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## Proceedings of the Teachers College Board

Illinois Teachers College Board

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*Proceedings*  
*of the*  
**TEACHERS COLLEGE BOARD**  
*of the*  
**STATE OF ILLINOIS**



April 9, 1945



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*Issued by*

**Teachers College Board**

Frank G. Thompson, *Chairman*

Vernon L. Nickell, *Secretary*



*At Springfield*

**STATE OF ILLINOIS**  
**DEPARTMENT OF REGISTRATION AND EDUCATION**

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**TEACHERS COLLEGE BOARD**

**Ex-officio Members**

FRANK G. THOMPSON, Director of Registration and Education  
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction  
Springfield, Secretary

**Appointed Members**

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. MCMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

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**Presidents of Teachers Colleges and Normal Universities**

R. W. FAIRCHILD, A. B., A. M., Ph. D.  
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.  
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.  
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.  
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.  
Western Illinois State Teachers College, Macomb

# MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

April 9, 1945

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A. M. on Monday, April 9, 1945, in the Abraham Lincoln Hotel, Springfield, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members were present:

MR. FRANK G. THOMPSON, Chairman  
MR. VERNON L. NICKELL, Secretary  
MR. JOHN D. DILL  
MR. RUSSELL L. GUIN  
MISS HARRIET MCINTIRE  
MR. CHARLES E. McMORRIS  
MRS. HELEN R. PEGELOW

Members absent:

DR. PRESTON BRADLEY  
MR. RICHARD F. DUNN  
MR. LINDELL W. STURGIS

Also present were:

MR. ELMER P. HITTER, Co-ordinator  
Department of Registration and Education  
DR. ROBERT G. BUZZARD, President  
Eastern Illinois State Teachers College  
DR. R. W. FAIRCHILD, President  
Illinois State Normal University  
DR. KARL L. ADAMS, President  
Northern Illinois State Teachers College  
DR. FRANK A. BEU, President  
Western Illinois State Teachers College  
DR. CHESTER F. LAY, President  
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson and the minutes of the February 19 meeting were presented. A motion was made by Mr. Dill that they be approved. The motion was seconded by Mr. Guin, carried unanimously, and the minutes were approved.

Dr. Lay presented the report of the Committee on Ceremonies for his inauguration as President of Southern Illinois Normal University. (See minutes of February 19, 1945, for committee members.) It was decided that the activities of the inaugural ceremonies be limited to one day because of lack of transportation and housing facilities due to war conditions. May 11, 1945, was given as the date on which

the inauguration would be held, and a schedule of activities for the day was read. Governor Green had accepted an invitation to attend the inauguration, and Dr. Lay expressed the hope that all members of the Teachers College Board would find it possible to be present.

It was agreed that the next meeting of the Board be held at Southern Illinois Normal University, Carbondale, on Thursday, May 10, 1945, at 1:00 P. M.

Mrs. Pegelow suggested that if her assistance was desired she would be glad to go to Carbondale to help the Inaugural Ceremonies Committee complete the details of the inauguration.

The report of the Committee on Board Meetings (appointed by Chairman Thompson at the meeting on February 19) was read by Dr. Adams. Following are the general policies set forth by the Committee:

1. Meetings should be held on Mondays at 10 o'clock in the morning.
2. As a general policy, meetings should be held at the five State Teachers Colleges but because of the war, next year meetings should be held in Chicago except when the Legislature might be in special session.
3. The Board should plan to hold the five regular meetings scheduled by law as soon as conditions are such that transportation seems advisable, but that for next year four regular meetings be scheduled with the understanding that it might be necessary to hold special meetings on call of the Chairman of the Board.
4. The Board has already set meetings for April 9, 1945, and for May 10 and 11, 1945. The Committee is making its recommendations beginning for the fall.

The Committee recommended the following schedule of meetings:

3rd Monday in October, 1945.....	October 15
1st Monday in January, 1946 (6 days from New Year's) Jan. 7	
1st Monday in April, 1946 (Easter, April 21).....	April 1
1st Monday in July, 1946 (3 days before July 4).....	July 1

There was a general discussion of the report and it was agreed that any special meetings that might be called would not interfere with the dates set for regular meetings. Mr. Guin moved that the report be approved. Mr. Dill seconded the motion, and the report was unanimously approved.

A discussion of salary ranges ensued, during which Chairman Thompson brought out the fact that proposed legislative increases in salaries of state employees do not apply to members of the faculty of state sponsored colleges and universities.

Chairman Thompson was requested to appoint a Committee on Salary Schedules, motion having been made by Mr. Nickell, seconded by Mr. Guin and carried unanimously.

A raise in salary for the presidents of the Teachers Colleges and Normal Universities was favored by Chairman Thompson and the other members. It was decided that if it were possible a change in the line

of the appropriation bill should be made to read "Presidents, \$8,500 per annum." Mr. Dill moved that there would be an annual increase of \$1,000 for the biennium for the presidents. Miss McIntire seconded the motion and it carried unanimously.

#### REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Karl L. Adams, President, then presented the report for Northern Illinois State Teachers College. On Page 3, under "Salary Schedule for the Summer Session of 1945" below the heading "August" the fraction " $\frac{1}{4}$ " was changed to " $\frac{1}{2}$ " to correct a clerical error.

A motion was made by Miss McIntire to approve the report. It was seconded by Mrs. Pegelow, passed unanimously, and the Northern Illinois State Teachers College report was approved.

#### REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Eastern Illinois State Teachers College was given by Dr. Robert G. Buzzard, President.

Mr. Guin presented a motion to approve the report as read. The motion was seconded by Mrs. Pegelow, carried unanimously, and the report of Eastern Illinois State Teachers College was approved.

#### REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

The report of the university was presented by Dr. R. W. Fairchild, President.

A motion to approve the report was made by Mr. Guin, seconded by Mr. Dill, and carried unanimously. The report of Illinois State Normal University was approved.

Because of the absence of the Advisory Committee members, the Board was requested to approve requisitions for work done at Illinois State Normal University, i. e., \$250 for topographical survey at the university farm and \$130 for shrubbery at Fell Hall. A motion was presented by Mr. Dill, seconded by Mrs. Pegelow, that requisitions to cover these amounts be approved, Mr. Guin to sign the requisitions. The motion carried.

#### REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The President, Dr. Frank A. Beu, read the report of the college.

Mrs. Pegelow moved that the report be approved. The motion was seconded by Mr. Dill, carried unanimously, and the Western Illinois State Teachers College report was approved.

Mr. Hitter advised the Board that the cost of printing the unprinted minutes had been estimated by the Division of Printing, Department of Finance, at \$6,500. A brief discussion followed and it was decided that if the Superintendent of Public Instruction could not

supply the funds, printing the minutes be postponed until the next biennium.

The Board considered the problem confronting Southern Illinois Normal University relative to scholarships for veterans being trained under contract by the university. It was generally agreed that the value of military scholarships should not be deducted from the charges made under Public Law 16 or Public Law 346 when billing the Veterans Administration.

## REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, presented the report for the university. Page 23 was also presented as a correction of the last page of the February minutes.

Off campus scientific or technical work for private concerns, in addition to the regular duties of faculty members, was discussed by the Board. It was agreed that a committee be appointed to investigate this particular problem.

Dr. Lay requested the Board's instruction as to its policy concerning leaves of absence for non-military and non-educational services such as with the American Red Cross. The Board made no change in its policy of granting leaves only to those entering the Armed Forces of the United States.

Item E (1) on Page 3 received the attention of the Board. Dr. Lay stated that the Business Manager of Southern had discovered in checking the records that a member of the faculty, Mr. Tracy L. Bryant, had for some time been receiving a salary higher than that of the salary schedule authorized by the Board for his academic rank. This was an error which resulted from approval by the Board of a faculty list including an increased salary for Mr. Bryant, which increase had gone unnoticed. Individual approval had not been given. It was agreed that Mr. Bryant's salary should remain at \$350 a month until the beginning of the summer session, at which time it shall be lowered to \$330, which is the limit under the salary schedule for an assistant professor. In the list of faculty members after the name "Tracy L. Bryant," "Assistant Professor," is to be inserted under the heading, "Classification," and under the headings, "June," "July," and "August," the amount, \$330.

It was the opinion of Mr. Nickell that when a case of this kind is discovered the president of the college should make a full report to the Board with a recommendation.

Item D (2) on Page 11, concerning the name "College of Vocations and Professions" for the college intended to train students in other than the teaching profession, is to receive the attention of the Board at its next meeting.

Item F (1) on Page 11 of the report was then considered. Mr. Nickell suggested that the Chairman appoint a committee of members of the Board to work with committees in the colleges appointed by the presidents, with regard to the housing problem on the campuses. Mr. Guin moved that the suggestion be adopted. It was seconded by Mrs. Pegelow and carried unanimously.

Dr. Fairchild suggested that the school calendar show all courses approved by the Board and that those which have been taught be marked.

A motion was made by Mr. Guin, seconded by Mr. Dill, to delete all information regarding graduate courses from the three schools making such reports, i. e., Illinois State Normal University, Western Illinois State Teachers College and Southern Illinois Normal University. The motion carried.

There was a discussion of Item F (2) on Page 11 relative to use of Giant City State Park facilities by Southern. Dr. Lay pointed out that these facilities could be used for students who are awaiting call to military service, and that they might be used for laboratory work in training teachers. He did not know whether it would be necessary to pay for these facilities.

A motion was made by Mr. Dill, seconded by Miss McIntire, to approve the report with the exception of D (2) on Page 11, F (1) on Page 11, and with the aforementioned change in E (1) on Page 3. The motion carried and the report of Southern Illinois Normal University was approved.

Mr. Dill moved that the Board adjourn. The motion was seconded by Miss McIntire, carried, and the Board adjourned.

Respectfully submitted,

FRANK G. THOMPSON,  
Chairman  
Teachers College Board

ATTEST:

VERNON L. NICKELL,  
Secretary  
Teachers College Board



## REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board  
at Springfield, April 9, 1945

*To the Chairman and Members of the Teachers College Board:*

LADIES AND GENTLEMEN: I have the honor to submit the following report:

### I. STUDENTS

#### 1. Attendance Winter Quarter, 1944-1945

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graduates .....	1	1	2	1
Seniors .....	10	70	80	86
Juniors .....	9	62	71	74
Sophomores .....	12	102	114	96
Freshmen .....	45	158	203	166
TOTAL COLLEGE .....	77	393	470	423
b. DeKalb High School.....	291	341	632	590
c. Elementary Grades				
McMurry Training School..	130	117	247	237
Glidden Training School..	124	127	251	249
Affiliated Rural Schools...	16	13	29	35
TOTAL ELEMENTARY..	270	257	527	533

2. The spring quarter which opened on Monday, March 19, has at the present time an enrollment of 451 college students of which number 57 are young men. This is an increase of 69 over a year ago and we are pleased to have been able to hold such a large percentage of our graduating seniors so that they will be able to complete their training for teaching positions in the fall. We have had very little loss in this particular area.
3. The college is submitting the names of students who have presented scholarships under the conditions set up by the law. This is in keeping with the plan whereby the names are transmitted to the Department of Finance through the Department of Registration and Education so that the money will be credited to our Teachers College Income Fund in time to be used for the present fiscal year. In order to conserve paper, we are presenting these names on a separate list.

