

1948

Proceedings of the Teachers College Board

Illinois Teachers College Board

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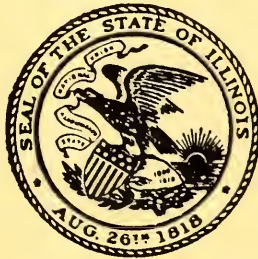
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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)
OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by

FRANK G. THOMPSON
Chairman of Teachers College Board

VERNON L. NICKELL
Secretary of Teachers College Board

1948

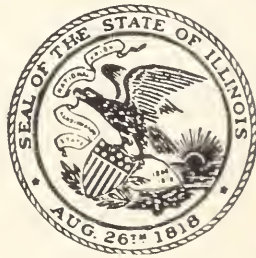
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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson
Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell
Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1948

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting at Chicago, January 19, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1947-1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year Ago</u>
a. University				
Graduates	40	28	68	54
Seniors	117	132	249	212
Juniors	142	156	298	249
Sophomores	273	249	522	322
Freshmen	451	449	900	934
Unclassified	1	9	10	19
Post Graduates	<u>1</u>	<u>4</u>	<u>5</u>	<u>10</u>
Total College Students on Campus	1025	1027	2052	1800
b. University High School	186	165	351	363
c. University Elementary School	126	136	262	259
d. Auxiliary Training School				
Illinois Soldiers and Sailors Childrens' School	<u>154</u>	<u>85</u>	<u>239</u>	<u>244</u>
Total Pupils, Elementary and Secondary	<u>466</u>	<u>386</u>	<u>852</u>	<u>866</u>
Total	1491	1413	2904	2666
Extension	<u>32</u>	<u>284</u>	<u>316</u>	<u>328</u>
Grand Total	1523	1697	3220	2994

2. Extension

a. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1947-1948 school year.

TEACHERS COLLEGE BOARD

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Clinton	American Public Education 211	Waneta Catey	30
Decatur	Physical Education for Elementary Schools 231	Bernice Frey	53
Decatur	History of American Diplomacy 237	Clarence Orr	30
Gibson City	American Public Education 211	Elizabeth Russell	23
Girard	Physical Education for Elementary Schools 231	C. E. Horton	58
Lincoln	Contemporary Civilization 111	Francis Wade	14
Odell	Crafts for Elementary Schools 201	George Barford	31
Odell	American Public Education 211	Floyd T. Goodier	15
Pekin	The Community 261	J. A. Kinneman	26
Springfield	American Public Education 211	W. I. De Wees	<u>36</u>
Total First Semester 1947-1948			316
The number of extension students in ten courses in eight centers for the corresponding time one year ago was			328

3. List of Scholarship Students

Certification is here made to the State Teachers College Board that the list of persons, with addresses for each and designating amounts for which they have been credited, is being transmitted to the Chairman of the Teachers College Board for further transmission to the State Treasurer in order that the total amount of \$16,940.50 may be transferred from the General Revenue Fund to the Income Fund of Illinois State Normal University. These students are regularly registered students who have been credited with the designated amounts during the first semester of the 1947-1948 school year beginning September 8, 1947. This year the total amount of money is transferred to the Income Fund of Illinois State Normal University rather than being remitted directly to the students as in the past, such provision being made under Section 30-4 as amended by the Sixty-fifth General Assembly. It is interesting to report that the number of high school scholarship students in the University during the first semester totaled 524, which represents 38.5 percent of the 1360 students operating on scholarships in the five state teacher educating institutions.

It is gratifying to report that the emphasis placed on teacher education at Illinois State Normal University has brought such a large percentage of capable students eligible for high school scholarships into this strictly professional school.

II. FACULTY

1. Resignations

- a. Mrs. Annabelle Gerfen, Student Faculty Assistant in the Office of the Registrar and Director of Admissions, for health reasons, effective December 31, 1947.
- b. Mrs. Maureen M. Vandiveer, Student Faculty Assistant in the Office of the Assistant Dean of the University, for health reasons, effective December 31, 1947.

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- c. Mrs. Helen H. Perry, part-time Faculty Assistant in Milner Library, because of conflict with other work, effective November 30, 1947.
- d. Mrs. Henrietta Felix, part-time Student Assistant, in order to devote full time to University work beginning the second semester, January 26, 1948.

2. Return from Leave of Absence

- a. Miss Marion Miller, Assistant Professor of Art, who was granted a leave of absence from September 30 to January 1, in order to complete work on her doctor's degree at Ohio State University, has resumed her work upon the campus. During her absence her work was cared for by Miss Lucille Becker, who was brought to the campus for that particular purpose.

3. New Appointments

- a. Miss Lucille Becker, who has been serving as a substitute for Miss Marion Miller on leave of absence from the Art Department during part of the first semester of the 1947-1948 school year, is recommended to serve as supervisor of art in the Metcalf (campus) Elementary School to fill a vacancy that it has been impossible to fill since the opening of the 1947-1948 school year. Miss Becker's work as Instructor in Art would begin with Monday, January 26, and her salary would be at the rate of \$350.00 per month for the four and one-half months of the second semester of the current school year.
- b. Because of increased demands for student teaching centers in the Home Economics Department, it has become necessary to add another off-campus center located at Danvers, Illinois, and to employ Miss Mildred Reel, an instructor in Danvers High School, as supervisor of student teachers. Miss Reel is approved by the State Supervisor of Vocational Home Economics. She is to be paid \$12.50 each month for each student teacher that she supervises, which is the same rate being paid supervisors in other off-campus centers.
- c. The names of Miss Elsa Ernestine Schilling and Mrs. Jeanette Isted should be added to the regular substitute list as approved for doing substitute teaching in Spanish and music respectively.
- d. Mrs. Alma M. Carey, as part-time Student Faculty Assistant in the Office of the Assistant Dean of the University, at a salary rate of \$125.00 per month, effective January 2, 1948, to take the place of Mrs. Maureen Vandiveer, resigned.
- e. Mrs. Joyce Osborne, as part-time Student Faculty Assistant in the Office of the Registrar and Director of Admissions, at a salary rate of \$125.00 per month, effective February 1, 1948, to take the place of Mrs. Annabelle Gerfen, resigned.

4. Summer Session Faculty

- e. The summer session faculty covering both intersession and the regular eight-weeks session of 1948 will be presented at the April meeting of the Board.

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III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Lena Winsett, Domestic in connection with the University Food Service, effective November 30, 1947, in order to accept a position elsewhere.

2. New Appointments Recommended

(The following have been cleared and approved through the proper channels in Springfield.)

- a. Mrs. Betty B. Knous, as Clerk Stenographer I, at a salary of \$140.00 per month, effective from November 27, 1947.
- b. Mr. Carleton P. Hargitt, under the classification of Garden Farmer, to work at the University Farm at a salary rate of \$175.00 per month, effective from December 2, 1947.
- c. Mrs. Chlora B. Manuel, under the classification of Domestic, to work at Fell Hall (women's residence) at a salary rate of \$135.00 per month, effective from December 1, 1947.

3. Change in salary

- a. It is recommended that the classification of Mrs. Zola Hale be changed from that of Domestic to Cook I and that effective January 1, 1948, her salary be set at \$140.00 per month.

IV. THE ORGANIZATION

1. Graduate Work

- a. The offering of graduate work at Illinois State Normal University continues to serve a real need. Great care is being exercised to see that the quality of work is the equivalent of that of the best colleges and universities in the country. The demand has increased in the departments that have been approved for graduate work and definite requests have come for graduate work in other departments, especially that of music.
- b. Between now and the meeting of the Teachers College Board in April, a definite request, together with supporting data, will be presented for the approval of the Department of Music Education to do graduate work. This is one of the outstanding and strong departments of the University and they now meet all requirements for carrying on graduate work. Perhaps, aside from the Department of Health and Physical Education for Women, approved last year, there is not another department where there has been as much demand for graduate work as in the Department of Music Education. All information has been prepared and will be presented to the Graduate Committee of the Teachers College Board in ample time for the members of the committee to make any check they may wish and in order to prepare a recommendation to the Teachers College Board for the April meeting.

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2. Calendar

- a. The calendar for the next school year will be prepared and presented to the Teachers College Board at the April Meeting. It is now believed advisable to eliminate the intersession and to confine the activities of the summer to one session of eight weeks for the 1949 summer. This will be indicated in the complete calendar presented at the next meeting of the Board. For the 1948 summer the University will again operate with a three-weeks intersession followed by an eight-weeks regular summer session.

V. THE CURRICULUM

1. Special Education

- a. Definite steps are being taken to enlarge and make more effective the various phases of the special education program now being offered at Illinois State Normal University. This will result in bringing to the faculty certain specialists who have an outstanding reputation and in developing a curriculum that will meet the needs for the education of teachers in all phases of the program that has been set up by the Department of Public Instruction under the direct supervision of Mr. Ray Graham, Assistant Superintendent on the staff of the Superintendent of Public Instruction. As plans near completion for the new building and the demand for teachers becomes greater and the interest upon the part of students in taking this work increases, it becomes necessary to make certain alterations in the curriculum in the field of special education. These proposed changes will be reported at a later Board meeting.

VI. BUILDINGS AND GROUNDS

1. Current Building Program

- a. It would be gratifying to be able to report that plans and specifications had been completed for our two proposed buildings and that bids had been taken and contracts awarded. However, all that can be reported at the present time is that the plans and specifications for the Special Education Building are practically completed, but it has become necessary to make some slight alterations in the size of the building in order to keep the cost apparently within the amount of money available. It is expected that it will not be very long before bids will be advertised and hopefully contracts awarded for the construction of this building.
- b. Plans for the Administration Building are still in the final preliminary stage and working drawings have not progressed to any very great extent. It is hoped by next summer that bids may be taken upon this structure.
- c. The acquisition of land has been practically completed with the final steps taken on the purchase of farm land adjoining the northwest corner of the present University Farm. Two or three pieces of property adjoining the campus remain to be purchased but in the next few weeks

TEACHERS COLLEGE BOARD

it is hoped that the transactions involving the acquisition of land under the present appropriation will be completed.

VII. AUXILIARY ENTERPRISES

no report.

VIII. STUDENT LIFE

1. Facilities needed

- a. There is a growing need of a student center in the nature of a Student Union or some similar structure on the campus of Illinois State Normal University. This need has been accentuated recently by the completion of such a structure on the campus of Illinois Wesleyan University one mile to the south of our campus and our students are more cognizant than ever of the lack of facilities for any form of social life being provided for through buildings upon our campus. This should be one of the early self-liquidating projects, but if Old Main is to be made into such a center, it will be necessary to have other buildings to provide for the offices and classrooms now in Old Main before any such project can be started.
- b. In the list of self-liquidating projects provided as separate materials to the Teachers College Board at this meeting, is the great need for housing of students calling for the construction of a residence hall for men as well as for women. Student life on the campus of Illinois State Normal University is very much handicapped by the lack of residence halls, a student center, and other facilities that many colleges and universities now find available.

VIX. MISCELLANEOUS

1. Congratulations to Southern

Congratulations are extended to Southern Illinois University on the excellent showing and their victory in the Corn Bowl football game played in Bloomington on Thanksgiving Day. It is gratifying to know that a representative of the conference of the five teachers colleges exhibited superiority over the conference represented by the liberal arts colleges.

2. Salary Schedule

As may be generally known by members of the Teachers College Board, faculty committees from the five schools have been working upon a salary schedule to be presented to a committee of the Teachers College Board, and later to the entire Board for consideration in the near future. There is certainly no lack of gratitude or of appreciation for the action of the Teachers College Board in establishing what appeared to be a very good schedule as late as May 16, 1946, when certain upward revisions are suggested at the present time. Many things from the standpoint of the cost of living and the competition of educational institutions have happened during the past two years that seem to make mandatory some consideration of better salaries for faculty members.

From the administrative standpoint it can be most emphatically stated

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that it is getting impossible to obtain high quality staff members and to retain those that are now employed by the various teachers colleges. They are getting offers from other institutions, including the University of Illinois, and therefore it is hoped that careful consideration will be given to materials presented by the combined committees of the teachers college faculties working in conjunction with the presidents, when such materials are placed before the Salary Schedule Committee of the Teachers College Board and later before the Board as a whole.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Approval of the State High School Scholarship list provided in separate form to the Chairman of the Teachers College Board and the transfer of \$ 16,940.50 from the General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Annabelle Gerfen, Maureen M. Vandiveer, Helen H. Perry, and Henrietta Felix.
3. The appointment of Lucille Becker as Instructor in Art to serve as supervisor of art in the Metcalf Elementary School for the second semester of the 1947-1948 school year.
4. The addition of another student teaching center in home economics at Danvers, Illinois, and the employment of Mildred Reel, an instructor in the Danvers High School, as supervisor of student teachers.
5. The addition of the names of Elsa Ernestine Schilling and Jeanette Isted to the regular substitute list of the University.
6. The employment of Alma M. Carey and Joyce Osborne as part-time student faculty assistants.
7. The acceptance of the resignation of Lena Winsett as Domestic from the University Food Service.
8. The employment of Betty B. Knous as Clerk Stenographer I, Carleton P. Hargitt as Garden Farmer, and Chlora B. Manuel as Domestic, for periods indicated and at salaries stipulated.
9. Change in the classification of Zola Hale from Domestic to Cook I and her new salary to be set at \$ 140.00 per month.

Respectfully submitted,

R. W. Fairchild

TEACHERS COLLEGE BOARD

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON
FOR THE MEETING IN CHICAGO

January 19, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Fall Quarter, 1947

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per Cent change</u>
Unclassified	5	5	10	12	16.7% loss
Seniors	85	52	137	118	16.2% gain
Juniors	126	66	193	138	39.0% gain
Sophomores	419	120	538	208	157.9% gain
Freshmen	329	175	504	747	32.4% loss
Total	<u>964</u>	<u>418</u>	<u>1382</u>	<u>1218</u>	13.5% gain

2. EXTENSION (first half-year, 1947-1948)

	97	344	441	379	16.4% gain
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3. EASTERN STATE HIGH SCHOOL

	<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
	75	92	167	192

4. AFFILIATED HIGH SCHOOLS (Home Economics)

a. Robinson	0	129	129
b. Marshall	0	93	93
c. Noble	0	64	64
d. Shelbyville	0	82	82

5. EASTERN STATE ELEMENTARY SCHOOL

	119	132	251	242
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B. Teachers College Scholarship Holders

Students enrolled under Teachers College Scholarships for the Fall Quarter, 1947, number 163. This is a gain of 41 persons or 33.6 per cent over the 122 scholarships in use during the Fall Quarter, 1946.

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This increase in scholarship use in Eastern's area is particularly desirable, though considerably below the use of all scholarship available.

C. Veterans' enrollment

Veterans using Illinois Military Scholarships instead of U. S. Public Law 346 or U. S. Public Law 16 during the Fall Quarter, 1947, numbered 38, compared with 31 such scholarships used one year ago. This is a gain of 22.6 per cent in such privilege.

Veterans of World War II, enrolled under the privileges of U. S. Public Law 346 or U. S. Public Law 17 (Rehabilitation cases), numbered 656, and comprised 647 men and 9 women. Adding the 38 veterans on Illinois Military Scholarships, gives a total of 694 veterans enrolled. Civilian enrollments totaled 689. Thus veterans make up 5 students more than 50 per cent of the college enrollment.

D. A summary of the Fall Quarter enrollment by classes for the ten years 1938-39 to 1947-48, inclusive, indicates (1) the pre-war growth, (2) the war-period decrease and (3) the post-war recovery. Eastern enrolled for the Fall Quarter, 1947, 230 more students, or a 19.9 per cent increase over the previous high enrollment in the pre-war Fall Quarter of 1940-41.

Class	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947
Postgraduates	3	8	2	3	2	0	0	0	0	0
Seniors	97	132	113	138	80	62	43	49	118	137
Juniors	171	150	198	135	116	42	52	55	138	193
Sophomores	254	389	354	320	174	66	70	98	208	538
Freshmen	512	472	485	321	243	112	162	203	747	514
Total	1037	1151	1152	917	615	282	337	405	1218	1382

E. Comparison of fields of specialization for teaching between the Fall Quarters of 1947, 1946, and 1945, indicate (a) the distribution of student - majors departmentally, and (b) how the marked increase in enrollment is giving staff and space problems in certain areas of instruction.

Four-Year Teacher- Training Curricula	Fresh.	Soph.	Juniors	Seniors	Total 1947	Total 1946	Total 1945
Art	9	18	9	6	42	27	14
Botany	4	5	6	5	20	20	1
Business Education	74	72	22	14	182	166	65
Chemistry	15	15	8	6	45	26	13
Elementary Education	30	24	11	6	71	47	29

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English	10	15	13	3	41	38	27
Foreign Languages							
Latin	1	1	0	0	2	0	0
Spanish	6	8	1	0	15	9	3
Geography	5	7	8	4	24	13	4
Home Economics	21	8	10	8	47	50	47
Industrial Arts	25	35	19	9	88	61	10
Mathematics	9	16	10	15	50	41	17
Music	27	21	6	12	66	47	26
Physical Educa. (M)	54	76	24	14	168	137	29
Physical Educa. (W)	11	10	4	2	27	21	16
Physics	5	11	0	3	19	19	1
Social Science	22	33	13	25	93	88	45
Speech	11	9	8	2	30	21	11
Zoology	<u>2</u>	<u>4</u>	<u>8</u>	<u>3</u>	<u>17</u>	<u>17</u>	<u>5</u>
Totals	342	388	180	137	1047	848	364
Unclassified					<u>10</u>	<u>12</u>	<u>2</u>
					1057	860	366

F. Comparison of the shift in choice of field of interest on the part of students enrolled in the Two-Year General College Curricula indicates most pronouncedly the drop of interest in Pre-Engineering (25 students less) and marked increase in interest in Pre-Veterinary, Pre-Nursing and Pre-Chemical Engineering.

Two-Year General College Curricula	Freshmen	Sophomores	Juniors	Total 1947	Total 1946	Total 1945
Two-Year General	65	38	1	104	96	17
Pre-Agricultural	9	7	0	16	23	4
Pre-Chemical Engineering	0	6	0	6	4	2
Pre-Dental	7	18	2	27	29	1
Pre-Engineering	41	32	2	75	100	6
Pre-Forestry	2	4	0	6	7	0
Pre-Journalism	6	9	0	15	18	0

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Pre-Legal	8	9	2	19	22	0
Pre-Medical	8	14	5	27	31	4
Pre-Medical Lab. Tech.	2	1	0	3	5	3
Pre-Nursing	6	0	1	7	4	2
Pre-Pharmacy	3	5	0	8	13	0
Pre-Veterinary	<u>5</u>	<u>7</u>	<u>0</u>	<u>12</u>	<u>6</u>	<u>0</u>
Totals	162	150	13	325	358	39

G. Extension courses for the first half-year 1947-48 have been organized as follows:

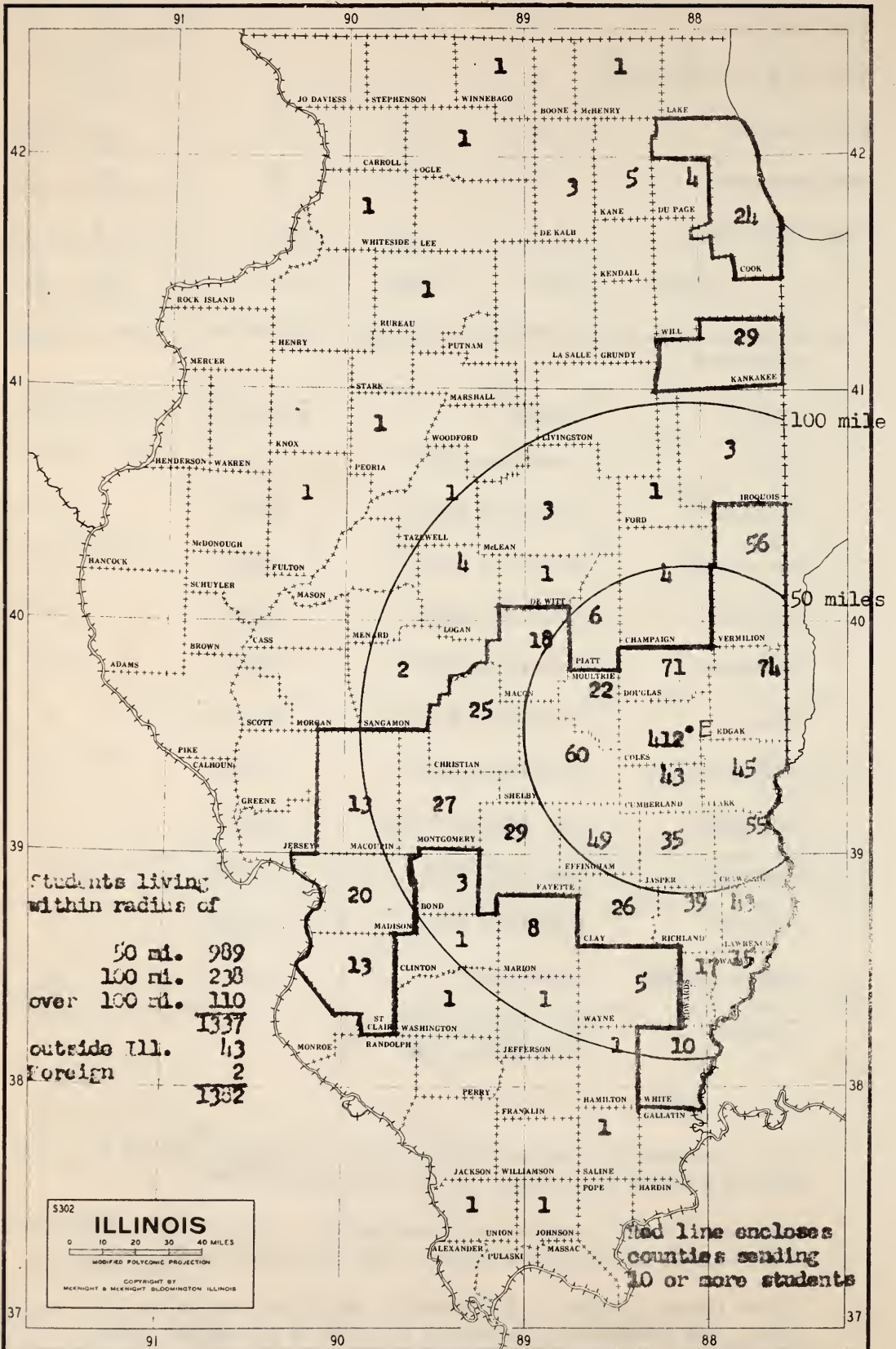
<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Students</u>
Flora	Education E226	Heise	38
Vandalia	Education E226	Heise	67
Shelbyville	Education E226	Heise	32
Newton	Education E226	Heise	29
Hillsboro	Education E226	Heise	46
Olney	Geography E340	Harris	42
Taylorville	Geography E340	Harris	43
Effingham	Soc. Science E455	Wood	47
Tuscola	Ind. Arts E225	Thrall	24
Sullivan	Education E455	Cavins	33
Lawrenceville	Speech E433	Ross	37
Campus	Soc. Science 234		1
	Bus. Educa. 123		<u>2</u>
Total			441

H. The accompanying map of Illinois shows the distribution of the student body at Eastern by counties for the Fall Quarter, 1947.

Fifty-one Illinois counties are represented. Forty-three students come from outside Illinois and two from outside continental United States.

Coles County furnishes 412 students or 30 per cent of the total enrollment, and emphasizes the use of Eastern as a regional college. If one adds to this number the students of the six counties bordering Coles

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(Douglas 71, Moultrie 22, Shelby 60, Cumberland 43, Clark 45 and Edgar 74), a total of 732 students is reached or 53 per cent of the college enrollment. Were the second tier of counties to be added to the contributing area, a total of 1036 out of 1382 students or 75 per cent of the enrollment is tabulated.

The twenty-four counties sending ten or more students to Eastern for the Fall Quarter, 1947, are:

Coles	412	Cumberland	43	Moultrie	22
Edgar	74	Lawrence	43	Madison	20
Douglas	71	Richland	39	Macon	18
Shelby	60	Jasper	39	Edwards	17
Vermilion	56	Kankakee	29	Wabash	15
Crawford	55	Montgomery	27	Macoupin	13
Effingham	49	Christian	25	St. Clair	13
Clark	45	Cook	24	White	10

I. Interest of Teachers College alumni in further professional study:

Recently the University of Illinois issued its annual catalog, and listed the graduates with the Class of 1946. Of the total four hundred thirty-four (434) master's degrees conferred in 1946, one hundred seventeen (26.95%) were given to graduates of the University itself. Seventy-seven master's degrees (17.67%) were given to alumni of one of the five teacher-training institutions of Illinois. In contrast, fifty-four master's degrees (12.44%) were conferred upon alumni of twenty-one different liberal arts colleges within the state. Using these data as indicators, certainly the graduates of the teacher-training institutions are alert to the necessity of further study for professional advancement.

Of the seventy-seven master's degrees conferred upon alumni of the five teacher-training institutions of Illinois, twenty-eight were received by alumni of the Illinois State Normal University (16 M. A. and 12 M. S.), eighteen by alumni of Eastern (8 M. A. and 10 M. S.), fifteen by alumni of Southern (12 M. A. and 3 M. S.), ten by alumni of Western (7 M. A. and 3 M. S.) and six by alumni of Northern (4 M. A. and 2 M. S.).

Twelve of the eighteen master's degrees received by alumni of Eastern were in the field of Education, although as much as half of the required work may have been in a subject field. The remaining six degrees were in History, Business, Mathematics, Commercial Teaching and Home Economics (2).

II. FACULTY

A. New Faculty

1. Harold W. Kallenbach, B. Ed., Southern Illinois Normal University, 1943; graduate student, University of Miami, 1945-46. M. S., University of Illinois, 1947, as added Instructor in Physical Education for Men, for the remainder of the college year, at a salary of \$340 per month, effective November 1, 1947.

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B. Promotion in rank:

1. Ralph O. Gallington, Ed. D., from Assistant Professor to Associate Professor as of December 1, 1947, due to conferring of the doctorate, with no change in salary.

C. Affiliated teachers:

The following affiliated teachers are recommended for the Winter Quarter, 1947-48, with titles as Faculty Assistants:

Alice Cruse Crouch (Home Economics)	Shelbyville H. S.	\$ 100.00
William Darrell Black (Physical Education)	Charleston H. S.	50.00
Joe Max Bressler (Physical Education)	Charleston H. S.	50.00

D. Summer Term Faculty, 1948:

The following faculty for the summer program of 1948 is presented, with rank, department and salary as indicated.

<u>Department and name</u>	<u>Degree</u>	<u>Salary June</u>	<u>Salary July</u>	<u>Salary August</u>
ART				
Mildred Whiting	Ph.D	490	490	
Inez Parker	A.M.	340	340	340
BOTANY				
H. Fred Thut	Ph.D.	455	455	
Kenneth E. Damann	Ph.D.	400	400	
BUSINESS EDUCATION				
Earl S. Dickerson	Ed.D.	465	465	
Stanley C. Robinson	Ed.D.	400	400	
Lela L. Johnson	A.M.	350	350	
Jessie M. Hunter	M. S.	340	340	
CHEMISTRY				
Lawson F. Marcy	Ph.D.	425	425	
Melvin O. Foreman	Ph.D.	415	415	
Sidney R. Steel	Ph.D.	385	385	
EDUCATION				
Hans C. Olsen	Ph.D	465	465	465
Donald A. Rothschild	Ph.D.	465	465	
Arthur U. Edwards	Ph.D.	455	455	
Archie R. Ayers	Ph.D.	445	445	225
Harry L. Metter (12 mos)	Ph.D.	1/3 time		
Bryan Heise (12 mos)	Ph.D.	2/3 time		

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ENGLISH

Howard DeF. Widger	Ph.D.	540	540
Francis W. Palmer	Ph.D.	415	415
Eugene M. Waffle	Ph.D.	465	465
Robert L. Blair	Ph.D.	405	405
Ruth H. Cline	Ph.D.	375	375
Harriet Love	M.S.	340	340

GEOGRAPHY

Elton M. Scott	Ph.D.	465	465	465
Ruby M. Harris	S.M.	425	425	425
Rose Zeller	Ph.D.	425	425	

HEALTH EDUCATION

Harold M. Cavins	Ed.D.	465	465
Florence Benell(12 mos.)	A.M.	2/3 time	

HOME ECONOMICS

Ruth Schmalhausen	Ed.D.	425	425
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INDUSTRIAL ARTS

Walter A. Klehm	Ed.D.	500	500
Russell H. Landis	Ed.D.	455	455
Ralph O. Gallington	Ed.D.	425	425
Charles A. Elliott	A.M.	350	350

MATHEMATICS

Lawrence A. Ringenberg	Ph.D.	465	465
Ruth Hostetler	A.M.	360	360
Hobart F. Heller(12 mos.)	Ph.D.	1/3 time	

MUSIC

Leo J. Dvorak	Ph.D.	465	465
Lee C. Crook	M.M.	350	350
Thomas S. Richardson	M.S.	335	335
Mary Balloon	M.M.	330	330

PHYSICAL EDUCATION

Charles P. Lantz	Ph.D.	500	500	250 (1/2)
Clifton W. White	Ed.D.	385	385	
Maynard O'Brien	M.S.	350	350	175 (1/2)
William A. Healey	A.M.	175 (1/2)		175 (1/2)
Florence McAfee	Ed.D.	500	500	
Aline R. Elliott	A.M.	330	330	
Edith C. Haight	Ph.D.			405

PHYSICS

Ora L. Railsback	Ph.D.	520	520
Glenn Q. Lefler	Ph.D.	455	455

SOCIAL SCIENCE

Charles H. Coleman	Ph.D.	510	510	
Glenn H. Seymour	Ph.D.	465	465	
Donald R. Alter	Ph.D.	455	455	455
William G. Wood	Ph.D.	425	425	
Raymond A. Plath	Ph.D.	405	405	

TEACHERS COLLEGE BOARD

SOCIAL SCIENCE

Morrison Sharp	Ph.D.	385	385
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SPEECH

J. Glenn Ross	Ph.D.	500	500
Elbert R. Moses	Ph.D.	445	445
Pearl Bryant	Ph.D.	380	380
Earnest G. Gabbard	A.M.	350	350

ZOOLOGY

Charles S. Spooner	Ph.D.	520	520
Walter M. Scruggs	Ph.D.	455	455
Richard T. Hartley	Ph.D.	425	425
John D. Black	Ph.D.	385	385
Harry E. Peterka	Ph.D.	400	400

ELEMENTARY SCHOOL

Leah I. Stevens	(7th)	S.M.	360	180	(1/2)
Lorene E. Ziegler	(6th)	A.M.	325	162.50	(1/2)
Florence E. Reid	(5th)	A.M.	340	170	(1/2)
Myrtle Arnold	(4th)	A.M.	350	175	(1/2)
Susie L. Harris	(3rd)	A.M.	325	162.50	(1/2)
Mary E. Sigafos	(2nd)	A.M.	325	162.50	(1/2)
Irene D. Groom	(1st)	A.M.	330	165	(1/2)
Earl W. Boyd	(M)	M.M.	360	180	(1/2)
Nannilee Saunders	(Sci.)	A.M.			350
Mary L. Hinman	(Dem.)	A.M.			300

Totals	27510	25977.50	4030
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III. OTHER EMPLOYEES

A. Resignations:

1. Mrs. Gladys Fitzpatrick, Domestic, 8-4-501-7, as of December 31, 1947.
2. Grace N. Wheeler, Provisional Clerk Stenographer I, 8-4-4-10, as of December 31, 1947.

B. New Employees:

1. Muriel Croy, Provisional Clerk Stenographer 1, 8-4-4-11, effective October 13, 1947, at a salary of \$140 per month, as an added employee in the Business Office.
2. Mrs. Marie Warpenburg, Domestic, 8-4-501-7, to replace Mrs. Gladys Fitzpatrick, at a salary of \$110 per month plus maintenance (\$30 per month), beginning January 1, 1948.
3. Georgiana Gier, Provisional Clerk Stenographer I, to succeed Grace N. Wheeler, at a salary of \$140 per month, beginning January 5, 1948.
4. Alice Eagleton, Provisional Cook I, for service in the Cafeteria, at a salary of \$140 per month plus board, beginning January 1, 1948.

PROCEEDINGS

The additional employees for the Cafeteria will be cleared through regular channels and presented for consideration in the next Board report.

IV. ORGANIZATION

A. Permission is requested for the changing of the 1948 Commencement from Sunday, June 6, to Friday, June 4, 1948.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

A. Under date of October 6, 1947, Director Thompson secured the approval of Governor Green for a release of \$29,179.00 from the Contingency Fund and the release of \$2,010,092 from the Appropriation of Senate Bill 662 for a Library Building, thus meeting the amount of the low bids for the meeting the amount of the low bids for the construction of the building, \$2,039,271.00.

1. General work	\$ 1,459,710.00
J. L. Simmons Co., Inc., Decatur	
2. Electrical work	225,240.00
Anderson Electrical Co., Danville	
7. Electric Book Lift	4,431.00
Montgomery Elevator Company, Moline	
8. Pneumatic Tube Conveyor	1,384.00
Standard Conveyer Company North St. Paul, Minnesota	

Total \$ 2,039,271.00

B. Under date of November 6, 1947, Governor Green released the \$326,751.00 of the Appropriation set up for "Preparation and Development of Campus Site, including construction of Athletic Fields" in Senate Bill 662, and authorized the release of an additional \$29,518.72 from the Contingency Fund, in order to equal the low bid of \$356,269.72 of the Mackler Brothers Construction Company of Chicago

TEACHERS COLLEGE BOARD

Heights, Illinois. Construction of the football field and golf course have already begun.

- C. The Cafeteria and Recreation Building, erected as Federal Works Agency Projects, are now in use. The installation of plumbing and heating in the Temporary Library Building is almost completed, and this building should be in use by early February.

VII. AUXILIARY ENTERPRISES

- A. Considerable difficulty is expected in the financing of the Cafeteria, due to the marked increase in the cost of Commodities since the budget was set in October 1946, and to the inability to spend the moneys received from food sales to help maintain the project.

VIII. STUDENT LIFE

- A. The opening of the Recreation Room of the Federal Works Agency project will afford in meager scale a much needed student convenience. Most of the furniture has been secured as war surplus. The location of the Recreation Room adjacent to the Cafeteria should ease markedly the problems of the commuting student and the student living distant from the campus.

IX. MISCELLANEOUS

- A. The college presented to the new faculty members of 1947-48 as an advantage to employment under the Teachers College Board, the privileges of the University Retirement System. We did not specifically state that every faculty member and employee must pass a physical examination with results evaluated as persons who would be rated as a standard risk according to insurance practice and who thereby "are eligible for employment and for participation in the University Retirement System as far as physical condition is concerned."

The college did inquire about the candidates' general health condition, and has done so for years. Physical examinations now reveal three new faculty persons unable to meet the above mentioned physical status. Each of these persons is particularly well fitted for the work expected of him, and two of the three are giving superior service. Each feels that the privileges of the University Retirement System had considerable weight in his making the decision to join the faculty at Eastern, although neither will state it was the deciding factor. The college did not during the summer of 1947 realize that such a stringent physical status was necessary as a condition for employment. Previous interpretation of an employee with an acknowledged non-insurable physical disability had not raised the question of denying retirement privileges and permanent employment, but had qualified retirement privileges in so far as affected by the existing disability at the time of employment. That some physical disabilities on the part of over twenty-five new faculty members would be discovered was not surprising. But the college had expected the persons with such discovered physical disability would be employable with full death benefits but without disability privileges if that condition

PROCEEDINGS

arose from defects at the time of employment.

Correspondence with Mr. Lloyd Morey, Comptroller for the University Retirement System, points out

- (a) the responsibility for determining the physical condition of the employee (his rating from an insurance standpoint) is solely with the Employer (the Teachers College Board);
- (b) the responsibility for employment status is also solely with the Employer (the Teachers College Board);
- (c) no official of the University Retirement System may be charged with any responsibility in connection with the above two items;
- (d) furthermore, the University Retirement System has no regulation with reference (1) to physical examination and (2) to employment status of an individual;
- (e) regulations covering these two items must be adopted by the Employer (the Teachers College Board) and it is his responsibility to administer them (through the colleges).

It is hoped that the Teachers College Board will clarify the situation which has arisen out of the employment circumstances for the college year 1947-48, so that administering regulations can be more efficiently met.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

- A. Employment of Harold W. Kallenbach as Instructor in Physical Education for the remainder of the college year 1947-48.
- B. Promotion of Dr. Ralph O. Gallington from Assistant Professor to Associate Professor.
- C. Employment of Mrs. Alice Cruse Crouch, William Darrell Black and Joe Max Bressler as Faculty Assistants in the capacity of affiliated teachers.
- D. Employment of the Faculty for the 1948 Summer Term and 1948 August Workshops in the departments and salary levels listed.
- E. Resignations of Mrs. Gladys Fitzpatrick and Grace N. Wheeler.
- F. Employment of Muriel Croy, Marie Warpenburg, Georgiana Gire and Alice Eagleton as Classified Employees in the ratings and at the salaries listed.
- G. Change in date of the 1948 Commencement to Friday, June 4th.

TEACHERS COLLEGE BOARD

H. Interpretation of the employment status of new faculty members for 1947-48, rated as "non-insurable" by findings of the required physical examinations.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING IN CHICAGO, ILLINOIS
JANUARY 19, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

1. Students

A. Attendance, Fall Quarter 1947

	<u>Men</u> & <u>Boys</u>	<u>Women</u> & <u>Girls</u>	<u>Total</u>	<u>Total</u> One Year Ago
1. College Students				
a. On Campus				
Graduates	44	25	69	57
Seniors	64	56	120	95
Juniors	111	80	191	144
Sophomores	313	122	435	210
Freshmen	367	187	554	721
Sub-total	<u>899</u>	<u>470</u>	<u>1,369</u>	<u>1,227</u>
b. Extension				
Graduate	20	31	51	30
Undergraduate	60	505	565	627
Sub-total	<u>80</u>	<u>536</u>	<u>616</u>	<u>657</u>
Total	979	1,006	1,985	1,884

PROCEEDINGS

	Men & <u>Boys</u>	Women & <u>Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
2. Secondary Schools				
Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	56	59	115	0
Total	301	258	559	536
3. Elementary Schools				
Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	42	47	89	64
	238	223	461	370
Grand Total	1,518	1,487	3,005	2,790

As in all teacher-education institutions in Illinois, this is the largest enrollment Western has ever had in its history. The enrollment this year exceeds last fall by 142 students, or 11.5%.

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on October 10, 1947 to be submitted to the State Treasurer, attended the Western Illinois State College during the Fall Quarter 1947.

II. Faculty

A. Resignations

1. Dr. A. A. Welck, associate professor in the Department of Education, resigned effective October 31, 1947 in order to accept a position as Director of the Bureau of Guidance and Testing at the University of New Mexico.
2. Mr. Floyd W. Ohlson, instructor in the Department of Music, submitted his resignation in October to become effective as of September 1, 1947. Mr. Ohlson was on sabbatical leave for the year and, therefore, no replacement was necessary. The salary paid to him for the months of September and October has been refunded to the College.
3. Dr. Hilda Watters, associate professor in the Department of Social Science, has submitted her resignation to become effective January

TEACHERS COLLEGE BOARD

23, 1947.

B. New Appointments

1. Mrs. Geraldine Will was employed, effective October 1, 1947, as instructor in the Training School for one-half time work at a salary of \$100 per month or a total of \$800 for the period October to May, inclusive. Mrs. Will has the A.B. Degree from Coe College and has completed one-half year of graduate work at Western.
2. Dr. W. R. Davis was employed, effective November 1, 1947, as instructor in the Department of Education to replace Dr. A. A. Welck who resigned. Dr. Davis' degrees are: B.S., State College, Springfield, Missouri; A.M., Ph.D., Columbia University. He is receiving a salary of \$350 per month. Dr. Davis was formerly head of the Department of Education and Psychology at the State Teachers College at Nacogdoches, Texas.
3. Mr. Morris Payne, a graduate student at Western, is being employed as faculty assistant during the Winter Quarter to teach one class in the Industrial Arts Department. He is receiving \$50 per month or a total of \$150 for the quarter.
4. Mr. Robert Bruce Harley has been employed as assistant professor in the Department of Social Science to replace Dr. Hilda Watters. He will receive \$300 per month or a total of \$1,473 .33 for the period January 24, to June 3, 1948. Mr. Harley has the A.B. degree from Wm. Penn College, A.M. from Haverford College, and will receive the Ph.D. from the State University of Iowa on January 31, 1948. He has had high school teaching experience at Rockwell City, Iowa, and served four years in the U.S. Army.

III. Other Employees

A. Twelve-months Employees

1. New Appointments

- a. Mrs. Myrtle Joplin was employed as a domestic in Caroline Grote Hall, effective October 15, 1947, at a salary of \$100 per month.
- b. Mr. Charles William Melton was employed, effective October 20, 1947, as a laborer (maintenance) at a salary of \$150 per month.

B. Affiliated Schools

1. Adjustment in Salary

- a. Mrs. Juell Duren, instructor in the Bardolph affiliated school, was assigned supervision of six student teachers for the Winter Quarter; therefore, it was necessary to increase her sal-

PROCEEDINGS

ary to \$180 for the quarter which is being paid as follows: December - \$40; January - \$80; February - \$60.

IV. Organization

- A. The faculty Curriculum Committees of the Western elementary and high schools are working on a reorganization of their programs in order that they may more nearly meet the needs of the revised public school units in Illinois.
- B. Western will again offer courses in soil conservation and conservation of natural resources if there is a demand for such work in the western part of the State. To date no requests have come from county superintendents in our territory for such one-week short term courses. We will offer these courses on campus both the first summer term and the second summer term as has been our policy in previous years.

V. Curriculum

No Report

VI. Buildings and Grounds

- A. The \$277,000 site and athletic field development, located north of Murray Street, is progressing nicely. At the present time approximately one-third of the work has been completed.
- B. The William R. Goss Company, who was awarded the general contracts for the elementary training school gymnasium addition and the Caroline Grote dormitory addition, has been on the job since the last week in November and is making a great deal of progress on both of these projects.

VII. Auxiliary Enterprises

A. Self-liquidating Projects

As per request of a letter dated December 30, 1947 we are submitting our proposed self-liquidating projects for the Western Illinois State College:

4	Sorority or fraternity houses	\$ 80,000 - 100,000
6-8	Faculty houses	90,000 - 110,000
1	6-8 Apartment building for faculty	100,000
1	Men's dormitory, 125 capacity	350,000
1	Stadium, 12,000-15,000 capacity	200,000

The stadium is to be a memorial in honor of World War II students from Western. It is to be financed by selling \$50 life personal membership athletic seat reservations and adding \$2.00 per student per quarter. Bonds are to run thirty years.

TEACHERS COLLEGE BOARD

VIII. Student Life

- A. Western had 520 veterans on campus the fall quarter of 1947 as compared to 492 last year.
- B. The students and faculty of the Music Department held a two-day Music Clinic on November 21 and 22, which brought 2,500 high school students, teachers, and parents to the campus. This was the first clinic of this type ever held at Western, and everyone was well pleased with the excellent reception accorded such in-service activity by the public schools in this area.
- C. Due to lack of space the room formerly used as a student lounge in the Administration Building has been made into a large classroom and an office for the biology staff. The student lounge is now located in a former barracks building from Camp Ellis; this building is 20 x 90 feet. The lounge is operated by the Student Council who are doing a very effective job of serving the needs of the students and also realizing a small profit which they use for various college activities. Some of the things for which the members of the Student Council have used their money this fall are: buying uniforms for the cheerleaders; buying equipment for the student lounge; having the lounge redecorated and installing booths for serving sandwiches, coffee, etc.

IX. Miscellaneous

- A. For many years Western has been the only college of any kind to offer a mid-spring term. We believed that such a course was serving a real need due to the many emergency certificate teachers in Illinois who could by means of this six-weeks mid-spring term obtain eighteen weeks of college work after the rural schools closed, but we find that the teachers do not avail themselves of such service. Our mid-spring term has decreased in enrollment over a period of five years from 219 students to 29 students in the spring of 1947. After a careful investigation and survey, the faculty voted to discontinue the mid-spring term as we believe, if not more than 29 teachers in the entire state are interested in attending the mid-spring term, such a service is no longer serving a need.
- B. We are asking the members of the Teachers College Board to pass upon the matter of requiring a physical examination of Miss Wilma Warner who was formerly employed at the Eastern Illinois State College and who is now employed in Superintendent Vernon Nickell's office in Springfield. She is a member of the University Retirement System, never having withdrawn her payments, but no payments to the System have been made since she has been employed in Superintendent Nickell's office. Does the State Teachers College Board request that she submit to a physical examination before being reinstated as an active member of the University Retirement System?

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

PROCEEDINGS

- A. The list of Normal School Scholarship students for the Fall Quarter 1947.
- B. The resignation of Dr. A. A. Welck effective October 31, 1947.
- C. The resignation of Mr. Floyd W. Chlson effective September 1, 1947.
- D. The resignation of Dr. Hilda Watters effective January 23, 1947.
- E. The employment of Mrs. Geraldine Will, effective October 1, 1947, as instructor in the Training School at \$100 per month for one-half time work.
- F. The employment of Dr. W. R. Davis as instructor in the Department of Education, effective November 1, 1947, at \$350 per month.
- G. The employment of Mr. Morris Payne as faculty assistant in the Department of Industrial Arts during the Winter Quarter at \$50 per month.
- H. The employment of Mr. Robert Bruce Harley as assistant professor in the Department of Social Science, effective January 24, 1947, at \$340 per month.
- I. The employment of Mrs. Myrtle Joplin as a domestic, effective October 15, 1947, at \$100 per month.
- J. The employment of Mr. Charles William Melton as a laborer (maintenance), effective October 20, 1947, at a salary of \$150 per month.
- K. The increase in salary to a total of \$180 for the Winter Quarter 1947-48 for Mrs. Juell Duren.

Respectfully submitted,

F. A. BEU, President

* * *

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Chicago

January 19, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

TEACHERS COLLEGE BOARD

1. Attendance, Fall Quarter, 1947

	Men and Boys	Women and Girls	Total	Total one year ago
a. Post Graduates	-	1	1	3
Seniors	79	100	179	141
Juniors	150	109	259	159
Sophomores	293	137	430	248
Freshmen	484	282	766	891
TOTAL COLLEGE	1006	629	1635	1442
b. DeKalb High School	306	301	607	588
c. Elementary Grades				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural Schools	14	9	23	30
TOTAL ELEMENTARY	297	279	576	545

2. Registration for the winter quarter closed at the end of the first week - December 12. We have a total of 1517 full time students of whom 918 are men (618 Veterans) and 599 are women (7 veterans.) This is slightly more than the registration of the winter of 1946 when the enrollment totalled 1410.

II. FACULTY

1. Leaves of Absence

- a. Miss Alma Anderson, head of the Fine Arts Department, has requested a leave of absence for the college year 1948-1949 for continued study and travel. I should like to recommend that this leave be granted at one-half pay.
 - b. Miss Bernadine C. Hanby, head librarian, has requested a leave of absence for the college year 1948-1949 for advance work on her doctor of library degree at Columbia University. I should like to recommend that this leave be granted at one-half pay.
2. I wish to report for the information of the board the situation with respect to Miss H. Marquerite Robinson of Carbondale, Illinois whom I recommended for employment at the meeting of the board at Macomb on July 14, 1947 and who took up her work at the college in September.

I have no complaint to make concerning Miss Robinson's work at the college. However, I do want to make it a matter of record that early in November she asked to be released to accept a position elsewhere. I informed her that as soon as we found a replacement, she would be released. It is a matter of extreme difficulty to find a home economics teacher and I was unable to replace Miss Robinson. I so informed her. She wrote me on November 26 that she was resigning as of December 19. I informed her I could not accept her resignation under these con-

PROCEEDINGS

ditions. Miss Robinson did not return to the college after the Christmas recess. I have informed the University of Chicago where she did her graduate work and I wish this information to be in the hands of the board. I do not wish to ask the board to accept her resignation but to inform the board that she has left. I am making a recommendation in another section for some one to do part of her work.

3. Change of Status

Last summer, you will recall, I recommended for appointment in the Music Department, Dr. Wayne Christeson of Teachers College, Columbia. Dr. Christeson was brought to the college as a prospective leader in this particular department. He has taken hold of the work at DeKalb and it seems advisable, both to the present head, Dr. A. Neil Annas, who will retire in two years, and to the administration, to put Dr. Christeson in charge of the department beginning in September, 1948. I wish to ask approval to make this change. Dr. Annas will continue as a regular member of the department.

4. New Appointments

- a. I wish to report for approval the appointment of Mr. Kenneth L. Pace to handle courses in music formerly taught by Mr. Edwin L. Schroeder who died on September 19. Mr. Pace has his bachelor's degree at Peru State Teachers College (Nebraska) and his master's degree at Colorado State College of Education, Greeley, Colorado. He comes to DeKalb from the public schools of Lincoln, Nebraska where he did teacher training work. He began work at the college on October 23, at the rate of \$350 per month and is classified as instructor.
- b. I wish to report for approval the appointment of Mr. Paul Myers to serve as assistant in the Department of Physical Sciences beginning on December 8, the opening of the winter quarter. He will be paid at the rate of \$200 per month for the balance of the college year. He is a graduate of this college and well qualified for this type of work.
- c. I wish to report for approval the appointment of Mrs. Virginia Randall to handle half-time work in the Department of Home Economics until we are able to replace Miss Robinson. Mrs. Randall earned her bachelor's degree at the University of Illinois and her master's degree at Iowa State College, Ames. She has taught courses in home economics in the public schools and is well qualified for this type of part-time work. She began work on January 5 at the rate of \$175 per month for half time work.
- d. I wish to recommend for approval the appointment of Miss Madeline Ardner to teach courses in piano and accompany vocal work in the Department of Music for the balance of this college year. Miss Ardner earned her bachelor and master's degrees in music at the University of Michigan, and has studied at the Chicago American Conservatory of Music. She has given private piano lessons and has taught at the Washington State College, Pullman, Washington. Miss Ardner

TEACHERS COLLEGE BOARD

will begin work this month at the rate of \$350 per month and will be classified as instructor.

5. Proposed Revision of Present Salary Schedule

Since the dean of the faculty of the college at DeKalb is the present chairman of the inter-faculty committee on salaries, I have been asked to present this suggested change to the board with the recommendation that it be approved so that the change in maximum salaries over the old schedule could be used in setting faculty salaries for next year. These salaries will be reported to the board at the next meeting in April.

The board will recall that I proposed at the meeting in Charleston on April 14, 1947 that these maxima be set so that they could be used in the line statement of the new appropriation bill. The board approved the schedule as drawn with the proviso that this commitment did not extend beyond that point (permission for maxima in appropriation bill) and that it did not constitute a recommendation on the part of the board or the presidents that these brackets be used in next year's salaries. These maxima were included in the appropriation bill. They were not used in setting this year's salaries. The presidents appreciated the permission granted by this board action.

The possible situation which made the request for this action imperative then, has now taken place. It is now necessary, if we are to give even meager 'cost of living' increases to our staff members that these new upper limits be used. Faculties in each of the five colleges have discussed this schedule, committees were appointed by faculty action and a joint meeting of these committees was held in Chicago. This inter-faculty committee proposed three changes to this tentative schedule adopted by the board, which were as follows:

- A. To change the maximum and minimum salaries, provided in Section B4 of the present schedule, to read:

Professor	4950 -- 5850
Associate Professor	4275 -- 5175
Assistant Professor	3600 -- 4500
Instructor	*3150 -- (2925) -- 3825

*The minimum salary for instructors is the only change from the figures adopted by the board.

- B. Annual increments per month be restored to \$10.
- C. That all new appointees to the rank of instructor shall not acquire permanent tenure unless within the period of seven years they shall complete a year of graduate study beyond the master's degree.

The faculties of the various colleges made a national and local study of teaching salaries to substantiate these salary limits. The comparisons between college teaching salaries in the lower brackets and salaries in high schools in Illinois are tragic. The cost of living index alone would justify the entire shifted schedule. I am asking the board at the present

PROCEEDINGS

time to adopt this revised schedule so that it will be available for use next year and to be submitted at the April Board meeting. In this way we might retain our present staffs and be able to give to any staff member whatever cost of living increase our funds make available. This schedule will in no sense bind the institutions or the board to transferring their faculties to the new schedule in any comparable manner. In the setting up of a budget for the next biennium, some basis and some element will need to be added to make it possible for the colleges to adequately figure their increased salary costs. I believe there is no single factor as important to the development of institutional morale as to be able to help our faculties take care of this increased living cost.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Alma Pedersen, domestic, as of October 31, 1947

2. Leaves of Absence

Barbara Hoffman, clerk typist I, as of November 30, 1947, due to illness. Clarence Jacox, carpenter, as of December 15, 1947 due to illness.

3. New Appointments

Virginia Leonhart, bookkeeping machine operator @ \$140 a month as of October 13, 1947

Ida Nelson, domestic, @ \$145 a month, as of November 10, 1947

Betty J. Baxter, clerk stenographer I @ \$140 a month as of November 1, 1947

Margaret A. Hill, clerk stenographer II @ \$165 a month as of November 1, 1947

Marilyn E. Johnson, clerk typist I @ \$135 a month as of November 1, 1947

Margaret M. Mattox, clerk stenographer I @ \$140 a month as of November 25, 1947

4. Change of Status

Vivian Bjelk, clerk stenographer I @ \$135 a month to clerk stenographer II @ \$165 a month as of October 1

Betty Jean Friestead, clerk typist I @ \$140 a month to clerk stenographer II @ \$175 a month as of November 1

Marcella J. Carlson, clerk typist I from \$125 a month to \$140 a month as of November 1

Arvo Huttenen, laborer, from \$160 to \$175 a month as of November 1

Marilyn E. Johnson, Clerk typist I from \$135 a month to \$145 a month as of December 1

IV. THE ORGANIZATION

No report

V. THE CURRICULUM

No report

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VI. BUILDINGS AND GROUNDS

Self Liquidating Projects

a. College Cafeteria

On October 13, 1947 our request for a bond issue of \$60,000 for student housing and food services at the Northern Illinois State Teachers College was approved subject to an amendment. This amendment did two things:

1. It clarified the purposes and the procedure under which income from these properties could be used. This clearly improved the resolution.
2. It stated "such bonds shall not be issued until further approved in final form by resolution hereafter to be adopted by the Teachers College Board."

This provision completely stopped action necessary to put the plan into operation. I have tried desperately since the October board meeting to get permission to proceed. I have tried through President Thompson Secretary Nickell, and members of the committee handling the self liquidating projects, but it all comes back to the fact that the amendment states that it requires further board action.

Today I am asking for that final approval by this board. I feel certain that it will be necessary for this board to delegate authority to this college to proceed. I feel that authority is fully protected. The amount of money in the issue is comparatively small. The needs as they affect this college, are imperative.

Let me review briefly for the board what I have already started to board officers and the committee. We will need to place our cafeteria as a self liquidating project at once or we will have to plan to close it at the end of the winter quarter. It is impossible, with the present high cost of food, to use appropriated funds intended for the college dormitory, to purchase food necessary to operate the cafeteria. The amount appropriated will not cover both. It requires approximately \$25,000 worth of food every quarter to operate the college cafeteria. The college takes in from this cafeteria more than it pays out but the money can not be used until it has been appropriated.

I know of no single factor that would so disturb the morale of this college as would the closing of the cafeteria. If we can not operate it under the proviso of this self liquidating law. I want to ask permission of the board to carry a plea to the Department of Finance and if necessary, to the Governor, that we be given some special provision to make it possible for us to use these funds from our cafeteria for cafeteria purposes. It would be most unfortunate that the organized routine of financial procedure be allowed to prevent the operation of a program so essential to the welfare of this college.

PROCEEDINGS

b. College Tea Room

I was informed this week that if the college could not exercise its option on the College Tea Room by the end of January, 1948, that it would no longer be held for us. I think that the loss of this fine facility, right on our border, would be a severe blow to our program to care for student needs. I am asking the board to recognize that there is a deluge of criticism is the offing if we do not, either collectively or individually, solve these problems.

c. Women's Dormitory

I want to report to the board that the programs in the construction of the new women's dormitory seems to be moving faster during this difficult weather than was at first expected. We may be able to have it completed sooner than at first anticipated!

d. Land Acquisition

I want to report to the board that the acquisition of our additional land seems to be just a matter of further routine.

I believe it was largely the fault of the administration here at the college that the options which were originally drawn and which had to have additional appraisals before being approved, were not re-dated before they left DeKalb. It was not the fault of President Thompson's office and these blanks have since been changed and are back in his hands.

We should like to be able to report that these fifty-odd acres are a part of our campus when the board meets in April.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
October 1 to December 31, 1947

RECEIPTS

Board and Room, Williston Hall . . .	\$21,411.52
Meals, Williston Hall	184.05
Miscellaneous, Williston.	358.89
Cafeteria meals	<u>5,276.34</u>
Total Auxiliary Enterprises	27,230.80
Registration fees, college	11,871.00
Registration fees, extension	135.00
Library fines	40.00
Transcript fees	227.00
Veterans Guidance Center.	1,492.05
Instructional charge - veterans.	24,456.00
Miscellaneous, college	629.83
Transfer from general revenue.	<u>2,088.00</u>
Total, Educational	<u>40,938.88</u>
Total Receipts for Second Quarter	<u>68,169.68</u>

TEACHERS COLLEGE BOARD

Previously reported - first quarter 42,093.42
 Surplus 64th biennium as of September 30, 1947 . . . 4,620.92
 Total available - December 31, 1947 \$ 114,884.02

EXPENDITURES

Personal Services
 120 - Salaries 3,684.50
 Contractual Services
 224 - Repairs & Maint of mach & mech. equip. 170.00
 229 - Repairs not otherwise classified. . . . 22.00
 248 - Waste removal, cleaning, etc. 2,894.66
 Commodities
 360 - Food 31,658.23
 391 - Household, laundry, cleaning supplies 1,017.86
 399 - Commodities not otherwise classified 37.60
 *Equipment
 510 - Office furniture & equipment. 4,040.75
 540 - Machinery, implements, major tools. 374.85
 550 - Scientific instruments & apparatus. . . 612.19
 560 - Library books, maps, etc. 2.60
 599 - Equipment not otherwise classified . 217.80
 Refunds
 810 - Refunds 61.75
 Total expenditures. 40,794.78
 Previously reported - 65th expenditures from
 July 1 to September 30, 1947. 5,310.44
 Total Expenditures 46,105.22
 Balance - excess of receipts over expenditures. \$ 68,778.80

*Equipment is listed under 33A. All other expenditures on this report are listed as 33B.

VIII. STUDENT LIFE No report

IX. MISCELLANEOUS

1. The University Retirement System

For the information of the board and as a matter of record, we are presenting below the list of faculty and employees and their status concerning the University Retirement System.

Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temporary
Adams, Karl L.			X		
Anderson, Alma			X		
Anderson, Emil		X			
Anderson, Miriam			X		
Anderson, Rodney	X				
Annas, A. Neil			X		
Appell, Carl H.			X		
Baker, Charles E.	X				
Baumgarten, Marjorie L.	X				

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Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temporary
Beatty, E.C.O.			X		
Bellis, Bertha M.			X		
Blair, Arthur Witt	X				
Blee, Myron R.	X				
Bloomster, A. Maurine			X		
Brolund, Mildred L.	X				
Buell, Robert R.	X				
Burton, Emily			X		
Burrell, Blanche			X		
Caldwell, Loren T.			X		
Carper, Virginia S.	X				
Christeson, Wayne	X				
Coar, Birchard			X		
Cobb, Lillian			X		
Connor, J. Hal			X		
Crawford, Paul			X		
Crowell, Laura	X				
Eaton, Durward L.			X		
Edel, Edward F.			X		
Eshbaugh, M. Helen	X				
Evans, George			X		
Fink, Stuart D.			X		
Fish, Marguerite	X				
Froom, William	X				
Gabel, O.J.			X		
Gordon, Lenore M.			X		
Gould, H.W.			X		
Hains, J.R.			X		
Hall, Homer			X		
Hanby, Bernadine C.			X		
Hanson, Ernest			X		
Harnack, Ruth				X	
Harrison, Paul E.			X		
Hart, Jean I.			X		
Haynes, M.C.			X		
Hayter, Earl W.			X		
Hellmich, Eugene			X		
Herrmann, Donald					X
Hill, Wilma			X		
Howell, Charles E.			X		
Huebner, Max S.	X				
Jackson, Rachel	X				
Jameson, Hugh			X		
Janeway, Thomas M.	X				
Jantunen, Helen	X				
Johnson, Alice E.	X				
King, Annie E.			X		
Kohler, Roderick G.	X				
Larson, Eleanore E.	X				
Leifheit, Edith			X		
Lloyd, Clara H.	X				
Lloyd, John W.	X				

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Name (Faculty List)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temporary
Lucke, Dorothy M.	X				
McKinzie, Ralph			X		
Meldrum, James	X				
Messenger, Helen R.			X		
Montgomery, C.E.			X		
Montgomery, Lisbeth	X				
Moor, Helen S.			X		
Moran, Margaret	X				
Oakland, Milo T.			X		
O'Brien, Marguerite E.			X		
O'Connell, William V.			X		
Pace, John G.	X				
Pace, Kenneth	X				
Pepinsky, Minerva H.		X			
Persons, Helen O.				X	
Peterson, Bena M.			X		
Peterson, O.E.			X		
Post, Charlotte K.	X				
Ranous, Charles A.		X			
Reilly, Velma J.	X				
Reinemann, Martin W.	X				
Rohde, Charles	X				
Rolf, Frederick W.	X				
Roos, Donald E.	X				
Roth, Bernice	X				
Schreiner, Martha	X				
Secrest, Lawrence C.	X				
Seed, Mary Jane			X		
Small, B. Mae			X		
Sperling, Clara			X		
Stelford, Norma K.			X		
Stensland, Minnie D.			X		
Stoops, Isabel L.	X				
Storm, William B.			X		
Street, W. Paul			X		
Swynehardt, Mary B.	X				
Taylor, E. Ruth			X		
Terwilliger, George L.			X		
Trager, Lela C.			X		
Twombly, John J.	X				
Uhland, Maude			X		
Walker, Katherine	X				
Wesley, Wallace	X				
Wick, Lawrence B.	X				
Wiggert, Elsie			X		
Williams, Esther			X		
Williams, Mary			X		
Wiswall, Vera			X		
Wolfson, Bernice	X				
Woolhiser, Ethel			X		
Zulauf, R.M.			X		

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Name (Employees)	Record on file	Waiting Exam.	Employed in 1941	Under 30 Optional	Temporary
Ackman, Vina	X				
Amos, Erma M.	X				
Baird, Alexander	X				
Baxter, Betty				X	
Bernardin, John	X				
Bjelk, Nels			X		
Blake, Harold	X				
Carlson, Arthur	X				
Carlson, Donald	X				
Carlson, Marcella				X	
Carstedt, Adele	X				
Cheatham, Claude					X
Cook, Howard	X				
Crofoot, Wendell	X				
Eastwood, Fred	X				
Ellmaker, Selma				X	
Emery, Donna Mae				X	
Erickson, Catherine				X	
Ferrell, Andrew	X				
Friestead, Betty Jean				X	
Granger, Arthur					X
Groves, Leta			X		
Hale, Joyce	X				
Halverson, Mary Lou	X				
Hardin, Halstead			X		
Harold, Pauline	X				
Harris, Margaret				X	
Hartwell, Laura					X
Hayes, Arnold	X				
Hayes, Agnes		X			
Hietikko, Anja				X	
Hill, Margaret				X	
Hoffman, Barbara				X	
Holbo, Elmer	X				
Homan, Fred			X		
Hunt, Horace	X				
Huttunen, Arvo					X
Jacox, Clarence			X		
Jacox, George			X		
Harvis, Carrie	X				
Johnson, Arthur F.			X		
Johnson, Genevieve				X	
Johnson, Marilyn				X	
Johnson, Olive			X		
Kientz, Joseph					X
Kivell, Erie	X				
Kivell, Robert	X				
Latimer, Ray	X				
Leonhart, Virginia	X				
Lundgren, Donald	X				
McMenamin, John				X	
Magill, Muriel				X	

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Name (Employees)	Record on File	Waiting Exam.	Employed in 1941	Under 30 Optional	Temporary
Mattson, Martin	X				
Nash, Charles	X				
Oberg, Carolyn				X	
Pantilla, Edwin	X				
Plucker, Manno	X				
Rauman, Doris	X				
Sciacca, Patricia				X	
Smith, Gladys				X	
Snyder, Ben					X
Staffeldt, Betty				X	
Stringham, Horace	X				
Vanucci, James	X				
Wagley, June	X				
Wallberg, Walfrid	X				
Williams, Herbert	X				
Anderson, Maude	X				
Biers, Emma	X				
Campbell, Theresa	X				
Jarvi, Frank	X				
Morton, Bertha	X				
Nelson, Ida	X				
Ravatt, May A.	X				
Ward, Charlotte			X		
Bjorn, Helen	X				
Hayes, Jean				X	
Fransen, Doris				X	
Male, Marjorie				X	
Mattox, Margaret				X	

2. Changes in Fees

If persons who participate in the activities set up by government are to pay a share of the cost of the maintenance for the use of those facilities, it seems necessary at the present time because of the tremendous increase in expense, to revise our fees charged to students. In many cases, these fees should have been changed before this time but commitments in the form of statements in the college catalog had been made and it seemed wise to endeavor to carry this loss and to include the new fees with the publication of the new catalog. I should like to have the approval of the board to the following changes in fees for this college, to go into effect for the college year 1948-1949:

PROCEEDINGS

a. Registration Fees

Residents of Illinois: The incidental fee of \$9 per quarter to be changed to \$15 per quarter. Student activities fee of \$6.25 per quarter to be changed to \$10 per quarter.

Non-residents of Illinois: We plan to remove the requirement that a special fee of \$10 for one who is not planning to follow the teaching curriculum and instead substitute a fee of \$10 per quarter additional for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

c. Room and board (college dormitory)

To be raised from \$9.50 per week to \$12 per week--to be divided into \$9 for board and \$3 for room. If a student has a single room, the charge should be \$3.50 per room. Our administrative group has studied these changes very carefully and they seem to be quite reasonable and approximately in the same proportion of the cost as was supplied by the students under the original charges.

3. Golden Anniversary

This college was established by act of the legislature in 1895. It was opened to students in the fall of 1899. Its first year of service was the year 1899-1900. The college year beginning in September, 1948 and extending through June, 1949, constitutes the fiftieth year this college has served the cause of teacher education in Illinois.

The faculty and students of N.I. are very eager to celebrate this golden anniversary properly. We plan to ask for permission to use a special imprint on all literature and publicity, a by-line statement connected with our radio and public address statements. In the spring of this year, we plan to have an educational conference that will endeavor to fit the pattern for contributions we have been able to make to this cause in Illinois.

We should like to have the board conscious of this. We are sure that we will want them to participate with us in all phases of it. The first emphasis will come at Homecoming, 1948. The culminating emphasis will be at Commencement. We hope during the year to dedicate our new college dormitory for women. This should very definitely be dedicated with the help and support of the leadership of the women on this board.

X. SUMMARY. Action is requested on the following:

1. Granting of leave of absence to Miss Alma Anderson and Miss Bernadine C. Hanby for the college year 1948-49 at half pay.

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2. Approval of the change of status for Dr. Wayne Christeson for September.
3. Approval of the appointments of Mr. Kenneth Pace, Mr. Paul Myers, and Mrs. Virginia Randall at the salaries indicated.
4. Adoption of the revised salary schedule.
5. Acceptance of the resignations of the employees as indicated.
6. Approval of the appointments and change of status for the employees as indicated.
7. Approval of the issuance of \$60,000 in self liquidating bonds for student housing and food services at the Northern Illinois State Teachers College.
8. Approval of the changes in fees as indicated.

Respectfully submitted,

Karl L. Adams, President

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REPORT OF SOUTHERN ILLINOIS UNIVERSITY
Meeting of the Teachers College Board

Chicago, Illinois, January 19, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Fall Quarters, 1946-47 and 1947-48

	Fall Quarter 1946-47		Fall Quarter 1947-48	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates	50	50	31	81
Postgraduates	11	4	6	10
Total, College				
Graduates	61	54	37	91
Seniors	240	158	105	263
Juniors	325	293	129	422
Sophomores	528	662	210	872
Freshmen	1550	858	344	1202
Unclassified	14	3	2	5

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	Fall Quarter 1946-47		Fall Quarter 1947-48	
	Total	Men	Women	Total
Total University Students in Residence	2718	2028	827	2855
Veterans (included in above totals)	(1509)	(1366)	(11)	(1377)
2. University Extension (duplicates excluded)	874	321	964	1285
Total University Level Students	3592	2403	1828	4231
3. Training Schools				
a. University High School	181	96	106	202
b. Allyn Training School	<u>166</u>	<u>84</u>	<u>82</u>	<u>166</u>
Total Laboratory School Students	347	180	188	368
Total Students at Southern Illinois University	3939	2583	2016	4599
4. Affiliated Schools				
a. Rural Training Schools	76	45	41	86
b. Brush Training School	162	66	68	134
Total Affiliated School Students	238	111	109	220
Grand Total Given Instruction	4177	2694	2125	4819

B. Enrollment for Winter Quarter, 1947-48

The current winter quarter began on December 8, 1947. The latest registration figure of 2703 (1927 men, 776 women) represents an increase of 4.06 per cent over the final enrollment of 2593 for the winter quarter of the 1946-47 session. There are 91 students enrolled in the Graduate School as compared to 43 in the winter quarter last year. The College of Education has 1305 registrants as compared to 1191 last year. The College of Liberal Arts and Sciences has an enrollment of 623 compared with 604 last year. There are 684 students enrolled in the College of Vocations and Professions, while in the winter quarter of 1946-47, there were 750 students. The total number of veterans enrolled is 1340 as compared to 1490 in the winter quarter of 1946-47.

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C. Teachers College Scholarships

A list of students in attendance during the fall quarter at Southern Illinois University on Teachers College Scholarships under the provisions of Section 30-4 of "The School Code" was mailed on December 4, 1947 to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the list in order that the transfer of funds may be made to Southern Illinois University.

II. FACULTY

A. Deaths and Resignations

1. I regret to report the sudden death on November 27, 1947, of Mr. J. Ward Dillow, Assistant Professor in Rural Education. Mr. Dillow rendered valuable service to Southern as a teacher from 1934 to the date of his death. Since returning from military service in 1945, he has rendered helpful service also as part-time counsellor of veteran students.
2. Mr. Fred Armstrong, one-third time Faculty Assistant in Economics, resigned effective December 10, 1947. The appointment of Mr. Vernon G. Morrison as Assistant Professor of Economics made it unnecessary to continue Mr. Armstrong's services since he was teaching as a temporary substitute.
3. Dr. Eugene R. Fair, Professor of Education and Dean of the College of Education, is resigning effective January 18, 1948, to accept a position as Educator in the United States Army. His assignment will be with the War Department in Germany.
4. Mr. Glenn Morris of Carbondale, three-fourths time Faculty Assistant in Education, resigned effective December 1, 1947. Mr. Morris accepted a position in the English Department in the Carbondale Community High School.
5. Dr. J. R. Purdy, Associate Professor of Mathematics, resigned effective December 6, 1947. Dr. Purdy plans to operate a dairy farm at his parents' home in Ohio.

B. Termination of Services

1. Dr. C. H. Cramer's employment at Southern has been terminated, effective November 10, 1947. Dr. Cramer, who formerly served as an Associate Professor of History, was granted a leave of absence for the duration of the war to serve in a position with the federal government. This leave has not been renewed. Dr. Cramer is now in Europe with the Preparatory Commission for the International Refugee Organization.

C. New Appointments

1. Mr. Fred Armstrong, who has his Bachelor's degree from South -

PROCEEDINGS

thern, was appointed one-third time Faculty Assistant in Economics at a monthly salary of \$80.00, effective November 13, 1947 and extending through December 8, 1947. Mr. Armstrong substituted in one of Dr. Kenneth D. Luney's classes. Dr. Luney is requesting a leave of absence because of illness.

2. Mr. Joseph R. Baxter was appointed Assistant Professor of Latin American Culture at a monthly salary of \$375.00, effective Dec. 8, 1947. Mr. Baxter received his Bachelor's degree from Duke University. He was with us the winter and spring quarters last year as an Instructor of History. During the past six months, he has been in Peru under a financial grant from the U. S. Department of State, working on a dissertation for his Doctor's degree.
3. Mr. Henry M. Borella was appointed Faculty Assistant in the Department of Physics at a monthly salary of \$240.00, effective December 1, 1947 and extending to June 11, 1948 inclusive. Mr. Borella is a graduate of Southern and has had experience as a student assistant. During the war years he was a radio and radar repairman in the United States Army. In addition to such work, he assists in beginning classes in Physics and gives instruction and demonstrations in the handling of Physics equipment.
4. Miss May Dorsey was appointed two-thirds time Faculty Assistant in Music at a monthly salary of \$150.00, effective November 5, 1947 and continuing until December 20, 1947. Miss Dorsey served as a substitute teacher for Mr. David S. McIntosh, Associate Professor of Music, who was on sick leave. She received her Bachelor and Master of Music degrees from the Arthur Jordan Conservatory at Butler University and has had additional work at Cornell University. She has taught at the Indianapolis Conservatory of Music and in various Indiana public schools.
5. Dr. Florence Foote was appointed three-fourths time Assistant Professor in Zoology at a monthly salary of \$281.15 for the winter and spring quarters, extending from December 8, 1947 to June 11, 1948, inclusive. Dr. Foote received her Bachelor's and Master's degrees from Mount Holyoke College and her Doctor's degree from the University of Iowa. She has taught at Mount Holyoke College, the University of Delaware, and Wagner College in New York.
6. Miss Misanna Ikard, of the Attucks Community High School in Carbondale, was appointed part-time Faculty Assistant supervising student teachers in English there at a monthly salary of \$25.00 for the three months from December 8, 1947 to March 13, 1948 inclusive. Miss Ikard received her Bachelor's degree from Wilberforce University in Ohio and her Master's degree from the University of Wisconsin.
7. Dr. Carl C. Lindegren was appointed Research Professor of Biological Science at a monthly salary of \$550.00, effective January 1, 1948. Dr. Lindegren received his Bachelor's and Master's degrees from the University of Wisconsin College of Agriculture, and his Doctor's degree from the California Institute of Technology. He

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is an internationally-known authority in the field of Genetics; and has published numerous articles in the fields of Agriculture and Biology--not only in American journals, but also in English, German, Belgian, Swedish, and Danish journals. He has done research for Swift and Company, Benedict's Laboratory, the Chicago Health Department, the New York Botanical Garden, the Western Pennsylvania Hospital at Pittsburg, the Mayo Clinic, Washington University at St. Louis, and the University of Washington. For five years he was head of the Department of Bacteriology at the University of Southern California. He is presently appointed Chairman of a new department of Biological Science and Research.

8. Mrs. Jenolar Hillsman McBride, of the Attucks Elementary School in Carbondale, was appointed part-time Faculty Assistant supervising student teachers there at a monthly salary of \$25.00 for the three months from December 8, 1947 to March 13, 1948 inclusive. Mrs. McBride received her Bachelor's degree from Southern and her Master's degree from the University of Illinois.
9. Mrs. Eva McIntosh was appointed three-fourths time Faculty Assistant at a monthly salary of \$187.50, effective November 3, 1947 and continuing until December 20, 1947. Mrs. McIntosh served as a substitute teacher for her husband, Mr. David S. McIntosh, Associate Professor of Music, who was on sick leave. She received her Bachelor's degree from Northwestern University and has completed a summer's graduate work at the University of Iowa.
10. Mrs. Joseph Melvin was appointed Instructor assigned to Wheeler Library at a monthly salary of \$250.00, effective November 24, 1947 on a twelve-month basis. Mrs. Melvin received her Bachelor's degree from Southern and her Bachelor of Science in Library Science degree from the University of Illinois. She has taught in Murphysboro, Illinois, and served as library assistant in the high school library at Murphysboro and in the Allyn Training School library at Southern.
11. Mr. Vernon G. Morrison was appointed Assistant Professor of Economics at a monthly salary of \$400.00, effective December 8, 1947. Mr. Morrison received his Bachelor's and Master's degrees from the University of Nebraska and has done additional work at the University of Chicago. He has taught at the University of Nebraska, the University of Chicago, Indiana University, and the University of Tennessee. He has done research work with Erwin Wasey and Company of Chicago and for twelve years with the Tennessee Valley Authority.
12. Mr. Walter M. Troutman was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the winter and spring quarters extending from December 8, 1947 to June 11, 1948 inclusive. Mr. Troutman received his Bachelor of Education degree from Southern. He is assisting in the teaching of night classes.
13. Miss Maxine Vogly was appointed Instructor and Director of Anthony Hall at a monthly salary of \$310.00 plus maintenance at Anthony Hall on a twelve-months basis, effective December 1, 1947.

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For payroll purposes Miss Vogely's title will be Executive Assistant in Education and Administration. Miss Vogely received her Bachelor of Arts degree and Bachelor of Education degree from the University of Cincinnati and her Master's degree from Cornell University. She has taught in the public schools in Ohio, done government work abroad during the war years, and served as a student counsellor at Cornell University.

14. Mr. Walter David Yehling was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the six months of the winter and spring quarters, beginning December 8, 1947 and extending to June 11, 1948 inclusive. Mr. Yehling, who has his Bachelor's degree from Southern, has previously served as a student assistant in the Industrial Education Department.

D. Reappointments

The following have been reappointed for periods as indicated below:

1. Mr. Fred Armstrong, one-third time Faculty Assistant in Economics, at a monthly salary of \$80.00 for the period from December 8, 1947 to December 20, 1947 inclusive.
2. Mrs. Gladys Rice Clark as three-fourths time Instructor in Mathematics at a monthly salary of \$225.00 for the winter and spring quarters, December 8, 1947 to June 11, 1948 inclusive.
3. Mr. Walter K. Correll, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Physical Education for Men there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
4. Miss Dorothy Cox as one-fourth time Instructor in Mathematics at a monthly salary of \$80.00 for the winter and spring quarters, December 8, 1947 to June 11, 1948 inclusive.
5. Miss May Dorsey, two-thirds time Faculty Assistant in Music, at a monthly salary of \$150.00 for the period from December 7, 1947 to December 20, 1947 inclusive.
6. Mrs. Chalmer A. Gross as three-fourths time Faculty Assistant in English at a monthly salary of \$187.50 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
7. Miss Kathleen Isom, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Physical Education for Women there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
8. Miss Irene Liebig, of the Dupon Community High School, as part-time Faculty Assistant supervising student teachers there in Home Economics at a monthly salary of \$25.00 for the last weeks of the

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winter quarter, January 17, 1948 to March 13, 1948 inclusive.

9. Mrs. Lois Nelson, of the Carbondale Community High School, as part-time Faculty Assistant supervising student teachers in Commerce there at a monthly salary of \$45.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
10. Mr. J. D. Russell, of the Attucks High School in Carbondale, as part-time Faculty Assistant supervising student teachers in Physical Education for Men there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
11. Mrs. Direnda Woods Taylor, of the Attucks High School in Carbondale, as part-time Faculty Assistant supervising student teachers in Social Studies there at a monthly salary of \$25.00 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.
12. Mrs. Irma Tate Ward as three-fourths time Faculty Assistant in Botany at a monthly salary of \$187.50 for the winter quarter, December 8, 1947 to March 13, 1948 inclusive.

E. Change in Duties

1. Miss Julia Minnette Barber, Assistant Professor of English and Director of Anthony Hall, has been transferred from the directorship of Anthony Hall, effective December 8, 1947, without change in rank or cash salary. Miss Barber has served as Director of Anthony Hall and part-time teacher of English with the academic rank of Assistant Professor and the payroll title of Executive Assistant in Education and Administration. For reasons of health and family she wishes to be relieved of her duties of Director of Anthony Hall and will continue teaching English and will serve as Executive Assistant with duties to be assigned by the administration, such as counseling women students as directed by the Dean of Women. Her salary has been \$440.00 per month with maintenance at Anthony Hall and remains at \$440.00 per month in cash but without an additional allowance for maintenance.
2. Dr. Laird T. Hites, Associate Professor, has been transferred from half-time work in the Veterans Guidance Center to half-time teaching in the College of Education at a monthly salary of \$200.00 for the winter quarter, December 8, 1947 to March 13, 1948, inclusive.

F. Leaves of Absence

1. Dr. Kenneth D. Luney, Associate Professor of Economics, has been granted a leave of absence without pay for the period from November 1, 1947 to June 13, 1948 inclusive. Dr. Luney's personal physician advised him to discontinue his work for the best interest of his health.
2. Miss Madeleine Smith, Assistant Professor of Foreign Languages, has been granted an additional year's leave of absence without

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pay for the school year 1948-49, to continue work for her doctorate. Miss Smith received a sabbatical year's leave with half-pay for the school year 1947-48. She has agreed to render a minimum of two years' service beginning in the fall of 1949 instead of the fall of 1948, as originally provided in her agreement for the sabbatical leave this year.

G. Adjustment in Salary

1. An addition of salary during the month of January, 1948, in the amount of \$93.75 has been made for Mr. David S. McIntosh, Associate Professor of Music. Mr. McIntosh, who was on sick leave, returned to work for the week of December 15, 1947, to December 20, 1947, after the December payrolls were made out.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mrs. Allynn Wright Carter was employed as a Clerk Stenographer I, and assigned to the Registrar's Office on October 8, 1947, at a salary of \$165.00 per month.
2. Miss M. Fidella Doolin was appointed to the position of Account Clerk in the office of the Chief Accountant. Miss Doolin's Appointment was effective October 10, 1947, at a salary of \$190.00 per month.
3. Mrs. Marjory Enrietta was appointed to the position of Clerk Stenographer I, and assigned to the office of the Director of Alumni Services, effective September 17, 1947 at a salary of \$140.00 per month.
4. Mr. Herman Entsminger was appointed to the position of Stationary Fireman (temporary) at a monthly salary of \$200.00, effective November 24, 1947.
5. Mr. Cliff Freeman was appointed to the position of Laborer Maintenance (temporary) on December 1, 1947 at a salary of \$150.00 monthly.
6. Mr. Lee Harris was appointed to the position of Stationary Fireman, on a temporary appointment, effective December 1, 1947, at a salary of \$200.00 per month. This appointment will continue until the termination of the Illinois Ordnance Plant Veterans Housing Project.
7. Miss Rosemary Keough was employed as Clerk Typist II, and assigned to the office of the Purchasing Agent on October 27, 1947, at a salary of \$160.00 monthly.
8. Mr. Hiram Lewis was appointed to the position of Stationary Fireman (temporary) on November 10, 1947, at a salary of \$200.00 per month.

TEACHERS COLLEGE BOARD

9. Mr. Charles Merkel was appointed to the position of Laborer Maintenance (temporary) at a monthly salary of \$150.00. This appointment became effective December 8, 1947.
10. Mr. V. H. Rogers was appointed to the position of Stationary Fireman (temporary) at a monthly salary of \$200.00, effective Nov. 26, 1947.
11. Mr. James Williams was appointed to the position of Laborer Maintenance, on a temporary appointment, effective December 1, 1947, at a salary of \$150.00 Monthly. This position will continue until the termination of the Illinois Ordnance Plant Veterans Housing Project.

B. Reappointments.

1. Mrs. Minnie Crawshaw was appointed to the position of Cook I (substitute) effective October 8, 1947. Mrs. Crawshaw replaced Mrs. Edna Blythe who resigned her position because of illness in her family. Mrs. Crawshaw was formerly employed as a Cook I in our dormitory.

C. Replacements

1. Mr. Pete Brumley was appointed to the position of Stationary Fireman on October 27, 1947. Mr. Brumley replaced Mr. James Childers who resigned effective September 14, 1947. Mr. Brumley's salary is \$225.00 per month.
2. Mr. Ralph Carter was transferred from his position of Janitor I to that of Florist I, effective December 1, 1947, at a salary of \$195.00 per month. A replacement for Mr. Carter has been requested.
3. Mr. Reid Troutman was appointed to fill the position of Plant Maintenance Engineer I replacing Mr. Charles Williams, who resigned effective June 30, 1947. Mr. Troutman's appointment became effective September 1 at a monthly salary of \$340.00.
4. Mrs. Myrtle White was employed as Clerk Stenographer I, and assigned to the Information Service Office on October 2 at a salary of \$140.00. Mrs. White replaced Mrs. Doris Carruthers who resigned on September 15, 1947.
5. Mr. Joe Widdows, formerly Florist I on the campus, was appointed to the position of Buildings and Grounds Supervisor effective October 21, 1947, at a salary of \$305.00 per month. Mr. Widdows replaced Mr. Reid Troutman, who formerly held this position.
6. Mr. Harrison Wilson was appointed, on December 19, 1947, to the position of Stationary Fireman, at a monthly salary of \$225.00, Mr. Wilson replaces Mr. Benjamin Bradford, who is on leave of absence because of illness.

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D. Resignations

1. Mr. Pete Brumley, Stationary Fireman, resigned from his position effective December 3, 1947.
2. Mrs. Margaret Faulbaum, Clerk Stenographer I in the Registrar's Office, resigned her position effective October 31, 1947. A replacement has been requested for Mrs. Faulbaum.

E. Changes in Classification

1. Mr. A. C. Hamilton, Laborer Maintenance, has been reclassified as Janitor I effective October 1 at no change in salary. He replaces Mr. Bishop W. Hinchey.
2. Mr. Virgil Schwegman has been advanced from the position of Carpenter to that of Carpenter Foreman, effective December 1, 1947. Mr Schwegman's salary has been increased from the prevailing rate for Carpenter (\$1.625 per hour) to that for Carpenter Foreman (\$1.875 per hour).
3. Mr. Joe Thomas, who has been employed as a Laborer Maintenance, has been appointed to the position of Stationary Fireman effective December 1, 1947, at a monthly salary of \$225.00. Mr. Thomas fills the position created by the resignation of Mr. Pete Brumley.

F. Dismissal

1. Mr. Bishop W. Hinchey, Janitor I, was dismissed from employment at this University on September 15, 1947, on charges of negligence in performance of duties. This discharge was certified as final by the Illinois State Civil Service Commission on November 3, 1947.

G. Leaves of Absence

1. Mr. Charles M. Hagler, Carpenter, has been granted an extension on his leave of absence granted because of illness. Mr. Hagler's leave will terminate May 16, 1948.
2. Extension of leave of absence because of illness has been approved for Mr. Tom Higgins, Janitor I. The leave for Mr. Higgins will terminate July 1, 1948.
3. Mrs. Zella Morray, Domestic, has been granted an extension on her leave of absence granted because of illness, until March 29, 1948.

IV. ORGANIZATION

The appointment of Dr. C. C. Lindergren as Research Professor in the Biological Science inaugurates a new policy for Southern which is in line with the research policies prevailing at major universities throughout the country.

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As Southern develops into a university, it must give increasing emphasis to research, which is one of the activities by which the status of a true university is measured. We are proud to bring Dr. Lindegren, who is internationally known, to Carbondale to begin this work for us, at the same time bringing with him a number of research grants which should go a long way toward financing his laboratories. At present he is working on a grant of \$5,000.00 from the United States Public American Cancer Society, a grant of \$5,000.00 from the United States Public Health Service (also on cancer), and a grant for \$15,000,000 from Anheuser-Busch, Inc., at St. Louis (cheaper proteins and vitamins). He can bring with him from St. Louis not only money from these grants but also a great deal of equipment (worth about \$30,000.00) loaned by Anheuser-Busch for the period during which its grant is effective, and only the subject to recall or sale to us. This arrangement will be to our advantage as well as to his.

Monies granted to him by various foundations also helps us pay certain assistants. The University will exercise jurisdiction over them as members of its staff.

The Advisory Committee has approved methods of handling three questions of policy which have come up concerning patents, consultant services, and attendance at scientific congresses. Anheuser-Busch is interested in patent rights covering the period of its next grant to Dr. Lindegren, because in that period many useful results of his past researches are likely to appear. They have already contributed some \$75,000.00 to his researches.

The researches, however will be carried on exactly as if they were entirely supported by the University and no monetary benefits from them will accrue to Dr. Lindegren or to any other member of our staff. Dr. Lindegren will assist the University to take out patents in all cases not specifically excepted by agreements with grantors.

Consultant services and any fees received therefrom will be reported to the President so that the University will be assured that the amount of off-campus work done is not sufficient to interfere with the performance of Dr. Lindegren's duties here.

Expenses of attending scientific meetings for any prolonged period, which Dr. and Mrs. Lindegren will need to attend, some of them out of this country, will be financed from grantors' funds, if available, as will their salaries while absent from duties here.

One difficulty has been to find space for Dr. Lindegren's researches. It has been found possible, however, to transfer certain members of the Department of Music to one of the residences recently acquired by the University. This makes available sufficient space in our Old Science building for Dr. Lindegren and his assistants.

Dr. Lindegren will be able not only to teach and publish his results in the name of Southern Illinois University but also to train our graduate students in the techniques of biological and related research. His presence on our campus should prove to be a great stimulus to our own programs of research and of training research technicians, which every true univer-

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sity undertakes to do.

Because of the leave of absence of Dr. John R. Mayor, Chairman of the Department of Mathematics, and the resignation of Dr. J. R. Purdy, who was recently designated Acting Chairman of the Department of Mathematics, Dr. W. C. McDaniel, Associate Professor of Mathematics, has been named Acting Chairman of the Department, effective from November 1, 1947, to continue not longer than Dr. Mayor's return.

V. CURRICULUM

A. Residence Courses

1. College of Education

During the fall quarter new teaching majors in the College of Education have been approved, working cooperatively with the Music and Agriculture Departments in the College of Vocations and Professions. In cooperation with the Business Administration Department of the same college and the business department of Carbondale Community High School, Mrs. Bonnie Lockwood, Instructor in the University High School, is making a comprehensive survey of business-office job opportunities in Carbondale. The results will be reflected in the work offered in business education in the two high schools in which college majors do their student teaching.

In connection with certain graduate courses in Education, College of Education faculty members are surveying existing and future secondary school curricula in Franklin, Jackson, Randolph, and Union Counties. These faculty members are from the Men's Physical Education, Physiology and Health Education, and University High School Industrial Arts Departments.

Approval has been given for participation in a state-wide program of secondary school curriculum study, revision, and experimentation. College of Education faculty, members of the academic departments in the other two colleges, the Graduate School and the Extension Division, will be involved in this eventually. It is a cooperative undertaking of the six state-supported universities and colleges, the State Department of Public Instruction and the Illinois Secondary School Principals' Association.

2. College of Vocations and Professions

During the winter quarter two new courses in the field of Economics are being offered: Economics 416, Advanced Money and Banking (four credits), which covers the Federal Reserve System and Foreign National Bank Systems, as well as International Finance and Monetary Theories, and Economics 208, Applied Economics (three credits).

The Department of Business Administration is teaching an evening Business Law class in which 25 professional people are preparing for the Certified Life Underwriters Examination.

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The music curriculum in the College of Vocations and Professions has been changed to provide for greater concentration in professional music in accordance with the standards of the American Association of Schools of Music.

3. College of Liberal Arts and Sciences

Department of English - Two sophomore courses in English are required for graduation at Southern. There has been until now a gap in the sophomore offerings (205, 209, 211, 212), in that, while the student may have an introduction to poetry and an introduction to fiction in his general education course, he has not to date been able to have an introduction to drama. To remedy this situation, English 206, Introduction to Drama, is being offered for the first time.

Department of Physics - The Department of Physics is introducing a five quarter hour course in Electronics, Physics 405. It is being taught by Dr. Meeks during the current winter quarter, and includes recent developments in this important field, and the use of highly technical equipment in the laboratory.

B. Extension Courses

Twenty-five courses serving twenty different counties are being conducted at the present time by the Extension Division. These courses are designed chiefly for the in-service training of elementary teachers with the exception of one course at Cairo which is for business and professional men who wish to improve their public speaking ability.

The table below shows the enrollment this fall in comparison with that of recent years:

<u>Year</u>	<u>No. of Courses</u>	<u>Enrollment</u>
1938	10	400
1939	10	474
1940	14	824
1941	15	725
1942	10	312
1943	13	485
1944	17	667
1945	17	599
1946	20	880
1947	25	1363

VI. BUILDINGS AND GROUNDS

No report

VII. Auxiliary Enterprises

No report

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VIII. STUDENT LIFE

Homecoming - In spite of inclement weather, Southern's 1947 Homecoming was attended by a record number of alumni, and in the opinion of many was the most impressive in the history of the school. Under the direction of a faculty committee, a group of approximately 75 students planned the program. Because of the recognition services in honor of the new status and name of the University, Homecoming was a three-day affair. The "new-name theme" permeated all activities.

Religious Emphasis Week - The Second annual Religious Emphasis Week was held November 9-14. One of the highlights of the week was the meeting on Armistice Day in which the foreign students on the campus held an informal discussion on various aspects of World Peace. With foreign students present from several countries, their remarks were revealing as to the points of view which their environments in their home lands, as well as their religions, had given them. At the evaluation meeting, the group decided to make this discussion by foreign students an annual part of Religious Emphasis Week.

The Canteen - The former Carter's Cafe, which for many years has been a gathering place for Southern's students, was reopened in December under the management of Mr. Martin Chaney and Mr. Gene Crawshaw, who have leased the building from the University and will run it as a student canteen.

Health Service - Mr. Ralph Boatman, Health Coordinator, has visited a number of houses whose householders feed students. These visits are being followed by a series of lectures, accompanied by films, which give information about better ways of handling food for the protection of student health.

Radio Broadcasts - A new series of radio programs on "The United Nations," presented by the University Extension Service, is the latest addition to Southern's radio activity. This series is broadcast each Monday over Station WCIL, Carbondale, for the benefit of Southern Illinois women's clubs, who listen to the programs at their regular meetings. Members of the Government Department lecture on the various phases of the United Nations.

This new series is in addition to three regular series carried by three Southern Illinois stations. One of the series, carried five times a week by WCIL, features one faculty talk each week, and four programs by students. On one of these programs, each student organization on campus has an opportunity to present its activities over the radio. Another series, carried by both WJPF, Herrin and WEBQ, Harrisburg, during the fall presented a series of discussions on the state high school debate topic, "How Can Labor Peace Best Be Achieved?"

Athletics and Intramural Sports - Southern's football team won their first undisputed conference championship. This most successful season was climaxed by winning the first annual Corn Bowl game at Bloomington, Illinois, on Thanksgiving Day.

The intramural program for students is well under way. An unusually

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large number of teams are taking part.

Southern Illinois University has been elected to membership in the National Collegiate Athletic Association.

Christmas Musical - Students joined faculty and townspeople in presenting Handel's "Messiah" on December 14. The presenting of the "Messiah" has become a part of Southern's annual Christmas celebration.

IX. MISCELLANEOUS

A. Exhibit for Saline County Centennial

Southern cooperated with the State Geological Survey and the State Museum in presenting a State Department of Registration and Education exhibit at the Saline County Centennial Celebration in Harrisburg October 23-25. Southern's display consisted of a reconstruction of a pioneer room, with furnishings of approximately a century ago from the University Museum. In addition, an 1832 International Harvester from the Museum was mounted and displayed in the Centennial Parade. The Museum also furnished for the Illinois State Historical Association exhibit dioramas of sorghum making, hog killing, soap making, and blacksmithing. The Museum's 1831 pre-patent model of the McCormick reaper, which was mounted and displayed in the Centennial Parade, won first prize among the parade entries.

B. Membership in National Collegiate Athletic Association

This fall Southern Illinois University was admitted to membership in the National Collegiate Athletic Association.

C. The Illinois Folklore Society

The Illinois Folklore Society has been established with headquarters at Southern Illinois University. Membership is not restricted to Illinois; interested persons in Kentucky and Ohio are also on the roll of members. The first publication, Illinois Folklore, was issued this fall.

D. National Honorary Fraternity

Alpha Kappa Delta, national honorary fraternity for students in Sociology, established a chapter at Southern in October.

E. Art Exhibit

Southern's Art Club sponsored an art exhibit at Johnston City, Illinois, during the Thanksgiving Season. Works of some forty Southern Illinois artists, including students and art faculty at Southern, were on exhibit.

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F. Conferences and Clinics

1. Choral Clinic

Twenty-four high schools represented by approximately 800 voices participated in the Choral Clinic on Southern's campus in November. Professor Maynard Klein of Tulane University and Director of the Interlochen, Michigan, Chorus was director of the Clinic.

2. Egyptian Speech Festival

In December the Speech Department; Tau Delta Rho, Southern Discussion Club; and Pi Kappa Delta, National Honorary Forensic Society, sponsored the Egyptian Speech Festival in which about 125 high school speech students of this area participated.

G. Corn Bowl Victory

Southern's 1947 I. I. A. C. conference championship football team was honored by an invitation to play North Central College, Champions of the College Conference of Illinois, in the first annual Corn Bowl game held at Bloomington on Thanksgiving Day, and brought home the victory by a score of 21 to 0.

H. Homecoming and Recognition Ceremony

As the first of a series of meetings to consider our increased and new responsibilities as a University, a two-day conference on Kindergarten-Primary education was held in November. The featured visiting consultant and speaker was Miss Neith Headley of the Institute for Child Welfare of the University of Minnesota. Approximately seventy-five kindergarten-primary teachers, school principals and superintendents, and interested parents registered for the various sessions of the two-day conference. This particular conference stressed not only the "teaching" function of the University on the lowest age level but also the "area service" function in that it was planned especially for in-service teachers and administrators.

The deletion of the word Normal from the name of the school and the emergence of Southern as a University were recognized at a special program during Homecoming-October 23 - 25, at which time Dr. John Dale Russell, Director of the Division of Higher Education of the U.S. Office of Education, addressed the students, alumni, faculty members, and friends of Southern.

Director Thompson was designated to represent Governor Green and the State in a ceremony between halves of the football game. The speaking was cancelled because of heavy rain, but is being printed in Southern Alumnus.

Plans are under way to hold a number of educational conferences at which various aspects of our new status and responsibilities will be examined and discussed.

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I. Illinois Statewide Program of Secondary School Curriculum

Southern has undertaken participation in a statewide program of secondary school curriculum study. This is a genuinely cooperative and long-time project, involving already the six state colleges and universities, the State Department of Public Instruction, and the Illinois Secondary School Principals' Association. More than forty faculty members from some seventeen instructional and administrative departments have preliminarily indicated an interest in individual and group professional participation in the high school curriculum program. Others will undoubtedly wish to be drawn in later. Establishment of experimental high school curriculum centers, conducting of workshops for principals and teachers, and publication of suggestive curriculum guides are among the activities project throughout the state, with faculty members serving on cooperative "teams" of consultants.

The College of Education departments indicating interest in initial participation are: Education and Psychology, Men's Physical Education, Physiology and Health Education, and the University High School. From the College of Liberal Arts and Sciences: Botany, English, Foreign Language, Geography, Government, Physics, from the College of Vocations and Professions: Art, Business Administration, Industrial Education, Music, Speech. The student personnel offices, the Extension Division and the Graduate School likewise will participate.

ADDENDUM to Section II, FACULTY

E. Change in Duties

3. Dr. Marshall S. Hiskey, Professor in Education, Dean of Men, and Executive Assistant in Education and Administration, has been designated Action Dean of the College of Education, extending only until such time as the new Dean of the College of Education begins work. This change of duties will not entail any change in Dr. Hiskey's present rank and salary, but in recognition of his valuable service and willingness to assume these extra duties I have assured Dr. Hiskey of my intention to recommend him for a substantial increase to be effective July 1, 1948.
4. Dr. Douglas E. Lawson, Professor of Education, now on leave of absence without pay until September 13, 1948, has been designated Dean of College of Education and Executive Assistant in Education and Administration at a monthly salary of \$585.00 on a twelve-months basis, effective June 14, 1948 or as soon thereafter as he can obtain his release from his present position as Principal of the Punahou School in Honolulu, Hawaii. Dr. Lawson Received his Bachelor's and Master's degrees from the Colorado State Teachers College and his Doctor's degree from the Graduate School of Education, University of Chicago. He has had experience as a public school administrator in Colorado and Illinois and, as stated above, is now serving as Principal of the Punahou School in Hawaii, said to be one of the largest of its kind anywhere. He has taught during summer sessions at Emory University and has served as consul-

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tant at numerous educational conferences. His record of publications in the field of education is voluminous and outstanding. He is even better known off our campus than on, and we have been told by leaders in American education that he is the man most competent for a deanship for a College of Education, not already so serving, in the entire United States. He has been on our staff since 1935.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Approval of the Teachers College Scholarship list which was mailed on December 4, 1947 to the Department of Registration and Education.
- B. Acceptance of the resignations of the following; Mr. Fred Armstrong, Dr. Eugene R. Fair, Mr. Glenn Morris, and Dr. J. R. Purdy.
- C. Acceptance of the termination of services Dr. C. H. Cramer.
- D. Approval of the following appointments at salaries indicated in the report: Mr. Fred Armstrong, Mr. Joseph R. Baxter, Mr. Henry M. Borella, Miss May Dorsey, Dr. Florence Foote, Miss Misanna Ikard, Dr. Carl C. Lindegren, Mrs. Jenolar Hillsman McBride, Mrs. Eva McIntosh, Mrs. Joseph Melvin, Mr. Vernon G. Morrison, Mr. Walter M. Troutman, Miss Maxine Vogely, and Mr. Walter David Yehling.
- E. Approval of the following reappointments at salaries indicated in the report: Mr. Fred Armstrong, Mrs. Gladys Rice Clark, Mr. Walter K. Correll, Miss Dorothy Cox, Miss May Dorsey, Mrs. Chalmer A. Gross, Miss Kathleen Ison, Miss Irene Liebig, Mrs. Lois Nelson, Mr. J. D. Russell, Mrs. Direnda Woods Taylor, and Mrs. Irma Tate Ward.
- F. Approval of change in duties for Miss Julia Minnette Barber, Dr. Laird T. Hites, Dr. Marshall S. Hiskey, and Dr. Douglas E. Lawson.
- G. Approval of leaves of absence for Dr. Kenneth D. Luney and Miss Madeleine Smith.
- H. Approval of an adjustment in salary for Mr. David S. McIntosh.
- I. Approval of the employment of the following employees at salaries indicated in the report: Mrs. Allynn Wright Carter, Miss M. Fidella Doolin, Mrs. Marjory Enrietta, Mr. Herman Entsminger, Mr. Cliff Freeman, Mr. Lee Harris, Miss Rosemary Keough, Mr. Hiram Lewis, Mr. Charles Merkel, Mr. V. H. Rogers, and Mr. James Williams.
- J. Approval of the reappointment of Mrs. Minnie Crawshaw.
- K. Approval of the following replacements with salaries indicated in the report: Mr. Pete Brumley, Mr. Ralph Carter, Mr. Reid Troutman, Mrs. Myrtle White, Mr. Joe Widdows, and Mr. Harrison Wilson.

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- L. Approval of the following resignations: Mr. Pete Brumley and Mrs. Margaret Faulbaum.
- M. Approval of the following changes in classification: Mr. A. C. Hamilton, Mr. Virgil Schwegman, and Mr. Joe Thomas.
- N. Approval of the dismissal of Mr. Bishop W. Hinchey.
- O. Approval of leaves of absence for the following: Mr. Charles M. Hagler, Mr. Tom Higgins, and Mrs. Zella Morray.

Respectfully submitted,

Chester F. Lay
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
HOTEL SHERMAN, CHICAGO, ILLINOIS
January 19, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, January 19, 1948, at the Sherman Hotel, Chicago, Illinois. Frank G Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mr. Peter Miller
Mrs. Helen R. Pegelow
Mr. Lewis M. Walker

The following member was absent:

Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

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Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edw. V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Walker moved that the minutes of the regular meeting of October 13, 1947, be approved. The motion was seconded by Mr. Guin, carried unanimously, and the Minutes stood approved.

TUITION IN HIGH SCHOOLS FROM NON-HIGH SCHOOL TERRITORY

Mr. Nickell brought to the attention of the State Teachers' College Board the matter of payment of tuition to certain high schools by students from non-high school territory. This situation was called to Mr. Nickell's attention by Attorney General George F. Barrett. It was the latter's opinion that this procedure should be uniform throughout the State.

Mr. Guin made the motion that a committee be appointed to look into this matter and report its findings at the next meeting of the Board. The motion was seconded by Mr. Walker and carried unanimously.

CURRICULUM OF ILLINOIS SECONDARY SCHOOLS

The following persons, representing a Committee on the Study of Curriculum in Illinois Secondary Schools, were presented to the Board by Mr. Nickell:

Dr. Matthew Gaffney, Principal
New Trier High School
Winnetka, Illinois

Dr. Wm. Sanford
College of Education
University of Illinois
Urbana, Illinois

Dr. Victor Houston, Principal
University High School
Normal, Illinois

The Committee discussed a survey that is being conducted in an attempt to bring about a curriculum that will more adequately meet the current needs of the pupils. It was the consensus of the Committee that the curriculum of the teachers' colleges be so established as to coincide with the curriculum of the secondary schools.

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Dr. Bradley moved that the survey, as proposed by the afore-mentioned Committee be approved. Mrs. Miller seconded the motion, and it was carried unanimously.

Mr. Thompson appointed Mrs. Miller a member of the Advisory Committee for Western Illinois State College and Northern Illinois State Teachers College, with Mr. Means Chairman and Mr. Sturgis a member.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Adams presented the report for Northern Illinois State Teachers College, with the following addition: On page 2, following item C, add the following item: "D. Miss Madeline Ardner to teach courses in piano and accompany vocal work in the Department of Music, for the balance of this college year, effective January, 1948, at a salary rate of \$350.00 per month".

Dr. Adams requested that the Board take the ceiling off the present maxima, in order to pay a little more money in salaries. With the present maxima, Dr. Adams has 35 persons who cannot get an increase in salary.

Mr. Nickell moved to approve Nos. 1, 2, 3, 5 and 6 under Northern's report, and hold Nos. 4, 7 and 8 for further discussion, and to be acted on separately. The motion was seconded by Mr. Guin and carried unanimously.

Item No. 4, above mentioned, "Adoption of the revised salary schedule", was discussed at some length and in great detail. On motion made by Mr. Guin, seconded by Mr. Walker, the requested salary schedule was adopted and is as follows:

Proposed Revision of the Present Salary Schedule for the Illinois State Teachers Colleges

Adopted by the faculty representatives and the presidents of the five State Teachers' Colleges at a meeting in Chicago, November 29, 1947, and approved by each of the five faculties.

It is proposed that Section B4 of the present salary schedule be changed as set forth below. Items in parentheses are the only items to be changed:

<u>Group</u>	<u>Rank</u>	<u>Qualifications and Proportions</u>	<u>(1946 Schedule)</u>	<u>Proposed Schedule</u>
I.	Professor	Earned Doctor's Degree 1/8 to 1/4 of faculty \$10.00 per month annual increment.	(\$4050-4950)	\$4950-5850
II.	Associate Professor	Doctor's Degree or equivalent 1/4 to 2/5 of faculty \$10.00 per month annual increment.	(\$3375-4275)	\$4275-5175
III.	Assistant Professor	Two years of graduate work 1/4 to 2/5 of faculty \$10.00 per month annual increment.	(2700-3600)	\$3600-4500

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- IV. Instructor A Master's Degree (2250-3150) \$3150-3825
Not over 1/5 of faculty
\$10.00 per month annual
increment.

To qualify for permanent tenure, a new appointee in this group must have earned one year of graduate work in addition to his master's degree within a period of seven years.

None of the schools has sufficient money to raise salaries to the maxima and it is left to the discretion of the president of each school and his Advisory Committee to use what money there is available in a way that will do the most good for the individual school.

This new salary rate is effective for all schools beginning July 1, 1948.

Item No. 7, Approval of the issuance of \$60,000.00 in Self-liquidating Bonds, etc. After quite a discussion, Mrs. Miller moved, seconded by Mr. Dunn, and carried unanimously, that steps should be taken which will enable the issuing of the bonds, thereby Northern will be able to acquire, and complete, the property as described in President Adams' report.

Item No. 8, Approval of the changes in fees as indicated. Changes as follows:

a. Registration Fees

Residents of Illinois: The incidental fee of \$9 per quarter to be changed to \$15 per quarter. Student activities fee of \$6.25 per quarter to be changed to \$10 per quarter.

Non-residents of Illinois:

Remove the requirement that a special fee of \$10 for one who is not planning to follow the teaching curriculum and instead substitute a fee of \$10 per quarter additional for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10

c. Room and Board (college dormitory)

To be raised from \$9.50 per week to \$12 per week-to be divided into \$9 for board and \$3 for room. If a student has a single room, the charge should be \$3.50 for room.

On motion by Mr. Guin, seconded by Mrs. Miller, approval of this request was unanimously given, changes to be effective July 1, 1948.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for Eastern.

TEACHERS COLLEGE BOARD

The report on status in the University Retirement System at Eastern will be ready for the next Board Meeting.

On motion by Mrs. Pegelow, seconded by Mr. Nickell, and unanimously carried. Eastern was authorized to change their student fees, registration and activities fees, as follows:

a. Registration Fees

Residents of Illinois: Registration fee changed from \$10 to \$15 per quarter. Student activities fee from \$6 to \$10 per quarter.

Non-residents of Illinois:

An additional fee of \$10 per quarter for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

Mr. Walker moved the adoption of the report from Eastern, with the above changes. Motion seconded by Mrs. Pegelow, and unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for Normal, with the following corrections: Under Section II "Faculty", item 3, on page 3, the eighth and ninth paragraphs should read "Student Worker" and not "Student Faculty Assistant", as shown in the report.

On page 6 and continuing on page 7, under Section IX "Miscellaneous", there should be added another sub-heading, namely item 3, and it should read as follows: "Registration fees changed from \$20 per semester to \$25 per semester; student activities fee changed from \$12.50 to \$15 per semester, and dormitory rates for room and board changed from \$12.50 per week to \$14 per week, all effective July 1, 1948."

On page 7, under Section X "Summary", should be added "Item #10", and read, "Changes in registration and student activities fees, as well as room and board charges, as recorded".

The motion was made by Mr. Davis, seconded by Mr. Nickell, unanimously carried, to omit item #10 until discussed by all the colleges.

Item #10 was discussed later and, on motion by Mr. Dunn, seconded by Mr. Davis, was unanimously carried. The new rates to be effective July 1, 1948.

Dr. Fairchild read a letter to the Board that had been received from the Committee on Ways and Means, I.S.N.U., requesting a \$50.00 bonus for employees doing physical labor. This bonus to remain in effect as long as high prices exist. Mr. Thompson pointed out that it was only possible to spend money that was appropriated and that they were limited on what could be done. Dr. Bradley suggested they give it some consideration when discussing the next biennium. Mr. Thompson announced that he would reply to the letter which was addressed to Dr. Fairchild.

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Mr. Dunn moved to approve, the report from Illinois State Normal University. The motion was seconded by Mr. Davis and it was carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for Western with the following changes: On page 5 and continuing on page 6, under Section IX "Miscellaneous", omit item "B" from the report.

On motion by Mr. Walker, seconded by Mrs. Miller, and unanimously carried, Western was authorized to change their registration fees, student activities fees as follows:

a. Registration Fees

Residents of Illinois: Registration fee changed from \$10 to \$15 per quarter. Student activities fee from \$6 to \$10 per quarter.

Non-residents of Illinois:

An additional fee of \$10 per quarter for non-residents of Illinois.

b. Graduation Fees

Changed from \$5 to \$10.

Mr. Nickell moved that the report from Western be approved. Mr. Means seconded the motion and it was unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Lay presented the report for Southern with the following changes: On page 2, under Section I "Students", item C "Teachers College Scholarships", to be omitted at future meetings. Mr. Thompson requested that all of the colleges show their number of scholarships.

Correction on page 4, under Section II "Faculty". The word "Science" should be substituted for the word "Sciences", as appears in the second line of paragraph 5.

Mr. Thompson and Dr. Bradley requested that Dr. Lay forward a copy of the script used on Southern's radio program entitled "The United Nations", which is the latest addition to Southern's radio activity.

Dr. Bradley moved that the report from Southern be approved. Seconded by Mr. Means, the motion carried unanimously.

Mr. Dunn moved that the Teachers College Board accept the proposal of Barcus, Kindred & Company for a project at Northern in DeKalb consisting of Tea Room and Cafeteria on the self-liquidating bonds. Motion was seconded by Mr. Walker and carried unanimously.

Mr. Nickell suggested that the Board Members and Presidents of the Colleges give thought to the idea of changing the name of the Teachers College

TEACHERS COLLEGE BOARD

Board at the next session of the Legislature. Mr. Nickell suggested the name be changed to the "College Board of the State of Illinois"

On motion made by Mr. Nickell, seconded by Mr. Means, and carried unanimously, the next meeting of the Teachers College Board will be held Monday, May 3, 1948, at Southern Illinois University, Carbondale, Illinois.

Mr. Guin moved that the meeting be adjourned. Motion seconded by Mr. Walker, and carried unanimously.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting at Carbondale, May 3, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the second Semester, 1947,1948

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	32	33	65	61
Seniors	154	164	318	259
Juniors	177	149	326	233
Sophomores	256	246	502	349
Freshmen	356	362	718	768
Unclassified	0	11	11	12
Post Graduates	10	8	18	6
	<hr/>	<hr/>	<hr/>	<hr/>
Total College Students on Campus	985	973	1958	1688
b. University High School	180	162	342	336
c. University Elementary School	121	136	257	261
d. Auxiliary Training Schools				

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Illinois Soldiers and Sailors				
Childrens School	<u>154</u>	<u>85</u>	<u>239</u>	<u>242</u>
 Total Pupils, Elementary and Secondary	 <u>455</u>	 <u>383</u>	 <u>838</u>	 <u>839</u>
 Total	 1440	 1356	 2796	 2527
 Extension	 <u>15</u>	 <u>245</u>	 <u>260</u>	 <u>385</u>
 Grand Total	 1455	 1601	 3056	 2912

It will be noted that the total resident University student enrollment for the second semester of the current school year is 1958, with more men than women for the first time in the ninety-one-year history of the University, aside from the first semester, when it was reported that there were two more men than women. The present enrollment shows 985 men and 973 women, which will probably not be true in the future since Illinois State Normal University is likely to have more women year after year than men. It is hoped for the sake of getting more men into the teaching profession that the difference will not be too great.

Although there was a drop from 2052 to 1958, or a difference of 94 students between the first and second semesters, this is much less than has been found in previous years. The enrollment for the current semester is the greatest for any second semester in the history of the University and this with an almost complete elimination of the few remaining special students who have been given an opportunity to complete their work if they had registered as special students prior to November 22, 1946.

2. Future Trends in Enrollment

Whereas many colleges and universities will find that their peak enrollment has been reached and that the number will decrease soon and continue to decline for some years to come, Illinois State Normal University may expect an increase in enrollment for at least two more years, even with the controlled limitation of the freshman class. If approximately 800 freshmen are admitted next September, the enrollment for the next school year beginning in September 1948 should be about 2300 and with the same number of freshmen admitted for a fourth consecutive year, the figure should reach 2500 in the fall of 1949. It may be necessary to further limit the number of freshmen due to housing in terms of places to live, as well as classrooms, laboratories, shops, etc., on the campus for class purposes. The comment will appear later in this report as to the more extended use of University time and facilities that is being planned for next year. The foregoing figures looking to the future are based upon the restriction of the University to the one purpose of educating teachers and the pronounced desire upon the part of administrators and teachers-in-service, as well as prospective students, to give increasingly greater consideration to a school that concentrates in one general area,--that of teacher education.

TEACHERS COLLEGE BOARD

3. Extension, Second Semester 1947-1948

The great limitation on offerings in off-campus extension courses is the availability of faculty. If needs on the campus are met, there are relatively few people available to meet the many requests for classes at centers off the campus.

Enrollment in extension courses, the departmental courses offered, the centers, and the instructor are here presented for the second semester of the 1947-1948 school year, with comparisons of total enrollments for the second semester of last year and the first semester of the present year.

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Clinton	Natural Science 220	J. E. Young	22
Decatur	Crafts for Elementary Schools 201	George Barford	23
Decatur	Current Trends in Education 250	W. R. Lueck	19
Gibson City	American Literature 132	Ruth Henline	28
Pontiac	School Health 238	Eleanore Aldworth	33
Springfield	International Relations 254	R. G. Browne	33
Streator	History of Amer. Diplomacy 237	Clarence Orr	35
Taylorville	Physical Education for Elementary Schools 231	C. E. Horton	67
Total Enrollment Second Semester 1947-1948			260
Total Enrollment First Semester 1947-1948			316
Total for 1947-1948 School Year			576
Total for 1946-1947 School Year			713

4. Scholarships

a. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the second semester of the 1947-1948 school year to the Chairman of the Teachers College Board, through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and transfer of fund by the State Treasurer from General Revenue Account to the Income Fund of Illinois State Normal University has been made.

b. Military Scholarships

As a matter of record in this report, certification is made that a list of those who are entitled to Military Scholarships will be furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year July 1, 1947 to June 30, 1948. Following this presentation of the list of Military Scholarship students and

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the amounts due, transfer from the General Revenue Fund to the Income Fund of Illinois State Normal University may be expected.

II. THE FACULTY

1. Resignations

- a. Dr. Frances Hoffman, Associate Professor of Health and Physical Education for Women, effective June 7, 1948, in order to accept other work.
- b. Dr. Lenore Geweke, Assistant Professor of Foreign Languages, effective March 5, 1948, in order to accept a position on the staff of the University of Chicago to carry out a certain research project at the request of Dr. Tyler, Head of the Department of Education.
- c. Miss Lucile Klauser, Instructor in English in the University High School, effective February 13, 1948, in order to accept a position on the staff of Illinois Wesleyan University.
- d. Mr. John Allison, Assistant Dean of Men, effective January 23, 1948, in order to return to a former position in Ann Arbor, Michigan, this change being made necessary by health conditions in the immediate family.
- e. Miss Margaret Murley, Assistant Professor of Biological Science, effective June 7, 1948. Miss Murley has been on leave of absence without pay for the present year to do further work on her doctor's degree in Northwestern University. It is her intention to continue in the field of scientific research and to give up her teaching position.
- f. Miss Edna McCoppin, Alumni Secretary, effective June 15, 1948, in order to accept a teaching position for which she feels she is better prepared and in which she believes she would be more interested. Miss McCoppin is completing her master's degree here at the University and will qualify for a good teaching position in business education.
- g. Mrs. Freda Cienki, part-time Student Worker, effective March 31, 1948, in order to accompany her husband who accepted a position in New Orleans, Louisiana.
- h. Mrs. Emmalu Devonshire, part-time Student Worker in the Industrial Arts Department (printing), effective April 30, 1948, for health reasons.

2. Deaths

- a. Dr. Earl H. Peterson, Associate Professor of English, died January 15, 1948. Dr. Peterson had been a member of the faculty of Illinois State Normal University only since September 1946 and his sudden death, resulting from an operation, came as a shock to his many friends. His work for the remainder of the first semester was absorbed by other staff members in the Department of English.

3. Leaves of absence.

TEACHERS COLLEGE BOARD

a. Sabbatical

The following persons whose names are submitted and recommended to be given sabbatical leaves have fulfilled the requirement of the Teachers College Board in the number of years they have been on the faculty and all of them are entitled to receive one-half pay for the regular school year 1948-1949, while on leave from the University. Illinois State Normal University is entitled to eight such leaves in a year, hence the number of requests is within this limit.

- (1) Mr. G. Bradford Barber, Assistant Professor of Speech, in order to do further graduate work toward a doctor's degree at Ohio State University.
- (2) Mr. Douglas R. Bey, Assistant Professor of Mathematics, in order to do further work toward his doctor's degree at the University of Illinois.
- (3) Miss Ruth Cole, Instructor in Education and Supervising Teacher in the Second Grade of the Metcalf Elementary School, in order to do further graduate work at either Teachers College, Columbia University, or Northwestern University.
- (4) Mrs. Mary Parker, Instructor in Art, in order to further her graduate study at Teachers College, Columbia University.
- (5) Miss Mary D. Webb, Assistant Professor of the Teaching of Business Education, in order to do graduate work at Teachers College, Columbia University.
- (6) Dr. J. E. Young, Associate Professor of Biological Science, in order to do post doctoral work in the field of health education at the University of California. Dr. Young hopes to qualify for work in the enlarged program in health education being rapidly developed as a part of the Department of Biological Science.

b. General (Without Pay)

The following people have either not been at Illinois State Normal University long enough to qualify for sabbatical leave or they have previously received the one year sabbatical leave and are not entitled to another at the present time. They are therefore recommended to be granted leaves of absence without pay for the school year 1948-1949.

- (1) Mr. William E. De Clark, Assistant Professor of English in charge of Journalism work, in order to complete work for his doctor's degree at Teachers College, Columbia University.
- (2) Dr. Howard I. Fielding, Associate Professor of English, for health reasons in order to accept a temporary position at the State College at Tempe, Arizona, to see if the change in climate will eliminate difficulties that both he and his wife find in the climate in Central Illinois.
- (3) Mr. Linder W. Hacker, Associate Professor of Education, who

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has been on leave of absence at frequent times before and is at the present time on leave, is recommended for a continuation of his leave without pay because of health reasons. This recommendation is concurred in by the Medical Department of the University Retirement System, and the agreement is to continue Mr. Hacker on disability if his leave is extended. It is apparent that he could not continue with his work for any period of time, even as long as a semester, and therefore it is hoped that this leave may be extended.

- (4) Dr. Fred S. Sorrenson, Professor of Speech, to continue his present leave of absence granted in order to attend Northwestern University. Dr. Sorrenson finds that there are additional phases of the speech program that he wishes to get before returning to the campus and since this leave is without pay and would be of benefit to both Dr. Sorrenson and the Division of Speech Education, it is recommended that the request be granted.

4. Return from Leave

- a. Dr. Gladys Bartle, Associate Professor of Art, from a year of post doctoral study in the field of art at the University of Wisconsin.
- b. Mrs. Waneta Catey, Instructor in Education, from a second semester of study in the field of education at the University of Illinois.
- c. Miss Edna Gueffroy, Assistant Professor of Geography, from a second semester of work for the completion of her doctor's degree at the University of Washington. The field study for her dissertation is being done at the present time in New Zealand.
- d. Miss Dorothy Hinnman, Assistant Professor of English, from a year of study at Louisiana State University in the field of Children's literature.
- e. Miss Norma Leavitt, Assistant Professor of Health and Physical Education, from a second semester of study at New York University, where she will complete her work for the doctor's degree by June 1, 1948.
- f. Mr. T. E. Rine, Assistant Professor of Mathematics, from a year of graduate study at George Peabody College for Teachers.
- g. Mr. Donald Weismann, Assistant Professor of Art, from a year of further graduate study at Ohio State University, where he is completing work for a doctor's degree.
- h. Mr. Arthur W. Watterson, Assistant Professor of Geography, from a year's leave of absence in order to complete work for his doctor's degree at the University of Chicago.

All of the foregoing leaves are sabbatical except Miss Gueffroy who had previously had such leave on pay and those leaves of Miss Leavitt and Mr. Watterson who had not been on the staff long enough to qualify for sabbatical leaves.

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5. Changes in Rank

The following recommendations are made for changes in rank based upon these persons having proper academic attainments, nature and quality of service in their respective departments, and as being within the proportion of faculty allotted for the various ranks.

a. From Associate Professor to Professor

Dr. Clyde T. McCormick, Department of Mathematics

b. From Assistant Professor to Associate Professor

Dr. Bernice Frey, Department of Health and P.E. for Women

Dr. Norma Leavitt, Department of Health and P.E. for Women
(Doctor's degree to be conferred within the next six weeks)

Dr. Howard O. Reed, Department of Industrial Arts

Dr. Gwen Smith, Department of Health and P.E. for Women

Dr. O. L. Young, Department of Agriculture

(Doctor's degree to be conferred by the end of the present academic year on work already completed)

6. New Appointments

- a. Mr. Theodore B. Almy, as Instructor in the Teaching of English in the University High School, effective March 8, 1948, at an annual salary rate of \$3060.00 for the remainder of the 1947-48 academic year. Mr. Almy has his A. B. degree from Dartmouth University and his master's degree from Duke University. He has had teaching experience in high schools in New Hampshire, Louisiana, and Massachusetts.
- b. Dr. William J. Griffin, as Associate Professor of English, effective March 8, 1948, at an annual salary rate of \$4050.00 for the remainder of the 1947-1948 school year. Dr. Griffin has his bachelor's degree from Park College in Missouri, M. A. and Ph. D. degrees from the University of Iowa. He has had teaching experience in high schools and in junior college and in the State Teachers College of St. Cloud, Minnesota. In the last named school he became Head of the Department of Language and Literature. He served for two years in the United States Navy as a lieutenant and since his discharge has for the past two years been professor of American Literature in the National University of Brazil at Rio de Janeiro.
- c. Mr. Russell Steele, as Instructor in Health and Physical Education and Assistant in Publicity, at an annual salary rate of \$3600.00 for twelve months. Mr. Steele has been handling some instructional work and serving as a faculty assistant, but has now completed work for his master's degree and is eligible for the rank of instructor. This appointment is effective February 1, 1948.
- d. Mrs. Louise Isenberg Reeder, as Faculty Assistant in the Department of Foreign Languages, to take the classwork for the remainder of the current semester formerly handled by Dr. Lenore Geweke, resigned. Mrs. Reeder has the degree of B. S. in Ed. from Illinois State Normal University and has substituted for us frequently but is now placed on a regular teaching basis for the remainder of the

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school year at a monthly salary rate of \$250.00, effective from March 8, 1948.

- e. Mrs. Betty Bonnen, as part-time Student Worker while doing further work toward her degree, and in order to take the place of Mrs. Henrietta Felix, part-time Student Worker whose resignation was reported in the January 19 Board Report. Mrs. Bonnen's appointment became effective February 1, 1948, and her salary is at the rate of \$125.00 per month.
- f. Miss Shirley Miller, as part-time Student Worker in the office of the Dean of the University, while continuing her University work. Miss Miller will devote only about half time to her work and her salary is set at \$75.00 per month, effective March 1, 1948.
- g. Miss Elizabeth Reilly, as part-time Student Worker, effective from April 1, 1948, at a salary of \$125.00 per month, to take the place of Mrs. Freda Cienki, resigned.

7. Substitute Teachers

The following persons serving as substitute teachers are asked to be approved as a part of the official list of such persons at Illinois State Normal University: Mrs. Edna Denning Foster, Mrs. Florence Linden, Mrs. Hilda Lusher, Mrs. Rosie Yarger.

8. New Appointments for the Summer Session, 1948

These appointments are persons who are not at present regular members of the faculty of Illinois State Normal University but are brought in from other school organizations. All of them have served at least one summer (1947) with us.

- a. Miss Nancy Bringhurst of Houston, Texas, as Visiting Instructor in Education, with special teaching duties in the orthopedic room of the special education program. Miss Bringhurst has bachelor's and master's degrees and has had teaching experience in several school systems, including Houston, Texas. Her salary for the eight weeks summer session will be \$700.00.
- b. Miss Florence Donermeyer of Oak Park, Illinois, as Visiting Instructor in Education, with special duties in the sight-saving room of the special education program. Miss Donermeyer has her bachelor's and master's degrees and several years of teaching experience in public schools in Illinois, including special work in sight-saving. Her salary for the eight weeks summer session will be \$700.00.
- c. Dr. Watson W. Gailey of Bloomington, Illinois, as Visiting Lecturer in Ophthalmology. Dr. Gailey is the Director of the Gailey Eye Clinic in Bloomington and rendered service in lecturing before the Special education students, as well as directing observations for students in the operating rooms in both his clinic and in Mennonite Hospital. The salary of Dr. Gailey for his services in the entire summer session is set at \$500.00

TEACHERS COLLEGE BOARD

- d. Miss Elizabeth McCain of Memphis, Tennessee, as Visiting Instructor in the Reading Clinics. Miss McCain has been with us for several summers for two-weeks periods and this year will work in the reading clinics for a three-weeks period. She has B. S. and M. A. degrees and has had teaching and supervisory experience in various types of elementary work. Her salary for the period she will be with us in the summer session will be \$550.00.
- e. Miss Marcella Ogurek of Oak Park, Illinois, as Visiting Instructor in Education, with work in the room for mentally retarded in connection with the special education program. Miss Ogurek has bachelor's and master's degrees and has had teaching experience in her special field in several cities, including Cicero and Oak Park, Illinois. Her salary for the eight weeks summer session will be \$700.00.
- f. Miss Thalia Tarrant, Instructor and Supervising Teacher in the affiliated Soldiers and Sailors Childrens School, to handle off-campus workshop classes during the intersession, at a salary of \$262.50. Miss Tarrant, while a member of the faculty of Illinois State Normal University, is employed through the Department of Public Welfare but is available through July 2 for the regular University program.

