

1944

Proceedings of the Teachers College Board

Illinois Teachers College Board

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MAR 31 1947

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by
FRANK G. THOMPSON
Chairman of Teachers College Board

VERNON L. NICKELL
Secretary of Teachers College Board

1944

[Printed by authority of the State of Illinois]



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PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson
Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell
Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1944

Edited by EDWIN McDONALD
Coordinator of Teachers College Board

Teachers College Board Prints Board Proceedings

At a regular meeting of the Teachers College Board, with Hon. Frank G. Thompson presiding, the board voted to cause all the proceedings that were not published in printed form since 1936 up to the beginning of the administration of Governor Dwight H. Green and thereafter to be printed.

The cost of the printing was to be taken from elapsed printing appropriations of the 1943-1945 biennium of the Department of Registration and Education and Superintendent of Public Instruction.

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**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

January 26, 1944

A special meeting of the members of the Teachers College Board and the college presidents was held on Wednesday, January 26, 1944, at 10:00 A.M. at the LaSalle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following Board members were present :

Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet A. McIntire
Mr. Charles E. McMorris
Mrs. Helen Rose Pegelow
Mr. Vernon L. Nickell, Secretary

Members absent :

Mr. J. E. Alschuler
Dr. Preston Bradley
Mr. J. D. Dill
Mr. Lindell W. Sturgis

Also present at the meeting were :

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Mr. Edward V. Miles, Jr., Business Manager
Dr. Willis G. Swartz, Chairman Graduate Committee
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson, who told the Board of his recent visits with Dr. Pulliam and Mr. Dill, both unable to be present because of illness.

The minutes of the December 8, 1943, regular meeting in Chicago were unanimously approved as written.

FIVE-YEAR PROGRAM

Chairman Thompson explained that the Graduate Committee had met to consider the course offerings of the five-year programs

submitted from the several colleges and wished to report their findings to the Teachers College Board for approval. He then requested Mr. Guin as chairman of the Graduate Committee to present the report.

Mr. Guin briefly outlined the progress of the Committee in studying plans for such programs in teachers colleges all over the country and presenting the resolution for approval of the Board to the adoption of the program leading to a Masters Degree in Education by the Illinois State Teachers Colleges concerned, at the meeting of July 12, 1943. (See Minutes of that date, Pages 3 and 4, under Leland Survey.)

Plans for this program were submitted in December, 1943, from three of the colleges. The Committee met at Normal, Illinois, on January 4th, at Macomb on January 5th and at Carbondale on January 6th, with the graduate committees of Illinois State Normal University, Western Illinois State Teachers College, and Southern Illinois Normal University respectively, to discuss the plan of each. Each school was checked as to qualifications of faculty and facilities for the work. Southern Illinois Normal University, represented by its graduate committee in the absence of President Pulliam was especially commended for its cooperative work.

Mr. Guin also stated it was the plan of the Committee that schools should enter into graduate work cautiously and gradually; that definite approval should be given only to the courses designed for the summer session, to be given to in-service students, already teaching, without starting a full resident program until the following year.

Mr. Nickell then continued the report, showing that graduate work in certain general areas had been approved, by reading letters written on January 7, 1944, to the schools concerned. The Committee met in Bloomington on January 14th to consider course listings submitted in these areas and letters of recommendation as to the courses approved by the Committee for each school were also read by Mr. Nickell.

He referred to Paragraphs 1 and 2 in the letter of January 15, 1944, to Western Illinois State Teachers College and advised the Board that the recommendation regarding the number of Chemistry courses to be eliminated had been complied with. All courses submitted by Southern Illinois Normal University were approved as of January 15, 1944. The letter to Illinois State Normal University also written on that date recommended that several courses offered for the summer session be eliminated and that the program offered for a regular year's work be reconsidered and somewhat limited, and Mr. Nickell read Dr. Fairchild's reply protesting this action, under date of January 21st.

He further reported that the Graduate Committee then met on the evening of January 25, 1944, in Chicago regarding courses listed for the three schools to be presented for the Board's approval.

In order that these might appear in the summer session catalogues, Mrs. Pegelow presented a motion that the findings of the Graduate Committee regarding courses for the summer session of 1944 at the three schools be approved. Seconded by Mr. Guin, the motion passed unanimously.

FULL YEAR RESIDENT PROGRAM AT ILLINOIS STATE NORMAL UNIVERSITY

In defense of his protest that the full program for year-round resident graduate work as originally presented for Illinois State Normal University should have the Board's approval, Dr. Fairchild brought out the fact that the size of the school, its work in special education, its school year including a full semester beginning with the summer session and the presence of the Navy V-12 Unit training on the campus made it necessary to present a complete program meeting the large demand for resident graduate work. He mentioned the interest of the North Central Association and the American Association of Teachers Colleges in Normal's program. In response to inquiry, he stated that a degree could be granted in June of 1945, starting graduate work with the summer semester of 1944, and that the program would not include evening or Saturday classes or extension work. In compliance with all regulations, this program would keep standards high, could be handled by the faculty, many of whom were anxious to teach this work, and kept within the budget.

The fact was again stressed by Chairman Thompson and the Committee that the Board wished all colleges to eventually present a complete program, however that demand, at the moment, was great enough to warrant only the listing of summer courses to be credited toward a Master's Degree for those who preferably had already had some teaching experience and could then take additional hours during the year while continuing to teach. The program should not be entered into too swiftly, but details worked out as the plan progresses, since the same pattern obviously could not be used for each school.

Dr. Fairchild insisted that a complete listing of the courses leading to a degree was necessary to meet the demands at Normal, and suggested that approval of a complete program in fewer areas would be preferable to approval of a few courses in all areas. It was further suggested by Mrs. Pegelow that the number of areas could be decided upon by the Board and the school could make its own decision as to which would include a full year regular graduate course. Mr. Dunn then presented a motion that the Board refer the matter to the Graduate Committee for recommendation with reference to the number of areas, if any, the Board would approve for a full year's study at Illinois State Normal University.

Upon the suggestion of Chairman Thompson, however, it was decided to first approve the report of the Graduate Committee, and that any further action with regard to expansion and continuation of the five-year program should include all the colleges.

Mr. Dunn therefore recalled his first motion and moved that the report of the Graduate Committee as to the three teachers colleges entering into a larger field of education in work leading to the degree of Master of Science in Education be approved. Seconded by Mr. Nickell, the report was unanimously approved.

A further motion was then presented, that the Graduate Committee be retained and that it give further study to the problems of graduate education which may be brought before it by any of the teachers colleges with the power to act. Seconded by Mr. McMorris, this motion carried unanimously.

Mr. Miles, representing Southern Illinois Normal University, asked approval to present a requisition for \$1,500.00 needed for personal services of lecturers on administrative organization, due to necessary reorganization leading to the giving of a liberal arts degree at Southern. He was given the authority to present the requisition to the Department of Registration and Education.

Mr. Miles then brought up the problem of the note required from faculty members requesting sabbatical leaves, and just what was meant by the security to be given with such a note, according to the regulations made by the Board. After some discussion, it was decided that Mr. Reid of the Department of Registration and Education be requested to draw up a uniform judgment note for the use of all the colleges. The Board also discussed briefly the question of seniority in the granting of sabbatical leaves, and the question of the leave extending one year at one-half pay or one semester at full pay. It was suggested that these were problems to be worked out by the presidents at a meeting together.

Dr. Fairchild then requested permission to submit to the Department a requisition for work to be done on a new campus plan at Normal. He was given that permission, providing that necessary funds are available.

Mr. Miles then raised the question of faculty members wishing to take administrative positions in war plants near the colleges, in their free time. After briefly considering the matter it was decided that this was not a good plan unless the work definitely required technical knowledge and skill.

The next regular meeting of the Teachers College Board was tentatively set for the latter part of March, or for the middle of April, 1944.

The motion to adjourn was presented by Mrs. Pegelow, seconded by Miss McIntire and the meeting was adjourned.

Respectfully submitted,

Frank G. Thompson
Chairman, Teachers College Board.

Attest:

Vernon L. Nickell
Secretary Teachers College Board

**MINUTES OF THE MEETING
OF THE TEACHERS COLLEGE BOARD**

April 3, 1944

The members of the Teachers College Board and the presidents of the colleges met at 10:00 A.M. on Monday, April 3, 1944, at the LaSalle Hotel, Chicago, Illinois. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members of the Board were present:

Dr. Preston Bradley
Mr. Richard F. Dunn
Mr. Russell Guin
Miss Harriet McIntire
Mr. Charles E. McMorris
Mrs. Helen R. Pegelow
Mr. Lindell Sturgis
Mr. Vernon L. Nickell, Secretary

Member absent:

Mr. John D. Dill

Also present at the meeting were:

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education
Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College
Dr. R. W. Fairchild, President
Illinois State Normal University
Dr. Frank A. Beu, President
Western Illinois State Teachers College
Dr. Karl L. Adams, President
Mr. Emil Anderson, Business Manager
Northern Illinois State Teachers College
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

The meeting was opened by Chairman Thompson, who advised the group of the resignation of Mr. J. E. Alschuler, Aurora, Illinois, as a member of the Board. He suggested that a letter expressing regret and wishes for a complete return to health be written to Mr. Alschuler.

ILLINOIS STATE NORMAL UNIVERSITY GRADUATE PROGRAM

There followed a brief report regarding the activities of the Graduate Committee which met to consider this matter on March 22d, and Chairman Thompson reviewed the progress of the Committee and the Board in approving the five-year programs to be given during the summer sessions at three of the colleges.

Dr. Fairchild presented a summary of reasons for the five-year program to be carried out at Normal during the entire school year, calling attention to specific facts listed. No. 19 of the summary was stressed, and it was definitely stated that no more funds would be needed and the appropriation need not be increased for this work during the next biennium if the war continues. However, a larger program after the war might be different. The delay in Special Education work (No. 15) and the interest in this work was also noted. With reference to No. 24, Dr. Fairchild advised that such work would not be given in any course unless there was a required minimum of five students. Nos. 25 and 26 were also called to the Board's attention with the reminder that graduate work is to be offered only in teacher education at this time.

When questioned as to the reaction of the North Central Association of Colleges and Secondary Schools expressed by its Secretary, with whom he had discussed the matter, Dr. Fairchild reported that a favorable opinion was given. Action of the Board was considered thorough and wise and had made it easier for the five-year programs to receive the approval of the Association.

The effect of a regular full-year program on employed teachers throughout the state who might wish to take up graduate work was considered. Mr. Nickell brought out the special need for high school teachers, particularly in the fields of vocational work, special science, mathematics, and questioned as to whether a continuous graduate program might create a further shortage in some fields.

The attitude of the other colleges toward the program at Normal was discussed. The opinion was expressed that it would have no effect on their reputation or standing unless publicity at Normal would be such as to make the comparison unfavorable. It was decided that the publicity should be handled so that no unfair advantage would occur.

Dr. Fairchild called attention to No. 18 of the summary with regard to this situation and to the fact that not all the schools had progressed with their plans at the same time, but that when the necessity for the full year-round graduate program appeared they would be at liberty to make plans for their respective institutions. He remarked further that approval or disapproval of the program

would make a difference in the morale at the college and that they felt able to carry out this program exactly as the Board wished.

A motion that the Board adjourn for an executive session was presented by Mr. Guin, seconded by Mr. Sturgis, and passed unanimously.

* * * *

Chairman Thompson again called the meeting to order in open session at 2:30 P. M. The following motions unanimously approved by the Board upon roll call were read:

"I move that Dr. Bruce W. Merwin be appointed Acting President of Southern Illinois Normal University, the appointment to be temporary and to continue at the pleasure of the Board, and not to extend beyond the appointment of a permanent president to fill the vacancy caused by the death of the late Dr. Roscoe Pulliam"—presented by Mr. Sturgis and seconded by Mrs. Pegelow.

"I move that the salary of Dr. Bruce W. Merwin as Acting President of Southern Illinois Normal University should be set at the rate of \$7,200.00 per annum."—presented by Mr. Nickell and seconded by Mr. Sturgis.

"I move that all appointments made or policies established which are necessary for the development of the institution during the interim while Dr. Bruce W. Merwin is Acting President are to be temporary and are to be terminated on the appointment of a permanent successor, and further that no such appointments should be made except upon the prior approval in writing of at least two members of the Advisory Committee for Southern Illinois Normal University, and further that all contracts entered into with outside agencies must be approved in writing by a majority of the Advisory Committee."—presented by Mr. Nickell and seconded by Mr. Sturgis.

Mr. Nickell then presented a motion that the Board approve the request of Illinois State Normal University for a five-year program to start with the regular school year 1944-45 and to include the areas of:

1. Education and Psychology
2. Biological Science
3. Social Science
4. Geography
5. English

The motion was seconded by Mr. Dunn and passed unanimously.

NORTHERN SCIENCE BUILDING REPORT

Mr. Sturgis, chairman of the committee appointed to study the claim of the W. H. Franklin Company for losses on the Science Building at Northern Illinois State Teachers College, presented the committee's report. The request to the Board for additional compensation was not approved; however, a claim filed with the Court of Claims would not be opposed. It was left to the discrimination of the contractor to take the case before the Court of Claims. Mr. Sturgis presented a motion that the report of the committee be approved. Seconded by Mr. Nickell, the motion passed unanimously.

The resolution of the Illinois Commission for Handicapped Children, applauding the action of the Teachers College Board in establishing a Division of Special Education at Illinois State Normal University was noted and appreciation expressed.

The minutes of the special Board meeting held in Chicago on January 26, 1944, were unanimously approved as corrected.

Mr. Hitter announced a meeting of the Department representatives, presidents, and Board members with officers of the Post-War Planning Commission to be held at 11 South LaSalle Street, Chicago, Illinois, on Tuesday, April 4, 1944, with regard to post-war building needs of the colleges. He then advised that he and Mr. Ingalls, Budget Examiner of the Department of Finance, would visit each of the colleges in the near future to discuss any financial problems that might be pertinent.

A proposed change in the Salary Schedule for Illinois Teachers Colleges, as adopted June 10, 1943, was considered. Paragraph No. 1 of Section D regarding the giving of notes for sabbatical leaves should have the words "a judgment note" inserted in lieu of the words, "a note with proper security." Mr. Guin presented a motion to this effect. It was seconded by Miss McIntire and unanimously approved.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

The report for this college was presented by Dr. Karl L. Adams, its president. Calling attention to enrollment for the spring quarter, Dr. Adams stated that the figure should be 394. In paragraph No. 1 under FACULTY the request was made for granting a leave of absence to Mr. O. M. Chute, who was to be employed by the Army Air Forces on civilian status for the training of air force personnel. After a brief discussion of the policy of the Board in approving leaves of absence, it was decided that since Mr. Chute was not definitely a member of the Armed Forces this leave could not be approved.

Under OTHER EMPLOYEES, Nos. 4 and 5, Mr. Richter and Mr. Griswold have now left their positions. Section C of this group lists employees vitally needed for the operation of the college power plant. However, a change of classification was necessary in order to continue to employ them with a raise in salary, the change effective as of April 1st. No. 3 of the second group on page five of the report (those involved in a change of salary only) should read \$130-\$135.00 per month.

Dr. Adams also called attention to the satisfactory improvements to the main building of the college, (No. 1 under BUILDINGS AND GROUNDS) and to the survey of state educational facilities made by state officers with the help of Dr. George A. Works and its possibilities in promoting an interest in higher education in Illinois (under MISCELLANEOUS).

Mr. Guin moved that the report for Northern Illinois State Teachers College be approved with the exception of Item No. 1 under FACULTY and Item No. 1 under SUMMARY. The motion was seconded by Miss McIntire and passed unanimously.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. R. G. Buzzard, President of Eastern Illinois State Teachers College, presented the report for that school. Spring quarter enrollment was given as 244 students, a very slight drop from the fall enrollment, with a growth in extension work given by the college. Under FACULTY, paragraph No. 1, Dr. Rudolph D. Anfinson and Ewell W. Fowler were given leaves of absence to enter the U. S. Army. Dr. Buzzard explained that Charles A. York, listed under OTHER EMPLOYEES, had previously been employed at Eastern for two months, and wished to credit that to his six months' probationary period, with the approval of the Civil Service Commission.

Mrs. Pegelow then presented a motion that the report for Eastern Illinois State Teachers College be approved. Seconded by Mr. Sturgis, the motion carried unanimously.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

As president of Illinois State Normal University, Dr. R. W. Fairchild presented the report for that school, first expressing appreciation for the action of the Board in approving the graduate program for the entire school year. He called attention to the report of injury for Mrs. Nellie Bedinger (No. 4 under OTHER EMPLOYEES) resulting in the loss of one month's pay. It was suggested that in order to see that Mrs. Bedinger receives remuneration for this month, she might be paid for two weeks' sick leave and two weeks' vacation. She would then be entitled to half salary under the disability clause of the retirement system. Attention was also directed to the curricula offered for the summer session in

Special Education and the interest in this work. Dr. Fairchild then presented to the Board copies of the report listing needs in post-war building at Normal.

A motion was presented by Mr. Dunn that the report of Illinois State Normal University be approved. Seconded by Mr. Guin, the motion was unanimously carried.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

The report for the above college was presented by Mr. Edward V. Miles, Jr., Business Manager, with the reminder that the summer session payroll must be approved subject to whatever changes need be made by the Acting President or new President at the termination of the Army Air Force contract (June 30, 1944). With reference to re-negotiating the present contract Mr. Miles stated that 4/3 of salaries and pensions will be paid those employed, and that the school would also receive a rate for the operation of the plant from the Army. With the reduction of cost of food, etc., a \$5,000.00 gain was anticipated.

A motion was presented by Mr. Sturgis that the report for Southern Illinois Normal University be approved with the exception of Item C, No. 2 under FACULTY and Item No. 2 under SUMMARY, with regard to a leave of absence for Miss Sara Baker. Since Miss Baker is not entering the Armed Forces, the leave could not be granted. Seconded by Mrs. Pegelow, the motion was passed unanimously.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. F. A. Beu, President, presented the report for Western Illinois State Teachers College, advising that the name of Loren Taylor, Instructor in the Department of Mathematics (June—\$240, July—\$125) had been omitted from the payroll for the summer session and should be added to the report. Under MISCELLANEOUS it was reported that the offensive water running across the campus had been improved by cutting off the outlet of waste materials from the Macomb Cheese Factory, etc., and that the situation has apparently been remedied as much as possible at the present time.

Particular attention was also directed to plans for a new College Foundation, the constitution for which has been patterned after that of the foundation at Southern Illinois Normal University. Dr. Beu also provided the Board with copies of the 1944-45 Calendar for Western, which was omitted from the report and was added as Item No. 15 in the SUMMARY. Mr. Sturgis then presented a motion that the report for Western Illinois State Teachers College be approved, and, seconded by Mr. Guin, it was carried unanimously.

PROCEEDINGS

A motion that the letter of appreciation for his services to Mr. Alschuler be written by the Chairman for the Board was presented by Mr. Sturgis, seconded by Miss McIntire and passed unanimously.

The following resolution was prepared by a committee formed for that purpose, to express the esteem of the Board and other presidents for the late Dr. Roscoe Pulliam:

WHEREAS, The State Teachers College Board is informed of the death of the late Dr. Roscoe Pulliam, President of Southern Illinois Normal University,

THIS BOARD wishes to express its appreciation and admiration for President Pulliam and the service and inspiration which he has rendered to the cause of teacher education in the State of Illinois and in the nation. President Pulliam was a dynamic personality, a man of ideas. His administration of the Southern Illinois Normal University has made a fine contribution to the culture of southern Illinois. He will be remembered among the list of great presidents in this institution.

Mr. Sturgis moved that this resolution be accepted by the Board, and the motion was seconded by Mr. Guin. It was approved unanimously, with the request that copies be sent to Governor Green, Mrs. Roscoe Pulliam, the Faculty of Southern Illinois Normal University and the other presidents.

A motion was then presented by Mr. McMorris that the Chairman of the Board appoint a committee to consider application or suggestions for the appointment of a permanent president at Southern Illinois Normal University, and to make recommendations to the Board. Seconded by Miss McIntire, the motion carried unanimously.

Suggestions for a tentative date for the next regular meeting of the Teachers College Board included May 1st or some date during the first part of that month.

The motion to adjourn was presented by Miss McIntire. Seconded by Mrs. Pegelow, it was unanimously approved and the meeting was adjourned.

Respectfully submitted,

Frank G. Thompson,
Chairman, Teachers College Board

ATTEST:

Vernon L. Nickell,
Secretary, Teachers College Board

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB**

Meeting in Chicago, April 3, 1944

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

1. Attendance, Winter Quarter, 1943-1944

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	0	5	5	3
Seniors	11	51	62	109
Juniors	6	46	52	101
Sophomores	22	73	95	185
Freshmen	38	130	168	255
Extension	66	697	763	465
Total	143	1,002	1,145	1,118
b. Secondary Schools				
Western High School.....	66	56	122	139
Bardolph	27	32	59	69
Total	93	88	181	208
c. Elementary Schools				
Western Training School.....	129	122	251	240
Rural Schools.....	28	21	49	41
Adair Schools	24	23	47	37
Bardolph Schools	25	36	61	63
Total	206	202	408	381
Grand Total	442	1,292	1,734	1,707

2. The enrollment at Western has been practically constant throughout the year, having an average of four hundred students or better each quarter. In the fall quarter the enrollment was 421, in the winter quarter it was 382, and the spring quarter will run about 410. It will be noted that the Extension for the winter quarter is decidedly above that of a year ago, being 298 students more than the previous year. I wish to call this to the attention of the members of the State Teachers College Board as it means that we at Western are this year devoting a much greater share of our teacher-educational faculty service to Extension than has been true in previous years as the conditions are such that it is essential that we give more time to teacher-education in-service training due to the teacher shortage and the unprepared condition of many of the teachers in the public schools. There are 1,832 emergency certificates in force in the State of Illinois at the present time. Eleven hundred of these 1,832 have less than two years of college, and 400 out of the 1,100 have no college training whatever. The foregoing condition means that we must send more of our teachers into the

territory surrounding Western in order to give in-service training to these people who hold emergency certificates. Likewise, the total different students served on the college level is 27 students more than a year ago; the same is true of the grand total.

II. FACULTY

1. Resignations:

- a. Miss Kathryn Smith, second grade critic, resigned March 24, 1944, to become a Lieutenant (JG) in the United States Navy (WAVES).
- b. Mr. Claude Hesh, geography teacher, resigned April 1, 1944, to accept a position in a commercial company at an increased salary.

2. Leaves of Absence:

- a. Mr. Wix Garner, Athletic Director, requests a leave of absence with half pay from September, 1944, to June, 1945, in order to study at Indiana University toward his Doctorate. Mr. Garner's position will not be filled unless the student enrollment increases a great deal.
- b. Miss Ethel Ray, Assistant Professor of Education, requests a leave of absence with half pay from September, 1944, to June, 1945, to study at Boston University for her Doctorate. Miss Ray's position will not be filled.
- c. Miss Lyndal Swofford, Assistant Professor of Library Science, requests a leave of absence with half salary from September, 1944, to June, 1945, to study at Chicago University for her Doctorate.
- d. Miss Tressie Bonham, Assistant Professor of Home Economics, requests a leave of absence with half salary from September, 1944, to June, 1945, to study at Columbia University for her Doctorate. Miss Bonham's position will not be filled.
- e. Mr. Theodore L. Carlson, Assistant Professor of Social Science, requests a leave of absence from March 15, to June 1, 1944, without pay, to study for his Doctorate at the University of Illinois.

3. New Appointments:

- a. Mrs. Naomi Jane Avery will act as second grade critic teacher from March 27, 1944, to June, 1944, at a salary of \$200 per month. Mrs. Avery is an experienced second grade teacher with seven years of teaching experience in the schools of Urbana. She is the wife of Lieutenant Avery, who is stationed at Camp Ellis. She taught in the Macomb public schools as a substitute teacher during 1942-1943 and comes to us highly recommended by Superintendent P. F. Shafer of the Macomb public schools.

4. Faculty list with salary schedule for the first and second summer terms to be paid from Salaries and Wages:

Name, Classification and Department	June	July	August
Archer, J. L., Professor, Education.....	\$380.00	\$190.00
Ayre, H. G., Associate Professor, Mathematics.....	310.00	155.00
Bailey, D. L., Associate Professor, Education.....	370.00	185.00	\$185.00
Barnwell, Robt. W., Instructor, Physical Education....	225.00	112.50
Beighney, Clyde, Professor, Commerce.....	385.00	192.50
Bennett, C. W., Assistant Professor, Chemistry.....	275.00	275.00	275.00
Bennett, Mary, Associate Professor, Biology.....	310.00	310.00	310.00
Bodine, M. G., Assistant Professor, History.....	310.00	155.00
Bonham, Tressie, Assistant Professor, Home Economics	206.25
Brophy, Kathleen, Assistant Professor, Physical Ed.	270.00	270.00	270.00
Burke, Marjorie, Instructor, Training School.....	245.00	122.50
Carlson, Theo. L., Assistant Professor, Social Science...	255.00	255.00	255.00
Colby, Eva, Associate Professor, Home Economics.....	320.00	160.00
Cooper, Bessie, Assistant Professor, Training School...	315.00	157.50
Cordell, Grace, Instructor, Library.....	85.00	85.00	85.00
Crabb, Edithe, Instructor, Health.....	160.00	80.00
Crilly, Karl, Associate Professor, Music.....	295.00	147.50
Duncan, Myrtle, Assistant Professor, Training School..	275.00	137.50
Eller, W. H., Associate Professor, Physics.....	330.00	165.00
Evans, Cecile, Assistant Professor, Training School...	275.00	137.50
Garner, C. W., Instructor, Physical Education.....	275.00	275.00	275.00
Garwood, Irving, Professor, English.....	435.00	435.00	435.00
Grimm, Charlotte, Instructor, Training School.....	75.00	37.50
Hesh, Claude, Assistant Professor, Geography.....	265.00	265.00	265.00
Hofer, Ruth E., Instructor, Training School.....	75.00	37.50
Hoover, Isabel, Assistant Professor, English.....	275.00	137.50
Horrabin, Waldo, Assistant Professor, Chemistry.....	265.00	132.50
Horan, Allan, Instructor, Commerce.....	265.00	265.00	265.00
Krueger, Hanna, Instructor, Library.....	215.00	107.50
Langemo, Amanda, Instructor, English.....	215.00	107.50
Linder, R. G., Associate Professor, Education.....	320.00	160.00
Herndon, Helen, Nurse I, Health.....	125.00	125.00	125.00
McAllister, Dorothe, Instructor, Physical Education..	200.00	100.00
Miller, Rayman, Assistant Professor, Industrial Arts...	265.00	265.00	265.00
Miner, Sarah, Instructor, Home Economics.....	255.00	255.00
Mitchell, Beulah, Assistant Professor, Training School	275.00	137.50
Moon, Dorothy L., Instructor, Physical Education.....	225.00	112.50
Morrow, R. M., Instructor, Physics.....	116.67	233.33
Nelson, Carl, Assistant Professor, Music.....	132.50	265.00
Oathout, C. H., Professor, Agriculture.....	380.00	190.00
Ohlson, Floyd, Instructor, Music.....	220.00	110.00
Pearce, Clifford, Assistant Professor, Education.....	265.00	265.00	265.00
Pence, Helen, Assistant Professor, Training School..	275.00	137.50
Pottle, Theodora, Associate Professor, Art.....	310.00	310.00	310.00
Ray, Ethel, Assistant Professor, Education.....	275.00	137.50
Reynolds, Juna, Instructor, English.....	240.00	120.00
Roberts, Alvin, Instructor, Visual Aids.....	250.00	125.00
Robinson, Julius, Instructor, Commerce.....	270.00	135.00
Robinson, Laretta, Instructor, Training School.....	245.00	122.50
Sallee, Roy, Assistant Professor, Biology.....	275.00	137.50
Schannenk, Margaret, Assistant Prof., Training School	275.00	137.50
Schleier, Louis M., Professor, Education.....	385.00	385.00	385.00
Schory, Harold F., Associate Professor, English.....	320.00	320.00	320.00
Schreiber, Edwin W., Associate Professor, Mathematics	340.00	170.00
Scott, Elna, Assistant Professor, Training School.....	275.00	137.50
Seal, Harvey C., Associate Professor, History.....	320.00	320.00	320.00
Shake, Kimbrough, Instructor, Visual Aids.....	210.00	210.00	210.00
Shultz, James, Instructor, Physical Education.....	250.00	125.00	125.00
Simpkins, Rupert R., Professor, Education.....	465.00	232.50	348.75
Sirola, Olga, Assistant Professor, Health.....	150.00	150.00	150.00
Smith, Kathryn, Instructor, Training School.....	245.00	122.50
Sollars, Velna, Instructor, Commerce.....	210.00	157.50	105.00
Strome, Alberta, Instructor, Art.....	265.00	132.50
Stroup, Esther, Instructor, Home Economics.....	235.00	117.50
Sullivan, John L., Assistant Professor, Agriculture....	265.00	265.00	265.00
Swofford, Lyndal, Assistant Professor, Library.....	280.00	280.00	280.00
Taylor, Loren, Instructor, Mathematics.....	250.00	125.00
Terrill, Jeannette, Assistant Professor, Training School	240.00	120.00
Tillman, Arthur G., Professor, Geography.....	385.00	385.00	385.00
Tomlin, Ramona, Instructor, English.....	225.00	112.50
Vawter, Gladys, Assistant Professor, English.....	137.50	275.00
Voss, Hertha, Assistant Professor, Commerce.....	255.00	191.25	127.50
Waggoner, Harry D., Professor, Biology.....	445.00	222.50
Wardell, Margaret, Instructor, Library.....	225.00	112.50
Watters, Hilda, Associate Professor, History.....	155.00	310.00
Welck, Arthur A., Associate Professor, History.....	310.00	155.00	155.00

PROCEEDINGS

Name, Classification and Department	June	July	August
Wetzel, Wayne, Associate Professor, Industrial Arts. . \$	370.00	185.00
Wild, Theresa, Associate Professor, Music.....	310.00	155.00
Student Help	250.00	250.00	\$ 250.00
Student Library Help.....	400.00	300.00	300.00
Emergency Teachers	250.00	250.00	250.00
Lectures	200.00	100.00	100.00
Totals	\$20,726.25	\$14,380.42	\$ 8,999.58
Grand Total	\$44,106.25		

III. OTHER SCHOOL EMPLOYEES

1. New Appointments:
 - a. Mr. Ray Stookey, trades helper, began work January 3, 1944, at a salary of \$150 per month.
 - b. Mr. Carl Monninger, stationary engineer, began work January 24, 1944, at a salary of \$200 per month.

IV. ORGANIZATION

1. The faculty reorganization plan bulletin was sent out to each member of the State Teachers College Board, the presidents of most of the Teachers Colleges in the United States (416), and members of the Education Departments in the major universities. The response from the same has been very gratifying as we have received many letters from presidents to whom the bulletin was sent complimenting Western upon their democratic setup.

V. CURRICULUM

1. Western was allowed a quota of forty-three men students in the science curriculum (physics, chemistry and engineering) as set up by the Manpower Commission and the National Roster of Scientific and Specialized Personnel. We have twenty-seven of the forty-three in our quota in college at the present time, certified and approved by the Manpower Commission.
2. Considerable interest is being manifested in the fifth year of work at Western. We now have on file fifty-six names of people who wish to take graduate work at Western in the summer of 1944.

VI. BUILDINGS AND GROUNDS

1. New Construction:
 - a. The faculty members in the various science departments are now drawing up plans for a new science building at Western.
 - b. Mr. Chance Hill of Chicago is making a campus plan of Western. He is being assisted in this work by Mr. Steinbrecher. The cost of the project, which will be approximately \$2,000, was approved at the last board meeting,

the money to be obtained from Salaries and Wages by money saved from faculty members' salaries who resigned during the year and who were not replaced.

- c. The State Engineering Department has inspected the boilers and informed us that one of the boilers, designated as No. 3, needs repairs to the extent of approximately \$1,975. This is being taken care of by the State Architect's office at Springfield. The money for same will come from our Repairs and Equipment Fund.
- d. The roofs on the Fine Arts and Music buildings are in need of repairs, and the same will be made some time before May 30, at a cost of \$6,034. The funds to repair the same are being obtained as part of the \$15,000 repair item allowed to Western in the last biennial appropriation.
- e. Plans are now under way for installing a dust conveyor in the Industrial Arts rooms. No figures are available at the present time as to the cost of the same as no bids have been obtained.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE.

1. Mr. James John McCormick, a Senior of Chicago, Illinois, was found dead in bed on the morning of March 19, 1944, at the Sigma Tau Gamma house. The inquest was held on March 19 at the Dodsworth Funeral Home and a verdict of death due to heart attack was reported.

IX. MISCELLANEOUS

1. Health:
 - a. Considerable progress has been made in improving the condition of the water in the ravine which traverses the Western campus. The city council, the local health department, and the city attorney in Macomb all seem to be very helpful in attempting to remedy the condition. It is impossible to tell how much they have accomplished in remedying the cause of the offensive odor until we have warm weather; hence, there is nothing to report concerning the same at the present time.
2. Western Illinois State Teachers College Foundation:
 - a. Within the last two years, we have had alumni and friends of Western coming to the institution and asking various members of the faculty if there were some way by which they could make a donation for scholarships or other educational activities at Western. Therefore, we wish to set up the Western Illinois State Teachers College Foundation.

WESTERN ILLINOIS STATE TEACHERS COLLEGE
FOUNDATION* CONSTITUTION

ARTICLE I

NAME AND INCORPORATION

Section 1. *Name.* The name of this organization shall be the "Western Illinois State Teachers College Foundation." It shall hereinafter be designated and referred to in this constitution and the by-laws as "The Foundation."

Section 2. *Type of Organization.* The Foundation shall be a wholly non-profit corporation, organized under the laws of the State of Illinois, and its purposes shall be wholly charitable and educational.

Section 3. *Location.* The principal office of the Foundation shall be on the campus of the Western Illinois State Teachers College at Macomb, Illinois.

Section 4. *Object.* a. To assist in developing and increasing the facilities of Western Illinois State Teachers College for broader educational opportunities for and service to its students, alumni, citizens of the State of Illinois, and nation by encouraging gifts of money, property, works of art, historical papers and documents, museum specimens and other material having educational, artistic, or historical value, and by such other proper means as may seem advisable.

b. To receive, hold, and administer such gifts with the primary object of serving purposes other than for which the State of Illinois ordinarily makes sufficient appropriations; to act without profit as trustee of educational, or charitable trust; to administer gifts, grants, or loans of money or property, real or personal, whether made by or for the benefit of public governmental bodies, state or national, or by or for the benefit of corporations or natural persons, and whether in the form of conventional express trusts or otherwise; to become a party to contracts, trust instruments and agreements of any type or description, and to execute negotiable obligations, as trustee or otherwise, in order to effectuate either the creation or organization of trust, or the execution of the purposes thereof.

Where the terms and conditions imposed by the donors of any forms of gifts or bequests make immediate transfer to the Western Illinois State Teachers College right and proper, the Foundation shall transfer absolutely and in full right, title to and interest in such property, real and personal, transferred, assigned or conveyed by any and all persons whatsoever, whether such property be in the form of money, manuscript, works of art, or otherwise, for the use and benefit of Western Illinois State Teachers College, subject to said terms and conditions of said donors and subject also to the

*We are indebted to the Southern Illinois Normal University and the University of Illinois for the terminology and phraseology of much of this material.

right of the Teachers College Board to refuse such proffered gifts, if conditions attached thereto be deemed unsatisfactory or unacceptable. Whenever such gifts or bequests, when made as memorials, involve maintenance, provision for such maintenance shall be included in the gift unless this requirement is waived by the Teachers College Board.

c. To deposit forthwith in the archives or library of the college whatever articles or manuscripts, having scientific or educational value, which may be loaned the Foundation by the owners or by persons in legal custody thereof, subject to the approval of the Teachers College Board.

d. To act as the business agent of the Teachers College Board in performing any other services for the Teachers College Board, not herein specifically mentioned, if said Board so desires and so specifies, and said services properly come within the scope of the Foundation.

e. To do such other acts and undertake such other enterprises as in the judgment of the Teachers College Board shall tend to promote the interests and welfare of Western Illinois State Teachers College.

ARTICLE II

BOARD OF DIRECTORS

Section 1. *Number.* The Board of Directors shall consist of at least eleven members to be selected as provided in this article.

Section 2. *Eligibility and Election of Directors.* The President of the College, the Chairman of the Teachers College Board, the President of the Alumni Association, and the Business Manager of the College shall be ex-officio members of the Board of Directors. Two additional members of the Teachers College Board, two additional alumni, and three other members are to be chosen by the persons listed above.

Section 3. *Terms of Office of Directors.* The directors elected from the Teachers College Board shall serve for a period of three years. The directors elected from the alumni shall serve for a period of three years beginning July 1, succeeding their election. They shall be eligible for reelection. It shall be arranged so that the terms of one-third of the directors will expire each year.

Section 4. *Powers and Duties.* The Board of Directors shall exercise all the powers of the corporation, except as otherwise delegated by this constitution or by the by-laws of the Foundation.

Section 5. *Removal of Directors.* Any elected director may be removed for cause by majority vote of members of the Board of Directors, notice of such contemplated action having been given at a previous meeting. The resignation of a director for any cause may be accepted by majority vote of the Board of Directors.

Section 6. *Vacancies.* In the event of the death, disability, resig-

nation, or removal of a director, his successor shall be promptly elected by the majority vote of the directors still in office, and such director shall serve out the unexpired term.

Section 7. *Meeting of the Board of Directors.* There shall be one regular meeting of the Board of Directors annually, either at the College at Commencement time or as soon as practicable thereafter, time and place to be selected by the President of the Foundation.

Special meetings may be called by the President at his discretion, and must be called by him on the written request of three or more members of the Board of Directors. Special meetings shall be held at any reasonable time determined by the President, but not later than two weeks after such request for a meeting has been received by him or within such time as is necessary for him to receive approval of the date of meeting from the directors. Special meetings may be held at any place selected by the President. The Secretary shall forward notices to every director not later than a week prior to the date of any meeting, specifying so far as practicable the subject or subjects to be considered at such special meeting, but subjects not specified may be considered.

Section 8. *Quorum.* Except as otherwise provided by the constitution or by-laws, all actions of the Board of Directors shall be determined by a majority vote. A majority vote is defined as a majority of the quorum; seven members of the Board shall constitute a quorum. In the absence of a quorum no legal action can be taken unless such action is later approved by letter or other vote of record by sufficient additional members of the Board to constitute a quorum. The President shall preside at all meetings of the Board of Directors, but when the President and Vice-President are absent the Board may elect a temporary chairman.

Section 9. *Executive Committee.* The management of the aforesaid Western Illinois State Teachers College Foundation shall be vested in the Board of Directors. The Board of Directors shall appoint from their own number an Executive Committee and delegate to this committee power to transact corporate business in accordance with the objects as above outlined. At least one member of said committee shall be a member of the Teachers College Board. Until otherwise provided by the constitution or the by-laws of the Western Illinois State Teachers College Foundation, an Executive Committee of three directors shall be appointed by the Board of Directors, which committee shall have all the powers of the Board of Directors, except that such Executive Committee shall have no power to encumber or convey the real property of the Western Illinois State Teachers College Foundation otherwise than by lease, unless expressly authorized by such Board of Directors. This committee also shall prepare and submit to the Board of Directors of the Foundation each year for its approval a budget covering the operating expenses of the Foundation for the succeeding year. The Executive Committee under the direction of the Board of Directors shall have charge of the funds and investments of the Foundation.

ARTICLE III
OFFICERS

Section 1. *Officers' Eligibility.* The officers of the Foundation shall consist of a President and a Vice-President, elected annually by and from the Board of Directors; a Treasurer, who shall be the Business Manager of Western Illinois State Teachers College; and an Executive Director who shall serve as Secretary of the Foundation and shall be elected annually by the Board of Directors.

Section 2. *Terms of Office.* The officers other than Treasurer shall serve for a period of one year, or until their successors are duly elected and qualified. The President and Vice-President shall assume office on July 1, succeeding their election. The Executive Director's appointment shall begin September 1, following his election, unless otherwise specified by the direct action of the Board. A member of the Foundation staff who serves with remuneration shall not be eligible to serve subsequent to the first day of September following his 68th birthday, except at his request and with the approval of the Board of Directors. Any extension of the period of active service shall be for one year only, but may be renewed upon similar conditions at the end of any extension.

Section 3. *Vacancies.* In the event of the death, disability, resignation or removal of any officer of the Foundation, the Board of Directors shall by majority vote elect his successor to serve out the unexpired term.

