

1942

Proceedings of the Teachers College Board

Illinois Teachers College Board

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PROCEEDINGS
OF THE
Teachers College Board

(FORMERLY NORMAL SCHOOL BOARD)

OF THE
STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR



Issued by

FRANK G. THOMPSON
Chairman of Teachers College Board

VERNON L. NICKELL
Secretary of Teachers College Board

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DOCUMENTS AND
CONSTRUCTION DIVISION

PROCEEDINGS
OF THE
Teachers College Board
(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board



STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

1942

Edited by EDWIN McDONALD
Coordinator of Teachers College Board

Teachers College Board Prints Board Proceedings

At a regular meeting of the Teachers College Board, with Hon. Frank G. Thompson presiding, the board voted to cause all the proceedings that were not published in printed form since 1936 up to the beginning of the administration of Governor Dwight H. Green and thereafter, to be printed.

The cost of the printing was to be taken from elapsed printing appropriations of the 1943-1945 biennium of the Department of Registration and Education and Superintendent of Public Instruction.

SB6
P7
1942-44

MINUTES OF MEETING OF TEACHERS COLLEGE BOARD

March 30, 1942

The Teachers College Board met on March 30, 1942, at 10:00 A. M., at Illinois State Normal University, Normal, Illinois. The meeting was called to order by Mr. Frank G. Thompson, Chairman of the Board. The roll was called with the following members present:

Mr. John Dill
Mr. Charles E. McMorris
Mr. Jacob E. Alschuler
Mr. Otto Beich
Mr. Russell Guin
Miss Harriet A. McIntire
Mr. Lindell W. Sturgis
Mrs. Helen Rose Pegelow
Mr. Frank G. Thompson, Chairman

Members absent were:

Dr. Preston Bradley
Mr. John A. Wieland, Secretary

Also present at the meeting were:

Mr. R. W. Fairchild, President
Illinois State Normal University
Mr. W. P. Morgan, President
Western Illinois State Teachers College
Mr. K. L. Adams, President
Northern Illinois State Teachers College
Dr. R. G. Buzzard, President
Eastern Illinois State Teachers College
Mr. Roscoe Pulliam, President
Southern Illinois State Normal University
Mr. Edwin McDonald—Coordinator

Mr. Dill moved that the minutes of the previous meeting be approved without reading. Miss McIntire seconded the motion. Motion carried. Minutes approved without reading.

Mr. Guin made a motion that the Board go into an executive session before the regular meeting proceeds. Mr. Beich seconded the motion. Motion carried.

The Presidents of the Colleges were excused until after the executive session was adjourned.

Mr. Dill, Chairman of the Committee receiving applications and interviewing applicants for the position of president at Western Illinois State Teachers College, reported on the meeting that was held at Champaign. He informed the Board that applications were reviewed and each application acknowledged. A second meeting of this committee was held in Chicago at which time all applications were gone over in detail. Some of the applications were not considered on account of age and various other reasons. Six applicants were selected to come to Chicago for a conference with the Committee. The following applicants were interviewed:

- Dr. Paul G. Gossard, Supt. of Schools, Bloomington, Illinois.
- Dr. Beu, Charleston, Illinois.
- Dr. Schieler, Macomb, Illinois.
- Dr. Harper, Head of History Division, Illinois Normal University, Normal, Illinois.
- Dr. Brown, Bloomington, Illinois.
- Mr. J. Lester Buford, Mount Vernon, Illinois.

Mr. Dill stated that the Committee would like more time to consider these applicants and to render a more complete report at a later date. Mr. Dill further stated that the files are open to the Board or Committee for their inspection.

Mr. Thompson suggested that a special meeting be held before the next regular Board meeting in May for further consideration of applicants for the position of President at Western. This meeting to be held in Chicago, and final action to be taken before the May 18th meeting of the Board at Western Illinois State Teachers College, Macomb, Illinois.

Miss McIntire advised the Board that from one hour to one and one-half days were given over to applicants for interviews. Any of the applicants are glad to make personal calls on Board members. Miss McIntire suggested that no faculty member from Western Illinois State Teachers College be considered as there is too much dissension at that point.

Each member of the Board will be notified as to the date of the Special Board meeting in Chicago.

Mr. Thompson asked the opinion of the Board on what should be done with letters of application from persons desiring positions with the teachers colleges. Mr. Guin suggested that the names of the presidents of the colleges be sent to the applicant and have them write direct to the president of the college in which they are interested.

Discussion followed relative to employment at the colleges. Mr. Thompson asked the opinion of the Board as to whether or not the presidents should make faculty selections. It was the consensus of opinion that the presidents should make faculty selections, but only after having obtained the written consent of the majority of the Advisory Committee of such college.

Mr. Sturgis made a motion that the following resolution be adopted by the Board:

In the employment or release of all faculty members in all teachers colleges of Illinois, in the interim between meetings of this Board, such employment or release shall be made by the president of the teachers college concerned, but only after having obtained the written consent of the majority of the Advisory Committee of such college.

Such employment or release to be subject to the approval of the Board when regularly convened.

Mr. Dill seconded the motion. Motion carried. The above resolution was unanimously adopted by the Board.

Mrs. Pegelow moved that a resolution be adopted for the employment or release of all employees other than faculty members in all the teachers colleges. This resolution to be adopted as follows:

In the employment or release of all employees other than faculty members, in all teachers colleges of Illinois, in the interim between meetings of this Board, such employment or release shall be made by the Chairman of the Board upon approval of the Chairman or some member of the Advisory Committee of the Teachers College concerned.

Such employment or release to be subject to the approval of the Board when regularly convened.

Mr. Guin seconded the motion. Motion carried. Resolution unanimously adopted by the Board.

Mr. Thompson commented on Senate Bill No. 177 which is an Act to add Section 12³/₄ to "An Act to regulate Civil Service of the State of Illinois—Every certified civil service employee who was called to or who volunteered for military or naval service of the United States at any time on or after October 16, 1940, shall be granted a leave of absence for such period as the employee is engaged in the active military or naval service of the United States."

Mr. Beich moved that the Executive meeting of the Board be adjourned. Mr. McMorris seconded the motion. Motion carried.

The regular Board meeting was again called to order.

President Morgan reported for Western State Teachers College. He stated the case of Miss Blenda Olson, who has been at Western State Teachers College for the past 33 years and who is gradually becoming deaf. She is now doing part time work at the college, and Mr. Morgan advised that an effort is being made to reach some satisfactory plan for Miss Olson when the date of her retirement arrives. Arrangements are being made to pay her an emeritus salary which will give her one-half of her present salary.

President Morgan reported on the progress of the swimming pool superstructure at Western. Plans and specifications are being completed by the Architect's office for presentation to the Board for approval.

Mr. Thompson suggested that the Board approve President Morgan's report with the exception of items 8-9-11-13 and 16.

Mr. Guin moved that President Morgan's report be approved with the exception of items 8-9-11-13 and 16. Mr. Beich seconded the motion. Motion carried.

Discussion followed regarding the V-1 program of the Navy. It was suggested that the colleges be as liberal as possible in their offerings and continue to handle the program as in the past. It was also suggested that Federal grants should be given to pay student tuition in military and pre-military institutions. However, it was believed that difficulty would arise in getting the amount of grants to the different institutions and Federal funds should not be expected.

Mr. Beich moved that the Teachers Colleges shall proceed in the regular manner with the V-1 program of the Navy in relation to the admission of students and fees charged. Mr. Guin seconded the motion. Motion carried.

Mr. Beich made a motion that the Teachers Colleges make themselves available, insofar as possible, for the necessary training program for the military service of the United States. Miss McIntire seconded the motion. Motion carried.

Mr. Guin moved that the Board recess until 1:45 P. M. for lunch. Mr. Dill seconded the motion. Motion carried.

The meeting recessed until 1:45 P. M.

Meeting was again called to order at 1:45 P. M.

President Adams reported for Northern Illinois State Teachers College. President discussed certain modifications that were being made in their college program due to the War emergency.

Mr. Thompson suggested that President Adams write a letter giving a statement on the emergency program.

The matter of granting a leave of absence to Mr. Franz J. Romeis, Business Manager at Northern Illinois State Teachers College, was brought before the Board.

Mr. Alschuler moved that Mr. Romeis be granted a leave of absence on approval of action of the Director, and of the Civil Service Commission, in granting a leave of absence to Mr. Romeis in accordance with the statutes, and in granting such leave of absence, that not more than one-half month's salary be paid to him, or salary up to the time he went on the Federal payroll.

Mr. Dill seconded the motion. Motion carried.

Miss McIntire moved that President Adams' report be approved as read. Mrs. Pegelow seconded the motion. Motion carried.

Discussion followed regarding the annual salaries of employees of the teachers colleges plus the summer session salary as the basis for retirement salary.

It was recommended that the annual salary shall be the total compensation paid for the calendar year as the basis for retirement.

President Buzzard reported for Eastern Illinois State Teachers College.

Mr. Guin moved that President Buzzard's report be accepted as read with the exception of Item 10. Mr. Dill seconded the motion. Motion carried.

President Fairchild reported for Illinois State Normal University.

President Fairchild discussed the War Service Council that has been established to cover different areas of student and faculty participation due to the war emergency. Meetings are held once a month or whenever necessary.

Mr. Beich moved that President Fairchild's report be accepted with the exception of Item 7 in the summary. Mr. McMorris seconded the motion. Motion carried.

President Pulliam reported for Southern Illinois Normal University. President Pulliam discussed the case of Mr. Lee Sherretz, who holds the position as night watchman, and who is on half-time pay working four hours a day.

Mr. Sturgis moved that President Pulliam's report be accepted as read. Mrs. Pegelow seconded the motion. Motion carried.

Items 8-9-11-13-15 and 16 in President Morgan's report were again brought to the attention of the Board. Mr. Sturgis moved that Items 8-9-11-13 and 15 be approved. Mr. Guin seconded the motion. Motion carried. Item 16 in this report was withheld. Item 16 covers plans and specifications for the superstructure of the swimming pool. This matter is to be given further consideration.

Discussion followed relative to the Permanent Improvement Reserve Fund. The total amount allotted to this fund was \$61,940. Of this amount \$35,000 has been released to Eastern State Teachers College; Illinois Normal University requests \$9,800; Western Illinois State Teachers College requests \$10,000 and Eastern Illinois State Teachers College requests \$2,985.00. If all the items are allowed as requested by the different colleges there will be remaining in this fund a balance of \$4,155.00.

Mr. Sturgis made a motion that Item 16 be allowed Western State Teachers College. Mr. Dill seconded the motion. Motion carried. It was also moved and seconded by Mr. Sturgis and Mr. Dill that Item 10 be allowed for Eastern Illinois State Teachers College and Item 7 be allowed for Illinois State Normal University. Motion carried.

TEACHERS COLLEGE BOARD

The College Presidents were requested to conserve as much as possible in the operation of the colleges. Special mention was made to conserve on paper, erasers, paper clips, etc. The Board and the Presidents were unanimous to cooperate in all war measures.

Mr. McDonald, Coordinator for the Teachers Colleges, made a verbal report. Mr. McDonald stated that most of his duties since the last meeting of the Board consisted of regular routine assignments such as handling requisitions and assisting the colleges with their business with the various Departments of the State. He also stated that a great consumption of time was necessitated by trouble in Civil Service clearing payrolls for the colleges. Mr. McDonald also called the attention of the Board to the transfer of scholarship funds.

Motion was made by Mr. Dill that the State Auditor be requested to transfer funds from the General Revenue Fund to the Income Fund for scholarships during the year. Mr. Guin seconded the motion. Motion carried.

Mr. Dill moved that the reports on scholarships from the different colleges be sent to Mr. McDonald. Mrs. Pegelow seconded the motion. Motion carried.

Mr. Thompson discussed the matter of rationing tires and cars. He stated that 8,000 cars are owned or used part time by the State, and that the State has enough cars and rubber to last at least two years. Mr. Thompson suggested that cars be used only when absolutely necessary.

Mr. Thompson pointed out that there has been a great decrease in State funds, especially in gasoline tax and car tax.

It was recommended that the \$13,500 allocated to the five teachers colleges for WPA projects, and which was reappropriated from the 61st biennium, should be obligated before July 1, 1942. The allotments made to the five colleges from this fund are as follows:

Illinois Normal	\$ 1,500
Southern	4,000
Eastern	3,500
Western	2,500
Northern	2,000
	<hr/>
	\$13,500

It was decided that the next regular meeting of the Board will be held at Western Illinois State Teachers College on Monday, May 18, 1942, at 10:00 A. M.

Mr. Dill moved that the meeting adjourn. Mr. Beich seconded the motion. Motion carried.

Meeting adjourned.

JOHN A. WIELAND, *Secretary.*

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
March 30, 1942**

1. STUDENTS

1. Attendance, Fall Quarter, 1941

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	2	7	9	12
Seniors	53	53	106	134
Juniors	72	80	152	163
Sophomores	90	169	259	353
Freshmen	113	171	284	412
Total	330	480	810	1,074
b. High School				
Campus	82	77	159	166
Off Campus	33	40	73	75
Total	115	117	232	241
c. Elementary				
Campus	132	151	283	271
Off Campus	75	74	149	140
Total	207	225	432	411

2. Attendance, Winter Quarter, 1941-42

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	2	6	8	13
Seniors	49	51	100	132
Juniors	72	77	149	151
Sophomores	87	166	253	343
Freshmen	102	173	275	385
Total	312	473	785	1,024
b. High School				
Campus	82	77	159	166
Off Campus	33	40	73	75
Total	115	117	232	241
c. Elementary				
Campus	132	151	283	271
Off Campus	75	74	149	140
Total	207	225	432	411

3. Comment on Attendance:

The Spring Quarter has just opened, showing an enrollment of 735, as compared with 932 for the Spring Quarter of last year. Analyzing the figures in the above tables, and the statement just made, one finds the following decreases, by terms, for this year, when compared with the same terms of last year: Fall Quarter, 24.5%; Winter Quarter, 23.3%; Spring Quarter, 21.1%. No one can predict as yet what will happen to the enrollments next year.

II. THE FACULTY

1. Dr. M. N. Thisted, who was given a leave of absence for one year beginning October 13, 1941, with the understanding that

it would be continued for the duration of the war, chose to make his contributions to the retirement fund, and sent his check for \$89.60, which, when added to the \$11.20 paid by him for September, completes the amount due for the regular college year. Dr. Thisted, who was Dean of Men at the college, is now located at Baltimore, Maryland, in personnel work for the army, with the rank of Major.

2. Miss Kathleen J. Brophy, who was given a leave to work towards her Doctor's degree at the University of Wisconsin, chose not to make her contributions during her absence.
3. Dr. Katherine Bergegren, who was appointed as health advisor for women at the beginning of this college year, was unable to continue her work after December 24. She will not tender her resignation probably, and her case may need official action by the Board now or later. It is not planned to appoint her successor at present. (In sanitarium.)
4. Mr. Ray Hanson, Director of Physical Education for Men, who was a reserve officer in the Marines, was called into service on January 20, 1942. He is now at Camp Elliott, San Diego, California, with the rank of Major. He asks to be given a leave of absence for the duration of the war.
5. Dr. H. I. Stubblefield, who has been head of the Department of Health and Physical Education, was called to the service on February 11, 1942. He asked for a leave of absence for the duration of the war. He has the rank of Captain in the chemical warfare division, and is located at Fort Sheridan, Illinois. His successor will be recommended if a satisfactory candidate can be found.
6. In making adjustments in the Physical Education Department after Mr. Hanson left, it seemed best to promote Mr. Ralph Barclay, who ranked immediately below Mr. Hanson, to the position of Acting Director, move Mr. Wix Garner of the Department to Mr. Barclay's place, and hire a new man to assist in the Department. It is recommended that this be done, that Mr. Barclay's and Mr. Garner's salaries each be increased by \$15.00 per month beginning February 1, 1942.
7. As the new member of the Physical Education Department, Mr. C. V. Money is recommended at a salary of \$225.00 per month for the remainder of the college year, beginning February 15, 1942. Mr. Money came from Ferris Institute, and has taught Physical Education at various high schools, Hanover College, Indiana, the University of Louisville, Louisville, Kentucky, and Shurtleff College, Alton, Illinois. He is a grad-

uate of Ohio Northern University with a Bachelor's degree, and of Indiana University with a Master's degree.

8. A nurse, Miss Winifred Holden, was added temporarily to the Health and Physical Education Department at \$125.00 per month, until necessary adjustments can be made in the Department.

Correspondence is being carried on with Mr. Morey, Comptroller of the University of Illinois, in an effort to reach some satisfactory plan for Miss Blenda Olson when the date for her retirement arrives. Possibly some suggestion may be ready on March 30.

III. OTHER COLLEGE EMPLOYEES

1. Mr. M. K. Straight, a janitor who is 80 years old, asked for and was granted a leave of absence for sixty days, beginning February 1 and ending April 2, 1942. However, Mr. Straight desired to continue his monthly retirement payments, but was told he could not retire until he had worked and received salary for one year following September 1, 1941. He decided, after a conference with his physician, that he would return to work March 15, 1942.
2. A requisition for someone to take Mr. Straight's place during his leave, at \$100.00 per month, was filed, and Mr. Lester Watte was sent. He did not begin work, however, until February 23, and his certification will expire April 2, 1942.
3. Mr. C. D. Lawson, a janitor, resigned to take effect February 14, 1942. A requisition for someone to take his place, at \$100.00 per month, was filed, and Mr. Dean Thompson, of Macomb, was sent with a letter indicating that he was to take Mr. Lawson's place. He began work on March 2, 1942.
4. Miss Marjorie Johnson, who completed her work for her degree, has been taking additional work, and doing secretarial work in the office of the Business Manager. In the meantime, she has passed the Civil Service examination as a Junior Stenographer. It seemed best to give her a Civil Service appointment. The proper requisition was prepared, and she was certified as of March 1, 1942, at a salary of \$110.00 per month.
5. Mr. Raymond Maxwell, a student bookkeeper, resigned March 6 to enter the service. Temporary arrangements for his work are made at present by student help.

IV. THE ORGANIZATION

1. The following college calendar has been set up for 1942-1943 by the faculty, after extended discussion and unanimous agreement. It is submitted for the approval of the Board.

TEACHERS COLLEGE BOARD

Fall Quarter opens.....	*Sept. 7, 1942
Fall Quarter closes.....	Nov. 27, 1942
Winter Quarter opens.....	Nov. 30, 1942
Christmas Holidays begin.....	Dec. 19, 1942
Christmas Holidays end.....	Jan. 3, 1943
Winter Quarter closes.....	March 5, 1943
Spring Quarter opens.....	March 8, 1943
Spring Vacation begins.....	April 16, 1943
Spring Vacation ends.....	April 26, 1943
Mid-Spring Term opens.....	April 26, 1943
Mid-Spring and Spring Terms close.....	June 3, 1943
First Summer Term opens.....	June 7, 1943
First Summer Term closes.....	July 16, 1943
Second Summer Term opens.....	July 19, 1943
Second Summer Term closes.....	Aug. 20, 1943

*The usual activities of Freshmen Week and registration would end Wednesday, September 9, 1942.

Since Western has had an accelerated program for thirty-one years, including a Mid-Spring Term and two Summer Terms of six weeks each, or a total of 48 weeks of college work each year, no new plan for acceleration seems necessary.

V. THE CURRICULUM

1. The V-1 program of the Navy involves an interesting question, viz.: May a teachers college conduct the program suggested by the Navy for the Freshman and Sophomore years if it can do so by selecting courses regularly offered by the college? If so, must a student who is not planning to teach be barred? If he is enrolled, must he pay a tuition instead of the "Incidental Fee"? If all of the Navy requirements except one field from which electives may be taken can be met, may this field be added as a contribution to the defense program, though not essential to teacher preparation? Is it expedient or permissible to accept credit for such courses in lieu of credit for the regular electives of the college? How far should a teachers college depart from its regular program in this emergency?
2. In general, what policy shall the teachers colleges follow with respect to adjustments to the war program of the nation?

VI. BUILDINGS AND GROUNDS

1. On this date, March 30, 1942, it is understood that the Architect's office will have completed plans and specifications for the swimming pool superstructure so that they may be presented to the Board for approval, following which the contract will be let.

PROCEEDINGS

2. The W.P.A. work which was planned was approved by that organization about one year ago, but the extension of other projects in this vicinity and the reduction of the number of W.P.A. workers has delayed the starting of the work. Efforts are being made to start it soon.
3. The deed for the 56 acres of land that the Student Activity Board of the College purchased for the use of the institution has now been made to the State for the use of the College, and filed with the chairman of the Teachers College Board for submission to the Attorney General for his approval. It is hoped that the deed and abstract will be satisfactory. If so, there is a chance that a W.P.A. project can be approved for its development, if W.P.A. labor is still available. Your permission to plan such a project without cost to the State is requested.
4. Necessary general repairs for the buildings are being provided when there is opportunity to make them.
5. The readjustment of the wiring of the buildings so as to equalize the loads on the feed lines has been completed. This has improved conditions considerably.
6. Repairs on the roof of the Administration Building, which were started more than a year ago, are approaching completion.
7. The seating of the main auditorium, which was installed thirty-five years ago, is in bad condition, and needs replacement. Perhaps that can be done later in the year.

VII. AUXILIARY ENTERPRISES—No report due.

VIII. STUDENT LIFE

1. As in many other institutions, plans have been perfected to assist students who are disturbed by the present world disturbance, and to help the college to cooperate in every worthy plan of the nation's defense and her ultimate victory. To this end, a committee has been appointed to advise young men in regard to remaining in the college if pursuing fields in which they can better aid the nation than by joining the military forces, or if they are interested in volunteering their services in the most necessary branch of the service, etc.

A Western War Council has been formed to keep in touch with every phase of the war and its allied problems, and advise the college of its obligations and essential activities. A war records committee has been provided by it.

A committee on student morale has been working in that direction, and conferences of every sort have been participated in by members of the faculty and student body.

IX. MISCELLANEOUS—Nothing to report.

X. SUMMARY

The approval of the Teachers College Board is requested for the following:

1. A vacancy in the position of Health Advisor for Women.
2. A leave of absence for Major Ray Hanson for the duration of his service with the military forces.
3. A leave of absence for Captain H. I. Stubblefield during his service with the military forces.
4. The promotion of Mr. Ralph Barclay to the position of Acting Director of Physical Education, at a salary of \$260.00 per month for the remainder of the year beginning February 1, 1942.
5. The promotion of Mr. Wix Garner to the position of first assistant in Physical Education for men at a salary of \$240.00 per month for the remainder of the year, beginning February 1, 1942.
6. The appointment of Mr. C. V. Money as an instructor in Physical Education for the remainder of the year, beginning February 15, 1942, at a salary of \$225.00 per month.
7. The temporary appointment of Miss Winifred Holden as a college nurse, at \$125.00 per month, beginning January 1, 1942.
8. Leave of absence for Mr. M. K. Straight, a janitor, from February 1 to March 15, 1942.
9. Appointment of Mr. Lester Watte as janitor from February 23, 1942, to April 2, 1942, at a salary of \$100.00 per month.
10. The resignation of Mr. C. D. Lawson, a janitor, to take effect February 14, 1942.
11. The temporary appointment of Mr. Dean Thompson as janitor, at \$100.00 per month, to take effect March 2, 1942.
12. The resignation of Mr. Raymond Maxwell as student book-keeper, to become effective March 6, 1942.
13. The appointment of Miss Marjorie Johnson, beginning March 1, 1942, at \$110.00 per month.
14. The calendar as presented.
15. Some plan with respect to courses and curriculum shifts which would help to meet the needs of students entering military service and engaging in civilian defense.
16. The plans and specifications for the superstructure of the swimming pool. (With additional \$10,000 if needed.)
17. The plan for a W.P.A. project to develop 56 acres purchased by the Student Activity Board and deeded to the State for the use of the Western Illinois State Teachers College.

Respectfully submitted,

W. P. MORGAN, *President.*

SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE
PRESIDENT'S REPORT

To be presented at the meeting of the Teachers College Board to be held at Illinois State Normal University at Normal, Illinois, March 30, 1942.

I. STUDENTS

1. Attendance, Winter Term, 1942

(a) College	Men	Women	Total	Total One Year Ago
Seniors	115	100	215	229
Juniors	140	112	252	321
Sophomores	262	276	538	605
Freshmen	307	289	595	897
Extension	130	380	510	410
Total Students Carrying College Subjects.....			2,110	2,462
(b) High Schools				
University High School.....			209	245
Carterville Community High School.....			247	250
Total			456	495
(c) Elementary Schools				
Allyn Training School.....			148	132
Brush Training School.....			220	348
Rural Training Schools.....			191	201
Total			559	681
Grand Total			3,125	3,638

II. AND III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Resignations:

- (a) Mr. Eric A. Hirst, who has been associated with the Rural Education Department as a critic teacher, resigned his position effective January 5.
- (b) Miss Esther Shubert, a member of the library staff, resigned her position effective January 22 to accept a much better position in the library at the University of Texas.
- (c) Miss Margaret DeWeese, who was employed to fill the vacancy created by the leave of absence granted to Miss Helen McLane of the University High School, has resigned her position effective February 5. Miss DeWeese has been in ill health and was advised by her physician to resign her position.

2. Leaves of Absence:

- (a) Miss Elizabeth A. Cox, a member of the English Department, requests leave of absence for the remainder of the year to enable her to recover from injuries sustained in a railway accident this winter. It is requested that this leave of absence be approved by the Board.

- (b) Mrs. Helen E. Matthes of the Music Department did not return to school after Christmas because of injuries sustained in an automobile accident. She has asked for a leave of absence until the first summer term. I am asking that this leave of absence be granted.
 - (c) Mr. William M. Marberry, a member of the Botany Department in charge of the landscaping program of the college, was inducted into military service on January 30. It is recommended that Mr. Marberry be granted a leave of absence for the duration of the war.
 - (d) Dr. E. L. Borkon, Associate College Physician, was called into active military service on January 5. It is recommended that Dr. Borkon be granted a leave of absence until his discharge from the army at the end of the war.
 - (e) Mrs. Vincent DiGiovanna, who has been Secretary to the President for the past nine years, requests a leave of absence for one year, effective March 1, because of her health. I recommend that this leave of absence be granted.
 - (f) Mr. Melvin J. Segal, Assistant Professor in the Economics Department, requests a leave of absence to accept a position in the United States Civil Service as Economist for the Department of Labor in Puerto Rico. The position carries a salary of \$4,800 a year and the possibility of permanent appointment, but Mr. Segal is not sure that he wants to give up teaching and would like to be given a leave of absence for a year. It is recommended that his request be granted.
 - (g) Mr. J. W. Harris of the English Department requests a leave of absence this term to complete a textbook that he is writing with Mr. C. W. Roberts and Mr. W. G. Johnson of the English Department of the University of Illinois. This book is to be entitled the *Oxford English Handbook*, and a contract has been made for its publication as soon as the work on it is finished. I recommend that Mr. Harris be granted a leave of absence for the spring term, 1942.
3. Temporary Appointments to the Staff:
- (a) For the position left vacant by Mr. Hirst's resignation, we have employed Mr. Dwight Teel for the remainder of the school year at a salary of \$150 per month. Mr. Teel's appointment is an emergency appointment only and will definitely be terminated at the close of this year. I should like to have Board approval for this action.
 - (b) We have employed Mrs. Betty McClellan, a graduate of the Western Illinois State Teachers College, on a temporary basis to teach Miss DeWeese's classes in the University High School for the remainder of the school year. The salary we are paying her is \$150 per month. I am asking the approval of the Board on this action.

PROCEEDINGS

- (c) To fill the vacancy created by Miss Cox's absence, we have employed Mrs. Mae Trovillion Smith, who was formerly a member of the English Department, at a salary of \$250 a month for the remainder of the year. I should like the approval of the Board on this matter.
- (d) We have temporarily employed Mrs. Margaret English at a salary of \$150 per month to fill the vacancy in the Music Department because of the absence of Mrs. Matthes. I should like the approval of the Board on this matter.
- (e) More than fifty years ago Professor French, who was then the most distinguished member of the college faculty, started the Southern Illinois Normal University Museum and built it into an institution of some standing. When the first Chicago World's Fair in 1893 was dismantled President Parkinson succeeded in securing for the College Museum some of the exhibits and a great many of the cases that were used in the World's Fair.

After Professor French's retirement, the Museum was neglected and some of the materials deteriorated with time. About ten years ago Mr. Shryock employed Miss Mary Goddard as a part-time instructor in the Botany Department to see what could be done to revise the College Museum. Miss Goddard did a very good job until she left the college to accept a much better position in one of the junior colleges in the City of Chicago. Her place was then taken by Mr. Fred Cagle, a young man whom she had trained on our campus.

About the time that Mr. Cagle took charge of the Museum, the college succeeded in having the Museum included in the State Museum Project of the WPA operating under the direction of the University of Illinois. With the large amount of assistance given by the WPA under Mr. Cagle's direction, the Museum entered upon a period of very rapid and substantial development. This year while Mr. Cagle is on leave of absence to get his Doctor's degree at the University of Michigan, the Museum was left in charge of three highly trained technical people who were assigned to it as supervisory personnel for the WPA project. Two weeks ago we were notified that we would have to close the Museum project in two weeks since the WPA was withdrawing all further support from such projects.

This leaves us with some very fine work in collecting historical materials in Southern Illinois under way and nobody to carry it on but Mr. Cagle's student assistant, Mr. Cockrum, who is also subject to call into military service and can at best give the Museum only part of his time since he expects to be graduated in June.

TEACHERS COLLEGE BOARD

In view of these circumstances, I am recommending that Mr. John Allen, who has been connected with the project as WPA supervisor during the past two years, be employed as a faculty assistant in charge of the Museum at \$200 a month pending Mr. Cagle's return to the campus. Mr. Allen was for twelve years superintendent of schools in Eldorado and for two years superintendent in Fairfield.

- (f) The vacancy in the President's office created by the leave of absence of Mrs. DiGiovanna will be filled by Miss Jane Crichton, senior student stenographer who has been employed as student help in the office for the past four years. It is recommended that Miss Crichton's salary be raised from fifty to one hundred twenty-five dollars a month effective March 1.
- (g) For the vacancies created by Mr. Segal's leave and by the call into the military service of Mr. Marberry and Dr. Borkon, no recommendations are made at this time. If the enrollment continues to decline, it may not be necessary to replace them until they have returned after the war is over.

4. I am presenting below the payroll for the summer sessions.

FIRST SUMMER SESSION PAYROLL, 1942
FACULTY

		Salary 1942
AGRICULTURE		
Muckelroy, R. E., Professor.....	6 weeks	\$633.33
Cassell, R. C., Associate Professor.....	6 weeks	412.50
ART		
Roach, Lulu D., Assistant Professor.....	6 weeks	399.99
Shryock, Burnett H., Assistant Professor.....	6 weeks	420.00
BOTANY		
Bailey, William M., Professor.....	6 weeks	633.33
Cagle, Fred, Assistant Professor.....	6 weeks	405.00
Welch, Walter, Assistant Professor.....	6 weeks	390.00
CHEMISTRY		
Abbott, T. W., Professor.....	6 weeks	570.00
Neckers, J. W., Professor.....	6 weeks	582.00
Van Lente, K. A., Associate Professor.....	6 weeks	507.00
COMMERCE		
Ogden, Susie, Assistant Professor.....	6 weeks	367.50
Buboltz, Van A., Assistant Professor.....	6 weeks	390.00
ECONOMICS		
Brainard, Harry G., Associate Professor.....	6 weeks	532.50
EDUCATION		
Ragsdale, Ted R., Associate Professor.....	6 weeks	457.50
Thalman, Wellington A., Professor.....	6 weeks	555.00
Hall, Emerson, Assistant Professor.....	6 weeks	405.00
Teel, Harley R., Assistant Professor.....	6 weeks	395.00
Malone, Willis E., Instructor.....	6 weeks	315.00
Meehan, Elizabeth C., Faculty Assistant.....	6 weeks	262.50
ENGLISH		
Neely, Julia, Associate Professor.....	6 weeks	450.00
Faner, Robert D., Associate Professor.....	6 weeks	450.00
Magnus, Dorothy B., Assistant Professor.....	6 weeks	432.00
Schneider, William B., Associate Professor.....	6 weeks	487.50
Burns, Winifred, Instructor.....	6 weeks	337.50
Harris, J. W., Assistant Professor.....	6 weeks	397.50
McDavid, Elizabeth Harris, Instructor.....	6 weeks	375.00
Thomas, Ota, Instructor.....	6 weeks	375.00
FOREIGN LANGUAGE		
Smith, Madeleine, Assistant Professor.....	6 weeks	375.00
Davis, J. Cary, Associate Professor.....	6 weeks	442.50
Dallmann, William P., Associate Professor.....	6 weeks	442.50

PROCEEDINGS

	Salary 1942
GEOGRAPHY	
Barton, Thomas F., Professor.....	6 weeks \$525.00
Krause, Annemarie E., Assistant Professor.....	6 weeks 405.00
Van Riper, Joseph, Assistant Professor.....	6 weeks 375.00
GOVERNMENT	
Alexander, Orville, Associate Professor.....	6 weeks 450.00
Eckert, Jacqueline C., Instructor.....	6 weeks 375.00
HISTORY	
Lentz, E. G., Professor.....	6 weeks 570.00
Baker, Sara S., Assistant Professor.....	6 weeks 391.50
Pardee, Charles J., Assistant Professor.....	6 weeks 399.99
Cramer, C. H., Associate Professor.....	6 weeks 513.00
Wright, John I., Assistant Professor.....	6 weeks 399.99
HOUSEHOLD ARTS	
Babcock, Gladys W., Instructor.....	4 weeks 225.00
Barnes, Mary Louise, Assistant Professor.....	6 weeks 360.00
INDUSTRIAL ARTS	
Schroeder, J. Henry, Associate Professor.....	6 weeks 262.50
Olson, Delmar W., Instructor.....	6 weeks 367.50
Rose, Homer C., Instructor.....	6 weeks 367.50
MATHEMATICS	
Mayor, John R., Professor.....	6 weeks 525.00
McDaniel, W. C., Assistant Professor.....	6 weeks 375.00
Purdy, J. R., Associate Professor.....	6 weeks 523.50
MUSIC	
Matthes, Helen, Instructor.....	6 weeks 337.50
Van Cleave, Emerson S., Instructor.....	6 weeks 337.50
Wakeland, Floyd V., Assistant Professor.....	6 weeks 360.00
PHYSICAL EDUCATION FOR MEN	
McAndrew, William, Associate Professor.....	6 weeks 531.00
Lingie, Leland P., Assistant Professor.....	6 weeks 427.50
DiGiovanna, Vincent, Associate Professor.....	6 weeks 457.50
PHYSICAL EDUCATION FOR WOMEN	
Etheridge, Frances D., Assistant Professor.....	6 weeks 405.00
Muzzey, Dorothy M., Assistant Professor.....	6 weeks 360.00
PHYSICS AND ASTRONOMY	
Young, O. B., Associate Professor.....	6 weeks 540.00
McNeill, Elsie Parrish, Instructor.....	6 weeks 322.50
Watson, Richard E., Assistant Professor.....	6 weeks 390.00
PHYSIOLOGY AND HEALTH EDUCATION	
Hinrichs, Marie A., Professor.....	6 weeks 517.50
Denny, Florence E., Assistant Professor.....	6 weeks 367.50
....., Instructor.....	6 weeks 427.50
SOCIOLOGY	
Bowden, R. D., Professor.....	6 weeks 540.00
McDonagh, Edward C., Instructor.....	6 weeks 375.00
Gum, Wanda, Assistant Professor.....	6 weeks 435.00
ZOOLOGY	
Stein, Hilda, Associate Professor.....	6 weeks 442.50
Scott, Martha, Assistant Professor.....	6 weeks 399.99
PRACTICE DEPARTMENT	
Merwin, Bruce W., Director of Training Schools, Professor.....	6 weeks 633.00
UNIVERSITY HIGH SCHOOL	
Gibbons, Alberta, Assistant Professor.....	6 weeks 367.50
Troutt, Madge, Assistant Professor.....	6 weeks 345.00
Bach, E. Louise, Instructor.....	6 weeks 342.00
Randolph, Victor, Instructor.....	6 weeks 375.00
Rieke, Evelyn D., Instructor.....	6 weeks 337.50
McCreight, Rockwell, Instructor.....	6 weeks 390.00
Paterson, Charles, Instructor.....	6 weeks 165.00
Keefe, Leonard J., Instructor.....	6 weeks 300.00
Phelps, William Neal, Instructor.....	5 weeks 293.75
ALLEN TRAINING SCHOOL	
Entsminger, Mary, Assistant Professor.....	6 weeks 375.00
Rogers, Ora, Instructor.....	6 weeks 345.00
Van Trump, Ruby, Assistant Professor.....	6 weeks 349.99
Fults, Ruth Husband, Instructor.....	6 weeks 337.50
Mott, Sina, Assistant Professor.....	6 weeks 375.00
Johnson, Agnes, Instructor.....	6 weeks 337.50
Scott, Madelyn, Instructor.....	6 weeks 270.00
LIBRARY	
Bosley, Howard E., Associate Professor.....	6 weeks 442.50
Kerley, Ruby, Instructor.....	6 weeks 262.50
Hankla, Golda, Instructor.....	6 weeks 262.50
Allen, John, Faculty Assistant for Museum.....	6 weeks 300.00
PLACEMENTS SERVICE	
Cisne, W. G., Director, Professor.....	6 weeks 570.00

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SECOND SUMMER SESSION, 1942

FACULTY

		Salary 1942
AGRICULTURE		
No one		
ART		
No one		
BOTANY		
Cagle, Fred, Assistant Professor.....	6 weeks	\$405.00
CHEMISTRY		
Scott, R. A., Associate Professor.....	6 weeks	507.00
COMMERCE		
Bryant, T. L., Assistant Professor.....	6 weeks	483.33
ECONOMICS		
Parrish, John B., Assistant Professor.....	6 weeks	405.00
EDUCATION		
Warren, F. G., Professor.....	6 weeks	633.33
Bracewell, George, Associate Professor.....	6 weeks	450.00
Gellermann, Louis W., Associate Professor.....	6 weeks	450.00
Lawson, Douglas E., Associate Professor.....	6 weeks	435.00
Dillow, J. Ward, Instructor.....	6 weeks	375.00
McCreight, Rockwell, Instructor.....	6 weeks	315.00
Fligor, Jean, Instructor.....	6 weeks	262.50
ENGLISH		
Bowyer, Emma L., Professor.....	6 weeks	562.50
Krappe, Edith Smith, Assistant Professor.....	6 weeks	417.00
Tenney, Charles D., Associate Professor.....	6 weeks	507.00
Barber, Julia M., Assistant Professor.....	6 weeks	435.00
FOREIGN LANGUAGE		
Peacock, Vera L., Professor.....	6 weeks	540.00
GEOGRAPHY		
Cox, Flemin W., Associate Professor.....	6 weeks	499.99
GOVERNMENT		
Swartz, Willis G., Professor.....	6 weeks	570.00
HISTORY		
Beyer, Richard L., Professor.....	6 weeks	570.00
Barnes, Sherman B., Associate Professor.....	6 weeks	442.50
HOUSEHOLD ARTS		
Woody, Lucy K., Professor.....	6 weeks	465.00
INDUSTRIAL ARTS		
Schroeder, J. Henry, Associate Professor.....	6 weeks	262.50
English, Robert W., Assistant Professor.....	6 weeks	487.50
MATHEMATICS		
Wright, Alice Kelsey, Assistant Professor.....	6 weeks	375.00
MUSIC		
McIntosh, David S., Associate Professor.....	6 weeks	462.82
Margrave, Wendell, Assistant Professor.....	6 weeks	500.00
PHYSICAL EDUCATION FOR MEN		
Martin, Glenn, Instructor.....	6 weeks	399.99
PHYSICAL EDUCATION FOR WOMEN		
Congreve, Virginia, Instructor.....	6 weeks	300.00
PHYSICS AND ASTRONOMY		
Zimmerschied, Charlotte, Assistant Professor.....	6 weeks	399.99
PHYSIOLOGY AND HEALTH EDUCATION		
Rowe, Frances E., Instructor.....	6 weeks	375.00
_____, Instructor.....	6 weeks	427.50
SOCIOLOGY		
Landis, Judson T., Assistant Professor.....	6 weeks	412.50
ZOOLOGY		
Gersbacher, Willard, Associate Professor.....	6 weeks	450.00
UNIVERSITY HIGH SCHOOL		
Logan, C. C., Assistant Professor.....	6 weeks	433.32
Hall, Dilla, Assistant Professor.....	6 weeks	432.00
Wells, Florence, Assistant Professor.....	6 weeks	352.50
Smith, Gladys, Instructor.....	6 weeks	340.50
Hill, Audrey, Instructor.....	6 weeks	270.00
Phipps, Lloyd, Instructor.....	4 weeks	200.00
LIBRARY		
Kite, Grace E., Instructor.....	6 weeks	225.00
Allen, John, Faculty Assistant for Museum.....	6 weeks	300.00
_____, Instructor.....	6 weeks	425.00
PLACEMENTS SERVICE		
Cisne, W. G., Professor.....	2 weeks	190.00

IV. THE ORGANIZATION

1. To enable students who wish to complete their college training before they are called into military service or other defense activities to attend school throughout the summer, the Council of Administration, acting upon the recommendation of the Faculty Senate, voted to schedule two six-weeks summer terms instead of the usual eight weeks session. The action has the approval of the Board Advisory Committee for this college. This change will not necessitate any increase in the total operating budget for the year.

I should like to have the approval of the Board on this action. I am presenting below the calendar for the two summer sessions :

FIRST SUMMER SESSION, 1942

June 1.....MondayRegistration
 July 9-10.....Thursday-Friday.....Final Examinations

SECOND SUMMER SESSION, 1942

July 13.....MondayRegistration
 August 20-21....Thursday-Friday.....Final Examination

2. The following calendar for the school year 1942-43 is submitted to the Board for approval:

FALL TERM, 1942

September 8-9...Tuesday-WednesdayRegistration
 September 10...Thursday.....Instruction begun
 November 23-25..Monday-Wednesday...Final Examinations
 November 26-27..Thursday-Friday....Thanksgiving Vacation

WINTER TERM, 1942-43

November 30....MondayRegistration
 December 1.....Tuesday.....Instruction begun
 December 19....Saturday.....Christmas Vacation
 January 4.....Monday.....Instruction resumed
 March 3-5.....Wednesday-Friday....Final Examinations
 March 6-14.....Spring Vacation

SPRING TERM, 1943

March 15.....MondayRegistration
 March 16.....Tuesday.....Instruction begun
 May 30.....SundayBaccalaureate
 June 1-3.....Tuesday-Thursday.....Final Examinations
 June-4.....FridayCommencement

TEACHERS COLLEGE BOARD

FIRST SUMMER SESSION, 1943

June 7.....MondayRegistration
 July 16.....Friday.....Final Examinations

SECOND SUMMER SESSION, 1943

July 19.....MondayRegistration
 August 27.....Friday.....Final Examinations

3. The increase in enrollment which began to take very large proportions three years ago has now reached the point where it is placing an extremely heavy load on our practice facilities. Two years ago we made an arrangement with the Carbondale Public Schools by which they would permit us to send students for practice into the rooms of selected teachers in the Carbondale Public Schools on condition that we would pay these teachers \$10 for the first student so placed and \$5 for each additional student. This arrangement worked very well from our point of view as an emergency expedient. This year we are confronted with the same problem.

All of this money goes to the teacher for the extra work she does in connection with the supervision of practice teaching. Under this arrangement it will be necessary, therefore, to validate the following emergency payroll for the spring term.

