

1949

Proceedings of the Teachers College Board

Illinois Teachers College Board

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PROCEEDINGS
OF THE
Teachers College Board

(FORMERLY NORMAL SCHOOL BOARD)

OF THE
STATE OF ILLINOIS

ADLAI E. STEVENSON
GOVERNOR



Issued by

NOBLE J. PUFFER

Chairman of Teachers College Board

VERNON L. NICKELL

Secretary of Teachers College Board

1949

[Printed by authority of the State of Illinois]

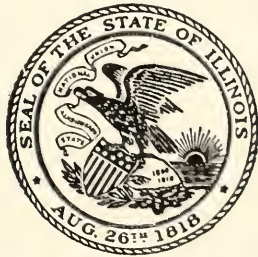
PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Noble J. Puffer

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

ADLAI E. STEVENSON
GOVERNOR

1949

CHAS. G. LANPHIER
Coordinator of Teachers College Board

PROCEEDINGS OF THE TEACHERS COLLEGE BOARD

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ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

Meeting in Carbondale, May 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Departmental Choices:

The range of educational program at Illinois State Normal University, although confined almost entirely to strictly teacher education, attracts persons from eighty-five to ninety counties in the State each year and finds students enrolled in twenty-one different areas or classifications. Indicative of the widespread interests of students, the following figures are submitted as presented from the office of the Director of Admissions and Registrar during the first semester of the current 1948-1949 school year:

Unclassified	18	Health and Physical	
Special Tuition	51	Education	413
Post Graduate	6	Home Economics	131
Graduate	87	Industrial Arts	89
Agriculture	109	Mathematics	87
Art	50	Music	93
Biological Science	49	Physical Science	77
Business Education	248	Social Science	176
Four-Year Elementary	256	Special Education	77
English	116	Speech	39
Foreign Languages	29		
Geography	27		
			2,228

Perhaps the first three groups above may need some explanation. The unclassified students represent teachers in service taking regular work but not working toward graduation. The special tuition group represent mostly nurses from Menmonite and St. Josephs Hospitals, with whom we have an affiliation in connection with the science program. They register through their hospitals but take certain courses on our campus and must be listed as students. Less than half of the total number are a carry-over and closing out of the few remaining special students that we had during the period immediately after the war. The post graduates are persons with degrees but taking undergraduate work and not indicating an interest in qualifying for admission to the Graduate School. All of the others are definitely planning on teaching and are taking their work with that sole purpose.

It is interesting to note not only the range of interest but the heavy concentration at the present time on Health and Physical Education. Although the figure of 413 includes both men

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and women, the men's department is especially crowded, as is true in other colleges and universities. It is encouraging to see the number of persons in Four-Year Elementary work and if we are able to retain and graduate most of those, it should help in even a small way to solve some of the problems in that area. These figures include only majors or first teaching field persons and do not cover second or possibly third teaching fields or the large number of persons electing work in these various departments.

2. Attendance:

No report is due at this time of the attendance during the current second semester of the 1948-1949 school year, since these figures were presented at the last meeting of the Teachers College Board. A report on summer session enrollment and other such figures will not be due or available until after September 1949.

3. Military Scholarships:

As a matter of record in this report, certification is made that a list of those who are entitled to Military Scholarships is being furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year July 1, 1948 to June 30, 1949. Following this presentation of the list of Military Scholarship students and the amounts due, transfer from the General Revenue Fund to the Income Fund of Illinois State Normal University may be expected.

II. THE FACULTY

1. Resignations:

- a. Miss Rose Margaret Leak, Instructor and Supervising Teacher in Music at the affiliated Illinois Soldiers and Sailors Childrens School, effective June 13, 1949, in order to accept a position elsewhere.

2. Deaths:

- a. Mrs. Grace Fuller Anderson, Instructor and Supervising Teacher in the Second Grade at the affiliated Soldiers and Sailors Childrens School, died on April 4, 1949. Mrs. Anderson had been on the faculty of this affiliated school since 1920 and had rendered effective service in her teaching and supervising of teachers over these many years.

3. Leaves of Absence:

- a. Miss Delma E. Harding, Assistant Professor of Biological Science, for the academic year September 1949 to June 1950, without pay, in order to do further graduate work toward her doctor's degree.

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4. New Salaries and Assignments :

Because of the uncertainty of salaries that could be paid to the non-academic employees, the listing of teachers for the next calendar year, or academic year as the case might be, according to nature of assignment, is not presented at this meeting of the Teachers College Board. It is hoped that all of these may be included in a subsequent report for a meeting that will be held in ample time to get approval on all such persons and positions prior to July 1, 1949. The summer session list was submitted at the last meeting of the Teachers College Board on March 28 and the large lists for the 1949-1950 academic year, as they affect both the faculty on a nine-months basis and those on a twelve months basis, will be submitted at the next meeting of the Board.

5. Additional Summer Session Teachers :

Including some omissions and some persons who have been selected for summer session at a period since the last meeting of the Board, the following recommendations are made.

- a. Miss Winifred Farlow should receive two weeks of salary for the month of June, since she operates under the calendar of the Bloomington School System as a teacher there, as well as supervising our student teachers in special education. This salary should be \$180.00 for two weeks in June, a period between the close of our regular year and the opening of the summer session. For each of the months of July and August, she should receive \$360.00, or a total of \$900.00 for the entire summer.
- b. Miss Margaret Yuill, as Instructor in Art, for the three weeks special portion of the summer session, June 27 to July 15, at a total salary of \$330.00. Miss Yuill during a regular school year is an instructor in art at the Michigan State College at Ypsilanti.

The following regular members of the staff will be employed in off-campus workshops for a period beginning June 27 and closing July 15 and during this three-weeks period will be compensated in the amount opposite their names.

R. G. Browne.....	\$412.50
Lorle Dean	262.50
Herbert R. Hiatt	416.25
Verna A. Hoyman	270.00

6. New Appointments (Regular Year) :

With approximately thirty positions yet to fill, there will be a number of recommendations to be presented at the next meeting of the Teachers College Board. At the present time five persons are recommended to fill existing vacancies.

- a. Dr. Christine P. Ingram, as Associate Professor of Education on a half-time working basis, at a salary of \$300.00 per

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month, or \$2700.00 for the nine months school year beginning September 1949. Dr. Ingram would handle some work that has developed in connection with the program in special education and her availability on a part-time basis is fortunate for the present situation where the staff in special education is being built on a gradual basis. Dr. Ingram has her bachelor's and master's degrees from Columbia University, a second master's from the University of California, and her doctor's degree from New York University. For a number of years she has been Director of Special Education in the Public Schools of Rochester, New York.

- b. Miss Cecilia Lauby, as Supervisor of Off-Campus Student Teaching, to fill a position created at the meeting of the Teachers College Board on March 28, 1949, with the rank of Assistant Professor of Education and on a twelve months basis at a salary rate of \$6000.00. Miss Lauby will be unable to begin her work, however, until September 1, 1949, due to the completion of the final portion of work for her doctor's degree at Indiana University, which degree she will receive prior to her coming to I. S. N. U. Miss Lauby has her bachelor's degree from St. Mary-of-the-Woods College in Indiana, with additional work at Indiana State Teachers College, Northwestern University, and Indiana University, from which last named university she received her M. S. degree and will receive the degree of Ed. D. in August. Her teaching experience has been in Vincennes, Indiana, on a departmental (grades seven and eight) teaching basis and as an elementary school principal, at Thornton Township High School at Harvey, Illinois, as a high school teacher. Her special training for this type of work and opportunities to work in connection with such a program at Indiana University commend her very highly for this important new work.
- c. Miss Ruth H. Richards, as Instructor in Health and Physical Education for Women, at a salary rate of \$3735.00 on a nine months basis, effective September 1949, to fill a position as supervisor of off-campus student teachers in health and physical education and to teach courses related to health and physical education on the elementary level. Miss Richards has her B. Ed. degree from Winona State Teachers College in Minnesota, her M. S. in physical education from Wellesley College, with additional work at New York University and at the University of Wisconsin, where she is working toward her doctor's degree. Her teaching experience has been in elementary schools in Minnesota, in a high school in Massachusetts, and at the State Teachers College at Winona, Minnesota, where she has been since 1943.

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- d. Mr. James E. Wheeler, as Assistant Professor of Education, to fill an existing vacancy as instructor of educational philosophy, at a salary rate of \$4455.00 for nine months, effective September 1949. Mr. Wheeler has a B. S. degree from East Texas State Teachers College, an M. S. degree from North Texas State Teachers College, and completes the work and will receive his doctor's degree at Yale University in August 1949. His teaching experience has been in high schools in Texas, where he has served as teacher and principal, and as an instructor in Yale University, aside from two years of Army service.
- e. Mr. John H. Woodburn, as Assistant Professor of Science, at a salary rate of \$4365.00 for nine months, effective September 1949. The employment of Mr. Woodburn would fill an important, newly-created position dealing with the education of teachers of general science, as well as working with our science survey courses. Mr. Woodburn has his A. B. degree from Marietta College in Ohio and his M. A. degree from Ohio State University, with further work at Ohio University at Athens, and at Michigan State College, East Lansing, where he is completing work for his Ph. D. degree. He has had teaching experience in high schools in Ohio and has served as an instructor in education and science in Michigan State College, aside from two years of experience in the Navy during World War II.

III. OTHER SCHOOL EMPLOYEES

1. Resignations:

- a. Mr. Albert J. Freese, Janitor I, effective April 30, 1949. Recommendation will be made for this position at a later date.

2. Leaves of Absence:

- a. Mrs. Lorene Meeker, Assistant Director of the Bureau of Appointments, for the period of June 1, 1949 to October 1, 1949, for health reasons. During her absence her work will be absorbed by other members of the staff.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Present Program:

According to recent figures submitted from Springfield, the building budget for Illinois State Normal University for the next, 1949-1951, biennium, will be as follows:

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Cost of furniture and furnishings for the Special Education Building	\$ 215,000.00
Acquisition of Land (land adjoining the campus and needed for new building construction, with added acreage at University Farm)	100,000.00
Cost of furniture and furnishings and special equipment for the Administration Building	120,000.00
General Site Work (Broadwalk, Main Hall, Service Areas for Special Education, Administration, Fell Hall, etc.).....	75,000.00
Addition to the south end of Fell Hall, also completion of attic, both present and proposed, including furnishings..	790,000.00
Architects fee for preparation of plans and specifications for joint elementary and high school building.....	170,000.00
To complete Administration Building, fourth floor, including furniture and furnishings.....	400,000.00
Beef Cattle Barn (two wings).....	30,000.00
	\$1,900,000.00

In addition to the foregoing figures to be included in a general bill with other building construction in the State, there is House Bill 517 appropriating \$165,000.00 to complete the present contracts on the Administration Building now under construction and \$740,000.00 in House Bill 518 to carry out present contracts on the portion of the Special Education Building now under construction. Excellent progress is being made on both of these buildings and it is hoped that the Administration Building will be ready for occupancy on February 1, 1950.

2. Future Program:

Very keen disappointment must be registered to represent our feelings here at Illinois State Normal University as to the building program. This University, devoting itself exclusively to teacher education, finds that the definite block to progress is the matter of housing for instructional purposes. Staff members and equipment have been supplied and can be supplied very readily through State appropriations but as yet those in authority in the State have not recognized fully the need for additions to the physical plant. Although it is true that the Special Education Building under construction will meet a real need, this building will require an expenditure of \$2,750,000.00 in order to comply with the logical and laudable demands of State authorities for the education of teachers of handicapped children, but will have relatively little effect in relieving the general campus demand for housing of other educational areas. The Administration Building, constructed because it was believed to be the only major building that could be built with the money that was apparently left from the reappropriations by the Sixty-fifth General Assembly, will offer some relief in taking care of sixty-three classes in space now occupied by offices in Old Main.

The appropriations listed above for the 1949-1951 biennium do not represent a single entire new building. The nearest approach to a structure of any size is an addition to Fell Hall

that has been planned and talked about ever since 1918. The other items are completion of the Administration Building, necessary additions to the Beef Cattle Barn at the University Farm, provision of furniture and furnishings for the Special Education, and Administration Buildings, acquisition of land, general site work, and the preparation of plans and specifications looking toward some very necessary construction of a campus elementary school and a University High School. All of these items are necessary and must be a part of the building program. It is only fair to state at the present time that it is expected that Illinois State Normal University, looking toward the next General Assembly and the biennium of 1951-1953, must request the construction of the auditorium, the music building, and speech building, for which plans are already drawn, and the Elementary School and University High School, for which it is expected plans will be prepared within the next two years. These are minimum essentials and still leave untouched much-needed living quarters of students in residence halls for both men and women. It also leaves without definite consideration some disposition of the remains of Old Main concerning which nothing can apparently be done until we can vacate the present building used partially for elementary and partially for high school purposes and use that as a classroom structure while constructing from Old Main a much-needed and generally suggested student center. These immediately future plans should be in the thinking of members of the Teachers College Board, members of the State Legislature, and others concerned with State government as well as citizens at large. The time has come when Illinois State Normal University must assert its needs in a much different manner than in the past when we have stated needs but have generally left, without emphasis or follow-up, the disposition of these needs to the reactions of those who have controlled the amount of money available for educational, as well as other State expense. As stated in a previous report, if Illinois wants teachers, they are going to have to make provision for educating them and if they make provision for educating them, they are going to have to realize that there will be considerable cost for that purpose.

3. Rental of Off-Campus Facilities :

- a. *First Methodist Church.* The Methodist Church, located less than a block away from the campus, has been rented for the past three years and will be needed again next year. It is recommended that the lease for this property be renewed on a nine-months basis (September through May) at the present rental figure of \$150.00 per month, effective September 1949.
- b. *Psychological Clinical Residence.* It is recommended that the lease on this residence immediately across Mulberry

Street adjacent to the campus, be renewed for a twelve months period effective July 1, 1949, at the present rental rate of \$100.00 per month.

- c. *Swimming Pool at the Soldiers and Sailors Childrens School.* Since the University does not have any swimming facilities in connection with the health and physical education program, it is recommended that the arrangements of the past three years with the Department of Public Welfare for the use of the swimming pool be extended for another academic year of nine months beginning September 1949, at a per month rate of not to exceed \$150.00. This pool is used by both the Departments of Health and Physical Education for Men and for Women, and because of increased enrollment will need to be used more extensively next year than in the past three years when this rental arrangement has prevailed.
- d. *First Presbyterian Church.* It is obvious that still more classroom facilities must be had to meet the needs of an increased student body in September 1949. For the fourth year the freshman class will be limited to 800 persons and for the first year since this plan started three years ago, the senior class will be the largest in a number of years as a result of the first of these large freshman classes. Classroom facilities, similar to those at the Methodist Church, can be obtained at the Presbyterian Church less than two blocks from the campus. Since this represents the only possibility we have for expanding classrooms, it is recommended that negotiations be carried out to obtain a lease from the Board of Trustees of the First Presbyterian Church at the same rental figure as for the Methodist Church, at the rate of \$150.00 per month, effective from September 1949.

Even with all of these rented facilities the University will still be crowded and much handicapped in trying to carry out the necessary program for the education of teachers.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. Catalogs, Bulletins, and Other Printed Materials:

It is a pleasure to report that before the end of April we have again been able to have our regular catalog printed and distributed. Likewise, the summer session bulletin has been completed and has been mailed out in rather large numbers. In addition, two folders, one for persons who are interested in

summer session and another for high school graduates who might be interested in teacher education, have been printed and delivered and the summer session folders have been mailed, and the others are being mailed at the present time. In order to make it possible for all of this to be done, we have appreciated the cooperation of the Division of Printing in permitting the general catalog to again be printed by the Pantagraph Printing and Stationery Company of Bloomington, and the folders by the Illinois Printing Company of Danville. The summer session bulletin is printed in our own University Press.

2. Alumni Meetings :

A year ago the great increase in attendance at alumni meetings was brought to the attention of the Board. It was doubted whether there could continue to be still further increase in interest and attendance but the meetings this year have indicated an even further general increase with most of the alumni clubs in Illinois holding meetings. Those that are yet to meet are Decatur, Kankakee, Champaign, Galesburg, Springfield, and Pekin.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations :

1. Acceptance of the Military Scholarship list of students.
2. Acceptance of the resignation of Miss Rose Margaret Leak.
3. Approval of the appointment for the 1949 Summer Session at salaries indicated of Miss Winifred Farlow, Miss Margaret Yuill, Dr. R. G. Browne, Miss Lorle Dean, Dr. Herbert R. Hiett, and Miss Verna Hoyman.
4. Appointment of Dr. Christine Ingram, Miss Cecilia Lauby, Miss Ruth H. Richards, Mr. James E. Wheeler, and Mr. John H. Woodburn to positions named for the regular school year beginning September 1949 and at salaries indicated.
5. Acceptance of the resignation of Mr. Albert J. Freese.
6. Granting of leave of absence with pay to Mrs. Lorene Meeker.
7. Approval of rental of two churches, one house and a swimming pool for necessary classroom instruction.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
EASTERN ILLINOIS STATE COLLEGE**

For the Meeting at Carbondale

May 6, 1949

To the Chairman, Secretary and Members of the Teachers College Board:

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Spring Quarter, 1949

1. COLLEGE

Class	Men	Women	Total	Total one year ago	Per cent change
Seniors	150	57	207	139	49 % Gain
Juniors	264	102	366	234	56.4% Gain
Sophomores	140	95	235	462	49 % Loss
Freshmen	281	175	456	436	4.6% Gain
Unclassified	43	9	52	8	550 % Gain
	<u>878</u>	<u>438</u>	<u>1316</u>	<u>1279</u>	<u>2.9% Gain</u>

2. EASTERN STATE HIGH SCHOOL

Boys	Girls	Total	Total one year ago
68	84	152	163

3. EASTERN STATE ELEMENTARY SCHOOL

Boys	Girls	Total
129	135	264

B. Scholarship reports:

1. Teachers College Scholarship Reports for the college year 1948-49, have been filed with the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code," as follows:

- a. Summer Term, 1948.....October 8, 1948
- b. Fall Quarter, 1948.....January 25, 1949
- c. 1st Semester Extension, 1948.....January 28, 1949
- d. Winter Quarter, 1948-49.....January 28, 1949
- e. Spring Quarter, 1949.....April 7, 1949
- f. 2nd Semester Extension, 1949.....April 29, 1949

II. FACULTY

A. Substitute for Spring Quarter:

1. William Alex Sprague, A.B., 1942; A.M., Colorado State College of Education, 1946; Ed.D., University of Denver, (March) 1949, as Substitute Director of Teacher Training and Placement, vice Dr. Harry L. Metter on leave in Ger-

PROCEEDINGS

many, at a salary of \$400 per month, effective April 1, and continuing through August 5.

B. Summer Term Faculty :

The following persons are recommended to fill vacancies in the 1949 Summer Term Faculty :

1. Dr. Charles B. Huelsman, University of Chicago, to have charge of a remedial reading program, at a salary of \$400 per month for June and July.
2. Vacancies still exist in positions of first and second grade critic teacher, elementary school principal, college nurse and secondary education. These substitutes will be submitted through the Advisory Committee in the next Board report.

C. Leaves of Absence from summer duty :

1. Mary Thompson, R.N., College Nurse for June 16-July 31, without salary, in order to rest.
2. Ruth Gaertner, B.Ed., Cafeteria Director, for June 16-July 31, without salary, in order to study.

D. Disability Leaves of Absence :

Continued leave of absence on disability under the regulations of the University Retirement System, from September 1, 1949 to August 30, 1950, inclusive, is requested for :

1. Alice McKinney, Instructor, Art.
2. Theodore Carson, Asst. Prof., Phys. Educa.
3. Charles S. Spooner, Professor, Zoology.

E. Return to duty after disability :

1. Ica Marks, Assistant Professor and High School Science teacher, on disability for the last four years, writes that she is so much improved that she desires to return to active duty in September, 1949. The college is pleased with the news of Miss Mark's convalescence, but must insist on physical clearance by the University Retirement System before return to duty.

F. Resignations :

1. Willard G. Adams, Instructor in Business Education, effective August 5, 1949 at the close of the summer term. Mr. Adams is ending the first year of probation.
2. Norman G. Strader, Instructor in Physics, effective June 8, 1949, to return to public school work.
3. Mary Balloon Shull, Instructor in Music (Piano) for the last two years, due to marriage and becoming a faculty wife, effective June 8, 1949.

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G. Completion of Substitute Assignments:

1. Lee Crook, M.M., Substitute Assistant Professor of Music (Violin), completes three years of successful work during the absence of Robert A. Warner.
2. Thomas Richardson, M.S. in Educa., completes two years of markedly successful work as Director of the College Band, during the absence of Allen P. Britton.

H. Promotions in Rank:

Promotions in rank are recommended as follows, effective on the dates indicated.

1. Dr. Hans C. Olsen, to Professor.....9/1/49
2. Dr. Byron K. Barton, to Professor and Head,
Department of Geography.....6/13/49
3. Dr. Allen P. Britton, to Assoc. Professor.....9/1/49
4. Dr. Ewell W. Fowler, to Assoc. Professor.....9/1/49
5. Dr. Judd Kline, to Assoc. Professor.....9/1/49
6. Dr. Garland T. Riegel, to Assoc. Professor.....9/1/49
7. Dr. B. Harry Gunderson, to Assoc. Professor.....9/1/49
8. Maynard O'Brien, to Asst. Prof.....9/1/49
9. William A. Healey, to Asst. Prof.....9/1/49
10. Bertrand P. Holley, to Asst. Prof.....9/1/49
11. Rex V. Darling, to Asst. Prof.....9/1/49
12. Chenault Kelly, to Asst. Prof.....9/1/49

I. Recommend for tenure:

The following persons have acceptably completed a three-year probationary period and are recommended for tenure:

1. Dr. Elbert R. Moses, Jr... Assoc. Prof. ... Speech
2. Dr. Melvin O. Foreman... Assoc. Prof. ... Chemistry
3. Dr. Raymond A. Plath... Assoc. Prof. ... Soc. Science
4. Dr. Robert L. Blair..... Assoc. Prof. ... English
5. Florence Reid Asst. Prof. ES 5th Gr.
6. Maynard O'Brien Asst. Prof. Phys. Ed. (M)
7. William A. Healey Asst. Prof. Phys. Ed. (M)
8. Lester Vandeventer Instructor Mathematics
9. Bertrand P. Holley..... Asst. Prof. Bus. Educa.
10. Mildred D. Morgan..... Instructor HS English
11. Lorene E. Ziegler..... Instructor ES 6th Gr.

J. Extension of probationary period:

1. Chenault Kelly, Assistant Professor of English, extension of probationary period to cover completion of agreed upon program of study leading to the doctorate, to June 15, 1952.
2. Stanley M. Elam, Instructor and Director of Public Relations and Alumni Activities, until June 30, 1950, due to inability to complete study plan.

K. New Faculty for 1949-50 :

1. Clifford L. Fagan, B.S., Northeast Missouri State Teachers College, 1937; A.M., State University of Iowa, 1940; expected Ph.D., State University of Iowa, August 1949, as Assistant Professor in Business Education at a salary of \$4230 for nine months, effective September 1, 1949. Mr. Fagan is a navy veteran, and replaces Willard G. Adams, resigned as of August 5, 1949.
2. Gordon M. Martin, B.S., Purdue, 1938; M.S., University of Idaho, 1939, graduate study, University of Minnesota, 1942-44, federal scientist 1944-46, as Instructor in Physics at a salary of \$3825 for nine months, effective September 1, 1949. Mr. Martin replaces Norman G. Strader, resigned to return to public school work.
3. Catherine Anne Smith, B.M., Indiana University 1947; M.M., 1948, as Instructor in Music (Piano) at a salary of \$3330 for nine months, effective September 1, 1949. Miss Smith replaces Mrs. Mary Balloon Shull, resigned because of marriage to a faculty member.

L. Shift of duty assignment :

1. Earl W. Boyd, A.M., Assistant Professor and Critic Teacher of Music, Eastern State High School, to assignment in Music (wood-wind and piano) in the college.

M. New Faculty Needed :

1. Due to the necessary program of off-campus practice teaching on the high school level, more supervision must be given. Consequently, supervisory teachers in the fields of Industrial Arts, Business Education, and Social Science are needed. No recommendations of persons for these positions can be made at present.
2. Growth of enrollment in Art makes necessary an added instructor in this field.
3. Transfer of Earl W. Boyd to college music, leaves a vacancy in high school music.
4. The two wives teaching high school Latin and Spanish, each half-time for the last two years, ask to be relieved from duty. We are combining this work into a full time high school position, but have no recommendation of a person to do the work involved.

N. Termination of Service :

1. Gertrude Hendrix, Assistant Professor and Critic Teacher in Mathematics, Eastern State High School, at the close of the college year, June 8, 1949, as recommended by the Principal of the Eastern State High School and approved by the Director of Teacher Training and Placement, on the charges that,

- a. Miss Hendrix's conduct at the end of the Fall Quarter, 1948, was non-professional in that she gave an entire class a term grade of "E", signifying "incomplete", with a notation "200 minutes under minimum for one-third-unit," in an endeavor to embarrass the high school principal,
 - b. That for Miss Hendrix's absence from regularly scheduled duty on February 10, 1949, she gave in writing a false excuse for such absence, and
 - c. That continuance of difficulty between Miss Hendrix and the high school administration has caused the North Central Association of Colleges and Secondary Schools, at the recent annual meeting, through the reviewing committee to recommend,
 - (1) "That this high school (Eastern State) should be warned for the violation of Criteria 3A and 4C," and
 - (2) "After careful consideration we (Reviewing Committee) believe that this situation appears serious enough to warrant dismissal of the involved teacher (Gertrude Hendrix) to insure that good staff-administration morale be preserved. The influence of the teacher in question (Gertrude Hendrix) is disruptive, and her continued destructive criticisms of administrative practice is definitely unfounded," and
 - d. The interpretation of the action of the Reviewing Committee, mentioned above, as given by the Illinois State Chairman in his letter of April 5, 1949, "that unless the teacher is dismissed from his high school the Association will be most reluctant to continue membership next year of the Eastern State High School."
2. Citation of the Criteria of the North Central Association of Colleges and Secondary Schools referred to above are:
- a. "Page 16, Criterion 3. *School Staff*
 - (A) *The Instruction Staff*. The staff should be a group of individually competent persons, organized into a cooperative body, having common purposes and motivated by the philosophy and objectives of the school. Diversity of preparation and viewpoints is desirable for a well-rounded staff, but its members should have the ability and the desire to work together, cheerfully, harmoniously, and efficiently for the good of the school and its pupils. Each member of such a staff should give evidence of awareness and understanding of educational problems and of continuous professional growth."

PROCEEDINGS

b. "Page 19, Criterion 4. *Administration and Supervision*

(C) *Cooperative Relationships.* The working relationships between the board of education and the administrative head of the system, between the administrative head of the system and the principal of the secondary school and between principal and staff are such as to insure successful and effective administration. Administrative procedures should be carried on by democratic processes which recognize the abilities and contributions of staff members."

O. Nine months faculty :

The following faculty is recommended for the college year 1949-50, in the departments, rank and salary indicated, with the added notations concerning year of probationary period:

PROFESSORS (*Head of Department)
(Numeral indicates year of probation)

NAME	Degree	Department	Proposed Salary		
			Salary '48-49	Salary '49-50	per month
1. Widger, Howard DeF.....	Ph.D.*	English	\$5085	\$5625	\$625
2. Stover, Ernest L.....	Ph.D.*	Botany	4905	5400	600
3. Railsback, Ora L.....	Ph.D.*	Physics	4905	5400	600
4. Coleman, Charles H.....	Ph.D.*	Social Sci.	4815	5400	600
5. Phipps, Harris E.....	Ph.D.*	Chemistry	4725	5400	600
6. Klehm, Walter A.....	Ed.D.	Ind. Art	4725	5400	600
7. Thompson, James M.....	Ed.D.*	Bus. Educa.	4725	5400	600
8. Schaupp, Roseoe F.....	Ph.D.*	Library	4635	5400	600
9. Lantz, Charles P.....	Ph.D.*	Phys. Ed. (M)....	4725	5310	590
10. McAfee, Florence	Ed.D.*	Phys. Ed. (W)....	4725	5310	590
11. Reinhardt, Emma	Ph.D.*	Education	4815	5310	590
12. Guinagh, Kevin	Ph.D.*	Foreign Lang.	4725	5310	590
13. Ross, James G.....	Ph.D.*	Speech	4725	5310	590
14. Scruggs, Walter M.....	Ph.D.*	Zoology	4230	5310	590
15. Dvorak, Leo J.....	Ph.D.*	Music	4410	5310	590
16. Whiting, Mildred R.....	Ph.D.*	Art	4635	5220	580
17. Morris, Sadie O.....	Ph.D.*	Home Ec.	4635	5220	580
18. Waffle, Eugene M.....	Ph.D.	English	4410	5130	570
19. Cavins, Harold M.....	Ed.D.	Health Educa.	4410	5130	570
20. Seymour, Glenn H.....	Ph.D.	Social Sci.	4410	5130	570
21. Landis, Russell H.....	Ed.D.	Ind. Arts	4410	5130	570
22. Dickerson, Earl S.....	Ed.D.	Bus. Educa.	4410	5130	570
23. Zeller, Rose	Ph.D.	Geography	4320	5040	560
24. Thut, Hiram F.....	Ph.D.	Botany	4320	5040	560
25. Olsen, Hans C. (P).....	Ph.D.	Education	4410	5040	560
26. Ringenberg, Lawrence (3).....	Ph.D.*	Mathematics	4320	4950	550
27. Barton, Byron K. (2) (P).....	Ph.D.*	Geography	4140	4950	550
28. Weller, Annie L.....	S.B.	Geography	Emeritus	1800	
Professors.....			\$143,505		

ASSOCIATE PROFESSORS

NAME	Degree	Department	Proposed Salary		
			Salary '48-49	Salary '49-50	per month
1. Rothschild, Donald A.....	Ph.D.	Psychology	\$4410	\$4950	\$550
2. Lefler, Glenn Q.....	Ph.D.	Physics	4320	4950	550
3. Alter, Donald R.....	Ph.D.	Soc. Science	4320	4950	550
4. Edwards, Arthur U.....	Ph.D.*	Prin. El. Sch.....	4320	4950	550
5. Moses, Elbert R.....	Ph.D.	Speech-Radio	4320	4950	550
6. Ayers, Archie R. (3).....	Ph.D.*	Prin. High Sc.....	4320	4950	550
7. Schmalhausen, Ruth	Ed.D.	Home Ec.	4095	4770	530
8. Wood, William G.....	Ph.D.	Soc. Science	4095	4770	530
9. Marey, Lawson F.....	Ph.D.	Chemistry	4095	4770	530
10. Palmer, Francis W.....	Ph.D.	English-Jour.	4095	4770	530
11. Foreman, Melvin O.....	Ph.D.	Chemistry	4095	4770	530
12. Plath, Raymond A.....	Ph.D.	Soc. Science	3915	4770	530
13. Damann, Kenneth E. (3).....	Ph.D.	Botany	3915	4770	530

TEACHERS COLLEGE BOARD

ASSOCIATE PROFESSORS—Continued

NAME	Degree	Department	Proposed Salary		
			Salary '48-49	Salary '49-50	per month
14. White, Clifton W. (3)....	Ed.D.	Phys. Ed. (M).....	\$3870	\$4770	\$530
15. Peterka, Harry E. (3)....	Ph.D.	Zoology	3915	4770	530
16. Bryant, Pearl (1 yr. C.)..	Ph.D.	Speech-Corr.	3870	4770	530
17. Michael, E. Elizabeth.....	Ph.D.	For. aLug.	4005	4635	515
18. Fowler, Ewell W. (P)....	Ed.D.	Ind. Arts	3870	4635	515
19. Hartley, Richard T.....	Ph.D.	Zoology	4095	4635	515
20. Harris, Ruby M.....	S.M.	Geography	4005	4545	505
21. Haight, Edith C.....	Ph.D.	Phys. Ed. (W).....	4005	4545	505
22. Blair, Robert L.....	Ph.D.	English	3915	4545	505
23. Steele, Sidney R. (3)....	Ph.D.	Chemistry	3870	4545	505
24. Sharp, Morrison (3)....	Ph.D.	Soc. Science	3915	4455	495
25. Gunderson, B. Harry (2) (P)	Ed.D.	Ind. Arts	3825	4455	495
26. Riegel, Garland T. (2) (P)	Ph.D.	Zoology	3960	4455	495
27. Kline, Judd (2) (P).....	Ph.D.	English	3870	4455	495
28. Britton, Allen P. (P)....	Ed.D.	Music	study	4365	485
29. Ekeberg, Gladys W.....	Ph.D.	English	3870	4365	485
30. Cline, Ruth H. (3).....	Ph.D.	English	3870	4365	485
31. Crowe, Albert B.....	A.M.	Chemistry	Emeritus	1800	

Associate Professors....\$142,200

ASSISTANT PROFESSORS

NAME	Degree	Department	Proposed Salary		
			Salary '48-49	Salary '49-50	per month
1. Warner, Robert A.....	M.M.	Music-Strings	study	\$4275	\$475
2. Phillips, Thomas A. (2)...	A.M.	Education	\$3825	4275	475
3. Fagan, Clifford L. (1)....	Ph.D.	Bus. Educa.		4230	470
4. (—new—)	Ph.D.	Visual Educa.		4230	470
5. (—new—)	Ph.D.	Remedial Read.		4230	470
6. (—new—)	Ph.D.	Student Activ.		4230	470
7. (—new—)	Ph.D.	Superv.-Bus. Ed.		4230	470
8. (—new—)	Ph.D.	Superv.-Ind. Art.		4230	470
9. (—new—)	Ph.D.	Super.-Soc. Sei.....		4230	470
10. O'Brien, Maynard (P)....	M.S.	Phys. Ed. (M).....	3600	4140	460
11. Healey, William A. (P)....	A.M.	Phys. Ed. (M).....	3600	4140	460
12. Holley, Bertrand (P)....	A.M.	Bus. Educa.	3510	4140	460
13. Gabbard, Earnest G. (3)...	A.M.	Speech-Dram.	3510	4140	460
14. Van Horn, Paris J.....	Ed.D.	HS Safety Ed.....	3600	4140	460
15. Hoffman, Arnold J.....	M.S.	HS Phys. Sei.....	3510	4140	460
16. Boyd, Earl W. (3).....	A.M.	Music	3510	4140	460
17. Darling, Rex V. (P) (3)...	A.M.	Phys. Ed. (M).....	3420	4140	460
18. Stombaugh, Thomas A.....	M.S.	Sub.-Zoology	3600	4140	460
19. Saunders, Nannilee	A.M.	ES—Third Gr.....	study	4140	460
20. Carman, Ruth	A.M.	For. Lang.	3420	3960	440
21. Ellington, Lena B.....	A.M.	HS Soc. Sei.....	3420	3960	440
22. Stevens, Leah I.....	S.M.	ES—Seventh Gr.....	3420	3960	440
23. Levake, Edith P.....	A.M.	ES—Eighth Gr.....	3420	3960	440
24. Hostetler, Ruth	A.M.	Mathematics	3420	3960	440
25. Arnold, Myrtle	A.M.	ES—Fourth Gr.....	3420	3960	440
26. (—vacant—)	A.M.	HS—Mathematics	3420	3960	440
27. Wheeler, Virginia O.....	A.M.	ES—HS Art.....	3420	3960	440
28. Lee, Dorothy M.....	A.M.	HS—English	3330	3870	430
29. Hanson, Ethel I.....	A.M.	ES—Music	3240	3870	430
30. Neely, Winnie D.....	A.M.	English	3240	3870	430
31. Hunter, Jessie M.....	M.S.	Bus. Educa.	3240	3870	430
32. Kelly, Emma C. (P).....	A.M.	English	3240	3870	430
33. Reid, Florence E.....	A.M.	ES—Fifth Gr.....	3240	3870	430
34. Marks, Ica	M.S.	HS Bio. Sci.....	leave	3600	400
35. Love, Harriet	M.S.	ES Library	3150	3600	400
36. Ekstrand, Margaret L.....	A.M.	Library-Cir.	3150	3600	400
37. Taylor, Ila M.....	A.M.	HS Librarian	3150	3600	400
38. Scott, Mary E. (2).....	A.M.	Library-Cat.	3150	3600	400
39. Ragan, Edith E.....		ES-IIS Eng.	Emeritus	1200	

Assistant Professors....\$153,660

INSTRUCTORS

NAME	Degree	Department	Proposed Salary		
			Salary '48-49	Salary '49-50	per month
1. Countryman, Calvin.....	A.M.	Art	\$3510	\$3825*	\$425
2. Elliott, Charles A.....	M.Ed.	Ind. Art	3510	3825*	425
3. Quick, Otho J.....	A.M.	HS Ind. Art.....	3510	3825*	425
4. VanDeventer, Lester R....	A.M.	Mathematics	3510	3825*	425

PROCEEDINGS

INSTRUCTORS—Continued

NAME	Degree	Department	Salary '48-49	Proposed Salary '49-50	Salary per month
5. Giffin, James F. (3)	M.B.A.	Bus. Educa.	\$3420	\$3825*	\$425
6. Shull, Carl E. (3)	A.M.	Art	3420	3825*	425
7. Martin, Gordon M. (1)	M.S.	Physics		3825*	425
8. Poos, Roberta L.	A.M.	HS Speech-Eng.	3420	3825*	425
9. Devinney, Helen L.	A.M.	Home Ec.	3420	3825*	425
10. Elmore, Walter L. (2)	A.M.	HS Phys. Ed. (B)	3330	3825*	425
11. Miller, Henry G.	A.M.	Sub-P. E. (M)	3330	3825*	425
12. Elliott, Aline R.	A.M.	Phys. Ed. (W)	3330	1890**	420
13. Bally, Winifred H.	A.M.	Phys. Ed. (W)	3330	3780	420
14. Morgan, Mildred D.	A.M.	HS English	3330	3780	420
15. Ryle, Robert C. (2)	A.M.	HS Soc. Sci.	3330	3780	420
16. Johnson, Lela L. (3)	A.M.	HS Bus. Ed.	3330	3780	420
17. Sigafoos, Mary E. (3)	A.M.	ES Second Gr.	3240	3780	420
18. Zeigler, Lorene E. (3)	A.M.	ES Sixth Gr.	3240	3780	420
19. Waddell, Robert C. (2)	M.S.	Physics	3150	3780	420
20. Babcock, Mary K. (2)	A.M.	Phys. Ed. (W)	3240	3780	420
21. Hart Dorothy M. (3)	A.M.	Phys. Ed. (W)	3150	3600	400
22. Priest, Clara M. (3)	A.M.	HS Home Ec.	3150	3600	400
23. Lemke, Doris G. (2)	A.M.	Art	3150	3600	400
24. Smock, Lee Anna J.	A.M.	Library-Ref.	3150	3600	400
25. Smith, Catherine A. (1)	M.M.	Music-Piano		3330	370
26. (—vacant—)	M.M.	Music—Voice		3330	370
27. (—vacant—)	A.M.	HS For. Lang.		3330	370
28. (—vacant—)	A.M.	ES First Gr.		3330	370
29. (—vacant—)	A.M.	ES-HS Ind. Art.		3330	370
30. (—vacant—)	M.M.	HS Music		3330	370
31. (—new—)	A.M.	Art		3330	370
32. (—new—)	A.M.	Library		3330	370
33. (—substitute—)	A.M.	Phys. Ed. (W)		3330	370
34. Coffman, Gilberta		Emeritus		1100	

* Indicates maximum salary for Instructors

Instructors....\$119,675

** Half-Salary (Sab. Leave)

P. ADMINISTRATION

The following administrative staff is presented for the fiscal year 1949-50: (12 months)

NAME	Degree	Working Title and Payroll Title	Salary '48-49	Proposed Salary '49-50	Salary per month
1. Buzzard, Robert G.	Ph.D.	President	\$10,000	\$10,000	\$833 1/3
2. Heller, Hobart F.	Ph.D.	Dean of College	7,080	7,500	625
3. Metter, Harry L.	Ph.D.	Professor			
4. Heise, Bryan	Ph.D.	Dir. Teacher Trg. and Placement	7,080	7,500	625
5. Maxwell, Charles L.	M.D.	Professor			
6. Gregg, Raymond R.*	A.M.	Dir. Extension	6,300	6,960	580
7. Lawson, Elizabeth K.	Ph.D.	Professor			
8. Anfinson, Rudolph D.	Ph.D.	Physician	6,000	6,600	550
9. Ziegel, William H.	Ph.D.	Assoc. Prof.			
10. Elam, Stanley M.	A.M.	Business Mgr.	5,820	6,600	550
11. Thomas, Blanche C.*	—	EA in E & A			
12. Taylor, Violet B.*	A.B.	Dean of Women	5,760	6,600	550
13. Thompson, Mary E.*	R.N.	Assoc. Prof.			
14. Allen, Mary C.	—	Dean of Men	5,760	6,600	550
15. Gilbert, Virginia C.	M.N.	Assoc. Prof.			
16. Richardson, Nelly	R.N.	Dir. Admissions	5,760	6,600	550
		Assoc. Prof.			
		Dir. Pub. Rel.	4,800	5,400	450
		EA in E & A			
		Registrar	3,900	4,200	350
		EA in E & A			
		Clerk III	3,600	3,900	325
		EA in E & A			
		Nurse	3,300	3,600	300
		EA in E & A			
		Secretary	2,400	2,700	225
		EA in E & A			
		Co-ordinator	1,950**	2,400**	200**
		Instructor			
		Nurse	2,160	2,400	200
		Faculty Asst.			
TOTAL				\$89,560	

*On leave of absence from Civil Service position.

**Equal salary from Kellogg Foundation.

TEACHERS COLLEGE BOARD

III. OTHER EMPLOYEES

A. Resignations:

1. Mrs. Berniece R. Quinby, Provisional Clerk-Stenographer I, on duty in the Office of Teacher Training and Placement, effective May 31, 1949, to join her husband in Chicago.

B. New Employees:

1. Margaret J. McGurty, Provisional Clerk-Stenographer I with duty in Office of Veterans Services, vice Mrs. Amber Cooper (Faculty Assistant) deceased, at a salary of \$150 per month, beginning March 16, 1949.
2. George R. White, Maintenance Laborer, assigned to the Grounds Services, as a successor to Ralph Foote, resigned December 15, 1948, at a salary of \$140.00 per month, effective April 13, 1949. Mr. White is 58 years of age, and is unable to pass acceptably the physical examination required by the University Retirement System.
3. Marilyn McNutt, Provisional Clerk-Stenographer I, reported for duty on April 22, 1949, at a salary of \$150.00 per month. Mrs. McNutt is a successor to Virginia Reid, resigned, with duty in the college library. Due to illness of Mrs. Dorothy Beck, we are temporarily placing Mrs. McNutt in the Bureau of Teacher Training and Placement.

C. The following list of Classified Employees is presented for the fiscal year 1949-50. The proposed salary includes a contemplated 10% increase, plus an added adjustment. For the carpenter, painter and electrician, local union scale wage is given, as has been the situation for several years. No union scale is indicated for heating plant employees because no item was included in the budget.

OFFICE SERVICES

NAME	POSITION	Salary '48-49	10% Proposed incr.	'49-50 Salary	Salary per Month
1. Davis, Dorothy V.....	Clerk Steno. I.....	\$2220	\$2442	\$2460	\$205
2. Croy, Muriel	" " I.....	1860	2046	2100	175
3. Harding, June	" " I.....	1860	2046	2100	175
4. Walls, Cleo B.....	Book Mach. Op. I..	1920	2112	2280	190
5. (new—Bus. Office)	Clerk Steno. I.....	1800	1980	1980	165
6. Sayler, Loretta	" " I.....	1920	2112	2160	180
7. Whalen, Helen J.....	" " I.....	2220	2442	2460	205
8. Anderson, Pauline	Clerk-Typist I.....	1800	1980	1980	165
9. Quinby, Berniece R.....	Clerk Steno. I.....	1800	1980	1980	165
10. Beck, Dorothy M.....	" " I.....	1800	1980	1980	165
11. Fair, Florence L.....	" " I.....	2220	2442	2460	205
12. Winkleblack, Norma J.....	" " I.....	1800	1980	2100	175
13. McGurty, Margaret J.....	" " I.....	1800	1980	1980	165
14. Stone, Kathryn Weber.....	" " I.....	1800	1980	2040	170
15. Gately, Eloise	" " I.....	1800	1920	2040	170
16. McNutt, Marilyn	" " I.....	1800	1980	1980	165
17. (new—H. S. Office).....	" " I.....	—	1800	1800	150
18. (new—E. S. Office).....	" " I.....	—	1800	1800	150
19. (new—Library Cataloger)	" " I.....	—	1800	1800	150

Office Services.....\$39,480

PROCEEDINGS

JANITORIAL SERVICES

NAME	POSITION	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Bishop, Bennie A.	Janitor I	\$1920	\$2112	\$2160	\$180
2. Moffett, Mitchell C.	Janitor I	2100	2310	2340	195
3. Myers, Charles	Janitor I	2100	2310	2340	195
4. Myers, Theodore	Janitor I	1920	2112	2160	180
5. Baldwin, Clarence O.	Watchman I	1800	1980	2040	170
6. Baldwin, Basil	Janitor I	1800	1980	2040	170
7. York, Charles A.	Janitor I	2100	2310	2340	195
8. Moody, Thelma	Janitor I	2100	2310	2340	195
9. Sims, Rex M.	Janitor I	2100	2310	2340	195
10. Hallowell, Blanche	Domestic	1920	2112	2160	180
11. Rennels, Edgar B.	Janitor II	2400	2640	2640	220
12. Baird, Charles N.	Janitor II	2280	2508	2520	210
13. Gwin, Frank	Janitor II	2280	2508	2520	210
14. Nixon, Eugene	Janitor II	2280	2508	2520	210
15. Wrenn, John	Janitor II	2280	2508	2520	210
16. (new—Library)		—	—	1980	
17. (new—Library)		—	—	1980	
Janitorial Services.....				\$38,940	

HEATING SERVICES—Union Scale

1. Livingston, John	Stationary Eng.	\$3180	\$3498	\$3660	\$305
2. Brooks, Robert O.	" Fireman	2520	2772	3180	265
3. Metcalf, C. Donald	" "	2760	3036	3360	280
4. Meyer, Ben	" "	2580	2838	3180	265
5. Stirewalt, Levi	" "	2580	2838	3180	265
6. Swann, James B., Jr.	" "	2400	2640	3180	265
Heating Services.....				\$19,740	

GROUNDS SERVICES

1. Monier, Camille F.	Field Inves. II	\$2940	\$3234	\$3360	\$280
2. White, Harry L.	Maint. Eq. Opr.	2400	2640	2700	225
3. Rains, Oscar N.	Florist I	2280	2508	2580	215
4. White, George R.	Maint. Lab.	1680	1848	2160	180
5. (new)	Maint. Lab.	—	—	1980	165
Grounds Services.....				\$12,780	

MAINTENANCE SERVICES

1. Haney, John G.	Plant M. Eng. I	\$3960	\$4356	\$4380	\$365
2. Foulke, Leslie R.	Electrician	3120*	3640*	3640*	303 1/2
3. Edman, Ben H.	Carpenter	3120*	3640*	3640*	303 1/2
4. Miller, Roscoe F.	Painter	3120*	3640*	3640*	303 1/2
5. (new)	Stores Clerk	—	1980	1980	165
*Union Scale	Maint. Services.....				\$17,280

RECAPITULATION

Office Services	\$ 39,480	
Janitorial Services	38,940	
Heating Services	19,740	
Grounds Services	12,780	
Maintenance Services	17,280	
Classified Employees Total		\$128,220

D. The following Staff and Classified Employees are assigned to duty with the three Auxiliary Enterprises,—dormitory, cafeteria, and text-book library.

TEACHERS COLLEGE BOARD

DORMITORY

NAME	POSITION	Salary '48-49	10% inc.	Proposed Salary '49-50	per Month
1. Jones, Barbara L. x.....	Instructor	\$3600	\$3960	\$3960	\$330
2. Poole Marie *.....	Instructor	3600	3960	3960	330
3. Phipps, Gertrude *.....	Housekeeper	1800	1980	2040	170
4. Taylor, Esta E. *.....	Pastry Cook	1440	1584	1620	135
5. John, Ethel *.....	Cook I	1860	2046	2160	180
6. Moore, Lulu *.....	Domestic	1320	1452	1620	135
7. Warpenburg, Marie *.....	Domestic	1440	1584	1620	135
8. Weber, Frances *.....	Domestic	1320	1452	1620	135
Dormitory.....					\$18,600

(* Plus \$30 per month maintenance)
(x Plus \$36 per month maintenance)

CAFETERIA

NAME	POSITION	Salary '48-49	10% inc.	Proposed Salary '49-50	per Month
1. Gaertner, Ruth H.**.....	Instructor	\$4200	\$4620	\$4800	\$400
2. McGahey, Ruth B.**.....	Pastry Cook	1630	1740	1800	150
3. Smith, Lloyd W.**.....	Cook II	2370	2607	2700	225
4. Eagleton, Alice I.**.....	Cook I	1680	1848	1860	155
5. Reami, Elizabeth**.....	Domestic	1630	1793	1800	150
6. Van Blaricum, Flossie M.**.....	Domestic	1630	1793	1800	150
(on 30 day permit as Substitute Dom.)					
Cafeteria....					\$14,760

(** Plus \$20 per month Maintenance)

TEXT-BOOK LIBRARY

1. Arnold, Henry	Exec. Asst. in Ed. & Ad...	\$3600	\$3960	\$4200	\$350
2. Ingram, Joan	Clerk Steno. I.....	1800	1980	2040	170
					\$6240
Auxiliary Enterprises Total....					\$39,600

IV. ORGANIZATION

A. Change in Announced Calendar:

1. Permission is requested to change the date of the scheduled Annual Homecoming from October 28-29 to November 4-5, so that the football opponent will be the team from Western.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

- A. Construction of the Library Building is progressing on a highly satisfactory schedule. The roof should be completed in sixty days.
- B. Resumption of work on the Site Preparation and Athletic Fields has been under way for two weeks.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

- A. Speech activities of the year have been pleasantly culminated with participation in the Biennial National Competition of

the Pi Kappa Delta Fraternity at Bradley University. The Women's debate team, Norma Metter (freshman) and Jahala Foote (junior) received highest achievement award by winning seven out of eight debates on "Federal Aid to Education." Jahala Foote also won the gold medal in Original Oratory. Both Miss Metter and Miss Foote are from Charleston, and both are graduates of Eastern State High School. Donald Charles Carmichael of Mattoon, won a gold medal rating in Extempore Speaking.

IX. MISCELLANEOUS

- A. The permission to give professional honorary degrees, granted at the Board meeting on March 28, was placed in the hands of a committee consisting of the administrative staff and the faculty holding the rank of professor. The thirty-two persons involved approved this means of recognizing the contribution of the college for the past fifty years, and decided to choose the individuals to be honored by ballot. Twenty-one alumni, graduating before 1934 were listed and their training and professional records examined. Invitations to attend the Golden Jubilee Commencement and receive the honorary degree have been issued to eight persons besides the baccalaureate and the commencement speakers, but we cannot present a complete list of acceptances at this date. The list will be cleared through the Advisory Committee.

The Baccalaureate Address will be given at 10:00 A.M., Sunday, June 5, by Dr. Charles Lee Prather, Diploma 1920 and B.Ed. Eastern, 1922. Dr. Prather is Head of the Department of Economics at the University of Texas. He is one of the three persons in the first degree class at Eastern, the Class of 1922.

The Commencement Address will be given by Dr. Denna Franklin Fleming, Diploma, Eastern, 1912, Head of the Department of Political Science, Vanderbilt University. Dr. Fleming is at present enrolled at the School of Advanced Studies, Princeton University.

X. SUMMARY:

- A. Consideration of the Teachers College Board is requested on the following items:
1. Acceptance of Teachers College Scholarships as reported.
 2. Employment of Dr. William Alex Sprague.
 3. Employment of Dr. Charles B. Huelsman.
 4. Summer leaves of absence for Mary Thompson and Ruth H. Gaertner.
 5. Continuance of disability leave for Alice McKinney, Theodore Carson and Charles S. Spooner.

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6. Recommended satisfactory examination of Miss Ica Marks by Dr. Beard of the University of Retirement System before return to duty.
7. Resignations of William G. Adams, Norman G. Strader, Mary Balloon Shull and Ruth Ann Beuttel.
8. Completion of substitute assignments of Lee Crook and Thomas Richardson.
9. Promotions in rank of twelve persons as indicated.
10. Recommendations for tenure at end of current year of eleven persons indicated.
11. Extension of probationary periods for Chennault Kelly and Stanley M. Elam as stated.
12. Employment of Clifford L. Fagan, Gordon M. Martin and Catherine Anne Smith.
13. Shift of duty for Earl W. Boyd as listed.
14. Addition of new positions as indicated if conditions approved by Advisory Committee develop.
15. Discontinuance of services of Gertrude Hendrix at close of current college year.
16. Employment of the nine months faculty in the positions, rank and salary indicated.
17. Employment of the administrative staff for the fiscal year 1949-50 as indicated.
18. Employment of Classified Employees for fiscal year 1949-50 as indicated, with permission to shift salaries so as to comply with appropriation bill limitations, with approval of Advisory Committee.
19. Resignation of Mrs. Berniece R. Quinby.
20. Employment of George R. White, Maintenance Laborer.
21. Employment of Marilyn McNutt, Clerk Stenographer I.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

**REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

**Meeting in Carbondale, Illinois
May 6, 1949**

To the Members of the State

Teachers College Board of Illinois

The following report is submitted for the Western Illinois State College:

PROCEEDINGS

I. STUDENTS

A. Attendance, Spring Quarter 1949

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College Students				
a. On campus				
Graduates	54	28	82	87
Seniors	151	67	218	149
Juniors	179	79	258	212
Sophomores	181	94	275	361
Freshmen	257	172	429	403
Sub-total	822	440	1,262	1,212
b. Extension				
Graduates	19	13	32	16
Undergraduates	5	142	147	141
Sub-total	24	155	179	157
Total	846	595	1,441	1,369
2. Secondary Schools				
Western High	66	62	128	138
Bardolph	30	22	52	53
Galva	95	109	204	0
Camp Point	42	64	106	0
Carthage	136	129	265	253
Payson	0	0	0	115
Sub-total	369	386	755	559
3. Elementary Schools				
Western Training School.....	121	126	247	250
Rural	15	15	30	37
Adair	46	35	81	85
Bardolph	50	43	93	89
Sub-total	232	219	451	461
Grand Total	1,447	1,200	2,647	2,389

B. List of Military Scholarship Students

1. I hereby certify to the State Teachers College Board that the persons whose names appear on the list of Military Scholarship students, which will be furnished to the Coordinator at this meeting, attended the Western Illinois State College during the following terms (as indicated on the list):
 - a. First Summer Term 1948
 - b. Second Summer Term 1948
 - c. Fall Quarter 1948
 - d. Winter Quarter 1948-49
 - e. First Extension Term 1948-49
 - f. Second Extension Term 1948-49
 - g. Spring Quarter 1949

II. FACULTY

A. Appointments

1. Mr. Harold Spicer will be employed beginning September 1, 1949 as an instructor in the Department of English at a

TEACHERS COLLEGE BOARD

salary of \$350 per month. Mr. Spicer has the A.B. degree from DePauw University and expects to be granted the A.M. degree in June by the same institution. He has served as a part-time instructor in English at DePauw while doing graduate work, and he was on active duty with the U. S. Naval Reserve from 1942 to 1946. Mr. Spicer will replace Mrs. Lila Linder who has been teaching on a temporary basis.

2. Mr. A. C. Drummond will be employed to teach one class in Education during the first summer term at a salary of \$175.00 per month for one-half time work, or a total of \$262.50 for the term. Mr. Drummond has the B.Ed. degree from Northern Illinois State Teachers College, the M.A. from the University of Illinois, and will complete work for the M.S. degree in Education at Western in June 1949. He is the principal of the Macomb High School.
3. Mr. Robert Plummer will be employed as instructor in the Training School where he will act as critic teacher in art to replace Miss Maria Craig Churchill who does not desire to be reemployed. He has the B.S. degree from the University of Missouri and expects to receive the M.A. from the same college in June 1949. He has had public school teaching experience at Willow Springs and Reeds Springs, Missouri. Mr. Plummer's salary will be \$350 per month, and his employment is to become effective September 1, 1949. He served four years in the U.S. Army.
4. Mr. George Potter will be employed as a part-time instructor beginning September 1, 1949, at a salary of \$220 per month. Mr. Potter will teach in the Department of Commerce and will have charge of the records, vouchering, etc., for veteran students who are attending college under P.L. 16 and P.L. 346. He has the B.S. degree from Western and expects to receive the M.S. degree in August 1949. He has assisted with the Veterans Administration contracts while a student.
5. Mr. Roger M. Morrow will be employed beginning September 1, 1949 as an associate professor to teach physics in the Department of Physical Sciences at a salary of \$550 per month. Mr. Morrow received the A.B. degree from Park College and the M.S. and Ph.D. degrees from the University of Iowa. Dr. Morrow is employed at the present time at Iowa Wesleyan College, and he has taught at Western during the summer sessions for the past several years.

B. Changes in Rank

1. The following persons, who at the present time hold the rank of Associate Professors, are recommended for promotion to the rank of Professor effective September 1, 1949.

PROCEEDINGS

All are department heads, and all possess earned Doctor's degrees.

- a. John S. McVickar, Agriculture
 - b. Mary A. Bennett, Biological Sciences
 - c. M. G. Bodine, Social Sciences
 - d. Robert A. Shiley, English
2. The following persons, who are classified as Assistant Professors at the present time, are recommended for promotion to the rank of Associate Professor effective September 1, 1949. Each person has an earned Doctor's degree.
- a. R. Maurice Myers, Biological Sciences
 - b. Kent Pease, English
 - c. Frances Whitehead, Commerce
 - d. Kathleen J. Brophy, Physical Education
 - e. C. Adam Turner, Education
 - f. Clifford A. Julstrom, Music

C. Change in Status

- 1. It is recommended that Dr. Clifford A. Julstrom be designated as head of the Music Department effective September 1, 1949. He has been serving as acting head since the death of Miss Theresa Wild. Mr. Julstrom received the Ph.D. degree from the Eastman School of Music in November 1948.
- 2. It is recommended that Dr. Kathleen J. Brophy be designated as head of the Department of Physical Education for Women. Miss Brophy was granted the Ph.D. degree by the University of Wisconsin in August 1948.

D. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1949, to be paid from the appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.

Name	Degree	Department	Salary Per Mo.	Salary 9 Months
<i>Professors</i>				
Beighey, Clyde	Ph.D.	Commerce	\$630.00	\$5,670.00
Schleier, Louis M.	Ph.D.	Education	630.00	5,670.00
Tillman, Arthur G.	Ph.D.	Geography	630.00	5,670.00
Archer, Julian L.	Ph.D.	Education	625.00	5,625.00
Ayre, H. Glenn	Ph.D.	Mathematics	585.00	5,265.00
Carson, Ruth	Ph.D.	Foreign Lang.	585.00	5,265.00
Linder, Roscoe G.	Ph.D.	Education	585.00	5,265.00
Bennett, Mary A.	Ph.D.	Biology	575.00	5,175.00
Bodine, Marcy G.	Ph.D.	Soc. Science	575.00	5,175.00
McVickar, John S.	Ph.D.	Agriculture	575.00	5,175.00
Shiley, Robert A.	Ph.D.	English	575.00	5,175.00

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Name	Degree	Department	Salary Per Mo.	Salary 9 Months
<i>Associate Professors</i>				
Bailey, Dwight L.	A.M.	Education	\$575.00	\$5,175.00
Hanson, Raymond W.	M.Ed.	Phys. Ed.	575.00	5,175.00
Wetzel, Wayne	M.S.	Ind. Arts	575.00	5,175.00
Schreiber, Edwin W.	A.M.	Mathematics	560.00	5,040.00
Eller, Walter H.	M.S.	Physics	550.00	4,950.00
Morrow, Roger	Ph.D.	Physics	550.00	4,950.00
Schory, Harold F.	A.M.	English	540.00	4,860.00
Pottle, Theodora	A.M.	Art	530.00	4,770.00
Bennett, Chester W.	Ph.D.	Chemistry	525.00	4,725.00
Sproull, Grace	Ph.D.	Foreign Lang.	525.00	4,725.00
Myers, R. Maurice	Ph.D.	Biology	515.00	4,635.00
Pease, Kent	Ed.D.	English	515.00	4,635.00
Whitehead, Frances	Ph.D.	Commerce	515.00	4,635.00
Brophy, Kathleen J.	Ph.D.	Phys. Ed.	505.00	4,545.00
Turner, C. Adam	Ed.D.	Education	490.00	4,410.00
Julstrom, Clifford	Ph.D.	Music	480.00	4,320.00
<i>Assistant Professors</i>				
Miner, Sarah	M.S.	Home Econ.	500.00	4,500.00
Stull, Harriet C.	A.M.	Soc. Science	500.00	4,500.00
Goode, Kenneth H.	Ph.D.	Chemistry	495.00	4,455.00
Ave, Harold C.	A.M.	Health and Dean of Men	485.00	4,365.00
Bonham, Tressie	A.M.	Home Econ.	485.00	4,365.00
Garner, C. Wix	A.M.	Phys. Educ.	485.00	4,365.00
Morrison, R. Felix	Ph.D.	English	485.00	4,365.00
Potter, Olive	A.M.	Phys. Educ.	485.00	4,365.00
Ray, Ethel	A.M.	Education	485.00	4,365.00
Sallee, Roy M.	M.S.	Biology	485.00	4,365.00
Scott, Elna	A.M.	Lab. School	485.00	4,365.00
Swofford, Lyndal	M.S.	Library	485.00	4,365.00
Burke, Marjorie	A.M.	Lab. School	480.00	4,320.00
Donley, Margaret	A.M.	Lab. School	475.00	4,275.00
Evans, Cecile	A.M.	Library	475.00	4,275.00
Hoover, Isabel	A.M.	English	475.00	4,275.00
Horrabin, H. Waldo	M.S.	Chemistry	475.00	4,275.00
Miller, Rayman	M.S.	Ind. Arts	475.00	4,275.00
Mitchell, Beulah	A.M.	Lab. School	475.00	4,275.00
Pence, Helen	A.M.	Lab. School	475.00	4,275.00
Reynolds, Juna	A.M.	English	475.00	4,275.00
Schannenk, Margaret	A.M.	Lab. School	475.00	4,275.00
Vawter, Gladys	A.M.	English	475.00	4,275.00
Voss, Hertha	A.M.	Commerce	475.00	4,275.00
Terrill, Jennette	Ph.M.	Lab. School	475.00	4,275.00
Robinson, Lauretta	A.M.	Train. School	470.00	4,230.00
Fritschel, Arthur L.	A.M.	Music	465.00	4,185.00
Glasow, Ogden L.	Ph.D.	Education	465.00	4,185.00
Harley, R. Bruce	Ph.D.	Soc. Science	465.00	4,185.00
Lowell, Virginia	Ph.D.	English	465.00	4,185.00
Olsen, Arthur R.	Ed.D.	Soc. Science	465.00	4,185.00
Sollars, Velna	M.S.	Commerce	465.00	4,185.00
Swain, Paul B.	A.M.	Art	465.00	4,185.00
Young, Bernard J.	M.S.	Lab. School	465.00	4,185.00
Langemo, Amanda	A.M.	English (½ Sal.)	230.00	2,070.00
Conn. Kenneth E.	M.S.	Chemistry	455.00	4,095.00
Crall, H. William	M.S.	Biology	455.00	4,095.00
Robinson, Clarice	A.M.	Commerce	455.00	4,095.00
Wardell, Margaret	A.M.	Library	455.00	4,095.00
Lipsey, William E.	A.M.	Lab. School	435.00	3,915.00
Neeley, Nancy D.	M.S.	Home Econ.	435.00	3,915.00
Roberts, Alvin B.	M.S.	Visual Educ.	435.00	3,915.00
Fite, Olive	A.M.	English	415.00	3,735.00
Gayler, Geo. W. (E)	A.B.	Extension	137.44	1,236.96
Corbin, Mabel (E)	M.S.	English	130.00	1,170.00
<i>Instructors</i>				
Davis, W. R.	Ph.D.	Education	425.00	3,825.00
Mulder, George W.	A.M.	Music	425.00	3,825.00
Taylor, Loren E.	A.M.	Mathematics	425.00	3,825.00
Wilkinson, George	A.M.	Education	425.00	3,825.00
Neu, Lucile	A.M.	Library	415.00	3,735.00
Baker, Betty M.	A.M.	Phys. Educ.	415.00	3,735.00
Gould, A. Oren	M.M.	Music	415.00	3,735.00
Hampleman, R. S.	A.M.	Lab. School	415.00	3,735.00
Hicken, Victor	A.M.	Soc. Science	415.00	3,735.00
Hulett, Florence M.	M.S.	Lab. School	415.00	3,735.00
Jones, Reece A.	M.S.	Geography	415.00	3,735.00
Kerker, Larry	A.M.	Phys. Educ.	415.00	3,735.00
Morley, Leroy	A.M.	Phys. Educ.	415.00	3,735.00
Reid, Dempsey E.	M.S.	Ind. Arts	415.00	3,735.00

PROCEEDINGS

Name	Degree	Department	Salary Per Mo.	Salary 9 Months
Shake, W. Kimbrough	M.S.	Visual Ed.	\$415.00	\$3,735.00
Stipanowich, Joseph J.	M.S.	Mathematics	415.00	3,735.00
Van Etten, Leslie J.	M.S.	Agriculture	415.00	3,735.00
Wanninger, Forrest I.	M.M.	Music	415.00	3,735.00
Ferguson, Robert	M.S.	Commerce	405.00	3,645.00
Matthews, Eleanor	M.S.	Library	405.00	3,645.00
Sebree, June	M.S.	Phys. Educ.	405.00	3,645.00
Clow, Robert J.	A.B.	Phys. Educ.	385.00	3,465.00
Robinson, Loren K.	B.S.	Agriculture	385.00	3,465.00
*Warner, Wilma	M.S.	Home Econ.	375.00	3,375.00
		Music	375.00	3,375.00
DiFrancesca, Vincent	B.S.	Phys. Educ.	365.00	3,285.00
Dufelmeier, Arthur	B.S.	Phys. Educ.	365.00	3,285.00
		Music	365.00	3,285.00
Kershner, Mary Eleanor	A.M.	English	350.00	3,150.00
Plummer, Robert	A.M.	Art	350.00	3,150.00
Spicer, Harold	A.M.	English	350.00	3,150.00
		Library	350.00	3,150.00
		Library	350.00	3,150.00
		Library	350.00	3,150.00
		Ind. Arts	350.00	3,250.00
Thompson, Edithe N.	R.N.	Health	250.00	2,250.00
Potter, George	M.S.	Commerce	220.00	1,980.00
<i>Nurse I</i>				
Herdon, Helen	R.N.	Health	230.00	2,070.00
* Plus \$40 Maintenance				
<i>Faculty Assistants</i>				
Morrow, Juanita		Commerce	215.00	1,935.00
George, Olive		Home Econ.	200.00	1,800.00
Total				\$452,406.96

III. OTHER SCHOOL EMPLOYEES

A. Administrative personnel for 1949-50 for twelve months beginning July 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allocated for Personal Services.

Name	Degree	Classification	Salary Per Mo.	Salary 12 Months
Beu, Frank A.	Ph.D.	President	\$833.33	\$10,000.00
Currens, F. H. (Dean of College)	Ph.D.	Ex. Asst in Ed. and Adm.	625.00	7,500.00
Thisted, M. N. (Dean of Men)	Ph.D.	Professor	595.00	7,140.00
Champion, O. L. Business Mgr., July and Aug.)*		Ex. Asst. in Ed. and Adm.	600.00	*1,200.00
(College Physician)	M.D.	Asst. Prof.	500.00	6,000.00
Roberts, John C. (Director of Training and Placement)	A.M.	Asst. Prof.	500.00	6,000.00
Covert, Warren O. (Principal of Laboratory School)	Ph.D.	Asst. Prof.	485.00	5,820.00
Laffin, G. Allan (Director of Public Relations)	A.M.	Asst. Prof.	485.00	5,820.00
Zimmerman, Ruth L. (Dean of Women)	A.M.	Asst. Prof.	485.00	5,820.00
Grigsby, James M. (Asst. Bus. Mgr., July and Aug.; Bus. Mgr., Sept.-June)	B.Ed.	Ex. Asst. in Ed. and Adm.	420.00	5,040.00
Crum, Mary E. (Secretary to President)		Ex. Asst. in Ed. and Adm.	280.00	3,360.00
Abbot, Richard R. (Health Co-ordinator)	M.S.	Instructor	200.00	2,400.00
				\$66,280.00

TEACHERS COLLEGE BOARD

B. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.

Name	Pay Roll Title	Salary Per Mo.	Salary 12 Months
<i>Office</i>			
Weaver, Betty M.	Clerk Stenographer II.	\$247.50	\$2,970.00
Burruss, Edna E.	Faculty Assistant	247.50	2,970.00
Bishop, Lucile	Clerk Stenographer II.	242.00	2,904.00
	Account Clerk	215.00	2,580.00
Kator, Dolores	Clerk Stenographer I.	200.00	2,400.00
Sutton, Beatrice	Clerk Stenographer I.	165.00	1,980.00
	Clerk Stenographer I.	165.00	1,980.00
	Clerk Stenographer I.	150.00	1,800.00
	Clerk Stenographer I.	150.00	1,800.00
	Clerk Stenographer I.	150.00	1,800.00
	Switchboard Operator I.	150.00	1,800.00
<i>Janitorial</i>			
Allen, Harold	Janitor III.	245.00	2,940.00
Leighty, Elbert	Janitor I.	192.50	2,310.00
Elam, William	Janitor I.	186.00	2,232.00
Inman, Garnet	Janitor I.	186.00	2,232.00
Nunn, George	Janitor I.	186.00	2,232.00
Purdum, Roma F.	Janitor I.	186.00	2,232.00
Shifley, Howard	Janitor I.	186.00	2,232.00
Stewart, Earl	Janitor I.	186.00	2,232.00
Thompson, Dean	Janitor I.	186.00	2,232.00
Butterfield, Cyril	Janitor I.	186.00	2,232.00
Harwick, Harold E.	Laborer (maintenance)	165.00	1,980.00
Mason, Mary	Domestic	145.00	1,740.00
VeNard, Mary	Domestic	145.00	1,740.00
<i>Heating</i>			
Monninger, Carl B.	Plant Main. Engineer II.	425.00	5,100.00
Carson, Roy	Stationary Engineer	335.00	4,020.00
Locke, Ellis	Stationary Engineer	335.00	4,020.00
Monninger, Robert C.	Stationary Fireman	285.00	3,420.00
Waller, Walter	Stationary Fireman	285.00	3,420.00
Wells, Glen W.	Stationary Fireman	285.00	3,420.00
<i>Maintenance</i>			
Stookey, Ray	Maintenance Painter		Prev. rate
Moore, Guy	Maintenance Carpenter		Prev. rate
<i>Grounds</i>			
Horrell, Fred R.	Grounds Foreman	242.00	2,904.00
Cromer, Thomas	Laborer (maintenance)	186.00	2,232.00
Grim, Robert	Laborer (maintenance)	186.00	2,232.00
Purdum, Harold K.	Laborer (maintenance)	186.00	2,232.00
Lowderman, R. L.	Laborer (maintenance)	176.00	2,112.00
Riden, Damond E.	Laborer (maintenance)	165.00	1,980.00
Walley, Lloyd G.	Laborer (maintenance)	165.00	1,980.00
	Laborer (maintenance)	160.00	1,920.00
	Laborer (maintenance)	160.00	1,920.00
	Laborer (maintenance)	160.00	1,920.00
<i>Watchmen</i>			
Graves, Earl	Watchman I.	192.50	2,310.00
Mason, Thos. B.	Watchman I.	186.00	2,232.00
<i>Farm</i>			
Newman, Max	General Farmer	220.00	2,640.00
	General Farmer	200.00	2,400.00
			\$111,744.00

PROCEEDINGS

C. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, Income Fund-Auxiliary, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.

Name	Pay Roll Title	Salary Per Mo.	Salary 12 Months
<i>Food Service</i>			
**Crain, Bessie	Cook I.	\$170.00	\$2,040.00
*Burton, Edna	Cook I.	150.00	1,800.00
**Hainline, Ruth	Cook I (5/6 time)	150.00	1,800.00
*Stockwell, Altie	Pastry Cook	140.00	1,680.00
	Cook I.	140.00	1,680.00
	Cook I.	140.00	1,680.00
<i>Dormitory Directors</i>			
***Crabill, Alice	Instructor	255.00	3,060.00
	(Asst. Dir.) Instructor	225.00	2,700.00
<i>Janitorial</i>			
Nelson, Charles	Janitor I.	189.00	2,268.00
**Hubbard, Lula	Domestic	135.00	1,620.00
*Joplin, Myrtle	Domestic	130.00	1,560.00
	Domestic	120.00	1,440.00
<i>Maintenance</i>			
**Wear, Irene J.	Laundry Worker	135.00	1,620.00
**Kipling, Eunice Fentem.	Laundry Worker	135.00	1,620.00
*Carruthers, Emma	Domestic	115.00	1,380.00
	Washman	150.00	1,800.00
			<u>\$29,748.00</u>

- * \$30 Maintenance
- ** \$10 Maintenance
- *** \$40 Maintenance

D. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund.

Name	Degree	Pay Roll Title and School	Salary Per Mo.	Salary 9 Months
Young, Chellis	M.S.	Instruct.—Bardolph	\$ 70.00	\$630.00
Chidester, Elizabeth	M.S.	Instruct.—Pilot Knob	70.00	630.00
Cook, Gordon A.	A.M.	Instruct.—Bardolph	55.00	495.00
Howell, Maryon C.	B.S.	Instruct.—Bardolph	50.00	450.00
Platt, Mabel	B.S.	Instruct.—Bardolph	50.00	450.00
Stone, Mrs. Opal	B.S.	Instruct.—Prairie Hill	50.00	450.00
Flynn, Richard	M.S.	Instruct.—Adair	25.00	225.00
Hinman, Hazel	M.S.	Instruct.—Adair	25.00	225.00
Hoing, Helen	M.S.	Instruct.—Adair	25.00	225.00
Lindsay, Erma P.	B.Ed.	Instruct.—Adair	25.00	225.00
Moss, Chester	M.S.	Instruct.—Bardolph	25.00	225.00
Hickman, Helen	B.S.	Instruct.—Bardolph	20.00	180.00
Redman, Gerald R.	B.S.	Instruct.—Bardolph	20.00	180.00
Tingley, Estelle	A.B.	Instruct.—Bardolph	20.00	180.00
*Whitcomb, Jean	M.S.	Instruct.—Carthage	125.00	125.00
*Ray, Doris	M.S.	Instruct.—Galva	125.00	125.00
*_____ (Home Ec.)		Instruct.—	125.00	125.00
				<u>\$5,145.00</u>

* To be employed one month only.

E. List of substitute teachers to be employed when needed at the rate of \$12 per day:

- Mrs. Glenda Kerker, B.S.
- Mrs. Chester Kowal, B.Ed.
- Mrs. Rayman Miller, Equivalent to B.Ed.
- Mrs. Leroy Morley, B.E.
- Mrs. Vivian Ward Myers, B.S.
- Mrs. Darwin McClure, B.S.
- Mrs. Albert Nail, B.Ed.
- Mrs. Robert V. Nelson, B.Ed.
- Mrs. Joseph Stipanowich, B.Ed.
- Mrs. Wallace Walker, A.B.
- Mrs. T. J. Young, B.Ed.

F. As a result of a survey made by Position Classification Service, changes in the classification of employees have been made as follows:

1. Ray Stookey—changed from Trades Helper to Maintenance Carpenter.
2. Harold K. Purdum—changed from Janitor I to Laborer (maintenance).
3. Cyril H. Butterfield—changed from Laborer (maintenance) to Janitor I.
4. Emma Carruthers—changed from Laundry Worker to Domestic.

G. Following is a list of faculty members and employees who will be on the retired list as of September 1, 1949:

- | | |
|--------------------|---------------------|
| Champion, O. L. | Schuppert, W. L. |
| Cooper, Bessie | Seal, Harvey |
| DeCamp, W. E. | Simpkins, Rupert R. |
| Henry, Margaret J. | Straight, M. K. |
| Jackson, Fanny R. | Strome, Alberta |
| Kirkbride, Chester | Thompson, Katherine |
| Lemmer, Guy | Waggoner, H. D. |
| Moon, Marion | Wear, Roscoe |
| Morgan, W. P. | |

IV. ORGANIZATION

No report.

V. CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

No report.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

No report.

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations :

- A. The list of Military Scholarship students for the First Summer Term 1948, the Second Summer Term 1948, the Fall Quarter 1948, the Winter Quarter 1948-49, the First Extension Term 1948-49, the Second Extension Term 1948-49, and the Spring Quarter 1949.
- B. The appointment of Mr. Harold Spicer as instructor in the Department of English, effective September 1, 1949, at \$350 per month.
- C. The appointment of Mr. A. C. Drummond as a half-time instructor in the Department of Education for the first summer term, 1949, at \$175 per month.
- D. The appointment of Mr. Robert Plummer as instructor in the Laboratory School, effective September 1, 1949, at \$350 per month.
- E. The appointment of Mr. George Potter as a part time instructor in the Department of Commerce and Veterans Service Bureau, effective September 1, 1949, at \$220 per month.
- F. The appointment of Dr. Roger M. Morrow as associate professor in the Department of Physical Sciences, effective September 1, 1949, at \$550 per month.
- G. Promotion of Dr. John S. McVickar, Dr. Mary A. Bennett, Dr. M. G. Bodine, and Dr. Robert A. Shiley to the rank of Professor, effective September 1, 1949.
- H. Promotion of Dr. R. Maurice Myers, Dr. Kent Pease, Dr. Frances Whitehead, Dr. Kathleen J. Brophy, Dr. C. Adam Turner, and Dr. Clifford A. Julstrom to the rank of Associate Professor, effective September 1, 1949.
- I. Appointment of Dr. Clifford A. Julstrom as head of the Department of Music, effective September 1, 1949.
- J. Appointment of Dr. Kathleen J. Brophy as head of the Department of Physical Education of Women, effective September 1, 1949.
- K. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1949, to be paid from appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is

TEACHERS COLLEGE BOARD

appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.

- L. Administrative personnel for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund, if the money requested in this item in the 1949-51 budget is appropriated by the Sixty-sixth General Assembly for such purposes. If the appropriation is reduced, these salaries will be adjusted in proportion to the funds allotted for Personal Services.
- M. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.
- N. Employees for 1949-50 for twelve months beginning July 1, 1949 to be paid from appropriation for Personal Service, Income Fund-Auxiliary, with increases from 10% to 15% depending upon whether or not they receive an adjustment or merit increase. If an automatic pay increase is directed by state administrative officers exceeding these amounts, we will change the salaries accordingly. If any of these salaries should exceed the limits set by members of the Sixty-sixth General Assembly in the various classifications, said salaries will be reduced to conform to said limits.
- O. Affiliated school faculty list for the regular term of thirty-six weeks beginning September 1, 1949 to be paid from appropriation for Personal Services, General Revenue Fund.
- P. The list of substitute teachers to be employed when needed at the rate of \$12.00 per day.
- Q. The change in classification for the following Civil Service employees: Ray Stookey from Trades Helper to Maintenance Painter; Harold K. Purdum from Janitor I to Laborer (maintenance); Cyril H. Butterfield from Laborer (maintenance) to Janitor I; Emma Carruthers from Laundry Worker to Domestic.

Respectfully submitted,

F. A. BEU, *President*

**Report of the
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**

**To be Presented at the Meeting of the Teachers College Board
at Carbondale**

May 6, 1949

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

a. Military Scholarship Students

I hereby certify to the State Teachers College Board that the students whose names appear on the list of State Military Scholarship holders, which list will be submitted to the Coordinator at the May 6, 1949 board meeting, were enrolled in the Northern Illinois State Teachers College during the periods as indicated on the lists, as follows:

- a. Summer Session, 1948
- b. Fall Quarter, 1948
- c. Winter Quarter, 1948-1949
- d. Spring Quarter, 1949

b. Extension Division—1948-1949

Three extension classes have been organized during the college year, as follows:

- Industrial Arts 300—Paw Paw—18 students
- Industrial Arts 300—Morris—83 students
- Education 405—DeKalb—49 students

Arrangements have been made to offer Physical Science 155, Conservation, in six different centers during the summer, as follows: Amboy, DeKalb, Freeport, Grayslak, Morris, and Rockford.

Two workshops are being planned for the summer by the extension division. A health workshop will be offered in Mt. Carroll which at present has a pre-registration of 60 teachers. A workshop in elementary education will be offered at Elgin which at present has a pre-registration of 45 students.

Tentative plans are being made to offer two courses in extension at Joliet in the field of Social Science. The college plans to offer a course in American History and a course in Social Studies in the Elementary Schools if a qualified person is available.

II. FACULTY

1. Leave of Absence

Miss Wallace Wesley, Department of Physical Education for Women, in order to do further graduate work without pay, for the college year 1949-1950. Miss Wesley is a Navy veteran and plans to use her government aid for the continuation of her education.

2. Resignations

a. Dr. Arthur Witt Blair, director of student teaching, effective June 15, in order to accept a position at the State Teachers College in Denton, Texas. It is with regret that we lose Dr. Blair's services. His decision is based upon the preference of his family to live in the southwest. He will serve as Acting Dean of the School of Education at Denton.

b. Miss Jean I. Hart, head of the Home Economics Department, effective June 9, in order to be married. This resignation is accepted with mixed feelings since Miss Hart has done splendid work at the college.

c. Miss Rachel A. Jackson, college nurse, effective June 9, in order to enter another field of work. Miss Jackson has been classified as executive assistant, serving on the eleven months' basis.

d. Dr. Margaret Rouse, Department of Education, effective June 9, to accept a position at Texas Christian University, Ft. Worth, Texas. Dr. Rouse's decision to leave is based upon the health of her aged mother.

e. Miss Lucille Williams, assistant in the kindergarten at the McMurry Laboratory School, effective June 9, who is to be married.

3. Change of Status

Upon the recommendation of the Faculty Council, we should like to report for approval the change of status from assistant professor to associate professor for the following faculty members:

Dr. Donald Berger, Department of Education

Mr. Paul Crawford, Department of Speech

(Mr. Crawford now has the equivalent of a doctor's degree and will receive it by September, 1949.)

4. Change of Appointment

a. Dr. Max S. Huebner from assistant director of student teaching in charge of the high school area, to director of student teaching, replacing Dr. Arthur W. Blair. Dr. Huebner has done excellent work in this field and is well acquainted with the program at the college. His salary

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for the next year has been recommended as \$6,400 for twelve months.

- b. Mr. James Meldrum from associate dean of men and co-ordinator of veterans affairs to assistant dean of men. Within the near future, the enrollment of veterans will reach the vanishing point. The change in Mr. Meldrum's status is recommended to assure him of a continuation of a position here at Northern at a time when we will have no more veterans.
- c. Dr. Esther Williams, professor and training teacher at the McMurry Laboratory School in charge of the seventh grade, to professor, Department of Education. Dr. Williams is well qualified to fill the need in the department.

5. New Appointments

a. Spring Quarter, Only

Mr. Russell R. Attis as instructor in the Department of Physical Education for Men at the rate of \$350 per month beginning March 21 through June 10, 1949. This was a temporary appointment to replace Mr. Eugene Fekete who resigned at the beginning of the spring quarter. Mr. Attis earned his bachelor's and master's degrees from the University of Illinois and has had teaching experience in all fields of athletics at the University of Illinois and in the Chicago public schools.

b. Summer Session, Only

The following are recommended to handle supervisory work at the workshops sponsored by the college during the summer:

1. Miss Elvera Hjertstedt to teach in elementary education at Elgin at the rate of \$570 for six weeks. Miss Hjertstedt will serve as demonstration teacher.
2. Miss Helen Hoing to teach at the health workshop at Mt. Carroll at the rate of \$570 for six weeks.
3. Miss Mildred B. Mills to teach in elementary education at Elgin at the rate of \$570 for six weeks. Miss Mills will serve as demonstration teacher.

c. Regular Year—1949-1950

1. Miss Katherine A. Flynn as assistant in the kindergarten in the McMurry Laboratory School, effective in September, 1949, at a salary of \$3,240 for nine months. Miss Flynn earned her bachelor's degree at Chicago Teachers College and her master's degree at Northwestern University. She has had teaching experience in the early elementary and kindergarten sections of the schools at Evergreen Park, Illinois.
2. Miss Madeline Maybauer as instructor in charge of the kindergarten at the McMurry Laboratory School, re-

TEACHERS COLLEGE BOARD

placing Miss Virginia Carper on leave of absence for the college year 1949-1950, at a salary of \$3,500 for nine months beginning in September. Miss Maybauer was formerly in charge of the kindergarten here but resigned in 1943 in order to take care of her father. She earned her bachelor's degree at the University of Chicago and her master's degree at Teachers College, Columbia, and has done further graduate work at the University of Minnesota and at Northwestern University. Miss Maybauer has had successful teaching experience in the schools of Minnesota and Iowa as well as New York.

3. Mr. Leon Richards as instructor in Industrial Arts for nine and one-half months to replace Mr. Lawrence Secrest who will be on leave of absence. Mr. Richards will receive a salary of \$3,150 for nine months plus a half month's salary of \$175 beginning September 1, 1949. He earned his bachelor's degree at this college and his master's degree at Ohio State University.
4. Mr. Gilbert Wilson as assistant professor in the Department of Physical Education for Men at a salary of \$4,200 for nine months plus one-half month beginning September 1, 1949. Mr. Wilson will begin his duties on September 1 in order to assist with the football practice and will receive \$133.33 additional pay for that time. He earned his bachelor's degree at the State Teachers College, Kearney, Nebraska, his master's degree at the State University of Iowa, and has one year of graduate work beyond this. He has had successful coaching experience in the schools of Colorado, Nebraska, Iowa, and comes to this college as head basketball coach from the Iowa City High School.

6. We wish to present for approval the faculty, administrative, and civil service payrolls for 1949-1950 as follows:

PERSONAL SERVICES

Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Montgomery, C. E.	Ph.D.	Biological Science	\$5220	\$5670
Jameson, Hugh	Ph.D.	Social Science	5175	5625
Gabel, O. J.	Ph.D.	Education	5085	5535
Gould, H. W.	Ph.D.	Physical Science	4995	5445
Hellmich, Eugene	Ph.D.	Mathematics	4950	5400
Howell, Charles E.	Ph.D.	Social Science	4860	5400
Beatty, E. C. O.	Ph.D.	Social Science	4905	5355
Bellis, Bertha M.	Ph.D.	Training Teacher	4905	5355
Messenger, Helen R.	Ph.D.	Education	4905	5355
Connor, J. Hal	M.A.*	English	4905	5280
Cobb, Lillian	Ph.D.	Foreign Language	4770	5220
Hains, John R.	Ph.D.	English	4725	5175
Hayter, Earl W.	Ph.D.	Social Science	4635	5175
O'Connell, William V.	Ed.D.	Speech	4700	5150
Christeson, Wayne	Ed.D.	Music	4805	5075
Uhlund, Maude	Ph.D.	English	4455	4905
Williams, Esther	Ed.D.	Education	4200	4740
Taylor, E. Ruth	Ph.D.	English	4140	4680

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PERSONAL SERVICES—Continued

Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Eaton, Durward L.	Ph.D.	Physical Science	\$4050	\$4590
Parson, S. F.	Emeritus	Mathematics	1899 (12 mo.)	1800
Simonson, Ida	Emeritus	English	1770	1770

*Has been classified as professor for many years. Has 3 years' graduate work.

Associate Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Storm, William B.	M.A.	Mathematics	\$4545	\$5085
Oakland, Milo	M.A.	Industrial Arts	4700	5030**
Williams, Mary	M.A.	Education	4700	5030
Annas, A. Neil	M.A.	Music	4545	4950
Lloyd, John W.	Ed.D.	Social Science	4500	4950
Terwilliger, George	M.A.	Biological Science	4500	4905
Evans, George	M.A.	Physical Education	4545	4875**
Berger, Donald	Ed.D.	Education	3950	4860*
Caldwell, Loren	M.S.	Physical Science	4455	4860
Hayes, M. C.	Ph.D.	Education	4545	4860
Harrison, Paul	M.A.	Industrial Arts	4455	4800**
Appell, Carl H.	M.A.	Physical Education	4325	4730
Anderson, Alma	M.A.	Fine Arts	4275	4680
Anderson, Miriam	M.A.	Physical Education	4275	4680
Crawford, Paul	Ph.M.	Speech	3960	4680
Coar, Birchard	Mus.D.	Music	4275	4575
Hart, Jean	M.A.	Home Economics	4275	4575
Crowell, Laura I.	Ph.D.	Speech	3960	4410
Miner, W. B.	M.A.	Physical Science	4000	4365
Rolf, Frederick	Ph.D.	Physical Science	3960	4320
Wick, Lawrence	Ph.D.	Physical Science	3870	4050

*Promoted from Assistant to Associate Professor.

**On 12 months basis, extended at the regular monthly rate.

Assistant Professors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Burrell, Blanche	M.A.	Training Teacher	\$4015	\$4420
McKinzie, Ralph	M.A.	Physical Education	3870	4410
O'Brien, Marguerite	M.S.	Training Teacher	3960	4335
Burton, Emily	M.A.	Training Teacher	3870	4200
Edel, E. F.	M.A.	Industrial Arts	3870	4200
Hall, Homer	M.A.	Education	3870	4200
Hill, Wilma	M.A.	Fine Arts	3870	4200
King, Annie	M.A.	Training Teacher	3870	4200
Secrest, Lawrence	B.S.*	Industrial Arts	3870	4200**
Stelford, Norma	M.A.	Mathematics	3870	4200
Stensland, Minnie D.	M.A.	Music	3870	4200
Wiggert, Elsie	M.A.	Fine Arts	3870	4200
Wilson, Gilbert	M.A.	Physical Education	3870	4200
Adolph, Florence	M.A.	Home Economics	3800	4185
Rohde, Charles	M.S.	Biological Science	3960	4185
Wesley, Wallace	M.S.	Physical Education	3800	4160
Seed, Mary Jane	M.A.	Home Economics	3780	4155
Pepinsky, Minerva	M.A.	Music	3800	4140
Trager, Lela	M.A.	Physical Education	3780	4110
Baumgarten, Marjorie	M.A.	Speech	3800	4070
Ranous, Charles	M.A.	English	3960	4065
Bloomster, A. Maurine	M.A.	Training Teacher	3780	4050
Schreiner, Martha	M.A.	Foreign Language	3800	4050
Small, B. Mae	M.A.	English	3780	4050
Wiswall, Vera	Mus.B.*	Music	3735	4005
Peterson, Bena	M.A.	Training Teacher	3690	3990
Westbrook, May	M.S.	Home Economics	3800	3980
Carper, Virginia	M.A.	Training Teacher	3555	3825
Adams, E. Lonise	Emeritus	Training Teacher	1390 (12 mo.)	1390

*Equivalence to master's degree

**On 12 months basis extended at the regular monthly rate.

Instructors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Baker, Charles	M.Mus.	Music	\$3600	\$3780
Lucke, Dorothy	M.A.	Home Economics	3510	3780
Reilly, Velma J.	M.A.	Physical Education	3510	3780
Roth, Bernice	M.S.	Education	3600	3780
Twombly, John	M.A.	Social Science	3600	3780
Anderson, Rodney	B.S.*	Mathematics	3420	3690
Garretson, Homer	M.Mus.	Music	3420	3690
Janeway, Thomas	M.A.	Biological Science	3420	3690
Kohler, Roderick	M.A.	Industrial Arts	3420	3690

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PERSONAL SERVICES—Continued

Instructors	Academic Degree	Department	Salary Rate 1948-1949	Salary Rate 1949-1950
Larson, Eleanor	M.A.	Training Teacher	\$3420	\$3690
Reinemann, Martin	M.S.	Physical Science	3420	3690
Roos, Donald	B.S.*	Social Science	3420	3690
Swynehardt, Mary B.	M.A.	Training Teacher	3510	3690
Whitney, Reynolds	M.A.	Music	3420	3690
Wolfson, Bernice	M.A.	Physical Education	3510	3690
Winn, Jerome	M.S.	Physical Education	3300	3600
Maybauer, Madeline	M.A.	Training Teacher	3500
Canon, Charles	M.A.	Fine Arts	3150	3330
James, Eugene	M.A.	English	3150	3330
Keefer, Richard	M.A.	Foreign Language	3150	3330
Prior, Paul	M.S.	Biological Science	3150	3330
Flynn, Katherine A.	M.A.	Training Teacher	3240
Wilkening, Catherine	B.S.	Physical Education	3150	3150
Richard, Leon	M.S.	Industrial Arts	3150
Vincent, Grace	B.E.	Part time rural training teacher	1000	1000

*Equivalence to master's degree

To be supplied :

Replacement—Home Economics	\$5175
Education	4275
Physical Education—Football**	4500
Physical Education—Women**	4000

Additional Staff: Education	4000
Music-Band	4000
Physical Science (earth)	4000
Social Science	4000
Speech	4000

**To fill leave of absence position

President and Administrative Officers—1949-1950—Twelve Months

Name	Academic Degree	Payroll Title	Salary Rate 1948-49	Salary Rate 1949-1950
Holmes, Leslie	Ph.D.	President	\$	\$10,000
Zulauf, Romeo M.	M.A.	Exec. Ass't in Educ. & Administration	7500	7980†
Peterson, O. E.	Ph.M.	"	7010	7370
Huebner, Max S.	Ph.D.	"	5520	6400
Keller, Otto J.	M.D.	"	6000	6360
Street, Paul	Ph.D.	"	5560	6360
Fink, Stuart D.	Ph.D.	"	5560	6240
Hanson, Ernest E.	M.A.	"	5560	6120
Anderson, Emil A.	"	5560	6060
Moor, Helen S.	M.A.	"	5560	5800
Hanby, Bernadine	M.L.S.	"	4800	5350*
Froom, William	M.A.	"	4560	4920
Meldrum, James A.	M.A.	"	4560	4920
Merritt, James	M.A.	"	4800	4920
Lifheit, Edith	B.E.	"	4460	4820
Fish, Marguerite	M.S.	"	4360	4720§
Walker, Katherine	B.L.S.	"	4125	4565*
Sperling, Clara	B.S.	"	4160	4280
Montgomery, Lizabeth	B.S.	"	3860	4100‡
Stoops, Isabel	M.A.	"	3860	4100‡
Johnson, Alice	B.L.S.	"	3975	4085*

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Name	Academic Degree	Payroll Title	Salary Rate 1948-1949	Salary Rate 1949-1950
Lutey, Carol	M.A.	Exec. Ass't in Educa. & Administration	\$3150	\$4070*
Counsellor				
Bradford, Anna	B.L.S.	"	3850	4070*
Librarian				
Post, Charlotte K.	B.L.S.	"	3875	3975*
Librarian				
Eismann, Ruth	M.A.	"	3850	3960*
Librarian				
Harnack, Ruth	B.A.	"	3600	3960
Assistant Registrar				
Director, Admissions				
Brauel, Patricia	M.A.	"	3300	3840‡
Dir., Williston Hall				
Park, Esther	M.L.S.	"	3150	3330
Librarian				
Ten Brinke, Loretta	R.N.	"	2700	2790
Ass't Nurse				
Sullivan, Sam	M.A.	"	1500	1500
Part-time high school Supervisor				
Mohrmann, B. C.	M.A.	"	1000	1000
Part-time elementary Supervisor				
Blum, Harold J.	M.A.	"	720	860
Dir., Band and Orchestra				
McMurry School, Part-time				
Pro rata training teachers, elementary and secondary			30,000	34,760
Student help			16,000	27,500

To be supplied :

Replacement—Assistant Director, Student Teaching	5500
College Nurse	3500

Additional Staff :

Assistant Director, Adams Hall and Student Counsellor	3600‡
Assistant Director, Williston Hall	3600‡
Student Counsellor	4000
Student Counsellor	4000

* on 11 months basis

|| on 9 months basis

‡ plus maintenance

§ ½ salary paid by Kellogg Foundation

† In case ceiling is not raised high enough to cover the amount of salary designated, the amount is automatically reduced to the ceiling.

