve at the pleasure of the President and the Board.
- B. Duties. (As listed under Article III, Section 3, C-1, and 2, without change other than to delete University Book Store from C-2g and to substitute Vice President in Charge of Instruction for Chief Officer of Instruction, and substitute other titles as altered by the amendments made at this time.)

## Article III, Section 3. Delete D and E.

## Section 5. Office of the Vice President in Charge of Business Affairs and Comptroller.

- A. Appointment. The Vice President in Charge of Business Affairs and Comptroller (short title, Vice President and Comptroller) shall be appointed by the Board with the concurrence of the President and shall serve at the pleasure of the Board.
- B. Components. The office of the Vice President in Charge of Business Affairs and Comptroller shall have the following units:
  - (1) The Office of the Business Manager and Assistant Comptroller.
  - (2) The Office of the Director of Auxiliary and Service Enterprise.
  - (3) The Office of the Director of Non-Academic Personnel.
  - (4) The Office of the Director of Architectural Service.

(5) The Office of the Director of Physical Plant.

The positions listed above and the subordinate employees named by title in these Statutes shall be appointed by the Board upon the recommendation of the President and the concurrence of the Vice President and Comptroller. They shall serve at the pleasure of their superiors and the Board.

**C. Duties of the Vice President and Comptroller.**

- (1) To actively supervise the operations, and continuously appraise the performance, of each of the units listed in B.
- (2) To make monthly and periodic reports to the Board of Trustees on business phases of the University's operation.
- (3) To make recommendations to the President and to the Board for more economical operation and organization of the University affairs to the end that the demands on the taxpayer to support the program of the University shall be at a minimum
- (4) To actively participate in the preparation of the biennial budget requests to the General Assembly and of the the annual internal budget.
- (5) To nominate to the President for recommendation to the Board persons for appointment to named positions in the units under his supervision.
- (6) To attend regular and special meetings of the Board of Trustees.
- (7) To serve as a member of the University Budgetary Council.
- (8) To operate directly any one of the units under his supervision, unless otherwise provided, in the event of a vacancy in the position of the head of that unit.

**D. Office of the Business Manager and Assistant Comptroller.**

1. Duties of the Business Manager and Assistant Comptroller.
  - a. To install and maintain accounting systems and controls over all receipts, disbursements and inventory (land, buildings, equipment, and commodities) of the University and its auxiliary and related enterprises.
  - b. To install and maintain cost accounting systems for so much of the University's operations as can profitably be so analyzed.
  - c. To establish and enforce competitive purchasing and procurement practices and to establish standard specifications to this end. To prescribe and enforce regulations requiring using departments and agencies to reasonably anticipate commodity needs.
  - d. To establish and maintain a system of continuous internal audit of the University's financial and business affairs.

- e. To assist in the preparation of the biennial budget request to the General Assembly and in the annual internal budget.
  - f. To maintain constant scrutiny over the conformance of expenditures and encumbrances to budgetary allotments and to promptly report to the Vice President and Comptroller any threatened over-expenditure of allotments including rates of expenditure which will, if continued, exhaust the budgetary allotment prior to the end of the budgetary period.
  - g. To install and maintain cost accounts for each project in the office of physical plant.
  - h. To install and maintain the necessary procedures to collect the money due the University, transmit it to the State Treasury and provide for safe custody while in the University's possession.
  - i. To establish and supervise the operation of such petty cash funds as are authorized by law or by the Board.
  - j. To collect, disburse and care for non-state funds, including proceeds from contracts, grants, and contributions to the University or its affiliates for scholarships, fellowships, professorships, research, services or other specific purposes.
  - k. To serve as a member of the University Budgetary Council.
  - l. To act as Vice President and Comptroller in his absence.
  - m. To serve as *ex officio* Treasurer of the Board.
2. Assistants to Business Manager and Assistant Comptroller and Their Duties.
- a. The Assistant Business Manager shall act in the absence of the Business Manager and Assistant Comptroller and shall perform such duties as are assigned to him from time to time by the Business Manager.
  - b. The Chief Accountant shall be immediately responsible for all financial and cost accounting, for the preparation of financial reports, for the preparation for payment of all vouchers chargeable against any funds of the University, and for the preparation of warrants for all vouchers not chargeable against State appropriations. Financial accounting and reporting shall be in harmony with any requirements imposed by Statutes of the State of Illinois and by the Board.
  - c. The Purchasing Agent shall under the immediate supervision of Business Manager and acting in conformance with the policies he establishes purchase all commodities, furniture, fixtures, and other equipment without exception and without delegation to any other person or employee of the University.

- d. The Bursar shall act as cashier in the collection of all money due the University and the deposit of such funds in officially designated depositories and he shall maintain the records of such collection and deposit. He shall prepare statements and invoices for money due the University for services rendered.
  - e. The Auditor shall be in charge of the system of continuous internal audit of the University's financial and business affairs.
- E. Office of the Director of Auxiliary and Service Enterprises.
1. The following enterprises shall be under the Director's supervision:
    - a) All dormitory and housing projects including Anthony Hall, Men's Residence Barracks, Chautauqua Street Veterans Housing Project.
    - b) All Food Services including the Cafeteria and Canteen.
    - c) University Book Store.
    - d) Telephone Exchange
    - e) Post Office.
    - f) Duplicating Service.
    - g) Photographic Service.
    - h) Transportation Service.
    - i) Art Service.
    - j) All other auxiliary and service enterprises.
  2. The Director shall operate each of these projects, facilities or services so that the charges for each of the services listed under 1 (a), 1 (b), and 1 (c) above shall defray the costs of providing each such service. These costs shall be determined in the office of the Business Manager. To carry out this responsibility the Director shall recommend to the Board for transmission by the Vice President and Comptroller a scale of charges and fees for each type of service which he shall certify, to the best of his knowledge and belief, will meet the corresponding costs.
  3. Within the framework of general University rules, Board policies and budgetary authorizations, the Director shall operate each enterprise according to his ability and best judgment.
- F. Office of the Director of Non-Academic Personnel.
1. Duties of the Director of Non-Academic Personnel.
    - a. To recommend to the Vice President-Comptroller and President of the University for transmission to the Board policies for the government of the non-academic personnel of the University.
    - b. To administer the policies as approved by the Board of Trustees.

- c. To provide and conform with a uniform classification program for all non-academic positions on the campus.
  - d. To do all as required by the University Civil Service, acting as an Assistant Resident in said System.
- G. Office of the Director of Architectural Service.
1. Duties of the Director of Architectural Service.
    - a. To initiate, execute or review plans, working drawings and specifications for development of the campus site and structures thereon.
    - b. To prepare plans, working drawings and specifications for minor rehabilitation and repair of University structures.
    - c. To keep under constant scrutiny the progress of each capital improvement project at the University in order that the terms of the contract for construction are at all times fully complied with.
    - d. To serve as a member of the University Council on Campus Development.
  2. The Director has the responsibility for protecting the University from uneconomic or extra adequate building design, shoddy workmanship, and failure to comply to contract specifications. He shall report on this responsibility by monthly statements to the Vice President and Comptroller for transmission to the President for the Board of the status of each major capital project. These statements shall keep the Board currently informed of developing planning errors or unforeseen plan alterations which may require additional compensation or credits to the contract price.
  3. The Director shall have no authority to commit directly or indirectly the Board to payments in excess of contract prices until the Board by appropriate resolution shall in each specific case and for a stated specific reason so authorize him.
- H. Office of the Director of Physical Plant.
1. Duties of the Director of Physical Plant.
    - a) To supervise the maintenance and repair of University buildings and the utilities distribution system.
    - b) To supervise the maintenance of University grounds, including care of drives, lawns, and shrubbery.
    - c) To supervise the maintenance of equipment of all types.
    - d) To supervise operation of heating and power plant.
    - e) To provide police and fire protection on University grounds.
    - f) To serve as a member of the University Council on Campus Development.

- g) To make monthly reports to the Vice President and Comptroller for transmission to the President for the Board the progress and status on each major project of repair, rehabilitation, or construction.

Mr. Mitchell stated that the suggested amendments had been the outgrowth of experience in the past year, and that the purpose of the suggested amendments was to create a framework by which the Board might exercise a certain minimum of control and direction over the University's business policies and thus liquidate its responsibility under the Statutes. He continued by saying that there are two major objectives in these amendments: (1) to create an office of Vice President and Comptroller, this person to report directly to the Board and be answerable to the Board for certain of his duties; (2) to specify in some detail exactly what the duties of various business officers of the University are, and what kinds of reports they are to make of their activities. The reason for specifying the types of reports to be made and the duties to be performed, Mr. Mitchell said, is that the kind of reporting we have had on business activities has not been satisfactory, and this makes it crystal clear as to what these responsibilities are. Mr. Mitchell concluded by saying that the way the language is drafted, the person who performs the function makes the report, and he is responsible for content.

A motion was made by George W. Mitchell that the suggested amendments to the By-Laws, Statutes, and Regulations of the Board of Trustees be adopted. The motion was seconded by Frank L. Eversull.

The Chairman asked if the Board wished to consider the proposed amendments as a whole, or if a discussion of each item was desired. It was the consensus of the Board that each item should be considered.

Dr. Morris stated that the suggested amendments had been submitted to Dr. Klein for his comments, and to the Faculty Procedures Committee, which Committee had prepared a report recommending various changes in the suggested amendments drawn up by the Special Board Committee on Revisions to the By-Laws, Statutes, and Regulations of the Board of Trustees.

After full discussion, the following action was taken:

Frank L. Eversull moved that the original motion be amended so that Article II, Section 2 E, Item 6 (on page 2 of suggested amendments) be revised to read: "Periodical and continuing reports of cost studies of selected phases of the University's operation, with recommendations for more efficient and economical procedures and organization in the areas selected for such study by the Board and/or the President and/or the Comptroller." The motion was seconded by Ruth G. Cook, and was passed by a unanimous vote.

Frank L. Eversull moved that Article II, Section 2 E be not revised and that the first seven lines of the suggested amendments be stricken out, and Items (1) through (7) as amended, be made Item (9) under Article III, Section 5 C, (on page 6 of suggested amendments). The motion was seconded by Kenneth L. Davis, and was passed by a unanimous vote.

John Page Wham entered the meeting at 10:45 a.m.

Frank L. Eversull moved that the original motion be amended to incorporate the following revisions in Article II, Section 2 N: On page 2 of suggested amendments, in line 6, the word "Revenue" inserted to read "General Revenue Fund." Lines 8, 9, and 10 of the same paragraph revised to read—"It shall reflect the policy of promotion and compensation that has been adopted by the Board." The motion was seconded by George W. Mitchell, and was unanimously passed.



John Page Wham moved to leave Article II, Section 2 P in the Statutes. The motion was seconded by Kenneth L. Davis, and was passed by a unanimous vote.

Frank L. Eversull moved that the original motion be amended so that Article III, Section 2, Item B (on page 3 of suggested amendments) be changed to read: "The Office of Vice President and Provost." The motion was seconded by George W. Mitchell, and was unanimously passed.

John S. Rendleman entered the meeting at this time.

Frank L. Eversull moved that the original motion be amended so that Article III, Section 3, and Article III, Section 4, incorporate the necessary changes in wording to read "Vice President and Provost" instead of "Vice President in Charge of Instruction" wherever such wording occurs, down to Article III, Section 5 (page 4 of suggested amendments). The motion was seconded by George W. Mitchell, and was unanimously passed.

George W. Mitchell moved that his original motion be amended in respect to Article III, Section 5 B, with change of wording in Item (5) to read: "The administrators and personnel of the above offices" instead of "The positions listed above and the subordinate employees." The motion was seconded by Ruth G. Cook, and was unanimously passed.

George W. Mitchell moved that the original motion be amended with respect to Article III, Section 5 C, to include the following changes:

Immediately before Item (1) an opening statement added to read—"It shall be the duty of the Vice President and Comptroller:"

Item (5) to read: "To nominate to the President for recommendation to the Board persons for appointment to named positions in the units under his supervision after consultation with the director of each unit concerned."

Item (6) to read: "To attend regular and special meetings of the Board of Trustees when desired by the President or the Board." This same wording to appear as d. (top of page 17 of printed Statutes), changing d. (as printed) to e.

Item (7) to read: "To serve as a member of the University Budgetary Council, the University Council on Campus Development, and the University Council."

Item (9) to be a transfer of Items (1) through (7), as revised, from Article II, Section 2 E, with the following opening statement: "To file the following financial statements:"

Mr. Mitchell's motion was seconded by Kenneth L. Davis, and was passed by a unanimous vote.

George W. Mitchell moved that Article III, Section 5 A, as shown in the suggested amendments, be used for the appointment of Vice President and Comptroller. The motion was seconded by Frank L. Eversull.

Some discussion followed, during which Dr. Morris stated that he felt the appointment of a Vice President and Comptroller should be upon the recommendation of the President, rather than with the concurrence of the President.

George W. Mitchell then re-stated his motion that the method presently suggested for the appointment of Vice President and Comptroller (Article III, Section 5A, on page 4 of suggested amendments) be used also for the appointment of Vice President and Provost. The motion was again sec-

ended by Frank L. Eversull, and was carried with each member of the Board recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
George W. Mitchell	Yea
John Page Wham	Nay
Kenneth L. Davis	Nay

Frank L. Eversull moved to amend the original motion with regard to Article III, Section 5D (page 6 of suggested amendments), down to Section 5 E (page 10 of suggested amendments), establishing the office of Business Manager, and deleting the words "and Assistant Comptroller" wherever they appear, and with the following changes:

Item 1, i to read: "To establish and supervise the operation of such petty cash funds as are authorized by law and by Board policy."

Item 2, c to read: "The Purchasing Agent shall be under the immediate supervision of Business Manager and acting in conformance with the policies he establishes purchase all commodities, furniture, fixtures, and other equipment without exception and without delegation to any other person or employee of the University, except as authorized by the Board."

The motion was seconded by Ruth G. Cook, and was passed by a unanimous vote.

Frank L. Eversull moved to amend the original motion with respect to Article III, Section 5 E (page 10 of suggested amendments), to include the following changes:

Item 1, to read: "The following enterprises shall be under the Director's fiscal supervision:"

Item 1. a) to read: "All dormitory and housing projects owned and/or operated by the University."

Item 1. b) to read: "All Food Services owned and/or operated by the University."

The motion was seconded by George W. Mitchell, and was passed by a unanimous vote.

The Administration presented each member of the Board with a copy of the following proposed substitute for Article III, Section 5 F. as prepared by Mr. Mitchell's Committee:

## PROPOSED AMENDMENTS TO THE STATUTES

Substitute for Mr. Mitchell's F the following:

### F. Personnel Office

#### 1. Duties of the Director of the Personnel Office.

- a. He shall serve as supervisor of University Civil Service employees at Southern Illinois University, in which capacity he shall be obligated:

- (1) To recommend to the Vice-President and Comptroller and to the President of the University for transmission to the Board of Trustees rules for the government of the University Civil Service employees of the University, except that rules affecting University Civil Service employees in the various educational units of the University

shall also be recommended to the Vice-President in Charge of Instruction.

- (2) To administer the rules as approved by the Board of Trustees.
- (3) To provide and conform with a uniform classification program for all University Civil Service Employees.
- (4) To do whatever is required by the University Civil Service system, acting as Assistant Resident in said system.

b. He shall be immediately responsible for:

- (1) The assembling of payroll data and the preparation of payrolls for all University employees, both academic and non-academic.
- (2) The processing of papers for the University Retirement System for all its Southern Illinois University participants.
- (3) Such other responsibilities concerning record-keeping for faculty administrative staff as are assigned to his office and as are not covered elsewhere in these By-Laws, Statutes, and Regulations.

Add to Part III, Article III, Section 3, C, 2, b, the following sentence:

He (the Chief Officer of Instruction) shall provide the Director of the Personnel Office with information necessary to the preparation of payrolls for employees in all educational units of the University.

Dr. Morris stated that Jane Crichton, in the office of non-academic personnel, had resigned, and that a plan had been worked out to bring together the functions of that office and the functions of personnel work that have been carried out in Dr. Tenney's office by Miss McSherry. He further stated that the proposed substitution had been prepared to achieve the objective of centralizing personnel work under an officer who is a little more than supervisor of non-academic personnel. Dr. Tenney stated that 1. a. covers non-academic personnel, and 1. b. covers the payroll and retirement functions for the entire University.

George W. Mitchell moved that the original motion be amended to substitute "F" as presented by the Administration for Article III, Section 5 F of the suggested amendments, with changes made in terminology to conform with prior amendments. The motion was seconded by Frank L. Eversull, and was unanimously passed.

Frank L. Eversull moved that the original motion be amended with respect to Article III, Section 5 G, to incorporate the following changes:

Item G 1. to read: "Duties of the Director of Architectural Services shall be:"

Item G 1 b. to read: "To be responsible for or to prepare plans, working drawings and specifications for minor rehabilitation and repair of University structures."

Item G 1. c. to read: "To be responsible for or to keep under constant scrutiny the progress of each capital improvement project at the University in order that the terms of the contract for construction are at all times fully complied with."

Item G 3. to read: "The Director shall have no authority to commit directly or indirectly the Board to payments in excess of appropriations

or to any amount above contract agreement except that he may approve changes involving extra payments of not over one thousand dollars on a specific project, such modifications being subject to subsequent Board approval or disapproval."

The motion was seconded by John Page Wham, and was passed by a unanimous vote.

Frank L. Eversull moved that the original motion be amended with respect to Article III, Section 5 H, to incorporate the following changes:

Item 1. c) to read: "To supervise the maintenance of equipment of all types, except that which is on the inventory of other organizational units."

Item 1. g) to read: "To make monthly reports to the Vice-President and Comptroller for transmission to the President regarding the progress and status of each project for which the Physical Plant is responsible."

The motion was seconded by Kenneth L. Davis, and was unanimously passed.

Discussion followed, during which Dr. Morris stated that it was his understanding that after suggested amendments had been adopted, the revisions to the Statutes were to be submitted to the Faculty Procedures Committee for consideration. Mr. Karraker stated that he believed this unnecessary, inasmuch as the Faculty Procedures Committee had made their comments and recommendations concerning the draft of suggested amendments as prepared by the Special Board Committee on Revisions to the By-Laws, Statutes, and Regulations of the Board of Trustees, and many of the Faculty Procedures Committee's suggestions had been incorporated in the changes and amendments adopted as of this date.

The Chairman then asked for a vote on the original motion, as amended. The motion was carried with each member of the Board recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
George W. Mitchell	Yea
John Page Wham	Nay
Kenneth L. Davis	Nay

The next item for consideration was the election of Board Officers, which had been deferred until the afternoon session.

John S. Rendleman recommended that the election of officers be postponed until all work in connection with the bond issue was completed, and the bonds signed. It was the consensus of the Board that a call should be placed for Paul Chapman of Chapman and Cutler, for his opinion. Mr. Rendleman reported that Mr. Chapman said that in his opinion the officers should not be changed at this time.

John Page Wham moved that the election of officers be postponed until the next meeting of the Board. The motion was seconded by Ruth G. Cook, and was passed by a unanimous vote.

The Board next considered the appointment of a Director of Social Arrangements. The Chairman stated that he felt when a restricted group is invited to a function at the University, proper arrangements should be made in advance. An invited guest does not expect to pay for his meal, he continued. Dr. Morris stated that the Faculty Secretary has been designated to schedule University functions.

Mr. Karraker said that he felt arrangements for social and semi-social functions were a part of the Area Services. Mr. Morris stated

that the Faculty takes a firm stand in maintaining that responsibility for functions stemming from instructional departments are not to be allocated to Area Services. The Area Services, he continued, is concerned only with sponsoring activities originating from other than departmental sources.

Ruth G. Cook said that she felt there should be some office on the campus which concerned itself with checking the calendar before functions are scheduled.

Dr. Morris stated that a central scheduling point is now being set up in the office of the Secretary of the Faculty, with a bi-fold or two-way method of supervision—functions stemming from instructional or educational sources, and functions originating with other than these sources.

John Page Wham moved that the matter of social arrangements be referred to the Administration for consideration, and recommendations made to the Board at the next regular meeting. The motion was seconded by Ruth G. Cook, and was passed by a unanimous vote.

The next item for consideration was the naming of University buildings.

Frank L. Eversull made a motion that the Old Science Building be re-named Altgeld Hall, in memory of that great leader of Illinois, Peter Altgeld, who was known as the "eagle" of his day, and who has become historically one of the great immortals of Illinois. The motion was seconded by Ruth G. Cook, and was unanimously passed.

Some discussion was heard regarding the sign at the President's Office. Mr. Karraker said he felt it might be more appropriate to call the building the Administrative Offices. Dr. Morris stated that because the Business Office, the Registrar's Office, and others are not housed in the building, the name might be misleading. No action was required, but the members of the Board felt some consideration should be given the matter.

The Chairman asked Frank L. Eversull to report the meeting of the Committee on Education and Area Services, held in the offices of the Board on November 21, 1952, regarding the Teacher Training Program. Dr. Eversull read the report of the meeting, and the recommendations made regarding it. He stated that the report was for information only, and no approval was made by the Committee because it was informational. He further stated that Dr. Neal agreed that certain parts of the report needed clarification, and was willing to re-work the report, as suggested.

A motion was made by Frank L. Eversull to approve the report of the Committee on Education and Area Services regarding the Teacher Training Program. The motion was seconded by Kenneth L. Davis, and unanimously passed.

The report of the Committee on Education and Area Services regarding the Teacher Training Program, as submitted to the Board, is incorporated herewith.

**Report of the Committee on Education and Area Services to the  
Board of Trustees of Southern Illinois University**

**Re: Teacher Training Program**

The Committee on Education and Area Services met in the office of the Board of Trustees on Friday morning, November 21, 1952.

The following members were present.

Dr. Frank L. Eversull, Chairman  
Mrs. Ruth G. Cook  
Mr. Kenneth L. Davis  
Mr. Guy W. Karraker, ex-officio

There appeared before the Committee Dr. Charles D. Neal and Dr. Charles D. Tenney.

There followed a discussion relative to the report submitted at the Board meeting of November 7, 1952, and entitled Section J—"A Report on Teacher Training Program." Every member present discussed at length specific parts of the report. Dr. Neal answered very satisfactorily.

It is suggested (1) that certain items which needed amplification would be re-worked by Dr. Neal and his staff, in order that the report would carry better information on the problems discussed; (2) that additional data be added at specified points to clarify items that were not too clear; (3) that the revised form be made a part of the record of the Board of Trustees, and be released to the Faculty in order that they may have better understanding of the nature and extent of the program of Teacher Training Education at Southern Illinois University.

John Page Wham moved that Dr. Charles D. Tenney be appointed Vice President and Provost, and Dr. George H. Hand appointed Vice President and Comptroller. The motion was seconded by Frank L. Eversull, and was unanimously passed. Dr. Morris stated his concurrence in the matter of these appointments.

Frank L. Eversull moved that the Administration be requested to furnish the Board the following information:

1. A list of classes for the first quarter 1952-53, indicating the names of teachers, the classes they taught, enrollments in each class, and the number of failures for each class.
2. A list of the names of those students who have been placed on scholastic probation at the end of the first quarter 1952-53, together with
  - a. Names of the courses in which they failed
  - b. A detailed statement of standardized tests administered these students—showing the number of tests given on entrance, the names of tests used, and percentile ranking with a statement as to whether percentile rankings were national or local
  - c. A list of the names of those students who were dropped for other causes

The motion was seconded by Ruth G. Cook, and was unanimously passed.

To a question by Ruth G. Cook as to the rule on academic or scholastic probation, Dr. Tenney replied that at Southern a grade point system is used, based around a "C" average. A student having an average below "C" has so many minus points; a student having an average above "C" has so many plus points. For each stage of probation there is a different deficiency which has to be overcome in order to bring a student up to the non-probation status, Dr. Tenney concluded.

Dr. Morris explained that the Faculty Council is at present making a detailed study of drop-outs, from 1928 to the present time. The only conclusion that can be made now, he stated, is that since the war period the drop-out rate for the upper three classes has appreciably decreased.

He continued by saying that the Freshman class is the great problem now, because it is within this group that so many students fall by the wayside.

Vernon L. Nickell asked whether or not football players and other athletes are required to attend any or all classes in which they are enrolled at Southern Illinois University. Dr. Morris replied that no distinctions are made, and that athletes are required to attend classes exactly as any other students, and are treated in exactly the same way.

Mr. Karraker referred to a news item which stated that fifteen colleges are participating in the use of a cooperative library storage project operated by the University of Chicago. The Administration was requested to investigate to find out whether or not Southern Illinois University might be included in that list, and what the cost would be. Dr. Tenney stated that Mr. Muller, Director of University Libraries, was very much interested in this project, and desired to make use of these facilities.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

#### (A) Amendment of Statutes Concerning Alumni Services

On November 17, 1952, we mailed to the members of the Board of Trustees a proposed amendment to its By-Laws, Statutes, and Regulations, which would replace Part III, Article III, Section 8, E, on page 25 concerning the Alumni Service. We stated that the proposal has the concurrence of the Board of Directors of the Alumni Association, the Faculty Committee on the Study and Recommendation of University Procedures, and the University Administration.

Since due notice of intention to amend has been given, the Board of Trustees is requested to approve the following, to be substituted in the Statutes for the above mentioned section:

#### E. The Alumni Office.

The Alumni Office shall be administered by a Director appointed by the Board of Trustees on the recommendation of the President of the University, following joint nomination by the Director of Area Services and the Board of Directors of the Alumni Association. The Director shall serve at the pleasure of both the President of the University and the Board of Directors of the Alumni Association.

It shall be the function of the Alumni Office:

1. To compile and maintain comprehensive and continuing records of graduates and other former students for use by the University and by the Alumni Association.
2. To be available as the central office of the Alumni Association, for the receipt of dues and for the transmission of information concerning the University and its alumni and former students to members of the Association and, upon instruction by the Board of Directors or the President of the University, to others.
3. To promote the organization of local alumni chapters and encourage a high level of membership therein.
4. To assist in the planning of Homecoming and other alumni reunions.

5. To assist the Southern Illinois University Foundation in its program, if so requested by the governing Board of the Foundation.
6. To be available for sending out notices of and making arrangements for meetings of the Board of Directors of the Alumni Association, keeping minutes of their proceedings, and supplying to each Alumni Board member and to the President of the University a copy of such minutes.
7. To offer assistance to the Board of Directors of the Alumni Association in preparing for submission to the President of the University and the Board of Trustees the annual and biennial budget proposals for the Alumni Office and for the Alumni Association, such budget involving both the funds of the University and those of the Alumni Association.
8. To carry out such other duties within the scope of the office as shall be agreed upon by the President of the University and the Board of Directors of the Alumni Association.

John Page Wham moved the adoption of the proposed amendment to the By-Laws, Statutes, and Regulations of the Board of Trustees, regarding Alumni Service. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

**(B) Payment of Practice Supervisors**

At the September 26, 1952 meeting of the Board of Trustees, certain questions were raised concerning the method followed by Southern Illinois University for paying practice supervisors. We informed the Board that they were being paid through the issuance of payroll vouchers, just as other members of our staff are paid; whereupon it was said that some practice supervisors, perhaps in other sections of the State, had objected to payment directly by the institutions because they are usually not certified as participants in the University Retirement System and therefore lose credit for such earnings and service.

The Business Manager was requested to look into this matter. He now reports that he has inquired into the practice of the business managers in the teachers colleges as to the method of payment of practice supervisors they follow. He has received replies from Eastern Illinois State College and Western Illinois State College. In both of these colleges, practice supervisors are paid through the issuance of payroll vouchers just as they are paid at Southern, except that the practice supervisors are listed on the student payroll at Western Illinois State College. There has been no objection voiced by practice supervisors in these areas regarding this method of payment.

Mr. Miles also called Mr. Rietzler in the State Auditor's Office regarding whether or not it would be possible to present invoice vouchers payable to Boards of Education chargeable against our appropriations for personal services for the services rendered by practice supervisors. Mr. Rietzler informed Mr. Miles that only invoice vouchers made payable to the Boards of Education and chargeable against contractual services could be presented for such services rendered. In other words, a Board of Education cannot be paid from personal services for services rendered by practice supervisors.

The above information report was received for the record.

John Page Wham moved that the necessary steps be taken to revise the method of payment to practice supervisors, in order that payment may be made through the Boards of Education, whether this requires a special allotment of funds, or a transfer of funds from personal services to con-



tractual services, or a special bill authorizing the University to handle the transfer of funds. The motion was seconded by Frank L. Eversull, and was unanimously carried.

### (C) **Plan of Operation for the Illinois Joint Council on Higher Education**

For many years there has been an informal organization known as the Illinois Joint Council on Higher Education made up of representatives from the state-supported institutions of higher learning in Illinois. The group has met on an average of two or three times a year to discuss problems of common concern to the six member institutions.

Through this council various studies such as Professor Edward F. Pott-hoff's recent analysis of instructional costs have been carried out. For the purpose of more effective cooperation in such enterprises, the institutions at their May 5, 1952, meeting adopted a formal plan of operation for the Illinois Joint Council on Higher Education which for the information of the Board of Trustees is presented herewith.

It is our understanding that the other institutions in the State system are also acquainting their Boards of Trustees with information concerning the present plan and program of the Council.

#### **Preamble**

In order to:

- (a) Establish favorable conditions for an exchange of information about educational plans, purposes, and policies;
- (b) Support special studies of educational problems of common interest;
- (c) Provide united action on questions which concern the growth and quality of the State's system of higher education; and,
- (d) Secure an orderly presentation of facts, recommendations, and counsel to the three Boards of Trustees and to other agencies of the State government;

The Council on Higher Education, representing the colleges and universities operated by the State of Illinois, has been established.

#### **Article I. Membership**

Membership in the Council on Higher Education consists of the participating institutions. Each institution shall be represented by five persons, the President, the Dean of the institution (or the equivalent officer), the Business Manager (or Comptroller), and two other persons to be named by the President. The vote of each institution is cast by the President (or in his absence by the person designated by him). Formal resolutions of the Council require a unanimous vote.

#### **Article II. Meetings**

The Council shall meet regularly at least three times each year, preferably on the first Monday of October, January, and April. The Council may alter these dates at any meeting. The Director of Finance shall be invited to attend the meetings of the Council.

#### **Article III. Officers**

The Chairmanship of the Council shall rotate among the Presidents of the institutions in the following order: Western Illinois State College, Eastern Illinois State College, University of Illinois, Northern Illinois State

Teachers College, Southern Illinois University, Illinois State Normal University. This order may be altered by the Council. The newly designated chairman shall take office at the close of each regular meeting.

The Council shall elect a Secretary to serve for a full year (September 1 to August 31). It shall be the Secretary's duty to send out minutes, notices of meetings, and to perform such other duties as the Council decides.

#### Article IV. Functions

The Council is not a legislative or policy-forming body. However, its members will undertake, among other things, to:

1. Report on proposed new programs and major policies.
2. Exchange information which would be helpful in evaluating budget requests, including salary schedules and capital expenditures.
3. Search for the means to eliminate any unnecessary duplication of programs and to provide needed services.
4. Work toward greater uniformity in budget form and analysis.
5. Consider comprehensive and continuous plans for higher education in the light of future population and other factors.
6. Assist each other in the further development and critical analysis of the basic educational programs common to all colleges and universities.
7. Study such other proposals for group consideration as current situations may require.

#### Article V. Amendments

These articles for the operation of the Joint Council on Higher Education may be amended by a majority vote at any regular meeting. The texts of the proposed amendments shall be sent to the institutions at least two weeks prior to such a meeting.

The above report was submitted for information only, no action being required.

#### (D) Contracts and Purchase Orders Awarded During October, 1952, Amounting to Less Than \$1,000.00

The Board received a report of contracts and purchase orders awarded during the month of October, 1952, amounting to less than \$1,000. The total of such contracts and purchase orders was \$34,653.50.

George W. Mitchell moved that the report be approved as submitted. The motion was seconded by Kenneth L. Davis, and was carried by the following vote:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
George W. Mitchell	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

#### (E) Contracts and Purchase Orders Awarded During October, 1952, Amounting to \$1,000 or Over

On motion of Frank L. Eversull, the Board approved contracts and purchase orders awarded during the month of October, 1952, amounting to \$1,000.00 or over, as listed:

## A. Chargeable Against Operating Funds

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No. 5449	9/26/52	Midwest Dairy Du Quoin, Illinois	3,921.30	Dairy Products
No. 5456	Approved Executive Committee	Midwestern Machinery Co. Minneapolis, Minnesota	6,300.00	Machinery
No. 5459	9/26/52	Selmier Peerless Towel Supply Carbondale, Illinois	1,320.00	Linen Service
No. 5461	9/26/52	Todd's Laundry Carbondale, Illinois	1,500.00	Laundry Service
No. 5592	9/26/52	Daily Independent Murphysboro, Illinois	1,725.00	Printing
No. 5602	Approved Executive Committee	Mineweld Company	1,044.00	Welders
No. 5716	Approved Executive Committee	Crown Office Supply Co. Chicago, Illinois	1,775.25	Office Supplies
No. 5718	Approved Executive Committee	W. B. Reed & Company Bloomington, Illinois	1,682.26	Office Supplies
No. 5719	Approved Executive Committee	Blackwell Wielandy Co. St. Louis, Missouri	1,856.75	Office Supplies
No. 5751	9/26/52	Firestone Tire & Rubber Co. St. Louis, Missouri	3,041.94	Tires & Tubes
No. 5753	9/26/52	Steele-Wedeles Company Chicago, Illinois	1,232.10	Canned Foods
No. 5756	9/26/52	J. F. Conrad Grocer Co. St. Louis, Missouri	1,849.55	Canned Foods
No. 5868	Approved Executive Committee	Cutler & Price Chicago, Illinois	1,015.00	Heating Tunnel Work
<b>B. Chargeable Against Capital Funds</b>				
<b>Contracts</b>				
Univ. 4393	Approved Executive Committee	J. C. Williams and Sons Carbondale, Illinois	2,194.32	Connecting Motors (Extra)

**(F) Resolution Accepting Proposal for Extra on University Contract 4393**

On motion of Frank L. Eversull, a resolution accepting proposal for connecting motors in Vocational Technical Institute Shops Building No. 1 as an extra on University Contract 4393, was approved. The motion was unanimously passed.

**(G) Purchases and Contracts Recommended**

The President recommends that the requisitions for purchases or contracts listed below be authorized:

Requisition 1473 Duplicating Service .....\$1,279.20  
526 reams mimeograph paper (various colors).

On motion of George W. Mitchell the requisition was authorized. The motion was unanimously carried.

**(H) Report on Meal Ticket Discount**

A committee representing the Student Council and the administration, after careful consideration, suggested a discount of twenty percent on meal tickets. The Student Council approved this discount at the November 18 meeting. The administration believes this to be the best solution of the problem and recommends its acceptance to the Board, effective immediately.

George W. Mitchell moved the approval of the progress report, as submitted, establishing a 20% meal ticket discount. The motion was seconded by Kenneth L. Davis, and was carried by the following vote:

Guy W. Karraker	Yea
Frank L. Eversull	Yea
Ruth G. Cook	Yea
George W. Mitchell	Yea
John Page Wham	Yea
Kenneth L. Davis	Yea

**(I) Changes in Faculty-Administrative Payroll**

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

**A. Term Appointments**

1. Mr. Edward Curtis as 1/6 time Lecturer in the Vocational-Technical Institute, teaching fundamentals of banking, at a monthly salary of \$40.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. He has attended Southern, the University of Wisconsin, the New York School of Public Relations, Syracuse University, and the Central States School of Banking. He has been an Instructor on the staff of the Anna Junior High School and is at present President of the Security Bank of Mt. Vernon.
2. Mrs. Lillian Ginger as 5/8 time Executive Assistant in the Registrar's Office at a monthly salary of \$156.25, effective for the period from November 1, 1952, to December 1, 1952, and thereafter on a month by month basis (replacing, temporarily and in part, Mrs. Norma Melton, resigned, at a monthly salary of \$360.00, page 15). She received her Bachelor of Science in Education degree from Southern and served as a Faculty Assistant in the Office of the Board of Trustees in 1951.
3. Mrs. Florence Johnson as 1/2 time Lecturer in the Vocational-Technical Institute, teaching secretarial procedures at a monthly salary of \$97.50, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. She received an Associate in Arts degree from Bethel Junior College and Bachelor of Arts degree from the University of Minnesota. Mrs. Johnson has had over eight years of office experience in the management, supervision, and secretarial fields.
4. Mrs. Mary Kiehn as 1/3 time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$60.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. She received her Bachelor of Science in Education degree from Southern and has served for 10 years as a commerce instructor on the high school level.

5. Mr. Ernest A. Kraft as  $\frac{1}{3}$  time Lecturer in the Vocational-Technical Institute, teaching apprentice plumbers, at a monthly salary of \$84.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. He attended Rankin Trade School and the American Trade School and has been a plumber for 32 years.
6. Mr. G. R. Lockard as  $\frac{1}{6}$  time Lecturer in the Vocational-Technical Institute, teaching fundamentals of banking at a monthly salary of \$50.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. He attended Southern and the Central States Banking School and has had 24 years of experience as an executive and director of various banks.
7. Mr. John Carl Oberheu as  $\frac{2}{5}$  time Research Assistant in the Wildlife Management Research Project at a monthly salary of \$75.00, effective for the period from September 8, 1952, to July 1, 1953, on a fiscal year basis (replacing, in part, John V. Dennis, resigned). He is a student at Southern who will graduate in March, 1953, and has served as a field assistant with the State Natural History Survey Laboratory, Crab Orchard Lake Refuge.
8. Miss Lucy Parrish as  $\frac{1}{2}$  time Lecturer in the Vocational-Technical Institute, teaching shorthand and typing, at a monthly salary of \$97.50, effective for the period from November 1, 1952 to December 1, 1952, on a fiscal year basis. She received the Bachelor of Education degree from Southern, and Master of Arts degree from the University of Illinois. For the last 12 years, she has served on the staff of Carbondale Community High School.
9. Mr. Haynes Reese as  $\frac{1}{4}$  time Lecturer in the Vocational-Technical Institute, teaching law for bankers, at a monthly salary of \$70.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. He received the Bachelor of Science and Bachelor of Laws degrees from the University of Illinois and served for three years as an Instructor in law, credit, and banking at the University of Illinois.
10. Mr. Cecil G. Strawn, Jr., as  $\frac{1}{4}$  time Lecturer in the Vocational-Technical Institute, teaching recreational sketching, at a monthly salary of \$45.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis. He received his Bachelor of Science and Master of Science degrees from the University of Wisconsin and has studied at the California School of Fine Arts, San Francisco State College, and University of California at Los Angeles. He has served as an Instructor at the University of Wisconsin and the Madison Adult Vocational School.

#### B. Reappointments

1. Mr. Wallace Baker as  $\frac{1}{6}$  time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$30.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
2. Mrs. Kathleen Barnard as  $\frac{1}{2}$  time Lecturer in the Vocational-Technical Institute, teaching shorthand, at a monthly salary of \$86.25, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
3. Mrs. Pauline Boyd as  $\frac{3}{4}$  time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$135.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.

4. Miss Alma Bremerman as 1/6 time Lecturer in the Vocational-Technical Institute, teaching beginning typing, at a monthly salary of \$26.25, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
5. Miss Peggy Lou Browning as Graduate Assistant in Government at a monthly salary of \$110.00, effective for the period from March 16, 1953, to June 6, 1953, on an academic year basis.
6. Miss Mary Rose Colombo as 1/3 time Lecturer in the Vocational-Technical Institute, teaching beginning typing and shorthand, at a monthly salary of \$52.50, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
7. Mrs. Emma Epplin as 1/3 time Lecturer in the Vocational-Technical Institute, teaching beginning typing and shorthand, at a monthly salary of \$52.50, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
8. Mrs. Mildred Fishback as 1/4 time Lecturer in the Vocational-Technical Institute, teaching intermediate typing and shorthand, at a monthly salary of \$45.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
9. Miss Fern Harris as 1/3 time Lecturer in the Vocational-Technical Institute, teaching shorthand and typing, at a monthly salary of \$52.50, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
10. Mrs. Mae Jack as 5/6 time Lecturer in the Vocational-Technical Institute, teaching business, at a monthly salary of \$168.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
11. Sister Mary Janella as 2/5 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$72.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
12. Mr. William Lauber as 1/6 time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$50.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
13. Sister M. Marcina as 2/5 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$72.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
14. Mrs. Helen B. Minor as 2/5 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$72.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
15. Mrs. Mary L. Perkins as 1/3 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$54.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
16. Mrs. Margaret L. Preston as 2/5 time Lecturer in the Vocational-Technical Institute, teaching practical nursing, at a monthly salary of \$72.00, effective for the period from November 1, 1952 to December 1, 1952, on a fiscal year basis.

17. Mrs. Inez Samford as 3/5 time Lecturer in the Vocational-Technical Institute, teaching beginning typing, at a monthly salary of \$101.25, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
18. Mr. Dean Smith as 1/6 time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$30.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
19. Mr. Ernest Sorgen as 1/6 time Lecturer in the Vocational-Technical Institute, teaching elements of accounting, at a monthly salary of \$50.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
20. Mrs. Harriet White as 1/5 time Lecturer in the Vocational-Technical Institute, teaching sewing, at a monthly salary of \$36.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.
21. Miss Illa Williams as 3/5 time Lecturer in the Vocational-Technical Institute, teaching office machines, at a monthly salary of \$105.00, effective for the period from November 1, 1952, to December 1, 1952, on a fiscal year basis.

C. Practice Supervisors

Approval is requested for the following additions to the list of practice supervisors in the public schools during the academic year 1952-1953 at a monthly rate of \$25.00. It is requested that their appointments be approved with the understanding that they will be selected as needed.