Section 4. *Powers and Duties.* The officer named in Section 1 of this article shall, except as otherwise provided by this constitution or the by-laws, have such powers and duties as usually and ordinarily devolve upon such officers. The President shall appoint such committees as he may deem necessary or desirable, and those appointed to such committee shall serve at his pleasure during his term of office. All committees shall report to the Board of Directors. The Executive Director shall act as Secretary of the Foundation and shall devote his time to furthering the purposes of the Foundation and to assisting the other officers in every possible way. He shall be the responsible representative of the Foundation in all of its transactions with the Teachers College Board. It shall be his duty to carry out, by direction of the Board of Directors, organized campaigns for the execution of the purpose for which the corporation is erected, inviting special gifts from individuals—within and without the alumni body—and from corporations, estates, and other sources. The Director shall, as occasion may require, publish such notices or announcements as his judgment may dictate or as may be reasonably required by the President of the College or the Board of Directors of the Foundation.

Section 5. *Elections.* The officers shall be elected annually as provided in this constitution.

Section 6. *Removal.* Any officer may be removed for cause by a majority vote of the Board of Directors, provided that such officer shall have been notified in writing by the President or Secretary not less than thirty days before such meeting of such charges as may be preferred against him by the majority of the Board of Directors.

Section 7. *Surety Bonds.* All officers and employees of the Foundation who handle Foundation funds shall furnish adequate surety bonds to be approved by the Teachers College Board Counsel and by the Board of Directors of the Foundation.

ARTICLE IV

FINANCES

Section 1. *Funds and Securities.* The funds of the Foundation shall be deposited in a bank under State or national supervision having a capital, surplus and undivided profits of not less than \$500,000. The securities of the Foundation shall be deposited under an Agency Agreement with the Trust Department of another institution of equal financial strength. The Agency Agreement shall provide, among other things, for the safekeeping of such securities; for the collection of principal and interest; and for notification regarding calls, rights, and the customary stipulations in this behalf. The funds of the Foundation shall be invested by the Board of Directors; but it shall be the duty of the Treasurer and Executive Committee to make specific recommendations as to securities to be purchased and sold.

Section 2. *Auditing of Accounts.* The accounts of the Foundation shall be audited and examined each year by or under the supervision of the Chairman of the Executive Committee and the Manager of the College, with regular reports to the Teachers College Board and to the Board of Directors of the Foundation.

Section 3. *Operating Finances.* The budget referred to in Section 9 of Article II, after approval by the Board of Directors of the Foundation, shall be presented to and used by the Teachers College Board as a basis for the transfer of funds to the account of the Foundation at stated periods, to be agreed upon by the Foundation and the President and Business Manager of the College, for the purpose of paying the salaries of the Executive Director and the clerical staff, together with the expense of the Foundation within the limitations of the budget and subject to the terms of the agreement with the Teachers College Board, and until such time as the Foundation shall become self-supporting.

ARTICLE V

AMENDMENTS AND BY-LAWS

Section 1. *Amendments.* This constitution may be amended by a two-thirds vote of the Board of Directors of the Foundation, but

in case of amendments affecting the relation of the Foundation to the Teachers College Board, such amendments shall not become effective until concurred in by the Teachers College Board.

Section 2. *By-Laws.* By-Laws not in conflict with this constitution may be adopted, amended, or repealed by majority vote of the Board of Directors of the Foundation.

Section 3. *Copy of Constitution and By-Laws.* The Executive Director of the Foundation shall at all times keep in the office of the Foundation a true and correct copy of the Constitution and By-Laws.

BY-LAWS OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
FOUNDATION
ARTICLE I
INVESTMENTS

Section 1. *Savings and Checking Accounts.* The Treasurer shall deposit all funds belonging to the Foundation as received in the name of the Foundation. Deposits may be made in either savings or checking accounts, as the Treasurer may consider advisable. Deposits may be made only in banks that have previously been approved by the Board of Directors. Checks shall be drawn by the Treasurer and countersigned by the Secretary-Executive Director, except that salary checks issued monthly or at regular intervals and for which appropriations have already been set up in the approved budget of the Foundation, shall not require an order from the President.

Section 2. *Surety Bonds.* The Treasurer shall furnish a surety bond in favor of the Foundation, renewable from year to year on July 1, for an amount not less than the value of negotiable securities and the total balances in the savings and checking accounts as per audited statement of June 1, next preceding the renewal of such a bond. The form of the bond and the company issuing said bond shall be approved by the Board of Directors or Executive Committee. Other officers and employees shall furnish adequate surety bonds as specified by the Board of Directors. All surety bonds shall be filed with the President of the Foundation and the cost thereof shall be paid by the Foundation.

Section 3. *Purchase of Securities.* The Treasurer, when directed by the Executive Committee, shall sell securities owned by the Foundation and deposit the proceeds as provided in Section 1 of the by-laws. Available amounts in the checking and savings accounts shall be invested from time to time by the Treasurer as directed by the Executive Committee. At its meeting next following the purchase of any securities, the Board of Directors shall approve the securities purchased or order them sold and the proceeds reinvested. No funds of the Foundation shall be invested in the securities of any fraternity, sorority, house association, or other organization

connected directly or indirectly with the Western Illinois State Teachers College. Investments shall be made with due regard to proper diversification and safety of principal. Not more than five per cent of the net assets of the Foundation shall be invested in any one security other than United States government bonds. Neither shall more than five per cent of the net assets of the Foundation be invested in securities issued by any one individual, partnership, or corporation, provided, however, that securities owned at the time of the adoption of this by-law may be retained.

Section 4. *Safekeeping of Securities.* All securities owned by the Foundation or held under its control shall be deposited with one bank, or trust company, under a safekeeping agreement. The form of agreement shall provide that the bank will remit the current income to the Treasurer and that securities may be withdrawn or the proceeds from the payment or sale of securities may be withdrawn only as provided by Section 5 of this article.

Section 5. *Withdrawal of Securities.* The Secretary-Executive Director shall notify the Treasurer and the depository of all actions of the Board of Directors or of the Executive Committee, acting under authority of the Board, which involve the withdrawal of securities from safekeeping. The depository shall be authorized upon receipt of such advice from the Secretary-Executive Director to deliver to the Treasurer or to his order securities covered by such action. The President or the Chairman of the Executive Committee is authorized to act for either the Secretary-Executive Director or the Treasurer provided that the same officer may not act in both capacities in connection with the same transaction.

ARTICLE II

EXPENSES OF EXECUTIVE DIRECTOR

Section 1. A working fund may be advanced to the Executive-Director out of which payment may be made by him for routine and emergency expenses. The amount of this fund shall not exceed \$500 at any time unless authorization for a larger amount is given by the Board of Directors or the Executive Committee. This fund shall be reimbursed from time to time by a regular check of the Foundation on the presentation of itemized receipted bills for expenses paid from it by the Executive Director.

Section 2. The Executive Director shall be entitled to reimbursement for necessary traveling expenses when away from the headquarters of the Foundation and on the business of the Foundation. The Directors of the Foundation shall be entitled to their reasonably necessary traveling expenses while coming to, attending, and returning home from meetings of the Board of Directors.

ARTICLE III

Section 1. The Articles of Incorporation of the Board of the Foundation may be amended by a two-thirds vote of the Board of

Directors at any regular or special meeting, and the by-laws may be amended at any meeting by a majority vote of the Board of Directors.

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

1. The resignation of Miss Kathryn Smith on March 24, 1944, to become a Lieutenant (JG) in the United States Navy (WAVES).
2. The leave of absence for Mr. Wix Garner from September, 1944, to June, 1945, to study at Indiana University toward his Doctorate.
3. The leave of absence for Miss Ethel Ray from September, 1944, to June, 1945, to study at Boston University for her Doctorate.
4. The leave of absence for Miss Lyndal Swofford from September, 1944, to June, 1945, to study at Chicago University for her Doctorate.
5. The leave of absence for Miss Tressie Bonham from September, 1944, to June, 1945, to study at Columbia University for her Doctorate.
6. The leave of absence for Mr. Theodore L. Carlson from March 15, to June 1, 1944, to study at the University of Illinois for his Doctorate.
7. The appointment of Mrs. Naomi Jane Avery as second grade critic teacher from March 27, 1944, to June, 1944, at a salary of \$200 per month.
8. Faculty list with salary schedule for the first and second summer terms to be paid from Salaries and Wages.
9. The appointment of Mr. Ray Stookey as trades helper at a salary of \$150 per month beginning January 3, 1944.
10. The appointment of Mr. Carl Monninger as stationary engineer at a salary of \$200 per month beginning January 24, 1944.
11. Repairs to boiler No. 3 at a cost of \$1,975.
12. Repairs to roofs of Fine Arts and Music buildings at a cost of \$6,034.
13. Approval of the organization of the Western Illinois State Teachers College Foundation.
14. The resignation of Mr. Claude Hesh on April 1, 1944, to accept a position with the Illinois Electric Porcelain Company at an increase in salary.
15. Calendar for '44-'45.

PROCEEDINGS

COLLEGE YEAR 1944-1945

*Fall Quarter opens.....	September 11, 1944
Fall Quarter closes.....	December 1, 1944
Winter Quarter opens.....	December 4, 1944
Winter Quarter closes.....	March 9, 1945
Spring Quarter opens.....	March 12, 1945
Spring Quarter closes.....	June 7, 1945
Mid-Spring Term opens.....	April 30, 1945
Mid-Spring Term closes.....	June 7, 1945
First Summer Term opens.....	June 11, 1945
First Summer Term closes.....	July 20, 1945
Second Summer Term opens.....	July 20, 1945
Second Summer Term closes.....	August 24, 1945
Forty-third Annual Commencement.....	June 7, 1945

Homecoming.....	October 20 and 21, 1944
Thanksgiving Recess.....	November 23, November 26, 1944, Incl.
Christmas Holiday.....	December 20, 1944, January 3, 1945, Incl.
Spring Recess.....	April 21, April 29, 1945, Incl.

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at the La Salle Hotel in Chicago, Illinois, April 3, 1944.

I. STUDENTS

1. Attendance, Winter Term, 1943-44.

a. College	Men	Women	Total	Total One Year Ago
Seniors	20	66	86	197
Juniors	14	72	86	212
Sophomores	41	140	181	320
Freshmen	91	245	336	532
Extension (incomplete)	143
Total Students Carrying College Subjects.....			689	1,404
b. High School				
University High School			149	201
Cartersville Community High School.....			203	233
Total			352	434
c. Elementary School				
Allyn Training School.....			184	120
Brush Training School			173	211
Rural Training Schools.....			157	159
Total			514	490
Grand Total			1,555	2,328

II. FACULTY

1. Resignations:

- a. Dr. Gottfried Duschak, who was employed here last September, has resigned. He has not been well and prefers to be near his home in Minneapolis. It will be urgently necessary but scarcely possible to fill Dr. Duschak's place.
- b. Mr. Merrill Muzzey, a temporary employee of the college in the Physics Department since September, 1942, has asked that he be released from the college to accept a position with the Navy in research work. Since Mr. Muzzey was employed here only on a temporary basis and can be promised no permanent tenure and since he would be one of the first to be released from his duties when the Army program terminates, it seems only fair at this time to release him when he has an opportunity to do work which he wants. It will be necessary to replace Mr. Muzzey.

2. Leaves of Absence:

- a. Mr. Robert W. English, a member of the Industrial Education Department, has accepted a commission in the United States Navy as a Lieutenant (j.g.). We believe it will be necessary to replace Mr. English because this leaves only one member in the Industrial Education Department, three members having resigned or taken leaves of absence.
- b. Mr. Jean Fligor, a member of the Rural Education Department since 1941, has been inducted into the Armed Forces. We do not plan to replace Mr. Fligor.
- c. Miss Sara Baker, a member of the History Department since 1928, has entered the service of the Red Cross. We are asking that Miss Baker be given a leave of absence for one year, time to be extended if the war continues. It will not be necessary to replace Miss Baker.
- d. Miss Agnes Johnson, a member of the staff of the Training School who has been employed here since September, 1939, has asked for a leave of absence because of serious illness. It is necessary for Miss Johnson to have this leave, but at the present time we are not sure when she will resume her duties. In the meantime she has been transferred to the Retirement System.
- e. In the September 27, 1943, Board Report Miss Thelma Kellogg, associate professor in the English Department, was granted a leave of absence until January 1. Dr. Kellogg finds it necessary to ask that this leave of absence be extended until the beginning of the Fall Term

1944. Her brother is seriously ill and there has been little improvement in his condition.

It is recommended that these leaves be granted.

3. Sabbatical leaves:

In the September 27, 1943, Board Report Mrs. Julia Neely, of the English Department, and Miss Florence Denny, of the Physiology and Hygiene Department, and Miss Sara Baker, of the History Department, were all granted Sabbatical leaves if it were possible to carry on the work of their departments without their presence. In January, when it became time to accept the leaves, Mrs. Neely and Miss Denny found it necessary to withdraw their applications. Miss Sara Baker was granted an opportunity for employment in foreign service with the American Red Cross. It is recommended that these withdrawals be accepted.

When the above mentioned faculty members withdrew their applications for leaves, several vacancies were left. Mr. Howard Bosley, a member of the Education Department, found that it would be possible for him to attend Columbia University and finish work on his doctor's degree. In order to take advantage of the allotment of sabbatical leaves, Mr. Bosley was given permission to go. It is hoped that the Board will now approve this action.

4. New Appointments:

- a. Mrs. LaDaw Bridges has been appointed as a substitute teacher, beginning February 1, to fill the vacancy created by Mrs. Coleta Spiro. She will be paid \$150 a month and her employment will continue throughout the present school year.
- b. Mrs. Lydia Ragsdale has been appointed on a temporary basis to fill the vacancy created by the leave of absence of Miss Agnes Johnson. Mrs. Ragsdale's salary will be \$200 a month.
- c. Mr. Frank M. Ellis has been appointed to fill the position which was created by Mr. Merrill Muzzey's resignation. Mr. Ellis has his Master's degree from the University of Pittsburgh and has his ratings of ground school instructor in Meteorology and Navigation from the Civil Aeronautics Administration. Mr. Ellis' salary will be \$250 per month for the duration of the Army Air Corps Contingent here on our campus.
- d. Mr. Shelby S. Shake has been appointed to fill the position which was created by Mr. Robert W. English's leave of absence. Mr. Shake will be employed in the Industrial Education Department at a salary of \$300 per month for nine months.

- e. Mrs. Ota Reynolds, formerly employed at this College and now a member of the staff at Hunter College in New York City, is returning this summer to teach in the Speech Department. Since last fall we have had no faculty in the Speech Department, and it seems necessary at this time to offer some work in Speech. Mrs. Reynolds will be on the campus in a temporary position for six weeks only during the first Summer Session.

It is recommended that these appointments be approved.

5. Salary Adjustments:

- a. Mr. John Wright, a member of the History Department, has assumed the duties of Mr. Rockwell McCreight, who was granted a leave of absence to enter the Armed Forces of the United States as a Navy Lieutenant (j.g.). Inasmuch as Mr. Wright has accepted this responsibility, we should like to raise his salary from \$276.66 to \$285.00 per month.

It is recommended that this salary adjustment be approved.

6. Promotions in Academic Rank:

I am listing below the promotions in academic rank. These promotions are made upon the recommendation of a committee consisting of all the full ranking professors of the faculty, who were asked to vote on the names of people who, in their judgment, merited promotion. These promotions are academic recognition granted for superior work and superior scholarship on the faculty.

To be appointed to rank of Professor.

Mr. R. A. Scott
 Mr. Ted Ragsdale
 Mr. Charles D. Tenney

To be appointed to rank of Associate Professor.

Miss Dorothy Davies Mr. Burnett Shryock Miss Mary Entsminger
 Mr. W. C. McDaniel Mr. Walter B. Welch Mr. Hal Hall
 Mr. J. W. Harris

To be appointed to rank of Assistant Professor.

None.

Approval of these promotions is respectfully requested.

7. On the following pages, I am presenting the summer session payrolls for 1944:

SUMMER SESSION PAYROLL, 1944

PROCEEDINGS

Name and Classification	Weeks	Regular Monthly Salary	First Summer Session		Second Summer Session		Session July Portion	Session August Portion
			Total	June Portion	Total	July Portion		
AGRICULTURE								
Muckelroy, Renzo E., Professor.....	12 (%)	\$432.22	\$216.11	\$150.00	\$216.11	\$150.00	\$432.22	\$150.00
Stinson, Charles H., Assistant Professor.....	12 (%)	300.00	300.00	300.00	648.33	300.00
ART								
Shryock, Burnett H., Assistant Professor.....	12 (%)	300.00	300.00	150.00	150.00	150.00	300.00	150.00
Rauch, Lulu D., Assistant Professor.....	8	286.66	429.99	214.99	214.99	71.66	143.33	71.67
Pain, Louise, Faculty Assistant.....	8	200.00	100.00	100.00	300.00	200.00
BOTANY								
Bailey, William M., Professor.....	12 (%)	432.22	216.11	135.00	216.11	135.00	432.22	135.00
Welch, Walter B., Assistant Professor.....	12 (%)	270.00	270.00	270.00	135.00
CHEMISTRY								
Neckers, James W., Professor.....	8	405.00	202.50	202.50	202.50	607.50	405.00
Abbott, Talbert W., Professor.....	8	390.00	195.00	195.00	195.00	585.00	390.00
Scott, Robert A., Associate Professor.....	12	375.00	562.50	375.00	562.50	187.50	562.50	375.00
Van Lente, Kenneth A., Associate Professor.....	12	355.00	532.50	266.25	266.25	266.25	532.50	266.25
COMMERCE								
Bryant, Tracy L., Assistant Professor.....	8	350.00	175.00	175.00	175.00	525.00	350.00
Orden, Sisie, Assistant Professor.....	8	270.00	405.00	202.50	202.50	67.50	125.00	67.50
Relens, Dorothy, Instructor.....	8	225.00	337.50	168.75	168.75	56.25	112.50	56.25
Bubnitz, Van A., Assistant Professor.....	12	280.00	420.00	280.00	280.00	140.00	420.00	280.00
ECONOMICS								
Petroff, Louise, Assistant Professor.....	8	260.00	390.00	195.00	195.00	65.00	130.00	65.00
Segal, Melvin J., Assistant Professor.....	8	280.00	420.00	210.00	210.00	70.00	140.00	70.00
EDUCATION								
Warren, Eunt G., Professor.....	8	432.22	216.11	216.11	216.11	648.33	432.22
Thalman, Wellington A., Professor.....	8	390.00	195.00	195.00	195.00	585.00	390.00
Ragsdale, Ted K., Associate Professor.....	8	325.00	487.50	243.75	243.75	81.25	162.50	81.25
Lawson, Douglas E., Associate Professor.....	8	350.00	525.00	262.50	262.50	87.50	175.00	87.50
Parry, Rachael Carey, Instructor.....	8	250.00	375.00	187.50	187.50	62.50	125.00	62.50
Bosley, Howard E., Associate Professor.....	6	320.00	480.00	240.00	240.00	80.00	160.00	80.00
ENGLISH								
Bowyer, Emma L., Professor.....	8	390.00	195.00	195.00	195.00	585.00	390.00
Reynolds, Ota Thomas, Instructor.....	6	260.00	390.00	195.00	195.00	65.00	130.00	65.00
Neely, Julia, Associate Professor.....	6	320.00	480.00	240.00	240.00	80.00	160.00	80.00
Barber, Julia Minette, Assistant Professor.....	12	300.00	450.00	300.00	300.00	150.00	450.00	300.00
Barbour, Frances M., Associate Professor.....	8	320.00	480.00	240.00	240.00	80.00	160.00	80.00
Burns, Winifred, Assistant Professor.....	8	270.00	405.00	202.50	202.50	67.50	135.00	67.50
Harris, Jesse W., Assistant Professor.....	6	300.00	450.00	225.00	225.00	75.00	150.00	75.00
Krappe, Edith S., Assistant Professor.....	8	288.00	432.00	216.00	216.00	72.00	144.00	72.00
Schneider, William B., Associate Professor.....	8	360.00	540.00	360.00	360.00	180.00	540.00	360.00
Tenney, Charles, Associate Professor.....	8	355.00	532.50	177.50	177.50	62.50	125.00	62.50
Smith, Mae T., Instructor.....	8	250.00	375.00	187.50	187.50	62.50	125.00	62.50
FOREIGN LANGUAGE								
Peacock, Vera L., Professor.....	12 (%)	390.00	390.00	195.00	195.00	65.00	130.00	65.00
Davis, J. Cary, Associate Professor.....	8	320.00	480.00	240.00	240.00	80.00	160.00	80.00
Dallmann, Wm. Paul, Associate Professor.....	8	320.00	480.00	240.00	240.00	80.00	160.00	80.00

1 Plus \$30.84 maintenance

TEACHERS COLLEGE BOARD

Name and Classification	Weeks	Regular Monthly Salary	First Summer Session		Second Summer Session	
			Total	June Portion	July Portion	August Portion
GEOGRAPHY						
Barton, Thomas F., Professor.....	10	\$390.00	\$390.00	\$195.00	\$195.00	\$390.00
Cox, E'lemin W., Associate Professor.....	10	343.33	343.33	171.66	171.67	343.33
Hall, E. Emerson, Associate Professor.....	10	320.00	560.00	240.00	240.00	160.00
Shank, Marjorie, Associate Professor.....	10	320.00	320.00	160.00	160.00	320.00
Krause, Annemarie, Assistant Professor.....	10	280.00	490.00	280.00	210.00	140.00
GOVERNMENT						
Swartz, Willis G., Professor.....	8	390.00	195.00	195.00	195.00	390.00
Alexander, Orville, Associate Professor.....	8	390.00	480.00	240.00	240.00	80.00
HISTORY						
Beyer, Richard L., Professor.....	8	390.00	195.00	195.00	195.00	390.00
Lentz, Eli G., Professor.....	8	410.00	205.00	205.00	205.00	410.00
Pardee, Charles J., Assistant Professor.....	12	280.00	280.00	140.00	140.00	140.00
Wright, John Isaac, Assistant Professor.....	12 (%)	285.00	427.50	285.00	142.50	285.00
Barnes, Sherman, Associate Professor.....	8	320.00	480.00	240.00	240.00	80.00
HOME ECONOMICS						
Woody, Lucy K., Professor.....	8	390.00	195.00	195.00	195.00	390.00
Barnes, Mary Louise, Assistant Professor.....	8	270.00	405.00	202.50	67.50	67.50
Babcock, Gladys W., Instructor.....	8	245.00	367.50	183.75	61.25	61.25
Carty, Dorothy K., Instructor.....	8	225.00
INDUSTRIAL ARTS						
Schroeder, J. Henry, Associate Professor.....	8	360.00	540.00	270.00	270.00	90.00
Shake, Shelby, Assistant Professor.....	8	300.00	150.00	150.00	150.00	300.00
MATHEMATICS						
Mayor, John R., Professor.....	12	390.00	585.00	390.00	195.00	390.00
Wright, Alice K., Assistant Professor.....	9	270.00	202.50	67.50	135.00	270.00
Purdy, Jesse K., Associate Professor.....	12	559.00	538.50	359.00	179.50	559.00
McDaniel, Wilbur C., Assistant Professor.....	12	270.00	405.00	270.00	135.00	270.00
Hall, Dilla, Assistant Professor.....	12	298.00	447.00	298.00	149.00	298.00
MUSIC						
McIntosh, David S., Associate Professor.....	12 (%)	320.00	320.00	160.00	160.00	160.00
Matthes, Helen, Instructor.....	8	235.00	352.50	176.25	58.75	58.75
Van Cleave, Emerson, Instructor.....	8	245.00	192.50	192.50	367.50	245.00
Wakeland, Floyd V., Assistant Professor.....	8	270.00	135.00	135.00	135.00	270.00
Bone, Allan H., Instructor.....	8	250.00	375.00	187.50	187.50	62.50
PHYSICAL EDUCATION—MEN						
Lingle, Leland P., Assistant Professor.....	12	330.00	495.00	330.00	165.00	330.00
Martin, Glenn, Instructor.....	12	315.00	472.50	157.50	157.50	315.00
Freuburg, William, Faculty Assistant.....	12	200.00	300.00	200.00	100.00	200.00
PHYSICAL EDUCATION—WOMEN						
Davies, Dorothy, Assistant Professor.....	8	280.00	420.00	210.00	210.00	70.00
Muzzey, Dorothy M., Assistant Professor.....	8	270.00	135.00	135.00	135.00	270.00
PHYSICS AND ASTRONOMY						
Young, Otis B., Associate Professor.....	12	370.00	555.00	370.00	185.00	370.00
Zimmerscheid, Charlotte, Assistant Instructor.....	12	285.00	427.50	285.00	142.50	285.00
Ellis, Frank M., Instructor.....	12	375.00	375.00	250.00	125.00	250.00
McNeill, Elsie P., Instructor.....	12	225.00	337.50	225.00	112.50	225.00
Spires, Loren C., Instructor.....	12	250.00	375.00	250.00	125.00	250.00

PROCEEDINGS

PHYSIOLOGY AND HEALTH EDUCATION									
Hinrichs, Marie A., Professor.....	12	390.00	585.00	390.00	195.00	585.00	195.00	390.00	390.00
Denny, Florence, Assistant Professor.....	8	270.00	405.00	202.50	202.50	135.00	67.50	67.50	67.50
Mantering, Naomi H., Faculty Assistant.....	12	175.00	262.50	175.00	87.50	262.50	87.50	175.00	175.00
SOCIOLOGY									
Landis, Judson T., Associate Professor.....	8	320.00	160.00	320.00	160.00	480.00	160.00	320.00	320.00
Gum, Wanda N., Assistant Professor.....	8	310.00	465.00	232.50	232.50	155.00	77.50	77.50	77.50
McDonagh, Edward C., Assistant Professor.....	8	290.00	435.00	217.50	217.50	145.00	72.50	72.50	72.50
ZOOLOGY									
Gersbacher, Willard, Associate Professor.....	12 (%)	320.00	320.00	160.00	160.00	320.00	160.00	160.00	160.00
Scott, Martha H., Assistant Professor.....	8	285.00	142.50	285.00	142.50	427.50	142.50	285.00	285.00
Stein, Hilda A., Associate Professor.....	8	320.00	480.00	240.00	240.00	160.00	80.00	160.00	80.00
PRACTICE DEPARTMENT									
Mervin, Bruce W., Professor.....	8	432.00	216.00	432.00	216.00	648.00	216.00	432.00	432.00
Cisne, Willis G., Professor.....	12	390.00	585.00	390.00	195.00	585.00	195.00	390.00	390.00
UNIVERSITY HIGH SCHOOL									
Hall, Hal, Assistant Professor.....	8	310.00	465.00	232.50	232.50	155.00	77.50	77.50	77.50
Wells, Florence A., Assistant Professor.....	8	270.00	135.00	270.00	135.00	405.00	135.00	270.00	270.00
Logan, Clarence C., Assistant Professor.....	8	298.88	149.44	298.88	149.44	448.32	149.44	298.88	298.88
Gibbons, M., Alberta, Assistant Professor.....	8	270.00	135.00	270.00	135.00	405.00	135.00	270.00	270.00
Rieke, Evelyn D., Instructor.....	8	235.00	117.50	235.00	117.50	352.50	117.50	235.00	235.00
Smith, Gladys Leah, Instructor.....	6	237.00	355.50	177.75	177.75	255.00	85.00	177.75	177.75
Peterson, Charles, Instructor.....	8	250.00	375.00	187.50	187.50	270.00	62.50	187.50	62.50
Phelps, Lloyd J., Instructor.....	8	250.00	375.00	187.50	187.50	270.00	62.50	187.50	62.50
Phelps, William N., Assistant Professor.....	8	280.00	420.00	210.00	210.00	315.00	70.00	210.00	70.00
Lindsey, Audrey Hill, Instructor.....	8	210.00	315.00	157.50	157.50	225.00	56.25	157.50	56.25
Bridges, Frank, Instructor.....	8	260.00	375.00	187.50	187.50	270.00	62.50	187.50	62.50
Congreve, Virginia, Instructor.....	12 (%)	225.00	225.00	112.50	112.50	225.00	112.50	112.50	112.50
ALLEY TRAINING SCHOOL									
Trount, Madge, Assistant Professor.....	8	270.00	135.00	270.00	135.00	405.00	135.00	270.00	270.00
Bach, E. Louise, Instructor.....	8	288.00	357.00	178.50	178.50	255.00	63.75	178.50	63.75
Rogers, Ora D., Assistant Professor.....	8	270.00	405.00	202.50	202.50	300.00	75.00	202.50	75.00
Entminger, Mary, Assistant Professor.....	8	270.00	405.00	202.50	202.50	300.00	75.00	202.50	75.00
Meehan, Elizabeth, Faculty Assistant.....	8	200.00	100.00	200.00	100.00	300.00	75.00	200.00	75.00
Treece, Madelyn Scott, Instructor.....	8	210.00	315.00	157.50	157.50	225.00	56.25	157.50	56.25
Van Trump, Ruby, Assistant Professor.....	8	270.00	405.00	202.50	202.50	300.00	75.00	202.50	75.00
Mott, Shina M., Assistant Professor.....	8	270.00	405.00	202.50	202.50	300.00	75.00	202.50	75.00
BRUSH TRAINING SCHOOL									
Teel, Harley R., Assistant Professor.....	8	285.00	142.50	285.00	142.50	427.50	142.50	285.00	285.00
RURAL TRAINING SCHOOL									
Bracewell, George, Associate Professor.....	8	320.00	160.00	320.00	160.00	480.00	160.00	320.00	320.00
LIBRARY									
Hankla, Golda, Instructor.....	8	210.00	315.00	157.50	157.50	225.00	56.25	157.50	56.25
Kite, Grace E., Instructor.....	8	185.00	277.50	138.75	138.75	205.50	51.38	138.75	51.38
Shubert, Esther, Instructor.....	10	235.00	352.50	176.25	176.25	258.75	64.69	176.25	64.69
Read, Rachel E., Instructor.....	10	175.00	262.50	131.25	131.25	196.88	49.22	131.25	49.22
Stull, Marjorie W., Instructor.....	10	175.00	262.50	131.25	131.25	196.88	49.22	131.25	49.22
Allen, John W., Instructor.....	12	215.00	322.50	157.50	157.50	232.50	59.38	157.50	59.38
Kiel, Wanda Ruth, Faculty Assistant.....	4	125.00	187.50	93.75	93.75	140.63	35.16	93.75	35.16
Urbank, Ireen, Faculty Assistant.....	4	125.00	187.50	93.75	93.75	140.63	35.16	93.75	35.16

¹ Placed on 12 months payroll beginning July 1, 1944.

III. OTHER SCHOOL EMPLOYEES

1. New Employees :

- a. Mr. James Wilson has been employed as a faculty assistant in the Physical Plant Department. Mr. Wilson was a student director of the Physical Plant and is capable of taking over this work. He was graduated December 1, 1943. He is to be paid a salary of \$150 a month.
- b. Mr. Vern Stearns has been employed as a farm hand at the college farm at a salary of \$120 per month. He began work on March 14, 1944.

It is recommended that these appointments be approved by the Board.

2. Leaves of Absence :

- a. Mr. Charles Williams, stationary engineer; was inducted into the Armed Forces in January. It is recommended that he be given a leave.

3. Adjustments in Salary :

- a. Mr. Rudolph Weber, maintenance electrician, has assumed total responsibilities of Mr. Charles Williams, who was recently inducted into the Armed Forces. It is, therefore, appropriate that Mr. Weber be given an increase in salary from \$180 to \$200 per month.

It is recommended that this salary adjustment be approved.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the following items is respectfully recommended to the Board:

1. Acceptance of the resignation of Dr. Gottfried Duschak and Mr. Merrill Muzzey.
2. The granting of leaves of absence to Mr. Robert W. English, Mr. Jean Fligor, Miss Sara Baker, Miss Agnes Johnson, and Miss Thelma Kellogg.
3. The granting of a sabbatical leave for Mr. Howard E. Bosley.
4. The confirmation of temporary appointments of Mrs. LaDaw Bridges, Mrs. Lydia Ragsdale, Mr. Frank Ellis, and Mrs. Ota Reynolds.
5. The confirmation of the appointment of Mr. Shelby Shake.
6. The confirmation of the adjustment in the salary of Mr. John Wright.
7. Approval of the promotion of Mr. R. A. Scott, Mr. Ted Ragsdale, and Mr. Charles D. Tenney to the rank of professor; approval of the promotion of Miss Dorothy Davies, Mr. W. C. McDaniel, Mr. Burnett Shryock, Mr. Walter B. Welch, Mr. J. W. Harris, Miss Mary Entsminger, and Mr. Hal Hall to the rank of associate professor.
8. Approval of the salary schedule for faculty for both summer sessions, 1944.
9. The confirmation of the employment of Mr. James Wilson and Mr. Vern Stearns.
10. The granting of the leave of absence of Mr. Charles Williams.
11. The confirmation of the adjustment in the salary of Mr. Rudolph Weber.

Respectfully submitted,

ROSCOE PULLIAM.

This Board Report was prepared by the late Roscoe Pulliam.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL
PRESIDENT'S REPORT

Meeting in Chicago, April 3, 1944

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1944

	Men	Women	Total	Total One Year Ago
a. University				
Post Graduates	0	1	1	4
Seniors	16	154	170	233
Juniors	7	120	127	197
Sophomores	11	158	169	275
Freshmen	15	208	223	342
Special	7	18	25	25
Unclassified	0	4	4	0
Navy V-12	244	0	244	...
Total College Students on Campus	300	663	963	1,076
b. University High School.....	125	146	271	312
c. University Elementary School.....	131	148	279	286
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Children's School.....	175	120	295	326
*Walker Rural School.....	12	17	29	101
**Towanda Schools (Elementary and High School).....	132
Total Pupils, Elementary and Secondary	443	431	874	1,157
Total	743	1,094	1,837	2,233
Extension	11	245	256	164
Grand Total	754	1,339	2,093	2,397

2. Extension:

a. Enrollment in extension classes, the departmental courses offered, the centers, and the instructor, are here presented for the second semester of the 1943-1944 school year.

Center	Course	Instructor	Enrollment
Danville	Introduction to Literature E112.....	Esther Vinson	15
Gibson City	Children's Literature E201.....	Dorothy Hinman..	22
Hoopeston	American Industrial History E216.....	Clarence Orr.....	16
Lincoln	History of Latin America E245.....	Nell B. Waldron..	15
Mason City	Rural Sociology E161.....	L. W. Hacker.....	17
Normal	Applied Nature Study E222.....	J. E. Young.....	13
Pontiac	Applied Nature Study E222.....	L. W. Miller.....	32
Springfield	School Health E238.....	Karl Bleyl.....	19
Springfield	Character Education E202.....	V. M. Houston.....	20
Taylorville	Geography of South America E215.....	L. A. Holmes.....	28
Watska	Political Inst. and Pract. of Ill. E151.....	Clarence Orr.....	59
Total Enrollment Second Semester 1943-1944.....			256
Total Enrollment First Semester 1943-1944.....			288
Total for the 1943-1944 School Year.....			544
Total for the 1942-1943 School Year.....			528

* Three rural schools last year. Only one school continued for 1943-1944.

** Discontinued 1943-1944.

II. FACULTY

1. Resignations:

- a. Kenyon S. Fletcher, Associate Professor of Industrial Arts, who has been on leave of absence to work with the State Board for Vocational Education for the past two and one-half years and who was indicated in the December 8, 1943, report to the Board as returning from leave of absence, December 15, 1943, has decided to remain with the State Board for Vocational Education. It became necessary to appoint a successor for Mr. Fletcher, effective March 1, 1944.
- b. Francis W. Hibler, Professor and Head of the Department of Psychology, effective March 1, 1944, in order to accept a position with a commercial concern employing consulting psychologists. Dr. Hibler's position is being absorbed for the remainder of this school year.
- c. Winifred Bally, Instructor in Health and Physical Education, effective April 10, 1944, in order to do work with the American Red Cross. It will be necessary to appoint a substitute teacher for this position for the remainder of the school year.
- d. R. W. Fogler, Assistant Professor of Physical Science, effective June 5, 1944, in order to accept a position with a commercial food products concern. It is impossible at the present time to determine whether it will be necessary to appoint a successor for Mr. Fogler.

2. Retirement:

- a. George M. Palmer, Professor of English, effective December 31, 1943, after many years of successful teaching with over twenty years of distinguished service as a member of the faculty of Illinois State Normal University. Mr. Palmer had reached the age where he would retire at the end of the school year, but ill health hastened the retirement by a few months.

2. Leaves of Absence:

- a. William V. White, Faculty Assistant in Printing, for the duration of the war plus six months, in order to enter military service to which he was called on January 16, 1944. It has been necessary to fill Mr. White's position.
- b. Gladys Tipton, Assistant Professor of Music since 1936, on sabbatical leave at half salary for the school year 1944-1945, in order to do further graduate work toward her Doctor's degree.

- c. Marion G. Miller, Instructor in Art since 1937, on sabbatical leave at half salary for the school year 1944-1945, in order to do further graduate work toward her Doctor's degree.
 - d. Rose Burgess Buehler, Assistant Professor of Education since 1930, on sabbatical leave at half salary for the school year 1944-1945, in order to do further work toward her Doctor's degree.
 - e. Ruth Yates, Assistant Professor of Speech since 1935, on sabbatical leave at half salary for the school year 1944-1945, in order to do further graduate work beyond her Master's degree.
 - f. C. L. Cross, Associate Professor of Physical Science since 1925, on sabbatical leave at half salary for the school year 1944-1945, in order to complete work for his Doctor's degree.
 - g. C. M. Hammerlund, Assistant Professor of Industrial Arts since 1929, on sabbatical leave at half salary for the school year 1944-1945, in order to complete work for his Doctor's degree.
 - h. Nina E. Gray, Assistant Professor of Biological Science since 1935, on sabbatical leave at half salary for the school year 1944-1945, in order to do a year of post-Doctoral work in her special field.
 - i. Ruth Henline, Assistant Professor of English since 1926, requests an extension of her leave of absence from the 1943-1944 school year through the 1944-1945 school year, this second year to be without pay, in order to complete work for her Doctor's degree.
4. New Appointments:
- a. Willard E. Fowler, Instructor in Industrial Arts, at a salary rate of \$2,430.00 for nine months, effective from January 16, 1944, to take the place of William V. White on leave of absence. Mr. Fowler has his Bachelor's degree from the State Teachers College at Peru, Nebraska, and his Master's degree from the Colorado College of Education, where he has done some additional graduate work toward his Doctor's degree. He comes to us from the faculty of Central High School in Peoria.
 - b. Howard O. Reed, Assistant Professor of Industrial Arts, at a salary rate of \$2,520.00 for nine months, effective from March 1, 1944, to take the place of Kenyon S. Fletcher, resigned. Mr. Reed has his Bachelor's degree from Bradley Polytechnic Institute and his Master's from

Northwestern University. He is completing work on his Doctor's degree at the University of Illinois. He will give only four-sevenths of his time for the remainder of this school year under an agreement with the Board of Education of Bloomington, Illinois, from whom we have obtained the services of Dr. Reed. His salary is on the basis of four-sevenths of his full time rate.

- c. Rosemary Suranovic, Instructor in Social Studies at the Children's School, at a salary rate of \$1,800 for nine months, effective from January 31, 1944, to take the place of Ralph Riggs, resigned. The salary of Miss Suranovic is paid by the Department of Public Welfare and is here reported as a matter of record. She has her Bachelor's degree from the University of Illinois and her Master's from Northwestern University, and has had several years of successful teaching experience, the last of which has been in the Calumet City schools.
- d. John L. Reusser, Assistant Professor of Education and Principal of the Illinois Soldiers and Sailors Children's School, to succeed Christian E. Harpster, resigned as of January 31, 1944. Dr. Reusser will begin work April 17, 1944, at an annual twelve months salary rate of \$3,480.00. He comes to us from the principalship of the township high school at Palatine, Illinois, but has had experience in both elementary and secondary schools in Iowa and other places in Illinois. Dr. Reusser has his Bachelor's degree from Upper Iowa University and his M.A. and Ph.D. degrees from the University of Iowa.