We wish to present for approval the list of summer session faculty for 1949.

Name	Title	New Rate			
		June ½ Mo.	July 1 Mo.	August ½ Mo.	Total 8 weeks
Anderson, Alma, Assoc. Prof., Dept. Head		237.50 \$	520.00 \$	260.00 \$	1,017.50
Anderson, Miriam, Assoc. Prof., Dept. Head		237.50	520.00	260.00	1,017.50
Anna, A. Neil, Assoc. Professor		252.50	550.00	275.00	1,077.50
Appell, Carl H., Assoc. Professor		240.28	525.56	262.78	1,028.62
Beatty, E. C. O., Professor		272.50	595.00	297.50	1,165.00
Bellis, Bertha, Professor		272.50	595.00	297.50	1,165.00
Berger, Donald, Assoc. Professor		219.44	540.00	270.00	1,029.44
Bloomster, A. Maurine, Ass't Professor		210.00	450.00	225.00	885.00
Burgess, Lera, Instructor		190.00	380.00		570.00
Burrell, Blanche, Ass't Professor		223.06	491.12	245.56	959.74
Burton, Emily, Ass't Professor		215.00	466.66	233.33	914.99
Caldwell, Loren, Assoc. Professor		247.50	540.00	540.00	1,327.50
Christeson, Wayne, Prof., Dept. Head		266.94	563.88	281.94	1,112.76
Coar, Birchard, Assoc. Prof.		237.50	508.34	254.17	1,000.01
Connor, J. Hal, Prof., Dept. Head		272.50	586.66	293.33	1,152.49
Crawford, Paul, Assoc. Prof.		220.00	520.00	260.00	1,000.00
Draper, Catherine, Instructor		175.00	350.00	175.00	700.00
Eaton, Durward, Professor		225.00	510.00	255.00	990.00
Edel, E. F. Ass't Professor		215.00	466.66	233.33	914.99
Evans, George, Assoc. Prof., Dept. Head		252.50	541.66	541.67	1,335.83
Gould, H. W., Professor, Dept. Head		277.50	605.00	302.50	1,185.00
Hall, Homer, Ass't Professor		215.00	466.66	350.00	1,031.66
Harrison, Paul, Assoc. Professor		247.50	533.34	533.33	1,314.17
Hayes, M. C., Assoc. Professor		252.50	540.00	270.00	1,062.50
Haynes, Vivien, Instructor		266.66	533.34		800.00
Hayter, Earl, Professor		257.50	575.00	287.50	1,120.00
Helmich, Eugene, Professor		275.00	600.00	300.00	1,175.00
Hill, Wilma, Ass't Professor		215.00	466.66	233.33	914.99

TEACHERS COLLEGE BOARD

Name	Title	New Rate			Total 8 Weeks
		June ½ Mo.	July 1 Mo.	August ½ Mo.	
Hjerstedt, Elvera, Instructor.....		\$ 190.00	\$ 380.00	\$ 570.00
Hoing, Helen, Instructor		190.00	380.00	570.00
James, Hugh, Profssor, Dept. Head.....		287.50	625.00	\$ 312.50	1,225.00
Janeway, Thomas, Instructor.....		190.00	410.00	410.00	1,010.00
Larson, Eleanore, Instructor.....		190.00	410.00	205.00	805.00
Lloyd, John, Assoc. Professor.....		250.00	550.00	275.00	1,075.00
Lundstrom, Doris, Instructor.....		190.00	380.00	570.00
McKinzie, Ralph, Ass't Professor.....		215.00	490.00	245.00	950.00
Messenger, Helen, Professor.....		272.50	595.00	297.50	1,165.00
Mills, Mildred, Instructor.....		190.00	380.00	570.00
Miner, W. B., Assoc. Prof.....		222.22	485.00	242.50	949.72
Montgomery, C. E., Professor, Dept. Head.		290.00	630.00	315.00	1,235.00
Oakland, Milo T., Assoc. Prof., Dept. Head		256.11	558.88	558.89	1,378.88
O'Brien, Marguerite, Ass't Professor.....		220.00	481.66	240.83	942.49
O'Connell, William, Professor, Dept. Head.		261.11	572.22	286.11	1,119.44
Peterson, Bena, Ass't Profesor.....		205.00	443.34	221.67	870.01
Reinmann, Martin, Instructor.....		190.00	410.00	410.00	1,010.00
Rohde, Charles, Ass't Professor.....		220.00	465.00	232.50	917.50
Rolf, Frederick, Assoc. Professor.....		220.00	480.00	240.00	940.00
Secerst, Lawrence, Ass't Professor.....		215.00	466.66	466.67	1,148.33
Small, B. Mae, Ass't Professor.....		210.00	450.00	225.00	885.00
Storm, William B., Assoc. Prof., Dept. Head		252.50	565.00	282.50	1,100.00
Swynehardt, Mary B., Instructor.....		195.00	410.00	205.00	810.00
Taylor, E. Ruth, Professor.....		230.00	520.00	260.00	1,010.00
Terwilliger, George, Assoc. Professor.....		250.00	545.00	545.00	1,340.00
Trager, Lela, Ass't. Professor.....		210.00	456.66	228.33	894.99
Twombly, John, Instructor.....		200.00	420.00	210.00	830.00
Uhland, Maude, Professor.....		247.50	545.00	272.50	1,065.00
Wesley, Wallace, Ass't Professor.....		211.11	462.22	231.11	904.44
Westbrook, May, Ass't Professor.....		211.11	442.22	221.11	874.44
Wick, Lawrence, Assoc. Professor.....		215.00	450.00	225.00	890.00
Williams, Ester, Professor.....		233.33	526.66	263.33	1,023.32
Total		\$13,823.87	\$29,926.06	\$15,865.82	\$59,615.75

III. OTHER SCHOOL EMPLOYEES

New Appointments

Mildred Mehan, bookkeeping machine operator I as of March 3 at \$165.00 per month.

Resignations

Patricia Sciacca, bookkeeping machine operator I as of March 31.
June Wagley, clerk typist I as of April 12.

Non-Academic Classified Employees—1949-1950

(With the exception of our stationary engineers, our stationary firemen, and our electrician and two carpenters, all salaries for 1949-1950 have been based on a 10% increase. The assumption is that the bill now in the legislature providing for a 10% increase will be enacted and that, as a result of the enactment of this bill, Position Classification will increase the minimum and the maximum rate for various positions.)

Office	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
Clerical Staff			
Johnson, Olive S., Account Clerk.....		\$2940	\$3234
Engelkens, Doris, Clerk Stenographer II.....		2100	2310
Friestead, Betty Jean, Clerk Stenographer II.....		2340	2574
Harold, Pauline, Clerk Stenographer II.....		2340	2574
Lamb, Marilyn, Clerk Stenographer II.....		2100	2310
Anderson, Dora, Clerk Stenographer I.....		2220	2442
Baxter, Betty, Clerk Stenographer I.....		2040	2244
Groves, Leta, Clerk Stenographer I.....		2160	2376
Hale, Joyce, Clerk Stenographer I.....		2112	2323
Halverson, Mary Lou, Clerk Stenographer I.....		2220	2442
Hickey, Beverly, Clerk Stenographer I.....		1680	1848
Johnson, Genevieve, Clerk Stenographer I.....		1920	2112
Kirshbaum, Mildred, Clerk Stenographer I.....		2100	2310

PROCEEDINGS

Office Clerical Staff	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
List, Joyce, Clerk Stenographer I.		\$1680	\$1848
Mattox, Margaret, Clerk Stenographer I.		1920	2112
Parisot, Mary, Clerk Stenographer I.		1920	2112
Piper, Lois, Clerk Stenographer I.		1860	2046
Staffeldt, Betty, Clerk Stenographer I.		2160	2376
Johnson, Dorothy, Clerk Stenographer I.		2376
Baxter, Mae, Clerk Typist I.		1740	1914
Brett, Lorraine, Clerk Typist.		1800	1980
Emery, Donna Mae, Clerk Typist I.		2040	2244
Felker, Norma, Clerk Typist I.		1740	1914
Fransen, Doris, Clerk Typist I.		1860	2046
Harris, Margaret, Clerk Typist I.		1764	1940
Hayes, LaVerne, Clerk Typist I.		1800	1980
Hietikko, Anja, Clerk Typist I.		2040	2244
Johnson, Marilyn, Clerk Typist I.		1980	2178
Pfefferkorn, Virginia, Clerk Typist I.		1740	1914
Suchomel, Jeannine, Clerk Typist I.		1680	1848
To be supplied (Bus. Off.), Clerk Typist I.		2100	2100
To be supplied (Dean of Women), Clerk Typist I.		1920
To be supplied, Clerk Typist I.		1920
Leonhart, Virginia, Bookkeeping Machine Operator.		2100	2310
Mehan, Mildred, Bookkeeping Machine Operator.		1980	2178
Mikez, Barbara, Switchboard Operator I.		1680	1848
To be supplied, Librarian I (Library)		2400
To be supplied, Librarian I (Music)		2100

MAINTENANCE (General)

Johnson, Arthur F., Plant Maintenance Engineer I.	4272	4699
Sevenson, Andrew, Building and Grounds Superintendent.	3420
Cook, Howard, Electrician.	4176	24176
To be supplied, Painter.	34200
To be supplied, Plumber.	34200
Jacox, Clarence, Carpenter.	4176	24176
Scott, Clarence, Carpenter.	4176	24176
Bjelk, Nels, Stores Clerk.	900 (1/2)	990
Nash, Charles, Stores Clerk.	2100	2310
To be supplied, Watchman II.	2400
Eastwood, Fred, Watchman I.	2100	2310
Granger, Arthur, Watchman I.	2100	2310
Snyder, Donald, Trades Helper.	2340	2574

MAINTENANCE (Janitorial)

Blake, Harold, Janitor III.	2640	2904
Baird, Alexander, Janitor II.	2460	2706
Bernardin, John, Janitor II.	2460	2706
Holbo, Elmer, Janitor II.	2460	2706
Mattson, Martin, Janitor II.	2460	2706
Ferrell, Andrew, Janitor I.	2100	2310
Lundgren, Donald, Janitor I.	2100	2310
Panttila, Edwin, Janitor I.	2100	2310
Vannucci, James, Janitor I.	2100	2310
Vannucci, James, Jr., Janitor I.	2100	2310
Wallberg, Walfrid, Janitor I.	2100	2310
Williams, Herbert, Janitor I.	2100	2310
Jarvis, Frank, Janitor I.	1870	12057
To be supplied, Janitor I.	12035
To be supplied, Janitor I.	12035
Ackman, Vina, Domestic.	1920	2112

POWER PLANT (Heating)

Homan, Fred, Stationary Engineer.	3660	43660
Jacox, George, Stationary Engineer.	3552	43660
Latimer, Ray, Stationary Engineer.	3552	43660
Carlson, Arthur, Stationary Fireman.	2760	53120
Carlson, Donald, Stationary Fireman.	2760	53120
Crofoot, Wendell, Stationary Engineer.	2688	53120
Hardin, Halstead, Stationary Fireman.	2904	53120
Hayes, Arnold, Stationary Fireman.	2760	53120
Snyder, Benjamin, Maintenance Worker.	2340	2574

GROUNDS

McDowell, Thomas, Maintenance Worker.	2100	2310
To be supplied, Maintenance Worker.	2340
To be supplied, Maintenance Worker.	2340
To be supplied, Maintenance Worker.	2340
Kivell, Robert, Maintenance Equipment Operator.	2880	3168
Cheatham, Claude, Laborer-Maintenance.	2100	2310
Huttunen, Arvo, Laborer-Maintenance.	2100	2310
Kientz, Joseph, Laborer-Maintenance.	2100	2310

TEACHERS COLLEGE BOARD

Office Clerical Staff	Classification	Salary Rate 1948-1949	Salary Rate 1949-1950
Plucker, Manno, Laborer-Maintenance.....		\$2100	\$2310
To be supplied, Dormitory Manager.....		1925
Lee, Bertha Morton, Cook I.....		1815	1996
Ward, Charlotte, Cook I.....		2035	2238
Campbell, Theresa, Cook I.....		1837	2020
To be supplied, Cook I.....		1815
To be supplied, Cook I.....		1815
Anderson, Maude, Domestic.....		1760	1936
Biers, Emma, Cook I.....		1760	1936
To be supplied, Domestic.....		1705
To be supplied, Domestic.....		1705
To be supplied, Domestic.....		1705
Smith, Frank, Tea Room Manager.....		4440	4884
Smith, Lucille, Assistant Tea Room Manager.....		2604	2864
Lundberg, James C., Assistant Tea Room Manager.....		3120	3432
Sheridan, Genevieve, Cafeteria Manager.....		3060	3366
Collin, Bessie, Cook.....		1650	1815
Kivell, Erie, Cook.....		1595	1754
Mingus, Carrie, Cook.....		1925	2117
Stringham, Horace, Cook.....		1815	1996
Hayes, Agnes, Domestic.....		1418	1559
GRAND TOTAL—Non-Academic Classified Employees, 1949-1950			\$258,500
Payable from Personal Services, General Revenue.....			\$205,870
Payable from Income Fund, Auxiliary Enterprise.....			28,843
Payable from Bond Revenue Fund.....			23,787

¹ Will be paid from Income Fund, Auxiliary Enterprises, and will work 11 months.
² These three people are union employees and salary listed here is based on prevailing rates. Should there be a change in this rate, their salaries will necessarily have to be changed.
³ Based on present prevailing rates for plumbers and painters.
⁴ Based on prevailing scale of \$305 per month as asked by Union representation. On basis of 10% increase, Mr. Homan would receive \$4,026 and Mr. Latimer and Mr. Jacox would receive \$3,908 annually.
⁵ Based on prevailing scale of \$260 per month as asked by Union representative. On basis of 10% increase, Mr. Donald Carlson, Mr. Arthur Carlson, and Mr. Hayes would receive \$3,036 and Mr. Crofoot, \$2,956, and Mr. Hardin, \$3,194.
⁶ Will be paid from Bond Revenue Fund, Operation and Maintenance Account.

IV. THE ORGANIZATION

A copy of the types of agreements we use with cooperating schools that furnish us with off campus critic teachers has been filed with Mr. Lanphier.

V. THE CURRICULUM

No report

VI. BUILDINGS AND GROUNDS

a. Deficiency Appropriation for Physical Education, Athletics, and Recreation.

It is hoped that a bill will be presented to the Legislature and passed in favor of the Northern Illinois State Teachers College for \$187,000 as a deficiency appropriation. This amount of money is very badly needed to make available physical education, athletic, and recreation facilities which at present either do not exist or are sub-standard. For a college specializing in the preparation of teachers, all the facilities covered by the \$187,000 request are needed, not only to preserve the health and well being of our students, but also because many of these students will teach in the schools of northern Illinois where they will find recreational and physical education facilities

superior to ours, even when our projected improvements are completed.

This deficiency appropriation will cover the following: 12 tennis courts (we now have only 2) 7 badminton, 6 paddle tennis, 6 volley ball, 2 handball, a bowling green, and a temporary baseball diamond and softball diamond. It will also cover the relocation of the football field, the hard surfacing of our parking lot, and the completion of the golf course.

b. Dormitories

With the completion of Adams Hall, Northern will have two dormitories on its campus. The capacity of Adams Hall is 120 women and the present capacity of Williston Hall is 250. (When built, the capacity was considered 142.) There are no dormitories on the campus for men, excluding the temporary federal housing. From the above statement, it can readily be seen that the dormitory situation at Northern remains critical, both for men and for women. In the case of women, we are limited in the town strictly by the number of homeowners who are willing to rent to college girls. Our dean of women and her associates have been doing an excellent piece of work in encouraging local householders to rent facilities to the girls. However, in numbers, these facilities are extremely inadequate.

In a college that will probably have over 1,000 men this autumn, the statement that there are no permanent dormitories on the campus, is an indictment against the expressed desire of the state to make it possible for our young men to become teachers. It is true that the townspeople have been more generous in opening their homes to college men than to women. However, it is also true that many of the men (also women) come to Northern with the idea of living in a dormitory. When they find that dormitories are not available, their parents encourage them to go elsewhere. In other words, our lack of dormitories means that in many cases some of the best students are lost to teaching because their parents will not consent to having their sons and daughters live in private rooming houses. As a summary to the above brief statement, the lack of adequate dormitory facilities on the campus means the following for Northern:

1. We lost many prospective teachers because they can find no satisfactory place to live.
2. We lost some of the best prospective teachers because their parents do not want them to live in private homes.
3. High school seniors coming here, unable to find suitable rooming facilities, give a great deal of adverse publicity to the college which in turn raises the question as to how it happens that the State of Illinois can not support an adequate program of teacher education.

Involved in the above statement is the implication that should we be able to house many more students, we should have to

TEACHERS COLLEGE BOARD

increase our classroom and laboratory facilities and the faculty since we are now operating to overcapacity in all areas. From what I know of northern Illinois, the college this autumn could be, provided we had the facilities, a college preparing teachers for the state that would have an enrollment of at least 3,000 rather than a possible 1,700. From the point of view of Northern, one reason there is such a teacher shortage is that we do not have the capacity to educate more students than we are doing at the present time. The present power plant, it is estimated, is able to take care of the new library and one dormitory. Following the erection of the next dormitory, Northern will need a new power plant to be located on the 56 acres that we plan to acquire this summer.

c. Laboratory School

The faculty at Northern is looking forward with great pleasure to the establishment of a laboratory school area on the 56 acres that we plan to purchase immediately following July 1. This area is ideally situated in that it will give us a laboratory unit closely adjacent to the campus but yet not right on the campus. The buildings in this area could be of almost any type of construction and because of the fact that they are not immediately on the campus, the construction would not conflict with the campus type. Details of what will be needed so far as buildings are concerned, will be worked out in the future. However, it is definitely known that at present, the McMurry Laboratory School is greatly out of date and very inadequate for the type of work we are trying to do. In talking with Mr. Chance S. Mill some time ago, he indicated that the 56 acres would be sufficient to build a complete elementary school, a junior high school, and a high school with all necessary recreational areas and athletic fields if we should want to erect that many buildings. He also assured me that there would be sufficient land left for a power plant.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
January 1-March 31, 1949

RECEIPTS

Board and Room, Williston Hall.....	\$ 34,412.85	
Meals, Williston Hall	86.50	
Miscellaneous, Williston Hall.....	12.50	
Total, Auxiliary Enterprises.....		\$ 34,511.85
Registration Fees, College.....	14,021.10	
Registration Fees, Extension.....	1,865.00	
Registration—Late Fees	40.00	
Library Fines	70.00	
Sales and Service.....	12.00	
Transcript Fees	258.00	
Veterans—Instructional Charge	35,517.49	
Miscellaneous	125.30	
Transfer of funds from General Revenue for Scholarships	3,629.00	
Total, Educational Operations.....		55,537.89
Total Receipts—7th Quarter, March 31, 1949.....		90,049.74
Previously Reported		448,100.97
Surplus, 64th Biennium.....		4,620.92
Total Available		\$542,771.63

PROCEEDINGS

EXPENDITURES

Personal Services	
120—Salaries, Regular	\$121,261.41
140—Salaries, Student	2,083.20
Travel	
291—Travel	3,293.08
Contractual Services	
221—Repair, Office Furniture.....	189.03
224—Repair & Maint. of Mechanical Equip.	102.00
229—Repairs not otherwise classified.....	90.29
245—Professional & Technical Services...	14.50
248—Waste removal, cleaning, etc.....	1,828.06
Commodities	
302—Stationery, Printing, Office Supplies.	192.50
310—Mech. Supplies & Small Tools.....	350.48
329—Parts & fittings not otherwise classified	12.73
331—Structural & Maintenance Materials.	1,111.34
332—Industrial & Shop Materials.....	176.29
341—Coal	4,107.30
350—Medical, Scientific, & Lab. Supplies..	107.05
360—Food	19,092.47
370—Wearing Apparel	287.30
391—Household, Laundry, Cleaning Supplies	2,229.38
392—Farm and Garden Supplies.....	18.23
399—Commodities not otherwise classified.	1,278.58
Equipment	
530—Household Equipment Furnishings..	4,197.44
Refunds	
810—Refunds	986.14
Total—January, February, March, 1949..	
	\$163,008.80
Previously reported—July 1, 1947 to December 31, 1948.....	
	214,740.08
Total Expenditures to March 31, 1949.....	
	<u>\$377,748.88</u>
Balance—Excess of Receipts over Expenditures	
	\$165,022.75

a. Women

The dean of women has estimated that all of the available rooms for women students will be filled by the middle of May, if not before! By that time the applications are just really beginning to come in sizeable numbers. There may be a few rooms available after the middle of May owing to the fact that some of the parents will canvass the town of DeKalb for rooms for their daughters. However, one of the problems of attaining rooms for students who live a long way from the campus is the fact that there is no public transportation available and the women will have to either walk or hire a taxi.

b. Men

Since the residents of the City of DeKalb are more willing to take men students than they are to take women students, the situation for the men is not quite as serious although there is no question but that all the desirable rooms for men will be filled by July 1. The lack of public transportation involves the same problem for the men as for the women—that is, they must either walk or rent a taxi if rooms are located at any distance from the campus.

TEACHERS COLLEGE BOARD

X. SUMMARY. Action is requested on the following:

1. Acceptance for reimbursement of the military scholarships as presented for the year 1948-1949.
2. Approval of the appointment of Mr. Russell R. Attis at the salary indicated for the spring quarter, only.
3. Approval of the appointments of Miss Elvera Hjertstedt, Miss Helen Hoing, and Miss Mildred B. Mills for the summer session workshops at the salaries indicated.
4. Approval of the appointments of Miss Katherine A. Flynn, Miss Madeline Maybauer, Mr. Leon Richards, and Mr. Gilbert Wilson for the college year 1949-1950 at the salaries indicated.
5. Approval of the granting of leave of absence without pay for Miss Wallace Wesley for the college year 1949-1950.
6. Acceptance of the resignations of Dr. Blair, Miss Hart, Miss Jackson, Dr. Rouse, and Miss Lucille Williams as indicated.
7. Approval of the change of status for Dr. Donald Berger and Mr. Paul Crawford as indicated.
8. Approval of the change of appointment for Dr. Max S. Huebner, Dr. Esther Williams, and Mrs. James Meldrum as indicated.
9. Approval of the faculty payroll for 1949-1950—nine months or as presented.
10. Approval of the administrative payroll for 1949-1950—twelve months—as presented.
11. Approval of the summer session payroll for 1949 as presented.
12. Approval of the civil service payroll for 1949-1950 as presented.
13. Approval of the appointment of Miss Mildred Mehan as indicated.
14. Acceptance of the resignations of Patricia Sciacca and June Wagley as indicated.

Respectfully submitted,

LESLIE A. HOLMES, *President.*

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board

Carbondale, Illinois, May 6, 1949

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1947-48 and 1948-49

PROCEEDINGS

1. University

	Spring Quarter 1947-48	Spring Quarter 1948-49		
	Total	Men	Women	Total
Master's Degree Candidates	119	114	52	166
Postgraduates	10	5	9	14
Total, College				
Graduates	129	119	61	180
Seniors	372	469	154	623
Juniors	602	375	178	553
Sophomores	685	348	195	543
Freshmen	763	525	299	824
Unclassified	6	5	9	14
Total University				
Students in Residence...	2,557	1,841	896	2,737
Veterans (included in above totals)	(1,289)	(1,149)	(7)	(1,156)
Adult Education—Non- credit Registrants		10	8	18
Total Registrants on Campus		1,851	904	2,755

2. University Extension

(Duplicates Excluded)	904	219	757	976
Total University Level Students	<u>3,461</u>	<u>2,060</u>	<u>1,653</u>	<u>3,713</u>

3. Training Schools

a. University High School.	202	94	84	178
b. Allyn Training School..	166	106	98	204
Total Training School Students	368	200	182	382
Total Southern Illinois University Students	3,829	2,260	1,835	4,095

4. Affiliated Schools

a. Rural Training Schools.	88	60	35	95
b. Brush Training School..	168	58	68	126
Total Affiliated School Students	256	118	103	221
Grand Total Given Instruction	4,085	2,378	1,938	4,316

B. Teachers College Scholarships

1. Military Scholarships

As a matter of record, certification is made that a list of students who are entitled to Military Scholarships was mailed on April 19, 1949, to Mr. Charles G. Lanphier, Co-Ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois, for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships during the fiscal year ended June 30, 1949.

2. Normal School Scholarships

A list of students in attendance for the spring quarter, 1948-49, at Southern Illinois University on Teachers College Scholarships was mailed on April 26, 1949, to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification

of this list in order that the University may receive reimbursement.

II. FACULTY

A. Resignation

Mr. Harold C. Hines, Instructor in Music, resigned effective June 11, 1949, in order to accept a position at Drake University.

B. New Appointments

1. Mr. Jack Barth was appointed half-time Faculty Assistant assigned to the Curriculum Library at a monthly salary of \$90.00 for the three months extending from March 21, 1949, through June 10, 1949. He has the Bachelor of Arts degree from Southern.
2. Miss Mary Elizabeth Beck has been appointed Instructor in Music at a monthly salary of \$350.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Miss Beck, who has her Bachelor's degree from Illinois Wesleyan University and her Master's from the University of Arizona, has taught in the Springfield College of Music and in public schools in Illinois and Arizona. She served on a similar appointment at Southern during the 1947 summer session.
3. Mr. Oliver W. Beimfohr has been appointed Instructor in Geography and Geology at a monthly salary of \$350.00 for the period from September 1, 1949, through August 31, 1950. Mr. Beimfohr has the Bachelor of Science degree from the University of Illinois and the Master of Science degree from Vanderbilt University, and has had additional graduate study at Ohio State University. He has taught at Vanderbilt University, The University of Illinois, West Texas State College, and Ohio State University; and has had practical research experience in state and federal offices.
4. Mr. George W. Beltz has been appointed half-time Faculty Assistant in Physical Education for Men at a monthly salary of \$100.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. He will receive his Bachelor's degree in June, 1949.
5. Mr. Alvar Tyko Berghult has been appointed Instructor in Music at a monthly salary of \$350.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. He has the Master of Arts degree from the University of Illinois, and is a member of the staff of Augustana College.
6. Miss Dortha Bosket has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from

PROCEEDINGS

July 18, 1949, through August 19, 1949. She has her Master of Arts degree from the University of Illinois, has previously served on Southern's staff from 1941 to 1944, and for the last several years has taught in California. She will teach in off-campus education workshops.

7. Miss Mabel Carney has been appointed Professor of Education at a monthly salary of \$500.00 for the period from June 13, 1949, through August 19, 1949. Miss Carney, who has had a distinguished career in the field of Rural Education, will direct summer workshops for us. She has her Bachelor's and Master's degrees from Columbia University and served as Professor of Education there for twenty-five years. She previously served us in this capacity during the summer of 1948.
8. Mr. Robert Curtis has been appointed half-time Faculty Assistant assigned to the Tilton-Lincoln Library at a monthly salary of \$90.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mr. Curtis has his Bachelor's degree from Southern and will study part time toward his Master's degree.
9. Mr. Earl Dawes has been appointed Instructor in Education at a monthly salary of \$425.00 for the period from July 18, 1949, through August 19, 1949. He has his Bachelor's degree from Southern and his Master's degree from Washington University. He is at present Assistant County Superintendent at Belleville, Illinois, and has taught not only in the public schools but also in McKendree College. Mr. Dawes will teach in the off-campus education workshops, having served us similarly last summer.
10. Mr. Benjamin Crawford Fehrman has been appointed Instructor in Agriculture at a monthly salary of \$375.00 on a twelve months a year basis, effective August 1, 1949. Mr. Fehrman has his Bachelor's degree from the University of Arizona. His appointment is contingent upon his receiving the Master of Science degree from Purdue University in June, 1949.
11. Mr. William H. Harlan has been appointed Assistant Professor of Sociology at a monthly salary of \$475.00, effective September 12, 1949. Mr. Harlan, who has his Bachelor's and Master's degree from the University of Nebraska, has been completing the requirements for the Doctor's degree at the University of Chicago this school year. He was a member of Southern's staff from 1946 to 1948.
12. Mrs. Ruby Henderson has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from June 13, 1949, through August 19, 1949. Mrs. Henderson has her Bachelor's degree from Southern and her Master's degree from Northwestern University. She will

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teach in the off-campus education workshops. She has previously served on Southern's staff as rural supervisor and as substitute teacher.

13. Mr. W. A. Howe has been appointed Instructor in Industrial Education and Director of the Physical Plant at a monthly salary of \$500.00 on a twelve months a year basis, effective May 1, 1949, or as soon thereafter as he can obtain a release from his present position at Texas Agricultural and Mechanical College. Mr. Howe received his Bachelor's degree from Southern and his Master's degree from the University of Illinois. He is an active member of the Illinois Society of Engineers and has had extensive practical engineering experience. He has been a Registered Professional Engineer in Indiana and Illinois, and comes to Southern from Texas Agricultural and Mechanical College, where he is serving as an industrial extension teacher.
14. Mrs. Margaret M. Rafalko was appointed Faculty Assistant in the Biological Research Laboratory at a monthly salary of \$250.00, effective March 21, 1949, on a twelve months a year basis. Mrs. Rafalko previously served as an assistant to Dr. Lindegren.
15. Mr. Buren Calvin Robbins has been appointed Assistant Professor of Speech at a monthly salary of \$500.00, effective December 5, 1949. He has his Master's degree from the University of Iowa and has done graduate work toward his doctorate at Ohio State University. He has taught at Southwestern Texas Teachers College, Park College, Dakota Wesleyan University, Eastern Illinois State College, and Union College. He has had practical experience in radio at Station WSOY in Decatur, Illinois.
16. Miss Audre Ross has been appointed Instructor in Education at a monthly salary of \$400.00 for the period from June 13, 1949, through August 19, 1949. She has her Master's degree from Northwestern University and has had some twenty-eight years' teaching experience in Illinois public schools. She will teach in the off-campus education workshops.
17. Mr. Orville A. Sullivan has been appointed Instructor in University High School at a monthly salary of \$400.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mr. Sullivan has his Master's degree from the University of Illinois and has also done additional graduate study there. He has had fifteen years of experience teaching in public schools of Illinois and teaching night classes at Illinois Institute of Technology.
18. Mr. William Vogt was appointed one-half time Faculty Assistant in English at a monthly salary of \$90.00 for the

spring quarter extending from March 21, 1949, through June 10, 1949. Mr. Vogt has completed work for the Bachelor of Arts degree, and will continue part-time study toward his Master's degree.

C. Reappointments

1. Mr. Gordon J. Chapman was reappointed Instructor in Business Administration at a monthly salary of \$400.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949.
2. Mr. William F. Price was reappointed half-time Faculty Assistant assigned to Alumni Services at a monthly salary of \$90.00 for the period from April 1, 1949, through June 30, 1949.

D. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves for the school year extending from September 12, 1949, to June 9, 1950, inclusive, are recommended for the following:

- a. Mr. A. Frank Bridges, Instructor in Health Education, who first joined our faculty in 1943, has the Master of Arts degree from the State University of Iowa. He plans advanced study toward the doctor's degree.
- b. Mr. Van A. Buboltz, Assistant Professor of Business Administration, who joined our faculty in 1937, has the Master of Arts degree from Northwestern University. He plans advanced study toward the doctor's degree.
- c. Miss Florence E. Denny, Assistant Professor of Health Education, who joined our faculty in 1929, has the Master of Arts degree from Teachers College, Columbia University. She plans advanced study toward the doctor's degree.
- d. Miss Frances D. Etheridge, Assistant Professor of Physical Education for Women, who joined our faculty in 1925 and has been on military leave since 1942, has her Master of Arts degree from Ohio State University. She plans advanced study toward the doctor's degree.
- e. Mr. R. Jean Fligor, Instructor in University High School, who joined our faculty in 1941, has the Master of Arts degree from Northwestern University. He plans advanced study toward the doctor's degree.
- f. Dr. Jesse W. Harris, Associate Professor of English, who joined our faculty in 1939, has the Bachelor's, Master's and Doctor's degrees from the University of Illinois. He plans to pursue advanced studies and engage in research for publication.

- g. Dr. Sina M. Mott, Associate Professor of Pre-School Education, who joined our faculty in 1936, has the Master's and Doctor's degrees from New York University. She plans advanced study in child welfare.
- h. Dr. Vera L. Peacock, Professor of Foreign Languages, who joined our faculty in 1930, has the Bachelor's Master's and Doctor's degrees from Cornell University. She plans to study and travel in Latin-American countries.

2. Leave of Absence Without Pay

Mrs. Helen Matthes Vogler, Instructor in Music, has been granted a leave of absence without pay for the period extending from February 16, 1949, through June 10, 1949.

- E. The payroll for the Summer Session of 1949 is presented as Supplement A to this report.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

- 1. Mr. Homer George was appointed to the position of Storekeeper I in the Chemistry Department at a monthly salary of \$180.00 effective April 4, 1949.

B. Replacements

- 1. Mr. Earl Alexander was appointed to the position of Laborer (Maintenance) replacing Mr. John E. Stubberfield. Mr. Alexander's employment began April 1, 1949, at a salary of \$150.00 per month.
- 2. Mr. Thelbert Edward Crossland replaced Mr. Charles L. Keesee, Janitor I, on March 21, 1949. Mr. Crossland's monthly salary is \$150.00.
- 3. Miss Helen June Crouch was employed as Clerk Stenographer I in the office of the Director of Alumni Service effective March 21, 1949, at a salary of \$160.00 per month. She replaced Mrs. Marjory Enrietto in this position.
- 4. Mrs. Audrey Jean Davis replaced Mrs. Margaret Rutherford, Clerk Stenographer I in the office of the Director of the Physical Plant. Mrs. Davis' employment began April 1, 1949, at a monthly salary of \$175.00.
- 5. Mr. Roy C. Gamble assumed the duties of Painter effective April 1, 1949, at the prevailing rate of \$1.75 per hour for a 174-hour month. Mr. Gamble replaced Mr. Fred Clemens, deceased.
- 6. Mr. Thomas Jefferson King was appointed to the position of Janitor I at a monthly salary of \$165.00 effective March 15, 1949. Mr. King replaced Mr. Oscar Wingo.

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C. Resignations

1. Mr. Homer Benz, Dairy Farmer, resigned from his position at the close of business on March 9, 1949.

D. Discharges

1. A notice of Discharge During Probationary Period was served on Mr. Raymond Edward McDonald effective March 31, 1949. The reasons for discharge were:
 - a. General inefficiency
 - b. Intoxication while on duty
 - c. Deliberate refusal to answer a call for help while on duty
 - d. General agitation and troublemaking among other employees

E. Retirement

Mrs. Lyda Windate, Food Service Supervisor, in conformity with the regulations of the Retirement System, has requested to remain in service for another year beyond her regular retirement date, September 1, 1947. Because she continues in excellent health, is doing fine work, and would be extremely hard to replace, we recommend that she be retained for the year 1949-50.

IV. ORGANIZATION

- A. A faculty committee for the Study and Recommendation of University Procedures has been reviewing the University's organization with a view to proposing improvements. It is hoped that by coordinating certain activities, eliminating certain others where there is unnecessary duplication of effort, and making better provision for work not now effectively done in any office, the efficiency of the University's program can be largely improved. This committee feels that it would profit by a knowledge of methods in use elsewhere.

On April 15 and 16, 1949, Dr. Harvey H. Davis, Executive Dean and Dean of the Graduate College at the State University of Iowa, Chairman of the Committee on Evaluation Procedures of the North Central Association of Colleges and Secondary Schools, was on our campus to confer with the President and with various faculty groups concerning the organization and procedures of the University. From him we received many valuable suggestions concerning the directions in which we might well proceed at this time.

We desire to invite to the campus under the direction of Dr. Davis, a corps of experts in such fields as overall administrative organization, student personnel, business administration, public relations, instruction, physical plant, and area service. It is intended that this group will carry out a careful study and will provide us with a comprehensive report including suggestions and recommendations. This report should be of

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great value in improving the University's organization, operation and future planning. It is anticipated that the cost of this survey will be borne out of current operating expenses.

- B. Dr. William Neal Phelps, who has served as Acting Director of Physical Plant since December 9, 1946, will return this summer to his teaching duties in the College of Education. The Directorship of the Physical Plant will be taken over in May by Mr. W. A. Howe, who has an unusual combination of practical and academic experience. Mr. Howe has his Bachelor's degree from Southern Illinois University and his Master's degree from the University of Illinois. He has also had considerable engineering training and has held engineer's licenses in the states of Indiana and Illinois. During the war years he was responsible for construction and maintenance at the Illinois Ordnance Plant, and is now teaching industrial extension courses at the Texas Agricultural and Mechanical College. It is our hope that this combination of training and experience will enable him to work closely with the faculty on our program of maintenance, rehabilitation, and construction; and also to reorganize the Physical Plant staff for the most efficient maintenance of our buildings and grounds.

V. CURRICULUM

A. College of Vocations and Professions

The following new undergraduate courses will be offered during the 1949 summer session:

- Home Economics 316.....Food Preservation, 3 hours
- Home Economics 354.....School Lunchroom Management, 3 hours
- Home Economics 400.....Teaching Aids in Home Economics, 3 hours
- Home Economics 491.....Workshop in Home Economics, 2-4 hours
- Industrial Education 490.....Materials and Methods of Teaching Industrial Education in Junior and Senior High Schools, 4 hours
- Industrial Education 494.....Organization and Administration of Industrial Education, 4 hours

Non-credit courses in Economic Possibilities of Southern Illinois and Dairy Production are also being organized and offered.

B. Division of Extension and Adult Education

A number of off-campus workshops are being scheduled for the summer of 1949, with a view to making educational training available for elementary teachers and to pointing out the importance of conservation measures to the teachers and students of Southern Illinois. Among these workshops are the following:

Center	Course Number and Name	Date of First Meeting
Belleville	Education 333W, Workshop in Elementary Education	July 18
Benton	Agriculture 305W, Soil Conservation.....	Aug. 15
Carmi	Education 390W, Workshop in Rural Education	June 13

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Golconda	Health Education 361, Workshop in Health Education	July 18
Nashville	Health Education 361, Workshop in Health Education	June 13
Anna	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 15-19
Olive Branch	Agriculture 305W, Soil Conservation	July 18-22
Cave-in-Rock	Agriculture 305W, Soil Conservation	June 27-July 1
Edwardsville	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 15-19
Fairfield	Agriculture 305W, Soil Conservation	Aug. 15-19
Harrisburg	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 8-12
McLeansboro	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 8-12
Marion	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 15-19
Mt. Vernon	Agriculture 305W, Soil Conservation	Aug. 8-12
Murphysboro	Agriculture 305W, Soil Conservation	Aug. 8-12
Pinckneyville	Agriculture 305W, Soil Conservation	Aug. 22-26
Ridgway	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 8-12
Salem	Agriculture 305W, Soil Conservation	Aug. 15-19
Sparta	Agriculture 305W, Soil Conservation	Aug. 22-26
Vienna	Agriculture 305W, Soil Conservation	July 11-15
Waterloo	Geography 324W, Restoration and Conservation of Natural Resources	Aug. 22-26

VI. BUILDINGS AND GROUNDS

A. In the President's Report to the Board dated March 28, 1949, it was stated that notices of termination of tenancy, effective March 31, 1949, had been served on tenants of the following residence properties owned by the University in order to provide additional classroom and office space:

Tract Number	Tenant	Address
37	Julia Carter Ingersoll Hale	910 South University
37-b	Edgar Carter and LaVon Marie Carter	304 West Grand
37-c	Mrs. Pearl Bauman	306 West Grand
40	Mr. Frank Smith and Ethel Smith	204 West Grand
82-c	Mrs. Maude Hathaway	400 West Grand
84	Mr. Peter Dillow and Rose Dillow	312 West Grand
86	Mr. Clarence Leathers and Viola Leathers	308 West Grand
99	Mr. Sam Anderson and Ada Anderson	903 South Illinois

All the properties listed above have now been vacated with the exception of the residence occupied by Mrs. Julia Carter Ingersoll Hale. In a conversation with a representative from the Attorney General's Office, Mr. Miles was informed that a request for action on the part of the Attorney General to obtain possession should be initiated by the University through the Director of the Department of Registration and Education. We have submitted this request to Mr. Puffer.

We are also requesting the tenants of the following residence properties to vacate them effective June 30, 1949:

Tract Number	Tenant	Address
27	Mr. Lawrence Linton	1303 South Thompson
28	Mr. J. M. Crawshaw	1301 South Thompson
30	Mr. R. G. Trobaugh	1215 South Thompson
31	Mr. W. W. Trobaugh	313 West Harwood

B. Conservation Units

1. Alexander Conservation Unit No. 1

In April, 1940, Mr. Frank M. Alexander and his wife, Alice B. Alexander, of Carbondale, Illinois, executed a warranty deed granting title to the Southern Illinois State Normal University of the following described property:

Block Three (3) in Alexander's First Addition to the City of Carbondale, Illinois.

The deed contains this provision:

"As a part of the consideration of this deed, it is agreed by the grantee that this property shall not be used for any purpose other than that of a Conservation Unit, and that it shall always be known as the Alexander Conservation Unit. The administration of this unit shall be governed by a committee appointed by the President of the school, and the committee shall consist of five members. The chairman of said committee shall be the head of the department under which conservation is a part of the curriculum."

This property consists of the wooded area west of our training school site and contains approximately 1.86 acres. It was purchased by the Senior Class of the University in 1940, perhaps through the influence of some of the members of our science departments. The deed was recorded in 1940 and delivered to President Pulliam, who several years later turned it over to Mr. Miles. Although there had been no abstract prepared for the property at the time of the delivery of the deed to Mr. Miles, an abstract was subsequently obtained, and the county and city records checked to ascertain whether or not there were any delinquent taxes or delinquent special assessments chargeable against the property. According to Mr. Miles, there are no such delinquencies chargeable against this property.

In June, 1944, Mr. Miles wrote the Department of Registration and Education, requesting information as to whether or not the conveyance would be acceptable by the State of Illinois with the restricted provision included in the deed, stating that hitherto a request for acceptance had not been presented to the Board. In reply, a rather lengthy opinion was prepared in August, 1944, by Mr. W. Loren Reid, Technical Adviser in the Department of Registration and Education, which included the following statement:

"There is a question in my mind as to what body should accept a transfer of property to the Southern Illinois Normal University—the Department of Registration and Education or the Teachers College Board. In order to avoid any question, it seems to me the act of

acceptance should probably be made by both bodies, the Director of the Department of Registration and Education and the Teachers College Board, by the adoption of a resolution of acceptance. It does not seem, however, that this procedure would be required in the case of Alexander Conservation Unit No. 1, since the University accepted the deed, had it recorded, entered into possession of the unit, exercised all rights of ownership, and has been using it for the purpose for which the conveyance was made. I believe that State would be estopped to deny acceptance of the conveyance under such circumstances . . .

“The conditions qualifying the grant amount to a covenant on the part of the grantee in that, by accepting the deed, even though he does not sign it, he submits to all the conditions thereof and agrees to do everything which it stipulates that he shall do. The limitations thus created on the full enjoyment of the estate conveyed are encumbrances. The recitals are sufficient to make the proposed use a condition to the vesting of title or to the continuance of the grantee’s use or ownership of the property and fall within the forms of conditions or limitations which are not merely encumbrances upon the estate granted but restrict the extent of the estate.

“With reference to the removal of the restriction in this deed, it appears that the most usual form of satisfaction of this encumbrance is by a recorded release or deed. If the State of Illinois desires to use the tract for any other purpose other than that designated in the deed, to expend large sums of money for improvements, or to make use of it in any way other than that authorized in the deed, and does not desire to abandon it, it is respectfully suggested that the grantors be contacted to determine whether or not they will be willing to release the restriction and leave the state free to exercise whatever rights of ownership it may deem expedient. If it is agreeable to the grantors to release the restriction, a release may then be prepared for their execution which should be accepted according to law, and recorded.”

In the meantime, the question of acceptance was referred to the Southern Illinois University Foundation in June, 1944, without any action being taken. Again in June, 1945, the question of acceptance was referred to the Foundation, the Foundation at that time agreeing that there was no point in the Foundation’s getting involved with the Alexander Conservation Unit, No. 1.

Mr. Miles states that so far as he has been able to ascertain,

neither the Board nor the Department of Registration and Education has been requested to give consideration regarding acceptance of the property.

Recently Mr. Miles consulted with a representative of the Attorney General's Office regarding what action, if any, should be taken concerning the acceptance of this property, and it was the opinion of the representative that the matter should be referred to the President of the University, the Director of the Department of Registration and Education, as Director, and the Teachers College Board for a recommendation regarding acceptance, and that such recommendation be relayed to the Attorney General through the Department of Registration and Education.

2. Alexander Conservation Unit No. 2

In February, 1941, Mr. Frank M. Alexander and his wife, Alice B. Alexander, of Carbondale, Illinois, executed a quit claim deed granting quit claim title to the Southern Illinois Normal University of the following described property:

Lot Three (3) of Block Two (2) in Alexander's First Addition to the City of Carbondale, Illinois. All of Lot Four (4) of Block Two (2) in Alexander's First Addition to the City of Carbondale, Illinois, except the south twenty-five (25) feet thereof.

This property consists of a wooded area approximately 84 feet by 150 feet, situated immediately west of our training school site, and adjoins the Alexander Conservation Unit No. 1 which consists of approximately 1.86 acres. Mr. Miles believes that the transaction whereby this property was deeded to the Southern Illinois Normal University was arranged by the head of our Geography Department. The deed was delivered to President Pulliam, probably sometime in 1941, who several years later turned it over to Mr. Miles. Although there had been no abstract prepared for the property at the time of the delivery of the deed to Mr. Miles, an abstract was subsequently obtained and the county and city records checked to ascertain whether or not there were any delinquent taxes or delinquent special assessments chargeable against the property. In 1941 delinquencies were reported as totaling \$1,795.32; however, statements recently acquired by Mr. Miles indicate that the delinquencies now total only \$1,081.31. The reduction occurs in the delinquent special assessments inasmuch as certain cost and interest penalties were eliminated upon the retirement of the special assessment bonds.

In June, 1944, the question of obtaining title to this property was referred to the Southern Illinois Normal Univer-

sity Foundation, and Mr. Miles was authorized to discuss with the grantors the possibility of obtaining a quit claim deed made to the Foundation. He was also authorized to obtain information regarding the Foundation's obtaining a tax title.

In August, 1944, Mr. Miles wrote the Department of Registration and Education, requesting information regarding whether or not there had been a delivery of the deed and whether or not there would be any objections to the Foundation's acquiring a tax title. In reply, an opinion was prepared in August, 1944, by Mr. W. Loren Reid, Technical Adviser in the Department of Registration and Education, which included the following statements:

“. . . If delivery and acceptance of the deed is established, it would not be possible for the Southern Illinois Normal University Foundation to take title in its name from Mr. and Mrs. Alexander for the purpose of clearing up the defects in the title by freeing the property from encumbrances and later transferring it to the State of Illinois. If the defects are corrected and the encumbrances satisfied, there would be no reason afterwards to procure a warranty deed from Mr. and Mrs. Alexander.

“I see no objections to the Southern Illinois Normal University Foundation obtaining a tax deed to this property through a tax sale even though the State has title by quit-claim deed. If such a procedure is followed and the Southern Illinois Normal University Foundation later transfers its interest by quit-claim deed to the state, a good and merchantable title would then rest in the state if such title would be derived from both the owner of the fee and the Foundation who procured its title through a tax sale. This title would be as good as if a warranty deed had been obtained from Mr. and Mrs. Alexander in the first instance, except that it would not cover any defects in the title prior to the ownership of Mr. and Mrs. Alexander which could be ascertained only by obtaining an abstract of title.”

The Foundation, not having acquired any funds with which to acquire a tax title, again discussed the question in June, 1945, with the suggestion that Mr. Miles ascertain whether or not state appropriations for land acquisition might not be used to acquire a tax title, but the land purchase policy of the Board at the time did not provide for the acquisition of any land west of Lake Street.

Mr. Miles states that the quit claim deed has not been recorded and that in so far as he has been able to ascertain, neither the Board nor the Department of Registration and

Education has been requested to give consideration regarding acceptance of the property.

Recently Mr. Miles consulted with a representative of the Attorney General's Office regarding what action, if any, should be taken regarding the acceptance of this property, and it was the opinion of the representative that the matter should be referred to the President of the University, the Director of the Department of Registration and Education, as Director, and the Teachers College Board for recommendation regarding acceptance, and that such recommendation be relayed to the Attorney General through the Department of Registration and Education.

We respectfully request approval of our acceptance of Unit No. 1 and of clearing taxes on Unit No. 2, as above indicated:

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

A. On Friday, April 1, the Budgetary Commission of the Legislature visited the campus to study first-hand the building needs of Southern. At a special assembly President Morris introduced the students of Southern to the members of the Commission and the members of the Commission to the students.

On this same date and the following Saturday, approximately 140 high-ranking seniors from the high schools of Southern Illinois sampled Southern's hospitality. The events of Hospitality Week-End included a special assembly, an open house at the home of President Morris, interviews with faculty members, campus tours, and various kinds of entertainment.

On Sunday, April 3, a thousand or more citizens from all parts of Southern Illinois availed themselves of the opportunity to visit the University on the occasion of the University's first Open House. Students and faculty members alike bent every effort to demonstrate the fact that Southern is doing a good educational job in spite of its physical limitation. Each department prepared exhibits, and faculty and office personnel were present to welcome the visitors and answer their questions. Entertainment features were presented at various points on the campus: band concerts in the Auditorium; Madrigal singers and a tea at Anthony Hall; and in the gymnasium exhibitions of the gymnastic arts and of the modern dance. The day's events were concluded by a special program in the Auditorium at five o'clock when Mr. Puffer and Representative Paul Powell, Speaker of the House, spoke to the visitors, many of whom were parents of the students now in attendance at Southern.

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Two black walnut gavels made by a senior student from DeSoto, Illinois, W. L. Woodridge, will call the General Assembly of Illinois to order for its remaining sessions. The first gavel was presented to Senator Thompson by Senator R. G. Crisenberry in Springfield on March 29; the second, to Speaker Powell at the campus assembly held for the Budgetary Commission on Friday, April 1.

- B. Southern's students have profited during the past year by an expansion of the testing program at Southern. Over 5,000 tests were given to students. These included tests given to freshmen to determine their scholastic aptitudes and interests, reading tests, special credit examinations, general education development tests, graduate aptitude tests, and aptitude tests for professional schools. The testing program, directed by the Dean of Men, has furnished data for improved counseling in the offices of both the Dean of Men and Dean of Women.
- C. A picture of the housing situation at Southern is revealed in figures recently compiled by the Housing Office.

	Girls Percentage	Boys Percentage
Unorganized Houses	34.8	42.9
Commuting	15.9	22.9
Apartments for Married Students.....	5.4	16.8
Fraternities-Sororities	6.5	5.8
Living with Parents	8.6	6.3
Doyle (Baptist) Dormitory.....	0.0	2.8
Organized Houses	14.9	1.8
Trailers001	.25
Working for Room.....	1.6	.14
Anthony Hall	12.3	0.0

Doyle Dormitory, operated for the past year by the Southern Baptist Foundation, houses approximately 70 men students. Last month the Foundation broke ground for a women's residence hall in which it expects to house about an equal number of women students.

- D. In the report to the Board under date of March 28, 1949, we requested permission to grant scholarships covering tuition and all necessary fees to a group of foreign students, not to exceed ten in number in any one school year, and pointed as a precedent to the music scholarships which have long been granted here to students of unusual competence who play in the band or orchestra.

At its last meeting, the Board requested its Chairman to take up with the Attorney General the question of the Board's authority to grant Music Scholarships and Foreign Scholarships. Under date of April 13, 1949, the Attorney General ruled that neither the Teachers College Board nor the separate teachers colleges and universities have any authority to grant music scholarships, band scholarships, or foreign scholarships. We respectfully request the Board to approve and support attempts on our part to obtain through the proper channels

legislation which would authorize and legalize the Board's reestablishing of music scholarships and the granting of other scholarships at its discretion. It appears that the following amendment to the Civil Administrative Code would accomplish this purpose:

Sec. 59—Teachers College Board—Powers and Duties

"10. To authorize, upon recommendation of the president of any state normal university, teachers college, state college, or the Southern Illinois University, the issuance of certificates of scholarship."

IX. MISCELLANEOUS

A. Music Festival

Southern Illinois University is planning for the region an event to be called the Southern Illinois Music Festival. It is to be held for the first time June 30, 1949, and possibly annually thereafter. We hope to have entered in this program from nearby cities bands, choruses, folk singers, and other musical groups, and to have flag ceremonies by the American Legion or the National Guard, solos by some outstanding professional musician, and other musical events. The winners in the various contests will be eligible for the Chicagoland Music Festival sponsored later in the summer by the Chicago Tribune Charities, Incorporated. Mr. Floyd V. Wakeland, Associate Professor of Music, whose work as choral director has attracted attention far beyond the bounds of our own campus, has been assigned the task of arranging this program.

B. Horticultural Experimental Farm

As a result of suggestions on the part of the Southern Illinois Horticulture Association and following a conference in March with Dean W. E. Carroll of the University of Illinois' College of Agriculture and Professor B. L. Wade, Head of the Department of Horticulture, a memorandum of understanding has been composed to provide that a Horticulture Experimental Farm is to be located on land provided by Southern Illinois University. The University of Illinois agrees that research which has been in progress at the Agricultural Experiment State Horticultural Farm at Olney, Illinois, shall be transferred to this new farm and that cooperative planning of the projects to be carried on will go on between the University of Illinois and Southern Illinois University. The agreement also provides that the Experimental Farm shall provide a staff superintendent, other personnel, and essential equipment for the new venture and that Southern Illinois University shall provide office and laboratory facilities for the superintendent, rental housing for him, and other such help as resources permit. Funds for the operation of the farm that originate with either institution shall be under the control of and expended

by that institution, but publication of results will be based upon mutual agreement.

Either party can terminate the agreement at the end of any fiscal year upon twelve-months' notice, or upon shorter notice when by Legislative action funds are not available for continued support of the work.

We respectfully request Board approval of our entering into this agreement with the University of Illinois for the locating of this Horticultural Experimental Station in the heart of the fruit area, where it would benefit not only the two educational institutions involved but also the fruit growers and the citizens of the area in general.

C. Conference between Southern Illinois University and the University of Illinois.

On April 6, 1949, at the conference held in the office of Mr. Puffer, a working agreement was established by the representatives of the University of Illinois and Southern Illinois University looking toward the creation of channels of communication so that the University of Illinois and Southern Illinois University could keep each other informed about matters of common concern.

There was a discussion of possible cooperative projects such as: a terminal and preparatory agricultural program in Southern Illinois; a Horticulture Experimental Station on the campus of Southern Illinois University; graduate programs in counseling, guidance, measurements, supervision of curricula, and school administration; regional resources; and terminal courses in industrial education and home economics.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the list of Teachers College Scholarships for the spring quarter 1948-1949.
- B. Acceptance of the resignation of Mr. Harold C. Hines.
- C. Approval of the following new appointments at salaries indicated in the report: Mr. Jack Barth, Miss Mary Elizabeth Beck, Mr. Oliver W. Beimfohr, Mr. George W. Beltz, Mr. Alvar Tyko Berghult, Miss Dortha Bosket, Miss Mabel Carney, Mr. Robert Curtis, Mr. Earl Dawes, Mr. Benjamin Crawford Fehrman, Mr. William H. Harlan, Mrs. Ruby Henderson, Mr. W. A. Howe, Mrs. Margaret M. Rafalko, Mr. Buren Calvin Robbins, Miss Audre Ross, Mr. Orville A. Sullivan, Mr. William Vogt.

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- D. Approval of the following reappointments at salaries indicated in the report: Mr. Gordon J. Chapman and Mr. William F. Price.
- E. Approval of sabbatical leaves of absence for the following: Mr. A. Frank Bridges, Mr. Van A. Buboltz, Miss Florence E. Denny, Miss Frances D. Etheridge, Mr. R. Jean Fligor, Dr. Jesse W. Harris, Dr. Sina M. Mott, Dr. Vera L. Peacock.
- F. Approval of a leave of absence without pay for Mrs. Helen Matthes Vogler.
- G. Approval of the list of faculty, with salaries for the 1949 summer session, as found in Supplement A of this report.
- H. Approval of the employment of Mr. Homer George at the salary indicated in the report.
- I. Approval of the following replacements with salaries indicated in the report: Mr. Earl Alexander, Mr. Thelbert Edward Crossland, Miss Helen June Crouch, Mrs. Audrey Jean Davis, Mr. Roy C. Gamble, Mr. Thomas Jefferson King.
- J. Approval of the resignation of Mr. Homer Benz.
- K. Approval of the discharge of Mr. Raymond Edward McDonald.
- L. Approval of the retention of Mrs. Lyda Windate for the year 1949-50.
- M. It is requested that the Board endorse our intention to arrange for a program of study and recommendations concerning the University's organization, operation and future planning as described in Section IV, A.
- N. Approval of the acceptance of Alexander Conservation Unit No. 1 and the approval of the clearing of taxes on and acceptance of Alexander Conservation Unit No. 2.
- O. Support of the amendment to the Civil Administrative Code which would authorize reestablishment of music scholarships and the granting of other scholarships.
- P. Approval of our entering into an agreement with the University of Illinois for the location of a Horticultural Experiment Station at Southern Illinois University.

Respectfully submitted,
DELYTE W. MORRIS, *President*

PROCEEDINGS

SUPPLEMENT A

List of Faculty with Salaries for the 1949 Summer Session

Name and Classification	Number of Weeks Employed	June	July	August
Ablett, Charles B., Faculty Assistant.....	8	\$ 44.00	\$ 88.00	\$ 44.00
Ashby, Robert, Faculty Assistant.....	8	42.50	85.00	42.50
Babcock, Gladys W., Assistant Professor....	8	*220.00	*440.00	*220.00
Bach, E. Louise, Assistant Professor.....	8	212.50	425.00	212.50
Baxter, Joseph R., Assistant Professor.....	8	200.00	400.00	200.00
Beck, Mary Elizabeth, Instructor.....	8	175.00	350.00	175.00
Beltz, George W., Faculty Assistant.....	8	50.00	100.00	50.00
Berghult, Alvar Tyko, Instructor.....	8	175.00	350.00	175.00
Bicknell, W. C., Professor.....	8	280.00	560.00	280.00
Bischof, Elizabeth, Faculty Assistant.....	8	62.50	125.00	62.50
Black, Amos Hale, Associate Professor.....	8	220.00	440.00	220.00
Borella, Henry M., Faculty Assistant.....	8	125.00	250.00	125.00
Bosket, Dortha, Instructor.....	5	200.00	300.00
Bosley, Howard E., Associate Professor.....	8	245.00	490.00	245.00
Bracewell, George, Associate Professor.....	10	220.00	440.00	†440.00
Bridges, A. Frank, Instructor.....	8	192.50	385.00	192.50
Briggs, Harold E., Professor.....	8	295.00	590.00	295.00
Buboltz, Van A., Assistant Professor.....	8	212.50	425.00	212.50
Burton, Roland C., Professor.....	8	250.00	500.00	250.00
Caldwell, Norman, Associate Professor.....	8	220.00	440.00	220.00
Camp, George C., Assistant Professor.....	8	212.50	425.00	212.50
Carney, Mabel, Professor.....	10	250.00	500.00	500.00
Carver, Walter B., Professor.....	8	300.00	600.00	300.00
Chapman, Gordon J., Instructor.....	8	200.00	400.00	200.00
Coleman, Ernest C., Associate Professor....	8	255.00	510.00	255.00
Cunningham, Floyd F., Associate Professor...	8	250.00	500.00	250.00
Curtis, Robert, Faculty Assistant.....	8	45.00	90.00	45.00
Davies, Dorothy R., Professor.....	8	255.00	510.00	255.00
Davis, J. Cary, Associate Professor.....	8	247.50	495.00	247.50
Dawes, Earl, Instructor.....	5	212.50	318.75
DeLaurenti, John C., Assistant Professor....	8	250.00	500.00	250.00
Denny, Florence E., Assistant Professor.....	8	205.00	410.00	205.00
DuFrain, Viola M., Associate Professor.....	8	242.50	485.00	242.50
Dykhouse, Claude J., Associate Professor....	8	245.00	490.00	245.00
Elliott, E. Eileen, Professor.....	8	245.00	490.00	245.00
English, Robert W., Assistant Professor.....	8	220.00	440.00	220.00
Entsminger, Mary E., Associate Professor....	8	217.50	435.00	217.50
Etheridge, Robert F., Faculty Assistant.....	8	42.50	85.00	42.50
Faner, Robert D., Associate Professor.....	8	255.00	510.00	255.00
Farnham, Emily E., Assistant Professor.....	8	185.00	370.00	185.00
Fildes, Woodrow, Instructor.....	8	137.50	275.00	137.50
Fishback, Woodson W., Assistant Professor...	8	250.00	500.00	250.00
Fligor, R. Jean, Instructor.....	8	190.00	380.00	190.00
Foote, Charles L., Associate Professor.....	8	225.00	450.00	225.00
Franklin, Cecil C., Assistant Professor.....	8	200.00	400.00	200.00
Fulkerson, Elbert, Assistant Professor.....	8	197.50	395.00	197.50
Garbutt, Cameron W., Assistant Professor...	8	210.00	420.00	210.00
Gersbacher, Willard M., Professor.....	8	267.50	535.00	267.50
Goodwin, Tina, Assistant Professor.....	8	190.00	380.00	190.00
Hadley, Elbert E., Associate Professor.....	8	237.50	475.00	237.50
Hall, Dilla, Assistant Professor.....	8	220.00	440.00	220.00
Hartwig, Hellmut A., Associate Professor....	8	225.00	450.00	225.00
Henderson, Ruby, Instructor.....	10	200.00	400.00	400.00
Holder, Lynn C., Assistant Professor.....	8	215.00	430.00	215.00
Hoyle, Billy, Instructor.....	8	137.50	275.00	137.50
Ivanuck, Theresa, Faculty Assistant.....	8	125.00	250.00	125.00
Johnson, Joseph K., Professor.....	8	270.00	540.00	270.00
Johnson, Marvin E., Instructor.....	8	167.50	335.00	167.50
Kesnar, Maurits, Professor.....	8	280.00	560.00	280.00
Kaciser, Margaret, Assistant Professor.....	8	200.00	400.00	200.00
Kite, Grace E., Assistant Professor.....	8	175.00	350.00	175.00
Klingberg, Frank L., Associate Professor....	8	260.00	520.00	260.00
Krause, Annemarie E., Assistant Professor...	8	185.00	370.00	185.00
Lingle, Fred K., Assistant Professor.....	8	175.00	350.00	175.00
Lingle, Leland P., Associate Professor.....	8	237.50	475.00	237.50
Lockwood, Bonnie, Instructor.....	8	160.00	320.00	160.00
Malone, Willis E., Assistant Professor.....	8	202.50	405.00	202.50
Marberry, William M., Assistant Professor...	8	210.00	420.00	210.00
Matthies, William R., Assistant Professor....	8	225.00	450.00	225.00
Maverick, Lewis A., Professor.....	8	295.00	590.00	295.00
McBride, William, Faculty Assistant.....	8	42.50	85.00	42.50

* Does not include maintenance of \$10.00 per month.
 † Will assist in summer workshops.

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Name and Classification	Number of Weeks Employed	June	July	August
McDaniel, W. C., Associate Professor.....	8	\$250.00	\$500.00	\$250.00
McDonald, Walter H., Faculty Assistant.....	8	47.50	95.00	47.50
McIntosh, David S., Associate Professor.....	8	212.50	425.00	212.50
McLeod, Archibald, Associate Professor.....	8	230.00	460.00	230.00
Meehan, Elizabeth, Instructor.....	8	185.00	370.00	185.00
Melvin, Mary Belle, Instructor.....	8	150.00	300.00	150.00
Merwin, Bruce W., Professor.....	8	262.50	525.00	262.50
Mitchell, Betty Lou, Faculty Assistant.....	8	67.50	135.00	67.50
Moake, Frank B., Faculty Assistant.....	8	45.00	90.00	45.00
Morrison, Vernon G., Assistant Professor.....	8	217.50	435.00	217.50
Morse, Richard L., Assistant Professor.....	8	200.00	400.00	200.00
Mott, Sina M., Associate Professor.....	8	232.50	465.00	232.50
Mueller, Robert E., Instructor.....	8	195.00	390.00	195.00
Muller, Robert H., Associate Professor.....	8	272.50	545.00	272.50
Neal, Charles D., Associate Professor.....	8	225.00	450.00	225.00
Neckers, J. W., Professor.....	8	295.00	590.00	295.00
Neely, Julia, Associate Professor.....	8	225.00	450.00	225.00
Neufeld, Anna K., Assistant Professor.....	8	205.00	410.00	205.00
Pardee, Charles J., Assistant Professor.....	8	182.50	365.00	182.50
Paris, Gus E., Faculty Assistant.....	8	45.00	90.00	45.00
Paterson, Charles, Assistant Professor.....	8	182.50	365.00	182.50
Peacock, Vera L., Professor.....	8	280.00	560.00	280.00
Petroff, Louis, Assistant Professor.....	8	205.00	410.00	205.00
Phelps, Wm. Neal, Professor.....	6	560.00	168.00
Phillips, Frances K., Instructor.....	8	180.00	360.00	180.00
Pitkin, Wm. A., Associate Professor.....	8	250.00	500.00	250.00
Price, Dalias A., Assistant Professor.....	8	210.00	420.00	210.00
Price, Wm. F., Faculty Assistant.....	4	90.00
Pulliam, Robert, Faculty Assistant.....	8	45.00	90.00	45.00
Rafalko, Joseph S., Associate Professor.....	8	250.00	500.00	250.00
Ragsdale, Ted R., Professor.....	2	275.00
Randolph, Victor, Associate Professor.....	8	245.00	490.00	245.00
Rendleman, John S., Faculty Assistant.....	8	125.00	250.00	125.00
Rieke, Evelyn D., Assistant Professor.....	8	190.00	380.00	190.00
Roach, Lulu D., Assistant Professor.....	8	195.00	390.00	195.00
Rodabaugh, Louis D., Associate Professor.....	8	245.00	490.00	245.00
Rogers, Ora D., Assistant Professor.....	8	185.00	370.00	185.00
Ross, Audre, Instructor.....	10	200.00	400.00	400.00
Schneider, Wm. B., Professor.....	8	275.00	550.00	275.00
Schroeder, J. Henry, Professor.....	8	255.00	510.00	255.00
Scott, J. W., Professor.....	8	295.00	590.00	295.00
Scott, Robert A., Professor.....	8	267.50	535.00	267.50
Seibert, Nedra M., Faculty Assistant.....	8	45.00	90.00	45.00
Shake, Shelby S., Assistant Professor.....	8	210.00	420.00	210.00
Smith, Gladys L., Assistant Professor.....	8	182.50	365.00	182.50
Smith, Mae T., Instructor.....	8	192.50	385.00	192.50
Spradling, Zita, Instructor.....	8	165.00	330.00	165.00
Stahlheber, Patricia, Instructor.....	8	150.00	300.00	150.00
Starck, Helen, Instructor.....	8	170.00	340.00	170.00
Steffes, Robert A., Instructor.....	8	192.50	385.00	192.50
Stehr, Jean, Instructor.....	8	192.50	385.00	192.50
Stein, Hilda A., Associate Professor.....	8	225.00	450.00	225.00
Stone, Hal, Instructor.....	8	192.50	385.00	192.50
Stull, Marjorie W., Instructor.....	8	155.00	310.00	155.00
Sullivan, Orville A., Instructor.....	8	200.00	400.00	200.00
Swisher, Ramon S., Faculty Assistant.....	8	50.00	10.00	50.00
Talley, C. Horton, Professor.....	8	275.00	550.00	275.00
Tebeau, C. W., Professor.....	8	275.00	550.00	275.00
Teel, Harley R., Assistant Professor.....	8	182.50	365.00	182.50
Thalman, W. A., Professor.....	8	275.00	550.00	275.00
Travis, Edna Spires, Instructor.....	8	*160.00	*320.00	*160.00
Treece, Madelyn S., Instructor.....	8	180.00	360.00	180.00
Tudor, W. J., Associate Professor.....	8	255.00	510.00	255.00
Turner, Max W., Associate Professor.....	8	225.00	450.00	225.00
Van Lente, K. A., Professor.....	8	267.50	535.00	267.50
Van Trump, Ruby, Assistant Professor.....	8	192.50	385.00	192.50
Wakeland, Floyd V., Associate Professor.....	8	225.00	450.00	225.00
Ward, Irma Tate, Faculty Assistant.....	8	125.00	250.00	125.00
Warren, Fount G., Professor.....	8	262.50	525.00	262.50
Watkins, Ben P., Assistant Professor.....	8	210.00	420.00	210.00
Welch, Walter B., Associate Professor.....	8	255.00	510.00	255.00
Wharton, John S., Instructor.....	8	192.50	385.00	192.50
Wilkinson, James J., Instructor.....	8	155.00	310.00	155.00
Woody, Lucy K., Professor.....	8	262.50	525.00	262.50
Wright, John I., Associate Professor.....	8	222.50	445.00	222.50
Young, Otis B., Professor.....	8	262.50	525.00	262.50
Zimmerschied, Charlotte, Assistant Professor.	8	225.00	450.00	225.00

* Does not include \$30.00 per month maintenance allowance at Anthony Hall.

PROCEEDINGS

**ILLINOIS STATE NORMAL UNIVERSITY
NORMAL, ILLINOIS**

**President's Report to The State Teachers College Board
For the Meeting in Macomb, March 28, 1949**

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1948-1949

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	57	39	96	65
Seniors	223	173	396	318
Juniors	221	196	417	326
Sophomores	237	256	493	502
Freshmen	293	324	617	718
Unclassified	1	17	18	11
Post Graduates	3	7	10	18
Total College Students on Campus...	1035	1012	2047	1958
b. University High School	178	161	339	342
c. University Elementary School	128	149	277	257
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School	139	92	231	239
Total Pupils, Elementary and Secondary	445	402	847	838
Total	1480	1414	2894	2796
Extension	13	325	338	260
Grand Total	1493	1739	3232	3056

2. Significance of Present Enrollment and Future Trends

When Illinois State Normal University in September 1946 restricted the entering class to 800 persons definitely expecting to teach, the total enrollment in the University became 1,800. Under similar restrictions in September 1947, the enrollment increased to 2,052 and in September 1948, the enrollment was 2,228. With a fourth entering group of not to exceed 800 in September 1949, the enrollment is expected to reach a figure between 2,400 and 2,500 students preparing for the teaching profession. The percent of increase in enrollment in state-supported schools in Illinois was the largest at I. S. N. U. last year and there will definitely be an increase in September 1949 when the University will have its largest senior class in recent years coming from the first of these large freshmen groups. This large number of senior will demand more extensive student teaching facilities, more advanced courses calling for more instructors and more classrooms, as well as the necessity of locating additional places for students to live. The foregoing figures present some of the problems that the University must meet in housing, staff, equipment, and other

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facilities next fall. The enrollment will very likely remain at about 2,500 and will not be affected by the decrease in the number of veterans since the rather recent program in special education, with a new building available, and the increase in interest in the graduate school, due to extended offerings in new departments, will more than offset the slight decrease that may come over the years in the enrollment of veterans. This picture of the situation at Illinois State Normal University should be kept in mind as the program and needs of the University are set forth in this and future reports to the Teachers College Board.

3. Extension, Second Semester 1948-1949

Again, as in recent years, the great limitation in the offerings in off-campus extension courses is the result of the availability of faculty. Because of the increased enrollment on the campus and without additional faculty available, there are relatively few staff members who can be assigned to meet the *many* requests for classes at centers off-campus. This type of service is valuable, the demands are increasingly insistent, and such cooperation could be enlarged to the advantage of teacher education in Illinois if funds were available to provide a sufficiently large number of faculty members for these courses.

Enrollment in extension courses, the departmental courses offered, the centers, and the instructors are here presented for the second semester of the 1948-1949 school year, with comparisons of total enrollments for the second semester of last year and the first semester of the present year.

Center	Course	Instructor	Enrollment
Chatsworth,	American Literature 131,	V. E. Gimmetad.....	35
Clinton,	School Health 238,	Charlotte Wilcox.....	24
Decatur,	American Literature 132,	Ruth Henline.....	21
Decatur,	Geography of North America 114,	A. W. Watterson.....	35
Paxton,	Journalism 165,	R. W. Tudor.....	26
Pekin,	American Public Education 211,	E. L. Cole.....	29
Pontiac,	Curriculum Revision Workshop 293,	Waneta Catey.....	29
		Arthur Larsen	
		L. W. Miller	
		Herman Tiedman	
Rantoul,	Physical Education for Elem. Schools 231,	C. E. Horton.....	40
Springfield,	History of Civilization 114,	Leland Hess.....	23
Springfield,	Children's Literature 202,	Thelma Nelson.....	32
Virden,	Contemporary Civilization 111,	Clarence Orr.....	44
Total Enrollment Second Semester 1948-1949.....			338
Total Enrollment First Semester 1948-1949.....			401
Total for 1949-1949 School Year.....			739
Total for 1947-1948 School Year.....			576

4. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the second semester of the 1948-1949 school year to the Chairman of the Teachers College Board, through the

Coordinator of the State Teachers Colleges. This list with the approval of the Chairman and Secretary of the Teachers College Board provides the transfer of funds by the State Treasurer from the General Revenue Account to the Income Fund of Illinois State Normal University. Recognition of this transfer should be included in Board action at this time.

II. THE FACULTY

1. Resignations

- a. Dr. Leslie A. Holmes, Administrative Assistant to the President since 1944, effective January 31, 1949, in order to accept the position as President of Northern Illinois State Teachers College at De Kalb, to which position he was elected by the Teachers College Board on December 17, 1948. It is with regret that the services of Dr. Holmes are lost to Illinois State Normal University, but his abilities will still be available to the teachers colleges of Illinois through his new responsibilities at De Kalb.
- b. Dr. J. E. Young, Associate Professor of Biological Science, who was given a sabbatical leave in order to do post-doctoral work in health education at the University of California. Along with the work that Dr. Young has been taking, he has now accepted a teaching position which means that he will continue to live in California and is therefore not expecting to return to Illinois State Normal University in September or at a later date. Dr. Young received seven payments of \$210.00 each or a total of \$1,470.00 up to the time of his decision not to return here next year. Under the agreement on sabbatical leaves, this must be repaid and Dr. Young has indicated that remittance could be made more readily when his deductions for the retirement system have been refunded. It is expected that this matter will be cleared in a satisfactory manner within the next few weeks. This is the first instance of any person on sabbatical leave from I. S. N. U. who has failed to return to resume teaching duties for a period of two years, according to the agreement with those accepting such leaves of absence.
- c. Mr. Donald L. Weismann, Assistant Professor of Art, who has been on leave (non-sabbatical) for the current school year completing work for his doctor's degree. Mr. Weismann does not expect to return to Illinois State Normal University and it will be necessary to fill his position before the opening of school in September.
- d. Miss Wanda Johnson, Assistant Professor of Spanish, effective at the close of the present academic year in June, in order to accept work in a different type of college or uni-

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versity than that of teacher education. A successor to Miss Johnson will be recommended at a later date.

2. Deaths

- a. Miss Bernalillo Williams, Assistant Professor of English, with teaching duties largely in the University High School, died February 2, 1949. Miss Williams had been a member of the faculty of Illinois State Normal University since 1944 and was very active in the school life of the University through serving on committees and working with students. Her loss is keenly felt throughout the University as her sudden death came as a shock to her many friends. Her work for the remainder of the current school year will be absorbed by other members of the Department of English.

3. Retirement

There are two members of the faculty who are scheduled to retire at the end of the summer session and who are entitled to the regular benefits of the University Retirement System.

- a. Mr. Harry F. Admire, Assistant Professor of Business Education, effective August 31, 1949. Mr. Admire came to Illinois State Normal University in 1923 and has therefore rendered twenty-six years of valuable service both as a classroom teacher and as a faculty member assisting with various University activities.
- b. Miss Blaine Boicourt, Assistant Professor of Music, effective August 31, 1949. Miss Boicourt came to the Illinois State Normal University in 1926 and has been a valuable member of the faculty for the past twenty-three years, devoting much time to the extra-curricular musical activities, aside from her classroom teaching.

4. Leaves of Absence

a. Sabbatical Leaves

According to the regulations of the Teachers College Board making it possible for one person for each twenty-five staff members to be away each year with one-half salary paid, there are openings for both this year and next year. During the current 1948-1949 school year all sabbatical leaves were not requested. Hence, as listed below, there is one request recommended for the current school year, and three for the next (1949-1950) school year.

- (1) Mr. Max Honn, Instructor in Industrial Arts, in order to do further graduate work at Pennsylvania State College. This is a sabbatical leave since there is an opening in the quota permitted for the current school year and Mr. Honn has met the requirements of five or more years of service

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on the faculty. Mr. Honn is to receive one-half of his salary or \$170.00 per month, effective February 1 through May 31, 1949.

- (2) Miss Frances Conkey, Associate Professor of Home Economics, in order to do further graduate work, effective for the regular school year, September 1, 1949 to June 1, 1950, at half of her per month salary rate as later established for the 1949-1950 school year.
- (3) Miss Ella C. Leppert, Instructor in Social Science, in order to do further graduate work, effective from September 1, 1949 to June 1, 1950, at half of her per month salary rate as later established for the 1949-1950 school year.
- (4) Mr. Arley F. Gillett, Instructor in Health and Physical Education, in order to do further graduate work, effective from September 1, 1949 to June 1, 1950, at half of his per month salary rate as later established for the 1949-1950 school year.

b. General Leaves (without pay)

- (1) Mr. Linder W. Hacker, Associate Professor of Education, is recommended for a continuation of his leave of absence for an indefinite period, without pay, due to his continued poor health.

5. New Salaries and Assignments

- a. Dr. Bjarne R. Ullsvik, Professor of Mathematics, as Administrative Assistant to the President to succeed Dr. Leslie A. Holmes, resigned. The appointment of Dr. Ullsvik is effective from February 1, 1949, on a twelve months basis at a salary rate of \$550.00 per month, or \$6,600.00 for a twelve months period. One-half of the time of Dr. Ullsvik will be given to classroom teaching and the remainder to administrative duties. Dr. Ullsvik is admirably equipped personally and professionally to succeed Dr. Holmes.
- b. Miss Eunice Blackburn, Instructor in Geography, who has been on a half-time basis and who now is asked to take full-time work effective from February 1, 1949, in order to cover part of the classroom teaching of Dr. Leslie A. Holmes, resigned, since Dr. Holmes' position in the Geography Department will not be filled at the present time. The change in salary for Miss Blackburn is from \$190.00 per month on a supervisor of ^{the} to \$380.00 per month for the four and one-year. ^{the} the second semester of the current school year.
- c. Mr. Lowell J. K... have been serving as a graduate assistant under the... faculty assistant while com-

Mr. Honn
with
reserv

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pleting work for his master's degree and who is now needed to take over the work of Mr. Wayne F. Sherrard, Assistant Professor of Music, on leave for the second semester, as approved by the Teachers College Board December 16, 1948. Mr. Kuntz' salary is to be changed from \$150.00 per month as a graduate assistant to \$250.00 per month as a regular faculty assistant, effective January 1, 1949. Mr. Kuntz has just completed his work for his master's degree at Illinois State Normal University and will be an excellent person to take over the work of Mr. Sherrard for the remainder of the present school year.

- d. Mrs. Martha Elizabeth Kilgore, who has been serving as a substitute teacher on a per day basis, to take over the work of Miss Marion Allen, who was granted a leave of absence for the second semester at the Board meeting December 16, 1948. Mrs. Kilgore has been serving on a per day substitute salary but is now to be on a regular monthly salary rate of \$225.00, effective for the second semester of the current school year.
 - e. Following the urgent request of Dean Chris A. De Young to be relieved of his duties as Dean of the University, effective September 1, 1949, in order that he may continue as a Professor of Education and have time to devote to writing, speaking, and consultation service, it is recommended that this request be granted effective from September 1, 1949, at which time he is to continue as Professor of Education, on a nine months basis, at a salary rate of \$635.00 per month, or \$5,715.00 for the nine months period. It is understood that he will be continued on his present per month salary of \$625.00 for two months of the 1949 summer session.
 - f. To take the place of Dean Chris A. De Young, it is recommended that Dr. Arthur H. Larsen, now Assistant Dean of the University, be advanced to the position of Dean of the University, effective September 1, 1949, on a twelve months basis, with his salary to be set prior to July 1, 1949, in terms of the new stipulations for Executive Assistants in Education and Administration as outlined in the forthcoming appropriation bill. Dr. Larsen is to be relieved of his duties as Head of the Department of Education and Psychology, but will continue as Professor of Education. Dr. Larsen is well qualified in every way to assume the duties formerly carried out in very successful manner by Dean De Young, whose request for change in status is granted ^{for the present} _{at Teachers College.}
6. Additional Substitutes - an open school.
- a. Mrs. Georgia Houghton, Donald Thomsen, Mrs. Zena Foster, Mrs. Florence Lindén, Mrs. Edith Hoyt are recom-

mended to be added to the list of approved substitutes who are qualified to handle certain types of work on a temporary basis.

7. Authorization of Additional Positions

There are several new positions that will be necessary in the proper functioning of the University during the 1949-1951 biennium and thereafter. The growth of the University, the necessity for rendering greater and more varied specialized services, and the present overload carried by certain members of the faculty make necessary the following positions discussed in greater detail under IV. THE ORGANIZATION, in this report. Some of these positions are not new as to title but will be in addition to those already listed in the University administrative staff.

- a. Registrar of the University, effective from June 1, 1949.
- b. Director of the Bureau of Appointments, effective at a feasible time after July 1, 1949.
- c. Director of Alumni Relations, effective at the most feasible date after July 1, 1949.
- d. Director of Audio-Visual Education, effective from July 1, 1949.
- e. Supervisor of Off-Campus Student Teaching and Assistant to the Director of Student Teaching, effective from July 1, 1949.

8. New Appointments

a. Regular School Year

- (1) Mr. John Thomas Carey, as Assistant Professor of Art, effective June 20, 1949, at a salary rate of \$460.00 per month or \$920.00 for the eight weeks summer session and further effective for the regular 1949-1950 school year, September 1949 to June 1950, at a per month rate of \$460.00, or \$4,140.00 for the nine months period. Mr. Carey takes the place of Miss Marion Allen, who is on indefinite leave. He received his B. S. degree from Milwaukee State Teachers College in Wisconsin and his M. S. degree from the University of Wisconsin, where he has also had an additional year of work toward his doctor's degree. He has had teaching experience in rural and elementary schools in Wisconsin and in the Iowa State Teachers College, the University of Wisconsin Extension Division, and the Janesville, Wisconsin, Public Schools, where he is supervisor of art during the present 1948-1949 school year.
- (2) Mr. Henry Bror Nelson, as Assistant Professor of Music, effective September 1949, at a salary rate of \$500.00 per month, or \$4,500.00 for the nine months

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of the regular school year. Mr. Nelson will fill a previously created position as instructor in piano and related subjects. He has his B. S. and M. A. degrees from Teachers College, Columbia University, with additional training at the Superior, Wisconsin, State Teachers College, the American Conservatory of Music in Chicago, the New England Conservatory of Music in Boston, and the Juilliard School of Music in New York City. He is now doing further work on his doctor's degree at Columbia University. Mr. Nelson has had successful teaching experience in public schools in Pennsylvania, New York, and Wisconsin and is at the present time director of music in the Public School of Superior, Wisconsin. He has also been on the summer session faculty of Teachers College, Columbia University, as teacher of piano. He has an outstanding reputation as a concert pianist.

- (3) Mrs. Florence Ritchie, as Faculty Assistant, effective April 1, 1949, at a salary rate of \$225.00 per month to serve as Assistant to the Director of Admissions. Mrs. Ritchie has had work at Eastern Illinois State College and Illinois State Normal University, together with public school teaching experience. She has served as Assistant to the Dean of Illinois Wesleyan University in Bloomington and is well qualified for the particular duties for which her services are needed.
- (4) Mr. Milton Derr, as Faculty Assistant, to take the work of Mr. Arley F. Gillett in the Metcalf Elementary School while Mr. Gillett is on leave of absence for the 1949-1950 school year. Mr. Derr is completing work for his bachelor's degree and will continue work for his master's degree. This appointment is to be effective from September 1, 1949 for a period of nine months at the rate of \$250.00 per month, or a total of \$2,250.00 for the school year.

b. Exchange Teacher

- (1) Miss Katharine C. Matthew of St. Mary's College, Cheltenham, England, who will take the place of Dr. Florence E. Teager at Illinois State Normal University while Dr. Teager is serving in place of Miss Matthew in England. Miss Matthew has her bachelor's and master's degrees from London University with First Class Honours in Modern Languages (English and French) and a Diploma in Education, with specialization in English from Oxford University. Her teaching of English has been in Girls' Grammar Schools in Bradford and Birmingham, and similar types of schools in the London area. Miss Matthew is Senior English Lecturer (equivalent to head of a

department), in which position she has served for the past several years at St. Mary's College, a two-year Church of England college. It is believed that Miss Matthew's qualifications as to education and experience will fit into the position that Dr. Teager has filled on our campus. This exchange is effective with the opening of the school year in September 1949 and for the entire academic year. Miss Matthew's salary will be paid by her college in England and Dr. Teager will continue on our payroll. Approval for this arrangement was given at the Board Meeting December 16, 1948.

c. Summer Session, 1949

These appointments are persons who are not at present regular members of the faculty of Illinois State Normal University but are brought in from other school organizations. Some of these persons have served one or more summers on the faculty of I. S. N. U.

- (1) Miss Nancy Bringham of Houston, Texas, as Visiting Instructor in Education, with special teaching duties in the orthopedic room of the special education program. Miss Bringham has bachelor's and master's degrees and has had teaching experience in several school systems, including Houston, Texas. Her salary for the eight weeks summer session will be \$800.00. She has been on our staff for the past two summers.
- (2) Miss Florence Donermeyer of Oak Park, Illinois, as Visiting Instructor in Education, with special duties in the sight-saving room of the special education program. Miss Donermeyer has her bachelor's and master's degrees and several years of teaching experience in public schools in Illinois, including special work in sight-saving. Her salary for the eight weeks summer session will be \$800.00. She has been a member of our faculty for the 1947 and 1948 summer sessions.
- (3) Dr. Watson W. Gailey of Bloomington, Illinois, as Visiting Lecturer in Ophthalmology. Dr. Gailey is the Director of the Gailey Eye Clinic in Bloomington and renders service in lecturing before the special education students, as well as directing observations for students in the operating rooms in both his clinic and in Menmonite Hospital. The salary of Dr. Gailey for his services in the entire summer session is set at \$600.00. Dr. Gailey has worked with us for the past two summers.
- (4) Miss Elizabeth McCain of Memphis, Tennessee, as Visiting Instructor in the Reading Clinics. Miss McCain has been with us for several summers for two

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- week periods and this year will work in the reading clinics for a one week period. She has B. S. and M. A. degrees and has had teaching and supervisory experience in various types of elementary work. Her salary for the period she will be with us in the summer session will be \$350.00. Miss McCain has worked from one to three weeks with us each summer since 1939.
- (5) Miss Nita L. Benedict, teacher in Warren Township High School at Gurnee, Illinois, at a salary of \$275.00 per month for each of the two months of the summer session or \$550.00 for the entire session, to serve as Instructor in History in connection with our Geography-History Field Course. Miss Benedict has a bachelor's degree from Carroll College and a master's degree from the University of Wisconsin. Miss Benedict served in this same capacity last summer.
 - (6) Mr. John C. Chiddix, a teacher of chemistry in Normal Community High School, to serve as Instructor in Chemistry in the three weeks session at a salary rate of \$400.00 per month, or a total of \$300.00 for the three weeks session. Mr. Chiddix has his B. Ed. degree from Illinois State Normal University and his M. A. degree from Teachers College, Columbia University, with additional graduate work at the University of Illinois.
 - (7) Mrs. Mabel Barker, of Chicago, Illinois, as Visiting Faculty Assistant in Special Education, working as a physical therapist. Mrs. Barker has the degree of B. S. in Ed. from Northwestern University and has had experience as a physical therapist in the Chicago Public School system. Her salary is to be \$250.00 each month, or \$500.00 for the summer session of eight weeks.
 - (8) Miss Helen A. Gilmartin of Detroit, Michigan, as Visiting Instructor in the area of the deaf and hard-of-hearing in the Division of Special Education, at a salary rate of \$375.00 per month or \$750.00 for the eight weeks summer session. Miss Gilmartin has her B. S. degree from Wayne University and her M. A. degree from Teachers College, Columbia University, and for the past six years has taught in the Detroit Day School for the Deaf.
 - (9) Miss Cleone O'Brien of Elgin, Illinois, as Visiting Instructor in the Division of Special Education in teaching an advanced group of mentally retarded children and handling University class work in that area. Miss O'Brien has her B. E. degree from Superior State Teachers College in Wisconsin and her Ph. M. degree from the University of Wisconsin. She has

had teaching experience in Wisconsin and Illinois and is at the present time Director of Child Study in the Elgin, Illinois, Public Schools. Miss O'Brien's salary would be \$375.00 per month, or a total of \$750.00 for the two months of the summer session.

9. Summer Session Faculty, 1949

The faculty here listed covers the regular eight weeks summer session from June 20 to August 12 and also an inclusive three weeks session June 25 to July 15, using the current year faculty salary, as usual, as the basis for employment. Aside from relatively few persons, use is made of the faculty of the regular year for summer instruction.