Name	Subject	School
Edward L. Bencini	Men's Physical Education	Murphysboro High School
Ruth Body	Home Economics	Mt. Vernon High School

D. Sporadic Employment

The following individuals have given us reports on sporadic employment, as requested by the Board of Trustees:

Edelman, Milton	Sept. 19, 1952	Arbitration of labor dispute St. Louis, Mo.	\$300.00
Harper, Robert	Nov., 1952	Writing textbook for Pakistani schools	Between \$500.00 & \$1,000.00
Thalman, W. A.	Oct. 13-17, 1952	Work at McCracken County Cerebral Palsy Treatment Center Paducah, Ky.	\$250.00

E. Sabbatical Leaves

In conformity with established regulations, sabbatical leaves are recommended for the faculty members listed below:

1. For the four and one-half months from March 16, 1953, to August 1, 1953, at full-pay:

Mr. William M. Marberry, Assistant Professor of Botany, who joined our staff in 1938, has the Master of Arts degree from the University of Illinois. He plans to study in Europe, including Kew Garden, London, and the Royal Botanical Garden, Edinburgh.

2. For the three months from April 1, 1953, to July 1, 1953, at full pay:

Miss Marjorie Shank, Associate Professor of Geography and Registrar, who joined our staff in 1923, has the Master of Arts degree from Clark University. Approval was previously granted for a sabbatical leave at half-pay for the months of January, February, and March, 1953. This will complete a sabbatical leave of the equivalent of four and one-half months at full-pay. She plans to travel and study in Europe.

#### F. Disability Leave

Mr. Frank Dusek, Executive Assistant and University Auditor, effective November 16, 1952. The date of his return to duty is not definite.

#### G. Resignations

1. Mr. William Carruthers, Director of the Alumni Office. Although Mr. Carruthers appointment to this position was approved at the July 13 Board meeting, he decided to remain in Murphysboro, where he is Superintendent of the Murphysboro Schools.
2. Mr. James Dudley as Graduate Assistant in History effective November 1, 1952.
3. Mr. John W. Hardy as Research Assistant in the Fisheries Management Research Project, effective September 12, 1952, to accept a teaching position at the University of Michigan.

#### H. Retirement

The University Retirement System Act provides that participants in the System who have attained at least the age of 55 and have been certified by both the employer and the Board as being entitled to a retirement annuity may apply in writing for such an annuity.

Mr. T. L. Bryant, Executive Assistant and former Assistant Professor of our Department of Business Administration, who was born September 28, 1893, has now requested the privilege of retiring October 31, 1952, and has requested the certification of the Board as being entitled to a retirement annuity.

The University concurs in his request and recommends that the Board concur also.

The following supplement to Section I was not submitted in advance of this meeting:

#### I. Changes in Assignment

1. Dr. Robert A. McGrath, as Acting Registrar and Director of Admissions, retaining the title of Associate Professor of Government, at no change in salary, effective December 1, 1952.

Dr. McGrath, who came to the staff in 1949, has the Bachelor of Arts degree from Fort Hays' State College and the Master of Arts and Doctor of Philosophy degrees from the State University of Iowa. His specialty within the field of political science has been public administration, and both his Master's thesis and Doctor's dissertation were in this field. He has served as personnel director in an army ordnance plant and as vocational advisor in the Veterans' Advisement Center of the University of Kansas City. Before coming to Carbondale, he was an instructor in history and government and director of the Civic Research Institute at the University of Kansas City.



The academic deans, the student deans, and the directors of extension and the Vocational-Technical Institute, after reviewing a large number of possibilities for the position, concur in recommending Dr. McGrath.

2. Miss Marjorie Shank, Associate Professor of Geography, has requested to be relieved as of December 15, 1952, from her duties as Registrar and to be assigned full-time, upon her return from sabbatical leave, to the Department of Geography. Miss Shank, who has been on our staff for thirty years, and who has served as Registrar for twenty-two years, has long been respected by our staff members for her efficiency, industry, and integrity. She feels, however, that she should return to teaching some time before her retirement and is traveling in Europe to refresh herself in her specialty.

John Page Wham moved the approval of the above report, and the supplement thereto. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

There was also presented a report from Mr. Ernest C. Miller, Registrar *emeritus* of The University of Chicago, on the operations of the Registrar's Office at Southern Illinois University. This report was received for the record, and a copy filed with the Secretary of the Board.

#### (J) Revised Changes in Faculty-Administrative Payroll

The following suggested additions in personnel and changes in rank of personnel are presented with a re-writing of the statement concerning each, as requested at the November 7, 1952, meeting of the Board of Trustees. In accordance with our accepted pattern of internal administration, namely in the event of doubt to withhold action, it is respectfully suggested to the Board that if there is now doubt on one or more of these three cases, our recommendation of employment in the first case or of promotion in the second or third be disapproved. If preferred by the Board, the Administration hereby withdraws its recommendation of each or all of these cases as desired by the Board:

##### A. Continuing Appointment

Mr. Reid H. Montgomery as Lecturer in Journalism at a monthly salary of \$644.44 (\$5,800.00 on a 9-months basis) effective September 9, 1953 (filling the position budgeted on page 96). Mr. Montgomery received the Bachelor of Arts degree from Wofford College, Spartanburg, S. C. and the Master of Arts degree from the University of South Carolina. He has taken additional work at Duke University and is now a candidate for the Doctor of Philosophy degree from New York University. He served for four years as a teacher of journalism on the high school level, as columnist for the Sumter Daily Item, Sumter, S. C., as public relations and visual aids director of the Columbia, S. C., city schools, as assistant and Sunday city editor of The State, Columbia, S. C., and for the past six years as Chairman of the Journalism Department and Director of the Information Service of Winthrop College, Rock Hill, S. C. He is at present the Director of the Southeastern District of the American College Public Relations Association and was convention director for the 1950-1951 convention of that association. He was born in South Carolina in 1909 and served for one year in the Marine Corps with the final rank of First Lieutenant.

## B. Changes in Rank

1. Mr. Elbert Fulkerson, Secretary of the University Faculty, from the rank of Assistant Professor to the rank of Associate Professor, effective December 1, 1952. Mr. Fulkerson, who has been a member of our University School staff since 1932, was recently designated Secretary of the Faculty. He has the Master's degree from the University of Illinois and additional graduate work at the University of Illinois, where he concentrated in the field of school finance, school administration, and school law. He has published some sixteen articles in educational journals, including *School Science and Mathematics*, *School Management*, *The Mathematics Teacher*, *The School Executive*, *Educational Administration and Supervision*, *The Educational Forum*, *The New Jersey Educational Review* and *The Illinois Teacher*. The dates of these range from 1936 through 1950. He has served as a consultant in mathematics for the curriculum revision program of the Norris City Schools.

He has been active in University activities, including memberships on the following committees: Salary Committee, the Social Committee, the Curriculum Committee of the University School, the Curriculum Council, and the Faculty Council. He is generally respected by the faculty for his thorough, fair-minded, and objective reports of conference, council, and committee activities.

Mr. Fulkerson is a member of several professional organizations, among them the Illinois Education Association, the National Education Association, the Department of Higher Education, the National Council of Mathematics Teachers, the Illinois Council of Mathematics Teachers, National Association of Student Teaching, Phi Delta Kappa, American Association of University Professors, Society for Advancement of Education, and Illinois Association for Student Teaching. He has been a member of important committees in the National Education Association, the Illinois Education Association, and the Illinois Council of Teachers of Mathematics Teachers, National Association of Student Teaching of the Illinois Education Association since 1933, including the presidency and vice-presidency, and is currently treasurer of the division. For six years, he edited *Southern Illinois Schools*, the first publication of its kind in Illinois. After this publication was started the seventeen other divisions instituted similar publications. He was chairman of the committee which wrote the constitution and by-laws for the division and a member of the committee which performed a similar function for the State association. He is listed in *Who's Who in American Education* and *Who's Who in the Mid-West*.

In response to our request, Mr. Fulkerson has provided us with a full statement of his duties which is perhaps too long to reproduce in its entirety. During the fall quarter, he has taught mathematics classes at eight o'clock and two o'clock on four days of each week (the two classes comprising half the average instructor's load). He arrives at his office at seven-thirty and leaves at five o'clock. He spends many evenings and weekends working on committee reports, rules, records, and so forth. As the Secretary of the Faculty, he holds the minutes of meetings of all faculty bodies, serves as custodian of all official records and reports by faculty committees, of communications to and from the faculty, and of legislation of the Board of Trustees transmitted to him by the President of the University. He also holds copies of the rules enacted by each major unit in the educational organization of the University and is responsible for keeping

step with all changes made in these rules. As a kind of University parliamentarian, he is responsible for seeing that these rules are consistent with each other and with the basic Statutes of the University, and for seeing that any inconsistencies are resolved by the appropriate bodies.

The Secretary of the Faculty is also Secretary of the Faculty Council and serves as chairman of its agenda committee and its canvassing committee. As chairman of the canvassing committee, Mr. Fulkerson is chiefly responsible for conducting all faculty elections, which are as a rule held by mail. Since December, 1951, he has handled eleven elections, using secret ballots in each case, and taking the vote by mail in the majority of them. The names of approximately 350 candidates have appeared on these ballots, and in some cases run-off elections have been necessary. He also calls meetings of new committees for the purpose of effecting their organization. He must have printed and distributed to the appropriate members of the faculty not only notices of meetings, council and committee reports and other such routine items, but also Faculty Council recommendations to the University Faculty and University Faculty recommendations to the Administration. He has thus far prepared the minutes for each of seven University Faculty meetings and eleven Faculty Council meetings. These minutes covered a total of 62 pages of single-spaced typewritten materials condensed from more than 250 pages of typewritten notes transcribed from stenographic reports of the meetings. Copies of the Faculty Council minutes are mimeographed and distributed to the forty-five members of the Council in individually addressed envelopes through campus mail. Copies of the University Faculty minutes are mimeographed and distributed to the members of the faculty through campus mail but not through individually addressed envelopes. The Secretary of the Faculty has received, read, filed, and acknowledged receipt by personal letter of the minutes of eight Statutory councils and of approximately forty committees and other University bodies, and has been the medium for transmission of information from one of these bodies to the others.

As custodian of all official records and reports by faculty committees, the Secretary of the Faculty is often called upon to assist in drafting, revising, and putting into final form the rules, regulations, and other legislation of these various bodies. This burden is particularly heavy at present because of the review of faculty organization and the faculty committee system which has been going on since the adoption of our Statutes.

Among the other duties of the present Secretary of the Faculty not necessarily specific to his office are the following:

Supervision of the publishing of the campus directory.

Director of the annual Educational Materials Exhibit.

Fiscal officer for the faculty flower fund (a fund made up from contributions of faculty members for the purpose of buying flowers or otherwise handling purchases for the faculty as a whole).

Serving as chairman of a committee to review our scheduling problem, which is unusually difficult at Southern Illinois University because of deficiencies in space and constant interruptions in the use of available space.

Since Mr. Fulkerson's appointment as Secretary of the Faculty is on a year by year basis, his present status is somewhat fluid. If he should cease to be Secretary of the Faculty, he could be assigned either to the College of Liberal Arts and Sciences (in which he is now teaching part-time) or to the College of Education (in which he has taught). The Deans of the two colleges concur in the belief that Mr. Fulkerson deserves promotion.

2. Mrs. Loretta Ott, of the Office of Student Affairs, from the rank of Faculty Assistant to the rank of Instructor, effective December 1, 1952, recommended by the Acting Dean of Women and the Acting Director of Student Affairs.

Mrs. Ott, who has been a member of the Dean of Women's staff since 1948, has the Master's degree from Southern and has effectively carried out the duties of Assistant Dean of Women in an unusually difficult period. She has provided what little continuity has been available in the work of that office, for the illness and death of Dean Helen A. Shuman, followed by the acting deanships of Miss Leah Farr and Miss Mildred Schrotberger have created serious difficulties in the administration and conduct of the work. She has therefore found it necessary to perform every phase of the work that is done in the Dean of Women's office. During this period, she has been working on her Master's degree in night and Saturday classes and, as Dean Davis has observed, has had ample opportunity to put into practice and experience all of the things she has gained from textbooks. She has served as counselor for women, supervisor of practicum students, and supervisor of the publication of the student handbook, **Rules and Regulations**, and other booklets. In this connection, she corresponded with student personnel offices throughout the nation in an effort to learn the most up to date and current practices in this phase of personnel work. She is in charge of the cumulative personnel records of the students and has carried on a wide correspondence concerning the latest developments in the use and handling of such records. She is the sponsor of the Girls Rally Committee and is one of the faculty counselors for the Women's House Council. She has served on the following committees of the University: Homecoming, Hospitality Weekend, Regional and Community Service, and New Student Week.

Dean Davis is high in his praise of Mrs. Ott for her integrity, personal standards, appearance, and ability to organize work and get it done. He states that she is a highly professional person, taking part in every activity designed to improve student personnel work. She is a member of Kappa Delta Pi, the National Association of Deans of Women, the Illinois Association of Deans of Women, the American College Personnel Association, and the Illinois Guidance and Personnel Association. At a meeting of this last group held in September of 1952, she served as a member of a panel on counseling, diagnosis, and psychotherapy.

In Part IV, Article III, Section 2, of the By-Laws, Statutes, and Regulations of the Board of Trustees, it is stated that "the University recognizes that academic rank may be granted for teaching in the classroom; for informal teaching such as is accomplished in the library, in a personnel office, or in extension work; and for research." As far as we can tell, this is in accord with practice on other campuses where persons doing professional work in personnel offices may hold academic rank provided they possess the proper academic qualifications. We believe that Mrs. Ott possesses these and that her influence on the students has been to improve them both academically and personally.

John Page Wham moved the approval of the revised changes in the Faculty-Administrative Payroll, as submitted. The motion was seconded by Kenneth L. Davis. After full discussion, a vote was taken on the motion, each member recording his vote as follows:

Guy W. Karraker	Yea
Frank L. Eversull	Yea on A; Nay on B-1; Nay on B-2
Ruth G. Cook	Yea on A; Nay on B-1; Nay on B-2
George W. Mitchell	Yea on A; Nay on B-1; Yea on B-2
John Page Wham	Yea
Kenneth L. Davis	Yea

The Chairman stated that approval was given for the appointment of Mr. Reid H. Montgomery as Lecturer in Journalism; that approval was lost for a change in rank from Assistant Professor to Associate Professor for Mr. Elbert Fulkerson, because of a tie vote; and that approval was given for the change in rank from Faculty Assistant to Instructor for Mrs. Loretta Ott.

#### (K) Wage Dispute With the Building Service Employees' Union

Dr. Morris stated that a negotiation dispute had arisen between the Board's representatives and the Building Service Employees' Union (AFL) representing the following classifications: Janitors, Janitress, Housekeeper, Senior Laboratory Assistant, and Junior Laboratory Assistant.

Dr. Morris further stated that it appeared an agreement had been reached at a meeting held on December 1, 1952, and which will result in a resolution of the problem. He stated that no further action was necessary at this time.

#### (L) Certificate Programs in the Vocational-Technical Institute

In its capacity as an agency for the special instruction of adults and day school students enrolled in vocational and technical courses, our Vocational-Technical Institute has been trying to obtain approval for the reimbursement of veterans enrolled in its day school courses.

The Veterans Administration will recognize for these purposes any course of college level accepted by the State Approving Agency as an accredited course when all the following conditions prevail:

- “(a) The college or university offering such courses is accredited by the New England Association of Colleges and Secondary Schools, the Middle States Association of Colleges and Secondary Schools, the North Central Association of Colleges and Secondary Schools, the Northwest Association of Secondary and Higher Schools, the Southern Association of Colleges and Secondary Schools, or the Western College Association, and
- “(b) The course has entrance requirements of not less than the requirements applicable to the college level program of the institution, and
- “(c) Credit for the course is awarded in terms of standard semester or quarter hours acceptable toward fulfillment of the requirements for a standard college degree.”

The day school program of our Vocational-Technical Institute complies strictly with points (a) and (b). Our State Approving Agency, however, has been asked by the Veterans Administration to clarify the status of the program with regard to requirement (c).

The curricula of the Vocational-Technical Institute day school program are two-year post high school programs carefully planned around certain vocational objectives and leading to certificates or diplomas. In many schools, a two-year terminal degree, the Associate in Arts, is awarded upon the completion of such a program. Apparently, the Veterans Administration requires from us some sort of resolution which will indicate that our students are eligible for reimbursement under the strict terms of its requirements.

We therefore recommend adoption of the following resolution by the Board of Trustees:

“WHEREAS, Southern Illinois University is accredited by the North Central Association of Colleges and Secondary Schools as a University, and

“WHEREAS, the Vocational-Technical Institute of that University is one of its major educational divisions offering post high school work, with the same entrance requirements as for its college level programs, and

“WHEREAS, credits for the courses constituting the curricula are awarded in terms of standard semester or quarter hours leading to two-year terminal degrees as Associate in Arts, Associate in Business, or Associate in Technology,

“BE IT RESOLVED, that the Board of Trustees of Southern Illinois University at a regular meeting in Carbondale, December 2, 1952, requests approval by the Veterans Administration under Public Law 550 for those curricula of its Vocational-Technical Institute complying with the above-mentioned requirements.”

Dr. Morris stated that this was a matter the Administration had been trying to work out with the Office of the Superintendent of Public Instruction and the Federal Government, so that work in the Vocational-Technical Institute might be cleared for approval by the Veterans Administration for certification under the GI Bill for training.

Frank L. Eversull moved the adoption of the above resolution concerning certificate programs in the Vocational-Technical Institute. The motion was seconded by John Page Wham, and was unanimously carried.

The following information reports were presented, and a copy of each filed with the Secretary of the Board, for the record:

1. Monthly report of the Chief Accountant.
2. Monthly report of Air Travel.

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The next meeting of the Board of Trustees will be held on Friday, January 16, 1953, at 9:00 a.m. in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 4:15 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. Friday, on January 30, 1953, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

John Page Wham, Acting Chairman  
Kenneth L. Davis, Secretary.  
Melvin C. Lockard  
Robert C. Lanphier, Jr.  
Robert L. Kern  
Mrs. Stella Collins  
Vernon L. Nickell, ex-officio  
Louise Morehouse, Administrative Assistant

The following member was absent:

Lindell W. Sturgis

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
Dr. George H. Hand, Vice President and Comptroller, Southern Illinois University  
Mr. John S. Rendleman, Acting Legal Counsel, Southern Illinois University  
Mr. Edward V. Miles, Business Manager, Southern Illinois University  
Mr. William H. Lyons, Director, Information Service, Southern Illinois University  
Mr. O. T. Banton, Special Feature Writer, Decatur Newspaper, Inc.  
Mr. Michael Grehl, Reporter, Southern Illinoisan  
Mr. Charles M. Pulley, Director, Architectural Services, Southern Illinois University  
Mr. John Boyce, Representative of Perkins and Will, Architects-Engineers.

The meeting was called to order by John Page Wham, Acting Chairman of the Board of Trustees.

The first item for consideration was the election of Officers of the Board of Trustees.

Melvin C. Lockard nominated John Page Wham to serve as Chairman of the Board. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

John Page Wham, Acting Chairman, asked for further nominations. There being none, Robert C. Lanphier, Jr., moved that the nominations be closed. The motion was seconded by Melvin C. Lockard, and was unanimously carried.

By secret ballot, in accordance with Part II, Article II, Section 1 of the By-Laws, Statutes and Regulations of the Board of Trustees, John Page Wham was unanimously elected to serve as Chairman of the Board. John Page Wham did not cast a ballot.

John Page Wham assumed the chair.

Mr. Wham stated that he had very definite ideas about the prerogatives of the Chairman, that the Chairman is granted no special privileges by holding such office, and that he is primarily a presiding officer. He further stated that it was his intention to stay within the statutes in that respect.

The Chairman then entertained nominations for the office of Vice-Chairman.

Melvin C. Lockard nominated Lindell W. Sturgis to serve as Vice-Chairman of the Board of Trustees. The nomination was seconded by Robert L. Kern. There being no further nominations, Kenneth L. Davis moved that nominations be closed. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried.

By secret ballot, according to the Statutes, Lindell W. Sturgis was unanimously elected to serve as Vice-Chairman of the Board.

Chairman Wham then entertained nominations for the permanent Secretary of the Board.

Kenneth L. Davis nominated Melvin C. Lockard to serve as Secretary of the Board of Trustees. The nomination was seconded by Robert C. Lanphier, Jr. There being no further nominations, Robert C. Lanphier, Jr. moved that the nominations be closed. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

By secret ballot, according to the Statutes, Melvin C. Lockard was unanimously elected to serve as Secretary of the Board of Trustees. Mr. Lockard did not cast a ballot.

Consideration was next given to the naming of members of the Board to serve on the Executive Committee.

On motion of Robert C. Lanphier, Jr., Kenneth L. Davis and Mrs. Stella Collins were unanimously elected to serve on the Executive Committee of the Board of Trustees; the third member of the Executive Committee, as provided for in the By-Laws of the Board, being the Chairman of the Board of Trustees, John Page Wham.

The Executive Committee of the Board of Trustees is as follows:

John Page Wham  
Mrs. Stella Collins  
Kenneth L. Davis

Melvin C. Lockard moved that the action taken by the Board of Trustees in the appointment of a temporary Chairman of the Board by telephone on January 16, 1953, be ratified and confirmed by the Board. The motion was seconded by Mrs. Stella Collins, and was unanimously carried.

The next item considered was the approval of the Minutes of the Meeting of the Board held on December 2, 1952. In this connection John Page Wham stated that there is one matter, or report of action taken at that meeting, which should be mentioned—that is the item having to do with the amendments to the Statutes and the action taken at that time. I voted against the amendments, he continued, and stated then and before that the requirements of the existing Statutes with respect to amendments



were very definite and certain. I happen to be a member of the Committee of the Board which worked long and hard on the original Statutes, he said. The Board and the Administration solicited the assistance of Dr. Klein, and submitted a proposed set of Statutes and By-Laws. As a matter of Board policy this was referred to the Administration and to the Faculty Procedures Committee, and they spent a great deal of time in considering and going over the proposed Statutes, and the Board after that adopted these Statutes and By-Laws. Under one of the sections of the Statutes as originally adopted—the one which has to do with amendments—the procedure for amendments is set forth very specifically so that the Statutes and By-Laws of the Board shall not be amended hastily, but only after careful consideration. In order to assure that, the Statutes provide the giving of a certain required notice prior to Board action. That notice is to contain in exact language the proposed amendment or amendments, and to be given a certain number of days prior to the Board meeting. A notice of proposed amendments was given, but the action actually taken by the Board of Trustees was not in conformity with the proposed amendments as set forth in that notice. It was my belief then, and is now, that the amendments acted upon at the last meeting of the Board were not in accordance with the procedure provided by the Statutes, and that such procedure must be followed in order to obtain a valid amendment. I believe that what we ought to do is to back up and start all over again in that respect, Mr. Wham concluded.

Mr. Nickell asked wherein the procedure was inconsistent with the Statutes.

Mr. Wham then read Part II, Article V, Section 5 of the Statutes, regarding amendment of Board Legislation.

Mr. Wham continued by saying that the action taken by the Board adopted amendments which were not in the exact wording set forth in the notice. There were, he said, extensive changes made, as the minutes will reflect. I might add, he continued, that there are a number of things about the attempted action, or the proposed amendments, that are worthy of consideration; however, there are other important features with which I disagree as a matter of basic principle in school administration, and I believe Mr. Nickell feels the same way about it, and Mr. Davis, too.

Melvin C. Lockard asked for a brief statement as to what needed to be amended, what was amended, and what had happened.

Dr. Morris gave the following resume: The history of the Statutes as printed goes back to the beginning of the Fall of 1948. The Teachers' College Board authorized the employment of outside consultants to study the internal administration of the University, and to set forth proposals, and set up a Faculty Procedures Committee to study internal administration. This Committee was elected by the Faculty. The two groups studied together and made their reports and studies available to each other, with mutual criticisms. This ultimately resulted in the Statutes as they exist. The specific procedure was that the consultant group, headed by Harvey Davis, with field representative in charge Dean Klein, and other representatives, came to the campus and met with members of the Faculty and the Administration, and produced what they called the Klein Report. That was adopted by the Board in principle in the spring of 1950. The report adopted was referred back to the Faculty Procedures Committee for study and examination, and suggested adaptation to this particular instance. In the spring of 1951 the resulting document coming out of the Procedures Committee, plus a series of from eight to ten full faculty meetings, plus two meetings of the Board to iron out points of difference, of which there were relatively few, resulted in the printed document adopted in 1951. That document set up a milestone for the history of the institution; it had never had a body of organizational law written down prior to that time

in its entire history. This being the first one, obviously it would not be final and complete for all time to come. There are needed amendments in the Statutes. For instance, Architectural Services, which is a division which will report to you today, is not included in the Statutes, nor is the Vocational-Technical Institute, which has become a very vigorous child indeed. In the Administrative structure, there was provision for two principal administrative officers, this according to the desires of the Faculty and the internal group which had worked upon it—one primarily in charge of instruction and the other primarily in charge of the non-instructional phases. The description of one of those offices was quite complete; the description of the other is quite incomplete, setting up a chief executive assistant with a general statement of duties to be carried out as assigned by the President. That needs re-writing. We have a situation where what was originally a very carefully designed document now needs amendments made. I believe that these amendments contained in the minutes effect changes in administration not in accordance with the original concept of the Statutes, and in my own judgment not in accordance with the best principles of educational administration. It is not satisfactory to the point of view originally expressed by the Procedures Committee, and worked out by them, and is at variance with suggestions which they have made. In view of the fact that the situation exists, it would seem to me that a very careful study of the matter of amendments to the Statutes, and of the particular points involved, should be made. Then such amendments as are needed should be put into effect. There are a few needed amendments not included in these proposed amendments, which might well be made. This set of proposed amendments does several things—it amends particularly the area of the administrative officer in the non-instructional phase. The chief emphasis is there, and taking up the various offices in that area—the office of the Business Manager, the Director of the Physical Plant, Area Services, the Office of Personnel—and stating the language concerning those various plants. In the process, the thing that has happened is that two offices, which were set up originally to be extensions of the Office of the President in order to provide assistance and to relieve the demand of detail in that office, have as a result of these amendments become two officers in addition to the President, responsible directly to the Board. We end up with a three-headed responsibility in the institution, as a result of these amendments, which is completely at variance with the original philosophy of the Statutes, based upon our outside and inside studies. That is the particular thing that I think Mr. Wham refers to here.

Mr. Nickell stated that the principles of educational administration are about the same as they are in business. There must be one man to veto—one man who directs. The Board holds him responsible. This action does exactly the opposite thing by creating a three-headed monster, and this was explained when this action was passed.

Robert C. Lanphier, Jr. moved that the Minutes of the Meeting of the Board of Trustees held on December 2, 1952, be approved with the exception of those actions pertaining to the amendment of the Statutes, the reason for this exception being that the Statutes do not permit the approval of changes without the language being presented two weeks in advance in its final form. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

Melvin C. Lockard moved that the Executive Committee undertake the study of needed revisions and amendments to the Statutes, with the help of the Faculty Procedures Committee or anyone else they may desire to consult, such proposed amendments to be presented to the Board according to the procedure outlined in the Statutes in ample time for study and consideration at some future meeting of the Board. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried.

In connection with the proposed amendments to the Statutes to be worked out by the Executive Committee, Dr. Morris stated that there exists a necessarily awkward aspect in this situation. There are two individuals involved, he continued—namely, Dr. Tenney and Dr. Hand—who were given titles under the action taken on amendments at the last Board meeting. Would the Board be willing, he asked, to authorize the title of Vice President for these two men, subject to amendment to the Board Statutes? It is a practical problem, he continued, and the work of these two men is the same; however, such action would avoid an interim change of title, which would be very awkward for them as well as for the institution, inasmuch as we have already announced the titles given them under the previous action taken.

Kenneth L. Davis moved that Dr. Tenney and Dr. Hand be given interim titles of Vice President, until further action of the Board. The motion was seconded by Melvin C. Lockard and unanimously carried.

Mr. O. T. Banton and Mr. Michael Grehl left the meeting.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented to the Board for consideration:

#### (A) Agricultural Building Group

The Southern Illinois University's Director of Architectural Service and Perkins and Will, Architects, would appreciate an appearance before the Board for the purpose of submitting the basic design drawing of the Agricultural Building Group for approval. The material to be presented will consist of 1/16" scale over all plans, 1/8" scale detail plans, 1/16" scale elevations, site plans and rendered perspective.

Mr. Charles M. Pulley, Director of Architectural Services, and Mr. John Boyce, representative of Perkins and Will, Architects-Engineers, were introduced.

Mr. Pulley presented the basic design drawings of the proposed Agricultural Building Group. These drawings included location drawings showing the proposed Agriculture Building and loop road connecting Chautauqua Street with old U. S. 51; drawings showing topography and site plans, and the adaptation of the proposed building to existing topography; perspective drawings of the proposed building; and floor plans of the various levels, showing location of research laboratories, lecture hall, general classrooms, administrative offices, general purpose classrooms, etc.

Approval was requested for the basic design work already done. The preliminary planning was previously approved by the Board at its September 26, 1952, meeting.

Robert C. Lanphier, Jr. asked if it would be possible to build approximately one-half of the proposed building at this time, leaving the balance to be built at a later date, if necessary. Mr. Pulley replied that it would not be a desirable thing, but might possibly be worked out with considerable additional planning and designing by the Architectural Services and Perkins and Will.

After some discussion, Robert C. Lanphier, Jr., moved approval of the basic design for the Agricultural Building Group, and the development of the general area, with directions that there be alternate revisions whereby the structure might be built in successive sections, possibly confined to a cost of approximately \$1,000,000 each, or in whole depending upon the available funds. After further discussion, the motion was seconded by Melvin C. Lockard, and was unanimously carried.

Mr. Pulley and Mr. Boyce were excused from the meeting.

In connection with the presentation of the basic design plans for the proposed Agricultural Building Group, Dr. Morris presented to the members of the Board a resolution from the Southern Illinois Horticultural Society, for the record. This resolution is incorporated herewith.

### RESOLUTION

WHEREAS this organization, the Southern Illinois Horticultural Society now in regular session this 20th day of January, 1953, has since the organization of the Southern Illinois University at Carbondale, continually urged and aided in the organization of a better Department of Agriculture at this University which is so necessary to the agricultural development of Southern Illinois;

WHEREAS the progress made to date by the Agricultural Department of this University has been very noticeable to all and a great aid to Southern Illinois' agriculture;

WHEREAS further and permanent progress of this Agricultural Department of Southern Illinois University will be delayed or impossible unless adequate building facilities are constructed;

WHEREAS within the last year there have been funds provided for initial development of plans and details for an "Agricultural Building Group" and that such initial plans are now completed and call for a capital outlay of the sum of \$2,600,000.00 for the complete construction thereof;

THEREFORE BE IT RESOLVED that this group the Southern Illinois Horticultural Society extend its appreciation to the Board of Trustees of this Southern Illinois University for its action, to date, in providing the necessary preliminary steps towards construction of this "Agricultural Building Group" for further development of much needed facilities of the Agricultural Department.

BE IT FURTHER RESOLVED that this group, the Southern Illinois Horticultural Society, urge the present Board of Trustees of this Southern Illinois University to approve of, and present these plans for the construction of the "Agricultural Building Group" to the present session of the General Assembly of the State of Illinois and to make every possible effort for the necessary appropriations of that body;

BE IT FURTHER RESOLVED that after passage of such appropriations for construction of an "Agricultural Building Group" that the Board of Trustees of this University begin such construction at once;

BE IT FURTHER RESOLVED that this Southern Illinois Horticultural Society through its officers and individual members give every possible means of support to the passage of such necessary legislation and appropriations at the present session of the General Assembly;

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted to Governor Stratton; Legislative Committees of the General Assembly; President Morris of Southern Illinois University; The Southern Illinois Board of Trustees; and the Department of Agriculture of the Southern Illinois University.

Resolution Committee

Harvey B. Hartline

Harold Kaeser

Harold J. Hartley

**(B) Midwest Inter-Library Center**

At the last meeting of the Board of Trustees, interest was expressed in the possible participation of Southern Illinois University in the Midwest Inter-Library Center of Chicago.

This Center was established in 1949 as the result of two substantial gifts: \$750,000 from the Carnegie Corporation of New York and \$250,000 from the Rockefeller Foundation. The completed building has a stack capacity of 3,000,000 volumes of books, plus 20,000 volumes of newspapers. The Center is based upon the assumption that the individual college or university library can no longer satisfy all the needs of scholarship from its own resources, particularly in supplying rarely used books and documents. Fifteen major research libraries are now cooperating in the enterprise.

Professor Robert H. Muller, director of Southern Illinois University's libraries, states that it would cost between \$700 and \$1,000 per year for Southern to join. He is of two minds about the advisability of our joining at this time. Since scholars from non-member universities can use the resources of the Center without cost, our individual faculty members would not be seriously handicapped by our failure to join. Furthermore, we do not have in our library major quantities of little-used documentary materials which could be sent to the Center for storage. It is, therefore, doubtful if we should obtain large immediate returns from our investment.

On the other hand, it would undoubtedly be to the future advantage of Southern Illinois University to join the Center at the earliest possible moment. It seems to be a very worthwhile project which will save all institutions of higher learning in this area considerable expense as time goes on and which will add to the resources of scholars on all faculties. Southern Illinois University, therefore, has a general obligation to support the Center and to align itself with the major institutions of higher learning by participating in a very important cooperative endeavor. Furthermore, as the years go on, more and more services will be rendered by the Center. Member institutions are now interconnected through teletype and thus rapid communication about available books and documents is possible. As the services increase the cost of initial membership will undoubtedly increase, and it would probably cost us less to join now, than say, ten years from now.

As soon as funds are available, therefore, we believe that Southern Illinois University should support this project. On the other hand, it is obvious that there is no immediate urgency.

The above report was received for the record, no action being required.

**(C) Contracts and Purchase Orders Awarded During  
November, 1952, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of November, 1952, amounting to less than \$1,000. The total of such contracts and purchase orders was \$34,593.52, of which \$32,697.96 was chargeable against Operating Funds, and \$1,895.56 was chargeable against Capital Funds.

Melvin C. Lockard moved approval of the report presented. The motion was seconded by Kenneth L. Davis, and carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Robert L. Kern	Yea
Kenneth L. Davis	Yea
Melvin C. Lockard	Yea

In discussing the report submitted, covering contracts and purchase orders awarded during the month of November, 1952, amounting to less than \$1,000, Dr. Morris pointed out that until several months ago such purchases and contracts were reported in lump sum. Individual listing has been added since that time, he stated, and it is felt that unnecessary burden has been added to the Business Office by so doing.

Various methods of listing these purchases were discussed. Robert C. Lanphier, Jr., suggested that purchases amounting to less than \$250 be lumped, with the number of contracts or purchase orders and the total expenditure shown; and that contracts or purchase orders amounting to more than \$250, but less than \$1,000, be listed as is now being done. Mr. Edward V. Miles, Business Manager, agreed that this would simplify the reporting of purchases, and was authorized to try out this method for his next listing.

**(D) Contracts and Purchase Orders Awarded During  
November, 1952, Amounting to \$1,000 or Over**

On motion of Kenneth L. Davis, the Board approved contracts and purchase orders awarded during the month of November, 1952, amounting to \$1,000.00 or over, as listed:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No. 6079	Approved Executive Committee	E. Blankenship & Co., Inc. Carbondale, Illinois	\$1,853.56	Tools
No. 6081	Approved Executive Committee	Springfield Auto Supply Springfield, Illinois	1,046.00	Major Tools
No. 6082	Approved Executive Committee	Downstate Chevrolet Co. Carbondale, Illinois	3,825.00	3 ½-Ton Pickup Trucks
<b>Contracts</b>				
Univ.4405	Approved Executive Committee	L. H. Paul Plmb. & Heat. Carbondale, Illinois	19,000.00	Plumbing & Heating Work
Univ.4406	6/24/52	C. R. Dusch Makanda, Illinois	8,340.00	Screening Coal
Univ.4407	6/24/52	James G. Forsyth Clayton 5, Missouri	8,500.00	Screening Coal
Univ.4408	6/24/52	Pure Coal Co., Inc. Marion, Illinois	2,336.00	Stoker Coal
Univ.4413	Approved Executive Committee	Standard Asbestos Mfg. Co. Chicago, Illinois	3,800.00	Pipe Covering
Univ.4414	9/6/52	Clifton Warren Carbondale, Illinois	3,000.00	Hauling Contract

**B. Chargeable Against Capital Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No. 6407	Approved Executive Committee	Carbondale Lumber Co. Carbondale, Illinois	1,783.36	Lumber & Supplies

**Contracts**

Univ.4403	Approved Executive Committee	Marshall Field and Co. Chicago, Illinois	3,500.00	Consultation Service
Univ.4411	9/26/52	Perkins and Will	7,500.00	Architect's Fees
Univ.4412	9/26/52	Abrams Aerial Survey Corp. Lansing, Michigan	2,753.00	Aerial Photography
A&E 66511	Approved Executive Committee	Anderson Electric, Inc. Danville, Illinois	4,942.00	Switchgear Cubicle (extra)

**(E)****Resolutions Accepting Bids**

Melvin C. Lockard moved approval of a resolution accepting proposal for consultation service and preparation of plans and specifications for furniture and furnishings, Women's Dormitory, University Contract 4403—\$3,500.00; a resolution accepting proposal for study and development of Men's Residence Halls and Agricultural Building Group Area, University Contract 4411—\$7,500.00; a resolution accepting proposal for Aerial Photography for preparation of topographic map, Little Grassy Area—University Contract 4412—\$2,753.00; and a resolution accepting proposal for the installation of additional high voltage switchgear cubicle addition to 5,000 volt switchgear, Power Plant, as an extra on A. & E. Contract 6511—\$4,942.00. The motion was seconded by Robert C. Lanphier, Jr., and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Robert L. Kern	Yea
Kenneth L. Davis	Yea
Melvin C. Lockard	Yea

**(F)****Purchases and Contracts Recommended**

The President recommends that the requisitions for purchases or contracts listed below be authorized:

Requisition 1613	Experimental Farm .....	\$1,416.03
	21 tons of fertilizer	
Requisition 1808	Physical Plant Maintenance .....	1,010.00
	2 motor scooters	
Requisition 1903	Men's Residence Halls .....	2,256.75
	Furniture and furnishings	

Dr. Morris stated that Requisition 1613, above, had previously been approved by the Executive Committee, and that authorization was recommended for Requisition 1808 and Requisition 1903.

Kenneth L. Davis moved that Requisition 1613 be ratified, and approval granted for Requisitions 1808 and 1903. The motion was seconded by Robert L. Kern, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Robert L. Kern	Yea
Kenneth L. Davis	Yea
Melvin C. Lockard	Yea

**(G) University Social Arrangements**

With regard to the matter of the University's social arrangements, about which interest was expressed at the last Board meeting, we wish to report that the status of the faculty social committee was discussed at length at the the last meeting of the Faculty Council.

Because of the various categories of staff members at Southern Illinois University, some of whom have full faculty status, some of whom have semi-faculty status, and some of whom are strictly non-academic, the Faculty Council felt that a University-wide social committee should not be, strictly speaking, a faculty committee. They therefore voted to abolish the former faculty social committee and to refer the matter of the University's social arrangements to the University Council, which could consider the problem on a broader base.

The matter is, therefore, on the agenda of the University Council for consideration.

The above report was received for the record.

**(H) Changes in Faculty-Administrative Payroll**

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

**A. Appointment**

Dr. Maurice Ogur as Associate Professor in Microbiology and the Biology Research Laboratory, effective February 1, 1953, replacing Dr. Balaji Mundkur, whose term appointment expired. Dr. Ogur will be paid from restricted research funds at a monthly salary of \$700.00 until July 1, 1953. He received the Bachelor of Arts degree from Brooklyn College and the Master of Arts and Doctor of Philosophy degrees from Columbia University. He has served on the staff of the University of Pennsylvania as a consultant and research associate, and as a chemical analysis consultant in private industry, and is at present an Assistant Professor at Brooklyn College. In 1951, Dr. Ogur, serving as a consultant and Research Associate on Southern's staff, conducted biochemical investigations of the content of yeasts. He was born in Brooklyn, New York, November 29, 1914.

**B. Term Appointments**

1. Mr. Joseph Bartok as part-time Lecturer in the Vocational-Technical Institute, teaching welding. He will be paid at the rate of \$3.50 per hour when his services are required. He has had 21 years of welding experience and is at present on the staff of the Electric Energy Plant, Joppa, Illinois.
2. Mr. Clyde J. Burton as 1/3 time Lecturer in the Vocational-Technical Institute, teaching blueprint reading, at a monthly salary of \$72.00, effective for the period from January 1, 1953, to February 1, 1953, on a fiscal year basis. He attended Chicago Technical College, and has served in the plastering trades since 1925.
3. Mr. William Davis as 1/10 time Lecturer in the Vocational-Technical Institute, teaching business law at a monthly salary of \$48.00, effective for the period from December 1, 1952, to January 1,



1953, on a fiscal year basis. He received the Bachelor of Science and Bachelor of Laws degree from the University of Illinois and served for three years as an Instructor of law and accounting at the University of Illinois.