5. Faculty of the Intersession (June 12-June 30) :

In attempting an intersession program to meet apparent demands for three weeks of work prior to the opening of the regular summer session, the following faculty is listed with the understanding that only those persons will be employed where classes of sufficient size materialize. With this understanding, the following list with schedule of salaries, representing three-fourths of one month's regular salary, is presented for approval as follows :

Name and Department	Salary
Bleyl, Karl, Biological Science.....	\$ 206.25
Brunk, Dorothy G., Social Science.....	213.75
Burris, Ethel M., Education.....	202.50
Clayton, Irene A., Physical Education.....	236.25
Ellwood, Robert S., Social Science.....	210.00
Flagg, Elinor B., Mathematics.....	202.50
Force, Thelma, Education.....	221.25
Hacker, L. W., Education.....	262.50
Henderson, Stella, Education.....	236.25
Hinman, Dorothy, English.....	202.50
Holmes, F. Lincoln D., Speech.....	300.00
Holmes, Leslie A., Geography.....	236.25
Houston, Victor M., Education.....	288.75
Kinneman, John A., Social Science.....	277.50

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Name and Department	Salary
Lancaster, Thos. J., Education.....	\$ 247.50
Larsen, Arthur Hoff, Education.....	232.50
Lathrop, H. O., Geography.....	300.00
Marzolf, Stanley S., Psychology.....	232.50
Moore, Clifford W., Social Science.....	232.50
Parker, Mary R., Art.....	176.25
Parker, Rose E., Education.....	277.50
Peters, Margaret, Business Education.....	202.50
Ross, Josephine, Home Economics.....	210.00
Vinson, Esther, English.....	243.75
Westhoff, Margaret, Music.....	183.75
Yates, Ruth V., Speech.....	206.25
Young, O. L., Agriculture.....	202.50
Welch, Eleanor Weir, Library (2 weeks, 1/2 salary).....	172.50
Guthrie, Clara L., Library (2 weeks, 1/2 salary).....	125.00
Kelley, Edna I., Library (1 week, 1/4 salary).....	42.50
Kerr, Mildred, Library (2 weeks, 1/2 salary).....	122.50
Lawrence, Margaret, Library (2 weeks, 1/2 salary).....	112.50
Plotnicky, Gertrude, Library (2 weeks, 1/2 salary).....	110.00
	<hr/>
	\$6,928.75

6. Faculty of the Regular Summer Session (July 5-August 25) :

The faculty listed with schedule of salaries for the regular session of 1944 is recommended for appointment as follows :

Name and Department	Salary	
	July	August
Adams, Howard W., Physical Science.....	\$ 400.00	\$ 400.00
Allen, Mabel Clare, Speech.....	275.00	275.00
Atkin, Edith Irene, Mathematics.....	320.00	320.00
Bergland, Elsie, Physical Education.....	260.00	260.00
Bieyl, Karl, Biological Science.....	275.00	275.00
Boicourt, Blaine, Music.....	280.00	280.00
Brunk, Dorothy G., Social Science.....	285.00	285.00
Buell, Mary E., Home Economics.....	290.00	290.00
Burris, Ethel M., Education.....	270.00	270.00
Clemans, Huberta, Training School.....	270.00	270.00
Cogdal, Joseph, Physical Education.....	315.00	315.00
Cole, E. L., Education.....	335.00	335.00
Conkey, Frances, Home Economics.....	315.00	315.00
Connell, M. Regina, Foreign Languages.....	280.00	280.00
Cooper, Margaret, Education.....	390.00	390.00
Cooper, Rachel M., School Physician.....	330.00	330.00
Crompton, Mabel P., Geography.....	270.00	270.00
Day, Alta J., Business Education.....	270.00	270.00
Decker, Chas. E., Education.....	390.00	390.00
Dragoo, A. W., Industrial Arts.....	310.00	310.00
Ellis, Margery A., Foreign Languages.....	270.00	270.00
Ellwood, Robert S., Social Science.....	280.00	280.00
Flagg, Elinor B., Mathematics.....	270.00	270.00
Force, Thelma, Education.....	295.00	295.00
Fowler, Willard E., Industrial Arts.....	270.00	270.00
Frey, Bernice G., Physical Education.....	260.00	260.00
Glasener, F. Russell, Social Science.....	315.00	315.00
Gooding, R. U., Physical Science.....	335.00	335.00
Gray, Nina E., Biological Science.....	270.00	270.00
Hammerlund, C. M., Industrial Arts.....	310.00	310.00
Harper, Chas. A., Social Science.....	375.00	375.00
Hartline, Opal C., Biological Science.....	270.00	270.00
Hayden, Wezette A., Training School.....	260.00	260.00
Henderson, Stella, Education.....	315.00	315.00
Hinman, Dorothy, English.....	270.00	270.00
Holmes, F. Lincoln D., Speech.....	400.00	400.00
Holmes, Leslie A., Geography.....	315.00	315.00
Horton, C. E., Physical Education.....	390.00	390.00
Houston, Victor M., Education.....	385.00	385.00
Hudelson, C. M., Agriculture.....	370.00	370.00
Imboden, Erma F., Training School.....	280.00	280.00
Isted, Leslie M., Music.....	275.00	275.00
Ivens, Howard J., Physical Science.....	280.00	280.00
Kinneman, John A., Social Science.....	370.00	370.00
Klauser, Lucile, English.....	240.00	240.00
Lamkey, Ernest M. R., Biological Science.....	400.00	400.00
Larsen, Arthur Hoff, Education.....	310.00	310.00
Lathrop, H. O., Geography.....	400.00	400.00
Laws, Ivan J., Mathematics.....	275.00	275.00

PROCEEDINGS

Name and Department	Salary	
	July	August
McAvoy, Blanche, Biological Science.....	\$ 295.00	\$ 295.00
McDavitt, Neva, Geography.....	270.00	270.00
Malmberg, C. F., Psychology.....	340.00	340.00
Marshall, Helen E., Social Science.....	315.00	315.00
Marzolf, Stanley S., Psychology.....	310.00	310.00
Miller, L. W., Biological Science.....	315.00	315.00
Miller, Marion G., Art.....	245.00	245.00
Nelson, Thelma, English.....	270.00	270.00
O'Connor, Burton L., Physical Education.....	270.00	270.00
Ogle, Alice R., Art.....	260.00	260.00
Okerlund, Gerda, English.....	325.00	325.00
Orr, Clarence, Social Science.....	350.00	350.00
Parker, Rose E., Education.....	370.00	370.00
Peters, Margaret, Business Education.....	270.00	270.00
Pricer, Laura H., English.....	325.00	325.00
Rine, T. E., Mathematics.....	250.00	250.00
Royce, Bertha M., Biological Science.....	300.00	300.00
Russell, Elizabeth, Training School.....	260.00	260.00
Schroeder, Laura, Training School.....	200.00	200.00
Shea, Grace R., School Nurse.....	235.00	235.00
Sherrard, Wayne F., Music.....	275.00	275.00
Sheveland, Alice, Training School.....	200.00	200.00
Sorrenson, Fred S., Speech.....	360.00	360.00
Stephens, Ethel Gertrude, Social Science.....	270.00	270.00
Stroud, Ruth, English.....	270.00	270.00
Tasher, Lucy Lucile, Social Science.....	315.00	315.00
Teager, Florence E., English.....	325.00	325.00
Thielen, Katherine M., Physical Education.....	260.00	260.00
Thoene, Christine A., Training School.....	270.00	270.00
Tipton, Gladys, Music.....	275.00	275.00
Vinson, Esther, English.....	325.00	325.00
Waggoner, Sherman G., Education.....	455.00	455.00
Waldron, Nell B., Social Science.....	335.00	335.00
Webb, Mary D., Business Education.....	270.00	270.00
Whitten, Jennie A., Foreign Language.....	350.00	350.00
Williams, Arthur R., Business Education.....	400.00	400.00
Winegarner, Lela, English.....	250.00	250.00
Young, J. E., Biological Science.....	270.00	270.00
_____, Training School (Second).....	250.00	250.00
_____, Training School (Third).....	250.00	250.00
_____, Training School (Seventh).....	250.00	250.00
McCain, Elizabeth, Reading Clinics.....	360.00
Conference.....	350.00
Welch, Eleanor Weir, Library.....	345.00	345.00
Crosby, Lucile Z., Library.....	210.00	210.00
Guthrie, Clara L., Library.....	250.00	250.00
Kelley, Edna I., Library.....	170.00	170.00
Kerr, Mildred, Library.....	245.00	245.00
Lawrence, Margaret, Library.....	225.00	225.00
Plotnicky, Gertrude A., Library.....	220.00	220.00
Pohle, Genevieve A., Library.....	200.00	200.00
Stubblefield, Louise, Library.....	210.00	210.00
Zimmerman, Ruth, Library.....	260.00	260.00
	\$30,230.00	\$29,520.00

III. OTHER EMPLOYEES

1. Resignations:

- a. Ora G. Byerly, Janitor I, effective January 21, 1944, to accept other work.
- b. Helen Durako, Faculty Assistant, effective January 31, 1944, in order to enlist in the WAVES.
- c. Amma Mae Falkingham, Domestic, effective February 7, 1944, in order to accept other work.
- d. William C. Fleischer, Janitor I, effective March 27, 1944, in order to take another position.

2. Leaves of Absence :

- a. Mary Blankenship, Domestic, for a six months period from February 1, 1944, on account of illness.

3. New Appointments :

- a. William C. Fleischer, Janitor I, to replace Robert Fillmore, resigned, effective January 1, 1944, at an annual twelve months salary rate of \$1,380.00. (Note resignation of Mr. Fleischer listed above.)
- b. Jesse Edward Reeder, Stationary Fireman, replacing Albert Ramseyer, transferred to Janitor II, effective December 23, 1943, at an annual twelve months salary rate of \$1,920.00.
- c. Richard T. Mays, Janitor I, effective February 7, 1944, at an annual twelve months salary rate of \$1,380.00, to fill an existing vacancy.
- d. Etta Moberly, Domestic, to take the place of Amma Mae Falkingham, resigned, effective February 8, 1944, at an annual twelve months salary rate of \$1,080.00.

3. Transfers :

- a. Frank E. Foulk, from the grounds staff (laborer) to trades helper on the engineering staff, effective April 1, 1944, with a change in salary from an annual twelve months salary rate of \$1,380.00 to \$1,560.00, or from \$115.00 per month to \$130.00 per month.

4. Report of Injury :

- a. On February 9, 1944, Mrs. Nellie Bedinger, Janitress in McCormick Gymnasium, fell from a small step ladder while engaged in her regular work at McCormick Gymnasium. She injured her back and since that date has been in Brokaw Hospital with no particular time set as to when she may be able to leave the hospital. Steps have been taken to file papers through the proper channels in Springfield for compensation to cover medical and hospital bills. Mrs. Bedinger has been paid for the entire month of February, but cannot draw even half salary under the disability clause of the retirement system until the sixty-first day following her accident. Mrs. Bedinger is sixty-seven years old and had given thought to optional retirement in September, 1943, but decided to continue for another year. There is a probability that she will not be able to return to her work. The reaction of the Board will be appreciated as to how this situation may be properly adjusted in view of similar situations that have occurred in the other teachers colleges. This is the first accident of any serious nature that has taken

place during the ten and one-half years of the present administration of Illinois State Normal University and there is no local precedent upon which to operate.

IV. THE ORGANIZATION

1. Graduate Work :

Since the Graduate Committee of the Teachers College Board reports that they wish to have any decision as to whether Illinois State Normal University should offer graduate work in the regular school year come as a result of Board action, I wish to submit as a definite recommendation that beginning in September, 1944, Illinois State Normal University be authorized to offer a minimum amount of graduate work in the departments of Education and Psychology, Biological Science, Social Science, Geography, and English, that would enable graduate students in these departments to comply with the requirements for the degree of Master of Science in Education within a period of the regular school year closing in June, 1945. As supporting evidence and ample reasons why such favorable action should be taken, supplemental materials have been submitted to members of the Board and will be presented with this recommendation.

2. Calendar :

The calendar for the period beginning September, 1944, is herewith submitted for the reaction of the Teachers College Board.

UNIVERSITY CALENDAR

1944-1945

First Semester

Monday, September 11—Opening of University Elementary School, the University High School, and Off-Campus Affiliated Schools, at which time University student teachers report for duty.

Monday, September 11—Faculty Meeting, 4:00 p. m.

Monday, September 11—Counselors' Meeting, 7:30 p. m.

Tuesday, September 12—Freshmen report as directed, 9:30 a. m.

Tuesday, Wednesday, Thursday, and Friday, September 12, 13, 14, and 15, are Freshman Days and every entering Freshman must be present during that entire period to complete registration and meet other requirements.

Tuesday, September 12—University High School classwork begins.

Friday, September 15—Registration for Freshmen who have entered previously and for Sophomores, Juniors, and Seniors, 8:00 a. m.

TEACHERS COLLEGE BOARD

Monday, September 18—All University classwork begins.
Friday and Saturday, October 20 and 21—Annual Homecoming.
Thursday, November 23—Thanksgiving Day Holiday.
Thursday, December 21—Christmas Vacation begins, 5:00 p. m.

1945

Wednesday, January 3—Christmas Vacation ends, 8:00 a. m.
Monday through Thursday, January 22-25—Semester Examinations.
Friday, January 26—First Semester ends.

Second Semester

Monday, January 29—Registration.
Tuesday, January 30—Classwork begins.
Monday, March 5—Central Division of Illinois Education Association. School not in session.
Tuesday, March 27—Spring Vacation begins, 5:00 p. m.
Tuesday, April 3—Spring Vacation ends, 8:00 a. m.
Monday through Thursday, May 28-31—Semester Examinations.
Friday, June 1—Second Semester ends.
Sunday, June 3—Baccalaureate Exercises.
Monday, June 4—Alumni Reunion and Luncheon.
Monday, June 4—University Commencement, 3:00 p. m.

Intersession 1945

Saturday, June 9—Registration, 8:00-12:00 a. m.
Monday, June 11—Classwork begins.
Friday, June 29—Intersession ends.

Summer Session 1945

Monday, July 2—Registration for University and University High School, 8:00 a. m.
Monday, July 2—Classwork begins in Metcalf Elementary School.
Tuesday, July 3—Classwork begins in the University and University High School.
Wednesday, July 4—Independence Day Holiday.
Saturday, July 7—University, University High School, Metcalf, and affiliated schools in session.
Tuesday, Wednesday, Thursday, July 17, 18, 19—Educational Conference and Exhibit.
Friday, August 24—Summer Session ends.

V. THE CURRICULUM

1. Special Education :

The various curricula necessary for the education of teachers for the mentally retarded, partially sighted, deaf, crippled, and speech defective children have been completed and are being made available beginning with the summer session of 1944. Much interest is being manifested from various sources in these areas of work.

VI. BUILDINGS AND GROUNDS

A special report has been prepared to be placed before the State Planning Commission indicating the needs and order of importance of buildings in the near future at Illinois State Normal University. This report on building needs is offered as a supplement to this Board Report and details are not here presented. They are very similar to the building program briefly outlined on page 10 in the report of December 8, 1943, from Illinois State Normal University.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. Navy V-12 Unit :

Despite the decision of the military authorities to close many of the Army training programs located at various colleges and universities, no such action has been indicated for the Navy. It does not appear that there is any likelihood of the Unit being withdrawn or reduced in size for some time to come. The present number of men in the Unit beginning March 1, 1944, is larger than in the previous semester beginning November 1, 1943, and remains up to the approximate quota established in the beginning for this school.

The Navy V-12 program continues to be an excellent one in every respect. The type of young men, the quality of the work they are doing and the attitude and qualifications of the officer personnel are all that could be asked for. Again it is considered fortunate that Illinois State Normal University has had the privilege of working with such a Unit.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations :

1. Acceptance of the resignations of Kenyon S. Fletcher, Winifred Bally, R. W. Fogler, and Francis W. Hibler.

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2. Approval of the retirement of George M. Palmer and sanction of consideration of his case by the University Retirement System.
3. Granting of leave of absence to William V. White for the duration of the war plus six months because of entrance into military service.
4. Approval of sabbatical leaves for the school year 1944-1945 at one-half annual salary, according to the terms of the Teachers College Salary Schedule, to Gladys Tipton, Marion G. Miller, Rose Burgess Buehler, Ruth Yates, C. L. Cross, C. M. Hammerlund, Nina E. Gray.
5. Approval of a leave of absence to Ruth Henline without pay in order to continue her graduate work at Northwestern University.
6. Approval of the appointment of Willard E. Fowler, Howard O. Reed, and John L. Reusser for periods and at salaries indicated in this report.
7. Acceptance as a matter of record of the appointment of Rosemary Suranovic to be paid by the Department of Public Welfare.
8. Approval of the faculty of the intersession at salaries listed.
9. Approval of the faculty of the regular summer session at salaries listed.
10. Acceptance of the resignations of Ora G. Byerly, Helen Durako, Amma Mae Falkingham, William C. Fleischer.
11. Approval of the request for leave of absence of Mary Blankenship.
12. Approval of the appointment of William C. Fleischer, Jesse Edward Reeder, Richard T. Mays, Etta Moberly.
13. Approval of the transfer of Frank E. Foulk, with change in salary as indicated in this report.
14. Approval of the request for the offering of graduate work during a regular school year in the departments of Education and Psychology, Biological Science, Social Science, Geography, and English, according to the recommendation in this report.
15. Approval of the calendar for the 1944-1945 school year.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB**

To be presented at the meeting of the Teachers College Board
at Chicago, April 3, 1944.

To the Chairman and Members of the Teachers College Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Winter Quarter, 1943.

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates.....	1	...	1	3
Seniors	10	76	86	155
Juniors	5	69	74	127
Sophomores	9	87	96	201
Freshmen	35	131	166	249
Total College	60	363	423	521
b. DeKalb High School.....	258	332	590	529
c. Elementary Grades				
McMurry Training School.....	116	113	229	237
Glidden Training School.....	130	141	271	249
Affiliated Rural Schools.....	20	13	33	35
Total Elementary	266	267	533	521

2. The spring quarter which opened on Monday, March 13, has at the present time an enrollment of 394 college students of which number 39 are young men. While this represents the lowest enrollment of college students at a given time in the last fifteen years, nevertheless we are pleased to have been able to hold such a large percentage of our graduating seniors so that they will be able to complete their training for teaching positions in the fall. We have had very little loss in this particular area.

II. FACULTY

1. Mr. O. M. Chute, director of training who was recently re-classified 1A by his draft board in Hillsboro, Illinois, was asked to participate in the training of army air corps personnel at Colorado Springs, Colorado. Mr. Chute was first released by his draft board and then by the college, and after making a hurried trip to Washington, D. C., was appointed as expert educational analyst maintaining civilian status for strategic purposes and was sent to Colorado Springs by plane where he is operating as a part of the educational staff of the training of army bombers.

Mr. Chute went on the federal payroll on February 21 and on the same date, his name was removed from the state

payroll. He was given a leave of absence for the period he is to be in the service and his work here on the campus has been taken over by several different faculty people. We do not plan to engage any one to fill Mr. Chute's position as long as our enrollment figures are at their present level. I should like the approval of the Board to this arrangement.

2. At the beginning of the spring quarter, the college entered into a cooperative relationship with the Office of the Coordinator of Inter-American Affairs working through the United States Office of Education for the purpose of establishing an Inter-American Curriculum Workroom in this college. Dr. Bertha Bellis, eighth grade training teacher in the campus elementary school, has been selected to devote a half day every afternoon to this work. Dr. Bellis is being assisted by the regular members of the library staff. Her work in the McMurry Training School has been taken over by Mrs. Dean Butler, a graduate of this college now living in DeKalb, who will be employed on this part-time basis for four afternoons each week at a salary of \$75.00 per month. Mrs. Butler began her work on March 13.

The funds for the development of this Inter-American Curriculum Workroom are supplied through the United States Office of Education in Washington and are adequate to take care of the employment of Mrs. Butler and the other costs that will develop in connection with the workroom. We believe the workroom will be a valuable addition to the curriculum materials in our training school. I should like to have the approval of the Board to this arrangement even though the funds to cover it come from Washington.

3. Mrs. Bertha Pratt who has served as assistant in the library for more than fifteen years, fell on the ice on her way to the college on February 24, breaking her hip. She was taken to the hospital where she has been since that time. We plan to pay Mrs. Pratt as we would pay other faculty members, but as a factor in making our arrangements for disability with the University Retirement System, we have reported her case to them on the regular forms. I am reporting this matter to the Board purely as a matter of record.
4. Carrying out the policy adopted at the beginning of this past year, we plan to extend the privilege of leaves of absence for added graduate work to three of our faculty people for the next college year. Since these people want to make their plans, we should like to have these names approved for such action by the Board at this meeting.
 - a. Mr. Paul Crawford, director of forensics and member of the Department of Speech, is planning to complete his residence requirement for his doctorate in the School of Speech at Northwestern University.

PROCEEDINGS

- b. Mr. George Terwilliger, associate in the Department of Biological Sciences, is planning to complete his residence requirements at Teachers College, Columbia University.
- c. Miss Esther Williams, seventh grade training teacher at the McMurry Training School, is planning to complete her residence requirements at Teachers College, Columbia University.

These cases will be reported specifically in terms of salaries and leaves at a subsequent meeting.

- 5. I wish to present for approval the list of summer session faculty:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1944

	Rate Per Month	June Three-quarter Month	July One Month	August One-quarter Month	Total Two Months
Anderson, Alma, Department Head \$	315.00	\$ 236.25	\$ 315.00	\$ 78.75	\$ 630.00
Bellis, Bertha, Training Teacher	380.00	285.00	380.00	95.00	760.00
Bloomster, A. Maurine, Trg. T...	260.00	195.00	260.00	65.00	520.00
Burton, Emily, Trg. Teacher....	265.56	199.17	265.56	66.39	531.12
Caldwell, Loren, Teacher.....	321.11	240.83	321.11	80.28	642.22
Crawford, Paul, Teacher.....	283.33	212.50	283.33	70.83	566.66
Evans, George, Department Head	377.78	283.33	377.78	94.45	755.56
Fouser, Charles, Teacher.....	321.11	240.83	321.11	80.28	642.22
Gould, H. W., Department Head.	390.00	292.50	390.00	97.50	780.00
Gould, W. C., Teacher.....	383.33	287.50	383.33	95.83	766.66
Hains, J. R., Department Head	327.78	245.83	327.78	81.95	655.56
Hall, Homer, Teacher.....	308.89	231.67	308.89	77.22	617.78
Hanby, Bernadine, Head Lib....	266.67	200.00	266.67	66.67	533.34
Harrison, Paul, Teacher.....	343.33	257.50	343.33	85.33	686.66
Hayes, M. C., Teacher.....	387.78	290.83	387.78	96.95	775.56
Hayter, Earl W., Teacher.....	326.67	245.00	326.67	81.67	653.34
Howell, Charles, Teacher.....	344.44	258.33	344.44	86.11	688.88
Jameson, Hugh, Department Head	390.00	292.50	390.00	97.50	780.00
Jenks, I. J., Teacher.....	308.89	231.67	308.89	77.22	617.78
McKee, Eva, Teacher.....	271.11	203.33	271.11	67.78	542.22
Messenger, Helen, Teacher.....	390.00	292.50	390.00	97.50	780.00
Montgomery, C. E., Dept. Head.	415.56	311.67	415.56	103.89	831.12
Oakland, Milo T., Dept. Head..	383.33	287.50	383.33	95.83	766.66
O'Brien, Marguerite, Trg. Teacher	260.00	195.00	260.00	65.00	520.00
Pratt, Bertha, Library Assist....	143.33	107.50	143.33	35.83	286.66
Seed, Mary Jane, Teacher.....	260.00	195.00	260.00	65.00	520.00
Stelford, Norma, Teacher.....	293.33	220.00	293.33	73.33	586.66
Stensland, Minnie, Teacher....	283.33	212.50	283.33	70.83	566.66
Storm, William B., Dept. Head.	397.78	298.33	397.78	99.45	795.56
Taylor, E. Ruth, Teacher.....	287.78	215.83	287.78	71.95	575.56
Terwilliger, George, Teacher....	305.56	229.17	305.56	76.39	611.12
Trager, Lela, Teacher.....	265.56	199.17	265.56	66.39	531.12
Uhlund, Maude, Teacher.....	332.22	249.17	332.22	83.05	664.44
Walker, Katherine, Librarian....	210.00	157.50	210.00	52.50	420.00
Williams, Esther, Trg. Teacher..	272.22	204.17	272.22	68.05	544.44
Williams, Mary, Teacher.....	376.67	282.50	376.67	94.17	753.34
Woolhiser, Ethel, Teacher.....	354.44	265.83	354.44	88.61	708.88
		<hr/>	<hr/>	<hr/>	<hr/>
		\$8,852.91	\$11,803.89	\$2,950.98	\$26,607.78

III. OTHER SCHOOL EMPLOYEES

A. Resignations and New Employees:

- 1. I wish to report as a matter of record that Mrs. Anna Panttilla, classified as domestic and employed as janitress, resigned as of February 29, 1944. Mrs. Panttilla has been with us for a number of years and was a very satisfactory employee. We dislike to see her leave and have been unable to find any one to replace her up to the present time.

TEACHERS COLLEGE BOARD

2. Mr. Walter Mathaly, employed as laborer in the power plant, died of cancer on February 7, 1944. He had been placed on disability on December 31, 1943. The records concerning Mr. Mathaly have been presented to the University Retirement System.
3. Mr. Ernest L. Boardman, with the classification of laborer, has been hired to supply a vacancy on the janitorial crew. He began work on January 3 at the rate of \$125 per month.
4. Mr. Ardin Richter, with the classification of laborer, has been hired to fill the vacancy caused by the death of Mr. Mathaly. Mr. Richter began work March 15, 1944, at a salary of \$130 per month.
5. Mr. Benjamin Griswold, with the classification of laborer, has been hired to fill a vacancy on our grounds crew. This vacancy has been carried along for some time because we have been unable to get any employee for this position. Mr. Griswold began his duties on March 20 and is employed at the rate of \$130 per month.

B. Changes in Salary:

The following employees were given salary increases soon after the last meeting of the Board:

1. Mrs. Charlotte Ward, classified as Cook I—from \$120 to \$125 per month, effective December 1, 1943.
2. Mr. Robert Kivell, laborer on the grounds crew, increased from \$125 to \$130 per month, effective January 1, 1944.
3. Mrs. Kathryn Kelly, domestic, increased from \$90 to \$110 per month, effective January 1, 1944.

The above changes did not involve a change in classification.

4. Mr. Alexander Baird was changed from Janitor I to Janitor II and his pay increased from \$125 to \$130 per month, effective January 1, 1944.
5. Mr. John Bernardin was changed from Janitor I to Janitor II and his pay increased from \$125 to \$130 per month, effective January 1, 1944.

- C. The following employees whom we have carried on a classification basis in keeping with our employment figures, have demanded consideration for salary increases. These demands have become acute and at the present time with no available surplus to fall back on, we have been forced to face the situation realistically. We are recommending to the Board for its approval the following changes in classifications involving the following changes in salaries. We recognize this as a drastic change, but we know of no way of meeting the present situation without doing this. We have discussed the matter with the classification division of the state govern-

ment, with our own department, and with Civil Service. I am asking Mr. Emil Anderson, business manager who has worked with me on all these hearings with the employees, to be present at the Board meeting to explain any details that the Board would like to know.

1. Fred Homan from St. Fireman to St. Engineer, from \$170 to \$210 per month.
2. George Jacox from St. Fireman to St. Engineer, from \$160 to \$200 per month.
3. Ray Latimer, St. Fireman to St. Engineer, from \$160 to \$200 per month.
4. Arthur Carlson, laborer to St. Fireman, from \$135 to \$160 per month.
5. Halsted Hardin, laborer to St. Fireman, from \$135 to \$160 per month.
6. Arnold Hayes, laborer to St. Fireman, from \$135 to \$160 per month.
7. John Williams, laborer to St. Fireman, \$135 to \$160 per month.

The following group does not involve a change of classification but does involve a change of salary:

1. Taylor Long, laborer, \$130 to \$135 per month.
2. Ernest Boardman, laborer, \$125 to \$135 per month.
3. Robert Kivell, laborer, \$130 to \$135 per month.
4. Fred Hiatt, maintenance equipment operator, \$135 to \$145 per month.
5. Nels Bjelk, Janitor II, \$140 to \$150 per month.
6. Alexander Baird, Janitor II, \$130 to \$140 per month.
7. John Bernardin, Janitor II, \$130 to \$140 per month.
8. Harold Blake, Janitor II, \$130 to \$140 per month.
9. Harold Holbo, Janitor II, \$130 to \$140 per month.
10. Martin Matson, Janitor II, \$130 to \$140 per month.
11. Elmer Turnbloom, Janitor II, \$130 to \$140 per month.

We should like to have this new arrangement approved by the Board to be effective on April 1, 1944.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for 1944-1945.

FALL QUARTER, 1944

Tuesday, Sept. 12.....	Faculty meeting.	8:00 P.M.
Wednesday, Sept. 13.....	Freshman Week begins.	8:00 A.M.
Saturday, Sept. 16..	Registration for other students.	8:00 A.M.
Monday, Sept. 18.....	Class work begins.	8:00 A.M.

TEACHERS COLLEGE BOARD

Saturday, Oct. 14.....Homecoming
Friday, Oct. 20.....Meeting of State Teachers Association
Wednesday, Nov. 29.....Thanksgiving recess begins. 12:00 M.
Monday, Dec. 4.....Class work resumes. 8:00 A.M.
Wednesday and Thursday, Dec. 6 and 7.....Examinations
Friday, Dec. 8.....Close of Fall Quarter. 4:00 P.M.

WINTER QUARTER, 1944-1945

Monday, Dec. 11.....Registration for all students. 8:00 A.M.
Tuesday, Dec. 12.....Class work begins. 8:00 A.M.
Wednesday, Dec. 20.....Christmas recess begins. 4:00 P.M.
Wednesday, Jan. 3.....Class work resumes. 8:00 A.M.
Thursday and Friday, Feb. 22 and 23.....Holiday
Wednesday and Thursday, March 14 and 15.....Examinations
Friday, March 16.....Close of Winter Quarter. 4:00 P.M.

SPRING QUARTER, 1945

Monday, March 19....Registration for all students. 8:00 A.M.
Tuesday, March 20.....Class work begins. 8:00 A.M.
Thursday, March 29.....Easter recess begins. 4:00 P.M.
Monday, April 9.....Class work resumes. 8:00 A.M.
Wednesday, May 30.....Holiday
Sunday, June 10.....Baccalaureate. 3:00 P.M.
Monday and Tuesday, June 11 and 12.....Examinations
Wednesday, June 13.....Commencement. 10:00 A.M.
Wednesday, June 13.....Close of Spring Quarter. 4:00 P.M.

SUMMER SESSION, 1945

Monday, June 18.....Registration. 8:00 A.M.
Tuesday, June 19.....Class work begins. 8:00 A.M.
Wednesday, July 4.....Holiday
Friday, August 10.....Close of Summer Session. 4:00 P.M.

FALL QUARTER, 1945

Tuesday, Sept. 11.....Faculty Meeting. 8:00 P.M.
Wednesday, Sept. 12.....Freshman Week begins. 8:00 A.M.
Saturday, Sept. 15.....Registration for other students

V. THE CURRICULUM

During the first week of December, Miss Rua Van Horn, Central Regional Director for the Vocational Division, and Miss Rena Hodgen, State Supervisor of Homemaking Education, cooperated with the Home Economics staff and other faculty members in an intensive study of the Home Economics Department.

Conferences were held with members of the administrative staff, instructors of departments in which home economics students take various courses, and with a number of student majors, all with the purpose of discovering ways and means of strengthening the department. All courses now offered in the department were thoroughly scrutinized and suggestions were made for eliminating certain units and for elaborating upon others. After the strengths of the departments were surveyed, the conclusions reached indicate definite need for emphasis in three or four directions.

1. A more definite counselling system in the department itself that more knowledge of the student may be had at each level of her college course, so that the counsellor will be wiser in her work.
2. More careful planning with students that all possible opportunities for developing leadership, both in and out of class, be utilized.
3. More opportunity for electives in order that time may be available for broadening the student in fields outside of home economics.
4. The introduction of existing home economics courses into the freshman and sophomore years in order that those who will leave college before graduating may have had opportunity to take the type of work most useful to them in the establishment of their homes.
5. Through employment of a trained teacher for the new nursery school, opportunity for the study of young children could be greatly increased.

The value of the study is being felt every day and its significance will make itself evident for some time to come.

VI. BUILDINGS AND GROUNDS

1. I wish to report to the Board that the major repairs in connection with the main building of the college, the contract for which was let last June, are still not completed. However, there has been some real progress in that work during the last month and we look forward now with some enthusiasm to a possible completion before the close of the spring quarter. Even though this improvement has been a major source of irritation during the present college year, the value to the institution will much more than compensate for this difficulty. We feel that this major improvement will make it possible for us to continue to use this building effectively for college purposes for the next fifty years in spite of the fact that it was erected in 1896.

TEACHERS COLLEGE BOARD

2. The faculty committees that are planning our new library building have already passed the preliminary stages. We expect to have blue prints available for Board observation, probably by the time of the next Board meeting. The Board will recall that our college is planning on a library building, men's dormitory, and either a women's dormitory or a student building as the three immediate needs of the college in the post-war building program. We feel it is quite necessary that we continue to talk this matter and that the Board continue to exert pressure for a wide building program in the state teachers colleges of Illinois at the close of the war.

VII. AUXILIARY ENTERPRISES

TEACHERS COLLEGE INCOME FUND

July 1, 1943—December 31, 1943

RECEIPTS

Surplus, 62d Biennium.....		\$	2.21
Board and Room, Williston Hall.....	\$15,630.62		
Meals, Williston Hall	3,149.20		
Registration Fees	5,052.00		
Extension Registration Fees	2,942.00		
McMurry Book Rental	240.01		
Transcript Fees	135.00		
Sales and Service.....	190.20		
Miscellaneous	2,247.13		
Library Fines	43.00		

29,629.16

\$29,631.37

EXPENDITURES

Salaries	\$ 2,796.05
Food	8,154.07
Household Supplies	194.74
Laundry and Cleaning.....	519.91
Inspection and Building Repairs.....	128.74
Medical Supplies	2.45
Office Supplies	41.32
Books and Magazines.....	96.50
Farm and Garden Supplies.....	44.20
Miscellaneous	95.80

12,072.78

Balance

\$17,557.59

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

At the meeting of the General Council of the six state supported institutions of higher education held at the University of Illinois on February 15, the chief topic of conversation was the survey of educational facilities to be made by a committee of state senators, state representatives, and lay persons who had selected as their consultant, Dr. George A. Works, formerly of the University of Chicago.

This Commission, created by act of the state legislature, had called a meeting of the various groups interested in higher education in Springfield on February 19. The Council voted to send a representative from each of their institutions to this meeting and asked me to present their feeling of what such a survey might accomplish.

The group is very anxious that it impress upon the Commission the desire that this Commission, under its expert leadership, write a new charter for higher education in Illinois. The teachers colleges were asked by Dr. Works to suggest a representative to act as a member of his staff. We suggested Dr. W. P. Morgan, president-emeritus of Western Illinois State Teachers College, if they wanted any one from the state, or Dr. Charles Hunt of Oneonta, New York, secretary of the American Association of Teachers Colleges, if they wanted any one from outside the state. We have heard nothing from Dr. Works since that meeting.

I am reporting these two meetings to the Board because I feel there is some question as to the outcome of such a survey as it is now organized. We should like to have the Board fully informed.

X. SUMMARY

Action of the Board is requested on the following:

1. Approval of the leave of absence granted to Mr. Chute.
2. Approval of the arrangement of the establishment of an Inter-American Curriculum Workroom in cooperation with the Office of the Coordinator of Inter-American Affairs, and approval of the hiring of Mrs. Dean Butler on a part-time basis to assist in the training school during the time the project is in operation.
3. Approval of the granting of leaves of absence at one-half pay for graduate study for Mr. Paul Crawford, Miss Esther Williams, and Mr. George Terwilliger.
4. Approval of the resignation of Mrs. Anna Panttilla.
5. Approval of the employment of Mr. Ernest Boardman, Mr. Ardin Richter, and Mr. Benjamin Griswold at the salaries indicated.
6. Approval of the increases in salary for Mrs. Charlotte Ward, Mr. Robert Kivell, Mrs. Kathryn Kelly at the amounts indicated.
7. Approval of the change in classification and salary for Mr. Alexander Baird and Mr. John Bernardin as indicated.
8. Approval of the change in classification and salary for the employees as indicated.
9. Approval of the college calendar for the next college year.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Chicago April 3, 1944

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance Winter Quarter, 1943-44

a. College Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Seniors	7	51	58	73	20.5% loss
Juniors	7	36	43	99	56.5% loss
Sophomores	12	55	67	157	57.3% loss
Freshmen	18	82	100	205	51.2% loss
Total	44	224	268	534	49.8% loss

b. High School	Boys	Girls	Total	Total One Year Ago
T. C. High School.....	82	78	160	173
Humboldt C. H. S.....	51	61	112	123
Kansas C. H. S.....	22	52	74	93
Charleston C. H. S.....	150	241	391	335
Total	305	432	737	724

c. Elementary Schools	Boys	Girls	Total	Total One Year Ago
T. C. Elementary	109	136	245	251
Humboldt Elementary.....	23	25	48	41
Clear Spring Rural.....	4	14	18	23
Oak Grove Rural.....	4	4	8	7
Muddy Point Rural.....	7	4	11	12
Total	147	183	330	334

d. Extension, second half-year, 1943-44

Center	Course	Enrollment	Instructor
Effingham ..	Social Science E368.....	26	Dr. Coleman
Fairfield ...	Social Science E368.....	35	Dr Seymour
Litchfield ..	Social Science E455.....	24	Dr. Wood
Mattoon ...	Speech E345	18	Dr. Ross
Mt. Carmel ..	Education E201	24	Dr. Alter
Olney	Geography E231	42	Miss Harris
Robinson ...	Physical Education E345.....	31	Dr. Haight
Tuscola ...	Education E447	27	Dr. Zeigel
Albion ...	Industrial Arts E225.....	17	Dr. Klehm
Danville ...	Anatomy E170	19	Dr. Cavins
	Botany E170	19	Dr. Thut
	Chemistry E170	19	Dr. Thut
	Education E170	19	Dr. Lawson

Total	320	
Extension enrollment, first half-year, 1943-44		494
Extension enrollment, second half-year, 1943-44		320
		814
Extension enrollment 1943-44	814	
Extension enrollment 1942-43	501	

313 gain
62.4% gain

II. FACULTY

1. Leaves of Absence:

- a. Dr. Rudolph D. Anfinson, Assistant Professor and Acting Head, Department of Music, to enter U. S. Army for the duration of the war emergency, effective January 26, 1944.
- b. Ewell W. Fowler, Instructor in Industrial Arts, Teachers College High School, to enter U. S. Army for the duration of the war emergency, effective January 31, 1944.

2. Change of Status:

- a. Dr. Thurber H. Madison, substitute Assistant Professor of Music, to Acting Head, Department of Music, for duration of the war emergency, vice Dr. Leo J. Dvorak in military service, effective February 1, 1944, at a salary of \$300 per month.
- b. Donald E. Johnson, Instructor in Music on leave for military service, to active duty effective January 14, 1944, at a salary of \$260 per month.

3. New Faculty:

- a. John Owen Harlan, B.Ed., Eastern Illinois State Teachers College, 1941, Selective Service Classification 4F, as substitute Instructor in Industrial Arts in the Teachers College High School, vice Ewell W. Fowler, for the duration of the war emergency at a salary of \$250 per month, effective March 1, 1944.

4. Summer Term Faculty, 1944:

The following faculty is presented for the Summer Term of 1944, June 12-August 4 (eight weeks), with the total two months' salary divided into June-July-August payments as indicated.