Name	3 Weeks Session	8 Weeks Session		Total Summer Session
		July	August	
Admire, Harry F., Bus. Ed.....		\$410.00	\$410.00	\$820.00
Alexander, Frances M., Soc. Sci.....		350.00	350.00	700.00
Allen, Mabel Clare, Speech.....		410.00	410.00	820.00
Almy, Theodore B., English.....		350.00	350.00	700.00
Arnold, Mary S., Educ.....		400.00	400.00	800.00
Ashbrook, William D., Ind. Arts.....		445.00	445.00	890.00
Barford, George, Art.....		360.00	360.00	720.00
Barker, Mabel, Spec. Educ.....		250.00	250.00	500.00
Belshe, Francis B., Educ.....		460.00	460.00	920.00
Benedict, Nita L., Soc. Sci.....		275.00	275.00	550.00
Blackburn, Eunice, Geog. (2/3 S.S.)..		255.00	255.00	510.00
Boeckelheide, Viola, Music.....	\$300.00			300.00
Boicourt, Blaine, Music.....		405.00	405.00	810.00
Bringham, Nancy, Spec. Educ.....		400.00	400.00	800.00
Brunk, Dorothy G., Soc. Sci.....		410.00	410.00	820.00
Buchler, Rose B., Educ.....		410.00	410.00	820.00
Buell, Mary E., Home Economics.....	307.50			307.50
Burris, Ethel M., Educ.....		400.00	400.00	800.00
Carey, John T., Art.....		460.00	460.00	920.00
Catey, Waneta S., Educ.....		360.00	360.00	720.00
Cavanagh, Helen M., Soc. Sci.....		455.00	455.00	910.00
Chiddix, John C., Phys. Sci.....	300.00			300.00
Cogdal, Joseph T., H. and P. E.....		470.00	470.00	940.00
Cole, E. L., Educ.....		470.00	470.00	940.00
Cole, Ruth, Educ.....		360.00	360.00	720.00
Connell, M. Regina, For. Lang.....		460.00	460.00	920.00
Cooper, Bernice, H. and P. E.....		460.00	460.00	920.00
Cooper, Margaret, Educ. (2/3 S.S.)..		370.00	370.00	740.00
Crompton, Mabel, Geog.....	303.75			303.75
Cross, C. L., Phys. Sci.....		485.00	485.00	970.00
Damm, Frances, Educ.....		350.00	350.00	700.00
Day, Alta, Bus. Educ.....	303.75			303.75
Decker, Charles E., Educ.....		555.00	555.00	1,110.00
De Wees, W. I., Educ.....		460.00	460.00	920.00
De Young, Chris A., Educ.....		625.00	625.00	1,250.00
Dillinger, Claude M., Psych.....		460.00	460.00	920.00
Dirks, Marie, Home Economics.....		550.00	550.00	1,100.00
Donermeyer, Florence, Spec. Educ.....		400.00	400.00	800.00
Douglass, T. J., Agric.....		405.00	405.00	810.00
Ebel, Alice L., Soc. Sci.....		405.00	405.00	810.00
Eikenberry, Alice M., Soc. Sci.....		375.00	375.00	750.00
Ellis, Margery, For. Lang.....		405.00	405.00	810.00
Evans, G. Harlowe, Phys. Sci.....		460.00	460.00	920.00
Flagg, Elinor B., Math.....		405.00	405.00	810.00
Force, Thelma, Educ.....		410.00	410.00	820.00
French, Esther, H. and P. E.....		555.00	555.00	1,110.00
Frey, Bernice G., H. and P. E.....		415.00	415.00	830.00
Gailey, Watson W., Spec. Lecturer...		600.00		600.00
Gillett, Arley F., H. and P. E.....		360.00	360.00	720.00
Gimmestad, Victor E., English.....	307.50			307.50
Glasener, F. Russell, Soc. Sci.....		470.00	470.00	940.00
Goff, James F., H. and P. E.....		350.00	350.00	700.00
Gooding, R. U., Phys. Sci.....		550.00	550.00	1,100.00
Gray, Miriam, H. and P. E.....		460.00	460.00	920.00
Gray, Nina E., Biol. Sci.....		475.00	475.00	950.00
Green, John W., Agric.....		410.00	410.00	820.00
Gilmartin, Helen A., Spec. Educ.....		375.00	375.00	750.00

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Name	3 Weeks Session	8 Weeks Session July	August	Total Summer Session
Griffith, Esther M., Phys. Sci.....	\$.....	\$425.00	\$425.00	\$850.00
Gueffroy, Edna M., Geog.....	405.00	405.00	810.00
Hammerlund, C. M., Ind. Arts.....	410.00	410.00	820.00
Harper, Bertha, Phys. Sci.....	350.00	350.00	700.00
Henline, Ruth, English.....	420.00	420.00	840.00
Hess, Leland E., Soc. Sci.....	307.50	307.50
Hinman, Dorothy, English.....	405.00	405.00	810.00
Holmes, F. Lincoln D., Speech.....	555.00	555.00	1,110.00
Hoover, F. Louis, Art.....	555.00	555.00	1,110.00
Horton, C. E., H. and P. E.....	555.00	555.00	1,110.00
Hudelson, C. W., Agric.....	485.00	485.00	970.00
Huggins, Ruth, English.....	410.00	410.00	820.00
Isted, Leslie M., Music.....	410.00	410.00	820.00
Jessa, Marie, Bus. Educ.....	360.00	360.00	720.00
Jochums, Milford C., English.....	307.500	307.50
Johnson, Wanda, For. Lang.....	400.00	400.00	800.00
Kinneman, J. A., Soc. Sci.....	500.00	500.00	1,000.00
Knudson, Emma R., Music.....	550.00	550.00	1,100.00
Koepke, H. F., Bus. Educ.....	425.00	425.00	850.00
Kraft, Barbara, Art.....	350.00	350.00	700.00
Lamkey, Ernest M. R., Biol. Sci.....	555.00	555.00	1,110.00
Lancaster, Thomas J., Educ.....	455.00	455.00	910.00
Lathrop, H. O., Geog.....	555.00	555.00	1,110.00
Laubaugh, L. E., Agric.....	405.00	405.00	810.00
Leavitt, Norma M., H. and P. E.....	415.00	415.00	830.00
Leppert, Ella C., Soc. Sci.....	375.00	375.00	750.00
Lovelass, Harry D., Psychology.....	400.00	400.00	800.00
Lueck, W. R., Educ.....	315.00	315.00
McAvoy, Blanche, Biol. Sci.....	470.00	470.00	940.00
McCain, Elizabeth, Educ.....	350.00	350.00
McCormick, Clyde T., Math.....	480.00	480.00	960.00
McEwen, Helen W., Bus. Educ.....	360.00	360.00	720.00
Mansfield, Faye, Educ.....	375.00	375.00	750.00
Marshall, Helen E., Soc. Sci.....	470.00	470.00	940.00
Martens, J. Louis, Biol. Sci.....	425.00	425.00	850.00
Marzolf, Stanley S., Psych.....	490.00	490.00	980.00
Miller, L. Wallace, Biol. Sci.....	490.00	490.00	980.00
Mills, C. N., Math.....	555.00	555.00	1,110.00
Moore, C. W., Soc. Sci.....	410.00	410.00	820.00
Moore, Harold A., Biol. Sci.....	360.00	360.00	720.00
Nelson, Thelma, English.....	405.00	405.00	810.00
Norskog, Edna M., Math.....	400.00	400.00	800.00
O'Brien, Cleone, Spec. Educ.....	375.00	375.00	750.00
Ogle, Alice R., Art.....	405.00	405.00	810.00
Okerlund, Gerda, English (2/3 S.S.)	330.00	330.00	660.00
Parker, Mary, Art.....	350.00	350.00	700.00
Parker, Rose E., Spec. Educ.....	555.00	555.00	1,110.00
Parret, Margaret, Speech (6 wks.)	350.00	175.00	525.00
Peithman, Harlan W., Music (2/3 S.S.)	290.00	290.00	580.00
Pricer, Laura H., English.....	470.00	470.00	940.00
Reed, Howard O., Ind. Arts.....	415.00	415.00	830.00
Richards, Ruth, Biol. Sci.....	303.75	303.75
Ries, Donald T., Biol. Sci.....	410.00	410.00	820.00
Ross, Josephine, Home Economics.....	405.00	405.00	810.00
Royce, Bertha, Biol. Sci.....	470.00	470.00	940.00
Russell, Elizabeth, Educ.....	400.00	400.00	800.00
Shea, Grace R., Nurse.....	350.00	350.00	700.00
Smith, L. S., Phys. Sci.....	410.00	410.00	820.00
Sorrenson, Fred S., Speech.....	500.00	500.00	1,000.00
Spector, Irwin, Music.....	410.00	410.00	820.00
Stein, Ethel, Educ.....	360.00	360.00	720.00
Stombaugh, R. M., Ind. Arts.....	555.00	555.00	1,110.00
Stroud, Ruth, English.....	405.00	405.00	810.00
Struck, Edwin G., H. and P. E.....	405.00	405.00	810.00
Tasher, Lucy Lucile, Soc. Sci.....	470.00	470.00	940.00
Teager, Florence, English.....	490.00	490.00	980.00
Thoene, Christine A., Educ.....	400.00	400.00	800.00
Tiedeman, Herman R., Psych.....	460.00	460.00	920.00
Toll, Lewis R., Bus. Educ.....	530.00	530.00	1,060.00
Tudor, Raymond W., English.....	410.00	410.00	820.00
Vetter, Dale B., English.....	425.00	425.00	850.00
Vinson, Esther, English.....	470.00	470.00	940.00
Watterson, Arthur W., Geog.....	410.00	410.00	820.00
Webb, Mary D., Bus. Educ.....	400.00	400.00	800.00
Westhoff, Margaret, Music.....	350.00	350.00	700.00
Whitten, Jennie A., For. Lang.....	555.00	555.00	1,110.00
Winegarner, Lela, English.....	385.00	385.00	770.00
Yates, Ruth, Speech.....	410.00	410.00	820.00
Yedor, Leo J., Soc. Sci.....	460.00	460.00	920.00

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Name	3 Weeks Session	8 Weeks Session		Total Summer Session
		July	August	
Young, O. L., Agric.....	\$	\$415.00	\$415.00	\$830.00
Welch, Eleanor W., Dir. of Libr.....	485.00	485.00	970.00
Crosby, Lucile, Asst. Libr.....	360.00	360.00	720.00
Dooley, Helen A., Asst. Libr.....	335.00	335.00	670.00
Guthrie, Clara, Asst. Libr.....	400.00	400.00	800.00
Kelley, Edna I., Asst. Libr.....	310.00	310.00	620.00
Lawrence, Margaret, Asst. Libr.....	360.00	360.00	720.00
Plotnicky, Gertrude A., Asst. Libr....	320.00	320.00	640.00
Pohle, Genevieve A., Asst. Libr.....	335.00	335.00	670.00
Schlosser, Winifred, Asst. Libr.....	355.00	355.00	710.00
Speer, Eunice H., Asst. Libr.....	405.00	405.00	810.00
Zimmerman, Ruth, Asst. Libr.....	410.00	410.00	820.00
....., Biol. Sci.	300.00	300.00
....., Art	300.00	300.00
....., Mathematics ..	300.00	300.00
....., Soc. Sci.	300.00	300.00
....., Home Economics	400.00	400.00	800.00
Mizer, Orrin J., Educ., Childrens' Sch.	350.00	350.00	700.00
Shevland, Alice, Educ., Childrens' Sch.	350.00	350.00
		<u>\$4,256.25</u>	<u>\$58,155.00</u>	<u>\$122,041.25</u>

III. OTHER EMPLOYEES

1. Resignations

- a. Mrs. Alma N. Carey, part-time student secretary to Dr. A. H. Larsen and Dr. Emma R. Knudson and classified as a part-time student worker, effective January 31, 1949, in order to accompany her husband who has completed his work as a student in the University.
- b. Mrs. Henrietta Felix, part-time secretary to Dr. Rose Parker under the classification of student worker, effective January 31, 1949, for health reasons.
- c. Mrs. Marilyn Lockhart, Clerk Stenographer I and secretary to Mrs. Eloise D. Malmberg, effective February 28, 1949, in order to accompany her husband who is finishing his work in the University.
- d. Mr. William Coulthard, Janitor I, effective December 31, 1948, in order to accept another position.

2. New Position Created

- a. There is need for someone to assist at McCormick Gymnasium in the towel and supply room and to aid with other activities in connection with the physical education and athletic program of the University. It is essential to have someone there on a full-time basis to handle work that has been taken care of, but in a rather unsatisfactory manner, by students. It is therefore recommended that the position of Stores Clerk be created as an additional position.

3. New Appointments

- a. Mrs. Mary V. Barnes, under the classification of Domestic, at a salary rate of \$135.00 per month, effective January 5, 1949, to assist in the cafeteria and to fill the place of Mrs. Etta Dawson, resigned.

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- b. Miss Mary Kathryn Garls, as a part-time student worker at a salary rate of \$125.00 per month, effective from February 1, 1949, to take the place of Miss Lucille Stewart, resigned.
 - c. Miss Barbara Hall, as a part-time student worker at a monthly salary rate of \$80.00 per month, effective February 1, 1949, to fill an existing vacancy.
 - d. Mr. Arthur D. Howard, as Stores Clerk, to fill a position authorized in an earlier part of this report. This appointment, as all others, cleared through the regular channel, calls for a salary of \$160.00 per month effective from January 21, 1949.
 - e. Mrs. Iva Jean Krug, as a part-time student worker at a salary rate of \$65.00 per month, effective February 1, 1949, to take the place of Mrs. Henrietta Felix, resigned.
 - f. Miss Louise Leverenz, as a part-time student worker to take the place of Mrs. Marilyn Lockhart, resigned, this appointment to be at the rate of \$125.00 per month and effective from February 1, 1949.
 - g. Mr. Bertram Nafziger, a graduate student, as a part-time student worker to supervise an additional recreational program sponsored by the Department of Health and Physical Education, at a salary rate of \$50.00 per month, effective January 1, 1949 and for each month of the second semester through May 1949.
 - h. Mrs. Beverly W. Smith, as a part-time student worker at the rate of \$125.00 per month, effective from February 1, 1949, to take the place of Mrs. Alma Carey, resigned.
 - i. Mr. William M. Unger, as Trades Helper, at a salary rate of \$165.00 per month, effective from January 10, 1949, to fill an existing vacancy in a previously authorized position that has not been filled during the present fiscal year.
4. Conditions and Needs
- a. *Union Labor.* Many of the non-academic employees of Illinois State Normal University, undoubtedly like those at the other schools, are becoming increasingly conscious of working conditions and salaries as a result of local organized labor groups as a part of state and national organizations. This presents a situation that must be met in terms of the demands of certain trades and other organized groups calling for much higher salaries and in some instances shorter hours, which in turn may make it necessary to employ additional help. A listing of some of the needs for additional funds, based upon whatever increases may be given to employees through new legislation, has been presented to the Budgetary Commission since such funds were not included in the original appropriations requested.

Just what may be the needs for funds to meet unknown changes in rates of pay and other demands is not known at the present time and could place this and the other schools in a very embarrassing situation before the end of the 1949-1951 biennium. It is hoped that this will be a matter of frank and complete discussion at this Board meeting.

- b. *Additional Help.* Aside from any additional help as mentioned directly above, there will be need for persons in various classifications to meet the increased demands upon the University for various services due to increased enrollment and new areas developed. This will be particularly true during the latter part of the first year of the biennium in the case of the Administration Building and certainly during the second year of the biennium with the opening of the very large Special Education Building. These items have been included in the budget already submitted. It is hoped that the attempt to look into the future and anticipate these needs has been complete.

IV. THE ORGANIZATION

1. Division of Responsibilities

Due to the rapid and pronounced increase in enrollment with resultant additional administrative responsibilities, the following changes in the organization of the University are recommended.

- a. The separation of the position of Director of Admissions and that of Registrar into two positions with Miss Elsie Brennan continuing as Director of Admissions, but her work as Registrar to be handled by a newly appointed person to fill this opening, effective from June 1, 1949.
- b. A separation of the work of the Director of Student Teaching and the Director of the Bureau of Appointments, both of which positions have been filled by Dr. J. W. Carrington, effective July 1, 1949, with Dr. Carrington continuing as Director of the Student Teaching activities and a newly appointed person to handle the work as Director of the Bureau of Appointments.
- c. A division of the work of the Director of Publicity and the Director of Alumni Relations, a position covering both activities now held by Mrs. Gertrude M. Hall, effective at the most feasible date after July 1, 1949, with Mrs. Hall continuing as Director of Publicity, and a newly appointed person to take over the work as Director of Alumni Activities.
- d. The creation of a position as Director of Audio-Visual Aids, which type of position is found in most colleges and universities and which at the present time has been han-

- dled in a very incomplete manner by a faculty committee.
- e. The authorization of a position as Supervisor of Off-Campus Student Teaching and Assistant to the Director of Student Teaching is requested in order to have someone properly qualified and devoting full time to student teachers in the increased number of public schools cooperating with the University in the student teaching program. This person would of necessity need to do a great deal of traveling and would work in close relationship between the student teaching facilities in these public schools and the campus organization.

2. Graduate Work

- a. It is a pleasure to report that graduate work at Illinois State Normal University is making steady and satisfactory progress in meeting the needs of persons desiring a professional degree on the Master's level. This progress has been made without departing from the very high standards set by the Teachers College Board and adhered to in every way by I. S. N. U. We have not believed that satisfactory graduate work could be done on the extension basis and therefore all work continues to be done on the campus by students who have been admitted after careful consideration. This is the only way that graduate work in teachers colleges, or anywhere for that matter, can attain and maintain the high degree of respectability that should accompany such work.

3. The Calendar

- a. The University calendar beginning September 1949 and through the summer of 1950 is here submitted for the approval of the Teachers College Board.

Proposed University Calendar 1949-1950

First Semester, 1949

Monday, September 12—All branches of the University, including elementary, high school, and University proper, open.

Monday, October 3—Central Division, Illinois Education Association. Campus and affiliated schools not in session.

Friday and Saturday, November 4 and 5—Annual Homecoming.

Wednesday, November 23—Thanksgiving Vacation begins, 12:00 noon.

Monday, November 28—Thanksgiving Vacation ends, 8:00 a. m.

Wednesday, December 21—Christmas Vacation begins after scheduled classes.

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Thursday, January 5—Christmas Vacation ends, 8:00 a. m.

Friday, January 27—First Semester ends.

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Second Semester, 1950

Monday and Tuesday, January 30 and 31—Registration.

Friday, March 31—Spring Vacation begins after scheduled classes.

Tuesday, April 11—Spring Vacation ends, 8:00 a. m.

Tuesday, May 30—Memorial Day Holiday.

Friday, June 9—Second Semester ends.

Saturday, June 10—University Commencement, 3:30 p. m.

Summer Session, 1950

Monday, June 19—Registration.

Tuesday, July 4—Independence Day Holiday.

Friday, August 11—Summer Session ends. Summer Commencement, 3:00 p. m.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Progress on Present Construction

a. New Buildings

(1) *Administration Building.* Excellent progress is being made on the construction of the Administration Building, which at the present time is ready for the top or fourth floor, funds for the construction of which are being requested in the listing of buildings submitted to the Budgetary Commission as a part of the building program of Illinois State Normal University. The additional funds needed for the completion of this building, together with furniture and furnishings and site preparation, total \$735,309.40. It is hoped that the building may be ready for occupancy February 1, 1950, and at the present rate of progress, it appears that such occupancy will be possible.

(2) *Special Education Building.* This larger building is moving at a much slower pace than the Administration Building, since it was started later and involved a great deal of special foundation work. The portion of the building now under construction has 1,587,365 cubic feet of space. It is hoped that this building will be ready for occupancy by September 1950 as it is greatly needed in connection with statewide program of education of teachers for handicapped children. For the completion of this building, together with furniture and furnishings and site preparation, a total of \$992,871.50 will be needed.

b. Major Repairs

(1) The work of installing an accoustical ceiling in McCormick Gymnasium has been completed and most of

the new lighting system is ready for operation. However, the building of a new line to McCormick Gymnasium and the installation of panels to control the lighting remain to be done. There is already evidence that the new lighting and the ceiling is making a great improvement in the gymnasium that has to be used not only as a gymnasium but also as a field house, an auditorium, a social center and a banquet hall. The total cost of this project when completed will be very close to \$32,000.00.

- (2) Much of the work, to the extent that money has been available, has been completed in the basement of Milner Library, with the idea of improving the ventilation. There has not been sufficient money to take care of the installation of new drainage in order to relieve much of the moisture difficulties and this will have to be a matter of first consideration in the 1949-1951 biennium.

c. Other Construction

- (1) The bleacher house, long discussed in connection with McCormick Athletic Field, has been completed and is now in use. It serves a real purpose not only in storing athletic field equipment and bleachers that are used both indoors and outdoors but also to care for some other general storage that is needed on the campus.
- (2) The machinery building at the University Farm, constructed from materials provided by the federal government, has been completed as far as the exterior is concerned but must await additional funds for part of the interior work. This structure can now be used for the location and storage of farm machinery and solves one of the problems of providing additional space at the University Farm in order that the Stock Judging Pavilion may be relieved of this type of program. It was fortunate that the federal government made available materials for the construction of a building of this size.

2. Needed New Construction

a. Building Program

A building program covering immediate needs has been prepared and is available for the consideration of any persons or groups concerned with the provision of funds for plant expansion. Ample justification of these needs has been provided in detail to accompany this request for buildings. If Illinois State Normal University is going to be expected to carry the heavy load that it has in the mat-

ter of the education of teachers, additional facilities must be provided. Plenty of high school graduates are eager to enter and it is possible to get staff and equipment, but housing is the obstacle that confronts any desirable furtherance of the local program in teacher education. It is hoped that some way may be found to grant to the teacher educating institutions sufficient funds to permit an adequate program to meet the needs in teacher education.

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

1. Revision of Rooming Agreements

With a student body of over 2,200 and residence halls that take care of 203 men and women, and with less than 500 who live at home, it is evident that approximately 1,500 students must need housing in the community of Normal and Bloomington. This large system of rooming arrangements must be organized in order to operate successfully on the part of both students and householders. For this reason, among others, it has been desirable and probably necessary to have definite rooming agreements as contracts to be signed by both students and householders. Recently, there has been some question as to whether these agreements have outlived their usefulness and demand new considerations, including new wording of the contracts. A committee composed of five members from the administrative staff of the University, five students appointed by the Student Council, and five householders, met recently to work out a new agreement. This is still in the process of development but when completed should provide a better understanding on the part of all concerned.

The foregoing conditions are indicative of the great lack of housing for students through University residences and it is hoped that in the very near future it may be possible to construct campus residences or dormitories for both men and women to care for an initial group of approximately 500 students beyond the 200 now cared for. This is one of the major concerns in connection with the development of a building program.

IX. MISCELLANEOUS

1. Athletic Reorganization

In order to develop a better program in health and physical education so far as teaching is concerned and a better distribution of coaching duties so that the time of one person is not used to such a heavy extent but what he can handle several classes, the following reorganized program in coaching has been proposed. This organization would provide satisfactory

TEACHERS COLLEGE BOARD

and adequate coaching in the various sports in which about 400 men of the University participate. This is aside from a large and well organized intramural program involving most of the other men in school. The program proposed is as follows:

Clifford E. Horton, Director of Health and Physical Education

Howard J. Hancock, Director of Athletics, Golf

Edwin G. Struck, Football, "B" Basketball

Joseph T. Cogdal, Cross Country, Track

Harold E. Frye, Baseball, Assistant in Football

Eugene L. Hill, Wrestling, Tennis, Intramurals

James F. Goff, Basketball, Assistant in Baseball

Carl D. Heldt, Assistant in Football (Line Coach) Assistant in Track

_____, "B" Football, Swimming, Intramurals
Joseph Garnero, Graduate Assistant, Assistant in "B"
Football and Wrestling

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations.

1. Acceptance of the Teachers College Scholarship lists as a matter of record.
2. Acceptance of the resignations of Dr. Leslie A. Holmes, Dr. J. E. Young, Mr. Donald L. Weismann, Miss Wanda Johnson, from positions listed and at times indicated.
3. Recognition of the retirement of Mr. Harry F. Admire and Miss Blaine Boicourt.
4. Granting of sabbatical leaves to Mr. Max Honn, Miss Frances Conkey, Miss Ella C. Leppert, Mr. Arley F. Gillett, for periods indicated.
5. Granting of a continuation of leave of absence without pay for Mr. Linder W. Hacker.
6. Appointment of Dr. Bjarne R. Ullsvik as Administrative Assistant to the President at time and salary indicated to succeed Dr. Leslie A. Holmes, resigned.
7. Changes in assignment and salary rate as indicated for Miss Eunice Blackburn, Mr. Lowell J. Kuntz, Mrs. Martha Elizabeth Kilgore.
8. Change in status of Dean Chris A. De Young to that of Professor of Education at his own request at time and salary indicated.
9. The appointment of Dr. A. H. Larsen as Dean of the University effective September 1949 with salary to be set at a later date.

10. Approval of Mrs. Georgia Houghton, Mr. Donald Thomsen, Mrs. Zena Foster, Mrs. Florence Linden, and Mrs. Edith Hoyt as additional substitute teachers.
11. Authorization of change in administrative positions calling for the selection of a Registrar, a Director of the Bureau of Appointments, a Director of Alumni Relations, a Director of Audio Visual Education, and a Supervisor of Off-Campus Student Teaching, effective from dates indicated.
12. Appointment of Mr. John T. Carey, Mr. Henry B. Nelson, Mrs. Florence Ritchie, and Mr. Milton Derr to staff positions of the nature and at times and salaries indicated.
13. Acceptance of Miss Katharine C. Matthew as an exchange teacher in place of Dr. Florence E. Teager.
14. The appointment of special teachers for summer session, including Miss Nancy Bringhurst, Miss Florence Donermeyer, Dr. Watson W. Gailey, Miss Elizabeth McCain, Miss Nita L. Benedict, Mr. John C. Chiddix, Mrs. Mabel Barker, Miss Helen A. Gilmartin, Miss Cleone O'Brien.
15. Approval of faculty for the 1949 summer session for periods and at salaries indicated.
16. Acceptance of the resignations of the following non-academic employees: Mrs. Alma N. Carey, Mrs. Henrietta Felix, Mrs. Marilyn Lockhart, Mr. William Coulthard.
17. Creation of a new position of Stores Clerk at McCormick Gymnasium.
18. Approval of the appointments of Mrs. Mary V. Barnes, Miss Mary Kathryn Garls, Miss Barbara Hall, Mr. Arthur D. Howard, Mrs. Iva Jean Krug, Miss Louise Leverenz, Mr. Bertram Nafziger, Mrs. Beverly W. Smith, Mr. William M. Unger.
19. Approval of the division of responsibilities of work now carried by Miss Elsie Brenneman, Dr. J. W. Carrington, Mrs. Gertrude M. Hall.
20. Approval of the proposed University Calendar beginning September 1949 and continuing through August 1950.
21. Approval of the alteration in the physical education-athletic organization.

Respectfully submitted,

R. W. FAIRCHILD

**REPORT OF THE
EASTERN ILLINOIS STATE COLLEGE**

For the Meeting in Macomb, March 28, 1949

To the Chairman, Secretary and Members
of the Teachers College Board,

TEACHERS COLLEGE BOARD

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Winter Quarter, 1948-49

1. College

Class	Men	Women	Total	Total one year ago	Per cent change
Postgraduates	1	100 % loss
Seniors	146	53	199	152	31 % gain
Juniors	222	85	307	230	33 % gain
Sophomores	218	123	341	484	30 % loss
Freshmen	306	179	485	454	7 % gain
Unclassified	26	8	34	7	386 % gain
Totals	918	448	1,366	1,328	2.9% gain

2. Eastern State High School

Boys	Girls	Total	Total one year ago
71	86	157	167

3. Eastern State Elementary School

125	134	259	248
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4. Extension, Second Half-year 1948-49

Center	Course	Instructor	Men	Women	Total
Flora	Speech 433 (Speech Correction)	Dr. Moses	5	33	38
Olney	Hygiene 320 (Health Education)	Miss Gilbert	17	30	47
Vandalia	Music (Music Appreciation)	Mr. Richardson	8	40	48
Toledo	Phy. Ed. 345 (P.E. for El. Teacher)	Miss Haight	8	26	34
Mt. Carmel	Geography 326 (Geology)	Miss Harris	5	14	19
Fairfield	Soc. Sc. 137 (Greek History)	Dr. Alter	11	19	30
Taylorville	Soc. Sc. 365 (Nat'l. Government)	Dr. Wood	10	12	22
On Campus			3	7	10
Total					248

Extension enrollment, first half-year 1948-49.....475
 Extension enrollment, second half-year 1948-49.....248

Total.....723

Extension enrollment 1947-48.....601
 Extension enrollment 1948-49.....723

122 Gain
 20.3% Gain

5. Affiliated High Schools

School	Teachers	Students
Charleston High School		
Business Education	2 critic teachers	76
Physical Education	2 critic teachers	202
Biological Science	1 critic teacher	50
Decatur Public Schools		
Industrial Arts	12 critic teachers	321
Effingham High School		
Industrial Arts	2 critic teachers	86
Kansas Community High School		
Biological Science	1 critic teacher	17
Mattoon Community High School		
Mathematics	2 critic teachers	63
Business Education	2 critic teachers	207
Robinson Township High School		
Industrial Arts	1 critic teacher	78

Total Enrollment of Affiliated High Schools.....1,100

B. Graduates at end of Fall and Winter Quarters

During the current year, like other institutions of similar nature, Eastern is graduating a surprising number of persons at the end of each regular quarter. Sixteen persons graduated at the end of the Fall Quarter, and twenty at the close of the Winter Quarter. What happens to these young people is of passing interest since each of them has completed a curriculum as a teacher.

Of the 16 graduating at the end of the Fall Quarter, 15 were veterans, all were men. Three of the 16 are now teaching, 7 went immediately into graduate study, one remains on our campus for further undergraduate work, 3 are working in industrial plants, and 2 are not working.

Of the 20 graduating at the end of the Winter Quarter, 17 are men and 3 are women. Of the 17 men, 16 are veterans. Six of the men will go immediately into graduate school for the Spring Quarter. We do not know the plans of the others.

C. Veteran Enrollment

Total veteran enrollment for the Winter Quarter was 552, a drop of 14 from the 566 enrolled for the Fall Quarter. A decrease of 44 veterans occurred during the Winter Quarter, and is accounted for thus:

Dropped out of college.....	14
Graduated, March 11.....	9
Graduated, continuing in college.....	7
Interrupted training, March 11.....	21

Veterans enrolled for Spring Quarter total 537, a drop of 15 veterans in total.

II. FACULTY

A. The following faculty for the Summer School and Workshop Program of 1949 is presented, with rank, department and salary as indicated:

Department and Name	Degree	Salary June	Salary July	Salary August
ART				
Whiting, Mildred, Ph.D.....		\$ 515.00	\$ 515.00	
Lemke, Doris, A.M.....		350.00	350.00	
Wheeling, Virginia, A.M.....		380.00	380.00	
Parker, Inez, A.M.....				\$380.00
BOTANY				
Stover, Ernest L., Ph.D.....		545.00	545.00	
Dammann, Kenneth E., Ph.D.....		435.00	435.00	
BUSINESS EDUCATION				
Thompson, James M., Ed.D.....		525.00	525.00	
Dickerson, Earl S., Ed.D.....		490.00	490.00	
Hunter, Jessie M., A.M.....		360.00	360.00	
Adams, Willard G., A.M.....		370.00	370.00	
CHEMISTRY				
Phipps, Harris E., Ph.D.....		525.00	525.00	
Foreman, Melvin O., Ph.D.....		455.00	455.00	
Steele, Sidney R., Ph.D.....		430.00	430.00	

TEACHERS COLLEGE BOARD

Department and Name	Degree	Salary June	Salary July	Salary August
EDUCATION				
Rothschild, Donald A., Ph.D.....		\$490.00	\$490.00	
Olsen, Hans C., Ph.D.....		490.00	490.00	\$490.00
Ayers, Archie R., Ph.D.....		480.00	480.00	120.00
Phillips, Thomas A., M.Ed.....		440.00	440.00	
Saunders, Nannilee, A.M.....				380.00
Edwards, Arthur U., Ph.D.....				120.00
ENGLISH				
Widger, Howard DeF., Ph.D.....		565.00	565.00	
Waffle, Eugene M., Ph.D.....		490.00	490.00	
Palmer, Francis W., Ph.D.....		455.00	455.00	
Kline, Judd, Ph.D.....		430.00	430.00	
Blair, Robert Lee, Ph.D.....		435.00	435.00	
FOREIGN LANGUAGE				
Michael, Ellen E., Ph.D.....		445.00	445.00	
GEOGRAPHY				
Barton, Byron K., M.A.....		460.00	460.00	460.00
Zeller, Rose, Ph.D.....		480.00	480.00	
Harris, Ruby M., S.M.....		445.00	445.00	445.00
HOME ECONOMICS				
Schmalhausen, Ruth, Ed.D.....		455.00	455.00	
HYGIENE				
Cavins, Harold M., Ed.M.....		490.00	490.00	
INDUSTRIAL ARTS				
Klehm, Walter A., Ed.D.....		525.00	525.00	
Landis, Russell H., Ed. D... ..		480.00	480.00	
Fowler, Ewell W., M.S.....		430.00	430.00	
Gunderson, Harry, M.S.inEd.....		425.00	425.00	
LIBRARY				
Schaupp, Roscoe F., Ph.D.....		515.00	515.00	
Ekstrand, Margaret L., A.M.inL.S.		350.00	350.00	
Smock, Lee Anna J., A.M.....		350.00	350.00	
Scott, Mary E., A.M.inL.S.....		350.00	350.00	
Love, Harriet, M.S.inL.S.....		360.00	360.00	
MATHEMATICS				
Ringenberg, Lawrence A., Ph.D..		490.00	490.00	
Hostetler, Ruth, A.M.....		380.00	380.00	
MUSIC				
Dvorak, Leo J., Ph.D.....		490.00	490.00	
Richardson, Thomas S., M.S.inEd.		390.00	195.00	
Crook, Lee C., M.M.....		400.00	400.00	
Hanson, Ethel I., A.M.....		360.00	360.00	
PHYSICS				
Railsback, Ora L., Ph.D.....		545.00	545.00	
Lefler, Glenn Q., Ph.D.....		480.00	480.00	
PHYSICAL EDUCATION—Men				
Lantz, Charles P., Ph.D.....		525.00	525.00	262.50
White, Clifton W., Ed.D.....		430.00	430.00	
Miller, Henry G., A.M.....		370.00	370.00	92.50
O'Brien, Maynard, M.S.....		200.00	200.00
Healey, William A., M.A.....		200.00	200.00
Darling, Rex V., M.S.....		95.00
Van Horn, Paris J., M.S.....		380.00	380.00	
PHYSICAL EDUCATION—Women				
Bally, Winifred H., M.A.....		370.00	370.00	
Elliott, Aline R., M.A.....		370.00	370.00	
Hart, Dorothy M., M.S.....		350.00	350.00	
Haight, Edith C., Ph.D.....		445.00
SOCIAL SCIENCE				
Coleman, Charles H., Ph.D.....		535.00	535.00	
Seymour, Glenn H., Ph.D.....		490.00	490.00	
Alter, Donald R., Ph.D.....		480.00	480.00	480.00
Wood, William G., Ph.D.....		455.00	455.00	
Plath, Raymond A., Ph.D.....		435.00	435.00	
Sharp, Morrison, Ph.D.....		435.00	435.00	

PROCEEDINGS

Department and Name	Degree	Salary June	Salary July	Salary August
SPEECH				
Ross, J. Glenn, Ph.D.....		\$525.00	\$525.00	
Moses, Elbert R., Ph.D.....		480.00	480.00	
Gabbard, Earnest G., M.A.....		390.00	390.00	
Bryant, Pearl, Ph.D.....		430.00	430.00	
ZOOLOGY				
Scruggs, Walter M., Ph.D.....		480.00	480.00	
Riegel, Garland T., Ph.D.....		440.00	440.00	
Peterka, Harry E., Ph.D.....		435.00	435.00	
Hartley, Richard T., Ph.D.....		455.00	455.00	
ELEMENTARY SCHOOL				
Stevens, Leah I., 7thGr.S.M.....		380.00	190.00	
Ziegler, Lorene E., 6thGr.M.A...		360.00	180.00	
Reid, Florence E., 5thGr.M.A....		360.00	180.00	
Arnold, Myrtle, 4thGr.M.A.....		380.00	190.00	
Cox, Velma V., 3rdGr.A.M.....		360.00	180.00	
2nd Gr.		370.00	185.00	
1st Gr.		370.00	185.00	
Dem.		350.00	350.00	
Totals.....		\$32,340.00	\$30,455.00	\$4,170.00

B. Affiliated Teachers, Spring Quarter

The following Affiliated Teachers are recommended for the Spring Quarter, with payroll titles as Faculty Assistants:

Charleston Public Schools

Ashby, Mary Marjorie (Business Education).....	\$120.00
Bressler, Joe Max (Track Coaching).....	75.00
Black, William D. (P.E. and Baseball Coaching).....	195.00
Neal, Dawn M. (Biological Science).....	90.00

Decatur Public Schools

Connell, Mildred (Business Education).....	15.00
Hedrick, Mary B. (Business Education).....	11.25
Nickel, Elmer V. (Business Education).....	26.25
Schneiderer, Mabel E. (Business Education).....	11.25
Shapiro, Ida (Business Education).....	26.25
Wilson, George M. (Business Education).....	15.00

Kansas Public Schools

Ogden, Russell Lee (Business Education).....	60.00
----------------------------------------------	-------

Mattoon Public Schools

Clawson, Herbert (Science and Mathematics).....	75.00
Franklin, Eleanor (Business Education).....	30.00
Green, Everett L. (Mathematics).....	15.00
Lahey, Jane (Business Education).....	90.00

Robinson Public Schools

Richardson, George C. (Business Education).....	30.00
Coon, Mary Joan (Business Education).....	15.00
Willard, Martha Jane (Business Education).....	15.00

C. Leaves of Absence

1. Dr. Harry L. Metter, Director of Teacher Training and Placement, from March 22, 1949, until approximately July 15, 1949, without salary, to serve as an Educational Consultant with the federal government in Germany.
2. Aline Elliott, Instructor in Physical Education for Women, for the college year 1949-50, beginning September 1, 1949, with sabbatical privilege to be used in study toward the doctor's degree, probably at Indiana University.

PROCEEDINGS

Monday, September 12.....Registration
 Tuesday, September 13.....Classes begin, 8 a.m.
 Friday, October 14.....Eastern Division Meeting
 Saturday, October 29.....Homecoming
 Wednesday, Nov. 23..*†‡Thanksgiving recess begins at 12 noon
 Monday, November 28.....Classes resume, 8 a.m.
 Friday, December 2.....Fall Quarter closes

WINTER QUARTER, 1949-50 (Twelve Weeks)

Monday, December 5.....Registration, 8 a.m.
 Tuesday, December 6.....Classes begin, 8 a.m.
 Wednesday, December 21.....Christmas recess begins, 12 noon
 Wednesday, January 4.....Classes resume, 1 p.m.
 Friday, March 10.....Winter Quarter closes

SPRING QUARTER, 1950 (Twelve Weeks)

Monday, March 13.....Registration, 8 a.m.
 Tuesday, March 14.....Classes begin, 8 a.m.
 Thursday, April 6.....Easter recess begins, 5 p.m.
 Tuesday, April 11.....Classes resume, 8 a.m.
 Tuesday, May 30.....Memorial Day. Classes do not meet
 Sunday, June 4....Baccalaureate 10 a.m., Commencement 3 p.m.
 Tuesday, June 6.....Spring Quarter closes

* * * * *

Monday, June 11.....Summer Term begins

V. CURRICULUM

1. General College Curriculum

Telephone conversation with Dr. Nickell, on March 16, verified by a dinner conference in Springfield on March 18, brings announcement of his support for changing the statutory powers of the Teachers College Board, so that authority may be had for granting other than professional degrees, and thereby making possible the offering of a four-year General College Curriculum at Eastern. Dr. Nickell gave authority for Eastern to announce his support of such needed change to the Committees to visit Educational Institutions when these Committees inspected Eastern on March 17. These Committees expressed a favorable attitude towards the corrective legislation needed, and are awaiting the action of the Teachers College Board before sponsoring and introducing the necessary bills into the General Assembly.

* Class adjustment for Thanksgiving recess.

† Classes scheduled for 3:00 and 4:00 p.m. on November 23, meet at 10:00 and 11:00 a.m. that day

‡ Classes scheduled for 1:00 and 2:00 p.m. on November 23, meet at 1:00 and 2:00 p.m., November 22.

The corrective legislation needed is to eliminate the word "professional" from the phrase, "and confer such *professional* degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study."

Complete statute data covering that part of the Civil Administrative Code including the above phrase, is added as a supplement to this report.

VI. BUILDINGS AND GROUNDS

1. Construction on the Mary Josephine Booth Library Building has progressed continuously during the winter months. Occupancy should be available in the Spring of 1950.
2. Work has not yet been resumed on the Athletic Fields and the Site Improvement.

VII. AUXILIARY ENTERPRISES

1. The College Cafeteria

On February 3, 1949, the Cafeteria completed its first calendar year of service to the college, and we are happy to present:

CAFETERIA ACCOUNT—February 4, 1948 through
February 3, 1949

Receipts, receivables, inventories\$79,758.62

Expenditures:

Personal Services	\$21,626.21†	
Contractual Services	4,112.10	
Travel	8.96	
Commodities	4,026.32	
Food	47,096.87	
Equipment	1,543.87	
Unpaid bills holding.....	7,313.01	85,727.34
Excess of expenditures over income		\$ 5,968.72
Less Commodities	\$ 3,673.31*	
Less Equipment	1,543.87‡	5,217.18
Excess of expenditures over income		\$ 751.54

VIII. STUDENT LIFE

1. Eastern is pleased to report an exceedingly successful basketball season. Western gallantly shared the conference cham-

* Items bought from commodities such as scrubbing equipment, dishes, pans and other kitchen utensils.

† Personal Services include one-half of Manager's Salary (Mrs. Gaertner).

‡ Items bought from equipment such as toaster, coffeemaker, vegetable peeler, etc.

pionship with Eastern, with each team winning 5 and losing 3 of the 8 conference games. In addition Eastern won the Illinois College Championship by defeating the Illinois Wesleyan University in a tournament final, and thereby representing the state in the National Association of Inter-collegiate Basketball tournament in Kansas City, Missouri. In this tournament Eastern defeated the University of Miami (Florida) and San Jose (California) State College, and was eliminated by Beloit College.

2. For the twelfth consecutive year, the Eastern State News has been awarded the Medallist rating by the Columbia University Intercollegiate Press Association.

IX. MISCELLANEOUS

1. Golden Jubilee Commencement

The inability of Eastern to present an historical pageant in commemoration of fifty years of service to Illinois, because of the failure to secure the construction of the campus outdoor theatre, has changed plans for closing this current college year.

The Golden Jubilee Commencement marking the close of the fiftieth year, therefore becomes the high-light of our observance. Eastern believes that the past fifty years of service have contributed to the educational welfare of both Illinois and the nation, and to the areas of the school system that stretch from the one-room rural school to advanced graduate work in the great universities: From among the 25,951 students who have enrolled in these fifty years, 2,586 have been granted diplomas and bachelors degrees have been conferred upon 1,839. Out of this mass of alumni have developed many leaders in Education, with here and there an individual who has strived professionally until a position of prominence in higher education has been achieved. The college through the years has pointed with pride towards persons who have served on the faculty, and from that experience gone on to positions of greater responsibility. President Lord was particularly proud of Eastern's having had personal contact with the late Dr. J. Paul Goode, Professor of Geography, University of Chicago and with Professor Henry Johnson, emeritus from Teachers College, Columbia University—both members of the first college faculty. Dr. Lotus D. Coffman, President of the University of Minnesota, was of equal joy to President Lord.

Eastern has in the last fifteen of its fifty years, struggled to achieve academic standing in the personnel of the faculty. The attribute of ability to teach has always been first in choice of personnel. But added to this quality must be the depth of scholarship measured by the professional degree of the earned doctorate. Eastern alumni, here and there, have risen above

the great mass of educators in these fifty years, and have stood as beacon lights for the professional guidance of others, and particularly for the younger alumni of the college.

Eastern believes the occasion of the Golden Jubilee Commencement a fitting time to recognize the educational achievement of a small selected group of the alumni, none of which in any way needs such recognition as an item for personal advancement. We are therefore asking authority from the Teachers College Board to grant the honorary degree of Doctor of Pedagogy (Paed. D.) to nine or ten alumni, each of whom already holds an earned Doctor of Philosophy degree, as recognition of professional endeavor and achievement. Such an action on the part of Eastern is quite in keeping with the observance of an educational achievement fifty years in the making, and the conferring of an honorary professional degree on the institution's alumni is quite within good academic procedure.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Acceptance of the scholarship lists as presented to the Department of Registration and Education, and the recommendation of the transfer of the funds due to the credit of Eastern in the state treasury.
2. Employment of the proposed Summer School and Workshop faculty as listed, with authority to fill vacancies as these occur.
3. Leaves of absence, without salary, for Dr. Harry L. Metter, Dr. Kevin Guinagh, Dr. Arthur U. Edwards and Dr. William H. Zeigel, and sabbatical leave for Aline Elliott.
4. Resignations of Virginia Reid and Correne Bailey.
5. Creation of a position of Clerk-Stenographer I in the Veterans' Service and employment of Margaret McGurty.
6. Employment of Nelly Richardson, R.N. as a Faculty Assistant in the College Health Service.
7. Acceptance of the college calendar for 1949-50.
8. Authorization of proposed change in powers of the Teachers College Board to grant degrees.
9. Permission to select not to exceed ten alumni, already holders of the earned doctor's degree, as recipients of an honorary Doctor of Pedagogy degree at the Golden Jubilee Commencement, commemorating the educational achievement of this fifty years of service by Eastern.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

SUPPLEMENT to the Report of the Eastern Illinois State College
for the Meeting in Macomb, March 28, 1949

CIVIL ADMINISTRATIVE CODE — TEACHERS' COLLEGE
BOARD.

§1. Amends Section 59 of Act of 1917.

§59. Teachers' College Board—Powers and duties.

(House Bill No. 142. Approved August 7, 1947.)

AN ACT to amend Section 59 of the "Civil Administrative Code of Illinois," approved March 7, 1917, as amended.

Be it enacted by the People of the State of Illinois, represented in the General Assembly :

SECTION 1. Section 59 of the "Civil Administrative Code of Illinois," approved March 7, 1917, as amended, is amended to read as follows :

§59. The Teachers' College Board, of which the Director of Registration and Education shall be chairman and ex-officio member and of which the Superintendent of Public Instruction shall ex-officio be a member and shall be secretary, shall have power and it shall be its duty, independently of the supervision, direction or control of the Director or any other officer of the Department of Registration and Education :

1. To make rules, regulations and by-laws, not inconsistent with the law, for the good government and management of the State Teachers' College and State Normal Universities and the various interests therein ;

2. To visit each State Teachers' College and State Normal University at least once during each scholastic year for the purpose of making an inspection of its condition and work and gathering such information as will enable them to perform their duties intelligently and effectively ;

3. To employ, and, for good cause, to remove a president of each State Teachers' College or State Normal University and all necessary professors, associate professors, assistant professors, teachers, instructors, and other educational assistants, and all other necessary employees, and contract with them upon matters relating to tenure, salaries and retirement benefits ;

4. To prescribe the course of study to be followed, and textbooks and apparatus to be used in each State Teachers' College and State Normal University ;

(1) Supplement

5. To issue, upon the recommendation of the faculties of the respective State Teachers' Colleges and State Normal Universities, diplomas to such persons as shall have satisfactorily completed the required studies of the respective State Teachers' Colleges and State

TEACHERS COLLEGE BOARD

Normal Universities, and confer such *professional* degrees as are usually conferred by other institutions of like character for similar or equivalent courses of study;

6. To examine into the conditions, management and administration of the State Teachers' Colleges and State Normal Universities;

7. To succeed to and to administer all trusts, trust property, and gifts now or hereafter belonging or pertaining to any of the State Teachers' Colleges or State Normal Universities.

8. To enter into contracts with the Federal Government for providing courses of instruction and other services at any or all of the state teachers' colleges and state normal universities for persons who served in or with the military and naval forces of the United States during World War II and to provide such courses of instruction and other services.

9. To provide for the receipt and expenditure of funds paid to the teachers' colleges and normal universities for the operation of housing projects for those persons who served in or with the military or naval forces of the United States during World War II as provided by contract made with the Federal Government by such colleges and universities and to provide for audits of such funds.

APPROVED August 7, 1947.

(Ill. Rev. Stat. p. 3167)

(Quoted from pages 1656-57, LAWS OF ILLINOIS,
SIXTY-FIFTH GENERAL ASSEMBLY, 1947)

(2) Supplement

**REPORT OF THE WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

Meeting in Macomb, Illinois, March 28, 1949

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State
College:

PROCEEDINGS

I. Students

A. Attendance, Winter Quarter, 1948-49

	Men and Boys	Women and Girls	Total	Total One Year Ago
1. College Students				
a. On Campus				
Graduates	57	28	85	69
Seniors	131	61	192	142
Juniors	211	79	290	191
Sophomores	199	100	299	406
Freshmen	283	186	469	470
Sub-total	881	454	1,335	1,278
b. Extension				
Graduates	9	12	21	51
Undergraduates	36	506	542	570
Sub-total	45	518	563	621
Total	926	972	1,898	1,899
2. Secondary Schools				
Western High	66	62	128	138
Bardolph	30	22	52	53
Galva	95	109	204	0
Camp Point	42	64	106	0
Carthage	136	129	265	253
Payson	0	0	0	115
Total	369	386	755	559
3. Elementary Schools				
Western Training School....	121	126	247	250
Rural	15	15	30	37
Adair	46	35	81	85
Bardolph	50	43	93	89
Total	232	219	451	461
Grand Total	1,527	1,577	3,104	2,919

B. Normal School Sholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 31, 1949, to be submitted to the State Treasurer, attended the Western Illinois State College during the Winter Quarter 1948-49.

II. Faculty

A. Cancellation of Leave of Absence

1. Dr. R. Maurice Myers, whose request for a leave of absence without pay for the 1949-50 academic year was approved by the Board at the December 16, 1948 meeting, has withdrawn his request and desires to teach at Western in 1949-50.

B. Leaves of Absence

1. Dr. Robert A. Shiley, head of the English Department, has received orders from the U. S. Navy to report to Coronado, California, for the first two weeks in April for the annual

TEACHERS COLLEGE BOARD

refresher tour of duty required of reserve officers. No deduction will be made from Dr. Shiley's salary for this period.

2. Miss Olive Fite, assistant professor in the Department of English, has submitted a request to serve as an exchange teacher in England during the 1949-50 academic year. Under this arrangement we will pay Miss Fite her regular salary, and the exchange teacher will be paid by the college where she is regularly employed.
3. Miss Isabel Hoover, assistant professor in the Department of English, has been absent since January 28, 1949 due to illness.

C. New Appointments

1. Mrs. Rosa S. Julstrom was employed, effective February 1, 1949, to teach two classes in the Department of Music which had been assigned to Miss Wild. Mrs. Julstrom has the A.B. degree from the University of Rochester and the M.M. from the Eastman School of Music. Her salary is \$125.00 per month.
2. Mrs. Betty Smith Abbot was employed, beginning February 1, 1949, to teach one class in music which had been taught by Miss Wild. Her salary is \$62.50 per month. Mrs. Abbot received the B.M. degree from Oberlin College and taught three years at Baylor University.
3. Mrs. Rachel Weinberg was employed, effective February 1, 1949, at a salary of \$200 per month to teach three classes in the laboratory school during the absence of Miss Isabel Hoover. Mrs. Weinberg's degrees are: B.S., Lake Forest College; M.S., Western Illinois State College. She resigned March 17, 1949.
4. Mr. Vincent DiFrancesca was employed March 1, 1949 as an instructor in the Department of Physical Education to take over the duties formerly handled by Mr. Ave. Mr. DiFrancesca has the B.S. degree from Northwestern University and is working toward the Master's degree at Purdue University. He was captain of the Northwestern football team in 1947, and he also played football at Purdue, was a member of the 1948 All East football team, was a member of the All Star team that played in Los Angeles in January 1948, and was a member of the College All Stars in 1948. His salary at Western will be \$350 per month. He coached at Coalinga (California) Junior College in the fall of 1948, and he will be head football coach at Western.
5. To assist Mr. DiFrancesca with football we wish to employ Mr. Arthur Dufelmeier, who has the Bachelor's degree from the University of Illinois, beginning September 1,

1949. He is working on the Master's degree at the University of Illinois. Mr. Dufelmeier will also be assistant basketball coach. He will replace three graduate student assistants who were used in 1948-49 due to lack of funds to employ a regular physical education teacher. Mr. Dufelmeier will receive \$350 per month, and his rank will be instructor.

6. Miss Mary Eleanor Kershner will be employed as instructor in the Department of English beginning June 1, 1949 at a salary of \$350 per month. Miss Kershner has the A.B. degree from the University of Tennessee, the A.M. from Butler University, and two years of work toward the doctorate at the University of Wisconsin. She has had teaching experience at Butler and the University of Wisconsin. She will replace Miss Vawter, who has a leave of absence without pay, for the first summer term, and Miss Langemo, who will be on sabbatical leave, for 1949-50.
7. Mr. Ralph Bell, who completed work for the B.S. degree at Western during the 1948-49 winter quarter, was employed beginning March 15, 1949 to teach three classes in the laboratory school during the absence of Miss Hoover. He replaced Mrs. Rachel Weinberg who did this work from February 1, through March 17. His salary is \$200 per month.

D. Death of Faculty Member

1. It is with regret that we report the death of Miss Theresa F. Wild on Monday, March 7, after an illness of two months. Miss Wild had served as head of the Department of Music at Western since 1921.

E. Change in Status

1. Dr. Clifford A. Julstrom will be designated as acting head of the Department of Music due to the death of Miss Theresa F. Wild. This makes no change in Dr. Julstrom's salary.
2. Due to the large number of men students (881 compared to 454 girls whereas Western formerly had twice as many girls as boys) we have changed the duties of Mr. Harold C. Ave from the Department of Physical Education to that of assistant dean of men and a teacher in the Department of Health. He will have charge of obtaining and supervising housing for men, which will require one-half time, and he will teach two Health courses. This does not make any change in Mr. Ave's salary or rank.

F. Change in Salary

1. Mrs. Lila S. Linder has been assigned an additional college class during the absence of Miss Isabel Hoover. Beginning February 1, her salary was increased from \$150 per month,

TEACHERS COLLEGE BOARD

which she had been receiving for a half-time load, to \$225 per month.

G. Faculty list with salary schedule for the first and second summer terms 1949 to be paid from Personal Services appropriation:

Name	Degree	Department	June	July	August
<i>Professors</i>					
Beighey, Clyde, Ph.D.,	Commerce		\$ 525.00	\$ 525.00	\$ 525.00
Schleier, Louis M., Ph.D.,	Education		525.00	525.00	525.00
Tillman, Arthur G., Ph.D.,	Geography		525.00	525.00	525.00
Archer, Julian L., Ph.D.,	Education		520.00	260.00	
Ayre, H. Glenn, Ph.D.,	Mathematics		480.00	480.00	480.00
Linder, Roscoe G., Ph.D.,	Education		480.00	240.00	240.00
<i>Associate Professors</i>					
Bailey, Dwight L., A.M.,	Education		495.00	247.50	247.50
Hanson, Raymond W., M.Ed.,	Phys. Educa.		495.00	495.00	495.00
Wetzel, Wayne, M.S.,	Ind. Arts		495.00	495.00	495.00
Bodine, M. G., Ph.D.,	Soc. Science		470.00	470.00	470.00
Shiley, Robert A., Ph.D.,	English		470.00	470.00	470.00
Schreiber, Edwin W., A.M.,	Mathematics		465.00	232.50	
Eller, Walter H., M.S.,	Physics		455.00	455.00	455.00
Schory, Harold F., A.M.,	English		445.00	445.00	445.00
Pottle, Theodora, A.M.,	Art		435.00	217.50	
Bennett, Chester W., Ph.D.,	Chemistry		430.00	430.00	430.00
<i>Assistant Professors</i>					
Myers, R. Maurice, Ph.D.,	Biology		430.00	430.00	430.00
Pease, Kent, Ed.D.,	English		430.00	215.00	
Stull, Harriet C., Ph.D.,	Soc. Science		430.00	215.00	
Whitehead, Frances, Ph.D.,	Commerce		430.00	430.00	430.00
Goode, Kenneth H., Ph.D.,	Chemistry		410.00	205.00	
Ave, Harold C., A.M.,	Phys. Educa.		400.00	400.00	400.00
Bonham, Tressie, A.M.,	Home Econ.		400.00	200.00	
Brophy, Kathleen J., Ph.D.,	Phys. Educa.		400.00	200.00	
Garner, C. Wix, A.M.,	Phys. Educa.		400.00	200.00	
Miner, Sarah, M.S.,	Home Econ.		400.00	400.00	400.00
Morrison, R. Felix, Ph.D.,	English		400.00	200.00	
Potter, Olive, A.M.,	Phys. Educa.		400.00	200.00	
Ray, Ethel, A.M.,	Education		400.00	400.00	400.00
Sallee, Roy M., M.S.,	Biology		400.00	400.00	400.00
Scott, Elna, A.M.,	Train. School		400.00	200.00	
Swofford, Lyndal, M.S.,	Library		400.00	400.00	400.00
Turner, C. Adam, Ed.D.,	Education		400.00	400.00	400.00
Burke, Marjorie, A.M.,	Train. School		395.00	197.50	
Donley, Margaret, A.M.,	Train. School		390.00	195.00	
Evans, Cecile, A.M.,	Library		390.00	195.00	
Hoover, Isabel, A.M.,	English		390.00	195.00	
Horrabin, H. Waldo, M.S.,	Chemistry		390.00	195.00	
Julstrom, Clifford, Ph.D.,	Music		390.00	195.00	
Miller, Rayman, M.S.,	Ind. Arts		390.00	390.00	390.00
Mitchell, Beulah, A.M.,	Train. School		390.00	195.00	
Pence, Helen, A.M.,	Train. School		390.00	195.00	
Reynolds, Juna, A.M.,	English		390.00	195.00	
Schannenk, Margaret, A.M.,	Train. School		390.00	195.00	
Voss, Hertha, A.M.,	Commerce		390.00	292.50	195.00
Terrill, Jennette, Ph.M.,	Train. School		390.00	390.00	
Robinson, Lauretta, A.M.,	Train. School		385.00	192.50	
Fritschel, Arthur L., A.M.,	Music		380.00	190.00	
Olsen, Arthur R., Ed.D.,	Soc. Science		380.00	380.00	380.00
Sollars, Velna, M.S.,	Commerce		380.00	190.00	
Swain, Paul B., A.M.,	Art		380.00	380.00	380.00
Young, Bernard J., M.S.,	Train. School		380.00	190.00	
Langemo, Amanda, A.M.,	English		375.00	375.00	375.00
Conn, Kenneth E., M.S.,	Chemistry		370.00	370.00	370.00
Crall, H. William, M.S.,	Biology		370.00	185.00	
Glasow, Ogden L., Ph.D.,	Education		370.00	370.00	370.00
Harley, R. Bruce, Ph.D.,	Soc. Science		370.00	370.00	370.00
Lowell, Virginia, Ph.D.,	English		370.00	185.00	
Robinson, Clarice, A.M.,	Commerce		370.00	185.00	
Wardell, Margaret, A.M.,	Library		370.00	185.00	
Lipsey, William E., A.M.,	Train. School		350.00	175.00	
Neeley, Nancy D., M.S.,	Home Econ.		350.00	175.00	
Roberts, Alvin B., A.M.,	Visual Ed.		350.00	350.00	350.00
Fite, Olive, A.M.,	English		330.00	165.00	

PROCEEDINGS

Name	Degree	Department	June	July	August
<i>Instructors</i>					
Davis, W. R., Ph.D., Education.....			\$375.00	\$375.00	\$375.00
DiFrancesca, Vincent, B.S., Phys. Educa.....			350.00	350.00	350.00
Gould, A. Oren, M.M., Music.....			350.00	175.00	
Hampleman, R. S., A.M., Train. School.....			350.00	175.00	
Ivins, George, A.M., Health.....			350.00	175.00	
Jones, Reece A., M.S., Geography.....			350.00	175.00	
Kershner, Mary Eleanor, A.M., English.....			350.00	175.00	
Morley, Leroy, A.M., Phys. Educa.....			350.00	175.00	
Mulder, George W., A.M., Music.....			350.00	350.00	350.00
Reid, Dempsey E., M.S., Ind. Arts.....			350.00	175.00	
Shake, W. Kimbrough, M.S., Visual Ed.....			350.00	350.00	350.00
Taylor, Loren E., A.M., Mathematics.....			350.00	350.00	350.00
Van Etten, Leslie J., M.S., Agriculture.....			350.00	175.00	
Wilkinson, George, A.M., Education.....			350.00	350.00	350.00
Neu, Lucille, A.M., Library.....			345.00	345.00	345.00
Baker, Betty M., A.M., Phys. Ed.....			340.00	170.00	
Hulett, Florence M., M.S., Phys. Ed.....			340.00	170.00	
Ferguson, Robert, M.S., Commerce.....			330.00	330.00	330.00
Matthews, Robert, M.S., Library.....			330.00	165.00	
Sebree, June, M.S., Phys. Ed.....			330.00	165.00	
Library.....			330.00	165.00	
Morrow, Roger M., Ph.D., Physics.....			325.00	325.00	325.00
Clow, Robert J., A.B., Phys. Ed.....			320.00	320.00	320.00
Kerker, Larry, A.M., Phys. Ed.....			320.00	320.00	320.00
Robinson, Loren K., B.S., Agriculture.....			320.00	160.00	
Warner, Wilma, M.S., Home Econ.....			310.00	310.00	310.00
Hinman, Hazel, M.S., Train. School.....			300.00	150.00	
Julstrom, Rosa S., M.M., Music.....			218.75		
Thompson, Edith N., R.N., Health.....			210.00	210.00	210.00
Linder, Lila S., A.M., English.....			18.75		
Abbott, Betty Smith, B.M., Music.....			15.63		
<i>Nurse I</i>					
Herndon, Helen, R.N., Health.....			190.00	95.00	
<i>Faculty Assistants</i>					
George, Mrs. Olive, Home Econ.....			175.00	175.00	175.00
Fischer, Doris A., Dean of Women.....			150.00	150.00	150.00
Rabbitt, Marjorie, Phys. Ed.....			125.00	125.00	125.00
Total.....			\$36,613.13	\$26,620.00	\$16,977.50

III. Other School Employees

A. Leave of Absence

1. Dean M. N. Thisted has requested a leave of absence without pay during the months of July and August, 1949, in order to study and travel.

B. Resignation

1. Mr. Chas. W. Melton, laborer (maintenance), submitted his resignation effective February 28, 1949.

C. Change in Classification

Position Classification Service officials, who were on campus March 3, recommend that the following employees, who are now classified as laborers (maintenance), should be changed to stationary firemen as those are the duties they perform. All three have taken and passed the Civil Service examination for stationary fireman. This change in classification is to become effective July 1, 1949.

1. Glen Wells
2. Walter Waller
3. Robert C. Monninger

D. Appointments

1. Administrative

- a. Mr. James M. Grigsby will be employed beginning May 1, 1949 as executive assistant in education and administration at a salary of \$400 per month. He will serve in the capacity of assistant business manager until September 1, when he will succeed Mr. Champion who will retire at that time. Mr. Grigsby has the B.Ed. degree from Western, and he has had the following experience: teacher and grade school principal in Forest Park and Skokie public schools, office manager for Longwell-Scott Construction Co., training officer for Veterans Administration from 1946 to the present time. He served in the U.S. Army from December 1942 to February 1946.

2. Civil Service Employees

- a. Mr. Max E. Newman was employed, effective March 15, 1949, as a General Farmer at a salary of \$200 per month.

E. Addition to list of substitute teachers to be employed when needed at the rate of \$12.00 per day.

1. Mrs. Rosa S. Julstrom, A.B., M.M.
2. Mrs. Glenda Kerker, B.S.
3. Mrs. Vivian Ward Myers, B.S.

F. Change in Salary

1. Mr. Chester Moss, critic teacher at Bardolph High School, has been assigned supervision of six student teachers during the spring quarter; therefore, he will be paid at the rate of \$60 per month during March, April, and May.

IV. Organization—No report

V. Curriculum

- A. The Audio-Visual Education Department is conducting a tour to Washington, D. C., and other places of historical and educational interest in that area in connection with a course being offered during the spring quarter. The tour will begin April 29, and end May 8.

From July 27, to August 18, a tour will be conducted by the Audio-Visual Department in connection with the Social Science, Geography, and English Departments. This trip will include New York City, Boston, Quebec, Montreal, Niagara Falls, Detroit, etc.

The staff members of the Department of Audio-Visual Education are proposing to offer a minor in that field.

- B. The college Health Committee is preparing and studying the possibility of offering a minor in Health Education.

VI. Building and Grounds

- A. Contracts totaling \$218,213 were let on January 13, 1949 for an addition to the power and heating plant.

VII. Auxiliary Enterprises

- A. Title to the twenty-seven units for married veterans and the dormitory for eight single veterans, which were constructed on Western's campus under the provisions of the Lanham Act, has been transferred to the State of Illinois since the last Board meeting. Under the provisions of Public Law 697 the State has also been given the recreation building, a farm machinery shop, a poultry house, and numerous small buildings which are used on the college farm.

VIII. Student Life

- A. Western and Eastern won the co-championship in basketball for the 1948-49 season. In the play-off to represent the colleges in Illinois at the Kansas City tournament, Eastern State was the winner.
- B. Guest Day, at which time high school seniors, parents, teachers, and friends were invited to Western's campus, was held on March 23. It is estimated that from 1,000 to 1,400 guests were on campus.

IX. Miscellaneous

- A. College Calendar for 1949-1950 :

Fall Quarter opens.....	September 6, 1949
Fall Quarter closes.....	November 23, 1949
Winter Quarter opens.....	November 28, 1949
Winter Quarter closes	March 3, 1950
Spring Quarter opens.....	March 6, 1950
Spring Quarter closes.....	June 1, 1950
First Summer Term opens.....	June 5, 1950
First Summer Term closes.....	July 14, 1950
Second Summer Term opens.....	July 14, 1950
Second Summer Term closes.....	August 18, 1950
Forty-eighth Annual Commencement.....	June 1, 1950
Homecoming	October 20-23, 1949, Incl.
Thanksgiving Recess.....	November 24-27, 1949, Incl.
Christmas Holidays.....	December 22, 1949 to January 4, 1950, Incl.
Spring Recess.....	April 15-23, 1950, Incl.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the Winter Quarter, 1948-49.
- B. Cancellation of the leave of absence without pay, which was approved December 16, 1948 by the Board, for Dr. R. Maurice Myers.
- C. The leave of absence for Dr. Robert A. Shiley during the first two weeks of April 1949 for duty with the U.S.N.R.
- D. The leave of absence for Miss Olive Fite for 1949-50 to serve as an exchange teacher in England, Western to pay full salary to Miss Fite and the exchange institution to pay full salary to the teacher sent to Western.
- E. The employment of Mrs. Rosa S. Julstrom, effective February 1, 1949, as instructor in the Department of Music at \$125.00 per month.
- F. The employment of Mrs. Betty Smith Abbot, effective February 1, 1949, as instructor in the Department of Music at \$62.50 per month.
- G. The employment of Mrs. Rachel Weinberg, effective February 1, 1949, as instructor in the laboratory school at \$200 per month, and her resignation effective March 17, 1949.
- H. The appointment of Mr. Vincent DiFrancesca, effective March 1, 1949, as instructor in the Department of Physical Education at \$350 per month.
- I. The appointment of Mr. Arthur Dufelmeier, effective September 1, 1949, as instructor in the Department of Physical Education at \$350 per month.
- J. The appointment of Miss Mary Eleanor Kershner, effective June 1, 1949, as instructor in the Department of English at \$350 per month.
- K. The employment of Mr. Ralph Bell as instructor in the Laboratory School, effective March 15, 1949, at \$200 per month.
- L. The designation of Dr. Clifford Julstrom as acting head of the Department of Music.
- M. The change in duties of Mr. Harold C. Ave, beginning March 7, 1949, from a teacher and coach in the Department of Physical Education to assistant dean of men and teacher in the Health Department.
- N. The increase in salary for Mrs. Lila S. Linder from \$150 per month to \$225 per month beginning February 1, 1949.
- O. Faculty list with salary schedule for the first and second summer terms, 1949, to be paid from Personal Services appropriation.

PROCEEDINGS

- P. The leave of absence without pay during the months of July and August, 1949, for Dean M. N. Thisted.
- Q. The resignation of Mr. Chas. W. Melton, laborer (maintenance), effective February 28, 1949.
- R. The change in classification from laborer (maintenance) to stationary fireman for Glen Wells, Walter Waller, and Robert C. Monninger, effective July 1, 1949.
- S. The appointment of Mr. James M. Grigsby as executive assistant in education and administration at \$400 per month, beginning May 1, 1949, to serve as assistant business manager.
- T. The appointment of Mr. Max E. Newman, effective March 15, as a general farmer at \$200 per month.
- U. The addition of the following persons to the substitute teacher list: Mrs. Rosa S. Julstrom, Mrs. Glenda Kerker, and Mrs. Vivian Ward Myers.
- V. The increase in salary from \$50 to \$60 per month for Mr. Chester Moss, instructor in an affiliated school, for March, April, and May 1949.
- W. The college calendar for 1949-50.

Respectfully submitted,
F. A. BEU, *President*

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**

**To Be Presented at the Meeting of the Teachers College Board
at Macomb, March 28, 1949**

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Winter Quarter, 1948-1949

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	1	...	1	1
Seniors	200	100	300	215
Juniors	226	100	326	285
Sophomores	223	172	395	437
Freshmen	291	249	540	584
Total College	941	621	1,562	1,522
b. DeKalb High School.....	277	288	565	607
c. Elementary Schools				
McMurry Training School.....	121	119	240	250
Glidden Training School.....	175	171	346	303
Affiliated Rural School	12	10	22	23
Total Elementary	308	300	608	576

2. Registration for the spring quarter is in process as this report is being prepared. I shall report to the board orally at the time of the meeting.
3. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on the scholarship lists sent to the Coordinator on January 26, 1949 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the winter quarter, 1948-1949.

II. FACULTY

1. Resignations

I wish to report for acceptance the resignation of Mr. Eugene Fekete, instructor in the Department of Physical Education for Men, effective March 15. Mr. Fekete has resigned in order to accept a much more lucrative position at Ohio State University.

2. New Appointments—Summer Session Only

a. I wish to report for approval the appointment of Mrs. Catherine Draper to teach on our summer session staff in the Department of Social Sciences. Mrs. Draper is a graduate of this college and earned her Master's degree at the University of Montana. She has had experience at Northwestern University where she is now working toward her doctorate. Mrs. Draper will receive a salary of \$700 for the two-month session.

b. I wish to report for approval the appointment of Mrs. Vivien V. Haynes as director of the workshop in elementary education to be held at Elgin, Illinois. Mrs. Haynes is now director of elementary education in the Oklahoma City public schools. She has over a year of graduate work beyond her Master's degree which was obtained at Teachers College, Columbia University. Mrs. Haynes will receive a salary of \$800 for the six-weeks' session.

c. I wish to report for approval the appointment of Miss Doris Lundstrom, training teacher at the Glidden School in DeKalb, as demonstration teacher in our health workshop at Mt. Carroll, Illinois at a salary of \$570 for six weeks. Miss Lundstrom has her Master's degree and served in the same capacity in our workshop last summer.

d. I wish to report for approval the appointment of Mrs. Lera Z. Burgess, elementary school teacher from Canton, Illinois, as demonstration teacher in our health workshop at Mt. Carroll, Illinois at a salary of \$570 for six weeks. Mrs. Burgess also has her Master's degree and taught in our health workshops last summer.

3. To Be Supplied—Summer Session Only

- a. I wish to ask permission to employ two demonstration teachers for our workshop in elementary education at a salary of \$750 each for six weeks.
- b. I wish to ask permission to employ one half-time art teacher for the workshop in elementary education at a salary not to exceed \$350 for six weeks.

4. To Be Supplied—Spring Quarter Only

I wish to ask permission to employ a person to replace Mr. Fekete for the spring quarter, 1949, since it is impossible for department members to absorb his work during this time. We should like to employ a person for one quarter only until we obtain some one permanently to begin work in September. At the time this report was being prepared, we had no definite information on the candidate for this position.

5. Leaves of Absence

1. Leave Without Pay

Mr. John Sohne, instructor in the Department of Physical Education for Men, has requested a leave of absence without pay in order to complete the work for his Master's degree, beginning in September, 1949. I should like to recommend that this request be granted.

2. Leaves at One-half Pay

- a. Miss Katherine Walker, librarian, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work at the University of California at Berkeley. I should like to recommend that this request be granted.
- b. Miss Virginia Carper, kindergarten training teacher at the McMurry Training School, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work. She has not yet decided where she will study. I should like to recommend that this request be granted.
- c. Mr. Lawrence Secrest, assistant professor in the Industrial Arts Department, has requested a leave of absence at one-half pay for the college year 1949-1950 in order to do advanced work at Ohio State University. I should like to recommend that this request be granted.

6. Extension of Employment of Dr. Durward L. Eaton

Permission is requested from the Teachers College Board to extend the employment of Dr. Durward L. Eaton who is a full professor in the Physical Science Department, for another year. Such action is needed because of the fact that Dr. Eaton's *sixty-eighth birthday* is April 4 of this year. According to

the provisions of the Retirement System, "in exceptional cases and for substantial cause" the retirement of an employee may be deferred for a period not to exceed one year at any one time after he has reached retirement age.

An extension of Dr. Eaton's employment for another year is requested as a result of a recommendation from the dean of the faculty and from the head of the Physical Science Department. Both have indicated the following reasons:

- a. Dr. Eaton is a good teacher whose long experience and good health make it possible for him to make a further valuable contribution teaching on our campus.
- b. It will be very difficult to replace him at the present time because of competition of industry, government, and the large universities.
- c. Since the war, we have had an exceptional demand for physics courses, especially on the part of veterans. As the veteran enrollment declines, the demand for physics will probably level off, and we may not need two full time physics instructors after the next three or four years. Should the expected decline fail to materialize, we should be in a better position to obtain a well qualified physics teacher if we can delay until the supply equals the demand.
- d. Dr. Eaton joined our faculty in December, 1938 and will have served the state ten and two-thirds years. Thus, he has not served the minimum of fifteen years which would qualify him for a supplementary contribution by the state to his pension. Each year of further employment will add appreciably to his pension because his payments into the fund will be greater and his life expectancy less. His pension would be only \$32 per month despite the fact that he has served the young people of Indiana, Michigan, and Illinois for a total of 39 years. Should Dr. Eaton be employed next year, it would not only be of benefit to the college, but it would also be a great boon to a man who has served in the teaching profession not only long but well.

III. OTHER SCHOOL EMPLOYEES

New Appointments

LaVerne Hayes, Clerk Typist I, at \$150 a month as of January 10.

Resignations

Catherine Erickson, Clerk Typist I, as of January 22.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for 1949-1950. This has been submitted and approved by the faculty.

PROCEEDINGS

FALL QUARTER, 1949

Monday, September 12.....Faculty Meeting, 8:00 P.M.
Tuesday, September 13.....Freshman Week begins, 8:00 A.M.
Saturday, September 17..Registration for other students, 8:00 A.M.
Monday, September 19.....Class work begins, 8:00 A.M.
Friday and Saturday, October 7-8.....Homecoming
Friday, October 14.....Meeting of State Teachers Association
Wednesday, November 23.....Thanksgiving Recess begins, 12 Noon
Monday, November 28.....Class work resumes, 8:00 A.M.
Tuesday, Wednesday, Thursday, December 6, 7, 8.....Examinations
Friday, December 9.....Close of Fall Quarter—Close of School Day

WINTER QUARTER, 1949-1950

Monday, Tuesday, December 12-13....Registration for all, 8:00 A.M.
Wednesday, December 14.....Class work begins, 8:00 A.M.
Friday, December 23...Christmas recess begins—Close of school day
Monday, January 9.....Class work resumes, 8:00 A.M.
Friday, February 10.....Holiday
Tuesday, Wednesday, Thursday, March 14, 15, 16.....Examinations
Friday, March 17.....Close of Winter Quarter—Close of School Day

SPRING QUARTER, 1950

Monday, Tuesday, March 20-21.....Registration for all, 8:00 A.M.
Wednesday, March 22.....Class work begins, 8:00 A.M.
Friday, April 7.....Easter recess begins—Close of School Day
Monday, April 17.....Class work resumes, 8:00 A.M.
Tuesday, May 30.....Holiday
Monday, Tuesday, Wednesday, June 12, 13, 14.....Examinations
Thursday, June 15.....Commencement
Thursday, June 15....Close of Spring Quarter—Close of School Day

SUMMER SESSION, 1950

Monday, June 19.....Registration, 8:00 A.M.
Tuesday, June 20.....Class work begins, 8:00 A.M.
Monday, Tuesday, July 3, 4.....Holiday
Friday, August 11....Close of Summer Session—Close of School Day

FALL QUARTER, 1950

Monday, September 11.....Faculty Meeting, 8:00 P.M.
Tuesday, September 12.....Freshman Week begins, 8:00 A.M.
Saturday, September 16.....Registration for all students, 8:00 A.M.

V. THE CURRICULUM

No report

VI. BUILDINGS AND GROUNDS

Adams Hall

I am pleased to report that unless unusual conditions arise, Adams Hall will be available to our students September 1. This dormitory, with a capacity of 120 women, will help to alleviate some of the student housing problems. However, there is a possibility that instead of being able to eliminate some of our poorer housing for women, it may increase the total number of women who want to prepare for teaching since to some extent the capacity of the college depends upon the number of students that can be housed in DeKalb and vicinity.

A committee at the present time is working on plans for a memorial-dedicatory service for President Karl L. Adams, to be held some time this autumn. We shall indeed be proud of Adams Hall.

New Library

Our library continues to be a wound into which salt is perpetually rubbed. The total seating capacity of the library, including various corners, ends of stacks, and adjacent room, is approximately 200. One-half of this number are very undesirable seats in which to sit while studying. Lighting is very inadequate but can not be increased until our new wiring project is completed. Books completely fill the stacks and clutter all storage space. We face at the present time a problem of adding a new librarian so that we can keep the library open more hours than we now do. This will mean a drain on our personal services fund because this position was not originally included in the coming biennial budget. It has been a dream of Northern to have a good library from the day it was accredited in 1933. From that time until the present, the college has been trying to pull enough space together to obtain a library of sufficient calibre to be satisfactory. A college of this sort needs a library with standards much higher than simply satisfactory and for that reason, we are stressing much more the fact that above all buildings, Northern needs a new library. You remember that money was originally appropriated in 1945 for this library but the costs increased so rapidly that by the time a building could be started, insufficient funds were available. We now have complete plans for a library similar in most respects to the one now under construction at Eastern Illinois State College. Within a month after money is made available by the state, we should be able to have the building up for bids and it would thus be possible to use the new library within approximately two years' time. When the new library becomes available, we shall then be able to use the space in the Administration Building now occupied by the library, for a business education department. Northern is the only state college in Illinois that does not have such a department, even in view of the fact that we are located in an industrialized area where many business education teachers are needed.

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VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
October 1 to December 1, 1948

RECEIPTS

Board and Room, Williston Hall.....	\$ 27,119.82	
Meals, Williston Hall.....	255.15	
Miscellaneous, Williston Hall.....	23.98	
Total, Auxiliary Enterprises.....		\$ 27,398.95
Registration Fees—College.....	13,449.50	
Registration Fees—Extension.....	243.00	
Registration—Late Fees.....	65.00	
Library Fines.....	45.00	
Sales and Service.....	25.00	
Transcript Fees.....	235.00	
Veterans Guidance Center.....	674.17	
Veterans—Instructional Charge.....	40,615.52	
Miscellaneous.....	1,829.33	
Transfer of Funds from General Revenue for Scholarships.....	3,747.00	
Total, Educational Operations.....		60,928.52
Total Receipts—6th quarter.....		\$ 88,327.47
Previously reported.....		359,773.50
Surplus, 64th Bicenium.....		4,620.92
Total Available.....		\$452,721.89

EXPENDITURES

Personal Services		
120—Salaries.....	\$ 4,021.00	
Travel		
291—Travel.....	1,299.85	
Contractual Services		
224—Repair and Maint. of Mech. Equipment.....	136.00	
245—Professional and Technical Services.....	2.00	
229—Repairs not otherwise classified.....	67.28	
248—Waste Removal, Cleaning, etc.....	1,406.77	
Commodities		
302—Stationery, Printing, Office Supplies.....	596.90	
310—Mech. Supplies and Small Tools.....	520.62	
329—Parts and fittings not otherwise class.....	368.82	
331—Structural and Maint. Materials.....	2,829.89	
332—Industrial and Shop Materials.....	319.25	
350—Medical, Scientific and Lab. Supplies.....	854.07	
360—Food.....	12,815.19	
370—Wearing Apparel.....	73.07	
391—Household, laundry, cleaning.....	4,501.01	
392—Farm and Garden Supplies.....	9.00	
399—Commodities not otherwise classified.....	1,262.97	
Equipment		
530—House Equipment and Furnishings.....	382.45	
550—Scientific Instruments and Apparatus.....	24.00	
560—Library books, maps, etc.....	34.22	
Refunds (\$10).....	1,112.50	
Total Expenditures.....	\$ 32,636.86	
Previously reported (July 1, 1947 to Sept. 30, 1948)....	182,103.22	
Total Expenditures to December 31, 1948.....		214,740.08
Balance, December 31, 1948—Excess of Receipts over Expenditures....		\$237,981.81

VIII. STUDENT LIFE

Fire Hazard

Early in the month of February, Dr. Charles E. Howell, chairman of the Health Council, and I had a lengthy discussion regarding the fire hazards at Northern. A few days later when the Health Council met, three sub-committees were appointed, one to deal primarily with checking fire extinguishers, fire hose, fire

alarms, and fire escapes, another to examine the detail of fire drill procedures at Williston Hall and the McMurry Training School, and the third to examine the relationship of all rooms on the campus to fire exits and to draw up a "flow chart" for the evacuation of these rooms. The committee has placed upon my desk recommendations regarding elimination of fire hazards that were made to the college two years ago by the state fire inspector. We are working on these suggestions at the present time. The tragedy at Kenyon College has only emphasized the fact that fire prevention should be a twenty-four hour a day job.

IX. MISCELLANEOUS

Federal Works Agency

I should like to request the Board to appoint me, as president of the Northern Illinois State Teachers College, as the representative to act in all transactions with the Bureau of Community Facilities for provision of educational facilities pursuant to Public Law 697, 79th Congress. I should like to ask that I be so designated in place of Karl L. Adams, in accordance with their request.

New President

It is with a great deal of pleasure that I am able to report to the Board that I receive the greatest possible cooperation from every one associated with the Northern Illinois State Teachers College. This whole-hearted cooperation is certainly a favorable reflection upon the general attitude the college had toward President Adams which I believe, seems to have been freely turned toward me. The above statement also applies to the town of DeKalb.

Inauguration

No doubt by the time you receive this report, you will be acquainted with the fact that the inauguration at Northern is scheduled for May 13. This will not be elaborate and will be in conjunction with an educational conference. It is hoped that all board members will be able to be present to take part in the ceremony.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the scholarship list for payment by the state treasurer.
2. Acceptance of the resignation of Mr. Eugene Fekete.
3. Approval of the appointments of Mrs. Catherine Draper, Mrs. Vivien Haynes, Miss Doris Lundstrom, and Mrs. Lera Z. Burgess at the salaries indicated for the summer session only.
4. Permission to employ two demonstration teachers at a salary of \$570 each and one half time art teacher at a salary not to

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exceed \$350 for the elementary school workshop for a six week summer session only.

5. Permission to employ a person for the position vacated by Mr. Fekete for the spring quarter only.
6. Granting of a leave of absence to Mr. John Sohne without pay for the college year 1949-1950.
7. Granting of leaves of absence at one-half pay for advanced study for the college year 1949-1950 to Miss Katherine Walker, Miss Virginia Carper, and Mr. Lawrence Secrest.
8. Permission to employ Dr. Durward L. Eaton under the conditions specified.
9. Approval of the appointment of LaVerne Hayes at the salary indicated.
10. Acceptance of the resignation of Catherine Erickson as indicated.
11. Approval of the college calendar for the year 1949-1950.
12. Permission for me to act as representative of this college in dealings with the Federal Works Agency.

Respectfully submitted,

LESLIE A. HOLMES, *President*

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

**Meeting of the Teachers College Board
Macomb, Illinois, March 28, 1949**

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1947-48 and 1948-49

	Winter Quarter 1947-48		Winter Quarter 1948-49	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates.....	98	88	54	142
Postgraduates	13	12	13	25
Total, College Graduates.....	111	100	67	167
Seniors	305	392	129	521
Juniors	509	418	177	595
Sophomores	831	405	206	611
Freshmen	949	644	344	988
Unclassified	16	8	9	17
Total University Students in Residence	2721	1967	932	2899
Veterans (included in above totals) ..	(1345)	(1163)	(8)	(1171)

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2. University Extension (duplicates excluded)	904	219	754	973
Total University Level Students.....	3625	2186	1686	3872
3. Training Schools				
a. University High School.....	202	96	92	188
b. Allyn Training School.....	166	84	83	167
Total Laboratory School Students	368	180	175	355
Total Laboratory Students.....	368	180	175	355
Total Students at South- ern Illinois University.....	3993	2366	1861	4227
4. Affiliated Schools				
a. Rural Training Schools	88	60	35	95
b. Brush Training School	168	56	68	124
Total Affiliated School Students	256	116	103	219
Grand Total Given Instruction	4249	2482	1964	4446

B. Teachers College Scholarships

Normal School Scholarships

A list of students in attendance for the winter quarter 1948-49 at Southern Illinois University on Teachers College Scholarships was mailed on January 20, 1949, to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Mr. Gordon J. Chapman, Instructor in Business Administration, resigned effective June 11, 1949, in order to continue his graduate studies toward a doctorate.
2. Mr. Albert T. Craig, part-time Faculty Assistant assigned to the Curriculum Library, resigned effective March 11, 1949, since he is returning to military service.
3. Mr. Cornelius A. Jongedyk, part-time Faculty Assistant in Industrial Education, resigned effective February 1, 1949, since he is giving up his studies at the University.
4. Dr. Melvin J. Meals, Associate Professor of Physiology and Associate University Physician, resigned effective February 1, 1949, for reasons of health and family.
5. Mrs. Olga Nagle, Faculty Assistant in the Biological Research Laboratory, resigned effective December 31, 1948, in order to devote more time to her duties as a housewife.

B. New Appointments

1. Mrs. Dorothy Sager Beltz was appointed Faculty Assistant in Teacher Training on a three-fourths time basis at a monthly salary of \$150.00, effective March 1, 1949. Mrs. Beltz, who has completed the work for her Bachelor's degree at Southern, will handle assignments of student teachers in off-campus practice.
2. Dr. Leo J. Brown was appointed one-fourth time Associate Professor of Physics for the period extending from March 21, 1949, through June 10, 1949, at a monthly salary of \$140.00. Dr. Brown has Bachelor's degrees from Southern Illinois University and the University of Illinois College of Medicine, and a Doctor of Medicine degree from the University of Illinois. He is also a Diplomat of the National Board of Medical Examiners and of the American Board of Radiology. During the war he served as an X-ray expert in the U. S. Navy in which he held the rank of Lieutenant, and he will teach one course in Radiation Physics.
3. Dr. Roland C. Burton has been appointed visiting Professor of English at a monthly salary of \$500.00 for the two months extending from June 13, 1949, through August 5, 1949. Dr. Burton received two Bachelor's degrees and a Master's degree from the University of Illinois, and a Doctor's degree from the State University of Iowa. He is Professor of English at the State Teachers College in Fredonia, New York.
4. Dr. Walter B. Carver has been appointed visiting Professor of Mathematics at a monthly salary of \$600.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Professor Carver has his Bachelor's degree from Dickinson College and his Doctor's degree from Johns Hopkins University. He has taught at Ursinus College and Cornell University.
5. Mr. Eugene E. Crawford was appointed Assistant Professor of Zoology on a one-third time basis at a monthly salary of \$400.00 effective March 21, 1949, through June 10, 1949. Crawford has two Bachelor's degrees from the University of Michigan and his Master's degree from Oregon State College.
6. Miss Jane Crichton was appointed Assistant in Personnel with the payroll title of Executive Assistant in Education and Administration, effective December 1, 1948, on a twelve-months basis at a monthly salary of \$265.00. She has her Bachelor's degree from Southern and has had six years of experience as an employee in the President's Office and the Business Office. She prepares and maintains personnel records for the University Retirement System.

- and for employees and also supervises the preparation of University payrolls.
7. Mr. John C. DeLaurenti has been appointed Assistant Professor of Education at a monthly salary of \$500.00 for the two months extending from June 13, 1949, through August 5, 1949. Mr. DeLaurenti has his Bachelor's degree from Greenville College and his Master's degree from New York University. He is superintendent of the Highland, Illinois, Public Schools.
 8. Dr. Stanley E. Harris, Jr., has been appointed Associate Professor of Geography and Geology at a monthly salary of \$500.00, effective September 12, 1949. Dr. Harris has his Bachelor's degree from Princeton University and his Master's and Doctor's degrees from the State University of Iowa. He has taught at the State University of Iowa and the University of Missouri, and has had practical experience in the Iowa Geological Survey.
 9. Miss Nora Theresa Kreher was appointed half-time Faculty Assistant in Botany at a monthly salary of \$90.00 for the three months extending from March 21, 1949, through June 10, 1949. She has completed work for her Bachelor's degree at Southern.
 10. Mr. Jack Smith McCrary was appointed Instructor in Sociology at a monthly salary of \$350.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949. Mr. McCrary received his Bachelor's degree from Southern Methodist University and has completed requirements for his Master's degree. Part of Mr. McCrary's time will be devoted to a research project in community organization for health education, and one-half of his salary will be paid by the Kellogg Foundation.
 11. Dr. Melvin J. Meals was appointed Associate Professor of Physiology and Associate University Physician, effective December 6, 1948, on a twelve-months a year basis at a monthly salary of \$525.00. Dr. Meals received his Bachelor's degree from Washington and Jefferson College and his Doctor of Medicine degree from the Jefferson Medical College. He served two years in the Army Medical Corps, in which he held the rank of Captain, and has had one year of practice in Pittsburgh, Pennsylvania.
 12. Mr. Lebern N. Miller was appointed half-time Faculty Assistant in the Allyn Training School at a monthly salary of \$90.00 for the period extending from December 6, 1948, through June 10, 1949. Mr. Miller, who has his Bachelor's degree from Southern, will also continue part-time work toward his Master's degree.
 13. Mrs. Betty Lou Mitchell has been appointed Faculty Assistant in English on a two-thirds time basis at a

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monthly salary of \$135.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Mrs. Mitchell will receive her Bachelor of Science in Education degree from Southern in June.

14. Dr. Ward M. Morton has been appointed Associate Professor in Government at a monthly salary of \$525.00, effective September 12, 1949. Dr. Morton received his Bachelor's degree from Southwest Texas Teachers College, and his Master's and Doctor's degrees from the University of Texas. He has taught at the University of Texas and the University of Arkansas.
15. Mr. John W. Mulkin was appointed half-time Faculty Assistant in the Information Service at a monthly salary of \$90.00 for the period extending from January 1, 1949, through June 30, 1949. Mr. Mulkin has his Bachelor's degree from Southern and has had experience as a student assistant in the Information Service. He will continue to study part time toward his Master's degree.
16. Dr. Robert H. Muller was appointed Director of the University Libraries with the rank of Associate Professor at a monthly salary of \$545.00, effective March 1, 1949. Dr. Muller has his Bachelor's degree from Stanford University, and his Master's and Doctor's degrees from the University of Chicago Library School. He has served in the San Francisco Public Library, the Temple University Library, the University of Chicago Library, and the Bradley University Library, of which he was Head.
17. Mr. William F. Price was appointed half-time Faculty Assistant in Alumni Services at a monthly salary of \$90.00 for the period extending from January 3, 1949, to April 1, 1949. Mr. Price, who has his Bachelor's degree from Southern, will also study part time toward his Master's degree.
18. Mrs. Emma Francis Pritchett was appointed one-fourth time Faculty Assistant in English at a monthly salary of \$45.00 for the period extending from December 6, 1948, through June 10, 1949. Mrs. Pritchett, who has her Bachelor's degree from Southern, will also do part-time graduate work.
19. Mr. John S. Rendleman has been appointed Faculty Assistant in Government at a monthly salary of \$250.00 for the two months extending from June 13, 1949, through August 5, 1949. Mr. Rendleman will receive his Bachelor of Science degree in June.
20. Mr. Louis F. Renfro, Jr., was appointed one-third time Faculty Assistant in Industrial Education at a salary of \$63.75 a month, effective February 1, 1949, and extending through June 10, 1949. Mr. Renfro, who is majoring in Industrial Education and has had practical experience in

the United States Navy, replaced Mr. Cornelius A. Jongedyk, resigned.

21. Miss Virginia L. Spiller was appointed one-fifth time Faculty Assistant in History at a monthly salary of \$37.50 for the period extending from December 6, 1948, through March 11, 1949. Miss Spiller, who has her Bachelor's degree from Southern, will also work part time toward her Master's degree.
22. Dr. C. W. Tebeau was appointed Professor of History at a monthly salary of \$550.00 for the two months of the summer session extending from June 13, 1949, through August 5, 1949. Dr. Tebeau has his Bachelor's degree from the University of Chattanooga and his Master's and Doctor's degrees from the State University of Iowa. He is now Chairman of the Department of History at Miami University in Florida, and taught at Southern previously during the 1947 summer session.
23. Mr. Eugene S. Wood was appointed Instructor in University High School, effective February 1, 1949, at a monthly salary of \$350.00 on a twelve-months a year basis. Mr. Wood received his Bachelor of Science in Agriculture degree from the University of Illinois and has completed the requirements of the Master of Science degree. His permanent appointment as Instructor will be contingent upon his receiving this degree before September 1, 1949. He has taught Vocational Agriculture at the high schools in Newton and Bridgeport, Illinois.
24. Mrs. Ruth Bozarth Wood was appointed Faculty Assistant in the University High School at a monthly salary of \$225.00 for the period from February 1, 1949, through May 31, 1949. Mrs. Wood received her Bachelor's degree from Southern and her Master's degree from the University of Illinois. She will teach Commerce and assist Dean Lawson of the College of Education.

C. Practice Supervisors

1. The following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949:
 - a. Miss Christina Aiassi at the Murphysboro Junior High School to supervise student teachers in Social Studies.
 - b. Mr. Bill Brown at the West Frankfort Community High School to supervise student teachers in Physical Education for Men.
 - c. Mrs. Luella Davis at the Attucks High School in Carbondale to supervise student teachers in History and English.

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- d. Mr. Joe Konya, Jr., at the West Frankfort Community High School to supervise student teachers in Industrial Education.
- e. Mr. Nicholas Milosevich at the Carbondale Community High School to supervise student teachers in History and in Physical Education for Men.
- f. Mr. Joe Morin at the West Frankfort Community High School to supervise student teachers in Physical Education for Men.
- g. Mrs. Mary Morris at the Carbondale Public Schools (Lincoln and Brush Schools) to supervise student teachers in Music.

D. Reappointments

- 1. Mr. A. Frank Bridges was reappointed Instructor in Health Education at a monthly salary of \$385.00, effective January 3, 1949.
- 2. Mrs. Florence Camp was reappointed Faculty Assistant in Allyn Elementary School at a monthly salary of \$200.00 for the period extending from March 3, 1949, through March 4, 1950. She served as a substitute teacher.
- 3. The following were reappointed for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949, at the ranks and salaries indicated:
 - a. Mr. Norman G. Bitterman, Assistant Professor of Economics on a one-seventh time basis, monthly salary of \$60.00.
 - b. Dr. Eli L. Borkon, Associate Professor of Physiology on a one-fourth time basis, monthly salary of \$140.00.
 - c. Miss Virginia L. Spiller, Faculty Assistant in English on a two-fifths time basis, monthly salary of \$75.00.
- 4. The following public school teachers were reappointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the spring quarter extending from March 21, 1949, through June 10, 1949:
 - a. Mr. Willie D. Anderson at the Attucks School in Carbondale to supervise student teachers in Music.
 - b. Mr. Edgar Bain at the West Frankfort Community High School to supervise student teachers in Geography.
 - c. Mr. Edward Bencini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.
 - d. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.

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- e. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
- f. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
- g. Mr. John Q. Clark at the Attucks High School in Carbondale to supervise student teachers in Sociology.
- h. Mr. Walter Collins at the West Frankfort Community High School to supervise student teachers in Government.
- i. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
- j. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
- k. Mr. Norman Finley at the Carbondale Community High School to supervise student teachers in History and Civics.
- l. Mr. James Hastie at the West Frankfort Community High School to supervise student teachers in English.
- m. Mr. Jack Hedges at the West Frankfort Community High School to supervise student teachers in History.
- n. Miss Alice Hoyer at the West Frankfort Community High School to supervise student teachers in Speech.
- o. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in History and Geography.
- p. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
- q. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
- r. Miss Jane Neeley at the Chester High School to supervise student teachers in Home Economics.
- s. Mr. Arthur Newbern at the Attucks School in Carbondale to supervise student teachers in Social Studies.
- t. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
- u. Mr. John W. Repp at the Lincoln Junior High School in Carbondale to supervise student teachers in Physical Education for Men.
- v. Mr. David M. Stroup at the Carbondale Community High School to supervise student teachers in Mathematics.

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- w. Mrs. Elizabeth (Abram) Tullock at the Metropolis Community High School to supervise student teachers in Home Economics.
 - x. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in History.
 - y. Miss Afton Wolfe at the West Frankfort Community High School to supervise student teachers in English.
5. The following have been reappointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and salaries indicated:
- a. Mr. Charles B. Ablett, Faculty Assistant in Mathematics on a two-fifths time basis, monthly salary of \$88.00
 - b. Mr. Robert Ashby, Faculty Assistant assigned to the Child Guidance Clinic on a half-time basis, monthly salary of \$85.00.
 - c. Mrs. Elizabeth Bischof, Faculty Assistant in English on a half-time basis, monthly salary of \$125.00.
 - d. Mr. Henry M. Borella, Faculty Assistant in Physics, monthly salary of \$250.00.
 - e. Mr. Robert F. Etheridge, Faculty Assistant in the Office of the Dean of Men on a half-time basis, monthly salary of \$85.00.
 - f. Mr. Woodrow Fildes, Instructor in Mathematics, monthly salary of \$275.00.
 - g. Mr. Billy Hoyle, Instructor in Mathematics, monthly salary of \$275.00.
 - h. Miss Theresa Ivanuck, Faculty Assistant in Physical Education for Women, monthly salary of \$250.00.
 - i. Mr. Marvin E. Johnson, Instructor in Industrial Education, monthly salary of \$335.00.
 - j. Mr. William McBride, Faculty Assistant assigned to Health Education Department on a half-time basis, monthly salary of \$85.00.
 - k. Mr. Walter McDonald, Faculty Assistant in Geography on a half-time basis, monthly salary of \$95.00.
 - l. Miss Nedra Midjaas, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.
 - m. Mr. Frank B. Moake, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.
 - n. Mr. Gus E. Paris, Faculty Assistant in History on a half-time basis, monthly salary of \$90.00.
 - o. Mr. Robert Pulliam, Faculty Assistant in English on a half-time basis, monthly salary of \$90.00.

- p. Miss Patricia Stahlheber, Instructor in Foreign Languages, monthly salary of \$300.00.
- q. Mr. Ramon S. Swisher, Faculty Assistant in Zoology on a half-time basis, monthly salary of \$100.00.
- r. Mrs. Edna Spires Travis, Instructor in English, monthly salary of \$350.00 (of this amount \$320.00 is in cash and \$30.00 in maintenance at Anthony Hall).
- s. Mrs. Irma Tate Ward, Faculty Assistant in Botany, monthly salary of \$250.00.
- t. Mr. James J. Wilkinson, Instructor in Physical Education for Men, monthly salary of \$310.00.

E. Substitute Teachers

We respectfully request blanket approval for the following people to serve as substitute teachers in case of illness or emergency in the Allyn Elementary School and the University High School. In the event that they do serve, they will be listed on the pay roll as Faculty Assistants and paid at a uniform rate of twelve dollars per day. This recommendation is in accordance with practices prevailing at other schools under the Board:

1. Elementary Substitute Teachers

Mrs. Elaine Bicknell has had three years of teaching experience in high school and one year in sixth grade. She has the Bachelor's degree from the Texas State College for Women and has done additional graduate work at the University of Texas.

Mrs. Amy Caldwell has had six years of teaching experience at the third grade level. She has the Bachelor's degree from Southwest Missouri Teachers College, and has done additional graduate work at the University of Missouri.