Name	Monthly Salary
Bevis, Dora	\$10.00
Gent, Verna	10.00
Gilbert, Dora	10.00
Hall, Edith	15.00
Jones, Betty	15.00
McGowan, Mable	10.00
Thompson, Pearl	10.00

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES

Status of the Southern Illinois Normal University Foundation: As soon as possible after the Board approved the Southern Illinois Normal University Foundation at its last meeting, the President of the Alumni Association, Mr. Robert E. McKinney, County Superintendent of Schools at Marion, called a meeting of the Executive Committee and officers of the Alumni Association and they selected the following people as alumni members of the new Board of Trustees of the Foundation:

Dr. Percival Bailey, Chicago, Alumnus, eminent brain surgeon, Head of the Department of Neurology and Neurological Surgery at the University of Illinois School of Medicine.

Mr. Sherman Carr, Murphysboro, prominent business man and civic leader, District Commander of American Legion.

Mr. J. E. Etherton, Carbondale, prominent civic leader in Carbondale, President of Carbondale National Bank.

Mr. Philo Gilbert, Chicago, Alumnus, prominent attorney, son of Professor J. P. Gilbert.

Mrs. Margaret Browne Karraker, Jonesboro, Alumna, prominent in civic affairs in Southern Illinois, daughter of Professor George D. Browne.

Mr. John Stevenson, Philadelphia, Alumnus, President of Penn Mutual Life Insurance Company.

Mr. Ed. Stotlar, Marion, Alumnus, for thirty years a prominent business man. He was formerly superintendent of schools.

Mrs. Preston L. Wettaw, Eldorado, President of Illinois Federation of Women's Clubs.

Mr. John Page Wham, Centralia, Alumnus, prominent attorney, son of Dean Emeritus George D. Wham.

In the meantime, Mr. Thompson has designated the members of the Advisory Committee of the College as the teachers college board representatives on the Board of Trustees of the Foundation. I am pleased to report, therefore, that the new Board of Trustees of the Foundation is ready to hold its organization meeting, and that this meeting has been tentatively called for April 4 at Carbondale.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the Teachers College Board is asked for the following items which I am recommending:

1. Acceptance of the resignations of Mr. Eric Hirst, Miss Esther Shubert, and Miss Margaret DeWeese.
2. Granting of leaves of absence to Miss Elizabeth Cox, Mrs. Helen E. Matthes, Mr. William M. Marberry, Dr. E. L. Borkon, Mrs. Vincent DiGiovanna, Mr. Melvin J. Segal, and Mr. J. W. Harris.
3. Validation of the temporary employment of Mr. Dwight Teel, Mrs. Betty McClellan, Mrs. Mae Trovillion Smith, Mrs. Margaret English, and Mr. John Allen.
4. Approval of the salary schedule of the faculty for the two summer sessions of 1942.
5. Approval of the summer session calendar.
6. The adoption of the calendar for the year 1942-1943.
7. Approval of the emergency payroll to take care of the extra work of supervision in the Practice Department.

Respectfully submitted,

ROSCOE PULLIAM.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL

Meeting in Normal, March 30, 1942

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1941-1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates.....	2	3	5	10
Seniors	91	175	266	289
Juniors	91	150	241	299
Sophomores	124	329	453	471
Freshmen	167	331	498	609
Unclassified	1	1	2	1
	476	969	1,465	1,679
b. University High School.....	170	147	317	359
c. University Elementary School.....	115	155	270	266
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School.....	238	148	386	407
Rural Schools	55	38	93	145
Towanda Schools (High School and Grades)	77	82	159	170
Total Pupils, Elementary and Secondary	655	570	1,225	1,347
Total	1,131	1,559	2,690	3,026
Extension	41	368	409	403
Grand Total	1,172	1,927	3,099	3,429

2. Influence of the War Upon Enrollment:

The defense program had already exerted some influence upon enrollment in the first semester and the war situation resulted in further complications during the second semester. The enrollment of 1,621 for the first semester, as compared with 1,820 the year before, represented an approximate eleven per cent decrease. It was rather surprising to find that the enrollment of 1,465 for the second semester, as compared with 1,679 for the corresponding period the year before, was not a much greater proportionate drop for the semester than had been found in previous years and amounted to only a 12.8 per cent loss.

Decreases in enrollment at Illinois State Normal University seem to be almost as noticeable among women as among men students. This is probably due to the large Business Education Department, where students with such training are in great demand for office work. Obviously, further decreases may be expected next year, but pronounced shrinkage in enrollment will probably not be felt unless the war continues beyond 1945.

3. Extension :

Enrollment in extension classes, the departmental courses offered, the centers, and the instructor, are here presented.

Center	Course	Instructor	Enrollment
Lincoln.....	Recreational Activities E102.....	Barto, Margaret....	22
	Recreational Dancing E109.....		
Normal.....	First Aid E115.....	Berglund, Elsie....	33
Springfield....	Health Education E108.....	Beynon, Lisabeth...	26
Danville.....	International Relations E254.....	Browne, R. G.....	26
Normal.....	Modern Health Problems E240.....	Dean, Elizabeth....	18
Mason City....	Home Vegetable Gardening E128.....	Douglass, T. J.....	20
Paxton.....	M&M of Recreational Art E131.....	Goldmann, Edith....	21
Clinton.....	Social and Economic Organization E161.....	Hacker, L. W.....	36
Morris.....	Social and Economic Organization E161.....	Hacker, L. W.....	25
Gilman.....	Geography of South America E215.....	Holmes, L. A.....	23
Gillespie.....	Home Vegetable Gardening E128.....	Laubaugh, L. E.....	27
Weldon.....	United States History E116.....	Moore, C. W.....	22
Decatur.....	Polit. Inst. and Practices of Illinois E151.....	Orr, Clarence.....	38
Pontiac.....	Behavior Problems of Elementary Schools E261.....	Parker, Rose E.....	23
Normal.....	Advanced Metalwork E231.....	Stombaugh, Ray....	3
Streator.....	M&M of Recreational Art E131.....	Weismann, Donald..	33
Gibson City...	Applied Nature Study E222.....	Young, J. E.....	13
Total Enrollment Second Semester			409
Total Enrollment First Semester			567
Total for the 1941-1942 School Year.....			976
Total for the 1940-1941 School Year.....			994

Meeting the demand for extension courses for the next several semesters will not be so much a matter of having staff available as the tire situation. Aside from centers that can be reached by rail for both instructor and students outside of the larger cities, it is doubtful if such work can be expected to continue for any great length of time.

4. State Scholarship List of Students :

The sixth report of the State Scholarship students under the high school scholarship law is submitted for the entire school year 1941-1942. I hereby certify to the Normal School Board that the following persons with the addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per annum per student for all such students, the total amount being indicated at the end of the list of names and addresses :

a. Those attending school for the entire year, 1941-1942 :

Adair, Caryle Mae.....	Chicago Heights	Bacopulos, Blossom	Monticello
Adams, Tremouth Arthur....	Armington	Bagby, Patricia Marguerite..	Blue Island
Adkins, Josephine	Paxton	Bailey, Lillian Claribel.....	Fulton
Ahrenkiel, Ruth Alma.....	Athens	Baker, Edith Maxine	Edinburg
Allen, Helen Louise.....	Girard	Baker, Esther Marie	LaMoille
Allenspach, Margaret L.....	Morton	Ballard, Mary Margaret.....	Manlius
Allonby, Eleanore June.....	Peoria	Banker, Betty Jane.....	Elgin
Anderson, Edith Ellen.....	Prophetstown	Barnes, Rita Belle.....	Colfax
Anderson, Wendell Gaylord..	Bensenville	Barnette, Vernalee	New Canton
Arntzen, Etta Mae.....	Serena	Barry, Lucille Evelyn.....	Morrisonville
Atteberry, Frances Eugenia....	Peoria	Bartolini, Renato Paul.....	Ladd
Augsburger, Wendell Ward....	Chenoa	Bateman, Ruby Mary.....	Mansfield
Babbitt, Agnes Marie.....	Virden	Battershell, Betty Jeanne..	Roodhouse
Bachman, Edna Mae	Bradford	Bauer, Mildred Edna.....	Nokomis
Bachman, Virgil Charles	Lowpoint	Baumgardner, Carl Harmond...	San Jose

TEACHERS COLLEGE BOARD

Baxter, Junella LaMoille
 Belcher, Eleanor Ruth Cooksville
 Belt, Ardetta Pearl Morrison
 Benedict, Earline Ann Odell
 Benner, Annette Rosalind Milford
 Bergschneider, Helen Frances New Berlin
 Bessmer, Christine Mary East Moline
 Black, Genevieve Louise Downs
 Blakeley, Douglas Kilbourne
 Blatnik, John Victor DePue
 Bloome, Eileen Elizabeth Carlinville
 Blue, Mary Mae Sheldon
 Bodine, Ivan Gilbert Ohio
 Bolinger, Shirley Elaine Springfield
 Borgelt, Marcia Adeline Havana
 Bost, Freida Mae Dana
 Bradshaw, Glenn Raymond Peoria
 Breiter, Carol Grace Peotone
 Brewer, Mary Elizabeth Findlay
 Brinkman, Opal Martha Melvin
 Brooks, Wanda Elaine Springfield
 Brown, Carolyn Jean Virden
 Brown, Opal Josephine Cambridge
 Brown, William Philip Watseka
 Browning, Martha Jean Perry
 Brummet, Richard Lee Minier
 Buchholz, Dorothy Frances Chicago
 Buck, Warren Louis Normal
 Bug, Jane Lee Belleville
 Bungardner, Albert Orin Chatham
 Bundy, Helen Rebecca Owanece
 Bunge, Eudora Marilyn Chenoa
 Burnett, Mary Emma Athens
 Butzer, Iola Jane Atkinson
 Calhoun, Erva Mae Normal
 Callery, Bernice Patricia Princeville
 Canaday, Elizabeth Dean Ridgefarm
 Canning, William Mathew Chicago
 Caraboa, Thelma Sue Kankakee
 Carey, Helen Jane Kinsman
 Carlson, Elsie Violet Sparland
 Catlin, Dorothy Pearl Springfield
 Cavins, Margaret Ruth Beecher City
 Chandler, Emma Mae Medora
 Chase, Beverly Evelyn Elmwood
 Chesebro, Patricia Ann Saunemin
 Christiansen, Harriet L Oak Park
 Clapper, Marvin Wesley Ogden
 Classen, Harold Arthur Gilman
 Claus, John Robert Milton
 Clauson, Evelyn June Fairview
 Clayton, Ethel Gertrude Morris
 Coady, Edith Marie Wellington
 Coady, Dorothy Mary Palmer
 Cobb, Doris Louise Toulon
 Cole, Pauline Esther Henning
 Cooke, Bette Belle Chicago
 Cope, Norma Alice Jerseyville
 Cordes, Betty Frances Benson
 Cottrell, Phyllis Joyce Mechanicsburg
 Crosby, Elsie Mae DeLand
 Cross, Anna Mae Venice
 Cryer, Frances Marie St. Anne
 Dale, Fred Albert Colfax
 Davenport, Nettie Belle Clinton
 Davidson, Keith Carlyle White Hall
 Day, Jean Louise LeRoy
 DeBarr, Albert Joseph East Moline
 DeBarr, Robert George East Moline
 DeBois, Elon Clinton
 DeBolt, Helen Margaret Sheffield
 Decker, Mavis Maureen Washington
 Delap, Lois Eleanor Piper City
 Dennis, Dwight Damer Momence
 Dickey, Joybelle Daphane Parnell
 Dickman, John David Pontiac
 Dill, Betty Jean Rushville
 Dix, Jennie Elizabeth Chicago
 Dodson, Helen Lorraine Morrisonville
 Dohrs, Alice Ruthalla Modesto
 Donovan, Ellsworth A Ashland
 Duckworth, Olive Rae Herscher

Dugger, Ruth Evelyn Hillsboro
 Duncan, Rosemarie Patricia Dupo
 Duncanson, Betty Jane Green Valley
 Durham, Lucy Frances Colfax
 Dutczak, Emilie Calumet City
 Dvorak, Edith Louise Downers Grove
 Eastburn, Dorothy Jean Sheldon
 Edelman, Virginia Faye Peoria
 Eigesti, Gladys Darlene Flanagan
 Elder, Louise Barbara Humboldt
 Ely, Mary Catherine Bloomington
 Emery, Reva Esther Mt. Pulaski
 Erickson, Gerd Seneca
 Erio, Margaret Ann Gillespie
 Ernst, Howard Paul Carlock
 Eyer, Helen Marie Ohio
 Fanelli, Helen Virginia Amboy
 Farner, Jeanette Lucille Villa Grove
 Fechter, Marguerite Louise East Peoria
 Ferguson, Doris Lorene Martinsville
 Finfrock, Reva Carolee Waynesville
 Finley, James Elbert Hudson
 Fisher, Julia Catherine Delavan
 Fogel, Hazel Norrene Milledgeville
 Foley, Doris Irene Roodhouse
 Foley, Edna Margaret Venice
 Foley, Eileen Mary Kempton
 Forcht, Lillian Marie Hennepin
 Francis, Berniece Fern Lyndon
 Frank, Alice Marie Silvis
 Franz, Alinda Ann Springfield
 Fredrickson, Janet Lee Elgin
 Freeman, Nancy Charlotte Newark
 French, Edward Galbreath Hammond
 Friday, Florence Margaret Anchor
 Frieburg, Gerald Charles Saybrook
 Fulton, Elsie Berdena Heyworth
 Galvin, Ethel Mae Ashley
 Garner, Vernice LaValadean East St. Louis
 Gathmann, Wayne Herman Topeka
 Gengler, Inez Marie Moline
 Gerfen, Charles Otto Breese
 Gerfen, Raymond Frederick Belleville
 Geske, Jane Alvina LeRoy
 Gillespie, Marion Iverna Libertyville
 Gillespie, Yvonne DeNyse Creve Coeur
 Glatz, Dorothy Marie Henry
 Glenn, Mary Alice Lexington
 Goode, Mary Alice Modesto
 Gorman, Anna Marguriete Raymond
 Gorman, Marie Elizabeth Raymond
 Graden, Mary Frances Witt
 Gramann, Robert George Beardstown
 Graves, Jane Maren Hartford
 Gray, Earl Franklin El Paso
 Green, Ruth Martha Braceville
 Greenan, Rose Elizabeth Kincaid
 Greene, Martha Elinor Deatur
 Gribler, William Louis O'Fallon
 Grichnik, Margaret Lucia Gillespie
 Griswald, Edna Elaine Hammond
 Gross, Dorothy Virginia LaMoille
 Gunderson, Stella Margaret Peoria
 Hackley, Margery Leona Bradley
 Hagerman, Clara Mae Peoria
 Hale, Marian Frances Chicago
 Hamann, Dale Bernard Grant Park
 Hamlyn, Alvera Ethel Kankakee
 Hancock, Juanita Eugenia Morton
 Hanks, Theresa LaVerne East Alton
 Hannah, Wade Lanier Monticello
 Hansleben, Jane Elizabeth Belleville
 Hanson, Alice May Paxton
 Harms, Dorothy Louise Auburn
 Harms, Lois Eileen Saybrook
 Harms, Mildred Bernice Saybrook
 Harper, Bertha Pithian
 Harrington, Robert Warren Lyndon
 Harris, Madalyn Grace Yorkville
 Harris, Maymie Elizabeth Normal
 Harshbarger, Dorothy Alice Virden

PROCEEDINGS

Harvey, Helene Marie.....Chicago
 Harvey, Shirley LaVerne.....Long Point
 Hatfield, Mary Louise.....Bluffs
 Havland, Dorothy Eloise.....Onarga
 Hawes, Marjorie Ruth.....New Holland
 Hawthorne, Velma Margaret.....Mansfield
 Hayes, Margaret Anne.....Wilmington
 Healey, Cherrie Jane.....Loda
 Heft, Esther Louise.....Latham
 Heike, Dorothea Mildred.....Rutland
 Heigner, Opal Louisemay.....Deer Creek
 Helmick, Roberta Marie.....Peoria
 Henderson, Melba Aurora.....Bloomington
 Henderson, Ruth Agnes.....Minier
 Heriot, Clara Jane.....Moweaqua
 Herrick, Williamette Carney.....Wadsworth
 Hewitt, Margaret Jane.....Steward
 Hickle, Bert Junior.....Mahomet
 Hightower, Nancy Emma.....Kankakee
 Hildebrand, Theresa Lucile.....Chicago
 Hines, Wilma Mae.....Towanda
 Hinshaw, Darlene Estella.....Cropsey
 Hinshaw, Doris Eileen.....Danvers
 Hittings, Evelyn Kathryn.....Raymond
 Hodgson, Helen Ruth.....Homer
 Hoffman, Mary Jean.....Mansfield
 Holland, Mary Kathleen.....Tiskilwa
 Holmes, Marjorie Ann.....Wellington
 Holtje, Marcia Marie.....Prairie View
 Homann, Eva Emmaline.....Highland
 Hood, LaNora.....Martinsville
 Hostettler, Ruth Millicent.....Minier
 Houk, Lois Faye.....Canton
 Howell, Doris LaVera.....Winnebago
 Howmiller, Elaine Millicent.....Lansing
 Howmiller, Eldine Leila.....Lansing
 Hubly, Mary Ruth.....Chatsworth
 Ireland, Edith Lucille.....Onarga
 Irwin, Eunice Lorraine.....Bloomington
 Isenberg, Louise Melba.....Saunemine
 Jackson, Cherry Ellen.....Weldon
 Jahnke, Lois Kathleen.....Lake Villa
 Jones, Geraldine Joyce.....Seymour
 Juul, Leonard Elmo.....New Holland
 Kaario, Laura Hazel.....Waukegan
 Karch, Jacqueline Quigley.....Belleville
 Karnatz, Pearl Erna.....Hinsdale
 Karr, Nola May.....Wapella
 Keag, Roberta Jane.....Geneseo
 Kearney, Hal Campbell.....St. Anne
 Keele, Grace Lucille.....Monticello
 Kelly, Max Edwin.....Loda
 Kemp, Ruth Sarah.....Wenona
 Kern, Betty Jane.....Pekin
 Kersten, Carol Lucille.....Ashton
 Kesinger, Edih Buzan.....Greenfield
 Kiesewetter, Francis Carl.....Metamora
 Kiester, Kitty Blanche.....Calumet City
 Kinner, Ellnor Maxine.....Springfield
 Kipling, Billie Jeanne.....East Peoria
 Kirchner, Eileen Fern.....LeRoy
 Kisellus, Leonard Adam.....Braceville
 Kusnman, Mary Ann.....Chicago Heights
 Koehler, Eleanor Mae.....Sibley
 Koltveit, Ruth Agnes.....Cornell
 Krabel, Robert Curtis.....Woodland
 Krummel, Horst Gustav.....Buckley
 Kuzmich, Carolyn Ruth.....Gridley
 Kuzmiski, Rose Laura.....Taylorville
 Lamar, Anita Ruth.....Rosiclare
 Lanier, Harold Lewis.....Downs
 Larimer, Ardelle.....Streator
 Lanher, Norma Marie.....Bloomington
 LanVanway, Edna Ruth.....Ottawa
 Lawrence, Lois Ruby.....Rutland
 Leach, Tressie Ruth.....Braidwood
 Lee, Edith Loretta.....Cooksville
 Lee, Lillian Dora.....Chenoa
 Lee, Ruth Ernestine.....Springfield
 Leigh, Gladys Ellnor.....East Lynn
 Little, Charles Eugene.....Lawrence
 Litwiller, Jesse Darrell.....Hopedale
 Lock, Mary Jane.....Decatur

Longbrake, Julia Helen.....Decatur
 Lorton, Lewie Leon.....Cowden
 Loveall, Dora Mae.....Galva
 Lowe, Ena Margaret.....Cullom
 Lower, Eleanor Rae.....Dwight
 Lux, Virginia Jean.....Bement
 McAdam, Robert Edward.....Chicago
 McBride, James Allen.....Middletown
 McCambridge, Marjorie Irene.....Kinsman
 McClernon, Helen Theresa.....Streator
 McCoy, Betty Vergene.....Gilson
 McDonald, Dewey Edward.....Benton
 McKee, Dorothy Wanita.....Pana
 McKittrick, Warren Ervil.....Danville
 McVicar, Betty May.....Kelvyn Park
 Mader, Shirley Jean.....Waverly
 Marshall, Shirley Mildred.....West Aurora
 Martens, Kathryn Helen.....Peoria
 Martin, Marjorie Frances.....El Paso
 Masten, Iona Mae.....Tallula
 Meisinger, Melvin A. P.....Pekin
 Metzinger, Dale James.....Donovan
 Miller, Fairy Carolyn.....Mackinaw
 Miller, Leta Maxine.....Carlock
 Miller, Mae Josephine.....Kewanee
 Mitchell, Glo Rose.....Griggsville
 Mitchell, Jean Helen.....Streator
 Mitchell, Mavis Marvella.....Lena
 Monnier, Rosemary.....Elizabeth
 Montgomery, Leland Keith.....Maroa
 Montgomery, Leo Raymond.....Middletown
 Moore, Maureen Margaret.....Bloomington
 Moore, Patricia Jane.....Pekin
 Moore, Sarah Jane.....Manito
 Morgan, Myrna May.....Maroa
 Morris, Dora Jeanne.....Sheffield
 Morris, Emily Jane.....Armstrong
 Mottershaw, James Arthur.....Divernon
 Mueller, Rose Anne.....Wood River
 Munch, Jean Laura.....Lovington
 Naretto, Antoniette Marie.....Gardner
 Nash, Althea Lois.....Cambridge
 Nelson, Harold Lyle.....Warren
 Nettleton, Grace Maxine.....Towanda
 Noll, Leland Eugene.....Zion
 Norman, Harold Clement.....Benson
 Nortrup, Helen Louise.....Bluffs
 Oko, Phyllis Anastasia.....Chicago
 O'Neil, Marjorie Jean.....Streator
 Opperman, Anna Marie.....Trenton
 O'Rourke, Alice Anna.....Downs
 Orr, Mary Ellen.....Normal
 Orr, Ruth Ann.....Belleville
 Owens, Jane Joan.....Bradford
 Page, Alice Louise.....Dawson
 Paloupms, Mary Thomas.....Minonk
 Parkes, Elizabeth Ann.....East Moline
 Parkhurst, Julia Elaine.....Cerro Gordo
 Parks, Ruth Elizabeth.....Wenona
 Partelow, Ruth Joan.....Polo
 Patterson, Jean Lucille.....Plainfield
 Payne, Richard Louis.....Wood River
 Peithman, Ellen Muriel.....Richview
 Perry, Roland Archibald.....Wood River
 Peterson, Gertrude Harriette.....Monmouth
 Petri, Frances Carolyn.....Rankin
 Phillips, Beatrice Elsie.....Homewood
 Piazzi, Gloria Louise.....Edwardsville
 Picchi, Ambrose John.....Rockford
 Pike, Ruth.....St. Jacob
 Powers, Kathryn Ann.....Jerseyville
 Price, Mary Ellen.....Apple River
 Price, Virginia Louise.....Macon
 Pschirrer, Mary Frances.....Canton
 Punke, Betty Jean.....Mazon
 Purdy, Gordon Craig.....Havana
 Quaid, Bernadine Louise.....Cooksville
 Rankin, John Foster.....Lovington
 Rapp, Ruth Carolyn.....Steward
 Ready, Margaret Mary.....Odel
 Reeves, Margaret Elma.....Weldon
 Rehn, Maurine Louise.....Woodhull
 Rein, Melvin Dale.....Morton

TEACHERS COLLEGE BOARD

Retzer, Anna Jean.....Pearl
 Rieger, Margaret Anne.....Manteno
 Roady, Elston Edward.....Kane
 Roberts, John Vincent.....Momence
 Robinson, Gertrude Edith.....Fairbury
 Roemer, Kathryn Alice.....Hinsdale
 Rogers, Meryl Eugene.....Clay City
 Ropp, Evelyn Jean.....Gibson City
 Ross, Lena Eileen.....Argenta
 Ruffin, Richard David.....Cairo
 Rutledge, Dorothy Ella.....Heyworth
 Salisbury, Betty Jane.....Beardstown
 Sallee, Wanda Lee.....Tallula
 Saloga, Alberta Louise.....Morris
 Sandeen, Lorraine Virginia.....Rockford
 Sanders, Pearl Nadine.....Illiopolis
 Sanner, Bertha Jewel.....Mt. Zion
 Sapp, Mildred Addene.....Springfield
 Sauer, Evelyn Jane.....Collinsville
 Sautel, Beth Ann.....DePue
 Scarbeary, Earl William.....Gridley
 Schaad, Helen Eloise.....Princeville
 Schaefer, Bernice Lillian.....Tremont
 Schaitz, Margaret Thiery.....Fox Lake
 Scheiwe, Lucile Gertrude.....Beecher
 Scheiwe, Ruth Marian.....Hoopeston
 Schirer, Pearle Agatha.....Roanoke
 Schmidt, Iva Jean.....Cissna Park
 Schroeder, Wilma Virginia.....Carrollton
 Schweighart, Bernice Marcella.....Sadurus
 Seidel, Gertrude Leona.....Rankin
 Selmeyer, Frederic Dean.....Cornell
 Shannon, Rosalie Ealinore.....Onarga
 Shea, Lois Virginia.....Wadsworth
 Shelby, Pauline Louise.....Forrest
 Shelby, Sylvia Maxine.....Forrest
 Shelley, Mildred Marie.....Atlanta
 Shell, Margaret Ellen.....Piper City
 Sherman, Frances Irene.....Peoria
 Shields, Hilda Jane.....Quincy
 Shipley, Shirley Elaine.....Bloomington
 Shirley, Charlene Frances.....Gibson City
 Short, Rosemary Mae.....Greenfield
 Shulaw, Dale Maurice.....Lawrenceville
 Shultz, Edna Mae.....Lyndon
 Simmons, Archie Elmo.....Chicago
 Simpson, Lois Irene.....Pekin
 Sims, Nola Edwina.....Brookport
 Skaggs, Virginia Frances.....Streator
 Slowin, Ruth Louise.....Highland Park
 Smallwood, Eunice Pearl.....Hartsburg
 Smith, Nelson, Jr.....Maroa
 Smith, Gertrude.....Chicago Heights
 Smith, Phyllis Gertrude.....Arcola
 Snow, Marguerite Lucille.....Farmer City
 Spaulding, Ruth Lorene.....Collinsville
 Spaulding, Robert Wayne.....Greenville
 Speagle, Darlene.....Taylorville
 Spencer, Lillian Jean.....Clinton
 Stanley, Roene Irene.....Metamora
 Steele, James Russell.....Rossville
 Steffens, Edith Frederica.....McLean
 Sternberg, Louise.....Park Ridge
 Stokes, Grace Irene.....Chicago
 Stone, Charles Lee.....Sullivan
 Strand, Francis Leonard.....Galena
 Stringer, Charles Stephen.....Lincoln
 Studley, Janet Marie.....Reddick

Suhomske, Genevieve Marie....Decatur
 Sutton, Betty Louise.....Ottawa
 Swain, Verna.....Garden Prairie
 Swanson, Alfred Bertil.....Zion
 Swiger, June Evelyn.....Peoria
 Talbot, Della Florence.....Roberts
 Taylor, Margaret Loretta.....Chebanse
 Taylor, Nell Yvette.....Atlanta
 Tellaro, Frances Mary.....Farmington
 Terrace, Mabelle Dorothy.....Earlville
 Terven, Beulah Maxine.....Arrowsmith
 Themer, Lorene Cordeia.....Elgin
 Thomas, Bessie Gertrude.....Green Valley
 Thomas, Rosemary.....Mason City
 Thompson, Jerrold Wayne.....Springfield
 Thompson, Helen Irene.....Normal
 Thompson, Loraine Doris.....Chatham
 Thurlow, Lois Evelyn.....Joliet
 Tiffany, Margie Ann.....Cornell
 Tillinghast, Richard Walter.....Mt. Olive
 Tipton, Thelma Louise.....Fairbury
 Tombaugh, Margaret Ann.....Streator
 Tornquist, Delma Lucille.....N. Henderson
 Traylor, Marvin Lee.....Hillsboro
 Ulkus, Harold Edward.....Collinsville
 Underkofler, Milton Monroe.....Girard
 Uphoff, Alma Arliene.....Shelbyville
 Vacheront, Elaine Margaret.....Marseilles
 Van Curen, Loretta Mae.....Hammond
 Van Meter, Helen Jean.....Athens
 Van Meter, Mary Ellen.....Mendota
 Van Scoyoc, Richard Dean.....Saybrook
 Vick, June Elizabeth.....Walnut
 Viitanen, Leija Kaarina.....Waukegan
 Vincent, Carol Kathryn.....Cooksville
 Wachter, Beryl Eloise.....Mt. Pulaski
 Wait, Erma Frances.....Bismarck
 Walkington, Harriet Lucille.....Roodhouse
 Walter, Lowell McNeas.....Belvidere
 Warrick, Mary Ellen.....Lincoln
 Weed, Seth Eugene.....Bloomington
 Wehling, Leslie Joe.....Martinton
 Weise, Mary Louise.....Ashton
 Weldon, Patricia Rose.....Normal
 Wenderoth, Nadiene Doris.....Minier
 Wenger, Marian Rae.....Edwardsville
 Wenzel, Regina Katherine.....Collinsville
 West, Clara Maxine.....Sidney
 West, Lois Evelyn.....Elmwood
 Wheeler, Lois Miriam.....Chicago
 Whipple, George Graham.....Shirley
 White, Anna Mae.....Eureka
 Wiegman, Mary Elizabeth.....Moweaqua
 Wilken, Florence Joanne.....Gilman
 Williamson, Winnie Pearl.....Chicago
 Wilson, Dorothy Bernadine.....Edinburg
 Wilson, Marcella Ruth.....Vermont
 Wilson, Phyllis Louise.....Geneseo
 Wilson, Virginia Lee.....Dunlap
 Winings, Mary Ellen.....Assumption
 Wolf, Marjorie Elaine.....Hillsboro
 Wones, Hannah Lucy.....Chicago
 Wood, Anna Nadine.....Manteno
 Woods, Mary Virginia.....Waverly
 Yeadicke, Ora Elizabeth.....East Peoria
 Yocum, Marjorie Leona.....Kankakee
 Young, Elroy.....Mound City
 Young, Ida Louise.....Cairo

b. Those attending school for the first semester only:

Ackley, Therman.....Springfield
 Ames, Cecille Marie.....Bradford
 Brauer, George Martin.....Oakford
 Evans, Dorothy Mae.....Clinton
 Farmer, Myrtle Lucille.....McLean
 Gerl, Doris Rose.....Wood River
 Haddy, Della Marie.....Neponset
 Horchem, Margaret Beth.....Middletown
 Kerwood, Doris Caroline.....Warrensburg
 Kiewewetter, Elmer Leo.....Metamora
 Kindred, Florine Helen.....Armington

Kleyer, Bea Carolyn.....Waterloo
 Koke, Marietta.....San Jose
 Kopp, Alberta Gertrude.....Buda
 Krug, Ellamae Louise.....Morton
 Lacy, Elvada.....Ottawa
 Lochner, Dennis John.....Herscher
 McCafferty, Lassie.....Decatur
 McKey, Dorothy Mary.....Venice
 Meeker, Wilma Lovon.....Bismarck
 Mize, Juanita Ara.....Gilman
 Myers, Doris Irene.....Hammond

PROCEEDINGS

Parret, Patricia Anne.....Normal
 Pettit, Jean Marie.....Sterling
 Reeder, Alberta Belle.....Springfield
 Ringenberg, Wilma Carolyn.....Buda
 Robbins, William Frank.....Pawnee
 Rohr, Durl Edmund.....Ashkum
 Samford, Elizabeth Georgiabelle
Chrisman

Schussele, James Henry.....Havana
 Scott, Ruby Marie.....Green Valley
 Smith, Marie Elaine.....Monee
 Sturm, Lucille Alma.....Staunton
 Vermillion, Paula Jane.....Bloomington
 Walls, Jean Elizabeth.....Waverly
 Wells, Doris Jeanette.....Atkinson

c. Those attending school for the second semester only:

Kennedy, Fern A.....Pontiac	Pourchot, Leonard LaVerne.....Palmer
Amount Due Illinois State Normal University Income Fund from the General Revenue Fund	
495 scholarships (entire year) at \$30.00.....	\$14,850.00
36 scholarships (first semester) at \$15.00.....	540.00
2 scholarships (second semester) at \$15.00.....	30.00
	\$15,420.00

II. FACULTY

1. Resignations:

a. Faye Kelley, Instructor and Supervising Teacher in Physical Education at the Illinois Soldiers and Sailors Children's School, effective February 6, 1942, because of marriage.

2. Leaves of Absence:

a. Marion C. Allen, Assistant Professor of Art and Acting Head of the Art Department, for the remainder of the present school year, effective from March 4, 1942, because of illness. Shifts within the department and the employment of a substitute teacher on a day basis will serve to take care of the work for the remainder of this semester.

b. Kenyon S. Fletcher, Associate Professor of Industrial Arts, for the school year 1942-1943, in order to continue his services with the State and Federal Government as Acting Supervisor of National Defense Related Training. The work that Mr. Fletcher has been handling would continue to be absorbed.

c. Dale B. Vetter, Assistant Professor of English, for the 1942-1943 school year, in order to complete work for his Doctor's degree at Northwestern University.

3. New Appointments:

a. Aline Elliott, as Instructor and Supervising Teacher in Physical Education at the Illinois Soldiers and Sailors Children's School, to take the place of Faye Kelley, resigned. The appointment of Miss Elliott is effective from February 9, 1942, at a salary rate of \$1,710.00 per year, all of which is paid by the Department of Public Welfare. Miss Elliott comes from the school system of Council Bluffs, Iowa, after several years of successful teaching experience in different school systems in Iowa. She has her Bachelor's degree from the State Teachers College at Emporia, Kansas, and her Master's degree from the State University of Iowa.

- b. Lucile Klauser, Instructor in the Teaching of English at the affiliated Towanda High School, effective from February 9, 1942. Miss Klauser takes the place of Ruth Huggins, who was granted a leave of absence until September, 1943. Miss Klauser's salary will be at the rate of \$1,550.00 for the school year, of which \$810.00 is paid by Illinois State Normal University. She comes to us from the Lovington, Illinois, high school with previous experience in other Illinois high schools. She has her Bachelor's degree from DePauw University and her Master's degree from the University of Illinois.
- c. Raymond Cherry, Instructor and Supervisor of Vocational Work at the Illinois Soldiers and Sailors Children's School, effective from March 16, 1942, to fill a newly created position, the salary of \$1,710.00 per year being entirely paid by the Department of Public Welfare. Mr. Cherry has his Bachelor's degree from Stout Institute and his Master's degree from the University of Missouri. He comes to us after several years of successful teaching experience in the State Teachers College at Wayne, Nebraska, and public schools in North Dakota, Michigan, and Texas.

4. Faculty of the Summer Session:

- a. The faculty list and schedule of salaries of the summer session of 1942 is recommended for appointment as follows:

Name and Subject	Salary				Total
	First 2 Weeks	4 Weeks	Last 2 Weeks		
Adams, Howard W., Chemistry.....	\$ 195.00	\$ 390.00	\$ 195.00	\$ 780.00	
Admire, Harry F., Business Education..	135.00	270.00	135.00	540.00	
Allen, Mabel Clare, Speech.....	132.50	265.00	132.50	530.00	
Arnold, Mary S., Training School.....	117.50	235.00	117.50	470.00	
Atkin, Edith Irene, Mathematics.....	103.75	207.50	103.75	415.00	
Bally, Winifred, Physical Education....	112.50	225.00	112.50	450.00	
Barger, Thomas M., Physics.....	135.00	270.00	135.00	540.00	
Barto, Margaret M., Physical Education.	157.50	315.00	157.50	630.00	
Beyer, W. A. L., Social Science.....	205.00	410.00	205.00	820.00	
Browne, Richard G., Social Science.....	162.50	325.00	162.50	650.00	
Buehler, Rose B., Training School.....	125.00	250.00	125.00	500.00	
Burris, Ethel M., Education.....	125.00	250.00	125.00	500.00	
Clemans, Huberta, Training School.....	130.00	260.00	130.00	520.00	
Cole, E. L., Education.....	157.50	315.00	157.50	630.00	
Conkey, Frances, Home Economics.....	152.50	305.00	152.50	610.00	
Connell, M. Regina, Latin.....	135.00	270.00	135.00	540.00	
Cooper, Margaret, Education.....	190.00	380.00	190.00	760.00	
Cooper, Rachel M., School Physician...	160.00	320.00	160.00	640.00	
Crompton, Mabel, Geography.....	130.00	260.00	130.00	520.00	
Crosby, Lucile Z., Library.....	100.00	200.00	100.00	400.00	
Cross, C. L., Physics.....	175.00	350.00	175.00	700.00	
Day, Alta J., Business Education.....	130.00	260.00	130.00	520.00	
Dean, Elizabeth, Hygiene.....	130.00	260.00	130.00	520.00	
DeYoung, Chris A., Education.....	222.50	222.50	445.00	
Douglass, T. J., Agriculture.....	130.00	260.00	130.00	520.00	
Dragoo, A. W., Industrial Arts.....	145.00	290.00	145.00	580.00	
Ebel, Alice L., Social Science.....	120.00	240.00	120.00	480.00	
Ellis, Margery, French.....	130.00	260.00	130.00	520.00	
Ellwood, Robert S., Social Science....	135.00	270.00	135.00	540.00	
Fillmore, Nadine, Training School.....	95.00	190.00	95.00	380.00	
Finger, Marie, Training School.....	130.00	260.00	130.00	520.00	
Flagg, Elinor B., Mathematics.....	87.50	175.00	87.50	350.00	
Fogler, R. W., Chemistry.....	140.00	280.00	140.00	560.00	
Force, Thelma, Education.....	140.00	280.00	140.00	560.00	
Fralely, John E., Biology.....	130.00	260.00	130.00	520.00	
Glasener, F. Russell, Social Science....	152.50	305.00	152.50	610.00	
Gooding, R. U., Chemistry.....	162.50	325.00	162.50	650.00	

PROCEEDINGS

Name and Subject	Salary			Total
	First 2 Weeks	4 Weeks	Last 2 Weeks	
Gray, Nina E., Biology	\$ 130.00	\$ 260.00	\$ 130.00	\$ 520.00
Gueffroy, Edna M., Geography	130.00	260.00	130.00	520.00
Guthrie, Clara L., Library	120.00	240.00	120.00	480.00
Hacker, L. W., Education	170.00	340.00	170.00	680.00
Hammerlund, C. M., Industrial Arts	145.00	290.00	145.00	580.00
Haucock, Howard J., Physical Education	182.50	365.00	182.50	730.00
Hansen, Olivia, Business Education	117.50	235.00	117.50	470.00
Harper, Charles A., Social Science	177.50	355.00	177.50	710.00
Henline, Ruth, English	130.00	260.00	130.00	520.00
Hibler, Francis W., Psychology	162.50	325.00	162.50	650.00
Hiett, Herbert R., English	195.00	390.00	195.00	780.00
Hill, E. L., Physical Education	125.00	250.00	125.00	500.00
Hinman, Dorothy, English	130.00	260.00	130.00	520.00
Holmes, F. Lincoln D., Speech	190.00	380.00	190.00	760.00
Holmes, Leslie A., Geography	152.50	305.00	152.50	610.00
Houston, V. M., Education	182.50	365.00	182.50	730.00
Hume, Esther, Physical Education	125.00	250.00	125.00	500.00
Imboden, Erma Frances, Training School	130.00	260.00	130.00	520.00
Ivens, Howard J., Science	130.00	260.00	130.00	520.00
Johnson, Edward R., English	157.50	315.00	157.50	630.00
Kelley, Edna I., Library	75.00	150.00	75.00	300.00
Kerr, Mildred, Library	117.50	235.00	117.50	470.00
Kinneman, John A., Social Science	180.00	360.00	180.00	720.00
Koepke, H. F., Business Education	130.00	260.00	130.00	520.00
Lamkey, Ernest M. R., Biology	190.00	380.00	190.00	760.00
Lancaster, Thomas J., Education	155.00	310.00	155.00	620.00
Larsen, Arthur Hoff, Education	145.00	290.00	145.00	580.00
Lathrop, H. O., Geography	190.00	380.00	190.00	760.00
Laubaugh, L. E., Agriculture	130.00	260.00	130.00	520.00
Lawrence, Margaret, Library	100.00	200.00	100.00	400.00
Lueck, William R., Education	125.00	250.00	125.00	500.00
McDavitt, Neva, Geography	130.00	260.00	130.00	520.00
Malmberg, C. F., Psychology	165.00	330.00	165.00	660.00
Marshall, Helen E., Social Science	152.50	305.00	152.50	610.00
Marzolf, Stanley S., Psychology	135.00	270.00	135.00	540.00
Miller, L. Wallace, Biology	152.50	305.00	152.50	610.00
Mills, C. N., Mathematics	195.00	390.00	195.00	780.00
Moore, Clifford W., Social Science	150.00	300.00	150.00	600.00
Nelson, Thelma, English	130.00	260.00	130.00	520.00
O'Connor, Burton L., Physical Education	130.00	260.00	130.00	520.00
Orr, Alice R., Art	117.50	235.00	117.50	470.00
Orr, Clarence, Social Science	165.00	330.00	165.00	660.00
Palmer, George M., English	190.00	380.00	190.00	760.00
Parker, Rose E., Education	180.00	360.00	180.00	720.00
Peithman, H. W., Music	135.00	270.00	135.00	540.00
Peters, Margaret, Business Education	130.00	260.00	130.00	520.00
Plotnicky, Gertrude, Library	105.00	210.00	105.00	420.00
Pohle, Genevieve A., Library	90.00	180.00	90.00	360.00
Pope, Merrill Eugenia, Training School	95.00	190.00	95.00	380.00
Rice, Agnes, Education	155.00	310.00	155.00	620.00
Ross, Josephine, Home Economics	130.00	260.00	130.00	520.00
Royce, Bertha, Biology	145.00	290.00	145.00	580.00
Stroud, Ruth, English	130.00	260.00	130.00	520.00
Russell, Elizabeth, Training School	125.00	250.00	125.00	500.00
Shea, Grace R., School Nurse	112.50	225.00	112.50	450.00
Sherrard, Wayne F., Music	125.00	250.00	125.00	500.00
Stombaugh, Ray M., Industrial Arts	190.00	380.00	190.00	760.00
Stone, L. Gordon, Social Science	100.00	200.00	100.00	400.00
Tasher, Lucy Lucile, Social Science	152.50	305.00	152.50	610.00
Teager, Florence E., English	153.00	306.00	153.00	612.00
Thone, Christine A., Training School	130.00	260.00	130.00	520.00
Tipton, Gladys G., Music	132.50	265.00	132.50	530.00
Tucker, Bernice, Home Economics	130.00	260.00	130.00	520.00
Vetter, Dale E., English	125.00	250.00	125.00	500.00
Vinson, Esther, English	157.50	315.00	157.50	630.00
Waggoner, Sherman G., Education	222.50	445.00	222.50	890.00
Waldron, Nell B., Social Science	157.50	315.00	157.50	630.00
Weismann, Donald L., Art	125.00	250.00	125.00	500.00
Welch, Eleanor Weir, Library	167.50	335.00	167.50	670.00
Westhoff, Margaret, Music	117.50	235.00	117.50	470.00
Whitten, Jennie A., Foreign Language	162.50	325.00	162.50	650.00
Williams, Arthur R., Business Education	195.00	390.00	195.00	780.00
Winegarner, Lela, English	120.00	240.00	120.00	480.00
Yates, Ruth, Speech	132.50	265.00	132.50	530.00
Young, J. E., Biology	130.00	260.00	130.00	520.00
Zimmerman, Ruth, Library	125.00	250.00	125.00	500.00
_____ , Training School	100.00	200.00	100.00	400.00
Clinics				1,200.00
Conferences				300.00
	<u>\$16,009.25</u>	<u>\$32,018.50</u>	<u>\$16,009.25</u>	<u>\$65,537.00</u>

III. OTHER SCHOOL EMPLOYEES—No report.

IV. THE ORGANIZATION

1. The Calendar:

The following school calendar for the year September, 1942, to September, 1943, is recommended by the faculty and submitted for the consideration and sanction of the Board:

UNIVERSITY CALENDAR

1942-1943

FIRST SEMESTER

Monday, September 14—Opening of University Elementary School, the University High School, and Off Campus Affiliated Schools, at which time University student teachers report for duty.