Name and Title	Salary Per Mo.	15 d. $\frac{3}{4}$ June	5 d. $\frac{1}{4}$ July	16 d. $\frac{1}{2}$ July	July Total	4 d. $\frac{1}{2}$ Aug.
Whiting, Mildred Assoc. Professor (Art)	\$340.00	\$255.00	\$ 85.00	\$272.00	\$357.00	\$ 68.00
Hoover, Louis Asst. Prof. (Art)	300.00	225.00	75.00	240.00	315.00	60.00
Thut, H. F. Assoc. Prof. (Botany)	335.00	251.25	83.75	268.00	351.75	67.00
Hunter, Jessie I. Instructor (Commerce)	235.00	176.25	58.75	188.00	246.75	47.00
Dickerson, Earl S. Assoc. Prof. (Com.)	335.00	251.25	83.75	268.00	351.75	67.00
Rothschild, Donald A. Assoc. Prof. (Ed.)	365.00	273.75	91.25	292.00	383.25	73.00
Heise, Bryan Assoc. Prof. (on duty with Workshop and Extension for month of August)	355.00	355.00
Olsen, Hans C. Assoc. Prof. (Ed.)	340.00	255.00	85.00	272.00	357.00	68.00

TEACHERS COLLEGE BOARD

Name and Title	Salary Per Mo.	15 d. $\frac{3}{4}$ June	5 d. $\frac{1}{4}$ July	16 d. $\frac{4}{5}$ July	July Total	4 d. $\frac{1}{5}$ Aug.
Edwards, Arthur U. Assoc. Prof. (Ed.)	\$335.00	\$ 251.25	\$ 83.75	\$ 268.00	\$ 351.75	\$ 67.00
Zeigel, W. H. Assoc. Prof. (on duty June, July, August as Director of Public Relations)	335.00	335.00	335.00	335.00
McKinney, Isabel Professor (English) ..	435.00	326.25	108.75	348.00	456.75	87.00
Widger, H. DeF. Professor (English) ..	435.00	326.25	108.75	348.00	456.75	87.00
Andrews, Franklyn Assoc. Prof. (Eng.) ..	340.00	255.00	85.00	272.00	357.00	68.00
Guinagh, Kevin Professor (For. Lang.)	380.00	285.00	95.00	304.00	399.00	76.00
Harris, Ruby Assoc. Prof. (Geog.) ..	335.00	251.25	83.75	268.00	351.75	67.00
Zeller, Rose Assoc. Prof. (Geog.) ..	310.00	232.50	77.50	248.00	325.50	62.00
Morris, Sadie O. Assoc. Prof. (Home E.)	335.00	251.25	83.75	268.00	351.75	67.00
Klehm, Walter A. Prof. (Ind. Arts)	380.00	285.00	95.00	304.00	399.00	76.00
Booth, Mary J. Assoc. Prof. (Lib.) ..	370.00	277.50	92.50	296.00	388.50	74.00
Smith, May Instructor (Asst. Lib.)	225.00	168.75	56.25	180.00	236.25	45.00
Love, Harriet Instructor (Asst. Lib.)	225.00	168.75	56.25	180.00	236.25	45.00
Ekstrand, Margaret Instructor (Asst. Lib.)	200.00	150.00	50.00	160.00	210.00	40.00
Taylor, Edson H. Prof. (Mathematics) ..	500.00	400.00	100.00	400.00	500.00	100.00
Madison, Thurber H. Asst. Prof. (Music) ..	300.00	225.00	75.00	240.00	315.00	60.00
Hanson, Ethel I. Asst. Prof. (Music) ..	260.00	195.00	65.00	208.00	273.00	52.00
Johnson, M. Irene Inst. (Music-part time)	235.00	176.25	58.75	188.00	246.75	47.00
Lantz, Charles P., Assoc. Prof. (Phys. Ed., Men)	380.00	285.00	95.00	304.00	399.00	76.00
Haight, Edith C., Asst. Prof. (P. E., Women)	270.00	202.50	67.50	216.00	283.50	54.00
Crogen, Corinne, Instructor (Phys. Ed., Women) ..	265.00	198.75	66.25	212.00	278.25	53.00
Phipps, Harris E. Professor (Chemistry)	380.00	285.00	95.00	304.00	399.00	76.00
Pierce, William M. Asst. Prof. (Physics) .	315.00	236.25	78.75	252.00	330.75	63.00
Coleman, Charles H. Prof. (Social Science)	380.00	285.00	95.00	304.00	399.00	76.00
Seymour, Glenn H., Assoc. Prof. (Social Science) .	355.00	266.25	88.75	284.00	372.75	71.00
Alter, Donald R., Assoc. Prof. (Social Science)	320.00	240.00	80.00	256.00	336.00	64.00
Wood, William G., Asst. Prof. (Social Science)	300.00	225.00	75.00	240.00	315.00	60.00
Ross, J. Glenn Assoc. Prof. (Speech) ..	355.00	266.25	88.75	284.00	372.75	71.00
Robbins, Buren C., Asst. Prof. (Speech-English)	295.00	221.25	73.75	236.00	309.75	59.00
Spooner, Charles S., Professor (Zoology) ..	395.00	296.25	98.75	316.00	414.75	79.00
		<u>\$9,255.00</u>	<u>\$2,940.00</u>	<u>\$9,488.00</u>	<u>\$12,763.00</u>	<u>\$3,062.00</u>

PROCEEDINGS

CAMPUS ELEMENTARY SCHOOL (SIX WEEKS' SESSION)

Name and Title	Salary Per Mo.	15 d. $\frac{3}{4}$ June	5 d. $\frac{1}{4}$ July	16 d. $\frac{2}{3}$ July	July Total	4 d. $\frac{1}{2}$ Aug.
Donley, Margaret, Asst. Prof. (First Grade) . . .	\$285.00	\$ 213.75	\$ 71.25	\$142.50	\$ 213.75
Smeed, Pauline, Instructor (Second Grade)	235.00	176.25	58.75	117.50	176.25
Fleming, Margaret, Instructor (Third Grade)	235.00	176.25	58.75	117.50	176.25
Arnold, Myrtle, Instructor (Fourth Grade)	270.00	202.50	67.50	135.00	202.50
Bankson, Bernice, Instructor (Fifth Grade)	260.00	195.00	65.00	130.00	195.00
Johnson, Lois, Instructor (Sixth Grade)	240.00	180.00	60.00	120.00	180.00
Stevens, Leah, Asst. Prof. (Seventh Grade)	315.00	236.25	78.75	157.50	236.25
		\$1,380.00	\$460.00	\$920.00	\$1,380.00	
Grand Totals		\$10,635.00	\$3,400.00	\$10,408.00	\$14,143.00	\$3,062.00

III. OTHER EMPLOYEES

1. Ivan Weaver, probationary Janitor I, dismissed because of unsatisfactory work performed, effective February 2, 1944.
2. Charles A. York, probationary Janitor I, vice Ivan Weaver, dismissed, effective April 1, 1944, and as substitute per diem Janitor I during March, 1944, for regular janitors who are ill.

IV. ORGANIZATION—No report.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Contracts have been completed for installing acoustic tile on the ceilings and walls of the rooms occupied by the Department of Music, and for installing pre-cast terrazzo treads on the stairs of the Main Building.
2. The installation of asphalt tile floor covering in the corridors of the Women's Dormitory and in the first floor corridor of the Main Building, will be made during the Easter vacation.
3. Unexpected repairs to the chimney and copings of the heating plant are now under construction.
4. Floor plans for the proposed Library Building are ready for consideration by the Advisory Committee for Eastern. The proposed campus plan is also ready for study by this committee.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE.

The college is pleased to bring to the attention of the Board the ratings achieved by the college newspaper for the current

year, operating under conditions markedly less favorable than in former years. In the competitive judging by the Illinois College Press Association, sponsored by the School of Journalism of the University of Illinois, the Teachers College News was awarded first place for the fourteenth consecutive year. In the judging of newspapers of teachers colleges and schools of education, the Columbia Scholastic Press Association, sponsored by the School of Journalism of Columbia University, has just announced the award of a first place rating to the Teachers College News of Eastern.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Leave of absence for military service for Rudolph D. Anfinson and Ewell W. Fowler.
2. Return to active duty of Donald E. Johnson, effective January 14, 1944.
3. Change in status of Dr. Thurber H. Madison, effective February 1, 1944.
4. Employment of John Owen Harlan for the war emergency, effective March 1, 1944.
5. Discharge of Ivan Weaver, probationary Janitor I, effective February 2, 1944.
6. Employment of Charles E. York, probationary Janitor I, effective April 1, 1944.

Respectfully submitted,

ROBERT G. BUZZARD, *President*.

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

June 6, 1944

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A.M. on Tuesday, June 6, 1944, at the La Salle Hotel in Chicago, Illinois. Mr. Frank G. Thompson, Director of Registration and Education and Chairman of the Board, presided at the meeting.

The following members were present :

Mr. John D. Dill
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet McIntire
Mr. Charles E. McMorris
Mrs. Helen R. Pegelow
Mr. Vernon L. Nickell, Secretary

Members absent :

Dr. Preston Bradley
Mr. Lindell Sturgis

Also present were :

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education

Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Illinois State Normal University

Dr. Karl L. Adams, President
Northern Illinois State Teachers College

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Bruce W. Merwin, Acting President
Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

The meeting was called to order and prayer was offered for the success of Allied forces overseas who embarked that day upon the invasion of the French coast.

Chairman Thompson reported that the committee appointed to consider applications for the presidency of Southern Illinois Normal University would meet in the very near future to make its decision and would then report to the Board. He assured the other members that as much progress as possible is being made toward the final appointment and asked their indulgence in this matter.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

The report for this college was presented by Dr. Karl L. Adams, President. Names of those awarded scholarships for 1943-44 were presented to the Board on sheets separate from the report.

Dr. Adams called attention to the request for leave of absence for Mr. O. M. Chute, now a civilian employee of the Army Air Corps at Colorado Springs, Colorado. This matter was given consideration at the last meeting and Dr. Adams presented a further request for the leave, on the basis of a letter from the Deputy Chief of the Operations Analysis Section at the base where Mr. Chute is employed. Although it had been the policy of the Board to grant such leaves only to those actually entering the Armed Forces, it was decided because of the importance of Mr. Chute's position the leave could be approved, but that the case would remain an exception to the usual procedure.

The attention of the Board was then called to the appointment to the Committee on Higher Education of two Yale professors to represent the teachers colleges for a survey of educational institutions. When asked for recommendations the presidents had suggested Drs. Morgan and Hunt (see Northern Illinois State Teachers College report of April 3, 1944, Pages 8 and 9, Miscellaneous), and it was felt that the individuals now appointed would not present the proper viewpoint of the teachers colleges in the survey.

Chairman Thompson expressed the opinion that Mr. Nickell, as Superintendent of Public Instruction, should have been called to the last meeting of the Committee, and requested that a resolution be prepared by the college presidents with the cooperation of Mr. Nickell, to be presented to members of the Committee on Higher Education and to the Governor. It was suggested that the resolution should request reconsideration of the appointments with further recognition for Dr. Morgan, and that in matters of importance to the teachers colleges Mr. Nickell be asked to attend the meetings of the Committee.

Miss McIntire moved that the report for Northern Illinois State Teachers College be approved. Seconded by Mr. Dill, the motion passed unanimously and the report was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Eastern was presented by President R. G. Buzzard, who stated that it had been approved by the Advisory Committee for the college. Dr. Buzzard requested that Paragraph B under Termination of Contract on Page No. 6 of the report be changed to B under Resignations, with reference to Pauline A. Smeed. On Page No. 12 (section b of Other Employees) Blanche Hallowell's position should be changed to Domestic rather than Janitor I. Corresponding changes must appear on Page No. 15 with Miss Smeed's name appearing under item 5 rather than 6 of the Summary.

A motion to approve the report was presented by Mr. Guin and seconded by Mrs. Pegelow. It carried unanimously and the report for Eastern Illinois State Teachers College was approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Having been previously approved by the Advisory Committee of the above school, the report was presented by Dr. R. W. Fairchild, President. On Page No. 12 under Janitors, the name of Emory E. Price was to be removed, as had already been done on Page No. 11. Under Fell Hall, Page No. 12, the position of Mary Harvey was to be changed to read Domestic rather than Cook I.

Mr. Dunn then moved that the report be accepted. Seconded by Mr. Nickell, the motion passed unanimously and the Illinois State Normal University report was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. F. A. Beu, President, presented the report for Western and made several minor changes in the printed copy. The name of Marjorie Rich, Instructor in Chemistry at a salary of \$225.00 for June and \$112.50 for July and August, should appear on Page No. 11 under Faculty List changes for the summer session. Under Other Employees on Page No. 12, the position of Dean Thompson should read Janitor I rather than Laborer I, and the name of Ethel M. Shankle should be removed from Paragraph No. 5 on that page. Salary raises for four professors listed on Page No. 12 under Paragraph No. 4 were called to the Board's attention also.

Item IX—Miscellaneous—on Page No. 17, Paragraph No. 1, was brought up for the consideration of the Board. Dr. Beu explained that permission was requested to apply for a Federal Government permit to operate a radio station for educational purposes only. After a short discussion of the possibilities of such permits for all the colleges, Mr. Nickell presented a motion that the Board approve application for radio licenses from each of the five colleges if they wish to make such applications. Mr. Guin seconded the motion, which carried unanimously.

Paragraph No. 2 of Miscellaneous was also specifically mentioned by Dr. Beu, who asked approval to offer several courses of graduate work during the 1944-45 school year, on Saturdays or evenings. He was referred to the Committee on Graduate Work and asked to present course listings to them for approval.

Item 21 under Summary on Page No. 19 was to be eliminated from the report as none of the schools were as yet ready to ask the approval of the Board for their post-war building projects.

Upon a motion made by Mrs. Pegelow and seconded by Mr. Dill, the report for Western Illinois State Teachers College was unanimously accepted.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Bruce W. Merwin, Acting President, gave the report for the above school, stating that it had previously been approved by two members of the Advisory Committee.

Since the Air Forces contract terminates June 30, 1944, some of the faculty thus employed could be loaned to other colleges or given leaves of absence without being replaced, as listed on Page No. 7 under Leaves of Absence, items d and e. However, unless the individuals were entering the Armed Forces, the leave could not be granted if replacements were necessary. In the same category, item g should be added to Leaves of Absence, listing the name of Dr. Thelma Kellogg of the English Department, whose leave is to be extended for an additional year since she will not have to be replaced. It was decided, also, that approval for a sabbatical leave for Mrs. Dorothy Muzzey of the Women's Physical Education Department could be given, as she is entitled to this consideration by her years of service at Southern.

Chairman Thompson at this time took the opportunity to express the appreciation of Dr. Cross, Director of the Department of Public Health, and others to all the colleges for their splendid cooperation in assisting in the work of the Joint Committee on School Health Education.

Discussion then followed regarding the case of Mr. R. D. Bowden, formerly granted a leave of absence to work with the Red Cross and then asked by the late President Pulliam to resign because of irregularities in his scholastic record. Dr. Merwin was asked to check on whether or not Mr. Bowden's leave had expired and gain further information. It was also agreed that some method of obtaining complete and exact scholastic records of all faculty members before employment and keeping such records permanently should be worked out by the presidents for all the colleges. Miss McIntire presented a motion that the Chairman and Secretary of the Teachers College Board prepare charges and take such steps as are necessary to discharge from the employ of the Board Mr. R. D. Bowden. The motion was seconded by Mr. Dill and passed unanimously.

At the request of Mr. Lindell Sturgis, who was unable to be present at the meeting, the name of Mr. Tracy Bryant was stricken from the report on Page No. 9 under Faculty—To be appointed to rank of Associate Professor. This change should be made also in item 6 under Summary, Page No. 19.

Dr. Merwin brought before the Board the plan of the Natural History Survey Division to establish a research station on the campus in cooperation with the Southern Illinois Normal University—the building to be the property of the Natural History Survey and the land belonging to the school. This agreement had been worked out with Dr. Frison, Chief of the Survey, who wished to establish additional laboratories for research work in southern Illinois. Mr. Nick-

ell moved that the authorities at Southern Illinois Normal University be authorized to cooperate with the Natural History Survey in setting up this project at Carbondale. Mr. Dill seconded the motion and it was carried unanimously.

Dr. Merwin stated also that permission to offer graduate courses during the school year 1944-1945 on Saturdays and evenings was requested, and he was advised that lists of the courses should be submitted to the Graduate Committee for their approval.

Mr. Dill then presented a motion for the acceptance of the report. It was seconded by Mr. Nickell and carried unanimously. The report of the Southern Illinois Normal University was approved.

Chairman Thompson questioned the presidents with reference to the prospectus forms for the post-war planning projects of the various schools, reminding them that the dead-line date for submitting these forms to the Post-War Planning Commission was July 1, 1944. He was advised that forms for the projects of all schools had been submitted to the Division of Architecture and Engineering and should reach the Commission before that date. It was agreed that this method was the most systematic way of presenting the needs of the state institutions in post-war building.

A motion was presented by Mrs. Pegelow that the minutes of the last meeting be approved as written. Seconded by Mr. Dill, the motion carried unanimously and the minutes were approved.

There followed the reading of further correspondence and a resolution presented by the Franklin Company with reference to their claim for additional compensation for work on the Science Building at Northern Illinois State Teachers College, De Kalb. The resolution, which requested that the Board approve their claim, was discussed thoroughly but failed for lack of a motion to adopt it.

Announcement was made at this time that Mr. Nickell had recently received the honorary degree of Doctor of Education from Illinois Wesleyan University, and he was duly congratulated.

The next meeting of the Teachers College Board was tentatively set for some time within the next month, or as soon thereafter as possible. The motion to adjourn was presented by Mr. Nickell and seconded by Mr. Dill. By unanimous agreement the meeting was adjourned.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman,
Teachers College Board.

ATTEST:

VERNON L. NICKELL,
Secretary,
Teachers College Board.

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB**

Meeting in Chicago June 6, 1944

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

1. Attendance, Spring Quarter, 1944

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	3	8	11	2
Seniors	7	55	62	118
Juniors	15	74	89	93
Sophomores	17	83	100	164
Freshmen	16	124	140	199
Extension	15	290	305	233
*Total	73	634	707	809
b. Secondary Schools				
Western High School.....	66	56	122	139
Bardolph	27	32	59	69
Total	93	88	181	208
c. Elementary Schools				
Western Training School.....	129	122	251	240
Rural	28	21	49	41
Adair	24	23	47	37
Bardolph	25	36	61	63
Total	206	202	408	381
Grand Total	372	924	1,296	1,398

*Includes 55 mid-spring students.

2. The enrollment at Western for the spring quarter is 402 as compared with 421 in the fall quarter. I wish to call attention again to the fact that we at Western are devoting a much greater share of our teacher-education faculty service to Extension than has been true in previous years as the conditions in western Illinois are such that it is very essential for us to give more time to teacher-education in-service training. There are 2,212 emergency certificates in force in the State of Illinois at the present time. Of these 2,212, 1,600 have less than two years of college, and 700 out of the 1,600 have no college training whatever. We believe that you agree with us that the State Teachers Colleges would be negligent of their duty if we did not attempt to educate these people who are holding emergency certificates.

In addition to sending fifteen people into the various communities for Extension work instead of five people as was the case several years ago, we are also providing community school counseling service. This type of service is given to

school communities who desire assistance with their school problems such as guidance, testing, curricular problems, and teaching problems.

3. Normal School Scholarship List of Students:

I hereby certify to the State Teachers College Board that the following persons with the addresses given in each case have attended Western Illinois State Teachers College for the number of quarters indicated. Western Illinois State Teachers College according to Section 169A of the State School Law is entitled to receive compensation at the rate of \$10.00 per quarter per student. The total amount due is indicated at the end of the entire list.

Name, Address and High School	Quarters
Adair, Dorothy, Loraine, Ill., Bowen Community.....	1
Adcock, Velma, Alpha, Ill., Oxford Township.....	3
Alexander, Meriam E., Plymouth, Ill., Plymouth.....	3
Alfs, Johanna, New Canton, Ill., New Canton.....	3
Allen, Ruby, Abingdon, Ill., Abingdon.....	3
Anderson, Duane, Orion, Ill., Orion Community.....	3
Anderson, E. Roberta, Little York, Ill., Little York.....	3
Anderson, Mildred, Altona, Ill., Altona.....	3
Andrews, Jeanne, Cameron, Ill., Galesburg.....	1
Ausmus, Mildred, RR 4, Mt. Sterling, Ill., Perry.....	1
Ball, Patricia, Griggsville, Ill., Griggsville.....	3
Barber, Betty Jane, 2618 16 St., Moline, Ill., Moline Senior.....	3
Barber, Charles, 111 E. Fayette, Pittsfield, Ill., Pittsfield Community.....	2
Bartlett, Jesse D., 509 N. Liberty, Rushville, Ill., Rushville.....	1/2
Bates, Betty, DeLong, Ill., Haw Creek Township.....	1/2
Beaird, Nina, Ipava, Ill., Astoria.....	3
Becker, Martha, Milan, Ill., Reynolds.....	3
Beckett, Virginia, 2839 College Ave., Quincy, Ill., Quincy.....	1/2
Beer, Barbara, 106 Maple Ave., Abingdon, Ill., Abingdon.....	3
Behrens, Anna, Wyanet, Ill., Wyanet.....	3
Behrens, Mary, Wyanet, Ill., Wyanet.....	2
Bell, Shirley, 306 4th Ave., Sterling, Ill., Sterling.....	2
Benner, Mary A., 731 N. Glen Oak, Peoria, Ill., Peoria.....	3
Bodeen, Dortha, Hillsdale (Joslin), Ill., Hillsdale.....	3
Bollinger, Mildred, Astoria, Ill., Astoria.....	3
Bond, Mary J., 3688 S. W. 26th St., Miami, Florida, Abingdon.....	1/2
Bopp, Stella, Golden Eagle, Ill., Golden Eagle.....	3
Bowman, Lilybell, 430 W. Jefferson, Rushville, Ill., Western.....	1/2
Boyer, Marel, 1110 Prospect Rd., Peoria, Ill., Peoria.....	3
Bratton, Zella M., Knoxville, Ill., Knoxville.....	1/2
Bright, Betty, Gilson, Ill., Gilson.....	1/2
Brooks, Marilyn, 220 N. Scofield, Carthage, Ill., Carthage.....	3
Brown, Florence, Manchester, Ill., Roodhouse.....	1
Brown, Merlin, 443 Madison, Macomb, Ill., Macomb.....	3
Brown, Norma I., Golden, Ill., Golden.....	3
Browning, John, 1025 W. Adams, Macomb, Ill., Chambersburg.....	2
Bruner, Fern, Rockbridge, Ill., Rockbridge.....	1
Bunch, Ada L., Sciota, Ill., Roseville Township.....	3
Bunfield, Lorraine, RR 5, Rushville, Ill., Rushville.....	1
Burke, Eva, St. Augustine, Ill., St. Joseph Academy, Galesburg.....	1/2
Burmoood, Ida, Hunstville, Ill., LaPrairie.....	1/2
Butcher, Marjorie, RR 4, Macomb, Ill., Western.....	3
Byers, Velma, Chatham, Ill., Chatham Community.....	3
Charlesworth, Ruby, 310 Tremont St., Barry, Ill., Barry Community.....	3
Clark, Beverly, 953 Florence, Galesburg, Ill., Galesburg.....	3
Collins, Betty, RR 3, Virginia, Ill., Virginia.....	3
Colson, Betty, 819 S. 5th, Pekin, Ill., Pekin.....	1/2
Conover, Alice, 320 N. 4th, Warsaw, Ill., Warsaw.....	3
Cordell, Howard, RR 3, Macomb, Ill., Western.....	2
Cordell, Jane, Biggsville, Ill., Biggsville.....	3
Corzatt, Ada, RR 1, Dallas City, Ill., Dallas City.....	1/2
Cox, Dorothy, Huntsville, Ill., Little York.....	3
Cox, Lucille, RR 1, Avon, Ill., Bushnell.....	2
Cox, Wm. H. H., Rockport, Ill.....	1/2
Cozine, Marilyn M., 1126 N. Main, Lewistown, Ill., Lewistown.....	3
Cuba, Elva, Tennessee, Ill., Colchester Community.....	3
Cuba, Mary, Tennessee, Ill., Colchester Community.....	3
Davis, Harold Carlos, RR No. 3, Mt. Sterling, Ill., Hersman.....	1/2

TEACHERS COLLEGE BOARD

Name, Address and High School	Quarters
DeLess, Mary, Clayton, Ill., Clayton	3
DeMoss, Corrine, 836 1/2 N. 5th, Quincy, Ill., Quincy	3
DePauw, Marie, 817 N. Elm, Kewanee, Ill., Kewanee	3
DeWitt, Grace, Versailles, Ill., Versailles	1
DeWitt, Virginia, 423 S. Main, Kewanee, Ill., Kewanee	3
Doering, Mary, 204 Sth, Rock Island, Ill., Rock Island Senior	3
Dorsett, Mardene, Colusa, Ill., Colusa	1/2
Douglas, Thelma, Macomb, Ill., Bardolph	3
Duvendack, Velma, Chapin, Ill., Chapin	3
Edlen, Betty, Meredosia, Ill., Meredosia Community	3
Ellison, Robert, Naples, Ill., Carrollton	1
Emans, Barbara, W. Walnut St., Canton, Ill., Canton	1/2
Epperson, Kenneth B., Newman, Ill., Newman	3
Ernst, Jennie, Warsaw, Ill., Hamilton	3
Ewers, Evelyn, New Holland, Ill., New Holland	1/2
Fansler, Jack, Altona, Ill., Altona	1/2
Ferguson, Robt. Lee, Gilson, Ill., Payson	1
Fields, Gilda, North Henderson, Ill., Alexis	3
Fornoff, Mildred, Mineral, Ill., Mineral	3
Fravil, Martha, Seaton, Ill., Little York	3
Frost, Florence P., Versailles, Ill., Versailles	1
Fullerton, Donnamae, Keithsburg, Ill., Keithsburg	3
Funk, Floyd, RR No. 3, Roodhouse, Ill., Winchester	1/2
Gain, Patricia, 414 W. Calhoun, Macomb, Ill., Western	3
Gawthrop, Janice, 91 Dietrick, Galesburg, Ill., Galesburg	3
Geisler, Mary, Mt. Sterling, Ill., St. Mary Academy	1/2
Geiss, Irene, Chandlerville, Ill., Chandlerville	1
Gerhardt, Nellie, Mendon, Ill., Mendon	1
German, Mary, Williamsfield, Ill., Williamsfield	2
Giddings, Geraldine, RR No. 2, Oneida, Ill., Monmouth	1/2
Gills, Ruth, Sciota, Ill., LaHarpe	1/2
Gillmore, Roberta, Joy, Ill., Joy	3
Gleim, Lucille, Grand Ridge, Ill., Ottawa	3
Gnann, Vera, Nauvoo, Ill., Nauvoo	3
Gaddis, Sibley B., Mt. Sterling, Ill., Mt. Sterling	1/2
Grice, Jessie Ferne, Hermon, Ill., Western	1/2
Gross, Mary, Clayton, Ill., Clayton	3
Hackensmith, Ethel E., RR No. 2, Cameron, Ill., Monmouth	1/2
Hainline, Velma, Bluffs, Ill., Chapin	1
Hall, Audrey, S28 19th, Moline, Ill., Moline	3
Hamm, Dale, RR No. 1, Adair, Ill., Adair	3
Hays, Martha, Barry, Ill., Barry	1/2
Hedges, Ruth, RR No. 1, Toulon, Ill., Toulon	3
Henderson, Marion, Box 274, Keithsburg, Ill., Keithsburg	2
Hoeft, Helen, 119 Palace Row, Geneseo, Ill., Geneseo	1
Hofer, Ruth, Aledo, Ill., Aledo	3
Hoover, William, Pleasant Hill, Ill., Pleasant Hill	3
Horan, Florence, Dallas City, Ill., Colusa	3
Howarter, Mildred, DeLong, Ill., Knoxville	1/2
Howat, Mary L., 1103 N. Glendale, Peoria, Ill., Woodruff	3
Howell, Maryon, Hersman, Ill., Hersman	1
Hughes, Helen J., RR No. 1, Macomb, Ill., Good Hope	2
Hull, Idella Welton, Plainville, Ill., Barry	1/2
Hultgren, Doris, RR No. 2, Woodhull, Ill., Cambridge	1/2
Jackson, Mary, Warsaw, Ill., Hamilton	3
Johnson, Beverly, 238 W. Pine St., Canton, Ill., Canton	3
Johnson, Davia, RR, Gilson, Ill., Galesburg	2
Johnson, Harriett, Berwick, Ill., Abingdon	3
Johnson, Helen R., Knoxville, Ill., Victoria	3
Johnson, LaVona, Taylor Ridge, Ill., Reynolds Community	3
Johnson, Myrna, Nebo, Ill., Pleasant Hill	3
Johnson, Rose, Viola, Ill., Galesburg	3
Jones, Bob, 319 Sherman, Macomb, Ill., Macomb	3
Juneman, Mary Helen, 695 Jackson, Bushnell, Ill., Bushnell	1
Jurgenson, Charlotte, Bradford, Ill., Bradford	3
Kenny, Mary, Rio, Ill., Oneida	1/2
Koch, Kenneth, Golden, Ill., Golden	2
Laird, Ada, Pittsfield, Ill., Pittsfield	1/2
LaKamps, Marian, Chapin, Ill., Chapin	1/2
Lamb, Edna, 1008 Washington, Quincy, Ill., Quincy	1
Lane, Dixie, 2159 Fairhaven Dr., St. Louis, Mo., Hardin	3
Lane, Marjorie, Bath, Illinois, Bath-Lynchburg	3
Lanterman, Earline, Williamsville, Ill., Elkhart	3
Larson, Dorothy, Alexis, Ill., Alexis	1/2
Lawrence, Lois Ruby, Rutland, Ill., Rutland	1/2
Lee, Martha, Smithshire, Ill., Roseville	3
Lindsey, Vivian, 721 W. Carroll, Macomb, Ill., Golden Community	3
Lippincott, Beth, RFD No. 1, Kinderhook, Ill., Hull	3
Logan, Ada, Smithfield, Ill., Farmington	2
Lyons, Edith, 202 First, Rock Island, Ill., Rock Island	1/2
Madsen, Margaret, Lyndon, Ill., Lyndon Community	3

PROCEEDINGS

Name, Address and High School	Quarters
Maring, Doris, 448 E. Garfield, Kewanee, Ill., Wethersfield	3
Marrs, Pearl Garland, 2900 Prospect, Peoria, Ill., Peoria	1
Martin, Freeman, Pearl, Ill., Pearl	1/2
McCannon, Valda, Lomax, Ill., Dallas City Community	3
McCraight, M. Elaine, Industry, Ill., Industry	3
McDowell, Barbara, 800 N. W. First Ave., Galva, Ill., Galva Community	3
McFadden, Cecil, Vermont, Ill., Vermont	3
McKay, Annabelle A., Seaton, Ill., Joy Community	1/2
McKim, Helen F., Oquawka, Ill., Oquawka	1
McNall, Elouise DeSmith, RR No. 5, Aledo, Ill., Aledo	3
McNeff, John, Mt. Sterling, Ill., Mt. Sterling	1/2
Melvin, Lois, Stronghurst, Ill., Media	3
Millen, Dorothy, 1216 Roseview, Kewanee, Ill., Kewanee	3
Miller, Raymond, Chandlerville, Ill., Chandlerville	1/2
Miner, Margie, J., 3728 Jardin, Houston, Texas, Sreator	3
Minneman, Leroy, E. Jackson, Macomb, Ill., Blandinsville	3
Moens, Rachel, RR No. 1, Geneseo, Ill., Atkinson	3
Mohrman, Mynabelle, 611 13th Ave., Fulton, Ill., Fulton Community	2
Mosher, Hazel, Bowen, Ill., Bowen Community	2
Moulton, William, 123 Prospect, Waverly, Ill., Waverly Township	3
Muelder, Doris, 304 N. Axtel, Milford, Ill., Bowen Community	1
Muelder, Wallace, Milford, Ill., Bowen Community	1/2
Mueller, Beulah, Reynolds, Ill., Reynolds	1/2
Mueller, Doris, RR, Reynolds, Ill., Reynolds	1/2
Noel, Mary Lou, 115 W. Adams St., Macomb, Ill., Macomb	1/2
Nolkemper, Marcia, 2634 Broadway, Quincy, Ill., Quincy	3
Norton, Lynde, 731 W. Adams, Pittsfield, Ill., Pittsfield	1/2
Nyberg, Ruth, Monmouth, Ill., Little York	1/2
Oberling, Dorothy, Coatsburg, Ill., Camp Point	3
Oghe, Iad Gerald, Murrayville, Ill., Murrayville	1/2
Osborn, Philip, Milford, Ill., Milford	1
Overton, Mariana, RR No. 3, Winchester, Ill., Winchester Community	1
Painter, Merna, Stronghurst, Ill., Terre Haute	1/2
Parker, Helen, Bowen, Ill., Bowen Community	2
Pearson, Betty Lou, Nebo, Ill., Nebo	3
Plate, Jonquil, Astoria, Ill., Astoria	3
Prentice, Carrie, RR No. 2, Colchester, Ill., Colchester	3
Raglin, Marjorie, RR No. 4, Monmouth, Ill., Monmouth	3
Randall, Jean, Biggsville, Ill., Biggsville	1/2
Rasmussen, Lily, 114 54th, Moline, Ill., Moline	3
Rawls, Magnolia, 295 Crafford, Bushnell, Ill., Bushnell	3
Ray, Evelyn, Roseville, Ill., Roseville	1/2
Reeve, Dorothy, Avon, Ill., Avon Community	3
Reische, Imogene, Mt. Sterling, Ill., Hersman	3
Risius, Joseph, RR No. 1, Brimfield, Ill., Brimfield	2
Robbins, Eula J., Viola, Ill., Viola	3
Robbins, Lois, Augusta, Ill., Augusta	3
Robinson, Flossie, Taylor Ridge, Ill., Coal Valley	3
Rodgers, Ana Day Schleiper, Pleasant Hill, Ill., Pleasant Hill	1
Ruggles, Orta Lee, RR, Joy, Illinois, Aledo	1/2
Sassen, June, RR No. 3, Geneseo, Ill., Geneseo Township	1/2
Schnake, Earl E., Beardstown, Ill., Arenzville	1
Scovel, Homer Sidney, 708 Henry St., Kewanee, Ill., Kewanee	1/2
Shanklin, Agnes, Sandoval, Ill., Sandoval	1/2
Shaver, Harold, Rushville, Ill., Rushville	3
Shay, Kathryn, Wataga, Ill., Sparta Township	3
Sheets, Dorothy, LaHarpe, Ill., LaHarpe	3
Sherwin, Wilma, RR No. 2, Winchester, Ill., White Hall	1/2
Shinkevich, Louise, 416 E. 8th, Kewanee, Ill., Kewanee	3
Sigler, Dorothy, RR No. 3, Barry, Ill., Barry Community	3
Simmons, Lorraine, 103 Roosevelt Rd., Peoria, Ill., Manual Training	2
Sims, Homer, LaPrairie, Ill., LaPrairie	3
Smith, Vera, RR, Vera, Ill., Gilson	1
Sorrill, Bonnie, 1464 Vermont St., Quincy, Ill., Quincy	1
Sorrill, Dorothy, RR No. 1, Quincy, Ill., Quincy	1/2
Sorrill, Marjorie, RR No. 1, Quincy, Ill., Liberty	3
Soule, Wallace, Blandinsville, Ill., Blandinsville	2
Sowder, Helen, 425 E. Grove, Galesburg, Ill., Galesburg	3
Sowers, Maurice W., Rushville, Ill., Rushville	1/2
Standard, Betty, Littleton, Ill., Rushville	3
Staples, Joyce Lee, 148 W. Locust, Canton, Ill., Canton	3
Stevens, M. H., 737 W. Gift Ave., Peoria, Ill., Lenox, Ia.	1/2
Stevens, John, LaHarpe, Ill., LaHarpe	1
Stodgell, Anita, Williamsfield, Ill., Williamsfield	3
Sullivan, Wm., RR No. 3, Macomb, Ill., Western	2
Summerhayes, Barbara, 1228 14 1/2 St., Rock Island, Ill., Rock Island	3
Sutton, June, Pleasant, Hill, Ill., Nebo	1/2
Sweney, Barbara, Prairie City, Ill., Prairie City	3
Switzer, Jean, Box 206, Bardolph, Ill., Bardolph	3
Thompson, Marie, RR No. 3, Galesburg, Ill., Galesburg	3
Thorell, Fern, Stronghurst, Ill., Terre Haute	3

TEACHERS COLLEGE BOARD

Name, Address and High School	Quarters
Trimpe, Eleanor, RR No. 2, Havana, Ill., Havana.....	1
Turley, Jessie J., New Boston, Ill., New Boston.....	3 ½
Turnbull, Glenn, Griggsville, Ill., Griggsville Community.....	3
Ulm, Frances, London Mills, Ill., London Mills Community.....	3
Unes, Evelyn, 515 Smith, Peoria, Ill., Manual Training.....	3
Van Dyke, Joseph, 1720 11 Ave., Moline, Ill., Moline.....	3
Van Winkle, Martha, RR No. 3, Avon, Ill., Ellisville Community.....	1
Viar, Don, 2512 S. 5th, Springfield, Ill., Chatham.....	1
Wagner, Joyce, Victoria, Ill., Victoria.....	2
Walker, Joan, RR No. 3, Macomb, Ill., Western.....	3
Walters, Enid, Bader, Ill., Astoria.....	1 ½
Webb, Betty, Bushnell, Ill., Bushnell.....	1
Webb, Ruby, Tennessee, Ill., Colchester Community.....	3
Weinberg, Mary, Augusta, Ill., Augusta Community.....	3
Wetzel, Frank, 351 E.S. Main, Carrollton, Ill., Toulon Township.....	3
White, Betty Helen, Plymouth, Ill., Carthage.....	1 ½
Whitney, Mabel E., Illinois City, Ill., Joy Community.....	3
Whittemore, Margaret, Dallas City, Ill., Dallas City Community.....	3
Williams, Myrene, 2711 Spruce, Quincy, Ill., Quincy.....	3
Willock, Beulah, Fountain Green, Ill., Macomb.....	2
Wittles, Ruth, 1020 Jefferson, Quincy, Ill., Quincy.....	3
Wright, Elene, Mendon, Ill., Mendon Township.....	1 ½
Wood, Mary, Main St., Carthage, Ill., Carthage.....	1
Young, Herschel, Roseville, Ill., Blandinsville.....	3
Ziegler, Elmer, Box 277, Aledo, Ill., Muscatine.....	1 ½
Zumwald, Elmore, Pittsfield, Ill., Western.....	1 ½
Zumwalt, Wayne, Nebo, Illinois, Nebo.....	3
Total	502 ½
Total Amount Due (502 ½ Quarters at \$10 per Quarter).....	\$5,025.00

II. FACULTY

1. New Appointments:

- a. Mrs. Thomas J. Moran, who has a B.S. degree from South Dakota and M.A. from the University of Chicago, replaced Mr. Claude Hesh as geography teacher for the months of April and May at a salary of \$200 per month. Mrs. Moran taught in the Roosevelt High School in Des Moines, Iowa, until her husband, who is an officer in the Air Corps, was transferred to another military camp.
- b. Miss Margaret B. Donley has been employed as second grade critic to replace Miss Kathryn Smith, who resigned March 24, 1944. Miss Donley's salary will be \$275 per month, and she will assume her duties on September 1, 1944. Miss Donley has a B.S. degree from Kansas State Teachers College, Emporia, Kansas, an A.M. degree from Columbia University, and has done graduate study beyond the Master's degree at the University of Colorado for two summers.
- c. Mrs. Naomi Jane Avery, who has acted as second grade critic from March 27, 1944, to June, 1944, will continue in this position for the first summer term. Her salary is \$200 per month.
- d. Mr. Courtney C. Aldrich of Louisiana State Normal College has been employed as Assistant Professor of Geography to replace Mr. Claude Hesh, who resigned April 1, 1944. Mr. Aldrich will assume this position on June 1, 1944, and his salary is \$300 per month. Mr. Aldrich has a B.S. degree from the University of Missouri and an

M.S. degree from Louisiana State University; all work for the Ph.D. degree has been completed at Louisiana State University with the exception of the thesis which is now in the process of being written.

- e. Mrs. Esther Shultz has been employed to replace Miss Lyndal Swofford in the library during the first summer term at a salary of \$100 per month.

2. Leaves of Absence:

- a. Mr. Theodore L. Carlson requests a leave of absence without pay for the first summer term to continue study toward his doctorate at the University of Illinois.
- b. Miss Lyndal Swofford requests a leave of absence without pay during the summer of 1944 study at Northwestern University.
- c. Mr. John L. Sullivan, Assistant Professor in Agriculture, requests a leave of absence without pay for the first summer term to study at the University of Illinois.

3. Faculty list, with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1944, to be paid from Personal Services appropriation.