Mrs. Florence Camp has had eleven years of teaching experience at the elementary level in grades 2, 3, 5, and 7. She has the Bachelor's degree from Ohio State University, and has done additional graduate work at the University of Michigan.

Mrs. Ellen E. Davis has had ten years of teaching experience from kindergarten to the fifth grade. She has the Bachelor's degree from National College of Education, Evanston.

Mrs. Mildred Fishback has had eight years of teaching experience at the elementary level. She has the Bachelor's degree from the Southwest Missouri State College, and has done additional graduate work in Music at Northwestern University.

Mrs. Blanche Merwin has had sixteen years of teaching experience at the elementary level. She has the Bachelor's

degree from the Southwest Missouri Teachers College, two Master's degrees, and additional graduate work at the University of Illinois.

Mrs. Ruth E. Sanders has had eighteen years of teaching experience in pre-kindergarten, second and third grades. She has the Master's degree from Teachers College, Columbia University, and has done additional graduate work in Art at Kansas State Teachers College and Northwestern University.

2. High School Substitute Teachers

Mrs. Florence Camp has had eleven years of teaching experience in grades two to seven. She has the Bachelor's degree from Ohio State University, and has done additional graduate work at Ohio State University and the University of Michigan.

Mrs. Hazel Coleman has had three years of teaching experience at the secondary level in Mathematics and Science. She has the Bachelor's degree from the University of Illinois, and has done additional graduate work at Sul Ross, Texas, Teachers College.

Mrs. Thelma Dykhouse has had seven years teaching experience at the secondary level in Homemaking. She has the Bachelor's degree from Michigan State Teachers College.

Mrs. Marcile Franklin has had four years teaching experience at the secondary level in Physical Education. She has the Bachelor's and Master's degrees from the University of Indiana.

F. Leaves of Absence Without Pay

1. Dr. Marshall S. Hiskey, Professor and Dean of Men, has been granted a leave of absence without pay for the period extending from June 6, 1949, through July 1, 1949. Dean Hiskey will be studying and teaching on a special short-term appointment at New York University during this period.
2. Mr. Ledford J. Bischof, Instructor and Assistant to the Dean of Men, was granted a leave of absence without pay for the period extending from June 15, 1949, through July 31, 1949. Mr. Bischof desires to continue work toward his Doctor's degree at Indiana University.
3. Mr. Chalmer A. Gross, Assistant Professor in the University High School, was granted a leave of absence without pay for the period extending from September 10, 1949, to September 10, 1950. It is Mr. Gross' intention to continue his graduate studies at the University of Chicago during this period.

G. Changes in Duties and Salary

1. Mrs. Maxine Harris Blackman, Faculty Assistant in Information Service, was given an increase in salary from \$135.00 to \$250.00 a month, effective March 21, 1949, because of a change from part-time to full-time status.
2. Because an extension class was added to the teaching load for Mr. Robert Schwartz, Instructor in Government, his appointment for the spring quarter extending from March 21, 1949, through June 10, 1949, was changed from part-time to full-time basis and his salary changed from \$200.00 a month to \$380.00 in April and May and \$240.00 in June.
3. Mr. James C. Springs was appointed one-half time Faculty Assistant in Mathematics at a monthly salary of \$100.00, effective January 3, 1949, through June 10, 1949. Mr. Springs had previously been appointed one-fourth time Faculty Assistant at a monthly salary of \$50.00 for the period extending from September 13, 1948, through June 10, 1949. An additional course has been assigned to Mr. Springs for the remainder of this school year.
4. Mrs. Edna Spires Travis, Instructor in English, was granted an increase in salary from \$300.00 a month to \$350.00 a month effective January 3, 1949. Of this amount, \$320.00 will be in cash and \$30.00 as a maintenance allowance at Anthony Hall, in which Mrs. Travis is now serving as Assistant to the Director, replacing Miss Mary Noel Barron.

H. Adjustment in Salary

Miss Gladys W. Babcock, Assistant Professor of Home Economics, received an adjustment in salary in the amount of \$10.00 a month maintenance allowance, which was added to her cash salary beginning January 3, 1949. Miss Babcock will live at the Home Management House and supervise the students living there.

III. OTHER SCHOOL EMPLOYEES

A. Replacements

1. Mr. Raymond Edward McDonald was appointed to the position of Watchman I effective February 21, 1949, at a monthly salary of \$175.00. Mr. McDonald replaced Mr. Oscar Cochran.

B. Resignations

1. Mrs. Dolores Marco Brown resigned from her position as Clerk Stenographer I in the Office of the Dean of the College of Education, effective January 31, 1949.

PROCEEDINGS

2. Mrs. Marjory Morse Enrietto resigned from her position as Clerk Stenographer I to accept the position of Executive Assistant in Education and Administration in the Office of the Director of Alumni Services, effective January 1, 1949.
3. Mr. Charles Lester Keesee resigned from his position as Janitor I on January 31, 1949.
4. Mr. Oscar B. Rawson resigned from his position as Janitor I effective December 12, 1948, to accept employment elsewhere.
5. Mr. Wesley H. Walters, Stationary Fireman, resigned from his position to accept employment elsewhere on January 28, 1949.
6. Mr. Dennis P. Waugh resigned from his position of Laborer Maintenance, effective January 29, 1949.
7. Mr. Oscar Wingo, Janitor I, resigned from his position, effective December 23, 1948.

C. Leaves of Absence

1. Mr. Herman Bain has been granted a leave of absence for the period from February 1, 1949, through January 31, 1950, because of illness.
2. Mrs. Ressie Richardson has been granted a leave of absence for an indefinite length of time from her position as Domestic in the Cafeteria. Mrs. Richardson is now serving in the capacity of Cook I on provisional permit.

D. Deaths

1. We regret to report the death of Mr. Fred E. Clemens, Painter, on February 27, 1949. Mr. Clemens had been employed by the University since September 1, 1943.

IV. ORGANIZATION

- A. The following calendar is presented for the year, 1949-50, and the summer session of 1950.

C A L E N D A R

1949-50

FALL QUARTER, 1949

1949

Sept. 7-10 Wednesday-Saturday Freshman Week
Sept. 12-13 Monday-Tuesday Registration
November 24-25 . Thursday-Friday Thanksgiving Recess
Nov. 29-Dec. 3 . Tuesday-Saturday Final Examinations

TEACHERS COLLEGE BOARD

WINTER QUARTER, 1949-50

December 5 Monday Registration
December 17 . . . Saturday Christmas Recess Begins
1950
January 2 Monday Instruction Resumed
February 13 . . . Monday Observance of Lincoln's
Birthday Holiday
March 7-11 Tuesday-Saturday . . . Final Examinations

SPRING QUARTER, 1950

March 20 Monday Registration
May 18 Thursday Honors Day Assembly
May 30 Tuesday Memorial Day Holiday
June 5-8 Monday-Thursday . . . Final Examinations
June 9 Friday Seventy-fifth Annual
Commencement

SUMMER SESSION, 1950

June 12 Monday Registration
July 4 Tuesday Independence Day Holiday
August 3-4 Thursday-Friday . . . Final Examinations
August 4 Friday Commencement

DIAMOND JUBILEE—Homecoming Celebration

Thursday-Saturday, October 20-22

B. University Libraries

A new Director of the University Libraries took up his duties March 1. He is Dr. Robert Hans Muller, who has been head librarian at Bradley University in Peoria, and has had previous experience in the libraries of the University of Chicago, Temple University, and the City of San Francisco. Dr. Muller is one of the few men in the country with an earned Doctor's degree in Library Science and is known as an expert on library buildings. He has made numerous contributions to professional periodicals, and we expect much from him in the planning of a new library building and of additional instruction in Library Science.

V. CURRICULUM

A. Graduate School

For the past year the University has received an increasing number of requests from school teachers and administrators in the Belleville-East St. Louis-Granite City-Alton-Edwardsville area to offer a more comprehensive program of courses, particularly for elementary and secondary school teachers

and for school administrators and supervisors. It is generally agreed in this area that Belleville is the logical center for such a program, and the public school authorities of that city have offered to make available the facilities of the Belleville Junior High School, Senior High School, and Junior College, together with facilities of the Belleville Public Library. We are therefore planning to increase our off-campus instruction in that area as far as the demand justifies and our staff and other facilities permit. Because many of the teachers find it costly and inconvenient to enroll in service courses on the campus at Carbondale, we intend to offer residence rather than extension credit for off-campus courses at this particular center.

B. College of Education

The following new undergraduate course is being offered during the spring quarter 1949 :

Men's Physical Education 355 Assisting Techniques, 2 hours

The College of Education has established a major and a minor in Educational Psychology, and a minor in Health Education.

A general methods course for all education majors has been established as a pre-requisite to student teaching.

In order to establish uniform policies to govern the financial and administrative relationships with off-campus training centers, the present arrangement with the Brush School in Carbondale and the Buckles and Buncombe Rural Schools is being discontinued at the end of the spring quarter. The payment by the University of full and continuous salaries to the rural supervisors and partial, continuous salaries to four supervisors at the Brush School will therefore no longer be necessary. The University will continue to use these three schools when they are needed, paying the supervisors for their services on a short-term basis during periods in which they actually supervise student teaching. This is the policy now prevailing in all our other affiliated schools where practice teaching is being carried on.

C. College of Liberal Arts and Sciences

The following new undergraduate courses are being offered during the spring quarter 1949 :

Chemistry 493.....	Senior Research, 3 hours
English 301.....	Semantics, 3 hours
English 340.....	Folklore, 3 hours
English 402.....	Chaucer, 4 hours
Geography 220.....	Physical Geology, 5 hours
Physics 318.....	Radiation Physics, 5 hours
Physiology 451.....	Advanced Physiology, 4 hours
Zoology 320.....	Histology of Organs, 4 hours
Zoology 360.....	Wild-life Management

D. College of Vocations and Professions

The following new undergraduate courses are being offered during the spring quarter 1949:

- Business Administration 323.....Investments, 4 hours
- Business Administration 333.....Advertising, 4 hours
- Business Administration 334.....Credits and Collections,
4 hours
- Home Economics 300.....Home Economics for Men, 3 hours
- Speech 305.....Advanced Speech Correction, 4 hours
- Speech 313.....History of the Theatre, 4 hours

E. Division of Extension and Adult Education

1. Twenty extension classes located in twenty different towns, representing eighteen counties, are in operation this semester with a total enrollment of 961. This compares with an enrollment last year at this time of 939.

Several urgent requests for graduate courses were received but because of lack of staff it was impossible to meet these demands this spring.

The undergraduate extension courses mentioned above are as follows:

Center	Course Number and Name	Enrollment
Anna	Education 331, American Public Education.....	27
Belleville	Education 331, American Public Education.....	21
Carmi	Music 307, Recreational Music and Singing Games	67
Centralia	Government 300, American National Government..	47
Chester	Education 323, School Law.....	38
DuQuoin	Government 300, American National Government.	41
East St. Louis	Art 346, Contemporary American Painting and Sculpture	56
Edwardsville	Physical Education 319, Teaching Elementary School Group Activities	106
Golconda	Health Education 350, Health Education Methods Applicable to Public Schools.....	37
Harrisburg	Geography 319, Historical Geography of the United States	52
Marion	Health Education 313, Health and Safety.....	103
McLeansboro	Geography 314, Geography of Anglo-America.....	23
Mounds	History 308 (208), History of Illinois.....	58
Mt. Vernon	Music 307, Recreational Music and Singing Games	82
Nashville	Education 337, Reading in Elementary School....	44
Ridgway	English 300, Principles and Teaching of English Grammar	25
Salem	Education 337, Reading in Elementary School....	39
Vienna	Agriculture 310, Teaching Agriculture.....	23
Waterloo	Education 314, Elementary School Methods.....	22
Zeigler	Education 331, American Public Education.....	50

TOTAL ENROLLMENT..... 961

2. The following courses for adults other than teachers have been scheduled:

- a. The course, Home Economics 335, "Meal Planning and Table Service," is being completed at West Frankfort.
- b. Another course, Home Economics 341, "Consumer Problems," is starting at West Frankfort on March 8.
- c. A short course in Dairy Production was opened at Vienna on February 16, and will run for six weekly meetings.

PROCEEDINGS

3. As a service to school principals of Southern Illinois, a pamphlet is being prepared listing Southern faculty members who are willing to give commencement talks and listing suggested topics for these speeches.
4. The Division of Extension and Adult Education has scheduled a monthly radio program entitled "China". A request for this course was made by a number of women's church organizations of Southern Illinois. These organizations are listening in discussion groups, and have also promoted listening by individual members.

VI. BUILDINGS AND GROUNDS

In order to provide additional classroom and office space, Notices of Termination of Tenancy, effective March 31, 1949, have been served on the tenants of the following residence properties owned by the University:

Tract No.	Tenant	Address
37	Julia Carter Ingersoll Hale.....	910 South University
37-b	Edgar Carter and LaVon Marie Carter....	304 West Grand
37-c	Mrs. Pearl Bauman.....	306 West Grand
40	Mr. Frank Smith and Ethel Smith.....	204 West Grand
82-c	Mrs. Maude Hathaway.....	400 West Grand
84	Mr. Peter Dillow and Rose Dillow.....	312 West Grand
86	Mr. Clarence Leathers and Viola Leathers..	308 West Grand
99	Mr. Sam Anderson and Ada Anderson...	903 South Illinois

A Notice of Termination of Tenancy, effective May 31, 1949, has also been served on the tenant of the following property to provide additional office space:

Tract No.	Tenant	Address
75	Mr. Arthur L. and Mrs. Olive G. Bradley.....	1008 South Thompson

VII. AUXILIARY ENTERPRISES

Statements of Profit and Loss of Auxiliary Enterprises from July 1, 1948 to December 31, 1948 inclusive:

BOOKSTORE

RECEIPTS:

Sales:			
Supplies	\$16,070.47		
Books	2,463.61	\$18,534.08	
Penalties		98.50	
Rental Fees		14,552.38	
Transfers to Departments—			
(Non-Cash)		6,732.75	
Total Receipts.....			\$39,917.71

TEACHERS COLLEGE BOARD

BOOKSTORE—Continued

EXPENDITURES:

Personal Services:			
Regular	\$ 1,500.00		
Student	1,551.65	\$ 2,051.65	
		<hr/>	
Travel		28.35	
Commodities:			
Stationery, Printing and Office			
Supplies	12,684.61		
Wearing Apparel	720.00		
Household, Laundry and			
Cleaning Supplies	3.75		
Commodities Not Otherwise			
Classified	25,067.91	38,476.27	
		<hr/>	
Equipment:			
Office Furniture and Equipment	410.00		
Machinery, Implements, and			
Major Tools	15.90	425.90	
		<hr/>	
Total Expenditures.....			\$40,982.17 ¹

Excess of Expenditures over Receipts.....\$ 1,064.46

¹ Does not include allocation of expenditures for telephone, water, electricity and heat charged to Physical Plant.

ADJUSTMENTS

ADDITIONS:

None			
			<hr/>
			\$ 1,064.46

DEDUCTIONS:

Bills Holding:			
Bills Holding, 7/1/48.....	\$ 10,119.16		
Bills Holding, 12/31/48.....	4,429.41	\$5,689.75	
		<hr/>	
Accounts Receivable:			
Accounts Receivable, 12/31/48.	16,410.25		
Accounts Receivable, 7/1/48...	12,906.34	3,503.91	
		<hr/>	
Inventory:			
Inventory, 12/31/48	135,764.76		
Inventory, 7/1/48	126,514.53	9,250.23	18,443.89
		<hr/>	<hr/>

NET PROFIT\$17,379.43¹

¹Does not allow for depreciation of rental books.

CAFETERIA

RECEIPTS:

Sales:			
Regular	\$25,276.26		
Banquets	1,295.40	\$26,571.66	
		<hr/>	
Transfers—(Non-Cash)		290.20	
		<hr/>	
Total Receipts.....			\$26,861.86

EXPENDITURES:

Personal Services:			
Regular	7,493.07		
Student	4,446.10	11,939.17	
		<hr/>	
Contractual Services:			
Repair and Maintenance of			
Furniture and Equipment....	94.00		
Waste Removal, Cleaning and			
Exterminating Services	648.44	742.44	
		<hr/>	
Commodities:			
Stationery, Printing and Office			
Supplies	80.51		
Equipment Parts and Fittings			
Not Otherwise Classified.....	76.50		
Medical, Scientific and			
Laboratory Supplies	2.59		
Food Supplies	19,847.86		

PROCEEDINGS

Household, Laundry and Cleaning Supplies	1,094.01	21,101.47
Equipment:		
Household Equipment and Furnishings		887.88
Total Expenditures.....		\$34,670.96 ¹
Excess of Expenditures over Receipts.....		\$ 7,809.10

¹Does not include allocation of expenditures for telephone ; water, electricity, and heat charged to Physical Plant.

ADJUSTMENTS

ADDITIONS :		
None
		\$ 7,809.10

DEDUCTIONS :

Bills Holding :		
Bills Holding, 7/1/48.....	\$ 4,404.35	
Bills Holding, 12/31/48.....	2,030.77	\$ 2,373.58
Accounts Receivable :		
Accounts Receivable, 12/31/48.	32.35	
Accounts Receivable, 7/1/48... ..		32.35
Inventory :		
Inventory, 12/31/48	7,204.73	
Inventory, 7/1/48	6,609.88	594.85
Capital Expenditures :		
Household Equipment and Furnishings		887.88
		3,888.66
NET LOSS		\$ 3,920.44

RESIDENCE HALL

RECEIPTS :		
Room and Board.....		\$16,296.30
Extra Meals and Lodging.....		92.55
Total Receipts.....		\$16,388.85

EXPENDITURES :

Personal Services :		
Regular	\$ 7,001.16	
Student	547.06	7,548.22
Contractual Services :		
Repair and Maintenance of Furniture and Equipment... ..	212.00	
Waste Removal, Cleaning and Exterminating Services	880.05	1,092.05
Office Expenses :		
Subscriptions, Information Serv- ices and Association Dues...		54.05
Travel		104.61
Commodities :		
Stationery, Printing and Office Supplies	29.00	
Medical, Scientific and Laboratory Supplies	3.71	
Food Supplies	11,316.88	
Household, Laundry and Cleaning Supplies	1,343.16	12,692.75
Equipment :		
Household Equipment and Furnishings		1,787.70
Total Expenditures.....		\$23,279.38 ¹
Excess of Expenditures over Receipts.....		\$ 6,890.53

¹Does not include allocation of expenditures for telephone, water, electricity, and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

	ADJUSTMENTS	
ADDITIONS :		
None
		\$ 6,890.53
DEDUCTIONS :		
Bills Holding :		
Bills Holding, 7/1/48.....	\$ 5,754.75	
Bills Holding, 12/31/48.....	641.59	\$ 5,113.16
Accounts Receivable :		
Accounts Receivable, 12/31/48.	10,575.00	
Accounts Receivable, 7/1/48...	2,895.00	7,680.00
Inventory :		
Inventory, 12/31/48	2,491.77	
Inventory, 7/1/48	1,921.05	570.72
Capital Expenditures :		
Household Equipment and		
Furnishings		1,787.70
		\$15,151.58
NET PROFIT		\$ 8,261.05

VIII. STUDENT LIFE

A. Scholarships for Foreign Students

A number of organizations, such as Rotary International and the Institute of International Education, are interested in placing foreign students at Southern Illinois University, so that they may receive the benefits of an American education and learn American ideals and principles. These organizations are willing to encourage the students by providing them with scholarships covering part of their expenses for room and board, and certain local groups in Carbondale can provide them with additional assistance. The question has come up, however, as to whether the University could not assist them to the extent of excusing them from tuition and other necessary fees. The situation is particularly acute for these foreign students, since they now classify as out-of-state students and have to pay out-of-state fees.

We therefore recommend that Southern Illinois University be permitted to grant scholarships covering tuition and all necessary fees to a carefully selected group of foreign students, not to exceed ten in number in any one school year.

B. Athletic Scholarships

We recommend that the Board consider the question of granting scholarships covering basic tuition to athletes who are able to maintain satisfactory scholastic averages and standards of performance. There is a precedent for this in the music scholarships now granted to students showing unusual competence in music who play in the band or the orchestra.

C. Student Activities

On December 10, the Week-End Social Committee held its first all-school dance. A group of students feeling the need for

planned social activity for those who remain on the campus over week ends launched a program which to date has included seven dances, five movies, and six "Sundays at Southern."

The Student Legislative Committee provided another evidence of student initiative. Beginning their program by requesting a special student assembly to enlist student support, this Committee of its own volition organized a program of letter writing, publicity, county meetings, and other devices for helping Southern. The proceeds of the Kappa Delta Alpha Variety Show were donated to the campaign. Further evidence of student spirit has been the rapid revival of thirty-four county clubs, each with student officers and a faculty advisor. Working with the alumni, these clubs have greatly helped the school. The student body has readily responded to calls to serve on numerous committees which have been meeting to review the social rules of the University; to prepare the Student Handbook for next year; to arrange not only for a hospitality week-end (April 1 and 2) for seniors in Southern Illinois high schools, but also for a Parents Day or University Open House for the following Sunday, April 3; and to plan a temporary Student Center. Several student organizations have volunteered to assist in the renovation and decoration of the houses being converted into temporary offices, classrooms, and study centers; and one group has asked permission to raise funds to help equip the student office building.

Both the Men's and Women's Gymnasiums have been opened on Saturday and Sunday afternoons for student recreational activities. Students majoring in physical education act as supervisors.

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project—Contract No. Ill-V-11330.

Statement of Income and Expense

July 1, 1948 to December 31, 1948

RECEIPTS :

Dwelling Rent Income.....	\$20,556.18
Furniture Rental	3,627.65
Security Deposits	(70.00)
Sales and Services to Tenants.....	191.22
Miscellaneous Income	33.33

Gross Income.....

\$24,338.38

TEACHERS COLLEGE BOARD

EXPENDITURES :

Settlement to P.H.A. for '47-'48.....	\$22,359.82
Settlement to P.H.A. for 6/1/48-11/30/48.....	10,611.82
Management	1,702.77
Operating Services	303.00
Repairs, Maintenance and Replacements.....	2,448.62
Utilities	6,684.67
Equipment	213.00

Total Expenditures..... \$44,323.70

Excess of Expenditures over Income..... \$19,985.32

ADJUSTMENTS

DEDUCT :

Expenditures applicable to 1947-'48, including Settlement to P.H.A. for '47-'48.....	<u>\$23,127.37</u>
	<u>\$ 3,192.05</u>

ADD :

Accounts Payable	494.80
Net Profit from Operations.....	<u>\$ 3,636.85</u>

2. Ordnance Plant Veterans Housing Project—Contract No. III-V-11329.

Statement of Income and Expenses

July 1, 1948 to December 31, 1948

RECEIPTS :

Dwelling Rent Income.....	\$14,228.07
Furniture Rental	386.77
Security Deposits	149.43
Sales and Services to Tenants.....	94.00
Miscellaneous Income	6.89

Net Income

\$14,865.16

EXPENDITURES :

Management	\$ 1,306.35
Operating Services	251.50
Repairs, Maintenance and Replacements.....	3,785.70
Utilities	11,214.40
Equipment	374.24
Payment of loan from University Cannery Fund.....	600.00
Public Services	3,468.86
Commodities	70.71

21,071.76

Excess of Expenditures over Income..... \$ 6,216.60

ADJUSTMENTS

DEDUCT :

Expenditures applicable to '47-'48.....	474.06
	<u>\$ 5,732.54</u>

ADD :

Accounts Payable	943.95
Net Loss from Operations.....	<u>\$ 6,676.36</u>

PROCEEDINGS

3. Veterans Administration Guidance Center Contract.

Statement of Income and Expense

July 1, 1948 to December 31, 1948

INCOME :

Testing	\$ 3,888.00	
Meals and Lodging.....		
Total Income		\$ 3,888.00

EXPENSE :

Personal Services	5,117.75	
Other Expense :		
Commodities :		
Stationery, Printing and Office Supplies....	\$172.31	
Awards and Grants	7.14	
Equipment :		
Equipment Not Otherwise Classified.....	18.00	197.45
Total Expense		\$ 5,315.20 ¹

Excess of Expense over Income.....		<u>\$ 1,427.20</u>
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UNIT COST

Total Cost \$5,315.20 ÷ number tested 216 = \$24.61

¹ Does not include allocation of expenditures for water, electricity, heat and rent.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board :

- A. Acceptance of the list of Teachers College Scholarships for the winter quarter 1948-49.
- B. Acceptance of the resignations of the following: Mr. Gordon J. Chapman, Mr. Albert T. Craig, Mr. Cornelius A. Jongedyk, Dr. Melvin J. Meals, Mrs. Olga Nagle.
- C. Approval of the following new appointments at salaries indicated in the report: Mrs. Dorothy Sager Beltz, Dr. Leo J. Brown, Dr. Roland C. Burton, Dr. Walter B. Carver, Mr. Eugene E. Crawford, Miss Jane Crichton, Mr. John C. De-Laurenti, Dr. Stanley E. Harris, Jr., Miss Nora Theresa Kreher, Mr. Jack Smith McCrary, Dr. Melvin J. Meals, Mr. Lebern N. Miller, Mrs. Betty Lou Mitchell, Dr. Ward M. Morton, Mr. John W. Mulkin, Dr. Robert H. Muller, Mr. William F. Price, Mrs. Emma Francis Pritchett, Mr. John S. Rendleman, Mr. Louis F. Renfro, Jr., Miss Virginia L. Spiller, Dr. C. W. Tebeau, Mr. Eugene S. Wood, Mrs. Ruth Bozarth Wood.
- D. Approval of the following spring quarter appointments of practice supervisors: Miss Christina Aiassi, Mr. Bill Brown, Mrs. Luella Davis, Mr. Joe Konya, Jr., Mr. Nicholas Milosevich, Mr. Joe Morin, Mrs. Mary Morris.
- E. Approval of the following reappointments at salaries indicated in the report: Mr. A. Frank Bridges, Mrs. Florence Camp, Mr. Norman G. Bitterman, Dr. Eli L. Borkon, Miss Virginia L. Spiller.

- F. Approval of the following spring quarter reappointments of practice supervisors: Mr. Willie D. Anderson, Mr. Edgar Bain, Mr. Edward Bencini, Mr. Jewell Berrier, Mrs. Dorothy Bleyer, Miss Emma Brickey, Mr. John Q. Clark, Mr. Walter Collins, Mr. Walter K. Correll, Mr. Stephen B. Dozier, Mr. Norman Finley, Mr. James Hastie, Mr. Jack Hedges, Miss Alice Hoyer, Mr. Clay Hunter, Mr. Maple M. Joyce, Mr. Glenn Morris, Miss Jane Neeley, Mr. Arthur Newbern, Mr. Lloyd Pepple, Mr. W. Reys, Mr. David M. Stroup, Mrs. Elizabeth Tullock, Mr. John Wathen, Miss Afton Wolfe.
- G. Approval of the following reappointments for the summer session of 1949 at salaries indicated in the report: Mr. Charles B. Ablett, Mr. Robert Ashby, Mrs. Elizabeth Bischof, Mr. Henry M. Borella, Mr. Robert F. Etheridge, Mr. Woodrow Fildes, Mr. Billy Hoyle, Miss Theresa Ivanuck, Mr. Marvin E. Johnson, Mr. William McBride, Mr. Walter McDonald, Miss Nedra Midjaas, Mr. Frank B. Moake, Mr. Gus E. Paris, Mr. Robert Pulliam, Miss Patricia Stahlheber, Mr. Ramon S. Swisher, Mrs. Edna Spires Travis, Mrs. Irma Tate Ward, Mr. James J. Wilkinson.
- H. Approval of the following as substitute teachers for the Allyn Elementary School: Mrs. Elaine Bicknell, Mr. Amy Caldwell, Mrs. Florence Camp, Mrs. Ellen E. Davis, Mrs. Mildred Fishback, Mrs. Blanche Merwin, Mrs. Ruth E. Sanders.
- I. Approval of the following as substitute teachers for the University High School: Mrs. Florence Camp, Mrs. Hazel Coleman, Mrs. Thelma Dykhouse, Mrs. Marcile Franklin.
- J. Approval of leaves of absence without pay for the following: Dr. Marshall S. Hiskey, Mr. Ledford J. Bischof, Mr. Chalmer A. Gross.
- K. Approval of changes in duties and salary as indicated in the report for the following: Mrs. Maxine Harris Blackman, Mr. Robert Schwartz, Mr. James C. Springs, Mrs. Edna Spires Travis, Miss Gladys W. Babcock.
- L. Approval of the appointment of Mr. Raymond Edward McDonald.
- M. Acceptance of resignations of the following: Mrs. Delores Marco Brown, Mrs. Marjory Morse Enrietto, Mr. Charles Lester Keese, Mr. Oscar B. Rawson, Mr. Wesley H. Walters, Mr. Dennis P. Waugh, Mr. Oscar Wingo.
- N. Approval of leaves of absence for the following: Mr. Herman Bain, Mrs. Ressie Richardson.
- O. Approval of the calendar for the year 1949-50 and the summer session of 1950 as presented in the report.
- P. Provision of scholarships covering tuition and all necessary fees for foreign students, not to exceed ten in number in any one school year.

Respectfully submitted,
DELYTE W. MORRIS, *President*

MINUTES OF MEETING OF THE TEACHERS COLLEGE BOARD

Eastern Illinois State College

Charleston, Illinois

October 24, 1949

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. on Monday, October 24, 1949, at the Eastern Illinois State College, Charleston, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William W. Wirtz

The following Board members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira H. Means
Mr. Lewis M. Walker

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairechild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lauphler, Co-ordinator
Department of Registration and Education
Springfield, Illinois

The first matter of business before the Board was the approval of, corrections or additions to the minutes of the meeting of September 19, 1949.

Mr. Nickell moved that the minutes of the meeting of September 19, 1949, be approved. The motion was seconded by Mr. Bohrer and unanimously carried.

DISTRIBUTION OF RING BINDERS

Co-ordinator Lanphier distributed ring binders to all Board members for their use in filing minutes of meetings, presidents' reports, memorandum and all other data pertaining to the Teachers College Board.

In line with the above, Chairman Puffer requested the Presidents to leave a margin of 1½ inches on the left-hand side of their reports in order that they may be punched for filing in the ring binders. The presidents' reports are to be bound on the left edge instead of the top, as has been the practice.

DISCUSSION REGARDING RULES AND REGULATIONS

Chairman Puffer reminded all present that at the last meeting of the Teachers College Board Dr. Reavis had raised the question of the desirability of having a set of rules and regulations governing Board actions. At that time Dr. Reavis had presented a pamphlet he had received from the Illinois Education Association setting forth such ideas, and it was the unanimous opinion of the Board and Presidents that additional copies be obtained. These copies were obtained and sent to all Board members and Presidents for study.

The Chairman then read a list of suggestions of policies formulated by the American Association of University Professors to be discussed with the teachers college Presidents with respect to greater democracy in the operations of the teachers colleges. After considerable discussion of these suggestions, Mr. Wirtz moved that the Chairman be empowered to appoint a committee to codify our own Board rules, procedures and statement of principles, and to report back to the Teachers College Board at the earliest feasible time. The motion was seconded by Mr. Nickell and unanimously carried.

The committee appointed by the Chairman consists of the following persons :

COMMITTEE TO CODIFY BOARD RULES AND PROCEDURES

Dr. Reavis, Chairman
Mr. Bohrer
Mr. Nickell
Mr. Wirtz

LIBRARY BUILDING AT NORTHERN ILLINOIS
STATE TEACHERS COLLEGE

At this point Chairman Puffer stated that he wanted to inform the Board, prior to the opening of bids for the Library Building at Northern, that he had had a conference with Mr. Stockmar, Architectural Assistant in the Division of Architecture and Engineering, and Mr. Stockmar advised that a Mr. Quindry in the Department of Finance had received an opinion of the Attorney General stating that

the Teachers College Board had no authority to open bids on any project except self-liquidating projects. The statutes of the State of Illinois provide that the opening of bids and letting of contracts is the responsibility of the Department of Public Works and Buildings, Division of Architecture and Engineering. Chairman Puffer suggested that he would get a copy of the Attorney General's opinion.

REPORT ON VOCATIONAL AGRICULTURE EDUCATION AT I.S.N.U.

The next matter of business was the report from Secretary Nickell on the progress of the committee evaluating Vocational Agriculture Education at the Illinois State Normal University.

Mr. Nickell reported that due to the long and difficult task he had in getting approval of this committee, not much progress had been made. However, he would keep in touch with the Committee and report to the Board at a later date.

TIME CLOCKS AT ILLINOIS STATE NORMAL UNIVERSITY

Chairman Puffer reminded all present of the agreement made between the Teachers College Board and the Illinois Council of State Employee Local Unions whereby employers and employees who have minor differences to settle, which differences cannot be settled by direct negotiation between the employer and the employee, may appeal in writing to the Employer-Employee Relations Committee. If such differences cannot be settled by this Committee, the matter is then brought to the attention of the Teachers College Board. By virtue of this contract, the issue of punching time clocks by some non-academic employees, but not all of them, was brought before the Board.

Chairman Puffer then read a letter that was addressed to Mr. Lanphier from Mr. Ensign, Business Manager at Illinois State Normal University, regarding the operation of time clocks. Enclosed with this letter was a copy of the minutes of the Employer-Employee Board Meeting held on September 29, 1949, at Illinois State Normal University, at which meeting the Board recommended that if some non-academic employees were required to punch time clocks, then all non-academic employees should be required to do so, and that the non-academic employees should not be required to punch a time clock before and after their lunch period unless the employee leaves the property of Illinois State Normal University during that time.

Dr. Fairchild was requested to give his views on the matter. After Dr. Fairchild had explained his views, he suggested that all of the time clocks be eliminated except the one at Fell Hall, and that the responsibility of keeping time of employees be left directly in the hands of the respective supervisors.

INFORMAL REPORTS FROM THE PRESIDENTS

Dr. Buzzard reported on the enrollment at Eastern, and stated that it is increasing. He advised that last year's enrollment was 1423.

and this year it is 1430. He further advised that it would go to 1457 if we counted the evening classes.

The extension work this fall is not as high as it was last year. This year it is 438 compared to 475 last year. The reason for this variation is that Eastern has two less extension courses this year than they had last year.

The number of seniors this year is 282 compared to 251 last year. Dr. Buzzard stated that the officials at Eastern felt that last year's group of seniors would be the largest group of graduates, because of the number of veterans, but from all indications this year's class will be even larger although the number of veterans has dropped more than 100.

Dr. Fairchild reported on the enrollment at Illinois State Normal University. This year's enrollment is 2438 as compared to 2228 last year. In extension work there are 423. There are also 120 graduate students and 150 special education students.

Dr. Fairchild also advised that the plans for the self-liquidating dormitories are now in the final stage, and wanted advice as to whom these plans should be submitted for approval, i.e., should they be submitted to the Advisory Committee of the school, or to the Teachers College Board.

Mr. Nickell moved that the plans for the construction of the self-liquidating dormitories at Illinois State Normal University be submitted to the Building Committee—Self-Liquidating Projects of the Teachers College Board, with the power to act to approve plans for the Board between Board meetings. The motion was seconded by Dr. Reavis and unanimously carried.

Dr. Fairchild next requested permission to have the bonding company make a study of "Old Main" with the thought of making this into a Student Union Building on the self-liquidating basis.

After considerable discussion, Mr. Bohrer asked the other Presidents if they too would like to have such a study made of the possibility of having a Student Union Building constructed on each campus on the self-liquidating basis. This met with the approval of all Presidents.

Mr. Dunn then moved that we explore the possibility of a Student Union Building on the campuses of Illinois State Normal University, Eastern Illinois State College, Western Illinois State College, and Northern Illinois State Teachers College, and that, without incurring any expense or obligation whatsoever to the Board or the university or college, Mr. Swartz be asked to furnish us financial data indicating the possibility of building such a center on each campus. The motion was seconded by Mr. Wirtz, the roll was called and the vote was as follows:

Mr. Bohrer—yea
 Dr. Bradley—absent
 Mr. Dunn—yea
 Mr. Guin—absent

PROCEEDINGS

Mr. Means—absent
Mr. Nickell—yea
Mrs. Pegelow—yea
Mr. Puffer—nay
Dr. Reavis—yea
Mr. Walker—absent
Mr. Wirtz—yea

The motion was carried by a vote of six to one.

Dr. Fairchild next requested that letters be directed to the Governor for the release of funds for furniture, furnishings and special equipment for the Administration Building in the amount of \$120,000.00; for furniture and furnishings for fourth floor of Administration Building in the amount of \$32,000.00; and for the acquisition of land for campus enlargement and addition to acreage at University Farm in the amount of \$120,000.00.

Dr. Fairchild explained that the Administration Building is now coming along to a point where they would like to get the release of these funds so that they may start getting bids on the furniture, furnishings and special equipment. The release of money for the acquisition of land is necessary due to the fact that the land is needed for dormitories to be erected on a self-liquidating basis.

Mr. Bohrer moved that the Board approve the items above indicated. The motion was seconded by Mr. Nickell and unanimously carried.

Dr. Beu expressed Mr. Means' regrets that he could not attend this meeting because of illness.

Dr. Beu gave the enrollment figures for Western. The figure for last year was 1396 compared to 1564 this year. Of this 1564, 552 are women and 1012 are men. Last year the veterans were 438 as compared to 364 this year. There were 638 doing extension work last year as compared to 742 this year. There were 300 in the training school last year and there are 300 this year. There are 140 in the high school this year, making a grand total of 2746.

Dr. Holmes reported on the enrollment at Northern. He stated there were 1668 on-campus students a year ago (no night students). This year, including night students, there are 2066. The number of day students this year is 1153 men and 811 women. In the night classes there are 17 men and 85 women. On the campus, including both day and night students, there are 1170 men and 896 women, an increase over a year ago of 398.

The meeting adjourned for luncheon and reconvened for the opening of bids for the Library Building at Northern at 2:00 P. M. Also present at the afternoon meeting were Mr. C. Herrick Hammond, State Architect; Mr. C. W. Macardell, Architectural Assistant; Mr. Joseph Booton, Chief Designer; Mr. Chance S. Hill, Landscape Architect; Miss Marie Walsh of the Division of Architecture and Engineering, and numerous contractors bidding on the project.

The sealed package containing all bids was opened by Mr. C. W. Macardell, who, in turn, opened each individual bid and read aloud the name of the contractor, the amount of the bid, the specific phase of construction bid upon, and the amount of the certified check accompanying each bid. This information was taken down by Miss Walsh.

After all bids had been opened and listed, a discussion regarding a telegraphic modification of the bid submitted by the Federal Constructors Inc., followed. Mr. Hammond and Mr. Macardell were asked if it was the usual practice to accept telegraphic modification of bids. They advised that it was.

Mr. Nickell then moved that we reject the telegraphic modification of the bid submitted by the Federal Constructors Inc., because the deadline for accepting bids was 2:00 P. M. Friday, October 21, 1949, and this telegram was not received until 11:45 A. M. Monday, October 24, 1949. The motion was seconded by Mrs. Pegelow, the roll was called and the vote was as follows:

Mr. Bohrer—nay
 Dr. Bradley—absent
 Mr. Dunn—nay
 Mr. Guin—absent
 Mr. Means—absent
 Mr. Nickell—yea
 Mrs. Pegelow—yea
 Mr. Puffer—nay
 Dr. Reavis—nay
 Mr. Walker—absent
 Mr. Wirtz—nay

The motion was lost by a vote of five to two.

The entire list of bidders is as follows:

GENERAL WORK

Federal Constructors, Inc.
 James McHugh Company
 Sjostrom & Sons, Inc.
 Mayfair Construction Company
 J. L. Simmons Company, Inc.

HEATING, VENTILATING AND PLUMBING WORK

M. J. Corboy Company
 Chas. E. Crone Company
 S. J. Reynolds Company, Inc.
 J. P. McLaughlin (Plumbing Only)
 Associated Piping Contractors, Inc. (Heating Only)
 A. Kilander & Company (Heating Only)
 Northwestern Heating and Plumbing Co. (Heating Only)

PROCEEDINGS

L. H. Prentice Company (Heating Only)
Anderson & Litwack (Ventilation Only)
Johnson Sheet Metal Works (Ventilation Only)
Reynolds Corporation (Ventilation Only)
Acord Ventilating Company (Ventilation Only)
Bloomer Heating & Ventilating Co. (Ventilation Only)
The Haines Company (Ventilation Only)
Jamar-Olmen Company (Ventilation Only)

ELECTRICAL WORK

Anderson Electric Company
John W. Breslin Company
Broadway Electric Company
Virgil Cook Electrical Contractor
G and G Electric Service
Liberty Electric Company
Meade Electric Company
Wilson Electric Company

ELECTRIC BOOK LIFT

Montgomery Elevator Company
Murphy Elevator Company
Otis Elevator Company
Westinghouse Electric Corporation

ELEVATOR EQUIPMENT

Elevator Mfg. Company of America
Montgomery Elevator Company
Murphy Elevator Company
Westinghouse Electric Corporation
Otis Elevator Company

PNEUMATIC TUBE CONVEYOR

Kelly Systems, Inc.
Standard Conveyor Company

METAL LIBRARY EQUIPMENT AND BOOKSTACKS INCLUDING THE CONCRETE DECK FLOORS

Angus-Snead Macdonald Corporation
Virginia Metal Products Corporation
Art Metal Construction Company

Mr. Hammond then asked for authority for the Division of Architecture and Engineering to proceed to analyze the bids.

Mr. Dunn moved that the Department of Public Works and Buildings, Division of Architecture and Engineering be authorized

to award contracts to the lowest responsible bidders in keeping with the statutes of the State of Illinois. The motion was seconded by Dr. Reavis and unanimously carried.

Chairman Puffer thanked the members of the Division of Architecture and Engineering for all they had done in connection with the opening of bids for the construction of a Library Building at Northern Illinois State Teachers College, DeKalb, Illinois.

Dr. Holmes also thanked the Board and the members of the Division of Architecture and Engineering on behalf of the students at Northern for the respective part each played in making the construction of the Library Building at Northern possible.

It was at this point that Chairman Puffer introduced Mr. Sjostrom, of the firm of Sjostrom and Sons, Inc., who requested that he be allowed to speak to the members of the Board.

Mr. Sjostrom informed the Board that he is Vice-President of the firm of Sjostrom and Sons, Inc., and that as such he was registering a protest on the matter of accepting the telegraphic modification of the bid of Federal Constructors, Inc., and would consult his legal counsel if the contract for the construction of the Library Building is given to the Federal Constructors, Inc., the apparent low bidder, because his firm had submitted the lowest bid, barring the telegraphic modification submitted by the Federal Constructors, Inc. He further stated that if the telegraphic modification had been received before 2:00 P. M. Friday, October 21, 1949, his firm would have no cause for protest, but because the telegraphic modification was not received until 11:45 A. M. Monday, October 24, 1949, and because the Architect's office accepted his modification, there was nothing for his firm to do but protest. He wanted the Board to know what action his firm planned to take.

There being no further business before the Board, Mr. Nickell moved that the meeting be adjourned. The motion was seconded by Mr. Wirtz and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF MEETING OF THE TEACHERS COLLEGE BOARD

Director Puffer's Office, Capitol Building, Springfield, Illinois

November 21, 1949

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. on Monday, November 21, 1949, in Director Puffer's office, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board, presided.

PROCEEDINGS

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. Lewis M. Walker
Mr. William W. Wirtz

The following Board member was absent :

Dr. Preston Bradley

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer informed the Board that on Saturday, November 26th, he was going to Washington as a representative of the Governor, to have a conference with Commissioner McGrath, Commissioner of Education, to ascertain if he will make a study of the state supported teachers colleges and universities in Illinois, dealing only with the administration of these schools.

Chairman Puffer stated that he felt that this study, which will not be intensive and will merely scratch the surface, will develop some valuable information. He hoped to be able to report that such a study will be made and also advise the area which will be covered by this report at the next meeting of the Teachers College Board.

The first matter of business before the Board was the approval of, corrections, or additions to the minutes of the meeting of October 24, 1949.

Mr. Nickell moved that the minutes be approved as submitted. The motion was seconded by Mr. Bohrer and unanimously carried.

The next item for discussion was the policy of the Teachers College Board in connection with the University Retirement System.

A statement had been prepared by Mr. Lanphier, Co-ordinator, copy of which had been given to all Board members, explaining the four classifications covered by the University Retirement System.

After considerable discussion, it was the unanimous opinion of the Board that the matter be tabled until the next meeting, which is scheduled for January 9, 1950, in Chicago, Illinois. Mr. Walker moved that any and all prospective teachers college employees must pass a satisfactory physical examination, in accordance with the rules and regulations of the University Retirement System, before employment is offered in any of the teachers colleges. The motion was seconded by Mrs. Pegelow and unanimously carried.

INFORMAL REPORTS FROM PRESIDENTS

Dr. Buzzard made reference to a letter from Mr. Bailey, Boiler Inspector of the Division of Architecture and Engineering, refusing to approve repairs to the boilers at Eastern done by the college employees on the grounds that such repair work was not done by organized labor.

Examination of these repairs by the official inspector of the boiler insurance company won approval.

In the 50 1/3 years of the operation of Eastern, minor repairs have always been done by the engineers and firemen on the operating crew, and have always been accepted by the boiler insurance company and previously by the Division of Architecture and Engineering. Major repair jobs have always been let on contracts and thereby naturally would be inspected and approved by the Division of Architecture and Engineering.

In the opinion of the college the item of prime concern is winning the approval of the boiler insurance company for the condition of the boilers in operation.

Dr. Buzzard also reported that Eastern has scheduled an educational clinic under the auspices of the American Association of Colleges for Teacher Education sometime in the Spring of 1950.

This clinic would consist of an inspection of Eastern by qualified members of the National Association, followed by a day of findings. To this day of findings would be invited the representatives of the colleges of Illinois now doing teacher training, and would therefore give an opportunity for professional consideration, particularly of the preparation for elementary education.

Dr. Fairchild reported on the progress of the Special Education Building and the Administration Building.

He informed the Board that Illinois State Normal University has had and still has a contract with the Illinois Soldier's and Sailor's School for the renting of their swimming pool. The contracted rental is \$100.00 per month.

It was discovered that through an error on the part of the Illinois Soldier's and Sailor's School they failed to submit vouchers for April, May and June, 1949; rent to be paid out of the amount appropriated for Contractual Services in the 65th Biennium. Therefore, Dr. Fairchild requested permission to amend this year's contract so that Illinois State Normal University will pay \$150.00 rent each month for six months to make up this debt. At the end of six months, the rental will revert back to the original \$100.00 per month fee.

Mr. Walker moved that the Teachers College Board authorize Dr. Fairchild to amend the contract so that Illinois State Normal University will pay the Illinois Soldier's and Sailor's School a rental fee of \$150.00 per month for six months for rental of their swimming pool, and that at the end of six months the rental revert back to the original \$100.00 per month. The motion was seconded by Mr. Dunn and unanimously carried.

Dr. Beu presented a preliminary drawing prepared by the Industrial Arts Department of Western Illinois State College of the proposed stadium which he requested be erected on an approved self-liquidating basis.

A survey has been made and a statement prepared and submitted to the Board by J. T. Swartz and Company, Inc., showing that the construction of this stadium is possible on an approved self-liquidating basis.

Mr. Dunn moved that the Teachers College Board request the office of the State Architect to check the estimated cost of the proposed self-liquidating stadium for Western Illinois State College, and that if the report from the State Architect's office confirms substantially the estimated cost of the proposed stadium that the Board employ Associate Architects, under the direction of the State Architect's office, on exactly the same basis that architects have heretofore been employed on self-liquidating dormitories, that is, to prepare plans and specifications for the proposed stadium to be built on a self-liquidating basis. However, if the State Architect's office is able to furnish the plans and specifications, we may then dispense with the employing of Associate Architects. The motion was seconded by Mr. Wirtz and unanimously carried.

Dr. Holmes previously requested permission to have a survey made by the J. T. Swartz Company, Inc., to ascertain the possibility of constructing a men's dormitory consisting of two wings to house 154 men each on an approved self-liquidating basis.

A survey has been made and a statement prepared and submitted to the Board by Barcus, Kindred and Company showing that it would be possible to build such a men's dormitory on a self-liquidating basis. Therefore, Mr. Wirtz moved that on the basis of the statement submitted by Barcus, Kindred and Company, Architects Schaeffer and Hooton be asked to prepare preliminary plans and specifications for the construction of a men's dormitory, consisting of two wings to house 154 men each, and to submit said plans and specifications to

TEACHERS COLLEGE BOARD

the Teachers College Board at the January 9th meeting. The motion was seconded by Mr. Means and unanimously carried.

Dr. Holmes next presented a summary of appropriation for Personal Services for Northern Illinois State Teachers College showing a deficit if the college is restricted to 45% of the first year's appropriation.

After considerable discussion and an amendment to Dr. Holmes' summary of appropriation, Mr. Wirtz moved that the report be incorporated in the minutes as amended. The motion was seconded by Mr. Guin and carried unanimously. The summary is as follows:

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

November 16, 1949

Summary of Appropriation for Personal Services,
General Revenue and Income Fund, Educational Operations,
for the First Year of the Biennium

November payrolls, payable from General Revenue:		
Civil Service	\$15,362.00	
Faculty	62,964.57	
Student Help	2,252.17	
	<hr/>	
Total for November 1949.....		\$ 80,578.74
Estimated payroll for December 1949, through June 1950 on basis of November payroll (7 x \$80,578.74).....		\$564,060.00
Balance in Personal Services, General Revenue, as of December 1, 1949		512,698.00
		<hr/>
Deficit, to be paid from Income Fund, Educational Operations		\$ 51,362.00
Appropriation for Personal Services, Income Fund.....	\$13,500.00	
Contingent Appropriation, Income Fund.....	27,200.00	
	<hr/>	
Total Income Fund Approp. Available for Salaries.		40,700.00
		<hr/>
Deficit		\$ 10,662.00

Above statement is based on the ruling that we may use but 45% of the General Revenue Appropriation the first year of the biennium and 50% of the Income Fund Appropriation.

Provided we may be permitted to use 50% of our appropriation for Personal Services, General Revenue, the first year of the biennium, the status of our payrolls will be as follows:

Personal Services, General Revenue, first year (50%).....	\$943,993.00
Expenditures, June through November 1949.....	336,896.00
	<hr/>
Balance in Personal Services, Gen. Revenue as of Dec. 1, 1949.....	\$607,097.00
Estimated payroll for Dec. 1, 1949, through June 1950, on basis of November payroll (7 x \$80,578.74)	564,060.00
	<hr/>
Estimated Balance as of June 30, 1950.....	\$ 43,037.00

The above estimate on payroll expenditures for the balance of the first year is based on the present staff and does not provide for any additional faculty or non-faculty staff.

Revised Estimate of Income Fund, Educational Operations		
FALL QUARTER, 1949		
464 Veterans @ \$91.56 each.....	\$42,483.84	
1,500 Other Students @ \$13.00 each.....	19,500.00	
	<hr/>	
TOTAL—Fall Quarter, 1949		\$ 61,983.84

PROCEEDINGS

WINTER QUARTER, 1949-50		
420 Veterans @ \$91.56 each.....	\$38,455.20	
1,455 Other Students @ \$13.00 each.....	18,915.00	
TOTAL—Winter Quarter, 1949-50.....		57,370.20
SPRING QUARTER, 1950		
360 Veterans @ \$91.56 each.....	\$32,961.60	
1,475 Other Students @ \$13.00 each.....	19,175.00	
TOTAL—Spring Quarter, 1950.....		52,136.60
SUMMER QUARTER, 1950		
200 Veterans @ \$66.92 each.....	\$13,384.00	
535 Other Students @ \$13.00 each.....	6,955.00	
TOTAL—Summer Quarter, 1950.....		20,339.00
FALL QUARTER, 1950		
165 Veterans @ \$91.56 each.....	\$15,107.40	
1,910 Other Students @ \$13.00 each.....	24,830.00	
TOTAL—Fall Quarter, 1950.....		39,937.40
WINTER QUARTER, 1950-51		
140 Veterans @ \$91.56 each.....	\$12,818.40	
1,860 Other Students @ \$13.00 each.....	24,180.00	
TOTAL—Winter Quarter, 1950-51.....		36,998.40
SPRING QUARTER, 1951		
127 Veterans @ \$91.56 each.....	\$11,628.12	
1,823 Other Students @ \$13.00 each.....	23,699.00	
TOTAL—Spring Quarter, 1951.....		35,327.12
SUMMER QUARTER, 1951		
83 Veterans @ \$66.92 each.....	\$ 4,536.00	
600 Other Students @ \$13.00 each.....	7,800.00	
TOTAL—Summer Quarter, 1951.....		12,336.00
Extension—1949-51		15,000.00
Library Fines—1949-51		225.00
Transcript Fees—1949-51		1,900.00
Smith Hughes Refund & Miscellaneous—1949-51.....		7,600.00
Balance in Income Fund, Educational Operations as of Sept. 30, 1949 (for 65th Biennium).....		69,876.03
GRAND TOTAL—Estimated Income Educational Operations for 1949-51, Revised.....		\$411,029.59
Income Fund, Educational Operations, Appropriation for 1949-51, based on estimates prepared in October 1948, for budget preparation use.....		\$272,111.48
Amount to be requested by the college as an additional authorization of money already earned: Income Fund, Educational Operations		\$138,918.00

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

A. ADDITIONAL FACULTY NEEDED FOR THE YEAR 1950-1951

Biological Science	2	Phys. Educ. (men & women).....	3
Education	3	Physical Science (earth).....	1
Student Teaching	1	Social Science	2
English	2	Speech	1
Home Economics	2	McMurry Laboratory School.....	1
Industrial Arts	1		
Mathematics	1		
Special Services {		Counselling	4
		Extension	2
		Health Service	3
		(1 doctor, 2 nurses)	

29 staff members averaging \$5,000 per year..... \$145,000

The additional staff listed above will be necessary in order to reduce the size of classes now averaging from 40 to 75. Many classes now are too large to do a high quality of work. With the additional staff, it would be possible to reduce the size of all classes to 30-40. In addition, it would enable us to relieve the overloaded Health Service, provide extension service in great demand, and provide a much needed counselling service.

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Non-Academic Staff

Janitors—2 @ \$2100	\$4,200	
Clerk typists—4 @ \$1800	7,200	
Clerk Stenographer—3 @ \$2160	6,480	
Maintenance worker	2,220	20,100
<hr/>		
Total needed for new faculty and staff for year 1950-1951.....		\$165,000

B. STAFF IN ADDITION TO THAT LISTED ABOVE NEEDED FOR FIRST YEAR OF BIENNIUM (1951-53)

1—Assistant dean of the faculty	2—Specialists for Reading Clinic	
1—Assistant dean of women	7—Help staff graduate program in 7 departments	
1—Director of extension	9—Business education	
3—Librarians to staff new library	2—provide minor in library science	
27 staff members averaging \$5,000 per year.....		
		\$135,000

C. ADDITIONAL BUILDINGS NEEDED

1. *State Appropriation*
 - a. Heating plant
 - b. Laboratory Schools
 - c. Classroom building
 - d. Auditorium
 - e. Music building
2. *Possible self liquidating or from State appropriation*
 - a. Men's dormitories (3)
 - b. Women's dormitories (2)
 - c. Student Union
 - d. Field House
 - e. Stadium

Dr. Holmes informed the Board that they at Northern had made a very informal inspection of an area known as the Lorado Taft "art colony" with the thought in mind of perhaps acquiring this territory for a proposed field camp. He presented a statement giving an overall picture of the area, the cost of reconditioning and operation, capacity of the camp, progress to date, major educational objectives, and requested permission to continue the investigation to ascertain what conditions will have to be met to acquire the property for a field camp.

After discussing the matter in detail, Mr. Wirtz moved that Northern Illinois State Teachers College be given permission to continue the investigation of the Lorado Taft "art colony" area, and to ascertain under what conditions the property could be obtained and then report back to the Board. The motion was seconded by Mr. Guin and unanimously carried.

At the afternoon session Mr. C. Herrick Hammond, Mr. Joseph Booton and Mr. Chance S. Hill were also present.

Mr. Hammond requested authority to let contracts for the construction of the Library Building at Northern on the basis of his letter of November 17th which tabulated the bids, copy of said tabulation having been furnished each Board member.

Mr. Wirtz moved that we approve the construction of a Library Building at Northern. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Bohrer moved that Mr. Hammond be authorized by the Teachers College Board to let contracts for the construction of a Library Building at Northern Illinois State Teachers College on the basis of the bids submitted to this Board by his office under date of November 17th and which are as follows:

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General Work :	
Federal Constructors, Inc.....	\$ 974,000.00
Electrical Work :	
Broadway Electric Company, Inc.....	126,600.00
One Electric Book Lift :	
Westinghouse Electric Corporation.....	4,555.00
Elevator Equipment :	
Elevator Mfg. Company of America.....	19,500.00
One Pneumatic Tube Conveyor :	
Standard Conveyor Company.....	968.00
Metal Library Equipment and Bookstacks :	
Angus Snead Macdonald Corporation.....	88,795.00
Heating Work :	
S. J. Reynolds Company, Inc.....	98,032.00
Plumbing Work :	
S. J. Reynolds Company, Inc.....	81,500.00
Ventilating Work :	
Accord Ventilating Company.....	64,567.00
Site Development :	
Chance S. Hill.....	50,000.00
Architects' Fees	28,000.00
For Contingencies	25,483.00
	\$1,562,000.00

The motion was seconded by Mr. Wirtz and unanimously carried.

Mr. Hammond then requested authority to let contracts for the construction of Beef Cattle Barn at Illinois State Normal University.

Although no formal letter from the Division of Architecture and Engineering has been received tabulating the bids for the construction of a Beef Cattle Barn at Illinois State Normal University, Normal, Illinois, the following figures were presented and Mr. Hammond requested authority to let the contracts:

General Work—John Felmley Company.....	\$26,600.00
Wiring—Wilson Electric Company	790.00
For Contingencies	750.00
	\$28,140.00

Mr. Bohrer moved that the Supervising Architect be authorized to let contracts for the construction of Beef Cattle Barn at Illinois State Normal University, Normal, Illinois, in the amount of \$28,140.00. The motion was seconded by Dr. Reavis and unanimously carried.

Dr. Reavis reported on the additional graduate courses for which approval is requested for Illinois State Normal University. The additional courses are as follows:

Education

- 465. Teaching in the Community (Junior) College I (2) or II (2)**
Techniques and methods of teaching on the junior college level; problems of articulating the community college and the high school; special qualifications needed for the community college teacher; his preparation and training; the use of examinations, marks, and records; specific problems and methods of the classroom peculiar to the various teaching fields.
- 466. Seminar in the Community (Junior) College—I (2) or II (2)**
Specific problems related to the community college, such as, problems of guidance and personnel; sponsorship of out-of-class activities; improvement of instruction; curriculum problems. The exact content of the course may vary from semester to semester. The problems will be selected in part according to the needs and interests of the students. Prerequisite: 464. The Community (Junior) College or experience in teaching in a community (junior) college.

Industrial Arts

- 404. Special Projects in Industrial Arts—II (3)**
Opportunity to gain increased knowledge of materials and processes through study of technical problems and the consumption of industrial arts projects. Consideration will be given to project selection, construction and production problems and techniques in school and industry, and the application of methods to educational situations. Prerequisite: Approval of advisory committee.

Music

- 352. The Symphony—I (3) or II (3)**
Survey of symphonic literature of the various periods; development of form with emphasis on contributions and characteristics of each period; and critical analyses of selected works through the study of full scores, recordings and piano reductions.
- 404. Chromatic Harmony—I (3) or II (3)**
Practical experience in writing polyphonically and homophonically using various kinds of embellishments and chromatically altered tones. A major creative project is required. This may be in the form of an original composition, arrangement, or transcription.

Dr. Reavis recommended and moved the adoption of the additional graduate courses for Illinois State Normal University. The motion was seconded by Mr. Bohrer and Mr. Guin and unanimously carried.

In Dr. Buzzard's informal report he presented a list of faculty for 1949-50 at Eastern Illinois State College. In this list there are four

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persons who are now emeritus. He gave the salaries these people are now receiving and requested that the Board consider increasing these salaries as he felt that they were quite low due to the increased cost of living since they retired.

At this point Chairman Puffer asked the other three Presidents how many emeriti they have, and the salaries they are receiving. It was the unanimous opinion of the Board that the emeritus salaries paid at each school were too low to meet the present day cost of living. After considerable discussion, Mr. Walker moved that the emeritus salaries at all four schools should be \$175.00 per month beginning December 1, 1949. The motion was seconded by Mr. Wirtz and un-animously carried.

The names of the emeriti, listed by schools, are as follows:

EASTERN ILLINOIS STATE COLLEGE

Annie Weller
Albert B. Crowe
Edith Ragan
Gilberta Coffman

ILLINOIS STATE NORMAL UNIVERSITY

Clarissa Ela
Lura Eyestone
Lora Dexheimer
Katherine Carver

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Swen Parson
Ida Simondson
Louise Adams

WESTERN ILLINOIS STATE COLLEGE

George Gayler
Mabel Corbin

Mr. Bohrer, on behalf of Mr. Dunn, presented the following resolution:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the tract of land hereinafter described is needed and necessary for Illinois State Normal University and the Officers of this Board are hereby authorized to negotiate for the acquisition of said premises, and if the Officers of the Board on behalf of the State of Illinois are unable to agree with the owner of the premises upon a reasonable purchase price therefor, then the Attorney General of the State of Illinois is hereby authorized and directed to file appropriate proceedings to condemn the said tract, namely:

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120 acres or so much thereof as can be paid for from funds appropriated for that purpose by the Sixty-sixth General Assembly of the State of Illinois off the East end of the following, to-wit:

The South 370½ acres of Section 20, Township 24 North, Range 2 East of the Third Principal Meridian, except 80 acres off the East end thereof, in McLean County, Illinois.

Mr. Walker moved the adoption of the foregoing resolution. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Bohrer, on behalf of Mr. Dunn, presented the following resolution and moved its adoption:

BE IT RESOLVED by the Teachers College Board of the State of Illinois that the tracts of land hereinafter described are needed and necessary for Illinois State Normal University and the Officers of this Board are hereby authorized to negotiate for the acquisition of said premises, and if the Officers of the Board on behalf of the State of Illinois are unable to agree with the owners of the premises upon a reasonable purchase price therefor, then the Attorney General of the State of Illinois is hereby authorized and directed to file appropriate proceedings to condemn the said tracts, namely:

Tract No. 1: The Jesse Riley property located at 401 South University Avenue, Normal, Illinois, described as:

Lot One and Six feet off the North side of Lot Two all in Block 4 in the Third Addition to the Town of Normal, McLean County, Illinois.

and

Tract No. 2: The Mrs. Ada Brown property located at 403 South University Avenue, Normal, Illinois, described as:

Sixty feet off the South side of Lot Two in Block 4 in the Third Addition to the Town of Normal, McLean County, Illinois.

The motion was seconded by Mr. Walker and unanimously carried.

Mr. Walker moved that the meeting adjourn until the next regularly scheduled meeting which is to be held in Chicago, Illinois, on Monday, January 9, 1950. The motion was seconded by Mr. Means and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

**Director Puffer's Office, Capitol Building, Springfield, Illinois
September 19, 1949**

The regularly scheduled meeting of the Teachers College Board and the College Presidents convened at 9:15 A. M. (D.S.T.) in Di-

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rector Puffer's office, Capitol Building, Springfield, Illinois, on Monday, September 19, 1949. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following Board members were present:

Mr. Noble J. Puffer, Chairman
Mr. Joseph F. Bohrer
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. Wm. C. Reavis
Mr. Lewis M. Walker
Mr. William Wirtz

The following Board members were absent:

Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley

Also present were:

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer opened the meeting by reminding all present that the next meeting of the Teachers College Board, which had previously been scheduled for October 17th at Eastern Illinois State College, had been changed to October 24th, due to the fact that the teachers college Presidents found it was impossible for them to be present because of a previous engagement. Notice of change in date of meeting has been sent to all concerned.

Chairman Puffer remarked that hereafter there would be no Executive Meetings nor Executive Minutes. However, if the Board deemed it advisable to have a preliminary conference, it would be scheduled but no official action taken.

Chairman Puffer next requested approval of, corrections or additions to the minutes of the Executive Meeting of August 16, 1949.

Mr. Bohrer moved that the minutes of the Executive Meeting be approved. The motion was seconded by Mrs. Pegelow and carried unanimously.

Chairman Puffer then requested the Board's approval of, corrections or additions to the minutes of the Regular Meeting of August 16, 1949.

Mr. Bohrer suggested that for the purpose of clarification the first full paragraph on Page 7 should read as follows:

"Mr. Joseph Booton, Chief Designer in the State Architect's office, was also present and informed the Board that they had asked for bids for completing the top floor of the new Administration Building at Illinois State Normal University, and the low bids were as follows:"

Mr. Bohrer moved that the minutes of the Regular Meeting be approved as amended. The motion was seconded by Mr. Means and carried unanimously.

The next item on the agenda was to be the report from Mr. Nickell on the progress of the Committee Evaluating Vocational Agriculture Education at Illinois State Normal University, but due to Mr. Nickell's absence the matter is being held over until the October 24th meeting. However, Chairman Puffer made a few remarks on the difficult task Mr. Nickell had in getting people to serve on this committee. The committee is now complete and a meeting is to be scheduled in the near future, the results of such a meeting will probably be reported on by Mr. Nickell at the next meeting of the Teachers College Board.

REPORT OF MR. MILES' COMMITTEE

Mr. Lanphier, Co-ordinator, presented the report of Mr. Miles' Committee on the preparation of a profit and loss statement applicable to all schools covering Auxiliary Enterprises.

After considerable discussion Dr. Reavis suggested that on Page 5 under item Expenses-Contractual Services, the first article should read "Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)," and on Page 7 under item Expenses-Contractual Services, the first article should read "Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements." Mr. Dunn moved that the above suggestion be adopted. The motion was seconded by Mr. Walker and carried unanimously.

Mr. Dunn then moved the adoption of the report entitled "Recommendation of Business Managers Pertaining to Principles Governing the Preparation of Profit and Loss Statements for Cafeterias and Residence Halls with Dining Room Service," as amended. The motion was seconded by Mr. Guin and unanimously carried. The report is as follows:

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RECOMMENDATION OF BUSINESS MANAGERS PERTAINING TO PRINCIPLES GOVERNING THE PREPARATION OF PROFIT AND LOSS STATEMENTS FOR CAFETERIAS AND RESIDENCE HALLS WITH DINING ROOM SERVICE

A. CAFETERIAS OPERATED SEPARATELY FROM RESIDENCE HALLS AND DORMITORIES:

1. In the compilation of gross sales consideration must be given to accrued and deferred income through obtaining the variation in accounts receivable at the beginning and end of each accounting period.
2. In the computation of goods sold consideration must be given to the following variations:
 - a. Variation in inventory at beginning and end of period.
 - b. Variation in accounts payable for food at beginning and end of period.
3. Adjustments in the cost of personal services and food must be given consideration by transfer of estimated cost of subsistence provided the employees.
4. In the compilation of expenses, such as personal services, contractual services, and commodities, consideration must also be given to accrued and deferred expenses by obtaining variation in accounts payable at beginning and end of period.
5. By action of the Teachers College Board the following items should be excluded in determining the cost of operation:
 - a. Rent.
 - b. Equipment or depreciation of equipment.
 - c. Utilities services, such as electricity, gas, water and heat.
 - d. Maintenance and repair of buildings housing cafeterias.
 - e. Services of dietitian, Director of Food Services, and/or Director of Auxiliary Enterprises.
 - f. Items of major repair and maintenance of equipment.

B. RESIDENCE HALLS INCLUDING DINING ROOM SERVICES:

1. In the compilation of gross revenue consideration must be given to the following:
 - a. Distribution of gross revenue between dining room revenue and residence hall revenue.
 - b. A computation of accrued and deferred income through obtaining the variation in accounts receivable at the beginning and end of the period for both room and board.
2. In the computation of the cost of services rendered consideration must be given to the following:

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- a. Variation in inventory at the beginning and end of period distributed as between dining room service and residence hall service.
- b. Variation in accounts payable at the beginning and end of the period distributed as to dining room service and residence hall service.
3. Adjustments in the cost of personal services and food must be given consideration by transfer of estimated cost of subsistence provided employees.
4. In the compilation of expenses, such as personal services, contractual services and commodities, consideration must also be given to accrued and deferred expenses by obtaining variation in accounts payable at the beginning and end of period distributed as between dining room service and residence hall service.
5. By action of the Teachers College Board the following items should be excluded in determining the cost of operation:
 - a. Rent.
 - b. Equipment or depreciation of equipment.
 - c. Utilities services, such as electricity, gas, water and heat.
 - d. Maintenance and repair of buildings housing such facilities.
 - e. Services of dietitian, Director of Food Services and Director of Auxiliary Enterprises.
 - f. Items of major repair and maintenance of equipment.

RECOMMENDATION OF BUSINESS MANAGERS
REGARDING THE PREPARATION OF PROFIT AND LOSS
STATEMENTS FOR AUXILIARY ENTERPRISES OTHER
THAN CAFETERIAS AND RESIDENCE HALLS WITH DINING
ROOM SERVICE

Inasmuch as several of the universities and colleges are operating Auxiliary Enterprises other than cafeterias and residence halls with food service, and in order to obtain uniformity in the preparation of profit and loss statements for such other Auxiliary Enterprises, the Business Managers recommend that the Teachers College Board give consideration to the establishment of principles governing the preparation of profit and loss statements for such other enterprises similar in nature to the principles recommended for cafeterias and residence halls with food service.

Such other Auxiliary Enterprises include Bookstores, Residence Halls without food service and Veterans Housing Projects.

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CAFETERIA

Pro-Forma Statement of Profit and Loss
July 1, 1948 to December 31, 1948

EARNED INCOME:

Sales:			
Regular	\$29,000.00		
Banquets	1,400.00		
Transfers—(Non-Cash)	400.00	\$30,800.00	
Adjustment for Accounts Receivable:			
Accounts Receivable, 12/31/48.....	\$ 32.00		
Accounts Receivable, 7/1/48.....			32.00
Total Earned Income.....			\$30,832.00

COST OF GOODS SOLD:

Beginning Inventory, 7/1/48.....		\$ 6,600.00	
Purchases	\$19,000.00 ¹		
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$2,400.00		
Accounts Payable, 12/31/48.....	(1,400.00)	17,600.00	
Goods Available for Sale.....		\$24,200.00	
Less: Ending Inventory, 12/31/48.....		7,200.00	
Cost of Goods Sold.....			17,000.00

GROSS PROFIT\$13,832.00

EXPENSES:

Personal Services:			
Regular	\$ 8,100.00 ²		
Student	4,400.00	\$12,500.00	
Contractual Services:			
Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)....	90.00		
Waste Removal, Cleaning and Exterminating Services	640.00	730.00	
Commodities:			
Stationery, Printing and Office Supplies....	\$ 80.00		
Equipment Parts and Fittings Not Otherwise Classified	70.00		
Medical, Scientific and Laboratory Supplies	3.00		
Household, Laundry and Cleaning Supplies	1,100.00	1,253.00	
Adjustments for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 2,000.00		
Accounts Payable, 12/31/48.....	1,000.00	(1,000.00)	
Total Expenses			\$13,483.00

NET PROFIT\$ 349.00

¹ Excludes maintenance allowance of \$600.00 furnished employees.

² Includes maintenance allowance of \$600.00 furnished employees.

RESIDENCE HALL WITH FOOD SERVICE

Pro-Forma Statement of Profit and Loss
July 1, 1948 to December 31, 1948

EARNED INCOME:	Dormitory	Dining Room	Total
Room and Board.....	\$4,800.00	\$11,400.00	\$16,200.00
Extra Meals and Lodging.....	30.00	65.00	95.00
	\$4,830.00	\$11,465.00	\$16,295.00
Adjustment for Accounts Receivable:			
Accounts Receivable, 12/31/48.....	\$3,170.00	\$ 7,400.00	\$10,570.00
Accounts Receivable, 7/1/48.....	870.00	2,000.00	2,870.00
	\$2,300.00	\$ 5,400.00	\$ 7,700.00
Total Earned Income.....	\$7,130.00	\$16,865.00	\$23,995.00

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	Dormitory	Dining Room	Total
COST OF GOODS SOLD:			
Beginning Inventory, 7/1/48.....	\$ 2,000.00	\$ 2,000.00
Purchases	\$11,000.00 ¹	\$11,000.00 ¹
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 4,000.00	\$ 4,000.00
Accounts Payable, 12/31/48.....	700.00	700.00
	(\$3,300.00)	(\$3,300.00)
Adjusted Purchases	\$ 7,700.00	\$ 7,700.00
Goods Available for Sale.....	\$ 9,700.00	\$ 9,700.00
Less: Ending Inventory, 12/31/48.....	2,200.00	2,200.00
Cost of Goods Sold.....	\$ 7,500.00	\$ 7,500.00
GROSS PROFIT	\$7,130.00	\$ 9,365.00	\$16,495.00
EXPENSES:			
Personal Services:			
Regular	\$3,400.00 ²	\$ 4,400.00 ²	\$ 7,800.00 ²
Student	275.00	270.00	545.00
	\$3,675.00	\$ 4,670.00	\$ 8,345.00
Contractual Services:			
Minor Repairs and Maintenance of Furniture and Equipment (Not Replacements)....	\$ 100.00	\$ 100.00	\$ 200.00
Waste Removal, Cleaning and Exterminating Services	700.00	250.00	950.00
	\$ 800.00	\$ 350.00	\$ 1,150.00
Office Expenses:			
Subscriptions, Information Services and Association Dues	\$ 55.00	\$.....	\$ 55.00
Travel	\$ 55.00	\$ 55.00	\$ 110.00
Commodities:			
Stationery, Printing and Office Supplies....	\$ 15.00	\$ 15.00	\$ 30.00
Medical, Scientific and Laboratory Supplies	5.00	5.00
Household, Laundry and Cleaning Supplies	750.00	600.00	1,345.00
	\$ 770.00	\$ 615.00	\$ 1,385.00
Adjustment for Accounts Payable:			
Accounts Payable, 7/1/48.....	\$ 200.00	\$.....	\$ 200.00
Accounts Payable, 12/31/48.....
	(\$200.00)	\$.....	(\$200.00)
Total Expenses	\$5,155.00	\$ 5,690.00	\$10,845.00
NET PROFIT	\$1,975.00	\$ 3,675.00	\$ 5,650.00

¹ Excludes maintenance allowance of \$700.00 furnished employees.

² Includes following maintenance allowance furnished employees.

Dormitory	\$300.00
Dining Room	400.00
	\$700.00

At this time Chairman Puffer made some remarks relative to a conversation he had with Mr. Swartz of the bonding company, which, he felt, had a direct bearing on the subject just discussed and on the subject of self-liquidating projects, which was the next item for discussion and the main subject of this meeting.

Chairman Puffer advised that in the course of the conversation Mr. Swartz said he found on going into these self-liquidating projects

that we were going to face a situation which would require very careful accounting methods and record-keeping of funds. He is not satisfied with the present set-up at the schools and feels that a uniform system should be established. In his (Mr. Swartz's) opinion the cafeterias and dining halls should be made a part of the dormitory project in order to make a good investment.

Each President was requested to advise the Board of their wishes in connection with the matter of having dormitories built on an approved self-liquidating basis.

Dr. Buzzard, being the senior president, reported on Eastern first. He stated that he had had an administrative staff meeting and it seemed to be the unanimous opinion that it was not advisable at this time to venture into self-liquidating projects. However, it was the recommendation of the administrative staff at Eastern to construct two dormitories, one for women and one for men, with the money that was appropriated for said purpose by the 66th General Assembly.

During his discussion Dr. Buzzard raised the question of whether or not a part of the State appropriation for the construction of dormitories could be used in connection with self-liquidating projects. Mr. Lanphier informed the Board that an opinion from the Department of Finance indicates that any or all of this \$900,000.00, appropriated for Eastern, might be used on a self-liquidating project.

Dr. Beu reported on Western and stated that as far as Western is concerned they would like to have a survey made by the bonding company and information obtained in connection with the self-liquidating dormitories, one for women and one for men. He further stated that it would be impossible for Western to erect dormitories on an approved self-liquidating basis unless they could get an appropriation in the next biennium of at least one-half of the amount of the approximate cost of the two dormitories.

Dr. Holmes reported on Northern and stated that they, too, would like very much to have a survey made, and if the information obtained from this survey was favorable, would recommend the construction of two units for men and possibly two units for women.

From the reports presented by the four presidents there was a great deal of evidence that the housing shortage was indeed critical, so critical in fact that at each institution students were being turned down because of inadequate housing facilities.

Mr. Dunn reported on an article appearing in the current issue of LIFE which has a direct bearing on the need for teachers and the future enrollments at the teachers' colleges.

After having recessed for luncheon, the Board reconvened at 1:45 P. M. In addition to the regular Board members and presidents, the following persons were also present: Mr. C. Herriek Hammond, State Architect; Mr. Joseph Booton, Chief Designer in the State Architect's Office; Mr. Chance Hill, Landscape Architect; Mr. Archie N. Schaeffer and Mr. Philip R. Hooton of the firm of Schaeffer, Hooton and Wilson, Architects; Mr. J. T. Swartz of the firm of J. T.

Swartz and Co., Inc.; and Mr. Vincent Newman of the firm of Barcus-Kindred and Company.

All of the aforementioned gentlemen were present to speak on the self-liquidating project now being planned for Illinois State Normal University.

Mr. Hammond was the first to speak, and explained that the blueprints of the proposed dormitory units at Illinois State Normal University dated September 8, 1949, which were supplied in a sufficient number so that each Board member and President could have a copy, have the same general layout as the plans submitted at the DeKalb Meeting. He then asked Mr. Hooton to explain in more detail the general floor plan, size of room, cost per bed, etc.

Mr. Hooton explained the overall plan of the dormitory, each room being 11 ft. x 15 ft. at a cost of approximately \$2,677.00 per bed which includes only a built-in wardrobe.

In the discussion that followed it seemed that the per bed cost, which would include dresser, desk, chair, bed, mattress, box springs, drapes, landscaping, kitchen and dining room equipment, would be approximately \$3,340.00 and that the cost of the 308 bed units including contingencies and interest during construction would be approximately \$1,165,000.00.

The question was asked of Mr. Swartz and Mr. Newman if this amount could be financed. Their reply was that it could be, provided the income from the rental of all dining halls and cafeterias was included.

Mr. Dunn moved that we authorize Mr. Hammond and his office to direct the preparation of final plans and specifications by Schaeffer, Hooton and Wilson for the two units of 154 beds each with a common kitchen as shown by plans bearing date of September 8th at Illinois State Normal University, that the standard size room be 11 ft. x 15 ft., and that plans be so drawn that alternate bids can be taken with reference to furnishings, consisting of beds, combination dressers and desks, etc. The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Dunn, yea
 Mr. Guin, yea
 Mr. Means, yea
 Mr. Nickell, absent
 Mrs. Pegelow, yea
 Mr. Puffer, yea
 Dr. Reavis, yea
 Mr. Walker, yea
 Mr. Wirtz, yea

The motion was unanimously carried.

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Mr. Bohrer moved that we here express ourselves as being willing to pledge, for the payment of monies borrowed for this domitory, the income from the 308 new rooms, from all rooms at the present Fell Hall, and from rooms in Fell Hall addition, if, and when completed, together with \$1.00 per week per dormitory resident, but that we not be willing to pledge any rental income for use of dining halls. The motion was seconded by Dr. Reavis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Dunn, yea
Mr. Guin, yea
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Walker, yea
Mr. Wirtz, yea

The motion was unanimously carried.

A contract was submitted by Mr. Swartz and Mr. Newman setting forth certain details in connection with the construction of dormitories and certain other projects through the use of the self-liquidating financing plan.

Mr. Wirtz moved that we accept the contract as signed by the Chairman and Secretary and as tendered jointly by Barcus-Kindred and Co., and the J. T. Swartz Co., Inc. The motion was seconded by Mrs. Pegelow, the roll call was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Walker, yea
Mr. Wirtz, yea

The motion was unanimously carried.

Mr. Hammond asked if a request had been directed to the Governor for the release of funds for architect's fees for the Addition to Fell Hall. Mr. Lanphier stated that a request had been made but that no action had been taken as yet.

Mr. Dunn moved that the Board approve the request made by the Chairman of the Board for the release of funds covering architect's fees for the addition to Fell Hall as made to the Governor on Septem-

ber 14, 1949, in the amount of \$28,800.00. The motion was seconded by Mr. Guin and unanimously carried.

Mr. Hammond then requested the Board's approval for the retention of Lundeen and Hilfinger for the detailed work on the plans and specifications for the addition to Fell Hall.

Mr. Dunn moved that the Board approve the retention of Lundeen and Hilfinger for the detailed work on the plans and specifications for the addition to Fell Hall at Illinois State Normal University as recommended by Mr. Hammond. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Hammond requested the Board's approval and recommended that Schaeffer, Hooton and Wilson, and Lundeen and Hilfinger be jointly retained for the detailed work on the preparation of plans and specifications for a joint elementary and high school building.

Mr. Dunn moved that we approve the retention of Schaeffer, Hooton and Wilson and Lundeen and Hilfinger, as recommended by Mr. Hammond, for the detailed work on the preparation of plans and specifications for a joint elementary and high school building at Illinois State Normal University. The motion was seconded by Mr. Walker and unanimously carried.

Mr. Dunn moved that the Board authorize the Chairman to direct a request to the Governor for the release of the appropriation in the amount of \$170,000.00, or so much as may be necessary, for the purpose of paying architect's fees for the preparation of plans and specifications for a joint elementary and high school building at Illinois State Normal University. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that we approve the employment of Mr. Chance Hill, as recommended by Mr. Hammond, for the landscaping at Illinois State Normal University in connection with the various buildings now in process of planning. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Bohrer moved that the Teachers College Board request Mr. Hammond and his office to proceed as rapidly as possible with whatever action is necessary for the addition to and the completion of the Beef Cattle Barn at Illinois State Normal University as shown in plans and specifications drawn in 1941. The motion was seconded by Mr. Dunn and unanimously carried.

At this time Dr. Holmes asked Mr. Hammond when the bids for the Library Building at Northern would be opened. Mr. Hammond advised that the bids would be opened at the meeting in Charleston on October 24, 1949.

Mrs. Pegelow moved that Mr. Lanphier be authorized to accept, stamp date of receipt and hold sealed bids until October 24th, date of the next Teachers College Board meeting, at which time they will be opened. The motion was seconded by Mr. Wirtz and unanimously carried.

PROCEEDINGS

Mr. Dunn moved that the Board request the release of the \$82,000.00 appropriated, or so much as may be necessary, for the development and improvement of campus site including plans and specifications therefor and all necessary costs and charges incident to complete said work at Illinois State Normal University. The motion was seconded by Mr. Wirtz and unanimously carried.

Mr. Hammond presented a contract between the Teachers College Board and the firm of Schaeffer, Hooton and Wilson, Architects, authorizing said firm to prepare preliminary plans and specifications for the construction of a dormitory or dormitories at Eastern Illinois State College.

Mrs. Pegelow moved that the Board authorize the Chairman and Secretary to sign this contract on behalf of the Teachers College Board, as recommended by Mr. Hammond and the legal advisers of the Teachers College Board, for the preparation of preliminary plans and specifications for the construction of a dormitory or dormitories at Eastern Illinois State College. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Hammond stated that he had had a meeting with Dr. Buzzard together with Messrs. Schaeffer and Hooton, and discussed the plans that Dr. Buzzard had in mind relative to the construction of dormitories at Eastern. The architects were to draw preliminary plans, keeping within the \$900,000.00 appropriated, for the dormitories at Eastern.

Dr. Buzzard advised that the architects had submitted to him three different schemes. Scheme No. 1 was a three-unit building containing 168 beds and estimated to cost \$535,300.00; Scheme No. 2, a modification of Scheme No. 1, was a two-unit building containing 160 beds and estimated to cost \$448,750.00; Scheme No. 3 was a three-unit building having a different arrangement and containing 128 beds and estimated to cost approximately \$460,000.00. Dr. Buzzard was of the opinion that Scheme No. 2 seemed to fit their circumstances the best. It was decided, however, that the officials at Eastern would consult further with the Division of Architecture and Engineering and Messrs. Schaeffer and Hooton to perfect the plans for presentation at the Board Meeting on October 24, 1949, at Charleston, Illinois.

Dr. Holmes requested the Board's approval of getting non-academic help locally and then reporting back to the Board at its next meeting for approval.

Chairman Puffer was authorized by the Board to meet with Dr. Holmes to try to work out a plan whereby non-academic help could be obtained locally rather than through the regular channels.

Dr. Reavis raised the question of whether or not it was desirable for us to have a set of rules and regulations governing Board actions. He stated that if such a procedure was established, it should be a joint project between the Board and the Presidents.

Dr. Reavis stated that his first thought after being appointed a member of the Teachers College Board was to find out just what the

duties of a member were, and the rules and regulations governing Board actions. He presented a pamphlet that he had secured from the Illinois Education Association setting forth such ideas. It was the unanimous opinion of the Board and the Presidents that additional copies be secured and that a thorough study be made, which will be discussed at the meeting on October 24th at Eastern Illinois State College.

Dr. Buzzard stated that it would be a very good idea to have a set of rules and regulations governing Board actions, and that it would be advantageous to the administrations of the various institutions if such a procedure was adopted.

Dr. Buzzard extended an invitation to all Board Members and Presidents to come early the afternoon of Sunday, October 23, 1949, in order to inspect the buildings on the campus, particularly the Library Building.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Walker and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Northern Illinois State Teachers College

DeKalb, Illinois

August 16, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 11:00 A.M. (D.S.T.) on Tuesday, August 16, 1949, at the Northern Illinois State Teachers College, DeKalb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William Wirtz

PROCEEDINGS

The following members were absent :

Dr. Preston Bradley
Mr. Richard F. Dunn
Mr. Lewis M. Walker

Also present were :

Dr. Robert G. Buzzard, President
Eastern Illinois State College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. Leslie A. Holmes, President
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

MR. WILLIAM F. SKAGGS

The first matter of business before the Board was the contract presented by Mr. William F. Skaggs, Business Representative of the International Union of Operating Engineers. With Mr. Skaggs appeared Mr. W. J. Stuhr, International Representative of the International Union of Operating Engineers. Mr. Skaggs submitted for the Board's consideration an agreement between the Teachers College Board for the four State Teachers Colleges and University and Local Union No. 8 of the International Union of Operating Engineers.

Mr. Skaggs introduced Mr. Stuhr who informed the Board that his union had this same agreement with the Welfare Department, but that several years ago his union, so far as the Welfare Department is concerned, operated on a different basis; that is, the rate of pay the members of his union received differed at the various institutions under the Welfare Department. Under this policy there was considerable confusion; so much confusion in fact that they eliminated this policy and now the rate of pay the members of his union receive is the rate that Mr. Skaggs quoted in his proposed agreement.

After going over the agreement article by article, and making changes as the Board saw fit, with which changes the union representatives concurred, Chairman Puffer then asked each President if this increase proposed in this agreement could be met in their budgets. Three of the schools said it was possible, but Dr. Fairchild informed Chairman Puffer that Normal just doesn't have the money due to the fact that a recent directive from the Director of the Department of Finance restricted their spending the Income Fund (Educational Operations) the same as their General Revenue Fund, which had been limited to 45% for the first year of the biennium. Chairman Puffer

TEACHERS COLLEGE BOARD

informed all that due to the fact that the Income Fund was not in the same category as the General Revenue Fund, that is, not tax money but money received from income of the operations of the schools, he felt sure this was just a misunderstanding on the part of the Department of Finance. However, he said he would write the Director of the Department of Finance requesting that this restriction be removed from the Income Fund.

In view of the above information Mr. Nickell moved that we accept the proposed agreement dated as of today but effective as of September 1, 1949, including the changes we have made and contingent upon getting the Income Fund restriction released to make it possible. The motion was seconded by Mrs. Pegelow, the roll was called, and the vote as follows :

Mr. Bohrer, yea
Mr. Guin, yea
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Dr. Reavis, yea
Mr. Wirtz, yea

The motion was unanimously carried and the agreement is as follows :

STANDARD POLICY OF OBLIGATIONS AND BENEFITS FOR STATIONARY ENGINEERS, MAINTENANCE ENGINEERS NUMBER ONE (1) AND NUMBER TWO (2), STATIONARY FIREMEN, OR HEAT MEN OF LOCAL NO. 8 OF INTERNATIONAL UNION OF OPERATING ENGINEERS, EMPLOYEES OF ILLINOIS STATE NORMAL UNIVERSITY, EASTERN ILLINOIS STATE COLLEGE, WESTERN ILLINOIS STATE COLLEGE AND NORTHERN ILLINOIS STATE TEACHERS COLLEGE, SUBJECT TO THE JURISDICTION OF THE STATE TEACHERS COLLEGE BOARD.

AGREEMENT

THIS AGREEMENT, made and entered into between the State Teachers' COLLEGE BOARD, STATE OF ILLINOIS, party of the first part, and LOCAL UNION NO. 8, of the INTERNATIONAL UNION OF OPERATING ENGINEERS, party of the second part, this 16th day of August, 1949.

ARTICLE I

In order to establish uniform employment in the State Teachers' Colleges and in response to pledges of the employees through their chosen representatives to render increasingly efficient service, the following regulations are adopted :

PROCEEDINGS

1. On and after January 1, 1950, and at any time earlier if found to be possible, there shall be effective for all Engineers, Maintenance Engineers, and Firemen in the Colleges, a uniform forty (40) hour work week. The work week so required shall be made effective without reduction in hourly weekly and/or monthly wage rates or salaries applicable.

2. For work performed on holidays and for work performed on regular days off, employees shall be allowed pay at the standard rate of straight time. An exception to this regulation shall be made if and whenever an employee asks for the privilege of working on such days as a matter of convenience to him. In such instances he shall be entitled only to straight-time pay.

ARTICLE 2

All Engineers, Maintenance Engineers, and Firemen shall be allowed sick leave at the rate of one (1) day with pay for each completed month of service. Unused sick leave may be accumulated to the credit of the individual employee to a total of twenty-four work days. Whenever an employee becomes sick because of injury incurred in the course of his duties or because of unusual conditions in connection with his duties which are responsible for the sickness, such employee shall be allowed not more than thirty (30) calendar days service-connected sick leave in any one fiscal year which allowance shall be in addition to and separate from the regular sick leave allowance hereinbefore provided.

ARTICLE 3

Eleven holidays shall be allowed during each calendar year and in addition thereto there shall be allowed not less than two (2) hours, nor more than one-half ($\frac{1}{2}$) day on the day on which the general election occurs in alternate years. The eleven holidays shall consist of New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Good Friday, Independence Day, Labor Day, Columbus Day, Armistice Day, Thanksgiving Day, and Christmas. Whenever a holiday occurs on the off work days of an employee or whenever a holiday occurs while an employee is taking vacation with pay such day or days shall not be charged against the employee as days off nor against earned vacation. All employees covered by this agreement shall work on holidays when requested to do so by the administrative authorities and shall be compensated for equal straight accumulated time.

ARTICLE 4

No employee shall be suspended without pay more than once during any fiscal year. Whenever such suspension is made a statement of the reasons therefor shall be prepared by the suspending officer and a copy shall be supplied to the suspended employee, a copy mailed to the Civil Service Commission as provided in its Rule in Section 7.3.

TEACHERS COLLEGE BOARD

and a copy filed with the Teachers College Board. If an employing officer feels that it is necessary for the good of the service to invoke additional disciplinary actions against the employee who has been suspended once during such fiscal year, he shall follow the provisions of the State Civil Service law covering demotions and/or removals. In such circumstances the employing officer shall as required above in the case of suspension without pay, state the reasons for his action, supply the affected employee with a copy thereof, mail a copy to the State Civil Service Commission as required in its Rule in Section 7.6 and file a copy with the Teachers' College Board and Local No. 8, of the International Union of Operating Engineers.

ARTICLE 5

The minimum wage scale from September 1, 1949 through June 30, 1951 for the different classifications are as follows:

Stationary Operating Engineer	\$335.50	per month
Maintenance Engineer No. 2.....	467.50	per month
Maintenance Engineer No. 1.....	363.00	per month
Stationary Firemen	286.00	per month

It is further agreed that this minimum wage scale will be uniform in all of the Colleges for the same classification of work.

ARTICLE 6

In case of a grievance or misunderstanding between the officers of the Colleges and the men employed under this contract:

1. The President or his Representative and the Union Representative will make an attempt to settle the grievance.
2. When the above procedure fails the case will be taken before the State Teachers College Board and a representative of the International Union of Operating Engineers and a representative of Local No. 8.
3. When necessary to take the case to the College Board, the proper notice will be sent to the Civil Service Commission.

All salaries hereunder shall be made effective September 1, 1949.

STATE TEACHERS COLLEGE BOARD

NOBLE J. PUFFER

Chairman of the Teachers College Board

VERNON L. NICKELL

Secretary of the Teachers College Board

WM. F. SKAGGS

Business Representative of Local No. 8
International Union of Operating Engineers

PROCEEDINGS

W. J. STUHR
International Representative of the Inter-
national Union of Operating Engineers

FRANK ANNUNZIO
Department of Labor, State of Illinois
FRANK ANNUNZIO, *Director*

Both Mr. Skaggs and Mr. Stuhr thanked the Board for allowing them this time and for the approval of the agreement, and expressed the opinion that all concerned would benefit by this agreement.

MR. C. HERRICK HAMMOND

Before Mr. Hammond began his discussion on the self-liquidating dormitories for Illinois State Normal University, Chairman Puffer explained to Mr. Hammond and to the State Architect's office that at the executive session of the Teachers College Board meeting it was the unanimous opinion of the Board that it was their responsibility to approve preliminary as well as final plans, to open sealed bids submitted to the Board by the State Architect's office and to award contracts as the Teachers College Board. This procedure had not been followed in the past, but since the Board felt it was their responsibility, they were going to perform this duty.

Mr. Hammond made a report about the self-liquidating project planned for Illinois State Normal University. He showed plans and a picture of a proposed dormitory.

Dr. Fairchild read a letter from Mr. Hooton of the firm of Schaeffer, Hooton and Wilson, Architects, which had not previously been discussed, raising the question of adding a second dormitory building and a dining hall to the original project as discussed at the June 6th meeting.

Due to the absence of Mr. Dunn it was difficult to answer some of the questions raised by Board Members about (1) what would happen if income was insufficient to meet the cost of the bonds and interest as well as maintenance of the self-liquidating project, and (2) whether or not the Board should enlarge its program to include a Student Union Building and a Stadium as requested by Mr. Swartz of the Bonding Company, who indicated that such additions would help to assure the success of the self-liquidating project.

Mr. Joseph Booton, Chief Designer in the State Architect's office, was also present and informed the Board that they had asked the present contractor, who is building the present two story structure to give a bid. The bid was as follows:

General Work—John Felmley.....	\$122,000.00
Heating Work—Northwestern Heating and Plumbing Company	20,038.00
Plumbing Work—Robert E. Murphy & Associates.....	17,355.00
Electric Work—Anderson Electric, Inc.....	16,200.00

TEACHERS COLLEGE BOARD

Elevator Equipment—Elevator Mfg. Co. of America.....	2,247.69
Pipe Covering—Asbestos & Magnesia Materials Co.....	11,317.00
	\$189,157.69

The original estimate for this work was \$238,000.00, so this is \$48,842.31 under the estimate.

Mr. Bohrer moved the bids be accepted and that necessary steps be taken to obtain a release of funds. The motion was seconded by Mr. Nickell and unanimously carried.

While on the subject of construction, Dr. Buzzard informed the Board that Eastern had been allotted money for a dormitory or dormitories and requested permission to consult with Mr. Hammond to devise preliminary plans for presentation to the Board at its next meeting.

