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Proceedings of the Teachers College Board

Illinois Teachers College Board

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Proceedings
of the
TEACHERS COLLEGE BOARD
of the
STATE OF ILLINOIS



May 10, 1945



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Issued by

Teachers College Board

Frank G. Thompson, *Chairman*

Vernon L. Nickell, *Secretary*



At Springfield

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

TEACHERS COLLEGE BOARD

Ex-officio Members

FRANK G. THOMPSON, Director of Registration and Education
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. MCMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

Presidents of Teachers Colleges and Normal Universities

R. W. FAIRCHILD, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.
Western Illinois State Teachers College, Macomb

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

May 10, 1945

The regular meeting of the Teachers College Board and the college presidents was held at 1:00 P. M. on Thursday, May 10, 1945, in Anthony Hall on the campus of Southern Illinois Normal University, Carbondale, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members were present:

MR. FRANK G. THOMPSON, Chairman
MR. VERNON L. NICKELL, Secretary
MR. JOHN D. DILL
MR. RICHARD F. DUNN
MISS HARRIET MCINTIRE
MRS. HELEN R. PEGELOW
MR. LINDELL W. STURGIS

Members absent:

DR. PRESTON BRADLEY
MR. RUSSELL L. GUIN
MR. CHARLES E. MCMORRIS

Also present were:

MR. ELMER P. HITTER, Co-ordinator
Department of Registration and Education
DR. ROBERT G. BUZZARD, President
Eastern Illinois State Teachers College
DR. R. W. FAIRCHILD, President
Illinois State Normal University
DR. KARL L. ADAMS, President
Northern Illinois State Teachers College
DR. FRANK A. BEU, President
Western Illinois State Teachers College
DR. CHESTER F. LAY, President
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson, who stated that reports on the buying of United States War Savings Bonds by state employees, including college faculty members, are desirable because the Governor is under obligation to inform the public as to the amount purchased. The presidents expressed their willingness to cooperate in the bond buying program and to forward reports to the Department of Registration and Education from their respective schools at regular intervals.

There followed a discussion on deduction of the amount for scholarships when billing the Veterans Administration. It was the consensus of the Board that charges be made against the state for scholarships,

inasmuch as such amounts would be deductible from future compensation paid to veterans if billed to the Veterans Administration. Veterans Administration rulings are constantly changing and the Chairman will consult with the Secretary on any future directives issued by the Veterans Administration with reference to contracts with the State Teachers College or Normal Universities.

A motion was made by Mr. Nickell to call in C. E. Hostetler, Chief, Vocational Rehabilitation and Education Division, Veterans Administration, Hines, Illinois, the next time the Board meets in Chicago in order to learn his version of the situation. The motion was seconded by Mr. Sturgis, and carried.

A change in the name of the "College of Vocations" at Southern was duly considered by the Board. Dr. Lay was of the opinion that the nature of the work to be done and already being done might require a different name for the college. The word "vocations" is not sufficient for enrollment purposes as to some it signifies work of an undignified nature, and after four years of college attendance the graduate desires a diploma which bears a more impressive school name. Dr. Lay advised the Board that at least one profession is now being taught and this would warrant the name, "College of Vocations and Professions." Chairman Thompson read from Senate Bill No. 6 which names the six professions in which degrees may not be granted. Dr. Lay stated it is his intention to show very clearly in the school catalogue that work is not offered in any of the six professions, except that of a pre-professional character, using the language of the law now on the statute books of the state. (See approval of president's report to the Board for action on this item.)

The names of the following committee members, appointed by Chairman Thompson after the last Board meeting, were read:

Housing

RICHARD F. DUNN, Chairman
HARRIET McINTIRE
LINDELL W. STURGIS

Salary Schedule

RUSSELL L. GUIN, Chairman
JOHN D. DILL
DR. PRESTON BRADLEY

Off Campus Work by Faculty Members

VERNON L. NICKELL, Chairman
HELEN R. PEGELOW
CHARLES E. McMORRIS

The presidents announced that the housing committees of their respective schools have been named.

The appointment of a committee to consider a policy concerning the conditions, if any, under which class and course instructions in religious matters as offered by religious denominations or foundations may be received and accredited toward the requirements for regular degrees was brought up by Dr. Lay. Action by the Board at the February meeting directed the Chairman to appoint such a committee.

The list of committees to be appointed, which was submitted to the Chairman, inadvertently omitted this committee. The Chairman announced he would appoint a committee at an early date to make this investigation.

There was a brief discussion on the use of the facilities of Giant City State Park by Southern Illinois Normal University. The United States Department of Agriculture had considered using the park for Jamaicans during the summer months in harvesting fruit crops; however, Walter A. Rosenfield, Director of Public Works and Buildings, is agreedable to use of the park by Southern. It was agreed that arrangements for use of the facilities be made by Chairman Thompson's office and the Division of Parks and Memorials.

Mr. Hitter read from the minutes of May, 1943, regarding the setting up of an internal budget system for the Teachers Colleges and Normal Universities in compliance with the order of the Department of Registration and Education and the Department of Finance, "Revised Accounting System for the Illinois State Teachers Colleges and Normal Universities," adopted August 8, 1939. After some discussion it was the consensus of opinion that the colleges and universities should continue to function under the system now in operation—each institution budgeting funds it has been appropriated. A motion was made by Mr. Sturgis that the internal budget system now in operation be continued. Mr. Nickell seconded the motion and it carried unanimously.

The minutes of the Board meeting of April 9, 1945, were read by Mr. Hitter. Mr. Sturgis moved that the minutes be approved as read. Seconded by Mr. Dill, the motion carried.

Because of the inability of some Board members to be present at the meetings scheduled for April 1, 1946 and July 1, 1946, motion was made by Mr. Nickell that those meetings be held on April 8, 1946 and July 8, 1946. Seconded by Mr. Dunn, the motion was unanimously carried.

An announcement was made by Chairman Thompson of the schedule of the inaugural ceremonies to be followed the next day, May 11.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Karl L. Adams, President, gave the report for Northern Illinois State Teachers College.

It was explained by Dr. Adams, that in Item II four faculty members would receive a salary exceeding the maximum of the salary schedule adopted by the Board; however, they would still be below the maximum amount shown for their respective professorial ranks in the appropriation bill of the Department of Registration and Education. There was a discussion by the Board members regarding raises in salaries for faculty members.

The following motion was made by Mr. Dill, seconded by Miss McIntire, and passed unanimously: The report as to salaries will be approved only upon the condition that the appropriation bill including appropriations to each of the five teachers colleges passed on May 8 by the lower House of the Illinois State Legislature becomes a law exactly

as passed by the House; and except insofar as the report increases any salary above the ceiling established by the Board as a salary schedule, such salary shall be reduced to the maximum of the salary schedule.

Salaries exceeding the maximum for the professorial ranks in the salary schedule listed in the Board report for Northern were corrected by President Adams to conform with Mr. Dill's motion.

Under the heading, "Personal Services," the salary of Shirley J. Nelson, Clerk Stenographer I, was changed from \$1,518 to \$1,638; the salary of Paul Street, Director of Public Relations and Alumni Secretary, was changed from \$3,840 to \$4,000; and the total amount of the list changed from \$182,493.50 to \$182,773.50.

A motion was made by Mr. Sturgis, seconded by Mr. Dill, to approve the report with the changes noted above and subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The President, Dr. R. G. Buzzard, gave the report for Eastern Illinois State Teachers College. Under the heading, "Summary," Item 17 was corrected to read: Employment of Classified Employees as listed with special one year contract for Edson Clodfelter, Stationary Engineer, John O. Harlen, Janitor II, Frank J. Wood, Watchman I, and Fred Featherstun, Maintenance Carpenter.

A motion was made by Mr. Nickell, seconded by Mr. Sturgis, to approve the report with the above correction, a special contract for an additional year having been made with those having reached the retirement age only because of the present emergency, and approval of the report being subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. R. W. Fairchild, President, presented the report of the university. The following corrections were made: Under Item II, Paragraph 5, after Mary A. Spelbring, 3 weeks changed to 11 weeks, and at the end of that section add "Lectures for summer session not to exceed \$500." Under Item II, Paragraph 6, in one instance after the title "Assistant Professor of Health and Physical Education" where space for name is blank, salary changed from \$2,475.00 to \$1,237.50. Under Item II, Paragraph 4, show title of new position to be filled, "Director of Student Counselling." Corresponding corrections were made under SUMMARY, No. 5 by adding "Director of Student Counselling" and approval of lectures for summer session not to exceed \$500.

Motion was made by Mr. Dunn, seconded by Mr. Nickell, to approve the report with the corrections shown above, subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Illinois State Normal University was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The report for the college was presented by Dr. Frank A. Beu, President. The following corrections were made: Under Item II (D) classification of James Schultz changed from "Instructor" to "Assistant Professor"; the name "Ritta Whitesel" removed; and under Item III (B) the name "Arthur A. TerKeurst" removed.

A motion was made by Miss McIntire, seconded by Mr. Nickell, to approve the report with the corrections shown above, subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, presented the report for the university.

A motion was made by Mr. Nickell, seconded by Mrs. Pegelow, that when the list of faculty and other employees at Southern with salaries to be paid for the ensuing year is completed, approval will be granted by the Board upon the written approval of two members of the Advisory Committee subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried.

Dr. Lay advised the Board that Emerson Van Cleave, a member of the faculty, had requested a leave of absence to serve the United Nations Relief and Rehabilitation Administration in Europe. After a brief discussion Chairman Thompson moved that Dr. Lay report to Mr. Van Cleave that after due consideration by the Board it was decided that it would be impossible to grant a leave of absence. The motion was seconded by Mr. Dill and carried unanimously.

With regard to Dr. Lay's request for an interpretation of the Board's policy concerning termination of leaves of absence as it applies to Robert C. Cassell, a motion was made by Mr. Nickell that Dr. Cassell be notified that when he elected to stay with the United States Department of Agriculture his position at Southern ceased to exist. Mrs. Pegelow seconded the motion and it carried unanimously.

Specific mention was made by Dr. Lay of the employment of Mrs. Roscoe Pulliam as an Executive Assistant in Administration and Education.

There followed a motion by Mr. Dill, seconded by Mr. Sturgis, to approve the report for Southern. The motion carried unanimously, and the report for Southern Illinois Normal University was approved.

Mr. Nickell moved that the Board adjourn. It was seconded by Mr. Dunn and carried.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman
Teachers College Board

ATTEST:

VERNON L. NICKELL,
Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

May 10, 1945

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS:

Attendance, Spring Quarter, 1945

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graduates	2	3	5	1
Seniors	11	76	87	90
Juniors	8	64	72	72
Sophomores	8	91	99	91
Freshmen	32	162	194	140
TOTAL COLLEGE	61	396	457	394
b. DeKalb High School.....	291	341	632	590
c. Elementary Grades				
McMurry Training School.....	130	117	247	229
Glidden Training School.....	124	127	251	271
Affiliated Rural Schools.....	16	13	29	33
TOTAL ELEMENTARY	270	257	527	533

II. FACULTY

- I wish to report for the information of the Board that Mr. Stuart D. Fink, principal of the McMurry Training School, was awarded the degree of Doctor of Philosophy from the University of Minnesota on March 22, 1945.
- I wish to submit for approval the payrolls for faculty, administration, and employees. These payrolls have been set up on two separate bases. The non-faculty employees have received increases based upon the state policy of 10% and 15% increases. The faculty increases have been based upon the policy discussed at the board meeting of adapting our increments to the finances we had available. On that basis we have scheduled a double increment for members of the academic staff. These figures are all based upon that provision. These scheduled figures have been approved by the board committee for this college.

FACULTY PAY ROLLS FOR 1945-1946—NINE MONTHS

PERSONAL SERVICES

Anderson, Alma, Associate Professor and Department Head.....	\$ 3,015.00
Anderson, Miriam, Associate Professor and Department Head.....	3,015.00
Annas, A. Neil, Associate Professor and Department Head.....	3,600.00
Appell, Carl H., Associate Professor and Teacher.....	3,120.00

Bellis, Bertha, Professor and Training Teacher.....	3,600.00
Blee, Charlotte, Instructor and Training Teacher.....	2,350.00
Bloomster, A. Maurine, Assistant Professor and Training Teacher....	2,520.00
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,620.00
Burton, Emily, Assistant Professor and Training Teacher.....	2,570.00
Caldwell, Loren T., Associate Professor and Teacher.....	3,160.00
Carper, Virginia, Instructor and Training Teacher.....	2,430.00
Coar, Birchard, Associate Professor, Director of Band and Orchestra	3,105.00
Cobb, Lillian, Professor and Department Head.....	3,600.00
Crawford, Paul, Assistant Professor and Teacher.....	2,920.00
Eaton, Durward L., Assistant Professor and Teacher.....	2,770.00
Edel, E. F., Assistant Professor and Teacher.....	2,810.00
Evans, George, Associate Professor and Department Head.....	3,580.00
Fouser, Charles E., Associate Professor and Teacher.....	3,160.00
Gabel, Otto J., Professor and Teacher.....	3,690.00
Gould, Howard W., Professor and Department Head.....	3,780.00
Gould, William C., Associate Professor and Teacher.....	3,600.00
Hains, John R., Associate Professor and Department Head.....	3,280.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,970.00
Hart, Jean I., Assistant Professor and Teacher.....	2,710.00
Hayes, M. C., Associate Professor and Teacher.....	3,600.00
Hayter, Earl W., Associate Professor and Teacher.....	3,210.00
Hellmich, Eugene, Associate Professor and Teacher.....	3,330.00
Hill, Wilma, Assistant Professor and Teacher.....	2,670.00
Howell, Charles E., Associate Professor and Teacher.....	3,370.00
Jameson, Hugh, Professor and Department Head.....	3,780.00
King, Annie E., Assistant Professor and Training Teacher.....	2,610.00
McKee, Eva, Assistant Professor and Teacher.....	2,710.00
McKinzie, Ralph, Assistant Professor and Teacher.....	2,770.00
Messenger, Helen R., Professor and Teacher.....	3,690.00
Montgomery, Charles, Professor and Department Head.....	3,920.00
Neptune, Celine, Associate Professor and Department Head.....	3,460.00
Oakland, Milo T., Associate Professor and Department Head.....	3,600.00
O'Brien, Marguerite, Assistant Professor and Training Teacher....	2,610.00
O'Connell, William V., Associate Professor and Department Head....	3,200.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,520.00
Scheinin, Sylvia, Assistant Professor and Teacher.....	2,710.00
Secrest, Lawrence, Assistant Professor and Teacher.....	2,960.00
Seed, Mary Jane, Assistant Professor and Teacher.....	2,610.00
Skaggs, Ruth T., Instructor and Teacher.....	2,450.00
Small, B. Mae, Assistant Professor and Teacher.....	2,670.00
Stelford, Norma, Assistant Professor and Teacher.....	2,820.00
Stensland, Minnie D., Assistant Professor and Teacher.....	2,820.00
Storn, William B., Associate Professor and Department Head.....	3,600.00
**Sullivan, Sam, High School Supervisor.....	1,000.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	2,860.00
Terwilliger, George, Associate Professor and Teacher.....	3,120.00
Trager, Lela, Assistant Professor and Teacher.....	2,570.00
Uhland, Maude, Associate Professor and Teacher.....	3,260.00
**Valentine, Bessie, Rural Training Teacher.....	800.00
**Vincent, Grace, Rural Training Teacher.....	800.00
Wiggert, Elsie, Assistant Professor and Teacher.....	2,720.00
Williams, Esther, Assistant Professor and Training Teacher.....	2,820.00
Williams, Mary, Associate Professor and Teacher.....	3,600.00
Wiswall, Vera, Assistant Professor and Teacher.....	2,620.00
Woolhiser, Ethel, Associate Professor and Teacher.....	3,370.00
To be supplied—Speech.....	2,700.00
To be supplied—Women's Physical Education.....	2,400.00
Total—Faculty Pay Roll—Nine Months.....	<u>\$182,305.00</u>

** On Part-time basis.

WILLISTON HALL EMPLOYEES—11 MONTHS

(PAID FROM INCOME FUND)

Anderson, Maude F., Domestic.....	\$1,265.00
Biers, Emma E., Domestic.....	1,265.00
Bjorn, Helen, Domestic.....	1,265.00
Campbell, Theresa, Domestic.....	1,391.50
Kelley, Kathryn, Domestic.....	1,454.75
Pedersen, Alma, Domestic.....	1,265.00
Ward, Charlotte, Cook.....	1,644.50
Total—11 Month Williston Hall.....	<u>\$9,550.75</u>

PRESIDENT, STAFF AND EMPLOYEES FOR 1945-1946—TWELVE MONTHS

PERSONAL SERVICES

Ackman, Vina, Domestic	\$ 1,725.00
Adams, E. Louise, Assistant Professor Emeritus.....	1,390.00
Adams, Karl L., President.....	8,500.00
Anderson, Emil A., Executive I.....	4,070.00
Baird, Alexander C., Janitor II.....	1,932.00
Bernardin, John, Janitor II.....	1,932.00
Bjerk, Lillian, Clerk Stenographer I.....	1,587.00
Bjerk, Nels, Janitor II.....	2,070.00
Bjerk, Vivian, Clerk Stenographer I.....	1,587.00
Blake, Ernest J., Maintenance Worker.....	2,001.00
Blake, Harold E., Janitor II.....	1,932.00
Carlson, Arthur G., Stationary Fireman.....	2,208.00
Carstedt, Adele, Clerk Stenographer I.....	1,518.00
Cheatham, Claude, Laborer (Maintenance).....	1,863.00
*Duus, Muriel, Dietitian.....	2,500.00
Eastwood, Fred, Watchman I.....	1,794.00
Elmendorf, Helen, Clerk Stenographer I.....	1,518.00
Eychaner, P. J., Watchman I.....	1,794.00
**Fink, Stuart D., Principal of Training School.....	4,020.00
Fohr, Charles L., Maintenance Plumber.....	3,536.00
**Gordon, Lenore, Librarian.....	2,700.00
Groves, Leta, Clerk Stenographer I.....	1,587.00
Hanby, Bernadine C., Head Librarian.....	3,400.00
Hanson, Ernest E., Dean of Men.....	4,040.00
Hanson, Doris M., Clerk Typist I.....	1,656.00
Hardin, Halstead, Stationary Fireman.....	2,208.00
Hayes, Arnold, Stationary Fireman.....	2,208.00
Holbo, Elmer, Janitor II.....	1,932.00
Homan, Fred C., Stationary Engineer.....	2,898.00
**Jackson, Rachel, College Nurse.....	2,520.00
Jacox, Clarence, Maintenance Carpenter.....	2,860.00
Jacox, George, Stationary Engineer.....	2,760.00
Johnson, Arthur, Maintenance Carpenter.....	2,898.00
Johnson, Olive S., Account Clerk.....	2,380.50
Jorgensen, Mary Lou, Clerk Stenographer I.....	1,656.00
Kittleson, Lorraine, Clerk Typist I.....	1,656.00
Kivell, Robert, Maintenance Equipment Operator.....	2,070.00
Latimer, Ray, Stationary Engineer.....	2,760.00
Leifheit, Edith, College Registrar.....	3,080.00
Mann, Jesse R., Assistant Professor Emeritus.....	1,450.00
Mathisen, Tillie, Clerk Stenographer II.....	1,863.00
Mattson, Martin, Janitor II.....	1,932.00
Martz, Posey, Clerk Stenographer I.....	1,518.00
Moor, Helen S., Dean of Women.....	4,040.00
Nelson, Shirley J., Clerk Stenographer I.....	1,638.00
*Neptune, Katherine, Librarian.....	3,080.00
Parson, S. F., Professor Emeritus.....	1,800.00
Paxton, Roy E., Laborer (Maintenance).....	1,725.00
Peterson, O. E., Department Head and Director of Placement.....	5,600.00
Seppala, Andrew, Laborer (Maintenance).....	1,863.00
Simonson, Ida, Professor Emeritus.....	1,770.00
Sperling, Clara, Secretary to the President.....	2,760.00
*Stoops, Isabel, Director of Williston Hall.....	2,740.00
Street, Paul, Director of Public Relations and Alumni Secretary.....	4,000.00
Swanson, Theodore, Janitor II.....	1,932.00
Swinbank, William, Grounds Foreman.....	2,415.00
Thornley, Ruby C., Instructor.....	2,940.00
Turnbloom, Elmer, Janitor II.....	1,932.00
Viner, Jessie, Clerk Stenographer I.....	1,587.00
**Walker, Katherine, Librarian.....	2,700.00
Warrick, Beverly, Clerk Typist I.....	1,794.00
Williams, John, Stationary Fireman.....	2,208.00
Zulauf, R. M., Dean of the Faculty.....	5,140.00
To be supplied, Laborer (Maintenance)—power plant.....	1,500.00
To be supplied, Librarian.....	2,250.00
Student Assistants.....	3,000.00
Pro rata training teachers, elementary and secondary.....	12,850.00
Student help.....	6,000.00
Total—President, staff and employees—Twelve Months.....	\$182,773.50

* Plus Maintenance

** On 11 months' basis

III. OTHER SCHOOL EMPLOYEES

Employee changes since presentation of report on April 9, 1945:

1. Elmendorf, Helen, faculty assistant, resigned on April 30, 1945.
2. Kelly, Kathryn, domestic, granted leave of absence as of April 1, 1945, because of illness.
3. Neilsson, Dorothy C., faculty assistant, new as of April 18, 1945, at the rate of \$120 a month, replacing Beverly Warrick, resigned.
4. Warrick, Beverly, clerk typist I, resigned as of April 30, 1945.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

1. This college and Rockford College have worked out a cooperative plan to offer a workshop in elementary education, particularly for teachers in the Rockford area. When Rockford College began to survey the prospects of a workshop on its campus for the summer, it found that a great majority of teachers interested had affiliations with Northern and wished credits from this college. In consequence, Rockford College asked that we join with it in the project and that Mr. Homer Hall be the director.