4. Mr. Robert East as  $\frac{3}{4}$  time Lecturer in Government at a monthly salary of \$360.00, effective for the period from December 1, 1952, to March 7, 1953 on an academic year basis (replacing, temporarily and in part, Miss Marjorie Shank, on sabbatical leave, page 15). He received his Bachelor of Arts and Master of Arts degree from Southern and has served in Washington, D. C., with the Department of State, the Budget Office of the Bureau of Far Eastern Affairs, Technical Cooperation Administration, and Project Director of the Graphics Presentation Unit.
5. Mrs. Hazel Elsea as  $\frac{1}{12}$  time Lecturer in the Vocational-Technical Institute, teaching accounting, at a monthly salary of \$15.00, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. She received her Bachelor of Arts degree from Kirksville State Teachers College, and has had eight years of experience as a commerce teacher on the high school level.
6. Mr. Thomas Marshall Gregory as  $\frac{1}{8}$  time Lecturer in the Vocational-Technical Institute, teaching accounting at a monthly salary of \$37.50, effective for the period from December 1, 1952 to January 1, 1953, on a fiscal year basis. He attended Draughons Business College, Paducah, Kentucky, served for two years as an accountant with the firm of Schuette and Taylor, Paducah, Ky., and is at present a junior accountant on the staff of the Electric Energy Corporation, Joppa, Illinois.
7. Mr. Joseph Hanson as part-time Lecturer in the Vocational-Technical Institute, teaching bookkeeping and accounting. He will be paid at the rate of \$4.00 per hour when his services are required. He received the Bachelor of Science degree from Southern and has served on the staffs of the Murphysboro and Pinckneyville High Schools.
8. Mrs. Margaret Harriss as  $\frac{1}{8}$  time Lecturer in the Vocational-Technical Institute, teaching typewriting, at a monthly salary of \$30.00, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. She received the Bachelor of Arts degree from Bowling Green College of Commerce, Bowling Green, Kentucky, and Master of Science in Education degree from Southern. She has served as a commerce instructor on the staff of the Du Quoin Township High School since 1931.
9. Mr. Duane Hortin as part-time Lecturer in the Vocational-Technical Institute, teaching current events. He will be paid at the rate of \$4.00 per hour when his services are required. He received the Bachelor of Arts degree from McKendree College and Master of Arts degree from the University of Illinois and has served on the staff of the Du Quoin High School as an American History instructor for the last nine years.
10. Mr. Arthur Koopman as part-time Lecturer in the Vocational-Technical Institute, teaching fundamentals of banking. He will be paid at the rate of \$5.00 per hour when his services are required. He attended the Central States School of Banking, Madison, Wisconsin, and has served for the past 18 years as cashier of the Buena Vista National Bank, Chester, Illinois.
11. Miss Ophie Miller as  $\frac{1}{3}$  time Lecturer in the Vocational-Technical Institute, teaching typewriting and shorthand, at a monthly

salary of \$60.00, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. She received the Bachelor of Science degree from Murray State Teachers College and has served for eleven years as a commerce instructor. She is at present on the staff of the Metropolis High School.

12. Mrs. Martha Parkhurst, as 1/12 time Lecturer in the Vocational-Technical Institute, teaching typewriting, at a monthly salary of \$15.00, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. She received the Bachelor of Science in Education degree from Southern and has taught for four years on the high school level.
13. Mr. James Rogers as part-time Lecturer in the Vocational-Technical Institute, teaching remedial business arithmetic. He will be paid at the rate of \$3.00 per hour when his services are required. He received the Bachelor of Science in Education and Master of Science in Education degrees and has served as a mathematics instructor on the staff of Trico Consolidated High School since 1949.
14. Mrs. Mary Ann Rogers as 1/3 time Lecturer in the Vocational-Technical Institute, teaching shorthand and typewriting, at a monthly salary of \$52.50, effective for the period from December 1, 1952, to January 1, 1953. She received the Bachelor of Science in Education degree from Southern and has served as a commerce teacher at Trico Consolidated High School for the last three years.
15. Mr. Daniel Snow as 1/5 time Lecturer in the Vocational-Technical Institute, teaching typewriting, at a monthly salary of \$37.50, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. He received the Bachelor of Science in Education degree from Southern and has served as a commerce instructor at the Goreville and Vienna High Schools.
16. Mr. Rolland Roy Swenson as 1/2 time Lecturer in the Vocational-Technical Institute, teaching industrial arts, at a monthly salary of \$82.50, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. He received the Bachelor of Science degree from Bradley University and has served as a woodworking and general shop instructor at Chester High School.
17. Miss Frances Waggener as 1/10 time Lecturer in the Vocational-Technical Institute, teaching sewing, at a monthly salary of \$24.00, effective for the period from December 1, 1952, to January 1, 1953, on a fiscal year basis. She received the Bachelor of Science degree from Murray State College and has served for ten years as a home economics teacher.

18. Graduate Assistants

a. As 1/2 time Graduate Assistants at monthly salaries of \$110.00, for the period from December 1, 1952, to June 6, 1953:

Name	Degree	Assignment
Lois Culver	B. S. University of Wisconsin	Art
Janet J. Pettee	B. A. University of Maine	Speech

b. For the period from January 5, 1953, to June 6, 1953:

Martha Grissom	B. S. in Ed. Southern Illinois University	Guidance and Special Educ.
Jo Reisch	B. A. University of Illinois	Speech

c. For the period from March 16, 1953, to June 6, 1953:

Robert H. Mohlenbrock, Jr. To receive B. A. Botany  
March, 1953  
Southern Illinois University

### C. Reappointments

Mrs. Mildred Fishback as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, effective December 4, 1952 (½ day) and December 5, 1952 (½ day). She is the wife of Dr. Woodson W. Fishback, Associate Professor of Education.

D. The following prospective list of Lecturers in the Vocational-Technical Institute has been recommended for appointments during the period from December 1, 1952, to July 1, 1953, at hourly rates as indicated. Approval has been granted for the appointments of all these Lecturers previously, or has been requested in Section B of this report. It is requested that the entire list be approved with the understanding that they will be selected and used as needed.

Name	Rate Per Hour	Subject
Baker, Wallace	\$3.00	Business Education
Barnard, Kathleen	\$3.00	Business Education
Bartok, Joseph	\$3.50	Industrial Education
Bourland, Charles C.	\$5.00	Industrial Education
Bremerman, Alma	\$3.50	Business Education
Burton, Clyde J.	\$4.00	Industrial Education
Colombo, Mary Rose	\$3.00	Business Education
Curtis, Edward	\$5.00	Business Education
Davis, William	\$8.00	Business Education
Elsea, Hazel	\$3.00	Business Education
Epplin, Emma	\$3.00	Business Education
Farris, Edith	\$3.00	Business Education
Fishback, Mildred	\$4.00	Business Education
Gregory, Thomas Marshall	\$5.00	Business Education
Hanson, Joseph	\$4.00	Business Education
Harris, Fern	\$3.00	Business Education
Harriss, Margaret	\$4.00	Business Education
Hortin, Duane	\$4.00	Business Education
Jack, Mae	\$3.00	Business Education
Johnson, Florence	\$3.00	Business Education
Kaye, Albert	\$3.00	Business Education
Kiehn, Mary	\$3.00	Business Education
Koopman, Arthur	\$5.00	Business Education
Kraft, Ernest A.	\$4.00	Industrial Education
Lauber, William	\$5.00	Business Education
Lockard, George R.	\$5.00	Business Education
Miller, Ophie	\$3.00	Business Education
Parkhurst, Martha	\$3.00	Business Education
Parrish, Lucy	\$3.00	Business Education
Reese, Haynes	\$5.00	Business Education
Rogers, James	\$3.00	Business Education
Rogers, Mary Ann	\$3.00	Business Education

Samford, Inez	\$3.00	Business Education
Smith, Dean	\$3.00	Business Education
Snow, Daniel	\$3.00	Business Education
Sorgen, Ernest	\$5.00	Business Education
Swenson, Rolland R.	\$3.00	Industrial Education
Waggener, Frances	\$4.00	Business Education
White, Harriet P.	\$3.00	Adult Education
Williams, Illa	\$3.00	Business Education

#### E. Sabbatical Leave

- a. For the four and one-half months from January 19, 1953, to June 3, 1953, at full pay:

Mr. Troy W. Edwards, Instructor and Assistant Principal in the University School, who joined our staff in 1947, has the Master of Science in Education degree from Southern. Mr. Edwards plans to complete his doctoral dissertation, "A Study of the Attrition Rate of Students at Southern Illinois University Over a Four-Year Period of Time."

- b. For the three months from March 16, 1953, to June 6, 1953, at full pay:

Mr. Joseph Ray Baxter, Assistant Professor of History, who joined our staff in 1946, has the Master's degree from Duke University. He expects to complete work toward the Doctor's degree.

#### F. Cancellation of Sabbatical Leave

Dr. Willis G. Swartz, Dean of the Graduate College, has requested that his sabbatical leave, which was approved for the six months from February 1, 1953, to August 1, 1953, at full-pay, be cancelled. He has decided not to accept the Fulbright Lectureship at the University of Peshawar, Peshawar, Pakistan.

#### G. Change of Appointment

1. Dr. Roger F. Sondag, from 1/8 time Lecturer in Health Education at a monthly salary not to exceed \$50.00, to 1/4 time Lecturer in Health Education at a monthly salary of \$140.00, effective January 5, 1953, (replacing, in part, Mr. Charles Richardson, page 105, resigned).
2. Major Paul Timm, Assistant Professor of Air Science and Tactics, whose appointment was to begin September 8, 1952, reported for duty January 3, 1953, because of a change in his military orders.

#### H. Sporadic Employment

The following individuals have given us reports on sporadic employment, as requested by the Board of Trustees:

Fishback, Woodson W.	December 12, 1952	Address to Principals' Conference—\$75.00
Horrell, C. William	December, 1952	Photographic Services—\$150.00
Willard, Charles B.	October, 1952	First prize in essay contest conducted by <i>The English Journal</i> —\$50.00

## I. Continuing Outside Employment

Approval is requested for the following staff members to engage in outside employment. It is believed that this outside employment will not interfere with the staff member's regular duties:

1. Dr. Robert T. Harris, Lecturer in Philosophy, to serve as an intelligence officer with the Marine Fighter Squadron No. 221. The time devoted to these duties is estimated at 156 hours per year and will provide a yearly stipend of \$335.00 plus allowances.
2. Dr. William E. Shelton, Assistant Professor of Education, to participate in United States Air Force Reserve training activities. The time devoted to these duties is estimated to be 500 hours per year, occurring once each month on a week-end and once each year for a two-week period during vacation time, and will provide a yearly stipend of \$800.00.

## J. Termination

1. M/Sgt. James W. Dotter, Instructor in Air Science and Tactics, transferred by the Air Force, effective December 16, 1952.
2. Lt. Francis C. Thompson, Assistant Professor in Air Science and Tactics, transferred by the Air Force, effective January 7, 1953.
3. Mr. George Ziegelmueller, Graduate Assistant in Speech, effective November 30, 1952. He was injured in an automobile accident, and is unable to continue his studies.

## K. Resignations

1. Mr. Joseph M. Harris, Graduate Assistant in Microbiology, effective January 9, 1953.
2. Mr. Charles Richardson, Lecturer in Health Education, effective January 10, 1953. He was inducted into the U. S. Army.
3. Mr. John Simley, Graduate Assistant in Speech, effective December 1, 1952.
4. Mr. Virgil E. Spruell, Jr., Faculty Assistant in the Veterans' Housing Projects, on military leave since 1951, effective October 27, 1952, to remain in the naval service.

Kenneth L. Davis moved approval of changes in the Faculty-Administrative Payroll, as submitted. The motion was seconded by Melvin C. Lockard, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Robert L. Kern	Yea
Kenneth L. Davis	Yea
Melvin C. Lockard	Yea

## (I) Acceptance of Indemnity Bond

The following resolution was presented and recommended for adoption:

WHEREAS, the Board of Trustees of Southern Illinois University from time to time enters into contractual relations with various corporations, partnerships, and persons, and;

WHEREAS, when large amounts of money are involved in these contractual relations, it is customary for the University to require the contractor to furnish an indemnity bond, and;

WHEREAS, the acceptance of this indemnity bond is an administrative matter,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that the Business Manager of the University is authorized and empowered to accept such indemnity bonds as may be required on and in behalf of the Board.

Melvin C. Lockard moved approval of the resolution authorizing and empowering the Business Manager of Southern Illinois University to accept such indemnity bonds as may be required on and in behalf of the Board.

The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried.

**(J) Resolution to the City Council of Carbondale  
Regarding Removal of Street Lights**

The following resolution was presented, recommended for adoption.

WHEREAS, the Board of Trustees of Southern Illinois University at Carbondale, Illinois, is presently erecting a new two million dollar (\$2,000,000) dormitory at the northwest corner of the intersection of University and Grand Avenues in the City of Carbondale, and;

WHEREAS, it is desirable for purposes of site development and general beautification that certain street light poles be removed from the corners of Grand and University Avenues and Grand Avenue and Thompson Street, and;

WHEREAS, the proposed site development plans for the new dormitory contain provisions for lighting of these areas,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Southern Illinois University that the City of Carbondale be requested to remove such street lights installed on the corner of Grand and University Avenues and on the corner of Grand Avenue and Thompson Street, with the understanding that the Board of Trustees of Southern Illinois University will provide lighting for these areas, and;

BE IT FURTHER RESOLVED that a copy of this resolution, signed by the Chairman, be sent to the Mayor and the City Council of the City of Carbondale.

Melvin C. Lockard moved that the Board adopt the resolution presented, requesting removal of certain street light poles by the City of Carbondale. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

**(K) Release of Architect's Fees**

We request authorization from the Board of Trustees to request the Governor to release funds from our capital appropriation "Plans and Specifications for Dormitory and Classroom Buildings (S. B. 513)" as follows:

- |                                      |          |
|--------------------------------------|----------|
| 1. Proposed Men's Dormitories .....  | \$40,000 |
| (for planning of dormitories)        |          |
| 2. General University Planning ..... | \$11,300 |

Kenneth L. Davis moved that authorization be granted for the release of funds from capital appropriation (S. B. 513), for the purpose of preliminary planning for the proposed Men's Dormitories, and for General University planning. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried.

**(L) Occupancy of Unit "C" of The Women's Dormitory**

The Administration is desirous of occupying Unit C of the new Women's Dormitory as soon as practicable. It is hoped that this unit will be completed by the end of the Winter term and ready for occupancy at the beginning of the Spring term. We are therefore requesting approval by the Board of Trustees for the Administration to make arrangements for occupying and to make final acceptance of the work of Unit C when it is completed. The procedure for such acceptance will need to be worked out in conjunction with our Architectural Services, the Division of Architecture and Engineering, and the Housing and Home Finance Agency of the Federal Government.

Robert C. Lanphier, Jr. moved approval of the Administration's request to make final acceptance of the work on Unit "C" of the Women's Dormitory, and to make the necessary arrangements for occupancy of this unit when completed. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

Mr. Charles M. Pulley, Director of Architectural Services, was again called into the meeting, and was asked to present to the Board the plans for the proposed Library building, which is being given top priority on the list of proposed new buildings for Southern's campus.

Mr. Pulley showed perspective drawings of the proposed Library building, floor plans and diagrams of the various proposed facilities, and explained the uses of the various reading rooms, viewing rooms, general control center, and the stack arrangements now contemplated.

Dr. Morris thanked Mr. Pulley for his presentation, and he was excused from the meeting.

The following reports were distributed to the members of the Board, and a copy filed with the Secretary of the Board, for the record:

- (1) Monthly Report of the Chief Accountant
- (2) Monthly Report on Air Travel
- (3) Monthly Report of Architectural Services

It was agreed that the next meeting of the Board of Trustees would be held on Friday, March 6, 1953, at 10:00 a.m., in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

Executive session followed.

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The meeting was adjourned at 4:00 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Friday, March 6, 1953, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

John Page Wham, Chairman  
Melvin C. Lockard, Secretary  
Mrs. Stella Collins  
Kenneth L. Davis  
Lindell W. Sturgis  
Robert C. Lanphier, Jr.  
Louise Morehouse, Administrative Assistant

The following members were absent:

Robert L. Kern  
Vernon L. Nickell, ex-officio

Also present were:

Dr. Delyte W. Morris, President, Southern Illinois University  
Dr. Charles D. Tenney, Vice President, Southern Illinois University  
Dr. George H. Hand, Vice President, Southern Illinois University  
Mr. Edward V. Miles, Business Manager, Southern Illinois University  
Mr. William H. Lyons, Director, Information Service, Southern Illinois University  
Mr. Michael Grehl, Reporter, Southern Illinoisan

The meeting was called to order by John Page Wham, Chairman of the Board of Trustees.

John Page Wham asked if there were any questions concerning the Minutes of the Meeting of the Board of Trustees held on January 30, 1953, or any corrections to be made. There being none, the Minutes of that meeting were unanimously approved as mimeographed.

The first item to be considered was the naming of Board representatives to the Board of Directors of Southern Illinois University Foundation.

Dr. Morris explained that the Board of Directors of Southern Illinois University Foundation is comprised of a group of ex-officio members: The Chairman of the Board of Trustees, the President of the University, the President of the Alumni Association, and the Treasurer of the Board of Trustees; three members of the Board of Trustees, named by the Board; eleven members of the Alumni Association, elected by the Alumni Association; and three other members chosen by the Alumni Association. The Foundation is an organization set up and chartered under the laws of the State of Illinois as a non-profit corporation to receive monies and expend monies to further the interests of Southern Illinois University. They seek and hope to build up bequests of various sorts in order to establish scholarship funds and various other special projects.



Dr. Morris then stated that at this time there should be chosen two representatives from the Board of Trustees, one with a term to expire in June, 1953, and the other with a term to expire in June, 1955. Robert C. Lanphier, Jr., he said, is the third member from the Board of Trustees, and his term will expire in June, 1954.

Lindell W. Sturgis moved the nomination of Melvin C. Lockard and Kenneth L. Davis as members of the Southern Illinois University Foundation Board of Directors, Mr. Lockard's term to expire in June of 1953 and Mr. Davis' term to expire in June of 1955. The motion was seconded by Robert C. Lanphier, Jr. There being no further nominations, the nominations were closed, and the proposed members were unanimously elected.

Dr. Morris stated that some three years ago a very generous gift was granted the Southern Illinois University Foundation by Mr. W. W. Vandever, who served for two years as President of the Alumni Association. This gift, in the form of stock, has now approximately doubled in value, he said. The stock has been allowed to remain unused, to gather dividends and build up the principal. It is Mr. Vandever's intention, Dr. Morris stated, to establish a loan plan for students, and Mr. Vandever has mentioned that he would like to meet with the members of the Board of Trustees to talk over possible procedures for the best use of the funds.

The Board expressed active interest in Mr. Vandever's suggestion and directed the Chairman to invite his attendance at the April 17th meeting or any subsequent meeting, or one specially called if such be more convenient to him.

#### MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

##### (A) Sixth Year in Educational Training

The Graduate Council of the University and Dean Willis G. Swartz of the Graduate School have recommended the addition of a sixth year of study in Education designed primarily to improve the educational opportunities of public school teachers and administrators in Southern Illinois. This program, although it calls for a year's work beyond the Master's degree, does not lead to a degree but to a certificate nor is it identical with the first year of the Doctor's degree program. Instead, it is specially designed to fit the practical needs of public school teachers and administrators in this area on a more or less individual basis. It is requested that the Board approve the program as outlined below:

##### I. Nature of the Program

This program is intended to be purely a terminal program, not leading to any degree. It is projected also as a practical, tailor-made program for each participating student, for the purpose of making him or her a better teacher or administrator, as the case may be.

##### II. Need or Justification for Such a Program

1. At present, there is no organized graduate program for those wanting to take work beyond the Master's degree, but not ambitious to attain the doctorate.
2. A large and growing percentage of the teachers in Southern Illinois now have the Master's degree, many of them in educational administration, which places them on a par in academic and

professional training with most of the superintendents and principals. The latter, therefore, need and want a program which will give them more training and a higher professional rating than their teachers.

3. In the U. S. as a whole, superintendents and principals now average approximately two years of graduate work. Hence, a sixth year program will help bring Southern Illinois teachers and administrators up to the state and national average, as Southern's Master's degree program has done.
4. An increasing number of school systems in Southern Illinois, as elsewhere, now provide salary increments for graduate work beyond the Master's degree.
5. The doctoral programs (including the Doctor of Education degree) tend to emphasize formal research, rather than practical programs fitted to the individual needs of the graduate students.
6. There is a definite national trend toward setting up a "Sixth Year" program. This trend applies equally to universities which do, and those which do not, have doctoral programs.

### III. Expense Involved in an Additional Year of Graduate Work

1. There is every reason to believe that the proposed program can be instituted at Southern Illinois University without adding additional staff for at least the first biennium. Beyond that, the question of additional staff will depend upon the overall undergraduate and graduate enrollments.
2. It is important, but not crucial, that additional books and periodicals be provided in the University library as rapidly as available funds permit.
3. The program calls for a special summer "seminar" with outside participants, but this will not total more than \$2000, and those brought in will be available for public lectures, discussions, etc. They can be financed from our Lectures and Consultant Services budget.

### IV. Details of the Program

1. It is requested that approval be given for a second year of graduate study in Educational Administration, Instructional Supervision, Elementary Education, Guidance and Counseling, and in Secondary and College Education; further, that this approval be given on the understanding that the program will be inaugurated in a particular field only when the Graduate Council and the staff concerned agree that conditions are favorable for instituting such a program. At the outset, the program will probably be limited to Educational Administration, Instructional Supervision, and Guidance and Counseling.
2. **Requirements for Admission.** All applicants will be carefully screened by a special committee of the graduate faculty. The committee will be composed of members of the Education staff, but in evaluating the qualifications of candidates with academic majors, at least one representative of the candidate's major will be called in for consultation.

Only candidates with Masters' degrees will be admitted and at least two years' experience in the candidate's proposed field of concentration will be essential. Tests of various kinds will

be employed, when advisable, in evaluating the candidate's qualifications.

3. **Advisement.** Each student in the program will be assigned a special advisory committee to work out with the student a "tailor-made" course of study.
4. **Credits.** A minimum of forty-five quarter hours of graduate credits beyond the Master's degree will be required. No credit would be accepted by transfer or in extension, unless approved in advance by the candidate's advisory committee.
5. **Professional Activity.** A field study would be required of each candidate. Its nature and the number of hours to be earned thereby would be determined by the student's advisory committee.
6. **Award for the Completion of the Course.** A certificate, rather than a degree, would be awarded to the candidate completing successfully the prescribed course of study.

After a full discussion of the proposed program, a motion was made by Melvin C. Lockard to approve the addition of a sixth year of study in Education, leading to a certificate rather than to a degree. The motion was seconded by Kenneth L. Davis, and was unanimously passed.

It was the consensus of the members of the Board that some appropriate name should be given the program, recognizing training between that for the Master's and the Doctor's degrees.

#### (B) **Semi-Annual Review of Staff**

We wish to recommend to the Board of Trustees a policy of semi-annual review of the staff for promotions and merit increases. For many years, it was customary to review the entire faculty-administrative staff in the spring of the year so that recommendations concerning their salaries and ranks could be placed in the annual internal budget. Changes in salary and rank became effective at the beginning of the new year. It was also customary, however, to have a restricted review of the staff in the fall to take care of those faculty members who during the late spring and summer had improved themselves professionally by taking additional graduate work, engaging in special researches, and so forth.

During the year 1951-1952, however, an attempt was made to present a single list of recommendations and promotions, waiting until well into the fall term before any recommendations for promotion were accepted. The result of this was that deserving faculty members were kept in suspense as to whether or not they would be promoted, and numerous changes had to be made in the internal budget after it had been originally approved. It therefore seems desirable to return to our former policy of a general review of the staff in the spring term and a restricted review for special cases in the fall term. This would in no way preclude consideration by the administration and the Board of unusual situations that occurred between reviews.

It has also been past policy to report to the Board semi-annually changes in the Civil Service staff. We believe that it is a sound policy to continue to do this and to review every six months the claims for increases or re-classifications of the Civil Service employees of the University. The major review would be in the spring of the year, in preparation for the internal budget of the next fiscal year, but there would be a second limited review late in the fall to take care of special cases.

Kenneth L. Davis moved approval of the policy of semi-annual review of staff for promotions and merit increases. The motion was seconded by Lindell W. Sturgis, and was unanimously carried.

**(C) Educational Television**

An educational television channel has been allocated to Carbondale. The University is anxious to make application for a construction permit in order to keep this allocation alive. Unless this application is made and approved by the Federal Communications Commission by June 30, 1953, there is a possibility that the opportunity for educational television in Southern Illinois will be gone forever. The University can show good faith by adapting the already approved radio studio to television and allocating any available free equipment money to the purchase of television equipment. Add the fact that we have requested the legislature for capital and operating appropriations for this program, and we believe there is reason to expect that the Commission will approve our request for a construction permit.

We recommend Board approval of our making application.

Melvin C. Lockard moved that the Board approve the Administration's request to make application for a construction permit for educational television. The motion was seconded by Stella Collins, and was unanimously carried.

**(D) Contracts and Purchase Orders Awarded During December, 1952, and January, 1953, Amounting to Less Than \$1,000**

The Board received a report of contracts and purchase orders awarded during the months of December, 1952, and January, 1953, amounting to less than \$1,000. The total of such contracts and purchase orders was \$57,314.37, of which \$46,588.08 was chargeable against Operating Funds, and \$10,726.29 against Capital Funds.

Kenneth L. Davis moved approval of the report presented. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

**(E) Contracts and Orders Awarded During December, 1952, and January, 1953, Amounting to \$1,000 or Over**

On motion of Robert C. Lanphier, Jr., the Board approved contracts and orders awarded during the months of December, 1952, and January, 1953, amounting to \$1,000.00 or over, as listed:

**A. Chargeable Against Operating Funds**

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No. 6438	Approved Executive Committee	E. Blankenship & Co., Inc. Carbondale, Illinois	2,352.16	Automotive Parts and Tools
No. 6549	Approved Executive Committee	Hanson-Bennttt Magazine Agency Chicago, Illinois	4,680.93	Subscriptions
No. 6610	Approved Executive Committee	Capital Paper Co. Evansville, Indiana	1,387.00	Janitorial Supplies

No. 6701	12/2/52	Berkshire Papers, Inc. Chicago, Illinois	1,147.37	Paper Supplies
No. 6751	Approved Executive Committee	Arthur S. Lapine & Co. Chicago, Illinois	1,250.00	Manometricon
No. 6780	Approved Executive Committee	James O. Monroe, Publisher Collinsville, Illinois	2,080.00	Printing & Binding
No. 6857	Approved Executive Committee	Selmier Peerless Towel & Linen Supply Carbondale, Illinois	1,380.00	Linen Supply & Laundry
No. 6906	Approved Executive Committee	Midwest Dairy Du Quoin, Illinois	4,595.00	Dairy Products
No. 6911	Approved Executive Committee	Carbondale Laundry & Dry Cleaners Carbondale, Illinois	1,500.00	Laundry Service
No. 6994	Approved Executive Committee	James O. Monroe, Publisher Collinsville, Illinois	1,160.00	Printing & Binding
No. 7276	Approved Executive Committee	Illinois Fruit Growers Exch. Carbondale, Illinois	1,333.43	Fertilizer
No. 7071	Approved Executive Committee	Kewaunee Mfg. Co. Evanston, Illinois	2,762.20	Laboratory Equipment
No. 7096	Approved Executive Committee	Graybar Electric Co. St. Louis, Missouri	2,414.22	Electrical Supplies
No. 7105	Approved Executive Committee	Mt. Vernon Electric Spl. Co. Mt. Vernon, Illinois	1,248.06	Electrical Supplies
No. 7128	Approved Executive Committee	Eddings Brothers Carbondale, Illinois	1,874.47	Ventilating Work
No. 7289	Approved Executive Committee	T. J. Moss Tie Co., Inc. St. Louis, Missouri	1,375.27	Treated Lumber

**Contracts**

Univ.4416	Approved Executive Committee	J. C. Williams & Sons Carbondale, Illinois	7,910.00	Library Addition
A.&E.671	Approved Executive Committee	Mayfair Const. Co. Chicago, Illinois	1,290.37	Drinking Fountains (extra)
A.&E. 66542	Approved Executive Committee	Triangle Construction Co. Kankakee, Illinois	5,337.03	Site Development (extra)
A.&E. 66809	Approved Executive Committee	Triangle Construction Co. Kankakee, Illinois	(4,827.39)	Site Work (credit)
A.&E. 67753	Approved Executive Committee	Globe Furniture and Stationery Co. Chicago, Illinois	2,375.00	Locker Room Equipment
A.&E. 67754	Approved Executive Committee	Fred Medart Products, Inc. St. Louis, Missouri	3,982.00	Gymnasium Bleachers
A.&E. 66638	Approved Executive Committee	American Power Piping Corp. St. Louis, Missouri	(3,600.00)	Heating Equipment (credit)

**(F) Resolutions Accepting Bids**

Kenneth L. Davis moved approval of a resolution accepting proposal for furnishing labor and material for construction of a Quonset Hut Addition for the Library Annex, University Contract No. 4416—\$7,910.00; a resolution accepting proposal for substitution of electric cooler fountains for drinking fountains, Industrial Education Building and Covered Passage, Training School, extra on A. & E. Contract 671—\$1,290.37; a resolution accepting proposal for additional site development work, Training School, extra on A. & E. Contract 66542—\$5,337.03; a resolution accepting credit proposal for quantity unit work not required on A. & E. Contract 66809, Completion of Power Plant—\$4,827.39; a resolution accepting proposal for locker room equipment, Physical Education Wing, Training School, A. & E. Contract 67753—\$2,375.00; a resolution accepting proposal for telescopic gymnasium bleachers, Physical Education Wing, Training School, A. & E. Contract 67754—\$3,982.00; and a resolution accepting credit proposal for the substitution of standard weight piping in lieu of extra heavy piping, Tunnel Additions, Completion of Power Plant, A. & E. Contract 66638—\$3,600.00. The motion was seconded by Stella Collins, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

**(G) Policy Statement for Building Service Employees**

Approval is requested for the following policy statement to be enclosed with a letter from the administration to the Building Service Employees' Union, stating that we intend to operate in accordance with the attached statement. This statement has been prepared by the University working in conjunction with the University Civil Service System of Illinois. It has been approved by Donald Dickason, Executive Director of the University Civil Service System, and by George Hand, Vice President.

The above-mentioned policy statement had been mailed to members of the Board in advance of this meeting, and a copy placed on file with the Secretary of the Board.

After some discussion as to the undesirability of being confronted with such a policy statement for each local union, it was pointed out that the Board might, by resolution, request the State Merit Board to look into the matter of individual agreements, and work out the matter of a State Policy consistent with State law, and conforming to the needs of this institution.

Lindell W. Sturgis moved that Board approval be given to the Policy statement for Building Service Employees, as presented. The motion was seconded by Robert C. Lanphier, Jr., and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella J. Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

**(H) Changes in Faculty-Administrative Payroll**

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

**A. Continuing Appointment**

Mr. Stephen Willard Ford as Instructor in the General Library at a monthly salary of \$410.00, effective June 15, 1953, on an academic year basis (replacing Mrs. Nina Morton, whose temporary appointment is expiring). He received the Bachelor of Arts degree from Wayne University and Master of Arts in Library Science degree from the University of Michigan. He has served as an assistant in the Office of the Director of the University of Michigan Libraries; and is at present an Assistant Librarian on the staff of Lawrence College, Appleton, Wisconsin. He was born in Detroit, Michigan, September 7, 1924, and served for three years in the U. S. Navy, with the final rank of CM 3/c.

**B. Term Appointments**

1. Mr. William Douglas Burke as Research Assistant in Agriculture at a monthly salary of \$200.00, effective for the period from March 16, 1953, to July 1, 1953, on a fiscal year basis. In addition to the monthly salary indicated, the person employed in this position is entitled to use of house and utilities provided at the site of the Poultry Experimental Farm Unit. Mr. Burke attended the Airplane and Engine Mechanic School at Chanute Field, Illinois, and is at present a senior at Southern.
2. Mr. Kenneth G. Boerner as 1/5 time Lecturer in the Vocational-Technical Institute, teaching a jewelry course. He will be paid at the rate of \$3.00 per hour when his services are required. He has the Bachelor of Science degree from the University of Wisconsin and is at present doing work toward the Master's degree at Southern. He has served as a Graduate Assistant on Southern's staff and as a draftsman in private industry.
3. Mr. Milton D. Cox as 1/7 time Lecturer in the Vocational-Technical Institute, teaching typewriting. He will be paid at the rate of \$3.00 per hour when his services are required. He has the Bachelor of Science degree from Union University, and the Master of Arts degree from Peabody College. At present, he is a commerce teacher on the staff of the Eldorado Township High School.
4. Mr. Joseph Cunningham as 1/3 time Lecturer in the Vocational-Technical Institute, teaching typewriting. He will be paid at the rate of \$3.00 per hour when his services are required. He received the Bachelor of Science in Education and Master of Science in Education degree from Southern and is at present on the staff of the Red Bud Community High School as a commerce teacher.
5. Mr. Fred H. Denker as Lecturer in Music at a monthly salary of \$550.00, effective for the period from March 16, 1953, to June 6, 1953, on an academic year basis (replacing Mr. Gilbert Fischer, on leave of absence without pay, page 97). He received the Bachelor of Music, Master of Music, and Doctor of Philosophy degrees from the Eastman School of Music. He has served for 23 years as a member of the music department staffs of a number of universities, including a position as Professor of Music and Head of the School of Music of Kent State

University, Kent, Ohio, for fifteen years; and Chairman of the Department of Music of the University of Richmond, Richmond, Virginia. He is at present doing research at the Library of Congress and preparing concerts.

6. Mr. Henning O. Erickson as 1/5 time Lecturer in the Vocational-Technical Institute, teaching machine shop practices. He will be paid at the rate of \$4.00 per hour when his services are required. He has the Bachelor of Science degree from the University of Idaho. He has served for twenty years in private industry as a toolmaker, supervisor of tool room, assistant foreman, and production planner. He is at present a toolmaker with the Sangamo Electric Company.
7. Mrs. Veda Etheridge as 1/3 time Lecturer in the Vocational-Technical Institute, teaching shorthand. She will be paid at the rate of \$3.00 per hour when her services are required. She has the Bachelor of Science in Education degree from Southern. Mrs. Etheridge served as a teacher at the Anna-Jonesboro High School and was a Faculty Assistant in the Placements Office at Southern. She is the wife of Mr. Robert F. Etheridge, Assistant Dean of Men.
8. Miss Wilma E. Farris as 1/7 time Lecturer in the Vocational-Technical Institute, teaching typewriting. She will be paid at the rate of \$4.00 per hour when her services are required. She received the Bachelor of Arts degree from the University of Illinois, and Master of Arts degree from St. Louis University. She has served for over ten years as a teacher on the high school level, and is at present on the staff of the Carmi Township High School.
9. Mr. Lawson Fore as 1/7 time Lecturer in the Vocational-Technical Institute, teaching valuation and appraisal of real estate. He will be paid at the rate of \$5.00 per hour when his services are required. Mr. Fore has had over forty years of experience as a real estate appraiser.
10. Mr. Harry C. Koelling as 1/7 time Lecturer in the Vocational-Technical Institute, teaching a world affairs class. He will be paid at the rate of \$3.00 per hour when his services are required. He has the Bachelor of Arts degree from Elmhurst College, and has attended Washington University and the University of Illinois. Mr. Koelling has had over twenty-one years of experience as a principal and dean on the high school level and is at present principal of the Red Bud Community High School.
11. Mrs. Marilyn P. Newby as Research Assistant in the General Library at a monthly salary of \$205.00, effective February 23, 1953, to serve on a month-by-month basis until a continuing appointment can be made (replacing Mrs. Jacqueline Donahue, resigned, page 132). She received her Bachelor of Arts degree from Southern and has served on the staff of the West Frankfort High School.
12. Mr. Frederick Peters as 1/2 time Lecturer in the Vocational-Technical Institute, teaching bookkeeping and accounting. He will be paid at the rate of \$3.00 per hour when his services are required. He has the Bachelor of Education degree from White-water State Teachers College and has served as a commerce teacher on the high school level. His present position is Chief of Special Services at the Veterans' Administration Hospital, Marion, Illinois.
13. Miss Louise Elizabeth Templeton as 1/3 time Lecturer in the Vocational-Technical Institute, teaching typewriting. She will be paid at the rate of \$4.00 per hour when her services are re-



quired. She has the Bachelor of Education degree from Southern, and has attended the University of Colorado, Washington University, and Northwestern University. Since 1944, she has served as a commerce teacher on the staff of the Murphysboro Township High School.

#### 14. Graduate Assistants

- a. As a ½ time Graduate Assistant at a monthly salary of \$110.00, effective for the period from February 5, 1953, to June 6, 1953:

Name	Degree	Assignment
Kenneth S. Moxey	B. A. William Jewell College	Guidance and Special Education

- b. As a ½ time Graduate Assistant at a monthly salary of \$110.00, effective for the period from March 16, 1953, to June 6, 1953:

Anna E. McLaughlin	B. S. Southern Illinois Univ.	Education
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#### C. Reappointments

- Mrs. Florence Camp as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, effective January 21 (½ day), January 27 (½ day), February 4 and 5. She is the wife of Dr. George Camp, Assistant Professor of English.
- Mrs. Nina M. Morton as Instructor in the General Library at a monthly salary of \$335.00, effective for the period from March 2, 1953, to June 13, 1953, on an academic year basis (replacing Mary Jane Masterton, page 132). She is the wife of Dr. Ward M. Morton, Associate Professor of Government.
- Mrs. Elizabeth Taylor as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, effective January 15, 16, 26, 27, and 28, 1953.
- Mrs. Harriet Teel as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, effective January 22 and 23 (½ day), and February 12 and 13. She is the wife of Mr. Harley Teel, Assistant Professor in the University School.

#### D. Practice Supervisors.

The following supplemental list of prospective Practice Supervisors in public schools has been recommended for appointments during the Spring term, 1953, at a monthly rate of \$25.00. It is requested that the list be approved with the understanding that they will be selected as needed.

Name	Subject	School
Brown, Billie, B.S. in Ed.	Industrial Arts	Murphysboro H. S.
Carlisle, Wayne, M.S.	Social Studies	W. Frankfort H. S.
Cummings, Margaret, M.A.	English	Mt. Vernon
Dennison, George, B.S. in Ed.	Journalism	W. Frankfort H. S.
Harn, Anna Marie, B.S. in Ed.	Women's P.E.	Murphysboro
Walston, Carthol, Ph. M.	Physics & Photography	W. Frankfort

### E. Substitute Teacher

Approval is requested for Mrs. Wilma Nordberg as a substitute teacher in the University School in cases of illness or emergency. When she serves, she will be listed on the payroll as an Assistant Instructor and paid at a uniform rate of \$12.00 per day. She will serve as a temporary substitute for Miss Zita Spradling, on sick leave, to continue as long as her services in this capacity are required. She received her Bachelor of Science in Education degree from Southern, and served as a physical education instructor on the staff of the Elkhville High School.

### F. Change in Rank

1. Mr. Elbert Fulkerson, Secretary of the University Faculty, from the rank of Assistant Professor to the rank of Associate Professor, effective immediately. Mr. Fulkerson, who has been a member of our University School staff since 1932, was recently designated Secretary of the Faculty. He has the Master's degree from the University of Illinois and additional graduate work at the University of Illinois, where he concentrated in the field of school finance, school administration, and school law. He has published some sixteen articles in educational journals, including **School Science and Mathematics, School Management, The Mathematics Teacher, The School Executive, Educational Administration and Supervision, The Educational Forum, The New Jersey Educational Review, and The Illinois Teacher**. The dates of these range from 1936 through 1950. He has served as a consultant in mathematics for the curriculum revision program of the Norris City Schools.

He has been active in University activities, including memberships on the following committees: Salary Committee, the Social Committee, the Curriculum Committee of the University School, the Curriculum Council, and the Faculty Council. He is generally respected by the faculty for his thorough, fair-minded, and objective reports of conference, council, and committee activities.

Mr. Fulkerson is a member of several professional organizations, among them the Illinois Education Association, the National Education Association, the Department of Higher Education, the National Council of Mathematics Teachers, the Illinois Council of Mathematics Teachers, National Association of Student Teaching, Phi Delta Kappa, American Association of University Professors, Society for Advancement of Education, and Illinois Association for Student Teaching. He has been a member of important committees in the National Education Association, the Illinois Education Association, and the Illinois Council of Teachers of Mathematics. He has held some office in the southern division of the Illinois Education Association since 1933, including the presidency and vice-presidency, and is currently treasurer of the division. For six years, he edited **Southern Illinois Schools**, the first publication of its kind in Illinois. After this publication was started the seventeen other divisions instituted similar publications. He was chairman of the committee which wrote the constitution and by-laws for the division and a member of the committee which performed a similar function for the State association. He is listed in **Who's Who in American Education** and **Who's Who in the Mid-West**.

Since Mr. Fulkerson's appointment as Secretary of the Faculty is on a year by year basis, his present status is somewhat fluid. If he should cease to be Secretary of the Faculty, he

could be assigned either to the College of Liberal Arts and Sciences (in which he is now teaching part-time) or to the College of Education (in which he has taught). The Deans of the two colleges concur in the belief that Mr. Fulkerson deserves promotion.

#### G. Return from Military Leave

Dr. James A. Diefenbeck, Assistant Professor of Philosophy, at a monthly salary of \$475.00, will return from his military leave of absence on March 16, 1953. Dr. Diefenbeck, who was on a term appointment when he left, is entitled to an additional year of service following his return from military leave. While he is returning to the staff for the spring term, March 16, 1953, to June 6, 1953, he is seeking a position elsewhere and may or may not return for the remainder of his appointment next year.

#### H. Sick Leave

Miss Zita Spradling, Instructor in the University School, was granted sick leave effective January 8, 1953. The date of her return to duty is not definite.

