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## Proceedings of the Teachers College Board

Illinois Teachers College Board

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# PROCEEDINGS

OF THE

# Teachers College Board

OF THE

# STATE OF ILLINOIS



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Issued by  
**TEACHERS COLLEGE BOARD**  
FRANK G. THOMPSON, Chairman  
VERNON L. NICKELL, Secretary  
At Springfield

(Printed by authority of the State of Illinois)



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SBC  
P. 7  
1945

STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

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TEACHERS COLLEGE BOARD

Ex-officio Members

FRANK G. THOMPSON, Director of Registration and Education  
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction  
Springfield, Secretary

Appointed Members

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. MCMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

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Presidents of Teachers Colleges and Normal Universities

R. W. FAIRCHILD, A. B., A. M., Ph. D.  
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.  
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.  
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.  
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.  
Western Illinois State Teachers College, Macomb



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## MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

February 19, 1945

The members of the Teachers College Board and the college presidents met in the Abraham Lincoln Hotel, Springfield, Illinois, at 10:00 A.M. on Monday, February 19, 1945, at the call of the Chairman, Frank G. Thompson, who presided at the meeting.

The following members of the Board were present:

Mr. Frank G. Thompson, Chairman

Mr. Vernon L. Nickell, Secretary

Mr. Richard F. Dunn

Mr. Russell L. Guin

Miss Harriet McIntire

Mr. Charles E. McMorris

Mrs. Helen R. Pegelow

Mr. Lindell W. Sturgis

Members absent:

Dr. Preston Bradley

Mr. John D. Dill

Also present were:

Mr. Elmer P. Hitter, Co-ordinator  
Department of Registration and Education

Dr. Robert G. Buzzard, President  
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President  
Illinois State Normal University

Dr. Karl L. Adams, President

Mr. Emil A. Anderson, Business Manager  
Northern Illinois State Teachers College

Dr. Frank A. Beu, President  
Western Illinois State Teachers College

Dr. Chester F. Lay, President

Mr. Edward V. Miles, Jr., Business Manager  
Southern Illinois Normal University

The meeting was called to order and Chairman Thompson presented the minutes of the December 18th meeting for approval. Mrs. Pegelow moved that they be accepted as written. Mr. McMorris seconded the motion and the minutes were unanimously approved.

A letter from Miss Lillian Goddard was read. The writer called attention to the fact that Mr. James Dodd, recent editor of The Egyptian, publication of Southern Illinois Normal University, had been called to the Army and that she had been appointed editor for the remainder of the year by the Council of Publications. Miss Goddard expressed the desire of The Egyptian to cooperate with the Board, and invited any suggestions or criticisms.

A memorandum of appreciation from the Carbondale Business Men's Association was read, the members expressing to Governor Dwight H. Green and the Teachers College Board their approval of the appointment of Dr. Chester F. Lay as President of Southern Illinois Normal University, and pledging their support of his administration.

Dr. Chester F. Lay named the following as members of a committee to cooperate with Board's committee on the ceremonies for his inauguration as president of Southern Illinois Normal University:

Mr. Edward V. Miles, Jr.  
Dean Lucy K. Woody  
Dr. T. W. Abbott

Dr. Richard L. Beyer  
Dr. Charles D. Tenney  
Dean E. G. Lentz

#### REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

The report of this college was presented by Dr. Karl L. Adams, President, who requested approval of the various actions set forth therein.

A motion to approve the report was made by Mr. Sturgis and seconded by Mrs. Pegelow. The motion passed unanimously and the Northern Illinois State Teachers College report was approved.

#### REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Eastern was presented by Dr. Robert G. Buzzard, President.

Dr. Buzzard suggested that the classification of employees be changed in order that the title of each employee correspond with the work he performs. A discussion followed in which it was brought out that in at least one instance the State was found not liable for injuries sustained by an employee in the line of duty merely because he was not properly classified.

Dr. Buzzard presented an addenda to his report in which a request is made that Eastern be permitted to become a regional college. Wires received from county superintendents of schools and teachers college presidents were read and these substantiated Dr. Buzzard's reasons for offering liberal arts courses with teacher training courses. The Board was asked to endorse a legislative program to have the school made a regional college, changing its name to Eastern Illinois State College, continuing the present teacher training program and offering a four-year general college curriculum without certification privileges. It was specifically pointed out that omission of the word "teacher" in the name of the college would facilitate the recruitment of students.

A motion to approve the report of the college, with the exception of the addenda, was presented by Mrs. Pegelow, seconded by Mr. Guin. It carried unanimously and the report for Eastern Illinois State Teachers College was approved.

#### REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

The report was presented by Dr. R. W. Fairchild, President. On Page 35, under Summary, items 18, 19 and 20 were removed subject to action by the Board Committee on Graduate Work, and item 21 made item 18.

Mr. Dunn moved that the report be accepted as given by Dr. Fairchild subject to the action of the Graduate Committee on original items 18, 19 and

20, and including the granting of the easement item, originally 21, subject to rescision by the State of Illinois on six months' notice. The motion was seconded by Mr. Guin, passed unanimously, and the Illinois State Normal University report was approved.

Mr. Nickell then offered to print the minutes of the Board meetings using the printing fund of the Superintendent of Public Instruction. A statement was made by Chairman Thompson that if it is possible, it would be advisable to print the minutes which have not been printed, and that the offer of the Superintendent of Public Instruction to print the minutes of the present meeting and future meetings should be accepted.

Mr. Thompson's statement was put in the form of a motion by Mr. Sturgis, seconded by Miss McIntire, and carried unanimously.

The Board was advised that Mr. Sturgis and Mr. Thompson had extended an invitation to Governor Green to attend the inauguration of Dr. Chester F. Lay as president of Southern Illinois Normal University on the tentative date, May 4, 1945.

### REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The report of the school was presented by Dr. Frank A. Beu, President. On Page 11, Project B-5, and on Pages 19 and 20, under Summary, items S and T, were removed subject to action by the Board Committee on Graduate Work.

Mr. Guin moved that the report be accepted as given by Dr. Beu, with the exception of the items removed. The motion was seconded by Mr. McMorris, passed unanimously, and the Western Illinois State Teachers College report was approved.

### REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, gave the report for the university.

Dr. Lay took the opportunity to express his appreciation of assistance given by Mr. Sturgis, other members of the Board, and the other presidents in assuming his new duties as president of Southern.

There was a brief discussion on the need for training of students in vocational trades, and Dr. Lay expressed his intention of offering suitable courses in this field. Chairman Thompson brought out the fact that such courses are essential in training returning veterans.

It was suggested that separate committees be appointed to report on items 4 and 5 of the report, under Summary of Action Requested of the Board, on Page 23. The suggestion was put into the form of a motion by Mr. Nickell. The motion was seconded by Mr. Guin and carried unanimously.

A motion was then made by Mr. Sturgis to approve the report of the university with the exception of the above items 4 and 5. The motion was seconded by Mr. Dunn and carried unanimously. The report of Southern Illinois Normal University was approved.

There followed a discussion of employees of the State Teachers Colleges and Normal Universities joining unions. It was agreed that there was no objection to the employees belonging to legitimate unions and their receiving prevailing wages, but at present this was impossible because of the required classification of employees. Being too late to make any changes in the budget no motion for action was made.

A discussion was held with reference to the rehearing on the 1945-1947 budget to be held before the Budgetary Commission on February 20. Chairman Thompson arranged a meeting with Budgetary Commission when he was informed that a \$300,000 proposed cut was to be made in the budgets of the State Teachers Colleges and Normal Universities.

Dr. Adams expressed the desire to have fixed dates scheduled for Board meetings. Chairman Thompson pointed out the difficulties in setting dates, but appointed the following committee members without motion to contact the other members of the Board concerning a schedule and report their findings at the next meeting:

Mrs. Helen R. Pegelow

Miss Harriet McIntire

Dr. Karl L. Adams



The next meeting of the Teachers College Board was set for April 9, 1945, in Springfield, the members to convene at 10:00 A.M., with no further notice to be given.

Dr. Fairchild addressed the chairman relative to general faculty morale. There followed the reading of a letter to the Board from F. Lincoln D. Holmes, Chairman of the Joint Faculty Committee, which expressed appreciation for the adoption of a salary schedule on June 11, 1943, and indicated the need for revision of some of the provisions of the schedule. The Joint Faculty Committee suggested that the Teachers College Board establish a Salary Schedule Committee with which the Joint Faculty Committee could cooperate in revising the salary schedule. Chairman Thompson pointed out the fact that it was too late to take any action for the 1945-1947 biennium, and suggested that the Budget Committee make any revision it sees fit to handle the situation.

Mr. Miles raised the question as to whether or not value of a scholarship should be deducted from the charges made under Public Law 16, which covers the training of veterans with a vocational handicap for which Southern Illinois Normal University has a contract.

A motion to adjourn was presented by Mr. Nickell. Seconded by Mr. Sturgis, the motion carried and the meeting was adjourned.

Respectfully submitted,

FRANK G. THOMPSON, Chairman  
Teachers College Board

Attest:

VERNON L. NICKELL, Secretary  
Teachers College Board

**REPORT OF THE  
NORTHERN ILLINOIS STATE TEACHERS COLLEGE**

To be presented at the Meeting of the Teachers College Board at  
Springfield—February 19, 1945

To the Chairman and Members of the Teachers College Board:

Ladies and Gentlemen: I have the honor to submit the following report:

**I. STUDENTS**

1. Enrollment for the year 1943-1944 (36 weeks) counting no names twice.

	Men	Women	Total	Total one year ago
Post Graduates.....	1	1	2	5
Seniors.....	13	65	79	142
Juniors.....	8	80	88	140
Sophomores.....	9	90	99	203
Freshmen.....	53	162	215	362
Total.....	84	399	483	852

2. Enrollment, Summer Session, 1944.

	Men and boys	Women and girls	Total	Total one year ago
College.....	26	270	296	271
Elementary Grades.....	56	46	102	150
Total.....	82	316	398	421

3. Per capita cost of students in the college for the year beginning July 1, 1943 and ending June 30, 1944.

	Equivalent for 36 weeks
Enrollment, summer session, 1943.....	421
Enrollment, fall quarter, 1943.....	441
Enrollment, winter quarter, 1943-4.....	423
Enrollment, spring quarter, 1944.....	394
Enrollment, extension, 1943-4.....	440
	550

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment...\$420,815.41

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements..... 5,743.99

The total cost of operating the college for one year, not including permanent improvements was ..... 426,559.40

Per capita cost based on 36 weeks—\$426,559.40 ÷ 550..... 775.56

4. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 7, 1944.

SENIOR COLLEGE  
Degree of Bachelor of Science in Education

Name	Curriculum	Address
Paul L. Alongi	Earth Science	Geneva
Jane Bradford Anderson	Home Economics	Oregon
Bette Jane Arneson	Early Elementary	Chicago
Patricia Ann Behrens	Later Elementary	Sterling
Rose Delores Benda	Music	Chicago
William Ellis Bixby	Physics	Rockford
Burton Block	Chemistry	DeKalb
Charlotte Ruth Brett	Later Elementary	Rochelle
Elda Gertrude Briggs	Early Elementary	Elkhart, Indiana
Elizabeth G. Brough	English	Rochelle
Betty Jane Brown	Mathematics	Rockford
Eileen Marilyn Carlson	Mathematics	Chicago
Ruth Carolyn Casto	English	Chicago
Warren F. Classon	Zoology	Ottawa
Joyce Cooke	Home Economics	Paw Paw
Louise Court	Later Elementary	Sycamore
Jane Crawford	Early Elementary	Marseilles
Frances Josephine Crowley	Early Elementary	Huntley
Jay Quentin Dailey	Chemistry	Kingston
Eleanor Dannewitz	Home Economics	Somonauk
Mavis Eakle	Home Economics	Waterman
Helen Eck	Physical Education	Aurora
Alice Rose Edson	Home Economics	West Chicago
Mary Jane Elliott	Later Elementary	Matteson
Jean Faircloth	Later Elementary	Aurora
Marguerite Fish	Zoology	Western Springs
Darlene Ruth Fowler	Social Science	Herbert
Seymour Greenspan	Social Science	Chicago
Eugene T. Grembowicz	Botany	Chicago
Charlotte Grochowski	Physical Education	Chicago
Harriet Hay	Home Economics	Oregon
Alice E. Herreid	Early Elementary	Decatur
Maxine Holcomb	Fine Arts	Chicago Heights
Geraldean Holdeman	Physical Education	Freeport
Bernadette Anne Holub	Early Elementary	LaGrange
Betty Jo Hurlbert	Later Elementary	Rockford
Muriel Edith Isaacson	Later Elementary	Chicago
Marcella E. Johnson	Early Elementary	Wheeling
Shirley Willrett Johnson	Home Economics	DeKalb
Louise M. Jordon	Early Elementary	Oak Park
Florence A. Kirchner	Zoology	DeKalb
Julia Kreck	Fine Arts	Berwyn
Wesley H. William Kraude	Social Science	Chicago
Walter J. Kukkonen	Social Science	DeKalb
Evelyn M. LaBond	Later Elementary	Chicago
Doreen Evelyn Landis	Home Economics	Milledgeville
Dorothy Langhammer	Later Elementary	Aurora
Lois Mae Lazansky	Early Elementary	Huntley
Rochelle Hirshman Lee	Later Elementary	Milwaukee, Wis.
Seymour Ralph Levin	Social Science	Chicago
Rose Lundberg	Later Elementary	Rockford
Dorothy Ellen Mercer	Early Elementary	Aurora
Gertrude Campbell Moore	Home Economics	Elgin
Jean Marie Mors	Early Elementary	Arlington Heights
Margaret Lucille Mullen	Early Elementary	DeKalb
Jeanne Kathryn Nelson	Social Science	Rockford
Mary Elizabeth Owens	Home Economics	DeKalb
Betty Irene Parker	Zoology	Chicago
Eloise Mae Peters	Early Elementary	Morris
Shirley B. Peterson	Physical Education	Elmhurst
Gladys Pettingill	Later Elementary	Chicago
Martha Louise Racich	Home Economics	Sycamore
Dorothy Hiles Rades	Later Elementary	Chicago
Clara Troope Robinson	Fine Arts	DeKalb
Virginia Ione Rompf	Home Economics	Somonauk
Carl Marie Schroer	Early Elementary	Pearl City
Georgia L. Schwarz	Physical Education	Maywood
Joan Beverly Seaman	English	Chicago
Beth Hamilton Sears	Music	Barrington
Charlene Mary Shear	Early Elementary	Fulton
Robert Thomas Sickel	Industrial Arts	Chicago
Anna Louise Simpson	Physical Education	Kankakee
Charlotte Roseann Smital	Later Elementary	Lombard

Name	Curriculum	Address
Patricia Healey Stone	English	Milledgeville
Ruth Elizabeth Svensen	Speech	Elgin
Grace Mae Thurlby	Social Science	Genoa
June Murphy Walsh	Later Elementary	Aurora
Lucille Waters	Social Science	Antioch
Marjorie Wehrli	Physical Education	Naperville
Eileen Weinert	Early Elementary	Chicago
Doris D. Wheeler	English	Poplar Grove
Shirley H. Wilkinson	Later Elementary	St. Charles
Thelma Jeannette Wright	Music	Algonquin

SENIOR COLLEGE  
Degree of Bachelor of Science in Education  
August 4, 1944

Name	Curriculum	Address
Mary Irene Ackman	Later Elementary	DeKalb
Edith Amelia Anderson	Early Elementary	Malta
Esther R. Baie	Early Elementary	Hinckley
Betty Barton	Social Science	DeKalb
Elizabeth Baumann	Early Elementary	Bristol
Geraldine Biester	Early Elementary	Waukegan
Helen Joan Breen	Early Elementary	DeKalb
Frances Carter	Early Elementary	Naperville
Loretto M. Condon	English	Rockford
Marjorie Conibear	Early Elementary	Amboy
Esther Garman Davis	Early Elementary	Freeport
Zelma Ewing Duzan	Early Elementary	Granville, Ohio
Ardis Ege	English	Joliet
Dellora Engstrom	Music	Batavia
Gladys Margaret Grieger	Early Elementary	St. Joseph, Michigan
Mary McEleney Gutshall	Later Elementary	Somonauk
Erna M. Hoffman	Early Elementary	Amboy
Edna Marion Johnson	Early Elementary	Rockford
Irene B. A. Brueger	Later Elementary	Geneseo
Marian Lange	Later Elementary	Morrison
Marjorie B. Leinauer	Early Elementary	Sycamore
Roberta Duffield McArthur	Social Science	Arlington
Mary Gurovich McDaniels	Later Elementary	DeKalb
Mary Clarke Mohlman	Later Elementary	Belvidere
Margaret E. Morgan	Music	Chicago
Merle Nagel	English	Chicago
James A. Paulsen	Zoology	Chicago
Edwin Rams	Physics	Chicago
Ruth Mathers Ravatt	Early Elementary	Ottawa
Martha Amelia Scheisher	Later Elementary	Hampshire
Edith L. Stauf	Early Elementary	Rockford
Augusta Sofia Stenquist	Later Elementary	Mt. Carroll
Mary Ellen Sullivan	Early Elementary	Elburn
Marcella Phyllis Uhrir	Later Elementary	Chicago
Helen Daly Walsh	Later Elementary	Aurora
Henrietta Wehrli	Early Elementary	Lisle
Dorothy Blanche Winkler	Later Elementary	Prophetstown

## 5. Attendance, Fall Quarter, 1944.

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graguates.....		1	1	1
Seniors.....	6	67	73	77
Juniors.....	7	61	68	81
Sophomores.....	14	92	106	87
Freshmen.....	63	187	250	195
Total College.....	90	408	498	441
b. DeKalb Township High School.....	291	341	632	591
c. Elementary Grades				
McMurry Training School.....	130	117	247	237
Glidden Training School.....	124	127	251	273
Affiliated Rural Schools.....	16	13	29	27
Total Elementary.....	270	257	527	537

## II. FACULTY

1. *Advanced Degrees*

I wish to report for the information of the Board that it is now "Dr." Stuart D. Fink, principal of the McMurry Training School. Dr. Fink passed his final qualifying examination at the University of Minnesota, thereby fulfilling all the requirements for his doctor's degree. The examination was based on his thesis, a study of platoon schools.

Miss E. Ruth Taylor of the English Department on leave this year to study at Northwestern University, has recently passed her preliminary examinations toward her doctor's degree.

2. *Returned from Leaves of Absence*

Mr. Carl H. Appell, member of the Men's Physical Education Department, returned from a leave of absence granted to him during the summer of 1942 to serve with the Army Air Corps. He took up his duties at the college in September and is teaching courses in physical education and biology.

Dr. Durward L. Eaton who had been granted a leave of absence for the college year 1943-1944 to assist in the teaching program at Wabash College in the Navy program, returned to the campus and took up his work in the Department of Physical Sciences in September, 1944.

3. *New Leaves of Absence*

Mr. George Evans, head of the Department of Physical Education for Men, was granted a leave of absence beginning on December 1, 1944, to do research work with the United Duroc Record Association at Peoria, Illinois. This leave is without pay. Members of the department are carrying on the work of the department during his absence. Mr. Evans plans to return to the campus in September, 1945.

Miss Lenore Gordon, librarian, has requested a leave of absence for the fall quarter of 1945 in order to continue advanced study at Columbia University. I should like to recommend that Miss Gordon be granted this leave at one-half pay for that time.

4. *Resignation*

Dr. Doris Twichell resigned as of January 1, 1945 in order to accompany her husband, a captain in the medical division of the Army, to Texas where he accepted a new assignment after serving over-

seas for a year. Dr. Twichell has done quality work in the Speech Department and has been a member of the faculty since 1937.

#### 5. *New Appointments*

I wish to report for approval the appointment of Mrs. Ruth T. Skaggs of Chatham, Illinois, who took up the work in the Home Economics Department in the foods division in September. Mrs. Skaggs is replacing Miss Wilma DeLassus who resigned in June in order to be married. Mrs. Skaggs is receiving a salary of \$2,250 for nine months. She is a graduate of Illinois State Normal University and has had teaching experience in the schools of Amboy and Glenarm, Illinois in foods, clothing, and science.

I wish to report for approval the appointment of Mrs. Charlotte L. Blee to take the position made vacant by the leave of absence granted to Miss Esther Williams in the seventh grade of the McMurry Training School. Mrs. Blee is a graduate of the Northern Illinois State Teachers College and has had teaching experience in the schools of Sycamore and Lake Bluff, Illinois. She began work in September at a salary of \$2,150 for nine months. This is only for the time until Miss Williams returns to the campus.

I wish to report for approval the appointment of Dr. Johnnye Akin to fill the position made vacant by the resignation of Dr. Doris Twichell in the Speech Department. Dr. Akin began work on January 1 at a salary of \$350 a month for five and one-half months. She earned her bachelor degree at Emerson College, Boston and Huntingdon College, Montgomery, Alabama; her master's degree at Louisiana State University and the University of Michigan, and her doctor's degree at Louisiana State University. She has had teaching experience in speech clinics at Monroe, Louisiana, at Maryville College, St. Louis, Missouri, and at Louisiana State University.

#### 6. *Disability Cases*

I wish to report for the information of the board that Mr. Ira J. Jenks, associate professor in the Department of Physical Sciences, was approved as a member of the summer session faculty.

Under the rules of the board covering illness, Mr. Jenks was continued on the July payroll for four weeks and on the August payroll for one week. At the present time his illness has been pronounced incurable and he has been placed on disability through the University Retirement System as of August 8, 1944. Mr. Jenks is still alive. He is completely paralyzed on one side. He will probably not live long. Because of our present student enrollment, no attempt has been made as yet to secure a replacement for him.

Mrs. Bertha Pratt, assistant in the college library, fell on the icy walks, breaking her hip. When Mrs. Pratt, because of her age, did not yield to treatment, she was placed on disability on November 1, 1944. I doubt if Mrs. Pratt will ever be able to return to the employ of the college since her age would make her retirement mandatory this year.

### III. OTHER SCHOOL EMPLOYEES

#### 1. *July Rate Changes*

Lillian Bjelk, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.  
 Tillie Bjelk, Clerk Stenographer II, from \$1,560.00 to \$1,620.00.  
 Vivian Bjelk, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.  
 Charles Fohr, Maintenance Plumber, from \$2,250.00 to \$2,400.00.  
 Leta Groves, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.  
 Doris Hanson, Clerk Typist I, from \$1,320.00 to \$1,440.00.  
 Lorraine Kittleson, Clerk Typist I, from \$1,320.00 to \$1,440.00.

Robert Kivell, title changed from Maintenance Laborer to Maintenance Equipment Operator, rate changed from \$1,620.00 to \$1,740.00.  
 Beverly Warrick, Clerk Typist I, from \$1,500.00 to \$1,560.00.  
 Mary Lou Jorgensen, title changed from Faculty Assistant to Clerk Stenographer I (certified by Civil Service)—no change in rate.  
 Shirley Nelson, Faculty Assistant, from \$100.00 to \$110.00 a month.

## 2. August Changes

Alexander Campbell, Maintenance Laborer, final as of August 31, 1944, placed on retirement.  
 Josephine Lech, Faculty Assistant, changed from \$50.00 to \$60.00 a month.  
 Posey Martz, Faculty Assistant in the office of the registrar, new as of August 1 at \$100.00 a month. Mrs. Martz replaces Florence Jorgensen.

## 3. September Changes

Vina Ackman, domestic, new as of September 1 at \$125.00 a month replacing Mrs. Pantilla who resigned as woman janitor.  
 Claude Cheatham, maintenance laborer, rate changed from \$130.00 to \$135.00 a month.  
 Anthony Prentice, maintenance laborer, new as of September 1 at \$130.00 a month, replacing Alexander Campbell, maintenance laborer who was placed on retirement.  
 Betty Vequist, Faculty Assistant, new as of September 1 in the office of the dean of women at the rate of \$100.00 a month, replacing Ruth Ann Jones who resigned as of October 15, 1944.

## 4. October Changes

Theresa Campbell, reinstated under Civil Service as domestic on September 18 at \$90.00 a month.  
 Marguerite Hayhurst, Faculty Assistant, new as of October 1 at \$120.00 a month, replacing Tillie Bjelk, Clerk Stenographer II, on leave of absence on account of health as of October 17.  
 Ruth Ann Jones, Faculty Assistant, resigned as of October 15. Rate \$110.00 a month.  
 Andrew Seppala, Maintenance Laborer, new as of October 16 at \$125.00 a month replacing Robert Kivell previously promoted from maintenance Laborer to Maintenance Equipment Operator.

## 5. November Changes

Posey Martz, Faculty Assistant, changed from \$100.00 a month to \$110.00 a month effective November 1.  
 Betty Vequist, Faculty Assistant, resigned as of November 30, 1944.

## 6. December Changes

Ray F. Paxton, Maintenance Laborer, new as of December 12, 1944, at \$115.00 a month, replacing Ernest L. Boardman, Maintenance Laborer, resigned as of December 31, 1944.  
 Catherine Firkins, Faculty Assistant, new as of December 8, 1944 at \$100.00 a month, replacing Betty Vequist, resigned as of December 30, 1944.  
 Maude Anderson, domestic, rate changed from \$90.00 to \$110.00 a month.  
 Emma Biers, domestic, rate changed from \$90.00 to \$100.00 a month.  
 Helen Bjorn, domestic, rate changed from \$90.00 to \$100.00 a month.  
 Theresa Campbell, domestic, rate changed from \$90.00 to \$100.00 a month.  
 Kathryn Kelly, domestic, rate changed from \$110.00 to \$115.00 a month.  
 Alma Pedersen, domestic, rate changed from \$100.00 to \$110.00 a month.  
 Charlotte Ward, Cook I, rate changed from \$125.00 to \$130.00 a month.

Marguerite Hayhurst, Faculty Assistant, rate changed from \$120.00 to \$125.00 a month.  
 Ernest J. Blake, Maintenance Laborer, new as of December 1, 1944, at \$135.00 a month, replacing Taylor Long, placed on retirement as of December 16, 1944.

#### 7. January, 1945

Shirley Nelson, previously Faculty Assistant, certified by Civil Service as Clerk Stenographer I as of January 1, 1945 at \$110.00 a month, no change in salary.  
 Adele Carstedt, Faculty Assistant, new as of January 1, 1945, replacing Bernice Olson Nelson, resigned as of January 6, 1945 at \$110.00 a month.  
 Anthony Prentice, Maintenance Laborer, resigned as of January 2, 1945.  
 Tillie B. Mathisen, Clerk Stenographer II, on leave, reinstated as of January 10.  
 Marguerite Hayhurst, Faculty Assistant, resigned as of January 31, 1945, having replaced Mrs. Mathisen during her leave.

#### IV. THE ORGANIZATION

I wish to present for approval the college calendar for the year 1945-1946:

##### FALL QUARTER, 1945

Tuesday, September 11.....	Faculty Meeting.	8:00 P. M.
Wednesday, September 12.....	Freshman Week begins.	8:00 A. M.
Saturday, September 15.....	Registration for other students.	8:00 A. M.
Monday, September 17.....	Class work begins.	8:00 A. M.
Saturday, October 13.....	.....	Homecoming
Friday, October 19.....	Meeting of State Teachers Association	
Wednesday, November 21.....	Thanksgiving recess begins.	12:00 M.
Monday, November 26.....	Class work resumes.	8:00 A. M.
Wednesday and Thursday, December 5 and 6.....	.....	Examinations
Friday, December 7.....	Close of Fall Quarter.	4:00 P. M.