The workshop will be centered on the Rockford College campus. Three rooms for the laboratory schools will be set up in the Kishwaukee School about three blocks from Rockford College. Mrs. Harriet Rheingold, now with the Institute of Juvenile Research and next year to be psychologist on the staff of Rockford College, will be an additional staff member. The emphasis of the workshop is to be on child growth and development, but needs of the teachers enrolling will determine in a large part the areas of subject matter that will provide the framework of such development. Credits will be granted at either institution.

This is presented for the information of the board.

2. Following the permissive action of the board two years ago, this college has conducted a faculty study looking toward the adoption of a program of general education on the two-year level. This program was presented to our faculty at the regular faculty meeting on Wednesday, April 18 and was adopted. There were three dissenting votes. The administration and the faculty are at present implementing this program. We should like the permission of the board to put it into effect in September, 1945. I am presenting for the information of the board, the report of the committee.

RECOMMENDATIONS OF THE COMMITTEE ON TWO-YEAR GENERAL EDUCATION

The committee submits the following curriculum as suitable for the general student and for such students as are preparing for law, commerce, or journalism. To meet the needs of students preparing to enter professions which call for a higher degree of specialization during the first two years (such as engineering, medicine, nursing, etc.) the committee believes that optional programs should be set up immediately.

Therefore, the committee recommends:

1. That the preparation of such optional curricula be placed in the hands of a committee composed of the dean of the faculty, the registrar, and the head of the department or the heads of the departments most concerned.
2. That this committee be guided by two major considerations:
 - a. To meet as nearly as possible the pre-professional needs of the student.
 - b. To preserve as much general education as possible.

The committee further recommends:

1. That a faculty committee of three (representing three divisions) be appointed to consider petitions from students whose needs are not met by the general education curriculum or any of the options which may be set up.
2. That this committee be empowered to set up programs which do meet the needs of the students and at the same time preserve as much general education as possible.

In conclusion, the committee recommends:

1. That this program be put into operation as soon as possible, but not considered final.
2. That the program should be instituted with the understanding that it will be revised in the light of the following studies which should be inaugurated immediately:
 - a. A survey of the curriculum of the high schools of the area to determine what background the students possess when they come to us.
 - b. A thorough study of an adequate testing program.
 - c. Careful devising of administrative machinery to fit students into the various programs according to their individual needs.

RECOMMENDED DIVISIONS AND REQUIRED HOURS
IN EACH

Divisions	Hours
Music communication skills—oral and written composition. . . .	12
1. 8 hours to be devoted to written composition	
2. 4 hours to be devoted to speech	
3. The present policy followed by the English and Speech Departments relative to excusing students from these courses on the basis of tests to be followed until such time as a college committee on testing recommends a change and the change is approved.	
 I. Humanities: English literature, foreign language, history, speech	 20
1. Any person who wishes to take two years in a foreign language may fulfill the divisional requirements by taking 16 hours in each of the humanities, science, and social sciences divisions.	
2. Allotment of hours approved by this division.	
a. Either 12 hours in English literature and 8 hours in history, or 12 hours in history and 8 hours in English literature, will satisfy the requirement of 20 hours in this division, except for students taking two years of foreign language.	
b. Students taking two years of foreign language will distribute 16 hours between history and English literature, as they choose, except that a minimum of 4 hours must be taken in each of the two fields.	
c. None of the 20 hours allotted this division will be required in speech, but a student is free to use his electives in that field as in any other field.	
 II. Science: Biological Sciences, physical sciences, mathematics, geography	 20
1. The hours allotted this division to be distributed as the division decides.	
 III. Social Sciences: Economics, psychology, political science, sociology	 20
1. Allotment of hours approved by this division—8 hours of psychology and 4 hours in each of the other three fields.	

- IV. Fine Arts: Fine Arts and Music
1. 12 hours to be allotted the divisions of Fine Arts and Practical Arts, at the option of the student, as follows:
 - a. 8 hours in Fine Arts and 4 hours in the Practical Arts
or
 - b. 4 hours in Fine Arts and 8 hours in the Practical Arts
or
 - c. 6 hours in Fine Arts and 6 hours in the Practical Arts
 2. The hours allotted the Fine Arts Division to be distributed as the division decides.
- V. Practical Arts: Industrial Arts, Home Economics..... 12
1. 12 hours to be allotted the divisions of Fine Arts and Practical Arts as follows:
 - a. 8 hours in Practical Arts and 4 hours in Fine Arts
or
 - b. 4 hours in Practical Arts and 8 hours in Fine Arts
or
 - c. 6 hours in Practical Arts and 6 hours in Fine Arts
 2. The hours allotted the Practical Arts Division to be distributed as the division decides.
- VI. Physical Education 6
1. The hours allotted this division to be distributed as the Physical Education Departments recommend.
- Electives 12
1. The student to be free to use these electives in any field or fields.
 2. Should the student direct the use of these electives, they will enable him to satisfy pre-professional requirements in a number of fields, such as law and journalism.
- Total hours 102

Respectfully submitted,

HUGH JAMESON, Chairman
 CHARLES FOUSER
 J. R. HAINDS
 JEAN HART
 HELEN S. MOOR

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES.

TEACHERS COLLEGE INCOME FUND
JANUARY 1, 1945-MARCH 31, 1945

RECEIPTS

Surplus, 62nd Biennium.....		2.21
Board and Room, Williston Hall.....	\$ 12,357.70	
Meals, Williston Hall.....	2,264.30	
Library fines	47.00	
Miscellaneous collections	4.64	
Registration fees, college.....	2,647.00	
Registration fees, extension.....	1,309.00	
Transcript fees	57.00	
Sales and service.....	27.00	
	<hr/>	18,713.64
Previously reported, July 1, 1943-December 31, 1944.....		104,696.40
		<hr/>
		\$123,412.25

EXPENDITURES

Personal services (salaries).....	\$ 2,255.00	
Food	7,224.28	
Household supplies	770.33	
Laundry and cleaning supplies.....	534.16	
Elevator inspection	85.50	
Miscellaneous supplies	199.05	
Library supplies	100.00	
Postage	1,000.00	
Office supplies	42.20	
Reimbursement of petty cash.....	16.68	
	<hr/>	\$ 12,227.20
Previously reported—July 1, 1943-December 31, 1944.....		53,590.41
		<hr/>
Total expenditures		65,817.61
Balance, March 31, 1945.....		\$ 57,594.64

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

Teachers College, Columbia University, is conducting a workshop on teacher education designed especially for college administrators concerned with the improvement of pre-service and in-service programs of teacher education. The workshop is scheduled for July 2-July 20.

I should like to raise the question with the Board as to whether one or several of the presidents should be asked to attend such a meeting for the purpose of keeping our procedures in this state up to standard. It may be that most of us feel we are too busy, but I believe that study groups of this particular kind have an unusually stimulating effect upon administrative procedures in teacher education.

X. SUMMARY. Action is requested on the following:

1. Approval of the faculty, administrative, and employee pay-rolls for 1945-1946.
2. Acceptance of the resignation of the employees listed.
3. Approval of the appointment of the employees listed at the salaries indicated.
4. Permission to put out our two-year general education curriculum into effect in September, 1945.

Respectfully submitted,

KARL L. ADAMS, President

**REPORT OF THE EASTERN ILLINOIS STATE TEACHERS
COLLEGE, CHARLESTON
FOR THE MEETING IN CARBONDALE
May 10, 1945**

*To the Chairman, Secretary and Members
of the State Teachers College Board:*

LADIES AND GENTLEMEN:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Spring Quarter, 1944-45

a. COLLEGE				Total one year ago	Per cent change
Class	Men	Women	Total		
Seniors	7	32	39	59	34.0% loss
Juniors	8	43	51	38	25.5% gain
Sophomores	10	58	68	60	11.8% gain
Freshmen	25	108	133	89	33.1% gain
Total	50	241	291	246	15.5% gain
b. HIGH SCHOOLS					
		Boys	Girls	Total	Total one year ago
T. C. High School.....		69	86	155	157
Humboldt C. H. S.....		49	56	105	112
Kansas C. H. S.....		35	58	93	74
Charleston C. H. S.....		142	139	281	391
Total		295	339	634	734
c. ELEMENTARY SCHOOLS					
		Boys	Girls	Total	Total one year ago
T. C. Elementary.....		103	121	224	244
Humboldt Elementary		36	23	59	48
Clear Springs Rural.....		5	6	11	18
Oak Grove Rural.....		5	2	7	8
Muddy Point Rural.....		10	1	11	11
Total		159	153	312	329

II. FACULTY

A. Leaves of absence:

1. For study on sabbatical year privilege:
 - a. Gertrude Hendrix, Assistant Professor.
 - b. Donald E. Johnson, Assistant Professor.
 - c. Myrtle Arnold, Instructor.
 - d. Bernice Bankson, Instructor.
2. For disability under provisions of the University Retirement System:
 - a. Ica Marks, Assistant Professor.
 - b. Alice McKinney, Instructor.

3. For military service :

- a. Ora L. Railsback, Professor, Army.
- b. James M. Thompson, Professor, Navy.
- c. J. Norman Carls, Professor, Navy.
- d. Eugene M. Waffle, Associate Professor, Army.
- e. Leo J. Dvorak, Associate Professor, Army.
- f. Walter M. Scruggs, Associate Professor, Army.
- g. Robert A. Shiley, Associate Professor, Navy.
- h. Rudolph D. Anfinson, Associate Professor, Army.
- i. Gilbert Carson, Assistant Professor, Army.
- j. Grace M. Williams, Assistant Professor, Navy.
- k. Robert A. Warner, Assistant Professor, Army.
- l. Stanley C. Robinson, Assistant Professor, Navy.
- m. Ewell W. Fowler, Assistant Professor, Army.
- n. Allen P. Britton, Instructor, Army.
- o. Roy K. Wilson, Instructor, Navy.

4. For loan to other positions due to lack of need for services at college :

- a. Wayne P. Hughes, Associate Professor.
- b. Russell H. Landis, Associate Professor.
- c. Winfield S. Angus, Assistant Professor.

B. Resignations :

- 1. Thurber H. Madison, Ph.D., Substitute Assistant Professor and Acting Head, Department of Music, to become Associate Professor of Music Education, Indiana University, at a salary of \$5,000 for eleven months.

C. Change of status :

1. Retirements under the University Retirement System :

- a. Mary Josephine Booth, B.L.S., Associate Professor and Head Librarian, who will be sixty-nine years of age by September 1, 1945.
- b. Isabel McKinney, A.M., Professor and Head, Department of English, who will be sixty-six years of age by September 1, 1945.

2. Promotions in rank as of September 1, 1945 :

a. To Professor

- (1) Charles P. Lantz, Pd.D., Physical Education (M).
- (2) Florence McAfee, Ed.D., Physical Education (W).
- (3) J. Glenn Ross, Ph.D., Speech.
- (4) J. Norman Carls, Ph.D., Geography.
- (5) Mildred Whiting, Ph.D., Art.
- (6) Sadie O. Morris, Ph.D., Home Ec.

b. To Associate Professor

- (1) Rudolph D. Anfinson, Ph.D., Music.
- (2) Richard T. Hartley, Ph.D., Hygiene.
- (3) Edith Haight, Ph.D., Physical Education (W).
- (4) William G. Wood, Ph.D., Social Science.
- (5) Lawson F. Marcy, Ph.D., Chemistry.
- (6) Marian Gallaway, Ph.D., English.
- (7) William M. Pierce, Ph.D., Physics.

c. To Assistant Professor

- (1) Jessie M. Hunter, A.M., Commerce.
- (2) Ica Marks, M.S., HS Science.
- (3) Ewell W. Fowler, M.S., HS Industrial Arts.
- (4) Helen L. Taylor, A.M., HS English.

3. Promotions in assignment:

- a. Howard DeForest Widger, Ph.D., as Head of the Department of English, as of June 1, 1945.

D. Changes in summer school staff:

1. Leave of absence for Lois Johnson, A.M., Instructor and Sixth Grade Critic, with permission to employ substitute at same salary.

2. Affiliation with summer school at the Charleston City High School, at a cost not to exceed \$800, payable in June.

3. Employment of James F. Goff, Substitute Instructor in Physical Education, for the month of June, at a salary of \$270.

4. Addition of affiliated student teaching service on high school level in the Charleston Community High School, with employment as follows:

	June payroll
Urban B. Jeffries, Principal.....	\$160.00
John Eaton, Commerce.....	160.00
Charles L. Haggard, Mathematics.....	160.00
Neva Sloan, English.....	160.00
Wayne Aiken, Social Science.....	160.00
	\$800.00

E. Salaries, rank and departments for the nine months teaching faculty are presented as follows:

Professors

(* Indicates Head of the Department)

	Degree	Department	Salary '45-46	Monthly rate
1. Howard DeF. Widger.....	Ph.D.	English*	\$ 4,275	\$475
2. Ernest L. Stover.....	Ph.D.	Botany*	4,185	465
3. Charles S. Spooner.....	Ph.D.	Zoology*	3,915	435
4. Charles H. Coleman.....	Ph.D.	Soc. Sci.*	3,915	435
5. Emma Reinhardt.....	Ph.D.	Education*	3,915	435
6. Charles P. Lantz.....	Ph.D.	Phys. Ed. (M)*	3,870	430
7. Harris E. Phipps.....	Ph.D.	Chemistry*	3,780	420
8. Kevin Guinagh.....	Ph.D.	For. Lang.*	3,780	420
9. Walter A. Klehm.....	Ed.D.	Ind. Arts*	3,780	420
10. Florence McAfee.....	Ed.D.	Phys. Ed. (W)*	3,600	400
11. J. Glenn Ross.....	Ph.D.	Speech*	3,600	400
12. Roscoe F. Schaupp.....	Ph.D.	Library*	3,600	400
13. Mildred Whiting.....	Ph.D.	Art*	3,420	380
14. Sadie O. Morris.....	Ph.D.	Home Ec.*	3,420	380
		Total	\$53,055	

Professors in Military Service

1.	Ora L. Railsback.....	Ph.D.	Physics*	Army
2.	James M. Thompson.....	Ed.D.	Commerce*	Navy
3.	J. Norman Carls.....	Ph.D.	Geography*	Navy

Associate Professors

(* Indicates Head or *(A) Acting Head of Department)

	Degree	Department	Salary '45-46	Monthly rate
1.	Donald A. Rothschild.....	Ph.D. HS Principal*	\$ 3,600	\$400
2.	Hans C. Olson.....	Ph.D. Rural Educ.*	3,555	395
3.	Bryan Heise.....	Ph.D. Extension*	3,555	395
4.	Glenn H. Seymour.....	Ph.D. Social Science	3,555	395
5.	Ruby M. Harris.....	S.M. Geography*(A)	3,420	380
6.	Arthur U. Edwards.....	Ph.D. ES Principal*	3,420	380
7.	Earl S. Dickerson.....	Ed.D. Commerce*(A)	3,420	380
8.	H. Frederick Thut.....	Ph.D. Botany	3,375	375
9.	Donald R. Alter.....	Ph.D. Soc. Sci.	3,375	375
10.	William H. Zeigel.....	Ph.D. Education	3,375	375
11.	Rose Zeller.....	Ph.D. Geography	3,150	350
12.	William M. Pierce**.....	Ph.D. Physics*(A)	3,150	350
(**Employment only if Dr. Railsback not discharged from Army)				
13.	Richard T. Hartley.....	Ph.D. Hygiene	3,150	350
14.	Edith C. Height.....	Ph.D. Phys. Ed. (W)	3,060	340
15.	Ruth Schmalhausen.....	Ed.D. Home Econ.	3,060	340
16.	William G. Wood.....	Ph.D. Social Science	3,060	340
17.	(McKinney successor).....	Ph.D. English	3,060	340
18.	Lawson F. Marcy.....	Ph.D. Chemistry	3,015	335
19.	Gladys W. Ekeberg.....	Ph.D. English	3,015	335
20.	Marian Gallaway.....	Ph.D. English	3,015	335
Total			\$68,535	

Associate Professors in Military Service

1.	Eugene M. Waffle.....	Ph.D	English	Army
2.	Leo J. Dvorak.....	Ph.D.	Music*	Army
3.	Walter M. Scruggs.....	Ph.D.	Zoology	Army
4.	Robert A. Shiley.....	Ph.D.	English	Navy
5.	Rudolph D. Anfinson.....	Ph.D.	Music	Army

Assistant Professors

1.	Ruth Carman.....	A.M.	HS. For. Lang.....	\$ 2,970	\$330
2.	Lena B. Ellington.....	A.M.	HS Soc. Sci.....	2,970	330
3.	Leah I. Stevens.....	S.M.	ES 7th Gr.....	2,970	330
4.	Edith P. Levake.....	A.M.	ES 8th Gr.....	2,970	330
5.	Gertrude Hendrix**.....	A.M.	HS Math.....	1,485	165
(** Sabbatical leave for study)					
6.	Ruth Hostetler.....	A.M.	Mathematics	2,970	330
7.	Ethel I. Hanson.....	A.M.	Music	2,700	300
8.	Elizabeth Michael.....	A.M.	For. Lang.	2,700	300
9.	Winnie D. Neely.....	A.M.	English	2,700	300
10.	Paris J. Van Horn.....	A.M.	HS Phys. Ed.....	2,700	300
11.	Nannilee Saunders.....	A.M.	ES 3rd Gr.....	2,700	300
12.	Marvin F. Smith.....	A.M.	HS Commerce	2,700	300
13.	Donald E. Johnson**.....	A.M.	Music	1,350	150
(** Sabbatical leave for study)					
14.	Wilbur I. Rosenkranz**.....	A.M.	Chemistry	2,700	300
(** Employment conditional upon completing 30 semester hours' graduate work beyond A.M. degree by September, 1945.)					
15.	Corinne A. Crogen.....	A.M.	Phys. Ed.....	2,700	300
16.	Virginia O. Wheeler.....	A.M.	HS-ES Art	2,700	300
17.	Jessie M. Hunter.....	A.M.	Commerce	2,520	280
18.	Helen L. Taylor.....	A.M.	HS English	2,520	280
19.	(Substitute for Marks).....	A.M.	HS Science	2,520	280
Total			\$ 54,945		