#### I. Leave Without Pay

Mr. Harvey S. Woods, Instructor in Agriculture, for the period from June 1, 1953, to July 1, 1953, for further study at the University of Illinois toward his Doctor's degree.

#### J. Sporadic Employment

The following individual has given us a report on sporadic employment, as requested by the Board of Trustees:

Hall, James Herrick	January, 1953	Pulpit supply, First Baptist Church, Harrisburg, Illinois—\$50.00
		Lecture for the Department of the Army—Washington, D. C.—\$200.00 plus expenses

#### K. Adjustment in Salary

An adjustment in salary of \$356.00 is requested for Mr. Cecil Strawn, Graduate Assistant in Art and Lecturer in the Vocational-Technical Institute. Through inadvertance, approval for Mr. Strawn's appointment as a ½ time Graduate Assistant at a monthly salary of \$110.00, effective for the period from December 1, 1952, to June 6, 1953, and as a ¼ time Lecturer at an hourly rate of \$3.00, was not requested. The amount of \$356.00 represents the salary due Mr. Strawn for the months of December, January, and February, and approval of his basic appointment is also requested.

Melvin C. Lockard moved approval of the additions to and changes in the Faculty-Administrative Payroll, as presented. The motion was seconded by Kenneth L. Davis, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

(I) **Changes in Nonacademic Employees Payrolls**  
**July 1, 1952, through December 31, 1952**

A report was presented, showing changes in payrolls for non-academic employees for the period July 1, 1952, through December 31, 1952; also transfers from the Academic Staff into the University Civil Service System effective July 1, 1952. This report had been mailed to members of the Board prior to this meeting, and a copy placed on file with the Secretary of the Board. No action was required.

(J) **Investment of Bank Balances**

The University has balances in its Dormitory Construction Fund of 1952, and its Restricted, Loan, and Agency Funds in excess of current needs.

Below is a statement showing the estimated balance which might be available for investment of the Dormitory Construction Fund:

Balance 1/31/53 .....	\$661,077.69
Accounts Payable and Transfers in Process of Payment .....	183,519.92
	<hr/>
Estimated Net Cash Balance .....	477,557.77
Estimated Expenditures next 90 days:	
Federal Constructors .....	332,000.00
	<hr/>
Net Available after 90 days .....	\$145,557.77
	<hr/>

Below is a statement showing the estimated balances in the Restricted, Loan, and Agency Funds which might be available for investment:

Balance 1/31/53 .....	\$78,356.98
Estimated Balance which should be Retained in	
Bank to cover Excess of Checks Issued over	
Receipts in any particular month .....	15,000.00
	<hr/>
Estimated Net Amount Available for Investment .....	\$63,356.98
	<hr/>

After satisfying the statutory requirement that we must have funds to cover expenditures for a period of ninety (90) days, we believe that there will be available for investment \$100,000 in the Dormitory Construction Fund, and \$60,000 in the Restricted, Loan, and Agency Funds.

We recommend that the Board of Trustees approve a resolution authorizing the Treasurer to invest up to these sums in direct United States obligations as provided by the Statutes, and that these be handled in the manner that is most profitable to the University. We recommend also that the Treasurer be authorized to sell these obligations as funds are needed in these accounts.

Lindell W. Sturgis suggested that a monthly report, prepared by the Treasurer of the Board, be presented to indicate whether or not clear funds are available for investment.

Lindell W. Sturgis then moved that the Treasurer of the Board be given the authority to invest in Government Treasury Bills the amounts indicated in the report submitted as being available for investment at this time, and the adoption of a resolution in conformity therewith. The motion was seconded by Kenneth L. Davis, and was carried by a unanimous vote of the members of the Board.

Melvin C. Lockard moved that the First National Bank of Carbondale, Illinois, be named the depository for all University funds. The motion was seconded by Lindell W. Sturgis, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Present
Stella J. Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

**(K) Professional Services for Men's Residence Halls Group**

University Contract No. 4419 was presented, and a copy placed on file with the Secretary of the Board.

Dr. Morris stated that approval is sought for University Contract No. 4419, by and between Perkins & Will, Architects-Engineers, and the Board of Trustees of Southern Illinois University, for architectural and engineering services for the Men's Residence Halls Group, in total of \$88,695.00, \$39,912.75 of which would be due at the time construction is authorized, and the remainder paid upon the completion of the work as construction funds are available. Dr. Morris further stated that recommendation is that the Board approve this contract so that the Architects-Engineers will have the authority to start the work designated.

Kenneth L. Davis moved that University Contract 4419 be approved. The motion was seconded by Robert C. Lanphier, Jr., and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Stella J. Collins	Yea
Kenneth L. Davis	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

The following monthly reports were presented to each member of the Board, and a copy of each filed with the Secretary of the Board:

- (1) Monthly Report of Chief Accountant
- (2) Monthly Report on Air Travel
- (3) Monthly Report of Architectural Services

Kenneth L. Davis moved to dispense with these three monthly reports and revert to quarterly reports as previously given, subject to revision of the Statutes as necessary to conform. The motion was seconded by Stella J. Collins, and was carried by a unanimous vote.

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Executive session followed.

During the Executive Session the Board authorized the Chairman to appoint a Special Board Committee to meet and talk with the Doctors Hospital Group of Carbondale in regard to the proposal for a Southern Illinois Medical Research Foundation, and in order to determine the appropriate relationship of the University to this proposal. Chairman Wham appointed the following members to serve on this committee:

Robert C. Lanphier, Jr., Chairman  
 Melvin C. Lockard  
 Kenneth L. Davis

The Board entered upon further discussion of the previous motion that the First National Bank of Carbondale be named depository for all University funds, and it was unanimously determined to defer the effective date of action thereon until the next Board meeting, thereby providing Chairman Wham and Secretary Lockard an opportunity to develop a more permanent and satisfactory plan in the matter of a depository or depositories for University funds.

Dr. Morris presented a series of charts showing comparisons between the 31 counties of Southern Illinois and the 71 counties of Northern Illinois, regarding (1) Median number of school years completed by persons 25 years of age and over; (2) College and university enrollments per 100,000 population; (3) Certain measures of the higher education facilities (enrollments, library volumes, educational expenditures, value of physical plant); (4) Percentage of families and unrelated individuals with income of \$2,000 or less; (5) Percentage of employed workers by industry groups, based on total employed workers in given area; (6) Past and projected enrollments for Southern Illinois University, based on Registrar's Report and the Potthoff Study; (7) Nine months' salary ranges in State Colleges and Universities of Illinois, 1952-1953, comparing State Teachers' College, Southern Illinois University, and the University of Illinois; and (8) The assessed equalized value of property in Illinois.

Dr. Morris then showed several aerial photographs of Little Grassy Lake area, pointing out land owned by the University and explaining plans for the utilization of this land, as well as land leased to the Boy Scouts, Girl Scouts, and various church groups as permanent camp and recreational sites.

Also presented by Dr. Morris were drawings showing the present and projected layouts of the campus of Southern Illinois University, giving an over-all picture of the University operation.

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The next meeting of the Board of Trustees will be held on Friday, April 17, 1953, at 9:00 a.m., in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 4:00 p.m.

## PROCEEDINGS AND MINUTES

An abstraction of the Minutes of the Meeting of the Board of Trustees of Southern Illinois University, which convened at 9:00 a.m. on Friday, April 17, 1953, in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The following members were present:

John Page Wham, Chairman  
 Melvin C. Lockard, Secretary  
 Mrs. Stella Collins  
 Kenneth L. Davis  
 Robert L. Kern  
 Robert C. Lanphier, Jr.  
 Lindell W. Sturgis  
 Vernon L. Nickell, ex-officio  
 Louise Morehouse, Administrative Assistant

Also present were:

Dr. Delyte W. Morris, President  
 Southern Illinois University  
 Dr. Charles D. Tenney, Vice President,  
 Southern Illinois University  
 Dr. George H. Hand, Vice President,  
 Southern Illinois University  
 Mr. John S. Rendleman, Acting Legal Counsel,  
 Southern Illinois University  
 Mr. Edward V. Miles, Business Manager,  
 Southern Illinois University  
 Mr. Edward Haesy, Information Service,  
 Southern Illinois University  
 Mr. Michael Grehl, Reporter, Southern Illinoisan

The Chairman presented the minutes of the meeting held on March 6, 1953, copies of which had been sent to the members of the Board.

On motion of Robert C. Lanphier, Jr., these minutes were approved as reported.

### MATTERS PRESENTED BY PRESIDENT MORRIS

The following matters were presented by the Administration, for consideration by the Board:

#### (A) Nursing Education Program

The need for some sort of nurses training program in Southern Illinois has long been recognized, and the question of whether or not Southern Illinois University should undertake to provide this training has been one of the most important points of educational policy discussed since Southern achieved University status.

At the December 16, 1948, meeting of the Teachers College Board, which at that time was the governing board of Southern Illinois University, it was reported that the Department of Registration and Education of the State of Illinois had asked Southern Illinois University to consider the development of a program in nursing education. It was also reported that an official of the University of Illinois Medical School had suggested that Southern Illinois University consider offering the first one or two years of work toward the Doctor of Medicine degree. The administration stated that it seemed desirable to obtain expert advice before attempting to activate such a program. Authorization was therefore requested for the University to enter into contracts with expert consultants in this field for a survey which would reveal what was needed to develop programs in nursing education and in the first one or two years of medical training at Southern Illinois University.

On this basis, after obtaining the recommendations of a number of authorities, in the field, the University entered into a contract with Dr. Gerhard Hartman, Director of Hospitals at the State University of Iowa, and Glen E. Clasen, his associate, to study educational and hospital needs in the Southern Illinois area as related to the development of Southern Illinois University. This report was completed and submitted to the University on September 9, 1949.

Following the receipt of the Hartman Report, a meeting of the Board of Trustees was held February 13, 1950, at which the report was fully discussed not only by the Administration of the University and the Board of Trustees but also by a number of experts in the field, including Dr. Gerhard Hartman, Dr. Carl Nelson Reilly, Dr. W. Gordon Hartnett, and Dr. Percival Bailey. The only opposition to the proposal was expressed by Dr. Bailey, an alumnus of Southern Illinois University, who felt that the school should concentrate on the development of its old-line departments rather than upon a new program of this sort. Dr. Bailey also took the position that there was plenty of room in schools of nursing training in the northern part of the state for any Southern Illinois students interested in nursing. To this Dr. Hartman replied that any students from Southern Illinois who took their training in Chicago would not be likely to return to this area.

At the April 24, 1950, meeting of the Board of Trustees, the question of employing a nursing education supervisor was raised. The University Administration took the position that it could not proceed to negotiate with candidates unless the Board was of the definite opinion that the University should proceed to develop a department of Nursing Education. After full discussion of the budgetary implications of the program, the Board authorized the employment of a director of nursing education. At the June 19, 1950, Board meeting, as a part of the annual internal budget for 1950-51 a budget for the Nursing Education department was approved; and at the September 18, 1950, Board meeting, the appointment of Miss Hester L. Johnson as Director of Nursing Education was recommended and approved. When the 1951-53 biennial budget request was presented to the Board November 13, 1950, the Board members felt that the figures recommended by the Administration were too conservative and acted to double the request for this program. There was one dissenting vote by Mr. Guy A. Gladson, who felt that any monies obtained should be used to strengthen the established departments and the Graduate School of the University.

In view of the continuing opposition of Mr. Gladson, the Board of Trustees at its January 22, 1951, meeting was asked to reaffirm the policy concerning the establishment of the nursing education program. This was done. At the May 25, 1951, meeting, however, Mr. Gladson again made the point that the development of the nursing education program might



injure long established departments of the University. To this, the various other members of the Board of Trustees replied, giving their reasons for supporting the new venture.

In the fall of 1951, instruction began with a total enrollment of eight students, in spite of the fact that the uncertainty about the program had prevented its effective promotion. A nursing arts laboratory was prepared in one of our temporary buildings. Meanwhile, a new group of Board members had been named. A number of these Board members took the position that the enrollment did not justify the continuation of the program. The matter was therefore referred to a temporary Board committee on education and area services. On March 21, 1952, this committee presented the following report:

- “1. Your Committee has studied all available reports and data on the Nursing Education Program including the Hartman Report. We have heard from Administrative officers. We have examined a current study on vocational choices of this year’s graduating seniors in 33 Southern Illinois High Schools from 20 counties. This study indicates that only 2 seniors out of 84 interested in nursing want this work at Southern Illinois University next year. At present there are three students enrolled in this school with a per-capita annual cost of about \$5000.
- “2. In the light of all available evidence, we recommend that this program be terminated at the close of this academic year and that the faculty of the school be notified at once of this action by the Administration. In so notifying the faculty members involved, it should be brought to their attention:
  - “1. That the Board of Trustees cannot justify such expenditures and proposed future expenditures in the light of a sound financial and scholastic policy, and
  - “2. That this action does not preclude the establishment of nurses training in the future should the building of an area hospital in Carbondale or the interests of our state and national policy demand such work for the national safety, assuming the University could attract and hold a sufficient number of students to warrant the re-opening of this area of instruction.”

As a result of the presentation of this report, four members out of five present at the meeting voted for the elimination of the nursing education program. Miss Johnson and her assistant, Miss Ruth Monaweck, were therefore notified that the program would not be carried on for the school year 1952-53, and assistance was given them in obtaining positions elsewhere.

Miss Johnson had been assisted in the formulation of policies for the development of a nursing education program by an advisory committee consisting of Miss Emily C. Cardew, Coordinator, University of Illinois, Navy Pier, Chicago; Miss Maude C. Carson, Division of Public Health, Springfield, Illinois; Miss Gertrude M. Stier, Nurses Coordinator, Illinois Department of Registration and Education, Springfield, Illinois; Mrs. Jessie Jones, Representative, District No. 10, I.S.N.A.; Miss Florence Newell, Department of Public Welfare, Springfield, Illinois; Dr. H. A. Felts, Marion, Illinois (Southern Illinois Medical Society); Miss Florence Denny, President Morris, Dean H. J. Rehn, Miss Hester Johnson, Miss Ruth Monaweck, all of Southern Illinois University. Furthermore, she had established affiliations with the various hospitals in the area which would have enabled them to provide practical experience for students in the nurses training course until such time as a 400-bed base hospital could be located in Carbondale. Although the enrollment was small and although a number

of the students failed to meet the requirements of the course, it had won the wholehearted acceptance of the area. There was a considerable feeling that the program had been dropped before it had an adequate chance to develop. Nursing education is not a field which many students wish to enter. They have to be persuaded to enter it. The demand is not so much from students as from hospitals and physicians. The repudiation of the program by the then Board of Trustees was followed by immediate protests from the area, and by a loss of face for the University, generally.

Miss Emily Cardew now advises us, however, that she would again be willing to serve on the advisory committee and to explore the possibilities of reinstating the nursing education program at this time. Miss Johnson, who is now a nursing educator in a large Pittsburgh, Pennsylvania, hospital, has also offered to give us advice and assistance. Both Miss Johnson and Miss Cardew are of the opinion that courses in nursing education should not be offered until the fall of 1954. Since that would place the reinstatement of the program within the current biennium, however, and since it would have to be reorganized during the next year, the problem needs to be very carefully considered at this time.

If the program is reinstated, it will undoubtedly be necessary to guarantee an extended trial of at least five or six years, since obtaining a qualified director of the program will be difficult unless she can be assured that there will be no repetition of the too brief trial last given the program, and since the various hospitals and physicians in the area would undoubtedly view with a jaundiced eye any further manifestations of instability in our intentions. Furthermore, an effective promotional program would have to be carried on to persuade Southern Illinois young women to enter nursing as a profession. The enrollment would have to be allowed to build up over at least a three-year period before the probable success of the program could be determined.

Approval of the Board of Trustees is now requested for the Administration to look into the possibility of reinstating this program by making use of the present nursing arts laboratory and by again building up a small administrative, promotional, and instructional staff.

Robert C. Lanphier, Jr., moved that the Board approve such Nursing Education Program subject, however, to approval of a budget, to be submitted at the next regular meeting, showing both capital and operating expenditures starting with September, 1954, and continuing through June, 1957—a three-year trial period—and showing where the required funds would be taken from the current and the next biennial budgets. The motion was seconded by Kenneth L. Davis, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Kenneth L. Davis	Yea
Robert L. Kern	Yea
Mrs. Stella Collins	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

#### (B) Special Awards for June Commencement

At the March 21, 1952, meeting of the Board of Trustees, approval was given to the establishment of the Southern Illinois University Distinguished Service Award for outstanding or unusual service to this University, region, or State.

It is recommended that at the June 1953 Commencement, this award be presented to:

- I. Brigadier General Robert W. Davis of Carbondale, who has had a distinguished career as a military man and as a publisher and who, as a former member of the Teachers College Board and as the first chairman of Southern Illinois University's Board of Trustees, has contributed greatly to the development of the University.
- II. Mr. O. W. Lyerla of Herrin, who has had an active business career as a banker, postmaster, and president of the Egyptian Broadcasting Corporation; who has been a leader in the economic development of Southern Illinois; who served as a member of the University's first independent Board of Trustees; and who was one of the first persons to press publicly for the conversion of Southern from a teachers college to a university with offerings broadened to meet the needs of the area.

A sketch of a medal of award designed by Harriet Fleming Reinhardt, distinguished St. Louis sculptress and wife of Siegfried Reinhardt of our Art Department, will be shown to the Board for its consideration. If approved, this medal will be cast from a newly devised substance "sculptmetal," especially adapted to such uses.

We also wish to recommend that gold recognition pins be given each June hereafter to all staff members who have completed twenty-five years of active service to the University. Counting retired staff members who completed such a period of service before retirement, approximately thirty-three persons would be eligible in June 1953. Thereafter, a small number of persons would become eligible annually.

These recommendations have been considered and endorsed by our Faculty Committee on Honorary Degrees.

Lindell W. Sturgis moved that the Southern Illinois Distinguished Service Award for outstanding or unusual service to the University, region, or State, be authorized as so recommended by the Faculty and the Administration. The motion was seconded by Mrs. Stella Collins, and was unanimously carried.

Melvin C. Lockard moved approval of gold recognition pins to be given each June to staff members having completed twenty-five years of active service to the University. The motion was seconded by Lindell W. Sturgis, and was unanimously carried.

**(C) Contracts and Purchase Orders Awarded During  
the Month of February, 1953, Amounting to Less Than \$1,000.00**

The Board received a report of contracts and purchase orders awarded during the month of February, 1953, amounting to less than \$1,000.00. The total of such contracts and purchase orders was \$42,038.60, of which \$35,521.08 was chargeable against Operating Funds, and \$6,517.52 was chargeable against Capital Funds.

Robert C. Lanphier, Jr., moved the approval of the report, as submitted. The motion was seconded by Melvin C. Lockard, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Kenneth L. Davis	Yea
Robert L. Kern	Yea
Mrs. Stella Collins	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

(D) **Contracts and Purchase Orders Awarded During the  
Month of February, 1953, Amounting to \$1,000.00 or Over**

On motion of Lindell W. Sturgis, the Board approved contracts and purchase orders awarded during the month of February, 1953, amounting to \$1,000.00 or over, as listed:

A. Chargeable Against Operating Funds

Order or Contract Number	Date Approved	Vendor or Contractor	Amount	Purpose
<b>University Purchase Orders</b>				
No. 7341	Approved Executive Committee	Vogler Motor Company Carbondale, Illinois	\$6,326.00	Ford V8 Sedans
No. 7386	Approved Executive Committee	Down State Chevrolet Co. Carbondale, Illinois	1,250.00	½ Ton Pickup Truck
No. 7450	1/30/53	Southend Motor Mike Co. Harrisburg, Illinois	1,005.00	Motor Scooters
No. 7460	Approved Executive Committee	Reliable Store & Office Fixture Company St. Louis, Missouri	1,103.00	Store Fixtures Unit
No. 7461	Approved Executive Committee	R. J. Brunner Office Supply Carbondale, Illinois	2,277.50	Typewriters
No. 7502	Approved Executive Committee	Berkshire Papers, Inc. Chicago, Illinois	1,091.62	Mimeograph Paper
No. 7677	Approved Executive Committee	Leonard Peterson & Co. Chicago, Illinois	1,214.00	Home Economics Equipment

B. Chargeable Against Capital Funds

<b>University Purchase Orders</b>				
No. 7704	Approved Executive Committee	Graybar Electric Co., Inc., St. Louis, Missouri	1,042.50	Electrical Fixtures
<b>Contracts</b>				
A.&E.674	Approved Executive Committee	Federal Constructors, Inc. Chicago, Illinois	1,110.15	Interior Painting (extra)

(E) **Resolution Accepting Bid**

Robert C. Lanphier, Jr., moved approval of a resolution accepting proposal for additional interior painting, Women's Dormitory, as an extra on A. & E. Contract 674, in amount of \$1,110.15, as presented. The motion was seconded by Kenneth L. Davis, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Kenneth L. Davis	Yea
Robert L. Kern	Yea
Mrs. Stella Collins	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

**(F) Investment of Cash Balances**

Investment of cash balances were made during March, 1953 as follows:

**Restricted Loan and Agency Funds**

U. S. Treasury Bills, Serial Nos. 2061262/7, maturity value \$60,000.00, dated March 19, 1953, maturity date June 18, 1953. Purchased on 2.029 basis at cost of \$59,692.20.

**Dormitory Construction Fund**

U. S. Treasury Bills, Serial Nos. 2060872/81 dated March 19, 1953, maturity date June 18, 1953. Purchased on 2.029 basis at cost of \$99,487.00.

**Statement of Cash Balances Available for Current Expenditures**

Funds	Balances 2/28/53	Receipts March	Disbursements March		Balances 3/31/53
			Current	Investments	
Restricted, Loan & Agency	\$ 96,514	\$ 24,826	\$ 23,751	\$ 59,692	\$ 37,897
Dormitory Construction	547,400	————	100,000	99,487	347,913

Dr. Morris stated that this report was submitted for information only, and that no action was required.

**(G) Recommendation on Solicitation**

We recommend Board approval of our forbidding solicitors, canvassers, and agents from pursuing their occupations in the buildings of the University. Since this would be a departure from our present policy, we recommend that signs announcing the policy be prominently exhibited on the doors of each building. The following is a suggested sign:

SOLICITORS, CANVASSERS, AND AGENTS

of every description are

PROHIBITED FROM CANVASSING

IN UNIVERSITY BUILDINGS

except on

OFFICIAL UNIVERSITY BUSINESS

It is the opinion of the Acting Legal Counsel that this restriction could not be applied to the sidewalks or streets or other public places of the University which are open for general public use.

Melvin C. Lockard moved that the above policy be approved, with the wording of the sign announcing the policy changed to read: SOLICITORS, CANVASSERS, AND AGENTS ARE PROHIBITED FROM CANVASSING IN UNIVERSITY BUILDINGS EXCEPT ON OFFICIAL UNIVERSITY BUSINESS. The motion was seconded by Robert L. Kern, and was unanimously carried.

**(H) Changes in Faculty-Administrative Payroll**

Approval is requested for the following additions to and changes in the Faculty-Administrative payrolls. Page numbers in parentheses refer to the Annual Internal Budget for the fiscal year July 1, 1952-June 30, 1953.

**A. Continuing Appointments**

1. Mrs. Joan Forsythe Cordes as Assistant Supervisor in the Placement Service at a monthly salary of \$300.00, effective April 13, 1953, on a fiscal year basis (replacing the Chief Clerk's position budgeted at a monthly salary of \$275.00, page 29). Mrs. Cordes, who has her Bachelor of Science degree from Northwestern University has served as personnel interviewer and advertising copywriter for Stix, Baer, and Fuller in St. Louis, and as fashion editor for the Dallas Fashion and Sportswear Company of Texas.
2. Mr. Richard Waverly Poston, as Director of Community Services in the Area Services Office at a monthly salary of \$666.67 on a fiscal year basis, effective September 1, 1953, or as soon thereafter as he can report for duty.

After working as a newspaper reporter and with the Federal Bureau of Investigation, Mr. Poston joined the staff of the "Montana Study" in 1944. This project, financed primarily by the Rockefeller Foundation and carried out through the University of Montana, was directed by Professor Baker Brownell. The Montana project was an experiment in community redevelopment upon which much of the proposed organization and procedure of the Community Service Department of our Area Services Division is based.

In 1950, Mr. Poston became Head of the Bureau of Community Development at the University of Washington in Seattle, the position he now holds. He is one of the best known and most successful of the technicians working in the field of community redevelopment in the world. This fact has been recognized by the U. S. Department of State and by those in the United States who are working in this field.

He has published two books by Harper and Brothers—**Small Town Renaissance** in 1950 and **Democracy Is You** in 1953. The first is a description of the Montana experiment and the second a study guide to be used by communities in developing action for improvement culturally, economically, socially, and spiritually. It is a way for the people of the communities, through special assistance, to do things to help themselves.

The position to be filled is that of Director of Community Services, one of the four structural parts of the Area Services program. As director of this phase, he will be responsible for developing and organizing a staff to assist the communities of the area in their self-study and to motivate and guide the action phases of the community development process. In the earlier stages, he will conduct and organize study groups. He will be responsible for the reports and administrative details of the Community Service Department.

As stated in Section 8, B, 2c, page 24 of the **By-laws, Statutes, and Regulations of the Board of Trustees**, the Director of Area Services shall nominate to the President for recommendation to

the Board of Trustees for appointment the head of each of the offices in the division. The Acting Director of Area Services has recommended Mr. Poston's appointment.

#### B. Term Appointments

1. Mr. Thomas Albert Graman as 1/6 time Lecturer in the Vocational-Technical Institute, teaching blueprint reading. He will be paid at the rate of \$4.00 per hour when his services are required. He has the Bachelor of Science in Architecture degree from the University of Illinois and heads an architectural firm at Metropolis, Illinois.
2. Mr. Jesse Carl Kennedy as Instructor in History at a monthly salary of \$440.00, effective for the period from September 14, 1953, to June 12, 1954, on an academic year basis (replacing Jesse C. Kennedy, page 76). Mr. Kennedy has been informed by his Chairman and Dean that his reappointment thereafter will be dependent upon his progress toward the Doctor's degree.
3. Mr. Frank Q. Leonard as 1/6 time Lecturer in the Vocational-Technical Institute, teaching blueprint reading. He will be paid at the rate of \$4.00 per hour when his services are required. He has the Bachelor of Science degree from the University of Illinois. He has served as a lubrication engineer with Republic Steel Corporation and designer with the Sherwin Williams Chemical Company, and is at present a piping engineer with the F. H. McGraw Company.
4. Mr. George McKenzie as a Graduate Assistant in the Testing Service at a monthly salary of \$110.00, effective for the period from March 16, 1953, to June 6, 1953 on an academic year basis (filling one of the budgeted positions for graduate assistants, page 128). He received his Bachelor of Science in Education degree from Southern and has served as a student assistant in the Testing Service for the past four years.
5. Robert L. Patrick as 1/5 time Lecturer in the Vocational-Technical Institute, teaching business law. He will be paid at the rate of \$5.00 per hour when his services are required. He received the Bachelor of Science in Education degree from Southern and Doctor of Jurisprudence degree from the University of Illinois. He has served as an Instructor of Law on the staff of the University of Illinois, and as Chairman of the Business Law department of Ohio University. At present he is engaged in the private practice of law in Marion, Illinois.

#### C. Summer Session Appointments

Miss Selma Irene Southwick as Instructor in Guidance and Special Education for the two months from June 15, 1953, to August 8, 1953, at a monthly salary of \$475.00 (to be paid from the Summer Session payroll). She received the Bachelor of Science degree from the University of Missouri, and Master of Science degree from the University of Chicago. She has served in the Quincy Public Schools for the past 18 years, the last three as an educator of the mentally handicapped.

#### D. Reappointments

1. Mrs. Florence Camp as Assistant Instructor, substituting in the University School, at a monthly salary rate of \$240.00, effective February 20, 1953 only. She is the wife of Dr. George C. Camp, Assistant Professor of English.

2. Mr. Robert East as  $\frac{1}{4}$  time Lecturer in Government at a monthly salary of \$360.00, effective for the period from March 16, 1953, to June 6, 1953, on an academic year basis (replacing, temporarily and in part, Miss Marjorie Shank, on sabbatical leave, page 15).
3. Mr. Robert E. Franz as Coach in Men's Physical Education at a monthly salary of \$294.00, effective for the period from April 1, 1953, to May 1, 1953, on a fiscal year basis. Mr. Franz is on leave from his Civil Service position during this month.

#### E. Practice Supervisors

It is requested that the name of Mr. Paul Enrietto be added to the approved list of practice supervisors in public schools for the Spring term, 1953, at a monthly rate of \$25.00. Mr. Enrietto has the Master's degree and will be supervising student teachers in Industrial Arts at the West Frankfort High School.

#### F. Changes of Assignment, Title, and Terms of Appointment

1. Mrs. Nina Morton, from Instructor in the General Library to Research Associate in the General Library, effective for the period from March 2, 1953, to June 13, 1953, at no change in salary.
2. Mrs. Georgia Winn, Associate Professor of English, from full-time to half-time, effective for the period from March 16, 1953, to June 6, 1953, at a monthly salary of \$340.00 on an academic year basis, to continue her work on a textbook.
3. Mrs. Nancy Sue Young, from Research Assistant in the Statistical Service to Research Assistant in the Registrar's Office, effective for the period from March 1, 1953, to July 1, 1953, at no change in salary, to assist in the Registration Center.
4. Professor O. B. Young, from Chairman of the Department of Physics to Supervisor of the Cosmic Ray Research Project, effective immediately, at no change in rank or salary.

#### G. Sabbatical Leaves

In conformity with established regulations, sabbatical leaves for the period from September 14, 1953, to June 12, 1954, at half-pay are recommended for the faculty members listed below:

1. Dr. Floyd F. Cunningham, Professor and Chairman of the Department of Geography and Geology, who joined our staff in 1947, has the Doctor of Philosophy degree from Clark University. He wishes to accept a Fulbright Lectureship for lecturing in Human Geography at the American University and Abraham Pasha University in Cairo, Egypt.
2. Mr. Robert E. Mueller, Instructor in Music, who joined our staff in 1948, has the Master of Music degree from Northwestern. He plans to continue work on his doctorate at Indiana University.
3. Mr. John W. Stotlar, Instructor in the University School, who joined our staff in 1948, has the Master of Science degree from Indiana University. He plans to continue work on his doctorate at Indiana University.



## H. Extension of Leave

Mr. Gordon K. Butts, Instructor and Assistant Director in the Audio-Visual Aids Service from August 31, 1953, to August 31, 1954, to do additional work on his doctoral dissertation at Indiana University.

## I. Leave without Pay

Mrs. Marilyn P. Newby, Research Assistant in the General Library, for the period from March 8, 1953, through March 14, 1953.

## J. Sporadic Outside Employment

Name	Date	Nature of Service
Hadley, Elbert H.	December, 1952	Consultant in legal action for Peabody Coal Company—\$70.00

## K. Continuing Outside Employment

Approval is requested for the following staff member to engage in outside employment. It is believed that this outside employment will not interfere with the staff member's regular duties:

Mr. Jesse C. Kennedy, Instructor in History, to serve as part-time announcer at Station WJPF, Herrin, Illinois, except during the summer, when he will work toward his doctor's degree at the University of Chicago. The time devoted to these duties is estimated to be 172 hours per year and to provide an annual stipend of \$200.00.

## L. Resignations

- Mrs. Margaret B. Bagley, Instructor in Home Economics, effective June 6, 1953, to join her husband in St. Louis.
- Mr. Russell L. Bush, Instructor in Men's Physical Education, effective August 8, 1953, to accept an assistantship at the State University of Iowa, where he will be working on his Doctor's degree.
- Mr. Robert A. Johnson, Instructor in the University School, effective August 8, 1953, to continue graduate work toward the Doctor's degree.

Kenneth L. Davis moved approval of the additions to and changes in the Faculty-Administrative Payroll, as presented. The motion was seconded by Melvin C. Lockard, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Kenneth L. Davis	Yea
Robert L. Kern	Yea
Mrs. Stella Collins	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

Dr. Tenney asked that a correction be made in subject report on Page H-4, Item F. 4, as follows: Professor O. B. Young, from Chairman of the Department of Physics to Director of the Cooperative Atomic Research Project, effective immediately, at no change in rank or salary.

**(I) Revision of Promotion Policy**

At the March 21, 1952, meeting of the Board of Trustees, a promotion policy was approved (B, 3, pages 69 and 70 of the **Annual Report of the Board of Trustees, 1951-52**). It was stated that both the faculty and administration desired to continue their study and observation of evaluation procedures, and that the evaluation procedure outlined was for the current year only.

During the past year a faculty committee on Standards for Merit Increases and Promotions has been studying this matter and has presented certain recommendations to the University faculty. The Committee reports that in its view no reliable objective methods for appraising the services of a faculty member with a view to determining his worthiness for a promotion in rank or an increase in salary are now in existence. The members of the Committee state a belief that such appraisals must in the final analysis depend very largely upon the judgments of the administrative officers concerned. They do recommend, however, a number of changes in the categories of evaluation; and they also have proposed certain methods to be used in applying these categories to individuals.

In accordance with the recommendations of the faculty committee, we recommend that the following statement be substituted for B, 3, **Promotions**, on pages 69 and 70 of the Statement of Policy on Promotions:

It is recognized that recommendations for promotions, as well as for initial appointment and merit increases, ultimately depend upon the judgment of the administrative officers concerned. In making such recommendations, administrative officers shall present evidence that the individual has, in addition to the usual formal qualifications, superior qualifications in terms of one or more of the following criteria:

- a. Effectiveness in teaching.
- b. Research and creative activity. (This includes productivity in areas such as art, speech, music, etc.)
- c. Other services to the University.  
(Examples of such services are: Representing the University in a distinguished manner in concerts, speeches, or consultant work, editing professional journals; giving outstanding performances in councils, Committees, etc.)

It is understood that these criteria are not to be given equal weight in the evaluation, but that the weighting will depend upon the nature of the work which is being done by the person who is being evaluated. The following methods of evaluation are proposed:

**a. Effectiveness in Teaching.**

It is recommended that each department select from the evaluation methods listed below those which the department desires to employ in evaluating the teaching ability and achievements of its members. After using such methods as the department selects, the results shall be forwarded by the chairman, with his recommendations, to the dean of his college or to the appropriate administrative officer, and thence through the regular administrative channels as provided in the **By-Laws, Statutes, and Regulations of the Board of Trustees**:

- (1) Conference with colleagues in department.
- (2) Reports of chairman, dean, director, etc.
- (3) Questionnaires filled out by graduating seniors.
- (4) Student opinion polls.
- (5) Opinions of alumni obtained through interviews or questionnaires.
- (6) Interviews with students on graduating list.
- (7) Ratings made by administrative officers or committees after regular systematic class visitation.
- (8) Comparison of student standings on departmental examinations.
- (9) Comparison of student performance on pre- and post-tests.
- (10) Study of activities in which students engage while taking course.
- (11) Investigation of student activities subsequent to taking course.
- (12) Examination of published materials bearing on teaching.
- (13) Inspection of outlines, syllabi, and other materials developed for use in the course.
- (14) Observation of discussions in committees, conferences, and meetings bearing on teaching.
- (15) Participation in local, regional, state, and national organizations concerned with teaching.

**b. Research and Creative Activity.**

Evidence of achievements in research and creative activity should be presented to the appropriate department or office head by means of the personnel reports or in any other manner this officer shall determine. The evidence shall then be forwarded to the appropriate dean or administrative head through the regular channels provided by the **By-Laws, Statutes, and Regulations of the Board of Trustees**. The services of consultants may be used whenever necessary to determine the worth of any production.

**c. Other Services to the University.**

Where such services are performed by persons who are assigned primarily to departments, the chairmen of the departments concerned shall be responsible for requesting the recommendations from the heads of the areas or divisions in which the services have been performed. Where the services are performed by persons not assigned primarily to departments, the recommendations should originate

with the administrative heads of the areas or divisions in which these services would ordinarily come. If there is doubt about the appropriate area or division concerned, then the recommendations should originate in the office of the President.

Also, it is recommended that Item C, 4, on page 70 be deleted, since it is no longer necessary, and that the basic promotion policy in its entirety be approved with the above recommended changes, additions, and deletions.

Since the promotion policy is a matter of Board Regulations rather than of Board By-Laws or Statutes, these changes may be made by a majority vote of a regular quorum of the Board meeting (Part II, Article V, Section 5 of the Statutes).

Dr. Morris stated that this revision of promotion policy, which has the approval of the Administration, came directly from the appropriate committee of the faculty, and constitutes a specific means of examination.

Robert C. Lanphier, Jr., suggested that in paragraph 1 of the statement to be substituted for B, 3, Promotions, on pages 69 and 70 of the Statement of Policy on Promotions, the word "superior" (line 6) be changed to "meritorious." It was the consensus of the Board that this substitution should be made, and could be made without referring the policy revision back to the faculty committee.

Lindell W. Sturgis moved the approval of the revision of Promotion Policy, deleting the word "superior" (in line 6) and substituting the word "meritorious" therefor. The motion was seconded by Robert C. Lanphier, Jr., and was unanimously carried.

**(J) Naming of University School Building**

**(K) Naming of Life Science Building**

The Board considered the naming of the University School Building and the Life Science Building, and University buildings in general.

Mr. Wham asked what the policy should be with regard to the naming of campus buildings, so far as the Board is concerned. He expressed the opinion that the naming of campus buildings is an item of considerable import and should be given most careful consideration; that the naming of public buildings should be an exception rather than a general rule.

Lindell W. Sturgis moved that the naming of these buildings be postponed until a later date. The motion was seconded by Kenneth L. Davis, and was unanimously carried.

**(L) Portrait of Former President Lay**

Located at different points on the campus are portraits of our former presidents, including Robert Allyn, Daniel B. Parkinson, Henry W. Shryock, and Roscoe Pulliam. Missing from this list, however, is Chester F. Lay, who was president of the University from January, 1945 to September, 1948.

Approval is requested for the commissioning of a reputable portrait painter to produce a portrait of former President Lay, and for placing it on the campus in a suitable location. There is a group of artists known as Portraits, Inc., who could probably locate from among their members a portrait painter for whom Mr. Lay could sit and whose fee for the work would be within a range approved by the Board of Trustees.

Dr. Morris stated that the Administration is now in the process of having the portraits of former Presidents of the University cleaned, repaired, and stored until such time as a new Library Building is completed, and a proper place provided for hanging these portraits.

Dr. Tenney stated that it was the opinion of Burnett Shryock that a portrait of President Lay, painted by a reputable artist, would cost between \$1,500 and \$2,500. He also stated that this fee could possibly be paid from the Lectures and Consultant Service fund, or from any available balance, or a combination of both.

After some discusison, Kenneth L. Davis moved that plans be made to have President Lay's portrait painted, subject to available funds. The motion was seconded by Mrs. Stella Collins and was unanimously carried.

**(M) Closing of Old Highway 51**

It is requested that the Board authorize the President to execute the following documents. We are presently attemping to close old Highway 51 as a township road. These documents constitute agreements which assure the abutting owners on old Highway 51 that they will have adequate ingress and egress to the relocated Route 51. If we are successful in closing the road, we shall make it physically impossible for through traffic to intersect the campus via old Highway 51.

**AGREEMENT**

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1953, by and between the Board of Trustees of Southern Illinois University, a public corporation of the State of Illinois, hereinafter called the Board, and the Road Commissioner for the Carbondale Township, Jackson County, Illinois, hereinafter called the Commissioner.

WHEREAS, "An Act to revise the law in relation to roads and bridges," approved June 27, 1913, provides that "any person or persons interested in the . . . . vacation of any public road in this State are hereby authorized to offer inducements to the Commissioner of Highways . . . . for the . . . . vacation of any such road by entering into contract with said Commissioner . . . . conditioned upon such vacation . . . . or to perform any labor or construct any road"; and,

WHEREAS, the State of Illinois has expended approximately one-third of a million dollars in relocating State Bond Issue Route 2 from its former location which intersected the campus of Southern Illinois University to eliminate the hazard occasioned by the traffic travelling this route; and,

WHEREAS, the said new route is now established and it is the desire of the Board that the road in the former location be closed to activate the purpose of relocation; and,

WHEREAS, there is now before the Commissioner a petition requesting vacation of the said road,

NOW, THE PARTIES HERETO do make the following covenants and promises.

**WITNESSETH:**

1. The Board agrees to maintain at all times hereafter an all-weather road, allowing the persons whose property is adjacent to the former location of State Bond Issue Route 2, ingress and egress to the new State

Bond Issue Route 2 as prayed for in a petition now pending before him, provided the request vacation of the above-mentioned road is approved.

Executed the date first given.

ROAD COMMISSIONER  
JACKSON COUNTY TOWNSHIP  
STATE OF ILLINOIS

FOR THE  
BOARD OF TRUSTEES  
SOUTHERN ILLINOIS UNIVERSITY

By \_\_\_\_\_  
President of Southern  
Illinois University

### AGREEMENT

THIS AGREEMENT entered into this \_\_\_\_\_ day of April 1953, by and between the Board of Trustees of Southern Illinois University, a public corporation of the State of Illinois, hereinafter called the Board, and \_\_\_\_\_ hereinafter called abutting owner, WITNESSETH:

WHEREAS, the Board has requested the abutting owner to sign a petition directed to the Commissioner of Highways for Carbondale Township for the vacation of that portion of old SBI Route 2, beginning at the centerline of Chautauqua Street in the said City of Carbondale near the northwest corner of the NE $\frac{1}{4}$  of Section 28, T. 9 S., R. 1 W. of the 3rd P. M. and extending southerly to a point located 780 feet distant northerly from the south line of said Section 28, and to otherwise assist said Board in procuring the vacation of said public highway; and,

WHEREAS, if said vacation is completed the abutting owner will be without ingress and egress to relocated Route 51; and

WHEREAS, the abutting owner is willing to sign said petition and otherwise assist in the vacation of said public highway upon assurance by the Board that adequate means of ingress and egress to relocated Route 51 will be provided by the Board.