### II. FACULTY

#### *Report of Death*

Continuing the report that I made on the disability case of Mr. Ira J. Jenks, associate professor in the Department of Physical Sciences, at the last Board meeting, I wish to add for the information of the Board that Mr. Jenks died on Saturday evening, Feb-

ruary 24. He had been associated with the college for 24 years. As a teacher of chemistry, he was well known in his field. The college is not ready at this time to suggest a successor to Mr. Jenks. During the present war emergency, competent chemistry teachers are very difficult to secure.

#### *Cases of Illness and Accident*

Upon the recommendation of her physician, Miss Bernadine Hanby, head librarian at the college, was taken to Passavant Hospital in Chicago for a major operation. Miss Hanby came through the operation in excellent shape. She is convalescing at her home in Iowa and will probably return to the college soon after the Easter recess. This is reported for the information of the Board. Miss Wilma Hill, Department of Fine Arts, suffered a serious fall on the icy pavements during the icy weather in the latter part of February. First reports did not show any serious effects, but more recent trouble caused Miss Hill to be returned to the hospital and special X-Ray examinations disclosed both a broken pelvis and certain dislocations in the spine. She has been required to be in the hospital, prone, for some time. She left the hospital last week and is recuperating at her home in DeKalb. According to the report of her physician, she should be able to return to work by the middle of April. While this requires no specific action on the part of the Board, it is offered as a matter of information.

#### *Leave of Absence*

Mr. Paul Harrison, associate professor in the Department of Industrial Arts, was requested by the Army Air Force to apply for the position of expert educational analyst in the Second Army Air Force Command with headquarters in Colorado Springs, Colorado. It was felt at the college that with the present shortage of men students and the fact that in Mr. Harrison's particular field, this contact with the armed services would be beneficial to his teaching of industrial arts personnel, that this request should be granted.

Mr. Harrison maintains the same relationship with the armed services as does Mr. O. M. Chute, director of training who was released over a year ago for this work. He is, in effect, a member of the armed services, maintaining civilian status for strategic purposes and operating as a part of the major program for the training of B-29 army bombers. Mr. Harrison went on the federal payroll at the close of the winter quarter, March 15, and at that time his salary at the college ceased. I wish to recommend that Mr. Harrison be given a military leave of absence under the same conditions as were granted to Mr. Chute.

I wish to present for approval the list of summer session faculty:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1945

	Rate per month	June ½ month	July one month	August ½ month	Total two months
Annas, A. Neil, Department Head.	\$395.00	\$197.50	\$395.00	\$197.50	\$790.00
Appell, Carl H., Teacher.....	326.67	163.33	326.67	163.34	653.34
Bellis, Bertha, Training Teacher..	380.00	190.00	380.00	190.00	760.00
Burrell, Blanche, Training Teacher	271.11	135.55	271.11	135.56	542.22
Caldwell, Loren T., Teacher.....	331.11	165.55	331.11	165.56	662.22
Coar, Birchard, Teacher.....	325.00	162.50	325.00	162.50	650.00
Crawford, Paul, Teacher.....	293.33	146.66	293.33	146.67	586.66
Eaton, Durward L., Teacher.....	287.78	143.89	287.78	143.89	575.56
Gould, Howard W., Department Head .....	400.00	200.00	400.00	200.00	800.00
Hains, John R., Department Head	344.44	172.22	344.44	172.22	688.88
Hall, Homer, Teacher.....	318.89	159.44	318.89	159.45	637.78
Hanby, Bernadine, Head Librarian	286.67	143.33	286.67	143.34	573.34
Harrison, Paul, Teacher.....	343.33	171.66	343.33	171.67	686.66
Hart, Jean I., Teacher.....	281.11	140.55	281.11	140.56	562.22
Hayes, M. C., Teacher.....	387.78	193.89	387.78	193.89	775.56
Hayter, Earl, Teacher.....	336.67	168.33	336.67	168.34	673.34
Hellmich, Eugene, Teacher.....	353.33	176.66	353.33	176.67	706.66
Howell, Charles E., Teacher.....	354.44	177.22	354.44	177.22	708.88
Jameson, Hugh, Department Head	400.00	200.00	400.00	200.00	800.00
McKee, Eva, Teacher.....	281.11	140.55	281.11	140.56	562.22
McKinzie, Ralph, Teacher.....	287.78	143.89	287.78	143.89	575.56
Messenger, Helen R., Teacher.....	390.00	195.00	390.00	195.00	780.00
Montgomery, Charles, Department Head .....	415.56	207.78	415.56	207.78	831.12
Oakland, Milo, Department Head.	383.33	191.66	383.33	191.67	766.66
O'Brien, Marguerite, Trg. Teacher	270.00	135.00	270.00	135.00	540.00
Peterson, Bena, Training Teacher.	260.00	130.00	260.00	130.00	520.00
Secrest, Lawrence, Teacher.....	308.89	154.44	308.89	154.45	617.78
Storm, William, Department Head	397.78	198.89	397.78	198.89	795.56
Taylor, E. Ruth, Teacher.....	297.78	148.89	297.78	148.89	595.56
Trager, Lela, Teacher.....	265.56	132.78	265.56	132.78	531.12
Uhland, Maude, Teacher.....	342.22	171.11	342.22	171.11	684.44
Walker, Katherine .....	225.56	112.78	225.56	112.78	451.12
Wiggert, Elsie .....	282.22	141.11	282.22	141.11	564.44
Williams, Esther .....	282.22	141.11	282.22	141.11	564.44
Woolhiser, Ethel, Teacher.....	354.44	177.22	354.44	177.22	708.88
		\$5,730.49	\$11,461.11	\$5,730.62	\$22,922.22

### III. OTHER SCHOOL EMPLOYEES

Following are employee changes since the presentation of the last report to the Board:

1. Ernest J. Blake, title changed from Maintenance Laborer to Maintenance worker, as of February 1, 1945; rate changed from \$135 to \$145 per month as of February 1, 1945.
2. Theresa Campbell, domestic, rate changed from \$100 to \$110 per month as of February 1, 1945.
3. Fred Eastwood, Watchman I, rate changed from \$125 to \$130 per month as of April 1, 1945.
4. Helen Elmendorf, faculty assistant, new as of February 5, 1945, at \$110 per month, replacing Catherine Firkins, resigned as of January 31, 1945.
5. Robert J. Kivell, maintenance equipment operator, rate changed from \$145 to \$150 per month as of February 1, 1945.
6. Roy F. Paxton, maintenance laborer, rate changed from \$115 to \$125 per month, as of March 1, 1945.

7. Andrew Seppala, maintenance equipment operator, rate changed from \$125 to \$135 per month as of February 1, 1945.
8. Jessie Viner, faculty assistant, new as of February 19, 1945, at a rate of \$115 per month, filling a secretarial position in the office of the dean of the faculty. This position had been unfilled for over a year.

#### IV. THE ORGANIZATION

No report.

#### V. THE CURRICULUM

No report.

#### VI. BUILDINGS AND GROUNDS

I wish to comment upon the report prepared by the Illinois State Government Post-War Capital Improvement Program, Public Works Report.

I believe that the preparation and treatment of this program in this report is ably conceived and well carried out. It will be a Red-Letter Day in teacher education when the extraordinary budget program set up in Section 1 is made a part of the appropriation of this legislative session.

#### VII. AUXILIARY ENTERPRISES

##### TEACHERS COLLEGE INCOME FUND

JULY 1, 1944-DECEMBER 31, 1944

##### RECEIPTS

Surplus, 62nd Biennium.....		\$	2.21
Board and Room, Williston Hall.....	\$	18,180.45	
Meals, Williston Hall.....	3,370.16		
Library Fines.....	42.00		
Miscellaneous Collections.....	3,532.26		
Registration Fees—College.....	6,069.00		
Registration Fees—Extension.....	2,653.00		
Sales and Service.....	54.73		
Transcript Fees.....	173.00		
		34,074.60	
Previously reported, July 1, 1943-June 30, 1944.....		\$	70,621.80
			\$104,698.61

##### EXPENDITURES

Personal Services (Salaries).....	\$	2,154.00	
Food.....	13,653.43		
Household Supplies.....	482.16		
Laundry and Cleaning Supplies.....	1,032.12		
Elevator Inspection and Repairs.....	199.50		
Office Expense.....	12.30		
Repairs to Household Equipment.....	280.76		
Equipment.....	226.50		
Miscellaneous Supplies.....	218.53		
Auditing Expense.....	610.00		
Reimbursement of Petty Cash.....	14.29		
	\$	18,883.59	
Previously reported, July 1, 1943 to June 30, 1944.....		\$	34,706.82
Total Expenditures.....			53,590.41
Balance, December 31, 1944.....			\$ 51,108.20

## VIII. STUDENT LIFE

No report.

## IX. MISCELLANEOUS

1. This college has been added to the list of new veteran testing and guidance centers according to announcement made by the Veterans' Administration in Washington on March 22. The contracts cleared through the office of the President of the Board in the regular manner.
2. There are a number of bills before the present session of the legislature that will seriously affect the program of teacher education in Illinois, both as to its program and as to the attitude which the public will take toward its program. At some subsequent meeting, I should like to discuss with the Board various phases of such legislation and certain implications as to its ultimate effect upon our program.

## X. SUMMARY. Action is requested on the following:

1. Approval of the leave of absence granted to Mr. Paul Harrison.
2. Approval of the summer session salary schedule.
3. Approval of the rate changes for employees listed.
4. Approval of the appointment of new employees listed.