9. Summer Session Faculty, 1948

- a. The faculty here listed covers both the intersession of three weeks, June 12 to July 2, and the regular summer session of eight weeks, July 5 to August 27, with the understanding that only those teachers who are needed on the basis of sufficient class enrollment will be used and paid for the intersession. Some persons, indicated in each instance, are on a fractional time and salary basis for the summer session.

Name	Inter- session	July	August	Total Summer session	Total Including Inter- session
Admire, Harry F., Bus. Ed.	300.00	----	----	----	300.00
Aldworth, Eleanore, Biol. Sci.	318.75	----	----	----	318.75
Allen, Mabel Clare, Speech	----	400.00	400.00	800.00	800.00
Arnold, Mary S., Educ.	----	385.00	385.00	770.00	770.00
Ashbrook, William D., Ind. Arts	326.25	435.00	435.00	870.00	1196.25
Barber, G. Bradford, Speech	296.25	395.00	395.00	790.00	1086.25
Barford, George, Art	262.50	350.00	350.00	700.00	962.50
Barton, Byron K., Geog.	300.00	400.00	400.00	800.00	1100.00
Becker, Lucille, Art	262.50	----	----	----	262.50
Boicourt, Blaine, Music	----	395.00	395.00	790.00	790.00
Brigham, Robert I., English	----	450.00	450.00	900.00	900.00
Bringhurst, Nancy, Educ.	----	350.00	350.00	700.00	700.00
Browne, Richard G., Soc. Sci.	405.00	540.00	540.00	1080.00	1485.00
Brunk, Dorothy G., Soc. Sci.	----	400.00	400.00	800.00	800.00

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Buehler, Rose B., Educ.	300.00	400.00	400.00	800.00	1100.00
Buell, Mary E., Home Ec.	----	400.00	400.00	800.00	800.00
Burris, Ethel M., Educ.	292.50	390.00	390.00	780.00	1072.50
Catey, Waneta S., Educ.	----	350.00	350.00	700.00	700.00
Cavanagh, Helen M., Soc. Sci.	333.75	----	----	----	333.75
Cogdal, Joseph T., H. & P. E. (1/2 S.S.)	345.00	----	460.00	460.00	805.00
Cole, Edward L., Educ.	----	460.00	460.00	920.00	920.00
Conkey, Frances, Home Ec.	----	440.00	440.00	880.00	880.00
Connell, M. Regina, For. Lang.	----	450.00	450.00	900.00	900.00
Cooper, Bernice H. & P. E.	----	450.00	450.00	900.00	900.00
Cooper, Margaret, Educ.	408.75	----	----	----	408.75
Crompton, Mabel P., Geog.	----	395.00	395.00	790.00	790.00
Cross, Clarence L., Phys. Sci.	356.25	475.00	475.00	950.00	1306.25
Day, Atla J., Bus. Ed.	----	395.00	395.00	790.00	790.00
Decker, Charles E., Educ.	----	545.00	545.00	1090.00	1090.00
DeWees, William I., Educ. (1/2 S.S.)	337.50	450.00	----	450.00	787.50
Dillinger, Claude M., Psych.	337.50	450.00	450.00	900.00	1237.50
Donermeyer, Florence, Educ.	----	350.00	350.00	700.00	700.00
Douglass, Thomas J., Agric.	296.25	----	----	----	296.25
Eckelmann, Dorathy, Speech	----	395.00	395.00	790.00	790.00
Eikenberry, Alice M., Soc. Sci.	----	360.00	360.00	720.00	720.00
Ellis, Margery, For. Lang.	----	395.00	395.00	790.00	790.00
Evans, G. Harlowe, Phys. Sci.	----	450.00	450.00	900.00	900.00
Force, Thelma G., Educ.	300.00	400.00	400.00	800.00	1100.00
French, Esther L., H. & P. E.	----	545.00	545.00	1090.00	1090.00
Frey, Bernice G., H. & P. E.	----	395.00	395.00	790.00	790.00
Frye, Harold E., H. & P. E.	----	395.00	395.00	790.00	790.00
Gailey, Watson W., Sp. Lecturer	----	500.00	----	500.00	500.00
Gillett, Arley F., H. & P. E. (2 wks)	175.00	350.00	350.00	700.00	875.00
Glasener, F. Russell, Soc. Sci. (4 wks)	460.00	460.00	460.00	920.00	1380.00
Glenn, Neal E., Music	----	385.00	385.00	770.00	770.00
Goff, James F., H. & P. E. (1 wk., 1/2 S.S.)	85.00	340.00	----	340.00	425.00
Gooding, R. U., Phys. Sci.	----	540.00	540.00	1080.00	1080.00
Gray, Miriam, H. & P. E.	----	450.00	450.00	900.00	900.00
Gray, Nina E., Biol. Sci.	----	465.00	465.00	930.00	930.00
Griffin, William J., English	337.50	450.00	450.00	900.00	1237.50
Griffith, Esther M., Phys. Sci.	311.25	----	----	----	311.25
Hammerlund, Chester M., Ind. Arts	----	400.00	400.00	800.00	800.00
Harper, Bertha, Phys. Sci.	----	340.00	340.00	680.00	680.00
Harper, Charles A., Soc. Sci.	356.25	475.00	475.00	950.00	1306.25
Henderson, Stella V., Educ.	345.00	460.00	460.00	920.00	1265.00
Henline, Ruth, English	----	410.00	410.00	820.00	820.00
Hess, Leland E., Soc. Sci.	----	400.00	400.00	800.00	800.00
Hiett, Herbert R., English	----	545.00	545.00	1090.00	1090.00
Hill, Eugene L., H. & P. E. (1/2 S.S.)	296.25	395.00	----	395.00	395.00
Hinman, Dorothy, English	408.75	395.00	395.00	790.00	1086.25
Holmes, F. Lincoln D., Speech	408.75	545.00	545.00	1090.00	1498.75
Hoover, F. Louis, Art	----	545.00	545.00	1090.00	1498.75
Horton, C. E., H. & P. E. (2/3 S.S.)	262.50	365.00	365.00	730.00	730.00
Hoyman, Verna A., English	----	350.00	350.00	700.00	962.50

TEACHERS COLLEGE BOARD

Hudelson, C.W., Agric.	----	475.00	475.00	950.00	950.00
Huggins, Ruth C., English	----	400.00	400.00	800.00	800.00
Isted, Leslie M., Music	300.00	400.00	400.00	800.00	1100.00
Jessa, Marie, Bus. Ed.	262.50	350.00	350.00	700.00	962.00
Kinneman, John A., Soc. Sci.	367.50	490.00	490.00	980.00	1347.50
Knudson, Emma R., Music	----	540.00	540.00	1080.00	1080.00
Koepke, Harold F., Bus. Ed.	----	415.00	415.00	830.00	830.00
Lankey, Ernest M.R., Biol. Sci.	----	545.00	545.00	1090.00	1090.00
Lancaster, Thomas J., Educ.	----	445.00	445.00	890.00	890.00
Lathrop, Harry O., Geog. (2wks)	272.50	545.00	545.00	1090.00	1362.50
Leppert, Ella C., Soc. Sci.	----	360.00	360.00	720.00	720.00
Lovelass, Harry D., Psych. (2/3 S.S.)	288.75	260.00	260.00	520.00	808.75
Lueck, William R., Educ.	303.75	405.00	405.00	810.00	1113.75
McAvoy, Blanche, Biol. Sci.	345.00	460.00	460.00	920.00	1265.00
McCain, Elizabeth, Educ.	----	550.00	----	550.00	550.00
McCormick, Clyde T., Math.	348.75	465.00	----	930.00	1278.75
Mansfield, Faye E., Educ.	273.75	365.00	465.00	730.00	1003.75
Marshall, Helen E., Soc. Sci.	----	460.00	365.00	920.00	920.00
Martens, J. Louis, Biol. Sci.	----	415.00	460.00	830.00	830.00
Marzolf, Stanley S., Psych.	360.00	480.00	415.00	960.00	1320.00
Miller, L. Wallace, Biol. Sci.	360.00	480.00	480.00	960.00	1320.00
Miller, Marion G., Art	----	385.00	480.00	770.00	770.00
Mills, C.N., Math.	408.75	545.00	385.00	1090.00	1498.75
Moore, Clifford W., Soc. Sci.	----	400.00	545.00	800.00	800.00
Moore, Harold A., Biol. Sci.	----	350.00	400.00	700.00	700.00
Nelson, Thelma, English	----	395.00	350.00	790.00	790.00
Ogle, Alice R., Art	----	395.00	395.00	790.00	790.00
Ogurek, Marcella, Educ.	----	350.00	395.00	700.00	700.00
Okerlund, Gerda, English (2/3 S.S.)	----	320.00	350.00	640.00	640.00
Parker, Mary R., Art	251.25	----	----	----	251.25
Parker, Rose E., Educ.	----	545.00	545.00	1090.00	1090.00
Parret, Margaret, Speech	----	335.00	335.00	670.00	670.00
Peithman, Harlan W., Music (1/3 S.S.)	318.75	145.00	145.00	290.00	608.75
Pricer, Laura H., English	345.00	----	----	----	345.00
Reed, Howard O., Ind. Arts	300.00	400.00	400.00	800.00	1100.00
Richards, Dick, Ind. Arts	----	50.00	50.00	100.00	100.00
Ries, Donald T., Biol. Sci.	----	400.00	400.00	800.00	800.00
Rine, T.E., Math.	----	390.00	390.00	780.00	780.00
Ross, Josephine, Home Ec.	296.25	----	----	----	296.25
Russell, Elizabeth, Educ.	292.50	390.00	390.00	780.00	1072.50
Shea, Grace R., Univ. Nurse	----	335.00	335.00	670.00	670.00
Smith, Gwen, H. & P. E.	300.00	----	----	----	300.00
Smith, L.S., Phys. Sci.	----	400.00	400.00	800.00	800.00
Speer, Eunice H., Library Sci.	----	395.00	395.00	790.00	790.00
Stein, Ethel G., Educ.	----	350.00	350.00	700.00	700.00
Stroud, Ruth, English	----	395.00	395.00	790.00	790.00
Struck, Edwin G., H. & P. E.	----	395.00	395.00	790.00	790.00
Tarrant, Thalia, Educ.	262.50	----	----	----	262.50
Tasher, Lucy Lucile, Soc. Sci.	----	460.00	460.00	920.00	920.00
Teager, Florence E., English	----	480.00	480.00	960.00	960.00
Thoene, Christine A., Educ.	----	390.00	390.00	780.00	780.00

PROCEEDINGS

Tiedeman, Herman R., Psych.	----	450.00	450.00	900.00	900.00
Toll, Lewis R., Bus. Ed.	----	520.00	520.00	1040.00	1040.00
Ullsvik, Bjarne R., Math.	360.00	480.00	480.00	960.00	1320.00
Van denHeurk, Grace, Speech	----	350.00	350.00	700.00	700.00
Vetter, Dale B., English	303.75	----	----	----	303.75
Wade, Francis, Soc. Sci.	262.50				262.50
Waldron, Nell, B., Soc. Sci.	360.00	480.00	480.00	960.00	1320.00
Warren, Mae Clark, Home Ec.	----	395.00	395.00	790.00	790.00
Watterson, Arthur W., Geog.	----	400.00	400.00	800.00	800.00
Webb, Mary D., Bus. Ed.	292.50	390.00	390.00	780.00	1072.50
Westhoff, Margaret, Music	----	335.00	335.00	670.00	670.00
Wheeler, Harriet R., Bus. Ed.	----	350.00	350.00	700.00	700.00
Wilcox, Charlotte E., Biol. Sci. (1/2 S.S.)	----	200.00	200.00	400.00	400.00
Winegarner, Lela, English	277.50	----	----	----	277.50
Young, J. E., Biol. Sci.	303.75	405.00	405.00	810.00	1113.75
Young, O. L., Agric.	----	390.00	390.00	780.00	780.00
Welch, Eleanor W., Head Libr.	----	475.00	475.00	950.00	950.00
Crosby, Lucile Z., Asst. Libr.	262.50	350.00	350.00	700.00	962.50
Dooley, Helen A., Asst. Libr.	243.75	325.00	325.00	650.00	893.75
Guthrie, Clara L., Asst. Libr.	292.50	390.00	390.00	780.00	1072.50
Kelley, Edna I., Asst. Libr.	225.00	300.00	300.00	600.00	825.00
Lawrence, Margaret, Asst. Libr.	262.50	350.00	350.00	700.00	962.50
Plotnicky, Gertrude A., Asst. Libr.	232.50	310.00	310.00	620.00	852.50
Pohle, Genevieve, Asst. Libr.	----	325.00	325.00	650.00	650.00
Schlosser, Winifred, Asst. Libr.	258.75	345.00	345.00	690.00	948.75
Zimmerman, Ruth, Asst. Libr.	----	400.00	400.00	800.00	800.00
	19,420.00	51,215.00	49,440.00	100,655.00	120,075.00

10. New Appointments for the 1948-1949 School Year,
effective September 1948

- a. Miss Ruth Richards, Assistant Professor of Biological Science, with bachelor's degree from DePauw University and master's from the University of Michigan. She is completing the work this summer for her doctor's degree at the University of Chicago. Miss Richards has taught in colleges in Mississippi, Wisconsin, Michigan, and Ohio, her most recent teaching during the past year being at Wells College in Aurora, New York. Miss Richards takes the place of Miss Margaret Murley, Resigned, and her salary will be \$3645.00 for nine months.
- b. Dr. Francis Belshe, Associate Professor of Education, with bachelor's degree from Southwestern Missouri State Teachers College in Springfield, and master's and doctor's degrees from Yale University. His teaching experience has been in high schools and colleges in Missouri and Connecticut, with the last teaching that he has done being at the State Teachers College at New Britain, Connecticut, during the past two years. Dr. Belshe fills a newly created position covering work in Philosophy of Education and some Psychology. His salary will be \$4140.00 for nine months.

TEACHERS COLLEGE BOARD

11. Faculty for the Academic Year 1948-1949

In addition to the two persons indicated under New Appointments immediately above, the following persons listed according to academic rank and in order of salary under each rank, are recommended for re-employment in their regular teaching positions for the year 1948-1949, at salaries indicated at the extreme right, these appointments and salaries effective September 1948.

Name	Academic Degree	Department	Salary 1947-48	Salary 1948-49
<u>Professors</u>				
*Margaret Cooper	Ed.D.	Education	\$4995.00	\$4905.00
*Charles E. Decker	Ed.D.	Education	4995.00	4905.00
*Esther L. French	Ph.D.	Health & P.E.	4995.00	4905.00
*Herbert R. Hiatt	Ph.D.	English	4995.00	4905.00
*F. Lincoln D. Holmes	Ph.D.	Speech	4995.00	4905.00
*F. Louis Hoover	Ed.D.	Art	4995.00	4905.00
*Clifford E. Horton	Ed.D.	Health & P.E.	4995.00	4905.00
*Ernest M. R. Lamkey	Ph.D.	Bio. Sci.	4995.00	4905.00
*Harry O. Lathrop	Ph.D.	Geography	4995.00	4905.00
*C. N. Mills	Ph.D.	Math.	4995.00	4905.00
*Rose E. Parker	Ph.D.	Education	4995.00	4905.00
*Ray M. Stombaugh	Ph.D.	Ind. Arts	4995.00	4905.00
*Jennie A. Whitten	Ph.D.	For. Lang.	4995.00	4905.00
*Richard G. Browne	Ph.D.	Soc. Sci.	4950.00	4860.00
*Marie M. Dirks	Ph.D.	Home Ec.	4950.00	4860.00
*Ralph U. Gooding	Ph.D.	Physical Sci.	4950.00	4860.00
*Emma R. Knudson	Ph.D.	Music	4950.00	4860.00
*Lewis R. Toll	Ph.D.	Business Ed.	4770.00	4680.00
John A. Kinneman	Ph.D.	Soc. Sci.	4500.00	4410.00
Stanley S. Marzolf	Ph.D.	Psychology	4410.00	4320.00
L. W. Miller	Ph.D.	Bio. Sci.	4410.00	4320.00
Gerda Okerlund	Ph.D.	English	4410.00	4320.00
Florence E. Teager	Ph.D.	English	4410.00	4320.00
Bjarne R. Ullsvik	Ph.D.	Math.	4410.00	4320.00
Nell B. Waldron	Ph.D.	Soc. Sci.	4410.00	4320.00
Clyde T. McCormick	Ph.D.	Math.	4320.00	4185.00
<u>Associate Professors</u>				
Clarence L. Cross	M.S.	Physical Sci.	4365.00	4275.00
Charles A. Harper	M.S.	Soc. Sci.	4365.00	4275.00
*Clyde W. Hudelson	M.S.	Agriculture	4365.00	4275.00
Nina E. Gray	Ph.D.	Bio. Sci.	4275.00	4185.00
Joseph T. Cogdal	A.M.	Health & P.E.	4230.00	4140.00
Edward L. Cole	Ed.D.	Education	4230.00	4140.00
F. Russell Glasener	Ph.D.	Soc. Sci.	4230.00	4140.00

*Indicates Head of Department of Director of Division.

PROCEEDINGS

Stella V. Henderson	Ed.D.	Education	4140.00	4230.00
Blanche McAvoy	Ph.D.	Bio. Sci.	4140.00	4230.00
Helen E. Marshall	Ph.D.	Soc. Sci.	4140.00	4230.00
Laura H. Pricer	Ph.M.	English	4140.00	4230.00
Bertha M. Royce	Ph.D.	Bio. Sci.	4140.00	4230.00
Lucy Lucile Tasher	Ph.D.	Soc. Sci.	4140.00	4230.00
Esther Vinson	A.M.	English	4140.00	4230.00
Gladys L. Bartle	Ph.D.	Art	4050.00	4140.00
Robert I. Brigham	Ph.D.	English	4050.00	4140.00
M. Regina Connell	Ed.D.	For. Lang.	4050.00	4140.00
Bernice Cooper	Ph.D.	Health & P.E.	4050.00	4140.00
William I. DeWees	Ed.D.	Education	4050.00	4140.00
Claude M. Dillinger	Ph.D.	Ed. & Psych.	4050.00	4140.00
G. Harlowe Evans	Ph.D.	Physical Sci.	4050.00	4140.00
Miriam Gray	Ed.D.	Health & P.E.	4050.00	4140.00
William J. Griffin	Ph.D.	English	4050.00	4140.00
Herman R. Tiedeman	Ph.D.	Ed. & Psych.	4050.00	4140.00
Helen M. Cavanagh	Ph.D.	Soc. Sci.	4005.00	4095.00
Thomas J. Lancaster	A.M.	Education	4005.00	4095.00
Frances Conkey	M.S.	Home Ec.	3960.00	4050.00
William D. Ashbrook	Ph.D.	Ind. Arts	3915.00	4005.00
Eleanore Aldworth	D.P.H.	Bio. Sci.	3825.00	3915.00
Harlan W. Peithman	Ed.D.	Music	3825.00	3915.00
Gladys Tipton	Ed.D.	Music	3825.00	3915.00
Esther M. Griffith	Ph.D.	Physical Sci.	3735.00	3825.00
Harold F. Koepke	Ph.D.	Business Ed.	3735.00	3825.00
J. Louis Martens	Ph.D.	Bio. Sci.	3735.00	3825.00
Dale B. Vetter	Ph.D.	English	3735.00	3825.00
Huberta Clemans	Ed.D.	Education	3690.00	3780.00
Ruth Henline	Ph.D.	English	3690.00	3780.00
William R. Lueck	Ph.D.	Education	3645.00	3780.00
J. E. Young	Ph.D.	Biol. Sci.*	3645.00	1890.00
Bernice G. Frey	Ph.D.	Health & P.E.	3555.00	3735.00
Norma M. Leavitt	Ph.D.	Health & P.E.	3510.00	3735.00
Howard O. Reed	Ed.D.	Ind. Arts	3600.00	3735.00
Gwen Smith	Ed.D.	Health & P.E.	3600.00	3735.00
Orville L. Young	Ph.D.	Agriculture	3510.00	3735.00

Assistant Professors

Harry F. Admire	A.M.	Business Ed.	3600.00	3690.00
Mabel Clare Allen	M.A.	Speech	3600.00	3690.00
Marion C. Allen	M.A.	Art (2/3 salary)	2400.00	2460.00
Byron K. Barton	M.A.	Geography	3600.00	3690.00
Dorothy G. Brunk	M.A.	Soc. Sci.	3600.00	3690.00
Rose B. Buehler	A.M.	Education	3600.00	3690.00
Mary E. Buell	M.A.	Home Ec.	3600.00	3690.00
Thelma G. Force	M.A.	Education	3600.00	3690.00
John W. Green	M.S.	Agriculture	3375.00	3690.00
Chester M. Hammerlund	M.S.	Ind. Arts	3600.00	3690.00
Delma E. Harding	M.S.	Bio. Sci.	3600.00	3690.00
Leland E. Hess	A.M.	Soc. Sci.	3600.00	3690.00
Alice Hitchcock	M.A.	Education	3600.00	3690.00

TEACHERS COLLEGE BOARD

Ruth C. Huggins	A.M.	English	3600.00	3690.00
Leslie M. Isted	A.M.	Music	3600.00	3690.00
Clifford W. Moore	A.M.	Soc. Sci.	3600.00	3690.00
Donald T. Ries	Ph.D.	Bio. Sci.	3600.00	3690.00
Wayne F. Sherrard	M.M.inEd.	Music	3600.00	3690.00
Leon S. Smith	A.M.	Physical Sci.	3600.00	3690.00
Arthur W. Watterson	S.M.	Geography	3600.00	3690.00
Ruth V. Yates	M.A.	Speech	3600.00	3690.00
G. Bradford Barber	M.A.	Speech *	3555.00	1822.50
Douglas R. Bey	A.M.	Math.*	3555.00	1822.50
Blaine Boicourt	M.A.	Music	3555.00	3645.00
Mabel Crompton	S.M.	Geography	3555.00	3645.00
Alta J. Day	M.A.	Business Ed.	3555.00	3645.00
Thomas J. Douglass	M.S.	Agriculture	3555.00	3645.00
Alice L. Ebel	A.M.	Soc. Sci.	3555.00	3645.00
Dorothy Eckelmann	A.M.	Speech	3555.00	3645.00
Margery A. Ellis	A.M.	For. Lang.	3555.00	3645.00
Elinor B. Flagg	M.S.	Math.	3555.00	3645.00
Harold E. Frye	M.A.	Health & P.E.	3555.00	3645.00
Edna M. Gueffroy	A.M.	Geography	3555.00	3645.00
A. Wezette Hayden	M.A.	Education	3555.00	3645.00
Eugene L. Hill	M.A.	Health & P.E.	3555.00	3645.00
Dorothy Hinman	M.A.	English	3555.00	3645.00
Howard J. Ivens	A.M.	Physical Sci.	3555.00	3645.00
Lavern E. Laubaugh	A.M.	Agriculture	3555.00	3645.00
Thelma Nelson	M.A.	English	3555.00	3645.00
Alice R. Ogle	M.A.	Art	3555.00	3645.00
Margaret K. Peters	M.S.	Business Ed.	3555.00	3645.00
Josephine Ross	M.A.	Home Ec.	3555.00	3645.00
Ruth Stroud	M.S.	English	3555.00	3645.00
Edwin G. Struck	M.S.	Health & P.E.	3555.00	3645.00
Mae C. Warren	M.S.	Home Ec.	3555.00	3645.00
Ethel M. Burris	A.M.	Education	3510.00	3600.00
Wanda Johnson	M.A.	For. Lang	3510.00	3600.00
Neva McDavitt	A.M.	Geography	3510.00	3600.00
T. E. Rine	M.S.	Mathematics	3510.00	3600.00
Elizabeth Russell	M.A.	Education	3510.00	3600.00
Christine A. Thoene	M.A.	Education	3510.00	3600.00
Mary Dorothy Webb	M.A.	Business Ed.*	3510.00	1800.00
Donald L. Weismann	Ph.M.	Art	3510.00	3600.00
Mary S. Arnold	A.M.	Education	3465.00	3600.00
Neal E. Glenn	M.S.	Music	3465.00	3600.00
Harry D. Lovelass	A.M.	Ed. & Psych.	3465.00	3600.00
Marion G. Miller	M.A.	Art	3465.00	3600.00
Bernalillo Williams	M.A.	English	3420.00	3555.00
Lela Winegarner	A.M.	English	3330.00	3465.00
Alice M. Eikenberry	M.A.	Soc. Sci.	3240.00	3375.00
Ella C. Leppert	M.A.	Soc. Sci.	3240.00	3375.00
Faye E. Mansfield	M.A.	Education	3285.00	3375.00

Instructors

George Barford	M.A.	Art	3150.00	3240.00
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PROCEEDINGS

Waneta S. Catey	A.M.	Education	3150.00	3240.00
Zora Cernich	M.A.	Health&P.E.	3150.00	3240.00
Ruth L. Cole	M.A.	Education *	3150.00	1620.00
DeVerne Dalluge	M.A.	Physical Sci.	3150.00	3240.00
Winifred R. Farlow	M.A.	Education	3150.00	3240.00
Harlan H. Farnsworth	M.A.	Health&P.E.	3150.00	3240.00
Arley F. Gillett	M.A.	Health&P.E.	3150.00	3240.00
Verna A. Hoyman	M.A.inEd.	English	3150.00	3240.00
Marie Jessa	M.A.	Business Ed.	3150.00	3240.00
Helen McEwen	M.A.	Business Ed.	3150.00	3240.00
Harold Moore	M.S.	Bio. Sci.	3150.00	3240.00
Harold G. Paulson	M.A.	Ed. & Psych.	3150.00	3240.00
Ethel G. Stein	M.A.	Education	3150.00	3240.00
Grace VandenHeurk	M.F.A.	Speech	3150.00	3240.00
Harriet R. Wheeler	M.A.	Business Ed.	3150.00	3240.00
Theodore B. Almy	A.M.	English	3060.00	3150.00
James Goff	M.S.inEd.	Health&P.E.	3060.00	3150.00
Bertha Harper	M.S.	Physical Sci.	3060.00	3150.00
Frances M. Alexander	A.M.	Soc. Sci	3015.00	3150.00
Lorle Dean	A.M.	Education	3015.00	3150.00
Blossom Johnson	M.A.	Home Ec.	3015.00	3150.00
Mary R. Parker	M.A.	Art *	3015.00	1575.00
Margaret Parret	M.A.	Education	3015.00	3150.00
Grace Shea	RN,MA	Bio.Sci.(Health)	3015.00	3150.00
Alice Sheveland	M.A.inEd.	Education	3015.00	3150.00
Margaret Westhoff	M.S.	Music	3015.00	3150.00
Mary W. Cretcher	M.S.inEd.	English	2790.00	2880.00

* (Leave, 1/2 salary)

Library Staff

Eleanor W. Welch	M.S.	Assoc.Prof., Head Lib.	4275.00	4365.00
Ruth Zimmerman	M.A.	Asst.Prof., Asst.Lib.	3600.00	3690.00
Eunice H. Speer	M.S.	Asst.Prof., Asst.Lib.	3555.00	3645.00
Clara L. Guthrie	M.S.	Asst.Prof., Asst.Lib.	3510.00	3600.00
Lucille Zeda Crosby	M.S.inL.S.	Asst. Lib.	3150.00	3240.00
Margaret Lawrence	M.A.	Asst. Lib.	3150.00	3240.00
Winifred Schlosser	B.S.inL.S.	Asst. Lib.	3105.00	3195.00
Helen A. Dooley	M.A.	Asst. Lib.	2925.00	3015.00
Genevieve A. Pohle	M.A.	Asst. Lib.	2925.00	3015.00
Gertrude A. Plotnicky		Asst. Lib.	2790.00	2880.00
Edna I. Kelley	B.Ed.	Asst. Lib., Asst. Lib.(catalog) ---	2700.00	2790.00 3015.00

Emeritus Staff

Katherine E. Carver	A.M.	For. Lang.	1215.00	1215.00
Lora M. Dexheimer		Education	1410.03	1410.03

TEACHERS COLLEGE BOARD

Clara E. Ela		Art	1500.03	1500.03
Lura M. Eyestone	B.S.	Education	1500.03	1500.03
Manfred J. Holmes	B.L.	Education	1800.00	1800.00
Ralph W. Pringle	M.S.	Education	1410.03	1410.03

Affiliated Illinois Soldiers and Sailors Childrens School Faculty
(All Twelve Months)

Salaries Paid by Department of Public Welfare.
Reported as Matter of Record

Veda Bauer	A.M.	Critic Teacher, Jr.H.S.Math	3480.00	3840.00
John F. Foy	M.S.	Critic Teacher, Boys' Phys.Ed.	3480.00	3840.00
Roland Gleisner	M.A.	Critic Teacher, Jr.H.S.English	3480.00	3840.00
Rolland Gray	M.S.	Critic Teacher, Ind. Arts	3480.00	3840.00
J. Edgar Houghton	A.M.	Critic Teacher, Ind. Arts	3480.00	3840.00
Clara Kepner	A.M.	Critic Teacher, 4th Grade A	3480.00	3840.00
Fred Knuppel	A.M.	Critic Teacher, Ind. Arts	3480.00	3840.00
Henri R. Pearcy	Ph.D.	Critic Teacher, Dir.,Rel.Ed.	3480.00	3840.00
Mable Pumphrey	M.S.	Critic Teacher, 5th Grade A	3480.00	3840.00
Josephine Shea	M.A.	Critic Teacher, 6th Grade B	3480.00	3840.00
Thalia Tarrant	A.M.	Critic Teacher, 5th Grade B	3480.00	3840.00
Ann Marie Obrasajko	M.A.	Critic Teacher, Jr.HS.Soc.Sci.	3360.00	3720.00
Elvira M. Vidano	M.A.	Critic Teacher, Girls' P.E.	3360.00	3720.00
Augusta Gienapp	B.S.,B.S. in L.S.	Critic Teacher, Librarian	3300.00	3720.00
Doris Hardine	M.M.	Critic Teacher, Music(Instru.)	3300.00	3720.00
Mary Luther	M.M.	Critic Teacher, Music (Vocal)	3300.00	3720.00
Orrin J. Mizer	M.A.	Critic Teacher, Jr.HS.Sci.	3300.00	3720.00
Grace Anderson	B.Ed.	Elem.Teacher, 2nd Grade	2920.00	3240.00
_____		Critic Teacher, Guidance	----	3600.00
_____		Critic Teacher, 1st Grade	----	3600.00
_____		Critic Teacher, 4th Grade B	----	3600.00

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_____	Critic Teacher, 6th Grade A	----	3600.00
_____	Critic Teacher, Jr.H.S.Home Ec.	----	3600.00
_____	Critic Teacher, Agriculture	----	3600.00
_____	Critic Teacher, Printing	----	

Administration
(Twelve Months Salaries)

Name	Academic Payroll		Position Nature of Work	Salary	Salary
	Degree	Title		Rate 46-47	Rate 47-48
R.W.Fairchild	Ph.D.	President	President	\$ 10000	\$ 10000
Chris A.DeYoung	Ph.D.	Ex.Asst. Ed.&Ad.	Dean of the Univ. Prof. of Educ.	7500	7500
John W. Carrington	Ph.D.	Ex.Asst. Ed.&Ad.	Dir,Stu,Teach. Dir,Bur.of Appts. Prof.of Educ.	7200	7320
Thomas D.Fitzgerald	M.D.	Ex.Asst. Ed.&Ad.	Dir.Univ.HealthSer. Prof.Health Educ.	6600	6720
Leslie A.Holmes	Ph.D.	Ex.Asst. Ed.&Ad.	Admin.Asst.to the President Prof.of Geology	6600	6720
Victor M.Houston	Ed.D.	Ex.Asst. Ed.&Ad.	Prin.Univ. H.S. Prof.of Educ	6600	6720
Arthur H.Larsen	Ph.D.	Ex.Asst. Ed.&Ad.	Asst,Dean of Univ. Head Dept. of Educ. & Psych.	6600	6720
Ralph H. Linkins	A.M.	Ex.Asst. Ed.&Ad.	Dean of Men Assoc.Prof.Bio.	6240	6360
Floyd T.Goodier	A.M.	Ex.Asst. Ed.&Ad.	Dir,Vet. Serv. Dir.of Integration Assoc.Prof.of Educ.	6120	6240
Howard J. Hancock	M.S.	Assoc. Prof.	Dir. of Athletics Assoc,Prof.H.&P.E.	5700	5820
Anna L. Keaton	Ph.D.	Ex.Asst. Ed.&Ad.	Dean of Women Assoc.Prof.of Eng.	5520	5640
Elsie Brenneman	M.A.	Ex.Asst. Ed.&Ad.	Registrar & Dir. of Admissions Asst,Prof.of Educ.	5400	5520

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Clarence Orr	A.M.	Assoc. Prof.	Dir. Univ. Extension Ser. Assoc.Prof.Soc.Sci.	5400	5520
John L. Reusser	Ph.D.	Assoc. Prof.	Prin. Childrens School Assoc.Prof.of Ed.	5400	5520
Preston M. Ensign	B.Ed.	Ex.Asst. Ed. & Ad.	Business Manager	5280	5400
Gertrude M. Hall	A.M.	Ex.Asst. Ed. & Ad.	Dir.of Publicity Dir.Alumni Relations Asst.Prof. of Eng.	5280	5400
Ann Freeman	M.D.	Ex.Asst. Ed.&Ad.	Asst.Dir.Univ. Health Ser. Assoc.Prof.	5100	5220
Burton L. O'Connor	M.A.	Asst. Prof.	Dir.Univ.H.S.Ath. Asst.Prof.H.&P.E.	4800	4920
Frieda Anne Grieder	M.S.	Ex.Asst. Ed.&Ad.	Dir.of Fell Hall Asst.Dean of Women Asst.Prof.of Ed.	*4500	*4620
Elden A. Lichty	Ed.D.	Assoc. Prof.	Prin.Metcalf Elem. Assoc.Prof.of Ed.	4500	4620
Francis M. Wade	M.A.	Instr.	Dir.of St. Activities	4200	4320
Max Honn	M.S.	Instr.	Asst.Dir.Univ. Press Instr.in Ind.Arts	3960	4080
William V. White	B.Ed.	Ex.Asst. Ed.&Ad.	Dir.Univ.Press	3900	4020
Cecilia H. Peikert	M.S.	Ex.Asst. Ed.&Ad.	Dir. of Museums	3840	3960
Russell Steele	M.S. in Ed.	Instr.	Instr.in H.&P.E. Asst.in Publicity	3600	3720
Ferne M. Melrose	B.Ed.	Ex.Asst. Ed.&Ad.	Univ. Recorder	3300	3420
Eloise D.Malmberg	A.B.	Ex.Asst. Ed.&Ad.	Dir. of Housing	3240	3360
Dorothy W. King		Ex.Asst. Ed.&Ad.	Secretary to the President	3180	3300
Gyneth Weber	R.N.	Ex.Asst. Ed.&Ad.	Dir.Nursing Staff Asst.Univ.Health Serv.	3180	3300

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Lottie V. Boundy	B.Ed.	Fac.Asst.	Asst.to Dean of Univ.	2880	3000
Jane Bug	B.S. in Ed.	Fac.Asst.	Asst.to Registrar	2880	3000
Alyce L.Carter	R.N. M.S.In Ed.	Fac.Asst.	Asst.(Nurse) Univ.Health Serv.	2820	2940
Ruth Clem	B.S. in Ed.	Fac.Asst.	Asst.to Head Librarian	2160	2280
Oressa McQueen		Fac.Asst.	Asst.to Dir. Tr. Schools	2040	2160
Anna F. Staker		Fac.Asst.	Asst. in Univ. Health Serv.	1920	2040
Ida O.Cruikshank		Fac.Asst.	Dir.of Smith Hall	*1800	*1920
Ruth Barford	R.N.	Fac.Asst.	Asst.(Nurse) Univ.Health Serv. (Part time)	1400	1560
Flora P.Dodge		Fac.Asst.	Emerita Presi- dent's Secretary	720	720
_____ (Simpson)		Ex.Asst. Ed.&Ad.	Director Foods Services	*4200	*4320
_____ (Allison)		Ex.Asst. Ed.&Ad.	Asst.Dean of Men	4800	4800
_____ (McCoppin)		Fac.Asst.	Alumni Relations Secretary	2820	2940

12. Positions to be Filled

The following positions, approved by the Advisory Committee, are here presented for Board sanction as being needed due to increased enrollment in several departments and the meeting of standards in vocational agriculture. The ones listed as vacancies are here presented as a matter of record indicating the total demand for faculty at I.S.N.U.

a. Newly Created Positions

- (1) Agriculture in University High School to relieve the present staff of excessive loads beyond the limits set in the standards of the State Board for Vocational Education.
- (2) Philosophy of Education to care for greatly increased enrollments in this required course.
- (3) Mathematics in University High School to care for increased

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demands and heavier offerings in the University necessitating the transfer of one mathematics teacher to the University proper.

- (4) Music to meet the greatly increased demand in piano instruction classes.
- (5) Speech Education in the area of dramatic production and stage technique to meet increased demands.

b. Vacancies in Present Positions to be Filled

- (1) Agriculture in the special area of dairying to take the place of Dr. DeWees now transferred to the Department of Education and Psychology.
- (2) Health Education in the Department of Biology to take the position now held temporarily by a substitute teacher.
- (3) Assistant Dean of Men, to take the place of Mr. Allison, resigned.
- (4) Director of Foods Services, to take the place of Miss Violet Simpson, resigned.
- (5) Business Education, to take the place of Miss Mary Webb, who will be on leave for the academic year beginning September, 1948.
- (6) English, to take the place of Dr. Howard I. Fielding, on leave for the next academic year.
- (7) English (Journalism), to take the place of Mr. William De Clark, on leave for the 1948-1949 academic year.
- (8) Latin, to take the place of Dr. Lenore Geweke, resigned.
- (9) Health and Physical Education for Women, to take the place of Dr. Frances Hoffman, resigned.
- (10) Mathematics, in University High School, to take the place of Mr. Douglas R. Bey, on leave for the next school year.
- (11) Speech, to take the place of Mr. G. Bradford Barber, on leave to do graduate work for the next school year.
- (12) Fourth grade supervising teacher in the elementary school, to take the place of Miss Faye Mansfield, who is being transferred to the second grade to take the place of Miss Ruth Cole, who will be on leave for the 1948-1949 school year.

In addition to the foregoing vacancies, there are the following vacancies at the Illinois Soldiers and Sailors Childrens School that are yet to be filled: First Grade, Fifth Grade, Sixth Grade, Home Economics, Agriculture, Printing.

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III. OTHER EMPLOYEES

1. Transfers

- a. From Janitor I to Laundry Foreman in the laundry at Fell Hall, Mr. Eugene Winstead, at a salary of \$160.00 per month, effective March 1, 1948. Mr. Winstead was qualified as a Laundry Foreman and preferred that assignment to the Janitor I assignment which he formerly held.

2. New Appointments Recommended

- a. Mr. A. W. Vannice as Janitor I to fill the vacancy created by transferring Mr. Eugene Winstead from Janitor I to Laundry Foreman. This appointment was effective February 9, 1948, at a salary of \$150.00 per month and was cleared through the proper channels in Springfield and approved by the Advisory Committee.
- b. Mrs. Nora Miller, to work with the Food Services under the Civil Service classification of Domestic, to fill an existing vacancy at Fell Hall, this appointment being effective from April 8, 1948, at a salary rate of \$135.00 per month.

3. Change in Salary

- a. Mr. Carleton P. Hargitt was elected at the January 19, 1948, meeting of the Teachers College Board to fill a position under the classification of Garden Farmer at the University Farm at a salary of \$175.00 per month. Mr. Hargitt's value as a gardener and general utility man is such that he has been given increased responsibilities and further assignments and it is recommended that, effective February 1, his salary be changed from \$175.00 to \$190.00 per month.

4. Annual Reemployment of Non-academic Staff

The following employees, all on the twelve months basis and grouped according to type of work being done and in order of highest to lowest annual salaries, are recommended for reemployment for the fiscal year July 1, 1948 to June 30, 1949 at salaries indicated.

Office

Name	Classification	Assignment	Present	Proposed
			Annual Salary (12 months) 1947-1948	Annual Salary (12 months) 1948-1949
Gloria Piazzi	Acct. I	Univ. Acct.	2880	3000
Lorene Meeker	Clerk III	Asst. Dir. of Bureau of Appts.	2880	2940

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Ferne Roseman	Acct.Clerk	Cashier	2700	2820
Eleanor Crone	Acct.Clerk	Bookkeeper	2640	2760
Pauline Cottone	Cl.Steno.II	Sec. to the Registrar	2400	2520
Joybelle D. Craig	Cl.Steno.I	Sec. to the Dir. of Publicity	2160	2220
Helen Russell	Cl.Steno.I	Mimeograph Oper.	2160	2220
Edna L. Sluder	Cl.Steno.I	Sec. to Dean of Women	2160	2220
Sarah Fox	Cl.Steno.I	Sec. to Dir. of Bureau of Appts.	2100	2220
Mildred Richards	Cl.Steno.I	Sec. to Business Manager	2100	2220
Mildred Schneeberg	Cl.Steno.I	Business Office	2100	2220
Mary Alice Thomas	Cl.Steno.I	Business Office	2100	2220
Mary Jean Carey	Cl.Steno.I	Sec. in Publicity Office	2040	2160
Jane H. Jackson	Cl.Steno.I	Sec. to Dir. of Vet. Ser.	2040	2160
Dorothy L. Metcalf	Cl.Steno.I	Sec. to Dean of Men	2040	2160
Alicejane Smith	Cl.Steno.I	Sec. to Univ. High School Prin.	2040	2160
Edna L. Erickson	Cl.Steno.I	Sec., Biol. & Home Ec.	1920	2040
Eileen Sequeira	Cl.Steno.I	Sec. in Phys.Ed.	1920	2040
Josephine Jorstad	Cl.Steno.I	Sec. to Adm. Asst. to Pres.	1860	1980
Betty Knous	Cl.Steno.I	Registrar's Off.	1680	1800
Mary Metzke	Cl.Steno.I	Art Dept. and Entertainment Committee	1680	1800
Emma F. Soeldner	Student Worker	Health & P.E. for Women	1560	1620
Betty E. Bonnen	Student Worker	Psychological Clinic Spec.Ed.	1500	1500

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Alma N. Carey	Student Worker	Asst. Dean of Univ. Music Dept.	1500	1560
Doyle Rae Green	Student Worker	Dean of Women's Office	1500	1560
Marilyn Lockhart	Student Worker	Dir. of Housing Office	1500	1560
Joyce Osborn	Student Worker	Registrar's Office	1500	1500
Elizabeth Jane Reilly	Student Worker	President's Office	1500	1500
Dorothy Schad	Student Worker	Registrar's Office	1500	1560

Plant Employees

Name	Classification	Present Annual Salary (12 months) 1947-1948	Proposed Annual Salary (12 months) 1948-1949
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Supervisory Staff

W.P. Lawson	Plant Main, Eng. I	3780	3900
Charles H. Mead	Stationary Eng.	3300	3420
Harry G. Johnson	Supt. of Grounds	3300	3420
William E. Speers	Main, Carp. Foreman	3240	3240
	Supt. of Bldgs.	----	3000

Janitorial

Alvin O. Calhoon	Janitor II	2280	2400
Ollie Dunn	Janitor II	2280	2400
Eugene F. Hunter	Janitor II	2280	2400
Edgar King	Janitor II	2280	2400
Richard T. Mays	Janitor II	2280	2400
Henry Miller	Janitor II	2280	2400
Emmett Thompson	Janitor II	2280	2400
Elzy Upperman	Janitor II	2280	2400
Richard J. Parido	Stores Clerk	2100	2100
Leonard Lee Mallory	Janitor I	1980	2100
Chester Redding	Janitor I	1980	2100
Catherine Bonny	Janitor I	1860	1980
Carl Allen Bruaw	Janitor I	1800	1920
William Coulthard	Janitor I	1800	1920
A. W. Vannice	Janitor I	1800	1860
Nellie Fritzen	Janitor I	1740	1860
Carrie M. Wakefield	Janitor I	1740	1860
(Vacant)	Janitor I	----	1800

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Grounds

Carl E. Coon	Laborer (Main.)	2100	2100
John H. Erbe	Laborer (Main.)	2100	2100
William Monical	Laborer (Main.)	2100	2100
George Mallory	Laborer (Main.)	2100	2100
Otto Schmalz	Laborer (Main.)	2100	2100
Robert Mattingly	Laborer (Main.)	1980	2100
_____ (Vacant)	Laborer (Main.)	----	1800
_____ (Vacant)	Laborer (Main.)	----	1800

Heating

Frank E. Foulk	Main. Elec.	2820	2940
J. E. Reeder	Stationary Fireman	2580	2700
Fred Thommen	Stationary Fireman	2580	2700
Arthur W. Dithen	Stationary Fireman	2530	2640
Roy R. Farmer	Stationary Fireman	2520	2640

Maintenance

Carl E. Palmblade	Main. Carpenter	3240	3240
Don Karr	Main. Painter	3180	3240
Gordon D. Karr	Main. Painter	3180	3240
Francis J. Leary	Trades Helper	2340	2340
Harve E. Dawson	Trades Helper	2280	2340
James M. Johnson	Trades Helper	2280	2340
William G. White	Trades Helper	2280	2340
Rance W. Guthrie	Trades Helper	1980	2100
Lincoln West	Trades Helper	1980	2100
*	Trades Helper	----	1980
_____	Trades Helper	----	1980
*			

Watchmen

Frank Janick	Watchman I	2100	2100
Roscoe Nice	Watchman I	2100	2100
A.C. Schroeder	Watchman I	1980	2100

Food Service

Albert Ramseyer	Janitor II	2280	2400
Elizabeth Wardell	Cook I	2052	2160
Virginia Skidmore	Domestic	1920	1920
Carrie Canute	Pastry Cook	1860	1920
Grace Russell	Cook I	1860	1980
Edna Hull	Cook I	1680	1800
Dorothy Johnson	Cook I	1680	1800
Zola Hale	Cook I	1680	1800
Alma Edith Bean	Janitor I	1680	1800
Chlora B. Manuel	Domestic	1620	1740
Nora B. Miller	Domestic	1620	1620
_____ (Vacant)	Domestic	----	1620

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Laundry

Eugene Winstead	Laundry Foreman	1920	2040
Lyda A. Campbell	Laundry Worker	1860	1920
Nelle Karlock	Laundry Worker	1740	1860

Farm

Charles A. Mercier	Head Farmer	2760	2880
Paul Graves	Dairy Farmer	2460	2580
Harold Webster	Swineherd	2460	2580
Carleton P. Hargitt	Garden Farmer	2280	2400
Ernest H. Sanders	Farm Hand	2220	2220
William C. Wilder	Farm Hand	2100	2220

*New positions needed.

IV. THE ORGANIZATION

1. Off-Campus Student Teaching

a. General Change in Student Teaching Plan

It is becoming necessary for Illinois State Normal University to seek approved off-campus student teaching centers in order to take care of the large number of seniors who need student teaching. We are rapidly approaching a pre-war basis when we need such facilities and under the present large enrollment we will need even greater opportunities for student teaching than we have ever had in the past. The Teachers College Board will be asked at a later date to approve certain off-campus centers and salaries for supervising teachers, such as we have had in the Home Economics Department.

Under such a plan students remain away from the campus for a period of nine to eighteen weeks and devote all of their time to student teaching and all of the activities in which a regular teacher would participate. Upon their return to the campus another group would go into the field and those previously in the field would take a schedule of studies designed to complete their requirements for graduation. This is not a new plan, since it has been used and is now being used by a few teachers colleges, but until the present time Illinois State Normal University has not been able to follow this plan except in Home Economics.

b. Home Economics Off-Campus Centers

We have found that the amount of money paid off-campus student teacher supervisors in home economics has been less than that paid by any of the other teachers colleges and the University of Illinois. The request is here made to establish a rate of \$50.00 compensation to each supervising teacher per student teacher for the nine-weeks period in which they teach in these various high schools which are located from fifteen to eighty-five miles from the campus, this new rate to be effective September 1948.

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The location of the student teaching centers for next year and the names of the supervising teachers will be included in the July 1948 report, since there is too much uncertainty as to which centers will be used or whether properly qualified teachers will continue to be available in the high schools that are now cooperating.

2. The Calendar

- a. The University calendar beginning September 1948 and through the summer of 1949 is here submitted for the approval of the Teachers College Board.

Proposed University Calendar 1948-1949

First Semester, 1948

Monday, September 13 - All branches of the University, including elementary, high school, and University proper, open.
Monday, October 4 - Central Division, Illinois Education Association. Campus and affiliated schools not in session.
Friday and Saturday, October 22 and 23 - Annual Homecoming.
Wednesday, November 24 - Thanksgiving Vacation begins, 12:00 noon.
Monday, November 29 - Thanksgiving Vacation ends, 8:00 a.m.
Friday, December 17 - Christman Vacation begins after scheduled classes.

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Monday, January 3 - Christman Vacation ends, 8:00 a.m.
Friday, January 28 - First Semester ends.

Second Semester, 1949

Monday and Tuesday, January 31 and February 1 - Registration.
Friday, April 8 - Spring Vacation begins after scheduled classes.
Tuesday, April 19 - Spring Vacation ends, 8:00 a.m.
Friday, June 10 - Second Semester ends.
Sunday, June 12 - Baccalaureate, 3:00 p.m.
Monday, June 13 - University Commencement, 3:00 p.m.

Summer Session, 1949

Monday, June 20 - Registration.
Monday, July 4 - Independence Day Holiday
Friday, August 12 - Summer Session end. Summer Commencement, 3:00 p.m.

3. Graduate Work

- a. Approval of Additional Course in Education and Psychology

A graduate course now entitled Readings in Educational and Psychological Research 305 is offered for one semester hour of credit. It is desired that further work under the number 306 for an additional hour of credit be made available. This is not a new title but an extension of a previously approved graduate course, but since it calls for a new number, the request for Board approval is here made.

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b. Department of Music Education

Materials have been presented to the Graduate Committee of the Teachers College Board in the nature of an application from the Department of Music Education to be approved for offering graduate work beginning with the summer of 1948. Copies of these materials have since been sent to each member of the Teachers College Board.

The contents of this application seem to be in such detail that further explanation will not be needed. It is hoped and strongly recommended that this department may be approved at this time because of the quality of work being done and because of the great demand not only from our own graduates but from others for advanced work in this special field. Therefore, subject to the approval and the recommendation of the Graduate Committee of the Teachers College Board, request is here made for favorable Board action.

4. Agriculture Education

Following the inclusion of Illinois State Normal University in the Five-Year Plan for Vocational Education as an approved teacher training center on the same basis as the University of Illinois, the work has moved forward in a much more complete and satisfactory manner than in the recent uncertain years. There will always be improvements found necessary but the action of the Illinois Board for Vocational Education is complete and has placed the responsibility upon the University to present work under the standards that have been established.

Quoting from the Illinois State Plan for Vocational Education 1947-1952, page fourteen, under Teacher Training, and the sub-division listed as, Designated Institutions, the following quotation indicates the action taken by the Illinois State Board for Vocational Education some months ago.

“The State Board shall from time to time designate the institution or institutions which shall have responsibility for conducting the teacher-training programs of the several Services. In the selection of an institution or institutions for teacher training, the State Board will follow the standards of excellence and adequacy of institutional facilities and programs.

“At the Present time the following institutions have been designated to receive Federal funds for teacher training:

“Agriculture

“University of Illinois, Urbana, Illinois
Illinois State Normal University, Normal, Illinois.”

There follows then the designation of institutions for Home Economics and for Trade and Industrial Education.

The designation of Illinois State Normal University in Agriculture seems to be understood by everyone except one or possibly two em-

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ployees of the Illinois Board for Vocational Education who apparently delight to confuse those interested in agriculture education by indicating that they matter of inclusion of Illinois State Normal University is just now coming before the State Board for Vocational Education. The foregoing is presented as a matter of record in order to eliminate some of this confusion.

V. THE CURRICULUM

Any detailed report of curriculum changes will not be presented at this time but there is considerable re-studying of the curriculum with reference to certain of the core or academic subjects. This will be presented later and likewise some alterations in the various curricula for the education of teachers of handicapped children.

VI. BUILDINGS AND GROUNDS

1. Acquisition of Land

There is little of additional importance to report in connection with the acquisition of land, since it was indicated in the Board Report of January 19, 1948, that the purchase of 95 acres more of farm land had been completed and that there remained a small balance in the appropriation for land that would be used for the acquisition of three or four pieces of property adjoining the campus and adjacent to land previously purchased. It is hoped that at the July Meeting of the Teachers College Board, the purchase of this additional property and the complete utilization of available funds may be reported.

2. New Buildings

Plans and specifications are now completed for both the Special Education and the Administration Buildings. The Division of Architecture and Engineering does not wish to call for bids on both of these buildings at the same time but it is expected that by May 15 bids will be obtained on both structures and contracts awarded. Care has been exercised to see that the present plans and specifications have been made to conform to the amount of money that is available based upon an estimate of costs at the present time.

Since both of these buildings are so much needed to enable the University to accept all of the well-qualified students who apply, it is hoped that they may possibly be completed by September 1949.

Permanent improvement requests through the Teachers College Board from the next General Assembly will need to include funds for adding to these buildings since the Administration Building is one unit of the Special Education Building that will eventually connect to a future elementary education building, has been cut off in the present plans. There will also be the need of funds for equipment other than that of a fixed nature such as may be included in the general plans and specifications.

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3. Rental of Classroom Space

It is very evident at the present time that it will be necessary to continue the rental of all off-campus classroom space now being used in order to care for the increase in enrollment that is certain to come with the opening of the school year in September 1948. This means that approval must be obtained for the rental of the house at 308 West Mulberry Street directly across from the Science Building and now used for a speech and psychology center, the Methodist Church located less than a block from the campus where music and speech classes are held, the swimming pool facilities of the Illinois Soldiers and Sailors Childrens School, for work in health and physical education, and a building in the business district that is used as an additional dormitory for men. Authorization is requested for the renewal of rental of these properties, at the expiration of the present leases, at the following monthly rates.

Psychological and Speech Clinic (12 months)	\$ 85.00
Methodist Church (9 months)	135.00
Swimming Pool facilities (12 months)	100.00
Lutz Dormitory facilities (12 months)	120.00

4. Repairs and Alterations

The ventilating system in Milner Library has needed some change for several years and recently a contract was awarded to John P. Shields in the amount of \$6947.00 to make these necessary changes to remove dampness and dead air from some of the basement rooms, including the microphotography room and the museums.

There were insufficient available funds in the Contractual Services Account to award a contract on the lowest bid of \$7300.00 for the alterations in drainage under part of the basement floor and around the entire building. This will have to be an item for the next biennium.

5. Government Buildings

All of the temporary housing that has been made available under government contracts has been completed and these buildings are now in use and are providing much needed space for classes in several subjects with entire buildings for the Departments of Music Education and of Industrial Arts Education. The last structure to be completed, the intramural building with 2500 square feet of floor space, is now in use.

Recently a very large amount of building materials was made available from Camp Ellis and from the Ordnance Plant at Illiopolis. These materials have been brought to the campus and will provide for one building at the University Farm to house farm machinery and other equipment, and to possibly construct a kindergarten over at Cardinal Court (veterans housing center) and possibly a storage building on the campus. These temporary structures will aid materially until sufficient permanent housing can be obtained as planned in the general future building program of the university.

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VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

1. Student Council

The Student Council recently took action, following approval by the Organizations Board of the University, the Student Personnell Committee, and the Administrative Council, changing their consitution whereby representation is no longer to be based upon the classes of the University such as Freshman, Sophomore, Junior, and Senior, but will be based upon each of the departments of the University. Such representation would be allocated according to the size of the departments and would provide approximately twenty-five departmental representatives as members of the Student Council. By the plan it is hoped that there may be an improved and more effective representation of the program of the University.

2. Veterans Living Quarters

All of the available facilities for housing veterans in Cardinal Court, directly across Main Street from the campus, have been utilized and there continue to be waiting lists for rental of both apartments and dormitory space. Strenuous efforts on the part of the Director of Housing of the University are being made to locate additional places for veterans and non-veterans in both Normal and Bloomington. Upon the success of this undertaking will depend largely the number of students that may be admitted to the University in September.

IX. MISCELLANEOUS

1. Unfulfilled Needs

In these days of large enrollments all colleges and universities undoubtedly have a number of needs that they have not been able to meet. Most of these are likely to be in the nature of additional buildings and subsequent equipment. Aside from these needs that are increasingly evident at Illinois State Normal University, there are other requirements that must be met in the near future and certainly not later than the biennium 1949-1951. Among these many needs are:

a. Audio-Visual Education Program

- (1) Materials in the nature of projection equipment, films, slides, records, and kindred teaching aids, must be provided if this University is to keep pace with the progress in this important field and to serve the territory of Central Illinois. It is estimated that to do this work in an adequate manner, approximately \$30,000.00 will be needed.
- (2) A Director of Audio-Visual Education Devoting full time to this program is essential. Even with the limited materials and equipment at the present time, the best use of materials is not being made, due to the necessity of reliance upon various faculty members to do this work in addition to their regular teaching duties. This should be one of the new positions for the 1949-1951 biennium.

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b. Radio Activities

Illinois State Normal University is fortunate in having studios located on the campus as a part of Station WJBC in Bloomington. Not only the special tower studios in Cook Hall are available for such activities but the entire campus is wired so that broadcasting may be done from any and all buildings, even to the extent of classwork. These outlets include a special booth in McCormick Gymnasium and special broadcasting facilities in the press tower on McCormick Field.

Application has been made by a group of persons experienced in radio activities for the establishment of an even more powerful station than WJBC, this station to be located in Normal and with studios within two blocks of the campus. Even more time will be made available without cost to the University on this new station than is now available without any charge or obligation from WJBC.

For all of this program and utilization of local radio facilities in connection with the Division of Speech Education, a Director of Radio Activities is rapidly becoming essential to the best interests of the University and the teacher education program. Such a position should be requested beginning in September 1949.

c. Off-Campus Student Teaching

As mentioned previously in this report under The Organization, it will be necessary to provide extensive student teaching facilities with local supervisors in communities and general supervisors from the University campus. Two graduating classes of Illinois State Normal University prior to the war exceeded 500 persons in two and four-year courses, and a return to this number of four-year graduates is not far distant. Unless we place far too many student teachers in one room and make a farce out of this important work, it is going to become absolutely necessary to provide extensive facilities even at some distance from the campus. This will call for travel funds, as well as personnel, to keep in contact with these various centers where students may be teaching for periods of nine to eighteen weeks.

2. Publications

a. Catalogs and Bulletins

The summer session bulletin has been issued and copies have been sent to Board members and presidents. The general catalog came from the press on April 30 and copies of this bulletin will be distributed immediately. These are two of six publications issued as University Bulletins in the course of each year. Others represent a pictorial bulletin, a graduate school bulletin, a report of the annual Administrative Round-Up, and some selected presentation of a special nature as the sixth issue.

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b. Other Publications

Teachers Education, issued four times each year, "house organ" of the University, continues to be issued regularly and has brought many favorable comments from the mailing list of over 1500 persons. This publication deals with special subjects, departments, areas and activities of the University, --one such contribution to each issue.

Campus Towers, the publication issued three times a year to the parents of our students, has brought the University in close contact with the homes represented on the campus.

The Alumni Quarterly, issued four times a year to approximately 2000 paid members of the Alumni Association, has been accorded special recognition from several parts of the country and by several organizations as the outstanding publication of this nature issued from teachers colleges.

Alumni News Letter, likewise issued four times a year, goes to about 12,000 graduates of the four-year courses of the University and is sent without charge as an information publication.

Cardinal Advance is issued at least twice each year and goes to all newspapers as a publication that conveys information regarding the athletic program and personnel of the University.

The foregoing publications issued from our own University Press are in addition to the Vidett (University student paper), the Clarionette (University High School paper), the Clarion (University High School yearbook), and the Index (the yearbook of the University).

Aside from the foregoing publications there are numerous departmental and special course folders, as well as participation in the publications, Education Today, as a joint presentation by the five state-supported schools, and What of Teaching, issued as a joint bulletin by the five state colleges and universities and, in this instance in cooperation with the University of Illinois.

3. Alumni Meetings

There has never been as much interest upon the part of alumni as revealed by numbers in attendance at alumni dinners and the desire to interest high school graduates in teacher education, as has been evident during this 1947-1948 school year. The largest meeting of alumni this year was the one in La Salle County, held at Ottawa, with 178 present. There have been others where there have been more than 100 or close to that figure in attendance. On Saturday, April 24, at the alumni meeting in Chicago, 127 were present. With meetings yet to be held in Aurora, Kankakee, and Belleville, it is expected that the other attendance records will be broken and that the total number of persons attending alumni meetings and the average per meeting will be decidedly higher than in any year since these activities were started in other counties than Cook and Macon, where alumni organizations continued to

PROCEEDINGS

operate from their formation in earlier days. The intense interest on the part of alumni in a teacher-education program has been very gratifying and the comments have been numerous and favorable regarding the decision of the University to remain a strictly professional school, confining its efforts and facilities to the education of teachers.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations:

1. Acceptance of the Teachers College and Military Scholarship lists.
2. Acceptance of the resignations of Dr. Frances Hoffman, Dr. Lenore Geweke, Miss Lucille Klauser, Mr. John Allison, Miss Margaret Murlley, Miss Edna McCoppin, Mrs. Freda Cienki, Mrs. Emmalu Devonshire, from positions listed and at times indicated.
3. Granting of sabbatical leaves to Mr. G. Bradford Barber, Mr. Douglas R. Bey, Miss Ruth Cole, Mrs. Mary Parker, Miss Mary D. Webb, Dr. J. E. Young, at half salaries for the school year 1948-1949.
4. Granting of leaves of absence without pay to Mr. William E. De Clark and Dr. Howard I. Fielding.
5. Continuation of leaves of absence of Mr. Linder W. Hacker, and Dr. Fred S. Sorrenson, for reasons indicated in detail in the body of this report.
6. Approval of changes in rank of Dr. Clyde T. McCormick from Associate Professor to Professor, and Dr. Bernice Frey, Dr. Norma Leavitt, Dr. Howard O. Reed, Dr. Gwen Smith, Dr. O. L. Young, all five from Assistant Professor to Associate Professor.
7. Approval of the appointments to positions listed and at salaries indicated, and times designated during the current second semester, 1947-48, of Mr. Theodore B. Almy, Dr. William J. Griffin, Mr. Russell Steele, Mrs. Louise Isenberg Reeder, Mrs. Betty Bonnen, Miss Shirley Miller, Miss Elizabeth Reilly.
8. Approval of the following additional substitute teachers: Mrs. Edna Denning Foster, Mrs. Florence Linden, Mrs. Hilda Lusher, Mrs. Rosie Yarger.
9. Approval of the appointment of the following persons to the summer session faculty to serve for the 1948 summer session only: Miss Nancy Bringhurst, Miss Florence Dohermeyer, Dr. Watson W. Gailey, Miss Elizabeth McCain, Miss Marcella Ogurek, Miss Thalia Tarrant.
10. Approval of the summer faculty (intersession and summer session 1948) according to periods of time indicated and salaries listed.
11. Approval of the appointments of Miss Ruth Richards and Dr. Francis Belshe to positions indicated and at salaries listed.

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12. Approval of the appointment of the faculty to positions indicated and at salaries listed under Section II, Item 11, of this report, effective September 1947.
13. Recognition as a matter of record of the appointment of teachers at the affiliated Soldiers and Sailors Childrens School with salaries to be paid from the Department of Public Welfare.
14. Approval of administrative staff as listed covering positions indicated and at salaries designated as a part of Item 11 of Section II of this report.
15. Authorization of the following new positions made necessary by the increased enrollment; Agriculture in University High School, Philosophy of Education, Mathematics in University High School, Music (class piano instruction), Speech Education.
16. Approval of the transfer of Mr. Eugene Winstead from Janitor I to Laundry Foreman at salary change indicated and at date listed.
17. Approval of the appointment of Mr. A. W. Vannice as Janitor I and Mrs. Nora Miller under classification of Domestic to fill existing vacancies at periods designated and salaries indicated.
18. Change in salary rate of Carleton P. Hargitt due to increased duties and responsibilities, effective February 1, 1948.
19. Approval of the employment of the Office, Plant Supervisory Staff, Janitorial, Grounds, Heating, Maintenance, Watchmen, Food Services, Laundry, and Farm employees, effective July 1, 1947 for positions indicated and at salaries designated.
20. Approval of the change in rate of compensation for supervisory teachers in off-campus home economics centers effective September 1948.
21. Approval of the University Calendar as indicated.
22. Approval of an additional graduate course in Education and Psychology, subject to the favorable action of the Graduate Committee of the Teachers College Board.
23. Approval of the application of the Department of Music Education to offer graduate work beginning June 1948, subject to favorable action by the Graduate Committee of the Teachers College Board.
24. Approval of the renewal of present leaves for rental of off-campus facilities for instructional purposes as indicated in Section VI, Item 3, on page 28 of this report.

Respectfully submitted,

R. W. Fairchild

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FOR THE MEETING IN CARBONDALE

May 3, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Winter Quarter, 1947-48

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	1	0	1	7	85.71% loss
Seniors	98	54	152	115	32.17% gain
Juniors	165	65	230	135	70.37% gain
Sophomores	371	113	484	211	129.37% gain
Freshmen	291	163	454	733	38.06% loss
Unclassified	4	3	7	5	28.57% loss
Totals	930	398	1328	1206	10.12% gain

2. EASTERN STATE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
71	96	167	187

3. EASTERN STATE ELEMENTARY SCHOOL

118	130	248	238
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4. EXTENSION, Second Half-year 1947-48

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Student</u>
Decatur	Bio. 129E	Dr. Scruggs	31
Mattoon	English 343E	Dr. Widger	39
Mt. Carmel	Speech 433E	Dr. Ross	23
Robinson	Geography 340E	Miss Harris	33
Toledo	Geography 340E	Miss Harris	30
Campus	Business Ed. 447	Dr. Dickerson	1
Campus	Business Ed. 121	Dr. Giffin	1
Campus	Home Ec. 203	Dr. Morris	1
Campus	Home Ec. 232	Dr. Schmalhausen	1
Total			160

Extension enrollment, first half-year 1947-48	441
Extension enrollment, second half-year 1947-48	160
	<u>601</u>

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Extension enrollment 1946-47	640
Extension enrollment 1947-48	601
	<u>39</u> loss
	6.9% loss

5. Surveys of present college enrollments interested in prediction of future enrollment, are concerned with parental occupation. Such occupational analysis of the 1382 students at Eastern enrolled during the Fall Quarter, 1947, gives the Teachers College Board an indication of the social background the student body possessess.

<u>Occupation of Parent</u>	<u>Including work as</u>	<u>Students</u>
1. Agriculture	Farmer	290
2. Personal services	Housewife, Fed. Emp., State Emp., Policeman, Janitor	247
3. Transportation	Engineer, Fireman, R.R. Emp., Mail Carrier	148
4. Professional	Dentist, Dr., Druggist, Minister, Teacher, Judge, Nurse, Lawyer, Chemist Veterinarian	107
5. Proprietor	Banker, Retail Business, Newspaper, Ser. Sta.	90
6. Commercial	Clerk, Salesman, Sec., Bookkeeper, Agent	89
7. Machine Trades	Mechanic, Factory Worker	85
8. Mineral Work	Miner, Oil Worker	59
9. Managerial	Contractor, Executive	56
10. Building trades	Carpenter, Plumber, Electrician, Decorator	55
11. Public Service	Sheriff, Watchmann, Janitor, Elected officer	48
12. Miscellaneous	Telephone, Waitress	17
13. Printing Trades	Printers	12
14. Food Preparation	Baker	11
15. Retired	Unknown	<u>68</u>
		1382

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6. Cultural background of students may or may not be indicated by national descent of parents. The student body at Eastern for the Fall Quarter, 1947, gave nationality origin of parents as follows:

American	1339	Japanese	1
Austrian	3	Lithuanian	2
Belgian	1	Norwegian	1
Bohemian	1	Polish	3
English	1	Russian	2
French	2	Scottish	4
German	7	South American	1
Greek	1	Swiss	2
Hungarian	1	Syrian	1
Irish	1	Yugoslavian	2
Italian	6		

1382

II. FACULTY

A. Summer Term faculty changes and additions:

1. Leaves of absence:

- a. Inez Parker, Instructor in Art, in order to spend the summer in study.
- b. Dr. Stanley C. Robinson, Associate Professor in Business Education, to accept a visiting faculty appointment at the University of Illinois, at a salary of \$1,333. 1/3. Dr. Robinson was contracted to receive \$800 for a similar amount of work at Eastern.
- c. Maynard O'Brien, Instructor in Physical Education for Men, for six weeks, June 15 - July 30, in order to study.

2. Additions to faculty list of January 19, 1948:

- a. Virginia Wheeler, Assistant Professor of Art, at a salary of \$350 for June and \$350 for July.
- b. Calvin Countryman, Instructor in Art, at a salary of \$340 for June and \$340 for July, vice Inez Parker on leave for study.
- c. Ralph D. Wilson, substitute Instructor in Business Education, at a salary of \$350 for June and \$350 for July, vice Stanley C. Robinson on leave.
- d. William E. Fennel, substitute Instructor in Zoology, at a salary of \$350 for June and \$350 for July, vice Charles S. Spooner on disability leave.
- e. Henry Miller, substitute Instructor in Physical Education for Men, at a salary of \$350 for June and \$350 for July, vice Maynard O'Brien on leave for study.

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- f. Robert E. Harris, substitute Assistant Professor of Foreign Languages, for courses in Spanish, at a salary of \$400 for June and \$400 for July.
- g. Mrs. Glenna S. Albers as Instructor in the Rural Demonstration Room at a salary of \$300 for June and \$300 for July.
- h. Inadvertently the Library Staff for the summer of 1948 was omitted from the Report of January 19, 1948, and is hereby submitted:

	June	July	August
Roscoe F. Schaupp	\$490	\$490	\$245
LeeAnna J. Smock	325	325	
Thorkel H. Jensen	325	325	
Mary Elizabeth Scott	340	340	
Ila May Taylor	325	325	

B. Disability leave of absence:

1. Harriet Love, Assistant Professor and Librarian of the Elementary School, reported for duty on March 15, and asked leave due to illness until August 31, 1948. Miss Love is in a hospital in Colorado.
2. Dr. Charles S. Spooner, Professor and Head of the Department of Zoology, suffered a paralytic stroke on March 18, and requests leave due to illness until August 31, 1948. Dr. Spooner is recovering slowly.
3. Lack of expected correspondence from Gilbert T. Carson, Assistant Professor of Physical Education for Men, on military leave July 11, 1942-August 31, 1947, and on sabbatical leave since September 1, 1947, since a conference in Charleston in late January 1948, caused inquiry by mail to his current residence address in Manchester, Iowa. Mr. Carson was too ill to register in the State University of Iowa graduate school in September 1947, and has drawn no sabbatical salary. Mr. Carson had informed me that he expected to terminate his services with the college as of March 1, 1948, but no such written request was made. Under date of April 12, 1948, a letter from Thomas H. Tracey, Ass't Post Service Officer, Manchester Post #45, The American Legion, states "Mr. Carson is now a patient in the Veterans Administration Hospital in Knoxville, Iowa, and is not able to sign any papers of any kind." We have filed a disability report for Mr. Carson with the University Retirement System of Illinois.

C. Resignations:

1. Dr. Martha Lois Smith, Associate Professor of English, to join the faculty of the State Teachers College at Kutztown, Pennsylvania, at a salary of \$4700 for ten and one-half months, effective at the close of the current college year. Dr. Smith's salary at Eastern for eleven months would total \$4125.
2. Fred Holzhauser, B.C., Instructor in Physics, to begin graduate

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study in Physics at Northwestern University.

3. Dr. Elton M. Scott, Associate Professor and Head of the Department of Geography, in conference on April 23, 1948, decided he should seek another position for 1948-49, hence we recommend acceptance of his resignation effective September 1, 1948.
4. W. LeRoy Gruenewald, A.M., Instructor in Social Science, Eastern State High School, to begin graduate study at Syracuse University leading to the Doctor of Social Science degree, effective June 4, 1948.

D. New appointments:

1. Charles L. Maxwell, M.D., Ohio State University, 1916, as College Physician and Director of the College Health Service, effective April 1, 1948, at a salary of \$450 per month until July 1, and \$500 per month for the fiscal year 1948-49. Dr. Maxwell is a retired U. S. Army Colonel, and a graduate of the Army Medical School (1918), the Army Field Service School (1930) and the School of Aviation Medicine (1936). He served in both World War I and World War II, and is fifty-five years of age.
2. Mary Elizabeth Scott, A.B. in L.S., University of Oklahoma, 1935; A.B., University of Oklahoma, 1936; A.M. in L.S., Columbia University, 1944, as Assistant Professor and Library Cataloger, vice Alma DeJordy resigned in August 1947, at a salary of \$340 per month, effective April 19, 1948.
3. Williams E. Fennel, B.S., 1946; A.M., University of Missouri, 1948, as Substitute Instructor in Zoology, vice Dr. Charles S. Spooner on disability leave, for the Spring Quarter, effective April 5, 1948, at a salary of \$350 per month.
4. Mrs. Luella Day Cooley, B.S., Eastern, 1946, as Substitute Instructor and Children's Librarian, vice Harriet Love on disability leave, for the Spring Quarter, effective April 5, 1948, at a salary of \$150 per month, for nine weeks.
5. Mrs. Correne E. Bailey, R.N., as a Faculty Assistant in the College Health Service, for the Spring Quarter, effective March 15, 1948, at a salary of \$160 per month.
6. Robert Waddell, B.S. in Education, Eastern, 1947, M.S., University of Illinois, 1948, as Instructor in Physics, vice Fred Holzhauser resigned, as of September, 1948, at a salary of \$3150 for nine months.

E. Nine months faculty:

The following faculty for the nine months of the regular college year 1948-49 is submitted in the ranks, departments and at the salaries listed below:

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PROFESSORS (* Head of Department)
 (E Emeritus, old plan)
 (Numeral shows year of probation)

	Degree	Salary '47-48	Proposed salary '48-49	Below new min.
1. Widger, Howard DeF. (English)*	Ph.D.	4860	5085	0
2. Spooner, Charles S. (Zoology)*	Ph.D.	4680	4905	45
3. Stover, Ernest L. (Botany)*	Ph.D.	4680	4905	45
4. Railsback (Physics)*	Ph.D.	4680	4905	45
5. Coleman, Charles H. (Social Science)*	Ph.D.	4590	4815	135
6. Reinhardt, Emma (Education)*	Ph.D.	4590	4815	135
7. Lantz, Charles P. (P.E. - Men)*	Ph.D.	4500	4725	225
8. McAfee, Florence (P.E. - Women)*	Ed.D.	4500	4725	225
9. Phipps, Harris E (Chemistry)*	Ph.D.	4500	4725	225
10. Guinagh, Kevin (Foreign Languages)*	Ph.D.	leave	4725	225
11. Ross, J. Glenn (Speech)*	Ph.D.	4500	4725	225
12. Thompson, James M. (Business Education)*	Ed.D.	4500	4725	225
13. Klehm, Walter A. (Industrial Arts)*	Ed.D.	4500	4725	225
14. Schaupp, Roscoe F. (Library)*	Ph.D.	4410	4635	315
15. Morris, Sadie O. (Home Economics)*	Ph.D.	4410	4635	315
16. Whiting, Mildred R. (Art)*	Ph.D.	4410	4635	315
17. Dvorak, Leo J. (Music)*	Ph.D.	4185	4410	540
18. Ringenberg, Lawrence A.(2) (Mathematics)*	Ph.D.	4185	4410	540
19. (vacant) (Geography)*	Ph.D.	4185	4410	540
20. Cavins, Harold M. (Health Education)*	Ed.D.	4185	4410	540
21. Waffle, Eugene M. (English)	Ph.D.	4185	4410	540
22. Seymour, Glenn H. (Social Science)	Ph.D.	4185	4410	540
23. Dickerson, Earl S. (Business Education)	Ed.D.	4185	4410	540
24. Landis, Russell H. (Industrial Arts)	Ed.D.	4095	4320	630

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25. Scruggs, Walter M. (Zoology) Acting*	Ph.D.	4095	4320	630
26. Thut, Hiram F. (Botany)	Ph.D.	4095	4320	630
27. Zeller, Rose (Geography)	Ph.D.	3825	4320	630
28. Ford, Ellen A. (E) (Dean)	A.M.	1800	1800	---
29. Weller, Annie L. (E) (Geography)*	S.B.	1800	1800	---
			128160	

ASSOCIATE PROFESSORS

1. Rothschild, Donald A. (Psychology)	Ph.D.	4185	4410	0
2. Olsen, Hans C. (Education)	Ph.D.	4185	4410	0
3. Alter, Donald R. (Social Science)	Ph.D.	4095	4320	0
4. Edwards, Arthur U. (Elementary Schools)*	Ph.D.	4095	4320	0
5. Lefler, Glenn Q. (Physics)	Ph.D.	4095	4320	0
6. Moses, Elbert R., Jr. (3) (Speech-Radio)	Ph.D.	4005	4320	0
7. Ayers, Archie R. (High School)*	Ph.D.	4005	4320	0
8. Marcy, Lawson F. (Chemistry)	Ph.D.	3825	4095	180
9. Wood, William G, (Social Science)	Ph.D.	3825	4095	180
10. Schmalhausen, Ruth (Home Economics)	Ed.D.	3825	4095	180
11. Hartley, Richard T. (Zoology)	Ph.D.	3825	4095	180
12. Foreman, Melvin O. (3) (Chemistry)	Ph.D.	3735	4095	180
13. Palmer, Francis W. (English)	Ph.D.	3735	4095	180
14. Harris, Ruby M. (Geography)	S.M.	3825	4005	270
15. Haight, Edith C. (P.E.-Women)	Ph.D.	leave	4005	270
16. Michael, Elizabeth (Foreign Languages)	Ph.D.	leave	4005	270
17. Plath, Raymond A. (3) (Social Science)	Ph.D.	3645	3915	360
18. Blair, Robert L. (3) (English)	Ph.D.	3645	3915	360
19. Gallington, Ralph O. (2) (Industrial Arts)	Ed.D.	3600	3915	360
20. Damann, Kenneth E. (2) (Botany)	Ph.D.	3600	3915	360

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21. Robinson, Stanley Co. (Business Education)	Ed.D.	3600	3915	360
22. Peterka, Harry E. (2) (Zoology)	Ph.D.	3600	3925	360
23. Sharp, Morrison (2) (Social Science)	Ph.D.	3465	3915	360
24. Ekeberg, Gladys W. (English)	Ph.D.	3645	3870	405
25. Steele, Sidney R. (2) (Chemistry)	Ph.D.	3465	3870	405
26. Bryant, Pearl (2) (Speech-Correction)	Ph.D.	3420	3870	405
27. White, Clifton W. (2) (P.E.-Men)	Ed.D.	3465	3870	405
28. Cline, Ruth H. (2) (English)	Ph.D.	3375	3870	405
29. Crowe, Albert B. (E) (Chemistry)	A.M.	1800	1800	---
			115560	

ASSISTANT PROFESSORS
(*Head of Dept.)

1. Fowler, Ewell W. (Industrial Arts)	A.M.	3600	3870	0
2. Warner, Robert A. (Music)	Ed.D.	leave	leave	---
3. Britton, Allen P. (Music)	Ed.D.	leave	leave	---
4. <u>(new)</u> (Education) (1)	Ph.D.	new	3600	0
5. <u>(new)</u> (Reading) (1)	Ph.D.	new	3600	0
6. <u>(vacant)</u> (Zoology) (1)	Ph.D.	3465	3600	0
7. <u>(vacant)</u> (English) (1)	Ph.D.	3375	3600	0
8. Van Horn, Paris J. (HS P.E.-Boys)	Ed.D.	3240	3600	0
9. Hoffman, Arnold J. (HS Science)	M.S.	3240	3510	90
10. Gabbard, Earnest G. (2) (Speech-Dramatics)	A.M.	3150	3510	90
11. Boyd, Earl W. (2) (HS Music)	A.M.	3240	3510	90
12. Hendrix, Gertrude (HS Mathematics)	A.M.	3240	3420	180
13. Carman, Ruth (Foreign Languages)	A.M.	3240	3420	180
14. Wheeler, Virginia O. (ES-HS Art)	A.M.	3150	3420	180
15. Ellington, Lena B. (HS Social Science)	A.M.	3240	3420	180
16. Levake, Edith P. (ES 8th Grade)	A.M.	3240	3420	180

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17. Stevens, Leah I. (ES 7th Grade)	S.M.	3240	3420	180
18. Hostetler, Ruth (Mathematics)	A.M.	3240	3420	180
19. Saunders, Nannilee (ES 3rd Grade)	A.M.	study	3420	180
20. Arnold, Myrtle (ES 4th Grade)	A.M.	3240	3420	180
21. Carson, Gilbert T. (P.E.-Men)	A.M.	leave	3240	360
22. Hanson, Ethel I. (ES Music)	A.M.	3060	3240	360
23. Neely, Winnie D. (English)	A.M.	3060	3240	360
24. Hunter, Jessie M. (ES-Business Education)	A.M.	3060	3240	360
25. Reid, Florence E. (ES 5th Grade)	A.M.	3060	3240	360
26. Love, Harriet (ES Library)	A.M. in L.S.	3060	3240	360
27. Taylor, Ila M. (HS Library)	A.M. in L.S.	2925	3150	450
28. Ekstrand, Margaret L. (Library)	A.M. in L.S.	study	3150	450
29. Scott, Mary E. (Library)	(1) A.M. in L.S.	3060	3150	450
30. Ragan, Edith (ES)	(E) ---	1200	1200	---
			93270	

INSTRUCTORS

1. O'Brien, Maynard (P.E.-Men)	(3) M.S.	3150	3600	0
2. Healey, William A. (P.E.-Men)	(3) M.A.	3150	3600	0
Crook, Lee C. (Music (s))	M.M.	3150	3600	0
3. Van Deventer, Lester (Mathematics)	(3) A.M.	3060	3510	0
4. Elliott, Charles A. (Industrial Arts)	(2) A.M.	3060	3510	0
5. Quick, Otho J. (HS Industrial Arts)	(2) A.M.	3060	3510	0
6. Countryman, Calvin (Art)	A.M.	3060	3510	0
Richardson, Thomas S. (Music (s))	M.S.	3060	3510	0
7. Holley, Bertrand P. (Business Education)	(3) A.M.	3060	3510	0
8. (vacant) (HS Social Science)	A.M.	3060	3510	0
9. Poos, Roberta L. (HS English-Speech)	A.M.	3060	3420	0
10. Devinney, Helen L. (Home Economics)	A.M.	3060	3420	0

TEACHERS COLLEGE BOARD

11. Strader, Norman A.	(3)	M.S.	3060	3420	0
(Physics)					
12. Parker, Inez		A.M.	3060	3420	0
(Art)					
13. Darling, Rex V.	(2)	A.M.	3015	3420	0
(P.E.-Men)					
14. Shull, Carl E.	(2)	A.M.	3015	3420	0
(Art)					
15. Giffin, James F.	(2)	A.M.	3060	3330	0
(Business Education)					
Kallenbach, Harold W.		A.M.	3060	3420	0
(P.E.-Men (s))					
16. Johnson, Lela L.	(2)	M.C.S.	3150	3330	0
(HS Business Education)					
17. Bally, Winifred H.		A.M.	2970	3330	0
(HS P.E.-Girls)					
18. Elliott, Aline R.		A.M.	2970	3330	0
(P.E.-Women)					
19. Creager, Mary D.	(2)	M.S.	3015	3330	0
(HS Biology)					
20. Balloon, Mary J.	(3)	M.M.	2970	3330	0
(Music)					
21. Groom, Irene D.	(3)	A.M.	2970	3330	0
(ES 1st Grade)					
22. Lee, Dorothy M.		A.M.	2970	3330	0
(HS English)					
23. Morgan, Mildred D.	(3)	A.M.	2970	3330	0
(HS English)					
24. Sigafos, Mary E.	(2)	M.A.	2925	3240	0
(ES 2nd Grade)					
25. Ziegler, Lorene E.	(3)	M.A.	2925	3240	0
(ES 6th Grade)					
26. Kelly, Chenault	(3)	M.A.	2925	3240	0
(English)					
27. Farians, Betty J.	(3)	A.M.	2925	3240	0
(P.E.-Women)					
28. Beuttel, Ruth A.	(2)	M.M.	2925	3240	0
(Music)					
29. Priest, Margaret	(2)	A.M.	2925	3240	0
(HS Home Economics)					
30. Smock, LeeAnna J.	B.S. in	L.S.	2925	3150	0
(Library)					
31. Waddell, Robert	(1)	M.S.	3060	3150	0
(Physics)(for Holzhauser					
Thrall, Robert B.	(1/2)	M.S.	1462 1/2	1575	0
(ES Industrial Arts)					
32. Van Deventer, Helen	(1/2)	B.Ed.	1462 1/2	1575	0
(HS Latin)					
Bennett, Dora J.	(1/2)	A.B.	1462 1/2	1575	0
(HS Spanish)					
33. Coffman, Gilberta	(E)	---	1100	1100	---
(ES)					

120845

F. Administrative staff for twelve months, 1948-49:

PROCEEDINGS

The following persons are recommended for the twelve months administrative staff in the position, payroll title, service title, and salary indicated:

	Degree	(p) Payroll & (s) service title	Salary '47-48	Salary '48-49
1. Buzzard, Robert G.	Ph.D.	(p) <u>President</u> (s) <u>President</u>	10000	10000
2. Heller, Hobart F.	Ph.D.	(p) <u>Professor</u> (s) <u>Dean of College</u>	6720	7080
3. Metter, Harry L.	Ph.D.	(p) <u>Professor</u> (s) <u>Dir. Tchr. Trng. & Placement</u>	6720	7080
4. Heise, Bryan	Ph.D.	(p) <u>Assoc. Prof.</u> (s) <u>Dir. Extension & Summer Term</u>	5700	6300
5. Maxwell, Charles L.	M.S.	(p) <u>Assoc. Prof.</u> (s) <u>College Physician</u>	5400	6000
6. Anfinson, Rudolph D.	Ph.D.	(p) <u>Assoc. Prof.</u> (s) <u>Dean of Men & Dir. Vets. Activ.</u>	5460	5760
7. Lawson, Elizabeth K.	Ph.D.	(p) <u>Assoc. Prof.</u> (s) <u>Dean of Women</u>	5460	5760
8. Zeigel, William H.	Ph.D.	(p) <u>Assoc. Prof.</u> (s) <u>Dir. Admissions</u>	5340	5760
9. Elam, Stanley M.	A.M.	(p) <u>Instructor</u> (s) <u>Dir. Public Rela & Alumni Activ.</u>	4200	4800
10. Gregg, Raymond R.	A.M.	(p) <u>EA in E & A</u> (s) <u>Business Mgr.</u>	5400	5820
11. Taylor, Violet B.	A.B.	(p) <u>EA in E & A</u> (s) <u>Financial Clerk</u>	3300	3600
12. Thomas, Blanche C.	---	(p) <u>EA in E & A</u> (s) <u>College Registrar</u>	3660	3900
13. Thompson, Mary E.	R.N.	(p) <u>EA in E & A</u> (s) <u>College Nurse</u>	3060	3300
14. Benell, Florence B. (1/2)	M.S.	(p) <u>Assoc. Prof.</u> (s) <u>Health Co-ordinator</u>	2400	2400
15. Gaertner, Ruth H.	B.S.	(p) <u>Instructor</u> (s) <u>Cafeteria Mgr.</u>	3600	4200
16. Arnold, Henry J.	A.M.	(p) <u>EA in E & A</u> (s) <u>Mgr. T-Bk. Libr.</u>	2960	3300
17. Bailey, Correne E.	R.N.	(p) <u>Faculty Asst.</u> (s) <u>Asst. Nurse</u>	1800	2160

87220

III. OTHER EMPLOYEES

All positions listed below and changes in assignment of duty have been approved through the Department of Registration and Education.

A. Resignations:

1. Eleanor Graves, Domestic, as of February 7, 1948, from service in the cafeteria.

TEACHERS COLLEGE BOARD

2. Rosalie Fogleman, Clerk Stenographer I, as of April 23, 1948, from service in the Placement Bureau.

B. New Employees:

1. Elizabeth Reami, Domestic, as of February 9, 1948, replacing Eleanor Graves in the cafeteria, at \$115 per month.
2. Robert C. Moody, Cook II, in cafeteria, effective February 1, 1948, at \$200 per month.
3. Ralph O. Foote, Maintenance Laborer, replacing Rex M. Sims transferred, with duty on Grounds Service, effective March 1, 1948, at \$140 per month.
4. William O. Level, Maintenance Carpenter, February 1-March 31, 1948, at prevailing rate of \$1.50 per hour.
5. Ruth McGahey, Domestic, in cafeteria, effective February 1, 1948, at \$115 per month.

C. Transfer of duty:

1. Lloyd W. Smith, Janitor I, to Cook I, in cafeteria, effective February 16, 1948, at \$185 per month.
2. Rex M. Sims, Maintenance Laborer on Grounds, to Janitor I, effective February 16, 1948, at \$165 per month.

D. Classified Employees for the Fiscal Year 1948-49 are recommended as follows:

<u>Office Service:</u>	(*Maximum salary for position)	<u>Salary</u>	<u>Salary</u>
	<u>Position</u>	<u>1947-48</u>	<u>1948-49</u>
1. Cherry, Dorothy R.	Clerk Stenographer I	1920	1980
2. Croy, Muriel	Clerk Stenographer I	1680	1860
3. Davis, Dorothy V.	Clerk Stenographer I	1980	2220*
4. Elston, Alberta	Clerk Stenographer I	1680	1860
5. Fair, Florence L.	Clerk Stenographer I	2040	2220*
6. Fogleman, Rosalie (r)	Clerk Stenographer I	1680	1800
7. Gire, Georgiana	Clerk Stenographer I	1680	1800
8. Harding, June A.	Clerk Stenographer I	1680	1860
9. Lionberger, Jane	Clerk Stenographer I	1980	2220*
10. Sayler, Loretta	Clerk Stenographer I	1740	1920
11. Walls, Cleo B.	Book. Mach. Oper. I	1740	1920
12. Whalen, Helen J.	Clerk Stenographer I	1980	2220*
13. (new) _____ (Pub. Rela.)	Clerk Stenographer I	----	1800
14. (new) _____ (Library)	Clerk Stenographer I	----	1800
15. (new) _____ (Textbk. Lib.)	Clerk Stenographer I	----	1800

29280

PROCEEDINGS

<u>Janitorial Service</u>	<u>Position</u>	<u>Salary</u> <u>1947-48</u>	<u>Salary</u> <u>1948-49</u>
1. Rennels, Edgar B.	Janitor II	2220	2400*
2. Baird, Charles N.	Janitor II	2125	2280
3. Gwin, Frank	Janitor II	2125	2280
4. Nixon, Eugene	Janitor II	2125	2280
5. Wrenn, John	Janitor II	2125	2280
6. Bishop, Bennie A.	Janitor I	1680	1920
7. Moody, Thelma	Janitor I	1920	2100*
8. Myers, Charles	Janitor I	1920	2100*
9. Myers, Theodore	Janitor I	1680	1920
10. Shafer, Curtis D.	Janitor I	1680	1920
11. Sims, Rex M.	Janitor I	1980	2100*
12. York, Charles A	Janitor I	1920	2100*
13. Hallowell, Blanche	Domestic	1860	1920*
14. Moffett, Mitchell C.	Janitor I	1920	2100*
15. <u>(new)</u>	Watchman I	----	1920

31620

Heating Service

1. Livingston, John	Stationary Engineer	3060	3180
2. Brooks, Robert O.	Stationary Fireman	2400	2520
3. McKee, Charles	Stationary Fireman	2460	2580
4. Metcalf, C. Donald	Stationary Fireman	2580	2760
5. Meyer, Ben F.	Stationary Fireman	2460	2580
6. Stirewalt, Levi	Stationary Fireman	2460	2580

16200

Grounds Service

1. Monier, Camille F.	Field Investigator II	2940	3060
2. White, Harry L.	Maintenance Eqt. Oper.	2220	2400
3. Rains, Oscar N.	Florist I	2160	2280
4. Foote, Ralph O.	Maintenance Laborer	1680	1920

Maintenance Service

1. Haney, John G.	Plant Maint, Engr. I	3840	3960
2. Foulke, Leslie R.	Maint. Electrician	3120	3120=
3. Edman, Ben H.	Carpenter	3120	3120=
4. Miller, Roscoe	Painter	3120	3120=

13320

(# Prevailing Union pay scale)

E. Auxiliary Enterprises:

Classified employees on duty with Auxiliary Enterprises, with wages to be paid from Income Fund, Auxiliary Enterprises, are submitted as follows: (m indicates additional maintenance)

TEACHERS COLLEGE BOARD

	<u>Position</u>	<u>Salary</u> <u>1947-48</u>	<u>Salary</u> <u>1948-49</u>	
1.	Cotter Alice	College Dorm. Mgr.	2760	2880*m
2.	Eagleton, Alice	Cook I	1680	1740
3.	Johns, Ethel	Cook I	1800	1920m
4.	McGahey, Ruth	Domestic	1380	1500
5.	Moody, Robert C.	Cook II	2400	2400
6.	Moore, Lulu L.	Domestic	1200	1380m
7.	Phipps, Gertrude	Domestic	1440	1560*m
8.	Reami, Elizabeth	Domestic	1380	1500
9.	Smith, Lloyd W.	Cook I	2160*	2160*
10.	Taylor, Esta E.	Pastry Cook	1320*	1440
11.	Warpenburg, Marie	Domestic	1320*	1440m
12.	Weber, Frances	Domestic	1200*	<u>1380m</u>
				21000

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. The three Federal Works Agency building projects on campus, Cafeteria, Recreation and Library Buildings, were completed in February, and are in complete use. Eastern is particularly happy over the library facilities now available in the temporary building 51' x 218' in dimension. For the first time in years, all library facilities are available on immediate call, and both ample and comfortable reading and study facilities are provided.
- B. The major portion of the concrete foundation for the permanent Library Building is now completed. It is hoped that the letting of a contract for the necessary heating and utility tunnel will not delay construction.
- C. Site preparation work under the direction of Mr. Chance S. Hill is progressing, and in some campus areas giving indication of the highly desirable completed construction.

VII. AUXILIARY ENTERPRISES

- A. Eastern agrees with Northern's previous report that a college cafeteria can almost overnight become an indispensable enterprise. We are amazed at the success Eastern's cafeteria has achieved in the ten weeks we have operated. The financial report from February 4 through April 1, 1948, a period of eight weeks, operating for Monday-Friday only, is as follows:

<u>Receipts</u>	
Cash remitted to Income Fund	\$ 11,635.41
Cash held as cafeteria change	<u>100.00</u>
	\$ 11,735.41
Inventory of supplies on hand	<u>2,140.71</u>
Total	\$ 13,876.12

PROCEEDINGS

Expenditures

Received bills	\$ 8,893.34	
Unpaid bills in file	4,833.89	
	<u>\$13,727.23</u>	<u>\$13,727.23</u>
Profit*		148.89

*Does not include manager's salary of \$300 per month, since she also teaches Home Economics. Does not also include cost of water and steam.

VIII. STUDENT LIFE

Considerable concern has been indicated as to the probable scholastic success of the veteran in college. Eastern believes that the scholastic achievement of veterans during the Winter Quarter, 1947-48, deserves mention to the Teachers College Board, since the Board has been exceedingly generous in the financial support of the veterans' housing project, the cafeteria, the student lounge and the temporary library building.

High honors scholastically are awarded each quarter to students receiving an "A" grade in three courses and either "A" or "B" in a fourth course. Ninety-four students, or 7 per cent, out of 1328 received high honors. Honors, scholastically, are awarded to students earning an "A" grade in two courses, a "B" grade in a third, and either "B" or "C" as the grade in a fourth course. One hundred twenty-nine students, or 9.75 per cent, were awarded Honors.

High honors were distributed among the men students as follows:

<u>Class</u>	<u>Total men</u>	<u>Vets</u>	
Seniors	22	22	100 ^C / ₀ vets
Juniors	27	27	100 ^C / ₀ vets
Sophomores	26	25	96 ^C / ₀ vets
Freshmen	13	6	46 ^C / ₀ vets
	<u>88</u>	<u>80</u>	90.5 ^C / ₀ vets

Not to be outdone by the men, the nine veteran women enrolled in college placed one ex-Marine on the high honors roll, and one ex-WAVE and one ex-WAC on the honors roll. Since present day college is somewhat of a matrimonial laboratory, that of the twelve veterans' wives enrolled, six, or 50 per cent, won membership on the honors roll.

B. Eastern State News (formerly Eastern Teachers News) has successfully maintained its reputation this year as an outstanding college newspaper. Each year it is entered in two nation-wide contests as well as in the Illinois state contest.

For the eleventh consecutive year the News received Medalist rating, the highest award given by the Columbia Scholastic Press Association (Columbia University), scoring 913 out of a possible 1000 achievement points. For eighteen years in the same competition, the News has never

TEACHERS COLLEGE BOARD

fallen below first class. Since 1936, the News has received special All-Columbian honors for excellence in various fields--this year for editorials, last year for features and Advertising.

In the contest among members of the Associated Collegiate Press (University of Minnesota), the News received All-American, the highest honor in that contest, scoring 930 out of a possible 1065 points. It had previously won All-American in 1936, 1945, and 1946. (Only two other weekly papers from Illinois received honors this--the MacMurray College Greetings (All-American) and the Normal Vidette (first class).

Last year, after holding "first place" among members of the Illinois College Press Association for best newspaper in its class for sixteen year, the News received an "honorable mention," though it still held first place for "best makeup" and "best sports story." This year the News staff came back to win second in its class (four-year colleges with more than 1000 students), bowing to The Argus of Illinois Wesleyan. (Third place went to the Bradley Scout.) The News also had the "best makeup," "best editorial page," and "best interview story." It placed second for "best general feature story," for "best original advertisement," and for "best idea for improving the editorial department." Its new stationery received an honorable mention for "best idea for improving the business department." At the ICPA meeting Saturday, Editor Bob Black won the newspaper terminology "spelldown," in the final rounds edging out contestants from Northern and Southern.

IX. MISCELLANEOUS

Eastern is particularly appreciative of the efforts of the Chairman, The Secretary and The Co-ordinator for the Teachers College Board, for their effort to find a feasible plan for financing the college cafeteria by lease. We have co-operated with the Co-ordinator in furnishing statistical information concerning the Educational Operation and Auxiliary Enterprise accounts for Eastern, and have indicated how absolutely necessary expansion of spending power in these accounts happens to be. Data furnished will be a part of a special report.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Acceptance of the changes and additions listed in the Summer Term Faculty as submitted.
2. Leave of absence with disability privileges for Harriet Love and
3. Leave of absence on disability for Gilbert T. Carson until August 31, 1948, and continuance of disability leave from September 1, 1948 to August 31, 1949, if needed for recovery.
4. Acceptance of the resignations of Dr. Martha Lois Smith, Fred Holzhauser, Dr. Elton M. Scott, and W. LeRoy Gruenewald.
5. Employment of Dr. Charles L. Maxwell, Mary Elizabeth Scott, Will-

PROCEEDINGS

iam E. Fennel, Mrs. Luella Day Cooley, Mrs. Corrence E. Bailey and Robert Waddell in the positions and at the salaries listed.

6. Employment of the nine months' faculty in the rank, departments, salaries and probationary periods as indicated.
7. Employment of the twelve months' list of administration personnel for the fiscal year 1948-49.
8. Resignations of Eleanor Graves and Rosalie Fogleman, employees.
9. Employment of Elizabeth Reami, Robert C. Moody, Ralph O. Foote, William O. Level and Ruth McGahey as classified employees.
10. Transfer of Lloyd W. Smith and Rex M. Sims, employees, as indicated.
11. Employment of the classified employees as listed for the fiscal year 1948-49.
12. Permission necessary to secure increased spending power in the Educational Operations and Auxiliary Enterprises accounts of the Income Fund, keeping well within funds deposited by Eastern during the remainder of the biennium.

Respectfully submitted.

Robert G. Buzzard
President

Supplement to the Board Report

Carbondale, May 3, 1948

II. FACULTY

Da. (page 6) Changes in rank, effective September 1, 1948:

1. Rose Zeller, Ph. D., from Associate Professor to Professor of Geography, at no change in salary.
2. Elizabeth Michael, Ph.D., from Assistant Professor to Associate Professor of Foreign Languages upon completion of two years' leave of absence for study and earning the Ph.D. Degree from Laval University, Quebec.
3. Ila M. Taylor, M.S. in L.S., and Margaret L. Ekstand, A.M. in L.S., from Instructor to Assistant Professor rank in recognition of the second year of graduate study in Library School, at no change in salary.

TEACHERS COLLEGE BOARD

IV. ORGANIZATION (page 112)

The following calendar is submitted for the college year 1948-49:

FALL QUARTER, 1948

September 8, Wednesday	Faculty Day
September 9-11, Thursday-Saturday	Freshmen Orientation
September 13, Monday	Registration
September 14, Tuesday	Classes Begin
October 8, Friday	Eastern Division, I.E.A.
October 15-16, Friday-Saturday	Homecoming
November 24, 3:00 P.M., Wednesday	Thanksgiving recess begins
November 29, 8:00 A.M., Monday	Classes Resume
December 3, Friday	Fall Quarter ends
62 work days : 2 holidays	

WINTER QUARTER, 1948-49

December 6, Monday	Registration
December 7, Tuesday	Classes Begin
December 17, 5:00 P.M., Friday	Christman recess begins
January 3, 8:00 A.M., Monday	Classes resume
March 11, Friday	Winter Quarter ends
60 work days : 0 holidays	

SPRING QUARTER, 1949

March 14, Monday	Registration
March 15, Tuesday	Classes Begin
April 14, 5:00 P.M., Thursday	Eastern recess begins
April 19, 8:00 A.M., Tuesday	Classes resume
May 30, holiday, Monday	Memorial Day
June 5, 10:00 A.M., Sunday	Baccalaureate
June 5, 3:00 P.M., Sunday	Commencement
June 7, Tuesday	Spring Quarter ends
60 work days : 1 holiday	

SUMMER TERM, 1949 (eight weeks)

June 13, Monday	Registration
June 14, Tuesday	Classes begin
July 4, Holiday, Monday	Independence Day
August 5, Friday	Summer Term ends
39 work days : 1 holiday	

PROCEEDINGS

V. CURRICULUM (page 112)

Pre-registration of student course programs for next year, 1948-49, now being processed through Eastern's system of student-advisors, brings to light a situation that needs Teachers College Board consideration. Under present authority from the Board, Eastern is privileged to offer, in addition to or as a part of the teacher-training curricula, two years of General College and to grant a Junior College diploma for the completion of an organized pattern of courses. Three hundred twenty-five of the 1382 students enrolled for the Fall Quarter, 1947, were registered in General College; 162 as Freshmen, 150 as Sophomores, and 13 as Special Students. Many of the 163 Sophomore-Special Students entered Eastern a bit reluctantly, because enrollment conditions elsewhere made such registration necessary. Surprisingly many of these sophomores want to remain at Eastern for a third year of General College work. The majority of these students are veterans, some of whom are on study-programs that demand a third year of college work before entering a professional school. These students have their housing and eating arrangements established at Eastern, and are pleading for the privilege of continuing study for a third year. Consequently the Board is asked to consider the use of college courses regularly scheduled for the organization of a third year of General College by students qualified for such a study-program.

X. SUMMARY (page 114)

13. Changes in rank of faculty members as submitted.
14. Calendar for college year 1948-49 as outlined.
15. Organization of present college courses for use as a third year of General College work.

Robert G. Buzzard
President

REPORT OF THE WESTERN ILLINOIS STATE COLLEGE MACOMB, ILLINOIS MEETING IN CARBONDALE, ILLINOIS MAY 3, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. STUDENTS

A. Attendance, Winter Quarter 1947-48

TEACHERS COLLEGE BOARD

	Men & <u>Boys</u>	Women & <u>Girls</u>	<u>Total</u>	Total One Year <u>Ago</u>
1. College Students				
a. On campus				
Graduates	30	4	34	27
Seniors	77	65	142	126
Juniors	124	67	191	125
Sophomores	297	109	406	226
Freshmen	307	163	470	649
Sub-Total	<u>835</u>	<u>408</u>	<u>1243</u>	<u>1153</u>
b. Extension				
Graduates	20	31	51	30
Undergraduates	60	505	565	627
Sub-total	<u>80</u>	<u>536</u>	<u>616</u>	<u>657</u>
Total	915	944	1859	1810
2. Secondary Schools				
Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	56	59	115	0
Total	<u>301</u>	<u>258</u>	<u>559</u>	<u>536</u>
3. Elementary Schools				
Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	42	47	89	64
Total	<u>238</u>	<u>223</u>	<u>461</u>	<u>370</u>
Grand Total	1454	1425	2879	2716

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on February 20, 1948, to be submitted to the State Treasurer, attended the Western Illinois State College during the Winter Quarter 1947-48.
2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on January 7, 1948, to be submitted to the State Treasurer, attended extension classes at the Western Illinois State College during the First Extension Term 1947-48.

PROCEEDINGS

3. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on April 15, 1948, to be submitted to the State Treasurer, attended the Western Illinois State College during the Spring Quarter 1948.

C. List of Military Scholarship Students

1. I hereby certify to the State Teachers College Board that the persons whose names appear on the list of Military Scholarship students, which will be furnished to the Co-ordinator at this meeting, attended the Western Illinois State College during the following terms (as indicated on the list):
 - a. Mid-Spring Term 1947
 - b. First Summer Term 1947
 - c. Second Summer Term 1947
 - d. Fall Quarter 1947
 - e. Winter Quarter 1947-48
 - f. First Extension Term 1947
 - g. Second Extension Term 1948
 - h. Spring Quarter 1948

II. FACULTY

A. Non-re-employment

1. Miss Esther L. Stroup, assistant professor of Home Economics, was notified on October 16, 1947 that she would not be re-employed at the end of her contract as of May 31, 1948.

Miss Stroup had been employed at the Western Illinois State College for four years, and then she had a leave of absence at the end of her fourth year, without pay, for a period of two years. Then she returned and taught two more years including this year, 1947-48. This makes a total of six years.

The probation period according to the faculty salary schedule as of May 1942 is seven years. During my administration at Western during the past six years I have used that seven-year probation period with all my faculty members. Miss Stroup has served only six years. She is not being dismissed but rather is not being re-employed after her current contract.

Miss Stroup's attitude, reactions, and philosophy are such

TEACHERS COLLEGE BOARD

that written evidence indicates insubordination. Detailed evidence to substantiate our reasons for not re-employing her was submitted to the Advisory Committee, the Chairman of the Teachers College Board, and the Secretary of the Board on March 4, 1948.

B. Leave of Absence

1. Mrs. Ruth L. Zimmerman, dean of women, has requested a leave of absence without pay for the months of June and July 1948. She will be replaced by Miss Jennette Terrill during that time.
2. Mr. Richard R. Abbot, health co-ordinator, has requested a leave of absence without pay during the period June 1, to August 15, 1948, inclusive.
3. Mr. Karl Crilly, associate professor of Music, has requested a leave of absence without pay for the summer of 1948 and the 1948-49 college year.

C. New Appointments.

1. Mr. Wilbur R. Trimpe will be employed as instructor in the Department of Education for the first summer term at a salary of \$300 per month or a total of \$450 for the six weeks. Mr. Trimpe has the B.Ed. degree from Western and the M.S. from the University of Illinois, and he is employed as the superintendent of schools in Havana, Illinois.
2. Mr. Alfred Service will be employed as instructor in the Department of Music for the first summer term at a salary of \$350 per month or a total of \$525 for the term. Mr. Service's degrees are B.S., Kansas State Teachers College, and M.-M., University of Southern California. He has also studied two summers at the University of Southern California toward the doctor's degree. He is coming to Western from Baker University, Baldwin, Kansas, and he has also had public school teaching experience. He will replace Mr. Karl Crilly who will be on leave without pay.
3. Mr. Alvin B. Roberts will become a member of the regular staff of the Department of Visual Education effective September 1948. He will have the rank of assistant professor and will receive a salary of \$350 per month, or a total of \$3,150 for the thirty-six weeks. Mr. Roberts at the present time is principal of the Haw Creek Township High School, Gilson, Illinois, and he has been employed at Western for the summer sessions during the past several years.

D. Faculty list with salary schedule for the first and second summer terms 1948, to be paid from Personal Service appropriation:

PROCEEDINGS

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>June</u>	<u>July</u>	<u>August</u>
<u>Professors</u>					
Beighey, D.Clyde, Ph.D.		Commerce	\$495.00	\$ 247.50	\$ 495.00
Schleier, Louis M., Ph.D.		Education	495.00	495.00	
Tillman, Arthur G., Ph.D.		Geography	495.00	247.50	490.00
Archer, Julian L., Ph.D.		Education	490.00	490.00	450.00
Ayre, H. Glenn, Ph.D.		Math.	450.00	450.00	225.00
Linder, Roscoe G., Ph.D.		Education	450.00	225.00	
<u>Associate Professors</u>					
Bailey, Dwight L., A.M.		Education	475.00	237.50	475.00
Hanson, Raymond W., M.Ed.		Phys. Educa.	475.00	475.00	
Wetzel, Wayne, M.S.		Ind. Arts	475.00	237.50	445.00
Schreiber, Edwin W., A.M.		Math.	445.00	445.00	440.00
Bennett, Mary A., Ph.D.		Biology	440.00	440.00	440.00
Bodine, M.G., Ph.D.		Soc. Sci.	440.00	440.00	440.00
Shiley, Robert A., Ph.D.		English	440.00	440.00	435.00
Eller, Walter H., M.S.		Physics	435.00	435.00	
Schory, Harold F., A.M.		English	425.00	212.50	415.00
Pottle, Theodora, A.M.		Art	415.00	415.00	
Wild, Theresa, A.M.		Music	415.00	207.50	400.00
Bennett, Chester W., Ph.D.		Chemistry	400.00	400.00	
<u>Assistant Professors</u>					
Myers, R. Maurice, Ph.D.		Biology	400.00	400.00	
Pease, Kent, Ed. D.		English	400.00	200.00	
Stull, Harriet C., Ph.D.		Soc. Sci.	400.00	200.00	
Whitehead, Frances, Ph.D.		Commerce	400.00	200.00	
Goode, Kenneth H., Ph.D.		Chemistry	380.00	190.00	
Ave, Harold C., A.M.		Phys. Educa.	370.00	185.00	185.00
Bent, Leo G., Ph.M.		Education	370.00	370.00	370.00
Bonham, Tressie, A.M.		Home Econ.	370.00	370.00	370.00
Brophy, Kathleen J., M.S.		Phys. Educa.	370.00	370.00	370.00
Donley, Margaret, A.M.		Train. School	370.00	185.00	
Evans, Cecile, A.M.		Library	370.00	370.00	370.00
Garner, C. Wix, A.M.		Phys. Educa.	370.00	185.00	185.00
Hoover, Isabel, A.M.		English	370.00	185.00	
Horrabin, H.Waldo., M.S.		Chemistry	370.00	185.00	
Miller, Rayman, M.S.		Ind. Arts	370.00	370.00	
Miner, Sarah, M.S.		Home Econ.	370.00	185.00	370.00
Mitchell, Beulah, A.M.		Train. School	370.00	185.00	
Morrison, R. Felix., Ph.D.		English	370.00	370.00	
Pence, Helen, A.M.		Train. School	370.00	185.00	370.00
Potter, Olive, A.M.		Phys. Educa.	370.00	370.00	
Ray, Ethel, A.M.		Education	370.00	185.00	370.00
Sallee, Roy M. M.S.		Biology	370.00	185.00	
Schannenck, Margaret, A.M.		Train. School	370.00	185.00	
Scott, Elna, A.M.		Train. School	370.00	185.00	
Swofford, Lyndal, M.S.		Library	370.00	370.00	
Turner, C. Adam, A.M.		Education		185.00	370.00
Voss, Hertha, A.M.		Commerce	370.00	277.50	370.00
Burke, Marjorie, A.M.		Train. School	365.00	182.50	185.00

TEACHERS COLLEGE BOARD

Terrill, Jennette, Ph.M.	Train. School	365.00	365.00	365.00
Fritschel, Arthur L., A.M.	Music		180.00	360.00
Reynolds, Juna, A.M.	English		180.00	360.00
Swain, Paul B., A.M.	Art	360.00	180.00	
Young, Bernard J., M.S.	Train. School	360.00	180.00	
Robinson, Lauretta, A.M.	Train. School	355.00	177.50	
Conn, Kenneth E., M.S.	Chemistry	350.00	350.00	350.00
Olsen, Arthur R., Ed.D.	Social Sci.	350.00	350.00	350.00
Robinson, Clarice M., A.M.	Commerce	350.00	350.00	350.00
Wardell, Margaret, A.M.	Library	350.00	175.00	
Langemo, Amanda, A.M.	English	345.00	172.50	
Sollars, Velna, M.S.	Commerce		172.50	345.00
Harley, R. Bruce, Ph.D.	Social Sci.	340.00	340.00	340.00
Lowell, Virginia, Ph.D.	English	340.00	340.00	340.00
Neeley, Nancy D., M.S.	Home Econ.	335.00	335.00	335.00
Lipsey, William E., A.M.	Train. School	335.00	167.50	
Fite, Olive, A.M.	English	300.00	150.00	

Instructors

Service, Alfred, M.M.	Music		175.00	
Urquhart, Norman R., M.S.	Agriculture	350.00	175.00	
Jones, Reece A., M.S.	Geography	350.00	340.00	340.00
Baker, Betty Mary, A.M.	Phys.Educa.	340.00	160.00	
Clow, Robert J., A.B.	Phys.Educa.	320.00	160.00	
Glasow, Ogden L., Ph.D.	Education	320.00	320.00	320.00
Hulett, Florence M., M.S.	Phys.Educa.	320.00	160.00	
Morley, Leroy, A.M.	Phys.Educa.	320.00	320.00	320.00
Reid, Dempsey E., M.S.	Ind. Arts	320.00	320.00	320.00
Shake, Kimbrough, M.S.	Visual Educa.	320.00	320.00	320.00
Taylor, Loren E., A.M.	Math	320.00	160.00	
Wanninger, Forrest, M.M.	Music	320.00	320.00	320.00
Morrow, Roger, Ph.D.	Physics	320.00	317.00	317.00
Neu, Lucille, A.M.	Library	317.00	157.50	
Ferguson, Robert, B.Ed.	Commerce	315.00	225.00	150.00
Matthews, Eleanor, M.S.	Library	300.00	150.00	
Roberts, Alvin, M.S.	Visual Educa.	300.00	300.00	75.00
Robinson, Loren, B.S.	Agriculture	300.00	300.00	300.00
Trimpe, Wilbur, M.S.	Education	300.00	150.00	
Zealberg, Catherine, A.M.	Library	295.00	147.50	
Kipling, Cecil, B.S.	Train. School	290.00	145.00	
Kerker, Larry, A.M.	Phys. Educa.		142.50	285.00
Thompson, Edithe, R.N.	Health	200.00	100.00	
	Geography		175.00	350.00

Nurse I

Herndon, Helen, R.N.	Health	180.00	180.00	180.00
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Faculty Assistants

Cousins, George, B.Ed.	Education	200.00	200.00	200.00
Gurr, Muriel, A.B.	Education	100.00	100.00	100.00
Higgins, Katherine, B.Ed.	Library		50.00	100.00
Wildemuth, Dorothy, B.S.	Home Econ.	150.00	150.00	150.00

Total		30,272.00	17,314.50	
			23,639.50	

PROCEEDINGS

E. Changes in Rank

1. Dr. Ogden L. Glasow will be promoted to the rank of assistant professor effective September 1, 1948.

F. Faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1948, to be paid from Personal Services appropriation:

<u>Name</u>	<u>Degree</u>	<u>Department</u>	Salary 9 months <u>1947-48</u>	Salary per mo. <u>1948-49</u>	Salary 9 months <u>1948-49</u>
<u>Professors</u>					
Beighey, D. Clyde, Ph.D.		Commerce	\$4,455.00	\$ 525.00	\$4,725.00
Schleier, Louis M., Ph.D.		Education	4,455.00	525.00	4,725.00
Tillman, Arthur G., Ph.D.		Geography	4,455.00	525.00	4,725.00
Archer, Julian L., Ph.D.		Education	4,410.00	520.00	4,680.00
Ayre, H. Glenn, Ph.D.		Math.	4,050.00	480.00	4,320.00
Carson, Ruth, Ph.D.		For. Lang.	4,050.00	480.00	4,320.00
Linder, R.G., Ph.D.		Education	4,050.00	480.00	4,320.00
Ginnings, R.Meade(E)M.S.		Math.	1,579.95	175.55	1,579.95
<u>Associate Professors</u>					
Bailey, Dwight L., A.M.		Education	4,275.00	495.00	4,455.00
Hanson, Raymond W., M.Ed.		Phys. Educa.	4,275.00	495.00	4,455.00
Wetzel, Wayne, M.S.		Ind. Arts	4,275.00	495.00	4,455.00
McVickar, John S., Ph.D.		Agriculture	4,050.00	480.00	4,320.00
Bennett, Mary A., Ph.D.		Biology	3,960.00	470.00	4,230.00
Bodine, M.G., Ph.D.		Soc. Sci.	3,960.00	470.00	4,230.00
Shiley, Robert A., Ph.D.		English	3,960.00	470.00	4,230.00
Schreiber, Edwin, A.M.		Math	4,005.00	465.00	4,185.00
Eller, Walter H., M.S.		Physics	3,915.00	455.00	4,095.00
Schory, Harold F., A.M.		English	3,825.00	445.00	4,005.00
Pottle, Theodora, A.M.		Art	3,735.00	435.00	3,915.00
Wild, Theresa, A.M.		Music	3,735.00	435.00	3,915.00
Bennett, Chester W., Ph.D.		Chemistry	3,600.00	430.00	3,870.00
Sproull, Grace, Ph.D.		For. Lang.	3,600.00	430.00	3,870.00
<u>Assistant Professors</u>					
Myers, R. Maurice, Ph.D.		Biology	3,600.00	430.00	3,870.00
Pease, Kent, Ed.D.		English	3,600.00	430.00	3,870.00
Stull, Harriet C., Ph.D.		Soc. Sci.	3,600.00	430.00	3,870.00
Whitehead, Frances, Ph.D.		Commerce	3,600.00	430.00	3,870.00
Goode, Kenneth H., Ph.D.		Chemistry	3,420.00	410.00	3,690.00
Ave, Harold C., A.M.		Phys. Educa.	3,330.00	400.00	3,600.00
Bent, Leo G., Ph.M.		Education	3,330.00	400.00	3,600.00
Bonham, Tressie, A.M.		Home Econ.	3,330.00	400.00	3,600.00
Brophy, Kathleen J., M.S.		Phys. Educa.	1,665.00	400.00	3,600.00
Garner, C.Wix A.M.		Phys. Educa	3,330.00	400.00	3,600.00
Miner, Sarah, M.S.		Home Econ.	3,330.00	400.00	3,600.00
Morrison, R.Felix, Ph.D.		English	3,330.00	400.00	3,600.00
Potter, Olive, A.M.		Phys. Educa.	3,330.00	400.00	3,600.00
Ray, Ethel, A.M.		Education	3,330.00	400.00	3,600.00
Sallee, Roy, M.S.		Biology	3,330.00	400.00	3,600.00

TEACHERS COLLEGE BOARD

Scott, Elna, A.M.	Train.School	3,330.00	400.00	3,600.00
Swofford, Lyndal, M.S.	Library	3,330.00	400.00	3,600.00
Turner, C. Adam, A.M.	Education	3,330.00	400.00	3,600.00
Burke, Marjorie, A.M.	Train.School	3,285.00	395.00	3,555.00
Donley, Margaret, A.M.	Train.School	3,330.00	390.00	3,510.00
Evans, Cecil, A.M.	Library	3,330.00	390.00	3,510.00
Hoover, Isabel, A.M.	English	3,330.00	390.00	3,510.00
Horrabin, H. Waldo, M.S.	Chemistry	3,330.00	390.00	3,510.00
Julstrom, Clifford, M.M.	Music	3,240.00	390.00	3,510.00
Miller, Rayman, M.S.	Ind. Arts	3,330.00	390.00	3,510.00
Mitchell, Beulah, A.M.	Train.School	3,330.00	390.00	3,510.00
Pence, Helen, A.M.	Train.School	3,330.00	390.00	3,510.00
Reynolds, Juna, A.M.	English	3,240.00	390.00	3,510.00
Schannen, Margaret, A.M.	Train.School	3,330.00	390.00	3,510.00
Vawter, Gladys, A.M.	English	3,330.00	390.00	3,510.00
Voss, Hertha, A.M.	Commerce	3,330.00	390.00	3,510.00
Terrill, Jennette, Ph.M.	Train.School	3,285.00	390.00	3,510.00
Robinson, Lauretta, A.M.	Train.School	3,195.00	385.00	3,465.00
Fritschel, Arthur L., A.M.	Music	3,240.00	380.00	3,420.00
Olsen, Arthur R., Ed.D.	Soc. Sci.	3,150.00	380.00	3,420.00
Sollars, Velna, M.S.	Commerce	3,105.00	380.00	3,420.00
Swain, Paul B., A.M.	Art	3,240.00	380.00	3,420.00
Young, Bernard J., M.S.	Train.School	3,240.00	380.00	3,420.00
Langemo, Amanda, A.M.	English	3,105.00	375.00	3,375.00
Conn, Kenneth E., M.S.	Chemistry	3,150.00	370.00	3,330.00
Crall, H. William, M.S.	Biology	3,150.00	370.00	3,330.00
Glasow, Ogden L., Ph.D.	Education	2,880.00	370.00	3,330.00
Harley, R. Bruce, Ph.D.	Soc. Sci.	3,060.00	370.00	3,330.00
Lowell, Virginia, Ph.D.	English	3,060.00	370.00	3,330.00
Robinson, Clarice, A.M.	Commerce	3,150.00	370.00	3,330.00
Wardell, Margaret, A.M.	Library	3,150.00	370.00	3,330.00
Lipsey, William E., A.M.	Train.School	3,015.00	350.00	3,150.00
Neeley, Nancy D., M.S.	Home Econ.	3,015.00	350.00	3,150.00
Roberts, Alvin B., A.M.	Visual Educa.		350.00	3,150.00
Fite, Olive, A.M.	English	2,700.00	330.00	2,970.00
Gayler, Geo.W. (E), A.B.	Extension	1,236.96	137.44	1,236.96
Corbin. Mabel (E), M.S.	English	1,170.00	130.00	1,170.00
	Music		380.00	3,420.00
	Agriculture		370.00	3,330.00
	Home Econ.		350.00	3,150.00
	Train.School		350.00	3,150.00

Instructors

Davis, W. R., Ph.D.	Education	3,150.00	375.00	3,375.00
Hicken, Victor, A.M.	Soc. Sci.	2,880.00	350.00	3,150.00
Jones, Reece, A., M.S.	Geography	3,060.00	350.00	3,150.00
Morley, Leroy, A.M.	Phys.Educa.	2,880.00	350.00	3,150.00
Reid, Dempsey, E., M.S.	Ind. Arts	2,880.00	350.00	3,150.00
Service, Alfred, M.M.	Music		350.00	3,150.00
Shake, Kimbrough, M.S.	Visual Educa.	2,880.00	350.00	3,150.00
Stipanowich, J.J., M.S.	Mathematics	2,880.00	350.00	3,150.00
Taylor, Loren E., A.M.	Mathematics	2,880.00	350.00	3,150.00
Wanninger, F.I., M.M.	Music	2,880.00	350.00	3,150.00
Neu, Lucile, A.M.	Library	2,835.00	345.00	3,105.00

PROCEEDINGS

Baker, Betty M., A.M.	Phys. Educa.	2,880.00	340.00	3,060.00
Hulett, Florence M., M.S.	Phys. Educa.	2,880.00	340.00	3,060.00
Ferguson, Robert, M.S.	Commerce	2,700.00	330.00	2,970.00
Matthews, Eleanor, M.S.	Library	2,700.00	330.00	2,970.00
Sebree, June, M.S.	Phys. Educa.	2,790.00	330.00	2,970.00
Clow, Robert J., A.B.	Phys. Educa.	2,880.00	320.00	2,880.00
Kerker, Larry, A.M.	Phys. Educa.	2,565.00	320.00	2,880.00
Robinson, Loren K., B.S.	Agriculture	2,700.00	320.00	2,880.00
Zealberg, Catherine, A.M.	Library	2,655.00	315.00	2,835.00
Thompson, Edithe N., R.N.	Health	1,800.00	210.00	1,890.00
Linder, Lila S., A.M.	English	1,125.00	150.00	1,350.00
Crall, Erna J., B.S.	Education	900.00	100.00	900.00

Nurse I

Herndon, Helen, R.N.	Health	1,620.00	190.00	1,710.00
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Faculty Assistants

Wildemuth, Dorothy, B.S.	Home Econ.	1,350.00	160.00	1,440.00
	Ind. Arts		100.00	900.00
	Education		100.00	900.00
	Education		100.00	900.00
	Library		100.00	900.00

354,131.91

Total

III. Other School Employees

A. New Appointments

1. Mr. Walter Parkins was employed as a laborer (maintenance) beginning March 16, 1948 at a salary of \$145.00 per month.
2. Mr. Oscar L. Champion, business manager, will be sixty-eight years of age on January 11, 1949, and thus will be automatically retired on September 1, 1949. Request is hereby made to have a new business manager to replace him assigned to the Western Illinois State College as of March 1, 1949 in order that the new business manager may be at Western to work with Mr. Champion for a period of six months before Mr. Champion retires.

B. Adjustment in Salary

1. Mrs. Jeull Duren, instructor in an affiliated school, was assigned the supervision of five student teachers for the Spring Quarter; therefore, her salary was increased to \$50 per month for the months of March, April, and May 1948.