Monday, September 14—Faculty meeting, 3:00 p. m.

Tuesday, September 15—Freshmen report as directed, 9:30 a. m.

Tuesday, September 15—University High School classwork begins.

Friday, September 18—Registration for Freshmen who have entered previously and for Sophomores, Juniors, and Seniors.

Monday, September 21—All University classwork begins.

Friday and Saturday, October 16 and 17—Annual Homecoming.

Friday, November 6—High School Conference, Urbana. Elementary School Conference, Normal. (School not in session.)

Wednesday, November 11—Armistice Day. (Special Program.)

Wednesday, November 25—Thanksgiving Vacation begins (noon).

Monday, November 30—Thanksgiving Vacation ends (8:00 a. m.).

Friday, December 18—Christmas Vacation begins (5:00 p. m.).
1943—

Monday, January 4—Christmas Vacation ends (8:00 a. m.).

Monday, January 25—Thursday, January 28—Semester Examinations.

Friday, January 29—First Semester ends

PROCEEDINGS

SECOND SEMESTER 1943

Monday, February 1—Registration.

Tuesday, February 2—Classwork begins.

Friday, February 12—Lincoln's Birthday. (Special Program.)

Monday, March 8—Central Division of Illinois Education Association. (School not in session.)

Friday, April 16—Spring Vacation begins (5:00 p. m.).

Tuesday, April 27—Spring Vacation ends (8:00 a. m.).

Monday, June 7—Thursday, June 10—Semester Examinations.

Friday, June 11—Second Semester ends.

Sunday, June 13—Baccalaureate Exercises.

Monday, June 14—Alumni Reunion and Luncheon.

Monday, June 14—University Commencement.

SUMMER SESSION 1943

Monday, June 21—Registration for University and University High School.

Tuesday, June 22—Classwork begins in the University and University High School.

Tuesday, Wednesday, Thursday, July 27, 28, 29—Educational Conference and Exhibit.

Friday, August 13—Summer Session ends.

V. THE CURRICULUM

1. Ever since the opening of school at the beginning of the 1941-1942 school year several local committees have been actively at work concerning themselves with alterations made necessary by the new certification law, which becomes effective July 1, 1943. The work of these committees has been carried on as a part of a statewide program of all the teachers colleges and the University of Illinois, looking toward five-year programs, including graduate work.

It has been found necessary to make certain changes immediately in the freshman year for programming purposes and in order that these changes may be included in the new catalog being issued at this time. Further details concerning such changes and their implications for the present and future program of teacher education at Illinois State Normal University will be made at a later date when more definite information is available.

VI. BUILDINGS AND GROUNDS

1. New Work :

- a. Bids have been opened and contracts awarded for the construction of the new beef cattle barn and the new swine barn at the University Farm. The bids received were within the amount of money available, although it will be necessary to do some interior work on these structures with our regular maintenance force. It is expected that these barns will be completed about July 1.
- b. Bids were opened March 17 on the work to be done in connection with the reconstruction of the front of Fell Hall (women's residence) and the low bid of \$10,900.00 makes it possible to proceed with this work. Plans and specifications are being completed for the alterations in the basement, which will be a part of the work for which a total of \$20,000.00 was appropriated by the last General Assembly.
- c. Plans and specifications for the addition to McCormick Gymnasium are being completed and the Division of Architecture and Engineering expects to call for bids, but there is little hope that any portion of this work can be done that involves war materials, especially steel.

2. Needs :

- a. At the time that Smith Hall was purchased, the small sum of \$5,000.00 was included for making certain alterations, both as a matter of keeping the property in repair and for fire protection purposes. The Division of Architecture and Engineering has found that the allocation of \$2,500.00 is insufficient for rewiring the hall and likewise a similar amount of \$2,500.00 will not cover plumbing needs, including a new sewer line. Necessary alterations in the electrical and plumbing work, together with the construction of a fire escape, required by the Fire Marshal's office, call for an additional \$9,800.00.

Based upon the appraisal of this property, such a total expenditure of \$39,800.00, including original purchase price, is not out of line in view of the size and nature of the property now owned by the State of Illinois. A request is therefore made that an allocation of \$9,800.00 be made to Illinois State Normal University from the balance of the general or contingent item of \$61,940.00 appropriated by the last General Assembly for Permanent Improvements and that such other steps be taken as necessary to make such funds of \$9,800.00 available. (Architect—letter March 10, 1942.)

- b. During the 1939-1941 biennium the amount of \$1,500.00 was allocated to Illinois State Normal University to be used in connection with a W.P.A. project for the construction of a lodge in the southwest corner of the University Farm as a recreation center. This was to be used as the headquarters for the Boy Scout troop of the Metcalf Elementary School and for the training of Boy Scout leaders through the Department of Health and Physical Education. It was also to serve in connection with the training of recreational leaders.

As originally allocated, it was to be used in connection with a W.P.A. project. Since W.P.A. labor is no longer available in McLean County and since a project of this nature can not be established through the State or Federal offices, the request is made at this time that the amount of \$1,500.00 be made available without reference to W.P.A. It is understood that this entire amount of money will be expended for materials and that labor will be available for the construction of this structure of rustic design. It is hoped that favorable Board action may be taken to make this reappropriated amount of \$1,500.00 immediately available.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. National Youth Administration Funds:

The rather drastic reduction made in N. Y. A. funds available for student help has had some influence upon the ability of certain students to continue in school and has also been a rather severe handicap to part of our work program. Since February 9, two additional allocations have served to slightly relieve the situation. It is hoped that funds will be available for this type of work next year, since it is very evident that many of our students will have to rely upon such financial assistance in order to continue their college work.

IX. MISCELLANEOUS

1. War Service Council:

To meet the demands made upon the University as a result of the present war emergency, a War Service Council has been established to cover different areas of student and faculty participation. Appended to this report is a diagram indicating the general nature and extent of this Council, which is already serving in an excellent manner. Further reports will be made concerning this and kindred activities from time to time.

2. Special Program :

Application has been made for approval by the proper government authorities for the new Navy V-1 program for college freshmen. It is expected that students taking this type of program will enroll as special students and will pay the regular tuition charges of those not expecting to teach. This program will be provided through regular courses of the University without additional staff members or equipment.

3. Economy Measure :

Certain committees are actively at work in the interest of economies in the operation of the University. One of these committees has concerned itself with a necessary reduction in the use of mimeograph and other types of paper. Regulations have been issued which it is believed will materially reduce the consumption of paper and at the same time cause students and faculty to become aware of other necessary economies.

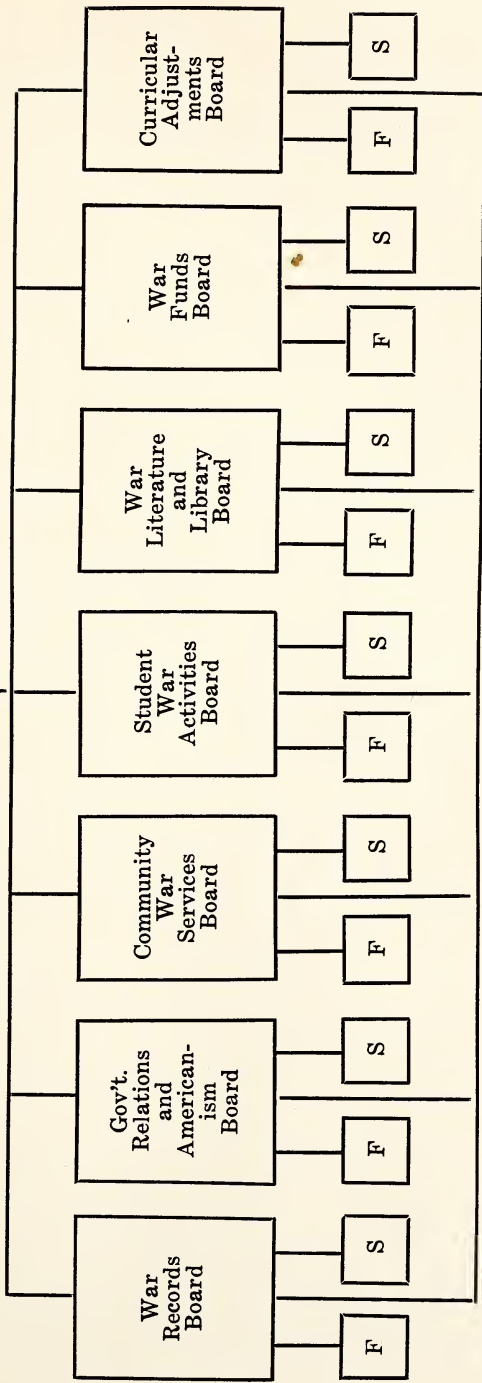
X. SUMMARY

1. Approval of the State High School Scholarship list presented and the transfer of \$15,420.00 from the General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignation of Faye Kelley.
3. Granting of leaves of absence as indicated for Marion C. Allen, Kenyon S. Fletcher, and Dale B. Vetter.
4. Sanction of the employment of Aline Elliott, Lucile Klauser and Raymond Cherry.
5. Approval of the summer session faculty as listed.
6. Approval of the school calendar.
7. Approval of the allocation of \$9,800.00 from the balance of the contingent permanent improvement fund. (Not accepted.)
8. Approval of the use of \$1,500.00 reappropriated fund to be made available without reference to use with W.P.A. funds.

Respectfully submitted,

R. W. FAIRCHILD.

WAR SERVICE COUNCIL
of
Illinois State Normal University
(Chairmen of boards listed below and the coordinator,
with the President ex officio)



F—Faculty Committee
S—Student Committee
These committees constitute
Boards.

REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
To Be Presented at the Meeting of the Teachers College Board
at Normal

March 30, 1942

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Winter Quarter, 1941-1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	3	2	5	7
Seniors	68	107	175	153
Juniors	74	119	193	210
Sophomores	75	179	254	358
Freshmen	125	209	334	382
Total College	345	616	961	1,110
b. DeKalb High School.....	248	218	529	513
c. Elementary Grades				
McMurry Training School.....	127	117	244	240
Glidden Training School.....	135	145	280	277
Affiliated Rural Schools.....	23	19	42	47
Total Elementary	285	281	566	564

2. Registration for the spring quarter took place on Monday, March 16. The enrollment at the present time is 881. Our records indicate that 12 students re-entered college, 16 entered college for the first time, and 108 left college during and at the close of the winter quarter.

OUR PRESENT ENROLLMENT FIGURES

	THIS YEAR		LAST YEAR	
Fall	1,008	47	1,173	63
Winter	961	80	1,110	29
Spring	881		1,081	

At the close of the winter quarter there were 298 men in college. At the present time there are 284 men in college. We have reduced the number of extension classes in order to keep our regular faculty members available for work in connection with the emergency. For the first semester we offered 18 classes with a registration of 490. For the second semester, we are offering 9 classes with a registration of 216. These data should help to keep the Board informed as to our enrollment.

SUPPLEMENTARY REPORT OF

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

**To Be Presented at the Meeting of the Teachers College Board
at Normal**

March 30, 1942

II. FACULTY

6. I wish to recommend for approval the appointment of Miss Katherine Walker as librarian to take the position formerly held by Miss Bernadine Hanby, who has been promoted to the position of head librarian. Miss Walker has her Bachelor's degree from James Millikin University at Decatur and her Bachelor of Library Science degree from the University of Illinois. She has had experience at the public library in Elgin, Illinois, and at present is employed in the library at James Millikin University in Decatur. Miss Walker will begin work on April 27 and will receive a salary of \$200.00 per month, payable from Salaries and Wages.

III. OTHER SCHOOL EMPLOYEES

5. I wish to recommend Mr. Emil A. Anderson for the position of business manager at the Northern Illinois State Teachers College. Mr. Anderson, who is a resident of De Kalb, is a graduate of the college here at De Kalb and has spent the greater portion of his life in this city. He was in the enlisted personnel of the United States Navy during the last World War and returned from that service to complete his graduation requirements here at the college. Since that time he has been associated with the De Kalb Daily Chronicle. He has served in the shop, as a member of the business office staff, and for the past several years in the capacity of city editor at the Chronicle, the position which he holds at the present time. I have had a number of conferences with Mr. Anderson and with his former employers and I believe that he will satisfactorily fill the position as business manager. I have asked Mr. Anderson to report to the college, ready for work on April 1. He is to receive a salary of \$300 a month, payable from Salaries and Wages.

X. SUMMARY

9. Approval of the appointment of Miss Katherine Walker as librarian at the salary indicated.
10. Approval of the appointment of Mr. Emil A. Anderson as business manager at the salary indicated.
3. The college is submitting the names of students who have presented scholarships under the conditions set up by the law. This is in keeping with the plan whereby the names are trans-

mitted to the Department of Finance through the Department of Registration and Education so that the money will be credited to our Teachers College Income Fund in time to be used for the present fiscal year.

II. FACULTY

1. It is with deep regret that I report the death of two members of our college faculty.

Miss Eva I. McMahan, head librarian, died on January 8 after a very brief illness. Miss McMahan had been associated with the college since 1909 and her death is a real loss to the college.

Dr. Milo L. Whittaker, head of the Social Science Department, died on February 14. Even though Dr. Whittaker had been in poor health for several months, he had not given up his college work, hence his sudden death came as a distinct shock to the entire college community. Dr. Whittaker had been associated with the college since 1921. He was the senior member of our staff. Tributes from alumni in the field and from faculty and townspeople alike indicate that his death is one of the greatest single losses that this college has had. Both these faculty people gave loyal and untiring service to this college. I am not prepared at this time to name a successor to Dr. Whittaker. The trend of events and the size of the enrollment will determine largely the action that the college will take in this case.

2. I should like to report for approval the appointment of Miss Bernadine Hanby to act as head librarian to succeed Miss McMahan. Miss Hanby recently completed the work for the Master of Library Science degree at the University of Illinois. She has been associated with the college library at De Kalb since 1932. She is earnest and conscientious in her work. Within a short time I expect to be able to recommend a librarian for Miss Hanby's former position.
3. I should like to report as a matter of record the appointment of Miss Alice M. Johnson as assistant director of Williston Hall, the women's dormitory. Miss Johnson has her Bachelor's and Master's degrees from Ohio State University at Columbus. She has had teaching experience in high schools in Ohio, where she taught home economics and had charge of the cafeteria. For the last few years she has been administrative assistant and dietician at the University High School connected with Ohio State University. She began her work at Williston Hall in January at a salary of \$200 per month, plus maintenance. This position was approved at a previous session of the Board.
4. I should like to report for the information of the Board that Miss Donalda Morrison, director of Williston Hall, has been sent by her physician to Presbyterian Hospital in Chicago for observation and check-up. Miss Morrison has not been well

PROCEEDINGS

for some time and we have hope that this check-up will reveal the cause of her trouble and that she will soon be back with us. Miss Helen Moor, dean of women, is residing at the dormitory during her absence.

5. I should like to submit the summer session payroll for 1942.

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1942

	Rate Per Month	June One-half Month	July One Month	August One-half Month	Total Two Months
Anderson, Alma, Department Head...	\$288.89	\$ 144.44	\$ 288.89	\$ 144.45	\$ 577.78
Anderson, Miriam, Department Head	288.89	144.44	288.89	144.45	577.78
Annas, A. Neil, Department Head...	385.00	192.50	385.00	192.50	770.00
Beatty, E. C. O., Teacher.....	380.00	190.00	380.00	190.00	760.00
Bellis, Bertha, Training Teacher....	311.11	155.55	311.11	155.56	622.22
Bloomster, A. Maurine, Trng. Teacher	250.00	125.00	250.00	125.00	500.00
Bowers, Victor L., Teacher.....	266.67	133.33	266.67	133.34	533.34
Burrell, Blanche, Training Teacher..	261.11	130.55	261.11	130.55	522.22
Butterfield, George, Teacher.....	238.89	119.44	238.89	119.45	477.78
Cain, Lucile, Teacher.....	255.56	127.78	255.56	127.78	511.12
Connor, J. Hal, Department Head...	380.00	190.00	380.00	190.00	760.00
Crawford, Paul K., Teacher.....	266.67	133.33	266.67	133.34	533.34
DeLassus, Wilma, Teacher.....	261.11	130.55	261.11	130.56	522.22
Eaton, Durward, Teacher.....	266.67	133.33	266.67	133.34	533.34
Evans, George, Department Head...	366.67	183.33	366.67	183.34	733.34
Fouser, Charles, Teacher.....	305.00	152.50	305.00	152.50	610.00
Gabel, Otto, Teacher.....	355.56	177.78	355.56	177.78	711.12
Gould, Howard W., Department Head	380.00	190.00	380.00	190.00	760.00
Gould, William C., Teacher.....	377.78	188.89	377.78	188.89	755.56
Hanby, Bernadine, Librarian.....	238.89	119.44	238.89	119.45	477.78
Hall, Homer, Teacher.....	298.89	149.44	298.89	149.45	597.78
Harrison, Paul, Teacher.....	327.78	163.89	327.78	163.89	655.56
Hart, Jean L., Teacher, ½ time.....	238.89	59.72	119.45	59.72	238.89
Hayes, M. C., Teacher.....	377.78	188.89	377.78	188.89	755.56
Hayter, Earl W., Teacher.....	305.00	152.50	305.00	152.50	610.00
Hallmich, Eugene, Teacher.....	322.22	161.11	322.22	161.11	644.44
Howell, Charles E., Teacher.....	305.00	152.50	305.00	152.50	610.00
Jameson, Hugh, Teacher.....	380.00	190.00	380.00	190.00	760.00
Jenks, I. J., Teacher.....	298.89	149.44	298.89	149.45	597.78
McKee, Eva, Teacher.....	261.11	130.55	261.11	130.56	522.22
Maybauer, Madeline, Trng. Teacher..	238.89	119.44	238.89	119.45	477.78
Messenger, Helen, Teacher.....	380.00	190.00	380.00	190.00	760.00
Montgomery, C. E., Department Head	405.56	202.78	405.56	202.78	811.12
Oakland, Milo T., Department Head.	377.78	188.89	377.78	188.89	755.56
Peterson, Bena, Training Teacher...	250.00	125.00	250.00	125.00	500.00
Pratt, Bertha, Assistant in Library..	133.33	66.66	133.33	66.67	266.66
Small, B. Mae, Teacher.....	266.67	133.33	266.67	133.34	533.34
Stensland, Minnie, Teacher.....	250.00	125.00	250.00	125.00	500.00
Storm, William B., Department Head	387.78	193.89	387.78	193.89	775.56
Taylor, E. Ruth, Teacher.....	266.67	133.33	266.67	133.34	533.34
Terwilliger, George, Teacher.....	277.78	138.89	277.78	138.89	555.56
Uhland, Maude, Teacher.....	311.11	155.55	311.11	155.56	622.22
Wiggert, Elsie, Teacher.....	238.89	119.44	238.89	119.45	477.78
Williams, Esther, Training Teacher.	250.00	125.00	250.00	125.00	500.00
Williams, Mary, Teacher.....	361.11	180.55	361.11	180.56	722.22
Totals		\$6,757.97	\$13,516.16	\$6,758.18	\$27,032.31

III. OTHER SCHOOL EMPLOYEES

1. On Sunday, February 15, I received a telephone call from our business manager, Mr. Franz J. Romeis, informing me that he had been called for active duty as a warrant officer with the United States Coast Guard Reserve and his call was for Saturday, February 14. He had answered that call as he was required to do, and he was informed of his assignment and his responsibilities. He asked to have a conference with me as I was leaving that night for the annual meeting of the American Association of Teachers Colleges in San Francisco.

Dean Zulauf and I met with Mr. Romeis in my office that afternoon. We went over the matters he had mentioned in his telephone call and he stated that he was asking for a leave of absence for the period of the emergency which he felt he was entitled to do under the law. Since I had had no previous statement from Mr. Romeis and since I had also had no basis for determining whether this call was due to activity on his part or because of the reserve status which he may have had, I told him that I could not assure him that he would be granted such a leave but that I would present the case to the Board. I understand since that time that Mr. Romeis had made application for such a call and that he knew about this possibility for some time previous to the time he informed me. He stated further he was willing to return to the campus on one or two week-ends and spend some time assisting the office personnel with such matters as he could.

Mr. Romeis' salary was sent in for the entire month of February. When the payroll reached Springfield, it was suggested that his pay be sent in at one-half month instead of the entire month of February. In order not to interfere with the payroll, Dean Zulauf agreed to this modification and the voucher for Mr. Romeis was made out for one-half month. This voucher was tendered to Mr. Romeis and he refused to accept it, stating that he was entitled to the entire month. As a matter of information for the Board, I wish to state that Mr. Romeis has been ill a great deal during the last year, that he has been absent from the campus on many occasions, probably in some cases for periods in excess of those ordinarily allowed to employees. I doubt if legally he has a good claim for his entire salary for February, though I personally would have much preferred that it had been paid as I had originally planned it. I leave the matter entirely to the discretion of this Board. I am not, at present, able to recommend Mr. Romeis' successor.

2. Under date of March 12 I received a letter from Mr. Harman, Department of Registration and Education, stating that he had just received notice from the Civil Service Commission that the charges against Clarence G. Taylor, college carpenter, were sustained, and that he be removed from the payroll effective February 28, 1942. This notice came as a part of a long series of events, part of which I reported to this Board at the last meeting on December 15. Mr. Taylor was notified by me on March 16 that, due to the action of the Civil Service Commission, he could no longer receive pay as carpenter in this institution. Mr. Clarence Jacox, carpenter, came to work on March 18. I hope this record to the Board will complete my difficulties with carpenters for some time to come.
3. I wish to report for the information of the Board that Mr. Charles Daugherty, employed as janitor at Williston Hall on a temporary permit, was notified that his permit would not

be recognized for payroll purposes after February 15. Mr. Daugherty completed his work here at the college on that date. The same action was taken with respect to Mr. Anton Barauski, janitor in the men's gymnasium, Mr. Joseph Hart, janitor in the training school, and Mrs. Ida Tadd, domestic at Williston Hall.

On February 1, Mr. Robert Hickey, laborer, gave notice that at the close of that month he wished to give up his position as laborer, doing janitor work at the college, to take a position on a farm, and his resignation was accepted and sent in to Civil Service. At the present time it is becoming increasingly difficult to get competent people to fill these positions. At the time this report was prepared, we had secured Mr. Elmer Turnbloom of De Kalb to take over the work as janitor at Williston Hall. Mr. Turnbloom had previously been an employee at the college in the power plant. He reported for work on March 1 and will receive a salary of \$115 per month.

4. When Mrs. Florence Jorgensen, who for eight years has been secretary to the director of placement, gave up her work at De Kalb to be with her husband who was employed in Chicago, we did not fill this position, but have been using student help. It is becoming increasingly difficult to handle the work of the Placement Bureau with student help. Yesterday, I discovered that due to the new draft regulations, Mrs. Jorgensen's husband was being called into military service and that she would like very much to be able to return to her position here. This seemed a real answer to our problem. I called Miss McIntire, chairman of the committee, and she suggested that I offer Mrs. Jorgensen this position at the same salary and under the same status as she had when she left. I have done this and I should like to have the approval of the Board to the re-employment of Mrs. Florence Jorgensen under the Civil Service status of principal stenographer as secretary in the Placement Bureau at the salary passed for her by the Board.

IV. THE ORGANIZATION

For the information of the Board, I am reporting certain modifications that we have made at the college at De Kalb in our program due to the war emergency. I want to report on these briefly, both with respect to the educational program and to the campus activities as they affect both students and faculty. We have tried to use two measures of value before modifying any part of our present program: Will the change proposed affect a reasonably large group of people? Will the change proposed make a contribution in the present national emergency?

1. So far as curriculum changes are concerned, we have modified our requirement for physical education for men to a much more intensive and vigorous program set up primarily for the development of physical fitness and endurance. We are

requiring this program of all men in college. This activity meets four times a week and it is given regular laboratory credit. This program went into effect at the beginning of the spring quarter. We are at present discussing certain similar changes in the program for women. This has not yet received faculty approval.

2. The college is modifying slightly the general education portion of its four-year curriculum to satisfy the Navy requirements under the V-1 program. This has not meant much modification and yet it will make it possible for young men enlisting in the Navy to enroll at the college and to carry on their college program until the comprehensive examinations are offered by the Navy. Successful efforts in these examinations will insure these young men of an additional period of training for a commission. In either case, they will have nearly two years of college work before going into the Navy.
3. By faculty action, we have modified our credit in graduation requirements for those who are leaving college to enter the armed forces in this manner:

Those who have a passing mark and are forced to leave at the end of six weeks, receive one-half credit for work done.

Those who have a passing mark and are forced to leave at the end of nine weeks, receive full credit for work done.

4. This college is cooperating with the other State supported institutions and the Committee on War Problems and Responsibilities of Illinois Schools. Our committee member of that group is Dr. Charles E. Howell. This committee has met at regular intervals to consider problems of curriculum adjustment, post-war planning, and other problems connected with the adjustment of education to the period of crisis. In addition to this, I have appointed a faculty defense council. Through these agencies, our college has instituted a program of training for leadership in civilian morale through the process of giving a number of short courses to community leaders in our northern area. This activity has met with an immediate and extensive acceptance. Meetings have been held in seventeen points in northern Illinois. Seven centers are scheduled to begin the series of sessions after the spring holidays. Staff members have given the time necessary to carry on this program. The cost to the college in travel expense up to the present time is about \$350. These meetings have reached some seven hundred people, leaders in their respective communities. We anticipate that the number will total approximately one thousand. We have cooperated with county and city superintendents in this project. The office of Education in Washington, in a recent conference with representatives from this college has indicated

that such a program is being established on a national basis and they have asked to use materials developed here, which request was, of course, granted. We have already furnished copies of our procedure and materials to the other teachers colleges and to the representatives of the University of Illinois at their request.

5. Students as well as faculty people have been active in carrying on certain functions in connection with the emergency. We have had an extensive request from the schools and communities from our area for student and for student-faculty panels in connection with our program service. These panels in every case have been asked to discuss matters connected with our war effort. This last term the students at the college put on a play which was written and produced entirely by student effort. It was a success here on the campus and at the suggestion of the committee it was taken to the soldiers at Camp Grant. I received a card just a few days ago from one of the officers at the camp, stating that this was the most interesting and unusual activity they had witnessed this year. It was good for the men in service and it was good for the students. The students are also participating in the showing of war films here at the college and in maintaining a news service in the college hall for the use of all students. They are also sending the college paper to all former students now in service.

I have gone into this matter in some detail as I felt the Board would be interested in this added part of our program.

6. Since the added cost of a program of this type comes very definitely under the heading of civilian defense, I have the feeling that this college would be justified in asking the group in charge of our State civilian defense program for an allocation of \$1,500 from their appropriation to help finance our civilian defense program, in terms of travel, paper, stencils, and postage. Faculty services and employee services are given freely.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

At the last meeting of the Board I presented some facts concerning our new building and I was just a little pessimistic about the possibility for the continuation of the program.

At the present time, I am much more enthusiastic and I feel that with the present situation (the building is now complete up to and including the slab for the fourth floor; we have on the grounds or purchased and allocated, practically all the major supplies that we need for the completion of the building, its plumbing and heating; many of the items of equipment have been purchased for

TEACHERS COLLEGE BOARD

nearly a year), we should be able to complete our building as planned. If it is not on schedule, it should be complete less than thirty days behind schedule.

We have just had a visit from the inspector from Washington who stated that since the building was a science building and was badly needed for that purpose in this institution, and since it was so nearly completed, he was recommending that it be finished.

VII. AUXILIARY ENTERPRISES

The Teachers College Income Fund shows the following report from October 1, 1941, to December 31, 1941:

RECEIPTS	
Surplus from 61st Biennium.....	\$ 437.30
Board and room, Williston Hall.....	\$10,385.85
Meals, Williston Hall	2,154.35
Registration fees	6,042.00
Registration fees—Extension	1,449.00
Library fines	111.00
Transcript fees	50.00
Sales and service	33.92
Miscellaneous collections	62.98
	\$20,289.10
Previously Remitted, July 1 to September 30, 1941.....	\$16,730.90
Total Available, Income Fund, December 31, 1941.....	\$37,457.30

EXPENDITURES	
Salaries	\$ 3,719.65
Telephone	83.95
Food	3,654.09
Household supplies	475.98
Library and amusements	1,533.06
School supplies	118.63
Miscellaneous supplies	856.63
Furniture	48.26
Instruments and apparatus	32.41
Household equipment	16.77
Recreational equipment	58.92
Miscellaneous equipment	98.91
Repairs—buildings	23.00
	\$10,720.26
Previously Reported, July 1 to September 30, 1941	\$ 4,940.30
Balance—December 31, 1941	\$21,796.74

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. Because of the increase in the cost of materials, we have found it necessary to increase the cost of board and room at the college dormitory to \$9.50 per week. This is an increase of \$1.50 over the present cost. While not all items have increased exactly that percentage, we have several items that are important in our budget which have increased above that percentage.
2. We have had two deaths of faculty members under the retirement system. It is necessary, before these payments can

be made to dependents, that the Teachers College Board designate a salary basis for the annual salary. It is the recommendation of our faculty that this basis be the total salary for the college year and the summer session. I am recommending that this be used as a basis for the retirement board to use.

3. Some time ago we received communications and material from the Department in Springfield, suggesting that the State employees all participate in the purchase of defense bonds on a minimum basis of 2% of their salary per month. A procedure was set up for pledges and allotments for record keeping. It was felt in our institution that we could produce a much more effective contribution to the national defense program if we carried this on a strictly voluntary basis and through monthly records submitted by faculty people and employees. Where minima are set up and pledges are asked, there is a tendency to make the minimum the maximum. Our record to date shows that this college is far ahead of the minimum and we hope to continue with that record throughout the entire emergency. We believe that 2% of one's salary would in no sense take care of one's responsibility on this basis.
4. As this report was being prepared, we received notice that this college has been approved for participation in the Navy's V-1 program.

X. SUMMARY

Action is requested on the following:

1. Approval of the appointment of Miss Bernadine Hanby as head librarian.
2. Approval of Miss Alice M. Johnson as assistant director of Williston Hall at the salary indicated.
3. Action on the status of Mr. Franz J. Romeis. Leave granted.
4. Final approval of the appointment of Mr. Clarence Jacox as college carpenter, and the appointment of Mr. Elmer Turnbloom as janitor at the salary indicated.
5. Approval of the re-employment of Mrs. Florence Jorgensen.
6. Recommendation that the President of the Board ask for an allocation of \$1,500 for civilian defense work for the Northern Illinois State Teachers College.
7. Permission to increase the cost of room and board at the dormitory.
8. The designation of the annual salary that shall be total compensation per calendar year as the basis for the retirement.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Normal, March 30, 1942

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance, Winter Quarter, 1941-42

a. College

Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Postgraduates	0	1	1	2	50.0% loss
Seniors	43	76	119	111	18.1% gain
Juniors	62	59	121	190	36.3% loss
Sophomores	118	185	303	344	11.9% loss
Freshmen	147	160	307	451	31.9% loss
Unclassified	1	1	2	0	
Total	371	482	853	1,098	22.3% loss

b. High Schools

High School	Boys	Girls	Total	Total One Year Ago
Teachers College	106	95	201	202
Humboldt Community	61	51	112	115
Kansas Community	42	70	112	127
Charleston Community	47	77	124	...
Total	256	293	549	444

c. Elementary Schools

School	Boys	Girls	Total	Total One Year Ago
T. C. Elementary	119	130	249	237
Humboldt Elementary	22	19	41	45
Clear Springs Rural	11	13	24	19
Muddy Point Rural	9	5	14	20
Oak Grove Rural	7	5	12	12
Total	168	172	340	333

d. Extension (second half year, 1941-42)

Center	Course	Enrollment	Instructor
Campus	Art 354	7	Mr. Sargent
Campus	Home Economics 247	2	Dr. Morris
Kinmundy	Education 447	25	Dr. Heise
Mt. Carmel	Social Science 137	25	Dr. Alter
Newton	Social Science 256	26	Dr. Wood
Olney	Education 344	22	Dr. Zeigel
Paris	Social Science 367	22	Dr. Coleman
Shelbyville	Music 229	22	Mr. Johnson
Toledo	Art 130	20	Mr. Hoover
Total		171	

RECAPITULATION

Total College enrollment	853
Total High School enrollment	549
Total Elementary School enrollment	340
Total Extension enrollment	171
Grand Total Enrollment	1,913

II. FACULTY

a. Leave of absence:

1. Edith C. Haight, A.M., Instructor in Physical Education for Women, on leave for the fall and winter quarters, re-

quests extension of leave for the spring quarter in order to complete requirements for the Doctor's degree at New York University.

2. Frank L. Verwiebe, Ph.D., Assistant Professor of Physics, requests leave without salary until September 1, 1942, in order to teach at the University of Chicago in the place of Dr. Harvey Lemon, called into defense work by the national government.

b. Substitute Instructors:

1. Verna Geoffrion, A.M., substitute Instructor in Physical Education for Women, vice Edith Haight on leave, to continue for the spring quarter at the same salary.
2. Alvin V. Pershing, Ph.D., Indiana University, 1937, as substitute Assistant Professor of Physics, vice Frank L. Verwiebe on leave, for five and one-fourth months at a salary of \$270 per month.
3. Ruth Major, M.S., University of Minnesota, 1941, as substitute Instructor in Home Economics (foods), vice Ruth Schmalhausen on leave, for the spring quarter at a salary of \$220.00 per month.

c. Extension Instructor:

1. Paul Sargent, diploma, Chicago Art Institute, for one class in oil painting on Saturdays, at a total salary of \$180.00, payable \$90 in April and \$90 in May.

III. OTHER EMPLOYEES

2. Resignations:

1. Mrs. Edith Stricker, domestic, employed in the kitchen of the women's dormitory, as of January 24, 1942, in order to take a similar position in a hospital in Ohio.
2. Miss Beppa Berry (laborer), Fred Strodbeck (janitor), and J. Mack Sissell (laborer), as janitors on provisional status and not yet certified by the Civil Service Commission, as of March 1, 1942.

b. New Employees:

1. Mrs. Blanche Hallowell, as domestic in the women's dormitory, vice Mrs. Edith Stricker resigned, reported for duty February 6 under authority of a letter from Mr. Harman in reply to a requisition on the routine CSC-1A form, at a salary of \$60 per month plus maintenance.
2. Mrs. Thelma Moody, Charles W. Myers and Al Hardin reported for duty March 1, 1942, as laborer-janitors vice Miss Berry and Messrs. Strodbeck and Sissell, resigned, under authority of letters from Mr. Harman, at salaries of \$100 per month.

IV. ORGANIZATION

- a. In order to expedite the completion of the school year at an

TEACHERS COLLEGE BOARD

earlier date than scheduled, it is recommended that the spring vacation on April 4-12 inclusive be omitted, and that Commencement be held on Friday, May 29.

- b. Consultation with the faculty and with the Advisory Committee results in a shift of summer school plan for 1942 in order (1) to increase the amount of possible summer school study and (2) to lessen the financial expenditure for summer school study on the part of low-salaried elementary and rural teachers.

A ten-week summer term is recommended, with division into a first half-term and a second half-term of five weeks each. Classes will be held twice daily each half-term, and will increase rather than shorten the time devoted to each course. The total cost of the faculty for the ten-week summer term as projected for 1942 is \$27,425.00, which is \$7,968.15 less than the \$35,593.15 spent for instructional purposes during the eight-week summer term in 1941.

The faculty and salaries for the projected 1942 summer term are:

FIRST HALF-TERM, JUNE 8-JULY 10, 1942

	June Salary	July Salary	Total Salary
ART			
Whiting, Mildred, Ph.D.....	\$ 324.00	\$ 126.00	\$ 450.00
Hoover, Louis, A.M.....	226.80	88.20	315.00
BOTANY			
Thut, H. Frederick, Ph.D.....	324.00	126.00	450.00
CHEMISTRY			
Phipps, Harris E., Ph.D.....	345.60	134.40	480.00
COMMERCE			
Thompson, James M., Ed.D.....	345.60	134.40	480.00
Dickerson, Earl S., Ed.D.....	291.60	113.40	405.00
Hunter, Jessie M., A.M.....	226.80	88.20	315.00
EDUCATION			
Heise, Bryan, Ph.D.	345.60	134.40	480.00
Edwards, Arthur U., Ph.D.....	324.00	126.00	450.00
Olsen, Hans C., Ph.D.....	324.00	126.00	450.00
Zeigel, William H., Ph.D.....	324.00	126.00	450.00
Rothschild, Donald A., Ph.D.....	356.40	138.60	495.00
Beu, Frank A., Ph.D.....		(on twelve months payroll)	
Metter, Harry L., Ph.D.....		(on twelve months payroll)	
Lawson, Elizabeth K., Ph.D.....		(on twelve months payroll)	
ENGLISH			
McKinney, Isabel, A.M.	432.00	168.00	600.00
Waffle, Eugene M., Ph.D.....	324.00	126.00	450.00
Andrews, Franklyn L., A.M.....	340.20	132.30	472.50
FOREIGN LANGUAGE			
Guinagh, Kevin, Ph.D.	345.60	134.40	480.00
GEOGRAPHY			
Harris, Ruby M., S.M.....	324.00	126.00	450.00
Zeller, Rose, Ph.D.	302.40	117.60	420.00
HOME ECONOMICS			
Schmalhausen, Ruth, A.M.	259.20	100.80	360.00
HYGIENE			
Cavins, Harold M., Ed.D.....	324.00	126.00	450.00
Little, Ethel E., M.D.....		(on twelve months payroll)	
INDUSTRIAL ARTS			
Klehm, Walter A., Ed.D.....	367.20	142.80	510.00
Landis, Russell H., Ed.D.....	324.00	126.00	450.00
LIBRARY			
Booth, Mary J., B.L.S.....	361.80	140.70	502.50
Smith, May, M.S. in L.S.....	216.00	84.00	300.00
Love, Harriet, M.S. in L.S.....	216.00	84.00	300.00
Paul, Ruth, B.S. in L.S.....	172.80	67.20	240.00
MATHEMATICS			
Hendrix, Gertrude, A.M.	313.20	121.80	435.00
Heller, Hobart F., Ph.D.....		(on twelve months payroll)	

PROCEEDINGS

	June Salary	July Salary	Total Salary
MUSIC			
Dvorak, Leo J., Ph.D.	\$ 324.00	\$ 126.00	\$ 450.00
Warner, Robert A., A.M.	259.20	100.80	360.00
Hanson, Ethel I., A.M.	246.60	95.90	342.50
PHYSICAL EDUCATION (MEN)			
Angus, Winfield S., M.S.	270.00	105.00	375.00
Van Horn, Paris J., M.S.	243.00	94.50	337.50
PHYSICAL EDUCATION (WOMEN)			
Hupprich, Mabel, A.M.	259.20	100.80	360.00
Haight, Edith C., A.M.	270.00	105.00	375.00
PHYSICS			
Railsback, Ora L., Ph.D.	410.40	159.60	570.00
SOCIAL SCIENCE			
Thomas, Simeon E., LL.D.	448.20	174.30	622.50
Seymour, Glenn H., Ph.D.	345.60	134.40	480.00
Alter, Donald R., Ph.D.	313.20	121.80	435.00
Wood, William G., Ph.D.	291.60	113.40	405.00
SPEECH			
Ross, J. Glenn, Ph.D.	345.60	134.40	480.00
ZOOLOGY			
Spooner, Charles S., Ph.D.	388.80	151.20	540.00
Scruggs, Walter M., Ph.D.	324.00	126.00	450.00
TRAINING SCHOOL			
Donley, Margaret B., A.M.	280.80	109.20	390.00
Thompson, Olive L., A.M.	248.40	96.60	345.00
Saunders, Nannilee, A.M.	257.40	100.10	357.50
Arnold, Myrtle, A.M.	257.40	100.10	357.50
Bankson, Bernice I., A.M.	246.60	95.90	342.50
Baker, Emily V., A.M.	270.00	105.00	375.00
Levake, Edith, A.M.	313.20	121.80	435.00
Carson, J. Howard, A.M.	216.00	84.00	300.00
	<u>\$15,210.00</u>	<u>\$5,915.00</u>	<u>\$21,125.00</u>

SECOND HALF-TERM, JULY 13-AUGUST 14, 1942

	July Salary	August Salary	Total Salary
BOTANY			
Marks, Ica, M.S.	\$ 189.00	\$ 126.00	\$ 315.00
CHEMISTRY (AND PHYSICS)			
Coppock, William H., Ph.D.	243.00	162.00	405.00
COMMERCE			
Smith, Marvin, M.S.	193.50	139.00	322.50
EDUCATION			
Beu, Frank A., Ph.D.	(on twelve months payroll)		
Metter, Harry L., Ph.D.	(on twelve months payroll)		
Lawson, Elizabeth K., Ph.D.	(on twelve months payroll)		
ENGLISH			
Widger, Howard D., Ph.D.	360.00	240.00	600.00
Shiley, Robert A., Ph.D.	270.00	180.00	450.00
GEOGRAPHY			
Harris, Ruby M., S.M.	270.00	180.00	450.00
HYGIENE			
Little, Ethel E., M.D.	(on twelve months payroll)		
INDUSTRIAL ART (AND ART)			
Hughes, Wayne P., A.M.	270.00	180.00	450.00
LIBRARY			
Duggleby, Esther, A.M.	180.00	120.00	300.00
Stubblefield, Louise, A.M.	180.00	120.00	300.00
MATHEMATICS			
Heller, Hobart F., Ph.D.	(on twelve months payroll)		
MUSIC			
Anfinson, Rudolph D., Ph.D.	252.00	168.00	420.00
PHYSICAL EDUCATION (MEN)			
Lantz, Charles P., Ph.D.	310.50	207.00	517.50
PHYSICAL EDUCATION (WOMEN)			
McAfee, Florence, Ed.D.	270.00	180.00	450.00
SOCIAL SCIENCE			
Coleman, Charles H., Ph.D.	288.00	192.00	480.00
SPEECH			
Fessenden, Seth A., Ph.D.	234.00	156.00	390.00
ZOOLOGY			
Scruggs, Walter M., Ph.D.	270.00	180.00	450.00
	<u>\$3,780.00</u>	<u>\$2,530.00</u>	<u>\$6,300.00</u>

TEACHERS COLLEGE BOARD

RECAPITULATION

Salaries—First half-term	\$21,125.00
Salaries—Second half-term	6,300.00
Total instruction cost	<u>\$27,425.00</u>

V. THE CURRICULUM

- a. It is recommended that instruction in first year Spanish be added to the offering in foreign languages, replacing first year French in the high school, and taking the place of one year of elective advanced Latin in the college. No addition of staff or teaching load is incurred.
- b. Work on a four-year curriculum in Elementary and Rural Education, based on the needs of the teacher in service, progresses in committee consideration, and work on the five-year curriculums in co-operation with the four other teachers colleges and the University continues with an equally good expectancy.