NOW THEREFORE, the parties hereto agree as follows:

1. The abutting owner will sign said petition for the vacation of said public highway, and assist in the vacation thereof.

2. The Board will at all times hereafter provide and maintain for the benefit of the abutting owner, his heirs and grantees, an all-weather road affording ingress and egress to relocated Route 51.

This contract is executed in duplicate, one executed copy being retained by the Board and one executed copy being retained by each of the abutting owners.

This contract is executed by the President of Southern Illinois University under authority granted by the Board of Trustees of Southern Illinois University.

\_\_\_\_\_  
Abutting Owner

For the  
Board of Trustees  
Southern Illinois University

By \_\_\_\_\_  
President of Southern  
Illinois University

Melvin C. Lockard moved that the President of the University be authorized to execute the above documents for the University. The motion was seconded by Lindell W. Sturgis, and was carried by unanimous vote.

**(N) Report on Progress of Statutory Revisions**

Dr. Morris stated that possibly before the next Board meeting a report will be mailed to each Board member, showing the progress being made by the Procedures Committee and others working on revisions to the Statutes.

**(O) Report on Progress of Biennial Budget Request for 1953-55**

Dr. Morris briefly stated the problems being confronted in the preparation of the Biennial Budget Request for 1953-55, and enumerated some of the most critical needs of the University. No action was taken.

**(P) Library Building Plans**

On March 25, Mr. Wham, Mr. Sturgis, and President Morris met with Governor Stratton to discuss the budget of the University. At this meeting, the Governor expressed approval of the University's plan to keep the outside dimensions of the Library the same but to finish approximately half of the inside. This was considered necessary to stay within the \$2,500,000 recommended by the Governor in his budget message.

As indicated by the attached copy of a letter to Mr. Pope, we followed through on our conference with the Governor by retaining the firm of Burnham and Hammond, Architects-Engineers, to revise the drawings and specifications for the issuance of bids.

C O P Y

Architectural Services  
Mr. Charles F. Pope  
Chief of Development & Design  
Division of Architecture & Engineering  
State Office Building  
124 N. LaSalle Street  
Chicago, Illinois

April 14, 1953

Dear Mr. Pope:

Re: Library Building

At a meeting in the Division of Architecture and Engineering office, 124 N. LaSalle Street, Chicago, Illinois on March 24, 1953, the following people were present: Dr. George H. Hand, Vice President and Comptroller, and Charles Pulley, Director of Architectural Services, Southern Illinois University, and Charles F. Pope, Chief of Development & Design, Division of Architecture and Engineering. As a record of our meeting, we are listing the following points discussed:

1. The State Budgetary Commission has approved \$2,500,000.00 for construction of Library Building.

2. On the basis of the passage of a bill by the State Legislature in this amount for construction of Library Building, Southern Illinois University wishes to revise plans and specifications to be able to construct and finish certain portions of the library within this budget.

3. We requested that the tracings covering working drawings, mechanical, plumbing, heating and ventilating for the library building be turned over to the University for necessary revisions. It was decided that it would be more practicable to use photo-lithos in lieu of tracings which had been printed on two different occasions for bidding.

4. It was agreed that tracings should be sent to a bonded blue-print company doing work for the State Division of Architecture and Engineering for the purpose of making photo-litho prints of all tracings in connection with Library Building. The University will pay for the cost of the photo-litho prints and tracings will be retained in the Division of Architecture and Engineering office.

5. The University proposes to retain the firm of Burnham and Hammond, Architects-Engineers, to revise drawings and specifications for issuance of bids in the very near future.

6. The University will now assume the responsibility initially carried by the Division of Architecture and Engineering for this project.

If there are corrections to the above minutes of our meeting of March 24, will you please let me have them at your earliest convenience.

Very truly yours,

Charles Pulley

Director

CP:mw

cc. Dr. D. W. Morris, President, Southern Illinois University  
Dr. George H. Hand, Vice President & Comptroller, Southern Illinois University  
Mr. Louis H. Gerding, Supervising Architect, Division of Architecture & Engineering  
Burnham & Hammond, Architects-Engineers

Floor plans of the basement, first floor, and second floor of the Library Building were presented, showing the extent to which it is proposed to complete and equip this portion of the structure, within the total amount approved by the State Budgetary Commission.

Dr. Morris stated that it was hoped that plans will be ready to go out for bids by May 15th, bids accepted June 20th, so that construction may possibly begin as early as July. He further stated that when the building is completed to the point estimated possible at this time, all facilities of the Library, which now operate at various places around the campus, can be moved into the completed space, providing a little greater total space than now exists. The remainder of the proposed Library Building, he said, can be completed one story at a time, or to a total of seven stories, if and when funds become available.

Dr. Morris also presented two views of the proposed Library—one showing the structure at a height of three stories, the other showing it at the ultimate proposed height of seven stories.



Mr. Wham read a letter received from Harry Michael, representative of the Civil Service Employees of the University, requesting re-establishment of holiday pay for employees in prevailing wage groups. Mr. Wham stated that at the last meeting of the Merit Board a grievance committee appeared and presented several matters, among them the change in the number of holidays allowed by the uniform rules and regulations adopted by the Merit Board, and the number of holidays to which the employees had been accustomed. Their argument was, he said, that the act was adopted with the understanding that it was not to operate or be used to reduce the income or rate of pay. It was recognized by the Merit Board and also the employees representative that this was a matter for decision by the respective Boards of Trustees, Mr. Wham concluded.

Dr. Morris read the resolution adopted by the Merit Board, providing for uniform rules and regulations as to the number of holidays. He also discussed the various fringe benefits accorded employees in the prevailing wage groups when the University Civil Service System went into effect, and stated that it was his belief that more had been given them than was taken away.

After a full discussion of the problem, it was the consensus of the members of the Board of Trustees that the matter be further considered, and placed on the Agenda for the next Board meeting, with proper notification to that effect forwarded to Mr. Michael.

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Executive session followed.

During the Executive Session a resolution was offered by Melvin C. Lockard, that the First National Bank of Carbondale and the Carbondale National Bank of Carbondale be designated as official depositories of all University funds, and that the Chairman be authorized to appoint a committee of two to specify the amounts carried with each.

Melvin C. Lockard moved that this resolution be adopted. The motion was seconded by Lindell W. Sturgis, and was carried by the following vote:

John Page Wham	Yea
Robert C. Lanphier, Jr.	Yea
Kenneth L. Davis	Yea
Robert L. Kern	Yea
Mrs. Stella Collins	Yea
Lindell W. Sturgis	Yea
Melvin C. Lockard	Yea

The Chairman appointed Melvin C. Lockard and Lindell W. Sturgis to serve as the committee to specify the amount of University funds to be carried with each official depository.

At the request of Mr. John Rendleman, Acting Legal Counsel, the following resolution was thereupon presented and discussed.

BE IT RESOLVED By the Board of Trustees of Southern Illinois University that the University Legal Counsel be and is authorized to prosecute in law or equity such landowners adjacent to the property of the University as may be encroaching on the property of the University for the purpose of establishing the true and correct property lines of the University, and;

BE IT FURTHER RESOLVED that the Chairman of the Board of Trustees be and is authorized on behalf of the Board to execute and sign such complaints, bills, writs, or other legal papers as may be necessary to prosecute the rights of the University to preserve their boundary lines, for and in behalf of the Board of Trustees.

Melvin C. Lockard moved that the above resolution be adopted. The motion was seconded by Lindell W. Sturgis, and was carried by a unanimous vote.

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The next meeting of the Board of Trustees of Southern Illinois University will be held on Friday, June 12, 1953, at 9:00 a.m., in the Offices of the Board, 1301 South Thompson Street, Carbondale, Illinois.

The meeting was adjourned at 3:30 p.m.



**SOUTHERN ILLINOIS UNIVERSITY**

**ANNUAL INTERNAL BUDGET**

**July 1, 1953 to June 30, 1954**

**As Approved by the Board of Trustees  
as of July 2, 1953**

**SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1953-54**

**Contents**

**I. General Current Funds**

Letter of Transmittal .....	231
Senate Bill No. 365 (68th G. A.) .....	232
Introduction .....	233
Exhibit A—Comparative Summary of Estimated Income and Departmental Appropriations .....	235
Exhibit B—Statement of Estimated Income .....	236
Exhibit C—Summary of Departmental Appropriations .....	239
Schedule C-1—Distribution of Departmental Appropriations by State Appropriations .....	243

**Detailed Statements—Departmental Appropriations**

Academic Advisement Center .....	254
Administration, Physical Plant .....	280
Agriculture .....	265
Air Force—ROTC .....	255
Air Travel .....	250
Alumni Records and Services .....	249
Anthony Hall .....	285
Architectural Services .....	283
Area Services .....	249
Art .....	265
Art Expense .....	253
Audio-Visual Aids .....	275
Auditor .....	245
Awards and Grants for Scholarships .....	284
Biological Research Laboratory .....	277
Board of Trustees .....	244
Bookstore .....	285
Botany .....	258
Bursar .....	245
Business Administration .....	266
Business Manager .....	245
Catalogs and Announcements .....	251
Chautauqua Street Housing .....	285
Chemistry .....	259
Chief Accountant .....	245
Chief Executive Assistant .....	244
Chief Officer of Instruction .....	253
Child Guidance Clinic .....	276
College of Education—Admin.—Dean .....	269
College of Education—Advisement .....	269
College of Liberal Arts and Sciences—Admin.—Dean .....	257
College of Liberal Arts and Sciences—Advisement .....	258
College of Vocations and Professions—Admin.—Dean .....	264
College of Vocations and Professions—Advisement .....	264
Commencement .....	251
Community Services .....	249
Convention Travel—Administration .....	244
Convention Travel—College of Education .....	270
Convention Travel—College of Liberal Arts and Sciences .....	258
Convention Travel—College of Vocations and Professions .....	264
Convention Travel—General Instruction .....	253
Cooperative Atomic Research .....	277
Cooperative Research Projects—Fisheries Management .....	277

Cooperative Wildlife Research .....	277
Cooperative Work—Forest Service .....	278
Curriculum Materials .....	276
Dean of Men .....	247
Dean of Women .....	247
Director of Auxiliary Enterprises .....	284
Duplicating Expense .....	253
Economics .....	266
Education .....	270
English .....	259
Experimental Farm .....	278
Extension .....	279
Fair Exhibits .....	249
Film Rental Library .....	285
Food Services .....	286
Foreign Languages .....	259
Freight and Express .....	251
General Instruction .....	257
General Library .....	279
General Publications .....	253
General Stores Expense .....	251
Geography and Geology .....	260
Government .....	260
Government Surplus Property Expense .....	251
Graduate School .....	255
Graduate School—Advisement .....	256
Guidance and Special Education .....	271
Health Education .....	271
Health Service .....	247
History .....	261
Home Economics .....	267
Home Management House .....	267
Illinois Horticultural Experiment Station .....	279
Industrial Education .....	267
Information Service .....	250
Institutional Affairs .....	251
Journalism .....	268
Lectures and Consultant Services .....	254
Legal Counsel .....	244
Library Service .....	272
Maintenance, Physical Plant .....	282
Major Repairs, Physical Plant .....	284
Mathematics .....	261
Men's Residence Barracks .....	286
Microbiology .....	261
Military Property Custodian .....	255
Museum .....	276
Music .....	268
Music Festival .....	250
Nursing Education .....	268
Operation, Physical Plant .....	281
Outdoor Education .....	272
Personnel Office .....	246
Philosophy .....	262

Photographic Expense .....	254
Physical Education—Men (Academic) .....	272
Physical Education—Men (Non-Academic) .....	273
Physical Education—Women .....	273
Physical Plant:	
Administration .....	280
Architectural Services .....	283
Maintenance .....	282
Major Repairs .....	284
Operation .....	281
Power Plant and Utilities .....	283
Rental Real Property .....	283
Surplus Property Storage .....	283
Temporary Buildings .....	283
Physics and Astronomy .....	262
Physiology .....	263
Placements .....	250
Post Office .....	252
Power Plant and Utilities .....	283
President .....	244
Psychology .....	263
Purchasing Agent .....	246
Receptions .....	250
Refunds .....	284
Regional Civil Defense Program .....	252
Registrar .....	246
Rental Real Property .....	283
Residence Center .....	256
Retirement Contributions .....	252
Secretary of the Faculty .....	254
Sociology and Anthropology .....	263
Southern Acres Apartments .....	286
Southern Acres Residence Halls .....	287
Special Research Projects .....	279
Speech .....	268
Statistical Services .....	276
Student Affairs .....	247
Student Center—Main Campus .....	248
Student Center—T. A. E. .....	248
Summer Session .....	255
Surplus Property Storage .....	283
Teacher Training .....	274
Technical and Adult Education .....	256
Telephone Exchange .....	252
Temporary Buildings .....	283
Testing Service .....	248
Tilton-Lincoln Library .....	280
University School .....	274
University School Library .....	280
Visitation .....	248
Weather Station .....	252
Woody Hall .....	287
Zoology .....	263

## II. Restricted Current Funds

Exhibit D—Statement of Estimated Income .....	287
Exhibit E—Statement of Proposed Expenditures .....	288

**SOUTHERN ILLINOIS UNIVERSITY****July 2, 1953****LETTER OF TRANSMITTAL**

To Members of the Board of Trustees:

I present herewith the University's internal operating budget for all divisions for the fiscal year July 1, 1953 to June 30, 1954, and for academic, administrative, and civil service appointments beginning July, 1953.

The budget has been prepared by the University Budgetary Council and the Business Office in accordance with current approved policies after considering requests presented by all operating units of the University.

I recommend that:

1. This budget covering the allocation of the University's income for the year beginning July 1, 1953, be approved.
2. The President of the University be authorized in accordance with the needs of the University and the equitable interests involved and within the total income (a) to make such changes and adjustments as are needed, (b) to make such additional appointments as are necessary, and (c) to accept resignations.

All of the above is subject to the By-laws, Statutes, and Regulations of the Board of Trustees.

Delyte W. Morris,  
President



## SENATE BILL NO. 365 (68th G. A.)

## A BILL

For an Act to provide for the ordinary and contingent expenses of Southern Illinois University.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 1. The following named sums, or so much thereof as may be necessary, respectively, for the objects and purposes hereinafter named, are appropriated to the Board of Trustees of Southern Illinois University to meet the ordinary and contingent expenses of Southern Illinois University:

For Personal Services .....	\$ 6,028,814
For Contractual Services .....	620,595
For Travel .....	100,385
For Commodities .....	456,250
For Stationery, Printing, and Office Supplies .....	110,405
For Equipment .....	376,851
For Employer Contribution to the University Retirement System of Illinois .....	124,300

Sec. 2. The following sum, or so much thereof as may be necessary, for distributive purposes, is appropriated to meet the ordinary and contingent expenses of Southern Illinois University:

For awards covering portion of scholarships pertaining to student activities fees, in accordance with Article 30 of "The School Code", as amended .....	\$ 62,400
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Sec. 3. The following named sums or so much thereof as may be necessary, respectively, for the purposes named, are appropriated to the Board of Trustees of Southern Illinois University from the Southern Illinois University Income Fund:

For current expenses and equipment in connection with educational operations as follows:

For Personal Services.....	\$ 145,000
For Commodities.....	50,000
For Equipment.....	30,000
For Awards and Grants to be made in accordance with the appropriation made in Section 2 of this Act.....	25,000
For Contingencies.....	252,400
For current expenses and equipment in connection with the operation of dormitories, cafeterias, stores and other auxiliary enterprises.....	850,000

Sec. 4. Not more than seventy-five per cent (75%) of the appropriations made in sections 1 and 3 above shall be expended, encumbered, or contracted, from the date that this Act becomes effective to the first day of January of the year in which the regular session of the General Assembly shall convene. Provided, further, that this limitation shall not apply to appropriations made in said sections for the following objects and purposes: commodities, stationery, printing and office supplies, employer contributions to the University Retirement System of Illinois, equipment, contractual services, refunds and contingencies.

Sec. 5. No contract shall be entered into nor obligation incurred for any expenditure from the appropriation herein made for contingencies until after the purpose and amount of such expenditure has been approved in writing by the Governor.

Sec. 6. The appropriations herein made are subject to the provisions of "An Act in relation to State finance", approved June 10, 1919, as amended.

## INTRODUCTION

## Estimated Enrollments

The estimates of income for 1953-54 are in part based upon estimates of enrollment. The University Budgetary Council, with the assistance of the Registrar and the Directors of Extension and of Technical and Adult Education have carefully studied enrollment trends and the predictions made in various nationwide reports. The following summary statement shows estimated enrollments for Southern Illinois University. The figures are cumulative for the four quarters of the academic year:

	1952-53		1953-54	
	No. of Students	Full-Time Equivalency	No. of Students	Full-Time Equivalency
Campus Graduate and Undergraduate -----	9871	8839	10890	9705
Extension Graduate and Undergraduate -----	2640	880	2640	880
Residence Center Graduate and Undergraduate -----	135	45	135	45
University School -----	1070	1305	1070	1305
Technical and Adult Education Full-Time -----	192	192	750	750
Technical and Adult Education Part-Time -----	3769	1256	5000	1666
	<u>17677</u>	<u>12517</u>	<u>20485</u>	<u>14351</u>
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

There are several types of on-campus degree students, not all of them producing cash income. For example, each veteran enrolled under the terms of Public Laws 16 and 346 produces an income of approximately \$130.00 per twelve weeks term. Each non-veteran produces \$15.00 per twelve weeks term. Each part-time student produces \$7.50 per twelve-weeks term. Students on state scholarships and faculty members taking university courses produce no cash income for educational operations. The decreasing enrollment of World War II veterans is adversely affecting cash income. Veterans of the Korean war will not take the place of World War II veterans, since they will at most pay the same tuition as non-veterans and will not pay that if they are on military scholarships.

#### Personal Services — Faculty, Administrative, and Non-Academic

1. No general faculty increases have been recommended, nor have merit increases been recommended, since it has been impossible to recognize all meritorious individuals. Highly selective adjustments have been made for those who for some reason have changed status or performance within the past year.

2. Only a few civil service salary increases have been recommended, and these largely with a view to raising the levels for low-salaried office workers.

#### Personal Services—Student

1. A total of approximately \$150,000.00 has been provided for student help.

2. In recommending student help allotments for 1953-54 consideration was given to any civil service personnel also available to the departments so as to achieve as much equity as possible in the distribution of workers' time.

### Travel

1. The University Budgetary Council has recommended that separate accounts for travel again be budgeted in order to effect a more equitable distribution of travel funds and to provide for a more effective control over expenditures.

2. In accordance with this recommendation, the allotments for travel are made in four categories as follows:

- a. Institutional travel, which involves travel on University business not identified with a specific department or office.
- b. Convention travel, which involves travel to conferences, conventions, and professional meetings. This has been allocated on a pro-rata basis to the major functions of the University.
- c. Departmental travel, which involves travel which departments and offices must do in order to perform their regular functions.
- d. Air travel, which involves travel where additional convenience and speed serve the best interests of the University.

3. Travel allotments to the various accounts will be used in part for travel in University-owned passenger automobiles. Since the operating cost of these automobiles is chargeable against state appropriations other than travel and such costs are passed on to departments and offices using such service, the allotments for travel exceed the state appropriations for travel.

### Equipment

With the exception of an appropriation to the library for the purchase of books, equipment monies have been placed in a general account to be allotted periodically as study of needs determines. This study should show whether or not there are any items of equipment needed for general University use which have not been purchased by the departments and whether or not certain departments have special needs which have not been met by the appropriations hitherto made to them.

### Other Current Expenses

1. Inasmuch as travel and equipment have been allotted separately in this budget, Other Current Expenses includes contractual services, office expenses, postage, commodities, stationery-printing-office supplies, employer contributions to the University Retirement System, and refunds.

2. Since expenditures for Other Current Expenses generally follow a well-defined pattern, the University Budgetary Council in making allotments for such expenses gave consideration not only to the requests of the departments but also to their past expenditures and allotments.

## Exhibit A

## ANNUAL INTERNAL BUDGET, 1953.54

## GENERAL CURRENT FUNDS

Comparative Summary of Estimated Income and Departmental and  
 General Appropriations  
 July 1, 1953 to June 30, 1954

## Estimated Income:

## Educational Operations:

State Appropriations .....	\$4,039,998.00
Student Fees .....	224,950.00
Sales and Services—Departments .....	26,250.00
Total Educational Operations .....	4,291,198.00

## Auxiliary Enterprises:

Anthony Hall .....	57,000.00
Bookstore .....	53,000.00
Chautauqua Street Housing .....	45,000.00
Film Rental Library .....	22,000.00
Food Services .....	135,000.00
Men's Residence Barracks .....	23,000.00
Southern Acres Apartments .....	30,000.00
Southern Acres Residence Halls .....	9,500.00
Total Auxiliary Enterprises .....	374,500.00

## Self-liquidating Enterprises:

Woody Hall .....	221,000.00
------------------	------------

COMBINED TOTALS .....	4,886,698.00
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## Departmental and General Appropriations:

## Educational Operations:

## Departmental Appropriations:

General Administration and General Expense .....	683,029.00
Instruction .....	2,043,993.00
Research .....	152,506.00
Extension .....	26,666.00
Libraries .....	151,716.00
Physical Plant .....	926,218.40
Refunds .....	5,950.00
Awards and Grants for Scholarships .....	43,700.00
Total Departmental Appropriations .....	4,033,778.40

## General Appropriation:

General Appropriation for Equipment .....	168,125.00
Total Educational Operations .....	4,201,903.40

## Auxiliary Enterprises:

Director of Auxiliary Enterprises .....	18,830.00
Anthony Hall .....	50,430.00
Bookstore .....	47,198.00
Chautauqua Street Housing .....	39,655.00
Film Rental Library .....	21,000.00
Food Services .....	134,391.00
Men's Residence Barracks .....	18,986.00
Southern Acres Apartments .....	26,500.00
Southern Acres Residence Halls .....	8,450.00
<b>Total Auxiliary Enterprises .....</b>	<b>365,440.00</b>

## Self-liquidating Enterprises:

Woody Hall .....	221,000.00
<b>Total Departmental and General Appropriations</b>	<b>4,788,343.40</b>

## Unappropriated Estimated Income:

Educational Operations .....	89,294.60
Auxiliary Enterprises .....	9,060.00
Self-liquidating Enterprises .....	-----
<b>Total Unappropriated Estimated Income .....</b>	<b>98,354.60</b>
<b>COMBINED TOTALS .....</b>	<b>\$4,886,698.00</b>

Exhibit B

**SOUTHERN ILLINOIS UNIVERSITY**  
**ANNUAL INTERNAL BUDGET, 1953-54**  
**GENERAL CURRENT FUNDS**

## Statement of Estimated Income

July 1, 1953 to June 30, 1954

## I. Educational and General:

## A. State Appropriations:

1. Personal Services .....	\$3,014,407.00
2. Contractual Services .....	410,297.00 (1)
3. Travel .....	50,192.00
4. Commodities .....	228,125.00
5. Stationery, Printing and Office Supplies .....	55,202.00
6. Equipment .....	188,425.00
7. Employer Contributions to the University Retirement System of Illinois .....	62,150.00
8. Awards and Grants .....	31,200.00
<b>Total .....</b>	<b>4,039,998.00</b>

(1) Includes—Major Repairs .....	\$200,000.00
Regular Services .....	210,297.00
	<u>\$410,297.00</u>

## B. Student Fees

## 1. Registration Fees:

a. Residence Center -----	1,600.00	
b. University -----	175,400.00	(2)
c. Extension -----	17,000.00	
d. Technical and Adult Education -----	20,000.00	
e. Matriculation -----	100.00	
f. University School -----	-----	
2. Graduate Theses and Aptitude Tests -----	500.00	
3. Gymnasium Fees -----	150.00	
4. Laboratory Fees -----	1,500.00	
5. Library Fines -----	1,200.00	
6. Miscellaneous Penalties -----	1,100.00	
7. Transcript of Credit Fees -----	1,400.00	
8. Veterans Administration—P. L. 550 -----	5,000.00	
Total -----	<u>224,950.00</u>	

## C. Sales and Services—Departments:

## 1. Farm:

a. Sales—Livestock -----	2,600.00	
b. Sales—Milk -----	2,400.00	
c. Sales—Miscellaneous -----	100.00	
d. Sales—Poultry and Poultry Products -----	3,000.00	
e. Sales—Vegetables and Fruits -----	-----	
f. Transfers—(Non cash) -----	5,000.00	
2. Rentals—Real Property -----	7,500.00	
3. Refunds, Rebates and Commissions -----	1,000.00	
4. Sales—Miscellaneous -----	4,500.00	
5. Film Services -----	-----	
6. Testing Services -----	50.00	
7. Salary Refunds -----	100.00	(1)
Total -----	<u>26,250.00</u>	

Total Educational Operations ----- 4,291,198.00

## II. Auxiliary Enterprises:

## A. Anthony Hall:

1. Room and Board -----	56,500.00	
2. Extra Meals and Lodging -----	50.00	
3. Transfers—(Non-cash) -----	450.00	
Total -----	<u>57,000.00</u>	

(1) Does not include refunds into General Revenue.

(2) Includes \$55,400.00 estimated under realization which, if not realized, will be absorbed by the Contingency Appropriation within the Income Fund.

## B. Bookstore:

1. Sales:	
a. Supplies -----	24,300.00
b. Books -----	500.00
2. Transfers—(Non-cash) -----	4,000.00
3. Penalties -----	200.00
4. Rental Fees -----	24,000.00
Total -----	<u>53,000.00</u>

## C. Chautauqua Street Housing:

1. Rentals -----	44,900.00
2. Miscellaneous -----	100.00
Total -----	<u>45,000.00</u>

## D. Film Rental Library:

1. Film Rentals -----	<u>22,000.00</u>
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## E. Food Services:

1. Sales:	
a. Regular -----	127,000.00
b. Banquets -----	4,000.00
2. Transfers—(Non-cash) -----	4,000.00
Total -----	<u>135,000.00</u>

## F. Men's Residence Barracks:

1. Rentals -----	22,940.00
2. State Lodging -----	50.00
3. Transfers—(Non-cash) -----	10.00
Total -----	<u>23,000.00</u>

## G. Southern Acres Apartments:

1. Rentals -----	29,900.00
2. Miscellaneous -----	100.00
Total -----	<u>30,000.00</u>

## H. Southern Acres Residence Halls:

1. Rentals -----	9,400.00
2. Extra Lodging -----	100.00
Total -----	<u>9,500.00</u>

Total Auxiliary Enterprises -----	<u>374,500.00</u>
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## III. Self-liquidating Enterprises:

## A. Woody Hall:

1. Room and Board -----	<u>221,000.00</u>
COMBINED TOTALS -----	<u>\$4,886,698.00</u>

Exhibit C

**SOUTHERN ILLINOIS UNIVERSITY**  
**ANNUAL INTERNAL BUDGET, 1953-54**  
**GENERAL CURRENT FUNDS**

**Summary of Departmental and General Appropriations**

July 1, 1953 to June 30, 1954

**Departmental Appropriations**

**Educational Operations:**

**General Administration and General Expense:**

**General Administrative Offices:**

Board of Trustees -----	\$ 13,460.00
President -----	50,720.00
Chief Executive Assistant -----	15,100.00
Convention Travel—Administration -----	910.00
Legal Counsel -----	11,120.00
Business Manager -----	27,240.00
Auditor -----	13,995.00
Bursar -----	11,320.00
Chief Accountant -----	38,902.00
Purchasing Agent -----	24,550.00
Personnel Office -----	20,400.00

**General Student Welfare:**

Registrar -----	43,330.00
Student Affairs -----	20,685.00
Dean of Men -----	15,000.00
Dean of Women -----	12,680.00
Health Service -----	35,190.00
Student Center—Main Campus -----	4,640.00
Student Center—T. A. E. -----	1,100.00
Testing Service -----	8,490.00
Visitation -----	1,700.00

**Public Relations:**

Area Services -----	28,430.00
Community Services -----	26,667.00
Alumni Records and Services -----	24,500.00
Fair Exhibits -----	1,900.00
Information Service -----	35,640.00
Placements -----	21,420.00
Receptions -----	8,110.00
Music Festival -----	2,975.00

**General Expense:**

Air Travel -----	12,400.00
Auditing -----	-----
Catalogs and Announcements -----	13,115.00
Commencement -----	2,200.00
Freight and Express -----	5,500.00
General Stores Expense -----	15,990.00
Government Surplus Property Expense -----	500.00
Institutional Affairs -----	9,095.00
Post Office -----	5,750.00



Regional Civil Defense Program -----	3,440.00
Retirement Contributions -----	62,150.00
Telephone Exchange -----	29,070.00
Weather Station -----	3,645.00
	<hr/>
Total General Administration and General Expense	683,029.00

## Instruction:

Chief Officer of Instruction -----	17,320.00
Convention Travel—General Instruction -----	1,685.00
General Publications -----	7,500.00
Art Expense -----	4,690.00
Duplicating Expense -----	17,840.00
Photographic Expense -----	11,145.00
Lectures and Consultant Services -----	9,250.00
Secretary of the Faculty -----	7,600.00
Academic Advisement Center -----	2,460.00
Air Force—ROTC -----	5,375.00
Military Property Custodian -----	5,630.00
Summer Session -----	195,000.00
Graduate School -----	14,860.00
Graduate School—Achievement -----	6,150.00
Residence Center -----	765.00
Technical and Adult Education -----	146,545.00
General Instruction -----	57,600.00
Total -----	(511,415.00)

## College of Liberal Arts and Sciences:

Administration—Dean -----	16,175.00
Advisement -----	9,645.00
Convention Travel -----	2,745.00
Botany -----	31,580.00
Chemistry -----	47,445.00
English -----	102,255.00
Foreign Languages -----	38,665.00
Geography and Geology -----	40,330.00
Government -----	47,095.00
History -----	44,145.00
Mathematics -----	31,105.00
Microbiology -----	10,795.00
Philosophy -----	9,945.00
Physics and Astronomy -----	26,990.00
Physiology -----	15,355.00
Psychology -----	31,230.00
Sociology and Anthropology -----	29,245.00
Zoology -----	43,000.00
Total College of Liberal Arts and Sciences -----	(577,745.00)

## College of Vocations and Professions:

Administration—Dean -----	17,723.00
Advisement -----	11,185.00
Convention Travel -----	1,357.00
Agriculture -----	54,420.00
Art -----	49,650.00

Business Administration -----	39,255.00
Economics -----	17,055.00
Home Economics -----	34,675.00
Home Management House -----	580.00
Industrial Education -----	39,895.00
Journalism -----	12,330.00
Music -----	51,890.00
Nursing Education -----	10,000.00
Speech -----	43,110.00
Total College of Vocations and Professions -----	(383,125.00)

## College of Education:

Administration—Dean -----	29,665.00
Advisement -----	17,730.00
Convention Travel -----	1,515.00
Education -----	67,775.00
Guidance and Special Education -----	38,880.00
Health Education -----	22,495.00
Library Service -----	4,615.00
Outdoor Education -----	13,740.00
Physical Education—Men (Academic) -----	32,815.00
Physical Education—Men (Non-Academic) -----	32,532.00
Physical Education—Women -----	37,355.00
Teacher Training -----	22,365.00
University School -----	159,866.00
Total College of Education -----	(481,348.00)

## Organized Activities Relating to Instruction:

Audio-Visual Aids -----	14,440.00
Child Guidance Clinic -----	3,220.00
Curriculum Materials -----	50.00
Museum -----	35,140.00
Statistical Services -----	37,510.00
Total Organized Activities -----	(90,360.00)
Total Instruction -----	2,043,993.00

## Research:

Biological Research Laboratory -----	19,110.00
Cooperative Atomic Research -----	6,260.00
Cooperative Research Projects—Fisheries Management -----	4,150.00
Cooperative Wildlife Research -----	8,200.00
Cooperative Work—Forest Service -----	4,260.00
Experimental Farm -----	49,456.00
Illinois Horticultural Experiment Station -----	13,570.00
Special Research Projects -----	47,500.00
Total Research -----	152,506.00

Extension -----	26,666.00
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## Library:

General Library -----	143,831.00
Tilton-Lincoln Library -----	2,195.00
University School Library -----	5,690.00
Total Library -----	151,716.00

## Physical Plant:

## Operation and Maintenance:

Administration -----	22,110.00
Operation -----	225,432.00
Maintenance -----	206,386.40
Power Plant and Utilities -----	155,180.00
Rental Real Property -----	3,200.00
Temporary Buildings -----	61,100.00
Surplus Property Storage -----	500.00

## Planning and Development:

Architectural Services -----	52,310.00
Major Repairs -----	200,000.00

Total Physical Plant -----	926,218.40
----------------------------	------------

Refunds -----	5,950.00
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## Non-Educational:

Awards and Grants for Scholarships -----	43,700.00
--	-----------

Total Departmental Appropriations -----	4,033,778.40
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## General Appropriations

General Appropriation for Equipment -----	168,125.00
---	------------

Total Educational Operations -----	4,201,903.40
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## Auxiliary Enterprises:

Director of Auxiliary Enterprises -----	18,830.00
Anthony Hall -----	50,430.00
Bookstore -----	47,198.00
Chautauqua Street Housing -----	39,655.00
Film Rental Library -----	21,000.00
Food Services -----	134,391.00
Men's Residence Barracks -----	18,986.00
Southern Acres Apartments -----	26,500.00
Southern Acres Residence Halls -----	8,450.00

Total Auxiliary Enterprises -----	365,440.00
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## Self-liquidating Enterprises:

Woody Hall -----	221,000.00
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COMBINED TOTALS -----	\$4,788,343.40
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SOUTHERN ILLINOIS UNIVERSITY  
DEPARTMENTAL AND GENERAL APPROPRIATIONS—  
EDUCATIONAL OPERATIONS

Distributed by State Appropriations

July 1, 1953 to June 30, 1954

	General Revenue	Income Fund - Educ. Opers.	Total
Salaries -----	\$2,967,976.40	\$-----	\$2,967,976.40
Wages -----	46,430.60	103,455.40 (1)	149,886.00
<b>Total Personal Service -----</b>	<b>3,014,407.00</b>	<b>103,455.40 (1)</b>	<b>3,117,862.40</b>
Travel -----	78,000.00 (2)	-----	78,000.00
Equipment -----	178,125.00 (3)	15,000.00	193,125.00
Other Current Expenses -----	769,466.00 (4)	43,450.00	812,916.00
	<u>4,039,998.00</u>	<u>161,905.40</u>	<u>4,201,903.40</u>
Unappropriated Estimated Income-----		89,294.60	89,294.60
<b>COMBINED TOTALS -----</b>	<b>\$4,039,998.00</b>	<b>\$251,200.00</b>	<b>\$4,291,198.00</b>

(1) Provided for as follows:

Income Fund—Educational Operations	\$ 72,500.00
To be transferred from Contingency----	30,955.40
	<u>\$103,455.40</u>

(2) Includes amounts payable from:

Travel (GR) -----	\$ 50,192.00
Equipment (GR) -----	10,300.00
Commodities (GR) -----	17,508.00
	<u>\$ 78,000.00</u>

(3) Computed as follows:

Equipment (GR) -----	\$188,425.00
Less: Transportation Service -----	10,300.00
	<u>\$178,125.00</u>

(4) Computed as follows:

Total O. C. E. (GR) -----	\$786,974.00
Less: Transportation Service -----	17,508.00
	<u>\$769,466.00</u>

## BOARD OF TRUSTEES

## Salaries:

Morehouse, Emma Louise, Exec. Asst. -----	12	\$ 3,300.00
Bock, Mary Jeanne, Clerk Steno. II (S-CS-248) -----	12	2,760.00

---

 6,060.00

## Wages -----

Departmental Travel -----		2,000.00
Other Current Expenses -----		5,400.00

---

 Total ----- \$13,460.00

## PRESIDENT

## Salaries:

Morris, D. W., Ph. D., President -----	12	\$16,500.00 (1)
Jones, Lyle, Field Representative (one-third time) ---	12	2,640.00
Pitkin, Minnie Mae, Executive Clerk (S-CS-205) -----	12	5,400.00
Nelson, Lois H., Secretary (Level III) (S-CS-204) --	12	5,400.00
Griffin, Alice Albon, Secretary -----	12	1,500.00
(see Chief Executive Assistant) (Level I)-----	12	(1,500.00)
(total salary) (S-CS-254) -----	12	(3,000.00)
Wilson, Mary, Clerk III (S-CS-237) -----	12	3,180.00
Butler, Charles D., Clerk Steno. II (S-CS-207) -----	12	3,000.00

---

 37,620.00

## Wages -----

Departmental Travel -----		1,800.00
Other Current Expenses -----		3,000.00

---

 8,300.00

---

 Total ----- \$50,720.00

## CHIEF EXECUTIVE ASSISTANT

## Salaries:

Hand, George H., Ph. D., Professor of Economics; Vice-President)-----	12	\$12,500.00
Griffin, Alice Albon, Secretary -----	12	1,500.00
(see President) (Level I) -----	12	(1,500.00)
(total salary) (S-CS-254) -----	12	(3,000.00)

---

 14,000.00

## Wages -----

Departmental Travel -----		400.00
Other Current Expenses -----		700.00

---

 700.00

---

 Total ----- \$15,100.00

## CONVENTION TRAVEL—ADMINISTRATION

Salaries -----		\$-----
Wages -----		-----
Travel -----		910.00
Other Current Expenses -----		-----

---

 Total ----- \$ 910.00

## LEGAL COUNSEL

## Salaries:

Rendleman, John S., J. D., Asst. Prof. (of Government; Legal Counsel and Assistant to		
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 (1) Furnished house for convenience of University.

the President) -----	12	\$ 7,500.00
Wright, Wilma C., Secretary (Level I) (S-CS-242) --	12	3,120.00
		<hr/>
Wages -----		10,620.00
Departmental Travel -----		100.00
Other Current Expenses -----		400.00
		<hr/>
Total -----		\$11,120.00

**BUSINESS MANAGER**

## Salaries:

Miles, Edw. V., Jr., A. M., Exec. Asst. (Business Manager; Associate Professor of Economics)----	12	\$10,440.00
Gallegly, Robert L., A. M., Exec. Asst. (Asst. Business Manager; Instructor in Business Administration) -	12	7,140.00
Perry, Wilma Nell, Secretary (Level I) (S-CS-4) --	12	3,300.00
Anderson, Janis, Clerk Steno. II (S-CS-5) -----	12	2,160.00
		<hr/>
Wages -----		23,040.00
Departmental Travel -----		1,200.00
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$27,240.00

**AUDITOR**

## Salaries:

Dusek, Frank J., Exec. Asst. (Auditor) -----	12	\$ 4,920.00
Watson, Thomas J., Asst. Auditor (S-CS-317) -----	12	4,800.00
Betts, Berdine B., Clerk Steno. II (S-CS-6) -----	12	2,400.00
		<hr/>
Wages -----		12,120.00
Departmental Travel -----		1,000.00
Other Current Expenses -----		50.00
		<hr/>
Total -----		\$13,995.00

**BURSAR**

## Salaries:

Etherton, Lucile H., Exec. Asst. (Bursar) -----	12	\$ 4,500.00
Derosett, Katherine, Clerk Typist I (S-CS-7) -----	12	2,160.00
Hurt, Shirley, Clerk Typist I (S-CS-8) -----	12	1,920.00
		<hr/>
Wages -----		8,580.00
Departmental Travel -----		1,400.00
Other Current Expenses -----		340.00
		<hr/>
Total -----		\$11,320.00

**CHIEF ACCOUNTANT**

## Salaries:

Buffum, W. E., B. A., Exec. Asst. (Chief Accountant) -----	12	\$ 5,280.00
Peebles, Caswell E., Cost Accountant (S-CS-316) -----	12	4,800.00
Doolin, M. Fidella, Senior Accountant (S-CS-9) -----	12	3,540.00
Jarvis, Frances E., Inventory Supervisor (S-CS-10) --	12	2,652.00
Nehring, Beulah M., Clerk Steno. II (S-CS-13) -----	12	2,400.00
Craig, Lucille Wilma, Clerk Typist II (S-CS-171) ----	12	1,980.00

Williams, Merle Ellis, Bkg. Mach. Op. I (S-CS-15) --	12	1,920.00
Troutt, Sue Carolyn, Bkg. Mach. Op. I (S-CS-12) ----	12	2,040.00
Perkins, Regina, Bkg. Mach. Op. 1 (S-CS-14) -----	12	2,160.00
Carlton, Norma, Bkg. Mach. Op. I (S-CS-251) -----	12	2,040.00
Kobiela, Peggy Jean, Clerk Typist I (S-CS-11) -----	12	1,980.00
Ragland, Imogene, Clerk Typist I (S-CS-282) -----	12	1,860.00
		<hr/>
		32,652.00
Wages -----		3,500.00
Departmental Travel -----		50.00
Other Current Expenses -----		2,700.00
		<hr/>
Total -----		\$38,902.00

### PURCHASING AGENT

#### Salaries:

Beach, Cornelia L., B. Ed., Exec. Asst. (Purchasing Agent) -----	12	\$ 5,340.00
Keough, Rosemary, Jr. Purchasing Agent (S-CS-18) --	12	3,000.00
Watson, Joy Sue, Clerk II (S-CS-21) -----	12	1,920.00
Coleman, Joan, Clerk Typist II (S-CS-19) -----	12	2,160.00
----- Clerk II (S-CS-20) (replacing White) --	12	1,920.00
Bookout, Norma Jean, Clerk Typist I (S-CS-22) ---	12	1,860.00
		<hr/>
		16,200.00
Wages -----		5,000.00
Departmental Travel -----		50.00
Other Current Expenses -----		3,300.00
		<hr/>
Total -----		\$24,550.00

### PERSONNEL OFFICE

#### Salaries:

Poore, William D., M. A., Director -----	12	\$ 5,280.00
McSherry, Patricia, Personnel Asst. (S-CS-206) -----	12	3,840.00
Hill, Margaret T., Personnel Asst. (S-CS-16) -----	12	2,460.00
Franklin, R. Catherine, Payroll Clerk I (S-CS-17) ---	12	2,160.00
Norman, Norma Lee, Clerk Sten. I (S-CS-199) -----	12	2,160.00
		<hr/>
		15,900.00
Wages -----		2,000.00
Departmental Travel -----		500.00
Other Current Expenses -----		2,000.00
		<hr/>
Total -----		\$20,400.00

### REGISTRAR

#### Salaries:

McGrath, Robert A., Ph. D., Assoc. Prof. -----	12	\$ 5,040.00
(of Government; Registrar and Director of Admissions) (see Government) -----	12	(2,640.00)
(total salary) -----	12	(7,680.00)
Eberhart, Wilma Sue J., B. S., Division Chief (Records) -----	12	4,320.00
Hall, Alden M., B. S., Division Chief (Registration) --	12	4,320.00
-----, Division Chief (Admissions) -----	12	4,320.00
Harris, Marjorie, Registrar's Asst. (S-CS-239) -----	12	3,000.00
Robinson, Joan, Secretary (Level I) (S-CS. ) -----	12	3,000.00

Polanka, Cathryn V., Clerk Steno. II (S-CS-24) -----	12	2,400.00
Hall, Betty Lou, Clerk Typist II (S-CS-25) -----	12	1,980.00
		<hr/>
		28,380.00
Wages -----		8,500.00
Departmental Travel -----		150.00
Other Current Expenses -----		6,300.00
		<hr/>
Total -----		\$43,330.00

## STUDENT AFFAIRS

## Salaries:

Davis, I Clark, M. S., Dean of Men; Acting Director of Student Affairs) (see Dean of Men) --	\$-----
Pulliam, Mabel, Supervisor (of off-Campus Housing) (sabbatical leave, full pay, one month) --	12 5,280.00
Greenleaf, Elizabeth, Ph. D., Asst. Prof. -----	12 5,520.00
Rector, Alice P., Ed. D., Instructor -----	12 5,160.00
_____, Secretary (Level I) (S-CS-243) -----	12 2,700.00
(replacing Brennan)	
	<hr/>
	18,660.00

Wages -----		
Departmental Travel -----		50.00
Other Current Expense -----		1,975.00
		<hr/>
Total -----		\$20,685.00

## DEAN OF MEN

## Salaries:

Davis, I. Clark, M. S., Dean (of Men; Acting Director of Student Affairs) -----	12 \$ 7,680.00
Etheridge, Robert F., M. S. in Ed. Instructor (Asst. Dean of Men) -----	12 4,920.00
	<hr/>
	12,600.00

Wages -----		2,000.00
Departmental Travel -----		50.00
Other Current Expenses -----		350.00
		<hr/>
Total -----		\$15,000.00

## DEAN OF WOMEN

## Salaries:

Schrotberger, Mildred, M. A., Dean (of Women; Instructor) -----	12 \$ 5,760.00
Ott, Loretta, M. S. in Ed., Instructor -----	12 4,320.00
	<hr/>
	10,080.00

Wages -----		2,000.00
Departmental Travel -----		50.00
Other Current Expenses -----		550.00
		<hr/>
Total -----		\$12,680.00

## HEALTH SERVICE

## Salaries:

Raso, Anthony Janes, M. D. (1) Director -----	12 \$ 9,000.00
(Assoc. Prof. of Physiology; University Physician)	



_____, Assoc. Prof. (Assoc. University Physician) -----	12	7,500.00
Goetz, Helen Thomas, R. N., Asst. Instr. -----	9	3,060.00
Bradley, Edna, R. N., Health Service Nurse (S-CS-209) -----	12	3,480.00
Manering, Naomi N., R. N., Health Service Nurse (S-CS-210) (half time) -----	12	1,860.00
Rushing, Ruth Wells, R. N., Health Service Nurse (S-CS-211) (leave of absence, July) -----	11	2,860.00
Jones, Mary Lois, R. N., Health Service Nurse (S-CS-212) -----	12	3,120.00
Weiss, Mildred, R. N., Health Service Nurse (S-CS-244) (half time) -----	12	1,560.00
		<hr/>
		32,440.00
Wages -----		800.00
Departmental Travel -----		50.00
Other Current Expenses -----		1,900.00
		<hr/>
Total -----		\$35,190.00

- (1) Southern Illinois University examining physician for the University Retirement System.