Name, Classification and Department	Salary Per Month	Salary 9 Months
Aldrich, Courtney C., Assistant Professor, Geography.....	\$300.00	\$2,700.00
Archer, J. L., Professor, Extension.....	380.00	3,420.00
Ayre, H. G., Associate Professor, Mathematics.....	310.00	2,790.00
Bailey, D. L., Associate Professor, Education.....	370.00	3,330.00
Barnwell, Robert, Instructor, Physical Education.....	225.00	2,025.00
Beighey, Clyde, Professor, Commerce.....	385.00	3,465.00
Bennett, C. W., Assistant Professor, Chemistry.....	275.00	2,475.00
Bennett, Mary, Associate Professor, Biology.....	310.00	2,790.00
Bodine, M. G., Associate Professor, History.....	310.00	2,790.00
Bonham, Tressie, Assistant Professor, Home Economics.....	137.50	1,237.50
Brophy, Kathleen, Assistant Professor, Physical Education.....	270.00	2,430.00
Burke, Marjorie, Instructor, Training School.....	245.00	2,205.00
Carlson, Theo. L., Assistant Professor, Social Science.....	255.00	2,295.00
Carson, Ruth, Associate Professor, Foreign Language.....	340.00	3,060.00
Colby, Eva, Associate Professor, Home Economics.....	320.00	2,880.00
Cooper, Bessie, Assistant Professor, Training School.....	315.00	2,835.00
Corbin, Mabel, Emerita, English.....	130.00	1,170.00
Cordell, Grace, Instructor, Library.....	100.00	900.00
Crabb, Edythe, Instructor, Health.....	160.00	1,440.00
Crilly, Karl, Associate Professor, Music.....	310.00	2,790.00
Donley, Margaret B., Assistant Professor, Training School.....	275.00	2,475.00
Duncan, Myrtle, Assistant Professor, Training School.....	275.00	2,475.00
Eller, W. H., Associate Professor, Physics.....	330.00	2,970.00
Evans, Cecile, Assistant Professor, Training School.....	275.00	2,475.00
Garner, C. W., Instructor, Physical Education.....	137.50	1,237.50
Garwood, Irving, Professor, English.....	435.00	3,915.00
Gayler, George, Emeritus, Extension.....	137.44	1,236.96
Ginnings, R. M., Emeritus, Mathematics.....	175.55	1,579.95
Grimm, Charlotte, Instructor, Training School.....	75.00	675.00
Herndon, Helen, Nurse I, Health.....	125.00	1,125.00
Hofer, Ruth E., Instructor, Training School.....	75.00	675.00
Hooper, Isabel, Assistant Professor, English.....	275.00	2,475.00
Horrabin, Waldo, Assistant Professor, Chemistry.....	265.00	2,385.00
Krueger, Hanna, Instructor, Library.....	215.00	1,935.00
Lafin, Allan, Instructor, Commerce.....	265.00	2,385.00
Langemo, Amanda, Instructor, English.....	225.00	2,025.00
Linder, R. G., Associate Professor, Education.....	320.00	2,880.00
Miller, Rayman, Assistant Professor, Industrial Arts.....	265.00	2,385.00
Miner, Sarah, Instructor, Home Economics.....	260.00	2,340.00
Mitchell, Beulah, Assistant Professor, Training School.....	275.00	2,475.00
Moon, Dorothy, Instructor, Physical Education.....	235.00	2,115.00
Nelson, Carl, Assistant Professor, Music.....	265.00	2,385.00
Oathout, C. H., Professor, Agriculture.....	380.00	3,420.00

TEACHERS COLLEGE BOARD

6. Affiliated Schools faculty list for the regular term of thirty-six weeks, beginning September 1, 1944, to be paid from Personal Services appropriation:

Name and Classification	Salary Per Month	Salary 9 Months
Burgard, Albert, Instructor.....	\$75.00	\$ 675.00
Dixon, Dorothy, Instructor.....	50.00	450.00
Duren, Juell, Instructor.....	25.00	225.00
Johnson, Marjorie, Instructor.....	25.00	*150.00
Lashbrook, Orrin, Instructor.....	65.00	585.00
Monson, S. C., Instructor.....	55.00	495.00
Platt, Mabel, Instructor.....	35.00	315.00
Schmitz, Mary, Instructor.....	65.00	585.00
Thornton, Wm. R., Instructor.....	20.00	180.00
Tingley, Estelle, Instructor.....	20.00	180.00
Watson, Mrs. Abbie, Instructor.....	50.00	450.00
Yerasavich, Margaret, Instructor.....	25.00	225.00
Total		\$4,515.00

*Salary for six months.

7. Faculty members and other employees in military service:

Name and Classification	Salary Per Month
Barclay, Ralph, Assistant Professor	\$275.00
Foreman, Donald S., Grounds Foreman.....	180.00
Hanson, Raymond W., Associate Professor.....	330.00
Julstrom, Clifford, Instructor.....	240.00
Stubblefield, Henry I., Professor.....	375.00
Welker, John J., Assistant Professor.....	255.00
Hodges, Kenneth, Janitor I.....	125.00

These people are on leave for the duration and are not receiving any salary. This report is made as a matter of record only.

8. Retirements:

- a. Mr. Chester Kirkbride, who has served as janitor at the Western Illinois State Teachers College for twenty-five years and who is sixty-seven years of age, desires to retire as of July 1, 1944. He is requesting retirement before reaching the maximum age of sixty-eight due to poor health. It is recommended that his request be granted.
- b. Margaret J. Henry, who has served as laundry worker at the Western Illinois State Teachers College for twenty-four years and who is sixty-five years of age, desires to retire as of September 1, 1944. She is requesting retirement before reaching the maximum age of sixty-eight due to poor health. It is recommended that her request be granted.

9. The following is a list of faculty members and employees who will be on the retired list by September 1, 1944:

DeCamp, W. E.	Schuppert, W. L.
Henry, Margaret J.	Shifley, Charles
Jackson, Fanny R.	Straight, M. K.
Kirkbride, Chester	Thompson, Katherine
Morgan, W. P.	Wear, Roscoe

IV. ORGANIZATION—No report.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

The Western Illinois State Teachers College was requested by the Illinois Post-War Planning Commission through the Department of Registration and Education to prepare building prospectuses for the immediate post-war period and for twenty-five years in the future. To give the Board a brief statement in regard to our needs at Western, we submit the following list of building projects. We have attempted to arrange them in the descending order according to our needs as follows:

Project No. 1 Additions to the gymnasium and the women's dormitory. The addition to the gymnasium is the superstructure for the swimming pool; estimated cost \$100,000. The addition to the women's dormitory provides for seventy-eight additional rooms; estimated cost \$235,000. Total estimated cost of Project No. 1, \$335,000.

Project No. S-1 This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the additions to the gymnasium and women's dormitory.

Project No. 2 Science building to house the equipment, classrooms, and facilities for teaching botany, zoology, chemistry, physics, visual education, and radio broadcasting and demonstration. Included in this project will be a small greenhouse, 25 by 75 feet. Estimated cost, \$750,000.

Project No. S-2 This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the science building.

Project No. 3 Library building to meet the needs of a student body of 1,600 persons. The library should be of such a nature as to provide facilities for graduate work as well as undergraduate work. Estimated cost, \$600,000.

Project No. S-3 This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the library building.

Project No. L-1 Purchase of land necessary for post-war building:

Approximately forty acres of farm land directly North of the present college campus and connecting with the golf course at the Northwest corner. About ten acres are rolling farm land; the other thirty acres are level and usable for athletics and agricultural purposes. The Western Illinois State Teachers College has never had land to carry on the farm projects for its agriculture students in high school and college. This farm would be ideal for this purpose in part, and the remainder or all, if necessary, can be used for the expansion of the campus. Estimated value, \$8,000 to \$10,000.

Other property needed to round out the college property is the half-block between Pierce and Charles Streets adjacent to the present college campus and the block bounded by Murray, Pierce, and Charles Streets and the campus. The estimated value of the half-block is \$9,800; the estimated value of the block is \$56,400.

The foregoing projects are the four which we have submitted in some detail to the Post-War State Committee. The plans for the addition to the gymnasium are complete in every respect. The plans and specifications for the library, science building, and dormitory are now being completed.

Additional buildings and projects proposed for Western Illinois State Teachers College for the next twenty-five years as requested by the State Educational Planning Commission are as follows:

Project No. 4 Power plant addition to provide for future buildings.

Project No. S-4 Campus plan and drainage. Before additional buildings can be constructed, considerable grading and preparation of the campus will be necessary. In this project we wish to include the construction of a storm sewer to enclose the water now traversing the campus in what is known as the ravine. The odor from this polluted water, although partially corrected at the present time, has been a source of annoyance for forty years at Western. The only logical solution seems to be to run a large tile across the campus to carry off this water.

Project No. 5 Men's dormitory to house one hundred men with a complete unit such as kitchen, cafeteria, dining room, living quarters for a faculty member, etc.

Project No. 6 Golf course. Building of greens, construction of a roadway and a small building for dressing room facilities. Plans and specifications are all complete for this project with the exception of the plans for the small building. The land is owned by the state, having been purchased by the College Athletic Association and given to the state several years ago.

Project No. 7 President's house. A ten-room house to provide facilities for the president and his family and visiting guests on the campus.

Project No. 8 Agriculture implement house for the storing of agricultural machinery and the teaching of agriculture.

Project No. 9 Field house. Building to provide for men's intramural athletics, military drill, varsity track, baseball, and girls' varsity and intramural athletics. This would require a building of approximately 100 by 300 feet.

Project No. 10 Auditorium and Music Building. There is a need on the campus at Western for an auditorium and music building with seating capacity for 2,000 people. At the present time the Music Department is scattered over the campus wherever we can find a vacant room in four different buildings.

Project No. 11 Industrial Arts Building. If the present trends and indications can be taken as a guide, there will be a great increase in vocational and industrial education at the close of World War II. If that trend and demand continues, we will need an Industrial Arts Building to provide facilities to train 400 students in that type of work. This building will be combined with what is known as a Service Building.

Project No. 12 Addition to the present Arts Building to provide facilities for 200 Home Economics students.

Project No. 13 Cement stadium with shower rooms and dressing facilities for the teams underneath the stadium. Facilities for 10,000 spectators.

Project No. 14 Student Union Building. At the present time there is no place on the campus or in the city except the gymnasium, which is in use practically all the time, where the students can have social gatherings, parties, dances, etc. That is the type of building which is needed somewhere on the campus.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The Federal Government has set up possibilities for non-commercial educational broadcasting stations which may operate as experimental stations after World War II. In order to fill out F.C.C. Form No. 313 to apply for this permit, we need the official permission of the State Teachers College Board in the form of a resolution. We believe there will be great possibilities for educational broadcasting as a form of education after World War II; hence, we shall appreciate permission to apply for such a license. This permission does not bind us to operate such a station but will place us in a position to do so in case we obtain the funds through our Foundation Fund.
2. To obtain official Board action on the resolution which was passed at the last Board meeting concerning graduate work, we hereby request permission to offer two or three courses during 1944-45 on Saturday or in the evening in the Departments of Education, English, and Social Science.

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

1. The Normal School Scholarship List of Students.
2. The appointment of Mrs. Thomas J. Moran as geography teacher for the months of April and May at a salary of \$200 per month.
3. The appointment of Miss Margaret B. Donley as second grade critic, beginning September 1, 1944, at a salary of \$275 per month.
4. The appointment of Mrs. Naomi Jane Avery as second grade critic for the first summer term at a salary of \$200 per month.
5. The appointment of Mr. Courtney C. Aldrich as Assistant Professor of Geography, beginning June 1, 1944, at a salary of \$300 per month.
6. The appointment of Mrs. Esther Shultz as assistant in the library for the first summer term at a salary of \$100 per month.
7. The leave of absence without pay of Mr. Theodore L. Carlson for the first summer term.
8. The leave of absence without pay of Miss Lyndal Swofford during the summer of 1944.

PROCEEDINGS

9. The leave of absence without pay of Mr. John L. Sullivan for the first summer term.
10. The faculty list with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1944, to be paid from Personal Services appropriations.
11. The changes in the faculty list for the First and Second Summer Terms.
12. The appointment of Mr. R. L. Louderman as a laborer at a salary of \$110 per month.
13. The appointment of Mr. Garnet Inman as Janitor I at a salary of \$110 per month.
14. The leave of absence for Mr. Kenneth Hodges, Janitor I, for the duration.
15. President and Employees for 1944-45 for twelve months, beginning July 1, 1944, to be paid from Personal Services appropriations.
16. Administrative faculty members for 1944-45 for twelve months, beginning July 1, 1944, to be paid from Personal Services appropriations.
17. Employees for regular year of twelve months, beginning July 1, 1944, to be paid from the Teachers College Income Fund.
18. Affiliated schools faculty list for the regular term of thirty-six weeks beginning September 1, 1944, to be paid from Personal Services appropriations.
19. The retirement of Mr. Chester Kirkbride, janitor, as of July 1, 1944.
20. The retirement of Margaret J. Henry, laundry worker, as of September 1, 1944.
21. Permission to apply for license to operate a noncommercial educational broadcasting station after World War II.
22. Permission to offer two or three courses during 1944-45 on Saturday or in the evening in the Departments of Education, English, and Social Science.

Respectfully submitted,

F. A. BEU, *President.*

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at the La Salle Hotel in Chicago, Illinois, on Tuesday, June 6, 1944.

I. STUDENTS**1. Attendance, Spring Term, 1944**

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	22	81	103	200
Juniors	22	76	98	161
Sophomores	28	144	172	234
Freshmen	64	228	292	386
Extension	25	108	133	174
Total Students Carrying				
College Subjects			798	1,155
b. High Schools				
University High School.....			149	198
Carterville Community High School.....			203	211
Total			352	409
c. Elementary Schools				
Allyn Training School.....			184	122
Brush Training School.....			173	205
Rural Training Schools.....			157	159
Total			514	486
Grand Total			1,664	2,050

2. Normal School Scholarships:

Students admitted on Scholarships, Southern Illinois Normal University, since the June, 1943, report, as provided by Section 166, 167, and 169a of "An Act to establish and maintain a system of free schools"—Smith-Hurd Revised Statutes, Illinois, Chapter 122, Sec. 191-195a.

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Adams, Lillian B., Marion.....	\$5.00					\$ 5.00
Alston, Mary F., Sparta.....			\$10.00	\$10.00	\$10.00	30.00
Armstrong, Genevieve, Carbondale.....	5.00	\$5.00				10.00
Avis, Richard, Johnston City.....			10.00	10.00	10.00	30.00
Baldwin, Mary, Equality.....			10.00	10.00	10.00	30.00
Bearden, Frances, Christopher.....			10.00	10.00	10.00	30.00
Belt, Virginia M., Benton.....	5.00		10.00	10.00		25.00
Blankenship, Jessie R., Salem.....	5.00		10.00	10.00		30.00
Boatman, Helen, Alton.....		5.00	10.00	10.00		30.00
Bondurant, Naomi Lou, Cairo.....			10.00	10.00	10.00	30.00
Boucher, Peggy D., Murphysboro.....			10.00	10.00	10.00	30.00
Bowen, Betty J., Herrin.....			10.00	10.00	10.00	30.00
Bradley, Nell, Metropolis.....			10.00	10.00	10.00	30.00
Bramstedt, Ether, Mascoutah.....			10.00	10.00	10.00	30.00
Brinson, Ella Mae, Carbondale.....			10.00	10.00	10.00	30.00
Brown, Barbara, DuQuoin.....			10.00	10.00	10.00	30.00
Brown, Mildred M., E. St. Louis.....	5.00	5.00	10.00	10.00		30.00
Bruce, H. Byron, Kell.....			10.00			10.00
Brush, Velma, Jacob.....			10.00	10.00	10.00	30.00
Bryant, Betty F., Herrin.....			10.00	10.00	10.00	30.00
Buddenbaum, Kathryn, Belknap.....	5.00					5.00
Bude, Marian R., Centralia.....	5.00		10.00	10.00	5.00	30.00
Calcaterra, Geneva, Herrin.....			10.00	10.00	10.00	30.00
Calver, Alberta, Marissa.....			10.00	10.00	10.00	30.00
Carter, Mary E., Carmi.....	5.00					5.00

PROCEEDINGS

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Cook, Mildred V., Opdyke.....			\$10.00	\$10.00	\$10.00	\$30.00
Coulson, Lois E., Christopher.....	\$5.00	\$5.00	10.00	10.00		30.00
Cox, Ernestine, West Frankfort.....			10.00	10.00	10.00	30.00
Crader, Doris, E. St. Louis.....			10.00	10.00	10.00	30.00
Crawford, Barbara, Sandoval.....	5.00	5.00				10.00
Crawford, Nina M., Litchfield.....			10.00	10.00	10.00	30.00
Culli, Edna M. C., Mt. Vernon.....			10.00			10.00
Cunningham, Elizabeth, Pinckneyville....			10.00	10.00	10.00	30.00
Dakin, M. Irene, Ulin.....	5.00	5.00	10.00	10.00		30.00
Dallas, Euline, Harrisburg.....			10.00	10.00	10.00	30.00
Davis, Lillian E., Mounds.....					10.00	10.00
Dawe, Marjorie, Marion.....			10.00	10.00	5.00	25.00
Deason, Wallace Ray, Hurst.....	5.00					5.00
De Runtz, Helen M., Granite City.....					10.00	10.00
Dickson, Martha C., Lenzburg.....	5.00	5.00				10.00
Ditzler, Lorraine M., Ava.....	5.00					5.00
Dodd, James B., Eldorado.....			10.00	10.00	10.00	30.00
Doolin, M. Fidella, Harrisburg.....			10.00	10.00	10.00	30.00
Elmore, Clifford L., Coffeen.....	5.00	5.00				10.00
Emling, Bessie Ruth, Pinckneyville.....			10.00	10.00	10.00	30.00
Etherton, Floe Dean, Pittsburg.....	5.00	5.00				10.00
Evans, Elizabeth R., Murphysboro.....	5.00					5.00
Farrar, Alma Agnes, Gorham.....			10.00	10.00	10.00	30.00
Fawcett, Freda M., Zeigler.....			10.00	10.00	10.00	30.00
Fisher, Glenda E., Dongola.....	5.00					5.00
Fisher, Mae Rose, Salem.....	5.00					5.00
Floarke, Ura Luella, Valmeyer.....	5.00	5.00				10.00
Foehner, Charles, Pocahontas.....	5.00	5.00	10.00			20.00
Fogler, Dorothy, Flora.....			10.00	10.00	10.00	30.00
Ford, Henry, Dongola.....			10.00	10.00	10.00	30.00
Fortuna, Florence B., Staunton.....	5.00	5.00	10.00			20.00
Frank, Avis, Carbondale.....			10.00	10.00	10.00	30.00
Freeman, Nancy, Benton.....			10.00	10.00	10.00	30.00
Fritz, Bernice, E. St. Louis.....			10.00	10.00	10.00	30.00
Gabriel, Dorris L., Bunker Hill.....	5.00					5.00
Gasaway, Carl, Harrisburg.....	5.00	5.00				10.00
Giebe, Ruthann, E. St. Louis.....			10.00	10.00	10.00	30.00
Gilliland, Dolores E., E. St. Louis.....	5.00					5.00
Goostree, Joan, Centralia.....			10.00	10.00	10.00	30.00
Gray, J. Imogene, Granite City.....			10.00	10.00	10.00	30.00
Hanks, Maxine, Crossville.....	5.00					5.00
Gum, Robert H., Carbondale.....	5.00					5.00
Hastings, Bob J., Marion.....	5.00		10.00	10.00	5.00	30.00
Hatfield, Robert Lewis, Ava.....		5.00	10.00	10.00	5.00	30.00
Houston, Doris, E. St. Louis.....				10.00	10.00	20.00
Houston, Evelyn, Royalton.....			10.00	10.00	10.00	30.00
Hyte, Vivian V., Mound City.....			10.00	10.00	10.00	30.00
Jackson, Tommie Lee, Chester.....	5.00	5.00	10.00	10.00		30.00
Jennings, Barbara Lee, Tamms.....				10.00	10.00	20.00
Johnson, Elizabeth L., Carbondale.....				10.00	10.00	20.00
Johnson, Eunice, Galatia.....	5.00	5.00				10.00
Jones, Dorothy L., Hartford.....	5.00		10.00	10.00	5.00	30.00
Jordan, Phyllis M., Enfield.....			10.00	10.00	10.00	30.00
Karnes, Joan, West Frankfort.....			10.00	10.00	10.00	30.00
Karraker, Lois, Jonesboro.....			10.00	10.00	10.00	30.00
Keene, Margaret, Pinckneyville.....	5.00					5.00
Kirby, Pauline, Goreville.....			10.00	10.00	10.00	30.00
Knop, Ruth E., Campbell Hill.....			10.00	10.00	10.00	30.00
Kraatz, Dorothy, Olmsted.....			10.00	10.00	10.00	30.00
Kyles, A. Marion, Madison.....			10.00	10.00	10.00	30.00
Laurie, June, Gillespie.....			10.00	10.00	10.00	30.00
Leathers, Frances J., Carmi.....	5.00		10.00			15.00
Ledbetter, Lois L., Murphysboro.....	5.00	5.00	10.00	10.00		30.00
Ledbetter, Robin F., Herod.....			10.00	10.00	10.00	30.00
Lemon, Betty J., Tunnel Hill.....			10.00	10.00	10.00	30.00
Lence, James T., Cobden.....	5.00					5.00
Liebheit, Mildred, Waterloo.....			10.00	10.00	10.00	30.00
Lilly, Barbara, Alto Pass.....			10.00	10.00	10.00	30.00
Linkon, Norma A., DuQuoin.....			10.00	10.00	10.00	30.00
Logan, Dorothy, Chicago.....			10.00	10.00	10.00	30.00
Longbons, Dolores, Albion.....	5.00					5.00
Manley, June Pauline, Ramsey.....	5.00	5.00				10.00
Mann, Maxine, Cartersville.....			10.00			10.00
Marlow, Charlotte B., Opdyke.....			10.00	10.00	10.00	30.00
McDaniel, Frances E., Thompsonville.....			10.00	10.00	10.00	30.00
McGee, James R., Granite City.....				10.00	10.00	20.00
McGee, Jamie Lee, Granite City.....	5.00			10.00	10.00	25.00
McIntire, Margaret, Grand Chain.....			10.00	10.00	10.00	30.00
McRaven, Juanita, McClure.....	5.00	5.00	10.00	10.00		30.00
McReynolds, Edna, Thompsonville.....	5.00		10.00	10.00	5.00	30.00

TEACHERS COLLEGE BOARD

Name and Address	1st Summer Term	2d Summer Term	Fall Term	Winter Term	Spring Term	Total
Meyer, Bette Eckert, Herrin.....	\$5.00		\$10.00	\$10.00	\$ 5.00	\$30.00
Middleton, Marion, Iuka.....				10.00	10.00	20.00
Miller, Doris Jean, Eldorado.....	5.00	\$5.00	10.00	10.00		30.00
Miller, Geraldine, Murphysboro.....		5.00				5.00
Miller, Muriel M., Jonesboro.....			10.00	10.00	10.00	30.00
Miller, Shirley H., Scott Field.....			10.00	10.00	10.00	30.00
Millikan, Elma Lois, West Frankfort.....			10.00	10.00	10.00	30.00
Missavage, Edward, Royaltown.....	5.00	5.00				10.00
Mitchell, Jane, Murphysboro.....			10.00	10.00	10.00	30.00
Montgomery, Geraldine, Carbondale.....			10.00	10.00	10.00	30.00
Moore, Wilma, Harrisburg.....			10.00	10.00	10.00	30.00
Murphy, Alma L., Creal Springs.....	5.00	5.00	10.00	10.00		30.00
Nagel, Vera L., Girard.....			10.00	10.00		30.00
Odle, Herbert A., Raleigh.....	5.00	5.00				10.00
O'Keefe, Helen M., Stonefort.....			10.00	10.00	10.00	30.00
O'Rourke, Ann Agnes, Zeigler.....				10.00	10.00	20.00
Palfalvy, Mary, Royaltown.....			10.00	10.00	10.00	30.00
Peebles, Wallace L., Pittsburg.....			10.00			10.00
Pellock, Eva, Bend.....			10.00			10.00
Piggott, Virginia, Mounds.....			10.00	10.00	10.00	30.00
Pixley, Clara E., West Salem.....			10.00	10.00	10.00	30.00
Polan, Esther, E. St. Louis.....	5.00		10.00			15.00
Potts, Pauline, Keyesport.....	5.00	5.00	10.00	10.00		30.00
Poynter, Ralph B., Mound City.....			10.00	10.00		20.00
Ragland, George C., Carbondale.....	5.00	5.00	10.00		10.00	30.00
Raymon, Laura, Carbondale.....	5.00					5.00
Reynolds, Velma, Waltonville.....			10.00	10.00	10.00	30.00
Rippelmeyer, Robert W., Valmeyer.....			10.00	10.00	10.00	30.00
Roberson, Wava V., Mt. Vernon.....			10.00	10.00	10.00	30.00
Roberts, Thomas G., Harrisburg.....	5.00	5.00	10.00			20.00
Ruff, Opal, Shelbyville.....			10.00	10.00	10.00	30.00
Rush, Dorothy Venus, Herrin.....			10.00	10.00	10.00	30.00
Rushing, Dorothy, Carterville.....			10.00	10.00	10.00	30.00
Rushing, Maxine, Carbondale.....			10.00	10.00	10.00	30.00
Rushing, Vaudra, Carbondale.....			10.00	10.00	10.00	30.00
Sanders, Virginia, Marion.....			10.00	10.00	10.00	30.00
Schenke, Olinda E., Lenzburg.....	5.00	5.00	10.00	10.00		30.00
Schmitt, Sarah, Royaltown.....	5.00		10.00	10.00		25.00
Schwegman, Helen Mar, Herrin.....			10.00	10.00	10.00	30.00
Shaver, Maurine, Thebes.....	5.00					5.00
Sheffer, Bernice, Zeigler.....	5.00					5.00
Sitter, E. Elizabeth, Anna.....			10.00	10.00	10.00	30.00
Smith, Norma A., St. Elmo.....	2.50		10.00			12.50
Sowers, Rua Mae, Dix.....			10.00	10.00	10.00	30.00
Sprankel, Charlene, Waterloo.....			10.00	10.00	10.00	30.00
Stahlheber, Patricia, Belleville.....	5.00	5.00	10.00	10.00		30.00
Stewart, Dorris L., Anna.....			10.00	10.00	10.00	30.00
Suva, Dolores M., Granite City.....			10.00	10.00	10.00	30.00
Taborn, Mescal Louise, Mounds.....			10.00	10.00	10.00	30.00
Theiss, Nina Louis, E. St. Louis.....			10.00	10.00	10.00	30.00
Todd, Zellah F., McLeansboro.....	5.00					5.00
Utley, Ruth, Omaha.....	5.00	5.00	10.00		10.00	30.00
Vinyard, Edith, Raleigh.....		5.00				5.00
Walter, Vera, Brownsville.....	5.00	5.00				10.00
Wardrop, Leslie, Golconda.....			10.00	10.00		20.00
Wegner, Grace M., Belleville.....			10.00	10.00	10.00	30.00
Wells, Eugene, Mt. Vernon.....		5.00	10.00	10.00		25.00
Wahlen, Patricia, Brookport.....	5.00					5.00
Whetstone, John L., Burnt Prairie.....	5.00		10.00	10.00		25.00
White, Lula Pauline, Sesser.....	5.00		10.00			15.00
Witter, Virginia R., McLeansboro.....			10.00			10.00
Witzel, Retha, Centralia.....	5.00	5.00	10.00	10.00		30.00
Wright, Allyn, Norris City.....			10.00	10.00	10.00	30.00
Wright, Marie A., Belleville.....		5.00	10.00	10.00	5.00	30.00
Yates, Mary Grace, Binard.....	5.00					5.00
Zwicky, Joy Lucille, Chicago.....			10.00	10.00	10.00	30.00

NORMAL SCHOOL SCHOLARSHIPS FOR VETERANS, 1943-1944

Name and Address	Winter Term	Spring Term	Total
Anderson, Willie D., Carbondale.....	\$10.00	\$10.00	\$20.00
Cain, Philip Theodore, Eldorado.....		10.00	10.00
George, James H., Tamaroa.....		10.00	10.00
Gibson, Noel E., Herrin.....	5.00	10.00	15.00
Harris, Floyd, Johnston City.....	5.00	10.00	15.00
Harris, Howard, Johnston City.....		10.00	10.00
Howell, Snyder, Johnston City.....		10.00	10.00
Lightfoot, Robert, Stonefort.....	10.00	10.00	20.00

PROCEEDINGS

Name and Address	Winter Term	Spring Term	Total
Miller, Allan E., Evansville, Ind.....	\$10.00	\$10.00	\$ 20.00
Poole, Kenneth, Buncombe.....		10.00	10.00
Parker, Donald Ray, Thompsonville.....	10.00	10.00	20.00
Tweedy, Hewey E., Dongola.....	10.00	10.00	20.00
Wood, William H., Mt. Vernon.....	10.00	5.00	15.00
Zukosky, Joe, West Frankfort.....	10.00	10.00	20.00
Grand Total			\$4,167.50

II. FACULTY

1. Deaths and Resignations:

I am sorry to report officially the death of Mr. Roscoe Puliam, who for nine years was President of Southern Illinois Normal University. This item was omitted from the last report. His vision and resourcefulness made him a great president. The College has lost a man of fine character and ability.

Miss Ruth Husband has tendered her resignation to be married. I have recommended her advance in rank.

In accordance with an Army directive, the Aviation Cadet Training Program will be discontinued on June 30, 1944. The following people whom we have employed on the Army Program will now be released:

Mr. Loren Spires
Mr. Frank Ellis

It is recommended that these persons be released from employment here at this college.

2. Leaves of Absence:

- a. Mr. Edward C. McDonagh, Assistant Professor in the Sociology Department, has been inducted into the Armed Forces.
- b. Mr. Buboltz, Assistant Professor of Commerce, has been inducted into the Armed Forces.
- c. Mr. Homer C. Rose, Instructor in Industrial Education, has been inducted into the Armed Forces.
- d. Mr. Orville Alexander has an opportunity to work with the Bureau of Legislative Research for a year beginning September 1, 1944.
- e. Mr. Melvin Segal has an opportunity to teach in the Massachusetts Institute of Technology for the summer session and also for the school year 1944-45. This work will involve a study of labor relations and would be valuable to the University as well as to Mr. Segal.
- f. Mr. Allan H. Bone has been offered a position at Duke University, but hopes to return to S.I.N.U. when the enrollment warrants.
- g. Dr. Thelma Kellogg renewed for 1 year of leave of absence.

3. Sabbatical Leaves:

These persons had made application in March but their applications were not included in the April 3, 1944, Board Report.

- a. Mrs. Helen Matthes of the Music Department, who joined the faculty in 1920, asks leave for the first half of the regular school year at full pay, to take special work in music at Juilliard's School of Music. The Music Department can take care of her work.
- b. Mrs. Dorothy Muzzey, of the Women's Physical Education Department, who joined the faculty in 1928, asks leave of absence for the entire school year, 1944-45, to continue work leading to the Doctor's Degree. Since Miss Etheridge, the head of the Women's Physical Education Department, has joined the Armed Forces, it will be necessary to secure a replacement for Miss Etheridge in order that Mrs. Muzzey be granted this leave. However, her long years of service entitle her to this consideration.
- c. Mr. H. W. Schroeder of the Industrial Education Department has asked for leave for the fall term in order that he might visit other vocational schools and plan for the new Vocational College. This is necessary work in the reorganization and will probably take a substitute teacher since Mr. Schroeder is the only full-time teacher in the Industrial Arts Department.
- d. Mr. George Bracewell of the Practice Department, who joined the faculty in 1931, has requested a leave of absence for the last half of this school year, 1944-45, to complete the work for his Doctor's degree, at the University of Michigan, Ann Arbor. The work could be carried on by the present staff.

It is recommended that sabbatical leaves be granted to these people and that arrangements be made so that Mrs. Muzzey will not be discriminated against.

Mr. R. D. Bowden, who was granted a leave of absence to work with the American Red Cross, was notified by Mr. Pulliam of irregularities in his scholastic record and asked to resign. This notice was received by Mr. Bowden but so far he has made no reply. This fact is mentioned for the information of the Board.

4. Salary Adjustments:

The names of Willis Malone and Elbert Fulkerson were omitted from the summer school payrolls. Mr. Malone will have charge of the Rural Work Shop, while Mr. Fulkerson will teach in the University High School.

5. Promotions in Academic Rank:

I am listing below the promotions in academic rank. These are granted in recognition for scholarship and superior work in developing the college. Some were assigned to these advanced ranks by the late President Pulliam but omitted from the past Board reports. Effect of these promotions:

To be appointed to rank of Professor:

- Mr. O. B. Young
- Mr. J. Henry Schroeder

To be appointed to rank of Associate Professor:

- Mr. Leland Lingle
- Mr. William Neal Phelps
- Mr. John Wright
- Mr. Glenn Abe Martin

To be appointed to rank of Assistant Professor:

- Miss Ruth Husband
- Miss Louise Bach
- Miss Gladys Smith
- Mr. Charles Paterson
- Mr. Elbert Fulkerson
- Mr. Louis Petroff

6. The faculty and administrative payroll and the employees payroll for 1944-45 are submitted for approval.

ANNUAL PAYROLL, 1944-45
FACULTY

		Salary 1944
	Merwin, Bruce W., Acting President.....52 weeks	\$7,500.00
AGRICULTURE		
	Muckelroy, Renzo E., Professor.....36 weeks	3,897.00
	Stinson, Charles H., Assistant Professor.....36 weeks	2,700.00
ART		
	Shryock, Burnett H., Associate Professor.....36 weeks	2,790.00
	Roach, Lulu D., Assistant Professor.....36 weeks	2,580.00
	Pain, Louise, Faculty Assistant.....36 weeks	1,800.00
BOTANY		
	Bailey, William M., Professor.....36 weeks	3,897.00
	Welch, Walter B., Associate Professor.....36 weeks	2,790.00
CHEMISTRY		
	Neckers, James W., Professor.....36 weeks	3,645.00
	Abbott, Talbert W., Professor.....36 weeks	3,510.00
	Scott, Robert A., Professor.....36 weeks	3,420.00
	Van Lente, Kenneth A., Associate Professor.....36 weeks	3,195.00
COMMERCE		
	Bryant, Tracy L., Associate Professor.....36 weeks	3,150.00
	Ogden, Susie, Assistant Professor.....36 weeks	2,430.00
	Rolens, Dorothy, Instructor.....36 weeks	2,025.00
ECONOMICS		
	Petroff, Louis, Assistant Professor.....36 weeks	2,340.00
	Miles, Edward V., Jr., Executive Assistant in Education and Administration52 weeks	4,800.00

PROCEEDINGS

	Salary 1944
PHYSIOLOGY AND HEALTH	
Hinrichs, Marie A., Professor.....	36 weeks \$3,510.00
Caldwell, Delia, Assistant Professor.....	36 weeks 1,150.00
Denny, Florence, Assistant Professor.....	36 weeks 2,430.00
Mannering, Naomi Hampton, Faculty Assistant.....	36 weeks 1,575.00
SOCIOLOGY	
Landis, Judson T., Associate Professor.....	36 weeks 2,880.00
Gum, Wanda N., Assistant Professor.....	36 weeks 2,790.00
ZOOLOGY	
Gersbacher, Willard M., Associate Professor.....	36 weeks 2,880.00
Scott, Martha Hughes, Assistant Professor.....	36 weeks 2,565.00
Stein, Hilda A., Associate Professor.....	36 weeks 2,880.00
Steagall, Mary M., Professor.....	36 weeks 1,650.00
PRACTICE	
_____, (Dir. Training Schools).....	36 weeks 3,897.00
Cisne, Willis G., Professor.....	36 weeks 3,510.00
UNIVERSITY HIGH SCHOOL	
Hall, Hal, Associate Professor.....	36 weeks 2,790.00
Wells, Florence A., Assistant Professor.....	36 weeks 2,430.00
Logan, Clarence C., Assistant Professor.....	36 weeks 2,790.00
Gibbons, M. Alberta, Assistant Professor.....	36 weeks 2,430.00
Rieke, Evelyn Davis, Instructor.....	36 weeks 2,160.00
Smith, Gladys Leah, Assistant Professor.....	36 weeks 2,340.00
Paterson, Charles, Assistant Professor.....	36 weeks 2,430.00
Phipps, Lloyd J., Instructor.....	36 weeks 2,340.00
Phelps, William Neal, Assistant Professor.....	36 weeks 2,790.00
Lindsey, Audrey Hill, Instructor.....	36 weeks 2,160.00
Bridges, Frank, Instructor.....	36 weeks 2,340.00
_____, Instructor.....	36 weeks 2,205.00
Fulkerson, Elbert, Assistant Professor.....	36 weeks 2,790.00
ALLYN TRAINING SCHOOL	
Hall, Dilla, Assistant Professor.....	36 weeks 2,700.00
Troutt, Madge, Assistant Professor.....	36 weeks 2,430.00
Bach, E. Louise, Assistant Professor.....	36 weeks 2,250.00
Rogers, Ora D., Assistant Professor.....	36 weeks 2,430.00
Entsminger, Mary, Associate Professor.....	36 weeks 2,790.00
Clarke, Lulu R., Assistant Professor.....	36 weeks 1,240.00
Trecee, Madelyn Scott, Instructor.....	36 weeks 1,980.00
Trump, Ruby Van, Assistant Professor.....	36 weeks 2,430.00
King, Florence, Instructor.....	36 weeks 1,200.00
Mott, Sina M., Assistant Professor.....	36 weeks 2,430.00
_____, Instructor.....	36 weeks 2,205.00
_____, Instructor.....	36 weeks 2,115.00
BRUSH TRAINING SCHOOL	
Teel, Harley R., Assistant Professor.....	36 weeks 2,565.00
Fox, Mae L., Instructor.....	36 weeks 435.00
Wilhelm, Grace, Instructor.....	36 weeks 435.00
Trulove, Jewel, Instructor.....	36 weeks 435.00
Mayhew, Maude, Instructor.....	36 weeks 435.00
Goodwin, Tina Mary, Instructor.....	36 weeks 435.00
RURAL TRAINING SCHOOLS	
Bracewell, George, Associate Professor.....	36 weeks 3,240.00
Brown, William O., Professor.....	36 weeks 1,800.00
Hall, E. Emerson, Associate Professor.....	36 weeks 2,880.00
Malone, Willis E., Instructor.....	36 weeks 2,115.00
Lane, Mabel Sickman, Faculty Assistant.....	36 weeks 1,620.00
Meehan, Elizabeth, Faculty Assistant.....	36 weeks 1,800.00
Henderson, Ruby Price, Faculty Assistant.....	36 weeks 1,620.00
LIBRARY	
Bosley, Howard E., Associate Professor.....	36 weeks 2,880.00
Hankla, Golda D., Instructor.....	36 weeks 1,890.00
Kite, Grace E., Instructor.....	36 weeks 1,665.00
Shubert, Esther Marion, Instructor.....	36 weeks 2,115.00
Road, Rachel E., Instructor.....	36 weeks 1,575.00
Stull, Marjorie W., Instructor.....	36 weeks 1,575.00
MUSEUM	
Allen, John W., Instructor.....	36 weeks 2,115.00
Cagle, Josephine, Faculty Assistant.....	36 weeks 1,125.00
ASSISTANTS	
Bruce, Beth, Executive Assistant in Administration.....	52 weeks 2,700.00
Beach, Cornelia L., Executive Assistant in Administration.....	52 weeks 2,640.00
Howell, Mabel, Executive Assistant in Administration.....	52 weeks 2,520.00
Vaupel, Jean, Faculty Assistant.....	52 weeks 2,220.00
Kiel, Wanda Ruth, Faculty Assistant.....	52 weeks 1,800.00
Davis, Aileen, Faculty Assistant.....	52 weeks 2,100.00

III. REGULAR EMPLOYEES

ANNUAL PAYROLL 1944-45

REGULAR EMPLOYEES

Anderson, William James, Janitor I.....	52 weeks	\$1,320.00
Boyd, David, Laborer, Main.....	52 weeks	1,200.00
Bradford, Benjamin, Stationary Fireman.....	52 weeks	1,920.00
Brown, John, Jr., Stationary Fireman.....	52 weeks	1,920.00
Clemens, Fred Elmer, Main Painter.....	52 weeks	2,160.00
Cockran, Oscar Elbert, Watchman I.....	52 weeks	1,620.00
Coffey, Lillian R., Janitor II.....	52 weeks	1,740.00
Etherton, Lucile H., Clerk II.....	52 weeks	1,800.00
Gibbs, Mary, Domestic, (half time).....	52 weeks	660.00
Green, Daniel B., Laborer, Main.....	52 weeks	1,200.00
Hagler, Charles M., Main Carpenter.....	52 weeks	2,400.00
Hawthorn, Beulah, Clerk-Typist II.....	52 weeks	1,800.00
Heiple, Rollie, Main Carpenter.....	52 weeks	1,920.00
Higgins, Tom, Janitor I.....	52 weeks	1,200.00
Hinchey, Bishop W., Janitor I.....	52 weeks	1,320.00
Loveall, Guy, Janitor I.....	52 weeks	1,440.00
McNeill, Lee, Grounds Foreman.....	52 weeks	1,740.00
Miller, Fred, Stationary Fireman.....	52 weeks	1,920.00
Moseley, Statsie C., Laborer, Main.....	52 weeks	1,200.00
Nelson, Leroy, Laborer, Main.....	52 weeks	1,200.00
Peithman, Irvin M., General Farmer.....	52 weeks	2,040.00
Porter, Verna, Clerk-Typist II.....	52 weeks	1,560.00
Stearns, Vern, Farm Hand.....	52 weeks	1,440.00
Thomas, Joe, Laborer, Main.....	52 weeks	1,200.00
Thornton, John W., Watchman I.....	52 weeks	1,800.00
Trobaugh, Gus, Janitor II.....	52 weeks	1,800.00
Weber, Rudolph W., Main-Electrician.....	52 weeks	2,400.00
Wiggins, Howard A., Janitor II.....	52 weeks	1,800.00
Young, Thomas, Janitor I.....	52 weeks	1,440.00

AUXILIARY ENTERPRISES

CAFETERIA

Bacon, Evelyn L., Domestic.....	52 weeks	\$1,200.00
Baggett, Edith, Cook I.....	52 weeks	1,320.00
Bloodworth, Clara D., Cook I.....	52 weeks	1,500.00
Dangbar, Ruth Stearns, Domestic.....	52 weeks	1,080.00
Donaby, George, Janitor I.....	52 weeks	1,200.00
Fulgham, Cora, Cook I.....	52 weeks	1,320.00
Richardson, Bessie W., Domestic.....	52 weeks	1,080.00
Windate, Lyda, Clerk III.....	52 weeks	2,100.00

BOOKSTORE

Trobaugh, Carl, Faculty Assistant.....	52 weeks	2,160.00
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RESIDENCE HALL

Girtman, Louise W., Cook I.....	52 weeks	1,560.00
Newman, Mary Myrtle, Cook I.....	52 weeks	1,560.00
_____, Domestic.....	52 weeks	1,320.00
(Housekeeper)		
Allen, Jess, Janitor I.....	8 weeks	220.00

IV. THE ORGANIZATION

1. Although we have been authorized to set up a College of Liberal Arts and Sciences, a College of Vocations, and a Teachers College, very little has been done up until the present time, due to the illness of President Pulliam. Plans and suggestions for this new organization are being developed to submit to a new president for his consideration.
2. The agreements with the Carbondale city schools will remain as they were during the past year.