VI. BUILDINGS AND GROUNDS

- a. The re-decoration of the Old Auditorium in the Main Building is now in progress and should be completed soon.
- b. Suggested plans for the Home Management House are now receiving consideration by the Division of Architecture and Engineering.
- c. Roof difficulty connected with the flat roofs at each end of the Practical Arts Building was basis for requesting inspection by the Division of Architecture at the time of final examination of the roof on the Main Building. This inspection not only brought to light the present condition of the roofs as to needed repair, but discovered a condition with regard to the brick walls and stone copings of the building which should be brought to the attention of the Board. Copies of the correspondence are included as a supplement to this report.
- d. Progress is being made in the structural change of doorways, etc., to meet the requirements of the State Fire Marshal, the work being done by the college carpenter.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

- a. It is hoped that the members of the Board have noted in the columns of The Teachers College News the continuance of the medallist rating which this college paper has achieved during the last six years.
- b. A chapter of Sigma Sigma Sigma, national educational sorority, was installed at Eastern on February 28. A local fraternity received a charter in Sigma Tau Gamma, a national teachers college fraternity, earlier in the year.

IX. MISCELLANEOUS

- a. A few students, mainly seniors, are meeting the problem of being called into military service before the end of the current spring quarter. Three seniors in particular, Paul William Jones, Edward Maurice Resch and Robert Newlin Robinson, have requested graduation as of Friday, April 24th, the end of the seventh week of the spring quarter, or as soon thereafter as the call from Selective Service Board No. 1 at Newton, Illinois, arrives. These men have tried enlistment in various branches of the Naval Reserve, but cannot meet physical requirements of vision.
- b. Application has been re-made for a unit of the Civilian Pilot Training program, since the Charleston Airport has been given federal certification of eligibility.
- c. Application has also been made to the Navy Department for approval of the college in the Naval Reserve, Class V-1 program for college freshmen, and courses in Mathematics, Physics and Meteorology are being planned for such training.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Leave of absence for Edith C. Haight and Frank L. Verwiebe.
2. Employment of Verna Geoffrion, Alvin V. Pershing, Ruth Major and Paul Sargent.
3. Resignation of Mrs. Edith Stricker.
4. Resignations of Miss Beppa Berry, Fred Strodbeck and J. Mack Sissell.
5. Employment of Mrs. Blanche Hallowell.
6. Employment of Mrs. Thelma Moody, Charles W. Myers and Al Hardin.
7. Shift in college calendar to permit close of college year on May 29, 1942.
8. Extension of summer term of 1942 to ten weeks, with faculty in the positions and salaries as listed.
9. Inclusion of Spanish in the curriculum in foreign languages.
10. Allotment of not to exceed \$2,985.00 from funds for improvements, etc., (Paragraph 3, Senate Bill No. 634, Approved June 28, 1941) to cover cost of roof and wall repairs on Practical Arts Building at Eastern, and filing of request for approval of such action with Governor Green.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

MINUTES OF THE MEETING OF TEACHERS COLLEGE BOARD

May 18, 1942

The Teachers College Board met on May 18, 1942, at 10:00 A. M., at Western Illinois State Teachers College, Macomb, Illinois. The meeting was called to order by Mr. Frank G. Thompson, Chairman of the Board. The following members were present:

Miss Harriet McIntire
Mr. John Dill
Mr. Charles E. McMorris
Mrs. Helen Rose Pegelow
Mr. Russell Guin
Mr. Otto Beich
Mr. Lindell W. Sturgis
Mr. Frank G. Thompson, Chairman
Mr. John A. Wieland, Secretary

Members absent were:

Dr. Preston Bradley
Mr. Jacob E. Alschuler

Also present at the meeting were:

Mr. W. P. Morgan, President
Western Illinois State Teachers College
Mr. R. W. Fairchild, President
Illinois State Normal University
Mr. Roscoe Pulliam, President
Southern Illinois State Normal University
Mr. Karl L. Adams, President
Northern Illinois State Teachers College
Mr. R. G. Buzzard, President
Eastern Illinois State Teachers College
Mr. Edwin McDonald, Coordinator

Mr. Dill moved that the minutes of the previous meeting be approved without reading.

Mr. Wieland questioned the resolutions adopted by the Board at its last meeting relative to employment at the colleges. Discussion followed. Mr. Sturgis explained fully that the Board, when regularly convened, must approve the action of the Advisory Committee and the President of each college concerned on such matters of employment or releases.

The last word in the fifth paragraph on Page 4 of the minutes was changed to read "expected" instead of "accepted."

Mr. Thompson asked if there were any objections to approval of the minutes. As there were no objections, Mr. Dill moved that the minutes be approved. Mr. Guin seconded the motion. Motion carried.

Discussion followed relative to the Defense Program. Mr. Thompson suggested that a committee be appointed to handle all matters for defense work in the teachers colleges.

Mr. Beich moved that a committee be appointed to take up with the Illinois Defense Council the matter of obtaining funds for the Civilian Morale program in the teachers colleges, and to ascertain what amount of money will be available for the teachers colleges and under what conditions. Mr. Wieland seconded the motion. Motion carried.

Mr. Beich moved that this committee shall receive from the presidents of the colleges a statement of the amounts already expended, and a statement on all necessary expenditures in the future, and confer with the proper persons in the Illinois Defense Council, and look to future expenditures with the end in view that the Council of Defense be requested to pay such expenditures. Mr. Dill seconded the motion. Motion carried.

Mr. Thompson discussed the University Retirement System. It was stated that claims cannot be paid from the Salary and Wages Fund. The Department of Finance will pass on claims from the Income Fund for the Retirement Fund.

It was recommended that a resolution be adopted by the Board authorizing payment into the University Retirement Fund from the Income Fund.

Miss McIntire made a motion that the following resolution be adopted by the Board:

“Resolved that the employers’ contribution to the University Retirement System Fund for the present Biennium shall be taken from the Income Funds of the respective teachers colleges.”

Mr. Dill seconded the motion. Motion carried. Resolution adopted.

President Morgan reported for Western Illinois State Teachers College. He stated that he was having difficulty in getting a doctor for the school as so many of the medical doctors were going into the service.

President Morgan commented on the American Council on Education. He stated that it has nothing to do with the Federal Government, but is only a spokesman for private institutions to the Federal Government. The work of this organization is supported largely by institutional membership fees, and more information and efficient institutional help has come from the American Council on Education than any other source.

President Morgan asked for the approval of the Board of \$9,500 from the Repair and Equipment Fund for necessary repairs at the college as recommended by the State Architect.

President Morgan asked the Board to recess for lunch. Board meeting recessed until 1:00 P. M.

After lunch the meeting was again called to order.

Mr. Wieland made a motion that President Morgan's report be accepted as read with the exception of Item 3 in the summary, which is in regard to the employment of Dr. Olga Sirola Foreman, on a part-time basis, and who is the wife of a school employee. It was agreed by the Board that her employment is not to be considered as setting a precedent. Mr. Dill seconded the motion. Motion carried.

President Pulliam reported for Southern Illinois State Normal University.

Discussion followed with reference to the appointment of Dr. Harry A. Smith for the position in the Department of Physiology and Health Education. President Pulliam asked for the approval of Dr. Smith's appointment subject to the approval of the Medical Examining Committee. President Pulliam requested that the salary of Howard Wiggins, janitor at Southern Illinois Normal University, be raised from \$1,200 to \$1,500 as designated. President Pulliam advised the Board that seven people have been called into military service and none have been replaced. He predicted that ten more would be gone by June, and replacements will not be made unless absolutely necessary.

President Pulliam advised that the land acquisition program is moving slowly because an agreement has not been reached as yet with the owners on prices. An offer of \$30,000 was made by Mr. Keebler, Administrative Auditor, to the Governor, for one piece of property, and it is believed that the owners, Mr. and Mrs. Hall, will accept this offer providing they are allowed to remove several small buildings from this land.

President Pulliam invited the members of the Board to the commencement exercises at Southern Illinois State Normal University on May 29.

Mr. Guin moved that President Pulliam's report be accepted. Mrs. Pegelow seconded the motion. Motion carried.

Mr. Thompson suggested that all those doing defense work should get credit for it. He stated that he would like to be advised as to what is being done at the different schools relative to this work, and that the public relations man at each school should be directed to send all such items of news to Mr. McDonald for publicity, so the public will know what is being done at the teachers colleges, and that the colleges are first in cooperating with the Defense Council.

Discussion followed regarding contributions to the War Fund. It is expected that the colleges will be contributing 100% this month. All employees of the colleges should be urged to make their war contribution through the college.

President Adams reported for Northern Illinois State Teachers College. He stated that the situation regarding domestic help at the college was becoming acute, and suggested that domestic help be allowed higher wages.

Mr. Dill moved that President Adams' report be accepted. Mrs. Pegelow seconded the motion. Motion carried.

President Buzzard reported for Eastern Illinois State Teachers College. President Buzzard advised that the college was down 20% in their enrollment and expected the enrollment for next year to be only 625 to 680. He recommended a salary increase for a number of employees payable from the Income Fund. He suggested a raise of \$5.00 a month for five people getting \$1,200.00 a year. This would bring their salary to \$1,260.00 per year. President Buzzard discussed the formation of a plan for contracts between faculty members and the college wherein faculty members' employment would be considered on seniority basis.

President Buzzard asked that the Buildings and Grounds Committee or a special committee be appointed to decide on the location for the proposed Home Management House on the Campus.

Mr. Guin moved that President Buzzard's report be accepted with the exception of Item 9 in the Summary which covers the Faculty Auxiliary List for nine months—1942-1943.

Mr. Thompson suggested that Item 9 in the Summary, Auxiliary List for nine months, be stricken from the report. All items therein contained except Home Economics Substitute Instructor—\$1,890, and Physics (addition) Assistant Professor—\$2,250, to be carried into the regular faculty list.

Mr. Dill moved that President Buzzard's report be accepted with the above stated exceptions. Mr. Guin seconded the motion. Motion carried.

President Buzzard invited the members of the Board to commencement exercises at Eastern State Teachers College on May 29.

President Fairchild reported for Illinois State Normal University.

President Fairchild discussed the need of a number of new positions which are essential in order to meet the needs on the campus, at the farm and in the buildings of the University.

Mr. Thompson suggested that it would facilitate matters if all new employment problems would be taken up with the Advisory Committee to be presented to the Board when regularly convened.

Mrs. Pegelow made a motion that President Fairchild's report be accepted. Miss McIntire seconded the motion. Motion carried.

Recommendations of the General Council of the six State-supported institutions of higher education in Illinois on the five-year program were discussed. It was suggested that all matters pertaining to this program be referred direct to the committee and then reported to the Board for consideration.

Mr. Thompson appointed a committee of three, one Board member and two college presidents, to act on matters relative to the Illinois State Defense Council. Those appointed to this committee are as follows:

- Mrs. Helen Rose Pegelow—Board Member
- Mr. Karl L. Adams—President at Northern
- Mr. R. W. Fairchild—President at Normal University

Mr. Thompson stated that he would do all he could in helping the Defense Council Committee.

Mr. Beich in commenting on the splendid Home Management House at Western also acknowledged the fine hospitality of President Morgan. Whereupon a vote of thanks and appreciation was extended to President Morgan by the Board members and those present at the meeting.

The next regular meeting of the Board will be held at Southern Illinois Normal University at Carbondale in September. The fourth Monday in September was suggested for the next meeting.

Mr. Sturgis made a motion that the meeting adjourn. Mr. Dill seconded the motion. Motion carried.

Meeting adjourned.

JOHN A. WIELAND, *Executive Secretary.*

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

MACOMB

May 18, 1942

I. STUDENTS

1. Attendance—No report.
2. List of Scholarship students for College Year 1941-42, with amounts which are due the college from the State:

Name, Address and High School	Quarters
Abrahamson, Joyce, 2447 28th St., Moline, Illinois, Moline.....	1/2
Adair, Dorothy Fay, Loraine, Illinois, Adair.....	3 1/2
A.eshire, Carol, Clayton, Illinois, Clayton.....	3
Alexander, Harold, LaHarpe, Illinois, LaHarpe.....	2
Alfs, Johanna, New Canton, Illinois, New Canton.....	3
Allen, Hazel Jeanne, Smithshire, Illinois, Kirkwood.....	1/2
Allen, William, Smithshire, Illinois, Kirkwood.....	3
Ambrosius, Hoyt, R. R. 2, Macomb, Illinois, Adair.....	3
Anderson, Arlene, 501 Roosevelt, Kewanee, Illinois Kewanee.....	3
Andrews, Jeanne., R. R. 1, Cameron, Illinois, Galesburg.....	3
Ashby, Wayne, Thomson, Illinois, York Com.....	3
Aten, Virginia, Macomo, Illinois, Bowen.....	3
Atwood, Betty Jane, Pittsfield, Illinois, Pittsfield.....	3
Ausmus, Mildred, Baylis, Illinois, Perry.....	3
Austin, Lola, 1914 3 Y Ave., Moline, Illinois, United Township.....	3
Badgley, Wm. Chas., 905 Jersey, Quincy, Illinois, Quincy.....	3
Baker, Kenneth, 2362 Yale, Springfield, Illinois, Feitshans.....	3
Ballard, Muriel, LaHarpe, Illinois, LaHarpe.....	3
Banks, Robert, Colchester, Illinois, Colchester.....	1/2
Barber, Betty, 2618 16th, Moline, Illinois, Moline.....	3
Beer, Barbara, 106 Maple, Abingdon, Illinois, Abingdon.....	3
Berges, Myrna, Box 45, Elvaston, Illinois, Elvaston.....	1/2
Berry, Helen, Table Grove, Illinois, Table Grove.....	3
Bertelson, Mary, Little York, Illinois, Little York.....	3
Berta, Evalyn, 428 W. Jackson, Virden, Illinois, Virden.....	1/2
Blanchard, Nina Mabel, Illinois City, Illinois, Reynolds.....	3
Black, Helen Ruth, Dunlap, Illinois, Dunlap.....	1/2
Boyd, George Barney, R. R. 2, Plainville, Illinois, Barry.....	3
Bratz, Dorothy, Dallas City, Illinois, LaHarpe.....	1/2
Brooks, Marilyn, Carthage, Illinois, Carthage.....	3
Brown, Maureen, Taylor Ridge, Illinois, Reynolds.....	3
Browning, Harriet, Chambersburg, Illinois, Chambersburg.....	3

PROCEEDINGS

Name, Address and High School	Quarters
Bunfill, Lorraine, Rushville, Illinois, R. R. 5, Rushville.....	1
Bunnell, Bettie, Augusta, Illinois, Augusta.....	1/2
Burnood, Ida Mae, Huntsville, Illinois, LaPrairie.....	3
Campbell, Mary Ruth, Golden, Illinois, Golden Com.....	3
Cochran, Ruth, 90 Olive, Galesburg, Illinois, Galesburg.....	3
Conover, Alice, 303 W. Murray, Macomb, Illinois, Warsaw.....	3
Cooper, George, 629 S. Randolph, Macomb, Illinois, Carthage.....	3
Cooper, Mary, R. R. 2, Canton, Illinois, Fairview.....	3
Cordell, Howard, R. R. 3, Macomb, Illinois, W.I.S.T.C. Academy.....	3
Coultas, Betty, Riggston, Illinois, Winchester.....	3
Cox, Lucille, Bushnell Illinois, Bushnell.....	3
Cozine, Marilyn, Lewistown, Illinois, Lewistown.....	3
Craft, Emma Lee, Clayton, Illinois, Keokuk.....	3
Cuba, Mary, Tennessee, Illinois, Colchester.....	1/2
Davison, LaJune, Joy, Illinois, Joy.....	3
DeMoss, Corrine, 823 6th, Quincy, Illinois, Quincy.....	3
DeWitt, Grace, Versailles, Illinois, Versailles.....	3
DeWitt, Virginia, 423 Main, Kewanee, Illinois, Kewanee.....	3
Dikeman, Dorothy, Maquon, Illinois, Maquon.....	1
Douglas, Thelma, R. R. 2, Macomb Illinois, Macomb.....	3
Dunkle, Carolyn, 2240 Grand, Galesburg, Illinois, Galesburg.....	3
Duvendack, Velma, Chapin, Illinois, Chapin Com.....	3
Eckhardt, Ann, Danias City, Illinois, Danias City.....	2
Edlen, Betty, Meredosia, Illinois, Meredosia.....	3
Edwards, George, Brimfield, Illinois, Brimfield.....	3
Egolf, Analie, Nauvoo, Illinois, Nauvoo.....	1/2
Elliott, Doris, Hersman, Illinois, Hersman.....	3
Ernst, Jennie, Warsaw, Illinois, Hamilton.....	3
Everly, Betty, Avon, Illinois, Prairie City.....	3
Fansler, Jack, Altona, Illinois, Walnut Grove.....	3
Fast, Dorothy, R. R. 2, Beardstown, Illinois, Beardstown.....	3
Ferguson, Robert, 907 W. Adams, Macomb, Illinois, Payson.....	3
Fouts, Shirley, 726 Chestnut, Canton, Illinois, Canton.....	3
France, Helen, 1421 Grand, Beardstown, Illinois, Beardstown.....	3
Fravil, Martha, Seaton, Illinois, Little York.....	3
Funk, Lorraine, Beverly, Illinois, Barry.....	3
Furrow, Ruth, Carthage, Illinois, Carthage.....	3
Geddes, Irene, Industry, Illinois, Industry.....	1
Geiss, Irene, Chandlerville, Illinois, Chandlerville.....	3
Genster, Bette, Sheffield, Illinois, Sheffield.....	1/2
Gerhardt, Thelma N., Loraine, Illinois, Mendon.....	1/2
Gibson, Jean, Sherrard, Illinois, Sherrard.....	3
Gibson, William, 1702 Linden, Chariton, Iowa, Sherrard.....	3
Goldenstein, Esther, Golden, Illinois, LaPrairie.....	3
Greenwell, Margaret, Norris, Illinois, Farmington.....	3
Grohs, Geraldine, Williamsfield, Illinois, Williamsfield.....	3
Gronewald, Gertrude, LaPrairie, Illinois, LaPrairie.....	3
Hall, Vivian, R. R. 3, Pittsfield, Illinois, Milton Com.....	3
Hanson, Irene, Cordova, Illinois, Cordova Com.....	3
Harn, Elizabeth, Marietta, Illinois, Cuba.....	2 1/2
Haynes, Laura, Maquon, Illinois, Maquon.....	1/2
Haynes, Melba, Abingdon, Illinois, Abingdon.....	2
Harvey, Helen, R. R. 4, Quincy, Illinois, Quincy.....	1
Harland, Donald F., Galva, Illinois, LaFayette.....	1
Helton, Mary J., Sciota, Illinois, Good Hope.....	3
Hickman, Eloise, 1630 Main, Galesburg, Illinois, Galesburg.....	3
Hillman, Eileen, R. R. 2, Baylis, Illinois, New Salem.....	1
Hillman, Mary Alice, R. R. 2, Baylis, Illinois, New Salem.....	3
Hoelt, Helen, Geneseo, Illinois, Geneseo.....	1/2
Hoener, Dorothy, 1219 Monroe, Quincy, Illinois, Quincy.....	3
Hoener, Virginia, 1219 Monroe, Quincy, Illinois, Quincy.....	1/2
Hofer, Harriet, R. R. 2, Aledo, Illinois, Aledo.....	3
Hofer, Ruth, R. R. 2, Aledo, Illinois, Aledo.....	3
Hollowell, Dorothy, Sherrard, Illinois, Sherrard.....	3
Holloway, Freida, Princeton, Illinois, Malden.....	1/2
Hoover, William, Pleasant Hill, Illinois, Pleasant Hill.....	3
Hopkins, Wallace, Vermont, Illinois, Vermont.....	3
Howard, Jean, Payson, Illinois, Franklin Com.....	3
Howarter, Mildred, DeLong, Illinois, Knoxville.....	3
Hysler, Doris, 2212 Tenth, Springfield, Illinois, Feitshans.....	3
Imler, Elsie, 2730 14th Ave., Moline, Illinois, Moline.....	1/2
Ireton, Rebecca, Yates City, Illinois, Yates City.....	1/2
Jacobs, Russell, Bowen, Illinois, Bowen.....	3
Jackson, Jerald, 804 Washington, Macomb, Illinois, W.I.S.T.C., Academy.....	3
Johnson, Kermit, 403 E. Jefferson, Rushville, Illinois, Rushville.....	3
Johnson, Irene, Stronghurst, Illinois, Stronghurst.....	1/2
James, Lester Dale, LaFayette, Illinois, LaFayette.....	2 1/2
Jones, Andrew, R. R. 4, Mt. Sterling, Illinois, Mt. Sterling.....	1/2
Juneman, Mary Helen, Bushnell, Illinois, Bushnell.....	3
Kelly, Helen, San Jose, Illinois, San Jose.....	3
Kirby, Dorothy, 115 S. Burr, Kewanee, Illinois, Kewanee.....	3

TEACHERS COLLEGE BOARD

Name, Address and High School	Quarters
Klekamp, Bill, 2417 Yale, Springfield, Illinois, Feitshaus.....	3
Knapp, Lucille, Blandinsville, Illinois, Blandinsville.....	1/2
Kosanovich, Sophie, Bryant, Illinois, Canton.....	3
Lamb, Edna, 1008 Washington, Quincy, Illinois, Quincy.....	1/2
Lane, Marjorie, R. R. 1, Bath, Illinois, Bath.....	3
Lanterman, Earline, Williamsville, Illinois, Elkhart.....	3
Larimore, Dorothy, Plainsville, Illinois, Seymour Com.....	3
Lee, Martha Jean, Smithshire, Illinois, Roseville.....	3
Lilly, Barbara, Lewistown, Illinois, Lewistown.....	3
Logan, Glenna Jeanne, Canton, Illinois, Cuba.....	3
Lunt, Donald, Mendon, Illinois, Mendon.....	3
Lyons, Edith, 2022 Feiss, Rock Island, Illinois, Rock Island.....	1/2
Marlow, Audrey, 320 Dudley, Macomb, Illinois, Blandinsville.....	3
Marr, John, Loami, Illinois, New Berlin.....	1
McHatton, Patrick, 822 Calhoun, Macomb, Illinois, Macomb.....	3
McKelvey, Helen, R. R. 1, Monmouth, Illinois, Biggsville.....	3
McManus, Margaret, Toulon, Illinois, Toulon.....	3
McMillan, Mary Lou, 115 4th, Monmouth, Illinois, Monmouth.....	3
Melvin, Ernest, Stronghurst, Illinois, Media.....	3
Miller, Bessie, R. R. 2, Canton, Illinois, Cuba Com.....	3
Miller, Raymond, Chandlerville, Illinois, Chandlerville.....	3
Miner, Margie Jeanne, 412 Main, Streator, Illinois, Streator.....	3
Mings, Peggy Martell, 133 Adams, Macomb, Illinois, Prairie City.....	2
Muder, Irene, R. R. 1, Quincy, Illinois, Quincy.....	1/2
Muelder, Doris, Bowen, Illinois, Bowen.....	3
Mueller, Beulah, Reynolds, Illinois, Reynolds.....	3
Mueller, Doris, R. R. 2, Reynolds, Illinois, Reynolds.....	1/2
Mueller, Marjorie, Streator, Illinois, Streator.....	3
Mullen, Marjorie, Avon, Illinois, Avon.....	3
Nesbitt, Arthur, London Mills, Illinois, London Mills.....	3
Noel, Mary Lou, 115 Adams, Macomb, Illinois, Macomb.....	3
Nutt, Charlotte, Mendon, Illinois, Mendon.....	3
Nyberg, Ruth, Monmouth, Illinois, Little York.....	3
Otto, Bernita, Fairview, Illinois, Fairview.....	3
Owings, Dale, Colusa, Illinois, Colusa.....	3
Painter, Merna, Stronghurst, Illinois, Terre Haute.....	3
Peck, Doris Helen, Pleasant Hill, Illinois, Nebo, Illinois.....	1
Peecher, Edna, Summer Hill, Illinois, Pittsfield.....	3
Perkins, Dorothy, Athens, Illinois, Athens.....	3
Petefish, Sara, Alexander, Illinois, Ashland.....	3
Peterson, Elizabeth, Avon, Illinois, Avon.....	3
Phillips, Barbara Jo, 1221 Vermont, Quincy, Illinois, Quincy.....	3
Pohlman, Celeste, Brussels, Illinois, Brussels.....	3
Porter, Virginia, Kirkwood, Illinois, Kirkwood.....	1/2
Pucknos, Rosa, 459 Moss, Peoria, Illinois, Manual High.....	3
Putnam, Lorene, 706 7th St., Wyoming, Illinois, Wyoming.....	1/2
Raglan, Marjorie, Monmouth, Illinois, Monmouth.....	3
Randall, Jean, Biggsville, Illinois, Biggsville.....	3
Rasmussen, Lily, 114 54th, Moline, Illinois, Moline.....	3
Reische, Imogene, Hersman, Illinois, Hersman.....	3
Retherford, Lucille, New Boston, Illinois, Joy.....	3
Robinson, Florence, Taylor Ridge, Illinois, Coal Valley.....	3
Rohweder, Lois, 1806 16th, Moline, Illinois, Moline.....	3
Rommel, Arlene, Wataga, Illinois, Wataga.....	3
Rucker, Dorothy, Roseville, Illinois, Terre Haute.....	3
Ruggles, Orta, Aledo, Illinois, Aledo.....	3
Safford, Myra, Maquon, Illinois, Maquon.....	3
Sams, Betty, 1729 S. 8th, Springfield, Illinois, Springfield.....	1/2
Sassen, June, R. R. 3, Geneseo, Illinois, Geneseo.....	3
Schleiper, Anna, Pleasant Hill, Illinois, Pleasant Hill.....	3
Seymour, Marilyn, Franklin, Illinois, Franklin.....	1/2
Shelton, Marian, Griggsville, Illinois, Griggsville.....	3
Shank, Bruce, Clayton, Illinois, Clayton.....	3
Shelton, Ruth, Griggsville, Pleasant Hill.....	1/2
Sherwin, Wilma, Winchester, Illinois, White Hall.....	3
Shike, Lawrence, Seaton, Illinois, Seaton.....	3
Shinkevich, Louise, 416 8th St., Kewanee, Illinois, Kewanee.....	3
Snyder, Norma, Princeville, Illinois, Princeville.....	1
Smith, Katherine, Plymouth, Illinois, Plymouth.....	1/2
Sorrill, Bonnie, R. R. 1, Quincy, Illinois, Quincy.....	3
Spainhower, Florence, Concord, Illinois, Chapin.....	3
Spencer, Marjorie, Murrayville, Illinois, Murrayville.....	3
Sperry, Virginia, Bushnell, Illinois, Bushnell.....	3
Staples, Joyce Lee, 148 Locust, Canton, Illinois, Canton.....	3
Stepanowich, Joseph, 38 Pine, Canton, Illinois, Canton.....	3
Stephens, Mary, Sciota, Illinois, Good Hope.....	1
Swagert, Sara, 457 Burgland, Galesburg, Galesburg.....	3
Swanson, Doris, R. R. 1, Galesburg, Illinois, Galesburg.....	3
Terrill, Helen, Hamilton, Illinois, Hamilton.....	3
Tessier, Max, London Mills, Illinois, London Mills.....	3
Test, Charles, Keithsburg, Illinois, Keithsburg.....	3

PROCEEDINGS

Name, Address and High School	Quarters
Thompson, Jean, Wataga, Illinois, Sparta	2
Thompson, Marie, R.F.D., Galesburg, Illinois, Galesburg	3
Toland, Ruth, Industry, Illinois, Industry	3
Turnbaugh, Carroll, R. F. D. 4, Pittsfield, Illinois, Pittsfield	3
Turnbull, Glenn, Griggsville, Illinois, Griggsville	3
Van Hook, Henrietta, Elvaston, Illinois, Elvaston	3
Vander Ohe, Esther, Warsaw, Illinois, Warsaw	3
Van Ormer, George, 316 Washington, Macomb, Illinois, Macomb	3
Van Winkle, Martha, R. R. No. 3, Avon, Illinois, Ellsville	1/2
Varner, Ruth, Bushnell, Illinois, Bushnell	1/2
Volkmar, Esther, 112 5th St., Beardstown, Illinois, Beardstown	3
Wachter, Virginia, 411 Washington, Quincy, Illinois, Quincy	1
Walker, Joan, R. R. 3, Macomb, Illinois, W.I.S.T.C. Academy	3
Waston, Marilyn, R. F. D. 3, Macomb, Illinois, Macomb	3
Weinberg, Mary, Augusta, Illinois, Augusta	3
Wenstrom, Avis, Wataga, Illinois, Wataga	1/2
Wheeler, Betty, Scottville, Illinois, Scottville	3
Whitlow, Ruana, Kilbourne, Illinois, Kilbourne	1/2
Whitmore, Dorothy, 204 Oak St., Canton, Illinois, Canton	3
Whittemore, Margaret, Dallas City, Illinois, Dallas City	3
Wine, Gerald, DeLand, Illinois, DeLand	3
Witt, Eldon Earl, Augusta, Illinois, Augusta	3
Wood, Lucille, Good Hope, Illinois, Good Hope	3
Wright, Elene, Mendon, Illinois, Mendon	3
Worrell, Helen, West Point, Illinois, Bowen	1/2
Young, Herschel Ray, R. R. No. 4, Blandinsville	3
Zobel, Mildred, Warsaw, Illinois, Warsaw	3
Zumwalt, Wayne, Nebo, Illinois, Nebo	3
Zumsteg, Patricia, 720 Van Buren, Quincy, Illinois, Quincy	3
	<hr/>
	549 1/2

You will observe that 549 1/2 quarters are represented, which at \$10.00 per quarter, or \$30.00 per year (of three quarters) amounts to \$5,495.00.

3. List of students who have been transferred, with the names of the colleges to which their transcripts were sent. The regulations set up by the Teachers College Board on June 20, 1938, were met in each case.

Name of Student	Institution to which Transfer was Made
Albrecht, Helen Ann	Augustana College
Anderson, Maryon	Michael Reese School of Nursing
Apt, Helen	University of Illinois
Ashwood, Russell T.	University of Illinois
Atkinson, Lillie B.	University of Illinois
Avise, Jack	New York University
Baker, Cornelia Ann	Quincy College
Baltes, Gertrude Tiernan	Butler University
Banks, Charles	Iowa State College
Banks, Robert	University of Illinois
Beard, Nina	Park College
Bear, Lois	Northwestern University
Becker, Ethel	Augustana College
Becker, Frances V.	Augustana College
Behrends, Wilhelmina	St. John's School of Nursing
Belmeyer, Lyle	Quincy College
Bond, Florence	University of Illinois
Born, Edward M.	University of Illinois
Brown, Amy Frances	George Peabody College for Teachers
Brown, Irene	St. Ambrose College
Bryant, Henrietta	Iowa State College
Burnham, Dwight	Iowa State College
Butler, Georgiana	University of Chicago
Callihan, Lillian	University of Denver
Carey, Madison	University of Michigan
Carter, Emery	Colorado State College of Education
Clark, Gladys V.	University of Iowa
Clendenny, Durlin	University of Illinois
Conelly, Marian	University of Iowa
Cooper, Edward	University of Illinois
Cudney, Ruth	University of Iowa
Curless, Florence	Quincy College
Cushing, Rena	Bradley Polytechnic Institute
Dalton, Glenn	University of Illinois

TEACHERS COLLEGE BOARD

Name of Student	Institution to which Transfer was Made
Dalton, Lora Miller	University of Illinois
Davis, Ruth Velma	University of Wisconsin
Dawson, Neil	University of Illinois
Dickerson, Della	Illinois Wesleyan College of Music
Dillon, Helen Ruth	University of Idaho
Douglas, Dale W.	University of Illinois
Douglas, Glenn	University of Illinois
Duncan, Lillian	University of Iowa
Dunham, Logan	Minnesota Bible School
Dungan, Bertha	University of Iowa
Dutton, Blanche	University of Colorado
Eads, Gladys F.	Quincy College
Estes, Omer	University of Illinois
Everetts, Robert	University of Wyoming
Fenity, Ed.	Colorado School of Mines
Fernald, Sara Jane	Monmouth College
Fesler, Eiden	Culver-Stockton College
Fisher, Lowell	University of Illinois
Fisher, Elizabeth	University of Kansas City
Fitzpatrick, Mary M.	St. Ambrose College
Fowler, Jennie Pierson	Illinois Wesleyan University
Gabriel, Edith	Quincy College
Gabby, Mary	Blackburn College
Gaddis, Clara May	University of Illinois
Gamage, Leonard A.	New York University
Garwood, Betty	Carleton College
Gills, Frederick	Northwestern University
Gordon, Mary E.	Bradley Polytechnic Institute
Graham, Nelle A.	Northwestern University
Green, Merle L.	University of Illinois
Greer, Wm. Theodore	Shurtleff College
Grice, Charles W.	University of Illinois
Hall, Emily	Froebel Teachers College
Hallam, Edith	Indiana Central College
Hardy, Eleanor	Corpus Christi Junior College
Heldreth, Harold	Iowa State College
Hinman, Flossie	Illinois Wesleyan University
Hinrichsen, Frances	University of Illinois
Hofflund, Raymond	University of Illinois
Holscher, Margaret	University of Colorado
Holt, Pauline	Columbia University
Hunercock, Alice	University of Illinois
Innen, Menard	University of Illinois
Imber, Helen M.	Northwestern University
Ishmael, Ruby	University of Illinois
Irwin, Euphemia	Northwestern University
Johns, Maxine	University of Illinois
Johnson, Marion M.	St. Ambrose College
Jones, Extel	University of Illinois
Keatin, Elizabeth	College of St. Teresa
Ketchum, Frederic	Colorado State College of Education
Kightlinger, Yolande Feeser	James Millikin University
King, Ruth	University of Illinois
Kirkpatrick, Gladys	University of Illinois
Krider, Merle	University of Texas
Landwehr, Elaine	Quincy College
Lashbrook, Orrin	University of Illinois
Lee, David	Loyola University
Leick, June	University of Denver
Leighty, Betty W.	Iowa State College
Lewis, John W.	Quincy College
Linebaugh, Alletha	University of Missouri
Lockhart, Charles C.	Springfield College
Loy, Ivan	University of Illinois
Manifold, Kathryn	University of Missouri
Markham, Emily	University of Kentucky
Maurer, Marshall	Illinois Wesleyan University
Maxwell, Raymond	University of Illinois
McCarrell, Ted	University of Wisconsin
McClure, Louisa M.	Colorado State College
McCoy, Margaret	Monmouth College
McCully, Ellen Jane	Iowa University
McDowell, Elva C.	Colorado State College of Education
McGee, Kenneth	Colorado State College of Education
McKinty, Raymond	University of Illinois
McKibbin, Gertrude	University of Illinois
Means, Betty Jane Reddig	Wayne University
Medhurst, Merle	Northeast Missouri State Teachers
Miller, Ruth	Bradley Polytechnic Institute
Moore, Geraldine	Missionary College

PROCEEDINGS

Name of Student	Institution to which Transfer was Made
Mowbray, John C.	University of Illinois
Mueller, Warren R.	Iowa State College
Myers, Helen E.	University of Colorado
Nebergall, William H.	University of Iowa
Neeley, Nancy D.	Iowa State College
Nelson, Rosalee	Knox College
Nelson, Wilford W.	Carthage College
Nelson, Lillian T.	Bradley Polytechnic Institute
Nutter, Mable	Kent State Teachers College
Olson, Hazel	Columbia University
Oswald, Mary Jane	Eureka College
Ownby, Helen	Colorado State College
Parks, Muriel	Northwestern University
Parsons, Isabelle	Augustana College
Payne, Esther	North Central College
Perry, Inez Dawson	Bradley Polytechnic Institute
Phillips, Sarah Rose	University of Michigan
Pitt, Hubert A.	Northwestern University
Pringle, Jane	Bradley Polytechnic Institute
Provine, Eleanor	University of Colorado
Quigley, Blanche	University of Illinois
Raglin, Orpha	University of Illinois
Rainey, Margaret	University of Kentucky
Raymond, Richard	University of Illinois
Rich, Marjorie	University of Illinois
Ringquist, Marie L.	University of Iowa
Roe, Isaiah F.	Pratt Junior College
Roseberg, Betty Jane	Augustana College
Ruby, Ishmael	University of Illinois
Rush, Robert	Colorado State College of Education
Sajak, Rudy	Augustana College
Samter, Mary	University of Iowa
Schilling, Roy O.	Columbia University
Schmalshof, Dollye R.	Quincy College
Schulz, Howard	St. Louis University
Sevier, Charles B.	Illinois College
Servine, Dorothy	Augustana College
Shields, Irene	Quincy College
Shriver, Lois	University of Illinois
Smith, Mina	Santa Barbara College
Snyder, Robert	University of Iowa
Speer, Walter Stanley	Monmouth College
Stevens, Geneva	University of Illinois
Stooky, Georgia	Kahler School of Nursing
Stubblefield, Ollie	University of Minnesota
Suggs, Ralph	New York University
Swenson, Helen	Augustana College
Taylor, Charles	University of Illinois
Teske, Alverda	LaSalle-Peru-Oglesby Junior College
Thomas, Frances J.	Bradley Polytechnic Institute
Thomson, Marlin	University of Illinois
Toerne, Novello R.	Northwestern University
Townsend, Clyde	University of Wisconsin
Townsend, Miriam	University of Wisconsin
Trimpe, Howard	Illinois College
Trimpe, Robert	Illinois College
Upton, Katherine	University of Colorado
Van Order, William	University of Iowa
Vance, Harold	University of Illinois
Walker, Doris Anne	University of Illinois
Walter, Mary Alice	George Williams College
Walters, Don	Iowa State College
Waters, Cyril J.	Quincy College
Watson, Eleanor	Northwestern University
Watson, Helen	University of Illinois
Watson, Richard M.	University of Illinois
Wier, Royal	St. Louis University
Wilkins, Ralph	University of Illinois
Wilson, Mary Louise	University of Illinois
Wilson, Norbert Leroy	University of Illinois
Wiesman, Bertha Baker	Augustana College
Witherspoon, Shirley	University of Colorado
Wood, Carroll	University of Wyoming
Woods, Helen L.	Iowa State College
Morrell, Winifred	University of Illinois
Zerkle, Betty	University of Colorado

II. THE FACULTY

1. Faculty Appointments:

Dr. I. A. Ihrke was appointed as health advisor for the college, with the consent of the Western Advisory Committee, at \$300.00 per month, but after a few days, decided to return to Oshkosh, Wisconsin, due to a recurrence of ill health which first manifested itself several years ago. It is recommended that he be paid for the services he rendered, and that his withdrawal from the faculty be approved.

There has been no health advisor for college women since January 1, 1942, and if a man can be secured for health advisor, perhaps one is not needed on a full-time basis. However, Dr. Olga Sirola Foreman, who resigned to be married one year ago, is available on a part-time basis, although she is now the wife of the landscape gardener. She was very efficient, and since it has been impossible thus far to make satisfactory arrangements for her successor, I would like permission to reemploy her during the present emergency, on a part-time basis. She was receiving \$220.00 per month when she resigned.

2. Faculty list, with salary schedule, for First Summer Term, to be paid from Salaries and Wages:

Name, Classification and Department	First 4 Weeks	Last 2 Weeks	Total
*Archer, J. L., Associate Professor, Education.....	\$ 360.00	*\$ 268.75	\$ 628.75
Ayre, H. G., Assistant Professor, Mathematics....	270.00	135.00	405.00
Bailey, D. L., Associate Professor, Education.....	360.00	180.00	540.00
*Barclay, Ralph, Instructor, Physical Education..	260.00	*190.00	450.00
Beighey, Clyde, Professor, Commercial Education..	375.00	187.50	562.50
Bennett, C. W., Assistant Professor, Chemistry....	265.00	132.50	397.50
Bennett, Mary, Associate Professor, Biology.....	295.00	147.50	442.50
Bodine, M. G., Assistant Professor, History.....	270.00	135.00	405.00
Bonham, Tressie, Assistant Professor, Home Ec....	265.00	132.50	397.50
Brophy, Kathleen, Instructor, Physical Education..	210.00	105.00	315.00
*Brown, C. H., Instructor, Mathematics.....	230.00	*171.25	401.25
Burke, Marjorie, Instructor, Training Teacher....	235.00	117.50	352.50
Carter, Elizabeth, Assistant Professor, Dean Women	255.00	127.50	382.50
*Carter, J. H., Associate Professor, Chemistry....	270.00	*197.50	467.50
*Colby, Eva, Associate Professor, Home Economics	310.00	*231.25	541.25
Cooper, Bessie, Assistant Professor, Trng. Teacher..	305.00	152.50	457.50
*Crabb, Edith, College Nurse, Health Education...	143.33	*106.67	250.00
*Crilly, Karl, Assistant Professor, Music.....	265.00	*197.50	462.50
Currens, F. H., Professor and Dean, Chemistry....	470.00	235.00	705.00
Duncan, Myrtle, Assistant Professor, Trng. Teacher	265.00	132.50	397.50
*Eller, W. H., Associate Professor, Physics.....	320.00	*238.75	558.75
*Evans, Cecile, Assistant Professor, Library.....	265.00	*197.50	462.50
Garner, C. W., Instructor, Physical Education....	240.00	120.00	360.00
*Garwood, Irving, Professor, English.....	425.00	*315.00	740.00
*Hesh, Claude, Instructor, Geography.....	255.00	*190.00	445.00
Holden, Winifred, Asst. Col. Nurse, H. & P. Ed....	125.00	62.50	187.50
Hoover, Isabel, Assistant Professor, English.....	265.00	132.50	397.50
Horrabin, Waldo, Instructor, Chemistry.....	255.00	127.50	382.50
Health Education	300.00	150.00	450.00
Jackson, Fanny R., Assistant Professor, Library..	285.00	142.50	427.50
Julstrom, Clifford, Instructor, Music.....	240.00	120.00	360.00
Lafin, Allan, Instructor, Commercial Education....	230.00	115.00	345.00
Linder, R. G., Associate Professor, Education.....	310.00	155.00	465.00
Locke, Mildred, Instructor (½ time), Trng. Teacher	75.00	37.50	112.50
Miller, Rayman, Instructor, Industrial Arts.....	255.00	127.50	382.50
*Miner, Sarah, Instructor, Home Economics.....	205.00	*145.00	350.00
Mitchell, Buelah, Assistant Professor, Trng. Teacher	265.00	132.50	397.50
Money, C. V., Instructor, Physical Education.....	225.00	112.50	337.50
Nelson, Carl, Instructor, Music.....	255.00	127.50	382.50
Oathout, C. H., Professor, Agriculture.....	365.00	182.50	547.50
O'Dell, DeForrest, Associate Professor, English....	280.00	140.00	420.00
Olson, Blenda, Asst. Prof. (½ time), Library.....	135.00	67.50	202.50

PROCEEDINGS

Name, Classification and Department	First	Last	Total
	4 Weeks	2 Weeks	
*Pearce, Clifford, Assistant Professor, Education..	\$ 255.00	\$ *187.50	\$ 442.50
Pease, Kent, Assistant Professor, English.....	275.00	137.50	412.50
Pence, Helen, Assistant Professor, Trng. Teacher...	265.00	132.50	397.50
Potter, Olive, Assistant Professor, Phys. Education	265.00	132.50	397.50
**Pottle, Theodora, Asst. Prof., Art (1/4 month)....	**73.75	73.75
Ray Ethel, Assistant Professor, Education.....	265.00	132.50	397.50
Roberts, Alvin, Instructor, Visual Education.....	240.00	120.00	360.00
Robinson, Julius, Instructor, Commercial Education	245.00	122.50	367.50
Robinson, Lauretta, Instructor, Training Teacher..	235.00	117.50	352.50
**Sallee, Roy, Asst. Prof., Biology (1/4 month)....	**65.00	65.00
Schannenk, Margaret, Asst. Prof., Trng. Teacher...	265.00	132.50	397.50
Schleier, Louis M., Professor, Education.....	375.00	187.50	562.50
*Schory, H. F., Associate Professor, English.....	310.00	*231.25	541.25
Schreiber, E. W., Associate Professor, Mathematics..	330.00	165.00	495.00
**Schuppert, W. L., Professor, History (1/4 month)...	*107.50	107.50
Scott, Elna, Assistant Professor, Trng. Teacher....	265.00	132.50	397.50
*Seal, H. C., Associate Professor, History.....	310.00	*231.25	541.25
Shake, Kimbrough, Instructor, Visual Education...	155.00	77.50	232.50
*Sharp, Dora, Assistant Professor, Physical Ed....	300.00	*223.75	523.75
Simpkins, R. K., Professor, Education.....	455.00	227.50	682.50
Smith, Kathryn, Instructor, Training Teacher.....	235.00	117.50	352.50
Sowers, Marvin, Instructor, Training Teacher.....	75.00	37.50	112.50
Stenson, Helen, Assistant Professor, Education....	116.67	58.33	175.00
Strome, Alberta, Instructor, Art.....	255.00	127.50	382.50
Sturm, Kathryn, Instructor, Biology.....	210.00	105.00	315.00
Sullivan, J. L., Assistant Professor, Agriculture....	255.00	127.50	382.50
Swofford, Lyndall, Instructor, Library.....	215.00	107.50	322.50
*Ter Keurst, A. J., Assistant Professor, Dean of Men	270.00	*197.50	467.50
Terrill, Jennette, Instructor, Training Teacher....	230.00	115.00	345.00
Thompson, Katharine, Asst. Prof., Trng. Teacher...	305.00	152.50	457.50
Tillman, A. G., Professor, Geography.....	375.00	187.50	562.50
Voss, Hertha, Instructor, Registrar.....	245.00	122.50	367.50
Waggoner, H. D., Professor, Biology.....	435.00	217.50	652.50
Wardell, Margaret, Instructor, Library.....	215.00	107.50	322.50
Watters, Hilda, Associate Professor, History.....	270.00	135.00	405.00
Welker, John, Instructor, English.....	255.00	127.50	382.50
Welck, A. A., Assistant Professor, History.....	280.00	140.00	420.00
Wetzel, Wayne, Associate Professor, Ind. Arts.....	360.00	180.00	540.00
Wild, Theresa, Assistant Professor, Music.....	300.00	150.00	450.00
Emergency Teachers	185.00	92.50	277.50
Provine, Eleanor, Training Teacher.....	133.33	66.67	200.00
Miller, Maxine, Training Teacher.....	133.33	66.67	200.00
Roark, Elizabeth, Training Teacher.....	133.33	66.67	200.00
Soper, Stanley, Training Teacher.....	133.33	66.67	200.00
	\$21,929.57	\$11,985.43	\$33,915.00

* Salary for 3 weeks.