##### WINTER QUARTER, 1945-1946

Monday, December 10.....	Registration for all students.	8:00 A. M.
Tuesday, December 11.....	Class work begins.	8:00 A. M.
Friday, December 21.....	Christmas recess begins.	4:00 P. M.
Monday, January 7.....	Class work resumes.	8:00 A. M.
Friday, February 22.....	.....	Holiday
Wednesday and Thursday, March 13 and 14.....	.....	Examinations
Friday, March 15.....	Close of Winter Quarter.	4:00 P. M.

##### SPRING QUARTER, 1946

Monday, March 18.....	Registration for all students.	8:00 A. M.
Tuesday, March 19.....	Class work begins.	8:00 A. M.
Friday, April 12.....	Easter recess begins.	4:00 P. M.
Monday, April 22.....	Class work resumes.	8:00 A. M.
Thursday, May 30.....	.....	Holiday
Sunday, June 9.....	Baccalaureate.	3:00 P. M.
Monday and Tuesday, June 10 and 11.....	.....	Examinations
Wednesday, June 12.....	Commencement.	10:00 A. M.
Wednesday, June 12.....	Close of Spring Quarter.	4:00 P. M.

##### SUMMER SESSION, 1946

Monday, June 17.....	Registration.	8:00 A. M.
Tuesday, June 18.....	Class work begins.	8:00 A. M.
Thursday and Friday, July 4 and 5.....	.....	Holiday
Friday, August 9.....	Close of Summer Session.	4:00 P. M.



## FALL QUARTER, 1946

Tuesday, September 10.....Faculty Meeting. 8:00 P. M.  
 Wednesday, September 11.....Freshman Week begins. 8:00 A. M.  
 Saturday, September 14.....Registration for other students

V. THE CURRICULUM. No report.

## VI. BUILDINGS AND GROUNDS

*The Repair Program*

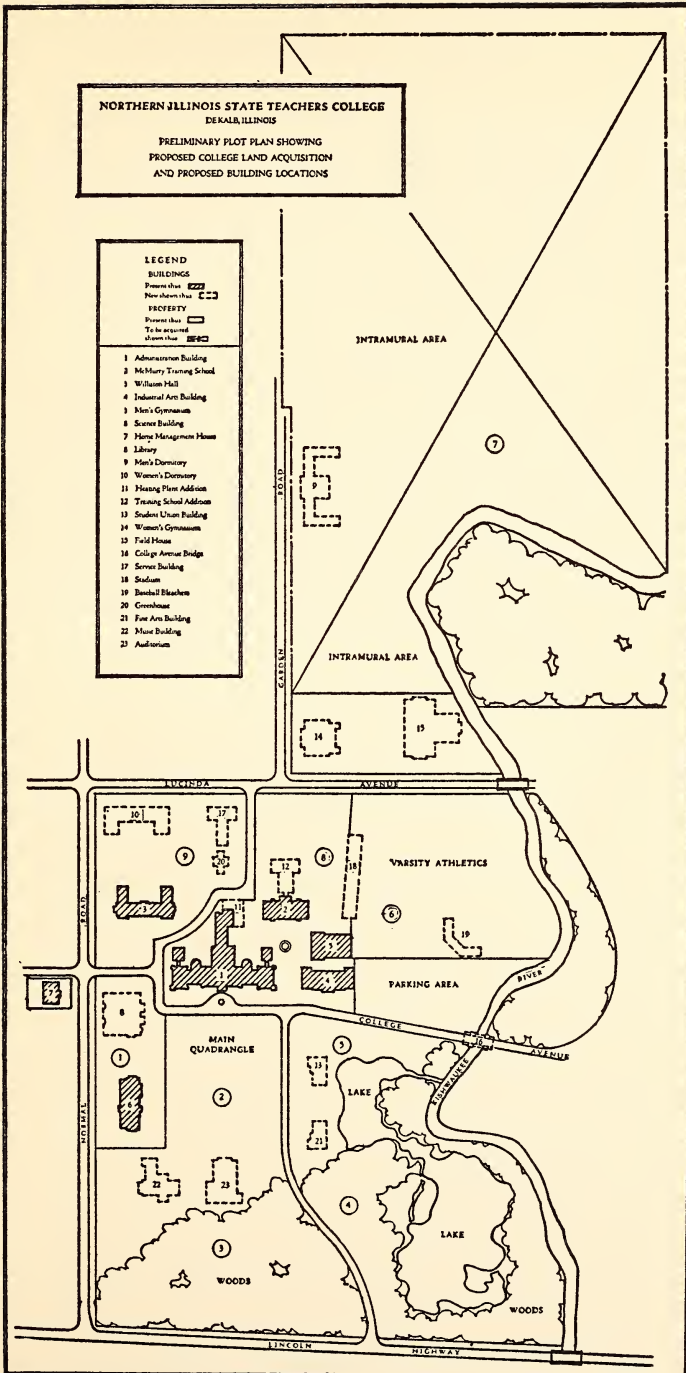
This has been a very difficult winter in handling repairs to our buildings and grounds. The tremendous amount of snow we have had with the accompanying freezing and thawing has caused numerous roof leaks throughout all of our buildings and we have had continuous difficulty with repairs in this area. At the present time we have a large project handling specific repairs of this type to the campus elementary school. We hope to do something of the same type with the Administration Building during the next biennium if we can keep the water out until that time.

*Postwar Building Program*

We understand, from consultation with the Department of Architecture and Engineering, that the postwar planning priority for the college at DeKalb is now listed in the following order:

(1) B-1—Library Building .....	\$ 600,000.00
(2) S-1—Site preparation for Area 1.....	8,880.27
(3) L-1—Land Acquisition .....	60,000.00
This project involves the acquisition of approximately 59 acres of land of which 8 1/2 acres have already been subdivided into lots on which are located 6 medium priced homes. On the chart this is marked as Area 7. Acquisition of this land is essential to the 25-year program for postwar development. On it will be located the men's dormitory, women's gymnasium, a field house, and the entire intramural and recreational playing fields.	
(4) S-2—Site preparation for Areas 7 and 9.....	180,086.10
The site work for Areas 7 and 9 are merged into one project. The buildings concerned are women's dormitory on Area 9 and men's dormitory on Area 7.	
(5) B-2—Men's and Women's Dormitories.....	765,398.50
This project was originally set up to include double the amount specified above as the demand for facilities to handle students is one of the critical situations in DeKalb at the present time. This has always been a difficult situation and it is now made more difficult as a result of the influx of persons connected with the war industries in DeKalb and Sycamore. These dormitories are planned in sections and their structural organization is such that these formal units can still be developed as a complete building.	
(6) B-3—Heating plant addition, incinerator, feeder tunnels and electrical conversion .....	430,624.00
Total .....	\$2,014,988.87

Though this building is placed third on the list, it must parallel or precede any major additions to the college plant.  
 The chart on the next page may be used for reference to the numbers used on the explanation.



## VII. AUXILIARY ENTERPRISES

## TEACHERS COLLEGE INCOME FUND

July 1, 1943 to June 30, 1944

## RECEIPTS

Surplus, 62nd Biennium.....		\$	2.21
Board and Room, Williston Hall.....	\$41,051.09		
Meals, Williston Hall.....	6,660.95		
Library Fines.....	169.00		
Miscellaneous Collections.....	4,076.95		
Registration Fees, College.....	8,966.50		
Registration Fees, Extension.....	4,328.00		
McMurry Book Rental.....	240.01		
Sales and Service.....	305.30		
Transcript Fees.....	284.00		
Transfer of Funds for Scholarships.....	4,540.00		70,621.80
Total Available.....			\$70,624.01

## EXPENDITURES

Personal Services (Salaries).....	\$ 3,893.05		
Food.....	21,337.06		
Household Supplies.....	1,265.65		
Miscellaneous Supplies.....	311.26		
Repairs to Buildings.....	73.84		
Household Equipment.....	90.13		
Elevator Inspection.....	342.00		
Subscriptions and Books.....	114.79		
Office Expense.....	81.38		
Garden Supplies.....	49.82		
Laundry and Cleaning Supplies.....	1,453.91		
Refunds.....	81.43		
Retirement.....	5,612.50		
Total Expenditures.....			34,706.82
Balance, June 30, 1944.....			\$35,917.19

## VIII. STUDENT LIFE. No report.

## IX. MISCELLANEOUS. No report.

## X. SUMMARY. Action is requested on the following:

1. Approval of the granting of degrees to the June and August graduates of 1944.
2. Approval of the re-employment of Mr. Carl H. Appell and Dr. Durward L. Eaton who had returned from their leaves of absence.
3. Approval of the granting of a leave of absence without pay to Mr. George G. Evans from December 1, 1944 until September 1, 1945.
4. Approval of the granting of a leave of absence at one-half pay to Miss Lenore Gordon for the fall quarter, 1945.
5. Acceptance of the resignation of Dr. Doris Twichell.
6. Approval of appointments of Mrs. Skaggs, Mrs. Blee, and Dr. Akin under the conditions stated.
7. Approval of the disability cases for Mr. Jenks and Mrs. Pratt.
8. Approval of the rate changes for employees for the period from June through January, 1945.
9. Approval of the new appointments for employees for the period from June through January, 1945.
10. Acceptance of the resignations of employees for the period from June through January, 1945.
11. Approval of the college calendar for the year 1945-1946.
12. Approval as a matter of record of the nursery school project financed by the federal government and housed in the college science building. Action on this project has been taken by the board at a previous meeting this year.

Respectfully submitted,

KARL L. ADAMS, *President.*

REPORT OF  
EASTERN STATE TEACHERS COLLEGE, CHARLESTON

FOR THE MEETING IN SPRINGFIELD

February 19, 1945

*To the Chairman, Secretary and Members of the State Teachers College Board:*

Ladies and Gentlemen: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment for the summer terms of 1944:

	Men	Women	Total	Total one year ago
a. Six-week term.....	2	71	73	265 (6-week)
b. Eight-week term.....	27	181	208	142 (5-week)
	29	252	281	407
c. Refresher course (2 weeks).....	2	46	48	37 (2 weeks)
d. Workshop (3 weeks).....	3	100	103	50 (2 weeks)
	5	146	151	87
Grand total.....	34	398	432	494

2. Graduates:

a. The following students completed the requirements for the degree of Bachelor of Science in Education on June 2, 1944:

Albers, Bette Juanita Sherrick.....Greenup Home Economics: Chemistry, Physical Education	Donaldson, Doris .....Charleston Elementary Education: English
Ashby, Mary Marjorie .....Charleston Commerce: Social Science	Ellis, Ruth Hope.....St. Jacob Mathematics: Latin, English, Social Science
Bainbridge, Sara Louise.....Charleston Home Economics: Physical Education	Feldman, Wilma Leora.....West Salem Elementary Education: Zoology
Baker, Leo Clark .....Charleston Geography: Social Science, Zoology	Ferree, Marie Josephine.....Gays Home Economics: Chemistry, Physical Education
Bell, Constance Yvonne.....Charleston Chemistry: German	Finkbiner, Norma Rose.....Palestine Commerce: Physical Education, Social Science
Bidle, Richard Henry.....Robinson Chemistry: Physics, Mathematics, German	Fleenor, Mary Ruth.....Gays English: Latin, Social Science
Briggs, George Smith.....Charleston Music: Mathematics	Gard, Freda Ellen.....Casey Elementary Education: Art, English
Bullerman, Elnora Matilda.....Shumway Home Economics: Commerce	Goldsmith, Jennie Lou.....Newton Commerce: Social Science
Burgener, Elizabeth Suzanne.....Olney Elementary Education: Music	Gordon, Lowell Wilson.....Toledo Industrial Arts: Social Science
Buss, Lottie Lucille.....Dundas Art: English	Grote, Mary Ellen.....Oconee Home Economics: Art
Carter, Ruby Aileen.....Charleston Home Economics: Art, Chemistry	Henderson, Rebecca Jean.....Charleston English: Social Science, French
Cobble, Marjorie Chamberlin.....Gays Elementary Education: Art	Henschen, Leona Mildred.....Rosamond Commerce: Social Science
Dickson, Margaret Marie.....Ridgefarm English: Latin, Social Science	Higginson, Charlene C. ....Crossville Commerce: Social Science
Dively, Kathryn Elizabeth.....Paris English: Social Science	

Hill, Nettie Frances.....	Charleston Commerce: Geography, Social Science	Pettit, Mary Beth Piersol.....	Kankakee Commerce: Social Science
Hon, Elizabeth Jane.....	Crossville Home Economics: Physical Education, Chemistry	Renshaw, Noberta Enmogene Radloff.....	Shelbyville English: Commerce
Hudson, Susa Jane.....	Taylorville Home Economics: Commerce	Robertson, Annabelle Borton.....	Tower Hill Mathematics: Social Science, Physical Education
Hyde, Alice Elizabeth.....	Champaign Elementary Education: English	Rominger, Dorothy Jean.....	Charleston Home Economics: French
Jones, Mary Jean.....	Vandalia Home Economics: English	Russell, Mildred Geneva.....	Charleston Elementary Education, Music: Social Science
King, Norma Jane.....	Charleston Botany: Zoology, Geography	Smith, Lena Elizabeth.....	Metcalf Commerce: English, Social Science
Leedy, Louis Elizabeth.....	Annapolis Latin: English, German, Spanish, French	Smithenry, Evelyn Rose.....	Newton Home Economics: Art
Lewis, Betty Margaret.....	Waggoner Speech: English	Stansfield, Anna Ruth.....	Lawrenceville Home Economics: Music
Manley, Katherine Cecilia.....	Paris Elementary Education, English: Home Economics	Stansfield, Elizabeth.....	Lawrenceville Elementary Education: Social Science
McCall, Sarah Disa.....	Charleston Elementary Education, Social Science: Home Economics	Steinbrecher, Emily Marie.....	Mattoon Mathematics: Physical Education, Chemistry
McCord, Charles Luxton.....	East Lynn Social Science: Physical Education	Stevens, Helen Lee.....	Centralia Zoology: Latin, Botany
McGee, Rosemary.....	Edgewood Home Economics: Botany	Stickler, Marjorie Peterson.....	Maywood Home Economics: Social Science
Morse, Mary Ellen Wright.....	Paris Elementary Education: Geography	Strader, Joseph Leon.....	Charleston Geography: Social Science
Moyer, Bona Gene.....	Charleston Commerce: Social Science	Thomas, Margery Beth.....	Charleston Zoology: Chemistry, Botany
Nelson, Florence Emele.....	Granite City Home Economics: Social Science	Warford, Lucy Marian.....	Oblong Home Economics: Chemistry, Physical Education
Nicoson, Rosemary.....	Brocton English: Latin	Weidner, Geneva Margaret.....	Edwardsville Commerce: English, Social Science
Nicoson, Wanda Eileen.....	Kansas Commerce: Social Science	Wente, Margaret Mary.....	Neoga Home Economics: Physical Education, Chemistry
Petersen, Pollyanna.....	Ramsey Music: Social Science		

b. The following students completed the requirements for the degree of Bachelor of Science in Education on August 4, 1944:

Bails, Jene Louise.....	Charleston Speech: English, Social Science	Miller, Melvin Linder.....	Mt. Carmel Social Science: Commerce
Conley, Shirley E. Baughman....	Edwardsville Home Economics: Art, Chemistry	Morse, Elizabeth Clare.....	Woodstock Elementary Education: Geography
Fagen, Lillian Miriam.....	Danville Mathematics: English, Chemistry, Latin	Smith, Edith Rosalie.....	Danville Elementary Education: Geography
Gibson, Ruth Mary Leitch.....	Chicago Home Economics: Chemistry, English	Stanhope, Jessie Pearl.....	West Salem Elementary Education: Geography
Grote, Donald Victor.....	Oconee Zoology: Social Science, Botany, Geography	Walters, John Abner.....	Hindsboro Music: French
Johnson, Anna Louise.....	Lawrenceville Elementary Education: Social Science	Wright, Cathryne A.....	Decatur Elementary Education: English
Kelley, Zelma Waneta.....	Danville Elementary Education: Geography	Young, Mary Elizabeth.....	Donnellson Elementary Education: Geography
Logue, Jay Lawrence.....	Beecher City Industrial Arts: Geography		

RECAPITULATION, CLASS OF 1944

Bachelor of Science in Education

Date	Men	Women	Total
June 2.....	6	56	62
August 4.....	4	11	15
Total.....	10	67	77

## 3. Per capita cost, 1943-44:

## STUDENT AND COURSE ENROLLMENT

	Students	Courses	Quarter hours
Summer term, 1943 (1st 6 weeks).....	265	560	2,240
Summer term, 1943 (2nd 5 weeks).....	142	314	1,256
Refresher course, 1943.....	37	37	148
Workshop course, 1943.....	50	50	200
Fall Quarter, 1943.....	282	1,138	4,552
Winter Quarter, 1943-44.....	268	1,092	4,368
Spring Quarter, 1944.....	246	998	3,992
Extension, 1943-44 (1st half).....	494	494	1,976
Extension, 1943-44 (2nd half).....	320	320	1,280
	2,104	5,003	20,012

Equivalent factor: 20,012 quarter hours divided by 48 quarter hours equals 416.9.

## EXPENDITURES

From Appropriations .....	\$391,750.26
From Income Fund.....	0.00
Total .....	\$391,750.26

Per Capita Cost for 1943-44 equals \$391,750.26 divided by 416.9 (number of equivalent students for 36 weeks), a quotient of \$939.67.

## 4. Enrollment, Fall Quarter, 1944:

## a. COLLEGE

Class	Men	Women	Total	Total one year ago	Per cent change
Seniors.....	7	36	43	62	30.6% loss
Juniors.....	8	44	52	42	23.8% gain
Sophomores.....	12	58	70	66	6.0% gain
Freshmen.....	48	114	162	112	44.6% gain
Special Students.....	1	3	4	0	-----
Total.....	76	255	331	282	17.3% gain

## b. HIGH SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. High School.....	74	90	164	166
Humboldt C. H. S.....	44	60	104	112
Kansas C. H. S.....	35	58	93	74
Charleston C. H. S.....	120	188	308	391
Total.....	273	396	669	743

## c. ELEMENTARY SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. Elementary.....	109	124	233	244
Humboldt Elementary.....	25	37	62	48
Clear Springs Rural.....	4	6	10	18
Oak Grove Rural.....	6	2	8	8
Muddy Point Rural.....	8	3	11	11
Total.....	152	172	324	329

## d. EXTENSION, First half-year, 1944-45

Center	Course	Enrollment	Instructor
Danville.....	Anatomy E170.....	27	Dr. Cavins
	Botany E170.....	27	Dr. Marcy
	Chemistry E170.....	27	Dr. Marcy
	Education E170.....	27	Dr. Lawson
Effingham.....	Social Science E170.....	16	Dr. Wood
	Education E447.....	29	Dr. Zeigel
Hillsboro.....	Education E326.....	46	Dr. Heise
Mt. Carmel.....	Education E326.....	27	Dr. Heise
Mattoon.....	Geography E231.....	22	Miss Harris
Newton.....	Physical Education E345.....	45	Dr. Haight
Oakwood.....	Physical Education E345.....	31	Dr. Haight
Olney.....	Industrial Arts E224, E225.....	21	Dr. Klehm
Paris.....	English E234.....	24	Dr. Widger
Robinson.....	Education E325.....	19	Dr. Heise
Shelbyville.....	Social Science E235, E368.....	19	Dr. Alter
Taylorville.....	Speech E345.....	24	Dr. Ross
Toledo.....	Geography E231.....	30	Miss Harris
Total.....		461	

Extension enrollment, first half-year, 1942-43.....	290	
Extension enrollment, first half-year, 1943-44.....	494	70 % gain
Extension enrollment, first half-year, 1944-45.....	461	6.8% loss

The college enrollment is again markedly local. Two hundred and twenty-four students, 67.6 per cent of the number enrolled, live within approximately 50 miles of the campus. Three hundred and twelve students, or 94.2 per cent of the total enrollment, live within approximately 100 miles of the campus. Coles County furnishes 129 students, or 39 per cent of the total enrollment.

The distribution of college enrollment in the freshman and senior classes for the ten years 1935-44 inclusive, gives some bearing upon the drain of outside influences upon chances for graduation. The freshman class in these ten years averaged 41.48 per cent of the college enrollment, with 34.78 per cent a minimum in 1941, and 49.28 per cent a maximum in 1938. The senior class averaged 12.83 per cent of the enrollment in these ten years, with 9.35 per cent the minimum in 1938 and 22.0 per cent the maximum in 1943. The seniors have averaged 30.7 per cent of the freshmen enrolled for this period.

Year	Total (Fall) Enrollment	Freshmen	Seniors
1935.....	809	307 37.95%	108 13.35%
1936.....	820	376 45.85%	85 10.36%
1937.....	741	264 35.63%	83 11%
1938.....	1,037	511 49.28%	97 9.35%
1939.....	1,151	472 41%	132 11.46%
1940.....	1,152	485 42.1%	113 9.81%
1941.....	917	319 34.78%	138 15%
1942.....	615	243 39.51%	80 13%
1943.....	282	112 39.72%	62 22%
1944.....	331	162 48.94%	43 13%

## II. FACULTY

1. Summer school changes:
  - a. Dr. Mildred Whiting, Head of the Department of Art, released from teaching duties because she desired to rest.
  - b. Employment of Mary McMullan, a former faculty member, to take over Dr. Whiting's teaching assignment, at a salary of \$225 per month.
  - c. Glenna S. Albers, affiliated Rural Teacher, employed for an additional two weeks to assist Dr. Olsen in the Refresher Course, at a salary of \$92.50.
  - d. Buren C. Robbins, Substitute Assistant Professor in Speech-English, released from teaching duties.
  - e. Dr. Hans C. Olsen, Associate Professor of Education and Director of Off-Campus Teaching, employed for an additional three weeks for the Vandalia workshop.
2. Leaves of absence:
  - a. Sabbatical leave on half salary for Dr. Hans C. Olsen, Associate Professor of Education and Director of Off-Campus Teaching, beginning October 1, 1944, for the remainder of 1944-45, to accept a fellowship as half-time Instructor and half-time research participant at the University of Chicago.
  - b. Dr. Charles H. Coleman, Professor and Head of the Department of Social Science, for one year, beginning September 1, 1944, without salary, to accept a position with the Federal Government as Policy Analyst.
  - c. Dr. Hiram F. Thut, Associate Professor of Botany, for one year, beginning September 1, 1944, without salary, to teach at the University of Illinois.
  - d. Esther Duggleby, Assistant Librarian, for one year, beginning September 1, 1944, without salary, for part-time study and part-time work in Columbia University Library.
  - e. Alice McKinney, Instructor in Art, because of illness, leave of absence as of June 1, 1944, and continuing to September 1, 1945, with permission to apply for disability status with the University Retirement System as of June 1, 1944.
  - f. Extension of leave of absence for Dr. Wayne P. Hughes, for one year, beginning January 1, 1945, without salary, to continue his work as Educational Director for the National Council of Safety Education.
  - g. Dr. Harold M. Cavins, Associate Professor of Hygiene, for one year, beginning December 1, 1944, without salary, for employment with the Division of Health and Sanitation of the United States Department of Public Health.
3. Resignations:
  - a. Dr. Louis Hoover, Assistant Professor and Supervisor of Art, Grades 1-12, effective September 1, 1944, to accept position as Professor and Head of the Department of Art at Illinois State Normal University.
  - b. May Smith, Instructor and Cataloger in the college library, effective September 1, 1944, to join the library staff at the University of Illinois.
  - c. Buren C. Robbins, Substitute Assistant Professor of Speech-English, effective September 1, 1944, in order to accept a position in commercial radio work.
4. Deceased:
  - a. Franklyn L. Andrews, A.M., Associate Professor of English and Faculty Sponsor of the Teachers College News and the Warbler,



on August 31, 1944, due to complications arising from an emergency appendectomy.

5. New Faculty:

- a. Veronica Becker, B.S., State Teachers College, California, Pennsylvania, 1941; M.A., University of Iowa, 1942, as Instructor and Second Grade Critic, vice Pauline Smeed resigned at a salary of \$2250 for nine months.
- b. Alice Elizabeth Braheny, B.A., St. Mary-of-the-Woods College, 1933; B.S. in L.S., University of Illinois, 1941, as Instructor and Assistant Librarian (cataloger), vice May Smith resigned, at a salary of \$1800 for nine months.
- c. Aline Ruth Elliott, B.S., Emporia Teachers College, 1928; M.A., University of Iowa, 1940, as Instructor in Physical Education in the Elementary School (new position), at a salary of \$2250 for nine months.
- d. Marian Gallaway, A.B., 1925; A.M., University of Michigan, 1930; Ph.D., University of Iowa, 1941, as Substitute Assistant Professor in English-Speech, vice Dr. Robert A. Shiley on leave for military service, at a salary of \$2700 for nine months.
- e. James F. Goff, B.Ed., Illinois State Normal University, 1935, as Substitute Instructor in Physical Education for Men, (for Gilbert Carson, on military leave), at a salary of \$260 per month, beginning September 16, 1944.
- f. Andrew J. Green, A.B., University of Michigan, 1923; M.A., State College of Washington, 1928; Ph.D., University of Michigan, 1940, as Substitute Associate Professor of English, vice Franklyn L. Andrews deceased, for the winter and spring quarters, 1944-45, at a salary of \$330 per month, beginning December 1, 1944.
- g. Gladys Marie Lux, B.F.A., 1925; A.B., 1933; M.A., University of Nebraska, 1935; additional study at the Art Institute in Chicago, as Substitute Instructor in Art for Alice McKinney on leave, at a salary of \$2,250 for nine months.
- h. Lawson F. Marcy, A.B., Evansville College, 1924; M.A., Columbia University, 1926; Ph.D., Ohio State University, 1943, as Assistant Professor in Chemistry, a position held vacant last year, at a salary of \$2,700 for nine months.
- i. Elbert I. Masten, A.B., 1932; A.M., Indiana University, 1934, as Substitute Instructor in Music for Dr. Rudolph Anfinson during the war emergency, at a salary of \$2,250 for nine months.
- j. Ellen Maxine Nudd, B.Ed., Northern Illinois State Teachers College, 1940; M. S., University of Illinois, 1941, as Instructor and First Grade Critic, vice Margaret Donley resigned, at a salary of \$2,250 for nine months.
- k. Lee Anna Jewell Smock, Diploma, Kansas State Teachers College, Pittsburg, 1920; A.B., Bethany College, 1925; M.A., University of Kansas, 1931; B.S. in L.S., University of Illinois, 1942, as Substitute Instructor and Reference Librarian, vice Esther Duggleby on leave, at a salary of \$2,025 for nine months.
- l. Virginia O. Wheeler, B.S. in Ed., 1929; A.M., University of Missouri, 1931; further graduate study at the same institution, as Assistant Professor and Supervisor of Art, vice Louise Hoover, resigned, at a salary of \$2,430 for nine months.
- m. Richard T. Hartley, A.B., Nebraska State Teachers College (Peru), 1927; M.S., 1930; Ph. D., State University of Iowa, 1943, as Substitute Associate Professor of Hygiene, vice Dr.