Respectfully submitted,

KARL L. ADAMS, *President.*

# REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON

For the Meeting in Springfield  
April 9, 1945

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

## I. STUDENTS

### 1. Enrollment, Winter Quarter, 1944-45

a. COLLEGE	Men	Women	Total	Total one year ago	Per cent change
Class					
Seniors .....	8	35	43	58	25.7% loss
Juniors .....	9	43	52	43	17.3% gain
Sophomores .....	12	59	71	67	5.6% gain
Freshmen .....	35	112	147	100	36.1% gain
Total .....	64	249	313	268	14.4% gain

### b. HIGH SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. High School.....	72	90	162	160
Humboldt C. H. S.....	44	60	104	112
Kansas C. H. S.....	35	58	93	74
Charleston C. H. S.....	120	188	308	391
Total .....	271	396	667	737

### c. ELEMENTARY SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. Elementary.....	109	123	232	245
Humboldt Elementary .....	25	37	62	48
Clear Springs Rural.....	4	6	10	18
Oak Grove Rural.....	6	2	8	8
Muddy Point Rural.....	8	3	11	11
Total .....	152	171	323	330

### d. EXTENSION, Second half-year, 1944-45

Center	Course	Enrollment	Instructor
Casey .....	Physical Education E345.....	37	Dr. Haight
Paris .....	Physical Education E345.....	23	Dr. Haight
Fairfield .....	Education E326 .....	31	Dr. Heise
Taylorville .....	Education E326 .....	25	Dr. Heise
Tuscola .....	Education E326 .....	33	Dr. Heise
Vandalia .....	English E234 .....	21	Dr. Widger
Flora .....	Industrial Arts E225.....	22	Dr. Klehm
Campus .....	Commerce 212 .....	1	Mrs. Humphrey
Danville .....	Anatomy E170 .....	13	Dr. Hartley
	Social Science E170.....	12	Dr. Wood
	Chemistry E170 .....	13	Dr. Marcy
	Microbiology E170 .....	13	Dr. Marcy
	Education E170 .....	13	Dr. Zeigel
Total .....		257	

Extension enrollment, first half-year, 1944-45.....	461
Extension enrollment, second half-year, 1944-45.....	257
	<hr/>
Extension enrollment 1944-45.....	718
Extension enrollment 1943-44.....	814

96 loss  
11.8% loss

2. Enrollment for the Spring Quarter is 291, with 50 men in college, eleven of whom have been discharged from military service.
3. Teachers College Scholarships, 1944-45.  
Listed separately are students presenting Teachers College Scholarships for 1944-45:

## II. FACULTY

### 1. Summer School Faculty, 1945:

The following faculty is presented for the Summer Term of 1945, June 11-August 3 (eight weeks), with the total two months' salary divided into June-July payments as indicated:

	June Salary	July Salary	Total Salary
<b>ART:</b>			
Mildred Ruth Whiting, Ph.D., Assoc. Prof..	\$ 360.00	\$ 360.00	\$ 720.00
Virginia O. Wheeler, A.M., Asst. Prof.....	280.00	280.00	560.00
<b>BOTANY:</b>			
Ernest L. Stover, Ph.D., Professor.....	425.00	425.00	850.00
<b>CHEMISTRY:</b>			
Harris E. Phipps, Ph.D., Professor.....	380.00	380.00	760.00
Lawson F. Marcy, Ph.D., Asst. Prof.....	300.00	300.00	600.00
<b>COMMERCE:</b>			
Earl S. Dickerson, Ed.D., Assoc. Prof....	335.00	335.00	670.00
Jessie M. Hunter, A.M., Instructor.....	250.00	250.00	500.00
<b>EDUCATION:</b>			
Donald R. Rothschild, Ph.D., Assoc. Prof..	365.00	365.00	730.00
William H. Zeigel, Ph.D., Assoc. Prof.....	335.00	335.00	670.00
Arthur U. Edwards, Ph.D., Assoc. Prof....	335.00	335.00	670.00
Bryan Heise, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
<b>ENGLISH:</b>			
Isabel McKinney, A.M., Professor.....	435.00	435.00	870.00
Howard DeF. Widger, Ph.D., Professor....	435.00	435.00	870.00
Marian Gallaway, Ph.D., Asst. Prof.....	300.00	300.00	600.00
<b>FOREIGN LANGUAGE:</b>			
Kevin Guinagh, Ph.D., Professor.....	380.00	380.00	760.00
<b>GEOGRAPHY:</b>			
Ruby M. Harris, A.M., Assoc. Prof.....	335.00	335.00	670.00
Rose Zeller, Ph.D., Assoc. Prof.....	310.00	310.00	620.00
<b>HOME ECONOMICS:</b>			
Ruth Schmalhausen, Ed.D., Assoc. Prof....	335.00	335.00	670.00
<b>HYGIENE:</b>			
Richard T. Hartley, Ph.D., Assoc. Prof....	330.00	330.00	660.00
<b>INDUSTRIAL ARTS:</b>			
Walter A. Klehm, Ed.D., Professor.....	380.00	380.00	760.00
<b>LIBRARY:</b>			
Mary J. Booth, B.L.S., Assoc. Prof.....	370.00	370.00	740.00
Harriet Love, M.S. in L.S., Instructor....	225.00	225.00	450.00
Lee Anna Smock, A.M., Instructor.....	225.00	225.00	450.00
Margaret L. Ekstrand, B.S. in L.S., In- structor .....	215.00	215.00	430.00
Alice E. Braheny, B.S. in L.S., Instructor..	200.00	200.00	400.00
<b>MATHEMATICS:</b>			
Ruth Hostetler, A.M., Asst. Prof.....	295.00	295.00	590.00
<b>MUSIC:</b>			
Thurber H. Madison, Ph.D., Asst. Prof....	300.00	300.00	600.00
Ethel I. Hanson, A.M., Asst. Prof.....	260.00	260.00	520.00
Donald E. Johnson, A.M., Asst. Prof.....	270.00	270.00	540.00
<b>PHYSICAL EDUCATION:</b>			
Charles P. Lantz, Pd.D., Assoc. Prof.....	380.00	380.00	760.00
Florence McAfee, Ed.D., Assoc. Prof.....	340.00	340.00	680.00
Edith C. Haight, Ph.D., Assoc. Prof.....	300.00	300.00	600.00
<b>PHYSICS:</b>			
William M. Pierce, Ph.D., Asst. Prof.....	315.00	315.00	630.00

	June Salary	July Salary	Total Salary
<b>SOCIAL SCIENCE:</b>			
Glenn H. Seymour, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
Donald R. Alter, Ph.D., Assoc. Prof.....	320.00	320.00	640.00
William G. Wood, Ph.D., Asst. Prof.....	300.00	300.00	600.00
<b>SPEECH:</b>			
J. Glenn Ross, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
<b>ZOOLOGY:</b>			
Charles S. Spooner, Ph.D., Professor.....	395.00	395.00	790.00
<b>ELEMENTARY SCHOOL: (Six weeks term)</b> (June-July payroll)			
Edith P. Levake, A.M., 7th Gr., Asst. Prof.	315.00	157.50	472.50
Lois V. Johnson, A.M., 6th Gr., Instructor..	260.00	130.00	390.00
Bernice I. Bankson, A.M., 5th Gr., Instructor	260.00	130.00	390.00
Myrtle Arnold, A.M., 4th Gr., Instructor...	270.00	135.00	405.00
Nannilee Saunders, A.M., 3rd Gr., Asst. Prof.	270.00	135.00	405.00
Veronica Becker, A.M., 2nd Gr., Instructor.	260.00	130.00	390.00
Ellen M. Nudd, A.M., 1st Gr., Instructor...	260.00	130.00	390.00
Glenna L. Albers, B.Ed., Rural Demonstration Room Instructor.....	200.00	100.00	300.00
	<u>\$14,475.00</u>	<u>\$13,427.50</u>	<u>\$27,902.50</u>

**RURAL EDUCATION WORKSHOP (Fairfield, Illinois)**  
(August 6-24, three weeks) (August payroll)

	August salary	Total summer salary
Bryan Heise, Ph.D., Director and Extension Service (4 weeks) .....	\$ 375.00	\$ 1,085.00
Hans C. Olsen, Ph.D., Rural Education.....	285.00	285.00
Mildred R. Whiting, Ph.D., Art.....	285.00	1,005.00
Ruby M. Harris, S.M., Geography.....	270.00	940.00
Donald R. Alter, Ph.D., Social Studies .....	270.00	910.00
Edith C. Haight, Ph.D., Physical Education.....	240.00	840.00
Mary L. Hinman, B.Ed., Demonstration Room.....	180.00	180.00
	<u>\$ 1,905.00</u>	<u>\$29,807.50</u>

**RECAPITULATION, SUMMER SCHOOL 1945**

June payroll .....	\$14,475.00
July payroll .....	13,427.50
August payroll .....	1,905.00
<b>Total.....</b>	<b>\$29,807.50</b>

2. Faculty leaves of absence for 1945-46:

- a. Donald E. Johnson, A.M., Assistant Professor of Music, requests sabbatical leave of absence for the college year 1945-46, with one-half salary, and subscribes to the regulations of the Board for such privilege. Mr. Johnson has been on the faculty since September 1940, and would receive a salary of \$2,700 for next year. This period of study should complete the requirements for the doctor's degree.
- b. Bernice Bankson, A.M., Instructor and Fifth Grade Critic Teacher, requests sabbatical leave of absence for college year 1945-46, with one-half salary, and subscribes to the regulations of the Board for such privilege. Miss Bankson has been on the faculty since 1933, and plans to complete the second year of graduate study.



## 3. Faculty Illness:

- a. With considerable regret the Board is informed that Ica Marks, Instructor and Science Critic in the Teachers College High School, now on leave of absence because of physical disability, has had a serious relapse and is being treated in the State Hospital at Jacksonville.

## III. OTHER EMPLOYEES

1. Requisition filed for a Maintenance Worker on the campus, brought Rex M. Sims of Charleston for duty beginning April 3, 1945. Mr. Sims fills a position left vacant since the summer of 1944, when William Logsdon resigned. Mr. Sims is an honorably discharged army veteran, twenty-four years of age, and will receive \$125.00 per month.
2. Jennie Goldsmith, Clerk Stenographer I and secretary to the Dean of Women, is recommended for an increase of salary from \$115 to \$125 per month, effective April 1, 1945.

## IV. ORGANIZATION

1. Survey of the need for affiliated teaching connections for the 64th Biennium, leads to the recommendation that such relationship be severed with
  - (a) the Charleston City High School in Science and Commerce, and
  - (b) the three one-room rural schools in the Oak Grove, Clear Springs and Muddy Point districts.

Plans are to continue affiliation with the grades and high school in the village of Humboldt, and in home economics and possibly in commerce in the high school at Kansas. It is hoped that a beginning may be made in full-time practice teaching, so as to replace the present half-day plan.

## V. CURRICULUM: No report.

## VI. BUILDINGS and GROUNDS

1. Contracts have been let for the construction of a cold storage room for meats, vegetables and fruits in the basement of the women's dormitory, as follows
 

(a) National Korectaire Company, Chicago, Illinois.....	\$2,380
(b) Frank Burke and Son, Chicago, Illinois.....	3,246
Total .....	\$5,626

## VII. AUXILIARY ENTERPRISES: No report.

## VIII. STUDENT LIFE

1. The college newspaper, The Teachers College News, has been awarded a *first place* rating for the current year by the Columbia University Scholastic Press Association. Such an accomplishment under the handicap of enforced change of faculty advisor is most commendable.