Assistant Professors in Military Service

1.	Gilbert Carson.....	A.M.	Phys. Educ.	Army
2.	Grace M. Williams.....	A.M.	Speech	Navy
3.	Ewell W. Fowler.....	M.S.	HS Ind. Arts	Army
4.	Robert A. Warner.....	A.M.	Music	Army
5.	Stanley C. Robinson.....	A.M.	Commerce	Navy

<i>Instructors</i>		Degree	Department	Salary '45-46	Monthly rate
1.	Myrtle Arnold**	A.M.	ES 4th Gr.	\$ 1,215	\$135
2.	Bernice Bankson**	A.M.	ES 5th Gr.	1,215	135
3.	Roberta L. Poos	A.M.	HS English	2,430	270
4.	Lois Johnson	A.M.	ES 6th Gr.	2,430	270
5.	M. Irene Johnson	M.M.	Music	2,430	270
6.	Helen L. Devinney	A.M.	Home Econ.	2,430	270
7.	Veronica M. Becker	A.M.	ES 2nd Gr.	2,430	270
8.	Ellen M. Nudd	A.M.	ES 1st Gr.	2,430	270
9.	Aline R. Elliott	A.M.	Phys. Ed.	2,430	270
10.	James F. Goff (s)	B.Ed.			
11.	Katherine Humphrey (s)	A.M.	Commerce	2,430	270
12.	John Owen Harlan (s)	B.Ed.	HS Ind. Arts	2,430	270
13.	John R. King (s)	B.M.	HS Music	2,430	270
14.	(McKinney substitute)	A.M.	Art	2,430	270
15.	(Bankson substitute)	A.M.	ES 5th Gr.	2,430	270
16.	(Arnold substitute)	A.M.	ES 4th Gr.	2,430	270
17.	Harriet Love	M.S.	Asst. Libr.	2,250	250
18.	Esther I. Duggleby	A.M.	Asst. Libr.	2,250	250
19.	Lee Anna Smock	A.M.	Asst. Libr.	2,250	250
20.	Margaret Ekstrand	B.L.S.	Asst. Libr.	2,250	250
21.	Alice E. Braheny	B.L.S.	Asst. Libr.	2,250	250
				Total	\$47,880

(**sabbatical leave for study)

Instructors in Military Service

1.	Allen P. Britton	A.M.	HS Music	Army
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Emeritus Faculty, Old Plan (12 months)

1.	Ellen A. Ford	A.M.	Professor	\$ 1,800	
2.	Annie L. Weller	S.B.	Professor	1,800	
3.	Albert B. Crowe	A.M.	Assoc. Professor	1,800	
4.	Edith Ragan		Asst. Professor	1,200	
5.	Annabel Johnson	A.M.	Instructor	1,200	
6.	Anna H. Morse		Instructor	1,200	
7.	Gilberta Coffman		Instructor	1,100	
				Total	\$10,100

Administration (12 months)

1.	Robert G. Buzzard	Ph.D.	President	8,500	
2.	Hobart F. Heller	Ph.D.	Dean	5,400	
3.	Harry L. Metter	Ph.D.	Director of Teacher Training and Placement	5,400	
4.	Harold M. Cavins	Ed.D.	Dean of Men	4,560	
		(on leave Fall Quarter, 1945)			
5.	Elizabeth K. Lawson	Ph.D.	Dean of Women	4,560	
				Total	\$28,420

III. OTHER EMPLOYEES

A. Resignations:

- Grace Guthrie, Clerk Stenographer I, as of May 1, 1945, to accept a secretarial position in Davenport, Iowa. Work will be cared for by student assistants.

B. New Employees:

- Rex M. Sims, Maintenance Laborer, to succeed William Logsdon, resigned, as of April 3, 1945, at a salary of \$125 per month.

C. Leave of absence:

- Continued leave of absence for Rilla J. Lanman, Domestic, because of disability.

D. Classified employees for 1945-46 are recommended as follows:

	Annual salary	Monthly salary
1. Janitorial Service		
a. Charles N. Baird, Janitor II.....	\$ 1,932	\$162
b. Frank Gwin, Janitor II.....	1,932	162
c. John O. Harlan, Janitor II.....	1,932	162
d. Eugene Nixon, Janitor II.....	1,932	162
e. John Wrenn, Janitor II.....	1,932	162
f. Al Hardin, Janitor I.....	1,728	144
g. Mitchell C. Moffett, Janitor I.....	1,728	144
h. Thelma Moody, Janitor I.....	1,728	144
i. Charles Myers, Janitor I.....	1,728	144
j. Charles A. York, Janitor I.....	1,728	144
k. Blanche Hallowell, Domestic.....	1,656	138
l. Frank J. Wood, Watchman I.....	1,860	155
m. Granville Shafer, Maintenance Carpenter..	2,760	230
Total.....	\$ 24,576	
2. Grounds Service		
a. Camille F. Monier, General Farmer.....	\$ 2,640	\$220
b. Harry White, Maintenance Equipment Operator	1,980	165
c. Oscar N. Rains, Florist I.....	1,932	162
d. Rex M. Sims, Maintenance Laborer.....	1,620	135
Total.....	\$ 8,172	
3. Maintenance Service		
a. Fred Featherstun, Maintenance Carpenter..	\$ 2,400	\$200
b. Roscoe Miller, Maintenance Painter.....	2,400	200
Total.....	\$ 4,800	
4. Heating Service		
a. Edson Clodfelter, Stationary Engineer....	\$ 3,000	\$250
b. John Livingston, Stationary Fireman.....	2,220	185
c. Charles McKee, Stationary Fireman.....	2,220	185
d. C. Donald Metcalf, Stationary Fireman....	2,220	185
e. Ben Meyer, Stationary Fireman.....	2,220	185
f. Levi Stirewalt, Stationary Fireman.....	2,220	185
Total	\$14,100	
5. Office Service		
a. Dorothy Davis, Clerk Stenog. I.....	\$ 1,728	\$144
b. Florence L. Fair A.B., Clerk Stenog. I....	1,800	150
c. Jennie Goldsmith B.S., Clerk Stenog. I....	1,728	144
d. Jane Lionberger B.E., Clerk Stenog. I....	1,728	144
e. (Guthrie vacancy) Clerk Stenog. I.....	1,620	135
f. Helen J. Whalen, Clerk Stenog. I.....	1,728	144
g. Violet B. Taylor A.B., Clerk III.....	2,400	200
h. Mary E. Thompson R.N., Nurse I.....	2,400	200
i. Blanche C. Thomas, College Registrar....	3,300	275
j. Raymond R. Gregg A.M., Executive I.....	4,320	360
Total	\$22,752	
Recapitulation—Classified Employees		
Janitorial service	\$24,576	
Grounds service	8,172	
Maintenance service	4,800	
Heating service	14,100	
Office service	22,752	
Total	\$74,400	

E. Classified Employees on duty in Auxiliary Enterprises, with salaries paid from the Income Fund:

1. Textbook Library Service		
a. Henry J. Arnold A.M., Clerk III.....	2,640	220
Total	\$2,640	

2. <i>Women's Dormitory Service</i> (plus maintenance \$30 per month)		
a. Elizabeth Reami, Cook I.....	\$ 1,524	\$127
b. Alice Cotter, College Dormitory Mgr.....	2,460	205
c. Lulu Moore, Domestic.....	1,044	87
d. Frances Weber, Domestic.....	1,044	87
e. Gertrude Phipps, Domestic.....	1,164	97
f. Esta Taylor, Pastry Cook.....	1,044	87
Total	\$18,280	

Recapitulation—Auxiliary Enterprises

Textbook Library Service.....	2,640
Women's Dormitory Service.....	8,280
Total	\$10,920

GRAND RECAPITULATION: 1945-47 BUDGET

Appropriation, PERSONAL SERVICES (1945-47).....\$ 825,806

BUDGET ITEMS

(1) Nine months faculty			
Professors	\$ 53,055		
Associate Professors	68,535		
Assistant Professors	54,945		
Instructors	47,880		
	\$ 224,415	x 2	\$ 448,830
(2) Emeritus faculty	10,100	x 2	20,200
(3) Administration (12 mos.)....	28,420	x 2	56,840
(4) Employees (12 mos.).....	74,400	x 2	148,800
(5) Summer School	35,000	x 2	70,000
(6) Affiliated Schools	6,000	x 2	12,000
(7) Student help	10,000	x 2	20,000
	\$ 163,920		776,670
Remainder, PERSONAL SERVICES (1945-47).....			\$ 49,136
(1) Less salary persons on military leave (1 year).....			28,650
			\$ 20,486
(2) Less salary persons on loan (1 year).....			9,495
Un-budgeted balance for 1945-47.....			\$ 10,991

INCOME FUND

Probable balance, EDUCATIONAL OPERATIONS, June 30, 1945	\$ 36,780
Expected revenue, EDUCATIONAL OPERATIONS, 1945-47	65,100
	\$ 101,880

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS:

1. Authorization is requested for the purchase of contemplated additions to the campus, should funds be available after July 1, 1945, from the Post-War Planning Commission.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS: No report.

ADDENDA

(May 10, 1945 Report)

II. FACULTY

F. NEW APPOINTMENTS:

1. Roscoe F. Schaupp, A.B., University of Nebraska, 1926; A.M., 1929 and Ph.D., Ohio State University, 1934; A.B. in L.S., University of Michigan, 1939, as Professor and Head Librarian at a salary of \$3,600 for nine months. Dr. Schaupp has teaching experience at Lake Forest College and Ohio State University, and library experience at the University of Nebraska and the University of California at Berkeley. His present employment is Director of Library Training in the State Teachers College, Kutztown, Pennsylvania.

2. Gladys Winifred Ekeberg, diploma, Northern Illinois State Teachers College, 1925; B.S., 1927 and A.M., Northwestern University, 1930; Ph.D., University of Wisconsin, 1942, as Associate Professor of English at a salary of \$3,015 for nine months. Dr. Ekeberg has taught in the high schools of Menominee, Michigan and Rockford, Illinois, and comes from the faculty of the State Teachers College, Dickinson, North Dakota.

X. SUMMARY

Consideration of the State Teachers College Board is requested on the following items:

1. Sabbatical leaves of absence for Gertrude Hendrix, Donald E. Johnson, Myrtle Arnold and Bernice Bankson, at half-salary.

2. Leave of absence because of disability for Ica Marks and Alice McKinney.

3. Leave of absence for fifteen (15) faculty members in military service, as per the list on page 2 of this report.

4. Leave of absence for Wayne P. Hughes, Russell H. Landis and Winfield S. Angus, due to lack of need for their services.

5. Resignation of Dr. Thurber H. Madison.

6. Change to retirement status of Mary J. Booth and Isabel McKinney.

7. Promotions in rank as listed on page 3.

8. Promotion of Dr. Howard DeF. Widger to Head of Department of English.

9. Omission of Lois Johnson and addition of James F. Goff to summer school staff.

10. Addition of affiliated high school service in Charleston High School, as a part of summer school.

10a. Employment of Roscoe F. Schaupp and Gladys W. Ekeberg as listed.

11. Employment of faculty for nine months as listed, with tentative appointment for Dr. William M. Pierce and Mr. Wilbur I. Rosenkranz.

12. Continuance of Emeritus Faculty, old plan.

13. Employment of Administration staff.

14. Resignation of Grace Guthrie, Clerk Stenographer I.

15. Employment of Rex M. Sims, Maintenance Laborer.

16. Leave of absence for disability for Rilla J. Lanman.

17. Employment of Classified Employees as listed with special one year contract for Edson Clodfelter, Stationary Engineer, John O. Harlen, Janitor II, Frank J. Wood, Watchman I, and Fred Featherstun, Maintenance Carpenter.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**ILLINOIS STATE NORMAL UNIVERSITY
NORMAL, ILLINOIS**

Meeting in Carbondale, May 10, 1945

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. State Scholarship List of Students

The ninth report of the State Scholarship students under the high school scholarship law, enacted in 1936, is submitted for the entire school year 1944-1945. I hereby certify to the Teachers College Board that the following persons with addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per student for all such students, including those who have been awarded military scholarships, the total being indicated at the end of the list of names and addresses.

a. Those attending school for the entire year, 1944-1945.

Adams, Naomi	John Greer	Carlson, Lucile	Cissna Park
Addis, Doris Elaine	Toulon	Chally, Dorothy	Reddick
Alder, Betty (Elizabeth)	Loda	Chandler, Emma Mae	Medora
Alexander, Althea	Peoria	Chapman, Gladys Irene	Bluffs
Allen, Annabelle	Colfax	Chase, Barbara	Brimfield
Allen, Dorothy Marie	Stockland	Cheesebro, Patricia Ann	Saunemin
Anderson, Mary Elaine	East Lynn	Clark, Elizabeth Arlene	Tower Hill
Andrews, Madelyn	Gridley	Colonius, Marilou	Nokomis
Anthony, Betty Jean	Roodhouse	Cooper, Norma	Pekin
Appenbrink, Gloria Ruth	Blue Mound	Coplan, Iris Onalee	Lewistown
Bachman, Virgil Charles	Lowpoint	Costanza, Josephine	Oak Park
Baker, Blanche	Dana	Cowles, Imogene	Weldon
Baldwin, Mary Jane	Reynolds	Crow, Hazel Helen	Long Point
Ballard, Mary Margaret	Manlius	Curtis, Lucile	Marengo
Barnes, Ruth Louise	Slow	Dalziel, June Lucille	Grant
	Highland Park	David, Suzanne	Moline
Barz, Myra	Roberts	Davis, Norma Jean	Kankakee
Baxter, Junella	LaMoille	Deithloff, Margaret	Harvard
Bean, Carol	Geneseo	Dickey, Louise	Nixon
Beattie, Dora Josephine	Rosamond	Doering, Sara Jeanette	East Peoria
Benjamin, Ruthelma	Ashland	Donnell, Mary Catherine	Pontiac
Bennett, Mary Ellen	Rochester	Donovan, Narcissus Ann	Cerro Gordo
Bienemann, Barbara June	Bloomington	Drake, Betty Lee	Green Valley
Bishop, Janet Ruth	Rantoul	Drake, Gloria	Chicago
Blake, Juanita	Morris	Droste, Betty	Chebance
Blundell, Janet Louise	Chicago	Durham, Laurel Aline	Kincaid
Bobbett, Lorraine	Chicago	Dye, Shirley	Seymour
Bowers, Gloria Eugenia	Rockford	Ecklund, Roberta	LaMoille
Breen, Margaret Ethel	Harvard	Edwards, Mary Etta	Brimfield
Broaderick, Charlotte	Kincaid	Elgin, Pauline Marie	Carlock
Broers, Joyce	Walnut	Elyea, Evelyn	Wilmington
Brown, Bettylew Jewell	Kenney	Enfejian, Olive R. Duckworth	
Brown, Helen R. Bundy	Owaneco		Herscher
Browne, Rosemary L.	LaGrange	Evers, Mary Ellen	Bloomington
Brucker, Lileth Joan	Colfax	Eversole, Betsy	Bloomington
Cade, Clara Fontella Ruff	Normal	Fallon, Annarose	Rutland
Calhoun, Erva Mae	Normal	Farnsworth, Amber Louise	Clinton
Callahan, Waneta	Milford	Fields, Kathleen	Antioch
Callery, Mary Alice	Princeville	Fisher, Dorothy Marie	
Campbell, Dorothy Ellen	Coal City		Springfield
Campbell, Norma	El Paso		

Foley, Doris Irene.....	Roodhouse	Lamb, Ruth.....	Bement
Foley, Edna Margaret.....	Venice	Larson, Eleanor.....	Serena
Fornoff, Wilma Anna.....	Manito	Larson, Esther Florence.....	Mendota
Foster, Dillye Leola.....	Chicago	Larson, Frances.....	Serena
Frank, Alice Marie.....	Silvis	Lawless, Mary A.....	Sibley
Fredrickson, Alice Marjorie.....	East Lynn	Lawrence, Betty Jayne.....	Cornell
Fry, Mildred.....	Bloomington	Lehman, Jean Lois.....	Decatur
Funk, Rosemary.....	Vermont	Leverenz, Marilyn.....	Wellington
Galvin, Ethel Mae.....	Ashley	Lewis, Martha Evelyn.....	Chillicothe
Garner, Raegene.....	Leaf River	Lewis, Wilma.....	Sibley
Garner, Vernice LaValadean.....	East St. Louis	Light, Janice D. Garner.....	Leaf River
Gathman, Ruth.....	Arrowsmith	Liston, Sarah Jean.....	Bloomington
Gladville, Betty.....	Lovington	Long, Bernadetta.....	Rock Island
Glaser, Grace.....	Stanford	Lott, Marguerite.....	Elmwood
Glasscock, Norma.....	Joliet	Lucero, Paloma.....	Green Valley
Glenn, Mary Alice.....	Lexington	Luke, Martha Anne.....	Danville
Goetz, Marjorie.....	Metamora	Lundberg, Elaine.....	McNabb
Goode, Mary Alice.....	Modesto	McAtee, Jean.....	Greenview
Gorman, Anna Marguerite.....	Raymond	McCormick, Alice Junelle.....	Bellflower
Goudreau, Constance.....	Kankakee	McCormick, Mary Ellen.....	Potomac
Graff, Elizabeth.....	Minier	McCoy, Alyce.....	Easton
Grossart, Georgia Jean.....	Belleville	McCoy, Betty Vergene.....	Gilson
Gulon, Allegra Arleen.....	Pekin	McKee, Dorothy Wanita.....	Pana
Gustafson, Betty Louise.....	Victoria	McKinney, Iris.....	Dwight
Hanschmann, Alice Hildegard.....	Thornton	McVey, Shirley Jean.....	Monmouth
Hansleben, Jane Elizabeth.....	Belleville	Mader, Shirley Jean.....	Waverly
Hardin, Ruth.....	Normal	Mallory, Virginia Hope.....	York
Harper, Bertha.....	Fithian	Marston, Patricia.....	Ellisville
Harper, Marietta.....	Peoria	Mason, Janice.....	Armington
Harper, Vida.....	Lexington	Maston, Kathryn.....	Tallula
Harris, Dorothy Bernice.....	Chicago	Maurer, Eva Dell.....	Stanford
Harvey, Arlene Frances.....	Mason City	Maxwell, Kaneoda Lorene.....	Pekin
Harvey, Helen Marie.....	Chicago	Mayer, Sarah Belle.....	Eureka
Harvey, Margaret.....	Normal	Miller, Darlene.....	Ottawa
Harvey, Zola.....	Streator	Miller, Kenneth Robert.....	Pekin
Hauge, Charlotte Irene.....	Minooka	Miller, Leta Maxine.....	Carlock
Hayes, Jenalee.....	Heyworth	Miller, Shirley.....	Magnolia
Heller, Margaret.....	Yates City	Moefeld, Imogene.....	Monticello
Helton, Erma May.....	Ogden	Moore, Patricia Jane.....	Pekin
Hemmele, Kathryn.....	Bloomington	Morris, Esther Opal.....	Tiskilwa
Henderson, Lucy F. Durham.....	Colfax	Morris, Oka.....	Armstrong
Henson, Maxine.....	Longview	Mueller, Patsy.....	O'Fallon
Herrick, Williamette Carney.....	Wadsworth	Munson, Janice.....	Tampico
Hinshaw, Margaret Kathleen.....	Normal	Neil, Sarah Esther.....	Springfield
Hoerr, Ila June.....	Cissna Park	Norini, William.....	Chicago
Hollandsworth, Betty.....	Peoria	Norton, Irene Hope.....	Lockport
Hollister, Marjorie.....	Kankakee	Norton, Verna Lee.....	Mineral
Holmes, Marjorie Ann.....	Wellington	Novaria, Pauline Amelia.....	Catlin
Holzhauser, Eloise.....	Momence	O'Connor, Helen Jo.....	El Paso
Hood, Anna Elizabeth.....	Buffalo	Olsen, Eleanor.....	Lincoln
Horn, Marjorie.....	Lincoln	O'Neil, Maxine.....	Streator
Howard, Jean LaRue.....	Gays	Opperman, Donnabelle June.....	Lincoln
Ioder, Alberta G. Kopp.....	Buda	Parret, Patricia Anne.....	Normal
Irwin, Carrie Mae.....	Tallula	Patterson, Phyllis Ruth.....	Plainfield
Jackson, Cherry Mae.....	Weldon	Pieratt, Wilma Eileen.....	Springfield
Jenkins, Mary Kathleen.....	Sullivan	Pike, Ruth.....	St. Jacobs
Johnson, Marita June.....	Ohio	Price, Katherine Jane.....	Warren
Johnson, Minnie Jane.....	East Peoria	Pyle, Beverly Irene.....	Ottawa
Johnson, Phyllis.....	Ohio	Quaid, Bernadine Louise.....	Cooksville
Joseph, Jean.....	Chicago	Racobs, Donna.....	Lincoln
Jury, Dorothy.....	Minonk	Rains, Zaleska J. Strubinger.....	Metropolis
Kaario, Laura Hazel.....	Waukegan	Richardson, Ruth.....	Edinburg
Kalips, Ellen Lucille.....	Springfield	Rittenhouse, Doris Fern.....	Long Point
Kapraun, Margaret.....	Benson	Roberts, Eileen.....	Alton
Kemmerly, Yvonne Mae.....	Bloomington	Robinson, Jean.....	Sparland
Kersten, Carol Lucille.....	Ashton	Robison, Martha Elizabeth.....	Hopedale
Kietzman, Feona Eileene.....	Roberts	Rolley, Frances Elizabeth.....	Magnolia
King, Vivian.....	Kewanee	Roney, Phyllis.....	Decatur
Kinney, Iris.....	Potomac	Rosenthal, Violet M.....	Mt. Olive
Kinsey, Grace Elizabeth.....	Centralia	Sandeen, Lorraine Virginia.....	Rockford
Kirkpatrick, Helen.....	Arrowsmith	Sanders, Esther (Sadowski).....	Decatur
Kitchell, Madalynne.....	Pekin	Scherle, Marion Frances.....	Sauemin
Klonowski, Adaline.....	Bradley	Schirer, Pearle Agatha.....	Roanoke
Krapf, Robert.....	Peotone	Schmidt, Iva Jean.....	Cissna Park
Kraus, Rita Ann.....	Springfield	Schneider, Sarah Bessie.....	Loda
Kruger, Kathryn.....	Chicago	Schroer, Mary Louise.....	Pearl City
Kruse, Marian.....	Herschler	Schulz, Rosemary Thomas.....	Mason City
Kuster, Laura L.....	Neponset	Sevier, Barbara.....	Waverly
Lahr, Irma Jean.....	Beason	Sharda, Jean.....	Minier
		Shipley, Shirley Elaine.....	Bloomington
		Shipman, Frances.....	Rochester
		Shreve, Iris Mae.....	East Moline
		Simmons, Archie Elmo.....	Chicago
		Simpson, Isabelle.....	Pana