Harold M. Cavins on leave, for the fall and winter quarters, 1944-45, summer of 1945 and fall quarter, 1945, at a salary of \$330 per month.

6. Change of status:

- a. Ruth Schmalhausen, Ed.D., Pennsylvania State, 1944, from Assistant Professor to Associate Professor of Home Economics, and change of salary from \$2,340 to \$2,700 for nine months.
- b. Marvin Smith, M.S., Indiana State Teachers College, 1935, from Instructor to Assistant Professor and Critic Teacher in Teachers College High School, and change of salary from \$2,250 to \$2,340 for nine months.
- c. J. Glenn Ross, Ph.D., Associate Professor of Speech, to Associate Professor of Speech and Acting Dean of Men, until September 1, 1945.

7. Change of salary:

- a. Lois Johnson, A.M., Instructor and Sixth Grade Critic, from \$2,250 to \$2,340 for nine months.
- b. Margaret Ekstrand, B.Ed., B.S. in L.S., Instructor and Assistant Librarian, from \$1,800 to \$1,935 for nine months.

8. Clerical errors:

- a. Winnie D. Neely, A.M., Assistant Professor of English, in the June 6, 1944 report was listed erroneously at \$2,340, whereas her regular (1943-44) salary was \$2,385, and was planned at this figure for 1944-45.
- b. Robert A. Warner, M.A., (on leave for military service), was listed in the June 6, 1944 report as Instructor, but should be Assistant Professor.

9. Affiliated teachers:

The complete list of affiliated teachers for 1944-45 is as follows:

a. Rural Schools	
(1) Glenna S. Albers: Oak Grove.....	\$575
(2) Mary L. Hinman: Muddy Point.....	535
(3) Rosalie Smith: Clear Springs.....	575
b. Elementary Schools	
Humboldt	
(1) Kenneth J. Frasure: Superintendent.....	405
(2) E. Elizabeth Frasure: Grades 5-8.....	405
(3) Jessie P. Stanhope: Grades 1-4.....	450
c. High Schools	
Humboldt Community High School	
(1) Kenneth J. Frasure: Principal.....	450
(2) William R. Maguire: Science-Math.....	405
(3) Anna Mae Marble: Home Economics.....	405
(4) Mary E. Poorman: English and Phys. Ed.....	360
(5) Ruth A. Brookhart: Commerce.....	360
Kansas Community High School	
(1) John C. Roberts: Principal.....	225
(2) Kathleen Schoettle: Commerce.....	225
(3) Juanee S. Boll: Home Economics.....	225
Charleston Community High School	
(1) Urban B. Jeffries: Superintendent.....	180
(2) June W. Price: Principal.....	180
(3) Doris M. Nickel: Commerce.....	180
(4) Mary E. Roach: Commerce.....	180
(5) Walter R. Dent: Science.....	180
Total .....	\$6,500

This is the same amount, \$6,500, as was expended in the past college year, 1943-44:

## III. OTHER EMPLOYEES

## 1. Resignations:

- a. Mrs. Margaret Brown, Cook I, as of August 31, 1944.
- b. Earl Cutler, Janitor I, as of November 30, 1944.
- c. Hazel Stirewalt, Domestic, as of January 23, 1945.

## 2. Employment:

- a. Esta E. Taylor, Provisional Pastry Cook I, vice Auda Bell, resigned, beginning August 1, 1944, at a salary of \$75 per month and maintenance.
- b. Mrs. Elizabeth Reami, Provisional Cook I, vice Mrs. Margaret Brown, resigned, as of November 16, 1944, at a salary of \$110 per month and maintenance.
- c. Mitchell C. Moffett, Provisional Janitor I, vice Earl Cutler, resigned, as of December 1, 1944, at a salary of \$125 per month.
- d. Hazel Stirewalt, Provisional Domestic, filling a position kept vacant through 1943-44, as of December 2, 1944, at a salary of \$75 per month and maintenance.
- e. Mrs. Ruth Wright, Provisional Domestic, vice Hazel Stirewalt, as of January 30, 1945, at a salary of \$75 per month and maintenance.

## 3. Leave of absence:

- a. Mrs. Rilla Lanman, Laborer, continued leave of absence due to physical disability, for one year beginning September 1, 1944.

## 4. Changes in salary as listed in June 6, 1944 Report due to conflict with maximum set by Position Classification Survey:

Henry J. Arnold, Clerk III.....	\$2,400 to \$2,280
Alice Cotter, Coll. Dormitory Mgr.....	2,256 to 2,136
(including maintenance)	
Camille F. Monier, General Farmer.....	2,400 to 2,280
Frank J. Wood, Watchman II.....	1,680 to 1,620

## IV. ORGANIZATION

## 1. The following calendar is presented for the college year 1945-46:

## FALL QUARTER, 1945 (Twelve Weeks)

Saturday	September 8	Faculty meeting day.....	8:00 A. M.
Monday	September 10	Registration .....	8:00 A. M.
Tuesday	September 11	Classes begin.....	8:00 A. M.
Friday	October 12	Eastern Division Meeting	
Thursday	November 22	Thanksgiving holiday	
Friday	November 23	College dismissed	
Wednesday	November 28	Exams begin.....	1:00 P. M.
Friday	November 30	Fall Quarter ends.....	3:00 P. M.
	60 session days:	53½ class days	
		2½ examination days	
		2 holidays	
		1 registration day	
		1 faculty meeting day	

## WINTER QUARTER, 1945-46 (Twelve Weeks)

Monday	December 3	Registration .....	8-12:00 M.
Monday	December 3	Classes begin .....	1:00 P. M.
Friday	December 21	Holiday begins.....	3:00 P. M.
	(16 days vacation)		
Monday	January 7	Classes resume.....	8:00 A. M.
Wednesday	March 6	Exams begin .....	1:00 P. M.
Friday	March 8	Winter Quarter ends.....	3:00 P. M.
	60 session days:	57 class days	
		2½ examination days	
		½ registration day	

## SPRING QUARTER, 1946 (Twelve Weeks)

Monday	March	11	Registration .....	8-12:00 M.
Monday	March	11	Classes begin .....	1:00 P. M.
Wednesday	April	17	Easter recess begins.....	3:00 P. M.
	(5 days vacation)			
Tuesday	April	23	Classes resume.....	8:00 A. M.
Sunday	June	2	Baccalaureate .....	3:00 P. M.
Monday	June	3	Exams begin .....	8:00 A. M.
Wednesday	June	5	Commencement .....	3:00 P. M.
	60 session days: 56 class days			
			2½ examination days	
			½ registration day	
			1 holiday (Good Friday)	

## SUMMER TERM, 1946 (Eight Weeks)

Monday	June	10	Registration .....	8-12:00 M.
Friday	August	2	Term ends .....	4:00 P. M.

2. Suggestion is made that among the items for consideration by the Board as post-war plans are made, is the adoption of a uniformly divided college year. The University of Illinois and the Illinois State Normal University use the semester system, while Northern, Western, Eastern and Southern use the quarter system.

## V. CURRICULUM

1. Eastern is working to set up suggested two-year General College Curriculums, which may be used as basis for (a) teacher-training, (b) terminal education or (c) professional work. A special bulletin covering such offerings is planned for publication in the near future.

## VI. BUILDINGS AND GROUNDS

1. Considerable repairs to the heating plant, the Health Education Building, the Dormitory and the Main Building were accomplished during the summer and early autumn.

2. Consultation with the Division of Architecture and Engineering and the Department of Registration and Education, concerning the Post-War Construction Program proposed for Eastern, listed the following items as "PRIORITIES" as of September 24, 1944. This listing is planned by steps; each step as listed being necessary before the one following it can be started.

(1) S-1	(Areas 1-2-6) Main Campus preparation and Men's Athletic area .....	\$ 245,282.46	
(2)	Land acquired for S-2.....	27,300.00	
(3) S-2	(Areas 3-4) Women's Athletic area.....	68,972.17	
(4)	Land acquired for S-4.....	6,800.00	
(5) S-4	(Area 7) .....	24,360.00	
(6)	Extending mechanical services to new Library tunnels, heating lines, water, sewers and electrical services .....	112,600.00	
		\$ 485,314.63	\$ 485,314.63
(7) B-1	Library Building .....	615,646.00	615,646.00
	Sub-total, Library and necessary items.....	\$1,100,960.63	\$1,100,960.63
(8)	Power Plant addition—one new boiler in present plant; new pump room and new pumps.....	231,400.00	
(9) B-2	Laboratory School Building.....	1,637,188.00	\$2,969,648.63
	Sub-total preceding work and new Laboratory School .....	\$2,969,648.63	
(10)	Power House addition: one new boiler in new addition, new stack, etc.....	285,286.88	
(11) B-3	Vocational Education Building.....	870,814.00	
	Total of preceding work and Vocational Education Building .....		\$4,125,749.51

3. The Report of the Illinois Post-War Planning Commission to Governor Green and to the 64th General Assembly recommends the allotment of \$2,995,748 for post-war construction at Eastern, and covers Items (1) to (9) inclusive in the "PRIORITIES" listing of September 24, 1944, as given above.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS: No report.

#### A D D E N D A

The following item should be added to this report in the section indicated:

#### II. FACULTY

##### 2. Leave of absence:

h. Ica Marks, A.M., Instructor and Science Critic Teacher, Teachers College High School, had a recurrence of illness on November 1, 1944, and is unable to resume her teaching duties. Miss Marks has applied for disability status under the University Retirement System, and requests leave of absence without salary for the remainder of the college year.

#### X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Graduation of persons listed as completing curriculum requirements on June 2 and August 4, 1944, and granting of the Bachelor of Science in Education degree for such achievement.

2. Authorization of necessary changes in personnel of the summer term of 1944.

3. Granting leaves of absence to Hans C. Olsen, Charles H. Coleman, Hiram F. Thut, Esther Duggleby, Alice McKinney, Wayne P. Hughes, Harold M. Cavins and Ica Marks, under conditions presented in this report.

4. Acceptance of the resignations of Louis Hoover, May Smith and Buren C. Robbins.

5. Authorization to fill the vacancy created by the death of Franklyn L. Andrews when necessary.

6. Employment as faculty members, of Veronica Becker, Alice Elizabeth Braheny, Aline Ruth Elliott, Marian Gallaway, James F. Goff, Andrew J. Green, Gladys Marie Lux, Lawson F. Marcy, Elbert I. Masten, Ellen Maxine Nudd, Lee Anna Jewell Smock, Virginia O. Wheeler and Richard T. Hartley in the positions and under the conditions stated in this report.

7. Change of status for Ruth Schmalhausen, Marvin Smith and J. Glenn Ross as noted.

8. Change of salary for Lois Johnson and Margaret Ekstrand as listed.

9. Correction of clerical errors in June 4, 1944, report concerning Winnie D. Neely and Robert A. Warner.

10. Acceptance of personnel of corps of affiliated teachers, authorized for employment on June 4, 1944.

11. Resignations as employees of Mrs. Margaret Brown, Cook I; Earl Cutler, Janitor I; and Hazel Stirewalt, Domestic, on dates indicated.

12. Employment of Esta E. Taylor, Provisional Pastry Cook; Mrs. Elizabeth Reami, Provisional Cook I; Mitchell C. Moffett, Provisional Janitor I; Hazel Stirewalt, Provisional Domestic; and Mrs. Ruth Wright, Provisional Domestic, on the dates and at the salaries listed.

13. Continuance of leave of absence for Mrs. Rilla Lanman, Laborer, because of disability.

14. Recognition of the problem of fitting the classification survey positions in the current appropriation bill to the employees needed in a Teachers College, and inability to give cost of living wage authorized by the Board to the four persons listed under Item III, 4, page 15 of this report.

15. Proposed calendar for the college year 1945-46.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**REPORT OF THE  
ILLINOIS STATE NORMAL UNIVERSITY  
FOR THE MEETING IN SPRINGFIELD**

February 19, 1945

*To the Chairman and Members of the Teachers College Board:*

The following report is submitted from the Illinois State Normal University:

**I. STUDENTS**

**1. Attendance for the Year 1943-1944, Including the Summer Session of 1943**

There has not been a meeting of the Teachers College Board since June 6, 1944 at which reports from the presidents were made and therefore included in this report of February 19, 1945, are the annual enrollment figures covering the school year 1943-1944 and the summer session of 1943.

	Men and boys	Women and girls	Total
a. University.....	535	1,175	1,710
b. Extension.....	19	444	463
c. High School.....	172	215	387
d. Elementary Grades.....	411	338	749
<b>Total.....</b>	<b>1,137</b>	<b>2,172</b>	<b>3,309</b>

**2. Per Capita Cost for University Year, 1943-1944**

- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	Semester Hours Earned
First semester, 1943-1944.....	11,299.5
Second semester, 1943-1944.....	10,150.0
First semester extension.....	715.0
Second semester extension.....	627.5
Summer session, 1943.....	4,968.0
Three weeks session, 1943.....	327.0
	28,087.0

28087 semester hours divided by 32 semester hours (average annual student load) gives 877.7 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1943, and ending June 30, 1944, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, and University Farm.

## PER CAPITA COST (Civilian Enrollment Only)

Expenditures—July 1, 1943-June 30, 1944—63rd G. A.		
General Administration and General Office.....	\$109,451.91	
Instruction .....	431,817.91	
Extension .....	2,668.39	
Library .....	42,054.60	
Physical Plant .....	115,610.32	
Postage, Printing and Stationery.....	6,388.01	
July 1, 1943—September 30, 1943—62nd G.A.....		\$707,991.14
		17,579.57
Total Expenditures .....		\$725,570.71

## c. Computation of Per Capita Cost

Total Expenditures	\$725,570.71	÷	877.7	=	\$826.67
	PER CAPITA COST (Including Navy)				
State Expenditures .....	\$725,570.71				
Navy Expenditures .....	187,957.18				
					\$913,527.89
Civilian Enrollment .....	877.7				
Navy Enrollment.....	437				
					1,314.7
Per Capita Cost.....					\$ 694.86

The per capita cost of \$826.67 represents a pronounced increase over the preceding year, but this might be expected with the much smaller civilian enrollment. It is probably more accurate to think of the per capita cost as \$694.86, which is figured upon the basis of the civilian and Navy enrollments, since the seamen in the United States Navy located on our campus took regular University courses and were considered part of our regular enrollment. Either figure is a marked increase as compared with \$490.92 for the fiscal year ending June 30, 1943. The per capita cost figures for the year ending June 30, 1944 will probably represent the highest in the history of the University since there is now an upward trend in enrollment and it is believed that the low mark was reached during the school year 1943-1944.

## 3. Attendance for the Summer Sessions, 1944

The program offered during the summer of 1944 was unique in that it was the first attempt to have an intersession between the close of the regular school year and the opening of the regular or eight-weeks summer session. This new plan proved to be highly successful, since it seemed to meet the needs of a larger group of teachers than the postsession plan of the previous summers. In either instance a three-weeks period was used and the enrollment for the intersession of 1944 was 294 as compared with 111 of the postsession in the summer of 1943.



## Attendance for the Summer Sessions, 1944

	Men	Women	Total	Total one year ago
<b>a. University</b>				
<b>Interession (3 weeks)</b>				
Graduates .....	1	5	6	-----
Seniors .....	9	85	94	46
Juniors .....	7	69	76	27
Sophomores .....	3	35	38	12
Freshmen .....	1	17	18	4
Unclassified .....	8	38	46	5
Special .....	0	1	1	0
Post Graduates .....	3	12	15	17
<b>Total College Students on Campus for Interession</b>	<b>32</b>	<b>262</b>	<b>294</b>	<b>111</b>
<b>Regular Summer Session (8 weeks)</b>				
Graduates .....	7	9	16	-----
Seniors .....	20	204	224	225
Juniors .....	7	141	148	170
Sophomores .....	5	83	88	82
Freshmen .....	5	58	63	62
Unclassified .....	9	99	108	68
Special .....	2	5	7	13
Post Graduates .....	12	33	45	46
Navy V-12 .....	257	-----	257	252
<b>Total College Students on Campus for Regular Session</b>	<b>324</b>	<b>632</b>	<b>956</b>	<b>918</b>
<b>Total College Students on Campus for Interession and Regular Summer Session</b>	<b>356</b>	<b>894</b>	<b>1,250</b>	<b>1,029</b>
<b>b. University High School</b> .....	69	118	187	165
<b>c. University Elementary School</b> .....	94	52	146	182
<b>d. Auxiliary Training Schools</b>				
Illinois Soldiers and Sailors Childrens School .....	170	118	288	326
<b>Total Pupils, Elementary and Secondary</b> .....	<b>333</b>	<b>288</b>	<b>621</b>	<b>673</b>
<b>Total</b> .....	<b>689</b>	<b>1,182</b>	<b>1,871</b>	<b>1,702</b>
<b>Extension (Interession)</b> .....	2	73	75	-----
<b>Grand total</b> .....	<b>691</b>	<b>1,255</b>	<b>1,946</b>	<b>1,702</b>

## 4. Attendance for the First Semester, 1944-1945

	Men	Women	Total	Total one year ago
<b>a. University</b>				
Graduates .....	17	16	33	-----
Seniors .....	13	144	157	156
Juniors .....	17	168	185	153
Sophomores .....	10	158	168	163
Freshmen .....	40	324	364	277
Unclassified .....	1	21	22	30
Post Graduates .....	-----	6	6	-----
Navy V-12 .....	333	-----	333	299
<b>Total College Students on Campus</b> .....	<b>431</b>	<b>837</b>	<b>1,268</b>	<b>1,078</b>
<b>b. University High School</b> .....	160	155	315	286
<b>c. University Elementary School</b> .....	131	153	284	266
<b>d. Auxiliary Training Schools:</b>				
Illinois Soldiers' and Sailors' Children's School .....	149	104	253	283
Walker School .....	11	13	24	24
<b>Total Pupils, Elementary and Secondary</b> .....	<b>451</b>	<b>425</b>	<b>876</b>	<b>859</b>
<b>Total</b> .....	<b>882</b>	<b>1,262</b>	<b>2,144</b>	<b>1,937</b>
<b>Extension</b> .....	28	286	314	288
<b>Grand total</b> .....	<b>910</b>	<b>1,548</b>	<b>2,458</b>	<b>2,255</b>

## 5. Attendance for Second Semester, 1944-1945

Although a final report of attendance for the second semester of the present school year cannot be made until after March 1 when the registration of the Navy V-12 men has been completed, it is gratifying to report that there has been very little decrease in attendance this semester over the first semester of the present school year, and the present figure of 806 civilian students represents an increase of 85 over the corresponding period one year ago.

## 6. Extension

- a. For probably the first time in the history of Illinois State Normal University extension work was offered during the summer, this work being given in two off campus centers during the intersession June 12 to June 30, 1944. The enrollment in the Iroquois County center at Watseka was 49 while at Petersburg in Menard County 26 persons took this intensive program. It is expected that some such plan, probably in different centers, will be used again for the 1945 intersession.
- b. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1944-1945 school year.

Center	Course	Instructor	Enrollment
Clinton	Geography of Middle America E211	Edna Gueffroy	29
Danville	Survey of Special Education E262	Rose Parker	29
Decatur	Character Education E202	V. M. Houston	30
Delavan	History of Illinois E119	Nell Waldron	14
Gilman	History of the U. S. E117	Clarence Orr	29
Girard	History of the U. S. E117	Clarence Orr	25
Lincoln	Recr. Act. for Elementary Schools E229	Bernice Frey	17
Lincoln	Speech Re-education E212	F. L. D. Holmes	19
Mionok	American Public Education E211	F. T. Goodier	16
Paxton	Survey of English Literature E121	H. I. Fielding	10
Pekin	School Health E238	Karl Bleyl	12
Pontiac	History of the U. S. E117	C. W. Moore	27
Rantoul	English Literature 1830-1900 E214	Esther Vinson	15
Springfield	Contemporary Civilization E111	R. G. Browne	28
Weldon	Elementary Agriculture E101	O. L. Young	14
Total Enrollment in Extension Classes First Semester 1944-1945			314

- c. Extension classes have recently been organized for the second semester of the 1944-1945 school year and, although a complete report is not available at this time, there are eight classes in eight centers with an approximate enrollment of 170.

In any comparison of extension enrollments of the present school year with those of previous years, it must be understood that the new policy of the University in counting all late afternoon, evening, and Saturday classes on the campus as residence courses rather than extension will be responsible for a considerable decrease in enrollment over the corresponding period a year ago. At the present time only courses away from the campus are counted as extension since those late afternoon, evening, and Saturday classes on the campus are attended by students of the regular school year and the nature of the work, facilities available, and general requirements are those of the regular campus classes. It was therefore logical to take these classes, formerly listed as extension, and count them as residence classes.

## 7. 1944 Graduates (Regular Year and Summer Session)

- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 5, 1944. I recommend that these students be approved as graduates.

## GRADUATES

## Bachelor of Science in Education Degree

## SPEECH EDUCATION

Gillespie, Marion Iverna.....Chicago

## AGRICULTURE EDUCATION

Bowman, Searle Frederick.....Egan Parrill, Kenneth L.....Farina

## INDUSTRIAL ARTS EDUCATION

Davidson, Cleo Dale.....Normal Schuetz, Reverend Marion Bonifac, C.S.V...  
.....Chicago

## ART EDUCATION

Schroeder, Oraleen .....Milford Wilson, Phyllis Louis...Santa Ana, California

## HEALTH AND PHYSICAL EDUCATION

Novaria, Marjorie Ann.....Peoria Trenary, Betty Lenore.....Danville  
Scheffel, Mildred D.....Litchfield Von Allmon, Betty Earlene.....Bloomington  
Swanson, Sylvia Antonette.....Lake Forest

## MUSIC EDUCATION

Amdor, Mary Virginia Woods.....Waverly Reeves, Margaret Elma.....Weldon  
Cope, Norma Alice.....Jerseyville Richardson, Thomas S.....Elgin  
Goddier, Mary Carolyn.....Normal Ruick, Violet Vivian.....Chicago  
McGuire, Norma Jean.....Decatur Selk, Mary Ellen.....El Paso  
Orr, Mary Ellen.....Normal Sullivan, Mary Marjorie.....New Berlin

## ELEMENTARY EDUCATION

Allenby, Eleanore June .....Peoria Oppermann, Anna Marie.....Trenton  
Buchholz, Dorothy Frances.....Chicago Price, Virginia Louise.....Macon  
DeBois, Winnie Pearl Williamson.....Chicago Shelby, Pauline Louise.....Forrest  
Ewing, Martha Grace.....Villa Grove Snapp, Sonia Tilton.....Danville  
Frederickson, Janet Lee.....Elgin Strukel, Helen Louise.....Springfield  
Gerth, Eleanor Louise.....Bloomington Voigt, Marjorie Elizabeth.....Mt. Olive  
Goodell, Helen Patricia.....Loda Von Qualen, Vivian Dorothea.....Gardner  
Mott, Emogene.....Middletown, Pennsylvania Warne, Margaret Thatcher.....Normal

## HOME ECONOMICS EDUCATION

Bost, Freida Mae.....Dana Gunsten, Doris Jane.....Pekin  
Catlin, Dorothy Pearl.....Springfield Irvin, Betty Belle.....Normal  
Clauson, Evelyn June.....Fairview Johannes, Marie Edith.....Marengo  
Cline, Julia Bess.....Vandalia Johnson, Helen Elizabeth.....Galva  
Cooke, Bette Belle.....Chicago Krug, Doris Rose.....Morton  
Elliott, Dorothy Adele.....Cropsey Krug, Dorothy Rose.....Morton  
Enns, Marjorie Jane.....Minier Miller, Mae Josephine.....Kewanee  
Farnham, Betty Louise.....Normal Miller, Marion Christine.....Mt. Pulaski  
Forcht, Lillian Marie.....Hennepin Thomas, Phyllis Ruth Burnett.....Bloomington  
Froelich, Lois Elaine.....Bloomington

## BUSINESS EDUCATION

Aebischer, Eunice Louise.....St. Jacob Kendrick, Annabel .....New Canton  
Anderson, Lois June.....Alpha Koltveit, Ruth Agnes.....Pontiac  
Backlund, Nadiene Wenderoth.....Minier Lowe, Ena Margaret.....Emington  
Brigham, Elizabeth Jane.....Normal Masten, Iona Mae.....Tallula  
Chase, Beverly Evelyn.....Laura Moore, Maureen Margaret.....Downs  
Clem, Ruth Voorhees.....Normal Morisy, Rose Marie.....Paulding, Ohio  
Croft, Lena Marie.....Pontiac Oke, Phyllis Anastasia.....Chicago  
Dickey, Joybelle Daphane.....Parnell Pumphrey, Helen Melba.....McLean  
Dugger, Ruth Evelyn.....Hammond, Indiana Punneo, Myrtle Eva.....Wood River  
Ely, Mary Catherine.....Bloomington Sage, Betty Carolyn.....Normal  
Erio, Margaret Ann.....Wilsonville Schaitz, Margaret Thiery.....Spring Grove  
Francis, Berniece Fern.....San Bernardino, California Shelton, Beatrice Janice.....Greenville  
.....Emden  
Grichnik, Margaret Lucia.....Carlinville Taylor, Dorothy Virginia.....Atlanta  
Irwin, Marjorie Elizabeth.....Kewanee Tiffany, Margie Ann.....Cornell

## SECONDARY EDUCATION

Adair, Caryl Mae.....Homewood Haney, Kenneth William.....Bloomington  
Baker, Esther Marie.....LaMoille Healey, Cherrie Jane.....Loda  
Bowden, Dorothy Louise.....Maroa Henderson, Gloria Imogene.....St. Charles  
Carlson, Elsie Violet.....Chillicothe Hood, LaNora .....Urbana  
Clayton, Ethel Gertrude.....Morris Jones, Florence Amelia.....Normal  
Cole, Pauline Esther.....Henning Kiester, Kitty Blanche.....Lansing  
Cyrier, Frances Marie.....St. Anne Kirchner, Eileen Fern.....LeRoy  
Davenport, Nettie Belle.....Clinton Lemons, Mary Ruth.....Springfield  
Dutzak, Emilie.....Calumet City McVicar, Betty May.....Chicago  
Elder, Barbara Louise.....Humboldt Orr, Ruth Ann.....Belleville  
Fulton, Elsie Berdena.....Heyworth Prescott, Ann Elizabeth.....Tallula  
Grauer, Amber Marilee.....Nokomis Rest, Louise Martha.....Elgin

Rieger, Evelyn Luceil.....	Manteno	Seils, Clemens Arthur.....	Danville
Riggs, Helen Virginia.....	Elmwood	Seltzer, Harriett Annette.....	Bloomington
Roberts, Lorraine Janda.....	Chicago	Shields, Hilda Jane.....	Chicago
Salisbury, Bette Jane.....	Beardstown	Wunderlich, Mildred Bauer.....	Nokomis
Sancken, Stella Mae.....	Emington		

## SUMMARY OF DIVISION GROUPS

June, 1944

Speech .....	1	Music Education .....	10
Agriculture .....	2	Elementary Education .....	16
Industrial Arts .....	2	Home Economics .....	19
Art .....	2	Business Education .....	29
Health and Physical Education.....	5	Secondary Education.....	33
Total June Graduates .....			119

- b. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the 1944 summer session, August 25, 1944. I recommend that these students be approved as graduates.