C. Administrative personnel for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation:

<u>Name</u>	<u>Degree</u>	12 mo. 1947-48	per mo. 1948-49	12. mo 1948-49
Beu, Frank A., Ph.D.	President	\$10,000.00	\$833.33	\$10,000.00
Currens, F. H., Ph.D. (Dean of College)	Ex. Asst. in Ed. & Adm.	6,720.00	590.00	7,080.00

TEACHERS COLLEGE BOARD

Thisted, M. N., Ph.D. (Dean of Men)	Professor	5,520.00	490.00	5,880.00
Champion, O. L. (Business Manager)	Ex. Asst. in Ed. & Adm.	5,400.00	475.00	5,700.00
Roberts, John C., A.M. (Director of Training and Placement)	Asst. Prof.	4,800.00	430.00	5,160.00
Covert, Warren O., Ph.D. (Principal of Laboratory School)	Asst. Prof.	4,800.00	430.00	5,160.00
Lafin, G. Allan, A.M. (Director of Public Relations)	Asst. Prof.	4,440.00	400.00	4,800.00
Zimmerman, Ruth L., A.M. (Dean of Women)	Asst. Prof.	4,440.00	400.00	4,800.00
(Beg. 3-1-49)	Ex. Asst. in Ed. & Adm.		400.00	1,600.00
(Asst. Business Manager)	Professor	3,000.00	260.00	3,120.00
McClellan, D. S., M.D. (College Physician)	Instructor	1,860.00	165.00	1,980.00
Abbot, Richard R., M.S. (Health Co-ordinator)	Ex. Asst. in Ed. & Adm.	2,640.00	230.00	2,760.00
Crum, Mary E. (Secretary to President)				
Student Help and Lectures				<u>9,000.00</u>
Total				67,040.00

D. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation:

<u>Name</u>	<u>Pay Roll Title</u>		<u>Salary per mo. 1948-49</u>	<u>Salary 12 mo. 1948-49</u>
<u>Office</u>				
Burriss, Edna	Account Clerk	\$ 2,580.00	\$ 225.00	\$ 2,700.00
Bishop, Lucile	Clerk Stenographer II	2,580.00	220.00	2,640.00
Weaver, Betty	Clerk Stenographer II	2,580.00	220.00	2,640.00
	Account Clerk		190.00	2,280.00
Banks, Marjorie J.	Clerk Stenographer I	1,920.00	170.00	2,040.00
(beg. 9-1-48)	Clerk Stenographer I		150.00	1,500.00
<u>Janitorial</u>				
Allen, Harold	Janitor III	2,556.00	223.00	2,676.00
Hodges, Kenneth	Janitor I	1,992.00	175.00	2,100.00
Leighty, Elbert	Janitor I	1,991.00	175.00	2,100.00
Elam, William	Janitor I	1,908.00	169.00	2,028.00
Inman, Garnet	Janitor I	1,908.00	169.00	2,028.00
Nunn, George	Janitor I	1,908.00	169.00	2,028.00
Purdum, Harold K.	Janitor I	1,908.00	169.00	2,028.00
Purdum, Roma F.	Janitor I	1,908.00	169.00	2,028.00
Shifley, Howard	Janitor I	1,908.00	169.00	2,028.00
Stewart, Earl	Janitor I	1,908.00	169.00	2,028.00
Thompson, Dean	Janitor I	1,908.00	169.00	2,028.00
Butterfield, Cyril	Laborer (maintenance)	1,800.00	160.00	1,920.00
Mason, Mary	Domestic	1,452.00	131.00	1,572.00
VeNard, Mary	Domestic	1,452.00	131.00	1,572.00

PROCEEDINGS

<u>Heating</u>				
Monninger, Carl B.	Stationary Engineer	3,180.00	275.00	3,300.00
Carson, Roy	Stationary Fireman	2,556.00	223.00	2,676.00
Locke, Ellis	Stationary Fireman	2,556.00	223.00	2,676.00
Waller, Walter	Laborer (maintenance)	1,932.00	171.00	2,052.00
Wells, Glen W.	Laborer (maintenacne)	1,932.00	171.00	2,052.00
 <u>Maintenance</u>				
Stookey, Ray	Trades Helper	2,340.00	195.00	2,340.00
Moore, Guy	Maintenance Carpenter	2,100.00	200.00	2,400.00
 <u>Grounds</u>				
Horrell, Fred R.	Grounds Foreman	2,520.00	220.00	2,640.00
Cromer, Thomas	Laborer (maintenance)	1,908.00	169.00	2,028.00
Grim, Robert	Laborer (maintenance)	1,908.00	169.00	2,028.00
Melton, Chas. W.	Laborer (maintenance)	1,800.00	160.00	1,920.00
Lowderman, R. L.	Laborer (maintenance)	1,800.00	160.00	1,920.00
Parkins, Walter	Laborer (maintenance)	1,740.00	150.00	1,800.00
 <u>Watchmen</u>				
Graves, Earl	Watchman I	1,992.00	175.00	2,100.00
Mason, Thos. B.	Watchman I	1,908.00	169.00	<u>2,028.00</u>
Total			75,924.00	

E. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from the Teachers College Income Fund:

1. Auxiliary

<u>Name</u>	<u>Pay Roll Title</u>	<u>Salary 12 mo. 1947-48</u>	<u>Salary per mo. 1948-49</u>	<u>Salary 12 mo. 1948-49</u>
<u>Food Service</u>				
**Crain, Bessie	Cook I	\$1,728.00	\$154.00	\$1,848.00
*Burton, Edna	Cook I	1,452.00	131.00	1,572.00
**Hainline, Ruth	Cook i (5/6 time)	1,380.00	125.00	1,500.00
*Stockwell, Altie	Pastry Cook	1,320.00	120.00	1,440.00
 <u>Dormitory Director</u>				
***Crabill, Alice	Instructor	2,628.00	229.00	2,748.00
 <u>Janitorial</u>				
Nelson, Charles	Janitor I	1,932.00	171.00	2,052.00
**Hubbard, Lula	Domestic	1,320.00	120.00	1,440.00
*Joplin, Myrtle	Domestic	1,200.00	110.00	1,320.00
 <u>Maintenance</u>				
**Wear, Irene J.	Laundry Worker	1,320.00	120.00	1,440.00
*Carruthers, Emma	Laundry Worker	1,104.00	102.00	1,224.00

*\$30 Maintenance
 **\$10 Maintenance
 ***\$40 Maintenance

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Student Help and Lectures	4,000.00
Total	20,584.00

2. Educational

Student Help and Lectures	\$ 25,000.00
Total	\$ 25,000.00

F. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1948 to be paid from Personal Services Appropriation:

<u>Name</u>	<u>Degree</u>	<u>Pay Roll Title and School</u>	Salary 9 months 1947-48	Salary per mo. 1948-49	Salary 9 months 1948-49
Young, Chellis, M.S.		Instruct.-Bardolph	\$ 540.00	\$ 65.00	\$ 585.00
Chidester, Elizabeth, M.S.		Instruct.-Pilot Knob	540.00	65.00	585.00
Monson, Sander C., A.M.		Instruct.-Bardolph	495.00	55.00	495.00
Duren, Mrs. Juell, M.A.		Instruct.-Bardolph	360.00	50.00	450.00
Howell, Maryon C., B.S.		Instruct.-Bardolph	450.00	50.00	450.00
Kipling, Cecil, B.S.		Instruct.-Scotland Twp. Comm. Cons.	450.00	50.00	450.00
Platt, Mabel, B.S.		Instruct.-Bardolph	315.00	50.00	450.00
Stone, Mrs. Opal, B.S.		Instruct.-Prairie Hill	450.00	50.00	450.00
Thornton, William, B.D.		Instruct.-Bardolph	240.00	40.00	360.00
Hinman, Hazel, M.S.		Instruct.-Adair	225.00	25.00	225.00
Hoing, Helen, M.S.		Instruct.-Adair	225.00	25.00	225.00
Lindsay, Erma P., B.Ed.		Instruct.-Adair	225.00	25.00	225.00
Sowers, Marvin, B.S.		Instruct.-Adair	225.00	25.00	225.00
Hickman, Mrs. Helen, B.S.		Instruct.-Bardolph	180.00	20.00	180.00
Tingley, Mrs. Estelle, A.B.		Instruct.-Bardolph	180.00	20.00	180.00
*Hudson, Gladys, M.S.		Instruct.-Payson	100.00	75.00	75.00
*Whitcomb, Jean, M.S.		Instruct.-Carthage	100.00	75.00	75.00
* (Home Econ.)		Instruct.-		75.00	75.00
Total					5,760.00

G. List of substitute teachers to be employed when needed at the rate of \$7.50 per day:

<u>Name</u>	<u>Training</u>
Mrs. Simon Gingerich	B.Ed.
Mrs. Chester Kowal	B.Ed.
Mrs. Rayman Miller	Equivalent to B. Ed.
Mrs. LeRoy Morley	B.E.
Mrs. Darwin McClure	B.S.
Mrs. Albert Nail	B.Ed.
Mrs. Robert V. Nelson	B.Ed.
Mrs. John Roberts	A.B.

*To be employed one month only.

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Mrs. Joseph Stipanowich	B.Ed.
Mrs. Wallace Walker	A.B.
Mrs. Glenn Watson	B.Ed.
Mrs. T. J. Young	B.Ed.

H. Following is a list of faculty members and employees who will be on the retired list as of September 1, 1948:

Colby, Eva	Schuppert, W.L.
Cooper, Bessie	Seal, Harvey
DeCamp, W.E.	Shifley, Charles
Henry, Margaret J.	Simpkins, Rupert R.
Jackson, Fanny R.	Straight, M.K.
Kirkbride, Chester	Strome, Alberta
Lemmer, Guy	Thompson, Katherine
Moon, Marion	Waggoner, H.D.
Morgan, W. P.	Wear, Roscoe

IV. Organization

- A. The faculty members of the training school are revising the elementary and high school curricula in order to conform with the needs to prepare teachers for the new unit districts in Illinois.

V. Curriculum

- A. The Agriculture Department is working and cooperating with the Department of Agriculture at the University of Illinois in working out both a two-year and a three-year agriculture program. These curricula are worked out in conjunction with the University in order that students may transfer to the University and obtain a Smith-Hughes rating without loss of credit.

VI. Buildings and Grounds

- A. The three projects at Western, namely--the athletic field, the women's dormitory addition, and the training school gymnasium addition--are all progressing very well. Work on these projects has been continuous practically all winter.
- B. We are herewith submitting the application of Alpha Pi chapter of Pi Kappa Sigma sorority to purchase, remodel, and partially equip the following described real estate under the provisions of Senate Bill #93:

Lot Nine (9) of Lawrence's Subdivision of a part of Blocks Forty-five (45) and Forty-six (46) Western Addition to the City of Macomb, McDonough County, Illinois. The property is located at 611 West Adams Street, Macomb, and is the property of Mrs. Ida Burkholder.

The option held by Pi Kappa Sigma on the property expires April 30, 1948. There should be some action taken before the close of this school year. Fourteen girls would live in the house, and the net income from these girls during the regular school year would be \$4,320 at \$10 per week per person for complete room and board. These are the average dormitory prices. If the property is not secured, ten girls will have

TEACHERS COLLEGE BOARD

no rooming facilities for the coming year.

Estimated expenses involved:

Purchase price	\$15,700.00
(including the price of painting the exterior and papering several rooms)	
Remodeling the third floor	1,379.10
(in order that more girls may be accommodated than is now possible)	
Oil burner and two tanks	1,070.90
Automatic gas water heater	200.00
Architect's fees	250.00
Refrigerator	400.00
Total	19,000.00

Amount due monthly and annually for interest on the principal payment:

	Monthly	Monthly	Total	
	Monthly	Replacement	Monthly	Annually
2 1/2% -20 yrs.	\$100.70	\$32.00	\$132.70	\$1,592.40
3% -20 yrs.	105.45	32.00	137.45	1,649.40
3 1/2% -20 yrs.	110.20	32.00	142.20	1,706.40
4% -20 yrs.	115.14	32.00	147.14	1,765.68
2 1/2% -25 yrs.	85.31	32.00	117.31	1,407.72
3% -25 yrs.	90.25	32.00	122.25	1,467.00
3 1/2% -25 yrs.	95.19	32.00	127.19	1,526.28
4% -25 yrs.	100.32	32.00	132.32	1,587.84

- C. Lumber to construct a tool shed, 30 ft. by 70 ft., a poultry house, 20 ft. by 80 ft., and several hog sheds, 14 ft. by 16 ft. each, was obtained in March 1948 from the Bureau of Community Facilities, Federal Works Agency, gratis. These buildings will be constructed on the college farm sometime within the next six months.

VII. Auxiliary Enterprises

No report

VIII. Student Life

- A. Guest Day for the high school seniors in Western's territory was held March 24, 1948. President John C. Emens of Ball State Teachers College, Muncie, Indiana, was the guest speaker. It was the largest turnout for Guest Day we have had at Western for many years; 1,076 seniors from the surrounding high schools registered for the various activities held on campus that day.
- B. The Western concert band under the direction of Mr. Arthur L. Fritschel made a three-day tour March 15-17 during which time they gave concerts at eight high schools. On April 7, 8, and 9 the college choir gave programs at nine high schools in western Illinois. This organization is directed by Mr. Forrest Wanninger.

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IX. Miscellaneous

A. College calendar for 1948-1949:

Fall Quarter opens.....	September 7, 1948
Fall Quarter closes..	November 24, 1948
Winter Quarter opens.....	November 29, 1948
Winter Quarter closes.....	March 4, 1949
Spring Quarter opens.....	March 7, 1949
Spring Quarter closes.....	June 2, 1949
First Summer Term opens.....	June 6, 1949
First Summer Term closes.....	July 15, 1949
Second Summer Term opens.....	July 15, 1949
Second Summer Term closes.....	August 19, 1949
Forty-seventh Annual Commencement...	June 2, 1949
Homecoming.....	October 21-23, 1948
Thanksgiving Recess.....	November 25-28, 1948
Christmas Holidays.....	December 18, 1948 to January 2, 1949
Spring Recess.....	April 16-24, 1949

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the Winter Quarter 1947-48.
- B. The list of Normal School Scholarship students for the First Extension Term 1947-48.
- C. The list of Normal School Scholarship students for the Spring Quarter 1948.
- D. The list of Military Scholarship students for the Mid-Spring Term 1947, First Summer Term 1947, Second Summer Term 1947, Fall Quarter 1947, Winter Quarter 1947-48, First Extension Term 1947, Second Extension Term 1948, Spring Quarter 1948.
- E. The non-re-employment of Miss Esther L. Stroup after the expiration of her current contract on May 31, 1948.
- F. The leave of absence without pay for Mrs. Ruth L. Zimmerman for the months of June and July 1948.
- G. The leave of absence without pay for Mr. Richard R. Abbot from June 1, to August 15, 1948, inclusive.
- H. The leave of absence without pay for Mr. Karl Crilly for the summer terms of 1948 and the 1948-49 college year.
- I. The employment of Mr. Wilbur R. Trimpe as instructor in the Department of Education for The first summer term at a salary of \$300 per month.

TEACHERS COLLEGE BOARD

- J. The employment of Mr. Alfred Service as instructor in the Department of Music for the first summer term at a salary of \$350 per month.
- K. The appointment of Mr. Alvin B. Roberts as assistant professor in the Department of Visual Education, effective September 1, 1948. at \$350 per month.
- L. The faculty list with salary schedule for the first and second summer terms 1948 to be paid from Personal Services appropriation.
- M. The promotion of Dr. Ogden L. Glasow to the rank of assistant professor effective September 1, 1948.
- N. Faculty list with salary schedule for the regular college year of thirty-six weeks beginning September 1, 1948 to be paid from Personal Services appropriation.
- O. The employment of Mr. Walter Parkins as a laborer (maintenance) effective March 15, 1948 at \$145 per month.
- P. The appointment of an assistant business manager beginning March 1, 1949.
- Q. The adjustment in salary for Mrs. Juell Duren to \$50 per month for March, April, and May.
- R. Administrative personnel for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation.
- S. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from Personal Services appropriation.
- T. Employees for 1948-49 for twelve months beginning July 1, 1948 to be paid from the Teachers College Income Fund.
- U. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1948 to be paid from Personal Service appropriation.
- V. List of substitute teachers to be employed when needed at rate of \$7.50 per day.
- W. The application of Alpha Pi chapter of Pi Kappa Sigma sorority to purchase, remodel, and partially equip, under the provisions of Senate Bill #93, the following described real estate: Lot Nine (9) of Lawrence's Subdivision of a part of Blocks Forty-five (45) and Forty-six (46) Western Addition to the City of Macomb, Illinois.
- X. The College calendar for 1948-49.

Respectfully submitted,

F. A. BEU, President

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REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Carbondale

May 3, 1948

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Winter Quarter, 1947-1948

	Men and Boys	Women and Girls	Total	Total one year ago
a. College				
Post Graduates	1	-	1	4
Seniors	104	111	215	164
Juniors	181	104	285	180
Sophomores	288	149	437	323
Freshmen	<u>347</u>	<u>237</u>	<u>584</u>	<u>739</u>
TOTAL COLLEGE	921	601	1522	1410
b. DeKalb High School				
	306	301	607	588
c. Elementary Schools				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural Schools	<u>14</u>	<u>9</u>	<u>23</u>	<u>30</u>
TOTAL ELEMENTARY	297	279	576	545

2. Registration for the spring quarter closed at the end of the second week - March 19. We have a total of 1485 students of whom 909 are men (598 veterans) and 576 are women (7 veterans.) The total registration for the spring quarter, 1947 was 1393.

3. Teachers College Scholarships

a. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on November 14, 1947 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the fall quarter, 1947.

b. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on January 20, 1948 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the winter quarter, 1947-1948.

TEACHERS COLLEGE BOARD

- c. I hereby certify to the State Teachers College Board that the students with the addresses given in each case, as appearing on lists sent to the Coordinator on May 3, 1948 to be submitted to the treasurer, were enrolled in the Northern Illinois State Teachers College during the spring quarter, 1948.

4. Military Scholarship Students

I hereby certify to the State Teachers College Board that the students whose names appear on the list of State Military Scholarships holders, which list will be submitted to the Coordinator at the May 3, 1948 board meeting, were enrolled in the Northern Illinois State Teachers College during the periods as indicated on the lists, as follows:

- a. Summer School Quarter, 1947
- b. Fall Quarter, 1947
- c. Winter Quarter, 1947-1948
- d. Spring Quarter, 1948

II. FACULTY

1. Leave of Absence

Miss Isabel Stoores, director of Williston Hall, has requested a leave of absence for the college year 1948-1949 for advanced study in the field of personnel and administration. I should like to recommend that this leave be granted at one-half pay.

2. Resignations

- a. I wish to report the resignation of Dr. Robert R. Buell, Department of Education, to take effect at the close of the spring quarter, 1948. Dr. Buell is at present uncertain as to what type of work he wants to do during the next year.
- b. I wish to report the resignation of Miss M. Helen Eshbaugh, Department of Home Economics, to take effect at the close of the spring quarter, 1948. Miss Eshbaugh has resigned in order to be married.
- c. I wish to report the resignation of Miss Lenore Gordon, Librarian at the McMurry Training School, to take effect at the close of the summer session, 1948. Miss Gordon has served in this capacity since 1938 and now desires a change in location.
- d. I wish to report the resignation of Miss Helen Jantunen, director of admissions, which took effect April 1. Miss Jantunen desired to be located in New York City, her home.
- e. I wish to report the resignation of Miss Clara Lloyd, assistant in the kindergarten at the McMurry Training School, to take effect at the close of the spring quarter, 1948. Miss Lloyd has resigned in order to move to a more desirable location.
- f. I wish to report the resignation of Miss Margaret Moran, assist-

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ant librarian, to take effect at the close of the spring quarter, 1948. Miss Moran has resigned because of home duties:

3. Change of Status

- a. It seems advisable because of the heavy load connected with the work in the machine shop and the print shop in the Industrial Arts Department, that we place three faculty members on the twelve months payroll for a period of one year beginning July 1, 1948. This will give the staff an opportunity to operate the shop efficiently, keep equipment in good order and repair, and give more adequate service to the institution. I should like to recommend to the Board that Mr. Milo Oakland, head of the department, Mr. Paul Harrison, and Mr. Lawrence Secrest be placed on the twelve months payroll at their regular salary rate, this to be subject to annual review and renewal if the arrangement proves to work out to the best interests of the college. Should summer school enrollment drop, a readjustment will be necessary.
- b. Upon the recommendation of the Faculty Council, I should like to report for approval the change of status from associate professor to full professor for the following faculty members:

Dr. Durward Eaton, Dept. of Physical Sciences
Dr. William V. O'Connell, head of Dept. of Speech
Dr. Maude Uhland, Dept. of English
Dr. E. Ruth Taylor, Dept. of English
Dr. Esther Williams, McMurry Training School

In the case of Dr. Eaton, there will be an increase of \$45 in the salary in order to bring it up to the minimum in this classification. The other salaries will remain unchanged.

- c. I wish to report for approval a change in appointment for Miss Ruth Harnack who was selected in September, 1947 and was approved at the October board meeting as psychometrist to work with the Veterans Guidance Center and to assist with the testing program at the college. I am recommending at this time that Miss Harnack be offered the position as assistant registrar and director of admissions which was vacated by Miss Helen Jantunen. In this new work Miss Harnack will receive \$3600 on the twelve months basis. She will begin her new work when the veterans program is closed at this college.

4. Retirement

Miss Ethel Woolhiser who has served in the Department of Education since 1930, has requested retirement at the close of the spring quarter, 1948 in order to be married. Miss Woolhiser has passed her fifty-eighth birthday but according to the rules of the retirement system, it is necessary that retirement before the age of sixty be approved by both the Teachers College Board and the retirement system. I should like to recommend that Miss Woolhiser's retirement be approved as requested at the close of the college year.

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5. New Appointments

I wish to report for approval the appointment of Mrs. Loretta Ten Brinke to serve as part-time nurse in the McMurry Training School. Mrs. Ten Brinke is a trained nurse and will work approximately fifteen hours per week at a salary at the rate of \$95 per month. She began work on April 19.

- a. I wish to report for approval the appointment of Dr. Otto J. Keller of Wild Rose, Wisconsin, to serve as college physician and director of the health clinic. Dr. Keller received his medical training at the University of Vienna, completing his work in 1935. He came to the United States in 1939, served another internship at the Oak Park Hospital and was granted an Illinois license to practice in 1941. He has had four years of general medicine and surgery practice in Vienna and was assistant school physician at the Proviso Township High School in Maywood, Illinois. He has been resident physician and assistant to Dr. Haddon at Wild Rose, Wisconsin for the past five years where he also did school and camp testing for that area of Wisconsin. He will have no private practice at the college. Dr. Keller reported for work on March 1 at a salary of \$500 per month.
- b. I wish to report for approval the appointment of Mrs. Anna M. Bradford to serve as assistant librarian, replacing Miss Margaret Moran. Mrs. Bradford earned her bachelor's degree at Monmouth College and is now working toward her bachelor of library science degree at the University of Illinois which she expects to earn in June, 1948. She has served as librarian at the Monmouth High School and as assistant librarian at Monmouth College, Monmouth, Illinois. She will begin work at the college in September at the rate of \$3,850 for eleven months.
- c. I wish to report for approval the appointment of Mr. Charles Canon to serve in the Department of Fine Arts during the leave of absence granted to Miss Alma Anderson. Mr. Canon earned his bachelor's degree at Wayne University, Detroit, Michigan, and his master's degree at Teachers College, Columbia University. He has had experience in the elementary schools at Liberal, Kansas and the Collegiate School for Boys, New York City. He spent three years with the Army. Mr. Canon will begin work in September at a salary of \$3,150 for nine months.
- d. I wish to report for approval the appointment of Miss Ruth A. Eismann to serve as librarian at the McMurry Training School, replacing Miss Lenore Gordon. Miss Eismann earned her bachelor's degree in library science at Western Reserve University and her master's degree from the University of Michigan. She has served as librarian at the State Teachers College, Bloomsburg, Pennsylvania, as librarian at Mt. Pleasant, Michigan High School, and comes to DeKalb from the Oakton School, Evanston, Illinois. She will begin her work in September at a salary of \$3,850 for eleven months.
- e. I wish to report the following appointments to handle the work in connection with the summer workshop to be held on the campu

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June 21 - July 30.

Miss Grace Gutzler, Department of Education at Michigan State College and director of student teaching in the training school, will serve as supervisor of the workshop. Miss Gutzler has worked in workshops at Northwestern University and at Michigan State College and comes highly recommended by those colleges. She will receive a salary of \$700 plus maintenance at Williston Hall for the period of the workshop.

Miss Leola Barnes, rural teacher at Reynolds, Illinois, will serve as rural demonstration teacher. Miss Barnes is familiar with our procedure, having spent time at the workshop at Woodstock and has served as demonstration teacher in Rock Island County. She will receive a salary of \$375 plus maintenance at Williston Hall for the period of the workshop.

I wish to submit for approval the faculty payrolls for 1948 - 1949.

Faculty Payrolls for 1948 - 1949 - Nine Months

Personal Services

Professors	Academic Degree	Department	Salary Rate 1947-1948	Salary Rate 1948-1949
Montgomery, C.E.	Ph.D	Bio. Sci.	4950	5220
Jameson, Hugh	Ph.D.	Soc. Sci.	4725	5175
Gabel, O.J.	Ph.D.	Education	4635	5085
Gould, H.W.	Ph.D.	Physical Sci.	4725	4995
Hellmich, Eugene	Ph.D.	Math.	4500	4950
Beatty, E.C.O.	Ph.D.	Soc. Sci.	4635	4905
Bellis, Bertha	Ph.D.	Training Teacher	4635	4905
Connor, J. Hal	M.A.*	English	4635	4905
Messenger, Helen	Ph.D.	Education	4635	4905
Howell, C.E.	Ph.D.	Soc. Sci.	4500	4860
Christeson, Wayne	Ph.D.	Music	4400	4805
Cobb, Lillian	Ph.D.	For. Lang.	4500	4770
Hains, John R.	Ph.D.	English	4635	4725
O'Connell, W.V.	Ph.D.	Speech	4275	4700
Hayter, Earl W.	Ph.D.	Soc. Sci.	4275	4635
Uhland, Maude	Ph.D.	English	4185	4455
Williams, Esther	Ph.D.	Training Teacher	3700	4200
Taylor, E. Ruth	Ph.D.	English	3870	4140
Eaton, Durward L.	Ph.D.	Physical Sci.	3735	4050
Parson, S.F.	Emeritus	Math	1800	1800
Simonson, Ida	Emeritus	English	1770	1770

*Has been classified as professor for many years.

Associate Professors

Oakland, Milo	M.A.	Ind. Arts.	4275	4700*
Williams, Mary	M.A.	Education	4275	4700

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Annas, A. Neil	Mus.D.	Music	4275	4545
Evans, George	M.A.	Phy.Ed.	4275	4545
Hayes, M. C.	Ph.D.	Education	4275	4545
Storm, W.B.	M.A.	Math.	4275	4545
Lloyd, John W.	Ph.D.	Soc.Sci.	4095	4500
Terwilliger, Geo.	M.A.	Bio.Sci.	4055	4500
Caldwell, Loren	M.S.	Phy.Sci.	4095	4455
Harrison, Paul	M.A.	Ind.Arts	4185	4455*
Appell, Carl H.	M.A.	Phy.Ed.	4055	4325
Anderson, Alma	M.A.	Fine Arts	4005	4275
Anderson, Miriam	M.A.	Phy.Ed.	4005	4275
Coar, Birchard	Mus.D.	Music	4005	4275
Hart, Jean I.	M.A.	Home Ec.	3870	4275
Crowell, Laura	M.A.	Speech	3600	3960
Rolf, Frederick	Ph.D.	Phy.Sci	3600	3960
Wick, Lawrence	M.S.	Phy.Sci.	3600	3870

* On twelve months basis extended at the regular monthly rate.

Assistant Professor

Burrell, Blanche	M.A.	Training Teacher	3600	4015
Crawford, Paul	Ph.M.	Speech	3600	3960
O'Brien, Marguerite	M.S.	Training Teacher	3600	3960
Ranous, Charles	M.A.	English	3600	3960
Rohde, Charles	M.S.	Bio.Sci.	3600	3960
Edel, E.F.	M.A.	Ind.Arts	3600	3870
Hall, Homer	M.A.	Education	3600	3870
King, Annie	M.A.	Training Teacher	3600	3870
McKinzie, Ralph	M.A.	Phy.Ed.	3600	3870
Secrest, Lawrence	B.S.*	Ind. Arts	3600	3870**
Stelford, Norma	M.A.	Math.	3600	3870
Stensland, Minnie	M.A.	Music	3600	3870
Wiggert, Elsie	M.A.	Fine Arts	3600	3870
Burton, Emily	M.A.	Training Teacher	3510	3870
Hill, Wilma	M.A.	Fine Arts	3510	3870
Baumgarten, M.	M.A.	Speech	3400	3800
Pepinsky, Minerva	M.A.	Music	3420	3800
Schreiner, Martha	M.A.	For.Lang.	3300	3800
Wesley, Wallace	M.S.	Phy.Ed.	3300	3800
Seed, Mary Jane	M.A.	Home Ec.	3510	3780
Small, B.Mae	M.A.	English	3510	3780
Trager, Lela	M.A.	Phy.Ed.	3510	3780
Bloomster, A. M.	M.A.	Training Teacher	3420	3780
Wiswall, Vera	Mus.B.*	Music	3465	3735
Peterson, Bena	M.A.	Training Teacher	3420	3690
Carper, Virginia	M.A.	Training Teacher	3285	3555
To be supplied		Education	---	4000

*Equivalence **On 12 months basis extended at the regular monthly rate

Instructors

Baker, Charles	M.M.	Music	3150	3600
Roth, Bernice	M.S.	Education	3150	3600

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Twombly, John	M.A.	Soc.Sci.	3150	3600
Lucke, Dorothy	M.A.	Home Ec.	3150	3510
Pace, John W.	M.A.	Phy.Ed.	3150	3510
Reilly, Velma J.	M.A.	Phy.Ed.	3150	3510
Roos, Donald	M.A.	Soc.Sci.	3150	3510
Swynehardt, M.B.	M.A.	Training Teacher	3150	3510
Wolfson, Bernice	M.A.	Phy.Ed.	3150	3510
Anderson, Rodney	M.A.	Math.	3150	3420
Janeway, Thomas	M.A.	Bio.Sci.	3150	3420
Kohler, Roderick	M.A.	Ind.Arts	3150	3420
Larson, Eleanore	M.A.	Training Teacher	3150	3420
Persons, Helen	M.A.	English	3150	3420
Reinemann, Martin	M.A.	Physical Sci.	3150	3420
Canon, Charles	M.A.	Fine Arts	--	3150
Wilkening, Catherine	B.S.in E.	Phy.Ed.	--	3150
Vincent, Grace	B.E.	Part time rural training teacher	1000	1000
To be supplied		Bio.Sci.	--	3600
	Replacement	Home Ec.	--	3600
	"	Home Ec.	--	3400
	"	Music	--	3150
	"	Music	--	3150
	"	Kindergarten	--	3150
		Phy.Ed.for Men		3600
		Phy.Sci.	--	3600

President and Administrative Officers - 1948-1949 - Twelve Months

Name	Academic Degree	Payroll Title	Salary Rate 1947-48	Salary Rate 1948-1949
Adams, K.L., M.A.		President	10,000	10,000
Zulauf, R.M. (Dean of the Faculty)		Ex.Ass't.in Ed. & Adm.	7000	7500
Peterson, O.E., Ph.M. (Director of Placement)		Ex.Ass't in Ed. & Adm.	6650	7010
Blair, A. W., Ph.D. (Director of Stu. Teaching)		Ex.Ass't in Ed. & Adm.	5600	6680
Keller, Otto J., M.D. (Director of Health)		Ex.Ass't in Ed. & Adm.	2000***	6000
Anderson, Emil A. (Business Manager)		Ex.Ass't in Ed. & Adm.	5200	5560
Fink, Stuart D. (Principal, McMurry, Ph.D. Training School)		Ex.Ass't in Ed. & Adm.	5200	5560
Hanson, Ernest E., M.A. (Dean of Men)		Ex.Ass't in Ed. & Adm.	5200	5560
Moor, Helen S., M.A. (Dean of Women)		Ex.Ass't in Ed. & Adm.	5200	5560
Street, Paul, Ph.D. (Exec. Alumni Sect., Dir. Public Relations)		Ex.Ass't in Ed. & Adm.	5200	5560
Huebner, Max S., Ph.D. (Ass't Director of Student Teaching)		Ex.Ass't in Ed. & Adm.	4800	5520

TEACHERS COLLEGE BOARD

Hanby, Bernadine, M.L.S. (Head Librarian)	Ex. Ass't in Ed. & Adm.	4400	4800*
Blee, Myron R., M.A. (Coordinator of Vet. Affairs)	Ex. Ass't in Ed. & Adm.	4200	4560
Froom, William P., M.A. (Ass't Dir. Pub. Relations)	Ex. Ass't in Ed. & Adm.	4200	4560
Meldrum, James, M.A. (Assoc. Dean of Men)	Ex. Ass't in Ed. & Adm.	4200	4560
Leifheit, Edith, B.E. (Registrar)	Ex. Ass't in Ed. & Adm.	4100	4460
Fish, Marguerite, M.A. (Health Coordinator)	Ex. Ass't in Ed. & Adm.	4200#	4360#
Sperling, Clara, B.S. (Secretary to President)	Ex. Ass't in Ed. & Adm.	3800	4160
Walker, Katherine, B.L.S. (Acting Head Librarian)	Ex. Ass't in Ed. & Adm.	3685	4125*
Johnson, Alice, B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	2700****	3975*
Montgomery, Lisbeth, B.S. (Dietitian and Director of Food Services)	Ex. Ass't in Ed. & Adm.	3500	3860***
Stoops, Isabel, M.A. (Director of Williston Hall)	Ex. Ass't in Ed. & Adm.	3500	3860**
Post, Charlotte, B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	2600†	3875*
Bradford, Anna M., B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	--	3850*
Eismann, Ruth A., B.L.S. (Librarian)	Ex. Ass't in Ed. & Adm.	--	3850*
Jackson, Rachel, R.N. (College Nurse)	Ex. Ass't in Ed. & Adm.	3300	3630†
Harnack, Ruth, B.S. (Asst. Registrar & Dir. of Admissions)	Ex. Ass't in Ed. & Adm.	3000	3600
Brolund, Mildred B.S. in Educ. (Ass't to Dir. of Food Services in Charge of cafeteria)	Ex. Ass't in Ed. & Adm.	2400	2760
Sullivan, Sam, M.A. (Part-time high school supervisor)	Ex. Ass't in Ed. & Adm.	1500	1500
Mohramann, B.C., M.A. (Part-time elementary supervisor)	Ex. Ass't in Ed. & Adm.	1000	1000
Harold J. Blum, M.A. (Dir., Band & Orchestra, McMurry Training School)	Ex. Ass't in Ed. & Adm.	660	720

* on 11 months basis

** plus maintenance

***4 months @\$500

1/2 salary paid by Kellogg Foundation **** on 9 months basis

†

on 9 months basis

PROCEEDINGS

	<u>Salary Rate</u> 1947-1948	<u>Salary Rate</u> 1948-1949
Pro rata training teachers, elementary and secondary	30,000	30,000
Student help	16,000	16,000
To be supplied		
Librarian (leave of absence)		3150
Assistant director of student teaching --		4800
Director of Williston Hall (leave of absence position)		3200**

NON - ACADEMIC CLASSIFIED EMPLOYEES - 1948-1949
TWELVE MONTHS

Office Clerical Staff	Classification	Salary Rate 1947-1948	Salary Rate 1948-1949
Johnson, Olive S.	Account Clerk	2868	2940
Concidine, Carrie	Clerk Steno II	2100	2340
Friestead, Betty Jean	Clerk Steno II	2100	2340
Harold, Pauline	Clerk Steno II	2100	2340
Hill, Margaret	Clerk Steno II	1980	2220
Anderson, Dora	Clerk Steno I	1980	2220
Halverson, Mary Lou	Clerk Steno I	1980	2220
Groves, Leta	Clerk Steno I	1920	2160
Staffeldt, Betty	Clerk Steno I	1920	2160
Hale, Joyce	Clerk Steno I	1872	2112
Pierson, Jeanette	Clerk Steno I	1860	2100
Baxter, Betty	Clerk Steno I	1800	2040
Hayes, Jean	Clerk Steno I	1800	2040
Amos, Erma Mae	Clerk Steno I	1740	1980
Johnson, Genevieve	Clerk Steno I	1680	1920
Mattox, Margaret M.	Clerk Steno I	1680	1920
To be supplied	Clerk Steno I	--	1920
To be supplied	Clerk Steno I	--	1920
Carstedt, Adele	Clerk Typist I	1824	2064
Emery, Donna Mae	Clerk Typist I	1800	2040
Erickson, Catherine	Clerk Typist I	1800	2040
Hietikko, Anja	Clerk Typist I	1800	2040
Wagley, June	Clerk Typist I	1800	2040
Carlson, Marcella	Clerk Typist I	1740	1980
Johnson, Marilyn E.	Clerk Typist I	1740	1980
Ramme, Mary	Clerk Typist I	1680	1920
Fransen, Doris	Clerk Typist I	1620	1860
Male, Marjorie A.	Clerk Typist I	1620	1860

**plus maintenance

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	Classification	1620	1860
Smith, Gladys	Clerk Typist I	1500	1740
Oberg, Carolyn	Clerk Typist I	1740	1980
Leonhart, Virginia	Bkkg. Mach. Opr. I	1740	1980
Sciacca, Patricia	Bkkg. Mach. Opr. I	1524	1764
Harris, Margaret	Switchboard Opr. I		

Maintenance (General)

Johnson, Arthur F.	Plant Main, Eng. I	4032	4272
Cook, Howard	Electrician (P.R.)	3654	3654
Jacox, Clarence	Carpenter (P.R.)	3654	3654
To be supplied	Carpenter (P.R.)	3654	3654
Nash, Charles L.	Stores Clerk	2100	2100
Eastwood, Fred	Watchman I	2100	2100
Granger, Arthur	Watchman I	1920	2100
To be supplied	Trades Helper	--	2100
To be supplied	Trades Helper	--	2100

Maintenance (Janitorial)

Bjelk, Nels	Janitor III	2520	2760
Baird, Alexander	Janitor II	2220	2460
Bernardin, John	Janitor II	2220	2460
Blake, Harold	Janitor II	2340	2460
Holbo, Elmer	Janitor II	2340	2460
Mattson, Martin	Janitor II	2340	2460
Andrew, Ferrell	Janitor I	2100	2100
Lundgren, Donald	Janitor I	1980	2100
Panttila, Edwin	Janitor I	2100	2100
Vanucci, James	Janitor I	2100	2100
Wallberg, Walfrid	Janitor I	2100	2100
Williams, Herbert	Janitor I	1980	2100
*Jarvi, Frank	Janitor I	1650	1870**
To be supplied	Janitor I	--	1980
Ackman, Vina	Domestic	1920	1920
Hayes, Agnes	Domestic	1265	1485**

Power Plant (Heating)

Homan, Fred	Stationary Eng.	3840	3660
Jacox, George	Stationary Eng.	3312	3552
Latimer, Ray	Stationary Eng.	3312	3552
Hardin, Halstead	Stationary Fireman	2664	2904
Carlson, Arthur G.	Stationary Fireman	2520	2760
Carlson, Donald	Stationary Fireman	2520	2760
Hayes, Arnold	Stationary Fireman	2520	2760
Crofoot, Wendell	Stationary Fireman	2448	2688
Snyder, Ben	Maintenance Worker	2340	2340

* Payable from Income Fund, Auxiliary Enterprises

** On 11 months schedule

PROCEEDINGS

Grounds

Kivell, Robert J.	Main.Equipment Opr.	2664	2880
Cheatham,Claude	Laborer (Main.)	2100	2100
Huttunen,Arvo	Laborer (Main.)	2100	2100
Kientz,Joseph	Laborer (Main.)	2100	2100
Plucker,Manno	Laborer (Main.)	2100	2100

Food Service

Stringham,Horace	Cook II	2640	2640
*Ward,Charlotte	Cook I	1980	2035**
*Lee,Bertha Morton	Cook I	1716	1936**
Kivell,Erie	Cook I	1595	1815**
Collin,Bessie	Cook I	1540	1760**
*Anderson,Maude	Domestic	1650	1760**
*Biers,Emma	Domestic	1650	1760**
*Campbell,Theresa	Domestic	1760	1760**
*Nelson,Ida	Domestic	1595	1760**
*Ravatt,May	Domestic	1650	1760**

*Payable from Income Fund, Auxiliary Enterprises

**On 11 months schedule

In no case do any of the Civil Service Salaries fail to fall within the classifications set up by the schedule. No classifications were changed for the purpose of making salary increases available.

I wish to present for approval the list of the summer session faculty for 1948.

Name and Title	New Rate			Total 8 Weeks
	June 1/2 Month	July 1 Month	August 1/2 Month	
Anderson, Alma, Assoc.Prof.,Dept. Head	222.50	475.00	237.50	935.00
Anderson, Rodney Instr., Teacher	175.00	380.00	190.00	745.00
Annas,A.Neil,Assoc.Prof.	237.50	505.00	252.50	995.00
Appell, Carl,Assoc.Prof.	225.28	480.55	240.28	946.11
Baker,Chas., Instructor	175.00	400.00	200.00	775.00
Barnes,Leola,Instructor	162.50	325.00	--	487.50
Beatty,E.C.O.,Professor	257.50	545.00	272.50	1,075.00
Bellis,Bertha,Professor	257.50	545.00	272.50	1,075.00
Bloomster,A.Maurine, Ass't Prof.	190.00	420.00	210.00	820.00
To be supplied-Education	227.50	485.00	242.50	955.00
Burgess,Lira,Instructor	175.00	350.00	175.00	700.00
Burrell,Blanche,Ass't Prof.	200.00	446.11	223.06	869.17
Burton,Emily,Ass't Prof.	195.00	430.00	215.00	840.00
Caldwell,Loren,Assoc.Prof.	227.50	495.00	247.50	970.00
Christeson,Wayne Prof., Dept. Head	244.44	533.89	266.94	1,045.27

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Connor, J. Hal, Prof., Dept. Head	257.50	545.00	272.50	1,075.00
Crawford, Paul, Ass't Prof.	200.00	440.00	220.00	860.00
Eaton, Durward L., Prof.	207.50	445.00	222.50	875.00
Edel, Edward F., Ass't Prof.	200.00	430.00	215.00	845.00
Evans, Geo. G., Assoc. Prof., Dept. Head	237.50	505.00	252.50	995.00
Gabel, Otto J., Prof.	257.50	565.00	282.50	1,105.00
Gould, Howard W., Prof., Dept. Head	262.50	555.00	277.50	1,095.00
Gutzler, Grace, Instructor	233.33	466.67	--	700.00
Hains, J. R., Professor	242.50	525.00	262.50	1,030.00
Hall, Homer, Ass't Prof.	200.00	430.00	215.00	845.00
Harrison, Paul, Assoc. Prof.	232.50	495.00	247.50	975.00
Hayes, M. C., Assoc. Prof.	237.50	505.00	252.50	995.00
Hayter, Earl W., Prof.	237.50	515.00	257.50	1,010.00
Hjertstedt, E., Instructor	175.00	350.00	175.00	700.00
Jameson, Hugh, Prof., Dept. Head	262.50	575.00	287.50	1,125.00
Janeway, Thomas, Instructor	175.00	380.00	190.00	745.00
Larson, Eleanore, Instructor	175.00	380.00	190.00	745.00
Lloyd, John, Assoc. Prof.	227.50	500.00	250.00	977.50
Lucke, Dorothy, Instructor	175.00	390.00	195.00	760.00
Lundstrom, Doris, Instructor	175.00	350.00	175.00	700.00
McKinzie, Ralph, Ass't Prof	200.00	430.00	215.00	845.00
Messenger, Helen R., Prof	257.50	545.00	272.50	1,075.00
Montgomery, C. E., Professor, Dept. Head	275.00	580.00	290.00	1,145.00
Moran, Margaret, Ex. Ass't	155.56	366.67	183.33	705.56
Oakland, Milo, Assoc. Prof. Dept. Head	237.50	522.22	261.11	1,020.83
O'Brien, Marguerite, Ass't Prof.	200.00	440.00	220.00	860.00
O'Connell, W., Prof. Dept. Head	237.50	522.22	261.11	1,020.83
Pace, Kenneth, Instructor	175.00	380.00	190.00	745.00
Pepinsky, M., Ass't Prof.	190.00	422.22	211.11	823.33
Peterson, Bena, Ass't Prof.	190.00	410.00	205.00	805.00
Post, Charlotte, Ex. Ass't	144.44	352.27	176.14	672.85
Ranous, Charles, Ass't Prof	200.00	440.00	220.00	860.00
Reilly, Velma, Instructor	175.00	390.00	195.00	760.00
Reinemann, Martin, Instructor	175.00	380.00	190.00	745.00
Rolf, Frederick, Assoc. Prof.	200.00	440.00	220.00	860.00
Rohde, Chas., Ass't Prof.	177.78	440.00	220.00	837.78
Secrest, Lawrence, Ass't Prof.	200.00	430.00	215.00	845.00
Stelford, Norma, Ass't Prof.	200.00	430.00	215.00	845.00
Stensland, M., Ass't Prof.	200.00	430.00	215.00	845.00
Swynehardt, M. B., Instructor	175.00	390.00	195.00	760.00
Taylor, E. Ruth, Prof.	215.00	460.00	230.00	905.00
Terwilliger, Geo., Assoc. Prof.	225.28	500.00	250.00	975.28
Trager, Lela, Ass't Prof	195.00	420.00	210.00	825.00
Twombly, John, Instructor	175.00	400.00	200.00	775.00
Uhland, Maude, Prof	232.50	495.00	247.50	975.00
Wesley, Wallace, Ass't Prof	183.33	422.22	211.11	816.66
Wick, Lawrence, Assoc. Prof	200.00	430.00	215.00	845.00
Wiggert, Elsie, Ass't Prof	200.00	430.00	215.00	845.00
Williams, Esther, Prof	205.56	466.66	233.33	905.55
Williams, May	237.50	522.22	261.11	1,020.83
TOTAL --	\$13,577.50	29,431.70	14,320.02	57,295.81

PROCEEDINGS

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Horace Hunt, Stationary Fireman, as of March 31, 1948.
John McMenamin, Cook I, as of February 14, 1948.
Laura S. Hartwell, Clerk Steno. I, as of March 13, 1948.
Muriel Magill, Clerk Typist I, as of Jan. 31, 1948.
Lina Street, Clerk Steno. I as of December 31, 1947.
Selma Ellmaker, Clerk Typist I as of Jan. 31, 1948.

2. New Appointments

Doris B. Fransen, Clerk Typist I @ \$135 as of Dec. 26, 1947.
Jean H. Hayes, Clerk Steno. I @ \$150 as of Dec. 29, 1947.
Marjorie A. Male, Clerk Typist I @ \$135 as of Jan. 1, 1948.
Mary Ramme, Clerk Typist I @ \$140 as of Feb. 1, 1948.
Dora C. Anderson, Clerk Steno. I @ \$165 as of Feb. 16, 1948.
Bessie Collin, Cook I @ \$140 as of March 18, 1948
Frances J. Pierson, Clerk Steno. I @ \$145 as of March 22, 1948

3. Change of Status

Marcella Carlson, Clerk Typist I from \$140 to \$145 as of Jan. 1.
Donna M. Emery, Clerk Typist I from \$140 to \$150 as of Jan. 1.
Pauline Harold, Clerk Steno. II from \$165 to \$175 as of Jan. 1.
Virginia Leonhart, Bookkeeping Mach Op I from \$140 to \$145 as of Jan 1.
Patricia Sciacca, Bookkeeping Mach Op I from \$140 to \$145 as of Jan 1.
Betty Baxter, Clerk Typist I from \$140 to \$150 as of Feb. 1, 1948.
Betty Staffledt, Clerk Steno. I from \$145 to \$160 as of Feb. 1, 1948.
Alexander Baird, Janitor II from \$177 to \$185 as of April 1.
Andrew Ferrell, Janitor I from \$165 to \$175 as of April 1.
Joseph Kientz, Laborer Maint. from \$165 to \$175 as of April 1.
Manno Plucker, Laborer, Maint. from \$165 to \$175 as of April 1.
Bertha Morton, Cook I to Bertha Morton Lee as of April 1.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for 1948-1949.

Fall Quarter, 1948

Mon., Sept. 13	Faculty Meeting	8:00 P.M.
Tues., Sept 14	Freshman Week Begins	8:00 A.M.
Sat., Sept 18	Registration for other students	8:00 A.M.
Mon., Sept. 20	Class work begins	8:00 A.M.
Fri., Sat., Oct 8-9	Homecoming	
Fri., Oct. 15	Meeting of State Teachers Assn.	
Wed., Nov. 24	Thanksgiving recess begins	12:00 A. M.
Mon. Nov. 29	Class work resumes	8:00 A.M.
Tues., Wed., Thur., Dec. 7-9	Examinations	
Fri., Dec. 10	Close of Fall Quarter	4:00 P.M.

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Winter Quarter, 1948-1949

Mon., Tues., Dec., 13-14	Registration for all	8:00 A.M.
Wed., Dec., 15	Class work begins	8:00 A.M.
Wed., Dec., 22	Christman recess begins	4:00 P.M.
Wed., Jan., 5	Class work resumes	8:00 A.M.
Mon., Tues., Feb., 21-22	Holiday	
Tues., to Thur., March 15-17	Examinations	
Fri., March 18	Close of Winter Quarter	4:00 P.M.

Spring Quarter, 1949

Mon., Tues., March 21-22	Registration for all	8:00 A.M.
Wed., March 23	Class work begins	8:00 A.M.
Thur., April 14	Easter Recess begins	4:00 P.M.
Tues., April 19	Class work resumes	8:00 A.M.
Mon., May 30	Holiday	
Sun., June 5	Baccalaureate	3:00 P.M.
Mon., to Wed., June 6-8	Examinations	
Thur., June 9	Commencement	10:00 A.M.
Thur., June 9	Close of Spring Quarter	4:00 P.M.

Summer Session, 1949

Mon., June 13	Registration	8:00 A.M.
Tues., June 14	Class work begins	8:00 A.M.
Mon., June 4	Holiday	
Fri., Aug. 5	Close of Summer Session	4:00 P.M.

Fall Quarter, 1949

Mon., Sept., 12	Faculty Meeting	8:00 P.M.
Tues., Sept., 13	Freshmen Week begins	8:00 A.M.
Sat., Sept., 17	Registration for other students	

V. THE CURRICULUM

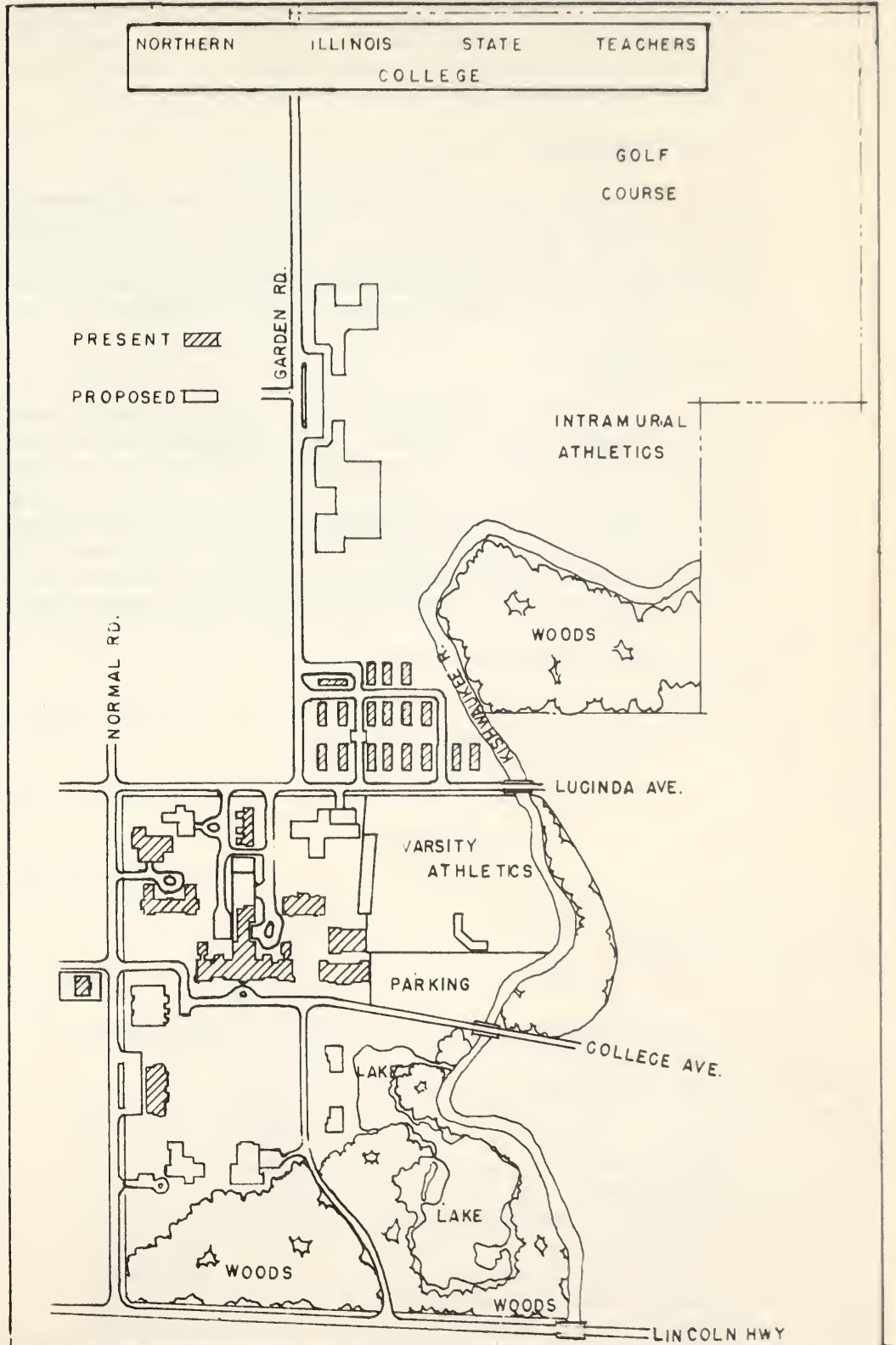
VI. BUILDING AND GROUNDS

I should like to bring the Board up to date on our buildings and grounds situation.

a. Self Liquidating Projects

The action of the Teachers College Board at the last meeting gave direction and impetus to the \$60,000 bond issue so that it has been possible for us to get all the routine out of the way and we are presenting today the resolution for the sale of these bonds. We will have copies of this resolution at the meeting for members of the Board. This resolution should, in my opinion, be adopted and a directive issued for the sale of these bonds. A representative of the company preparing the bond resolution will be at the meeting and

PROCEEDINGS



TEACHERS COLLEGE BOARD

will be prepared to suggest the procedure for this action. All titles and regular procedures have been checked with respect to the property and with respect to the maintenance of funds in the state treasury. In my summary I am asking for this approval and directive even though the Board may want to handle the matter as a separate procedure from my board report.

b. Women's Dormitory

I wish to report that the structure of the new women's dormitory is now at the third floor level. The stone work has been started and certain of the wall areas have been begun. This construction should be far enough along when the board meets in DeKalb in July for members to see the fine appearance this building will make.

c. Land Acquisition

I wish to report the additional acreage approved by the Board has been purchased, titles examined and completed, and the entire transaction carried out. The property is now owned by the State of Illinois as a part of the campus. I am including with this board report an outline map showing the entire campus holdings of this college, including also some suggested additions to the present buildings as we attempt to better serve the public schools of this area. I am sure the members of the Board will find this interesting.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund January 1 to March 31, 1948

RECEIPTS

Board and Room, Williston Hall	\$ 25,733.76	
Meals, Williston Hall	143.55	
Miscellaneous, Williston Hall	148.63	
Cafeteria	29,247.06	
Total - Auxiliary Enterprises		\$ 55,273.00
Registration fees - college	5,707.00	
Registration fees - extension	1,792.75	
Library fines	61.50	
Transcript fees	195.00	
Veterans Guidance Center	2,628.00	
Miscellaneous - college	375.69	
Transfer of funds from General Revenue	2,070.00	
Total - Educational		12,829.94
Total receipts for third quarter		68,102.94
Previously reported - 7/1/47--12/31/47		110,263.10
Surplus - 64th biennium - 9/30/47		4,620.92
Total available March 31, 1948		\$ 182,986.96

PROCEEDINGS

EXPENDITURES

Personal Services		
120 - Salaries	3,723.00	
Office Expense		
275 - Subscriptions, etc.	113.35	
Contractual Services		
224 - Repairs & Maint. of mach.& mech	136.00	
229 - Repairs not otherwise classified	31.11	
248 - Waste removal, cleaning, etc.	2,444.71	
Commodities		
310 - Mechanical supplies & small tools.	271.23	
322 - Parts & fittings for motor vehicles.	13.50	
329 - Parts & fittings not otherwise class.	47.98	
331 - Structural & Maint. mat.& fixtures	2,118.83	
332 - Industrial & shop materials	374.09	
350 - Medical, scientific & lab. supplies	61.24	
360 - Food	37,836.13	
370 - Wearing Apparel	836.04	
391 - Household, laundry, & cleaning	2,564.08	
Equipment		
510 - Office furniture & equipment	703.78	
530 - Household equipment	311.99	
540 - Machinery, Implements & major tools	1,208.55	
550 - Scientific instruments & apparatus	3,628.44	
560 - Library books, maps, etc.	27.52	
599 - Equipment not otherwise classified	128.27	
	56,579.84	
Previously reported - 7/1/47 -- 12/31/47	46,106.22	
Total expenditures		102,686.06
Balance - excess of receipts over expenditures		\$ 80,300.90

VIII. STUDENT LIFE

No report

IX. MISCELLANEOUS

a. Reallocation of Income Fund Auxiliary Enterprises

It has been customary over a period of years as a matter of book-keeping for the State Teachers College Board, through the office in the department, to allocate the appropriation made by the General Assembly of that income fund to the individual institutions according to the way they have presented these figures in their budget estimates. According to the account of these appropriations in the State treasury, there is no allocation. The appropriation is carried as a single account for the five colleges. At the college in DeKalb, because of conditions I have explained to this board before, we have found it necessary to install additional eating facilities for our students. This addition was made after the budget estimates had been prepared, hence income from this facility was not included in the appropriate amounts requested under auxiliary enterprises. The

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president of the board, the president of the college, the state treasurer, representatives from the auditor's office, and the Department of Finance have all tried to find some legal way to make this money available for the purpose for which it was intended-namely, the service of this particular auxiliary enterprise, the college cafeteria. Including the college cafeteria as a part of our self liquidating projects seemed the best way out, but the delays incident to the development of this new law have made that practically impossible in solving our financial problems relative to the cafeteria.

We are asking at this time that this Board permit the college at DeKalb to draw on the surplus spending power available in this fund to the extent of \$35,000 for the second year of this biennium. The college has already put into this fund more than that amount in excess of items included in our budget estimates. The college at DeKalb makes this request after our conference group decided it was the best way and the only legal way for us to solve our difficulties. We would like to have the approval of the Board to this procedure and we want it to be made with the full understanding of the other colleges.

b. Transfer of Fund to Bond Income Fund

I am asking permission of the Board to transfer \$2.00 per student per term from the registration fee to the Bond Income Fund which is kept as a separate account in the state treasury to protect the self liquidating facilities which are made available to students. This registration fee would normally go into the income fund, educational operation. The \$2.00 is a part of the increase that was approved at the last meeting of the Board.

c. Illinois Education Council

On Friday, March 19, I was asked to attend a conference at the Congress Hotel in Chicago. This conference was called jointly by the Illinois Association of School Boards, State Teachers Association, and the Illinois Congress of Parents and Teachers. It was called in an attempt to bring together representatives from each of the organized groups supporting public education in Illinois. I was asked at this meeting to represent the state teachers colleges. Present at this conference were official representatives of the above mentioned organizations, of the University of Illinois. League of Women Voters, Chicago School Board, various tax payers groups, Manufacturers Association, various veterans organizations, representatives of classroom teachers, business and professional women, principals and superintendents.

The group met for the purpose of trying to determine whether a council on education could be devised that would help to expedite the state's program for the support of education. Just how far such an organization would pledge its membership was not clear. After discussion lasting several hours, with very frank statements on the part of every group present, a special committee was appointed to present a suggested program, purpose, and agenda to the same group on Friday, May 14.

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I wish to state for the information of the Board and the other presidents that I am tremendously interested in such an organization, yet I recognize how essential it is that any actions taken by this group should clearly state its authority. I am not asking that I be given any authority to speak for this group other than the interest which I have as a representative of the college at DeKalb and a tremendous interest in the whole cause of teacher education. My statement about these meetings is for the information of the Board.

d. July Board Meeting

The next meeting of the Teachers College Board is planned for DeKalb on July 12. This will be the last meeting of the Board before our Golden Jubilee year begins. At the present time, our plans include special exercise at Homecoming in October, continuous publicity during the entire year, conferences (one or two on general educational matters, one of which will probably be in the nature of a pageant depicting fifty years of service of this college to the cause of public education in northern Illinois) and our final flare of the year at commencement when the fiftieth graduating class receives its degrees. We hope the members of the Board, officers of administration in the state will participate with us in some or all of these activities. We hope to dedicate our new dormitory and to show our developed campus with our new power plant and electrical conversion during that year. Next year will be a great year at N.I.

X. SUMMARY. Action is requested on the following.

1. Acceptance of the teachers college and military scholarship lists.
2. Approval of the granting of the leave of absence at half pay to Miss Isabel Stoops for the college year 1948-1949.
3. Acceptance of the resignations of the following faculty members: Dr. Robert Buell, Miss Helen Eshbaugh, Miss Lenore Gordon, Miss Helen Jantunen., Miss Clara Lloyd, and Miss Margaret Moran.
4. Approval of the change of status from the nine to the twelve months payroll for a period of one year for Mr. Milo Oakland, Mr. Paul Harrison, and Mr. Lawrence Secrest.
5. Approval of change of status from associate to full professor for the following; Dr. Durward Eaton, Dr. William O'Connell, Dr. E. Ruth Taylor, Dr. Maude Umland, and Dr. Esther Williams.
6. Approval of change of status from psychometrist to assistant registrar and director of admissions for Miss Ruth Harnack at the salary indicated.
7. Approval of the retirement of Miss Ethel Woolhiser as requested.
8. Approval of the appointments of Mrs. Ten Brinke, Dr. Otto J. Keller, Mrs. Anna M. Bradford, Mr. Charles Canon, Miss Ruth A. Eismann, Miss Grace Gutzler, and Miss Leola Barnes, at the salaries indicated.

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9. Approval of the faculty and administrative staff salaries for 1948-1949.
10. Approval of the employee salary list for 1948-1949.
11. Approval of the summer session payroll for 1948.
12. Acceptance of the resignations of the following employees: Horace Hunt, John McMenamin, Laura S. Hartwell, Muriel Magill, Lina Street, and Selma Ellmaker.
13. Approval of the appointments of the following employees at the salaries indicated: Doris B. Fransen, Jean H. Hayes, Marjorie A. Male, Mary Ramme, Dora C. Anderson, Bessie Collin, and Frances J. Pierson.
14. Approval of the change of status for the following employees as indicated: Marcella Carlson, Donna M. Emery, Pauline Harold, Virginia Leonhart, Patricia Sciacca, Betty Baxter, Betty Staffeldt, Alexander Baird, Andrew Ferrell, Joseph Kientz, Manno Plucker, and Bertha Morton.
15. Approval of the college calendar for 1948-1949.
16. Approval of the bond resolution and directive that the bonds be sold.
17. Approval of the transfer of \$35,000 additional spending authority under the Income Fund Auxiliary Enterprises at the Northern Illinois State Teachers College.
18. Approval of the transfer of \$2.00 per student per term for the registration fee to the special fund set up in the state treasury to protect the income bonds.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Carbondale, Illinois, May 3, 1948

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Winter Quarters, 1946-47 and 1947-48

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1. University	Winter Quarter 1946-47		Winter Quarter 1947-48	
	Total	Men	Women	Total
Master's degree				
Candidates	43	58	40	98
Postgraduates	<u>16</u>	<u>9</u>	<u>4</u>	<u>13</u>
Total, College				
Graduates	59	67	44	111
Seniors	289	193	112	305
Juniors	326	395	114	509
Sophomores	616	608	223	831
Freshmen	1282	666	283	949
Unclassified	<u>21</u>	<u>7</u>	<u>9</u>	<u>16</u>
 Total University Students in Residence	 2593	 1936	 785	 2721
 Veterans (included in above totals)	 (1490)	 (1332)	 (13)	 (1345)
 2. University Extension (Duplicates excluded)	 952	 225	 679	 904
Total University Level Students	<u>3545</u>	<u>2161</u>	<u>1464</u>	<u>3625</u>
 3. Training Schools				
a. University High School	178	96	106	202
b. Allyn Training School	<u>167</u>	<u>84</u>	<u>82</u>	<u>166</u>
Total Training School Students	345	180	188	368
Total Southern Illinois University Students	3890	2341	1652	3993
 4. Affiliated Schools				
a. Rural Training Schools	81	56	32	88
b. Brush Training School	<u>164</u>	<u>85</u>	<u>83</u>	<u>168</u>
Total Affiliated School Students	245	141	115	256
Grand Total Given Instruction	4135	2482	1767	4249

B. Enrollment for Spring Quarters, 1946-47 and 1947-48

1. University	Spring Quarter 1946-47		Spring Quarter 1947-48	
	Total	Men	Women	Total

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Master's degree				
Candidates	67	73	42	115
Postgraduates	15	4	5	9
Total, College				
Graduates	82	77	47	124
Seniors	340	236	136	372
Juniors	359	473	128	601
Sophomores	725	485	200	685
Freshmen	952	517	246	763
Unclassified	19	4	2	6
Total University				
Students in Residence	2477	1792	759	2551*
Veterans (included in above totals)	(1409)	(1224)	(10)	(1234)

*As of April 2, 1948

The current spring quarter began on March 22, 1948. The registration figure of 2551 (1792 men, 759 women) represents an increase of 2.98 per cent over the final enrollment of 2477 for the spring Quarter of the 1947 session.

C. Teachers College Scholarships

A summary of state scholarships for the winter quarter, 1947-48, shows the following:

Normal School Scholarships			Military Scholarships		
Men	Women	Total	Men	Women	Total
61	159	220	80	0	80

II. FACULTY

A. Resignations

1. Mr. Arthur Halfar, Faculty Assistant and Recorder in the Office of the Registrar, resigned effective July 1, 1948. Mr. Halfar plans to devote his time to finishing his Master's degree so that he can establish himself in public school work.
2. Mr. Harlan Hodges, Instructor in Physical Education for Men, resigned effective June 12, 1948. Mr. Hodges accepted a position in the Murray State Teachers College in Kentucky.
3. Mrs. Direnda Woods Taylor, part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale, resigned effective February 1, 1948. Mrs. Taylor resigned her position at the Attucks High School because of illness.
4. Mrs. Esther Witcher, Assistant Professor in Wheeler Library, resigned effective February 1, 1948. Mrs. Witcher has accepted a position in her home town, Norman, Oklahoma, as Head of the Periodical Department of the University of Oklahoma Library.

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B. New Appointments

1. Mrs. Elizabeth Abram was appointed part-time Faculty Assistant Supervising student teachers in Home Economics at the Metropolis Community High School for the three months of the spring quarter extending from March 22, 1948 through June 11, 1948 at a monthly salary of \$25.00. Mrs. Abram, who has her Bachelor of Science degree from the University of Illinois, has previously served us in this capacity for several quarters.
2. Mr. Ledford J. Bischof was appointed Instructor and Assistant to the Dean of Men, effective January 26, 1948, at a monthly salary of \$300.00 on a twelve-months basis. Mr. Bischof received his Bachelor's degree from Northern Illinois State Teachers College and his Master's degree from Southern. He has served us previously as a Faculty Assistant assigned to the Veterans Guidance Center as a counsellor and tester. During the present school year he has been at Syracuse University taking work toward his doctorate.
3. Miss Mabel Carney has been appointed Professor of Education at a monthly salary of \$500.00 for the two months of the summer session, extending from June 14, 1948 to August 6, 1948 inclusive. Miss Carney, who has had a distinguished career in the field of Rural Education, will direct summer workshops for us. She received her Bachelor's and Master's degrees from Columbia University, and taught both at Macomb and Normal before going to Columbia University where she was Professor of Education until her retirement.
4. Mr. John Q. Clark was appointed part-time Faculty Assistant supervising student teachers in Mathematics at the Attucks Community High School in Carbondale at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948 inclusive. Mr. Clark, who is Principal of the Attucks High School, has his Bachelor's degree from Wilberforce University and his Master's degree from the University of Illinois.
5. Mrs. Marshall G. Clark was appointed three-fourths time Faculty Assistant in the Department of English for the period from March 24, 1948 to June 11, 1948 inclusive, at a monthly salary of \$187.50. Mrs. Clark has her Bachelor's degree from the University of Illinois and has done additional work in the Graduate School of that institution. She has taught in Illinois high schools and at the University of Illinois.
6. Mr. Earl Dawes has been appointed as Instructor in Education at a monthly salary of \$425.00 for the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Dawes received his Bachelor's degree from Southern and his Master's degree from Washington University. He is at present Assistant County Superintendent at Belleville, Illinois, and has taught not only in the public schools but also at McKendree College.
7. Dr. Eileen Elliott has been appointed Professor of Home Economics

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at a monthly salary of \$490.00 effective September 13, 1948. Dr. Elliott received her Bachelor's degree from Northwest Missouri State Teachers College, her Master's degree from Teachers College, Columbia University, and her Doctor of Education degree from the University of Missouri. She has taught at the Northwest Missouri State Teachers College, Oklahoma Agricultural and Mechanical College, Stevens College, Santa Barbara (California) College, and Stout Institute, where she is now Chairman of the Department of Foods and Nutrition

8. Mr. Woodrow Fildes has been appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$80.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Fildes received his Bachelor's degree from Southern and will receive his Master's degree this June. He has been teaching part-time in the Mathematics Department during the current year as a graduate assistant.
9. Mrs. Jean Harlan was appointed part-time Faculty Assistant in Home Economics, effective April 1, 1948 and extending to June 13, 1948 at a total salary of \$110.00 for the entire period. Mrs. Harlan is serving as a substitute in charge of the Home Management House during the days in the spring quarter when Miss Pauline DeHass, Assistant Professor of Home Economics, is absent from town supervising practice teachers in Southern Illinois high schools.
10. Mr. Harry F. Jackson has been appointed Associate Professor of History at a salary of \$460.00 per month for the two months extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Jackson received his Bachelor's degree from Marshall College and his Master's degree from West Virginia University. He is completing his work on the doctorate at the University of Chicago. He has taught in the University of Chicago and comes to us from the staff of Stephens College in Missouri.
11. Miss Bessie Kawachi was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a salary of \$220.00 per month, effective January 1, 1948. Miss Kawachi will be Dr. Carl C. Lindegren's personal research assistant. She has had two years of University training in Chemistry and three years of laboratory experience and has shown unusual ability as an independent laboratory worker. She will not be paid from our personal services appropriation but from funds granted by outside agencies for Dr. Lindegren's researches.
12. Miss Ruby Kerley was appointed Assistant Professor assigned to Wheeler Library at a monthly salary of \$340.00 on a twelve-months basis, effective April 5, 1948. Miss Kerley received her Bachelor's degree from Southern, her Bachelor of Science in Library Science degree from the University of Illinois, her Master of Arts in Library Science degree from the University of Michigan, and has had additional graduate work at New York University. She served previously in our Library from 1935 to 1942 and also worked in the Carbondale and the Newark, New Jersey, public libraries.

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13. Mrs. Gertrude Lindegren was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$250.00 effective January 1, 1948. Mrs. Lindegren, who is the wife of Dr. Carl C. Lindegren, has had twenty-four years of experience in research on genetics of micro-organisms and is co-author with her husband of thirty scientific papers on this subject.
14. Mr. William R. Matthies has been appointed Assistant Professor of Business Administration at a monthly salary of \$450.00, effective September 13, 1948. Mr. Matthies received his Bachelor of Science degree from Northwestern University and his Master of Science degree from the University of Colorado. He is a Certified Public Accountant in Illinois and Wisconsin, and has had considerable practical experience in accounting. He has taught at Oklahoma Agricultural and Mechanical College, Miami (Ohio) University, University of Idaho, DePaul University, University of Indiana, and Madison College.
15. Mr. Arthur Newbern was appointed part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale for the six weeks from February 2, 1948 to March 13, 1948, at a total salary of \$37.50. Mr. Newbern, who recently received his Bachelor's degree from Southern, served as a substitute for Mrs. Direnda Woods Taylor, resigned.
16. Mrs. Ruby Webb Phillips has been appointed part-time Faculty Assistant supervising student teachers in Art at the Carbondale Community High School at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948 inclusive. Mrs. Phillips has her Bachelor's degree from Southern and is on the faculty of the Carbondale Community High School.
17. Mrs. Joseph S. Rafalko was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$200.00 effective January 1, 1948. Mrs. Rafalko received her Bachelor's degree from Southern, has done graduate study at Washington University and the University of Pennsylvania, and has had two years of laboratory experience. Mrs. Rafalko will be paid from funds granted for Dr. Lindegren's researches by outside agencies.
18. Miss Mamie Nell Story has been appointed part-time Faculty Assistant supervising student teachers in Commerce at the Carbondale Community High School at a monthly salary of \$25.00 for the three months of the spring quarter extending from March 22, 1948 to June 11, 1948, inclusive. Miss Story has her Bachelor's degree from Southern and is a member of the faculty of the Carbondale Community High School.
19. Dr. W. J. Tudor has been appointed Associate Professor of Sociology at a monthly salary of \$510.00, effective September 13, 1948. Dr. Tudor received his Bachelor's and Master's degrees from Ohio State University and his Doctor's degree from Iowa State College. He has had practical experience in business and farm bureaus and

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has taught at Rhode Island State College and Iowa State College. He will not only teach rural Sociology but also serve as a field research worker in Southern Illinois rural communities from time to time.

20. Miss Amy Turnell has been appointed Instructor in Physical Education for Women at a monthly salary of \$350.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Miss Turnell received her Bachelor's degree from the University of Illinois and her Master's degree from the State University of Iowa. She has taught in various public schools in Missouri and Illinois, and is now on the staff of Denison University.
21. Dr. Kenneth W. Wegner has been appointed Associate Professor of Mathematics at a monthly salary of \$450.00 for the two months of the summer session from June 14, 1948 to August 6, 1948 inclusive. Dr. Wegner has his Bachelor's, Master's and Doctor's degrees from the University of Wisconsin. He has taught at the University of Wisconsin, Whitworth College, the University of Minnesota, and Carleton College.
22. Mr. Arnold Wendt has been appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$80.00 for the two months of the summer session extending from June 14, 1948 to August 6, 1948 inclusive. Mr. Wendt received his Bachelor's degree from Southern and will receive his Master's degree this June. He has been teaching part-time in the Mathematics Department during the current year as a graduate assistant.
23. Mr. D. C. Wilson was appointed two-fifths time Faculty Assistant for the period from March 4, 1948 to July 1, 1948 inclusive, at a monthly salary of \$100.00. Mr. Wilson is a member of the Mt. Vernon firm of McCoy and Wilson Architects. He is working as an assistant to Dr. Howard E. Bosley who is chairman of our consultative service on school reorganization pursuant to the recently enacted law.

C. Special Short Term Appointments

1. Dr. Floyd F. Cunningham, Associate Professor of Geography, has been given an additional appointment for the three weeks extending from August 9 to August 27, 1948 inclusive, at a total salary of \$337.50. Dr. Cunningham will teach extension courses in Conservation at workshops being scheduled during this period.
2. Mr. Dalias A. Price, Assistant Professor of Geography, has been given an additional appointment for the three weeks extending from August 9, to August 27, 1948 inclusive, at a total salary of \$292.50. Mr. Price will teach extension courses in Conservation at workshops being scheduled during this period.

D. Reappointments

1. Miss May Dorsey was reappointed Faculty Assistant in Music on a

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temporary appointment effective January 19, 1948 at a monthly salary of \$225.00. Miss Dorsey will serve as a substitute for Mrs. Helen Matthes, Instructor in Music, who is absent on sick leave. She has the degrees of Bachelor and Master of Music degrees from Butler University and has previously served as a substitute.

2. Reappointments for the spring quarter only, from March 22, 1948 to June 11, 1948, inclusive:
 - a. Mr. Walter K. Correll, part-time Faculty Assistant supervising student teachers in Physical Education for Men at the Carbondale Community High School at a monthly salary of \$25.00.
 - b. Miss Misanna Ikard, part-time Faculty Assistant supervising student teachers in English at the Attucks Community High School in Carbondale at a monthly salary of \$25.00.
 - c. Miss Kathleen Isom, part-time Faculty Assistant supervising student teachers in Physical Education for Women at the Carbondale Community High School at a monthly salary of \$25.00.
 - d. Miss Irene Liebig, part-time Faculty Assistant supervising student teacher in Home Economics at the Dupo Community High School for the last six weeks of the spring quarter extending from May 1, 1948 through June 11, 1948 at a total salary of \$37.50.
 - e. Mrs. Lois Nelson, part-time Faculty Assistant supervising student teachers in Commerce at a monthly salary of \$45.00.
 - f. Mr. Arthur Newbern, part-time Faculty Assistant supervising student teachers in Social Studies at the Attucks High School in Carbondale, for the period from April 1, 1948 to June 11, 1948 inclusive, at a total salary of \$75.00.
3. Reappointments for the two months of the summer session only, from June 14, 1948 to August 6, 1948, inclusive:
 - a. Mr. Henry M. Borella, Faculty Assistant in Physics, at a monthly salary of \$240.00.
 - b. Miss Orpha Jane Borgsmiller, Faculty Assistant in Physiology and Health Education at a monthly salary of \$160.00,
 - c. Mrs. Chalmer A. Gross, three-fourths time Faculty Assistant in English at a monthly salary of \$187.50.
 - d. Dr. Earl R. Hall, Assistant Professor of Education, at a monthly salary of \$385.00.
 - e. Dr. Laird T. Hites, Associate Professor, for the last five and two-fifths weeks of the summer session only, extending from July 1, 1948 to August 6, 1948 inclusive at a total salary of \$540. Dr. Hites is at present serving on a twelve-months appointment

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which ends June 30, 1948. He has recently been transferred from the Veterans Guidance Center to the College of Education, This short term extension of his appointment will enable him to teach to the end of the present summer session.

- f. Mr. Herbert E. Johnson, Instructor in Economics, at a monthly salary of \$280.00.
 - g. Mrs. Irma Tate Ward, Faculty Assistant in Botany, at a monthly salary of \$250.00.
4. Reappointments for the twelve months from July 1, 1948 to June 30, 1949 inclusive:
- a. Mr. Ralph H. Boatman, Instructor in Physiology and Health Education and Health Coordinator, at a monthly salary of \$360.00. Mr. Boatman has been serving us under a grant from the Kellogg Foundation which pays half of his salary. He will continue to teach part-time in the Department of Physiology and Health Education and will spend the remainder of his time setting up workshops in Health and engaging in extension activities.
 - b. Dr. Lawrence E. Clark, Associate Professor, at a monthly salary of \$395.00. Dr. Clark will continue to serve as Counselor and Tester at the Veterans Administration Guidance Center.
 - c. Mr. William Randle, Instructor, at a monthly salary of \$320.00. Mr. Randle will continue to serve as an appraiser and tester at the Veterans Administration Guidance Center.
 - d. Mrs. Alice P. Rector, Instructor, at a monthly salary of \$270.00. Mrs. Rector will continue her work in guidance and testing under our student life Deans.

E. Leaves of Absence

1. Sabbatical Leaves of Absence

In conformity with established regulations, sabbatical leaves for the school year extending from September 13, 1948 to June 11, 1949, inclusive, are recommended for the following who plan to continue advanced studies:

- a. Miss E. Louise Bach, Assistant Professor in University High School, who joined our faculty in 1934 has the Master of Arts degree from the University of Illinois.
- b. Miss Winifred Burns, Assistant Professor of English, who joined our faculty in 1939 has the Master of Arts degree from the University of Illinois.
- c. Mr. Robert W. English, Assistant Professor of Industrial Education, who joined our faculty in 1940 has the Master of Arts degree from the University of Illinois.

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- d. Mr. Willis E. Malone, Assistant Professor of Education, who joined our faculty in 1939 has the Master of Arts degree from Northwestern University.
- e. Miss Susie Ogden, Assistant Professor of Business Administration, who joined our faculty in 1931 has the Master of Arts degree from the University of Illinois.

2. Leaves of Absence without Pay

- a. Mrs. Edith S. Krappe, Assistant Professor of English, has been granted an additional year's leave of absence without pay for the nine months extending from September 13, 1948 to June 12, 1949 inclusive. Mrs. Krappe has received a sabbatical year's leave with half-pay for the current school year extending from September 15, 1947 to June 12, 1948 inclusive. However, she wishes to continue her work toward a doctorate and has received a graduate fellowship at the University of Pennsylvania for next year.

F. Change in Duties

1. Dr. Laird T. Hites, Associate Professor, who was assigned to half-time work in the College of Education for the winter quarter following a sick leave, was assigned to full-time work in the College of Education for the spring quarter only extending from March 22 to June 11, 1948 inclusive, at his former salary of \$400.00 per month.
2. In the addendum to Section II, FACULTY, of the Report to the Teachers College Board of January 19, 1948, the designation of Dr. Douglas E. Lawson as Dean of the College of Education and Executive Assistant in Education and Administration should have made clear Dr. Lawson's retention of the instructional title, Professor of Education, which he now holds.

G. Change in Payroll Title

1. For payroll purposes, Mr. Glenn Martin is to be listed as an Executive Assistant in Education and Administration. He will retain his present title of Associate Professor of Physical Education for Men and Director of Athletics.

H.

1. Dr. Dorothy R. Davies, rank of Associate Professor to the rank of Professor at a monthly salary of \$485.00, effective September 13, 1948. Dr. Davies has served us in the Department of Physical Education for Women since 1939 and has done excellent work as Chairman of the Department for the last few years.

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2. Mr. Chalmer A. Gross, of the College of Education, from the rank of Instructor to the rank of Assistant Professor at a monthly salary of \$350.00, effective September 13, 1948. Mr. Gross has given excellent service as a teacher in University High School and as a supervisor of practice teachers in the field of the Sciences since 1946.
3. Mrs. Minnie Mae Pitkin, of the President's Office, from the rank of Faculty Assistant to the rank of Instructor at a monthly salary of \$300.00, effective July 1, 1948. Mrs. Pitkin was appointed to our staff in 1945 and has worked hard and well as Assistant in Personnel.
4. Mr. John S. Wharton, of the College of Vocations and Professions, from the rank of Instructor to the rank of Assistant Professor at a monthly salary of \$350.00, effective September 13, 1948. Mr. Wharton was appointed to our staff in 1945 and has served well in the Department of Music. His advanced studies in music constitute an equivalency of more than one year's work beyond the Master's degree.

I. Faculty Payroll Recommendations

The uncertainties concerning universal military training and our prospective enrollment for the year just ahead have led us to be cautious in submitting payroll recommendations for 1948-49. The payrolls herewith submitted entail recommendations for only a few salary increases beyond the normal increment. During the coming year, however, we expect to recommend to our Advisory Committee some additional merit increases and additional positions, when the occasion warrants and when enough time has gone by to eliminate the uncertainties.

1. List of Faculty, with Salaries for the 1948 Summer Session
(See Supplement A)
2. List of Faculty, with nine-months Salaries for 1948-49
(See Supplement B)
3. List of Faculty - Administrative Personnel with twelve-months Salaries for 1948-49 (See Supplement C)

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Jack E. Anderson was appointed Stationary Fireman, effective February 1, 1948, at a monthly salary of \$225.00.
2. Mrs. Elsie Beggs was appointed to the position of Domestic at a salary of \$150.00 per month, effective February 17, 1948.
3. Mr. Al DiGregorio was appointed as a Plasterer (temporary) at the prevailing rate of \$2.00 per hour. The appointment became effective February 9, 1948.

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4. Mr. Frank Feuquay was appointed as temporary Watchman I, effective February 17, 1948, at a monthly salary of \$150.00. This appointment is to be continued until the termination of the Illinois Ordnance Plant Veterans Housing Project.
5. Mr. Charles C. Hammock was employed as Watchman I on Temporary appointment at the Illinois Ordnance Plant Housing Project, effective February 17, 1948 at a monthly salary of \$150.00
6. Mr. William E. Holder was appointed Trades Helper (temporary) at the rate of \$1.25 per hour, effective February 9, 1948.
7. Mr. Ova S. Russell was employed as a Lather on a temporary basis at the prevailing rate of \$2.00 per hour, effective March 29, 1948.
8. Miss Mary Evelyn Smith was appointed to the position of Tabulating Machine Operator I in the Registrar's Office on February 9, 1948 at a monthly salary of \$175.00.
9. Mr. Wesley Walters was appointed to the position of Laborer Maintenance at a salary of \$150.00 per month, effective January 20, 1948.

B. Replacements

1. Mrs. Virginia Karnes was employed as Clerk Stenographer I in the Registrar's Office at a monthly salary of \$175.00, effective February 16, 1948. Mrs. Karnes replaced Mrs. Margaret Faulbaum, who resigned.
2. Mr. William McCallister was appointed Laborer Maintenance in the position vacated by Mr. A. C. Hamilton. Mr. McCallister was appointed, effective March 11, 1948, at a monthly salary of \$150.00.
3. Mr. Arthur Ross was appointed on February 1, 1948 to the position of Carpenter to replace Mr. Charles M. Hagler, who is on leave of absence. Mr. Ross is paid at the prevailing rate of \$1.625 per hour.
4. Mr. Wesley Walters was transferred from his position of Laborer Maintenance to that of Stationary Fireman, replacing Mr. Jack E. Anderson, who resigned. Mr. Walters' appointment became effective March 12, 1948. His monthly salary is \$225.00.
5. Mr. George Westley was appointed to the position of Laborer (Maintenance) replacing Mr. Joe Thomas. Mr. Westley's appointment became effective March 22, 1948, at a monthly salary of \$150.00.

C. Resignations

1. Mr. Jack E. Anderson, Stationary Fireman, resigned from his position on February 3, 1948.

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2. Mr. Albert Blythe, Laborer Maintenance, resigned from his position, effective February 23, 1948.
3. Mr. Frank Feuquay, Watchman I, resigned from his position on March 5, 1948.

D. Suspensions

1. Mr. Albert Blythe, Laborer Maintenance, was suspended from his position for thirty days beginning January 24, 1948. Mr. Blythe was charged with assault with a deadly weapon in a tavern in Carbondale.
2. Mr. William Claunch, Jr., was suspended from work for a period of thirty days, March 2, 1948 through March 31, 1948 on charge of insubordination.

E. Changes in Classification

1. Classification of Mr. Fred E. Clemens was changed from Maintenance Painter to that of Painter at the prevailing rate of \$1.75 per hour, effective March 1, 1948.
2. Mr. A. C. Hamilton was transferred from the position of Janitor I to that of Stationary Fireman. This change in classification became effective February 1, 1948 at a monthly rate of \$225.00
3. Mr. Harrison Wilson was transferred from the position of Stationary Fireman to that of Janitor I. This transfer became effective February 1, 1948 at at monthly rate of \$150.00.

F. Retirements

1. Mr. Charles M. Hagler, in conformity with the regulations of the Retirement System, will retire effective September 1, 1948. Mr. Hagler was born September 9, 1879, and has served the University many years as a Carpenter.
2. Mr. John W. Thornton, Watchman I, in conformity with the regulations of the Retirement System, has requested to remain in service for an additional year beyond his regular retirement date, September 1, 1948. I recommend that he be retained for the year 1948-49.
3. Mr. Gus Trobaugh, Storekeeper I, in conformity with the regulations of the Retirement System, has requested to remain in service for a second year beyond his regular retirement date, September 1, 1947. I recommend that he be retained on a month-to-month basis during the year 1948-49, subject to release as soon as a suitable replacement can be found.
4. Mrs. Lyda Windate, Food Service Supervisor, in conformity with the regulations of the Retirement System, has requested to remain in service for a second year beyond her regular retirement date, September 1, 1947. Because of her continuing fine work and the unlikelihood of finding anyone who could do as well, I recommend

PROCEEDINGS

that she be retained for the year 1948-49.

Mr. F. H. Fraser, Watchman I, and Mr. James Reid Watson, temporary Watchman I, have reached retirement age, but are not participants in the Retirement System. We should be pleased to learn the wishes of the Board concerning retirement of individuals not subject to the regulations of the Retirement System.

G. List of Regular Employees with twelve-months Salaries for 1948-49 (See Appendix D)

Bearing in mind the policy of the preceding biennium, under which no increases were granted to Regular Employees until action was taken by the State government, we have requested advice from the Chairman of the Board and he in turn is seeking information concerning the policy with regard to Employees' increases this biennium. For the time being, therefore, we have left blank the 1948-49 column for Employees, salaries. We desire to know the pleasure of the Board concerning further procedure in this matter.

IV; ORGANIZATION

A. The following calendar is presented for the year, 1948-49, and the summer session of 1949:

C A L E N D A R

1948-49

FALL QUARTER, 1948

1948

Sept. 8-11	Wednesday-Sunday	Freshman Week
Sept. 13-14	Monday-Tuesday	Registration
Oct. 15-16	Friday-Saturday	Homecoming
Nov. 25-26	Thursday-Friday	Thanksgiving Recess
Nov. 30-Dec. 4	Tuesday-Saturday	Final Examinations

WINTER QUARTER, 1948-49

Dec. 6	Monday	Registration
Dec. 18	Saturday	Christmas Recess Begins

1949

Jan. 3	Monday	Instruction Resumed
Feb. 12	Saturday	Lincoln's Birthday Holiday
March 8-12	Tuesday-Saturday	Final Examinations

TEACHERS COLLEGE BOARD

SPRING QUARTER, 1949

March 21	Monday	Registration
May 30	Monday	Memorial Day Holiday
June 6-9	Monday-Thursday	Final Examinations
June 10	Friday	Seventy-Fourth Annual Commencement

SUMMER SESSION, 1949

June 13	Monday	Registration
July 4	Monday	Independence Day Holiday
August 4-5	Thursday-Friday	Final Examinations

B. In accordance with our policy of rotating chairmanships, the following faculty members are to begin service as departmental chairmen:

1. Dr. Floyd F. Cunningham, Associate Professor of Geography, has been designated Chairman of the Department of Geography, effective June 14, 1948. He has been Acting Chairman for the school year 1947-48.
2. Dr. Eileen Elliott, Professor of Home Economics, has been designated Chairman of the Department of Home Economics, effective September 13, 1948, replacing Miss Lucy K. Woody. Miss Woody has given long and effective service as chairman of this department, but is nearing retirement and will confine her duties to teaching next year.

Mr. Troy Edwards, Instructor in University High School, has been named Acting Dean of Boys at University High School, replacing in this capacity Mr. R. Jean Fligor.

V. CURRICULUM

A. Graduate School

The new courses for graduates only for the spring quarter, 1947-48, as approved by the Board's Graduate Studies Committee, are as follows:

Bio. Sci. 501	Genetics of Microorganisms, 3 hrs.
English 505	Individual American Writers, 4 hrs.
History 510	Readings in English and European History, 3 hrs.
History 517	Constitutional History of the U.S. and Problems, 5 hrs.
Math. 521	Modern Algebra II, 4 hrs.
Physics 520	Special Projects, two-5 hrs.
Sociology 510	Research Project in Sociology, 4 hrs.

Strong and increasing evidence is accumulating that there is a real and insistent demand from our graduate students for the granting of the Master's degree in forms additional to that now given as the Master of Science in Education. Upon the unanimous recommendation of the Graduate Studies Committee of the University and after discussion with the Board's Advisory Committee for Southern, I wish to recommend that the Board authorize its Graduate Studies Committee to consider with us at its earliest convenience our desire to award additional Master's degrees,

PROCEEDINGS

namely the Master of Arts and the Master of Science. Of course, it is our desire that all aspects of the matter be explored fully with and at the pleasure of the Board's Committee.

B. College of Education

The following new undergraduate courses are being offered during the spring quarter, 1947-48:

Education 317 Audio-Visual Methods in Education, four hours.
Physical Education 370 Tests and Measurements, four hours.
Physical Education 365 The Organization and Administration of
Community Recreation, four hours.

Some major changes have been made in the over-all student teaching program this year. Student teachers are assigned to the twelve hours of student teaching during one quarter now rather than on a piecemeal basis over an entire year. This change represents a big step forward in our student teaching program. Student teachers are encouraged to participate in out-of class activities as well as activities more closely related to classroom teaching.

C. College of Liberal Arts and Sciences

The following new undergraduate courses are being offered during the spring quarter, 1947-48:

English 464 Modern Continental Drama, four hours.
Foreign Language 101c French Conversation, one hour.
Foreign Language 101c Spanish Conversation, one hour.
Physics 414 Recent Development, five hours.
Sociology 460 Current Sociological Journals, two hours.

D. College of Vocations and Professions

The following new undergraduate courses are being offered in the spring quarter, 1947-48:

Economic History 418 Economic History from 1890 to the Present,
four hours.
Journalism 361 News Photography, four hours.

Our music curriculum leading to the highly professionalized Bachelor of Music degree has now been approved by the American Association of Schools of Music and the American Association of University Women. As a result of an inspection by the Association last fall, our music department was officially received as an associate member of the American Association of Schools of Music at the meeting of the National Association of Schools of Music on December 29, 1947. After two years there will be another inspection on the basis of which we hope we will be advanced to regular membership. This is the usual procedure for admission to this association.

At the annual session of the Southern Illinois Horticultural Society on January 19-20, 1948 the following resolution which was adopted is

TEACHERS COLLEGE BOARD

presented as a matter of record:

Be it resolved that this organization, the Southern Illinois Horticultural Society, go on record as recognizing the following facts and making the following requests:

First, the fact that horticulture in the State of Illinois is centered in the south third of the area of this State: secondly, that there have been changes in the status of the institution now known as Southern Illinois University, from that of a Teachers College to that of a University.

Therefore, we recognize that the lack of personnel and facilities at Southern Illinois University make impossible the adequate teaching of students in horticulture and extension services to the horticultural interests of Southern Illinois.

Therefore, we, the members of this Society request of Governor Green, President Lay, and the Teachers College Board that additional personnel, facilities, and funds be allotted to Southern Illinois University for further expansion of this university's Horticultural Department. This expansion will make possible better teaching of horticulture to many young people living in this area of horticulture, but unable to attend school elsewhere, but desiring a horticultural education, and making possible better and more extensive services to the Horticultural interests of this fruit and vegetable producing area.

Therefore, this expansion will also make possible ideal circumstances for the fuller expansion and cooperation of the horticulture departments of the University of Illinois and Southern Illinois University, and the Natural History Survey which will result in even greater benefits to both the horticultural student and the fruit industry.

Be it further resolved that copies of this resolution be sent to Governor Green, President Lay, and the members of the Teachers College Board.

Signed by Resolutions Committee

W. B. Valentine
D. P. Dell
Olson A. Myers
C. J. Thomas
Harvey B. Hartline, Secretary-Treasurer

E. Extension Division

Twenty-two different courses with a total enrollment of 959 are being offered during the spring quarter, 1947-48. With the exception of one course which is scheduled again this quarter because of popular demand, "Business, Professional and Technical Speaking", all these courses are designed chiefly for in-service teachers. The total enrollment for the 1947-48 session is 2322 in the 47 courses offered through the Extension Division.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

We have submitted to the Chairman of the Board, to the Chairman of the Board's Housing Committee, and to our Advisory Committee the following proposals for self-liquidating projects:

1. Dormitories for 600 men and 400 women. Our present residence hall is for women and there are now twice as many men as women enrolled.
2. Faculty housing, consisting of 25 family type residences and 20 efficiency apartments for single faculty members.
3. Union building. Such a building could serve not only as a student center but also as a meeting place for alumni and faculty members. Income might be produced by transferring to the building the present cafeteria and the bookstore, enlarging the store to include additional items for sale, renting office space to campus organizations, and collecting dues from those who make use of the facilities of the building.

The members of our Advisory Committee have stated that in their opinion these self-liquidating projects are much needed, but that at present costs for building they do not believe it is feasible to operate the projects on a self-liquidating basis.

I therefore recommend, with the concurrence of the members of our Advisory Committee, that we try to obtain funds for the construction of these buildings through State appropriations.

VII. AUXILIARY ENTERPRISES

A. Bookstore

Although the space occupied by the University Bookstore is limited, this Auxiliary Enterprise is doing a volume of work in the most satisfactory manner possible. During the period from July 1, 1947 to April 1, 1948, 56,561 copies were handled. The July 1, 1947 inventory shows 41,483 copies. Additional copies purchased during the period from July 1, 1947 to April 1, 1948 amount to 14,968. During this period 2,423 copies have been sold to students and 2,995 have been sold to second hand dealers. As of April 1, 1948 the bookstore inventory shows 51,143 copies.

Certain criticisms of our bookstore have come from veterans who do not understand why they cannot receive free copies of each of their textbooks. The Veterans Administration, however, has ruled that under our contracts with them only books and supplies which all students are required to purchase can be supplied free of cost to veterans. Since we have for many years rented and not sold our books, they must be rented to veterans as well as to non-veterans. The veterans are allowed their rental fee by the Veterans Administration, but are not allowed to keep their books at the end of the rental period.

TEACHERS COLLEGE BOARD

B. Cafeteria

During the months of January, February and March the number of people served at the cafeteria is as follows:

January	14,836	
February	14,836	
March	<u>12,663</u>	(with a nine day vacation period)
Total	<u><u>42,335</u></u>	

Included in this number were 1,879 special guests who attended banquets, luncheons and various group meetings.

The cafeteria staff consists of eight regular and two substitute Civil Service employees. On the student payroll are sixteen women and six men. Many of our students are paying their entire expenses through the University from their earnings in the cafeteria. The minimum wage is forty cents per hour; the maximum is sixty cents per hour. Their average monthly check is from \$35.00 to \$65.00. The number of hours they work is governed by their class schedules, and they must make a passing grade before they are permitted to work. Several students were on the academic honors list during the past year. Seven of last year's graduates had worked in the cafeteria from two to four years each.

During the acute food shortage the cafeteria was forced to curtail services to the public and serve only students, faculty and some service clubs composed of townspeople and faculty. Since the cafeteria brings much in return in public relations for the University, it could serve in greater capacity if our equipment were modern and the space were larger.

C. Residence Hall

Anthony Hall, the women's residence hall for women planned for 80 students, now houses 120 students. The staff at present consists of five Civil Service employees: one janitor, one housekeeper and three cooks. A student dietician is employed part-time and part-time student help is used in the Office of the Director. In addition, thirty students work in the kitchen and dining room for half their board and room. Anthony Hall is in need of some major repairs and much equipment needs replacing. Steps are being taken to remedy the situation. Extensive replastering is being done on the first and second floors. All worn out and obsolete kitchen equipment is gradually being replaced. Plans are being made for a limited redecoration of the living room units. We wish to request approval of the present rate for room and board, \$10.00 per week, which will be maintained if at all possible in view of the rising food costs.

D. Statements of Profit and Loss of Auxiliary Enterprises from July 1, 1947 to December 31, 1947 inclusive:

PROCEEDINGS

BOOKSTORE

RECEIPTS:

Sales:			
Supplies	\$ 9,335.73		
Books	<u>1,935.74</u>	\$ 11,071.47	
Penalties		116.85	
Rental Fees		14,776.65	
Transfers to Departments(non-cash)		<u>1,610.42</u>	
Total Receipts			\$ 27,575.39

EXPENDITURES:

Personal Services:			
Regular	\$ 1,470.00		
Student	<u>1,543.80</u>	\$ 3,013.80	
Commodities:			
Stationery, Printing and Office Supplies	11,612.94		
Wearing Apparel	2,150.46		
Household, Laundry and Cleaning Supplies	3.75		
Commodities Not Otherwise Classified	<u>26,594.25</u>	<u>40,361.40</u>	
Total Expenditures			\$ 43,375.20 ⁽¹⁾

Excess of Expenditures Over Receipts 15,799.81

ADJUSTMENTS

ADDITIONS:

Bills Holding:			
Bills Holding, 12/31/47	8,427.77		
Bills Holding, 7/1/47	<u>2,181.80</u>	6,245.97	
Accounts Receivable			
Accounts Receivable, 7/1/47	11,600.63		
Accounts Receivable, 12/31/47	<u>8,740.45</u>	<u>2,860.18</u>	<u>9,106.15</u>
			24,905.96

DEDUCTIONS:

Inventory:			
Inventory, 12/31/47	117,028.99		
Inventory, 7/1/47	<u>86,751.73</u>	<u>30,277.26</u>	

NET PROFIT \$ 5,371.30

(1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

CAFETERIA

RECEIPTS:

Sales - Regular		\$ 28,712.03	
Sales - Banquets		862.39	
Transfers - (non-cash)		<u>164.76</u>	
Total Receipts (Schedule A-1)			\$ 29,739.18

EXPENDITURES:

Personal Services:				
Regular	\$ 6,461.58			
Student	<u>4,695.55</u>	11,157.13		
Contractual Services:				
Repair and Maintenance of Furniture and Equipment	25.00			
Waste Removal, Cleaning and Exterminating Services	<u>526.86</u>	551.86		
Commodities:				
Stationery, Printing and Office Supplies	7.35			
Food Supplies	17,563.79			
Household, Laundry and Cleaning Supplies	<u>672.57</u>	<u>18,243.71</u>	<u>29,952.70</u>	(1)
Excess of Expenditures Over Receipts				213.52

ADJUSTMENTS

DEDUCTIONS:

Inventory:				
Inventory, 12/31/47	6,406.50			
Inventory, 7/1/47	<u>5,061.24</u>	1,345.26		
Bills Holding:				
Bills Holding, 7/1/47	3,862.38			
Bills Holding, 12/31/47	<u>3,641.13</u>	<u>221.25</u>	<u>1,566.51</u>	
NET PROFIT				<u>\$ 1,352.99</u>

(1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

Statement of Receipts
July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Sales - Regular</u>	<u>Sales - Banquets</u>	<u>Transfers (Non-Cash)</u>	<u>Total</u>
July, 1947	\$ 6,230.55	\$ 23.36	\$ 4.80	\$ 6,258.71
August, 1947	2,111.83	14.76	13.94	2,140.53

PROCEEDINGS

September, 1947	4,225.33	2.30	- - -	4,227.63
October, 1947	6,572.36	157.95	20.69	6,751.00
November, 1947	5,868.20	208.50	125.33	6,202.03
December, 1947	<u>3,703.76</u>	<u>455.52</u>	<u>- - -</u>	<u>4,159.28</u>
	<u>\$ 28,712.03</u>	<u>\$ 862.39</u>	<u>\$ 164.76</u>	<u>\$ 29,739.18</u>

RESIDENCE HALL

RECEIPTS:

Room and Board	\$ 17,132.00	
Extra Meals and Lodging	<u>131.80</u>	
Total Receipts		\$ 17,263.80

EXPENDITURES:

Personal Services:		
Regular	\$ 6,477.27	
Student	<u>580.82</u>	7,058.09
Contractual Services:		
Repair and Maintenance of Furniture and Equipment	100.25	
Rents Not Otherwise Classified	22.00	
Waste Removal, Cleaning and Exterminating Services	<u>724.48</u>	846.73
Commodities:		
Stationery, Printing and Office Supplies	14.18	
Medical, Scientific and Laboratory Supplies	1.85	
Food Supplies	4,728.51	
Household, Laundry and Cleaning Supplies	<u>683.79</u>	5,428.33
Equipment:		
Household Equipment and Furnishings		<u>1,415.10</u>
Total Expenditures		<u>\$ 14,748.25⁽¹⁾</u>

Excess of Receipts over Expenditures 2,515.55

ADJUSTMENTS

ADDITIONS:

Capital Expenditures:		
Household Equipment and Furnishings		1,415.10
Inventory:		
Inventory, 12/31/47	2,977.71	
Inventory, 7/1/47	<u>2,000.11</u>	<u>977.60</u>
		<u>2,392.70</u>
		4,908.25

TEACHERS COLLEGE BOARD

DEDUCTIONS:

Accounts Receivable:

Accounts Receivable, 7/1/47	4,734.00	
Accounts Receivable, 12/31/47	<u>2,060.00</u>	2,794.00

Bills Holding:

Bills Holding, 12/31/47	3,394.49	
Bills Holding, 7/1/47	<u>1,335.12</u>	<u>2,059.37</u> <u>4,853.37</u>

NET PROFIT

\$ 54.88

- (1) Does not include allocation of expenditures for water, electricity and heat charged to Physical Plant.

VIII. STUDENT LIFE

A. Athletics and Recreation

1. Athletics

In football, honors earned by Southern were the winning of the Illinois Intercollegiate Athletic Conference championship, the winning of the first annual Corn Bowl game, and the naming by the coaches of the conference of five men to the first All-State team, two men to the second team, and five men on the list of honorable mentions.

For the third consecutive year, Southern won the Illinois Intercollegiate Athletic Conference basketball championship. This automatically made the team eligible for the Illinois Intercollegiate Tournament, which was here at Carbondale. By virtue of its triumph in this tournament, Southern represented the State of Illinois in the National Association of Intercollegiate Basketball Meet at Kansas City. This was the fourth consecutive time Southern made the trip for the State of Illinois. This year, Southern defeated Oregon Southern College of Education but lost to Manhattan College of New York City. The conference coaches named to the first All State team two of our basketball players. Two men were also named to the second team, and one man received honorable mention.

Three Southern boxers won the finals in their divisions of the Centrailia Golden Gloves Tournament, February 16, and two of them thus became eligible for the Chicago Golden Gloves Tournament, the third being a novice and not eligible.

2. Sports Day

Women students from six colleges and universities of Illinois and Missouri visited Southern's campus February 7 for Sports Day, which was sponsored by the Women's Athletic Association.

3. Gym Recreation

During the month of February, the plan of opening the gymnasium for recreation on Saturday and Sunday afternoons was initiated.

PROCEEDINGS

All recreational activities are planned and directed by students.

B. New Clubs

The following new student clubs have been recently organized: the Industrial Education Club for majors and minors in Industrial Education, "Club 88" for music students who are studying piano or organ, and the Physics Club. The reorganization of the Southern Illinois Art Association under the leadership of Southern is being attempted.

C. New Co-op Houses

A new co-operative house for men and a new co-operative house for women students have been organized within the last three months.

D Student Forums and Radio Presentations

Three students of the Government Department took part in a mock United Nations Forum at the University of Chicago on March 22, 1948. Southern's students acted as representatives of Bolivia in the Student United Nations General Assembly.

During January and February, the Independent Student Union and the Student Christian Foundation sponsored the following series of student forums which were presented by various members of Southern's faculty:

Jan. 15 - "The Jewish-Arab Partition of Palestine"

Feb. 5 - "The Marshall Plan for Europe"

Feb. 10 - "Peace for Japan"

Feb. 19 - "The Communist Threat"

Feb. 26 - "Universal Military Training"

A series of weekly classical radio dramas was given during January and February by students in the Speech Department.

E. Recognition of Student Service

At the all school variety show sponsored by the Kappa Delta Alpha Fraternity on February 23 President Lay presented to the most outstanding man and woman student the "Service to Southern Award."

Twenty-two students at Southern were selected to appear in the 1947-1948 edition of "Who's Who Among American Universities and Colleges."

F. Musical Activities

Among the musical presentations by students during the spring quarter were the following:

The University Symphony Orchestra presented a concert February 20 in Vienna, Illinois.

The Madrigal Singers and eleven members of the band appeared in Bloomington on February 21 for the Clinic Conference of the Illinois Music Education Association.

TEACHERS COLLEGE BOARD

A joint concert by Southern's Madrigal Singers and a Madrigal Group from Benton Township High School was presented February 29 at Anthony Hall, the Residence Hall.

The A Capella Choir, the Madrigal Singers and the University Band appeared on the program of the District Rotary Conference in Pinckneyville on April 7-8, 1948.

Southern's A Capella Choir and Madrigal Singers on their 1948 spring tour performed at Homer, Westville, Hoopeston, Momence, Kelly High in Chicago, and at Pontiac. They have also appeared at Lexington, Illinois State Normal University, and Pana Township High School.

IX. MISCELLANEOUS

A. Student Fees

At the January, 1948 Board Meeting all of our sister colleges and universities presented recommendations for increasing student tuition and fees which were approved by the Board. No such recommendations were made by Southern Illinois University. Since then the Student Council at Southern has recommended to me that the present student activity fee of \$5.00 per quarter be increased to \$8.00 per quarter. I recommend that this fee be set for the year 1948-49 at \$7.50 per quarter.

I wish to suggest that the Teachers College Board be equally willing to receive recommendations from presidents for reductions of fees as well as increases if and when the welfare of the institutions seems to require such recommendations.

Our faculty committee, advisory to the President, has recommended to me that at Southern we should conform to the out-of-state fee of \$10.00 per quarter which was approved for our sister institutions at the January, 1948 Board Meeting. I recommend that this fee be made applicable to Southern.

For the information of the Board, our Student Council has not considered the matter of increasing our graduation fee and the regular tuition. Also for the information of the Board, the faculty committee, advisory to the President, has considered all of the fees and has recommended to me that we request an increase in the graduation fee and the regular tuition to the extent of one half the increase approved by the Board at the January, 1948 meeting for sister institutions. I am uncertain as to whether or not the Board desires uniform fees for all of the colleges and universities; and pending such information, I have no recommendation to present concerning the changing of the graduation fee and the regular tuition fee.

B. Veterans Services

1. Chautauqua Street Veterans Housing Project--
Contract No. Ill-V-11330

PROCEEDINGS

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income:

Dwelling Rent Income	\$ 18,708.37	
Furniture Rental	3,727.25	
Sales and Services	71.18	
Miscellaneous Income	71.03	
Gross Income		<u>22,577.83</u>

Expenditures: (Re: Schedule A-1)

Management	1,193.15	
Operating Services	283.92	
Dwelling & Commercial Utilities	6,164.60	
Repairs, Maintenance, Replacements	596.10	
Grounds Equipment	219.78	
Furniture	14.52	
Settlement of P.H.A.	4,628.42	
Contract 1-1-47 to 6-30-47		
Total Expenditures		<u>13,100.49</u>

Excess of Income over Expenditures 9,477.34

Adjustments

Add:

Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	219.78	
Furniture	14.52	
Total Additions		<u>6,485.42</u>

Excess of Income over Expenditures Plus Additions 15,962.76

Deduct:

Accounts Payable		<u>2,917.68</u>
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Net Profit from Operations

13,045.08

Schedule of Expenditures

1. Chautauqua Str	Expenditures from Agency Fund	Expenditures from Departmental Appropriation	Total Expenditures
	<u> </u>	<u> </u>	<u> </u>

Management:

Personal Services	\$ 588.80	\$ 600.00	\$ 1,188.80
Office Supplies	<u>4.35</u>	<u>-----</u>	<u>4.35</u>
	<u>593.15</u>	<u>600.00</u>	<u>1,193.15</u>

Operating Services:

Garbage Collection	<u>283.92</u>	<u>-----</u>	<u>283.92</u>
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TEACHERS COLLEGE BOARD

Dwelling and Commercial Utilities:

Electricity	968.45	-----	968.45
Water	415.75	-----	415.75
Gas	4,780.40	-----	4,780.40
	<u>6,164.60</u>	-----	<u>6,164.60</u>

Repairs, Maintenance, Replacements:

	213.00	285.87	498.87
Personal Services	97.23	-----	97.23
Other	<u>310.23</u>	<u>285.87</u>	<u>596.10</u>

Grounds Equipment:

	-----	<u>219.78</u>	<u>219.78</u>
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Furniture:

	-----	<u>14.52</u>	<u>14.52</u>
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Settlement of P.H.A. Contract
for Period 1-1-47 to 6-30-47

	<u>4,628.42</u>	-----	<u>4,628.42</u>
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Total Expenditures

	<u>11,980.32</u>	<u>1,120.17</u>	<u>13,100.49</u>
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Statement of Receipts and Disbursements Agency Fund

July 1, 1947 to December 31, 1947

BALANCE: July 1, 1947

\$ 9,828.39

RECEIPTS:

Security Deposits	\$ 360.00		
Less: Refunds	<u>230.00</u>	\$ 130.00	
Rent:			
Dwelling	\$ 18,221.84		
Less: Refunds	<u>10.50</u>	18,211.34	
Furniture	3,626.47		
Less: Refunds	<u>3.35</u>	<u>3,623.12</u>	21,834.46
Service			71.18
Miscellaneous			<u>71.03</u>
			<u>22,106.67</u>
			31,935.06

DISBURSEMENTS:

Operation and Management:			
Management		593.15	
Operation:			
Public Services	283.92		
Dwelling and Commercial Utilities	6,164.60		
Repairs, Mainten- ance and Replace- ments	<u>310.23</u>	<u>6,758.75</u>	7,351.90

PROCEEDINGS

Settlement of F.P.H.A.
 Contract for period
 1-1-47 to 6-30-47

4,628.42 11,980.32

BALANCE: December 31, 1947

\$19,954.74

Schedules - Agency Fund

July 1, 1947 to December 31, 1947

Schedule B-1

Personal Services:

Regular:

None

\$ -----

Student:

Bookkeeper

July - December, 1947

588.80

588.80

Office Supplies:

V 36 Petty Cash

4.35

593.15

Schedule B-2

Public Services

283.92

Schedule B-3

Dwelling and Commercial Utilities:

Electricity

968.45

Water

415.75

Gas

4,780.40

6,164.60

Schedule B-4

Repairs, Maintenance,

and Replacements:

Personal Services;

Regular:

None

Student

213.00

213.00

Other

97.23

310.23

TEACHERS COLLEGE BOARD

Statement of Expenditures - Departmental Appropriation

July 1, 1947 to December 31, 1947

Expenditures for Conversion:

Construction		\$ 10,737.10
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Expenditures for Operation and Management:

Management:

Personal Services		
Manager (July - December, 1947)	\$	600.00

Repairs, Maintenance and Replacements:

Personal Services	\$	285.87	
Garden Hose, Etc.		<u>159.78</u>	445.65

Equipment			<u>1,120.17</u>
			<u>\$ 11,857.27</u>

2. Ordnance Plant Veterans Housing Project --
Contract No. Ill-V-11329

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income:

Dwelling Rent Income		892.37	
Sales and Services to Tenants		<u>1.81</u>	
Gross Income			894.18

Expenditures: Re-Schedule A-1

Management		89.90	
Dwelling and Commercial Utilities		<u>714.42</u>	<u>804.32</u>

Excess of Income over Expenditures			89.86
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Adjustments

Deduct:

Accounts Payable		1,792.18	
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Net Loss from Operations			<u>(\$ 1,702.32)</u>
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PROCEEDINGS

Management:

Office Supplies	\$ 89.90	\$ - - - - -	\$ 89.90
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Dwelling and Commercial Utilities:

Coal	<u>714.42</u>		<u>714.42</u>
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Total Expenditures for Operation:	<u>804.32</u>		<u>804.32</u>
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Statement of Receipts and Disbursements - Agency Fund

July 1, 1947 to December 31, 1947

BALANCE: July 1, 1947			\$ 600.00
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RECEIPTS:

Security Deposits	510.00		
Less: Refunds	<u>70.00</u>	440.00	
Rent - Dwelling		<u>870.57</u>	
Service		1.81	<u>1,312.38</u>
			<u>1,912.38</u>

DISBURSEMENTS:

Activation: (Schedule B-1)			
Advertising	134.50		
Repairs	<u>64.98</u>	199.48	
Operation and Management:			
Management: (Schedule B-2)	89.90		
Operation:			
Utilities (Schedule B-3)	<u>714.42</u>	<u>804.32</u>	<u>1,003.80</u>

BALANCE: December 31, 1947			<u>\$ 908.58</u>
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(1) Loan from University Cannery Fund

Schedules - Agency Fund

July 1, 1947 to December 31, 1947

Schedule B-1

Activation:			
Advertising	\$ 134.50		
Repairs	<u>64.98</u>		<u>\$ 199.48</u>

Operation: and Management:
Management:

Schedule B-2

Office Supplies			<u>89.90</u>
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TEACHERS COLLEGE BOARD

Schedule B-3

Utilities

\$ 714.42

Statement of Expenditures - Departmental Appropriation

July 1, 1947 to December 31, 1947

Expenditures for Conversion:

Personal Services:

Management:

Manager	\$ 600.00	
Repairs, Maintenance and Replacements	<u>2,539.26</u>	3,139.26

Contractual Services:

Electricity		4.46
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Office Expenses:

Miscellaneous		2.00
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Travel

74.10

Commodities:

Motor Vehicle and Mechanical Supplies, including Small Tools		28.76
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Equipment:

Machinery, Implements and Major Tools		<u>52.00</u>
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Total

\$ 3,300.58

Statement of Income and Expense

July 1, 1947 to December 31, 1947

Income;

Testing (Schedule A-1)	\$ 6,822.00	
Meals and Lodging (Schedule A-2)	<u>10.10</u>	

Total Income

\$ 6,832.10

Expense:

Personal Services (Schedule A-3)	4,893.25	
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Other Expense:

Commodities:

Stationery, Printing and

Office Supplies	\$ 59.89	
Awards and Grants	<u>4.72</u>	<u>64.41</u>

Total Expense

4,957.86⁽¹⁾

Excess of Income Over Expense

\$ 1,874.24

PROCEEDINGS

Unit Cost

Total Cost \$4,957.86 - number tested 379 \$ 13.08

Statement of Charges for Testing

July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Number Tested</u>	<u>Amount Billed</u>
July, 1947	47	\$ 846.00
August	44	792.00
September	69	1,242.00
October	83	1,494.00
November	72	1,296.00
December	64	1,152.00
	<u>379</u>	<u>\$ 6,822.00</u>

(1) Does not include allocation of expenditures for water, electricity, heat and rent.

Statement of Charges for Meals and Lodging (Excluding Cafeteria)

July 1, 1947 to December 31, 1947

<u>Month</u>	<u>Amount</u>
July	\$ 4.05
August	- -
September	1.65
October	.80
November	- - -
December	3.60
	<u>\$ 10.10</u>

Statement of Salaries Paid

July 1, 1947 to December 31, 1947

July, 1947		
Regular	\$ 695.00	
Student	<u>140.00</u>	\$ 835.00
August, 1947		
Regular	695.00	
Student	<u>70.00</u>	765.00
September, 1947		
Regular	695.00	
Student	<u>135.75</u>	830.75
October, 1947		
Regular	695.00	
Student	<u>151.60</u>	846.60

TEACHERS COLLEGE BOARD

November, 1947		
Regular	\$ 695.00	
Student	<u>74.20</u>	769.20
December, 1947		
Regular	695.00	
Student	<u>151.70</u>	846.70
		<u>\$4,893.25</u>

X SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of the resignations of the following: Mr. Arthur Halfar, Mr. Harlan Hodges, Mrs. Direna Woods Taylor, Mrs. Ester Witcher.
- B. Approval of the following appointments at salaries indicated in the report: Mrs. Elizabeth Abram, Mr. Ledford J. Bischof, Miss Mabel Carney, Mr. John Q. Clark, Mrs. Marshall G. Clark, Mr. Earl Dawes, Dr. Eileen Elliott, Mr. Woodrow Fildes, Mrs. Jean Harlan, Mr. Harry F. Jackson, Miss Bessie Kawachi, Miss Ruby Kerley, Mrs. Gertrude Lindegren, Mr. William R. Matthies, Mr. Arthur Newbern, Mrs. Ruby Webb Phillips, Mrs. Joseph S. Rafalko, Miss Mamie Nell Story, Dr. W. J. Tudor, Miss Amy Turnell, Dr. Kenneth W. Wegner, Mr. Arnold Wendt, Mr. D. C. Wilson.
- C. Approval of the following special short term appointments: Dr. Floyd F. Cunningham, Mr. Dalias A. Price.
- D. Approval of the reappointment of Miss May Dorsey.
- E. Approval of the following reappointments for the spring quarter of the 1947-48 session: Mr. Walter K. Correll, Miss Misanna Ikard, Miss Kathleen Isom, Miss Irene Liebig, Mrs. Lois Nelson, Mr. Arthur Newbern.
- F. Approval of the following reappointments for the spring quarter of session only: Mr. Henry M. Borella, Miss Orpha Jane Borgsmiller, Mrs. Chalmer A. Gross, Dr. Earl R. Hall, Dr. Laird T. Hites, Mr. Herbert E. Johnson, Mrs. Irma Tate Ward.
- G. Approval of the following reappointments for the 1947 - 48 summer July 1, 1948 to June 30, 1949 inclusive: Mr. Ralph H. Boatman, Dr. Lawrence E. Clark, Mr. William Randle, Mrs. Alice P. Rector.
- H. Approval of sabbatical leaves of absence for the following: Miss E. Louise Bach, Miss Winifred Burns, Mr. Robert W. English, Mr. Willis E. Malone, Miss Susie Ogden.
- I. Approval of a leave of absence without pay for Mrs. Edith S. Krappe.
- J. Approval of change of duties for Dr. Laird T. Hites and Dr. Douglas E. Lawson.

PROCEEDINGS

- K. Approval of change in payroll title of Mr. Glenn Martin.
- L. Approval of change in rank for the following: Dr. Dorothy R. Davies, Mr. Chalmer A. Gross, Mrs. Minnie Mae Pitkin, Mr. John S. Wharton.
- M. Approval of the list of faculty, with salaries for the 1948 summer session, as found in Supplement A of this report.
- N. Approval of the list of faculty, with nine months salaries for 1948-49, as found in Supplement B of this report.
- O. Approval of the list of faculty-administrative personnel with twelve-months salaries for 1948-49, as found in Supplement C of this report.
- P. Approval of the employment of the following employees at salaries indicated in the report: Mr. Jack E. Anderson, Mrs. Elsie Beggs, Mr. Al DiGregorio, Mr. Frank Feuquay, Mr. Charles C. Hammock, Mr. William E. Holder, Mr. Ova S. Russell, Miss Mary Evelyn Smith, Mr. Wesley Walters.
- Q. Approval of the following replacements with salaries indicated in the report: Mrs. Virginia Karnes, Mr. William McCallister, Mr. Arthur Ross, Mr. Wesley Walters, Mr. George Westley.
- R. Approval of the following resignations: Mr. Jack E. Anderson, Mr. Albert Blythe, Mr. Frank Feuquay.
- S. Approval of the following suspensions: Mr. Albert Blythe and Mr. William Claunch, Jr.
- T. Approval of the following changes in classification: Mr. Fred E. Clemens, Mr. A. C. Hamilton, Mr. Harrison Wilson.
- U. Approval of the retirement of Mr. Charles M. Hagler, effective September 1, 1948.
- V. Approval of the retention of Mr. John W. Thornton and Mrs. Lyda Windate for the year 1948-49.
- W. Approval of the retention of Mr. Gus Trobaugh on a month to-month basis during the year 1948-49, subject to release as soon as a suitable replacement can be found.
- X. A statement of policy be given by the Board concerning retirement of individuals not subject to the regulations of the Retirement System.
- Y. Approval of the list of regular employees with twelve-months salaries for 1948-49, as found in Appendix D of this report.
- Z. Authorization by the Board for its Graduate Studies Committee to consider our awarding of the Master of Arts degree and the Master of Science degree.

TEACHERS COLLEGE BOARD

- AA. Approval of the effort of Southern Illinois University to obtain funds through State appropriations for the construction of dormitories, faculty housing, and a union building, described in this report as buildings no longer considered feasible as self-liquidating projects.
- BB. Approval of our maintaining the present rate for room and board at Anthony Hall, \$10.00 per week, if at all possible in view of the rising food costs.
- CC. Approval of increasing the student activity fee to \$7.50 per quarter.
- DD. Approval of out-of-state fee of \$10.00 per quarter.

Respectfully submitted,

Chester F. Lay
President

SUPPLEMENT A

List of Faculty, with Salaries for the 1948 Summer Session

Name	Classification	Number of Wks Employed			
		June	July	August	
Babcock, Gladys W.	Asst. Prof.	8	\$ 195.00	\$ 390.00	\$ 195.00
Bach, E. Louise	Asst. Prof.	8	192.50	385.00	192.50
Barbour, Frances	Assoc. Prof.	8	68.33 ^(a)	136.68 ^(a)	68.33 ^(a)
Barnes, Mary Louise	Asst. Prof.	8	180.00	360.00	180.00
Barry, M. Eileen	Assoc. Prof.	8	205.00	410.00	205.00
Bicknell, W. C.	Professor	8	260.00	520.00	260.00
Bolton, Cecil M.	Asst. Prof.	8	185.00	370.00	185.00
Borella, Henry M.	Faculty Asst.	8	120.00	240.00	120.00
Borgsmiller, Orpha J.	Faculty Asst.	8	80.00	160.00	80.00
Bosley, Howard E.	Assoc. Prof.	8	237.50	475.00	237.50
Bracewell, George	Assoc. Prof.	8	210.00	420.00	210.00
Bridges, A. Frank	Instructor	8	175.00	350.00	175.00
Briggs, Harold E.	Professor	8	275.00	550.00	275.00
Burns, Winifred	Asst. Prof.	8	190.00	380.00	190.00
Caldwell, Norman	Assoc. Prof.	8	200.00	400.00	200.00
Camp, George C.	Assoc. Prof.	8	212.50	425.00	212.50
Carney, Mabel	Professor	8	250.00	500.00	250.00
Coleman, Ernest C.	Assoc. Prof.	8	235.00	470.00	235.00
Cunningham, Floyd F.	Assoc. Prof.	8	225.00	450.00	225.00
Davies, Dorothy R.	Assoc. Prof.	8	237.50	475.00	237.50
Davis, J. Cary	Assoc. Prof.	8	230.00	460.00	230.00
Dawes, Earl	Instructor	8	212.50	425.00	212.50
Denny, Florence E.	Asst. Prof.	8	187.50	375.00	187.50
DuFrain, Viola M.	Assoc. Prof.	8	225.00	450.00	225.00
Dykhouse, Claude J.	Assoc. Prof.	8	225.00	450.00	225.00
Entsminger, Mary E.	Assoc. Prof.	8	200.00	400.00	200.00
Ervin, Kenneth A.	Instructor	8	150.00	300.00	150.00
Faner, Robert D.	Assoc. Prof.	8	237.50	475.00	237.50
Farnham, Emily E.	Asst. Prof.	8	175.00	350.00	175.00
Fildes, Woodrow	Faculty Asst.	8	40.00 ^(b)	80.00 ^(b)	40.00 ^(b)

PROCEEDINGS

Fligor, R. Jean	Instructor	8	\$ 170.00	\$ 340.00	\$ 170.00
Foote, Charles L.	Associate Professor	8	200.00	400.00	200.00
Freeberg, William	Instructor	8	175.00	350.00	175.00
Fulkerson, Elbert	Assistant Professor	8	185.00	370.00	185.00
Garbutt, Cameron W.	Assistant Professor	8	97.50 ^(c)	195.00 ^(c)	97.50 ^(c)
Gersbacher, Willard M.	Professor	8	125.00 ^(c)	250.00 ^(c)	125.00 ^(c)
Goetz, Helen	Faculty Assistant	8	50.00 ^(c)	100.00 ^(c)	50.00 ^(c)
Goodwin, Tina	Assistant Professor	8	175.00	350.00	175.00

(a) Teaching one third time.

(b) Teaching two fifths time.

(c) Teaching one half time

Gross, Chalmer A.	Instructor	8	170.00	340.00	170.00
Gross, Juanita A.	Faculty Assistant	8	93.75 ^(a)	187.50 ^(a)	93.75 ^(a)
Hadley, Elbert E.	Associate Professor	8	225.00	450.00	225.00
Hall, Dilla	Assistant Professor	8	200.00	400.00	200.00
Hall, Earl R.	Assistant Professor	8	192.50	385.00	192.50
Hankla, Golda A.	Instructor	8	130.00	260.00	130.00
Harlan, William H.	Assistant Professor	8	187.50	375.00	187.50
Harris, Jesse W.	Associate Professor	8	235.00	470.00	235.00
Hines, Harold C.	Instructor	8	175.00	350.00	175.00
Hites, Laird T.	Associate Professor	5-2/5		400.00	140.00
Holder, Lynn C.	Assistant Professor	8	180.00	360.00	180.00
Jackson, Harry F.	Associate Professor	8	230.00	460.00	230.00
Johnson, Herbert E.	Instructor	8	140.00	280.00	140.00
Johnson, Joseph K.	Professor	8	255.00	510.00	255.00
Kaeiser, Margaret	Assistant Professor	8	175.00	350.00	175.00
Kesnar, Maurits	Professor	8	260.00	520.00	260.00
Kite, Grace E.	Assistant Professor	8	150.00	300.00	150.00
Klingberg, Frank L.	Associate Professor	8	237.50	475.00	237.50
Lane, Mabel S.	Instructor	8	150.00	300.00	150.00
Larson, P. Merville	Associate Professor	8	237.50	475.00	237.50
Lingle, Leland P.	Associate Professor	8	220.00	440.00	220.00
Luney, Kenneth D.	Associate Professor	8	237.50	475.00	237.50
Malone, Willis E.	Assistant Professor	8	190.00	380.00	190.00
Marberry, William M.	Assistant Professor	8	185.00	370.00	185.00
McDaniel, W. C.	Associate Professor	8	230.00	460.00	230.00
McIntosh, David S.	Associate Professor	8	187.50	375.00	187.50
McLeod, Archibald	Associate Professor	8	212.50	425.00	212.50
Meehan, Elizabeth	Instructor	8	170.00	340.00	170.00
Meeks, Wilkison W.	Associate Professor	8	230.00	460.00	230.00
Mees, John D.	Assistant Professor	2	200.00	- - -	- - -
Melvin, Mary Belle	Instructor	5 2/5	-	250.00	84.00
Merwin, Bruce W.	Professor	8	250.00	500.00	250.00
Moe, Kate E.	Assistant Professor	8	200.00	400.00	200.00
Mott, Sina M.	Associate Professor	8	215.00	430.00	215.00
Neckers, J. W.	Professor	8	275.00	550.00	275.00
Neely, Julia	Associate Professor	8	136.67 ^(b)	273.33 ^(b)	136.67 ^(b)
Neufeld, Anna K.	Assistant Professor	8	187.50	375.00	187.50
Ogden, Susie	Assistant Professor	8	200.00	400.00	200.00
Pardee, Charles J.	Assistant Professor	8	170.00	340.00	170.00
Paterson, Charles	Assistant Professor	8	165.00	330.00	165.00
Peacock, Vera L.	Professor	8	265.00	530.00	265.00

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Petroff, Louis	Assistant Professor	8	\$ 185.00	\$ 370.00	\$ 185.00
Phillips, Frances	Instructor	8	160.00	320.00	160.00
Pitkin, William A.	Associate Professor	8	235.00	470.00	235.00

(a) Teaching three-fourths time.

(b) Teaching two-thirds time.