** Salary for 1 week.

Supplementary list with amounts if needed, to be paid from Income Fund:			
Student Help	\$ 200.00	\$ 200.00	\$ 400.00
Student Library Help	300.00	300.00	600.00
Emergency Teachers	200.00	200.00	400.00
Lectures	150.00	150.00	300.00
	\$ 850.00	\$ 850.00	\$ 1,700.00

3. Faculty list, with salary schedule, for Second Summer Term, to be paid from Salaries and Wages:

Name, Classification and Department	First	Last	Total
	2 Weeks	4 Weeks	
Ayre, H. G., Assistant Professor, Mathematics....	\$ 135.00	\$ 270.00	\$ 405.00
Bailey, D. L., Asso. Prof. (1/3 time), Education....	180.00	180.00
Bennett, C. W., Assistant Professor, Chemistry....	132.50	265.00	397.50
Bodine, M. G., Assistant Professor, History.....	135.00	270.00	405.00
Bonham, Tressie, Assistant Professor, Home Ec....	132.50	265.00	397.50
Brophy, Kathleen, Instructor, Physical Education..	105.00	210.00	315.00
Carter, Elizabeth, Asst. Prof. (1/3 ti), Dean Women	127.50	127.50
Cooper, Bessie, Asst. Prof., Training Teacher.....	152.50	305.00	457.50
Currens, F. H., Prof. and Dean (1/2 time), Chemistry	117.50	235.00	352.50
Garner, C. W., Instructor, Physical Education.....	120.00	240.00	360.00
....., Health Education	150.00	300.00	450.00
Linder, R. G., Associate Professor, Education.....	155.00	310.00	465.00
Miller, Rayman, Instructor, Industrial Arts.....	127.50	255.00	382.50
Morrow, R. M., Instructor, Chemistry.....	116.67	233.33	350.00

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Name, Classification and Department	First 2 Weeks	Last 4 Weeks	Total
Nelson, Carl, Instructor, Music.....	\$ 127.50	\$ 255.00	\$ 382.50
Oathout, C. H., Professor, Agriculture.....	182.50	365.00	547.50
O'Dell, DeForrest, Asso. Prof. (1/3 time), English..	140.00	140.00
Pottle, Theodora, Assistant Professor, Art.....	150.00	300.00	450.00
Reynolds, Juna, Instructor, English.....	112.50	225.00	337.50
Robinson, Julius, Instructor, Commercial Education	122.50	245.00	367.50
Sallee, Roy, Assistant Professor, Biology.....	132.50	265.00	397.50
Schlicier, L. M., Professor, Education.....	187.50	375.00	562.50
Schuppert, W. L., Professor, History.....	217.50	435.00	652.50
Simpkins, R. R., Professor (1/2 time), Education...	113.75	227.50	341.25
Sollars, Velna, Inst. (1/2 time), Asst. Registrar....	46.25	92.50	138.75
Swofford, Lyndall, Instructor, Library.....	107.50	215.00	322.50
Ter Keurst, A. J., Asst. Prof (1/3 ti.), Dean of Men	135.00	135.00
Thompson, Katherine, Asst. Prof., Trng. Teacher....	152.50	305.00	457.50
Vawter, Gladys, Assistant Professor, English.....	132.50	265.00	397.50
Voss, Hertha, Instructor (1/2 time), Registrar.....	61.25	122.50	183.75
Welker, John, Instructor, English.....	127.50	255.00	382.50
Welick, A. A., Asst. Prof. (1/3 time), History.....	140.00	140.00
Student Library Help.....	250.00	250.00	500.00
Student Help.....	250.00	250.00	500.00
	\$ 4,052.92	\$ 8,328.33	\$ 12,381.25

4. Faculty list, with salary schedule, for regular college year of 36 weeks, beginning September 1, 1942, to be paid from the Salary and Wage appropriation:

Name, Classification and Department	Salary 36 Weeks	Salary Per Month
Archer, J. L., Associate Professor, Extension.....	\$ 3,240.00	\$ 360.00
Ayre, H. G., Assistant Professor, Mathematics.....	2,430.00	270.00
Bailey, D. L., Associate Professor, Education.....	3,240.00	360.00
Barclay, Ralph, Instructor, Health and Physical Education	2,340.00	260.00
Beighney, Clyde, Professor, Commercial Education.....	3,375.00	375.00
Bennett, C. W., Assistant Professor, Chemistry.....	2,385.00	265.00
Bennett, Mary, Associate Professor, Biology.....	2,655.00	295.00
Bodine, M. G., Assistant Professor, History.....	2,430.00	270.00
Bonham, Tressie, Assistant Professor, Home Economics....	2,385.00	265.00
Brophy, Kathleen, Instructor, Health and Physical Education	2,025.00	225.00
Brown, C. H., Instructor (u), Mathematics.....	2,070.00	230.00
Burke, Marjorie, Instructor, Training School.....	2,115.00	235.00
Carson, Ruth, Associate Professor, Foreign Language.....	2,970.00	330.00
Carter, Elizabeth, Assistant Professor (u), Dean of Women	*2,295.00	255.00
Carter, J. H., Associate Professor, Chemistry.....	2,430.00	270.00
Colby, Eva, Associate Professor, Home Economics.....	2,790.00	310.00
Cooper, Bessie, Assistant Professor, Training School.....	2,745.00	305.00
Corbin, Mabel, Emerita.....	1,170.00	130.00
Crabb, Edith, College Nurse, Health and Physical Education	1,290.00	143.33
Crilly, Karl, Assistant Professor, Music.....	2,385.00	265.00
Currens, F. H., Dean and Professor, Dean of Faculty.....	4,230.00	470.00
Duncan, Myrtle, Assistant Professor, Training School.....	2,385.00	265.00
Eller, W. H., Associate Professor, Physics.....	2,880.00	320.00
Evans, Cecile, Assistant Professor, Library.....	2,385.00	265.00
Garner, C. W., Instructor, Health and Physical Education..	2,160.00	240.00
Garwood, Irving, Professor, English.....	3,825.00	425.00
Gayler, G. W., Emeritus.....	1,210.00	134.44
Ginnings, R. M., Emeritus.....	1,580.00	175.55
Hesh, Claude, Instructor, Geography.....	2,295.00	255.00
Hoover, Isabel, Assistant Professor, English.....	2,385.00	265.00
Horrabin, Waldo, Instructor, Chemistry.....	2,295.00	255.00
**Jackson, Fanny R., Assistant Professor, Library.....	2,565.00	285.00
Julstrom, Clifford, Instructor, Music.....	2,160.00	240.00
Lafin, Allan, Instructor, Commercial Education.....	2,070.00	230.00
Linder, R. G., Associate Professor, Extension.....	2,790.00	310.00
Lock, Mildred, Instructor (u), Training School, one-half time	675.00	75.00
Miller, Rayman, Instructor, Industrial Arts.....	2,295.00	255.00
Miner, Sarah, Instructor, Home Economics.....	*1,845.00	205.00
Mitchell, Beulah, Assistant Professor, Training School....	2,385.00	265.00
Money, C. V., Instructor (u), Health and Physical Ed.....	2,025.00	225.00
Nelson, Carl, Instructor, Music.....	2,295.00	255.00
Oathout, C. H., Professor, Agriculture.....	3,285.00	365.00
O'Dell, DeForrest, Associate Professor, English.....	2,520.00	280.00
Olson, Blenda, Assistant Professor, Library, one-half time	1,215.00	135.00
Pearce, Clifford, Assistant Professor, Education.....	2,295.00	255.00
Pease, Kent, Assistant Professor, English.....	2,475.00	275.00
Pence, Helen, Assistant Professor, Training School.....	2,385.00	265.00
Potter, Olive E., Assistant Professor, Health and Physical Ed.	2,385.00	265.00
Pottle, Theodora, Assistant Professor, Art.....	2,700.00	300.00
Ray, Ethel, Assistant Professor, Education.....	2,385.00	265.00

PROCEEDINGS

Name, Classification and Department	Salary 36 Weeks	Salary Per Month
Reynolds, Juna, Instructor, English.....	\$ 2,025.00	\$ 225.00
Robinson, Julius, Instructor (u), Commercial Education....	2,205.00	245.00
Robinson, Laurretta, Instructor, Training School.....	2,115.00	235.00
Sallee, Roy M., Assistant Professor, Biology.....	2,385.00	265.00
Schannenk, Margaret, Assistant Professor, Training School	2,385.00	265.00
Schleier, L. M., Professor, Education and Research.....	3,375.00	375.00
Schory, H. F., Associate Professor, English.....	2,790.00	310.00
Schreiber, E. W., Associate Professor, Mathematics.....	2,970.00	330.00
Schuppert, W. L., Professor, History.....	3,915.00	435.00
Scott, Elna, Assistant Professor, Training School.....	2,385.00	265.00
Seal, H. C., Associate Professor, History.....	2,790.00	310.00
Shake, Kimbrough, Instructor (u), Visual Ed. and Physics	1,395.00	155.00
Sharp, Dora, Assistant Professor, Health and Physical Ed...	2,700.00	300.00
Simpkins, R. R., Professor, Ed., Director of Train. School...	4,095.00	455.00
Foreman, Dr. Olga Sirola, Instructor, Health and Phys. Ed.	1,980.00	220.00
Smith, Kathryn, Instructor (u), Training School.....	2,115.00	235.00
Sollars, Velna, Instructor, Assistant Registrar.....	1,665.00	185.00
Instructor, Training School, one-half time	675.00	75.00
Sproull, Grace, Assistant Professor, French.....	2,295.00	255.00
Stenson, Helen E., Asst. Prof. (u), Rural Ed., one-half time	1,050.00	116.67
Strome, Alberta, Instructor, Art.....	2,295.00	255.00
Stroup, Esther, Instructor (u), Home Economics.....	*1,800.00	200.00
Professor, Health and Physical Education	3,375.00	375.00
Sullivan, J. L., Assistant Professor, Agriculture.....	2,295.00	255.00
Swofford, Lyndall, Instructor, Library.....	1,935.00	215.00
Ter Keurst, A. J., Assistant Professor (u), Dean of Men...	2,430.00	270.00
Terrill, Jennette, Instructor, Training School.....	2,070.00	230.00
Thompson, Katherine, Assistant Professor, Training School	2,745.00	305.00
Tillman, A. G., Professor, Geography.....	3,375.00	375.00
Van Cleve, E. E., Emeritus.....	1,240.00	137.77
Yawter, Gladys, Assistant Professor, English.....	2,385.00	265.00
Voss, Hertha, Instructor, Registrar.....	2,205.00	245.00
Wagoner, H. D., Professor, Biology.....	3,915.00	435.00
Wardell, Margaret, Instructor, Library.....	1,935.00	215.00
Watters, Hilda, Associate Professor, History.....	2,430.00	270.00
Welker, John, Instructor, English.....	2,295.00	255.00
Welck, A. A., Assistant Professor (u), History.....	2,520.00	280.00
Wetzel, Wayne, Associate Professor, Industrial Arts.....	3,240.00	360.00
Wild, Theresa, Assistant Professor, Music.....	2,700.00	300.00
Burgard, Albert, Rural Teacher, one-quarter time.....	600.00	66.66
Sowers, Marvin, Village Teacher, one-quarter time.....	360.00	40.00
Lashbrook, Orrin, Village Teacher, one-quarter time.....	495.00	55.00
Platt, Mabel, Village Teacher, one-quarter time.....	225.00	25.00
Hinman, Hazel, Village Teacher, one-quarter time.....	360.00	40.00
Schmitz, Mary, Rural Teacher, one-quarter time.....	360.00	40.00
Soper, Stanley, Village Teacher, one-quarter time.....	600.00	66.66
Watson, Abbie, Rural Teacher, one-quarter time.....	270.00	30.00
High School Supervision.....	2,250.00	250.00
Totals.....	\$219,160.00	\$24,351.08

* With Maintenance.

** Desires to retire September 1, 1942.

Estimated amount for retirement fund, 1942-43, \$12,000.00.

The following items are for the 36 weeks of the regular college year, and are to be paid from the Income Fund:

Item	For Nine Months	Per Month
Lectures.....	\$ 500.00	\$ 55.55
Labor.....	1,575.00	175.00
Student Library Help.....	3,087.00	343.00
Student Help.....	6,750.00	750.00
Extra Teachers.....	3,960.00	440.00
Totals.....	\$15,872.00	\$1,763.55

5. The following is a list of Faculty members who will have reached the age of voluntary retirement by September 1, 1942: Fanny R. Jackson, Librarian. Age 68. Salary, \$2,565.00.

III. OTHER COLLEGE EMPLOYEES

1. Mrs. Donna Draper, who has been the President's secretary for seventeen years, is tendering her resignation to take effect May 20, 1942, in order that she may be married.

TEACHERS COLLEGE BOARD

2. A temporary transfer of Miss Marjorie Johnson, who is under Civil Service with a classification of Junior Stenographer, from the office of the Business Manager to that of the President, is recommended, so that she may act as his secretary until September 1, 1942, when she may return to her former position in case a new secretary to the President is appointed at that time. It is recommended that her salary be \$125.00 per month during this period, beginning May 1, 1942.
3. List of employees and salary schedule for the college on a twelve-month basis beginning July 1, 1942, to be paid from Salaries and Wages:

Name and Classification	Salary 12 Months	Monthly Salary
Asher, C. E., Master Mechanic.....	\$ 2,010.00	\$ 167.50
Carson, Roy, Stationary Engineer.....	1,440.00	120.00
Champion, O. L., Business Manager.....	3,660.00	305.00
**DeCamp, W. E., Superintendent of Buildings... Secretary to President.....	2,010.00 2,160.00	167.50 180.00
Elam, William, Janitor.....	1,290.00	107.50
Foreman, Don S., Landscape Gardener.....	1,860.00	155.00
Graves, Earl, Laborer.....	1,380.00	115.00
Hodges, Kenneth, Janitor.....	1,380.00	115.00
Jackson, Luther, Janitor.....	1,350.00	112.50
Johnson, Marjorie, Junior Stenographer.....	1,500.00	125.00
Jones, John Robert, Student Bookkeeper.....	1,200.00	100.00
Kessling, Ralph, Janitor.....	1,380.00	115.00
Kirkbride, Chester, Janitor.....	1,410.00	117.50
Leighty, Elbert, Janitor.....	1,410.00	117.50
Lemmer, Guy, Watchman.....	1,410.00	117.50
Locke, Ellis, Fireman.....	1,410.00	117.50
Moon, Marion, Laborer.....	1,410.00	117.50
**Morgan, W. P., President.....	7,500.00	625.00
**Shifley, Charles, Janitor.....	1,410.00	117.50
Stewart, Earl, Janitor.....	1,290.00	107.50
†Straight, M. K., Janitor.....	1,410.00	117.50
Thompson, Dean, Janitor.....	1,290.00	107.50
*Watt, Lester, Janitor.....	1,290.00	107.50
Wear, Roscoe, Stationary Engineer.....	1,530.00	127.50
Webb, Daniel C., Fireman.....	1,380.00	115.00
**Yeager, Rose, Domestic.....	810.00	67.50
Totals	\$47,580.00	\$3,965.00

- *To serve during Mr. Straight's leave of absence.
- **Eligible for retirement September 1, 1942.
- †Eligible for retirement September 1, 1942, except for leave of absence on account of sickness.

4. List of employees, with salary schedule, for the cafeteria and Monroe Hall, on a twelve months basis, for the year beginning July 1, 1942, to be paid from the Income Fund:

Name and Classification	Salary 12 Months	Monthly Salary
Burton, Edna, Laborer.....	\$ 720.00	\$ 60.00
Carruthers, Emma, Laborer.....	690.00	57.50
Crain, Bessie, Assistant Cook.....	720.00	60.00
*Donohoe, Laura E., Matron, 2 months..... Assistant Dean and Matron, 10 months.....	165.00 2,000.00	82.50 200.00
Henry, Margaret, Laundress.....	630.00	52.50
Morton, Alice, Housekeeper.....	630.00	52.50
Nelson, Charles, Janitor.....	1,260.00	105.00
Oitker, Lela, Assistant Dietitian.....	750.00	62.50
Throckmorton, Dorothy, Student Stenographer...	1,080.00	90.00
Extra Help.....	360.00	30.00
Student Help.....	3,180.00	265.00
Totals	\$12,185.00	\$1,117.50

- * Eligible for retirement September 1, 1942.

PROCEEDINGS

5. The following is a list of employees who will have reached the age of compulsory retirement by September 1, 1942:

Name and Classification	Age	Present Salary
DeCamp, W. E., Superintendent of Buildings.....	73	\$2,010.00
Morgan, W. P., President.....	70	7,500.00
Shifley, Charles, Janitor.....	77	1,410.00
*Straight, M. K., Janitor.....	80	1,410.00
Yeager, Rose, Domestic.....	75	810.00

*Has had a leave of absence for part of the current year and must continue until he has served a full year.

IV. THE ORGANIZATION

1. The college departments are maintaining their usual balance, except that of Health and Physical Education. Two members of this department have responded to the military call for reserve officers, while a third had to give up her work due to illness. The vacancy in the Physical Education work has been satisfactorily filled, but great difficulty has been experienced in getting anyone to act as health advisor, either for men or women. Men or women doctors are very scarce. Only men who have a disability or are beyond the draft age can be considered.
2. The Extension work has been quite satisfactory this year, but it may be considerably disturbed next year by transportation difficulties. The following is a report of the work for the year just closed:

Town	*1	2	3	4	5	6	7	8	Total	Duplicates	Net Total
Barry	21	21	..	21
Canton	21	21	42	..	42
Carrollton	27	27	..	27
Carthage	25	24	49	10	39
Galesburg	45	45	..	45
Jacksonville	30	30	..	30
Jerseyville	28	28	..	28
Kewanee	30	30	..	30
Macomb	48	1	24	..	73	10	63
Moline	34	34	..	34
Monmouth	25	25	..	25
Mt. Sterling	20	20	..	20
Peoria	33	22	55	..	55
Pittsfield	9	12	53	74	18	56
Rushville	22	22	..	22
Stronghurst	20	20	..	20
Toulon	21	21	..	21
Virginia	20	20	..	20
Totals	48	9	12	25	54	1	24	463	636	38	598

* 1, Education 327; 2, English 228; 3, English 354; 4, History 223; 5, History 227; 6, Music 343; 7, Psychology 321; 8, Sociology 321.

V. THE CURRICULUM

1. The two four-year curriculums for Elementary Teachers and for Secondary Teachers have been under revision during the year, largely due to the fact that the change in the certifying law makes it possible to confine each of the first two years of college preparation in greater degree to General Education. At the same time, a number of the departmental offerings are being revised as to course content.

2. Some note has been taken of the suggestions for work offered to students who will be in college through deferment due to entering upon one of the programs provided by the navy, the army, the marines or the study of special subjects. However, only a very few new courses have been arranged, since it has been possible to meet these needs largely by the regroupings of courses regularly offered. Such adjustments as have been made were arranged in keeping with the discussion and under the authority the Board granted at the meeting March 30, 1942.

VI. BUILDINGS AND GROUNDS

1. Recently a report of an inspection of the campus buildings by a member of the Architect's staff listed numerous repairs, including considerable painting, varnishing and decorating. The estimated cost was approximately \$9,000.00. Requisitions are being prepared to make most of this work possible before the college begins its next year in September.
2. A report to the chairman of this Board by the Attorney General indicates his approval of the title of the fifty-six acres of land deeded to the State for the use of the college. All necessary documents have been properly recorded and filed with the Secretary of State, and the transfer is completed.
3. The materials which were purchased from the funds made available by the State for W.P.A. projects will now be used, since a requisition for the labor necessary in using them has now been approved. The work planned includes the completion of the campus lighting system, the repair of cement steps, sidewalks, area-ways, all weather tennis courts, etc.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. The college students have just closed a conference of college students from several colleges in the State, known as The Illinois Federation of College Student Leaders. This was fairly well attended under the conditions of travel which now exist.

IX. MISCELLANEOUS

1. Since the first World War, the American Council on Education has been the clearing house for the general problems (and many special ones) in higher education. The work of that organization has been supported largely by an institutional membership fee, which is rather high, \$50.00 per year. Seven years ago there were 226 members. Now there are 468, among which are several State teachers colleges.

During this war so far more information and efficient institutional help has come from the American Council on Education than any other quarter. In fact, that organization has largely been the mouthpiece of the Army and Navy as to the cooperative programs conducted by the colleges.

It would therefore seem that a decision should be made as to whether the teachers colleges of Illinois should become members for the duration.

X. SUMMARY

The approval of the Board is requested in the following :

1. List of scholarship students to be certified to the State Treasurer.
2. \$100.00 for Dr. Ihrke's services and his withdrawal from the staff.
3. The part-time employment of Dr. Olga Sirola Foreman at not to exceed \$150.00 per month.
4. The faculty list and salary schedule for the First Summer Term.
5. The faculty list and salary schedule for the Second Summer Term.
6. The faculty list and salary schedule for the Regular College Year, 1942-43.
7. Miss Fanny Jackson's retirement September 1, 1942.
8. Resignation of Mrs. Donna Draper as the President's secretary.
9. Transfer of Marjorie Johnson from the Business Manager's office to the position as secretary to the President until September 1, 1942, at a salary of \$125.00 per month, with the understanding that she will return to the Business Manager's office at the same salary September 1, 1942, in case she does not continue as secretary to the President.
10. College employees list and salary schedule for the year, beginning July 1, 1942.
11. Monroe Hall and Cafeteria employees list and salary schedule for the year beginning July 1, 1942.
12. Retirement of employees listed at date when eligible.
13. Repairs recommended by the State Architect at not to exceed \$9,500.00. (Repair and equipment.)
14. Policy with respect to memberships of the Teachers Colleges of Illinois in the American Council on Education.

Respectfully submitted,

W. P. MORGAN, *President.*

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held at Macomb, Illinois, May 18, 1942.

I. STUDENTS—No report.

II. AND III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Retirement:

Miss Gladys Potter Williams, Head of the Art Department, requests retirement effective June 1, 1942. Since Miss Williams is of retirement age, it is recommended that her request be granted.

2. Leaves of Absence:

(a) Mr. Joseph Van Riper, Assistant Professor of Geography, requests a leave of absence to accept a position in the Geographic Section of the War Department General Staff in the Military Intelligence Division G-2.

It is recommended that Mr. Van Riper be granted leave of absence to accept this position for the duration of the war.

(b) Mr. Robert D. Faner, Associate Professor of English, has been called into active military service.

It is recommended that Mr. Faner be granted a leave of absence until his discharge from the Army at the end of the war.

(c) Mr. Fred R. Cagle of the University High School and Director of the College Museum requests leave of absence for another year to complete the work on his Doctor's degree at the University of Michigan. Mr. Cagle has been awarded a Horace H. Rackham Predoctoral Fellowship of \$1,000 for the school year.

It is recommended that Mr. Cagle's leave of absence be extended another year.

3. New Appointment to the Staff:

For the position in the Department of Physiology and Health Education created by the leave of absence granted Dr. E. L. Borkon, I am recommending Dr. Harry A. Smith. Dr. Smith was granted the Ph.B. degree from Bethany College in 1917, the Bachelor of Science degree from West Virginia University in 1932, and the M.D. degree from the Medical College of Virginia in 1934. He served one year of internship in the General Hospital in Wheeling, West Virginia, and from 1935 to 1939 was engaged in general practice at Wheeling. Since

PROCEEDINGS

July, 1939, he has been the Health Commissioner for Wheeling and Ohio Counties in West Virginia. Previous to his medical practice, he had seventeen years of teaching experience, some of it in college teaching.

It is recommended that Dr. Smith be employed during Dr. Borkon's leave of absence at a salary of \$2,565 for the nine months of the regular school year.

ANNUAL PAYROLL, 1942-43
FACULTY AND EMPLOYEES

		Salary 1942-43
AGRICULTURE		
	Muckelroy, R. E., Professor..... 36 weeks	\$3,800.00
	Cassell, R. C., Associate Professor..... 36 weeks	2,475.00
ART		
	Shryock, Burnett, Assistant Professor..... 36 weeks	2,610.00
	Roach, Lulu D., Assistant Professor..... 36 weeks	2,490.00
BOTANY		
	Bailey, William M., Professor..... 36 weeks	3,800.00
	Welch, Walter B., Assistant Professor..... 36 weeks	2,340.00
	Marberry, William, Assistant Professor War Service.....
CHEMISTRY		
	Neckers, J. W., Professor..... 36 weeks	3,555.00
	Scott, R. A., Associate Professor..... 36 weeks	3,105.00
	Abbott, T. W., Professor..... 36 weeks	3,420.00
	Van Lente, K. A., Associate Professor..... 36 weeks	3,105.00
	McClellan, D. S., Instructor..... 36 weeks	2,025.00
COMMERCE		
	Bryant, T. L., Assistant Professor..... 36 weeks	2,900.00
	Ogden, Susie, Assistant Professor..... 36 weeks	2,205.00
	Buboltz, Van A., Assistant Professor..... 36 weeks	2,430.00
ECONOMICS		
	Brainard, Harry G., Associate Professor..... 36 weeks	3,195.00
	Miles, Edward V., Associate Professor and Business Manager. 52 weeks	4,020.00
	Parrish, John B., Assistant Professor..... 36 weeks	2,430.00
	Segal, Melvin J., Assistant Professor War Service.....
EDUCATION		
	Warren, F. G., Professor..... 36 weeks	3,800.00
	Wham, G. D., Professor Emeritus..... 36 weeks	2,400.00
	Thalman, W. A., Professor..... 36 weeks	3,330.00
	Ragsdale, Ted R., Associate Professor..... 36 weeks	2,835.00
	Gellermann, Louis W., Associate Professor..... 36 weeks	2,700.00
	Lawson, Douglas E., Associate Professor..... 36 weeks	2,520.00
	Thompson, George G., Instructor..... 36 weeks	2,250.00
ENGLISH		
	Bowyer, Emma L., Professor..... 36 weeks	3,375.00
	Cox, Elizabeth A., Assistant Professor..... 36 weeks	2,502.00
	Barbour, Frances, Associate Professor..... 36 weeks	2,700.00
	Neely, Julia, Associate Professor..... 36 weeks	2,700.00
	Power, Esther M., Associate Professor..... 36 weeks	2,700.00
	Kellogg, Thelma L., Associate Professor..... 36 weeks	3,100.00
	Krappe, Edith Smith, Assistant Professor..... 36 weeks	2,502.00
	Tenney, Charles D., Associate Professor..... 36 weeks	3,042.00
	Magnus, Dorothy B., Assistant Professor..... 36 weeks	2,592.00
	Schneider, William B., Associate Professor..... 36 weeks	2,925.00
	Barber, Julia M., Assist. Prof. and Head of Anthony Hall. 36 weeks	2,610.00
	Harris, J. W., Assistant Professor..... 36 weeks	2,610.00
	Burns, Winifred, Instructor..... 36 weeks	2,115.00
	Thomas, Ota, Instructor..... 36 weeks	2,340.00
	McDavid, Elizabeth H., Instructor..... 36 weeks	2,250.00
	Faner, Robert Dunn, Associate Professor War Service.....
FOREIGN LANGUAGE		
	Peacock, Vera L., Professor..... 36 weeks	3,240.00
	Pierce, J. M., Associate Professor, Emeritus..... 36 weeks	1,700.00
	Faldwin, Helen A., Associate Professor..... 36 weeks	2,565.00
	Davis, J. Cary, Associate Professor..... 36 weeks	2,655.00
	Smith, Madeleine, Assistant Professor..... 36 weeks	2,250.00
	Dallmann, William P., Associate Professor..... 36 weeks	2,655.00
GEOGRAPHY		
	Barton, Thomas F., Professor..... 36 weeks	3,150.00
	Colyer, Frank H., Professor Emeritus..... 36 weeks	1,800.00
	Shank, Marjorie, Associate Professor and Registrar..... 52 weeks	3,660.00
	Cox, Flemin W., Associate Professor..... 36 weeks	3,000.00
	Krause, Annemarie E., Assistant Professor..... 36 weeks	2,430.00
	Van Riper, Joseph, Assistant Professor, War Service.....

TEACHERS COLLEGE BOARD

		Salary 1942-43
GOVERNMENT		
Swartz, Willis G., Professor	36 weeks	\$3,420.00
Alexander, Orville, Associate Professor	36 weeks	2,700.00
Eckert, Jacqueline, Instructor	36 weeks	2,250.00
HISTORY		
Beyer, Richard L., Professor	36 weeks	3,420.00
Smith, George W., Professor Emeritus	36 weeks	1,800.00
Lentz, E. G., Professor and Dean of Men	36 weeks	3,600.00
Baker, Sara, Assistant Professor	36 weeks	2,385.00
Pardee, Charles J., Assistant Professor	36 weeks	2,430.00
Cramer, C. H., Associate Professor	36 weeks	3,105.00
Wright, John I., Assistant Professor	36 weeks	2,400.00
Barnes, Sherman B., Associate Professor	36 weeks	2,655.00
HOUSEHOLD ARTS		
Woody, Lucy K., Professor and Dean of Women	36 weeks	2,790.00
Barnes, Mary Louise, Assistant Professor	36 weeks	2,160.00
Babcock, Gladys, Instructor	36 weeks	2,115.00
Carty, Dorothy Kellar, Instructor	52 weeks	2,400.00
INDUSTRIAL ARTS		
Schroeder, J. Henry, Associate Professor	36 weeks	3,150.00
English, Robert, Assistant Professor	36 weeks	2,925.00
Olson, Delmar W., Instructor	36 weeks	2,205.00
Rose, Homer C., Instructor	36 weeks	2,205.00
MATHEMATICS		
Mayor, John R., Professor	36 weeks	3,150.00
Wright, Alice Kelsey, Assistant Professor	36 weeks	2,250.00
Purdy, J. R., Associate Professor	36 weeks	3,141.00
McDaniel, W. C., Assistant Professor	36 weeks	2,340.00
MUSIC		
McIntosh, David S., Associate Professor	36 weeks	2,790.00
Matthes, Helen E., Instructor	36 weeks	2,025.00
Margrave, Wendell, Assistant Professor (Leave of Absence)		
Van Cleave, Emerson, Instructor	36 weeks	2,115.00
Wakeland, Floyd V., Assistant Professor	36 weeks	2,160.00
Bone, Allan H., Instructor	36 weeks	2,115.00
PHYSICAL EDUCATION		
McAndrew, William, Associate Professor	36 weeks	3,186.00
Lingle, Leland P., Assistant Professor	36 weeks	2,565.00
DiGiovanna, Vincent, Associate Professor	36 weeks	2,745.00
Martin, Glenn, Instructor	36 weeks	2,475.00
Etheridge, Frances D., Assistant Professor	36 weeks	2,430.00
Muzzey, Dorothy M., Assistant Professor	36 weeks	2,160.00
Davies, Dorothy, Assistant Professor	36 weeks	2,340.00
Congreve, Virginia, Instructor	36 weeks	1,890.00
PHYSICS AND ASTRONOMY		
Young, O. B., Associate Professor	36 weeks	3,240.00
Zimmerschied, Charlotte, Assistant Professor	36 weeks	2,475.00
Watson, Richard E., Assistant Professor	36 weeks	2,430.00
PHYSIOLOGY AND HEALTH EDUCATION		
Hinrichs, Marie A., Professor and School Physician	36 weeks	3,105.00
Caldwell, Delia, Assistant Professor Emerita	36 weeks	1,150.00
Denny, Florence E., Assistant Professor and School Nurse	36 weeks	2,205.00
Rowe, Frances E., Instructor	36 weeks	2,430.00
Smith, Harry A., Instructor	36 weeks	2,565.00
Borkon, Eli L., Associate Professor, War Service		
SOCIOLOGY		
Bowden, R. D., Professor	36 weeks	3,240.00
Gum, Wanda Newsum, Assistant Professor	36 weeks	2,610.00
Landis, Judson T., Assistant Professor	36 weeks	2,475.00
McDonagh, Edward C., Instructor	36 weeks	2,340.00
ZOOLOGY		
Gersbacher, Willard M., Associate Professor	36 weeks	2,700.00
Steagall, Mary M., Professor Emerita	36 weeks	1,650.00
Stein, Hilda A., Associate Professor	36 weeks	2,655.00
Scott, Martha, Assistant Professor	36 weeks	2,475.00
PRACTICE DEPARTMENT		
Merwin, Bruce W., Director of Training Schools, Professor	36 weeks	3,798.00
Cisne, W. G., Director of Placements, Professor	36 weeks	3,420.00
<i>University High School</i>		
Hall, Hal, Principal, Assistant Professor	36 weeks	2,700.00
Wells, Florence, Critic, Assistant Professor	36 weeks	2,115.00
Logan, C. C., Critic, Assistant Professor	36 weeks	2,600.00
Gibbons, Alberta, Critic, Assistant Professor	36 weeks	2,205.00
Rieke, Evelyn, Critic, Instructor	36 weeks	2,025.00
McCreight, Rockwell, Critic, Instructor	36 weeks	2,340.00
Smith, Gladys L., Critic, Instructor	36 weeks	2,043.00
Cagle, Fred, Critic, Assistant Professor (Leave of Absence)		
Paterson, Charles, Critic, Instructor	36 weeks	2,160.00
Keefe, Leonard, Critic, Instructor	36 weeks	2,340.00

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		Salary 1942-43
Phipps, Lloyd J., Instructor.....	36 weeks	\$2,025.00
Hill, Audrey, Instructor.....	36 weeks	1,710.00
Hartley, Reba, School Nurse.....	36 weeks	1,800.00
Phelps, William Neal, Instructor.....	36 weeks	2,115.00
<i>Cartersville Community High School</i>		
Fulkerson, Elbert, Critic, Instructor.....	36 weeks	396.00
Lauder, Fred E., Critic, Instructor.....	36 weeks	396.00
Armstrong, Laverne, Critic, Instructor.....	36 weeks	396.00
Lingle, Fred K., Critic, Instructor.....	36 weeks	396.00
Spifes, Loren, Critic, Instructor.....	36 weeks	396.00
Smith, Gladys O., Critic, Instructor.....	36 weeks	396.00
Melson, Elizabeth, Critic, Instructor.....	36 weeks	396.00
Lingle, Georgia, Critic, Instructor.....	36 weeks	198.00
Coleman, Justin R., Critic, Instructor.....	36 weeks	198.00
Watson, Irene, Critic, Instructor.....	36 weeks	396.00
<i>Elementary Training Schools</i>		
<i>Allyn Training School</i>		
Hall, Dilla, Critic, Assistant Professor.....	36 weeks	2,592.00
Troutt, Madge, Critic, Assistant Professor.....	36 weeks	2,160.00
Bach, E. Louise, Critic, Instructor.....	36 weeks	2,052.00
Rogers, Ora, Critic, Instructor.....	36 weeks	2,070.00
Entsminger, Mary, Critic, Assistant Professor.....	36 weeks	2,250.00
Fults, Ruth Husband, Critic, Instructor.....	36 weeks	2,115.00
Clark, Lulu R., Assistant Professor Emerita.....	36 weeks	1,240.00
Scott, Madelyn, Critic, Instructor.....	36 weeks	1,800.00
Van Trump, Ruby, Critic, Assistant Professor.....	36 weeks	2,160.00
King, Florence, Instructor, Emerita.....	36 weeks	1,200.00
Mott, Sina M., Critic, Assistant Professor.....	36 weeks	2,250.00
Johnson, Agnes, Critic, Instructor.....	36 weeks	2,025.00
<i>Brush Training School</i>		
Teel, Harley R., Assistant Principal, Assistant Professor.....	36 weeks	2,420.00
Fox, Mae L., Critic, Instructor.....	36 weeks	435.00
Wilhelm, Grace, Critic, Instructor.....	36 weeks	435.00
Eads, Mabel, Critic, Instructor.....	36 weeks	435.00
Trulove, Jewel, Critic, Instructor.....	36 weeks	435.00
Mayhew, Maude, Critic, Instructor.....	36 weeks	435.00
Goodwin, Tina, Critic, Instructor.....	36 weeks	435.00
<i>Rural Training Schools</i>		
Bracewell, George, Director, Associate Professor.....	36 weeks	2,700.00
Brown, W. O., Professor Emeritus.....	36 weeks	1,800.00
Hall, Emerson, Assistant Professor.....	36 weeks	2,475.00
Dillow, J. W., Instructor.....	36 weeks	2,250.00
McNeill, Elsie Parrish, Critic, Instructor.....	36 weeks	1,935.00
Randolph, Victor, Critic, Instructor.....	36 weeks	2,250.00
Malone, Willis E., Critic, Instructor.....	36 weeks	1,890.00
Fligor, Jean, Critic, Instructor.....	36 weeks	1,665.00
Bosket, Dorothea, Critic, Assistant in Rural Practice.....	36 weeks	1,215.00
Fites, Winifred, Critic, Assistant in Rural Practice.....	36 weeks	1,125.00
Meehan, Elizabeth, Assistant in Rural Practice.....	36 weeks	325.00
_____, Assistant in Rural Practice.....	36 weeks	1,125.00
LIBRARY		
Bosley, Howard E., Associate Professor.....	36 weeks	2,655.00
Hart, Fay, Assistant Professor.....	36 weeks	2,145.00
Kerley, Ruby, Instructor.....	36 weeks	1,575.00
Hankla, Golda, Instructor.....	36 weeks	1,575.00
Kite, Grace E., Instructor.....	36 weeks	1,350.00
_____, Instructor.....	36 weeks	3,000.00
Fly, W. C., Assistant Librarian.....	36 weeks	*1,920.00
Trobaugh, Carl, Assistant Librarian.....	36 weeks	*1,800.00
Allen, John, Faculty Assistant in Museum.....	36 weeks	1,800.00
PRESIDENT AND EMPLOYEES		
Pulliam, Roscoe, President.....	12 months	7,500.00
DiGiovanna, Alice, Secretary to the President.....	10 months	1,960.00
Crichton, Jane, Temporary Secretary to the President.....	2 months	250.00
Beach, Corneia, Principal Clerk, Civil Service.....	12 months	2,220.00
Boucher, D. L., Laborer, Civil Service.....	12 months	900.00
Brown, John, Jr., Laborer, Civil Service.....	12 months	1,200.00
Cochran, Oscar E., Watchman, Civil Service.....	12 months	1,500.00
Coffey, L. R., Janitor, Civil Service.....	12 months	1,560.00
Gibbs, Mary, Janitress, Civil Service.....	12 months	540.00
Hagler, Charles, Carpenter, Civil Service.....	12 months	2,040.00
Hinchey, Wayman, Civil Service.....	2 1/2 months	250.00
Hoover, Isadore, Janitor, Civil Service.....	12 months	1,320.00
Howell, Mabel, Senior Clerk, Civil Service.....	12 months	1,680.00
Humphrey, J. B., Janitor, Civil Service.....	11 1/2 months	1,342.00
Johnson, William Z., Janitor, Civil Service.....	12 months	1,200.00
Lanum, Theodore, Laborer, Civil Service.....	12 months	1,320.00
Miller, Fred, Laborer, Civil Service.....	12 months	1,300.00
Wiggins, Howard, Janitor, Civil Service.....	12 months	1,500.00
Sherretz, Lee, Watchman, Civil Service.....	2 months	120.00

TEACHERS COLLEGE BOARD

	Salary 1942-43
Thornton, J. W., Laborer, Civil Service.....	12 months \$1,800.00
Trobaugh, Gus, Janitor, Civil Service.....	12 months 1,560.00
Weber, Rudolph, Laborer, Civil Service.....	12 months 1,500.00
Whittenberg, W. H., Janitor, Civil Service.....	12 months 1,320.00
Widdows, Joe, Special Laborer, Civil Service.....	12 months 1,920.00
Williams, Charles, Special Laborer, Civil Service.....	12 months 2,040.00
Peithman, Irvin, Laborer, Civil Service.....	12 months *1,680.00
Newman, Myrtle, Assistant Cook, Civil Service.....	12 months *1,080.00
Wimberly, Louise, Assistant Cook, Civil Service.....	12 months *840.00
Abraham, Cecil, Housekeeper, Civil Service.....	12 months *840.00

* Payable from Income Fund.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

I regret to report no progress on either the building program of the College or the land acquisition program. The building program presumably is held up for the duration of the war. The land acquisition program is proceeding slowly because it has been impossible so far to reach agreement with the owners on prices. Mr. Miles and Mr. Keebler are continuing negotiations and will, we trust, soon have some further results to report.

VII. AUXILIARY ENTERPRISES

Throughout the past several years, board to girls of Southern Illinois Normal University in the college dormitory has been offered for less than what is charged at other teachers colleges. Up to recently, we have been able to operate this dormitory on this charge as a self-sustaining enterprise. Recent increases in the cost of all foods and materials have made it necessary for us to increase the cost of board at the dormitory, or to subsidize its operation from other funds. Since it does not appear that subsidizing it is justifiable, I am asking the Board to approve increasing the cost for board at the dormitory from \$4.50 to \$5.00 a week. The charge for room rent will remain at \$2.00, thus making the total cost of board and room at the dormitory \$7.00 instead of \$6.50. (Discussion.)