## GRADUATES

Bachelor of Science in Education Degree

## INDUSTRIAL ARTS EDUCATION

Bartz, Walter John.....Bloomington

## SPEECH EDUCATION

Munns, Marjorie Alice.....Peoria Myers, Ethel Eva.....Geneseo

## HOME ECONOMICS EDUCATION

DeBolt, Helen Margaret.....Sheffield Jaeger, June Lorraine.....Lansing

## MUSIC EDUCATION

Overstreet, Evelyn Sauer.....Collinsville Shears, Helen Schaad.....Princeville  
Procasky, Charles William.....Belleville

## ART EDUCATION

Elliott, Ruth Ellen.....Cropsey Hilt, Dorothy Evelyn.....Madison  
Hileman, Esther Mae.....Bloomington Kanning, Edward Robert.....Wheaton

## HEALTH AND PHYSICAL EDUCATION

Cox, Eva Katherine.....Lawrenceville McDonald, Bruce Emmett.....Mendota  
Escorcias, Jack Francis.....Bensenville Whited, Marilyn Jean.....Neponset

## BUSINESS EDUCATION

Bug, Jane Lee.....Belleville Holtman, LaVerne Hanks.....East Alton  
Davis, Lois Lee.....Jerseyville Koch, Lydia Ellen.....Tremont  
Downs, Jessie Belle.....Bonaparte, Iowa Lower, Eleanor Rae.....Dwight  
Farner, Jeanette Lucille.....Villa Grove Morgan, Lorene.....Downs  
Greenan, Rose Elizabeth.....Kincaid Piazzi, Gloria Louise.....Glen Carbon  
Hackley, Margery Leona.....Bradley Sorensen, Marie Lillian.....Dwight

## SECONDARY EDUCATION

Crabtree, Jean Mitchell.....Streator Marchesan, Ida Dolores.....Oglesby  
Decker, Mavis Maureen.....Washington Morris, Ethel.....Washington  
Eisenhower, Mona Lucy.....Onarga Nathan, Christyne.....Bloomington  
Grimes, Elnora Margaret.....Grant Park Sanner, Bertha Jewel.....Mt. Zion  
Hunsaker, Helen Virginia Fanelli.....Amboy Shears, Irving.....Princeville  
Jahnke, Lois Kathleen.....Gurnee Simpson, Lois Irene.....Pekin  
Johnson, Gerneda Mae.....Pana Slovisky, Minnie.....Chicago  
Klaman, Marjorie Ann.....Danville Stokes, Grace Irene.....Chicago  
Leeds, Ruby Pauline.....Rockport Tellaro, Frances Mary.....Farmington  
Lincoln, Beverly Mae.....Chicago Trembacki, Stanley Francis.....Chicago  
Westwood, Dorothy.....Belleville Zadronzny, John Thomas.....Chicago

## ELEMENTARY EDUCATION

Alverson, Ruth E.....Moweaqua Hancock, Eva C. M.....St. Louis, Missouri  
Beard, Kathryn Revelor.....Pana Gant, Ruth Gertrude.....Springfield  
Beardsley, Blanche Winifred.....Stronghurst Hribal, Nellie Barbara.....Springfield  
Brennen, Donna.....Danville Irish, Mary Nordine.....Arrowsmith  
Burkard, Berille Marie.....Paxton Merchant, Cora Adella.....Normal  
Calimese, Betty Louise.....Bloomington Minton, Frances Elender.....Heyworth  
Coffman, Shiela Dorr.....Cerro Gordo Orendorff, Lillia Ferne.....Weston  
Crisp, Iva Jeanette.....Oak Park Parker, Dolores Constance.....Normal  
Crum, Joseph Enoch.....Normal Phillips, R. Bernice.....Cerro Gordo  
Hall, Maude Thornton.....Carlyle Rhoades, Winnifred Lonergan.....Clinton

Sauls, Vernice Viola.....	East St. Louis	Swanson, Myrtle Elizabeth.....	Paxton
Sechrest, Lavina June.....	Hammond, Indiana	Tomlin, Hazel Alberta.....	Mason City
Shepard, Frances Lavane.....	Metropolis	Vincent, Carol Cathryn.....	Lexington
Sister M. Virginie Borre, O.P.....	River Forest	West, Marion Bedford.....	Normal
Sister Marie Richard Conlon.....	Oak Park	Wolff, Romilda Eva.....	Peru
Sister Marie Martin Goley.....	Chicago	Zang, Catharine June.....	Kewanee

## SUMMARY OF DIVISION GROUPS

August, 1944

Industrial Arts.....	1	Health and Physical Education.....	4
Speech.....	2	Business Education.....	12
Home Economics.....	2	Secondary Education.....	22
Music.....	3	Elementary Education.....	32
Art.....	4		
Total August Graduates.....			82

## II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

## 1. Resignations

- a. Willard E. Fowler, Instructor in Printing, effective September 1, 1944, in order to accept a position in the public schools of Hammond, Indiana.
- b. Sherman G. Waggoner, Professor of Education and Principal of the University High School, effective January 1, 1945, in order to accept a position as Director of Student Teaching in the State Teachers College at New Britain, Connecticut.
- c. Opal C. Hartline, Assistant Professor of Biological Science, effective February 9, 1945, in order to accept a position in health education taking charge of the program in the city of El Paso, Texas, and in the county in which El Paso is located.
- d. Robert M. Peterson, Instructor in Instrumental Music, Illinois Soldiers and Sailors Childrens School, effective February 2, 1945, in order to accept a position on the staff of Culver-Stockton College in Missouri.
- e. Ellen Sorensen, Alumni Secretary, effective August 15, 1944, in order to accept a position as teacher and secretary in the De Kalb Township High School.
- f. Misao, Shiratsuki, Secretary to the Dean of Men, effective August 31, 1944, in order to accept a position in Chicago.
- g. Doris Kron, Faculty Assistant in Milner Library, effective October 31, 1944, in order to accept another position.

## 2. Deceased

- a. Erma F. Imboden, Assistant Professor of Education and Critic Teacher in the Eighth Grade of the Metcalf Elementary School, September 9, 1944. The death of Miss Imboden came very suddenly just two days before the opening of the fall semester following an operation while on a vacation trip. The sudden death of this teacher, who had rendered such efficient service since coming to the staff in 1919, came to her many friends as a decided shock. The high regard in which Miss Imboden was held by faculty and school patrons is probably best indicated by the recent decision to establish an Imboden Scholarship Fund in the University and it is expected that contributions totaling \$2,000.00 or more will be received in a very short time. Much of this amount has already been contributed by her many friends.
- b. Adnah C. Newell, Professor Emeritus of Industrial Arts, passed away at his home in Pasadena, California, on November 2, 1944. Professor Newell was one of two former heads of the Department of Industrial Arts and served in such a capacity from 1910 to 1935 when he was granted emeritus status, and moved to California. Mr. Newell was very active as a leader and writer in the field of industrial education.

### 3. Leaves of Absence

#### a. Sabbatical

Sabbatical leaves are requested for and recommended to be granted for the following faculty members who meet the requirements covered in the portion of the Salary Schedule dealing with such leaves.

- (1) Mabel Clare Allen, Assistant Professor of Speech, for the school year 1945-1946 effective September 1945, in order to do further graduate work toward her doctor's degree.
- (2) Mary Arnold, Instructor and Supervising Teacher in the Third Grade, for the school year 1945-1946 effective September 1945, in order to do advanced graduate work.
- (3) Thelma Force, Assistant Professor of Education, for the school year 1945-1946 effective September 1945, in order to do work toward her doctor's degree.
- (4) Bernice Frey, Assistant Professor of Health and Physical Education, for the school year 1945-1946 effective September 1945, in order to do graduate work leading to the doctor's degree.
- (5) Leslie M. Isted, Assistant Professor of Music, for the school year 1945-1946 effective September 1945, in order to further his work in the completion of requirements for the doctor's degree.
- (6) Margaret Peters, Assistant Professor of Business Education, for the school year 1945-1946 effective September 1945, to take further graduate work of an advanced nature.
- (7) Katherine Thielen, Assistant Professor of Health and Physical Education, for the school year 1945-1946 effective September 1945, in order to do further graduate work.

#### b. Other Than Sabbatical (Without Pay Except Where Noted)

- (1) W. I. DeWees, Assistant Professor of Agriculture, effective July 1, 1944 until January 15, 1945, in order to work with the United States Department of Agriculture in connection with the war program.
- (2) Richard G. Browne, Associate Professor of Social Science, in order to continue his work with The Illinois Legislative Council in Springfield. By agreement, Dr. Browne is to give one-half of each week to his work at Illinois State Normal University and the other half to his duties in Springfield. This leave, effective September 1944, is on half pay with his salary being paid for the first half of the school year by the office in Springfield and the second half of the year through the payroll of Illinois State Normal University.
- (3) L. W. Hacker, Associate Professor of Education, for the school year 1944-1945, effective from September 1944, because of health.
- (4) Katherine Thielen, Assistant Professor of Health and Physical Education, effective November 16, 1944 for the remainder of the 1944-1945 school year, because of illness in the immediate family which demands her personal attention.
- (5) Dale B. Vetter, Assistant Professor of the Teaching of English, effective from March 1, 1945 to June 4, 1945, in order to complete work for his doctor's degree at Northwestern University.
- (6) Elsie Bergland, Assistant Professor of Health and Physical Education, for the first semester of the 1945-1946 school year, effective from September 1945, in order to do further graduate work.

- (7) C. M. Hammerlund, Assistant Professor of Industrial Arts, for the first semester of the 1945-1946 school year, effective from September 1945, in order to complete work for his doctor's degree. This is a continuation of the leave of absence granted Mr. Hammerlund for the 1944-1945 school year, except that this is not a sabbatical.
- (8) Ruth Henline, Assistant Professor of English, effective September 1945 for the entire 1945-1946 school year, in order to complete work for the doctor's degree. This is a continuation of a leave of absence under which Miss Henline is now operating, which is not a sabbatical.

#### 4. Return from Leaves

##### a. Sabbatical, September, 1944

- (1) Huberta Clemans, Assistant Professor of Education and Supervising Teacher in the Sixth Grade, from Teachers College, Columbia University, where she completed requirements for a doctor's degree, which will be awarded within the next few months.
- (2) Elizabeth Dean, Assistant Professor of Biological Science, from the University of Minnesota, where all course requirements were completed for the doctor's degree.
- (3) Edna M. Gueffroy, Assistant Professor of Geography, from the University of Washington, where practically all work was completed for meeting the requirements for the doctor's degree.
- (4) Gertrude M. Hall, Director of Publicity and Alumni Relations, from Teachers College, Columbia University, where she did an additional year of work on her doctor's degree.
- (5) Emma R. Knudson, Associate Professor of Music and Acting Director of the Division of Music Education, from Northwestern University, where requirements were completed for the doctor's degree which it is expected will be awarded in the summer of 1945.
- (6) Harold F. Koepke, Assistant Professor of Business Education, from the University of Iowa, where he completed work for the doctor's degree, this degree (Ph. D.) being granted in August 1944.
- (7) H. W. Peithman, Assistant Professor of Music, from Teachers College, Columbia University, where he completed requirements for the doctor's degree, which degree (Ed. D.) was granted in November 1944.

##### b. Other Than Sabbatical

- (1) W. R. Lueck, Assistant Professor of the Teaching of Mathematics, from service as an instructor in the Army Air Forces at Madison, Wisconsin, September 1944.
- (2) W. I. De Wees, Assistant Professor of Agriculture, from the work with the United States Department of Agriculture, January 15, 1945.

#### 5. Change in Status

- a. Max Honn, Instructor in Printing at the affiliated Soldiers and Sailors' Childrens School, transferred to the campus as Assistant in Printing in the Industrial Arts Department, effective September 1944, at an annual (twelve months) salary rate of \$2,400.00.
- b. V. M. Houston, Professor of Education and Head of the Department of Education and Psychology, transferred to the principalship of the University High School, effective January 1, 1945, without change in salary, in order to fill the vacancy created by the resignation of Dr. Sherman G. Waggoner.

- c. Arthur H. Larsen, Associate Professor of Education and Assistant Dean of the University, to serve as Acting Head of the Department of Education and Psychology, effective January 1, 1945, to take the place of Dr. V. M. Houston, transferred to the principalship of the University High School.
- d. Laura Schroeder, Instructor and Supervising Teacher in the affiliated Soldiers and Sailors Childrens School, transferred to work as supervisor of special education work in the affiliated program of special education in the Bloomington Public Schools, effective January 29, 1945.

## 6. New Positions

- a. Health and Physical Education in the Metcalf Elementary School. Work in health and physical education for girls in the elementary school has received special attention for a number of years. During this period nothing has been done for the boys except as extra time might permit from college instructors or by the use of student teachers. This unorganized procedure has resulted in a decided handicap in an important part of the program and it is therefore recommended that this position be created and that a person with special qualifications for handling boys of elementary school age be employed.
- b. Faculty Assistant in Milner Library. Since the opening of Milner Library in September 1940, there has been need for an assistant who was qualified to serve as a secretary to the Head Librarian. Quarters were provided in the library for such a person, but it has been impossible to locate the type of young lady that could adequately fill this position. The work of the library has increased despite the decrease in general enrollment in the school and it is therefore now recommended that such a position be created.
- c. Curator in the University Museums. When Milner Library was built, provision was made for an art gallery and various museum rooms to house an historical exhibit with materials pertaining to Illinois State Normal University, a general cultural museum, and a natural history museum. Many materials are available on the campus, including valuable collections such as the Powell collection and others that have been given to the University. There is a decided need for a person to give full time to preparing, locating, changing, and discussing materials if the museums are to be of any great value. It is now possible to get a person to take over this responsibility and therefore it is recommended that this position be created and someone be employed to fill the position, effective April 1, 1945.
- d. Home Economics Supervisor. Since the death of Miss Bernice Tucker, November 9, 1943, we have been without an adequately trained supervisor of student teaching in the Home Economics Department. Our need last fall to get someone to head the department resulted in temporary approval of Dr. Henrietta Fleck by the United States Office of Education and the Director of Home Economics for the State Board for Vocational Education in Illinois, as supervisor until we could locate a proper person as a teacher trainer. The position left open by the death of Miss Tucker was used in the employment of Dr. Fleck and now the request is made for the approval of an additional position in home economics in order to employ a qualified supervisor that could not be found in the list of candidates when filling the headship of the department. Despite the decrease of the enrollment of the University in general, the enrollment in home economics has continued to maximum capacity, and represents in the freshman classes as many persons as we have been able to take at any time. With the departure of the Navy V-12 Unit



from the campus this summer, Fell Hall will again be given over to civilian use and Mrs. Mae Clark Warren, Director of the Hall, who has been devoting full time to teaching home economics, will again need to assume her duties as director of the women's residence. Some one will be needed to take part of the program Mrs. Warren has now been handling and that of a substitute who has handled about half a load. It is therefore recommended that, effective September 1945, the additional position in the Department of Home Economics be created.

## 7. New Appointments

### a. Faculty

- (1) G. B. Barber, Assistant Professor of Speech, to take the place of Miss Ruth Yates on leave, effective from September 1, 1944, at an annual salary of \$2,475.00. Mr. Barber has a B. Ed. from Western State Teachers College at Macomb and two master's degrees from the University of Iowa. His teaching experience has been in Illinois and Iowa high schools.
- (2) Douglas R. Bey, Assistant Professor of Mathematics, to take the place of Henry Poppen resigned, effective from September 1, 1944, at an annual salary of \$2,475.00. Mr. Bey a B. A. degree from Cornell College and A. M. from the University of Illinois, with teaching experience in Iowa and Illinois.
- (3) Ruth L. Cole, Instructor and Supervising Teacher in the Second Grade in the Metcalf Elementary School, to take the place of Mrs. Rose Buehler on leave, effective from September 1, 1944, at an annual salary of \$2,340.00. Miss Cole has a bachelor's degree from the National College of Education and her master's from Northwestern University, with teaching experience in the public schools of Illinois and the State Teachers College at St. Cloud, Minnesota, coming to us from the staff of Smith College in Northampton, Massachusetts.
- (4) Bernice Cooper, Assistant Professor of Health and Physical Education, to take the place of Miss Winifred Bally resigned, effective from September 1, 1944, at an annual salary of \$2610.00. Miss Cooper has her bachelor's and master's degrees from the University of Iowa and has completed all work for her doctor's degree, which will be granted during the summer of 1945, from the University of Iowa. She has had teaching experience in Illinois, Iowa, Wisconsin, Louisiana, and Minnesota, coming to us from the staff of the State Teachers College at Mankato, Minnesota.
- (5) Claude M. Dillinger, Assistant Professor of Psychology, to take the place of Dr. F. W. Hibler resigned, effective from September 1, 1944, at an annual salary of \$2,700.00. Dr. Dillinger has a bachelor's degree from Northeast Missouri State Teachers College and his master's and doctor's degrees from the University of Missouri, with teaching experience in public schools in Missouri and Texas, coming to us from the staff of the State Teachers College at Springfield, Missouri.
- (6) Howard I. Fielding, Associate Professor of English, to take the place of Mr. G. M. Palmer deceased, effective from September 1, 1944, at an annual salary of \$3,015.00. Dr. Fielding has his bachelor's degree from Union College and his master's and doctor's degrees from the University of Wisconsin, with teaching experience in Ohio and Wisconsin, coming to us from the staff of the State Teachers College at Milwaukee, Wisconsin.
- (7) Henrietta C. Fleck, Professor of Home Economics and Director of the Division of Home Economics, to take the place

of Miss Bernice Tucker deceased, effective September 1, 1944, at an annual salary of \$3,645.00. Dr. Fleck has a bachelor's degree from the University of Wisconsin, a master's degree from Teachers College, Columbia University, and a doctor's degree from Ohio State University. She has had teaching experience in the public schools of Nebraska, Delaware, and Ohio, coming to us from the staff of Ohio State University.

- (8) Esther L. French, Professor of Health and Physical Education and Head of the Department of Health and Physical Education for Women, to take the place of Miss Irene Clayton resigned, effective from September 1, 1944, at an annual salary of \$3,645.00. Dr. French has her bachelor's, master's and doctor's degrees from the University of Iowa, with teaching experience in Illinois, Iowa, and Minnesota, coming to us from the staff of the University of Minnesota.
- (9) Lenore Geweke, Assistant Professor of Foreign Languages, to take the place of Katherine Carver retired, effective from September 1, 1944, at an annual salary of \$2,475.00. Dr. Geweke has a bachelor's degree from Northwestern College in Wisconsin and a master's and a doctor's degree from the University of Wisconsin, with teaching experience in Wisconsin and Illinois, coming to us from the high school at Wauwatosa, Wisconsin.
- (10) Arley F. Gillett, Instructor in Health and Physical Education, to fill a newly created position, effective from September 1, 1944, at an annual salary of \$2,340.00. Mr. Gillett has a bachelor's degree from Illinois State Normal University and a master's degree from New York University, with teaching experience in Illinois and coming to us from serving as District Supervisor in the Division for Delinquency Prevention for the State of Illinois.
- (11) Louis Hoover, Professor of Art and Director of the Division of Art Education, to take the place of Julius Miller resigned, effective September 1, 1944, at an annual salary of \$3,645.00. Dr. Hoover has a B. S. degree from North Texas State Teachers College, a master's degree from Teachers College, Columbia University, and an Ed. D. degree from New York University, with teaching experience in New York, Texas, and Illinois, coming to us from the staff of the Eastern Illinois State Teachers College at Charleston.
- (12) Ruth Lambertus, Instructor in Music, to take the place of Gladys Tipton on leave, effective from September 1, 1944, at an annual salary of \$2,250.00. Miss Lambertus has B. M. and B. S. in Ed. degrees from Wittenberg College in Ohio and an M. A. degree from Teachers College, Columbia University, with teaching experience in public schools of Ohio, Iowa, and Texas, and a state teachers college in Oregon, coming to us from the Junior College at Edinberg, Texas.
- (13) W. C. McDaniel, Associate Professor of Mathematics, loaned to us for one year by Southern Illinois Normal University at Carbondale, to provide needed additional instruction in mathematics for the Navy V-12 program. Dr. McDaniel has done excellent work with us but is scheduled to return to Carbondale July 1, 1945.
- (14) Lloyd O. Poland, Assistant Professor of Chemistry, to take the place of R. W. Fogler resigned, at an annual salary of \$2,925.00, effective September 1, 1944. Dr. Poland has an A. B. degree from Butler University, M. A. from Syracuse University, and Ph.D. from Cornell University, with teach-

ing experience in Indiana and New York, coming to us from Syracuse, New York.

- (15) Ethel G. Stein, Instructor and Supervising Teacher in the Seventh Grade of the Metcalf Elementary School, to take the place of Dr. Marie Finger resigned, effective September 1, 1944, at an annual salary of \$2,340.00. Miss Stein has a B. Ed. degree from Northern Illinois State Teachers College at DeKalb and an M. A. degree from Northwestern University. She has had public school teaching experience in Illinois, coming to us from the public schools of Rochelle.
- (16) Bernalillo Williams, Instructor in the Training of English, to take the place of Miss Ruth Huggins on leave, effective September 1, 1944, at an annual salary of \$2,250. Miss Williams has a B. Ed. degree from Illinois State Normal University and an M. A. degree from the University of Colorado, with teaching experience in several high schools in Illinois, the last of which was Bloomington High School.
- (17) Gladys Baird, Instructor in Home Economics in the affiliated Soldiers and Sailors Children's School, to take the place of Miss Margaret Falstad resigned, effective November 1, 1944, at an annual salary of \$1,800, to be paid by the Department of Public Welfare. Miss Baird has a B. S. degree from Tarkio College in Missouri and an M. S. from Teachers College, Columbia University, with teaching experience in Illinois, Iowa, and Michigan, coming to us from California.
- (18) Robert M. Peterson, Instructor in Instrumental Music at the affiliated Soldiers and Sailors Children's School, to fill a newly created position as authorized by the Department of Public Welfare, effective September 1, 1944, at an annual salary of \$2,400.00 on a twelve months basis, to be paid by the Department of Public Welfare. Mr. Peterson has a B. S. degree from the University of Minnesota and an M. A. from Teachers College, Columbia University, with teaching experience in public schools in Minnesota.
- (19) Dorothy H. Ross, Instructor in Health and Physical Education, to take the place of Katherine Thielen on leave, effective February 5, 1945, at an annual salary of \$2,340.00. Miss Ross has a B. S. degree from Central Missouri State Teachers College at Warrensburg, and an M. A. degree from the Colorado State College of Education at Greeley, with teaching experience in Missouri schools, coming to us from the Wellston High School of St. Louis.

b. Clerical and Similar Positions

- (1) Gyneth Weber, School Nurse and Assistant in the Office of the Director of the University Health Service, at an annual (twelve months) salary of \$1,500.00, effective June 1, 1944, to take the place of Helen Hayner resigned.
- (2) Eleanor Crone, Clerk in the Business Office, at an annual (twelve months) salary of \$1,440.00, effective July 1, 1944, to fill a new position previously authorized.
- (3) Janet Dohmann, Alumni Secretary, at an annual (twelve months) salary of \$2,100.00, effective from September 1, 1944, to take the place of Miss Ellen Sorensen resigned.
- (4) Gloria Piazza, Clerk in the Business Office, at an annual (twelve months) salary of \$1,620.00, effective from September 1, 1944, to take the place of Mrs. Mildred Wunderlich, transferred to another position in the University.
- (5) Helen T. McClernon, Secretary to the Dean of Men, at an annual (twelve months) salary of \$1,560.00, effective from

September 11, 1944, to take the place of Miss Misao Shirat-suki resigned.

- (6) Doris L. Kron, Secretary to the Head Librarian, at an annual (twelve months) salary of \$1,500.00, effective from October 1, 1944, to fill a recently created position.
- (7) Mary Frances Ford, Secretary to the Head Librarian, at an annual (twelve months) salary of \$1,500.00, effective from November 15, 1944, to take the place of Miss Doris Kron resigned.
- (8) Milder Wunderlich, Secretary to the High School, Principal, at an annual (twelve months) salary of \$1,620.00, effective from September 1, 1944. Mrs. Wunderlich was transferred from the Business Office to the Office of the High School Principal to take the place of student help formerly used in this position.

### 8. Summer Session Faculty

The faculty here listed covers both intersession of three weeks, June 11-June 29, and the regular summer session of eight weeks, July 2-August 24, with the understanding that only those teachers who are needed on the basis of class enrollments will be paid for the intersession.

	Inter-session	July	August	Total Summer Session	Total Including Inter-session
				Summer	
Adams, Howard W., Chemistry		\$405.00	\$405.00	\$810.00	\$810.00
Admiré, Harry F., Bus. Ed., ½ salary		140.00	140.00	280.00	280.00
Allen, Mabel Clare, Speech	\$206.25				206.25
Arnold, Mary S., Critic 3rd Grade	195.00	260.00	260.00	520.00	715.00
Bey, Douglas R., Mathematics	206.25	275.00	275.00	550.00	756.25
Beyer, W. A. L., Social Science		420.00	420.00	840.00	840.00
Bleyl, Karl, Biological Science	206.25				206.25
Boicourt, Blaine, Music		280.00	280.00	560.00	560.00
Brunk, Dorothy G., Social Science		285.00	285.00	570.00	570.00
Buehler, Rose B., Critic, 1st Grade		275.00	275.00	550.00	550.00
Buell, Mary E., Home Economics	217.50	290.00	290.00	580.00	797.50
Burriss, Ethel M., Education	206.25				206.25
Clemans, Huberta, Critic 6th Grade		280.00	280.00	560.00	560.00
Cogdal, Joseph T., H. & P. E., ½ salary	83.75				83.75
Cole, Ruth L., Critic, 2nd Grade		260.00	260.00	520.00	520.00
Connell, M. Rogina, For. Lang.		280.00	280.00	560.00	560.00
Cooper, Bernice, H. and P. E.		290.00	290.00	580.00	580.00
Cooper, Margaret, Education		405.00	405.00	810.00	810.00
Cooper, Rachel M., Health Service		335.00	335.00	670.00	670.00
Crompton, Mabel P., Geography		275.00	275.00	550.00	550.00
Cross, C. L., Physical Science		370.00	370.00	740.00	740.00
Day, Alta, Business Education		275.00	275.00	550.00	550.00
Dean, Elizabeth, Biological Science		280.00	280.00	560.00	560.00
Decker, Charles E., Education	303.75	405.00	405.00	810.00	1,113.75
DeWees, William I., Agriculture	217.50	290.00	290.00	580.00	797.50
Dillinger, Claude M., Psychology	225.00	300.00	300.00	600.00	825.00
Ellis, Margery, For. Lang.		275.00	275.00	550.00	550.00
Ellwood, Robert S., Social Science	210.00	280.00	280.00	560.00	770.00
Fielding, Howard I., English		335.00	335.00	670.00	670.00
Flagg, Elinor B., Mathematics	206.25	275.00	275.00	550.00	756.25
Fleck, Henrietta, Home Economics		405.00	405.00	810.00	810.00
Force, Thelma, Education		295.00	295.00	590.00	590.00
Frey, Bernice G., H. and P. E.	206.25	275.00	275.00	550.00	756.25
Gillett, Arley F., H. and P. E.	195.00				195.00
Glasener, F. Russell, Social Science		335.00	335.00	670.00	670.00
Gooding, R. U., Physical Science		355.00	355.00	710.00	710.00
Green, J. W., Agriculture	206.25	275.00	275.00	550.00	756.25
Hacker, L. W., Education		350.00	350.00	700.00	700.00
Hammerlund, C. M., Industrial Arts	232.50	310.00	310.00	620.00	852.50
Hancock, H. J., H. and P. E.	*96.25	385.00	385.00	770.00	866.25
Harper, Chas. A., Social Science	281.25	375.00	375.00	750.00	1,031.25
Henderson, Stella, Education		335.00	335.00	670.00	670.00
Henline, Ruth, English		275.00	275.00	550.00	550.00
Hinman, Dorothy, English	206.25				206.25
Holmes, F. Lincoln D., Speech	303.75	405.00	405.00	810.00	1,113.75
Honn, Max, Industrial Arts		200.00	200.00	400.00	400.00
Hoover, Louis, Art	303.75	405.00	405.00	810.00	1,113.75



## III. OTHER SCHOOL EMPLOYEES

## 1. Resignations

- a. C. A. Graves, Janitor I, effective August 16, 1944, in order to accept another position.
- b. Earl D. Fillmore, laborer on the grounds staff, effective July 15, 1944, because he did not feel the salary was adequate.
- c. Delmar Moss, farm hand, effective August 31, 1944, in order to accept a more remunerative position.
- d. Ernest H. Sanders, farm hand, effective October 31, 1944, in order to accept a more remunerative position.
- e. Louis M. White, Janitor I, November 15, 1944, due to a feeling that his salary was not large enough.
- f. William C. Wilder, farm hand, effective January 31, 1945, because of being called into military service.