## IX. MISCELLANEOUS

1. The Appendix to the Report of February 19, 1945, concerning the change of Eastern from a "state teachers" to a "state" college, and deferred for consideration until a later meeting, will be presented for Board consideration.

## X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Acceptance of the Teachers College Scholarship list for 1944-45, and the recommendation of the transfer to the college from the general treasury of the State of Illinois, the \$3,160.00 in fees involved.
2. Employment of the summer school and workshop faculties for 1945, in the positions and at the salaries listed for June, July and August.
3. Sabbatical leave of absence for the regular year 1945-46, for Donald E. Johnson and Bernice Bankson.
4. Employment of Rex M. Sims as Maintenance Worker on the campus, beginning April 3, 1945, at a salary of \$125 per month.
5. Increase in the salary of Jennie Goldsmith, Clerk Stenographer I, from \$115 to \$125 per month, effective April 1, 1945.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**PRESIDENT'S REPORT TO THE STATE TEACHERS  
COLLEGE BOARD  
FOR THE MEETING IN SPRINGFIELD  
APRIL 9, 1945**

**ILLINOIS STATE NORMAL UNIVERSITY  
NORMAL, ILLINOIS**

*To the Chairman and Members of the Teachers College Board:*

The following report is submitted from the Illinois State Normal University:

**I. STUDENTS**

**1. Attendance for the Second Semester, 1944-1945**

The report of attendance here presented covers the second semester of the 1944-1945 school year beginning January 29, 1945:

	Men	Women	Total	Total one year ago
a. University				
Graduates .....	13	6	19	.....
Seniors .....	16	156	172	170
Juniors .....	16	126	142	127
Sophomores .....	9	151	160	169
Freshmen .....	26	239	265	223
Special .....	11	33	44	25
Unclassified .....	8	2	10	4
Post Graduates .....	3	.....	3	1
Navy V-12 .....	140	.....	140	244
Total College Students on Campus .....	242	713	955	963
b. University High School....	156	157	313	271
c. University Elementary School .....	130	153	283	279
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School .....	150	93	243	295
Walker School .....	12	12	24	29
Total Pupils, Elementary and Secondary .....	448	415	863	874
Total .....	690	1,128	1,818	1,837
Extension .....	7	164	171	256
Grand Total .....	697	1,292	1,989	2,093

It is very gratifying to note that the enrollment of civilian students for the second semester of the present school year is 815 as compared with 719 a year ago, or an increase of 96. The reduction of the Navy V-12 quota for the present semester is responsible for the slight decrease in the total number of college students on the campus.

**2. Extension Enrollment for Second Semester 1944-1945**

Despite limitations of transportation affecting both the ability of instructors to reach certain centers and the attendance of

students who must travel to these centers, the enrollment has held up remarkably well. As evidence of the interest the enrollment of 314 in the first semester, in addition to the 171 the second semester, or a total of 485 for the year, compares very favorably with the total of 544 for the previous year. This is especially commendable since in the figures of this year Late Afternoon, Evening and Saturday classes on the campus are included as residence courses rather than extension as in the past.

Center, Course and Instructor	Enrollment
Decatur, Mental Hygiene E234, Claude Dillinger.....	28
Dwight, American Industrial History E216, C. W. Moore.....	27
Gibson City, Verse for Children E203, Dorothy Hinman.....	21
Gillispie, History of the United States E117, Clarence Orr.....	28
LeRoy, Pol. Inst. and Prac. of Ill. E151, Clarence Orr.....	17
Litchfield, American Literature E132, Howard I. Fielding.....	15
Minonk, Geography of Europe E217, Mabel Crompton.....	13
Springfield, Contemporary Civilization E112, R. G. Browne.....	22
<b>Total Enrollment Second Semester 1944-1945.....</b>	<b>171</b>
<b>Total Enrollment First Semester 1944-1945.....</b>	<b>314</b>
<b>Total for the 1944-1945 School Year.....</b>	<b>485</b>
<b>Total for the 1943-1944 School Year.....</b>	<b>544</b>

## II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

### 1. Leaves of Absence

- a. Josephine Ross, Assistant Professor of Home Economics, has requested a sabbatical leave for the 1945-1946 school year in order to do further graduate work beyond her master's degree. This request is within the number of sabbatical leaves permitted to this school and it is recommended that Miss Ross be given this opportunity for further study. This is in addition to the persons approved for graduate study at the meeting of the Teachers College Board on February 19, 1945.
- b. Blaine Boicourt, Assistant Professor of Music, effective from March 1, 1945, for the remainder of the semester, because of illness.
- c. Frances Conkey, Associate Professor of Home Economics, effective from April 10, 1945, for the remainder of the present semester, because of serious illness in the immediate family.

### 2. Retirement

- a. Following the regulations of the University Retirement System, the following members of the faculty will retire on August 31, 1945: Howard W. Adams, Professor of Physical Science and Head of the Department of Physical Science (1909); Rachel M. Cooper, Director of University Health Service (1928); Gertrude Stephens, Assistant Professor of the Teaching of Social Science (1919); Arthur R. Williams, Associate Professor of Business Education and Director of the Division of Business Education (1914). It will be necessary to nominate any new personnel at a later date.

All of the foregoing group have rendered valued service of excellent quality to Illinois State Normal University. Their first connection with the University is indicated by the figures in parentheses after their name and title above, from which it will be noted that on the part of the four, there is a total service of 110 years.

### 3. Change in Status

- a. In view of the retirement of Mr. Howard W. Adams as Head of the Department of Physical Science, and due to the desire to have as little break in the continuity of this work as possible and further due to our knowledge that we have on our staff a person qualified to take over the responsibilities as head of the department, it is recommended that, beginning September 1, 1945, Dr. R. U. Gooding, Associate Professor of Physical Science and a member of the faculty of Illinois State Normal University since 1931, be named as Head of the Department of Physical Science and designated as a full professor.

### 4. Summer Session Faculty

Since the summer session faculty was presented and approved at the meeting of the Teachers College Board on February 19, 1945, no further presentation is being made in this report.

## III. OTHER SCHOOL EMPLOYEES

### 1. Resignations

- a. Henry C. Short, farm hand, effective February 28, 1945, in order to accept another position paying more money.
- b. Robert Mattingly, transferred from janitor to laborer at his request without change in salary, effective March 1, 1945.

## IV. THE ORGANIZATION

### V. THE CURRICULUM

No report.

## VI. BUILDINGS AND GROUNDS

### 1. Building Program

Representatives of the University involved in the planning of the Auditorium-Music-Speech-Administration Building have been asked to come to Chicago on Friday, April 13, to discuss in detail with the Division of Architecture and Engineering the plans for this combination structure. It appears that plans are to be pushed to rather early completion in order to have them available at such time as building materials and labor can be obtained. This building represents the No. 1 Project of the list presented to the Illinois Post-War Planning Commission.

## 2. Special Education Building

This building, listed as Project No. 3 so far as the University is concerned and obviously a No. 1 Project for the State of Illinois, has been given some recent consideration by the Budgetary Commission and the Post-War Planning Commission. This is a different type of structure than might ordinarily be found in the list of projects of schools since it is a state-wide project similar to that of the Natural Resources Building now located on the campus of the University of Illinois. This structure would make possible the education of a sufficient number of teachers to relieve the great shortage of instructors of handicapped children.

## VII. AUXILIARY ENTERPRISES

### 1. Cafeteria

Illinois State Normal University does not have and has not had a cafeteria. Hence this is not a report on such a project but a statement looking toward the necessity of undertaking such an activity.

The only word that would describe the eating facilities in Normal at the present time is the word "terrible." This word describes both quantity and quality of most facilities. For some reason or other, the entire civilian student body of over 800 at I. S. N. U. at the present time must be fed in three small eating places, aside from two drug stores doing a little serving and a few homes that are willing to give meals to persons who room there or nearby. About the only relief of the situation is the fact that a goodly number of students live in Bloomington or Normal. On Sundays the situation is even worse since most of the above mentioned public eating places are closed and students must go to Bloomington if they are to get a hot meal on that day.

It has become evident to those of us who have studied the situation that the University must go into the eating business even beyond the campus halls when they are reopened. The Navy is now occupying Fell Hall and Smith Hall is being reconditioned for use next fall. Tentative arrangements have been made whereby the Navy will close its activities on Saturday, June 30, and Monday, July 2, we will hope to open the dining room at Fell Hall as a cafeteria for the summer session students. We will have to do this and still go ahead with the rehabilitation of the Hall getting it ready for fall. When school opens in the fall, we will have to take care of the girls in Fell Hall in the dining room, but it is believed that we can set up a student cafeteria in the basement that may relieve the eating situation. It may be necessary to rent quarters off campus and establish eating facilities under University control. We have

now reached the worst condition, so far as meals are concerned, that has probably ever existed at this University. Perhaps part of the unwillingness of people to enter into this type of business at the present time is not only the difficulty of getting food and help to prepare and serve the food but also the knowledge that the University will some day have its own cafeteria on the ground floor of the auditorium building, which is the No. 1 Project in the post-war building program.

The foregoing statement has been made to acquaint the Board with the situation and it will be appreciated if details can be left with the Advisory Committee for this school in the way of certain action that may be necessary in the establishment of eating facilities on short notice in the event that a Board meeting is not being held at the particular moment when action is needed.

## VIII. STUDENT LIFE

No report.

## IX. MISCELLANEOUS

### 1. Navy V-12 Unit

It has now been definitely decided that the Navy V-12 Unit located on the campus of Illinois State Normal University since July 1, 1943, will be closed and the men transferred on June 30, 1945. Illinois State Normal University was given the option of continuing the Unit with possibly a further decrease in quota or taking back the facilities now in use by the Navy, beginning July 1, 1945. The latter option has been exercised and arrangements are being made to transfer back on the above date all properties and materials now in use by the United States Navy.

Our experience with the Navy V-12 program has been one of great value to the University and we believe of value to the present war emergency. During the time that the Navy has been here there have been 604 men on the campus most of whom have gone on to advanced training and have been commissioned as Ensigns or designated as Specialists in certain technical areas of naval service. The Unit and the educational program locally have received continuous and repeated commendation from naval authorities and it is with regret in many respects that we see this interesting type of work closed. However, the need for the facilities, especially at Fell and Smith Halls, is so great that we feel justified in requesting their return to the University beginning next summer. If we were to continue with a reduced quota, there is the possibility that the Unit might be closed out either November 1, 1945, or March 1, 1946, which would be an awkward time to try to rehabilitate the facilities and get

any use out of them during the next school year. It is believed that the action that is being taken will be most satisfactory to all concerned, since there is no belief on the part of anyone that this will be out of line with complete cooperation with the federal government.