3. The agreement with the Carterville High School was changed this year. Mr. Pulliam had made arrangements to take Mr. Fulkerson as an Assistant Professor in the University High School, at \$310 a month, and to drop the balance of the faculty from the payroll. The Carterville High School is to be used very much as are the Carbondale public schools for additional practice facilities, if and when needed, that is by paying each critic individually. This will result in considerable savings.
4. Only two of the five rural schools will be maintained during the coming year, due to the decrease in demand for practice teaching. This will also result in a saving, and will make possible the setting up of two excellent demonstration schools.

CALENDAR FOR SOUTHERN ILLINOIS NORMAL
UNIVERSITY
1944-45

FALL TERM, 1944

Sept. 11-12—Monday-Tuesday Registration
 Sept. 13—Wednesday Instruction begun
 Nov. 23-24—Thursday-Friday..... Thanksgiving Vacation
 Nov. 29-Dec. 1—Wednesday-Friday..... Final Examinations

WINTER TERM, 1944-45

1944

Dec. 4—Monday Registration
 Dec. 5—Tuesday Instruction begun
 Dec. 17—Saturday..... Christmas Vacation begun

1945

Jan. 2—Tuesday Instruction resumed
 March 7-9—Wednesday-Friday..... Final Examinations

SPRING TERM, 1945

March, 19—Monday Registration
 March 20—Tuesday Instruction begun
 June 3—Sunday Baccalaureate Service
 June 5-7—Tuesday-Thursday..... Final Examinations
 June 8—Friday..... Seventieth Annual Commencement

FIRST SUMMER SESSION, 1945

June 11—Monday Registration
 July 20—Friday Final Examinations

SECOND SUMMER SESSION, 1945

July 23—Monday Registration
 August 31—Friday..... Final Examinations

V. CURRICULUM

During the summer, 1944, we are offering the courses on the graduate level which were approved by the State Teachers College Board.

VI. BUILDINGS AND GROUNDS

1. In connection with the State Commission on Long Term Planning, we have submitted to the state architects twelve projects based on land acquisition, twelve on land preparation and improvement, and thirty on buildings.
2. Contracts for the repair of roofs of the Main Building, Parkinson Laboratory, and the Cafeteria; the eradication of termites; and the replacement of the flooring on the first floor of the Main Building have been awarded by the Division of Architects and Engineers. The contractors are now at work on these projects.
3. Upon the termination of the Army Air Force Contract, June 30, 1944, it will be necessary to convert the Women's Residence Hall from Army quarters to civilian use. The floors will be refinished and the furniture repaired at the expense of the Federal Government as deferred maintenance, but the expense of interior decoration of the hall must be borne by the University.

VII. AUXILIARY ENTERPRISES

1. The Army Air Corps contract which has been carried on for the past year and a half will terminate June 30. The carrying on of this program has made it possible to retain many of the faculty without expense to the State since the University is being reimbursed for their salaries by the Federal Government.
2. During the recent emergency caused by the flood in Southern Illinois, the cafeteria was forced to carry on the emergency feeding of the State Militia and regular troops. The cafeteria staff met this emergency in an exceptionally efficient manner. More than 3,800 meals were served and 300 men quartered in the Men's Gymnasium for several days.

VIII. STUDENT LIFE—No report.

IX—MISCELLANEOUS—No report.

X. SUMMARY

Action by the Teachers College Board is asked on the following items which have been approved by two members of the Advisory Committee of the Board for Southern Illinois Normal University:

1. The acceptance of the scholarship claims.
2. The acceptance of the resignation of Miss Ruth Husband.
3. The granting of leaves of absence to the following:
 - a. Mr. Edward C. McDonagh
 - b. Mr. V. A. Buboltz
 - c. Mr. Homer C. Rose
 - d. Mr. Orville Alexander
 - e. Mr. Melvin Segal
 - f. Mr. Allan H. Bone
 - g. Dr. Thelma Kellogg
4. Granting of sabbatical leaves to the following:
 - a. Mrs. Helen Matthes
 - b. Mrs. Dorothy Muzzey
 - c. Mr. H. W. Schroeder
 - d. Mr. George Bracewell
5. The inclusion on the summer payroll the names of Willis Malone and Elbert Fulkerson.
6. The confirmation of the promotions of the following:
 - a. Mr. O. B. Young
 - b. Mr. J. Henry Schroeder
 - c. Mr. Leland Lingle
 - d. Mr. William Neal Phelps
 - e. Mr. John Wright
 - f. Mr. Glenn Abe Martin
 - g. Miss Ruth Husband
 - h. Miss Louise Bach
 - i. Miss Gladys Smith
 - j. Mr. Charles Paterson
 - k. Mr. Elbert Fulkerson
 - l. Mr. Louis Petroff
7. The confirmation of the annual payroll for faculty as submitted.
8. The confirmation of the annual payroll for employees as submitted.
9. The approval of the 1944-45 calendar.

BRUCE W. MERWIN, *Acting President.*

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

PRESIDENT'S REPORT

Meeting in Chicago June 6, 1944

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. State Scholarship List of Students:

The eighth report of the State Scholarship students under the high school scholarship law, enacted in 1936, is submitted for the entire school year 1943-1944. I hereby certify to the Teachers College Board that the following persons with addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per student for all such students, including those who have been awarded military scholarships, the total being indicated at the end of the list of names and addresses.

a. Those attending school for the entire year, 1943-1944:

Alexander, Althea.....	Peoria	Catlin, Dorothy Pearl.....	Springfield
Allen, Dorothy Marie.....	Stockland	Chandler, Emma Mae.....	Medora
Allenspach, Margaret Louise.....	Morton	Chapman, Gladys Irene.....	Bluffs
Allonby, Eleanor June.....	Peoria	Chase, Beverly Evelyn.....	Elmwood
Amdor, Mary Virginia Woods.....	Waverly	Chesebro, Patricia Ann.....	Saunemin
Anderson, Elaine.....	East Lynn	Clauson, Evelyn June.....	Fairview
Anthony, Betty Jean.....	Roodhouse	Clayton, Ethel Gertrude.....	Morris
Appenbrink, Gloria Ruth.....	Blue Mound	Colonius, Marilou.....	Nokomis
Babbett, Lorraine.....	Englewood	Cooke, Bette Belle.....	Chicago
Bachman, Virgil Charles.....	Lowpoint	Cooper, Norma.....	Pekin
Bailey, Joanna.....	El Paso	Cope, Norma Alice.....	Jerseyville
Baker, Blanche.....	Dana	Coplan, Iris Onalee.....	Lewistown
Baker, Esther Marie.....	LaMoille	Costanza, Josephine.....	Oak Park
Ballard, Mary Margaret.....	Manlius	Cowles, Imogene.....	Weldon
Bauer, Raymond Bernard.....	Ingleside	Crabtree, Jean Helen Mitchell.....	Streator
Baxter, Junella.....	LaMoille	Cross, Kathryn Patricia.....	Normal
Bean, Carol.....	Geneseo	Cyrier, Frances Marie.....	St. Anne
Benjamin, Ruthelma.....	Ashland	Dalziel, June Lucille.....	Grant
Bennett, Mary Ellen.....	Rochester	Davenport, Nettie Belle.....	Clinton
Bigelow, Ethel Grace.....	Brookfield	Davis, Norma Jean.....	Kankakee
Blundell, Janet Louise.....	Chicago	DeBolt, Helen Margaret.....	Sheffield
Booi, Duane.....	Clifton	Decker, Mavis Maureen.....	Washington
Bost, Frieda Mae.....	Dana	Dickey, Joybelle Daphane.....	Parnell
Bowers, Gloria Eugenia.....	Rockford	Donnell, Mary Catherine.....	Pontiac
Breen, Margaret Ethel.....	Harvard	Donovan, Narcissus Ann.....	Cerro Gordo
Brenkmann, Marvel Hope.....	Downs	Dooley, Robert.....	Lee Center
Brewer, Mary Elizabeth.....	Findlay	Drake, Betty Lee.....	Green Valley
Brown, Bettylew Jewell.....	Kenney	Drake, Gloria.....	Englewood
Browne, Rosemary L.....	LaGrange	Duckworth, Olive Rae.....	Herscher
Bucher, Lileth Joan.....	Colfax	Durham, Laurel Aline.....	Kincaid
Buchholz, Dorothy Frances.....	Chicago	Durham, Lucy Frances.....	Colfax
Bug, Jane Lee.....	Belleville	Durham, Rosemarie P. Duncan.....	Dupo
Bundy, Helen Rebecca.....	Owaneco	Dutczak, Emilie.....	Calumet City
Calhoun, Erva Mae.....	Normal	Edwards, Mary Etta.....	Brimfield
Callery, Mary Alice.....	Princeville	Elder, Barbara Louise.....	Humboldt
Campbell, Dorothy Ellen.....	Coal City	Elgin, Pauline Marie.....	Carlock
Carlson, Lucile.....	Cissna Park	Ely, Mary Catherine.....	Bloomington
Carlson, Elsie Violet.....	Sparland	Elyea, Evelyn.....	Wilmington

PROCEEDINGS

Emerson, Anna Jean.....Yorkville
 Erio, Margaret Ann.....Gillespie
 Evers, Mary Ellen.....Bloomington
 Eversole, Betsy.....Bloomington
 Fallon, Annarose.....Rutland
 Fisherkeller, Dorothy M.....Springfield
 Foley, Doris Irene.....Roodhouse
 Foley, Edna Margaret.....Venice
 Forcht, Lillian Marie.....Hennepin
 Foss, Dorothy.....Rochelle
 Foster, Dillye Leola.....Englewood
 Francis, Berniece Fern.....Lyndon
 Frank, Alice Marie.....Silvis
 Fredrickson, Alice M.....East Lynn
 Fredrickson, Janet Lee.....Elgin
 Fulton, Elsie Berdena.....Heyworth
 Galvin, Ethel Mae.....Ashley
 Garner, Vernice LaValadeau E. St. Louis
 Garner, Violet Etta.....Rossville
 Gathman, Ruth.....Arrowsmith
 Gentry, Ruth Alene.....Rosamond
 Gerig, Evelyn Estella.....Gridley
 Gifford, Louise.....Rantoul
 Glaser, Grace.....Stanford
 Glascock, Norma.....Joliet
 Glenn, Mary Alice.....Lexington
 Goode, Mary Alice.....Modesto
 Gorman, Anna Marguriete.....Raymond
 Graden, Roberta Avodis.....Raymond
 Graff, Elizabeth.....Minier
 Greenan, Rose Elizabeth.....Kincaid
 Grichnik, Margaret Lucia.....Gillespie
 Gross, Darlene Ila.....Herscher
 Gulon, Allegra Arlene.....Pekin
 Hackley, Margery Leona.....Bradley
 Hanschmann, Alice Hildegard Thornton
 Hansleben, Jane Elizabeth.....Belleville
 Hardin, Ruth Dorothy.....Normal
 Harper, Bertha.....Pithian
 Harper, Marietta.....Peoria
 Harper, Vida.....Lexington
 Harris, Dorothy Bernice.....Englewood
 Harris, Maymie Elizabeth.....Normal
 Harvey, Helen Marie.....Chicago
 Harvey, Zola.....Streator
 Hawland, Dorothy Eloise.....Onarga
 Hawkins, Cathrine.....Englewood
 Hawkins, Eleanore Frances Taylorville
 Healy, Cherrie Jane.....Loda
 Heimiger, Esther.....Deer Creek
 Heller, Margaret.....Yates City
 Herrick, Williamette Carney Wadsworth
 Hinshaw, Margaret Kathleen.....Normal
 Holladsworth, Betty.....Woodruff
 Hollister, Marjorie.....Kankakee
 Holmes, Marjorie Ann.....Wellington
 Holt, Naomi Ruth.....Armstrong
 Holzauer, Eloise.....Momence
 Hood, Anna.....Buffalo
 Hood, LaNora.....Martinsville
 Horn, Marjorie.....Lincoln
 Ioder, Alberta Gertrude Kopp.....Buda
 Irish, Mary Nordine.....LeRoy
 Jackson, Cherry Ellen.....Weldon
 Jaeger, June Lorraine.....Lansing
 Jahnke, Lois Kathleen.....Lake Villa
 Johnson, Rosetta Leona.....Armington
 Joseph, Jean.....Chicago
 Kaario, Laura Hazel.....Waukegan
 Kalips, Ellen Lucille.....Springfield
 Karr, Nola May.....Wapella
 Kearney, Patricia.....Bloomington
 Kemmerly, Mae.....Bloomington
 Kersten, Carol Lucille.....Ashton
 Kiester, Kitty Blanche.....Calumet City
 Kietzman, Feona Eileen.....Roberts
 King, Vivian.....Kewanee
 Kinsey, Grace Elizabeth.....Centralia
 Kirchner, Eileen Fern.....LeRoy
 Koltveit, Ruth Agnes.....Cornell
 Kuster, Laura L.....Neposset
 Lamb, Ruth.....Bement
 Larson, Esther Florence.....Mendota

Larson, Frances.....Serena
 Laycock, Marilyn Kathleen Springfield
 Lehman, Lois.....Decatur
 Lewis, Martha Evelyn.....Chillicothe
 Lewis, Wilma.....Sibley
 Lincoln, Beverly Mae.....Chicago
 Liston, Sarah Jean.....Bloomington
 Locker, Irene Marie O'Brien.....Peoria
 Long, Bernadette.....Rock Island
 Lott, Marguerite.....Elmwood
 Lowe, Ena Margaret.....Cullom
 McAtee, Jean.....Greenview
 McCorkle, Alice Junelle.....Bellflower
 McCormick, Mary Ellen.....Potomac
 McKee, Dorothy Wanita.....Pana
 McKinney, Iris.....Dwight
 McVicar, Betty Mary.....Chicago
 Mader, Shirley Jean.....Waverly
 Mallory, Virginia Hope.....York
 Marquis, Wilma.....Buda
 Marston, Patricia.....Ellisville
 Martens, Kathryn Helen.....Peoria
 Masten, Iona Mae.....Tallula
 Maurer, Eva Dell.....Stanford
 Maxwell, Lorene.....Pekin
 Miles, John.....Springfield
 Miller, Darlene.....Ottawa
 Miller, Eleanor June.....Weldon
 Miller, Kathleen.....Gurnee
 Miller, Kenneth Robert.....Pekin
 Miller, Leta Maxine.....Carlock
 Miller, Mae Josephine.....Kewanee
 Moore, Maureen Margaret Bloomington
 Moore, Patricia Jane.....Pekin
 Morgan, Mary Margaret.....Bement
 Morris, Esther Opal.....Tiskilwa
 Neil, Sarah Esther.....Springfield
 Norder, Helen Cornelia.....Mt. Olive
 Norton, Verna Lee.....Mineral
 Nortrup, Helen Louise.....Bluffs
 Novaria, Pauline Amelia.....Cattlin
 O'Connor, Helen Jo.....El Paso
 Oko, Phyllis Anastasia.....Chicago
 O'Neal, Maxine.....Streator
 Opperman, Donnabelle June.....Lincoln
 Oppermann, Anna Marie.....Trenton
 Orr, Mary Ellen.....Normal
 Orr, Ruth Ann.....Belleville
 Parret, Patricia Anne.....Normal
 Patterson, Jean Lucille.....Plainfield
 Patterson, Phyllis Ruth.....Plainfield
 Patton, Norma Louise.....Mt. Carroll
 Peters, Gladys.....East Peoria
 Piazzi, Gloria Louise.....Edwardsville
 Picchi, Ambrose John.....Rockford
 Pike, Ruth.....St. Jacob
 Price, Katherine Jane.....Warren
 Price, Mary Ellen.....Apple River
 Price, Virginia Louise.....Macon
 Pseherrer, Mary Frances.....Canton
 Pyle, Beverly Irene.....Ottawa
 Quaid, Bernadine Louise.....Cooksville
 Reeves, Jennie Lee.....Perry
 Reeves, Margaret Elma.....Weldon
 Richardson, Ruth.....Edinburg
 Rittenhouse, Doris Fern.....Long Point
 Robinson, Gertrude Edith.....Fairbury
 Robinson, Jean.....Spartanburg
 Robinson, Martha Elizabeth.....Hopdale
 Rolley, Frances Elizabeth.....Magnolia
 Roney, Phyllis.....Decatur
 Rosenthal, Violet M.....Mt. Olive
 Rozanski, Ruthellen.....Decatur
 Ruff, Clara Fontella.....Normal
 Salisbury, Betty Jane.....Beardstown
 Sandeen, Lorraine Virginia.....Rockford
 Sanders, Esther (Sadowski).....Decatur
 Sanner, Bertha Jewel.....Mt. Zion
 Schaitz, Margaret Thiery.....Fox Lake
 Schmidt, Iva Jean.....Cissna Park
 Schneider, Sarah Bessie.....Loda
 Schroer, Mary Louise.....Pearl City
 Seidel, Marjorie Alma.....Rankin

TEACHERS COLLEGE BOARD

Shipley, Shirley Elaine...Bloomington
 Shipman, Frances.....Rochester
 Simpson, Isabelle.....Pekin
 Simpson, Lois Irene.....Pekin
 Sizer, Winnifred Opal.....Fisher
 Skaggs, Virginia Frances.....Streator
 Slown, Ruth Louise.....Highland Park
 Smallwood, Eunice Pearl.....Hartsburg
 Smith, Beverly Jean.....Potomac
 Smith, Evelyn Marie.....Towanda
 Smith, Phyllis Gertrude.....Arcola
 Smith, Rosalie Elizabeth.....Mt. Pulaski
 Smucker, Betty Jean.....Buda
 Sondgerath, Evelyn.....Amboy
 Spalding, Ruth Lorene.....Collinsville
 Sparks, Laverda Frances.....Lincoln
 Sparks, Nellie.....Wood River
 Stipp, Margaret Anne.....Putnam
 Stokes, Grace Irene.....Chicago
 Strubinger, Helen Jane.....Ridgefarm
 Swanson, Louise.....Maquon
 Swope, Lavila Mae.....Lee Center
 Takacs, Alex George.....Divernon
 Talbot, Della Florence.....Roberts
 Taylor, Nelle Yvette.....Atlanta
 Tellara, Frances Mary.....Farmington
 Terpening, Lois Josephine.....Geneseo
 Terry, Phyllis Irene.....Yates City
 Theis, Marilyn Jane.....Minier
 Thomas, Marion.....Thornton
 Thomas, Rosemary.....Mason City
 Tiffany, Margie Ann.....Cornell
 Tompkins, Edwina.....Milton
 Tracy, Geraldine.....Woodruff
 Tucker, Mary Elizabeth.....Perry
 Ullrich, Elinor Jean.....Morris

Underbrink, Betty Lou... Jacksonville
 Underkofler, Mary Elizabeth... Girard
 Van Meter, Mary Ellen..... Mendota
 Vaughn, Edith Elaine..... Athens
 Vick, June Elizabeth..... Walnut
 Viitanen, Leija Kaarina..... Waukegan
 Vincent, Bess..... Cooksville
 Vincent, Carol Cathryn..... Cooksville
 Vincent, Lois Joyce..... Cooksville
 Waddell, Valeria Ann..... Latham
 Watke, Dora Cathrine..... Springfield
 Weldon, Patricia Rose..... Normal
 Weller, June..... Princeton
 Wenderoth, Nadlene Doris..... Minier
 Wenzelman, LaVerne..... Kankakee
 Wessels, Natalie..... Watseka
 West, Lois Evelyn..... Elmwood
 West, Rachel Ellen..... Elmwood
 Wichman, Alice May..... Stockland
 Widicus, Anna Louise..... St. Jacob
 Williams, Mozell..... Galatia
 Wilson, Dorothy Bernadine... Edinburg
 Wilson, Phyllis Louise..... Geneseo
 Winings, Mary Ellen..... Assumption
 Winsett, Lois..... Bellflower
 Withers, Frances Joyce..... Colfax
 Wleklinski, Dorothy..... Chicago
 Wolf, Marjorie Lucille..... Armstrong
 Wood, Anna Nadine..... Manteno
 Wood, Barbara Jean..... Chicago
 Young, Marjorie Elizabeth..... Walnut
 Zilly, Marvella Mary..... York
 Zimmer, Doris Ellen..... Springfield
 Zimmerman, Ruth..... Harvel
 Zimmermann, James..... Pekin

b. Those attending school for the first semester only:

Adair, Caryl Mae.....Chicago Heights
 Adams, Naomi.....Hoopeston
 Bale, Ethel Mae.....Ball Township
 DeBois, Winnie P. Williamson... Chicago
 Delap, Lois Eleanor.....Piper City
 Dugger, Ruth Evelyn.....Hillsboro
 Dvorak, Edith Louise...Downers Grove
 Garner, Janice Darlene.....Leaf River
 Getz, Velma Louise.....Tremont
 Gillespie, Marion Iverna.....Libertyville
 Gregory, David.....Moweaqua
 Gritton, Eileen Dexter.....Danville

Hardy, Lorene V.....Rosamond
 Hoover, Roberta M. Helmick... Peoria
 Hunsaker, Helen V. Fanelli... Amboy
 LaDew, Margery.....Waynesville
 Lower, Eleanor Rae.....Dwight
 McCoy, Betty Vergene.....Gilson
 Norwood, Donald.....Johnston City
 Shelby, Pauline Louise.....Forrest
 Tombaugh, Margaret Ann.....Streator
 Underkofler, Milton Monroe... Girard
 Van Der Vliet, Marion.....Herscher

c. Those attending school for the second semester only:

Rains, Zaleska Jean Strubinger.....
Metropolis

Simmons, Archie Elmo.....Chicago

d. Those awarded military scholarships under the high school scholarship law, second semester, 1943-1944:

Barclay, Lowell Otto.....Normal
 Jones, Robert Calvin.....Whiting, Ind.
 Lindsey, Robert James.....Galesburg
 Richardson, Thomas S.....Elgin

Sell, Frederick W.....Elgin
 Trilling, David Aron.....Chicago
 Zadrozny, John Thomas.....Chicago

AMOUNT DUE ILLINOIS STATE NORMAL UNIVERSITY INCOME FUND
 FROM THE
 GENERAL REVENUE FUND

313 scholarships (entire year) at \$30.00.....	\$9,390.00
23 scholarships (first semester) at \$15.00.....	345.00
2 scholarships (second semester) at \$15.00.....	30.00
7 military scholarships (second semester) at \$15.00.....	105.00
	\$9,870.00

2. Enrollment :

- a. A report on enrollment is not due from Illinois State Normal University at this meeting, since being on the semester basis made it possible to submit the enrollment figures for the second semester in the Board Report of April 3, 1944.

II. FACULTY

1. Resignations :

- a. Irene A. Clayton, Associate Professor of Health and Physical Education, effective July 1, 1944, in order to accept a position as chairman of the Department of Health and Physical Education for Women at DePauw University, Greencastle, Indiana. Miss Clayton was doing an unusually excellent piece of work and it is with deep regret that we lose her services.
- b. Mildred Kerr, Assistant Librarian and Instructor in Library Science, effective June 5, 1944, in order to accept a position in the library at Mount Vernon, New York.
- c. Henry Poppen, Assistant Professor of Mathematics, effective June 5, 1944, who is leaving the teaching profession in order to accept a position with the firm of Stephenson, Jordan, Harrison, Inc., Managing Engineers.
- d. Helen Hayner, nurse in the office of the University Health Service, in order to enter Army Red Cross Nursing work, effective June 1, 1944.

2. Retirement :

- a. Edith Atkin, Associate Professor of Mathematics, retires on August 31, 1944, after serving as a member of the faculty of Illinois State Normal University since 1909. Miss Atkins has done an outstanding piece of work through the years in the Department of Mathematics and has been a valuable faculty member.

3. Death :

- a. Mr. George M. Palmer, Professor of English in Illinois State Normal University since 1923 and who had retired from active service January 1, 1944, passed away at the Veterans' Hospital at Hines, Illinois, on May 7, 1944. Mr. Palmer was well known in the field of teacher education and had made significant impressions upon his students and important contributions in the field of English.

4. Leave of Absence :

- a. Ruth Huggins, Assistant Professor of English, for the 1944-1945 school year to complete work for a Doctor's degree at Harvard University. This is a sabbatical leave and Miss Huggins will receive one-half salary during her absence.

5. New Position:

- a. The work in the office of the Dean of the University has increased and is constantly continuing to increase to the extent that it is necessary to have some faculty help and therefore it is recommended that the position of Assistant Dean of the University be created. This position would call for not more than one-third of the time of a person who would give the other two-thirds to teaching work.

6. New Appointments:

- a. Dr. Clyde F. McCormick, to a temporary position as Associate Professor of Mathematics, in order to take the work of Miss Edith Atkin, absent from her work because of illness. Dr. McCormick has been head of the mathematics department in the State Teachers College at Hays, Kansas, and is available to us on a leave of absence basis from his school, because of the discontinuance of the Army Specialized Training program. The salary offered to Dr. McCormick is \$335.00 per month.
- b. Eunice H. Speer, as Assistant Professor of Library Science and Assistant Librarian, at an annual (nine months) salary rate of \$2,475.00, aside from the possibility of summer session work. This appointment would be effective July 1, 1944. Miss Speer has her degrees of B.S. from Kansas State Teachers College of Emporia and M.S. from the University of Illinois, and also a Bachelor of Library Science from the University of Illinois Library School. She was at one time assistant librarian in the State Teachers College Library at Bemidji, Minnesota, and assistant in the Loan Department of the University of Illinois Library. She comes to Normal from four years of teaching and library experience on the faculty of the State Teachers College at San Jose, California.

7. Transfers:

- a. Arthur H. Larsen, Associate Professor of Education, from a full-time teaching status to a one-third time administrative position of Assistant Dean of the University, aside from two-thirds time teaching, effective for the twelve months period beginning July 1, 1944.
- b. L. A. Holmes, Associate Professor of Geography and Geology, to fill an existing vacancy as Administrative Assistant to the President, effective for the twelve months period beginning July 1, 1944. Dr. Holmes will take the position formerly held by Dr. C. A. De Young, now Dean of the University. This will involve about one-third of his time and still permit him to use two-thirds of his time for regular teaching purposes.

- c. Clarence Orr, Assistant Professor of Social Science and Director of the University Extension Service, to a twelve months basis, effective July 1, 1944.

8. Faculty Appointments for 1944-1945:

- a. The following faculty members are recommended for election or reelection for the school year 1944-1945 at salaries indicated, which are to be paid from the Personal Services Account for the thirty-six weeks of the regular school year beginning September 1, 1944.

Name and Position	Salary
*Adams, Howard W., Professor of Chemistry.....	\$3,645.00
*Beyer, W. A. L., Professor of Social Science.....	3,780.00
*Cooper, Margaret, Professor of Education.....	3,645.00
*Decker, Charles E., Professor of Education.....	3,645.00
*Hiett, Herbert R., Professor of English.....	3,645.00
*Holmes, F. Lincoln D., Professor of Speech.....	3,645.00
*Horton, C. E., Professor of Physical Education.....	3,645.00
*Houston, Victor M., Professor of Education.....	3,645.00
*Lamkey, Ernest M. R., Professor of Biology.....	3,645.00
*Lathrop, H. O., Professor of Geography.....	3,645.00
*Mills, C. N., Professor of Mathematics.....	3,645.00
*Parker, Rose E., Professor of Education.....	3,645.00
*Stombaugh, Ray M., Professor of Industrial Arts.....	3,645.00
Waggoner, Sherman G., Professor of Education and Principal of the University High School.....	4,095.00
*Whitten, Jennie A., Professor of Foreign Languages.....	3,645.00
*Hoover, Louis, Professor of Art.....	3,645.00
*Fleck, Henrietta, Professor of Home Economics.....	3,645.00
Browne, Richard G., Associate Professor of Social Science (one half time)	1,507.50
Cogdal, Joseph, Associate Professor of Physical Education.....	3,015.00
Cole, E. L., Associate Professor of Education.....	3,015.00
Cooper, Rachel M., Associate Professor and Director of Health Service.....	3,015.00
Conkey, Frances, Associate Professor of Home Economics.....	3,015.00
Cross, C. L., Associate Professor of Physics (one-half pay on leave).....	1,665.00
Glasener, F. Russell, Associate Professor of Social Science.....	3,015.00
Gooding, R. U., Associate Professor of Chemistry.....	3,195.00
Hacker, L. W., Associate Professor of Education.....	3,150.00
Hancock, Howard J., Associate Professor of Physical Education.....	3,465.00
Harper, Charles A., Associate Professor of Social Science.....	3,375.00
Henderson, Stella V., Associate Professor of Education.....	3,015.00
*Hudelson, C. W., Associate Professor of Agriculture.....	3,330.00
Kinneman, John A., Associate Professor of Social Science.....	3,330.00
*Knudson, Emma R., Associate Professor of Music.....	3,330.00
Lancaster, Thomas J., Associate Professor of Education.....	3,015.00
McAvoy, Blanche, Associate Professor of Biology.....	3,015.00
Malmberg, C. F., Associate Professor of Psychology.....	3,060.00
Marshall, Helen E., Associate Professor of Social Science.....	3,015.00
Marzoff, Stanley S., Associate Professor of Psychology.....	3,015.00
Miller, L. Wallace, Associate Professor of Biology.....	3,105.00
Okerlund, Gerda, Associate Professor of English.....	3,015.00
Pricer, Laura H., Associate Professor of English.....	3,015.00
Rice, Agnes F., Associate Professor of Education.....	3,015.00
Royce, Bertha M., Associate Professor of Biology.....	3,015.00
Sorrenson, Fred S., Associate Professor of Speech.....	3,240.00
Tasher, Lucy Lucile, Associate Professor of Social Science.....	3,015.00
Teager, Florence E., Associate Professor of English.....	3,015.00
Vinson, Esther, Associate Professor of English.....	3,015.00
Waldron, Nell B., Associate Professor of Social Science.....	3,015.00
Welch, Eleanor W., Associate Professor and Head Librarian.....	3,105.00
*Williams, Arthur R., Associate Professor of Business Education.....	3,600.00
Fielding, Howard I., Associate Professor of English (Palmer).....	3,015.00
McCormick, Clyde, Associate Professor of Mathematics (Atkin).....	3,015.00
Associate Professor of Health and Physical Education (Clayton).....	3,330.00
Associate Professor of Physics (Cross).....	3,015.00
Admire, Harry F., Assistant Professor of Business Education.....	2,520.00
Allen, Mabel Clare, Assistant Professor of Speech.....	2,475.00
Allen, Marion C., Assistant Professor of Art (half time).....	1,305.00
Bartle, Gladys L., Assistant Professor of Art.....	2,520.00
Bergland, Elsie, Assistant Professor of Physical Education.....	2,475.00

*Indicates Head of a Department or Director of a Division.

TEACHERS COLLEGE BOARD

Name and Position	Salary
Bleyl, Karl, Assistant Professor of Biology.....	\$2,475.00
Boicourt, Blaine, Assistant Professor of Music.....	2,520.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,565.00
Buehler, Rose Burgess, Assistant Professor of Education (one-half pay on leave).....	1,237.50
Buell, Mary E., Assistant Professor of Home Economics.....	2,610.00
Burriss, Ethel, Assistant Professor of Education.....	2,475.00
Clemans, Huberta, Assistant Professor of Education.....	2,520.00
Connell, M. Regina, Assistant Professor of Latin.....	2,520.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,475.00
Day, Alta J., Assistant Professor of Business Education.....	2,475.00
Dean, Elizabeth, Assistant Professor of Hygiene.....	2,520.00
DeWees, William I., Assistant Professor of Agriculture.....	2,610.00
Douglass, Thomas J., Assistant Professor of Agriculture.....	2,475.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,790.00
Ellis, Margery A., Assistant Professor of French.....	2,475.00
Ellwood, Robert S., Assistant Professor of Social Science.....	2,520.00
Flagg, Elinor B., Assistant Professor of Mathematics.....	2,475.00
Force, Thelma, Assistant Professor of Education.....	2,655.00
Frey, Bernice G., Assistant Professor of Physical Education.....	2,475.00
Gray, Nina E., Assistant Professor of Biology (one-half pay on leave).....	1,237.50
Green, John W., Assistant Professor of Agriculture.....	2,475.00
Grime, Elsie Morrell, Assistant Professor of Education.....	2,475.00
Gueffroy, Edna M., Assistant Professor of Geography.....	2,520.00
Hammerlund, C. M., Assistant Professor of Industrial Arts (one-half pay on leave).....	1,395.00
Hartline, Opal C., Assistant Professor of Biology.....	2,520.00
Hayden, Wezette A., Assistant Professor of Education.....	2,475.00
Hinman, Dorothy, Assistant Professor of English.....	2,475.00
Huggins, Ruth, Assistant Professor of English (one-half pay on leave).....	1,237.50
Imboden, Erma F., Assistant Professor of Education.....	2,520.00
Isted, Leslie M., Assistant Professor of Music.....	2,565.00
Ivens, Howard J., Assistant Professor of Science.....	2,520.00
Koepke, H. F., Assistant Professor of Business Education.....	2,520.00
Laubach, L. E., Assistant Professor of Agriculture.....	2,520.00
Laws, I. J., Assistant Professor of Mathematics.....	2,475.00
McDavitt, Neva, Assistant Professor of Geography.....	2,475.00
Moore, Clifford W., Assistant Professor of Social Science.....	2,790.00
Nelson, Thelma, Assistant Professor of English.....	2,475.00
O'Connor, Burton L., Assistant Professor of Physical Education.....	2,475.00
Ogle, Alice R., Assistant Professor of Art.....	2,475.00
Peithman, H. W., Assistant Professor of Music.....	2,610.00
Peters, Margaret, Assistant Professor of Business Education.....	2,475.00
Reed, Howard O., Assistant Professor of Industrial Arts.....	2,520.00
Rine, T. E., Assistant Professor of Mathematics.....	2,475.00
Ross, Josephine, Assistant Professor of Home Economics.....	2,520.00
Russell, Elizabeth, Assistant Professor of Education.....	2,475.00
Sherrard, Wayne F., Assistant Professor of Music.....	2,565.00
Smith, L. S., Assistant Professor of Physics.....	2,565.00
Speer, Eunice H., Assistant Professor of Library Science.....	2,475.00
Stephens, Ethel Gertrude, Assistant Professor of Social Science.....	2,475.00
Stroud, Ruth, Assistant Professor of English.....	2,475.00
Thielen, Katherine M., Assistant Professor of Physical Education.....	2,475.00
Thone, Christine A., Assistant Professor of Education.....	2,475.00
Tipton, Gladys, Assistant Professor of Music (one-half pay on leave).....	1,237.50
Vetter, Dale B., Assistant Professor of English.....	2,520.00
Webb, Mary D., Assistant Professor of Business Education.....	2,475.00
Yates, Ruth V., Assistant Professor of Speech (one-half pay on leave).....	1,237.50
Young, J. E., Assistant Professor of Biology.....	2,475.00
Young, O. L., Assistant Professor of Agriculture.....	2,475.00
Zimmerman, Ruth, Assistant Professor of Library Science.....	2,475.00
At \$2,700.00 on M. P., Assistant Professor of Mathematics (Poppen)	2,475.00
To Instructor at \$2,340.00—Cole, Assistant Professor of Education (Buehler).....	2,475.00
....., Assistant Professor of Education (Finger).....	2,475.00
Cooper at \$2,610.00, Assistant Professor of Physical Education (new).....	2,475.00
Geweke, Assistant Professor of Latin (Carver).....	2,475.00
....., Assistant Professor of Speech (Yates).....	2,475.00
Dillinger, Claude, Assistant Professor of Psychology (Hibler).....	2,700.00
Arnold, Mary S., Instructor in Education.....	2,340.00
Gowler, Willard E., Instructor in Industrial Arts.....	2,430.00
Guthrie, Clara L., Instructor in Library Science.....	2,340.00
Hansen, Olivia, Instructor in Business Education.....	2,250.00
Klausner, Lucile, Instructor in English.....	2,205.00
Miller, Marion G., Instructor in Art (one-half pay on leave).....	1,125.00
Parker, Mary R., Instructor in Art.....	2,250.00
Shea, Grace R., Instructor in Hygiene.....	2,205.00
Westhoff, Margaret, Instructor in Music.....	2,295.00
Winegarner, Lela, Instructor in English.....	2,340.00
Lambertus, Instructor in Music (Tipton).....	2,350.00
Gilbert at \$2,340.00, Instructor in Physical Education (Bally).....	2,250.00

PROCEEDINGS

Name and Position	Salary
Not to be filled, Instructor in Art (Miller)	\$ 2,250.00
Bernalillo, William, Instructor in English (Huggins)	2,250.00
Crosby, Lucile, Assistant Librarian	1,980.00
Kelley, Edna Irene, Assistant Librarian	1,800.00
Lawrence, Margaret, Assistant Librarian	2,205.00
Plotnicky, Gertrude A., Assistant Librarian	1,980.00
Pohle, Genevieve A., Assistant Librarian	1,980.00
Stubblefield, Louise, Assistant Librarian	1,980.00
Carver, Katherine E., Emeritus	1,215.00
Dexheimer, Lora M., Emeritus	1,410.03
Dillon, Jessie M., Emeritus	1,500.03
Ela, Clara E., Emeritus	1,500.03
Eyestone, Lura M., Emeritus	1,500.03
Holmes, Manfred J., Emeritus	1,800.00
Newell, A. C., Emeritus	1,500.03
Pringle, R. W., Emeritus	1,410.03
Greenwood, Garnet C., Affiliated, Rural (part)	810.00
Schroeder, Laura, Affiliated, I. S. S. C. S.	2,025.00
Sheveland, Alice, Affiliated, I. S. S. C. S.	2,025.00
	\$400,860.18

9. Administrative and Office Staff:

- a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1944, at salaries indicated to be paid from the appropriation for Personal Services:

Name and Position	Salary
Boundy, Lottie V., Assistant to the Dean	\$2,040.00
Brenneman, Elsie, Director of Admissions, Registrar, Assistant Professor of Education	3,720.00
Bug, Jane, Assistant to the Registrar	1,800.00
Carrington, J. W., Director of Student Teaching and Placement	5,580.00
Childress, Virginia D., Faculty Assistant	1,740.00
Clem, Ruth V., University Accountant	2,280.00
De Young, C. A., Dean of the University	6,000.00
Dodge, Flora P., Secretary Emeritus	720.00
Ensign, Preston, Business Manager	3,300.00
Fairchild, R. W., President of the University	7,500.00
Fox, Sarah, Secretary to Director of Student Teaching	1,620.00
Goodier, Floyd T., Director of Integration	4,800.00
Hall, Gertrude M., Director of Publicity	3,300.00
Holmes, Leslie A., Administrative Assistant to the President	4,320.00
Keaton, Anna L., Dean of Women	3,720.00
King, Dorothy W., Secretary to the President	2,040.00
Larsen, Arthur H., Assistant Dean of the University	4,320.00
Linkins, R. H., Dean of Men	5,040.00
Meeker, Lorene, Assistant Director Placement Bureau	2,040.00
Melrose, Ferne, Recorder	2,220.00
Orr, Clarence, Director of Extension	4,200.00
Ream, Willetta, Faculty Assistant	1,380.00
Rich, Wilhelmina, Secretary to Director of Publicity	1,680.00
Reusser, John R., Principal of Children's School	3,600.00
Roseman, Ferne, University Cashier	1,920.00
Russell, Helen, Mimeograph Operator	1,560.00
Shiratsuki, Misao, Secretary to Dean of Men	1,620.00
Sluder, Edna L., Secretary to Dean of Women	1,680.00
Sorensen, Ellen, Director of Alumni Activities	2,220.00
Staker, Anna F., Assistant in Health Service	1,500.00
Warren, Mae Clark, Director of Fell Hall	3,600.00
Zanni, Elba, Secretary to Registrar	1,920.00
Wunderlick, Secretary to High School Principal	1,620.00
Piazz, Clerk in Business Office	1,620.00
_____, Clerk in Business Office	1,440.00
Robinson, Assistant in Chemistry	880.00
Weber, University Nurse in Health Service	1,500.00
	\$102,040.00

III. OTHER EMPLOYEES

1. Resignations:

- a. William C. Fleischer, Janitor I, effective March 31, 1944, in order to accept other work.