Mr. Bohrer moved that the Advisory Committee for Eastern and Dr. Buzzard be granted permission to proceed to work with Mr. Hammond to devise a preliminary set of plans for presentation to the Board at its next meeting. The motion was seconded by Mrs. Pegelow and unanimously approved.

Mr. Nickell moved the approval of the minutes of the Executive Meeting of the Teachers College Board held on June 6, 1949. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Means moved that the minutes of the Regular Meeting of June 6, 1949, be approved. The motion was seconded by Mr. Nickell and unanimously carried.

Chairman Puffer informed the Board that on or about August 7th a letter had been directed to him signed by Robert W. Davis, Chairman and Leo J. Brown, Secretary of the Board of Trustees of the Southern Illinois University, which he had had mimeographed and distributed to the members of the Board prior to this meeting, requesting that the Teachers College Board concur in the proposed amendment of Constitution and By-Laws of Southern Illinois University, substituting the Board of Trustees of Southern Illinois University for the Teachers College Board.

Mr. Means moved that we concur in the proposed amendment of Constitution and By-Laws of Southern Illinois University Foundation. The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report be accepted. The motion was seconded by Mr. Means and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University and stated that because he is without a secretary he had

to use student help in the preparation of this report, thereby explaining the reason for the number of typographical errors, which he had corrected with pen.

Since there were no matters for discussion about the report, Mr. Bohrer moved that the report be approved. The motion was seconded by Dr. Reavis and the report was unanimously approved.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Since there were no questions about the report, Mr. Means moved that the report be approved. The motion was seconded by Mr. Bohrer and unanimously approved.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College advising the Board that on Page 8, under heading II FACULTY, Item 3 New Appointments, Article d., Mrs. Margaret LaPlante has a Master's degree which would explain her title of "instructor".

Dr. Holmes requested that on Page 9, under heading II FACULTY, Item 3 New Appointments, Article f., the word "where" appearing in the fourth line be changed to "and", and following the work "doctorate" the words "at the University of Iowa" be added.

Since there were no matters for discussion about the report, Mr. Wirtz moved that the report be approved as corrected. The motion was seconded by Mr. Nickell and unanimously approved.

Dr. Holmes informed the Board that the 56 acres of land just west of the campus, which turned out to be 55 38/100 acres, had been appraised, and he now requested permission to go ahead and get an option on the land.

Mr. Wirtz moved the acceptance of the report of Dr. Holmes on the appraisal of the land. The motion was seconded by Mr. Means and unanimously approved.

Mrs. Pegelow moved that the Board authorize the authorities at Northern to enter into a negotiation for either option or contract to purchase the 55 38/100 acres of land above referred to. The motion was seconded by Mr. Nickell and unanimously carried.

DISCUSSION REGARDING BUSINESS MANAGERS ATTENDING MEETINGS

The question of having Business Managers attend meetings was discussed by both Board Members and Presidents. Chairman Puffer requested each President to state his views on the matter. It was the consensus of opinion that the Business Managers need not attend meetings, but only when requested to do so by the respective President or by the Teachers College Board.

Mr. Bohrer moved that the Presidents advise the Business Managers that they are not expected to attend the Board meetings unless the respective President requests their attendance or unless the Board requests them. The motion was seconded by Mr. Means and unanimously carried.

Mr. Means moved that the meeting be adjourned until the next meeting which is scheduled for September 19, 1949, at 9:00 A.M. in the office of Director Puffer in Springfield. The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE EXECUTIVE MEETING
OF THE TEACHERS COLLEGE BOARD**

**Northern Illinois State Teachers College
DeKalb, Illinois**

August 16, 1949

The Teachers College Board of the State of Illinois met in Executive Session at 9:00 A. M. (D.S.T.) on Tuesday, August 16, 1949, at the Northern Illinois State Teachers College, DeKalb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Dr. William C. Reavis
Mr. William Wirtz
Mr. Charles G. Lanphier, Co-ordinator

The following members were absent :

Dr. Preston Bradley
Mr. Richard F. Dunn
Mr. Lewis M. Walker

Chairman Puffer welcomed the two new members, namely Dr. Reavis and Mr. Wirtz, to the Board, and expressed the unanimous opinion of the Board that he hoped they would enjoy their stay on the Board as much as the Board would enjoy their presence.

PROCEEDINGS

The first matter before the Board was the approval of Committees of the State Teachers College Board and the Advisory Committees for each of the four State Teachers Colleges and University respectively, as recommended by the Chairman and which are as follows:

COMMITTEES OF STATE TEACHERS COLLEGE BOARD

1949-1951

Mr. Noble J. Puffer, Chairman
Dr. Vernon L. Nickell, Secretary

Budget Committee

Mr. Dunn, Chairman
Mr. Guin
Dr. Reavis

Graduate and General Curriculum Committee

Dr. Reavis, Chairman
Mr. Bohrer
Dr. Nickell

Teachers Board Meeting Committee

Mr. Wirtz, Chairman
Mrs. Pegelow
Mr. Walker

Salary Schedule Committee

Mr. Guin, Chairman
Mr. Bohrer
Dr. Bradley
Mrs. Pegelow
Mr. Walker

Building Committee—Self-Liquidating Projects

Mr. Dunn, Chairman (Normal)
Mr. Means (Western)
Mr. Walker (Eastern)
Mr. Wirtz (Northern)

*Advisory Committees for each of the four
State Teachers Colleges and University*

Mr. Noble J. Puffer, Chairman
Dr. Vernon L. Nickell, Secretary

TEACHERS COLLEGE BOARD

Illinois State Normal University

Mr. Dunn, Chairman
Mr. Bohrer
Mr. Guin

Eastern Illinois State College

Mrs. Pegelow, Chairman
Mr. Guin
Mr. Walker

Western Illinois State College

Mr. Means, Chairman
Dr. Reavis
Mr. Wirtz

Northern Illinois State Teachers College

Mr. Wirtz, Chairman
Mr. Bohrer
Dr. Bradley

Chairman Puffer explained to the Board his reasons for requesting the Board's approval of the creation of an Executive Committee, where before there had been no such committee. Chairman Puffer cited as an example a definite occasion that had arisen in the Department, which, if he had had an Executive Committee to turn to, could have been handled more expeditiously. The main reason for the creation of this committee is to grant to the appointed members of this committee authority to act for the Board during the interim between meetings, and then report back to the Board at its next meeting for the entire Board's approval.

After hearing both pros and cons on the matter, it seemed to be the consensus of opinion that the approval of the Executive Committee would not be advisable. However, Mr. Nickell suggested that a regular monthly meeting be held at which time matters could be brought before the Board, discussed, approved or disapproved, and still not have the great amount of time lapse between the time the matter came up and the time it was acted on by the Board, as had been the case. Mr. Guin moved, on Mr. Nickell's suggestion, that a monthly meeting be held at 9:00 A.M. on the third Monday of each month beginning September 19th at Springfield, October 17th at Charleston (Eastern Illinois State College) and November 21st at Springfield. The motion was seconded by Mr. Means and unanimously carried.

Mr. Nickell moved the approval of the list of committees with the exception of the Executive Committee as recommended by the Chairman. The motion was seconded by Mr. Guin and unanimously approved.

PROCEEDINGS

It was at this point that Chairman Puffer asked the Board if heretofore any plans had been submitted to the Board, or if any individual member had been approached for his approval or disapproval of plans, letting of contracts, etc., for construction of buildings or remodeling at the four State Teachers Colleges and University. He stated that he felt it was the Board's responsibility to pass on all such matters.

Various members of the Board informed the Chairman that the Board had not been consulted, nor had they, as members of the Teachers College Board, been approached for such approval or disapproval.

It was, therefore, the unanimous opinion of the Board that hereafter it was its responsibility to approve preliminary as well as final plans, to open sealed bids submitted to the Board by the State Architect's office, and to award contracts as the Teachers College Board.

Mr. Nickell moved that the Teachers Board Meeting Committee, which consists of Mr. Wirtz, Chairman, Mrs. Pegelow and Mr. Walker and which had already been approved, make a schedule of meetings for the third Monday of each month commencing after the November 21st meeting scheduled and approved. The motion was seconded by Mr. Guin and unanimously approved.

Mr. Nickell moved that at our Regular Meetings the Presidents of the four State Teachers Colleges and University be invited to attend, but that the Board follow the policy it has had in the past, that is, have an Executive Meeting when necessary. The motion was seconded by Mr. Bohrer and unanimously carried.

It was the unanimous opinion of the Board that the Presidents are to submit their reports on a quarterly basis; the quarters being June, September, December and March. However, the Board wants it clearly understood that the Presidents are to feel free to bring matters before the Board at any of its Regular Meetings. Since the next meeting of the Teachers College Board is scheduled for September 19th, there will be no Presidents' Reports at that meeting inasmuch as we have had the reports at this our August meeting, one month in advance.

At the last meeting of the Teachers College Board held on June 6, 1949, the Board failed to approve the minutes of the Executive Meeting of May 6, 1949. In view of the fact that there are now two new members on the Board, Chairman Puffer requested Mr. Nickell Secretary, to read the minutes of the Executive Session. Mr. Nickell read the minutes and it was the unanimous opinion of the Board that the minutes stand approved as read.

Chairman Puffer next requested Mr. Nickell to read the minutes of the Regular Meeting of May 6, 1949, which the Board had also failed to approve. Secretary Nickell obliged, and it was the unanimous opinion of the Board that the minutes stand approved as read.

Mr. Nickell briefly explained the problem and plan governing the training of Vocational Agriculture teachers at the Illinois State

TEACHERS COLLEGE BOARD

Normal University. He reported that the Board for Vocational Education authorized him to appoint an evaluating committee for the Board of Vocational Education, which is the agency set up by the federal government to determine the acceptance of a teacher training program in the State, and reports that he has had some difficulty in getting acceptance of appointments to the committee, but that the committee is almost ready to function and will report on Illinois State Normal University's program of the training of Vocational Agriculture teachers at an early date.

At this point Mr. Nickell also reported on the matter of new scholarships, and advised the Board that the additional new scholarships authorized by the Legislature are available immediately to high school applicants upon proper certification by the County Superintendent.

Chairman Puffer next informed the Board that a matter had been brought to his attention regarding a law suit involving Dr. Buzzard and a man named Mr. Sprague at Eastern. Chairman Puffer advised that he had very incomplete information on the case. Mrs. Pegelow, resident Board Member for Eastern, was very much surprised and could not enlighten the Board regarding the pending law suit, so Dr. Buzzard was asked to help clarify the situation.

Dr. Buzzard informed the Board of the circumstances under which this man was hired, and advised that as yet no law suit has been filed, but he anticipates a possible one. He also advised the Board that he doesn't believe the man has a good case.

He further advised the Board that the man's services were covered by a written, signed contract and that he, Dr. Buzzard, had performed all agreed parts of the contract for his part.

Mr. Nickell moved that the Executive Session adjourn. The motion was seconded by Mr. Guin and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE EXECUTIVE MEETING OF THE TEACHERS COLLEGE BOARD

Illinois State Normal University
Normal, Illinois

June 6, 1949

The Teachers College Board of the State of Illinois met in executive session at 9:00 A.M. on Monday, June 6, 1949, at the Illinois State Normal University, Normal, Illinois. Nobel J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present :

Mr. Noble J. Puffer, Chairman
 Mr. Vernon L. Nickell, Secretary
 Mr. Joseph F. Bohrer
 Mr. Robert W. Davis
 Mr. Richard F. Dunn
 Mr. Ira M. Means
 Mrs. Helen Rose Pegelow
 Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
 Mr. Russell L. Guin
 Mr. Lindell W. Sturgis

GERTRUDE HENDRIX

At the previous meeting of the Teachers College Board on May 6, 1949, at Southern Illinois University, Carbondale, Illinois, the Board heard charges preferred by Dr. Robert G. Buzzard, President of Eastern Illinois State College, against Miss Gertrude Hendrix, Assistant Professor in Mathematics, Eastern State High School, and Miss Hendrix's defense of such charges. However, at that meeting a decision was not reached, but the matter was placed on the agenda for this meeting of June 6th, at which time the Board planned on reaching a decision. Mr. Dunn advised the Board that he had had a telephone call from Mr. Guin regarding Miss Hendrix's case. He, Mr. Guin, felt that Dr. Ayers should be given the same kind of consideration that had been given Miss Hendrix. It is his opinion that Dr. Buzzard should retain Dr. Ayers for another year and not let him go without a further chance.

After Mr. Dunn had given the report on his conversation with Mr. Guin, Mr. Puffer read a telegram he had received from Dr. A. R. Ayers, Principal of the Eastern State High School, requesting a hearing before the Teachers College Board. Mrs. Pegelow moved that the Teachers College Board deny Dr. Ayers a hearing as requested in his telegram of June 4th since his name was not a part of the May 6th report and since Dr. Ayers has not yet acquired tenure. The motion was seconded by General Davis and unanimously carried.

After the Gertrude Hendrix case had been reviewed and discussed in detail, Mr. Bohrer presented the following resolution :

Whereas, the Administrative officials of Eastern State High School of Eastern Illinois State College have recommended to this Board that the services of Miss Gertrude Hendrix, a teacher of mathematics in said High School, be terminated; and

Whereas, a full hearing has been held by this Board in the presence of all interested parties, who were afforded opportunity to present their views on the matter,

Now therefore, this Board FINDS:

1. That the proof submitted to this Board is not sufficient to sustain the charges preferred or to warrant the dismissal of the teacher in question.

2. That the teacher in question may not fully appreciate the difficult problems of High School Administration and apparently has not always exhibited the high degree of cooperation which is so desirable and necessary in the administration of the High School.

3. That from the evidence presented, Miss Hendrix has exhibited a tendency to assume the responsibility of interpreting the requirements of the North Central Association, which is actually the duty of the administration of the school and not the duty of an individual teacher.

4. That the failure to re-employ the Principal of Eastern State High School for the year 1949-50 removes one of the two conflicting personalities in the immediate issue and affords a unique opportunity to Miss Hendrix and the administrative officials to genuinely work together for the good of the High School.

Wherefore, IT IS RESOLVED that the recommendation for the termination of services of Miss Gertrude Hendrix should be and it is hereby denied.

BE IT FURTHER RESOLVED that even though Miss Hendrix has been absolved from the specific charges, there is evidence to indicate through the years she has exhibited an uncooperative attitude toward school officials and administrative regulations, therefore, this Board feels that should this attitude of Miss Hendrix continue, it will be considered as prima facie evidence and cause for dismissal.

Mr. Nickell moved the adoption of Mr. Bohrer's resolution with additions by Mr. Dunn and Mr. Nickell. The motion was seconded by General Davis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, nay
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of seven to one.

The Board then called Miss Hendrix in and read to her the above resolution. Miss Hendrix thanked the Board for the hearing and for their decision.

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The Board next called Dr. Buzzard in and read to him the above resolution. Dr. Buzzard stated he was sorry he had to bring this matter to the Board's attention, but thanked them for their consideration in this matter.

STATE SUBSIDIZATION OF UNIVERSITIES' AND COLLEGES' CAFETERIAS

The next matter on the agenda for discussion was the question of the State subsidizing the cafeterias of the State Teachers Universities and Colleges.

After a thorough discussion, Mr. Davis moved that the Presidents of each of the five State Teachers Universities and Colleges be instructed to take necessary administrative steps to see that the operation of the cafeterias is handled in such a way that they be self-sustaining; that is, the cost of food and the cost of labor devoted exclusively to the cafeterias do not exceed receipts. The motion was seconded by Mr. Walker and unanimously carried.

APPROVAL OF REQUISITIONS

Heretofore requisitions totaling more than \$100.00 had to be approved by the Advisory Committee of each school. After discussing the matter, Mr. Bohrer moved that the Advisory Committee of each school need only approve requisitions for \$500.00 or more, that two people shall constitute a majority necessary, and in the event of illness or absence from the State, one resident member signing the requisition shall be sufficient. The motion was seconded by Mr. Means and unanimously carried.

SALARY SCHEDULE FOR ADMINISTRATIVE AND INSTRUCTIONAL STAFF POSITIONS

At the previous meeting of the Teachers College Board held at the Southern Illinois University on May 6, 1949, the following maximum individual rates for administrative and instructional staff positions were adopted:

Presidents	\$10,000 per annum
Executive Assistants in Education and Administration	8,000 per annum
Professors	650 per month
Associate Professors	575 per month
Assistant Professors	500 per month
Instructors	425 per month
Faculty Assistants	350 per month

However, in the amended Senate Bill 441 In The House the maximum individual rates for administrative and instructional staff positions were entirely eliminated and the question of maximum individual rates was left to the discretion of the Teachers College Board, who, upon motion made by Mr. Walker, seconded by Mr. Means and unani-

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mously carried, re-adopted the salary schedule contingent on the passage of Senate Bill 441 for administrative and instructional staff positions as approved by the Board at their meeting of May 6, 1949.

RENTAL OF STATE OWNED HOUSES

This matter did not appear on the agenda, but Mr. Means brought to the Board's attention the fact that a ruling was made some years ago prohibiting the rental of state owned houses to the President of any State Teachers University or College. After a thorough discussion on the matter, Mr. Means made a motion, which was seconded by Mrs. Pegelow and unanimously carried, that the Teachers College Board rescind its prior ruling on this matter.

There being no further business before the Board Mrs. Pegelow moved that the meeting adjourn. The motion was seconded by Mr. Walker and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

Illinois State Normal University

Normal, Illinois

June 6, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 2:00 P.M. on Monday, June 6, 1949, at the Illinois State Normal University, Normal, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lindell W. Sturgis

Also present were :

- Dr. Robert G. Buzzard, President
- Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
- Dr. R. W. Fairchild, President
- Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
- Dr. Frank A. Beu, President
Western Illinois State College
- Dr. D. W. Morris, President
- Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
- Dr. Leslie A. Holmes, President
- Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
- Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

DORMITORIES—SELF-LIQUIDATING PLAN

Chairman Puffer turned the meeting over to Mr. Dunn.

The building of dormitories under an approved self-liquidating plan was first brought to the Board's attention by Mr. Dunn at the meeting on May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. It was at this time that the Board authorized Mr. Dunn to contact Architects Schafer and Hooton for the purpose of providing preliminary plans and specifications for a dormitory adaptable to the campuses of the five State Teachers Universities and Colleges without incurring any obligation, money, or expense to the Board. Mr. Dunn contacted Schafer and Hooton who prepared preliminary plans and specifications which were presented to the Board at this meeting by Mr. Hooton.

Mr. Dunn introduced Messrs. Vincent Newman and J. T. Swartz representing the Bonding Company; Messrs. C. Herrick Hammond and Joseph Booton of the State Architect's office; Messrs. Arch Schafer and Phil Hooton of the firm of Schafer and Hooton, Architects; and Mr. John Felmley of the John Felmley Construction Company.

Mr. Hooton presented and explained the plans to all present; Mr. Felmley discussed the construction and explained just what the Board and the schools could expect to get for the money involved; Mr. Newman and Mr. Swartz assured the Board that the dormitories could be financed under an approved self-liquidating plan, and Mr. Hammond advised the Board that the plan has the approval of the Division of Architecture and Engineering.

Therefore, Mr. Nickell moved that the Teachers College Board approve in principal the program of constructing dormitories and/or

other buildings under an approved self-liquidating plan and to authorize Mr. Dunn to proceed with drawing a suitable contract with the firm of Schafer and Hooton, Architects, to be used for planning, drawing specifications, etc. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that the Teachers College Board authorize the Chairman and Secretary of the Teachers College Board to sign the contract with the firm of Schafer and Hooton, said contract being subject to the approval of the committee appointed by the Chair. The motion was seconded by Mr. Bohrer and unanimously carried.

The committee appointed by the Chair for the purpose of approving the aforesaid contract consists of the following:

Mr. Dunn, Chairman
Mr. Walker
Mr. Hammond

Mr. Puffer next read a letter that he had received from Mr. W. J. McKinney, State Purchasing Agent, regarding the preparation of requisitions.

Mr. Means moved the adoption of the following motion:

It is the sense of the Teachers College Board of the five State Teachers Universities and Colleges, based upon a request from the State Purchasing Agent, Mr. W. J. McKinney, that the Business Managers of the five State Teachers Universities and Colleges be instructed to meet with the Chairman of this Board and Mr. Mitchell, Director of the Department of Finance, for the purpose of working out classifications of materials, equipment and supplies of all kinds, to be purchased by the five State Teachers Universities and Colleges, with enough descriptive material to enable the Department of Finance to obtain competitive bids on such equipment. The motion was seconded by Mr. Bohrer and unanimously carried.

Mr. Means moved that the Business Managers of the five State Teachers Universities and Colleges be instructed to obtain a minimum of three competitive bids on all contractual services of a competitive character for each project of \$500.00 or more, each project to be considered as a whole and not to be broken down into separate items. The motion was seconded by Mr. Nickell and unanimously carried.

As reported in the minutes of the executive meeting, the Teachers College Board unanimously adopted a resolution whereby the Presidents of the five State Teachers Universities and Colleges were instructed to take necessary administrative steps to see that the operation of the cafeterias is handled in such a way that they be self-sustaining; that is, the cost of food and the cost of labor devoted exclusively to the cafeterias do not exceed receipts.

Mr. Miles, Business Manager at Southern Illinois University, made the suggestion that the Business Managers get together and draft a uniform form of procedure for the preparation of a profit and loss statement applicable to all schools. The Board unanimously ap-

proved of this suggestion, and Chairman Puffer appointed Mr. Miles to call the group together for the purpose of drafting a uniform form of procedure for the preparation of a profit and loss statement applicable to all schools.

MR. LAWRENCE RINALDO

At the previous meeting of the Teachers College Board Mr. Rinaldo appeared and explained the methods his organization wished followed in order to attain a standardization of obligations and benefits of the non-academic employees of the five State Teachers Universities and Colleges. It was at this meeting that the Board recommended that Mr. Rinaldo submit a list of uniform rules which his organization requested be carried out. This was done and copies were sent to all Board members.

After a thorough discussion and several changes, the Board adopted the following:

Standard Policy of Obligations and Benefits for
Non-Academic Employees of the Illinois State Normal
University, Eastern Illinois State College, Western
Illinois State College, Northern Illinois State
Teachers College and Southern Illinois University
Subject to the Jurisdiction of the State Teachers
College Board.

In order to establish uniform employment practices in the state teachers' colleges and in response to pledges of the employees through their chosen representatives to render increasingly efficient service the following regulations are adopted:

1. On and after January 1, 1950, and at any time earlier if found to be possible, there shall be effective for all non-academic employees in the colleges a uniform forty-hour work week. The work week so required shall be made effective without reduction in hourly, weekly and/or monthly wage rates or salaries applicable.
2. For work performed on holidays and for work performed on regular days off, employees shall be allowed pay at the standard rate of straight time. An exception to this regulation shall be made if and whenever an employee asks for the privilege of working on such days as a matter of convenience to him. In such instances he shall be entitled only to straight-time pay. All employees working subject to these provisions shall be entitled to enjoy a fifteen-minute rest period during each work period of four hours. Such rest periods shall be uniform and shall be established according to the work requirements as determined by the supervisor in charge or by the president of the college.
3. Non-academic employees shall not be required to perform duties which are ordinarily expected to be performed by craftsmen or skilled tradesmen in institutions in which the crafts or skilled trades are organized and represented by bargaining agents.

4. New employees shall in all instances and without exception, unless request for exception is brought to the attention of the State Teachers' College Board and approved by it, be paid the minimum rate or salary of the applicable range to be set by the Teachers' College Board and be advanced in the range by automatic steps not less frequently than one step during or at the close of each fiscal year. Should the employing officer feel that an employee by reason of his work record is not entitled to an automatic salary increase he may make written request to the Board for permission to disallow the increase. If the State Teachers' College Board refuses to approve such request, the employing officer may as a second alternative prefer charges against the employee and request his demotion or removal under the provisions of Section 12 of the civil service law and rule 7.6 for its administration.
5. In order to assure uniform treatment for all employees according to established standards there shall be maintained merit records for all employees covering work performed. Such records shall be kept on standard forms, approved by the Board and such individual merit records may be reviewed at any reasonable time by the employee to whom they apply or by the employee's chosen representative. In case of promotions earned merit records shall be considered.
6. All non-academic employees shall be allowed sick leave at the rate of one day with pay for each completed month of service. Unused sick leave may be accumulated to the credit of the individual employee to a total of twenty-four work days. Whenever an employee becomes sick because of injury incurred in the course of his duties or because of unusual conditions in connection with his duties which are responsible for the sickness such employee shall be allowed not more than 30-calendar days service-connected sick leave in any one fiscal year which allowance shall be in addition to and separate from the regular sick leave allowance hereinbefore provided.
7. Eleven holidays shall be allowed during each calendar year and in addition thereto there shall be allowed not less than two hours, nor more than one-half day on the day on which the general election occurs in alternate years. The eleven holidays shall consist of New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Good Friday, Independence Day, Labor Day, Columbus Day, Armistice Day, Thanksgiving and Christmas. Whenever a holiday occurs on the off work days of an employee or whenever a holiday occurs while an employee is taking vacation with pay such day or days shall not be charged against the employee as days off nor against earned vacation. All employees covered by this agreement shall work on holidays when requested to do so by the administrative authorities of the state teachers' universities and colleges, in which event they shall be compensated for equal straight accumulated time.

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8. No employee shall be suspended without pay more than once during any fiscal year. Whenever such suspension is made, a statement of the reasons therefor shall be prepared by the suspending officer and a copy shall be supplied to the suspended employee, a copy mailed to the state civil service commission as provided in its Rule in Section 7.3, and a copy filed with this Board. If an employing officer feels that it is necessary for the good of the service to invoke additional disciplinary actions against the employee who has been suspended once during such fiscal year he shall follow the provisions of the state civil service law covering demotions and/or removals. In such circumstances the employing officer shall as required above in the case of suspension without pay state the reasons for his action, supply the affected employee with a copy thereof, mail a copy to the state civil service commission as required in its Rule in Section 7.6 and file a copy with the Teachers' College Board.
9. There shall be established in each of the state teachers' colleges an employer-employee relations committee. Such committee shall consist of five members two of whom shall be appointed without term by the president of the college or by an authority designated by him, one of whom shall be chairman of the committee, two members shall be elected by secret ballot by the non-academic employees of the college. Of the first two members so elected by the employees, the one receiving the largest number of votes shall hold position on the employer-employee relations committee for two years and the employee receiving the second largest number of votes shall hold position on such committee for one year; thereafter each year the employees shall in similar manner elect one member for a two-year term. Such election by the employees shall be arranged for and conducted by the employees in an employee meeting to which all non-academic employees shall be invited and urged to attend. The four members of the employer-employee relations committee so elected shall choose a fifth member who may or may not be an academic or non-academic employee of the college. Whenever an employee or group of employees has a problem or grievance which cannot be settled by direct consideration between the employing officer or his designated representative and the employee or employees concerned or his or their chosen representative appeal in writing by the employee or for the employee by the employee representative may be made to the committee herein provided for. The president of the college or any designated supervisor or representative of the president in behalf of the administration of the institution may in like manner bring to such committee any employee problem. The committee in considering such problems may request employees or their representatives and management and/or its representative to appear and present facts bearing upon the matter at issue. As soon as practicable but in no instance later than ten days following hearing on an issue the committee shall make decision and recommendation. Appeal from decision of the

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committee may be taken by petition in writing to the State Teachers' College Board. Nothing in these regulations shall deprive an employee or management of any existing right under civil service or other administrative law. These regulations except as otherwise specifically provided herein shall become effective uniformly in the colleges as of July 1, 1949.

Adopted this 6th day of June, 1949

STATE TEACHERS' COLLEGE BOARD,
NOBLE J. PUFFER

Chairman of the Teachers College Board

VERNON L. NICKELL

Secretary of the Teachers College Board

Approved and agreed to for the Illinois Council of State Employee Local Unions

By:

LAWRENCE RINALDO

General Representative of the Illinois Council
of State Employee Local Unions

Witness:

FRANK ANNUNZIO

Department of Labor, State of Illinois

Mr. Rinaldo thanked the Board for allowing him this time and for the cooperation shown. He also assured the Board of his cooperation.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College with the following corrections and additions:

On Page 1, under the heading II FACULTY, Item 4 should read "Lottie L. Leeds, B. Ed., as Faculty Assistant for the Demonstration Room in rural education, at a salary of \$350 for June and \$350 for July."

On Page 2, under the heading II FACULTY, an Item 2 should be added and should read as follows: "Archie R. Ayers, Ph. D., Associate Professor and Principal of Eastern State High School, at end of second year of probationary period, effective September 1, 1949."

On Page 3, under the heading II FACULTY, Item F "Termination of Service" is eliminated.

On Page 3, under the heading III OTHER EMPLOYEES, sub-heading B New Employees, Item 1 should read "Mrs. Virginia Parkinson Biggs, as temporary Clerk-Stenographer I in the Office of the Dean of Women, effective May 24, 1949, at a salary of \$150.00 per month, vice Miss Fair."

On Page 4, under the heading III OTHER EMPLOYEES, sub-heading B New Employees, Item 5 is eliminated.

On Page 5, under the heading X SUMMARY, Item 2 should read "Resignation of Mary E. Sigafos and Archie R. Ayers."

On Page 6, under the heading X SUMMARY, Item 5 should be eliminated; Item 8 should read "Employment of Mrs. Virginia P. Biggs as temporary Clerk-Stenographer I, and Mrs. Mary M. Luallen, Mrs. Charleen Belle Atto as Faculty Assistants at a salary of \$150.00 per month"; Item 9, the name of Alyce W. Smith should be eliminated.

Mr. Dunn moved that the report for Eastern be approved with the additions, corrections and eliminations as above stated. The motion was seconded by Mr. Walker and unanimously approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairehild presented the report for the Illinois State Normal University with the request that on Page 6, under the heading II FACULTY, sub-heading 9 New Appointments, Item f, the following be added after the word *years*, "effective June 20, 1949"; on Page 17, under the heading Plant Employees, sub-heading Heating, the amount under Proposed Annual Salary (12 months) 1949-1950 should read 3120 instead of 3420 for Arthur W. Dithem, Roy R. Farmer, J. E. Reeder, and Fred Thommen.

Since there were no matters for discussion about the report, Mr. Dunn moved that the report for Normal be approved as corrected. The motion was seconded by Mr. Bohrer and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Ben presented the report for the Western Illinois State College.

Since there were no matters for discussion about the report, Mr. Means moved that the report and the supplement for Western be approved as read. The motion was seconded by General Davis and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that on Page 20, under the heading X SUMMARY, immediately following Item S we add another Item, making it Item SS, to read "Approval of setting up a conservation course for teachers at Giant City Park."

On Page 19, under the heading X SUMMARY, it was the unanimous opinion of the Board that Item I be stricken from the report at this time.

On Page 20, under the heading X SUMMARY, Item Q "Authorization to add graduate courses to the curriculum upon approval of the graduate faculty and local administration of Southern Illinois University" was discussed in detail. Mr. Dunn moved that Item Q be eliminated from the summary to be reported on at the next meeting. The motion was seconded by Mr. Means, the roll was called and the vote was as follows:

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Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, nay
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mr. Pegelow, yea
Mr. Puffer, nay
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of four to three.

On Page 20, under the heading X SUMMARY, Item Z "Approval of abolishment of the procedure of listing on Vouchers Chargeable Against the Income Fund—Educational Operations and Income Fund—Auxiliary Enterprises statements of receipts and disbursements applicable to the Income Fund" was, by the unanimous opinion of the Board, placed on the table to be discussed at the next meeting.

On Page 20, under the heading X SUMMARY, Item AA, "Approval of providing moving expenses for certain new members of the faculty-administrative staff" was discussed in detail. Mr. Walker moved that Item AA be stricken from the report. The motion was seconded by Mr. Dunn, the roll was called and the vote was as follows:

Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, nay
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, absent
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was carried by a vote of five to two.

Mr. Walker moved that the report for Southern be approved with the following exceptions:

Item I—stricken
Item AA—stricken
Item Z—tabled

The motion was seconded by Mr. Dunn and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE
TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College.

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Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report for Northern be approved as read. The motion was seconded by Mr. Dunn and unanimously carried.

Following the discussion on "Moving Expenses of New Faculty Members," which was brought up by Southern and refused by the Board, Dr. Holmes raised the question regarding his moving expenses from Normal to DeKalb due to the fact that the Board had authorized and paid the moving expenses of Dr. Morris when he was appointed President of Southern. In view of this Mr. Bohrer moved that Dr. Holmes' moving expenses be paid from Northern's funds. The motion was seconded by Mr. Walker and unanimously carried.

Mr. Walker moved that the next meeting of the Teachers College Board be held at the Northern Illinois State Teachers College on Tuesday, August 16, 1949. The motion was seconded by Mrs. Pegelow and unanimously carried.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD Southern Illinois University Carbondale, Illinois

May 6, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 3:00 P. M. on Friday, May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present:

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira M. Means

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Also present were :

- Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
- Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
- Dr. Frank A. Beu, President
Western Illinois State College
- Dr. D. W. Morris, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
- Dr. Leslie A. Holmes, President
Mr. Emil A. Anderson, Business Manager.
Northern Illinois State Teachers College
- Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Mr. Bohrer moved that the minutes of the meeting of March 28th, 1949, be approved with the deletion of Paragraph 3 on Page 12 beginning with the words "Dr. Buzzard" and ending with the words "Teachers College Board". The motion was seconded by Mr. Davis and unanimously carried.

The first matter before the Board was the appearance of Mr. Lawrence R. Rinaldo, General Representative of the Illinois Council of State Employee Local Unions.

Mr. Rinaldo stated that his organization represented employees of the State not as to their crafts, but merely as employees of the State of Illinois. He further stated that his organization had members in the Department of Public Welfare, Department of Labor, Department of Conservation and the Department of Public Works and Buildings.

The purpose of his appearance before the Board was to explain to the members of the Board the methods his organization wished followed in order to attain a standardization of obligations and benefits of the employees of the five State Teachers Universities. Mr. Rinaldo cited the variation amongst the various schools on giving holidays with pay, the number of sick days allowed each employee, and the number of working hours per week at each school. He felt that the three items above mentioned should be more uniform throughout the five schools.

Mr. Dunn recommended that Mr. Rinaldo submit to Chairman Puffer a schedule or list of uniform rules which he and his organization requests be carried out in the five State Teachers Universities and Colleges under the jurisdiction of the Teachers College Board. Mr. Rinaldo agreed to submit such a schedule, and when it is received, Chairman Puffer will have sufficient copies made to present

PROCEEDINGS

to the members of the Board for discussion at their next regular meeting which is scheduled for June 6, 1949, at the Illinois State Normal University, Normal, Illinois.

Mr. Rinaldo thanked the Chairman and the members of the Teachers College Board for allowing him this time, and stated that he felt sure some agreement could be reached among the parties concerned.

Chairman Puffer instructed the Presidents and Business Managers that there was to be a hearing before the Senate Appropriations Committee on Wednesday, May 11th, 1949, at 1:30 P.M. (D.S.T.)

Chairman Puffer read a letter that had been received from Mr. George W. Mitchell, Director of the Department of Finance, regarding the appropriation in Senate Bill 441 to the Department of Registration and Education for the Educational Operations of the five State Teachers Universities and Colleges in the amount of \$2,191,270.00. Mr. Mitchell instructed that this amount should be broken down by colleges into line items, and the appropriations made direct to the State Teachers Universities and Colleges. Twenty per cent of the total for each State Teachers University and College is to be a line item for contingencies. The schools were instructed accordingly.

Chairman Puffer next read a letter that he had received from Dr. D. W. Morris, President of Southern Illinois University, concerning Southern's accreditation by the North Central Association of Colleges and Secondary Schools in Group IV. Chairman Puffer and the members of the Board commended Southern for their splendid showing.

The next matter for discussion was the proposed amendment to Section 30-4 and Section 30-5 of "The School Code" approved May 1, 1945, which has to do with the handling of fees by the State Treasurer and the State Auditor in connection with Normal School Scholarships and Military Scholarships.

This suggested amendment was written by Mr. Miles who discussed the matter with the Auditor's office and the Department of Finance, both of whom approve this revision.

After the matter was discussed in detail, Mr. Davis moved that the proposed amendment be approved with an additional amendment to include the full name of the five State Teachers Universities and Colleges. The motion was seconded by Mrs. Pegelow and unanimously carried.

After some discussion with respect to Southern Illinois University obtaining the residence property at 910 South University, Carbondale, Illinois, for educational purposes, Mrs. Pegelow moved that steps be taken to dispossess from the residence property at 910 South University, Tract No. 37, Mrs. Julia Carter Ingersoll Hale in order to make the property available for the university. The motion was seconded by Mr. Sturgis and unanimously carried.

Copies of Senate Bill 441 were distributed to all present. After a discussion, Mr. Nickell moved that the maximum for Faculty As-

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sistants be increased from \$250 to \$350 per month. This item appears on Page 15 under Section 4, Line 63 of Senate Bill 441. The motion was seconded by Mr. Sturgis and unanimously carried.

Mr. Nickell moved, after some discussion, that the salary for Executive Assistants in Education and Administration be increased from \$7500 per annum to \$8000 per annum. This item appears on Page 15 under Section 4, Lines 57 and 58 of Senate Bill 441. The motion was seconded by Mr. Davis, the roll was called, and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, yea
Mr. Walker, nay

The motion was carried by a vote of seven to one.

Mr. Gregg, Business Manager at Eastern Illinois State College, reminded Chairman Puffer of the typographical error appearing on Page 14 under Section 4, Line 1, "Stationary Firemen", in Senate Bill 441. The amount should read \$211-\$288 instead of \$264-\$360. Chairman Puffer requested that all copies of Senate Bill 441 be changed accordingly.

Mr. Belt, Chief Position Classification Officer, has made visits to some of the various universities and colleges for the purpose of studying position classification titles. He recommended that those now classified as Laborers, who, at times, drive tractors be given the position classification title of Maintenance Equipment Operators, and those now classified as Laborers, who drive trucks over 50% of their time, also be classified as Maintenance Equipment Operators.

Mr. Nickell suggested that the Business Managers together with the Co-ordinator get together with Mr. Belt and straighten this matter out.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College with the request that on Page 8 under the heading "Associate Professors the name of Archie R. Ayers, No. 6, be removed from this report, to be reported on at the next regular meeting of the Teachers College Board.

On Page 9 under the heading "Assistant Professors", Item No. 26, which now appears as vacant, will also be reported on at the next regular meeting.

On Page 13 under the heading "Heating Services" Dr. Buzzard requested that certain figures be changed as follows:

PROCEEDINGS

Robert O. Brooks, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

Ben Meyer, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

Levi Stirewalt, Stationary Fireman, under Proposed Salary 1949-50—Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265;

James B. Swann, Jr., Stationary Fireman, under Proposed Salary 1949-50 Union Scale, the amount should read \$3120 instead of \$3180, and under Salary Per Month the amount should read \$260 instead of \$265.

On Page 17 under the heading "X. SUMMARY", Item No. 15 "Discontinuance of services of Gertrude Hendrix at close of current college year", Dr. Buzzard requested that this item be omitted from this report.

Mr. Walker moved that the report for Eastern be approved as amended. The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Since there were not matters for discussion about the report, Mr. Bohrer moved that the report for Illinois State Normal University be approved. The motion was seconded by Mr. Davis and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College with the request that on Page 9 and continuing on Page 10 under the heading "Heating", Roy Carson, Stationary Engineer, the amount under Salary Per Month be changed from \$305 to \$335, and the amount under Salary 12 Months be changed from \$3,660.00 to \$4,020.00; Ellis Loeke, Stationary Engineer, the amount under Salary Per Month be changed from \$305 to \$335, and the amount under Salary 12 Months be changed from \$3,660.00 to \$4,020.00; Robert C. Monninger, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00; Walter Waller, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00; Glen W. Wells, Stationary Fireman, the amount under Salary Per Month be changed from \$260 to \$285, and the amount under Salary 12 Months be changed from \$3,120.00 to \$3,420.00.

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On Page 10 under the heading "Maintenance" Dr. Beu requested that under Salary Per Month and Salary 12 Months it should read "At Prevailing Rate" instead of the figures that are shown for both Ray Stookey and Guy Moore.

Mr. Davis moved that the report for Western be approved as corrected. The motion was seconded by Mr. Nickell and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that on Page 21 under the heading "X. SUMMARY" Item N. should read as follows: "Approval of the acceptance of Alexander Conservation Unit No. 1 and the approval of the clearing of taxes on and acceptance of Alexander Conservation Unit No. 2.

Mr. Walker moved that the report for Southern be approved as amended. The motion was seconded by Mr. Sturgis and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College.

Since there were no matters for discussion about the report, Mrs. Pegelow moved that the report for Northern be approved. The motion was seconded by Mr. Davis and unanimously carried.

At this point Chairman Puffer appointed Mr. Dunn as Chairman. Mr. Dunn spoke at some length about the building of dormitories on the various campuses under the self-liquidating plan. Mr. Dunn stated that he had had a conference with a Mr. Schafer, Mr. Hooton and Mr. Felmley, who advised that it would be possible to build a dormitory for approximately \$375,000.00, or \$2,500.00 per bed providing the Teachers College Board gave them permission to build a 150 bed dormitory instead of a 100 bed dormitory. This plan has been discussed with Mr. Hammond, Supervising Architect of the Division of Architecture and Engineering, who has given his approval. After this discussion, Mr. Walker moved that the Teachers College Board grant Mr. Dunn the authority to contact Schafer and Hooton for the purpose of providing preliminary plans and specifications for a dormitory adaptable to the campuses of the five State Teachers Universities and Colleges under the supervision of the Teachers College Board to house 150 students per dormitory without incurring any obligation, money or expense to this Board. The motion was seconded by Mr. Sturgis and carried unanimously.

Mr. Walker moved that the meeting be adjourned. The motion was seconded by Mrs. Pegelow and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

PROCEEDINGS

MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD

Southern Illinois University
Carbondale, Illinois

May 6, 1949

The Teachers College Board of the State of Illinois met in executive session at 9:00 A.M. on Friday, May 6, 1949, at the Southern Illinois University, Carbondale, Illinois.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Ira M. Means

The Teachers College Board heard charges preferred by Dr. Robert G. Buzzard, President of Eastern Illinois State College, against Miss Gertrude Hendrix, Assistant Professor in Mathematics, Eastern State High School, and Miss Hendrix's reply. The entire charges and defense were taken by a Court Reporter, and the typed minutes will be available for the Board Meeting on June 6, 1949.

No decision was reached and the matter will be placed on the agenda for the meeting of June 6, 1949, at the Illinois State Normal University, Normal, Illinois.

The next matter for discussion was the appointment of Mr. Chas. G. Lanphier as Co-ordinator. Mr. Dunn moved that the Teachers College Board appoint Mr. Chas. G. Lanphier as Co-ordinator of the Teachers College Board at a compensation of \$5500.00 per year to continue as long as his services are satisfactory to the Board. The motion was seconded by Mr. Bohrer, and unanimously carried.

The next matter discussed was the appointment of Miss Rita Coleman as Secretary to the Co-ordinator. Mr. Davis moved that the Teachers College Board appoint Miss Rita Coleman as Secretary to the Co-ordinator at a salary of \$225.00 per month. The motion was seconded by Mrs. Pegelow, and unanimously carried.

Item 7 on the agenda "Discussion as to the advisability of the Universities and Colleges buying an automobile for the use of the Presidents, out of their own funds" was discussed in detail.

TEACHERS COLLEGE BOARD

Mr. Nickell moved that the Teachers College Board go on record as opposing buying cars for the exclusive or private use of the Presidents of any of the Teachers Universities or Colleges under the jurisdiction of the Teachers College Board. The motion was seconded by Mr. Dunn and unanimously carried.

Mr. Sturgis made the motion that the requisition for the purchase of a Dodge for Southern Illinois University be honored. The motion was seconded by Mr. Davis, the roll was called, and the vote was as follows:

Mr. Bohrer, nay
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, nay
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, nay
Mr. Puffer, nay
Mr. Sturgis, yea
Mr. Walker, nay

The motion was defeated by a vote of five to three.

Mrs. Pegelow read a letter that she had received from a Faculty Committee at Eastern regarding the change in the salaries of the Presidents of the five State Teachers Universities and Colleges. After some discussion, Mr. Dunn moved that the matter be placed on the table. The motion was seconded by Mrs. Pegelow and carried unanimously.

Mr. Dunn moved that the next meeting of the Teachers College Board be held on June 6, 1949, at the Illinois State Normal University, Normal, Illinois, at 9:00 A.M. (D.S.T.). The motion was seconded by Mr. Bohrer and unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD
WESTERN ILLINOIS STATE COLLEGE**

March 28, 1949

The regular meeting of the Teachers College Board and the College Presidents was held at 9:00 A.M. on Monday, March 28, 1949, at the Western Illinois State College, Macomb, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

PROCEEDINGS

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Joseph F. Bohrer
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lindell W. Sturgis

Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State College
Dr. D. W. Morris, President
Dr. Charles Tenney, Administrative Asst. to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University
Dr. Leslie A. Holmes, President
Dean R. M. Zulauf, Dean of Faculty
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Puffer introduced Mr. Joseph F. Bohrer of Bloomington, Illinois, new member of the Teachers College Board, who succeeded Mrs. Peter Miller.

Mr. Dunn moved that the minutes of the meeting of December 16th and 17th, 1948, be approved. The motion was seconded by Mrs. Pegelow and the minutes were unanimously approved.

Mr. Dunn moved that the minutes of March 13th, 1949, be approved. The motion was seconded by Mr. Means. In the discussion Mr. Davis offered a motion as a substitute to Mr. Dunn's motion; the motion being the adoption of the minutes of March 13th, 1949, with the deletion of the last paragraph on Page 2 and ending with the

TEACHERS COLLEGE BOARD

words "Plus a further addition of non-academic employees" which appears on Page 3, and also the deletion of the word "above" which appears in the first paragraph on Page 3. The motion was seconded by Mr. Dunn, the roll was called and the vote was as follows :

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously approved.

At a previous meeting the question had arisen as to Mr. Puffer's legal right to vote, as Ex-officio Chairman and Member of the Teachers College Board, on matters brought before the Board for determination.

Mr. Puffer obtained an opinion from the Attorney General on this matter, and after reading the letter to the other members of the Board, moved that it be made a part of the permanent records of this Board. The motion was seconded by Mr. Nickell, the roll was called and the vote was as follows :

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously approved.

The letter from the Attorney General which was approved by the Board is as follows :

PROCEEDINGS

IVAN A. ELLIOTT

Attorney General

State of Illinois

Springfield

March 24, 1949

STATE MATTERS:

Ex-officio Member of
Teachers College Board—
Right to Vote.

Honorable Noble J. Puffer,
Director,
Department of Registration and Education,
Springfield, Illinois.

Dear Mr. Puffer:

I have your letter of March 23, 1949, wherein you request my opinion as to whether or not as an ex-officio member of the Teachers College Board you have a right to vote on matters coming before the Board for determination.

I have made a careful search of the Illinois cases and it appears that our Supreme Court has never passed upon this precise question.

By the provisions of Par. 59, Chap. 127, Ill. Rev. Stats. 1947, the Director of the Department of Registration and Education is made Chairman of the Teachers College Board and ex-officio a member of said Board. There is nothing in Par. 59 *supra* which limits or prohibits voting by any class of members of said Board. The statute is silent as to the manner by which the Board shall transact its business.

An "ex-officio member" is by virtue of office and not by appointment. *People v. Inglis*, 161 Ill. 256, 32 C. J. S. 1145. In other words, you are a member of the Teachers College Board by virtue of being Director of the Department of Registration and Education.

Par. 1.09, Chap. 131, Ill. Rev. Stats. 1947, relating to the rules for statutory construction, provides as follows:

"Words purporting to give a joint authority to three or more public officers or other persons shall be construed as giving such authority to a majority of such officers or persons."

The only method for determining a majority of a Board would be by a vote of the members.

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I am, therefore, of the opinion that as an ex-officio member of the Teachers College Board you have the same rights on the Board as every other member and that includes the right to vote on all questions coming before the Board for its determination.

Very truly yours,

IVAN A. ELLIOTT

Attorney General

EL:AB

DISCUSSION OF STATEMENTS MADE BY BOARD MEMBERS AND PRESIDENTS

There was quite a lengthy discussion about published statements made by Board Members and Presidents. Chairman Puffer urged that more care be used in making statements and publishing articles, for although they may have foundation, they might be misleading and if made or issued by one school, might be detrimental to the others.

DISCUSSION REGARDING HOSPITALIZATION PLAN FOR STUDENTS AND FACULTY

Item 9 on the agenda, "Discussion Regarding Hospitalization Plan for Students and Faculty," was fully discussed and it was found that some of the schools already have such a plan. Without definite action by the Board, it was understood that each school was to use its own discretion as to a hospitalization plan for students and faculty.

DISCUSSION REGARDING COMBINING EDUCATIONAL OPERATIONS INCOME & GENERAL REVENUE

Next matter on the agenda was the discussion regarding combining Educational Operations Income and General Revenue. After quite a discussion, Mr. Dunn presented the following resolution which was duly seconded by Mr. Bohrer and unanimously carried:

WHEREAS the funds appropriated each biennium by the Legislature of the State of Illinois for the operations of the educational institutions under the direction of the Teachers College Board are classified in the appropriation bills under the two headings of "General Revenue" and "Income Fund", the latter being made up of funds derived from two sources: namely, "Educational Income" and "Auxiliary Enterprise Income"; these sources representing the earned income of these schools from special services rendered by said schools; and

WHEREAS the Department of Finance of the State of Illinois has suggested that a change be made in this matter of appropriating the funds for paying the expenses of operating said school by abolishing the "Income Fund" and treating the income of said schools as

revenue of the State of Illinois; the same as taxes and handling the appropriation thereof in the same manner as the fund first above referred to as "General Revenue"; and

WHEREAS this Board has had a detailed and thorough discussion of the merits of the present and the proposed plans as above referred to, and each of the Presidents and Business Managers of said five schools have been heard on this subject; and

WHEREAS this Board finds that it is impossible under the system of biennial budgets employed by the State to estimate the exact amount of money needed to operate said schools for two years in advance; and

WHEREAS unless this can be done, the experience of the Board has been that the Legislature has had to be asked for deficiency appropriations when expenses of the schools for a biennium payable out of General Revenue have exceeded the funds appropriated to said fund; and

WHEREAS the experience of this Board has been that the "Income Fund" as heretofore appropriated by the Legislature allows for flexibility in meeting unexpected emergencies not only in the internal budget of a single one of the schools, but also the same may be used in shifting necessary spending authority as between or among said schools and thereby permits for more efficient operation of the schools; and

WHEREAS this flexibility at times makes it unnecessary to ask the Legislature for deficiency appropriations; and

WHEREAS this flexibility permits the Board to meet contingencies which could not be anticipated in the preparation of budgets; and

WHEREAS this Board finds that such emergencies arise in virtually every biennium; and

WHEREAS the present method of making the appropriations for these schools is more satisfactory in the administration of the financial affairs of said schools than the proposed method could be;

THEREFORE, Be It Resolved by the Teachers College Board that it adhere, and request the Department of Finance to adhere, to the present method of appropriating the "Income Fund" of the educational institutions under the jurisdiction of this Board; and

Be It Further Resolved that the Governor, the Legislature, and the Director of Finance be advised of the adoption of this resolution if in the judgment of the Chairman of this Board that appears advisable.

DISCUSSION OF WAGES OF UNION ENGINEERS BY MR. WILLIAM F. SKAGGS

At the request of Chairman Puffer, Mr. William F. Skaggs, Business Representative of the International Union of Operating Engineers, addressed the Board and demanded a reclassification of firemen and engineers which would increase their monthly pay rate to a rate satisfactory to the Union.

It was explained to Mr. Skaggs that neither the individual Presidents nor the Teachers College Board could control the classification or rate of pay due to the fact that it was up to the Division of Position Classification to make any changes in classification, and that if extra money is needed to meet the increased pay as a result of a change in classification, such money needed would have to be appropriated by the General Assembly, for the budgets of the five State Universities and Colleges had been based on the current classifications and rates of pay.

Mr. Skaggs informed the Board that he expected to call on each of the Presidents, analyzing the situation at each institution, and that he would probably ask for another appearance before the Board at a later date.

DISCUSSION OF BUREAU OF COMMUNITY FACILITIES,
FEDERAL WORKS AGENCY

At the meeting of the Teachers College Board on October 14, 1946, President Adams was designated by a resolution of the Teachers College Board to act as a representative of the Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress.

Due to the death of President Adams, it was necessary for President Holmes to supply the Federal Works Agency with a resolution passed by this Board similar to the one passed for President Adams, which is as follows:

RESOLUTION FOR VETERANS EDUCATIONAL
FACILITIES PROGRAM

WHEREAS on October 14, 1946, the Illinois State Teachers College Board by resolution designated Dr. Karl L. Adams as representative of Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress:

WHEREAS Dr. Leslie A. Holmes has replaced Dr. Karl L. Adams as President of Northern Illinois State Teachers College:

THEREFORE BE IT RESOLVED that Dr. Leslie A. Holmes is hereby authorized by the Illinois State Teachers College Board, convened at a regular meeting on March 28, 1949, in Macomb, Illinois, to serve as the representative of Northern Illinois State Teachers College for the purpose of completing work started under this program.

IN WITNESS WHEREOF, I have hereunto set my hand this.....day of....., 1949.

Signed :.....

VERNON L. NICKELL, *Secretary*
Illinois State Teachers College Board

Mr. Walker made the motion that Dr. Holmes be authorized to act as a representative of the Northern Illinois State Teachers College for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress. The motion was seconded by General Davis and carried unanimously.

At the meeting of the Teachers College Board on October 14, 1946, Dr. Chester F. Lay was designated by a resolution passed by the Teachers College Board to act as a representative of the Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress.

Due to the fact that Dr. D. W. Morris has replaced Dr. Chester F. Lay as President of the Southern Illinois University, it was necessary for Dr. Morris to supply the Federal Works Agency with a resolution passed by this Board similar to the one passed for President Lay, which is as follows:

RESOLUTION FOR VETERANS EDUCATIONAL FACILITIES PROGRAM

WHEREAS on October 14, 1946, the Illinois State Teachers College Board by resolution designated Dr. Chester F. Lay as a representative of Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress:

WHEREAS Dr. D. W. Morris has replaced Dr. Chester F. Lay as President of Southern Illinois University:

THEREFORE BE IT RESOLVED that Dr. D. W. Morris is hereby authorized by the Illinois State Teachers College Board, convened at a regular meeting on March 28, 1949, in Macomb, Illinois, to serve as the representative of Southern Illinois University for the purpose of completing work started under this program.

IN WITNESS WHEREOF, I have hereunto set my hand this.....day of..... 1949.

Signed:.....

VERNON L. NICKELL, *Secretary*
Illinois State Teachers College Board

Mr. Davis made the motion that Dr. Morris be authorized to act as a representative of the Southern Illinois University for the purpose of obtaining educational facilities through the Bureau of Community Facilities, Federal Works Agency, pursuant to Public Law 697 of the 79th Congress. The motion was seconded by Mr. Dunn and carried unanimously.

DISCUSSION REGARDING PROPOSED FOUNDATION
AT N.I.S.T.C.

Dr. Holmes requested the Board's permission and consideration of the establishment of a foundation organization at the Northern Illinois State Teachers College due to the fact that they (Northern) are beginning to receive funds for the Adams' Memorial, and they feel they should have some definite arrangement regarding the administration of these funds.

After a thorough discussion, Mr. Walker made the motion that it is the sense of this Board that it has no objection to the formation of a foundation at the Northern Illinois State Teachers College. The motion was seconded by Mr. Davis, the roll was called and the vote was as follows:

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, yea
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously carried.

Mr. Nickell moved the approval of the Board's action of March 13, 1949, regarding the budget request of \$16,475,189.00 for the next biennium for the State Teachers Colleges and Universities, which has now been accepted by the Budgetary Commission. The motion was seconded by Mr. Means and unanimously carried.

REPORT OF CO-ORDINATOR ON REALLOCATION
OF ALLOTMENT OF INCOME FUNDS

At the meeting of the Teachers College Board on December 16th and 17th, 1948, Mr. Means made a motion, which was duly seconded and unanimously carried, that Mr. Lanphier, Co-ordinator, present a statement at the next regular meeting of the Teachers College Board regarding a reallocation of allotments in the Teachers College Income Fund, both Educational Operations and Auxiliary Enterprises. A meeting of the Business Managers together with the Co-ordinator was held on March 26th, 1949, to discuss the possible reallocation of language in both income funds. It was definitely determined no school, individually or collectively, has enough language to give Eastern \$25,000.00 in educational and \$20,000.00 in auxiliary, and Normal \$11,000.00 in educational and \$60,000.00 in auxiliary.

Since both Eastern and Normal have over-realized their language, and since both schools have money available but no authority to use it, Mr. Lanphier suggested to the Board the possibility of introducing a bill for the amounts needed.

Mrs. Pegelow moved that a bill be introduced as an emergency bill to authorize Eastern to use \$25,000.00 in Educational Operations and \$20,000.00 in Auxiliary Enterprises, or so much as they can justify, and Normal to use \$11,000.00 in Educational Operations and \$60,000.00 in Auxiliary Enterprises, or so much as they can justify, money which they have on hand, but which they have no authority to use. Mr. Walker seconded the motion and it was unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Item 8 "Authorization of proposed change in powers of the Teachers College Board to grant degrees" on Page 12 under the heading X "SUMMARY" was discussed in detail, and after discussing the matter pro and con, Mr. Davis moved that Item 8 on Page 12 be deleted from this report. The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Davis, yea
 Mr. Dunn, yea
 Mr. Guin, absent
 Mr. Means, nay
 Mr. Nickell, nay
 Mrs. Pegelow, nay
 Mr. Puffer, yea
 Mr. Sturgis, absent
 Mr. Walker, yea

The motion was carried by a vote of five to three.

Item 9 "Permission to select not to exceed ten alumni, already holders of the earned doctor's degree, as recipients of an honorary Doctor of Pedagogy degree at the Golden Jubilee Commencement, commemorating the educational achievement of this fifty years of service by Eastern" on Page 12 under the heading X "SUMMARY" was also discussed in detail. After the discussion, Mr. Walker moved that Item 9 on Page 12 be approved. The motion was seconded by Mr. Nickell, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Davis, nay
 Mr. Dunn, yea
 Mr. Guin, absent
 Mr. Means, yea
 Mr. Nickell, yea
 Mrs. Pegelow, yea
 Mr. Puffer, nay
 Mr. Sturgis, absent
 Mr. Walker, yea

The motion was approved by a vote of six to two.

Mr. Davis made the motion that the report for the Eastern Illinois State College be approved as corrected. The motion was seconded by Mr. Nickell and unanimously carried.

Dr. Buzzard, after giving his report for Eastern, requested permission to present to the Board another matter that had not been included in his report. He requested that the Board discharge Miss Gertrude Hendrix from the faculty at Eastern.

Dr. Buzzard gave a detailed explanation of his request and it was the consensus of opinion that Miss Hendrix should be discharged. However, if a teacher has acquired tenure, it is his or her privilege to request a hearing before the Teachers College Board.

Mr. Dunn moved that the Chairman of this Board be instructed to notify Miss Gertrude Hendrix that charges have been filed against her and will be heard by the Teachers College Board in Carbondale, Illinois, at the Southern Illinois University in Anthony Hall, or a place to be later designated by the University, at 9:00 A.M., or as soon thereafter as the business of the Board will permit. The Chairman is further instructed to advise Miss Hendrix that she may be present with counsel at such hearing and present such defense as she cares to make. The motion was seconded by Mr. Means and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Since there were no matters for discussion about the report, Mr. Dunn moved that the report for the Illinois State Normal University be approved. The motion was seconded by Mr. Walker and unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College with the request that Item E on Page 8 under the heading III Other School Employees, be changed to read as follows: "Addition to list of substitute teachers to be employed when needed at the rate of \$12.00 per day."

Since there were no matters in the report that required discussion, Mr. Bohrer moved that the report for the Western Illinois State College be approved as amended. The motion was seconded by Mr. Means and unanimously approved.

Mr. Nickell moved that substitute teachers be employed when needed at the rate of a minimum of \$12.00 a day for the five State Universities and Colleges under the jurisdiction of the Teachers College Board. The motion was seconded by Mr. Davis and unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University with the request that he be allowed to amend Item E "Substitute Teachers" appearing on Page 10 to read \$12.00 per day instead of \$10.00 per day.

After Dr. Morris had finished his report, the question arose as to the Board's authority to give scholarships for foreign students. It was at this point that Mr. Miles informed the Board that they had been giving music scholarships and band scholarships at Southern for the past twenty to twenty-five years. In the light of the information given, there remained the question as to the Board's authority to grant such scholarships. It was the consensus of opinion that the Board obtain the opinion of the Attorney General on this matter of scholarships.

Mr. Nickell made the motion that the Chairman be authorized by this Board to make the proper inquiry of the Attorney General as to what the Board's authority is on granting Music Scholarships, Band Scholarships, and Foreign Scholarships. The motion was seconded by Mr. Bohrer and carried unanimously.

Mr. Davis moved that the report for the Southern Illinois University be accepted with the following exceptions:

- (a) Item P "Provision of scholarships covering tuition and all necessary fees for foreign students, not to exceed ten in number in any one school year" on Page 32 under the heading X "SUMMARY" will be held in abeyance until such time as a ruling is received from the Attorney General; and
- (b) Item A, Graduate School, "For the past year the University has received an increasing number of requests from school teachers and administrators in the Belleville-East St. Louis-Granite City-Alton-Edwardsville area to offer a more comprehensive program of courses, particularly for elementary and secondary school teachers and for school administrators and supervisors. It is generally agreed in this area that Belleville is the logical center for such a program, and the public school authorities of that city have offered to make available the facilities of the Belleville Junior High School Senior High School, and Junior College, together with facilities of the Belleville Public Library. We are therefore planning to increase our off-campus instruction in that area as far as the demand justifies and our staff and other facilities permit. Because many of the teachers find it costly and inconvenient to enroll in service courses on the campus at Carbondale, we intend to offer residence rather than extension credit for off-campus courses at this particular center" on Page 16 under the heading V "CURRICULUM" is to be deleted from this report.

The motion was seconded by Mrs. Pegelow and unanimously carried.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Holmes presented the report for the Northern Illinois State Teachers College with the request that a typographical error appearing on Page 2 under the heading II "FACULTY", Item 3, Paragraph A be corrected. The amount should read \$570 instead of \$750.

Since there were no questions for discussion about the report, Mr. Dunn moved that the report for the Northern Illinois State Teachers College be approved as corrected. The motion was seconded by Mrs. Pegelow and carried unanimously.

After the report for Northern had been approved, Dr. Holmes stated that he had had a request from one Miss Bloomster for a leave of absence to take a position to teach at another school in another state. After a complete discussion of the matter, Mr. Davis moved that the request of Miss Bloomster be denied. The motion was seconded by Mr. Dunn and unanimously carried.

EXECUTIVE SESSION OF THE TEACHERS COLLEGE BOARD

After the regular meeting, the Teachers College Board met in executive session.

Chairman Puffer explained that a very distasteful matter had been brought to the attention of Governor Stevenson, who in turn handed the matter over to Mr. Puffer to be discussed at this meeting.

The matter in question concerned some bricks on the campus of the Western Illinois State College which had been used by Dr. Beu for his own personal purposes, in the building of his new home and garage.

Dr. Beu was called into the executive session and after considerable discussion the following resolution was proposed by Mr. Dunn:

Be It Resolved by the Teachers College Board:

1. That it is the consensus of opinion of this Board that Dr. Frank A. Beu in purchasing 35,000 old uncleaned brick from the college grounds at Macomb, Illinois, for his own personal use was ill-advised or did not use the best of judgment;
2. That some evidence on hand at the school indicates that in a barter and trade transaction, Dr. Beu turned over to the school certain wood building materials which belonged to him, of equal or greater value than the value of the brick, but this evidence is not conclusive;
3. That similar brick, cleaned and piled, were sold by the school authorities to persons not in any way connected with the school or the State, for the sum of \$2.50 per thousand;
4. That we find from independent sources that said selling price was the fair value of the brick;

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5. That we request Dr. Beu to pay the Business Manager of Western Illinois State College for the State of Illinois, the sum of \$87.50 for the brick, in order to complete the transaction;
6. That it is the further opinion of this Board, that although Dr. Beu thought he acted in the best of good faith, he did not measure up to the highest standard which a trustee should meet in this kind of a transaction, and apparently did not understand the full implication of his acts.

Mr. Dunn moved the adoption of the above resolution. The motion was seconded by Mrs. Pegelow, the roll was called and the vote was as follows:

Mr. Bohrer, yea
 Dr. Bradley, absent
 Mr. Davis, yea
 Mr. Dunn, yea
 Mr. Guin, absent
 Mr. Means, yea
 Mr. Nickell, yea
 Mrs. Pegelow, yea
 Mr. Puffer, yea
 Mr. Sturgis, absent
 Mr. Walker, yea

The motion was unanimously carried.

PROPOSED BUILDING BUDGETS

Chairman Puffer informed the Board that he had had advice from the Budgetary Commission that a building budget of approximately \$15,000,000.00 for the five State Universities and Colleges under the direction of the Teachers College Board would be given consideration by the Budgetary Commission.

After the Board had given due consideration to the requests for the various universities and colleges, the President of each university or college was called before the Board, individually, to further explain and give reasons for their individual requests.

After the Presidents had presented their requests to the Board, the Board gave approval of the following building budgets for the 1949-1951 Biennium:

Eastern Illinois State College
 Charleston, Illinois

Duplex Home Management House and Equipment.....	\$ 60,000.00
A new boiler and repairs.....	245,300.00
Men's Dormitory (to accommodate 150 men).....	1,000,000.00
Total	\$ 1,305,300.00

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Illinois State Normal University
Normal, Illinois

Greenhouse Addition	\$ 70,758.00
Cost of furniture and furnishings for the Special Education Building....	215,903.00
Acquisition of Land (land adjoining the campus and needed for new building construction, with added acreage at University Farm).....	125,000.00
Cost of furniture and furnishings for the Administration Building.....	128,750.00
General Site Work (Broadwalk, Main Mall, Service Areas for Special Education, Administration, Fell Hall, etc.).....	112,562.00
Addition to the south end of Fell Hall, also completion of attic, both present and proposed, including furnishings.....	874,011.31
Architects fee for preparation of plans and specifications for joint elementary and high school building.....	253,500.00
To complete Administration Building, fourth floor.....	434,639.40
Beef Cattle Barn	40,865.00
Total	\$ 2,255,988.71

Western Illinois State College
Macomb, Illinois

Site Work—athletic field.....	\$ 38,270.00
Completion of area 1A (Training School and Women's Dormitory).....	91,599.00
Men's Dormitory, including the building, site development of area No. 2, equipment, grading, landscaping, planting, walks etc.....	1,123,088.00
Total	\$ 1,252,957.00

Southern Illinois University
Carbondale, Illinois

Completion of Training School, unit No. 1.....	\$ 905,214.00
Completion of Power Plant and Service Shops.....	1,171,831.00
Completion of Training School, unit No. 2.....	532,922.00
Life Science Building	1,558,112.00
Library (one unit).....	2,710,092.00
Women's Dormitory (one unit).....	1,220,341.00
Farm Lands and Buildings.....	250,086.00
Total	\$ 8,348,598.00

Northern Illinois State Teachers College
DeKalb, Illinois

Library Building, including all mechanical and electrical services, grading, landscaping, walks, etc.....	\$ 2,710,739.00
Land Acquisition for Power Plant and Training School.....	60,000.00
Total	\$ 2,770,739.00
GRAND TOTAL.....	\$15,933,582.71

Mr. Dunn moved that the Teachers College Board recommend to the Budgetary Commission an allocation of funds for buildings and improvements for the five educational institutions under the direction of this Board as follows:

Eastern Illinois State College.....	\$ 1,305,300.00
Illinois State Normal University.....	2,255,988.71
Western Illinois State College.....	1,252,957.00
Southern Illinois University.....	8,348,598.00
Northern Illinois State Teachers College.....	2,770,739.00

GRAND TOTAL\$15,933,582.71

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The motion was seconded by Mr. Bohrer, the roll was called and the vote was as follows :

Mr. Bohrer, yea
Dr. Bradley, absent
Mr. Davis, yea
Mr. Dunn, yea
Mr. Guin, absent
Mr. Means, absent
Mr. Nickell, yea
Mrs. Pegelow, yea
Mr. Puffer, yea
Mr. Sturgis, absent
Mr. Walker, yea

The motion was unanimously carried.

Mr. Dunn moved that the next meeting of the Teachers College Board be held on May 6, 1949, at the Southern Illinois University, Carbondale, Illinois. The motion was seconded by Mr. Davis and unanimously carried.

Mr. Dunn moved that the meeting be adjourned. The motion was seconded by Mr. Nickell and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

**Department of Registration and Education
Room 112, Capitol Building, Springfield, Illinois**

March 13, 1949

A special meeting of the Teachers College Board was held at 2:00 P.M., Sunday, March 13, 1949, in Director Puffer's office, Room 112, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board presided.

Chairman Puffer called the meeting to order and roll call was taken.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mr. Robert W. Davis
Mrs. Peter Miller

Also present was :

Chas. G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Mr. Dunn moved that the minutes of the meeting of February 22, 1949, be approved. The motion was seconded by Mr. Guin and the minutes were unanimously approved.

APPOINTMENT OF COMMITTEE

Chairman Puffer appointed the following members of the Teachers College Board to serve on a committee to represent the Teachers College Board at the inaugural ceremonies of President Holmes of the Northern Illinois State Teachers College. The committee consists of the following members: Mr. Means, Chairman, Mr. Dunn and Mr. Guin.

Mrs. Pegelow moved that the committee appointed by Chairman Puffer be approved. Mr. Sturgis seconded the motion and it was unanimously carried.

There was some discussion as to the appointment of a committee to represent the Teachers College Board at the inaugural ceremonies of President Morris.

Mr. Sturgis informed the Board that he, Mrs. Pegelow and Mr. Davis had been asked by the Committee at Southern in charge of the investiture of Dr. Morris as President of the Southern Illinois University to serve on such a committee, Mr. Sturgis to act as Chairman.

Mr. Dunn made the motion, which was seconded by Mr. Walker and carried unanimously that this committee be approved to serve in the above capacity.

DISCUSSION ON BUDGETS

As an introduction to the discussion on the budgets, Chairman Puffer informed the Board of his findings on his recent visit to the campus of the Southern Illinois University.

The entire Board was in agreement with the Chairman as to the existing conditions at Southern. However, it was the consensus of opinion that the existing conditions could not be corrected in the period of a biennium.

In order to at least have a point of beginning Chairman Puffer saw an immediate need for an addition of a total of 83 staff members; the breakdown of staff members is as follows :

The number of teaching hours be reduced from 16 to 12 per instructor;

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- The number of Professors increased from 75 to 94;
- The number of Assistant Professors increased from 65 to 81;
- The addition of 15 Educational Counsellors;
- The addition of an Auditor;
- The addition of a Director of Radio Programs;
- The addition of 52 Supervisors of Student Teaching; (13 full-time people so far as pay is concerned)
- The addition of 4 teachers in In-Service Training of Teachers;
- The addition of 6 Assistant Librarians;
- The addition of 1 Museum Assistant;
- The addition of 1 Alumni Contact or Secretary;
- The addition of 2 teachers in the Audio-Visual Education Department;
- The addition of 1 teacher on the Cancer Research Program;
- Plus a further addition of non-academic employees.

In view of the above information given the Board, Chairman Puffer recommended that the budget for Southern Illinois University be increased \$625,000 over the budget approved by the Teachers College Board on February 22, 1949.

Mr. Sturgis moved the approval of \$5,476,533 as the budget request for the Southern Illinois University for the 1949-51 biennium. the motion was seconded by Mr. Nickell.

As a substitute motion to Mr. Sturgis' motion, Mr. Dunn moved that the report made by the Chairman of his visit to Southern together with the matters of discussion which have here been heard be referred to the Budget Committee of the Teachers College Board. The motion was seconded by Mr. Nickell and unanimously approved.

Mr. Dunn moved that this Board reconsider the action taken on February 22, 1949, by the Teachers College Board on the allocation of funds approved prior to that time by the Budgetary Commission, and that the Budget Committee, Mr. Dunn, Chairman, Mr. Guin and Mrs. Pegelow, retire to report back to the Board their recommendations. The motion was seconded by Mr. Walker and unanimously approved. The Budget Committee retired to study the budget proposals.

Following the meeting of the Budget Committee, Mr. Dunn reported the following: The Budget Committee of the Teachers College Board, after reconsidering the budgets of the five institutions under the jurisdiction of this Board in the light of information furnished after the visit of the Chairman to Southern and in the light of the discussion here, recommends and makes the following report:

The Budget Committee recommends that this Board request the Budgetary Commission approve a total appropriation of \$16,475,189 for the five educational institutions operating under this Board;

The Budget Committee further recommends that this Board allocate the \$16,475,189 as follows:

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Illinois State Normal University.....	\$3,957,633
Eastern Illinois State College.....	2,359,579
Western Illinois State College.....	2,208,700
Northern Illinois State Teachers College.....	2,472,744
Southern Illinois University.....	5,476,533

Mr. Dunn moved the adoption of the report and recommendation of the Budget Committee. The motion was seconded by Mr. Guin; the roll was called and the vote was as follows :

Mr. Nickell, yea
Dr. Bradley, absent
Mr. Davis, absent
Mr. Dunn, yea
Mr. Guin, yea
Mr. Means, yea
Mrs. Miller, absent
Mrs. Pegelow, yea
Mr. Sturgis, yea
Mr. Walker, yea

The motion was unanimously approved.

Mr. Puffer stated that it was his understanding that as Chairman and member ex-officio of this Board he had authority to vote on all matters, so on this motion he voted "yea" with the understanding that his action in voting would be approved by the decision, which he has asked, from the Attorney General's office.

Mr. Sturgis moved that the meeting be adjourned. The motion was seconded by Mr. Guin and carried unanimously.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD
Department of Registration and Education
Room 112, Capitol Building, Springfield, Illinois**

February 22, 1949

A special meeting of the Teachers College Board, College Presidents and Business Managers was held at 1:30 P.M., Tuesday, February 22, 1949, in Director Puffer's office, Room 112, Capitol Building, Springfield, Illinois. Noble J. Puffer, Director of the Department of Registration and Education and Chairman of the Board, presided.

The following members were present :

Mr. Noble J. Puffer, Chairman
Mr. Vernon L. Nickell, Secretary

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Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent :

Dr. Preston Bradley
Mrs. Peter Miller

Also present were :

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College
Dr. R. W. Fairchild, President
Mr. Preston Ensign, Business Manager
Illinois State Normal University
Dr. Frank A. Beu, President
Mr. O. L. Champion, Business Manager
Western Illinois State College
Dr. D. W. Morris, President
Dr. C. F. Tenney, Administrative Assistant
Mr. Edward V. Miles, Jr., Business Manager
Dr. Leslie A. Holmes, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College
Mr. C. G. Lanphier, Co-ordinator
Mr. Fred W. Ruegg

Chairman Puffer called the meeting to order and roll call was taken.

The reading of the minutes of the meeting of December 16, 1948, was dispensed with until the next regular meeting of the Board.

OPENING REMARKS BY THE CHAIRMAN

The following remarks were made by Chairman Puffer :

"I am here today with no political directions of any kind. My appointment is that of the Governor with the understanding that I am to direct the work of this Department with the help of everyone else, Teachers College Board, Teachers College Presidents, the staff here, and in Chicago, on a professional basis. This means that merit and not political affiliation is to be the foundation on which we are to build the working of this Department. My primary purpose is to try to surround myself with a staff who know how to work, will give an honest day's work for adequate pay and think in terms of public service, public interest and the welfare of those with whom we work. If

there are any in our Department who don't think that way, of course, they cannot remain.

"I came here because this office represents two challenges, both of which interest me very much. I don't want you to think I wasn't interested for I was an applicant. I am very happy to have the honor of the appointment as Director of Registration and Education. I want suggestions, I want help, I want guidance. I don't want 'Yes' people around me. I can take criticisms of a constructive type and I can take suggestions at all times. I will be equally helpful in trying to give them.

"I think we have today a very serious and very definite problem of which you are more aware than I am. It has been thrust upon me with a great deal of force and, coupled with some personal problems, it has not been possible for me to study our budget problem under normal conditions. I think we ought to bear in mind in this discussion, which is the prime reason for our being here, that the Governor faces a problem of trying to balance revenue against expenses because expenses are rising everywhere. The sources of revenue are not keeping pace with expenses. Our problem becomes that of the Governor through the recommendations of the Budgetary Commission, which has set up an allocation with which we may or may not agree, but which nevertheless represents a very substantial increase. The Common School Fund alone is seeking \$144,000,000 for the next biennium, which has been reported in the papers as being tentatively reduced to \$122,000,000, an increase of nearly 100% over the previous biennium.

"The Budget Commission told me through Mr. Leth, the Assistant Director, that unless we could resolve our differences today, unless we could put our house in order, that they (the Budget Commission) would arbitrarily make a cut across the board, without respect to the needs of the schools, but on a basis which would reduce requests to be within the budget which they had approved. I can't conceive of our being so selfish and self-centered that we can't, through some give and take arrangement, and through some compromise, arrive at an allocation of these funds and make our report to the Budget Commission. As an elected county official I know what budget padding is. I know how it is done. I don't know whether there is any padding in any of these proposed budgets, but I think it is a rather normal procedure to try to cushion things to absorb cuts which seem to follow the preparation and submission of budgets.

"I am going to be subject to political pressure, but not from the top. I have felt it many times already; County Chairmen, Representatives, Senators, both sides of the picture, and I talk to them all. Some have personal interests. There are axes to grind in some cases. I don't believe you (the Presidents) can do good work in our Teachers Colleges and Universities if you are saddled with political appointees. So far as I am concerned, you are not going to be saddled with political appointees.

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"If there are appointments to be made on a nonprofessional basis, I want you to know that you have the power to screen, reject and re-screen proposed employees. If after you have made a selection you find it does not prove to be a desirable one and in the best interests of your school, you are free to dismiss that employee and request the submission of new applicants. No school can be operated on the basis of the selfish interests of any political group. Our Teachers Colleges and Universities have an excellent reputation in Illinois for professional competence. This reputation must extend to other levels such as nonacademic employees."

At this point the meeting was turned over to Mr. Dunn, Chairman of the Budget Committee. Mr. Dunn called upon each of the Presidents for a statement concerning the redistribution of their funds on the basis of a report made by the Co-ordinator, Mr. Lanphier. Dr. Buzzard, Dr. Beu, Dr. Holmes and Dr. Fairchild agreed to the reductions in their proposed budgets as suggested by Co-ordinator Lanphier, the allocated cuts being as follows:

\$275,000 to Normal
150,000 to Eastern
125,000 to Northern
none to Western

President Morris then asked for the floor for an extended explanation of what seemed to him points that should receive thorough consideration with respect to the reductions proposed for Southern Illinois University. A time allowance of approximately forty-five minutes was granted him during which period much interesting, constructive and comprehensive data was presented to the Board for consideration. At the close of his discussion Chairman Puffer then turned the meeting over to Mr. Richard Dunn, Chairman of the Budget Committee of the Teachers College Board.

Mr. Dunn moved that the Budget Committee retire to study the budget proposals. Mr. Nickell seconded the motion. Motion was unanimously approved.

Following the meeting of the Budget Committee, Mr. Dunn moved the following: It is the recommendation of the Budget Committee that the Board accept the action of the Budgetary Commission in its recommendation to the Legislature of an appropriation of \$15,850,189 for the five schools under the jurisdiction of the Teachers College Board. This is a cut of \$2,350,000 below the budget recommended by the Board to the Budgetary Commission. The Committee advises and recommends that the Board allocate the reduction of \$2,350,000 taking \$275,000 from the proposed budget of Illinois State Normal University, \$150,000 from the proposed budget of Eastern Illinois State College, making no reduction of the budget of Western Illinois State College, \$125,000 from the proposed budget of Northern Illinois State Teachers College and \$1,800,000 from the proposed budget of Southern Illinois University. The Committee believes that this allocation of the cut gives a percentage increase of funds from

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General Revenue of 54% to Normal, 58% to Eastern, 49% to Western, 52% to Northern and 80% to Southern. It is the opinion of the Committee that the Budgetary Commission has been very considerate of the problems of the Teachers Colleges and while there are other things that need to be done and other goals which the Board would like to see the Colleges attain, yet in view of the fact that the funds of the State are limited, and in view of the fact that these are liberal increases, it is the opinion of the Committee and their recommendation, that the action of the Budgetary Commission be approved.

It is further the opinion of the Committee that the highest percentage of increase should be given to Southern, as has been done in this recommendation, and as was done in the last biennium. It is our opinion also that when it comes to the consideration of building appropriations for the five Teachers Colleges that the greater percentage increase should be given to Southern. This Committee recognizes the fact that the buildings at Southern are in deplorable condition, that they had been neglected for years, probably thirty years or more. We feel that Southern cannot expect to catch up in any one biennium, but that it should be the policy of the Board through the years to give increased percentages to Southern Illinois University.

Mr. Guin seconded the motion. Upon the call for discussion Mr. Sturgis moved that Mr. Dunn's motion be amended and that the Board go into executive session. Mr. Davis seconded the motion. The vote was as follows:

Mrs. Pegelow, yes
Mr. Guin, yes
Mr. Sturgis, yes
Mr. Dunn, no
Mr. Davis, yes
Mr. Walker, yes
Mr. Means, yes
Mr. Nickell, yes

The Board then met in executive session, and the meeting was again turned over by the Chairman, Director Puffer, to Mr. Dunn, Chairman of the Budget Committee of the Teachers College Board.

Following discussion by the Board, Mr. Dunn moved that the Board approve the Budgetary Commission's action and that the Board allocate the cut in the budgets as presented to the Budgetary Commission as follows:

\$ 275,000 to Normal
150,000 to Eastern
none to Western
125,000 to Northern
1,800,000 to Southern

and that authority be given, before the drawing of the bills for presentation to the Legislature, for Southern Illinois University to re-allocate its funds in such a manner as the administration at Southern,

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its advisory committee, together with the Secretary and Chairman of this Board shall approve. Mr. Guin seconded the motion. The vote was as follows:

Mrs. Miller, absent
Dr. Bradley, absent
Mrs. Pegelow, yes
Mr. Guin, yes
Mr. Sturgis, no
Mr. Dunn, yes
Mr. Means, yes
Mr. Walker, yes
Mr. Davis, no
Mr. Nickell, absent

Mr. Sturgis moved that the Chairman be authorized to prepare a resolution thanking the Budgetary Commission for their cooperation and consideration of the budget requests of the Teachers College Board. Mr. Davis seconded the motion. Motion unanimously approved.

Mr. Means moved that the meeting be adjourned. Mr. Sturgis seconded the motion and it was unanimously carried.

NOBLE J. PUFFER, *Chairman*

VERNON L. NICKELL, *Secretary*

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

Meeting at the DeKalb, August 16, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from Illinois State Normal University:

I. STUDENTS

1. *Summer Session.* A complete report of summer school enrollment in the University, campus elementary school, University High School, various workshops, Conservation Clinics, and other off-campus courses, showing a marked increase over a year ago, will be presented at the next meeting of the Teachers College Board. Some of this work has been so recently concluded that it is impossible to give an accurate official figure at this time. However, it may be of interest to know, that the total campus enrollment for the 1949 summer session is 1748 different persons, representing 630 men and 1118 women. Of the total enrollment, the Graduate School had 224 students, composed of 150 men and 74 women. When the

workshop centers at Danville, Havana and Springfield, together with the Conservation Clinic for Tazewell County at Pekin, and an extension course in Carlinville, are added, the total services rendered during the summer will be to over 2000 different persons. The large number of children in connection with the Special Education program, together with those in the Metcalf elementary school on the campus, and the University High School, will bring a figure of over 2500 different persons who participated in the summer session offerings. Off-campus services could have been rendered to an even greater extent if there had been available faculty, since there were numerous demands that could not be met.

2. *Scholarship Lists.* Due to the number of clinics in the summer session, one of which was in the last of the eight week's session, concluded August 12, it is impossible to present a scholarship list. This list will be prepared and approval requested in the next board report.
3. *Student prospects for the next academic year.* Although many colleges and universities will show little or no increase, and still others will show a marked decline in enrollment, Illinois State Normal University will apparently have a rather marked increase, as was true a year ago, at the opening of the school year in September. This is the fourth year that a large freshman class will be admitted and is, likewise, the year that the students from the first large freshman class of three years ago, will be seniors. A growth in the Division of Special Education and the Graduate School also will contribute to the larger total figure. At the present time certain interesting deductions can be made from applications being submitted for admission to the University in September. Some of these are:
 - a. A marked increase in students applying for admission to the Division of Elementary Education. This increase, of at least 34% over last year, is interesting in view of the shortage in this type of teacher. However, these prospective students will not be available for teaching positions for approximately four years.
 - b. A decline in the growth of popularity of Health and Physical Education for both men and women, which fields are quite over-crowded anyway.
 - c. The decided growth in the interest in Music Education, Business Education and Special Education.
 - d. A sharp falling off of interest in Science, which may be attributed to the slackening of the keen interest in Chemistry, Physics and Biology that was so high during the war and the immediate post-war period.

As compared with a final figure of 2228 last year, with men and women almost equally divided, it is predicted that

we may expect 2424 students this fall. Places for students to live and places to hold classes will still be the determining factor as to the number of students that can be accommodated on a strictly professional preparation basis of enrollment.