Price, Dalias A.	Assistant Professor	8	195.00	390.00	195.00
Rafalko, Joseph S.	Associate Professor	8	225.00	450.00	225.00
Ragsdale, Ted R.	Professor	8	260.00	520.00	260.00
Randolph, Victor	Associate Professor	8	225.00	450.00	225.00
Rieke, Evelyn D.	Assistant Professor	8	175.00	350.00	175.00
Roach, Lulu D.	Assistant Professor	8	180.00	360.00	180.00
Rodabaugh, Louis D.	Associate Professor	8	225.00	450.00	225.00
Rogers, Ora D.	Assistant Professor	8	170.00	340.00	170.00
Schneider, William B.	Professor	8	260.00	520.00	260.00
Schroeder, J. Henry	Professor	8	245.00	490.00	245.00
Scott, J. W.	Professor	8	275.00	550.00	275.00
Scott, Robert A.	Professor	8	255.00	510.00	255.00
Shake, Shelby S.	Assistant Professor	8	190.00	380.00	190.00
Smith, Gladys L.	Assistant Professor	8	170.00	340.00	170.00
Smith, Mae T.	Instructor	8	175.00	350.00	175.00
Spradling, Zita	Instructor	8	150.00	300.00	150.00
Starck, Helen	Instructor	8	155.00	310.00	155.00
Steffes, Robert A.	Instructor	8	175.00	350.00	175.00
Stein, Hilda A.	Associate Professor	8	205.00	410.00	205.00
Stone, Hal	Instructor	8	175.00	350.00	175.00
Stull, Marjorie	Instructor	8	137.50	275.00	137.50
Swartz, Willis G.	Professor	8	275.00	550.00	275.00
Teel, Harley R.	Assistant Professor	8	175.00	350.00	175.00
Thalman, W. A.	Professor	8	260.00	520.00	260.00
Treece, Madelyn S.	Instructor	8	160.00	320.00	160.00
Turnell, Amy	Instructor	8	175.00	350.00	175.00
Turner, Max W.	Associate Professor	8	200.00	400.00	200.00
Turner, Robert C.	Associate Professor	8	220.00	440.00	220.00
Van Lente, K. A.	Professor	8	255.00	510.00	255.00
Van Trump, Ruby	Assistant Professor	8	175.00	350.00	175.00
Wakeland, Floyd V.	Associate Professor	8	212.50	425.00	212.50
Ward, Irma Tate	Faculty Assistant	8	125.00	250.00	125.00
Warren, Fount G.	Professor	8	250.00	500.00	250.00
Watkins, Ben P.	Assistant Professor	8	190.00	380.00	190.00
Wegner, Kenneth W.	Associate Professor	8	225.00	450.00	225.00
Welch, Walter B.	Associate Professor	8	237.50	475.00	237.50
Wendt, Arnold	Faculty Assistant	8	40.00 ^(a)	80.00 ^(a)	40.00 ^(a)
Wharton, John S.	Instructor	8	165.00	330.00	165.00
Woody, Lucy K.	Professor	8	250.00	500.00	250.00
Wright, Alice K.	Assistant Professor	8	185.00	370.00	185.00
Wright, John I.	Associate Professor	8	200.00	400.00	200.00
Young, Otis B.	Professor	8	250.00	500.00	250.00
Zimmerschied, Charlotte	Assistant Professor	8	200.00	400.00	200.00

(a) Teaching two-fifths time.

PROCEEDINGS

SUPPLEMENT B

List of Faculty, with nine-months Salaries for 1948-49

Professors

<u>Name</u>	<u>Degree</u>	<u>Department</u>	<u>Salary Rate</u> 1947-48	<u>Salary</u> 1948-49
Harold E. Briggs, Ph.D.		History	\$4950.00	\$ 5040.00
Lewis A. Maverick, Ph.D.		Economics	4950.00	5040.00
John R. Mayor, Ph.D.		Mathematics	4950.00	5040.00
James W. Neckers, Ph.D.		Chemistry	4950.00	5040.00
John Winfield Scott, Ph.D.		Business Administration	4950.00	5040.00
Willis G. Swartz, Ph.D.		Government	4950.00	5040.00
Vera L. Peacock, Ph.D.		Foreign Languages	4770.00	4860.00
W.C. Bicknell, Ph.D.		Industrial Education	4680.00	4770.00
Maurits Kesnar, Ph.D.		Music	4680.00	4770.00
Ted R. Ragsdale, Ph.D.		Education	4680.00	4770.00
William B. Schneider, Ph.D.		English	4680.00	4770.00
W. A. Thalman, Ph.D.		Education	4680.00	4770.00
Joseph K. Johnson, Ph.D.		Sociology	4590.00	4680.00
Robert A. Scott, Ph.D.		Chemistry	4590.00	4680.00
Kenneth A. Van Lente, Ph.D.		Chemistry	4590.00	4680.00
Willard M. Gersbacher, Ph.D.		Zoology	4500.00	4590.00
Bruce W. Merwin, Ph.D.		Education	4500.00	4590.00
Fount G. Warren, M.A.		Education	4500.00	4590.00
Lucy K. Woody, M.A.		Home Economics	4500.00	4590.00
Otis B. Young, Ph.D.		Physics	4500.00	4590.00
J. Henry Schroeder, M.S.		Industrial Education	4410.00	4500.00
E. Eileen Elliott, Ed.D.		Home Economics	- - - -	4410.00
Dorothy R. Davies, Ed.D.		Physical Education for Women	4275.00	4365.00

Associate Professors

W. J. Tudor, Ph.D.		Sociology	- - - -	4590.00
Howard E. Bosley, D.Ed.		Education	4275.00	4365.00
Robert D. Faner, Ph.D.		English	4275.00	4365.00
Frank L. Klingberg, Ph.D.		Government	4275.00	4365.00
P. Merville Larson, Ph.D.		Speech	4275.00	4365.00
Kenneth D. Luney, Ph.D.		Economics	4275.00	4365.00
Walter B. Welch, Ph.D.		Botany	4275.00	4365.00
Ernest C. Coleman, Ph.D.		English	4230.00	4320.00
Jesse W. Harris, Ph.D.		English	4230.00	4320.00
William A. Pitkin, Ph.D.		Social Studies	4230.00	4320.00
J. Cary Davis, Ph.D.		Foreign Languages	4140.00	4230.00
W. C. McDaniel, Ph.D.		Mathematics	4140.00	4230.00
Wilkison W. Meeks, Ph.D.		Physics	4140.00	4230.00
Floyd F. Cunningham, Ph.D.		Geography	4050.00	4140.00
Viola M. DuFrain, Ph.D.		Business Administration	4050.00	4140.00
Claude J. Dykhouse, Ph.D.		Education	4050.00	4140.00
Elbert H. Hadley, Ph.D.		Chemistry	4050.00	4140.00
Joseph S. Rafalko, Ph.D.		Zoology	4050.00	4140.00
Victor Randolph, Ph.D.		Education	4050.00	4140.00

TEACHERS COLLEGE BOARD

Louis D. Rodabaugh, Ph.D.	Mathematics	\$4050.00	\$4140.00
Leland P. Lingle, M.A.	Physical Education for Men	3960.00	4050.00
Robert C. Turner, Ph.D.	English	3960.00	4050.00
Sina M. Mott, Ph.D.	Education	3870.00	3960.00
Georgia G. Winn, Ph.D.	English	3870.00	3960.00
Archibald McLeod, Ph.D.	Speech	3825.00	3915.00
Floyd V. Wakeland, M.Mus.	Music	3825.00	3915.00
George Bracewell, A.M.	Education	3780.00	3870.00
*George C. Camp., M.A.	English	3825.00	3825.00
Frances Barbour, A.M.	English	3690.00	3780.00
M. Eileen Barry, Ph.D.	Foreign Language:	3690.00	3780.00
Julia Neely, A.M.	English	3690.00	3780.00
Hilda A. Stein, M.S.	Zoology	3690.00	3780.00
Norman Caldwell, Ph.D.	History	3600.00	3690.00
Mary E. Entsminger, M.A.	Education	3600.00	3690.00
Charles L. Foote, Ph.D.	Zoology	3600.00	3690.00
Max W. Turner, Ph.D.	Government	3600.00	3690.00
John I. Wright, A.M.	History	3600.00	3690.00
David S. McIntosh, M.A.	Music	3375.00	3465.00
John M. Pierce, A.M.	Emeritus	1700.00	1700.00

Assistant Professors

William R. Matthies, M.S.	Business Administration	- - - -	4050.00
George L. Cherry, Ph.D.	History	3600.00	3690.00
Robert W. English, M.A.	Industrial Education	3600.00	**1845.00
Dilla Hall, M.S.	University High School	3600.00	3690.00
Kate E. Moe, M.S.	Music	3600.00	3690.00
Vernon G. Morrison, M.A.	Economics	3600.00	3690.00
Susie Ogden, M.A.	Business Administration	3600.00	**1845.00
Henry L. Wilson, Ph.D.	English	3600.00	3690.00
Charlotte Zimmerschied, A.M.	Physics	3600.00	3690.00

* Rank of Associate Professor contingent upon completing work for Doctor's degree before September 13, 1948.

**Sabbatical Leave - nine months at half pay.

Gladys W. Babcock, M.S.	Home Economics	3510.00	3600.00
Cameron W. Garbutt, M.A.	Speech	3510.00	3600.00
Dalias A. Price, A.M.	Geography	3510.00	3600.00
E. Louise Bach, A.M.	University High School	3465.00	*1777.50
Winifred Burns, M.A.	English	3420.00	*1755.00
Willis E. Malone, M.A.	Education	3420.00	*1755.00
Shelby S. Shake, M.S.	University High School	3420.00	3510.00
Ben P. Watkins, M.A.	Art	3420.00	3510.00
Joseph R. Baxter, M.A.	History and Foreign Languages	3375.00	3465.00
Elizabeth Cox, A.M.	English	3375.00	3465.00
Florence E. Denny, M.A.	Physiology and Health Education	3375.00	3465.00
William H. Harlan, A.M.	Sociology	3375.00	3465.00
Anna K. Neufeld, M.A.	Foreign Languages	3375.00	3465.00
Cecil M. Bolton, M.Mus.	Music	3330.00	3420.00
Elbert Fulkerson, M.A.	University High School	3330.00	3420.00

*Sabbatical Leave - nine months at half pay.

PROCEEDINGS

Salary Rate
47-48

Annemarie E. Krause, M.S.	Geography	3330.00	\$ 3420.00
William M. Marberry, M.A.	Botany	3330.00	3420.00
Louis Petroff, Ph.D.	Sociology	3330.00	3420.00
Alice K. Wright, A.M.	Mathematics	3330.00	3420.00
Mary Louise Barnes, M.S.	Home Economics	3240.00	3330.00
Lynn C. Holder, M.S. in Ed.	Physical Education for Men	3240.00	3330.00
Dorothy Muzzey, A.M.	Physical Education for Women	3240.00	3330.00
Lulu D. Roach, Ph.B.	Art	3240.00	3330.00
Emily E. Farnham, M.A.	Art	3150.00	3240.00
Tina Goodwin, M.A.	Allyn Training School	3150.00	3240.00
Margaret Kaeiser, Ph.D.	Botany	3150.00	3240.00
Evelyn D. Rieke, A.M.	University High School	3150.00	3240.00
Harley R. Teel, A.M.	Education	3150.00	3240.00
Ruby Van Trump, A.M.	Allyn Training School	3150.00	3240.00
M. Alberta Gibbons, A.M.	University High School	3060.00	3150.00
Chalmer A. Gross, M.S.	University High School	3060.00	3150.00
Charles J. Pardee, A.M.	History	3060.00	3150.00
Ora D. Rogers, A.M.	Allyn Training School	3060.00	3150.00
Gladys L. Smith, M.A.	University High School	3060.00	3150.00
John S. Wharton, M.Mus.	Music	2970.00	3150.00
Charles Paterson, B. E.	University High School	2970.00	3060.00
Madge T. Sanders, A.M.	University High School	2970.00	3060.00
Grace E. Kite, B.S. in L.S.	Library	2700.00	2790.00
Lulu R. Clark ----	Emerita	1240.00	1240.00

Instructors

A. Frank Bridges, M.A.	Physiology and Health Education	3150.00	3240.00
William Freeberg, M.S.	Physical Education for Men	3150.00	3240.00
Harold C. Hines, M.S.	Music	3150.00	3240.00
Mae T. Smith, A.M.	English	3150.00	3240.00
Robert A. Steffes, M.S.	Journalism	3150.00	3240.00
Jean Stehr, M.A.	Physical Education for Women	3150.00	3240.00
Hal Stone, M.S.	Chemistry	3150.00	3240.00
R. Jean Fligor, M.A.	University High School	3060.00	3150.00
Elizabeth Meehan, M.A.	Allyn Training School	3060.00	3150.00
Helen Matthes, ----	Music	2970.00	3060.00
Richard C. Kohler, A.M.	University High School	2925.00	3015.00
Frances Phillips, M.A.	Physiology and Health Education	2880.00	2970.00
Madelyn S. Treece, M.A.	Allyn Training School	2880.00	2970.00
Helen Starck, B.S.	University High School	2790.00	2880.00
Troy W. Edwards, M.S. in Ed.	University High School	2700.00	2790.00
Kenneth A. Ervin, M.A.	Art	2700.00	2790.00
Mabel S. Lane, M.S. in Ed.	University High School	2700.00	2790.00
Zita Spradling, M.S.	University High School	2700.00	2790.00

*Sabbatical Leave - nine months at half pay.

†Part-time

TEACHERS COLLEGE BOARD

47-48

48-49

Bonnie L. Lockwood, M.S.in Ed.	University High School	2520.00	2610.00
Marjorie W. Stull, B.S.in Ed.	Library	2475.00	2565.00
Golda D. Hankla, A. M.	Library	2340.00	2430.00
Mary Belle Melvin, B.S.in L.S.	Library	2250.00	2340.00
Loraine Waters, M.S.in Ed.	Museum	2250.00	2340.00
Florence R. King ----	Emerita	1200.00	1200.00
Mae L. Fox, M.A.	Brush Training School	†630.00	†630.00
Maude Mayhew, M.A.	Brush Training School	†630.00	†630.00
Jewell Trulove, M.A.	Brush Training School	†630.00	†630.00
Grace Wilehm, M.A.	Brush Training School	†630.00	†630.00
		†Part-time	

Faculty Assistants

Helen Goetz, R. N.	Physiology and Health Education	†900.00
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SUPPLEMENT C

List of Faculty-Administrative Personnel with twelve months Salaries
for 1948-49

Name	Academic Degree	Payroll Title	Salary Rate 1947-48	Salary 1948-49
Chester F. Lay (President; Professor of Educational and Personnel Administration)	Ph.D.	President	\$ 10000.	\$ 10000.
Henry J. Rehn (Dean, College of Vocations & Professions; Professor)	Ph.D.	Ex. Ass't in Ed. & Adm.	7320.	7440.
T. W. Abbott (Dean, College of Liberal Art & Sciences; Professor of Chemistry)	Ph.D.	Ex. Ass't in Ed. & Adm.	7020.	7140.
Charles D. Tenney (Administrative Assistant to the President; Professor of English & Philosophy)	Ph.D.	Ex. Ass't in Ed. & Adm.	7020.	7140.
Douglas E. Lawson (Dean, College of Education; M.D. Professor of Education)	Ph. D., M.D.	Ex. Ass't in Ed. & Adm.	----	7020.
Marie A. Hinrichs (Director, Health Services; University Physician; Professor of Physiology & Health Education)	Ph.D.,	Professor	6600.	6720.
Carl C. Lindegren (Director of Biological Science & Research)	Ph.D.	Professor	6600.	6720.
Edward V. Miles, Jr. (Business Manager; Associate Professor of Economics)	M.A.	Ex. Ass't. in Ed. & Adm.	6600.	6720.
Marshall S. Hiskey (Dean of Men; Acting Director of Testing Services; Professor)	Ph.D.	Ex. Ass't in Ed. & Adm.	6000.	6600.

PROCEEDINGS

Orville Alexander (Director of Alumni Services; Professor of Government)	Ph.D.	Ex. Ass't, in Ed. & Adm.	\$ 6120.	\$ 6240.
E. G. Lentz (Curator of Clint Clay Tilton Library; Professor of History)	A.M.	Professor	6000.	6120.
Raymond H. Dey (Director of Extension & Placement Services)	M.A.	Ex. Ass't, in Ed. & Adm.	5880.	6000.
Glenn Martin (Director of Athletics; Associate Professor of Physical Education for Men)	M.A.	Ex. Ass't, in Ed. & Adm.	5700.	5820.
William Neal Phelps (Acting Director, Physical Plant)	Ed.D.	Associate Professor	5700.	5820.
Lowell R. Tucker (Acting Chairman, Department of Agriculture)	Ph.D.	Associate Professor	5400.	5520.
Julia Minnette Barber (Advisor, Dean of Women's Office; Assistant Professor of English)	M.A.	Ex. Ass't, in	5280.	5280.
Helen A. Shuman (Dean of Women; Associate Professor)	M.A.	Ex. Ass't, in Ed. & Adm.	5160.	5280.
Mary Anna Robertson (Secretary to the President)	M.A.	Ex. Ass't, in Ed. & Adm.	5100.	5220.
Marjorie Shank (Registrar' Associate Professor of Geography)	A. M.	Ex. Ass't, in Ed. & Adm.	5040.	5160.
Lorena Drummond (Director, Information Service)	B.A.	Ex. Ass't, in Ed. & Adm.	4920.	5040.
Van A. Buboltz (Supervisor, Veterans Housing Projects)	M.A.	Assistant Professor	4800.	4920.
Marshall G. Clark (Agriculture)	M.S.	Assistant Professor	4800.	4920.
John D. Mees (Principal, University High School)	M.S.	Assistant Professor	4800.	4920.
Donald A. Inqli (Director, Audio-Visual Aids Service)	M.A.	Assistant Professor	4800.	4920.
Lawrence E. Clark (Veterans Counselor)	Ph.D.	Associate Professor	4620.	4740.
Alex Reed (Vocational Agriculture)	M.S.	Assistant Professor	4500.	4620.
E. Opal Stone (Acting Director, Wheeler Library)	M.S. in L.S.	Assistant Professor	4380.	4500.
Ralph H. Boatman (Health Coordinator)	M. of P.H.	Instructor	4000.	4320.
Robert L. Gallegly (Chief Accountant)	A.M.	Ex. Ass't, in Ed. & Adm.	4140.	4260.

TEACHERS COLLEGE BOARD

John W. Allen (Acting Director, Museum)	----	Instructor	\$ 4080.	\$ 4200.
Thelma Lynn (Librarian)	B.S. in L.S.	Instructor	4080.	4200.
Ruby Kerley (Librarian)	A.M. in L.S.	Assistant Professor	4080.	4200.
M. Esther Shubert (Librarian)	M.S.	Assistant Professor	4080.	4200.
Cornelia L. Beach (Purchasing Agent)	B.Ed.	Ex. Ass't. in Ed. & Adm.	3900.	4020.
Dorothy E. Heicke (Librarian)	A.M. in L.S.	Assistant Professor	3840.	3960.
Mabel Pulliam (Director, Housing Service)	----	Ex. Ass't. in Ed. & Adm.	3840.	3960.
William Randle (Veterans Counselor)	M.S. in Ed.	Ex. Ass't in Ed. & Adm. Instructor	3720.	3840.
Maxine Vogely (Director, Anthony Hall)	M.A.	Instructor	*3720.	*3840.
Ledford J. Bischof (Assistant to the Dean of Men in Ed.)	M.S.	Instructor	3600.	3720.
Zella Cundall (Librarian)	A.B.	Instructor	3600.	3720.
Minnie Mae Pitkin (Assistant in Personnel)	M.S.	Instructor	3000.	3600.
Thera Cavender (Librarian)	A.B. in L.S.	Instructor	3120.	3240.
Alice P. Rector (Assistant in Testing)	M.S. in Ed.	Instructor	3120.	3240.
Gertrude Lindegren (Assistant in Biological Science & Research)	----	Faculty Assistant	3000.	3000.
Mary Lou McNeill (Assistant Registrar)	B.S.	Faculty Assistant	3000.	3000.
Naomi Manering (Nurse)	R.N.	Faculty Assistant	2880.	3000.
Ruby Straker (Assistant, Director of Extension and Placement Services)	B.S. in Ed.	Faculty Assistant	2820.	2940.
Bessie Kawachi (Assistant in Biological Science & Research)	----	Faculty Assistant	----	----
Margaret M. Rafolko (Assistant in Biological Science & Research)	B.Ed.	Faculty Assistant	----	----
Edna Bradley (Nurse)	R.N.	Faculty Assistant	2400.	2520.
Walter Mazurek (Assistant, Physical Education)	B.A.	Faculty Assistant	2400.	2520.

*Does not include maintenance allowance of \$30.00 per month.

**Salaries paid from restricted funds.

PROCEEDINGS

SUPPLEMENT D

List of Regular Employees with twelve months Salaries for 1948 49

<u>Name</u>	<u>Classification</u>	<u>Salary Rate</u> 1947-48	<u>Salary Rate</u> 1948 49
<u>Office</u>			
Jane Crichton	Clerk IV	\$ 3000.00	
Lucile Etherton	Clerk III	2940.00	
Francis Adams	Duplicating Mach. Supervisor	2880.00	
Gus Trobaugh	Storekeeper I	2292.00	
Fidella M. Doolin	Account Clerk	2280.00	
Mabel Austin	Clerk Steno. I	2184.00	
Margaret McGregor	Clerk Steno I	2184.00	
Ruth Brummet	Clerk Typist II	2100.00	
Juanita Cooper	Clerk Steno. I	2100.00	
Virginia Karnes	Clerk Steno. I	2100.00	
D.Killingsworth	Clerk Typist I	2100.00	
Victoria E. Ludwig	Bkkg.Mach.Opr.I	2100.00	
F.E.Mitchell	Clerk Typist I	2100.00	
Wilma N. Perry	Clerk Steno. I	2100.00	
Myrna Ragsdale	Clerk Steno. I	2100.00	
Mary E. Smith	Tab.Mach.Opr.I	2100.00	
Hazel M. Jarrett	Clerk I	2052.00	
M. Allen	Clerk Typist II	1980.00	
Allynn W. Carter	Clerk Steno. I	1980.00	
Dorothy Hunter	Clerk I	1980.00	
Dolores Marco	Clerk Steno. I	1980.00	
Earlene Ashby	Clerk Steno. I	1860.00	
Lucille Hart	Clerk Typist II	1820.00	
Rosemary Keough	Clerk Typist II	1820.00	
Betty Hamilton	Clerk Steno. I	1800.00	
Marjory Enrietto	Clerk Steno. I	1680.00	
Lois C. Mescher	Clerk Steno. I	1680.00	
Myrtle White	Clerk Steno. I	1680.00	
Marilyn H. Taylor	Clerk Typist I	1500.00	
<u>Janitorial</u>			
Joe Widdows	Bldg. & Grounds Supervisor	3660.00	
Howard Wiggins	Janitor III	2400.00	
Jesse Allen	Janitor I	2100.00 (1)	
Ira Dennie Knight	Janitor I	2100.00	
Guy Loveall	Janitor I	2100.00	
William J. Anderson	Janitor I	1800.00	
Elsie Beggs	Domestic	1800.00	
George O. Biggs	Janitor I	1800.00	
William Claunch	Janitor I	1800.00	
Dennis Clutts	Janitor I	1800.00	
Charles Evans	Janitor I	1800.00	
Tom Higgins	Janitor I	1800.00	
James Jamison	Janitor I	1800.00	

(1) Payable from Income Fund - Auxiliary Enterprise.

TEACHERS COLLEGE BOARD

Janitorial (continued)

Calvin Pollard	Janitor I	\$ 1800.00
Oscar Rawson	Janitor I	1800.00
Columbus Valentine	Janitor I	1800.00
Harrison Wilson	Janitor I	1800.00
Ima M. Valentine	Domestic	1680.00
George Donaby	Janitor I	1560.00 (1)(2)

Heating

Reid Troutman	Plant Main. Eng. I	4080.00
Benjamin Bradford	Sty. Fireman	2700.00(3)
A. C. Hamilton	Sty. Fireman	2700.00
Fred Miller	Sty. Fireman	2700.00
T. H. North	Sty. Fireman	2700.00
Joe Thomas	Sty. Fireman	2700.00
Wesley Walters	Sty. Fireman	2700.00
Herman Entsminger	Sty. Fireman	2400.00
Lee C. Harris	Sty. Fireman	2400.00
Hiram Lewis	Sty. Fireman	2400.00
V. H. Rogers	Sty. Fireman	2400.00
Cliff Freeman	Laborer Maint.	1800.00
Charles Merkel	Laborer Maint.	1800.00
Statsie Mosley	Laborer Maint.	1800.00
James Williams	Laborer Maint.	1800.00

Maintenance

Virgil Schwegman	Carpenter Foreman	4698.00
Al DiGregorio	Plasterer	4176.00
Charles M. Hagler	Carpenter	4176.00
Ned J. Hagler	Carpenter	4176.00
Carl B. Kinsey	Carpenter	4176.00
Otis B. Miller	Carpenter	4176.00
Arthur Ross	Carpenter	4176.00
Robert E. Smith	Carpenter	4176.00
Charles E. Loy	Plumber	3915.00
Wayne Marten	Plumber	3915.00
Harry Michael	Plumber	3915.00
Clyde McCormick	Electrician	3758.00
Rudolph Weber	Electrician	3758.00
Fred E. Clemens	Painter	3654.00
Lee Cogdill	Painter	3654.00
Guy R. Harris	Painter	3654.00
William Holder	Trades Helper	2610.00

Grounds

Ralph Carter	Florist I	2340.00
Lee McNeill	Grounds Foreman	2280.00
Edward McCutcheon	Laborer Maint.	1980.00
Leroy Nelson	Laborer Maint.	1920.00

(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(3) On Disability Leave until July 5, 1948.

PROCEEDINGS

Grounds (continued)

Raymond Alexander	Laborer Maint.	\$ 1800.00
Lenvill Cundiff	Laborer Maint.	1800.00
Ogle Etherton	Laborer Maint.	1800.00
Vernor L. Green	Laborer Maint.	1800.00
Carl I. Hagler	Laborer Maint.	1800.00
James Roy Hale	Laborer Maint.	1800.00
Villa Hall	Laborer Maint.	1800.00
W. McCallister	Laborer Maint.	1800.00
Jettie Taylor	Laborer Maint.	1800.00
George Westley	Laborer Maint.	1800.00

Food Service (1)

Lyda Windate	Food Service Supervisor	2760.00(4)
Frances Bowers	Cook I	1920.00 (2)
Bertha Rentfro	Cook I	1920.00 (2)
Pearl Allmon	Cook I	1800.00(2)
Edith Baggett	Cook I	1800.00 (2)
Mamie Bain	Cook I	1680.00(2)
Verla Foster	Cook I	1680.00(2)
Zella Morray	Domestic	1680.00(2)
Ressie Richardson	Domestic	1680.00(2)
Cora Fulgham	Domestic	1560.00(5)
Grace Throgmorton	Domestic	1560.00(2)

Police

John W. Thornton	Watchman I	2277.00(6)
Herman Bain	Watchman I	2100.00
Oscar E. Cochran	Watchman I	2100.00
Raymond E. Cox	Watchman I	1800.00
F. H. Fraser	Watchman I	1800.00
Charlie Hammock	Watchman I	1800.00
Lenard Turner	Watchman I	1800.00
J. R. Watson	Watchman I	1800.00

Farm

Irvin Peithman	Head Farmer	3300.00(2)
Homer Benz	Dairy Farmer	2220.00
Delbert Hamilton	Garden Farmer	2220.00

Bookstore (1)

Carl Trobaugh	Faculty Assistant	2940.00(1)
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- (1) Payable from Income Fund - Auxiliary Enterprise.
- (2) Does not include Maintenance Allowance of \$20.00 per month.
- (4) Does not include Maintenance Allowance of \$10.00 per month.
- (6) Represents 10% increase over 1946 salary.
- (5) Does not include Maintenance Allowance of \$30.00 per month.

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
SOUTHERN ILLINOIS UNIVERSITY
Carbondale, Illinois
MAY 3, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, May 3, 1948, at the Southern Illinois University, Carbondale, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Verson L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Ira M. Means
Mr. Richard F. Dunn
Mr. Lindell W. Sturgis
Mrs. Helen R. Pegelow
Mrs. Peter Miller

The following members were absent:

Dr. Preston Bardley
Mr. Russell L. Guin
Mr. Lewis M. Walker

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken.

PROCEEDINGS

Mr. Means moved that the Minutes of the regular meeting of January 19, 1948, be approved. The motion was seconded by Mr. Davis, carried unanimously, and the Minutes stood approved.

REPORT OF COMMITTEE ON TUITION CHARGES

The committee of the Teachers' College Board on Tuition Charges for training schools in Northern Illinois State Teachers College, Eastern Illinois State College, Illinois State Normal University, Western Illinois State College and Southern Illinois University met in the office of Superintendent of Public Instruction, Vernon L. Nickell, Room 100, Centennial Building, Springfield, Illinois on Tuesday morning, April 20, 1948, at 10:00 A.M.

The Committee called in Mr. Walter Lindgren of the Attorney General's office to confer on the legal aspects surrounding the problem. After thorough discussion of the various problems involved, the Committee arrived at the following conclusions:

1. That there is no provision in the law which gives the Teachers' College Board the right to charge tuition for pupils of the common school grades who attend training schools in the above named State institutions. These institutions are State supported institutions and any tuition made would fall into the category of double taxation and, therefore, would be unconstitutional.
2. As a result of the above set forth conditions and conclusion, the Committee recommends to the Board that in the above named institutions no tuition is to be charged those students and pupils attending the training schools for the purpose of training teachers. This regulation to become effective at the beginning of the 1948 summer terms in the respective institutions.
3. The Committee recommends to the Board that the Presidents of the Northern Illinois State Teachers' College, Eastern, Illinois State College, Illinois State Normal University, Western Illinois State College, and Southern Illinois University be appointed a committee of five to determine the methods to be used in selecting or rejecting applications by pupils desiring to enroll in the training schools, these regulations and methods of selection to be uniform throughout the five institutions after being approved by the Teachers' College Board.
4. The Committee further recommends that this committee of five have their report as above stated ready to present at the July meeting of the Teachers' College Board.

There being no further business the Committee adjourned at 12:00 M.

Helen Rose Pegelow

I. M. Means

Vernon L. Nickell

TEACHERS COLLEGE BOARD

Mr. Dunn made the motion that the Board adopt the findings of the Committee on Tuition Charges. Mr. Davis seconded the motion and it was carried unanimously.

PROCEDURE NECESSARY FOR CERTIFICATION WITH THE UNIVERSITY RETIREMENT SYSTEM

This procedure has the approval of Miss Kunkel of the University Retirement System and reads as follows:

1. Physical examination of all new employees is compulsory.
2. The health officer or examiner will classify all persons examined in accordance with the following classifications:
 - (a) Persons who would be rated as a standard risk according to insurance practice will be classified as "standard."
 - (b) Persons who would be granted insurance on a limited basis only, or at a higher rate, will be classified as "sub-standard."
 - (c) Persons who would not be acceptable for either death or disability coverage will be classified as "risk not acceptable."
 - (d) Persons physically unfit for employment will be designated as "unemployable."

There will be no question about the acceptance of anyone classified under (a) and the President or certifying person of the respective institution by a letter to the Retirement System may insist on the certification of anyone whose physical examination qualifies them in either group (b) or group (c), but under no condition is a person qualified in group (d) to be employed except on a temporary basis and that to be avoided as much as possible.

3. A report on the physical examination submitted to the Retirement System will be acted on within ten (10) days.
4. No one is a member of the University Retirement System until they have been certified by the officials of the System and no deduction is to be made in pay until certification is received.
5. In some cases, it may be necessary to employ a person or persons classified in (c) or (d), but this should only be done on a temporary basis and avoided just as much as possible.

It is also strongly recommended that each school have their own resident full-time doctor.

Mr. Nickell recommended that the Procedure Necessary for Certif-

PROCEEDINGS

cation with the University Retirement System be adopted by this Board with the exception that we are not recommending that each school have their full-time physician inasmuch as all schools now have their own full-time physician. Mrs. Pegelow seconded the motion and it was unanimously carried.

TEACHERS COLLEGE INCOME FUND - AUXILIARY ENTERPRISES

There was quite a discussion on this subject and tables showing the reallocation of this fund were given to all members present for study and consideration. However, before the Board would even consider this reallocation of funds, it was imperative that the School that had the abundance of funds, which in this case is Southern, be willing to relinquish the money to the schools who are in need of it. Dr. Lay and Mr. Miles had a conference with their Advisory Committee and they were in agreement with this reallocation.

Mr. Nickell made the motion that the Board approve the reallocation of allotments in the Auxiliary Enterprises as follows:

Raise Normal's allotment from \$287,394.00 to \$325,000.00; raise Eastern's allotment from \$172,000.00 to \$240,000.00; raise Western's allotment from \$151,320.00 to \$170,000.00; raise Northern's allotment from \$186,736.00 to \$250,000.00 and lower Southern's allotment from \$630,000.00 to \$442,450.00. Mr. Dunn Seconded the motion and it was carried unanimously.

DISCUSSION OF LETTER FROM F. H. WANG

Mr. Nickell read a letter that he had received from Mr. F. H. Wang, Executive Secretary, Panama Canal Zone, Executive Department, Balboa Heights, C.Z., concerning the educational opportunities of children born in the Panama Canal Zone of parents whose last legal residence in the states was the State of Illinois.

THE PANAMA CANAL

Canal Zone
Executive Department

Cable Address
"Pan canal, Panama"

Balboa Heights, C.Z.,
January 12, 1948.

Mr. Vernon L. Nickell,
Superintendent of Public Instruction,
Springfield, Illinois.

Dear Sir:

You know, I am sure, that for the past two years practically all state controlled colleges and universities in the United States have given pre -

TEACHERS COLLEGE BOARD

ference to residents of their own states in admitting students. As a result of this policy large numbers of out-of-state applicants have been excluded.

Prior to 1945, American graduates of the Canal Zone high Schools and the Canal Zone Junior College had little difficulty in gaining admission to the colleges of their choice in the United States, provided that they were adequately prepared for the work they wished to pursue. This situation changed abruptly two years ago because Canal Zone American residents, few of whom can claim legal residence in any state, were regarded as out-of-state applicants in all states. They were in consequence placed at the bottom of all priority lists. Frequently they were advised that their applications could not be considered at all - merely because they were not residents of any state. This policy obviously works a great hardship upon this group of American citizens, for whom only two years of college work are available locally.

I am writing this letter to ascertain if it would not be possible for the publicly controlled colleges and universities in your state to treat Canal Zone applicants, for admission only, as if they were residents of your state. If this were done the regular out-of-state tuition fee could still be charged. If your state is not willing to adopt this as a general policy, perhaps it would be willing to apply the suggested policy to the applicants from the Canal Zone who were born in your state. While this would not solve our problem completely, even if adopted by all states, because we have a large number of students who were born in the Canal Zone or in Panama, it would help many of our students continue their education.

The two Canal Zone high schools graduate from 200 to 250 students each year, the Canal Zone Junior College from 25 to 35. Normally about one third of the high school graduates and one half the graduates of the college continue their education in the United States. However, because they attend many different institutions located all over the country, on one state gets a very large number of them.

Your consideration of the request made in this letter will be greatly appreciated.

For the Governor

Yours very truly,

(signed) F. H. Wang

F. H. WANG
Executive Secretary

He also read a letter that he had received from the University of Illinois in reply to his concerning the above subject. The University replied that application of this sort are treated as any other resident of Illinois.

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March 4, 1948

Honorable Vernon L. Nickell,
Superintendent of Public Instruction,
Centennial Building,
Springfield, Illinois

Dear Mr. Nickell:

In re: Letter from Mr. F. H. Wang, Executive
Secretary, The Panama Canal Zone,
Executive Department, Balboa Heights, C.Z.

Director Thompson asked that I acknowledge receipt of your letter of January 28, 1948. He has requested that Mr. Lanphier put the subject of this letter on the agenda for the next meeting of the Teachers College Board.

Sincerely yours,

Jean Cole, Secretary

JC:er

Mr. Nickell made the motion that the Teachers College Board write Mr. F. H. Wang to the effect that the children of Americans working in the Canal Zone, whose parents' last legal residence in the states was the State of Illinois, that those children be considered as residents of Illinois and that their applications to the respective schools be treated as such providing they meet the entrance requirements of the respective college to which they apply. Mr. Sturgis seconded the motion and it was carried unanimously.

BOND ISSUE FOR NORTHERN ILLINOIS STATE TEACHING COLLEGE

There was quite a discussion on this subject. Mr. Shields and Mr. Swartz, representing the Bonding Company, were present and assisted in trying to clarify some points concerning the issuance of these bonds.

On page 3, of the Resolution marked Exhibit "D" there is a mistake. On line 6 the dates should be 1949 to 1958 instead of 1960.

On page 3, Section 3, lines 3 and 4, should be inserted the name of the Continental Illinois National Bank and Trust Company, in the City of Chicago, Illinois.

Section 15 on page 13, should read corrected as follows:

That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority in any given maturity one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of

TEACHERS COLLEGE BOARD

the revenue to be derived from the operation of said buildings or facilities, but any bond maturity once paid shall not be required to pro-rate with any subsequent sales of said bonds to maturity.

Mr. Dunn made the motion that Dr. Adams be instructed to advertise for bids on the improvement of the Cafeteria and Tea Room at Northern Illinois.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefor, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property, to wit:

Lot 6 in Block 1 of I.L. Ellwoods's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois.

together with the buildings on said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at DeKalb, and in addition thereto to improve the existing dining room facilities of said college now located on the campus and commonly known as the "Cafeteria Building"; and

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of The Teachers College Board.; and

WHEREAS this Board does now further find and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above described.....\$ 35,000
2. Improvement to the building located on the above described property, including the construction of an addition thereto..... 15,000
3. Improvement to the existing dining hall of said college 10,000

PROCEEDINGS

4. Legal Expenses and Contingencies.....\$ 2,000

Total.....\$ 62,000

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds, "approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at DeKalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenues derived from the use of said facilities;

NOW, THEREFORE, Be It Resolved by The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said November Illinois State Teachers College at DeKalb, and also that the existing dining hall of said college located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therfor heretofore approved by this The Teachers College Board for said college and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of _____ per cent (_____%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1960, inclusive; and \$6,000 on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reversed unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb to call in, pay and redeem bonds numbered 51 to 62, inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon

TEACHERS COLLEGE BOARD

giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of and interest on such revenue bonds shall be payable in lawful money of the United States of America at _____, in the City of _____, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the President of The Teachers College Board and attested by the Secretary thereof under the seal of said Board, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS,

SERIES OF 1948

NUMBER _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value received promises to pay to bearer, but only out of the Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bond Interest and Sinking Fund, as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____) on the _____ day of _____, 19____, and to pay interest on said sum from the date hereof at the rate of _____ per cent (_____ %) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon

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presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by the Teachers College Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the Cafeteria Building, and is issued under the pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates of fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the operation of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him as a special fund known as "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb."

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of The Teachers College Board. However, The Teachers College Board covenants and agree with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt

TEACHERS COLLEGE BOARD

such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees, and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of the interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the _____ day of _____ 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the President of The Teachers College Board, attested by the Secretary of said Board, under the seal of said Board, and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD
FOR THE NORTHERN ILLINOIS
STATE TEACHERS COLLEGE
AT DE KALB

By _____
President

Attest:

Secretary

Registered and Countersigned:

Treasurer, State of Illinois

(Form of Interest Coupon)

Number _____ \$ _____

On the first day of _____, 19__ *(unless the bond to which

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this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at DeKalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at _____, in the city of _____, Illinois, for interest due that day on its _____% Student Union Building and Dining Hall Revenue Bond, Series of 1948, dated May 1, 1948, Numbered _____.

THE TEACHERS COLLEGE BOARD
FOR THE NORTHERN ILLINOIS
STATE TEACHERS COLLEGE
AT DE KALB

By _____
President

Attest:

Secretary

Registered and Countersigned:

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 55 to 65, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special fund to be known as "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at De Kalb," and said funds shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;

TEACHERS COLLEGE BOARD

3. To provide a reasonable reserve fund; and

4. To provide a reasonable fund for depreciation, all as hereinafter more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at DeKalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb through agents or employees thereunto duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided, and shall be credited to the special fund as hereinabove provided, and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special fund in the following manner:

1. On the first day of each calendar month the said Treasurer shall transfer on his books from The Teachers College Board for the Northern Illinois State Teachers College at DeKalb Revenue Bond Fund of 1948 to a separate and special account designated as "Student Union Building and Dining Hall Operation and Maintenance Fund" such a sum of money as may be directed to be transferred by order of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance, and the funds so transferred shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses hereinabove referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance fund in the next succeeding calendar month or months.

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the transfer provided for in paragraph 1 first above transfer on his books from the balance in the said "The Teachers College Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at De Kalb" to a special account "Northern Illinois State Teachers College at De Kalb Revenue Bonds, Series of 1948, Interest and Sinking Fund" equal monthly installments of the principal and interest due May 1, 1949, and on the first of each month thereafter, until there has been transferred to the said "Northern Illinois State Teachers College at DeKalb Revenue Bonds, Series of 1948, Interest and Sinking Fund" a sufficient amount to pay all of the bonds then outstanding bonds may then have been called for redemption, transfer to such fund shall be made in an amount equal to 1/6th of the interest then next due and 1/12th of the principal then next due on the bonds herein directed to be issued.

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and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, immediately upon making such transfer, to remit all funds so credited to the _____, in the City of _____, State of Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided. Said Treasurer shall make no further remittances to the said bank after there shall have been so remitted a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption.

3. On or before the 10th day of May and the 10th day of November in each year, after making the transfer provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall transfer on his books from the balance in said "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb" to a separate and special account to be designated as the "Northern Illinois State Teachers College at DeKalb Student Union and Dining Hall Revenue Bond, Series of 1948, Depreciation Fund" the sum of \$500 until there shall have been accumulated in said depreciation fund the sum of \$6,000, at which figure the Depreciation Fund shall thereafter be maintained by subsequent transfers from the "The Teachers College Board Revenue Bond Fund of 1948 for the Northern Illinois State Teachers College at DeKalb", as hereinabove provided. Funds credited to the said Depreciation Fund shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

4. On or before the 10th day of May and the 10th day of November in each year, after making the transfers provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall transfer on his books to a separate and special account designated as the "Northern Illinois State Teachers College at DeKalb Student Union and Dining Hall Revenue Bond, Series of 1948, Reserve Fund" the entire balance remaining in said "The Teachers College Board Fund: until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said Reserve Fund shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall remain outstanding and unpaid, it will continuously operate the said buildings ac-

TEACHERS COLLEGE BOARD

quired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities; that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund in an amount adequate promptly to pay the principal of and the interest on said bonds as the same matures; to provide the aforesaid Depreciation Fund, and the aforesaid Reserve Fund; and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund. The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund. All of the said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing

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the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all persons interested; and that there shall be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Revenue Bond Reserve Fund of 1948 as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further that in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement, and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb will faithfully and punctually perform or cause

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to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective funds created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this resolution.

Section 15. That the bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund, hereinabove provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special account by said Treasurer to be designated "Student Union Building and Dining Hall Construction Account of 1948 for the Northern Illinois State Teachers College at DeKalb" and shall be applied to the cost of acquiring, construction, equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all as hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be transferred and credited to the Northern Illinois State Teachers College at DeKalb Revenue Bond, Series of 1948, Interest and Sinking Fund, as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a

PROCEEDINGS

contract between The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 19. That the President and Secretary of The Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20. That this resolution shall be in full force and effect immediately upon its passage.

RESOLUTION ESTABLISHING CHARGES AND FEES FOR THE USE OF THE STUDENT DINING HALL AND UNION BUILDING AND THE EXISTING STUDENT DINING HALL OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such acquisition and improvement pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS pursuant to the terms of the act above referred to and the

TEACHERS COLLEGE BOARD

resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That there shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at DeKalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter
\$ 2.00 per student per summer session

FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than 110% of the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

State Teachers College, DeKalb, Illinois, and that for this purpose be authorized to have plans and specifications prepared sufficient to enable a bidder to make a bid on the work and that each bidder be required to deposit 5% of his bid in good faith, in the form of a certified check or a guarantee bond, payable to the Teachers College Board, and that the award be made to the lowest responsible bidder and that the successful bidder be required to furnish a completion bond. Mr. Davis seconded the motion and it was carried unanimously.

Mr. Dunn suggested that President Adams and Mr. Anderson have prepared, necessary plans and specifications to enable bidders to submit proper bids and have this information for the Teachers College Board Meeting on Monday, May 10, 1948.

PROCEEDINGS

Mr. Means made the motion, seconded by Mr. Dunn, that the report on the above mentioned plans and specifications be made at the meeting to be held in Director Thompson's office, Capitol Building, Springfield, Illinois, May 10th, 4:00 P.M. daylight savings time.

A motion was made by Mr. Dunn, seconded by Mr. Davis, to accept the resolution marked Exhibit "E" establishing charges and fees for the use of the Student Dining Hall and Union Building and the Existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, a copy of which is hereto attached and made a part of these minutes. The motion was unanimously carried.

Mr. Dunn made the motion that the Board enter into a contract for this construction with the lowest responsible bidder; the contract to be signed by the Chairman and the Secretary, ex-officio of this Board. Mr. Sturgis seconded the motion and it was unanimously carried.

Mr. Dunn made the motion that the Board see to it that proper publication for bids on the \$62,000.00 Self-Liquidating Bonds be made for the Northern Illinois State Teachers College, and that the bids be sold to the highest responsible bidder. Mr. Davis seconded the motion it was carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Mr. Adams presented the report for Northern Illinois State Teachers College with the following corrections: On page 1, under heading #3, Teachers College Scholarships, item c, line 3, the date should read May 3, 1948 instead of April 20, 1948.

On page 4, under heading #5, New Appointments, item 3, the name of Miss Helen Hoing should be added following the name of Miss Grace Gutzler, as a teacher in the health workshop for the Summer Session only, and at the same salary as the one preceding her on page 4.

Dr. Adams made mention of the fact that Dr. A. W. Blair's salary had been increased outstandingly due to the fact that Dr. Blair had had offers from other places and if Northern were to keep him, it was necessary that his salary be thus changed.

The same holds true for Dr. Max S. Huebner, who is Assistant Director of the same department that Dr. Blair is the Director, that is, Student Teaching.

On page 12, under the heading FACULTY, the name of Mary Williams should be substituted for the name of Ethel Woolhiser, who retired.

On page 18, under the heading SUMMARY, item #8, the name of Helen Hoing should be added for the Summer Session only as an additional teacher in the health workshop.

Mr. Means made the motion that the report for Northern Illinois State Teachers College be accepted as amended. Mr. Davis seconded the motion and it was carried unanimously.

TEACHERS COLLEGE BOARD

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for Eastern Illinois State College. He spoke at some length about a Dr. Ernest L. Stover, who is causing some trouble at the school. Dr. Stover is Head of the Botany Department. The Board recommended that Director Thompson call Dr. Stover to Springfield to discuss the matter.

Mr. Sturgis made the motion that the report for Eastern be accepted with the exception of the salary schedule. Mr. Davis seconded the motion and it was unanimously carried.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for Illinois State Normal University. There was quite a discussion about the 1947 INDEX and about the sponsor of the book, Dr. Robert I. Brigham. It was decided that Dr. Brigham be employed for the summer session, but he will not be re-employed thereafter.

On page 13, under heading #11 Faculty for the Academic Year 1948-49, the name of Dr. Robert I. Brigham should be stricken from this report.

Mr. Thompson suggested that a survey immediately be made of the Teachers Colleges, in such a manner as the Board might determine, and one that might determine the type of textbooks being used with regard to government, ideology and "isms" and the personnel employed. The Board and the Presidents were not in agreement as to the method that should be used for this survey. Mr. Thompson wanted it understood that he has suggested that immediate action be taken and in the event that something unforeseen occurs he does not want the Chairman held responsible, but the entire Board.

The question was raised by Dr. Fairchild with reference to what attitude was to be taken toward the students in the Teachers Colleges who were members of the National Guard where the required two weeks' encampment of the Guard interfered or overlapped with the school session. A discussion ensued wherein remarks were contributed by Dr. Adams, General Davis and others. It was finally concluded that the members of the National Guard were to be excused for the purpose of attending the camp and were to be given an opportunity to make up their work either before leaving for camp or after returning.

Mr. Dunn made the motion, seconded by Mr. Davis that the report for Illinois State Normal University be approved as amended. The motion was carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for Western Illinois State College. He made mention of the fact that Mr. O. L. Champion, Business Manager at Western, is nearing the retirement age and he has requested that a new business manager be assigned to Western as of March 1, 1949, in

PROCEEDINGS

in order that he may work with Mr. Champion for a period of six months before Mr. Champion retires.

Mr. Davis made the motion, seconded by Mrs. Miller, that the report for Western be approved with the exception of item B on page 15 and continuing on page 16, under the heading VI, Buildings and Grounds. The motion was unanimously carried.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Lay presented the report for Southern Illinois University. It was agreed that a committee report to the July meeting on item A, under heading V, Curriculum, on page 16.

On page 19 Mr. Dunn recommended that the following be added to the last paragraph: -- provided the survey made by the Bonding Company shows that buildings could not be arranged under the self-liquidating plan.

At the last meeting of the Teachers College Board the Board approved the change in registration fees and graduation fees for all of the schools with the exception of Southern. It is now requested that the Board approve a change in fees for Southern as follows: Student Activity fee changed from \$5.00 to \$7.50 per quarter plus federal tax; Registration fee changed from \$10.00 to \$15.00; Graduation fee \$10.00; and out-of-state fee \$10.00.

Under heading X, Summary, should be added an additional section, marked Z-1 and should read as follows: Approval of Calendar as Shown on Page 15.

On page 38, under heading X, Summary, item J, Dr. Chas. Tenney's name should be added as Director of Summer Session.

Under heading X, Summary, should be added another section marked EE and should read as follows: Approval of Registration fee from \$10.00 to \$15.00.

Mr. Davis made the motion, seconded by Mr. Sturgis, that Southern's report be accepted with the addition of the change in fees as above shown. The motion was carried unanimously.

DISCUSSION OF LETTER FROM SEDITIOUS ACTIVITIES INVESTIGATING COMMISSION

Mr. Nickell read a letter that he had received from the above mentioned Commission requesting that he appear before them, completely voluntary, and discuss some matters with them. They, the Commission, would also like to have the Presidents of the five state teachers college appear before them. It was agreed by all the Presidents that they would each write a letter to Senator Broyles, head of the commission, stating that they would be willing to appear before the commission whenever the commission so desires.

Mr. Nickell made the motion, seconded by Mrs. Pegelow, that the

TEACHERS COLLEGE BOARD

Teachers College Board and the institutions which it administers offers their cooperation in advising with and assisting the Seditious Activities Commission created by the 65th General Assembly.

REPORT OF COMMITTEE ON GRADUATE WORK

The Committee recommends that the Illinois State Normal University be given the right to give graduate work in the Department of Music, and that the following course be approved in this program:

No. 324 - Current practice in Music Education
1 & 2 - 3 hrs. each

No. 410 - Experimental studies in Music Education
1 & 2 - 3 hrs. each

No. 400 - Seminar in Music Education
1 & 2 - 2 hrs. each

No. 499 - Thesis or Research Project
2 - 2 to 4 hrs. each

No. 313 - Choral Techniques
1 - 2 hrs. each

No. 336 - Conducting
2 - 2 hrs. each

No. 356 - Instrumental Technique
1 & 2 - 3 hrs. each

No. 405 - Special Projects
1 & 2 - 2 to 4 hrs. each

No. 360 - Psychology of Music Education
1 & 2 - 3 hrs. each

No. 361 - Tests & Measurements in Music
2 - 3 hrs. each

No. 465 - Audio Visual aids in Music Education
1 - 2 hrs. each

No. 301 - Form and Analysis in Music
1 - 2 hrs. each

No. 302 - Form and Analysis in Music
2 - 2 hrs. each

No. 351 - The Opera
1 - 2 hrs. each

No. 326 - Applied Music
1 & 2 - 2 to 4 hrs. each

PROCEEDINGS

Mr. Dunn made the motion, seconded by Mr. Means, that the report of the Committee on Graduate Work be approved and the motion was carried unanimously.

The Committee recommends to the Board for approval that in the future all requests for approval of courses or departments in the field of graduate work be in the hands of the Committee members not less than 60 days before the Board Meeting at which time the approval of the Board is asked.

Mr. Sturgis made the motion, seconded by Mrs. Miller, that the recommendation made by the Committee on graduate work for all requests for approval of courses or departments in the field of graduate work be in the hands of the Committee members not less than 60 days before the Board Meeting be approved and the motion was carried unanimously.

On motion made by Mr. Davis, seconded by Mr. Means, and carried unanimously, the next meeting of the Teachers College Board will be held on Monday, July 12th, 1948, at the Northern Illinois State Teachers College, DeKalb, Illinois.

Mrs. Miller moved that the meeting be adjourned. The motion was seconded by Mr. Davis and was unanimously carried.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD CAPITOL BUILDING, SPRINGFIELD, ILLINOIS MAY 10, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 4:00 P.M. (D.S.T.), on Monday, May 10, 1948, at the Capitol Building, Springfield, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Ira M. Means
Mr. Lindell W. Sturgis
Mrs. Helen R. Pegelow
Mrs. Peter Miller

TEACHERS COLLEGE BOARD

The following members were absent:

Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Russell L. Guin
Mr. Lewis M. Walker
Mr. Richard F. Dunn

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Chairman Thompson called the meeting to order and roll call was taken. The minutes of the meeting of May 3rd, were postponed until the July meeting.

DISCUSSION OF LETTER FROM CHICAGO BOARD OF EDUCATION

Mr. Nickell read a letter that he had received from the Chicago Board of Education with reference to the Chicago Teachers College, which they, the Chicago Board of Education, proposed that one of the following three things be done with it. 1. That it be made a branch of the University of Illinois. 2. That it be made to be the sixth State Teachers College. 3. That it be given state appropriation for support. No definite action was taken by the Board except that Mr. Nickell made the motion, seconded by Mr. Sturgis, that a committee be appointed by the Chairman to investigate the Chicago Teachers College with reference to its assets, equipment, facilities, probable cost of operation and necessity for the State acquiring an additional State Teachers College. Motion was unanimously carried.

DISCUSSION OF BOND ISSUE FOR N.I.S.T.C.

Mr. Sturgis made the motion, seconded by Mr. Means, that we accept the bid of Barcus-Kindred and Company, May 10, 1948, to purchase bonds in the amount of \$62,000.00 as specified in the original bid marked Exhibit "A", a copy of which is hereto attached, and be made a part of this motion by reference. Motion was unanimously carried.

President Adams presented Exhibit "B", which is a breakdown of the distribution of the \$62,000.00, Northern Illinois State Teachers College Bond Issue, a copy of which is hereto attached and the same is made a part of record.

President Adams presented a map or plat marked Exhibit "C", same being a floor plan of the proposed Student Union Building and Dining Hall, a copy of which is hereto attached and the same is made a part of record, showing the location of the additions to be erected in connection with this said building.

PROCEEDINGS

Mrs. Pegelow made the motion, seconded by Mrs. Miller, that plans and specifications as substantiated by Exhibits "B" and "C", Exhibit "B" being a breakdown, Exhibit "C" being the floor plan; charges and amendments to specifications be approved by the Board. Motion was unanimously carried.

Mr. Sturgis made the motion, seconded by Mr. Means, that the resolution marked Exhibit "D" be adopted as amended, subject to the approval of Mr. Richard F. Dunn, Attorney for the Board, and reads as follows, a copy of which is hereto attached.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at De Kalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefore, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, the County of De Kalb and the State of Illinois.

together with the buildings and said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at De Kalb, and in addition thereto to improve the existing dining room facilities of said college now located on the campus and commonly known as the "Cafeteria Building", and

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of the Teachers College Board; and

WHEREAS this Board does now further find and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above described\$35,000
2. Improvement to the building located on the above described property, including the construction of an addition thereto..... 18,000

BARCUS, KINDRED & COMPANY
(Not Incorporated)
231 South La Salle Street
CHICAGO 4

No 2271

Date May 8, 1948

22877

Pay to the
Order of

---TREASURER OF THE STATE OF ILLINOIS---

ONE THOUSAND TWO HUNDRED FORTY ~~THREE~~ DOLLARS \$ 1,240.00

BARCUS, KINDRED & COMPANY
(Not Incorporated)

TO THE
City National Bank & Trust Co., of Chicago
2-11 CHICAGO, ILLINOIS 2-11

BY *[Signature]*
BY *R. Kindred*

..... DIRECT BANK MONEY DEPOSITING

.....
BARCUS, KINDRED & COMPANY
(Not Incorporated)
MUNICIPAL BONDS
CHICAGO 4, ILLINOIS

REMITTANCE ADVICE

NO OTHER RECEIPT NECESSARY

Good Faith Deposit in connection with sale of \$62,000
Northern Illinois State Teachers College Student Union
and Dining Hall Revenue Bonds.

No 2271

PROCEEDINGS

BARCUS, KINDRED & CO.
MUNICIPAL BONDS

251 S. LA SALLE ST. CHICAGO 4
Telephone Randolph 1400 Teletype CG 246 CG 1759

May 10, 1948

Teachers' College Board of the State of Illinois
Springfield, Illinois

Gentlemen:

For your \$62,000 legally issued Student Union Building and Dining Hall Revenue Bonds, Series of 1948, of the Northern Illinois State Teachers College at De Kalb, which are payable from revenues of the Union Building and Dining Hall including a student fee of \$2 per quarter and per summer session, are dated May 1, 1948, and mature as follows: \$5,000 due May 1 of each of the years 1949 through 1958, inclusive, and \$6,000 due May 1 of each of the years 1959 and 1960 with those bonds due in 1959 and 1960 callable in inverse numerical order at par and accrued interest on May 1, 1958, or any interest payment date thereafter; said bonds to be in the denomination of \$1,000 each, bearing 3 1/2 % interest per annum, payable May 1, 1949 and semi-annually thereafter on November 1 and May 1 of each year, we will pay, upon delivery of said bonds to us in Chicago, Illinois, a price of par and accrued interest plus a premium of \$326.

This offer is made for immediate acceptance or rejection and is subject to the unqualified approval of the legality of the bonds by Chapman and Cutler, Attorneys, Chicago, Illinois. In case the bonds are not delivered to us, through no fault of ours, by July 15, 1948, we have the option, by communicating with you in writing, of withdrawing from this proposal.

We enclose check for \$ 4,240 to be held by you as evidence of our good faith, same to be returned if the bonds are not delivered to us in accordance with the foregoing proposal, or to be forfeited as full and complete liquidated damages if we fail to fulfill the terms of this bid. This check is to be immediately returned if this bid is not accepted.

Respectfully submitted,

BARCUS, KINDRED & COMPANY

By John Shields

ACCEPTED THIS 10th day of May, 1948

SEAL

Vernon L. Meeker Robert W. Thompson
Secretary Teachers' Chairman
College Board. Official Title Official Title

TEACHERS COLLEGE BOARD

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

MAY 10, 1948

Distribution of \$62,000.00 Northern Illinois State Teachers College Bond Issue.

Student Union and Dining Hall

1. Building, grounds and fixed equipment	\$ 35,000.00
2. Construction of addition (estimate)	12,000.00
3. Inventory (estimate)	4,000.00
4. Architect's fees	300.00
5. Additional Equipment	
a. Dishwasher, etc.	2,256.90
b. Walk-in refrigerator	<u>1,020.00</u>

Total - Student Union and Dining Hall \$ 54,576.90

Cafeteria Building

1. Equipment

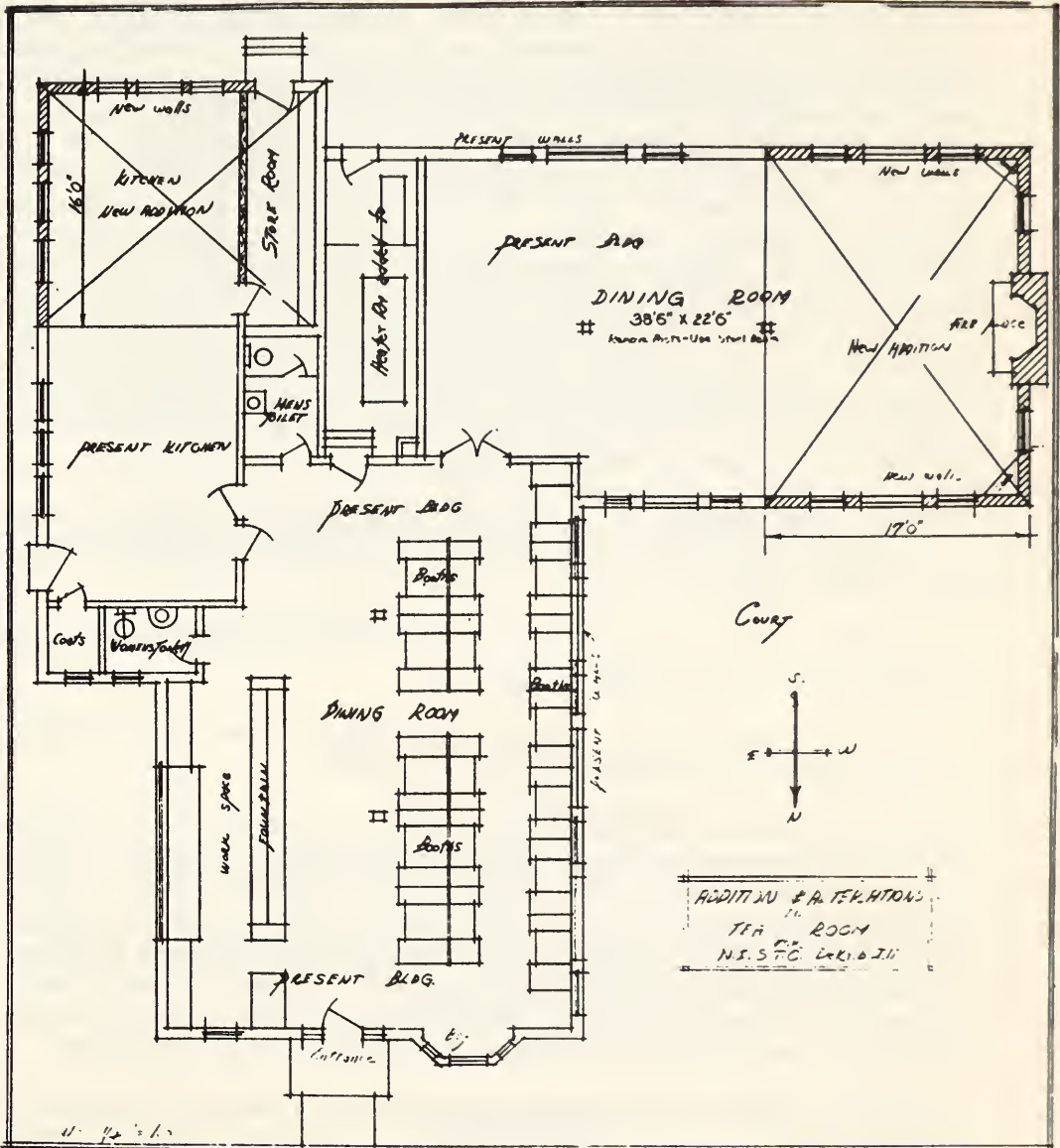
a. Chairs (175)	\$ 2,808.75
b. Tables (42)	1,436.40
c. Glass Washer	650.00
d. Safe	103.00
e. Exhaust fan	140.00
f. Time clock, rack, etc.	<u>185.00</u>

Total - Cafeteria \$ 5,323.15

Legal Expenses and Contingencies 2,099.95

Grand Total \$ 62,000.00

PROCEEDINGS



TEACHERS COLLEGE BOARD

3. Improvement to the existing dining hall of said college	\$ 3,200
4. Legal expenses and Contingencies	<u>5,800</u>
Total	\$ 62,000

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at De Kalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenue derived from the use of said facilities;

NOW, THEREFORE, Be it resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

Lot 6 in Block 1 of I. L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said Northern Illinois State Teachers College at De Kalb, and also that the existing dining hall of said college located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therefor heretofore approved by this The Teachers College Board for said College and now on file in the office of the Secretary of this Board.

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of three and one-half per cent (3 1/2%) per annum payable May 1, 1948, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1958, inclusive and \$6,000

PROCEEDINGS

on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reserved unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, to call in, pay and redeem bonds numbered 51 to 62 inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of the interest on such revenue bonds shall be payable in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the Chairman of the Teachers College Board and attested by the Secretary thereof, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS:

SERIES 1948

Number _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value receive promises to pay to bearer, but only out of the Interest and Sink-

TEACHERS COLLEGE BOARD

ing Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____) on the _____ of _____, 19____, and to pay interest on said sum from the date hereof at the rate of three and one-half per cent (3 1/2%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond on and prior to the maturity date unless this bond be presented for payment at maturity and be not then paid. Both principal hereof and interest hereon are hereby made payable at the Continental Illinois National Bank and Trust Company of Chicago in the City of Chicago, Illinois.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the "Cafeteria Building" and is issued under and pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the opera-

PROCEEDINGS

tion of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund".

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of The Teachers College Board. However, The Teachers College Board covenants and agrees with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of and interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the eight day of June, 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the Chairman of The Teachers College Board, attested by the Secretary of said Board, and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

TEACHERS COLLEGE BOARD

Registered and Countersigned

Treasurer, State of Illinois

(Form of Interest Coupon)

Number _____ \$ _____

On the first day of _____, 19__ *(unless the bond to which this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois, for interest due that day on its 3 1/2% Student Union Building And Dining Hall Revenue Bonds, Series of 1948, dated May 1, 1948. Numbered _____.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 51 to 62, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College

PROCEEDINGS

at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund", and said moneys shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;
3. To provide a reasonable reserve fund; and
4. To provide a reasonable fund for depreciation, all as hereinafter more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at De Kalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois State Teachers College at De Kalb through agents or employees thereupon duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided. The Treasurer of the State of Illinois shall set up on his books in the Teachers College Board Revenue Fund the following subsidiary accounts:

(a) Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(b) Operation and Maintenance Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(c) Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(d) Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(e) Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(f) Construction Account, Northern Illinois State Teachers Col-

TEACHERS COLLEGE BOARD

lege at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

As hereinabove provided, the Treasurer of the State of Illinois shall, when and as deposited with him credit all such revenues to the special account known as the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special account in the following manner:

1. On the first day of each calendar month the said Treasurer shall allocate on his books from "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", to a separate and special account designated as "Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" such a sum of money as may be directed to be allocated by other of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance and any fees due Continental Illinois National Bank and Trust Company of Chicago as paying agent on the bonds herein directed to be issued, and the funds so allocated shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount equal to the amount required for the payment of the expenses herein above referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance account in the next succeeding calendar month or months.

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the allocations provided for in paragraph 1 first above, allocate on his books from the balance in the said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a special account "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" equal monthly installments of the principal and interest on May 1, 1949, and on the first of each month thereafter, until there has been allocated to the said interest and sinking fund account a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, allocations to such account shall be made in an amount equal to $\frac{1}{6}$ th of the interest then next due and $\frac{1}{12}$ th of the principal then next due on the bonds herein directed to be issued, and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, to make such monthly allocations and to make arrangements to have funds in an amount sufficient to pay maturing principal and accrued interest available prior to due date at

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Continental Illinois National Bank and Trust Company of Chicago in Chicago, Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund account above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided.

3. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books from the balance in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a separate and special account to be designated as the "Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the sum of \$500 until there shall have been accumulated in said depreciation fund account the sum of \$6,000, at which figure the depreciation fund account shall thereafter be maintained by subsequent allocations from the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", as hereinabove provided. Funds credited to the said depreciation fund account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

4. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books to a separate and special account designated as the "Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the entire balance remaining in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said reserve fund account shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall

TEACHERS COLLEGE BOARD

remain outstanding and unpaid, it will continuously operate the said buildings acquired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities' that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" in an amount adequate promptly to pay the principal of and the interest on said bonds as the same mature, to provide the aforesaid depreciation fund account, and the aforesaid reserve fund account, and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell, mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948." The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund account. All of the said insurance shall be carried in a responsible insurance company or companies authorized

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to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all person interested; and that there shall be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall not be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the employment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness, payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Reserve Fund account as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities, or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further, that

TEACHERS COLLEGE BOARD

in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will faithfully and punctually perform or cause to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided, including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this resolution.

Section 15. That those bonds authorized to be issued hereunder and from time to time outstanding shall not be entitled to priority in any given maturity one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities, but any bond maturity once paid shall not be required to pro-rate with any subsequent sales of said bonds to maturity.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows:

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately (not less than three days after receipt thereof) with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," hereinabove

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provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special accounts by said Treasurer to be designated "Construction Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" and shall be applied to the cost of acquiring, constructing equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all is hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be allocated and credited to the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a contract between the Teachers College Board for the Northern Illinois State Teachers College at De Kalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not effect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision shall not have been contained therein.

Section 19. That the Chairman and Secretary of the Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20. That this resolution shall be in full force and effect immediately upon its passage.

Mrs. Miller moved the adoption of the resolution marked Exhibit "E", establishing charges, with the correction that the 110% be eliminated. This resolution reads as follows:

RESOLUTION ESTABLISHED CHARGES AND
FEES FOR THE USE OF THE STUDENT DINING
HALL AND UNION BUILDING AND THE EXISTING
STUDENT DINING HALL OF THE NORTHERN ILLINOIS
STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS, the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such

TEACHERS COLLEGE BOARD

acquisition and improvements pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS pursuant to the terms of the act above referred to and the resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That here shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at De Kalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter

\$ 2.00 per student per summer session

FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than 110% of the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4. All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Motion was seconded by Mr. Means and was unanimously carried.

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Mr. Nickell made the motion, seconded by Mrs. Pegelow, that the Business Manager of the Northern Illinois State Teachers College at DeKalb be and hereby is directed to notify the State Treasurer in writing of allocations among the various accounts within the Teachers College Board Revenue Fund not less than five days before each allocation required by Sub-Sections 1,2,3, and 4 of Section 6 of the Teachers College Board resolution marked Exhibit "D" passed May 10, 1948, is to be made. The motion was unanimously carried.

Mr. Sturgis made the motion, seconded by Mr. Means, as follows:

WHEREAS The Teachers College Board on May 10, 1948, passed a resolution, Exhibit "D"; and

WHEREAS the law under which these bonds are to be issued requires that a Corporate Surety Bond be executed by the State Treasurer to protect the Teachers College Board Revenue Fund the premium for said bond to be paid from said fund:

NOW THEREFORE BE IT RESOLVED that the Treasurer of the State of Illinois be and hereby is authorized and directed to execute said Corporate Surety Bond in the amount of \$5,000.00 and pay the premium therefore out of the first monies available in the Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb, Student Union Building and Dining Hall Revenue Bonds, Series of 1948 provided for in the aforesaid resolution, Exhibit "D". The motion was unanimously carried.

Mrs. Pegelow made the motion, seconded by Mrs. Miller, that the Housing Committee which consists of Mr. Dunn, Chairman, Mr. Sturgis and Mrs. Miller, or a majority of said committee, and authorized to set a date for receipt of bids for construction and so forth with regard to Student Union Building and Dining Hall, Northern Illinois State Teachers College at DeKalb, and to accept and approve or disapprove any of said bids and to so certify to the Chairman of the Board that the Chairman and Secretary of the Board are then authorized to execute a contract or contracts according to the terms and conditions of plans, specifications, notice and bids. The motion was unanimously carried.

DISCUSSION OF CONDITION OF TEACHERS COLLEGE INCOME FUND-

EDUCATIONAL OPERATIONS

Mr. Sturgis made the motion, seconded by Mr. Means, that the re-allotment in Educational Operations be accepted with the approval of all five presidents and not to be referred to at any future time as establishing a precedent as follows: Normal's allotment reduced from \$548,857.00 to \$492,857.00; Eastern's allotment increased from \$206,000.00 to \$426,000.00; Western's allotment increased from \$249,000.00 to \$275,000. Northern's allotment reduced from \$541,335.00 to \$501,335.00; and Southern's allotment reduced from \$1,220,000.00 to \$1,070,000.00. The motion was unanimously carried.

With the approval of the above mentioned reallocation of allotment Mrs. Pegelow made the motion, seconded by Mrs. Miller, that the salary

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schedule shown in Dr. Buzzard's President's Report for the Board Meeting of May 3, 1948, now be approved. The motion was unanimously carried.

Mr. Sturgis made the motion that the meeting be adjourned until the next regular meeting which is to be held at Northern Illinois State Teachers College, De Kalb, Illinois, on July 12th. Motion was seconded by Mr. Means and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

ALTERATIONS & ADDITIONS

to

Dining Room

for

Northern Illinois

State Teachers College

De Kalb, Illinois

Hubert B. Smith, Designer

May 24, 1948

Harry D. Brown, Lic. Struct. Engineer

GENERAL CONDITIONS

Unless otherwise specified, the Contractor shall furnish all labor and materials and equipment for a complete job, according to these plans and specifications.

The Contractor shall verify all work at the building, and carefully check all new and old work.

All old doors, windows, etc. are to be reused where they are in good usable condition. All new work and materials shall match those now in present building and great care will be used to have new and old work match and fit perfectly in every respect.

Present walls that are to be taken down and other work removed shall be done so as not to stop the operation of the kitchen and dining room.

PROCEEDINGS

The Contractor shall carry full liability insurance, holding the Owner free from all liability for personal injury or death, and property damage, loss or damage from fire excepted. This is to include public liability and working men's compensation insurance.

Scope of Work

This job includes two new additions, one to the present dining room and the other to the present kitchen.

Kitchen equipment is not included in this contract, unless specially specified, but the contract does cover new partitions, flooring, painting, wiring, etc.

Contractor shall give a separate figure on all case work in the kitchen or on kitchen equipment, as Owner might want all such work handled by kitchen equipment contractor.

The Mason shall do all excavating, filling and rough grading required by this work.

All footings are to be carried down to good bearing soil, and if any soft pockets of earth are encountered, the same shall be reenforced with steel to carry over. Care will be used to secure a good, even, solid foundation and footing, cut true to dimensions given.

All dirt will be kept on lot until roughgrading is completed. After foundations, footings, etc., are completed to grade, the Contractor will fill in back of the walls where necessary and wet and tamp the dirt thoroughly to make a solid, compact earth around the building. The soil from the excavation shall then be spread on the lot around the building to bring level up to established grade. Planting by Owner.

Concrete used will be standard, 1 - 3 - 5 mix; cement used to be standard brand, Marquette, Atlas, or equal.

All cement walls above grade to be rubbed to imitate stone.

There will be no basement in this new work, but there will be an open space under the new first floor with ventilation for the same.

All new steps to be of concrete.

Build new sidewalk from point where walk now enters building at main entrance around to side to new doorway to the new dining room. This sidewalk to be 3.6 wide.

Fireplace: Build fireplace in dining room as shown on plans, complete with Chimney, Chimney foundation, 13 x 13 flue with flue lining, chimney cap, fire brick lining, colonial damper and ash dump and clean-out door to the west just above grade. Fireplace to have Bedford stone facing and hearth.

Brick Work: All new brick work to be of brick to match old brick. New brick walls to be carefully bonded to old walls.

Steel: Mason shall furnish and set all structural steel in connection with this work. See plans and roof specifications.

Plastering: All "nu-wood" walls and ceiling in present dining room to be removed. Walls and ceiling of entire dining room to be plastered, a two coat job, of patent plaster with a fine sand float finish.

TEACHERS COLLEGE BOARD

New work in kitchen, store room and preparation room to be Keene's cement.

Ceiling of dining room to have wire lath; all other new lath to be rock lath.

CARPENTER WORK

The Carpenter will do all necessary work to prepare the building for plastering, and will furnish and place all millwork, finishing and leaving the premises clean and in complete condition for the Painter and other mechanics. He will have a man on the job to direct the Mason in placing blocks, grounds, anchors, etc. required for the fastening of his work.

This is to be a brick veneer job with outside walls of 4" brick, 1" air space, insulation sheathing, 2 x 4 studs, 16" O C, rock lath and plaster., 1-1/2" balsam wool insulation between studs in outside walls.

Framing Lumber: All framing lumber used to be # 1 fir or better.

Floor joists to be 2 x 10s -- 16" O C

Ceiling joists to be 2 x 6 -- 16" O C

For roof construction see plans.

All joists to be set as indicated and be free from loose and unsound knots.

All joists to be bridged with at least one row of bridging of 2 x 2 stuff in all spaces over 10 feet.

All joists to be kept clear of the chimney by at least 2 inches.

Frame for the hearth and other framed openings with tuck and tennon joints, thoroughly strapped and spiked.

Studs: Unless otherwise noted, studs will be 2 x 4s, set 16" O C.

Studs will be doubled at door openings and will have doubled 2 x 6 heads over wide openings.

Roof: See plans for details of construction. New roof will be either spanned by steel beam, 15" I - beam, 42.9 #, with 3 1/2" lally columns, or trussed roof rafters as shown on section. Rafters 4.0 -- O C

New roofing to be the same as the old roof, all carefully patched where necessary.

Rough Floors will be M & D, Y P # 2, closed sheathing.

Plywood will be put on rough floors as base for asphalt tile in dining room and composition floor in kitchen.

Exterior Millwork: All exterior millwork to be of first quality white pine for painting. Form cornices, facias, soffit strips, etc. Cornice will be built as detailed.

Windows: All double hung windows to match present double hung windows. Where glass block are shown the same shall match present glass block.

Front Entrance: Provide new front entrance to dining room to match old main entrance. See plans.

Lath & Insulation: Dining room ceiling to have metal lath. All other lath to be rock lath.

PROCEEDINGS

Outside walls in new work to have 1-1/2" inches of balsam wool between studs.

Ceiling to have 4 inches of rock wool.

Sheet Metal: Provide copper canopy for entrance as shown.

Provide molded gutter and down spouts for new work. Same to be of 24" galv. iron, equal to Milcor.

Build sheet metal hood over kitchen range and connect to fan exhausting on outside.

INTERIOR FINISH

Finish Flooring: Asphalt tile in dining room to match present floor.
New composition floor in kitchen, etc.

Interior Trim: All new interior trim will match that in present rooms. Use old doors, etc., where possible.

Molds: There will be a ceiling mold in the dining room, see plans.
Provide a dado mold in dining room like present mold.

Trophy Cases: Build trophy cases in dining room as shown, complete with sliding glass doors and cupboards below.

Mantel: Mantel and mantel shelf to be of stone

Doors: Use old interior doors where possible. New doors to match old doors.

Front entrance door to match present main entrance door.

Thresholds will occur at outside doors, only. Same to be of 1/2" oak, neatly chamfered off and cut out between jambs.

Shelves: Build shelves in store room 12" O C.

Kitchen Equipment: This may be under another contract; submit separate figures for the same.

Walk-in refrigerator under separate contract.

Reset present refrigerator and present deep-freeze in new locations.

Build new counters as detailed.

Reset present cook's counter in new location and add to as necessary.

Reset present sink in kitchen counter.

Provide deep pan sink in counter in preparation room.

Reset present range hood.

Priming: All wood, of every description, upon which a finish is to be placed will be primed by the Painter. All work to be primed upon receipt at the job.

Hardware: Contractor to furnish and apply all hardware. The finishing hardware shall match that in old work.

WIRING

All work done under this contract shall conform in every respect to all

TEACHERS COLLEGE BOARD

city and state codes having jurisdiction.

It is the intention of this specification to provide for all labor and materials for a complete and satisfactory installation of all electrical wiring conduits, distribution panels, cabinets, plug receptacles, switches and safety switches, special outlet equipment and lighting fixtures, and all miscellaneous materials required to provide a complete operating light and power system. It will cover everything needed in the new work except bulbs and special kitchen equipment.

The electrician shall secure and pay for all necessary permits, licenses and inspection certificates required in connection with any work included in this contract from any and all authorities having jurisdiction. At the conclusion of this work all such certificates shall be handed to the Owner.

Conduit Work: All wiring for light and power shall be run thru B X cable to outlets shown on plans unless code or conditions require use of rigid conduit.

All new outlets to be verified with Owner before installation.

Wiring: Provide 220 wiring where needed for special equipment; All other wiring to be 110-220 volt, rubber covered, standard, Natl. Elec. Code. Wall Plugs to be Bryant duplex, #4822, or equal.

Fixtures: New fixtures in dining room like present one.

Provide simple flourescent lighting for kitchen and preparation room.

Extraction Fans: Install fan over stove under hood with outside exhaust.

Put fan in inside toilet, with outside exhaust.

Special Equipment: Connect new compressor for new walk-in refrigerator.

Reconnect present refrigerator and deep-freeze in their new locations.

PAINTING

Materials: Paint to be Devoe & Reynolds, or equal.

Where thinning of paint is necessary, pure linseed oil, only, shall be used in exterior paint. Inside thinning with turpentine or Japan dryer.

All interior work to be puttied after priming.

All paint to be carefully and thoroly mixed, and shall be kept properly stirred at all times. Adulteration of paint, other than specified, will not be permitted.

Exterior Painting: No painting to be done in damp, rainy or severely cold weather.

All lumber to be thoroly seasoned and perfectly dry at time of painting. All surfaces to be clean, free from dust, and dry at time of painting. All sappy boards and knots must have two coats of alcohol shellaced varnish.

All old exterior wood and metal work to have two coats of lead and oil paint. All new exterior wood and metal work to have three coats of lead and oil paint.

Interior Painting & Decorating:

The kitchen will be painted as follows: old work two coats of paint; new work three coats of paint. This applies to all wood and plaster surfaces and

PROCEEDINGS

includes new preparation room and store room, etc. All walls, ceilings, trim, etc. to have finish coat of full enamel, gloss finish.

The dining room will be entirely plastered new. Dining room woodwork, ceiling and walls up to and including the dado mold will be painted as follows: one coat primer, one coat undercoat, one coat flat enamel.

Dining room walls above dado to be papered with paper as selected, figured at \$1 per roll.

Repaint the inside of the toilets, and any other portions of building where new and old work join, to make a complete finished job and uniform appearance.

PLUMBING

All work under this contract shall conform to all state and city laws, ordinances and regulations, and the same are hereby incorporated as a part of this specification. The Plumber assumes all liability for the observance of the same. He shall buy and pay for all permits, inspection certificates, etc. and at the conclusion of the work give the same to the Owner.

Materials shall be new, unless otherwise provided, and shall be the best of their respective kinds, as specified. Same to be used in their most workmanlike manner, according to the best standard practices for the same. They are to include everything to make a complete and workmanlike job to the true intent and meaning of these specifications.

All present plumbing to be gone over and put in first class condition.

Use present sink in kitchen in counter in location noted, and install new deep pan sink in preparation room.

Put two deep seal floor drains in kitchen floor, as shown.

Run hot and cold water to all fixtures including sinks, steam tables, coffee urns, dishwasher, etc. Urns, steam table, etc. under separate contract but Plumber will make plumbing connections.

Owner to see new fixtures before they are bought.

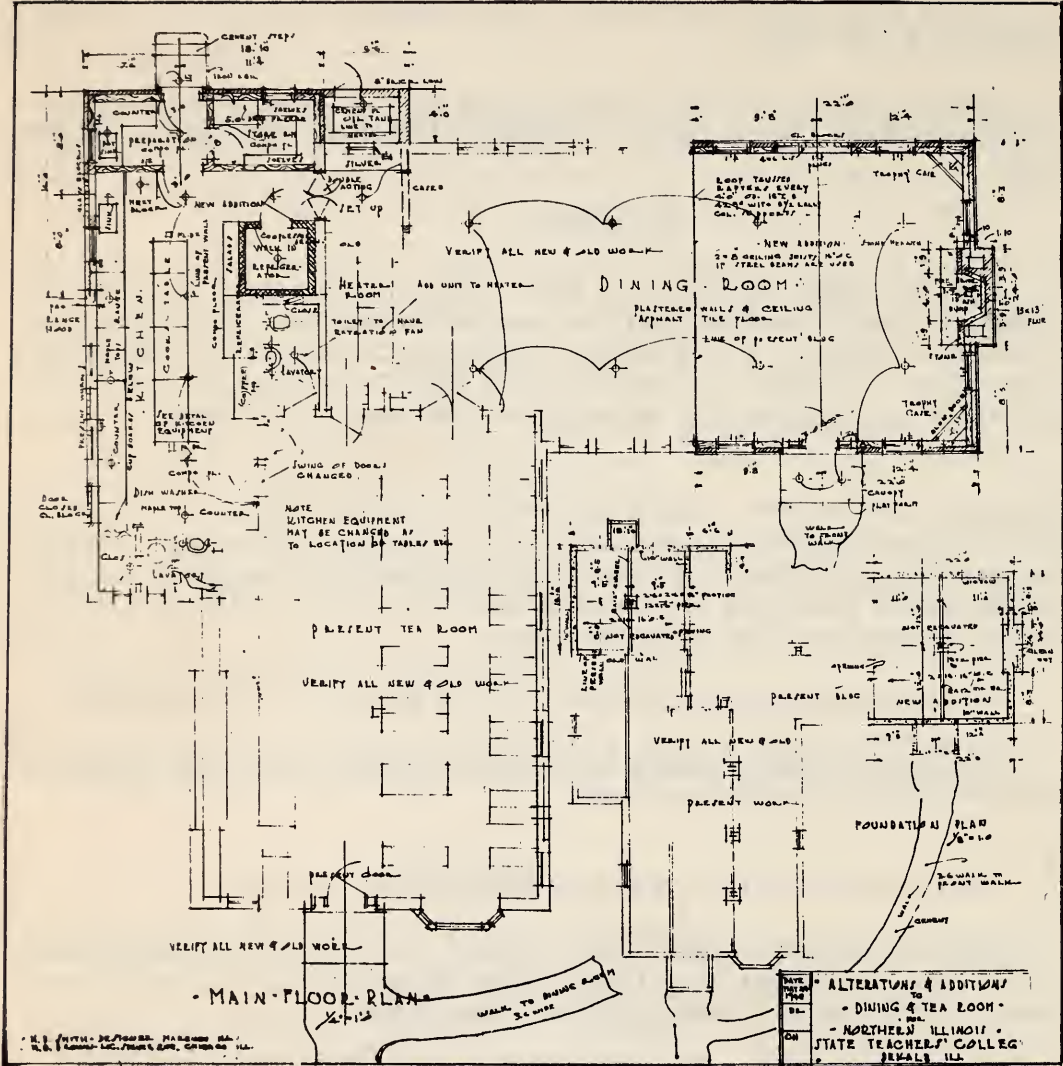
HEATING

Go over entire heating unit, make it large enough to take care of additional space. Install necessary new duct work for both kitchen and dining room.

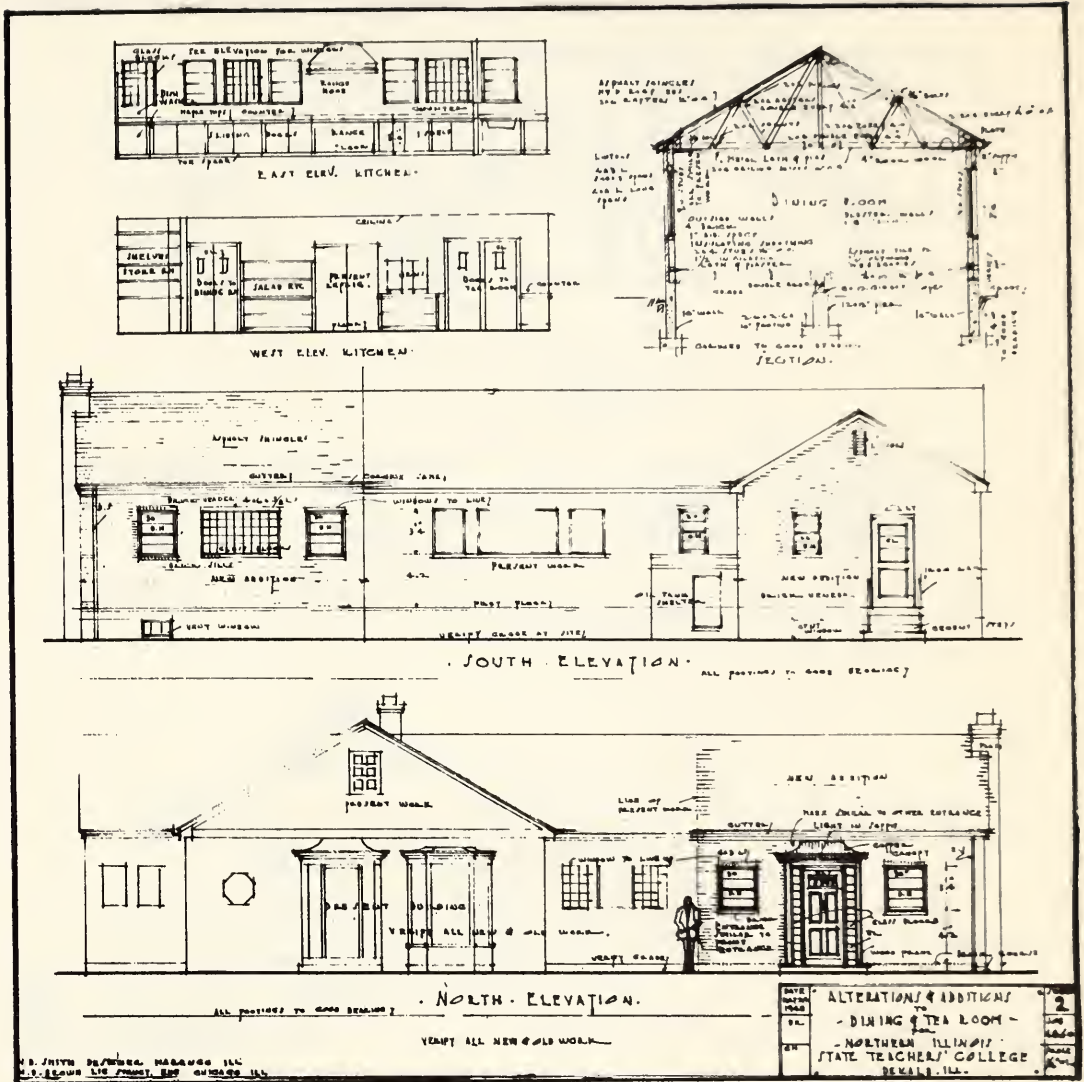
Oil tank to be put in new location in outside enclosure and an oil lead run to heating plant.

Materials and workmanship in new work to be guaranteed for one year from date of completion.

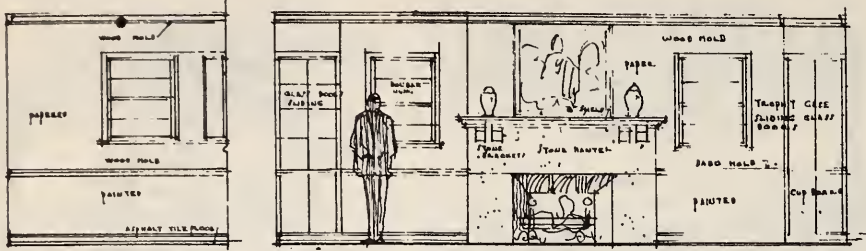
TEACHERS COLLEGE BOARD



PROCEEDINGS



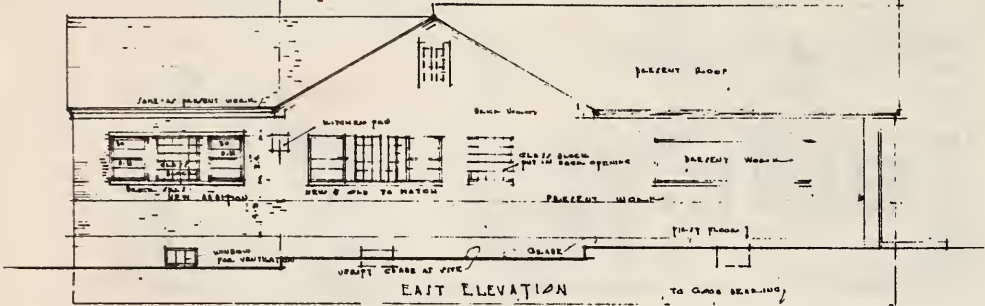
TEACHERS COLLEGE BOARD



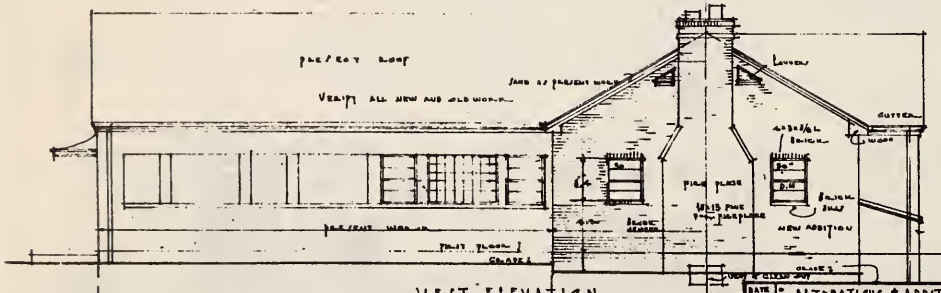
PART SOUTH ELEV.

SCALE 1/2" = 1'-0"

WEST ELEVATION DINING ROOM



EAST ELEVATION



WEST ELEVATION

J. JOHN DEFGAR, ARCHT. ILL.
 2 BROADWAY, CHICAGO, ILL.

DATE	ALTERATIONS & ADDITIONS	FILED
APR 1908	TO	APR 1908
BY	DINING & TEA ROOM	APR 1908
GN	NORTHERN ILLINOIS	APR 1908
	STATE TEACHERS' COLLEGE	APR 1908
	DEKALB, ILL.	

PROCEEDINGS

TEACHERS COLLEGE BOARD

PROCEEDINGS

ADDENDA TO THE SPECIFICATIONS COVERING ALTERATIONS AND
ADDITIONS TO THE DINING ROOM FOR
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DEKALB, ILLINOIS

The following is to be considered a part of the specifications covering the Construction of additions to the dining room for the Northern Illinois State Teachers College.

1. Bidders must submit their bids not later than three p.m., Monday, June 7, 1948, in the office of the Business Manager, Northern Illinois State Teachers College, DeKalb, Illinois.
2. Each bid must be accompanied by a certified check payable to the Teachers College Board, representing five per cent of the bid bond. Each bidder must also list the name and address of a bonding company which will supply completion bond if contract is awarded.
3. Contract must be completed within 90 working days from the date of the contract.
4. In addition to the specifications under WIRING, the electrical contracts must also connect the dishwashing equipment to be installed in the kitchen.
5. The floor in the new portion of the kitchen is to be of the same material as the floor in the present kitchen.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

June 7, 1948

Distribution of \$62,000.00 Northern Illinois State Teachers College Bond Issue.

Student Union and Dining Hall

1. Building, grounds and fixed equipment	\$ 35,000.00
2. Construction of addition	13,700.00
3. Architect's fees	411.00
4. Additional equipment	
a. Dishwasher & tables	1,986.00
b. Walk-in refrigerator	1,040.40
c. Safe	105.06
d. Birch tables (10)	346.80
e. Birch chairs (60)	<u>321.30</u>

TOTAL - Student Union and Dining Hall \$ 52,910.56

TEACHERS COLLEGE BOARD

Cafeteria Building

1. Equipment

a. Chairs (148 @ \$16.05)	\$ 2,357.40
b. Tables (24 @ \$28.50)	684.00
c. Safe	<u>105.06</u>
TOTAL - Cafeteria	\$ 3,164.46
Legal expense and Contingencies	\$ 5,924.98
GRAND TOTAL	\$ 62,000.00

CERTIFICATE OF PUBLICATION
DE KALB CHRONICLE PUBLISHING CO.

A Corporation organized and existing under and by virtue of the laws of the State of Illinois, does hereby certify that it is the publisher of

THE DE KALB DAILY CHRONICLE

COUNTY OF DE KALB } SS.
STATE OF ILLINOIS }

DeKalb, Illinois.....June 7, 1948.....

I, Eileen Tedford.....being duly sworn, says she is the authorized agent of the DeKalb Chronicle Publishing Company, an Illinois Corporation, and does hereby certify that said corporation is publisher of the DeKalb Daily Chronicle, and that she is duly authorized to make this certificate for said corporation and that the notice of Teachers College Board of which the annexed is a true copy, was printed and published.....2.....times in the regular edition of The DeKalb Daily Chronicle, a secular newspaper of general circulation, published in the city of DeKalb, in said county and state and that the first publication was made on the 26 day of May, 1948, and the last in the paper published on the 27 day of May, 1948.....and that said newspaper was regularly published for six months prior to the first publication of said notice.

Eileen Tedford
As agent of DeKalb Chronicle Publishing Co.

Publication Fee, \$ 5.20.....

CALF. FOR BIDS ON CONSTRUCTION OF ADDITIONS TO COLLEGE TEA ROOM, NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

The Teachers College Board will accept bids covering the construction of two additions to the property known as the College Tea Room, DeKalb, Illinois, at 3:00 p. m., Monday, June 7, 1948, in the office of the Business Manager, Northern Illinois State Teachers College. Bidders may obtain plans and specifications at the office of the Business Manager, Northern Illinois State Teachers College. Each bid must be accompanied by a certified check, payable to the Teachers College Board, representing 5 per cent of the proposal, or a bid bond. Each bidder must also list the name and address of a bonding company which will supply completion bond if a contract is awarded. May 26, 27, 1948, Wed., Thur. 204

PROCEEDINGS

John Johnson
415 Normal Road
Phone 1526

Adrian Jacobson
248 Augusta Ave
Phone 2007

JOHNSON AND JACOBSON
General Contractors and Builders
DEKALB, ILLINOIS

June 7, 1948

To: Mr. Emil Anderson, Business Manager,
Northern Illinois State Teachers' College,
De Kalb, Illinois

From: Johnson and Jacobson, General Contractors,
De Kalb, Illinois

Re: Additions and Alterations to Building
known as "College Tea Room",
De Kalb, Illinois

We propose to furnish all necessary labor and material to complete the additions and alterations to the building known as the "College Tea Room" located on the street known as College Avenue in De Kalb, Illinois, according to the plan and specifications submitted, including the addenda for the sum of thirteen thousand, six hundred forty dollars and ninety seven cents (\$13,640.97).

Respectfully submitted,

Johnson and Jacobson

by 
Partner

P.S. Name of Bonding Company for completion bond is: "Employers' Liability Assurance Corp., Ltd.", Boston, Mass.

J. and J.

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
ABRAHAM LINCOLN HOTEL, SPRINGFIELD, ILLINOIS
JUNE 8, 1948

A special meeting of the Teachers College Board and President Adams was held at 1:00 P.M. (D.S.T.) on Tuesday, June 8, 1948, at the Abraham Lincoln Hotel, Springfield, Illinois, for which due notice had been given to all members. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Ira M. Means
Mr. Richard F. Dunn
Mr. Robert W. Davis
Mr. Lindell W. Sturgis
Mrs. Helen Rose Pegelow

The following members were absent:

Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Lewis M. Walker
Mrs. Peter Miller

Also present were:

Dr. Karl L. Adams, President
Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Chairman Thompson called the meeting to order and roll call was taken.

DISCUSSION OF BOND ISSUE FOR N.I.S.T.C.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, it is desirable that certain resolutions incident to the issuance of \$62,000.00 Student Union Building and Dining Hall Revenue Bonds for the Northern Illinois State Teachers College at DeKalb be passed in a particular chronological sequence: and

WHEREAS, certain resolutions were passed by the Board at a special meeting held on May 10, 1948:

PROCEEDINGS

NOW THEREFORE BE IT RESOLVED, that all actions of the Board incident to the aforementioned bonds taken at the special meeting of May 10, 1948, be declared null and void except the acceptance of the bid for the aforementioned bonds, submitted by Barcus, Kindred & Company of Chicago, Illinois. Motion was seconded by Mr. Nickell, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Means, Mr. Davis, Mr. Sturgis, Mrs. Pegelow, and Mr. Dunn. Motion was unanimously carried.

Mr. Dunn moved that Exhibit A, the plans, Exhibit B, the Specifications, and Exhibit C., the detailed break-down of the distribution of the bond proceeds, be accepted and approved as presented, all relating to the Student Dining Hall and Union Building at Northern Illinois State Teachers College, DeKalb, Illinois. Motion was seconded by Mr. Means, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mrs. Pegelow, Mr. Davis, Mr. Sturgis, and Mr. Means. Motion was unanimously carried. Exhibits "A", "B", and "C" are hereto attached.

Mr. Dunn moved the adoption of the resolution marked Exhibit D, attached hereto and made a part of these minutes. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Sturgis, Mrs. Pegelow, Mr. Davis and Mr. Means. Motion was carried unanimously.

RESOLUTION authorizing the acquisition of additional property for use as a Student Dining Hall and Union Building and the improvement of such property upon its acquisition, and improvements to the existing Student Dining Hall of the Northern Illinois State Teachers College at DeKalb, Illinois, directing the issuance of revenue bonds of said College in the principal amount of \$62,000 for the purpose of providing funds necessary therefore, fixing the date of maturities, form and other details of said bonds, and making covenants and provisions for the payment of said bonds and the interest thereon.

WHEREAS The Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, upon due consideration and investigation, does now find and determine that it is both advisable and necessary to acquire the following described property, to wit:

Lot 6 in Block 1 of I.L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and the State of Illinois.

together with the buildings and said property and to remodel the same, including the construction of an addition to the existing building located on said property for use as a student union and dining hall for the Northern Illinois State Teachers College at De Kalb, and in addition thereto to improve the existing dining room facilities of said college, now located on the campus and commonly known as the "Cafeteria Building", and

TEACHERS COLLEGE BOARD

WHEREAS this The Teachers College Board has heretofore acquired an option for the purchase of said above described tract and has heretofore caused to be drawn plans and specifications for the construction of the improvements hereinabove described, and has heretofore adopted said plans and specifications which now appear and remain on file in the office of the Secretary of the Teachers College Board; and

WHEREAS this Board does now further fund and determine that the cost of acquiring said above described tract, including the cost of improving said property as hereinabove described and making the improvements to the existing dining hall of said college will be as follows:

1. Purchase of the tract of property above described	\$ 35,000
2. Improvement to the building located on the above described property, including the construction of an addition thereto	18,000
3. Improvement to the existing dining hall of said college	\$ 3,200
4. Legal expenses and Contingencies	5,800
Total	\$62,000

and

WHEREAS under the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control, and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue-producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for the authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947, the General Assembly of the State of Illinois has authorized this The Teachers College Board to issue revenue bonds for and on behalf of the Northern Illinois State Teachers College at De Kalb for the purpose of paying the cost of acquiring such property and constructing such improvements and to pledge the revenue derived from the use of said facilities;

NOW, THEREFORE, Be it resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb, as follows:

Section 1. That there shall be acquired by purchase the following described tract of real estate, to wit:

PROCEEDINGS

Lot 6 in Block 1 of I. L. Ellwood's Addition to the City of De Kalb, in the County of De Kalb and State of Illinois

and that the building located thereon shall be remodeled and an addition constructed thereto for the purpose of using said building as a dining hall and student union for the said Northern Illinois State Teachers College at De Kalb, and also that the existing dining hall of said college, located on the campus and commonly known as the "Cafeteria Building" be improved, all in accordance with the plans and specifications therefor heretofore approved by this The Teachers College Board for said College and now on file in the office of the Secretary of this Board

Section 2. That for the purpose of providing funds in the amount of \$62,000 to pay the cost of acquisition of such property and the improvements thereof, there shall be and there is hereby authorized and directed to be issued revenue bonds of said college in the principal amount of \$62,000. The said revenue bonds shall bear date of May 1, 1948, shall be numbered from 1 to 62, inclusive, shall be of the denomination of \$1,000 each, shall bear interest at the rate of three and one half per cent (3 1/2%) per annum payable May 1, 1949, and semi-annually thereafter on the first days of May and November of each year and until the principal thereof shall have been fully paid, and said bonds shall mature \$5,000 on May 1 of each of the years 1949 to 1958, inclusive and \$6,000 on May 1 of each of the years 1959 and 1960; provided, however, the right shall be and is hereby reserved unto The Teachers College Board for the Northern Illinois State Teachers College at DeKalb, to call in, pay and redeem bonds numbered 51 to 62 inclusive, in the inverse order in which they are numbered on May 1, 1958, or on any interest payment date thereafter, prior to maturity, upon giving notice not less than thirty days prior to the date fixed for the redemption of said bonds by publication of notice of such redemption at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

Section 3. Both principal of and interest on such revenue bonds shall be payable in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois.

Section 4. That said bonds shall be executed for and on behalf of The Teachers College Board for the Northern Illinois State Teachers College at DeKalb by the Chairman of the Teachers College Board and attested by the Secretary thereof, and shall be registered and countersigned by the Treasurer of the State of Illinois, and the interest coupons attached to said bonds shall be executed by the facsimile signatures of said officials, who by the execution of said bonds shall adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons. That said revenue bonds shall be designated "Student Union Building and Dining Hall Revenue Bonds, Series of 1948" of the Northern Illinois State Teachers College at DeKalb and shall be in substantially the following form:

TEACHERS COLLEGE BOARD

(Form of Bond)

UNITED STATES OF AMERICA

STATE OF ILLINOIS

TEACHERS COLLEGE BOARD FOR THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB

_____ % STUDENT UNION BUILDING AND

DINING HALL REVENUE BONDS:

SERIES 1948

Number _____ \$ _____

The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, created and established under the laws of the State of Illinois, hereby acknowledges itself to owe and for value receive promises to pay to bearer, but only out of the Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 as hereinafter provided for, and not otherwise, the sum of _____ Dollars (\$ _____ on the _____ of _____, 19____, and to pay interest on said sum from the date hereof at the rate of three and one-half per cent (3 1/2%) per annum, payable May 1, 1949, and semi-annually thereafter on the first days of May and November in each year until the principal hereof shall be paid. Interest accruing on this bond on and prior to the maturity date hereof shall be payable upon presentation and surrender of the interest coupons hereto attached as they subsequently become due, but no interest shall accrue on this bond after the maturity hereof unless this bond be presented for payment at maturity and be not then paid. Both principal hereof and interest hereon are hereby made payable at the Continental Illinois National Bank and Trust Company of Chicago in the City of Chicago, Illinois.

This bond is one of an authorized issue aggregating the principal amount of \$62,000, numbered from 1 to 62, inclusive, of the denomination of \$1,000 each, and bonds numbered 51 to 62, inclusive, maturing on May 1 of each of the years 1959 and 1960 are redeemable, prior to maturity, in the inverse order in which they are numbered, on May 1, 1958, or on any interest payment date thereafter, at par and accrued interest. Notice of such redemption shall be published at least once in a newspaper published and of general circulation in the City of Chicago, Illinois, not less than thirty days prior to any redemption date thereof and when any of said bonds shall have been called for redemption interest thereon shall cease from and after the specified redemption date.

This bond and the series of which it forms a part are all of like date, tenor and effect, except as to date of maturity and provision for redemption, prior to maturity, authorized by The Teachers College

PROCEEDINGS

Board for the Northern Illinois State Teachers College at DeKalb and issued to provide funds for the acquisition of real estate and the improvement thereof for use as a student union and dining hall and for the improvement of the existing dining hall known as the "Cafeteria Building" and is issued under and pursuant to the provisions of "An Act to authorize The Teachers College Board to acquire, build, purchase, or otherwise construct, equip, complete, remodel, operate, control and manage student residence halls, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefor, for the State Teachers Colleges and State Normal Universities, defining the duties of said The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for and authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition or equipment of any such building or buildings payable solely from the revenues derived from the operation thereof and for the refunding of any such bonds," approved May 8, 1947.

This bond is payable solely, both as to principal and interest, from the revenues derived from the operation of the dining room facilities and buildings acquired, improved and constructed with the proceeds of this bond issue and the income and revenue derived from the operation of said buildings and facilities shall be paid over from time to time to the Treasurer of the State of Illinois, and be held by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund".

This bond shall not be deemed to be an indebtedness of the State of Illinois or of the Northern Illinois State Teachers College at DeKalb or of the Teachers College Board. However, The Teachers College Board covenants and agrees with each and every holder of said bonds that it will apply the proceeds thereof to the purpose for which said bonds are authorized to be issued; that it will continuously operate the said buildings and facilities acquired and improved with the proceeds derived from the sale of said bonds at all times when the said college is in session; that it will adopt such rules and regulations for the use of such buildings and facilities and will fix and maintain such rates, fees and charges for the use of such facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said properties and facilities, and to pay the principal of and interest on this bond and the issue of which it forms a part as the same become due, all in accordance with and as provided for in the resolution pursuant to which this bond is issued and as adopted by The Teachers College Board for the Northern Illinois State Teachers College at DeKalb on the eight day of June, 1948.

It is hereby certified and recited and declared that all acts, conditions and things required to exist, to happen and to be performed, precedent to and in the issuance of this bond, have existed, have happened and have been performed in due form time and manner, as required by law, and that the amount of this bond, together with all other

TEACHERS COLLEGE BOARD

bonds of this issue of which this is one, does not exceed any limit prescribed by the Constitution or the statutes of the State of Illinois.

IN WITNESS WHEREOF The Teachers College Board for the Northern Illinois State Teachers College at DeKalb has caused this bond to be signed by the Chairman of The Teachers College Board, attested by the Secretary of said Board,

and registered and countersigned by the Treasurer of the State of Illinois, and has caused the interest coupons hereto attached to be executed by the facsimile signatures of said officials, which said officials by the execution of this bond do adopt as and for their own proper signatures their respective facsimile signatures appearing on said coupons, and this bond to be dated as of the first day of May, 1948.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

By _____
Chairman

Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

(Form of Interest Coupon)

Numbered _____ \$ _____

On the first day of _____, 19__ *(unless the bond to which this coupon is attached has theretofore been called for payment and payment made or provided for), The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will pay to bearer solely out of the funds specified in the bond to which this coupon is attached, the sum of _____ Dollars (\$ _____) in lawful money of the United States of America at Continental Illinois National Bank and Trust Company of Chicago, in the City of Chicago, Illinois, for interest due that day on its 3 1/2% Student Union Building And Dining Hall Revenue Bonds, Series of 1948, dated May 1, 1948, Numbered _____.

THE TEACHERS COLLEGE BOARD FOR THE
NORTHERN ILLINOIS STATE TEACHERS
COLLEGE AT DE KALB

BY _____
Chairman

PROCEEDINGS

Attest:

Secretary

Registered and Countersigned

Treasurer, State of Illinois

*(The clause within the parentheses shall be inserted in all coupons attached to bonds numbered 51 to 62, inclusive, maturing after the callable dates of the bonds to which they are attached.)

Section 5. That from and after the issuance of the bonds herein provided for, and upon the acquisition of the property to be acquired with the proceeds of this bond issue, the properties so acquired and the facilities to be constructed and improved with the proceeds derived from the sale of these bonds shall be operated on a fiscal year basis beginning on the first day of July and ending on the 30th day of June in each succeeding year, and from and after the issuance of said revenue bonds the gross income and revenue derived from fees and charges collected for the use of all of said facilities and all other revenue earned by said properties and facilities of every kind and character shall within three days after receipt thereof be paid to the Treasurer of the State of Illinois and shall be set aside by him in a special account known as "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", a special account within the special fund known as "The Teachers College Board Revenue Fund", and said moneys shall be used only for the following purposes:

1. To pay the reasonable cost of operating and maintaining such properties and facilities;
2. To provide and maintain an interest and sinking fund in an amount adequate promptly to pay the principal of and interest on the bonds herein directed to be issued;
3. To provide a reasonable reserve fund; and
4. To provide a reasonable fund for depreciation, all as herein after more particularly set forth.

Section 6. The Teachers College Board for the Northern Illinois State Teachers College at De Kalb hereby covenants and agrees that while any of said bonds are outstanding it will establish charges or fees for the use of said properties, facilities and buildings sufficient at all times to pay maintenance and operation costs, principal of and interest on the bonds hereby authorized, and to maintain a reasonable reserve fund and a reasonable fund for depreciation all as hereinafter provided for, and that fees and charges and other revenue received from the operation of said properties, buildings and facilities shall be collected by The Teachers College Board for the Northern Illinois

TEACHERS COLLEGE BOARD

State Teachers College at De Kalb through agents or employees thereunto duly authorized and all such revenues shall be deposited with the Treasurer of the State of Illinois when and as received as hereinabove provided. The Treasurer of the State of Illinois shall set up on his books in the Teachers College Board Revenue Fund the following subsidiary accounts:

(a) Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(b) Operation and Maintenance Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(c) Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building And Dining Hall Revenue Bonds, Series of 1948;

(d). Depreciation Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(e) Reserve Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948;

(f) Construction Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

As hereinabove provided, the Treasurer of the State of Illinois shall, when and as deposited with him credit all such revenues to the special account known as the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", and such Treasurer be and he is hereby authorized and directed to pay out and disburse said funds so deposited to the credit of said special account in the following manner:

1. On the first day of each calendar month the said Treasurer shall allocate on his books from "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", to a separate and special account designated as "Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" such a sum of money as may be directed to be allocated by other of The Teachers College Board sufficient to pay the reasonable cost of operating and maintaining the aforesaid facilities, buildings and structures for such calendar month, including adequate provision for insurance and any fees due Continental Illinois National Bank and Trust Company of Chicago as paying agent on the bonds herein directed to be issued, and the funds so allocated shall be used for such purposes and no other. If in any month for any reason there shall not be available an amount

PROCEEDINGS

equal to the amount required for the payment of the expenses herein above referred to, then an amount of revenue equal to any such deficiency shall be added to the amount of revenue otherwise required to be paid into the said operation and maintenance account in the next succeeding calendar month or months.

2. On the first day of the first month following the delivery of the bonds herein directed to be issued and on the first day of each succeeding month through April 1, 1949 the State Treasurer shall, after making the allocations provided for in paragraph 1 first above, allocated on his books from the balance in the said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a special account "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" equal monthly installments of the principal and interest on May 1, 1949, and on the first of each month thereafter, until there has been allocated to the said interest and sinking fund account a sufficient amount to pay all of the bonds then outstanding and all of the interest thereon to maturity, or to the date upon which such outstanding bonds may then have been called for redemption, allocations to such account shall be made in an amount equal to 1/6th of the interest then next due and 1/12th of the principal then next due on the bonds herein directed to be issued, and the said Treasurer shall be and is hereby authorized and directed without any further subsequent order of The Teachers College Board, to make such monthly allocations and to make arrangements to have funds in an amount sufficient to pay maturing principal and accrued interest available prior to due date at Continental Illinois National Bank and Trust Company of Chicago in Chicago, Illinois, the place of payment designated in said bonds and the interest coupons appertaining thereto. Funds credited to the said interest and sinking fund account above referred to shall be used solely and only for the payment of said bonds and the interest thereon as the same become due, or are called for redemption as in this resolution provided.

3. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1 and 2 hereinabove, the Treasurer shall, without any further subsequent order of The Teachers College Board, allocated on his books from the balance in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" to a separate and special account to be designated as the "Depreciation Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the sum of \$500 until there shall have been accumulated in said depreciation fund account the sum of \$6,000, at which figure the depreciation fund account fund shall thereafter be maintained by subsequent allocations from the "Revenue Bond Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948", as hereinabove provided. Funds credited to the said depreciation fund account shall be used solely and only for the purpose of paying the cost of any extraordinary repairs, upkeep and replacements in or on the aforesaid buildings and facilities.

TEACHERS COLLEGE BOARD

4. On or before the 10th day of May and the 10th day of November in each year, after making the allocations provided for in paragraphs 1, 2 and 3 above, including any deficits which may theretofore have been incurred in the aforesaid special accounts the said Treasurer shall, without any further subsequent order of The Teachers College Board, allocate on his books to a separate and special account designated as the "Reserve Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" the entire balance remaining in said "Revenue Bond Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" until such time as there has been accumulated in said Reserve Fund a sum equal to the aggregate principal and interest payments due on said bonds during the next ensuing period of two years, at which figure the said reserve fund account shall thereafter be maintained and which shall be used by said Treasurer from time to time in the payment of interest or principal of the said revenue bonds hereby authorized, whenever there exists a deficiency in the Interest and Sinking Fund Account.

Section 13. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb, acting under and by authority of the aforesaid Act, hereby expressly covenants and agrees with the holders of the bonds herein directed to be issued as follows:

1. That as long as the bonds herein authorized to be issued shall remain outstanding and unpaid, it will continuously operate the said buildings acquired and improved with the proceeds derived from the issue of said bonds at all times when the said college is in session to their full physical capacity before using any other facilities for Dining Halls or Student Union Activities; that it will adopt such regulations and fix and maintain such rates, fees, and charges for the use of said buildings and facilities as will provide revenues sufficient to pay the reasonable cost of operating and maintaining said facilities; to provide and maintain the aforesaid "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" in an amount adequate promptly to pay the principal of and the interest on said bonds as the same mature; to provide the aforesaid depreciation fund account, and the aforesaid reserve fund account; and that it will collect, account for and apply the aforesaid revenues in accordance with and as provided for in this resolution.

2. That, except as hereinafter in paragraph 7 of this Section 13 provided, it will not create or cause to be created any debt, lien, charge or encumbrance having priority to or parity with the pledge of the bonds issued under this resolution upon any of the revenues, and that it will not sell, mortgage, lease or otherwise dispose of or encumber said buildings and facilities or any part thereof, during the time when the bonds issued hereunder shall remain outstanding and unpaid.

3. That as long as any of the bonds issued hereunder remain outstanding and unpaid, either as to principal or interest or both, it will at all times exercise all of its lawful powers to preserve and protect

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the security of the bonds and the rights of the bondholders under this resolution.

4. That as long as any of said bonds authorized to be issued hereunder shall remain outstanding and unpaid, either as to principal or interest or both, The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall maintain insurance on said buildings and facilities and all parts thereof, including all furniture and equipment therein against loss or damage by fire or windstorm in an amount not less than the full insurable value of said properties. Such insurance policy or policies shall be payable to The Teachers College Board for the Northern Illinois State Teachers College at DeKalb and all money collected on account of loss or damage covered by any such policy or policies of insurance shall be held in trust and shall be used only for (a) reconstruction, replacements or repairs, or (b) payment into the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948." The said The Teachers College Board shall also carry adequate insurance against the loss of use and occupancy of said buildings and facilities from any or all risks or from any cause whatsoever. Any sum received from any such use and occupancy insurance, after deducting necessary operation and maintenance charges under economical management during the period of such loss of use and occupancy, shall be paid into the aforesaid Interest and Sinking Fund account. All of the said insurance shall be carried in a responsible insurance company or companies authorized to do business in the State of Illinois, and the cost thereof shall be deemed to be a maintenance and operation cost.

5. That The Teachers College Board for the Northern Illinois State Teachers College at DeKalb shall cause to be kept proper books of records and accounts in which complete and correct entries shall be made of all transactions relating to the cost of constructing, equipping and furnishing the aforesaid buildings and facilities, the expenditures for maintaining, operating and repairing the said buildings and facilities, and all revenues collected therefrom, which said records shall be kept and shall be available for the information of all person interested, and that there shall be furnished to the Original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than thirty days after the close of each calendar month, complete operating and income statements of said buildings and facilities connected therewith, in reasonable detail, covering such monthly period; and that there shall also be furnished to the original purchaser of said bonds and to any holder of any of said bonds, on the written request therefor, not more than sixty days after the close of each fiscal year, a complete financial statement of the undertaking, in reasonable detail, covering such fiscal year, signed by the Secretary and certified by independent auditors, who shall not be certified public accountants.

6. That at all times while any of the said bonds remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board shall employ or make provision for the em-

TEACHERS COLLEGE BOARD

ployment of some suitable person or persons to supervise the operation and maintenance of said buildings and facilities connected therewith, and such other persons as may be necessary for the proper and efficient operation, management and maintenance of said properties. The cost of such services shall be included as other costs of operating and maintaining said properties and shall be payable in like manner.

7. That while any of the said bonds shall remain outstanding and unpaid, either as to principal or interest or both, the aforesaid The Teachers College Board will not issue any additional bonds or incur any other indebtedness, payable from the revenues of said buildings and facilities, unless the pledge of such additional bonds on the said revenues shall be made junior and subordinate in all respects to the pledge of the bonds authorized to be issued hereunder including the Reserve Fund account as provided by subsection 4 of section 6 of the ordinance, and unless such additional bonds be issued for the purpose of improving or enlarging the aforesaid buildings, and none other; provided, however, that in the event said buildings or facilities, or any thereof, should be destroyed in any manner and it should become necessary to rebuild or restore the same, and in the event that the proceeds of any insurance on said properties, or any other available funds, should be inadequate fully to cover the cost of such rebuilding or restoration, then and in that event the said The Teachers College Board may issue such an amount of additional revenue bonds as may be necessary for that purpose, and such additional bonds shall be entitled to payment in like manner as and without preference or priority of the bonds herein directed to be issued, except that such additional bonds shall not mature prior to May 2, 1960. Provided, further, that in the event an addition or enlargement should hereafter be constructed to any of the buildings or facilities, herein provided for, the revenues arising from the operation of such addition or enlargement may be segregated and pledged to the payment of bonds issued for the construction of such addition or enlargement and such revenues shall not be deemed to be pledged in whole or in part to the payment of the bonds dated May 1, 1948, and authorized to be issued under the provisions of this resolution.

8. That The Teachers College Board for the Northern Illinois State Teachers College at De Kalb will faithfully and punctually perform or cause to be performed all of the duties and obligations with reference to the said buildings and facilities as are required by the provisions of this resolution and the statutes under which the said bonds are issued, including the construction, equipment and furnishing of the aforesaid buildings and facilities and the operation and maintenance of said buildings and facilities, as herein provided, the making and collecting of reasonable and sufficient fees and charges for the use thereof, the segregation of the income and revenues therefrom to the respective accounts created under the provisions of this resolution, and the proper application of said funds.

Section 14. Any holder of any bond or bonds issued hereunder, or of any coupons representing interest accrued thereon, may either by proper court action or in law or in equity compel The Teachers College Board to perform all duties imposed upon it under the provisions of this resolution and under the provisions of the statute hereinabove referred to authorizing the issuance of the bonds as herein provided,

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including the making and collecting of sufficient rates and charges for the use of such buildings and facilities connected therewith, and also to enforce the performance of any and all covenants made by the said The Teachers College Board in and by this Resolution.

Section 15. That those bonds authorized to be issued hereunder which are from time to time outstanding shall not be entitled to priority one over the other in the application of the income and revenue derived from the collection of fees and charges for the use of the aforesaid buildings and facilities connected therewith, or with respect to the pledge of the revenue to be derived from the operation of said buildings or facilities.

Section 16. That the proceeds derived from the issuance and sale of said bonds hereby provided for shall be applied as follows;

1. The entire proceeds derived from the sale of said bonds to a purchaser shall be deposited immediately (not less than three days after receipt thereof) with the Treasurer of the State of Illinois pursuant to the terms of the Act hereinabove referred to authorizing the issuance of said bonds.

2. It shall be the duty of the Treasurer of the State of Illinois to set aside the amount of accrued interest received upon the sale and delivery of said bonds to a purchaser in the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," hereinabove provided for, and the remainder of the proceeds of said bonds shall be set aside in a separate special accounts by said Treasurer to be designated "Construction Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948" and shall be applied to the cost of acquiring, constructing equipping and furnishing the said property to be acquired through the issuance of the bonds hereby authorized and the improvement thereof and the improvement of the existing "Cafeteria Building" all as hereinbefore provided; provided, however, that any surplus remaining in such account upon completion of the construction, equipment, furnishing and improving of said buildings and facilities shall be allocated and credited to the "Interest and Sinking Fund Account, Northern Illinois State Teachers College at De Kalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948," as hereinabove provided for.

Section 17. That the provisions of this resolution shall constitute a contract between the Teachers College Board for the Northern Illinois State Teachers College at De Kalb and the holders of the bonds herein authorized to be issued, and each of them, and the said The Teachers College Board hereby pledges its good faith to the performance of each and every covenant hereof.

Section 18. If any section, subsection, paragraph, sentence, clause or phrase of this resolution or of the bonds or interest coupons herein prescribed shall either be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not effect the validity of the remaining portions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid

TEACHERS COLLEGE BOARD

provision shall not have been contained therein.

Section 19. That the Chairman and Secretary of the Teachers College Board and the Treasurer of the State of Illinois shall be and they are hereby fully authorized and directed to do all things which may be necessary to effect the preparation, execution and delivery of the bonds herein authorized to be issued when sold to a purchaser in manner and form as provided by law.

Section 20 That this resolution shall be in full force and effect immediately upon its passage.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, the Board has on this date passed a Resolution for the issuance of \$ 62,000.00 Student Union Building and Dining Hall Revenue Bonds:

WHEREAS, the Board did on May 10, 1948, enter into a contract with Barcus, Kindred & Company to sell these bonds:

NOW THEREFORE BE IT RESOLVED, that the Chairman and Secretary of the Board be and hereby are authorized and directed to execute said Bonds and deliver them to Barcus, Kindred & Company in accordance with the provisions of the aforementioned bond resolution and contract at the earliest possible date.

BE IT FURTHER RESOLVED, that the Treasurer of the State of Illinois be and hereby is authorized and directed to register and countersign said bonds in accordance with the provisions of the aforesaid bond resolution. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Means, Mrs. Pegelow, Mr. Sturgis, and Mr. Davis. Motion was carried unanimously.

Mr. Nickell moved that the following resolution be adopted.

WHEREAS, bids have been solicited for construction of an addition to the Student Union Building at DeKalb, more specifically described in the plans and specifications on file with the Secretary of this Board: and

WHEREAS, the following bid, accompanied by a certified check in the amount of \$ 682.00, was the only one received: Johnson and Jacobson, De Kalb, Illinois, \$ 13,640.97, a copy of which is attached.

NOW THEREFORE BE IT RESOLVED, that the aforesaid bid is found to be within the estimated cost of the work: and

BE IT FURTHER RESOLVED, that the aforesaid bid be accepted by the Board and a contract be awarded to the bidder in accordance with the terms of his bid.

The Chairman and Secretary of the Teachers College Board are hereby authorized and directed to execute such contract after receipt of a completion bond from Employers' Liability Assurance Corp., Ltd., Boston, Mass.,

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in the amount of \$13,640.97, form of such completion bond to be approved by the Chairman and Secretary of said Board. Motion was seconded by Mr. Means, the roll was called, and the following Board Members voted yea: Mr. Nickell, Mrs. Pegelow, Mr. Sturgis, Mr. Davis, Mr. Dunn and Mr. Means. Motion was unanimously carried.

Mr. Nickell moved the adoption of the following resolution:

RESOLUTION ESTABLISHING CHARGES AND FEES FOR THE USE OF THE STUDENT DINING HALL AND UNION BUILDING AND THE EXISTING STUDENT DINING HALL OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE AT DE KALB, ILLINOIS

WHEREAS, the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb has heretofore by resolution duly adopted provided for the acquisition and improvement of property for use as a Student Dining Hall and Union Building and for the improvement of the existing Student Dining Hall known as the "Cafeteria Building" and the issuance of Revenue Bonds to defray the cost of such acquisition and improvement pursuant to and in compliance with the provisions of "An Act to authorize the Teachers College Board to acquire, build, purchase or otherwise construct, equip, complete, remodel, operate, control and manage students' residences, hall, dormitories, dining halls, student union buildings, field houses, stadiums and other revenue producing buildings, including sites therefore for the State Teachers Colleges and State Normal Universities defining the duties of said "The Teachers College Board with respect to operation and maintenance thereof, charging rates or fees for the use thereof, and providing for the authorizing the issuance of bonds for the purpose of defraying the cost of construction, acquisition and equipment of any such building or buildings payable solely from the revenue derived from the operation thereof and for the refunding of any such bonds", approved May 8, 1947; and

WHEREAS, pursuant to the terms of the act above referred to and the resolution heretofore passed authorizing such acquisition and improvements and the issuance of said bonds it is necessary that the Teachers College Board establish charges or fees for the use of such buildings.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at De Kalb as follows:

Section 1. That there shall be and there are hereby established fees and charges for the use of and for the service supplied by the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" of the Northern Illinois State Teachers College at DeKalb as follows:

FOR USE OF STUDENT UNION BUILDING

\$ 2.00 per student per quarter

\$ 2.00 per student per summer session

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FOR FOOD SERVICE

The charges for food served shall be set from time to time by the Business Manager of the Northern Illinois State Teachers College at DeKalb and shall be sufficient at all times to produce gross revenues not less than the operating expenses of the buildings.

Section 2. Said fees for the use of the Student Union Building shall be payable in advance at the time the student registers at the college. Said charges for meals and special food services shall be payable at the time such meals or food is served.

Section 3. It is hereby made a duty of the Business Manager of the Northern Illinois State Teachers College at DeKalb to collect all monies due under the provisions hereof.

Section 4 All revenues and monies derived from the operation of the Student Union Building and the Student Dining Hall known as the "Cafeteria Building" shall be held by the Business Manager separately and apart from all other funds of the college and all of said sums without any deductions whatsoever shall be delivered to the Treasurer of the State of Illinois not more than three days after receipt of the same.

Motion was seconded by Mr. Dunn, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mr. Means, Mr. Sturgis and Mrs. Pegelow. Motion was carried unanimously.