## 2. Deceased

- a. Mary Harvey, domestic in Fell Hall, October 6, 1944.

## 3. Leaves of Absence

- a. Frances Grimes, Cook II in Fell Hall, continued from September 1, 1944, because of illness.
- b. Nellie Bedinger, Janitor I, continued from January 1, 1945, because of illness.
- c. Etta Moberly, domestic in Fell Hall, effective January 15, 1945, because of illness.

## 4. New Appointments

- a. C. A. Graves, Janitor I, at an annual salary of \$1,380.00, effective July 1, 1944, to take the place of Roscoe Nice, transferred from janitor to night watchman some time ago and previously reported.
- b. Robert Mattingly, Janitor I, at an annual salary of \$1,440.00, effective October 1, 1944, to take the place of C. A. Graves resigned.
- c. Henry C. Short, farm hand, at an annual salary of \$1,620.00, effective December 15, 1944, to take the place of Ernest H. Sanders resigned.
- d. William C. Wilder, farm hand, at an annual salary of \$1,620.00, effective January 1, 1945, to take the place of Delmar Moss resigned.
- e. Remus Pickering, Janitor I, at an annual salary of \$1,500.00, effective February 4, 1945, to take the place of Louis White resigned.
- f. Lincoln West, trades helper, at an annual salary of \$1,500.00, effective February 1, 1945, to take the place of Commodore Wendleton resigned and reported at a previous Board meeting.

## 5. Changes in Salary

The following changes in salary, effective September 1, 1944, were authorized by the Advisory Committee and approved by the Coordinator and Position Classification Service.

		From	To
Mamie Barclay.....	Janitor I.....	\$1,320.00	\$1,440.00
Catherine Bonny.....	Janitor I.....	1,320.00	1,440.00
Alvin O. Calhoun.....	Janitor II.....	1,620.00	1,740.00
Harve E. Dawson.....	Trades Helper.....	1,620.00	1,680.00
Ollie Dunn.....	Janitor II.....	1,620.00	1,740.00
Eugene F. Hunter.....	Janitor II.....	1,620.00	1,740.00
James Marion Johnson.....	Trades Helper.....	1,560.00	1,680.00
Edgar King.....	Janitor II.....	1,620.00	1,740.00
Richard T. Mays.....	Janitor II.....	1,500.00	1,620.00
Henry Miller.....	Janitor II.....	1,620.00	1,740.00
Albert Ramseyer.....	Janitor II.....	1,620.00	1,740.00
W. A. Rice.....	Janitor II.....	1,620.00	1,740.00
Emmett Thompson.....	Janitor II.....	1,620.00	1,740.00
Elzy Upperman.....	Janitor II.....	1,620.00	1,740.00
William G. White.....	Trades Helper.....	1,620.00	1,680.00

## IV. THE ORGANIZATION

### 1. Teacher College Status

With the legislature now in session, the attempt is being made to indicate to all persons concerned that Illinois State Normal University does not wish to have its status changed in any manner from that of a strictly professional school devoted exclusively to the education of teachers. Obviously, this University is not concerned with any plans or proposed changes in status or emphasis upon the part of the other four teachers colleges, but for many and obvious reasons, Illinois State Normal University does not wish to be legislated into a type of work other than that for which the institution was founded and for which adequate financial support should be available.

### 2. Affiliations

#### a. Hospital Affiliations

As that part of the program in special education that is concerned with the training of school nurses, recent expressed interest upon the part of local hospitals to have some of their nurses in training take courses that are already now offered is of interest to Illinois State Normal University. Without alteration of courses and without excluding persons who are preparing for teaching, it is possible to admit some students preparing for the nursing profession, as well as to offer work for those who wish to educate themselves for school nurses. Such courses would be those in chemistry, bacteriology, anatomy, nutrition, psychology, sociology, and physical education.

Interest has been expressed in such affiliation by Mennonite and St. Joseph's Hospitals in Bloomington and it is understood that there is a possible interest that will be expressed on the part of Brokaw Hospital in Normal. It is recommended that this interrelationship program of nursing and teacher education be carried out so long as it does not involve adding courses other than those used in teacher education, or, because of possible larger enrollment at a later date, does not exclude those who are exclusively interested in teacher education.

#### b. Bloomington Public Schools

Plans have been worked out with the Superintendent of Schools and the Board of Education of Bloomington whereby student teaching in the various areas of special education may be car-

ried on in special rooms in the Bloomington school system. For this service in several rooms, under the direction of a staff employed by the Bloomington Board of Education, Illinois State Normal University has agreed to transfer a person, on the payroll of the University now serving at the Illinois Soldiers and Sailors Children's School, to serve as supervisor of this program.

Provision is also being made for the use of from two to four rooms of the Bloomington public schools during the intersession this summer when such student teaching facilities would not be available on our own campus. The Bloomington Board of Education will provide rooms, equipment, and supplies, and the University will provide the salaries of the needed two, three, or four teachers, for this three weeks period.

It is expected that the foregoing steps, constituting the beginning of an affiliated relationship, will lead to a larger and more general use of the Bloomington public schools for student teaching at a later date when there will be a greater demand for such facilities than our program has provided at any time in the past when enrollments were much larger than the present.

### c. Other Affiliations

The single largest affiliation for student teaching purposes continues to be the Illinois Soldiers and Sailors Children's School. During the past few years the enrollment in this school has decreased from approximately 700 to about 300. It is expected, as a result of the present World War, that the population will rapidly increase, which will provide more student teaching facilities than we have had in this school. The organization of the school is a kindergarten, grades one to six, and a junior high school of grades seven and eight. Boys and girls of high school age from the Children's School attend the University High School on our campus proper.

The rural school affiliations have been reduced from a high point of five schools, to one at the present time, partially due to the war situation and partially to the lack of interest of young people in educating themselves to teach in rural schools, or in elementary schools of any type. It will probably be necessary to add one or two schools to the present Walker School when the University enrollment increases and more student teaching facilities are needed.

We have maintained certain teaching relations with the Normal public schools in certain special fields such as health and physical education, art, music, home economics, and agriculture. In Bloomington, we have continued the affiliation with Trinity High School in the field of business education. With a supervisor devoting one-half day to that program and students teaching practically all the classes, this has been a rather important part of our affiliated program, especially for the Department of Business Education.

The affiliation with Towanda was suspended during the present emergency but it is probable that when the enrollment increases we will need to again work out some plan with a small community that will afford relations on both elementary and high school levels.

We are continuing the off-campus affiliations for student teaching in home economics at Farmington, Morton, Metamora, and Lexington.

### 3. The Calendar

The calendar for the period beginning September 1945, and continuing through the summer of 1946 is herewith submitted for the reaction of the Teachers College Board.



PROPOSED UNIVERSITY CALENDAR  
1945-1946

*First Semester, 1945*

Monday, September 10—Opening of University Elementary School, the University High School, and Off-Campus Affiliated Schools, at which time University student teachers report for duty.

Monday, September 10—Faculty Meeting, 3:00 p. m.

Monday, September 10—Meeting of Faculty Counselors, 4:30 p. m.

Tuesday, September 11—Freshmen report as directed, 9:30 a. m. Every entering Freshman must be present from September 11 through 14 to complete registration and meet other requirements.

Friday, September 14—Registration for former Freshmen and Upper-classmen.

Monday, September 17—All University classwork begins. (Registration for late afternoon, evening, and Saturday classes at 7:00 p. m.)

Friday and Saturday, October 26 and 27—Annual Homecoming.

Wednesday, November 21—Thanksgiving Vacation begins, 12:00 noon.

Monday, November 26—Thanksgiving Vacation ends, 8:00 a. m.

Friday, December 21—Christmas Vacation begins after scheduled classes.

*1946*

Monday, January 7—Christmas Vacation ends, 8:00 a. m.

Monday through Thursday, January 21 through 24—Semester Examinations.

Friday, January 25—First Semester ends.

*Second Semester, 1946*

Monday, January 28—Registration. (Registration for late afternoon, evening, and Saturday classes at 7:00 p. m.)

Tuesday, January 29—Classwork begins.

Monday, March 4—Central Division of Illinois Education Association. School not in session.

Tuesday, April 16—Spring Vacation begins after scheduled classes.

Tuesday, April 23—Spring Vacation ends, 8:00 a. m.

Monday through Thursday, May 27 through 30—Semester Examinations.

Friday, May 31—Second Semester ends.

Sunday, June 2—Baccalaureate Exercises.

Monday, June 3—Alumni Reunion and Luncheon.

Monday, June 3—University Commencement, 3:00 p. m.

*Intersession, 1946*

Saturday, June 8—Registration, 8:00—12:00 a. m.

Monday, June 10—Classwork begins.

Friday, June 28—Intersession ends.

*Summer Session, 1946*

Monday, July 1—Registration for University, University High School, Metcalf Elementary School, and Off-Campus Affiliated Schools.

Tuesday, July 2—Classwork begins.

Thursday, July 4—Independence Day Holiday.

Tuesday, Wednesday, Thursday, July 16, 17, 18—Educational Conference and Exhibit.

Friday, August 23—Summer Session ends. Summer Commencement, 3:30 p. m.

## V. THE CURRICULUM

### 1. Graduate School

#### a. General Report

Since graduate work was inaugurated in the intersession and regular summer session of 1944, the response has been excellent both as to quality of students admitted and the number who have expressed an interest in this new program. There have been thus far thirty-eight graduate students doing work in five of the departments that were approved to offer such a program. It may be of interest to the Board to know that we have not only complied with the regulations established by the Graduate Committee of the Teachers College Board, but have added other restrictions that represent higher standards than may be found in any graduate school in the country. Among the standards under which we operate are:

- (1) No department offering work that does not have at least fifty per cent of the members of the department holding doctor's degrees.
- (2) No courses to be taught by persons other than those with doctor's degrees. In many excellent graduate schools courses are some times offered by persons who do not possess a doctor's degree.
- (3) No extension courses to be offered, although many graduate schools, including the University of Illinois, do offer such work by extension.
- (4) No courses to be open to both seniors and graduates, but graduate work restricted entirely to graduate students, except by special permission granted to outstanding seniors who are within seven semester hours of completing the work for their bachelor's degree.

A recent report by the Board of Review of the North Central Association indicates that Illinois State Normal University, as was also true with Southern at Carbondale and Western at Macomb, far surpasses the minimum standards for schools offering graduate work, in faculty competence, library facilities, and financial support. The ranking given to Illinois State Normal University is very gratifying and encouraging in the furtherance of this graduate program. Such reactions and measurement of ability would seem to indicate that no mistake was made by the Teachers College Board in authorizing the teachers colleges of Illinois to undertake graduate work, if a comparison with graduate schools in all types of institutions of higher education in the North Central Association can be used as a criterion.

#### b. New Courses

A few additional courses in departments already approved have been submitted to the Graduate Committee of the Teachers College Board for their approval. It is hoped that action may be taken upon these few additional courses that are needed at the present time.

#### c. Postponement of Work in Speech Education

When seven departments of Illinois State Normal University were approved to offer graduate work, it was believed that the Department of Speech Education would be ready and would find demand for certain courses. Conditions have indicated that it will be unwise to offer work in speech education for the period of a few years and therefore it is recommended that graduate work in this department be postponed at least until the summer of 1947.

d. Approval of Additional Department

When the request was made for the approval of certain departments in the University, the Department of Mathematics could not qualify on the one basis of having at least fifty per cent of the members of the staff with doctor's degrees. Material has now been presented to the Graduate Committee of the Teachers College Board indicating that the Mathematics Department can readily qualify on this and other standards. It is therefore hoped that this department will be approved, since there is considerable demand for work in mathematics and the mathematics departments of the other two teachers colleges offering graduate work have already been approved. In a way, the addition of the Mathematics Department would be a matter of exchange for the postponement of work in the Department of Speech Education.

2. Special Education

a. Program

When at the meeting of the Teachers College Board on September 27, 1943, authorization was given to Illinois State Normal University to offer work for the education of teachers in seven areas of special education, the magnitude of the program being undertaken was not fully realized. It was true that Illinois State Normal University was centrally located and accessible to certain areas that would serve as laboratory centers for this program and it was likewise true that the University offering work in all phases of elementary and secondary education and drawing students from the entire State of Illinois, was a strategic position to undertake such a program, but the great amount of interest and the lack of teacher-training programs throughout the country has placed some problems squarely before the University.

b. Interest in the Exceptional Child

Growing interest upon the part of many organizations has focused attention upon ways and means of educating boys and girls who are handicapped in various ways. This has become a matter of special interest to the Department of Public Health, the Department of Public Welfare, the Office of the Superintendent of Public Instruction, the Illinois Commission on Handicapped Children, the Illinois Congress of Parents and Teachers, as well as several special groups such as the Illinois Society for the Prevention of Blindness, the Illinois Association for the Crippled, and the Association for the Hard of Hearing. This interest has spread to communities, both large and small, where there is a demand for the education locally of these handicapped children.

c. Need for Teachers

With several laws already enacted by the legislature providing funds to boards of education for payment of higher salaries to teachers qualified to handle this special work, the demand for teachers has suddenly and forcefully descended upon Illinois State Normal University. Many requests for teachers have come from city and county superintendents, principals of schools, and other groups charged with the responsibility of employing teachers. The Director of the Division of Special Education recently stated that if one hundred teachers were available at the present time for such work, they could all be placed.

d. Organization of Division of Special Education

It has been the plan at Illinois State Normal University not to undertake the seven areas of education for the mentally re-

tarded, the socially maladjusted, the unusually gifted, crippled, and those having vision, hearing, and speech defects, all at the same time. It is necessary to work into this program gradually and at the present time the program is actively under way dealing with the mentally retarded, those needing speech correction, the socially maladjusted, and with some courses in some of the other areas, in order to meet special needs of teachers who are partially trained. In September 1944 the first student registered as a freshman, who is taking the entire program through four years, with a possibility of a year of graduate work. Most of the teachers for the next few years will be those already in service who will be sent here to add to their training in this special type of work. Thus far, the greatest interest has been upon the part of graduate students who wished to take this special work beyond their background of general education, which they have completed receiving a bachelor' degree.

#### e. Needs for Furtherance of Work

Although the University was able to offer most of the work in the first two years, which was of a general nature in the fields of psychology, education, and other general subject matter areas, we are rapidly approaching the point where specialists in working with deaf, blind, crippled, and other groups will be needed. Aside from teaching, is the housing situation and it is hoped that the proposed special education building may be included in the post-war building program now being planned in Illinois. Additional information concerning the need for this building will be covered in the next portion of this report.

## VI. BUILDINGS AND GROUNDS

### 1. Building Program

#### a. Total Proposed Post-War Planning Program

In common with the other teachers colleges, Illinois State Normal University presented a program designed to meet the needs of the University for the next twenty-five years. This program designated in projects (L—Land, S—Site Preparation, B—Buildings) is here listed in the order of preference of buildings. In compliance with a request for listing three of the most urgent building projects, the request was made to have these included in the appropriations to be made by the 64th General Assembly. However, listed at the conclusion of the general and complete program are the projects that it is understood have been recommended for favorable consideration at the present time.

#### TWENTY-FIVE YEAR PROGRAM

L- 1	.....	\$ 260,000.00
S- 1	.....	11,402.05
S- 2	.....	8,717.10
S- 3	.....	34,333.20
S- 4	.....	250,533.28
B- 1	Auditorium—Music—Speech—Administration—Rehabilitation of Present Capen Auditorium.....	1,697,268.00
B- 2	University High School—University Elementary School— Metcalf Rehabilitation.....	2,340,160.00
B- 3	Special Education Building.....	976,903.00
B- 4	Heating Plant Enlargement.....	675,000.00
B- 5	Fell Hall Addition.....	414,879.00
B- 6	Addition to Smith Hall (two units).....	595,164.00
B- 7	Student Union.....	500,214.00
B- 8	Women's Residence Hall.....	793,553.00
B- 9	McCormick Gynnasium Addition.....	233,398.00
B-10	Industrial Arts Addition.....	67,114.00
B-11	Rehabilitation of Old Main, Cook Hall, and Residence Halls.....	233,398.00
B-12	Library Stacks and Air Conditioning Unit.....	96,943.00
B-13	Men's Gymnasium.....	957,902.00

B-14 Arts Building .....	573,484.00
B-15 Business Education Building .....	573,424.00
B-16 Classroom Building (English, Foreign Languages, Social Science) .....	573,424.00
B-17 Stadium .....	194,052.00
B-18 Field House and Armory.....	369,272.00
B-19 Storage Building .....	30,648.00
B-20 Green House Addition.....	23,338.00
B-21 Smith Hall Completion.....	297,582.00
B-22 Women's Residence (second).....	793,553.00
	\$13,575,658.63
RECOMMENDED FOR PRESENT FAVORABLE CONSIDERATION	
L- 1 .....	\$ 260,000.00
S- 1 .....	11,402.05
B- 1 Auditorium—Music—Speech—Administration—Rehabilitation of Present Capen Auditorium.....	1,697,268.00
B- 4 Heating Plant Enlargement.....	181,000.00
	\$ 2,149,670.05

It has been felt that the immediate demands for the enlargement of the heating plant can be covered by the expenditure of \$181,000.00 with the rest of that project to be completed when more buildings are constructed.

A plan of the campus with the location of the proposed new buildings has just been completed by Chance S. Hill, landscape architect. It is expected that copies of this campus plan will be available for distribution to the Board members at the February 19 meeting.

It will be noted that the special education building is not included in the preliminary recommendations. Due to a misunderstanding and an oversight in which it has been explained that consideration may be given to taking Project B-3 and giving it early consideration, there is a possibility that an additional building may be included in the final allotment of funds to this University. The reason for this possible consideration is that this building is not considered as an Illinois State Normal University building in one respect any more than the Natural Resources building is a building of the University of Illinois. This buildings will serve a statewide purpose and is not needed by the University nearly as much as it is by the citizens in general and the public schools in particular throughout the State of Illinois for the purpose of educating teachers under existing laws. It is in terms of such general interest that some of the officials of the Illinois Post-War Planning Commission have suggested consideration of this building in the final determination of the contents of the complete program for the State of Illinois.

## 2. Rehabilitation of Residence Halls

### a. Smith Hall

The Division of Architecture and Engineering is now completing plans and specifications for the rehabilitation of Smith Hall, which was vacated by the Navy V-12 Unit November 1, 1944. These plans call for complete rewiring, new light fixtures, new plumbing and fixtures, entire interior redecoration and refinishing of floors and woodwork. There will also be removal of one partition to enlarge the dining room and some remodeling in the kitchen. When it was found that materials would be available for this work, it was believed advisable not to open the hall until either next summer or in September, thus giving opportunity to do some work that was planned and for which appropriations had been made prior to our entrance into the war. Funds for the payment of this rehabilitation work will

come from the Navy program. This should place Smith Hall in excellent condition, much better than it has been at any previous time, and make it available for forty-two students as compared with the maximum of thirty-two in the past.

b. Fell Hall

If Fell Hall is returned to the University July 1, there will be ample time to place it in readiness for occupancy by women students when school opens in September 1945. The repair program in this hall has been one of a rather continuous nature with asphalt tile floors being placed in all corridors, offices, reception rooms, washrooms, kitchen, etc. The drawing and dining rooms were completely redecorated within the last two months and many other alterations and repairs have been made recently, all of which has been paid for from Navy funds, as a portion of the use and maintenance charge for the property. When the Navy V-12 Unit leaves, the hall will probably be in the best condition since it was constructed in 1918, due to some replacements of faulty materials that were accepted at that time because the contractor became bankrupt.

3. Easement

The City of Normal has indicated that they would be willing to widen the streets on the west and north sides of the University Farm if we would consent to having the telephone and electric light poles moved over to the fence line. This would mean that the cross arms on these poles would extend over the property line of the University Farm and, since this is not considered either disadvantageous or dangerous and would give a wider street, it is hoped that the Teachers College Board will approved this easement.

4. Campus Plans

A survey of the campus proper and the University Farm was recently completed by Harold Steinbrecher, Engineer, of Wheaton, Illinois. It is from this survey that Mr. Hill has prepared plans for the future development of the campus proper and a certain portion of the south end of the University Farm.

VII. AUXILIARY ENTERPRISES

1. Residence Halls

a. Smith Hall

This hall was in use by the United States Navy for the V-12 program from July 1, 1943 to November 1, 1944. Hence there is no financial report to be made on its use by civilian students. Smith Hall will be reopened for use of men students either during the 1945 summer session or beginning in September 1945. At the present time it is undergoing needed repairs and alterations.

b. Fell Hall

This hall has been occupied by the Navy V-12 trainees since July 1, 1943 and will be in use until July 1, 1945. At that time it is presumed that the Navy V-12 program will be discontinued and hence no financial report can be made on the hall for the two-year period. Rehabilitation will be undertaken during the months of July and August in order to place the hall in readiness for women students in September 1945.

3. University Farm, Report for Year Ending June 30, 1944

## RECEIPTS

Sales, livestock .....	\$4,958.85	
Sales, produce .....	1,882.03	
Miscellaneous .....	498.02	
Total Receipts .....		\$ 7,338.90

## EXPENDITURES

Personal Services—Regular .....	7,273.17	
Office Expense—telephone .....	87.72	
Operation		
Livestock, veterinary expense, etc.....	152.45	
Motor Expense.....	168.24	
Power and Light.....	215.23	
Stock Food.....	8,575.72	
Farm and Garden Supplies.....	534.13	
Water .....	85.94	
Repairs and replacements.....	173.34	
Equipment .....	2,000.00	
Total Expenditures.....		19,265.99
Excess of Expenditures over income.....		\$11,927.09

## VIII. STUDENT LIFE

## 1. Inter-Cultural Club

For some time there has been a desire upon the part of a number of students in the University to form an Inter-Cultural Club, which would bring together for discussion and information of mutual value various races represented by students on the campus. A constitution for this organization was recently approved by the Organizations Board of the University, and sanctioned by the Administrative Council, and it is expected that the organization will become a definite part of the campus life in the very near future. This is significant in view of present trends looking toward a better understanding of minority groups.

## 2. Navy V-12 Unit

Since July 1, 1943, Illinois State Normal University has had a Navy V-12 Unit varying in size from 260 to approximately 130 that will make up the quota beginning March 1, 1945. During this period of time 601 different seamen have been located on this campus. They have come from fifty-eight colleges and universities, as well as directly from high school, and many of them have come from the fleet after seeing action in different parts of the world. After they have graduated from the Navy V-12 program here and have gone on to Midshipmen's School, many of them have made outstanding records and have later given a good account of themselves in actual combat.

It now seems probable that Illinois State Normal University will exercise the option now available to discontinue the Navy V-12 program after July 1, 1945. It may be that the United States Navy will also wish to discontinue the program at that time because of their policy of not admitting more men for officer training. There will be relatively few V-12 Units in the near future and rather than find that Fell Hall comes back to us in November 1945 or March 1946 with little opportunity to make use of it, it is believed that the best policy will be to terminate the program with the United States Navy, with their approval, July 1, 1945.

In many ways the experience with the Navy V-12 group has been highly satisfactory. The University has been fortunate in the officer personnel, especially the Commanding Officer, who, together with the Executive Officer, has been with us since the Unit was first located on the campus. The men have taken regu-

lar college courses which have been handled by the regular faculty of the University. A number of adjustments have, of necessity, been made to accommodate this Unit, and, although the contract under which we operated has not been one that would permit any marked profits, the University will not have lost any money and will probably gain enough to rehabilitate the quarters used by the Navy. Aside from making a contribution to the war effort, the experience has been a valuable one both from the standpoint of the educational program and a morale builder during the past two years.

## IX. MISCELLANEOUS

### 1. Bulletins and Catalogs

It has been possible to plan certain bulletins of the University and the general catalog so that they will be issued earlier this year than at any previous period, at least during the last fifteen years. The summer session bulletin, now on the press, should be available before the end of February. A preliminary summer session folder should be in the mail before end of March. By April 1, or shortly thereafter, the general catalog of the University should be available. This will again be printed by the Pantagraph Printing and Stationery Company and it is a matter of interest to note that the paper for this catalog was received rather early in January. Other bulletins, including a pictorial bulletin, will probably be available before May 1.

### 2. Cooperation with the Federal Government

#### a. Testing Program

Illinois State Normal University has been designated as one of the state centers for testing veterans and, as the number of men discharged from service increases, this program will be one of significance not only for students on this campus but for any veterans, regardless of their future plans. The contract for this work was approved by Director Thompson.

#### b. Scholarship and GI Bill of Rights Programs

At the present time there are a number of men and women discharged from military service who are in school either under state military scholarships, the governor's program, or the federal GI program. This number will increase but its size has already necessitated some careful planning under the direction of a committee of faculty men.

#### c. Rehabilitation

The University is cooperating with the Veterans Administration in connection with a rehabilitation program which clears through regular and proper federal channels. Some students now on the campus are operating under this program, known as Public Law 16. Contract for this cooperative program was likewise approved by Director Thompson.

### 3. Honors Come to the Faculty

It is a pleasure to report recent recognitions that have come to some members of the University faculty through their selection to prominent state and national offices. A number of others, too numerous to list, are serving on committees and in some official capacity with other state and national groups.

a. J. W. Carrington, President, National Institutional Teacher Placement Association; President, Illinois Schoolmasters' Club.

b. H. O. Lathrop, National President, Gamma Theta Upsilon (Honorary Geography Fraternity).



- c. Mary D. Webb, Second Vice-President, Department of Business Education, National Education Association; National Secretary, Kappa Delta Epsilon.
- d. C. F. Malmberg, National Treasurer, Teachers College Personnel Association.
- e. Anna L. Keaton, President, Illinois Association of Deans of Women.
- f. F. Lincoln D. Holmes, President, Illinois Association of Teachers of Speech.
- g. Robert S. Ellwood, President, Illinois Council for the Social Studies.
- h. R. U. Gooding, Second Vice-President, Illinois Academy of Science.
- i. Stanley S. Marzolf, Treasurer, Illinois Association of Applied Psychology.  
Dean C. A. De Young has been serving as Educational Consultant for the Committee on Service for the Illinois Post-War Planning Commission.