4. *Graduates (June 1949)*

- a. The students whose names are listed below completed the requirements for graduation from their respective schools and courses at the close of the second semester June 13, 1949. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Carol Aemisegger Espenchied.....St. Jacob
 B.Ed., Illinois State Normal University, 1948
 Health and Physical Education
 Title of Thesis: Physical Education Programs for Physically Handicapped Women
 in Two Hundred Fifty-One Colleges
- Mary Helen Goff.....Normal
 B.Ed., Illinois State Normal University, 1939
 English
 Title of Thesis: The Present Status of Basic Communication Courses on
 the College Level
- Esther Ruth Heiniger.....Deer Creek
 B.S. in Ed., Illinois State Normal University, 1948
 Social Science
 Title of Thesis: The Lincoln Bloomington Knew
- Lowell Jennings Kuntz.....Eureka
 B.S. in Ed., Illinois State Normal University, 1947
 Education-Supervision (General)
 Title of Thesis: The Relation of Musical Experiences and Preparation
 to Interval Error Recognition
- Ruth Ernestine Lee.....Springfield
 B.Ed., Illinois State Normal University, 1948
 English
 Title of Thesis: The Teaching of Lindsay's Poetry: An Annotated Bibliography
- Dorothy Louise McNeil.....Racine, Wisconsin
 B.S., University of Minnesota, Minneapolis, Minnesota
 Health and Physical Education
 Title of Thesis: Recorded Music and Written Instructions for Selected
 Modern Dance Techniques and Folk Dances
- Betram Eugene Nafziger.....Danvers
 B.S. in Ed., Illinois State Normal University, 1945
 Education-Administration (Secondary)
 Title of Thesis: The Physical Education Programs for Boys of McLean County, Illinois
- James Edward Staker.....Normal
 B.S. in Ed., Illinois State Normal University, 1948
 Guidance and Personnel
 Title of Thesis: A Preliminary Investigation of Factors Related to
 Overachievement and Underachievement

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Donald Richard Thomsen.....Crystal Lake

B.Ed., Illinois State Normal University, 1943
Education-Administration (Secondary)

Title of Thesis: An Audio-Visual Program for the Unit District

UNDERGRADUATE SCHOOL
BACHELOR OF SCIENCE IN EDUCATION

SPEECH EDUCATION

Robertlee League Holley.....Normal Marilyn Ann McCarthy.....Sterling

ART EDUCATION

Fred Willard Metzke, Jr....Springfield Marie Aune Rockenbach....Cabool, Mo.
Kathryn Elizabeth Ogden...Collinsville Betty Raegene Steinhausen....Forreston

MUSIC EDUCATION

Norma Lorene Hewitt Eash.....Chenoa Mary Belle Lighthall.....Clinton
Beatrice Bernice Hudak.....Streator Lee Grant Stokely...St. Louis, Missouri

AGRICULTURE EDUCATION

John Frederick Battiste.....Witt Richard Whitney Rockenbach.....
Paul Edwin Head.....LeRoy Cabool, Missouri
James V. McDonald.....Hardin C. Kenneth Zimmerman.....Chenoa

SPECIAL EDUCATION

John Thomas Fox.....Nameoki Andrew Luther Shotick.....Streator
Charles Henry Gesslein.....Mendota Celia Alice Smith.....Normal
Richard Fred Krug.....Round Lake Gwenivere Elaine Watke.....Springfield
Katherine Rhyne Norton....Rock Falls Donald Wayne Wood.....Bloomington

INDUSTRIAL ARTS EDUCATION

Donald Lee Bates.....Neponset Theophile SedlockWestville
Ronald Cunningham Blakeman.Normal Robert Stanley Thomas.....Pekin
Albert Joseph Freese.....Bloomington Donald Roy Tolbert.....Carmi
Millard Keith Hauge.....Morris Robert Theodore Trumpy..South Pekin
Joyce Arlyn Johnston.....Newark Beryl E. Weaver.....St. Francisville
Alfred Lee Pirtle.....Grand Tower Sam W. Williams, Jr.....Monroe, La.
Delvine Charles Schneeberg....Normal Everett Zene Winget.....Loraine

HOME ECONOMICS EDUCATION

Eileen Isabelle Albers.....Naples Bette June Hummell.....Aurora
Majorie Sutton Auwarter....Milan, Ind. Ruth Eleanor Lawson.....Hamilton
Virginia Louise Beckley....Rossville Dorothy Jean Lyles.....Harvard
Georgianna Mae Britton.....Bethany Lois Arlene Morrison.....Homer
Audrey Jeanne Brust.....Normal Mary Ella Murray.....Springfield
Roberta Ann Green Cooper.Bloomington Alta Marie Nortrup.....Chapin
Helen Skinner Fairfield.....Strawn Florence Marian Ritchie.....Litchfield
Eleanor Dale Farrar.....Springfield Peggy Jean Sexton.Ardmore, Oklahoma
Wanda Louise Gassman.....Saunemim

ELEMENTARY EDUCATION

Mary Jane Bangert.....Decatur Betty Faye Kautenberg Lund.....
Joyce Carolyn Boussum.....Normal Napa, California
Rex Howard Brickley.....Essex Helen Jean MacCallumJoliet
Roselyn Marie Brown.....Piper City Clara Eloise Metcalf.....Lovington
George Allen Condie.....Spring Valley Eunice Marie Mize.....Bunker Hill
Wardella Fields Davis....Gary, Indiana Joan Louise Pollock.....Park Ridge
Lola Mae Elliott.....Pana Muriel Ella Reynolds.....Dixon
Jean Elizabeth Erickson.....Moline Helen Mae Ridlen.....St. Joseph
Mabel Verna Esch.....Washington Irma Jean Hogle Sancken.....Sheldon
June Elizabeth Hayden..East St. Louis Helen Pauline Smith.....Peoria
Joan Margaret Hollister.....Joliet Wilma Ann Sumner.....Oakwood
Wanda Rose Jones.....Lincoln Doris Tsuyako Takebara.....
Nina Harraden Kaluf.....Lincoln Wailuku, Maui, Hawaii
Lucille Audrey Kieser.....Springfield Dorothea Jean Heoman.....Rossville

PROCEEDINGS

BUSINESS EDUCATION

Edward Hal Anderson...Marion, Iowa
 Helen Joyce Appleby...East St. Louis
 Lyle Edwin Ball...Minneapolis, Minn.
 Carl Joseph Bell...Batehtown
 William Edward Berutti...Chicago
 Lois Marie Bruno...Coal City
 Roy Bundy, Jr....Normal
 Betty Marilyn Burkhart...Dallas City
 John Robert Campbell...Lexington
 Michael Caringello...Highwood
 John Fred Corradetti...Chicago Heights
 Robert Milton Davis...Springfield
 Lunetta June Dickson...Lovington
 Mary June Therese Doyle...Bloomington
 Winifred Laura Drinhaus...Chicago
 Lorraine Ellen Gee...Bloomington

Bob Lee Geske...Holder
 Gerald Gene Green...Lawrenceville
 Richard Marquis Green...Bloomington
 Helen Pauline Hahn...Princeton
 Jean Ellen Kempel...Pearl City
 Robert Maurice Lockhart...Wellington
 Dorothy G. Murray...Bloomington
 Marjorie Ann Pefferman...Emington
 Calvin Charles Rippel...Normal
 Edith May Scholl...Normal
 Roy Junior Shull...Gibson City
 Betty Jeanne Stephenson...Bloomington
 Mildred Ellen Thompson...Normal
 Ara Lee Ward...Taylorville
 Donald Louis Zabel...Bloomington

HEALTH AND PHYSICAL EDUCATION

William Edgar Augustus...Farmer City
 Louis Wendell Baker...Monticello
 William Frederick Brady...Champaign
 Mary Parsons Brent...Silvis
 Richard Stanton Brumitt...Edwardsville
 Mary Maxine Crump...Peoria
 Louis David DePrino...Berwyn
 Milton Leslie Derr...Shabbona
 Doris Mae Dismeier...East Peoria
 Helen Ann Donnawell...Chicago
 Dale Ernest Fahsbender...Pontiac
 Phyllis Lou Grosh...Bowen
 Robert Hilton Hamilton...Normal
 William James Harris...Chicago
 Robert Louis Herget...Pekin
 Richard Thomas Heggins...Morris
 Robert Henry Higgins...Morris
 Carol Annette Reig...Geneseo
 Helen Jean Riley...Streator
 Phyllis June Rust...Barrington
 Charles Albert Schultz...Clinton, Iowa
 Ruth Marie Slomer...Chicago

Larry Ervin Smith...Farmer City
 Marie Schultz Husmann...Pestotum
 Mary Margaret Jackson...Abingdon
 Mary Lee Jacobs...Leland
 Siegfried Hugo Kempin...Bloomington
 Marian Elizabeth Kneer...Peoria Heights
 Melvin Henry Kuethe...Edwardsville
 Charles Milton Lagueaux...LaFayette, Louisiana
 Edgar Lee McAdams...Ruthven, Iowa
 George Dury Maddrey...Raleigh, N. Car.
 Leland Keith Montgomery...Maroa
 Robert Henry Parker...Mounds
 William Clarence Parker, Jr...Mounds
 William Hubert Pemberton...Bloomington
 Thomas Raeside, Jr...Michigan
 James Bernard Rafferty...Paw Paw
 Frederick Charles Spiegel...Springfield
 Patti Jane Steele...Bloomington
 Wanda Jane Testa...Coal City
 Jean Smith Tillinghast...Walnut
 Wendell Clark Wise...Collison

SECONDARY EDUCATION

Yvonne Kemmerly Armstrong...Bloomington
 Margaret Brundina Bakker...Mt. Olive
 LaVerne Cecelia Beeker...Dixon
 James Edward Bell...Danville
 Olive Joyce Blue...Cornell
 Robert Ashley Bowers...Clinton
 Dorsey Dale Brown...Bloomington
 Oscar Robert Cade...Normal
 Kenneth Levon Camp...Monica
 Edwin Lee Carey...Bloomington
 Martha Anne Luke Carr...Danville
 L. Edward Cook...Decatur
 Mary Rachel Dickenson Cooper...Paris
 Mary Frances Corbitt...Bloomington
 Betty Lou Cross...Normal
 Mary Harriet Cullinan...Earlville
 Kenneth LeRoy Curry...Prophetstown
 Constance Louise Dennis...Waverly
 Janet Bishop DePrino...Berwyn
 Edna Lucille Dix...Granite City
 Lupe Agnes Domingez...Kewanee
 Floy Junior Ekin...East Moline
 Margaret Evelyn Fenton...El Paso
 Edwin Melvin Fields...Collinsville
 Glen Everette Foster...Armstrong
 Joseph LeRoy French...Bloomington
 Donald Warren Fulton...Ridgefarm
 Robert William Galvin...Bloomington
 Joseph Garner...Maryville
 Muriel Winifred Gresham...Congerville
 Richard Charles Harder...Normal
 Edgar Augustus Harrison...East St. Louis
 John Mitchell Hodges...Bloomington

Janice Lee Hultgren...Toluca
 Robert Bengston Hultgren...Andover
 Harold Ralph Hungerford...Mowence
 John Leslie Husmann...Fulton
 Vera Ellen Huttenburg...Chatsworth
 Gilbert Marion Johnson...Cornell
 William Frederick Kemnitz...Varna
 Pansy Adella King...Victoria
 Lois Georgia Klitzing...Bloomington
 Robert Neal Knight...Brimfield
 Robert Donald Krapf...Peotone
 Vivain Louise Krause...Decatur
 Florence Antoinette Kremen...Chicago Heights
 Robert Leland Lindsey...Dunlap
 Roland John Long...Chicago
 Horace Dayton Longbrake...Decatur
 Shirley Lois Longnecker...Joliet
 Charles Delmar McKeehan...Bloomington
 Louis Edward Miglio...Marseilles
 John Miles...Indianapolis, Indiana
 Richard Walker Murphy...Cornell
 Joseph Valentine Naffziger...Hopedale
 Thomas Michael Neumann...Chicago
 Richard Frederick Osner...Bloomington
 Irene Jane Paepke...Walnut
 James Dean Patzer...Delavan
 Harmon Elliott Peaco...Libertyville
 Leno Stephano Pedrotti...Livingston
 Jack Jacob Persky...Chicago
 Marilyn Margaret Plese...Wilmington
 William Dean Popejoy...Normal
 Mary Virginia Potts...Gibson City
 Clarence Edward Rouse...Maywood

TEACHERS COLLEGE BOARD

Myra Jean Rousey.....McLean	Rosalyn Charlene Tweet.....Minooka
Doratheia Catherine Schaitz...Fox Lake	Jack Edward Uhrig.....Chicago
William Lester Schultze...Bloomington	Robert Louis Whamond.....Mundelein
Corrine Ann Scully.....Ohio	Richard Martin White.....Midlothian
Marjorie Winifred Shenk...Wilmington	Carl Winston Williams.....Elgin
Paul Eugene Shickle.....Bloomington	Cecil Woodrow Wilson.....
Dorothy Louise Smith.....HomerLong Beach, California
Lois Eileen Smith.....Decatur	Ruth H. Winterroth.....Peoria Heights
Frank Andrew Sotka...Chicago Heights	Freeman Arthur Wolfe.....Belleville
Jack Rolan Trout.....Springfield	Charles Corbin Hahr.....Charlinville
Vernon Earl Troxel.....Wapella	

SUMMARY OF UNDERGRADUATE DIVISION GROUPS

Speech Education	2	Home Economics Education.....	17
Art Education	4	Elementary Education	26
Music Education	4	Business Education	31
Agriculture Education	6	Health and Physical Education.....	43
Special Education	8	Secondary Education	86
Industrial Arts Education.....	14		
Total June Bachelors Graduates.....			241
Total June Masters Graduates.....			9
Total June Graduates.....			250

5. *Summer Session Graduates, 1949*

- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 12, 1949. I recommend that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

Allene Adelle Besse.....	Sterling
B.Ed., Illinois State Normal University, 1941	
Education-Supervision (Elementary)	
Title of Thesis: Participation as a Prerequisite to Student Teaching	
Walter Emmett Best.....	Viriden
B.Ed., Illinois State Normal University, 1943	
Education-Administration (Secondary)	
Title of Thesis: The Status of Teachers Unions and Federations in the State of Illinois	
Charles Clair Carter.....	Mt. Pulaski
B.S. in Ed., Illinois State Normal University, 1948	
Education-Administration (Secondary)	
Title of Thesis: What Parents Want Their Children to Learn in High School	
Homer Frederick Ely.....	Hopedale
B. of Music Ed., Illinois Wesleyan University, Bloomington, Ill., 1933	
Education-Administration (Secondary)	
Title of Thesis: Secondary-School Publicity in Tazewell County, Illinois	
Lloyd George Fengel.....	Payson
B.Ed., Illinois State Normal University, 1942	
Music	
Title of Thesis: Continued Participation in Music Activities of Quincy High School Graduates	
Hazel Gladys Graham.....	Bloomington
B.Ed., Illinois State Normal University, 1940	
Geography	
Title of Thesis: A Geography-English Curriculum Guide for the Seventh Grade in Bloomington, Illinois	

PROCEEDINGS

- William Lee Hodge.....Springfield
 B.S. in Ed., Illinois State Normal University, 1948
 Education-Supervision (Secondary)
 Title of Thesis : A Proposed Plan for Integrating Mechanical Drawing with the
 Activities of a Composite General Shop in the Junior High School
- William George Hooper.....Vandalia
 B.Ed., Illinois State Normal University, 1942
 Guidance and Personnel
 Title of Thesis : Relation of Cheating to the Level of Aspiration and Intelligence
- Voris Vaughn King.....Washington, D. C.
 B.S. in Ed., Illinois State Normal University, 1948
 Geography
 Title of Thesis : The Geography of a Corn-Belt Farm
- Edna May Lohman.....Chicago
 B.Ed., Illinois State Normal University, 1935
 Geography
 Title of Thesis : Geographic Aspects of the Resort Industry in the Fox Chain-O-Lakes
 Area in Northern Illinois
- Rosemary McGee.....San Marcos, Texas
 B.S., Southwest Texas State Teachers College, San Marcos, Texas, 1947
 Health and Physical Education
 Title of Thesis : The Relationship of General Motor Ability to Specific Skill Tests,
 an Intelligence Test, and a Stair-Climb Test for College Women
 Majors in Physical Education
- Mary E. McGraw.....Peoria
 B.S. in Ed., Illinois State Normal University, 1945
 English
 Title of Thesis : Proposed Plans for Directing Outside Reading in the Secondary School
- Oliver Lee McIlrath.....Woodson
 B.Ed., Southern Illinois University, Carbondale, Illinois, 1927
 Education-Administration (Secondary)
 Title of Thesis : A Sanitary Survey Designed to Improve the Health of
 a Central Illinois Community
- Charles V. Morris.....Cornell
 B.A., Kletzing College, University Park, Iowa, 1942
 Education-Administration (Secondary)
 Title of Thesis : A Plan for Reorganizing Into Unit Districts the Educational System
 of Livingston County, Illinois
- Leonard William Mueller.....Streator
 B.Ed., Illinois State Normal University, 1942
 Education-Administration (Secondary)
 Title of Thesis : Meeting the Needs of Industry in Education Through an
 Industrial Course of Study in the Streator (Illinois) High School
- Ralph Joseph Paulsen.....Bloomington
 B.S. in Ed., Illinois State Normal University, 1946
 Education-Administration (Secondary)
 Title of Thesis : Pupil Transportation in a Community Unit School District
- Edward Lee Pointèr.....Bloomington
 B.Ed., Illinois State Normal University, 1942
 Education-Administration (Secondary)
 Title of Thesis : A Proposed Physical-Education Program for Seventh- and
 Eighth-Grade Boys in McLean (Illinois) County
- Raymond Henry Quensel.....Towanda
 B.Ed., Illinois State Normal University, 1939
 Education-Administration (Secondary)
 Title of Thesis : Financing Extra-Curricular Activities in the High Schools
 of Stark County, Illinois

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Sister Mary Coleta Barth, O.P.....Bloomington

B.Ed., Illinois State Normal University, 1940
Education-Administration (Secondary)

Title of Thesis: A Proposed Life-Adjustment Education Curriculum
for Trinity High School, Bloomington, Illinois

Arthur Edward Smith.....Rock Rapids, Iowa

B.S. in Ed., Illinois State Normal University, 1948
Guidance and Personnel

Title of Thesis: A Comparison of the SRA Primary Mental Abilities Test
with the Wechsler-Bellevue Intelligence Scale

Lyman John Smith.....Mt. Morris

B.S. in Ed., Illinois State Normal University, 1948
Education-Administration (Secondary)

Title of Thesis: Seniors in the High Schools of Ogle County, Illinois,
Look at Their Problems

George Elwood Wheeler.....Normal

B.Ed., Illinois State Normal University, 1941
Education-Administration (Secondary)

Title of Thesis: An Analysis of the Teaching Activities Performed
by Music Teachers in the Public Schools

Wayne Walter Wigell.....Chicago

B.S., Eureka College, Eureka, Illinois, 1946
Guidance and Personnel

Title of Thesis: Differential Responses of Adjusted and Maladjusted
High-School Students to Color, Form, and Texture

Bertrum David Williams.....Waukegan

B.A., Peru State Teachers College, Peru, Nebraska, 1929
Education-Administration (General)

Title of Thesis: A Plan of School Reorganization for Lake County, Illinois

Herbert Lawrence Zobel.....Chicago

B.S. in Ed., Illinois State Normal University, 1948
Geography

Title of Thesis: Opaque Visual Aids in Geography: Their Effectiveness

UNDERGRADUATE SCHOOL
BACHELOR OF SCIENCE IN EDUCATION

HOME ECONOMICS EDUCATION

Mary Ann Lundberg.....McNabb Rosemary Kathleen Rhoda....Lexington

MUSIC EDUCATION

Jane Elizabeth Salmon.....Chenoa Roy Eugene Salzman.....Carlock

AGRICULTURE EDUCATION

John Robert Claus.....Pittsfield Ralph Ronald Martin.....Gibson City
Leland Eugene Hughes.....Sullivan James Robert Purdue.....Kell

SPECIAL EDUCATION

Genevieve Carmelia Kærcher..Springfield Fred Adolph Rozum.....Bloomington
Robert Fred Pittman.....Edwardsville Lela Irene Sprecker.....Normal

INDUSTRIAL ARTS EDUCATION

Theodore George Adams..Chicago Heights Everette Junior Pierce.....Potomac
Eugene William Ferguson..Bloomington Donald McCormic Raddis..Bloomington
Ralph William Heinz.....Princeville Frank Wagner Thompson.....Normal
Robert Leroy Maurice.....Canton

PROCEEDINGS

HEALTH AND PHYSICAL EDUCATION

Benjamin Michael Cottone.....Bloomington	Charles Thomas Powers.....Ohio
Lawrence Edward Curl.....Mansfield	Michael Peter Quinn.....Chicago
John William Graham.....Yorkville	Robert Edwin Smith.....Stonington
Norman James Halford.....Crystal Lake	Vernon Eugene Stratman.....Monticello
Paul Anthony Keller.....Bloomington	Newell Radcliff Voss.....Bloomington
Mildred Catherine Knoblock.....Peoria	Byron Leon Wise.....Collison
James Edward McGovern.....Chicago	

BUSINESS EDUCATION

Donald Henry Boekholder.....Dubuque, Ia.	Berta Jean Lee.....Tiskilwa
Francis Paul Brennan.....Bloomington	Alan Gerald Lemon.....Grant Park
Henry Rae Cotton.....Bloomington	Eldon Brown Maxwell.....Pekin
Vernon William Greening.....Chicago	Milton LeVerne Pokarney.....Forrest
Willis Melvin Haughey.....Bloomington	Phillip Andrew Prebeck.....Witt
Edward Anton Holub.....Elmwood Park	Howard Lee Rhodus.....Normal
Harold Eugene Judy.....Danville	Robert Stanley Taylor.....Lincoln
Howard Leo Knous.....Petersburg	

SECONDARY EDUCATION

Martha Kincaid Adams.....Pontiac	Rajeau McWilliams.....Pekin
Edward Louis Battiste.....Witt	John Holmes Malmberg.....Normal
Ralph Lee Defenbaugh.....Magnolia	Janice Katherine Mason.....Armington
Lloyd Richard Denler.....Seor	Norman R. Molloy.....Brookfield
Eunice Bernadette Egges.....Bourbonnais	Thomas Junior O'Connell.....Minonk
Betty Lorraine Eveland.....Piper City	Audrey Haerlin Osner.....Normal
William Herman Faellaci, Jr.....Chicago	Stephen Anthony Payne.....Wood River
Roland Falconer.....East St. Louis	Doris June Pulaski.....Manteno
Henry Louis Fisherkeller.....Hinsdale	Ernest Purkey.....Lincoln
Bernice Lovel Flynn.....Bloomington	Lucille Louise Schultz.....Joliet
William Eugene Glas.....Springfield	Oneta Marie Smock.....Peoria
Claribel Griffith.....Clinton	Frank Stephen Staley.....Washington
Walter Eugene Lamberton.....Paxton	Martin VanBuren Stephenson, Jr.....
Mildred Louise Lawson.....ChicagoBloomington
Madelyn Ann Andrews McConnell.....	Dorothy Arnett Stoutenborough.....Maroa
.....Gridley	Marilyn Allen Tory.....Bloomington
Joseph Francis McGuire.....Chatsworth	

ELEMENTARY EDUCATION

Evelyn Mabel Ann Armstrong.....	Zazelle Marie Meredith.....Milford
.....Chandlerville	Ella Teresa Moore.....Bloomington
Mildred Rose Bargfield.....Litchfield	Emma Lorraine Moser.....Tremont
Jewell Clark Brockman.....Pontiac	Mildred Helen Bower Nixon.....Decatur
Nellie Barnett.....Tuscola	Emma Louise Opperman.....Lawndale
Hilda Christiansen.....Elwood	Paul Alvin Poe.....East Carondelet
Leoma Chrystell Clark.....Noble	Mary Alice Reinhart.....Colfax
Carolyn Springer Dalton.....Springfield	Lydia Melinda Sauthoff.....Smithton
Margaret Louise Dennis.....Waverly	Arlene Rosa Schneider.....Highland
Mary Lucille Dowdall.....Carrollton	Rhea Patterson Elingloff.....Bloomington
Laura Ella Duis.....Woodland	Rockwell Leslie Stowell.....Wapella
Lillian May Elliott.....Bunker Hill	Millie Irene Strang.....Decatur
Elda Eversole.....Lexington	Anna May Cross Strickland.....Venice
Lucille Chaire Ginzle.....Trenton	Elizabeth Lavinnia Stueck.....Dunlap
Norma June Gregory.....Moweaqua	Edmond Hector Taveirne.....Oglesby
John Bernard Halpin.....San Jose	Josephine Kathryn Thaller.....Pekin
Dorothea Mildred Heike.....Wenona	Agnes Jacobina Thomsen.....Crystal Lake
Leota Fern Hinshaw.....Carlock	Alice E. Watson Trenary.....Danville
Orma Lois Hyles.....Eureka	Fay Louise Verrill.....LaGrange
Angela Ruth Keigher.....Manteno	Ralph Ansley Wantland.....El Paso
Mildred Fuller Krigbaum.....Decatur	Helen Dolores O'Banion Weaver.....Fithian
Ada Helen Hoos Laird.....Pittsfield	Clara Gail Wilson.....Warren
Evelyn Maxwell.....Normal	Blossom Jeannette Yates.....Clinton

SUMMARY OF UNDERGRADUATE DIVISION GROUPS

Home Economics Education.....	2	Health and Physical Education.....	13
Music Education.....	2	Business Education.....	15
Agriculture Education.....	4	Secondary Education.....	31
Special Education.....	4	Elementary Education.....	45
Industrial Arts Education.....	7		
Total Summer Bachelors Graduates.....	123		
Total Summer Masters Graduates.....	25		
Total Summer Graduates.....	148		

II. FACULTY

1. *Deaths.* Mr. Manfred J. Holmes, Emeritus Professor of Education, passed away on August 8. Mr. Holmes, who came to faculty of Illinois State Normal University in 1897 and taught continuously for forty-six years until his retirement in 1943, was within a few days of his eighty-sixth birthday and was still very active in family and community life. Mr. Holmes, not only rendered a long service, but a valuable service through some of the most illustrious years of the history of Illinois State Normal University.
2. *Leaves of Absence*
 - a. Dr. Victor M. Houston, Principal of the University High School, for a period beginning September 1, 1949, and continuing through June 15, 1950, in order to accept a full time responsibility in the furtherance of a statewide high school curriculum study operating through the office of the Superintendent of Public Instruction. The salary for Dr. Houston will be assumed through funds already made available through the office of the Superintendent of Public Instruction, and arrangements have been completed so that his status on the retirement system continues without interruption.
3. *Changes in Status and Salary*
 - a. Harry D. Lovelass, Associate Professor in Education and Psychology, to be given the position of Principal of the University High School for the 1949-50 school year beginning September, 1949, at a change of salary from his present rating to \$4950.00 for the nine months' period ending June 15, 1950, at which time Dr. Victor M. Houston, on leave, expects to return to his regular position.
 During the time that Dr. Houston was loaned half time to the Office of Public Instruction to work with the State Curriculum Program a few years ago, Dr. Lovelass was used as Assistant Principal in the University High School and is, therefore, familiar with the organization. This experience, together with previous experience as a high school principal, is such as to make him the logical person to handle this work. I recommend his appointment with the change in salary rate to \$4950.00.
 - b. Mrs. Rose Burgess Buehler to be changed from rank of Assistant Professor to Associate Professor with corresponding adjustment in salary from \$4450.00 to \$4545.00. Mrs. Buehler has just received her Degree of Doctor of Education from Teachers College at Columbia University, which was completed prior to the June 6 meeting of the Board, but she had not received final notification of the granting of the degree until a few days ago.

4. *Resignations*

- a. Ella Mae Elgin, Instructor in Business Education in order to be married.
- b. Thomas D. Fitzgerald, Director of the University Health Service effective September 1, 1949, in order to accept another position and also in protest to the publication by the Bloomington Pantagraph of salaries of staff members.
- c. Frieda Anne Grieder, Assistant Dean of Women and Director of Fell Hall to return to Stanford University for completion of work on doctor's degree.
- d. Lorle A. Dean, Instructor and Supervising Teacher in the Eighth Grade in the Metcalf School, to accept a position as Director of Curriculum in the Downers Grove public schools.
- e. John F. Foy, Instructor of Health and Physical Education for Boys at the Children's School, to accept another position as Director of Physical Education with the Lake View School District north of Deatur, Illinois.
- f. Sara Fernald, Supervising Teacher in the Sixth Grade at the Children's School, to accept a position as instructor in English in Bloom Township High School, Chicago Heights, Illinois.
- g. Edith L. Maas, Instructor in Home Economics at the Children's School, to accept a position in Leyden Community High School at Franklin Park, Illinois.
- h. Elvira Vidano, Instructor of Health and Physical Education for Girls at the Children's School, to accept another position.
- i. Rose Margaret Leak, Instructor of Music at the Children's School, to accept another position in Indiana.
- j. Mary Luther, Instructor of Music at the Children's School, to accept another position.

5. *Recommended for employment for the 1949-1950 school year, effective September, 1949*

- a. Mr. Roger Dean Blomgren, Instructor in Industrial Arts, at a salary rate of \$3150.00 for nine months. Illinois State Normal University—B.S. in Ed., Colorado State College of Education—M.A. Experience—Galesburg.
- b. Dr. John W. Hancock, Associate Professor of Psychology, at a salary rate of \$4815.00 for nine months. Purdue University—B.S., M.S., Ph.D. Experience—Michigan City High School, Parsons College (Iowa), University of Illinois (Galesburg Division).
- c. Miss Charlotte Yale Ives, Instructor in Health Education at a salary rate of \$3600.00 for nine months. Teachers College, Columbia University—B.S., M.A. in Health Edu-

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- education, also School of Nursing, Presbyterian Medical Center in New York City, R.N. Experience—University of Tennessee.
- d. Miss Bernadine Johnson, Instructor in Home Economics, at a salary rate of \$3510.00 for nine months. James Millikin University—B.S., Colorado A & M College—M.E.. Experience—Decatur, Tolono, Spring Valley.
- e. Mrs. Margaret Jorgensen, Instructor in Education and Psychology, at a salary rate of \$3600.00 for nine months. University of California—A.B., University of Denver—M.A. (equivalent) and work almost completed for doctor's degree, State College of Education, Greeley, Colorado. Experience—High School in California; Denver University; Stephens College, Columbia, Missouri.
- f. Miss Rosemary McGee, Instructor in Health and Physical Education for Women, at a salary rate of \$3330.00 for nine months. Southwest Texas State College—B.S., Illinois State Normal University—M.S. in Ed. Experience—Woman's College, Montivallo, Alabama; High School, Galveston.
- g. Mrs. Clara B. Merrifield, Instructor in Home Economics and Dean of Girls in the University High School, at a salary rate of \$3600.00 for nine months. Central Missouri State College, Warrensburg, B.S. in Ed., University of Missouri, M.Ed. Experience—High Schools in Missouri; Stephens College, Columbia, Missouri.
- h. Dr. Ralph A. Micken, Associate Professor of Speech, at a salary rate of \$4985.00 for nine months. North Dakota University—B.A., Montana State University—M.A., Northwestern University—Ph.D. Experience—Montana High Schools, Montana School of Mines, Iowa State College (Ames).
- i. Mr. Harold Niven, Jr., Instructor in Speech Education, at an annual salary rate of \$3330.00 for nine months. University of Denver, B.A., Stanford University, M.A., University of Akron. Experience—St. Joseph High School, Denver, Colorado; Stanford University.
- j. Mr. Charles A. Slagle, Instructor in Health and Physical Education for Men, at a salary rate of \$3654.00 for nine months. North Carolina University, A.B., Ohio State University, M.A. Experience—Ohio State University; College of Wooster (Ohio).
- k. Miss Elizabeth M. Trout, Instructor in Social Science at the Children's School, at a salary rate of \$4020.00 for twelve months. University of Chicago, A.B., M.A., Experience—High School, Calumet City, Illinois. This position is reported as a matter of record but the salary is paid by the Department of Public Welfare.

- l. Mr. Arden L. Vance, Instructor in Music, at a salary rate of B.M.E., Northwestern University, M.M. Experience—Goodwell, Oklahoma; Jeffersonville, Indiana.
 - m. Miss Gertrude Erbe, Instructor in Music at Children's School, at a salary rate of \$4200.00 for twelve months. University of Wisconsin, B.M., Northwestern University, M.M. Experience—Teachers College, Ellendale, North Dakota; Kankakee, Illinois; River Forest, Illinois; Milwaukee Downer Academy. Reported as a matter of record. Salary paid by Department of Welfare.
 - n. Mr. Harold F. Hall, Director of Alumni Relations, at a salary of \$5400.00 for twelve months. Illinois State Normal University, B.Ed., Colorado State College of Education, M.A. Experience—Wyoming, Illinois, and Pekin, Illinois, High Schools; Manager of office of insurance company for the past five years.
 - o. Miss Velma Clement, Faculty Assistant in Special Education (partially sighted) at a salary rate of \$3150.00 for nine months. Illinois State Normal University, B.Ed. Experience—Kankakee and Peoria public schools. Miss Clement is loaned to us for one year by the Peoria public schools and will handle instruction of partially sighted children and supervise student teachers in a room provided by the Bloomington Board of Education in the Edwards school. Her salary, received through Illinois State Normal University, will be augmented by additional funds through available appropriations in the hands of Mr. Ray Graham, Assistant Superintendent in the Office of Public Instruction.
 - p. Mr. Lowell Kuntz, as Instructor in Music at a salary rate of \$3240 for nine months. Illinois State Normal University, B.S. in Ed., M.S. in Ed.
 - q. Mrs. Beatrice C. Olson as part time supervising nurse in the University Health Service at a salary rate of \$1125.00 for nine months on a half time basis.
 - r. Mr. Herbert Sanders, Instructor in Music at the Children's School, at a salary rate of \$4020.00 on a twelve months basis, the salary to be paid by the Department of Public Welfare. Chicago Musical College, B.M. Ed., Northwestern University, M.M. Ed. Experience: Wilson Junior College, Chicago; Elementary Schools, Western Springs, Illinois.
6. *Appointment of Graduate Assistants*

Following the policy of the appointment of a certain number of graduate assistants who render teaching service to the University while working on their Master's Degrees, and part of whose educational growth comes as a result of this experience, the following persons are recommended for appointment be-

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ginning with the opening of the 1949-1950 school year in September. All stipends are for \$150.00 a month for nine months unless otherwise designated.

<i>Department or Area</i>	<i>Persons Appointed</i>
Agriculture	James V. McDonald \$50.00
Art	Fred W. Metzke
Biology	John W. Carlock
Education and Psychology	Harlan Hosler
Business Education	Thomas Michael Neumann
Geography and Geology	Charles C. Yahr
Health and Physical Education (Men)	Joseph Garnero
Health and Physical Education (Women)	Eleanor R. Morrison
Industrial Arts	Charles B. Porter
Mathematics	William D. Popejoy
Physical Science	Robt. H. Marshall (11 mo.)
Social Science	Robert N. Knight \$75.00
	Frederick C. Spiegel \$75.00
Research	Joseph Naffziger

7. *Faculty Assistants*

The following faculty assistants, to work in the Division of Agriculture Education, are recommended for appointment at a salary of \$300.00 per month effective for a nine months' period beginning September, 1949 unless otherwise designated.

John R. Claus
 Leland E. Hughes
 Vernon L. Plummer, effective from July 11, 1949
 Richard W. Rockenbach .

8. *Changes in Summer Session Faculty and Salaries*

- a. E. L. Hill should be added to the list of faculty submitted at the meeting of the Teachers College Board on March 28, 1949, at a salary of \$405.00 for the month of August, this extra salary being due as a result of extra demands for the summer staff.
- b. Harriett Jacquat, Instructor in Biology, for a three weeks' period due to heavy demands made on a certain course that had to be divided. Miss Jacquat should be listed for a salary of \$300.00.
- c. Mr. Lowell Kuntz, as a Faculty Assistant in Music Education, for the eight weeks' summer session at \$300.00 per month or a total of \$600.00 for the session.
- d. Mr. W. A. Ashbrook, as Instructor in Safety Education, at a salary of \$350.00 per month or \$700.00 for the eight weeks' summer session.

- e. Mrs. Joyce Evans, as part time Instructor in Education, at a salary of \$125.00 per month or \$250.00 for the summer session.
- f. Miss Margaret Parret, who because of change of plans, found it possible to teach the entire eight weeks instead of six weeks, and, therefore, her salary for the month of August should be changed from \$175.00 as listed in the March 28, 1949, report, to \$350.00.
- g. Dr. Harlan W. Peithman, listed for two-thirds assignment, was used full time due to large enrollment and his salary should read \$435.00 for each month or \$870.00 for the eight weeks' summer session.
- h. Dr. E. A. Lichty, who was omitted from the faculty list of March 28, 1949, should be listed for \$385.00 for each of two months or \$770.00 for the entire summer session.
- i. Mr. William Hodge, unintentionally omitted from the March 28, 1949 summer session list, should be listed for two months at \$50.00 per month or a total of \$100.00 for the entire summer session.

9. *Positions yet to be filled*

Despite the employment to date of twenty-eight new faculty members for the next school year, there remain twenty-three more staff members to be secured prior to the time that school opens Monday, September 12. Among these positions are the following: Health Education; Geology; Education (7th grade supervising teacher); Home Economics (foods); Music (Piano); Audiology (Special Education) Deaf and Hard-of-Hearing; Audio-Visual Education; Assistant Dean of Women and Director of Fell Hall; Supervisor of campus elementary teaching and Principal of the Metcalf Elementary School; Director of Bureau of Appointments; Director of University Health Service; Agriculture (Dairy); and at the Children's School, Health and Physical Education for girls; Health and Physical Education for boys; Home Economics; and 4th grade and 6th grade supervising teachers.

III. OTHER EMPLOYEES

1. *Resignations*

- a. Mrs. Betty B. Knous, C.S. I, effective August 31, 1949, in order to be with her husband.
- b. Mrs. Jean D. Rhodus, C.S. I, effective July 31, 1949, to be with her husband.
- c. Mrs. Mildred Schneeberg, C.S. I, effective August 31, 1949, in order to be with her husband.
- d. Miss Rosemary Teipel, C.S. I, effective August 8, 1949, in order to be married.

TEACHERS COLLEGE BOARD

- e. Mrs. Mary Jean Whamond, C.S. I, effective August 31, 1949, in order to be with her husband.
- f. Miss Ruth Barstead, student worker, effective August 31, 1949, in order to be with her husband.
- g. Mrs. Jane H. Jackson, C.S. I and student worker, effective August 31, 1949, in order to be with her husband.
- h. Miss Gloria L. Leverenz, student worker, effective August 15, 1949, in order to accept a position in her home town.
- i. Mrs. Estelle S. Metcalf, student worker, effective August 31, 1949.
- j. Miss Marilyn J. Stoops, student worker, effective August 16, 1949.

2. *New Appointments*

- a. Mr. Fred F. Castle, student worker, on a part time basis at a fractional rate of \$60.00 per month effective July 1, 1949.
- b. Miss Betty Louise Gustafson, student worker, on a part time basis, effective July 1, 1949, at a part time rate of \$135.00 per month.
- c. Mrs. Eleanor Matherson, student worker, on a part time basis at a fractional salary of \$135.00 per month effective July 1, 1949.
- d. Miss Mildred Dillingham as Clerk-Stenographer I, effective....., at.....per month.
- e. Mr. Philip James Garanger as Farm Hand, effective after August 15 at \$150.00 per month.

IV. THE ORGANIZATION—No Report

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

1. *Progress on Building Construction*

- a. *Administration Building.* Progress on the Administration Building ceased almost three months ago since appropriations had not been made for the top floor. Now that this appropriation has been passed and approved by the Governor, and the plans and specifications have been prepared and the contractors have figures on these and submitted their figures to the Division of Architecture and Engineering, there only remains the approval of the Chairman of the Teachers College Board to request release of funds and approval of such release by the Department of Finance and the Governor. We had hoped to get into this building February 1, in order to release office space in Old Main that could be used for classes. Now it appears that we

cannot hope to get into this building for a considerable time after February 1, but we are anxious to make the move as soon as possible because of the extreme shortage of classroom, laboratory and office space on the campus and, therefore, it is hoped that those concerned will aid us in expediting the availability of funds. As soon as the "go sign" has been given, construction will move at a rapid rate and the building should be under cover before Thanksgiving.

- b. *Special Education Building.* Excellent progress is being made on this very large building. All funds have been released and work is going forward at a rapid rate, with the expectation that it will be entirely enclosed by December 1, 1949. Plans have been made to heat the entire structure so that work can proceed through the winter, in hopes that we may be able to get in the building by September, 1950.

2. *Proposed Buildings*

- a. *Self Liquidating Dormitories.* Definite steps were taken on August 8, 1949, to determine the location of a dormitory for men students and another for women students, each housing 154 persons. It is now proposed to erect these dormitories on the west side of University Street on land now owned by the University, with exception of one piece of property, which is included in the funds now available for acquisition of additional land. It is believed that one dormitory for men and one for women, at this time, would be much better than to become over enthusiastic and erect additional structures that might not be filled to the capacity. These first dormitories will be located immediately south of the Special Education Building, and will be a part of a well planned and carefully developed system of campus residence housing for both men and women.

- 3. *Acquisition of Land.* Steps are already being taken to have necessary, additional land appraised and Mr. Dunn, with the consent of the Chairman of the Teachers College Board, has arranged for appraisers to do this work about September 1. Options will be obtained and it is hoped that necessary land can be added at an early date. This land is in four general locations.

- a. Land south and east of the campus is needed for the development of women's recreational activities and parking space.
- b. The remaining contemplated land west of the campus needed for dormitory housing.
- c. Land directly east of the campus, and on North Street, across from Fell Gate, in order to widen the street and

make a small park area that will expose at a distance of at least two blocks away, Fell Gate was moved slightly to the north.

- d. Additional and necessary acreage at the University Farm in order to further meet our requirements both for production and demonstration purposes.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE—No Report

IX. MISCELLANEOUS

1. *Financial Limitations.* It has been impossible, as yet, to figure how Illinois State Normal University will be able to operate during this year on the basis of using only 45% of the biennial appropriation. It is easy to note such a figure on paper, but if a study had been made of the effect it would have, and the ultimate greater cost to the State of Illinois, perhaps some other solution might have been devised. For example, roofs on two buildings, that we've hoped could be replaced immediately, and for which we have planned for over a year, will have to be postponed for at least another year while increased damage will be done to the buildings. This does not look like good economy. We must also postpone a change in rewiring and changing the lightning system of Metcalf Elementary School at a cost of still further injury to the eyes of children. The present system will not carry a load sufficient to install good and efficient lighting. The estimated cost of this improvement is \$30,000.00. The fact that \$23,000.00, in repair of boilers, has been injected into the maintenance situation, and must be included this year, is having a disastrous effect on the much needed other immediate repairs. It would seem that possibly this matter could be reviewed by the Teachers College Board and the Presidents of the Schools, to see if there is a way in which this very bad situation can be remedied. It has, thus far, been impossible for us to use the 45% figure on plant operation (especially contractual and commodity accounts).

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Approval of the granting of degrees and diplomas to those persons graduating on June 13, 1949.
2. Approval of the granting of degrees and diplomas to those persons graduating on August 12, 1949.

PROCEEDINGS

3. Granting of leave of absence to Dr. Victor M. Houston.
4. Change in status and salary of Dr. Harry D. Lovelass and Dr. Rose Burgess Buehler.
5. Acceptance of the resignations of Miss Ella Mae Elgin, Dr. Thomas D. Fitzgerald, Miss Frieda Anne Grieder, Miss Lorle A. Dean, Mr. John F. Foy, Miss Sara Fernald, Miss Edith L. Maas, Miss Elvira Vidano, Miss Rose Margaret Leak, Miss Mary Luther.
6. The employment of Mr. Roger Dean Blomgren, Dr. John W. Hancock, Miss Charlotte Yale Ives, Miss Bernadine Johnson, Mrs. Margaret Jorgensen, Miss Rosemary McGee, Mrs. Clara B. Merrifield, Dr. Ralph A. Micken, Mr. Harold Niven, Jr., Mr. Charles A. Slagle, Miss Elizabeth M. Trout, Mr. Arden L. Vance, Miss Gertrude Erbe, Mr. Harold F. Hall, Miss Velma Clement, Mr. Lowell Kuntz, Mrs. Beatrice C. Olson, Mr. Herbert Sanders for the positions indicated and at salaries listed.
7. Appointment of Mr. James V. McDonald, Mr. Fred W. Metzke, Mr. John W. Carlock, Mr. Harlan Hosler, Mr. Thomas Michael Newmann, Mr. Charles C. Yahr, Mr. Joseph Garner, Miss Eleanor R. Morrison, Mr. Charles B. Porter, Mr. William D. Popejoy, Mr. Robert H. Marshall, Mr. Robert N. Knight, Mr. Frederick C. Spiegel, Mr. Joseph Naffziger as Graduate Assistants.
8. Appointment of Mr. John R. Claus, Mr. Leland E. Hughes, Mr. Vernon L. Plummer, Mr. Richard W. Rockenbach as Faculty Assistants.
9. Alterations in summer session faculty personnel and salaries as listed.
10. Acceptance of the resignations of Mrs. Betty B. Knous, Mrs. Jean D. Rhodus, Mrs. Mildred Schneeberg, Miss Rosemary Teipel, Mrs. Mary Jean Whamond, Mrs. Ruth Barstead, Mrs. Jane H. Jackson, Miss Gloria L. Leverenz, Mrs. Estelle S. Metcalf, Miss Marilyn J. Stoops.
11. Appointment of Mr. Fred F. Castle, Miss Betty Louise Gustafson, Miss Eleanor Matherson, Mildred Dillingham and Philip James Garanger to positions indicated and at salaries listed.

Respectfully submitted,

R. W. FAIRCHILD

**REPORT OF THE
EASTERN ILLINOIS STATE COLLEGE**

For the Meeting at DeKalb

August 16, 1949

To the Chairman, Secretary and Members
of the Teachers College Board,

TEACHERS COLLEGE BOARD

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment during summer of 1949

	Men	Women	Total	Total one year ago
Summer term, June 13-August 5.....	437	384	821	824
Campus Workshop, (3 weeks).....			38	65

	Boys	Girls	Total
Eastern State Elementary School.....	112	113	225

B. June Graduation List

1. The following students completed the requirements for the degree of Bachelor of Science in Education, and were graduated as of June 5, 1949:

- Alexander, Shirley Jean (Business Education—Social Science)..... Edwardsville
- Anderson, Charles David (Geography—Social Science, French)..... Charleston
- Anderson, Charles Eugene (Physical Education—Industrial Arts, Social Science)..... Hammond, Indiana
- Arney, Billie Bradford (Business Education—Social Science)..... Ashmore
- Ashby, Wilma Jean (Music—Business Education)..... Charleston
- Ayers, Phillip Edward (Physical Education—Social Science, Zoology)..... Cisne
- Bagby, Marilyn Violet (Physical Education—Business Education)..... Edwardsville
- Bailey, James Cecil (Industrial Arts—Botany)..... Willow Hill
- Barnes, Howard Eugene (Physical Education—Social Science, Geography, Zoology)..... Tuscola
- Barnhart, Leslie Arlo (Mathematics—Physics, Social Science)..... Olney
- Barrett, John (Business Education—Social Science)..... Chicago
- Bartimus, Charles Verlis (Botany—Zoology, Social Science)..... Mattoon
- Bateman, Harold Bernard (Industrial Arts—Physical Education)..... Bible Grove
- Bates, Freda Lou Roberts (Geography—Social Science, Home Economics)..... Mattoon
- Berninger, Sara Nelle (English—Social Science)..... Mattoon
- Black, Robert William (Social Science—Journalism)..... Springfield
- Bowman, Ariel Irene (Speech—Business Education)..... Mattoon
- Buesking, Berniece Baumgarten (Home Economics—Chemistry)..... Shelbyville
- Bunten, Charles Albert (Industrial Arts—Social Science)..... Oakland
- Burmeister, Virginia Elizabeth (Zoology—Botany)..... Danville
- Burrus, Lester Bernard (Chemistry—Zoology, Botany, Social Science)..... Charleston
- Bushur, Fidelis, John (Physical Education—Mathematics, Zoology)..... Neoga
- Byers, Billy Talbert (Business Education—Social Science)..... West Lebanon, Indiana
- Campbell, Doris Hussong (Music—Business Education)..... Charleston
- Campbell, William Wright (Chemistry—Physics, Mathematics)..... Oakland
- Carmichael, Donald Charles (Social Science—Botany, Geography)..... Mattoon
- Carter, Lowell Henry (Industrial Arts—Physical Education)..... Louisville
- Carter, Norma Jean (Elementary Education—Social Science, Geography)..... Windsor
- Casteel, Mary Louise (Zoology—Botany, Chemistry, Social Science)..... Marshall
- Cohoon, Carl Wesley (Business Education—Social Science)..... Casey
- Coil, John Robert (Business Education—Social Science)..... Flora
- Colwell, Calvin Randall (Physical Education—Industrial Arts, Social Science)..... Tuscola
- Compton, Ferne Eileen Tingley (Elementary Education—Spanish, Social Science)..... Martinsville
- Connell, Kenneth Hugh (Speech—Social Science, Physical Education)..... Toledo
- Cooley, Everette Harry (Botany—Zoology, Social Science)..... Mattoon
- Cooper, William Edward (Business Education—Social Science)..... Clinton
- Corbin, Norman Allan (Speech—Physical Education, English)..... Centralia
- Crookshank, Robert Richard (Industrial Arts—Social Science)..... Mattoon
- Daniels, Altys Maynard (English—Physical Education)..... St. Jacob
- Davis, Albert Max (Industrial Arts—Social Science)..... Charleston
- Dawson, Donald Lewis (Chemistry—Physics, Mathematics)..... Princeton
- Dietkus, Mary Barbara (Music—Art)..... Georgetown
- Drolet, Robert James (Speech—Physical Education)..... Kankakee
- Evans, Dana Frances (Art—English)..... Robinson
- Everson, Ralph Donald (Art—Industrial Arts)..... Champaign
- Fillipitch, Adolph John (Social Science: German)..... Pana
- Fiscus, Charles Albert (Mathematics—Social Science)..... Sumner
- Fogelman, George Elmer (English—Social Science, French)..... Greenup

PROCEEDINGS

Frazier, George Robert (Physical Education—Industrial Arts)	Georgetown
Glad, Arthur Langdon (Physical Education—Business Education, Zoology, Social Science)	Kankakee
Goleman, Aubra Leo (Art—Social Science)	Oakland
Goleman, Denzil Lyle (Zoology—Botany)	Oakland
Goleman, James Lowell (Industrial Arts: Social Science)	Oakland
Gregor, Albert (Physical Education—Social Science, Zoology)	Edwardsville
Gressel, Marie Lucille (Business Education—Social Science, Art)	Greenup
Grinstead, Joyce May (Physical Education—Art)	Edwardsville
Grubaugh, Robert Lee (Business Education—Social Science, English)	Robinson
Harshbarger, Helen Clara (Business Education—Social Science)	Arcola
Heath, Charles Chester (Physical Education—Social Science, Zoology)	Olney
Henry, William Levi (Social Science—Business Education)	Oblong
Hicks, Oscar Leon (Physical Education—Industrial Arts, Social Science)	Allerton
Hill, Carolyn Leah (English—Social Science)	St. Sigel
Hittmeier, Glenn Elmer (Social Science—Mathematics, Physical Education)	Mt. Olive
Holaday, James William (Social Science—Geography, Botany, Zoology)	Louisville
Holaday, Peyton Wilburn (Chemistry—Zoology)	Oakland
Howerton, Ollie Estel (Social Science—Geography)	Westville
Howey, Patricia Ann (Elementary Education—Social Science)	Arcola
Hubbard, Hal Robert (English: Social Science)	Newton
Hudson, Neal Edward (Physical Education—Social Science, Zoology, Geography)	Olney
Idleman, Austin Elwood (Mathematics—Physics, Chemistry)	Hindsboro
Ingram, Vernon Rex (Physical Education—Social Science, Zoology)	Newman
Jeanguenat, Eugene Philip (Business Education—Social Science)	Youngstown, Ohio
Jeffers, Avanelle Carmen Shew (Geogrpahy—Engnish, Social Science, Spanish)	Paris
Johns, Donald Ellsworth (Physics—Mathematics)	Dewitt, Nebraska
Johnson, Bertha Nedra Seitzinger (Mathematics—Zoology, Chemistry)	Flat Rock
Johnson, Virginia Lee (Business Education—Social Science)	Albion
Jones, James Edward (Botany—Zoology)	Altamont
Jones, Laverne Eileen (Elementary Education—Social Science)	Arthur
Jones, Shirley June (Business Education—Social Science, Physical Education)	Newton
Ketchie, Stephen Lorenzo (Industrial Arts—Social Science)	Cypress
Klette, Kenneth Laverne (Physical Education—Social Science, Geography)	Charleston
Klette, Ina Ruth Miller (Botany—Zoology)	Charleston
Knott, Beulah Delores Krick (Business Education—Social Science)	Montrose
Knott, James Francis (Business Education—Social Science)	Charleston
Kreuter, Olin George (Industrial Arts: Physical Education, Geography)	Livingston
Kruzich, Joseph (Industrial Arts—Physical Education)	Catlin
Largent, Grace Lavonne (Home Economics—Chemistry)	Shelbyville
LaRose, LeeRoy Sylvester (Physical Education—Geo., Social Science)	East St. Louis
LaRose, Lela Juanita Williams (Speech—English, Social Science)	Mattoon
Malinay, Edward Blaze (Social Science—Geography)	Chestnut Ridge, Pa.
Marlow, Foster LeRoy (Art—Speech)	Opdyke
Maronto, Dorothy Maxine Cooley (Art—Speech, Spanish)	Charleston
Marron, Margaret Mary (Elementary Education—Social Science)	Danville
Mayer, Vera Mildred (English—Business Education)	St. Francisville
McCullough, John Robert (Social Science—Business Education)	Oblong
McCumber, Louise Elece (Elementary Education—Social Science)	Villa Grove
McElroy, Halden Earl (Industrial Arts—Physical Education)	Tower Hill
Meeker, Gertrude Estalene (Physical Education—Business Education, Zoology)	Robinson
Miller, Jack Eugene (Physical Education—Business Education, Zoology)	Decatur
Mitchell, Jeanette (Home Economics—Chemistry)	Kansas
Moberley, Elenore Rose (English—Journalism)	Gays
Montgomery, Paul Brenton (Mathematics: Social Science, Physics)	Marshall
Moritz, George MacAdam (Art—Social Science)	Effingham
Muir, George Cameron (English—Journalism, Social Science)	Chicago
Mullen, Charles Clifton (Botany—Zoology, Chemistry)	Toledo
Needham, Norma Jean Spaug (Home Economics—Chemistry)	Sullivan
Neikirk, Mary Ellen (English—Social Science)	West Salem
Norviel, Wayne Dean (Mathematics—Physics, German)	Lerna
Ohm, Bernard Maurice (Business Education—Social Science)	Mattoon
Ohm, Ralph Edward (Business Education—Social Science)	Mattoon
Olson, Robert Ellsworth (Physical Education—Social Science)	St. Elmo
Perry, Richard Eldon (Physical Education—Zoology)	Charleston
Pilger, Fred Albert, Jr., (Mathematics, Physics—Chemistry)	Ramsey
Popham, Monte Carlos (Industrial Arts—Physical Education)	Charleston
Potter, Jean Marie (Speech—English)	Mattoon
Potter, Thomas Willoughby, Jr. (Social Science—English)	Mattoon
Potts, Dale Everett (Mathematics—Physics)	Villa Grove
Pyle, Donald Lee (Business Education—Social Science)	Mattoon
Reat, George Marion (Geography—Physical Education, Social Science)	Charleston
Redicks, Harold Otho (Chemistry—Mathematics, Physics)	Oakland
Rhodes, Marguerite (Speech—Social Science)	Chicago
Richards, Hestin LeRoy (Chemistry—Mathematics, Physics, Social Science)	Herrick
Richmond, John Kent (Physical Education—Zoology, Mathematics)	Fillmore
Ridgely, Ilene Ellen (Home Economics—Art)	Parkersburg
Rogers, Frances Joan (Business Education—Social Science)	Humboldt
Rosebraugh, Charleen (Music—Business Education)	Charleston
Soytek, Frank James (Business Education—Social Science)	Mattoon
Sayler, James L. (Physical Education—Zoology, Social Science)	Gilman
Sechrest, John David (English—Social Science)	Flat Rock

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Sensintaffar, Jack Lee (Zoology—Botany, Geography, Social Science)	Charleston
Sharer, Albert Clay (Industrial Arts—Zoology)	Springertown
Sharrett, Mary Elizabeth (Zoology, Botany—Geography, Social Science)	Sumner
Shellabarger, Rollin Tony (Industrial Arts—Physical Education)	Charleston
Shutts, Elmer Edward (Mathematics—Social Science, Physics)	Mattoon
Sink, Robert Edwin (Physical Education—Zoology, Social Science)	Mattoon
Smith, Harriet Maurine (Home Economics—Art)	Danville
Smith, Jack Obid (Geography—Social Science)	Charleston
Snearley, Marilyn Miller (Music—Social Science)	Oakland
Sorenson, Charles Roger (Business Education—Social Science)	Mattoon
Specht, Warren Alfred (Chemistry—Physics, Mathematics)	Wood River
Spillers, Richard L. (Speech—Physical Education, Social Science)	Brazil, Indiana
Stanhope, Carroll Albert (Chemistry—Botany)	Brown
Steen, Betty Jewel (English—Social Science)	Charleston
Steen, Lloyd Harlan (Physical Education, Geography—Social Science, Zoology)	Charleston
Swinford, Loie Max (Physical Education—Social Science, Industrial Arts, Zoology)	Rosedale, Indiana
Tate, William Harlan (English—Social Science)	Mattoon
Taylor, Robert Glenn (Physical Education—Mathematics, Zoology)	Oblong
Thoele, Arthur Leo (Mathematics—Social Science, Physics)	Effingham
Tillman, Dean Osborn (Physical Education—Social Science, Geography)	Paris
Tolch, Charles John (Speech—English, Social Science)	Siegel
Tooley, Nadine Rennels (Home Economics—Chemistry)	Charleston
Trueblood, Carl Yates (Social Science—Geography)	Decatur
Unser, Loren Edward (Physical Education—Social Science, Zoology)	Morrisonville
Urbancek, Louis A. (Business Education—Social Science)	Coffeen
Walker, Virginia Rose (Business Education—Social Science, Physical Education)	Ridgefarm
Watts, Jack J. (Industrial Arts—Social Science)	Robinson
White, Nancy Jane (Business Education—Social Science)	Charleston
Whitson, Rexford (Physical Education—Social Science, Zoology)	Westfield
Wibking, Robert Kenton (Geography—Social Science)	Charleston
Williams, Jack Otis (Industrial Arts—Social Science)	Westville
Wilson, Barbara Faye (Home Economics—Business Education)	Charleston
Wilson, Earl Delbert (Elementary Education—Social Science)	Wheeler
Winkler, Kenneth Ewing (Botany—Zoology, Geography)	Charleston
Winnett, David Richard (Geography—Social Science)	Greenup
Wiseman, Dolly Virginia (English—Business Education)	Charleston
Woodard, Donald Lynn (Physical Education—Social Science, Zoology)	Charleston
Wrenn, Robert Gene (Business Education—Social Science)	Charleston
Total men	116
Total women	51
Total	167

2. The following students completed the requirements of the Two-Year General College curriculum, and were graduated with the Junior College diploma as of June 5, 1949:

Ashby, Harold M.	Madison
Benham, Myron Edward	Westfield
Brown, Douglas Dean	Oakland
Clawson, Mary Virginia	Pana
Lichtenwalter, David Albert	Toledo
Martin, Millard Junior	Olney
Popham, J. Elwood	Charleston
Sibley, Arthur Wallace	Metcalf
Stepping, Henry	Pana
Total men	8
Total women	1
Total	9

3. Honorary Degrees

At the Fiftieth Annual or the Golden Jubilee Commencement, on June 5th, honorary degrees were conferred, as per the authority of the Teachers' College Board on March 28, 1949:

Harry Lee Huber.....Diploma, Class of 1909
 Retired Associate Professor, College of Medicine, The University of Chicago. S.B. 1913, S.M. 1914, Ph.D., The University of Chicago, 1917; M.D., Rush Medical College, 1918.

PROCEEDINGS

- Roscoe Raymond Snapp Diploma, Class of 1910
Professor of Animal Husbandry, University of Illinois. A.B., B.S.
1913, M.S. 1921, Ph.D., University of Illinois, 1935.
- Denna Franklin Fleming Diploma, Class of 1912
Head, Department of Political Science, Vanderbilt University. A.B.
1916, A.M. 1920, Ph.D., University of Illinois, 1928.
- Ferdinand Henry Steinmetz Diploma, Class of 1913
Head, Department of Botany, University of Maine. B.S., University of
Illinois, 1915; M.S. 1921, Ph.D., University of Minnesota, 1926.
- Lewis Hanford Tiffany Diploma, Class of 1915
Chairman, Department of Botany, Northwestern University. S.B.,
The University of Chicago, 1919; M.S. 1921, Ph.D., Ohio State Uni-
versity, 1923.
- Earl William Anderson Diploma, Class of 1916
Professor of Education, Ohio State University. A.B., University of
Illinois, 1918; M.A. 1926, Ph.D., Columbia University, 1927.
- Audrey Mary Shuey Diploma, Class of 1919
Professor of Psychology, Randolph-Macon Woman's College (Virginia).
A.B., University of Illinois, 1922; M.A., Wellesley College, 1923;
Ph.D., Columbia University, 1931.
- Max Griffin Carman Diploma, Class of 1920
Professor of Mathematics, Murray State Teachers College (Kentucky).
A.B. 1922, A.M. 1923, Ph.D., University of Illinois, 1925.
- Charles Lee Prather Diploma, Class of 1920:
Degree, Class of 1922
Professor, College of Business Administration, University of Texas.
B.Ed., Eastern Illinois State Teachers College, 1922; M.A. 1923.
Ph.D., University of Illinois, 1927.
- Walter Merritt Seruggs Degree, Class of 1928
Head, Department of Zoology, Eastern Illinois State College. B.Ed.,
Eastern Illinois State Teachers College, 1928; M.S., University of
Illinois, 1935; Ph.D., Harvard University, 1942.

C. Scholarship reports:

1. Illinois Military Scholarships for the Summer Term of 1948, Fall, Winter, and Spring Quarters 1948-49, and Extension 1948-49 were submitted on May 31, 1949, to the Department of Registration and Education, totalling \$2,226.00 (Income Fund) and \$1,310.00 (Trust Fund), with request for transfer of fees to the credit of Eastern.
2. A list of students holding Teachers College Scholarships for the Summer Term, 1949, in triplicate, has been mailed to the Department of Registration and Education, under date of July 12, 1949, for processing under the provisions of Section 30-4 of "The School Code."

- D. Summer Term enrollment is 821 as compared with 824 of last year. Of the 437 men, 326 are veterans, and of the 384 women, 4 are veterans.

TEACHERS COLLEGE BOARD

II. FACULTY

A. Summer School.

1. In checking our Board Report and our Summer School contracts, we find that a mistake was made in the salary of Mr. Paris J. VanHorn, Assistant Professor in Physical Education. Mr. VanHorn has been receiving \$400.00 per month during the current school year, and his Summer School salary for June and July should be at the same rate of \$400.00 instead of \$380.00 per month as reported in our March 28, 1949, Board Report.

B. August Workshops—Additions to August Payroll.

1. Miss Mary Hinman could not accept our offer for duties at the Shelbyville Workshop this year. Miss Nannilee Saunders, A.M., originally employed as Assistant Professor of Education at \$380.00 for the month of August, has been shifted to the place of Miss Hinman in the Demonstration Room, and Mr. Arnold J. Hoffman, M.S., employed as Assistant Professor of Education for the month of August at the rate of \$390.00.
2. Dr. Charles H. Coleman, Professor and Head of the Department of Social Science, for one-fourth month duty during August, to complete publication of the college history, salary \$133.75.
3. Workshop duty off-campus during the month of August, with salary as follows:

Dr. Ora L. Railsback (1/2 month) Physics.....	\$272.50
Florence Reid (1/4 month) Elem. Educa.....	90.00
Lorene Zeigler (1/4 month) Elem. Educa.....	90.00

C. Faculty Assistants—Additions to August Payroll.

Employment as Faculty Assistants to supervise summer term student teaching, with payment on August payroll; \$15.00 per assignment:

1. Bressler, Joseph	Charleston	(6 4/5)	\$102.00
2. Curry, J. Russell.....	Windsor	(2)	30.00
3. Dunn, Gerald	Mattoon	(2)	30.00
4. Endsley, Carroll	Shelbyville	(3)	45.00
5. Freeland, Troit	Olney	(6)	90.00
6. Gaines, Harry	Mattoon	(4)	60.00
7. Mills, Clyde W.....	Altamont	(3)	45.00
8. Millspaugh, W. H.....	Olney	(6)	90.00
9. Robbins, Harold	Charleston	(10 1/5)	153.00
10. Smith, Marvin	Charleston	(3)	45.00
11. Sullivan, Andrew	Arcola	(6)	90.00
12. Tedrick, Myron R.....	Casey	(6)	45.00
13. Tipsword, Robert	Lawrenceville	(3)	45.00
		Total	\$915.00

D. Faculty for 1949-50:

1. Return to duty:

Dr. Harry L. Metter, Director of Teacher Training and

PROCEEDINGS

Placement, who has been serving as an Educational Consultant with the Federal Government in Germany, on leave of absence from March 22, 1949, returned to duty July 1, 1949.

2. Continuance of service:

- a. Gertrude Hendrix, Assistant Professor and Critic Teacher in High School Mathematics, at a salary of \$3690 for nine months.

3. Resignations:

- a. Mr. Allen P. Britton, Associate Professor of Music, who has been on Sabbatical Leave for study, after signing a contract for 1949-50, wrote under date of June 28, 1949, resigning to accept a position with the University of Michigan at a salary of \$6,000. Mr. Britton expects to repay the college \$1,350 advanced as Sabbatical Leave salary.
- b. Miss Ila Mae Taylor, A.M., Assistant Professor and High School Librarian, resigned June 18, 1949, to accept a position near her home in Kentucky.

4. New Faculty for 1949-50:

- a. Byrnes, Arthur Francis, B.S., Manhattan College, 1940; M.Ed., Springfield College, 1942; Ed.D., New York University (expected) August 1949, as Assistant Professor of Education and Director of Audio-Visual Education, at a salary of \$4,230 for nine months.
- b. Cox, Velma Valers, A.M., Substitute Instructor and Third Grade Critic, 1948-49, to Instructor and Second Grade Critic, vice Mary Sigafos, resigned, at a salary of \$3,600 for nine months.
- c. Eberhardt, James G., Jr., B.A.E., University of Florida, 1940; B.S. in L.S., 1941; M.S. in L.S., George Peabody College for Teachers, 1949, as Assistant Professor on the library staff, at a salary of \$3,600 for nine months, as an added Assistant Librarian.
- d. Grimm, Guss L., B.M., Grimmell College, 1938; M.M., 1946; M.Ed., University of Kansas, 1949, as Assistant Professor in High School Music, vice Earl Boyd, transferred to the college, at a salary of \$3,600 for nine months.
- e. Harris, Raymond P., B.S., James Millikin University, 1930; A.M., University of Illinois, 1934; Ed.D., Teachers College, Columbia University, 1942, as Associate Professor of Education, and Principal of Eastern High School, vice Archie R. Ayers, resigned, at a salary of \$4,635 for nine months.

TEACHERS COLLEGE BOARD

- f. Knuth, Arvilla, B.A., Juniata College, 1947; A.M., Radcliffe College, 1949, as Instructor in Latin-Spanish, Eastern State High School, vice the two half-time positions held by Mrs. Dora J. Bennett and Mrs. Helen P. Van Deventer, at a salary of \$3,330 for nine months.
- g. Silverstein, Esther, B.S., Indiana State College, 1937; M.A., University of Illinois, 1946, as Instructor and First Grade Critic Teacher, at a salary of \$3,600 for nine months.
- h. Westcott, George S., A. B., Adams State College (Colorado), 1945; M.A., 1947, Ph. D., State University of Iowa (expected), August, 1949, as Assistant Professor of Music (Band), vice Allen P. Britton, resigned, at a salary of \$4,230 for nine months.
- i. Max, Roy, Jr., B.S. in B.A., Bowling Green State University, 1948; M.S. in B.A., University of Denver, 1949, as Instructor in Business Education, at a salary of \$3,600 for nine months.

5. Substitute Faculty:

- a. Rettallick, Harold J., B.S., State Teachers College, Eau Claire, Wisconsin, 1938; A.M., 1947, Ph.D., Clark University (expected), 1950, as Substitute Assistant Professor of Geography, at a salary of \$4,230 for nine months, vice Dr. Rose Zeller, on Sabbatical Leave.

E. Faculty Vacancies yet to be filled for 1949-50:

- 1. Director of Remedial Reading Clinic \$4,230
- 2. Substitute—Assistant Professor, Home Ec. vice Dr. Ruth Schmalhausen—Sab. Leave. . . 3,600—\$4,140
- 3. Supervisor, Industrial Arts, for off-campus teaching 3,960— 4,230
- 4. High School Librarian, vice Ila M. Taylor. . 3,330— 3,600

III. OTHER EMPLOYEES

A. New Employees:

- 1. Charles O. Waltrip, Maintenance Worker, Auxiliary Enterprises, Housing Project, at a salary of \$175.00 per month, effective July 1, 1949.
- 2. Temporary Clerk-Typists I employed for the summer are as follows:

Patricia Howey \$150 for June and July
College Bus. Office

Mary E. Grote \$150 for July and August,
College Bus. Office

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Helen Tschannen.....\$150 for July and August
Registrar's Office
Vera Mayer.....\$150, June 13 to Sept. 1,
Placement Office

B. Resignations :

1. Mrs. Loretta Sayler, Clerk Stenographer I, with duties in the Office of the College Registrar, resigning effective August 15, 1949, to accompany her husband to place of duties.
2. Miss Joan Ingram, Clerk Stenographer I, with duties assigned to the Text-Book Library, resigning effective August 31, 1949, to attend Eastern Illinois State College.

C. Discharges :

1. Theodore D. Myers, Janitor I, discharged while he was still a probationary employee, effective June 30, 1949, because immediate supervisors did not recommend him for certification.

D. Change of Title :

1. Doris Virginia Reid, provisional Clerk Stenographer I, changed to provisional Clerk-Typist I, because she could not do stenographic work.
2. In accordance with action at last Board Meeting, June 6, 1949, Mrs. Virginia P. Biggs, changed from Faculty Assistant to Temporary Clerk Stenographer I; and Mrs. Mary M. Luallen from Faculty Assistant to Temporary Clerk-Typist I.

E. Civil Service Employees—Change in Salary for 1949-50 :

Difficulty has been encountered with the Civil Service Commission because of the salaries approved for the Classified Employees at the Board Meeting on May 6, 1949. Senate Bill 510 provides for not less than a 10% increase for all employees on duty during the month of June, effective July 1, 1949. A directive from the Civil Service Commission, dated July 18, 1949, signed by John C. Weigel, ordered a flat increase of 10% on all June, 1949, salaries, except for those persons classified as hourly employees and paid at the prevailing local rate. The college payroll for Classified Employees, based on Senate Bill 510, was refused approval by the Civil Service Commission, and was ordered re-made with a flat 10% increase on all June, 1949, salaries.

The following is a repetition of the list of Classified Employees, their salary for 1948-49, a flat 10% increase, and the proposed salary for 1949-50, under the specifications of Senate Bill 510 :

TEACHERS COLLEGE BOARD

OFFICE SERVICES

Name	Position	Salary '48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Davis, Dorothy V., Clerk Steno. II.		\$2220	\$2442	\$2700	\$225
2. Croy, Muriel, Clerk Steno. I.		1860	2046	2100	175
3. Harding, June, Clerk Steno. I.		1860	2046	2100	175
4. Walls, Cleo B., Book. Mach. Opr. I.		1920	2112	2280	190
5. (new-Bus. Office), Clerk Steno. I.		1800	1980	1980	165
6. Saylor, Loretta, Clerk Steno. I.		1920	2112	2160	180
7. Whalen, Helen J., Clerk Steno. I.		2220	2442	2448	204
8. (successor for Anderson, P.), C-Typist I.		1800	1980	1980	165
9. McNutt, Marilyn, Clerk Steno. I.		1800	1980	1980	165
10. Beck, Dorothy Bidle, Clerk Steno. I.		1800	1980	1980	165
11. Fair, Florence L., Clerk Steno. I.		2220	2442	2448	204
12. Winkleblack, Norma J., Clerk Steno. I.		1800	1980	2100	175
13. McGurty, Margaret J., Clerk Steno. I.		1800	1980	1980	165
14. Stone, Kathryn Weber, Clerk Steno. I.		1800	1980	2040	170
15. Gately, Eloise, Clerk Steno. I.		1800	1980	2040	170
16. (Office of T.T. & Placement), C-Steno. I.		1800	1980	1980	165
17. (new—H.S. Office), Clerk Steno. I.		1980	165
18. (new-E.S. Office), Clerk Steno. I.		1980	165
19. Reid, Doris Virginia, Clerk Typist I.		1800	1980	1980	165

Office Services \$40,236

JANITORIAL SERVICES

1. Bishop, Bennie A., Janitor I.	\$1920	\$2112	\$2160	\$180
2. Moffett, Mitchell C., Watchman I.	2100	2310	2316	193
3. Myers, Charles, Janitor I.	2100	2310	2316	193
4. (vice Myers, Theodore), Janitor I.	2040	170
5. Baldwin, Clarence O., Watchman I.	1800	1980	2040	170
6. Baldwin, Basil, Janitor I.	1800	1980	2040	170
7. York, Charles A., Janitor I.	2100	2310	2316	193
8. Moody, Thelma, Janitor I.	2100	2310	2316	193
9. Sims, Rex M., Janitor I.	2100	2310	2316	193
10. Hallowell, Blanche, Domestic	1920	2112	2112	176
11. Rennels, Edgar B., Janitor II.	2400	2640	2640	220
12. Baird, Charles, N., Janitor II.	2280	2508	2520	210
13. Gwin, Frank, Janitor II.	2280	2508	2520	210
14. Nixon, Eugene, Janitor II.	2280	2508	2520	210
15. Wrenn, John, Janitor II.	2280	2508	2520	210
16. (new-Library), Janitor I.	1980	165
17. (new-Library), Janitor I.	1980	165

Janitorial Services \$38,652

HEATING SERVICES—Union Scale

1. Livingston, John, Sta. Eng.	\$3180	\$3498	\$3660	\$305
3. Brooks, Robert O., Sta. Fireman	2520	2772	3180	265
3. Metcalf, C. Donald, Sta. Fireman	2760	3036	3360	280
4. Meyer, Ben, Sta. Fireman	2580	2838	3180	265
5. Stirewalt, Levi, Sta. Fireman	2580	2838	3180	265
6. Swann, James B., Jr., Sta. Fireman	2400	2640	3180	265

Heating Services \$19,740

GROUNDS SERVICES

1. Monier, Camille F., Field Inves. II.	\$3060	\$3366	\$3372	\$281
2. White, Harry L., Maint. Eq. Opr.	2400	2640	2700	225
3. Rains, Oscar R., Florist I.	2280	2508	2580	215
4. White, George R., Maint. Lab.	1680	1848	2160	180
5. (new) Maint. Lab.	1980	165

Grounds Services \$12,792

MAINTENANCE SERVICES

1. Haney, John G., Plant M. Eng. I.	\$3960	\$4356	\$4380	\$365
2. Foulke, Leslie R., Electrician	3120*	3640*	3640*	303 $\frac{1}{3}$
3. Edman, Ben H., Carpenter	3120*	3640*	3640*	303 $\frac{1}{3}$
4. Miller, Roscoe, Painter	3120*	3640*	3640*	303 $\frac{1}{3}$
5. (new), Stores Clerk	1980	165

Maintenance Services \$17,280

*Union Scale

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RECAPITULATION

Office Services	\$ 40,236
Janitorial Services	38,652
Heating Services	19,470
Grounds Services	12,792
Maintenance Services	17,280

Classified Employees Total \$128,700

The following Classified Employees are assigned to duty with the Auxiliary Enterprises—dormitory, cafeteria, text-book library, and housing project:

DORMITORY

Name	Position	Salary 48-49	10% incr.	'49-50 Proposed Salary	Salary per Month
1. Phipps, Gertrude*	Housekeeper	\$2160	\$2376	\$2400	\$200
2. Taylor, Esta E.*	Pastry Cook	1800	1980	1980	165
3. John, Ethel*	Cook I.	2220	2442	2448	204
4. Moore, Lulu*	Domestic	1680	1848	1980	165
5. Warpenburg, Marie*	Domestic	1800	1980	1980	165
6. Weber, Frances*	Domestic	1680	1848	1980	165
(*Includes \$30 per month maintenance)					
Dormitory					\$12,768

CAFETERIA

1. McGahey, Ruth B.**	Pastry Cook	\$1920	\$2112	\$2112	\$176
2. Smith, Lloyd W.**	Cook II.	2610	2871	2904	242
3. Eagleton, Alice I.**	Cook I.	1920	2112	2112	176
4. Reami, Elizabeth**	Domestic	1920	2112	2112	176
5. Van Blaricum, Flossie M.**	Domestic	1870	2057	2064	172
(on 30 day permit as Substitute Dom.)					
(**Includes \$20 per month maintenance), Cafeteria					\$11,304

TEXT-BOOK LIBRARY

1. Ingram, Joan, Clerk Steno. I.	\$1800	\$1980	\$2040	\$170
Text-Book Lib.				\$2040

HOUSING PROJECT

1. Waltrip, Charles O., Maint. Worker	2100	175
Housing Project				\$2100

CIVIL SERVICE EMPLOYEE Auxiliary Ent. Total \$28,212

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS AND GROUNDS

- A. Construction on the Library Building has progressed most satisfactorily. There is indication that the building will be completed by March 3, 1950, two years after construction began.
- B. Work on Site Preparation and Athletic Fields has been markedly slow. Work scheduled for completion by June 15 is yet only partially constructed.
- C. Work is also progressing on the rebuilt army surplus mess hall being converted into classrooms and offices, to relieve congestion in the Main Building.

VII. AUXILIARY ENTERPRISES

- A. Due to the decrease in dormitory residents during the summer, the dining facility was combined with the cafeteria, with the Dormitory dietician in charge. Trial of Saturday breakfast and lunch was found unprofitable, and the serving of meals restricted to five days.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS

It is hoped that the Teachers College Board will take consideration of the handicap in budgeting appropriated funds for the fiscal year 1949-50, brought about by the decision of the Department of Finance to restrict total budget to 45% of the amount appropriated. Due to the necessity of maintaining the University Retirement System without decrease in 1949-50, and in protecting the Personal Services account so as to meet faculty and employee salary obligations, the reductions in spending power have had to be made mainly from appropriations for Contractual Services, Commodities and Equipment. These accounts as now limited are not sufficient for the current fiscal year.

X. SUMMARY

- A. Consideration of the Teachers College Board is requested on the following items:
1. Granting of degrees and diplomas to the list of persons certified for graduation as of June 5, 1949.
 2. Shifts in summer school salaries and August workshops, as indicated.
 3. Resignations of Allen Britton and Ila Taylor.
 4. Return to duty of Dr. Harry L. Metter.
 5. Continuance of employment of Gertrude Hendrix at salary indicated.
 6. Employment of Arthur F. Byrnes, Velma V. Cox, James G. Eberhardt, Jr., Guss L. Grimm, Raymond P. Harris, Arvilla Knuth, Roy Max, Jr., Esther Silverstein, and George S. Westcott in positions and at salaries indicated, with regular probationary period of three years.
 7. Employment of Harold J. Retallick as a substitute for Dr. Rose Zeller, on sabbatical leave, for 1949-50.
 8. Employment of Temporary Clerk-Typists for the summer, as listed.
 9. Employment of Charles O. Waltrip as Maintenance Worker on the Housing Project.
 10. Resignations of Loretta Sayler and Joan Ingram.

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11. Discharge of Theodore D. Myers, Provisional Janitor I.
12. Consideration of list of corrected salaries for Classified Employees under regulations of Senate Bill 510, with addition to September salaries of the amount deleted for July and August.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

**REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

Meeting at DeKalb, Illinois, August 16, 1949

*To the Members of the
State Teachers College Board of Illinois:*

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. Enrollment, First Summer Term, 1949

	Men & Boys	Women & Girls	Total	Total One Year Ago
1. Graduates	129	74	203	175
Seniors	149	112	261	224
Juniors	67	140	207	238
Sophomores	50	91	141	122
Freshmen	32	46	78	75
Total	427	463	890	834
2. Elementary				
Western Training School	121	126	247	219
Rural	16	7	23	26
Grand Total	564	596	1160	1079

B. Enrollment, Second Summer Term, 1949

1. College				
Graduates	116	49	165	121
Seniors	104	92	196	150
Juniors	45	92	137	155
Sophomores	39	59	98	76
Freshmen	30	44	74	64
Total	334	336	670	566

We wish to call the attention of the Board members to the fact that we have 1,560 college students enrolled in teacher-education courses on campus and nearly 200 more were enrolled in special workshops of one, two, or five weeks duration, making a total of over 1,700 people who attended the first and second summer terms at Western this year. This is approximately 25% of all the people enrolled in the five

teacher-education institutions in Illinois according to an Associated Press release the last week in July which gave the total enrollment as 7,000:

C. Normal School Scholarship Lists

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on June 25, 1949 to be submitted to the State Treasurer, attended the Western Illinois State College during the First Summer Term, 1949.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on August 8, 1949 to be submitted to the State Treasurer, are attending the Western Illinois State College during the Second Summer Term, 1949.

II. FACULTY

A. Appointments

1. Miss Dorothea Blyler will be employed as instructor in the Music Department beginning September 1, 1949 at a salary of \$375 per month. She will fill the vacancy created by the death of Miss Theresa Wild. Miss Blyler's degrees are: B.M., MacPhail School of Music, Minneapolis, Minnesota, and M.M., Eastman School of Music. She taught ten years in the public schools in Illinois, one year at Southern Normal, Springfield, South Dakota, and for the past four years she has been a member of the staff at Black Hills Teachers College, Spearfish, South Dakota.
2. Miss Lillian Scher will be employed as librarian for the laboratory high school effective September 1, 1949. Her rank will be instructor, and her salary \$350 per month. Miss Scher received the A.B. degree from the University of Chicago and the M.A. from the University of Denver. Her experience includes high school teaching and library work at Port Huron, Michigan; editorial work with A. N. Marquis Co.; public relations work in the W. A. C.; and during the current summer term she is teaching library science courses at the University of Denver.
3. Miss Georgia M. Shideler will be employed as instructor in the Department of Music, effective September 1, at \$365 per month. She will be critic teacher in the grades and also have charge of the string work in the laboratory school. Miss Shideler was granted the B.M. degree by Washburn College and received the M.M.E. from Kansas University. She has had six years experience in public school teaching in the State of Kansas, given private lessons, and done concert work.

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B. Changes in Summer School Faculty

1. Miss Lucile Neu of the library staff, who was scheduled to be on duty both summer terms, requested a leave of absence without pay for the last half of the second summer term.
2. To replace Miss Neu, Miss Marguerite R. Tupper, another member of the library staff, is being employed during the last half of the second summer term. She will be paid at the rate of \$330 per month, which is her regular salary.
3. Dr. John S. McViekar, head of the Agriculture Department, is being employed August 15-31 to supervise work on the college farm. He will be paid \$240, which is one-half of his regular monthly salary.

C. Resignation

1. Miss Betty M. Baker, instructor in the Department of Physical Education, submitted her resignation to become effective August 19, 1949, the close of the second summer term. Miss Baker is going to teach at St. Louis University at an increase in salary.

III. OTHER EMPLOYEES

A. Administrative

B. Civil Service

1. Changes in Classification and Salary

- a. In accordance with instructions issued by Position Classification Service and the Civil Service Commission the following changes in classification were made effective June 1, 1949:

- (1) Carl Monninger—changed from Stationary Engineer to Plant Maintenance Engineer I. He was paid \$305 for the month of June, and his salary was increased to \$402 per month, effective July 1, 1949, in accordance with a previous agreement with Mr. Monninger and Mr. Wm. F. Skaggs, Business Representative, Local No. 8, International Union of Operating Engineers.
- (2) Ellis Locke—changed from Stationary Fireman to Stationary Engineer.
- (3) Roy Carson—changed from Stationary Fireman to Stationary Engineer.

Both Mr. Carson and Mr. Locke were paid \$250 for the month of June. Their salaries beginning July 1, are \$335 per month as approved by the Board May 6, 1949.

- b. The salary of Betty M. Weaver was changed from \$247.50 (as approved May 6, 1949 by the Board) to

TEACHERS COLLEGE BOARD

\$242 per month, effective July 1, 1949, in accordance with the salary range for Clerk Stenographer II established by S. B. 510.

2. Appointments

- a. Mr. Lawson Shryack was employed as Grounds Foreman at a salary of \$200 per month beginning June 20, 1949. He is in charge of the new athletic field and golf course.
- b. Miss Joan Sullivan was employed, effective July 1, 1949, as Switchboard Operator I. Her salary is \$150 per month.
- c. Mr. George Everett Dorethy was employed as a Laborer (maintenance), effective July 1, 1949, at \$160 per month.
- d. Miss Alice Baker was employed as a Clerk Stenographer I, effective August 1, 1949, at a salary of \$150 per month. She will be on the staff in the registrar's office.
- e. Miss Donna J. Preston was employed August 1, 1949 as a Clerk Stenographer I at \$150 per month. She will act as secretary in the office of the Director of Public Relations.
- f. Mr. Thomas V. Larson was employed beginning August 1, 1949 as a Plumber at \$342 per month (figured at the prevailing rate of \$2.00 per hour).

IV. ORGANIZATION

Beginning August 1, 1949 fifteen members of Western's faculty will furnish consultation services to the Gillespie Community Unit under the Illinois Secondary School Curriculum Program. This developmental project will run for at least two years and is one of eight in the state which are being conducted cooperatively by the University of Illinois, the five teachers colleges, and the public schools in the state.

V. CURRICULUM

- A. Several times within recent years the agriculture curriculum, which is offered in cooperation with the University of Illinois, has been revised to meet the new requirements of Smith-Hughes. It is now at the stage where it is functioning fairly satisfactorily by the students taking three years at Western and the fourth year at the University of Illinois.
- B. The music curriculum and the home economics curriculum have been revised to conform with practices and needs in the public schools in Illinois. For example, the chemistry requirements for home economics has been changed from gen-

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eral chemistry to a course that deals definitely with chemistry in the field of home economics.

VI. BUILDINGS AND GROUNDS

- A. All of the athletic field project at Western, with the exception of the football field, has been completed.
- B. Present indications are that the dormitory addition will be ready for use by the fall term unless the contractor is held up by lack of labor or materials.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE—No Report

IX. MISCELLANEOUS

- A. The following conferences were held on Western's campus during the summer sessions:

- 1. Health Workshop (five weeks).
- 2. Conference on Adult Education.
- 3. Superintendents and Administrators Conference.
- 4. Reading Clinic.
- 5. Educational Exhibit.

This brought representatives of eighty-seven different companies to the campus, which is an increase of nearly 100% over the number of companies represented last year.

- 6. Coaching Clinic.

This was exceptionally successful as it brought 117 high school coaches to the campus for discussions and lectures on all the sports normally taught in high schools.

- 7. Agricultural Conference.
- 8. State Curriculum Construction Project Conference.
- 9. Illinois Public School Exceptional Children Conference.
- 10. Driver Trainers Clinic.

- B. Following is a composite athletic standing schedule for 1948-49 as compiled by Mr. Howard Hancock of Illinois State Normal University and Mr. C. Wix Garner of Western Illinois State College. If there are any errors in this compilation, it is to be charged to these two gentlemen and not to myself. I think it is a good picture and the two men are to be congratulated for their idea in compiling the same. The team having the fewest number of points would be the winner in this composite rating.

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<i>Baseball</i>		<i>Track</i>		<i>Golf</i>		<i>Tennis</i>	
1. Eastern		1. Northern		1. Western		1. Normal	
2. Normal		2. Western		2. Normal		2. Southern	
3. Western		3. Southern		3. Southern		3. Western	
4. Northern		4. Eastern		4. Northern		4. Northern	
5. Southern		5. Normal		5. Eastern		5. Eastern	
<i>Football</i>		<i>Cross Country</i>		<i>Basketball</i>		<i>Wrestling</i>	
1. Eastern		1. Normal		1. Eastern		1. Normal	
2. Normal		2. Eastern		2. Western		2. Western	
3. Northern		3. Southern		3. Southern		3. Northern	
4. Western		4. Western		4. Normal		4. Eastern	
5. Southern		5. Northern		5. Northern		5. Southern	
<i>Normal</i>	<i>Western</i>	<i>Eastern</i>	<i>Northern</i>	<i>Southern</i>			
2	3	1	4	5			
5	2	4	1	3			
2	1	5	4	2			
1	3	5	4	4			
2	4	1	3	5			
1	4	2	5	3			
3 ½	1 ½	1 ½	5	5			
1	2	4	3	3 ½			
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>			
17 ½	20 ½	23 ½	29	29 ½			

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the First Summer Term, 1949.
- B. The list of Normal School Scholarship students for the Second Summer Term, 1949.
- C. The appointment of Miss Dorothea Blyler as instructor in the Department of Music, effective September 1, 1949, at \$375 per month.
- D. The appointment of Miss Lillian Scher as instructor in the Department of Library Science, effective September 1, 1949, at \$350 per month.
- E. The appointment of Miss Georgia M. Shideler as instructor in the Department of Music, effective September 1, 1949, at \$365 per month.
- F. The leave of absence without pay for Miss Lucile Neu for the last half of the Second Summer Term, 1949.
- G. The employment of Miss Marguerite R. Tupper, instructor in the Department of Library Science, for the last half of the Second Summer Term, 1949, at \$330 per month.
- H. The employment of Dr. John S. McVickar, associate professor in the Department of Agriculture, for the period August 15-31, 1949 at the rate of \$480 per month.
- I. The resignation of Miss Betty M. Baker effective August 19, 1949.
- K. The change in classification from Stationary Engineer to Plant Maintenance Engineer I for Carl Monninger effective June 1, 1949, and the salary of \$305 for the month of June and \$402 per month effective July 1, 1949.

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- L. The change in classification from Stationary Fireman to Stationary Engineer for Ellis Locke effective June 1, 1949 and the salary of \$250 for the month of June.
- M. The change in classification from Stationary Fireman to Stationary Engineer for Mr. Roy Carson effective June 1, 1949 and the salary of \$250 for the month of June.
- N. The change in salary for Betty M. Weaver to \$242 per month effective July 1, 1949.
- O. The employment of Mr. Lawson Shryack as Grounds Foreman at a salary of \$200 per month beginning June 20, 1949.
- P. The employment of Miss Joan Sullivan as Switchboard Operator I, effective July 1, 1949, at \$150 per month.
- Q. The employment of Mr. George Everett Dorothy as Laborer (maintenance), effective July 1, 1949, at \$160 per month.
- R. The employment of Miss Alice Baker as Clerk Stenographer I, effective August 1, 1949, at \$150 per month.
- S. The employment of Miss Donna J. Preston as Clerk Stenographer I, effective August 1, 1949, at \$150 per month.
- T. The employment of Mr. Thomas V. Larson as a Plumber, effective August 1, 1949, at \$342 per month.

Respectfully submitted,

F. E. BEU, *President*

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To Be Presented at the Meeting at DeKalb

August 16, 1949

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

a. Attendance, Summer Session, 1949, as compared with 1948

On Campus

Men	405 (310 veterans)	392 (314 veterans)
Women	357 (1 veteran)	310 (7 veterans)
Total	762	702

Off Campus

A six weeks' workshop in rural education was offered at Elgin to 62 teachers. This is a full time program and is open only to experienced teachers.

TEACHERS COLLEGE BOARD

A workshop in health education was offered at Mt. Carroll at which 75 students were enrolled. A number of conservation and extension courses have been offered and are still in progress at this time. At Amboy and at Morris, the enrollment is 31 in each city. Although figures are not now available for the entire summer since all class work will not be finished until September 2, we anticipate over 300 to have been enrolled for summer courses. This extension service represents an important need with the large number of emergency teachers still teaching in the public schools. It is our hope to expand this service to teachers in the field as fast as we are financially able to do so. Northern will have served over 1,000 students during the summer of 1949.

<i>McMurry Laboratory School</i> —Summer Enrollment	
Boys	77
Girls	33
	110

- b. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 9, 1949.

DEGREE OF BACHELOR OF SCIENCE IN EDUCATION

Name and Curriculum	Address
Adams, Linus Charles, Jr., Physical Education.....	Chicago
Ahlensldorf, Virginia Louise, Early Elementary.....	Capron
Albright, Jacquelyn J., Home Economics.....	Dundee
Amos, Donald M., Social Science.....	DeKalb
Arnold, Geraldine G., Home Economics.....	Downers Grove
Arnold, Richard C., Later Elementary.....	Downers Grove
Austin, Loyal R., Physical Education.....	DeKalb
Baker, Corleta A., Early Elementary.....	Belvidere
Beiler, John D., Social Science.....	Waterman
Bergstrom, Ruth E., Early Elementary.....	DeKalb
Berkowitz, Leonard, Physical Education.....	Chicago
Bettina, Frances, Early Elementary.....	Portales, New Mexico
Biesenthal, Ruth G., Mathematics.....	Chicago
Bockmann, Jane E., Fine Arts.....	Chicago
Boyce, Robert C., Physical Education.....	Rockford
Bradley, Lila M., Early Elementary.....	Chicago
Brett, William J., Zoology.....	Capron
Buehler, Elaine L., Later Elementary.....	Chicago
Bulawa, Frank, Industrial Arts.....	Chicago
Callahan, Mary L., Home Economics.....	Palos Park
Carlson, Mary C., Social Science.....	Riverside
Casey, Lloyd R., Social Science.....	Sterling
Ceropski, Charles C., Chemistry.....	Argo
Chamberlin, Robert H., Zoology.....	Oregon
Ciencone, Elmer S., Industrial Arts.....	Rockford
Colton, Billie Mae, Speech.....	Oak Park
Condon, Mary Ellen, Speech.....	Chicago
Copley, Patricia E., Physical Education.....	Clear Lake, Iowa
Covay, James L., Later Elementary.....	DeKalb
Crawford, Marcia, Home Economics.....	Marseilles
Curran, Edward L., Physical Education.....	Chicago
D'Amore, Catherine, Physical Education.....	Marseilles
DaValle, Leo, Zoology.....	Chicago
Davenport, Glen, Industrial Arts.....	Genoa
Deutsch, Eugene H., Physical Education.....	Chicago
DiMarzio, Dominic, Industrial Arts.....	Rockford
Dixon, Earline M., Spanish.....	Chicago
Doherty, Benton H., Social Science.....	Elmhurst
Doi, Richard T., Fine Arts.....	Stockton, California
Donnelly, Elizabeth C., Physical Education.....	Shabbona
Dresser, Richard W., Physical Education.....	Rockford
Dresser, William C., Social Science.....	Rockford
Duschkett, Richard A., Industrial Arts.....	Chicago
Edwards, Donald L., Speech.....	DeKalb
Ellis, Warren C., Physical Education.....	Rockton
Emery, Clarence J., Industrial Arts.....	DeKalb
Erickson, Allan C., Social Science.....	Chicago

PROCEEDINGS

Name and Curriculum	Address
Feldyebel, Alexander M., Social Science	Chicago
Field, Raymond G., Industrial Arts	Kankakee
Fish, Josephine, Home Economics	Western Springs
Fisher, Leo R., Social Science	Chicago
Foiles, John L., Earth Science	DeKalb
Foley, Eleanor E., Later Elementary	McHenry
Fortunato, Donald L., Physical Education	Chicago
Fransen, Nels G., Industrial Arts	Rockford
Freeman, Walter E., Social Science	Oak Park
Furjanic, Robert C., Later Elementary	DeKalb
Gabel, Margery E., Speech	DeKalb
Gabriel, Rehenia A., Social Science	Charlotte Amalie, St. Thomas, V. I.
Gadd, Margaret H., Early Elementary	Chicago
Galbreath, Hal S., Earth Science	DeKalb
Gallant, Clifford J., Spanish	Providence, Rhode Island
Galloway, Norval B., Jr., Physical Education	Streator
Garber, Hyman G., Physical Education	Chicago
Garns, Don E., Physical Education	Freeport
Gimpel, Dorothy A., Early Elementary	Wheaton
Glaser, Frederic A., Physical Education	Chicago
Glueck, Janet A., Home Economics	Niles
Goodwin, Wellesley C., Chemistry	Kewanee
Gray, Emma N., Social Science	Chana
Gray, Fred W., Physical Education	Ottawa
Griffith, John W., Industrial Arts	DeKalb
Grimm, Pauline R., Zoology	Chicago
Gum, Helen G., Home Economics	Elburn
Haiduck, William A., Social Science	Aurora
Haley, George M., Physical Education	Chicago
Hammond, Gordon B., Jr.	Rockford
Hansen, Grover J., Later Elementary	Chicago
Hasbargen, Arthur, Jr., Chemistry	Kankakee
Haselbauer, Edwin A., Zoology	Bohemia, New York
Heick, Nancy A. R., Social Science	Chicago
Herring, Tod H., Industrial Arts	Dundee
Herrmann, Carolyn, Early Elementary	Lee
Herzberg, William C., Social Science	Chicago
Hodous, Albert L., General Science	Downers Grove
Holesinger, Edwin R., Social Science	Morris
Hruby, Donald J., Physics	Harvey
Hubbartt, Mary L., Home Economics	Wedron
Huber, Rosemarie, Early Elementary	Chicago
Hylander, Raymond A., Social Science	Chicago
Jacobson, Elizabeth K., Speech	Rockford
Jaeger, Arlene J., Mathematics	DeKalb
Jareczek, Leonard V., Physical Education	Chicago
Jenks, Warren E., Chemistry	DeKalb
Jerling, Norbert F., Physical Education	Chicago
Johnson, Dona J., Home Economics	DeKalb
Johnson, Elise, Early Elementary	Chicago
Johnson, Elizabeth M., Chemistry	Chicago
Johnson, Gordon P., Physical Education	Rockford
Johnson, Theodore C., Speech	DeKalb
Kaczala, Robert P., Physical Education	Chicago
Kalal, William L., Mathematics	Chicago
Kaufmann, Dorothy M., Later Elementary	Casey
Kedrick, Edwin F., Social Science	Chicago
Kiebles, Bruno J., Mathematics	Chicago
Kilgore, Glenda D., Physical Education	Elgin
Kimbrough, Edward, Social Science	Summit
Klein, Jack P., Physical Education	Chicago
Knodle, Joyce K., Speech	Byron
Kopp, Richard H., Social Science	Princeton
Kragh, Lois A., Later Elementary	Chicago
Kramer, Donald J., Industrial Arts	Chicago
Kreutzer, George W. II, Social Science	DeKalb
Kurzawa, Florence F., Speech	Chicago
Kyler, Norma Audrey, Later Elementary	Chicago
Lain, Jack Eugene, Industrial Arts	Rockford
Lanciloti, June L., Later Elementary	Arlington Heights
Larson, Ruth E., Home Economics	Morris
Lawrence, Robert A., Music	Chicago
Lemeke, Norma S., Fine Arts	Joliet
Lewis, Carolyn J., Home Economics	Chana
Lindroth, Harry F., Industrial Arts	Rockford
Lupo, Theodora, Speech	Chicago
McBroom, Howard R., Zoology	Woodstock
McCauley, James J., Jr., Social Science	Harvard
McDonnell, Herbert V., Physical Education	Sterling
Macomber, H. Grant, Later Elementary	Freeport
Mann, Marjorie M., Social Science	Waukegan
Manne, Anthony L., Industrial Arts	Rockford

TEACHERS COLLEGE BOARD

Name and Curriculum	Address
Mariotti, Leila M., Later Elementary	Oak Lawn
Mascal, Edwin F., Physical Education	Streator
Masters, Charles H., Zoology	Rochelle
Maynard, Hubert G., Later Elementary	Sterling
Mendelson, Ann, Early Elementary	Highland Park
Middleton, Carol V., Social Science	Princeton
Mighell, Audrey J., Home Economics	Millington
Milani, Thomas E., General Science	Rockford
Miller, Donald F., Botany	Villa Park
Montgomery, Rosemary, Early Elementary	Malta
Mooney, Thomas E., Physical Education	Chillicothe
Moran, Hildegard E., Early Elementary	DeKalb
Moran, John W., Physical Education	DeKalb
Morano, Paul J., Physical Education	Chicago
Morgan, Marily R., Social Science	Chicago Heights
Morley, Robert R., Physical Education	Chicago
Morse, Max E., Physical Education	Princeton
Mott, Clayton E., Speech	DeKalb
Muliers, Rose M., Later Elementary	Chicago
Murphy, Arthur J., Earth Science	Wheaton
Murphy, Arthur S., Physical Education	Elmwood Park
Murphy, Thomas H. F., Physical Education	Brooklyn, New York
Nagy, Stephen, Industrial Arts	DeKalb
Nangle, Owen W., Industrial Arts	Palatine
Nelson, Thomas H., Mathematics	Plano
Neteland, Ingrid, Early Elementary	Chicago
Nichols, Elizabeth M., Home Economics	South Beloit
Olson, Mildred N., Physical Education	Harvey
Parker, James R., Industrial Arts	Sycamore
Parker, Lovicia N., Speech	Morrison
Perino, Constance A., Botany	Deer Grove
Perrin, Georgiana M., English	Maywood
Petersen, George M., Jr., Social Science	Chicago
Piepenbrink, Arthur C., Speech	Chicago Heights
Pierce, Paul, Social Science	DeKalb
Plumley, Beulah M., Later Elementary	Tiskilwa
Pope, Cedric A., Speech	Savanna
Powell, Willis E., Later Elementary	Prophetstown
Radke, Charles J., Social Science	Chicago
Ramme, Edwin W., Physical Education	Streator
Rams, Lorraine M., Home Economics	Chicago
Rasmussen, Shirley, Physical Education	Crystal Lake
Ray, H. Darlene, Home Economics	Waterman
Redin, David, Mathematics	Rockford
Redmon, John H., General Science	Rockford
Rinka, Rudolph B., Physical Education	Chicago
Rosenberg, George, Physical Education	Chicago
Rosenfarb, Rosalyn, Zoology	Chicago
Roth, Melvin O., Social Science	Rock Falls
Rotolo, Sam R., Physical Education	Chicago
Rouley, Dolores B., Physical Education	Elgin
Rundle, Mylrae E., Early Elementary	DeKalb
Rushforth, Joseph W., Physical Education	DeKalb
Ryan, Terence A., Physical Education	Chicago
Sawosko, Walter J., Physical Education	Cicero
Schemmel, Louis C., Social Science	Highland Park
Schwartz, Charlotte, Spanish	Chicago
Selin, Carl W., Physical Education	Chicago
Semmler, Russell C., Social Science	Ashton
Serdar, John L., Industrial Arts	Joliet
Shaughnessy, Howard J., Fine Arts	Glen Ellyn
Shoop, Ellis, Industrial Arts	Elbrun
Simms, Kenneth W., Physical Education	Washington, D. C.
Slaymaker, Betty J., Home Economics	Fulton
Smerling, William H., Jr., Social Science	Chicago
Smith, Dolores, Early Elementary	Berwyn
Smith, Ernest C., Social Science	Chicago Heights
Smith, John E., Later Elementary	Wyanet
Southard, Clifford E., Social Science	Elgin
Sowa, Stanley A., Social Science	Chicago
Spickerman, Maryette L., Early Elementary	DeKalb
Squires, Phyllis A., English	Elgin
Staffeldt, Eugene E., Botany	Dixon
Stafford, Mary L., Social Science	Maple Park
Stevens, Catherine M., Later Elementary	Sycamore
Stevens, Aldrich J., General Science	Melrose Park
Stevens, Gloria J., Later Elementary	Elmhurst
Stokes, Novel E., Later Elementary	Sycamore
Strahorn, David R., Jr., Social Science	Harvey
Tebor, Irving B., Social Science	Lakewood, New Jersey
Turnroth, Richard N., Social Science	Sterling
Vaile, Rosemary, Later Elementary	Dixon

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Name and Curriculum	Address
Veale, Jeanette, Zoology	Malta
Vettes, Mary, French	Chicago
Vickers, William E., Speech	Chicago
Vose, Caryl J., Speech	Joliet
Vruwink, Donald D., Later Elementary	Oak Park
Walker, Robert W., Physical Education	Chicago
Watman, Albert, Physical Education	Chicago
Webb, William O., Social Science	DeKalb
Weishet, O. G., Jr., Industrial Arts	DeKalb
Wenzel, William G., Industrial Arts	Downers Grove
Westphal, Doris, Fine Arts	Oak Park
Wicke, Herbert N., Physical Education	DeKalb
Widerberg, Lloyd C., Physical Education	DeKalb
Williamson, oJan E., Fine Arts	DeKalb
Winkle, Robert C., Social Science	Aurora
Winson, Paul, Social Science	New York, New York
Winters, Merle L., Chemistry	DeKalb
Wood, Robert A., Physical Education	Rockford
Woodstrup, Thomas E., English	Midlothian
Wright, Paul Allen, Social Science	DeKalb

The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 5, 1949:

Anderson, Richard G., Social Science	Chicago
Askeland, Preston T., Later Elementary	Esmond
Benson, Gunnar Arthur, Music	Sterling
Bobus, Milton S., Industrial Arts	Chicago
Brown, Amy May, Later Elementary	Newark
Buck, Guyla J., Later Elementary	Barrington
Burbank, Jennette M., Later Elementary	Woodstock
Cordaro, Joseph A., Physics	Chicago
Crockett, Marie, Later Elementary	Chicago
Cronister, Robert W., Industrial Arts	Mount Carroll
Dailey, Leon E., Industrial Arts	DeKalb
Daub, Floyd, Jr., Physical Education	Rockelle
DeSpain, Lyle A., Later Elementary	Mount Carroll
Ditkowsky, Marvin L., Physical Education	Chicago
Dodds, James H., Jr., Social Science	DeKalb
Dornseif, Robert A., Later Elementary	Naperville
Drotts, Phyllis E., Physical Education	Rockford
Ebbesen, James A., Physical Education	DeKalb
Ernst, Margaret M., Later Elementary	Elmhurst
Finnan, Mary E. B., Social Science	Forrester
Franklin, Leonard S., Industrial Arts	Chicago
Georgakas, Jim C., Physical Education	Chicago
Georgeff, Boris W., Industrial Arts	Northbrook
Green, William G., Mathematics	Palatine
Grimm, Joseph A., English	Ottawa
Heick, Robert L., Social Science	Chicago
Hermanowicz, Henry J., Mathematics	Chicago
Hoke, Robert E., Industrial Arts	Chicago
Holub, Ruth R., Home Economics	Chicago
Hook, Nellie I., Later Elementary	Chicago
Hutchison, Wayne E., Physical Education	Stockton
Jaeger, Kenneth, Mathematics	DeKalb
Jedlicka, Anthony R., Earth Science	Riverside
Johnson, Herbert B., Fine Arts	Rockford
Jones, Jennie V., English	Evanston
Kelsey, William J., Physical Education	South Gate, California
Kohlman, LaVerne B., Early Elementary	Oak Forest
Koshork, Duane W., Physical Education	DeKalb
Larson, Ralph S., Industrial Arts	Sycamore
Leese, Charles E., Physical Education	DeKalb
Leonard, Betty L. G., Physical Education	Chicago
Marcus, Daniel, Physical Education	Chicago
Mariotti, Richard E., Speech	Oak Lawn
Meyer, Olga A., Early Elementary	Freeport
Michalov, Mary Z., Later Elementary	Ottawa
Miller, Edward F., Zoology	DeKalb
Montesano, Margaret C., Later Elementary	Chicago
Moreno, Manuel, English	San Juan, Puerto Rico
Msall, Emil B., Jr., Physical Education	Chicago
Murawski, Richard J., Social Science	Sycamore
Nelson, Donald E., Speech	Rockford
Nye, Phyllis M., Physical Education	Chicago
Oklepek, John P., Industrial Arts	Chicago
Peterson, Marie K., Later Elementary	Plano
Ralston, Anna E., Social Science	Caledonia

TEACHERS COLLEGE BOARD

Name and Curriculum	Address
Reiling, Mary C., Later Elementary.....	Wauconda
Sanderson, Janice R., Early Elementary.....	DeKalb
Schauer, Paul E., English.....	DeKalb
Schmidt, E. V., Social Science.....	Chicago
Sciacca, John J., Physical Education.....	South Beloit
Scott, Burton E., Social Science.....	Big Rock
Simkins, Faye W., Later Elementary.....	DeKalb
Skoglund, Evert B., Industrial Arts.....	Chicago
Stanczak, Stephen C., Physical Education.....	Chicago
Stasek, Erwin D., Fine Arts.....	Chicago
Szatskowski, Rose M., Early Elementary.....	Chicago
Thomas, Francis L., Physical Education.....	Euclid, Ohio
Tigan, Eugene W., Later Elementary.....	Rochelle
Turner, Waltie L., Later Elementary.....	Elmhurst
Vaillancourt, Patricia L., Early Elementary.....	Elmhurst
Wedding, William F., Social Science.....	St. Charles
Weiss, Robert, Physical Education.....	Chicago
White, Blanche N., Later Elementary.....	Belvidere
Wickwire, Dorothy J., Home Economics.....	Byron
Williams, John R., Physical Education.....	Clare
Williamson, Eugene A., Physical Education.....	DeKalb
Wirt, Lucile M., Early Elementary.....	Freeport
Wolf, Joseph, Jr., Chemistry.....	Berwyn
Zivney, Oliver K., Social Science.....	DeKalb

II. FACULTY

1. Resignations

Mrs. Loretta Ten Brinke, assistant college nurse and faculty assistant, to spend the year with her husband in England on a study grant. We are sorry to lose Mrs. Ten Brinke's service as she did good work with the children at the McMurry Laboratory School. This resignation is effective immediately since Mrs. Ten Brinke's appointment was on the nine months' basis.