Mr. Means moved that the Business Manager of the Northern Illinois State Teachers College at DeKalb be and hereby is directed to notify the State Treasurer in writing of allocations among the various accounts within the Teachers College Board Revenue Fund not less than five days before each allocation required by Sub-Sections 1, 2, 3, and 4 of Section 6 of the Teachers College Board resolution marked Exhibit D passed June 8, 1948, is to be made. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Davis, Mrs. Pegelow, Mr. Means, and Mr. Sturgis, Motion was unanimously carried.

Mr. Davis moved that the following resolution be adopted.

WHEREAS, the Teachers College Board on June 8, 1948, passed a resolution, Exhibit D; and

WHEREAS, the law under which these bonds are to be issued requires that a Corporate Surety Bond be executed by the State Treasurer to protect the Teachers College Board Revenue Fund the premium for said bond to be paid from said fund;

NOW THEREFORE BE IT RESOLVED, that the Treasurer of the State of Illinois be and hereby is authorized and directed to execute said Corporate Surety Bond in the amount of \$5,000.00 and pay the premium therefore out of the first monies available in the Operation and Maintenance Account, Northern Illinois State Teachers College at DeKalb Student Union Building and Dining Hall Revenue Bonds, Series of 1948 provided for in the aforesaid resolution Exhibit D Motion was seconded by Mr. Nickell, the

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roll was called and the following Board Members voted yea: Mr Nickell, Mr. Dunn, Mr Davis, Mr Means, Mrs Pegelow and Mr Sturgis. Motion was unanimously carried

Mr. Dunn moved the adoption of the following resolution:

BE IT RESOLVED, that the State Teachers College Board accept the following firm quotations on equipment in connection with the Student Union Building and Dining Hall Project at Northern Illinois State Teachers College at DeKalb:

1. Dishwasher and tables, Paeco Supply Company, \$1,986 00, said bid covering a Champion Dishwasher.
2. Two safes, one to be located in the Cafeteria and the other in the Union Building, Remington Rand, Inc . \$210.12.
3. Ten birch tables and 60 birch chairs, Wirtz and Wirtz, DeKalb, Illinois. The tables to cost \$321.30 and the chairs \$346.80.
4. 148 aluminum chairs, \$2,375.40 and 24 tables, \$684.00, Paeco Supply Company. These tables are 36 inches by 36 inches and will have a top of formica which is cigarette burn proof The tables and chairs are to be located in the Cafeteria Building
5. Walk-in refrigerator, Stearn and Company, Chicago, Illinois \$1,040.40.

BE IT FURTHER RESOLVED, that orders be placed for all of said items by the Business Manager of Northern Illinois State Teachers College at DeKalb. Motion was seconded by Mr. Davis, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr Dunn, Mr Davis, Mr. Means, Mrs. Pegelow, and Mr. Sturgis. Motion was unanimously carried.

DISCUSSION OF LETTER FROM MR. HEROLD C. HUNT

Mr. Nickell read a letter from Mr Herold C. Hunt, General Superintendent of Schools, Chicago, Illinois, relative to the Chicago Teachers College becoming a sixth State Teachers College.

Mr. Means made the motion that the Chairman appoint a Committee, which may be expanded or changed from time to time, to make a survey of the situation with regard to Chicago Teachers College and in cooperation, so far as possible, with General Superintendent Herold C. Hunt of Chicago, and with the suggestion that the Committee report progress at the next meeting of the Board. The Committee appointed to make this survey consists of: Mr. Nickell, Mr. Guin, and President Adams. Motion was seconded by Mr. Davis and carried unanimously.

Mr. Nickell made the motion that the meeting adjourn until the next regular meeting to be held at the Northern Illinois State Teachers College.

TEACHERS COLLEGE BOARD

DeKalb, Illinois, on July 12, 1948. Motion was seconded by Mr. Dunn and carried unanimously.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

I, Vernon L. Nickell, due hereby certify that I am the duly qualified and acting Secretary of the Teachers College Board of the State of Illinois.

I further certify that the above and foregoing constitutes a true and correct copy of the minutes of a meeting of the Teachers College Board of the State of Illinois held on June 8, 1948, and of certain resolutions adopted by said board at said meeting, as said minutes and resolutions are officially of record in my possession.

In witness whereof, I have hereunto subscribed my official signature this day of June, 1948.

Vernon L. Nickell, Secretary
Teachers College Board of the
State of Illinois.

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DeKalb, Illinois
July 12, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, July 12, 1948, at the Northern Illinois state Teachers College, DeKalb, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Peter Miller
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

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The following members were absent:

Dr. Preston Bradley
Mr. Ira M. Means
Mr. Lindell W. Sturgis

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. Chester F. Lay, President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Davis moved that the Minutes of the regular meeting of May 3 1948, be approved with the following corrections:

On Page 4, under heading TEACHERS COLLEGE INCOME FUND AUXILIARY ENTERPRISES, the first paragraph should read as follows:

“There was quite a discussion on this subject and tables showing the reallocation of this fund were given to all members present for study and consideration. However, before the Board would even consider this reallocation of funds, it was imperative that the School that had an excess of spending power, which in this case is Southern, be willing to relinquish the allotment to the schools who are in need of it. Dr. Lay and Mr. Miles had a conference with their Advisory Committee and they were in agreement with this reallocation.”

On Page 9, under heading REPORT FOR SOUTHERN ILLINOIS UNIVERSITY, the third paragraph should read as follows:

“At the last meeting of the Teachers College Board, the Board approved the change in registration fees and graduation fees for all of the schools with the exception of Southern. It is now requested in the report that the Board approve a change in fees for Southern as follows: Student Activity fee changed from \$5.00 to \$7.50 per quarter plus federal tax; Out of State fee of \$10.00 added; and recommended by the Advisory Committee that the Registration fee be changed from \$10.00 to \$15.00; and Graduation fee

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changed from \$ 5.00 to \$ 10.00.”

On Page 9, under heading REPORT FOR SOUTHERN ILLINOIS UNIVERSITY, the seventh paragraph should read as follows:

“Mr. Davis made the motion, seconded by Mr. Sturgis, that Southern’s report be accepted with the addition of the changes in fees recommended by the Advisory Committee as above shown. The motion was carried unanimously.”

Mr. Dunn moved that the Minutes of the Special Meeting of May 10, 1948, be approved as read. The motion was seconded by Mr. Walker, carried unanimously, and the minutes stood approved.

Mr. Davis moved that the Minutes of the Special Meeting of June 8, 1948, be approved as read. The motion was seconded by Mrs. Pegelow, carried unanimously, and the minutes stood approved.

EDUCATION IN AMERICANISM

The following statement was composed by members of the faculty of the Northern Illinois State Teachers College and submitted by Dr. Adams. This statement was thoroughly reviewed by the Presidents of the various teachers colleges, who are in complete accord with the contents thereof:

“As members of the teaching profession we are keenly aware that tremendous changes have taken place in our physical world during the past few decades. The transition from an agricultural, rural and largely self-sufficient society to a highly industrialized, urban and interdependent society has changed our entire physical and material basis of living within something less than century.

“As students with some regard for the lessons of history we are also aware that human institutions change more slowly than the material conditions under which they operate. If our American institutions are to continue to fulfill their avowed purpose of safeguarding and promoting the dignity and worth of men in a free society, these institutions must continually undergo critical scrutiny in the light of changing conditions, and occasionally they must be improved in order to fulfill that function in a more effective manner. The American people have never hesitated to make such changes whenever they have been in the public interest. We have, for example, added twenty-one amendments to our Constitution since its adoption in 1789.

“We believe that such changes, however advisable and necessary, should be made only after full and free discussion and always according to the fundamental principles of democracy and within the framework of our constitutional system.

“At the present time our democratic institutions and way of life are being threatened. We are aware of these threats and of the sources from whence they spring. We believe, as teachers and scholars, that one of the greatest allies of communism and fascism is ignorance. As long as the communist and fascist remain unidentified, as long as there is confusion as to their programs and lack of understanding as to their

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ultimate aims and purposes, they are dangerous. If some of us, therefore, discuss these and any other hostile ideologies in our classrooms, if some of us ask our students to investigate fascism and communism, and familiarize themselves with their programs, it is not for the purpose of advocating either the doctrines or the systems. Our purpose is to equip our students with the necessary knowledge which will enable them to detect the danger and make intelligent discrimination between those who seek only to improve our own institutions and those who seek to destroy them. If we did not do this, we would be avoiding our duty to our profession and would be derelict in our duty to the democratic society whose servants we are. The basic principle upon which all of our study and teaching is predicated is our abiding conviction that public education as an institution can exist and achieve its ultimate purpose only in a democratic society of free men. We neither advocate nor desire any other form of society."

Mr. Thompson then read a letter from Senator Broyles, head of the Seditious Activities Investigating Commission, stating that he would like to have five teachers, one from each of the five State Teachers Colleges, to serve on a Committee investigating textbooks being used in the State of Illinois. It was Senator Broyles' suggestion that the teachers appointed to work on this committee be veterans. The Presidents of each of the State Teachers Colleges submitted to the Chairman the name of a teacher at his respective college to act on a committee investigating textbooks.

REPORT OF COMMITTEE INVESTIGATING THE CHICAGO TEACHERS COLLEGE

Mr. Nickell reported that the Committee appointed to investigate the Chicago Teachers College are to meet in the office of Mr. Herold C. Hunt, General Superintendent of Schools, Chicago, Illinois, on Wednesday, July 14, 1948. They will report progress at the next regular meeting.

FINAL DETAILS OF BOND ISSUE FOR N.I.S.T.C.

Mr. Dunn moved the adoption of the following resolution:

WHEREAS, The Teacher's College Board of the State of Illinois has found and determined that it is both advisable and necessary to acquire the following described property to wit:

Lot 6 in Section 1 of I. L. Ellwood's
addition to the City of De Kalb, in the
County of De Kalb, in the State of Illinois

together with a building on said property;

Now therefore be it resolved by the Teacher's College Board of the State of Illinois, that _____ be and hereby is authorized and directed to execute a contract in behalf of the Teacher's College Board of the State of Illinois with the present owners providing for the purchase by said Board of said property for THIRTY-FIVE THOUSAND DOLLARS (\$35,000).

Mr. Davis seconded the motion, the roll was called and the following

TEACHERS COLLEGE BOARD

Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Davis, Mr. Guin, Mrs. Pegelow, and Mrs. Miller. Motion was unanimously carried.

Mr. Dunn moved the adoption of the following resolution:

RESOLUTION providing for registration of \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948.

WHEREAS this Teachers College Board did on June 8, 1948, at its legally convened meeting, adopt a resolution providing for the issuance of \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948; and

WHEREAS said bonds have been sold to a purchaser and this Board is about to deliver said bonds to the said purchaser and the said purchaser has requested this Board to provide for registration as to principal of such bonds in the office of the State Treasurer; and

WHEREAS it is deemed advisable and in the interests of this Board that said bonds be made registerable as to principal;

NOW, THEREFORE. Be It Resolved by the Teachers College Board of the State of Illinois for the Northern Illinois State Teachers College at DeKalb, Illinois, as follows:

Section 1. That the \$62,000 Teachers College Board for the Northern Illinois State Teachers College at DeKalb 3 1/2% Student Union Building and Dining Hall Revenue Bonds, Series of 1948, authorized to be issued by this Board at its legally convened meeting June 8, 1948, be registerable as to principal at any time prior to maturity in the name of the holder thereof on the books of the State Treasurer of the State of Illinois as Registrar of said bonds for the said Teachers College Board, such registration to be noted on the reverse side of the bonds by the said State Treasurer and thereafter the principal of such bonds shall be payable only to the registered holder, his legal representative or assign. Such registered bonds shall be transferred to another registered holder or back to bearer only upon presentation to the State Treasurer of the State of Illinois with a legal assignment duly acknowledged or approved. Registration of any such bonds shall not affect the negotiability of the coupons thereto attached, but such coupons shall be transferable by delivery merely.

Section 2. That there shall be printed on the back of each of the bonds the following:

“This bond may be registered as to principal in the name of the holder on the books of the Teachers College Board in the office of the State Treasurer of the State of Illinois as Registrar for said Board, such registration to be evidenced by notation of said Treasurer on the back hereof, after which no transfer hereof shall be valid unless made on said books and similarly noted hereon, but it may be discharged from

PROCEEDINGS

such registration by being transferred to bearer, after which it shall be transferred by delivery, but it may be again registered as before. The registration of this bond shall not restrict the negotiability of the coupons by delivery merely.

(FORM OF REGISTRATION)

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of State Treasurer, State of Illinois</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____”

Section 3. That this resolution shall be in full force and effect immediately upon its passage.

Mr. Nickell seconded the motion, the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Guin, Mr. Davis, Mrs. Miller and Mrs. Pegelow. Motion was unanimously carried.

Mr. John Sheidls of Barcus-Kindred and Company presented a list of improvement projects for each of the five State Teachers Colleges and Universities, which would be eligible for financing by self-liquidating revenue bonds, It is the sense of the Board that the Chairman and others see what may be worked out as to plans and estimates for proposed self-liquidating projects as listed by Barcus-Kindred and Company under date of July 12, 1948.

DWELLING AND DORMITORY UNITS AT NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Mrs. Miller moved the adoption of the following resolution concerning dwelling and dormitory units at Northern Illinois State Teachers College:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Northern Illinois State Teachers College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11358 consisting of forty-eight (48) dwelling units and four (4) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Northern Illinois State Teachers College be transferred to the Northern Illinois State Teachers College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Northern Illinois State Teachers College be permitted to receive the transfer of the forty-eight (48) dwelling units and the

TEACHERS COLLEGE BOARD

four (4) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

BE IT FURTHER RESOLVED, that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Northern Illinois State Teachers College, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

her

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Walker and carried unanimously

DWELLING AND DORMITORY UNITS AT EASTERN ILLINOIS STATE COLLEGE

Mrs. Pegelow moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Eastern Illinois State College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V and Title VN projects on its campus; said projects are:

Project V-11260 consisting of nineteen (19) standard trailers,
Project V 11309 consisting of seventy two (72) two bedrooms
apartments and ninety six (96) dormitory units, and
Project VN 11361 consisting of seventeen (17) standard
trailers and twenty three (23) expansible trailers; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Eastern Illinois State College be transferred to the Eastern Illinois State College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois, in regular session at DeKalb, Illinois, on July 12, 1948, that the Eastern Illinois State College be permitted to receive the transfer of the seventy-two (72) dwelling units, fifty-nine (59) trailers, and ninety-six (96) dormitory units as State property for housing veterans, the college to operate and maintain same at State expense.

Be It Further Resolved that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and the Eastern Illinois State College, be requested to

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support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by General Davis and carried unanimously.

DWELLING AND DORMITORY UNITS AT ILLINOIS STATE NORMAL UNIVERSITY

Mr. Walker moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Illinois State Normal University to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11356 consisting of eighty-five (85) dwelling units and ninety-six (96) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Illinois State Normal University be transferred to the Illinois State Normal University.

NOW, THEREFORE, Be It resolved by the Teachers College Board of the State of Illinois that the Illinois State Normal University be permitted to receive the transfer of the eighty-five (85) dwelling units and the ninety-six (96) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

Be It Further Resolved that the Attorney General of the State of Illinois, as chief law officer and legal council of both the Teachers College Board of the State of Illinois and the Illinois State Normal University, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by General Davis and carried unanimously.

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DWELLING AND DORMITORY UNITS AT WESTERN ILLINOIS STATE COLLEGE

Mr. Dunn moved the passage of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Western Illinois State College to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11353 consisting of twenty-seven (27) dwelling units and eight (8) dormitory units; and

WHEREAS the said dwelling units and dormitory units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section 313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Western Illinois State College be transferred to the Western Illinois State College.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Western Illinois State College be permitted to receive the transfer of the twenty-seven (27) dwelling units and the eight (8) dormitory units as state property for housing veterans, the college to operate and maintain the same as state expense.

BE IT FURTHER RESOLVED, that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Western Illinois State College, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Walker and carried unanimously.

DWELLING AND DORMITORY UNITS AT SOUTHERN ILLINOIS UNIVERSITY

Mr. Davis moved the adoption of the following resolution:

WHEREAS the McGregor Act, Public Law 796, 80th Congress, approved by the President on June 28, 1948, makes it possible for the Southern Illinois University to request the transfer and relinquishing of the Federal Government's contractual and property rights in Title V projects on its campus; said project is #Ill-V-11330 consisting of one hundred five (105) dwelling units, and

WHEREAS the said dwelling units are needed for the housing of World War II veterans, it is requested that the removal requirement of Section

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313 of the Lanham Act be waived; furthermore, it is requested that all rights to revenues and other proceeds and all property rights, title, and interest of the United States in and with respect to the foregoing temporary housing units at the Southern Illinois University be transferred to the Southern Illinois University.

NOW, THEREFORE, Be It Resolved by the Teachers College Board of the State of Illinois that the Southern Illinois University be permitted to receive the transfer of the one hundred five (105) dwelling units as state property for housing veterans, the University to operate and maintain the same at state expense.

BE IT FURTHER RESOLVED that the Attorney General of the State of Illinois, as chief law officer and legal counsel of both the Teachers College Board of the State of Illinois and Southern Illinois University, be requested to support this request with his opinion to the effect that the above institution has legal authority to make the request hereinafter before authorized.

Chairman, Teachers College Board

Secretary, Teachers College Board

The motion was seconded by Mr. Dunn and carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for the Northern Illinois State Teachers College.

Mr. Dunn moved the report for Northern Illinois State Teachers College be approved as read. Mr. Davis seconded the motion and it was unanimously carried.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

President Buzzard presented the report for Eastern Illinois State College.

Mrs. Pegelow moved the report for Eastern Illinois State College be approved as read. Mrs. Miller seconded the motion and it was unanimously carried.

Mrs. Pegelow suggested that the library now under construction at the Eastern Illinois State College be given the name of "Mary J. Booth Library" or just "Booth Library" in honor of Miss Mary J. Booth, who is now Emeritus, who for 42 years was the librarian at Eastern. It is the sense of the Board that the matter be given consideration.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented the report for Illinois State Normal University.

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Mr. Walker moved the report for the Illinois State Normal University be approved as read. Mr. Nickell seconded the motion and it was unanimously carried.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

President Beu presented the report for Western Illinois State College.

On motion made by Mr. Davis, seconded by Mrs. Miller, and carried unanimously, the report for Western Illinois State College was approved as read.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

President Lay presented the report for Southern Illinois University. On Page 2-A under heading APPENDIX A, under sub-heading Heating, Reid Troutman, the amount of \$4380.00 should be inserted under Salary Rate 1948-49.

On Page 2-A, under heading APPENDIX A, under sub-heading Maintenance, the name of Charles M. Hagler should have been omitted.

On Page 2-A, under heading APPENDIX A, under sub-heading Maintenance, Clyde McCormick, the amount of \$3758.40 should be inserted in place of the amount of \$3758.00 under Salary Rate, 1948-49.

On Page 3-A, under heading APPENDIX A, under sub-heading Maintenance, Rudolph Weber, the amount should read \$3758.40 in place of \$3758.00 under Salary Rate, 1948-49.

On Page 3-A, under heading APPENDIX A, under sub-heading Food Service, Grace Throgmorton, the amount should read \$1680.00 in place of \$1920.00 under Salary Rate, 1948-49.

Mr. Davis moved that the report for Southern Illinois University be approved as amended. Mr. Guin seconded the motion and it was unanimously carried.

REPORT OF COMMITTEE ON M.A. AND M.S. DEGREES AT SOUTHERN ILLINOIS UNIVERSITY

GEORGE F. BARRETT
Attorney General

STATE OF ILLINOIS
Springfield

June 3, 1948

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SCHOOLS AND SCHOOL
DISTRICTS:
Southern Illinois University
Degrees.

Honorable Vernon L. Nickell,
Superintendent of Public Instruction,
Springfield, Illinois.

Dear Mr. Nickell:

I have your letter of May 28, 1948, wherein you request my opinion as to whether the Teachers' College Board has the power to grant the degrees of Master of Science and Master of Arts at the Southern Illinois University.

The statutory provisions applicable to your question are found at Pars. 421 and 431, Chap. 122, Illinois Rev. Stats. 1947, which are as follows:

(421) "The objects of the Southern Illinois University shall be to qualify teachers for the schools of the state in all branches of study which pertain to a common school education; to offer such courses of instruction as shall best serve to provide liberal and vocational education customarily offered at the college level; and to offer such other courses of instruction as the college determines; provided no professional courses culminating in degrees in law, medicine, dentistry, pharmacy, engineering, or agriculture may be offered by such university."

(431) "The Teachers College Board shall appoint instructors, and such officers as may be required, fix their respective salaries and prescribe their duties. The board may remove any instructor or officer for proper cause after giving ten days' notice of any charge presented, and reasonable opportunity of defense. The board shall prescribe and provide the text-books, apparatus and furniture to be used in the university and make all regulations necessary for its management. The board may, on recommendation of the faculty of the university, issue diplomas to persons who have satisfactorily completed the required studies and confer such degrees as are suitable for the courses of study authorized Section 2."

You will observe that the Teachers' College Board has the power to confer such degrees as are suitable for the courses of study authorized by Pars. 421.

The Teachers' College Board is also empowered to "prescribe the course of study to be followed" in the State Normal University (Ill. Rev. Stats. 1947, Chap. 122, Par. 49 (4).)

Par. 421 *supra*, you will note, provides in part, that the Southern Illinois University shall provide liberal and vocational education, customarily authorized at the college level. Par. 421 contains a proviso that no professional courses culminating in degrees in law, medicine, dentistry, pharmacy, engineering or agriculture may be offered by the university.

TEACHERS COLLEGE BOARD

A university is a collection of colleges in which the education imparted is universal, embracing many branches, such as the arts, sciences, and all manner of higher learning and which possesses the power to confer degrees, indicating proficiency in the branches taught. 55 American Jurisprudence, Par. 2; also, 44 L.R.A. 364.

It seems clear that the statutory authority to offer "liberal and vocational education, customarily offered at the college level" as contained in Par. 421, supra, would include courses of study in all college subjects, except those courses expressly prohibited by the proviso. Courses in arts and sciences are not within the courses prohibited by the proviso.

I am, therefore, of the opinion that the Teachers' College Board has the power to grant the degrees of Master of Science and Master of Arts at the Southern Illinois University.

Very truly yours,

(signed) GEORGE F. BARRETT

Attorney General.

GFB:EW:WEL:AB

Chairman Thompson read a letter that he had received from Professor Ernest Stover and another letter from Mrs. Stover apologizing for their conduct in the past and stating that they will endeavor not to do anything out of line in the future.

On motion made by Mrs. Pegelow, seconded by Mrs. Miller and carried unanimously, the next meeting of the Teachers College Board will be held at Eastern Illinois State College, Charleston, Illinois on October 25, 1948.

Mr. Nickell moved that the meeting be adjourned. Mr. Walker seconded the motion and it was unanimously carried.

Frank G. Thompson
C h a i r m a n

Vernon L. Nickell
S e c r e t a r y

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois
Meeting at De Kalb, July 12, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University.

PROCEEDINGS

I. STUDENTS

1. Attendance

- a. Regular Year. Since Illinois State Normal University is on a semester basis and the attendance for the second semester of the 1947-1948 school year was reported at the May 3, 1948 meeting of the Teachers College Board, no further report is due or necessary at this time. The official report of the summer session will be made at the October meeting of the Board but at this time it may be interesting to note the present attendance, although part of it is incomplete for the various phases of the summer program.
- b. Off-Campus Workshops and Clinics A Conservation Clinic was held in McLean County for the one week June 7 - 11, with an enrollment of 43. Other clinics were held in Macon County June 14 - 18 with 24 students in attendance, and in Ford County June 21 - 25 with an enrollment of 22. Workshops were held June 14 - July 2 at the following centers: Ottawa, with an attendance of 43, Mason City, with 58 enrolled, Hoopston, with 38 students. In addition two sections of an extension course in Contemporary Civilization were offered at Gillespie, with a combined enrollment of 63. The total service rendered for these off campus clinics and workshops reached 291 regularly enrolled students.
- c. Intersession. The growth and development of the intersession has been very interesting. Starting as a service in the summer of 1944 when a number of courses were offered for a period of three weeks prior to the opening of the regular summer session, there were 254 persons registered. In following summers the figures have been as follows: 1945 - 404, 1946 - 801, 1947 - 911, 1948 - 1006. This work was offered to meet the needs of veterans desiring to speed up their complete programs and for teachers qualifying for or renewing emergency certificates. Despite the remarkable growth of this phase of the summer session program, it has been decided to eliminate the intersession after this summer, due to complications of calendar that force the regular summer session into the opening week of public schools in many communities. There is also a belief that constant teaching on the part of so many of our faculty does not leave them in good physical and mental condition for the beginning of the regular work in the fall.
- d. Summer Session. Although the registration for summer session is not complete as this report is made, there are at the present time 1250 students with 559 men and 691 women. There are 381 veterans of whom 12 are women. In addition to these veterans Under G. I. Bills there are 40 veterans on Military Scholarships making a total of 421 veterans. With later one week clinics and workshops the total enrollment in the regular summer session will undoubtedly equal or surpass that of 1536 of last year.

The number of students in the Graduate School has increased with an enrollment figure to date of 161. Up to the present time there have been 414 persons registered in the Graduate School. This is

TEACHERS COLLEGE BOARD

considered a satisfactory number since a "mushroom" growth has been avoided and there is strict adherence to doing work on the campus rather than through extension classes. It has been a pleasure to note the numerous favorable comments of students and those who have employed persons having completed work for their master's degrees, all of these comments having to do with the high quality of work and adherence to standards that are the equivalent or superior to those of some of the best graduate schools in the United States. It will be of special interest to know that the last department approved by the Teachers College Board on May 3, 1948, that of Music Education, has full time persons doing graduate work this summer, which indicates the desire to take such work at Illinois State Normal University.

2. Scholarship Lists

a. Teachers College Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of persons, with addresses given in each case and the amount of money from which they have been exempted under the state scholarship law, has been submitted for the 1948 intersession to the Chairman of the Teachers College Board through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and the transfer of funds has been made.

b. Military Scholarships

In the Board Report of May 3, 1948, mention was made of the proposed certification of the list of persons entitled to Military Scholarships covering the entire year from July 1, 1947 to June 30, 1948. This certification has been made and the transfer of fund has been cared for. This is here reported as a matter of record.

3. Prospects for Fall Semester 1948

It now appears that Illinois State Normal University will admit another freshman class of 800 in September, all of whom will be definitely planning to teach. This number, with returning students, will probably give a total enrollment of 2300, which will be 250 more than enrolled a year ago and may represent about the maximum that classroom space on the campus and housing facilities in the community will permit. It had been hoped that it might be possible another year to take another 800 students, which would give a final maximum enrollment of 2500. Even though some classes will be held from 7:00 to 8:00 a.m. and a number of classes during the noon hour, 12:00 to 1:00 p.m., and more late afternoon, evening, and Saturday classes will be held, and although all available facilities near the campus will be rented, we cannot meet the enrollment demands in this professional school. The answer to this question will be more classrooms and more dormitory housing to be provided from some source.

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4. Graduates (June Commencement)

Illinois State Normal University for another year is operating with two complete and distinct commencements, --June and August, with relatively little difference in the sizes of the graduating classes. The second commencement this year will be held on August 27.

- a. The students whose names are listed below completed the requirements for graduation from their respective schools (undergraduate and graduate) and curricula at the close of the second semester, June 7, 1948. It is recommended by the University faculty that these students be approved as graduates.

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

- Williams George Chase Gardner
B. S. In Ed., Illinois State Normal University, 1946
Social Science (Secondary Education)
Title of Thesis: Legislative Requirements for the Teaching of the
Social Studies in the Public Schools
- James Fredrick Goff Normal
B. Ed., Illinois State Normal University, 1935
Education - Administration (Secondary)
Title of Thesis: A Baseball Guide for Youth and Youth Leaders
- Frank Charles Hackman Leland
B. Ed., Illinois State Normal University, 1942
Mathematics (Secondary Education)
Title of Thesis: Development of a Test to Measure Critical Judgment
- Marion Davis Holloway St. Joseph, Missouri
B. S. In Ed., University of Nebraska, Lincoln, Nebraska, 1934
Health and Physical Education for Women (Secondary Education)
Title of Thesis: A Study of Performance of First-Grade Children in
Three Selected Motor Skills
- Fredric Kingsley Johnson Normal
B. S. in Ed., Illinois State Normal University, 1946
Social Science (Secondary Education)
Title of Thesis: The Use of Certain Illinois Newspapers in the
Teaching of American History, 1857-1860
- John Otto Scanavino Towanda
B. Ed., Eastern Illinois State Teachers College, Charleston, Illinois, 1943
Education - Administration (Secondary)
Title of Thesis: Practices of Illinois High Schools in Reporting to the
Parents
- James Russell Steele Rossville
B. S. In Ed., Illinois State Normal University, 1946
Education - Administration (Secondary)
Title of Thesis: School Interpretation Practices in the Daily Newspapers
of Illinois

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Saralea Storts
Clinton
B. S. in Ed., Illinois State Normal University, 1945
Health and Physical Education for Women (Secondary)
Title of Thesis: A Study of Relationships Between Three
Measures of Achievement in Volley Ball for High School Girls

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Special Education

Sylvia Elaine Herzog Chicago

Art Education

Edward Arthur Anderson Elgin
Mildred Frances Fry Bloomington
Lydia Anderson Peterson Galesburg
Thremaine Eliphaz Spencer Kissimme, Florida

Speech Education

Eleanor Lucille Larson Earlville
Iris May Shreve Moline
Doris Mae Tinette Mt. Olive
Dorothy Joan Webber Chicago

Industrial Arts Education

Arthur George Friese O'Fallon
Duncan Lowry Galloway Alton
Russell Ernest Hewitt Danville
Charles Baddeley Porter Normal
Calvin Reed Teel Frithian
William Lee Williams Bloomington

Music Education

Dean Oris Arbogast Bloomington
Charlotte Ann Bennett Canton
Raegene Garner Leaf River
John Martin George Sullivan
Marjorie Ellen Hodel Metamora
Alan Ernest Kirchner Havana
Murray Junior Osborn Chenoa
Mildred Lena Stueber Highland

Home Economics Education

Virginia Mae Bates Neponset
Betty Jo Blake Pontiac
Barbara Jean Chase Laura
Elizabeth Arlene Clark Decatur
Mary Jean Code Bradford
Barbara June Douglass LeRoy

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Home Economics Education

Irene Martha Guither	Walnut
Marian Elizabeth Healy	Kankakee
Erma May Helton	Ogden
Mary Ellen Thomas Herget	Pekin
Barbara Ruth Jones	Centralia
Dorothy Rosetta Jury	Minonk
Mildred Marie Kirkpatrick	Bloomington
Madalynne Kitchell	Pekin
Marian Dorothy Kruse	Herscher
Janice Armstrong McNeil	Bloomington
Marna Ruth Mills	Long Point
Donna Veloy Racobs	Lincoln
Yvonne Ruth Wilson	Pontiac
Frances Joyce Withers	Colfax

Elementary Education

Martha Lou Alverson	Bloomington
Blanche Darlene Baker	Dana
Helen Frances Bergschneider	Springfield
Irene Hope Norton Button	Lockport
Georgia Ann Dillon	Hinsdale
Roberta Wilma Ecklund	LaMoille
Dorothy Jane Gillis	Bloomington
Constance Jean Goudreau	Kankakee
Georgia Jean Grossart	Belleville
Charlotte Irene Hauge	Newark
Evelyn Edith Heilman	Saybrook
Alice Louise Henry	Springfield
Thelma Marie Holland	Gibson City
Mary Elizabeth Howe	Mendota
Jane Etta Jenne	Carlyle
Margaret Aloysia Mallach	Taylorville
Kathryn Marie Masten	Tallula
Bernice Marie Montgomery	Springfield
Lorraine Frances Muffley	Shirley
Thelma Lucile Pitzer	Bloomington
Norma Lee Reeser	Mendota
Lois Mildred White	Newman
Joan Elizabeth Woosley	Decatur

Health and Physical Education

Joan Theresa Barry	Kewanee
Juanita Elizabeth Blake	Morris
Howard Earl Brown	Springfield
Dorothy Mae Cairns	Alton
Raymond Burtis Clark	E. Alton
Rosemary Davis	Emington
Richard James Dorsey	Elgin
Anthony Joseph Fedanzo	Chicago
Harry Eugene Hagerman	Indianola
Glen Fred Harjes	Mendota
George Gregory Hrehovcsik	Whiting, Indiana
Henry Richard Kaiser	Greenview

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Health and Physical Education

Leonard Adam Kisellus	Braceville
Walter Laitas	Westville
William G. Moyer	Shelbyville
Eleanor Louise Olsen	Lincoln
Robert Samuel Rainey	Maroa
James John Schock	Saugatuck, Michigan
John Louis Schoof	Homewood
Christine Mary Schumacher	Yorkville
Charles Willis Smith	Crawfordsville, Indiana
Russell Marvin Wessels	Urbana
Della Elizabeth Wilson	Farmersville

Business Education

Betty Jean Anthony	Roodhouse
Phillip Stanley Atkinson	Cambridge
Dora Josephine Beattie	Rosamond
Joyce Maxine Brais	Kankakee
Ruth Watson Brown	Stonington
George Eugene Burkey	Bloomington
Imogene Cowles	Clinton
Dorothy Wepler Cusac	Rutland
Nita Leann Dawson	Lovington
Howard Paul Ernst	Carlock
Kathleen Fields	Antioch
Blaine Benjamin Gemeny, Jr.	Chicago
Elmo Frederick Gentes	Chenoa
Joan Katherine Hemken	Pontiac
Roy Adolf Kiiskila	National Mine, Mich.
Earl LeRoy Kime	Dwight
Phyllis Ann Lockenvitz	Bloomington
Paloma Lucero	Green Valley
Virginia Hope Mallory	Villa Park
Shirley Anne Miller	Magnolia
Albina Monti	Pana
James Harlowe Morgan	Bloomington
Janice Minnie Munson	Prophetstown
Joyce Freed Osborn	Pontiac
Alfred Robert Schilling	Chicago
James Edward Staker	Normal
Patricia Amelia Stevens	Bloomington
Vivian Jewel Teer	E. St. Louis
Mildred Luster Wahl	Springfield
Rosemary Wise	Williamsville

Secondary Education

Donald LaVerne Adkins	Elgin
Maurice Quay Bahan	Minier
Myra Lillian Barz	Roberts
Evelyn Lorraine Bell	Normal
Charlotte Louise Broaderick	Tovey

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Secondary Education

Charles Clair Carter	Mt. Pulaski
Joseph Donald Carter	Bloomington
Harry Willard Cooper	Waterford, Ohio
Helen Lucille Copple	Centralia
Kathryn Patricia Cross	Normal
Lois Bielsker Crowell	Chicago
Marian Louise Dean	Hammond, Indiana
Richard George Diener	Chicago
Betty Pearl Droste	Chebanse
George Robert Edwards	Ashland
Mary Etta Edwards	Laura
Andrew Francis Fallon	Rutland
Harry Junior Ferris	Fairview
Melba Jean Zehr Frink	Normal
Violet Etta Garner	Rossville
Tilio Giacobassi	Kincaid
Spencer LaTeer Gilmore	Bloomington
Marjorie Irene Goetz	Metamora
Esther Ruth Heiniger	Deer Creek
Phyllis Kathryn Hildebrand	Chicago
Margaret Mary Kapraun	Benson
William Joseph Keefe	Normal
Betty Rose Kerz	Bloomington
Elzine Marie Lundberg	McNabb
Charles Allan McCoy	Oak Park
Edward Joseph McManus	Downs
John Leon McNeil	Gray, Kentucky
Julia Lea Martin	Bloomington
Helen Elizabeth Matone	Wilmington
George Vernelle Moberly	Bellflower
William Angelo Norini	Chicago
Reeve Wiswall Norton	Normal
Harold William Paine	Tremont
Verna Jean Pahlman	Springfield
Raymond Arnold Peterson	Galesburg
Margaret Louise Proctor	Collinsville
Eileen Rose Roberts	Godfrey
Barbara Joan Sevier	Waverly
Jessie Louise Simpson	Pana
Arthur Edward Smith	Rock Rapids, Iowa
Lyman John Smith	Gilman
Juanita Rose Streid	Chenoa
Connie Thomassen	Bloomington
Ray Ulbrich Tyler	Braceville
Milton Monroe Underkoffler	Girard
Betty Lorraine Wade	Breese
Harold Lee Ward	Bloomington
Kenneth Ralph Wepprecht	Herscher
Velma Getz Wessels	Tremont
Maxine Willis	Springfield

Summary of Undergraduate Division Groups

Special Education	1
Art Education	4

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Summary of Undergraduate Division Groups

Speech Education	4
Industrial Arts Education	6
Music Education	8
Home Economics Education	20
Elementary Education	23
Health & Physical Education	23
Business Education	30
Secondary Education	55
Total June Bachelors Graduates	174
Total June Masters Graduates	8
Total June Graduates	<u>182</u>

II. FACULTY AND ADMINISTRATION

1. Deaths

a. Dr. Stella V. Henderson, Associate Professor of Education and a member of the faculty since September 1933, passed away on May 31, 1948. Dr. Henderson was very outstanding in her contribution to the educational program of the University and to the field of philosophy of education throughout the country. She had only recently had the satisfaction of seeing her excellent book, Introduction to the Philosophy of Education, come from the press. Her varied interests and professional activities in the University will be very decidedly missed.

b. We have had the very unusual situation during the last eight weeks of having nine members of the faculty who have lost either their father or mother. This has been a decided strain not only upon the persons involved but upon the faculty in general that has very graciously absorbed the work of these persons who have found it necessary to miss classes. There has been more prolonged illness of staff members this year than we have had in the past number of years.

2. Resignations

a. Dr. William J. Griffin, Associate Professor of English, in order

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to accept a position on the faculty of George Peabody College for Teachers, this resignation effective at the close of the summer session, August 27, 1948.

- b. Dr. Gladys Tipton, Associate Professor of Music Education since 1936, in order to accept a position as Associate Professor of Music on the staff of the University of Tennessee and to work in connection with the State Department of Public Instruction in Tennessee. This resignation is effective immediately since Miss Tipton is not teaching in our summer session but is on the summer faculty of the University of Southern California at the present time.
- c. Dr. Robert I. Brigham, Associate Professor of English, effective at the close of the summer session August 27, 1948, in order to accept a position as Head of the Department of English at the State Teachers College at Eau Claire, Wisconsin.
- d. Mrs. Ruth Blish Barford, Faculty Assistant and Part-Time Nurse in the Elementary and University High Schools, effective April 30, 1948, for health reasons.

3. Changes in Salary and/or Rank, or Status of Employment

- a. Since a doctor's degree was recently awarded to Mr. Neal Glenn, Assistant Professor of Music Education, at the same time as some other members of the staff received their doctor's degree and were granted increases in salary and changes in rank, it is recommended that the salary of Dr. Glenn be set at \$3735.00 for the nine months period of the regular school year and that his rank be changed from that of Assistant Professor to Associate Professor of Music Education.
- b. Mr. Nelson Smith has been serving as a faculty assistant in connection with audio-visual education and in connection with the direction to photographic work in the Department of Publicity. Now that he has completed work for his master's degree, it is recommended that he be changed from faculty assistant to the rank of instructor and given a salary of \$3600.00 for twelve months, this change to be effective September 1, 1948. It is further recommended that for the months of July and August his salary as faculty (graduate) assistant be changed from \$110.00 to \$150.00, this change being possible now because of the removal of the previous low ceiling of total income of persons operating under the G. I. Bill of Rights.
- c. Mrs. Margaret McAdams, who has been serving as half-time school nurse and will continue on that basis, but a change in her salary is recommended from that of \$100.00 to \$120.00 per month.
- d. Mrs. Mary Cretcher, Instructor in English during the past year was reelected at the last meeting of the Teachers College Board and given a salary of \$2880.00. Since she is well-qualified for this work as to training and experience, and since she is the only

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instructor receiving a nine months salary of less than the minimum of \$3150.00 under the new schedule, it is recommended that her salary be placed at \$3150.00, effective from September 1948.

- e. Mrs. Venora Decker, who has been serving as part-time assistant in Milner Library, was not listed and approved for appointment after July 1, 1948, according to the May 3, 1948, Board Report. This is due to the authorization of a full-time assistant librarian position which would absorb the work of Mrs. Decker. However, since this new position has not been filled, it is recommended that Mrs. Decker be continued on the part-time basis of \$75.00 per month for the months of July and August, and until the regular assistant librarian has been employed.
- f. Mr. Lowell Kuntz, who has served as a faculty (graduate) assistant during the past school year at a salary of \$150.00 per month is recommended for continuation in this capacity for the months of July and August. His name will appear also with the graduate assistants listed elsewhere in this report who are recommended for such positions for the next school year.
- g. Miss Violet Simpson, Director of Food Services, was not listed in the last Board Report for any period after July 1, 1948. Since Miss Simpson's successor has not been selected, it is recommended that she be continued in her present position and at present salary of \$350.00 per month for the months of July and August, 1948.
- h. At the May 3, 1948, meeting of the Teachers College Board, William De Clark was among those approved for a leave of absence without pay for the 1948-1949 school year. Matters have developed since the last Board Meeting and at the close of the school year and later dates, which make it inadvisable to continue Mr. De Clark as a member of the faculty of Illinois State Normal University even on a leave of absence basis. It is therefore recommended that the action taken on May 3 granting a leave of absence to Mr. De Clark be rescinded and he not be considered for employment for the 1949-1950 school year.

4. Leaves of Absence

- a. Mr. Donald Weismann, Assistant Professor of Art who has been on sabbatical leave for the past (1947-1948) school year, has requested that his leave be continued for another year in order that he may complete his work for his doctor's degree at Ohio State University. The leave for this next year is to be without pay and it is recommended that Mr. Weismann be given this opportunity which he requests.
- b. Mr. Burton L. O'Connor, Assistant Professor of Health and Physical Education and Athletic Director and Coach in the University High School, has requested a sabbatical leave of absence for the 1948-1949 school year. Since there are two additional sabbatical leaves of absence available at Illinois State Normal University, based on one such leave for each twenty-five members of the faculty or

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major fraction thereof, and since Mr. O'Connor can virtually complete work for his doctor's degree in that period of time, it is recommended that his request be granted effective September 1948, in order to attend Penn State College.

5. New Position

- a. The creation of the position of Assistant to the Business Manager is requested in order to provide help for Mr. Ensign, who is at present overloaded with work as Business Manager. It is recommended that this position be created effective June 1, 1948, on the basis of discussion of the Advisory Committee and through other proper channels covering such positions.

6. Appointments and Changes Recommended

a. Intersession 1948

- (1) Eliminations. The Following persons were listed to teach in the Intersession but for reasons indicated should be eliminated from the list submitted at the May 3 Teachers College Board meeting:

Bradford Barber (class did not materialize)	\$296.25
Stella V. Henderson (death)	345.00
Harlan W. Peithman (class did not materialize)	318.75
Elizabeth Russell (change in plans)	292.50
Nell B. Waldron (illness)	360.00

The work of the foregoing people was absorbed or otherwise cared for and it was not necessary to employ any persons in their places.

- (2) Changes in Salary. The following changes in salary are necessary for reasons given:

Byron K. Barton, from \$300.00 to \$200.00 since only two rather than three weeks work was involved.

Arley Gillett from \$175.00 to \$262.50 since three weeks rather than two weeks work was involved in his assignment.

- (3) Additions. The addition of the following staff members is necessary for the reasons indicated:

Huberta Clemans to assist in one week of work in connection with the development of some special work at the Childrens School \$102.50

Charles E. Decker, three weeks, to take a class in education that needed to be divided because of large enrollment 408.75

Harold Frye, one week, to assist with Coaching School 98.75

C. E. Horton, three weeks, to take one sec -

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tion of a class in health and physical education that was much too large for one person	\$408.75
Mrs. Rupert Kilgore, three weeks, to take one section in art of a class that was twice ordinary size and needed to be divided	187.50
Harold A. Moore, three weeks, to take one section in education of a class that was twice ordinary size and needed to be divided	262.50
Edwin G. Struck, one week, to assist with Coaching School	98.75
William Hodge, three weeks part time, to assist in the heavy work of the Industrial Arts Department	75.00

- (4) Substitute Teachers. The following additional substitute teachers are recommended to be added to the past list approved:

Nelle Steele
Janet Hougham

b. Regular Summer Session

- (1) Eliminations. The following persons were listed to teach in the summer session but for reasons indicated should be eliminated from the list submitted at the May 3 Teachers College Board meeting:

Stella V. Henderson (death)	\$920.00
Marcella Ogurek (illness)	700.00
Dick Richards (insufficient time)	100.00
Nell B. Waldron (illness)	960.00

- (2) Additions. The addition of the following staff members is necessary for the reasons indicated:

(a) Dr. Francis B. Belshe, who was approved to start work in September, consented to begin his work on July 5 in order to take the place of Dr. Stella V. Henderson, deceased. His salary was set at the rate of \$460.00 per month. Information concerning Dr. Belshe appears in detail on page 12 of the May 3, 1948, Board Report.

(b) Miss Nita L. Benedict, teacher in Warren Township High School at Gurnes, Illinois, at a salary of \$265.00 per month for each of the two months of the summer session or \$530.00 for the entire session to serve as Instructor in History in connection with our Geography-History Field Course. Miss Benedict has a bachelor's degree from Carroll College and a master's degree from the University of Wisconsin.

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- (c) Miss Agnes Johnson of Evanston, Illinois, to take the place of Miss Marcella Ogurek at a salary of \$350.00 per month or \$700.00 for the entire summer session, to handle work with mentally retarded children in the Division of Special Education. Miss Johnson has her bachelor's degree from Drake University and her master's degree from Teachers College Columbia University, with additional work at Northwestern University. She has had teaching experience in Iowa and Illinois high schools, as well as at Southern Illinois University.
- (d) Miss Eloise Kennedy of the Illinois School for the Deaf at Jacksonville, who served on our staff during the 1947 summer session, will again work in the same capacity as teacher of the deaf and hard-of-hearing children for the eight weeks summer session. Her salary will be \$350.00 for each of the two months or \$700.00 for the entire summer session.
- (e) Due to the heavy enrollment that is already evident for the regular summer session in the course known as Driver Education and Traffic Safety, it becomes necessary to have some assistance for Dr. Ashbrook, especially with instruction in the driver training car. Mr. Ronald Lemme, an instructor of driver training in Bloomington High School and a person who has taken the necessary courses to qualify in this type of instruction, is available on a part-time basis and would take one class (one of two sections necessary to make from the large enrollment) at one-third salary rate. It is recommended that Mr. Lemme be employed for the summer session at \$120.00 per month for each of the two months, or \$240.00 for the eight weeks.
- (f) Mr. Milton M. Underkoffler, as Graduate Assistant in the Department of Physical Science to take the place of Mr. Charles Thomas who has completed work for his master's degree. Mr. Underkoffler is a graduate of Illinois State Normal University and is a graduate student whose work will be to handle laboratory work and the supply room in the Department of Chemistry, at a salary rate of \$150.00 per month for July and August. His name will appear again in the list of graduate assistants recommended for the next school year.
- (g) Mr. William Hodge, as faculty assistant on a part-time basis to handle the seventh and eighth grade industrial arts work one period per day at a salary of \$50.00 for each of the two months of the summer session, or \$100.00 for the entire

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session. His name also will appear in the list of graduate assistants recommended for the next school year.

c. Regular School Year Beginning September 1948

- (1) Miss Helen Chiles of Staunton, Illinois, to take the place of Dr. Lenore Geweke, resigned, as Instructor in Latin, at a salary rate of \$3600.00 for nine months. Miss Chiles has the A. B. degree from MacMurray College and the M. A. degree from the University of Illinois, with additional graduate work at the Universities of Michigan, Colorado, and Missouri, and the College of William and Mary, and this summer is taking further work at Teachers College, Columbia University. She has taught in three Illinois high schools, the last of these being Wheaton Community High School where she has served for the past twelve years as instructor in Latin and student counselor.
- (2) Miss Frances Damm of Lancaster, Wisconsin, as Instructor in Education and Supervising Teacher in the Fourth Grade of the Metcalf Elementary School, to take the place of Miss Faye Mansfield who is being transferred to the second grade during the time that Miss Ruth Cole is on leave of absence. Miss Damm's salary would be at the rate of \$3150.00 for nine months. She has a bachelor's degree from the State Teachers College at Platteville, Wisconsin, and this (1948) summer session is completing work for her master's degree at the University of Wisconsin. She has had teaching experience in Wisconsin, Michigan, Oregon, and Illinois high schools, having been an instructor in the Junior High School at Lake Forest, Illinois, for the past three years.
- (3) Miss Margaret Duncan of Custer, Washington, as Assistant Professor of Health and Physical Education for Women, at an annual salary rate of \$3600.00 to take the place of Dr. Frances Hoffman, resigned. Miss Duncan has bachelor's and master's degrees from the University of Washington with additional work at the University of Oregon, University of California, and Teachers College, Columbia University. She has been on leave from regular teaching duties from the health and physical education staff at the University of Missouri to do work on her doctor's degree at Teachers College, Columbia University, and has almost finished work for that degree. Her teaching experience, in addition to the University of Missouri, has been in the states of Washington and Oregon.
- (4) Miss Barbara Kraft of Towanda, Illinois, as Instructor in Art, at an annual nine months salary rate of \$3150.00 to take the place of Mr. Donald L. Weismann, who has requested an additional year's leave of absence. Miss Kraft has the degree of B. S. in Ed. from Illinois State Normal University and M. A. from Teachers College, Columbia University. Her teaching experience has been in New York and Illinois high schools, being on the staff of the Decatur High School during the past year. This appointment is for one year only to take the work of Mr.

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- (5) Dr. Stanley K. Norton of Naperville, Illinois as Assistant Dean of Men and Associate Professor of Education, to fill an existing vacancy that resulted last February when Mr. John Allison resigned. Dr. Norton will be on a twelve months basis at a salary of \$5400.00. He has his bachelor's degree from Lawrence College at Appleton, Wisconsin, and his master's and doctor's degrees from the University of Michigan. He has had additional work at the University of Wisconsin. His teaching experience has been in the high schools of Wisconsin and the State Teachers College at Eau Claire, as well as at North Central College where he is at the present time Professor of Education and Director of Student Teaching.
- (6) Mrs. Elizabeth Holder Benschneider, of Bloomington, Illinois, as Faculty Assistant serving as Alumni Secretary, to take the place of Miss Edna McCoppin, resigned, this appointment being effective as of July 1, 1948. This appointment is for a twelve months period beginning July 1, 1948, at an annual salary of \$2880.00. Mrs. Benschneider has her bachelor's degree from Illinois State Normal University and is qualified to take over the important duties of this position.
- (7) Mr. Lloyd Eyer of Bloomington, Illinois, as Assistant to the Business Manager to fill a newly created position at a salary of \$275.00 per month, or \$3300.00 on a twelve months basis, effective June 1, 1948. Mr. Eyer has had business experience in Bloomington in various capacities and should be of real service in the business office and in assisting with the increasing details of the University activities as a whole. This appointment has been cleared through the proper channels in Springfield,
- (8) Miss Edith L. Maas, as Instructor in Home Economics in the affiliated Illinois Soldiers and Sailors Childrens School, for a twelve months period beginning July 1, 1948, at a salary of \$310.00 per month, or \$3720.00 for the twelve months period. Miss Maas has her bachelor's degree from North Central College at Naperville and her master's degree from the University of Colorado at Boulder. She has had teaching experience in Michigan and Illinois high schools, coming to Normal from the Junior High School at Skokie, Illinois. This position is paid for by the Department of Public Welfare and is here reported only as a matter of record.

7. Graduate Assistants

- a. Approval of the following persons as graduate assistants rendering teaching and other educational service while completing their work for a master's degree is recommended effective September 1948 for a nine months period. In each instance the compensation is to be \$150.00 per month for a nine months period, or a total of \$1350.00.

Esther Heiniger (Social Science Department)
William Lee Hodge (Industrial Arts Department)

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Voris V. King (Geography and Geology Department)

Lowell Kuntz (Music Department)

Rosemary McGee (Department of Health and Physical Education for Women)

Arthur E. Smith (Department of Education and Psychology; Research Committee)

Milton M. Underkoffler (Physical Science Department, chemistry)

Wayne W. Wigell (Department of Education and Psychology)

III. OTHER SCHOOL EMPLOYEES

1. Deaths

- a. Mr. Harve E. Dawson, Utility Carpenter on the maintenance staff, who died June 1, 1948. Mr. Dawson had been in the employ of the University for the past several years and had rendered very conscientious service.

2. Resignations

- a. Mrs. Mary Alice Thomas, Clerk Stenographer I in the Business Office, effective June 30, 1948, for health reasons.
- b. Mrs. Mildred Richards, Clerk Stenographer I in the Business Office, effective June 30, 1948, in order to accompany her husband who completed work for his master's degree and has accepted a position in Ball State Teachers College in Indiana.

3. Change of Status

- a. Miss Elizabeth Reilly, who has been serving as a part-time student worker, at a salary of \$125.00 per month, now plans to carry more class work and therefore her salary beginning July 1, 1948, is to be \$60.00 per month.

4. New Appointments

- a. Miss Phyllis Lockenvitz, part-time student worker, formerly in the Office of the Dean of the University, to resume work beginning June 8, 1948, at the rate of \$125.00 per month.
- b. Miss Lois Hargis, as Secretary in the Office of the Registrar under the classification of Clerk Stenographer I at a monthly salary of \$140.00, effective July 1, 1948. Miss Hargis fills an existing vacancy in this classification and this position and appointment have been cleared through the proper channels in Springfield.
- c. Miss Marilyn Stoops, as a part-time student worker in the Psychological and Speech Clinic at a salary of \$125.00 per month, for the months of July and August, 1948.
- d. Mrs. Iva Jean Krug, as a part-time student worker to assist with work in special education effective July 8, 1948, at a salary

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of \$ 65.00 per month on a twelve months basis.

- e. Mrs. Fletta C. Brennen as Domestic at Fell Hall (women's residence) beginning May 14, 1948, at a salary rate of \$135.00 per month on a twelve months basis. This position is under Civil Service and has been cleared through proper channels in Springfield.
- f. Mr. James F. Schapmire, Laborer (Maintenance) with the grounds crew, effective June 21, 1948, at a salary rate of \$1800.00 for twelve months or \$150.00 per month.

IV. THE ORGANIZATION

1. Hospital Affiliation

It will be recalled that some time ago approval was given to an affiliation between Illinois State Normal University and the Mennonite Hospital in Bloomington, to the extent that we offer their student nurses certain courses in Anatomy, Chemistry, Bacteriology, Nutrition, Psychology, and Sociology. At the time that approval was given it was the understanding that we would have to be in position to give consideration to requests of other local hospitals for similar affiliation. Such a request has now come from St. Joseph's Hospital in Bloomington and it is therefore recommended that this affiliation, on the same basis as that of Mennonite Hospital, be approved, effective September 1948.

2. Off-Campus Teaching

A very definite effort is being made to start off-campus student teaching on the basis of persons ready for such work leaving the campus and working in various communities for a period of nine weeks and then returning to the campus for the remainder of the semester to do further academic work. Some student-teachers will do either academic work first and then complete the semester out in the field. It is believed that this practical experience in the various areas of student teaching will be just as valuable and as effective as it has been in the seven off-campus student teaching centers used for the last two years in home economics.

3. Vocational Agriculture

For some time it has been hoped that the final steps were being reached in the clearance of all barriers affecting the approval of Illinois State Normal University to educate teachers of vocational agriculture. At the present time two amendments approved by the Illinois Board for Vocational Education and affection teacher education are in the hands of the proper authorities in the Office of Education in Washington and if their reaction is favorable, it appears that Illinois State Normal University will be qualified to meet all of the standards established for this type of work. It is hoped that this situation will be cleared before the end of the summer so that graduates meeting these standards may be available for teaching positions in a type of work for which there is a decided teacher

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shortage at the present time. The interest and active support given by Director Thompson as Chairman of the Illinois Board for Vocational Education and Mr. Nickell as Executive Secretary of the Board, have been very instrumental in our receiving consideration for education teachers in this type of work.

V. THE CURRICULUM

No report.

VI. BUILDING AND GROUNDS

1. New Buildings

- a. Bids are being opened on Tuesday, July 13 (the day after this Board meeting) at Springfield for the Special Education Building, estimated to cost approximately \$2,000,000.00 with fixed equipment but without special equipment. Bids will also be opened at the same time on the Administration Building which will cost approximately \$600,000.00 without other than fixed equipment. It is hoped that the bids on these buildings will be such that contracts can be awarded and work started at an early date with the hope that it will be possible to get into the Administration Building in September 1949 and thus make room for a number of additional classrooms on the first floor of Old Main, which now houses on this particular floor chiefly offices. It is expected that contracts will be let in the near future for work to the extent of \$205,000.00 in connection with the distribution of mechanical services over the campus to care for these new buildings.

2. Repairs and New Work

- a. The chief structure now being erected on the campus is the much discussed bleacher house on the athletic field to hold bleachers, hurdles, and much similar equipment, for which there has not been space for storage except in the gymnasium or in the very crowded barn at Smith Hall. Another structure that is ready to be erected is an additional agriculture building at the University Farm to house farm machinery. The materials for this structure were obtained through surplus war commodities from the Ordnance Plant at Illiopolis and Camp Ellis. Other activities involve an addition to a structure at Cardinal Court (veterans housing center) that will enable us to open a kindergarten for children of veterans in September 1948. This structure will also be used in connection with health service in nurse's examination of children as a service to be rendered to veterans and their wives. Other work done largely be our own maintenance staff consists of such work as dividing rooms, cutting doors, and kindred activities.

3. Future Needs

- a. Recently the Division of Architecture and Engineering was asked to supply figures as accurately as possible that would provide a basis for placing capital expenditure needs for the next biennium before the Advisory Committee, Budget Committee, Teachers College Board, and Budgetary Commission. Illinois State Normal University in its concentration upon teacher education is finding

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a very severe handicap in the lack of buildings and other facilities as listed below.

Without reference to the order of completion or importance to the University the following projects are listed for which funds should certainly be requested.

- (1) Completion of the Special Education Building (restoration of that portion of north center wing now eliminated or taken as an alternate) and the finishing of the rooms on the third floor of the Health Service unit to use for an infirmary.
- (2) The provision of furniture and furnishings for the Special Education Building.
- (3) Completion of the Administration Building by adding the top floor, this being the fourth floor, based on considering the English basement a first floor, which of necessity has been eliminated from the present plans and specifications.
- (4) Provision of furniture and furnishings for the Administration Building.
- (5) Addition to the south end of Fell Hall to match in size and structure the dining room and kitchen addition to the north. Also the completion of the fourth floor of the present structure, as well as including in the cost of the south wing such rooms on the top floor by construction of dormer windows.
- (6) Building of the auditorium for which plans have been partially drawn.
- (7) The construction of the proposed Music Building for which funds were inadequate.
- (8) The construction of the Speech Building for which likewise funds were not available in the present biennium.
- (9) The construction of classrooms from offices in Old Main to be vacated when the Administration Building is completed.
- (10) The construction of an addition to McCormick Gymnasium such as was proposed, planned, and blueprints and specifications prepared for in December 1941.
- (11) The construction of the proposed wings to the present greenhouse.
- (12) The completion, as originally planned, of the two wings to the beef cattle barn at the University Farm.

TEACHERS COLLEGE BOARD

- (13) The provision of mechanical services over the campus to meet present and proposed structures.
- (14) Site development of walks from the east side of the campus to the west side in front of Metcalf Building, Old Main, and Industrial Arts Building.
- (15) Site development for the athletic field on the south end of the University Farm.
- (16) Site development for a laboratory school area west of the campus between University and Main Streets.
- (17) Acquisition of additional land both east and west of the campus and beyond the northwest limits of the University Farm.
- (18) Preparation of plans for elementary and high school buildings including remaining features of the Special Education Building, such as auditorium, gymnasium, swimming pool, etc.
- (19) The cost of providing the air conditioning unit (compressor) for Milner Library in order to take advantage of the cooling system ducts already provided in the building.

4. Self-Liquidating Projects.

- a. A list of self-liquidating projects has been provided Mr. J. T. Swartz including a student activity center (Student Union), campus residences for housing 1000 men and women, these dormitory units to be small enough to make possible their effective administration, a stadium and a field house. These projects will be reported upon by representatives of a bonding company along with similar projects from the other teachers colleges.

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. Teacher Placement

At this time of the year there is considerable interest in teacher placement and especially now in the relationship of supply to demand. There is still the very marked shortage of elementary teachers and Illinois State Normal University does not have any elementary graduates available despite the rather large number who are graduating from the elementary field. These persons have been placed or represent teachers completing their work during the summer who already have good positions. The following statistics may be of interest.

PROCEEDINGS

Total number of June graduates	182
Master of Science in Education	8
Bachelor of Science in Education	174
	<u>182</u>
Number of <u>June</u> graduates who have accepted teaching positions for school year 1948-1949	105
Number of June graduates still available (Several of the 43 mentioned above have had offers but are still considering positions)	43
Number of June graduates unavailable (married, etc.) (These may not teach. However, some may after they get located in their communities this fall and find the demand too great to resist.)	15
Number of June graduates who expect to do graduate work next year	13
Number who did not register with the Bureau of Appointments and on whom we have no report.	6

The above figures cover only the June graduates. A goodly number of the approximately 150-160 prospective graduates in August have positions and it is presumed all will have an opportunity to teach. At present there does not appear to be an oversupply of graduates for any of the teaching fields.

2. Geography Field Course

The 1948 Geography Field Course is at present operating through the southwestern, western, and northern part of the United States. The demand for this course was greater than available opening, since we now limit the group to 27 regular full-time students and five part-time students who work in connection with the camping facilities. The course this summer will cover approximately 8500 miles and the work is regular University work for which a summer of credit (nine semester hours) is given.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. Approval of the persons graduating June 7, 1948 as listed.
2. Acceptance of the resignations of Dr. William J. Griffin, Dr. Gladys Tipton, Dr. Robert I. Brigham, Mrs. Ruth Blish Barford.
3. Change in rank and salary of Dr. Neal Glenn.
4. Alteration in salary for the months of July and August for Mr. Nelson Smith, and his appointment as Instructor in Education on a Twelve

TEACHERS COLLEGE BOARD

5. Change in salary rate of Mrs. Margaret McAdams.
6. Change in salary of Mrs. Mary Cretcher, Instructor in English, to conform with other instructors on the minimum salary basis.
7. Provision for continuation of Mrs. Venora Decker for the months of July and August and until a regular assistant librarian has been employed.
8. Employment of Mr. Lowell Kuntz as faculty assistant in the Music Department for July and August.
9. Provision of salary for Miss Violet Simpson, Director of Foods Services, for the months of July and August, since her resignation is effective September 1, 1948.
10. Rescinding of action of May 3, 1948, granting leave of absence to Mr. William De Clark.
11. Continuation of leave of absence of Mr. Donald L. Weismann for the 1948-1949 school year.
12. Granting of sabbatical leave to Mr. Burton L. O'Connor for the 1948-1949 school year.
13. Creation of new position of Assistant to the Business Manager.
14. Elimination, changes in salary, and additions to staff for the 1949 intersession.
15. Eliminations, and additions of staff for the 1948 regular summer session.
16. The employment of the following persons for the regular school year beginning in September 1948: Miss Helen Chiles, Miss Frances Damm, Miss Margaret Duncan, Miss Barbara Kraft, Dr. Stanley K. Norton, Mrs. Elizabeth Holder Benschneider, Mr. Lloyd Eyer, Miss Edith L. Maas.
17. Appointment of the eight graduate assistants for the 1948-1949 school year as listed.
18. Acceptance of the resignations of Mrs. Mary Alice Thomas and Mrs. Mildred Richards from their work in the Business Office.
19. Change in status of Miss Elizabeth Reilly, part-time student worker.
20. Appointment of Miss Phyllis Lockenvitz, Miss Marilyn Stoops, and Mrs. Iva Jean Krug as part-time student workers for the months of July and August.
21. Appointment of Miss Lois Hargis as Clerk Stenographer I.
22. Employment of Mrs. Fletta C. Brennen as Domestic at Fell Hall.
23. Employment of Mr. James F. Schapmire under the classification of

PROCEEDINGS

Laborer working with the grounds crew.

24. Approval of the proposed affiliation between St. Joseph's Hospital and Illinois State Normal University.

Respectfully submitted,

R. W. Fairchild

ILLINOIS STATE NORMAL UNIVERSITY

SUPPLEMENT
TO
PRESIDENT'S REPORT TO THE STATE TEACHERS COLLEGE BOARD
AT DE KALB
July 12, 1948

II. FACULTY AND ADMINISTRATION

1. Deaths

- c. Mr. Ralph W. Pringle, Professor of Education Emeritus and former Principal of the University High School, died on Friday, July 9, 1948. Mr. Pringle came to Illinois State Normal University in 1913 and served as Principal of the University High School until his retirement in the summer of 1935. As an administrator, writer and teacher, Mr. Pringle had earned an outstanding reputation among educators throughout the country. His funeral is being held this afternoon of this Board meeting.

2. Resignations

- e. Mrs. May Clark Warren, Dean of Girls in University High School and Assistant Professor of Home Economics, effective August 27, 1947, in order to be married. Mrs. Warren has served as Director of Fell Hall and in the Home Economics Department of the University prior to being assigned to her present type of work.

6. Appointments and Changes Recommended

c. Regular School Year Beginning September 1948

- (9) Miss Charlotte E. Wilcox, as Assistant Professor of Biological Science (health education) effective September 1948, at an annual (nine months) salary of \$3600.00. Miss Wilcox has Bachelor of Education and Master of Science in Education degrees from Illinois State Normal University and the degree of Master of Public Health from the University of North Carolina. She has had teaching experience in Blandinsville and Galesburg high schools in Illinois and for the past two years has worked with the Illinois Department of Public Health, being assigned to the McLean County Health Unit. Miss Wilcox takes the place of Miss

TEACHERS COLLEGE BOARD

Elizabeth Dean who resigned a year ago and whose position was filled by a substitute teacher this past year.

- (10) Mr. Milford C. Jochums of Champaign, Illinois, as Assistant Professor of English effective September 1948, at an annual (nine months) salary of \$3690.00. Mr. Jochums has his A. B. and A. M. degrees from the University of Illinois and by fall will complete his dissertation as the final requirement for his Ph.D. degree. He has had teaching experience in Benson Community High School, Illinois Wesleyan University, Wheaton College, and the University of Illinois. He will take the place of Dr. Robert I. Brigham, resigned.
- (11) Miss Edna Nyquist of Bloomington, Indiana, as Assistant Professor of English effective September 1948, at an annual salary of \$3690.00. Miss Nyquist has an A. B. degree from McPherson College in Kansas, A. M. from the University of Kansas, with further graduate work at Harvard, Columbia, and Indiana Universities. Her teaching experience has been in rural, town elementary, and high schools in Kansas, and in high school in Massachusetts, junior college in Vermont, and at Indiana University. She is completing work for her doctor's degree in English. She will take the place of Dr. Howard Fielding, on leave of absence from the University for the 1948-1949 school year.

VI. BUILDINGS AND GROUNDS

4. Self-Liquidating Projects

- b. Since the regular Board Report was completed, it has been thought desirable to list the projects given to Mr. Swartz. They are as follows:

Stadium to seat 7500	\$ 400,000.00
(Including preparation of athletic field)	
Field House	700,000.00
Student Union	1,750,000.00
Dormitories (women)	2,225,000.00
(Four units 120 each)	
Dormitories (men)	<u>2,000,000.00</u>
(Four units 100 each)	\$ 7,075,000.00

This self - liquidating program in the amount of approximately \$7,000,000.00 is in addition to immediate needs to the extent of approximately \$9,000,000.00 as listed above under Future Needs, which should be provided from regular State Appropriations.

X. SUMMARY

Further approval beyond the regular Board Report is requested for certain items in this Supplemental Report as follows.

- 2a. Acceptance of the resignation of Mrs. Mae Clark Warren.

PROCEEDINGS

16a. Employment of the following persons for the regular school year beginning in September 1948: Miss Charlotte E. Wilcox, Mr. Milford C. Jochums, Miss Edna Nyquist.

Respectfully submitted,

R. W. Fairchild

FOR THE MEETING IN DE KALB

July 12, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Spring Quarter, 1948

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent change</u>
Postgraduates	1	0	1	6	83.3% loss
Special Students	4	3	7	3	57.1% gain
Seniors	88	51	139	99	40.4% gain
Juniors	169	65	234	134	74.6% gain
Sophomores	355	107	462	199	132.2% gain
Freshmen	275	161	436	705	38.2% loss
	892	387	1279	1146	11.6% gain

2. EASTERN STATE HIGH SCHOOL

<u>Boys</u>	<u>Girls</u>	<u>Total</u>	<u>Total one year ago</u>
68	95	163	180

3. EASTERN STATE ELEMENTARY SCHOOL

121	125	246	241
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4. EXTENSION, Second Half-year 1947-48

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Students</u>
Decatur	Biology 129E	Dr. Scruggs	31
Mattoon	English 343E	Dr. Widger	39

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Mt. Carmel	Speech 433E	Dr. Ross	23
Robinson	Geography 340E	Miss Harris	33
Toledo	Geography 340E	Miss Harris	30
Campus	Business Education 447	Dr. Dickerson	1
Campus	Business Education 121	Mr. Giffin	1
Campus	Home Economics 203	Dr. Morris	1
Campus	Home Economics 232	Dr. Schmalhausen	1
			<u>160</u>

Extension enrollment, first half-year 1947-48	441
Extension enrollment, second half-year 1947-48	<u>160</u>
	<u>601</u>

Extension enrollment 1946-47	640
Extension enrollment 1947-48	<u>601</u>
	39 loss
	6.9% loss

5. Veterans enrollment:

The total college student body of 1279 enumerated 661 veterans (51.8%), divided between 652 men and 9 women.

B. June graduation list

1. The following student completed the requirements for the degree of Bachelor of Science in Education, and were graduated as of June 4, 1948:

Abraham, Quentin Wilson	Yale
Elementary Education: Social Science	
Ankenbrandt, Robert Lee	Mt. Carmel
Geography : Social Science	
Arzeni, Jr., Charles Basel	Witt
Botany : Zoology, German	
Bailey, James Othel	Claremont
Social Science : Geography	
Barth, Charles Royal	Cisne
Industrial Arts : Geography	
Baughman, Elizabeth Ruth	Edwardsville
Social Science : Spanish	
Beerli, Burk Emil	Charleston
Industrial Arts : Physics	
Bell, Kathleen Rachel	St. Francisville
Home Economics : Chemistry	
Boley, Roy Edward	Olney
Art : Social Science, Geography	

PROCEEDINGS

Bond, Robert Daniel Chemistry : Mathematics, Physics	Albion
Breen, James Lowell Physical Education : Social Science, Zoology	Charleston
Brehm, Robert Frank Business Education : Social Science, Physical Education	Decatur
Brian, John Richard Chemistry : Mathematics	St. Francisville
Bryant, Leo Edward Social Science : Business Education	Assumption
Bubeck, June Eloise Business Education : Social Science	West Union
Buchanan, Thomas Leroy Physical Education : Geography, Social Science	Bridgeport
Cacherat, Albert August Social Science : Geography	Pana
Carter, William Lee Mathematics : Physical Education	Flora
Catey, Harold Carson Physical Education : Social Science	Greenup
Chapman, Mary Ellen Home Economics : Art, Chemistry	Greenup
Coleman, Joseph Logan Music : Physics	Willow Hill
Coleman, Victor Warren Botany : Zoology	Willow Hill
Collins, Eugene Patrick Music : Social Science	Mt. Carmel
Conley, John Earl Mathematics : Physics	Charleston
Cook, Allyn Austin Botany : Zoology	Dudley
Corzine, Dorothy Ann Home Economics : Chemistry	Chicago
Crawford, George Harman Social Science : Physical Education	Rosemond

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Day, Bernadine Marie Elementary Education : Art, Social Science	Lerna
Decker, Robert Marvin Social Science : Geography	Flora
Doerr, Janette Wilma Ellen Home Economics : Chemistry, Art	Albion
Doyle, Marianne Bower Botany : Mathematics, Zoology	Bushton
Drake, Helen Mae Neese Zoology : Botany	Charleston
Dressback, Doyle Keith Business Education : Social Science	Robinson
Eckert, Albert Henry Mathematics : Physics	Yorkville
Engel, Imogene Edna Business Education : Social Science	Strasburg
English, Emma Jane Music : Social Science	Paris
Freebairn, Thomas Montooth Physical Education : Social Science	Pittsburgh, Pa.
Fuson, Merritt J. Social Science : English, Geography	Charleston
Gifford, Emery Vance Social Science : English	Hunt
Green, Normal Jean Clark Physical Education : Music	Charleston
Gunn, Elizabeth Pearl Elementary Education : English	Arcola
Guthrie, Wilma Irene Home Economics : Chemistry	Sidell
Handwerk, James Richard Business Education : Geography, Social Science	Charleston
Harper, Harry Thomas Social Science : Business Education	Oakland
Hill, Donald Freeman Social Science : Geography	Charleston
Howell, Keith Holman Botany : Business Education, Zoology	Beecher City

PROCEEDINGS

Hoy, Dorothy Rowena Music : English	Sullivan
Hutton, Donald Wayne Social Science : Mathematics	Sullivan
Hutton, Marjorie Tefft Speech : English, Social Science	Charleston
Jackson, Warren Keith Industrial Arts : Social Science	Shelbyville
Jarboe, Rose Edna Business Education : Social Science	Grayville
Jenkins, Elva Dean Social Science : Geography, French	Newton
Johnson, Marilyn Bertha Business Education : Social Science	Edgewood
Jones, Earl William Zoology : Botany	Flat Rock
Keith, Clyde Jerome Business Education : Social Science	Charleston
Kirchhofer, Don William Mathematics : Physics, Chemistry	Shunway
Knott, Barbara Jane Ringo Music : Social Science	Oakland
Krask, Eleanor Curtin Art : Social Science	Decatur
Lance, Bernard Jean Industrial Arts : Physical Education	Mt. Carmel
Lathrop, Norma June Mathematics : English, Social Science	Sumner
Lockyer, Merle Allen Social Science : Mathematics	Litchfield
Longbons, Wanda Ruth Music : English	Albion
Lowry, Mary Evadene Music : Geography	Effingham
Manuell, Jean Highley Physical Education : Social Science, Zoology	Neoga
McCarty, Robert Bertis Mathematics, Physics	Paris

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McClure, Albert Buren Physical Education : Social Science	Rardin
McGee, Marjorie Louise Mathematics : Social Science, Physics	Newman
McQueen, Emma Catherine Elementary Education : Social Science	Robinson
Middlesworth, Shirley Jean English : Spanish, Social Science	Charleston
Miller, Harold Alva Industrial Arts : Physical Education	Newman
Miller, Raymond Edward Physical Education : Geography, Social Science	Mt. Carnel
Miller, Roy Malcolm Physics : Mathematics, Chemistry	Bushton
Miller, William Checkley Mathematics : Physics	Mattoon
Mills, Marian Pearce Mathematics : Social Science	Palestine
Monier, Betty Ruth Carmichael Physical Education : Business Education, Geography	Charleston
Montgomery, Randall A. Physical Education : Social Science, Geography	Flat Rock
Monts, Allen Snider Industrial Arts : Social Science	Charleston
Moore, Charles Emmett Business Education : Social Science	Decatur
Murphy, Martha Katherine Home Economics : Chemistry	Sullivan
Muthersbough, John Hervey Social Science, Geography : Journalism	Mattoon
Norman, Eugene Farrell Art : English	Charleston
O'Donnell, Maurice Emmett Social Science : English	Effingham
Ousley, Jacob Wendel Physics : Mathematics	Newman
Perfetti, Alpha Comenico Geography : Social Science, Spanish	Panama

PROCEEDINGS

Pourchot, Leonard Laverne Social Science : Speech, English	Bulpitt
Rennels, Marthel Nicholson Art : English	Charleston
Roberts, John Lincoln Business Education : Social Science, Speech	Charleston
Rothchild, Thomas Harlan Social Science : Speech	La Grange
Rutger, Frank Gerald Mathematics : Physics	Mattoon
Schouten, Mary Kathryn Music : Physical Education	Charleston
Sheffield, Earl Thompson Mathematics : Physics, Social Science, Chemistry	Hoopeston
Sheppard, Roy Eugene Chemistry : Mathematics, Physics	Indianaola
Shields, Maxine Rhoads Music : Social Science	Charleston
Shields, Robert Dale Social Science : Geography	Charleston
Sperry, Evelyn Ramona Social Science : Geography	Altamont
Swearingen, Arlene Elementary Education : Social Science	Mattoon
Swinford, Vivian Nadine Home Economics : Chemistry	Windsor
Taylor, Kenneth Lloyd Physical Education : Social Science	Nokomis
Thread, Lawrence Vincent Geography : Physical Education, Physics, Social Science	Bone Gap
Tipsword, Robert Dean Physical Education : Social Science	Charleston
Ulery, Jack Woodrow Chemistry : Physical Education	Mishawaka, Ind.
Walker, Johanne Home Economics : Chemistry	Charleston
Walton, Joseph Aarron Physical Education : Industrial Arts, Zoology	Charleston

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Waren, Bernard Leroy Mathematics : Physical Education	Hume
Warner, Morris Dean Industrial Arts : Botany	Sigel
Weber, Willis Henry Mathematics : Chemistry, Physics	Roann, Ind.
Weger, Norma Jean Business Education : Social Science	Flat Rock
Wellman, Betty Faye Geography : Social Science	Chrisman
White, Ralph Robert Industrial Arts : Social Science	Rose Hill
Widener, Ralph William Speech : English, Social Science	Mattoon
Winkler, Dorothy Jeanne Willingham Social Science : Geography	Charleston
Winters, Wilma Ethel Social Science : English, Physical Education	West York
Woolford, Mary, Elizabeth English : Social Science	Charleston
York, Mary Ethel Chemistry : Zoology	Charleston

Total men	71
Total women	43
Total	114

2. The following students completed the requirements of the Two-year General College curriculum, and were graduated with Junior College diploma as of June 4, 1948:

Benham, Clifford Thomas	Westfield
Buzzard, Charles Eugene	Charleston
Floski, Jr., Frank	Moweaqua
Foerster, Robert Carl	Newman
Goetz, Gerald Francis	Mattoon
Hammond, Jr., John Raymond	Greencastle, Ind.
Jacobs, Carl Millard	Albion

PROCEEDINGS

Koesterer, Stanley Frederick

Paris

Rominger, Jr., William Martin

Greenup

Total Men 9

C. Scholarship reports:

1. A list of students holding Teachers College Scholarships for the Spring Quarter, 1948, in triplicate, has been mailed to the Department of Registration and Education for processing under the provisions of Section 30-4 of "The School Code."

2. Illinois Military Scholarships for the summer of 1947 and the college year 1947-48 were similarly submitted to the Department of registration and Education under date of June 15, 1948, totalling \$2,851.25, with request for transfer of fees to the college fund.

D. Summer Term enrollment is quite satisfactory. First day registration totalled 807 and was a duplicate of first day registration in 1947. Total enrollment now stands at 823 as compared with the 856 in 1947. Of the 452 men, 364 are veterans, and of the 371 women, 5 are veterans.

II. FACULTY

A. Continued for summer duty:

1. Correne E. Bailey, R. N., as Faculty Assistant in the College Health Service, at \$160 per month for June and July.
2. Luella Day Cooley, B. S. in Ed., as Substitute Instructor and Children's Librarian, for six weeks' duty, at a salary of \$150 for June and \$75 for July.
3. Harold W. Kallenbach, A. M., as Instructor in Physical Education for Men, at a salary of \$340 for June and \$340 for July.

B. Release from summer duty:

1. Leah Stevens, S. M., because of illness in the family.

C. New faculty for summer duty:

1. Gussie Mae Braithwaite, A. M. (Colorado), as Instructor and Seventh Grade Critic, vice Leah Stevens, for six weeks' duty at a salary of \$350 for June and \$175 for July.
2. Eugene M. Boyce, Ph. D. (Peabody), as added Associate Professor of Education, for seven weeks' duty, at \$300 for June and \$400 for July.

D. Faculty Assistants for summer duty only:

1. Norma Clark Green, part-time in Physical Education for Women, salary \$75 for June and \$75 for July.

TEACHERS COLLEGE BOARD

2. Patricia Howey, in the Office of the Registrar, salary \$150 per month for June, July and August.
3. Vera Mildred Mayer, in the Office of the Director of Teacher Placement, salary \$140 per month for June, July and August.

E. Faculty for 1948-49:

1. Resignations:

- a. Dr. John D. Black, Associate Professor of Zoology, effective June 4, 1948, to accept a position in the State Teachers College, Kirksville, Missouri.
 - b. Betty Jane Farians, Instructor in Physical Education for Women, effective June 4, 1948.
 - c. Inez Parker, Instructor in Art, effective at the close of the August Workshop, August 31, 1948.
 - d. Florence Benell, S. M., Health Co-ordinator under the Kellogg Foundation, effective July 31, 1948.
2. Leave of absence on disability under the University Retirement System, from September 1, 1948 to August 31, 1949:
 - a. Alice McKinney, Instructor in Art.
 - b. Ica Marks, Assistant Professor in High School Science.
 - c. Charles S. Spooner, Professor of Zoology.

3. New Faculty:

- a. Garland T. Riegel, B. S., 1938; M. S., 1940; Ph. D., University of Illinois, 1947, as Assistant Professor of Zoology, vice John D. Black resigned, at a salary of \$3960 for nine months.
- b. Carolyn Gilbert, B. Ed., Eastern, 1940; M. N., Western Reserve University, 1946, as Instructor and Health Co-ordinator under the Kellogg Foundation, at a salary of \$350 per month, beginning July 1, 1948. Half of Miss Gilbert's salary is paid by the Kellogg Foundation, and she will fill the position left vacant by Miss Florence Benell.
- c. Thomas A. Phillips, B. Ed., Southern Illinois Normal University, 1938; M. S., 1941; M. Ed., 1947; Ed. D., University of Illinois (expected) 1948, as Assistant Professor of Education at a salary of \$3960 for nine months. This appointment is in the added position in Education authorized on May 3, 1948.
- d. Dorothy Mae Hart, B. S., Southern Illinois University, 1946; M.S., University of Illinois, 1947, Substitute Instructor in Physical Education for Women during 1947-48, is needed as an additional Instructor for 1948-49, at a salary of \$3150 for nine months.

PROCEEDINGS

4. Emeritus faculty, Old Plan:

The college announces the death of Miss Ellen A. Ford, Dean Emeritus, on June 13, 1948, at her home in Syracuse, New York. Miss Ford joined the Eastern faculty in January, 1900, coming from the State Normal School at Moorhead, Minnesota. Her teaching field was Latin. Miss Ford was most influential in curriculum building in the change from a Normal School to a Teachers College in 1920. She retired from active duty at the close of summer school in 1934.

5. Leave of absence for study:

Nannilee Saunders, A. M., Assistant Professor and Third Grade Critic, requests continuation of leave for the first half-year, 1948-49, to complete residence requirements for the doctorate at Peabody College for Teachers.

6. Off-Campus Student Teaching Supervisors:

The following persons are serving as Supervisors of young men doing practice teaching in Physical Education, and are recommended for the July payroll as Faculty Assistants as follows:

a. William H. Millspaugh	\$ 180.00
Olney - 4 students, 3 credits each	
b. William D. Black	75.00
Charleston - 5 students, 1 credit each	
c. Neva Sloan	15.00
Charleston - 1 student, 1 credit	
d. Clark E. Youmans	45.00
Cerro Gordo - 1 student, 3 credits	
e. Marvin Rice	45.00
Altamont - 1 student, 3 credits	
f. Harry E. Gaines	90.00
Mattoon - 6 students, 1 credit each	

III. OTHER EMPLOYEES

A. Resignation:

1. Dorothy R. Cherry, Clerk Stenographer I, secretary to the Dean of Women, as of June 19, 1948, in order to marry.
2. Mrs. Georgiana Gire, Clerk Stenographer I, secretary in the Office of the Registrar, as of April 30, 1948, due to pregnancy.
3. Mrs. Alice W. Cotter, A. B., Director of the Women's Dormitory (College Dormitory Manager), resigns effective August 31, 1948, in order to find employment with less responsibility. We have been particularly pleased with Mrs. Cotter's ability in handling the food

TEACHER COLLEGE BOARD

and housekeeping duties of the dormitory. The situation is such that the classified employee designation of College Dormitory Manager will be left vacant after August 31, 1948, and the dormitory duties divided among two persons with teaching duties: (a) Instructor (part-time) in Foods, with the added duty of supervision of the dining room and kitchen of the dormitory, and (b) Instructor in English, with the added duty of Social Director and Housekeeping Supervisor of the Dormitory.

B. New Employees:

1. Mrs. Berniece G. Reynolds, Provisional Clerk Stenographer I, replacing Rosalie Fogleman resigned, with duty in the Office of Teacher Placement, at a salary of \$140 per month, effective May 1, 1948.
2. Kathryn A. Weber, Provisional Clerk Stenographer I, replacing Georgiana Gire resigned, at a salary of \$150 per month, beginning June 9, 1948.
3. Virginia Reid, Provisional Clerk Stenographer I, salary \$150 per month, beginning July 1, 1948, and assigned to the Library for duty. This is a new position authorized May 3, 1948.
4. Ruth Blume, Provisional Clerk Stenographer I, salary \$150 per month, beginning July 1, 1948, and assigned to the Textbook Library for duty. This is a new position authorized May 3, 1948.
5. Clarence Baldwin, Provisional Watchman I, salary \$150 per month, effective July 1, 1948. This is the position of Day Watchman (Saturday-Sunday duty) authorized at the May 3, 1948 meeting.

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

- A. Construction on the Library Building is a bit ahead of schedule, according to the supervising foreman. Exterior walls on the south half of the building are erected almost to the ceiling of the first floor. The completed concrete foundation must wait until certain interior work is done, but by the first of September all walls should be well under way.
- B. Construction on the Athletic fields and the site preparation of the campus is also progressing, and we are experiencing the usual difficulties expected with the tearing out of the drives and sidewalks of the main campus preparatory to filling, grading and the construction of new walks. Most of this construction should be completed by the time college opens for next year on September 8.
- C. Construction has been started on the heating tunnel, and from the amount of progress made, it is expected that this project will be completed so that steam can be laid to the library building by the opening of the winter season. Interior construction can thus be facilitated during the cold months ahead.

PROCEEDINGS

VII. AUXILIARY ENTERPRISES

- A. The cafeteria continues to function with an even greater appreciation from our summer school students than from the regular year students, if such is possible. Due to the number of students commuting and going home week-ends, the cafeteria closes with the noon meal on Friday and opens with breakfast on Monday.

VIII. STUDENT LIFE

It is hoped that the president and the members of the Teachers College Board have found time to examine the copy of "The 1948 Warbler" sent you a few days ago. We believe that this yearbook is rather well done and does present a pictorial record of a successful college year.

IX. MICELLANEOUS

As a supplement to this report we are submitting to the Board a proposed constitution and by-laws for the Eastern Illinois State College Foundation. This constitution and by-laws is taken almost verbatim from the one in use by the Foundation at Normal, and therefore we feel meets all the requirements set up by the Board. We are particularly desirous of having permission for through the provision of wills can be arranged for.

Eastern joins with the other four institutions in calling attention of the Board to the particular difficulty we are having in the filling of faculty positions for 1948-49. The shortage of qualified teachers for the public schools is certainly duplicated by the shortage of persons qualified for positions on the faculties of the teacher-training institutions. We had hoped that the type of substitute person made necessary during the war period could disappear from our faculties, but there is good reason to believe that in August we shall almost have to take whatever is available and be content.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Graduation of the students listed as having completed the requirements for the degree of Bachelor of Science in Education or for the Junior College Diploma, as of June 4, 1948.
2. Addition of Correne E. Bailey, Luella Day Cooley, Harold W. Kallenbach, Gussie Mae Braithwaite and Eugene M. Boyce to the summer school faculty.
3. Release from summer school duty for Leah Stevens.
4. Employment of Norma Clark Green, Patricia Howey and Vera Mildred Mayer as Faculty Assistants for the summer only.
5. Resignations of Dr. John D. Black, Betty Jane Farians, Inez Parker and Florence Benell.

TEACHERS COLLEGE BOARD

6. Leave of absence for disability under provisions of the University Retirement System of Illinois, from September 1, 1948 to August 3, 1949, for Alice McKinney, Ica Marks and Charles S. Spooner of the faculty, and Mrs. Rilla J. Lanman of the classified employee group.
7. Employment of Garland T. Riegel, Carolyn Gilbert, Thomas A. Phillips and Dorothy Mae Hart as new faculty for 1948-49, as indicated in the report.
8. Leave of absence for study without salary for Mannilee Saunders, Third Grade Critic, for the first half of the college year 1948-49.
9. Employment of William H. Millspaugh, William D. Black, Neva Sloan, Clark E. Youmans, Marvin Rice and Harry E. Gaines as Faculty Assistants serving as supervisors of off-campus physical education for men, as listed in the report.
10. Resignations of Dorothy R. Cherry, Georgiana Gire and Alice W. Cotter.
11. Employment of Bernice G. Reynolds, Kathryn Weber, Virginia Reed and Clarence Baldwin as classified employees, as itemized in this report.
12. Separation of the duties of the former College Dormitory Manager, and combination of these duties with a teaching position in home economics and a teaching position in English, effective September 1, 1948.
13. Special consideration of the proposed constitution and by-laws for the Eastern Illinois State College Foundation, submitted as a supplement to this report.

Respectfully submitted,

Robert G. Buzzard
President

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING AT DE KALB, ILLINOIS
JULY 12, 1948

To the Members of the
State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

PROCEEDINGS

I. Students

A. Attendance, Spring Quarter, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On campus				
Graduates	66	21	87	58
Seniors	89	60	149	145
Juniors	146	66	212	141
Sophomores	253	108	361	200
Freshmen	<u>257</u>	<u>146</u>	<u>403</u>	<u>605</u>
Sub-total	811	401	1,212	1,149
b. Extension				
Graduates	17	38	55	33
Undergraduates	<u>9</u>	<u>132</u>	<u>141</u>	<u>47</u>
Sub-total	26	170	196	80
-Total	837	571	1,408	1,229
2. Secondary Schools				
Western High	69	69	138	128
Bardolph	26	27	53	44
Galva	0	0	0	217
LaHarpe	0	0	0	147
Carthage	150	103	253	0
Payson	<u>56</u>	<u>59</u>	<u>115</u>	<u>0</u>
Total	301	258	559	536
3. Elementary Schools				
Western Training School	132	118	250	233
Rural	19	18	37	36
Adair	45	40	85	37
Bardolph	<u>42</u>	<u>47</u>	<u>89</u>	<u>64</u>
Total	238	223	461	370
Grand Total	1,376	1,052	2,428	2,135

B. Normal School Scholarship List of Students

- I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on June 23, 1948, to be submitted to the State Treasurer, are attending the Western Illinois State Teachers College during the first summer term, 1948.

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II. Faculty

A. Resignations

1. Mrs. Muriel Gurr, faculty assistant in the Department of Education, who was approved May 3, for employment during the first and second summer terms 1948, submitted her resignation effective May 31, 1948 in order that she might devote full time to graduate studies.
2. Mrs. Erna J. Crall, instructor and assistant to the dean of women, submitted her resignation effective May 31, 1948.
3. Mr. Leo G. Bent, assistant professor in the Education Department, submitted his resignation to become effective August 21, 1948.

B. Leave of Absence

1. Miss Amanda Langemo, assistant professor in the Department of English, requested a leave of absence without pay for the first summer term.
2. Miss Olive E. Potter, assistant professor in the Department of Physical Education, requested a leave of absence without pay for the first summer term. She was not replaced.
3. Miss Sarah Miner, assistant professor in the Department of Home Economics, requested a leave of absence without pay for the first summer term in order to do further graduate study. She was not replaced.
4. Miss Kathleen J. Brophy, assistant professor in the Department of Physical Education, requests a leave of absence without pay for the second summer term.

C. Appointments

1. Mr. George F. Jenks will be employed as an instructor in the Department of Geography and Geology for the second summer term, 1948, at a salary of \$320 per month, or a total of \$480 for the term. Mr. Jenks has the B.S. degree from Albany, New York, State Teachers College, the M. A. from Syracuse University, and at the present time is working toward the Doctor's degree at Syracuse University.
2. Mrs. Lila S. Linder was employed as an instructor to replace Miss Amanda Langemo, who is on leave of absence, during the first summer term at a salary of \$250 per month, or a total of \$375 for the six weeks. Mrs. Linder was a part-time member of the English staff during the 1947-48 academic year.
3. Mr. Milton J. Edie was employed as faculty assistant in the Department of Education for the first and second summer terms to replace Mrs. Muriel Gurr, who resigned. Mr. Edie has the B.S.

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and M. S. degrees from Western. His salary is \$100 per month, or a total of \$300 for the two terms, for one-half time work.

4. Mr. R. S. Hampleman will be employed as fifth grade critic beginning September 1948. He will have the rank of instructor, and his salary will be \$350 per month, or a total of \$3,150 for the 1948-49 college year. Mr. Hampleman's degrees are: B.Ed., Southern Illinois University; M.S., University of Iowa. In addition he has had one summer's work at the University of Colorado, and at the present time he is enrolled at the University of Chicago doing work toward the doctorate. Mr. Hampleman has had teaching experience at the Signal Hill, Illinois, Elementary School, and for the past two years has been principal of the Freeburg, Illinois, Elementary School.
5. Mr. Leslie J. Van Etten will be employed as an instructor in the Department of Agriculture, effective September 1948, at a salary of \$350 per month. During the 1946-47 college year Mr. VanEtten was employed one-half time at Western and one-half time at the Colchester High School; during the past year he was employed at the latter school full time. He has the B.Ed. degree from Western and the M.S. from the University of Illinois, and by the end of the 1948 summer term he will have completed ten semesters hours toward the doctorate of the University of Illinois.
6. Mrs. Miriam Day Anderson will be employed as instructor and assistant to the dean of women beginning September 1, 1948 at a salary of \$170 per month. Mrs. Anderson received her B.S. degree from Western in June. She has had part-time employment in several departments of the college while a student.
7. Mr. Dale Holmes will be employed as a faculty assistant in the Department of Industrial Arts during the 1948-49 college year at \$50 per month. Mr. Holmes will receive the B.S. degree from Western in August and will be enrolled as a graduate student next year.
8. Miss Wilma Warner will be employed as an instructor in the Department of Home Economics effective September 1948. Her salary will be \$310 per month, or a total of \$2,790 for the 1948-49 college year, plus maintenance (\$40 per month) as she will be the director of the home management house. Miss Warner has the B.Ed. degree from Western and the M.S. from Iowa State College. She has had teaching experience in Illinois and Iowa high schools, and for the past several years has served as a supervisor in Home-making Education for the Illinois Board for Vocational Education.
9. Mrs. Dorothe McAllister will be employed one-half time the second summer term to assume part of the classes originally assigned to Miss Kathleen Brophy. Her salary will be \$150 per month, or a total of \$225 for the term. Mrs. McAllister was a member of the Physical Education Department staff during the 1947-48 year.
10. Mrs. Luellen Bowles Hewitt will be employed the second summer

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term as an instructor in the Department of Physical Education to teach the remainder of the work scheduled for Miss Brophy. She will receive \$150 per month for one-half time work, or a total of \$225 for the term. Mrs. Hewitt's training is: B.Ed., Western Illinois State College; A.M., University of Iowa; graduate work at New York University and Columbia University. She has had teaching experience at Burlington, Iowa, and Streator, Illinois, and has done Red Cross and Y.W.C.A. recreational work.

D. Adjustment in Salary

1. Miss Clarice Robinson, assistant professor in the Department of Commercial Education, requested that she be permitted to teach only one-half time during the second summer term, rather than full time as her contract designated, in order that she might have time to complete her thesis for the doctorate. Her salary, therefore, will be \$175 per month or a total of \$262.50 for the term.

III. Other School Employees

A. Adjustment in Salary

1. Mr. William Thornton, instructor in an affiliated school was assigned the supervision of three student teachers during the winter and spring quarters of the 1947-48 school year for which he should have been paid \$30 per month from December to May, inclusive. He was paid only \$20 in December; therefore, his name was placed on the June pay roll for \$10 to pay him the additional amount due him.

B. Appointments

1. Miss Doris Ray of the Galva, Illinois, High School will act as off-campus supervisor in home economics in 1948-49. She will have supervision of two student teachers for six weeks for which she will be paid \$75. Miss Ray has the B.S. degree from the University of Illinois and will complete work at the same institution this summer for the M.S. Degree.
2. Mrs. Eunice Fentem Kipling was employed, beginning July 1, 1948, as a laundry worker, at a salary of \$115 per month plus \$10 maintenance.

IV. Organization

No report.

V. Curriculum

No report.

VI. Buildings and Grounds

- A. The athletic field project is practically completed.
- B. The women's dormitory addition is about one-third completed. The contractor is now laying the stone and brick.

PROCEEDINGS

C. The addition to the training school is well under way. All of the foundation and cement work has been completed, and they are now starting on the brick work.

VII. Auxiliary Enterprises No report.

VIII. Student Life

A. Application for entrance at the present time are considerable greater than in the summer of 1947, and again our chief problem seems to be lack of housing for the students. We will have applications from many more students than we can house on campus or in Macomb.

B. Western was exceptionally fortunate in athletics this spring, winning championships in tennis, golf, and baseball. During the year Western had the most valuable players in the conference in three sports:

Football	Robert Miller
Basketball.	Ray McClure
Baseball	Dale Mixer

IX. Miscellaneous

A. We are sorry to report that Professor Emeritus Robert Meade Ginnings, who was head of Western's Mathematics Department for thirty-one years, died suddenly on June 19, 1948. The funeral services were held in the social room of the Fine Arts Building on Western's campus on Tuesday, June 22.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

A. The list of Normal School Scholarship students for the first summer term, 1948.

B. The resignation of Mrs. Muriel Gurr effective May 31, 1948.

C. The resignation of Mrs. Erna J. Crall effective May 31, 1948.

D. The resignation of Mr. Leo J. Bent effective August 21, 1948.

E. The leave of absence without pay for Miss Amanda Langemo for the first summer term, 1948.

F. The leave of absence without pay for Miss Olive E. Potter for the first summer term, 1948.

G. The leave of absence without pay for Miss Sarah Miner for the first summer term, 1948.

H. The leave of absence without pay for Miss Kathleen J. Brophy for the second summer term, 1948.

I. The employment of Mr. George F. Jenks as instructor in the Depart-

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ment of Geography for the second summer term, 1948, at \$320 per month, or a total of \$480 for the term.

- J. The employment of Mrs. Lila S. Linder as instructor in the Department of English for the first summer term at \$250 per month, or a total of \$375 for the term.
- K. The employment of Mr. Milton J. Edie as faculty assistant in the Department of Education for the first and second summer terms, 1948, at \$100 per month, or a total of \$300 for the two terms.
- L. The employment of Mr. R. S. Hampleman as instructor in the Training School, effective September 1948, at \$350 per month, or a total of \$3,150 for the 1948-49 college year.
- M. The employment of Mr. Leslie J. Van Etten as instructor in the Department of Agriculture, effective September 1948, at \$350 per month, or a total of \$3,150 for the 1948-49 college year.
- N. The employment of Mrs. Miriam Day Anderson as instructor and assistant to the dean of women, effective September 1, 1948, at \$170 per month, or a total of \$1,530 for the 1948-49 college year.
- O. The employment of Mr. Dale Holmes as faculty assistant in the Department of Industrial Arts, effective September 1948, at \$50 per month, or a total of \$450 for the 1948-49 college year.
- P. The employment of Miss Wilma Warner as instructor in the Department of Home Economics, effective September 1948, at \$310 per month or a total of \$2,790 for the 1948-49 college year, plus maintenance (\$40 per month).
- Q. The employment of Mrs. Dorothe McAllister as instructor in the Department of Physical Education for the second summer term at \$150 per month, or a total of \$225 for the term.
- R. The employment of Mrs. Luellen Bowles Hewitt as instructor in the Department of Physical Education for the second summer term, 1948, at \$150 per month, or a total of \$225 for the term.
- S. The employment of Miss Clarice Robinson, assistant professor in the Department of Commercial Education, on one-half time basis during the second summer term at the rate of \$175 per month, or a total of \$262.50 for the term.
- T. The payment of \$10 on the June, 1948, pay roll to William Thornton to cover balance due him for services rendered in December 1947.
- U. The employment of Miss Doris Ray as supervisor of off-campus student teachers at a total salary of \$75.
- V. The employment of Mrs. Eunice Fentem Kipling as a laundry worker, effective July 1, 1948, at \$115 per month plus \$10 maintenance.

Respectfully submitted,
F.A. BEU, President

PROCEEDINGS
 REPORT OF THE
 NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at De Kalb

July 12, 1948

To the Chairman and Members of the Teachers College Board
 Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Attendance, Spring Quarter, 1948

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	-	-	-	1
Seniors	132	124	256	202
Juniors	196	90	286	210
Sophomores	303	131	434	376
Freshmen	280	231	511	605
<hr/>				
TOTAL COLLEGE	911	576	1487	1394
b. DeKalb High School				
	306	301	607	588
c. Elementary Schools				
McMurry Training School	123	127	250	251
Glidden Training School	160	143	303	264
Affiliated Rural School	14	9	23	30
<hr/>				
TOTAL ELEMENTARY	297	279	576	545

2. Attendance, Summer Session -- On Campus

	<u>1948</u>		<u>1947</u>
Men	392 (314 veterans)		351 (300 veterans)
Women	310 (7 veterans)		339 (7 veterans)
TOTAL	<u>702</u>		<u>690</u>

On-Campus Workshop

A six weeks' workshop in rural education is being offered on the campus to 35 students. This is a full time program for full colleges credit and is open only to experienced teachers.

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Off Campus Enrollment

As a part of the program of service to the teachers in the schools of our area the college is offering a major workshop in health education at Oregon in which 44 are now enrolled. Another workshop will be offered at Woodstock beginning July 12 and a conservation course will be offered also in Woodstock beginning August 9. Extension classes are also being offered in English in Freeport with an enrollment of 53, in music at Kewanee with 38 students, and in music at Morris with an enrollment of 44. This makes a total of 179 off campus students with two centers still to be opened. The college faculty will probably handle over 1,000 students this summer. This extension service represents an important need with the large number of emergency teachers still teaching in our schools.

3. The students whose names are listed below completed the requirements for graduation at the close of the spring Quarter, June 9, 1948.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Marvella Ahlers	Later Elementary	Chicago
Deanneann Allison	Social Science	Oak Park
Bernice Aves	General Science	Genoa
Lillian Babcox	Speech	Gurnee
Carl S. Barber	Industrial Arts	Rockford
Donald Barnickle	Chemistry	Shabbona
Arthur R. Baumann	Physical Education	Marengo
Milton Beitel	Zoology	Shabbona
Kenneth Belza	Physical Education	Chicago
Jeanne E. Bernhardt	Home Economics	Maywood
Billie Berstonas	Early Elementary	Chicago
Carol Bianchi	Early Elementary	DeKalb
Regina Biro	Later Elementary	Chicago
Elizabeth Black	Later Elementary	Oak Park
Russell Bodeen	Later Elementary	Sycamore
Dorothy Bradish	English	Ottawa
Shirley Brant	Physical Education	Chicago
Maralyn Brennan	Music	Rochelle
Evelyn Bridgeford	Early Elementary	Chicago
Lawrence Brink	Physical Education	Monticello, Minn.
Barbara Byers	Home Economics	Oak Park
Shirley Mae Carlson	Social Science	Rockford
Dolores M. Clair	Early Elementary	Chicago
Mary Ellen Clausen	English	Cortland
Frank Concialdi	Industrial Arts	Chicago Hgts.
Elizabeth A. Cook	Social Science	Sikeston, Mo.
Mary Booth Davies	Early Elementary	Wheaton
Antoinette DeBartolo	Zoology	Chicago
Carson D. DeJarnatt	Physical Education	Belvidere
Robert DeKay	Physical Education	Waukegan
Elaine Denz	Social Science	Chicago
Ray Dimond	Social Science	Rockford

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Merle R. Draper	English	Chicago
Earl K. Dryden	Physical Education	Wheaton
Walter A. Drynan	Physical Education	Chicago
M. Phyllis Dygert	General Science	Woodstock
Evelyn Lucille Eames	Home Economics	DeKalb
Edwin Eide	Social Science	Los Angeles, Calif.
Mary E. Elmendorf	Speech	Tampico
Rosella M. Erickson	Early Elementary	Chicago
Gertrude Fish	Physical Education	Western Springs
Harry Garrett	Physical Education	DeKalb
Winifred W. Giles	Music	DeKalb
Alice Giltner	Social Science	Sycamore
Anna Goesel	Spanish	Homewood
Robert Goldberg	Social Science	Chicago
George C. Green	General Science	Freeport
Quentin Guerin	Social Science	Waukegan
Virginia Hall	Music	DeKalb
Alta Jean Hansen	Social Science	Sycamore
Judith Hansen	Early Elementary	Chicago
Bernard Harris	Social Science	Chicago Hgts.
Frank C. Hartwell	Industrial Arts	DeKalb
Claude Haselton	Later Elementary	Rochelle
Leonard Haupt	Industrial Arts	Glenview
James A. Hayashi	Chemistry	Berkeley, Calif.
Kathryn Herrmann	Later Elementary	Rochelle
Marion Highland	Later Elementary	Ottawa
Joyce D. Holmberg	Mathematics	Hampshire
Doris Lee Immel	Industrial Arts	Lyndon
Dorothy V. Johnson	Early Elementary	Durand
Marilyn Johnson	English	Chicago
William L. Johnson	Chemistry	DeKalb
Frederick David Kagy	Industrial Arts	Chicago
Leo L. Kant	Social Science	Warren
Anthony Karas	Physical Education	Chicago
Dora H. Kastrinos	Music	Westmont
Paul Kavadas	Social Science	DeKalb
Elaine Dwight Kelley	English	Deerfield
Robert A. Kellman	Later Elementary	Sycamore
William C. Kilgore	Social Science	Elgin
Dorothy Krause	Home Economics	Chicago
Mary Lou Kregel	Later Elementary	Crete
Marie Kreutzer	Mathematics	Huntley
Gladys Krupke	Early Elementary	Clinton, Wisc.
Irene J. Kulpa	Physical Education	Chicago
Byford Kyler	Physics	DeKalb
Gladys A. Lambertson	Early Elementary	Mendota
Ruth M. Laney	Fine Arts	Chicago Hgts.
Mortimer A. Lawrence	English	Chicago
Keith A. LeBaron	English	Palatine
Jean B. Lehman	Home Economics	Downers Grove
Barbara Lewanski	English	Chicago
Shirley Linton	Home Economics	Chicago
Leonard MacKain	Mathematics	Sycamore
Muriel Mapes	Early Elementary	Joliet

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Lillian L. Marcum	Speech	Freeport
Jerry M. Morgan	Physical Education	Chicago
Virginia Marshall	Speech	Aurora
Alice Matteson	Fine Arts	Sycamore
Yvonne Meyer	French	Elgin
Marjorie Michels	Music	Franklin Park
Donald L. Moore	English	Oak Park
James D. Morrison	English	DeKalb
Mary P. Mott	Home Economics	Chicago
Jean Murrie	Early Elementary	Libertyville
Jane Musser	Zoology	Batavia
Paul B. Myers	Chemistry	Schenectady, N.Y.
Alyce Mae Nagel	English	Chicago
Beatrice M. Nelson	English	Chicago
Elmer E. Nelson	Zoology	DeKalb
Edith A. Olsen	Home Economics	Chicago
Peggy Jo A. Olson	Later Elementary	DeKalb
Leon L. Palles	Social Science	Chicago
William R. Phelps	Zoology	Batavia
Reta J. Penrod	Social Science	Sycamore
Tarver Perkins	Physical Education	DeKalb
Betty Perry	Music	Waterman
Joan H. Perry	Physical Education	Western Springs
Melvin Peters	Later Elementary	Capron
Charles LeRoy Peterson	Mathematics	Sycamore
Lorraine E. Petrie	Mathematics	Ashton
Marie Petrone	Physical Education	Chicago
Marian C. Pretzman	Home Economics	Richmond
Barbara B. Rasmussen	Later Elementary	Sycamore
Stuart Rasmussen	Later Elementary	Sycamore
Elizabeth Ringberg	Zoology	Warrenville
Kent Robinson	Physical Education	Rock Falls
Virginia Ross	Physical Education	Chicago
Mildred Rowe	Later Elementary	Harvey
Robert Rusk	Physical Education	Chicago
Shirley Samuelson	Mathematics	Millbrook
M. Jane Sanders	Home Economics	Maple Park
Mary Sandstrom	Chemistry	Chicago
Harold Schoole	Physics	Chicago
Ardie Schueneman	Early Elementary	Kewanee
Maurine M. Schuett	Music	Algonquin
Edith Sherman	Chemistry	West McHenry
Albert J. Sirotnak	Social Science	Streator
Sam Smith	Industrial Arts	DeKalb
Doris Soper	Fine Arts	Winnebago
Edward Spacapan	Mathematics	North Chicago
LeNelle Spalding	Early Elementary	Highland Park
Tessie Spasari	Speech	Chicago
Howard Stapleton	Industrial Arts	Lakewood, Wisc.
Mary B. Steele	Later Elementary	Chicago
Robert G. Steffens	Industrial Arts	Wilmette
Herbert Steinke	Later Elementary	Chicago
Shirley N. Thompson	Home Economics	Arlington Hgts.
Norma Townsend	Later Elementary	Oak Park

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Earl Vandling	Physical Education	Kirkland
Arnold Verbic	Physical Education	Aurora
Donna Vlasisavich	Social Science	Chicago
Robert G. Vogel	Mathematics	Fulton
Beverly Vose	Home Economics	Joliet
Marilyn Vose	Early Elementary	Joliet
Merle Weiherman	Fine Arts	DeKalb
Betty Weisenhutter	Physical Education	DeKalb
Carolyn White	English	Aurora
Robert Wilking	Physics	Rockford
Ruth Winter	Home Economics	Kewanee
Marjorie Wright	English	Algonquin
Ruth Youngren	Zoology	Chicago
Audrey L. Zetterberg	Englsih	Chicago
Mary Jane Zurick	Social Science	Chicago

4. The Class of 1948

The forty-ninth class to graduate from this college was one of the most interesting classes we have ever had. The class numbered 156. At the close of the summer session, sixty-four additional persons will receive degrees. This represents the largest number of degrees graduated in the history of the college.

More interesting than its numbers is the make up and scholarship record of this group. The average scholarship ratio for this year's senior class, represented in honor point ratio is 1.848. This places the entire class in the upper quartile of students in this college. Comparatively, this year's senior class rated an honor point ratio of 1.848 as compared with last year's senior class ratio of 1.597. At the June commencement, seven students (three men and four women) were awarded high scholastic honors. This is more than double the number to receive such honor in previous years. The highest scholarship record was won by a man who had been in the college only during his senior year. The second highest record was won by a woman who had been in the college for her entire four years. There were twenty-two students who received scholastic honors. In this June graduating class, 105 had spent their entire four years in this college. The veterans who were members of this class made an excellent record. Of the 156 graduates, 50 were veterans. The administration and the faculty are very proud of the Class of 1948.

II. FACULTY

a. Resignations

1. I wish to report the resignation of Miss Mildred Brolund who has been in charge of the college cafeteria, effective at the close of the summer session, 1948. Miss Brolund has decided to teach during the next school year and to live in her home community.
2. I wish to report the resignation of Mr. John W. Pace, instructor in the Department of Physical Education for Men, effective at the close of the spring quarter, 1948. Mr. Pace has accepted a similar

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position with the athletic department of the University of Illinois where he will be assured of eleven months' employment every year.

3. I wish to report the resignation of Miss Helen Persons, instructor, Department of English, effective at the close of the spring quarter, 1948. Miss Persons plans to continue her graduate work near her home in New York state.

b. New Appointments -- Summer Session, Only

1. I wish to report for approval the appointment of Miss Lella Kelly to serve in the college library for the summer session at a salary of \$350 per month for two months. Miss Kelly earned her bachelor's degree at Franklin College, Franklin, Indiana and her bachelor of library science at the University of Illinois. She has done further graduate work at the Universities of Chicago and Minnesota. She has had experience as librarian at the North Vernon, Indiana, High School and at the high school at Franklin, Indiana.
2. I wish to report for approval the appointment of Mrs. Jane Buell to assist half-time with the rural workshop held on the campus during the summer. Mrs. Buell handles the work in art for the six weeks' period from June 21 to July 30 at a salary of \$270 for the entire period. Mrs. Buell earned her bachelor's and master's degrees at the University of Iowa and has had varied teaching experience.
3. I wish to report for approval the appointment of Dr. Robert F. Creegan to serve as assistant professor in the Department of Education for the summer session at a salary of \$400 per month for two months. Dr. Creegan earned his bachelor's degree at Marietta College, Ohio, and his master's and doctor's degrees at Duke University. He has had teaching experience at Cumberland University, Lebanon, Tennessee, Bucknell University, Lewisburg, Pennsylvania, and is regularly employed at Carleton College, Northfield, Minnesota.

c. New Appointments -- regular college year

1. I wish to report for approval the appointment of Miss Florence A. Adolph to teach courses in home economics, replacing Miss Helen Eshbaugh. Miss Adolph will be classified as assistant professor at a salary of \$3800 for nine months. She earned her bachelor's degree at Rockford (Illinois) College, and her master's degree at Teachers College, Columbia University. She has taught at the Boone-McHenry Township High School, Capron, Illinois, at Pennsylvania State College, at Teachers College, Columbia, and comes to De Kalb from Iowa State College at Ames. She will begin her duties in September.
2. I wish to report for approval the appointment of Mr. Donald W. Berger to teach courses in the Department of Education, replacing Dr. Robert R. Buell who resigned. Mr. Berger will be classified

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as assistant professor at a salary of \$3950 for nine months. He earned his bachelor's degree at the Milwaukee, Wisconsin State Teachers College, his master's degree at the University of Michigan, and has done further graduate work at Teachers College, Columbia University. Mr. Berger has taught in the schools of Wisconsin, Louisiana, Michigan, and comes to DeKalb from the Horace Mann-Lincoln School associated with Teachers College, Columbia University. He will begin his duties in September.

3. I wish to report for approval the appointment of Miss Patricia Brauel to serve as director of Williston Hall during the leave of absence granted to Miss Isabel Stopes. Miss Brauel will begin her work on September 1 at a salary of \$275 plus maintenance. She earned her bachelor's degree at Momona College, Claremont, California, and her master's degree at Stanford University. Miss Brauel has served as counselor and resident assistant at Stanford University and comes to DeKalb from Indiana University at Bloomington where she served as faculty associate and residence counselor.
4. I wish to report for approval the appointment of Mr. Eugene James to teach courses in the Department of English, replacing Miss Helen Persons who resigned. Mr. James will be classified as instructor at a salary of \$3150 for nine months. He earned his bachelor's and master's degrees at the University of Chicago and has had teaching experience in the schools of Chicago. He comes to DeKalb from a similar teaching position at Purdue University, LaFayette, Indiana. Mr. James will begin his duties in September.
5. I wish to report for approval the appointment of Mr. Richard A. Keefer to teach courses jointly in the Departments of English and Foreign Language. Mr. Keefer will be classified as instructor at a salary of \$3150. He earned his bachelor's degree at the Illinois Institute of Technology and his master's degree at Northwestern University. He has had experience as teacher of English at the Howe Military School, Howe, Indiana, and was assistant in the Department of German at Northwestern University. Mr. Keefer will begin his duties in September.
6. I wish to report for approval the appointment of Mr. James W. Merritt to serve as assistant director of student teaching in charge of the elementary curriculum. Mr. Merritt will begin his duties in September at a salary of \$4800 for twelve months. He earned his bachelor's degree at Johns Hopkins University and his master's degree at Harvard University. He has had teaching and administrative experience in the Baltimore, Maryland schools, has served in the Navy, and has recently completed an assignment as director of an elementary workshop at Idaho State College, Pocatello. This is a new position, necessitated by the tremendous load in the student teaching program.
7. I wish to report for approval the appointment of Mr. W. B. Miner to teach courses in the Department of Physical Sciences, particularly in physics. Mr. Miner will be classified as associate professor at a salary of \$4000 for nine months. He earned his bachelor's degree at the Indiana Central College at Indianapolis, his mas-

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ter's degree at the University of Indiana, and has done further graduate work at Indiana University where he has also taught. Mr. Miner comes to DeKalb from a similar position at Bradley University, Peoria, Illinois. He will begin his duties in September. This is a new position intended to substitute for Dr. D. L. Eaton in the department who plans to retire next year.

8. I wish to report for approval the appointment of Miss Esther A. Park to serve as librarian during the leave of absence granted to Miss Bernadine C. Hanby. Miss Park will receive a salary of \$3150 for nine months beginning in September. She earned her bachelor's degree at the State Teachers College, Pittsburg, Kansas, and her bachelor and master of library science degrees at the University of Illinois. She has served as reference librarian at the Kansas State Teachers College for the past sixteen years.
9. I wish to report for approval the appointment of Dr. Margaret Rouse to handle the work in the early elementary field in the Department of Education, replacing Miss Ethel Woolhiser who retired. Dr. Rouse will be classified as associate professor at a salary of \$4000 for nine months. She earned her bachelor's degree at Baylor University, Waco, Texas, her master's degree at Columbia University, and her doctor's degree at the University of Texas, Austin, Texas. She has had experience at Buckner Home Academy at Dallas, Texas, as associate professor at Mary Hardin Baylor College, Belton, Texas, and comes to DeKalb from the University of Texas. She will begin her duties in September.
10. I wish to report for approval the appointment of Mr. Paul V. Prior to teach courses in botany in the Department of Biological Sciences. Mr. Prior will be classified as instructor at a salary of \$3150 for nine months. He earned his bachelor and master's degrees at the University of Iowa and has had teaching experience at Bethany College, Lindsborg, Kansas. Mr. Prior will begin his duties in September. This is a new position necessitated by the increased enrollment in this department.
11. I wish to report for approval the appointment of Mrs. May Westbrook to teach courses in the Department of Home Economics, particularly in family living. Mrs. Westbrook will be classified as assistant professor at a salary of \$3800 for nine months. She earned her bachelor's and master's degrees at the University of Nebraska and Iowa State College at Ames, respectively. Mrs. Westbrook has taught in the schools of Nebraska and Wisconsin and comes to DeKalb from the Holdrege, Nebraska High School. She will begin her duties in September. This position is not new but replaces Miss Marquerite Robinson who left the college in January, 1948.
12. I wish to report for approval the appointment of Mr. Reynolds Whitney to teach courses in the Department of Music, replacing Miss Madeline Ardner. Mr. Whitney will be classified as instructor at a salary of \$3420 for nine months. He earned his bachelor's

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degree at Hamilton College, Clinton, New York, and his master's degree at Teachers College, Columbia University. He has been instructor in music at St. Louis Music University, Missouri. Mr. Whitney will begin his duties in September.

13. I wish to report for approval the appointment of Miss Lucille Williams to serve as assistant in the kindergarten at the McMurry Training School, replacing Miss Clara Lloyd, resigned. Miss Williams will be classified as instructor at a salary of \$3,000 for nine months beginning in September. She earned her bachelor's degree at the University of Nebraska and has served as kindergarten and first grade teacher at Ogallala, Nebraska and at Plattsmouth, Nebraska.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

Lina Street, Clerk Stenographer I, as of June 30, 1948.

Erma Mae Amos, Clerk Stenographer I, as of May 31, 1948.

2. New Appointments

Thomas W. McDowell, Maintenance Laborer @\$175 as of June 1, 1948.

Mary Renwick, domestic, @\$150 as of June 1, 1948.

Mildred Kirschbaum, Clerk Stenographer I @\$165 as of May 1, 1948.

Donald Snyder, Trades Helper @\$175 as of May 1, 1948.

3. Change of Status

Frances J. Pierson, Clerk Stenographer I from \$145 to \$165 a month as of May 1, 1948.

4. Leave of Absence

Ida Nelson, domestic, as of May 22, 1948, due to illness in family.

IV. THE ORGANIZATION

No Report.

V. THE CURRICULUM

No Report.

VI. BUILDING AND GROUNDS

I wish to express to the members of the Board my personal appreciation for the time and effort they have devoted to implementing the self liquidating projects requested for this college.

I hope at this board meeting to give you an oral report of the complete details of the \$62,000 bond issue. I should like the members of the board to see the College Tea Room. Construction on the addition will probably be under way at the time. You should also visit the cafeteria and see the most effective agent for student morale on the college campus.

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On June 15 the plans and specifications were completed for the electrical reconversion program. I have no record of a contract having been let as yet. We have information from the office of the Department of Architecture and Engineering directly from Mr. Hammond that the power plant addition will be ready for bids on July 15. I hope to have here for the observation of the board a new plan showing the most recent thinking in connection with our total college plant. This will be in preparation for the landscaping and development of our recent acquisition. The board will recall that I had a chart included in the last report. Several changes will need to be made in that picture.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
April 1, 1948 - June 30, 1948

RECEIPTS

Board and room - Williston Hall	\$ 26,921.00	
Meals, Williston Hall.	127.00	
Miscellaneous, Williston Hall	63.55	
Cafeteria	<u>8,569.51</u>	
Total - Auxiliary Enterprises		\$ 35,681.06
Registration fees - college	4,346.00	
Registration fees - extension & workshop	2,925.00	
Library fines	35.00	
Transcript fees	295.00	
Veterans Guidance Center.	2,340.35	
Veterans - instructional charge	21,367.47	
Sales and service	5.15	
Miscellaneous - college.	494.56	
Transfer of funds from general revenue for scholarships	<u>4,585.50</u>	
Total - Educational		<u>36,394.03</u>
Total receipts, fourth quarter		<u>72,075.09</u>
Previously reported		178,366.04
Surplus, 64th biennium - 9/30/1947		<u>4,620.92</u>
Total available June 30, 1948.		255,062.05

EXPENDITURES

Personal Services	
120-Salaries	3,685.90
Travel	
291-Travel	4,531.19
Contractual Services	
223-Repair & Maint. of Real Property	972.60
224-Repair & Maint. of Mech. Property.	102.00
229-Repairs not otherwise classified	87.74
245-Professional & technical services	20.00
248-Waste removal, cleaning, etc.	332.50
Commodities	
310-Mechanical supplies & small tools.	219.67
302-Stationery, printing, office supplies	2,262.03

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329-Parts & fittings not otherwise classified	\$ 287.36	
331-Structural & Maint. Materials	370.88	
332-Industrial & shop materials.	534.30	
350-Medical, scientific, & lab. supplies . . .	662.61	
360-Food	18,547.74	
370-Wearing apparel.	1,803.60	
391-Household laundry & cleaning supplies .	981.98	
392-Farm and garden supplies.	142.34	
399-Commodities not otherwise classified .	1,332.82	
Equipment		
510-Office furniture & equipment	92.60	
530-Household equipment.	559.84	
540-Mach. implements & major tools. . . .	197.94	
599-Equipment not otherwise classified . .	25.00	
Refunds		
810-Refunds.	1,409.25	
	39,161.89	
Previously reported, July 1, 1947 to March		
31, 1948.	102,686.06	
Total expenditures to June 30, 1948.		\$ 141,847.95
 Balance-excess of receipts over expenditures-		
June 30, 1948 - first year of biennium		\$ 113,214.10

VIII. STUDENT LIFE

1. I feel it would be interesting for the board to have a picture of the way in which our graduates serve the public school program and something of the salaries being paid for this service at the present time:

Total number of graduates - June and August, 1948 -- 201
 84 of this number have teaching positions
 11 are going to graduate school
 25 are undecided as to the future
 80 are interested in teaching and are still not placed.
 Many of these have not notified the placement office and others have jobs pending.

Of this group of 80, most are interested in junior or senior high school. We have no elementary teachers to place. Salaries range from \$2400 to \$3200 and the average is approximately \$2650.

There is an unusual demand for elementary teachers. We have also found a very strong demand for teachers of speech correction, art, home economics, music, girls' physical education, and commerce. The supply of teachers in the fields of coaching and men's physical education and in the area of social studies is now greater than the demand.

2. I should like to call the attention of the board to the fact in our program for enriching our students teaching, we have organized a work conference at the college during the first week of each summer session at which time we bring to the campus cooperating teachers, prin-

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cipals, and superintendents who are going to handle our students teaching program during the next year. In that way, they become conscious of the need and the type of service this relationship should give. We have been tremendously impressed with the response to this service. I believe we now have the best functional relationship with our off campus student teaching that the college has ever had. We are sure that it can be further improved.

IX. MISCELLANEOUS

The Golden Jubilee Year

The college year opening in September, represents the fiftieth year in which this college has been educating teachers for the public schools of Northern Illinois.

As I stated at the last board meeting, we are planning to keep this idea before the public during the entire college year from September to June. We have on the table today, the first formal indication of this Golden Jubilee Year -- a copy of the college catalog. In October we will have our Homecoming at which time there will be extra celebrations incident to our participation with our alumni in this program. Later in the year we plan to have an educational conference on the campus when we will invite leaders in the field of teacher education to the schools of this area. Immediately preceding commencement, we plan to depict the life and development of this college from its inception to the present in a great historical pageant. This pageant is being planned by experts who will participate with the college groups in carrying it out. We will substitute this pageant for our regular May Fete program. Included in our celebration will be the dedication of our new college dormitory and will close with the fiftieth graduation program at commencement time.

The college is planning to use income funds for carrying out these activities. We believe they are highly desirable, they are educational in nature, and they should be a permanent record in the state. We should like to have the board express its approval of this program. I am prepared to expand this information if the board so desires.

X. SUMMARY. Action is requested on the following:

1. Acceptance of the list of the June graduates and the awarding of bachelor of science in education degrees.
2. Acceptance of the resignations of the faculty members as listed.
3. Approval of the appointments of Miss Lella Kelly, Mrs. Jane Buell, and Dr. Robert Creegan for the summer session at the salaries indicated.
4. Approval of the appointments of Miss Florence Adolph, Mr. Donald Berger, Miss Patricia Brauel, Mr. Eugene James, Mr. Richard Keefer, Mr. James Merritt, Mr. W. B. Miner, Miss Esther Park, Dr. Margaret Rouse, Mr. Paul Prior, Mrs. May Westbrook, and Mr. Reynolds Whitney for the college year 1948-1949 at the salaries indicated.

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5. Acceptance of the resignation of the school employee as listed.
6. Approval of the appointments of Thomas W. McDowell, Mary Renwick, Mildred Kirshbaum, and Donald Snyder at the salaries indicated.
7. Approval of the change of status of Frances J. Pierson as indicated.
8. Approval of the leave of absence granted to Ida Nelson, domestic.
9. Approval of the fiftieth Golden Jubilee Year program as outlined.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
DeKalb, Illinois, July 12, 1948

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Spring Quarters, 1946-47 and 1947-48

	Spring Quarter 1946-47	Spring Quarter 1947-48		
	Total	Men	Women	Total
1. University				
Master's degree				
Candidates	67	74	45	119
Postgraduates	<u>15</u>	<u>4</u>	<u>6</u>	<u>10</u>
Total, College Graduates	82	78	51	129
Seniors	340	236	136	372
Juniors	359	473	129	602
Sophomores	725	485	200	685
Freshmen	952	517	246	763
Unclassified	<u>19</u>	<u>4</u>	<u>2</u>	<u>6</u>
Total University Students in Residence	<u>2477</u>	<u>1793</u>	<u>764</u>	<u>2557</u>
Veterans (included in above totals)	(1409)	(1279)	(10)	(1289)

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2. University Extension (Duplicates excluded)	952	225	679	904
Total University Level Students	3429	2018	1443	3461
3. Training Schools				
a. University High School	178	93	99	192
b. Allyn Training School	<u>167</u>	<u>83</u>	<u>81</u>	<u>164</u>
Total Training School Students	345	176	180	356
Total Southern Illinois University Students	<u>3774</u>	<u>2194</u>	<u>1623</u>	<u>3817</u>
4. Affiliated Schools				
a. Rural Training Schools	75	56	42	98
b. Brush Training School	<u>155</u>	<u>85</u>	<u>83</u>	<u>168</u>
Total Affiliated School Students	230	141	125	266
Grand Total Given Instruction	<u>4004</u>	<u>2335</u>	<u>2746</u>	<u>5081</u>

B. Enrollment for Summer Sessions, 1946-47 and 1947-48

	Summer Session 1946-47		Summer Session 1947-48	
	Total	Men	Women	Total
1. University				
Master's degree				
Candidates	141	128	64	192
Postgraduates	<u>37</u>	<u>33</u>	<u>32</u>	<u>65</u>
Total, College Graduates	178	161	96	257
Seniors	393	275	192	467
Juniors	412	357	168	525
Sophomores	529	198	141	339
Freshmen	350	147	156	303
Unclassified	<u>26</u>	<u>7</u>	<u>19</u>	<u>26</u>
Total University Students in Residence	<u>1888</u>	<u>1145</u>	<u>772</u>	<u>1917</u>
Veterans (included in above totals)	(932)	(907)	(9)	(916)

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The current summer session began on June 14, 1948. The registration figure of 1917 (1145 men, 772 women) represents an increase of 1.53 per cent over the final enrollment of 1888 for the 1946-47 summer session.