TEACHERS COLLEGE BOARD

- b. Commodore E. Wendleton, Trades Helper, effective June 1, 1944, in order to accept other work.
2. Death:
 - a. It is with regret that the death of Mary Blankenship, domestic at Fell Hall, is reported. Her excellent service as supervisor of our Fell Hall dining room will be greatly missed.
3. Return from Leave of Absence:
 - a. Anna Akin, Cook I, Fell Hall, resumed her duties May 1, 1944, after being away from the campus because of illness since September 1, 1943.
4. New Appointments:
 - a. Louis M. White, Janitor I, at a salary of \$120.00 a month or \$1,440.00 for a twelve months period, effective May 11, 1944, to fill an existing vacancy.
5. Re-election of those listed as "Other Employees":
 - a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1944, all salaries to be paid from Personal Services except where indicated.

HEATING PLANT

Name and Classification	Salary
Foulk, Frank E., Maintenance Worker.....	\$1,620.00
Hill, Charles E., Stationary Fireman.....	1,980.00
Mead, Charles H., Stationary Engineer.....	2,520.00
Reeder, Jesse Edward, Stationary Fireman.....	1,920.00
Thommen, Fred, Stationary Fireman.....	1,980.00
_____, (Hansen) Stationary Fireman.....	2,100.00

WATCHMEN

Janick, Frank, Watchman I.....	1,620.00
Nice, Roscoe, Watchman I.....	1,620.00

GROUNDS

Coon, Carl E., Laborer (Maintenance).....	1,620.00
Erbe, John H., Laborer (Maintenance).....	1,620.00
Fillmore, Earl D., Laborer (Maintenance).....	1,500.00
Johnson, Harry G., General Farmer.....	2,280.00
Mallory, George, Laborer (Maintenance).....	1,620.00
Monical, William, Laborer (Maintenance).....	1,620.00
Schmalz, Otto, Laborer (Maintenance).....	1,620.00
_____, (Hargis) Laborer (Maintenance).....	1,380.00
_____, (Foulk) Laborer (Maintenance).....	1,380.00

JANITORS

Barelay, Mamie, Janitor I.....	1,320.00
Bonny, Catherine, Janitor I.....	1,320.00
Calhoon, Alvin O., Janitor II.....	1,620.00
Dunn, Ollie, Janitor II.....	1,620.00
Hunter, Eugene F., Janitor II.....	1,620.00
King, Edgar, Janitor II.....	1,620.00
Lawson, W. P., Maintenance Carpenter.....	2,520.00
Mays, Richard T., Janitor I.....	1,500.00
Miller, Henry, Janitor II.....	1,620.00
Rice, W. A., Janitor II.....	1,620.00
Thompson, Emmett, Janitor II.....	1,620.00
Upperman, Elzy, Janitor II.....	1,620.00
_____, Janitor I.....	1,380.00
White, Louis M., Janitor I.....	1,440.00
_____, (Bedinger) Janitor I.....	1,260.00

PROCEEDINGS

MAINTENANCE (Income Fund, Educational)

Dawson, Harve E., Trades Helper.....	\$ 1,620.00
Johnson, J. M., Trades Helper.....	1,560.00
Palmlade, Carl E., Trades Helper.....	1,800.00
Speers, William E., Maintenance Carpenter.....	2,520.00
White, William G., Trades Helper.....	1,620.00
_____ (Wendleton) Trades Helper.....	1,440.00
_____ Trades Helper.....	1,500.00

FELL HALL (Income Fund, Auxiliary)

Akin, Anna, Cook I.....	1,440.00
Francis, Melissa, Laundry Worker.....	1,380.00
Grimes, Frances, Cook II (on leave).....
Harvey, Mary, Domestic.....	1,440.00
Karloek, Nelle, Laundry Worker.....	1,320.00
Moberly, Etta, Domestic.....	1,200.00
Ramseyer, Albert, Janitor II.....	1,620.00
Wardell, Elizabeth, Cook I.....	1,560.00

FARM (Income Fund, Auxiliary)

Graves, Paul, General Farmer.....	1,920.00
Mercier, Charles A., General Farmer.....	2,100.00
Moss, Delmar, Farm Hand.....	1,620.00
Sanders, Ernest H., Farm Hand.....	1,620.00
Webster, Harold, Farm Hand.....	1,620.00

\$84,600.00

IV. THE ORGANIZATION

1. Graduate Work:

Much interest continues to be shown in our proposed graduate program both for the summer session and for the regular year. A new graduate bulletin has just come from the press and copies have been sent to all members of the Board. After the operation of the program during the summer session information will be provided in another report to the Board as to the progress being made. A brief circular of information that has gone out to those interested in graduate work has been mailed to the Board members and to the presidents.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Survey and Landscape Planning:

The survey of the campus authorized to be made by Mr. Harold Steinbrecher, engineer from Wheaton, Illinois, has progressed to the point where blue prints are being made and final and complete information will soon be available in such form so that the landscaping and future building location plan can be undertaken by Mr. Chance Hill, landscape architect.

2. Major Repairs Program:

The contract of \$25,000 awarded to Lloyds Builders last summer for major repairs over the campus involving some new floors, alterations in the business office, and office of the Dean of Women, concrete walks, window repairs, painting, roof construction, etc., has been completed with the exception of painting the buildings at the University Farm. We are informed that this will be completed by July 1.

3. Fell Hall:

The final stages of repair following the fire at Fell Hall November 9, 1943, have been reached with the laying of new asphalt tile floors in the corridors and on the stairs of that building. The roof and repairs to the electrical and plumbing systems were completed some time ago. This building, in some respects, is now in even better condition than it was prior to the fire and again appreciation is expressed to the Governor, the chairman of the Teachers College Board, Coordinator, Office of the Division of Architecture and Engineering, and others concerned for making it possible for us to retain our Navy V-12 Unit, through their expediting all matters concerned with the repair program.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENTS

1. Navy V-12:

Definite word has been received from the Navy Department that the V-12 Unit will continue for some time to come. Our assignment of men has already been received for the semester beginning July 1, 1944, and this number will be up to the maximum quota that was originally allocated to this school. Beginning November 1, 1944, when they indicate that there may be a horizontal cut of twenty-five per cent, the Unit at Illinois State Normal University will be only slightly affected since our quota has been 260 and the minimum for any Unit will be 250.

Recently a renegotiation of contract was completed in which the University benefited very materially in receiving the difference between the new contract and the old contract dated back to July 1, 1943. This involved a total amount of approximately \$22,000.00. However, it must be understood that in the Army and Navy contracts they reserve the right to check when the Unit is closed and to have returned to them any amount of money that might appear to be profit on the part of the school. We will be left with a reasonable amount for repair, refurnishings, and the re-equipping of facilities used by the Navy, but some of the balance left with us will doubtless have to be returned to the federal government.

IX. MISCELLANEOUS

1. Building Program:

As in the case of the presidents of the other teachers colleges, I have been in conference on several occasions with the Division of Architecture and Engineering at their Chicago office. Our conference has concerned the projects that should be included in the building program at I. S. N. U. for the next twenty-five years, such projects including acquisition of

land; preparation of site; rehabilitation of certain present structures; and additions to buildings, including the enlargement of the heating plant.

When asked to indicate the first three projects to be undertaken on the campus of Illinois State Normal University, the following have been indicated in the order named: auditorium-music-speech-administration, together with the rehabilitation of the present Capen Auditorium, which would be made available with the construction of the new auditorium; a new University High School building; and a new special education building. A project prospectus for each of these buildings has been prepared and filed with the Division of Architecture and Engineering along with an estimate of needed land and a prospectus covering site preparation.

Other buildings and projects listed for the consideration of the Illinois Post-War Planning Commission are in somewhat the order of need, as the result of the reaction of the entire faculty of the University, as follows: elementary training school building; enlargement of heating plant; conversion of the present Metcalf elementary school into a Department of Education building; addition to McCormick Gymnasium; addition to Fell Hall; an additional women's residence hall; new units to Smith Hall (men's residence); Student Union; men's gymnasium; stadium; field house and armory; arts building; business education building; addition to greenhouse; a four-stack-level addition to Milner Library; storage building; and rehabilitation of old buildings and residence halls on the campus.

It is encouraging to note the interest being displayed by various agencies in the State of Illinois and particularly the Post-War Planning Commission in a forward-looking program that will include some definite and much-needed projects for the teachers colleges. Undoubtedly this will be a matter of major concern and discussion by the Teachers College Board in the near future, since anything that has been done thus far in no way commits anyone to any program as to nature or extent.

2. Workshops:

The term "workshop" has come into use extensively as an attempt to adapt certain programs of education to teachers-in-service, in particular. A workshop has been well defined as a practical laboratory in teacher education in which the activities are cooperatively developed by students and teachers. The program develops from the individual needs of those who participate. It consists in working toward the solution of a problem; contributing to the solutions of problems of others in the courses; participating in panel discussions; having conferences; possibly observing pupils and

materials; and participating in social and other activities that may arise.

With the foregoing as a background, it will be of interest to know that two off-campus workshops have been established by Illinois State University for the three weeks period from June 12 to June 30. One of these centers will be located at Watseka in Iroquois County and the other will be at Petersburg in Menard County. Approximately forty teachers will be served in each of the two centers and to each center will be assigned two full time faculty members, one in the field of education and the other from the field of social science. These workshops are being held at such distance from the campus as would make it unlikely that students would come for either the intersession or the regular summer session. An additional workshop will be operated on the campus during the intersession June 12 to June 30 and in the regular summer session of July 5 to August 25.

3. Rehabilitation Program:

Some time ago a committee was appointed to deal with the program of rehabilitation now and in the post-war period. Mr. Floyd T. Goodier, Director of Integration, is the chairman of this committee and will have the special area of state rehabilitation. Dr. C. F. Malmberg, as another member of the committee, will specialize in the federal phase of the rehabilitation program. A veteran of World War I and a Legionnaire, Dr. Malmberg will be in position to cooperate with the Governor's program and the provisions of the federal bill that may be enacted. The third member of the committee will be Dr. R. M. Stombaugh, Director of the Division of Industrial Arts, who will concentrate upon the program to be used in the rehabilitation process, especially where vocational aspects are concerned. The fourth member of the committee is Dean R. H. Linkins, Dean of Men, who will be concerned with the general living conditions and social life of the men involved in the rehabilitation program.

The above committee has been giving a great deal of time and study to this necessary and important program with which all colleges and universities are going to be concerned. The University will be represented at the Illinois Service Officers' School dealing with this program at Jacksonville, June 11-16, by Mr. Goodier and Mr. Malmberg.

4. Post-War Program:

Officials of the University have been in attendance at several conferences dealing with the post-war program that affects institutions of higher education. Aside from such regular meetings as the North Central Association, the American Association of Teachers Colleges, the American Association of Collegiate Registrars, National Conference of

Deans of Men, and other special areas such as vocational education, science, etc., some of the administrative group of the University have attended special conferences such as one recently held at Madison, Wisconsin, May 8 and 9 for representatives from colleges and universities of nine states. A great deal of study and planning will be necessary to meet the needs of persons who are now being discharged from military service, as well as the very large number that will be discharged when hostilities cease.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations:

1. Approval of the State High School Scholarship list as presented and of the transfer of \$9,870.00 from the State General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Irene A. Clayton, Mildred Kerr, Henry Poppen, and Helen Hayner.
3. Approval of the retirement of Edith Atkin, August 31, 1944.
4. Granting of a sabbatical leave to Ruth Huggins for the 1944-1945 school year.
5. Creation of the position of Assistant Dean of the University.
6. Approval of the temporary appointment of Dr. Clyde F. McCormick as Associate Professor of Mathematics.
7. Approval of the appointment of Eunice H. Speer as Assistant Professor of Library Science and Assistant Librarian.
8. The transfer of the following persons to part-time administration work from full-time teaching: Arthur H. Larsen as Assistant Dean of the University; Leslie A. Holmes as Administrative Assistant to the President; Clarence Orr as full-time Director of Extension,—all on a twelve months basis.
9. Approval of the employment of the faculty for the regular 1944-1945 school year at salaries indicated.
10. Approval of the employment of the administrative and office staff for the year July 1, 1944, to June 30, 1945, at salaries indicated.
11. Acceptance of the resignations of William C. Fleischer, janitor, and Commodore E. Wendleton, trades helper.
12. Approval of the appointment of Louis M. White as Janitor I.
13. Approval of the employment of those listed under Heating Plant, Watchmen, Grounds, Janitors, Maintenance, Fell Hall, and Farm for the year July 1, 1944, to June 30, 1945, at salaries indicated.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB**

To be presented at the meeting of the Teachers College Board
at Chicago, June 6, 1944.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Spring Quarter, 1944.

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	1	1	5
Seniors	9	81	90	178
Juniors	4	68	72	193
Sophomores	11	80	91	229
Freshmen	15	125	140	279
Total College	39	355	394	884
b. DeKalb High School.....	258	332	590	529
c. Elementary Grades				
McMurry Training School.....	116	113	229	237
Glidden Training School.....	130	141	271	280
Affiliated Rural Schools.....	20	13	33	42
Total Elementary	266	267	533	566

2. The college is submitting the names of students who have presented scholarships under the conditions set up by the law. This is in keeping with the plan whereby the names are transmitted to the Department of Finance through the Department of Registration and Education so that the money will be credited to our Teachers College Income Fund in time to be used for the present fiscal year. In order to conserve paper, we are presenting these names on a separate list.

II. FACULTY

A. Leaves of Absence:

1. Mr. O. M. Chute, director of training who was recently reclassified 1A by his draft board in Hillsboro, Illinois, was asked to participate in the training of army air corps personnel at Colorado Springs, Colorado. Mr. Chute was first released by his draft board and then by the college, and after making a hurried trip to Washington, D. C., was appointed as expert educational analyst maintaining civilian status for strategic purposes and was sent to Colorado Springs by plane where he is operating as a part of the educational staff of the training of army bombers. Mr. Chute went on the federal payroll on February 21 and on the same date, his name was removed from the state payroll. He was given a leave of absence for the period he is to be in the

service and his work here on the campus has been taken over by several different faculty people. We do not plan to engage any one to fill Mr. Chute's position as long as our enrollment figures are at their present level. I should like the approval of the Board to this arrangement.

The above approval was withheld by the Board at its last meeting for additional information concerning Mr. Chute's situation in the armed services. I wrote to the office of the commanding general of the headquarters of the Second Army Air Force at Colorado Springs, Colorado, and received a reply from Mr. Evan R. Collins, deputy chief, operations analysis section, as follows. A copy of this letter was sent to the coordinator for record in the office in Springfield.

"My dear Dr. Adams:

Mr. Oscar M. Chute has shown me your letter to him of 10 April regarding his request for leave of absence from DeKalb to serve as an Operations Analyst in this Air Force. Because of the stringency of the security regulations covering the work he is doing, he is hesitant to put on record any description of his duties and has asked me to make the statements permissible in this connection in answer to your request.

Regulations do not permit any full listing of Mr. Chute's present responsibilities. Regarding the military aspects of his appointment, however, it should be noted that he is now a member of a special staff section of this Headquarters. His duties are such that it is essential that he remain in a civilian status for their proper discharge even though he is entitled in all military establishments he visits to the courtesies and accommodations of an officer. By order of the Commanding General of this Air Force, 4 January, 1944, "The Permanent Civilian Personnel of this Section is an integral part of this Air Force." One additional item of value in classifying Mr. Chute's case may be that men serving in overseas units in the same capacity are all commissioned upon their appointment. Although Mr. Chute is serving in a civilian status, there seems every reason to consider him in the same category as other men who are in the military service.

This is, I recognize, necessarily scant information. However, I hope that it may be of value to you in considering his request for a leave of absence without prejudice to him."

EVAN R. COLLINS
Deputy Chief
Operations Analysis Section.

On the basis of this additional information, I should again like to recommend that the Board approve my original arrangement with Mr. Chute.

2. Mr. Stuart D. Fink, who has been away from the campus on leave at half pay since September, 1943, has requested that his leave be extended in order that he might finish his work at the University of Minnesota where he is completing his doctorate. The leave for the summer will be without pay and Mr. Fink plans to return to the campus September 1, 1944.
3. Miss E. Ruth Taylor, who has been away from the campus on leave at half pay since September, 1943, has requested that her leave be extended for the college year 1944-1945, excluding the summer since she will teach in the English Department during the summer of 1944. Miss Taylor's leave for next year will be without pay and she plans to finish her doctorate at Northwestern University where she has been awarded a scholarship.
4. Three faculty members have been granted leaves of absence for the college year 1944-1945 at one-half pay to do further graduate work in accordance with the policy adopted by the Board.
 - a. Miss Esther Williams, seventh grade training teacher at the McMurry Training School, has been granted a leave of absence in order that she may do graduate work at Teachers College, Columbia University, where she has been awarded a scholarship. Her position will need to be filled but I am not prepared at present to name a successor for this leave of absence position.
 - b. Mr. Paul Crawford, member of the Speech Department and director of forensics, has been granted a leave of absence in order that he may do graduate work at Northwestern University. His work will be absorbed by the department.
 - c. Mr. George Terwilliger, member of the Biological Science Department, has been granted a leave of absence in order that he may do graduate work at Columbia University. His work will be absorbed by the department and by other members of the faculty.

B. Resignation :

1. Miss Wilma DeLassus, a regular member of our college faculty in the Department of Home Economics since 1934, has resigned, effective at the close of this college year, in order that she may be married. At the present time we do not plan to replace Miss DeLassus. Her work will be absorbed by the other members of her department.

C. The Summer Workshop at Woodstock, Illinois:

The college is organizing this year for the first time, a workshop project for teachers in service in McHenry County. The workshop will be held in the high school building in Woodstock.

Three rural schools in McHenry County will be used as demonstration schools for the project. We are setting up a staff composed of Mr. Homer Hall, our rural school supervisor, Miss Dorothy Smith, rural supervisor from the State Teachers College at Duluth, Minnesota, who will act as director and associate director of the project, Mr. Albert Burgard of Colchester, Illinois, critic teacher associated with the rural program in McDonough County under the direction of the State Teachers College at Macomb, Miss Dorothy Dixon, critic teacher at the State Teachers College at Macomb, and Miss Blanch Tyman of Cloquet, Minnesota. Miss Tyman is one of the outstanding rural teachers in northern Minnesota. She has taught demonstration classes on the campus of the State Teachers College at Duluth, Minnesota, and was recommended by Miss Smith as a superior teacher.

Mr. Hall will be employed for the two months period at his regular salary and has already been reported in the board report of April 3. Miss Smith will receive \$300 a month for two months and the critic teachers will be paid \$200 a month each for two months. We plan to use regular members of the college faculty for conference work and for additional teaching help. They will take on this added assignment as a part of the regular summer session program. The only additional cost will be the transportation to and from Woodstock.

The credit offered for this work is six semester hours in workshop credit offered on the senior college level to teachers in service. This work will be accepted for residence credit and arrangements have been made to have library facilities available in Woodstock for this work. The students enrolling for the course will pay \$25 each, the county from which the student enrolls will pay \$10 each, and the college will assume the balance. We expect a very heavy enrollment in this work and while it may not entirely finance itself, it is the beginning of what we hope will be some stimulating in-service training programs in northern Illinois. The program this summer is being used largely as an experiment. We have had very fine cooperation from the faculty of the State Teachers College at Macomb and from the University of Chicago in working out this program.

I have explained it in some detail to the Board as I feel it is an additional type of in-service training that may become very popular after the war.

TEACHERS COLLEGE BOARD

D. I should like to submit for approval the faculty and administrative payroll and the employees payroll for 1944-1945.

FACULTY PAYROLL FOR 1944-1945—NINE MONTHS

Salaries and Wages

Anderson, Alma, Associate Professor and Department Head.....	\$ 2,835
Anderson, Miriam, Associate Professor and Department Head.....	2,835
Annas, A. Neil, Associate Professor and Department Head.....	3,555
Bellis, Bertha, Professor and Training Teacher.....	3,420
Bloomster, A. Maurine, Instructor and Training Teacher.....	2,340
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,440
Burton, Emily, Assistant Professor and Training Teacher.....	2,390
Caldwell, Loren T., Associate Professor and Teacher.....	2,980
Carper, Virginia, Instructor and Training Teacher.....	2,250
Coar, Birchard, Associate Professor, Director of Band and Orchestra....	2,925
Cobb, Lillian, Professor and Department Head.....	3,420
Crawford, Paul, Assistant Professor and Teacher.....	2,640
Eaton, Durward L., Assistant Professor and Teacher.....	2,590
Edel, E. F., Assistant Professor and Teacher.....	2,630
Evans, George, Associate Professor and Department Head.....	3,400
Fouser, Charles E., Associate Professor and Teacher.....	2,980
Gabel, Otto J., Professor and Teacher.....	3,510
Gordon, Lenore, Librarian.....	2,030
Gould, Howard W., Professor and Department Head.....	3,600
Gould, William C., Assistant Professor and Teacher.....	3,450
Hainds, John R., Associate Professor and Department Head.....	3,100
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,870
Hanby, Bernadine, Assistant Professor and Head Librarian.....	2,580
Hart, Jean I., Assistant Professor and Teacher.....	2,530
Harrison, Paul, Associate Professor and Teacher.....	3,090
Hayes, M. C., Associate Professor and Teacher.....	3,490
Hayter, Earl W., Associate Professor and Teacher.....	3,030
Hill, Wilma, Assistant Professor and Teacher.....	2,490
Howell, Charles E., Associate Professor and Teacher.....	3,190
Jameson, Hugh, Professor and Department Head.....	3,600
Jenks, I. J., Assistant Professor and Teacher.....	2,780
King, Annie E., Assistant Professor and Teacher.....	2,430
McKee, Eva, Assistant Professor and Teacher.....	2,530
McKinzie, Ralph, Assistant Professor and Teacher.....	2,590
Messenger, Helen R., Professor and Teacher.....	3,510
Montgomery, Charles, Professor and Department Head.....	3,740
Neptune, Celine, Associate Professor and Department Head.....	3,280
Neptune, Katherine, Assistant Professor and Librarian.....	2,340
Oakland, Milo T., Associate Professor and Department Head.....	3,450
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	2,430
O'Connell, William V., Assistant Professor and Department Head.....	2,780
Peterson, Bena, Assistant Professor and Training Teacher.....	2,340
Pratt, Bertha, Instructor, Assistant in Library.....	1,380
Scheinin, Sylvia, Assistant Professor and Teacher.....	2,530
Secrest, Lawrence, Assistant Professor and Teacher.....	2,780
Seed, Mary Jane, Assistant Professor and Teacher.....	2,430
Small, B. Mae, Assistant Professor and Teacher.....	2,490
Stelford, Norma, Assistant Professor and Teacher.....	2,640
Stensland, Minnie D., Assistant Professor and Teacher.....	2,640
Storm, William B., Associate Professor and Department Head.....	3,580
Sullivan, Sam, High School Supervisor.....	1,000**
Terwilliger, George, Assistant Professor and Teacher.....	2,840
Trager, Lela, Assistant Professor and Teacher.....	2,340
Twitchell, Doris G., Associate Professor and Teacher.....	2,925
Uhland, Maude, Associate Professor and Teacher.....	3,080
Valentine, Bessie, Rural Training Teacher.....	680**
Vincent, Grace, Rural Training Teacher.....	680**
Walker, Katherine, Librarian.....	2,030
Wiggert, Elsie, Assistant Professor and Teacher.....	2,540
Williams, Esther, Assistant Professor and Training Teacher.....	2,540
Williams, Mary, Associate Professor and Teacher.....	3,480
Wiswall, Vera, Assistant Professor and Teacher.....	2,440
Woolhiser, Ethel, Associate Professor and Teacher.....	3,190
Total—Faculty Payroll—Nine Months.....	\$183,005

PROCEEDINGS

WILLISTON HALL AND EMPLOYEES—TWELVE MONTHS

Income Fund

Anderson, Maude, Domestic.....	\$ 990*
Bjorn, Helen, Domestic.....	990*
Jacox, George, Stationary Engineer.....	2,400
Kelly, Katherine, Domestic.....	1,210*
Pedersen, Alma, Domestic.....	990*
Swanson, Theodore, Janitor II.....	1,680
Turnbloom, Elmer, Janitor II.....	1,680
Ward, Charlotte, Cook I.....	1,375*
To be supplied, Domestic.....	990*
To be supplied, Domestic.....	990*
To be supplied, Domestic.....	990*
Total—Williston Hall and Employees—Twelve Months.....	\$ 14,285

* On 11 months basis.

** On part-time basis.

PRESIDENT AND EMPLOYEES FOR 1944-1945

Salaries and Wages—Twelve Months

Adams, Karl L., President.....	\$ 7,500
Adams, E. Louise, Assistant Professor Emeritus.....	1,390
Anderson, Emil A., Business Manager.....	3,700
Baird, Alexander, Janitor II.....	1,680
Bernardin, John, Janitor II.....	1,680
Bjelk, Lillian, Clerk Stenographer I.....	1,320
Bjelk, Nels, Janitor II.....	1,800
Bjelk, Tillie, Clerk Stenographer II.....	1,560
Bjelk, Vivian, Clerk Stenographer I.....	1,320
Blake, Harold, Janitor II.....	1,680
Boardman, Ernest, Laborer Maintenance.....	1,620
Campbell, Alexander, Laborer Maintenance.....	1,620
Carlson, Arthur, Stationary Fireman.....	1,920
Cheatham, Claude, Laborer Maintenance.....	1,500
Duus, Muriel, Dietitian.....	2,160*
Eastwood, Fred, Watchman I.....	1,500
Eychaner, P. J., Watchman I.....	1,560
Fink, Stuart D., Principal of Training School.....	3,700**
Fohr, Charles, Maintenance Plumber.....	2,250
Groves, Leta, Clerk Stenographer I.....	1,320
Hansen, Doris, Clerk Typist I.....	1,320
Hanson, Ernest, Dean of Men.....	3,800
Harden, Halstead, Stationary Fireman.....	1,920
Hayes, Arnold, Stationary Fireman.....	1,920
Holbo, Elmer, Janitor II.....	1,680
Homan, Fred, Stationary Engineer.....	2,520
Jackson, Rachel, College Nurse.....	2,300**
Jacox, Clarence, Maintenance Carpenter.....	2,400
Johnson, Arthur F., Maintenance Carpenter.....	2,520
Johnson, Olive S., Account Clerk.....	2,070
Jorgensen, Florence, Clerk Stenographer II.....	1,800
Kittleson, Lorraine, Clerk Typist I.....	1,320
Kivell, Robert, Laborer Maintenance.....	1,620
Latimer, Ray, Stationary Engineer.....	2,400
Leifheit, Edith, Registrar.....	2,800
Long, Taylor, Laborer Maintenance.....	1,620
Mann, Jessie, Assistant Professor Emeritus.....	1,450
Mattson, Martin, Janitor II.....	1,680
Merritt, L. Eveline, Assistant Professor Emeritus.....	1,450
Moor, Helen S., Dean of Women.....	3,800
Parson, S. F., Professor Emeritus.....	3,800
Peterson, O. E., Department Head and Director of Placement.....	5,425
Simonson, Ida S., Professor Emeritus.....	1,770
Sperling, Clara, Secretary to the President.....	2,400
Stoops, Isabel, Director of Williston Hall.....	2,500*
Street, Paul, Director of Public Relations and Alumni Secretary.....	3,500
Swinbank, William, Grounds Foreman.....	2,100
Thornly, Ruby C., Instructor.....	2,700
Warrick, Beverly F., Clerk Typist I.....	1,500
Williams, John, Stationary Fireman.....	1,920
Zulauf, R. M., Dean of the Faculty.....	4,900
To be supplied, Maintenance Equipment Operator.....	
To be supplied, Janitor (woman).....	1,500
Student assistants.....	6,750
Pro rata training teachers, elementary and secondary.....	12,750
Student help.....	6,000
Total—President and Employees—Twelve Months.....	\$144,305

* Plus Maintenance.

** On 11 months basis.

EXPENDITURES

Salaries	\$ 1,096.90	
Food	7,655.02	
Household Supplies	277.70	
Laundry and Cleaning	658.87	
Inspection and Building Repairs	169.95	
Refunds	81.43	
Equipment	50.00	
Books and Magazines	8.00	
Retirement	2,806.35	
Miscellaneous	98.79	
		<u>\$12,903.01</u>
Previously reported—		
July 1, 1943, to December 31, 1943	\$12,073.78	
		<u>\$24,976.79</u>
Balance, March 31, 1944		<u>\$23,724.67</u>

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

A. Postwar Planning in Education :

With all the routine and detail that a state board such as this is called upon to consider, it seems that the presidents should from time to time specifically call to the attention of the board certain matters dealing with the long term view in education. We hear a great deal today from every source about postwar planning. Members of the board are certain to hear from the public concerning this vital matter in American education. I should like to summarize very briefly the activities of the last eight months in which the teacher education forces of this state have studied and planned toward the development of an adequate educational program for the youth of Illinois.

In October, 1943, under the leadership of Dr. Roland Cross of the Department of Public Health and in cooperation with the Office of the State Superintendent of Public Instruction and the teacher educating agencies centered in the Department of Registration and Education, the Illinois Joint Committee on Public Health was organized. These groups which are interested in a more adequate functioning of the agencies of health and education, have set up a program for the development of a cooperative enterprise. An expert leader in this particular field was engaged to act as consultant, working committees were set up by the various colleges and state agencies.

In December I attended a meeting called by the Department of Education of the University of Minnesota at Minneapolis with representatives of teacher educating agencies in this entire north central area to discuss possibilities and plans for teacher education after the war. This was a very stimulating meeting. Again, during the last week of December, nearly the entire emphasis of the organized teachers of this state through the Illinois Education Association, was focused on the need for a planned postwar program in education. In February, the regional meeting of the American Association of School Administrators explored still further this problem of postwar planning in education as it affected public education and particularly college education. Later that same week the American Association of Teachers Colleges met in Chicago and carried this particular problem further as it applied to the field of teacher education. These two great meetings were followed about a month later by the meeting of the North Central Association of Colleges and Secondary Schools. Again the theme was how to make the educational program function in developing citizens for a democracy that could meet our postwar problems.

In April a national organization of college women, the American Association of University Women, sent an appeal to Governor Green asking him to create a state planning body in education in this state.

During the first week in May, President Dykstra of the University of Wisconsin called a meeting of the institutions of higher education in the areas surrounding Madison (ten states were represented) to meet and discuss problems dealing with the rehabilitation of the returning service personnel. This conference was followed a week later by one at our college—the Northern Illinois Conference on Supervision.

Approximately two-thirds of this program was devoted to a full exploration of how we could make public education function in our postwar world program. A week later the final meeting of the Illinois Joint Committee on Public Health, which I mentioned in the first paragraph, met for a final report in Chicago and later that same week the working committees of this organization completed the re-draft of the health program at a two-day session in Springfield.

I should like to call the attention of the group, in closing this resume, to the meeting that has been called by the Governor's Committee on Veterans' Rehabilitation and Employment to a school being held in Jacksonville June 11-16. Our college will be represented at that meeting by our dean of men and I imagine that the other institutions will also be represented.

I am sure I have not included in this summary all the significant studies that have been made in this period, but I have included those in which representatives of the teachers colleges operating under this board have participated.

My purpose in presenting this material to the board is to make it clear that if we do not improve our program for the education of teachers and for the education of children, it will not be because we have not intensively and extensively searched the possibilities and endeavored to plan for the future.

B. Postwar Building Program :

I should also like to call the attention of the Board to the plans set up by this college for the expansion and development of its physical plant. These plans are set up on the basis of a developmental program covering a period of twenty-five years. They are listed in order of desirability as determined by the immediate postwar needs. If this program could have been planned without the effect of the postwar rehabilitation, the order of these buildings might have been materially changed.

Since the program as set up to cover a twenty-five year development can not be housed within the confines of the present campus, it is necessary that one of the first projects should deal with the acquisition of additional property. This plan is still in a tentative stage.

The first major building project will be a college library. This is set up to handle a student capacity of 1,500 students and a minimum stack capacity of 150,000 volumes. This building will be located immediately adjacent to the new science building. The second building in the program will be a men's dormitory to be erected in two units with three houses in each unit supplying housing facilities for 300 men. The exact location of this building unit will be determined somewhat by the new land acquisition. The third project in the plan is a new women's dormitory to be built as three connecting units, each unit to house seventy-five women students. The women's dormitory unit will be located on the corner of Normal Road and Lucinda Avenue. The fourth unit in the program will be a major addition to the campus training school. This will add a gymnasium and auditorium facilities as well as special rooms for fine and applied arts and also a completely new arrangement for kindergarten and nursery school units. With this development, the McMurry Training School should have facilities for five hundred elementary school pupils.

These projects are listed in the preferred group for immediate consideration. In this group are also included completion and rehabilitation items on the campus, the plans for which have already been drawn, such as the completion of the new science building, the enlargement and development of the industrial arts program, and the changing of the power program from direct to alternating current.

In the second group of buildings which are listed as desirable and which may easily be telescoped into the preferred group if postwar building conditions demand, are the following: field house, student union building, women's gymnasium, fine arts building, music building, auditorium building, service building, and a new greenhouse.

X. SUMMARY

Action is requested on the following:

1. Permission to submit the scholarship list to the Department of Finance.
2. Approval of the leave of absence for Mr. O. M. Chute under the conditions indicated.
3. Approval of the extension of the leave of absence without pay for Mr. Stuart D. Fink for the summer.
4. Approval of the leave of absence without pay for Miss E. Ruth Taylor for the college year 1944-1945.
5. Approval of the leaves of absence at one-half pay for Miss Esther Williams, Mr. Paul Crawford, and Mr. George Terwilliger for the college year 1944-1945.
6. Acceptance of the resignation of Miss Wilma DeLassus.
7. Approval of the establishment of the summer rural workshop and the employment of Miss Dorothy Smith, Miss Dorothy Dixon, Miss Blanch Tyman, and Mr. Albert Burgard under the conditions indicated.
8. Approval of the faculty and employees payroll for 1944-1945.
9. Approval of the change in salary for Mr. Ted Swanson.
10. Acceptance of the resignation of Mr. Fred Hiatt.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Chicago June 6, 1944

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance, Spring Quarter, 1944.

a. College

Class	Men	Women	Total	Total one Year Ago	Per cent Change
Seniors	8	51	59	62	4.84% loss
Juniors	8	30	38	84	54.3 % loss
Sophomores	7	53	60	125	52 % loss
Freshmen	12	77	89	147	39.46% loss
Total	35	211	246	418	41.15% loss

b. High Schools

	Boys	Girls	Total	Total One Year Ago
T. C. High School.....	76	81	157	165
Humboldt C. H. S.....	51	61	112	116
Kansas C. H. S.....	22	52	74	96
Charleston C. H. S.....	150	241	391	376
Total	299	435	734	753

c. Elementary Schools

	Boys	Girls	Total	Total One Year Ago
T. C. Elementary	109	135	244	238
Humboldt Elementary	23	25	48	41
Clear Springs Rural	4	14	18	21
Oak Grove Rural	4	4	8	7
Muddy Point Rural.....	7	4	11	14
Total	147	182	329	321

d. Extension

Second half-year	320	211
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RECAPITULATION

Total College enrollment.....	246
Total High School enrollment.....	734
Total Elementary School enrollment.....	329
Total Extension enrollment.....	320
Grand Total Enrollment.....	1,629

2. Teachers College Scholarships, 1943-44:

The following list of Teachers College Scholarships is presented for approval and application for transfer of \$2,490 into the Income Fund:

TEACHERS COLLEGE BOARD

a. Three Quarters or Terms

Student and High School	Class	Quarters Used
Anderson, Gloria Elizabeth, Windsor.....	Fr.	F, W, Sp
Atkins, Delbert Ferrel, Hutsonville.....	So.	S, W, Sp
Baily, Ardis Harriot, T. C. Charleston.....	Fr.	F, W, Sp
Bland, Mary June, Mattoon.....	Fr.	F, W, Sp
Bower, Freda Bertha, Casey.....	Fr.	F, W, Sp
Boyd, Catherine Eloise, Sullivan.....	Jr.	F, W, Sp
Bruning, Lucille Phyllis, Leaf River.....	Fr.	F, W, Sp
Burgener, Elizabeth Suzanne, Olney.....	Sr.	F, W, Sp
Burgoon, Martha May, Lawrenceville.....	Fr.	F, W, Sp
Bush, Naida Rae, Brownstown.....	Fr.	F, W, Sp
Cameron, Jessie Rosella, Brownstown.....	So.	F, W, Sp
Clark, Gwendolyn Grace, Chrisman.....	Fr.	F, W, Sp
Coen, Doris Maurine, Neoga.....	Fr.	F, W, Sp
Cole, Eleanor Pauline, Sullivan.....	Fr.	F, W, Sp
Cook, Allyn Austin, Redmon.....	Fr.	F, W, Sp
Coon, Mary Joan, Oakland.....	So.	F, W, Sp
Diel, Gladys Juanita, Noble.....	So.	F, W, Sp
Dively, Kathryn Elizabeth, Paris.....	Sr.	F, W, Sp
Eaton, Minnie Pauline, Charleston.....	Fr.	F, W, Sp
Elliott, Betty Grace, Oblong.....	Fr.	F, W, Sp
Ellis, Ruth Hope, St. Jacob.....	Sr.	F, W, Sp
Engel, Betty Jean, Stewardson.....	Jr.	F, W, Sp
Fisher, Merna Dean, St. Elmo.....	Jr.	F, W, Sp
Fitzgibbons, Marian Elizabeth, Lovington.....	Fr.	F, W, Sp
Fox, Paula Jeanne, Palestine.....	So.	F, W, Sp
Goldsmith, Jennie Lou, Olney.....	Sr.	S, F, W
Grossman, Mary Eleanor, Robinson.....	Jr.	F, W, Sp
Hankins, Donald Gene, Altamont.....	Fr.	F, W, Sp
Hedde, Mildred Donna, Lawrenceville.....	Fr.	F, W, Sp
Henry, Helen Louise, Georgetown.....	Jr.	F, W, Sp
Henschen, Leona Mildred, Rosamond.....	Sr.	F, W, Sp
Homann, Eva Emmaline, Highland.....	Jr.	F, W, Sp
Huelskoetter, Viola Esther, Beecher City.....	So.	F, W, Sp
Jones, Dolores Alberta, Noble.....	Fr.	F, W, Sp
King, Norma Jane, T. C. Charleston.....	Sr.	F, W, Sp
Knezik, Evelyn Mae, Livingston.....	So.	S, F, Sp
Lance, Patricia Ann, Mt. Carmel.....	Fr.	F, W, Sp
Lane, Willa Frances, Henning.....	Jr.	S, W, Sp
Leedy, Louise Elizabeth, Robinson.....	Sr.	F, W, Sp
Mannell, Anna Louise, Taylorville.....	So.	F, W, Sp
Mathias, Bertha Eileen, Tower Hill.....	Fr.	F, W, Sp
McGee, Rosemary, Flora.....	Sr.	F, W, Sp
McGuire, Edith, Villa Grove.....	Fr.	F, W, Sp
Moody, Mildred Joan, Kansas.....	Fr.	F, W, Sp
Nicoson, Wanda Eileen, Redmon.....	Sr.	F, W, Sp
O'Neal, Charles Baker, Mattoon.....	Jr.	F, W, Sp
Pennell, Freda Mae, Metcalf.....	Fr.	F, W, Sp
Refine, Melvina Jo, Springfield.....	So.	F, W, Sp
Revis, Bertha, Hume.....	Fr.	F, W, Sp
Robinson, Vera Beatrice, Grayville.....	Fr.	F, W, Sp
Schahrer, Wilma Jean, Olney.....	Fr.	F, W, Sp
Schutte, Eileen Pauline, Teutopolis.....	Fr.	F, W, Sp
Searby, Mary Jo, Mt. Carmel.....	So.	F, W, Sp
Sheets, Alice Louisa, Metcalf.....	So.	F, W, Sp
Shores, Carolyn Jean, Mattoon.....	Fr.	F, W, Sp
Sluder, Mary Madaline, Carmi.....	Jr.	F, W, Sp
Stansfield, Harriet Lucille, Lawrenceville.....	So.	F, W, Sp
Stevens, Helen Lee, Centralia.....	Sr.	F, W, Sp
Van Meter, Elizabeth Ann, Greenville.....	So.	F, W, Sp
Warford, Lucy Marian, Oblong.....	Fr.	F, W, Sp
Warren, Mary Jean, Newton.....	Fr.	F, W, Sp
Walters, Lily Ann, Hindsboro.....	So.	F, W, Sp
Wente, Leona Elizabeth, Neoga.....	Fr.	F, W, Sp
White, Marjorie Marie, Newton.....	Fr.	F, W, Sp
Wiseman, Ruth Marie, Charleston.....	Fr.	F, W, Sp
Zwinak, Maryann, Witt.....	Fr.	F, W, Sp

b. Two Quarters or Terms

*Baxter, Forrest M., Sullivan.....	Fr.	F, W,
Conley, Shirley Baughman, Edwardsville.....	Sr.	W, Sp
Fagen, Lillian Miriam, Danville.....	Sr.	W, Sp
Greene, Charlotte Mary, T. C. Charleston.....	Jr.	F, W
Houchin, Thomas Douglas, Arcola.....	Fr.	F, W
Norviel, Wayne Dean, Lerna.....	Fr.	F, W

*Military Scholarship.