#### STUDENT CENTER—MAIN CAMPUS

Salaries:		
Harris, Virginia A., Clerk II (S-CS-172) -----	12	\$ 2,040.00
Wages -----		1,200.00
Departmental Travel -----		-----
Other Current Expenses -----		1,400.00
		<hr/>
Total -----		\$ 4,640.00

#### STUDENT CENTER—T. A. E.

Salaries -----		\$-----
Wages -----		600.00
Departmental Travel -----		-----
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$ 1,100.00

#### TESTING SERVICE

Salaries:		
Graham, Jack W., Ph. D., Asst. Prof. -----	12	\$ 5,640.00
Wages -----		500.00
Departmental Travel -----		50.00
Other Current Expenses -----		2,300.00
		<hr/>
Total -----		\$ 8,490.00

#### VISITATION

Salaries -----		\$-----
Wages -----		-----
Departmental Travel -----		800.00
Other Current Expenses -----		900.00
		<hr/>
Total -----		\$ 1,700.00

## AREA SERVICES

## Salaries:

Brownell, Baker, M. A., Director (Professor of Philosophy) -----	9	\$ 9,000.00
Tudor, William J., Ph. D., Professor -----	12	6,750.00
(Associate Director) (see Sociology) -----	12	(2,250.00)
(total salary) -----	12	(9,000.00)
Robbins, Buren C., M. A., Asst. Prof. -----	12	3,780.00
(Supervisor of Radio Services) (see Speech) -----	12	(3,780.00)
(total salary) -----	12	(7,560.00)
_____, Field Representative -----	12	2,400.00
(see Outdoor Education) -----	12	(2,400.00)
(total salary) -----	12	(4,800.00)
Stephenson, Jo Pippa, Secretary (Level I) (S-CS-315) -----	12	2,700.00

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 24,630.00

Wages -----	1,000.00
Departmental Travel -----	1,100.00
Other Current Expenses -----	1,700.00

---

 Total ----- \$28,430.00

## COMMUNITY SERVICES

## Salaries:

Poston, Richard W., Director -----	10	\$ 6,667.00
3 Field Representatives at \$3,500.00 -----	7	10,500.00
_____, Clerk Steno. I -----	10	1,600.00

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 18,767.00

Wages -----	2,600.00
Departmental Travel -----	4,300.00
Other Current Expenses -----	1,000.00

---

 Total ----- \$26,667.00

## ALUMNI RECORDS AND SERVICES

## Salaries:

Odaniell, John Robert, B. S. in Ed. Director (Acting) (term appointment) -----	12	\$ 5,000.00
_____, Field Representative (term appointment) -----	12	3,000.00
Lane, Margaret Ann, Chief Clerk, (Level I) (S-CS-289) -----	12	3,000.00
Miller, Virginia L., Editorial Writer -----	12	3,180.00
Cletcher, Peggy D., Clerk Steno. I (S-CS-27) -----	12	1,920.00

---

 16,100.00

Wages -----	2,200.00
Departmental Travel -----	1,200.00
Other Current Expenses -----	5,000.00

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 Total ----- \$24,500.00

## FAIR EXHIBITS

Salaries -----	\$-----
Wages -----	500.00
Departmental Travel -----	200.00
Other Current Expenses -----	1,200.00

---

 Total ----- \$ 1,900.00

## INFORMATION SERVICE

## Salaries:

Lyons, W. H. M. A. Director (University Information Service; Instructor in Journalism) ---	12	\$ 7,560.00
Allen, John W., Instructor -----	12	5,520.00
Meyer, Albert F., Editorial Writer (S-CS-215) -----	12	3,960.00
Reese, Betty E., Editorial Writer (S-CS-214) -----	12	3,900.00
White, Myrtle, Clerk Steno. II (S-CS-28) -----	12	3,000.00
		<hr/>
		23,940.00
Wages -----		2,900.00
Departmental Travel -----		600.00
Other Current Expenses -----		8,200.00
		<hr/>
Total -----		\$35,640.00

## PLACEMENTS

## Salaries:

Bryant, Roye R., Ed. D., Director (University Placements Service; Assoc. Prof. of Education) --	12	\$ 8,040.00
Cordes, Joan Forsythe, B. S., Asst. Supervisor -----	12	3,600.00
Blood, Virginia Ann, Clerk Steno. II (S-CS-217) ----	12	2,700.00
Hughes, Martha S., Clerk Typist I (S-CS-29) -----	12	1,980.00
		<hr/>
		16,320.00
Wages -----		2,200.00
Departmental Travel -----		400.00
Other Current Expenses -----		2,500.00
		<hr/>
Total -----		\$21,420.00

## RECEPTIONS

## Salaries:

Richardson, Ressie W., Cook I (S-CS-165) -----	12	\$ 2,460.00 (1)
Wages -----		150.00
Departmental Travel -----		-----
Other Current Expenses -----		5,500.00
		<hr/>
Total -----		\$ 8,110.00

## MUSIC FESTIVAL

## Salaries:

Wakeland, Floyd V., M. M., Assoc. Prof. -----	9	\$ 675.00
(see Music) -----	9	(4,725.00)
(total salary) -----	9	(5,400.00)
Wages -----		400.00
Departmental Travel -----		100.00
Other Current Expenses -----		1,800.00
		<hr/>
Total -----		\$ 2,975.00

## AIR TRAVEL

## Salaries:

Wages -----		\$-----
Travel -----		10,400.00
Other Current Expenses -----		2,000.00
		<hr/>
Total -----		\$12,400.00

(1) Does not include maintenance allowance of \$10.00 a month.

## CATALOGS AND ANNOUNCEMENTS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	13,115.00
Total -----	<u>\$13,115.00</u>

## COMMENCEMENT

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	2,200.00
Total -----	<u>\$ 2,200.00</u>

## FREIGHT AND EXPRESS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	5,500.00
Total -----	<u>\$ 5,500.00</u>

## GENERAL STORES EXPENSE

Salaries:		
Simmons, Jack E., Stores Supervisor (S-CS-235) -----	12	\$ 4,920.00
Squires, Burton E., Receiving Clerk (S-CS-23) -----	12	2,160.00
_____, Storekeeper -----	12	2,700.00
Lindsey, Violet June, Clerk Typist I (S-CS-291) -----	12	1,860.00
		<u>11,640.00</u>
Wages -----		3,000.00
Departmental Travel -----		50.00
Other Current Expense -----		1,300.00
Total -----		<u>\$15,990.00</u>

## GOVERNMENT SURPLUS PROPERTY EXPENSE

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	200.00
Other Current Expenses -----	300.00
Total -----	<u>\$ 500.00</u>

## INSTITUTIONAL AFFAIRS

Salaries:		
Colby, Charles C., Ph. D., Lecturer -----	9	\$ 3,375.00
(see Geo. and Geol.) Visiting Professor; -----	9	(3,375.00)
(Acting Chairman) (total salary) -----	9	(6,750.00)
Plochmann, George Kimball, Ph. D., Asst. Prof. -----	9	2,700.00
(see Philosophy) -----	9	(2,700.00)
(total salary) -----	9	(5,400.00)
		<u>6,075.00</u>
Wages -----		250.00

Travel -----	1,770.00
Other Current Expenses -----	1,000.00
Total -----	<u>\$ 9,095.00</u>

### POST OFFICE

Salaries:	
McCluckie, Katherine, Clerk II (S-CS-33) -----	12 \$ 2,280.00
Smith, Theresa J., Clerk I (S-CS-32) -----	12 1,920.00
	<u>4,200.00</u>
Wages -----	750.00
Departmental Travel -----	250.00
Other Current Expenses -----	550.00
Total -----	<u>\$ 5,750.00</u>

### REGIONAL CIVIL DEFENSE PROGRAM

Salaries:	
Bridges, A. Frank, D. H. S., Asst. Prof. -----	9 \$ 2,565.00
(see Health Education) -----	9 (2,565.00)
(total salary) -----	9 (5,130.00)
	<u>2,565.00</u>
Wages -----	175.00
Departmental Travel -----	500.00
Other Current Expenses -----	200.00
Total -----	<u>\$ 3,440.00</u>

### RETIREMENT CONTRIBUTIONS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	62,150.00
Total -----	<u>\$62,150.00</u>

### TELEPHONE EXCHANGE

Salaries:	
Hargus, Elsie M., Chief Sw. Op. (S-CS-34) -----	12 \$ 2,100.00
Overturf, Martha A., Sw. Op. (S-CS-35) -----	12 2,040.00
Lipe, Mae Essex, Sw. Op. (S-CS-36) -----	12 1,800.00
	<u>5,940.00</u>
Wages -----	1,100.00
Departmental Travel -----	30.00
Other Current Expenses -----	22,000.00
Total -----	<u>\$29,070.00</u>

### WEATHER STATION

Salaries:	
Almond, Billy R., Research Asst. -----	12 \$ 1,380.00
(half time, term appointment)	

Allen, Joyce, Research Asst. -----	12	1,380.00
(half time, term appointment)		
		<hr/>
		2,760.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		885.00
		<hr/>
Total -----		\$ 3,645.00

#### CHIEF OFFICER OF INSTRUCTION

##### Salaries:

Tenney, Charles D., Ph. D., Professor (of English and Philosophy; Vice-President) ---	12	\$13,500.00
Swan, Vivien Oleen, Clerk Steno. II (S-CS-3) -----	12	2,820.00
		<hr/>
		16,320.00
Wages -----		400.00
Departmental Travel -----		400.00
Other Current Expenses -----		200.00
		<hr/>
Total -----		\$17,320.00

#### CONVENTION TRAVEL—GENERAL INSTRUCTION

Salaries -----	\$-----
Wages -----	-----
Travel -----	1,685.00
Other Current Expenses -----	-----
	<hr/>
Total -----	\$ 1,685.00

#### GENERAL PUBLICATIONS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	7,500.00
	<hr/>
Total -----	\$ 7,500.00

#### ART EXPENSE

##### Salaries:

Knaus, George S. Lecturer -----	12	\$ 3,960.00
(see Art) -----	12	(1,920.00)
(total salary) -----	12	(5,880.00)
		<hr/>
		3,960.00
Wages -----		380.00
Departmental Travel -----		-----
Other Current Expenses -----		350.00
		<hr/>
Total -----		\$ 4,690.00

#### DUPLICATING EXPENSE

##### Salaries

Adams, Francis Warren, Dup. Serv. Suprv., (S-CS-30) --	12	\$ 3,840.00
Parkhill, Earl E., Dup. Mach. Op. III (S-CS-218) ---	12	3,540.00
Jarrett, Hazel M., Dup. Mach. Op. II (S-CS-31) -----	12	2,640.00

Stokes, Gloria E., Vari-Typist II (S-CS-198) -----	12	2,340.00
Gibbs, James L., Dup. Mach. Op. 1 (S-CS-241) -----	12	1,980.00
		<hr/>
Wages -----		14,340.00
Departmental Travel -----		3,000.00
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$17,840.00

#### PHOTOGRAPHIC EXPENSE

Salaries:		
Horrell, C. William, M. S., Instructor -----	11½	\$ 3,525.00
(see Journalism) -----	11½	(705.00)
(see Tech. and Adult Ed.) -----	11½	(1,410.00)
(total salary) -----	11½	(5,640.00)
(leave without pay, ½ month)		
Stokes, Robert W., Assistant Photographer (S-CS-26) 12		3,480.00
Sims, Byrl Loren, Assistant Photographer (S-CS-219)		
(see Tech. and Adult Ed.) -----	12	(1,740.00)
(total salary) -----	12	(3,480.00)
		<hr/>
Wages -----		8,745.00
Departmental Travel -----		2,000.00
Other Current Expenses -----		100.00
		300.00
		<hr/>
Total -----		\$11,145.00

#### LECTURES AND CONSULTANT SERVICES

Salaries -----		\$-----
Wages -----		150.00
Departmental Travel -----		100.00
Other Current Expenses -----		9,000.00
		<hr/>
Total -----		\$ 9,250.00

#### SECRETARY OF THE FACULTY

Salaries:		
Fulkerson, Elbert, M. A., Assoc. Prof. -----	12	\$ 5,280.00
(Sec. of Faculty) (see Mathematics) -----	12	(2,640.00)
(total salary) -----	12	(7,920.00)
-----, Clerk Steno. I (S-CS-314) -----	12	1,920.00
(replacing Rettinger)		
		<hr/>
Wages -----		7,200.00
Departmental Travel -----		-----
Other Current Expense -----		400.00
		<hr/>
Total -----		\$ 7,600.00

#### ACADEMIC ADVISEMENT CENTER

Salaries:		
Hopkins, Beverly, Clerk Steno. I (S-CS-290) -----	12	\$ 2,160.00
Wages -----		100.00
Departmental Travel -----		-----
Other Current Expense -----		200.00
		<hr/>
Total -----		\$ 2,460.00

## AIR FORCE - ROTC

## Salaries:

Halderson, Oliver K., Lt. Col., A. B., Professor -----	12	\$ 600.00	(1)
Vickery, Benjamin P., Lt. Col., Asst. Prof. -----	9	225.00	(1)
Timm, Paul A., Major, Asst. Prof. -----	9	225.00	(1)
Perkins, Jerry W., Capt., M. Ed., Asst. Prof. -----	9	225.00	(1)
Lunde, Paul M., Jr., Capt., Asst. Prof. -----	9	225.00	(1)
DuBois, Thomas A., Capt., Asst. Prof. -----	9	225.00	(1)
Oakes, Russell E., Capt., Asst. Prof. -----	9	225.00	(1)
Crecelius, Charles E., Lt., B. S., Asst. Prof. -----	9	225.00	(1)
Schuett, Kenneth F., Lt., B. S., Asst. Prof. -----	9	225.00	(1)
Joyce, Charles N., Sgt., Instructor -----	9	225.00	(1)
Fleming, John W., Sgt., Instructor -----	9	225.00	(1)
Hanson, Gordorn, Sgt., Instructor -----	9	225.00	(1)
Meagher, Philip J., Jr., Sgt. Instructor -----	9	225.00	(1)
Snyder, Robert W., Sgt., Instructor -----	9	225.00	(1)
Wray, David H., Sgt., Instructor -----	9	225.00	(1)
5 Instructors or Asst. Profs. at \$225.00 -----	9	1,125.00	(1)

4,875.00

Wages -----

Departmental Travel -----

Other Current Expenses -----

500.00

\$ 5,375.00

## MILITARY PROPERTY CUSTODIAN

## Salaries:

Winkelmeyer, William R., Asst. to Military Property Custodian (S-CS-220) -----	12	\$ 3,780.00	
---	----	-------------	--

Wages ----- 600.00

Departmental Travel ----- 50.00

Other Current Expenses ----- 1,200.00

Total ----- \$ 5,630.00

## SUMMER SESSION

## Salaries:

For Summer Staff Positions -----		\$195,000.00	
----------------------------------	--	--------------	--

Wages -----

Departmental Travel -----

Other Current Expenses -----

Total ----- \$195,000.00

## GRADUATE SCHOOL

## Salaries:

Swartz, Willis G., Ph. D., Dean -----	12	\$ 7,360.00	
(Professor of Government) (see Government) -----	12	(3,680.00)	
(total salary) -----	12	(11,040.00)	
Kenney, David T., Ph. D., Asst. Prof. -----	12	3,000.00	
(Assistant to the Dean) (see Government) -----	12	(3,000.00)	
(total salary) -----	12	(6,000.00)	
Fee, Ruth B., Chief Clerk (Level I) (S-CS-233) ---	12	3,000.00	

13,360.00

Wages ----- 600.00

Departmental Travel ----- 150.00

Other Current Expenses ----- 750.00

Total ----- \$14,860.00

(1) Basic salary paid by Federal Government.



## GRADUATE SCHOOL—ADVISEMENT

## Salaries:

Kenney, David T., Ph. D., Asst. Prof. -----		\$-----
(Chief Graduate Advisor) (see Graduate School)		
Samford, C. D., Ph. D., Professor -----	9	2,070.00
(Academic Advisor) (see Education) -----	9	(4,140.00)
(total salary) -----	9	(6,210.00)
Fishback, Woodson W., Ph. D., Assoc. Prof. -----	9	2,040.00
(Academic Advisor) (see Education) -----	9	(4,080.00)
(total salary) -----	9	(6,120.00)
Randolph, Victor, Ph. D., Assoc. Prof. -----	9	2,040.00
(Academic Advisor) (see Education) -----	9	(4,080.00)
(total salary) -----	9	(6,120.00)
		<hr/>
		6,150.00

Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$ 6,150.00

## RESIDENCE CENTER

Salaries -----		\$-----
Wages -----		-----
Departmental Travel -----		415.00
Other Current Expenses -----		350.00
		<hr/>
Total -----		\$ 765.00

## TECHNICAL AND ADULT EDUCATION

## Salaries:

Simon, Ernest J., M. S., Director (Associate Director, Extension; Associate Professor of Industrial Education) -----	12	\$11,040.00
Bauernfeind, Harry, M. A., Supervisor (Business Education; Asst. Professor of Business Administration) -----	12	8,300.00
Adams, Jon P., B. Ed., Supervisor (Industrial Education) -----	12	8,160.00
McDaniel, Wilbur C., Ph. D., Professor -----	9	3,600.00
(see Mathematics) -----	9	(3,600.00)
(total salary) -----	9	(7,200.00)
Talley, C. Horton Ph. D., Professor -----	9	4,095.00
(see Speech) -----	9	(4,095.00)
(total salary) -----	9	(8,190.00)
Trump, Guy Winston, Ph. D., Professor -----	9	2,220.00
(see Business Administration) -----	9	(4,530.00)
(total salary) -----	9	(6,750.00)
Adams, Ruth F., M. A., Asst. Prof. -----	9	1,195.00
(see Home Economics) -----	9	(3,575.00)
(total salary) -----	9	(4,770.00)
Reed, Alex, M. S., Asst. Prof. (Supervisor of Adult Education in Agriculture) -----	12	2,440.00
(see Agriculture) -----	12	(2,440.00)
(see Experimental Farm) -----	12	(2,440.00)
(total salary) -----	12	(7,320.00)
Evans, Helen, M. S., Instructor -----	9	1,410.00
(see Home Economics) -----	9	(2,820.00)
(total salary) -----	9	(4,230.00)
Horrell, C. William, M. S., Instructor -----	11½	1,410.00
(see Photographic Expense) -----	11½	(3,525.00)
(see Journalism) -----	11½	( 705.00)

(total salary) -----	11½	(5,640.00)
(leave without pay, ½ month)		
Knott, James F., M. A., Instructor -----	9	4,140.00
Lockwood, Boonie A., M. S. in Ed. Instructor -----	10	4,600.00
(leave without pay, July and August)		
Pearson, E. Edwin, M. S. in Ed. Instructor -----	2	5,520.00
Randle, William L., M. S. in Ed. Instructor -----	2	5,280.00
Travis, Edna Spires, M. S. in Ed., Instructor -----	9	2,070.00
(see English) -----	9	(2,070.00)
(total salary) -----	9	(4,140.00)
4 Instructors at \$4,000.00 -----	9	16,000.00
Bond, Roy E., B. S., Lecturer -----	9	4,005.00
McGee, Evelyn, Lecturer -----	9	3,600.00
Muhich, Frank W., Lecturer -----	12	5,820.00
Schultz, Raymond, Lecturer -----	12	5,820.00
Vaughan, Frank Eugene, B. S., Lecturer -----	9	3,510.00
_____, Lecturer -----	9	1,350.00
(see Physics) -----	9	(2,650.00)
(total salary) -----	9	(4,000.00)
(term appointment)		
Replacements for 8 part-time Lecturers and Assistant Instructors at \$1,250.00 -----	12	10,000.00
Sims, Byrl Loren, Asst. Photographer (S-CS-219) --	12	1,740.00
(see Photographic Expense) -----	12	(1,740.00)
(total salary) -----	12	(3,480.00)
_____, Nurse -----	12	3,000.00
Hamilton, Helen, Clerk Steno. II (S-CS-38) -----	12	2,700.00
_____, Clerk Steno. II (S-CS-252) -----	12	1,920.00
(replacing Dye)		
		124,945.00
Wages -----		1,600.00
Departmental Travel -----		7,000.00
Other Current Expenses -----		13,000.00
Total -----		\$146,545.00

## GENERAL INSTRUCTION

## Salaries:

12 Teachers to Meet Increased Enrollments at \$4,800.00 -----	9	\$57,600.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		-----
Total -----		\$57,600.00

## COLLEGE OF LIBERAL ARTS AND SCIENCES

## — ADMINISTRATION — DEAN

## Salaries:

Abbott, Talbert Ward, Ph. D., Dean -----	12	\$ 7,520.00
(Professor of Chemistry) (see Chemistry) -----	12	(3,760.00)
(total salary) -----	12	(11,280.00)
Turner, Max Wesley, Ph. D., Assoc. Prof. -----	12	4,140.00
(Asst. to the Dean) (see Government) -----	12	(4,140.00)

(total salary) -----	12	(8,280.00)
Hankla, Alma Ruth, Clerk Steno. I (S-CS-39) -----	12	2,160.00
		<hr/>
		13,820.00
Wages -----		600.00
Department Travel -----		400.00
Other Current Expenses -----		1,355.00
		<hr/>
Total -----		\$16,175.00

#### COLLEGE OF LIBERAL ARTS AND SCIENCES — ADVISEMENT

##### Salaries:

Coleman, E. C., Ph. D., Assoc. Prof. -----	12	\$ 4,020.00
(Chief College Advisor) (see English) -----	12	(4,020.00)
(total salary) -----	12	(8,040.00)
Black, Amos, Ph. D., Assoc. Prof. -----	9	3,105.00
(Academic Advisor) (see Mathematics) -----	9	(3,105.00)
(total salary) -----	9	(6,210.00)
Harris, Robert T., Ph. D., Lecturer -----	9	2,520.00
(Academic Advisor) (see Philosophy) -----	9	(2,520.00)
(total salary) -----	9	(5,040.00)
(term appointment)		
		<hr/>
		9,645.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$ 9,645.00

#### COLLEGE OF LIBERAL ARTS AND SCIENCES—CONVENTION TRAVEL

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	2,745.00
Other Current Expenses -----	-----
	<hr/>
Total -----	\$ 2,745.00

#### BOTANY

##### Salaries:

Welch, Walter B., Ph. D., Professor (Chairman) -----	9	\$ 7,650.00
Kaieser, Margaret, Ph. D., Assoc. Prof. -----	9	5,670.00
Kaplan, Leo., Ph. D., Asst. Prof. -----	9	4,860.00
Marberry, William M., A. M., Asst. Prof. -----	12	3,720.00
(see Physical Plant-Operation) -----	12	(3,720.00)
(total salary) -----	12	(7,440.00)
(sabbatical leave, full pay, July)		
Voigt, John W., Ph. D., Asst. Prof. -----	9	5,400.00
		<hr/>
		27,300.00
Wages -----		1,450.00
Departmental Travel -----		375.00
Other Current Expenses -----		2,455.00
		<hr/>
Total -----		\$31,580.00

## CHEMISTRY

## Salaries:

Neckers, J. W., Ph. D., Professor (Chairman) ---	9	\$ 8,910.00
Abbott, T. W., Ph. D., Dean (Professor) -----	12	3,760.00
(see Col. of L. A. S. - Admin. - Dean) -----	12	(7,520.00)
(total salary) -----	12	(11,280.00)
Scott, Robert A., Ph. D., Professor -----	9	6,660.00
Van Lente, Kenneth A., Ph. D., Professor -----	9	7,560.00
Hadley, Elbert H., Ph. D., Assoc. Prof. -----	9	6,660.00
Stone, Hal, M. S., Instructor -----	9	4,500.00
George, Homer A., Senior Lab. Asst. (S-CS-229) ---	12	3,180.00

41,230.00

Wages -----	1,450.00
Departmental Travel -----	75.00
Other Current Expenses -----	4,690.00

Total ----- \$47,445.00

## ENGLISH

## Salaries:

Schneider, W. B., Ph. D., Professor (Chairman) ---	9	\$ 8,550.00
Faner, Robert D., Ph. D., Professor -----	9	7,560.00 <sup>1</sup>
Harris, Jesse W., Ph. D., Professor -----	9	7,110.00 <sup>2</sup>
Tenney, Charles D., Ph. D., Professor -----		-----
(see Chief Officer of Instruction)		
Barbour, Frances M., M. A., Assoc. Prof. -----	9	5,310.00 <sup>7</sup>
Benziger, James G., Ph. D., Assoc. Prof. -----	9	6,390.00 <sup>3</sup>
Coleman, E. C., Ph. D., Assoc. Prof. -----	12	4,020.00
(see Col. of L. A. S. - Advisement) -----	12	(4,020.00)
(total salary) -----	12	(8,040.00)
Krappe, Edith S., Ph. D., Assoc. Prof. -----	9	5,280.00 <sup>8</sup>
Stibitz, E. Earle, Ph. D., Assoc. Prof. -----	9	5,850.00 <sup>5</sup>
Wilson, Henry L., Ph. D., Assoc. Prof. -----	9	5,400.00 <sup>6</sup>
Winn, Georgia Gantt, Ph. D., Assoc. Prof. -----	9	6,120.00 <sup>4</sup>
Barber, Julia M., A. M., Asst. Prof. (disability leave)		-----
Burns, Winifred, A. M., Asst. Prof. -----	9	5,220.00 <sup>9</sup>
Camp, G. C., Ph. D., Asst. Prof. -----	9	5,040.00 <sup>10</sup>
Lingle, Fred K., A. M., Asst. Prof. -----	9	4,860.00 <sup>12</sup>
Simeone, William E., Ph. D., Asst. Prof. -----	9	5,130.00 <sup>11</sup>
Smith, Mae T., A. M., Asst. Prof. -----	9	4,500.00 <sup>13</sup>
Mitchell, Betty Lou Hill, M. A., Instructor -----	9	3,420.00 <sup>15</sup>
Rainbow, Raymond S., Jr., A. M., Instructor -----	9	3,420.00 <sup>15</sup>
Schneider, Daniel J., M. A., Instructor -----	9	4,500.00 <sup>13</sup>
Travis, Edna Spires, M. S. in Ed., Instructor -----	9	2,070.00
(see Tech. and Adult Ed.) -----	9	(2,070.00)
(total salary) -----	9	(4,140.00) <sup>12</sup>

100,830.00

Wages -----	550.00
Departmental Travel -----	75.00
Other Current Expenses -----	800.00

Total ----- \$102,255.00

## FOREIGN LANGUAGES

## Salaries:

Peacock, Vera L., Ph. D., Professor (Chairman) -----	9	\$ 8,280.00
Davis, J. Cary, Ph. D., Professor -----	9	7,110.00
Barry, Mary Eileen, Ph. D., Assoc. Prof. -----	9	6,030.00

(sabbatical leave, full pay, three months)		
Hartwig, Hellmut A., Ph. D., Assoc. Prof. -----	9	6,660.00
Smith, Madeleine M., Ph. D., Assoc. Prof. -----	9	5,100.00
Neufeld, Anna K., A. M., Asst. Prof. -----	9	4,410.00
		<hr/>
		37,590.00
Wages -----		450.00
Departmental Travel -----		100.00
Other Current Expenses -----		525.00
		<hr/>
Total -----		\$38,665.00

### GEOGRAPHY AND GEOLOGY

#### Salaries:

Colby, Charles C., Ph. D., Lecturer -----	9	\$ 3,375.00
(Visiting Professor, Acting Chairman)		
(see Institutional Affairs) -----	9	(3,375.00)
(total salary) -----	9	(6,750.00)
Cunningham, Floyd F., Ph. D., Professor (Chairman) -	9	3,465.00
(sabbatical leave, half pay)		
Harris, Stanley E., Jr., Ph. D., Assoc. Prof. -----	9	5,400.00
Krause, Annemarie, Ph. D., Assoc. Prof. -----	9	5,220.00
Shank, Marjorie, A. M., Assoc. Prof. -----	9	5,220.00
Beimfohr, Oliver W., Ph. D., Asst. Prof. -----	9	5,130.00
Harper, Robert A., Ph. D., Asst. Prof. -----	9	5,130.00
Price, Dalias A., A. M., Asst. Prof. -----	9	4,680.00
		<hr/>
		37,620.00
Wages -----		600.00
Departmental Travel -----		395.00
Other Current Expenses -----		1,715.00
		<hr/>
Total -----		\$40,330.00

### GOVERNMENT

#### Salaries:

Alexander, Orville, Ph. D., Professor (Chairman) ---	9	\$ 8,190.00
Swartz, Willis G., Ph. D., Dean (Professor) -----	12	3,680.00
(see Graduate School) -----	12	(7,360.00)
(total salary) -----	12	(11,040.00)
Klingberg, Frank L., Ph. D., Professor -----	9	7,110.00
McGrath, Robert A., Ph. D., Assoc. Prof. -----	12	2,640.00
(see Registrar) -----	12	(5,040.00)
(total salary) -----	12	(7,680.00)
Morton, Ward M., Ph. D., Assoc. Prof. -----	9	5,940.00
Turner, Max Wesley, Ph. D., Assoc. Prof. -----	12	4,140.00
(see Col. of L. A. S. - Adm. - Dean) -----	12	(4,140.00)
(total salary) -----	12	(8,280.00)
Kenney, David T., Ph., D., Asst. Prof. -----	12	3,000.00
(see Graduate School) -----	12	(3,000.00)
(total salary) -----	12	(6,000.00)
Rendleman, John S., J. D., Asst. Prof. -----		-----
(see Legal Counsel)		
Ridgeway, Marian E., Ph. D., Asst. Prof. -----	9	4,500.00
Winter, William O., Ph. D., Asst. Prof. -----	9	5,130.00
Carter, Carol L., Clerk Steno. I (S-CS-200) -----	12	2,040.00
		<hr/>
		46,370.00

Wages -----		150.00
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Departmental Travel -----	75.00
Other Current Expenses -----	500.00
Total -----	<u>\$47,095.00</u>

**HISTORY**

## Salaries:

Briggs, Harold E., Ph. D., Professor (Chairman) -----	9	\$ 7,560.00
Caldwell, Norman W., Ph. D., Assoc. Prof. -----	9	6,030.00
Cherry, George L., Ph. D., Assoc. Prof. -----	9	5,670.00
Pitkin, William A., Ph. D., Assoc. Prof. -----	9	5,760.00
Wright, John I., A. M., Assoc. Prof. -----	9	5,130.00
Ammon, Harry, Ph. D., Asst. Prof. -----	9	4,860.00
Baxter, Joseph Ray, M. A., Asst. Prof. -----	9	4,500.00
Kennedy, Jesse C., B. S. A., Lecturer -----	9	3,960.00
(term appointment)		
		<u>43,470.00</u>
Wages -----		275.00
Departmental Travel -----		-----
Other Current Expenses -----		400.00
Total -----		<u>\$44,145.00</u>

**MATHEMATICS**

## Salaries:

Mc. Daniel, Wilbur C., Ph. D., Professor (Chairman) --	9	\$ 3,600.00
(see Tech. and Adult Ed.) -----	9	(3,600.00)
(total salary) -----	9	(7,200.00)
Black, Amos, Ph. D., Assoc. Prof. -----	9	3,105.00
(see Col. of L. A. S. - Advisement) -----	9	(3,105.00)
(total salary) -----	9	(6,210.00)
Rodabaugh, Louis D., Ph. D., Assoc. Prof. -----	9	6,120.00
Fulkerson, Elbert, M. A., Assoc. Prof. -----	12	2,640.00
(see Secretary of the Faculty) -----	12	(5,280.00)
(total salary) -----	12	(7,920.00)
Mark, Abraham M., Ph. D., Assoc. Prof. -----	12	1,830.00
(see Statistical Services) -----	12	(5,490.00)
(total salary) -----	12	(7,320.00)
Hall, Dilla, M. S., Asst. Prof. -----	9	1,420.00
(see University School) -----	9	(4,250.00)
(total salary) -----	9	(5,670.00)
Wright, Alice K., M. A., Asst. Prof. -----	9	4,500.00
Kenner, Morton Roy, M. S., Instructor -----	9	3,960.00
Beckemeyer, Imogene C., M. A., Instructor -----	9	3,105.00
		<u>30,280.00</u>
Wages -----		375.00
Departmental Travel -----		-----
Other Current Expenses -----		450.00
Total -----		<u>\$31,105.00</u>

**MICROBIOLOGY**

## Salaries:

Lindgren, Carl C., Ph. D., Professor (Chairman) ----	12	\$ 2,970.00
(see Biol. Res. Lab.) -----	12	(8,910.00)
(total salary) -----	12	(11,880.00)
McClary, Dan Otho, Ph. D., Asst. Prof. -----	12	4,050.00
(see Biol. Res. Lab.) -----	12	(1,350.00)

(total salary) -----	12	(5,400.00)
Sheffner, A. Leonard, Ph. D., Asst. Prof. -----	12	1,650.00
(see Biol. Res. Lab.) -----	12	(4,950.00)
(total salary) -----	12	(6,600.00)
		<hr/>
		8,670.00
Wages -----		625.00
Departmental Travel -----		-----
Other Current Expenses -----		1,500.00
		<hr/>
Total -----		\$10,795.00

### PHILOSOPHY

#### Salaries:

Brownell, Baker, M. A., Director (Professor) -----	-----	-----
(see Area Services)		
Tenney, Charles D., Ph. D., Professor -----	-----	-----
(see Chief Officer of Instruction)		
Plochmann, George Kimball, Ph. D., Asst. Prof. -----	9	2,700.00
(see Institutional Affairs -----	9	(2,700.00)
(total salary) -----	9	(5,400.00)
Diefenbeck, James A., Ph. D., Lecturer -----	9	4,275.00
(term appointment)		
Harris, Robert T., Ph. D., Lecturer -----	9	2,520.00
(see Col. of L. A. S. - Advisement) -----	9	(2,520.00)
(total salary) -----	9	(5,040.00)
(term appointment)		
		<hr/>
		9,495.00
Wages -----		250.00
Departmental Travel -----		-----
Other Current Expenses -----		200.00
		<hr/>
Total -----		\$ 9,945.00

### PHYSICS AND ASTRONOMY

#### Salaries:

Young, Otis B., Ph. D., Professor -----	12	\$ 2,880.00
(see Coop. Atomic Research) -----	12	(5,760.00)
(total salary) -----	12	(8,640.00)
Arvin, Martin Joseph, Ph. D., Assoc. Prof. -----	9	5,850.00
Lucke, William H., Ph. D., Assoc. Prof. -----	9	6,210.00
Zimmerschied, Charlotte, M. A., Asst. Prof. -----	9	5,400.00
-----, Lecturer -----	9	2,650.00
(see Tech. and Adult Ed.) -----	9	(1,350.00)
(total salary) -----	9	(4,000.00)
(term appointment)		
		<hr/>
		22,990.00
Wages -----		1,100.00
Departmental Travel -----		-----
Other Current Expenses -----		2,900.00
		<hr/>
Total -----		\$26,990.00

## PHYSIOLOGY

## Salaries:

Kaplan, Harold M., Ph. D., Professor (Chairman) -----	9	\$ 7,290.00
Raso, Anthony James, M. D., Assoc. Prof. -----		-----
(see Health Service)		
Zorzoli, Amita, Ph. D., Asst. Prof. -----	9	4,680.00

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 11,970.00

Wages -----		950.00
Departmental Travel -----		80.00
Other Current Expenses -----		2,355.00

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 Total ----- \$15,355.00

## PSYCHOLOGY

## Salaries:

Kelley, Noble H., Ph. D., Professor (Chairman) -----	9	\$ 3,010.00
Westberg, William C., Ph. D., Professor -----	9	6,930.00
Bischof, Ledford J., Ed. D., Assoc. Prof. -----	9	5,220.00
Malpass, Leslie F., Ph. D., Asst. Prof. -----	9	4,950.00
Tyler, Forrest B., Ph. D., Asst. Prof. -----	9	4,500.00

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 29,610.00

Wages -----		425.00
Departmental Travel -----		285.00
Other Current Expenses -----		910.00

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 Total ----- \$31,230.00

## SOCIOLOGY AND ANTHROPOLOGY

## Salaries:

Johnson, Joseph K., Ph. D., Professor (Chairman) ---	9	\$ 7,920.00
Kelley, John Charles, Ph. D., Professor -----	12	3,160.00
(see Museum) -----	12	(6,320.00)
(total salary) -----	12	(9,480.00)
Tudor, William J., Ph. D., Professor -----	12	2,250.00
(see Area Services) -----	12	(6,750.00)
(total salary) -----	12	(9,000.00)
Lantz, Herman R., Ph. D., Asst. Prof. -----	9	5,850.00
Petroff, Louis, Ph. D., Asst. Prof. -----	9	4,500.00
McCrary, J. S., M. A., Instructor -----	9	4,500.00

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 28,180.00

Wages -----		500.00
Departmental Travel -----		-----
Other Current Expenses -----		565.00