C. Teachers College Scholarships

1. Normal School Scholarships

As a matter of record, certification is here made to the Teachers College Board that a list of students, with addresses given in each case and the amount of money from which they have been exempted under the State Scholarship Law, has been submitted for the spring quarter of the 1947-48 session to the Chairman of the Teachers College Board, through the Coordinator of the State Teachers Colleges. This list has been approved by the Chairman and Secretary of the Teachers College Board and transfer of funds by the State Treasurer from General Revenue Account to the Income Fund of Southern Illinois University has been made.

2. Military Scholarships

As a matter of record, certification is made that a list of students who are entitled to Military Scholarships has been furnished to the Coordinator of the State Teachers Colleges for submission to the Chairman and Secretary of the Board in order that proper transfer of funds may be made covering such scholarships for the entire calendar year, July 1, 1947 to June 30, 1948.

II. FACULTY

A. Resignations

1. Miss Bessie Kawachi, Faculty Assistant in Biological Science and Research, resigned effective June 15, 1948. Miss Kawachi is leaving her laboratory work in the Department of Biological Science and Research to be married. She has been paid, not from our personal services appropriation, but from the funds granted by outside agencies for Dr. Lindegren's research in the Department of Biological Science and Research.
2. Dr. Kenneth D. Luney, Associate Professor of Economics, resigned effective April 26, 1948. Dr. Luney, who has been on leave of absence without pay during the present school year, is going into business.
3. Dr. John R. Mayor, Professor of Mathematics, resigned effective May 15, 1948. Dr. Mayor taught at the University of Wisconsin during his leave of absence without pay for the 1947-48 session. He has decided to remain at the University of Wisconsin.

B. New Appointments

1. Dr. Amos Black has been appointed Associate Professor of Mathe-

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matics at a monthly salary of \$400.00, effective September 13, 1948. Dr. Black received his Bachelor's degree from Marietta College, his Master's degree from West Virginia University and his Doctor's degree from Cornell University. He has taught at Marietta College, West Virginia University, Cornell University, and Lebanon Valley College, where he served as head of the Department of Mathematics.

- 1.^a Mrs. Maxine H. Blackman was appointed three-fourths time Faculty Assistant at a monthly salary of \$135.00 for the period extending from July 1, 1948 through August 6, 1948. Mrs. Blackman has her Bachelor's degree from Southern and is now doing part-time work toward the Master's degree. During the past year she worked as a student assistant in the Information Service. She has been assigned to the Information Service as a graduate assistant and will do other work as assigned by the President.
2. Miss Justean Bleeks was appointed Instructor in Education at a monthly salary of \$350.00 for the period extending from June 17, 1948 through July 10, 1948. Miss Bleeks has her Bachelor's degree from the University of Illinois and her Master's degree from Columbia University. She has taught at various high schools in Illinois and is now on the staff of the high school at University City, Missouri.
3. Mrs. Dorothy Bleyer has been appointed half-time Faculty Assistant in Mathematics at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mrs. Bleyer has her Bachelor's degree from Southern.
4. Dr. Robert M. Bolton has been appointed Associate Professor of Physiology and Health Education and Associate University Physician on a twelve-months basis at a monthly salary of \$500.00, effective August 1, 1948 or earlier if Dr. Bolton can report beforehand. Dr. Bolton has the M. D. degree from George Washington University and served his internship in the Garfield Memorial Hospital in Washington, D. C. During World War II he was a medical officer in the United States Navy for five and one-half years. Dr. Bolton has taken graduate work in Biology and Physiology at San Jose State College and Stanford University.
5. Mr. Roye R. Bryant was appointed Executive Assistant in Education and Administration at a monthly salary of \$420.00 on a twelve-months basis, effective July 1, 1948. Mr. Bryant, who comes to Southern from the Principalship of the Metropolis Community High School, received his Bachelor's degree from Southern and his Master's degree from the University of Illinois. He is serving as liaison man for the public schools and will report on his contacts to the President's Office, the Director of Extension, and the Dean of the College of Education.
6. Mrs. George C. Camp was appointed Faculty Assistant in the Allyn Training School at a monthly salary of \$200.00 for two weeks or more if needed, effective May 10, 1948. Mrs. Camp, who has her

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Bachelor's degree from Ohio State University, is substituting for Miss Mary E. Entsminger who is now on sick leave.

7. Miss Doris Crader was appointed three-fourths time Faculty Assistant in Foreign Languages at a monthly salary of \$187.50 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Miss Crader, who is a teacher in the Decatur High School, is a graduate of Southern and formerly served as a student assistant in the Foreign Languages Department.
8. Mr. Kenneth E. Cross was appointed Instructor in the University High School for the two months of the summer session extending from June 14, 1948 through August 6, 1948 at a monthly salary of \$325.00. Mr. Cross, who is a science teacher in the Mt. Vernon Township High School, has his Bachelor's degree from Southern and his Master's degree from the University of Michigan.
9. Mr. Robert Curtis was appointed Faculty Assistant at a monthly salary of \$225.00 for the period extending from July 1, 1948 through September 20, 1948. Mr. Curtis, who has his Bachelor's degree from Southern, will be in charge of exhibits at some fifteen county fairs this summer.
10. Mr. Woodrow Fildes was appointed two-fifths time Faculty Assistant in Mathematics for the period from June 1, 1948 through June 11, 1948 at a total salary of \$36.00.
11. Dr. Woodson W. Fishback was appointed Associate Professor of Education at a monthly salary of \$450.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Dr. Fishback received his Bachelor's and Master's degrees from the University of Missouri and his Doctor's degree from the University of Chicago. He has taught in various Missouri public schools and was an education officer in the U. S. Army for two years. He comes to us from a research assistantship at the University of Chicago.
12. Mr. Cecil Franklin has been appointed Assistant Professor of Physical Education for Men at a monthly salary of \$400.00, effective September 13, 1948. Mr. Franklin received his Bachelor's degree, Master's degree and a diploma as Director of Physical Education from Indiana University. He will receive his Doctor's degree at Indiana University this summer. Mr. Franklin has taught in elementary and junior high schools and at Indiana University. He has been assigned to begin a period as Chairman of the Department of Physical Education for Men, effective September 13, 1948.
13. Mr. Marvin O. Garlich was appointed two-fifths time Faculty Assistant at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Garlich, who has his Bachelor's degree from Southern, will teach a class in the Department of Government while continuing his work for the Master's degree.

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14. Mr. Lemuel Harry was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Harry, who is a graduate of Southern, has been working in the Office of the Dean of Men on a graduate assistantship during the past year. He is continuing his work for the Master's degree.
15. Dr. Hellmut Hartwig has been appointed Associate Professor of Foreign Languages at a monthly salary of \$450.00, effective September 13, 1948. Dr. Hartwig has his Bachelor's degree from the University of Illinois, his Master's degree from Louisiana State University and his Doctor's degree from the University of Illinois. During World War II he served for two and one-half years in the United States Army and held the rank of Captain at the time of his discharge. He has taught at Louisiana State University, Indiana University, Lindenwood College, the University of Kansas City and Union College.
16. Mr. William D. Hatley was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Hatley, has his Bachelor's degree from Southern and is completing his work for the Master's degree. He will serve in Wheeler Library as assistant in charge of the Curriculum Library.
17. Mr. R. P. Hibbs was appointed three-fourths time Instructor in Speech at a monthly salary of \$262.50, effective June 14, 1948 through August 6, 1948. He received his Bachelor's degree from Baker University and his Master's degree from the University of Wisconsin. Mr. Hibbs, who was a member of our Speech Department staff last summer, comes to us from the Principalship of the DuQuoin Township High School.
18. Mr. William T. Holder was appointed one-fourth time Faculty Assistant in Government at a monthly salary of \$58.25 for the period extending from July 1, 1948 through August 6, 1948. Mr. Holder, who has his Bachelor's degree from Southern, will serve as a graduate assistant while continuing his work for the Master's degree.
19. Mr. Billy Hoyle was appointed two-fifths time Faculty Assistant in Mathematics at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Hoyle has his Bachelor's degree from Southern and is now working toward the Master's degree. For the past year he has served as a student assistant in the Department of Mathematics.
20. Mr. F. Morris Johnson was appointed Instructor in Industrial Education at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Johnson received his Bachelor's and Master's degrees from the Colorado State College of Education and has taken additional graduate work at the University of Kansas City. He has taught in the Colorado State College of Education and the Iowa State College of Education and the Iowa State Teachers College as well as in various high schools.

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21. Mr. Marvin E. Johnson was appointed Instructor in Industrial Education at a monthly salary of \$335.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948 and for the nine months of the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. Johnson received his Bachelor's degree from Eastern Illinois State College and his Master's degree from the University of Illinois. He served three years in the Army Air Corps as an aircraft metalworker. He will replace Mr. Robert W. English who is absent on a sabbatical leave.
22. Mr. David T. Kenney was appointed half-time Faculty Assistant in Government at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Kenney has his Bachelor's degree from Southern and is completing his work for the Master's degree.
23. Miss Loretta Keough was appointed Faculty Assistant assigned to the Office of the Dean of Women at a monthly salary of \$210.00, effective July 1, 1948 on a twelve-months basis. Miss Keough, who received her Bachelor's degree from Southern in June 1948, has served for three years as a student assistant in the Office of the Dean of Women.
24. Mr. Fred K. Lingle has been appointed Assistant Professor in the University High School at a monthly salary of \$350.00 effective September 13, 1948. Mr. Lingle received his Bachelor's degree from Southern, his Master's degree from the University of Illinois, and has done additional graduate work at the University of Southern California, University of Wisconsin, and New York University. He has taught in high schools at Goreville, Carterville, and Herrin, and has also taught in our English Department during five summer sessions.
25. Mrs. Marjory D. Lyons was appointed Instructor in the Department of Physical Education for Women at a monthly salary of \$350.00 for the two months extending from June 14, 1948 through August 6, 1948. Mrs. Lyons, who has her Bachelor's degree from Oberlin College and her Master's degree from the University of Wisconsin, is Director of the Department of Physical Education for Women at Ripon College in Wisconsin.
26. Mr. William McBride has been appointed half-time Faculty Assistant at a monthly salary of \$85.00 for the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. McBride has his Bachelor's degree from Southern and will continue his work for the Master's degree. He will teach one class in the Department of Physiology and Health Education and will also serve under the immediate direction of our Health Coordinator in promoting health work in Southern Illinois.
27. Dr. Eugene J. McFarland was appointed Professor of Art at a monthly salary of \$500.00 for the summer session extending from June 14, 1948 through August 6, 1948. Dr. McFarland is head of the Department of Fine Arts at Ohio Wesleyan University. He re-

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- ceived his Bachelor of Fine Arts degree from the University of Kansas, his Master of Fine Arts degree from the Escuela Universidad de Bellas Artes (Mexico), and his Doctor's degree from Ohio State University. He has had experience as a commercial artist and has taught at Phillips University, Ohio Wesleyan University, and the Columbus School of Art.
28. Mr. Frank B. Moake has been appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Moake has his Bachelor's degree from Southern.
 29. Dr. Irene A. Moke was appointed Assistant Professor of Geography at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Dr. Moke received her Bachelor's degree from Ohio University and her Master's and Doctor's degrees from the University of Nebraska. She has taught at the University of Nebraska and is now a member of the Geography Department at Oberlin College.
 30. Mr. Balaji D. Mundkur was appointed part-time Faculty Assistant in Biological Science and Research, effective July 1, 1948. Mr. Mundkur has his Bachelor's degree from the University of Bombay, India, and has completed a year of graduate work at Washington University, in St. Louis. He has also had practical experience in agricultural research. He will be paid from restricted funds made available for Dr. Lindgren's research.
 31. Mrs. Olga Nagle was appointed Faculty Assistant in Biological Science and Research on a twelve-months basis at a monthly salary of \$250.00, effective July 1, 1948. Mrs. Nagle has studied at Michigan State Normal, the University of Michigan, Washington University in St. Louis and Southern Illinois University. She has had laboratory experience in several hospitals and clinics in Chicago and St. Louis.
 32. Mr. Charles D. Neal has been appointed Associate Professor of Education at a monthly salary of \$450.00, effective September 13, 1948. Mr. Neal has his Bachelor's degree from Indiana University and Master's degrees from both Indiana University and the University of Illinois. He is scheduled to receive his Doctor of Education degree at Indiana University this summer. He has taught in Illinois and Indiana public schools and is now Principal of the Sadorus (Illinois) Community High School.
 33. Miss Thelma Phillips was appointed Instructor in the University High School at a monthly salary of \$325.00 for the two months extending from June 14, 1948 through August 6, 1948. Miss Phillips, who is a Commerce Teacher at the Centralia Township High School, has her Bachelor's degree from Southern and her Master's degree from the University of Illinois.
 34. Miss Pauline Potts was appointed half-time Faculty Assistant in Physiology and Health Education at a monthly salary of \$92.00 for

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the period extending from July 1, 1948 through August 6, 1948. Miss Potts has her Bachelor's degree from Southern and will teach Health Education courses part time while working toward the Master's degree.

35. Mrs. Margaret M. Rafalko has been appointed Faculty Assistant in Biological Science and Research at a salary of \$200.00 per month, effective July 1, 1948. Mrs. Rafalko, who has been serving as assistant in the Department of Biological Science and Research since January 1, 1948, has her Bachelor's degree from Southern and has done graduate work at the University of Pennsylvania and Washington University in St. Louis.
36. Miss Caroline Raut has been appointed Assistant Professor in Biological Science and Research at a monthly salary of \$400.00 on a twelve-months basis, effective September 13, 1948. Miss Raut received her Bachelor's degree from the University of Illinois and has done graduate work at George Washington University, Cornell University, and Washington University in St. Louis where she received her Doctor's degree this spring. She has been an assistant in research at Cornell and Washington Universities and has published a number of research papers in her field.
37. Mr. Willard E. Rodd was appointed half-time Faculty Assistant in Sociology at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Rodd has his Bachelor's degree from Southern and is at present continuing work for the Master's degree.
38. Mr. Albert Jene Shafter was appointed half-time Faculty Assistant in Sociology at a monthly salary of \$95.75 for the period extending from July 1, 1948 through August 6, 1948. Mr. Shafter, who received his Bachelor's degree from Southern in June, 1948, will also be working toward the Master's degree.
39. Mrs. Bernice L. Sickman was appointed half-time Faculty Assistant in Education at a monthly salary of \$125.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mrs. Sickman, who has served us as a rural critic for the past two years, has her Bachelor's degree from Southern and has completed additional work at Southern. She will assist in our elementary education workshops.
40. Mr. David M. Stroup was appointed Instructor in the University High School at a monthly salary of \$325.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Stroup, who is a teacher of Social Studies at the Anna-Jonesboro Community High School, has his Bachelor's degree from Southern and his Master's degree from the University of Illinois.
41. Mr. Julius R. Swayne was appointed half-time Faculty Assistant at a monthly salary of \$92.00 for the period extending from July 1, 1948 through August 6, 1948. Mr. Swayne, who has his Bachelor's

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degree from Southern will continue part-time work for the Master's degree during this summer. He will also continue his work collecting plants for our herbarium.

42. Mr. Ramon S. Swisher has been appointed half-time Faculty Assistant in Biological Science and Research at a monthly salary of \$100.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Swisher has his Bachelor's degree from Northern Illinois State Teachers College and has taught in the Biology Department at Cornell College in Iowa. He will work toward the Master's degree at Southern.
43. Mrs. Ernestine Cox Taylor was appointed Faculty Assistant in Music at a monthly salary of \$200.00 for the period extending from May 3, 1948 through June 11, 1948. Mrs. Taylor served as a substitute for Mrs. Helen Matthes who was on leave because of illness. She also replaced Miss May Dorsey who had previously served as a substitute for Mrs. Matthes.
44. Mrs. June Fulkerson Todd was appointed two-fifths time Faculty Assistant in English at a monthly salary of \$77.00 for the period extending from July 1, 1948 through August 6, 1948. Mrs. Todd has her Bachelor's degree from Southern and will teach part time while working for the Master's degree.
45. Miss Norma Trotter was appointed Faculty Assistant assigned to the Office of the Registrar, at a monthly salary of \$225.00 effective June 14, 1948, on a twelve-months basis. She will serve as Acting University Recorder. Miss Trotter, who received her Bachelor's degree from Southern, June, 1948, has worked for three years as a student assistant in the Registrar's Office.
46. Dr. W. J. Tudor was appointed Associate Professor of Sociology at a monthly salary of \$475.00 effective for the two months of the summer session extending from June 14, 1948 through August 6, 1948.
47. Mr. Arnold Wendt was appointed two-fifths time Faculty Assistant in Mathematics for the period from June 1, 1948 through June 11, 1948 at a total salary of \$36.00.
48. Mr. James J. Wilkinson was appointed Instructor in Physical Education for Men at a monthly salary of \$310.00, effective for the two months of the summer session extending from June 14, 1948 through August 6, 1948 and for the nine months of the 1948-49 session extending from September 13, 1948 through June 10, 1949. Mr. Wilkinson who will serve as a substitute for Mr. William H. Freeberg who will be on leave during this period has his Bachelor's and Master's degrees from Indiana University. He has also served as assistant wrestling coach at Indiana University.
49. Mr. Carl Wimberly has been appointed one-third time Faculty Assistant in Government at a monthly salary of \$65.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Wimberly has his Bachelor's degree from Southern and

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will study for the Master's degree while serving as part-time assistant.

50. Mr. Ernest R. Wolfe was appointed Executive Assistant in Education and Administration at a monthly salary of \$400.00, effective May 17, 1948, on a twelve-months basis. Mr. Wolfe, who was formerly head of the Veterans Administration Guidance Center in Carbondale, has studied at Blackburn College, Illinois State Normal University, St. Louis University, and has had a great deal of experience in personnel work in both state and federal agencies. He is serving as supervisor of veterans' housing and part-time assistant to the Director of Placements to handle positions in fields other than public school education.
51. Mr. Hayward Wood has been appointed one-third time Faculty Assistant in Government at a monthly salary of \$62.50 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Wood has his Bachelor's degree from Southern.

C. Special Short Term Appointments

1. Mr. Willis E. Malone, Assistant Professor of Education, has been appointed for the period from August 18, 1948 through September 10, 1948 at a total salary of \$342.00. Mr. Malone, who has been serving as Assistant to the Acting Dean of the College of Education, will assist Dr. Lawson, the new Dean of the College of Education, during the period when he is acquainting himself with his work.
2. Dr. Bruce W. Merwin, Professor of Education, has been appointed for the three weeks extending from August 9, 1948 through August 27, 1948 at a total salary of \$375.00. Dr. Merwin will conduct workshops for school custodians and engineers for the Extension Division during this period.

D. Reappointments

1. Miss Orpha Jane Borgsmiller has been reappointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$170.00, effective September 13, 1948.
2. Mrs. George C. Camp was reappointed Faculty Assistant in the Allyn Training School at a monthly salary of \$200.00 for the two months extending from June 14, 1948 through August 6, 1948. Mrs. Camp, who has her Bachelor's degree from Ohio State University, will continue to substitute for Miss Mary E. Entsminger who is on sick leave until the opening of the fall quarter.
3. Mr. Walter K. Correll was reappointed half-time Faculty Assistant at a monthly salary of \$125.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Mr. Correll, who has his Bachelor's degree from the University of Illinois, will have charge of Physical Education for Boys at the University High School this summer.

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4. Miss Pauline DeHass, Assistant Professor of Home Economics, was reappointed at a monthly salary of \$400.00 for the two months of the summer session extending from June 14, 1948 through August 6, 1948. Miss DeHass has her Bachelor's degree from James Millikin University and two Master's degrees from Presbyterian College and Columbia University respectively.
5. Dr. Florence Foote has been appointed three-fourths time Assistant Professor of Zoology at a monthly salary of \$292.00 for the nine months extending from September 13, 1948 through June 10, 1949. Dr. Foote has her Bachelor's and Master's degrees from Mt. Holyoke College and her Doctor's degree from the University of Iowa. She has taught at Mt. Holyoke College, the University of Delaware, Wagner College and Southern Illinois University.
6. Miss Theresa Ivanuck has been reappointed Faculty Assistant in Physical Education for Women at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. Miss Ivanuck has her Bachelor's degree from Southern.
7. Miss Doris Sewell was reappointed Faculty Assistant from July 1, 1948 through August 7, 1948 at a monthly salary of \$195.00 plus maintenance at Anthony Hall.

E. Leaves of Absence

1. Dr. T. W. Abbott, Dean of the College of Liberal Arts and Sciences, has been granted a leave of absence without pay for the period extending from August 8, 1948 through August 21, 1948.
2. Miss Gladys W. Babcock, Assistant Professor of Home Economics, has been granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. She has been on sabbatical leave during the present school year and wished to continue her graduate studies during the summer before returning to her position here in September, 1948.
3. Mr. Van A. Buboltz, Assistant Professor of Business Administration, has been granted a leave of absence without pay for the period extending from August 21, 1948 through September 12, 1948. Mr. Buboltz, who is at present on the twelve-months pay roll, will be transferred to the nine-months pay roll September 13, 1948.
4. Mr. William H. Freeberg, Instructor in Physical Education for Men, has been granted a leave of absence without pay for the period extending from June 2, 1948 until September 1, 1949. Mr. Freeberg plans to work for the Doctor's degree at Indiana University.
5. Mr. Chalmer A. Gross, Instructor in University High School, has been granted a leave of absence without pay for the summer session extending from June 14, 1948 through August 6, 1948. Mr. Gross is attending the University of Chicago to work toward the Doctor's degree.

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6. Mr. William H. Harlan, Assistant Professor of Sociology, was granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. He is completing work toward the Doctor's degree at the University of Chicago.
7. Dr. Carl C. Lindegren, Professor of Biological Science and Research, has been granted a leave of absence without pay for the period extending from June 17, 1948 through August 1, 1948. Dr. Lindegren will attend scientific meetings in Stockholm and Paris during this period. His salary during his absence will be paid from grants which have been made available for his research.
8. Mrs. Gertrude Lindegren, Faculty Assistant in Biological Science and Research, was granted a leave of absence without pay for a period extending from June 17, 1948 through August 1, 1948. Mrs. Lindegren will attend scientific meetings in Stockholm and Paris during this period. Mrs. Lindegren's salary during her absence will be paid from grants which have been made available for Dr. Lindegren's research.
9. Miss Thelma Lynn, Instructor and Librarian, has been granted a leave of absence without pay for the period from July 1, 1948 through August 31, 1948. Miss Lynn, who has been on leave for the past year studying for the Master's degree at Columbia University, will need this additional time to complete her studies.
10. Mrs. Naomi Manering, Faculty Assistant in Physiology and Health Education, has been granted a leave of absence without pay for the period from July 1, 1948 through August 22, 1948.
11. Dr. Wilkinson W. Meeks, Associate Professor of Physics, was granted a leave of absence without pay for the period extending from June 14, 1948 through August 6, 1948. He wishes to take a summer position in industry which will give him additional technical experience.
12. Mrs. Alice P. Rector, Instructor, has been granted a leave of absence without pay for the period extending from August 8, 1948 through August 27, 1948. Mrs. Rector, who is Assistant to the Dean of Men and Dean of Women, plans to take additional graduate work at Denver University during this period.

F. Adjustments in Salary

1. An adjustment in salary for the period from May 14, 1948 through May 19, 1948 in the amount of \$26.25 has been made for Mrs. Lucy Fligor, Faculty Assistant. Last fall Mrs. Fligor was appointed Faculty Assistant assigned to the Buncombe Rural School at a monthly salary of \$105.00 for the eight months from September 15, 1947 through May 14, 1948. The school was actually in session, however, until May 19, 1948.
2. An adjustment in salary for the period from September 3, 1947 through September 13, 1947 in the amount of \$140.00 has been made for Mr. William H. Freeberg, Instructor in Physical Education for Men, in return for services rendered in preparation for the football season.

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G. Change in Rank

It is recommended that the following change in rank be approved:

1. Dr. George L. Cherry, of the College of Liberal Arts and Sciences, from the rank of Assistant Professor to the rank of Associate Professor at a monthly salary of \$450.00.

H. Administrative and Faculty Payroll Recommendations

Conforming to our report as approved at the May meeting, stating that merit increases and additional positions would be recommended later, the following revised lists of faculty for 1948-49 are submitted, as approved by Southern's Advisory Committee:

1. List of Faculty with nine-months Salaries for 1948-49

Professors

<u>Name</u>	<u>Academic Degree</u>	<u>Department</u>	<u>Salary Rate 1947-48</u>	<u>Salary Rate 1948-49</u>
Willis G. Swartz	Ph.D.	Gov't.	\$4950.00	\$5400.00
H. E. Briggs	Ph.D.	History	4950.00	5310.00
L. A. Maverick	Ph.D.	Economics	4950.00	5310.00
J. W. Neckers	Ph.D.	Chem.	4950.00	5310.00
J. W. Scott	Ph.D.	Bus. Adm.	4950.00	5310.00
W. C. Bicknell	Ph.D.	Ind. Ed.	4680.00	5040.00
M. Kesnar	Ph.D.	Music	4680.00	5040.00
V. L. Peacock	Ph.D.	For.Lang.	4770.00	5040.00
T. R. Ragsdale	Ph.D.	Education	4680.00	4950.00
W. B. Schneider	Ph.D.	English	4680.00	4950.00
W. A. Thalman	Ph.D.	Education	4680.00	4950.00
J. K. Johnson	Ph.D.	Sociology	4590.00	4860.00
W. M. Gersbacher	Ph.D.	Zoology	4500.00	4815.00
R. A. Scott	Ph.D.	Chem.	4590.00	4815.00
K. A. Van Lente	Ph.D.	Chem.	4590.00	4815.00
B. W. Merwin	Ph.D.	Education	4500.00	4725.00
F. G. Warren	M.A.	Education	4500.00	4725.00
L. K. Woody	M.A.	Home Ec.	4500.00	4725.00
O. B. Young	Ph.D.	Physics	4500.00	4725.00
D. R. Davies	Ed.D.	Phy. Ed.	4275.00	4590.00
J. H. Schroeder	M.S.	Ind. Ed.	4410.00	4590.00
E. E. Elliott	Ed.D.	Home Ec.	- - - -	4410.00

Associate Professors

P. M. Larson	Ph.D.	Speech	4275.00	4725.00
F. L. Klingberg	Ph.D.	Gov't.	4275.00	4680.00
E. C. Coleman	Ph.D.	English	4230.00	4590.00
R. D. Faner	Ph.D.	English	4275.00	4590.00
J. W. Harris	Ph.D.	English	4230.00	4590.00
W. J. Tudor	Ph.D.	Sociology	- - - -	4590.00
W. Welch	Ph.D.	Botany	4275.00	4590.00

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F. F. Cunningham	Ph.D.	Geography	4050.00	4500.00
W. C. McDaniel	Ph.D.	Math.	4140.00	4500.00
W. A. Pitkin	Ph.D.	Soc. Studies	4230.00	4500.00
J. S. Rafalko	Ph.D.	Zoology	4050.00	4500.00
J. Cary Davis	Ph.D.	For. Lang.	4140.00	4455.00
H. E. Bosley	D. Ed.	Education	4275.00	4410.00
C. J. Dykhouse	Ph.D.	Education	4050.00	4410.00
V. Randolph	Ph.D.	Education	4050.00	4410.00
L. D. Rodabaugh	Ph.D.	Math.	4050.00	4410.00
V. M. DuFrain	Ph.D.	Bus. Adm.	4050.00	4365.00
W. W. Meeks	Ph.D.	Physics	4140.00	4365.00
E. H. Hadley	Ph.D.	Chemistry	4050.00	4275.00
L. P. Lingle	M.A.	Phy. Ed. for Men	3960.00	4275.00
G. G. Winn	Ph.D.	English	3870.00	4275.00
R. C. Turner	Ph.D.	English	3960.00	4230.00
S. M. Mott	Ph.D.	Education	3870.00	4185.00
A. McLeod	Ph.D.	Speech	3825.00	4140.00
M. E. Barry	Ph.D.	For. Lang.	3690.00	4095.00
G. L. Cherry	Ph.D.	History	3600.00	4050.00
C. L. Foote	Ph.D.	Zoology	3600.00	4050.00
H. Hartwig	Ph.D.	For. Lang.	- - - -	4050.00
C. D. Neal	Ph.D.	Education	- - - -	4050.00
J. Neely	A.M.	English	3690.00	4050.00
H. A. Stein	M.S.	Zoology	3690.00	4050.00
M. W. Turner	Ph.D.	Gov't.	3600.00	4050.00
F. V. Wakeland	M.Mus.	Music	3825.00	4050.00
J. I. Wright	A.M.	History	3600.00	4005.00
A. Black	Ph.D.	Math.	- - - -	3960.00
G. Bracewell	A.M.	Education	3780.00	3960.00
N. Caldwell	Ph.D.	History	3600.00	3960.00
M. E. Entsminger	M.A.	Education	3600.00	3915.00
F. Barbour	A.M.	English	3690.00	3870.00
*G. C. Camp	M.A.	English	3825.00	3825.00
D. S. McIntosh	M.A.	Music	3375.00	3825.00
J. M. Pierce	A.M.	Emeritus	1700.00	1700.00

Assistant Professors

J. M. Barber	M. A.	English	5280.00	**4050.00
W. R. Matthies	M.S.	Bus. Adm.	- - - -	4050.00
C. Zimmerschied	A.M.	Physics	3600.00	4050.00
S. Ogden	M.A.	Bus. Adm.	3600.00	***2002.50
G. W. Babcock	M.S.	Home Ec.	3510.00	3960.00

* Rank of Associate Professor contingent upon completing work for Doctor's degree before September 13, 1948.

** Transferred from twelve-months to nine-months pay roll.

*** Sabbatical Leave - nine months at half pay.

R. W. English	M.A.	Ind. Ed.	3600.00	*1980.00
D. Hall	M.S.	Univ. H.S.	3600.00	3960.00
V. G. Morrison	M.A.	Economics	3600.00	3915.00
L. C. Holder	M.S. in Ed.	Phy. Ed. for Men	3240.00	3870.00
E. L. Bach	A.M.	Univ. H. S.	3465.00	*1912.50

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V. A. Buboltz	M.A.	Bus. Adm.	4800.00	**3825.00
W. Burns	M.A.	English	3420.00	*1912.50
C. W. Garbutt	M.A.	Speech	3510.00	3780.00
W. M. Marberry	M.A.	Botany	3330.00	3780.00
K. E. Moe	M.S.	Music	3600.00	3780.00
D. A. Price	A.M.	Geography	3510.00	3780.00
S. S. Shake	M.S.	Univ. H. S.	3420.00	3780.00
B. P. Watkins	M.A.	Art	3420.00	3780.00
E. Cox	A.M.	English	3375.00	3690.00
F. E. Denny	M.A.	Phy. & Health Education	3375.00	3690.00
A. K. Neufeld	M.A.	For. Lang.	3375.00	3690.00
L. Petroff	Ph.D.	Sociology	3330.00	3690.00
H. L. Wilson	Ph.D.	English	3600.00	3690.00
W. H. Harlan	A.M.	Sociology	3375.00	3465.00
W. E. Malone	M.A.	Education	3420.00	*1822.50
Joseph R. Baxter	M.A.	Hist. & For. Lang.	3375.00	3600.00
C. M. Bolton	M. Mus.	Music	3330.00	3600.00
C. Franklin	Ph.D.	Phy. Ed. for Men	- - - -	3600.00
M. Kaeiser	Ph.D.	Botany	3150.00	3600.00
A. K. Wright	A.M.	Math.	3330.00	3600.00
E. Fulkerson	M.A.	Univ. H. S.	3330.00	3555.00
Mary L. Barnes	M.S.	Home Ec.	3240.00	3510.00
A. E. Krause	M.S.	Geography	3330.00	3510.00
D. Muzzey	A.M.	Phy. Ed. for Women	3240.00	3510.00
L. D. Roach	Ph.D.	Art	3240.00	3510.00
F. Foote	Ph.D.	Zoology	- - - -	***2628.00
M. A. Gibbons	A.M.	Univ. H. S.	3060.00	3465.00
R. Van Trump	A.M.	Allyn Trng. School	3150.00	3465.00
J. S. Wharton	M. Mus.	Music	2970.00	3465.00
T. Goodwin	M.A.	Allyn Trng. School	3150.00	3420.00
E. D. Rieke	A.M.	Univ. H. S.	3150.00	3420.00
C. A. Gross	M.S.	Univ. H. S.	3060.00	3375.00
E. E. Farnham	M.A.	Art	3150.00	3330.00
O. D. Rogers	A.M.	Allyn Trng. School	3060.00	3330.00
C. J. Pardee	A.M.	History	3060.00	3285.00
C. Paterson	B. Ed.	Univ. H. S.	2970.00	3285.00
G. L. Smith	M.A.	Univ. H. S.	3060.00	3285.00
H. R. Teel	A.M.	Education	3150.00	3285.00
M. T. Sanders	A.M.	Univ. H. S.	2970.00	3240.00
G. E. Kite	B.S. in L.S.	Library	2700.00	3150.00
F. K. Lingle	A.M.	Univ. H. S.	- - - -	3150.00
L. R. Clark	- - -	Emerita	1240.00	1240.00

* Sabbatical Leave - nine months at half pay.

** Transferred from twelve-months to nine-months pay roll.

*** Three-fourths time.

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Instructors

A. F. Bridges	M.A.	Phy. & Health Education	3150.00	3465.00
H. C. Hines	M.S.	Music	3150.00	3465.00
M. T. Smith	A.M.	English	3150.00	3465.00
R. A. Steffes	M.S.	Journalism	3150.00	3465.00
J. Stehr	M.A.	Phy. Ed. for Women	3150.00	3465.00
H. Stone	M.S.	Chemistry	3150.00	3465.00
R. J. Fligor	M.A.	Univ. H. S.	3060.00	3420.00
E. Meehan	M.A.	Allyn Trng. School	3060.00	3330.00
R. C. Kohler	A.M.	Univ. H. S.	2925.00	3240.00
F. Phillips	M.A.	Phy. & Health Education	2880.00	3240.00
M. S. Treece	M.A.	Allyn Trng. School	2880.00	3240.00
H. Matthes	- - -	Music	2970.00	3060.00
H. Starck	B.S.	Univ. H. S.	2790.00	3060.00
T. W. Edwards	M.S. in Ed.	Univ. H. S.	2700.00	3015.00
K. A. Ervin	M.A.	Art	2700.00	3015.00
M. E. Johnson	M.S.	Ind. Ed.	- - - -	3015.00
M. S. Lane	M.S. in Ed.	Univ. H. S.	2700.00	3015.00
Z. Spradling	M.S.	Univ. H. S.	2700.00	2970.00
B. L. Lockwood	M.S. in Ed.	Univ. H. S.	2520.00	2880.00
J. J. Wilkinson	M.S.	Phy. Ed. for Men	- - - -	2790.00
M. W. Stull	B.S. in L.S.	Library	2475.00	2790.00
G. D. Hankla	A.M.	Library	2340.00	2700.00
M. B. Melvin	B.S. in L.S.	Library	2250.00	2700.00
L. Waters	M.S. in Ed.	Museum	2250.00	2565.00
F. R. King	- - -	Emerita	1200.00	1200.00
M. L. Fox	M.A.	Brush Trng. School	*630.00	*630.00
M. Mayhew	M.A.	Brush Trng. School	*630.00	*630.00
J. Trulove	M.A.	Brush Trng. School	*630.00	*630.00
G. Wilhelm	M.A.	Brush Trng. School	*630.00	*630.00

* Part-time.

Faculty Assistants

Theresa Ivanuck	B.S. in Ed.	Phy. Ed. for Women	2250.00	2250.00
O. J. Borgsmiller	R.N.	Phy. & Health Education	1440.00	1530.00
H. Goetz	R.N.	Phy. & Health Education	*900.00	*1125.00
R. Swisher	B.S.	Biol. Science & Research	- - - -	*900.00

* Part-time.

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D. R. Bleyer	B.S. in Ed. Math	- - - -	*810.00
F. B. Moake	B.S. in Ed. English	- - - -	*810.00
W. McBride	B.S. in Ed. Gov't.	- - - -	*765.00
C. Wimberly	B.S. in Ed. Gov't.	- - - -	*585.00
H. Wood	B.Ed. Gov't.	- - - -	*562.50
B. D. Mundkur	B.S. Biol. Science & Research	- - - -	** - - - -

* Part-time.

** Salary paid from restricted funds.

2. List of Faculty-Administrative Personnel with twelve-months Salaries for 1948-49

<u>Name-Academic Degree</u>	<u>Pay Roll Title</u>	<u>Salary Rate 1947-48</u>	<u>Salary 1948-49</u>
Chester F. Lay, Ph.D. (President; Professor of Educational and Personnel Administration)	President	\$10000.00	\$10000.00
Henry J. Rehn, Ph. D. (Dean, College of Vocations & Professions; Professor)	Ex. Ass't in Ed. & Adm.	7320.00	7500.00
T. W. Abbott, Ph.D. (Dean, College of Liberal Arts & Sciences; Professor of Chemistry)	Ex. Ass't in Ed. & Adm.	7020.00	7320.00
Charles D. Tenney, Ph. D. (Administrative Assistant to the President; Professor of English & Philosophy)	Ex. Ass't in Ed. & Adm.	7020.00	7320.00
Carl C. Lindegren, Ph.D. (Director of Biological Science & Research)	Professor	6600.00	7200.00
Douglas E. Lawson, Ph.D. (Dean, College of Education; Professor of Education)	Ex. Ass't in Ed. & Adm.	- - - -	*7140.00

* As revised

Marie A. Hinrichs, Ph. D., M.D. (Director, Health Service; University Physician; Professor of Physiology & Health Education)	Professor	6600.00	7080.00
Edward V. Miles, Jr., M. A. (Business Manager; Associate Professor of Economics)	Ex. Ass't in Ed. & Adm.	6600.00	6900.00
Marshall S. Hiskey, Ph.D. (Dean of Men; Acting Director of Testing Services; Professor)	Ex. Ass't in Ed. & Adm.	6000.00	6600.00
Glenn Martin, M. A. (Director of Athletics; Associate Professor of Physical Education for Men)	Ex. Ass't in Ed. & Adm.	5700.00	6600.00

PROCEEDINGS

Orville Alexander, Ph.D. (Director of Alumni Services; Professor of Government)	Ex. Ass't in Ed. & Adm.	6120.00	6420.00
E. G. Lentz, A.M. (Curator of Clint Clay Tilton Library; Professor of History)	Professor	6000.00	6300.00
Raymond H. Dey, M. A. (Director of Extension and Adult Education & Placement Services)	Ex. Ass't in Ed. & Adm.	5880.00	6180.00
William Neal Phelps, Ed. D. (Acting Director, Physical Plant)	Assoc. Prof.	5700.00	6120.00
John D. Mees, M. S. (Principal, University High School)	Ass't. Prof.	4800.00	6000.00
Robert M. Bolton, M. D. (Associate University Physician)	Assoc. Prof.	- - - -	6000.00
Lowell R. Tucker, Ph.D. (Acting Chairman, Department of Agriculture)	Assoc. Prof.	5400.00	5820.00
Helen A. Shuman, M. A. (Dean of Women; Assoc. Prof.)	Ex. Ass't in Ed. & Adm.	5160.00	5760.00
Mary Anna Robertson, M. A. (Secretary to the President)	Ex. Ass't in Ed. & Adm.	5100.00	5400.00
Marjorie Shank, A. M. (Registrar; Associate Prof. of Geography)	Ex. Ass't in Ed. & Adm.	5040.00	5340.00
Lorena Drummond, B. A. (Director, Information Service)	Ex. Ass't in Ed. & Adm.	4920.00	5220.00
Donald A. Inqli, M.A. (Director, Audio-Visual Aids Service)	Ass't. Prof.	4800.00	5160.00
Marshall G. Clark, M. S. (Agriculture)	Ass't. Prof.	4800.00	5100.00
E. Opal Stone, M. S. in L. S. (Acting Director, Library)	Ass't. Prof.	4380.00	5100.00
Roye R. Bryant, M. A. (Administrative Assistant to the President and to the Director of Adult Education)	Ex. Ass't in Ed. & Adm.	- - - -	5040.00
Alex Reed, M. S. (Vocational Agriculture)	Ass't. Prof.	4500.00	4920.00
Lawrence E. Clark, Ph. D. (Veterans Counselor)	Assoc. Prof.	4620.00	**4890.00
Ernest R. Wolfe, - - - (Supervisor, Veterans Housing Projects)	Ex. Ass't in Ed. & Adm.	- - - -	4800.00
Thelma Lynn, B. S. in L. S. (Librarian)	Instructor	4080.00	***3850.00
Ruby Kerley, A. M. in L. S. (Librarian)	Ass't. Prof.	4080.00	4560.00

* Does not include maintenance allowance of \$30.00 per month.

** As revised.

*** For ten months beginning
September 1, 1948.

TEACHERS COLLEGE BOARD

John W. Allen, - - - (Acting Director, Museum)	Instructor	4080.00	4500.00
M. Esther Shubert, M. S. (Librarian)	Ass't. Prof.	4080.00	4500.00
Robert L. Gallegly, A. M. (Chief Accountant)	Ex. Ass't in Ed. & Adm.	4140.00	4440.00
Maxine Vogely, M. A. (Director, Anthony Hall)	Ex. Ass't in Ed. & Adm.	*3720.00	*3990.00
Ralph H. Boatman, M. of P. H. (Health Coordinator)	Instructor	4000.00	4320.00
William Randle, M. S. in Ed. (Veterans Counselor)	Instructor	3720.00	**4320.00
Cornelia L. Beach, B. Ed. (Purchasing Agent)	Ex. Ass't in Ed. & Adm.	3900.00	4200.00
Dorothy E. Heicke, A. M. in L. S. (Librarian)	Ass't. Prof.	3840.00	4200.00
Mabel Pulliam, - - - (Director, Housing Service)	Ex. Ass't in Ed. & Adm.	3840.00	4140.00
Zella Cundall, A. B. in L. S. (Librarian)	Instructor	3600.00	3960.00
Ledford J. Bischof, M. S. in Ed. (Assistant to the Dean of Men)	Instructor	3600.00	3900.00
Thera Cavender, A. B. in L. S. (Librarian)	Instructor	3120.00	3720.00
Minnie Mae Pitkin, M. S. (Assistant in Personnel)	Instructor	3000.00	3600.00
Alice P. Rector, M. S. in Ed. (Assistant in Testing)	Instructor	3120.00	3600.00
Gertrude Lindegren, - - - (Assistant in Biological Science & Research)	Faculty Ass't.	3000.00	3000.00
Mary Lou McNeill, B. S. in Ed. (Assistant Registrar)	Faculty Ass't.	3000.00	3000.00
Naomi Manering, R. N. (Nurse)	Faculty Ass't.	2880.00	3000.00
Walter Mazurek, B. A. (Assistant, Physical Education)	Faculty Ass't.	2400.00	3000.00
Ruby Straker, B. S. in Ed. (Assistant, Director of Extension and Placement Services)	Faculty Ass't.	2820.00	3000.00
Olga Nagle, - - - (Assistant in Biological Science & Research)	Faculty Ass't.	- - - -	3000.00
Edna Bradley, R. N. (Nurse)	Faculty Ass't.	2400.00	2700.00
Norma Trotter, B. S. in Ed. (Acting Recorder)	Faculty Ass't.	- - - -	2700.00
Loretta Keough, B. S. in Ed. (Assistant to the Dean of Women)	Faculty Ass't.	- - - -	2520.00
Margaret M. Rafalko, B. Ed. (Assistant in Biological Science & Research)	Faculty Ass't.	- - - -	2400.00

* Does not include maintenance allowance of \$30.00 per month.

** As revised.

PROCEEDINGS

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Charles L. Betts was appointed to the position of Plumber at the prevailing rate of \$2.00 per hour, effective May 24, 1948.
2. Mr. Ova Russell was appointed temporary plasterer, effective March 29, 1948, at the prevailing rate of \$2.00 per hour. Mr. Russell's appointment will continue only until all necessary plastering work has been completed on campus buildings.

B. Replacements

1. Mrs. Martha Dycus was appointed to the position of Clerk Typist in the Bursar's Office at a salary of \$150.00, effective May 11, 1948. Mrs. Dycus replaced Mrs. Florence Mitchell.
2. Mr. Charles L. Keesee was employed effective May 13, 1948 as Janitor I at a monthly salary of \$150.00. Mr. Keesee replaced Mr. Harrison Wilson.
3. Mrs. Marie Mendenall, who has been substituting as a Domestic in the Cafeteria, was appointed on a permanent basis effective May 1, 1948, at a salary of \$140.00, which does not include a maintenance allowance of \$20.00 per month. Mrs. Mendenall replaces Mrs. Zella Morray.
4. Mr. Maurice Metcalf was appointed to the position of Watchman I at a salary of \$150.00 replacing Mr. Frank Feuquay, who resigned March 5, 1948.
5. Mr. John Edward Stubberfield was appointed to the position of Laborer Maintenance, effective May 5, 1948, at a salary of \$150.00 per month. Mr. Stubberfield replaced Mr. Albert Blythe.

C. Resignations

1. Mr. William Claunch, Jr., resigned from his position of Janitor I, effective May 31, 1948.
2. Mr. Ogle Etherton resigned from his position of Laborer (Maintenance), effective May 31, 1948.
3. Mr. Thomas J. Higgins resigned from his position of Janitor I, effective May 27, 1948. Mr. Higgins has been on leave of absence because of illness since July 1, 1947.
4. Mrs. Zella Morray resigned from her position of Domestic, effective March 29, 1948. Mrs. Morray has been on leave of absence since January 16, 1947.
5. Mrs. Florence E. Mitchell resigned from her position as Clerk Typist I, effective April 20, 1948.

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6. Miss Mary Evelyn Smith resigned from her position as Tabulating Machine Operator I in the Registrar's Office, effective June 5, 1948.
7. Mr. Harrison Wilson resigned from his position as Janitor I, effective April 7, 1948.

D. Change of Status

1. Mr. Cliff Freeman who was appointed to the position of Laborer Maintenance on a temporary appointment, effective December 1, 1947, has been employed on a permanent basis, effective May 13, 1947.

E. List of Regular Employees with twelve-months Salaries for 1948-49 (See Appendix A)

IV. ORGANIZATION

In accordance with our policy of rotating chairmanships, Mr. Cecil Franklin, Assistant Professor of Physical Education for Men, has been designated Chairman of the Department of Physical Education for Men, effective September 13, 1948. The chairmanship of this department has been vacant since the death of Mr. William McAndrew.

Since Mr. Franklin will receive the Doctor's degree during the summer and since Dr. Eileen Elliott will begin a term as Chairman of the Department of Home Economics, effective September 13, 1948, as reported May 3, 1948, we shall this coming fall have two new chairmen with Doctor's degrees in departments which heretofore have never been so headed.

In addition, Dr. Carl C. Lindegren, whose appointment as Research Professor of Biological Sciences was recommended January 19, 1948, is serving a term as Chairman of the new Department of Biological Science and Research.

Because of the increased activity of the Division of Extension in reaching adults through special radio programs and special non-credit courses, we shall hereafter list the division as the Division of Extension and Adult Education, with Mr. Raymond H. Dey continuing as its director.

V. CURRICULUM

A. College of Education

Responding to a request from a number of school principals in this area, the College of Education has added a new course, Education 350, School Library Service. This course will assist teachers to fulfill state requirements covering preparation in library science.

B. Graduate School

The new courses for graduates only for the summer session, 1948, as approved by the Board's Graduate Studies Committee, are as follows:

PROCEEDINGS

English 505	Emerson & American Transcendentalism, four hours
Geography 521	Seminar in Industrial Geography, three hours
Government 511	Seminar in Local Government, three hours
Sociology 515	Seminar on the Family, four hours
Mathematics 530	Topology, four hours

VI. BUILDINGS AND GROUNDS

We rejoice that after years of hoping, bids on our training school project assure that contracts will be let for this two and one-quarter million dollar project at an early date.

VII. AUXILIARY ENTERPRISES

No report

VIII. STUDENT LIFE

A. Hospitality Weekend

Hospitality Weekend for top ranking seniors in high schools of Southern Illinois was held on the campus on April 23. Approximately 125 seniors visited the campus for the weekend and participated in the program planned by the personnel deans.

B. Honors Day Convocation

At the Honors Day Convocation on May 20 special recognition was given to 144 University students who maintained a scholastic average of 4.5 or above. Of these, 34 were freshmen; 32, sophomores; 42, juniors; 36, seniors. Thirteen students received special awards and scholarships from various organizations. The program for the convocation was arranged jointly by the Student Council and the University Committee on Academic Standards and Honors.

C. Spring Carnival

The Spring Carnival, one of Southern's outstanding events of the year, opened on May 20 with the presentation by the Little Theatre group of A. A. Milne's "Mr. Pim Passes By." Twenty-three women students were candidates in the beauty contest for the title, "Miss Southern." The successful candidate was named "Miss Southern" at the masquerade ball which was the final event of the carnival on Saturday evening, May 22.

Other events of the carnival included a downtown parade, a student vaudeville show and a carnival midway where various organizations operated concessions.

D. New Clubs Organized

A chapter of Alpha Phi Omega, National Men's Service fraternity, was installed at Southern Illinois University on May 23.

Sixteen persons from Southern were recently initiated as charter members of the Southern Illinois chapter of the National Collegiate Players.

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There are only 50 such chapters in the United States.

E. Athletics

Southern's tennis team won third place in the Illinois Intercollegiate Athletic Conference Tennis meet, and Southern's track team took second place in the track meet.

On June 7, a banquet was given by the Carbondale Businessmen's Association in honor of all the athletes of Southern who have earned awards in sports this year.

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project - Contract Number Ill-V-11330

Statement of Income and Expense

July 1, 1947 to May 31, 1948

Income:

Dwelling Rent Income	\$36,238.93
Furniture Rental	6,871.15
Sales and Services to Tenants	194.68
Miscellaneous Income	<u>98.43</u>

Gross Income 43,403.19

Expenditures:

Management	2,258.25
Insurance	40.50
Operating Services	533.92
Public Services	8.09
Repairs, Maintenance, Replacements	2,128.28
Utilities	20,215.21
Grounds Equipment	299.18
Furniture	14.52
Settlement F.H.A. Contract for period 1-1-47 to 6-30-47	<u>4,628.42</u>

Total Expenditures 30,126.37

Excess of Income over Expenditures 13,276.82

Adjustments

Deduct:

Accounts Payable:

Carbondale Water & Sewage Works	72.50
J. C. Dillinger	8.00
George Johnson, Garbage Collection	50.00
John J. McCarty, Grounds	50.00

PROCEEDINGS

Donald G. Brasel, Bookkeeper	66.00	
Illinois Utilities Co., Gas	723.88	
Bradley Hardware Co.	<u>2.17</u>	972.55
		<u>12,304.27</u>

Add:		
Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	299.18	
Furniture	14.52	
Unexpired Insurance	<u>31.05</u>	6,595.87
Net Profit from Operations		<u>18,900.14</u>

2. Ordnance Plant Veterans Housing Project - - Contract Number Ill-V-11329

Statement of Income and Expense

July 1, 1947 to May 31, 1948*

Income:		
Dwelling Rent Income	\$ 9,461.17	
Furniture Rental	274.51	
Sales and Services to Tenants	<u>43.06</u>	
Gross Income		9,778.74
Expenditures:		
Management	977.16	
Insurance	67.38	
Operating Services	121.93	
Public Services	2,256.85	
Repairs, Maintenance, Replacements	2,364.04	
Utilities	10,913.06	
Equipment	<u>304.57</u>	
Total Expenditures		<u>17,004.99</u>
Excess of Expenditures over Income		(7,226.25)

Adjustments

Add:		
Accounts Payable:		
Central Ill. Public Serv. Co.	249.10	
Venable Oil Co.	8.86	
Kenneth Gray, Grounds	50.00	
Electro-Mart	15.36	
Bradleys Hardware Co.	5.50	
Donald G. Brasel, Bookkeeper	44.00	
T. D. Sager and Son, Garbage	32.50	
Illinois Commercial Telephone Co.	<u>42.59</u>	
Estimated State Payroll to be charged to Departmental Appropriation	447.91	
	<u>1,350.00</u>	1,797.91
		<u>(9,024.16)</u>

* Operation at Crab Orchard began 12-1-47

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Deduct:		
Unexpired Insurance	44.17	
Equipment	<u>304.57</u>	<u>348.74</u>
Net Loss from Operations		(8,675.42)

From the foregoing statements of income and expense for our two Veterans Housing Projects it may be noted that the net profit from operations at the Chautauqua Street Veterans Housing Project during the period from July 1, 1947 to May 31, 1948 is \$18,900.14. It should also be noted that the net loss from operations at the Ordnance Plant Veterans Housing Project during the six months from December 1, 1947 to May 31, 1948 is \$8,675.42. We are endeavoring to obtain the Federal Housing Administration's authorization for the merging of the two projects.

The Federal Housing Authority reports that they have expended more than one-half million dollars to provide our two housing projects. The latest to be provided was at the Crab Orchard campus some ten miles east of Carbondale. It includes ninety-five apartments, the last twenty-seven of which are being occupied for the first time during this summer session. In contrast to the experience of the University of Illinois, where veterans would not use apartments provided at Chanute Field, our apartments are all in demand, and are supplying the veterans' needs in a most satisfactory way.

The Crab Orchard facilities, covering some 160 acres and including all administrative buildings of the Illinois Ordnance Plant, were secured on permit from the War Assets Administration about a year and a half ago. Negotiations have continued since that time looking toward making these facilities available to us over a long period, if not permanently. We believe that in the near future a long term lease will be completed on a nominal rental basis.

B. Summer Conferences

A number of conferences have been scheduled for the summer session. Chief among these was the Conference on School Reorganization. Mr. Olin C. Nutter, Superintendent of the Huntington and Cabell County Public Schools, West Virginia, acted as chief consultant. Over 500 school administrators and teachers attended this conference.

On July 7 and 8, the annual Educational Materials Exhibit was held. Also held on these dates were the Transportation Conference, headed by national and state specialists, and the Illinois Congress of Parents and Teachers Conference under the direction of Mrs. J. W. Heylman, Chairman of the Committee on College Cooperation.

C. Workshops and Extension Work

A four weeks workshop in elementary education at Centralia, Illinois, June 14-July 9, was attended by more than 100 teachers from that area. A similar workshop is scheduled for Cairo from July 12 until August 6. Custodian Schools have been scheduled during the summer for the Belleville and East St. Louis areas.

PROCEEDINGS

During the 1947 summer session only three workshops in conservation were scheduled. This summer the number has been increased several fold.

The communities in which our 1948 conservation workshops are scheduled are as follows:

Anna	Mt. Vernon
Carmi	Murphysboro
Elizabethtown	Nashville
McLeansboro	Pinckneyville
Metropolis	Salem
	Waterloo

D. Student Practice Teaching

That Southern continues as a leading teacher training institution is indicated by a survey just completed which reveals that more than 300 students will be taking their student teaching work next year. This will necessitate adding several more cooperating schools in this area.

The Allyn Training School and the University High School have long been inadequate to provide all needed practice teaching facilities. Consequently, we have followed the practice of other colleges of education by arranging to provide this supervised training in public schools of our area having facilities and staff of such excellence as to serve as examples worthy of imitation, and at the same time representative of actual public school systems and situations for which the new teacher is being prepared. Schools previously used, some for many years, are Brush and Attucks (colored) elementary schools in Carbondale, Buckles and Buncombe rural schools, the Community High School and Attucks High School (colored) of Carbondale, Carterville Community High School, Metropolis High School, and Dupo (East St. Louis) High School. During the summer session, the Brookport Elementary School (colored) has been added to our growing list.

Contacts have been made with the DuQuoin High School, the Murphysboro High School, the Johnston City High School, the Anna-Jonesboro High School, and the Marion High School for the coming year. Of special significance, also, is our plan to affiliate the Ewing Consolidated School, which uses the facilities of the former Ewing College. Most of these schools have expressed a willingness and an eagerness to work with us. It is anticipated that several of the above will be added, prior to the opening of the fall quarter.

Since practice teaching serves to make the transition between pre-service training and actual service as a public school teacher, we have, of course, endeavored to place students for such practice teaching where they find the conditions most closely approximating those in which they will work when actually employed; consequently, students are assigned according to the type of school, elementary, rural or high school; according to subject matter such as Home Economics or Commerce; and colored students are assigned to colored schools. In the area served by Southern, and so far as we know throughout Illinois, prospective colored teachers find employment only in colored schools. So far as is

TEACHERS COLLEGE BOARD

known, none of our white students are in preparation for teaching in colored schools. Some of them will be employed in schools which both races attend, and some in schools where only white students attend. Cooperating public schools provide opportunity for practice teaching of mixed students. Our limited facilities in our laboratory schools have been used, since before I came to Southern, for practice teacher training with white pupils only. In this way we are able to provide teaching in all three typical situations found in our area.

Following the practice in effect when I arrived, colored teachers in training have not been used to teach in campus laboratory schools at all in the case of the elementary schools, and in the case of our University High School, only for a short period due to a mistake of a new Dean of the College of Education. At the beginning of the summer session a protest has been made against the usual practice affecting the colored teachers in training, and the demand has been made that colored students be assigned as teachers of the white children in our laboratory schools. Also, the colored spokesman for the colored teachers who joined in this protest has indicated their determination to add negroes to the faculty at Southern. Those raising the issue were informed that the President of this University is the executive officer of the Board and that the issue is not of a sort for him to determine alone, and accordingly it was suggested that if they so desired, they should present the matter directly to the Board. I trust that our policies, actions, and statements have been discreet and such as to promote the cause of better education for both races in a section where feelings are deep, and foreign motivation is suspected.

E. Rating of Faculty Salaries and per capita Student Expenditure

We have received a report from the North Central Association of Colleges and Secondary Schools which contains ratings of our faculty salaries and expenditure per student. We are compared with other Group IV institutions (the top 41 among 303) accredited as universities by the North Central Association. The ratings for 1947-48 show that 47% have a greater educational expenditure per student than Southern.

With regard to salaries, 59% have a higher average instructional salary; and 73% have a greater average administrative salary than Southern.

Our new salary schedule should go far toward raising Southern in these ratings.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of the resignations of the following: Miss Bessie Kawachi, Dr. Kenneth D. Luney, Dr. John R. Mayor.
- B. Approval of the following appointments at salaries indicated in the report: Dr. Amos Black, Mrs. Maxine H. Blackman, Miss Justean Bleeks, Mrs. Dorothy Bleyer, Dr. Robert M. Bolton, Mr. Roye R.

PROCEEDINGS

Bryant, Mrs. George C. Camp, Miss Doris Crader, Mr. Kenneth E. Cross, Mr. Robert Curtis, Mr. Woodrow Fildes, Dr. Woodson W. Fishback, Mr. Cecil Franklin, Mr. Marvin O. Garlich, Mr. Lemuel Harry, Dr. Hellmut Hartwig, Mr. William D. Hatley, Mr. R. P. Hibbs, Mr. William T. Holder, Mr. Billy Hoyle, Mr. F. Morris Johnson, Mr. Marvin E. Johnson, Mr. David T. Kenney, Miss Loretta Keough, Mr. Fred K. Lingle, Mrs. Marjory D. Lyons, Mr. William McBride, Dr. Eugene J. McFarland, Mr. Frank B. Moake, Dr. Irene A. Moke, Mr. Balaji D. Mundkur, Mrs. Olga Nagle, Mr. Charles D. Neal, Miss Thelma Phillips, Miss Pauline Potts, Mrs. Margaret M. Rafalko, Miss Caroline Raut, Mr. Willard E. Rodd, Mr. Albert Jene Shafter, Mrs. Bernice L. Sickman, Mr. David M. Stroup, Mr. Julius R. Swayne, Mr. Ramon S. Swisher, Mrs. Ernestine Cox Taylor, Mrs. June F. Todd, Miss Norma Trotter, Dr. W. J. Tudor, Mr. Arnold Wendt, Mr. James J. Wilkinson, Mr. Carl Wimberly, Mr. Ernest R. Wolfe, Mr. Hayward Wood.

- C. C. Approval of the following special short term appointments: Mr. Willis E. Malone, Dr. Bruce W. Merwin.
- D. Approval of the following reappointments: Miss Orpha Jane Borgsmiller, Mrs. George C. Camp, Mr. Walter K. Correll, Miss Pauline DeHass, Dr. Florence Foote, Miss Theresa Ivanuck, Miss Doris Sewell.
- E. Approval of leaves of absence for the following: Dr. T. W. Abbott, Miss Gladys W. Babcock, Mr. Van A. Buboltz, Mr. William H. Freeberg, Mr. Chalmer A. Gross, Mr. William H. Harlan, Dr. Carl C. Lindegren, Mrs. Gertrude Lindegren, Miss Thelma Lynn, Mrs. Naomi Manering, Dr. Wilkinson W. Meeks, Mrs. Alice P. Rector.
- F. Approval of adjustments in salary for the following: Mrs. Lucy Fligor, Mr. William H. Freeberg.
- G. Approval of change in rank for Dr. George L. Cherry.
- H. Approval of new faculty and changes in rank and salary, all as shown on revised lists of faculty, with nine-months and twelve-months salaries for 1948-49 (Section II, FACULTY).
- I. Approval of the employment of the following employees at salaries indicated in the report: Mr. Charles L. Betts, Mr. Ova Russell.
- J. Approval of the following replacements with salaries indicated in the report: Mrs. Martha Dycus, Mr. Charles L. Keesee, Mrs. Marie Mendenall, Mr. Maurice Metcalf, Mr. John Edward Stubberfield.
- K. Approval of the following resignations: Mr. William Claunch, Jr., Mr. Ogle Etherton, Mr. Thomas J. Higgins, Mrs. Zella Morray, Mrs. Florence E. Mitchell, Miss Mary Evelyn Smith, Mr. Harrison Wilson.
- L. Approval of change of status for Mr. Cliff Freeman.
- M. Approval of the list of regular employees with twelve-months salaries for 1948-49, as found in Appendix A of this report.

Respectfully submitted,

CHESTER F. LAY, President

TEACHERS COLLEGE BOARD

APPENDIX A

List of Regular Employees with twelve-months Salaries for 1948-49

<u>Name</u>	<u>Classification</u>	<u>Salary Rate 1947-48</u>	<u>Salary Rate 1948-49</u>
<u>Office</u>			
Jane Crichton	Clerk IV	\$3000.00	\$3180.00
Francis Adams	Dup.Mach.Supr.	2880.00	3000.00
Lucile Etherton	Clerk III	2940.00	2940.00
Fidella M. Doolin	Acct. Clerk	2280.00	2460.00
Gus Trobaugh	Storekeeper I	2292.00	2292.00
Mabel Austin	Clerk Steno. I	2184.00	2220.00
Ruth Brummet	Clerk Typist II	2100.00	2220.00
Juanita Cooper	Clerk Steno. I	2100.00	2220.00
Victoria E. Ludwig	Bkkg. Mach. Opr. I	2100.00	2220.00
Margaret McGregor	Clerk Steno. I	2184.00	2220.00
Wilma Nell Perry	Clerk Steno. I	2100.00	2220.00
Myrna Ragsdale	Clerk Steno. I	2100.00	2220.00
Allyn W. Carter	Clerk Steno. I	1980.00	2160.00
Virginia Karnes	Clerk Steno. I	2100.00	2160.00
Earlene Ashby	Clerk Steno. I	1860.00	2100.00
Betty Hamilton	Clerk Steno. I	1800.00	2100.00
Hazel M. Jarrett	Clerk I	2052.00	2100.00
Rosemary Keough	Clerk Typist II	1820.00	2100.00
Delores Killingsworth	Clerk Typist I	2100.00	2100.00
Florence E. Mitchell	Clerk Typist I	2100.00	2100.00
Mary Evelyn Smith	Tab.Mach.Opr. I	2100.00	2100.00
Margaret Allen	Clerk Typist II	1980.00	2040.00
Lucille Hart	Clerk Typist II	1820.00	2040.00
Dorothy Hunter	Clerk I	1980.00	2040.00
Dolores Marco	Clerk Steno. I	1980.00	2040.00
Marjory Enrietto	Clerk Steno. I	1680.00	1920.00
Myrtle White	Clerk Steno. I	1680.00	1860.00
Lois Catherine Mescher	Clerk Steno. I	1680.00	1740.00
Marilyn H. Taylor	Clerk Typist I	1500.00	1620.00
<u>Janitorial</u>			
Joe Widdows	Bldg.& Grounds Supr.	3660.00	3660.00
Howard Wiggins	Janitor III	2400.00	2496.00
Jesse Allen	Janitor I	2100.00(1)	2100.00(1)
Ira Dennie Knight	Janitor I	2100.00	2100.00
Guy Loveall	Janitor I	2100.00	2100.00
Charles Evans	Janitor I	1800.00	2040.00
George O. Biggs	Janitor I	1800.00	1980.00
William J. Anderson	Janitor I	1800.00	1896.00
Dennis Clutts	Janitor I	1800.00	1896.00
James Jamison	Janitor I	1800.00	1896.00
Calvin Pollard	Janitor I	1800.00	1896.00
Oscar Rawson	Janitor I	1800.00	1896.00

(1) Payable from Income Fund - Auxiliary Enterprise.

PROCEEDINGS

Columbus Valentine	Janitor I	\$1800.00	\$1896.00
Elsie Beggs	Domestic	1800.00	1848.00
William Claunch	Janitor I	1800.00	1800.00
Tom Higgins	Janitor I	1800.00	1800.00
Harrison Wilson	Janitor I	1800.00	1800.00
Ima Mae Valentine	Domestic	1680.00	1776.00
George Donaby	Janitor I	1560.00 ⁽¹⁾⁽²⁾	1656.00 ⁽¹⁾⁽²⁾

Heating

Reid Troutman	Plant Maint. Eng. I	4080.00	
T. H. North	Sta. Fireman	2700.00	2880.00
Benjamin Bradford	Sta. Fireman	2700.00 ⁽³⁾	2796.00 ⁽³⁾
A. C. Hamilton	Sta. Fireman	2700.00	2796.00
Fred Miller	Sta. Fireman	2700.00	2796.00
Joe Thomas	Sta. Fireman	2700.00	2796.00
Wesley Walters	Sta. Fireman	2700.00	2796.00
Herman Entsminger	Sta. Fireman	2400.00	2580.00
Lee C. Harris	Sta. Fireman	2400.00	2580.00
Hiram Lewis	Sta. Fireman	2400.00	2496.00
V. H. Rogers	Sta. Fireman	2400.00	2496.00
Cliff Freeman	Laborer Maint.	1800.00	1896.00
Charles Merkel	Laborer Maint.	1800.00	1896.00
Statsie Mosley	Laborer Maint.	1800.00	1896.00
James Williams	Laborer Maint.	1800.00	1896.00

Maintenance

Virgil Schwegman	Carpenter Foreman	4698.00	4698.00
Al DiGregorio	Plasterer	4176.00	4176.00
Charles M. Hagler	Carpenter	4176.00	4176.00
Ned J. Hagler	Carpenter	4176.00	4176.00
Carl B. Kinsey	Carpenter	4176.00	4176.00
Charles E. Loy	Plumber	3915.00	4176.00
Wayne Marten	Plumber	3915.00	4176.00
Harry Michael	Plumber	3915.00	4176.00
Otis B. Miller	Carpenter	4176.00	4176.00
Arthur Ross	Carpenter	4176.00	4176.00
Robert E. Smith	Carpenter	4176.00	4176.00
Clyde McCormick	Electrician	3758.00	3758.00
Rudolph Weber	Electrician	3758.00	3758.00
Fred E. Clemens	Painter	3654.00	3654.00
Lee Cogdill	Painter	3654.00	3654.00
Guy R. Harris	Painter	3654.00	3654.00
William Holder	Trades Helper	2610.00	2610.00

Grounds

Ralph Carter	Florist I	2340.00	2436.00
Lee McNeill	Grounds Foreman	2280.00	2376.00

(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(3) On Disability Leave until July 5, 1948.

TEACHERS COLLEGE BOARD

Carl I. Hagler	Laborer Maint.	\$1800.00	\$2100.00
Leroy Nelson	Laborer Maint.	1920.00	2100.00
Edward McCutcheon	Laborer Maint.	1980.00	2028.00
Raymond Alexander	Laborer Maint.	1800.00	1896.00
Lenvill Cundiff	Laborer Maint.	1800.00	1896.00
Vernor L. Green	Laborer Maint.	1800.00	1896.00
James Roy Hale	Laborer Maint.	1800.00	1896.00
Villa Hall	Laborer Maint.	1800.00	1896.00
William McCallister	Laborer Maint.	1800.00	1896.00
Jettie Taylor	Laborer Maint.	1800.00	1896.00
George Westley	Laborer Maint.	1800.00	1896.00
Ogle Etherton	Laborer Maint.	1800.00	1800.00

Food Service(1)

Lyda Windate	Food Service Supr.	2760.00 ⁽⁴⁾	2760.00 ⁽⁴⁾
Frances Bowers	Cook I	1920.00 ⁽²⁾	1980.00 ⁽²⁾
Verla Foster	Cook I	1680.00 ⁽²⁾	1980.00 ⁽²⁾
Bertha Rentfro	Cook I	1920.00 ⁽²⁾	1980.00 ⁽²⁾
Edith Baggett	Cook I	1800.00 ⁽²⁾	1920.00 ⁽²⁾
Grace Throgmorton	Domestic	1560.00 ⁽²⁾	1920.00 ⁽²⁾
Pearl Allmon	Cook I	1800.00 ⁽²⁾	1860.00 ⁽²⁾
Mamie Bain	Cook I	1680.00 ⁽²⁾	1740.00 ⁽²⁾
Zella Morray	Domestic	1680.00 ⁽²⁾	1680.00 ⁽²⁾
Ressie Richardson	Domestic	1680.00 ⁽²⁾	1680.00 ⁽²⁾
Cora Fulgham	Domestic	1560.00 ⁽⁵⁾	1560.00 ⁽⁵⁾

Police

John W. Thornton	Watchman I	2277.00 ⁽⁶⁾	2277.00 ⁽⁶⁾
Herman Bain	Watchman I	2100.00	2100.00
Oscar E. Cochran	Watchman I	2100.00	2100.00
Raymond E. Cox	Watchman I	1800.00	1980.00
F. H. Fraser	Watchman I	1800.00	1896.00
Charlie Hammock	Watchman I	1800.00	1896.00
Lenard Turner	Watchman I	1800.00	1896.00
J. R. Watson	Watchman I	1800.00	1848.00

Farm

Irvin Peithman	Head Farmer	3300.00 ⁽²⁾	3420.00 ⁽²⁾
Homer Benz	Dairy Farmer	2220.00	2400.00
Delbert Hamilton	Garden Farmer	2220.00	2400.00

Bookstore (1)

Carl Trobaugh	Faculty Assistant	2940.00 ⁽¹⁾	2940.00 ⁽¹⁾
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(1) Payable from Income Fund - Auxiliary Enterprise.

(2) Does not include Maintenance Allowance of \$20.00 per month.

(4) Does not include Maintenance Allowance of \$10.00 per month.

(5) Does not include Maintenance Allowance of \$30.00 per month.

(6) Represents 10% increase over 1946 salary.

PROCEEDINGS

ILLINOIS STATE NORMAL UNIVERSITY
Normal, Illinois

Meeting in Charleston, October 25, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the year 1947-1948, including the summer of 1947

	Men and Boys	Women and Girls	Total
a. University	1351	2056	3407
b. Extension	52	738	790
c. High School	255	213	468
d. Elementary Grades	<u>324</u>	<u>249</u>	<u>573</u>
	1982	3256	5238

2. Per Capita Cost for University Year, 1947-1948

- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	<u>Semester Hours Earned</u>
Summer session, 1947	10,687
First semester, 1947-1948	29,911.5
First semester, extension	785
Second semester, 1947-1948	28,996.5
Second semester, extension	650
Three weeks session, 1948	2,972
Three weeks session, extension	<u>651</u>
	74,653

74,653 semester hours divided by 32 semester hours (average annual student load) gives 2333 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1947, and ending June 30, 1948, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, University Farm, and University Cafeteria

TEACHERS COLLEGE BOARD

Expenditures - July 1, 1947 - June 30, 1948

General Administration and General Expense	\$241,515.92
Instruction	852,012.03
Extension	3,457.22
Libraries and Museum	97,644.88
Physical Plant	<u>197,136.32</u>
Total Expenditures	\$1,391,766.37

c. Computation of Per Capita Cost

Total Expenditures \$1,391,766.37 ÷ 2333 = \$596.56

The per capita cost of \$596.56 for the past fiscal year is only slightly higher than the corresponding figure of \$570.21 for the previous fiscal year and \$122.50 less than the figure of two years ago, even in view of rising costs of necessary expenditures.

3. Attendance for the Summer Session 1948

The flexible program under which Illinois State Normal University has operated during the summer session has proved of great value to an increasingly large number of students, including veterans, and to teachers-in-service who need to qualify for emergency certificates. The intersession proved to be increasingly valuable in meeting needs of such students but, due to calendar difficulties, the summer of 1948 is the last time such a program will be offered. Aside from calendar difficulties the conservation of the energies of faculty members is a factor in operating only one eight-weeks regular summer session. It is hoped that by now most of the needs of veterans and teachers qualifying for emergency certificates will have been met so far as a continuous year-around type of program is concerned. It will be noted from the statistics here presented that there were 1049 students in campus classes, aside from 248 in three off-campus workshops, one off-campus class, and three conservation clinics, or a total of 1297 students obtaining credit for work during the three-weeks period of June 14 to July 2. Another interesting increase that will be noted is in the number of graduate students with 94 in the intersession as compared with 65 a year ago at the corresponding time, and 163 in the regular summer session as compared with 152 in the 1947 summer session. At the August commencement at the close of the summer session, twenty-seven master's degrees were awarded, which exceeds the total number of degrees conferred at any one time since the first graduate work was offered in the summer of 1944.

The figures for the regular summer session, representing only a slight decrease from last year following a record-breaking intersession, probably need no explanation. From the tabulation on the next page the totals of 1948 as compared with those of a year ago may be readily observed.

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Summer Session 1948

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Interession (3 weeks)				
Graduates	63	31	94	65
Seniors	136	132	268	216
Juniors	118	163	281	192
Sophomores	61	88	149	184
Freshmen	22	22	44	77
Unclassified	13	168	181	197
Post Graduates	<u>15</u>	<u>17</u>	<u>32</u>	<u>18</u>
Total College Students on Campus for Interession	428	621	1049	949
Regular Summer Session (8 weeks)				
Graduates	111	52	163	152
Seniors	175	226	401	366
Juniors	146	161	307	268
Sophomores	65	106	171	212
Freshmen	28	30	58	111
Unclassified	22	254	276	351
Post Graduates	<u>23</u>	<u>59</u>	<u>82</u>	<u>76</u>
Total College Students on Campus for Regular Session	<u>570</u>	<u>888</u>	<u>1458</u>	<u>1536</u>
Total College Students on Campus for Interession and Regular Summer Session	998	1509	2507	2485
b. University High School	78	93	171	205
c. University Elementary School	80	62	142	154
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	<u>140</u>	<u>90</u>	<u>230</u>	<u>244</u>
Total Pupils, Elementary and Secondary	<u>298</u>	<u>245</u>	<u>543</u>	<u>603</u>
Total	1296	1754	3050	3088
Extension (Interession)	<u>5</u>	<u>243</u>	<u>248</u>	<u>355</u>
Grand Total	1301	1997	3298	3443

4. Attendance for the First Semester, 1948-1949

Although the official report of attendance for the current semester

TEACHERS COLLEGE BOARD

in final and tabulated form is not due at this time, attention is directed to the following figures as of October 12, 1948

	1948	1947 (Final)	Increase	Percent Increase
Men	1103	1025	78	7.6
	<u>1125</u>	<u>1027</u>	<u>98</u>	<u>9.5</u>
	2228	2052	176	8.5

Veterans

			Second Semester February, 1948
Public Law 346	474	568	531
Public Law 16	<u>16</u>	<u>14</u>	<u>20</u>
Total Federal	490	582	551
Military Scholarships	<u>35</u>	<u>32</u>	<u>31</u>
	525(12 women)	614(10 women)	582(14 women)

Graduate School

Women	39
Men	<u>46</u>
Total	87

Teachers College Scholarships

	<u>Freshmen</u>	<u>Upperclassmen</u>	<u>Total</u>
Men	57	71	128
Women	<u>158</u>	<u>302</u>	<u>460</u>
Totals 1948	215	373	588
Total 1947			<u>523</u>
Increase			65

The prediction of 2300 for the current school year was not reached largely due to a much larger number of rejections of applicants due to poor scholarship in their high schools and some slight effect of the program for military service on men students. Despite the latter situation it is interesting to note there are only 22 more women than men enrolled, an unusual situation at Illinois State Normal University. In the second semester of the last school year, for the first time in ninety-one years history of the University, there were 22 more men than women, exactly the reverse of that situation this year.

The enrollment figures are all the more significant since the few holdover special students from the war period have been almost entirely eliminated, there being only ten special students aside from student nurses of Mennonite and St. Josephs Hospitals with which we have direct affiliations.

An enrollment of 2500 may be expected in September 1949 since the largest senior class of considerably over 400, coming from our first large post-war freshman class, will be in attendance. Graduating classes of close to 500, as in pre-war years of the two and four-year courses, may soon be expected since the holding power

PROCEEDINGS

of I. S. N. U. is and has been quite remarkable. The one concern in meeting this large total student enrollment is housing facilities, --places to live in Normal and Bloomington and classroom and other facilities for instruction on or even near the campus.

5. Extension

At the present time there are twelve classes in nine centers with 388 students enrolled, handled by twelve faculty members as a part of their teaching load. This enrollment compares favorably with 317 at the corresponding time last year. A detailed report by classes and centers will be presented at the next meeting of the Teachers College Board.

6. Scholarship Students

It is gratifying to comment upon the number of scholarship students in the University this fall. Out of a total enrollment of 2228 there are at the present time 588 students, or over twenty-six percent, operating on teachers college scholarships. This means that these represent students in the upper quarter of their high school graduating classes and many of them are valedictorians and salutatorians. Out of the 588 scholarships, 215 are in the hands of freshman students, which means that approximately one out of every three beginning students is of excellent scholarship caliber.

Under the Scholarship Law, as amended, such students are granted exemption from fees to the extent of not to exceed \$80.00 in any one calendar year and instead of their advancing the money and then being reimbursed, as in the past two years, they do not pay the University any money but at the end of each semester, summer session or other unit of the school year, a request is made for a transfer of the total amount due the University from the General Revenue Fund.

In addition to the foregoing scholarships, there are 35 students operating on military scholarships. These are aside from students qualifying under Public Laws 16 and 346 and are billed at the end of each fiscal year, including all semesters, summer sessions, or other units of the school year in which they attend and complete their work.

7. Scholarships Certified

As a matter of record it should here be recorded that since the last meeting of the Teachers College Board July 12, 1948, and the report at that time, a list of scholarship students attending the 1948 summer School (regular eight weeks) was cleared through the Coordinator and approved by the Chairman and Secretary of the Teachers College Board and transfer of funds by the State Treasurer from the General Revenue Account to the Income Fund of Illinois State Normal University has been made.

TEACHERS COLLEGE BOARD

8. Enrollment of Veterans

Whereas many colleges and universities have found that the number of veterans this semester is noticeably smaller than the second semester of last year, the number at Illinois State Normal University is very close to that of last spring. February 1, 1948 found 582 veterans in the University and at the present time there are 525, twelve of these being women. It is especially pleasing to note that there are 513 men veterans who are planning to enter the teaching profession, which is in reality a higher number than the total of last year if the special students were subtracted.

9. 1948 Summer Session Graduates

The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session August 27, 1948. I recommend that these students be approved as graduates.

GRADUATE SCHOOL MASTER OF SCIENCE IN EDUCATION DEGREE

- Carroll Raymond Anderson Morrisonville
B. Ed., Illinois State Normal University, 1942
English
Title of Thesis: Village Life in Eighteenth-Century Literature as
Related to the Interests of Secondary-School Students
- William Fletcher Anderson Pekin
B. Ed., Illinois State Normal University, 1939
Education-Administration (Secondary)
Title of Thesis: Youth of Danvers, Illinois, Look at Their Problems
- Leroy Francis Brandt Maroa
B. Ed., Illinois State Normal University, 1941
Education-Administration (Secondary)
Title of Thesis: An Evaluation of the Extra-Curricular Activities in
the Rural High Schools of Macon County, Illinois
- Harriet Gale Brown Bloomington
B. S. in Ed., Illinois State Normal University, 1946
Guidance and Personnel
Title of Thesis: The Use of Psychotherapy with Students Having
Difficulty with English Grammar
- Richard Pelham Brown Woodstock
B. Ed., Illinois State Normal University, 1939
Education-Administration (Secondary)
Title of Thesis: Initiating A Curriculum Revision Program
- Don E. Carlock Carlock
B. Ed., Illinois State Normal University, 1940
Biological Science
Title of Thesis: The Development of Health Education in the Secondary
Schools of Illinois

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Dean Hamblett Davis Hammond
B. Ed., Illinois State Normal University, 1941
Education-Administration (General)
Title of Thesis: Fire Insurance Economics in the Public Schools
of Illinois

Mary Evelyn Donham Enfield
B.S., Indiana State Teachers College, Terre Haute,
Indiana, 1938 Guidance and Personnel
Title of Thesis: Non-Directive Counseling of Students With Spell-
ing Difficulties

James George Flood Libertyville
B. Ed., Illinois State Normal University, 1939
Education-Administration (General)
Title of Thesis: The Administration of the Audio Visual Aids in
Illinois Elementary Schools with Enrollments of
One to Six Hundred

Charles Gerald Garrison Normal
B.S., in Ed., Illinois State Normal University, 1946
Education-Administration (Secondary)
Title of Thesis: An Industrial Arts Program for the Junior High
Schools of Bloomington, Illinois

Zola Ruth Harvey Chicago
B.S. in Ed., Illinois State Normal University, 1947
Geography
Title of Thesis: The Geography of Peach and Apple Production
in the Unglaciaded Section of Southern Illinois

Esther Mae Hileman Bloomington
B.S. in Ed., Illinois State Normal University, 1944
Health and Physical Education for Women
Title of Thesis: Ancient Polynesian Life and Customs as a Basis
for Modern Dance Composition

James Blandford Jennings Maplewood, Mo.
B.S. in Ed., Illinois State Normal University, 1947
Social Science
Title of Thesis: "Separatist Movements in Illinois, 1771-1865"

Stanley Robert Kennedy LaGrange
B.S. in Ed., Illinois State Normal University, 1947
Biological Science
Title of Thesis: Hemoglobin Levels as a Factor in the Measure-
ment of Health and Physical Fitness

Oran Bernard Leffingwell Bellflower
B. Ed., Illinois State Normal University, 1937
Education-Administration (Secondary)

TEACHERS COLLEGE BOARD

Title of Thesis: A Proposed Course in Physical Science for
the Senior High School

Geraldine Anne Martin Normal
B. Ed., Illinois State Normal University, 1941
Guidance and Personnel

Title of Thesis: The Relation of Adjustment Inventory Scores
and Spelling Abilities

John Harrison Morris Springfield
B. Ed., Illinois State Normal University, 1941
Education-Administration (Elementary)

Title of Thesis: Comparison of Maladjusted and Well Adjusted
Siblings

William Kenneth Posorske Oshkosh, Wisc.
B. S. in Ed., Illinois State Normal University, 1947
Mathematics

Title of Thesis: A Course of Study for Second Year General Math.

Edwin Albert Rakow Bloomington
B.Ed., Illinois State Normal University, 1935
English

Title of Thesis: The Teaching of Milton in the High School:
An Annotated Bibliography 1900 to July, 1948

Harriet Haley Reams McMinnville,
Tennessee
B. S., George Peabody College for Teachers, Nashville,
Tennessee, 1933 - Special Education - Area of
Mentally Retarded

Title of Thesis: A Study of Ten Mentally Retarded Boys in a
Segregated Room in an Elementary School

Carl Dick Richards Peoria
B. S. in Ed., Illinois State Normal University, 1947
Guidance and Personnel

Title of Thesis: The Evaluation of Certain Factors for Predicting
First Year Academic Success of Industrial Arts
Students Entering Illinois State Normal University

Nelson R. Smith Maroa
B. S. in Ed., Illinois State Normal University, 1947
Education-Administration (Secondary)

Title of Thesis: Resource Units for a Course in Basic Photography
on the Secondary Level, 1948

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Evelyn Martha Stalter Leland
B. A., Illinois Wesleyan University, Bloomington,
Illinois, 1937 Health and Physical Education
for Women

Title of Thesis: Study of Skill Tests in Badminton for College Women

Barbara Denzer Thompson Normal
B. Ed., Illinois State Normal University, 1933
Education-Supervision (General)

Title of Thesis: The Development of A Supervisory Plan for Fifth
and Sixth Grade Physical Education

John Graham Thomsen Orlando, Fla.
B. S., Illinois Wesleyan University, Bloomington, Illinois.
1939 - Biological Science

Title of Thesis: Federal Aid in Wildlife Restoration in Illinois

Lowell McNeas Walter Fairmont
B. S. in Ed., Illinois State Normal University, 1947
Guidance and Personnel

Title of Thesis: The Relation of Age and Sex to Levels of Aspiration

Avis Lorraine Youngberg Kankakee
B. Ed., Illinois State Normal University, 1943
Social Science

Title of Thesis: Swedish Immigration and Settlement in Illinois in the
Nineteenth Century

UNDERGRADUATE SCHOOL

BACHELOR OF SCIENCE IN EDUCATION

Art Education

Joyce Elaine Truckenbrod Mendota

Home Economics Education

Louise Dickey Schultz Weldon

Speech Education

Warren Frederick Craig Fairbury
Ann Allen Litherland Normal

Agriculture Education

Trenouth Arthur Adams Emden
Howard Orville Martin Buckley
James Albert Stroud Armington

TEACHERS COLLEGE BOARD

Music Education

James Robert Baker
Edward Anderson Daniel
John William Dempster
Robert Homer Hull
Robert Louis L'Heureux

Dana
Jacksonville
Royal Oak, Mich.
Bloomington
Tremont

Business Education

Ray Edward Ahlrich
Ruth Richardson Barstead
Charlotte Jane Bevan
Florine Oleda Elliott
Wayne Loyal Gilbertson
Ann Adelaide Junis
Edward Milton Mitchell
Eldon Eugene Naffziger
Jack Frederick Yobski
Edna Mae Zimmerman

Cerro Gordo
Springfield
St. Petersburg, Fla.
Armington
Newark
Neponset
Normal
Bloomington
Decatur
Saybrook

Industrial Arts Education

Erwin Paul Brauer
Orville Oscar Brown
Roy Douglas Cox
Leven Marwood Dowdall
Raymond Frederick Gerfen
Richard John Hegner
William Lee Hodge
Gerald Glenn Jackson
Kenneth Orman Moreland
Guido Charles Paoli
Chester Alford Schultz
Richard Dean Van Scoyoc
Carter Harold Wilkey
Charles Frederick Williams

St. Peter
Stonington
Normal
Carrollton
Belleville
Fox River Grove
Springfield
Girard
Secor
Collinsville
Clinton, Iowa
Saybrook
Maroa
Lincoln

Health and Physical Education

Billie Arrowood Ashcraft
Claude Vincent Bailey
Merlin Olaf Belle
William Audley Campbell
Glen Owen Cooper
Frank Anthony D'Agostino
Marvin Meldoe Johnston
John Fosse Jorstad
Anthony Martin Komlanc
Virginia Olson LaBounty
Rachel Noe Martin
Mildred Lucille Morthland

Bangs, Texas
Normal
Freeport
Bloomington
Chenoa
Chicago
Piper City
Newark
Peru
Galesburg
Bloomington
Decatur

PROCEEDINGS

Mary Virginia Schingel
Aldo Angelo Sebben
Evelyn Marie Smith
Stephen Stanley Stelmack
Robert Jay Volkert

Danville
Gary, Indiana
Normal
Chicago
Columbia

Secondary Education

Howard Raymond Baird
Barbara Joan Bishop
Zella Marie Bratton
Gordon LaVerne Cottrell
Marion McAllister Cowie
James Russell Cretcher, Jr.
Wayne Arnold Denman
William Arthur Einert
Barbara Uhrenholdt Ellison
Russell Earl Fetter
Dorothy Jean Foster
Virgil Thomas Hargis
Lawrence Leon Hoerer
Robert Douglas Hunter
Voris Vaughn King,
Margaret Ethel Kinsella
Rita Ann Kraus
Evelyn Teresa Kuhn
Elizabeth Ann McDaniels
June Dee Die Mitchell
Vivian Beulah Nafziger
Fred John Ogden
Jean Daugherty Rhodus
Russell Wayne Severe
Jean Winifred Sharda
Paul Vincent Vegna
Wilson Wayne Warrner
Florence Scott White
Edward Hugh Whitmore
Marilyn Esther Woltzen
Merle John Wurth
Herbert Lawrence Zobel

Harvard
Berwyn
Knoxville
Mechanicsburg
Springfield
Normal
East Lynn
Bureau
Morris
Rochester
Hoopeston
Bloomington
Chicago
Oglesby
Washington, D.C.
Bloomington
Springfield
Clinton
Alton
Hoopeston
Bloomington
Collinsville
Chicago
Bloomington
Davenport, Iowa
Peoria
Tonica
Decatur
Aurora
Dana
Bloomington
Chicago

Elementary Education

Helma Lucile Anderson
Frances Evelyn Aubry
Marie Velora Baker
Clifford Winfrey Basfield
Beverly Theresa Belcaster
Opal Craig Blinn
Mary Yanchik Bone
Eva Anna Burke
Hannah Burns Campbell
Mary Agnes Campbell
Ada Largent Carrier

Hennepin
Ottawa
Hannibal, Mo.
E. St. Louis
Chicago
Belleville
Peoria
St. Augustine
Loda
Pontiac
Tremont

TEACHERS COLLEGE BOARD

Allie Belle Carter	Cheneyville
Lillian Hazel Carter	Jacksonville
Greta Margaret Caspers	Litchfield
Marguerite Helen Cooper	Dana
Elizabeth Jane Craggs	Taylorville
Marjorie Mapes Denhardt	Ransom
Rosa Belle Ensign	Long Point
Edith Mae Estes	Decatur
Eileen Culbertson Gant	Danvers
Frances Louise Gaskill	Collinsville
Clifford St. John	Cornell
Elizabeth Helen Sawyer	Decatur
Gladys Lenora Souder	Kewanee
Nelle Hefner Steele	Normal
Wesley Emery Streit	Morton
Leta Bierbower Gathman	Normal
Stella Annabel Guimond	Manteno
Betty Jane Hall	Chicago
Augusta Louise Hansen	Buda
Luella Pearl Harlan	Peoria
Mary Grace Henderson	Bloomington
Mary Lucile Henneberry	Decatur
Lorena Fleisher Hubbell	Elmwood
Edith Lucille Ireland	Onarga
Thelma Cornelia Koblitz	Caseyville
Gertrude Shadoan Lehmann	Plano
Dorothy May McHenry	Cambridge
John Leonard McKay	Princeton
Stella Adeline Makiney	Spring Valley
Marie Mildred Martin	Lincoln
Odessa Heagy Meyer	Normal
Eleanor June Miller	DeWitt
Ethel Lillian Miller	Gibson City
Irma Obertino	Benld
Mary Haigh Owings	Riverside
Laura Belle Sageser	Bloomington
Bertha Burgener Vann	Litchfield
Jeanne Martin Williams	Normal
Lillian Ann Wood	Medora
Nelle Elizabeth Wright	McLean
Ruth Eloise Zimmer	Emden

Summary of Undergraduate Division Groups

Art Education	1	Business Education	10
Home Ec. Education	1	Ind. Arts Education	14
Speech Education	2	Health & Physical Education	17
Agriculture Education	3	Secondary Education	32
Music Education	5	Elementary Education	52
Total August Bachelors Graduates		137	
Total August Masters Graduates		<u>27</u>	
Total August Graduates		164	

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II. FACULTY

1. Deaths

It is with deep regret that the passing of several members of our staff must be recorded at this time. In the period of over fifteen years of the present administration of Illinois State Normal University the total number of deaths of staff members has not been as great as that since January 1, 1948 to the present date. Aside from losing some well-known and valuable staff members, deaths of parents of fifteen faculty members within the past year have played an important part in the work of the University. The number of deaths of parents in this one year is only slightly less than the total reported over a period of fifteen years.

Aside from the death of Dr. Earl Peterson, Associate Professor of English, on January 15, 1948, Dr. Stella V. Henderson, Professor of Education, on May 31, 1948, and Mr. R. W. Pringle, Professor Emeritus and former Principal of the University High School, on July 9, 1948, mentioned in previous Board Reports, the death of Dr. Nell B. Waldron, Professor of Social Science, on August 20, 1948, is recorded at this time. Dr. Waldron was the first faculty member employed under the present administration, her appointment being made in February 1934. The University has lost a valuable faculty member in her passing.

2. Resignations

- a. Dr. Eleanore Aldworth, Associate Professor of Biological Science, effective July 2, 1948, in order to accept work elsewhere.
- b. Mr. Byron Barton, Assistant Professor of Geography, effective August 27, 1948, in order to accept a position on the staff of Eastern Illinois State College at Charleston, where it is understood increased responsibilities will be placed upon him in the near future.
- c. Mrs. Mary Cretcher, Instructor in English, in order to accept a position in the high school at Tiskilwa, Illinois, effective June 5, 1948.
- d. Mr. Neal Glenn, Associate Professor of Music, effective August 27, 1948, in order to accept a position as Head of the Public School Music Program of the School of Music of Ohio University at Athens, Ohio.
- e. Mrs. Alice L. Carter, Nurse in the University Health Service, in order to accept a position at Metamora, Illinois, effective August 31, 1948.
- f. Miss Violet Simpson, Director of Foods Service, effective August 27, 1948.

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- g. Dr. Ann Freeman, Assistant Director of the University Health Service, effective August 31, 1948, in order to engage in other work.

3. Creation of Positions

- a. In order to handle all of the work in journalism that is involved in the course in the University and University High School, as well as sponsoring the Vidette (school paper) and the Index (yearbook) in the University and the Clarionette (school paper) and the Clarion (yearbook) in the University High School, it becomes necessary to have more help than has been available in the past. It is therefore requested that an English position of the rank of instructor with the possibility of obtaining a person who will be rather an assistant to the person who succeeds Mr. De Clark, be created.
- b. In order to get some additional help from qualified music instructors at the Illinois Soldiers and Sailors Childrens School, it seems desirable for us to take the financial responsibility of setting up a position in agriculture at the Childrens School.
- c. Due to the size of our food service activities and the widespread location, together with a need for more efficiency, I am recommending the creation of a position as Assistant Foods Director, effective as of September 1, 1948.

4. New Appointments

- a. Miss Maxine Anderson, as Director of Foods Services, to take the place of Miss Violet Simpson, resigned, effective from September 1, 1948, at a salary of \$350.00 per month, or \$4200.00 for a twelve months period, aside from maintenance including apartment, food and laundry. Miss Anderson has taken all of her work in the Iowa State College at Ames, Iowa, and her experience has been in the Student Union at Indiana University, Bloomington, the Memorial Union at Iowa State College at Ames, and for the past year in charge of Officer's Mess at Ft. de Russy in Honolulu. Her work will be confined to directing the food service, but with the expectation that we will provide necessary assistants for her to organize and develop the kind of food service program needed.
- b. Mrs. Gladys E. Baker, as Supervisor of Student Teaching in the Fourth Grade at the Illinois Soldiers and Sailors Childrens School, at a monthly salary of \$310.00 per month, or \$3720.00 on a twelve months basis, effective September 1, 1948, and taking the place of Miss Thalia Tarrant who is being transferred to the first grade at her own request. Mrs. Baker taught with us in the sixth grade at the Childrens School in the school year 1946-1947, but gave up the work of her own accord. Since she is now available again, we will be glad to have her services. She has a bachelor's degree from Illinois State Normal University and her master's degree from the University of Illinois. This position is paid for by the Department of Public Welfare

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and is here listed only as a matter of record.

- c. Mr. Ralph A. Benton of Lincoln, Nebraska, as Instructor in Agriculture to fill an existing vacancy in agriculture handling classes in the University High School, due to the necessity of withdrawing all of our other agriculture men for use in the vocational agriculture program in the University. Mr. Benton has a B. S. degree in agriculture from the College of Agriculture of the University of Nebraska and a Master of Arts degree from the Graduate College of the same University. He is by training and experience a vocational agriculture teacher with experience of thirteen years in two Nebraska high schools and the last two years teaching in the College of Agriculture of the University of Nebraska. His salary is \$400.00 per month on the basis of nine, ten, eleven, or twelve months, as the demand of the work may indicate, since most agriculture men are employed for eleven or twelve months. This appointment is effective as of October 4, 1948.
- d. Miss Eunice Blackburn, as a part-time instructor in the Geography Department, to take part of the work that comes as a result of the late resignation of Mr. Byron K. Barton. Miss Blackburn will be employed to teach approximately one-half time at a monthly rate of \$190.00 per month, or \$855.00 for the first semester. This appointment is made with the possibility of renewing it for the second semester in case we are unable to get a full-time person to handle this work. Miss Blackburn has her bachelor's degree from Illinois State Normal University and has done her graduate work at the University of Chicago. She has had teaching experience in several Illinois high schools as well as in Mexico.
- e. Miss Viola Boekelheide of Nashville, Tennessee, to fill an existing vacancy caused by the resignation of Dr. Gladys Tipton, who has accepted a position at the University of Tennessee. Miss Boekelheide has the degree of Bachelor of Science in Education from Northern State Teachers College at Aberdeen, South Dakota, and her Master of Music at Northwestern University in Evanston. She has also had additional graduate work. Her teaching experience has been in Aberdeen and Britton, South Dakota, and Nashville, Tennessee, where she was on the staff of George Peabody College for Teachers as supervisor of music education in the demonstration school. Miss Boekelheide began her work September 13, 1948, at an annual (nine months) salary of \$3600.00, with the rank of instructor.
- f. Mrs. Jeanne L. Cotton, as Faculty Assistant to serve as nurse in the University Health Service, at a per month salary of \$230., effective from September 24, 1948. Mrs. Cotton is a graduate of Mennonite Hospital School of Nursing and has her R.N. She has had experience in two doctor's offices, as well as private practice.
- g. Mrs. Mary E. Dalrymple, as substitute Instructor in Home Economics at the present time on the regular \$10.00 per day basis

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of salary, effective October 11, 1948.

- h. Mrs. Mary E. Donisch as Faculty Assistant to serve as nurse in the University Health Service, with special assignment to the University High School and Metcalf Elementary School. Mrs. Donisch is a graduate of Michael Reese Hospital, Chicago, has her R. N., and has held the position of head nurse at Michael Reese. She has also had considerable experience in private duty. Beginning with September 20, 1948, she is serving half time at a salary of \$115.00 per month and on November 1, 1948, she will take a full-time position at a salary rate of \$225.00 per month, taking in addition to the work in the high school and elementary school, the half time position now held by Mrs. McAdams, who will discontinue her services with us at that time.
- i. Miss Ella Mae Elgin, of Bloomington, Illinois, as Instructor in Business Education in the University High School, to take the place of Miss Mary Webb, who will be on leave of absence for the 1948-1949 school year. Miss Elgin has her Bachelor of Education degree from Illinois State Normal University and has an M. A. degree from Northwestern University, with additional work at the University of Minnesota. Her teaching experience has been in two Illinois high schools and during the past two years she has been on the faculty of the Alabama College for Women at Montevallo, Alabama. It is understood that she is employed for one year to take the work of Miss Webb, at an annual (nine months) salary of \$3150.00. This appointment is effective September 13, 1948.
- j. Mrs. Joyce B. Evans, as part-time substitute Instructor in Mathematics, to handle one-third teaching load in the University High School, effective September 20, 1948, at a per month salary rate of \$125.00. Mrs. Evans has her bachelor's degree from Taylor University and her master's degree from the University of Michigan. She has had high school and college teaching experience.
- k. Miss Sara Jane Fernald, of Monmouth, Illinois, as Instructor and Supervising Teacher in the Sixth Grade at the Illinois Soldiers and Sailors Childrens School, at an annual (twelve months) salary of \$3720.00 effective from September 1948. Miss Fernald has her B. A. degree from Monmouth College and her M. A. degree from the University of Maine, with additional work taken at Western Illinois State College at Macomb. Her experience has been in Illinois public schools; but for the last six years she has been teaching in the public schools of Sitka, Alaska, serving as teacher and later as elementary principal. This position is reported as a matter of record since the salary is paid by the Department of Public Welfare.
- l. Miss Beryl Galaway, as Assistant Librarian at a salary of \$2970.00 for nine months, or \$330.00 per month, effective from September 1948. Miss Galaway will fill a newly created and authorized position in the University library. She has her bach-

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elor's degree from Illinois College and her bachelor's degree in library science from the University of Illinois. She is completing work for her master's degree in library science from the University of Michigan. Her experience has been in Illinois and Indiana high schools, her last position being that of head librarian at Evansville College at Evansville, Indiana.

- m. Mr. Victor E. Gimmetstad of Northfield, Minnesota, as Assistant Professor of English, to take the place of Dr. William Griffin who resigned to accept a position at George Peabody College for Teachers, at an annual (nine months) salary of \$3690.00, effective from September 1948. Mr. Gimmetstad has his B. A. degree from St. Olaf College in Minnesota and his M. A. degree from the University of Wisconsin. He has had additional work at the University of Southern California and at the present time is completing work for his doctor's degree at the University of Wisconsin, with all requirements met except the final draft of his doctor's dissertation. He has taught in high schools in Minnesota and Wisconsin, and comes to Illinois State Normal University directly from the faculty of St. Olaf College at Northfield, Minnesota.
- n. Mr. Carl D. Heldt of Evansville, Indiana, as Instructor in Health and Physical Education and coach of football and track and director of athletics in the University High School, taking the place of Mr. Burton O'Connor who was granted a leave of absence for the next school year, at an annual (nine months) salary of \$3600., effective September 1948. Mr. Heldt has his B. S. degree from Purdue University and has a Master of Physical Education degree from the same school. He has had teaching and coaching experience in Peru and LaPorte high schools in Indiana and as a teacher of physical education and line coach at Lehigh University and the University of Oregon. He served in the Navy for four years and was discharged as a Lieutenant Commander. He played one season of professional football with the Brooklyn Dodgers. During his undergraduate years he received letters in football and track at Purdue and was captain of the football team in his senior year and was given the Purdue Big 10 medal for the athlete of that year with highest scholastic attainment. In high school he participated in four branches of athletics, --- football, basketball, track, and baseball.
- o. Mrs. Lucile W. Holmes, as Instructor in Speech Education, on a three-fourths time basis as a substitute for the entire current semester, at a salary rate of \$285.00 per month, effective from the opening of school in September 1948. Mrs. Holmes has taught in the English Department on previous occasions and is an excellent instructor both as to qualifications and teaching ability.
- p. Miss Rose M. Leak, of Williamsport, Indiana, Instructor in Music at the Illinois Soldiers and Sailors Childrens School, with some instructional work on the campus, at an annual (twelve months) salary of \$3720.00. Miss Leak has her B. A. degree from Iowa State Teachers College at Cedar Falls, and her M. A.

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degree from Northwestern University, with additional work at Indiana and DePaul Universities. Her teaching experience has been in Indiana and Iowa public schools where she has served as an instructor in instrumental and vocal music, as well as a supervisor of music in elementary grades. This appointment is reported as a matter of record, since the salary is paid by the Department of Public Welfare, although Miss Leak will be permitted to teach part-time on the campus.

- q. Mr. Leroy E. Mecay of Galesburg, Illinois, as Assistant Professor of Biological Science, teaching Science Survey courses covering a position formerly held by Dr. J. E. Young, who is on sabbatical leave at the University of California. Mr. Mecay has A. B. and B. S. degrees from Lincoln College in Illinois and a Master of Arts degree from the University of Illinois, with additional work at Michigan State College. His teaching experience has been at Anna-Jonesboro Community High School and Decatur High School in Illinois and at the Galesburg Branch of the University of Illinois, where he has been during the past 1947-1948 school year. His salary will be \$3600.00 for nine months, effective as of September 1948.
- r. Mr. Orrin J. Mizer, Instructor in Science and Assistant Principal of the Illinois Soldiers and Sailors Childrens School, on a twelve months basis, effective September 1, 1948, at a salary rate of \$350.00 per month, or \$4200.00 for the twelve months period. Mr. Mizer has his Bachelor of Science in Education degree and the Master of Science degree from Bowling Green State University in Ohio, with additional work at Kent State University. He has had successful teaching experience in high schools in Illinois and last year was on the staff of the Illinois Soldiers and Sailors Childrens School where he will continue as instructor and assistant principal. Last year this position was paid for by the Department of Public Welfare but since half of the time of two music instructors was given to help the I.S.N.U. music program, it was agreed to take over this position because of using Dr. Reusser, Principal of the Childrens School, in connection with some off-campus supervision of student teachers.
- s. Miss Edna M. Norskog of Houston, Minnesota, as Instructor in Mathematics in the University High School, to take the place of Mr. T. E. Rine, whose assignment after a year's leave of absence spent at George Peabody College for Teachers will be largely in the University. Miss Norskog's salary is set at \$3600.00 for the nine months school year, effective from September 13, 1948. She has her B. A. degree from St. Olaf College in Northfield, Minnesota, her M. A. degree from Teachers College, Columbia University, with additional work at the Universities of Minnesota, Chicago, and Wisconsin. Her teaching experience has been in five Minnesota high schools, her last position being head of the department at the Senior High School in Alexandria, Minnesota.
- t. Miss Frances C. Pearce, Faculty Assistant in Education as

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kindergarten instructor in the newly organized kindergarten in Cardinal Court, the Veterans Housing Center, in order to meet increased needs for kindergarten children of veterans and other married students, as well as children of new faculty members. Miss Pearce is a graduate of Illinois State Normal University and in accepting the position on the basis of \$240.00 per month, or \$2160.00 for the school year, is doing so considering the opportunity of furthering her educational work through late afternoon, evening, and Saturday classes at the University. This appointment was effective as of September 1948. Miss Pearce has had teaching experience in the primary grades of the Hutsonville and Marshall, Illinois, elementary schools, but for the past several years has been engaged as case worker with the American Red Cross at St. Louis, Mo.

- u. Mrs. Avis Pokarney, of Normal, as a nurse in the University Health Service, to take the place of Mrs. Alyce L. Carter, resigned, in order to accept a position at Metamora, effective for a twelve months period from September 13, 1948, at a salary of \$225.00 per month. Mrs. Pokarney has her R.N. following her graduation from St. Andrews Hospital Nursing School in Minneapolis and has had additional training at Ancker Hospital in St. Paul. She has had experience in Cook County Hospital in Chicago and in Brokaw Hospital in Normal.
- v. Mrs. Lucilla Randall, Instructor in Biological Science on a temporary basis but probably needed for the present semester and possibly the entire year, at a salary rate of \$380.00 per month, or \$3420.00 if employed for the entire school year. Mrs. Randall has her bachelor's degree from the University of Wichita and her master's from the University of Michigan with additional work at the University of Chicago. She has had successful teaching experience in high schools in Kansas and has done some substitute teaching on the I.S.N.U. faculty. Mrs. Randall lives in Bloomington and is available and qualified to help in the present emergency.
- w. Mr. Irwin Spector, as Assistant Professor of Music, to take the place of Dr. Neal Glenn who recently resigned to accept a position at Ohio University. Mr. Spector has his B. S. degree from the New Jersey State Teachers College at Trenton and M.A. degree from Teachers College, Columbia University, with additional work at Rutgers University and New York University. At New York University he is completing the work for his Ph. D. degree. He has had public school teaching experience at four New Jersey high schools and has participated in many music programs as an accomplished violinist. The salary for this position is \$3690.00 for nine months, or \$410.00 per month, effective September 1948.
- x. Mrs. Christine Stombaugh, Instructor in Home Economics, at a salary rate of \$325.00 per month, or \$2925.00 for the nine months school year, effective from September 1948. Mrs. Stombaugh has her bachelor's degrees from the State Teachers College at Stevens Point, Wisconsin, and Stout Institute at

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Menomonie, Wisconsin, and her master's degree from Teachers College, Columbia University. She has had successful teaching experience in several high schools and during the past several years has substituted on a part-time basis in University and University High School classes. Her services are needed for a University High School position on a substitute and fractional basis for the present school year. She is qualified for this work and can be of real service in the Home Economics Department.

- y. Mr. Raymond W. Tudor, of Des Plaines, Illinois as Assistant Professor of English in charge of the work in journalism, effective from September 1948, at an annual (nine months) salary of \$3690.00, to take the place of Mr. William DeClark, who has left to continue his education in another type of journalism work. Mr. Tudor has the Bachelor of Journalism and Bachelor of Science in Education degrees from the University of Missouri; an M. A. degree in English from the University of Michigan, and a year of further graduate work at the University of Kansas. His teaching experience in English and journalism has been in Independence and Kansas City, Missouri, high schools and in Wright Junior College in Chicago, from which position he comes to Illinois State Normal University.
- z. Mrs. Charlotte Marie Upton, as Faculty Assistant at a salary rate of \$250.00 per month, effective September 1948, to handle home economics work in the University High School on a substitute basis, with the understanding that as soon as we can get a satisfactory regular teacher her services will be no longer needed. Mrs. Upton has her B. S. degree from the University of Illinois in Vocational Home Economics and has had successful teaching experience in McKeesport, Pennsylvania, High School where she taught vocational home economics. Since Mrs. Upton does not have a master's degree, it is planned to replace her as early as possible with a person having a higher degree.
- aa. Mrs. J. Loreena Webb, Instructor in English (Journalism), at a salary rate of \$3150.00 for nine months. Mrs. Webb has B. S. and M. S. degrees from the School of Journalism of the University of Illinois and has been an instructor in English on the staff of the University. She has had considerable experience in journalism work through the Daily Illini and Campaign-Urbana papers. Mrs. Webb fills a newly created position to make possible the handling of all the demands for work in journalism and sponsoring of school papers and annuals in the University and University High School.
- bb. Miss Vermell Wise, of Danville, Kentucky, as Assistant Professor of English, effective from September 1948, at an annual (nine months) salary of \$3690.00, to take the place of Dr. Howard Fielding who has been granted a leave of absence for the 1948-1949 school year. Miss Wise has her A. B. degree from Center College, Danville, Kentucky, her M. A. degree

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from Columbia University, with additional work at the University of Kentucky. Her teaching experience has been in high schools in Georgia, Kentucky, and New Jersey, and in Gulf Park College, at Gulfport, Mississippi, from which position she comes to Illinois State Normal University.

- cc. Dr. Leo J. Yedor, Associate Professor of Social Science, teaching in the field of history, in place of Dr. Nell B. Waldron, who died on August 20. This appointment was effective from September 1948 at an annual (nine months) salary of \$4140.00. Dr. Yedor has his A. B., A. M., and Ph. D. degrees from the University of Chicago and has taught in three Chicago or suburban high schools as well as Wright and Wilson Junior Colleges. He comes to Illinois State Normal University from Morgan Park Junior College.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Mrs. Joybelle D. Craig, Secretary to the Director of Publicity, in order to be with her husband who has accepted a position at Lincoln, Illinois, effective August 31, 1948.
- b. Mrs. Doyle Rae Green, Secretary to the Dean of Women, effective August 31, 1948, in order to accept a teaching position for the 1948-1949 school year.
- c. Mrs. Mary Ellen Herget, Clerk Stenographer I, effective August 24, 1948, in order to accept a position as instructor in Home Economics in Normal Community High School.
- d. Mrs. Jane Jackson, Secretary to the Director of Veterans Services, effective August 31, 1948, in order to be with her husband who has accepted a teaching position.
- e. Mrs. Josephine Jorstad, Secretary to the Administrative Assistant to the President, effective August 31, 1948, in order to be with her husband who has accepted a teaching position.
- f. Mrs. Joyce Osborn, Secretary to the Director of Admissions, in order to accept a position teaching in the same high school with her husband at Piper City, Illinois, effective June 30, 1948.
- g. Mr. Ernest H. Sanders, Farm Hand, in order to accept other work, effective July 31, 1948.
- h. Mrs. Alicejane Smith, Secretary to the University High School Principal, in order to be with her husband who has accepted a position at Mt. Morris, Illinois effective August 31, 1948.

2. New Appointments

All Civil Service appointments have been approved through the proper channels in Springfield.

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- a. Mrs. Christina Opal Bond, as Janitor I, effective September 7, 1948, at a salary rate of \$145.00 per month, to fill an existing vacancy.
- b. Mr. Earl Beckman, as part-time studentworker in the Health and Physical Education Department, at a salary of \$ 50.00 per month, effective from October 1, 1948.
- c. Mr. Leo R. Bray, as part-time student worker in the Health and Physical Education Department, at a salary of \$ 50.00 per month, effective from October 1, 1948.
- d. Mr. John H. Butler, as Superintendent of Buildings, at an annual salary of \$3000.00, or \$250.00 per month on a twelve months basis. Mr. Butler was cleared through the regular channels and was therefore able to begin work on October 11, 1948. He fills a position that has been created for some considerable time but has been unfilled.
- e. Miss Patricia Coup, as student worker doing part-time work in the office of the Dean of Men, effective from September 20, 1948, at a salary rate of \$125.00 per month.
- f. Mrs. Etta M. Dawson, under the classification of Domestic, to work in the University Food Service, effective from September 13, 1948, at a salary rate of \$135.00 per month, to fill an existing vacancy.
- g. Mrs. Rita Douglass, as part-time student worker, working in the University Food Service, to have supervision of the cafeteria and student labor. Mrs. Douglass has her bachelor's degree in home economics from Illinois State Normal University and has had additional work on her master's degree, part of which she is doing at the present time at Illinois State Normal University. Her salary rate on a part-time basis would be \$220.00 per month, effective from September 21, 1948.
- h. Mrs. Henrietta Felix, as a student worker in the office of the Director of Special Education, on a part-time basis at a salary of \$65.00 per month, effective from September 20, 1948.
- i. Mr. Albert J. Freese, as Janitor I, effective September 1, 1948, at a salary rate of \$150.00 per month, to fill an existing vacancy.
- j. Mr. Joseph Garner, as part-time student worker in the Health and Physical Education Department, at a salary of \$110.00 per month, effective September 23, 1948.
- k. Mrs. Ruth E. Green, as part-time studentworker at the cafeteria at Fell Hall from July 15 to August 15, at a salary of \$150.00. Mrs. Green worked the one month in order to help with a very heavy demand on the cafeteria during that period.

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- l. Miss Helen Hahn, as part-time student worker in the Social Science Department, at a salary of \$115.00 per month, effective from September 13, 1948.
- m. Mrs. Mary Ellen Herget, as Clerk Stenographer I in the Business Office, effective August 1, 1948, at a salary of \$165.00 per month on a twelve months basis, to take the place of Mrs. Mary Alice Thomas, resigned.
- n. Miss Norma Hill, as Clerk Stenographer I in the office of the Director of Publicity and Alumni Relations to fill the position of Mrs. Joybelle D. Craig, resigned, effective from September 20, 1948, at a salary rate of \$155.00 per month.
- o. Mr. Francis Kridner, with the classification of Farm Hand, to take the place of Mr. Ernest Sanders, resigned, effective October 18, 1948, at a salary of \$165.00 per month on a twelve months basis.
- p. Mrs. Marilyn Lockhart, to be transferred from classification of student worker to Clerk Stenographer I, effective August 1, 1948, at a salary of \$150.00 per month. Mrs. Lockhart has been working for the past year on a part-time student basis but is now available and eligible for a regular Civil Service appointment.
- q. Miss Jennie Louise Oldfield, as student worker in the University High School office, effective September 10, 1948, at a salary of \$60.00 per month on a part-time basis.
- r. Mrs. Shirley Riemer, as student worker doing part-time work in the office of the Director of Veterans Services, effective September 15, 1948, at a salary of \$125.00 per month.
- s. Mrs. Jean D. Rhodus, as Clerk Stenographer I, beginning August 1, 1948, at a salary of \$150.00 per month on a twelve months basis, to serve as secretary to Dr. Victor M. Houston, Principal of the University High School, and take the place of Mrs. Alicejane Smith, resigned.
- t. Mrs. Fannie Schroeder, with the classification of Janitor I, to take the place of Mrs. Alma Edith Bean, who has been transferred to the Women's Gymnasium to take the place of Mrs. Carrie M. Wakefield, resigned. Mrs. Schroeder will work in Fell Hall, campus residence for women, at a salary of \$145.00 per month on a twelve months basis, effective from October 1, 1948.
- u. Mrs. Betty Jean Stephenson, student worker in the Office of the Dean of Women, on a part-time basis, effective September 10, 1948, at a salary rate of \$125.00 per month.
- v. Miss Lucille Stewart, as Clerk Stenographer I in the Office of the Administrative Assistant to the President, effective September 20, 1948, at a salary rate of \$150.00 per month,

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to take the place of Mrs. Josephine Jorstad, resigned.

- w. Mrs. Winifred Louise Taylor, as student worker in the University Press, effective September 20, 1948, at a salary of \$125.00 per month on a part-time basis.
- x. Miss Rose Mary Teipel, as Clerk Stenographer I in the Business Office and serving as secretary to Mr. Preston Ensign, Business Manager, effective from August 1, 1948, at a salary of \$155.00 per month on a twelve months basis, to take the place of Mrs. Mildred Richards, resigned.
- y. Mr. Riley Walsh, as Trades Helper to begin work as of October 18, 1948, at a per month salary of \$165.00 on a twelve months basis. Mr. Walsh fills an existing vacancy caused by the death of Mr. Harve Dawson.
- z. Mr. David Wilson, as part-time student worker in helping with some of the janitorial activities, due to inability to get sufficient full-time persons, at a salary of \$60.00 per month, effective October 1, 1948.
- aa. Mr. G. A. Winker, as Laborer (Maintenance), effective August 1, 1948, at a salary of \$150.00 per month. This is a new position previously authorized.

3. New Salaries and Salary Changes

- a. Since the last meeting of the Teachers College Board on July 12, 1948, it has become necessary to comply with the demands of Union officials covering carpenters. A prevailing wage rate is now required, retroactive to January 5, 1948, which means that it was necessary to take the available money and allocate this to Mr. Carl E. Palmblade and Mr. William Speers, formerly Maintenance Carpenters on a regular salary. This has resulted in our being able to use the services of these two men only part of each week, since until July 1, 1949, we do not have funds to use in altering the total salary that was set when these persons were appointed effective July 1, 1948.
- b. Miss Elizabeth J. Reilly, recently listed as student worker on a part-time basis, to continue in that capacity but making available slightly more time and therefore a change in salary rate from \$60.00 to \$65.00 per month.

IV. THE ORGANIZATION

1. Graduate Work

A few requested alterations in graduate work involving some new courses and elimination of present courses, will be brought to the attention of the Graduate Committee of the Teachers College Board at least sixty days prior to the time of the next Board meeting scheduled for January 1949.

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2. Extension Classes

Again it has not been possible to meet the demand for extension courses due to inability to get sufficient faculty help to go off campus to offer such work. Extension service is a part of the regular teaching load of staff members and is only available when it is possible to get a little time from staff members whose entire program on the campus may not materialize.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. New Construction

It is a pleasure to report that contracts have been awarded and actual work has started on two new buildings,--the Administration Building and the Special Education Building, and that contracts have likewise been awarded for mechanical work in connection with the distribution of utilities over the campus and leading to these new buildings. Contracts have been awarded as follows:

a. Administration Building

(1) General Contract-John Felmley Company, Bloomington, Illinois	\$ 364,600.00
(2) Electrical Contract-Anderson Electric Co. Danville, Illinois	17,857.00
(3) Heating Contract-Northwestern Heating and Plumbing Company Evanston, Illinois	118,967.00
(4) Plumbing Contract-Robert E. Murphy and Associates, Chicago, Ill.	77,775.00
(5) Pipe Covering Contract -The Asbestos and Magnesia Materials Company, Chicago, Illinois	41,571.00
(6) Elevator Contract-Elevator Mfg. Company of America, Chicago, Ill.	21,335.00
	<hr/>
	\$ 642,105.00

The foregoing amounts represent only partial contracts since the entire building cannot be completed with funds available during this biennium. It is estimated by the Division of Architecture and Engineering that it will take \$434,639.40 to complete the Administration Building, aside from \$128,750.00 needed for furniture and furnishings.

b. Special Education Building

(1) General Contract-John Felmley Company Bloomington, Illinois	\$ 1,254,550.00
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TEACHERS COLLEGE BOARD

(2) Electrical Contract-Wilson Electric Co. Rockford, Illinois	58,261.00
(3) Heating Contract-Robert E. Murphy and Associates, Chicago, Ill.	298,171.00
(4) Plumbing Contract-Bellis and Miller, Inc. Champaign, Illinois	231,226.58
(5) Pipe Coverings- The Asbestos and Magnesia Contract Materials Company, Chicago, Illinois	24,988.00
(6) Elevator Contract-Otis Elevator Company Chicago, Illinois	5,800.00
	\$ 1,872,996.58

Again, as in the case of the Administration Building, the foregoing amounts and contracts awarded will not complete the present portion of the building as planned. It is estimated by the Division of Architecture and Engineering that it will take \$ 740,126.50 to complete this building, aside from furniture and furnishings in the amount of \$ 343,402.00.

c. Distribution of Mechanical Services

In addition to the foregoing contracts for buildings, other contracts are being awarded for the distribution of mechanical services over the campus to these new buildings. These contracts have not all been awarded but for this work an amount of \$ 205,000 is available.

2. Major Repairs and Alterations

a. McCormick Gymnasium (men's portion), new acoustical ceiling and new lighting

(1) General Contract-John Felmley Co. for acoustical ceiling-Bloomington, Ill.	\$ 19,500.00
(2) Electrical Wiring and-Lights Home Electric Co. Bloomington, Ill.	<u>12,275.00</u>
	\$ 31,775.00

The foregoing work should serve to conserve heat in the winter time and to make the gymnasium cooler during the summer, to make it more suitable for extra uses such as social events, lecture course numbers, etc. and should decidedly improve the facilities for physical education work, as well as for basketball and other sports. This work is supposed to be completed by December 1, 1948.

b. Bleacher House

The much-talked-of and needed bleacher house has now been completed and represents a large structure suitable for storing bleachers, hurdles and other athletic equipment, with available space for taking care of some of the other materials now stored in other places around the campus.

PROCEEDINGS

3. Proposed New Buildings

A list of proposed new buildings for consideration of the Teachers College Board, the Post War Planning Commission, and the Legislature for the 1949-1951 biennium has been presented to the Division of Architecture and Engineering and they have estimated the cost of all of these improvements, including the completion of the Special Education Building and the Administration Building, and their figures indicate that it will take \$13,448,955.58 to do this necessary work at the present time. This figure is aside from site developments and landscaping which figures are to be supplied in the immediate future by Mr. Chance Hill.

4. Land Acquisition

It will be necessary to add to the land immediately around the campus in connection with proposed buildings, in order to obtain certain tracts that could not be purchased with the previous appropriation of \$260,000.00, due to increased costs of property. It is believed that \$125,000.00 will be sufficient to acquire necessary land west of the campus to complete the purchase of four properties still remaining but surrounded by property already purchased, three tracts of land east of the campus, one piece of property on the corner of North and School Streets near the entrance to the University, and an additional 120 acres of land to be added to the University Farm.

5. Rental of Property

During the year ending July 1, 1948, a residence across Mulberry Street from the Science Building was rented for the Psychological and Speech Clinic; the Methodist Church, less than a block away, was rented for classes in Speech and Music; the swimming pool at the Soldiers and Sailors Childrens School was rented for swimming activities of the Health and Physical Education Department; and a property in the business district of Normal was leased on a twelve months basis for dormitory purposes, housing sixteen men.

For the current 1948-1949 school year it is necessary to rent quarters for the Psychological and Speech Clinic on a twelve months basis and the Methodist Church on a nine months basis. The Department of Public Welfare has indicated that they would make available the swimming pool for our use if we took care of slight expenses in connection with the swimming pool, which would not be a rental charge. The dormitory facilities are no longer needed in view of the expense and location. It is therefore recommended that the Psychological and Speech Clinic be rented on a twelve months basis with option to renew it an additional fourteen months at \$100.00 per month, and that the Methodist Church be rented on a nine months basis at a cost of \$150.00 per month.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES

1. Food Services and Student Housing

It was fortunate for the welfare of the student body that Illinois State Normal University was forced into the restaurant business right after the conclusion of World War II and found it necessary to open and operate a cafeteria in addition to dining hall service in Smith and Fell Halls, since such facilities are limited and of somewhat questionable quality in this community. However, there is probably no part of the University program that involves more "headaches" than this work where problems of student help, regular employees, ability to purchase equipment and food, and to meet needs at all times throughout each week are so constantly apparent.

It has been impossible thus far to set up separate financial statements for Fell Hall, Smith Hall, and the cafeteria, since thus far we have operated these through one purchasing agency, largely one storeroom, and in the case of Fell Hall and the cafeteria, out of one kitchen. We are still hoping that it will be possible a little later to get these items separated. Therefore, the following report is one of a composite nature covering these activities for the year ending June 30, 1948.

FELL HALL, SMITH HALL, AND CAFETERIA July 1, 1947 - June 30, 1948

RECEIPTS:

Fell Hall	\$ 66,046.02	
Smith Hall	24,920.15	
	<u>90,966.17</u>	
Less: Refunds	343.54	
	<u>90,622.63</u>	
Cafeteria	<u>48,354.55</u>	\$ 138,977.18

EXPENDITURES:

Salaries and Wages	30,756.45	
Student Help	6,809.28	
Utilities	9,226.96	
Repairs and Maintenance	810.70	
Food and Household Supplies	127,947.72	
Equipment	<u>10,915.66</u>	<u>186,466.77</u>

EXCESS OF EXPENDITURES OVER INCOME	\$ 47,489.59
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2. University Farm

The University Farm is obviously a large and rather expensive laboratory for the Division of Agriculture Education. In order to maintain a farm that is capable of meeting vocational agriculture standards, it is necessary to have a large number of different breeds of livestock, --beef cattle, dairy cattle,

PROCEEDINGS

sheep, hogs, horses, and poultry. With the acquisition of additional land, we will probably be able to reduce some of the expenditures for food for these animals but it should be clearly understood that the University Farm will never be a self-supporting institution, as long as it is maintained as a demonstration and experimental area.

UNIVERSITY FARM
July 1, 1946 - June 30, 1947

RECEIPTS:

Sales - Produce	\$ 7,033.45	
Sales - Livestock	3,432.46	
Miscellaneous	<u>755.05</u>	\$ 11,220.96
Food Furnished to Fell Hall		<u>529.38</u> \$ 11,750.34

EXPENDITURES:

Personal Services		13,118.65
Contractual Services:		
Water	139.20	
Electricity	267.67	
Telephone	103.30	
Repairs and Improvements	5,067.80	
Veterinarian Services	<u>293.80</u>	5,871.77
Office Expenses:		
Truck License	2.00	
Membership	<u>15.00</u>	17.00
Commodities:		
Repair and Maintenance		
Supplies	729.36	
Gasoline and Oil	246.45	
Ice	109.73	
Fruit Trees	154.65	
Coal	140.37	
Stock Food and Supplies	<u>20,275.54</u>	21,656.10
Equipment:		
Livestock	5,299.60	
Machinery	<u>4,254.32</u>	<u>9,553.92</u> 50,217.44

EXCESS OF EXPENDITURES OVER INCOME 38,467.10

VIII. STUDENT LIFE

1. The housing made available by the federal government as student living quarters and known on the campus of Illinois State Normal University as Cardinal Court has been turned over to the University to operate following steps taken by the Teachers College Board, the City Council of Normal, state officials in Springfield, and the federal government. These will be operated under the di-

TEACHERS COLLEGE BOARD ·

rection of the University as a housing project under the regulations that were originally established and agreed upon with the federal government.

IX. MISCELLANEOUS

No report.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested and will be appreciated on the following recommendations.