Simpson, Jessie Pana
 Sizer, Winnifred Opal Fisher
 Skaggs, Virginia Frances Streator
 Smith, Alice Ruth Bismarck
 Smith, Beverly Jean Potomac
 Smith, Elizabeth Rosalie Mt. Pulaski
 Smith, Evelyn Marie Towanda
 Smith, Gladys Nadine Anchor
 Smith, Phyllis Gertrude Arcola
 Sondgeroth, Evelyn Amboy
 Spalding, Ruth Lorene Collinsville
 Spaniol, Norma Flanagan
 Sparks, Laverda Frances Lincoln
 Sparks, Nellie East Alton-Wood River
 Stevens, Doyle Rae Lawrenceville
 Stipp, Margaret Ann Putnam
 Streid, Juanita Chenoa
 Strubinger, Helen Jane Ridgefarm
 Stueber, Mildred Madison
 Swanson, Frances Louise Maquon
 Swope, Lavila Mae Lee Center
 Takacs, Alex George Divernon
 Talbot, Della Florence Roberts
 Taylor, Georgia Irene Wapella
 Taylor, Nelle Yvette Atlanta
 Teer, Vivian J. East St. Louis
 Tellaro, Mary Farmington
 Terpening, Lois Josephine Geneseo
 Terry, Phyllis Irene Yates City
 Theis, Marilyn Jane Minier
 Thomas, Charlotte Jeanne Staunton
 Thomas, Marian Thornton
 Thomassen, Connie Bloomington
 Thompson, Betty Momence
 Tombaugh, Margaret Ann Streator
 Tompkins, Edwina Milton
 Tracy, Betty Louise Peoria
 Ullrich, Elinor Jean Morris

Underkofler, Mary Elizabeth Girard
 Vaughn, Edith Elaine Athens
 Vick, June Elizabeth Walnut
 Vincent, Bess Cooksville
 Wade, Betty Breese
 Waters, Mary E. Tucker Perry
 Watke, Dora Cathrine Springfield
 Weddle, Lois Girard
 Weldon, Dorothy (Wleklinski)
 Chicago
 Weldon, Patricia Rose Normal
 Wenzelman, LaVerne Kankakee
 Wessels, Natalie Watska
 West, Lois Evelyn Elmwood
 West, Rachel Ellen Elmwood
 Whitney, Patricia Springfield
 Wichman, Alice May Stockland
 Widicus, Anna Louise St. Jacob
 Williams, Eris Arlene Bellflower
 Wilson, Della Farmersville
 Wilson, Maris Edinburg
 Winnings, Mary Ellen Assumption
 Winsett, Lois Bellflower
 Wise, Louise Gifford Rantoul
 Wise, Rosemary Williamsville
 Withers, Frances Joyce Colfax
 Wolf, Marjorie Lucille Armstrong
 Wolf, Velma Martha Amboy
 Wood, Barbara Jean Chicago
 Wright, Wendell W. Fithian
 Yermasek, Shirley Morton
 Young, Marjorie Elizabeth Walnut
 Zehr, Melba Jean Normal
 Zilly, Marville Mary York
 Zimmer, Doris Ellen Springfield
 Zimmerman, Edna Mae Saybrook
 Zimmerman, Ruth Harvel
 Zimmermann, James Pekin

b. Those attending school for the first semester only.

Adkins, Josephine Paxton
 Bigelow, Ethel Grace Brookfield
 Bliss, Floy M. Williams Galatia
 Brenkmann, Marvel Hope Downs
 Brewer, Mary Elizabeth Findlay
 Culver, Hannah L. Wones Sullivan
 Dabney, Erma East St. Louis
 Davis, Doris Dobbs Kenney
 Eberle, Marian Brown Lincoln
 Elder, Ellis Danvers
 Folder, Rose Marie Springfield
 Gentry, Ruth Alene Rosamond
 Gerig, Evelyn Estella Gridley

Hawkins, Catherine Chicago
 Heiniger, Esther Deer Creek
 Kamp, Ruth Ann Watska
 Kearney, Patricia Bloomington
 Polk, Lunetta Springfield
 Price, Mary Ellen Apple River
 Pschirrer, Mary Frances Canton
 Stone, Mary Esther Roodhouse
 Tracy, Geraldine Peoria
 Wood, Anna Nadine Manteno
 Wright, Betty Imogene Farmer City
 Young, Marjorie Eleanor Bluford

c. Those attending school for the second semester only.

Havland, Dorothy Eloise Onarga
 Holt, Naomi Ruth Armstrong
 Hutchcraft, Gelna Darlene
 Gibson City

Kesinger, Edith Buzan Greenfield
 Marston, Ruth Ellen Lexington
 Miles, John Springfield
 Patterson, Jean Lucille Plainfield

d. Those awarded military scholarships under the high school scholarship law, summer session 1944.

Curry, Howard Paul Normal
 Gortner, Janet Mazon
 Lindsey, Robert J. Galesburg

Myers, Max Danville
 Nafziger, Bertram Danvers
 Zadrozny, John Thomas Chicago

e. Those attending on military scholarships for the entire year, 1944-1945.

Ceresa, Aldo Benld
 Clough, John Harlis Carrollton
 Gilbertson, Glenn Donald Newark

Knapp, Melville Aaron Bloomington
 Lindsey, Robert J. Galesburg
 Winterroth, Durl Arthur Bloomington

- f. Those attending on military scholarships for the first semester only.

Buerkett, Daulton Lee.....Normal Curry, Howard Paul.....Normal

- g. Those attending on military scholarships for the second semester only.

Vaughn, William Joseph.....Maroa Nelson, Harold Gordon....Bloomington

Amount Due Illinois State Normal University Income Fund
from the General Revenue Fund

316 scholarships (entire year) at \$30.00.....	\$9,480.00
25 scholarships (first semester) at \$15.00.....	375.00
7 scholarships (second semester) at \$15.00.....	105.00
6 military scholarships (summer session 1944) at \$7.50....	45.00
6 military scholarships (entire year) at \$30.00.....	180.00
2 military scholarships (first semester) at \$15.00.....	30.00
2 military scholarships (second semester) at \$15.00.....	30.00
	\$10,245.00

2. Attendance

Since Illinois State Normal University is on the semester basis the report of attendance was made at the meeting of the Teachers College Board on April 9, 1945, and hence no further report is due at this time.

It is interesting to note that the interest expressed by high school graduates in teacher education with the thought of possible enrollment at Illinois State Normal University next fall is much greater than for the last several years. It is presumed that there will be an increase in enrollment beginning in September, 1945, over one year ago when an upward trend in number of students was evident.

II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

1. Resignations

- a. Dorothy Ross, Instructor in Health and Physical Education, effective June 4, 1945, in order to accept a position in the St. Louis, Missouri, public schools.
- b. Robert S. Ellwood, Assistant Professor of Social Science, effective June 4, 1945, in order to accept a position as Director of Student Teaching in the State Teachers College at Chadron, Nebraska. Dr. Ellwood has been a member of our staff since 1932 and has had charge of much of our workshop activity.

2. Leaves of Absence

- a. Mrs. Gertrude O'Connor, Instructor in Education at the Affiliated Illinois Soldiers and Sailors Childrens School, in order to do further work on her doctor's degree. This leave is reported as a matter of record, since Mrs. O'Connor is on the payroll of the Department of Public Welfare.

3. Change in Rank

It is recommended that the following suggested changes in rank of present faculty members be approved effective September 1, 1945, based upon merit and new salary rating. All such persons meet the academic standards of the salary schedule.

From Associate Professor to Professor :

Arthur H. Larsen, Head of the Department of Education and Psychology and Assistant Dean of the University
Emma R. Knudson, Head of the Department of Music

From Associate Professor to Professor :

Gladys Bartle, Department of Art Education
Bernice Cooper, Department of Health and Physical Education
W. I. De Wees, Department of Agriculture Education
Claude M. Dillinger, Department of Education and Psychology
Nina E. Gray, Department of Biological Science
C. M. Hammerlund, Department of Industrial Arts
Harold F. Koepke, Department of Business Education
H. W. Peithman, Department of Music Education
Lloyd O. Poland, Department of Physical Science
John L. Rousser, Department of Education and Psychology and Principal of Childrens School
Dale B. Votter, Department of English

From Instructor to Assistant Professor :

Mary S. Arnold, Third Grade Supervising Teacher
Clara L. Guthrie, Library Science
Marion G. Miller, Department of Art Education
Bernalillo Williams, Department of English

From Faculty Assistant to Instructor :

Max Honn, Department of Industrial Arts

4. New Positions

To meet existing and urgent needs it is recommended that the following new positions be authorized :

Assistant to the Alumni Secretary, a stenographic position
Secretary to the Director of Elementary Education and Critic teachers
Stenographer in the office of the President of the University
Secretary to the Director of Integration and Veteran Services
Director of Student Counseling

5. New Appointments

The following additional persons are recommended to work in the inter-session or summer session at salaries opposite their names for the period indicated.

Dorothy Busby, 3 weeks.....	\$175
Kathleen Jarrett, 3 weeks.....	175
Lola Moate, 3 weeks.....	175
Ruby Hundley, 3 weeks.....	175

The foregoing persons are teachers in the Bloomington public schools who will have charge of our intersession student teaching program, serving as supervising teachers. This is an affiliated relationship with the Bloomington public schools, since we do not have our campus elementary school in session during the three weeks intersession period. Mary A. Spelbring, Assistant Librarian, 11 weeks.. \$550 This is to fill a vacancy caused by the inability of Miss Stubblefield, one of our assistant librarians, to serve during the summer session.

Lectures for summer session not to exceed \$500.00.

6. Faculty Appointments for 1945-1946

- a. The following faculty members are recommended for election or re-election for the school year 1945-1946 at salaries indicated, which are to be paid from the Personal Services Account for the thirty-six weeks of the regular school year beginning September 1, 1945, subject to an appropriation sufficient to cover the recommended budget of the Teachers College Board.

Name and Position	Salary
Admire, Harry F., Assistant Professor of Business Education.....	\$2,880.00
Allen, Mabel Clare, Assistant Professor of Speech (one-half pay on leave)	1,417.50
Allen, Marion C., Assistant Professor of Arts ($\frac{2}{3}$ work and salary)....	1,980.00
Arnold, Mary S., Assistant Professor of Education ($\frac{1}{2}$ pay on leave)...	1,350.00
Barber, G. B., Assistant Professor of Speech.....	2,335.00
Bartle, Gladys, Associate Professor of Art.....	3,015.00
Bergland, Elsie, Assistant Professor of Health and P. E. (on leave first semester)	1,417.50
Bey, Douglas R., Assistant Professor of Mathematics.....	2,335.00
*Beyer, W. A. L., Professor of Social Science.....	4,140.00
Boyl, Karl, Assistant Professor of Biological Science.....	2,335.00
Boicourt, Blaine, Assistant Professor of Music.....	2,880.00
Browne, Richard G., Associate Professor of Social Science.....	3,465.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,925.00
Buehler, Rose B., Assistant Professor of Education.....	2,925.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,970.00
Burriss, Ethel M., Assistant Professor of Education.....	2,835.00
Clemans, Huberta, Assistant Professor of Education.....	2,880.00
Cogdal, Joseph T., Associate Professor of Health and Physical Education	3,375.00
Cole, E. L., Associate Professor of Education.....	3,375.00
Cole, Ruth L., Instructor in Education.....	2,430.00
Conkey, Frances, Associate Professor of Home Economics.....	3,375.00
Connell, M. Regina, Assistant Professor of Latin.....	2,880.00
Cooper, Bernice, Associate Professor of Health and Physical Education.	3,015.00
*Cooper, Margaret, Professor of Education.....	4,005.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,835.00
Crosby, Lucile Z., Assistant Librarian.....	2,340.00
Cross, C. L., Associate Professor of Physical Science.....	3,600.00
Day, Alta, Assistant Professor of Business Education.....	2,835.00
Dean, B. Elizabeth, Assistant Professor of Biological Science.....	2,880.00
*Decker, Charles E., Professor of Education.....	4,005.00

* Indicates Head of Department or Director of Division.

Name and Position	Salary
De Wees, W. I., Associate Professor of Agriculture.....	\$ 3,015.00
Dillinger, Claude M., Associate Professor of Psychology.....	3,060.00
Douglass, T. J., Assistant Professor of Agriculture.....	2,835.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,970.00
Ellis, Margery, Assistant Professor of French.....	2,835.00
Flelding, Howard I., Associate Professor of English.....	3,375.00
Flagg, Elinor B., Assistant Professor of Mathematics.....	2,835.00
*Fleck, Henrietta, Professor of Home Economics.....	4,005.00
Force, Thelma, Assistant Professor of Education (½ pay on leave)...	1,485.00
*French, Esther, Professor of Health and Physical Education.....	4,005.00
Frey, Bernice G., Asst. Prof. Health and P. E. (½ pay on leave)....	1,417.50
Geweke, Lenore, Assistant Professor of Latin.....	2,835.00
Glasener, F. R., Associate Professor of Social Science.....	3,375.00
*Gooding, R. U., Professor of Physical Science.....	3,645.00
Gray, Nina E., Associate Professor of Biological Science.....	3,015.00
Green, John W., Assistant Professor of Agriculture.....	2,835.00
Greenwood, Garnet, Instructor in Education (part time).....	810.00
Grime, Elsie M., Assistant Professor of Education.....	2,835.00
Guelfroy, Edna M., Assistant Professor of Geography.....	2,880.00
Guthrie, Clara L., Assistant Professor of Library Science.....	2,700.00
Hacker, L. W., Associate Professor of Education.....	3,510.00
Hammerlund, C. M., Associate Professor of Ind. Arts (on leave first semester).....	1,575.00
Hancock, H. J., Associate Professor of Health and Physical Education	3,600.00
Hanson, Olivia, Instructor in Business Education.....	2,430.00
Harper, Charles A., Associate Professor of Social Science.....	3,600.00
Hayden, Wezette, Assistant Professor of Education.....	2,835.00
Henderson, Stella V., Associate Professor of Education.....	3,375.00
*Hiett, Herbert R., Professor of English.....	4,005.00
Hinman, Dorothy, Assistant Professor of English.....	2,835.00
*Holmes, F. L. D., Professor of Speech.....	4,005.00
*Hoover, Louis, Professor of Art.....	4,005.00
*Horton, C. E., Professor of Health and Physical Education.....	4,005.00
*Hudelson, C. W., Associate Professor of Agriculture.....	3,600.00
Huggins, Ruth C., Assistant Professor of English.....	2,925.00
Isted, Leslie M., Assistant Professor of Music (½ pay on leave)....	1,462.50
Ivens, Howard J., Assistant Professor of Physical Science.....	2,880.00
Kelley, Edna I., Assistant Librarian.....	2,160.00
Kinneman, J. A., Associate Professor of Social Science.....	3,600.00
Klausner, Lucile, Instructor in English.....	2,430.00
*Knaudson, Emma R., Professor of Music.....	3,690.00
Koepke, Harold F., Associate Professor of Business Education.....	3,015.00
*Lankey, E. M. R., Professor of Biological Science.....	4,005.00
Lancaster, T. J., Associate Professor of Education.....	3,375.00
*Lathrop, H. O., Professor of Geography.....	4,005.00
Laubaugh, L. E., Assistant Professor of Agriculture.....	2,880.00
Lawrence, Margaret, Assistant Librarian.....	2,430.00
Lueck, W. R., Assistant Professor of Mathematics.....	2,835.00
McAvoy, Blanche, Associate Professor of Biological Science.....	3,375.00
McCormick, C. T., Associate Professor of Mathematics.....	3,375.00
McDavitt, Neva, Assistant Professor of Geography.....	2,835.00
Malmberg, C. F., Associate Professor of Psychology.....	3,420.00
Marshall, Helen E., Associate Professor of Social Science.....	3,375.00
Marzolf, S. S., Associate Professor of Psychology.....	3,375.00
Miller, L. W., Associate Professor of Biological Science.....	3,465.00
Miller, Marion G., Assistant Professor of Art.....	2,700.00
*Mills, C. N., Professor of Mathematics.....	4,005.00
Moore, C. W., Assistant Professor of Social Science.....	2,970.00
Nelson, Thelma, Assistant Professor of English.....	2,835.00
O'Connor, Burton L., Assistant Professor of Health and Physical Education.....	2,835.00
Ogle, Alice R., Assistant Professor of Art.....	2,835.00
Okerlund, Gerda, Associate Professor of English.....	3,375.00
Parker, Mary R., Instructor in Art.....	2,430.00
*Parker, Rose E., Professor of Education.....	4,005.00
Peithman, H. W., Associate Professor of Music.....	3,015.00
Peters, Margaret, Asst. Prof. of Bus. Ed. (½ pay on leave)....	1,417.50
Plotnicky, Gertrude, Assistant Librarian.....	2,340.00
Pohle, Genevieve, Assistant Librarian.....	2,340.00
Poland, Lloyd O., Associate Professor of Physical Science.....	3,285.00
Pricer, Laura H., Associate Professor of English.....	3,375.00
Reed, Howard O., Assistant Professor of English.....	2,880.00
Rice, Agnes F., Associate Professor of Education.....	3,375.00
Rine, T. E., Assistant Professor of Mathematics.....	2,835.00
Ross, Josephine, Asst. Prof. Home Economics (½ pay on leave)....	1,440.00
Royce, Bertha, Associate Professor of Biological Science.....	3,375.00
Russell, Elizabeth, Assistant Professor of Education.....	2,835.00
Schroeder, Laura, Instructor in Education.....	2,385.00
Shea, Grace R., Instructor in Health (Nurse).....	2,430.00
Sherrard, Wayne F., Assistant Professor of Music.....	2,925.00

* Indicates Head of Department or Director of Division.