PROCEEDINGS

Student and High School	Class	Quarters Used
Phipps, Esther Carolyn, Chrisman	So.	F, W
Richards, Hestin LeRoy, Herrick	So.	F, W
*Rosborough, Floyd W., Oblong	Fr.	F, W
Stites, Helen Eleath, Charleston	Jr.	F, W
Sumner, Retha Elizabeth, Sumner	So.	F, W
Thomann, Ann Elizabeth, Olney	So.	F, Sp
Walters, John A., Hindsboro	Sr.	W, Sp
*Weaver, Charles Earl, Charleston	So.	W, Sp
Wright, Mary Ellen, Paris	Sr.	S, F

c. One Quarter or Term

Baker, Dora Marie, Stewardson	Sr.	S
Berner, Margaret Ann, Marshall	So.	S
*Cox, Ralph, Windsor	Jr.	S
Crisp, Samuel Darrell, Hume	So.	S
Dixon, Eleanor Jean, Scotland	Fr.	S
Durston, Eula, Witt	Jr.	S
*Epler, David LeGier, Mt. Carmel	Fr.	S, Sp
Harrison, Doris Louise, Bone Gap	So.	S
Humphrey, Nelda Daniels, St. Jacob	Jr.	S
Hunter, Helen Irene, Oakland	Jr.	S
Lichtenwalter, Ruth, Toledo	Fr.	F
*Maris, Harold Franklin, Tuscola	So.	W
Mills, Marian Pearce, Palestine	Fr.	F
Moore, Martha, T. C. Charleston	Sr.	S
Pepple, Howard, Bridgeport	So.	S
Phar, Edith Frances, Mt. Carmel	Jr.	S
Radloff, Maxine Dolsie, Strasburg	Jr.	S
Shick, Chlorene E., Casey	Jr.	S
Simmonds, Charlotte June, Catlin	Jr.	S
Stokes, Kathryn Grable, Paris	Jr.	S
Tipsword, Rolland, Beecher City	Fr.	S

*Military Scholarship.

RECAPITULATION

66 students three quarters at \$30.00	\$1,980.00
15 students two quarters at \$20.00	300.00
21 students one quarter at \$10.00	210.00
Total	\$2,490.00

II. FACULTY

1. Leaves of Absence:

a. For military service:

1. Dr. Ora L. Railsback
2. Dr. James M. Thompson
3. Dr. Norman Carls
4. Dr. Leo J. Dvorak
5. Dr. Eugene M. Waffle
6. Dr. Robert A. Shiley
7. Dr. Walter M. Scruggs
8. Gilbert Carson
9. Dr. Rudolph D. Anfinson
10. Miss Grace Williams
11. Stanley C. Robinson
12. Robert A. Warner
13. Allen P. Britton
14. Ewell W. Fowler

b. For service with Office of Education:

15. Dr. Russell H. Landis

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- c. For service with National Safety Council:
 16. Dr. Wayne P. Hughes
- d. For service at the University of Illinois:
 17. Winfield S. Angus
2. Return to Duty:
 - a. Nannilee Saunders, A.M., Assistant Professor and Third Grade Critic, on leave for service with the federal government, returns to duty as of September 1, 1944, at her regular salary of \$2,430 for nine months.
3. Change of Status:
 - a. Dr. Edson H. Taylor, Professor and Head of the Department of Mathematics, to Professor Emeritus as of September 1, 1944. Dr. Taylor is the only member of the original faculty of the college now in active service, and is closing his forty-fifth year with the institution.
 - b. Dr. Hobart F. Heller from Acting Dean to Dean of the College, effective July 1, 1944.
 - c. Dr. Harold M. Cavins from Acting Dean of Men to Dean of Men, effective July 1, 1944.
4. Resignations:
 - a. Margaret B. Donley, A.M., Assistant Professor and First Grade Critic, resigns effective at the close of duty on August 31, 1944, in order to accept a position on the critic faculty at Western.
 - b. Pauline A. Smeed, A.M., Probationary Instructor and Second Grade Critic, at the close of the Elementary School on July 21, 1944.
5. Termination of Contract:
 - a. Margaret Fleming, A.M., Substitute Instructor and Third Grade Critic for Nannilee Saunders on leave, at the close of the Elementary School on July 21, 1944.
6. Summer School Changes, 1944:
 - a. Dr. Sadie O. Morris, Head of the Department of Home Economics, released from teaching duties because of the illness of her mother.
 - b. Helen Devinney, A.M., Instructor in Home Economics Education, as replacement for duties scheduled for Dr. Morris in Home Economics, at a salary of \$225 per month.
 - c. Glenna S. Albers, B.Ed., affiliated Rural Teacher, is added as critic teacher for the demonstration room, at a salary of \$277.50 for six weeks' service.

- d. Ruby Harris, S.M., Associate Professor and Acting Head, Department of Geography, shifted to six weeks summer school teaching and three weeks rural workshop, at a salary of \$251.25 for June, \$251.25 for July and \$251.25 for August.
- e. Edith Haight, Ph.D., Assistant Professor in Physical Education for Women, is added to the rural workshop staff, increasing her August salary to \$256.50.
- f. Mary Louise Hinman, B.E., affiliated Rural Teacher, is added to the rural workshop staff at a salary of \$138.75 for August.
- g. Louis Hoover, Ph.D., Assistant Professor of Art, is added to the rural workshop staff at a total salary of \$285 for August.

7. Nine Months Faculty for 1944-45:

The following persons are recommended as faculty for the nine months of the regular school year 1944-45, in the departments and ranks, and at the salaries listed, payable in nine equal monthly installments beginning October 1, 1944, and ending June 1, 1945:

a. Professors (*indicates Head of a Department)

1.	*McKinney, Isabel, A.M., English.....	\$	3,915.00
2.	Widger, Howard DeF., Ph.D., English.....		3,915.00
3.	*Stover, Ernest L., Ph.D., Botany.....		3,825.00
4.	*Spooner, Charles S., Ph.D., Zoology.....		3,555.00
5.	*Reinhardt, Emma, Ph.D., Education.....		3,555.00
6.	*Coleman, Charles H., Ph.D., Social Science.....		3,420.00
7.	*Phipps, Harris E., Ph.D., Chemistry.....		3,420.00
8.	*Guinagh, Kevin, Ph.D., Foreign Language.....		3,420.00
9.	*Klehm, Walter A., Ed.D., Industrial Arts.....		3,420.00

b. Associate Professors

1.	*Lantz, Charles P., Ph.D., Physical Education (m).....	3,420.00
2.	*Booth, Mary J., B.L.S., Librarian.....	3,330.00
3.	*Rothschild, Donald A., Ph.D., HS Principal.....	3,285.00
4.	Seymour, Glenn H., Ph.D., Social Science.....	3,195.00
5.	Heise, Bryan, Ph.D., Extension.....	3,195.00
6.	*Ross, J. Glenn, Ph.D., Speech.....	3,195.00
7.	*McAfee, Florence, Ed.D., Physical Education (w).....	3,060.00
8.	*Whiting, Mildred, Ph.D., Art.....	3,060.00
9.	Olsen, Hans C., Ph.D., Off-campus Teaching.....	3,060.00
10.	Andrews, Franklyn L., A.M., English.....	3,060.00
11.	*Dickerson, Earl S. (a), Ed.D., Commerce.....	3,015.00
12.	*Morris, Sadie O., Ph.D., Home Economics.....	3,015.00
13.	*Edwards, Arthur U., Ph.D., ES Principal.....	3,015.00
14.	Zeigel, William H., Ph.D., Education.....	3,015.00
15.	Thut, H. Frederick, Ph.D., Botany.....	3,015.00
16.	*Harris, Ruby (a), S.M., Geography.....	3,015.00
17.	Alter, Donald R., Ph.D., Social Science.....	2,880.00
18.	Zeller, Rose, Ph.D., Geography.....	2,790.00

c. Assistant Professors

1.	*Pierce, William M. (a), Ph.D., Physics.....	2,835.00
2.	Hendrix, Gertrude, A.M., HS Mathematics.....	2,835.00
3.	Carman, Ruth, A.M., HS Foreign Language.....	2,835.00
4.	Ellington, Lena B., A.M., HS History.....	2,835.00
5.	Levake, Edith, A.M., ES 8th Grade.....	2,835.00
6.	Stevens, Leah, S.M., ES 7th Grade.....	2,835.00
7.	Wood, William G., Ph.D., Social Science.....	2,700.00
8.	Hoover, Louis, Ed.D., Art.....	2,700.00
9.	*Madison, Thurber H. (a), Ph.D., Music.....	2,700.00

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10.	Hostetler, Ruth, A.M., Mathematics.....	\$ 2,655.00
11.	Robbins, Buren C., A.M., English.....	2,655.00
12.	Haight, Edith, Ph.D., Physical Education (m).....	2,610.00
13.	Rosenkranz, Wilbur L., A.M., Chemistry.....	2,520.00
14.	Van Horn, Paris J., M.S., HS Physical Education.....	2,475.00
15.	Saunders, Nannilee, A.M., ES 3d Grade.....	2,430.00
16.	Crogen, Corinne, A.M., Physical Education (w).....	2,385.00
17.	Neely, Winnie D., A.M., English.....	2,340.00
18.	Hanson, Ethel L., A.M., Music.....	2,340.00
19.	Michael, E. Elizabeth, A.M., Foreign Language.....	2,340.00
20.	Johnson, Donald E., A.M., Music.....	2,340.00
21.	Schmalhausen, Ruth, A.M., Home Economics.....	2,340.00

d. Instructors

1.	Arnold, Myrtle, A.M., ES 4th Grade.....	2,430.00
2.	Poos, Roberta, A.M., HS English-Speech.....	2,385.00
3.	Bankson, Bernice, A.M., ES 5th Grade.....	2,340.00
4.	Smith, Marvin, M.S., HS Commerce.....	2,250.00
5.	King, John K., Jr. (s), B.M., HS Music.....	2,250.00
6.	Harlan, John Owen (s), B.Ed., HS Industrial Arts.....	2,250.00
7.	Johnson, Lois V., A.M., ES 6th Grade.....	2,250.00
8.	Humphrey, Katherine (s), A.M., Commerce.....	2,250.00
9.	Taylor, Helen E. L., A.M., HS English.....	2,250.00
10.	Johnson, Marget Irene, M.M., Music.....	2,250.00
11.	Hunter, Jessie M., M.S., Commerce.....	2,250.00
12.	Marks, Ica, M.S., HS Science.....	2,250.00
13.	McKinney, Alice, A.M., ES Science.....	2,250.00
14.	Devinney, Helen, A.M., HS Home Economics.....	2,250.00
15.	Vacancy, Becker for Donley, A.M., ES 1st Grade.....	2,250.00
16.	Vacancy, A.M., ES 2d Grade.....	2,250.00
17.	New, A.M., HS-ES Physical Education.....	2,250.00
18.	Duggleby, Esther, M.S., Assistant Librarian.....	2,025.00
19.	Smith, May, M.S., Assistant Librarian.....	2,025.00
20.	Love, Harriet, M.S., Assistant Librarian.....	2,025.00
21.	Ekstrand, Margaret, B.S., Assistant Librarian.....	1,800.00

Total \$189,135.00

8. Leaves of Absence, 1944-45:

a. Faculty in Military Service:

	Salary Level	Position Status
Professors		
1. Railsback, Ora L., Ph.D., Physics.....	\$3,690.00	Vacant
1st Lieut., Army Air Corps Reserve		
2. Thompson, James M., Ed.D., Commerce.....	3,420.00	Substitute
Lieut., U. S. Naval Reserve		
Associate Professors		
3. Carls, J. Norman, Ph.D., Geography.....	3,150.00	Vacant
Lieut., U. S. Naval Reserve		
4. Dvorak, Leo J., Ph.D., Music.....	3,150.00	Vacant
1st Lieut., Army Air Corps Reserve		
5. Waffle, Eugene M., Ph.D., English.....	3,015.00	Vacant
Captain, Army Air Corps Reserve		
6. Shiley, Robert A., Ph.D., English.....	3,015.00	Substitute
Lieut. (jg), U. S. Naval Reserve		
7. Scruggs, Walter M., Ph.D., Zoology.....	3,015.00	Vacant
2d Lieut., U. S. Medical Corps Reserve		
Assistant Professors		
8. Carson, Gilbert, A.M., Physical Education (m).....	2,430.00	Vacant
Captain, Army Air Corps Reserve		
9. Anfinson, Rudolph D., Ph.D., Music.....	2,700.00	Vacant
Private U. S. Army Reserve		
10. Williams, Grace M., A.M., Speech.....	2,340.00	Vacant
Ensign, WAVES, U. S. Naval Reserve		
Instructors		
11. Robinson, Stanley C., A.M., Commerce.....	2,340.00	Vacant
Lieut., U. S. Naval Reserve		
12. Warner, Robert A., A.M., Music.....	2,340.00	Substitute
Private, U. S. Army Air Corps Reserve		
13. Britton, Allen P., A.M., HS Music.....	2,160.00	Substitute
Private, U. S. Army Reserve		
14. Fowler, Ewell W., M.S., HS Industrial Arts.....	2,160.00	Substitute
Private, U. S. Army Medical Corps Reserve		

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b. Faculty in Federal Service, 1944-45:

15. Landis, Russell H., Ed.D., Industrial Arts.....	3,015.00	Vacant
Specialist, U. S. Office of Education		

c. Faculty on Leave for Other Employment:

16. Hughes, Wayne P., Ed.D., Industrial Arts.....	3,015.00	Vacant
Field Agent, National Safety Council		
17. Angus, Winfield S., M.S., Physical Education (m).....	2,475.00	Vacant
Instructor in Physical Education (m), University of Illinois		

RECAPITULATION, FACULTY ON LEAVE, 1944-45

Total salary persons in Military Service.....	\$38,835.00
Total salary persons in Federal Service.....	3,015.00
	<u>\$41,850.00</u>
Total salary of Substitutes needed.....	12,015.00
	<u>29,835.00</u>
Total saving by Federal Employment.....	29,835.00
Total salary other persons on leave.....	5,490.00
	<u>\$35,325.00</u>
Saving on Salary Budget, 1944-45.....	\$35,325.00

9. Faculty Positions Dropped for 1944-45:

1. Professor, Social Science, Dr. Thomas.....	Retired	\$3,735.00
2. Professor, Mathematics, Mr. Allen.....	Retired	3,600.00
3. Professor, Mathematics, Dr. Taylor.....	Retired	4,500.00
4. Associate Professor, Health Service, Dr. Little.....	Resigned	3,000.00
5. Assistant Professor, Home Economics, Miss Lyons.....	Resigned	2,250.00
6. Instructor, Art, Miss Harrison.....	Resigned	1,800.00
7. Instructor, Industrial Arts, Mr. White.....	Resigned	1,800.00
8. Instructor, Industrial Arts ½-Physical Ed. ½, Mr. Shake....	Resigned	1,800.00
		<u>\$22,485.00</u>

10. Faculty Reduction, 1944-45:

The faculty for 1944-45 is reduced by seventeen (17) persons on leave, for twelve (12) of whom no replacements are made, and a reduction of \$35,325 in the Salary and Wage budget is thus accomplished. Eight (8) former positions are still unfilled, three (3) by retirement and five (5) by resignation. The vacating of these eight (8) positions permits a reduction in the Salary and Wage budget of \$22,485. These two items of faculty reduction lessen the Salary and Wage budget need for 1944-45 by a total of \$57,810.

Should all faculty members in military service return to duty, \$26,820 additional revenue for Salaries and Wages would be required for 1944-45. Others on leave would require \$8,505 for additional salary payment, or a total Salaries and Wages need of \$35,325.

Should college enrollment increase during the Biennium 1945-47 and approach or equal the 1,152 enrollment of 1940-41, then the filling of certain of the eight (8) positions classified as "dropped for 1944-45" would present an additional demand on Salaries and Wages with a possible totalling of \$22,485 as indicated.

The two situations outlined above present administrative concern as budget plans for 1946-47 are made. Provisions should be made in the Salaries and Wages appropriation for the coming biennium to cover these items:

TEACHERS COLLEGE BOARD

(a) Annual salaries of persons on leave.....	\$35,325.00
(b) Annual salaries for positions now vacant....	\$22,485.00
	\$57,810.00

11. Emeritus Faculty, Old Plan:

Coffman, Gilberta, Instructor.....	\$ 1,100.00
Crowe, Albert B., Associate Professor.....	1,800.00
Ford, Ellen A., Professor.....	1,800.00
Johnson, Annabel, Instructor.....	1,200.00
Morse, Anna H., Instructor.....	1,200.00
Ragan, Edith, Assistant Professor.....	1,200.00
Weller, Annie L., Professor.....	1,800.00
	\$10,100.00

12. Affiliated Teachers:

Since the roll of affiliated teachers for 1944-45 will probably be completed just before the affiliated schools open in September, the complete list will be presented at that time, not to exceed the 1943-44 cost of \$6,500.

III. OTHER EMPLOYEES

1. Change in Status:

- a. Resignation of Edgar B. Rennels, Janitor I, as of April 10, 1944, to accept a position in California.
- b. Resignation of Mrs. Auda Bell, Pastry Cook, as of April 30, 1944, to live on her farm.
- c. Transfer of Frank Gwin, Maintenance Worker on the grounds to the janitorial duties of Ivan Weaver, dismissed for unsatisfactory service, as of May 1, 1944, with no change in salary (taking position of J. Elmer Neal, Janitor II).
- d. Employment of William W. Logsdon, Laborer, for campus duties of Frank Gwin, as of May 1, 1944, at a salary of \$115 per month, and resignation effective May 31, 1944.

2. The following persons are recommended for employment for the twelve months of the fiscal year July 1, 1944, to June 30, 1945, in the grades and at the salaries listed:

a. Administration

1. Buzzard, Robert G., Ph.D., President.....	\$7,500.00
2. Heller, Hobart F., Ph.D., Dean.....	4,920.00
3. Metter, Harry L., Ph.D., Director of Teacher Training and Placement	4,920.00
4. Lawson, Elizabeth K., Ph.D., Dean of Women.....	4,200.00
5. Cavins, Harold M., Ed.D., Dean of Men.....	4,200.00

b. Janitorial Services

1. Baird, Charles N., Janitor II.....	1,680.00
2. Cutler, Earl, Janitor I.....	1,500.00
3. Gwin, Frank, Janitor II.....	1,680.00
4. Hallowell, Blanche, Domestic.....	1,440.00
5. Hardin, Al, Janitor I.....	1,500.00
6. Harlan, John O., Janitor II.....	1,680.00
7. Moody, Thelma, Janitor I.....	1,500.00
8. Myers, Charles, Janitor I.....	1,500.00
9. Nixon, Eugene, Janitor II.....	1,620.00
10. Shafer, Granville, Maintenance Carpenter.....	2,400.00
11. Wood, Frank J., Watchman I.....	1,680.00
12. Wrenn, John, Janitor II.....	1,680.00
13. York, Charles A., Janitor I.....	1,500.00

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c. Grounds Services

1. Logsdon, William, Laborer.....	\$ 1,500.00
2. Monier, Camille, General Farmer.....	2,400.00
3. Rains, Oscar N., Florist I.....	1,680.00
4. White, Harry, Maintenance Equipment Operator.....	1,680.00

d. Maintenance Services

1. Featherstun, Fred, Maintenance Carpenter.....	1,920.00
2. Miller, Roscoe, Maintenance Painter.....	1,920.00

e. Heating Services

1. Clodfelter, Edson, Stationary Engineer.....	2,580.00
2. Livingston, John, Stationary Fireman.....	1,920.00
3. McKee, Charles, Stationary Fireman.....	1,920.00
4. Metcalf, C. Donald, Stationary Fireman.....	1,920.00
5. Meyer, Ben, Stationary Fireman.....	1,920.00
6. Stirewalt, Levi, Stationary Fireman.....	1,920.00

f. Office Services

1. Davis, Dorothy, Clerk Stenographer I.....	\$1,500.00
2. Fair, Florence L., Clerk Stenographer I.....	1,560.00
3. Goldsmith, Jennie, Clerk Stenographer I.....	1,380.00
4. Gregg, Raymond, Executive I.....	3,900.00
5. Guthrie, Grace, Clerk Stenographer I.....	1,500.00
6. Lionberger, Jane, Clerk Stenographer I.....	1,500.00
7. Taylor, Violet, Clerk III.....	2,040.00
8. Thomas, Blanche, College Registrar.....	3,000.00
9. Thompson, Mary E., Nurse I.....	2,100.00
10. Whalen, Helen J., Clerk Stenographer I.....	1,500.00

Total\$90,360.00

3. Employees of Auxiliary Enterprises:

The following persons are paid from the Teachers College Income Fund, and are recommended in the grades and at the twelve months salaries listed:

a. College Textbook Library and Book Store:

1. Arnold, Henry J., Clerk III.....	2,400.00
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b. College Women's Dormitory (with maintenance)

1. Brown, Margaret, Cook I.....	\$1,320.00
2. Cotter, Alice, College Dormitory Manager.....	2,256.00
3. Moore, Lulu, Domestic.....	900.00
4. Phipps, Gertrude, Domestic.....	960.00
5. Weber, Frances, Domestic.....	900.00
6. Vacant, Domestic.....	900.00

Total\$9,636.00

IV. ORGANIZATION

The following calendar for the college year 1944-45 is presented:

FALL QUARTER, 1944-45 (Twelve Weeks)

Monday, September 11.....	Registration
Tuesday, September 12.....	Classes begin
Thursday, November 23.....	Thanksgiving holiday
Friday, December 1.....	Fall Quarter closes

WINTER QUARTER, 1944-45 (Twelve Weeks)

Monday, December 4.....	Registration
Friday, December 8 }.....	Thirtieth Annual Homecoming
Saturday, December 9 }	
Friday, December 22.....	Christmas holiday begins
Wednesday, January 3.....	Classes resume
Thursday, March 8.....	Winter Quarter closes

SPRING QUARTER, 1944-45 (Twelve Weeks)

Monday, March 12.....	Registration
Friday, March 30.....	Easter holiday begins
Tuesday, April 3.....	Classes resume
Sunday, May 27.....	Baccalaureate
Friday, June 1.....	Commencement

SUMMER QUARTER, 1945 (Eight Weeks)

Monday, June 11.....	Registration
Friday, August 3.....	Term ends

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

- Contracts for (a) repairs to the chimney of the heating plant, (b) replacing baffles in the two older boilers of the heating plant, (c) tuck-pointing and repairing the stone coping of the heating plant, and (d) tuck-pointing and repair to certain walls of the Health Education Building are either completed or on the way to completion.

2. Postwar Building Projects:

Continued conferences with the Division of Architecture and Engineering have furthered the gathering of information about and making plans for Postwar Building Projects. The projects submitted for the June 2d conference with the Priorities Division of the Postwar State Planning Board are:

Project L-1	Land Acquisition
Project S-1	Site Preparation
Project B-1	Library Building
Project B-2	Laboratory School Building
Project B-3	Vocational Education Building

Gathering of needed data and drawing of preliminary sketches will continue during the month of June, so that the remainder of the building projects may have presentation before the July 1, 1944, deadline. These projects are:

Project B-4	Men's Dormitory
Project B-5	Natatorium
Project B-6	Remodeling Elementary School Building into a Student Union
Project B-7	Home Management House
Project B-8	Replacing Old Gymnasium with new wing of Women's Dormitory
Project B-9	Additional Women's Dormitory
Project B-10	Women's Gymnasium and Playing Fields
Project B-11	President's Residence

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Transfer of data of Scholarship Report to the Department of Finance.
2. Continuation of leaves of absence for military service for the fourteen (14) persons listed on page 5.
3. Continuation of leaves of absence for Russell H. Landis, Wayne P. Hughes and Winfield S. Angus.
4. Change of status of Edson H. Taylor, Hobart F. Heller and Harold M. Cavins, as listed.
5. Resignations of Margaret B. Donley and Pauline A. Smeed.
6. Termination of contract for Margaret Fleming.
7. Changes in summer school faculty as listed.
8. Employment of the nine months faculty in the grades and departments and at the salaries listed.
9. Continuation of emeritus faculty on previous retirement plan.
10. Employment of corps of affiliated teachers to be reported in September, not to exceed expenditure for 1943-44.
11. Resignation of Edgar B. Rennels, Janitor I, and Mrs. Auda Bell, Pastry Cook.
12. Transfer of Frank Gwin, Maintenance Worker, to duties of Janitor II.
13. Employment and resignation of William W. Logsdon as Laborer.
14. Employment for the fiscal year 1944-45 of other employees as classified under (a) Administration, (b) Janitorial, (c) Grounds, (d) Maintenance, (e) Heating and (f) Office services, in the grades and at the salaries listed.
15. Employment for the fiscal year 1944-45 of the employees of the Auxiliary Enterprises, in the grades and at the salaries listed.
16. Calendar for the college year 1944-45.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**MINUTES OF THE MEETING OF THE TEACHERS
COLLEGE BOARD
August 30, 1944**

A special meeting of the members of the Teachers College Board was held at the Abraham Lincoln Hotel, Springfield, Illinois, on Wednesday, August 30, 1944, at 9:30 A.M., for the purpose of interviewing applicants selected for interview by the sub-committee on applications for the presidency of Southern Illinois Normal University.

The following members were present :

Mr. J. D. Dill
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet McIntire
Mr. Charles A. McMorris
Mr. Lindell W. Sturgis
Mr. Vernon L. Nickell, Secretary

Members absent :

Dr. Preston Bradley
Mrs. Helen R. Pegelow

Also present were :

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education
Mr. Edward V. Miles, Jr.
Business Manager
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson, who explained that the interview would take the form of a private conference with each of eleven applicants, and that each would be given thirty minutes time. The following applicants then conferred with the Board, and at the end of each conference were given the opportunity to speak in general as they wished :

1. Allen B. Churchill..Administrative Assistant
Harper High School
Chicago, Illinois
2. Maurice E. Troyer..Department of Education
Syracuse University
Syracuse, New York
3. Ralph W. Ogan....Department of Education
University of Chicago
Chicago, Illinois

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4. J. Lester Buford Superintendent of Schools
Mt. Vernon, Illinois
5. D. W. Morris Chairman, Department of Speech
Director, Special Education Clinics
Indiana State Teachers College
Terre Haute, Indiana
6. Charles A. Harper . . . Associate Professor
Illinois State Normal University
Normal, Illinois
7. John E. Grinnell . . . Dean of Instruction
Indiana State Teachers College
Terre Haute, Indiana
8. Chester F. Lay School of Business Administration
Graduate School
University of Texas
Austin, Texas
9. Robert R. Hamilton . Attorney-at-Law
Nicholson, Snyder, Chadwell & Fager-
burg
135 South La Salle Street
Chicago, Illinois
10. Eugene H. Mellon . . . Superintendent of Schools
Champaign, Illinois
11. DeForest O'Dell Director of Public Relations
Western Illinois State Teachers College
Macomb, Illinois

Following conferences with the applicants, various communica-
tions to the Board regarding the choosing of a president for Southern
Illinois Normal University were read. It was then agreed by the
members of the Board that they would meet again upon the call
of the Chairman, and the meeting was adjourned.

Respectfully submitted,

FRANK G. THOMPSON,

Chairman

Teachers College Board

ATTEST:

VERNON L. NICKELL,

Secretary

Teachers College Board

MINUTES OF THE MEETING OF THE TEACHERS

COLLEGE BOARD

December 18, 1944

The members of the Teachers College Board met in the Abraham Lincoln Hotel, Springfield, Illinois, at 10:00 A.M. on Monday, December 18, 1944, at the call of the Chairman, Frank G. Thompson, who presided at the meeting.

All the members of the Board, listed as follows, were present :

Dr. Preston Bradley
Mr. John D. Dill
Mr. Richard F. Dunn
Mr. Russell L. Guin
Miss Harriet McIntire
Mr. Charles E. McMorris
Mrs. Helen R. Pegelow
Mr. Lindell W. Sturgis
Mr. Vernon L. Nickell, Secretary

Also present were :

Mr. Frank G. Thompson, Director
Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education

The meeting was called to order and Chairman Thompson presented the minutes of the August 30th meeting for approval. Mr. Dill moved that they be accepted as written. Miss McIntire seconded the motion and the minutes were approved.

NORTHERN-FWA AGREEMENT FOR NURSERY SCHOOL

A contract with the Federal Works Agency for the establishment of a day nursery school at Northern Illinois State Teachers College, to serve mothers in that area who wish to leave their children while employed in war work, was brought to the attention of the Board. This is an opportunity not only to serve the war effort but also to provide practice teaching of small children for the students at the college. Mr. Hitter read the official resolution contained in the contract, which had the approval of members of the Northern advisory committee, and the other members expressed their consent. A short discussion followed with regard to facilities to be furnished by the college, at what cost, if any.

A motion was then presented by Dr. Bradley that the resolution be approved, which motion was seconded by Mr. Dill and carried unanimously.

REPORT OF THE BUDGET COMMITTEE

Mr. Thompson informed the group that January 5, 1945, had been set as a tentative date for consideration of the budgets of the teachers colleges by the Budgetary Commission, and that he wished to have the previous approval of the Department of Finance. He commended the three members of the Budget Commission for their splendid efforts in working with and approving the budgets for presentation.

Mr. Guin then gave the report of the Committee, stating that they were between two fires in trying to keep requests down to the necessary minimum and still grant the schools enough for their needs. When the first meeting was held in September at the Department offices, with the presidents presenting their budgets, it was found that a 75% increase had been asked for Southern, approximately 40% for Normal, and 17% for each of the other three colleges, over the totals of the present biennium. After a second meeting, the Budget Committee granted a general 17% increase to each of the schools, plus an additional 5% for emergency repairs and 15% for the initial development of the Liberal Arts and Vocational Colleges to Southern Illinois Normal University.

It was further recommended that approximately \$35,000 be transferred from the Personal Services to the Contractual Services Fund (for urgently needed repairs) in the Illinois State Normal University budget, although some protest was made by the school. The revised budgets were thoroughly studied at a third meeting on November 10, 1944, and figures checked to see if they coincided with the Committee's recommendations. It was found that Illinois State Normal University had failed to comply by making the desired revisions.

After a telephone conference with Mr. Dunn, a member of the Normal advisory committee, and at his suggestion, an additional \$35,000 or a further increase of less than 1% was granted to Normal for Contractual Services. Dr. Fairchild was notified of this decision by Mr. Dunn, the final revision was made and all five budgets were forwarded to the Department of Finance.

Following the report of the Committee there was some discussion regarding the Normal budget, and Mr. Dunn gave the Board additional information on the funds requested for repairs at that school, which had been obtained through a comprehensive survey conducted by Mr. Ensign, the business manager. An additional \$80,000 was requested for Contractual Services and \$154,000 for Personal Services as shown in Mr. Dunn's report. Chairman Thompson reminded the Board that the budgets must be held down to essential matters for presentation to the Commission and for approval of the appropriations committees of the Senate and House. He stated that permanent improvements will be included in the program of the Postwar Planning Commission and will not be provided for in these budgets.

It was agreed that further additions to the Illinois State Normal University budget were not necessary and that the amounts approved by the Board should be the only requests of the presidents when appearing before the Budgetary Commission.

Mr. Guin then moved that the report of the Budget Committee be approved, and that motion was seconded by Miss McIntire. A roll call was taken and the report unanimously approved.

Comment was made upon the fact that very often the presidents asked for advisory committee approval in administrative matters only after the decisions had already been made. Mr. Nickell presented a motion that the Chairman instruct the presidents that the written consent of the advisory committee to employ or discharge faculty members is necessary before any such action may be taken. This motion was seconded by Mr. Sturgis and carried unanimously.

GRADUATE WORK

The Graduate Committee requested concurrence of the Board in the approval of further graduate courses at the Western Illinois State Teachers College and Southern Illinois Normal University for the fall session, stating that reports of the faculty with reference to the content of each course had been carefully considered. Mr. Guin moved that the report of the Graduate Committee be approved. This motion was seconded by Dr. Bradley and passed unanimously. Chairman Thompson then thanked the Committee for their fine work.

SOUTHERN—PRESIDENCY

As a matter of courtesy, Dr. Clyde M. Campbell of Champaign, Illinois, an applicant for the presidency who was not among those interviewed on August 30th, was asked to appear at this time. The Board had a very pleasant interview with Dr. Campbell.

The Board was advised by Chairman Thompson regarding the unrest at Southern Illinois Normal University among students and faculty. He stated that Dr. Merwin had not been a candidate for either the presidency or acting presidency, but had been asked to take the latter position by the Board, and reminded them that politics had not entered into the affairs of the school at Carbondale in any way.

Mr. Dunn was requested to make the report for the Presidency Committee. He had detailed information regarding thirty-seven applicants and had interviewed a number of them. After the August 30th meeting, at which the list was narrowed down to the eleven interviewed, comparison of carefully considered lists among the Committee and with other Board members brought the number to seven, then to three. Mr. Dunn stated that the report of the Committee was unanimous and that the action of the Board should be the same. All qualifications of applicants were studied

to bring the choice to the one man who possesses all attributes necessary, leaving open no road to criticism of the Board with reference to meeting the specific requirements at Southern Illinois Normal University.

Thus the Committee chose Dr. Chester F. Lay, of the University of Texas, for the position. Dr. Lay is from southern Illinois and has wide experience in education and administration. Mr. Dunn presented a motion on behalf of the Committee on the Presidency that the Board select Dr. Chester F. Lay, and elect him as president of Southern Illinois Normal University, to succeed the late Dr. Pulliam, at the same salary as that of the other presidents. The motion was seconded by Mr. Sturgis.

Dr. Bradley presented a motion to amend, substituting the name of Dr. D. W. Morris for that of Dr. Lay. Miss McIntire seconded the motion. No other names were presented.

There followed a rather full discussion of the qualifications of the candidates. The roll call then taken upon the motion to amend was as follows:

Dr. Bradley—Yes	Miss McIntire—Yes
Mr. Dill—No	Mr. McMorris—No
Mr. Dunn—No	Mrs. Pegelow—No
Mr. Guin—No	Mr. Sturgis—No
Mr. Nickell—No	

The Chairman declared the amendment lost.

The original motion to select Dr. Lay as president was then put to a vote with the following results:

Dr. Bradley—No	Miss McIntire—No
Mr. Dill—Yes	Mr. McMorris—Yes
Mr. Dunn—Yes	Mrs. Pegelow—Yes
Mr. Guin—Yes	Mr. Sturgis—Yes
Mr. Nickell—Yes	

The Chairman declared the motion carried.

Dr. Bradley then moved that Dr. Chester F. Lay be chosen president of Southern Illinois Normal University unanimously. Seconded by Miss McIntire, a roll call was taken on the motion, with every member voting favorably.

Mr. Nickell then presented a motion to appoint a committee to arrange for the installation ceremony, which motion was seconded by Dr. Bradley and passed unanimously. The Chairman then appointed the following to serve on that committee:

Mr. Sturgis	Mr. McMorris
Mr. Dunn	Mrs. Pegelow
Miss McIntire	

RESOLUTION FOR DR. MERWIN

Chairman Thompson requested that Dr. Merwin be called before the Board for an expression of its appreciation for his fine work at Southern as Acting President. Mr. Dill moved that a committee be appointed to frame a resolution for this purpose. The motion was seconded by Mr. Sturgis and carried unanimously. Mr. Dunn was named chairman of the committee. The latter then presented a motion that any announcement of the selection of the presidency be made by the Chairman. Seconded by Mr. Nickell, this motion was carried by unanimous consent.

Dr. Merwin talked with the group for a short time, expressing his gratitude for their support. It was agreed that he would remain as Acting President until Dr. Lay assumes his new duties, and would then return to the faculty at Southern. Dr. Merwin was assured that his services to the Board would not be forgotten. The following resolution was presented by Mr. Dunn and unanimously passed by the Board:

WHEREAS, Dr. Bruce Merwin was called from the faculty of Southern Illinois Normal University at Carbondale to take over the duties of Acting President of that college following the passing of the late Dr. Roscoe Pulliam, and

WHEREAS, Dr. Merwin accepted the responsibility he was requested to assume, and

WHEREAS, Dr. Merwin has carried out the duties of that position with skill and dignity becoming the position and with credit not only to himself but to the college and to the people of the State of Illinois as well,

THEREFORE, BE IT RESOLVED by the Illinois State Teachers College Board that on behalf of Southern Illinois Normal University at Carbondale and on behalf of the people of the State of Illinois, we hereby express to Dr. Merwin thanks and appreciation for his fine work and commend him for the splendid manner in which he has measured up to the task which the Board placed on his shoulders.

RESOLUTION FOR PROFESSOR FRANK M. COLYER

Mr. Dunn presented a motion that a resolution be framed expressing Board recognition for the services of the late Professor Frank M. Colyer of Southern Illinois Normal University, who recently passed away. The motion was seconded by Mr. Dill and carried unanimously. Presented by Mr. Nickell and passed by unanimous consent of the Board, the resolution is as follows:

WHEREAS, in the death of Professor Frank M. Colyer the State has lost one of its leading educators and the Teachers College Board one of its most loyal employees, and

WHEREAS, his services at Southern Illinois Normal University since 1897 were very valuable and his work in connection with geography and the observation of weather was of especial value,

BE IT RESOLVED that the Illinois State Teachers College Board express its appreciation for his services and its deep sympathy to his family and friends, and

BE IT FURTHER RESOLVED that a copy of these resolutions be made a part of the minutes of this meeting and that another copy be sent to the family of the late Professor Frank M. Colyer.

The motion to adjourn was then presented by Mr. Nickell. Seconded by Mrs. Pegelow, the motion carried and the meeting was adjourned.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman
Teachers College Board

ATTEST:

VERNON L. NICKELL,
Secretary
Teachers College Board