1. Sanction of the granting of degrees and awarding of diplomas to the graduates as listed, including those receiving the degrees of Master of Science in Education and Bachelor of Science in Education, at the August 27, 1948, commencement.
2. Approval of the list of scholarship students in attendance during the 1948 summer session, which list has previously cleared through regular channels.
3. Acceptance of the resignations of Dr. Eleanore Aldworth, Mr. Byron Barton, Mrs. Mary Cretcher, Dr. Neal Glenn, Mrs. Alyce Carter, Miss Violet Simpson, and Dr. Ann Freeman, effective as dates indicated.
4. Creation of necessary positions,--additional English (journalism), agriculture at the Childrens School, and Assistant Director of Food Services.
5. Appointment of the following persons for periods indicated and at salaries designated: Miss Maxine Anderson, Mrs. Gladys E. Baker, Mr. Ralph A. Benton, Miss Eunice Blackburn, Miss Viola Boekelheide, Mrs. Jeanne L. Cotton, Mrs. Mary E. Dalrymple, Mrs. Mary E. Donisch, Miss Ella Mae Elgin, Mrs. Joyce B. Evans, Miss Sara Jane Fernald, Miss Beryl Galaway, Mr. Victor E. Gimmetad, Mr. Carl D. Heldt, Mrs. Lucile W. Holmes, Miss Rose M. Leak, Mr. Leroy E. Mecay, Mr. Orrin J. Mizer, Miss Edna M. Norskog, Miss Frances C. Pearce, Mrs. Avis Pokarney, Mrs. Lucilla Randall, Mr. Irwin Spector, Mrs. Christine Stombaugh, Mr. Raymond W. Tudor, Mrs. Charlotte Upton, Mrs. J. Loreena Webb, Miss Vermell Wise, Dr. Leo J. Yedor.
6. Acceptance of the resignations of the following members of the office staff: Mrs. Joybelle D. Craig, Mrs. Doyle Rae Green, Mrs. Mary Ellen Herget, Mrs. Jane Jackson, Mrs. Josephine Jorstad, Mrs. Joyce Osborn, Mrs. Alicejane Smith.
7. Acceptance of the resignation of Mr. Ernest H. Sanders, Farm Hand.
8. Approval of the appointment of Mrs. Christina Opal Bond, Mr. Albert J. Freese, and Mrs. Fannie Schroeder, under the classification of Janitor I.
9. Approval of the appointment of Mr. John H. Butler as Superintendent of buildings.

PROCEEDINGS

10. Approval of the appointment of Mr. Earl Beckman, Mr. Leo R. Bray, Miss Patricia Coup, Mrs. Henrietta Felix, Mr. Joseph Garner, Mrs. Ruth E. Green, Miss Helen Hahn, Miss Jennie Louise Oldfield, Mrs. Shirley Riemer, Mrs. Betty Jean Stephenson, Mrs. Winifred Louise Taylor, and Mr. David Wilson as part-time student workers.
11. Approval of the appointment of Mrs. Mary Elen Hergit, Miss Hill, Mrs. Marilyn Lockhart, Mrs. Jean D. Rhodus, Miss Lucille Stewart, Miss Rose Mary Teipel, under the classification of Clerk Stenographer I.
12. Approval of the appointment of Mr. Francis Kridner under the classification of Farm Hand.
13. Approval of the appointment of Mr. Riley Walsh under the classification of Trades Helper.
14. Approval of the appointment of Mr. G. A. Winker under the classification of Laborer (Maintenance).
15. Approval of the appointment of Mrs. Rita J. Douglass under the classification of Faculty Assistant in Home Economics and Food Services.
16. Approval of the new salary arrangements and changes affecting Mr. Carl E. Palmblade and Mr. William Speers, carpenters under prevailing wage rate.
17. Alteration in the salary of Miss Elizabeth J. Reilly as student worker.
18. Approval of new rental rates for the residence used for the Speech and Psychological Clinic and for the Methodist Church used for Speech and Music classes.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE, CHARLESTON FOR THE MEETING IN CHARLESTON

October 25, 1948

To the Chairman, Secretary and Members
of the State Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

TEACHERS COLLEGE BOARD

I. STUDENTS

A. Enrollment during summer of 1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>
Summer term, 8 weeks	453	371	824	842
Campus Workshops, 3 weeks	10	55	65	43
Litchfield Workshop, 3 weeks	2	37	39	95 (Flora)
Olney Workshop, 3 weeks	19	43	<u>62</u>	<u>53</u> (Mt. Carmel)
Total different students			990	1033

B. Graduates

1. The following students completed curriculum requirements on August 6, 1948, and are recommended for graduation:

a. For the Degree of Bachelor of Science in Education,

Barker, Eula Ellen Elementary Education: Social Science, Geography	Fairfield
Bartlett, Dorothy Minnietta Elementary Education: Social Science	E. St. Louis
Bland, Miriam Joan Elementary Education: Social Science	Mattoon
Block, William Joseph Social Science: Geography	Mattoon
Boley, Roy Edward Art: Soc. Sci., Geography	Olney
Burgner, Jack Watson Art: Geography	Charleston
Campbell, Stacy Jack Chemistry: Zoology, Physics	Danville
Cramer, Ernest Fremont Industrial Arts: Geography, English	Charleston
Dallas, Jean Elizabeth Elementary Education: Social Science	Lerna
Davisson, Donald Walter Physical Education: Geography	Bethany
Doyle, Madeline Ruth Music: Physical Education	Pana
Elliott, Leonal Quentin Physical Education: Social Science, Industrial Arts	Casey

PROCEEDINGS

Falley, Richard Wayne Physics: Mathematics	Louisville
Fox, Wilma Lee Home Economics: Botany	Palestine
Fritts, Iola Fay Social Science: Geography	Taylorville
Good, Ruth Irene Elementary Education: Social Science, Geography	Paris
Green, Wilbur Clarence Social Science: Spanish, Geography	Mt. Olive
Grisham, Emma Louisa Elementary Education: English	Waggoner
Higgins, Harry Harrison Industrial Arts: Mathematics	Palestine
Hoecherl, Mildred Cecilia Elementary Education: Social Science	Willow Hill
Laffoon, Veda Lillie Geography: Home Economics, Social Science	Robinson
Lee, Herbert James Music: Zoology	Casey
Lehr, Harry Richard Physical Education: Social Science	Bellmont
Malan, Grover Lee Physical Education: Industrial Arts, Social Science	Patoka
McMorris, Derrill Clifford Physical Education: Social Science	Charleston
Metter, Raymond Earl Mathematics: Physics, Chemistry	Charleston
Michael, Kenneth Edwin Mathematics: Physical Education	Highland
Miller, George Robert Industrial Arts: Mathematics	Charleston
Moore, Emil Kirk Industrial Arts: Physical Education	Charleston
Moore, Florence Rolene Elementary Education: Social Science	Clay City, Ind.
Napoli, Martha Ellen Davis Zoology, Botany: Geography	Charleston

TEACHERS COLLEGE BOARD

Osborn, Anna Kathryn English: Social Science	Sumner
Price, Eva Marie Art: Home Economics	Dupo
Richards, Myra Jean Business Education: Social Science	Charleston
Rowland, Mary Lou Elementary Education: Social Science	Robinson
Schaub, Rosa Violet Elementary Education: Social Science	Effingham
Steward, William Paul Physical Education: Mathematics, Physics	Allenville
Sullivan, Donald Edward Physical Education: Social Science, Zoology	Charleston
Suycott, Forrest David Music: Social Science	Villa Grove
Tobias, Omer Morris Social Science: Geography, English	Newton
Wente, Mabel Mathilda Elementary Education: Social Science	Effingham
Wilcoxon, Ellen Mae Hanks Home Economics: English	Brocton
Wilson, Maurice William Elementary Education: Social Science	Mattoon

Recapitulation, Class of 1948

	<u>Men</u>	<u>Women</u>	<u>Total</u>
Bachelor of Science in Education	24	19	43

C. Per Capita Cost, 1947-48:

	<u>Enrollment</u>		<u>Quarter</u>
	<u>Students</u>	<u>Courses</u>	<u>Hours</u>
Summer term, 1947 (8 weeks)	842	2546	10184
Rural Workshop, 1947 (3 weeks)	43	43	172
Flora Workshop, 1947 (3 weeks)	95	95	380
Mt. Carmel Workshop, 1947 (3 weeks)	53	53	212
Fall Quarter, 1947	1382	5548	22192
Winter Quarter, 1947-48	1328	5337	21348
Spring Quarter, 1948	1279	5146	20584
Extension, 1947-48 (1st. half)	441	441	1764
Extension, 1947-48 (2nd. half)	160	160	640
	<u>5623</u>	<u>19369</u>	<u>77476</u>

PROCEEDINGS

Dividing the total quarter hours of instruction, 77476, by 48, the equivalent student-hour load for a 36 week college year, gives a quotient of 1614.08 as a weighted student factor.

The per capita cost for 1947-48 equals the Total Educational Expenditure of \$785,929.45, divided by the weighted student factor of 1614.08, gives a quotient of \$486.92. This per capita cost of \$486.92 for 1947-48 compares favorably with the \$479.96 per capita cost of the previous year, 1946-47.

- D. A list of the Teachers College Scholarships used during the summer of 1948 has been forwarded to the Department of Registration and Education, so that proper disposition of funds, under the provisions of Section 30-4 of "The School Code", may be made to the Eastern Illinois State College.

II. FACULTY

A. Summer changes and additions:

1. Dr. Donald R. Alter, to supervise the Workshop in Conservation of Natural Resources at Olney, during August, with a salary of \$455.00.
2. Dr. James M. Glasgow, Professor of Geography, Michigan State Normal College, Ypsilanti, to assist in the Conservation Workshop, with a salary of \$400.00 for August.
3. Rex V. Darling, Instructor in Physical Education for Men, extra duty during August, with a salary of \$92.50.
4. Walter L. Elmore, Instructor in High School Coaching, with extra duty during August, with a salary of \$370.00.
5. Dr. Archie R. Ayers, Principal of Eastern State High School, extra duty during August, with a salary of \$125.00.
6. Dr. Arthur U. Edwards, Principal of the Eastern State Elementary School, with extra duty during August, at a salary of \$125.00.

B. Resignations:

1. Dr. Ralph O. Gallington, Associate Professor of Industrial Arts, to accept a position as Professor of Vocational Education at Pennsylvania State College, at a salary of \$6200 for nine months, effective August 5, 1948. Dr. Gallington will direct graduate study in Vocational Education.
2. Dr. Stanley C. Robinson, Associate Professor of Business Education, to accept a position as Associate Professor of Management and Assistant Dean of Extension at the University of Illinois, at a salary of \$6000 for nine months, effective August 18, 1948. Dr. Robinson was to have received a salary of \$4140 at Eastern for the current year.

TEACHERS COLLEGE BOARD

3. Irene Groom, A. M., Instructor and First Grade Critic, to accept a college position in Reading in the Montana State College at Billings, effective August 5, 1948.
4. Mrs. Nellie Alice Cotter, Director of the Women's Dormitory, to accept a similar position at Ohio University, effective August 31, 1948.

Ba. Corrections in Salary:

1. Dr. Garland T. Riegel \$3690 instead of \$3600.
2. Mr. Thomas A. Phillips \$3825 instead of \$3600.

C. Change in Status and Duty:

1. Dorothy M. Lee, A. M., from Instructor to Assistant Professor in rank, with no change in duty or salary, effective October 1, 1948. Miss Lee is a Critic Teacher in Speech-English in the Eastern State High School. Promotion due to completion of one year of graduate study beyond the master's degree.
2. Dr. Rose Zeller, Professor of Geography, to also serve as Acting Head of the Department of Geography for 1948-49.
3. Dr. Walter M. Scruggs, Professor of Zoology, to also serve as Acting Head of the Department of Zoology for 1948-49.

D. Return to Duty:

1. E. Elizabeth Michael on sabbatical leave for 1946-47 and continued leave for 1947-48, received the Ph. D. degree in French from Laval University, Quebec, in July with Magna Cum Laude honors. Dr. Michael returned to duty as of September 1 as Associate Professor of Foreign Language.

E. New Faculty:

1. Willard G. Adams, A. B., Clark University, 1946; Ed. M., Boston University, 1948, as Instructor in Business Education, vice Stanley C. Robinson, resigned, at a salary of \$3330 for nine months, with three years probation.
2. Mary Kathryn Babcock, B. S., Michigan State College, 1946; A. M., Teachers College, Columbia University, 1948, as Instructor in Physical Education (Dance) vice Betty Farians, resigned, at a salary of \$3240 for nine months with three years probation.
3. Byron K. Barton, B. Ed., Illinois State Normal University, 1940; A. M. University of Nebraska, 1942; with the expectancy of the Ph. D., University of Nebraska, 1949, as Assistant Professor of Geography, vice Elton M. Scott, resigned, at a salary of \$4140 for nine months, with three years probation.

PROCEEDINGS

4. Velma Valera Cox, B.S., 1931; A.M. University of Missouri, 1948; as Substitute Instructor and Third Grade Critic, vice Nannilee Saunders on continued leave, at a salary of \$3240 for nine months.
5. Walter L. Elmore, A.B., Georgetown College, 1942; A.M., University of Kentucky, 1948, as Instructor and Coach of High School athletics, at a salary of \$3330 for nine months, with three years probation.
6. B. Harry Gunderson, M.S., Indiana State Teachers College 1940; B.S., Ohio State University, 1932; with the expectancy of the Ed. D., Indiana University, 1949, as Assistant Professor of Industrial Arts, vice Ralph O. Gallington, resigned, at a salary of \$3825 for nine months, with three years probation.
7. Barbara L. Jones, A.B., Drake University, 1946; A.M., Syracuse University, 1948, as part-time Instructor in Social Science and Social Director of Pemberton Hall, at a salary of \$300 per month plus \$50 maintenance, with three years probation.
8. Judd Kline, B.S. 1935; A.M., 1942; Ph.D., University of Minnesota, 1947; as Assistant Professor of English, vice Martha Lois Smith, resigned, at a salary of \$3870 for nine months, with three years probation.
9. Doris Lenke, B.S., 1947; A.M., Wayne University, 1948, as Instructor in Art (Arts and Crafts), vice Inez Parker, resigned, at a salary of \$3150 for nine months, with three years probation.
10. Marceline Meyer, B.Ed., 1939, Pestalozzi-Froebel Teachers College, as Substitute Instructor and First Grade Critic Teacher for the first half-year 1948-49, at a salary of \$360 per month for five months. Miss Meyer fills temporarily the position left by Irene Groom, resigned.
11. Henry G. Miller, B.S., 1940; M.S., 1945, State University of Iowa, as a Substitute Instructor for Gilbert T. Carson, on disability leave for 1948-49, at a salary of \$3330 for nine months.
12. Marie E. Poole, B.S., Texas State Women's College, 1940; M.S., Louisiana State University, 1943; as part-time Instructor in Home Economics (Foods), Supervisor of the Elementary School Federal Hot Lunch Project, and Dietitian and Supervisor of the Food Service in the Women's Dormitory, at a salary of \$330 and \$20 maintenance per month, with three years probation.
13. Robert C. Ryle, A.B., Eastern Kentucky State Teachers College, 1946; A.M., Ohio State University, 1948, as Instructor and Critic. Teacher in High School Social Science, vice Leroy Gruenewald, resigned to continue graduate study, at a salary of \$3330 for nine months with three years probation.

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14. Thomas A. Stombaugh, B.Ed., Illinois State Normal University, 1941; M.S., University of Illinois, 1946; plus two years additional graduate study, University of Illinois, as Substitute Assistant Professor of Zoology, vice Dr. Charles S. Spooner on disability leave, at a salary of \$3600 for the nine months of 1948-49.
15. Mrs. Mary Allen as Executive Assistant in Education and Administration with duties in the Office of the President with a salary of \$185.00 per month September - December inclusive, and \$200.00 per month January-June inclusive, effective September 1, 1948.
16. Donald Musselman as Executive Assistant in Education and Administration with duties under Dr. Ross, Head of the Department of Speech, in connection with the Golden Jubilee Pageant, at a salary of \$100.00 per month, effective September 1, 1948.
17. Mrs. Amber Cooper as Executive Assistant in Education and Administration under Dr. Anfinson, Director of Veterans Activities, in connection with the testing program for veterans, at a salary of \$150.00 per month, effective September 1, 1948.

F. Affiliated Teachers

The following persons are serving as Affiliated Teachers for the Fall Quarter, 1948, and will appear on the November payroll as Faculty Assistants, with assignments at \$15.00 each, and remuneration as follows:

<u>Faculty Assistant</u>	<u>Subject Field</u>	<u>High School</u>	<u>Salary</u>
1. Ashby, Mary M.	Bus.Ed.	Charleston	2 \$ 30.00
2. Black, William D.	Phy.Ed.	Charleston	8 120.00
3. Bressler, Joe M.	Phy.Ed.	Charleston	6 90.00
4. Coon, Mary J.	Homemaking	Robinson	1 15.00
5. Cox, Gerlad	Bus.Ed.	Decatur	3 1/2 52.50
6. Crouch, Alice C.	Homemaking	Shelbyville	6 90.00
7. Grote, Mary E.	Homemaking	Robinson	3 45.00
8. Kehr, Samuel	Bus.Ed.	Decatur	3/4 11.25
9. Neil, Dawn	Science	Charleston	2 30.00
10. Neuhoff, A. Eleanor	Homemaking	Pana	3 45.00
11. Rockabrand, Carolyn	Homemaking	Noble	6 90.00
12. Walters, Lilly A.	Homemaking	Pana	3 45.00
13. Weaver, Glenadine	Homemaking	Robinson	3 45.00
14. Willard, Martha J.	Bus.Ed.	Robinson	1 15.00
15. Wilson, George	Bus.Ed.	Decatur	2 3/4 41.25

G. Substitute Instructors

The following persons will serve as Substitute Instructors in the Eastern State Elementary School and the Eastern State High School as needed during 1948-49, and will be listed as Faculty Assistants on the pay roll:

PROCEEDINGS

1. Alter, Mrs. Edith	A.M.
2. Ayers, Mrs. Valla	A.M.
3. Cavins, Mrs. Alice	A.B.
4. Cooley, Mrs. Luella Day	B.S.
5. Edwards, Mrs. Linella	A.B.
6. Fowler, Mrs. Marie G.	M.S.
7. Foreman, Mrs. Doris E.	B.S.
8. Landis, Mrs. Margaret	Ph.D.
9. Reat, Mrs. Betty Heise	B.S.
10. Ross, Mrs. Esther	A.B.
11. Sharp, Mrs. Janet McClay	A.M.
12. Van Horn, Mrs. Wildena B.	A.B.

III. OTHER EMPLOYEES

A. Resignations

1. Robert Moody, Cook II, Cafeteria, to accept a position as railway mail clerk, effective July 31, 1948.
2. Alberta Elston, Provisional Clerk Stenographer I, due to failure to pass the qualifying examination, effective September 30, 1948.
3. Lewis E. Drury, Provisional Janitor I, with duties as night watchman, in order to accept a better paying position, effective September 30, 1948.
4. Curtis D. Shafer, Provisional Janitor I and night watchman, in order to accept a position elsewhere, effective August 31, 1948.
5. Jane Lionberger Monts, Clerk Stenographer I, as of August 31, 1948, to join her husband at Penn State College.

B. New Employees

1. Norma J. Winkleblack, Provisional Clerk Stenographer I, to replace Alberta Elston, at a salary of \$150.00 per month, beginning October 1, 1948.
2. Lewis E. Drury, Provisional Janitor I, with duties as night watchman, to replace Curtis D. Shafer, at a salary of \$150.00 per month beginning September 1, 1948.
3. Basil Baldwin, Provisional Janitor I and night watchman, to replace Lewis E. Drury, at a salary of \$150.00 per month, effective October 1, 1948.
4. James B. Swann, Jr., Provisional Stationary Fireman, as successor to Charles McKee, deceased, effective July 19, 1948 at a salary of \$200.00 per month.
5. Eloise Gately, Provisional Clerk Stenographer I, effective July 16, at a salary of \$150.00 per month, with assignment to Public Relations.

TEACHERS COLLEGE BOARD

6. Pauline Anderson, Clerk Typist I, to succeed Georgiana Gire in the Registrar's Office, salary \$ 150.00 per month, effective September 20, 1948.

C. Death

1. Charles McKee, Stationary Fireman, as of July 18, 1948.

D. Disability Leave

1. Rilla J. Lanman, Domestic, continued on disability leave under the University Retirement System from September 1, 1948, to August 31, 1949, inclusive.

E. Change of Classification

1. Gertrude Phipps, Domestic in the Women's Dormitory, to Housekeeper, because of added work and responsibilities, with a salary of \$ 2160.00 for twelve months, \$ 150.00 in cash and \$ 30.00 maintenance, effective July 1, 1948.
2. Lloyd Smith, Cook I, Cafeteria, to Cook II replacing Robert Moody, with a salary of \$ 2400.00 for twelve months, \$ 180.00 in cash and \$ 20.00 maintenance, effective September 1, 1948.
3. Ruth McGahey, Domestic, Cafeteria, to Pastry Cook I, with a salary of \$ 140.00 per month in cash and \$ 20.00 maintenance, for twelve months, effective September 1, 1948.
4. Elizabeth Reami, Domestic and Alice Eagleton, Cook I, with assignments in the Cafeteria, to monthly salaries of \$ 140.00 in cash and \$ 20.00 in maintenance, effective September 1, 1948.

IV. ORGANIZATION

Permission is requested from the Teachers College Board to make an investigative study of the area which Eastern serves, to ascertain the degree of vocational need for two years of training beyond the high school. Such a study would consider the feasibility of two-year college level programs in the fields of Industrial Arts (woodworking, metal working, printing, drafting), Home Economics (food, clothing dietetics, management) and Business Education (secretarial, accounting, general business), and would be an expansion of the present two-year General College program.

Since Eastern is the only college level institution in the southeastern quarter of Illinois, and since the cost of training is comparatively low, such service to the area is, in our opinion, worth an investigative study, with consideration by the Board.

V. CURRICULUM

The year 1948-49 is being used by the Eastern faculty as one of self-survey in the course work offered, and in the scrutiny of present organized curriculums from the functioning viewpoint. A report of these surveys will be made late in the year.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

- A. Site preparation and the construction of Athletic Fields have progressed through the summer, and marked accomplishment will be ready for the inspection of the Board on October 24.25.
- B. A heating-utility tunnel connecting the Elementary School building with the main heating-utility tunnel was completed during the summer, and the steam pipes connecting the Main Building with the Heating Plant have been replaced. Internal repairs of the pipelines within the Heating Plant are under contract. Much needed replacements and repairs to the heating systems of the Main Building and the Women's Dormitory are made a part of the extraordinary repairs for the next biennium.
- C. Construction of the Library Building is slightly ahead of schedule. The Heating-utility tunnel was completed during the late summer. The building is sufficiently constructed for the Board to visualize rather easily its dimensions, style of architecture and the general arrangement of rooms and facilities. The cornerstone will be laid as a part of the Board Meeting on October 25.
- D. The building program recommended for the next biennium should include:
 1. A Laboratory School housing nursery school, kindergarten, elementary and high schools completely. This building is absolutely necessary to carry on a reputable program of teacher-training.
 2. A Home Management House for the use of the Department of Home Economics. Rental houses during the past several years have proven to be decreasingly desirable, due to the lack of houses for rent in Charleston.
 3. Green house and Insect house, to replace the worn-out Green house now on campus, and permit the removal of the present structure.
 4. A Men's Dormitory for 240 students and a Women's Dormitory for 360 students, so that proper and economical housing and feeding facilities may be maintained. In joint connection with these dormitories, and making the third portion of an integral unit, should be a Student Union, providing the needed dining, recreational and activity facilities now considered an essential part of a college program.
 5. Sufficient bleacher seating at the new football field to

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accommodate 4,000 spectators, with facilities for lavatory, shower rooms and dressing rooms included.

VII. AUXILIARY ENTERPRISES

- A. The Text-book Library continues to meet difficulty in providing the desired offering in text-books on the rental plan, due to (1) the increased cost of books in general, (2) the difficulty in securing books from the publishers when needed, and (3) the insistence of the faculty in changing previously used texts to new editions or to new adoptions. The increase of the Book Rental Fee from \$3.50 to \$5.00 per quarter will aid materially. Even so, providing an entire year of college text-books for a total of \$15.00 may well be considered as almost a bargain counter offering.
- B. The Cafeteria continues to be one of the most appreciated facilities recently added to the college equipment. Approximately nine hundred forty meals are the average daily serving. No meals are provided on Saturday or Sunday, due to the irregular attendance.
- C. All forms needed for the transfer of the three Veterans Housing Projects at Eastern have been completed, and the official request for transfer filed with the Chicago office of the Federal Housing Authority. Taking over this enterprise will necessitate the request of additional spending power from the Income Fund, when the General Assembly begins its session in January, 1949.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS

- A. Facilities for Practice-Teaching on the High School level.

The shift to the larger area unit in public school administration in Illinois, presents a critical situation for the college program of teacher-training. The former non-high school district has been eliminated as a source of campus high students. The former Charleston Community High School, as the new Charleston Unit District High School, through the system of bus transportation serves about 2/5 of the area of Coles County. The current enrollment for Eastern State High School is 160 students, and that of the Unit District High School is 466 students. Attendance at the campus high school is wholly voluntary, but has been slowly decreasing for the past several years. The number and source of these high school students, as related to teacher-training, is of concern for the years immediately ahead.

The need for facilities for practice-teaching on the high school level are now at a peak, with 197 assignments for this required work this Fall Quarter. Probably this demand will increase over former years, but not reach a duplicate of the present

PROCEEDINGS

peak for some time. There is a national tendency to include "off campus" practice teaching as a necessary part of teacher-training. This report lists the six high schools which the college is using during the current year, namely Charleston, Robinson, Decatur, Shelbyville, Pana, and Noble. Similar extension has been used during the past two years and formed a part of the 1948 summer program. Eastern must be immediately concerned about future plans for practice-teaching on the high school level.

The weakest point of Eastern's physical plant is the housing of the Eastern State High School. This school is assigned rooms and library space in the Main Building, and here and there about the campus for science, physical education, home economics, music, art, and industrial art. The weakest point in our professional program of teacher-training is our effort to train high school teachers under this current housing condition. Consequently, it was with the elimination of this physical condition in mind, that caused the college to place the proposed Laboratory School as the second building in the Post-War Building Program. First appropriation for the beginning of this program included a generous allotment for a Laboratory School building. Existing costs of building construction left only sufficient funds for one building, and the Library Building was chosen since it would benefit every student in the institution. Recognition of this imperative need has caused the Division of Architecture and Engineering to authorize the Associate Architects, Harris, Spangler and Associated of Decatur, to continue drawing plans and writing the specifications for this building project. Blueprints showing the scope of these plans will be exhibited at the meeting of the Board on October 25. A Laboratory School building including nursery school, kindergarten, elementary school and high school, as a complete unit, is an imperative need.

The plans for remedying the situation with a new building, however, must be considered in the light of the new reorganization of the local public school unit district. The situation for the years immediately ahead must consider the following item:

1. Since 1899, the college (State of Illinois) has maintained an eight grade Elementary School, similar to a ward school, made up of Charleston district children, at no cost to that district other than their share of expense through the State of Illinois. An out-moded college building houses this Elementary School. There are no facilities for nursery school or kindergarten. The elementary buildings of Charleston need two replacements, one of which is a short distance northwest of the college campus. At present Charleston does not provide kindergarten or nursery school. These are needed in a modern program of teacher-training.
2. Since 1920 the college has provided four years of high school training with students enrolled mainly from Charleston. About thirty-five students came from the non-high

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school district, and added approximately \$2,700.00 to college income through \$75.00 per student tuition. This source of students and revenue is closed. Enrollment in the campus high school has dropped from 206 to 160 students in 1948-49. Use of the bus transportation facilities of the Unit District for pupils attending the campus high school is questioned.

Consequently, the situation for the years immediately ahead is such that the Teachers College Board should resolve itself into a choice of plans for teacher-training on the high school level from among the following:

- Plan 1. Adopt the experiences of Northern and abolish the campus high school, turning the present 160 students over to the Unit District High School, already overcrowded with their 466 enrollment and with no announced plan for a new high school building, and like Northern, "rent" all facilities for high school practice-teaching either locally or in the adjacent area. It would be a difficult problem to absorb all present campus high school faculty into the college faculty, so that employment might be continued.
- Plan 2. Continue with the present plans for a Laboratory School, and hope that the excellent physical facilities of the new building will attract approximately 300 students in spite of local offerings in the Unit District, and turn funds made available by the next session of the General Assembly into the construction of the Laboratory School as a complete educational unit.
- Plan 3. Recognize the need for a large number of high school students for practice-teaching, modify the plans of the Laboratory School high school section to accommodate approximately 650 students (present 160 plus 466 equals 626), and enter into agreement with the Charleston Unit District Board to provide (a) the necessary high school building, (b) the educational program and supervision, with (c) the transportation facility left in the hands of the Unit District since elementary pupils are involved, and have the Unit District Board pay an agreed upon per pupil annual tuition from funds available by taxation for this Board. This plan would be similar to the former non-high district plan. With but one high school in the community much rivalry could be eliminated and a distinctly richer program of studies afforded.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

1. Graduation as of August 6, 1948, of the list of students having completed prescribed curricula.
2. Changes and additions to the summer faculty as submitted.

PROCEEDINGS

3. Acceptance of the resignations of Ralph O. Gallington, Stanley C. Robinson, Irene Groom, and Nellie A. Cotter.
4. Corrections in the salaries of Garland T. Riegel and Thomas A. Phillips.
5. Change of status for Dorothy Lee and of duty for Rose Zeller and Walter M. Scruggs.
6. Employment of Willard G. Adams, Mary Kathryn Babcock, Byron K. Barton, Velma Valera Cox, Walter L. Elmore, B. Harry Gundersen, Barbara Jones, Judd Kline, Doris Lemke, Marceline Meyer, Henry G. Miller, Marie E. Poole, Robert C. Ryle, Thomas A. Stombaugh, Mary Allen, Donald Musselman, and Amber Cooper, in the positions, at the salaries and under the conditions listed.
7. Employment of the list of Affiliated Teachers as Faculty Assistants.
8. Acceptance of list of persons available for Substitute Teachers and to be employed as Faculty Assistants when needed.
9. Resignations of Robert Moody, Alberta Elston, Lewis E. Drury, Curtis D. Shafer, and Jane Lionberger Monts.
10. Employment of Norma J. Winkleblack, Lewis E. Drury, Basil Baldwin, James B. Swann, Jr., Eloise Gately, and Pauline Anderson.
11. Continuance of disability leave for Rilla J. Lanman.
12. Change of classification and salary for Lloyd Smith, Gertrude Phipps, Ruth McGahey, and Elizabeth Reami.
13. Permission to study the needs of eastern Illinois in regard to the need for two-years of vocational education in the fields of Industrial Arts, Home Economics, and Business Education.
14. Permission to confer with the governing board of the Charleston Unit School District and consider expanding the high school unit of the proposed Laboratory School to accommodate 650-700 students, and rental of high school educational facilities to the District on a plan such as discussed in this report.

Respectfully submitted,

Robert G. Buzzard
President

TEACHERS COLLEGE BOARD
 REPORT OF THE
 WESTERN ILLINOIS STATE COLLEGE
 MACOMB, ILLINOIS
 MEETING AT CHARLESTON, ILLINOIS
 OCTOBER 25, 1948

To the Members of the
 State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance, First Summer Term, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College				
Graduates	102	73	175	145
Seniors	109	115	224	183
Juniors	97	141	238	214
Sophomores	50	72	122	196
Freshmen	<u>20</u>	<u>55</u>	<u>75</u>	<u>160</u>
Total	<u>378</u>	<u>456</u>	<u>834</u>	<u>898</u>
2. Secondary Schools				
Western High School	0	0	0	17
3. Elementary Schools				
Western Training School	101	118	219	233
Rural	<u>12</u>	<u>14</u>	<u>26</u>	<u>26</u>
Total	<u>113</u>	<u>132</u>	<u>245</u>	<u>259</u>
Grand Total	491	588	1,079	1,174

B. Attendance, Second Summer Term, 1948

1. College

Graduates	80	41	121	101
Seniors	86	64	150	137
Juniors	83	72	155	129
Sophomores	27	49	76	139
Freshmen	<u>20</u>	<u>44</u>	<u>64</u>	<u>136</u>
Total	<u>296</u>	<u>270</u>	<u>566</u>	<u>642</u>

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C. Graduates, June 1948

1. Master of Science in Education

Couch, Virgil D.
Cousins, George F.
Cozine, Gerald K.
Cravens, Robert D.
Edie, Milton J.

Flynn, Richard M.
Hanson, Edward F.
Rhodes, Charles
Sims, Homer J.
Wine, Gerald O.

2. Bachelor of Science in Education

Adams, Jean S.
Albright, Carl H.
Aleshire, Norma E.
Anderson, Miriam L.
Badgeley, Charles W., Jr.
Baker, Floren K.
Bauner, Catherine I.
Beal, Matilda C.
Birch, Hazel M.
Block, Lily M.
Blunt, Walter E.
Borgren, Joan Arlene
Bown, Mary L.
Bradford, Virginia M.
Brown, Willodeane M.
Buchner, Jean K.
Chilberg, June L.
Colen, Milton
Conn, Lois Elaine
Coziahr, Wilson N.
Davis, Martha T.
Davis, Mildred M.
Dimmick, John F.
Ebbert, Veryl
Edwards, Delwin C.
Fitzgibbons, Thomas J.
Fowler, Charles L.
Galloway, Marjorie A.
George, Lyllisan
Graham, Carole M.
Gray, Bob M.
Hamm, Zane Delos
Hanlon, Thomas J.
Harland, Donald F.
Heller, Mary E.
Hemphill, Bobb L.
Hemphill, Jane L.
Herbert, Thomas O.
Hickman, Noah C.
Hook, Andrew, Jr.
Hull, Marjorie E.
Hurst, Charles F.

Huston, Wendell L.
Iftner, Elizabeth W.
Johnson, Carol Lee
Johnson, Edward, Jr.
Johnson, F. Jeanne
Juett, Ernest O.
Kellogg, Maurice G.
Kennelly, Mary Jo.
Kiel, Catherine M.
Kleiman, Gordon C.
Larimore, Geneva L.
Lewis, Edward
Lewis, Laura Jo.
Litchfield, Kendall D.
Marshall, Donald W.
Medus, Glen J.
Mickle, George G.
Muelder, Wesley W.
Neff, Arlene L.
Obert, Donneda A.
Opp, Esther LaVonne
Payne, Morris D.
Peterson, Harry A.
Pierceson, Dean S.
Pogue, Betty J.
Pogue, Max R.
Preston, Janice
Priepot, Warren
Pruitt, Opal A.
Purlee, Naomi G.
Reed, Marjorie R.
Reynolds, Earl A.
Ross, Raymond J.
Schnake, Leland Henry
Scranton, Rowena M.
Shaver, Harold R.
Shoopman, Raymond E.
Sims, Homer J.
Smith, Carl L.
Stallman, Robert Anthony
Stark, Paul R.
Stephens, Betty Jean

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Stone, James E.	Wegehof, Frances I.
Swanson, Daniel G.	Wetzel, Helen Jeanne
Taylor, Garth	White, Robert
Tipton, Dorothy M.	Whitlow, Ewin D.
Wallace, Louis LaVerne	Whittaker, George
Wangelin, Veverly J.	Winter, Dallas L.
Ward, William David	Wittekiend, Robert W.
Warmker, Helen M.	

In Absentia

Bates, Ruth Helen	Melichar, Henry
Henderson, Marion I.	Will, William T.

D. Graduates, July 1948

1. Master of Science in Education

Boren, Demma	Laughary, Joe B.
Brooks, Charles	Roudebush, Harold E.
Cameron, Maurice A.	Taylor, Lee H.
Hackamack, Lawrence	Thornton, Kenneth W.
Hinman, Hazel	Wicklind, Eldon A.
Hodges, Robert L.	

2. Bachelor of Science in Education

Allen, Mary M.	Lindquist, Doris M.
Anderson, June H.	McCaughey, John E.
Bonser, Vera P.	McKinney, Thomas P.
Burkholder, Mabel M.	Minder, Walter E.
Cunningham, Sarah L.	Mullen, Virginia Lee
Davis, Harold C.	Musick, Lois
Davis, Jean Ann	Overman, Ivan C.
Eberhart, Mary K.	Plassman, Charlotte A.
Ekelof, John Dean	Potter, George C.
Fouts, Shirley E.	Reedy, Beverly M.
French, Gwen W.	Robbins, Ruth H.
Garner, Elizabeth Spurgeon	Sandy, Dale L.
Hahn, Freida A.	Sharrow, Velma
Hampton, William Randolph	Six, Russell E.
Hardisty, Harry, Jr.	Sowers, Wilma Page
Harlow, Albert L.	Swanson, Dena F.
Lashmet, Miriam Z.	Wallis, Marie L.

E. Graduates, August 1948

1. Master of Science in Education

Albright, Carl H.	Ferguson, Robert L.
Alexander, Nellie L.	Freeman, Gaston G.
Carmichael, Bessie L.	Harkcom, Elsie
Cordell, Grace	Henerhoff, Geneva E.
Dunsmore, Margaret M.	Hill, Martha

PROCEEDINGS

Hubbard, Elbert C.	Shoopman, Raymond E.
Lisenby, William E.	Spangler, Wendell
Maple, Gilbert R.	Stange, Frances J.
Mudd, Kenneth C.	Thomas, Ogle
Mullan, Della I.	Waters, Cyril
Shank, Bruce	Welch, Walter D.

2. Bachelor of Science in Education

Adair, Dorothy F.	Melvin, Troy R.
Allen, William E.	Miller, Kenneth
Barnhart, Dorothy L.	Morrow, Newell W.
Bloss, Elizabeth	Mullen, Dean E.
Botts, Frances E.	Narcross, Fred W.
Cochran, Paul E.	Nelson, Roberta B.
Dotson, John S.	Opoien, Wayne J.
Eckhardt, JoAnn M.	Osborn, Philip S.
Fields, Gilda I.	Riggins, Harold A.
Foote, Lester E., Jr.	Scovil, Homer S.
Foster, Earl J.	Sheckler, Anna Jane
Gettemy, John W.	Soper, Harry E.
Harpole, Gladys C.	Speiser, Ephraim F.
Hegwood, Glenda T.	Sutton, June V.
Hillery, Viletta A.	Szidon, Victor H.
Holmes, Dale	Tenpound, Earl P.
Hubbard, Blanchie H.	Wade, John M.
Kraft, Sabino M.	Westfall, Curtis R.
Lashmett, Harold W.	Williams, Marvin C.

F. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the Co-ordinator on August 18, 1948 to be submitted to the State Treasurer, attended the Western Illinois State College during the second summer term 1948.

2. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the Co-ordinator on October 22, 1948 to be submitted to the State Treasurer, are attending the Western Illinois State College the fall quarter 1948.

G. Cost of operating the college for the year beginning June 1, 1947 and ending June 30, 1948, not counting permanent improvements or Caroline Grote Hall (women's dormitory):

1. Spent from State Funds	\$ 688,343.58
2. Spent from Income Funds	57,122.52

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2. Per Capita Cost

	Quarter Hour Enrollments	Equivalent in 48 Quarter Hr. Enrollments
First Summer Term, 1947	7,364	154
Second Summer Term, 1947	5,160	108
Fall Quarter, 1947	22,328	465
Winter Quarter, 1947-48	19,524	407
Spring Quarter, 1948	19,388	404
Extension, 1947-48	2,984	62
 Total	 76,748	 1,600
To State	$\$ 688,343.58 \div 1,600 = \$ 430.214$	
To Income Fund	$57,122.52 \div 1,600 = 35.702$	
 Total	 $745,466.10 \div 1,600 = \$ 465.92$	

The foregoing is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

II. Faculty

A. Resignations

1. Miss Catherine Zealberg, instructor in Library Science, resigned effective July 16, 1948 to accept a position as head librarian at the State Teachers College at Bloomsburg, Pa.
2. Mrs. Dorothy Wildemuth, faculty assistant in Home Economics, has submitted her resignation to become effective November 30, 1948.

B. Appointments

1. Mr. Oren Gould was employed as an instructor in the Department of Music, effective September 1, 1948, at a salary of \$350 per month. Mr. Gould received the A.B. degree from Carthage College and the M.M. from Northwestern University, and he has done additional graduate work at Columbia University. He came to Western from Vandalia, Illinois, High School where he was director of band and vocal music. He has also had public school teaching experience at Exline, Iowa; Moravia, Iowa; Lake Forest, Illinois; and Highland Park, Illinois. All of Mr. Gould's work at Western will be in the training school.
2. Mr. George W. Mulder was employed, effective September 1, 1948, as instructor in the Department of Music. His salary is \$350 per month. Mr. Mulder received the A.B. degree from the College of Wooster (Ohio) and the A.M. from Columbia University where he has completed sixty-three semester hours of graduate study. He filled the position in piano and organ for which we listed Mr. Alfred Service in our May 3, board report; Mr. Service did not meet the physical requirements for the University Retirement System.

PROCEEDINGS

3. Mr. John F. Dimmick was employed as a faculty assistant in the Department of Biological Sciences, effective September 1, 1948, at a salary of \$50 per month, or a total of \$450 for the 1948-49 college year. Mr. Dimmick received the B.S. degree from Western in June 1948 and is now enrolled as a graduate student.
4. Miss Maria Craig Churchill was employed as an instructor in English and Art in the Western High School, beginning September 1, 1948, at a salary of \$330 per month. Miss Churchill's academic training consists of: B.S., Michigan State Normal College; A.M., University of Michigan; one summer of graduate work, University of Mexico. She has had teaching experience at Oxford, Michigan, High School; Western Kentucky State Teachers College; and Tudor Hall School, Indianapolis, Indiana.
5. Mr. Frank Vorel was employed as a faculty assistant in the Music Department, effective September 1, 1948, at a salary of \$75 per month for one-half time work in the training school. Mr. Vorel received the B.Ed. degree from Northern Illinois State Teachers College and the M.M. from Illinois Wesleyan. He is enrolled at Western as a graduate student in administration. He has had public school teaching experience.
6. Mrs. Katherine Higgins was employed beginning September 1, 1948 as a faculty assistant in the Training School Library. Mrs. Higgins received the B.Ed. degree from Western and served as assistant in the library during the 1947-48 academic year. Her salary is \$100 per month.
7. Mrs. Doris A. Fischer was employed as a faculty assistant to the dean of women and the head of the Department of Commerce. Her salary is \$150 per month, and she began work on September 13. Mrs. Fischer is the wife of a veteran who is enrolled at the college.

C. Adjustment in Salary

1. The salary of Edwin W. Schreiber, associate professor in the Department of Mathematics, was decreased from \$445.00 to \$222.50 for the month of August. This was due to the decrease in his teaching load during the second summer term.

III. Other School Employees

A. Administrative Personnel (twelve months)

1. Appointments

- a. Mr. George E. Wilkinson was employed as Director of Guidance, effective September 1, 1948, to replace Mr. Leo G. Bent who resigned. Mr. Wilkinson has the B.S. degree from Arkansas A. & M. and the M. A. from the University of Minnesota where he has completed eighty-six hours of graduate work. He came to Western from the University of Minnesota

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where he was a guidance counselor, and he has had high school teaching experience at Banks and Wilmar, Arkansas, and Centerville, Minnesota. His rank will be instructor, and his salary is \$350 per month, or a total of \$3,500 for the remainder of the fiscal year (September 1, 1948 to June 30, 1949).

B. Civil Service Employees (twelve months)

1. Resignations

- a. Mr. Walker Parkins, Laborer (maintenance), resigned effective June 30, 1948.
- b. Miss Marjorie Banks, Clerk Stenographer I, resigned effective August 31, 1948 to be married.
- c. Mr. Kenneth Hodges, Janitor I, resigned effective September 7, 1948 to accept other employment.

2. Appointments

- a. Mr. Damond E. Riden was employed as a Laborer (maintenance) to replace Walter Parkins. His salary is \$150 per month, and he began work on July 22, 1948.
- b. Mr. Harold H. Harwick was employed as a Laborer (maintenance), effective August 1, 1948, at \$150 per month. He will assist the janitors in Morgan gymnasium and have charge of the towel and equipment rooms.
- c. Mrs. Beatrice Sutton was employed as a Clerk Stenographer I, effective September 20, 1948, at \$150 per month. She will work in the offices of the training school director and the training school principal.
- d. Miss Dolores F. Kator was employed, beginning October 1, 1948, as a Clerk Stenographer I in the office of the registrar. Her salary is \$160 per month. She replaces Miss Marjorie Banks who resigned.

C. Affiliated Schools

1. Appointments (effective September 1, 1948)

- a. Mr. Gordon A. Cook was employed as principal of the Bardolph High School to replace Mr. Sander C. Monson. Mr. Cook's degrees are: B.Ed., Eastern Illinois State College; A.M., University of Illinois. He receives \$55.00 per month from the college.
- b. Mr. Chester Moss was employed as instructor in commerce at Bardolph High School to replace Mrs. Juell Duren and receives \$50.00 per month from the college. Mr. Moss received the M.A. degree from the University of Illinois.

PROCEEDINGS

- c. Mr. Gerald R. Redman was employed as instructor in agriculture at Bardolph, and he receives \$40.00 per month from the college. He replaces William Thornton. Mr. Redman received the B.S. degree from the University of Illinois.
- d. Mr. Richard Flynn succeeded Mr. Marvin Sowers as principal of the Adair Grade School. He is paid \$25.00 per month by the college. His degrees are: B.S. and M.S. in Education, Western Illinois State College.

IV. Organization

No report.

V. Curriculum

- A. A special in-service course in public school art will be offered for the teachers in the western part of Illinois by the members of Western's Art Department staff during the 1948-49 college year.
- B. Mr. Richard R. Abbot, Western's health co-ordinator, will conduct a special workshop in health education in the summer of 1949 which will be for two and one-half, or five, weeks in length depending upon the needs of the group enrolled.

VI. Buildings and Grounds

- A. Dormitory space is still very limited on Western's campus. The addition to the women's dormitory, at the earliest possible date, will not be completed for use until the spring quarter, 1949. There is also a need for a boy's dormitory.
- B. Application has been made to the Public Housing Administration for the transfer to Western of the twenty-seven units for married veterans and the dormitory for eight single veterans.
- C. Work on Western's athletic field is practically completed.
- D. Two new buildings have been added to the campus through the Bureau of Community Facilities, Federal Works Agency. They are a poultry house, 80 ft. by 20 ft., and a tool and implement shed, 60 ft. by 40 ft., both of which are for the use of the Agriculture Department.

VII. Auxiliary Enterprises

- A. Report of Caroline Grote Hall for the year ending June 30, 1948:

Receipts

Cash Balance on Hand, July 1, 1947		\$ 14,445.85
Receipts for the Year 1947-48	\$ 37,863.47	37,863.47
		<u>59,309.32</u>

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Expenditures

Groceries, Meats, Fruits and Vegetables	\$ 14,686.42	
Bread and Bakery Goods	2,408.61	
Milk, Cream, Butter and Ice Cream	4,925.76	
Household Supplies	1,851.26	
Telephone	225.54	
Gas	81.16	
Services	11,607.98	
Repairs	44.37	
Equipment	<u>812.70</u>	<u>\$ 36,643.80</u>
Balance on Hand June 30, 1948		15,665.52

Summary

Cash Balance July 1, 1947	14,445.85	
Inventory of Goods, July 1, 1947	<u>2,800.76</u>	
	17,246.61	
Bills Outstanding July 1, 1947	<u>1,437.86</u>	
Unencumbered Balance July 1, 1947		15,808.75
Cash Balance June 30, 1948	15,665.52	
Inventory of Goods, June 30, 1948	<u>2,829.77</u>	
	18,495.29	
Bills Outstanding June 30, 1948	<u>1,757.12</u>	
Unencumbered Balance June 30, 1948		<u>16,738.17</u>
Gain for the Year		929.42

B. Report of the Cafeteria for the year ending June 30, 1948:

Receipts

Cash Balance on Hand July 1, 1947		\$ 3,279.80
Receipts for the Year 1947-48	\$ 33,377.32	<u>33,377.32</u>
		36,675.12

Expenditures

Groceries, Meats, Fruits and Vegetables	16,238.13	
Bread and Bakery Goods	2,558.46	
Milk, Cream, Butter and Ice Cream	9,126.23	
Household Supplies	313.96	
Services	<u>6,627.27</u>	<u>34,864.05</u>
Balance on Hand June 30, 1948		1,811.07

PROCEEDINGS

Summary

Cash Balance July 1, 1947	\$ 3,297.80	
Inventory of Goods, July 1, 1947	<u>824.29</u>	
	4,122.09	
Bills Outstanding, July 1, 1947	<u>528.17</u>	
Unencumbered Balance July 1, 1947		\$ 3,593.92
Cash Balance June 30, 1948	1,811.07	
Inventory of Goods, June 30, 1948	<u>620.63</u>	
	2,431.70	
Bills Outstanding June 30, 1948	<u>1,384.15</u>	
Unencumbered Balance June 30, 1948		<u>1,047.55</u>
Loss for the Year		(2,546.37)

VIII. Student Life

- A. Ninety-three freshmen are attending college on Teachers College Scholarships the fall quarter, 1948.
- B. The enrollment at Western this fall is 1,407 students, 80 of whom are graduate students. The Freshman Class consists of 522 students.
- C. The various student organizations fo their own accord, under their sponsors' direction, organized and built twelve booths, sanded and cleaned the floor, and redecorated the student lounge building, which is 80 ft. by 20 ft., on October 8, when the college was not in session due to the teachers attending the annual I.E.A. division meeting at Galesburg.
- D. Approximately 800 students, or fifty per cent of the entire student body, attended the Western-Carthage College football game at Carthage on October 1. The final score was: Western 20 - Carthage 6.
- E. The Western State seventy piece marching band appeared in its new uniforms for the first time at the Western-Carthage football game.
- F. Western High, which is the laboratory training school for our college, has an excellent football team this year, having won four games to date, defeating Industry 26-0; Avon 19-6; Astoria 31-0; Warsaw 19-0.

IX. Miscellaneous

No report.

TEACHERS COLLEGE BOARD

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June 1948.
- B. The list of graduates for July 1948.
- C. The list of graduates for August 1948.
- D. The list of Normal School Scholarship students for the Second Summer Term 1948.
- E. The list of Normal School Scholarship students for the Fall Quarter 1948.
- F. The resignation of Miss Catherine Zealberg effective July 16, 1948.
- G. The resignation of Mrs. Dorothy Wildemuth effective November 30, 1948.
- H. The appointment of Mr. Oren Gould as instructor in the Department of Music, effective September 1, 1948, at \$350 per month.
- I. The appointment of Mr. George W. Mulder as instructor in the Department of Music, effective September 1, 1948, at \$350 per month.
- J. The appointment of Mr. John F. Dimmick as faculty assistant in the Department of Biological Sciences, effective September 1, 1948, at \$50 per month.
- K. The appointment of Miss Maria Craig Churchill as instructor in English and Art in the Training School, effective September 1, 1948, at \$330 per month.
- L. The appointment of Mr. Frank Vorel as faculty assistant in the Department of Music, effective September 1, 1948, at \$75 per month.
- M. The appointment of Mrs. Katherine Higgins as faculty assistant in the Training School Library, effective September 1, 1948, at \$100 per month.
- N. The appointment of Mrs. Doris A. Fischer as faculty assistant to the Dean of Women and the Head of the Commerce Department, effective September 13, 1948, at \$150 per month.
- O. The adjustment in salary from \$445 to \$222.50 for the month of August for Mr. Edwin W. Schreiber.

TEACHERS COLLEGE BOARD

- P. The appointment of Mr. George E. Wilkinson as Director of Guidance, effective September 1, 1948, at \$350 per month.
- Q. The resignation of Mr. Walter Parkins, Laborer (maintenance), effective June 30, 1948.
- R. The resignation of Miss Marjorie Banks, Clerk Stenographer I, effective August 31, 1948.
- S. The resignation of Mr. Kenneth Hodges, Janitor I, effective September 7, 1948.
- T. The employment of Mr. Damond E. Riden as Laborer (maintenance), effective July 22, 1948, at \$150 per month.
- U. The employment of Mr. Harold H. Harwick as Laborer (maintenance), effective August 1, 1948, at \$150 per month.
- V. The employment of Mrs. Beatrice Sutton as Clerk Stenographer I, effective September 20, 1948, at \$150 per month.
- W. The employment of Miss Delores F. Kator as Clerk Stenographer I, effective October 1, 1948, at \$160 per month.
- X. The employment of Mr. Gordon A. Cook as instructor at Bardolph High School (affiliated school), effective September 1, 1948 at \$55.00 per month.
- Y. The employment of Mr. Chester Moss as instructor at the Bardolph High School (affiliated school), effective Sept. 1, 1948, at \$50 per month.
- Z. The employment of Mr. Gerald R. Redman as instructor at Bardolph High School (affiliated school), effective Sept. 1, 1948, at \$40 per month.
- AA. The employment of Mr. Richard Flynn as instructor at Adair Grade School (affiliated), effective September 1, 1948, at \$25 per month.

Respectfully submitted,

F. A. Beu, President

TEACHERS COLLEGE BOARD

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Charleston

October 25, 1948

To the Chairman and Members of the Teachers College Board
Ladies and Gentlemen: I have the honor to submit the following report.

I. STUDENTS

1. Enrollment for the year 1947-1948 (36 weeks)
counting no names twice:

	Men	Women	Total	Total one year ago
Post Graduates	1	1	2	5
Seniors	80	104	184	151
Juniors	159	111	270	171
Sophomores	334	148	482	367
Freshmen	582	313	895	1078
TOTAL	1156	677	1833	1772

2. Enrollment, summer session 1948

	Men & Boys	Women & Girls	Total	Total one year ago
College	394	310	704	690
Elementary Grades	96	70	166	115
TOTAL	490	380	870	805

3. Per capita cost of students in the college for the year beginning July 1, 1947 and ending June 30, 1948.

		Equivalent for 36 weeks
Enrollment, summer session, 1947	690	152
Enrollment, fall quarter, 1947	1635	545
Enrollment, winter quarter, 1947-48	1552	517
Enrollment, spring quarter, 1948	1487	491
Enrollment, extension, 1947-48	640	53
		<u>1764</u>

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriations for repairs and equipment \$ 874,264.60

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements 26,175.59

PROCEEDINGS

The total cost of operating the college for one year, not including permanent improvements was \$ 900,440.19

Per capita cost based on 36 weeks - -
 \$ 900,440.19 ÷ 1764 510.45

4. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 6, 1948.

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Marjorie Arthur	Early Elementary	Capron
Charles D. Bain	Later Elementary	Rochelle
Carolyn Helen Bauer	Later Elementary	McHenry
Gordon J. Beels	Later Elementary	Big Rock
Edith V. Bengston	Early Elementary	Joliet
Wayne Block	Physical Education	Marengo
Beverley Bloom	English	Chicago
Helen M. Bowers	Early Elementary	Marseilles
Richard Boyles	Industrial Arts	DeKalb
Verna L. Brannen	Later Elementary	Belvidere
William Brennan	Zoology	Chicago
William Calacci	Physical Education	Rockford
Elizabeth Anne Condon	Early Elementary	Montgomery
Milton Davis	Later Elementary	North Chicago
Tresa Mae Davis	Early Elementary	Geneva
K. Alice Dolezal	Early Elementary	Chicago
Vera Fink	Mathematics	DeKalb
Virginia Freitag	Early Elementary	Villa Park
Florence H. Frost	Later Elementary	Elburn
Carol Gambrel	Home Economics	Winnebago
John G. Garrett	General Science	Batavia
Jean Gillespie	Mathematics	DeKalb
Vivian Miller Gordon	Social Science	DeKalb
Kenneth G. Grueter	Social Science	Harvey
Harold Gunty	Mathematics	Chicago
Robert W. Haacker	Chemistry	Chicago
Edrie G. Hall	Later Elementary	DeKalb
Eloise Hammer	English	Aurora
Henry J. Hauser	Physical Education	Chicago
Dorothy O'Hare Hobart	Social Science	Missoula, Montana
Warren Hutchison	Physical Education	Stockton
Helen C. Johnson	Later Elementary	Durand
Helen L. Johnson	Early Elementary	Rockford
William Earl Leary	Earth Science	Rockford
John H. Liles	English	DeKalb
Delphine Lipecki	Mathematics	Chicago
Martha Lippold	Early Elementary	Plano
Amy Wooldridge Loomis	Mathematics	Oregon
Curt Lulias	Social Science	Wilmette
Rosemary McClure	Early Elementary	Winnebago

TEACHERS COLLEGE BOARD

Lawrence J. Martin	Social Science	Elburn
Richard E. Martin	Physical Education	Joliet
Mary Matijevich	Later Elementary	North Chicago
William H. Menssen	Social Science	Chicago
Arthur N. Norin	Mathematics	Maywood
Mary Lee Newton	Home Economics	Coleta
Louis Paul	Physical Education	Chicago
Winifred R. Patterson	Early Elementary	Sycamore
Marjorie E. Peterson	Early Elementary	Sycamore
Mildred L. Peterson	Later Elementary	Sycamore
Grace L. Pfeil	Early Elementary	Rockford
Ralph C. Pierson	Social Science	Princeton
Albon F. Famza	Industrial Arts	Streator
Elizabeth Reynolds	Later Elementary	Belvidere
Léon W. Richards	Industrial Arts	Streator
Eileen Agnes Schubel	Home Economics	Chicago
Dorothy A. Shoberg	Early Elementary	Chicago
Albert G. Smith	Social Science	DeKalb
Bette Jeanne Swartz	Early Elementary	Aurora
Mary Elizabeth Tagge	Later Elementary	Arlington Heights
Laura Ruth Tobyne	Early Elementary	Rockford
Jack E. Waterman	Social Science	Savanna
Catherine A. Wilkening	Physical Education	Glen Ellyn
Carol K. Winkley	Later Elementary	Aurora
Vivian Wirkus	Early Elementary	Chicago
Jack P. Zetterberg	Mathematics	DeKalb

SUMMARY

Senior college alumni at close of 1946-47	2,113
Degrees conferred in June, 1948	156
Degrees conferred in August, 1948	<u>66</u>
Senior college alumni to date	2,335

5. Teachers College Scholarships

I hereby certify to the State Teachers College board that the students with the addresses given in each case, as appearing on lists submitted to the coordinator, in turn to be submitted to the treasurer, are enrolled at the Northern Illinois State Teachers College for the fall quarter, 1948.

II. FACULTY

New Appointments

a. I wish to report for approval the appointment of Mr. Gene Fekete to teach courses in physical education, replacing Mr. John Pace who resigned. Mr. Fekete earned his bachelor and master degrees at Ohio State University and has served as coach in various high schools in Ohio. He began his work on September 1 at a salary of \$3420 for nine months.

b. I wish to report for approval the appointment of Mr. Homer

PROCEEDINGS

Garretson to teach courses in music, replacing Mr. Kenneth Pace who resigned. Mr. Garretson earned his bachelor's degree at Morningside Conservatory, Sioux City, Iowa and his Master's degree at the Eastman School of Music, Rochester, New York. He has served as concert-master with the Sioux City Symphony and has taught violin at Morningside College. Mr. Garretson began his duties with the opening of college at a salary of \$3420 for nine months.

- c. I wish to report for approval the appointment of Miss Carol Lutey to serve as counsellor and psychometrist, replacing Miss Ruth Harnack whose status was changed to director of admissions. Miss Lutey earned her bachelor's degree at the University of Minnesota where she is now doing further graduate work and where she has had experience in counselling. She began her duties on September 1 at a salary of \$350 per month.
- d. I wish to report for approval the appointment of Mr. John Sohne to teach courses in physical education. Mr. Sohne earned his bachelor's degree at this college and is doing further graduate work at Columbia University. He has served as coach at South Beloit High School, at the Pontiac, Illinois High School, and the Mishawaka, Indiana High School. He began his duties on September 1 at a salary of \$3150 for nine months.
- e. I wish to report for approval the appointment of Mrs. Loretta Ten Brinke to serve as nurse at the McMurry Training School. Mrs. Ten Brinke is a nurse (registered) and has done graduate work at the University of Minnesota. She began her duties in September at a salary of \$2700 for nine months.
- f. I wish to report for approval the appointment of Miss Lucille Williams to serve as assistant in the kindergarten at the McMurry Training School, replacing Miss Clara Lloyd who resigned. Miss Williams earned her bachelor degree at Nebraska State Teachers College. She began her duties in September at a salary of \$3000 for nine months.
- g. I wish to report for approval the appointment of Mr. Jerome E. Winn to teach courses in physical education, particularly at the McMurry Training School. Mr. Winn earned his bachelor's degree at the Milwaukee State Teachers College and his master's degree at the University of Wisconsin. He has had coaching experience at various high schools in Wisconsin and is a Navy veteran. He began his duties in September at a salary of \$3300 for nine months.

III. OTHER SCHOOL EMPLOYEES

New Appointments

- a. Mrs. Lorraine Brett, clerk typist I, at \$150 per month as of October 1.

TEACHERS COLLEGE BOARD

- b. Mrs. Corrine Criscimagna, clerk typist I at \$145 per month as of September 16.
- c. Mrs. Norma Felker, clerk typist I at \$145 per month as of October 6.
- d. Miss Marilyn Lamb, clerk stenographer II at \$175 per month as of October 11.
- e. Mrs. Barbara Mikez, switchboard operator I at \$140 per month as of September 27.
- f. Mrs. Lois Piper, clerk stenographer I, at \$155 per month as of September 20.
- g. Mrs. Senja Seppala, domestic, at \$150 per month as of September 21.
- h. Mr. James Vannucci, Jr., janitor I, at \$175 per month as of October 1.
- i. Miss Joyce List, clerk stenographer I @ \$140 per month as of June 28.
- j. Miss Mae Baxter, clerk typist I, @ \$145 as of July 26.
- k. Miss Mary Parisot, clerk stenographer, @ \$160 as of September 8.
- l. Mr. Clarence Scott, carpenter, @ \$1.75 per hour as of August 30.

Resignations

Adele Carstedt, clerk typist I as of July 31.
Jan Hayes, clerk stenographer I as of June 12.
Marjorie Male, clerk typist I as of June 30.
Frances J. Pierson, clerk stenographer I as of August 7.
Gladys Smith, clerk typist I as of August 22.
Mary Ramme, clerk typist I as of August 31.
Marcella Carlson, clerk typist I as of October 8.
Margaret Hill, clerk stenographer II, as of September 30.
Corinne Criscimagna, clerk typist I as of October 8.

Change of Status

- a. Margaret Harris from Switchboard Operator I @ \$147 per month to Clerk Typist I @ \$147 per month, August 1.
- b. Carolyn Oberg from Clerk Typist I @ \$145 to Clerk Stenographer I @ \$145 per month, August 1.
- c. Howard L. Cook, electrician @ \$1.75 per hour to \$2.00 per hour, August 1.
- d. Nels Bjelk, Janitor III @ \$230 per month to Stores Clerk @ \$150 per month, September 1.
- e. Donald Snyder, Trades Helper @ \$175 per month to Trades Helper at \$195 per month, September 1.
- f. June Wagley, clerk typist I @ \$170 per month to clerk typist I @ \$175 per month, September 1.
- g. Transferréd from student payroll to civil service - Jeannine Suchomel, clerk typist I @ \$140 per month, September 8.

IV. THE ORGANIZATION
V. THE CURRICULUM

No report,
No report.

PROCEEDINGS

VI. BUILDINGS AND GROUNDS

a. Self Liquidating Projects

I wish to report for the information of the Board that fifteen months after the law was passed permitting self liquidating projects in the state teachers colleges, we have a combined project at DeKalb in operation. The property was acquired, paid for, and the legal records are in the hands of the state. The changes recommended to make it effective for the purposes for which it was intended, have been completed and are in the process of being paid for. I want to express my appreciation to the Board for the many meetings and the great effort it has expended to make these facilities available for our college students.

b. Women's Dormitory

The new women's dormitory at DeKalb now has the stone work nearly completed. The roof has been erected and the structure ready for the roofing material. Within a month the building should be ready for heat. There is still a tremendous amount of detailed plumbing, heating, and finishing to be done. We are still hoping to dedicate this building on May 30 at the time of our golden anniversary pageant.

c. Site Preparation

We have just received the detailed plans from the landscape architect for our site preparation covering the new land purchased and the entire recreational area north of the present campus. It is planned to let contracts for this project this fall.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund
July 1 to September 30, 1948

RECEIPTS

Board & Room, Williston Hall	\$ 16,427.59	
Miscellaneous - Williston Hall	1,340.65	
Total, Auxiliary Enterprises		\$ 17,768.24
Registration fees - college	19,710.00	
Registration fees - extension	1,434.00	
Registration - late fees	28.00	
Transcript fees	310.00	
Veterans Guidance Center	149.60	
Veterans - Instructional Charge	63,920.49	
Miscellaneous	2,432.19	
Transfer of fund from general revenue for Scholarships	3,579.00	
Total, Educational operations		88,330.28
Total receipts - 5th quarter		\$ 109,331.52
Previously reported		250,441.98
Surplus, 64th biennium		4,620.92
Total available September 30, 1948		\$ 364,394.42

TEACHERS COLLEGE BOARD

EXPENDITURES

Personal Services		
120 - Salaries		\$ 2,599.00
Travel		
291 - Travel		788.81
Contractual Services		
224 - Repair & Maintenance of Mech Eqpt.		34.00
229 - Repairs not otherwise classified		47.00
245 - Professional & technical services		18.00
248 - Waste removal, cleaning, etc.		1,609.05
Commodities		
302 - Stationery, printing, office supplies		2,475.05
310 - Mechanical supplies & small tools		514.36
329 - Parts & fittings not otherwise class.		103.73
331 - Structural & Maintenance Materials		2,360.00
332 - Industrial & Shop Materials		610.25
341 - Coal		3,225.63
350 - Medical, scientific, lab. supplies		1,816.14
360 - Food		11,987.59
370 - Wearing apparel		2,380.93
391 - Household, laundry, cleaning supplies		4,217.75
392 - Farm and garden supplies		84.24
399 - Commodities not otherwise classified		4,730.66
Equipment		
510 - Office furniture & equipment		171.24
540 - Machinery, implements, major tools		460.84
Refunds		
810 - Refund		21.00
		<u>40,255.27</u>
Previously reported, July, 1947 to June 30, 1948		141,847.95
Total expenditures to September 30, 1948		<u>\$182,103.22</u>
Balance, excess of receipts over expenditures		<u>\$182,291.20</u>

VIII. STUDENT LIFE

Jubilee Homecoming

The Golden Jubilee Homecoming was a great success. We had on our campus more returning alumni, a wider distribution from all the forty-nine classes than ever before in the history of the college. We had the finest participation by students, faculty, and townspeople. I should like to call attention of the board to the fact that the DeKalb Chamber of Commerce, at its own expense, decorated the down town DeKalb area, that they contributed by check the entire cost of our Homecoming bulletins, that the local paper, the DeKalb Chronicle, published a 32 page special edition in which merchants reproduced pictures of college buildings and commented on their support of the college program. I believe this type of cooperation is unique and I should like to give the information to the Board. Our faculty alumni reception had over 800 persons present on Sunday afternoon. There was one disconcerting factor connected with our Homecoming -- our football game -- but one can't have everything.

PROCEEDINGS

IX. MISCELLANEOUS

No report.

X. SUMMARY -- Action is requested on the following:

1. Approval of the granting of degrees to the August graduates.
2. Approval of the appointments of the following faculty members at the salaries indicated: Mr. Gene Fekete, Mr. Homer Garretson, Miss Carol Lutey, Mr. John Sohne, Mrs. Loretta Ten Brinke, Miss Lucille Williams, and Mr. Jerome E. Winn.
3. Acceptance of the list of teachers college scholarships for payment.
4. Approval of the appointments of the following employees at the salaries indicated: Mrs. Lorraine Brett, Mrs. Corrine Cirscigmagna, Mrs. Norma Felker, Miss Marilyn Lamb, Mrs. Barbara Mikez, Mrs. Lois Piper, Mrs. Senja Seppala, Mr. James Vannucci, Miss Joyce List, Miss Mae Baxter, Miss Mary Parisot, and Mr. Clarence Scott.
5. Acceptance of the resignations of the employees as listed.
6. Approval of the change of status of the employees as listed.

Respectfully submitted,

Karl L. Adams, President

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Charleston, Illinois, October 25, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. Enrollment for Fall Quarters, 1947-48 and 1948-49

	Fall Quarter 1947-48		Fall Quarter 1948-49	
	Total	Men	Women	Total
1. University				
Master's Degree Candidates	81	89	59	148
Postgraduates	<u>10</u>	<u>6</u>	<u>6</u>	<u>12</u>
Total, College				
Graduates	91	95	65	160
Seniors	263	314	120	434

TEACHERS COLLEGE BOARD

Juniors	422	451	177	628
Sophomores	872	442	205	647
Freshmen	1202	723	406	1129
Unclassified	<u>5</u>	<u>9</u>	<u>2</u>	<u>11</u>
Total University				
Students in Residence	2855	2034	975	3009
Veterans (included in above totals)	(1377)	(1197)	(7)	(1204)
2. University Extension (duplicates excluded)				
	1266	272	875	1147
Total University Level Students				
	4121	2306	1850	4156
3. Training Schools				
a. University High School	202	96	89	185
b. Allyn Training School	<u>166</u>	<u>84</u>	<u>84</u>	<u>168</u>
Total Laboratory School Students				
	368	180	173	353
Total Students at Southern Illinois University				
	4489	2486	2023	4509
4. Affiliated Schools				
a. Rural Training Schools	86	60	35	95
b. Brush Training School	<u>134</u>	<u>67</u>	<u>88</u>	<u>155</u>
Total Affiliated School Students				
	220	127	123	250
Grand Total Given Instruction				
	4709	2613	2146	4759

Enrollment Summary
Fall Quarter, 1948-49

	<u>College of Education</u>			<u>College of Liberal Arts and Sciences</u>			<u>College of Vocations and Professions</u>			<u>Totals</u>		
	M	W	Total	M	W	Total	M	W	Total	M	W	Total
Graduates							89	59	148			
Postgraduates	1	4	5	3	2	5	2	0	2	6	6	12
Seniors	195	110	305	62	8	70	57	2	59	314	120	434
Juniors	222	158	380	130	12	142	99	7	106	451	177	628
Sophomores	151	161	312	158	15	173	133	29	162	442	205	647
Freshmen	214	256	470	258	68	326	251	82	333	723	406	1129
M-Men	W-Women											

PROCEEDINGS

Unclassified	<u>3</u>	<u>2</u>	<u>5</u>	<u>4</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>0</u>	<u>2</u>	<u>9</u>	<u>2</u>	<u>11</u>
Total	786	691	1477	615	105	720	544	120	664	2034	975	3009

Veterans (included in above totals)

	Men	Women	Total
Graduates	67	0	67
Postgraduates	4	0	4
Seniors	270	0	270
Juniors	363	0	363
Sophomores	235	0	235
Freshmen	249	7	256
Unclassified	<u>9</u>	<u>0</u>	<u>9</u>
Total	1197	7	1204

B. Graduates

Summary of Degrees, 1947-48

Graduate School	Spring, 1948	Men	Women	Total
M.S. in Ed.	Summer, 1948	13	6	19
		<u>15</u>	<u>2</u>	<u>17</u>
	Total	28	8	36
College of Education				
B.S. in Ed.	Spring, 1948	65	77	142
	Summer, 1948	<u>44</u>	<u>58</u>	<u>102</u>
	Total	109	135	244
College of Liberal Arts and Sciences				
B.A.	Spring, 1948	36	6	42
	Summer, 1948	<u>10</u>	<u>1</u>	<u>11</u>
	Total	46	7	53
B.S.	Spring, 1948	12	1	13
	Summer, 1948	<u>6</u>	<u>—</u>	<u>6</u>
	Total	18	1	19
College of Vocations and Professions				
B.S.	Spring, 1948	15	1	16
	Summer, 1948	<u>6</u>	<u>2</u>	<u>8</u>
	Total	21	3	24
Grand Total		222	154	376

List of Graduates 1947-48

The following students completed their work at the end of the spring

TEACHERS COLLEGE BOARD

and summer sessions, 1948, on the dates indicated, and I recommend that their graduation be approved:

Spring 1948

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

	<u>Town</u>	<u>County</u>
Helen R. Brown (Biology)	Percy	Randolph
L. G. Businaro (Ed.Adm. & Super.)	Harrisburg	Saline
Phillip Theodore Cain (Soc.Studies)	Eldorado	Saline
R. E. Collard (Ed. Adm. & Super.)	Jonesboro	Union
Mary R. Colombo (Ed.Adm. & Super.)	Herrin	Williamson
Ruth E. Etherton (Ed.Adm. & Super.)	Carbondale	Jackson
Woodrow M. Fildes (Mathematics)	Murphysboro	Jackson
J. W. Gholson (Ed. Adm. & Super.)	Carrier Mills	Saline
Edward C. Goodnight (History)	Herrin	Williamson
W. D. Hatley (Government)	Carrier Mills	Saline
Emma Smith Hough (English)	Murphysboro	Jackson
Amy Mae Jones (Biology)	Poplar Bluff, Mo.	Butler
David T. Kenney (Soc. Studies)	Carbondale	Jackson
Waldo D. McDonald (Ed. Adm.&Super.)	Carbondale	Jackson
J. M. Ruffin-Russell (Elem. Ed.)	Carbondale	Jackson
Virgil L. Seymour (Soc. Studies)	Ellis Grove	Randolph
W. W. Townes (Ed. Adm. & Super.)	Anna	Union
H. C. Walker (Social Studies)	Mound City	Pulaski
Arnold Wendt (Mathematics)	Red Bud	Randolph

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN EDUCATION DEGREE

R. J. Altoff (Elem. Ed.)	Valmeyer	Monroe
C. V. Anderson (Sociology:Business)	Carbondale	Jackson
E. M. Brinson Arnette (Sociology-Eng.)	Carbondale	Jackson
H. H. Badgett (Physics - Math.)	Mt. Vernon	Jefferson
Laura B. Baker (Home Ec.-Art)	Raleigh	Saline
Dorris J. Bantel (Phy. Ed.-Home Ec.)	Murphysboro	Jackson
G.H. Baysinger (Phy. Ed.-Phys.&Health)	Carbondale	Jackson
Marilyn L. Becht (Home Ec.-Sociology)	Maywood	Cook
M. L. Bechtloff (Business-English)	Murphysboro	Jackson
W. G. Benninger (Business-English)	Grand Chain	Pulaski
E. E. Bethard (Elem. Ed.)	Raymond	Montgomery
Christina B. Blank (English-History)	Murphysboro	Jackson
D. R. Bleyer (Math. - English)	Carterville	Williamson
Ray D. Brewer (Govt. - Phy. Ed.)	Carbondale	Jackson
Peggy L. Browning (History-English)	DeSoto, Mo.	Jefferson
L. W. Bruns (Social Studies-English)	Cutler	Perry
D. L. Buddenbaum (Home Ec.-English)	Belknap	Massac
Leedio Cabutti (Phy. Ed. - History)	Johnston City	Williamson
Mary E. Caldwell (Elem. Ed.)	Ozark	Johnson

PROCEEDINGS

June Cannon (Elementary Education)	Marion	Williamson
Mariam L. Carrington (Art-Music)	Carbondale	Jackson
Harry W. Carter (Elem. Ed.)	Wolf Lake	Union
Pauline R. Crader (Business-English)	E. St. Louis	St. Clair
Loretta Crider (Soc. Studies-Home Ec.)	DuQuoin	Perry
Charlotta H. Crim (Elem. Ed.)	Metropolis	Massac
Charles E. Crouch (Phy. Ed. - History)	Carbondale	Jackson
R. R. Curtis (History-English)	Carbondale	Jackson
M. E. Davis (Music-History)	Dowell	Jackson
M. C. Deniston (Elem. Ed.)	Carbondale	Jackson
K. K. Dillow (Govt. - Phy.Ed.)	Jonesboro	Union
J. B. Dodd (English-Math.)	Carbondale	Jackson
E. S. Doelling (Elem. Ed.)	Trenton	Clinton
John Ellis Dornbach (Geography-Chem.)	Belleville	St. Clair
Nona G. Eade (Elem. Ed.)	Carbondale	Jackson
E. J. Etherton (English-History)	Murphysboro	Jackson
Bill H. Ferketich (Ind. Ed.-Art)	Zeigler	Franklin
Alda M. Fiore (Business-Geography)	Valier	Franklin
Helen L. Francis (Home Ec.-Eng.)	Nashville	Washington
Juanita June Fulkerson (French-Eng.)	Carbondale	Jackson
Alice J. Newhouse Fults (Music-Eng.)	Carbondale	Jackson
M. E. Galloway (Elem. Ed.)	Pleasant Hill	Pike
C. Harold Goddard (Math. - Chem.)	West Frankfort	Franklin
Howard W. Goin (History-English)	McLeansboro	Hamilton
E. B. Gooch (Phy. Ed. - English)	Hoopston	Vermilion
L. E. Green (Physical Ed.-Math.)	Patoka	Marion
D. R. Grubb (Geography-History)	Vergennes	Jackson
Marian F. Gruber (Botany-Math.)	Dowell	Jackson
Helen M. Hale (Elem. Ed.)	Raleigh	Saline
W. W. Hall (Geography-Eng.)	Stonefort	Saline
B. G. Hardesty (History-English)	Harrisburg	Saline
Barbara A. Haroldson (Math.-Art)	Carbondale	Jackson
Sarah J. Harper (English-Business)	Anna	Union
J. J. Harris (Home Ec.-Art)	Galatia	Saline
Roy J. Harris (Soc. Studies - English)	Carrier Mills	Saline
Peggy G. Hauner (Bus.-Eng.)	Murphysboro	Jackson
Betty L. Hawkins (Elem. Ed.)	Walnut Hill	Jefferson
Jack Hayse (Phy. Ed. - Geography)	Benton	Franklin
Leo Cravell Higgins (English-History)	E. St. Louis	St. Clair
Margie P. Hinkle (Phy. Ed.-Business)	Dongola	Union
Helen Holmes (History-Business)	Carterville	Williamson
Claire Hudgens (Chemistry-Math.)	Marion	Williamson
Robert R. Hunter (Phy. Ed.-Sociology)	Johnston City	Williamson
Mary A. Ivers (Home Ec.-English)	Fairfield	Wayne
John L. Jacobs (English-Latin)	E. St. Louis	St. Clair
Kermit Joseph Jeffers (History-English)	E. St. Louis	St. Clair
Helen A. Jones (Elem. Ed.)	Johnston City	Williamson
W. T. Joplin (Sociology-English)	Carbondale	Jackson
A. W. Junkins (Elem. Ed.)	West Frankfort	Franklin
Vertus Casper Keith (Elem. Ed.)	Murphysboro	Jackson
Wanda C. Kenney (Elem. Ed.)	Eldorado	Saline
L. Keough (Business-English)	Murphysboro	Jackson
C. Killingsworth (Zoology-Chem.)	Carbondale	Jackson
Margaret Kinsman (Phy. Ed.-Sociology)	Royalton	Franklin

TEACHERS COLLEGE BOARD

Betty J. Kish (Business-Eng.)	Zeigler	Franklin
Naomi A.M. Kuehner (Music-German)	Herrin	Williamson
Edward J. Larson (History-English)	Carbondale	Jackson
Verna L. Legg (Phy. Ed.-Phy. & Health)	Wayne City	Wayne
Bettye J. Lockman (Soc. Studies - Eng.)	West Frankfort	Franklin
Clarence I. Logan (Phy. Ed.-Geo.)	Carbondale	Jackson
Bette J. Logsdon (Phy. Ed.-Sociology)	St. Louis, Mo.	St. Louis
Oleva Lovelace (Phy. Ed.-History)	Buncombe	Johnson
Arley W. Ludwig (Ind. Ed.-Geography)	Waterloo	Monroe
Paul K. Lynn (Ind. Ed. - Govt.)	Carbondale	Jackson
William N. Malinsky (Phy. Ed.-Math.)	Flora	Clay
W. McBride (Phy. Ed.-P. & H.)	Carbondale	Jackson
Florine L. McConachie (Elem. Ed.)	Sparta	Randolph
Elaine McRaven (English-Art)	Chicago	Cook
Evelyn M. Miller (Math. - Sociology)	Wayne City	Wayne
Frank B. Moake (Eng.-Govt.)	Carbondale	Jackson
Harley B. Neal (Math. - English)	Benton	Franklin
C. F. Newby (Business-English)	Mill Shoals	White
R. S. Nolen (Agriculture - English)	Carmi	White
R. E. Owens (Chemistry - Math.)	Zeigler	Franklin
M. J. Person (Sociology-Phy. & Health)	Mt. Vernon	Jefferson
M. C. Peterson (Business - History)	Marion	Williamson
Helen J. Phifer (Elem. Ed.)	Steeleville	Randolph
Emma J. Pinkham (Bus.-Math.)	Benton	Franklin
Mary L. Pinkham (Bus. - Math.)	Benton	Franklin
LeRoy Pittman (Ind. Ed. - Sociology)	Gorham	Jackson
G. J. Pulley (Phy. Ed. - Math.)	Marion	Williamson
L. A. Raymon (Home Ec.-P. & H.)	St. Jacob	Madison
J. E. Reak (Govt. - History)	West Frankfort	Franklin
N. Reames (Social Studies - P. & H.)	Hurst	Williamson
V. M. Robert (Eng. - Phy. & Health)	Jonesboro	Union
H. M. Robertson (Soc. Studies-Eng.)	Vienna	Johnson
M. Robertson (History-Home Ec.)	Creal Springs	Williamson
H. G. Robinson (English-Govt.)	Eldorado	Saline
G. W. Rodman, Jr. (Sociology-Eng.)	Murphysboro	Jackson
C. L. Rody (English - Math.)	Carbondale	Jackson
M. W. Rogers (Latin - English)	Christopher	Franklin
M. J. Bayless Rowe (Soc. Studies-P.&H.)	Dowell	Jackson
M. B. Seymour (Elem. Ed.)	Ellis Grove	Randolph
O. R. Shoaff (Phy. Ed. - Eng.)	Mt. Carmel	Wabash
Paul Smith (Phy. Ed. - Physics)	Carbondale	Jackson
V. R. Smith (Business - History)	Crab Orchard	Williamson
L. J. Snadden (Soc. Studies - Eng.)	Caseyville	St. Clair
R. E. Spear (Phy. Ed. - History)	Murphysboro	Jackson
L. M. Sprinkle (Phy. Ed. - English)	Marion	Williamson
M. P. Stallings (Business-English)	Omaha	Gallatin
M. E. Stephens (Elem. Ed.)	Royalton	Franklin
Quentin P. Stinson (Phy. Ed.-Zoology)	Eldorado	Saline
M. L. Tedrow (Elem. Ed.)	Benton	Franklin
Oral L. Telford (Agriculture-Geography)	Centralia	Jefferson
J. F. Terrell (Spanish - French)	Harvey	Cook
Norma Trotter (Business-Spanish)	Cisne	Wayne
V. Turner (Phy. Ed.-Business)	Monsanto	St. Clair
C. E. Tuthill (Business - Math.)	Vergennes	Jackson

PROCEEDINGS

L. V. (Phy. Ed. - Math.)	Johnston City	Williamson
Alice L. Vravick (Business - Geography)	West Frankfort	Franklin
D. A. Waller (Elem. Ed.)	Eldorado	Saline
R. L. Wells (Social Studies - English)	Hurst	Williamson
C. L. Werner (Music - Business)	Belleville	St. Clair
M. L. Whiteside (Home Ec.-English)	Chester	Randolph
Clem G. Wiedman (English - Math.)	Effingham	Effingham
W. D. Wilkinson (Phy. Ed.-P. & H.)	West Frankfort	Franklin
M. I. Woodward Williams (Elem. Ed.)	Centralia	Marion
W. C. Wimberly (Govt. - Eng.)	Granite City	Madison
R. S. Winegarner (Zoology - Ec.)	Marissa	St. Clair
H. L. Wood (Govt. - P. & H.)	Keenes	Wayne
R. A. Woodward (Business - Home Ec.)	Christopher	Franklin
J. A. Zebio (History - Sociology)	Collinsville	Madison
G. Zebrun (Zoology - Botany)	Benld	Macoupin

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COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF ARTS DEGREE

Wallace E. Akin (Geography-Sociology)	Murphysboro	Jackson
Robert C. Ashby (Psychology-Sociology)	Carbondale	Jackson
V. T. Barnett (English - Speech)	Metropolis	Massac
R. P. Baysinger (Zoology-Chemistry)	Carbondale	Jackson
W. Q. Bradley (Zoology - Chemistry)	Carbondale	Jackson
Marlin G. Bunfill (Music - English)	Rushville	Schuyler
John M. Bristow (Government - Math.)	West Frankfort	Franklin
Wayne L. Burkey (English - History)	Murphysboro	Jackson
W. L. Casper (Geography-Economics)	Cobden	Union
Kifton K. Dillow (Govt. - Phy. Ed.)	Jonesboro	Union
John E. Dornbach (Geography - Chem.)	Belleville	St. Clair
W. A. England (History - Geography)	Mounds	Pulaski
R. F. Etheridge (Sociology - English)	Fairfield	Wayne
J. C. Evers (History - Sociology)	Metropolis	Massac
Lloyd R. Evilsizer (Govt. - History)	Centralia	Marion
W. J. Ferguson (English - Home Ec.)	Herrin	Williamson
K. B. Hedges (Chemistry - Math.)	West Frankfort	Franklin
M. J. Henderson (Sociology - Govt.)	Marion	Williamson
Billy D. Hudgens (Govt. - English)	Carbondale	Jackson
W. E. Lunde (Govt. - History)	Carbondale	Jackson
Carl W. Lutes (English - Music)	Christopher	Franklin
W. E. McCray, Jr. (Zoology-Chem.)	West Frankfort	Franklin
J. S. McFeron (Math. - Physics)	Anna	Union
Harry N. McMurray (Zoology-Chem.)	DuQuoin	Perry
J. W. Mulkin (Sociology-Govt.)	Herrin	Williamson
James L. Nettleton (Art-English)	Jonesboro	Union
Mabel C. Paterson (Zoology-Chem.)	Carbondale	Jackson
W. F. Price (Govt. - History)	Carbondale	Jackson
E. L. Propes (Zoology - Chem.)	Irvington	Washington
Robert Pulliam (English-History)	Carbondale	Jackson
Paul W. Reeder (Sociology-History)	Nashville	Washington
David P. Richerson (Zoology-Chem.)	Christopher	Franklin

TEACHERS COLLEGE BOARD

Willard E. Rodd (Soc. - Math.)	Marion	Williamson
M. P. Schroedel (For. Lang. - History)	Pinckneyville	Perry
C. P. Schumaier (Math. - Econ.)	Pinckneyville	Perry
A. J. Shafter (Sociology - Govt.)	Carbondale	Jackson
John A. Stevenson (Latin-English)	Philadelphia, Pa.	
Catherine Sullivan (Govt. -English)	Harrisburg	Saline
R. L. Terrell (English - Math.)	Springfield	Sangamon
Wanda P. Watson (Art- Home Ec.)	Carbondale	Jackson
A. R. Williams (Math. - Physics)	Galatia	Saline
E. Willms (Sociology - Psychology)	Brownstown	Fayette

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COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF SCIENCE DEGREE

Gordon E. Eade (Math. - P. & H.)	Carbondale	Jackson
C. B. Ferrell (Zoology - P. & H.)	Eldorado	Saline
John A. Hausser (Zoology - Chem.)	Grand Tower	Jackson
Shirley L. Ludwig (Geography - Botany)	Akron, Ohio	Summit
G. T. Mitchell (Geography - Math.)	Carbondale	Jackson
E. A. Monroe (Zoology - Chem.)	Salem	Marion
U. A. Parkhill (Zoology - Chem.)	Allenhurst, N.J.	Monmouth
K. E. Plumlee (Chem. - Physics)	DuQuoin	Perry
R. D. Rawson (Chem. - Zoology)	West Frankfort	Franklin
C. G. Smith (Zoology - P. & H.)	Eldorado	Saline
C. L. Swinney, Jr. (Zoology - Chem.)	Marion	Williamson
R. D. Triplett (Phy. - Math.)	Carterville	Williamson
R. S. Winegarner (Zoology - Econ.)	Marissa	St. Clair

Spring 1948

COLLEGE OF VOCATIONS AND PROFESSIONS

BACHELOR OF SCIENCE DEGREE

E. F. Adams (Industrial Ed. - Zoology)	Dongola	Union
Edward H. Aikman (Business - Econ.)	Marion	Williamson
Clarence A. Ball (Art-Botany)	Carbondale	Jackson
E. R. Gilley (Business - Econ.)	Harrisburg	Saline
H. C. Gunn (Business - Econ.)	Carbondale	Jackson
K. Jitodai (Art)	Seattle, Wash.	King
Howard F. Ludwig (Business-Math.)	Waterloo	Monroe
M. F. McBride (Business - Econ.)	Murphysboro	Jackson
J. L. McPhail (Business - History)	West Frankfort	Franklin
M. T. Middleton (Ind. Education)	Iuka	Marion
Robert E. Pulliam (Ind. Education)	Harrisburg	Saline
G. A. Russell (Art - History)	Geff	Wayne
D. Gene Sanks (Business)	Equality	Gallatin
S. E. Smith, Jr. (Business - Econ.)	E. St. Louis	St. Clair
J. C. Trobaugh (Business - Agriculture)	Carbondale	Jackson
W. E. Williams (Business)	Galatia	Saline

PROCEEDINGS

Summer 1948

GRADUATE SCHOOL

MASTER OF SCIENCE IN EDUCATION DEGREE

J. W. Buckner (History - Govt.)	Carrier Mills	Saline
Arthur B. Carter (Social Studies)	Anna	Union
Mary L. C. Dixon (English)	Ridgway	Gallatin
J. B. Edmond (Ed. Adm. & Super.)	Carbondale	Jackson
J. B. Hancock (Ed. Adm. & Super.)	Marion	Williamson
Lemuel D. Harry (Ed. Adm. & Super.)	Murphysboro	Jackson
Billy Hoyle (Mathematics)	Carbondale	Jackson
W. N. Huffman (Ed. Adm. & Super.)	Carbondale	Jackson
W. N. Macfarlane (Ed. Adm. & Super.)	Johnston City	Williamson
Alice C. Mann (Social Studies)	Cartersville	Williamson
L. W. Martin (Ed. Adm. & Super.)	Carbondale	Jackson
J. A. Moore (Ed. Adm. & Super.)	Harrisburg	Saline
F. R. Paule (Ed. Adm. & Super.)	Belleville	St. Clair
C. R. Phillips (Ed. Adm. & Super.)	Carbondale	Jackson
J. W. Reps (Ed. Adm. & Super.)	Cartersville	Williamson
W. H. Walker (Ed. Adm. & Super.)	Carbondale	Jackson
R. C. West, Jr. (Ed. Adm. & Super.)	Thompsonville	Williamson

Summer 1948

COLLEGE OF EDUCATION

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Betty O. Adams (Phy. Ed. - History)	Sparta	Randolph
G. H. Adams (Math. - Physics)	Cartersville	Williamson
K. M. Adkins (kindergarten-Primary)	Murphysboro	Jackson
James Burrell Aiken (Zoology - Music)	Benton	Franklin
Nina C. Aikman (Home Ec.-Sociology)	Litchfield	Montgomery
H. M. Andereck (Elem. Ed.)	Sandoval	Marion
H. L. Anderson (Elementary Ed.)	Mt. Vernon	Jefferson
W. B. Anderson (Phy. Ed. - English)	Albion	Edwards
W. Baker (Business - English)	Johnston City	Williamson
Gale R. Ballard (Elementary Ed.)	Mt. Vernon	Jefferson
D. W. Beltz (History - English)	Creal Springs	Williamson
R. A. Best (Industrial Ed.-Art)	Collinsville	Madison
William H. Birch (Zoology-Chem.)	Rosiclare	Hardin
D. E. Bitz (Chemistry-Math.)	Mound City	Pulaski
Evagene Bratten (Elem. Ed.)	Marion	Williamson
L. R. Briesacher (Elem. Ed.)	Belleville	St. Clair
S. W. Brown (Agriculture-English)	Harrisburg	Saline
N. E. Buckner (History - Phy. Ed.)	Carrier Mills	Saline
Gladys B. Carpenter (Elem. Ed.)	Mt. Vernon	Jefferson
Mary R. Carruthers (Elem. Ed.)	Fairfield	Wayne
Wilma J. Chambers (Elem. Ed.)	Westfield	Clark
Mary S. Cotter (Home Ec. - Math.)	Nashville	Washington
Clarence E. Cox (Agriculture-Geography)	Vienna	Johnson
I. B. Crim (Elem. Ed.)	Metropolis	Massac

TEACHERS COLLEGE BOARD

M. J. Crowder (Music - English)	Marion	Williamson
Leona Dickey (Elementary Ed.)	Fairfield	Wayne
E. Duckworth (History - Ind. Ed.)	Belleveille	St. Clair
R. G. Duncan (Elem. Ed.)	Marion	Williamson
Perry D. Eisenhauer (Latin - Spanish)	Royalton	Franklin
Maude M. Eller (Elementary Ed.)	Grand Chain	Massac
H. L. Erickson (Phy. Ed. - Business)	Wyanet	Bureau
R. F. Etheridge (Sociology - English)	Fairfield	Wayne
V. H. Etheridge (Business - Chem.)	Fairfield	Wayne
Betty L. Etherton (English - History)	Murphysboro	Jackson
M. E. Leathers Freeman (Elem. Ed.)	Carmi	White
L. J. Garner (Elem. Ed.)	Carbondale	Jackson
M. L. Garner (English-History)	Broughton	Hamilton
Eva A. Giltner (Elem. Ed.)	Brookport	Massac
Mary R. Goodwin (Social Studies-P.&H.)	Herrin	Williamson
W. Bayless Grey (English-Speech)	Carbondale	Jackson
N. R. Gullic (Elem. Ed.)	Galatia	Saline
R. D. Hahn (Social Studies - English)	DuQuoin	Perry
L. C. Hancock (Math. - Physics)	Harrisburg	Saline
A. M. Harn (Physical Ed.-Sociology)	Murphysboro	Jackson
R. V. Harris (Elem. Ed.)	Chester	Randolph
R. K. Harvey (Physics - Math.)	Tamaroa	Perry
Norma L. Henderson (Art-English)	Carbondale	Jackson
Mamie L. Hertz (Elementary Ed.)	Anna	Union
Helen E. Hicks (Math. - English)	Bonnie	Jefferson
Shirley Jean Horton (Speech - Journalism)	Carbondale	Jackson
Lucy B. Ingram (Elem. Ed.)	Marion	Williamson
Betty J. Keller (Business-Math.)	Cypress	Johnson
C. J. Kirk (Ind. Ed.-Geography)	Fairfield	Wayne
Ernest J. Knowles (Phy. Ed.-History)	Bonnie	Jefferson
Nick V. Kostoff (Government-Math.)	Granite City	Madison
C. Lewis (Kindergarten-Primary)	E. St. Louis	St. Clair
Ernest Kenneth Limpus (Music-English)	Carbondale	Jackson
Kathryn Loomis (Elem. Ed.)	Anna	Union
Charlotte B. Marlow (Eng.-Sociology)	Opdyke	Jefferson
M. K. Mashaney (Elem. Ed.)	Herrin	Williamson
K. V. Mason (Math. - English)	Albion	Edwards
C. C. Mathieu (Phy. Ed. - Math.)	Eldorado	Saline
N. L. McLaughlin (Elem. Ed.)	Sparta	Randolph
E. W. Melvin (Botany - Zoology)	Tamaroa	Perry
W. L. Morse (Music - English)	Cambria	Williamson
R. C. Mueller (Elem. Ed.)	Marion	Williamson
J. R. Murphy (Elem. Ed.)	Eldorado	Saline
Earl W. Murray (Elem. Ed.)	Carbondale	Jackson
L. C. Myers (Elem. Ed.)	Wolf Lake	Union
B. M. E. Nehring (History - Eng.)	Vergennes	Jackson
Hazel Nelms (Elem. Ed.)	Centralia	Marion
Dorothy L. Nicolaides (Elem. Ed.)	Mounds	Pulaski
F. Owen (Elem. Ed.)	Harrisburg	Saline
Gus E. Paris (History - Govt.)	Rosiclare	Hardin
Ruth M. Patton (Elem. Ed.)	Marissa	Washington
Minnie C. Peddicord (Elem. Ed.)	Vernon	Marion
W. M. Perry (Sociology - Eng.)	Harrisburg	Saline
D. E. Quigley (Math. - Physics)	Elkville	Jackson

PROCEEDINGS

L. E. Rapp (Ind. Ed. - History)	Galatia	Saline
C. J. Raubach (Art - English)	West Frankfort	Franklin
M. E. Schein (Elem. Ed.)	E. St. Louis	St. Clair
Neal J. Schmelzel (History - English)	New Athens	St. Clair
John W. Segraves (Elem. Ed.)	Eldorado	Saline
Cecilia E. Sliva (Elem. Ed.)	Collinsville	Madison
L. J. Smith (Govt. - Math.)	DeSoto	Jackson
Lorraine Smith (Elementary Ed.)	Mt. Vernon	Jefferson
Margery A. Smith (Elem. Ed.)	Carbondale	Jackson
Ora M. Snider (Elem. Ed.)	Steelville	Randolph
Joe Spagnoli (Phy. Ed. - Math.)	Hurst	Williamson
Edwin M. Stanton (French - English)	E. St. Louis	St. Clair
H. E. Street (Elem. Ed.)	Chaffee, Mo.	Scott
Mary A. Summers (Business - English)	Benton	Franklin
Mary H. Tarkington (Elem. Ed.)	Murphysboro	Jackson
Joseph Toms, Jr. (Business-English)	Logan	Franklin
D. M. Trefftz (Math. - Business)	Pinckneyville	Perry
R. V. Vinyard (Elem. Ed.)	E. St. Louis	St. Clair
Lynell Avis Weaver (Elem. Ed.)	Pulaski	Pulaski
L. P. Williams (Elem. Ed.)	LaBelle, Fla.	Hendry
James B. Willmore (Chem. - Math.)	West Frankfort	Franklin
B.A. Winegarner (Kindergarten-Primary)	Iuka	Marion
Nellie E. Wright (Kindergarten-Primary)	Cairo	Alexander
C. L. Zimmerman (Agriculture-Zoology)	Hurst	Williamson

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COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF ARTS DEGREE

H. D. Akin (History - English)	Murphysboro	Jackson
Roger N. Davis (Govt. - History)	Harrisburg	Saline
J. C. Deadman (English - Math.)	Carbondale	Jackson
R. A. Gingrich (Sociology - English)	Marion	Williamson
E. W. Melvin (Botany-Zoology)	Tamaroa	Perry
Nedra A. Midjaas (English-Govt.)	Carbondale	Jackson
B. W. Morris (Govt. - Chem.)	Pulaski	Pulaski
Horton Edward Presley (Eng. - Art)	Danvers	Jackson
Lawrence J. Rossel (Physics - Math.)	Okawville	Washington
Henry Y. Rowe (Govt. - History)	Little Rock, Ark.	
Harold E. Todd (Eng. - Chem.)	Carbondale	Jackson

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COLLEGE OF LIBERAL ARTS AND SCIENCES

BACHELOR OF SCIENCE DEGREE

Charles B. Ablett (Physics-Math.)	Metropolis	Massac
Vern E. Baird (Chemistry-Math.)	Elkville	Jackson
Harrison E. Bullock (Zoology-Chem.)	Christopher	Franklin
G. W. Lewis (Chemistry - Geography)	Murphysboro	Jackson
W. M. Regenhardt, Jr. (Math.-Ind.Ed.)	Mt. Vernon	Jefferson
M. W. Teel (Chem. - Math.)	Mulkeytown	Franklin

TEACHERS COLLEGE BOARD

Summer 1948

COLLEGE OF VOCATIONS AND PROFESSIONS

BACHELOR OF SCIENCE DEGREE

T. Argos (Business-Phy. Ed.)	Murphysboro	Jackson
S. L. Endicott (Business-Econ.)	Carmi	White
John Hickman, Jr. (Ind. Ed. -Art)	Carbondale	Jackson
Mary E. Knight (Home Ec. - Govt.)	Norris City	White
Joe Konya, Jr. (Ind. Ed. - Music)	Valier	Franklin
Carl E. Schluter (Ind. Ed.)	Carbondale	Jackson
Doris M. Sims (Business)	Murphysboro	Jackson
Harry R. Woods (Business - Econ.)	Mount Carmel	Wabash

C. Teachers College Scholarships

1. Normal School Scholarships

- a. A list of students in attendance for the summer session 1947-48 at Southern Illinois University on Teachers College Scholarships were mailed on August 5, 1948 to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.
- b. A list of students doing extension work in the summer of 1948 on Normal School Scholarships was mailed on October 8, 1948 to Mr. Charles G. Lanphier, Co-ordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the approval of the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. On August 10, Mrs. Dorothy Bleyer, Faculty Assistant in Mathematics, resigned effective August 19, 1948 to accept a teaching position at Carterville.
2. On July 29, Mr. Cecil M. Bolton, Assistant Professor of Music, resigned effective August 7, 1948 to accept an appointment as head of the piano department at Southwestern Theological Seminary.
3. On August 21, Dr. Robert M. Bolton, Associate University Physician and Associate Professor of Physiology and Health Education, resigned effective September 1, 1948 to accept a position at the University of New Hampshire.
4. On July 6, Mr. A. Frank Bridges, Instructor in Physiology and

PROCEEDINGS

Health Education, resigned effective August 7, 1948. Mr. Bridges is selling his Carbondale property and is going into business in Springfield, Missouri.

5. On June 10, Mr. William H. Harlan, Assistant Professor of Sociology, resigned effective August 7, 1948. Mr. Harlan is pursuing his advanced studies at the University of Chicago.
6. On August 2, Mrs. Mary Lou McNeill Harris, Faculty Assistant and Assistant Registrar, resigned effective September 1, 1948. Mrs. Harris went with her husband to Springfield, Illinois where he has entered law school.
7. On July 5, Dr. P. Merville Larson, Associate Professor of Speech, resigned effective August 7, 1948 to accept a position at Denver University.
8. On August 1, Dr. Wilkison Meeks, Associate Professor of Physics, resigned effective August 7, 1948 to accept an appointment at Western Reserve University.
9. On September 14, Mrs. Margaret M. Rafalko, Faculty Assistant in Biological Science and Research, resigned effective September 14, 1948 in order to assist her husband in his researches.
10. On August 13, Miss Mary Anna Robertson, Executive Assistant in Education and Administration and Secretary to the President, resigned effective September 1, 1948. Miss Robertson has since married and is living at College Park, Maryland.
11. On June 27, Dr. Henry L. Wilson, Assistant Professor of English, resigned effective June 27, 1948. Dr. Wilson Accepted a position in the Department of English at Drake University.

B. New Appointments

1. On September 21, Mr. Elmer Franklin Adams was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$ 83.33 for the period extending from September 17, 1948 through June 10, 1949. Mr. Adams has his Bachelor's degree from Southern.
2. On September 25, Mr. Vern Baird was appointed Faculty Assistant in Biological Science and Research at a monthly salary of \$ 200.00 effective October 1, 1948. Mr. Baird has his Bachelor's degree from Southern.
3. On August 2, Miss Iris Beverly Baker was appointed Instructor in Economics at a monthly salary of \$ 320.00 effective September 13, 1948. Miss Baker has her Bachelor's and Master's degrees from Kansas State College and has served as Assistant in Economics at that school.
4. On July 22, Miss Mary Noel Barron was appointed Assistant Professor of Business Administration at a monthly salary of \$ 370.00

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for the nine months extending from September 13, 1948 through June 10, 1949. Miss Barron has her Bachelor's degree from the University of Kentucky and her Master's degree from the University of Michigan. She has taught at the University of Chattanooga and has had practical experience as a clerk, bookkeeper, and accountant.

5. On September 15, Mrs. Elizabeth Bischof was appointed half-time Faculty Assistant in English at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mrs. Bischof has her Bachelor's degree from Lawrence College.
6. On September 14, Dr. Eli L. Borkon was appointed one-fourth time Associate Professor of Physiology and Health Education at a monthly salary of \$140.00 for the three months extending from September 13, 1948 through December 3, 1948. Dr. Borkon has the Bachelor's degree, the Doctor of Philosophy degree, and the Doctor of Medicine degree from the University of Chicago. He previously taught on our staff from 1939 to 1942.
7. On September 29 Mrs. Florence Camp was appointed Faculty Assistant in the Allyn Training School at a monthly salary rate of \$200.00 for the period extending from September 29, 1948 through October 8, 1948. Mrs. Camp, who has her Bachelor's degree from Ohio State University, served as a substitute for Miss Ruby Van Trump, who was absent from her duties because of illness.
8. On September 4, Mr. Harry Wesley Carter was appointed Faculty Assistant in Rural Education at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Carter has his Bachelor's degree from Southern and has taught in the rural schools near Wolf Lake, Illinois for two years. He has been named critic at the Buncombe School.
9. On August 19, Mr. Gordon J. Chapman was appointed Instructor in Business Administration at a monthly salary of \$400.00, effective September 13, 1948. Mr. Chapman has his Bachelor's degree and Master's degree from the University of Missouri and has taught at that school. During the war he served four and one-half years in the United States Marine Corps, in which he held the rank of major.
10. On September 14, Mrs. Sue Jackson Eberhart was appointed Faculty Assistant and Assistant Registrar at a monthly salary of \$200.00 effective October 1, 1948 replacing Mrs. Mary Lou McNeill Harris, who served as Assistant Registrar until September 1, 1948. Mrs. Eberhart has worked as a student assistant in the Registrar's Office for four years and will shortly complete her requirements for the Bachelor's degree.
11. On August 31, Mr. Troy W. Edwards, Instructor in University High School and Acting Dean of Boys, was given a special short-term appointment for the period extending from September 1, 1948

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through September 10, 1948 at a total salary of \$134.00. Mr. Edwards' services were needed during that period to assist in preparations for the opening of the University High School.

12. On August 31, Mr. Thomas D. Evans was appointed half-time Faculty Assistant at a monthly salary of \$85.00 for the period extending from September 1, 1948 through June 30, 1949. Mr. Evans, who will complete the requirements for his Bachelor's degree at the end of the fall quarter, is serving as advisor and tester at the Veterans Administration Guidance Center.
13. On August 3, Mr. Woodrow Fildes was appointed Instructor in Mathematics at a monthly salary of \$275.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Fildes, who has both his Bachelor's and Master's degrees from Southern, has served us during the past year as a graduate assistant in Mathematics.
14. On August 24, Dr. Woodson W. Fishback was appointed Assistant Professor of Education at a monthly salary of \$500.00 effective September 13, 1948. Dr. Fishback has his Bachelor's and Master's degrees from the University of Missouri and his Doctor's degree from the University of Chicago. He has taught in various Missouri public schools, served for two years as Educational Officer in the United States Army, assisted in research at the University of Chicago, and taught during the past summer session at Southern.
15. On July 7, Miss Ruth Haddock was appointed Assistant Professor and Assistant to the Dean of Women at a monthly salary of \$375.00 on a twelve-months basis, effective September 1, 1948. Miss Haddock has her Bachelor's degree from the Pennsylvania College for Women and her Master's degree from the University of Pittsburgh. She has studied at the University of Wisconsin, the College of William and Mary, the University of Hawaii, and Syracuse University. She has taught in a number of Pennsylvania high schools and has served as Student Dean at Syracuse University.
16. On August 10, Dr. William F. Holtrop was appointed Associate Professor of Industrial Education at a monthly salary of \$450.00 for the nine months extending from September 13, 1948 through June 10, 1949. Dr. Holtrop has his Bachelor's degree from the Nebraska State Teachers College, his Master's degree from the University of Missouri, and his Doctor's degree from the University of California at Los Angeles. He has taught in various high schools and at Nebraska State Teachers College.
17. On August 2, Mr. Billy Hoyle was appointed Instructor in Mathematics at a monthly salary of \$275.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Hoyle has both his Bachelor's and Master's degrees from Southern. He has served us for the past year as a graduate assistant in Mathematics.
18. On August 13, Mr. Roy Vail Jordan was appointed Assistant

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Professor of Education on a twelve-months basis at a monthly salary of \$475.00 effective September 13, 1948. For pay roll purposes he will have the title of Executive Assistant in Education and Administration. He has a Bachelor of Education degree from Southern, a Bachelor of Arts degree from the University of Illinois, and a Master of Arts and additional work at the University of Wisconsin. He has taught for many years in the public schools and served as superintendent at Centralia for twenty-seven years.

19. On September 25, Mrs. Pauline Willer Lander was appointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$175.00 effective September 27, 1948. Mrs. Lander is a graduate of St. Luke's Hospital in St. Louis and is licensed as a Registered Nurse in Missouri.
20. On August 24, Mr. Leland Lingle, Associate Professor of Physical Education for Men, was given a special short-term appointment for the period extending from September 1, 1948 through September 10, 1949 at a total salary of \$190.00. He assisted in the coaching of football and in the Freshman Orientation program which preceded the opening of school.
21. On July 22, Mr. Richard L. Morse was appointed Assistant Professor of Music at a monthly salary of \$400.00 effective September 13, 1948. Mr. Morse has his Bachelor's degree from the University of Nebraska and his Master of Music degree from Baylor University. He has had private lessons and special study at the University of Michigan and elsewhere. He comes to us from Baylor University where he served as Assistant Professor.
22. On August 10, Mr. Robert E. Mueller was appointed Instructor in Music at a monthly salary of \$390.00 effective September 13, 1948. Mr. Mueller has his Bachelor's degree from Milwaukee State Teachers College and his Master of Music degree from Northwestern University.
23. On July 17, Mr. Earl W. Murray was appointed Faculty Assistant assigned to the Registrar's Office on a twelve-months basis at a monthly salary of \$225.00 effective August 7, 1948. Mr. Murray received his Bachelor's degree from Southern at the close of the summer session. He will help prepare class schedules, organize and supervise registration, and otherwise aid the Registrar in her administrative duties.
24. On August 12, Mr. William O'Brien was appointed Faculty Assistant in Physical Education for Men at a monthly salary of \$250.00 effective September 13, 1948. Mr. O'Brien has his Bachelor's degree from Southern and has taught during the past year at the Carbondale Community High School.
25. On July 6, Mr. John Stotlar was appointed Instructor in the University High School at a monthly salary of \$300.00 effective September 13, 1948. Mr. Stotlar is a graduate of Southern and

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obtained his Master's degree from Indiana University in August. He will serve as head football coach, assistant coach in other sports, and Instructor in Physical Education and Health at the University High School.

26. On August 19, Dr. C. Horton Talley was appointed Professor of Speech at a monthly salary of \$550.00, effective September 13, 1948. Dr. Talley received his Bachelor's degree from Simpson College, his Master's degree from Northwestern University, and his Doctor's degree from the University of Iowa. He has taught at Nebraska Wesleyan University and at Texas State College for Women, where he was Acting Director of the Speech Department. Dr. Talley is beginning a term as Chairman of the Department of Speech.
27. On August 11, Mr. Ben P. Watkins, Assistant Professor of Art, was given a special short-term appointment for the period from August 17, 1948 through September 6, 1948, at a total salary of \$315.00. Mr. Watkins' services were needed to prepare, arrange, and display our exhibits at county fairs.

C. Graduate Assistants

1. The following graduate students have been appointed or reappointed as part-time Faculty Assistants and assigned to teaching, administrative duties, or research. Most of them are teaching additional classes made necessary by our large fall quarter enrollment.
 - a. On September 14, Mr. Charles B. Ablett was appointed half-time Faculty Assistant in Mathematics and Physics at a monthly salary of \$110.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ablett has his Bachelor's degree from Southern.
 - b. On August 18, Mr. Robert Ashby was appointed half-time Faculty Assistant in the Child Guidance Clinic at a monthly salary of \$85.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ashby has his Bachelor's degree from Southern.
 - c. On September 21, Mr. Virgil Barnard was appointed one-fourth time Faculty Assistant in English at a monthly salary of \$45.00 for the period extending from September 21, 1948 through December 3, 1948. Mr. Barnard has his Bachelor's degree from Central State College and has had nine years of teaching experience in the public schools.
 - d. On August 17, Mr. Albert T. Craig was appointed half-time Faculty Assistant in the Curriculum Library at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Craig has his Bachelor's degree from Southern.
 - e. On July 30, Mr. Robert F. Etheridge was appointed half-time Faculty Assistant in the Dean of Men's Office at a monthly

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salary of \$85.00 for nine and two-fifths months extending from September 1, 1948 through June 10, 1949. Mr. Etheridge graduated from Southern this spring. He will assist the Dean of Men in our guidance and testing program.

- f. On September 14, Mr. William T. Holder was reappointed half-time Faculty Assistant in Government at a monthly salary of \$100.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- g. On September 14, Mr. Arley W. Ludwig was appointed half-time Faculty Assistant in the University High School at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Ludwig has his Bachelor's degree from Southern.
- h. On September 14, Mr. Walter McDonald was appointed two-thirds time Faculty Assistant in Geography at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. McDonald has his Bachelor's degree from Southern.
- i. On August 18, Miss Nedra Alice Midjaas was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Miss Midjaas is a recent graduate of Southern.
- j. On August 10, Mr. Gus E. Paris was appointed one-third time Faculty Assistant in History at a monthly salary of \$75.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Paris has his Bachelor's degree from Southern.
- k. On September 15, Mr. Horton Presley was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Presley has his Bachelor's degree from Southern.
- l. On September 15, Mr. Robert Pulliam was appointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Pulliam has his Bachelor's degree from Southern.
- m. On August 30, Mr. Albert Jene Shafter was reappointed half-time Faculty Assistant in Sociology at a monthly salary of \$90.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- n. On September 15, Mr. James C. Springs was appointed one-fourth time Faculty Assistant in Mathematics at a monthly salary of \$50.00 for the nine months extending from September 13, 1948 through June 10, 1949. Mr. Springs has his Bachelor's degree from Southern.

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- o. On September 15, Mrs. June Fulkerson Todd was reappointed half-time Faculty Assistant in English at a monthly salary of \$90.00 for the period extending from October 1, 1948 through June 10, 1949. Mrs. Todd was paid a salary of \$180.00 for the month of September, 1948, the amount including an adjustment for work done during the summer vacation.

D. Practice Supervisors

1. At the beginning of the fall quarter, the following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in our affiliated schools at monthly salaries of \$25.00 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948:
 - a. Mr. Edward L. Bencini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.
 - b. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.
 - c. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
 - d. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
 - e. Mr. John Q. Clark at the Attucks High School in Carbondale to supervise student teachers in Sociology.
 - f. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
 - g. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
 - h. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in Social Sciences.
 - i. Miss Misanna Ikard at the Attucks High School, Carbondale, to supervise student teachers in English.
 - j. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
 - k. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
 - l. Mr. Arthur Newbern at the Attucks High School in Carbondale to supervise student teachers in Social Studies.

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- m. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
 - n. Mr. J. D. Russell at the Attucks High School in Carbondale to supervise student teachers in Sociology.
 - o. Mrs. Josie M. Russell at the Attucks School in Carbondale to supervise student teachers in Elementary Education.
 - p. Mrs. Opal R. Stephens at the Anna-Jonesboro Community High School to supervise student teachers in Physical Education for Women.
 - q. Mr. David M. Stroup at the Anna-Jonesboro Community High School to supervise student teachers in Mathematics.
 - r. Mr. William Townes at the Anna-Jonesboro Community High School to supervise student teachers in Physics.
 - s. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in American History.
2. On September 22, Mrs. Elizabeth Abram was reappointed part-time Faculty Assistant to supervise student teachers in Home Economics at the Metropolis Community High School at a total salary of \$37.50 for the first six weeks of the fall quarter extending from September 13, 1948 through October 22, 1948.

E. Reappointments

- 1. On August 10, Mrs. Maxine Blackman was reappointed three-fourths time Faculty Assistant in the Information Service at a monthly salary of \$135.00 for the nine and three-fourths months extending from August 16, 1948 through June 10, 1949.
- 2. On June 30, Mr. Henry M. Borella was reappointed Faculty Assistant in Physics at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- 3. On September 3, Mrs. Lora Bosley was reappointed Faculty Assistant in Education at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949. She is serving as Critic and Supervisor at the Buckles Rural School.
- 4. On July 8, Mrs. Mabel G. Bracewell was reappointed half-time Faculty Assistant in the University High School at a monthly salary of \$125.00 for the nine months extending from September 13, 1948 through June 10, 1949.
- 5. On September 15, Mrs. Gladys R. Clark was reappointed Instructor in the Department of Mathematics at a monthly salary of \$300.00 for the nine months extending from September 13, 1948 through June 10, 1949.

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6. On July 17, Mrs. Martha M. Clark was reappointed one-half time Faculty Assistant in English for the period extending from July 19, 1948 through August 6, 1948 at a total salary of \$92.75, and then on September 15 was reappointed as Faculty Assistant in the Department of English at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
7. On July 1, Mrs. Lucille H. Fligor was reappointed half-time Faculty Assistant at a monthly salary of \$110.00 for the eight and one-fourth months extending from September 13, 1948 through May 20, 1949. She is serving as Assistant Critic at the Buncombe Rural School.
8. On September 15, Mrs. Juanita A. Gross was reappointed Faculty Assistant in the Department of English at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
9. On July 17, Mrs. Jeanette H. Neckers was reappointed three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50 for the nine months of the school year extending from September 13, 1948 through June 10, 1949.
10. On September 14, Mr. Jose Luis Reyes was reappointed three-fourths time Faculty Assistant in Foreign Languages at a monthly salary of \$187.50 for the nine months extending from September 13, 1948 through June 10, 1949.
11. On July 6, Miss Patricia Stahlheber was reappointed Instructor in Foreign Languages at a monthly salary of \$300.00 for the nine months extending from September 13, 1948 through June 10, 1949.
12. On September 14, Mr. Julius R. Swayne was reappointed Faculty Assistant assigned to the Museum at a monthly salary of \$250 for the period extending from September 13, 1948 through June 10, 1949.
13. On August 10, Mrs. Ernestine Cox Taylor was reappointed Faculty Assistant in Music at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
14. On July 22, Mrs. Irma Tate Ward was reappointed Faculty Assistant in Botany at a monthly salary of \$250.00 for the nine months extending from September 13, 1948 through June 10, 1949.
15. On August 10, Mrs. Eleanor Young was reappointed three-fourths time Faculty Assistant in Speech at a monthly salary of \$187.50 for the nine months extending from September 13, 1948 through June 10, 1949.

F. Changes in Duties and Salary

1. On September 24, Miss Mary Noel Barron, Assistant Professor of Business Administration, was named assistant to the Director of Anthony Hall with a monthly allowance of \$30.00 for the maintenance in addition to her cash salary of \$370 per

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month effective September 13, 1948 through June 19, 1949.

2. On July 6, Dr. George L. Cherry was promoted from Assistant Professor of History to Associate Professor with a change in salary from \$400.00 to \$450.00 per month on a nine-months basis, effective September 13, 1948.
3. On September 4, Miss Thelma Lynn of the Library staff was promoted from the rank of Instructor to the rank of Assistant Professor effective September 1, 1948, contingent upon the conferring of her Master of Science in Library Science degree from Columbia University, at no increase in her present salary.
4. On July 17, Mrs. Julia Neely, Associate Professor of English, received an adjustment in salary for the month of August in the amount of \$102.50, which was added to her August check. Mrs. Neeley's services were needed from July 19, 1948 through August 6, 1948 as a one-third time substitute for Miss Winifred Burns, Assistant Professor of English, who was on sick leave.
5. On September 2, Dr. William Neal Phelps, Acting Director of the Physical Plant, was promoted from the rank of Associate Professor to the rank of Professor, with a monthly salary of \$560.00 on a nine-months basis. Since September 11, it has been agreed with Dr. Phelps that he will continue as Acting Director of the Physical Plant until a satisfactory replacement can be found, but that he will then assume full-time academic duties in the College of Education in accordance with his expressed duties to be relieved of his Physical Plant duties.
6. Miss Helen A. Shuman, Dean of Women, returned to work on a three-fourths time basis, effective September 1, 1948. On July 8, her salary was adjusted to \$360.00 per month for as long a time as she is on a three-fourths time basis. From February 29, 1948 to September 1, 1948, Miss Shuman was on sick leave.
7. On July 24, Dr. Willis G. Swartz, Professor of Government and Chairman of the Graduate Studies Committee, was transferred from the nine-months to the twelve-months pay roll, effective August 17, 1948, at no change in his rank or 1948-49 rate of pay. This change was necessitated by the development of our graduate program and Dr. Swartz's increasing duties in connection with our graduate students.

G. Leave of Absence

1. On August 13, Mrs. Margaret M. Rafalko, Faculty Assistant in Biological Science and Research, was granted a leave of absence without pay for the period extending from August 5, 1948 through September 6, 1948.

III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Miss Mary Janice Ferrill was appointed to the position of Clerk

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Stenographer I in the President's office, at a monthly rate of \$175.00. Miss Ferrill's appointment was effective August 1, 1948.

2. Mrs. JoAnn Ramsey was appointed to the position of Clerk Typist I in the Cafeteria effective August 9, 1948, at a monthly salary of \$150.00.

B. Replacements

1. Mr. Donald Crowell was appointed to the position of Laborer (Maintenance) at a salary of \$150.00 per month, effective July 2, 1948. Mr. Crowell replaced Mr. Ogle Etherton.
2. Mr. Cloman Lingle was appointed to the position of Janitor I at a salary of \$150.00 per month effective August 5, 1948. Mr. Lingle replaced Mr. William Claunch, who resigned.
3. Mr. Rolland R. Metcalf was appointed to the position of Watchman I at a salary of \$150.00 per month effective September 3, 1948. Mr. Metcalf replaced Mr. Maurice Metcalf who resigned effective August 1, 1948.
4. Mrs. Margaret L. Rutherford was appointed to the position of Clerk Stenographer I at a monthly salary of \$175.00 effective September 20, 1948. Mrs. Rutherford replaced Miss Betty Hamilton who resigned effective August 31, 1948.
5. Mr. Dennis P. Waugh was appointed to the position of Laborer (Maintenance) at a salary of \$150.00 per month, effective June 22, 1948. Mr. Waugh replaced Mr. Wesley Walters, who was transferred to the position of Stationary Fireman.

C. Resignations

1. Mr. Al Digregorio resigned from his position as Plasterer effective September 30, 1948.
2. Mrs. Martha L. Dycus resigned from her position as Clerk Typist I in the Bursar's office effective August 21, 1948.
3. Miss Betty Hamilton, Clerk Stenographer I, resigned from her position in the Physical Plant Department, effective August 31, 1948.
4. Mr. Maurice Metcalf resigned from his position as Watchman I, effective August 1, 1948.

D. Change of Status

1. The classification of Mrs. Ressie Richardson has been changed from Domestic to Cook I effective August 25, 1948 at no charge in salary.
2. The classification of Mrs. Allynn W. Carter has been changed

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from Clerk Stenographer I to Clerk Stenographer II effective September 29, 1948, at no change in salary.

3. The classification of Miss Juanita E. Cooper has been changed from Clerk Stenographer I to Clerk Stenographer II effective September 28, 1948, at no change in salary.

E. Death

1. We regret to report that Mr. James B. Watson, Watchman I at the Illinois Ordnance Plant Housing Project, died of a heart attack on September 6, 1948. Mr. Watson had been employed at Southern Illinois University since March 21, 1947.

IV. ORGANIZATION

Dr. C. Horton Talley, Professor of Speech, has been designated Chairman of the Department of Speech effective September 13, 1948. The chairmanship of this department was made vacant by the resignation of Dr. P. Merville Larson.

V. CURRICULUM

A. Graduate School

1. The Graduate Studies Committee of the Board has approved an expansion of the graduate program at Southern Illinois University to provide for the Master of Arts and Master of Science degrees. Heretofore, the only graduate degree offered has been the Master of Science in Education.

The advantage of the new offerings will be that Southern's graduates in Liberal Arts and Sciences and Vocations and Professions can now continue their advanced studies at this school in fields other than Education and can go on to graduate schools to work toward the Doctor of Philosophy degree without loss of credit.

Only those departments which already have adequate staff, laboratory, and library facilities have been approved for this work. Beginning with the fall quarter of 1948, the following departments will offer curricula leading to the Master of Arts or the Master of Science degrees: English, History, Foreign Language, Government, Mathematics, and Biological Science.

During the present fall quarter, twenty candidates have enrolled for the Master of Arts degree, nine candidates for the Master of Science degree, and one hundred twelve candidates for the Masters of Science in Education degree.

2. To the general list of departments which may offer graduate courses, the Department of Industrial Education has been added with the approval of the Board's Graduate Studies Committee. Staff and other facilities are available to begin this work, and since there are many possibilities for practical research in the

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industrial arts in Southern Illinois, the courses should be useful not only to our students but also to the area.

B. College of Liberal Arts and Sciences

The College of Liberal Arts and Sciences is offering the following new courses:

Botany 390	Readings in Botany; two hours
Botany 403	Advanced Taxonomy; three hours
Chemistry 108	Inorganic Chemistry for Agriculture students; 5 hrs.
Chemistry 431	Quantative Organic Chemistry; three hours
Geography 402	Russia and Southwestern Asia; four hours
History 417	History of the British Empire; four hours

C. College of Vocations and Professions

The College of Vocations and Professions is offering a new course, Agriculture 334, Preservation and Processing of Agricultural Products, four hours. It is hoped that this course will be useful to the fruit growers of this area.

D. Extension

During the summer of 1948 the Division of Extension and Adult Education offered two four-week workshops in Education at Centralia and Cairo, eleven one-week workshops in Conservation at Anna, Carmi, Elizabethtown, McLeansboro, Metropolis, Mt. Vernon, Murphysboro, Nashville, Pinckneyville, Salem, and Waterloo, and five brief Schools for Custodians and Engineers at Anna, Belleville, East St. Louis, Edwardsville, and West Frankfort. A thousand individuals were enrolled in these courses.

During the fall quarter of 1948 twenty-two extension courses are being offered in nineteen off-campus centers with an enrollment of nearly 1,200 students.

The Division of Extension and Adult Education through its Audio-Visual Aids Service is now building up a film library for both campus and area users. This library now includes 700 educational films, and during the past year there were 2,600 separate showings to a campus attendance of over 30,000 students.

VI. BUILDINGS AND GROUNDS

A. Training School

We are happy to report that contracts for the construction of our training school building have been awarded as follows:

Federal Constructors, Inc.-General Work	\$1,618,875.00
L.H. Prentice Company-Heating and Ventilating	262,864.00
Economy Plumbing and Heating Co.-Plumbing Work	180,851.00
Phillips Electric Company-Electrical Work	146,358.00
Standard Asbestos Manufacturing Co.-Pipe Covering	91,106.00
Total	<u>\$2,300,054.00</u>

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B. Wheeler Library

On September 15, 1948 we received from the Division of Architecture and Engineering a wire stating that there was a serious hazard in Wheeler Library due to present overloading, and recommending that the stack room section of the building be vacated to reduce loading by 75%. A reduced loading of the reading room section was also recommended, and the Supervising Architect stated that in his opinion structural repairs of the building to enable continued use as a library were not economically feasible.

As a result of this message, our Space Committee recommended the removal of books and their placing in other campus spaces. Some of the books, because of lack of suitable space, will have to be stored where they will not be available for student use. The distribution of the books will be as follows:

1. 12,000 to 14,000 books in the Curriculum Library, which is located in the basement of the main library;
2. 25,000 books and legal documents in the basement rooms of Anthony Hall;
3. Approximately 13,000 books in storage in the barracks building at the north end of the practice football field;
4. Approximately 10,000 books in storage in the basement of the Old Science Building.

The removal and redistribution of these books has placed the staff of the library under a severe strain and has made it unusually difficult for our students, particularly the graduate students, to pursue their studies.

C. Main Building

We have also been notified by the Division of Architecture and Engineering that the roof construction of Old Main requires extensive repairs and that recommendations to this effect will follow.