## 2. Health Center

I am pleased to report that Illinois State Normal University has been designated by the United States Department of Public Health and the Illinois Department of Public Health as a health center for the education of teachers and directors of health education programs in various cities and counties in Illinois. The federal government proposes to provide scholarships of at least \$100.00 each to cover the cost of room and board and school fees for 75 persons, to be selected by city and county superintendents in conjunction with the Illinois Department of Public Health, the office of the Superintendent of Public Instruction, and Illinois State Normal University, who will come to the campus for the eight weeks summer session period July 2 to August 24, 1945. Arrangements have been made with Illinois Wesleyan University to use four of their residence halls for room and board for this group, since it is desired that all persons in this group may be able to live together during the eight weeks period. The United States Office of Public Health will provide Dr. Ruth Sumner as a full time staff member in this project with part time being given by from 15 to 20 other national and state authorities. Other persons will be eligible to join this group but for the 75 persons, as above indicated, scholarships will be available.

This is a step in the direction of developing a significant health center on the campus of Illinois State Normal University concerned with the training of teachers in health education.

## 3. Veterans Testing Center

Arrangements have been completed by the Veterans Administration for the designation of Illinois State Normal University as one of five centers in the State of Illinois for the counseling and testing of veterans. Two representatives of the Veterans Administration, together with a secretary, will be located on the campus of the University to handle administrative details. Cases referred for testing will be handled by five members of the Department of Psychology who have been approved by the Veterans Administration authorities for this program. This work, the contract for which has been approved by Director Frank G. Thompson, will be undertaken on a gradual basis very soon, but by next fall will be quite a significant service in both quantity and quality.



**X. SUMMARY**

The approval of the Teachers College Board of the following recommendations is requested:

1. The granting of a sabbatical leave to Miss Josephine Ross.
2. The granting of leaves without pay to Miss Blaine Boicourt and Miss Frances Conkey.
3. The sanction of the retirement of Mr. Howard W. Adams, Dr. Rachel M. Cooper, Miss Gertrude Stephens, Mr. Arthur R. Williams, August 31, 1945, with necessary steps to be taken to clear their situations through the University Retirement System.
4. The designation of Dr. R. U. Gooding as Head of the Department of Physical Science as recommended.
5. Acceptance of the resignation of Mr. Henry C. Short, farm hand.
6. The transfer of Mr. Robert Mattingly from janitor to laborer.
7. The leaving of the cafeteria situation in the hands of the Advisory Committee for action in the absence of a Board meeting.

Respectfully submitted,

**R. W. FAIRCHILD.**

## REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

### MACOMB, ILLINOIS

Meeting in Springfield, Illinois, April 9, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

#### I. STUDENTS

##### A. Attendance, Winter Quarter, 1944-45

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Saturday and Evening Classes) . . . . .	11	13	24	....
Postgraduates . . . . .	....	....	....	5
Seniors . . . . .	10	63	73	62
Juniors . . . . .	11	53	64	52
Sophomores . . . . .	10	86	96	95
Freshmen . . . . .	34	134	168	163
Extension . . . . .	40	432	472	583
Total . . . . .	116	781	897	965
2. Secondary Schools				
Western High School . . . . .	66	64	130	122
Bardolph . . . . .	21	32	53	59
Galva . . . . .	120	109	229	....
Total . . . . .	207	205	412	181
3. Elementary Schools				
Western Training School..	115	124	239	251
Rural . . . . .	34	25	59	49
Adair . . . . .	20	20	40	47
Bardolph . . . . .	32	33	65	61
Macomb Jr. High School..	92	93	185	....
Total . . . . .	293	295	588	408
Grand Total . . . . .	616	1,281	1,897	1,554

#### II. FACULTY

##### A. Leaves of Absence

###### 1. Sabbatical

Sabbatical leaves are requested for and recommended to be granted for the following faculty members who meet the requirements covered in the portion of the salary schedule dealing with such leaves:

- a. Mr. Julius Robinson, instructor in Commerce, for the college year 1945-46, effective September 1945, in order to do further graduate work toward his Doctor's degree.
- b. Miss Marjorie Burke, instructor and supervising teacher in Kindergarten, for the college year 1945-46, effective September 1945, in order to do further graduate work toward her Doctor's degree.

- c. Miss Velna Sollars, instructor in Commerce, for the college year 1945-46, effective September, 1945, in order to do further graduate work toward her Doctor's degree.
2. Other than Sabbatical
- a. Miss Esther L. Stroup, instructor in Home Economics, requests a leave of absence without pay for the college year 1945-46 to continue her graduate study at the University of Chicago.
- B. New Appointments
1. Mr. Paul B. Swain, instructor in Art, to replace Mrs. Alberta Strome who retires on August 31, 1945. Mr. Swain has a B.S. degree from the University of Illinois and a M.A. degree from Columbia University. He has also completed additional work for his Doctorate at the University of Illinois. Mr. Swain will receive a salary of \$265 per month starting September 1, 1945.
2. Dr. R. Maurice Myers, assistant professor in Biology, to replace Dr. H. D. Waggoner, who retires on August 31, 1945. Dr. Myers has B.Sc., M.A., and Ph.D. degrees from Ohio State University and has done additional work at Northwestern University. He will receive a salary of \$300 per month beginning September 1, 1945.
- C. Resignation
1. Mr. Courtney C. Aldrich, assistant professor in Geography, has resigned to accept a position at Louisiana State Normal College at an increase of \$60 per month. The resignation is effective June 7, 1945.
- D. Faculty list with salary schedule for the first and second summer terms to be paid from Personal Services:

Name, Classification and Department	June	July	August
Asst. Prof., Geography.....	\$ 300.00	\$ 150.00	.....
Archer, J. L., Professor, Education.....	380.00	190.00	\$ 190.00
Ayre, H. G., Asso. Prof., Mathematics.....	310.00	310.00	310.00
Bailey, D. L., Asso. Prof., Education.....	370.00	185.00	185.00
Barnwell, Robt. W., Instructor, Phys. Education.....	225.00	225.00	225.00
Beighey, Clyde, Professor, Commerce.....	385.00	192.50	.....
Bennett, C. W., Asst. Prof., Chemistry.....	275.00	275.00	275.00
Bennett, Mary, Asso. Prof., Biology.....	310.00	155.00	.....
Bodine, M. G., Asso. Prof., History.....	310.00	310.00	310.00
Bonham, Tressie, Asst. Prof., Home Economics....	275.00	275.00	275.00
Brophy, Kathleen, Asst. Prof., Phys. Education....	270.00	135.00	.....
Burgard, Albert, Instructor, Education.....	225.00	112.50	.....
Burke, Marjorie, Instructor, Training School....	245.00	122.50	.....
Carlson, Theo. L., Asst. Prof., Social Science....	.....	127.50	255.00
Colby, Eva, Asso. Prof., Home Economics.....	350.00	350.00	350.00
Cooper, Bessie, Asst. Prof., Training School....	315.00	315.00	315.00
Cordell, Grace, Instructor, Library.....	100.00	100.00	100.00
Crabb, Edithe, Instructor, Health.....	160.00	160.00	160.00
Crilly, Karl, Asso. Prof., Music.....	310.00	155.00	.....
Donley, Margaret B., Asst. Prof., Training School	275.00	137.50	.....
Duncan, Myrtle, Asst. Prof., Training School....	275.00	137.50	.....
Eller, W. H., Asso. Prof., Physics.....	330.00	330.00	330.00
Evans, Cecile, Asst. Prof., Training School....	275.00	137.50	.....
Garner, C. W., Instructor, Phys. Education.....	275.00	275.00	275.00
Garwood, Irving, Professor, English.....	435.00	326.25	217.50
Grimm, Charlotte, Instructor, Training School....	75.00	37.50	.....
Herndon, Helen, Nurse I, Health.....	125.00	62.50	.....

Name, Classification and Department	June	July	August
Hofer, Ruth E., Instructor, Training School.....	75.00	37.50	.....
Hoover, Isabel, Asst. Prof., English.....	275.00	137.50	.....
Horrabin, Waldo, Asst. Prof., Chemistry.....	265.00	132.50	.....
Krueger, Hanna, Instructor, Library.....	215.00	107.50	.....
Lafin, Allan, Asst. Prof., Commerce.....	315.00	315.00	315.00
Langemo, Amanda, Instructor, English.....	225.00	112.50	.....
Linder, R. G., Asso. Prof., Education.....	320.00	320.00	320.00
Miller, Rayman, Asst. Prof., Industrial Arts....	265.00	132.50	198.75
Mitchell, Beulah, Asst. Prof., Training School....	275.00	137.50	.....
Moon, Dorothy L., Instructor, Phys. Education...	235.00	117.50	.....
Nelson, Carl, Asst. Prof., Music.....	.....	132.50	265.00
Oathout, C. H., Professor, Agriculture.....	380.00	380.00	380.00
Ohlson, Floyd, Instructor, Music.....	220.00	110.00	.....
Pearce, Clifford, Asst. Prof., Education.....	265.00	132.50	.....
Pease, Kent, Asst. Prof., English.....	275.00	275.00	275.00
Pence, Helen, Asst. Prof., Training School.....	275.00	137.50	.....
Potter, Olive, Asst. Prof., Phys. Education.....	275.00	275.00	275.00
Pottle, Theodora, Asso. Prof., Art.....	310.00	155.00	.....
Ray, Ethel, Asst. Prof., Education.....	275.00	275.00	275.00
Reynolds, Juna, Instructor, English.....	240.00	120.00	.....
Rich, Marjorie, Instructor, Chemistry.....	225.00	112.50	.....
Roberts, Alvin, Instructor, Visual Aids.....	250.00	125.00	.....
Robinson, Julius, Instructor, Commerce.....	270.00	270.00	270.00
Robinson, Laurette, Instructor, Training School...	245.00	122.50	.....
Schannenk, Margaret, Asst. Prof., Training School	275.00	137.50	.....
Schleier, Louis M., Professor, Education.....	385.00	192.50	.....
Shory, Harold F., Asso. Prof., English.....	320.00	160.00	.....
Schreiber, Edwin W., Asso. Prof., Mathematics..	340.00	170.00	.....
Scott, Elna, Asst. Prof., Training School.....	275.00	137.50	.....
Seal, Harvey C., Asso. Prof., History.....	320.00	160.00	.....
Shake, Kimbrough, Instructor, Visual Aids.....	215.00	107.50	.....
Shultz, James, Instructor, Phys. Education.....	260.00	130.00	130.00
Simpkins, Rupert R., Professor, Education.....	465.00	232.50	348.75
Sirola, Olga, Asst. Prof., Health.....	150.00	150.00	150.00
Sollars, Velna, Instructor, Commerce.....	215.00	215.00	215.00
Strome, Alberta, Instructor, Art.....	265.00	265.00	265.00
Stroup, Esther, Instructor, Home Economics....	265.00	265.00	265.00
Sullivan, John L., Asst. Prof., Agriculture.....	265.00	132.50	.....
Swofford, Lyndal, Asst. Prof., Library.....	280.00	280.00	280.00
Taylor, Loren, Instructor, Mathematics.....	250.00	125.00	.....
Terrill, Jennette, Asst. Prof., Training School...	250.00	125.00	.....
Thisted, M. N., Assoc. Prof., Education.....	320.00	320.00	320.00
Tillman, Arthur G., Professor, Geography.....	385.00	385.00	385.00
Turner, C. Adam, Asst. Prof., Education.....	300.00	150.00	.....
Voss, Hertha, Asst. Prof., Commerce.....	260.00	195.00	130.00
Waggoner, Harry D., Professor, Biology.....	445.00	445.00	445.00
Wardell, Margaret, Instructor, Library.....	225.00	225.00	225.00
Watters, Hilda, Asso. Prof., History.....	310.00	155.00	.....
Welck, Arthur A., Asso. Prof., History.....	310.00	155.00	155.00
Wetzel, Wayne, Asso. Prof., Industrial Arts....	370.00	370.00	370.00
Whitesel, Ritta, Instructor, Home Economics....	250.00	125.00	.....
Wild, Theresa, Asso. Prof., Music.....	310.00	155.00	.....
Student Help .....	250.00	250.00	250.00
Student Library Help .....	400.00	300.00	300.00
Emergency Teachers .....	300.00	300.00	300.00
Lectures .....	200.00	100.00	100.00
Totals .....	\$22,580.00	\$16,076.25	\$10,980.00
Grand total .....			\$49,636.25