#### 4. Position Classification Service

It is hoped that before any final bills are drawn affecting the teachers colleges that opportunity may be given to presidents and others concerned to make sure that all existing positions are included for the next biennium. Failure to include some of the positions that have existed for a number of years was a decided handicap in operating during the present biennium. There is a probability that consideration will need to be given to the adjustment of salary ranges if we are to employ and retain good persons in certain types of work operating through Civil Service.

#### 5. Educational Program

It is hoped that there may be a possibility of a Board meeting or several Board meetings where an opportunity may be given for the discussion of the educational programs of the teachers colleges. It is presumed that this opportunity would be of interest to the other presidents, but speaking for Illinois State Normal University, such an opportunity would be most welcome to bring to the attention of the Board the teacher education program of this University, now eighty-eight years old.

### X. SUMMARY

The approval of the Teachers College Board of the following recommendations is requested:

1. The awarding of degrees to the graduates listed as completing their work on June 5 and August 25, 1944.
2. The acceptance of the resignations of Willard E. Fowler, Sherman G. Waggoner, Opal C. Hartline, Robert M. Peterson, Ellen Sorensen, Misao Shiratsuki, Doris Kron.
3. The granting of sabbatical leaves to Mabel Clare Allen, Mary Arnold, Thelma Force, Bernice Frey, Leslie M. Isted, Margaret Peters, Katherine Thielen.
4. The continuation of the leave of absence of Richard G. Browne on a half-time basis with half pay for the current school year.
5. The granting of leaves of absence without pay to W. I. De Wees, L. W. Hacker, Katherine Thielen, Dale B. Vetter, Elsie Bergland, C. M. Hammerlund, Ruth Henline.
6. The change in status of Max Honn, V. M. Houston, Arthur H. Larsen, Laura Schroeder.
7. The creation of the following new positions: Health and Physical Education for Boys in the Metcalf Elementary School, Faculty

Assistant in Milner Library, Curator in the University Museums, Home Economics Supervisor.

8. The appointments to the faculty of G. B. Barber, Douglas R. Bey, Ruth L. Cole, Bernice Cooper, Claude M. Dillinger, Howard I. Fielding, Henrietta C. Fleck, Esther L. French, Lenore Geweke, Arley F. Gillett, Louis Hoover, Ruth Lambertus, W. C. McDaniel, Lloyd O. Poland, Ethel G. Stein, Bernalillo Williams, Gladys Baird, Robert M. Peterson, Dorothy H. Ross.
9. The appointments to the clerical and similar positions of Gyneth Weber, Eleanor Crone, Janet Dohmann, Gloria Piazzzi, Helen T. McClernon, Doris L. Kron, Mary Frances Ford, Mildred Wunderlich.
10. The summer session faculty as listed.
11. The acceptance of resignations of the following employees of the University: C. A. Graves, Earl D. Fillmore, Delmar Moss, Ernest H. Sanders, Louis M. White, William C. Wilder.
12. Granting of leaves of absence to the following employees: Frances Grimes, Nellie Bedinger, Etta Moberly.
13. The appointments of the following employees: C. A. Graves, Robert Mattingly, Henry C. Short, William C. Wilder, Remus Pickering, Lincoln West.
14. The changes in salary of the following employees: Mamie Barclay, Catherine Bonny, Alvin O. Calhoun, Harve E. Dawson, Ollie Dunn, Eugene F. Hunter, James Marion Johnson, Edgar King, Richard T. Mays, Henry Miller, Albert Ramseyer, W. A. Rice, Emmett Thompson, Elzy Upperman, William G. White.
15. The affiliated relationships with Mennonite, St. Josephs, and Brokaw Hospitals of Bloomington and Normal.
16. The initial affiliation with the Bloomington schools as outlined.
17. The University Calendar beginning September 1945 and continuing through the summer of 1946.
18. Additional graduate courses to be offered in the departments of education and psychology, foreign language, and geography.
19. The postponement of graduate work in speech education until the summer of 1947.
20. The acceptance of the Department of Mathematics as an additional department authorized to offer graduate work.
21. The granting of an easement to the City of Normal in the relocation of electric light and telephone poles.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE  
WESTERN ILLINOIS STATE TEACHERS COLLEGE  
FOR THE MEETING AT SPRINGFIELD**

**FEBRUARY 19, 1945**

*To the Members of the State Teachers College Board of Illinois:*

The following report is submitted for the Western Illinois State Teachers College:

**I. STUDENTS:**

**A. Attendance, College Year, 1943-1944 (excluding duplicates)**

	Men and boys	Women and girls	Total	Total one year ago
<b>1. College</b>				
Postgraduates.....	3	12	15	8
Seniors.....	18	55	73	125
Juniors.....	9	85	94	141
Sophomores.....	21	93	114	216
Freshmen.....	55	158	213	323
Extension.....	66	697	763	465
Total.....	172	1,100	1,272	1,278
<b>2. Secondary Schools</b>				
Western High School.....	66	56	122	139
Bardolph.....	27	32	59	69
Total.....	93	88	181	208
<b>3. Elementary Schools</b>				
Western Training School.....	129	122	251	240
Rural.....	28	21	49	41
Adair.....	24	23	47	37
Bardolph.....	25	36	61	63
Total.....	206	202	408	381
<b>Grand total.....</b>	<b>471</b>	<b>1,390</b>	<b>1,861</b>	<b>1,867</b>
<b>B. Attendance, First and Second Summer Terms, 1944</b>				
1. College.....	101	530	631	636
2. Secondary.....	23	17	40	40
3. Elementary.....	129	122	251	*309
Total.....	253	669	922	985
<b>C. Attendance, Refresher Course</b>				
1. College.....	2	23	25	

\* 69 attended the City Ward School.

**D. Enrollment**

As indicated by the foregoing figures, we were very fortunate at Western in having as large an enrollment as we did throughout the year. It will be noted that we had only 6 students less on the college level in 1943-44 (1,272) than in 1942-43 (1,278). The same thing is true for the institution as a whole, having 1,861 in 1943-44

and 1,867 in 1942-43. Enrollments for Western as compared with the previous year, 1942-43, are as follows:

Fall Quarter, 1943.....	Decrease 41.7 %
Winter Quarter, 1943-1944.....	Decrease 41.5 %
Spring Quarter, 1944.....	Decrease 30.2 %
Summer Quarter, 1944.....	Decrease 6.15 %

This is a very good showing as the teachers colleges for the nation as a whole decreased 51% in enrollment in 1943-1944 as compared with 1942-1943.\* We at Western attribute this above average enrollment to the splendid work of the faculty at Western in contacting prospective students who were seniors in the high schools served by the college, to the personal guidance program inaugurated two years ago, to the revision of the curriculum, to the addition of fraternities and sororities, and to the pre-induction and general college curricula.

Frequently, we have inquiries in regard to what our faculty is doing now that we have a decreased enrollment. To illustrate that we are serving a decided education need in the western part of the state, we are herewith submitting the number of classes, the average enrollment in these classes, and the number of people served during the winter quarter of 1943-1944:

College Students .....	382
Western High School Students.....	122
Elementary Students.....	251
Extension Students .....	763
**Total Number of People Served.....	1,518
Number of Classes.....	287
Average Enrollment in Each Class.....	17

In 1942-1943 the comparable figures at the Western Illinois State Teachers College for the winter quarter were:

College Students.....	653
Western High School Students.....	139
Elementary Students.....	240
Extension Students .....	465
Total Number of People Served.....	1,497

This indicates that we served 21 more persons in 1943-1944 than we did the previous year. It can readily be seen from these figures that our big increase was in Extension, from 465 students to 763 students. Our high school dropped slightly due to the boys of service age being called away from their studies and a few girls, who were beyond sixteen years of age, working at Camp Ellis rather than going to school. The elementary school gained 11 pupils and is serving to capacity in each room. These figures are given in order that the members of the Teachers College Board may have a better idea of the services which the faculty at the Western Illinois State Teachers College are giving during this period of decreased enrollments.

The expansion in Extension service is a justified service during the emergency as at the present time we have a shortage of 3,064 teachers in the State of Illinois. Out of this number 1,500 have had less than two years of college, and approximately 750 have had no college training at all but are entering the teaching profession directly from high school.

\* National Education Assn. Research Bulletin, Vol. XXII, No. 1, Feb., 1944, page 7.

\*\* These figures do not include 216 pupils served off campus in affiliated schools.

## E. Attendance, Fall Quarter, 1944

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Sat. and evening classes) .....	12	13	25	7
Postgraduates .....				62
Seniors .....	3	57	60	61
Juniors .....	14	58	72	94
Sophomores .....	13	84	97	195
Freshmen .....	47	152	199	583
Extension .....	40	432	472	
Total .....	129	796	925	1,002
2. Secondary Schools				
Western High School .....	66	64	130	122
Bardolph .....	21	32	53	59
Galva .....	120	109	229	
Total .....	207	205	412	181
3. Elementary Schools				
Western Training School .....	115	124	239	251
Rural .....	34	25	59	49
Adair .....	20	20	40	47
Bardolph .....	32	33	65	61
Macomb Jr. High School .....	92	93	185	
Total .....	293	295	588	408
Grand total .....	629	1,296	1,925	1,591

F. We have been very much encouraged by the graduate program as we have more students than we anticipated. We had 51 students who were graduates, or as they are commonly called postgraduates, in the summer of 1944. We had 25 students the first semester of 1944 in three classes as follows:

Educational Sociology, taught by Dr. Julian Archer—7 students.  
Public School Administration, taught by Dr. Louis M. Schleier—12 students.  
World Literature, taught by Dr. Irving Garwood—6 students.

G. A Veterans Bureau for the returning G.I.'s has been provided at Western. It is composed of: Dr. M. N. Thisted, Dean of Men, Dr. Louis M. Schleier, Director of Research, Dr. Clifford Pearce, Assistant Professor of Education, Dr. Minna Hansen, Dean of Women, and Dr. Arthur TerKeurst, Director of the General College. At the present time we have seven veterans of World War II who are receiving assistance from the federal government to attend college.

H. Western has a contract with the Veterans Administration, Hines, Illinois, to provide testing service for the returning veterans for all types of work (educational, vocational, agriculture, etc.) in which they might wish to engage. This does not mean that Western will offer the type of work which the veteran is qualified for, but we are merely providing the testing service for these boys. The results of the tests are reported to the Director of the Veterans Bureau at Hines, and he in turn assigns these men to an approved college, technical school, or trade school.

I. Cost of operating the college for the year beginning July 1, 1943, and ending June 30, 1944, not counting permanent improvements or Monroe Hall (women's dormitory):

1. Spent from State Funds .....	\$405,127.64
Spent from Income Fund .....	5,961.45

\$411,089.09

## 2. Per Capita Cost

	Quarter Hour Enrollments	Equivalent in 48 Quarter Hour Enrollments
First Summer Term, 1943.....	3,208	66.83
Second Summer Term, 1943.....	1,804	37.58
Fall Quarter, 1943.....	6,640	138.33
Winter Quarter, 1943-1944.....	6,012	125.25
Spring Quarter, 1944.....	5,688	118.50
Mid-Spring Term, 1944.....	384	8.00
Extension, 1943-1944.....	3,560	74.16
Total .....	27,296	568.65
To State.....	\$405,127.64 ÷ 568.65 =	\$712.44
To Income Fund.....	5,961.45 ÷ 568.65 =	10.48
Total .....	\$411,089.09 ÷ 568.65 =	722.92

This is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

## J. Degree Graduates, June 1944

Alfs, Johana	Hieronymus, Anne K.
Anderson, Darlene Louise	Johnson, Ruth Hanson
Barber, Betty Jane	Jones, Mary Margaret
Beer, Barbara Helen	Lane, Marjorie E.
Bonham, Eleanor Jane	Miner, Margie Jeanne
Bradley, Delvina	Mullen, Verna Fluegel
Brooks, Marilyn Ruth	Ormiston, Dorothy Belle
Carmack, Mary Kathryn	Raglin, Marjorie Belle
Cox, Lucille M.	Rasmussen, Lily Anise
Cozine, Mildred Marilyn	Reische, Imogene
DeMoss, Corrine Louise	Rodgers, Dorothy Fern
DeWitt, Kathryn Virginia	Rose, Marian
Ernst, Jennie Rose	Stevens, Harriet Louise
Fravil, Martha E.	Swain, Robert S.
Hamm, Dale W.	Van Winkle, Martha
Hardisty, John Robert	Whittemore, Margaret
Hazelleaf, Marian	Zunwalt, Wayne Sidwell
Henderson, Mae Louise	

IN ABSENTIA

Adams, Jewell  
Brooks, Rolland  
Cordell, Howard William  
Dunbar, Howard Pillsbury  
Holliday, Besse M.  
Hoover, William Gordon

Hudson, James L.  
Kiddoo, Marna Deane  
Netherton, Lowell E.  
Turnbull, Glenn E.  
Young, Herschel Ray

## K. Degree Graduates, July 1944

Bruner, Charlotte	Pletkovich, Ruth E.
Forsythe, Mary Laura	Ringquist, Anna V.
Gorman, H. Ellen	Robinson, Florence Louise
Hoeft, Helen Godfrey	Sawyer, Martha
Holden, Catherine M.	Smith, Leila Mae
Imler, Elsie S.	Speckhart, Velma
Jennings, Harry Lee, Jr.	Tilton, Mary Alberta
Long, Dorothea Lucille	Walker, Joan
Mullan, Genevieve E.	Weinberg, Mary Elizabeth
Nordhus, Evelyn	Zendt, Dorothy Wagner
Paine, Lucille Alice	

IN ABSENTIA

Clary, Phillip Scott  
Flick, Lorita Elsie

Lynch, Roberta M.

## L. Degree Graduates, August 1944

Douglas, Thelma Louise	Morrison, Carolyn
Duvendack, Velma M.	Plain, Nell A.
Hedberg, Ruth L.	Pool, Virginia
Johnson, Merna Painter	Postlewait, Grace Elizabeth
Jones, Betty Ann	Ryan, Thomas
Kinman, N. George	Scheuering, Minnie M.
Lukens, Dorothy Eileen	Stagg, Elynor
Mautino, Mamie Margaret	Varnes, Ruth
Maxey, Effie Grace	Wise, Doris Katherine

IN ABSENTIA

Converse, Cleva Boden

## II. FACULTY

### A. Leave of Absence

1. Miss Esther L. Stroup of the Home Economics Department requested a leave of absence without pay for the college year 1944-1945 to study at the University of Chicago.
2. Dr. DeForest O'Dell requested a leave of absence without pay from October 1, 1944, to September 1, 1945. No substitute was employed for Dr. O'Dell. Part of his work was assigned to two other faculty members as will be shown later in the report.

### B. Changes in Faculty for the Summer of 1944

1. Dr. Arthur G. Tillman, Geography Department, did not teach the second summer term.
2. Dr. Glenn Ayre of the Mathematics Department was employed one-half time for the second summer term of 1944 at a salary of \$232.50.

### C. New Appointments

1. Mr. C. Adam Turner started work on September 1, 1944, as Rural School Supervisor in the Department of Education. He has a B. Ed. degree from Southern Illinois Normal University and M.A. degree from Northwestern University. He also has all of the work for his doctorate completed with the exception of his thesis. Mr. Turner will receive a salary of \$300 per month. He is replacing Miss Helen Elaine Stenson who resigned in April 1944.
2. Miss Ritta Whitesel, instructor in the Department of Home Economics, will substitute for Miss Esther Stroup at a salary of \$250 per month plus maintenance. Miss Whitesel has a B. Ed. degree from Eastern Illinois State Teachers College and M.A. degree from Columbia University.

### D. Changes in Salary

1. Mr. Allan Laffin, commercial teacher, was given an additional \$50 per month as Director of Public Relations in addition to his regular work. This made it necessary to change his rank for the time being from Instructor to Assistant Professor.
2. Dr. Kent Pease was given an additional \$35 per month to supervise the publication of The Courier in addition to his regular work.

## III. OTHER COLLEGE EMPLOYEES

### A. Changes in Salaries

1. Mr. Walter Waller, laborer (maintenance), was increased from \$115 to \$120 per month effective July 1, 1944.
2. Mr. Glen Wells, laborer (maintenance), was increased from \$115 to \$120 per month effective July 1, 1944.
3. Mr. Guy Moore, laborer (maintenance), was increased from \$125 to \$135 per month effective July 1, 1944.

### B. Resignation

1. Miss Betty Weaver, Clerk Stenographer I, resigned on August 31, 1944, to join the WAVES.

### C. New Appointments

1. Mrs. Kathryn Curtis, Clerk Stenographer I, replaced Miss Betty Weaver at a salary of \$125 per month.
2. Miss Irene Wear replaced Margaret Henry as laundry worker at a salary of \$65 per month plus maintenance. Miss Henry retired on September 1, 1944.

3. Mr. Carl Smith replaced Mr. Thomas Mason as Watchman I from December 1 to December 31, 1944, at a salary of \$115 per month.

D. Leave of Absence

1. Mr. Thomas Mason, Watchman I, requested a leave of absence without pay from November 1 to December 31, 1944, due to illness.

IV. ORGANIZATION. No report.

V. CURRICULUM

A. The fifth year plan for teacher-education was inaugurated at the Western Illinois State Teachers College commencing with the first six-weeks summer term, 1944. Work toward a Master of Science in Education degree was offered in three fields: Administration, Elementary School, and Secondary School. Work was offered in the fields of Biology, Chemistry, Education and Psychology, English, Geography, Mathematics, and Social Science. Graduate courses are being offered on campus during the 1944-1945 college year from 4:00 to 6:00 o'clock and from 7:00 to 9:00 o'clock in the evenings and between 10:00 and 12:00 o'clock on Saturday mornings according to the needs and demands of the teachers in the vicinity of Western.

Permission was granted by the Graduate Committee of the Teachers College Board to offer such work in three fields in the following subjects:

Education 506—Educational Sociology  
 Education 508—Personnel and Guidance  
 Education 509—School Law, Principles and Practices  
 Education 511—Public School Administration  
 English 563—World Literature  
 English 565—Literary Criticism  
 Social Science 538—Social and Cultural History of the United States  
 Social Science 557—International Law  
 Social Science 559—Propaganda in the Modern World

At this time we are asking for permission to offer the following graduate classes if needed during the summer of 1945:

Botany 550—Botany of Water Plants  
 Botany 551—Problems in Plant Pathology  
 Zoology 550—Advanced Ornithology  
 Zoology 551—Animal Geography  
 Chemistry 505—Chemical Technology  
 Chemistry 515—History and Literature of Chemistry  
 Chemistry 534—Sanitary Water Analysis  
 Chemistry 535—Mineral Water Analysis  
 Education 513—Laboratory Course in Student's Teaching Field  
 Education 536—Public School Administration  
 Graduate Seminar 600—Problems of Teaching and Research  
 English 571—Elements of Anglo-Saxon and Middle English  
 English 572—The Development of the English Language  
 English 573—Development of the Drama  
 Geography 502—Special Problems in Geography  
 Geography 503—Field Work in Geography  
 Mathematics 502—The Teaching and Supervision of Arithmetic  
 Mathematics 550—Solid Analytic Geometry  
 Mathematics 555—Probability  
 History 566—American Colonial History  
 Political Science 548—American Political Theories  
 Political Science 552—Problems of International Organizations  
 Political Science 564—Contemporary Governmental Problems  
 Physical Science 500—Household Chemistry  
 Physical Science 501—Household Physics  
 Physical Science 502—Earth Science

We are not giving the content or nature of these courses in detail as they were submitted to the chairman of the Graduate Committee on December 1, 1944; therefore, we assume that he and his committee will be prepared to give their recommendations to the Board as a whole concerning these courses.

B. On December 19, 1944, Dr. John Dale Russell, Secretary of the North Central Association of Secondary Schools and Colleges, notified the Western Illinois State Teachers College that they had no ob-



jections for the giving of graduate work leading to the Master of Science in Education degree. In fact, they seemed to be quite well pleased.

- C. We also received a letter from the Secretary of the American Association of Teachers Colleges, Charles W. Hunt, stating that the Association was well satisfied with the excellent faculty preparation, leadership, curricula, and facilities for giving graduate work at Western. He stated that, if all institutions who applied to accrediting associations were as well qualified as Western, the teachers colleges would be a credit to the profession.

## VI. BUILDINGS AND GROUNDS

- A. Further progress in the preparation of blue prints and plans for the Western Illinois State Teachers College seems to be stopped due to the fact that no action has been taken by the Teachers College Board approving the recommendations of the Illinois Post-War Planning Commission relative to new buildings. The impression obtained from the men in the Department of Architecture and Engineering is that we need the approval of the State Teachers College Board before any further expenditure of time and energy will be made for plans concerning new buildings or additions to old buildings at Western. We urge the members of the State Teachers College Board to devote some time as soon as convenient to the consideration of post-war buildings for Western. We believe that institutions which have blueprints prepared for post-war buildings and approval for the same will have a better opportunity to obtain the buildings than those who do not have such plans; therefore, we again submit the material which was listed in the June 6, 1944, board report from Western as no action was taken in regard to the building needs of Western at said meeting as the other teachers colleges and universities did not make such a request at that time:

PROJECT B-1	
Power Plant Addition (to care for one new boiler).....\$	359,000.00
Site Development for Women's Dormitory Area (S-1)....	3,291.06
This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the additions to the gymnasiums and women's dormitory.	
Addition to the Women's Dormitory and Additions to the Gymnasiums .....	685,876.00
Addition to dormitory to provide seventy-eight additional rooms; superstructure for swimming pool; addition to training school gymnasium.	
Land Acquisition (L-1).....	76,200.00
Approximately forty acres of farm land directly north of the present college campus and connecting with the golf course at the northwest corner. About ten acres are rolling farm land; the other thirty acres are level and usable for athletics and agricultural purposes. The Western Illinois State Teachers College has never had land to carry on the farm projects for its agriculture students in high school and college. This farm would be ideal for this purpose in part, and the remainder or all, if necessary, can be used for the expansion of the campus. Estimated value, \$10,000.	
Other property needed to round out the college property is the half-block between Pierce and Charles Streets adjacent to the present college campus and block bounded by Murray, Pierce and Charles Streets and the campus. The estimated value of the half-block is \$9,800; the estimated value of the block is \$56,400.	
Site Development for new Athletic and Intramural Area..	103,740.00
This includes all work complete for the creation of a new athletic and intramural area.	
Total .....	\$ 1,228,107.06

PROJECT B-2

Science Building and Greenhouse.....	\$ 1,086,581.00	
Science building to house the equipment, classrooms, and facilities for teaching botany, zoology, chemistry, physics, visual education, and radio broadcasting and demonstration. Included in this project will be a greenhouse, 25' x 75', three compartment arrangement.		
Site Preparation for Science Building.....	65,934.18	
This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the science building.		
Mechanical and Electrical Service for Science Building and Library .....	161,150.00	
Total .....		\$ 1,313,665.18

PROJECT B-3

Library .....	\$ 628,830.00
Library building to meet the needs of a student body of 1,600 persons. The library should be of such a nature as to provide facilities for graduate work as well as undergraduate work. Fire-proof construction, reinforced concrete and machinery.	
S-3. This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the library building.	

These are the three projects which we believe need the consideration of the State Teachers College Board in the near future if not at the present time. The first two projects have been approved by the Illinois Post-War Planning Commission and are being recommended for approval to the members of the Sixty-Fourth General Assembly according to Associated Press news reports. The second reason we would like consideration of these three projects in the near future, if not at the present time, is we believe that Western will be in a better position to take advantage of any federal post-war building projects if the projects have been approved when the time for such action comes.

Additional buildings and projects proposed for Western Illinois State Teachers College for the next twenty-five years as requested by the State Educational Planning Commission are as follows:

PROJECT B-4

Additions to Heating Plant and Tunnel System.....	\$ 162,150.00
To complete the work of the additions to the heating plant and tunnel system.	
Development of Front Campus and Ravine.....	61,242.51

The city of Macomb empties water from storm sewers near the Western Illinois State Teachers College campus into a ravine which traverses the campus. For some unknown reason, residents of Macomb have connected waste materials from their homes to the storm sewer which should be connected to the sanitary sewer. This causes a pollution of the water running in the ravine. The odor from this polluted water is very offensive to the students, living in the dormitory, and to the people living in the vicinity of the ravine. We believe the only solution is placing a three-foot cement tile (or the size which is adequate) across the campus to carry off the water and covering the same in order to do away with the offensive odor. This would require in the main labor and a minimum amount of materials. We hope to obtain the labor from federal works project sources if available.

Total .....	\$ 223,392.51
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## PROJECT B-5

President's House .....	\$ 31,147.00
An eight to ten-room house to provide facilities for the president and his family and visiting guests on the campus.	
Women's Intramural Athletic Area and Site Development for President's House.....	44,865.03
This consists of the provision of game areas for women's intramural activities and for the site development for the president's residence.	
Total .....	\$ 76,012.03

## PROJECT B-6

Golf Building .....	\$ 20,950.00
A small building containing showers, lockers, and dressing room facilities.	
Golf Course .....	38,929.80
The building of greens, the construction of a roadway, parking areas, general and tree planting.	
Total .....	\$ 59,879.80

## PROJECT B-7

Agricultural Implement House.....	\$ 29,231.00
A house for the storing of agriculture machinery and the teaching of agriculture.	

## PROJECT B-8

Men's Dormitory .....	396,756.00
Dormitory space for 100 men, building to be located on campus with facilities for a complete unit such as kitchen, cafeteria, dining room, living quarters for faculty members, etc. Fire-proof construction, reinforced concrete and masonry.	

## PROJECT B-9

Field House .....	\$ 269,713.00
Building to provide for men's intramural athletics, military drill, varsity track, baseball, and girls' varsity and intramural athletics.	

## PROJECT B-10

Auditorium and Music Building.....	\$ 363,423.00
There is a need on the campus at Western for an auditorium and music building with seating capacity for 2,000 people. At the present time the Music Department is scattered over the campus wherever we can find a vacant room in four different buildings.	

## PROJECT B-11

Industrial Arts and Physical Plant Shop Building.....	649,013.00
If the present trends and indications can be taken as a guide, there will be a great increase in vocational and industrial education at the close of World War II. If that trend and demand continues, we shall need an Industrial Arts building to provide facilities to train 400 students in that type of work. This building will be combined with what is known as a Service Building.	

## PROJECT B-12

Home Economics Addition to Arts Building.....	504,988.00
This unit should be expanded to properly provide for 250 students of Home Economics.	

## PROJECT B-13

Concrete Stadium .....	323,520.00
Stadium with shower rooms and dressing facilities for the teams underneath the stadium. Facilities for 10,000 spectators.	

## PROJECT B-14

Student Union Building.....	237,906.00
Building to contain lounge, cafeteria in basement, ball room, game room, group rooms, dining room, etc. At the present time there is no place on the campus or in the city except the gymnasium, which is in use practically all the time, where the students can have social gatherings, etc.	