VII. AUXILIARY ENTERPRISES

The statements of profit and loss for the Bookstore, the Cafeteria, and the Residence Hall are given below:

BOOKSTORE

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Sales:	
Supplies	\$ 17,196.05

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Books	<u>4,600.08</u>	\$ 21,796.13
Penalties		234.60
Rental Fees		26,225.67
Transfers to Departments - (Non-Cash)		<u>6,016.16</u>

Total Receipts \$ 54,272.56

EXPENDITURES:

Personal Services:		
Regular	2,940.00	
Student	<u>3,177.20</u>	6,117.20
Commodities:		
Stationery, Printing, and Office Supplies	25,973.50	
Wearing Apparel	2,150.46	
Household, Laundry and Cleaning Supplies	3.75	
Commodities Not Other- wise Classified	<u>41,502.68</u>	<u>69,630.39</u>

Total Expenditures 75,747.59⁽¹⁾

Excess of Expenditures Over Receipts 21,475.03

ADJUSTMENTS

ADDITIONS:

Bills Holding:		
Bills Holding, 6/30/48	10,119.16	
Bills Holding, 7/1/47	<u>2,181.80</u>	<u>7,937.36</u>
		29,412.39

DEDUCTIONS:

Inventory:		
Inventory, 6/30/48	126,514.53	
Inventory, 7/1/47	<u>86,751.73</u>	39,762.80
Accounts Receivable:		
Accts. Receivable, 6/30/48	12,906.34	
Accts. Receivable, 7/1/47	<u>11,600.63</u>	<u>1,305.71</u>
		<u>41,068.51</u>

NET PROFIT \$ 11,656.12

(1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

CAFETERIA

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Sales:		
Regular	\$ 57,692.28	
Banquets	<u>3,163.99</u>	\$ 60,856.27
Transfers - (Non-Cash)		<u>891.16</u>
Total Receipts		\$ 61,747.43

EXPENDITURES:

Personal Services:		
Regular	13,605.36	
Student	10,473.70	24,079.06
Contractual Services:		
Repair & Maint. of Furniture & Equip.	47.15	
Waste Removal, Cleaning & Exterminating Services	1,411.03	
Other Contractual Services	<u>12.00</u>	1,470.18
Commodities:		
Stationery, Printing, & Office Supplies	11.35	
Food Supplies	39,955.01	
Household, Laundry & Cleaning Supplies	<u>2,811.25</u>	42,777.61
Equipment:		
Household Equip. & Furnishings		<u>2,676.04</u>
Total Expenditures		<u>71,002.89⁽¹⁾</u>
Excess of Expenditures Over Receipts		<u>9,255.46</u>

ADJUSTMENTS

ADDITIONS:

Bills Holding:		
Bills Holding, 6/30/48	4,404.35	
Bills Holding, 7/1/47	<u>3,862.38</u>	<u>541.97</u>
		9,797.43

DEDUCTIONS:

Inventory:		
Inventory, 6/30/48	6,609.88	
Inventory, 7/1/47	<u>5,061.24</u>	1,548.64

(1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

PROCEEDINGS

Capital Expenditures:

Household Equipment &
Furnishings

\$ 2,676.04

\$ 4,224.68

NET LOSS

\$ 5,572.75

RESIDENCE HALL

Statement of Profit and Loss

July 1, 1947 to June 30, 1948

RECEIPTS:

Room and Board

\$46,057.00

Extra Meals & Lodging

161.80

Total Receipts

\$46,218.80

EXPENDITURES:

Personal Services:

Regular

\$ 14,107.64

Student

1,387.82

15,495.46

Contractual Services:

Repair & Maint. of

Furniture & Equip. 133.20

Rents Not Otherwise

Classified 22.00

Waste Removal, Cleaning,
and Exterminating

Services 1,458.72

1,613.92

Office Expenses:

Subscriptions,

Information Services

and Association Dues

81.95

Travel

105.27

Commodities:

Stationery, Printing, &

Office Supplies 36.14

Medical, Scientific &

Laboratory Supplies 15.31

Food Supplies 14,576.38

Household, Laundry &

Cleaning Supplies 2,870.97

17,498.80

Equipment:

Office Furniture &

Equipment 123.55

Household Equipment &

Furnishings 2,717.60

Library Books, Maps,

Paintings & Specimens 2.10

Equipment Not Other-

wise Classified 70.70

2,913.95

TEACHERS COLLEGE BOARD

Total Expenditures	\$ 37,709.35 ⁽¹⁾
Excess of Receipts Over Expenditures	8,509.45

ADJUSTMENTS

ADDITIONS:

Capital Expenditures:			
Office Furniture & Equip.	\$	123.55	
Household Equip & Furnishings.		2,717.60	
Library Books, Maps, Paintings and Specimens		2.10	
Equipment Not Otherwise Classified		<u>70.70</u>	<u>2,913.95</u>
			11,423.40

DEDUCTIONS:

Bills Holding:			
Bills Holding, 6/30/48	\$	5,754.75	
Bills Holding, 7/1/47		<u>1,335.12</u>	4,419.63
Accounts Receivable:			
Accts. Receivable, 7/1/47		4,734.00	
Accts. Receivable, 6/30/48		<u>2,895.00</u>	1,839.00
Inventory:			
Inventory, 7/1/47		2,000.11	
Inventory, 6/30/48		<u>1,921.05</u>	<u>79.06</u>
			<u>6,337.69</u>

NET PROFIT \$ 5,085.71

- (1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

VIII. STUDENT LIFE

During the summer session of 1948 there were a number of special events for students, such as a weekly swimming period at Crab Orchard Lake, a Play Night, a program of folk songs, and a student play entitled "The Village Green." For the first time in the history of Southern Illinois University, a regular commencement program was held at the close of the summer session, the address being given by Dr. James F. Price, Chancellor of Denver University.

More than 900 freshmen attended Freshman Week, September 8-14, before the opening of the fall quarter. The events of the week included opening convocation, a picnic lunch for students and parents, freshman tests and examinations, library lectures and demonstrations, campus tours, and discussions of student problems, as well as various social events.

PROCEEDINGS

IX. MISCELLANEOUS

A. Veterans Services

1. Chautauqua Street Veterans Housing Project-Contract
No. III-V-11330

Statement of Income and Expenses

July 1, 1947 to June 30, 1948

INCOME:

Dwelling Rent Income	\$ 39,967.29	
Furniture Rental	7,496.75	
Sales and Services to Tenants	225.56	
Miscellaneous Income	<u>102.78</u>	
Gross Income		\$47,792.38

EXPENDITURES:

Management	2,489.29	
Insurance	40.50	
Operating Services	583.92	
Public Services	8.09	
Repairs, Maintenance, & Replacements	2,410.53	
Utilities	21,218.09	
Equipment	299.18	
Furniture	14.52	
Settlement F.P.H.A. Contract for period 1/1/47 to 6/30/47	<u>4,628.42</u>	
Total Expenditures		<u>31,692.54⁽¹⁾</u>
Excess of Income Over Expenditures		16,099.84

ADJUSTMENTS

ADD:

Expenditures Applicable to 1946-47	6,251.12	
Grounds Equipment	299.18	
Furniture	14.52	
Unexpired Insurance	<u>27.67</u>	<u>6,592.49</u>
		22,692.33

(1) Does not include expenditures for conversion amounting to \$11,204.40 of which \$10,537.10 was included in expenditures for conversion as "Bills Holding for Construction" in report dated June 30, 1947.

TEACHERS COLLEGE BOARD

DEDUCT:

Accounts Payable:

George Johnson,		
Garbage Collection	\$	50.00
John J. McCarty, Grounds		60.00
Donald G. Brasel, Bookkeeper		110.00
Walgreens		7.56
Carbondale Water & Sewage Works		104.69
Illinois Utilities Co., Gas		<u>428.31</u>
	\$	<u>760.56</u>

Net Profit from Operations \$ 21,931.77⁽¹⁾

2. Ordnance Plant Veterans Housing Project-Contract
No. Ill-V-11329

Statement of Income and Expense

July 1, 1947 to June 30, 1948⁽²⁾

INCOME:

Dwelling Rent Income	\$ 11,519.78
Furniture Rental	338.04
Sales and Services to Tenants	<u>53.06</u>

Gross Income \$ 11,910.88

EXPENDITURES:

Management	1,216.00
Insurance	67.38
Operating Services	154.43
Public Services	2,856.85
Repairs, Maint., & Replacements	2,731.04
Utilities	12,364.17
Equipment	<u>376.57</u>

Total Expenditures 19,766.44⁽³⁾

Excess of Expenditures Over Income 7,855.56

ADJUSTMENTS

DEDUCT:

Unexpired Insurance	38.55	
Equipment	<u>376.57</u>	<u>415.12</u>

7,440.44

(1) Profit of \$22,359.82 payable to F.P.H.A. computed on basis of standard cost as per contract. Difference of \$428.05 between actual cost and standard cost payable from Agency Fund.

(2) Operation began December 1, 1947.

(3) Does not include expenditures for conversion amounting to \$4,260.19.

PROCEEDINGS

ADD:

Accounts Payable:		
T.D.Sager, Garbage	\$ 32.50	
Ill. Commercial Telephone Co.	44.34	
Bertie Smith, Grounds	12.00	
Victor Smith, Grounds	38.50	
C.I.P.S.Co., Electric	235.10	
Treasurer, U.S., Water	57.39	
William Hastie, Coal	212.89	
Bradley Hdwe. Co.	8.42	\$ 641.14
Estimated State Pay Roll for Month of June	<u>1,300.00</u>	\$ 1,941.14
Net Loss From Operations		<u>\$ 9,381.58</u>

3. Veterans Administration Guidance Center Contract

Statement of Income and Expense

July 1, 1947 to June 30, 1948

INCOME:

Testing	\$ 14,076.00	
Meals & Lodging	<u>44.25</u>	
Total Income		\$ 14,120.25

EXPENSE:

Personal Services		9,973.45	
Other Expense:			
Travel	\$ 44.85		
Commodities			
Stationery, Printing, & Office Supplies	312.25		
Awards and Grants	21.24		
A. Equipment:			
Office Furniture and Equipment	123.56		
Equipment Not Otherwise Classified	<u>10.75</u>	<u>134.31</u>	<u>512.65</u>
Total Expense			\$ 10,486.10 ⁽¹⁾
Excess of Income Over Expense			<u>\$ 3,634.15</u>
	<u>Unit Cost</u>		

Total Cost \$10,486.10 ÷ number tested 782 = \$13.41

(1) Does not include allocation of expenditures for telephone and water, electricity and heat charged to Physical Plant.

TEACHERS COLLEGE BOARD

- B. On October 1 the Fifth Governor's Conference on Exceptional Children was held on the campus of Southern Illinois University, with a number of prominent authorities in this field as speakers and consultants.
- C. On the afternoon of October 1 a conference on special education for school administrators was held, with Miss Martha M. Black from the Office of the Superintendent of Public Instruction presiding.
- D. The Southern Illinois School Library Conference was held in the Little Theatre October 13, 1948, with a large attendance of school superintendents, principals, teachers, and librarians.

X. SUMMARY

It is respectfully requested that the following action be taken by the Teachers College Board:

- A. Acceptance of the lists of graduates for Spring 1948 and Summer 1948.
- B. Acceptance of the list of Teachers College Scholarships for Summer Session 1948 and Summer Extension 1948.
- C. Acceptance of the resignations of the following: Mrs. Dorothy Bleyer, Mr. Cecil M. Bolton, Dr. Robert M. Bolton, Mr. A. Frank Bridges, Mr. William H. Harlan, Mrs. Mary Lou McNeill Harris, Dr. P. Merville Larson, Dr. Wilkison Meeks, Mrs. Margaret M. Rafalko, Miss Mary Anna Robertson, Dr. Henry L. Wilson.
- D. Approval of the following appointments and special appointments at salaries indicated in the report: Mr. Elmer Franklin Adams, Mr. Vern Baird, Miss Iris Beverly Baker, Miss Mary Noel Barron, Mrs. Elizabeth Bischof, Dr. Eli L. Borkon, Mrs. Florence Camp, Mr. Harry Wesley Carter, Mr. Gordon J. Chapman, Mrs. Sue Jackson Eberhart, Mr. Troy W. Edwards, Mr. Thomas D. Evans, Mr. Woodrow Fildes, Dr. Woodson Fishback, Miss Ruth Haddock, Dr. William F. Holtrop, Mr. Billy Hoyle, Mr. Roy Vail Jordan, Mrs. Pauline Willer Lander, Mr. Leland Lingle, Mr. Richard L. Morse, Mr. Robert E. Mueller, Mr. Earl W. Murray, Mr. William O'Brien, Mr. John Stotlar, Dr. C. Horton Talley, Mr. Ben P. Watkins.
- E. Approval of the following appointments and reappointments of graduate assistants at salaries indicated in the report: Mr. Charles B. Ablett, Mr. Robert Ashby, Mr. Virgil Barnard, Mr. Albert T. Craig, Mr. Robert F. Etheridge, Mr. William T. Holder, Mr. Arley W. Ludwig, Mr. Walter McDonald, Miss Nedra Alice Midjaas, Mr. Gus E. Paris, Mr. Horton Presley, Mr. Robert Pulliam, Mr. Albert Jene Shafter, Mr. James Springs, Mrs. June Fulkerson Todd.
- F. Approval of the following appointments and reappointments of practice supervisors at salaries indicated in the report: Mr. Edward L. Bencini, Mr. Jewell Berrier, Mrs. Dorothy Bleyer,

PROCEEDINGS

Miss Emma Brickey, Mr. John Q. Clark, Mr. Walker K. Correll, Mr. Stephen B. Dozier, Mr. Clay Hunter, Miss Misanna Ikard, Mr. Maple M. Joyce, Mr. Glenn Morris, Mr. Arthur Newbern, Mr. Lloyd Pepple, Mr. J. D. Russell, Mrs. Josie M. Russell, Mrs. Opal R. Stephens, Mr. David M. Stroup, Mr. William Townes, Mr. John Wathen, Mrs. Elizabeth Abram.

- G. Approval of the following reappointments at salaries indicated in the report: Mrs. Maxine Blackman, Mr. Henry M. Borella, Mrs. Lora Bosley, Mrs. Mabel G. Bracewell, Mrs. Gladys R. Clark, Mrs. Martha M. Clark, Mrs. H. Fligor, Mrs. Juanita A. Gross, Mrs. Jeanette H. Neckers, Mr. Jose Luis Reyes, Miss Patricia Stahlheber, Mr. Julius R. Swayne, Mrs. Ernestine Cox Taylor, Mrs. Irma Tate Ward, Mrs. Eleanor Young.
- H. Approval of changes in duties, rank, or salary as indicated in the report for: Miss Mary Noel Barron, Dr. George L. Cherry, Miss Thelma Lynn, Mrs. Julia Neely, Dr. William Neal Phelps, Miss Helen A. Shuman, Dr. Willis G. Swartz.
- I. Approval of leave of absence for: Mrs. Margaret M. Rafalko.
- J. Approval of the employment of the following at salaries indicated in the report: Miss Mary Janice Ferrill, Mrs. Jo Ann Ramsey.
- K. Approval of the following replacements: Mr. Donald Crowell, Mr. Cloman Lingle, Mr. Rolland R. Metcalf, Mrs. Margaret L. Rutherford, Mr. Dennis P. Waugh.
- L. Approval of the following resignations: Mr. Al DiGregorio, Mrs. Martha L. Dycus, Miss Betty Hamilton, Mr. Maurice Metcalf.
- M. Approval of changes in classification for the following: Mrs. Ressie Richardson, Mrs. Allynn W. Carter, Miss Juanita E. Cooper.
- N. Approval of English, History, Foreign Languages, Government Mathematics, and Biological Science as Departments offering curricula leading to the Master of Arts or the Master of Science degree.
- O. Approval of Industrial Education as a Department which may offer graduate courses.

Respectfully submitted,

Delyte W. Morris
President

Supplement to the President's Report to the Teachers College Board for the Meeting at Charleston, October 25, 1948

TEACHERS COLLEGE BOARD

II. FACULTY

F. Changes in Duties and Salary

- 2a. We recommend the promotion of Mr. E. G. Lentz to a University professorship effective November 1, 1948 with an increase in salary to \$ 650.00 per month and a continuation of his present pay roll title of Professor.

We also recommend that the services of Mr. Lentz be retained one year beyond his regular retirement date, September 1, 1949, so that he may serve as Chairman of our 75th Anniversary Committee during 1949-50.

The rank of University Professor is an honorary rank customary in a University which wishes to emphasize unusual accomplishment in teaching and scholarship. It would carry with it the privilege of teaching in any department desiring his services in his own or any other college of the University. The naming of Mr. Lentz to this honorary rank would help to focus the attention of educators and of the public on Southern's new status as a University.

Mr. Lentz is probably the best loved of Southern's professors and one of the best known citizens of Southern Illinois. He is an able scholar and historian, respected by students, alumni, and faculty members alike. He has won admiration for his handling of the difficult post of Dean of Men and, since giving up that position, for his work as Curator of the Library of Lincolniana and Americana bequeathed to the University by the late Clint Clay Tilton of Danville, Illinois. Furthermore, Mr. Lentz has always found time to do notable work in community and regional affairs. Because of his long and distinguished service to the University as a teacher and administrator, Mr. Lentz has already been asked to write the University's history as a 75th Anniversary publication to be issued next year. Granting him a University professorship and appointing him Chairman of the 75th Anniversary Committee would be an honor to him that would give pleasure to all of his associates and to the citizens of all Southern Illinois.

Respectfully submitted,

Delyte W. Morris
President

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
EASTERN ILLINOIS STATE COLLEGE
CHARLESTON, ILLINOIS
OCTOBER 25, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Monday, October 25, 1948, at the Eastern

PROCEEDINGS

Illinois State College, Charleston, Illinois. Vernon L. Nickell, Superintendent of Public Instruction and Secretary of the Teachers College Board, presided.

The following members were present:

Mr. Vernon L. Nickell, Acting Chairman
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mrs. Helen Rose Pegelow
Mr. Lindell W. Sturgis
Mr. Lewis M. Walker

The following members were absent:

Mr. Frank G. Thompson, Chairman
Dr. Preston Bradley
Mrs. Peter Miller
Mr. Ira M. Means

Also present were:

Dr. Karl L. Adams, President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. D. W. Morris, President
Dr. Charles F. Tenney, Administrative Assistant to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

Acting Chairman Nickell called the meeting to order and roll call was taken

Mr. Nickell advised those present that Director Thompson was unable to attend the meeting due to illness which confines him to a hospital. This is the first meeting of the Teachers College Board that Director Thompson has been unable to attend since his appointment as Director of the Department of Registration and Education.

TEACHERS COLLEGE BOARD

A telegram was sent to Director Thompson from the Members of the Board, Presidents, and Business Manager expressing sympathy and wishes for an early and complete recovery.

Mr. Guin moved that the Minutes of the regular meeting of July 12, 1948, be approved. The motion was seconded by Mr. Dunn, carried unanimously, and the Minutes stood approved.

The first matter of business taken up at this meeting was the discussion by Dr. Paul Street, President of the Joint Alumni Council and four members of the Executive Committee, were present and discussed the functions of the Council, which was established three years ago with the approval of Director Frank G. Thompson. They explained to the Teachers College Board what they had done and what they were trying to do. They stated it was their desire to work in cooperation with the Teachers College Board in every way.

BUILDING REQUIREMENTS FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Adams presented the building requirements for the Northern Illinois State Teachers College for the 1949-51 Biennium. These figures have been determined on the basis of recommended educational need and in terms of present market prices and labor costs projected to 1950. They should be accurate within 1-2%, and are as follows:

1. Library Building	\$ 2,500,000.00
2. Women's Dormitory (130)	1,350,000.00
3. Laboratory Schools to house 250 grades 1-6 inclusive and nursery school unit; junior high school, grades 7-9, inclusive, to house 350 (Elementary School	5,300,000.00 \$ 2,000,000.00)
4. Men's Dormitory (250-300)	2,500,000.00
5. Music Building	1,250,000.00
6. Health and Physical Education (men and women)	6,000,000.00
a. Field House	\$ 1,750,000.00
b. Women's Gymnasium	2,500,000.00
c. Men's Gymnasium	1,750,000.00
Site Preparation	430,000.00
Land Acquisition (laboratory school)	<u>60,000.00</u>
	\$ 19,390,000.00

BUILDING REQUIREMENTS FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard, after a discussion with the Division of Architecture and Engineering on Wednesday, October 20th, submitted the following report covering the building requirements for Eastern Illinois State

PROCEEDINGS

College for the next Biennium:

1. Laboratory School complete, containing nursery school, kindergarten, elementary school, & high school facilities	\$ 5,810,000.00
2. Duplex Home Management House	99,000.00
3. Greenhouse planned for both plant and insect work	87,000.00
4. Stadium seating 5,250 spectators with East Unit seating 3,750 and - \$ 267,750.00 West Unit seating 1,500 - 178,500.00	
5. Additional boiler in Heating Plant	201,300.00
6. Land Acquisition to complete Plant for campus	182,500.00
7. Men's Dormitory for 150 men	1,207,500.00
8. Women's Dormitory for 150 women	1,242,000.00
9. Student Union Building including dining and recreation facilities	1,630,000.00
10. Remodeling and an additonal wing to present Women's Dormitory, containing infirmary, and health service, and apartments for single faculty	800,000.00
11. Architect's Fees	<u>315,000.00</u>
	\$ 12,020,550.00

BUILDING REQUIREMENTS FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the following figures, which are based upon estimates from the Division of Architecture and Engineering, for the needed new buildings and equipment, site preparation, preparation of plans for additional buildings, and acquisition of land for the Illinois State Normal University:

1. Cost of completing the Special Education Building, that is, reinstatement of work temporarily deferred	\$ 740,126.50
2. Cost of furniture and furnishings for the Special Education Building	343,402.00
3. Cost of completing the Administration Building; this includes reinstating the work temporarily deferred and adding another floor	434,639.40

TEACHERS COLLEGE BOARD

4. Cost of furniture and furnishings for the Administration Building	\$ 128,750.00
5. Addition to the south end of Fell Hall, also completion of Attic, both present and proposed, for Dormitory use	808,423.31
6. Furnishings for Fell Hall	80,841.61
7. Auditorium to seat 2,500 in accordance with sketches as developed to date, including equipment and furnishings	2,974,125.00
8. Music Building, including furnishings and equipment	2,492,600.00
9. Speech Building, including furnishings and equipment	2,243,340.00
10. Construction of classrooms from offices in Old Main	84,460.00
11. Addition to McCormick Gymnasium	793,100.00
12. Equipment for McCormick Gymnasium Addition	55,620.00
13. Two additional wings to present Greenhouse	63,448.00
14. Additional two wings to Beef Cattle Barn (Drawings completed - no architects fees necessary)	40,865.00
15. Provision of additional necessary mechanical services to provide for the erection of McCormick Gymnasium, addition to Fell Hall and Greenhouse wings	595,340.00
16. Provision of additional necessary mechanical services to provide for the erection of Auditorium, Music and Speech Buildings	887,860.00
17. Architects fee for preparation of plans and specifications only for Elementary and High School Building based on a building to cost approximately \$8,450,000.00 and to handle 1,000 students	253,500.00
18. Cost of providing air conditioning unit for Milner Library	77,250.00
19. Four additional stack levels for Milner Library, complete	287,267.00

PROCEEDINGS

20. Compressor for Administration Building - (no fee necessary)	\$ 64,000.00
21. Women's Residence Hall (125 women)	1,200,000.00
22. Men's Residence Hall (80 men)	1,000,000.00
Total Construction and Equipment	\$ 15,648,957.82

SITE WORK

1. Special Education Building	\$ 35,769.40
2. Administration Building	11,495.95
3. Addition to Hell Hall	7,087.18
4. Auditorium	9,100.70
5. Music Building	5,260.53
6. Speech Building	10,420.50
7. Addition to Gymnasium	5,654.12
8. Greenhouse	7,097.45
9. a. Broadwalk	29,741.74
b. Service Area for Number 1, 2, 3, 4, 5	<u>21,182.20</u>
	\$ 142,809.77

ACQUISITION OF LAND

1. West of Campus	\$ 65,000.00
2. East of Campus	36,000.00
3. Farm Land	<u>24,000.00</u>
	\$ 125,000.00

GRAND TOTAL \$15,916,767.59

BUILDING REQUIREMENTS FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the following report of the building requirements for the Western Illinois State College and advised that the following estimates were made by the Division of Architecture and Engineering

1. Science Building	\$ 2,832,500.00
Architect Fees	85,000.00
Equipment for Science Building	515,000.00
Architect Fees	15,500.00

TEACHERS COLLEGE BOARD

2. Library Building	\$ 2,200,000.00
Architect Fees	66,000.00
Equipment for Library	200,000.00
Architect Fees	6,000.00
3. Swimming Pool Superstructure	531,300.00
No Architect Fees	
Furnishings and Equipment	25,000.00
Architect Fees	750.00
4. Stadium	1,432,200.00
Architect Fees	43,000.00
Equipment	91,000.00
Architect Fees	2,730.00
5. Mens' Dormitory	935,000.00
Architect Fees	28,000.00
Equipment	85,000.00
Architect Fees	<u>2,550.00</u>
	\$ 9,096,530.00

Estimates did not include Power Plant Addition. Dr. Beu estimates that it will amount to \$1,000,000.00.

Estimates did not include site work, however, the following are rough estimates submitted by Mr. Chance Hill:

Site work for Athletic Field	\$ 35,000.00
Site work for Science Building	50,000.00
Site work for Training School	25,000.00

BUILDING REQUIREMENTS FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the proposed building program for the 1949-51 Biennium for the Southern Illinois University. These estimates of cost listed below should be regarded as tentative, because they are only in part based upon figures provided by the Division of Architecture and Engineering:

1. Completion of Training School	\$ 141,500.00
Equipment for Training School (10% \$2,441,554.00)	244,155.00
Site Development of Training School Area	275,000.00
2. Service Shops Building	600,000.00
Equipment	60,000.00
3. Library (Unit I)	4,100,000.00
Equipment	246,000.00
4. Replacement of Present Cafeteria	300,000.00
5. Industrial Arts Shop (Training School)	400,000.00
Equipment	42,400.00

PROCEEDINGS

6. Swimming Pool (Training School)	\$	350,000.00
Equipment		9,275.00
7. Covered Passageway		75,000.00
8. Land Acquisition		772,100.00
9. Site Development		1,040,000.00
10. Commerce Building		2,830,000.00
Equipment		141,500.00
11. Health Unit		790,000.00
Equipment		64,780.00
12. Farm Buildings		100,000.00
Equipment		7,000.00
13. Life Science Building		2,470,000.00
Equipment		261,820.00
Greenhouses (2)		56,000.00
Equipment		2,800.00
Animal Houses (2)		100,000.00
Equipment		5,000.00
14. Women's Dormitories (2)		2,000,000.00
Equipment		140,000.00
15. Education Building		800,000.00
Equipment		40,000.00
16. Industrial Arts Building		2,850,000.00
Equipment		302,100.00
17. Student Union Building		5,000,000.00
Equipment		375,000.00
18. Field House		3,500,000.00
Equipment		131,250.00
19. Special Education Building		2,750,000.00
Equipment		220,000.00
20. Administration Building		1,550,000.00
Equipment		77,500.00
21. Architectural Services		984,990.00
22. Heating Tunnels		750,000.00
		\$ 36,955,170.00

No definite action was taken by the Board on the building requirements for all of the schools. However, Mr. Nickell made a motion, which was seconded and unanimously carried, that a committee be appointed to work with the Presidents of the schools for the purpose of

TEACHERS COLLEGE BOARD

making a study of the proposed building program submitted by each school for the 1949-1951 Biennium. The following members were appointed to serve on this committee: Mr. Sturgis, Chairman; Mr. Dunn, and Mr. Walker.

DISCUSSION BY MR. NICKELL ON AUDIO-VISUAL EDUCATION

Mr. Nickell wanted to impress upon the minds of the Presidents that not only must courses in methods of audio visual education be taught, but that they make certain that the professors and instructors employ these methods in their own classrooms.

REPORT OF COMMITTEE ON CHICAGO TEACHERS COLLEGE

Mr. Nickell made the report that he and the members of the committee appointed to investigate the possibility of the State acquiring the Chicago Teachers College as the sixth State Teachers College, have come to these conclusions:

1. The Committee feels there is a valid reason for having a teachers training institution for elementary teachers in Chicago;

2. That the State has an obligation on this score;

3. It may be that the University of Illinois may consider acquiring the Chicago Teachers College, all buildings and site, as a branch; and

4. The Committee feels that since the possibilities as to the use the State would make of the Chicago Teachers College cannot be determined until all the possibilities have been thoroughly considered by a group selected in such a way as to have representation, such as to consider each possibility and to make final recommendations to the Legislature as to what the attitude of the State should be on the question of the State taking over the Chicago Teachers College. The Committee recommends that a larger committee be appointed with representation from the Teachers College Board, the Board of Trustees of the University of the University of Illinois, The State Legislature, and from the Chicago Board of Education.

Mr. Dunn moved the approval of the report of the committee investigating the Chicago Teachers College. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

BUDGET COMMITTEE REPORT

The report on the budgets of the five colleges and universities was presented by Mr. Dunn, Chairman of the Budget Committee of the Teachers College Board, and the requests are as follows:

Northern Illinois State Teachers College requests an appropriation of \$2,597,774.00; Eastern Illinois State College requests an appropriation of \$2,509,579.00; Illinois State Normal University request an appropriation of \$4,232,633.00; Western Illinois State College requests an appropriation of \$2,208,700.00; and Southern Illinois University requests an appropriation of \$6,651,533.00. The total appropriations proposed

PROCEEDINGS

for the 1949-1951 Biennium amount to \$22,663,329.00.

It was suggested and approved by the Board and the Presidents that the budget for Southern be submitted separately from the other four schools when presented to the Budgetary Commission.

Mr. Walker made the motion, seconded by Mr. Sturgis, that the report of the Teachers College Board Budget Committee for the five colleges and universities be approved as submitted. The motion was carried unanimously and the report stood approved.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for the Northern Illinois State Teachers College.

Mrs. Pegelow moved that the report for the Northern Illinois State Teachers College be approved as read. The motion was seconded by General Davis and carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Mr. Walker moved that the report for the Eastern Illinois State College be approved as read with the exception of Item No. 14, on Page 17, under the heading X-SUMMARY. The motion was seconded by General Davis, carried unanimously, and the report stood approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Mr. Dunn moved that the report for the Illinois State Normal University be approved as read. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Mr. Sturgis moved that the report for the Western Illinois State College be approved as read. The motion was seconded by Mr. Dunn, carried unanimously, and the report stood approved.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University.

Mr. Davis moved that the report for the Southern Illinois University be approved as read. The motion was seconded by Mr. Sturgis, carried unanimously, and the report stood approved.

TEACHERS COLLEGE BOARD

Dr. Morris also presented a supplement to the President's Report recommending the promotion of Mr. E. G. Lentz to a University Professorship effective November 1, 1948, with an increase in salary and a continuation of his present pay roll title of Professor.

Dr. Morris also recommended that the services of Mr. Lentz be retained one year beyond his regular retirement date, September 1, 1949, so that he may serve as Chairman of Southern's 75th Anniversary Committee during 1949-50.

Mr. Sturgis moved that the supplemental report for the Southern Illinois University be approved as read. The motion was seconded by Mr. Guin, carried unanimously, and the report stood approved.

On motion made by Mr. Walker, seconded by Mr. Guin, and carried unanimously, the next meeting of the Teachers College Board will be held in Chicago, Illinois, on January 17, 1949, unless a special meeting is called before that time, in which case everyone concerned will be so notified.

Mr. Dunn moved that the meeting be adjourned until the next regular or special called meeting. The motion was seconded by Mrs. Pegelow and carried unanimously.

Frank G. Thompson
Chairman

Vernon L. Nickell
Secretary

December 6, 1948

At a special meeting of the Teachers College Board, called by Mr. Vernon L. Nickell, Secretary, in the absence of Mr. Frank G. Thompson, Chairman, it was moved, properly seconded, and unanimously carried that Dean R. N. Zulauf be appointed Acting President of the Northern Illinois State Teachers College, due to the sudden death of President Karl L. Adams, effective immediately and until December 16th, at which time further action will be taken at a regular meeting of the Teachers College Board.

Vernon L. Nickell
Secretary

PROCEEDINGS

ILLINOIS STATE NORMAL UNIVERSITY

Normal, Illinois

Meeting at Chicago, December 16, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the First Semester, 1948-1949

	Men	Women	Total	Total One Year Ago
a. University				
Graduates	48	39	87	68
Seniors	185	149	334	249
Juniors	226	221	447	298
Sophomores	231	254	485	522
Freshmen	417	434	851	900
Unclassified	1	17	18	10
Post Graduates	<u>1</u>	<u>5</u>	<u>6</u>	<u>5</u>
Total College Students on Campus	1109	1119	2228	2052
b. University High School	176	164	340	351
c. University Elem. School	129	149	278	262
d. Auxiliary Training School				
Ill. Soldiers and Sailors Childrens School	<u>131</u>	<u>84</u>	<u>215</u>	<u>239</u>
Total Pupils, Elem. and Secondary	<u>436</u>	<u>397</u>	<u>833</u>	<u>852</u>
Total	1545	1516	3061	2904
Extension	<u>41</u>	<u>360</u>	<u>401</u>	<u>316</u>
Grand Total	1586	1876	3462	3220

2. Extension

- a. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1948-1949 school year.

TEACHERS COLLEGE BOARD

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Enrollment</u>
Auburn Danville	First Aid E115 Physical Ed. for Elem. Schools E231	H.J. Hancock C.E. Horton	35 69
Decatur Decatur	Am. Govt. E251 Physical Ed. for Elem. Schools E231	Alice Ebel Miriam Gray	23 33
Decatur Decatur	Am. Literature E131 Informational Books E216	Ruth Henline Dorothy Hinman	19 23
Mason City	School and Community Relations E204	F.T. Goodier	16
Odell Pekin	Ec. Geography E113 Introduction to Literature E112	A.W. Watterson Lela Winegarner	24 25
Rantoul Roberts	Mental Hygiene E234 Am. Govt. E251	C.M. Dillinger Clarence Orr	26 72
Springfield	School Health E238	Charlotte Wilcox	<u>36</u>
Total First Semester 1948-1949			401
The number of extension students in ten courses in eight centers for the corresponding time one year ago was			316

3. Scholarships

As a matter of record it should here be recorded that since the last meeting of the Teachers College Board on October 25, 1948, a list of scholarship students in attendance at Illinois State Normal University for the current first semester of the 1948-1949 school year has cleared through the Coordinator and has been approved by the Chairman and Secretary of the Teachers College Board and the transfer of funds from the State Treasurer has been made.

4. Scholarship Students

According to statistics recently collected and submitted by the Coordinator of the State Teachers Colleges, it is interesting to note, and worthy of comment, that of the 1601 students in the five schools making use of teachers college scholarships, 587, or 36.6 percent, are enrolled in Illinois State Normal University. This is partially responsible for the fact that 70 percent of our present student body comes from the upper half of their high school graduating classes.

II. FACULTY

1. Leaves of Absence

- a. Mr. Wayne F. Sherrard, after January 28, 1949, for the second semester or remainder of the present school year, in order to attend the University of Iowa to do further work on his doctor's degree. This leave is recommended as a sabbatical with Mr. Sherrard receiving one-half of his monthly salary for the months of February, March, April and May, since there is still an opening in the quota of persons entitled to sabbatical leaves from Illinois State Normal University, according to the regulations of the salary schedule.

PROCEEDINGS

- b. Miss Marion C. Allen, Assistant Professor of Art, effective without pay for an indefinite period from February 1, 1949, for health reasons.
- c. Mrs. Margaret McAdams, Nurse in the University Health Service, effective from January 1, 1949, to May 1, 1949, for health reasons.

2. Change in Status

- a. Miss Marion C. Allen, Assistant Professor of Art, who has been operating on a two-thirds salary basis, to be changed to full salary beginning December 1, 1948 and until February 1949.
- b. Mrs. Mary E. Donisch, Part-time Nurse in the University Health Service, who was listed in the Board Report of October 25, 1948, to change from part-time to full-time November 1, 1948, will now assume full responsibilities, taking over the part-time work of Mrs. McAdams as of January 1, 1949.

3. New Appointments

- a. Miss Myrtle M. Imhoff, Instructor and Supervising Teacher in the Fourth Grade at the affiliated Illinois Soldiers and Sailors Childrens School, effective from November 23, 1948, at a salary rate of \$310 per month or \$3720.00 on a twelve months basis. Since Miss Imhoff is on the payroll of the Department of Public Welfare but under the supervision of Illinois State Normal University, this appointment is reported as a matter of record without financial obligation on the part of Illinois State Normal University or the Department of Registration and Education. Miss Imhoff has her bachelor's degree from Harris Teachers College and her master's degree from St. Louis University. Her teaching experience has been in the public schools of St. Louis, in the Chadron, Nebraska, State Teachers College, and in other colleges.
- b. Mr. Clarence W. Sorensen, as Assistant Professor of Geography effective September 1, 1949, at an initial salary of \$4320.00 for the regular school year of nine months. Mr. Sorensen has both bachelor's and master's degrees from the University of Chicago and is there during the current school year completing work for his doctor's degree. He has traveled extensively over the world in a period of five to six years and is one of the authors of the Barrows, Parker, Sorensen series of geographies. He has written extensively in his field and these qualifications, together with his successful experience in teaching in the public schools of Boelus, Nebraska, and also in the University of Minnesota and the University of Chicago, will make him a valuable addition to the Geography Department. Mr. Sorensen will take the place of Mr. Byron K. Barton, who resigned last August in order to accept a position on the staff of Eastern State College at Charleston. This position has been partially absorbed by other members of the department this year and by the use of a substitute teacher.
- c. Dr. Raymond W. Esworthy, as Associate Professor of Business Education, effective from September 1949, at a salary rate of \$4545.00

TEACHERS COLLEGE BOARD

for the regular school year of nine months. Dr. Esworthy, who will take the place of Mr. Harry Admire who retires August 31, 1949, has his B. S., M. S., and Ph. D. degrees from the University of Illinois and has had teaching experience in Champaign High School and in the LaSalle-Peru-Oglesby Township High School and Junior College where he is head of the Business Education Department. He has served continuously in his present position since 1939, with the exception of the years 1943-1945, when he was in military service.

4. Teacher Exchange

- a. Dr. Florence E. Teager, Professor of English, has an opportunity to teach in either of two schools in the British Isles, one in England and the other in Wales. This would be on a teacher exchange basis with the head of the English Department in either of those two schools coming to Illinois State Normal University for the time Dr. Teager is away, --the 1949-1950 school year. Under this arrangement, Dr. Teager's salary would be paid as usual and the salary of the person coming from the British Isles would be cared for without obligation from our funds. Investigation indicates that either of the two persons who would take Dr. Teager's place is well qualified and could take over her work to advantage and her absence from the campus would undoubtedly bring back to Illinois State Normal University excellent materials and ideas in the furtherance of her work. Since this will not involve any difference in salary rate or budget planning, it is recommended that this exchange be approved.

5. Substitute Teachers

It is desired to add the following substitute teachers to previous lists that have been approved: Mrs. Martha Elizabeth Kilgore, Miss Pauline Bennett, Mrs. Anna Belle Harper Stout, all of whom are well-qualified in their special fields by training and experience.

III. OTHER SCHOOL EMPLOYEES

1. New Positions

- a. There is great need for a storekeeper to handle all of the store-rooms located in the basement of Fell Hall in connection with the University food service. As a matter of economy in use and ordering and protection of property, it is recommended that the position of Storekeeper I be approved effective from December 1, 1948.
- b. There is need for a person to serve in a relief capacity as checker in the University Cafeteria and also as cashier in order to assist with the work there and to take responsibilities on the off days of the regular checker and cashier. It is recommended that a position of Clerk I be created effective December 15, 1948, to meet this need.

PROCEEDINGS

2. Resignations

- a. Mr. James F. Schapmire, Laborer (Maintenance), effective August 16, 1948.
- b. Mrs. Virginia M. Skidmore, Domestic in Fell Hall serving as Cashier in the University Cafeteria, effective October 6, 1948.
- c. Mr. Carleton P. Hargitt, under the classification of Garden Farmer, at the University Farm, effective October 14, 1948.
- d. Mrs. Lucille Stewart, Clerk Stenographer I, effective November 30, 1948, in order to accept a teaching position. Miss Stewart has a master's degree and the demand for teachers caused her to ask for a release from her secretarial work on the campus.
- e. Mrs. Etta M. Dawson, under the classification of Domestic, effective December 2, 1948, in order to accept another position with better working hours and higher salary. Mrs. Dawson has served as checker in the University Cafeteria.
- f. Miss Eleanor Crone, Faculty Assistant in the Business Office, and in charge of accounting machine work, effective January 15, 1949, in order to be married.

3. New Appointments

- a. Mrs. Lucile Bernadine Knisely, Domestic at Fell Hall serving as Cashier in the University Cafeteria, to take the place of Mrs. Virginia M. Skidmore, resigned, at a salary of \$160.00 per month, effective from October 21, 1948.
- b. Mr. Max Schnabel, Janitor I, effective November 1, 1948, at a salary rate of \$150.00 per month, to fill an existing vacancy.
- c. Mrs. Carolyn Peterson, Clerk Stenographer I in the Business Office, effective November 1, 1948, at a salary rate of \$150.00 per month, to take the place of Mrs. Mary Ellen Herget, resigned.
- d. Mr. Russell Cole under the classification of Garden Farmer at the University Farm, effective November 10, 1948, at a salary rate of \$185.00 per month, to take the place of Mr. Carleton P. Hargitt, resigned.
- e. Miss Bernadine Snodgrass, Faculty Assistant in the Business Office, effective December 1, 1948, at a monthly salary rate of \$175. Miss Snodgrass will take the place of Miss Eleanor Crone, whose resignation becomes effective January 15, 1949. It is necessary to have the period of service for Miss Snodgrass overlap that of Miss Crone since time must be available for learning the complicated accounting machine operations now handled by Miss Crone who will instruct Miss Snodgrass.
- f. Mr. Ben Howard, Farm Hand at the University Farm, at a salary rate of \$185.00 per month effective from December 13, 1948, to

TEACHERS COLLEGE BOARD

take the place of Mr. Ernest H. Sanders whose resignation on July 31, 1948, was reported in the October 25 Board Report.

IV. THE ORGANIZATION

1. Graduate Work

a. Changes and Additions in Graduate Departments Already Approved

Requests for changes in graduate courses previously approved and for the approval of new courses have been submitted to the Graduate Committee of the Teachers College Board and these changes have been approved by the committee. It is therefore recommended that these changes now included in this report be approved by the Teachers College Board. The titles of changes and additions are listed without course descriptions, since the committee and members of the Board have available the detailed materials submitted to support these alterations in course offerings.

BIOLOGICAL SCIENCE

New Courses

303. Teaching of Science in the Elementary Schools--I or II (3)

EDUCATION AND PSYCHOLOGY

Changes in Courses Previously Approved

Educational Statistics 403 to be increased from two to three semester hours and Use and Interpretation of Tests 421 to be dropped.

New Courses

452. Instructional Procedures for Maladjusted Pupils--II (3)

360. History of Education--II (3)

491. Internship--I or II (2-4)

LATIN

Changes in Courses Previously Approved

301. History of Latin Literature. Description changed to read as follows:

The development of Latin literature from its beginning to the close of the Republic. Translation of representative selections from the writers of this period.

For both 301 and 401 change Summer only to I or II.

New Courses

302. History of Latin Literature--I or II (2)

PROCEEDINGS

- 406. The Elegiac Poets--I or II (3)
- 410. Advanced Latin Prose Composition--I or II (2)
- 415. Vergil's Georgics and Eclogues--I or II (2)
- 421. History of the Latin Language--I or II (2)
- 424. Problems in the Teaching of Latin--I or II (2)
- 499. Thesis or Research Project--I (1 or 2) or II (1 or 2)

GEOGRAPHY

Changes in Courses Previously Approved

The hours listed for the Thesis 424 to be changed from three or four hours to two to four.

New Courses

- 320. Resources of the Continents--I or II (3)
- 405. Geography in Education--I or II (3)

MUSIC

New Courses

- 325. Music Education in the Elementary School--I or II (3)

SOCIAL SCIENCE

New Courses

- 321. Imperial England--I (2)
- 322. The Middle East in the Twentieth Century--II (2)
- 323. The Balkans--I (2)

b. New Departments Recommended for Graduate Work

There have been submitted to the Graduate Committee of the Teachers College Board detailed materials in support of the request to offer graduate work beginning in the summer session of 1949 in the Division of Art Education, the Division of Business Education, and the Division of Industrial Arts Education. The Graduate Committee has indicated approval of these departments for which detailed materials are available to all members of the Teachers College Board and it is therefore recommended that these well-qualified departments be approved by the Teachers College Board to offer work effective as above indicated.

TEACHERS COLLEGE BOARD

V. THE CURRICULUM

1. Study in Progress

A complete study of all curricula at Illinois State Normal University is now being undertaken in a very active manner by the Curriculum Committee which has representation in its membership from all departments of the University. This is being done with the idea of attempting to carry out recommendations made by administrators and teachers in the field who use the product of the University and from the best information available as to successful practices in other similar types of teacher educating institutions. This is not of necessity involving radical changes but a thorough study with necessary alterations to be made in a gradual manner, some of these changes effective next year and other to follow in a long range planning program. Illinois State Normal University is impressed with the need for the education of a different type of teacher than is now going out from teachers colleges if these graduates are to more effectively meet the demands of society in general, specific community life in particular as revealed through satisfactory teaching.

VI. BUILDINGS AND GROUNDS

1. Progress of Building Construction and Alterations

a. Agriculture Building

The federal government made available materials in sufficient amount to erect a much-needed agriculture building at the University Farm. Progress on this building has been delayed because of an attempt to use our own labor. Recently, arrangements were made for much of this work to be done by the John Felmley Company and with the foundation and part of the side walls already completed, it is expected that this will be under roof by December 31, 1948. This will provide much-needed classroom and office space, together with a large area for farm machinery.

b. McCormick Gymnasium

The new sound-proof ceiling and the lighting system in McCormick Gymnasium at a total cost of \$31,775.00 are rapidly nearing completion and will provide satisfactory conditions for classes in health and physical education, athletic events, social functions, and even concerts where we must of necessity use some place with large seating capacity due to the limited size of the present auditorium.

c. Administration Building

Excellent weather and a very efficient contractor have combined in making possible very unusual progress on the Administration Building and it is now expected that by January 15 the general structure and floor slabs will be completed with brick

PROCEEDINGS

work and roof to follow at an early date.

d. Special Education Building

This very large building calls for considerable excavation which is now practically completed and forms will be placed and concrete poured in the very near future.

e. Mechanical Services

The mechanical services over the campus involving these two buildings under construction are progressing through special contracts that have been awarded within the total available funds of \$205,000.00

2. Permanent Improvements at estimated costs furnished by the Division of Architecture and Engineering and requested for the Sixty-Sixth Biennium are:

New Construction and Equipment

(1) Cost of completing the Special Education Building, that is, reinstatement of work temporarily deferred	\$ 740,126.50
(2) Cost of furniture and furnishings for the Special Education Building	343,402.00
(3) Cost of completing the Administration Building. This included reinstating the work temporarily deferred and adding another floor	434,639.40
(4) Cost of furniture and furnishings for the Administration Building	128,750.00
(5) Addition to the South end of Fell Hall, also completion of Attic, both present and proposed, for dormitory use	808,423.31
(6) Furnishings for Fell Hall	80,841.61
(7) Auditorium to seat 2,500 in accordance with sketches as developed to date, including equipment and furnishings	2,974,125.00
(8) Music Building, including furnishings and equipment	2,492,600.00
(9) Speech Building, including furnishings and equipment	2,243,340.00
(10) Construction of classrooms from offices in Old Main	84,460.00
(11) Addition to McCormick Gymnasium	793,100.00
(12) Equipment for McCormick Gymnasium Addition	55,620.00
(13) Two additional wings to present Greenhouse	63,448.00
(14) Additional two wings to Beef Cattle Barn (Drawings completed - no architects fees necessary)	40,865.00

TEACHERS COLLEGE BOARD

(15) Provision of additional necessary mechanical services to provide for the erection of McCormick Gymnasium, addition to Fell Hall and Greenhouse wings	\$ 595,340.00
(16) Provision of additional necessary mechanical services to provide for the erection of Auditorium, Music, and Speech buildings	887,860.00
(17) Architects fee for preparation of plans and specifications only for Elementary and High School Building based on a building to cost approximately \$8,450,000.00 and to handle 1,000 students	253,500.00
(18) Cost of providing air conditioning unit for Milner Library	77,250.00
(19) Four additional stack levels for Milner Library, complete	287,267.00
(20) Compressors for Administration Building - (no fee necessary)	64,000.00
* (21) Women's Residence Hall	1,200,000.00
* (22) Men's Residence Hall	<u>1,000,000.00</u>
Total of Buildings and Equipment	\$ 15,648,957.82

*Indicates estimates other than by Division of Architecture and Engineering.

Site Work

(Estimates by Chance Hill, Landscape Architect)

(1) Special Education Building	\$ 35,769.40
(2) Administration Building	11,495.95
(3) Addition to Fell Hall	7,087.18
(4) Auditorium	9,100.70
(5) Music Building	5,260.53
(6) Speech Building	10,420.50
(7) Addition to Gymnasium	5,654.12
(8) Greenhouse	7,097.45
(9) a. Broadwalk	29,741.74
b. Service Area for Numbers 1, 2, 3, 4, 5	<u>21,182.20</u>
	\$ 142,809.77

Acquisition of Land

(Local Estimates)

(1) West of Campus	\$ 65,000.00
(2) East of Campus	36,000.00
(3) Farm Land (120 acres adjoining present farm)	<u>24,000.00</u>
	\$ 125,000.00
	\$ 15,916,767.59

VII. AUXILIARY ENTERPRISES

No report.

PROCEEDINGS

VIII. STUDENT LIFE

1. Cooperative Student Relationships

A very active and close working relationship between the Student Councils of Illinois State Normal University and Illinois Wesleyan University has resulted in excellent cooperation rather than destructive activities that have existed at times in past years. It is expected that this program of cooperation will result in many joint enterprises between the students of the two universities. Last year a joint faculty dinner of the two universities was held in the Student Memorial Center at Illinois Wesleyan University. It is hoped that this relationship may also be continued.

2. Agriculture Students Attend International Event

Eighty-five students from the Division of Agriculture Education attended the International Livestock Show in Chicago and received much benefit from this contact as they have from other off-campus relationships.

3. Future Teachers of America

Illinois State Normal University was very proud and happy to have the state meeting of the Future Teachers of America on our campus on October 16. Representatives from a large number of high schools were present and it is believed that this organization will now function in a regular and permanent manner and provide encouragement to high schools to organize clubs and for colleges and universities to establish chapters of Future Teachers of America.

IX. MISCELLANEOUS

No report.

X. SUMMARY

Consideration and favorable action by the Teachers College Board will be appreciated on the following recommendations.

1. Approval of the list of scholarship students in attendance during the first semester of the 1948-1949 school year, which list has previously cleared through regular channels.
2. Granting of sabbatical leave to Mr. Wayne F. Sherrard for the second semester of the 1948-1949 school year.
3. Granting of leaves of absence without pay for Miss Marion C. Allen and Mrs. Margaret McAdams as indicated.
4. Approval of the change in work and salary of Miss Marion C. Allen, effective December 1, 1948.
5. Approval of the change from part-time to full-time status of Mrs. Mary E. Donisch, School Nurse, effective January 1, 1949.

TEACHERS COLLEGE BOARD

6. Approval of the appointments of Miss Myrtle M. Imhoff, Mr. Clarence W. Sorensen, Dr. Raymond W. Esworthy to positions and for periods indicated.
7. Approval of the teacher exchange plan proposed by Dr. Florence E. Teager and the granting of a leave of absence with her regular salary for the 1949-1950 school year.
8. Approval of three additional substitute teachers as listed.
9. Approval of the creation of the positions of Storekeeper I and Clerk I in connection with the University food service.
10. Acceptance of the resignations of Mr. James F. Schapmire, Mrs. Virginia M. Skidmore, Mr. Carelton P. Hargitt, Miss Lucille Stewart, Mrs. Etta M. Dawson, Miss Eleanor Crone.
11. Approval of the appointments of Mrs. Lucile Bernadine Knisely, Mr. Max Schnabel, Mrs. Carolyn Peterson, Mr. Russell Cole, Miss Bernadine Snodgrass, Mr. Ben Howard.
12. Approval of changes and additions in graduate departments previously established and sanctioned.
13. Approval of the offering of graduate work in the Divisions of Art Education, Business Education, and Industrial Arts Education.
14. Approval of the proposed building program as listed.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE EASTERN ILLINOIS STATE COLLEGE FOR THE MEETING IN CHICAGO

December 16, 1948

To the Chairman, Secretary and Members
of the Teachers College Board,

Ladies and Gentlemen:

The following report concerning the Eastern Illinois State College is presented for your consideration:

I. STUDENTS

A. Enrollment, Fall Quarter, 1948

PROCEEDINGS

1. COLLEGE

<u>Class</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>	<u>Total one year ago</u>	<u>Per cent Change</u>
Unclassified	29	8	37	10	270 % gain
Seniors	159	53	212	137	54.8% gain
Juniors	225	88	313	193	62.2% gain
Sophomores	227	127	354	538	34.8% loss
Freshmen	328	179	507	504	.59% gain
Total	968	455	1,423	1,382	2.97% gain

2. EXTENSION (First half-year, 1948-49)

92	383	475	441	7.71% gain
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3. EASTERN STATE ELEMENTARY SCHOOL

<u>Boys</u>	<u>Girls</u>		
119	130	249	251

4. EASTERN STATE HIGH SCHOOL

72	88	160	167
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5. AFFILIATED HIGH SCHOOLS

			<u>Students</u>
<u>Charleston High School</u>			
Biology	1	Critic Teacher	50
Commerce	1	Critic Teacher	46
Football	1	Critic Teacher	45
Men's P. E.	1	Critic Teacher	202,
<u>Decatur High School</u>			
Commerce	3	Critic Teachers	408
<u>Noble Community High School</u>			
Home Economics	1	Critic Teacher	60
<u>Pana Community High School</u>			
Home Economics	2	Critic Teachers	111
<u>Robinson High School</u>			
Commerce	3	Critic Teachers	255
Home Economics	2	Critic Teachers	141
<u>Shelbyville High School</u>			
Home Economics	1	Critic Teacher	82
Total Enrollment of Affiliated High Schools			<u>1,400</u>

TEACHERS COLLEGE BOARD

B. Teachers College Scholarship Holders

Students enrolled for the Fall Quarter, 1948, with Teachers College Scholarships numbered 202 which is an appreciable gain of 39 over the total of 163 for the Fall Quarter, 1947.

C. Veterans' Enrollment

Veterans using Illinois Military Scholarships for the Fall Quarter, 1948, numbered 35 as compared with 38 such scholarships used one year ago.

The total enrollment of veterans numbered 566 including five women students. This is a decrease of 128 from the 694 veterans enrolled one year ago, or a decrease of 18.4%. The 561 men veterans in college exceeds by 50 the 511 non-veteran men enrolled, thus indicating that slightly more than half of the men students are veterans.

These 566 veterans are distributed among the classes as follows:

Seniors	148
Juniors	183
Sophomores	111
Freshmen	99
Unclassified	<u>25</u>
Total	566

Such division by classes indicates that the peak of veterans registration in colleges will come either during the summer of 1949 or during the year 1949-50 as far as present enrollment intimates.

D. One year ago the report from Eastern summarized the enrollment for the Fall Quarter for a ten year period. A similar report is given below and indicates how enrollment has changed within that period:

Class	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948
Unclassified	8	2	3	2	0	0	0	0	0	37
Seniors	132	113	138	80	62	43	49	118	137	212
Juniors	150	198	135	116	42	52	55	138	193	313
Sophomores	389	354	320	174	66	70	98	208	538	354
Freshmen	<u>472</u>	<u>485</u>	<u>321</u>	<u>243</u>	<u>112</u>	<u>162</u>	<u>203</u>	<u>747</u>	<u>514</u>	<u>507</u>
Total	1151	1152	917	615	282	337	405	1218	1382	1423

E. Comparison of fields of specialization for teaching for the Fall Quarters of the last three years indicates the distribution of student interest and points out pronouncedly the areas in which there is considerable congestion of enrollment at the present time.

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<u>Four-Year Curricula</u>					Total	Total	Total
	<u>Fresh.</u>	<u>Soph.</u>	<u>Juniors</u>	<u>Seniors</u>	<u>1948</u>	<u>1947</u>	<u>1946</u>
Art	11	8	14	8	41	42	27
Botany	5	4	13	4	26	20	20
Business Education	78	48	49	28	203	182	166
Chemistry	11	7	19	12	49	45	26
Elementary Education	33	28	24	7	92	71	47
English	23	14	10	16	63	41	38
Foreign Language							
French		1			1		
Latin						2	
Spanish	2	6	2	1	11	15	9
Geography	2	3	9	8	22	24	13
Home Economics	32	15	10	9	66	47	50
Industrial Arts	31	22	28	19	100	88	61
Mathematics	18	6	7	12	43	50	41
Music	21	16	13	7	57	66	47
Physical Educa.(m)	49	45	45	37	176	168	137
Physical Educa.(w)	9	7	9	4	29	27	21
Physics	7	7	7	3	24	19	19
Social Science	15	25	29	17	86	93	88
Speech	11	7	15	11	44	30	21
Zoology	3	1	10	9	23	17	17
	<u>361</u>	<u>270</u>	<u>313</u>	<u>212</u>	<u>1156</u>	<u>1047</u>	<u>848</u>
Unclassified					37	10	12
					<u>1193</u>	<u>1057</u>	<u>860</u>

F. The shift in field of interest in General College is indicated by the tabulation which follows. The enrollment of 230 for the Fall Quarter, 1948, is a surprising drop from that of the previous year and is an indication of an increasing interest in teaching as a professor.

<u>Two-Year Curricula</u>			Total	Total	Total
	<u>Freshmen</u>	<u>Sophomores</u>	<u>1948</u>	<u>1947</u>	<u>1946</u>
Two-Year General	60	27	87	104	96
Pre-Agriculture	10	4	14	16	23
Pre-Chem. Engineering		4	4	6	4
Pre-Dental	5	7	12	27	29
Pre-Dietetics	1	1	2		
Pre-Engineering	33	13	46	75	100
Pre-Forestry				6	7
Pre-Journalism	6	7	13	15	18
Pre-Legal	5	8	13	19	22
Pre-Med. Lab. Tech.	1	2	3	3	5
Pre-Medical	16	7	23	27	31
Pre-Nursing	2	2	4	7	4
Pre-Pharmacy	5	2	7	8	13
Pre-Veterinary	<u>2</u>	<u>0</u>	<u>2</u>	<u>12</u>	<u>6</u>
Total	146	84	230	325	358

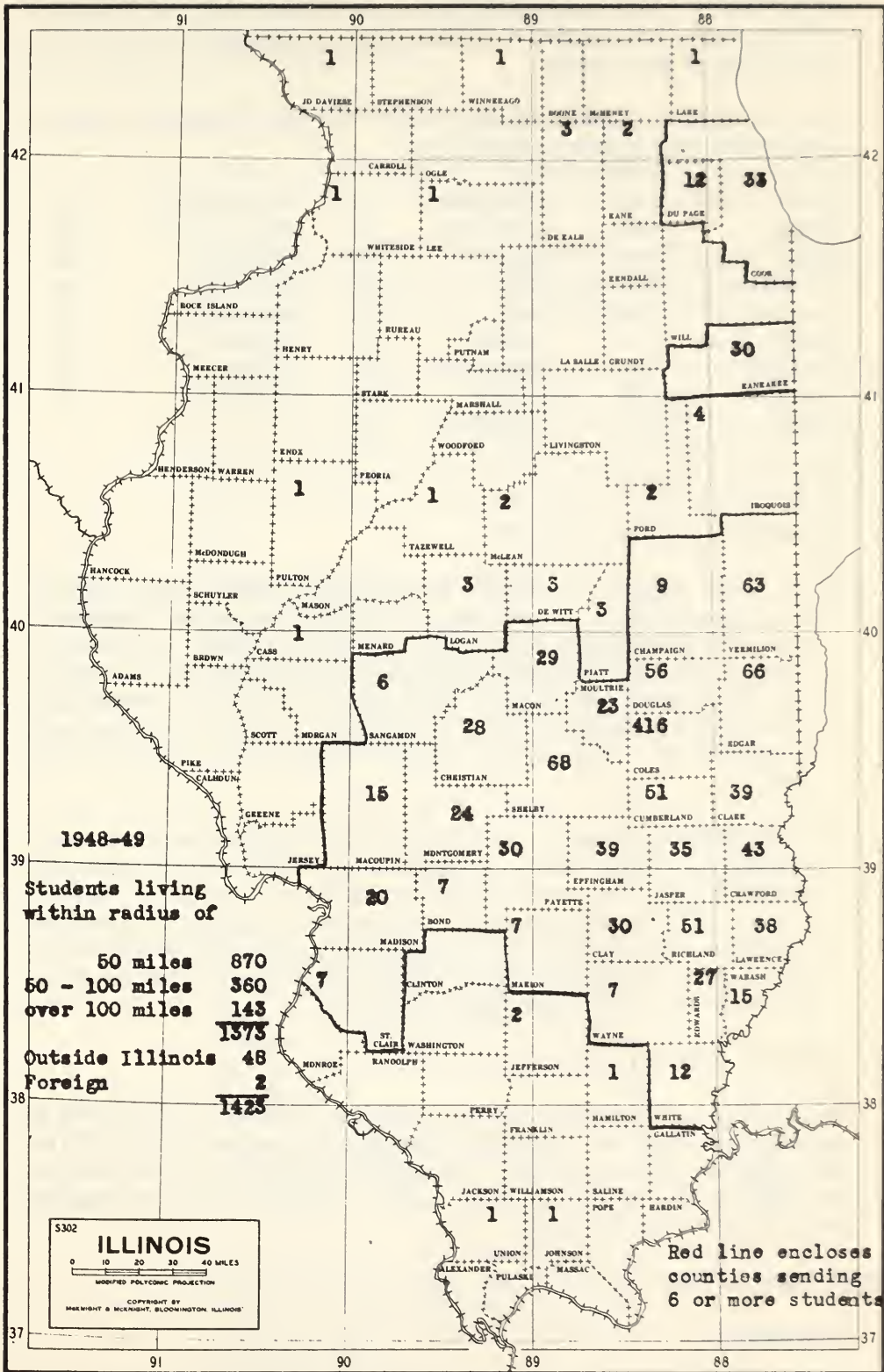
TEACHERS COLLEGE BOARD

G. Extension Courses for the first half-year 1948-49 are being conducted at thirteen off-campus centers with eight students doing this work on campus. Enrollment data are indicated as follows:

<u>Center</u>	<u>Course</u>	<u>Instructor</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Tuscola	Geog. 236 (Geology)	Miss Harris	2	39	41
Flora	Speech 345 (Public Speaking)	Dr. Moses	3	19	22
Effingham	Education 450 (Teacher Problems)	Dr. Olsen	15	45	60
Pana	Hygiene 320 (Health Education)	Miss Gilbert		41	41
Olney	Soc. Science 340 (Soc. Studies, Meth.)	Dr. Alter	20	26	46
Robinson	Education 450 (Teacher Problems)	Dr. Olsen	12	48	60
Vandalia	Art 224 (Art for El. Teacher)	Mr. Countryman	12	37	49
Sullivan	Physical Educa. 345 (P.E. for El. Teacher)	Miss Haight	5	29	34
Paris	Geog. 236 (Geology)	Miss Harris	5	23	28
Lawrenceville	Art 225 (El. Ind. Art)	Mr. Thrall	5	19	24
Hillsboro	Ed. 327 (New Curri- -culum Guide)	Dr. Heise		23	23
Mt. Zion	Ed. 226 (Curriculum Problems)	Dr. Heise	5	9	14
Vandalia	Ed. 326 (Child Growth and Development)	Dr. Heise	5	20	25
On-campus			3	5	8
Total Students			92	383	475

H. The accompanying map of Illinois shows the origin of the student body at Eastern for the Fall Quarter, 1948, by county distribution. Fifty-two counties of Illinois are represented. Fifty students come from outside Illinois, twenty of these from Indiana. Two foreign students are enrolled, one from Hawaii and one from British Honduras. Our local county, Coles, furnishes 416 students or 29.9% of

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TEACHERS COLLEGE BOARD

the student body. If the students from counties adjacent to Coles were added, 719 students or 50% of the student body is enumerated. If the students from the second tier of counties from Coles are added, a total of 1,000 students or 70% of the student body is accounted for. Such distribution of student body emphasizes the regional functioning of the college.

The twenty-six counties sending twelve or more students to Eastern for the Fall Quarter, 1948, are:

Coles	416	Effingham	39	Edwards	27
Shelby	68	Lawrence	38	Montgomery	24
Edgar	66	Jasper	35	Moultrie	23
Vermilion	63	Cook	33	Madison	20
Douglas	56	Clay	30	Macoupin	15
Cumberland	51	Fayette	30	Wabash	15
Richland	51	Kankakee	30	White	12
Crawford	45	Macon	29	DuPage	12
Clark	39	Christian	28		

II. FACULTY

A. Sabbatical Leave for 1949-50

1. Dr. Rose Zeller, Professor of Geography and Acting Head of the Department of Geography for 1948-49 requests sabbatical leave for 1949-50 on half salary for the privilege of making a study of the Departments of Geography in various teacher training institutions throughout the nation. Dr. Zeller earned the Doctorate with leave of absence privilege for which she received no sabbatical remuneration. She has been on the faculty since 1930.
2. Dr. Ruth Schmalhausen, Associate Professor of Home Economics, requests a similar leave of absence in order to accompany Dr. Zeller during the year 1949-50 and make a study of the Departments of Home Economics in the teacher training institutions throughout the nation. Dr. Schmalhausen also completed the requirements for the Doctorate with leave of absence during which she received no remuneration in salary.

B. Affiliated Teachers

Mr. George C. Richardson of the Robinson Township High School is added to our staff as an affiliated teacher at a salary of \$15.00 for the month of November. Mr. Richardson's work is supervising in the field of Business Education and he will have but one practice teacher under his direction.

III. OTHER EMPLOYEES

A. Resignations

Mr. Ralph O. Foote, Maintenance Laborer, in order to accept a position with the United States Postal Service, effective October 16, 1948.

PROCEEDINGS

- IV. ORGANIZATION (No Report)
- V. CURRICULUM (No Report)
- VI. BUILDINGS AND GROUNDS

A. Estimates for 66th Biennium Projects

Under date of November 23, 1948, the Division of Architecture and Engineering forwards estimates of proposed projects stating:

“These estimates include cost of the buildings, mechanical services, site development, furnishings and equipment, and grading, landscaping and planting for individual buildings.

The item of professional service fees shown as 3% of the estimated cost, it must be understood, does not represent the total fee required, but is a partial fee as originally set forth in Senate Bill No. 662 (June 11, 1947) and will be augmented through an additional appropriation made to the Department of Public Works and Buildings in a manner similar to that under Senate Bill No. 662.”

- | | | | |
|----|---------------------------|--|------------|
| 1. | Completion of Power Plant | | \$ 245,300 |
|----|---------------------------|--|------------|

(On October 20, 1948, the college was notified that \$ 201,300 would be needed for an additional boiler. We have no explanation for the added amount of \$44,000.)

- | | | | | |
|----|--|--------------|--|---------|
| 2. | Site Development, Area No. 1 and No. 1-A | | | |
| | Professional services | \$ 127,656 | | |
| | | <u>3,828</u> | | |
| | | 131,484 | | 131,484 |

(Area No. 1 covers the southern portion of the Main Campus, from the new Sunken Garden south, including the Library Building, and Outdoor theatre. Area No. 1-A covers the circular drive in front of the Main Building.)

- | | | | | |
|----|------------------------------|------------|--|--------|
| 3. | Site Development, Area No. 2 | | | |
| | Professional services | 31,990 | | |
| | | <u>960</u> | | |
| | | 32,950 | | 32,950 |

(Area No. 2 covers proposed Laboratory School and the block directly east across Seventh Street as an Elementary School physical education and game area.)

- | | | | | |
|----|------------------------------|------------|--|----------|
| 4. | Site Development, Area No. 3 | | | |
| | Professional services | 5,850 | | |
| | | <u>175</u> | | |
| | | \$ 6,025 | | \$ 6,025 |

TEACHERS COLLEGE BOARD

(Area No. 3 covers site of proposed Home Management House.)

5. Site Development Area No. 4	\$ 14,300	
Professional services	<u>429</u>	
	14,729	\$ 14,729

(Area No. 4 covers the space between the Science and Health Education Buildings, and the location of the proposed Green House.)

6. Site Development Area No. 5	19,567	
Professional services	<u>588</u>	
	20,155	20,155

(Area No. 5 covers the space allotted for the Student Union and Men's Dormitory Buildings, occupying the eastern half of Trailerville and the Men's Barracks.)

7. Site Development Area No. 7	32,740	
Professional Services	<u>982</u>	
	33,722	33,722

(Area No. 7 covers the space allotted for the proposed Women's Dormitory at the southeast corner of Fourth and Garfield streets.)

8. Site Development Area No. 8 and No. 8-A	36,849	
Professional services	<u>1,105</u>	
	37,954	37,954

(Area No. 8 covers the space allotted for the main or eastern section of the bleachers-field house adjacent to the football field. Area No. 8-A covers the space allotted for bleachers on the western side of the football field.)

9. Site Development Area No. 9	5,460	
Professional Services	<u>164</u>	
	5,624	5,624

(Area No. 9 covers the space allotted for an addition to Pemberton Hall, the present Women's Dormitory.)

10. Site Development Area No. 10	33,631	
Professional services	<u>1,009</u>	
	\$ 34,640	\$ 34,640

PROCEEDINGS

(Area No. 10 covers the Garfield and Seventh Street roads given the college by the City of Charleston.

11. Site Development Area No. 11		
Water supply	\$ 18,720	
Greens	60,580	
Professional fees	2,379	
	<u>81,679</u>	\$ 81,679

(Area No. 11 covers the area used by the college for a Golf Course.)

RECAPITULATION - Site Development

	<u>Construction</u>	<u>Professional Services</u>	<u>Total</u>
Area 1, 1-A	127,656	3,828	131,484
Area 2	31,990	960	32,950
Area 3	5,850	175	6,025
Area 4	14,300	429	14,729
Area 5	19,567	588	20,155
Area 7	32,740	982	33,722
Area 8, 8-A	36,849	1,105	37,954
Area 9	5,460	164	5,624
Area 10	33,631	1,009	34,640
Area 11	18,720 (Water)	562	19,282
(Golf Course)	60,580 (Greens)	1,817	62,397
GRAND TOTAL	<u>\$ 387,343</u>	<u>\$ 11,619</u>	<u>\$ 398,962</u>

In addition to the above items in Site Development, involving construction work, the report of November 23, 1948, includes:

1. Grading, landscaping, planting, walks, etc., connected with Area 2, (Library & South Campus)	66,966	
Professional service	2,008	
	<u>68,974</u>	68,974
2. Grading, landscaping, planting, walks, etc., Area 5 (Men's Dormitory & Union Building)	29,861	
Professional service	895	
	<u>30,756</u>	30,756
3. Grading, landscaping, planting, walks, etc., Area 8, 8-A (Football stadium & bleachers)	4,907	
Professional services	148	
	<u>5,055</u>	5,055
TOTAL		<u>\$ 104,785</u>

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The items on Site Development and on Planting Plan tabulated above total as follows:

Total Site Development	\$ 398,962
Total Planting Plan	<u>104,785</u>
GRAND TOTAL	\$ 503,747

B. Since this information concerning Site Development and Planting Plan had not been furnished Eastern for presentation to the Board at the October 25th meeting, the items recommended by the college for inclusion in the Budget for the 66th Biennium are as follows:

1. Land acquisition to complete purchase of needed campus additions (same as reported 10-25-48)		\$ 182,500
2. Completion of Heating plant (This is an increase of \$44,000 over amount reported 10-25-48)		245,300
3. Laboratory School Building		5,810,000
Professional services	\$ 174,300	
Mechanical & Electrical services	49,600	
Professional services	1,488	
Furnishings & Equipment	307,930	
Professional services	9,238	
(Added since 10-25-48)	<u>542,556</u>	542,556
4. Home Management House (Same as reported 10-25-48)		99,000
Professional fees	2,970	
Mechanical & Electrical services	6,000	
Professional fees	180	
Furnishings & Equipment	5,940	
Professional fees	179	
(Added since 10-25-48)	<u>15,269</u>	15,269
5. Greenhouse (Same as reported 10-25-48)		87,000
Professional fee	2,610	
Mechanical & Electrical services	4,000	
Professional fee	120	
(Added since 10-25-48)	<u>6,730</u>	6,730
6. Men's Dormitory (150 men) (Same as reported 10-25-48)		1,207,500
7. Student Union Building (Same as reported 10-25-48)		1,630,000
Professional fees (6 & 7)	85,125	
Mechanical & Electrical Services	210,100	
Professional fees	6,303	
Furnishings & Equipment (6 & 7)	206,775	
Professional fees	6,204	
(Added since 10-25-48)	<u>\$ 514,507</u>	\$ 514,507

PROCEEDINGS

8. Women's Dormitory (150 women)		\$ 1,242,000
(Same as reported 10-25-48)		
Professional fees	\$ 37,260	
Furnishings & Equipment	86,940	
Professional fees	2,609	
(Added since 10-25-48)	<u>126,809</u>	126,809
9. Field House & Football Stadium		446,250
(Same as reported 10-25-48)		
Professional fees	13,388	
Equipment	17,850	
Professional fees	536	
(Added since 10-25-48)	<u>31,774</u>	31,774
10. Addition to Women's Dormitory		800,000
(Same as reported 10-25-48)		
Professional fees	24,000	
Furnishings & Equipment	56,000	
Professional fees	1,680	
	<u>81,680</u>	<u>81,680</u>
	TOTAL	\$ 13,068,875

C. Recapitulation and Classification

a. As reported 10-25-48

1. Total building costs	\$ 11,321,750
2. Land acquisition	182,500
3. Architect's fees	315,000
4. Additional boiler (heating plant)	201,300
	<u>\$ 12,020,550</u>

b. As added 11-23-48

1. Added architect's fees	53,190
2. Added cost of additional boiler	44,000
3. Site Development	398,962
4. Planting plan	104,785
5. Mechanical & Electrical services	269,600
6. Furnishings & Equipment	681,435
	<u>\$ 1,551,972</u>

GRAND TOTAL \$ 13,572,522

VII. AUXILIARY ENTERPRISES

(No Report)

VIII. STUDENT LIFE

Eastern hopes that the Teachers College Board may have noticed in the newspapers that the 1948 Football Championship of the Illinois Inter-collegiate Athletic Conference was unexpectedly won by "The Panthers". We hope the Board did not read too many details concerning the loss of the 1948 Corn Bowl game to the Illinois Wesleyan University by a score of 6 to 0.

TEACHERS COLLEGE BOARD

IX. MISCELLANEOUS

Two conferences have been held concerning the relation between the campus high and campus elementary schools and the educational survey of Charleston Unit Dixtrict No. 1, Coles County, being conducted by the University of Illinois. The next conference is scheduled for January 5, 1949.

X. SUMMARY

The consideration of the Teachers College Board is requested on the following items:

- A. Sabbatical leave for 1949-50 for Dr. Rose Zeller and Dr. Ruth Schmalhausen.
- B. Employment of George C. Richardson as Faculty Assistant (affiliated teacher) at \$15.00 for the month of November.
- C. Resignation of Ralph O. Foote, Maintenance Worker, as of October 16, 1948.

Respectfully submitted,

ROBERT G. BUZZARD
President

REPORT OF THE
WESTERN ILLINOIS STATE COLLEGE
MACOMB, ILLINOIS
MEETING IN CHICAGO, ILLINOIS
DECEMBER 16, 1948

To the Members of the State
Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State College:

I. Students

A. Attendance Fall Quarter, 1948

	<u>Men & Boys</u>	<u>Women & Girls</u>	<u>Total</u>	<u>Total One Year Ago</u>
1. College Students				
a. On Campus				
Graduates	51	31	82	69
Seniors	113	62	175	120

PROCEEDINGS

Juniors	230	84	314	191
Sophomores	199	110	309	435
Freshmen	<u>320</u>	<u>195</u>	<u>515</u>	<u>554</u>
Sub-total	913	482	1,395	1,369
b. Extension				
Graduates	8	13	21	51
Undergraduates	<u>35</u>	<u>533</u>	<u>568</u>	<u>565</u>
Sub-total	43	546	589	616
Total	956	1,028	1,984	1,985
2. Secondary Schools				
Western High	86	90	176	138
Bardolph	27	24	51	53
Galva	101	129	230	0
Carthage	125	131	256	253
Payson	0	0	0	115
Camp Point	<u>94</u>	<u>105</u>	<u>199</u>	<u>0</u>
Total	433	479	912	559
3. Elementary Schools				
Western Training School	101	98	199	250
Rural	20	19	39	37
Adair	42	40	82	85
Bardolph	<u>41</u>	<u>52</u>	<u>93</u>	<u>89</u>
Total	204	209	413	461
Grand Total	1,593	1,716	3,309	3,005

B. Normal School Scholarship List of Students

1. I hereby certify to the State Teachers College Board that the persons with the addresses given in each case, a list of whom was sent to the State Co-ordinator on November 5, 1948, to be submitted to the State Treasurer, are attending the Western Illinois State College during the First Extension Term 1948.

II. Faculty

A. Leaves of Absence

1. Miss Amanda Langemo, assistant professor in the Department of English, requests a leave of absence on one-half salary during the 1949-1950 academic year in order to do graduate work toward the doctorate.
2. Dr. R. Maurice Myers, assistant professor in the Department of Biological Sciences, has requested a leave of absence without pay for the 1949-1950 academic year to continue ecological and taxonomic studies on plant life at Southeastern Louisiana College.

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B. Appointments

1. Mrs. Olive George was employed, effective December 1, 1948, as faculty assistant in the Department of Home Economics. She has charge of food preparation and service in the college cafeteria. Mrs. George will be paid \$175.00 per month. She replaces Mrs. Dorothy Wildemuth whose resignation was approved by the Board on October 25, 1948.

C. Resignation

1. Dr. Don S. McClellan, college physician, resigned effective November 30, 1948.

III. Employees

A. Appointments

1. Mr. Robert C. Monninger was employed as a laborer (maintenance), effective November 1, 1948, at a salary of \$175.00 per month. His work is in the power and heating plant.
2. Mr. Lloyd G. Walley was employed as a laborer (maintenance) beginning December 1, 1948 at \$150.00 per month. He replaces Mr. Kenneth Hodges, who resigned September 7, on the grounds crew.

IV. Organization

No report.

V. Curriculum

No report.

VI. Buildings and Grounds

A. List of permanent improvements, and estimates costs, to be requested for 66th Biennium:

1. Addition to Power Plant

General work	\$245,000
One new boiler, stoker, controls, etc.	175,000
Power piping, F.W.H., pumps, alterations to heating systems in present buildings, etc.	148,000
Plumbing and sewer work	69,000
Pipe covering	48,000
Electric work in power plant	<u>34,600</u>
	719,600
Available funds (approx.)	<u>220,150</u>
Amount to be included in 66th Biennium budget	\$499,450

PROCEEDINGS

2. Site Work

a. Athletic field

Area 3 (football field) and Area 4 (baseball & softball Professional service fee @3%	\$ 37,156 <u>1,114</u>	
		\$ 38,270

b. Area 1-A (completion of training
school, women's dormitory, and
Rippetoe tract)

Professional service fee @3%	88,931 <u>2,668</u>	
		91,599

3. Science Building

Science Building	2,832,500	
Fee at 3%	85,000	
Mechanical and electrical services	148,700	
Fee at 3%	4,461	
Grading, landscaping, walks, and plant- ing for Science Bldg.-Area 1-C	26,960	
Fee at 3%	808	
Furnishings and equipment	300,245	
Fee at 3%	<u>9,008</u>	
		\$3,407,682

4. Superstructure for Swimming Pool

Swimming Pool Superstructure (no architect's fee required as plans are completed)	531,300	
Furnishings and equipment	14,080	
Fee at 3%	<u>423</u>	
		545,803

5. Library

Site development of Area 1 (Quad- rangle)	70,375	
Professional service fee at 3%	2,111	
Library building	2,200,000	
Fee at 3%	66,000	
Mechanical and electrical services	99,800	
Fee at 3%	2,994	
Grading, landscaping, planting, walks, etc., - Area 1-B	26,703	
Fee at 3%	801	

TEACHERS COLLEGE BOARD

Furnishings and equipment	\$ 132,000	
Fee at 3%	<u>3,960</u>	\$ 2,604,744
6. Men's Dormitory		
Site development of Area No. 2	55,460	
Professional service fee at 3%	1,784	
Men's dormitory building	935,000	
Fee at 3%	28,000	
Equipment	65,000	
Fee at 3%	1,950	
Grading, landscaping, planting, walks, etc.	34,849	
Fee at 3%	<u>1,045</u>	1,123,088
7. Stadium		
Stadium construction	500,000	
Fee at 3%	15,000	
Grading, landscaping, planting, etc., Area 3-A	30,612	
Fee at 3%	918	
Equipment	20,000	
Fee at 3%	<u>600</u>	567,130
8. Site development of Area No. 5	152,620	
Professional service fee at 3%	<u>4,578</u>	157,198
Grand Total		\$ 9,034,964

B. Report on progress of construction work on campus.

1. The addition to Caroline Grote Hall is now approximately 75% completed.
2. The athletic field project is completed with the exception of seeding the football field.
3. The two projects of landscaping and grading the area adjacent to the training school is 50% completed.
4. The golf course project is about 60% completed with all the water mains and grading finished.

VII. Auxiliary Enterprises

No report.

PROCEEDINGS

VIII. Student Life

- A. Western had 418 veterans on campus the fall quarter of 1948 as compared to 520 last year.
- B. Members of the Agriculture Department staff took a number of their students to the International Livestock Show in Chicago during the Thanksgiving recess.
- C. On December 7, 1948 the Western Association of Women Students sponsored lectures by a staff psychiatrist, a psychologist, and psychiatric social workers on the work at the Chicago Institute for Juvenile Research and its Community Clinics throughout Illinois.

IX. Miscellaneous

- A. It is with regret that we report that Miss Eva Colby, former head of the Department of Home Economics at Western, passed away on Saturday, November 6, 1948. Miss Colby retired in September 1945 after serving the college thirty-eight years.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of Normal School Scholarship students for the First Extension Term 1948.
- B. The leave of absence on one-half salary for Miss Amanda Langemo during the 1949-1950 academic year.
- C. The leave of absence without pay for Dr. R. Maurice Myers for the 1949-1950 academic year.
- D. The employment of Mrs. Olive George as faculty assistant in the Department of Home Economics, effective December 1, 1948, at \$175.00 per month.
- E. The resignation of Dr. Don S. McClellan effective November 30, 1948.
- F. The employment of Mr. Robert C. Monninger as a laborer (maintenance), effective November 1, 1948, at \$175.00 per month.
- G. The employment of Mr. Lloyd G. Walley as a laborer (maintenance), effective December 1, 1948, at \$150.00 per month.
- H. The list of permanent improvements to be requested for the 66th Bien-nium.

Respectfully submitted.

F. A. BEU, President

TEACHERS COLLEGE BOARD

REPORT OF

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Chicago

December 16, 1948

To the Chairman and Members of the Teachers College Board

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment, Fall Quarter, 1948

	Men & Boys	Women & Girls	Total	Total One Year Ago
a. Post Graduates	-	-	-	1
Seniors	170	86	256	179
Juniors	210	104	314	259
Sophomores	253	170	423	430
Freshmen	386	289	675	766
TOTAL COLLEGE	1019	649	1668	1635
b. DeKalb High School	277	288	565	607
c. Elementary Grades				
McMurry Training School	121	119	240	250
Glidden Training School	175	171	346	303
Affiliated Rural Schools	12	10	22	23
TOTAL ELEM.	308	300	608	576

2. Registration for the winter quarter is in process this week. I shall report to the board orally at the time of the meeting.

3. The Problem of Teacher Shortage

The teacher shortage problem is still acute. In a recent report released by the Placement Bureau at this college, findings indicate that the high school field is slightly improved but the bureau received 706 calls for elementary teachers and had 61 teachers to be placed! We should like to point out two questions that will be of interest to the board--first, the question concerning training of elementary and high school teachers; second, the question concerning comparative salaries. For all who are attending this college, the basic legal requirement is the same. The same statement may be said with certain reservations regarding salaries of elementary and high school teachers. There is a definite trend to equalize the salaries of the two groups. In dual systems, high school teachers still have a slight advantage. In unit systems, it is almost universally true that grade teachers are paid as much as high school teachers.

PROCEEDINGS

This a nation wide problem and of particular interest to our colleges.

II. FACULTY

Death

The loss of our president, Karl L. Adams, has left faculty, students, employees, and alumni shocked and deeply grieved. At the height of his career, without any warning, he was stricken in his sleep early Monday morning, December 6. He was serving his twentieth year as president at DeKalb during which time he became nationally known as a leader in teacher education and the college achieved recognition as one of the outstanding teachers colleges of the country. Tributes to him as a man as well as to his work, have come from far and wide. The State of Illinois has lost an exceptionally able educator.

New Appointment

I wish to report for approval the appointment of Mrs. Elizabeth Mason to teach half time in the Department of Physical Education for Women for the remainder of the college year. This appointment is necessary so that the staff load of Miss Bernice Wolfson, dance instructor, may be lightened in order that she may direct the pageant for the semicentennial celebration. Mrs. Mason is a graduate of the University of Wisconsin with a major in the dance. She began her work at the opening of the winter quarter, December 13 at a salary of \$175 per month.

III. OTHER SCHOOL EMPLOYEES

New Appointments

Doris Engelkens, Clerk Stenographer II, @ \$175 per month as of November 29

Beverly Hickey, Clerk Stenographer I @ \$140 per month as of November 22

Virginia Pfefferkorn, Clerk Typist I @ \$145 per month as of November 8

Resignations

Carolyn Oberg, Clerk Stenographer I as of November 3

Change of Status

Theresa Campbell, Domestic @ \$160 a month to Cook I @ \$167 a month as of September 1

Bessie Collin, Cook I, Agnes Hayes, Domestic, Erie Kivell, Cook I, and Horace Stringham, Cook I, removed from Civil Service payroll and placed on special payroll, payable from Teachers College Board Revenue Fund as of October 1

Senja Seppala, Domestic, increased from \$150 to \$160 per month as of November 1

TEACHERS COLLEGE BOARD

Change of Status

- Mildred Kirshbaum, Clerk Stenographer I, from \$165 to \$175 per month as of November 1
 Virginia Leonhart, Bookkeeping Machine Operator I, from \$165 to \$175 per month as of November 1
 Patricia Sciacca, Bookkeeping Machine Operator I, from \$165 to \$175 per month as of November 1
 Clarence Jacox, Carpenter, from \$1.75 per hour to \$2.00 per hour as of December 1
 Clarence Scott, Carpenter, from \$1.75 per hour to \$2.00 per hour as of December 1

- IV. THE ORGANIZATION No report
 V. THE CURRICULUM No report
 VI. BUILDINGS AND GROUNDS

We should like to present a report on our 66th biennium building projects which is based on data compiled by the Chicago office of the Division of Architecture and Engineering.

This report lists the needs of the Northern Illinois State Teachers College in a sequence which has been given the approval of the Division of Architecture and Engineering. It is as follows:

NORTHERN ILLINOIS STATE TEACHERS COLLEGE
Estimated 66th Biennium Projects

1. To complete rehabilitation of Existing power plant	\$	115,000	
2. To complete preparation of recreational areas and parking areas			187,000
3. Site preparation, Area #1	\$	11,839	
Professional service fee @ 3%		356	
3a. Library		2,500,000	
Fee @ 3%		75,000	
3b. Mechanical and electrical services		97,700	
Fee @ 3%		2,931	
3c. Grading, landscaping, walks, etc. at bldg.		22,245	
Fee @ 3%		668	
			2,710,739
4. Site preparation, Area #2		36,664	
Professional service fee @ 3%		1,100	
4a. Men's dormitory (160 men)		1,350,000	
Fee @ 3%		40,500	
4b. Mechanical and electrical services		89,200	
Fee @ 3%		2,676	
4c. Grading, landscaping, walks, etc. at bldg.		12,616	
Fee @ 3%		378	
			1,533,134
5. Power Plant (new)		1,900,000	
Fee @ 3%		57,000	
			1,957,000

PROCEEDINGS

6. Site preparation, Area #3	\$ 135,300	
Professional service fee @ 3%	4,056	
6a. Laboratory school	5,300,000	
Fee @ 3%	159,000	
6b. Mechanical and electrical services	144,900	
Fee @ 3%	4,347	
6c. Grading, landscaping, walks, etc. at bldg.	72,800	
Fee @ 3%	2,184	\$ 5,822,487
<hr/>		
7. Site preparation, Area #5	36,664	
Professional service fee @ 3%	1,100	
7a. Women's dormitory (120 women)	1,350,000	
Fee @ 3%	40,500	
7b. Mechanical and electrical services	89,200	
Fee @ 3%	2,676	
7c. Grading, landscaping, walks, etc. at bldg.	12,616	
Fee @ 3%	378	1,533,134
<hr/>		
8. Site preparation, Area #4	14,085	
Professional service fee @ 3%	422	
8a. Music Building	1,250,000	
Fee @ 3%	37,500	1,302,007
<hr/>		
9. Site preparation, Area #6	33,800	
Professional service fee @ 3%	1,014	
9a. Health & Physical Education Bldg.	6,000,000	
Fee @ 3%	180,000	6,214,814
<hr/>		
GRAND TOTAL		\$ 21,188,315

VII. AUXILIARY ENTERPRISES No report.

VIII. STUDENT LIFE No report.

IX. MISCELLANEOUS

We should like to present our first report on our bond issue projects, as follows:

REPORT ON THE TEACHERS COLLEGE BOARD REVENUE FUND

Proceeds from sale of bonds to Barcus-Kindred Co. \$ 63,103.59

Deposited into Interest and Sinking Fund 777.59

Deposited into Construction Account 62,326.00

Disbursements from Construction Account

Remington Rand, Inc. \$ 206.00

Paeco Supply Company 6,402.65

C. W. Lundberg (Building) 35,000.00

C. W. Lundberg (Inventory) 2,812.00

Barcus-Kindred Company 1,860.00

H. B. Smith, Architect 409.23

Richard Yates Rowe (Bond Postage) 13.47

Johnson & Jacobson, Contractor 13,640.97

Stearnes Company 1,020.00

Wirtz and Wirtz 668.10

TEACHERS COLLEGE BOARD

DeKalb Plumbing and Heating	\$ 63.47
Total Disbursements	<u>\$ 62,096.29</u>
Balance in Construction Account (To be deposited into the Interest & Sinking Fund Account)	\$ 229.71

The cafeteria was placed in operation under the bond issue program on September 11 and the tea room was placed in operation on October 4. Following is a report on actual receipts and estimated expenditures for the period from September 14 to November 27, inclusive.

RECEIPTS

Cafeteria (September 14 - November 27)	\$ 16,111.92	
Tea Room (October 4 - November 27)	<u>9,940.26</u>	
Total receipts (September 14 - November 27)		\$ 26,052.18

DISBURSEMENTS

Salaries and Wages	\$ 9,413.15	
Principal and Interest Reserve	2,739.60	
Insurance (Annual Premium)	550.47	
Food and Supplies	12,746.00	
Depreciation Fund Account	<u>500.00</u>	
Total Disbursements		<u>\$ 25,949.22</u>
Estimated Balance in Revenue Fund Account		\$ 102.96

In the above report on disbursements, an estimate had to be made relative the wages covering student help for November, while an estimate also had to be made relative the November cost for food and supplies as all invoices had not been received at the time of the preparation of the report.

X. SUMMARY

Action is requested on the following:

1. Approval of the appointment of Mrs. Elizabeth Mason at the salary indicated.
2. Approval of the appointments of the employees at the salaries indicated.
3. Acceptance of the resignation of the employee as indicated.
4. Approval of the change of status under the conditions and salaries indicated for the employees listed.
5. Approval of the budget and building program as listed.

Respectfully submitted,

Romeo M. Zulauf
Acting President

PROCEEDINGS

REPORT OF SOUTHERN ILLINOIS UNIVERSITY

Meeting of the Teachers College Board
Chicago, Illinois, December 16, 1948

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois University:

I. STUDENTS

A. The enrollment for the fall quarter of 1948-49 was reported at the meeting of the Board in Charleston on October 25, 1948. Figures are not yet available for the winter quarter, but they will be included in the next Report.

B. Teachers College Scholarships

A list of students in attendance for the fall quarter at Southern Illinois University on Teachers College Scholarships who are to be refunded certain amounts, under the provisions of Section 30-4 of "The School Code", was mailed on November 23, 1948 to Mr. Charles G. Lanphier, Coordinator, Teachers College Division, Department of Registration and Education, Springfield, Illinois. The action requested at this time is the certification of this list in order that these students may receive reimbursement.

II. FACULTY

A. Resignations

1. Miss Orpha Jane Borgsmiller, Faculty Assistant in Physiology and Health Education, resigned effective November 12, 1948, to be married.
2. Mr. Horton Presley, part-time Faculty Assistant in English, resigned effective December 4, 1948, since his health did not permit him to continue with his duties.

B. New Appointments

1. Mr. Charles W. Allen was appointed two-thirds time Faculty Assistant in Industrial Education at a monthly salary of \$137.50 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948, and was reappointed for the six months of the winter and spring terms extending from December 6, 1948, through June 10, 1949, at the same rank and salary.
2. Mr. Norman G. Bitterman was appointed Assistant Professor of Economics on a one-fifth time basis at a monthly salary of \$80.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949. He has his Bachelor's and Master's degrees from the University of Illinois and was Research Associate in the University's School of Commerce.
3. Mrs. Marjorie Enrietto was appointed Alumni Recorder on a twelve-

TEACHERS COLLEGE BOARD

months basis at a monthly salary of \$275.00, effective January 1, 1949. For pay roll purposes, Mrs. Enrietto's title will be Executive Assistant in Education and Administration. Mrs. Enrietto has a Bachelor's degree and some additional work at Southern.

4. Mr. Cornelius A. Jongedyk was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$63.75 for the three months of the fall quarter extending from September 13, 1948 through December 3, 1948, and was reappointed for the winter and spring terms extending from December 6, 1948, through June 10, 1949, at the same rank and salary.
5. Mrs. Jane Mezo was appointed Faculty Assistant in Physiology and Health Education at a monthly salary of \$175.00 effective November 22, 1948, to fill the position vacated by Miss Orpha Jane Borgsmiller's recent resignation. She has already completed her studies for a Registered Nurse's certificate at City Hospital in St. Louis.
6. Mrs. Lois Nelson was appointed Secretary to the President at a monthly salary of \$320.00, effective December 1, 1948, with the payroll title of Executive Assistant in Education and Administration. She has her Bachelor of Education degree from Southern and has taken graduate courses at the University of Illinois. She has been Commerce teacher and Dean of Girls at the Carbondale Community High School, and has also been on Southern's staff a number of times as a part-time practice supervisor in the affiliated schools and as an assistant in the President's Office. She will assume the duties formerly performed by Mrs. Charles Walker, who resigned September 1, 1948.
7. Mr. Robert Schwartz was appointed two-thirds time Instructor in Government at a monthly salary of \$200.00 for the winter and spring terms extending from December 6, 1948 through June 10, 1949. Mr. Schwartz has his Bachelor of Arts degree from the University of Illinois and his Bachelor of Laws degree from the University of Alabama. He has taught at the University of Alabama.
8. Mrs. Edna Spires Travis has been appointed Instructor in English for the winter and spring quarters extending from December 6, 1948, through June 10, 1949, at a monthly salary of \$300.00. Mrs. Travis has both her Bachelor's and Master's degrees from Southern and has taught in various Illinois high schools.
9. Mr. Walter M. Troutman was appointed one-third time Faculty Assistant in Industrial Education at a monthly salary of \$83.33 for the winter and spring terms extending from December 6, 1948 through June 10, 1949.

C. Practice Supervisors

1. The following public school teachers were appointed part-time Faculty Assistants to serve as supervisors of student teachers in affiliated schools at monthly salaries of \$25.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949:

PROCEEDINGS

- a. Mr. Willis D. Anderson at the Attucks High School, Carbondale, to supervise student teachers in Music.
 - b. Mr. Edgar Bain at the West Frankfort Community High School to supervise student teachers in Geography.
 - c. Mr. Walter Collins at the West Frankfort Community High School to supervise student teachers in History and Government.
 - d. Mr. Norman Finley at the Carbondale Community High School to supervise student teachers in History and Civics.
 - e. Miss Alice Grant at the West Frankfort Community High School to supervise student teachers in English.
 - f. Mr. James Hastie at the West Frankfort Community High School to supervise student teachers in English.
 - g. Mr. Jack Hedges at the West Frankfort Community High School to supervise student teachers in History.
 - h. Mrs. Alice Hoyer at the West Frankfort Community High School to supervise student teachers in Speech.
 - i. Miss Amanda Murdock at the Attucks School, Carbondale, to supervise student teachers in Music.
 - j. Miss Lucy Parrish at the Carbondale Community High School to supervise student teachers in Commerce.
 - k. Mr. John W. Reys at the Lincoln Junior High School, Carbondale to supervise student teachers in Physical Education for Men.
 - l. Miss Afton Wolfe at the West Frankfort Community High School to supervise student teachers in English.
2. Miss Jane Neeley was appointed part-time Faculty Assistant supervising student teachers in Home Economics at the Chester High School at a total salary of \$37.50 for six weeks during the period extending from December 6, 1948 through January 28, 1949.

D. Reappointments

1. The following public school teachers were reappointed part-time Faculty Assistants to serve as supervisors of student teachers in affiliated schools at monthly salaries of \$25.00 for the three months of the winter quarter extending from December 6, 1948, through March 11, 1949.
 - a. Mr. Edward L. Bencini at the Murphysboro Township High School to supervise student teachers in Physical Education for Men.

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- b. Mr. Jewell Berrier at the Murphysboro Township High School to supervise student teachers in English.
 - c. Mrs. Dorothy Bleyer at the Johnston City Township High School to supervise student teachers in Speech and English.
 - d. Miss Emma Brickey at the Anna-Jonesboro Community High School to supervise student teachers in History and Civics.
 - e. Mr. Walter K. Correll at the Carbondale Community High School to supervise student teachers in Physical Education for Men.
 - f. Mr. Stephen B. Dozier at the Murphysboro Township High School to supervise student teachers in English.
 - g. Mr. Clay Hunter at the Johnston City Township High School to supervise student teachers in History and Geography.
 - h. Miss Misanna Ikard at the Attucks High School, Carbondale, to supervise student teachers in English.
 - i. Mr. Maple M. Joyce at the Murphysboro Township High School to supervise student teachers in Industrial Education.
 - j. Mr. Glenn Morris at the Carbondale Community High School to supervise student teachers in Art.
 - k. Mr. Lloyd Pepple at the Johnston City Township High School to supervise student teachers in Mathematics.
 - l. Mr. David M. Stroup at the Anna-Jonesboro Community High School to supervise student teachers in Mathematics.
 - m. Mr. William Townes at the Anna-Jonesboro Community High School to supervise student teachers in Physics.
 - n. Mr. John Wathen at the Murphysboro Township High School to supervise student teachers in History.
2. Mrs. Elizabeht Abram was reappointed part-time Faculty Assistant to supervise student teachers in Home Economics at the Metropolis Community High School at a total salary of \$37.50 for the second six weeks of the winter quarter from January 31, 1949, through March 11, 1949.-

E. Changes in Duties and Salary

1. Miss Mary Noel Barron, Assistant Professor of Business Administration, was released from her duties as Assistant at Anthony Hall, effective December 4, 1948. She will continue to receive her cash salary of \$370.00 per month but not the maintenance allowance of \$30.00 per month which had been approved for her by virtue of her additional duties at Anthony Hall during the fall quarter.

PROCEEDINGS

2. Mrs. Minnie Mae Pitkin, Instructor and Assistant in Personnel, received an increase in salary from \$300.00 to \$325.00 per month effective December 1, 1948, because of the increased responsibilities she is now assuming.
3. Dr. Ted R. Ragsdale, Professor of Education, was named Director of Teacher Training, effective December 6, 1948, at no change in his present rank and salary. He has been serving as Acting Principal of the Allyn Training School.
4. Mr. Carl Trobaugh, Manager of the University Bookstore, was given an increase in salary from \$245.00 to \$275.00 a month, effective December 1, 1948, because of additional responsibilities placed upon him, and his pay roll title was changed from Faculty Assistant to Executive Assistant in Education and Administration. Mr. Trobaugh was recently awarded his Bachelor's degree by Southern.

F. Adjustment in Salary

1. Miss Hilda A. Stein, Associate Professor of Zoology, received an adjustment in salary in the amount of \$45.00 which was added to her December pay check. Following a sick leave, she returned to work November 22, 1948, and was therefore entitled to her full salary for the remainder of that teaching month.
2. An adjustment in salary has been made for Mr. Walter M. Troutman, part-time Faculty Assistant in Industrial Education, in the amount of \$250.00, \$125.00 to be added to his January pay check and \$125.00 to his February pay check, in consideration of work done but not paid for as a one-third time Faculty Assistant in Industrial Education during the fall quarter.

G. Leave of Absence

1. The sabbatical leave of absence, approved at the May 3, 1948, meeting of the Teachers College Board for Miss E. Louise Bach, Assistant Professor in the University High School, has been cancelled, and she has returned to work on a half-time basis at the University High School, effective December 6, 1948, at a salary of \$212.50 per month. Because of the condition of her health, Miss Bach has found it necessary to give up her advanced studies at Columbia University and to take up her work here on a part-time basis.

H. Cancellation of Appointment

1. The appointment of Mr. William Townes as part-time Faculty Assistant, supervising student teachers in Physics at the Anna-Jonesboro Community High School during the winter quarter of 1948-49, has been cancelled because a change in personnel at the Anna-Jonesboro High School made it impossible to continue practice supervision there during the winter quarter.

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III. OTHER SCHOOL EMPLOYEES

A. New Appointments

1. Mr. Charles E. Lantrip was appointed to the position of Janitor I on temporary appointment to terminate with the completion of construction of our new power plant. Mr. Lantrip's appointment, effective November 15, 1948, carries a monthly salary of \$165.00.
2. Mr. Henry Renner was appointed to a newly created position of Electrician at the prevailing rate of \$2.05 per hour. Mr. Renner's appointment became effective November 18, 1948.
3. Mr. Oscar Wingo was appointed to the position of Janitor I on temporary appointment to terminate with the completion of construction of our new power plant. Mr. Wingo's appointment became effective November 15, 1948, at a salary of \$165.00 per month.

B. Replacements

1. Mr. Earl Brookshire was appointed to the position of Watchman I effective October 3, 1948, at a monthly salary of \$154.00. Mr. Brookshire replaced Mr. J. R. Watson, whose death was reported in the Report of the Teachers College Board on October 25, 1948.
2. Mrs. Vernice B. Jung was appointed to the position of Clerk Typist I in the Bursar's Office effective October 4, 1948, at a salary of \$150.00 per month. Mrs. Jung replaced Mrs. Martha Dycus, who resigned effective August 21, 1948.

C. Resignations

1. Mrs. Myrna Ragsdale resigned from her position of Clerk Stenographer I in the President's Office effective October 31, 1948.
2. Mrs. Margaret Rutherford, Clerk Stenographer I in the office of the Director of the Physical Plant, resigned from her position effective December 5, 1948.
3. Mr. John E. Stubberfield, Laborer (Maintenance), left the service of this institution without proper notice. The appropriate Civil Service form (Report of Employees Who Have Left the Service Without Proper Notice) was filed under date of September 30, 1948.

D. Retirements

1. Mr. Oscar Cochran, Watchman I, in conformity with regulations of the University Retirement System, has requested that he be retired effective January 1, 1949. Mr. Cochran's age on January 1 will be 64 years, 5 months, and 24 days.

Section 5.1 of the University Retirement System Act provides that any participant may be retired who has attained at least the age of 55 and has been certified by both the Board and the Employer as being entitled to a retirement annuity.

PROCEEDINGS

E. Change of Status

1. The classification of Mrs. Myrtle White was changed from Clerk Stenographer I to Clerk Typist I effective October 19, 1948, at no change in salary.

IV. ORGANIZATION

A. An internal reorganization of the practice supervision department in the College of Education has taken place with a view to obtaining better coordination of our teacher training program:

1. Dr. Ted R. Ragsdale, Professor, has been designated as Director of Teacher Training and charged with the responsibility of coordinating the supervision of practice teachers in the University High School, Allyn Training School, and various affiliated schools. Dr. Ragsdale is qualified for this important position by reason not only of his excellent record as a teacher but also his experience as Acting Principal of the Allyn Training School.
2. Dr. Charles D. Neal, Associate Professor, has been designated Acting Principal of the Allyn Training School, effective December 6, 1948, replacing Dr. Ragsdale.
3. Mr. Troy W. Edwards, Instructor, has been designated Assistant Principal of the University High School, effective December 6, 1948. Mr. John D. Mees, Assistant Professor, will continue as Principal of University High School.
4. Mr. George Bracewell, Associate Professor, has been designated Coordinator of Rural Schools, effective December 6, 1948.

B. The present Department of Physiology and Health Education has been divided into two separate Departments, namely, a Department of Physiology, assigned to the College of Liberal Arts and Sciences, and a Department of Health Education, assigned to the College of Education, effective December 6, 1948. The faculty members now in the Department of Physiology and Health Education have been assigned to the Departments as follows, without any changes in their present ranks or salaries:

Health Education Department

Mr. Ralph H. Boatman, Instructor
Miss Florence E. Denny, Assistant Professor
Miss Frances K. Phillips, Instructor
Mr. William McBride, Faculty Assistant

Physiology Department

Dr. Marie A. Hinrichs, Professor
Mrs. Edna Bradley, Faculty Assistant
Mrs. Helen Goetz, Faculty Assistant
Mrs. Pauline W. Lander, Faculty Assistant
Mrs. Naomi Manering, Faculty Assistant
Mrs. Jane Mezo, Faculty Assistant

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Dr. Marie A. Hinrichs has been designated Chairman of the Department of Physiology, and Mr. Ralph H. Boatman has been designated Acting Chairman of the Department of Health Education.

Dr. Hinrichs, who has been Chairman of the Department of Physiology and Health Education as well as the Director of Health Service, has been overburdened with administrative work. Furthermore, confusion has arisen as to whether certain courses in this Department properly belong in the College of Liberal Arts and Sciences or in the College of Education. The result of setting up independent departments should be to alleviate these difficulties. It is intended to give Dr. Hinrichs further relief by finding another person to take over one or the other of her remaining two administrative assignments.

- C. The name of the present Department of Biological Science and Research has been changed to the Department of Microbiology, a title which more accurately describes its nature and functions; and the Department has been assigned to the College of Liberal Arts and Sciences, effective December 6, 1948.

The title Biological Science and Research has caused considerable misunderstanding and administrative confusion because Botany, Physiology, and Zoology are also departments of biological science and are engaged in some research.

Dr. Carl C. Lindgren, Professor, will continue as Chairman of the Department under its new title and the status of the various members of his staff will not be otherwise affected by the change. Furthermore, the Research Laboratory of which he is Director will for the time being continue to be responsible to the Office of the President.

- D. The work in Philosophy, which has hitherto been handled on a part-time, informal basis, will hereafter be carried on in an independent Department of Philosophy, assigned to the College of Liberal Arts and Sciences effective December 6, 1948. Dr. Charles D. Tenney, Professor of English and Philosophy, is the only present member of the Department, but his administrative duties prevent his doing a great deal of teaching. Establishing an independent Department of Philosophy will make it possible for us gradually to develop the work in this field. Dr. Tenney will serve as Acting Chairman until staff is obtained.

V. CURRICULUM

A. College of Education

The College of Education has reported the addition of the following new courses:

Physical Education for Men 241	Introduction to Physical Education
Physical Education for Men 340	Principles of Physical Education
Physical Education for Men 368	Camping Administration
Physical Education for Men 375	Theory and Practice in the Training and Care of Athletes

PROCEEDINGS

Physical Education for Men 380	Organization and Administration of Inter-scholastic Athletics
Education 351	The School Library and the School Program
Health Education 355	Public Health Administration

B. College of Liberal Arts and Sciences

The College of Liberal Arts and Sciences is also offering new courses as follows:

Chemistry 285	Organic Chemistry for Agricultural Students
Chemistry 492	Senior Research for Chemistry Majors
English 365	Shakespeare: Comedies and Philosophical Plays
English 415	Ideas in 18th Century Literature
English 424	English Renaissance

C. College of Vocations and Professions

The College of Vocations and Professions is offering the following new courses:

Business Administration 311	Filing and Classification
Economics 333	Economic Problems of Southern Illinois
Economics 345	Land Economics
Music 181	Class Brass Instruments

The following courses are being offered for the first time since the war:

Agriculture 350	Farm Management
Business Administration 355	Governmental Accounting
Industrial Education 145	Electrical Construction
Industrial Education 326	Advanced Vocational Machine Shop

D. Graduate School

The new courses for graduates only for the winter quarter 1948-49 as approved by the Board's Graduate Studies Committee are as follows:

Biological Science and Research 503a	The Structure of the Yeast Cell
Biological Science and Research 503b	Research in the Structure of the Yeast Cell
Sociology 575	Seminar in Community Development
English 526	Studies in Victorian Prose

The new courses for graduates only for the spring quarter 1949, as approved by the Board's Graduate Studies Committee are as follows:

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Geography 512
Sociology 570

Geography of the Caribbean Lands
Social Organization

VI. BUILDINGS AND GROUNDS

- A. Immediately following this page is an insert showing the proposed building program for Southern Illinois University for the 1949-51 Biennium. The costs for land, buildings, site development, mechanical services, furnishings and equipment, and professional services, totaling \$36,955,170.00, were approved under date of November 13, 1948, for recommendation to the Board by the Building Committee of the Board of which Mr. Lindell W. Sturgis is Chairman. We respectfully request that the Board approve the recommendations of this Committee for Southern's Sixty-Sixth Biennium building program.
- B. Because of the severe shortage of educational space and the need to provide additional classrooms and offices for certain expanding departments and agencies of the University, we are asking the tenants of the following University-owned properties to vacate them at the beginning of the spring quarter March 22, 1948:

<u>Tract Number</u>	<u>Address</u>	<u>Tenant</u>
37	910 South University Ave.	Mrs. Julia C. Hale
37b	304 West Grand Ave.	Mr. Edgar Carter
37c	306 West Grand Ave.	Mrs. Pearl Bauman
40	204 West Grand Ave.	Mr. Frank Smith
82	400 West Grand Ave.	Mrs. M. Hathaway
84	312 West Grand Ave.	Mr. Peter Dillow
86	308 West Grand Ave.	Mr. C. Leathers
91	R. F. D. #1	Mr. Wm. Brandon, Jr.
99	903 South Illinois Ave.	Mr. Sam Anderson

During the spring and summer we hope to be able to remodel these properties for educational uses, with the exception of the building on Tract Number 91, a small fruitstand on the University Farm which it seems best to remove.

VII. AUXILIARY ENTERPRISES

No Report.

VIII. STUDENT LIFE

Special Assemblies. On October 6 and 7, special student assemblies were held at which the President was introduced to the students of Southern. Since only about one-half of the student body

PROCEEDINGS

PROPOSED BUILDING PROGRAM

1949--1951

Project No.	Name of Project	Land	Buildings	Site Development	Mechanical Services	Furnishings and Equipment	Prof. Services	Total
1.	Completion of Training School Unit No. '1'	\$ 30,000	\$ 182,000	\$423,000	\$ - - -	\$257,524	\$ 12,690	\$ 905,214
2.	Completion of Power Plant & Service Shops	- - -	1,063,200	38,350	24,500	30,000	15,781	1,171,831
3.	Library--Unit No. '1'	- - -	4,400,000	119,445	82,000	276,000	146,323	5,023,768
4.	Completion of Training School--Unit No. '2'	- - -	825,000	- - -	- - -	51,670	26,300	902,970
5.	Commerce Building	41,000	2,830,000	41,678	69,100	150,000	92,823	3,224,601
6.	Health Unit	421,130	790,000	63,615	- - -	63,200	27,504	1,365,449
7.	Farm Buildings	259,000	100,000	29,976	- - -	7,000	4,110	400,086
8.	Life Science Building	15,000	2,626,000	112,201	- - -	272,600	90,324	3,116,125
9.	Women's Dormitories (2)	210,000	2,000,000	25,711	- - -	144,200	60,771	2,440,682
10.	Education Building	- - -	800,000	- - -	- - -	64,000	25,920	889,920
11.	Industrial Arts	- - -	2,850,000	16,380	- - -	302,000	95,051	3,263,431
12.	Student Union Building	- - -	5,000,000	31,889	- - -	375,000	162,206	5,569,095
13.	Field House	- - -	3,500,000	165,725	- - -	131,300	113,910	3,910,935
14.	Special Education Building	5,000	2,750,000	29,746	- - -	220,000	89,992	3,094,738
15.	Administration Building	- - -	1,550,000	- - -	- - -	77,500	48,825	1,676,325

Totals \$981,130 \$31,266,200 \$1,097,716 \$175,600 \$2,421,994 \$1,012,530 \$36,955,170

TEACHERS COLLEGE BOARD

could be seated in the Auditorium at one time, the sophomores, juniors, and seniors assembled on October 6, and the freshmen assembled on October 7.

On November 24, a special assembly initiated and planned by the students was held in honor of Mr. E. G. Lentz, who was recently promoted to a University Professorship. The student body presented Mr. Lentz with a gold watch; and representatives of the students, the alumni, the administration, and others paid tribute to him for his long years of service.

Student Services. The offices of the Dean of Men, Dean of Women, and the Housing Director were moved during the fall quarter from overcrowded rooms in Old Main to more adequate quarters in a University-owned residence at 305 West Harwood Avenue. An open house for students and faculty members was held in the new offices October 12. These more adequate quarters have made possible not only the enlargement of the testing and student employment services, but also the addition of vocational testing services and courses in remedial reading and study technique.

Alpha Phi Omega, the national service fraternity, has set up a blood donor service, and has also with the cooperation of a Federal Bureau of Investigation expert, fingerprinted all interested students on the campus.

An abbreviated orientation program was held on December 7 for new students entering Southern for the winter quarter. Such matters as library usage, school regulations, campus housing, and so forth, were presented to the new students.

Student Conferences. On October 25, at the time of the meeting of the Southern Division of the Illinois Education Association on our campus, forty advisers of girls in the high schools of the area held a luncheon at Anthony Hall and explored the problem of how the student life offices at Southern can best render services to various communities in Southern Illinois.

During the first week in November the Student Christian Foundation sponsored the third annual Religious Emphasis Week, bringing to the campus prominent speakers for luncheons, meetings, discussions, and visits to the organized houses.

Athletics. The Dunkel Basketball ratings of 1948, which list more than eight hundred universities, rank Southern eightieth in their final evaluation.

V
V
Veterans Housing. The veterans housed in the ninety-five apartments at the Illinois Ordnance Plant Housing have named the project "Southern Acres" and have elected a mayor and seven councilmen, who hold weekly meetings. On their own initiative, the veterans have renovated a large building for use as a recreation hall, have established a nursery, and are planning various educational and recreational projects for the future.

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IX. MISCELLANEOUS

- A. The University Entertainment and Lectures Committee sponsored two lectures during the fall quarter. The first of these was "Must We Fight Russia?", by Major George Fielding Eliot. The second was "How To Face A War-Worried World" by Leland Stowe, noted war correspondent. Another project sponsored by this Committee was the motion picture Henry the Fifth, to which students were admitted at a nominal charge on presentation of their activity tickets.
- B. The Egyptian Firefighters School was held on Southern's campus October 19 through October 22. This School was sponsored by the Egyptian Firefighters Association and representatives of the State Fire Marshal's office. Fire departments of Southern Illinois cities provided a practical program on firefighting.
- C. The Illinois Folklore Society held its fall meeting at Southern on December 3, 1948. Dr. Herbert Halpert of Murray Teachers College (Kentucky) was the guest speaker.
- D. Southern's College of Education is cooperating with the Illinois Secondary School Curriculum Revision program under the direction of Dr. C. W. Sanford of the University of Illinois and a meeting was held November 17 on our campus to discuss the research studies, the developmental projects, the education workshops, the local committees, and the publications which this program will probably entail.
- E. We respectfully request approval to change the late registration fee from \$1.00 as now listed in the catalog to \$2.00 for the first day of late registration and \$1.00 for each succeeding day up to a maximum of \$5.00. This fee will apply except in the case of extension courses, for which we request approval of a late registration fee of \$2.00 for students registering after the first meeting of the class. These changes will take effect beginning with the 1949 Summer Session.
- F. We have been requested by the Department of Registration and Education to consider the development of a Nursing Education program at Southern Illinois University. It has also been suggested by an official of the University of Illinois Medical School that we consider offering the first one or two years of work toward the Doctor of Medicine degree. Since these two proposals would constitute related major enterprises, we deem it necessary to obtain expert advice before attempting to activate such a program. We, therefore, respectfully request permission to enter into contracts with expert consultants in this field, the total not to exceed \$10,000, for a survey to reveal what would be needed to develop programs in Nursing Education and in the first one of two years of medical training at Southern Illinois University.
- G. Inserted immediately following this page is the design for a new University Seal which has been made necessary by the recent change in name of the University. We respectfully request approval of

TEACHERS COLLEGE BOARD

this design for use as the official seal of Southern Illinois University.



X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

- A. Acceptance of list of Teachers College Scholarships for the fall quarter 1948.
- B. Acceptance of the resignations of the following: Miss Orpha Jane Borgsmiller, Mr. Horton Presley.
- C. Approval of the following appointments at salaries indicated in the report: Mr. Charles W. Allen, Mr. Norman G. Bitterman, Mrs. Marjorie Enrietto, Mr. Cornelius A. Jongedyk, Mrs. Jane Mezo, Mrs. Lois Nelson, Mr. Robert Schwartz, Mrs. Edna Spires Travis, Mr. Walter M. Troutman.
- D. Approval of the following appointments of practice supervisors at salaries indicated in the report: Mr. Willie D. Anderson, Mr. Edgar Bain, Mr. Walter Collins, Mr. Norman Finley, Miss Alice Grant, Mr. James Hastie, Mr. Jack Hedges, Mrs. Alice Hoye, Miss Amanda Murdock, Miss Lucy Parrish, Mr. John W. Reys, Miss Afton Wolfe, Miss Jane Neeley.
- E. Approval of the following reappointments of practice supervisors at salaries indicated in the report: Mr. Edward L. Bencini, Mr. Jewell Berrier, Mrs. Bleyer, Miss Emma Brickey,

PROCEEDINGS

Mr. Walter K. Correll, Mr. Stephen B. Dozier, Mr. Clay Hunter, Miss Misanna Ikard, Mr. Maple M. Joyce, Mr. Glenn Morris, Mr. Lloyd Pepple, Mr. David H. Stroup, Mr. William Townes, Mr. John Wathen, Mrs. Elizabeth Abram.

- F. Approval of changes in duties and salary for the following as indicated in the report: Miss Mary Noel Barron, Mrs. Minnie Mae Pitkin, Dr. Ted R. Ragsdale, Mr. Carl Trobaugh.
- G. Approval of adjustments in salary for the following: Miss Hilda A. Stein, Mr. Walter M. Troutman.
- H. Approval of cancellation of sabbatical leave of absence for Miss E. Louise Bach.
- I. Approval of cancellation of appointment of Mr. William Townes.
- J. Approval of the employment of the following employees at salaries indicated in the report: Mr. Charles E. Lantrip, Mr. Henry Renner, Mr. Oscar Wingo.
- K. Approval of the following replacements with salaries indicated in the report: Mr. Earl Brookshire, Mrs. Vernice B. Jung.
- L. Approval of resignations for the following: Mrs. Myrna Ragsdale, Mrs. Margaret Rutherford, Mr. John E. Stubberfield.
- M. Approval of retirement for Mr. Oscar Cochran.
- N. Approval of change of status for Mrs. Myrtle White.
- O. Approval of the establishment of separate Departments of Physiology and of Health Education as indicated in the report.
- P. Approval of changing the name of the present Department of Biological Science and Research to Department of Microbiology as indicated in the report.
- Q. Approval of the establishment of a Department of Philosophy.
- R. Approval of the Proposed Building Program for the 1949-51 Biennium.
- S. Approval of a change in late registration fees as indicated in the report.
- T. Approval of a survey on the possibilities for developing programs in Nursing Education and for the first one or two year of Medical Training at Southern Illinois University.
- U. Approval of new design for the official University seal.

Respectfully submitted,

Delyte W. Morris, President

TEACHERS COLLEGE BOARD

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD
MORRISON HOTEL
CHICAGO, ILLINOIS
DECEMBER 16, 1948

The regular meeting of the Teachers College Board and the College Presidents was held at 9:30 A.M. on Thursday, December 16, 1948, at the Morrison Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education, and Chairman of the Board, presided.

The following members were present:

Mr. Frank G. Thompson, Chairman
Mr. Vernon L. Nickell, Secretary
Dr. Preston Bradley
Mr. Robert W. Davis
Mr. Richard F. Dunn
Mr. Russell L. Guin
Mr. Ira M. Means
Mrs. Peter Miller
Mrs. Helen Rose Pegelow
Mr. Lewis M. Walker

The following member was absent:

Mr. Lindell W. Sturgis

Also present were:

Dean R. M. Zulauf, Acting President
Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Robert G. Buzzard, President
Mr. Raymond Gregg, Business Manager
Eastern Illinois State College

Dr. R. W. Fairchild, President
Mr. Preston M. Ensign, Business Manager
Illinois State Normal University

Dr. Frank A. Beu, President
Western Illinois State College

Dr. D. W. Morris, President
Dr. C. F. Tenney, Administrative Asst. to President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois University

Mr. Charles G. Lanphier, Co-ordinator
Department of Registration and Education
Springfield, Illinois

PROCEEDINGS

Chairman Thompson called the meeting to order and roll call was taken.

Mr. Davis moved that the minutes of the meeting of October 25, 1948, be approved. Mr. Dunn seconded the motion and the minutes stood approved as read.

REPORT OF COMMITTEE ON GRADUATE WORK

Mr. Guin reports that the Graduate Committee recommends the Board's approval of graduate work in three new departments at the Illinois State Normal University; namely, the Division of Art Education, the Division of Business Education, and the Division of Industrial Arts Education, beginning in the summer session of 1949, and in addition, certain changes and additions in graduate departments already approved, as shown in President Fairchild's report.

Mr. Dunn moved the approval of Mr. Guin's report. The motion was seconded by Mr. Walker and unanimously carried.

Item 6 on the agenda "Consideration of filling the vacancy caused by the death of President Adams" was placed on the table to be discussed as the last item on the agenda.

No action was taken on Item 7 of the agenda; namely, "Discussion on the matter of employing more than one member of a family, either faculty or non-faculty."

REPORT OF TRANSFER OF GOVERNMENT PROPERTY - McGregor Act.

Mr. Lanphier was asked to give a report on the transfer of government property to the State universities and colleges. He stated that all requests for transfer have been approved for all of the schools with the exception of Eastern; however, he has assurance from the Housing and Home Finance Agency that the same will be approved for Eastern.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dean Zulauf presented the report for the Northern Illinois State Teachers College.

Dean Zulauf reported that a Memorial Scholarship in the memory of President Adams is being planned and is now well under way. He stated that Mrs. Adams had requested that anyone desiring to send flowers do not do so, but instead contribute the money to the scholarship fund.

Dean Zulauf also reported that the faculty had asked him to report to the Board for consideration the matter of naming the new women's dormitory in honor of President Adams. Mrs. Miller made the motion that the new women's dormitory at the Northern Illinois State Teachers College be named in honor of President Adams. The motion was seconded by Mr. Means and carried unanimously.

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The Teachers College Board regrets the untimely death of Karl Langdon Adams, President of the Northern Illinois State Teachers College (1929-1948), and in appreciation of his services for nearly twenty years adopts the following resolution and requests the Secretary of the Board to forward copies to the members of the Adams family:

Be It Resolved by the members of the Teachers College Board and concurred in by the Presidents assembled in regular meeting in Chicago on December 16, 1948, that;

In the death of President Adams the State of Illinois has lost, as the administrator of the Northern Illinois State Teachers College, a man of outstanding ability in teacher education; a man whose counsel in this field has been accepted nationally and who has shown a sturdiness and trustworthiness of purpose and principle worthy of the highest commendation.

We, therefore, join with the faculty, students, and alumni of the Northern Illinois State Teachers College in expressing appreciation of the contribution of Karl Langdon Adams to the development of the school; and with the Presidents of the sister universities and colleges in regretting the loss of a sincere friend and a wise counsellor.

Mrs. Miller moved the adoption of the above stated resolution. The motion was seconded by Mr. Means and Dr. Bradley, and carried unanimously.

Mr. Davis moved that the report of the Northern Illinois State Teachers College be approved. The motion was seconded by Mr. Guin and carried unanimously.

REPORT FOR EASTERN ILLINOIS STATE COLLEGE

Dr. Buzzard presented the report for the Eastern Illinois State College.

Mrs. Pegelow made the motion that the report of the Eastern Illinois State College be approved. The motion was seconded by Mr. Walker and carried unanimously.

Mrs. Pegelow moved that the new library building at Eastern be called the "Mary J. Booth Library." The motion was seconded by Dr. Bradley and carried unanimously.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild presented the report for the Illinois State Normal University.

Mr. Dunn moved that the report for the Illinois State Normal University be approved as read. The motion was seconded by Mrs. Pegelow and carried unanimously.

Dr. Fairchild requested the Board's permission to retain Mr.

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Floyd T. Goddier's services as may be necessary in order that he may qualify for the fifteen year compensation.

Mr. Dunn made the motion that the Board authorize Dr. Fairchild to take such action as may be necessary in the employment of Mr. Goodier beyond the retirement age of 68 as may be necessary to qualify him for the fifteen year compensation. The motion was seconded by General Davis and carried unanimously.

Dr. Fairchild stated that he had had a request from one Dr. Ullsvik for a leave of absence to teach at another school in another state. Mr. Guin made the motion that the request of Dr. Ullsvik be denied. The motion was seconded by Mr. Means and carried unanimously.

REPORT FOR WESTERN ILLINOIS STATE COLLEGE

Dr. Beu presented the report for the Western Illinois State College.

Mr. Means moved that the report for the Western Illinois State College be approved as read. The motion was seconded by Mr. Dunn and carried unanimously.

REPORT FOR SOUTHERN ILLINOIS UNIVERSITY

Dr. Morris presented the report for the Southern Illinois University.

Mr. Davis made the motion that the report for Southern Illinois University be approved as read. The motion was seconded by Mrs. Pegelow and carried unanimously.

REALLOCATION OF ALLOTMENTS

Mr. Means made the motion that a reallocation of allotments in the Teachers College Income Fund, both Educational Operations and Auxiliary Enterprises, be made; such reallocation to be based on statements to be submitted to the Co-ordinator by the Business Manager of each State university or college; statement to be presented by the Co-ordinator at the next meeting of the State Teachers College Board. The motion was seconded by Mr. Walker and carried unanimously.

REPORT OF COMMITTEE ON BUILDING BUDGET REQUIREMENTS

Mr. Walker, in the absence of Mr. Sturgis, Chairman of the Special Committee appointed to study the building budgets, reports that they have made their study and approve the budgets as shown in each of the Presidents' Reports submitted at this meeting. The Committee recommends the Board's approval of this matter.

Mr. Means made the motion that the Board approve the report of the committee studying the building budgets. The motion was seconded by Mr. Nickell and carried unanimously.

TEACHERS COLLEGE BOARD

The meeting was adjourned at 5:30 P.M. on December 16, 1948, to convene at 9:00 A.M. on Friday, December 17, 1948.

PRESIDENCY AT NORTHERN ILLINOIS STATE TEACHERS COLLEGE

There were four candidates interviewed for the Presidency of the Northern Illinois State Teachers College. Each candidate appears separately before the Teachers College Board and stated their qualifications and experience. All qualifications of applicants were studied to bring the choice to the one man who possesses all attributes necessary for this position.

After two secret votes had been cast and tallied, Dr. Bradley made the motion that the Presidency of the Northern Illinois State Teachers College at DeKalb, Illinois be given to Dr. Leslie A. Holmes, to succeed and late Karl L. Adams, at the same salary as that of the other presidents. The motion was seconded by General Davis; the roll was called and the following Board Members voted yea: Mr. Nickell, Mr. Dunn, Mr. Walker, Mr. Guin, Mr. Davis, Mrs. Miller, Dr. Bradley, Mr. Means and Mrs. Pegelow. The motion was unanimously carried.

Mr. Nickell moved that the Board authorize payment of expenses incurred by the four candidates and their wives in making this trip to Chicago to be interviewed for said position. The motion was seconded by Mrs. Miller and carried unanimously.

Mr. Dunn moved that Dean Zulauf be asked to continue as Acting-President of the Northern Illinois State Teachers College and receive the salary of the President until President-elect Holmes is able to take over the duties on or about February 1, 1949. The motion was seconded by Mr. Means and carried unanimously.

Mr. Guin moved that the next meeting of the Teachers College Board be held at the Western Illinois State College on March 28, 1949, with the provision that the time is subject to change by the Chairman and Secretary. The motion was seconded by Mr. Walker and carried unanimously.

Mr. Dunn moved that the meeting be adjourned. Mr. Guin seconded the motion and it was unanimously carried.

/s/ Frank G. Thompson
Frank G. Thompson
Chairman

/s/ Vernon L. Nickell
Vernon L. Nickell
Secretary