Name and Position	Salary
Sheveland, Alice, Instructor in Education.....	\$ 2,385.00
Smith, Leon S., Assistant Professor of Physical Science.....	2,925.00
Sorrenson, F. S., Associate Professor of Speech.....	3,600.00
Speer, Eunice H., Assistant Professor of Library Science.....	2,835.00
Stein, Ethel G., Instructor in Education.....	2,430.00
*Stombaugh, R. M., Professor of Industrial Arts.....	4,005.00
Stroud, Ruth, Assistant Professor of English.....	2,835.00
Struck, E. G., Assistant Professor of Health and Physical Education..	2,835.00
Stubblefield, Louise, Assistant Librarian.....	2,340.00
Tasher, Lucy Lucile, Associate Professor of Social Science.....	3,375.00
Teager, Florence E., Associate Professor of English.....	3,375.00
Thoene, Christine, Assistant Professor of Education.....	2,835.00
Tipton, Gladys, Assistant Professor of Music.....	2,925.00
Vetter, Dale B., Associate Professor of English.....	3,015.00
Vinson, Esther, Associate Professor of English.....	3,375.00
Waldron, Nell E., Associate Professor of Social Science.....	3,375.00
Warren, Mae C., Assistant Professor of Home Economics.....	2,880.00
Webb, Mary D., Assistant Professor of Business Education.....	2,835.00
Welch, Eleanor W., Associate Professor of Library Science.....	3,465.00
Westhoff, Margaret, Instructor in Music.....	2,430.00
*Whitten, Jennie A., Professor of Spanish.....	4,005.00
Williams, Bernalillo, Assistant Professor of English.....	2,610.00
Winegarner, Lela, Instructor in English.....	2,430.00
Yates, Ruth V., Assistant Professor of Speech.....	2,925.00
Young, J. E., Assistant Professor of Biological Science.....	2,835.00
Young, O. L., Assistant Professor of Agriculture.....	2,835.00
Zimmerman, Ruth, Assistant Professor of Library Science.....	2,835.00
_____ Professor of Business Education.....	3,645.00
_____ Associate Professor of Mathematics.....	3,285.00
_____ Assistant Professor of Social Science.....	2,835.00
_____ Assistant Professor of Biological Science.....	2,520.00
_____ Assistant Professor of Mathematics.....	2,520.00
_____ Assistant Professor of Social Science.....	2,475.00
_____ Assistant Professor of Health and Physical Educa-	
tion	1,237.50
_____ Assistant Professor of Health and Physical Educa-	
tion	2,475.00
_____ Assistant Professor of Health and Physical Educa-	
tion	2,475.00
_____ Assistant Professor of Music.....	2,475.00
_____ Assistant Professor of Home Economics.....	2,475.00
_____ Assistant Professor of Business Education.....	2,475.00
_____ Instructor in Health and Physical Education.....	2,430.00
Carver, Katherine, Emeritus.....	1,215.00
Dexheimer, Lora M., Emeritus.....	1,410.03
Dillon, Jessie M., Emeritus.....	1,500.03
Ela, Clara E., Emeritus.....	1,500.03
Eyestone, Lura M., Emeritus.....	1,500.03
Holmes, Manfred J., Emeritus.....	1,800.00
Pringle, Ralph W., Emeritus.....	1,410.03
Total Faculty, regular year.....	\$444,045.15
Summer Session, 1945, Intersession, 1946, Substitutes and Lecturers...	71,733.35

* Indicates Head of Department or Director of Division.

7. Administrative and Office Staff

- a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1945, at salaries indicated and to be paid from the appropriation for Personal Services, subject to an appropriation sufficient to cover the recommended budget of the Teachers College Board.

Name and Position	Salary
Boundy, Lottie V., Assistant to the Dean.....	\$ 2,400.00
Brenneman, Elsie, Director of Admissions and Registrar.....	4,140.00
Bug, Jane, Assistant to the Registrar.....	2,220.00
Carrington, J. W., Director of Student Teaching and Placement.....	6,000.00
Childress, Virginia, Faculty Assistant.....	2,040.00
Clem, Ruth, University Accountant.....	2,640.00
Crone, Eleanor, Clerk in Business Office.....	1,920.00
De Young, C. A., Dean of the University.....	6,500.00
Dodge, Flora P., Secretary Emeritus.....	720.00
Dohmann, Janet, Alumni Secretary.....	2,340.00
Ensign, Preston, Business Manager.....	3,840.00

Name and Position	Salary
Fairchild, R. W., President of the University.....	\$ 8,500.00
Ford, Mary Frances, Secretary to the Head Librarian.....	1,740.00
Fox, Sarah, Secretary to the Director of Student Teaching.....	1,860.00
Goodier, Floyd T., Director of Integration.....	5,100.00
Hall, Gertrude M., Director of Publicity.....	3,840.00
Holmes, Leslie A., Administrative Assistant to the President.....	4,800.00
Honn, Max, Instructor in Industrial Arts.....	3,120.00
Houston, Victor M., Principal of the University High School.....	5,400.00
Keaton, Anna L., Dean of Women.....	4,260.00
King, Dorothy W., Secretary to the President.....	2,460.00
Larson, Arthur H., Assistant Dean of the University.....	4,860.00
Linkins, R. H., Dean of Men.....	5,100.00
McClernon, Helen, Secretary to the Dean of Men.....	1,800.00
Meeker, Lorene, Assistant Director of Placement Bureau.....	2,400.00
Melrose, Ferne, Recorder.....	2,580.00
Orr, Clarence, Director of Extension.....	4,560.00
Piazz, Gloria, Secretary to the Business Manager.....	1,980.00
Ream, Willetta, Faculty Assistant.....	1,620.00
Reusser, John L., Principal of Children's School.....	4,200.00
Rich, Wilhelmina, Secretary to the Director of Publicity.....	1,980.00
Roseman, Ferne, University Cashier.....	2,220.00
Russell, Helen, Mimeograph Operator.....	1,800.00
Sluder, Edna, Secretary to the Dean of Women.....	1,920.00
Staker, Anna, Assistant in Health Service.....	1,740.00
Turner, Mary Ruth, Secretary to the Director of Integration.....	1,620.00
Weber, Gyneth, Faculty Assistant (Nurse).....	1,920.00
Wunderlich, Mildred, Secretary to the High School Principal.....	1,980.00
Zanni, Elba, Secretary to the Registrar.....	2,220.00
_____ Director of Museums.....	3,000.00
_____ Director, Fell Hall.....	3,000.00
_____ Assistant Dean of Women.....	3,600.00
_____ Assistant in Chemistry.....	960.00
_____ Secretary to the Director of Elementary Education..	1,620.00
_____ Director of Health Service.....	5,400.00
_____ Secretary to Alumni Secretary.....	1,620.00
_____ Principal of Metcalf Elementary School.....	3,300.00
	<u>\$144,840.00</u>

8. Affiliated Soldiers and Sailors Childrens School

- a. Salaries of all but three members of the staff of the Soldiers and Sailors Childrens School are paid by the Department of Public Welfare. They are listed in Board Reports as a matter of record, but due to certain adjustments on the basis of a new salary schedule and insufficient accurate data from the Childrens School at the present time, this list will of necessity appear in a later report.

III. OTHER EMPLOYEES

1. New Positions

a. Fell and Smith Halls

Due to the installation of a cafeteria in Fell Hall, in addition to the regular dining room service of the past, and the operation of eating facilities in Smith Hall for the first time, the following new positions will be needed on a twelve month basis:

- (1) Director of Smith Hall (Faculty Assistant)
- (2) Laundry Worker
- (3) Pastry Cook
- (4) Cook I
- (5) Cook I
- (6) Domestic

- b. Buildings and Grounds
- (1) Maintenance Painter
 - (2) Maintenance Painter
 - (3) Watchman I

2. Appointments under Personal Services Account

- a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all salaries to be paid from the Personal Services Account subject to legislative approval of the budget recommendation of the Teachers College Board.

HEATING PLANT STAFF

Name and Position	Salary
Foulk, Frank E., Maintenance Worker.....	\$ 1,920.00
Hill, Charles E., Stationary Fireman	2,340.00
Mead, Charles H., Stationary Engineer.....	3,000.00
Reeder, Jesse Edward, Stationary Fireman	2,340.00
Thommen, Fred, Stationary Fireman	2,340.00
Thommen, Fred, Stationary Fireman	2,400.00
	<hr/>
	\$ 14,340.00

WATCHMEN

Janick, Frank, Watchman I.....	\$ 1,860.00
Nice, Roscoe, Watchman I.....	1,860.00
Nice, Roscoe, Watchman I	1,680.00
	<hr/>
	\$ 5,400.00

GROUNDS STAFF

Name and Position	Salary
Coon, Carl E., Laborer	\$ 1,860.00
Erbe, John H., Laborer	1,860.00
Johnson, Harry G., General Farmer	2,640.00
Mallory, George, Laborer	1,860.00
Mattingly, Robert, Laborer	1,680.00
Monical, William, Laborer	1,860.00
Schmalz, Otto, Florist I.....	1,980.00
Laborer	1,680.00
Laborer	1,680.00
	<hr/>
	\$ 17,100.00

3. Appointments under Income Funds (Educational and Auxiliary)

- a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all such salaries to be paid from the Income Fund (Educational).

MAINTENANCE STAFF

Name and Position	Salary
Dawson, Harve E., Trades Helper.....	\$ 2,040.00
Johnson, J. M., Trades Helper	2,040.00
Palmblade, Carl E., Maintenance Carpenter	2,940.00
Speers, William E., Maintenance Carpenter.....	2,940.00
White, William G., Trades Helper.....	2,040.00
West, Lincoln, Trades Helper.....	1,800.00
Maintenance Painter	2,700.00
Maintenance Painter	2,700.00
	<hr/>
	\$ 19,200.00

JANITORIAL STAFF

Name and Position	Salary
Barclay, Mamie, Janitor I.....	\$ 1,680.00
Bedinger, Nellie, Janitor I.....	1,500.00
Bonny, Catherine, Janitor I.....	1,680.00
Calhoun, Alvin O., Janitor II.....	2,040.00
Dunn, Ollie, Janitor II.....	2,040.00
Hunter, Eugene F., Janitor II.....	2,040.00
King, Edgar, Janitor II.....	2,040.00
Lawson, W. P., Maintenance Carpenter.....	2,940.00
Mays, Richard T., Janitor II.....	1,920.00
Miller, Henry, Janitor II.....	2,040.00
Pickering, George, Janitor I.....	1,800.00
Rice, W. A., Janitor II.....	2,040.00
Thompson, Emmett, Janitor II.....	2,040.00
Upperman, Elzy, Janitor II.....	2,040.00
_____ Janitor I.....	1,680.00
	<u>\$ 29,520.00</u>

STUDENT HELP

Student assistants paid for by the hour.....	\$ 28,042.50
Total salaries from Income Fund (Educational).....	<u>\$ 76,762.50</u>

- b. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all such salaries to be paid from the Income Fund (Auxiliary).

FELL AND SMITH HALLS

Name and Position	Salary
Akin, Anna, Cook I.....	\$1,680.00
Campbell, Lydia, Laundry Worker.....	1,560.00
Canute, Carrie, Pastry Cook.....	1,560.00
Francis, Melissa, Laundry Worker.....	1,620.00
Karlock, Nelle, Laundry Worker.....	1,560.00
Moberly, Etta, Domestic.....	1,440.00
Ramseyer, Albert, Janitor II.....	2,040.00
Russell, Grace, Cook I.....	1,560.00
Wardell, Elizabeth, Cook I.....	1,860.00
_____ Director Smith Hall.....	1,800.00
_____ Domestic.....	1,380.00
_____ Domestic.....	1,380.00
_____ Cook I.....	1,560.00
_____ Domestic.....	1,380.00
	<u>\$22,380.00</u>

UNIVERSITY FARM

Name and Position	Salary
Graves, Paul, General Farmer.....	\$2,220.00
Mercier, C. A., General Farmer.....	2,460.00
Webster, Harold, Farm Hand.....	1,860.00
Wilder, William Clay, Farm Hand.....	1,860.00
_____ Farm Hand.....	1,800.00
	<u>\$10,200.00</u>
Total salaries from Income Fund (Auxiliary).....	<u>\$32,580.00</u>

4. Recapitulation of Salary Figures

- a. Although all of the information listed below does not pertain to this section of this report, it seems the best place to present a recapitulation of figures on all salaries to be paid from either Personal Services Account or Income Fund both Educational and Auxiliary.

Personal Services Account

Faculty	\$444,045.15	
Administration	144,840.00	
Heating Plant Staff.....	14,340.00	
Watchmen	5,400.00	
Grounds Staff	17,100.00	
Summer Session and Intersession Faculty.....	70,000.00	
Substitute Teachers and Lecturers.....	1,733.35	
		\$697,458.50
Total amount available for biennium.....	\$1,394,917.00	
Amount listed above for first year.....	697,458.50	
Amount available for second year.....	\$697,458.50	

Income Fund (Educational)

Maintenance Staff	\$19,200.00	
Janitorial Staff	29,520.00	
Student Help	28,042.50	
		\$76,762.50

Income Fund (Auxiliary)

Fell and Smith Halls.....	\$22,380.00	
University Farm	10,200.00	
		\$32,580.00
Total salaries from all sources.....		\$806,801.00

VI. THE ORGANIZATION

1. Graduate Work

At the request of the graduate Committee of the Teachers College Board, all courses that have been approved to be taught at any time since the summer session of 1944 and be taught in the summer session of 1945 and authorized for offering in the fall of 1945 are here presented, with courses that have actually been offered being indicated together with the enrollment in those courses.

SUMMER SESSION 1944

Biological Science

- *311 School and Community Sanitation (3)
- 312 Administration of School Health
- *405 The Sensory Organs (2)

Education and Psychology

- *301 Advanced Educational Psychology (3)
- *311 Psychology of the Mental Deviate (1)
- 312 Individualization of Instruction
- *327 Guidance (5)
- *401 Introduction to Research (10)
- 411 Curriculum Foundations
- *431 School Administration (5)
- 441 Laboratory School Administration
- 450 Administration of Special Education
- 499 Thesis or Field Project

English

- 401 Development of the English Language
- *416 Milton and His Contemporaries (3)
- 450 Seminar

Foreign Languages

- French
 - 401 Moliere
- Latin
 - 301 History of Latin Literature
- Spanish
 - 301 Spanish-American Literature

Geography

- *301 Climates of the Continents (1)
- 303 Techniques of Field Work

Social Science

- 313 Money and Banking
- 357 Comparative Government
- *368 Regionalism in the United States (1)
- 410 Social Control of Business
- 419 Advanced Illinois History
- 436 Makers of American History
- 469 Educational Sociology
- 490 Seminar

FIRST SEMESTER 1944-1945

Biological Science

- *300 and 301 Current Literature (1)
- 311 School and Community Sanitation
- *312 Administration of School Health (2)
- 405 The Sensory Organs
- *421, 422, 423 and 424 Biological Resources
(421-1) (422-1)
- 428 Biological Resources
- 450 and 451 Human Anatomy and Physiology
- 491 Thesis or Research Project

Education and Psychology

- *301 Advanced Educational Psychology (3)
- 311 Psychology of the Mental Deviate
- 312 Individualization of Instruction
- 327 Guidance
- *401 Introduction to Research (4)
- 411 Curriculum Foundations
- 411 Counseling and Psychotherapy
- 412 Seminar in Curriculum Construction
- 415 All-School Activities
- 418 Evaluation Techniques
- 420 Supervision of Instruction
- 421 The Use and Interpretation of Tests
- 431 School Administration
- 431 Individual Mental Testing

- *432 School Administration (6)
- 432 and 433 Psychological Clinic
- 441 Laboratory School Administration
- 441 and 442 Seminar
- 442 Laboratory School Experience
- *450 Administration of Special Education (3)
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- 401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- 430 and 431 American Literature
- 450 Seminar
- 451 Thesis

Foreign Languages

French

- 401 Moliere

Latin

- 301 History of Latin Literature

Spanish

- 301 Spanish-American Literature

Geography

- 301 Climates of the Continents
- *303 Techniques of Field Work (2)
- 306 Political Geography
- *401 Pro-Seminar (1)
- 403 Geomorphology of North America
- 406 Urban Geography
- *409 Cartography and Graphics (1)
- 424 Thesis

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background of American History
- 333 History of the Mississippi Valley
- 334 Foreign Relations Since 1898
- 357 Comparative Government
- *358 Public Opinion and Propaganda (4)
- 361 Cultural Anthropology
- 368 Regionalism in the United States

- 410 Social Control of Business
- 412 Advanced Economic Theory
- 419 Advanced Illinois History
- 436 Makers of American History
- 439 Cultural History of the United States
- 455 Political Thought
- 456 Constitution of the United States
- 466 Social Theory
- 469 Educational Sociology
- 490 Seminar
- 491 and 492 Seminar and Thesis or Research Project

Speech

- Speech Science
- Principles of Speech Re-education
- Advanced Principles of Speech Re-education
- Clinic and School Procedures in Speech Re-education
- Advanced Clinic and School Procedures in Speech Re-education
- Advanced Public Speaking
- Speech Composition
- Seminar in Speech Education
- Seminar in Speech Re-education

NOTE. Course numbers were not allocated to speech courses since they were never listed in any bulletin and never offered.

* Indicates course was offered.

(3) Indicates three persons were enrolled for credit in that course.

SECOND SEMESTER 1944-1945

Biological Science

- *300 and 301 Current Literature (1)
- 311 School and Community Sanitation
- 312 Administration of School Health
- 405 The Sensory Organs
- 421, 422, 423 and 424 Biological Resources
- 428 Biological Resources
- 450 and 451 Human Anatomy and Physiology
- *491 Thesis or Research Project (1)

Education and Psychology

- 301 Advanced Educational Psychology
- 311 Psychology of the Mental Deviate
- *312 Individualization of Instruction (2)
- 327 Guidance
- 401 Introduction to Research
- 411 Curriculum Foundations
- 411 Counseling and Psychotherapy
- *412 Seminar in Curriculum Construction (4)

- 415 All-School Activities
- 418 Evaluation Techniques
- 420 Supervision of Instruction
- 421 The Use and Interpretation of Tests
- *431 School Administration (5)
- 431 Individual Mental Testing
- 432 School Administration
- 432 and 433 Psychological Clinic
- *441 Laboratory School Administration (2)
- 441 and 442 Seminar
- 442 Laboratory School Experience
- 450 Administration of Special Education
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- 401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- 430 and 431 American Literature
- 450 Seminar
- 451 Thesis

Foreign Languages

French

- 401 Moliere

Latin

- 301 History of Latin Literature

Spanish

- 301 Spanish-American Literature

Geography

- 301 Climates of the Continents
- 303 Techniques of Field Work
- *306 Political Geography (4)
- 401 Pro-Seminar
- *403 Geomorphology of North America (1)
- 406 Urban Geography
- 409 Cartography and Graphics
- *424 Thesis (1)

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background
- 333 History of the Mississippi Valley

- 334 Foreign Relations Since 1898
 *357 Comparative Government (1)
 358 Public Opinion and Propaganda
 361 Cultural Anthropology
 *368 Regionalism in the United States (4)
 410 Social Control of Business
 412 Advanced Economic Theory
 419 Advanced Illinois History
 436 Makers of American History
 439 Cultural History of the United States
 455 Political Thought
 456 Constitution of the United States
 466 Social Theory
 469 Educational Sociology
 490 Seminar
 491 and 492 Seminar and Thesis or Research Project

Speech

- Speech Science
 — Principles of Speech Re-education
 — Advanced Principles of Speech Re-education
 — Clinic and School Procedures in Speech Re-education
 — Advanced Clinic and School Procedures in Speech Re-education
 — Advanced Public Speaking
 — Speech Composition
 — Seminar in Speech Re-education
 — Seminar in Speech Education

* Indicates course was offered.