### E. Change in Salary

1. The only increase in salary for the summer school is for Miss Eva Colby from \$320 to \$350 per month as she is going to supervise the decorating, repairs, and revision of the Home Economics Department in addition to her regular teaching load.

## III. Other College Employees

### A. Reinstatement

1. Mr. R. L. Louderman, who was laid off during the winter months as we had no need for him, started work again on the grounds beginning March 15, 1945, at a

salary of \$110 per month, the same salary he received when he was laid off. Mr. Louderman is a laborer.

#### IV. Organization

- A. We agree with the thesis set forth by Dr. R. G. Buzzard of Eastern in his last board report on February 19, 1945, in that we believe Western should and can serve the state better by being a regional college on a four-year basis as well as being a teacher-education institution.

This would in no way increase the cost to the state nor change the nature of our courses for at least the first two years of college. It would mean that we would be serving more people in the state. There would be changes in the curricula in the last two years of college which would require additional faculty members when and if the enrollments return to normal. At the present time it would not require any additional staff members. No action is asked of the Board at this time concerning this; we merely wish to go on record as being in favor of that type of organization at Western.

I am still of the opinion that no additional legislation is required to permit the Illinois State Teachers Colleges and Universities to offer four years of liberal arts. Four years of liberal arts now are offered in the teacher-education institutions in our neighboring states of Michigan, Indiana, and Missouri, and is being instituted in Minnesota in some of the teachers colleges this year. In Indiana and Michigan no additional legislation was required to permit the teachers colleges in those two states to offer four years of liberal arts work; merely the action of the board of control in each case gave the teachers colleges the right to offer liberal arts work. A quotation from one of the colleges is as follows:

"May I say that I think the offering of liberal arts degrees as logical for a teachers college as the offering of teachers degrees for a liberal arts college. As a matter of fact, every college is in a large measure a community college and should give as much as possible what the community needs."

#### V. Curriculum

#### VI. Buildings and Grounds

- A. A dust conveyor is being installed in the Industrial Arts Department at a cost of \$6,621.25. It has taken nearly two years to obtain this dust conveyor and satisfactory bids on the same.

#### VII. Auxiliary Enterprises

No report.

## VIII. Student Life

- A. Various student groups have given plays, stunt nights, etc., to obtain funds for scholarships for prospective students for 1945-46. Since September, 1944, funds for the following scholarships have been donated by student groups:
1. Three Gold Star Scholarships.
  2. One Student Council Scholarship.
  3. One Music Scholarship.
  4. One Rural Education Scholarship.
  5. Two W. P. Morgan Scholarships.
  6. One W.A.W.S. Scholarship.
  7. One Y.M.C.A. Scholarship.

## IX. Miscellaneous

- A. The Board of Control of the Western Foundation met with representative business men on Tuesday, March 13, in regard to obtaining funds for educational scholarships for students to attend the Western Illinois State Teachers College. At the present time indications seem to be that we will obtain funds from this campaign to provide for forty scholarships.

These, combined with the ten scholarships provided through student efforts, will give us fifty scholarships for next year. We believe that bringing students with high scholastic ability to the campus is an excellent selective device to obtain better prospective teachers. This is the third year that the faculty has spent considerable time recruiting students of the upper twenty-five percentile from high school graduating classes, and we believe that the following indicates that it is bringing results. We submit the results of the American Council Psychological Examination which was given in 241 colleges in the United States this year. We wish to call attention to the fact that the Freshmen at Western exceeded the norm for the entire group and exceeded a great deal the norm for the 32 teachers colleges.

## Norms Based on 241 Colleges

	Men	Women	Total
Mean .....	107.43	103.59	105.44
Standard Deviation .....	27.00	27.11	27.01

## Norms Based on W. I. S. T. C. Freshmen

Mean .....	113.57	104.57	106.67
Standard Deviation .....	23.15	23.90	24.40

## Norms Based on 32 Teachers Colleges

Mean .....	92.57	92.88	92.83
Standard Deviation .....	33.83	30.26	30.89

SOUTHERN ILLINOIS  
UNIVERSITY LIBRARY

## X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The sabbatical leave for Mr. Julius Robinson for the college year 1945-46 to study for his Doctor's degree.
- B. The sabbatical leave for Miss Marjorie Burke for the college year 1945-46 to study toward her Doctor's degree.
- C. The sabbatical leave for Miss Velna Sollars for the college year 1945-46 to study toward her Doctor's degree.
- D. The leave of absence without pay for Miss Esther L. Stroup for the college year 1945-46 to continue graduate study at the University of Chicago.
- E. The appointment of Mr. Paul B. Swain as instructor in Art at a salary of \$265 per month beginning September 1, 1945.
- F. The appointment of Dr. R. Maurice Myers as assistant professor in Biology at a salary of \$300 per month beginning September 1, 1945.
- G. The resignation of Courtney C. Aldrich, assistant professor in Geography, to become effective June 7, 1945.
- H. The faculty list with salary schedule for the first and second summer terms, 1945, to be paid from Personal Services.
- I. The increase in salary for Miss Eva Colby from \$320 to \$350 per month for the first and second summer terms, 1945.
- J. The reinstatement of Mr. R. L. Louderman, laborer, at a salary of \$110 per month beginning March 15, 1945.

Respectfully submitted,

F. A. BEU, *President.*

**SOUTHERN ILLINOIS NORMAL UNIVERSITY  
CARBONDALE, ILLINOIS**

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**PRESIDENT'S REPORT TO THE TEACHERS COLLEGE  
BOARD**

**FOR THE MEETING AT SPRINGFIELD  
APRIL 9, 1945**

*To the Chairman and Members of the Teachers College Board:*

The following report is submitted for Southern Illinois Normal University:

**I. STUDENTS**

- A. The attendance figures for the Winter Quarter, 1944-45, were included in the February 19, 1945, report.
- B. The Spring Quarter opened on Monday, March 19, and at the present time 745 students have registered, of which 167 are men and 576 are women. The final enrollment figure for the Spring Quarter, 1944, was 665, which means that there has been up to this date an increase of 11.8 per cent over the spring enrollment a year ago.
- C. The University wishes to submit the names of the students who have been registered in Southern Illinois Normal University with Normal School Scholarships since the June, 1944, report. The list, in the form of a supplement is attached to this report.

**II. FACULTY**

**A. Deaths, Resignations and Other Termination of Employment.**

(1) It is necessary to report, with deep regret, the passing on the date of March 28 of Dr. Mary M. Steagall, Emerita Professor and Head of the Department of Zoology, at her home in Carbondale. She was widely known and highly regarded as a scientist and a constructive force both on the S. I. N. U. campus and in the Carbondale community for thirty years. It is highly probable that at a later date the Board will be requested to name one of the buildings on our campus in her honor.

(2) I wish to report officially the termination of Mrs. Alice DiGiovanna's services as a faculty assistant in administering the Army program. Mrs. DiGiovanna's name was not included on the annual salary schedule for the fiscal year 1944-45 in the report made to the Board on June 6, 1944, since it was known then that the Army Air Forces Training contract was to be terminated June



30, 1944, but no mention was made of the termination of her employment effective the same date.

(3) Likewise, I wish to report officially the termination of the services at the close of the spring quarter, 1944, of Miss June Mallams, who was a faculty assistant in one of our rural training schools. Through error or inadvertence this fact was omitted in the report to the Board on June 6, 1944.

#### B. Leaves of Absence.

(1) Miss Mary Entsminger has requested a leave of absence beginning February 9, 1945, because of illness. Miss Entsminger has been employed by the University since 1922 as a critic teacher in the Allyn Training School. This arrangement received our approval, and the Board's confirmation is now requested.

(2) I should appreciate learning whether under the Board's policy a leave of absence could be granted a member of the faculty desiring to join the American Red Cross at this time.

#### C. Promotions in Rank and Salary Adjustments.

(1) I recommend the Board's approval of the promotion (effective April 1, 1945) of Dr. Douglas E. Lawson, of the Department of Education, from the rank of associate professor to that of professor at a monthly salary of \$400. This step was taken in order to retain at Southern a scholar who is being sought after by other institutions of learning and to recognize exceptional ability.

(2) For Miss Lula D. Roach and Mr. Flemin W. Cox I recommend increases of salary to the nearest dollar in order to simplify the preparation of salary schedules.

(3) Mr. John W. Allen has been promoted from Faculty Assistant to Instructor with salary the same as presently received. He has been assigned increased responsibility as Acting Director of the Museum.

#### D. New Appointments.

(1) Miss Helen Shuman has been appointed as Assistant Professor and administrative Assistant to the President, effective April 1, 1945, at a monthly salary of \$300 for twelve months. Her classification is Executive Assistant in Education and Administration and Assistant Professor. Miss Shuman received her Bachelor of Education degree from Illinois State Normal University and the Master of Arts degree from the University of Illinois. She has done graduate work in the years of 1942-1944, and is a candidate for the Doctor of Philosophy degree, having completed all the requirements except submission of the thesis. She has taught at teachers colleges in Wisconsin and Minnesota and at Illinois State Normal University, Normal, Illinois. I recommend that Miss Shuman's appointment be confirmed.