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

Several years ago when the Board approved the idea of charging a \$5.00 graduation fee at Commencement time, Mr. Dill and I both felt that owing to the bad employment conditions in Southern Illinois, we ought not to assess the charge at Carbondale, and we were given permission by the Board not to have a graduation fee.

Employment conditions have greatly improved so that it is now possible for us to place all of our graduates in good positions almost immediately upon their graduation. Hence we feel that

we are justified in charging the fee here. Accordingly, I am asking the Board to approve a graduation fee of \$5.00 for each graduate of the College beginning with the class of 1943.

X. SUMMARY

The approval of the Teachers College Board is asked for the following items which I am recommending:

1. Authority to retire Miss Gladys Potter Williams on the status of Associate Professor Emeritus.
2. Granting of leaves of absence to Mr. Joseph Van Riper, Mr. Robert D. Faner, Mr. Fred R. Cagle, and Mr. Wendell Margrave.
3. Approval of the temporary appointment of Dr. Henry A. Smith.
4. Approval of the salary schedule for the faculty and employees for 1942-1943.
5. Authority to increase the cost of board at the dormitory to \$5.00 a week.
6. Authority to charge a \$5.00 graduation fee beginning with the class of 1943.

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting in Macomb, May 18, 1942

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS—No report.

II. FACULTY

1. Resignations:

- a. Margaret M. Barto, Associate Professor of Health and Physical Education, effective August 7, 1942, in order to enter another field of work.
- b. Esther Hume, Assistant Professor of Health and Physical Education, effective August 7, 1942, in order to enter another field of work.
- c. L. G. Stone, Supervisor of Student Teaching in Social Science at the affiliated Illinois Soldiers and Sailors Children's School, effective August 7, 1942, in order to accept the principalship of the Tremont Community High School.
- d. John H. French, Supervisor of Student Teaching in English at the affiliated Illinois Soldiers and Sailors Children's

TEACHERS COLLEGE BOARD

School, effective June 8, 1942, in order to accept the superintendency of the public schools at Pawnee, Illinois.
Resignation of Ernestine Weem, Supervisor Student Teaching, effective June 8th.

2. Leaves of Absence :

- a. Edwin G. Struck, Assistant Professor of Health and Physical Education, effective May 16, 1942, in order to enter military service, where he has been commissioned a First Lieutenant in the United States Army. This leave of absence is for the duration of the war emergency and until such time as his active service with the Army is terminated.
- b. Harold F. Koepke, Assistant Professor of Business Education, for the second semester of the 1942-1943 school year, in order to complete work for his Doctor's degree at the University of Iowa.

3. Returning from Leaves of Absence :

- a. W. I. DeWees, Assistant Professor of Agriculture, returns to the campus next September following a leave of absence of one year during which time he has completed most of his work for the Doctor's degree in agriculture at Penn State College.
- b. Henry A. Poppen, Assistant Professor of Mathematics, returns next September following a leave of absence of one year during which time he has completed most of his work for the Doctor's degree at George Peabody College for Teachers.
- c. Albert C. Fries, Assistant Professor of Business Education, returns next September following a leave of absence of one year during which time he has completed most of his work for the Doctor's degree at New York University.

4. Faculty of the Regular Year :

- a. The following faculty members are recommended for election or re-election for the school year 1942-1943 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year, beginning September, 1942, from the Salaries and Wages Account :

FACULTY (Salaries and Wages)

Name and Position	Salary
*Adams, Howard W., Professor of Chemistry.....	\$ 3,510.00
*Beyer, W. A. L., Professor of Social Science.....	3,690.00
†Cocper, Margaret, Professor of Education.....	3,420.00
†Decker, Charles E., Professor of Education.....	3,420.00
*De Young, C. A., Professor of Education.....	4,005.00
*Hiett, Herbert R., Professor of English.....	3,510.00
†*Holmes, F. Lincoln D., Professor of Speech.....	3,510.00
†*Horton, C. E., Professor of Physical Education.....	3,420.00
*Lamkey, Ernest M. R., Professor of Biology.....	3,510.00
†*Lathrop, H. O., Professor of Geography.....	3,510.00
*Mills, C. N., Professor of Mathematics.....	3,510.00
Palmer, George M., Professor of English.....	3,420.00
*Peterson, H. A., Professor of Psychology.....	3,420.00
†*Stombaugh, Ray M., Professor of Industrial Arts.....	3,510.00
Waggoner, Sherman G., Professor of Ed. and Principal of University H. S....	4,005.00
Atkin, Edith Irene, Associate Professor of Mathematics.....	2,790.00

PROCEEDINGS

Name and Position	Salary
Browne, Richard G., Associate Professor of Social Science.....	\$3,015.00
Cogdal, Joseph, Associate Professor of Physical Education.....	2,745.00
Coit, Edward L., Associate Professor of Education.....	2,925.00
†Conkey, Frances, Associate Professor of Home Economics.....	2,745.00
Cooper, Rachel M., Associate Professor and Director of Health Service.....	2,880.00
Cross, C. L., Associate Professor of Physics.....	3,240.00
Glasener, F. Russell, Associate Professor of Social Science.....	2,745.00
Gooding, R. U., Associate Professor of Chemistry.....	2,925.00
Hacker, L. W., Associate Professor of Education.....	3,060.00
Hancock, Howard J., Associate Professor of Physical Education.....	3,375.00
Harper, Charles A., Associate Professor of Social Science.....	3,285.00
Henderson, Stella, Associate Professor of Education.....	2,745.00
Hiber, Francis W., Associate Professor of Psychology.....	3,150.00
Holmes, Leslie A., Associate Professor of Geography.....	2,745.00
Houston, Victor M., Associate Professor of Education.....	3,375.00
†Hudelson, C. W., Associate Professor of Agriculture.....	3,240.00
Johnson, Edward R., Associate Professor of English (Journalism).....	2,835.00
Kinneman, John A., Associate Professor of Sociology.....	3,240.00
†Knudson, Emma R., Associate Professor of Music.....	3,240.00
Lancaster, Thomas J., Associate Professor of Education.....	2,880.00
Malmberg, C. F., Associate Professor of Psychology.....	2,970.00
Marshall, Helen E., Associate Professor of Social Science.....	2,745.00
Miller, L. Wallace, Associate Professor of Biology.....	2,745.00
Okorlund, Gerda, Associate Professor of English.....	2,835.00
Orr, Clarence, Associate Professor of Social Science.....	3,060.00
†Parker, Rose E., Associate Professor of Education.....	3,240.00
Pricer, Laura H., Associate Professor of English.....	2,835.00
Rice Agnes, Associate Professor of Education.....	2,835.00
Sorrenson, Fred S., Associate Professor of Speech.....	3,150.00
Tasber, Lucy Lucile, Associate Professor of Social Science.....	2,745.00
Tenger, Florence E., Associate Professor of English.....	2,835.00
Vinson, Esther, Associate Professor of English.....	2,835.00
Waldron Nell B., Associate Professor of Social Science.....	2,925.00
Weich, Eleanor Weir, Associate Professor and Head Librarian.....	3,015.00
*Whitten, Jennie A., Associate Professor of German.....	2,925.00
†Williams, Arthur R., Associate Professor of Business Education.....	3,510.00
Associate Professor of Physical Education.....	2,745.00
Admire, Harry F., Assistant Professor of Business Education.....	2,430.00
Allen, Mabel Clare, Assistant Professor of Speech.....	2,385.00
†Allen, Marian C., Assistant Professor of Art.....	2,520.00
Barger, Thomas M., Assistant Professor of Physics.....	2,430.00
Bartle, Gladys L., Assistant Professor of Art.....	2,340.00
Berglund, Elsie, Assistant Professor of Physical Education.....	2,250.00
Boicourt, Blaine, Assistant Professor of Music.....	2,430.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,475.00
Buehler, Rose Burgess, Assistant Professor of Education.....	2,250.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,520.00
Burriss Ethel M., Assistant Professor of Education.....	2,340.00
Clemans, Huberta, Assistant Professor of Education.....	2,340.00
Connell, M. Regina, Assistant Professor of Latin.....	2,430.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,340.00
Day, Alta J., Assistant Professor of Business Education.....	2,340.00
Dean, Elizabeth, Assistant Professor of Hygiene.....	2,340.00
DeWees, W. I., Assistant Professor of Agriculture.....	2,430.00
Douglass, Thomas Jay, Assistant Professor of Agriculture.....	2,340.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,700.00
Ellis, Margery A., Assistant Professor of French.....	2,340.00
E'lwood, Robert S., Assistant Professor of Social Science.....	2,430.00
Finger, Marie, Assistant Professor of Education.....	2,340.00
Flagg, Elnor B., Assistant Professor of Mathematics.....	2,340.00
Fogler, R. W., Assistant Professor of Chemistry.....	2,610.00
Force, Thelma, Assistant Professor of Education.....	2,565.00
Fraley, John E., Assistant Professor of Biology.....	2,520.00
Frey, Bernice, Assistant Professor of Physical Education.....	2,250.00
Fries, Albert C., Assistant Professor of Business Education.....	2,430.00
Frye, Harold E., Assistant Professor of Physical Education.....	2,250.00
Gray, Nina E., Assistant Professor of Biology.....	2,340.00
Green, J. W., Assistant Professor of Agriculture.....	2,340.00
Gueffroy, Edna M., Assistant Professor of Geography.....	2,340.00
Hamilton, Alma M., Assistant Professor of English.....	2,340.00
Hammerlund, C. M., Assistant Professor of Industrial Arts.....	2,700.00
Hartline, Opal C., Assistant Professor of Biology.....	2,340.00
Hayden, Wezette A., Assistant Professor of Education.....	2,250.00
Herline, Ruth, Assistant Professor of English.....	2,340.00
Hill, Eugene L., Assistant Professor of Physical Education.....	2,250.00
Hinman, Dorothy, Assistant Professor of English.....	2,340.00
Imboden, Erma F., Assistant Professor of Education.....	2,430.00
Isted, Leslie M., Assistant Professor of Music.....	2,385.00
Ivens, Howard J., Assistant Professor of General Science.....	2,430.00
Koepke, H. F., Assistant Professor of Business Education.....	2,340.00
Larsen, Arthur H., Assistant Professor of Education.....	2,610.00
Laubaugh, L. E., Assistant Professor of Agriculture.....	2,340.00

TEACHERS COLLEGE BOARD

Name and Position	Salary
Lueck, W. R., Assistant Professor of Mathematics	\$2,340.00
McAvoy, Blanche, Assistant Professor of Biology	2,520.00
McDavitt, Neva, Assistant Professor of Geography	2,340.00
Marzolf, Stanley S., Assistant Professor of Psychology	2,610.00
Moore, Clifford W., Assistant Professor of Social Science	2,700.00
Nelson, Thelma, Assistant Professor of English	2,340.00
Noe, Rowena F., Assistant Professor of Education	2,430.00
O'Connor, Burton, Assistant Professor of Physical Education	2,340.00
Ogle, Alice R., Assistant Professor of Art	2,250.00
Peithman, H. W., Assistant Professor of Music	2,430.00
Peters, Margaret, Assistant Professor of Business Education	2,340.00
Poppen, Henry, Assistant Professor of Mathematics	2,250.00
Ross, Josephine, Assistant Professor of Home Economics	2,430.00
Royce, Bertha M., Assistant Professor of Biology	2,610.00
Russell, Elizabeth, Assistant Professor of Education	2,250.00
Sherrard, W. F., Assistant Professor of Music	2,385.00
Smith, Leon S., Assistant Professor of Physics	2,475.00
Stephens, Ethel Gertrude, Assistant Professor of Social Science	2,340.00
Stroud, Ruth, Assistant Professor of English	2,340.00
Thielen, Katherine M., Assistant Professor of Physical Education	2,250.00
Thone, Christine A., Assistant Professor of Education	2,340.00
Tipton, Gladys G., Assistant Professor of Music	2,385.00
Tucker, Bernice A., Assistant Professor of Home Economics	2,340.00
Vetter, Dale B., Assistant Professor of English	2,340.00
Webb, Mary, Assistant Professor of Business Education	2,340.00
Weismann, Donald A., Assistant Professor of Art	2,250.00
Yates, Ruth V., Assistant Professor of Speech	2,385.00
Young, J. E., Assistant Professor of Biology	2,340.00
Young, O. L., Assistant Professor of Agriculture	2,340.00
Zimmerman, Ruth E., Assistant Professor and Assistant Librarian	2,250.00
Arnold, Mary S., Instructor in Education	2,115.00
Rally, Winifred, Instructor in Physical Education	2,115.00
Ebel, Alice, Instructor in Social Science	2,160.00
Goldmann, Edith L., Instructor in Art	2,115.00
Guthrie, Clara L., Instructor and Assistant Librarian	2,160.00
Hausen, Olivia, Instructor in Business Education	2,115.00
Kerr, Mildred, Instructor and Assistant Librarian	2,115.00
Miller, Marion G., Instructor in Art	2,115.00
Rine, T. E., Instructor in Mathematics	2,160.00
Shea, Grace R., Instructor in Health Education, University Nurse	2,025.00
Westhoff, Margaret, Instructor in Music	2,115.00
Winegarner, Lela, Instructor in English	2,160.00
Crosby, Lucile, Assistant Librarian	1,800.00
Kelley, Edna Irene, Assistant Librarian	1,440.00
Lawrence, Margaret, Assistant Librarian	1,890.00
Plotnicky, Gertrude A., Assistant Librarian	1,890.00
Pohle, Genevieve A., Assistant Librarian	1,620.00
Assistant Librarian	1,800.00
Carver, Katherine E., Assistant Professor of Latin (Emerita)	1,215.00
Dexheimer, Lora M., Instructor in Education (Emerita)	1,410.03
Dillon, Jessie M., Instructor in Education (Emerita)	1,500.03
Ela, Clara E., Instructor in Art (Emerita)	1,500.03
Eyestone, Lura M., Instructor in Education (Emerita)	1,500.03
Holmes, Manfred J., Professor of Education (Emeritus)	1,800.00
Newell, A. C., Professor of Industrial Arts (Emeritus)	1,500.03
Pringle, R. W., Professor of Education (Emeritus)	1,410.03

\$393,345.18

* Indicates Heads of Departments.
 † Indicates Directors of Divisions.

Total Faculty Salaries	\$393,345.18
Total Administration Salaries	80,100.00
Summer Session	63,000.00
Substitutes and Lecturers	2,000.00

Total for year July 1, 1942, to June 30, 1943	538,445.18
Available from Salaries and Wages Appropriation for 1942-1943	540,000.00
Total regular Salaries and Wages obligations for 1942-1943	538,445.18
Free balance for 1942-1943 fiscal year	\$ 1,554.82

AFFILIATED SCHOOLS (I. S. N. U. Portion from Income Fund)

Catey, Waneta C., Walker School	\$ 675.00
Bodecker, George, Acting Superintendent, Towanda	1,080.00
Christen, Inez W., Maple Grove School	675.00
Eyman, Nepha, Grades, Towanda	810.00
Fillmore, Nadine, Instructor, Soldiers and Sailors Children's School	1,710.06
Fristoe, Dewey, Houghton School	810.00
Fristoe, Lois A., Houghton School	675.00
Hundley, Ruby, Grades, Towanda	810.00
Kimball, Harriet, High School, Towanda	810.00

PROCEEDINGS

	Salary
Klauser, Lucile, High School, Towanda.....	\$ 810.00
Laubhan, Gladys E., Grades, Towanda.....	810.00
Mansfield, Faye, Grades, Towanda.....	675.00
Pope, Merrill Eugenia, Instructor, Soldiers and Sailors Children's School.....	1,710.00
Williams, Robert, High School, Towanda.....	810.00
_____, Commerce, High School, Towanda.....	810.00
_____, Music, High School, Towanda.....	810.00
	\$14,490.00

ILLINOIS SOLDIERS AND SAILORS CHILDREN'S SCHOOL

Faculty Paid by Welfare Department and Here Reported as a Matter of Record

Goodwin, May, Instructor.....	\$ 1,980.00
Anderson, Grace F., Instructor.....	1,620.00
Bauer, Veda Bolt, Instructor.....	1,620.00
Cherry, Raymond, Instructor.....	1,710.00
Elliott, Aline, Instructor.....	1,710.00
Falstad, Margaret, Instructor.....	1,710.00
Foy, John F., Instructor.....	1,710.00
Houn, Max L., Instructor.....	1,620.00
Houghton, J. E., Instructor.....	1,710.00
Kelby, Mildred G., Instructor.....	1,710.00
Kopner, Clara, Instructor.....	1,710.00
Knappel, Fred J., Instructor.....	1,710.00
Newton, Charlie S., Instructor.....	1,620.00
O'Connor, Gertrude, Instructor.....	1,710.00
Pearcy, Henri R., Instructor.....	1,710.00
Pedigo, Louise, Instructor.....	1,710.00
Pumphrey, Mable, Instructor.....	1,710.00
Ralston, Alice, Instructor.....	1,620.00
Riggs, Ralph B., Instructor.....	1,710.00
Shea, Josephine, Instructor.....	1,710.00
Tarrant, Thalia, Instructor.....	1,710.00
Tucker, Grace, Instructor.....	1,620.00
_____, Instructor (English).....	1,710.00
_____, Instructor (Mathematics).....	1,710.00
	\$40,770.00

III. OTHER EMPLOYEES

1. Resignations:

- a. Carl W. Lewis, laborer (janitor), in order to accept a position in another type of work. A requisition is being filed through the proper channels for a successor to Mr. Lewis, effective June 1, 1942, at a salary rate of \$1,380.00 for twelve months.

2. New Positions:

The following new positions are essential in order to meet present needs on the campus, at the farm, and in the buildings of Illinois State Normal University. The creation of these positions is recommended.

- a. Groundsman for primary assignment to the large area surrounding the newly acquired Smith Hall. Salary \$1,380.00 for twelve months, effective June 1, 1942.
- b. Groundsman for general work on the campus in order to assist the present group that finds it impossible to do all of the necessary work assigned to that department. Salary \$1,380.00 for twelve months, effective July 1, 1942.
- c. Janitor to serve as a utility man in connection with the various buildings on the campus where sufficient help is not available at the present time. Salary \$1,380.00 for twelve months, effective July 1, 1942.

TEACHERS COLLEGE BOARD

- d. Carpenter to assist with the maintenance work in connection with the repair force of the University. Salary \$1,380.00 for twelve months, effective June 1, 1942.
- e. Assistant farmer to help with the work at the University Farm. Salary \$1,380.00 for twelve months, effective June 1, 1942.

3. Election of Other Employees:

- a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1942, at salaries indicated, to be paid from the appropriation for Salaries and Wages:

Name and Position	Salary
*Barton, O. Lillian, Dean of Women	\$ 3,900.00
Boundy, Lottie, Assistant in Programming	1,800.00
Breeding, Dorothy, Assistant in Health	1,080.00
†Brenneman, Elsie, Registrar and Director of Admissions	3,300.00
†Carrington, J. W., Director of Training Schools	5,340.00
Clem, Ruth, Audit Clerk and Secretary to Business Manager	1,800.00
Fairchild, R. W., President	7,500.00
Fawver, Ben, Assistant in Science	960.00
Fox, Sarah, Secretary to the Director of Training Schools	1,320.00
*Goodier, Floyd T., Director of Integration	4,320.00
†Hall, Gertrude M., Director of Publicity and Alumni Relations	2,520.00
†Harpster, C. E., Principal of Affiliated Children's Schools	3,360.00
Irvin, L. E., Business Manager	3,600.00
Keaton, Anna L., Assistant Dean of Women	5,000.00
Kelley, Moreen, Assistant in Research and Records	1,680.00
King, Dorothy W., Secretary to the President	1,800.00
Linkins, R. H., Dean of Men	4,680.00
Meeker, Lorene, Assistant Director of Placement	1,800.00
Melrose, Ferne, Recorder	1,800.00
Ream, Willetta, Assistant in Student Adjustment	900.00
Rich, Wilhelmina, Secretary to the Director of Publicity	1,380.00
Roseman, Ferne, Cashier	1,500.00
Russell, Helen, Clerk	1,320.00
†Schroeder, H. H., Dean	6,000.00
Sorensen, Ellen, Secretary to the President and Assistant in Alumni Work	1,680.00
Sluder, Edna, Secretary to Dean of Women	1,500.00
Staker, Anna F., Assistant in Health	1,380.00
†Warren, Mae Clark, Director of Fell Hall	3,000.00
White, William V., Assistant in Printing	2,400.00
Zanni, Elba, Secretary to Registrar	1,560.00
Dodge, Flora P., Secretary (Emerita)	720.00
_____, Assistant in Men's Personnel	1,200.00
	\$80,100.00

†Professor; *Associate Professor; †Assistant Professor.

- b. The appointment of the following persons is recommended to be paid from the Income Fund at salaries opposite their names for a twelve months period beginning July 1, 1942:

Akin, Anna, Assistant Cook (Fell Hall)	\$ 1,140.00
Barclay, Mamie, Domestic (Janitress)	1,080.00
Bedinger, Nellie, Domestic (Janitress)	1,080.00
Blankenship, Mary, Domestic (Fell Hall Dining Room)	900.00
Bonny, Catherine, Domestic (Janitress)	1,080.00
Calhoun, Alvin O., Laborer (Janitor)	1,440.00
Downing, Emilie, Domestic (Fell Hall Kitchen)	900.00
Dunn, Ollie, Laborer (Grounds)	1,440.00
Foltz, Marion, Laborer (Fireman)	1,440.00
Francis, Melissa, Domestic (Fell Hall Laundry)	1,080.00
Gaines, Walter, Laborer (Janitor)	1,440.00
Grimes, Frances, Cook (Fell Hall)	1,260.00
Hill, Charles, Fireman	1,440.00
Hollingsworth, Otis B., Laborer (Janitor)	1,440.00
Janick, Frank, Watchman	1,440.00
Karloek, Nell, Domestic (Fell Hall Laundry)	1,020.00
Kiper, W. A., Watchman	1,440.00
Kniery, Simon, Fireman	1,440.00
Lawson, W. P., Superintendent of Buildings	2,100.00
McGuire, Ferdinand, Laborer (Grounds)	1,440.00

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Mead, Herman, Stationary Engineer.....	\$ 2,100.00
Mercier, Charles, Head Farmer.....	1,800.00
Miller, Henry, Laborer (Janitor).....	1,440.00
Million, Earl C., Laborer (Janitor).....	1,440.00
Monical, William, Laborer (Farm).....	1,380.00
Nice, Roscoe, Laborer (Janitor).....	1,440.00
Paxton, Roy, Laborer (Grounds).....	1,380.00
Ramseyer, Albert, Laborer (Engineer).....	1,440.00
Hansen, Harry P., Laborer (Grounds).....	1,380.00
Rein, Carl, Superintendent of Grounds.....	2,280.00
Rhoads, Carl, Laborer (Grounds).....	1,380.00
Rice, W. A., Laborer (Janitor).....	1,500.00
Schmalz, Otto, Laborer (Grounds).....	1,440.00
Thompson, Emmett, Laborer (Janitor).....	1,440.00
Upperman, Elzy, Laborer (Janitor).....	1,440.00
Wardell, Elizabeth, Domestic (Fell Hall Kitchen).....	900.00
Zook, Elmer, Laborer (Janitor) (2 months).....	230.00
_____, Laborer, (Janitor) (Successor to Zook).....	1,150.00
_____, Laborer (Janitor).....	1,380.00
_____, Laborer (Janitor).....	1,380.00
_____, Laborer (Grounds).....	1,380.00
_____, Laborer (Grounds).....	1,380.00
_____, Laborer (Farm).....	1,380.00
	\$58,500.00

c. The appointment of the following persons is recommended to be paid from the Repair and Equipment Fund at salaries indicated opposite their names for a twelve months period beginning July 1, 1942:

Beckley, James J., Laborer (Utility).....	\$ 1,440.00
Craig, Ralph, Laborer (Utility).....	1,440.00
Speers, William E., Carpenter.....	2,100.00
_____, Laborer (Utility).....	1,380.00
	\$ 6,360.00
Student Help (Income Fund).....	\$15,000.00

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM

Although considerable work is being done upon the curricula of the University involving the regular work of teacher education on both the elementary and secondary levels and with special emphasis upon the approaching program of graduate work, attention is being concentrated upon the programs authorized and approved by the military departments of the United States. The following types of work will be offered for credit:

1. Navy Programs:

Illinois State Normal University has been definitely approved for offering the Navy V-1 program to those entering students and others eligible for such work. Cooperation in connection with enlistment under V-5 (Naval Aviation) and V-7 (Reserve Officers Training) is being given by the University along such lines as designated by the United States Navy.

2. Army Programs:

Participation of Illinois State Normal University is assured in the new programs being worked out by the United States Army, especially in the field of aviation. Details of these programs have not been finally developed and therefore specific commitments cannot be made at the present time as in the case of the United States Navy.

3. Civilian Pilot Training :

Since the summer of 1940, Illinois State Normal University has been operating a number of units of the Primary Civilian Pilot Training program. This type of work is now to be continued upon an even larger scale and the Secondary program for advanced work, both ground and flight, is to be made available through cooperation with the Bloomington Municipal Airport.

VI. BUILDINGS AND GROUNDS

It is necessary to make a rather unsatisfactory report on the building program at the present date.

1. Addition to McCormick Gymnasium :

This project is definitely out of consideration for the duration of the war, or at least until such time as government restrictions are altered to make possible the consideration of such construction. In the meantime, plans are being drawn for this addition in order to have it ready the moment that construction can be considered.

2. Smith Hall :

With \$13,800.00 available for much needed reconditioning of electrical and plumbing equipment in Smith Hall, there is some question as to how far we may be able to proceed under present government regulations calling for replacement of condemned and worn-out materials. The Division of Architecture and Engineering is working upon this situation.

3. Fell Hall :

The work has been started on the necessary changes to be made to the front of Fell Hall and this work should proceed with dispatch as soon as all of the materials have arrived. These were ordered some time ago and constitute a type of material on which there is no government restriction. The contract was let before government regulations limited expenditures for such work.

There is some doubt as to whether the alterations in the basement of Fell Hall can be made, or at least the extent to which these can be made, both because of the size of the contract and the nature of the materials involved.

4. Farm Buildings :

The contract for the construction of the farm buildings was let prior to the government regulation restricting the size of contracts and materials for these buildings are on the grounds. An authorization from the federal government to proceed with this work is expected any moment.

5. University High School Library :

Bids were recently opened for the construction work involved in changing the present high school study hall into a library.

The amount of this contract is under the limit set by the federal government and as soon as a few adjustments can be made in order to keep the expenditures within the requisition that has been filed, work will proceed. It is expected that this much-needed library will be available September 1, 1942.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. War Activities :

The University is continuing to cooperate with various authorities in the furtherance of the war emergency program. Recently, the shops of the University were made available on a twenty-four hour basis, seven days a week. The last project undertaken has been the training of employees of certain industrial plants in Bloomington where new and special machinery has been or is being installed in order to carry out war contracts. This work is without expense to the University since all instruction, materials, etc., for this work are provided by the federal government.

Through cooperation with the University of Illinois, a program in radio education is made available to civilians without cost to the University. Instruction, utilities, and any materials needed are provided by the University of Illinois Extension Service. The physical science laboratories of the University are made available for this cooperative program.

The buildings constructed about two years ago by the National Youth Administration on the University Farm have been made available to whatever branche of the military service may make first call for such housing. There has been some talk of establishing at this location a federal radio communications school involving units of approximately three hundred young men.

X. SUMMARY

Board approval of the following recommendations is requested :

1. Acceptance of the resignations of Margaret M. Barto, Esther Hume, L. G. Stone, John H. French, Ernestine Weem.
2. Granting of leaves of absence to Edwin G. Struck and Harold F. Koepke.
3. Acceptance of the resignation of Carl W. Lewis as janitor.
4. Creation of the following new positions: groundsman (two positions), janitor, carpenter, and farm assistant.
5. Employment of faculty for the regular 1942-1943 school year at salaries indicated.
6. Employment of those persons listed under "other employees" at salaries and for periods indicated.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB**

To be presented at the meeting of the Teachers College Board at Macomb, May 18, 1942.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

- Following is a detailed record of the extension work handled during this college year:

Extension, First Semester, 1941-1942

	Men	Women	Total
DeKalb	22	22	22
Dixon	28	28	28
Dixon	1	24	25
Freeport	1	43	44
Geneva	1	30	31
Geneva	2	28	30
Joliet	13	15	28
LaSalle	1	21	22
Lena	6	19	25
Mt. Carroll	6	19	25
McHenry	3	19	22
Marseilles	1	20	21
Mendota	20	20
Pecatonica	2	18	20
Princeton	27	27
Rockford	1	23	24
Rockford	21	21
Rockford	1	29	30
Sterling	2	23	25
Total, First Semester.....	41	449	490

Extension, Second Semester, 1942

Belvidere	1	27	28
DeKalb	2	29	31
DeKalb	24	24
DeKalb	2	9	11
DeKalb	14	14
Freeport	22	22
LaSalle	31	31
Princeton	19	19
Rockford	2	34	36
Total, Second Semester.....	7	209	216
Grand Total	48	658	706

- Our preparations for commencement June 10, 1942, 10:00 A.M., and its attendant activities are now complete. Dr. Dwayne Orton, president of the Stockton, California, Junior College, who is now Educational Consultant in the United States Office of Education, will deliver the commencement address on Wednesday, June 10, to the subject, "Air Conditioning Youth."
- There has been considerable interest on the part of the students this year who want to hold commencement out of doors. At the last faculty meeting, the faculty voted to appoint a

committee to confer with the student group and make plans and arrangements for holding commencement outside. This will necessitate two plans so that the exercises may be held indoors in case of inclement weather. At the present time these plans are not definite.

4. In accordance with the policy adopted by the Board some time ago, the degree and diploma graduates for this college year will not be reported until after the close of the spring quarter. Our records at the present time indicate that the number will exceed that of preceding years with the degree graduates in the lead.

II. FACULTY

1. I wish to report for approval the appointment of Mrs. Milo Whittaker to serve as assistant director of Williston Hall during the absence of Miss Morrison. Mrs. Whittaker has her Bachelor's degree from Monmouth College and her Master's degree from the State University of Iowa. She has had teaching experience in English at the East Moline Township High School and at the De Kalb Township High School. Mrs. Whittaker has also done substitute teaching at the college here. She receives a salary of \$200 per month while she is employed. This is a substitute appointment.
2. I wish to submit the salary schedule for faculty and employees for this college year—1942-1943.

Faculty Payroll for 1942-1943—Nine Months Salaries and Wages

Anderson, Alma, Associate Professor and Department Head.....	\$ 2,745.00
Anderson, Miriam, Associate Professor and Department Head.....	2,745.00
Annas, A. Neil, Associate Professor and Department Head.....	3,465.00
Appell, Carl, Associate Professor and Teacher.....	2,850.00
Beatty, E. C. O., Professor and Director of Extension.....	3,420.00
Beals, R. G., High School Supervisor.....	500.00
Bellis, Bertha, Professor and Training Teacher.....	3,000.00
Bloomster, A. Maurine, Instructor and Training Teacher.....	2,250.00
Bowers, Victor, Instructor.....	2,500.00
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,350.00
Burton, Emily, Assistant Professor and Training Teacher.....	2,300.00
Butterfield, George P., Assistant Professor and Teacher.....	2,300.00
Cain, Lucile, Instructor.....	2,300.00
Caldwell, Loren T., Associate Professor and Teacher.....	2,800.00
Coar, Birchard, Associate Professor, Director of Band and Orchestra....	2,745.00
Cobb, Lillian, Professor and Department Head.....	3,000.00
Connor, J. Hal, Professor and Department Head.....	3,420.00
To be supplied, Teacher, Unclassified (Part-time).....	840.00
Crawford, Paul, Instructor.....	2,400.00
DeLaussus, Wilma, Assistant Professor and Teacher.....	2,350.00
Eaton, Durward, Assistant Professor and Teacher.....	2,500.00
Edel, E. F., Assistant Professor and Teacher.....	2,540.00
Evans, George G., Assistant Professor and Department Head.....	3,300.00
Fouser, Charles E., Associate Professor and Teacher.....	2,800.00
Gabel, Otto J., Professor and Teacher.....	3,420.00
Gordon, Lenore, Librarian.....	1,850.00
Helmbich, Howard W., Professor and Department Head.....	3,420.00
Gould, William C., Assistant Professor and Teacher.....	3,400.00
Hains, John R., Associate Professor and Teacher.....	2,800.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,690.00
Hauby, Bernadine, Assistant Professor and Head Librarian.....	2,150.00
Hart, Jean I., Instructor.....	2,200.00
Harrison, Paul, Associate Professor and Teacher.....	3,000.00
Hayes, M. C., Associate Professor and Teacher.....	3,400.00
Hayter, Earl W., Associate Professor and Teacher.....	2,850.00
Helmich, Eugene, Associate Professor and Teacher.....	3,000.00
Hill, Wilma, Assistant Professor and Teacher.....	2,400.00

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Howell Charles E., Associate Professor and Teacher.....	\$ 2,900.00
Jackman, Gladys, Teacher, Unclassified (Part-time).....	700.00
Jaymeson, Hugh, Professor and Department Head.....	3,420.00
Jenks, I. J., Assistant Professor and Teacher.....	2,690.00
King, Annie E., Assistant Professor and Training Teacher.....	2,250.00
McKee, Eva, Assistant Professor and Teacher.....	2,350.00
McKinzie, Ralph, Instructor.....	2,300.00
Maybauer, Madeline, Assistant Professor and Training Teacher.....	2,250.00
Messenger, Helen R., Professor and Teacher.....	3,420.00
Montgomery, Charles, Professor and Department Head.....	3,650.00
Neptune, Celine, Associate Professor and Department Head.....	3,100.00
Neptune, Katherine, Assistant Professor and Librarian.....	2,250.00
Oakland, Milo T., Assistant Professor and Department Head.....	3,400.00
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	2,250.00
O'Connell, William, Assistant Professor and Department Head.....	2,600.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,250.00
Pratt, Bertha, Instructor, Assistant in Library.....	1,200.00
Resnikow, Sylvia, Assistant Professor and Teacher.....	2,350.00
Seed, Mary Jane, Assistant Professor and Teacher.....	2,250.00
Small, B. Mae, Assistant Professor and Teacher.....	2,400.00
Stelford, Norma, Assistant Professor and Teacher.....	2,550.00
Stensland, Minnie, Assistant Professor and Teacher.....	2,350.00
Storn, William B., Associate Professor and Department Head.....	3,490.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	2,500.00
Terwilliger, George, Assistant Professor and Teacher.....	2,600.00
Trager, Lela, Assistant Professor and Teacher.....	2,250.00
Uhlund, Maude, Associate Professor and Teacher.....	2,900.00
Valentine, Bessie, Rural Training Teacher.....	590.00
Vincent, Grace, Rural Training Teacher.....	590.00
Walker, Katherine, Librarian.....	1,800.00
Wiggert, Elsie, Assistant Professor and Teacher.....	2,300.00
Williams, Esther, Instructor and Training Teacher.....	2,300.00
Williams, Mary, Associate Professor and Teacher.....	3,300.00
Wiswall, Vera, Assistant Professor and Teacher.....	2,350.00
Woolhiser, Ethel, Associate Professor and Teacher.....	3,100.00
Yoakam, Doris G., Associate Professor and Teacher.....	2,745.00
Total—Faculty Payroll—Nine Months.....	\$185,695.00

Faculty, Williston Hall and Employees—Twelve Months
Income Fund

Anderson, Amanda, Domestic.....	\$ 715.00*
Bowman, Mary Alice, Domestic.....	660.00*
Jacox, George, Laborer.....	1,500.00
Johnson, Alice M., Assistant Director, Williston Hall.....	2,200.00*
To be supplied, Domestic.....	715.00*
McClelland, Mollie, Domestic.....	770.00*
Mathaly, Walter, Fireman.....	1,500.00
Morrison, Donald, Director, Williston Hall.....	2,400.00*
Ough, Marian, Domestic.....	835.00*
Swanson, Theodore, Laborer.....	1,380.00
Turnbloom, Elmer, Janitor.....	1,350.00
Ward, Charlotte, Assistant Cook.....	835.00*
Wiltse, Emma, Domestic.....	770.00*
To be supplied, Domestic.....	770.00*
Total—Faculty, Williston Hall and Employees—Twelve Months.....	\$16,430.00

* On 11 Months Basis.

President and Employees for 1942-1943
Salaries and Wages—Twelve Months

Adams, Karl L., President.....	\$ 7,500.00
Adams, E. Louise, Assistant Professor Emeritus.....	1,390.00
Anderson, Emil A., Business Manager.....	3,600.00
Barbatti, Marie, Assistant Stenographer.....	1,380.00
Benes, Lewis C., Physician and Director of Health Service.....	3,600.00
Bjelk, Nels, Janitor.....	1,560.00
Campbell, Alexander, Laborer.....	1,500.00
Chute, Oscar M., Director of Training.....	4,500.00
Clark, James A., Stationary Engineer and Head Engineer.....	2,320.00
Clark, Ruby, Instructor.....	2,400.00
Conde, Marian, Instructor and Assistant to Dean of Women.....	1,200.00
Ebbeson, Andrew, Fireman.....	1,500.00
Eychaner, P. J., Janitor.....	1,380.00
Fink, Stuart D., Principal of Training School.....	3,500.00*
Groves, Leta, Junior Stenographer.....	1,200.00
Hanson, Ernest E., Dean of Men.....	3,600.00
Harden, Halstead, Fireman.....	1,500.00
Hiatt, Fred, Laborer.....	1,500.00

PROCEEDINGS

Holbo, Elmer, Laborer.....	\$ 1,380.00
Homan, Fred C., Stationary Engineer.....	1,600.00
Huhta, Walter, Janitor.....	1,500.00
Jacox, Clarence, Carpenter.....	2,250.00
Johnson, Arthur F., Superintendent of Buildings.....	2,100.00
Johnson, Olive S., Head Bookkeeper.....	1,950.00
Jorgensen, Florence, Principal Stenographer.....	1,600.00
Koski, Frances, Junior Stenographer.....	1,320.00
Liefheit, Edith, Registrar.....	2,640.00
Long, Taylor, Laborer.....	1,380.00
Mann, Jessie R., Assistant Professor Emeritus.....	1,450.00
Matrinson, Leslie, Laborer.....	1,380.00
Mattson, Martin, Janitor.....	1,380.00
Merritt, L. Eveline, Assistant Professor Emeritus.....	1,450.00
Mobeck, Andrew, Laborer.....	1,500.00
Moor, Helen S., Dean of Women.....	3,600.00
Oberg, Otto, Janitor.....	1,500.00
Panttila, Anna, Laborer.....	1,200.00
Parson, S. F., Professor Emeritus.....	1,800.00
Peterson, O. E., Department Head and Director of Placement.....	5,425.00
Scent, Ada, Assistant Stenographer.....	1,200.00
Scott, Bette, Assistant Stenographer.....	1,080.00
Simonson, Ida S., Professor Emeritus.....	1,770.00
Sparrow, Floyd, Laborer.....	1,380.00
Sperling, Clara, Secretary to the President.....	1,800.00
Street, Paul, Director of Public Relations and Alumni Secretary.....	2,900.00
Swinbank, William, Superintendent of Grounds.....	2,100.00
Zulauf, R. M., Dean of the Faculty.....	4,600.00
To be supplied, Stationary Engineer.....	1,600.00
Student Assistants.....	9,285.00
Pro Rata Training Teachers, Elementary and Secondary.....	14,335.00
Student Help.....	8,500.00
Total, President and Employees—Twelve Months.....	\$134,083.00

* 11 Month Basis.

III. OTHER SCHOOL EMPLOYEES

I wish to report for confirmation on the part of this Board the employment of the following employees:

1. Mr. Elmer Holbo of De Kalb, who is employed as a laborer in place of Mr. Robert Hickey, who resigned, will help with the cleaning work in the Administration Building. He began work on April 20 and will receive a salary of \$115 a month.
2. Mr. Walter Huhta of De Kalb, who is taking the place of Mr. Anton Barauski as janitor in the men's physical education department, began work on March 23. He will receive a salary of \$125 a month.
3. Mr. Martin Mattson of De Kalb, who will take the place of Mr. Joseph Hart, janitor at the McMurry Training School, began work on March 30. He will receive a salary of \$115 a month.
4. I wish also to report the employment of Miss Mary A. Bowman of Xenia, Illinois, as domestic at Williston Hall. She is taking the place of Mrs. Ida Tadd. Miss Bowman began work on April 14 and will receive a salary of \$55 a month plus maintenance. (Resigned.)

These persons were secured through the regular channels and approved for appointments for these positions.

At the present time we are filling another position at the dormitory caused by the resignation of one of our domestics who secured a position in a bakery in De Kalb at an increased salary. Arrangements are being carried out for filling this position and I will report her name at the next meeting of the Board.

IV. THE ORGANIZATION

1. Last summer the college began classes an hour earlier than usual. The faculty voted this year to continue this practice so that classes will begin at 7:00 A. M. this summer.
2. I wish to present for approval the college calendar for the year 1942-1943.

FALL QUARTER, 1942

Tuesday, September 8.....Faculty Meeting. 8:00 P.M.
 Wednesday, September 9...Freshman Week begins. 8:00 A.M.
 Saturday, September 12.....Registration for other students.
 8:00 A.M.
 Monday, September 14.....Class work begins. 8:00 A.M.
 Saturday, October 10.....Homecoming
 Friday, October 16...Meeting of State Teachers Association
 Wednesday, November 11.....Holiday
 Wednesday, November 25.Thanksgiving recess begins. 12:00 M.
 Monday, November 30.....Class work resumes. 8:00 A.M.
 Wednesday and Thursday, December 2, 3.....Examinations
 Friday, December 4.....Close of Fall Quarter. 4:00 P.M.

WINTER QUARTER, 1942-1943

Monday, December 7..Registration for all students. 8:00 A.M.
 Tuesday, December 8.....Class work begins. 8:00 A.M.
 Friday, December 18.....Christmas recess begins. 4:00 P.M.
 Monday, January 4.....Class work resumes. 8:00 A.M.
 Wednesday and Thursday, March 10, 11.....Examinations
 Friday, March 12.....Close of Winter Quarter. 4:00 P.M.

SPRING QUARTER, 1943

Monday, March 15....Registration for all students. 8:00 A.M.
 Tuesday, March 16.....Class work begins. 8:00 A.M.
 Friday, April 16.....Easter recess begins. 4:00 P.M.
 Monday, April 26.....Class work resumes. 8:00 A.M.
 Friday and Saturday, May 7, 8.....N.I. Conference on
 Supervision
 Sunday, June 6.....Baccalaureate. 3:00 P.M.
 Monday and Tuesday, June 7, 8.....Examinations
 Wednesday, June 9.....Commencement. 10:00 A.M.
 Wednesday, June 9.....Close of Spring Quarter. 4:00 P.M.

PROCEEDINGS

SUMMER SESSION, 1943

Monday, June 14.....Registration. 8:00 A.M.
Tuesday, June 15.....Class work begins. 8:00 A.M.
Friday, August 6.....Close of Summer Session. 4:00 P.M.

FALL QUARTER, 1943

Tuesday, September 14.....Faculty Meeting. 8:00 P.M.
Wednesday, September 15..Freshman Week begins. 8:00 A.M.
Saturday, September 18.....Registration for other students.
8:00 A.M.