(3) Indicates three persons were enrolled for credit in that course.

SUMMER SESSION 1945

Biological Science

- 300 and 301 Current Literature
 †311 School and Community Sanitation
 †312 Administration of School Health
 405 The Sensory Organs
 †421, 422, 423 and 424 Biological Resources
 428 Biological Resources
 450 and 451 Human Anatomy and Physiology
 491 Thesis or Research Projects

Education and Psychology

- †301 Advanced Educational Psychology
 †311 Psychology of the Mental Deviate
 †312 Individualization of Instruction
 327 Guidance
 †401 Introduction to Research
 411 Curriculum Foundations
 411 Counseling and Psychotherapy

- 412 Seminar in Curriculum Construction
- 415 All-School Activities
- 418 Evaluation Techniques
- †420 Supervision of Instruction
- 421 The Use and Interpretation of Tests
- 431 School Administration
- 431 Individual Mental Testing
- †432 School Administration
- 432 and 433 Psychological Clinic
- †441 Laboratory School Administration
- 441 and 442 Seminar
- 442 Laboratory School Experience
- 450 Administration of Special Education
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- †401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- †430 and 431 American Literature
- †450 Seminar
- 451 Thesis

Foreign Languages

French

- †401 Moliere

Latin

- †301 History of Latin Literature

Spanish

- †301 Spanish-American Literature

Geography

- †301 Climates of the Continents
- †303 Techniques of Field Work
- 306 Political Geography
- 401 Pro-Seminar
- †403 Geomorphology of North America
- 406 Urban Geography
- 409 Cartography and Graphics
- 424 Thesis

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background

- 333 History of the Mississippi Valley
 334 Foreign Relations Since 1898
 357 Comparative Government
 †358 Public Opinion and Propaganda
 361 Cultural Anthropology
 368 Regionalism in the United States
 †410 Social Control of Business
 412 Advanced Economic Theory
 †419 Research Problems in Local History
 436 Makers of American History
 †439 Cultural History of the United States
 455 Political Thought
 456 Constitution of the United States
 466 Social Theory
 †469 Educational Sociology
 490 Seminar
 491 and 492 Seminar and Thesis or Research Project

† Indicates courses are listed for offering in the 1945 Summer Session.

ADDITIONAL COURSES APPROVED TO BE OFFERED
 FIRST SEMESTER 1945-1946

Education and Psychology

- 305 Readings in Educational and Psychological Research
 403 Educational Statistics
 417 Organization and Administration of Extraclass Activities
 434 School Finance
 444 Supervision of Student Teachers
 464 The Junior College

Foreign Languages

French

- 403 Readings in Contemporary French Literature

Latin

- 401 Suetonius' Lives of the Caesars

Spanish

- 401 Don Quixote

Geography

- 307 Geography of Latin America
 411 Geography of Asia and the Pacific Realm
 412 Problems in Conservation

Mathematics

- 314 Introduction to the Theory of Equations
 320 History of Mathematics

340	Introduction to Differential Equations
401	Special Problems in the Teaching of Arithmetic
412	Projective Geometry
421	Special Problems in the Teaching of High School Algebra
422	Special Problems in the Teaching of High School Geometry
430	Mathematics of Finance
440	Applied Differential Equations
450	Mathematics of Statistics
499	Thesis or Research Project

V. THE CURRICULUM: No Report.

VI. BUILDINGS AND GROUNDS

1. Special Education Building

On April 11 the State Budgetary Commission, meeting with officials from the Illinois Post-War Planning Commission, approved the inclusion of a Special Education Building in the buildings given prior consideration at Illinois State Normal University. This approval was based upon the general statewide service that such a building would render in the education of teachers for handicapped children. With this inclusion, the building program now presented as a recommendation of Governor Green and incorporated in a bill before the legislature is as follows:

L-1	Land Acquisition	\$ 260,000
B-1	Auditorium-Music-Speech-Administration Build- Building	1,697,268
B-3	Special Education Building.....	976,903
B-4(part.)	New Boiler, Electrical, and Mechanical Services	181,000
		<u>\$3,115,171</u>

Appreciation is here expressed to Governor Green, Director Thompson, and other state officials for the recognition of needs of the University in including them in the recommendations now before the legislature.

2. Plans for Buildings

On April 13, ten members of the staff concerned with detailed plans for the auditorium-music-speech-administration building units met with Mr. C. Herrick Hammond and his associates in the Division of Architecture and Engineering in Chicago. Throughout the entire day there was a valuable discussion of the type of facilities that should be included in these buildings and further development of preliminary drawings is now being given consideration by the Division of Architecture and Engineering.

3. Smith Hall

On May 1 bids were opened for the work to be done in the rehabilitation of Smith Hall. The low bids and bidders were:

<i>General Work</i>	
English Brothers, Champaign.....	\$17,965
<i>Electrical Work</i>	
White City Electric Company, Chicago.....	13,400
<i>Heating and Plumbing</i>	
Petersburg Heating and Plumbing Company, Petersburg	7,486

The above bids, lowest of a total of 14 bidders, totaling \$38,851, are considerably higher than had been anticipated even by the Division of Architecture and Engineering. This work is to be paid for from the funds available from the contract of the United States Navy for the Navy V-12 Unit and, although funds are available to take care of the above total amount, this must receive the consideration and approval of Director Thompson. The situation is presented in this report in order to acquaint the Board with the details in case any action by the Board as a whole is deemed necessary beyond the consideration given by Director Thompson.

It is necessary that we have Smith Hall available for use in September and, although all labor and materials are very high at the present time, it is doubted if better figures could be obtained by calling for new bids. There is very little that can be eliminated, although an attempt is being made to reduce the contract for general work in particular.

VII. AUXILIARY ENTERPRISES

1. Cafeteria

Plans are being definitely formulated for the use of the Fell Hall dining room as a cafeteria for the summer session and a request has been made to the Division of Architecture and Engineering to give consideration to such alterations in the basement of Fell Hall as will be necessary for the location of a cafeteria there when the dining room must be used for the residents of Fell Hall for the fall semester.

VIII. STUDENT LIFE

No report.

IX. MICELLANEOUS

1. Guidance Conference

Illinois State Normal University was one of the Illinois colleges represented at a guidance conference held in Chicago during the entire week beginning April 16. This conference was attended by forty-nine representatives of schools from California to New York and was concerned with the planning of programs for student counseling in general and particularly with the education of guidance workers and counselors.

2. Adult Education

The Adult Education program offered by Illinois State Normal University to citizens of Bloomington-Normal and

immediate surrounding territory has been very well received and is considered as highly successful. There were sixteen courses offered which were taken by 245 persons. It is believed that this service can be extended since it is offered by staff members on the basis of their interest and is carried as an extra class beyond a full load of regular University work. Courses in vocational areas make the greatest appeal. While only eight persons could be accommodated in the jewelry course, there were about eighty persons who tried to register for this work. Other courses involving handicraft activities and home economics were about as popular.

3. Psychology Group Meeting

Our Department of Psychology has been asked to give consideration to the possibility of having some of the work of our students in training as school psychologists take part of their work, preferably during the three summer months, in one of the state hospitals or similar types of institutions. This would be in the nature of a Practicum where they would get excellent experience under capable direction and for which University credit might be given.

Such a proposal is to be discussed at a meeting with Dr. Phyllis Wittman of the staff of the Department of Public Welfare on May 22. At this meeting members of the Department of Psychology and the Administrative Council will be present. This appears to be another opportunity for broadening the contacts and educational experiences of some of our prospective teachers if such a plan should be worked out and approved.

4. Testing Service for Veterans

Illinois State Normal University will be represented by two members of the Psychology staff at a work conference to be held for staff members of those colleges in Illinois that are cooperating in the testing program for returning veterans, on May 7-8-9 at the Veterans Administration at Hines, Illinois. This is preliminary to undertaking this program for which Illinois State Normal University has an approved contract with the Veterans Administration.

5. Housing Committee

Following the appointment by Director Thompson of a Housing Committee from the Teachers College Board, there has been appointed from Illinois State Normal University a local committee to study the housing situation and to work in cooperation with the committee from the Board, as well as committees from the other teachers colleges. As chairman of this local committee Dr. R. M. Stombaugh, head of the Department of Industrial Arts, has been appointed, and as members Dean Anna L. Keaton, Dean of Women, Dean R. H. Linkins, Dean of Men, Dr. Henrietta Fleck, Head of the Department of Home Economics, and Mr. John W. Green of the Department of Agriculture, who has been in

charge of the messing facilities at Fell Hall during the period that the Navy V-12 Unit has been with us.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations.

1. Approval of the State High School Scholarship list as presented and the transfer of \$10,245 from the state General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Dorothy Ross and Robert S. Ellwood.
3. Approval of the leave of absence of Mrs. Gertrude O'Connor,
4. Approval of the change in rank as indicated for Arthur H. Larsen, Emma R. Knudson, Gladys Bartle, Bernice Cooper, W. I. De Wees, Claude M. Dillinger, Nina E. Gray, C. M. Hammerlund, Harold F. Koepke, H. W. Poithman, Lloyd O. Poland, John L. Reusser, Dale B. Vetter, Mary S. Arnold, Clara L. Guthrie, Marion G. Miller, Bernalillo Williams, Max Honn.
5. Authorization of new office positions of Assistant to the Alumni Secretary, Secretary to the Director of Elementary Education, Stenographer in the office of the President, Secretary to the Director of Integration and Veteran Services and Director of Student Counselling, and approval of lectures for summer session not to exceed \$500.
6. Approval of five staff members in connection with the inter-session and summer session as recommended.
7. Approval of the employment of the faculty for the regular 1945-1946 school year.
8. Approval of the employment of the administrative and office staff as presented for the year July 1, 1945 to June 30, 1946, at salaries indicated.
9. Approval of new positions for Fell and Smith Halls (Director of Smith Hall, Laundry Worker, Pastry Cook, Domestic, two Cook I positions). Also two Maintenance Painters and a Watchman.
10. Approval of the appointment of personnel listed under Heating Plant Staff, Watchmen, and Grounds Staff, effective for a twelve months period from July 1, 1945, at salaries indicated to be paid from Personal Services Account.
11. Approval of persons listed as on the Maintenance and Janitorial Staffs to be paid from Income Fund (Educational) for a twelve months period beginning July 1, 1945, at salaries indicated. Also the approval of Student Help to be paid from Income Fund (Educational).
12. Approval of the employment of persons indicated at Fell and Smith Halls and the University Farm for a period of twelve months beginning July 1, 1945, at salaries indicated to be paid from Income Fund (Auxiliary).

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

Macomb, Illinois

Meeting in Carbondale, Illinois, May 10, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

A. Attendance, Spring Quarter, 1945

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Saturday and Evening Classes)	12	14	26
Postgraduates	11
Seniors	11	72	83	62
Juniors	7	58	65	89
Sophomores	7	89	96	100
Freshmen	17	142	159	140
Extension	15	258	273	305
*Total	69	633	702	707
2. Secondary Schools				
Western High School.....	66	64	130	122
Bardolph	21	32	53	59
Galva	120	109	229
Total	207	205	412	181
3. Elementary Schools				
Western Training School....	115	124	239	251
Rural	34	25	59	49
Adair	20	20	40	47
Bardolph	32	33	65	61
Macomb Jr. High School....	92	93	185
Total	293	295	588	408
Grand Total	569	1,133	1,702	1,296

* Includes 57 estimated mid-spring enrollment. Mid-spring term started April 30, 1945 after Board report was completed.

B. The enrollment at Western for the Spring Quarter is 702 as compared with 707 in the Spring Quarter of 1944. We are attempting to meet the needs of the people in the field who are teaching by obtaining emergency certificates. There are 3,060 emergency certificates in force in the State of Illinois at the present time. All of these certificates except approximately 325 are teaching in the rural and elementary schools. We are giving beginning courses in extension to better prepare these individuals, who have less than two years of college, while in service.

C. Normal School Scholarship List of Students:

I hereby certify to the State Teachers College Board that the following persons with the addresses given in each case have attended the Western Illinois State Teachers College for the

number of quarters indicated. Western Illinois State Teachers College, according to Section 169A of the State School Law, is entitled to receive compensation at the rate of \$10.00 per quarter per student. The total amount due is indicated at the end of the entire list.

Name, Address and High School	Quarters
Adair, Dorothy, Loraine, Ill., Bowen Comm.....	1
Anderson, Duane, Orion, Ill., Orion Comm.....	1
Anderson, Roberta, Little York, Ill., Little York.....	3
Andrews, Jeanne, Cameron, Ill., Galesburg High.....	1/2
Ashby, Darlene Fern, Thomson, Ill., York Comm.....	3
Ball, Patricia, Griggsville, Ill., Griggsville.....	3
Barnhart, Lorraine, Blandinsville, Ill., Blandinsville.....	3
Bates, Betty, Delong, Ill., Avon.....	1/2
Bauner, Catherine, 2638 1/2 Broadway, Quincy, Ill., Quincy S. High.....	3
Becker, Martha Mae, Milan, Ill., Reynolds.....	3
Behrens, Anna Mae, Wyanet, Ill., Wyanet.....	3
Bell, Alice, Plymouth, Ill., Plymouth.....	3
Benner, Mary Alice, 731 N. Glen Oak, Peoria, Ill., Peoria.....	3
Birch, Marie Hazel, Griggsville, Ill., Griggsville.....	3
Bodeen, Dorothea E., Hillsdale, Ill., Hillsdale.....	3
Bogren, Joan Arlene, 996 Bateman St., Galesburg.....	3
Bollinger, Mildred, Astoria, Ill., Astoria.....	3
Bowman, Lilybell, 430 Jefferson, Rushville, Ill., Western.....	1/2
Bown, Mary Luan, RFD 3, Macomb, Ill., Western.....	3
Boyer, Marel, 1110 Prospect Rd., Peoria, Ill., Peoria.....	3
Bradburn, Sarabel, Barry, Ill., Barry.....	1/2
Brooks, S. Harriet, Chambersburg, Ill., Chambersburg.....	1/2
Bratton, Zella, 222 W. Grove, Knoxville, Ill., Knoxville.....	1
Brown, Norma, Golden, Ill., Golden.....	1/2
Brown, Willodeane, RFD, Rio, Ill., Galesburg.....	3
Bunch, Ada Louise, Sciota, Ill., Roseville.....	3
Butcher, Marjorie, RFD 4, Macomb, Ill., Western.....	3
Campbell, Mary, Clayton, Ill., Clayton.....	1/2
Charlesworth, Ruby, 310 Tremont St., Barry, Ill., Barry.....	2
Clark, Beverley, 953 Florence, Galesburg, Ill., Galesburg.....	3
Collins, Betty, RFD 3, Virginia, Ill., Virginia.....	3
Conover, Alice, 320 N. 4th St., Warsaw, Ill., Warsaw.....	3
Cordell, Jane, Biggsville, Ill., Biggsville.....	3
Costenson, Lois, 139 E. Division St., Kewanee, Ill., Wethersfield.....	3
Cravens, Kathryn, Plymouth, Ill., Plymouth.....	1
Cuba, Elva, Tennessee, Ill., Colchester.....	3
Crater, Helen, Kampsville, Ill., Kampsville.....	3
Day, Miriam, 404 W. Martin, Abingdon, Ill., Abingdon.....	3
DeGulie, Joe, Fairview, Ill., Fairview.....	3
DeLess, Mary, Clayton, Ill., Clayton.....	3
DePauw, Marie, 817 N. Elm, Kewanee, Ill., Kewanee.....	3
DeWitt, Gracie, Versailles, Ill., Versailles.....	1/2
Doering, Syrilla M., 204 8th, Rock Island, Ill., Rock Island.....	3
Dooley, Robert, West Brooklyn, Ill., Lee Center.....	3
Dorsett, Mardene, Colusa, Ill., Colusa.....	1/2
Douglas, Thelma, RFD, Macomb, Ill., Bardolph.....	1
Duvendack, Velma, Chapin, Ill., Chapin.....	1
Edlen, Betty, Meredosia, Ill., Meredosia.....	3
Epperson, Kenneth, Newman, Ill., Newman.....	3
Fields, Tilda, North Henderson, Ill., Alexis.....	1/2
Flick, Elsie, 2700 46th St., Moline, Ill., Moline.....	1/2
Fornoff, Mildred, Mineral, Ill., Mineral.....	3
Fouts, Shirley, 726 E. Chestnut, Canton, Ill., Canton.....	1/2
Galloway, Marjoria Ann, 708 5th St., Mendota, Ill., Mendota.....	3
Gawthrop, Janice, 91 Dietrick, Galesburg, Ill., Galesburg.....	3
Geiss, Irene, RR 1, Chandlerville, Ill., Chandlerville.....	1
Gibble, Enid, 403 S. McArthur, Macomb, Ill., Astoria.....	1/2
Gilmore, Roberta L., Joy, Ill., Joy Community.....	3
Glenn, Mayre, Biggsville, Ill., Biggsville Twp.....	3
Gluba, Elvin G., Keithsburg, Ill., Keithsburg.....	1/2
Gnann, Vera, Nauvoo, Ill., Nauvoo Twp.....	1/2
Gross, Mary, Clayton, Ill., Clayton.....	3
Grow, Juanita, Palmyra, Ill., Modesto.....	1/2
Hall, Audrey C., 828 19th, Moline, Ill., Moline.....	3
Hall, Meredith, RFD No. 3, Pittsfield, Ill., Milton Comm.....	3
Harrison, Ann, Colchester, Ill., Colchester Comm.....	2 1/2
Harsh, Virginia, RFD No. 1, Litchfield, Ill., Litchfield Comm.....	3
Hasten, Rae Jeanne, 1519 N. Monroe, Peoria, Ill., Woodruff.....	3
Hays, Mary A., New Boston, Ill., Joy Consolidated.....	2
Heller, Mary, RFD No. 4, Macomb, Ill., Macomb.....	3
Henerhoff, Geneva, Warsaw, Ill., Warsaw.....	1
Hillman, Aileen, RFD No. 2, Baylis, Ill., New Salem Comm.....	1/2
Hoeft, Helen, 119 Palace Row, Geneseo, Ill., Geneseo.....	1/2