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 Total ----- \$29,245.00

## ZOOLOGY

## Salaries:

Gersbacher, Willard M., Ph. D., Professor (Chairman) -	9	\$ 6,480.00
Foote, Charles L., Ph. D., Assoc. Prof. -----	9	6,390.00
Klimstra, Willard D., Ph. D., Assoc. Prof. -----	12	5,730.00
(see Coop. Wildlife Res.) -----	12	(1,950.00)
(total salary) -----	12	(7,680.00)
Lyman, F. Earle, Ph. D., Assoc. Prof. -----	9	6,075.00
Stein, Hilda A., M. S., Assoc. Prof. -----	9	5,220.00
Lewis, William M., Ph. D., Asst. Prof. -----	12	5,280.00



(see Coop. Fisheries Mngt.) -----	12	(1,800.00)
(total salary) -----	12	(7,080.00)
Ogles. Terry Fon, Jr., Junior Lab. Asst. (S-CS-221) --	12	2,700.00
		<hr/>
Wages -----		37,875.00
Departmental Travel -----		1,000.00
Other Current Expenses -----		395.00
		<hr/>
Total -----		3,730.00
		<hr/>
Total -----		\$43,000.00

**COLLEGE OF VOCATIONS AND PROFESSIONS  
ADMINISTRATION - DEAN**

## Salaries:

Rehn, Henry Joseph, Ph. D., Dean (Professor -----	12	\$ 8,280.00
of Bus. Adm.) (see Business Adm.) -----	12	(2,760.00)
(total salary) -----	12	(11,040.00)
Maverick, Lewis A., Ed. D., Ph. D., Professor -----	7½	4,200.00
(Editor, Business Newsletter) (see Economics) --	7½	(2,100.00)
(total salary) -----	7½	(6,300.00)
(sabbatical leave, half year; leave without pay, 1½ months)		
Spooner, Nancy, Secretary (Level I) (S-CS-230) ---	12	2,700.00
		<hr/>
		15,180.00
Wages -----		600.00
Departmental Travel -----		743.00
Other Current Expenses -----		1,200.00
		<hr/>
Total -----		\$17,723.00

**COLLEGE OF VOCATIONS AND PROFESSIONS—ADVISEMENT**

## Salaries:

Hunsinger, Paul, Ph. D., Asst. Prof. -----	12	\$ 3,600.00
(Chief College Advisor) (see Speech) -----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
McIntosh, David S., M. A., Assoc. Prof. -----	9	2,500.00
(Academic Advisor) (see Music) -----	9	(2,500.00)
(total salary) -----	9	(5,000.00)
Hoffman, Paul M., M. B. A., Asst. Prof. -----	9	3,015.00
(Academic Advisor) (see Business Administration)	9	(3,015.00)
(total salary) -----	9	(6,030.00)
Benson, Willard A., M. S., Instructor -----	9	2,070.00
(Academic Advisor) (see Industrial Education) --	9	(2,070.00)
(total salary) -----	9	(4,140.00)
		<hr/>
		11,185.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$11,185.00

**COLLEGE OF VOCATIONS AND PROFESSIONS  
CONVENTION TRAVEL**

Salaries -----	\$-----
Wages -----	-----
Travel -----	1,357.00
Other Current Expenses -----	-----
	<hr/>
Total -----	\$ 1,357.00

## AGRICULTURE

## Salaries:

Keeper, Wendell E., Ph. D., Professor (Chairman) ..	12	\$11,040.00
Tucker, Lowell R., Ph. D., Assoc. Prof. ....	12	3,780.00
(see Experimental Farm) .....	12	(3,780.00)
(total salary) .....	12	(7,560.00)
Clark, Marshall G., M. S., Lecturer .....	9	2,820.00
(see Experimental Farm) .....	9	(1,410.00)
(total salary) .....	9	(4,230.00)
(term appointment)		
Reed, Alex, M. S., Asst. Prof. (Supervisor .....	12	2,440.00
of Adult Ed.) (see Tech. and Adult Ed.) .....	12	(2,440.00)
(see Experimental Farm) .....	12	(2,440.00)
(total salary) .....	12	(7,320.00)
Roth, Fred W., M. S., Asst. Prof. ....	12	5,640.00
Vavra, Joseph P., Ph. D., Asst. Prof. ....	12	2,940.00
(see Experimental Farm) .....	12	(2,940.00)
(total salary) .....	12	(5,880.00)
Andrew, William T., M. S., Instructor .....	12	1,880.00
(see Experimental Farm) .....	12	(3,760.00)
(total salary) .....	12	(5,640.00)
Hinners, Scott W., M. S., Instructor .....	12	2,820.00
(see Experimental Farm) .....	12	(2,820.00)
(total salary) .....	12	(5,640.00)
Hosner, John Frank, M. F., Instructor .....	12	1,760.00
(see Experimental Farm) .....	12	(1,760.00)
(see Coop. Work—Forest Service) .....	12	(1,760.00)
(total salary) .....	12	(5,280.00)
Woods, Harvey S., M. S., Instructor .....	12	3,840.00
(see Experimental Farm) .....	12	(1,920.00)
(total salary) .....	12	(5,760.00)
2 Field Representatives or		
Lecturers at \$5,000.00 .....	12	10,000.00
_____ Clerk Steno. I (S-CS-232) .....	12	1,920.00
(replacing Rhymer)		

50,880.00

Wages .....	1,000.00
Departmental Travel .....	600.00
Other Current Expenses .....	1,940.00

Total .....	\$54,420.00
-------------	-------------

## ART

## Salaries:

Shryock, Burnett H., M. A., Professor (Chairman) .....	9	\$ 7,110.00
Ball, F. Carlton, A. M., Assoc. Prof. ....	9	6,480.00
Ervin, Kenneth A., M. A., Asst. Prof. ....	9	4,410.00
Farnham, Emily, M. A., Asst. Prof. ....	9	4,320.00
McMillan, R. W., M. A., Asst. Prof. ....	9	4,680.00
Roach, Lula D., Ph. D., Asst. Prof. ....	9	4,500.00
Watkins, Ben. P., M. A., Asst. Prof. ....	9	4,680.00
Pulley, Charles M., B. S., Instructor .....		-----
(see Architectural Services)		
Knaus, George S., Lecturer .....	12	1,920.00
(see Art Expense) .....	12	(3,960.00)
(total salary) .....	12	(5,880.00)
Lauritzen, Frederick L., M. F. A., Lecturer .....	9	4,050.00
(term appointment)		
Hart, Lucille, Clerk Steno. II (S-CS-197) .....	12	2,700.00

44,850.00

Wages -----	950.00
Departmental Travel -----	50.00
Other Current Expenses -----	3,800.00
Total -----	<u>\$49,650.00</u>

### BUSINESS ADMINISTRATION

#### Salaries:

Trump, Guy Winston, Ph. D., Professor (Chairman) --	9	\$ 4,530.00
(see Tech. and Adult Ed.) -----	9	(2,220.00)
(total salary) -----	9	(6,750.00)
Rehn, Henry Joseph, Ph. D., Dean (Professor) -----	12	2,760.00
(see Col. of Voc. and Prof. - Adm. - Dean) -----	12	(8,280.00)
(total salary) -----	12	(11,040.00)
DuFrain, Viola Maude, Ph. D., Assoc. Prof. -----	9	5,670.00
Rahe, Harves, Ed. D., Assoc. Prof. -----	9	5,670.00
Barron, Mary Noel, M. B. A., Asst. Prof. -----	9	5,130.00
Bauernfeind, Harry, M. A., Asst. Prof. -----		-----
(see Tech. and Adult Ed.) -----		
Buboltz, Van, M. A., Asst. Prof. -----	9	5,130.00
Hoffman, Paul M., M. B. A., Asst. Prof. -----	9	3,015.00
(see Col. of V. and P. - Advisement) -----	9	(3,015.00)
(total salary) -----	9	(6,030.00)
Ogden, Susie E., A. M., Asst. Prof. -----	9	5,130.00
Gallegly, Robert L., A. M., Exec. Asst. (Instructor) --		-----
(see Business Manager) -----		

		37,035.00
Wages -----		725.00
Departmental Travel -----		25.00
Other Current Expenses -----		1,470.00
Total -----		<u>\$39,255.00</u>

### ECONOMICS

#### Salaries:

Maverick, Lewis, A., Ed. D., Ph. D., Professor -----	7½	\$2,100.00
(see Col. of Voc. and Prof. - Adm.) -----	7½	(4,200.00)
(total salary) -----	7½	(6,300.00)
(sabbatical leave, half year; leave without pay, 1½ months)		
Hand, George H., Ph. D., Professor -----		-----
(see Chief Executive Assistant) -----		
Miles, Edw. V., Jr., A. M., Exec. Asst. (Assoc. Prof.)		-----
(see Business Manager) -----		
Edelman, Milton T., Ph. D., Asst. Prof. -----	9	4,590.00
Morrison, Vernon G., M. A., Asst. Prof. -----	9	5,850.00
(Acting Chairman) -----		
Kohler, Iris Baker, M. S., Instructor -----	9	3,870.00

		16,410.00
Wages -----		275.00
Departmental Travel -----		-----
Other Current Expenses -----		370.00
Total -----		<u>\$17,055.00</u>

## HOME ECONOMICS

## Salaries:

Quigley, Eileen, Ed.   D., Professor (Chairman) -----	9	\$ 6,840.00
Fults, Anna Carol, Ph. D., Professor -----	9	6,000.00
Adams, Ruth F., M. A., Asst. Prof. -----	9	3,575.00
(see Tech. and Adult Ed.) -----	9	(1,195.00)
(total salary) -----	9	(4,770.00)
Barnes, Mary Louise, M. S., Asst. Prof. -----	9	4,860.00
Savage, Marjorie, M. S., Instructor -----	9	4,500.00
Evans, Helen, M. S., Instructor -----	9	2,820.00
(see Tech. and Adult Ed.) -----	9	(1,410.00)
(total salary) -----	9	(4,230.00)
Van Mason, Caroline E., M. B. A., Instructor -----		-----
(military leave)		
Weber, Mary Lou, Clerk Steno. I (S-CS-253) -----	12	1,920.00
Hayes, Eurma C., Housekeeper (S-CS-40) -----	12	1,680.00

32,195.00

Wages -----		150.00
Departmental Travel -----		-----
Other Current Expenses -----		2,330.00
Total -----		\$34,675.00

## HOME MANAGEMENT HOUSE

Salaries -----		\$-----
Wages -----		200.00
Departmental Travel -----		-----
Other Current Expenses -----		380.00
Total -----		\$ 580.00

## INDUSTRIAL EDUCATION

## Salaries:

Bicknell, W. C., D. Ed., Professor (Chairman) -----	9	\$ 6,750.00
Schroeder, J. Henry, M. S., Professor -----	9	6,000.00
Simon, Ernest J., M. S., Assoc. Prof. -----		-----
(see Tech. and Adult Ed.) -----		
Lonergan, John F. H., A. B., Asst. Prof. -----		-----
(see Architectural Services)		
Allen, Charles W., M. S., Instructor -----	9	3,960.00
Benson, Willard A., M. S., Instructor -----	9	2,070.00
(see Academic Advisement - Voc. and Prof.) -----	9	(2,070.00)
(total salary) -----	9	(4,140.00)
Gunderson, John J., M. A., Instructor -----		-----
(leave without pay)		
Hart, Willard C., B. S., Supervisor (Instructor) -----		-----
(see Architectural Services) -----		-----
Howe, William A., M. S., Director (Instructor) -----		-----
(see Physical Plant - Adm.) -----		-----
Johnson, Marvin Ervin, M. S., Instructor -----	9	4,320.00
Kohler, Richard C., Ed. D., Instructor -----	9	4,320.00
Mudgett, Albert G., Instructor -----	9	4,500.00
Plummer, John F., Jr., M. A., Instructor -----	9	1,035.00
(see University School) -----	9	(3,105.00)
(total salary) -----	9	(4,140.00)

32,955.00

Wages -----		2,225.00
Departmental Travel -----		50.00
Other Current Expenses -----		4,665.00
Total -----		\$39,895.00

## JOURNALISM

## Salaries:

Long, Howard R., Ph. D., Professor (Chairman) -----	9	\$ 6,000.00
Grubb, Donald Ray, M. A., Instructor -----	9	3,960.00
Horrell, C. William, M. S., Instructor -----	11½	705.00
(see Photographic Expense) -----	11½	(3,525.00)
(see Tech. and Adult Ed.) -----	11½	(1,410.00)
(total salary) -----	11½	(5,640.00)
(leave without pay, ½ month)		

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 10,665.00

Wages -----	300.00
Departmental Travel -----	200.00
Other Current Expenses -----	1,165.00

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 Total ----- \$12,330.00

## MUSIC

## Salaries:

Kesnar, Maurits, Ph. D., Professor (Chairman) -----	9	\$ 6,390.00
Denker, Fred H., Ph. D., Lecturer (Visiting Prof.) ---	9	6,000.00
(term appointment)		
McIntosh, David S., M. A., Assoc. Prof. -----	9	2,500.00
(see Academic Advisement - Voc. and Prof.) ---	9	(2,500.00)
(total salary) -----	9	(5,000.00)
Wakeland, Floyd V., M. M., Assoc. Prof. -----	9	4,725.00
(see Music Festival) -----	9	(675.00)
(total salary) -----	9	(5,400.00)
Moe, Kate E., M. S., Asst. Prof -----	9	4,500.00
Wharton, John S., M. M., Asst. Prof. -----	9	4,770.00
Fischer, Gilbert R., M. A., M. M., Instructor -----	9	4,410.00
Mueller, Robert E., M. M., Instructor -----	9	4,680.00
Olsson, Phillip H., M. M., Instructor -----	9	4,230.00
Resnick, Robert S., M. M., Instructor -----	9	3,960.00
Vogler, Helen Matthes, Instructor -----		
(disability leave)		

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 46,165.00

Wages -----	1,550.00
Departmental Travel -----	1,300.00
Other Current Expenses -----	2,875.00

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 Total ----- \$51,890.00

## NURSING EDUCATION

## Salaries:

_____, Asst. Prof. (Chairman) -----	12	\$ 9,000.00
Wages -----		500.00
Departmental Travel -----		200.00
Other Current Expenses -----		300.00

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 Total ----- \$10,000.00

## SPEECH

## Salaries:

Talley, C. Horton, Ph. D., Professor (Chairman) -----	9	\$ 4,095.00
(see Tech. and Adult Ed.) -----	9	(4,095.00)
(total salary) -----	9	(8,190.00)
McLeod, Archibald, Ph. D., Professor -----	9	6,660.00
Brackett, I. P., Ph. D., Assoc. Prof. -----	9	4,320.00

(see Guidance and Special Ed.) -----	9	(1,440.00)
(total salary) -----	9	(5,760.00)
Garbutt, Cameron W., Ph. D., Assoc. Prof. -----	9	5,040.00
Anderson, John O., Ph. D., Asst. Prof. -----	9	3,645.00
(see Guidance and Special Ed.) -----	9	(1,215.00)
(total salary) -----	9	(4,860.00)
Croft, Albert P., Ph. D., Asst. Prof. -----	9	4,860.00
Hunsinger, Paul, Ph. D., Asst. Prof. -----	12	3,600.00
(see Academic Advisement - Voca. and Prof. ----	12	(3,600.00)
(total salary) -----	12	(7,200.00)
Robbins, Buren C., M. A., Asst. Prof. -----	12	3,780.00
(see Area Services) -----	12	(3,780.00)
(total salary) -----	12	(7,560.00)
Voss, Lawrence, A. M., Asst. Prof. -----	9	4,770.00
		<hr/>
		40,770.00
Wages -----		900.00
Departmental Travel -----		175.00
Other Current Expenses -----		1,265.00
		<hr/>
Total -----		\$43,110.00

## COLLEGE OF EDUCATION

## ADMINISTRATION—DEAN

## Salaries:

Lawson, Douglas E., Ph. D., Dean (Prof. of Education) 12	\$ 8,600.00
(see Education) -----	12 (3,040.00)
(total salary) -----	12 (11,640.00)
-----, Assoc. Prof. (Asst. Dean) -----	12 9,300.00
Bach, Jacob O., Ph. D., Asst. Prof. (Research Assoc.) 12	4,020.00
(see Education) -----	12 (4,020.00)
(total salary) -----	12 (8,040.00)
Huff, Frances T., Chief Clerk (Level I) (S-CS-223) 12	3,480.00
Casey, Minnie Lou, Clerk Steno. I (S-CS-178) -----	12 1,920.00
	<hr/>
	27,320.00
Wages -----	600.00
Departmental Travel -----	605.00
Other Current Expenses -----	1,140.00
	<hr/>
Total -----	\$29,665.00

## COLLEGE OF EDUCATION—ADVISEMENT

## Salaries:

Malone, Willis E., Ph. D., Assoc. Prof. (Chief -----	12	\$ 3,960.00
College Advisor) (see Education) -----	12	(3,960.00)
(total salary) -----	12	(7,920.00)
Phelps, Wm. Neal, Ed. D., Professor (Academic -----	9	3,060.00
Advisor) (see Guid. and Spec. Ed.) -----	9	(3,060.00)
(total salary) -----	9	(6,120.00)
Denny, Florence E., M. A., Assoc. Prof. (Academic -----	9	2,565.00
Advisor) (see Health Education) -----	9	(2,565.00)
(total salary) -----	9	(5,130.00)
Dykhouse, Claude J., Ph. D., Assoc. Prof. (Academic -----	9	3,150.00
Advisor) (see Education) -----	9	(3,150.00)
(total salary) -----	9	(6,300.00)
White, Norman E., P. E. D., Asst. Prof. (Academic -----	9	2,475.00
Advisor) (see P. E. - Men (Academic) -----	9	2,475.00)

(total salary) -----	9	(4,950.00)
Brod. Ernest E., A. M., Instructor (Academic Advisor)	9	2,520.00
(see Education) -----	9	(2,520.00)
(total salary) -----	9	(5,040.00)
		<hr/>
		17,730.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		-----
		<hr/>
Total -----		\$17,730.00

**COLLEGE OF EDUCATION  
CONVENTION TRAVEL**

Salaries -----		\$-----
Wages -----		-----
Travel -----		1,515.00
Other Current Expenses -----		-----
		<hr/>
Total -----		\$ 1,515.00

**EDUCATION**

## Salaries:

Warren, F. G., A. M., Professor (Chairman) -----	9	\$ 6,660.00
Lawson, Douglas E., Ph. D., Dean Professor -----	12	3,040.00
(see Col. of Ed. - Admin. - Dean) -----	12	(8,600.00)
(total salary) -----	12	(11,640.00)
Mees, John D., Ed. D., Professor -----	12	2,130.00
(see University School) -----	12	(6,390.00)
(total salary) -----	12	(8,520.00)
Merwin, Bruce W., Ph. D., Professor -----		-----
(disability leave)		
Neal, Charles D., D. Ed., Professor -----	12	2,250.00
(see Teacher Training) -----	12	(6,750.00)
(total salary) -----	12	(9,000.00)
Ragsdale, Ted R., Ph. D., Professor -----	9	7,560.00
Samford, C. D., Ph. D., Professor -----	9	4,140.00
(see Graduate School—Advisement) -----	9	(2,070.00)
(total salary) -----	9	(6,210.00)
Stout, Irving Wright, D. Ed., Professor -----	9	6,120.00
Bracewell, George, Ed. D., Assoc. Prof. -----	9	1,370.00
(see Teacher Training) -----	9	(4,120.00)
(total salary) -----	9	(5,490.00)
Bryant, Roye E., Ed. D., Director (Assoc. Prof.) -----		-----
(see Placements) -----		-----
Dey, Raymond H., D. Ed., Director (Assoc. Prof.) -----		-----
(see Extension) -----		-----
Dykhouse, Claude J., Ph. D., Assoc. Prof. -----	9	3,150.00
(see Col. of Ed. - Admisement) -----	9	(3,150.00)
(total salary) -----	9	(6,300.00)
Malone, Willis E., Ph. D., Assoc. Prof. -----	12	3,960.00
(see Col. of Ed. - Advisement) -----	12	(3,960.00)
(total salary) -----	12	(7,920.00)
Fishback, Woodson W., Ph. D., Assoc. Prof. -----	9	4,080.00
(see Graduate School - Advisement) -----	9	(2,040.00)
(total salary) -----	9	(6,120.00)
Randolph, Victor, Ph. D., Assoc. Prof. -----	9	4,080.00
(see Graduate School - Advisement) -----	9	(2,040.00)
(total salary) -----	9	(6,120.00)
Bach, Jacob O., Ph. D., Asst. Prof. -----	12	4,020.00
(see Col. of Ed. - Admin. - Dean) -----	12	(4,020.00)

(total salary) -----	12	(8,040.00)
Brown, Clyde M., Ed. D., Asst. Prof. -----	9	675.00
(see University School) -----	9	(4,725.00)
(total salary) -----	9	(5,400.00)
Lane, Mabel Sickman, D. Ed., Asst. Prof. -----	9	1,350.00
(see University School) -----	9	(4,050.00)
(total salary) -----	9	(5,400.00)
Shelton, William E., Ph. D., Asst. Prof. -----	9	5,805.00
Brod, Ernest E., A. M., Instructor -----	9	2,520.00
(see Col. of Ed. - Advisement) -----	9	(2,520.00)
(total salary) -----	9	(5,040.00)
Fligor, Ross Jean, M. A., Instructor -----	9	1,125.00
(see University School) -----	9	(3,375.00)
(total salary) -----	9	(4,500.00)
Russell, Verna S., Clerk Steno. III (S-CS-250) -----	12	2,580.00
		<hr/>
		66,615.00
Wages -----		200.00
Departmental Travel -----		45.00
Other Current Expenses -----		915.00
		<hr/>
Total -----		\$67,775.00

## GUIDANCE AND SPECIAL EDUCATION

## Salaries:

Hiskey, Marshall S., Ph. D., Professor (Chairman) --	9	\$ 7,740.00
Thalman, W. A., Ph. D., Professor -----	9	5,040.00
(see Child Guidance Clinic) -----	9	(2,520.00)
(total salary) -----	9	(7,560.00)
Phelps, Wm. Neal, Ed. D., Professor -----	9	3,060.00
(see Academic Advisement - Ed.) -----	9	(3,060.00)
(total salary) -----	9	(6,120.00)
Brackett, I. P., Ph. D., Assoc. Prof. -----	9	1,440.00
(see Speech) -----	9	(4,320.00)
(total salary) -----	9	(5,760.00)
McKay, B. Elizabeth, Ph. D., Assoc. Prof. -----	9	5,000.00
Stewart, Maude A., Ed. D., Assoc. Prof. -----	9	6,030.00
Anderson, John O., Ph. D., Asst. Prof. -----	9	1,215.00
(see Speech) -----	9	(3,645.00)
(total salary) -----	9	(4,860.00)
Fitzpatrick, Eugene D., Ed. D., Asst. Prof. -----	9	5,220.00
Newberry, Marilee M., Clerk Steno. II (S-CS-238) ----	12	2,280.00
		<hr/>
		37,025.00
Wages -----		200.00
Departmental Travel -----		450.00
Other Current Expenses -----		1,205.00
		<hr/>
Total -----		\$38,880.00

## HEALTH EDUCATION

## Salaries:

Boatman, Ralph H., Jr., M. P. H., Lecturer -----	9	\$ 5,400.00
(term appointment) (Acting Chairman)		
Denny, Florence E., M. A., Assoc. Prof. -----	9	2,565.00
(see Academic Advisement - Ed.) -----	9	(2,565.00)
(total salary) -----	9	(5,130.00)
Bridges, A. Frank, D. H. S., Asst. Prof. -----	9	2,565.00
(see Regional Civil Defense Program) -----	9	(2,565.00)
(total salary) -----	9	(5,130.00)



_____, Lecturer -----	9	5,580.00
(Replacing Richardson)		
(term appointment)		
Phillips, Frances K., M. A., Instructor -----	9	4,500.00
		<hr/>
		20,610.00
Wages -----		600.00
Departmental Travel -----		495.00
Other Current Expenses -----		790.00
		<hr/>
Total -----		\$22,495.00

## LIBRARY SERVICE

Salaries:		
Muller, Robert H., Ph. D., Professor (Chairman) ---		\$-----
(see General Library)		
McGinniss, Dorothy Agnes, M. S. in L. S., Instructor	9	4,050.00
		<hr/>
		4,050.00
Wages -----		100.00
Departmental Travel -----		260.00
Other Current Expenses -----		205.00
		<hr/>
Total -----		\$ 4,615.00

## OUTDOOR EDUCATION

Salaries:		
Freeberg, Wm. H., D. Rec., Assoc. Prof. -----	12	\$ 3,540.00
(see P. E. - Men (Academic) -----	12	(3,540.00)
(total salary) -----	12	(7,080.00)
_____, Field Representative -----	12	2,400.00
(see Area Services) -----	12	(2,400.00)
(total salary) -----		(4,800.00)
		<hr/>
		5,940.00
Wages -----		3,500.00
Departmental Travel -----		810.00
Other Current Expenses -----		3,490.00
		<hr/>
Total -----		\$13,740.00

## PHYSICAL EDUCATION—MEN (ACADEMIC)

Salaries:		
Franklin, C. C., Jr., P. Ed., Asst. Prof.		
(Acting Chairman) -----	9	\$ 4,770.00
Lingle, Leland P., M. A., Assoc. Prof. -----	12	5,040.00
(see P. E. - Men (Non-Academic) -----	12	(2,520.00)
(total salary) -----	12	(7,560.00)
Martin, Glenn, M. A., Assoc. Prof. -----	12	1,920.00
(see P. E. - Men (Non-Academic) -----	12	(5,760.00)
(total salary) -----	12	(7,680.00)
Freeberg, Wm. H., D. Rec., Assoc. Prof. -----	12	3,540.00
(see Outdoor Education) -----	12	(3,540.00)
(total salary) -----	12	(7,080.00)
Holder, Lynn C., M. S. in Ed. Asst. Prof. -----	12	3,420.00
(see P. E. - Men (Non-Academic) -----	12	(3,420.00)
(total salary) -----	12	(6,840.00)
White, Norman E., P. E. D., Asst. Prof. -----	9	2,475.00
(see Academic Advisement - Ed.) -----	9	(2,475.00)
(total salary) -----	9	(4,950.00)

O'Brien, William Edward, M. S., Instruc. in P. Ed.	10 24/31	1,350.00
(see P. E. - Men (Non-Academic) -----)	10 24/31	(4,487.00)
(total salary) -----	10 24/31	(5,837.00)
(leave without pay, 1 6/31 months)		
Wilkinson, James J., Dir. Rec., Instructor -----	9	2,205.00
(see P. E. - Men (Non-Academic) -----)	9	(2,205.00)
(total salary) -----	9	(4,410.00)
Schilling, Elmer R., Mens Locker Room		
Attendant (S-CS-41) -----	12	2,400.00
Ledbetter, Rosanna, Clerk Steno. I (S-CS-184) -----	12	960.00
(see P. E. - Men (Non-Academic) -----)	12	(960.00)
(total salary) -----	12	(1,920.00)
		<hr/>
		28,080.00
Wages -----		1,300.00
Departmental Travel -----		395.00
Other Current Expenses -----		3,040.00
		<hr/>
Total -----		\$32,815.00

### PHYSICAL EDUCATION—MEN (NON.ACADEMIC)

#### Salaries:

Martin, Glenn, M. A., Assoc. Prof. -----	12	\$ 5,760.00
(see P. E. - Men (Academic) -----)	12	(1,920.00)
(total salary) -----	12	(7,680.00)
Lingle, Leland P., M. A., Assoc. Prof. -----	12	2,520.00
(see P. E. - Men (Academic) -----)	12	(5,040.00)
(total salary) -----	12	(7,560.00)
Holder, Lynn C., M. S. in Ed., Asst. Prof. -----	12	3,420.00
(see P. E. - Men (Academic) -----)	12	(3,420.00)
(total salary) -----	12	(6,840.00)
O'Brien, William Edward, M. S. in P. Ed.		
Instructor -----	10 24/31	4,487.00
(see P. E. - Men (Academic) -----)	12 24/31	(1,350.00)
(total salary) -----	10 24/31	(5,837.00)
(leave without pay, 1 6/31 months)		
Wilkinson, James J., Dir. Rec., Instructor -----	9	2,205.00
(see P. E. - Men (Academic) -----)	9	(2,205.00)
(total salary) -----	0	(4,410.00)
_____, Coach (Assistant) -----	9	3,900.00
Mazurek, Walter Oscar, Equipment		
Attendant (S-CS-42) -----	12	2,640.00
Gher, Margaret Anne, Clerk Steno. I (S-CS-43) -----	12	1,920.00
Ledbetter, Rosanna, Clerk Sten. I (S-CS-184) -----	12	960.00
(see P. E. - Men (Academic) -----)	12	(960.00)
(total salary) -----	12	(1,920.00)

		<hr/>
		27,812.00
Wages -----		2,500.00
Departmental Travel -----		135.00
Other Current Expenses -----		2,085.00
		<hr/>
Total -----		\$32,532.00

### PHYSICAL EDUCATION—WOMEN

#### Salaries:

Davies, Dorothy, Ed. Dd., Professor (Chairman) -----	9	\$ 7,740.00
Zimmerman, Helen, Ph. D., Assoc. Prof. -----	9	5,265.00
Muzzey, Dorothy, M. A., Asst. Prof. -----	9	4,140.00
Evans, Lura Elizabeth, M. S., Instructor -----	9	4,410.00
Stehr, Jean, M. A., Instructor -----	9	4,500.00

Ulm, Cleo, M. S., Instructor -----	9	3,960.00
Wheeler, Roberta, B. S. in Ed., Asst. Instr. -----	9	3,060.00
(term appointment)		
		<hr/>
		33,075.00
Wages -----		1,200.00
Departmental Travel -----		180.00
Other Current Expenses -----		2,900.00
		<hr/>
Total -----		\$37,355.00

## TEACHER TRAINING

## Salaries:

Neal, Charles D., D. Ed., Professor ((Director) -----	12	\$ 6,750.00
(see Education) -----	12	(2,250.00)
(total salary) -----	12	(9,000.00)
Bracewell, George, Ed. D., Assoc. Prof. -----	9	4,120.00
(see Education) -----	9	(1,370.00)
(total salary) -----	9	(5,490.00)
Vaupel, Jean, M. A., Instructor -----	12	3,660.00
(see University School) -----	12	(1,260.00)
(total salary) -----	12	(4,920.00)
Replacements for 20 part-time Practice Supervisors in Affiliated Schools at \$225.00, Asst. Instrs.---	9	4,500.00
		<hr/>
		19,030.00
Wages -----		800.00
Departmental Travel -----		1,980.00
Other Current Expenses -----		555.00
		<hr/>
Total -----		\$22,365.00

## UNIVERSITY SCHOOL

## Salaries:

Mees, John D., Ed. D., Professor (Principal) -----	12	\$ 6,390.00
(see Education) -----	12	(2,130.00)
(total salary) -----	12	(8,520.00)
Edwards, Troy W., M. S. in Ed., Asst. Princ. ---10 24/31		5,926.00
(leave without pay, 1 month, 7 days) (Instructor)		
Entsminger, Mary Edwin, M. A., Assoc. Prof. -----	9	5,130.00
Gross, Chalmer A., Ph. D., Assoc. Prof. -----	9	5,020.00
Mott, Sina M., Ph. D., Assoc. Prof. -----	9	5,000.00
Willard, Charles B., Ph. D., Assoc. Prof. -----	9	6,300.00
Bach, E. Louise, A. M., Asst. Prof. -----	9	4,860.00
Brown, Clyde M., Ed. D., Asst. Prof. -----	9	4,725.00
(see Education) -----	9	(685.00)
(total salary) -----	9	(5,400.00)
Clark, Lula R., Asst. Prof. -----	9	1,240.00
(Emerita)		
Gibbons, M. Alberta, A. M., Asst. Prof. -----	9	4,000.00
Goodwin, Tina, M. A., Asst. Prof. -----	9	4,140.00
Hall, Dilla, M. S., Asst. Prof. -----	9	4,140.00
(see Mathematics) -----	9	(1,420.00)
(total salary) -----	9	(5,670.00)
Lane, Mabel Sickman, D. Ed., Asst. Prof. -----	9	4,050.00
(see Education) -----	9	(1,350.00)
(total salary) -----	9	(5,400.00)
Meehan, Elizabeth C., A. M., Asst. Prof. -----	9	4,320.00
Paterson, Charles, B. Ed., Asst. Prof. -----	9	4,590.00
Pruis, John J., Ph. D., Asst. Prof. -----	9	5,020.00
Rieke, Evelyn Davis, M. A., M. Ed., Asst. Prof. -----	9	4,500.00

Rogers, Ora D., A. M., Asst. Prof. -----	9	4,410.00
Shake, Shelby S., M. S., Asst. Prof. -----	9	4,500.00
Smith, Gladys Leah, M. A., Asst. Prof. -----	9	4,230.00
Teel, Harley R., A. M., Asst. Prof. -----	9	4,000.00
Van Trump, Ruby, A. M., Asst. Prof. -----	9	4,140.00
Carey, Margaretta A., M. A., M. M., Instructor -----	9	4,320.00
Casebier, V. Eleanor, M. S., Instructor -----	9	3,960.00
Fligor, Ross Jean, M. A., Instructor -----	9	3,375.00
(see Education) -----	9	(1,125.00)
(total salary) -----	9	(4,500.00)
King, Florence R., Instructor -----	9	1,200.00
(Emerita)		
Plummer, John F., Jr., M. A., Instructor -----	9	3,105.00
(see Industrial Ed.) -----	9	(1,035.00)
(total salary) -----	9	(4,140.00)
Spradling, Zita, M. S., Instructor -----	9	3,600.00
Starck, Helen, M. Ed., Instructor -----	9	3,780.00
Stephens, Clarence W., A. M., Instructor -----	9	4,500.00
Sullivan, Milton Francis, M. A., Instructor -----	9	4,050.00
Stotlar, John W., M. S., Instructor -----	4½	2,070.00
(sabbatical leave, half year; leave without pay, half year)		
Treece, Madelyn, A. M., Instructor -----	9	4,140.00
Wood, Eugene S., M. S., Instructor -----	12	5,760.00
Vaupel, Jean, M. A., Instructor -----	12	1,260.00
(see Teacher Training) -----	12	(3,660.00)
(total salary) -----	12	(4,920.00)
Thate, Charles, B. S. in Ed., Asst. Instructor -----	9	1,440.00
(half time, term appointment)		
Pearce, Tony Lorene, Chief Clerk (Level I) (S-CS-224) -----	12	3,420.00
Pair, Ruth, Clerk Steno. I (S-CS-44) -----	12	1,920.00
		<hr/>
Wages -----		152,641.00
Departmental Travel -----		1,120.00
Other Current Expenses -----		630.00
		<hr/>
Total -----		\$159,866.00

## AUDIO-VISUAL AIDS

## Salaries:

Ingli, Donald A., M. A., Asst. Prof. (Director) -----	12	\$ 6,840.00
Butts, Gordon K., M. S. in Ed., Instructor -----		-----
(leave without pay)		
_____, Lecturer -----	12	4,500.00
(replacing Butts)		
(term appointment)		
		<hr/>
		11,340.00
Wages -----		2,500.00
Departmental Travel -----		400.00
Other Current Expenses -----		200.00
		<hr/>
Total -----		\$14,440.00

## CHILD GUIDANCE CLINIC

## Salaries:

Thalman, W. A., Ph. D., Professor -----	9	\$ 2,520.00
(see Guidance and Special Ed.) -----	9	(5,040.00)
(total salary) -----	9	(7,560.00)

2,520.00

Wages -----		450.00
Departmental Travel -----		-----
Other Current Expenses -----		250.00

Total -----		\$ 3,220.00
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## CURRICULUM MATERIALS

Salaries -----		\$ -----
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		50.00
Total -----		\$ 50.00

## MUSEUM

## Salaries:

Kelley, John Charles, Ph. D., Professor (of Anthro- pology; Director) -----	12	\$ 6,320.00
(see Sociology) -----	12	(3,160.00)
(total salary) -----	12	(9,480.00)
Bennett, Esther Vorena, M. S., Instructor -----	12	4,080.00
Shackelford, William J., M. A., Instructor -----	12	4,320.00
Waters, Loraine Lillian, M. S. in Ed., Instructor ----	12	5,160.00
Peithman, Irvin M., Res. Asst. -----	12	4,680.00
Manfredini, Dolores, Chief Clerk (Level I) (S-CS-226)	12	3,480.00

28,040.00

Wages -----		3,400.00
Departmental Travel -----		1,500.00
Other Current Expenses -----		2,200.00

Total -----		\$35,140.00
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## STATISTICAL SERVICES

## Salaries:

Mark, Abraham M., Ph. D., Assoc. Prof. (Director) --	12	\$ 5,490.00
(see Mathematics) -----	12	(1,830.00)
(total salary) -----	12	(7,320.00)
Cochrane, Philip J., Tabulating Mach. Sup. (S-CS-228)	12	4,920.00
Davie, Joseph L., Tab. Mach. Op. III (S-CS-48) -----	12	3,300.00
Peterson, J. Will, Tab. Mach. Op. I (S-CS-175) -----	12	2,100.00
Reedy, Dixiana Virginia, Tab. Mach. Op. 1 (S-CS-182)	12	2,100.00
-----, Tab. Mach. Op. 1 -----	12	2,100.00

20,010.00

Wages -----		1,400.00
Departmental Travel -----		100.00
Other Current Expenses -----		16,000.00

Total -----		\$37,510.00
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## BIOLOGICAL RESEARCH LABORATORY

## Salaries:

Lindegren, Carl C., Ph., D., Professor (Director) -----	12	\$ 8,910.00
(see Microbiology) -----	12	(2,970.00)
(total salary) -----	12	(11,880.00)
McClary, Dan Otho, Ph. D., Asst. Prof. -----	12	1,350.00
(see Microbiology) -----	12	(4,050.00)
(total salary) -----	12	(5,400.00)
Sheffner, A. Leonard, Ph. D., Asst. Prof. -----	12	4,950.00
(see Microbiology) -----	12	(1,650.00)
(total salary) -----	12	(6,600.00)
		<hr/>
		15,210.00
Wages -----		700.00
Departmental Travel -----		-----
Other Current Expenses -----		3,200.00
		<hr/>
Total -----		\$19,110.00

## COOPERATIVE ATOMIC RESEARCH

## Salaries:

Young, Otis B., Professor (Director) -----	12	\$ 5,760.00
(see Physics) -----	12	(2,880.00)
(total salary) -----	12	(8,640.00)
		<hr/>
		5,760.00
Wages -----		250.00
Departmental Travel -----		150.00
Other Current Expenses -----		100.00
		<hr/>
Total -----		\$ 6,260.00

## COOPERATIVE RESEARCH PROJECTS—FISHERIES MANAGEMENT

## Salaries:

Lewis, William M., Ph. D, Asst. Prof. -----	12	\$ 1,800.00
(see Zoology) -----	12	(5,280.00)
(total salary) -----	12	(7,080.00)
Shuster, George, B. A., Res. Asst. -----	4	1,000.00
(term appointment)		
		<hr/>
		2,800.00
Wages -----		600.00
Departmental Travel -----		200.00
Other Current Expense -----		550.00
		<hr/>
Total -----		\$ 4,150.00

## COOPERATIVE WILDLIFE RESEARCH

## Salaries:

Klimstra, Willard D., Ph. D., Assoc. Prof. -----	12	\$ 1,950.00
(see Zoology) -----	12	(5,730.00)
(total salary) -----	12	(7,680.00)
Bell, Roger Quentin, B. S., Res. Asst. -----	12	1,500.00
(half-time, term appointment)		
Bowman, Wallace, M. S., Res. Asst. -----	9½	950.00
(half time, term appointment)		
Vogelgesang, Gerald Allen, B. S., Res. Asst. -----	12	1,500.00
(half time, term appointment)		
		<hr/>
		5,900.00

Wages -----	500.00
Departmental Travel -----	750.00
Other Current Expenses -----	1,050.00
Total -----	<u>\$ 8,200.00</u>

**COOPERATIVE WORK—FOREST SERVICE**

## Salaries:

Hosner, John Frank, M. F., Instructor -----	12	\$ 1,760.00
(see Agriculture) -----	12	(1,760.00)
(see Experimental Farm) -----	12	(1,760.00)
(total salary) -----	12	(5,280.00)

1,760.00

Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	2,500.00
Total -----	<u>\$ 4,260.00</u>

**EXPERIMENTAL FARM**

## Salaries:

Tucker, Lowell R., Ph. D., Assoc. Prof. -----	12	\$ 3,780.00
(see Agriculture) -----	12	(3,780.00)
(total salary) -----	12	(7,560.00)
Clark, Marshall G., M. S., Lecturer -----	9	1,410.00
(see Agriculture) -----	9	(2,820.00)
(total salary) -----	9	(4,230.00)
(term appointment)		
Reed, Alex. M. S., Asst. Prof. -----	12	2,440.00
(see Tech. and Adult Ed.) -----	12	(2,440.00)
(see Agriculture) -----	12	(2,440.00)
(total salary) -----	12	(7,320.00)
Vavra, Joseph P., Ph. D., Asst. Prof. -----	12	2,940.00
(see Agriculture) -----	12	(2,940.00)
(total salary) -----	12	(5,880.00)
Andrew, William T., M. S., Instructor -----	12	3,760.00
(see Agriculture) -----	12	(1,880.00)
(total salary) -----	12	(5,640.00)
Hinners, Scott, M. S., Instructor -----	12	2,820.00
(see Agriculture) -----	12	(2,820.00)
(total salary) -----	12	(5,640.00)
Hosner, John Frank, M. F., Instructor -----	12	1,760.00
(see Agriculture) -----	12	(1,760.00)
(see Coop. Work - Forest Service) -----	12	(1,760.00)
(total salary) -----	12	(5,280.00)
Woods, Harvey S., M. S., Instructor -----	12	1,920.00
(see Agriculture) -----	12	(3,840.00)
(total salary) -----	12	(5,760.00)
Burke, William D., B. S., Res. Asst. -----	12	2,700.00 (1)
(term appointment)		
Emery, Hollis R., Asst. Farmer (S-CS-45) -----	12	3,036.00
Hull, William H., Asst. Farmer (S-CS-46) -----	12	2,640.00
Penrod, Lon, Asst. Farmer (S-CS-47) -----	12	2,400.00

31,606.00

Wages -----	6,000.00
Departmental Travel -----	650.00
Other Current Expenses -----	11,200.00
Total -----	<u>\$49,456.00</u>

(1) House furnished for the convenience of the University.