2. Change of Status

a. Miss Marjorie Baumgarten, director of the Speech Clinic, was married to Mr. Richard R. Burkland on July 9. Mrs. Burkland plans to continue her duties during the next college year. We are presenting this information as a matter of record and for payroll purposes.

b. Mr. Ralph McKinzie, assistant professor, Department of Physical Education for Men, has been assisting in early practice for football, starting his duties on September 1. We should like to recommend that Mr. McKinzie this year be paid for that extra period of work so that his salary will begin as of September 1 instead of September 12, thus receiving salary for the entire month of September or \$490 instead of \$245.

c. Miss Eleanor Larson, from adjustment teacher, McMurry Laboratory School, to sixth grade training teacher, replacing Miss Bena Peterson who retired on August 6. Miss Larson will handle this work under the same circumstances of salary and status as before (instructor, \$3,690, nine months) for the year 1949-50 with the understanding that she return to her former position in 1950-51 if she so desires. Miss Larson is helping out in a difficult situation since we were meeting many obstacles in filling this position.

3. *New Appointments*

- a. Miss Antoinette Avella, college nurse, replacing Miss Rachel Jackson, as faculty assistant at \$300 a month for twelve months beginning on June 15. Miss Avella is a registered nurse with training at the Newark, New Jersey, Hospital and with postgraduate work at Medical Center, New York and at Seton Hall College and Columbia University. She has had successful nursing and teaching experience at Somerset Hospital, Somerville, New Jersey and at Presbyterian Hospital, Denver, Colorado.
- b. Miss Dortha Bosket, instructor, seventh grade teacher, McMurry Laboratory School, replacing Dr. Esther Williams who was assigned to the Education Department, at a salary of \$3,600 for nine months effective September, 1949. Miss Bosket earned her Bachelor's degree at Southern Illinois Normal University and her Master's degree at the University of Illinois. She has had successful teaching experience in the elementary schools of Illinois and California and comes to this college from the Junior High School, Stockton, California.
- c. Mr. Robert W. Kahler, instructor, Department of Physical Education for Men, assistant football coach, replacing Mr. Eugene Fekete, at a salary of \$3,825 for nine months. Mr. Kahler will begin his duties on September 1, thus working for nine and one-half months in order to assist with football practice. He has his Bachelor's and Master's degrees from the University of Nebraska. He has had successful experience as track coach and football coach at the University of Nebraska and comes to this college from a position as head football coach at the State Teachers College at Wayne, Nebraska.
- d. Mrs. Margaret LaPlante, instructor, Department of Physical Education for Women, for the year 1949-1950 during the leave of absence granted to Miss Wallace Wesley, at a salary of \$3,150 for nine months effective in September, 1949. Mrs. LaPlante earned her Bachelor's degree at Michigan State College and did her physical therapy work at the University of Wisconsin. She has had successful teaching experience in the schools of Michigan and comes to this college from a position as physical therapist in the Rockford, Illinois schools.
- e. Dr. Wendell A. Lindbeck, associate professor, Department of Physical Sciences, replacing Dr. Lawrence Wick, at a salary of \$4,635 for nine months, effective in September, 1949. Dr. Lindbeck earned his Bachelor's degree at Beloit College, his Master of Philosophy and Doctorate at the University of Wisconsin. He has had successful teaching experience at the University of Wisconsin, University of

Tennessee Junior College, and worked for three years with the Goodyear Synthetic Rubber Company. He comes to this college from a teaching position at the University of Illinois, Galesburg Division.

- f. Mr. Lewis G. McFarland, assistant professor, Department of Speech, at a salary of \$4,275 for nine months, effective in September, 1949. Mr. McFarland earned his Bachelor's and Master's degrees at Drake University and he is working on his Doctorate. He has had successful teaching experience at Drake University and at the State University of Iowa, served as scene designer and technician at a New Hampshire summer theatre, and is a Navy veteran.
- g. Mrs. Gladys Philpott, director of Adams Hall, North, and counselor, at a salary of \$350 per month plus maintenance for nine and one-half months beginning September 1 and extending to June 15, 1950. Mrs. Philpott earned her Bachelor's degree at the University of Oregon and her Master's degree at Stanford University, California. She has had successful teaching experience in the schools of Oregon, has served as counselor in industrial organizations, as assistant field director with the American Red Cross, and employment counselor and resident director at Stanford University. She comes to this college from a similar position as counselor at the Eastern Washington College of Education, Cheney.
- h. Miss Phyllis Plichta, associate or assistant professor, Department of Education, replacing Dr. Margaret Rouse, at a salary of \$4,275 for nine months, effective in September, 1949. Miss Plichta's classification will be determined when she receives her doctorate which she anticipates by autumn, 1949. Miss Plichta earned her Bachelor's degree at the National College of Education, Evanston, Illinois, her Master's degree at the University of Michigan, and is working on her doctorate at the University of Indiana. She has had successful teaching experience in schools of Michigan and Indiana and comes to this college from a position as graduate assistant at Indiana University.
- i. Mr. Carl W. Proehl as assistant director of student teaching, replacing Dr. Max Huebner who is now director of student teaching, at a salary of \$410 per month for twelve months, effective September 1, 1949. Mr. Proehl has the privilege of changing this appointment to nine, ten, or eleven months' basis should the work on his doctorate require his being away from the campus. He earned his Bachelor's degree at Muhlenberg College, Allentown, Pennsylvania, his Master's degree at the University of Illinois where he is now working on his doctorate. He has had successful teaching experience in the schools of Illinois and comes to this college from a similar position as super-

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- visor in practice teaching at the University of Illinois. Mr. Proehl is a Marine veteran.
- j. Mr. Wilbur A. Smith, assistant professor, director of the college band, at a salary of \$4,275 effective in September, 1949. Mr. Smith earned his Bachelor's degree at Northwestern University, his Bachelor of Music degree at American Conservatory of Music, Chicago, where he also attended the Chicago Teachers College, and his Master of Music Degree at the University of Southern California where he is working on his doctorate. Mr. Smith has had successful teaching experience in the Chicago schools, is any Army veteran where he served as band leader.
 - k. Miss Helen Wehling, instructor, Department of Home Economics, at a salary of \$3,825 for nine months, effective in September, 1949. Miss Wehling will have charge of the Home Management House formerly handled by Miss Jean Hart who resigned. A shift was made in the duties of the home economics personnel so that the acting head of the department, Miss Florence Adolph, can continue her work in the field. Miss Wehling earned her Bachelor's and Master's degrees at the University of Nebraska. She has had successful teaching experience in vocational home economics and home management, nursery school and related subjects in the schools of Nebraska and Maine and comes to this college from the Farmington State Teachers College, Farmington, Maine.
 - l. Miss Margaret Wood, assistant professor, Department of Speech, replacing Dr. Laura Crowell, at a salary of \$4,275 for nine months, effective in September, 1949. Miss Wood earned her Bachelor's degree at Grinnell College, Iowa and her Master's degree at the State University of Iowa where she is at present completing her doctorate. She has had successful teaching experience at Stephens College, Wellesley College, Michigan State College, and comes to this college from the University of Iowa where she served as graduate assistant.

New Appointment—Half Time

Mrs. Margaret Kohler to teach two courses in biology at a salary of \$175 per month, to be classified as instructor, Department of Biological Sciences. Mrs. Kohler has her Bachelor's degree from Eureka College and her Master's degree from Colorado State College of Education, Greeley. She has served on our staff before this and we are fortunate in being able to obtain her services just now in order to help relieve the teaching load in the department. This is a temporary appointment, for 1949-1950 only and until we can find a permanent staff member.

TEACHERS COLLEGE BOARD

4. *Additions to the Staff*

If money is available, we should like to have permission to employ persons to fill the following positions at a salary approximately as shown below. This request is necessary in view of the fact that our student-teacher ratio and teacher-hour load is now much heavier than that of the average college. It is also necessary because we anticipate an increase in our enrollment this autumn which may even further complicate the above situation.

Department	Approximate Salary (Nine Months)
Biological Science	\$4,500
Education	4,200
Fine Arts	4,200
Physical Education for Men.....	4,200
Foreign Language (Latin).....	4,200
Industrial Arts	4,200
Social Science	4,200

We also anticipate the need of the following non-academic employees:

	Approximate Salary Per Month
President's OfficeClerk Stenographer II—	\$200
Placement BureauClerk Stenographer I—	165

Within a short time we will have to care for the area now under construction for the intramural program. For this area and the new laboratory school area, we will need

Groundsman	\$2,340
Groundsman	2,340

III. OTHER SCHOOL EMPLOYEES

1. Union Regulations

We should like to call to the attention of the Board that under the regulations adopted by the Board for non-academic employees concerning union regulations and conditions of work, Item 5 states that merit records must be kept on behalf of all employees covering work performed. The regulation requires that such records shall be kept on standard forms approved by the Board. We should like to suggest that such a form be suggested or prepared by a committee of the board so that we may adhere to this ruling.

2. New Appointments

Vera Sellers, clerk stenographer I at \$175 per month as of July 28, 1949.

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Margaret George, domestic, at \$150 a month as of August 1, 1949.

Joan Oberg, clerk typist I at \$145 per month as of August 8, 1949.

Phyllis Walsh, clerk typist I at \$150 per month as of August 8, 1949.

James Lundberg as cafeteria manager at \$300 per month as of September 1, 1949. Mr. Lundberg has been employed as a member of the staff at the College Tea Room. His salary will be paid from the bond issue fund revenues.

Andrew Evenson, maintenance carpenter at \$285 a month and Leah Kyger, clerk typist I at \$165 a month, placed on the Income Fund, Auxiliary Enterprises payroll as of July 1, 1949. Both have been in the employ of the college for some time and until July 1, 1949, were paid from the fund created by rental fees from the barracks housing veterans. The barracks were given to the college by the federal government a short time ago and as of July 1, 1949 are a part of the college auxiliary enterprises.

3. Resignations

Doris Fransen, clerk typist I as of June 17, 1949.

Vina Ackman, domestic, as of July 31, 1949.

Lorraine Brett, clerk typist I, as of July 7, 1949.

Margaret Mattox, clerk stenographer I as of July 20, 1949.

Plans are being completed which will result in placing all non-academic employees on a 40 hour week. In so doing, we will probably have to employ some additional help, especially in connection with building maintenance. The report to be presented at the next board meeting will probably contain complete details necessary for these changes.

IV. THE ORGANIZATION

The Northern Illinois State Teachers College has been asked by the Illinois Secondary School Curriculum Committee to furnish consultation services to the DeKalb Township High School. We are indeed pleased to offer this kind of service since it is a policy of the college to enlarge its program of in-service education.

The Superintendents Round Table, a group composed of principals and superintendents in northern Illinois, has asked the college to furnish consultation services in several areas in northern Illinois. Since this request likewise fits in with our policy of enlarging in-service education, we are indeed please to cooperate with them.

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

Fire Hazard

In the closing days of the 66th General Assembly, \$138,000 was taken from the amount earmarked for our library, of which \$100,000 was assigned to fireproofing Williston Hall and \$38,000 for fireproofing the McMurry Laboratory School.

There was no question here at Northern that this fireproofing is greatly needed. Under date of July 11, a rather comprehensive report of the fire hazards at Northern was sent to Mr. Puffer. The recommendations included in this report are good. (We sometimes wonder why two inspectors will not necessarily recommend the same changes in a given area.) Our chief difficulty is simply the fact that we have no money with which to eliminate many of these hazards although we will do the best we can with the amount of money we have. It is hoped that for the next biennium that money will be available to completely eliminate all the fire hazards at Northern as well as to bring our complete physical plant again into good condition.

We were indeed fortunate that Mr. Lanphier was willing to come to Northern on Saturday, July 16 and go over the fire hazards with us. He also spent a great deal of time in examining the physical conditions of our buildings. I am sure he was very much surprised to know in what poor shape they are at the present time.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund

April 1 to June 30, 1949

RECEIPTS

Board and Room, Williston Hall.....	\$ 32,183.90	
Meals, Williston Hall.....	55.45	
Miscellaneous, Williston Hall.....	17.79	
	<hr/>	
Total—Auxiliary Enterprises		\$ 32,257.14
Registration Fees—College	25,764.46	
Registration—late fees	40.00	
Library Fines	38.00	
Sales and Service.....	6.00	
Transcript Fees	313.00	
Veterans—Instructional Charge	119,935.53	
Miscellaneous	998.30	
Transfer of funds from General Revenue for Scholarships..	7,669.00	
	<hr/>	
Total—Educational Operations		154,764.29
		<hr/>
Total Receipts—8th Quarter to June 30, 1949.....		\$187,021.43
Previously reported		538,150.71
Surplus 64th Biennium.....		4,620.92
		<hr/>
Total Available		\$729,793.06

EXPENDITURES

Personal Services	
120—Salaries, regular	\$206,377.07
140—Salaries, Student	7,853.94
Travel	
291—Travel	7,788.12

PROCEEDINGS

Contractual Services	
221—Repairs of office furniture.....	\$ 271.30
223—Repair & Maint. of real property.....	4,960.00
224—Repair & Maint. of mechanical property.....	543.15
229—Repairs not otherwise classified.....	71.14
232—Rental of motor vehicles.....	5.26
248—Waste removal, cleaning, etc.....	1,416.62
Commodities	
302—Stationery, printing, office supplies.....	2,995.45
310—Mech. supplies and small tools.....	577.50
331—Structural & Maintenance Materials.....	1,923.36
332—Industrial and Shop Materials.....	55.55
350—Medical, Scientific, and Laboratory supplies.....	229.71
360—Food	14,493.77
370—Wearing Apparel	240.48
391—Household laundry and cleaning supplies.....	1,934.12
392—Farm and garden supplies.....	36.46
399—Commodities not otherwise classified.....	1,330.08
Equipment	
510—Office furniture and equipment.....	705.82
530—Household Equipment and Furnishings.....	498.00
599—Equipment not otherwise classified.....	1,082.33
Refunds	
S10—Refunds	50.00
<hr/>	
Total—April, May, June 1949.....	255,439.53
Previously reported—July 1, '47-March 31, '49.....	377,748.88
<hr/>	
Total Expenditures to June 30, 1949.....	633,188.41
Balance—Excess of Receipts over Expenditures.....	\$ 96,604.65

VIII. STUDENT LIFE

IX. MISCELLANEOUS

“Raiding” and Teachers’ Salaries

We should like to take this opportunity of pointing out to the members of the Board one way in which the faculty at Northern and, I presume, the other state colleges, is being “raided” by other schools of higher education. The letter quoted below came to me as a copy of a letter sent to the head of our English Department from the dean of a university of 17,000 students. This university is not located in Illinois but is in one of the mid-western states.

“Dear Sir:

“We have an opening for this September, or if necessary, this coming February, in the field of secondary school English education. We would like to consider some one who is very much interested in curriculum revision in the secondary schools with emphasis on core or integrated programs.

“We want some one who has a doctor’s degree. It could be either man or woman. We can pay whatever is needed to get the right type of person, from \$4,500 up to \$6,000 for the academic year, with summer pay in addition. Of course, what we would offer any particular person would depend on the various qualities, training, and experience of that person.

“If you know of any one interested from your own staff or your national acquaintanceship, will you please let me know as

soon as possible? Indicate where we could secure their university credentials if you know."

Sincerely yours,
Dean

From the above letter you will note that the dean quotes a salary for a person with a doctor's degree as ranging from \$4,500 to \$6,000 for the academic year with summer pay in addition. For this coming academic year, the head of the English Department here at Northern, Mr. J. Hal Connor, will receive \$5,280 for nine months. This salary is being paid to him in his twentieth year of service to the college. As a matter of interest, Dr. E. Ruth Taylor who has also been with Northern for twenty years, is receiving this year \$4,680. The highest paid faculty member that we have at Northern is Dr. C. E. Montgomery who is head of the Biological Science Department. *After teaching at Northern for thirty-two years, this coming year he will receive \$5,670.*

As I have indicated above, this letter is inserted in the board report simply to show the members of the board some of our problems so far as maintaining a good faculty is concerned. It seems to me that a basic requirement for the salaries of our state college faculties is that they equal or surpass salaries of other high calibre colleges and universities in Illinois and in other states.

Shortage of Elementary Teachers

It is our thought that the Board might be interested in knowing that it is estimated that the northern twenty-five counties will need in 1953, 1,000 more first grade teachers than they needed this autumn! This figure is based upon the fact that there were 27,000 more babies born in 1947 than in 1943. In all, in 1947 there were 195,328 babies born in Illinois. Of this number, 134,545 were born in the upper twenty-five counties of the state and 60,783 in the remainder of the state. These figures were obtained from the Illinois State Chamber of Commerce compiled by the Education Committee.

X. SUMMARY: Action is requested on the following:

1. Acceptance of the list of June and August and the awarding of the Bachelor of Science in Education degree.
2. Acceptance of the resignation of Mrs. Loretta Ten Brinke as indicated.
3. Approval of the payment to Mr. Ralph McKinzie of two weeks' additional salary as indicated.
4. Approval of the transfer of Miss Eleanor Larson from adjustment teacher to sixth grade teacher, McMurry Laboratory School for 1949-1950.
5. Approval of the appointment of Miss Antoinette Avella as college nurse under the conditions and salary as indicated.

PROCEEDINGS

6. Approval of the appointments of Miss Dortha Bosket, Mr. Robert W. Kahler, Mrs. Margaret LaPlante, Dr. Wendell A. Lindbeck, Mr. Lewis G. McFarland, Mrs. Gladys Philpott, Miss Phyllis Plichta, Mr. Carl W. Proehl, Mr. Wilbur A. Smith, Miss Helen Wehling, and Miss Margaret Wood under the conditions and the salaries indicated.
7. Approval of the appointment, half-time of Mrs. Margaret Kohler at the salary indicated.
8. Permission to employ, as the need and occasion arise, of the faculty and non-academic employees as indicated.
9. Approval of the appointments of Vera Sellers, Margaret George, Joan Oberg, Phyllis Walsh, James Lundberg at the salaries indicated and the transfer of Andrew Evensen and Leah Kyger from the barracks income fund to the regular payroll.
10. Acceptance of the employees' resignations as indicated.

Respectfully submitted,

LESLIE A. HOLMES, *President*

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL, ILLINOIS

President's Report to the State Teachers College Board

For the Meeting in Normal, June 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS—No Report

II. FACULTY

1. Resignations

- a. Miss Maxine O. Anderson, Director of Food Services, effective June 1, 1949, or as soon thereafter during the summer as her successor can be appointed. This resignation is a serious loss to the University and necessitates trying to locate a third Director within a period of a little over three years.
- b. Miss Edith L. Maas, Instructor and Supervising Teacher in Home Economics at the affiliated Illinois Soldiers and Sailors Childrens School, effective June 30, 1949, in order to accept another position near Chicago. It will be difficult to find someone to do the quality of work that Miss Maas has carried out for the past two years.

TEACHERS COLLEGE BOARD

- c. Miss Jane Bug, Assistant to the Registrar, effective June 15, 1949, in order to be married.
- 2. Leaves of Absence Without Pay
 - a. Dr. C. A. De Young, Professor of Education in the Department of Education and Psychology, for the 1949-1950 school year, effective September 1, 1949, in order to accept an appointment with the American Council on Education in Washington, D. C., serving with the Commission on Occupied Countries where he would be concerned with the general education and teacher education in Germany, Austria, Korea, and Japan. It seems that this is an excellent opportunity for Dr. De Young to be of service in an area in which he has had some recent experience and at the same time to increase his value to the University when he returns to the campus in June, 1950.
 - b. Miss Charlotte E. Wilcox, Assistant Professor in Health Education in the Department of Biological Science, for the second semester of the 1949-1950 school year, in order to do further work on her doctor's degree.
- 3. Returning from Sabbatical Leave
 The following staff members are returning from sabbatical leaves of absence granted to them for one year or both semesters of the 1948-1949 school year.

Name	Title	School Attended
Barber, G. Bradford,	Assistant Professor of Speech	Ohio State University
Bey, Douglas R.,	Assistant Professor of Mathematics	University of Illinois
Cole, Ruth L.,	Instructor and Supervising Teacher in the Second Grade	Teachers College, Columbia University; Northwestern University
Honn, Max,	Faculty Assistant in Industrial Arts	Pennsylvania State College
O'Connor, B. L.,	Assistant Professor of Health and Physical Education	Pennsylvania State College
Parker, Mary R.,	Instructor in Art	Teachers College, Columbia University
Sherrard, Wayne F.,	Assistant Professor of Music	State University of Iowa
Webb,	Assistant Professor of Business Education	Teachers College, Columbia University

- 4. Returning from Leaves Other Than Sabbatical
 The following persons have been on leave to take additional work or for health reasons.

Name	Title	School Attended
Fielding, Howard I.,	Associate Professor of English	Tempe State College
Sorrenson, F. S.,	Professor of Speech	Northwestern University

- 5. Changes in Status
 - a. Mr. Milton Derr, who was approved as a Faculty Assistant at the meeting of the Teachers College Board on March 28, 1949, at a salary of \$250.00 per month, should have his salary changed to \$300.00 per month, or a total of \$2700.00 for the school year since the range in faculty assistant salaries has been extended.
 - b. Mr. Floyd T. Goodier, Associate Professor of Education now serving as Director of Integration and Director of

Veterans Services, to also serve as Acting Head of the Department of Education and Psychology, until August 31, 1950, this assignment to be effective September, 1949, and to be without alteration in salary other than might be made for work covered by the present assignment of Mr. Goodier. This appointment is occasioned by the change in assignment of Dr. Arthur H. Larsen from Assistant Dean to that of Dean of the University, effective July 1, 1949.

- e. Dr. E. A. Lichty, Associate Professor of Education at present on the twelve months list, should be changed from the assignment of Principal of the Metcalf Elementary School to a regular teaching basis in order to study the junior college situation with a view to the development of a Division of Junior College Education. Dr. Lichty will appear with the listing of faculty for the nine months period.
- d. Miss Margaret Parret, who has served as Instructor in Speech in the University High School during the absence of Mr. G. Bradford Barber, will return part-time to her previous work as Instructor in Speech at the affiliated Soldiers and Sailors Childrens School but will now devote about half of her time to directing a speech program in the Metcalf Elementary School on the campus. Her salary will be paid by the University.
- e. Dr. Henri R. Pearey, who has been on the staff of our affiliated Illinois Soldiers and Sailors Childrens School and who has done some part-time teaching in the University, is now recommended to be moved to full-time teaching in the Social Science Department because of increased demand for instructors. Dr. Pearey will devote full time to the work in the Social Science Department but will continue his relationship to the Childrens School on a Sunday basis only, where he will serve as Chaplain for the Protestant children. Through an arrangement worked out between the Department of Registration and Education and the Department of Public Welfare, nine months of his annual salary (twelve months) will be paid through the University and three months through the Childrens School. Dr. Pearey will have the rank of assistant professor and his salary will be \$4050.00 on a nine months basis, with the three summer months paid by the Department of Public Welfare at a salary rate of \$380.00 per month.
- f. Mr. James E. Wheeler, who was elected as Assistant Professor at the May 6, 1949, meeting of the Teachers College Board should be listed at a salary of \$4,500.00 for nine months rather than the \$4455.00 listed through error. The remainder of his status is the same as in the previous Board Report.

6. Termination of Service

- a. Mrs. Grace Van den Heurk, for the past two years during the leave of absence granted to Dr. Fred S. Sorrenson, has served as Instructor in the Department of Speech. With the return of Dr. Sorrenson, Mrs. Van den Heurk's services, although very satisfactory, will not be needed.
- b. Miss Barbara Kraft, for the past year has served as Instructor in Art during the leave of absence granted to Mrs. Mary R. Parker. With the return of Mrs. Parker, the services of Miss Kraft will not be needed, but she is here commended for the excellent work she has done.

7. Changes in Rank

The following recommendations are made for changes in rank based upon the persons listed having proper academic attainments, quality of service in their respective departments, and other qualifications for such adjustment, as well as being within the proportion of faculty allotted for the various ranks.

- a. *From Assistant Professor to Associate Professor.* Edna M. Gueffroy, Milford C. Jochums, Harry D. Lovelass, Marion G. Miller, Ruth Richards, Donald T. Ries.
- b. *From Instructor to Assistant Professor.* Waneta Catey, Ruth L. Cole, Marie Jessa, Mary R. Parker, Harold G. Paulson, Harriet Wheeler.

8. Additional Summer Session Teachers

- a. There continues to be further demand for off-campus workshops and arrangements have been made to work with the teachers in Sangamon County at Springfield July 18 - August 5. For this program the following additional teachers at salaries indicated for the three weeks period will be needed and are recommended for approval.

Herbert R. Hiatt	\$416.25
Milford C. Jochums	307.50
Lorle Dean	262.50

- b. In addition, the services of Mr. Harry Adams, now a teacher in Joliet Township High School and Junior College, will be needed for two conservation clinics of one week each in Tazewell and Macon counties and for two weeks in each of the workshops at Danville and Springfield, making a total of six weeks of service. Mr. Adams holds the degrees B. Ed. and M. S. in Ed., from Illinois State Normal University. He has had a number of years of successful teaching experience, part of which was in Bloomington High School prior to his going to his present position at Joliet. The salary for Mr. Adams for the six weeks work indicated above will be \$600.00.

e. It is necessary to have the services of the following staff members for the month of June, which does not overlap the period of the regular school year or the summer session.

- (1) Mr. Ralph A. Benton, Instructor in Agriculture, at a monthly salary of \$400.00 in order to work out summer projects on the farm at the Illinois Soldiers and Sailors School so that his high school class in agriculture may complete its work.
- (2) Mr. Orrin J. Mizer, Instructor and Assistant Principal at the affiliated Illinois Soldiers and Sailors Childrens School, at a salary of \$350.00. This is one of the three positions at the Childrens School for which the University is responsible.

9. New Appointments

- a. Miss Allie Ward Billingsley, as Assistant Professor of Spanish, at a salary rate of \$4140.00 for the school year 1949-1950 beginning September 1949, to take the place of Miss Wanda Johnson, resigned. Miss Billingsley has her bachelor's and master's degrees from the University of Mississippi with additional work at the University of Alabama, The Sorbonne (Paris, France), Duke University, University of Wisconsin, University of Colorado, University de Pueblo (Mexico), Universidad de la Habana (Havana, Cuba). As will be observed, Miss Billingsley has had extensive and varied preparation in both Spanish and French. She has taught in colleges in Mississippi, South Carolina, and Indiana, her last experience being during the past four years at St. Mary's College in Holy Cross, Indiana.
- b. Mr. Francis R. Brown, Instructor in Mathematics, to fill an existing vacancy that has been absorbed by staff members during the present school year. Mr. Brown has degrees of Bachelor of Education from Illinois State Normal University and M. A. from Teachers College, Columbia University, with additional work at the University of Illinois. He has had teaching experience in junior and senior high schools in Decatur and is now on the staff at James Millikin University. His salary on a nine months basis for the school year beginning September 1949 will be \$3735.00.
- c. Mr. George Conrad, as Assistant Professor of Art Education, effective September 1949, at a salary at \$4455.00 for a nine months period. Mr. Conrad has a B. S. degree from New York University, M. A. from Teachers College, Columbia University, and will receive the Ed. D. degree from Columbia University in August 1949 since all of his work is completed for this degree. Mr. Conrad has taught in the

public schools of New Jersey on the junior and senior high school levels, as well as that of the junior college, and would come to I. S. N. U. from Elizabeth, New Jersey, where he has served for the past four years as director of the art program for the public school system. He has also served on the summer faculty of New York University. He will take the place of Miss Marion Allen, on indefinite leave of absence due to ill health.

- d. Miss Magdalen Eichert, as Assistant Professor of Social Science, at a salary of \$4320.00 for nine months to take the place of Miss Ella C. Leppert on sabbatical leave. Miss Eichert has the degree of B.S. in Ed. from the Teachers College at North Adams, Massachusetts, and her M. A. degree from the School of Education of New York University. She will receive her Ph. D. from New York University in August 1949. She has had teaching experience in elementary and secondary schools of Connecticut and Massachusetts and has served as a supervisor of student teachers in the State Teachers College at River Falls, Wisconsin.
- e. Mr. Robert G. Hammond, as Instructor in Industrial Arts, to fill an existing vacancy at a salary of \$3645.00 for nine months beginning September 1949. Mr. Hammond has the degree of B. Ed. from Illinois State Normal University and the M. A. degree from Colorado State College of Education at Greeley, with additional work toward his doctor's degree. Mr. Hammond has had successful teaching experience at Thornton Township High School at Harvey, Illinois.
- f. Miss Esther E. Kirchhoefer, as Instructor and Registrar, at an annual (twelve months) salary of \$5400.00, to fill a vacancy created by previous Board action in dividing the work of Registrar and Director of Admissions due to the size of the school and increased demands upon those two areas of administration. Miss Kirchhoefer has an A. B. degree from Valparaiso University and an M. A. degree from the University of Chicago, the latter degree being taken in the area of college administration. She has had teaching and administrative experience at Valparaiso University, where, following graduation, she served as an assistant registrar and part-time teacher of mathematics and physics. She has taught and served as registrar at Gustavus Adolphus College in Minnesota and University of Chicago, where she has been for the past five years.
- g. Mr. Joseph Freese, as Faculty Assistant in Vocational Work (Printing) at the affiliated Illinois Soldiers and Sailors Childrens School, to fill an existing vacancy, at a salary of \$300.00 per month, or \$3600.00 for the twelve months year. This position is here reported as a matter of record since the salary is paid through the Department

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of Public Welfare. Mr. Freese is a graduate of Illinois State Normal University and, although well-educated for the special work in printing, he has not had teaching experience other than practice teaching, but this is deemed sufficient for the type of work that he will handle in a field where it is difficult to get well-qualified experienced teachers.

10. Additional Substitutes

Substitutes in the persons of Mrs. Doris Grim and Mrs. Lenora Hood Bingham are recommended to be added to the list of those with satisfactory qualifications to handle work on a temporary basis when needed.

11. Vacancies at Present Unfilled

Regardless of the positions already filled for next year there remains a similar number to be filled prior to the opening of school in September. These positions are Agriculture (Dairying); Biology and Health Education; Hygiene and Health Education; English (Children's Literature); Health and Physical Education (Men); Home Economics (Home Management, leave of absence); two positions in Home Economics (High School); Music (University); Music (High School); Speech (Debating); Speech (Play Production and Technical Director); Audiology (Special Education); Director of the Bureau of Appointments; Supervisor of Campus Student Teaching and Principal of Metcalf Elementary School; Director of Alumni Relations; Director of Audio-Visual Education. These positions are in addition to several vacancies at the Illinois Soldiers and Sailors Childrens School where the salary is paid by the Department of Public Welfare.

12. Faculty for the Academic Year 1949-1950

Including new faculty recently elected and those recommended for appointment in this report, the following persons listed according to academic rank and in order of salary under each rank are recommended for employment in regular teaching positions for the school year 1949-1950 at salaries indicated at the extreme right, these appointments and salaries effective September 1949.

PROFESSORS

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
*Browne, Richard G., Ph.D.		Social Science	\$ 4950.00	\$ 5580.00
*Cooper, Margaret, Ed.D.		Education	4995.00	5580.00
*Decker, Charles E., Ed.D.		Education	4995.00	5580.00
*Dirks, Marie M., Ph.D.		Home Economics	4950.00	5580.00
*French, Esther L., Ph.D.		Health and Phys. Ed.	4995.00	5580.00
*Gooding, R. U., Ph.D.		Physical Science	4950.00	5580.00
*Hiatt, Herbert R., Ph.D.		English	4995.00	5580.00
*Holmes, F. Lincoln D., Ph.D.		Speech	4995.00	5580.00
*Hoover, Francis Louis, Ed.D.		Art	4995.00	5580.00
*Horton, C.E., Ed.D.		Health and Phys. Ed.	4995.00	5580.00
*Knudson, Emma R., Ph.D.		Music	4950.00	5580.00
*Lamkey, Ernest, M. A., Ph.D.		Biological Science	4995.00	5580.00

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Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
*Lathrop, H.O., Ph.D.	Ph.D.	Geography	\$ 4995.00	\$ 5580.00
*Mills, C. N., Ph.D.	Ph.D.	Mathematics	4995.00	5580.00
*Parker, Rose E., Ph.D.	Ph.D.	Education	4995.00	5580.00
*Stombaugh, Ray M., Ph.D.	Ph.D.	Industrial Arts	4995.00	5580.00
*Toll, Lewis R., Ph.D.	Ph.D.	Business Education	4770.00	5580.00
*Whitten, Jennie A., Ph.D.	Ph.D.	Foreign Languages	4995.00	5580.00
Kinneman, John A., Ph.D.	Ph.D.	Social Science	4500.00	5220.00
McCormick, Clyde T., Ph.D.	Ph.D.	Mathematics	4320.00	5220.00
Marzolf, Stanley S., Ph.D.	Ph.D.	Education	4410.00	5220.00
Miller, L. W., Ph.D.	Ph.D.	Biological Science	4410.00	5220.00
Okerlund, Gerda, Ph.D.	Ph.D.	English	4410.00	5220.00
Sorrenson, Fred S., Ph.D.	Ph.D.	Speech	5220.00
Teager, Florence E., Ph.D.	Ph.D.	English	4410.00	5220.00

ASSOCIATE PROFESSORS

Cole, E. L., Ed.D.	Ed.D.	Education	\$ 4230.00	\$ 5085.00
Cross, Clarence L., M.S.	M.S.	Physical Science	4365.00	5085.00
Glasener, F. Russell, Ph.D.	Ph.D.	Social Science	4230.00	5085.00
Lichty, Elden A., Ed.D.	Ed.D.	Education	4620.00	5085.00
Marshall, Helen E., Ph.D.	Ph.D.	Social Science	4230.00	5085.00
Cooper, Bernice, Ph.D.	Ph.D.	Health and Phys. Ed.	4140.00	5040.00
Gray, Nina E., Ph.D.	Ph.D.	Biological Science	4275.00	5040.00
McAvoy, Blanche, Ph.D.	Ph.D.	Biological Science	4230.00	5040.00
Royce, Bertha M., Ph.D.	Ph.D.	Biological Science	4230.00	5040.00
Cogdal, Joseph, A.M.	A.M.	Health and Phys. Ed.	4230.00	4905.00
Harper, Charles A., M.S.	M.S.	Social Science	4365.00	4905.00
*Hudelson, C. W., M.S.	M.S.	Agriculture	4365.00	4905.00
Pricer, Laura H., Ph.M.	Ph.M.	English	4230.00	4905.00
Tasher, Lucy Lucile, Ph.D.	Ph.D.	Social Science	4230.00	4905.00
Vinson, Esther, A.M.	A.M.	English	4230.00	4905.00
Bartle, Gladys L., Ph.D.	Ph.D.	Art	4140.00	4815.00
Fielding, Howard I., Ph.D.	Ph.D.	English	4140.00	4815.00
Belshe, Francis B., Ph.D.	Ph.D.	Education	4140.00	4815.00
Connell, M. Regina, Ed.D.	Ed.D.	Foreign Languages	4140.00	4815.00
De Wees, W. I., Ed.D.	Ed.D.	Education	4140.00	4815.00
Dillinger, Claude M., Ph.D.	Ph.D.	Education	4140.00	4815.00
Evans, G. Harlowe, Ph.D.	Ph.D.	Physical Science	4140.00	4815.00
Gray, Miriam, Ed.D.	Ed.D.	Health and Phys. Ed.	4140.00	4815.00
Tiedeman, Herman R., Ph.D.	Ph.D.	Education	4140.00	4815.00
Yedor, Leo J., Ph.D.	Ph.D.	Social Science	4140.00	4815.00
Ashbrook, William D., Ph.D.	Ph.D.	Industrial Arts	4005.00	4725.00
Cavanagh, Helen M., Ph.D.	Ph.D.	Social Science	4095.00	4725.00
Lancaster, Thos. J., A.M.	A.M.	Education	4095.00	4725.00
Huberta Clemans, Ed.D.	Ed.D.	Education	3780.00	4635.00
Koepke, H. F., Ph.D.	Ph.D.	Business Education	3825.00	4635.00
Lueck, W. R., Ph.D.	Ph.D.	Education	3780.00	4635.00
Peithman, Harlan W., Ed.D.	Ed.D.	Music	3915.00	4635.00
Vetter, Dale B., Ph.D.	Ph.D.	English	3825.00	4635.00
Conkey, Frances, M.S.	M.S.	(Leave, 1/2 salary)	4050.00	2272.50
Esworthy, Raymond W., Ph.D.	Ph.D.	Business Education	4545.00
Frey, Bernice G., Ph.D.	Ph.D.	Health and Phys. Ed.	3735.00	4545.00
Griffith, Esther M., Ph.D.	Ph.D.	Physical Science	3825.00	4545.00
Gueffroy, Edna M., A.M.	A.M.	Geography	3645.00	4545.00
Henline, Ruth, Ph.D.	Ph.D.	English	3780.00	4545.00
Jochums, Milford C., Ph.D.	Ph.D.	English	3690.00	4545.00
Leavitt, Norma, Ed.D.	Ed.D.	Health and Phys. Ed.	3735.00	4545.00
Lovell, Harry D., Ph.D.	Ph.D.	Education	3600.00	4545.00
Martens, J. Louis, Ph.D.	Ph.D.	Biological Science	3825.00	4545.00
Miller, Marion G., Ph.D.	Ph.D.	Art	3600.00	4545.00
Reed, Howard O., Ed.D.	Ed.D.	Industrial Arts	3735.00	4545.00
Richards, Ruth, Ph.D.	Ph.D.	Biological Science	3645.00	4545.00
Ries, Donald T., Ph.D.	Ph.D.	Biological Science	3690.00	4545.00
Smith, Gwen, Ph.D.	Ph.D.	Health and Phys. Ed.	3735.00	4545.00
Young, O. L., Ed.D.	Ed.D.	Agriculture	3735.00	4545.00
Ingram, Christine P., Ph.D.	Ph.D.	Education	2700.00 (1/2 time)

*Indicates Head of Department or Director of Division.

ASSISTANT PROFESSORS

Nelson, Henry B., M.A.	M.A.	Music	4500.00
Wheeler, James E., M.S.	M.S.	Education	4500.00
Buehler, Rose B., A.M.	A.M.	Education	3690.00	4455.00
Conrad, George, M.A.	M.A.	Art	4455.00
Allen, Mabel Clare, M.A.	M.A.	Speech	3690.00	4410.00
Isted, Leslie M., A.M.	A.M.	Music	3690.00	4410.00
Ivens, Howard J., A.M.	A.M.	Physical Science	3645.00	4410.00
Sherrard Wayne F., M.M. in Ed.	M.M. in Ed.	Music	3690.00	4410.00
Woodburn, John H., M.A.	M.A.	Science	4365.00
Eichert, Magdalen, M.A.	M.A.	Social Science	4320.00
Sorensen, C.W., A.M.	A.M.	Geography	4320.00

PROCEEDINGS

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
Barber, G. Bradford, M.A.		Speech	\$ 3645.00	\$ 4230.00
Bey, Douglas R., A.M.		Mathematics	3645.00	4230.00
Brunk, Dorothy G., M.A.		Social Science	3690.00	4230.00
Buell, Mary E., M.A.		Home Economics	3690.00	4230.00
Crompton, Mabel P., S.M.		Geography	3645.00	4230.00
Day, Alta J., M.A.		Business Education	3645.00	4230.00
Douglass, T. J., M.S.		Agriculture	3645.00	4230.00
Ebel, Alice L., A.M.		Social Science	3645.00	4230.00
Eckelmann, Dorathy, A.M.		Speech	3645.00	4230.00
Ellis, Margery A., A.M.		Foreign Languages	3645.00	4230.00
Flagg, Ethnor B., M.S.		Mathematics	3645.00	4230.00
Force, Thelma, M.A.		Education	3690.00	4230.00
Frye, Harold E., M.A.		Health and Phys. Ed.	3645.00	4230.00
Gimmetstad, Victor E., M.A.		English	3690.00	4230.00
Green, John W., M.S.		Agriculture	3690.00	4230.00
Hammerlund, C. M., M.S.		Industrial Arts	3690.00	4230.00
Hayden, Wezette A., M.A.		Education	3645.00	4230.00
Hess, Leland E., A.M.		Social Science	3690.00	4230.00
Hill, E. L., M.A.		Health and Phys. Ed.	3645.00	4230.00
Hinman, Dorothy, M.A.		English	3645.00	4230.00
Hitchcock, Alice, M.A.		Education	3690.00	4230.00
Huggins, Ruth C., A.M.		Agriculture	3645.00	4230.00
Laubaugh, L. E., A.M.		Biological Science	3690.00	4230.00
Mecay, Leroy E., A.M.		English	3645.00	4230.00
Nelson, Thelma, M.A.		English	3690.00	4230.00
Nyquist, Edna E., A.M.		Art	3645.00	4230.00
Ogle, Alice R., M.A.		Business Education	3645.00	4230.00
Peters, Margaret, M.S.		Home Economics	3645.00	4230.00
Ross, Josephine, M.A.		Physical Science	3690.00	4230.00
Smith, L. S., A.M.		Music	3690.00	4230.00
Spector, Irwin, M.A.		English	3645.00	4230.00
Stroud, Ruth, M.S.		Health and Phys. Ed.	3645.00	4230.00
Struck, Edwin G., M.S.		English	3690.00	4230.00
Tudor, Raymond W., M.A.		Geography	3690.00	4230.00
Watterson, Arthur W., S.M.		English	3465.00	4230.00
Winegarner, Lela, A.M.		English	3690.00	4230.00
Wise, Vermell, M.A.		Speech	3690.00	4230.00
Yates, Ruth V., M.A.		Education	3600.00	4140.00
Arnold, Mary S., A.M.		Foreign Languages		4140.00
Billingsley, Allie Ward, M.A.		Education	3600.00	4140.00
Burris, Ethel M., A.M.		Art		4140.00
Carey, John T., M.S.		Health and Phys. Ed.	3600.00	4140.00
Duncan, Margaret M., M.S. in P.E.		Geography	3600.00	4140.00
McDavitt, Neva, A.M.		Mathematics	3600.00	4140.00
Rine, T. E., M.S.		Education	3600.00	4140.00
Russell, Elizabeth, M.A.		Education	3600.00	4140.00
Thoene, Christine A., M.A.		Business Education	3600.00	4140.00
Webb, Mary D., M.A.		Biological Science	3600.00	4140.00
Wilcox, Charlotte E., M.S.P.H.		Education	3375.00	4050.00
Mansfield, Faye, M.A.		Social Science	3690.00	4050.00
Moore, Clifford W., A.M.		Social Science		4050.00
Pearcy, Henri R., Ph.D.		Education	3240.00	3960.00
Catey, Waneta, A.M.		Education	3240.00	3870.00
Ruth L. Cole, M.A.		Social Science	3375.00	3870.00
Eikenberry, Alice M., M.A.		Business Education	3240.00	3870.00
Jessa, Marie, M. A.		Art	3150.00	3870.00
Parker, Mary R., M.A.		Education	3240.00	3870.00
Paulson, Harold G., M.A.		Business Education	3240.00	3870.00
Wheeler, Harriet R., M.A.		Soc. Science (Leave		
Leppert, Ella C., M.A.		1/2 salary)	3375.00	1890.00

INSTRUCTORS

Benton, Ralph A., M.A.	Agriculture	\$ 3600.00	\$ 3825.00
Boekelheide, Viola, M.A.	Music	3600.00	3825.00
Chiles, Helen, A.M.	Foreign Languages	3600.00	3825.00
Heldt, Carl D., M.P.E.	Health and Phys. Ed.	3600.00	3825.00
Moore, Harold A., M.S.	Biological Science	3240.00	3825.00
Norskog, Edna M., M.A.	Mathematics	3600.00	3825.00
Barford, George, M.A.	Art	3240.00	3780.00
Cernich, Zora, M.A.	Health and Phys. Ed.	3240.00	3780.00
Farlow, Winifred, M.A.	Education	3240.00	3780.00
Farnsworth, Harlan H., M.A.	Health and Phys. Ed.	3240.00	3780.00
Gillett, Arley F., M.A.	Health and Phys. Ed.	3240.00	1890.00
	(Leave 1/3 salary)		
Goff, James F., M.S. in Ed.	Health and Phys. Ed.	3150.00	3780.00
Hoyman, Verna A., M.A. in Ed.	English	3240.00	3780.00
Ethel Stein, M.A.	Education	3240.00	3780.00
Brown, Francis B., M.A.	Mathematics		3735.00
Johnson, Blossom, M.A.	Home Economics	3150.00	3735.00
Richards, Ruth H., M.S.	Health and Phys. Ed.		3735.00
Alexander, Frances M., A.M.	Social Science	3150.00	3690.00

TEACHERS COLLEGE BOARD

Name	Academic Degree	Department	Salary 1948-1949	Salary 1949-1950
Almy, Theodore B.	A.M.	English	\$ 3150.00	\$ 3690.00
Dallage, DeVerne H.	M.A.	Physical Science	3240.00	3690.00
Damm, Frances L.	M.S. in Ed.	Education	3150.00	3690.00
Deau, Lorle, A.M.		Education	3150.00	3690.00
Elgin, Ella Mae, M.A.		Business Education	3150.00	3690.00
Harper, Bertha, M.S.		Physical Science	3150.00	3690.00
McEwen, Helen, M.A.		Business Education	3240.00	3690.00
Mizer, Orrin J., M.A.		Education	3150.00	3690.00
Parrett, Margaret, M.A.		Speech	3150.00	3690.00
Shea, Grace R., R.N., M.A.		Education	3150.00	3690.00
Sheveland, Alice, M.A. in Ed.		Health Education	3150.00	3690.00
Westhoff, Margaret, M.S.		Music	3150.00	3690.00
Hammond, Robert, M.A.		Industrial Arts		3645.00
Webb, J. Loreena, M.S.		English	3150.00	3510.00

FACULTY ASSISTANTS

Derr, Milton	Health and Phys. Ed.	\$	\$ 2700.00
Pearce, Frances C.	Education		2160.00	2700.00

LIBRARY STAFF

Welch, Eleanor Weir, M.S.	Assoc. Prof., Dir. of Libraries	\$	4365.00	\$ 5085.00
Speer, Eunice H., M.S.	Asst. Prof., Asst. Librarian		3645.00	4230.00
Zimmerman, Ruth E., M.A.	Asst. Prof., Asst. Librarian		3690.00	4230.00
Guthrie, Clara L., M.S.	Asst. Prof., Asst. Librarian		3600.00	4140.00
Schlosser, Winifred, M.A.	Assistant Librarian		3195.00	3825.00
Crosby, Lucile Z., M.S. in L.S.	Assistant Librarian		3240.00	3780.00
Lawrence, Margaret, M.A.	Assistant Librarian		3240.00	3780.00
Dooley, Helen A., M.A.	Assistant Librarian		3015.00	3555.00
Pohle, Genevieve A., M.A.	Assistant Librarian		3015.00	3555.00
Galaway, Beryl, B.S. in L.S.	Assistant Librarian		2970.00	3510.00
Kelley, Edna Irene, B.Ed.	Assistant Librarian		2790.00	3150.00
Plotnicky, Gertrude A.	Assistant Librarian		2880.00	3150.00

EMERITUS

Carver, Katherine E.	Foreign Languages	\$	1215.00	\$ 1215.00
Dexheimer, Lora M.	Education		1410.03	1410.03
Ela, Clara E.	Art		1500.03	1500.03
Eyestone, Lura M., B.S.	Education		1500.03	1500.03
Holmes, Manfred J., B.L.	Education		1800.00	1800.00

AFFILIATED ILLINOIS SOLDIERS AND SAILORS CHILDRENS SCHOOL FACULTY
(All Twelve Months)

Salaries Paid by Department of Public Welfare. Reported as Matter of Record.

Baker, Gladys, A.M.	Critic Teacher, Fifth Grade B.	\$3840.00	\$4440.00
Bauer, Veda, A.M.	Critic Teacher, Jr. H.S. Math.	3840.00	4440.00
Fernald, Sara, M.A.	Critic Teacher, Sixth Grade B.	3720.00	4440.00
Foy, John F., M.S.	Critic Teacher, Boys' Phys. Ed.	3840.00	4440.00
Gienapp, Augusta, B.S.	Critic Teacher, Librarian	3720.00	4440.00
	B.S. in L.S.		
Gleisner, Roland, M.A.	Critic Teacher, Jr. H.S. English.	3840.00	4440.00
Gray, Rolland, M.S.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Hardine, Doris, M.M.	Critic Teacher, Muse (Instr.)	3720.00	4440.00
Houghton, J. Edgar, A.M.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Imhoff, Myrtle, M.A.	Critic Teacher, First Grade.	3720.00	4440.00
Kepner, Clara, A.M.	Critic Teacher, Fourth Grade A.	3840.00	4440.00
Knuppel, Fred, A.M.	Critic Teacher, Ind. Arts.	3840.00	4440.00
Luther, Mary, M.M.	Critic Teacher, Music (Vocal)	3720.00	4440.00
Obrsajko, Ann Marie, M.A.	Critic Teacher, Jr. H.S. Soc. Sci.	3720.00	4440.00
Pumphrey, Mable, M.S.	Critic Teacher, Fifth Grade.	3840.00	4440.00
Shea, Josephine, M.A.	Critic Teacher, Sixth Grade A.	3840.00	4440.00
Tarrant, Thala, A.M.	Critic Teacher, Second Grade.	3840.00	4440.00
Freese, Joseph, B.S. in Ed.	Elementary Teacher, Printing.		3600.00
	Critic Teacher, Fourth Grade B.		4200.00
	Critic Teacher, Jr. H.S. Home Ec.		4200.00
	Critic Teacher, Agriculture		4200.00
	Critic Teacher, Girls' Phys. Ed.	3720.00	4200.00
	Critic Teacher, Music (Instr.)	3720.00	4200.00

PROCEEDINGS

ADMINISTRATION
(Twelve Months Salaries)

Name	Academic Degree	Payroll Title	Position Nature of Work	Salary Rate 1948-49	Salary Rate 1949-50
Fairchild, R. W., Ph.D.		President	President	\$10000	\$10000
Carrington, J. W., Ph.D.		Ex. Asst. Ed. & Ad.	Dir. of Laboratory School Experiences Prof. of Educ.	7320	7680
Larsen, Arthur H., Ph.D.		Ex. Asst. Ed. & Ad.	Dean of the University Prof. of Educ.	6720	7680
Houston, Victor M., Ed.D.		Ex. Asst. Ed. & Ad.	Principal, Univ. H. S. Prof. of Educ.	6720	7440
Fitzgerald, Thomas D., M.D.		Ex. Asst. Ed. & Ad.	Dir. Univ. Health Service Prof. Health Educ.	6720	7380
Ullsvik, Bjarne R., Ph.D.		Ex. Asst. Ed. & Ad.	Admin. Asst. to the Pres. Prof. of Math.	6720	7380
Linkins, R. H., A.M.		Ex. Asst. Ed. & Ad.	Dean of Men Assoc. Prof. of Biol. Sci.	6360	7080
Goodier, Floyd T., A.M.		Ex. Asst. Ed. & Ad.	Dir. Veterans Serv. Dir. of Integration Assoc. Prof. of Educ.	6240	6960
Keaton, Anna L., Ph.D.		Ex. Asst. Ed. & Ad.	Dean of Women Assoc. Prof. of Eng.	5640	6540
Brenneman, Elsie, M.A.		Ex. Asst. Ed. & Ad.	Director of Admissions Asst. Prof. of Educ.	5520	6300
Hancock, Howard J., M.S.		Assoc. Prof.	Director of Athletics Assoc. Prof. H. & P. E.	5820	6300
Reusser, John L., Ph.D.		Ex. Asst. Ed. & Ad.	Prin. Childrens' School Assoc. Prof. of Educ.	5520	6300
Hall, Gertrude M., A.M.		Ex. Asst. Ed. & Ad.	Director of Publicity Asst. Prof. of English	5400	6180
Norton, Stanley K., Ph.D.		Assoc. Prof.	Assistant Dean of Men	5400	6120
Orr, Clarence, A.M.		Assoc. Prof.	Dir. of Extension Service Assoc. Prof. of Soc. Sci.	5520	6120
Ensign, Preston, B.Ed.		Ex. Asst. Ed. & Ad.	Business Manager	5400	6060
Lauby, Cecilia, Ph.D.		Ex. Asst. Ed. & Ad.	Supervisor of Off-Campus Student Teaching Assoc. Prof. of Educ.	6000	
Kirchhoefer, Esther, M.A.		Ex. Asst. Ed. & Ad.	Registrar Asst. Prof. of Educ.	5400	
O'Connor, Burton L., M.A.		Asst. Prof.	Dir. Univ. H. S. Athletics Asst. Prof. H. & P. E.	4920	5400
Wade, Francis M., M.A.		Instructor	Dir. of Student Activities Instr. in Social Science	4320	5100
Grieder, Frieda Anne, M.S.		Ex. Asst. Ed. & Ad.	Director of Fell Hall Asst. Dean of Women Asst. Prof. of Educ.	*4620	*5040
Honn, Max L., A.B.		Instructor	Asst. Dir. Univ. Press Fac. Asst. in Ind. Arts	4080	4500
Peikert, Cecilia, M.S.		Ex. Asst. Ed. & Ad.	Director of Museums	3960	4500
White, William V., B.Ed.		Ex. Asst. Ed. & Ad.	Director of Univ. Press	4020	4440
Steele, Russell, M.S. in Ed.		Instructor	Assistant in Publicity Instr. in H. & P. E.	3720	4380
Smith, Nelson R., M.S. in Ed.		Instructor	Assistant in Publicity Instr. in Audio-Visual Aids	3600	4200
Malmberg, Eloise D., A.B.		Ex. Asst. Ed. & Ad.	Director of Housing	3360	4080
Melrose, Ferne M., B.Ed.		Ex. Asst. Ed. & Ad.	Recorder	3420	4080
King, Dorothy W.		Ex. Asst. Ed. & Ad.	Secretary to the President	3300	3840
Piazzzi, Gloria, B.S. in Ed.		Ex. Asst. Ed. & Ad.	University Accountant	3000	3840
Lloyd Eyer		Ex. Asst. Ed. & Ad.	Assistant to the Business Manager	3300	3660
Weber, Gyneth, R.N.		Ex. Asst. Ed. & Ad.	Supervising Uni. Nurse	3300	3660
Bendsehneider, Betty, B.Ed.		Ex. Asst. Ed. & Ad.	Alumni Secretary	2880	3600

TEACHERS COLLEGE BOARD

Name	Academic Degree	Payroll Title	Position, Nature of Work	Salary Rate 1948-49	Salary Rate 1949-50
Boundy, Lottie, B.Ed.		Ex. Asst. Ed. & Ad.	Assistant to the Dean	\$3000	\$3600
Cottone, Pauline, B.S. in Ed.		Ex. Asst. Ed. & Ad.	Assistant to the Registrar.	2520	3600
Meeker, Lorene		Ex. Asst. Ed. & Ad.	Assistant Director of the Bureau of Appointments.	2940	3600
Ritchie, Florence		Ex. Asst. Ed. & Ad.	Assistant to Director of Admissions	2700	3000
.....		Ex. Asst. Ed. & Ad.	Dir. of Audio Visual Aids..	7020
.....		Ex. Asst. Ed. & Ad.	Bureau of Appointments...	6000
.....		Ex. Asst. Ed. & Ad.	Principal Metcalf Elementary School	6000
.....		Ex. Asst. Ed. & Ad.	Director of Alumni Relat...	5620
.....		Ex. Asst. Ed. & Ad.	Director of Food Services..	4200	4500

FACULTY ASSISTANTS

(Twelve Months)

Jeanne Cotton, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	\$2760	\$2880
Mary Donisch, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	2760	2880
Avis Pokarney, R. N.	Fac. Asst.	Nurse, Univ. Health Serv...	2700	2880
Ruth Clem, B.S. in Ed.	Fac. Asst.	Asst. to Dir. of Libraries...	2280	2700
Oressa McQueen	Fac. Asst.	Asst. to Dir. of Laboratory School Experiences	2160	2700
Ida Cruikshank	Fac. Asst.	Director of Smith Hall....	1920	2160
Anna Staker	Fac. Asst.	Asst. in University Health Service	2040	2160
Flora P. Dodge	Fac. Asst.	Emerita President's Secretary	720	720
.....	Fac. Asst.	Health Service	2880

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Eileen Sequiera, Clerk Stenographer I, effective May 31, 1949, due to moving from the community.
- b. Mrs. Betty Stephenson, Student Worker, effective June 15, 1949, for health reasons.
- c. Mrs. Carolyn Peterson, Clerk Stenographer I, effective June 8, 1949, for health reasons.

2. New Appointments

- a. Mr. Thomas Jerome Collins, Laborer (Maintenance), effective May 16, 1949, at a salary rate of \$150.00 per month.
- b. Mr. Charles Thomas Erps, Janitor I, effective June 1, 1949, at a salary rate of \$150.00 per month.
- c. Mr. George Manley Search, Laborer (Maintenance), effective May 16, 1949, at a salary rate of \$150.00 per month.

3. Annual Reemployment of Non-academic Staff

The following employees, all on the twelve months basis and grouped according to type of work being done and in order of highest to lowest annual salaries, are recommended for

PROCEEDINGS

reemployment for the fiscal year July 1, 1949 to June 30, 1950,
at salaries indicated.

OFFICE			Present Annual Salary (12 mos.) 1948-1949	Proposed Annual Salary (12 mos.) 1949-1950
Name	Classification	Assignment		
Ferne A. Roseman,	Acct. Clerk	Cashier	\$2820	\$3240
Sarah Fox, Cl. Steno I.		Secretary, Bureau of	2220	2448
Helen Russell, Cl. Steno I.		Mimeograph Opr.	2220	2448
Mildred Schneeberg, Cl. Steno I.		Secretary to the Univ. Accountant	2220	2448
Edna L. Sluder, Cl. Steno I.		Secretary to the Dean of Women	2220	2448
Dorothy Metcalf, Cl. Steno I.		Secretary to Dean of Men	2160	2400
Jean Whamond, Cl. Steno I.		Sec., Publicity Office	2160	2376
Bernadine Snodgrass, B. K. Mach. Opr.		Bookkeeper	2100	2310
Edna Erickson, Cl. Steno I.		Secretary, Biological Science Dept.	2040	2244
Lois Hargis, Cl. Steno I.		Secretary, Registrar's Office	1680	2100
Norma Hill, Cl. Steno I.		Secretary to the Dir. of Publicity	1860	2052
Mary Metzke, Cl. Steno I.		Sec., Art. Dept.	1800	1980
..... (Jackson), Cl. Steno I.			1800	1980
..... (Peterson), Cl. Steno I.			1800	1980
..... (Jorstad), Cl. Steno I.			1800	1980
..... (Knous), Cl. Steno I.			1800	1980
..... (Lockhart), Cl. Steno I.			1800	1980
..... (Rhodus), Cl. Steno I.			1800	1980
..... (Sequiera), Cl. Steno I.			2040	1980
..... (Teipel), Cl. Steno I.			1860	2100

PLANT EMPLOYEES

Name	Classification	Present Annual Salary (12 mos.) 1948-1949	Proposed Annual Salary (12 mos.) 1949-1950
(To be paid from Personal Services Account, General Revenue Fund)			

SUPERVISORY STAFF

W. P. Lawson, Plant Main. Eng. I.		\$3900	\$4824
Charles H. Mead, Plant Main. Eng. I.		3420	4740
William E. Speers		3240	4698
Harry G. Johnson, Buildings and Grounds Supt.		3420	4032
John Butler, Janitor III		2940	3240

JANITORIAL

Alvin O. Calhoon, Janitor II		\$2400	\$2640
Ollie Dunn, Janitor II		2400	2640
Eugene F. Hunter, Janitor II		2400	2640
Edgar King, Janitor II		2400	2640
Richard T. Mays, Janitor II		2400	2640
Henry Miller, Janitor II		2400	2640
Emmett Thompson, Janitor II		2400	2640
Leonard Mallory, Janitor I		2100	2310
Chester Redding, Janitor I		2100	2310
Catherine Bonny, Janitor I		1980	2178
Carl Bruaw, Janitor I		1920	2112
Ashbell W. Vannice, Janitor I		1860	2046
Alma Bean, Janitor I		1800	1980
Charles T. Erps, Janitor I		1800	1980
Max Schnabel, Janitor I		1800	1980
Christina Bond, Janitor I		1740	1914
....., Janitor I		1920	1980

GROUND'S

Carl E. Coon, Laborer (Main.)		\$2100	\$2316
John H. Erbe, Laborer (Main.)		2100	2316
George Mallory, Laborer (Main.)		2100	2316
Robert Mattingly, Laborer (Main.)		2100	2316
William Monical, Laborer (Main.)		2100	2316
Otto Schmalz, Laborer (Main.)		2100	2316
Thomas J. Collins, Laborer (Main.)		1800	1980
George Search, Laborer (Main.)		1800	1980
....., Laborer (Main.)		2100	2316

TEACHERS COLLEGE BOARD

Name	Classification	Present Annual Salary (12 Mos.) 1948-1949	Proposed Annual Salary (12 Mos.) 1949-1950
(To be paid from Personal Services Account, General Revenue Fund)			
HEATING			
Arthur W. Dithen, Stat. Fireman		\$2640	\$3120
Roy R. Farmer, Stat. Fireman		2640	3120
J. E. Reeder, Stat. Fireman		2700	3120
Fred Thommen, Stat. Fireman		2700	3120
Frank E. Foulk, Main. Electrician		2940	3234
MAINTENANCE			
Francis J. Leary, Carpenter P. R.		\$2340	\$4698
Carl E. Palmblade, Carpenter P. R.		3240	4698
Don E. Karr, Painter P. R.		3180	4170
Gordon D. Karr, Painter P. R.		3180	4170
J. M. Johnson, Trades Helper		2340	2574
William G. White, Trades Helper		2340	2574
Rance Guthrie, Trades Helper		2100	2310
Lincoln West, Trades Helper		2100	2310
William Unger, Trades Helper		1980	2178
Riley Walsh, Trades Helper		1980	2178
WATCHMEN			
Frank Janick, Watchman I.		\$2100	\$2310
Roscoe Nice, Watchman I.		2100	2310
A. C. Schroeder, Watchman I.		2100	2310
STORES CLERK			
Richard Parido, Stores Clerk		\$2100	\$2310
Arthur D. Howard, Stores Clerk		1920	2112
.... (To be paid from Auxiliary Enterprises, Income Fund Account)			
FOOD SERVICE			
Albert Ramseyer, Janitor II.		\$2400	\$2640
Elizabeth Wardell, Cook I.		2160	2376
Grace Russell, Cook I.		1980	2178
Carrie Canute, Pastry Cook		1920	2112
Etta Dawson, Domestic		1620	2112
Lucile Knisely, Clerk I.		1920	2112
Gustav Winker, Storekeeper I.		1800	2112
Edna Hull, Cook I.		1800	1980
Zola Hale, Cook I.		1800	1980
Dorothy Johnson, Cook I.		1800	1980
Chlora Manuel, Domestic		1740	1914
Fannie Schroeder, Janitor I.		1740	1914
Mary Barnes, Clerk I.		1620	1782
Fleeta Brennan, Domestic		1620	1782
Nora Miller, Domestic		1620	1782
LAUNDRY			
Eugene Winstead, Laundry Foreman I.		\$2040	\$2244
Lyda A. Campbell, Laundry Worker		1920	2112
Nelle Karlock, Laundry Worker		1860	2046
FARM			
Charles E. Mercier, Head Farmer		\$2880	\$3168
Paul Graves, Dairy Farmer		2580	2838
Harold S. Webster, Swineherd		2580	2838
Russell Cole, Garden Farmer		2220	2442
Ben Howard, Farm Hand		2220	2316
William C. Wilder, Farm Hand		2220	2316

IV. THE ORGANIZATION—No Report

V. THE CURRICULUM—No Report

VI. BUILDINGS AND GROUNDS

1. Present Program

What had been feared regarding the matter of continuous work on the Administration Building has happened in that

the general contractor has had to withdraw all of his men and during the present good building weather, the building stands idle because of lack of preparation and passage of the general bill for buildings throughout the State, which has as part of the program at Illinois State Normal University the completion of the top floor of the Administration Building. It is probable that two months of valuable time will be lost, which will severely cripple the program next year if we cannot move into the Administration Building on February 1, 1950, as contemplated, thus making way for sixty-three classes to meet in the former offices in Old Main. The attempt of the Chairman of the Teachers College Board and others to get the top floor of the Administration Building included in House Bill 517 calling for an appropriation of \$165,000.00 for carrying out the present contracts on the portion of the building now under way was rejected by the Budgetary Commission because of their stated belief that the buildings bill would be passed and signed by the Governor not later than May 15.

The passage of House Bills 517 and 518 and subsequently approved by the Governor make available \$165,000.00 to complete the present construction on the Administration Building and \$740,000.00 to complete the construction on the portion of the Special Education Building that is now under construction.

2. Proposed Program

Although new figures on certain line items in the total proposed building program have been submitted for incorporation in the general bill for housing projects, the total of \$1,900,000.00 remains the same. It is hoped that all of this amount may be appropriated and made available since buildings represent the bottleneck in the operation and development of a successful program of teacher education at Illinois State Normal University.

VII. AUXILIARY ENTERPRISES—No Report

VIII. STUDENT LIFE

1. Championships

Since one or more of the reports from the other schools mentioned the matter of championships for the year, perhaps it should be recorded that Illinois State Normal University won three Conference championships, although not in major sports. The championships were won in Cross Country, Wrestling, and Tennis. Very good records were made in the other sports and, measured in terms of other than championships, it has been a highly successful year because of the record number of students participating in both intercollegiate and intramural sports. Recently, Illinois State Normal University was given

credit by authorities in New York University as having one of the outstanding intramural sports programs for men and women among the colleges and universities in the United States. Much remains to make these programs even more effective, by enlisting the interest and active participation of a still larger number of students.

IX. MISCELLANEOUS

1. Budget Cuts

It is necessary to record in this report the disastrous effects of the two cuts made on the operating budget of Illinois State Normal University at the same time that cuts of similar percent were made mandatory for the other schools operating under the Teachers College Board. When a budget is built on the basis of actual and minimum needs and demands, and you cut \$275,000.00 and follow this with another cut of \$136,000.00 the program of the school is sure to suffer. Emphasizing as we do the exclusive task of educating teachers, and in view of the great teacher shortage in the State of Illinois, it appears that these cuts cannot be absorbed without one of the following three possibilities entering into the situation: (1) Reduce the number of entering students below what even our present housing facilities (residence, classrooms, etc.) would permit accepting and thus eliminate the employment of staff to take care of what would be the largest enrollment in the ninety-three years history of the University. (2) Permit the Special Education Building to stand unoccupied for approximately one year after completion because of inability to get the necessary staff to offer instruction and to provide non-academic employees to operate the building. (3) Eliminate the 1950 summer session due to lack of funds to employ teachers. Elimination of any one of the above three parts of the program would absorb the amount that will be short as a result of the last mandatory cut.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. The acceptance of the resignations of Miss Maxine Anderson, Miss Edith L. Maas, Miss Jane Bug.
2. The granting of leaves of absence without pay to Dr. C. A. De Young and Miss Charlotte E. Wiscon, for the periods indicated.
3. Changes in status as indicated for Mr. Milton Derr, Mr. Floyd T. Goodier, Dr. E. A. Lichty, Miss Margaret Parret, Dr. Henri Percy, Mr. James E. Wheeler.

PROCEEDINGS

4. Changes in rank as indicated for Miss Edna M. Gueffrey, Mr. Milford C. Jochums, Mr. Harry D. Lovelass, Miss Marion G. Miller, Miss Ruth Richards, Mr. Donald T. Ries, Mrs. Waneta Catey, Miss Ruth L. Cole, Miss Marie Jessa, Mrs. Mary R. Parker, Mr. Harold G. Paulson, Miss Harriet Wheeler.
5. The employment of Dr. Herbert R. Hiett, Dr. Milford C. Jochums, Miss Lorle Dean for additional summer session work at salaries indicated.
6. The employment of Mr. Harry Adams for special work in connection with two off-campus conservation clinics and two workshops, likewise off-campus, at salary indicated.
7. The addition of Mr. Ralph A. Benton and Mr. Orrin J. Mizer for an additional month of work during the month of June, 1949 at salaries indicated.
8. The appointments as new members of the faculty of Miss Allie Ward Billingsley, Mr. Francis R. Brown, Mr. George Conrad, Miss Magdalen Eichert, Mr. Robert G. Hammond, Miss Esther E. Kirchhoefer, Mr. Joseph Freese.
9. The approval of Mrs. Doris Grim and Mrs. Lenora Hood Bingham as additional substitute teachers.
10. The approval of the appointment of staff members, including all persons serving in academic positions as teachers, administrators, etc., for the year 1949-1950, as listed according to periods, positions, and salaries.
11. Acceptance of the resignations of Mrs. Eileen Sequiera, Mrs. Betty Stephenson, Mrs. Carolyn Peterson from office positions as indicated.
12. The appointment of Mr. Thomas Jerome Collins, Mr. Charles Thomas Erps, Mr. George Manley Search to non-academic positions as indicated as to period of time and salary.
13. The employment of non-academic staff, including all persons in all positions of a non-teaching nature, according to positions designated and salaries listed.

Respectfully submitted,

R. W. FAIRCHILD

**REPORT OF THE
EASTERN ILLINOIS STATE COLLEGE**

For the Meeting at Normal

June 6, 1949

*To the Chairman, Secretary and Members
of the Teachers College Board:*

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A report on enrollment for the Spring Quarter, 1949, was included in the report for May 6, 1949. Although the Commencement for the Class of 1949 will be held on June 5, no official list of students completing graduation requirements can be filed for approval until after final examinations are completed.

II. FACULTY

A. Changes in Summer Term Faculty :

1. Lena Easton, A.M., University of Michigan, as Instructor and First Grade Critic at a salary of \$400 for June and \$200 for July.
2. Maro Wall, A.M., Indiana University, as Instructor and Second Grade Critic, at a salary of \$370 for June and \$185 for July.
3. Addition of staff for the August Workshop in Vocational Industrial Arts, August 8-22 inclusive—Dr. Walter A. Klehm, \$262.50, Dr. Russell H. Landis, \$245.00, Dr. B. Harry Gunderson, \$212.50, Dr. Ewell W. Fowler, \$215.00 and Dr. William B. Sprague, \$200.00.
4. Lottie L. Leeds, B.Ed., as Faculty Assistant for the Demonstration Room in rural education, at a salary of \$350 for June and \$350 for July.
5. Isabelle McClung, A.M., Columbia University, as Instructor in Voice, vice Ruth Ann Beuttel, resigned, at a salary of \$370 for June and \$370 for July.

B. Resignations :

1. Mary E. Sigafos, A.M., Instructor and Second Grade Critic Teacher, in order to continue graduate study.
2. Archie R. Ayers, Ph.D., Associate Professor and Principal of E. S. H. S. for end of second year of probationary period effective September 1, 1949.

C. New Faculty for 1949-50 :

1. Louis G. Schmidt, B.S., Stout Institute, 1943; M.S., University of Wisconsin, 1947; Ph.D., University of Wisconsin, expected August, 1949, as Assistant Professor of Education and Director of Student Activities, at a salary of \$4230 for nine months, with three-year probationary period.
2. Isabelle McClung, B.A., State University of Iowa, 1943; M.A., Teachers College, Columbia University, June, 1949, as Instructor in Voice, vice Ruth Ann Beuttel, resigned, at a salary of \$3330 for nine months, with three-year probationary period.

PROCEEDINGS

3. Raymond E. Obermayr, B.S., Milwaukee State Teachers College, 1943; A.M., University of Wisconsin, 1949, as added Instructor in Art, at a salary of \$3600 for nine months, with three-year probationary period.

D. Vacancies yet to be filled for 1949-50:

1. Director of Visual Education.....\$4320
2. Director of Remedial Reading..... 4320
3. Instructor, High School Music..... 3370-3600
4. Instructor, High School For. Lang..... 3370-3600
5. Substitute, Home Economics
(for Dr. Ruth Schmalhausen)..... 3600-4140
6. Substitute, Geography (for Dr. Rose Zeller).. 3600-4140
7. Supervisor, Industrial Arts,
for Off-campus teaching 3960-4230
8. Supervisor, Social Science,
for Off-campus teaching 3960-4230

E. Substitute Instructors, 1949-50:

1. Charlotte Lambert, B.A., Evansville College, 1944; M.A., State University of Iowa, 1949, as Substitute Instructor in Physical Education for Women, vice Aline Elliott on sabbatical leave, at a salary of \$3370 for nine months.

F. Termination of Service:

1. Gertrude Hendrix, Assistant Professor and Critic Teacher in High School Mathematics, as recommended in Board Report of May 6, 1949.

III. OTHER EMPLOYEES

A. Continuance of disability leave:

1. Rilla Lanman, Janitor I, continuance of disability leave from September 1, 1940 to August 31, 1950, in compliance with the regulations of the University Retirement System.
2. Miss Florence L. Fair, Clerk Stenographer I, secretary to the Dean of Women, was forced to request ninety (90) days leave, without pay, by order of her physician.

B. New Employees:

1. Mrs. Virginia Parkison Biggs, as temporary Clerk Stenographer I in the Office of the Dean of Women, effective May 24, 1949, at a salary of \$150.00 per month, vice Miss Fair.
2. Mrs. Mary Martha Luallen, as Faculty Assistant in the Office of Director of Teacher Training and Placement, at a salary of \$150.00 per month, beginning May 23, 1949. Added help necessary to assemble credentials.

TEACHERS COLLEGE BOARD

3. Mrs. Charleen Belle Atto, as Faculty Assistant in the College Library at a salary of \$150.00 per month, effective May 4, 1949. Mrs. Atto will be assistant to the library cataloger. This is clerical work which involves typing of catalog cards and filing.
4. Doris Virginia Reid, provisional Clerk Stenographer I, to replace Virginia E. Reid, resigned January 15, 1949, at a salary of \$150.00 per month, with duty assignment in the College Library, effective June 1, 1949.

C. Resignations :

1. Mrs. Pauline Anderson, Clerk-Typist I, in the Office of the College Registrar, effective June 8, 1949.

D. Promotion in Classification :

1. Dorothy Davis, Clerk Stenographer I, to Clerk Stenographer II, for which grade she has already passed the Civil Service examination, due to shift of organization of the Business Office, giving Miss Davis supervisory duties, with a change in salary from \$2460 to \$2700 for twelve months.

IV. ORGANIZATION: No Report.

V. CURRICULUM: No Report.

VI. BUILDING AND GROUNDS: No Report.

VII. AUXILIARY ENTERPRISES

- A. Due to plans for interior decoration and roof repair on the Women's Dormitory, and the small number of rooms reserved for summer school, the dining room facility of the dormitory will be closed for the summer and the residents given meals in the college cafeteria.

VIII. STUDENT LIFE

A. Athletic Championships :

It is rare indeed for Eastern to achieve the championship in any of the competitive sports of the Illinois Intercollegiate Athletic Conference. It is therefore, with particular pride at the close of this Golden Jubilee year, that we report championships in three major sports as follows :

1. Football—Championship—Maynard O'Brien, Coach.
2. Basketball—Co-Championship—William A. Healey, Coach also Championship of tournament to decide Illinois representative in basketball.
3. Baseball—Championship—Charles P. Lantz, Coach.

IX. MISCELLANEOUS

A. The Founder's Day observance on Sunday, May 22, celebrating the signing of the enabling legislation which created the Eastern Illinois State Normal School on May 22, 1895, was highlighted by two exceedingly pleasant incidents. First the alumni of the college presented a portrait in oil of Dr. Edson H. Taylor, Professor of Mathematics from 1899 to 1944, and Acting President, May 16, 1933—September 30, 1933. Dr. Taylor lives in Charleston, is in excellent health, and participated with great joy in the occasion.

The second incident was the presentation of a check for \$500.00 to endow the Alexander Briggs loan fund in Mathematics, given by a daughter to commemorate the love of her father for the Main Building of the college, which he had constructed in the years 1897-99. Programs were mailed to members of the Teachers College Board.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Additional persons for Summer Term, and August Workshop as listed.
2. Resignation of Mary E. Sigafos and Archie R. Ayers.
3. Employment of Louis G. Schmidt, Isabelle McClung, and Raymond E. Obermayr as listed.
4. Employment of Charlotte Lambert as substitute instructor.
5. Continuance of disability leave for Rilla Lanman.
6. Leave of absence, without pay, for ninety (90) days for Miss Florence L. Fair.
7. Employment of Mrs. Virginia P. Biggs and Mrs. Mary M. Luallen in Clerk Stenographer I, Mrs. Charleen Belle Atto as Faculty Assistants at a salary of \$150.00 per month.
8. Employment of Doris Virginia Reid in Clerk Stenographer I classification.
9. Resignation of Mrs. Pauline Anderson, Clerk-Typist I.
10. Promotion of Dorothy Davis.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

SUPPLEMENT

As an unofficial supplement to the report for June 6, 1949, Eastern is most happy to report on teacher placements already made.

TEACHERS COLLEGE BOARD

The Board is particularly requested to note the salaries these graduates will receive:

Adams, Leona, Grade 1, Mattoon.....	\$3,200.00
Alexander, John, Music, Bradford.....	3,200.00
Ayers, Philip, 8th Grade, Cisne.....	2,700.00
Barnes, Howard, Coach, Tolono.....	3,500.00
Barrett, John, Bus. Ed., Vandalia.....	3,000.00
Blankenship, Margaret, Elementary, Edwardsville.....	2,200.00
Buesking, Marilyn, Home Ec., Strasburg.....	2,700.00
Bunten, Charles, Indus. Art, Mattoon.....	3,500.00
Campbell, Doris, Music, Girard.....	2,800.00
Carter, Norma, 2nd Grade, Hammond.....	2,500.00
Clark, Charles, Bus. Ed., Moweaqua.....	2,765.00
Compton, Ferne, 4th Grade, Charleston.....	2,400.00
Connell, Kenneth, Speech, Sullivan.....	3,400.00
Daniels, Altys, End.-P.E., Cerro Gordo.....	3,010.00
Darigan, Rush, Jr., Elem. Prin., Arthur.....	2,800.00
Davis, Leland, Coach, Findlay.....	2,400.00
Evans, Dana, 5th Grade, Decatur.....	4,000.00
Finkledey, Thelma, 3rd Grade, Beecher City.....	3,000.00
Green, Norma, Girls P.E., Oakland.....	2,600.00
Harrison, James, Bus. Ed., Virden.....	3,200.00
Hilderbrand, Elmo, Asst. Coach, Flora.....	2,800.00
Hudson, Neal, Coach, Neoga.....	3,000.00
Howey, Patricia, 6th Grade, Ottawa.....	2,800.00
Johnson, Arthur, Coach, Hoopston.....	2,750.00
Johnson, Donald, P.E., Taylorville.....	3,000.00
Largent, Grace, Home Ec., Tower Hill.....	3,000.00
LaRose, LeRoy, P.E., Robinson.....	2,700.00
LaRose, Juanita, Speech, Robinson.....	2,900.00
Mayer, Vera, Bus. Ed., Bradford.....	2,700.00
McCumber, Louise, 2nd Grade, Ottawa.....	3,200.00
Mitchell, Eleanor, Home Ec., Georgetown.....	2,700.00
Montgomery, Paul, Coach, Strasburg.....	3,400.00
Montgomery, Randall, 7-8 Grade, Danville.....	3,000.00
Morehead, Samuel, Coach, Stewardson.....	2,950.00
Mowerer, Zada, Girls' P.E., Princeton.....	2,950.00
Nelson, Hope, Elementary, Springfield.....	3,200.00
Olson, Robert, Coach, Harvard.....	3,200.00
Perry, Richard, Speech, Robinson.....	3,600.00
Popham, Monte, Ind. Art, Rantoul.....	2,974.00
Potter, Jean, Speech, Robinson.....	3,500.00
Roberts, Hazel, Grades, Kansas.....	2,900.00
Smith, Jack, Science, St. Elmo.....	2,400.00
Stivers, Louis, Coach, Oakland.....	3,000.00
St. John, Willard, Coach, Longview.....	2,900.00
Unser, Loren B., Boy Scouts, Fairfield.....	4,100.00
Watts, Jack, Ind. Art, Roanoke, N. C.....	3,600.00
Webb, Amelia, Speech, Decatur.....	2,800.00
Whitson, Perry, Music, Villa Grove.....	3,000.00
Williams, Jack, Ind. Art, Moweaqua.....	3,200.00
Wilson, Barbara, Home Ec., Mt. Pulaski.....	2,980.00

**REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS**

Meeting in Normal, Illinois, June 6, 1949

*To the Members of the
State Teachers College Board of Illinois:*

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom

PROCEEDINGS

was sent to the State Co-ordinator on May 17, 1949 to be submitted to the State Treasurer, attended the Western Illinois State College during the Spring Quarter, 1949.

II. FACULTY

A. Leave of Absence

1. Miss Olive E. Fite, assistant professor in the Department of English, desires to have canceled her leave of absence, which was approved by the Board for the 1949-50 academic year, as the exchange teacher from England is not able to be released.

B. Change in Summer School Faculty

1. Dr. Mary A. Bennett will replace Mr. H. W. Crall in the Department of Biological Sciences during the first summer term. Mr. Crall expects to be away from the campus to do work toward the Doctor's degree.
2. Mr. Loren Robinson, instructor in the Department of Agriculture, will be employed the last two weeks in July to supervise work on the college farm. Mr. Robinson will teach the first summer term; thus, he will be paid full salary (\$320 per month) for the months of June and July.

C. Change in Status

1. Mr. Vincent DiFrancesca, who was listed as an instructor in the May 6, 1949 Board report, should be changed to a faculty assistant. Whereas he was listed at \$365 per month, his salary should be changed to \$350 per month.
2. The pay roll title of Mr. Arthur Dufelmeier, who was listed in the May 6, report as an instructor, should also be changed to faculty assistant, and his salary should be \$350 per month rather than \$365.

D. Appointments

1. Miss Marguerite R. Tupper will be employed as an instructor of Library Science for the first summer term at a salary of \$330 per month. She will also teach during the 1949-50 academic year for which she will receive \$350 per month, or a total of \$3,150 for nine months. Miss Tupper received the A.B. and M.A. degrees from the University of Illinois and expects to receive the M.L.S. degree in June 1949 from the same institution. She served two years on the library staff at Wayland Academy, Beaver Dam, Wisconsin, and has had high school teaching and library experience at Illiopolis, Hebron, and Pekin, Illinois.
2. Thora Paul DiFrancesca, R.N., will be employed as a faculty assistant in the Health Department the second summer term and during the regular college year, Sep-

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tember 1949 to May 1950, inclusive. Her salary will be \$115 per month for one-half time work. She is a graduate of Evanston Hospital and has had three years academic work at Northwestern University. Her experience includes one year as visiting public health nurse.

III. OTHER SCHOOL EMPLOYEES

A. Change in Status

1. Mr. Carl B. Monninger, who was listed in the May 6, Board report as Plant Maintenance Engineer II at \$425 per month, has agreed to remain under the classification of Stationary Engineer at \$360 per month, effective July 1, 1949, until he can obtain certification as Plant Maintenance Engineer II.¹
2. Mr. Ray Stookey, Maintenance Painter, whose salary was approved May 6, at the prevailing rate is \$1.50 per hour, which will make his annual salary \$3,120 and his monthly salary \$260, effective July 1, 1949.

¹ This arrangement is agreeable with Mr. Wm. F. Skaggs, Business Representative, Local No. 8, International Union of Operating Engineers.

IV. ORGANIZATION

No report.

V. CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

- A. Western's athletic field project is reaching its final stages. We are now starting to place permanent bleachers, which will have a seating capacity of 1,500, on the east side of the field.
- B. The women's dormitory addition is seventy-five per cent completed.
- C. The addition to the training school gymnasium is expected to be completed by October.
- D. The purchase of the college farm is now completed.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

- A. Western for the second consecutive year won the I.I.A.C. golf championship setting a new record of 601 strokes for the thirty-six hole four-man team. Western also placed second in

the I.I.A.C. track meet with 62 points, losing to Northern in the final event for first place. Northern's score was 67 points.

- B. Western students have made several trips for field work in the Departments of Geography, Agriculture, Visual Education, Industrial Arts, Home Economics, Music, and Commerce during the spring quarter. During the summer the Audio-Visual Department in cooperation with the Social Science, Geography, and English Departments will conduct a Field Study Program which will include a tour to New York City, Boston, Quebec, Montreal, Niagara Falls, etc.

IX. MISCELLANEOUS

No report

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the spring quarter 1949.
- B. Cancellation of the leave of absence for Miss Olive E. Fite for the 1949-50 academic year.
- D. The employment of Dr. Mary A. Bennett to replace Mr. Crall for the first summer term 1949 at her regular salary.
- E. The employment of Mr. Loren Robinson during the last two weeks of July (in addition to the first summer term).
- F. The change in pay roll title for Mr. Vincent DiFrancesca from instructor to faculty assistant and in salary from \$365 to \$350 per month, effective September 1, 1949.
- G. The change in pay roll title for Mr. Arthur Dufelmeyer from instructor to faculty assistant and in salary from \$365 to \$350 per month, effective September 1, 1949.
- H. The appointment of Miss Marguerite R. Tupper as instructor in Library Science for the first summer term at \$330 per month and during the 1949-50 academic year at \$350 per month.
- I. The appointment of Thora Paul DiFrancesca as a faculty assistant in the Department of Health for the second summer term and the 1949-50 academic year at \$115 per month.
- J. The change in pay roll title Plant Maintenance Engineer II to Stationary Engineer and change in salary from \$425 to \$360 per month for Mr. Carl B. Mominger, effective July 1, 1949.
- K. The salary of \$3,120 per year, or \$260 per month, for Mr. Ray Stookey, effective July 1, 1949.

Respectfully submitted,

F. A. BEU, *President*

TEACHERS COLLEGE BOARD

SUPPLEMENT TO REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE

MACOMB, ILLINOIS

Meeting in Normal, Illinois

June 6, 1949

To the Members of the State Teachers College Board of Illinois:

The following supplemental report is submitted for the Western Illinois State College:

II. FACULTY

E. Change in Faculty Salaries

Due to the decrease of ten per cent in the increases previously allowed by the Budgetary Commission of the 66th General Assembly, we wish to reduce the following faculty salaries for 1949-50. These salaries are for thirty-six weeks beginning September 1, 1949 to be paid from the appropriation for Personal Services, General Revenue Fund.

PROFESSORS

Name and Degree	Department	Salary Per Mo.	Salary 9 Months
Beighey, Clyde, Ph.D.	Commerce	\$625.00	\$5,625.00
Schleier, Louis M., Ph.D.	Education	625.00	5,625.00
Tillman, Arthur G., Ph.D.	Geography	625.00	5,625.00
Archer, Julian L., Ph.D.	Education	620.00	5,580.00
Ayre, H. Glenn, Ph.D.	Mathematics	580.00	5,220.00
Carson, Ruth, Ph.D.	Foreign Lang.	580.00	5,220.00
Linder, Roscoe G., Ph.D.	Education	580.00	5,220.00
Bennett, Mary A., Ph.D.	Biology	570.00	5,130.00
Bodine, Marcy G., Ph.D.	Soc. Science	570.00	5,130.00
McVickar, John S., Ph.D.	Agriculture	570.00	5,130.00
Shiley, Robert A., Ph.D.	English	570.00	5,130.00

ASSOCIATE PROFESSORS

Bailey, Dwight L., A.M.	Education	570.00	5,130.00
Hanson, Raymond W., M.Ed.	Phys. Educa.	570.00	5,130.00
Wetzel, Wayne, M.S.	Ind. Arts	570.00	5,130.00
Schreiber, Edwin W., A.M.	Mathematics	555.00	4,995.00
Eller, Waller H., M.S.	Physics	545.00	4,905.00
Morrow, Roger, Ph.D.	Physics	545.00	4,905.00
Schory, Harold F., A.M.	English	535.00	4,815.00
Pottle, Theodora, A.M.	Art	525.00	4,725.00
Bennett, Chester W., Ph.D.	Chemistry	520.00	4,680.00
Sroull, Grace, Ph.D.	Foreign Lang.	520.00	4,680.00
Myers, R. Maurice, Ph.D.	Biology	510.00	4,590.00
Pease, Kent, Ed.D.	English	510.00	4,590.00
Whitehead, Frances, Ph.D.	Commerce	510.00	4,590.00
Brophy, Kathleen J., Ph.D.	Phys. Educa.	500.00	4,500.00
Turner, C. Adam, Ed.D.	Education	485.00	4,365.00
Julstrom, Clifford, Ph.D.	Music	475.00	4,275.00

ASSISTANT PROFESSORS

Stull, Harriet C., A.M.	Soc. Science	495.00	4,455.00
Goode, Kenneth H., Ph.D.	Chemistry	490.00	4,410.00
Ave, Harold C., A.M.	Health and Dean of Men	480.00	4,320.00
Bonham, Tressie, A.M.	Home Econ.	480.00	4,320.00
Garner, C. Wix, A.M.	Phys. Educa.	480.00	4,320.00
Morrison, R. Felix, Ph.D.	English	480.00	4,320.00
Potter, Olive, A.M.	Phys. Educa.	480.00	4,320.00
Ray, Ethel, A.M.	Education	480.00	4,320.00
Sallee, Roy M., M.S.	Biology	480.00	4,320.00
Scott, Elna, A.M.	Lab. School	480.00	4,320.00
Swofford, Lyndal	Library	480.00	4,320.00

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Name and Degree	Department	Salary Per Mo.	Salary 9 Months
Burke, Marjorie, A.M.	Lab. School	\$475.00	\$4,275.00
Douley, Margaret, A.M.	Lab. School	470.00	4,230.00
Evans, Cecile, A.M.	Library	470.00	4,230.00
Hoover, Isabel, A.M.	English	470.00	4,230.00
Horrabin, H. Waldo, M.S.	Chemistry	470.00	4,230.00
Miller, Raymon, M.S.	Ind. Arts	470.00	4,230.00
Mitchell, Beulah, A.M.	Lab. School	470.00	4,230.00
Pence, Helen, A.M.	Lab. School	470.00	4,230.00
Reynolds, Juna, A.M.	English	470.00	4,230.00
Schannenk, Margaret, A.M.	Lab. School	470.00	4,230.00
Vawter, Gladys, A.M.	English	470.00	4,230.00
Voss, Hertha, A.M.	Commerce	470.00	4,230.00
Terrill, Jennette, Ph.M.	Lab. School	470.00	4,230.00
Robinson, Lauretta, A.M.	Lab. School	465.00	4,185.00
Fritschel, Arthur L., A.M.	Music	460.00	4,140.00
Sollars, Velva, M.S.	Commerce	460.00	4,140.00
Swain, Paul B., A.M.	Art	460.00	4,140.00
Young, Bernard J., M.S.	Lab. School	460.00	4,140.00
Conn, Kenneth E., M.S.	Chemistry	450.00	4,050.00
Crall, H. William, M.S.	Biology	450.00	4,050.00
Robinson, Clarice, A.M.	Commerce	450.00	4,050.00
Wardell, Margaret, A.M.	Library	450.00	4,050.00
Lipsey, William E., A.M.	Lab. School	430.00	3,870.00
Necley, Nancy D., M.S.	Home Econ.	430.00	3,870.00
Roberts, Alvin B., M.S.	Vis. Educa.	430.00	3,870.00

III. OTHER SCHOOL EMPLOYEES

B. Due to the decrease in funds for the 66th Biennium, salaries of administrative faculty members will be changed as follows. These salaries are for twelve months beginning July 1, 1949 and will be paid from Personal Services, General Revenue Fund.