## PROJECT B-15

Classroom Building .....	573,424.00
A two-story building containing classrooms for English, Foreign Language, and Social Science.	
Grand Total .....	\$6,877,860.58

- B. You will note in the list of projects as they are given that Project No. 5 is a president's house, but when these projects were made out and listed in the order in which they are given in this report and as they were sent to the Department of Architecture and Engineering and the Illinois Post-War Planning Commission, conditions were very different from what they are today. At that time it was reported that Camp Ellis would be discontinued in the fall of 1944 and that the housing situation in Macomb would be definitely improved. At the time of this report Camp Ellis, instead of being discontinued as reported, is now going to be a rehabilitation center, a mental hygiene center, a hospital center, or a discharge center which makes housing a very definite problem in Macomb. Within the last month 18,000 troops of various kinds have been sent to Camp Ellis. As a result of this, the housing situation in Macomb is the worst it has been since the war started. Any information that we are able to obtain is that it is likely to remain that way sometime after the war has been completed both in the European and Pacific areas.

At the present time the situation is that the lease of the president expires on July 1, without any possibility of renting or buying a house in Macomb; therefore, it looks likely that it will be necessary for us to store our furniture and live in a hotel unless there is some change in the housing condition between now and July 1, 1945. It is with the foregoing conditions in mind that the Board is asked at this time to consider the possibility of providing a house for the president at Western by either building one or buying one as one of the first post-war projects, to be included as part of Project No. 1 or part of Project No. 2. The cost of the house as estimated by the Department of Architecture and Engineering would be \$31,147. This is such a small item in the total cost of either Project No. 1 or No. 2 that it is hoped, if the Board finds it at all feasible to provide a house for the president at the Western Illinois State Teachers College or the other colleges and universities, that this might be included in Project No. 1 or No. 2. In order to provide some evidence that this is in harmony with the trend of other states, I have collected the following data for the Board and shall be glad to collect still more data if the Board desires additional facts concerning what the trend is in educational institutions relative to providing a home for the president. Houses are provided in the following states for the college presidents:

Name of Institution	Value of House	To be included in Post-War Plans
<b>Indiana</b>		
Ball State Teachers College.....		Yes
<b>Kansas</b>		
Kansas State Teachers College.....		Yes
University of Wichita.....	\$30,000	
Fort Hays Kansas State College.....		Yes
<b>Kentucky</b>		
Western Kentucky State Teachers College.....	35,000	
Eastern Kentucky State Teachers College.....	20,000	
Murray State Teachers College.....	25,000	
Morehead State Teachers College.....	30,000	
<b>Michigan</b>		
Central Michigan College of Education.....	30,000	
Western Michigan College of Education.....	40,000	
<b>Missouri</b>		
Central Missouri State Teachers College.....	20,000	
Southeast Missouri State Teachers College.....	18,000	
<b>Nebraska</b>		
State Teachers College, Kearney.....		Yes
State Teachers College, Chadron.....		Yes
State Teachers College, Peru.....	10,000	
State Teachers College, Wayne.....	18,000	
<b>New York</b>		
State Teachers College, Buffalo.....	32,000	
State Teachers College, Potsdam.....	10,000	
State Teachers College, Brockport.....	14,000	
<b>Ohio</b>		
College of Education, Ohio University.....	25,000	
Bowling Green State University.....	10,000	
Miami University.....	50,000	
Kent State University.....	25,000	
Ohio State University.....	50,000	
University of Akron.....	40,000	
<b>Pennsylvania</b>		
State Teachers College, Slippery Rock.....	46,000	
State Teachers College, East Stroudsburg.....	50,000	
State Teachers College, Kutztown.....	35,000	
State Teachers College, Indiana.....	35,000	
State Teachers College, Bloomsburg.....	10,000	
State Teachers College, Edinboro.....	25,000	
State Teachers College, Clarion.....	Apt. in Dormitory	
State Teachers College, Millersville.....	35,000	
State Teachers College, California.....	Apt. in Dormitory	
State Teachers College, Mansfield.....	25,000	
State Teachers College, Lock Haven.....	12,000	
<b>Virginia</b>		
Madison College.....	25,000	
<b>West Virginia</b>		
Fairmont State College.....		Yes
Marshall College.....	28,000	
Concord College.....	20,000	
Shepherd College.....	10,000	
Glenville State College.....	20,000	
West Liberty State College.....	20,000	
<b>Wisconsin</b>		
State Teachers College, Eau Claire.....		Yes
State Teachers College, Oshkosh.....	20,000	
State Teachers College, Platteville.....	20,000	
State Teachers College, Stevens Point.....		Yes
Stout Institute.....	25,000	

## VII. AUXILIARY ENTERPRISES

### A. Report of Monroe Hall for the year ending June 30, 1944

#### RECEIPTS

Balance on hand July 1, 1943.....		\$ 11,807.06
Receipts from July 1, 1943 to June 30, 1944.....	\$ 31,822.40	31,822.40
		<u>\$ 43,629.46</u>

## EXPENDITURES

Groceries, meats, fruits, and vegetables.....	\$ 8,130.87	
Bread and bakery goods.....	683.61	
Milk, cream, butter, and ice cream.....	1,805.08	
Household supplies .....	1,264.36	
Telephone .....	114.00	
Gas .....	176.64	
Repairs .....	104.00	
Services .....	7,709.14	
Estimated amount for heat, water, and light.....	4,000.00	23,987.70
		<hr/>
Balance on hand June 30, 1944.....		\$ 19,641.76

## SUMMARY

Cash balance July 1, 1943.....	\$ 11,807.06
Inventory of goods July 1, 1943.....	2,876.99
	<hr/>
	14,684.05
Bills outstanding .....	8.54
Unencumbered balance .....	\$ 14,675.51
Cash balance June 30, 1944.....	\$ 19,641.76
Inventory of goods June 30, 1944.....	1,915.90
	<hr/>
	21,557.66
Bills outstanding .....	995.41
Unencumbered balance .....	\$ 20,562.25
Gain for the Year: \$20,562.25 — \$14,675.51 = \$5,886.74	

## B. Report of Cafeteria for the year ending June 30, 1944

## RECEIPTS

Balance on hand July 1, 1943.....	\$ .00
Receipts from July 1, 1943 to June 30, 1944.....	\$ 5,984.34
	<hr/>
	\$ 5,984.34

## EXPENDITURES

Groceries, meats, fruits, and vegetables.....	\$ 2,559.73
Bread and bakery goods.....	80.24
Milk, cream, butter, and ice cream.....	1,055.88
Household supplies .....	195.24
Services .....	1,315.67
	<hr/>
	\$ 5,206.76
Balance on hand June 30, 1944.....	\$ 777.58

## SUMMARY

Balance July 1, 1943.....	\$ .00
Inventory of goods July 1, 1943.....	\$ 1,326.30
	<hr/>
	1,326.30
Bills outstanding .....	.28
Unencumbered balance .....	\$ 1,326.02
Balance June 30, 1944.....	\$ 777.58
Inventory of goods June 30, 1944.....	811.78
	<hr/>
	1,589.36
Bills outstanding .....	240.21
Unencumbered balance .....	\$ 1,349.15
Gain for the Year: \$1,349.15 — \$1,326.02 = \$23.13	

## C. Report of Home Management House for the year ending June 30, 1944

## RECEIPTS

Balance on hand July 1, 1943.....	\$ .00
Cash receipts for room rent.....	\$ 294.00
	<hr/>
	\$ 294.00

## EXPENDITURES

Fuel for heating .....	\$ 322.03
Fuel for cooking (gas).....	91.00
Household supplies .....	37.00
Light .....	100.77
Telephone .....	33.00
	<hr/>
	\$ 583.80
Deficit June 30, 1944.....	\$ 289.80

The enrollment for the fall quarter, 1944, is slightly larger than the enrollment for 1943, but we are still handicapped at Western in regard to housing facilities for students. Camp Ellis has been reactivated and caused a serious shortage of rooms for students. To give the members of the State Teachers College Board a picture of our housing situation, we wish to point out that in 1940 Western had 153 householders who were willing to keep students; at the present time we have 23 householders who are willing to keep students. Our problem is to find householders who formerly kept students who are willing to keep students now. During the past month the O.P.A. officials in the camp area for the first time made a survey of excessive rents and warned several of the people that they were exceeding the rent ceiling.

## IX. MISCELLANEOUS

### A. College Calendar, 1944-1945

Fall Quarter opens.....	September 11, 1944
Fall Quarter closes.....	November 29, 1944
Winter Quarter opens.....	December 4, 1944
Winter Quarter closes.....	March 9, 1945
Spring Quarter opens.....	March 12, 1945
Spring Quarter closes.....	June 7, 1945
Mid-Spring Term opens.....	April 30, 1945
Mid-Spring Term closes.....	June 7, 1945
First Summer Term opens.....	June 11, 1945
First Summer Term closes.....	July 20, 1945
Second Summer Term opens.....	July 20, 1945
Second Summer Term closes.....	August 24, 1945
Forty-third Annual Commencement.....	June 7, 1945
Homecoming.....	October 20 and 21, 1944
Thanksgiving Recess.....	November 30 to December 3, 1944, Incl.
Christmas Holiday.....	December 20, 1944 to January 3, 1945, Incl.
Spring Recess.....	April 21 to April 29, 1945, Incl.
Fall Quarter opens.....	September 10, 1945
Fall Quarter closes.....	November 30, 1945

## X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June, 1944.
- B. The list of graduates for July, 1944.
- C. The list of graduates for August, 1944.
- D. The leave of absence without pay for Miss Esther L. Stroup during the college year 1944-45 to study at the University of Chicago.
- E. The leave of absence without pay for Dr. DeForest O'Dell from October 1, 1944, to September 1, 1945.
- F. The employment of Dr. Glenn Ayre for one-half time for the second summer term, 1944.
- G. The appointment of Mr. C. Adam Turner as Rural School Supervisor at a salary of \$300 per month.
- H. The appointment of Miss Ritta Whitesel as substitute in the Home Economics Department at a salary of \$250 per month plus maintenance.
- I. The increase in salary of \$50 per month for Mr. Allan Laffin as Director of Public Relations in addition to his regular work.
- J. The increase in salary of \$35 per month for Dr. Kent Pease for supervision of publication of The Courier in addition to his regular work.
- K. The increase in salary from \$115 to \$120 per month for Mr. Walter Waller.
- L. The increase in salary from \$115 to \$120 per month for Mr. Glen Wells.
- M. The increase in salary from \$125 to \$135 per month for Mr. Guy Moore.

- N. The resignation of Miss Betty Weaver, Clerk Stenographer I, effective August 31, 1944.
- O. The appointment of Mrs. Kathryn Curtis, Clerk Stenographer I, effective September 1, 1944, at a salary of \$125 per month.
- P. The appointment of Miss Irene Wear as laundry worker at a salary of \$65 per month plus maintenance.
- Q. The appointment of Mr. Carl Smith as Watchman I from December 1, to December 31, 1944, at a salary of \$115 per month to replace Thomas Mason.
- R. The leave of absence without pay for Mr. Thomas Mason from November 1, to December 31, 1944.
- S. The graduate courses to be offered in the evenings and on Saturdays during the college year 1944-45.
- T. The graduate courses to be offered during the summer terms, 1945.
- U. List of building projects for Western for the immediate post-war period.

Respectfully submitted,

F. A. BEU, *President.*



**REPORT OF THE  
SOUTHERN ILLINOIS NORMAL UNIVERSITY**

**FOR THE MEETING AT SPRINGFIELD**

**FEBRUARY 19, 1945**

To be presented at the meeting of the Teachers College Board to be held at the Abraham Lincoln Hotel in Springfield, Illinois, on Monday, February 19, 1945.

**I. STUDENTS**

**1. Attendance, First Summer Session, 1944 (6 weeks)**

	Men	Women	Total	Total one year ago
<b>a. University</b>				
Graduates.....	6	15	21	35
Post-Graduates.....	7	9	16	168
Seniors.....	18	114	132	196
Juniors.....	20	164	184	152
Sophomores.....	21	109	130	128
Freshmen.....	34	121	155	33
Unclassified.....	9	25	34	
Totals.....	115	557	672	712
<b>b. Training Schools</b>				
University High School.....			135	109
Allyn Training School.....			75	92
Rural Training School.....			22	24
Total.....			232	225
Grand total.....			904	937

**2. Attendance, Second Summer Session, 1944 (6 weeks)**

	Men	Women	Total	Total one year one
<b>a. University</b>				
Graduates.....	6	7	13	13
Post-Graduates.....	5	9	14	124
Seniors.....	14	74	88	96
Juniors.....	16	74	90	79
Sophomores.....	19	56	75	76
Freshmen.....	24	44	68	7
Unclassified.....	4	2	6	
Totals.....	88	266	354	395
<b>b. Training Schools</b>				
University High School.....			75	43
Grand total.....			429	438

## 3. Attendance, Fall Term, 1944

	Men	Women	Total	Total one year ago
<b>a. University</b>				
Graduates .....	7	15	22	-----
Post-Graduates .....	2	6	8	5
Seniors .....	19	58	77	89
Juniors .....	20	91	111	104
Sophomores .....	28	134	162	149
Freshmen .....	170	341	511	423
Unclassified .....	13	4	17	15
Extension .....	158	502	660	475
<b>Total</b> .....	<b>417</b>	<b>1,151</b>	<b>1,568</b>	<b>1,260</b>
<b>b. Training Schools</b>				
University High School .....			185	206
Allyn Training School .....			190	123
Brush Training School .....			168	205
Rural Training Schools .....			68	170
<b>Total</b> .....			<b>611</b>	<b>704</b>
<b>Grand total</b> .....			<b>2,179</b>	<b>1,964</b>

## 4. Attendance, Winter Term, 1944-45

	Men	Women	Total	Total one year ago
<b>a. University</b>				
Graduates .....	5	3	8	-----
Post-Graduates .....		4	4	9
Seniors .....	20	58	78	80
Juniors .....	21	98	119	86
Sophomores .....	30	136	166	181
Freshmen .....	120	291	411	332
Unclassified .....	10	6	16	13
Extension .....	41	104	145	173
<b>Total</b> .....	<b>247</b>	<b>700</b>	<b>947</b>	<b>874</b>
<b>b. Training Schools</b>				
University High School .....			149	201
Allyn Training School .....			188	120
Brush Training School .....			169	211
Rural Training Schools .....			63	159
<b>Total</b> .....			<b>569</b>	<b>691</b>
<b>Grand total</b> .....			<b>1,516</b>	<b>1,565</b>

## 5. Graduates

The following students have completed their work and I recommend that their graduation be approved:

JUNE 9, 1944

## BACHELOR OF SCIENCE IN EDUCATION DEGREE

Students	Town	County
Harriett G. Barkley (H. Ec.-Soc.)	Carbondale	Jackson
Helen Edith Berry (El. Ed.)	Equality	Gallatin
Helen W. Boatman (Com.-Ec.)	Alton	Madison
Betty A. Boatright (El. Ed.)	Marion	Williamson
Edward M. Bright (Math.-French, Eng.)	Fairfield	Wayne
Merle D. Broyles (Hist.-Eng.)	DeSoto	Jackson
Kenneth D. Carroll (French-Hist.)	West Frankfort	Franklin
Samuel E. Carruthers (Physics-Math., S. Sc.)	Chester	Randolph
Drue E. Cavender, Jr. (Hist.-Eng., S. Sc.)	Harrisburg	Saline
Norman O. Clarke (Music-Eng.)	Farina	Fayette
Lois E. Coulson (Hist.-Geog., Eng.)	Christopher	Franklin
Dorothy J. Cox (Eng.-Hist.)	Marion	Williamson
Carroll E. Craig (Chem.-Math.)	Herrin	Williamson
Dorothy A. Crim (Com.-Music)	West Frankfort	Franklin
Mary E. Daniel (Eng.-Soc.)	Chicago	Cook
Alma C. Darsnek (El. Ed.)	Two Harbors, Minn.	Lake
Lillian Eloise H. Davis (Govt.-Eng.)	East St. Louis	St. Clair
Mary L. Davison (H. Ec.-Hist.)	Benton	Franklin
Ethel J. Eveland (El. Ed.)	Cartersville	Williamson
Kenneth E. Finn (Geog.-Hist.)	Iuka	Marion
Charles E. Fochner, Jr. (Hist.-Govt., Com.)	Pocahontas	Clinton
Nancy L. Freeman (Eng.-Com.)	Benton	Franklin
Carl R. Gasaway (Ag.-Hist., S. Sci.)	Galatia	Saline
James Homer George (I. Ed.-Math.)	Tamaroa	Perry
Mary E. Gibbs (El. Ed.)	Sparta	Randolph
Everett E. Goddard (Ec.-Com.)	Carbondale	Jackson
Floyd E. Harris (El. Ed.)	Johnston City	Williamson
Phyllis C. Harris (P. Ed.-H. Ec., P. & H.)	Wichita, Kansas	Sedgwick
H. David Hartstein (Chem.-Math., S. Sc.)	East St. Louis	St. Clair
Bonnie M. Heller (Eng.-Soc.)	East St. Louis	St. Clair
Bettye M. Jack (Hist.-Eng.)	Chicago	Cook
William K. Jackson (El. Ed.)	Johnston City	Williamson
Ruth E. Knop (H. Ec.-S. Sc.)	Campbell Hill	Jackson
Helen Darszkiewicz Koonce (El. Ed.)	Herrin	Illinois
Charlotte M. Koons (Hist.-Eng., Govt.)	West Frankfort	Franklin
Marian A. Kyles (Govt.-Hist., Eng.)	St. Louis, Mo.	St. Louis
Marjorie H. Lingle (Hist.-Mus., S. Sc.)	Jonesboro	Union
Lolabel Lord (Soc.-Eng.)	Jonesboro	Union
Ralph H. Mallory (Com.-Math.)	Sesser	Franklin
Dolores M. Manfredini (Hist.-Eng., Govt.)	Herrin	Williamson
Analee Mawdsley (P. Ed.-Eng.)	Granite City	Madison
Mary Lou McNeill (Eng.-Hist.)	Cartersville	Williamson
Juanita A. McRaven (Hist.-Com., Soc.)	McClure	Alexander
Mary E. Mescher (Home Ec.-Eng.)	Grantsburg	Masac
Alice Mount (El. Ed.)	Karnak	Pulaski
M. Frances Nash (Eng.-P. & H.)	East St. Louis	St. Clair
Charles Pigg (Com.-Hist., S. Sc.)	Mt. Vernon	Jefferson
Anne L. Placko (Kindergarten-Prim.)	Cicero	Cook
Viola L. Poirot (El. Ed.)	Belleville	St. Clair
Joseph Prelec, Jr. (Geog.-Math., Physics)	Staunton	Madison
Marjorie J. Ratz (P. Ed.-Soc.)	Red Bud	Randolph
Frieda M. Reichert (El. Ed.)	Cobden	Union
Wava Virginia Roberson (Eng.-Soc., Hist.)	Mt. Vernon	Jefferson
Viola M. Rodenmayer (Zoo.-Math., Eng.)	Belleville	St. Clair
Virginia Sanders (Hist.-Eng., Govt.)	Marion	Williamson
Olinda Esther Schenke (Hist.-Eng.)	Lenzburg	St. Clair
Irene L. Scott (Soc.-Eng., Span.)	Alton	Madison
Margaret Shaw (P. Ed.-Eng.)	Belleville	St. Clair
H. Thomas Smith, Jr. (Hist.-P. Ed., S. Sc.)	Collinsville	Madison
Zellah E. Smith (H. Ec.-Eng.)	Benton	Franklin
Milton E. Spence (Ag.-I. Ed.)	Norris City	White
Elizabeth A. Stillely (Com.-Hist.)	Benton	Franklin
Theodore E. Taylor (Physics-Hist., Math., Ec.)	Centralia	Marion
Marilyn Thomas (H. Ec.-Chem.)	O'Fallon	St. Clair
Mary Tonini (Zool.-Eng., P. Sci.)	Carbondale	Jackson
Clyde O. Travelstead (El. Ed.)	Marion	Williamson
Edna Spires Travis (Eng.-Hist.)	Herrin	Williamson
Mary E. Vaught (Com.-Eng., Govt.)	Burnt Prairie	White
Phyllis Wright Wham (P. Ed.-Eng.)	Centralia	Marion
Bernard M. Williams (Hist.-Math.)	Salem	Marion
James F. Wilson (Phys.-Zool., Soc. Sci.)	Christopher	Franklin
James F. Yates (Com.-Eng., Soc. Sci.)	Cobden	Union
E. Janet Zimmerman (Com.-Hist.)	Murphysboro	Jackson

## BACHELOR OF ARTS DEGREE

Students	Town	County
Winona Winters Ash (Art-Eng.)	Marion	Williamson
Patricia M. Barfield (Eng.-Hist.)	Metropolis	Massac
Robert B. Campbell (Ec.-Math.)	Herrin	Williamson
Jean K. Dorries (Hist.-Eng., Soc.)	Elkville	Jackson
Ruth F. Foley (Hist.-Eng., Govt., Geog.)	Carbondale	Jackson
Lory Hildreth (Hist.-Eng.)	Grand Tower	Jackson
Virginia M. McCollum (Eng.-French)	Louisville	Clay
Annabel Scott (Music-Hist.)	Carbondale	Jackson
Monita Townley (Gov.-Hist.)	Harrisburg	Saline
Thomas F. Williams (Span.-Speech)	Collinsville	Madison
U. Glenn Yarbrough (Eng.-Math.)	Harrisburg	Saline

## BACHELOR OF SCIENCE DEGREE

John K. Ellis (Art-Eng., Zool.)	Carbondale	Jackson
Hayward Z. Hays (Chem.-Math.)	Centralia	Marion

## BACHELOR OF SCIENCE DEGREE (VOCATIONS)

John L. Adams (Com.-Ec.)	Centralia	Marion
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JULY 21, 1944

## BACHELOR OF SCIENCE IN EDUCATION DEGREE

Virginia M. Belt (Hist.-Eng., Math.)	Benton	Franklin
Wiltz A. Book (Gov.-Eng.)	Bonnie	Jefferson
Clyde E. Croslin (Art-Geog.)	Carbondale	Jackson
Elizabeth R. Cunningham (El. Ed.)	Pinckneyville	Perry
Helen M. Nelson Davis (El. Ed.)	Tamms	Alexander
Nellie Doty (Kind.-Prim.)	Ewing	Franklin
Ida Mae Jones (P. Ed.-Eng.)	Sesser	Franklin
Irma M. Keough (Eng.-Hist.)	Murphysboro	Jackson
Marie L. Kolmer (El. Ed.)	Waterloo	Monroe
Dora Hindman Lence (El. Ed.)	Anna	Union
Mabel McIntire (El. Ed.)	Grand Chain	Pulaski
Berthal D. Middleton (El. Ed.)	Iuka	Marion
Lois H. Nelson (Com.-Eng.)	Carbondale	Jackson
Sophia Ninos (El. Ed.)	Zeigler	Franklin
Mary E. Owen (El. Ed.)	Marion	Williamson
Edgar B. Purdy (Soc.-Hist., Ec.)	Blairsville	Williamson
Nellie Jo Sager (Eng.-Hist., Govt.)	Kell	Jefferson
Helen Schafer (El. Ed.)	Murphysboro	Jackson
Arthur M. Smith (Soc.-Speech)	Carbondale	Jackson
John W. Stallions (Hist.-Eng., Govt.)	Wayne City	Wayne
Florence Sweitzer (H. Ec.-Hist., Govt.)	Murphysboro	Jackson
M. Elizabeth Yarber (Eng.-Latin)	Mt. Vernon	Jefferson

## BACHELOR OF ARTS DEGREE

Mary Collard Burgess (Art-Soc.)	Carbondale	Jackson
Evelyn M. Patterson (Latin-French, Hist.)	Marion	Williamson

## BACHELOR OF SCIENCE DEGREE

Roy C. West, Jr. (Math.-Physics, Eng.)	Thompsonville	Williamson
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AUGUST 26, 1944  
BACHELOR OF SCIENCE IN EDUCATION DEGREE

Students	Town	County
Bessie M. Allen (El. Ed.)	Carbondale	Jackson
Mary C. Barnett (H. Ec.-Gen. Sci.)	Eldorado	Saline
Mildred M. Brown (Com.-Math.)	E. St. Louis	St. Clair
Clyde B. Crain (El. Ed.)	Hurst	Williamson
Mary Ellen Davison (Com.-Eng.)	Benton	Franklin
Alice C. Doley (Latin-Eng., Hist.)	Benton	Franklin
Constance E. Duck (Art-Eng.)	Anna	Union
Mildred M. Eason (El. Ed.)	Carbondale	Jackson
Olinda Feurer (El. Ed.)	Marion	Williamson
Reginald E. Frailey (El. Ed.)	Elizabethtown	Hardin
Weston R. Hansen (Hist.-Soc.)	Cartersville	Williamson
Charles M. Kile (El. Ed.)	Odin	Marion
Ethel Kirby (H. Ec.-Eng., Soc. Sci.)	Belleville	St. Clair
Grace M. Krappe (French-Hist., Eng.)	Carbondale	Jackson
Dorothy D. Lingle (Govt.-Eng., Span.)	Cobden	Union
Dorothy Rue Mallory (El. Ed.)	Benton	Franklin
Warren M. McCartan (El. Ed.)	Salem	Marion
Margaret I. McConachie (Kind.-Prim.)	Sparta	Randolph
Bette Eckert Meyer (Com.-Eng.)	Herrin	Williamson
Anne O'Rourke (Music-Eng.)	Zeigler	Franklin
Frances L. Plate (Math.-Geog., Gen. Sci.)	Red Bud	Randolph
Amy Kathryn Rollo (El. Ed.)	Herrin	Williamson
Mary Romano (H. Ec.-Art)	Hurst-Bush	Williamson
Maxine Rushing (Com.-Eng.)	Carbondale	Jackson
Mildred G. Saltzman (El. Ed.)	Evansville, Ind.	Vanderburgh
Elsa Edna Schuetze (El. Ed.)	E. St. Louis	St. Clair
Virginia Schulte (Hist.-Eng., Geog.)	Trenton	Clinton
Bernice Lafoon Sickman (El. Ed.)	Carbondale	Jackson
Jewell E. Story (Math.-Eng.)	West Frankfort	Franklin
Mary Jean Vaupel (Math.-Com., Eng.)	Carbondale	Jackson
Frances E. Wheeler (Soc.-Eng.)	Carlinville	Macoupin
Maurice L. Winn (Soc.-Eng.)	Jonesboro	Union

## II. FACULTY

### 1. Deaths and Resignations

(a) With regret we report officially the death of Mr. Frank H. Colyer on December 1, 1944. Mr. Colyer became a member of our faculty in 1897. He was retired in 1935, and at that time, was the Head of the Geography Department. Professor Colyer maintained a great interest in the College and supported all of its activities even after retirement. Generations of students had studied under him and respected him for his wide knowledge of geography.

(b) Miss Elizabeth Bruce resigned her position as an Executive Assistant in Administration in the President's Office, effective January 31, 1945, to return to St. Louis to work as assistant to the director of personnel service, American National Red Cross.

(c) Mrs. Josephine A. Cagle resigned her position as faculty assistant in the University Museum, effective October 1, 1944.

(d) Miss Virginia Congreve resigned from the faculty of the Campus Training Schools effective September 1, 1944. Miss Congreve was an instructor in girls' physical education.

(e) Mrs. Ruby Price Henderson resigned her position from the faculty of the rural training schools, effective September 1, 1944.