(2) Because of the illness of Miss Mary Entsminger during a portion of the past winter quarter, Miss Anna Laura Kennedy and Miss June Otrich were employed as substitute teachers at the rate

of \$5 a day to take care of her classes. Approval of their temporary employment is requested.

(3) Miss Leontine Golden of Dunbar High School, Madison, Miss Mary Holmes of Anna-Jonesboro High School, Anna, and Miss Irene Liebig of Dupo High School, Dupo, are supervising our senior home economics students who are doing six weeks of practice teaching in that subject off the campus this quarter. Each of these critic teachers is to receive \$25 a month for her supervision. Approval of their temporary appointment is requested.

### E. Summer, 1945, Faculty List with Salary Schedule.

(1) I submit below the faculty list with salary schedule for the first and second summer terms, 1945, to be paid from Personal Services:

Name, Classification, Department	No. of Weeks Employed		June	July	August
	1st Term	2nd Term			
Abbott, Talbert W., Professor, Chemistry....	8	..	\$292.50	\$390.00	\$ 97.50
Allen, John W., Instructor, Museum.....	8	4	235.00	235.00	235.00
Babcock, Gladys W., Instructor, Home Econ.	8	..	183.75	245.00	61.25
Bach, E. Louise, Asst. Prof., Uni. H.S.....	8	..	195.00	260.00	65.00
Bailey, William M., Professor, Botany.....	8	..	324.75	433.00	108.25
Barber, J. Minnette, Asst. Prof., English....	8	..	247.50	330.00	82.50
Barnes, Mary Louise, Asst. Prof., Home Econ.	8	..	202.50	270.00	67.50
Barnes, Sherman B., Assoc. Prof., History...	8	..	240.00	320.00	80.00
Barton, Thomas F., Professor, Geography....	8	..	292.50	390.00	97.50
Beyer, Richard L., Professor, History.....	8	..	318.75	425.00	106.25
Bosley, Howard E., Assoc. Prof., Education..	8	..	240.00	320.00	80.00
Bowyer, Emma L., Professor, English.....	..	4	.....	.....	390.00
Bracewell, George, Assoc. Prof., Education..	8	..	270.00	360.00	90.00
Bridges, Frank A., Instructor, Univ. H.S....	4	4	.....	260.00	260.00
Bryant, Tracy L., Asst. Prof., Commerce....	..	..	330.00	330.00	330.00
Burns, Winifred, Asst. Prof., English.....	8	..	202.50	270.00	67.50
Cisne, Willis G., Professor, Placements.....	8	4	390.00	390.00	390.00
Cox, Flemin W., Assoc. Prof., Geography....	8	..	258.00	344.00	86.00
Dallman, William P., Assoc. Prof., For. Lang.	8	..	243.75	81.25	325.00
Davies, Dorothy, Assoc. Prof., Women's P.E.	8	..	232.50	310.00	77.50
Davis, J. Cary, Assoc. Prof., For. Lang.....	4	4	.....	320.00	320.00
Denny, Florence, Asst. Prof., Phys. & Hyg..	8	4*	202.50	270.00	202.50
Freeberg, William, Fac. Asst., Men's P.E....	..	4	.....	.....	200.00
Fulkerson, Elbert, Asst. Prof., Univ. H.S....	8	..	232.50	310.00	77.50
Gersbacher, Willard M., Assoc. Prof., Zoology	8	..	240.00	320.00	80.00
Gibbons, Alberta, Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Gum, Wanda N., Asst. Prof., Sociology.....	..	4	.....	.....	310.00
Hall, Dilla, Asst. Prof., Univ. H.S.....	8	..	225.00	300.00	75.00
Hall, Emerson E., Assoc. Prof., Education..	8	..	240.00	320.00	80.00
Hall, Hal, Assoc. Prof., Univ. H.S.....	4	4	.....	310.00	310.00
Hankla, Golda D., Instructor, Library.....	4	4	.....	210.00	210.00
Harris, Jesse W., Assoc. Prof., English....	..	4	.....	.....	310.00
Hinrichs, Marie A., Professor, Phys. & Hyg..	8	4*	292.50	390.00	292.50
Kite, Grace E., Instructor, Library.....	4	4	138.75	46.25	185.00
Krappe, Edith S., Asst. Prof., English.....	8	..	217.50	290.00	72.50
Krause, Annemarie, Asst. Prof., Geography..	..	4	.....	.....	280.00
Landis, Judson T., Assoc. Prof., Sociology..	8	..	240.00	320.00	80.00
Lane, Mabel S., Fac. Asst., Rural.....	..	4	.....	.....	180.00
Lawson, Douglas E., Professor, Education...	8	4	400.00	400.00	400.00
Lentz, E. G., Exec. Asst. in History, Educ. and Adm. ....	4	4	.....	410.00	410.00
Lindsey, Audrey Hill, Instructor, Univ. H.S...	8	..	180.00	240.00	60.00
Lingle, Leland P., Assoc. Prof., Men's P.E....	8	..	247.50	330.00	82.50
Logan, Clarence C., Asst. Prof., Univ. H.S....	8	..	232.50	310.00	77.50
Malone, Willis E., Instructor, Education....	8	..	176.25	235.00	58.75
Manering, Naomi H., Fac. Asst., Phys. & Hyg.	8	4	175.00	175.00	175.00
Martin, Glenn, Assoc. Prof., Men's P.E.....	8	..	255.00	340.00	85.00
Matthes, Helen E., Instructor, Music.....	8	..	176.25	235.00	58.75
Mayor, John R., Professor, Mathematics....	8	..	292.50	390.00	97.50
McIntosh, David S., Assoc. Prof., Music....	8	..	240.00	320.00	80.00
McNeill, Elsie P., Instructor, Physics.....	8	..	172.50	230.00	57.50
Meehan, Elizabeth C., Fac. Asst., Allyn Tr.S..	8	..	150.00	200.00	50.00
Merwin, Bruce W., Professor, Education....	8	4	433.00	433.00	433.00

\* Teaching half-time during second session.

Name, Classification, Department	No. of Weeks Employed		June	July	August
	1st Term	2nd Term			
Mott, Sina M., Asst. Prof., Education.....	8	..	202.50	270.00	67.50
Muckelroy, Renzo E., Professor, Agriculture..	8	..	324.75	433.00	108.25
Neckers, James W., Professor, Chemistry....	8	..	303.75	405.00	101.25
Neely, Julia, Assoc. Prof., English.....	8	..	240.00	320.00	80.00
Ogden, Susie E., Asst. Prof., Commerce.....	8	..	202.50	270.00	67.50
Olson, Delmar W., Asst. Prof., Ind. Educ.....	8	..	225.00	300.00	75.00
O'Neil, Louise, Fac. Asst., Phys. & Hyg.....	8	4	65.00	65.00	65.00
Pardee, Charles J., Asst. Prof., History.....	8	..	210.00	280.00	70.00
Paterson, Charles, Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Peacock, Vera L., Professor, For. Lang.....	8	..	292.50	390.00	97.50
Petroff, Louis, Asst. Prof., Sociology.....	8	..	195.00	260.00	65.00
Phelps, William Neal, Assoc. Prof., Univ. H.S.	8	..	232.50	310.00	77.50
Phipps, Lloyd J., Instructor, Univ. H.S.....	8	..	195.00	260.00	65.00
Purdy, Jesse R., Assoc. Prof., Mathematics...	8	..	270.00	360.00	90.00
Ragsdale, Ted R., Professor, Education.....	8	..	285.00	380.00	95.00
Rahe, Harves C., Instructor, Commerce.....	8	..	187.50	250.00	62.50
Rieke, Evelyn D., Instructor, Univ. H.S.....	8	..	180.00	240.00	60.00
Roach, Lulu D., Asst. Prof., Fine Arts.....	8	..	215.25	287.00	71.75
Road, Rachel R., Instructor, Library.....	8	..	131.25	175.00	43.75
Rogers, Ora D., Asst. Prof., Allyn Tr. S....	8	..	202.50	270.00	67.50
Schneider, William B., Assc. Prof., English...	8	..	270.00	360.00	90.00
Schroeder, J. Henry, Professor, Ind. Educ....	4	4	.....	380.00	380.00
Scott, Robert A., Professor, Chemistry.....	8	..	285.00	380.00	95.00
Segal, Melvin J., Asst. Prof., Economics....	8	..	210.00	280.00	70.00
Shake, Shelby S., Asst. Prof., Ind. Educ....	8	..	225.00	300.00	75.00
Shubert, Esther, Instructor, Library.....	4	4	235.00	.....	235.00
Smith, Gladys L., Asst. Prof., Univ. H.S....	8	..	195.00	260.00	65.00
Smith, Mae T., Instructor, English.....	8	..	187.50	250.00	62.50
Spradling, Zita H., Instructor, Univ. H.S....	8	..	168.75	225.00	56.25
Starck, Helen, Instructor, Univ. H.S.....	2	2	112.50	.....	112.50
Stein, Hilda, Assoc. Prof., Zoology.....	8	..	240.00	320.00	80.00
Stinson, Charles H., Asst. Prof., Agriculture..	8	..	225.00	300.00	75.00
Stull, Marjorie W., Instructor, Library.....	8	..	131.25	175.00	43.75
Swartz, Willis G., Professor, Government....	8	..	292.50	390.00	97.50
Teel, Harley B., Asst. Prof., Government....	8	..	213.75	285.00	71.25
Tenney, Charles D., Professor, English.....	8	..	285.00	380.00	95.00
Troutt, Madge, Asst. Prof., Univ. H.S.....	8	..	202.50	270.00	67.50
Thalman, Wellington A., Professor, Education	8	..	292.50	390.00	97.50
Trecee, Madelyn Scott, Instructor, Allyn Tr.S.	8	..	165.00	220.00	55.00
Van Cleave, Emerson S., Instructor, Music...	8	..	183.75	245.00	61.25
Van Lente, Kenneth A., Assoc. Prof., Chemis- try.....	8	..	266.25	355.00	88.75
Van Trump, Ruby, Asst. Prof., Allyn Tr. S....	8	..	202.50	270.00	67.50
Wakeland, Floyd V., Asst. Prof., Music.....	8	..	232.50	310.00	77.50
Warren, Fount G., Exec. Asst., Education....	8	..	324.75	433.00	108.25
Welch, Walter B., Assoc. Prof., Botany.....	8	..	232.50	310.00	77.50
Wells, Florence A., Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Woody, Lucy K., Exec. Asst., Home Ec.....	4	4	.....	390.00	390.00
Wright, Alice K., Asst. Prof., Mathematics...	8*	..	121.50	162.00	40.50
Wright, John Isaac, Assoc. Prof., History....	8	..	232.50	310.00	77.50
Young, Otis B., Professor, Physics.....	8	4	400.00	400.00	400.00
Zimmerschied, Charlotte, Asst. Prof., Physics.	8	..	213.75	285.00	71.25
McDaniel, Wilbur C., Assoc. Prof., Mathematics.	..	4	.....	.....	310.00
_____ Women's P. E.....	8	..	168.75	225.00	56.25
_____ Allyn Tr. S.....	8	..	232.50	310.00	77.50

\* Teaching three-fifths times during first session.