## ILLINOIS HORTICULTURAL EXPERIMENT STATION

## Salaries:

Mowry, James B., Ph. D., Asst. Prof. -----	6(1)	2,940.00
_____, Asst. Farmer (S-CS-03) -----	12	2,400.00
(replacing Hamilton)		
		5,340.00
Wages -----		6,200.00
Departmental Travel -----		130.00
Other Current Expenses -----		1,900.00
Total -----		\$13,570.00

## SPECIAL RESEARCH PROJECTS

## Salaries:

Replacements for 25 Graduate Assistants at \$990.00, Grad. Assts. -----	9	\$24,750.00
Replacements for 2 Research Assistants at \$2,250.00, Res. Assts. -----	9	4,500.00
		29,250.00
Wages -----		4,750.00
Departmental Travel -----		6,000.00
Other Current Expenses -----		7,500.00
Total -----		\$47,500.00

## EXTENSION

## Salaries:

Dey, Raymond H., Ed. D., Director (of University Extension, Assoc. Prof. of Education) -----	12	\$ 8,040.00
Simon, Ernest J., M. S., Director (Technical and Adult Education; Assoc. Director, Extension) ---		-----
_____, Asst. Suprv. -----	12	4,080.00
(replacing Cannon)		
Gotway, Madelyn Carol, Clerk Steno. I (S-CS-166) ---	12	2,160.00
		14,280.00
Wages -----		700.00
Departmental Travel -----		9,920.00
Other Current Expenses -----		1,766.00
Total -----		\$26,666.00

## GENERAL LIBRARY

## Salaries:

Muller, Robert H., Ph. D., Professor (Director) ----	12	\$ 8,880.00
Heicke, Dorothy E., M. A. in L. S., Asst. Prof. -----	9	4,050.00
Kerley, Ruby, A. M. in L. S., Asst. Prof. -----	9	4,590.00
Kite, Grace E., M. A., Asst. Prof. -----	9	4,500.00
Stone, Elizabeth Opal, M. S. in L. S., Asst. Prof., (Asst. Director) -----	12	6,960.00
Cundall, Zella, B. S. in L. S., Instructor -----	9	4,050.00
Ford, Stephen W., M. A. in L. S., Instructor -----	12	4,920.00
_____, Instructor -----	9	4,770.00

(1) Southern Illinois University pays Mr. Mowry's salary for six months each year, the University of Illinois the other six months.



(replacing Dewey) (Asst. Director)			
Haukka, Golda, M. A., Instructor -----	9		3,600.00
McCord, John G. W., B. S. in L. S., Instructor -----	12		4,800.00
Moore, Kent U., M. A., Instructor -----	12		5,040.00
Melvin, Mary Belle, B. S., Instructor -----	9		3,600.00
Newby, Marilyn P., B. A., Rec. Asst. -----	12		2,460.00
Alverson, Phyllis J., Lib. Clerk III (S-CS-249) -----	12		2,820.00
Shelton, Regina M., Lib. Clerk III (S-CS-57) -----	12		2,400.00
Merbitz, Donald, Lib. Clerk II (S-CS-167) -----	12		2,040.00
Mosby, Barbara Ann, Lib. Clerk II (S-CS-55) -----	12		2,160.00
Odle, Betty Jean, Lib. Clerk II (S-CS-286) -----	12		2,100.00
Snyder, Mary Ann, Lib. Clerk II (S-CS-51) -----	12		2,040.00
Taylor, Anna L., Clerk Typist II (S-CS-201) -----	12		2,040.00
Lingle, Betty Jane, Lib. Clerk I (S-CS-52) -----	12		2,040.00
Misenheimer, Carolyn C., Lib. Clerk I (S-CS-54) -----	12		1,860.00
Post, Roberta, Lib. Clerk I (S-CS-53) -----	12		1,860.00
Wilkas, Rosemary, Lib. Clerk I (S-CS-58) -----	12		1,980.00
			<hr/>
			85,650.00
Wages -----			10,736.00
Departmental Travel -----			115.00
Equipment -----			25,000.00
Other Current Expenses -----			22,420.00
			<hr/>
Total -----			\$143,831.00

#### TILTON-LINCOLN LIBRARY

Salaries:			
Pair, Patti L., Lib. Clerk II (S-CS-194) -----	12	\$	2,040.00
Wages -----			-----
Departmental Travel -----			55.00
Other Current Expenses -----			100.00
			<hr/>
Total -----		\$	2,195.00

#### UNIVERSITY SCHOOL LIBRARY

Salaries:			
Stull, Marjorie, B. S. in L. S., Instructor -----	9	\$	3,780.00
Wages -----			1,400.00
Departmental Travel -----			30.00
Other Current Expenses -----			480.00
			<hr/>
Total -----		\$	5,690.00

#### PHYSICAL PLANT—ADMINISTRATION

Salaries:			
Howe, William A., M. S. (Director) -----	12	\$	8,500.00
(Instructor in Industrial Education)			
Forster, Mary A., Chief Clerk (Level I) (S-CS-59) ---	12		2,940.00
Gotway, Otto E., Supv. of Bldg. Craftsman (S-CS-60) 12			5,400.00
-----, Clerk Steno. I (S-SC-193) -----	12		1,920.00
(replacing Ross)			
			<hr/>
			18,760.00
Wages -----			1,600.00
Departmental Travel -----			350.00
Other Current Expenses -----			1,400.00
			<hr/>
Total -----			\$22,110.00

## PHYSICAL PLANT—OPERATION

## Salaries:

Marberry, William M., A. M., Asst. Prof. -----	12	\$ 3,720.00
(see Botany) -----	12	(3,720.00)
(total salary) -----	12	(7,440.00)
Wiggins, Howard Arthur, Janitor (S-CS-91) -----	12	2,700.00
Wilson, Elvessely, Janitor (S-CS-92) -----	12	2,280.00
O'Dell, Zenia Belle, Janitress (S-CS-93) -----	12	2,100.00
Valentine, Ima Mae, Janitress (S-CS-94) -----	12	2,316.00
Lingle, Cloman, Janitor Sub. Foreman (S-CS-240) ---	12	2,820.00
Alexander, Earl, Maint. Worker (S-CS-95) -----	12	3,000.00
Cundiff, Lenvill E., Maint. Worker (S-CS-96) -----	12	3,000.00
Freeman, Cliff, Maint. Worker (S-CS-97) -----	12	3,000.00
Hale, James Roy, Maint. Worker (S-CS-98) -----	12	3,000.00
Hall, Villa, Maint. Worker (S-CS-99) -----	12	3,000.00
James, Robert Lee, Maint. Worker (S-CS-100) -----	12	3,000.00
McCalister, William, Maint. Worker (S-CS-101) -----	12	3,000.00
Mitchell, Tosco, Maint. Worker (S-CS-102) -----	12	3,000.00
Widdows, Joe, Bldg. and Gr. Suprv. (S-CS-61) -----	12	4,920.00
Carter, Ralph Dale, Maint. Equip. Op. (S-CS-63) -----	12	3,528.00
Alexander, Raymond B., Driver (S-CS-62) -----	12	3,528.00
Davitz, Woodrow, Driver (S-CS-64) -----	12	3,528.00
_____, Driver (S-CS-65) -----	12	3,528.00
(replacing Leach)		
McCutcheon, Edward, Driver (S-CS-66) -----	12	3,528.00
Pierson, Bert, Driver (S-CS-67) -----	12	3,528.00
Ragsdale, Van H., Driver (S-CS-68) -----	12	3,528.00
McNeill, Lee, Grounds Foreman (S-CS-69) -----	12	3,060.00
Nelson, LeRoy, Grounds Gardener (S-CS-70) -----	2	500.00
(retiring Sept. 1, 1953)		
_____, Grounds Gardener (S-CS-70) -----	10	2,000.00
(replacing Nelson)		
Meyer, Maurice S., Automotive Mechanic (S-CS-306) ---	12	3,180.00
Bahr, William E., Garage Attendant (S-CS-308) -----	12	2,400.00
_____, Garage Foreman (S-CS-283) -----	12	4,200.00
Taylor, Jettie, Asst. Grounds Gardener (S-CS-71) ---	12	2,880.00
King, Thomas J., Custodial Suprv. (S-CS-72) -----	12	3,180.00
Bigs, George O., Janitor Foreman (S-CS-73) -----	12	3,000.00
Anderson, William J., Janitor (S-CS-74) -----	12	2,520.00
Armstrong, Julius, Janitor (S-CS-146) -----	12	2,280.00
Armstrong, Willie J., Janitor (S-CS-168) -----	12	2,280.00
Berry, James P., Janitor (S-CS-185) -----	12	2,280.00
Clark, Charles, Janitor (S-CS-196) -----	12	2,280.00
Clutts, Dennis, Janitor (S-CS-75) -----	12	2,520.00
Kerrens, Roger, Janitor (S-CS-186) -----	12	2,280.00
Elmore, Leonard, Janitor (S-CS-76) -----	12	2,280.00
Evans, Charles R., Janitor (S-CS-77) -----	12	2,700.00
Fox, Harry, Janitor (S-CS-78) -----	12	2,520.00
Griffith, Charles Roy, Janitor (S-CS-187) -----	12	2,280.00
Peters, D. A., Janitor (S-CS-79) -----	12	2,280.00
Jackson, Doulford, Jr., Janitor (S-CS-84) -----	12	2,280.00
Jamison, James, Janitor (S-CS-80) -----	12	2,520.00
Knight, Ira Dennie, Janitor (S-CS-81) -----	12	2,700.00
Loveall, Guy, Janitor (S-CS-83) -----	12	2,700.00
O'Hara, George, Janitor (S-CS-85) -----	12	2,280.00
Pollard, Calvin Ramey, Janitor (S-CS-86) -----	12	2,520.00
Stalls, Robert A., Janitor (S-CS-87) -----	12	2,280.00
Sutton, Wayne, Janitor (S-CS-88) -----	12	2,700.00
Valentine, Columbus, Janitor (S-CS-89) -----	12	2,520.00
Wade, Jay D., Janitor (S-CS-90) -----	12	2,280.00
Westley, George, Maint. Worker (S-CS-103) -----	12	3,000.00

Williams, James, Maint. Worker (S-CS-104) -----	12	3,000.00
Montgomery, Joe, Chief of Police (S-CS-189) -----	12	2,880.00
Bain, Herman, Policeman (S-CS-105) -----	12	2,700.00
Crews, Ardell, Policeman (S-CS-195) -----	12	2,280.00
Frost, Guss Le, Policeman (S-CS-106) -----	12	2,280.00
Harris, Edgar, Policeman (S-CS-107) -----	2	380.00
(retiring Sept. 1, 1953)		
-----, Policeman (S-CS-107) -----	10	1,900.00
(replacing Harris)		
Holder, Dallas R., Policeman (S-CS-108) -----	12	2,520.00
Evans, Clyde, Policeman (S-CS-109) -----	12	2,280.00
Reichert, Millard L., Policeman (S-CS-110) -----	12	2,280.00
Newberry, J. A., Policeman (S-CS-111) -----	12	2,700.00
Turner, William Leonard, Policeman (S-CS-112) ---	12	2,700.00
Miller, Ray E., Camp Attendant (S-CS-188) -----	12	2,100.00
		<hr/>
		180,232.00
Wages -----		15,200.00
Departmental Travel -----		-----
Other Current Expenses -----		30,000.00
		<hr/>
Total -----		\$225,432.00

#### PHYSICAL PLANT—MAINTENANCE

##### Salaries:

Durham, Wm., Brick Mason (S-CS-180) -----	12	\$ 6,120.00
Hogue, Robert, Carpenter Foreman (S-CS-113) -----	12	5,610.00
Schwegman, Virgil, Carpenter Foreman (S-CS-114) --	12	5,610.00
Harris, Guy R., Painter Foreman (S-CS-118) -----	12	5,100.00
Loy, Frank R., Plumber Foreman (S-CS-123) -----	12	6,120.00
McCormick, Clyde L., Electrician Foreman (S-CS-133)	12	6,896.00
Callaway, William M., Painter (S-CS-278) -----	12	4,590.00
Cogdill, Lee V., Painter (S-CS-115) -----	12	4,590.00
Gamble, Roy C., Painter (S-CS-116) -----	12	4,590.00
Hagler, Carl I., Painter (S-CS-117) -----	12	4,590.00
Matthews, William, Painter (S-CS-119) -----	12	4,590.00
Stawarczik, Victor, Painter (S-CS-120) -----	12	4,590.00
Gustin, Charles, Painter (S-CS-279) -----	12	4,590.00
Betts, Charles L., Plumber (S-CS-121) -----	12	5,610.00
Cook, Arthur W., Plumber (S-CS-280) -----	12	5,610.00
Etherton, Claude W., Plumber (S-CS-281) -----	12	5,610.00
Loy, Charles E., Plumber (S-CS-122) -----	12	5,610.00
Marten, W. E., Plumber (S-CS-124) -----	12	5,610.00
Michael, H. A., Plumber (S-CS-125) -----	12	5,610.00
Crowell, Donald, Laborer (Constr.) (S-CS-126) -----	12	3,774.00
Dotson, George, Carpenter (S-CS-127) -----	12	5,100.00
Hagler, Ned J., Carpenter (S-CS-128) -----	12	5,100.00
Kinsey, Carl B., Carpenter (S-CS-129) -----	12	5,100.00
Ross, Arthur L., Carpenter (S-CS-130) -----	12	5,100.00
Smith, Robert E., Carpenter (S-CS-131) -----	12	5,100.00
White, Jackie Don, Carpenter (S-CS-132) -----	12	5,100.00
Price, Robert, Electrician (S-CS-154) -----	12	5,181.60
Renner, Henry J., Electrician (S-CS-134) -----	12	5,181.60
Talley, Arthur, Electrician (S-CS-269) -----	12	5,181.60
Weber, Rudolph Wm., Electrician (S-CS-135) -----	12	5,181.60
		<hr/>
		156,346.40
Wages -----		1,500.00
Departmental Travel -----		-----
Other Current Expenses -----		48,540.00
		<hr/>
Total -----		\$206,386.40

## POWER PLANT AND UTILITIES

## Salaries:

Sitter, Ralph H., Chief Plant Operating Engineer (S-CS-136) -----	12	\$ 6,180.00
Beasley, Frederic L., Stat. Fireman (S-CS-137) ----	12	3,600.00
Dunning, David E., Stat. Fireman (S-CS-138) -----	12	3,600.00
Kelley, Vernon, Stat. Fireman (S-CS-139) -----	12	3,600.00
Spelbring, Dale, Stat. Fireman (S-CS-140) -----	12	3,600.00
Whitnel, Clarence, Stat. Fireman (S-CS-141) -----	12	3,600.00
Baggett, Robert J., Stat. Fireman Helper (S-CS-142) -	12	3,000.00
Eddy, Joseph L., Stat. Fireman Helper (S-CS-143) --	12	3,000.00
Lawson, Dewey, Stat. Fireman Helper (S-CS-144) --	12	3,000.00
Miller, Fred, Stat. Fireman Helper (S-CS-145) -----	12	3,000.00
		<hr/>
		36,180.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		119,000.00
		<hr/>
Total -----		\$155,180.00

## RENTAL REAL PROPERTY

Salaries -----		\$-----
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		3,200.00
		<hr/>
Total -----		\$ 3,200.00

## TEMPORARY BUILDINGS

## Salaries:

Temporary workers to complete temporary buildings, at \$5,000.00 a month -----		\$60,000.00
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		1,100.00
		<hr/>
Total -----		\$61,100.00

## SURPLUS PROPERTY STORAGE

Salaries -----		\$-----
Wages -----		-----
Departmental Travel -----		-----
Other Current Expenses -----		500.00
		<hr/>
Total -----		\$ 500.00

## ARCHITECTURAL SERVICES

## Salaries:

Pulley, Charles M., B. S., Director (Instructor in Art)	12	\$ 9,240.00
Hart, Willard C., B. S., Supervisor (of Construction; Instructor in Industrial Education) -----	12	7,620.00
Lonergan, John F. H., A. B., Asst. Prof. (of Industrial Education; Landscape Architect) ---	12	7,140.00
Mohrman, Merton M., Project Engineer (S-CS-255) --	12	5,700.00
Kelley, William W., Jr., Senior Architectural Draftsman (S-CS-245) -----	12	4,920.00
Lougeay, Paul J., Junior Architectural Draftsman (S-CS-247) -----	12	4,800.00

May, Clarence Donald, Junior Architectural Draftsman (S-CS-246) -----	12	4,140.00
Dickerson, Robert D., Junior Architectural Draftsman (S-CS-247) ----- (military leave)		-----
Wright, Mary Opal, Clerk Steno. II (S-CS-176) -----	12	2,400.00
		<hr/>
Wages -----		45,960.00
Departmental Travel -----		2,200.00
Other Current Expenses -----		350.00
		<hr/>
Total -----		3,800.00
		<hr/>
		\$52,310.00

#### MAJOR REPAIRS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	200,000.00
	<hr/>
Total -----	\$200,000.00

#### REFUNDS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	5,950.00
	<hr/>
Total -----	\$ 5,950.00

#### AWARDS AND GRANTS FOR SCHOLARSHIPS

Salaries -----	\$-----
Wages -----	-----
Departmental Travel -----	-----
Other Current Expenses -----	43,700.00
	<hr/>
Total -----	\$43,700.00

#### DIRECTOR OF AUXILIARY ENTERPRISES

##### Salaries:

Isbell, Paul W., Director -----	12	\$ 7,200.00
Craig, Mercedes, Clerk Steno. I (S-CS-284) -----	12	2,280.00
-----, Clerk Typist II -----	12	2,040.00
-----, Clerk II -----	12	2,040.00
-----, Clerk II -----	12	2,040.00
		<hr/>
Wages -----		15,600.00
Other Current Expenses -----		100.00
		<hr/>
Total -----		3,130.00
		<hr/>
		\$18,830.00

**ANTHONY HALL**  
(Formerly Residence Hall)

## Salaries:

Vogely, Maxine, A. M., Instructor -----	12	\$ 5,280.00	(1)
Allen, Jessie, Janitor (S-CS-164) -----	12	2,700.00	
Bowers, Frances, Cook I (S-CS-160) -----	12	2,460.00	(2)
Foster, Verla, Cook I (S-CS-161) -----	12	2,460.00	(2)
Rentfro, Bertha, Cook I (S-CS-162) -----	12	2,460.00	(2)
Crawshaw, Minnie Alice, Cook I (Sub.) (S-CS-169) --	11	1,824.00	(2)
Smith, Ethel, Housekeeper (S-CS-163) -----	12	1,920.00	
Brown, Willie Lubertha, Housekeeper (Sub.) -----	3	450.00	
		<hr/>	
		19,554.00	
Wages -----		1,776.00	
Other Current Expenses -----		29,100.00	
		<hr/>	
Total -----		\$50,430.00	

**BOOKSTORE**

## Salaries:

Trobaugh, Carl, Bookstore Manager (S-CS-227) -----	12	\$ 4,620.00	
Swan, Ethel F., Clerk I (S-CS-148) -----	12	2,160.00	
Williams, Lillian G., Clerk I (S-CS-285) -----	12	1,800.00	
		<hr/>	
		8,580.00	
Wages -----		2,920.00	
Other Current Expenses -----		35,698.00	
		<hr/>	
Total -----		\$47,198.00	

**CHAUTAQUA STREET HOUSING**

## Salaries:

Wolfe, Ernest R., Supervisor -----	12	\$ 2,760.00	
(see Southern Acres Apartments) -----	12	(2,760.00)	
(total salary) -----	12	(5,520.00)	
Rasche, Carlton F., Asst. Supervisor -----	12	2,360.00	(1)
(see Southern Acres Apartments) -----	12	(2,360.00)	
(total salary) -----	12	(4,720.00)	
		<hr/>	
		5,120.00	
Wages -----		4,700.00	
Other Current Expenses -----		29,835.00	
		<hr/>	
Total -----		\$39,655.00	

(1) Does not include maintenance allowance of \$30.00 per month.

**FILM RENTAL LIBRARY**

## Salaries:

Woodward, Mildred A., Chief Clerk (Level I) (S-CS-225) -----	12	\$ 2,820.00	
Sellers, Mabel, Clerk I (S-CS-179) -----	12	1,860.00	
		<hr/>	
		4,680.00	
Wages -----		4,985.00	
Other Current Expenses -----		11,335.00	
		<hr/>	
Total -----		\$21,000.00	

(1) Does not include maintenance allowance of \$30.00 per month.

(2) Does not include maintenance allowance of \$20.00 per month.

## FOOD SERVICES\*

## Salaries:

_____ , Director of Food Services (Instructor) 12	\$ 5,280.00 (1)
(Replacing Sexauer)	
Ralls, Pauline, Food Production Manager (S-CS-149) _ 12	3,420.00 (1)
Parker, Myra, Food Production Manager (S-CS- ) ___ 12	3,204.00 (1)
Baggett, Edith, Cook I (S-CS-151) ----- 12	2,460.00 (1)
Bain, Mamie, Cook I (S-CS-152) ----- 12	2,460.00 (1)
Donaby, George, Janitor (S-CS-155) ----- 12	2,460.00
Mendenall, Marie, Cook I (S-CS-153) ----- 12	2,220.00 (2)
Wright, Beatrice, Cook I (S-CS-157) ----- 12	2,124.00 (1)
Morgan, Dora Ella, Cook I (S-CS-158) ----- 12	1,860.00 (1)
Travelstead, Lela Mae, Cook I (S-CS-159) ----- 12	1,860.00 (2)
Hardy, Elizabeth, Cook I (S-CS-181) ----- 12	1,925.00 (2)
Drake, Alice, Cook I (S-CS-170) ----- 11	1,760.00 (2)
Throgmorton, Grace, Cook I (S-CS-170) ----- 2	2,220.00
_____ , Stores Clerk ----- 11	2,100.00
Peithman, Leona, Fountain Attendant (S-CS-320) ___ 12	1,800.00 (2)
_____ , Fountain Attendant ----- 10	1,400.00 (2)

38,553.00

Wages ----- 10,877.00

Other Current Expenses ----- 84,961.00

Total ----- \$134,391.00

\*Food Services consist of the University Cafeteria, Oasis, and Southern Acres Cafeteria . These units provide food services for students, faculty, and University guests.

(1) Does not include maintenance of \$20.00 per month.

(2) Does not include maintenance of \$10.00 per month.

## MEN'S RESIDENCE BARRACKS

## Salaries:

Rogge, William M., M. S., Supervisor ----- 12	\$ 5,280.00 (1)
Wages ----- 12	4,696.00
Other Current Expenses -----	9,010.00
Total -----	\$18,986.00

(1) Does not include maintenance allowance of \$30.00 per month.

## SOUTHERN ACRES APARTMENTS

## Salaries:

Wolfe, Ernest R., Supervisor ----- 12	\$ 2,760.00
(see Chautauqua Street Housing) ----- 12	(2,760.00)
(total salary) ----- 12	(5,520.00)
Rasche, Carlton F., Asst. Supervisor ----- 12	2,360.00
(see Chautauqua Street Housing) ----- 12	(2,360.00)
(total salary) ----- 12	(4,720.00)
	5,120.00
Wages -----	7,932.00
Other Current Expenses -----	13,448.00
Total -----	\$26,500.00

## SOUTHERN ACRES RESIDENCE HALLS

Salaries -----	\$-----
Wages -----	4,100.00
Other Current Expenses -----	4,350.00
Total -----	<u>\$ 8,450.00</u>

## WOODY HALL

## Operation and Maintenance

## Salaries:

_____, Manager -----	9	\$ 3,960.00 (1)
_____, Clerk-Typist -----	10	1,600.00
_____, Food Production Manager -----	10	4,170.00 (1)
_____, Asst. Food Prod. Manager -----	10	2,512.00 (1)
_____, Cook I -----	10	2,250.00 (1)
_____, Cook I -----	10	2,250.00 (1)
_____, Cook I -----	10	2,250.00 (1)
_____, Cook I -----	10	1,750.00 (1)
_____, Cook I -----	10	1,750.00 (1)
_____, Cook I -----	10	1,750.00 (1)
_____, Cook Trainee -----	7	1,050.00 (2)
_____, Cook Trainee -----	7	1,050.00 (2)
_____, Cook Trainee -----	7	1,050.00 (2)
_____, Kitchen Laborer -----	10	1,600.00
_____, Janitor -----	11	2,255.00
_____, Janitor -----	11	2,255.00
_____, Janitor -----	11	2,035.00
_____, Maid -----	10	1,600.00
_____, Maid -----	10	1,600.00
_____, Maid -----	10	1,600.00
_____, Maid -----	10	1,600.00
		<u>41,937.00</u>
Wages -----		28,000.00
Other Current Expenses -----		123,471.00
		<u>193,408.00</u>
Total Operation and Maintenance -----		27,592.00
Debt Service -----		
Total -----		<u>\$221,000.00</u>

Exhibit D

SOUTHERN ILLINOIS UNIVERSITY  
ANNUAL INTERNAL BUDGET, 1953-54  
STUDENT ACTIVITY FUNDS

## Statement of Estimated Income

Term	Actual 1951-52	Estimated 1952-53	Estimated 1953-54
Fall Term, 1953			\$26,700.00
Winter Term, 1953-54			25,700.00
Spring Term, 1954			24,625.00
Summer Term, 1954			10,000.00
	<u>\$68,424.52</u>	<u>\$77,000.00</u>	<u>\$87,025.00</u>

(1) Does not include maintenance allowance of \$20.00 per month.

(2) Does not include maintenance allowance of \$10.00 per month.



**SOUTHERN ILLINOIS UNIVERSITY**  
**ANNUAL INTERNAL BUDGET, 1953-54**  
**STUDENT ACTIVITY FUNDS**

**Statement of Proposed Expenditures**

Activity	Allotment 1952-53	Requested by Fiscal Officer 1953-54	Recommended by Student Council and Director of Student Affairs	Recommended by University Budgetary Council and Approved by President
Alumni-Student Promotional Activities -----	\$-----	\$-----	\$-----	\$-----
Band -----	600.00	1,000.00	800.00	800.00
Chorus -----	600.00	1,000.00	800.00	800.00
Class of '52 -----	-----	-----	-----	-----
Class of '53 -----	100.00	-----	-----	-----
Class of '54 -----	100.00	100.00	100.00	100.00
Class of '55 -----	100.00	100.00	100.00	100.00
Class of '56 -----	100.00	100.00	100.00	100.00
Class of '57 -----	-----	100.00	100.00	100.00
Contingent -----	1,000.00	1,500.00	1,200.00	1,200.00
Convocation -----	-----	-----	-----	-----
Debate -----	1,800.00	2,000.00	2,000.00	2,000.00
Egyptian -----	8,000.00	11,000.00	10,500.00	10,500.00
Freshman Group Activities -----	400.00	800.00	500.00	500.00
General Expense -----	500.00	500.00	500.00	500.00
Homecoming -----	900.00	1,200.00	1,200.00	1,200.00
Hospitalization -----	17,500.00	20,175.00	20,175.00	20,175.00
Intramural Athletics -----	700.00	800.00	800.00	800.00
Intercollegiate Livestock Judging Contests -----	-----	242.00	250.00	250.00
Lectures and Entertainments --	3,000.00	4,000.00	3,400.00	3,400.00
Library Specials and Activities -	75.00	150.00	100.00	100.00
Little Theatre -----	-----	-----	-----	-----
Music -----	-----	-----	-----	-----
Obelisk -----	9,000.00	14,385.00	14,000.00	14,000.00
Orchestra -----	600.00	800.00	800.00	800.00
Pep Activities -----	-----	-----	-----	-----
Social Senate -----	1,200.00	1,600.00	1,200.00	1,200.00
Southern Illinois Music Festival Restricted Fund -----	-----	-----	-----	-----
Spring Festival -----	700.00	1,000.00	800.00	800.00
Student Council -----	1,075.00	1,500.00	1,700.00	1,700.00
Student Handbook -----	700.00	900.00	700.00	700.00
Student Publicity Services -----	-----	-----	-----	-----
Student Welfare -----	-----	100.00	100.00	100.00
Swimming Fund -----	400.00	500.00	400.00	400.00
University Athletics -----	18,000.00	25,000.00	23,500.00	23,500.00
Women's Athletics -----	1,200.00	1,200.00	1,200.00	1,000.00
Totals -----	\$68,350.00	\$91,752.00	\$87,025.00	\$87,025.00

## INDEX

- Academic Staff  
recognition of service, 210
- Agriculture Building Group  
preliminary programming, 49-51  
approval of Stage I, 51  
basic design, 178  
approval of Stage II, 178
- Air Travel Contract  
discussion of, 24-25  
contract reduced, subject to  
renegotiation, 25  
legal opinion on, 40-42  
reports filed, 98, 143, 173, 190, 204  
instructions for renegotiation, 42
- Altgeld Hall  
naming of, 156
- Alumni Records and Services  
William Carruthers Appointed, 24  
resignation, 167  
amendment adopted, 158-159
- Anthony Hall  
rate increase approved, 9  
pro forma profit and loss state-  
ment filed, 65  
profit and loss statement, year ended  
June 30, 1952, filed, 66-67
- Architectural Services  
reports filed, 98, 143, 190, 204
- Area Services Division  
Brownell report filed, 104-105
- Biological Research Laboratory  
report filed, 51
- Board of Trustees—Southern Illinois  
University  
Minutes of Meetings  
July 8, 1952, 7  
July 13, 1952, 22  
September 26, 1952, 39  
November 7, 1952, 99  
December 2, 1952, 144  
January 30, 1953, 174  
March 6, 1953, 191  
April 17, 1953, 206  
election of officers deferred, 155  
election of officers, 174-175  
Executive Committee elected, 175
- Bond, Roy E.,  
appointment, 77
- Bookstore  
profit and loss statement, filed, 66
- Budget, Annual Internal, 1952-53  
consideration of, 14-21  
consideration deferred, 21  
further consideration of, 22-37  
recommended amendment, 25  
approved by Board of Trustees, 37  
(for complete Annual Internal Budget  
for 1953-54, see pages 227-238)
- Budget, Biennial Request, 1953-55  
preliminary discussion, 89-98  
acceptance of preliminary request, 98  
progress report, 222
- Building Service Employees Union  
report on wage dispute, 172  
policy statement approved, 197
- Burkhardt, Betty J.  
appointment, 77
- Business Manager  
authorized to accept indemnity bonds, 189
- By-Laws, Statutes, and Regulations—  
Board of Trustees  
approval of amendments, 69, 126  
notification of proposal to amend,  
Alumni Service, 143  
Report of Special Board Committee  
on revisions, 145-151  
amendments adopted, 155  
amendment adopted, Alumni Service, 159  
revisions referred to Executive  
Committee, 177  
report on progress of statutory  
revisions, 222
- Campus Buildings  
naming of, 104, 156, 219
- Capital Improvements  
resolutions accepting proposals,  
64, 106, 162, 182, 197, 211
- Carruthers, William  
appointment, 24  
resignation, 167
- Chief Accountant  
addition of Cost Accounting personnel, 22  
reports filed, 143, 173, 190, 204
- Civil Service Employees  
request considered, 224  
action deferred, 224
- College of Liberal Arts and Sciences  
report filed, 68
- Collins, Stella  
elected to Executive Committee, 175
- Contracts and Orders (\$1,000 and over)  
approved:  
June, July, August, 1952, 62  
September, 1952, 105-6  
October, 1952, 161-2  
November, 1952, 181-2  
December, 1952, 195-6  
January, 1953, 195-6  
February, 1953, 211
- Contracts and Orders (less than \$1,000)  
approved:  
June, July, August, 1952, 64  
September, 1952, 105  
October, 1952, 151  
November, 1952, 180  
December, 1952, 195  
January, 1953, 195  
February, 1953, 210
- Contracts and Purchase Requisitions  
recommended, 64, 106, 162, 182  
approved, 65, 106, 162, 182
- Cooperative Research Project—Fisheries  
Management  
report filed, 51
- Cooperative Wildlife Project  
report filed, 51
- Cooperative Work-Forest Service Project  
report filed, 51

- Cordes, Joan Forsythe  
appointment, 213
- Cost Accounting Personnel  
addition authorized, 22
- Curricula, Changes Requested  
by Department of Physical Education, 14  
referred to Committee on Education and  
Area Services, 14  
report of recommendation, 43  
approval of report, 48  
by Graduate Council, Art Department, 68  
approval, 69  
by Graduate Council, Home  
Economics, 100  
approval, 104  
by Graduate Council, Sixth Year in  
Educational Training, 192  
approval, 194  
Nursing Education Program, 206  
approval, 209
- Davis, Kenneth L.  
elected to Executive Committee, 175  
elected to S. I. U. Foundation Board  
of Directors, 192  
appointed to Special Board Committee, 204
- Degrees, (see "Graduates"), summary,  
conferred June, 1952, 57  
conferred August, 1952, 62  
Master of Fine Arts, addition  
approved, 69  
Master of Science in Education,  
Master of Science, addition  
approved, 104
- Depositories of Funds,  
designated by Board of Trustees, 224
- Distinguished Service Awards  
recommended, 210  
authorized, 210
- Dormitory, Women's Self-Liquidating  
report on financing, 8  
deposit agreement for, 65  
loan agreement for completion, 66  
deposit agreement approved, 66  
loan agreement approved, 66  
naming of, 104  
ratification of advertisement of  
bids for bonds, 108  
report of Fiscal Agents approved, 108  
opening of bids on revenue bonds, 115  
acceptance of bid for revenue bonds, 115  
adoption of resolution authorizing  
issuance of revenue bonds, 124  
adoption of resolution establishing  
charges, 125  
authorization for payment of con-  
tractual fee to Fiscal Agents, 125  
authorization for signature of  
revenue bonds, 125  
adoption of resolution regarding  
light poles, 189  
approval of acceptance of Unit "C", 190
- DuBois, Captain Thomas A.  
appointment, 78
- Dusek, Frank Joseph  
appointment, 78  
disability leave, 167
- Educational Television  
approval of application for construction  
permit, 195
- Employees—Non-academic  
amendment to policy for, 62  
report of payroll changes filed, 203
- Executive Committee—Board of Trustees  
authority to approve employment of  
new faculty members, 38  
election of members, 175  
revisions to By-Laws referred to, 177
- Experimental Farm  
annual report filed, 51
- Faculty Center  
discussion of location, 9  
authorization of expenditure, 10  
authorization for utilities and  
maintenance, 143
- Feirich, Charles E.  
opinion on Air Travel Contract, 40
- Fleming, M/Sgt. John W.  
appointment, 127
- Food Services  
pro forma profit and loss statement  
filed, 65  
profit and loss statement filed, 67
- Ford, Stephen Willard  
appointment, 198
- Gerstein, Maurice  
appointment, 78
- Graduates (see "Degrees")  
list of June, 1952, 51-57  
approval, 58  
list of August, 1952, 58-62  
approval, 62
- Greenleaf, Elizabeth  
appointment, 10
- Hand, Dr. George H.  
appointed Vice President and  
Comptroller, 157
- Illinois Horticultural Experiment Station  
annual report filed, 51
- Illinois Joint Council on Higher  
Education  
Memorandum No. 3, filed, 143  
information report, 160-161
- Investment of Bank Balances  
approved, 203  
information report, 212
- Lanphier, Robert C., Jr.  
appointed to Special Board  
Committee, 204
- Legal Counsel  
authorized to prosecute landowners, 225
- Library  
floor plans presented, 190  
restricted plans presented, 222-223
- Little Grassy Lake  
aerial photographs presented, 205

- Lockard, Melvin C.  
elected Secretary of Board, 175  
elected to S. I. U. Foundation Board  
of Directors, 192  
appointed to Special Board Committee, 204  
appointed to Special Board Committee, 224
- Lyman, Dr. F. Earle  
appointment, 78
- Midwest Inter-Library Center  
information requested, 158  
information report filed, 180
- Minutes of Meetings of Board of Trustees  
approved, 7, 39, 99, 144, 177, 191, 206
- Montgomery, Reid H.  
appointment, 172
- Morehouse, Louise  
appointment, 78
- Mudgett, Albert G.  
appointment, 78
- Muhich, Frank  
appointment, 10
- Neely, Julia J.  
death, 127  
memorial, 142
- Nursing Education Program  
approved, 209  
budget requested, 209
- Oakes, Captain Russell E.  
appointment, 78
- Ogur, Dr. Maurice  
appointment, 183
- Pearson, C. Edwin  
appointment, 10
- Perkins, Captain Jerry W.  
appointment, 127
- Perkins and Will, Architects-Engineers  
contract approved, Men's Residence  
Halls, 204
- Physical Education for Men and Women  
authorization for Graduate Program  
requested, 14  
request referred to Special Board  
Committee, 14  
Committee report on request, 43  
Graduate Program approved, 48
- Pilot Plant for Wood Processing  
authorization of activation, 38  
supplemental memorandum approved, 104
- Policy Revisions  
method of listing purchases and con-  
tracts under \$1,000 suggested, 181  
semi-annual review of staff recommended,  
194, approved, 194  
reports of Chief Accountant, Air Travel,  
and Architectural Services, quarterly  
basis, 204  
promotions and merit increases, 217-219,  
approved, 219
- Poore, William  
appointment, 141
- Portrait of Former President  
authorization for, 220
- Poston, Richard Waverly  
appointment, 213
- Practice Supervisors  
discussion of method of payment, 89  
report on method of payment, 159  
listed for academic year 1952-53, 84-85  
additions to list, 166, 200, 215
- Progress Reports  
meal ticket discount, 107, 163  
meal ticket discount approved, 163  
Faculty-Administrative Staff Salary  
information report filed, 98  
Architectural Services, reports  
filed, 98, 143, 190  
Air Travel, reports filed, 98, 143, 173, 190  
Chief Accountant, reports filed, 143,  
173, 190
- Registrar's Office  
report filed, 168
- Rehabilitation and Reconstruction  
Appropriation  
release of funds requested, 67  
request approved, 67
- Research  
Biological Research Laboratory,  
report filed, 51  
Cooperative Wildlife, report filed, 51  
Cooperative Work—Forest Service  
Project, report filed, 51  
Experimental Farm, report filed, 51  
Illinois Horticultural Experiment  
Station, report filed, 51  
Cooperative Fisheries Management,  
report filed, 51
- Residence Halls, Men's  
approval of rate increase, 9  
profit and loss statement filed, 66  
authorization for release of funds,  
preliminary planning, 190
- Roth, Fred Warner  
appointment, 78
- Salaries and Wages, Faculty-Administrative  
Payroll  
additions and changes reported, 10-14,  
77-89, 127-143, 163-172, 183-188,  
213-216  
discussion of increase, instructional  
departments, 28-37  
report of summer payroll, 69-77
- Schneider, Dan  
appointment, 79
- Schrotberger, Mildred  
appointment, 79
- Schultz, Raymond  
appointment, 79
- Sinclair, Dr. Annette  
appointment, 11
- Southern Illinois University Foundation  
Board of Directors  
representatives elected, 192
- Southern Illinois Horticultural Society  
resolution filed, 179

- Special Board Committee on Education and Area Services  
request for Graduate Program in Physical Education referred to, 14  
Committee report and recommendation, 43  
report on Teacher Training Program referred to, 107  
Committee report filed, 156
- Special Board Committee on Revisions to By-Laws  
amendments suggested, 145-151  
discussion and approval, 151-155
- Special Board Committee on Proposal for Southern Illinois Medical Research Foundation  
appointed by Chairman, 204
- Special Legal Counsel  
Air Travel Contract referred to, 24
- Statutory Revisions  
progress report, 222
- Stibitz, Dr. Edward Earle  
appointment, 79
- Student Council  
meal ticket discount referred to, 67
- Sturgis, Lindell W.  
elected Vice Chairman of Board, 175  
appointed to Special Board Committee, 224
- Summer Payrolls—1952  
report of, 69-77  
report approved, 77
- Teacher Training Program  
report filed, 107  
report referred to Committee on Education and Area Services, 107  
report of Committee, 156
- Tenney, Dr. Charles D.  
appointed Vice President and Provost, 157
- Travel Regulations  
recommendations filed, 67-68  
recommendations approved, 68
- Treasurer of Board of Trustees  
authorized to invest available funds, 203  
authorized to sell obligations, 203
- United States Housing and Home Finance Agency  
loan agreement approved, 66
- University Social Arrangements  
referred to Administration, 156  
report filed, 183
- Vaughn, Frank Eugene  
appointment, 79
- Veterans' Housing Project, Chautauqua Street  
profit and loss statement filed, 66
- Vocational-Technical Institute  
certificate programs approved, 173
- Westburg, Dr. William C.  
appointment, 80
- Wham, John Page  
elected Chairman of Board of Trustees, 175  
member of Executive Committee, 175  
authorized to sign certain legal papers, 225
- Woody Hall  
naming of, 104