(f) Miss Louise Pain's services to the University were terminated at the end of the summer session, 1944. Miss Pain had been a member of the staff of the Art Department.

(g) Miss Dorothy Rolens resigned her position as instructor in the Commerce Department to be married. The resignation took effect at the end of the 1944 summer session.

(h) Mr. Burnett H. Shryock resigned his position as Head of the Art Department to accept the headship of the Art Department at the University of Kansas City, Missouri, effective September 1, 1944.

(i) Miss Jean Vaupel resigned her position as faculty assistant at the end of the summer session, 1944, to continue her teaching position at the Ullin, Illinois, High School.

## 2. Leaves of Absence

(a) The services of Mrs. Dorothy Kellar Carty, a temporary instructor in the Department of Home Economics, were temporarily discontinued October 31, 1944. Mrs. Carty had been teaching under the State Program for Vocational Education, and most of her salary had been reimbursed by the State Board for Vocational Education. She may resume teaching the spring term.

(b) Mr. W. C. McDaniel is teaching mathematics at Illinois State Normal University for the year 1944-45. He was loaned to them at the same salary rate as he received here.

(c) Miss Martha Hughes Scott, assistant professor in the Department of Zoology, has joined the Women's Army Corps. She left the University at the beginning of the Christmas vacation, 1944.

(d) Mr. Melvin J. Segal, whose request for leave of absence for the summer session, 1944, and also for the school year 1944-45, had been approved at the June 6, 1944, meeting of the Teachers College Board, returned to the campus at the beginning of the winter quarter. Mr. Segal's name has been added to the payroll with the rank of assistant professor and a monthly salary of \$280.

## 3. Sabbatical Leaves

(a) Mrs. Mary Louise Barnes, who became a member of the Home Economics Department in 1929, is asking for a sabbatical leave of four months, extending from February 19, 1945, to June 11, 1945. She would receive full salary for that period.

(b) Mr. George Bracewell, whose request for a sabbatical leave was granted at the June 6, 1944, meeting of the Teachers College Board, is now studying at the University of Michigan. His sabbatical leave is to extend from January 1, 1945, to May 15, 1945.

(c) Mrs. Dorothy Muzzey, whose request for a sabbatical leave was approved at the June 6, 1944, meeting of the Teachers College Board, is studying at Columbia University this year.

(d) Mr. J. Henry Schroeder was granted a sabbatical leave at the same meeting of the Teachers College Board, but he is teaching at the University this year as he was asked to do so because he could not be spared from the Industrial Education Department.

## 4. Salary Adjustments

(a) Miss Louise Bach's promotion from the rank of instructor to that of assistant professor was approved at the June 6, 1944, meeting of the Teachers College Board, but no change was made in her salary rate of \$250 a month, which is \$10 a month below the minimum for the rank of assistant professor. Her salary was changed (by the Acting President) to \$260 a month.

(b) Miss Lulu Clark, who was retired in 1940, has returned to the University to teach the first grade in the Allyn Training School. Miss Clark has the rank of assistant professor and receives a salary of \$250 monthly. It was thought best to have Miss Clark return because of the limited financial resources. She is filling the vacancy created by the granting of a sick leave to Miss Agnes Johnson some time ago.

(c) Mr. Bruce W. Merwin, who had served as acting president from April, 1944, until January, 1945, resumed the directorship of the training schools January 1, 1945, at his regular monthly salary of \$432.

(d) Mr. O. B. Young, Head of the Physics and Astronomy Department, was appointed by the Acting President, as Director of the Veterans Information Service Bureau and has received a \$10 increase in his monthly salary.

(e) Miss Wanda R. Kiel, of the Registrar's Office, has been serving as assistant in the office of the president since the resignation of Miss Beth Bruce. Miss Kiel has received a \$25 increase in her monthly salary.

##### 5. New Appointments

(a) Mrs. Jane Miller Burch was appointed as a faculty assistant in the Allyn Training School at a salary of \$50 a month for the Fall Term, 1944. She was employed on a part-time basis as an assistant to Miss Mary Entsminger, who was teaching an extension course in McLeansboro, Illinois, that term.

(b) Mrs. Lucy Fligor has been appointed as a faculty assistant in the rural schools at a salary of \$160 monthly. Mrs. Fligor is replacing Mrs. Ruby Price Henderson, whose resignation took effect September 1, 1944.

(c) Miss Mary Lou McNeill was appointed as a faculty assistant in the Registrar's Office, effective August 1, 1944, pending subsequent certification as a Civil Service Employee. Her salary is to be \$130 a month.

(d) Mr. Delmar Olson, who resigned his position at this University in October, 1943, was re-employed September 25, 1944. His position is that of an assistant professor in the Industrial Education Department at a monthly salary of \$300. He is teaching in the University High School as well as in the University Department of Industrial Education.

(e) Miss Louise O'Neil was appointed as a part-time faculty assistant in the Physiology and Hygiene Department at a salary of \$65 a month, effective December 1, 1944. She is filling, in part, the vacancy created when Miss Reba Hartley was granted a leave of absence to enter Red Cross work in January, 1943. Miss O'Neil is a graduate of Cook County Hospital and holds a certificate as a registered nurse in the State of Illinois.

(f) Miss Frances Phillips was appointed as an instructor in the Women's Physical Education Department at the opening of the Fall Term, 1944. Miss Phillips received the Bachelor of Education degree from this University in 1935 and the Master of Arts degree from the Teachers College, Columbia University, in 1940. Her monthly salary is \$225.

(g) Mr. Harves C. Rahe has been appointed as an instructor in the Commerce Department to replace the vacancy created by Miss Dorothy Rolens' resignation at the end of the Summer Session, 1944. Mr. Rahe received the Bachelor of Science degree in Business Education from Indiana State Teachers College, Terre Haute, in 1937, and the Master of Arts degree in Business Education from Columbia University in 1941. Mr. Rahe will receive a monthly salary of \$250.

(h) Mr. Loren Spires, whose services to the University were terminated when the Aviation Cadet Training Program was discontinued in June, 1944, was appointed as a substitute teacher for eight weeks last summer to take over Mrs. Audrey Hill Lindsey's work while she was ill.

(i) Miss Zita H. Spradling was appointed at the beginning of the Fall Term, 1944, as an instructor in girls' physical education in the University High School to fill the vacancy created by Miss Virginia Congreve's resignation. Miss Spradling received the Bachelor of Science and Master of Science degrees from the University of Illinois in 1934 and 1939 respectively. She will receive a salary of \$225 a month.

(j) Miss Helen Ruth Starck was appointed at the beginning of the current school year as an instructor in the Home Economics Department of the University High School at a salary of \$225 a month. This position is the one formerly held by Mrs. Coleta Spiro, who resigned in 1943. Miss Starck received a Bachelor of Science degree from the University of Illinois in 1939, and did graduate work at Colorado State College, Fort Collins, Colorado, in the summers of 1943 and 1944.

(k) Miss Jean Stehr has been appointed as an instructor in the Women's Physical Education Department at a salary of \$225 a month. She is filling the vacancy created by Mrs. Dorothy Muzzey's sabbatical leave. Miss Stehr received the Bachelor of Science degree from Texas State College for Women, Denton, Texas, in 1941, and did graduate work at that College in the summers of 1943 and 1944. She has been an instructor in the Port Arthur and Houston, Texas, schools and also in summer camps.

(l) Miss Mary Holmes of the Anna-Jonesboro Community High School and Miss Leontine Golden of the Dunbar High School, Madison, Illinois are supervising students majoring in home economics who are doing off-campus practice teaching. The supervisor will receive \$37.50 for each student, who will do six weeks of practice teaching.

### III. OTHER SCHOOL EMPLOYEES:

#### 1. New Employees

Since the last meeting of the Board the following new employees have been employed:

(a) Mr. Enoch Betts, Maintenance Laborer, October 1, 1944 at a salary of \$110 per month. Mr. Betts was employed temporarily to unload coal and his employment terminates May 30, 1945.

(b) Mr. Herman Bain, Watchman I, November 1, 1944, at a salary of \$125 per month. Mr. Bain was employed for the night shift which was formerly filled by students.

#### 2. Replacements

Since the last meeting of the Board the following employees have been employed to fill vacancies:

(a) Mrs. Bertha Rentfro, Cook I, September 1, 1944 at a salary of \$110 per month including maintenance. She was employed at the Women's Residence Hall to fill the position made vacant by the resignation of Mrs. Louise Girtman. Mrs. Rentfro was certified by the Illinois Civil Service Commission, as a Cook I, on January 15, 1945.

(b) Mrs. Frances Bowers, Cook I, September 11, 1944 at a salary of \$110 per month including maintenance. She was employed at the Women's Residence Hall to fill the position made vacant by the death of Mrs. Myrtle Newman.

(c) Mr. Carl I. Hagler, Maintenance Laborer, November 1, 1944 at a salary of \$110 per month. Mr. Hagler was employed in the Grounds Department to fill the vacancy made by the resignation of Mr. David Boyd.

#### 3. Transfers

Since the last meeting of the Board the following transfers of employees have been made:

(a) Mrs. Cora Fulgham was transferred from the position of Cook I in the Cafeteria to the position of Domestic in the Women's Residence Hall. She resigned from the position of Cook I June 30, 1944 and was appointed to the position of Domestic in the Women's Residence Hall September 1, 1944 at a salary of \$125 per month, including maintenance. She was certified as a Domestic by the Illinois Civil Service Commission, September 1, 1944.

(b) Mr. Joe Thomas was transferred from the position of Maintenance Laborer to the position of Stationary Fireman for the winter months, December, 1944 to March, 1945 inclusive. His salary for these four months will be \$160 per month to conform with the Classification Act.



#### 4. Omissions

The following names of employees were omitted from the salary schedule of employees in the President's Report to the Board of June 6, 1944:

Mr. James Roy Hale, Maintenance Laborer, \$110 per month.

Mr. Harry A. Michael, Maintenance Plumber, \$180 per month.

#### 5. Salary Adjustments:

Effective September 1, 1944, monthly salaries of the following employees of the Grounds Department were increased as follows:

David Boyd .....	Maintenance Laborer from \$100 to \$110
Daniel B. Green.....	Maintenance Laborer from 100 to 110
Leroy Nelson .....	Maintenance Laborer from 100 to 110
Joe Thomas .....	Maintenance Laborer from 100 to 110

#### 6. Leaves of Absence

Since the last meeting of the Board the following employees have been granted leaves of absence from Civil Service:

(a) Mrs. Clara D. Bloodworth, Cook I, at the Cafeteria, February 1, 1945 to April 30, 1945 because of illness.

#### 7. Resignations

The following employees have resigned:

(a) Mrs. Louise Wimberly Girtman, Cook I, at the Women's Residence Hall on August 31, 1944.

(b) Mr. David Boyd, Maintenance Laborer, Grounds Department on September 30, 1944.

(c) Mrs. Evelyn Bacon, Domestic, at the Cafeteria on January 1, 1945.

#### 8. Deaths

(a) Mrs. Mary Myrtle Newman, Cook I, at the Women's Residence Hall, who had been given a Civil Service leave of absence effective July 1, 1944, died October 31, 1944. Mrs. Newman had been a faithful and conscientious employee of the University for the past eleven years. She was respected and admired by all who knew her.

(b) Mr. Daniel L. Boucher, Maintenance Laborer in the Grounds Department, died November 15, 1944. He had been on disability leave of the University Retirement System since December 22, 1943. Mr. Boucher had been a faithful employee of the University since 1930.

### IV. THE ORGANIZATION

The calendar for the year 1944-45 will be presented for approval at the next meeting of the Teachers College Board.

Southern Illinois Normal University has scheduled for the summer of 1945 an eight-week session to be followed by a short session of four weeks. The summer term will begin on either June 11 or June 18, pending the outcome of the request for a deficiency appropriation. Undergraduate courses in all departments and graduate courses in some departments will be offered.

### V. THE CURRICULUM

The enrollment of graduate students at Southern Illinois Normal University since June, 1944, has been as follows:

	Men	Women	Total
1st Summer, 1944.....	6	15	21
2nd Summer, 1944.....	6	7	13
Fall, 1944.....	7	15	22
Winter, 1944-45.....	5	3	8

In addition to the above students who are registered with the view to receiving the Master's degree, there were enrolled the following number of students who had already received bachelor's degrees and were taking additional courses, but without registration to receive the Master's degree:

	Men	Women	Total
1st Summer, 1944.....	7	9	16
2nd Summer, 1944.....	5	9	14
Fall, 1944.....	2	6	8
Winter, 1944-45.....	0	4	4

The graduate courses which have been offered are listed below by terms.

#### SUMMER, 1944

Botany 406 .....	The Fungi
Botany 430 .....	Advanced Systematic Botany
Education 424 .....	School Administration
Education 426 .....	Procedures in Individual Guidance
Education 500 .....	Education Seminar
Education 526 .....	Tech. and Therapy in Individual Guidance
Education 556 (456).....	Seminar in Supervision
English 500 .....	Seminar in Shakespeare
French 500 .....	Seminar in Contemporary Literature
Geography 400 .....	Seminar
Government 500.....	Seminar in Contemporary Legislation
History 500 .....	History Seminar
Mathematics 460 a. b.....	College Geometry
Zoology 420 .....	Histology of Organs
Zoology 500 .....	Parasitology

#### FALL, 1944

Chemistry 401 .....	Physical Chemistry
Chemistry 451 .....	Biological Chemistry
Education 426 .....	Procedures in Individual Guidance
Education 526 .....	Tech. and Therapy in Individual Guidance
Education 437 .....	Reading
Education 460 .....	Curriculum
English 500 .....	Seminar
History 500 .....	History Seminar
Mathematics 550 .....	Reading in Mathematics
Sociology 481 .....	Guidance in Social Adjustment

#### WINTER, 1944-45

Chemistry 402 .....	Physical Chemistry
Education 523.....	Legal Basis and Theory
Education 539.....	Community Development Through the School
Education 555.....	History of Educational Philosophy
Education 565.....	Psychology of Elementary School Subjects
Mathematics 430 .....	Synthetic Projective Geometry

#### DISTRIBUTION OF ATTENDANCE BY COLLEGES

##### COLLEGE OF EDUCATION S.I.N.U. TOTALS

Terms	Attendance	Percent of Total	Attendance	Percent
1st Summer, 1944.....	622	92.6	672	100
2nd Summer, 1944.....	319	90.1	354	100
Fall, 1944.....	705	77.6	908	100
Winter, 1945.....	610	76.0	802	100

COLLEGE OF LIBERAL ARTS AND SCIENCES  
S.I.N.U. TOTALS

Terms	Attend- ance	Percent of Total	Attend- ance	Percent
1st Summer, 1944.....	48	7.1	672	100
2nd Summer, 1944.....	35	9.9	354	100
Fall, 1944.....	189	20.8	908	100
Winter, 1945.....	181	22.6	802	100

COLLEGE OF VOCATIONS  
S.I.N.U. TOTALS

Terms	Attend- ance	Percent of Total	Attend- ance	Percent
1st Summer, 1944.....	2	.3	672	100
2nd Summer, 1944.....	0	0	354	100
Fall, 1944.....	14	1.6	908	100
Winter, 1945.....	11	1.4	802	100

## VI. BUILDINGS AND GROUNDS

In a report to the Post-War Planning Commission, January 8, 1945, Southern Illinois Normal University submitted a request for the following buildings in the biennium 1945-47:

### PROJECT I

(1) New Power Plant .....	\$ 1,950,000.00	
(2) Land acquired for S-1 to complete Trng. School parcel..	75,000.00	
(3) S-1 (Area 1) for Trng. School, Swimming Pool and Shops	231,637.60	
		\$ 2,256,637.60
(4) Training School, Swimming Pool and Shops, B-1.....		1,704,235.00
Sub-total for Power Plant, Training School and necessary preparatory work.....		\$ 3,960,872.60

Additional classrooms are already badly needed, so that a new classroom building should as to priority be provided not later than Project I. This would remove the pressure for classroom space in other buildings, especially in those buildings which could be used to expand our program of training to engage in the mechanic and industrial arts as well as to become public school teachers of such practical subjects.

The Sixty-Third General Assembly, recognizing the need for vocational education in Southern Illinois Normal University, authorized, and we have created a College of Vocations at the Southern Illinois Normal University, leaving to the post-war period the provision for the necessary physical plant facilities.

Such a new classroom building, preferably known as the Commerce Building, would also provide badly needed space and equipment for training employees for varied types of business enterprise in our territory and the State as well as more practical training for teachers of business subjects.

The following prospectuses for a Commerce Building cover this urgent, present need and have already been submitted to the Commission as part of the University's program:

L-4 (Area 11) .....	\$ 100,000.00	
S-3 (Area 11) .....	16,810.00	
B-6 (Area 11) .....	445,578.00	
Sub-total for Commerce Building.....		\$ 562,388.00

## PROJECT II

(5) Land acquired for S-2, Library site.....	\$ 15,000.00	
(6) S-2 (Area 2) (Library Development).....	41,496.01	
(7) Services for Library, generating equipment at Power House .....	266,881.00	
		\$ 323,377.01
(8) Library B-3 .....		\$ 2,970,520.00
Sub-total for Library.....		\$ 3,293,897.01

## PROJECT III

(9) Land acquired .....	\$ 45,000.00	
(10) Farm Buildings .....	53,469.00	
Sub-total for Farm Buildings.....		\$ 98,469.00
GRAND TOTAL .....		\$ 7,915,626.61

The Co-ordinator has reported to us that the Commission has recommended the following program for the ensuing biennium:

Land Acquisition (Sites L-1 to L-12).....	\$ 737,500.00
Training School Building .....	1,704,235.00
Site Preparation (Training School).....	231,638.00
Power Plant, Shops, Store Rooms, Feeder Tunnels.....	1,950,000.00
	<u>\$ 4,623,373.00</u>

## VII. AUXILIARY ENTERPRISES

The contract with the Army Air Forces Training Command was terminated June 30, 1944, thus releasing our women's residence hall, which was formerly occupied by the Training Command, for civilian occupancy. During the summer the interior of the hall was redecorated, and the furniture, which had been damaged, was refinished. The hall was opened for the girls at the beginning of our Fall Term, 1944, and is now filled to capacity.

## VIII. STUDENT LIFE

## Living Arrangements:

Of an enrollment of 596 women, approximately the following percentages of distribution exist:

- 12 percent live in the one University-owned dormitory.
- 24 percent live in cooperatives.
- 24 percent live in sorority houses of which there are three.
- 23 percent room in Carbondale homes.
- 5 percent commute.
- 3 percent earn room or board or both in Carbondale homes.
- 9 percent live in their own homes in Carbondale.

There are no University-owned dormitories for men. The four fraternity houses are now closed. Of the 206 men enrolled, approximately the following percentages of distribution exist:

- 1 percent commute.
- 7 percent earn room or board or both in Carbondale homes.
- 6 percent room in Carbondale homes.
- 86 percent live in their own homes in Carbondale.

It is hoped that the University may be able to offer dormitory living quarters for many more women and men in the not too distant future.

The University Cafeteria, opened in 1943 across the street from the campus, furnishes excellent meals at a moderate cost, but approximately 12 percent of the students find it necessary to economize by preparing all or a part of their own meals.

## Living Expenses:

Students' living expenses approximate the following:

Room .....	\$ 2.00 to \$2.50 per week
Board .....	4.50 to 8.00 per week
Tuition .....	17.50 (including use of books) a term

Approximately 23.7 percent of the students earn a part of their expenses on the campus in offices, library, museum, bookstore, cafeteria, on the editorial staff of the student publications (Egyptian and Obelisk), and in janitorial services. Approximately 8.2 percent are employed in business houses or homes in Carbondale.

#### Student Life:

Student life in its social phases is promoted by a Social Committee of faculty and student members. The Student Council also has an important function in serving all student interests and renders valuable service to the college administration.

The two religious foundations of the college contribute greatly to a high student morale.

Social activities are greatly diminished because of war conditions.

### IX. MISCELLANEOUS

#### 1. Per Capita Cost of Operation, College Students

Below is presented the statement of Per Capita Cost of Operation for College Students for the year July 1, 1943 to June 30, 1944:

ENROLLMENT BY QUARTER HOURS		
First Summer, 1943.....	5,555 ÷ 48	115.73
Second Summer, 1943.....	2,919 ÷ 48	60.81
Fall Quarter, 1943.....	11,286 ÷ 48	235.12
Winter Quarter, 1944.....	10,143 ÷ 48	211.31
Spring Quarter, 1944.....	9,551 ÷ 48	198.98
Extension, 1943.....	3,513 ÷ 48	73.19
	42,967 ÷ 48	895.14

#### COST OF OPERATION

Actual Expenditures to June 30, 1944<sup>1</sup>  
(State Appropriations and Income Fund)

Personal Services .....	\$455,444.92
Contractual Services.....	26,905.25
Office Expenses .....	3,824.50
Travel .....	8,146.32
Commodities .....	40,398.78
Equipment .....	17,521.61
Retirement Contributions .....	10,615.00
Refunds .....	723.50
Postage .....	2,779.98
Printing .....	4,740.32
Total .....	\$571,100.18

#### PER CAPITA COST

$\$571,100.18 \div \$895.14 = \$638.00$ . The determination of this per capita cost does not include the quarter hours earned by members of the Army Air Force Training Detachment. Taking these into consideration, the per capita cost for the current year would be reduced to \$509.43.

<sup>1</sup> Excluding expenditures for Auxiliary Enterprises.

#### 2. Religious Foundations

The Baptist Foundation, sponsored by the Southern Baptist Churches of this region, has on hand the funds to build a chapel with a seating capacity of 350. They have also 75 percent of the funds necessary to build a girls' dormitory which would accommodate about seventy persons. The blue prints have been made for these two buildings, and the Foundation is waiting only for government priorities to begin the construction of them. They are anxious to determine upon a site which would not conflict with the expansion in our building program, to which end they have been given considerable assistance through conferences with us.

The Interdenominational Student Christian Foundation, representing the Northern Baptist, Congregational-Christian, Disciples of Christ,

Evangelical and Reformed, Methodist, Presbyterian, United Presbyterian, as well as other cooperating church bodies, has recently purchased a building site located at 907 South University Avenue, within one hundred and fifty feet of the main entrance to the campus. Upon this site will be constructed during the post-war period a \$100,000 student religious center from funds secured by the cooperating church bodies. This center will carry on activities for building character in young people. Their choice of site has not been approved by the Division of Architecture and Engineering.

In the summer of 1944, the Danforth Foundation, St. Louis, Missouri, awarded to Miss Dorothy Bear of Golden, Colorado, a fellowship grant enabling her to spend a year on the Southern Illinois Normal University campus, during which time she would participate actively in the various aspects of student religious life. She is doing much of her work in connection with the Interdenominational Student Christian Foundation at the present time.

Since college and university degrees must be awarded by the Board, it would seem desirable to establish a policy concerning the conditions, if any, under which class and course instruction in religious matters as offered by religious denominations or foundations may be received and accredited toward the requirements for our regular degrees.

### 3. The Veterans Information Service Bureau

To assure proper consideration of the needs of students who are ex-service men and women, and to render assistance to them, a tentative organization has been set up combining the facilities of different subdivisions of the University. Like all aspects of internal organization, this service is being studied by the new administration with a view to improvement.

### 4. Off-Campus Employment of Staff Members

It is probable that we and our sister institutions will have continuing problems concerning the outside and off-campus employment of members of the staff. Probably a survey of the existing situation should be made, and if desired, a general policy respecting the matter determined for all our colleges and universities.

## A D D E N D A

The following items should be added to this report in the section indicated.

### II. FACULTY

#### Changes in Salary and Status

1. The monthly salary of Mr. Richard L. Beyer, Ph. D., Professor and Head of the History Department, has been increased from \$400 to \$425. He has been carrying an extra load in charge of publicity and otherwise.

2. Mr. Bruce W. Merwin has been assigned with an additional salary of \$433 for a twelfth month (August, 1945) responsibilities and title of "Director of Educational Conferences" for this summer session, and his monthly salary from February 1, 1945, has been corrected to that figure.

3. The monthly salary of Mr. Edw. V. Miles, Jr., M. A., Business Manager, has been increased from \$400 to \$433 a month. In ability and cooperativeness his service is outstanding.

4. Mr. Glenn (Abe) Martin has been appointed Director of Athletics with a salary change from \$315 to \$340 a month. This position is limited to the actual direction of athletics as such and does not constitute the headship of the so-called Men's Physical Education Department, which position is for the present unfilled.

5. In conformity to the request made to the Chairman of the Board upon notification of his appointment by the Board as President, it is requested that Chester F. Lay be given also the faculty title of "Professor of Educational and Personnel Administration."

#### X. SUMMARY OF ACTION REQUESTED OF THE BOARD

It is respectfully requested that the following action be taken by the State Teachers College Board:

##### 1. Concerning Students

(a) Validation of the graduation of the students whose names are listed on the preceding pages for June, July, and August, 1944.

##### 2. Concerning Faculty

(a) Acceptance of the resignations of Mrs. Josephine A. Cagle, Miss Virginia Congreve, Mrs. Ruby Price Henderson, Miss Louise Pain, Miss Dorothy Rolens, Mr. Burnett H. Shryock, Miss Jean Vaupel, and Miss Elizabeth Bruce.

(b) Granting of leaves of absence to Mrs. Dorothy Kellar Carty, Mr. W. C. McDaniel, and Miss Martha Hughes Scott.

(c) Granting of a sabbatical leave to Mrs. Mary Louise Barnes.

(d) Confirmation of the adjustments in salary or status for Miss Louise Bach, Miss Lulu Clark, Mr. Bruce W. Merwin, Mr. O. B. Young, Miss Wanda R. Kiel, Mr. Richard L. Beyer, Mr. Edw. V. Miles, Jr., Mr. Glenn (Abe) Martin, and Mr. Chester F. Lay.

(e) Confirmation of the appointments of Mrs. Jane Miller Burch, Mrs. Lucy Fligor, Miss Mary Lou McNeill, Mr. Delmar Olson, Miss Louis O'Neil, Miss Frances Phillips, Mr. Harves C. Rahe, Mr. Loren Spires, Miss Zita H. Spradling, Miss Helen Ruth Starck, Miss Jean Stehr, Miss Mary Holmes, and Miss Leontine Golden.

##### 3. Concerning Employees

(a) Confirmation of the employment of Mr. Enoch Betts, Mr. Herman Bain, Mrs. Bertha Rentfro, Mrs. Frances Bowers, and Mr. Carl I. Hagler.

(b) Confirmation of the transfer of Mrs. Cora Fulgham and Mr. Joe Thomas.

(c) Inclusion on the annual salary schedule, 1944-45, of the names of Mr. James Roy Hale and Mr. Harry A. Michael.

(d) Confirmation of adjustment in salary for Mr. David Boyd, Mr. Daniel B. Green, Mr. Leroy Nelson, and Mr. Joe Thomas.

(e) Confirmation of the Civil Service leave for Mrs. Clara D. Bloodworth.

(f) Acceptance of the resignations of Mrs. Louise Wimberly Girtman, Mr. David Boyd, and Mrs. Evelyn Bacon.

4. Establishing of a policy concerning the conditions under which class and course instruction offered by religious denominations or foundations may be received and accredited toward the requirements for our regular degrees.

5. If desired, a general policy regarding the matter of outside and off-campus employment of members of the staff.

Respectfully submitted,

CHESTER F. LAY, *President.*