Name, Address and High School	Quarters
Hoever, Virginia, 1539 Ohio St., Quincy, Ill., Quincy	3
Hofer, Ruth E., Aledo, Ill., Aledo	3
Hollins, Dorothy, Orion, Ill., Orion Comm.	3
Hoover, Letha, RFD No. 2, Liberty, Ill., Liberty Comm.	1
Howatt, Mary Lu, 1103 N. Glendale, Peoria, Ill., Woodruff	3
Howell, Maryon, 235 W. Washington, Mt. Sterling, Ill., Hersman	1
Hughes, Helen, RFD No. 1, Macomb, Ill., Good Hope	3
Hughes, Wanda, RFD No. 3, Canton, Ill., Canton	3
Hull, Marjorie, RFD No. 4, Monmouth, Ill., Kirkwood Twp.	3
Imler, Elsie, 2608 1/2 12th Ave., Moline, Ill., Moline	1 1/2
Jackson, Mary Evelyn, Warsaw, Ill., Hamilton	3
Johnson, Blanche I., RFD No. 2, Macomb, Ill., Bardolph	3
Johnson, Harriett, Berwick, Ill., Abingdon	3
Johnson, LaVona, Taylor Ridge, Ill., Reynolds Comm.	3
Johnson, Marna J., Nebo, Ill., Pleasant Hill	2
Johnson, Myrna Painter, Stronghurst, Ill., Terre Haute	1
Johnson, Roberta, Knoxville, Ill., Victoria Comm.	3
Johnson, Romaine D., 319 Dawson Ave., Rockford, Ill., East High	2
Jurgenson, Charlotte, Bradford, Ill., Bradford	3
Kelley, Richard, Port Byron, Ill., Port Byron	3
Kennelly, Mary Jo, Maquon, Ill., Maquon Comm.	3
Kepple, Lena, Avon, Ill., Avon	2
Knoepfel, Rosemary, Hamilton, Ill., Hamilton	1
Kock, Kenneth, Golden, Ill., Golden Comm.	3
Kosanovich, Sophy, Bryant, Ill., Canton	3
Lakamp, Marion, Chapin, Ill., Chapin	3
Lane, Dixie, 2159 Fairhaven Dr., St. Louis, Mo., Hardin Comm.	3
Lantermann, Earline, Williamsville, Ill., Elkhart	1
Larson, Dorothy, Alexis, Ill., Alexis	1 1/2
LaRue, Norma Jean, Ipava, Ill., Ipava Comm.	3
Lee, Martha Jean, Smithshire, Ill., Roseville Twp.	3
Lindsey, Vivian, 721 W. Carroll, Macomb, Ill., Golden Comm.	2
Lionberger, Lois, Colusa, Ill., Colusa	1 1/2
Lippincott, Nona Beth, Kinderhook, Ill., Hull Comm.	3
Loveall, Dora, 503 N. W. First St., Galva, Ill., Galva Comm.	1 1/2
Mallery, Gladys, LaFayette, Ill., LaFayette	1 1/2
Marring, Doris, 448 E. Garfield, Kewanee, Ill., Wethersfield	3
Masten, R. Paul, Kirkwood, Ill., Haw Creek Twp.	2
McDowell, Barbara, 800 N. W. First Ave., Galva, Ill., Galva Co.	3
McKim, Helen, LaPrairie, Ill., Oquawka	1
McMillan, Mildred, RFD No. 6, Canton, Ill., Canton	3
McNall, Elouise, Aledo, Ill., Aledo Comm.	3
Millen, Dorothy, 1216 Roseview, Kewanee, Ill., Kewanee	3
Miller, Raymond, Chandlerville, Ill., Chandlerville	3
Mueller, Beulah, RR No. 2, Reynolds, Ill., Reynolds	1 1/2
Mueller, Doris, Reynolds, Ill., Reynolds	1
Neff, Arlene, RFD No. 4, Carthage, Ill., Carthage	3
Nolkemper, Marcia, 2634 Broadway, Quincy, Ill., Quincy	3
Norris, Kathleen, 315 Jersey St., Quincy, Ill., Quincy	3
Nyberg, Ruth, Carlock, Ill., Little York Comm.	1 1/2
Obert, Donneda, Chapin, Ill., Charles S. French Comm.	3
O'Connor, Newana, Clayton, Ill., Clayton	3
Opp, Esther, 580 Miller St., Bushnell, Bushnell Comm.	3
Overton, Mari Ann, RFD No. 3, Winchester, Ill., Winchester Comm.	3
Parenti, Thelma, 2651 W. 123rd St., Blue Island, Ill., Blue Island Comm.	3
Parker, Helen, Bowne, Ill., Bowne Comm.	1 1/2
Patia, Nina Beaird, Ipava, Ill., Astoria	3
Pearson, Betty, Nebo, Ill., Nebo Comm.	1 1/2
Petefish, Sara, Alexander, Ill., Ashland	1 1/2
Plate, Jonquil, Astoria, Ill., Astoria	3
Pogue, Betty, Media, Ill., Media Weaver Comm.	3
Pohlman, Celeste, Brussels, Ill., Brussels Comm.	1
Prentice, Carrie, RFD No. 2, Box 70, Colchester, Ill., Colchester Comm.	3
Randall, Ada, London Mills, Ill., London Mills	3
Randall, Jean, Biggsville, Ill., Biggsville	1
Rawls, Magnolia, 295 Crafford St., Bushnell, Ill., Bushnell	3
Ray, Evelyn, Roseville, Ill., Roseville Twp.	1 1/2
Rewman, Madolyn, Bardolph, Ill., Bardolph	1 1/2
Reeve, Dorothy, Avon, Ill., Avon Comm.	3
Risius, Joseph, Brimfield, Ill., Brimfield	1 1/2
Robbins, Lois, Augusta, Ill., Augusta Comm.	3
Robins, Melba, RFD No. 1, Canton, Ill., Fairview Comm.	1 1/2
Robinson, Florence, Taylor Ridge, Ill., Coal Valley	1 1/2
Rodgers, Anna Day, Pleasant Hill, Ill., Pleasant Hill	3
Ruggles, Orta Lee, Joy, Ill., Aledo	3
Rutledge, Velna, Whitehall, Ill., Whitehall	1 1/2
Samuelson, Dorothy J., 3233 11th Ave., Moline, Ill., Moline Sr.	2
Scranton, Rowena, RFD No. 1, Joy, Ill., Aledo	3
Shaver, John D., Rushville, Ill., Rushville	2
Shay, Kathryn I., Wataga, Ill., Sparta Twp.	3
Sheets, Dorothy, LaHarpe, Ill., LaHarpe	3
Shinkevich, Louise, 416 E. 8th St., Kewanee, Ill., Kewanee	3

Name, Address and High School	Quarters
Shriver, Maralee, Lewistown, Ill., Lewistown.....	1½
Simmons, Lorraine, 103 Roosevelt Rd., Peoria, Ill., Peoria Manual.....	2
Simmons, Marion (Francis), Mendon, Ill., Mendon Twp.....	3
Sigler, Dorothy A., RFD No. 3, Barry, Ill., New Canton Comm.....	3
Smith, Elaine, Alexis, Ill., Alexis.....	1
Smith, Maxine M., Augusta, Ill., Augusta Comm.....	3
Sorrill, Dorothy, RFD No. 1, Quincy, Ill., Quincy.....	1½
Soule, Wallace, Blandinsville, Ill., Blandinsville.....	1½
Sowder, Helen L., 425 E. Grove, Galesburg, Ill., Galesburg Sr.....	3
Spry, Beulah M., Roseville, Ill., Roseville Twp.....	3
Standard, Betty, Littleton, Ill., Rushville.....	1½
Staples, Joyce Lee, 148 W. Locust So., Canton, Ill., Canton.....	3
Stephens, Betty J., RFD No. 1, Macomb, Ill., Good Hope.....	2
Stodgell, Anita, Williamsfield, Ill., Williamsfield Comm.....	3
Susmus, Mildred, Baylis, Ill., Perry.....	1
Swagert, Sara, 457 Burgland, Galesburg, Ill., Galesburg.....	1½
Sweeney, Barbara, Prairie City, Ill., Prairie City.....	3
Switzer, Jean Carol, Bardolph, Bardolph Comm.....	3
Thompson, Eloise, RFD No. 3, Galesburg, Ill., Galesburg Sr.....	3
Thompson, Marie E., RFD No. 3, Galesburg, Ill., Galesburg.....	2½
Tipton, Dorothy, 2015 College Ave., Quincy, Ill., Quincy Sr.....	3
Toland, Norma Jean, Industry, Ill., Industry Twp.....	3
Tracy, Glenda, 303 McKinley Ave., Kewanee, Ill., Wyoming Comm.....	3
Traser, Martha, LaHarpe, Ill., LaHarpe.....	3
Trotter, Norma J., Table Grove, Ill., Table Grove.....	3
Ulm, Frances, London Mills, Ill., London Mills.....	3
Unes, Evelyn, 515 Smith St., Peoria, Ill., Manual.....	1
Utsinger, Loretta, Box 24, Astoria, Ill., Astoria.....	1½
Van Dyke, Joseph E., 1720 11th Ave., Moline, Ill., Moline Sr.....	3
Walker, Jean, RFD No. 3, Macomb, Ill., Western.....	1½
Walters, Roberta, Adair, Ill., Adair.....	3
Walworth, Margaret, 1142 E. Broadway, Monmouth, Ill., Monmouth.....	1½
Warmker, Helen M., RFD No. 1, Camp Point, Ill., Camp Point Comm.....	3
Webb, Betty, Bushnell, Ill., Bushnell.....	1
Webb, Ruby, Tennessee, Ill., Colchester Comm.....	3
Wegehoff, Iene Francis, Concord, Ill., Arenzville.....	3
Weinburg, Mary, Augusta, Ill., Augusta Comm.....	1½
Wheelock, Norma J., 15 N. May St., Aurora, Ill., West Aurora.....	3
White, Betty, Plymouth, Ill., Carthage.....	1½
Willock, Beulah F., Fountain Green, Ill., Macomb.....	3
Wilson, Merna M., Prairie City, Ill., Prairie City.....	1
Wittler, Ruth, 1020 Jefferson St., Quincy, Ill., Quincy.....	3
Bates, Betty, DeLong, Ill., Haw Creek Twp.....	1½
Fields, Gilda Ione, North Henderson, Ill., Alexis Comm.....	1½
Gnann, Vera May, Nauvoo, Ill., Nauvoo Twp.....	1½
Hickman, Eloise, 1630 W. Main St., Galesburg, Ill., Galesburg Sr.....	1½
Howell, Maryon, Hersman, Ill., Hersman.....	1½
Mallery, Gladys, LaFayette, Ill., LaFayette.....	1½
Nyberg, Helen, Carlock, Ill., Little York.....	1½
Rand, Muriel, Bowen, Ill., Bowen.....	1½
Schwartz, Ilene, Hull, Ill., Hull.....	1½
Smith, Vera Louise, DeLong, Ill., Haw Creek Twp.....	1½
Thomas, Ingram Ileen, Mt. Sterling, Ill., Mt. Sterling.....	1½
Utsinger, Loretta, Astoria, Ill., Astoria.....	1½
Total.....	433
Total Amount Due (433 Quarters at \$10 per Quarter).....	\$4,330

II. Faculty

Resignation

Dr. Arthur TerKeurst, Associate Professor in Education, has resigned to accept a position at Southern Illinois Normal University, Carbondale, Illinois, as Dean of Men. The resignation is effective June 7, 1945.

II. Faculty

A. New Appointments

1. Mrs. Helen Keller Moran, who has a B.S. degree from South Dakota and M.A. from the University of Chicago, will replace Mr. Julius Robinson and Miss Velna Sollars in the Department of Commerce at a salary of \$225 per month. Mrs. Moran taught in the Roosevelt High School

in Des Moines, Iowa, until her husband, who is an officer in the Air Corps, was transferred to another military camp.

B. Leave of Absence

1. Miss Esther L. Stroup requests that her leave of absence without pay be extended to include the two summer terms in order for her to work toward her doctorate at the University of Chicago.

C. Changes in Summer School Faculty

1. Miss Bessie Cooper desires to be relieved from teaching the second summer term. She receives a salary of \$315 per month. Miss Cooper will be replaced by Miss Marjorie Burke at a salary of \$245 a month or a total of \$367.50 for the six weeks.

D. Faculty list, with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation:

Name, Classification and Department	Salary per month	Salary 9 months
Asst. Prof., Geography.....	\$310.00	\$2,790.00
Archer, J. L., Professor, Extension.....	400.00	3,600.00
Ayre, H. G., Assoc. Prof., Mathematics.....	330.00	2,970.00
Bailey, D. L., Assoc. Prof., Education.....	385.00	3,465.00
*Barnwell, Robert, Instructor, Physical Education.....	245.00	2,205.00
Instructor, Physical Education.....	250.00	2,250.00
Beighey, Clyde, Professor, Commerce.....	405.00	3,645.00
Bennett, C. W., Asst. Prof., Chemistry.....	300.00	2,700.00
Bennett, Mary, Assoc. Prof., Biology.....	335.00	3,015.00
Eodine, M. G., Assoc. Prof., History.....	330.00	2,970.00
Bonham, Tressie, Asst. Prof., Home Economics.....	300.00	2,700.00
Brophy, Kathleen, Asst. Prof. Physical Education.....	300.00	2,700.00
Burke, Marjorie, Instructor, Training School.....	132.50	1,192.50
Carlson, Theo. L., Asst. Prof., Social Science.....	270.00	2,430.00
Carson, Ruth, Assoc. Prof., Foreign Language.....	360.00	3,240.00
Cooper, Bessie, Asst. Prof., Training School.....	330.00	2,970.00
Corbin, Mabel, Emerita, English.....	130.00	1,170.00
Cordell, Grace, Instructor, Library.....	100.00	900.00
Crabb, Edithe, Instructor, Health.....	175.00	1,575.00
Crilly, Karl, Assoc. Prof., Music.....	325.00	2,925.00
Assoc. Prof., Music.....	325.00	2,925.00
Donley, Margaret B., Asst. Prof., Training School.....	295.00	2,655.00
Duncan, Myrtle, Asst. Prof., Training School.....	295.00	2,655.00
Eller, W. H., Assoc. Prof., Physics.....	345.00	3,105.00
Evans, Cecile, Asst. Prof., Training School.....	295.00	2,655.00
Garner, C. W., Asst. Prof., Physical Education.....	300.00	2,700.00
Garwood, Irving, Professor, English.....	450.00	4,050.00
Gayler, George, Emeritus, Extension.....	137.44	1,236.96
Ginnings, R. M., Emeritus, Mathematics.....	175.55	1,579.95
Instructor, Training School.....	75.00	675.00
Herndon, Helen, Nurse I, Health.....	150.00	1,350.00
Instructor, Training School.....	75.00	675.00
Hoover, Isabel, Asst. Prof., English.....	295.00	2,655.00
Horrabin, Waldo, Asst. Prof., Chemistry.....	285.00	2,565.00
Krueger, Hanna, Instructor, Library.....	235.00	2,115.00
Lafin, Allan, Asst. Prof., Commerce.....	285.00	2,565.00
*Langemo, Amanda, Instructor, English.....	240.00	2,160.00
Linder, R. G., Assoc. Prof., Education.....	340.00	3,060.00
Miller, Rayman, Asst. Prof., Industrial Arts.....	285.00	2,565.00
Miner, Sarah, Asst. Prof., Home Economics.....	320.00	2,880.00
Mitchell, Beulah, Asst. Prof., Training School.....	295.00	2,655.00
Instructor, Training School.....	250.00	2,250.00
Moon, Dorothy, Instructor, Physical Education.....	255.00	2,295.00
*Moran, Helen Keller, Instructor, Commerce.....	225.00	2,025.00
Myers, R. Maurice, Asst. Prof., Biology.....	300.00	2,700.00
Nelson, Carl, Asst. Prof., Music.....	285.00	2,565.00
Assoc. Prof., Agriculture.....	350.00	3,150.00
Ohlson, Floyd, Instructor, Music.....	245.00	2,205.00

Name, Classification and Department	Salary per month	Salary 9 months
Pearce, Clifford, Asst. Prof., Education	300.00	2,700.00
Pease, Kent, Asst. Prof., English	300.00	2,700.00
Pence, Helen, Asst. Prof., Training School	295.00	2,655.00
Potter, Olive, Asst. Prof., Physical Education	300.00	2,700.00
Pottle, Theodora, Assoc. Prof., Art	325.00	2,925.00
Ray, Ethel, Asst. Prof., Education	300.00	2,700.00
Reynolds, Juna, Instructor, English	260.00	2,340.00
*Rich, Marjorie, Instructor, Chemistry	240.00	2,160.00
Robinson, Julius, Asst. Prof., Commerce	145.00	1,305.00
Robinson, Lauretta, Instructor, Training School	265.00	2,385.00
Sallee, Roy, Asst. Prof., Biology	295.00	2,655.00
Schannenck, Margaret, Asst. Prof., Training School	295.00	2,655.00
Schleier, Louis M., Professor, Education	405.00	3,645.00
Schory, Harold, Assoc. Prof., English	335.00	3,015.00
Schreiber, Edwin W., Assoc. Prof., Mathematics	355.00	3,195.00
Scott, Elna, Asst. Prof., Training School	295.00	2,655.00
Assoc. Prof., History	310.00	2,790.00
Shake, Kimbrough, Instructor, Visual Aids	235.00	2,115.00
*Shultz, James, Asst. Prof., Physical Education	275.00	2,475.00
Simpkins, R. R., Professor, Education	475.00	4,275.00
Sirola, Olga, Asst. Prof., Health	170.00	1,530.00
Sollars, Velna, Instructor, Commerce	117.50	1,057.50
Sproull, Grace, Asst. Prof., Foreign Language	300.00	2,700.00
Sullivan, John L., Asst. Prof., Agriculture	300.00	2,700.00
Swain, Paul B., Instructor, Art	265.00	2,385.00
Swofford, Lyndal, Asst. Prof., Library	310.00	2,790.00
Taylor, Loren, Instructor, Mathematics	265.00	2,385.00
Terrill, Jennette, Asst. Prof., Training School	275.00	2,475.00
Tillman, Arthur G., Professor, Geography	405.00	3,645.00
Turner, C. Adam, Asst. Prof., Education	315.00	2,835.00
Vawter, Gladys, Asst. Prof., English	295.00	2,655.00
Voss, Hertha, Asst. Prof., Commerce	280.00	2,520.00
Wardell, Margaret, Instructor, Library	260.00	2,340.00
Watters, Hilda, Assoc. Prof., History	330.00	2,970.00
Welck, Arthur A., Assoc. Prof., History	330.00	2,970.00
Wetzel, Wayne, Assoc. Prof., Industrial Arts	385.00	3,465.00
Instructor, Home Economics	265.00	2,385.00
Wild, Theresa, Assoc. Prof., Music	325.00	2,925.00
Instructor, Library	225.00	2,025.00
Total		\$221,246.91

* Substitute Faculty Member.

III. Other School Employees

A. President and Employees for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation:

Name and Classification	Salary per month	Salary 12 months
Allen, Harold, Janitor II	\$175.00	\$2,100.00
Beu, F. A., President	708.33	8,500.00
Bishop, Lucille, Clerk Stenographer II	180.00	2,160.00
Burress, Edna, Account Clerk I	180.00	2,160.00
Carson, Roy, Sta. Fireman	185.00	2,220.00
Champion, O. L., Executive I	360.00	4,320.00
Cromer, Thomas, Laborer (Maintenance)	137.50	1,650.00
Crum, Mary, Clerk Stenographer II	185.00	2,220.00
Curtis, Kathryn, Clerk Stenographer I	150.00	1,800.00
Elam, William, Janitor I	137.50	1,650.00
Foreman, Don, Grounds Foreman	180.00	2,160.00
Graves, Earl, Laborer (Maintenance)	144.00	1,728.00
Grimm, Robert, Laborer (Maintenance)	137.50	1,650.00
Hodges, Kenneth, Janitor I	144.00	1,728.00
Inman, Garnet, Janitor I	135.00	1,620.00
Kessling, Ralph, Janitor I	144.00	1,728.00
Leighty, Elbert, Janitor I	144.00	1,728.00
Lemmer, Guy, Watchman I	147.00	1,764.00
Locke, Ellis, Sta. Fireman	185.00	2,220.00
Louderman, R. L., Laborer (Maintenance)	130.00	1,560.00
Mason, Mary, Domestic	105.00	1,260.00
Mason, Thos. B., Watchman I	135.00	1,620.00
Moore, Guy, Laborer (Maintenance)	155.00	1,860.00
Monninger, Carl, Sta. Engineer	230.00	2,760.00
Moon, Marion, Laborer (Maintenance)	147.00	1,764.00
Purdum, Harold, Janitor I	135.00	1,620.00

Name and Classification	Salary per month	Salary 12 months
Shifley, Howard, Janitor I.....	135.00	1,620.00
Stewart, Earl, Janitor I.....	137.50	1,650.00
Stookey, Ray, Trades Helper.....	170.00	2,040.00
Thompson, Dean, Janitor I.....	137.50	1,650.00
Venard, Mary, Domestic.....	105.00	1,260.00
Waller, Walter, Laborer (Maintenance).....	140.00	1,680.00
Wells, Glen, Laborer (Maintenance).....	140.00	1,680.00
Total		\$69,130.00

* Substitute Faculty Member.