V. THE CURRICULUM

1. It has been felt for some time that the student teaching program at the De Kalb Township High School is very unsatisfactory because there are too many students for adequate service. It is now proposed, and this plan has been approved by the college Curriculum Committee, to send some of these students to out of town high schools. The cooperation of the several departments of the college will be encouraged in choosing high schools and training teachers adequate to the responsibilities they will assume in helping to train teachers. A program will be set up for prospective training teachers to acquaint them with their supervisory responsibilities in connection with the student teachers in their charge. Students who enter this program will spend twelve weeks of full time student teaching and will receive three credits for 360 hours of work.
2. The committee also agreed to the proposal that all elementary student teachers be required to spend a full half day for a term in addition to a quarter day of student teaching as has been practiced in the rural curriculum. This assignment can be either in the first unit or in the second unit of student teaching.
3. For several years there has been much discussion by the faculty concerning the grading system at the college. Under the present system, a student is not penalized for a failing grade since it was not included in the divisor. At the faculty meeting held on May 6, the faculty voted to change the grading system so that every grade be included in the divisor and this method of determining honor points shall apply to all grades given. This will go into effect in September, 1942.

VI. BUILDINGS AND GROUNDS—No report.

TEACHERS COLLEGE BOARD

VII. AUXILIARY ENTERPRISES

The Teachers College Income Fund shows the following report from January 1, 1942, to March 31, 1942:

RECEIPTS	
Surplus from 61st Biennium.....	\$ 437.50
Board and Room, Williston Hall.....	\$12,193.96
Meals, Williston Hall.....	1,418.05
Registration Fees.....	6,089.00
Registration Fees, Extension.....	1,512.00
Library Fines.....	134.00
Transcript Fees.....	61.00
Sales and Service.....	68.45
Miscellaneous Collections.....	18.50
	\$21,494.90
Previously remitted.....	37,020.00
	\$58,952.20

EXPENDITURES	
Salaries.....	4,259.13
Telephone.....	53.20
Postage.....	489.60
Travel.....	2,265.67
Food.....	6,188.09
Household Supplies.....	612.88
School Supplies.....	50.30
Library and Amusements.....	1,790.85
Grounds and Garden Supplies.....	104.76
Medical and Laboratory Supplies.....	298.33
Miscellaneous Supplies.....	373.55
Furniture.....	123.70
Instruments and Apparatus.....	286.94
Books and Maps.....	233.23
Household Equipment.....	50.95
Miscellaneous Equipment.....	78.67
Repairs — Buildings.....	47.32
	\$17,307.17
Previously reported.....	15,660.56
	\$32,967.73
Balance, March 31, 1942.....	\$25,984.47

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

Action is requested on the following:

1. Approval of the substitute appointment of Mrs. Milo Whitaker at the salary indicated.
2. Approval of the payroll for faculty and employees for the year 1942-1943.
3. Approval of the appointment of the employees listed at the time and salaries indicated.
4. Approval of the college calendar for 1942-1943.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Macomb, May 18, 1942

To the Chairman, Secretary, and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance—No report.
2. Scholarships.

Teachers college scholarships for 1941-42 have been accepted as follows:

Student's Name and High School	Class	Quarters in Attendance
1. Alsbury, Tyner, Vandalia.....	Fr.	3
2. Arnold, Marjorie Anna, Waggoner.....	Fr.	3
3. Bail, Philip Eugene, St. Elmo.....	Sr.	1 (F)
4. Banning, Geneva Anne, Paris.....	Fr.	2 (F, W)
5. Barco, Mary Catherine, Oakwood.....	Sr.	3
6. Baughman, Emmett Earl, Edwardsville.....	So.	3
7. Baughman, Shirley Edith, Edwardsville.....	Jr.	3
8. Bayles, Bernice Doylene, Clay City.....	Fr.	2 (F, W)
9. Black, Robert William, Lanphier (Springfield).....	Fr.	3
10. Bokenkamp, Robert William, Clay City.....	Jr.	3
11. Booth, Katherine Norma, Rantoul.....	Fr.	2 (F, W)
12. Boyd, Catherine Eloise, Sullivan.....	Fr.	3
13. Brent, Jewell Allen, Harter-Stanford.....	Jr.	3
14. Bullock, Betty Jean, Danville.....	Fr.	3
15. Burgener, Elizabeth Suzanne, Olney.....	So.	3
16. Buss, Lottie Lucille, Olney.....	Sr.	3
17. Chapman, Darrell Milton, Mt. Vernon.....	So.	3
18. Coen, Florence Grace, Neoga.....	Fr.	3
19. Cole, Beryl Wendell, Fillmore.....	Jr.	1 (S)
20. Collins, Beulah Louise, Casey.....	Sr.	3
21. Cooper, Alice Mildred, Potomac.....	Jr.	3
22. Covi, Dario A., Livingston.....	Jr.	3
23. Cress, Jeanne, Hillsboro.....	Jr.	3
24. Currey, Fred, Brocton.....	So.	3
25. Daily, Wilma Jean, Sumner.....	So.	3
26. Diller, Burnetta, Mattoon.....	Fr.	3
27. Dively, Kathryn Elizabeth.....	So.	3
28. Dolan, Eugene George, Pana.....	So.	3
29. Duncan, Lydia Doris, Brownstown.....	So.	3
30. Dyson, Everett Eugene, Homer.....	Fr.	3
31. Eaton, John Woodrow, Charleston.....	Sr.	3
32. Eaton, Minnie Pauline, Charleston.....	Fr.	1 (F)
33. Ellis, Ruth Hope, St. Jacob.....	So.	3
34. Engel, Betty Jean, Stewardson.....	Fr.	3
35. Erickson, Eleanor Enid, Kankakee.....	Sr.	3
36. Epsy, Ruth Evelyn, Palestine.....	Fr.	3
37. Euell, Russell Eugene, East St. Louis.....	Jr.	3
38. Fackler, Mary Margaret, Tolono.....	Fr.	3
39. Fagen, Lillian, Danville.....	Fr.	3
40. Finley, Esther Elaine, Bridgeport.....	Fr.	3
41. Fisher, David, Charleston.....	Jr.	3
42. Foster, Doris Ruth, Mt. Carmel.....	So.	3
43. Frame, Maxine Rennels, T. C. (Charleston).....	Sr.	3
44. Gallagher, James Douglas, Stewardson.....	So.	3
45. Garner, Betty, Altamont.....	Fr.	3
46. Glover, Barbara, Mahomet.....	Fr.	2 (F, W)
47. Goldsmith, Jennie Lou, Olney.....	So.	3
48. Grable, Kathryn Marie, Paris.....	Fr.	3

TEACHERS COLLEGE BOARD

Student's Name and High School	Class	Quarters in Attendance
49. Green, Rosalie, Hillsboro.....	Fr.	2 (F, W)
50. Greene, Charlotte Mary, Charleston.....	Fr.	3
51. Grossman, Mary Eleanor, Robinson.....	Fr.	3
52. Grubb, Theima Lucille, Sumner.....	Fr.	3
53. Grundy, Alma Rose, Morrisonville.....	So.	3
54. Guthrie, Grace, Allerton.....	Jr.	3
55. Guthrie, Margaret Ruth, Allerton.....	Sr.	3
56. Hanks, James Leroy, Crossville.....	So.	3
57. Hannekan, Mary Rita, Ramsey.....	So.	2 (F, W)
58. Harvey, Margaret Rose, Newton.....	So.	3
59. Hathaway, Ruth Inez, Hutsonville.....	Jr.	3
60. Henry, Helen Louise, Georgetown.....	Fr.	3
61. Henschen, Leona Mildred, Rosamond.....	So.	3
62. Hensen, Dorothy June, Hillsboro.....	Sr.	3
63. Herbord, LoEva Margaret, Rosamond.....	Fr.	3
64. Herron, Don Eugene, Findlay.....	So.	3
65. Hoehn, Kathryn Mary, Witt.....	Sr.	3
66. Honn, Loren Daniel, Hindsboro.....	Fr.	3
67. Hough, Leonard Webster, Noble.....	Fr.	1 (F)
68. Huber, James, Coffeen.....	So.	1 (F)
69. Hunter, Helen Irene, Oakland.....	So.	3
70. Ingram, Frances Grace, Toledo.....	Sr.	3
71. Isley, Hazel Charlene, Newton.....	Sr.	3
72. Jarooe, Mary J., Grayville.....	Fr.	3
73. Jenkins, Wanda Pauline, St. Elmo.....	Fr.	3
74. Jensen, Dorothy Marie, Neoga.....	Sr.	3
75. Johnson, Marvin Erwin, Albion.....	So.	3
76. Joley, Esther Marguerite, Pana.....	So.	3
77. Jordan, Edna Louise, Moweauqua.....	Fr.	3
78. Kersch, Jack James, Lane Tech (Chicago).....	Fr.	3
79. Kidwell, Florence Catherina, Willow Hill.....	Jr.	2 (F, S)
80. King, Norma Jane, T. C. (Charleston).....	So.	3
81. Kingery, Robert Eleanor, Greenup.....	Jr.	1 (F)
82. Kirkham, Madge Ellen, Kansas.....	Sr.	3
83. Kite, Frieda Eleanor, Casey.....	So.	3
84. Kuhn, Brigitta, Paris.....	Sr.	3
85. Lake, William Frederick, Bridgeport.....	So.	3
86. Lane, Willa Frances, Henning.....	Fr.	3
87. LeBeck, Helen Louise, Harvel.....	So.	3
88. LeCount, Beryl Brooks, Georgetown.....	So.	3
89. Leeds, Juanita, West Salem.....	Fr.	3
90. Leedy, Louise Elizabeth, Robinson.....	So.	3
91. Lichtenwalter, Dora Lucinda, Toledo.....	So.	3
92. Lindley, Charles E., Hutsonville.....	So.	3
93. Lionberger, Elizabeth Jane, Robinson.....	Jr.	3
94. Little, Marguerite, Paris.....	Jr.	3
95. Lockyer, Rosemary Sue, Gillespie.....	Fr.	3
96. Lumbrick, Anna Jane, Shelbyville.....	Jr.	3
97. Maness, Fae, Salem.....	Jr.	3
98. Manuell, Anna Louise, Taylorville.....	Fr.	3
99. McCarthy, Mary Elizabeth, Lawrenceville.....	Fr.	3
100. McCormack, Eileen Louise, Newton.....	Fr.	3
101. McGee, Rosemary, Harter-Stanford.....	So.	3
102. McKinney, Donald, Bridgeport.....	Fr.	3
103. McMorris, Leland M., Greenup.....	Fr.	1 (F)
104. Michael, Lillian Cora, Highland.....	Sr.	3
105. Montgomery, Lorraine, Flat Rock.....	Fr.	3
106. Moore, Martha, T. C. (Charleston).....	Jr.	3
107. Moore, Robert Dale, Niantic.....	Sr.	3
108. Murphy, Geneva June, Marshall.....	Sr.	3
109. Murphy, Hazel Bernadine, Kansas.....	So.	3
110. Nantkes, Audrey Lucille, Witt.....	Fr.	3
111. Nash, Betty Catherine, Mattoon.....	Sr.	3
112. Neikirk, Mary Ellen, Mt. Carmel.....	Fr.	3
113. Nicoson, Wanda Eileen, Redmon.....	So.	3
114. Oliver, Earl Lester, Charleston.....	Sr.	3
115. O'Neal, Charles Baker, Mattoon.....	Fr.	3
116. Owens, Elizabeth Jeanette, Mattoon.....	Fr.	1 (F)
117. Pinkstaff, Esther Bernice, Lawrenceville.....	So.	3
118. Pinkstaff, Mary Inez, Lawrenceville.....	Sr.	3
119. Plunkett, Jane Morine, Palestine.....	Sr.	3
120. Powell, Julia Adeline, Harter-Stanford.....	Sr.	3
121. Probst, Eileen Virginia, Fillmore.....	So.	3
122. Rademaker, Margaret Louise, Marshall.....	Jr.	3
123. Rademaker, Martha Ann, Marshall.....	Fr.	3
124. Radloff, Dolsie Maxine, Strasburg.....	So.	2 (F, S)
125. Ramsey, Naomi Ruth, Windsor.....	Jr.	3
126. Redding, Alfred A., Lanphier (Springfield).....	Sr.	3
127. Rees, Mona Ernestine, Robinson.....	Fr.	3
128. Reese, Vivian Ruth, Fairmont.....	Fr.	2 (F, W)
129. Reinholdt, Eileen Ruth, Effingham.....	Fr.	3

PROCEEDINGS

Student's Name and High School	Class	Quarters in Attendance
130. Rennels, Esther Ellen, Charleston.....	So.	2 (F, W)
131. Rennels, Karl Edward, Humboldt.....	Fr.	3
132. Rennels, Mary Rebekah, Humboldt.....	So.	3
133. Robinson, Robert Newlin, Oblong.....	Jr.	3
134. Schroeder, Virginia Arlene, Nokomis.....	Fr.	3
135. Schumacker, Grace Mary, Teutopolis.....	So.	3
136. Seaman, Robert Franklin, Arthur.....	So.	3
137. Sharp, Wilma Rae, Greenville.....	Fr.	3
138. Shawver, Donald Leroy, Charleston.....	So.	3
139. Sheeks, Clarissa Joan, Mattoon.....	Jr.	3
140. Sheets, Robert Lynn, Oblong.....	Fr.	3
141. Sheppard, Roy, Indianola.....	Fr.	3
142. Shoots, Evelyn Mae, Lerna.....	Fr.	2 (F, W)
143. Simmonds, Charlotte June, Catlin.....	So.	3
144. Sluder, Mary Madalin, Carmi.....	Fr.	3
145. Smith, Ralph Frederick, Windsor.....	Fr.	3
146. Steele, Ralph James, Cowden.....	Jr.	3
147. Stevens, Helen Lee, Centralia.....	So.	3
148. Stites, Helen, Charleston.....	Fr.	3
149. Stout, Ellis Leo, Bridgeport.....	Sr.	3
150. Swisher, Ralph, Newton.....	Jr.	3
151. Swords, Edwin Ira, Bone Gap.....	Jr.	3
152. Taylor, Lee Horsley, Atwood.....	Jr.	3
153. Thompson, Frank Waldo, Witt.....	So.	2 (F, W)
154. Thurn, Mary Adelle, Pana.....	Sr.	3
155. Townsend, Bessie Mae, Charleston.....	Jr.	3
156. Tustin, Helen Elizabeth, St. Francisville.....	Fr.	3
157. Uphoff, Harriett Ann, Findlay.....	Fr.	2 (F, W)
158. Van Gerpen, Virginia Helen, Hartsburg.....	Jr.	1 (F)
159. Walker, Albert, Albion.....	Fr.	2 (F, W)
160. Walters, Jack Willard, Robinson.....	So.	3
161. Walters, John Abner, Hindsboro.....	So.	3
162. Waren, Bernard LeRoy, Hume.....	Fr.	3
163. Warford, Lucy Marion, Oblong.....	So.	3
164. Weaver, Janice LaRue, Sidell.....	Sr.	3
165. Weirick, Charles, Aviston.....	Fr.	3
166. Werner, Harold Cecil, Pana.....	Jr.	3
167. Williams, Wendell Dale, Shelbyville.....	Fr.	3
168. Wilson, Jane, Paris.....	Jr.	3
169. Winget, Rasha Harris, Waterloo.....	Jr.	3
170. Wininger, Victoria Ruth, St. Francisville.....	So.	3
171. Wright, Mary Ellen, Paris.....	So.	3
172. Young, Marjorie Ellen, Neoga.....	So.	3
173. Zimmerman, Margaret Lillian, Fairfield.....	So.	3
174. Zupsich, Joseph Steven, Mt. Olive.....	Sr.	3

Recapitulation		
9 Scholarships 1 quarter at \$10.00....	\$	90.00
14 Scholarships 2 quarters at \$20.00....		280.00
151 Scholarships 3 quarters at \$30.00....		4,530.00
Total		\$4,900.00

3. Student transfer of credit to other educational institutions:

- a. A list of student transfers of credit to other educational institutions since the last report of this item to the Board is filed as Supplement No. 1 to this report.

II. FACULTY

1. Leave of Absence:

- a. Norman Carls, Ph.D., Associate Professor of Geography and Head of the Department of Geography, for the duration of the war emergency, beginning April 1, 1942, in order to accept a position as Associate Instructor in Meteorology with the U. S. Navy.
- b. Stanley C. Robinson, A.M., Instructor in Commerce, for the duration of the war emergency, beginning April 10, 1942, in order to accept a commission as Lieutenant, Junior Grade, in the U. S. Navy.

- c. Olive L. Thompson, A.M., Instructor and Second Grade Critic, for the remainder of the college year and summer school, beginning April 24, 1942, in order to teach Education in the Ball State Teachers College and to attend the University of Southern California.
2. Resignations:
 - a. Alvin V. Pershing, Ph.D., Substitute Assistant Professor of Physics, vice Frank L. Verwiebe on leave, to accept civilian employment as a Physicist with the U. S. Navy, effective April 24, 1942.
3. Substitute Instructors:
 - a. M. Farrin Hoover, A.B., University of Cincinnati, 1930; A.M., Kansas University, 1932; Ph.D., University of Illinois, 1939, as a substitute Instructor in Geography, vice Norman Carls on leave, at a salary of \$300 per month, for the months of April and May.
 - b. Mrs. Mary Shorey Samter, B.Ed., Western Illinois State Teachers College, 1941; A.M., State University of Iowa, 1942, as a substitute Instructor and Second Grade Critic, vice Olive L. Thompson on leave, at a salary of \$50 per week for the last five weeks of the school year, and \$250 for the first half-term of summer school in 1942.
 - c. Andrew Eugene McArthy, B.Ed., Southern Illinois State Normal University, 1930; M.S., University of Michigan, 1934, as a substitute Instructor in Physics, vice Alvin V. Pershing, resigned, at a salary of \$60 per week for the last five weeks of the school year.
4. Retirements as of September 1, 1942:
 - a. Simeon E. Thomas, LL.D., Professor of Social Science and Head of the Department, reached the age of seventy years on February 6, 1942, and is recommended for Emeritus classification as of September 1, 1942. Dr. Thomas joined the faculty in September, 1906, and ends thirty-six years of continuous service.
 - b. Fiske Allen, A.M., Professor of Mathematics and former Director of Teacher Training, reached the age of seventy years on March 9, 1942, and is recommended for Emeritus classification as of September 1, 1942. Mr. Allen joined the faculty in 1913 as Director of Teacher Training, and eight years ago was transferred to full time teaching of mathematics, and will end twenty-nine years of continuous service.
5. Change of Status:
 - a. Charles H. Coleman, Ph.D., Associate Professor to Professor of Social Science and Head of the Department, vice Simeon E. Thomas, retired.
 - b. Harris E. Phipps, Ph.D., Associate Professor and Head of the Department of Chemistry to Professor of Chemistry.

PROCEEDINGS

- c. Hiram Frederick Thut, Ph.D., Assistant Professor to Associate Professor of Botany.
- d. Walter Merritt Scruggs, Ph.D., Assistant Professor to Associate Professor of Zoology.

6. Faculty for Nine Months, 1942-43. (*Indicates Head of Department) :

ART :	
Whiting, Mildred, Ph.D.*, Associate Professor.....	\$ 2,700.00
Hoover, Louis, A.M., Instructor.....	1,890.00
McKinney, Alice, A.M., Instructor.....	1,890.00
McMullen, Mary E., A.M., Substitute.....	Vacant
BIOLOGICAL SCIENCE :	
Botany	
Stover, Ernest L., Ph.D.*, Professor.....	3,510.00
Thut, Hiram Fred, Ph.D., Associate Professor.....	2,700.00
Hygiene	
Cavins, Harold M., Ed.D.*, Associate Professor.....	2,700.00
Zoology	
Spooner, Charles S., Ph.D.*, Professor.....	3,240.00
Scruggs, Walter M., Ph.D., Associate Professor.....	2,700.00
COMMERCE :	
Thompson, James M., Ed.D.*, Associate Professor.....	2,880.00
Dickerson, Earl S., Ed.D., Assistant Professor.....	2,520.00
Robinson, Stanley, A.M., Instructor.....	On leave
Substitute, A.M., Instructor (Aux. list).....	
Hunter, Jessie I., A.M., Instructor.....	1,890.00
EDUCATION :	
Reinhardt, Emma, Ph.D.*, Professor.....	3,240.00
Zeigel, William H., Ph.D., Associate Professor.....	2,700.00
Heise, Bryan, Ph.D., Assoc. Prof. (and Director of Extension Services)	2,880.00
Olsen, Hans C., Ph.D., Associate Professor (and Director of Off-campus Teacher Training).....	2,700.00
ENGLISH :	
McKinney, Isabel, A.M.*, Professor.....	3,600.00
Widger, Howard DeF., Ph.D., Professor.....	3,600.00
Andrews, Franklyn L., A.M., Assoc. Professor.....	2,835.00
Waffle, Eugene M., Ph.D., Assistant Professor.....	2,700.00
Shiley, Robert A. (One-half Speech), Ph.D., Assistant Professor.....	2,700.00
Neely, Winnie D., A.M., Instructor (Aux. list).....	
FOREIGN LANGUAGE :	
Guinagh, Kevin, Ph.D.*, Associate Professor.....	2,880.00
Michael, Elizabeth E., A.M., Assistant Professor (Aux. list).....	
GEOGRAPHY :	
Carls, Norman, Ph.D.*, Associate Professor.....	on leave
Harris, Ruby M., S.M.*, Associate Professor.....	2,700.00
Zeller, Rose, Ph.D., Assistant Professor.....	2,520.00
HOME ECONOMICS :	
Morris, Sadie O., Ph.D.*, Associate Professor.....	2,700.00
Schmalhausen, Ruth, A.M., Assistant Professor.....	1,980.00
Collins, Helen H., M.Ed., Substitute.....	vacant
Warner, Wilma, A.M., Instructor.....	1,800.00
INDUSTRIAL ARTS	
Klehm, Walter A., Ed.D.*, Associate Professor.....	3,060.00
Hughes, Wayne P., A.M., Assistant Professor.....	2,700.00
Landis, Russell H., Ed.D., Assistant Professor.....	2,700.00
LIBRARY :	
Booth, Mary J., B.L.S.*, Associate Professor.....	3,015.00
Duggleby, Esther, M.S. in L.S., Instructor.....	1,800.00
Smith, May, M.S. in L.S., Instructor.....	1,800.00
Love, Harriet, M.S. in L.S., Instructor.....	1,800.00
Stubblefield, Louise, A.M. in L.S., Instructor.....	1,800.00
MATHEMATICS :	
Taylor, Edson H., Ph.D.*, Professor.....	4,500.00
Hostetler, Ruth, A.M., Instructor.....	2,430.00
Allen, Fiske, A.M., Professor.....	vacant
MUSIC :	
Dvorak, Leo J., Ph.D.*, Associate Professor.....	2,700.00
Anfinson, Rudolph K., Ph.D., Assistant Professor.....	2,520.00
Warner, Robert W., A.M., Assistant Professor.....	2,160.00
Hanson, Ethel, A.M., Assistant Professor.....	2,115.00
Johnson, M. Irene, A.M., Instructor (Aux. list).....	
Johnson, Donald, A.M., Instructor (Aux. list).....	
PHYSICAL EDUCATION (MEN) :	
Lantz, Charles P., Ph.D.*, Associate Professor.....	3,105.00
Angus, Winfield S., M.S., Assistant Professor.....	2,250.00
Carson, Gilbert, A.M., Assistant Professor (Aux. list).....	

TEACHERS COLLEGE BOARD

PHYSICAL EDUCATION (WOMEN) :	
McAfee, Florence, Ed.D.*, Associate Professor.....	\$ 2,700.00
Haight, Edith, Ed.D., Instructor (Aux. list)	2,430.00
Hupprich, Mabel, M.S., Assistant Professor.....	2,160.00
PHYSICAL SCIENCE :	
Chemistry	
Phipps, Harris E., Ph.D.*, Professor.....	2,880.00
Coppock, William H., Ph.D., Assistant Professor.....	2,430.00
Albert, Walter A., Ph.D., Assistant Professor.....	2,430.00
Physics	
Kallsback, Ora L., Ph.D.*, Professor.....	3,420.00
Verwiebe, Frank L., Ph.D., Assistant Professor.....	2,700.00
(If needed), Ph.D., Assistant Professor (Aux. list).....
SOCIAL SCIENCE :	
Thomas, Simeon E., LL.D., Professor.....	vacant
Coleman, Charles H., Ph.D.*, Professor.....	3,060.00
Seymour, Glenn H., Ph.D., Associate Professor.....	2,880.00
Alter, Donald R., Ph.D., Assistant Professor (Aux. list).....
Wood, William H., Ph.D., Assistant Professor.....	2,430.00
SPEECH :	
Ross, J. Glenn, Ph.D.*, Associate Professor.....	2,880.00
Williams, Grace, A.M., Assistant Professor (Aux. list).....
TEACHERS COLLEGE HIGH SCHOOL :	
Rothschild, Donald A., Ph.D.*, Associate Professor.....	2,970.00
Ellington, Lena B., A.M., Instructor.....	2,610.00
Carman, Ruth, A.M., Assistant Professor.....	2,610.00
Hendrix, Gertrude, A.M., Assistant Professor.....	2,610.00
Poos, Roberfa, A.M., Instructor.....	2,160.00
Pessenden, Seth A., Ph.D., Assistant Professor.....	2,340.00
Van Horn, Paris J., M.S., Assistant Professor.....	2,250.00
Smith, Marvin, M.S., Instructor.....	1,935.00
Fowler, Ewell, M.S., Instructor.....	1,980.00
Britton, Allen (One-half Elementary School), A.M., Instructor.....	1,935.00
Marks, Ica, M.S., Instructor.....	1,890.00
TEACHERS COLLEGE ELEMENTARY SCHOOL :	
Edwards, Arthur U., Ph.D.*, Assistant Professor.....	2,700.00
Levake, Edith, A.M., Assistant Professor.....	2,610.00
Stevens, Leah, A.M., Assistant Professor.....	2,610.00
Baker, Emily V., Ed.D., Assistant Professor.....	2,340.00
Bankson, Bernice, A.M., Instructor.....	2,115.00
Arnold, Myrtle, A.M., Instructor.....	2,205.00
Saunders, Nannilee, A.M., Instructor.....	2,205.00
Thompson, Olive L., A.M., Instructor.....	2,070.00
Donley, Margaret B., A.M., Assistant Professor.....	2,340.00
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	\$187,065.00

7. Auxiliary list—Nine months faculty, 1942-43. (These persons to be employed only if enrollment sufficient to cause need for class-work ordinarily offered and funds available permit whole or part-time employment. Payable from Income Fund.)

COMMERCE :	
(Substitute), A.M., Instructor.....	\$ 1,980.00
ENGLISH :	
Neely, Winnie D., A.M., Instructor.....	2,160.00
FOREIGN LANGUAGE :	
Michael, Elizabeth E., A.M., Assistant Professor.....	2,070.00
HOME ECONOMICS :	
(Substitute), A.M., Instructor.....	1,890.00
MUSIC :	
Johnson, M. Irene, M.M., Instructor.....	1,800.00
Johnson, Donald, A.M., Instructor.....	1,800.00
PHYSICAL EDUCATION (MEN) :	
Carson, Gilbert, A.M., Assistant Professor.....	2,250.00
PHYSICAL EDUCATION (WOMEN) :	
Haight, Edith, A.M., Instructor.....	2,160.00
PHYSICS :	
(Addition), Ph.D., Assistant Professor.....	2,520.00
SOCIAL SCIENCE :	
Alter, Donald R., Ph.D., Assistant Professor.....	2,610.00
SPEECH :	
Williams, Grace, A.M., Assistant Professor.....	2,070.00
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	\$ 23,310.00

8. Teachers in Affiliated Schools, 1942-43 :

a.	Humboldt Community High School:	
	Greer, Howard, A.M.*, Principal.....	\$ 675.00
	(One-half as Principal of Elementary School)	
	Poorman, Elizabeth, A.B., Instructor.....	270.00
	Haskett, Hazel B., B.Ed., Instructor.....	270.00
	Collins, Everett, M.S., Instructor.....	270.00
	Brookhart, Ruth E., B.Ed., Instructor.....	225.00
b.	Humboldt Elementary School:	
	Bromley, Richard, B.Ed., Instructor.....	360.00
	Leighty, Mary W., Instructor.....	315.00
c.	Kansas Community High School:	
	Roberts, John C., A.M.*, Principal.....	225.00
	Swearingen, Juanece, B.Ed., Instructor.....	225.00
	Durham, Evelyn, B.Ed., Instructor.....	225.00
d.	Charleston Community High School:	
	Harden, Edgar L., A.M.*, Principal.....	90.00
	Cramer, Robert E., B.S., Instructor.....	90.00
	Drummond, Kathleen, M.S., Instructor.....	90.00
	Board of Education, C.H.S.....	405.00
e.	Oak Grove Rural School:	
	Albers, Glenna S., Instructor.....	460.00
f.	Muddy Point Rural School:	
	Johnson, Mabel E., B.Ed., Instructor.....	375.00
g.	Clear Springs Rural School:	
	_____, Instructor.....	450.00
		<hr/>
		\$5,020.00

III. OTHER EMPLOYEES

- Mrs. Blanche Hallowell has completed the ninety-day probationary period and has been recommended to the Civil Service Commission for certification as a Domestic and permanent employment in this rating.
- Isaac Newton Walker, laborer, with assignment as head janitor in the science building, being seventy-two years of age, is recommended for retirement as of September 1, 1942. Mr. Walker completes thirty-five years of service.
- Dorothy Davis, full-time Junior Stenographer at \$90.00 per month, and Maxine Rennels Frame, part-time Junior Stenographer, to full-time positions at the minimum Junior Stenographer salary of \$100.00 per month, as of June 1, 1942.
- Employees on the twelve-month payroll for the fiscal year July 1, 1942-June 30, 1943:

a. Administration

(Payable from appropriation for Salaries and Wages)

(*Indicates Civil Service rating)

Beu, Frank A., Ph.D. Dean of College.....	\$ 4,620.00
Buzzard, Robert G., Ph.D., President.....	7,500.00
*Davis, Dorothy, Junior Stenographer.....	1,200.00
*Fair, Florence L., A.B., Senior Stenographer.....	1,320.00
*Frame, Maxine R., B.Ed., Junior Stenographer.....	1,200.00
*Glegg, Raymond R., A.M., Business Manager.....	3,600.00
Heller, Hobart F., Ph.D., Dean of Men.....	3,720.00
Lawson, Elizabeth K., Ph.D., Dean of Women.....	3,540.00
Little, Ethel E., M.D., Physician.....	3,000.00
Metter, Harry L., Ph.D., Direc. of Teacher Training and Placement	4,400.00
*Moore, Madge E., Statistical Clerk.....	1,320.00
*Taylor, Violet E., A.B., Senior Stenographer.....	1,800.00
*Thomas, Blanche, Registrar.....	2,940.00
*Thompson, Mary, R.N., Nurse (10½ months).....	1,837.50
Wilson, Roy K., B.Ed., Secretary to President.....	2,160.00
*Yahey, Gene, Junior Typist.....	1,320.00
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	\$ 45,477.50

TEACHERS COLLEGE BOARD

b. Emeritus faculty members.

(Payable from Appropriation for Salaries and Wages)

(*Indicates person under University Retirement System)

*Allen, Fiske (Sept.), A.M., Professor.....	\$ 1,800.00
Coffman, Gilberta, Instructor	1,100.00
Crowe, Albert B., A.M., Associate Professor.....	1,800.00
Ford, Ellen A., A.M., Dean.....	1,800.00
Johnson, Annabel, A.M., Instructor	1,200.00
Koch, Frederick, Associate Professor	1,800.00
Morse, Anna H., Instructor	1,200.00
Ragan, Edith (October), Instructor	900.00
*Thomas, Simeon E. (Sept.), LL.D., Professor.....	2,250.00
*Walker, Isaac N. (Sept.), Laborer.....	750.00
Weller, Annie L., Professor	1,800.00
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	\$ 16,400.00

c. Service Employees (Civil Service)

(Payable from Income Fund)

Clodtfelter, Charles N., Engineer.....	\$ 2,460.00
Cutler, Earl, Laborer (Janitor)	1,200.00
Gwin, Frank, Laborer (Grounds)	1,500.00
Hardin, Al, Laborer (Janitor)	1,200.00
Harlan, John O., Laborer (Janitor).....	1,500.00
Lanman, Mrs. Rilla J., Laborer (Janitress).....	1,320.00
Livingston, John, Fireman	1,560.00
McKee, Charles, Laborer (Heating)	1,500.00
Meyer, Ben, Laborer (Heating)	1,500.00
Monier, Camille F., Superintendent of Grounds.....	2,160.00
Moody, Mrs. Thelma, Laborer (Janitress).....	1,200.00
Myers, Charles, Laborer (Janitor).....	1,200.00
Neal, J. Elmer, Janitor	1,500.00
Nixon, Eugene, Laborer (Janitor).....	1,200.00
Rains, Oscar N., Laborer (Grounds).....	1,500.00
Shafer, Granville, Superintendent of Buildings.....	2,160.00
Stirewalt, Levi, Fireman	1,560.00
Walker, Isaac N., Laborer (July-August).....	250.00
(Successor), Laborer (September-June).....	1,000.00
White, Harry L., Laborer (Grounds).....	1,500.00
Wood, Frank J., Laborer (Janitor)	1,500.00
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	\$ 30,470.00

(Payable from Appropriation for Operations)

Baird, Charles N., Laborer (Janitor).....	\$ 1,500.00
Wren, John, Laborer (Janitor)	1,500.00
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	\$ 3,000.00

(Payable from Appropriation for Repair and Equipment)

Fetherstun, Fred, Laborer (Carpenter).....	\$ 1,500.00
Miller, Roscoe, Laborer (Painter).....	1,440.00
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	\$ 2,940.00

d. Auxiliary Enterprise Employees (Civil Service)

(Payable from Income Fund)

Arnold, Henry J., A.M., Manager College Book Store.....	\$ 2,100.00
*Bell, Auda (11¼ months), Domestic.....	675.00
*Brown, Margaret (11¼ months), Assistant Cook.....	1,068.75
*Cotter, Mrs. Alice (11¼ months), Director, Dormitory.....	2,002.50
*Hallowell, Mrs. Blanche (11¼ months), Domestic.....	675.00
*Moore, Mrs. Lulu (11¼ months), Domestic.....	675.00
*Phipps, Gertrude (11¼ months), Domestic.....	675.00
*Weber, Frances (11¼ months), Domestic.....	675.00
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	\$ 8,546.25

e. Miscellaneous Salary Expenditures
(Payable from Income Fund)

Student Help	\$ 9,600.00
Annual Health Examination	800.00
Lectures and Assembly Speakers.....	500.00
	\$ 10,900.00

IV. ORGANIZATION

1. The following calendar is recommended for the college year 1942-43:

FALL QUARTER, 1942 (Twelve Weeks)

Monday, September 7.....Freshman Registration, 8 A.M.
 Monday, September 7, to Wednesday, September 9, inclusive
Freshman Orientation Program
 Monday, September 7.....Training Schools begin, 8 A.M.
 Wednesday, September 9.....
Registration for other students, 8 A.M.
 Thursday, September 10.....College classes begin, 8 A.M.
 Friday, October 9.....Eastern Division, I.E.A. Meeting
 Friday, October 23 }...Twenty-eighth Annual Homecoming
 Saturday, October 24 }
 November 9-13.....Pre-registration for upperclassmen
 Wednesday, November 25.....
Thanksgiving recess begins close of day
 Friday, November 27.....Fall Quarter closes

WINTER QUARTER, 1942-43 (Twelve Weeks)

Monday, November 30....Registration for all students, 8 A.M.
 Friday, December 18....Christmas recess begins close of day
 Monday, January 4.....College classes resume, 8 A.M.
 February 15-19.....Pre-registration for upperclassmen
 Friday, March 5.....Winter Quarter closes

SPRING QUARTER, 1943 (Twelve Weeks)

Monday, March 8.....Registration for all students, 8 A.M.
 Friday, April 16.....Easter recess begins close of day
 Monday, April 26.....College classes resume, 8 A.M.
 Sunday, May 30.....Baccalaureate, 3 P.M.
 Friday, June 4.....Spring Quarter closes
 Friday, June 4.....Commencement, 3 P.M.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

- a. Authority to expend the sum of \$2,985.00 allotted by the Board at the meeting in Normal for the repair to the roof and walls of the Practical Arts Building has not yet been received from the Office of the Governor, and no progress has been made in this needed repair.

- b. Fire was discovered in the second story of the stucco farm house known as "The Lair," and located west of the Health Education Building on April 28, 1942, shortly after 1:00 P. M. Much damage was done to the roof and the second story by fire, and to the lower floor by water. The personal belongings and books of fifteen men students were burned or ruined. An inspection of the burned buildings has been made by the Division of Architecture and Engineering, with the recommendation that under present conditions and the state of the building, it be dismantled. A copy of this report is added as Supplement No. 2.

The men students using this building as a co-operative living and dining quarters are temporarily housed in the Men's Corrective Room of the Health Education Building and are cooking and eating in the High School Foods Laboratory of the Practical Arts Building.

- c. A representative of the Division of Architecture and Engineering has surveyed the campus for possible sites of the Home Management House, for which plans and specifications are being drawn. There is need for the Buildings and Grounds Committee of the Board or for the Advisory Committee of the college to confer with the Division of Architecture and Engineering and select a site for this proposed building.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. A bill was rendered Eastern Illinois State Teachers College under date of April 6, 1942, by the University Retirement System of Illinois as Employer Contributions for 1941-1942, and itemized as follows:

Additional Death Benefits.....	\$2,950
Disability Benefits	659
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Total	\$3,609

This bill is legitimate but wholly unexpected in current budget planning. It can be paid as soon as the scholarship allotment and fees for the first summer half-term are received, although the fiscal year for the University Retirement System does not end until August 31, 1942.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Acceptance of the scholarship list and request for transfer of \$4,900 from the State Treasury to the Income Fund for Eastern.
2. Acceptance of list of transfers as shown in Supplement No. 1.
3. Leaves of absence for Norman Carls, Stanley C. Robinson and Olive L. Thompson.
4. Resignation of Alvin V. Pershing.
5. Employment of M. Farrin Hoover, Mrs. Mary Shorey Samter and Andrew Eugene McArthy.
6. Plan of retirement for Simeon E. Thomas and Fiske Allen.
7. Change of status for Charles H. Coleman, Harris E. Phipps, Hiram Frederick Thut and Walter Merritt Scruggs.
8. Employment of faculty for nine months as listed in Part II, paragraph 6.
9. Employment under the stated restricted conditions of faculty for nine months as listed in Part II, paragraph 7, auxiliary list for nine months.
10. Employment of teachers in affiliated schools for nine months, Part II, paragraph 8.
11. Permanent employment of Mrs. Blanche Hallowell as a Domestic.
12. Plan of retirement for Isaac Newton Walker as laborer (janitor).
13. Change of status of Dorothy Davis and Maxine Rennels Frame as Junior Stenographers.
14. Employment of Administration staff, Emeritus faculty members, Service employees and employees of auxiliary enterprises as listed and payable from funds as listed.
15. Calendar for college year 1942-43.
16. Report of Division of Architecture and Engineering concerning the disposal of "The Lair," as per Supplement No. 2.
17. Instruction of Buildings and Grounds Committee of the Board or a special committee to make a location of the proposed Home Management House on the campus.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

MINUTES OF MEETING OF TEACHERS COLLEGE BOARD**June 16, 1942**

The Teachers College Board met in special meeting on Tuesday, June 16, 1942, at 9:30 A. M., at the La Salle Hotel, Chicago, Illinois. The meeting was called to order by Mr. Frank G. Thompson, Chairman of the Board. On roll call all members reported present with the exception of Mr. Lindell W. Sturgis.

- (1) Dr. Bradley made a motion that \$6,000 be given the new president of the Western Illinois State Teachers College from September 1, 1942, to July 1, 1943. Mr. Beich seconded the motion. Motion carried.
- (2) Mr. Beich made a motion that no selection for president of the Western Illinois State Teachers College be made at this meeting. Miss McIntire seconded the motion. Motion defeated.
- (3) Mr. Dill made a motion to elect Dr. F. A. Beu as president of the Western Illinois State Teachers College for the following year, September 1, 1942, to July 1, 1943. Mrs. Pegelow seconded the motion. Motion carried.
- (4) Mrs. Pegelow made a motion that roll call on the election of Dr. Beu be made unanimous and that roll call on Motion 3 be expunged from the records. Mr. Guin seconded the motion. Motion carried unanimously.
- (5) Mr. Dill made a motion to adjourn. Mr. Alschuler seconded the motion. Motion carried.

JOHN A. WIELAND,

Secretary, Teachers College Board.

MINUTES OF MEETING OF TEACHERS COLLEGE BOARD**September 28, 1942**

The Teachers College Board met on September 28, 1942, at 10:00 A. M., at Southern Illinois State Normal University, Carbondale, Illinois. The meeting was called to order by Mr. Frank G. Thompson, Chairman of the Board, and the following members were present:

Mr. Otto Beich
 Mr. John Dill
 Mr. Russell Guin
 Miss Harriet McIntire
 Mrs. Helen Rose Pegelow
 Mr. Lindell Sturgis
 Mr. Frank G. Thompson, Chairman

Members absent :

Mr. J. E. Alschuler
 Dr. Preston Bradley
 Mr. Charles McMorris
 Mr. John A. Wieland, Secretary

Also present at the meeting were :

Mr. R. W. Fairchild, President
 Illinois Normal University
 Mr. Karl L. Adams, President
 Northern Illinois State Teachers College
 Mr. Roscoe Pulliam, President
 Southern Illinois Normal University
 Mr. R. G. Buzzard, President
 Eastern Illinois State Teachers College
 Mr. Frank Beu, President
 Western Illinois State Teachers College
 Mr. Edwin McDonald, Coordinator

A telegram from Mr. McMorris and one from Mr. Alschuler expressing their regrets at being unable to attend the meeting were received and read before the Board by Mr. Thompson. Mr. Thompson also read a letter he received from Mr. Alschuler dated September 26, in which Mr. Alschuler expressed his regrets at being unable to attend the Board meeting, and in which he expressed his interest in the matter of the mandamus proceedings against the Board brought by the three faculty members who were discharged at Northern State Teachers College, De Kalb.

Mr. Dill made a motion that the minutes of the previous meeting be approved without reading. Mr. Guin seconded the motion. Motion carried. Minutes approved without reading.

Mr. Thompson welcomed Dr. Beu, new president at Western State Teachers College, it being Dr. Beu's first meeting with the Board. Dr. Beu thanked the members of the Board, and expressed his appreciation and desire to cooperate in every way possible.

President Adams reported for Northern Illinois State Teachers College. He called the Board's attention to the increase in per capita cost of students in the college for the year beginning July 1, 1941, and ending June 30, 1942. President Adams informed the Board that there was a 20% loss in enrollment at the college this year. Many are leaving to go into other lines of work. Some of the faculty members were resigning to accept better paying positions.

President Adams informed the Board of the condition of Miss Donalda Morrison, Director of Williston Hall, who has had a leave of absence for some time on account of illness, and who has not sufficiently recovered and will not be able to return to the college for

some time. This has necessitated the selection of new persons to handle Miss Morrison's work.

The question was raised about getting preliminary approval for new appointments of faculty employees at the college, and President Adams informed the Board that all new appointments were discussed with the Advisory Committee of the College and approved by them before asking final Board approval.

President Adams next discussed the accident of Mr. Andrew Mobeck, laborer at the college, and asked the permission of the Board to pay Mr. Mobeck during the time he was away from his work, and to submit the bill for medical services to the proper authorities. Mr. Thompson stated that it would be necessary to get a statement from Mr. Mobeck releasing the college of any and all responsibility.