### III. OTHER SCHOOL EMPLOYEES

#### A. New Employees

(1) Since the last meeting of the Board, Mr. Carl Kinsey, Maintenance Carpenter, was employed temporarily to perform journeyman carpentry work at a salary of \$200 per month. His employment began April 1, 1945, and will terminate June 30, 1945. I recommend that his employment be confirmed.

#### B. Replacements.

Since the last meeting of the Board the following employes have been employed to fill vacancies:

(1) Mrs. Ruth Ferguson, Domestic, February 21, 1945, at a salary of \$110 per month including maintenance. She was employed in the Cafeteria to fill the position made vacant by the resignation of Mrs. Evelyn L. Bacon. Since Mrs. Ferguson could not pass the physical examination, her services were terminated March 2, 1945.

(2) Mrs. Ruth Stearns Dangbar, Cook I, February 1, 1945, at a salary of \$120 per month including maintenance. Mrs. Dangbar is temporarily replacing Mrs. Clara D. Bloodworth, Cook I, who is on leave of absence from February 1, 1945, to April 30, 1945, because of illness. Mrs. Dangbar is employed in the Cafeteria.

(3) Mrs. Grace Roberts Throgmorton, Domestic, March 10, 1945, at a salary of \$110 per month including maintenance. Mrs. Throgmorton was employed in the Cafeteria to fill the vacancy made by the temporary promotion of Mrs. Dangbar to Cook I.

(4) Mrs. Zella Morray, Domestic, March 25, 1945, at a salary of \$110 per month including maintenance. Mrs. Morray was employed in the Cafeteria to fill the position made vacant by the inability of Mrs. Ruth Ferguson to pass the physical examination.

I recommend that the employment of the above named individuals be approved.

#### C. Transfers

(1) Effective December 1, 1944, Mr. Joe Thomas was transferred from the position of Maintenance Laborer to the position of Stationary Fireman for the winter months, December, 1944, to March, 1945, inclusive, as approved by the Board, February 19, 1945. Effective April 1, 1945, he was returned to the position of Maintenance Laborer at a salary of \$110 per month. I recommend that the transfer of Mr. Thomas be approved.

### IV. THE ORGANIZATION

A. The following calendar is presented for the summer sessions, 1945, and the year of 1945-46.

#### CALENDAR

1945-46

##### FIRST SUMMER SESSION, 1945

1945		
June 11	Monday	Registration
June 12	Tuesday	Instruction begun
August 2-3	Thursday-Friday	Final Examinations

##### SECOND SUMMER SESSION, 1945

August 6	Monday	Registration
August 7	Tuesday	Instruction begun
August 31	Friday	Final Examinations

## FALL TERM, 1945

September 10-11	Monday-Tuesday	Registration
September 12	Wednesday	Instruction begun
November 22-23	Thursday-Friday	Thanksgiving recess
November 28-30	Wednesday-Friday	Final Examinations

## WINTER TERM, 1945-46

December 3	Monday	Registration
December 4	Tuesday	Instruction begun
December 22 1946	Saturday	Christmas recess begun
January 7	Monday	Instruction resumed
March 6-8	Wednesday-Friday	Final Examinations

## SPRING TERM, 1946

1946		
March 11	Monday	Registration
March 12	Tuesday	Instruction begun
April 13	Saturday	Spring recess begun
April 22	Monday	Instruction resumed
June 4-6	Tuesday-Thursday	Final Examinations
June 7	Friday	Seventy-fist Annual Commencement

I recommend that the above calendar be approved.

B. Previously, the attention of the Board was called to the apparent inadequacy of the title of our college intended to train young people for a livelihood in other than teaching. Tentatively, the title has been used: College of Vocations. After mature deliberation I recommended that the name be made more inclusive and accurately descriptive. College and university practice justify using the word "Vocations" when considering agriculture, most business operations, secretarial work, mechanics, shop work, and the manual arts. However, the educational world has now come to describe with the term "Professions" several of the fields of work for which Southern is already training the youth of our section. Examples are accountancy, journalism, music, nursing, personnel management, and social work. I therefore request that this college be designated as the "College of Vocations and Professions."

## V. THE CURRICULUM

An undergraduate course in swimming is being offered for the first time to women students who majoring or minoring in physical education at Southern Illinois Normal University. The women will swim at Crab Orchard Lake, a Federal Government project located a few miles east of Carbondale.

## VI. BUILDINGS AND GROUNDS

The Public Works Report (of the Illinois State Government Post-War Capital Improvements Program) issued by the Illinois Post-War Planning Commission since the February meeting of the Board includes recommendations for Southern which are sound in content and ably presented. Although our urgent request for one classroom building is unfortunately omitted, the prospect of acquiring the necessary land and erecting two badly needed buildings is highly gratifying.

The shortage of housing for students and faculty at Carbonale is acute at present in spite of a decrease of approximately one-fifth of our faculty and a decrease of two-thirds of our students, both compared with our previous peak. I wish to raise the question whether the Board might care to study the problem and consider whether and how dormitory or even barracks facilities might be provided for prospective students, and apartment or other housing secured for now and returning faculty. There is also a need for a home for the president.

## VII. AUXILIARY ENTERPRISES

Our Book Store has accumulated some 2,000 used books no longer needed, and proposed to sell them at the best price securable from dealers. Instead a special sale was held at which students were encouraged to start their own professional libraries, and more than 1,200 books were sold. We believe the effect was distinctly beneficial from an educational standpoint.

Our Cafeteria continues to operate at a loss, but means are being found which we think will partially improve this condition. The Cafeteria is performing a fine service on our campus.

## VIII. STUDENT LIFE

A. The Little Theatre, an organization of students interested in drama, will present its annual spring play, "Heart of a City," on April 12 and 13. The net proceeds from the play will be given to the American Red Cross, as has been the custom for the past three years.

B. The following was submitted to me by Mr. E. G. Lentz, Dean of Men:

"The highly commendable part played by the whole student body in the recent campus clean-up is gratifying evidence of a fine school spirit. This is one of the many objective demonstrations of wholesome student attitude and an improved student morale.

"The College paper, the EGYPTIAN, which reflects student opinion, clearly manifests a new tone as evidenced by enthusiastic support of the college administration.

"The Student Council has reached a new high level in sensible, helpful student leadership."

## IX. MISCELLANEOUS

A. A Southern Illinois Regional Conference sponsored by the Agriculture-Industry Committee of the Illinois State Chamber of Commerce in cooperation with the Carbondale Business Men's Association, Farm Bureaus, Granges, local Chambers of Commerce in Southern Illinois, and Southern Illinois Normal University was held in Carbondale on March 21.

The annual meetings of the Illinois Fruit Growers Exchange and the Fruit Exchange Supply Company will be held on the Southern Illinois Normal University campus on Tuesday, April 17.

B. Active and careful consideration is being given to the possibility of providing pre-induction training during the first summer term, using the State-owned barracks and other facilities of Giant City State Park, ten miles from our campus. If given, the training will include physical education; work-outs for toughening; military organization, courtesy, and simple discipline; and practical training in geography, map-reading, and the like. Naturally, Board approval may be asked at a subsequent meeting after exploratory inquiries and plans have materialized into a definite program.

Plans are going forward for the holding of three practical study conferences during the second summer term. Dr. Bruce W. Merwin will be director of these educational conferences which we expect to include county superintendents of schools, city school superintendents, and rural school teachers. For these and other uses, we wish to request the State Park to regularly assign to Southern Illinois Normal University the exclusive use of the facilities at this excellent State Park happily located near our campus.

Efforts are being made to bring all administrative practices into strict conformity to the Board's established policies and procedures. We understand that one such requirement is that each promotion in rank and each increase in salary must be recommended by the President and approved by the Advisory Committee and by the Board for each individual separately. Naturally, we are conforming strictly to this policy.

However, the Business Manager has called to my attention that in one or more instances the Board has approved faculty lists which included as salary an increased sum (which has been actually paid thereafter) but apparently without any such *individual* presidential request or Board approval.

One such increased (?) salary, while within the limits allowed by legislative appropriation, is in excess of the salary schedule authorized by the Board for that individual's academic rank, although the Board had by vote refused to receive a recommendation to increase his rank.

We request a guiding statement giving the Board's policy or procedure in such cases; and particularly as to what should control future salary payments: (a) the approved faculty lists with rank and salary stated, or (b) the rank and/or salary individually approved by Board action.

#### X. SUMMARY OF ACTION REQUESTED OF THE BOARD

It is respectfully requested that the following action be taken by the State Teachers College Board:

##### A. Concerning Students

(1) Approval of the scholarship claims per the supplement.

##### B. Concerning Faculty

(1) Approval of the terminations of employment, leaves of absence, promotions in rank, increases in salary, new appointments, temporary appointments of the faculty, and the Summer 1945 faculty list and salary schedule all as detailed above.

##### C. Concerning Other School Employees

(1) Approval of the employment and transfer of the employees as detailed above.

##### D. Concerning Organization

(1) Approval of the calendar for the summer sessions, 1945, and for the academic year, 1945-46.

(2) Approval of the name "College of Vocations and Professions" for the college intended to train young people for a livelihood other than teaching.

##### E. Concerning Curriculum

(1) Approval of our 1945 Spring Term graduate program including new courses, all as submitted to, and approved by, the Board's Committee on Graduate Study in February, and as explained above.

##### F. Concerning Buildings and Grounds and Related Policy

(1) Consideration by the Board of the existing and impending housing situation as it affects students, faculty, and administration.

(2) Authorization for arranging for use of the Giant City State Park facilities for various phases of our program.

##### G. Concerning Policy

(1) Advice or instruction as to the Board's policy at this time concerning leaves of absence for non-military and non-educational services such as with the American Red Cross.



(2) Advice or instruction as to the procedure to be followed when increases in salary are found to have been paid without presidential request and Board action on the individual case and particularly when such salary increase exceeds the Board's salary schedule for the academic rank of the individual.

Respectfully submitted,

CHESTER F. LAY, *President.*