B. Administrative faculty members for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriations:

Name and Classification	Salary per month	Salary 12 months
Currens, F. H., Professor and Dean of College.....	\$470.00	\$ 5,640.00
Hansen, Minna, Asst. Prof. and Dean of Women.....	280.00	3,360.00
O'Dell, DeForest, Assoc. Prof. and Director of Public Relations	295.00	3,540.00
..... Assoc. Prof. and Asst. Dean of Men...	290.00	3,480.00
Thisted, M. N., Assoc. Prof. and Dean of Men.....	335.00	4,020.00
Student Help and Lectures.....		10,000.00
Total		\$30,040.00

C. Employees for regular year of twelve months, beginning July 1, 1945, to be paid from the Teachers College Income Fund:

Name and Classification	Salary per month	Salary 12 months
*Burton, Edna, Cook I.....	\$105.00	\$ 1,260.00
*Carruthers, Emma, Laundry Worker	80.00	960.00
***Crabill, Alice, Instructor and Director of Monroe Hall..	185.00	2,220.00
**Crain, Bessie, Cook I (5/6 time).....	105.00	1,260.00
**Hubbard, Lula, Domestic.....	95.00	1,140.00
Nelson, Charles, Janitor I.....	140.00	1,680.00
*Stockwell, Altie, Pastry Cook.....	90.00	1,080.00
**Wear, Irene, Laundry Worker.....	95.00	1,140.00
..... Cook I	90.00	1,080.00
..... Domestic	90.00	1,080.00
Student Help, Lectures, and one Account Clerk if needed.....		12,000.00
Total		\$24,900.00

* \$30 Maintenance.
 ** \$10 Maintenance.
 *** \$40 Maintenance.

D. Affiliated Schools faculty list for the regular term of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation:

Name and Classification	Salary per month	Salary 9 months
Burgard, Albert, Instructor.....	\$80.00	\$720.00
Dixon, Dorothy, Instructor.....	50.00	450.00
Duren, Juell, Instructor.....	25.00	225.00
***Johnson, Marjorie, Instructor.....	25.00	150.00
Lashbrook, Orin, Instructor.....	70.00	630.00
Monson, S. C., Instructor.....	55.00	495.00
Nell, Katherine, Instructor.....	50.00	450.00
Platt, Mabel, Instructor.....	35.00	315.00
Schmitz, Mary, Instructor.....	70.00	630.00
Thornton, Wm. R., Instructor.....	20.00	180.00
Tingley, Estelle, Instructor.....	20.00	180.00
Yerasavich, Margaret, Instructor.....	25.00	225.00
Total		\$4,650.00

*** Salary for six months.

E. Faculty members and other employees in military service:

Name and Classification	Salary per month
Barclay, Ralph, Asst. Professor.....	\$295.00
Foreman, Donald S., Grounds Foreman.....	180.00
Hanson, Raymond W., Assoc. Professor.....	350.00
Julstrom, Clifford, Instructor.....	260.00
Stubblefield, Henry I., Professor.....	390.00
Welker, John J., Asst. Professor.....	275.00
Hodges, Kenneth, Janitor I.....	144.00

These people are on leave for the duration and are not receiving any salary. This report is made as a matter of record only.

F. Retirements

1. Dr. Harry D. Waggoner, head of the Biology Department at the Western Illinois State Teachers College, who became sixty-eight years of age on February 1, 1945, retires at the end of the summer school, August 24, 1945.
2. Dr. Charles Oathout, head of the Agriculture Department, who will become seventy years of age on July 4, 1945, retires at the end of the summer school, August 24, 1945.
3. Mrs. Alberta Strome, Art critic in the training school, who became sixty-eight years of age on April 3, 1945, retires at the end of the summer school August 24, 1945.
4. Miss Eva Colby, head of the Home Economics Department, who became seventy years of age on December 4, 1944, retires at the end of the summer school, August 24, 1945.
5. Mr. Harvey Seal, associate professor in History, who became sixty-eight years of age on December 16, 1944, retires at the end of the first summer term, July 20, 1945.

G. The following is a list of faculty members and employees who will be on the retired list by September 1, 1945:

Colby, Eva	Seal, Harvey
DeCamp, W. E.	Shifley, Charles
Henry, Margaret J.	Straight, M. K.
Jackson, Fanny R.	Strome, Alberta
Kirkbride, Chester	Thompson, Katherine
Morgan, W. P.	Waggoner, H. D.
Oathout, Charles	Wear, Roscoe
Schuppert, W. L.	

IV. Organization

No report

V. Curriculum

No report

VI. Building and Grounds

No report

VII. Auxiliary Enterprises

No report

VIII. Student Life

The members of the four sororities, Pi Kappa Sigma, Alpha Sigma Alpha, Chi Phi Sigma, and Delta Pi Lambda, have invited five hundred prospective Freshman girls for the college year 1945-46 to a guest day on the Western Illinois State Teachers College campus to be held on May 12. The members of these four sororities with the assistance of their sponsors are planning the entire program for the day which includes tours of the campus, a luncheon at noon, conferences with the department heads in the afternoon, and entertainment in the evening.

IX. Miscellaneous

The contract has been received from the Veterans Administration at Hines, Illinois, for the Western Illinois State Teachers College to give testing services for returning veterans.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The Normal School Scholarship List of Students
- B. The appointment of Mrs. Helen Keller Moran as substitute teacher in the Department of Commerce for the year 1945-46 at a salary of \$225 per month.
- C. The leave of absence without pay for Miss Esther L. Stroup for the first and second summer terms of 1945.
- E. The faculty list, with salary schedule for the regular college year of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation.
- F. President and employees for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation.
- G. Administrative faculty members for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation.
- H. Employees for regular year of twelve months, beginning July 1, 1945, to be paid from the Teachers College Income Fund.
- I. Affiliated schools faculty list for the regular term of thirty-six weeks, beginning Sept 1, 1945, to be paid from Personal Services appropriation.
- J. The retirement of Dr. Harry D. Waggoner on August 24, 1945.
- K. The retirement of Dr. Charles Oathout on August 24, 1945.
- L. The retirement of Mrs. Alberta Strome on August 24, 1945.
- M. The retirement of Miss Eva Colby on August 24, 1945.
- N. The retirement of Mr. Harvey Seal on July 20, 1945.
- O. The resignation of Dr. Arthur TerKeurst, Associate Professor in Education, effective June 7, 1945.

Respectfully submitted,

F. A. BEU, *President.*

SUPPLEMENTARY REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

Macomb, Illinois

Meeting In Carbondale, Illinois, May 10, 1945

To the Members of the State Teachers College Board of Illinois:

We are herewith submitting the graduate courses approved, taught, and the enrollment in each since the inauguration of graduate work at the Western Illinois State Teachers College in June, 1944:

Graduate Courses Approved for Summer Terms of 1944

First Summer Term	Enrollment
*Botany 535—Seminar in Botanical Literature.....	3
*Botany 536—Botanical Problems	3
*Chemistry 532—Organic Analysis	2
Chemistry 533—Food Analysis
*Education 500—Methods of Research.....	13
*Education 502—Supervision of Instruction.....	8
*Education 505—Mental Hygiene	5
*English 561—World Literature	7
*English 565—Literary Criticism	4
Geography 501—Philosophy and Literature of Geography....	..
*History 538—Social and Cultural History of the United States.	4
Mathematics 500—Introduction to the Foundations of element- ary Mathematics
*Mathematics 503—Administration and Supervision of Second- ary Mathematics	1
*Pol. Science 545—Constitutional Law.....	5
Zoology 535—Seminar in Zoological Literature.....	..
Zoology 536—Problems in Animal Behavior.....	..
 Second Summer Term	
Chemistry 500—Advanced Inorganic Theory.....	..
Economics 536—Contemporary Economic Systems.....	..
*Education 504—Principles of Curriculum Building.....	4
*Education 507—Advanced Educational Psychology.....	5
*English 562—World Literature, continued.....	8
English 563—World Literature, continued.....	..
Geography 506—Geography of U. S. S. R.....	..
Mathematics 501—Continuation of 500.....	..
*Mathematics 554—Higher Algebra	4
*Pol. Science 546—Public Administration	4
Zoology 535—Seminar in Zoological Literature.....	..
Zoology 536—Problems in Animal Behavior.....	..

Graduate Courses Approved for Saturday and Evening Classes, 1944-45

*Education 506—Educational Sociology	10
*Education 508—Personnel and Guidance.....	7
Educator 509—School Law, Principles and Practices.....	..
*Education 511—Public School Business Administration.....	8
*English 563—World Literature	7
English 565—Literary Criticism
*Soc. Science 538—Social and Cultural History of the U. S.....	6
Soc. Science 557—International Law
*Soc. Science 559—Propaganda in the Modern World.....	6

Graduate Courses Approved for Summer Terms of 1945

Botany 550—Biology of Water Plants.....	..
Botany 551—Problems in Plant Pathology.....	..
Zoology 550—Advanced Ornithology
Zoology 551—Animal Geography
Chemistry 505—Chemical Technology
Chemistry 515—History and Literature of Chemistry.....	..
Chemistry 534—Sanitary Water Analysis.....	..
Chemistry 535—Mineral Water Analysis.....	..
Education 513—A Laboratory Course in Student's Teaching Field
Education 536—Public School Administration.....	..
Seminar 600—Problems of Teaching and Research.....	..

<i>Graduate Courses Approved for Summer Terms of 1945—Concluded</i>	Enrollment
English 571—Elements of Anglo-Saxon and of Middle English.	..
English 572—Development of the English Language.....	..
English 573—Development of the Drama.....	..
Geography 502—Special Problems in Geography.....	..
Geography 503—Field Work in Geography.....	..
Mathematics 502—The Teaching and Supervision of Arithmetic	..
Mathematics 550—Solid Analytic Geometry
Mathematics 555—Probability
History 566—American Colonial History.....	..
Pol. Science 548—American Political Theories.....	..
Pol. Science 552—Problems of International Organization.....	..
Pol. Science 564—Contemporary Governmental Problems.....	..
Phy. Science 500—Household and Practical Chemistry
Phy. Science 501—Household and Practical Physics
Phy. Science 502—General Survey in Earth Science.....	..

* Indicates courses taught.

Respectfully submitted,

F. A. BEU, *President.*

REPORT OF THE SOUTHERN ILLINOIS NORMAL UNIVERSITY

To be presented at the meeting of the Teachers College Board
Carbondale, Illinois, May 10, 1945

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Attendance, Spring Term, 1945

	Men	Women	Total	Total one year ago
1. University				
Graduates	7	5	12	...
Post-Graduates	3	3	3
Seniors	28	71	99	103
Juniors	23	106	129	98
Sophomores	28	133	161	172
Freshmen	74	257	331	292
Unclassified	8	6	14	8
Extension	28	167	195	133
Totals, University	196	748	944	809
2. Training Schools				
University High School.....			189	149
Allyn Training School.....			147	184
Brush Training School.....			169	173
Rural Training Schools.....			65	157
Totals, Training Schools.....			570	663
GRAND TOTAL			1,514	1,472

II. FACULTY

A. Leaves of Absence

1. Dr. Orville Alexander, Associate Professor in the Government Department, who was granted a year's leave of absence beginning September 1, 1944, at the June 6, 1944, meeting of the Board, to work as Assistant Director with the Bureau of Legislative Research in Springfield, has requested an extension of his leave for another year, until September 1, 1946, to serve as Director. According to Dr. Alexander, Dr. Richard G. Browne, Acting Director of Research, feels that he cannot continue his work for the Council, and if Dr. Alexander also leaves, there is no one available with the necessary experience and training to keep the Research Department functioning. While he is needed at Southern Illinois Normal University, his service to the State causes me to recommend one year extension of his leave.

2. Dr. Robert C. Cassell, then Associate Professor in the Agriculture Department, was granted a leave of absence effective August 1, 1943, at the September 27, 1943, meeting of the Board to work with the United States Department of Agricul-

ture. The late President Pulliam in a letter to him stated his leave to be for a part of one year only. At the end of that time Acting President Merwin refused to take responsibility for extending the leave and informed Dr. Cassell that the Board's policy permitted leaves for military services only. Dr. Cassell elected, nevertheless, to remain with the United States Department of Agriculture. He now requests a ruling of the President and the Board as to whether his leave has continued beyond the original year allowed and whether he has a position at Southern Illinois Normal University. Is it in conformity with the Board's policy to inform Dr. Cassell that his leave and therefore his position at Southern Illinois Normal University terminated at the time he elected to remain with the United States Department of Agriculture after proper notification by Acting President Merwin that his leave could not be extended?

B. Sabbatical Leaves

1. Mrs. Evelyn Rieke, Instructor at the University High School, who joined the faculty in 1937, asks for a sabbatical leave of absence for the school year of 1945-46 to work on a Master of Education degree at the University of Illinois. Mrs. Rieke already holds the Master of Arts degree.

C. Changes in Duties

1. Mr. E. G. Lentz, who has been Dean of Men for almost ten years, has asked that his duties be transferred from three-fourths time Dean of Men and one-fourth time Professor of History to one-half time organized research in history, and one-half time Professor of History and curator of the historical library, effective June 11, 1945.

D. New Appointments

1. It is recommended that Miss Frances Phillips, who has been teaching in the Department of Physical Education for Women this year, be employed for the first eight weeks of the summer session at her previous salary of \$225 per month.

2. Mrs. Elizabeth Hollis was employed temporarily as Faculty Assistant for the spring quarter, 1945, at a monthly salary of \$150 to fill the vacancy created by the granting of a leave of absence because of illness to Miss Mary Entsminger. Mrs. Hollis was graduated from this University in 1938.

3. Miss Kitty Osborne and Miss Lucille Walker were employed temporarily as Faculty Assistants for the spring term, 1945, to supervise practice teaching in art. Miss Osborne is supervising the work of two students and is receiving \$20 per month; Miss Walker is supervising the work of one student and is receiving \$10 per month.

Mrs. Roscoe Pulliam has been employed as an Executive Assistant in Administration and Education at a monthly salary

of \$225, effective May 1, 1945. Mrs. Pulliam will work with various committees on the campus and in other administrative capacities as needed.

5. Dr. Arthur J. TerKeurst has been employed, effective June 11, 1945, as Associate Professor and Executive Assistant in Administration and Education. Dr. TerKeurst will receive a salary of \$350 per month on a twelve-month basis. His principal duties will be as Dean of Men.

E. Retirement

1. Miss Helen A. Baldwin, Associate Professor of Foreign Languages, who becomes sixty-eight years of age on July 23, 1945, will retire at the end of the spring term, June 8, 1945, since she is not planning to teach in the summer.

III. OTHER SCHOOL EMPLOYEES

A. Replacements

1. Since the last meeting of the Board, Mrs. Pearl R. Allmon, Carbondale, Illinois, has been employed temporarily as a Cook I to replace Mrs. Ruth Stearns Dangbar, Cook I, who resigned effective April 30, 1945. Mrs. Allmon reported for work on May 1, 1945, at a salary of \$120 per month including maintenance.

B. Leave of Absence

1. Mrs. Clara D. Bloodworth has filed an application with the Civil Service Commission for an extension of her leave of absence to October 31, 1945, because of continued illness.

C. Resignations

1. Mrs. Ruth Stearns Dangbar resigned as a temporary Cook I effective April 30, 1945.

2. Mr. Vern Stearns, Farm Hand, resigned effective April 30, 1945. A requisition has been filed for his replacement.

D. Termination of Services

1. The services of Mr. Enoch Betts, Maintenance Laborer, temporarily employed, were terminated effective April 30, 1945, in compliance with the terms of his original appointment.

E. New Appointments

1. I am recommending the employment of Mr. Carl Kinsey as Maintenance Carpenter effective July 1, 1945, at a twelve-month salary of \$2,600.00. He is to serve also on call as technician in adult education classes in the refinishing and upholstering of furniture. His employment was previously approved June 30, 1945.

IV. THE ORGANIZATION

A. At the April 9 meeting of the Board, action was deferred until this meeting upon the following, which is here quoted from that report for the convenience of the Board members.

“Previously, the attention of the Board was called to the apparent inadequacy of the title of our college intended to train young people for a livelihood in other than teaching. Tentatively, the title has been used: College of Vocations. After mature deliberation I recommend that the name be made more inclusive and accurately descriptive. College and university practice justify using the word ‘Vocations’ when considering agriculture, most business operations, secretarial work, mechanics, shop work, and the manual arts. However, the educational world has now come to describe with the term ‘Professions’ several of the fields of work for which Southern is already training the youth of our section. Examples are accountancy, journalism, music, nursing, personnel management, and social work. I therefore request that this college be designated as the ‘College of Vocations and Professions.’”

V. THE CURRICULUM

A. We submit below a list of the graduate courses, grouped by fields, given in the summer, 1944; fall, winter, and spring, 1944-45; (with the number of students enrolled in each); and the courses which we plan to offer for the first time in the summer of 1945. The starred courses are those that are proposed for the coming summer session. Those without student enrollment are the ones we plan to offer for the first time.

Course	<i>Education</i>	Number of Students Enrolled
Education 424—School Administration		4
*Education 426—Procedures in Individual Guidance.....		4
*Education 428—Therapeutic Treatment of the Individual Student		3
Education 437—Reading		5
Education 460—Curriculum		5
*Education 500—Education Seminar		5
Education 523—Legal Basis and Theory.....		2
Education 525—School Finance and School Plant Facilities...		1
Education 526—Techniques and Therapy in Individual Guidance		7
*Education 528—Group Methods in Therapy.....		..
*Education 535—Research in Problems of Administration.....		..
Education 539—Community Development Through the School.		2
Education 555—History of Educational Philosophy.....		1
Education 556 (456)—Seminar in Supervision.....		18
Education 561—Curriculum Adjustment		1
*Education 565—Psychology of Elementary School Subjects....		1
<i>Social Sciences</i>		
*Economics 500—Seminar
Geography 400—Seminar		1
Government 500—Seminar in Contemporary Legislation.....		5
History 500—History Seminar		5
*History 510—Special Reading Course.....		..
*Sociology 410—Social Research Methods.....		..
Sociology 481—Guidance in Social Adjustment.....		9

Course	<i>Mathematical and Natural Sciences</i>	Numer of Students Enrolled
Botany 406—The Fungi		1
Botany 430—Advanced Systematic Botany.....		1
*Botany 590—Seminar		3
Chemistry 401—Physical Chemistry		3
Chemistry 402—Physical Chemistry		3
Chemistry 403—Physical Chemistry		3
Chemistry 451—Biological Chemistry (approved but not offered)		2
Mathematics 430—Synthetic Projective Geometry.....		2
Mathematics 460—College Geometry		2
*Mathematics 520—Introduction to Modern Algebra.....		3
Mathematics 550—Reading in Mathematics.....		1
Zoology 420—Histology of Organs.....		2
Zoology 500—Parasitology		2
*Zoology 510—Bio-Ecology
<i>Humanities</i>		
*English 500—Seminar		6
English 508—Seminar in Rise of Realism in 19th Century American Fiction		4
*English 562—Browning
Foreign Language 410—Romance Philology (approved but not offered)		1
French 500—Seminar in Contemporary Literature.....		..
*French 520—Graduate Composition and Diction.....		..
*Spanish 500—Graduate Seminar.....		..

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

A. A Health Institute for School Administrators was held at the University on April 25. It was sponsored by the University in cooperation with the State Department of Public Health and was the first such institute to be held at an institution of higher learning in Illinois.

B. The Illinois Agricultural Association, 25th District, met on the campus on April 25.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

A. Concerning Faculty

1. Approval of the extension of Dr. Alexander's leave of absence for another year, September 1, 1945, to September 1, 1946.

2. An interpretation of the Board's policy concerning terminations of leaves of absence as it applies to Dr. Cassell.

3. Approval of a sabbatical leave for the school year of 1945-46 for Mrs. Evelyn Rieke.

4. Approval of the change in duties of Mr. E. G. Lentz.

5. Approval of the appointments of Miss Frances Phillips, Mrs. Elizabeth Hollis, Miss Kitty Osborne, Miss Lucille Walker, Mrs. Roscoe Pulliam, and Dr. Arthur J. TerKeurst.

6. Approval of the retirement of Miss Helen A. Baldwin.

B. Concerning Other School Employees

1. Approval of the employment of Mrs. Pearl R. Allmon.
2. Approval of an extension of leave of absence for Mrs. Clara D. Bloodworth, provided it is granted by the Civil Service Commission.
3. Acceptance of the resignation of Mrs. Ruth Stearns Dangbar and Mr. Vern Stearns.
4. Approval of the termination of services of Mr. Enoch Betts.
5. Approval of the re-appointment of Mr. Carl Kinsey.

C. Concerning Organization

1. Approval of the name "College of Vocations and Professions" for the College intended to train young people for a livelihood other than teaching.

Respectfully submitted,

CHESTER F. LAY, *President.*