Name and Degree	Classification	Salary Per Mo.	Salary 12 Months
Thisted, M. N., Ph.D. (Dean of men)	Professor	\$590.00	\$7,080.00
Laffin, G. Allan, A.M. (Director of Public Relations)	Asst. Prof.	480.00	5,760.00
Zimmerman, Ruth L., A.M. (Dean of Women)	Asst. Prof.	480.00	5,760.00

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- L. The salaries of faculty members listed in Item II-E for the thirty-six weeks beginning September 1, 1949, to be paid from Personal Services, General Revenue, appropriation, as adjusted in accordance with budget reduction.
- M. The salaries of administrative faculty members listed in Item III-B for twelve months beginning July 1, 1949, to be paid from Personal Services, General Revenue, appropriation, as adjusted in accordance with budget reduction.

Respectfully submitted,

F. A. BEU, *President*

REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To Be Presented at the Meeting of the Teachers College Board
at Normal, June 6, 1949

To the Chairman and Members of the Teachers College Board:
Ladies and Gentlemen:

I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1949

	Men and Boys	Women and Girls	Total	Total one year ago
a. College				
Post Graduates
Seniors	235	111	346	256
Juniors	216	99	315	286
Sophomores	230	168	398	434
Freshmen	265	243	508	511
TOTAL COLLEGE	946	621	1567	1487
b. DeKalb High School.....	277	288	565	607
c. Elementary Schools				
McMurry Laboratory School.....	121	119	240	250
Glidden Training School.....	175	171	346	303
Affiliated Rural School.....	12	10	22	23
TOTAL ELEMENTARY	308	300	608	576

2. Following is our extension program for the summer session, 1949:

Course	Period	County	Center
Physical Science 155	June 13-24	Lee	Amboy
Education 329	June 20-July 29	Kane	Elgin
Biological Science 304	June 22-July 27	Carroll	Mt. Carrol
Physical Science 155	June 27-July 8	Grundy	Morris
Physical Science 155	July 11-22	Winnebago	Rockford
Physical Science 155	July 25-August 5	Stephenson	Freeport
Social Science 421 and 391e	August 1-September 2	Will	Joliet
Physical Science 155	August 8-19	DeKalb	N.I.S.T.C.
Physical Science 155	August 8-19	Lake	Grayslake

II. FACULTY

1. Resignations

- a. Dr. Laura Crowell, associate professor, Department of Speech, in order to accept a position at the University of Washington. Dr. Crowell based her decision to leave upon the fact that she will be able to teach graduate courses and it has long been her desire to be in that locality. The college sincerely regrets losing her services.
- b. Dr. Lawrence Wick, associate professor, Department of Physical Sciences, in order to accept a position at Coe College, Cedar Rapids, Iowa, effective at the close of the summer session.

2. Retirement

Miss Bena Peterson, sixth grade critic teacher in the McMurry Laboratory School since 1921, has requested retirement at the close of the summer session, 1949. Miss Peterson will be 67 years of age in December, 1949 and feels it wise to retire at this time. She has given many years of fine service to the college and we should like to recommend that her request be granted.

3. New Appointments

Summer Session Only

Mr. Charles Canon, regular member of the Fine Arts Department, to teach one-half time as art teacher at the Elgin workshop at \$365 for the session. Mr. Canon will be employed for the other half-time by the Elgin public schools.

Regular Year

a. Dr. Harold Aikins as associate professor, Department of Social Science at a salary of \$4750 for nine months. Dr. Aikins earned his bachelor's degree at Allegheny College, Pennsylvania, his master's degree at the University of Colorado, where he also earned his doctorate. He has had successful teaching experience in the schools of Pennsylvania, Colorado, and Minnesota, and comes to this college from the University of Rochester, New York. Dr. Aikins will begin his duties in September.

b. Miss Clyde Steen as assistant director of Williston Hall at a salary of \$300 per month plus maintenance for a period of nine and one-half months beginning September 1. Miss Steen earned her bachelor's degree at the Mississippi Women's College and her master's degree at the University of Wisconsin where she is continuing her graduate work. Miss Steen comes to this college from a position as dean of girls at the Marquette, Michigan High School.

4. Change of Status

a. Miss Florence Adolph from assistant professor, Department of Home Economics to acting head of the department at a salary of \$4320 (increase of \$135 over that shown in board report of May 6) for nine months. Miss Adolph has taught in the department the past year and has done a superior piece of work supervising student teachers in our grade school program, as well as the off campus student teachers. She received her training at Penn State College and Iowa State College and by September, will have completed two years of graduate work beyond the master's degree. This arrangement will allow the college more time to search for the type of person we want to eventually head the department and at the same time to work out a reorganization which will permit combining supervision of the home management house with teaching the nursery school unit.

- b. Mrs. Catherine Wilkening, from instructor to faculty assistant, Department of Physical Education for Women at a salary of \$3150 for nine months. Mrs. Wilkening's name was included in the annual payroll presented in the May 6 report as "instructor" but her training entitles her only to the rating of faculty assistant since her earned degree does not go beyond that of bachelor.

III. OTHER SCHOOL EMPLOYEES

1. Omission from May 6 report

1948-49 1949-50

Seppala, Senja, domestic, \$1,760.00—\$1,936.00 for 11 months.

2. New Appointments

Mary Jean Conlin, clerk typist I @ \$160 a month, as of May 6.
Violet Eastwood, switchboard operator I @ \$140 a month as of May 11.

Marcella Carlson, clerk typist I @ \$165 a month as of May 16.
Mary A. Easterbrook, clerk stenographer I @ \$160 a month as of May 23.

3. Change of Status

Barbara Mikez from switchboard operator I to clerk typist I @ \$150 a month as of May 1.

4. Resignations

Norma Felker, clerk typist I as of June 6.
Lois Piper, clerk stenographer I as of June 6.

5. Salary Adjustments

With one exception, all of the following have been employed a year or longer and have not received any salary increases during the past year. These changes are recommended in order that salary adjustments may be made so that there will be salaries of comparable nature in the various college offices.

Joyce Hale, clerk stenographer I from \$176 to \$185 as of June 1.

Beverly Hickey, clerk stenographer I from \$140 to \$150 as of June 1.

Joyce List, clerk stenographer I from \$140 to \$160 as of June 1.

Genevieve Johnson, clerk stenographer I from \$160 to \$170 as of June 1.

Margaret Mattox, clerk stenographer I from \$160 to \$170 as of June 1.

Mary Parisot, clerk stenographer I from \$160 to \$170 as of June 1.

Betty Baxter, clerk typist I from \$145 to \$150 as of June 1.

Donna Mae Emery, clerk typist I from \$170 to \$175 as of June 1.

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Margaret Harris, clerk typist I from \$147 to \$150 as of June 1.
Jeannine Suchomel, clerk typist I from \$140 to \$160 as of
June 1.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

For the third consecutive year, the Northern Illinois State Teachers College has won the I.I.A.C. track championship. This is a distinct record since it is the first time that three consecutive championships have been won by any of the state colleges. This was only won through the excellent cooperation of all the students participating with Mr. Appell who is in charge of track.

A very successful pageant completed the official activities of the fifty year semi-centennial program. The program was well established and excellently presented and every one was pleased with it. Bleachers were set up to accommodate over 4,500 persons and they were overflowing. It has been estimated that at least 6,000 guests were here and some say that a maximum of 8,000 were present. The weather cooperated perfectly.

IX. MISCELLANEOUS

Budget Revision

I believe all the members of the Board will agree that President Adams was extremely conservative in setting up a budget for Northern Illinois State Teachers College for the years 1949-1951. Mr. Adams himself, said many times that the budget could take no "paring." We are sure that Mr. Adams' budget was based upon the fact that he contemplated no cuts in the appropriation. At the present time, the operating budget of Northern has been cut as follows:

\$125,000.00
83,883.00
<hr/>
\$208,883.00

This total reduction of almost \$210,000 is very similar to a picture of a ship that is slowly sinking. In other words, we had thrown practically everything overboard that was not fastened before the cut request received here May 27 (\$83,883). Previous to the request that we reduce our budget, we pointed out that our request for personal services appropriation did not provide for a general ten percent increase in salaries for non-faculty people and we therefore requested that our budget appropriation for personal services be increased \$40,000. This was based on pro-

posed legislation making a ten percent increase mandatory. The request was denied. For that reason, we feel that our budget has actually been reduced approximately \$250,000 instead of \$210,000. In order to take care of these reductions, Northern is planning to eliminate as follows:

1. Remodeling and redecorating

While we have not decided just exactly which areas will suffer, the walls and ceilings needing plaster will go unplastered and the rooms badly in need of painting, will go unpainted. All of this, of course, will contribute materially toward run down conditions on the campus at Northern. Similarly, the upkeep of the grounds at Northern will have to suffer. We have a beautiful campus and it should be kept attractive so that students becoming teachers will have surroundings befitting the profession. The above two statements signify that Northern will slip backward physically within the next two years in an area of the state that is noted for its up-to-date and modern teaching facilities.

2. Enrollment and Teaching Load

Northern is contemplating the possibility of its greatest enrollment because of the additional residence space available by the opening of Adams Hall. Our present faculty load in many cases is excessive and we have been doing our best to reduce it. We had hoped to be able to accomplish this, at least to a great extent, this autumn. At Northern we are facing an extremely serious situation as far as faculty-student-teaching hour load is concerned. Concrete proof of this was received by the college from Dr. Charles W. Hunt, secretary-treasurer of the American Association of Colleges for Teacher Education in a letter dated May 24. The postscript is quoted as follows: "Please note that the last annual report shows that you do not completely meet Standard V in that four members of your staff are teaching more than 18 hours." Briefly, we do not meet Standard V as set up by this Association. At the present time there is certainly a grave possibility of our meeting this even less adequately within the next two years.

3. Student Teaching

A good student teaching situation is the key to a successful teachers college. Since its origin, Northern has used the DeKalb school system. However, this system can not absorb all of the students that need student teaching. It has therefore been necessary for us to go to other towns so that our students could get practice teaching under adequate supervision or for us to enlarge our elementary school or erect a high school. Of course, off campus student teaching entails a great deal of money so far as travel is concerned. Our travel accounts must be cut to the bone and we feel that our student teaching will suffer as it is impossible for us to adequately supervise this program.

4. Library

All of us will agree that a good library is the heart of any college. The drastic cuts will have to be absorbed in part by cutting the amount of money given to the library. This is another way in which our program will be handicapped. Our library situation from the point of view of building, is extremely serious. It will be further complicated if we can not buy adequate materials to keep the library up to date.

5. Equipment and Commodities

For this last year, Northern has had practically no money to be allotted for equipment and commodities where the funds are to be used in the various departments. The implication is, of course, grave. With a bare minimum for the present and looking forward to the next two years of a similar nature, our department heads and faculty are truly discouraged. I hope it does not mean that we shall lose some of our best people.

6. Limited Enrollment

Everyone is well aware of the grave shortage of teachers. This shortage will no doubt continue and there is a good possibility of its becoming worse. Likewise, all are aware of some of the reasons for this shortage, not the least of which has been the inability of the state teachers colleges to turn out enough teachers. We simply do not have the capacity to be able to adequately house students, nor do we have the capacity to care for them in laboratories and classrooms. With the drastic cuts as indicated above, it would seem at the present time that the only course for Northern to follow is that of limiting the number of freshmen we will take each year. It is not our thought to limit them this autumn because we have already indicated to many that we would take any qualified high school seniors who could find a satisfactory room. However, it seems apparent now that in the autumn of 1950, we shall have to restrict the number of entering freshmen. This will not only mean fewer teachers available to the teaching profession, but it will also mean that we shall be doing our best to "hold the line" so far as the quality of our teachers is concerned. For a profession that is begging for teachers, to have a professional school for the preparation of them limiting the number that can be prepared because of lack of funds and space, is an extremely serious situation.

It is our hope that we have not bored you with the reading of the above statements. They are simply put in this report to show how serious is the situation at Northern. We do not intend this to reflect on any directly concerned with higher education in the State of Illinois.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the resignations of Dr. Crowell and Dr. Wick as indicated.
2. Approval of the request of Miss Bena Peterson to retire in August, 1949.
3. Approval of the appointment of Mr. Charles Canon for the Elgin workshop.
4. Approval of the appointments of Dr. Harold Aikins and Miss Clyde Steen at the salaries indicated.
5. Approval of the change of status for Miss Florence Adolph and Mrs. Catherine Wilkening as indicated.
6. Approval of the new appointments, addition of Sonja Sepala, change of status, salary adjustments and resignations of the employees as listed.

Respectfully submitted,

LESLIE A. HOLMES, *President*

REPORT OF
SOUTHERN ILLINOIS UNIVERSITY
Meeting of the Teachers College Board
Normal, Illinois, June 6, 1949

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

No report.

II. FACULTY

A. Retirements

Retirements, in accordance with the regulations of the Board and of the University Retirement System, are being recommended for the following:

1. Miss Elizabeth A. Cox, Assistant Professor of English, on June 15, 1949, after having served the University since 1920. Miss Cox will become 68 years of age on July 7, 1949.
2. Miss Lucy K. Woody, Professor and former Chairman of the Department of Home Economics, on September 1, 1949, after having served the University with increasing responsibilities since 1911. Miss Woody became 67 years of age on April 18, 1949, and wishes to retire.

Appropriate recognition of the service and valued contribution of the two retiring faculty members will be made soon.

B. Resignations.

1. Mrs. Pauline Willer Lander, Faculty Assistant in Physiology, resigned effective June 11, 1949. She and her husband are leaving Southern Illinois.
2. Mrs. Jane Neeley Snow, part-time Faculty Assistant supervising practice teachers in Home Economics at the Chester High School, resigned effective April 30, 1949.

C. New Appointments

1. Miss Esther V. Bennett has been appointed Faculty Assistant assigned to the University Museum at a monthly salary of \$250.00, effective July 1, 1949, on a twelve months a year basis. Miss Bennett has the Bachelor of Arts degree from the Woman's College of the University of North Carolina, and has taught at that school for four years.
2. Mrs. Betty L. Borella has been appointed Faculty Assistant assigned to Audio-Visual Aids Service at a monthly salary of \$240.00 for the period extending from June 15, 1949, through June 30, 1950. Mrs. Borella has the Bachelor of Science in Education from Southern, and has already worked for four years as a student assistant in this service.
3. Mrs. Mabel G. Bracewell has been appointed Faculty Assistant in Education at a monthly salary of \$250.00 for the period from June 13, 1949, through August 19, 1949. Mrs. Bracewell has her Bachelor of Education degree from Southern and her Master of Arts degree from the University of Michigan. She will assist in campus education workshops.
4. Dr. John R. Bucar was appointed Associate Professor of Physiology and Associate University Physician at a monthly salary of \$550.00, effective June 1, 1949, on a twelve-months a year basis. Dr. Bucar did his pre-medical study at the University of Pittsburgh and has his Doctor of Medicine degree from the Chicago Medical School.
5. Miss Carolyn Gassan has been appointed Instructor in the Allyn Training School at a monthly salary of \$425.00 effective September 12, 1949. Miss Gassan has the Bachelor of Arts degree from the University of Toledo and the Master of Fine Arts degree from the University of Iowa, and has had practical experience in the Toledo Museum of Art. She will serve as Art Supervisor.
6. Mr. William H. Harlan has been appointed Associate Professor of Sociology at a monthly salary of \$475.00, effective September 12, 1949. Mr. Harlan has the Bachelor of

- Arts degree from Southwestern College and the Master of Arts degree from the University of Nebraska, and has done additional graduate study at the University of Nebraska and the University of Iowa. Mr. Harlan was a member of Southern's staff from 1946 to 1948. The past year he has been working toward his Doctor's degree at the University of Chicago, and his rank as Associate Professor is contingent upon his receiving that degree.
7. Mr. Paul Hunsinger has been appointed Instructor in Speech at a monthly salary of \$425.00, effective September 12, 1949, on a twelve-months a year basis. Mr. Hunsinger has the Bachelor of Arts degree from North Central College and the Master of Arts degree from Northwestern University, and has taught at North Central College, Morningside College, and Northwestern University.
 8. Mr. Marvin E. Johnson has been appointed Instructor in Industrial Education at a monthly salary of \$390.00, effective September 12, 1949. Mr. Johnson has his Bachelor of Science in Education degree from Eastern Illinois State College and his Master of Science degree from the University of Illinois. He has taught at Southern during the past school year.
 9. Dr. Harold M. Kaplan has been appointed Associate Professor of Physiology at a monthly salary of \$525.00, effective September 12, 1949. Dr. Kaplan has the Bachelor of Arts degree from Dartmouth College, and the Master of Arts and Doctor of Philosophy degrees from Harvard University. He has taught at Harvard University, Middlesex University, and the University of Massachusetts.
 10. Mr. Willard D. Klimstra has been appointed Assistant Professor of Zoology at a monthly salary of \$400.00, effective September 12, 1949. Mr. Klimstra has the Bachelor of Arts degree from Maryville College and the Master of Science degree from Iowa State College. His rank of Assistant Professor is contingent upon his completing the Doctor's degree this summer.
 11. Miss Florence Kutcosky was appointed Faculty Assistant and Assistant to the Registrar at a monthly salary of \$225.00, effective June 1, 1949, on a twelve months a year basis. Miss Kutcosky will receive the Bachelor of Science in Education degree from Southern in June, 1949.
 12. Mr. William H. Lewis has been appointed Assistant Professor of Zoology at a monthly salary of \$400.00, effective September 12, 1949. Mr. Lewis has the Bachelor of Science degree from North Carolina State College and the Master of Science degree from Iowa State College. His rank of Assistant Professor is contingent upon his completing the Doctor's degree this summer.

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13. Mr. William H. Lucke has been appointed Assistant Professor of Physics at a monthly salary of \$475.00, effective September 12, 1949. Mr. Lucke has the Bachelor of Science degree from Hampden-Sydney College and the Master of Science degree from the University of Virginia. His rank of Assistant Professor is contingent upon his receiving the Doctor's degree.
14. Mr. Raymond S. Rainbow, Jr., has been appointed Instructor in English at a monthly salary of \$425.00, effective September 12, 1949. Mr. Rainbow has the Bachelor of Arts degree from Westminster College and the Master of Arts degree from the University of Chicago. He expects to complete all requirements for the Doctor's degree at the University of Chicago before September, 1949.
15. Miss Roberta Wheeler has been appointed Faculty Assistant in Physical Education for Women at a monthly salary of \$250.00 for the period from September 12, 1949, through June 10, 1950. Miss Wheeler will receive the Bachelor of Science in Education degree from Southern this summer.
16. Mr. Don Wille has been appointed Instructor in Health Education at a monthly salary of \$400.00 for the period extending from June 13, 1949, through August 19, 1949. Mr. Wille has the Bachelor of Science degree from Wayne University and the Master of Science degree from the University of Michigan. He will teach in off-campus health education workshops.
17. Dr. Henry L. Wilson has been appointed Associate Professor of English at a monthly salary of \$500.00, effective September 12, 1949. Dr. Wilson has the Bachelor of Arts degree from the State University of Iowa, the Master of Arts degree from the University of Colorado, and the Doctor of Philosophy degree from the State University of Iowa. He has taught at the State Universities of Colorado, Iowa, and Idaho, and at Purdue University, and Southern Illinois University.

D. Summer Appointments

The following have been appointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and monthly salaries indicated:

1. Miss Christina Aiassi, Instructor in University High School, \$335.00. Miss Aiassi has her Bachelor's degree from Southern and her Master's degree from the University of Illinois, and has had twenty-seven years of teaching experience in the Junior High School of Murphysboro, Illinois.
2. Mr. E. R. Buckman, Instructor in Speech, \$350.00. Mr. Buckman has his Bachelor's degree from Stanford Univer-

- sity and his Master's degree from Whittier College, and is at present a member of the faculty at Whittier College.
3. Dr. H. L. Deabler, Professor of Education, \$525.00. Dr. Deabler has his Doctor's degree from Boston University and has taught at the University of Minnesota and at North Central College, where he is now Acting Chairman of the Department of Psychology.
 4. Mr. Russell Deason, Instructor in University High School, \$400.00. Mr. Deason has his Bachelor's degree from Southern and his Master's degree from the University of Missouri. He has had fifteen years of teaching experience in high schools of Illinois, and at present is a teacher in the Lyons Township High School.
 5. Miss Mary Ellen Fink, Instructor in Education, \$350.00. Miss Fink has her Bachelor's degree from Carleton College and her Master's degree in Library Science from the University of Minnesota.
 6. Dr. Robert W. Haws, Assistant Professor of Industrial Education, \$450.00. Dr. Haws has his Master's and Doctor's degrees from Ohio State University, where he is now a member of the faculty.
 7. Mr. F. Morris Johnson, Instructor in Industrial Education, \$410.00. Mr. Johnson has his Bachelor's degree from the University of Wyoming and his Master's degree from Colorado State College. He taught at Southern last summer.
 8. Miss Thelma Anne Phillips, Instructor in University High School, \$335.00. Miss Phillips has her Bachelor's degree from Southern and her Master's degree from the University of Illinois. She has taught for the past eight years at the Centralia High School and Junior College, and at Southern last summer.
 9. Dr. Aulus Ward Saunders, Professor of Art, \$550.00. Dr. Saunders has his Bachelor's degree from Westminster College, his Master's degree from Washington University, and his Doctor's degree from the University of Iowa. He has taught at the Kansas Teachers College at Emporia, the Northeast Missouri State College, and the State Teachers College at Oswego, New York, where he is now a member of the faculty.
 10. Mr. David M. Stroup, Instructor in University High School, \$350.00. Mr. Stroup has his Master's degree from the University of Illinois, and has had previous experience as a practice supervisor at Southern.
 11. Dr. John W. Swackhamer, Assistant Professor of Economics, \$450.00. Dr. Swackhamer has his Bachelor's, Master's, and Doctor's degrees from the State University of

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Iowa. At present he is a member of the faculty at the State University of Iowa.

12. Miss Emma M. Welch, half-time Faculty Assistant in Foreign Languages, \$100.00. Miss Welch has her Bachelor's degree from Southern and will study part-time toward her Master's degree.
13. Dr. John J. Wuest, Assistant Professor of Government, \$475.00. Dr. Wuest has his Bachelor's and Master's degrees from the University of Southern California, and his Doctor's degree from the University of California at Los Angeles, and has taught at the latter University.

E. Reappointments

1. The following have been reappointed for the two months of the summer session extending from June 13, 1949, through August 5, 1949, at the ranks and monthly salaries indicated:
 - a. Mrs. Gladys Rice Clark, Instructor in Mathematics on a two-fifths time basis, \$124.00.
 - b. Mr. Jack Smith McCrary, Instructor in Sociology, \$350.00.
 - c. Mr. Albert Jene Shafter, Faculty Assistant in Sociology, \$180.00.
 - d. Mr. Julius Swayne, Faculty Assistant assigned to the University Museum, \$250.00.
2. Mr. Henry M. Borella has been reappointed Faculty Assistant in Physics at a monthly salary of \$250.00 for the period extending from September 12, 1949, through June 9, 1950.
3. Mrs. Edna Spires Travis has been reappointed Instructor of English at a monthly salary of \$360.00 for the nine months extending from September 12, 1949, through June 9, 1950. Of her salary of \$360.00, \$330.00 will be paid in cash and \$30.00 will be in maintenance at Anthony Hall, where she will serve as Assistant to the Director.
4. Mr. James J. Wilkinson has been reappointed Instructor in Physical Education for Men at a monthly salary of \$350.00, effective September 12, 1949.
5. Mrs. Ruth Bozarth Wood was reappointed Faculty Assistant in University High School at a monthly salary of \$225.00 for the period from June 1, 1949, through June 11, 1949. This is a short extension of Mrs. Wood's present appointment to enable her to complete the regular school year.

F. Leaves of Absence

1. Mr. Ledford J. Bischof, Instructor and Assistant to the Dean of Men, has been granted a leave of absence without

pay for the period extending from August 1, 1949, through June 30, 1950. This is an extension of a short leave already granted Mr. Bischof to do advanced study toward his doctorate.

2. Mr. Roye R. Bryant, Executive Assistant in Education and Administration, has been granted a leave of absence without pay for the period from June 18, 1949, through August 12, 1949. Mr. Bryant will pursue advanced study at Washington University.
3. Mr. Robert W. English, Assistant Professor of Industrial Education, has been granted a leave of absence without pay for the period extending from June 13, 1949, through August 6, 1949. Mr. English will continue his graduate studies.
4. Miss Ruth Haddock, Assistant Professor and Assistant to the Dean of Women, has been granted a leave of absence without pay for the period extending from June 15, 1949, through July 15, 1949, for the purpose of continuing her graduate studies.
5. Sabbatical Leave of Absence

In conformity with established regulations, a sabbatical leave for the school year extending from September 12, 1949, to June 9, 1950, inclusive, is recommended for Mrs. Mabel Sickman Lane, Instructor in University High School. Mrs. Lane joined our faculty in 1943 and has the Master of Science in Education degree from the University of Illinois. She plans advanced study toward the doctor's degree at Washington University.

G. Adjustment in Salary

An addition to salary during the month of June, 1949, in the amount of \$35.00 has been made for Mr. Hayward L. Wood, Faculty Assistant in Government, to compensate him for time lost as a student worker when he was shifted to the faculty payroll.

H. Salary Schedule

In view of the special needs of Southern Illinois University for building up a staff of University nature, and in order to compete with other schools that are developing comparable programs, we wish to obtain the consent of the Board to go above the ceilings in the present uniform salary schedule for certain new and replacement positions next biennium. We need to provide leadership in a number of important fields which should be manned in part by people who cannot be attracted within the limits of our present salary schedule. As an illustration of our difficulty, may we report that, according to an analysis of salaries in the Big Ten Schools made by

Michigan State College, the average salary for professors on a nine-months basis is \$7537.

Within the framework of our proposed budget, we plan if possible to bring in a small number of highly qualified people, at the salaries needed to obtain them, so that we can provide leadership in the fields that are crucial in our immediate development. This will entail not an increase, but a slightly different distribution of monies budgeted to us for personal services, since the salaries paid to these highly qualified people can be offset by bringing in a number of replacements at lower ranks.

I. Payroll for 1949-50

We are submitting as supplemental to this report the nine and twelve months faculty administrative payrolls for 1949-50. We respectfully request approval of these payrolls, subject, of course, to the results of the legislative session. If alterations become necessary as a result of legislative action, we request approval of obtaining authorization for necessary changes through Southern's Advisory Committee.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. George Dotson was appointed to a temporary position as Carpenter at the prevailing rate of \$2.00 per hour for a 174 hour month. Mr. Dotson's appointment is to extend for seven months.
2. Mr. James H. Lewis was appointed Laborer (Maintenance) effective April 21, 1949, at a salary of \$150.00 per month. Mr. Lewis' appointment is to terminate seven months from the date of his appointment.
3. Mr. Eugene Pearson was appointed to the position of Laborer (Maintenance) on a seven months temporary appointment effective April 11, 1949. Mr. Pearson's rate of pay is \$150.00 per month.
4. Mr. Van H. Ragsdale assumed his duties as Laborer (Maintenance) on a seven months appointment effective April 18, 1949. Mr. Ragsdale's monthly rate of pay is \$150.00.
5. Mrs. Virginia E. Schneider was appointed to a new position as Clerk Typist I in the Cafeteria effective May 5, 1949. Mrs. Schneider's monthly salary is \$150.00.
6. Mr. Ralph H. Sitter was appointed to the new position of Plant Maintenance Engineer II at a monthly salary of \$425.00. Mr. Sitter assumed his duties effective May 1, 1949.
7. Mrs. Ethel Florence Smith was appointed to a new position as Domestic (Substitute) for the Residence Hall ef-

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fective May 1, 1949. Mrs. Smith will be on call to work from time to time and her pay will be based on a cash salary of \$130.00 with maintenance allowance of \$30.00.

8. Mr. Victor C. Stawarczik assumed his duties as a Painter on May 16, 1949. Mr. Stawarczik is paid at the prevailing rate of \$1.75 per hour for a 174 hour month.
9. Mr. Wayne Sutton was appointed to a temporary position as Janitor I in the Chautauqua Street Classrooms buildings. His monthly rate is \$165.00 and the effective date of his employment is May 16, 1949. This appointment is to terminate when the new power plant begins complete operation.

B. Replacements

1. Mr. Harry Fox assumed his duties as Laborer (Maintenance) at a monthly salary of \$150.00 effective May 9, 1949. Mr. Fox replaced Mr. Dennis P. Waugh, who resigned on January 29, 1949.
2. Mr. Robert Isham was appointed to the position of Watchman I at a monthly salary of \$175.00 effective May 5, 1949. Mr. Isham replaced Mr. Raymond E. McDonald who was discharged on March 31, 1949.
3. Mr. Norah Lewis was appointed Janitor I effective April 25, 1949 at a monthly salary of \$158.00. Mr. Lewis replaced Mr. Oscar B. Rawson, who resigned on December 12, 1948.
4. The appointment of Mrs. Wanda Lee McCauley as Clerk Stenographer I in the President's Office became effective May 1, 1949. Her salary is \$185.00 per month. Mrs. McCauley is the replacement for Mrs. Myrna Ragsdale, who resigned October 31, 1948.
5. Mr. J. A. Newberry assumed his duties as Watchman I on May 14, 1949 at a monthly rate of \$175.00. Mr. Newberry replaced Mr. Herman Bain, on leave of absence because of illness until February 1, 1950.

C. Change of Status

1. Miss Mary Janice Ferrill, formerly Clerk Stenographer I, was reclassified as Clerk Typist I effective May 1, 1949. This reclassification involves no change in salary.
2. Mr. Carl I. Hagler was reclassified from his Laborer (Maintenance) position to a Painter with the corresponding change in salary from \$175.00 per month to the prevailing rate for Painter, which is \$1.75 per hour for a 174 hour month.
3. The classification of Mrs. Wilma Nell Perry was changed from Clerk Stenographer I to Clerk Stenographer II effective May 1, 1949. Since Mrs. Perry assumed new duties

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as Secretary of the Business Manager, her salary was increased from \$185.00 to \$200.00 per month.

4. Mr. Reid Troutman was transferred from his position as Plant Maintenance Engineer I to a new position as Carpenter on May 1, 1949. The change in Mr. Troutman's status involved a difference in salary inasmuch as he was formerly paid at the rate of \$365.00 per month and is now to be paid at the union rate for Carpenter (\$2.00 per hour for a 174 hour month.)
5. The classification of Mr. Howard Wiggins was changed from Janitor III to Janitor I effective May 1, 1949, with a corresponding change in rate from \$208.00 to \$175.00 per month.

D. Retirement

Mr. John W. Thornton, Watchman II, in conformity with the regulations of the Retirement System, has requested to remain in service for another year beyond his regular retirement date of September 1, 1949. Because he continues in excellent health and is experienced in his work, we recommend that he be retained for the year 1949-50.

- E. Attached to this report as supplements are the non-academic employees' payrolls for the year 1949-50. No salaries are at present listed because of the uncertainties of pending legislation, but we request approval of the list of positions with present salaries together with such increases as are eventually provided for in the appropriation bills.

IV. ORGANIZATION

- A. The work in guidance and special education, which has hitherto been handled in the Department of Education, will hereafter be carried on in an independent department assigned to the College of Education, effective July 1, 1949. Dr. Marshall S. Hiskey, our present dean of Men, will serve as Professor of Guidance and Special Education and Chairman of this new Department. Dr. Hiskey is a qualified clinical psychologist, whose studies of handicapped children are nationally known. The special function of the Department of Guidance and Special Education will be to continue and improve our programs of training teachers in the use of standardized devices for measuring the abilities of students and of giving them proper guidance for the teaching of handicapped and exceptional children.
- B. At present all our work in psychology is given in the Department of Education, and the courses are listed as education courses. Beginning July 1, 1949, we desire to establish an independent Department of Psychology assigned to the College of Liberal Arts and Sciences.

The listing of psychology courses as education courses was appropriate when Southern was purely a teachers college, but in a university program the work in psychology as such is ordinarily distinguished from the work in education. Dean Lawson of our College of Education, Dean Rehn of our College of Vocations and Professions, and Dean Abbott of our College of Liberal Arts and Sciences have therefore concurred in recommending that Psychology now be given status as an independent department, in accordance with practices prevailing at most universities. The exact division of responsibility between the Department of Education and the Department of Psychology for the training of both prospective teachers and other students, will be worked out through consultations among the departments involved.

At present we have no one in mind as chairman for the Department of Psychology, but setting up the department now will enable it to receive consideration in our planning for the new biennium.

- C. In pursuance of the project of surveying our administrative and educational arrangements, reported in the May 6, 1949, report to the Board, we have had a visit from Dr. Arthur Jay Klein, who has consulted with our faculty Committee on the Study and Recommendation of University Procedures and with a number of other members of the faculty and administration.

Dr. Klein and Dean Harvey H. Davis, whom we mentioned in the previous report, will serve as co-directors of these surveys and will recommend to us assisting personnel who can advise us on special points. For the information of the Board, we list herewith the latest *Who's Who* data available on both Dean Davis and Dr. Klein:

DAVIS, Harvey Henry, educator; b. Corydon, Ia., Dec. 15, 1894 s. Winfield Scott and Ida Belle (McVay) D.; student Drake U., 1916-19, Ia. State Coll., summers 1919, 20; A.B., A.M., State U. of Ia., 1923, Ph.D., 1928; m. Frances Wadle, June 1, 1922; 1 son, Philip Wadle. Rural sch. teacher and supt. various towns in Ia., 1913-22; supt. schs., Carrollton, Ill., 1923-24; dir. div. of records and statistics, St. Louis (Mo.) Pub. Schs., 1923-28; auditor Ohio State Dept. of Edn. and asst. prof. sch. adminstrn., Ohio State U., 1928-31, asso. prof. sch. adminstrn., 1931-35, prof. edn. since 1935, chmn. dept. of education, 1937-42; vice-pres. since 1942; associate director project research in universities, U. S. Office of Education, 1936; research associate Am. Council Edn., 1937; participated in sch. surveys at Cleveland, O., and elsewhere. Served as color sergt. engrs., U. S. Army, 1918; part time consultant War Dept., 1943. Member American Assn. School Administrators, Am. Legion, Phi Delta Kappa. Mason. Contrb.

articles to ednl. jours. Home: 2029 W. Lane Ave., Columbus, O. (At present Executive Dean and Dean of the Graduate College, State University of Iowa, Iowa City, Iowa; Chairman of the Committee on Evaluation Procedures of the North Central Association of Colleges and Secondary Schools.)

KLEIN, Arthur Jay, educator; b. Sturgis, Mich., Dec. 10, 1884; s. John G. and Eva J. (McCradit) K.; B.A., Wabash Coll., 1906, LL.D., 1932; B.D., magna cum laude, Union Theological Sem., 1909; M.A., Columbia, 1909, Ph.D., 1916; m. Marian Annis Smith, July 2, 1912. Instr. history, New York U., 1909-10, Coll. City of New York, 1910-15; head dept. of history and economics, Wheaton Coll., Norton, Mass., 1915-18; asst. dir. Service Bur., U. S. Com. on Pub.-Information, Mar.-Oct. 1918; capt. A.G.D., in charge orgn. of War Dept. Pub. Information Services, at Washington, D. C., Oct. 1918-Jan. 1, 1919; asso. dir., Div. of Ednl. Extension, U. S. Bur. Edn., Jan.-June 1919; exec. sec. Nat. Univ. Extension Assn., 1919-20; executive of Research and Development Service, U. S. Army Education and Recreation Div., Camp Grant, Rockford, Ill., 1920-21; ednl. advisor U. S. Army Corr. Courses, on mil. subjects, 1921-24; lt. col. O.R.C., staff specialist on active duty in Edn. and Schools' Sect., Gen. Staff, U. S. Army, Sept. 1, 1924-Dec. 31, 1925; chief of Div. of Higher Edn., U. S. Bur. of Edn., 1926-30; dir. Survey of Land Grant Colls. and Univs. authorized by Congress; dir. survey of higher instus. Ore., and survey of pub. higher edn., Ark., U. S. Office of Edn.; mem. staff, survey of U. of Chicago, 1931-32; prof. of edn. Ohio State U., 1931-37, dean College of Edn. 1937-45, dean emeritus since 1945; asso. director Survey of Public Education in State of Wash., January-September 1946. Mem. Phi Beta Kappa. Presbyterian. Author: *Intolerance in the Reign of Elizabeth, Queen of England*, 1916. Report on Survey of Rutgers University; dir. and editor Survey of Negro Colleges and Universities. Editor: *Adventures in the Reconstruction of Education*, 1941. Has developed methods of training for reserve officers and other elements of civilian mil. forces of U. S. Home: 6064 Olentangy River Rd., Worthington, O. Address: Ohio State Univ., Columbus 10, O.

We also include quotations from a letter received from Dean Davis, date of April 18, 1949, indicating certain of his reactions to the University on the occasion of his recent visit:

"On the basis of my very interesting conferences with you and members of your staff, and upon the reading of the various documents which I carried away with me, I have the following comments to make preliminary to survey of your situation:

"1. I was very much pleased with the progress which you have already made, and with the ability and enthusiasm evident in those staff members whom I had the pleasure of meet-

ing. You are certainly making good progress toward making of Southern Illinois a university in fact, as well as in name.

"2. It seems evident that continuing participation of the staff in the survey will be not only very productive of better results, but also will assure that the conclusions and recommendations which are finally developed will be put into effect as rapidly as circumstances warrant.

"3. One of the most important problems will be that of continuing your revision of the administrative pattern of the university in its relation to other state offices, and other institutions, as well as to internal functioning. The true university must have a considerable degree of autonomy if it is to function effectively.

"4. You have made a good start toward the establishment of a true graduate college, but further steps must be taken to improve and extend the research program, and to establish rules and regulations for graduate work which are in line with the practices in the better colleges. The survey will, of course, give attention to this, and the good work already done will be exceedingly helpful.

"5. With respect to the student situation, several sorts of investigations will need to be continued or made where not already in progress:

- a. Careful estimates of prospective enrollment during the next biennium will be essential, as well as estimates to the probable distribution of this enrollment among colleges and departments. It will also be important to consider whether through a guidance program, or otherwise, effort should be made to modify the apparent distribution. For example, there may be more students at the present time electing business courses and fewer students electing elementary education than the demands of the respective fields would justify. There is also need to consider, as I know you are already doing, the long-term enrollment prospects in view of the statistics for your part of the state and, to some extent, immediately adjoining states.
- b. A careful study of your present administration and registration policies and practices will need to be made, and out of this study some recommendations as to future steps to be taken, as well as space and facilities to be provided for the registrar.
- c. Continued attention will need to be given to your program for the management of student activities and student counseling and recommendations developed as to the best type of organization.
- d. Student health and student housing and health service will also need continuing attention as to organization and type of service needed.

- e. Study of placement service will become increasingly important as positions are less easily filled. Separate consideration will need to be given and possibly separate organization considered for handling part-time work for students and full-time post graduate placement.
- f. The athletic program does not at present seem to present any very serious problems except those of facilities with which you are already working. However, some attention should be given to the matter in view of your prospective growth, both in size and importance.

"6. Careful consideration of the alumni association with respect to its effectiveness to the alumni and its relation to the university will need to be made. In view of your transition from a teachers' college to a university, this is somewhat more difficult than would ordinarily be the case.

"7. You have made excellent progress in your study of, and implementation of faculty procedures. Further joint consideration between the university staff and survey staff of such questions as appointment policies and practices, and promotion procedures and standards will be in order. Also, a very careful appraisal of your salary scale in view of the university status will be needed. Apparently your retirement plan is a good one, and your tenure rules and provision for sabbatical and other leaves are well stated and will not require much time, although some endorsement of them will no doubt be in place. Some careful thinking will need to be done, however, in regard to your faculty personnel records, committee assignments and other items which are minor as compared with those of appointment and promotion, but which still merit attention.

"8. Good progress is already being made on your curriculum revision, but a good deal of attention will need to be paid to the developments which may be in prospect in your College of Vocations and Professions. It is altogether probable that a study of your registration will confirm the opinions you already have that additional curricula in occupations should be added. Some further attention will need to be given to the institutional practices in the matter of initiating new courses and curricula, and amending existing ones."

V. CURRICULUM

A. Graduate School

1. The new courses for graduates only for the fall quarter of 1949, as approved by the Board's Graduate Studies Committee, are as follows:

Education 542—Practice in Projective Techniques and a Study of Personality Disorders

Education 544—The Exceptional Child

Education 548—The Complete Program for Counseling and Guidance

Economics 501—Introduction to Mathematical Economics

Sociology 565—Social Movements

2. We respectfully request authorization to add graduate courses to the curriculum hereafter on the same basis as undergraduate courses; namely, immediately upon approval of the faculty and the local administration of Southern Illinois University. Our graduate program has now developed to a point where only a normal, steady expansion of curriculum need be anticipated; and our graduate faculty has shown excellent judgment and discretion in developing the Graduate School on a realistic and sensible basis. We, therefore, desire to adhere to the practice that prevails in most universities of leaving the determination of the graduate curriculum in the hands of the responsible faculty members.
3. Upon recommendation of the Graduate Studies Committee, we plan to establish graduate majors in Counseling and in Special Education, and we respectfully request approval of these curricula, which will be drawn from the offerings of the Departments of Education, Guidance and Special Education, and Psychology.
4. It is our intention to set up a conservation course for teachers at Giant City park in cooperation with the park authorities during the summer of 1950. The park is ideally located, not only to serve as a laboratory for the study of conservation, but also to provide enjoyable surroundings for the teachers who intend to take this work.

VI. BUILDINGS AND GROUNDS

- A. We wish to receive approval from the Board for naming our present stadium after the late William McAndrew, who for many years served with distinction as Chairman of the Physical Education Department and Director of Athletics at Southern Illinois University. We also wish it to be understood that if and when a more adequate stadium is built Mr. McAndrew's name is to be transferred to that structure.
- B. We respectfully request approval of the Board for changing the item in our request for building appropriations headed "Construction of Woman's Dormitory, Unit One" to "Construction of Dormitories." Because of the possibility that we may be able to enter into a program of construction of self-liquidating dormitories, it is desirable at this time to keep plans for new dormitories as flexible as possible.

VII. AUXILIARY ENTERPRISES

No Report

VIII. STUDENT LIFE

The spring term social calendar has been unusually full. Southern Acres, the Veterans Housing Project at Crab Orchard Lake, held its first "Open House" and dedicated a children's nursery, which is largely the work of the veterans themselves. Two special assemblies have been held. The first was to honor students with high scholarship and the second to recognize students outstanding in leadership and activities. The sororities and fraternities have held an annual Greek Week, and plans are now going forward for Senior Week just prior to graduation.

A rating sheet for student-rooming houses has been sent to householders in order that they may evaluate their own houses. Student employees and students participating in activities are also being rated, and the results will be entered in the permanent records in the offices of the student life deans.

IX. MISCELLANEOUS

A. Out-of-State Travel

We respectfully request the Board as a matter of policy to approve our use of out-of-State travel for members of our staff other than heads of divisions and departments. Occasionally a member of our regular instructional staff is asked to represent us or to read a paper at a national meeting outside of the State of Illinois, or to conduct business for the University. Furthermore, attendance at an occasional professional meeting contributes to the professional growth of our younger staff members who do not have administrative positions.

B. Southern Illinois University Foundation

The constitution of the Southern Illinois University Foundation provides that three directors shall be chosen from the membership of the Teachers College Board by such process as the Board itself may adopt. The following members of the Teachers College Board are now serving as directors: Mrs. Helen Rose Pegelow, General Robert W. Davis and Mr. Lindell W. Sturgis. Mrs. Pegelow's term expires in June, 1950, and General Davis; term expires in June, 1951, but Mr. Sturgis' term expires in June, 1949. We therefore wish to recommend to the Board the reappointment of Mr. Sturgis as a director of the Foundation, to serve until 1952.

C. Scholarships

At the May 6, 1949, meeting of the Board, approval was granted to support attempts by Southern to obtain through

the proper channels legislation which would authorize and legalize the Board's re-establishing of music scholarships and the granting of other scholarships at its discretion. Contingent upon the passage of this legislation, we wish to request the Board's approval of our granting thirty-five scholarships in music covering basic tuition for the academic year 1949-50, and ten scholarships covering tuition and all necessary fees for carefully selected group of not to exceed ten foreign students.

Our case for scholarships for foreign students was presented in the March 28, 1949, Report to the Board, and approved at that time.

D. Cooperation with Fish and Wildlife Service and with State Surveys

Following a series of conferences between representatives of Southern Illinois University and Mr. Eugene E. Crawford, representing the Fish and Wildlife Services of the U. S. Department of the Interior, plans are going forward for use by the University of facilities available in the Illinois Ordnance Plant area at Crab Orchard Lake and for certain cooperative projects with Fish and Wildlife and with the State Surveys. Southern already has a permit to enter and use the former administrative area of the Illinois Ordnance Plant, and is now under contract with the Federal Public Housing Authority to operate and maintain ninety-five apartments for married veterans in former administrative buildings. It is now planned to obtain a lease on this administrative area and some adjacent land at the earliest possible moment.

Another possibility is to obtain land and facilities near Little Grassy Lake for development by our Health Education, Business Administration, Home Economics, and Physical Education departments for use in training students in recreational supervision and in institutional management.

Just east of the administrative area there is also an orchard already planted with pecans, hickans, and old fruit trees. It may be possible for our Department of Agriculture to undertake here projects for the study of nut growing in Southern Illinois and for the restoration of old fruit orchards. There is also a farm at the northwest corner of the Ordnance Plant area nearest Carbondale which could be used as a laboratory in dairying and general farming.

It may be possible also to arrive at agreements with Fish and Wildlife to use sizeable tracts of land in the area for studies in forestry.

We hope to bind the curricular and instructional program of the University in with the work of the various State Surveys, and to that end we request the Board to go on record as encouraging the Surveys, when they construct buildings and

undertake projects in Southern Illinois to do so on land owned or used by Southern Illinois University and in collaboration with the appropriate departments of the University.

We also request approval of entering into long term leases with the Fish and Wildlife Service for the use of the tracts described above (at a probably nominal annual charge for each of \$1.00).

E. Scheduling of Income Fund Vouchers

For the past eighteen months we have been requested to list on all schedules of vouchers chargeable against the Income Fund—Educational Operations and the Income Fund—Auxiliary Enterprises a statement of receipts and disbursements applicable to the Income Fund. This statement must always show the balance at the beginning of the biennium, the total receipts and total disbursements from the beginning of the biennium to the current date of vouchering, and finally, the unexpended balance at the date of vouchering. Since a new statement of cash receipts and disbursements must be prepared every time a schedule is prepared, this usually means the preparation of approximately ten or more statements for every vouchering, inasmuch as the total expenditures change after each schedule is prepared.

We have objected to this scheduling procedure because it requires an unnecessary amount of work and results in a delay in the scheduling of vouchers chargeable against the Income Fund. The statement does not serve as a control of expenditures since the control of expenditures can only be initiated at the source before expenditures are actually made. Neither does the listing of the cash balance of the Income Fund indicate the condition of the Fund, since the condition of the Fund can only be determined by taking into consideration all outstanding contracts, orders, and requisitions.

Proper control of expenditures may be exercised expeditiously and simply by merely checking the amount of requisitions against the available balances disclosed on the Business Manager's Monthly Financial Reports submitted to the Department of Registration and Education. If requisitions are so checked, there will be no need of listing statements of receipts and disbursements on each voucher schedule and, inasmuch as such statements cannot and are not serving as a control of expenditures, we are requesting that the procedure be abolished.

F. Moving Expenses of New Faculty Members

We respectfully request approval of a policy of providing moving expenses for new members of the faculty-administrative staff, where such an inducement will enable us to attract highly qualified individuals.

Often the paying of moving expenses would enable us to bring people to the staff at a lower starting salary than otherwise and thus would result in an actual economy, since eventually the lower salary rate would much more than compensate for the monies spent for moving.

During this period of severe competition for qualified teachers in certain fields, we believe that this policy would pay for itself many times over in lower salaries and improved qualifications of staff.

Addendum to VI. BUILDINGS AND GROUNDS

Termination of Tenancy of Residence Property

A. L. Bradley, Tenant

Under date of February 9, 1949, a Notice of Termination of Tenancy effective May 31, 1949, was sent by registered mail to Arthur L. Bradley and Olive G. Bradley, tenants of the residence property located at 1008 South Thompson Street, Carbondale, Illinois, owned by the University. The tenants have not vacated the property and have expressed an opinion regarding the uncertainty of the date for vacating the property.

Inasmuch as the University urgently needs the property, we ask the Board at this time to request through the Director of the Department of Registration and Education action on the part of the Attorney General to obtain possession.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Approval of the retirement of Miss Elizabeth A. Cox and Miss Lucy K. Woody.
- B. Acceptance of the resignations of Mrs. Pauline Willer Lander and Mrs. Jane Neeley Snow.
- C. Approval of the following new appointments at salaries indicated in the report: Miss Esther V. Bennett, Mrs. Betty L. Borella, Mrs. Mabel G. Bracewell, Dr. John R. Bucar, Miss Carolyn Gassan, Mr. William H. Harlan, Mr. Paul Hunsinger, Mr. Marvin E. Johnson, Dr. Harold M. Kaplan, Mr. Willard D. Klimstra, Miss Florence Kutcosky, Mr. William H. Lewis, Mr. William H. Lucke, Mr. Raymond S. Rainbow, Jr., Miss Roberta Wheeler, Mr. Don Wille, Dr. Henry L. Wilson.
- D. Approval of the following appointments for the 1949 summer session at salaries indicated in the report: Miss Christina Aiassi, Mr. E. R. Buckman, Dr. H. L. Deabler, Mr. Russell Deason, Miss Mary Ellen Fink, Dr. Robert W. Haws, Mr. F. Morris Johnson, Miss Thelma Anne Phillips, Dr. Aulus Ward Saunders, Mr. David M. Stroup, Dr. John W. Swackhamer, Miss Emma M. Welch, Dr. John J. Wuest.

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- E. Approval of the following reappointments at salaries indicated in the report: Mrs. Gladys Rice Clark, Mr. Jack Smith McCrary, Mr. Albert Jene Shafter, Mr. Julius Swayne, Mr. Henry M. Borella, Mrs. Edna Spires Travis, Mr. James J. Wilkinson, Mrs. Ruth Bozarth Wood.
- F. Approval of leaves of absence without pay for Mr. Ledford J. Bischof, Mr. Roye R. Bryant, Mr. Robert W. English, Miss Ruth Haddock.
- G. Approval of sabbatical leave of absence for Mrs. Mabel Sickman Lane.
- H. Approval of adjustment in salary for Mr. Hayward L. Wood as indicated in the report.
- J. Approval of 1949-50 faculty-administrative payrolls appended hereto, and authorization for Southern's Advisory Committee to approve any changes in the payrolls made necessary by forthcoming legislative action.
- K. Approval of the employment at the salaries indicated in the report of Mr. George Dotson, Mr. James H. Lewis, Mr. Eugene Pearson, Mr. Van H. Ragsdale, Mrs. Virginia Schneider, Mr. Ralph H. Sitter, Mrs. Ethel Florence Smith, Mr. Victor C. Stawarczik, Mr. Wayne Sutton, Mr. Harry Fox, Mr. Robert Isham, Mr. Norah Lewis, Mrs. Wanda Lee McCauley, and Mr. J. A. Newberry.
- L. Approval of changes of status, as indicated in the report, for Miss Mary Janice Ferrill, Mr. Carl I. Hagler, Mrs. Wilma Nell Perry, Mr. Reid Troutman, Mr. Howard Wiggins.
- M. Approval of the retention of Mr. John W. Thornton for the year 1949-50.
- N. Approval of Lists of Regular Employees with Twelve-Months Salaries, plus increases to be authorized for 1949-50, payable from General Revenue Appropriations and from Income Fund-Auxiliary Enterprises respectively, as indicated in Payroll Supplements for 1949-50.
- O. Approval of the establishment of a separate Department of Guidance and Special Education assigned to the College of Education as indicated in the report.
- P. Approval of the establishment of a separate Department of Psychology assigned to the College of Liberal Arts and Sciences as indicated in the report.
- Q. Authorization to add graduate courses to the curriculum upon approval of the graduate faculty and local administration of Southern Illinois University.
- R. Approval of graduate majors in Counseling and Special Education.
- S. Approval of the naming of the present stadium and of a newer and more adequate stadium, if and when built, after the late William McAndrew.

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- T. Approval for changing the item in our request for building appropriations headed "Construction of Women's Dormitory, Unit One" to "Construction of Dormitories."
- U. Approval of use of out-of-State travel for members of our staff other than heads of divisions and departments.
- V. Reappointment of Mr. Lindell W. Sturgis as Director of the Southern Illinois Foundation to serve until June, 1952.
- W. Approval of thirty-five music scholarships and ten foreign students scholarships for 1949-50, contingent upon passage of enabling legislation.
- X. Support of requests to the various State Surveys to construct buildings and undertake projects on land owned or used by Southern Illinois University and in collaboration with the appropriate departments of the University.
- Y. Approval of our entering into long-term leases with the Fish and Wildlife Service for use of tracts in the Illinois Ordnance Plant area as described in the report.
- Z. Approval of abolishment of the procedure of listing on Vouchers Chargeable Against the Income Fund—Educational Operations and Income Fund—Auxiliary Enterprises statements of receipts and disbursements applicable to the Income Fund.
- AA. Approval of providing moving expenses for certain new members of the faculty-administrative staff.
- BB. Request through the Director of Registration and Education to the Attorney General to obtain possession of the University property at 1008 South Thompson Street from Arthur L. Bradley and Olive G. Bradley, tenants.

Respectfully submitted,

DELYTE W. MORRIS, *President*

PAY ROLL SUPPLEMENT A

List of Faculty with Nine-Months Salaries for 1949-50.
(Salaries Payable from General Revenue Appropriations)

PROFESSORS

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Lentz, E. G., A.M.	University Professor	\$5,850.00	\$5,850.00
Lindegren, Carl C., Ph.D.	*Microbiology	5,400.00	5,850.00
Neckers, James W., Ph.D.	*Chemistry	5,310.00	5,850.00
Peacock, Vera L., Ph.D.	*Foreign Languages	5,040.00	†2,925.00
Schneider, William B., Ph.D.	*English	4,950.00	5,850.00
Scott, Jahn Winfield, Ph.D.	*Business Administration	5,310.00	5,850.00
Swartz, Willis G., Ph.D.	*Government	5,400.00	5,850.00
Bicknell, W. C., Ph.D.	*Industrial Education	5,040.00	5,805.00
Hinrichs, Marie A., Ph.D., M.D.	*Physiology	5,310.00	5,760.00
Hiskey, Marshall S., Ph.D.	*Guidance and Special Education	4,950.00	5,760.00
Johnson, Joseph K., Ph.D.	*Sociology	4,860.00	5,715.00
Talley, C. Horton, Ph.D.	*Speech	4,950.00	5,715.00

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Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Ragsdale, Ted R., Ph.D.	Education	4,950.00	5,670.00
VanLenten, Kenneth A., Ph.D.	Chemistry	4,815.00	5,670.00
Briggs, Harold E., Ph.D.	*History	5,310.00	5,625.00
Mayerick, Lewis A., Ph.D.	*Economics	5,310.00	5,625.00
Gersbacher, Williard M., Ph.D.	*Zoology	4,815.00	5,535.00
Thaloman, W. A., Ph.D.	Education	4,950.00	5,535.00
Davies, Dorothy R., Ed.D.	*Physical Education for Women	4,590.00	5,445.00
Scott, Robert A., Ph.D.	Chemistry	4,815.00	5,445.00
(Replacing Woody)	Home Economics	4,725.00	5,400.00
	Education		5,400.00
	Guidance and Special Education		5,400.00
	*Practice Supervision		5,400.00
‡Weleh, Walter B., Ph.D.	*Botany	4,590.00	5,355.00
Kesnar, Mamrfs, Ph.D.	*Music	5,040.00	5,310.00
Elliott, E. Eileen, Ed.D.	*Home Economics	4,410.00	5,265.00
Warren, Fount G., M.A.	*Education	4,725.00	5,265.00
Young, Otis B., Ph.D.	*Physics	4,725.00	5,220.00
Merwin, Bruce W., Ph.D.	Education	4,725.00	5,130.00
‡Muller, Robert H., Ph.D.	*Library	4,905.00	5,130.00
Phelps, William Neal, Ed.D.	Education	5,040.00	5,130.00
Schroeder, J. Henry, M.S.	Industrial Education	4,590.00	4,950.00

* Department Chairman or Director.

† Sabbatical Leave—nine months at half-pay.

‡ Recommended for promotion from Associate Professor.

ASSOCIATE PROFESSORS

Cunningham, Floyd F., Ph.D.	*Geography and Geology	\$4,500.00	\$5,175.00
Faner, Robert D., Ph.D.	English	4,590.00	5,175.00
Harris, Jesse, Ph.D.	English	4,590.00	†2,587.50
Klingberg, Frank L., Ph.D.	Government	4,680.00	5,175.00
McDaniel, W. C.	*Mathematics	4,500.00	5,175.00
Tndor, W. J., Ph.D.	Sociology	4,590.00	5,175.00
Martin, Glenn, M.A.	Physical Education for Men (Athletics)	4,950.00	5,130.00
Davis, J. Cary, Ph.D.	Foreign Languages	4,455.00	5,085.00
Hadley, Elbert H., Ph.D.	Chemistry	4,275.00	5,040.00
Winn, Georgia G., Ph.D.	English	4,275.00	5,040.00
Bosley, Howard E., D.Ed.	Education	4,410.00	4,995.00
Dykhouse, Claude J.	Education	4,410.00	4,995.00
Bucar, John R., M.D.	Physiology		4,950.00
Neal, Charles D., D.Ed.	*Allyn Training School	4,050.00	4,950.00
Rodabaugh, Louis D., Ph.D.	Mathematics	4,410.00	4,950.00
Tueker, Lowell R., Ph.D.	*Agriculture	4,365.00	4,950.00
	Philosophy		4,950.00
Coleman, Ernest C., Ph.D.	English	4,590.00	4,905.00
Foote, Charles L., Ph.D.	Zoology	4,050.00	4,905.00
McLeod, Archibald, Ph.D.	Speech	4,140.00	4,905.00
Randolph, Victor, Ph.D.	Education	4,410.00	4,860.00
Black, Amos, Ph.D.	Mathematics	3,960.00	4,815.00
Hartwig, Hellmut A., Ph.D.	Foreign Languages	4,050.00	4,815.00
Pitkin, William A., Ph.D.	History	4,500.00	4,815.00
Turner, Max W., Ph.D.	Government	4,050.00	4,815.00
Rafalko, Joseph S., Ph.D.	Zoology	4,500.00	4,770.00
DuFrain, Viola M., Ph.D.	Business Administration	4,365.00	4,725.00
Kaplan, Harold M., Ph.D.	Physiology		4,725.00
Morton, Ward M., Ph.D.	Government		4,725.00
Caldwell, Norman, Ph.D.	History	3,960.00	4,725.00
(Replacing F. Foote, Swisher)	Microbiology	3,528.00	4,725.00
(Replacing Kreher, McDonald, Ward)	Botany	4,140.00	4,725.00
(Replacing Holtrop)	Industrial Education	4,050.00	4,725.00
(Replacing Ablett, E. Cox)	Mathematics	4,680.00	4,725.00
(Replacing L. Bosley, M. Bracewell, L. Eligor)	University High School Agriculture	4,365.00	4,725.00
	Testing	3,667.50	4,725.00
Barry, M. Eileen, Ph.D.	Foreign Languages	4,095.00	4,680.00
(Replacing Bitterman, Chapman)	Business Administration	4,140.00	4,680.00
Lingle, Leland P., M.A.	Physical Education for Men	4,275.00	4,590.00
Harris, Stanley E., Ph.D.	Geography and Geology		4,500.00
Wilson, Henry L., Ph.D.	English		4,500.00
Barbour, Frances, A.M.	English	3,870.00	4,455.00
Cherry, George L., Ph.D.	History	4,050.00	4,455.00

TEACHERS COLLEGE BOARD

Name and Academic Degree	Department	Salary Rate	Salary Rate
		1948-49	1949-50
Neely, Julia, M.A.	English	4,050.00	4,455.00
Wakeland, Floyd V., M.M.	Music	4,050.00	4,455.00
Turner, Robert C., Ph.D.	English	4,230.00	4,410.00
Mott, Sina M., Ph.D.	Education	4,185.00	†2,182.50
(Replacing L. Brown,			
Borkon, Crawford)	Physics	4,005.00	4,365.00
Bracewell, George, A.M.	Education	3,960.00	4,275.00
Entsminger, Mary E., M.A.	Allyn Training School	3,915.00	4,275.00
Harlan, William H., M.A.	Sociology	4,275.00
McIntosh, David S., M.A.	Music	3,825.00	4,275.00
Stein, Hilda A., M.S.	Zoology	4,050.00	4,275.00
Wright, John I., A.M. History	History	4,005.00	4,275.00
Pierce, John M., A.M.	Emeritus	1,700.00	1,700.00

* Department Director, or Principal.

† Sabbatical Leave—nine months at half-pay.

ASSISTANT PROFESSORS

Fishback, Woodson W., Ph.D.	Education	\$4,500.00	\$4,500.00
Mees, John D., M.S.	*University High		
	High School	4,500.00	4,500.00
Robbins, Buren Calvin, M.A.	Speech	†3,000.00
Jordan, Roy Vail, M.A.	Education	4,275.00	4,455.00
Kaiser, Margaret, Ph.D.	Botany	3,600.00	4,365.00
Morrison, Vernon G., M.A.	Economics	3,915.00	4,320.00
Lucke, William H., M.S.	Physics	4,275.00
Ogden, Susie E., A.M.	Business Administration	4,005.00	4,275.00
Babcock, Gladys W., M.S.	Home Economics	†3,960.00	†4,140.00
Burns, Winifred, A.M.	English	3,825.00	4,230.00
English, Robert W., A.M.	Industrial Education	3,960.00	4,230.00
Matthies, William R., M.S.	Business Administration	4,050.00	4,230.00
Zimmerschied, Charlotte, A.M.	Physics	4,050.00	4,230.00
Hall, Dilla, S.M.	University High School	3,960.00	4,185.00
Ingli, Donald A., M.A.	*Audio-Visual Aids	3,870.00	4,185.00
Barber, J. Minnette, A.M.	English	4,050.00	4,140.00
Bach, E. Louise, A.M.	University High School	3,825.00	4,095.00
Holder, Lynn C., M.A.	Physical Education		
	for Men	3,870.00	4,095.00
Reed, Alex, M.S.	Agriculture	3,690.00	4,050.00
Stone, E. Opal M.S. in L.S.	Library	3,825.00	4,095.00
	Library	4,050.00
	Home Economics	4,050.00
Buboltz, Van A., M.A.	Business Administration	3,825.00	†2,002.50
Marberry, William M., A.M.	Botany	3,780.00	4,005.00
Price, Dalias A., A.M.	Geography & Geology	3,780.00	4,005.00
Shake, Shelby S., M.S.	University High School	3,780.00	4,005.00
Raut, Caroline, Ph.D.	Microbiology	3,600.00	4,005.00
Watkins, Ben P., M.A.	*Art	3,780.00	4,005.00
(Replacing Adams, Allen,			
Renfro, W. Troutman)	Industrial Education	3,990.00	4,005.00
Denny, Florence E., M.A.	Health Education	3,690.00	†1,980.00
Garbutt, Cameron W., M.A.	Speech	3,780.00	3,960.00
Malone, Willis E., M.A.	Education	3,645.00	3,960.00
Camp, George C., M.A.	English	3,825.00	3,915.00
Clark, Marshall G., M.S.	Agriculture	3,825.00	3,915.00
Fulkerson, Elbert, A.M.	University High School	3,555.00	3,870.00
Krappe, Edith S., M.A.	Foreign Languages	\$.....	3,870.00
Moe, Kate E., M.S.	Music	3,780.00	3,870.00
Neufeld, Anna K., M.S.	Foreign Languages	3,690.00	3,870.00
Petroff, Louis, Ph.D.	Sociology	3,690.00	3,870.00
Smith, Madeline, M.A.	Foreign Languages	\$.....	3,870.00
(Replacing Barron)			
	Business Administration	3,330.00	3,825.00
Barnes, Mary Louise, M.S.	Home Economics	3,510.00	3,825.00
Baxter, Joseph R., M.A.	History	3,600.00	3,825.00
Franklin, Cecil C., M.S.	*Physical Education		
	for Men	3,600.00	3,825.00
Morse, Richard L., M.M.	Music	3,600.00	3,825.00
Wharton, John S., M.M.	Music	3,465.00	3,825.00
Wright, Alice K., M.A.	Mathematics	3,600.00	3,825.00
Kerley, Ruby, A.M. in L.S.	Library	3,420.00	3,780.00
Krause, Annamarie E., M.S.	Geography & Geology	3,510.00	3,735.00
Rieke, Evelyn D., M.A., M.S.	University High School	3,420.00	3,735.00
Rogers, Ora D., A.M.	Allyn Training School	3,330.00	3,735.00
Farnham, Emily E., M.A.	Art	3,330.00	3,645.00
Lingle, Fred K., A.M.	English	3,150.00	3,645.00
(Replacing Hines)			
	Music	3,465.00	3,645.00
Etheridge, Frances D., M.A.	Physical Education		
	For Women	†1,800.00

PROCEEDINGS

Name and Academic Degree	Department	Salary Rate	Salary Rate
		1948-49	1949-50
Gibbons, M. Alberta, M.A.	University High School	3,465.00	3,600.00
Goodwin, Tina, M.A.	Allyn Training School	3,420.00	3,600.00
Haddock, Ruth, M.A.	Deau of Women's Office	3,375.00	3,600.00
Heicke, Dorothy E., A.M. in L.S.	Library	3,150.00	3,600.00
Klumstra, Willard D., M.A.	Zoology		3,600.00
Kite, Grace E., B.S. in L.S.	Library	3,150.00	3,600.00
Lewis, William M., M.S.	Zoology		3,600.00
Lynn, Thelma, M.S. in L.S.	Library	3,465.00	3,600.00
Muzzey, Dorothy, M.A.	Physical Education for Women	3,510.00	3,600.00
Pardee, Charles J., A.M.	History	3,285.00	3,600.00
Paterson, Charles, B.Ed.	University High School	3,285.00	3,600.00
Roach, Lulu D., Ph.D.	Art	3,510.00	3,600.00
Sanders, Marge T., A.M.	University High School	3,240.00	3,600.00
Shubert, M. Esther, M.S. in L.S.	Library	3,375.00	3,600.00
Smith, Gladys L., M.A.	University High School	3,285.00	3,600.00
Teel, Harley R., A.M.	University High School	3,285.00	3,600.00
Van Trump, Ruby, A.M.	Allyn Training School	3,465.00	3,600.00
Clark, Lulu R.	Emerita	1,240.00	1,240.00

- * Department Chairman, Director, or Principal.
- † Will begin service December 5, 1949.
- ‡ Does not include \$10.00 per month maintenance allowance.
- ¶ Sabbatical Leave—nine months at half-pay.
- § Leave without pay, 1948-49.

INSTRUCTORS

Gassan, Carolyn, M.F.A.	Allyn Training School	\$		\$3,825.00
Hunsinger, Paul, M.A.	Speech			3,825.00
Rainbow, Raymond S., Jr., M.A.	English			3,825.00
Mueller, Robert E.	Music	3,510.00		3,750.00
Stone, Hal, M.S.	Chemistry	3,465.00		3,735.00
Stehr, Jean, M.A.	Physical Education for Women	3,465.00		3,735.00
Allen, John W.	*Museum	3,375.00		3,645.00
Bridges, A. Frank, M.A.	Health Education	3,465.00		†1,822.50
Smith, Mae T., A.M.	English	3,465.00		3,645.00
Steffes, Robert A., M.S.	*Journalism	3,465.00		3,645.00
(Replacing R. Schwartz)	Government	3,420.00		3,600.00
Fligor, R. Jean, M.A.	University High School	3,420.00		†1,800.00
Wood, Eugene S., B.S.	University High School	3,150.00		3,600.00
(Replacing Jeannette Neckers, E. Young)	Speech	3,375.00		3,600.00
(Replacing C. Gross)	University High School	3,375.00		3,555.00
Johnson, Marvin E., M.S.	Industrial Education	3,015.00		3,510.00
Kohler, Richard C., A.M.	Industrial Education	3,240.00		3,510.00
Meehan, Elizabeth, M.A.	Allyn Training School	3,330.00		3,510.00
Phillips, Frances K., M.A.	Health Education	3,240.00		3,420.00
Treece, Madelyn S., M.A.	Allyn Training School	3,240.00		3,420.00
Fehrman, Benjamin C., B.S.	Agriculture			3,375.00
(Replacing Boatman)	Journalism			3,375.00
(Replacing Boatman)	Library			3,330.00
Edwards, Troy W., M.S.	*Health Education	3,240.00		3,330.00
Freeberg, William, M.S.	University High School	3,015.00		3,330.00
(Replacing W. Randle)	Physical Education for Men		†	3,330.00
(Replacing McCrary)	University High School	3,015.00		†1,665.00
Baker, Iris Beverly, M.S.	Veterans Guidance Center	3,240.00		3,330.00
Ervin, Kenneth A., M.A.	Sociology	3,150.00		3,330.00
¶Travis, Edna Spires, M. A.	Economics	2,880.00		3,240.00
Pitkin, Minnie Mae, M.S.	Art	3,015.00		3,240.00
Veogler, Helen M.	English	\$2,880.00		\$2,970.00
Bimfohr, Oliver M., M.S.	Personnel	2,925.00		3,240.00
Cavender, Thera, A.M.	Music	3,060.00		3,240.00
(Replacing G. Clark)	Geography & Geology			3,150.00
Cundall, Zella, A.B. in L.S.	Library	2,790.00		3,150.00
(Replacing Fildes)	Mathematics	2,700.00		3,150.00
Haukka, Golda D., A.M.	Library	2,970.00		3,150.00
Lockwood, Bonnie A., M.S. in Ed.	Mathematics	2,475.00		3,150.00
Melvin, Mary Belle, B.S. in L.S.	Library	2,700.00		3,150.00
(Replacing Rector)	University High School	2,880.00		3,150.00
Spradling, Zita, M.S.	Library	2,700.00		3,150.00
(Replacing Stahlheber)	Testing	2,700.00		3,150.00
Starck, Helen, M.S.	University High School	2,970.00		3,150.00
Stotlar, John W., M.S.	Foreign Languages	2,700.00		3,150.00
	University High School	3,060.00		3,150.00

TEACHERS COLLEGE BOARD

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
Stull, Marjorie W., B.S. in L.S.	University High School	2,700.00	3,150.00
Waters, Loraine, M.S.	Library	2,790.00	3,150.00
Wilkinson, J. J., M.S.	Museum	2,565.00	3,150.00
_____	Physical Education for Men	3,150.00
_____ (Replacing L. Bischof)	Journalism	3,150.00
_____ Replacing Spiller, Paris,	Dean of Men's Office	2,925.00	3,150.00
Vogt)	History	3,060.00	3,150.00
_____ (Replacing Hoyle)	Mathematics	2,475.00	3,150.00
King, Florence R.	Emerita	1,200.00	1,200.00

- * Department Chairman, or Director.
- † Sabbatical Leave—nine months at half-pay.
- ‡ Leave without pay, 1948-49.
- § Term appointment for nine months only.
- ¶ Does not include maintenance allowance of \$30.00 per month.

FACULTY ASSISTANTS

Beltz, Dorothy Sager	Practice Supervision	*\$1,350.00	*\$1,890.00
_____ (Replacing Reyes)	Foreign Languages	*1,687.50	*1,890.00
Goetz, Helen, R.N.	Health Service	†1,125.00	†1,260.00
_____ (Replacing E. Bischof)	English	†1,125.00	†1,260.00
Blackman, Maxine, B.A.	Information Service	2,250.00	2,475.00
Lindegren, Gertrude	Biological Research	2,250.00	2,475.00
Manering, Naomi, R.N.	Health Service	2,250.00	2,475.00
Melton, Norman Trotter, B.S. in Ed.	Registrar's Office	2,025.00	2,475.00
O'Brien, William E., B.S.	Physical Education for Men	2,250.00	2,475.00
Rafalko, Margaret M., B.Ed.	Biological Research	2,250.00	2,475.00
Straker, Ruby, B.S. in Ed.	Placements' Office	2,250.00	2,475.00
_____	University High School	2,475.00
_____ (Replacing M. M. Clark)	English	2,250.00	2,475.00
_____ (Replacing J. Gross)	English	2,250.00	2,475.00
_____ (Replacing Ivanuck)	Physical Education for Women	2,250.00	2,475.00
_____ (Replacing Mazurek)	Research	2,250.00	2,475.00
_____ (Replacing Swayne)	Museum	2,250.00	2,475.00
_____ (Replacing Taylor)	Alyn Training School	2,250.00	2,475.00
Bennett, Esther V., B.A.	Museum	2,250.00
‡Borella, Henry M., B.S.	Physics	2,250.00	2,250.00
Bradley, Edna, R.N.	Health Service	2,025.00	2,250.00
Eberhart, Sue Jackson	Registrar's Office	1,800.00	2,250.00
Murray, Earl, B.S. in Ed.	Registrar's Office	2,025.00	2,250.00
Ott, Loretta Keough, B.S. in Ed.	Dean of Women's Office	1,890.00	2,250.00
‡Wheeler, Roberta	Physical Education for Women	2,250.00
_____ (Replacing R. Wood)	College of Education	2,025.00	2,250.00
_____ (Replacing Aiassi, Ander- son, Bain, Bencini, Berrier, Bley- er, Brickey, B. Brown, J. Q. Clark, Collins)	Affiliated Schools	2,250.00	2,250.00
_____ (Replacing Carter)	Affiliated Schools	2,250.00	2,250.00
_____ (Replacing Correll, L. Davis, Dozier, Finley, Hastie, Hedges, Hoye, Hunter, Konya)	Affiliated Schools	2,250.00	2,250.00
_____ (Replacing Fox, Mayhew, Milosevich, Morin, G. Morris, M. Morris)	Affiliated Schools	2,160.00	2,250.00
_____ (Replacing Trulove, Wil- helm, Newbern, Pepple, Reps, Stroup)	Affiliated Schools	2,160.00	2,250.00
Borella, Betty L., B.S. in Ed.	Audio-Visual Aids	2,160.00
Baird, Vern, B.S.	Biological Research	1,800.00	2,025.00
Kutcosky, Florence	Registrar's Office	2,025.00
Mezo, Jane Munn, R.N.	Health Service	1,575.00	2,025.00
_____ (Replacing Lander)	Health Service	1,575.00	2,025.00
_____ (Replacing Moake)	English	† 810.00	† 990.00
_____ (Replacing R. Pulliam)	English	† 810.00	† 990.00
_____ (Replacing Seibert)	English	† 810.00	† 990.00
_____ (Replacing Shafter)	Sociology	† 810.00	† 990.00
_____ (Replacing Todd)	English	† 810.00	† 990.00
_____ (Replacing W. Holder)	Government	† 900.00	† 990.00
_____ (Replacing Wimberly)	Government	† 585.00	† 990.00
_____ (Replacing H. Wood)	Government	† 562.50	† 990.00
_____ (Replacing Mulkin)	Information Service	† 810.00	† 990.00
_____ (Replacing W. Price)	Alumni Service	† 810.00	† 990.00
_____ (Replacing Ashby)	Child Guidance Center	† 765.00	† 990.00

PROCEEDINGS

Name and Academic Degree	Department	Salary Rate 1948-49	Salary Rate 1949-50
— (Replacing R. Etheridge)	Dean of Men's Office	† 765.00	† 990.00
— (Replacing Evans)	Veterans Guidance Center	† 765.00	† 990.00
— (Replacing Springs)	Mathematics	† 900.00	† 990.00
—	Allyn Training School	†	† 990.00
— (Replacing Barth)	Library	† 810.00	† 990.00
— (Replacing Ludwig)	University High School	† 810.00	† 990.00
— (Replacing W. McBride)	Health Education	† 765.00	† 990.00
— (Replacing Miller)	Allyn Training School	† 810.00	† 990.00
— (Replacing Pritchett)	English	‡ 405.00	‡ 445.00

* Three-fourths time.

† Half-time.

‡ Term appointment for nine months only.

¶ One-fourth time.

PAY ROLL SUPPLEMENT B

List of Administrative Personnel with Twelve-Months Salaries for 1949-50. (Salaries Payable from General Revenue Appropriations.)

Name and Academic Degree	Pay Roll Title	Salary Rate 1948-49	Salary Rate 1949-50
Morris, Delyte W., Ph.D.	President	\$10,000.00	\$10,000.00
Rehn, Henry J., Ph.D. (Dean, College of Vocations & Professions; Professor)	Ex. Ass't in Ed. & Adm.	7,500.00	7,920.00
Abbott, T. W., Ph.D. (Dean, College of Liberal Arts & Sciences; Professor of Chemistry)	Ex. Ass't in Ed. & Adm.	7,320.00	7,800.00
Lawson, Douglas E., Ph.D. (Dean, College of Education; Professor)	Ex. Ass't in Ed. & Adm.	7,140.00	7,800.00
Tenney, Charles D., Ph. D. (Administrative Assistant to the President; Professor of English & Philosophy)	Ex. Ass't in Ed. & Adm.	7,320.00	7,800.00
Miles, Edward V., Jr., M.A. (Business Manager; Associate Professor of Economics)	Ex. Ass't in Ed. & Adm.	6,900.00	7,500.00
Alexander, Orville, Ph.D. (Director, Alumni Services; Professor of Economics)	Ex. Ass't in Ed. & Adm.	6,420.00	7,080.00
Dey, Raymond H., M.A. (Director, Extension and Adult Education & Placement Services)	Ex. Ass't in Ed. & Adm.	6,180.00	6,600.00
— (Dean of Men)	Ex. Ass't in Ed. & Adm.	6,600.00
Howe, W. A., M.S., (Director, Physical Plant; Instructor, Industrial Education)	Ex. Ass't in Ed. & Adm.	6,000.00	6,240.00
Shuman, Helen A., M. A. (Dean of Women, Associate Professor)	Ex. Ass't in Ed. & Adm.	5,760.00	6,000.00
Shank, Marjorie, A.M., (Registrar; Associate Professor of Geography & Geology)	Ex. Ass't in Ed. & Adm.	5,340.00	5,880.00
Drummond, Lorena, B.A., (Director, Information Service)	Ex. Ass't in Ed. & Adm.	5,220.00	5,580.00
Bryant, Roye R., M.A. (Field Representative)	Ex. Ass't in Ed. & Adm.	5,040.00	5,760.00
Gallegly, Robert L., A.M. (Chief Accountant)	Ex. Ass't in Ed. & Adm.	4,440.00	5,280.00
Beach, Cornelia L., B. Ed. (Purchasing Agent)	Ex. Ass't in Ed. & Adm.	4,200.00	4,680.00
Fullham, Mabel (Director, Housing Service)	Ex. Ass't in Ed. & Adm.	4,140.00	4,500.00
Nelson, Lois H., B.S. in Ed. (Secretary to the President)	Ex. Ass't in Ed. & Adm.	3,840.00	4,320.00
— (Auditor)	Ex. Ass't in Ed. & Adm.	4,020.00
Crichton, Jane, B. Ed. (Assistant in Personnel)	Ex. Ass't in Ed. & Adm.	3,180.00	3,780.00
Enrietto, Marjory, B.S. in E. (Alumni Recorder)	Ex. Ass't in Ed. & Adm.	3,300.00	3,780.00

TEACHERS COLLEGE BOARD

PAY ROLL SUPPLEMENT C

List of Faculty with Salaries for Summer, 1949, Supplementing List in May 6, 1949, Report to the Board.

Name and Classification	Number of Weeks Employed	June	July	August	September
Aiassi, Christina, Instructor.....	8	\$167.50	\$335.00	\$167.50	\$.....
Allen, John W., Instructor.....	10	405.00	405.00	202.50
Baird, Vern, Faculty Assistant.....	10	225.00	225.00	112.50
Beltz, Dorothy Sager, Faculty Assistant..	10	210.00	210.00	105.00
Beimfohr, Oliver M., Instructor.....	2	175.00
Bennett, Esther V., Faculty Assistant....	10	250.00	250.00	125.00
Blackman, Maxine H., Faculty Assistant..	10	275.00	275.00	137.50
Boatman, Ralph H., Instructor.....	10	410.00	410.00
Borella, Betty L., Faculty Assistant....	12	120.00	240.00	240.00	120.00
Bracewell, Mabel G., Faculty Assistant....	10	125.00	250.00	250.00
Bradley, Edna, Faculty Assistant.....	10	250.00	250.00	125.00
Bucar, John R., Associate Professor.....	14	550.00	550.00	550.00	275.00
Buckman, E. R., Instructor.....	8	175.00	350.00	175.00
Cavender, Thera, Instructor.....	10	350.00	350.00	175.00
Clark, Gladys Rice, Instructor.....	8	*62.00	*124.00	*62.00
Clark, Marshall G., Assistant Professor..	10	435.00	435.00	217.50
Cundall, Zella, Instructor.....	6	350.00	175.00
Deabler, H. L., Professor.....	8	262.50	525.00	262.50
Deason, Russell, Instructor.....	8	200.00	400.00	200.00
Eberhart, Sue Jackson, Faculty Assistant.	10	250.00	250.00	125.00
Fehrman, Benjamin C., Instructor.....	6	375.00	187.50
Fink, Mary Ellen, Instructor.....	8	175.00	350.00	175.00
Haddock, Ruth, Assistant Professor.....	10	400.00	400.00	200.00
Haws, Robert W., Assistant Professor....	8	225.00	450.00	225.00
Heicke, Dorothy E., Assistant Professor..	6	400.00	200.00
Hinrichs, Marie A., Professor.....	10	640.00	640.00	320.00
Hiskey, Marshall S., Professor.....	8	640.00	640.00
Ingli, Donald A., Assistant Professor....	10	465.00	465.00	232.50
Johnson, F. Morris, Instructor.....	8	205.00	410.00	205.00
Jordan, Roy Vail, Assistant Professor....	10	485.00	485.00	242.50
Kerley, Ruby, Assistant Professor.....	10	420.00	420.00	210.00
Kutcosky, Florence, Faculty Assistant....	14	225.00	225.00	225.00	112.50
Lentz, E. G., Professor.....	10	650.00	650.00	325.00
Lindgren, Carl C., Professor.....	10	650.00	650.00	325.00
Lindgren, Gertrude, Faculty Assistant....	10	275.00	275.00	137.50
Lockwood, Bonnie A., Instructor.....	4	175.00	175.00
Lynn, Thelma, Assistant Professor.....	10	400.00	400.00	200.00
Manering, Naomi, Faculty Assistant.....	10	275.00	275.00	137.50
Martin, Glenn, Associate Professor.....	10	570.00	570.00	285.00
McCrary, Jack Smith, Instructor.....	8	175.00	350.00	175.00
Mees, John D., Assistant Professor.....	10	500.00	500.00	250.00
Melton, Norma Trotter, Faculty Assistant.	10	275.00	275.00	137.50
Murray, Earl W., Faculty Assistant.....	10	250.00	250.00	125.00
Neal, Charles D., Associate Professor....	2	275.00
Ott, Loretta Keough, Faculty Assistant...	10	250.00	250.00	125.00
Phelps, William Neal, Professor.....	1-2/5	196.00
Phillips, Thelma Anne, Instructor.....	8	167.50	335.00	167.50
Pitkin, Minnie Mae, Instructor.....	10	360.00	360.00	180.00
Rafalko, Margaret M., Faculty Assistant..	10	275.00	275.00	137.50
Ragsdale, Ted R., Professor.....	6	550.00	225.00
Raut, Caroline, Assistant Professor.....	10	445.00	445.00	222.50
Reed, Alex, Assistant Professor.....	10	450.00	450.00	225.00
Saunders, Aulus W., Professor.....	8	275.00	550.00	275.00
Shafter, Albert Jene, Faculty Assistant...	8	90.00	180.00	90.00
Shubert, M. Esther, Assistant Professor..	10	400.00	400.00	200.00
Stone, E. Opal, Assistant Professor.....	10	455.00	455.00	227.50
Straker, Ruby, Faculty Assistant.....	10	275.00	275.00	137.50
Stroup, David M., Instructor.....	8	175.00	350.00	175.00
Swackhamer, John W., Assistant Professor	8	650.00	650.00	325.00
Swartz, Willis G., Professor.....	10	650.00	650.00	325.00
Swayne, Julius, Faculty Assistant.....	8	125.00	250.00	125.00
Tucker, Lowell R., Associate Professor....	10	550.00	550.00	275.00
Wille, Don, Instructor.....	10	200.00	400.00	400.00
Welch, Emma M., Faculty Assistant.....	8	50.00	100.00	50.00
Wood, Eugene S., Instructor.....	10	400.00	400.00	200.00
Wuest, John J., Assistant Professor.....	8	237.00	475.00	237.50

* Two-fifths time.

PROCEEDINGS

PAY ROLL SUPPLEMENT D

List of Regular Employees with Twelve-Months Salaries for 1949-50.
(Salaries Payable from General Revenue Appropriations)

Name	OFFICE Classification	Salary Rate	Salary Rate
		1948-49	1949-50
Adams, Francis Warren	Duplicating Machine Supervisor		\$3,000.00
Etherton, Lucile H.	Clerk III	2,940.00	
Doolin, M. Fidella	Account Clerk	2,460.00	
Cooper, Juanita Elizabeth	Clerk Stenographer II	2,220.00	
Perry, Wilma Nell	Clerk Stenographer II	2,220.00	
Carter, Allyn W.	Clerk Stenographer II	2,160.00	
	Clerk Stenographer II	2,100.00	
	Clerk Stenographer II	1,980.00	
	Clerk Typist II	2,220.00	
Brummet, Ruth	Clerk Typist II	2,100.00	
Keough, Rosemary	Clerk Typist II	2,040.00	
Allen, Margaret	Clerk Typist II	2,040.00	
Hart, Lucille	Clerk Typist II	1,920.00	
	Clerk Typist II	2,292.00	
Trobaugh, Gus	Storekeeper I	2,160.00	
George, Homer A.	Laboratory Technician I	2,100.00	
	Stores Clerk	2,220.00	
Ludwig, Victoria E.	Bookkeeping Machine Oper. I.	1,800.00	
	Bookkeeping Machine Oper. I.	2,220.00	
Austin, Mabel	Clerk Stenographer I	2,220.00	
Eastman, Margaret McGregor	Clerk Stenographer I	2,220.00	
McCauley, Wanda Lee	Clerk Stenographer I	2,160.00	
Karnes, Virginia	Clerk Stenographer I	2,100.00	
Ashby, Earlene Johnson	Clerk Stenographer I	2,100.00	
Davis, Andrey J.	Clerk Stenographer I	2,100.00	
	Clerk Stenographer I	1,920.00	
Crouch, Helen June	Clerk Stenographer I	1,800.00	
	Clerk Stenographer I	1,740.00	
Mescher, Lois Catherine	Clerk Stenographer I	1,680.00	
	Clerk Stenographer I	1,680.00	
	Clerk Stenographer I	1,680.00	
	Clerk Stenographer I	1,680.00	
Ferrill, Janice	Clerk Typist I	2,100.00	
Killingsworth, Dolores L.	Clerk Typist I	2,100.00	
White, Myrtle	Clerk Typist I	1,860.00	
Jung, Vernice B.	Clerk Typist I	1,800.00	
Taylor, Marilyn H.	Clerk Typist I	1,620.00	
	Clerk Typist I	1,500.00	
	Clerk Typist I	1,500.00	
	Clerk Typist I	1,500.00	
	Clerk Typist I	1,500.00	
	Clerk Typist I	1,500.00	
	Clerk Typist I	1,500.00	
Jarrett, Hazel M.	Clerk I	2,100.00	
Hunter, Dorothy L.	Clerk I	2,040.00	
	Switchboard Operator I	1,500.00	
	Switchboard Operator I	1,500.00	

JANITORIAL

Widdows, Joe	Building & Grounds Sup't.	\$3,660.00
	Janitor III	2,280.00
Knight, Ira Dennie	Janitor I	2,100.00
Loveall, Guy	Janitor I	2,100.00
Wiggins, Howard Arthur	Janitor I	2,100.00
Evans, Charles R.	Janitor I	2,040.00
Briggs, George O.	Janitor I	1,980.00
King, Thomas J.	Janitor I	1,980.00
Lantrip, Charles E.	Janitor I	1,980.00
Sutton, Wayne	Janitor I	1,980.00
	Janitor I	1,980.00
Anderson, William J.	Janitor I	1,896.00
Clutts, Dennis	Janitor I	1,896.00
Jamison, James	Janitor I	1,896.00
Lewis, Norah	Janitor I	1,896.00
Pollard, Calvin Ramey	Janitor I	1,896.00
Valentine, Columbus	Janitor I	1,896.00
Beggs, Elsie	Domestic	1,848.00
Crossland, Thelbert E.	Janitor I	1,800.00
Lingle, Cloman	Janitor I	1,800.00
Valentine, Ima Mae	Domestic	1,776.00

TEACHERS COLLEGE BOARD

HEATING
Plant Maintenance

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Sitter, Ralph H.	Engineer II	\$5,100.00	
North, T. H.	Stationary Fireman	2,880.00	
Hamilton, Andrew C.	Stationary Fireman	2,796.00	
Miller, Fred	Stationary Fireman	2,796.00	
Thomas, Joe	Stationary Fireman	2,796.00	
Eutsminger, H. E.	Stationary Fireman	2,580.00	
Harris, Lee C.	Stationary Fireman	2,580.00	
Lewis, Hiram	Stationary Fireman	2,496.00	
Rogers, V. H.	Stationary Fireman	2,496.00	
Freeman, Cliff	Stationary Fireman	2,400.00	
Merkel, Charlie C.	Laborer (Maintenance)	1,896.00	
Westley, George	Laborer (Maintenance)	1,896.00	
Williams, James	Laborer (Maintenance)	1,896.00	

MAINTENANCE

Betts, Charles L.	Plumber	\$4,698.00
Loy, Charles E.	Plumber	4,698.00
Marten, W. E.	Plumber	4,698.00
Michael, H. A.	Plumber	4,698.00
McCormick, Clyde L.	Electrician	4,280.40
Renner, Henry J.	Electrician	4,280.40
Weber, Rudolph William	Electrician	4,280.40
Schwegman, Virgil	Carpenter Foreman	4,698.00
Hogue, Robert	Carpenter Foreman	4,698.00
Dotson, George E.	Carpenter	4,176.00
Hagler, Ned J.	Carpenter	4,176.00
Kinsey, Carl B.	Carpenter	4,176.00
McIntosh, Wm. Vernell	Carpenter	4,176.00
Miller, Otis H.	Carpenter	4,176.00
Presley, Robert Wayne	Carpenter	4,176.00
Ross, Arthur L.	Carpenter	4,176.00
Smith, Robert E.	Carpenter	4,176.00
Troutman, Reid	Carpenter	4,176.00
Cogdill, Lee V.	Painter	3,654.00
Gamble, Roy C.	Painter	3,654.00
Hagler, Carl I.	Painter	3,654.00
Harris, Guy R.	Painter	3,654.00
Stawarczik, Victor C.	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Painter	3,654.00
_____	Bricklayer	6,264.00
_____	Trades Helper (for Bricklayer)	2,714.00

GROUNDS

Carter, Ralph Hale	Florist I	\$2,436.00
McNeill, Lee	Grounds Foreman	2,376.00
Nelson, Leroy	Laborer (Maintenance)	2,100.00
McCutcheon, Edward	Laborer (Maintenance)	2,028.00
Alexander, Raymond B.	Laborer (Maintenance)	1,896.00
Cundiff, Lenvill	Laborer (Maintenance)	1,896.00
Green, Vernor L.	Laborer (Maintenance)	1,896.00
Hale, James Roy	Laborer (Maintenance)	1,896.00
Hali, Villa	Laborer (Maintenance)	1,896.00
McCallister, William	Laborer (Maintenance)	1,896.00
Taylor, Jettie	Laborer (Maintenance)	1,896.00
Alexander, Earl	Laborer (Maintenance)	1,800.00
Crowell, Donald	Laborer (Maintenance)	1,800.00
Fox, Harry	Laborer (Maintenance)	1,800.00
Lewis, James H.	Laborer (Maintenance)	1,800.00
Pearson, Eugene	Laborer (Maintenance)	1,800.00
Ragsdale, Van H.	Laborer (Maintenance)	1,800.00
_____	Laborer (Maintenance)	1,800.00

POLICE

Thorton, John W.	Watchman II	\$2,277.00
*Bain, Herman	Watchman I	2,100.00

PROCEEDINGS

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Isham, Robert	Watchman I.	\$2,100.00	
Cox, Raymond E.	Watchman I.	1,980.00	
Fraser, F. H.	Watchman I.	1,896.00	
Hammock, Charlie C.	Watchman I.	1,896.00	
Turner, William Lenard	Watchman I.	1,896.00	
Brookshire, Earl L.	Watchman I.	1,848.00	
Metcalf, Rolland R.	Watchman I.	1,800.00	

FARM

Peithman, Irvin M.	Head Farmer	\$3,660.00
	General Farmer	2,700.00
Hamilton, Delbert Lindsay	Garden Farmer	2,400.00

* On leave of absence ; replaced by Newberry, J. A.

PAY ROLL SUPPLEMENT E

List of Administrative Personnel with Twelve-Months Salaries for 1949-50. (Salaries Payable from Income Fund—Auxiliary Enterprises)

Name and Academic Degree	Pay Roll Title	Salary Rate 1948-49	Salary Rate 1949-50
Ernest R. Wolf (Supervisor, Veterans Housing Projects)	Ex. Ass't in Ed. & Adm.	\$4,800.00	\$5,040.00
Maxine Vogely, M. A. (Director, Anthony Hall)	Ex. Ass't in Ed. & Adm.	*3,990.00	*4,320.00
Carl Trobaugh, B. S. (Manager, store)	Ex. Ass't in Ed. & Adm.	3,300.00	3,600.00

* Does not include Maintenance Allowance of \$30.00 per month.

PAY ROLL SUPPLEMENT F

List of Employees with Twelve-Months Salaries for 1949-50. (Salaries Payable from Income Fund—Auxiliary Enterprises)

OFFICE

Name	Classification	Salary Rate 1948-49	Salary Rate 1949-50
Ramsey, Jo Ann	Clerk Typist I.	\$1,800.00	
Schneider, Virginia E.	Clerk Typist I.	1,800.00	

FOOD SERVICE

Windate, Lyda	Food Service Supervisor	\$2,760.00*
Bowers, Frances	Cook I.	1,980.00†
Foster, Verla R.	Cook I.	1,980.00†
Reutfro, Bertha	Cook I.	1,980.00†
Baggett, Edith	Cook I.	1,920.00†
Allmon, Pearl Rushing	Cook I.	1,860.00†
Bain, Mamie	Cook I.	1,740.00†
Richardson, Ressie W.	Cook I.	1,680.00†
Fulgham, Cora	Domestic	1,560.00‡
Mendenall, Marie	Domestic	1,680.00†
Throgmorton, Grace	Domestic	1,680.00†

JANITORIAL

Allen, Jesse	Janitor I.	\$2,100.00
Donaby, George	Janitor I.	1,656.00†

* Does not include Maintenance Allowance of \$10.00 per month.

† Does not include Maintenance Allowance of \$20.00 per month.

‡ Does not include Maintenance Allowance of \$30.00 per month.