Mr. Guin moved that President Adams' report be accepted with the exception of Item 5, "Payment of salary to Mr. Mobeck during the time he was incapacitated." Mr. Dill seconded the motion. Motion carried. Report approved with the exception of Item 5.

Mr. Thompson advised the Board that he would take steps to consult the Attorney General with reference to Mr. Mobeck's case.

President Buzzard presented his report for Eastern State Teachers College for the consideration of the Board.

President Buzzard informed the Board that the Secretary of the North Central Association desired separate high school libraries for the teachers colleges. Discussion followed and the Board expressed the opinion that this request is not justified at the present time.

Mr. Guin called the Board's attention to Page 12 of President Buzzard's report under Item 2-a, which reads, "and at the time was not on teaching duty," and asked that this line be stricken from the report. Correction was made in President Buzzard's report as above stated.

Item 14 on Page 17, "Authority to set up curricula other than for teacher training, if such practice has Board approval in other Illinois Teachers Colleges", was stricken from President Buzzard's report.

President Pulliam asked that the Board recess for lunch.

Meeting recessed for lunch until 1:30 P. M.

After lunch the meeting was again called to order by Chairman Thompson.

Mr. Sturgis made a motion that President Buzzard's report including the supplement be approved as corrected with the exception of Item 14 on Page 17 in the Summary. Mrs. Pegelow seconded the motion. Motion carried.

Discussion followed relative to student nurse courses which are regarded as liberal arts courses. The training of school nurses is an emergency measure, and women who desire to become nurses and have their pre-training at the colleges, as long as the emergency exists, may enter the colleges upon the same terms as those desiring to teach.

The need for teachers in elementary schools and a raise in salary for these teachers was also discussed.

President Fairchild reported for Illinois State Normal University. President Fairchild commented on the number of resignations in the college due to increased salaries in other places. He also discussed the tentative reports of the eight Committees on the Improvement of Teachers Education at Illinois State Normal University. These are progress reports subject to later revision and enlargement.

President Fairchild stated that he believed that consideration should be given the matter of graduate work in the teachers colleges. Mr. Thompson suggested that, at some future meeting of the Board, several hours be devoted to discussion of graduate work.

Mr. Beich moved that President Fairchild's report be accepted with the exception of Item 9 on Page 23 in the Summary, "Some action by the Board or delegated to a committee looking toward the inclusion of graduate work in those teachers colleges of Illinois that are ready and willing to undertake such a program beginning September, 1942." Mr. Guin seconded the motion. Motion carried.

A committee consisting of three members, Mr. Howard DeForest Widger of Eastern State Teachers College, Mr. J. W. Neckers and Mr. Willis G. Swartz of Southern Illinois State Normal University presented the Proposed Salary Schedule for Illinois Teachers Colleges. Mr. Widger, Chairman of the Committee, outlined the proposed schedule. Mr. Swartz informed the Board that the average salary of teachers in the colleges was \$2,500 a year and that living costs have already increased 15% up to this year. Mr. Neckers discussed the Composite Table of Salary Schedule Costs. He stated that this was an emergency composite table and the average increase biennium is 3%, based on the salaries of the teaching staff. This does not include administrative officers or wages of campus and student help. Comparison of 1928 and 1942 Salary Schedules was made. There has been a raise of \$45.00 in minimum classifications during that time. Maximum salaries have also been raised. It was stated that in 1928 one-half of the faculties of the five teachers colleges had nothing more than Bachelor degrees, while in 1942, 95% have Master or Doctor degrees.

Mr. Thompson inquired of the committee as to how many State institutions have salary schedules. He was informed that there were no statistics on this matter.

After discussion of the Proposed Salary Schedule, Mr. Widger, Chairman of the Committee, thanked the Board and expressed his appreciation to Mr. Thompson for the courteous interview. Mr. Thompson thanked the committee for coming and for being so brief in their presentation, and advised them that the proposed salary schedule would be given consideration.

President Pulliam reported for Southern Illinois Normal University. He commented on the fact that the salaries for campus help are below that being paid at the other schools. The salaries for campus

help average \$100.00 per month, whereas such help can secure \$1.25 an hour at the Ordnance Plant at Carbondale.

President Pulliam next discussed the land purchases for the college, and Mr. Thompson informed the Board that he was pleased with this setup.

President Pulliam commented on the Livestock Improvement Project, which project is for livestock improvement in Southern Illinois. He stated that Mr. Dill and Mr. Sturgis of the Advisory Committee worked with the members of the Agriculture Department of the college on this matter. Discussion followed. President Pulliam corrected his report by omitting the second paragraph of Item 2 on Page 19, "The project involves the purchase by the college of two or more pedigreed, tested bulls, and cooperation with some breeders' associations for developing an artificial insemination program for dairy and beef cattle." Paragraph 4 of Item 2 on Page 19, "Pending the further development of the project and the working out of details involved, I should like to have the Board authorize the members of the Advisory Committee of the College to proceed at their discretion", was also deleted from the report.

President Pulliam discussed the long range plan for the development of Southern Illinois Normal University. This plan calls for the purchase of a large amount of additional property. Mr. Thompson suggested the deferment of many of these matters, but stated that he would go along with such plans, insofar as possible. He advised the Board that he was thoroughly in accord with the long range planning.

President Pulliam next commented on the Reserve Fund. He stated the college suffered a loss of \$40,000 in tuitions up to the present time, and that the school was operating on less money than the other schools. He further stated that the school is faced with a financial situation which is extremely serious.

It was decided that the last paragraph of Item 3 on Page 18 of President Pulliam's report, which covers his request for the authorization of an additional expenditure of \$125,000, be withheld. Also that Item 14 on Page 20 in the Summary which covers the same request be withheld and resubmitted at the next meeting.

Miss McIntire made a motion that President Pulliam's report be approved under the above mentioned conditions. Mrs. Pegelow seconded the motion. Motion carried.

President Beu reported for Western Illinois State Teachers College. He informed the Board that part of the report was worked up by Dr. Morgan, retiring president.

Mr. Thompson questioned the matter of salary raises and stated that the colleges were operating on a budget and must stay within that budget.

It was suggested that President Beu's report be approved with the exception of Item 3 on Page 11, which covers the request of Mr. C. E. Asher for one month's salary which was withheld during the time he was suspended.

Mr. Dill moved that President Beu's report be approved with the provision that the request of Mr. Asher be denied. Miss McIntire seconded the motion. Motion carried.

President Beu submitted a supplementary report which covers the project of developing the golf course at Western Teachers College at no cost to the college. All expense of this project is being borne by the Student Activity Association.

Mr. Thompson asked the Board members if there were any objections to this plan, and as there were no objections, Mr. Beich made a motion that the supplementary report as submitted by President Beu be approved. Mr. Dill seconded the motion. Motion carried.

Discussion followed relative to the printing of the Board minutes. No decision was reached on this matter as there are no funds available.

Mr. McDonald, Coordinator for the Teachers Colleges, reported on the audits of the five colleges. Discussion followed on the audits at the five schools.

It was decided that the minutes of the July 9, 1941, Board meeting be amended to show the approval of the Board of the arrangement of audits as outlined.

Miss McIntire moved that the minutes of the July 9, 1941, Board meeting be amended to show the Board's approval of the plan that the State Auditor pay for every other audit and one-third of the audit of the second year, and the Teachers College to pay the other two-thirds. Mr. Dill seconded the motion. Motion carried.

Mr. Thompson discussed the matter of the Budget for the Teachers College. A plan is to be worked out with the Budget Committee and then taken up with the Department of Finance before the Board passes on it. Mr. Thompson asked that this matter be thrashed out ahead of time and put in shape by October 15th. The Board is to have a special meeting at which time the Budget Plan is to be presented and passed on by the Board before the end of October.

Mr. Sturgis suggested a central meeting place for Board meetings during the emergency. Chicago was decided upon as the best place to meet during the emergency.

Further discussion followed on the Proposed Salary Schedule. Mrs. Pegelow advised the Board that she was in favor of the Salary Schedule as she believed it would build up the morale of the colleges, and would be encouragement to stay with the college.

President Fairchild commented on the pressure being put on the colleges by unions with reference to salaries for laborers.

Mr. Thompson informed the Board that he interviewed the Department of Labor with reference to the labor unions and that local union scales would be met if at all possible. Mr. Thompson stated, however, that local union scales cannot be paid unless the appropriation provides for it.

Mr. Thompson stated he believed the Proposed Salary Schedule was reasonable, and that some school employees' salaries in the lower brackets should be raised under present living conditions.

Miss McIntire informed the Board of her approval of the Salary Schedule, but is of the opinion that the Board should have time to consider it. The Board was unanimously in favor of the rates of salaries as outlined in the Schedule, but desires to give the whole "Proposed Salary Schedule for Illinois Teachers Colleges—1942" further study and consideration before it is taken up for adoption at the next Board meeting.

By this action a question raised by President as to "whether or not salary adjustments according to the Schedule should be considered by the colleges in making their preliminary budget estimates" was by general Board discussion answered in the affirmative.

It was decided that a special meeting of the Board be held the latter part of October, immediately following consultation of the presidents with the Budget Committee and conference with the Finance Department. The date of this meeting to be determined by Mr. Thompson, Chairman of the Board.

It was agreed that the Teachers College Board's share to be paid into the Retirement System should be borne by the five teachers colleges. Therefore, each college is to pay \$3.40 which is $\frac{1}{5}$ of \$17.00, the amount due the Retirement System Fund.

Mr. Sturgis made a motion that each college pay $\frac{1}{5}$ of the \$17.00 which is the amount due the Retirement System Fund. Mr. Dill seconded the motion. Motion carried.

Mr. Beich commented on the very nice reception given the Board members and a vote of thanks and appreciation was extended to President Pulliam and the college staff for their fine hospitality.

Mr. Beich made a motion that the meeting adjourn. Mr. Dill seconded the motion. Motion carried. Meeting adjourned.

JOHN A. WIELAND, *Secretary.*

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
August 31, 1942**

I. STUDENTS

1. Attendance, Spring Quarter, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	2	9	11	10
Seniors	44	47	91	124
Juniors	54	74	128	134
Sophomores	73	158	231	315
Freshmen	94	171	265	349
Total	267	459	726	932
b. High School				
	115	117	232	241
c. Elementary School				
	207	225	432	411
Grand Total	589	801	1,390	1,584

2. Attendance, Mid-Spring Term, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	3	1	4	3
Seniors	6	8	14	19
Juniors	44	50	94	60
Sophomores	8	8	16	31
Freshmen	1	3	4	24
Total	10	64	74	137

It is observed from the above that the enrollments for these two terms of this year are considerably lower than they were for the previous year. As a matter of fact, the decrease in enrollment for the spring term is twenty-one per cent less than for the spring term of 1941, and the enrollment for the mid-spring term is almost forty-six per cent less than the enrollment for the mid-spring term of 1941. The former is due to the general decreased enrollment because of the world situation and its influence on attendance, while the latter is not only due to that, but likewise to a growing tendency for the rural schools to have longer terms than formerly, as well as a feeling of those teachers who work throughout the year that the war duties which have come to them in that capacity either continue throughout the summer or need further preparation in order to carry them forward another year. Hence, they have done something else rather than attend the mid-spring term as usual.

3. Extension report:

	Men	Women	Total	Total One Year Ago
a. Four Years of High School				
Postgraduates	12	17	29	29
Seniors	5	57	62	48
Juniors	27	191	218	192
Sophomores	22	156	178	198
Freshmen	4	76	80	79
Total	70	497	567	546

TEACHERS COLLEGE BOARD

	Men	Women	Total	Total One Year Ago
b. Less than four years of High School				
1 year college	2	12	14	8
Less than 1 year college.....	3	14	17	29
Grand Total	75	523	598	583

4. Cost of operating the college for year beginning July 1, 1940, and ending June 30, 1941, not counting permanent improvements nor interest on investment:

a. Spent from State Funds	\$360,309.94
Spent from Income Fund	45,125.57
Total	\$405,435.51
b. Attendance for year (equivalent of 36 weeks) 1,296.	
c. Per capita cost	
To State	$\$360,309.94 \div 1,296 = 278.02$
To Income Fund	$45,125.57 \div 1,296 = 34.82$
Total	$\$405,435.51 \div 1,296 = 312.84$

5. Cost of operating the college for year beginning July 1, 1941, and ending June 30, 1942, not counting permanent improvements nor interest on investment:

Quarter or Term	Enrollment	Equivalent of 36 Weeks
First Summer Term, 1941.....	789	\$ 131.50
Second Summer Term, 1941.....	317	52.83
Fall Quarter, 1941	810	270.00
Winter Quarter, 1941-1942	785	261.67
Spring Quarter, 1942	726	242.00
Mid-Spring Term, 1942	74	12.33
Extension, 1941-1942	598	49.83
Total		\$1,020.16

c. Per capita cost:

To State	$\$367,764.21 \div 1,020 = \360.55
To Income Fund.....	$37,727.95 \div 1,020 = 36.99$
Total	$\$405,492.16 \div 1,020 = 397.54$

From the above table it is observed that there is a decrease in attendance for the year closed over the previous year of 276 on a 36 weeks basis or a loss of 21 plus per cent. This is accounted for by the defense program and the war program which is following. These factors are also responsible for the unusual increase in per capita costs.

5. If the per capita cost were estimated on the quarter hour enrollment basis, the result would be as follows:

Quarter or Term	Quarter Hour Enrollments	Equivalent in 48 Quarter Hour Enrollments
First Summer Term, 1941.....	6,288	131
Second Summer Term, 1941.....	2,448	51
Fall Quarter, 1941	12,884	268.42
Winter Quarter, 1941-1942	12,304	256.33
Spring Quarter, 1942	12,244	255.08
Mid-Spring Term, 1942.....	556	11.58
Extension, 1941-1942	2,544	53.00
Total	49,268	1,026.41

Per capita = $\$405,492.16 \div 1,026.4 = \390.19
 Per capita cost:

To State	$\$367,764.21 \div 1,026.41 = \358.29
To Income Fund.....	$37,727.95 \div 1,026.41 = 36.77$
Total	$\$405,492.16 \div 1,026.41 = 395.06$

This second plan for estimating the per capita cost was agreed upon by the five teachers colleges of the State more than a year ago, but it was not to go into effect until this year.

The other plan is also reported for comparative purposes.

6. Attendance First Summer Term, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	5	36	41	55
Seniors	42	136	178	197
Juniors	33	151	184	293
Sophomores	13	77	90	176
Freshmen	11	37	48	68
Total	104	437	541	789
b. High School	13	20	33	62
c. Elementary School	183	186	369*	335**
Grand Total	300	643	943	1,186

* 86 attended Ward School.

** 64 attended Ward School.

7. Attendance Second Summer Term, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	7	11	18	32
Seniors	26	73	99	110
Juniors	26	49	75	91
Sophomores	10	29	39	54
Freshmen	8	13	21	30
Total	77	175	252	317

8. Graduates, June, 1942

Degree Graduates

Austin, Lola Mae	Jack, Irene
Ballard, William Richard	Kelly, Oleathe
Bean, Claude Thomas, Jr.	Kennedy, Helen Louise
Bonifield, Florence Elizabeth	Ketcham, Eugene Craig
Brooks, Lester I.	Kulich, Leonard Elmo
Brooks, Roscoe B.	Munson, Paul M.
Browning, Ruth Esther	Nelson, Jean Wetherhold
Bugg, Wesley Allen	Nutt, Charlotte Elizabeth
Burner, Janet Irene	Olson, Vernon Elroy
Caldwell, Alleyne Beatrice	Patton, Esther Emily
Caldwell, Jeanette E.	Paulsgrove, Mary Kathryn
Caldwell, Thelma Irene	Peterson, Elizabeth May
Coe, James Edward	Reakes, John P.
Conner, James E.	Reel, Mildred Pauline
Cooper, George Kile, Jr.	Saben, Lois Rae
Denney, Margaret Jean	Sandstrom, Mary Katherine
*Eller, Dorothy Ann	*Schmitt, Frederica Louise
Elliott, Doris Eileen	Shank, Bruce C.
Firoved, Wilma Alene	Shaw, Virginia M.
French, Naomi Janet	Shriver, Russell Paul
Gettinger, Robert Warren	Simpson, Margaret Frances
Gibson, Marian Jean	Sperry, Virginia Elizabeth
Gilliland, Robert B.	Sturm, Vera Irene
Glass, Maxine Mary	Switzer, Marjorie Louise
Goldenstein, Esther M.	Terwilliger, Earl Buckman
Graff, Evelyn Mae	Todd, James Shelley
Graham, Dorothy Jane	Upton, Margaret
Hainline, Adrian, Jr.	Van Hook, Henrietta Evelyn
Harshbarger, Wayne Lee	Volkmar, Esther Bernice
Hofflund, Clyde Lester	Wheeler, Norma Jean
Holland, Dorothy Winifred	Wiegman, Eldon John
Howard, Charles W., Jr.	Young, Bethiene L.
Huston, Elton H.	Zumkeller, Rosella Antoinette

* Honor Student.

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Two-Year Graduates

Bier, Laura Marie
 Blanchard, Nina Mabel
 Bollin, Florence G.
 Campbell, Mary Ruth
 Cardiff, Minerva M.
 Cebuhar, Amelia M.
 Cochran, Ruby E.
 Cooper, Marjorie Kathryn
 Cramm, Charlotte
 Devlin, Mary Katherine
 Donley, Phyllis Lean
 Folkers, Anne Katherine
 Fowler, Helen Ruth
 Greenwell, Margaret Emma
 Hall, Vivian Leona
 Hanson, Mary E.
 Henrikson, Geraldine May
 Hollins, Rosalie Mabel
 Johnson, Marianna Emily
 Knowles, Violet Helen
 Mason, Betty M.
 Maul, Lucretia H.
 McWhinney, Margaret Marie

Meatheringham, Anna Carol
 Montgomery, Frances Dorcas
 Neece, Virginia Mae
 Nicholson, Mary Ruth
 Niebuhr, Edith B.
 Payne, Mae
 Peffish, Sara F.
 Reffett, Elaine
 Ruggles, Orta Lee
 *Sharrow, Velma Elaine
 Sherwin, Wilma
 Slaight, Georgia A.
 Smith, Dorothy Ione
 Stephens, Mary Juanita
 Swanson, Doris Lucille
 Swanson, Doris May
 Tiekem, Wilma Harriett
 Vonder Ohe, Esther
 Walbaum, Ruth Elinor
 *Westerby, Mary Lou
 Wetzel, Betty Jane
 Woolsey, Betty Louise

* Honor Student.

9. Graduates, July, 1942

Degree Graduates

Berry, Dwayne
 Bishop, William A.
 Blessman, Walter I., Jr.
 Clemens, Eileen Lucille
 Converse, Arthur C.
 Croxton, Wallace R.
 DeVoss, Alice Marion
 Dierkes, Melva Lee
 Dixon, Charles Gilbert
 Dixon, Dorothy Irene
 Fitzpatrick, Frances C.
 Henderson, Ethel Cox
 Hogberg, Helene Josephine
 Jones, John Robert, Jr.
 McAnally, Hazel S.

Mehrhoff, Mary Jane Persis
 Recker, Marguerite
 Reynolds, Mary Elisabeth
 Scott, Kathryn
 Smith, Mrs. Helen Spangler
 Smith, Pansy Mae
 Sowers, Marvin W.
 Swanson, Bertha Kathryn
 Threw, Ruth Elizabeth
 Trimpe, Wilbur R. L.
 Turnbaugh, Carroll
 Van Antwerp, Eleanor
 Van Ormer, George William
 Vroman, Evelyn M.

Two-Year Graduates

Amey, Hallibel
 Babcock, Genevieve

Herndon, Virginia Lee
 Jackson, Sarah Lorene

10. Graduates, August, 1942

Degree Graduates

Adams, Doris Lorene
 A'Hearn, Clara Catherine
 Bastable, Hilda Susan
 Bates, Myrle
 Boyle, Mildred Annamae
 Callahan, Tom
 Carter, Nell
 Cofield, Inez M.
 Fox, Ralph Kenneth
 Harn, Elizabeth Anne
 Huston, Paul James
 Johnson, Minnie E.
 Kelly, Helen Margaret
 Kupferschmid, Ada Mae
 Lee, Lois Eleanor

Lemon, Alice
 Mace, Harold Albert
 Maynard, Robert Lee
 McLernon, Bernardine
 Muelder, Ethel
 Nielsen, John Willis
 Oldham, Alta
 Peuster, Eugenia
 Ruebush, Martha E.
 Shelton, Ruth Margaret
 Shields, Evelyn
 Spanhut, Lillian V.
 Thomson, Maud
 Vail, Gerald Marvin

Two-Year Graduates

Fornoff, Margaret Katherine
 Grimm, Betty Lou

Grimm, Charlotte

II. THE FACULTY

1. Resignations, Leaves and New Appointments:

- a. Just before the first summer term opened, Miss Kathryn Smith, second grade teacher in the training school, asked for a leave of absence for the first summer term and for next college year in order that she might assist Dr. Betts of Penn State in writing a series of elementary readers. A recommendation that this leave be granted, that Miss Blanche Breed be employed for the summer school at a salary of \$300.00, and that Miss Hazel Olson be employed to take Miss Smith's place for the regular college year of 36 weeks at \$1,800 was approved by the advisory committee of the college.

Both Miss Breed and Miss Olson are graduates of Western and have their Masters' degrees from the University of Chicago and from Teachers College, Columbia University, respectively.

- b. Mr. Marvin Sowers, student assistant to Miss Thompson, upper grade principal of the elementary school, resigned to complete his work for graduation before entering the army, and Miss Georgia Bain, who formerly had this position, was secured to take this work on a half-time basis at \$75.00 per month, or \$112.50 for the term of six weeks. Miss Martha Hays, an advanced student, with 24 A's and 12 B's in three years of work at Western, is recommended for Miss Thompson's assistant for the college year 1942-1943, of 36 weeks at a salary of \$675.00 for half time.
- c. Due to unexpected enrollments in the Industrial Arts Department for summer courses, it was necessary to employ an extra teacher, and since Mr. Glenn Medus had been a satisfactory member of that department during one or more summer terms in past years, he was employed at a salary of \$300.00 for the six weeks.
- d. Mr. Clifford Julstrom, instrumental music instructor at the college, was called for army service during the first week of the first summer term. He has requested a leave of absence for the duration of the war.

Mr. Floyd W. Ohlson is recommended as his successor at a salary of \$1,800.00 for the regular college year of 36 weeks.

Mr. Ohlson graduated from the four-year course at the Northern Illinois State Teachers College in 1932 and received a Master's degree at Northwestern University in 1939, after spending two years there and specializing in music and social science. He has had experience in teaching instrumental music and social science in the elementary schools at Rochelle and in De Kalb, Illinois. He is recommended as one who is an excellent violin soloist, fully familiar with all of the orchestral instruments, and with

background and experience that should enable him to take Mr. Julstrom's place quite satisfactorily during Mr. Julstrom's absence.

Mr. Ohlson has been married several years, and although he has no children, he has been given a deferred classification. He is thirty-one years of age, five feet and eleven inches tall, and weighs one hundred and eighty-five pounds. He was born in northern Illinois, either in De Kalb or nearby.

- e. Mr. Barclay, who was promoted to Mr. Hanson's place for the remainder of the college year 1941-1942 when Mr. Hanson left for the Marines, will be expected to become acting director of Physical Education for men during the next college year. While he was granted \$15.00 a month additional when Mr. Hanson left for the remainder of that year, he should have an additional \$15.00 to assume the duties of the acting directorship for 1942-1943. The salary for thirty-six weeks should, therefore, be \$2,475.00 instead of \$2,340.00.
- His position as acting director also requires that he be on the campus for two weeks preceding the opening of the college year in order to meet the men who frequent the campus, especially with respect to athletics, for which he should be entitled to one-half month's salary, or to \$137.50.
- f. Miss Fanny Jackson, who has been head librarian at the college since 1913, is retiring September 1, 1942. It is recommended that Miss Lyndal Swofford, assistant librarian since 1939, be given a temporary appointment as acting head librarian at a salary of \$2,250.00 for the regular college year of 36 weeks, in order that the incoming president may reorganize the work of the library staff before appointing a head librarian permanently.
- g. We have considered the employment of a local physician on a half-time basis as health advisor for the college men for the next year. Mr. Beu and I have personally met two physicians who are available in this county. One of them is Dr. Dreyfuss of Good Hope, a Jewish refugee; the other is Dr. C. P. McRaven of Macomb. Both of the men have been in this county for three years. The former came from Germany, the latter from Pittsfield in Pike County. Dr. Beu and I both believe that Dr. Dreyfuss has the better training, but his handicap in speaking English will be a detriment. We, therefore, recommend Dr. McRaven at a salary of \$125.00 per month for his service, not to exceed one-half time, for the thirty-six weeks or less, depending upon the term for which his services are needed and are satisfactory. If the amount of work justifies it, the salary may be increased to a maximum of \$150.00 per month.

- h. The work of Dr. Sirola (Foreman), who was employed on May 18 at not to exceed \$150.00 for half-time during the present emergency, will continue as health advisor for the women at \$125.00 per month unless the work performed warrants the payment of the maximum set.
- i. Miss Marjorie Johnson, who became my secretary following the resignation of Mrs. Draper in May at \$125.00 per month until September 1, 1942, has been approved by Dr. Beu to become his secretary upon his becoming president. She is recommended for secretary to the president at \$150.00 per month from September 1, 1942, to July 1, 1943.
- j. On Thursday, July 16, the day prior to registration for the second summer term, a telegram was received from Miss June Reynolds, who had been employed as instructor in English for the second summer term, asking to be relieved from summer work due to the serious illness of her mother. I telegraphed her release, and secured Mr. Wayne Thompson, a former graduate of this institution who had finished his work for his Doctor's degree at Northwestern except his thesis, at a salary of \$300.00 for the entire second summer term. This is a saving of \$37.50 for the term.
- k. For several years we have been trying to stamp and number all the equipment belonging to the physical education department for men. We have had the stencils made, but have needed someone in the department who could do most of the work and supervise the remainder of it. Mr. C. V. Money, who came to the institution at the time Mr. Hanson left, was available for the first two weeks of the second summer term, and was assigned this job at one-half of his monthly salary, or at \$112.50 for the half month.
- l. In trying to meet the requirements of the national defense program, it was thought well to provide some means of giving the girls of the college who might want to take first aid courses and home nursing courses these types of training on the side. At present the college has been using two nurses and after a conference with one of them it is believed that one or both of them can qualify to give such courses by the time the college opens next September. These would, however, need to be given in the evening, and ought to involve additional compensation for our nurses, one of whom, Mrs. Crabb, is employed permanently, and the other, Miss Holden, temporarily. Necessary changes should be made as conditions and needs develop.
- m. Miss Minna Hansen has accepted the position of assistant dean of women at \$1,800.00 for 36 weeks with room and board at the dormitory in addition.

Miss Hansen holds a Bachelor's degree from the Iowa State Teachers College at Cedar Falls, where she did special work in primary education and English. She also holds a Master's degree from Columbia University which she received in 1932, specializing in elementary education and supervision. She spent two summers, one in the University of Minnesota and the other in the University of Iowa, and has now finished two years in the University of Chicago, where she successfully passed her examination for a Doctor's degree on July 28, 1942. In her work at the University of Chicago she majored in education, working principally in courses that involved personnel and guidance. She was dean of girls for two years at the State Teachers College at Duluth, Minnesota, and has done considerable corrective work in speech and reading and some of the other common school subjects. She ought to be of great assistance to the present dean of women and thoroughly competent to assume the duties at Monroe Hall which have been carried out by Mrs. Donohoe as matron on part time for several years.

Miss Hansen is forty-two years of age, five feet and six inches tall, weighs one hundred and forty-seven pounds, and is Danish by parentage. Her father and mother and she are all citizens of the United States. She was born in Iowa.

- n. When the second summer term opened, there were too few registrations to warrant us continuing the work in agriculture. Dr. C. H. Oathout, who was to have been in charge, did not, therefore, teach during the second summer term. This was a saving of \$547.50 and more than offset the above additions for Mr. Money and Mr. Barclay.
- o. Shortly after the first summer term opened Mr. Clifford Julstrom, who had been employed to teach during the first summer term at \$360.00, was called as a draftee in the Army. He did not, therefore, teach during the first summer term, nor did we secure someone to take his place. There was a saving by this change of \$360.00 for the summer. Mr. Julstrom has filed a request for a leave of absence for the duration of the war, which should be granted.
- p. Miss Blenda Olson, whose retirement has been discussed in previous reports to the Board, passed away June 11, 1942. Following her death the following resolution was unanimously passed by the faculty:

In the death of Miss Blenda Olson, a professor at Western, who passed away June 11, 1942, the college lost one of its most charming and interesting personalities. For thirty years she served as an inspiration to both colleagues and students. During all this time she advanced, not only in

her own special field, the languages; but through travel and study she deepened and broadened her interests to include an appreciation of all the qualities that make for better living.

Her understanding of people and her sympathy for them were the basis of her graciousness. Her integrity of character was the basis of her greatness, her aloofness from all the petty things of life.

Be it, therefore, resolved that our appreciation of Miss Olson be recorded in the faculty minutes, published in college and city papers, and a copy sent the members of her family.

Lyndal Swofford
Gladys Vawter, Chairman

- q. Mr. C. V. Money resigned on August 15 to accept a position at Valley City, North Dakota. Mr. James W. Shultz, of Keokuk, Iowa, was engaged as an instructor in the Department of Health and Physical Education at a salary of \$2,025.00 for the regular college year of thirty-six weeks, 1942-1943.
- r. Miss Grace Cordell, a student who will enroll in one or two subjects in the college, has been engaged to take the position of library assistant at \$80.00 per month. Miss Cordell is an advanced student who has had training and experience in library work, and who is somewhat more mature than most college students.
- s. Three other changes in salary should be made from those submitted May 18, 1942.
 1. Mr. Kimbrough Shake, who has been employed at a very low salary of \$1,395 for 36 weeks, has received a Master's degree since the last meeting of the Board and should have a salary of \$1,665.00 for that period, beginning September 1, 1942.
 2. An error was made in placing Dorothy Throckmorton's salary at the same as for the previous year. She is an advanced student and now has an additional year's preparation. She was married June 17, 1942, and now is Mrs. Dorothy Blessman. Her salary should have been \$1,200 per year of 12 months beginning July 1, 1942.
 3. On August 25 Dr. Claude H. Brown received a bona fide offer of \$2,600 for 9 months at the State Teachers College at Superior, Wisconsin. Dr. Brown felt that unless he could obtain a salary greater than his \$2,070 for 9 months, he would be obliged to accept the offer at the State Teachers College at Superior, Wisconsin.
Dr. Brown was offered an increase from \$2,070 to \$2,340 for the 9 months. This would make his salary with six

weeks of summer school equivalent to or better than the salary offered by the other college. Dr. Brown agreed to stay at the Western Illinois State Teachers College under those conditions.

- t. On September 1, 1942, John Robert Jones, student bookkeeper for the college, resigned to go to Indiana University. Mrs. Mary K. Sandstrom Detrick has been employed as bookkeeper to take his place at a salary of \$110.00 per month. Mrs. Detrick is a graduate of Western who held a part-time position similar to this one in the business office of the college during three years while she was a student here.

III. OTHER SCHOOL EMPLOYEES

1. The following employees will have reached the age of retirement on September 1, 1942:

Mr. W. E. DeCamp, Superintendent of Buildings, in the service of the college since it opened September 23, 1902; Mr. Charles Shifley, janitor in the Arts Building since it was completed in 1918; Mr. M. K. Straight, transferred from a janitorship at the State House to Western in 1920; Miss Rose Yeager, a domestic at Monroe Hall for several years, doing janitorial work at the Training School since it opened in September, 1938; and Mrs. Laura Donohoe, matron at Monroe Hall since it opened in December, 1913.

Each of these employees has filed the necessary application for retirement with the University Retirement Board.

2. The following persons have been appointed to positions which will thus be vacant:
- a. Mr. M. J. Rose, Superintendent of Buildings, at a salary of \$2,000.00 per year.
 - b. Mr. Howard Shifley, janitor, at a salary of \$100.00 per month.
 - c. Mrs. Mary Mason, janitress, at a salary of \$80.00 per month.
 - d. Mrs. Mary J. Venard, janitress, at a salary of \$80.00 per month.
 - e. The matron at Monroe Hall has been on part time due to poor health. Her work is being provided for by having an assistant dean of women take on the duties which the matron has carried in addition to other duties as an assistant dean of women.
3. Under date of July 20, 1942, a letter which follows was sent me:

Macomb, Illinois
July 20, 1942

President W. P. Morgan
Western Illinois State Teachers College
Macomb, Illinois

Dear President Morgan :

You probably know that I was suspended for thirty days, beginning September 15, 1941, but was later exonerated of all charges by the investigation carried on by the Civil Service Commission.

However, my salary for one month was deducted from the payroll, and I have been, therefore, deprived of one month's salary in the amount of \$167.50 through no fault of mine, since I was prepared to carry on my regular duties during that time.

I presented an appeal to the Civil Service Commission, but received the following letter from them :

Dear President Morgan : (In re : Charles E. Asher)

"I want to thank you for your letter of May 28 enclosing copy of a letter from Charles E. Asher.

"Section 12 of the Illinois State Civil Service law provides that the director of a department may suspend a subordinate for a reasonable period not exceeding thirty days. The Attorney General has ruled that the Commission does not have a right to order pay for the thirty day suspension period. These suspensions are often made as disciplinary actions.

"If the Department wants to pay Mr. Asher for the thirty day suspension period, the State Civil Service Commission would have no objection."

Yours very truly,
Robert L. Hunter (signed)
President

I am, therefore, asking that you present this matter to the Teachers College Board in an effort to secure the month's salary for me to which I referred.

Yours very truly,
C. E. Asher

Mr. Asher's request is submitted for your consideration and action.

IV. THE ORGANIZATION

1. During the past year or longer committees of the faculty have been reorganizing the set-up of faculty committees which have grown up over a period of years. The principal items in the new plan which has now been approved are:
 - a. A faculty council of fifteen members, three of whom, the president of the college, the dean of the college, and the director of training, are ex officio members; six of whom are appointed by the president, and six of whom are selected by the faculty at large, is the chief administrative or policy forming committee.
 - b. All faculty committees are set up under six main divisions: Instruction, Personnel, Business Management and Finance, Welfare, Extra-Instructional, and Public Relations. The chairmen of these divisions are the appointive members in the Faculty Council. The other members of each divisional committee are the chairmen of the working committees within the division. The other members of each working or sub-divisional committee are appointed by the president of the college with the aid of the faculty council and such other members as are deemed advisable by the division committee and the council.
 - c. In general the membership of each committee is so appointed that each year the terms of office of one-third of the committee expire and then successors are appointed for terms of three years each. Each faculty member is on some committee.
 - d. Regular meetings are planned for each committee and all committee recommendations, if approved by their divisional committees and the faculty council, are recommended by the latter to the faculty as a whole for approval.

The faculty has approved the whole set-up and members seem enthusiastic about its possibilities.

2. In all cases where the personnel of any department staff has had members called to the nation's defense, temporary adjustments have been made and such savings as were possible have been made in an effort to control expenditures and avoid over-staffing during a diminishing enrollment of students.

V. THE CURRICULUM

1. Minor adjustments have been made in the curriculums in which men of draft age are enrolled or are likely to enroll to meet the requirements made of students who will enlist in the Army, Navy or Marines and receive deferment to complete all or part of their college work for graduation.
2. A very few courses have been set up to add to those which have been offered to cover some fields most needed by men

PROCEEDINGS

who are to enter military service. Some courses have been re-arranged to meet the needs of such persons, too.

3. The curriculum committees are continuing their work on a five-year program involving graduate work, but no final recommendation has been made. This work should be pushed to completion at an early date.

VI. BUILDINGS AND GROUNDS

1. General repairs on the buildings which were recommended by the Architect's office are in progress. These are covered in the amount allowed for this purpose by the Board at its last meeting.
2. The college auditorium is being improved by putting in new chairs and new curtains. The old chairs have been in use for forty years and the plywood from which they are constructed is split in many places and has caused much complaint from the students because of damage to clothing.
3. The plans and specifications for the superstructure for the swimming pool were finished by the architect and submitted to the priorities board and turned down for the present. No doubt this building will have to be deferred until the war is over, but the \$70,000 provided for it should be reappropriated by the next General Assembly.

VII. AUXILIARY ENTERPRISES

1. Report of Monroe Hall for the year ending June 30, 1942

RECEIPTS

Cash balance on hand July 1, 1941.....	\$ 7,634.04
Receipts remitted from July 1, 1941, to June 30, 1942.....	27,349.38
	<u>\$ 35,064.42</u>

EXPENDITURES

Groceries, meats, fruits and vegetables.....	\$ 8,719.70	
Bread and bakery goods.....	405.38	
Milk, cream, butter and ice cream.....	2,371.33	
Office supplies and telephone.....	117.00	
Household supplies.....	1,032.57	
Gas and ice.....	189.84	
Refunds.....	145.30	
Repairs and equipment.....	345.96	
Sales tax.....	259.95	
Services.....	8,575.33	
Transfer for heat, water and light.....	4,000.00	\$ 26,162.36
Balance on hand June 30, 1942.....		<u>\$ 8,902.06</u>

SUMMARY

Cash balance at beginning of year.....	\$ 7,634.04
Inventory of goods at beginning of year.....	1,619.80
	<u>\$ 9,253.84</u>
Bills outstanding.....	\$ 00.00
	<u>\$ 9,253.84</u>
Cash balance at close of year.....	\$ 8,902.06
Inventory of goods at close of year.....	2,443.90
	<u>\$ 11,345.96</u>
Bills outstanding.....	\$ 1,238.54
	<u>\$ 10,107.42</u>
Unencumbered balance.....	\$ 10,107.42
Gain for the year \$10,107.42 — \$8,253.34 — \$853.58	

TEACHERS COLLEGE BOARD

2. Report of Cafeteria for the year ending June 30, 1942

RECEIPTS	
Cash on hand July 1, 1941.....	\$ 00.00
Receipts remitted July 1, 1941, to June 30, 1942.....	5,939.77
Transfer for luncheons	39.40
	\$ 5,979.17

EXPENDITURES	
Groceries, meats, fruits and vegetables.....	\$ 3,618.86
Bread and bakery goods.....	98.24
Milk, cream, butter and ice cream.....	1,054.96
Household supplies	68.52
Sales tax	87.54
Service	1,038.90
	\$ 5,967.02
Balance on hand June 30, 1942.....	\$ 12.15

SUMMARY	
Cash balance at beginning of year.....	\$ 00.00
Inventory of goods at beginning of year.....	821.27
	\$ 821.27
Bills outstanding	\$ 00.00
	\$ 821.27
Cash balance at close of year.....	\$ 12.15
Inventory of goods at close of year.....	1,115.59
	\$ 1,127.74
Bills outstanding	\$ 469.54
	\$ 658.20

Loss for the year \$821.27 — \$658.20 = \$163.07
 Receipts on hand not remitted June 30, 1942, \$91.77

3. Report of the Home Management House for the year ending June 30, 1942

RECEIPTS	
Cash receipts for room and board for the year.....	\$ 1,568.40

EXPENDITURES	
Groceries, meats, fruits and vegetables.....	\$ 853.10
Bread and bakery goods.....	8.20
Milk, cream, butter and ice cream.....	139.28
Fuel	284.88
Gas	63.49
Household supplies	39.81
Power and light	132.61
Repairs	64.42
Sales tax	21.33
Telephone	36.00
Water	20.03
	\$ 1,663.24
Cash deficit, June 30, 1942.....	\$ 94.84

It is planned to make Monroe Hall and the Cafeteria self-supporting as they have been in the past. It is not probable that this can be done with the Home Management House, however, since it is a laboratory for the Department of Home Economics and few, if any, college laboratories ever collect enough fees to pay their operating costs.

VIII. STUDENT LIFE

1. Most students are disturbed by the contingencies of the war and the usual student activities have suffered considerably, but students have been interested in activities that relate to the war and have taken part in each of the activities launched in behalf of the defense program.

IX. MISCELLANEOUS

1. The annual report of the business manager has been sent to each member of the Board and to each State teachers college president in Illinois.
2. The faculty purchase of defense bonds has been very gratifying. They have invested 12.6 percent of their salaries from January 1 to July 1 in this way and have quite exceeded the standard set as a minimum last January.
3. For several years, six or eight, we have been trying to get the minutes of the Board printed and bound. About two years ago I spent several weeks in getting a complete copy for Mr. File so they could be printed. There were no funds at that time. Other plans were considered, but still nothing has been done. It would be unfortunate, indeed, if these reports were not preserved. Each institution, as well as the Director, should have an office and library copy. It is important. Something should be done at once.
4. For several years, now, the college has conducted a weekly radio program by direct connection between the college campus and one of the broadcasting stations in Western Illinois. This, if continued through the college year of 1942-1943, will involve an expense of not to exceed \$250.00. This continuation and the approval of the expense is requested.
5. During the past year, the Public Relations Council of the five teachers colleges has been issuing a publication each quarter. This paper has received much favorable comment and is to the teachers colleges what the bulletin published by the Welfare Department is to that department. Western's part of the expense for this publication for the college year 1942-1943 is estimated at \$234.55, and is presented for the consideration of this Board.

X. SUMMARY

1. The approval of the Teachers College Board is requested for the following:
 - a. The list of graduates submitted for June, 1942.
 - b. The list of graduates submitted for July, 1942.
 - c. The list of graduates submitted for August, 1942.
 - d. The leave of absence for Miss Kathryn Smith for the first summer term of 1942, the college year 1942-1943, and the first summer term of 1943.
 - e. The resignation of Mr. Marvin Sowers, student assistant to Miss Thompson, for the first summer term.
 - f. The leave of absence for Mr. Clifford Julstrom of the Music Department for the duration of the war.
 - g. The leave of absence for Miss Juna Reynolds for the first summer term.

TEACHERS COLLEGE BOARD

- h. The leave of absence for Dr. C. H. Oathout for the second summer term due to the lack of sufficient class enrollment.
- i. The appointment of Miss Blanche Breed to take Miss Smith's work during the first summer term at a salary of \$300.00 for the six weeks.
- j. The appointment of Miss Hazel Olson to take Miss Smith's place during the regular college year 1942-1943 at a salary of \$1,800 for the thirty-six weeks.
- k. The appointment of Miss Georgia Bain as student assistant to Miss Thompson for the first summer term on half-time basis for \$75.00 a month, or \$112.50.
- l. The appointment of Miss Martha Hays as an advanced student assistant on half time for Miss Thompson during the regular college year 1942-1943 at \$675.00.
- m. The appointment of Mr. Glenn Medus as assistant in the Industrial Arts Department during the first summer term at a salary of \$300.00 for the six weeks.
- n. The appointment of Mr. Floyd W. Ohlson to take the work of Mr. Clifford Julstrom at a salary of \$1,800 for the thirty-six weeks.
- o. The appointment of Mr. Ralph E. Barclay as acting director of physical education for men at \$2,475 for thirty-six weeks, instead of \$2,340.
- p. The employment of Mr. Barclay for two weeks during the second summer term at a salary of \$137.50 for the two weeks.
- q. The employment of Dr. C. P. McRaven as health advisor for men on a half-time basis at a salary of \$125.00 per month, with the understanding that it may be increased to \$150.00 if more of his time is required.
- r. The employment of Dr. Olga Sirola (Foreman) on a half-time basis at \$125.00 per month for the regular college year of thirty-six weeks, with the possibility of an increase to \$150.00 if the work should require more than half-time service.
- s. The employment of Miss Marjorie Johnson as secretary to the president at \$150.00 per month from September 1, 1942, to July 1, 1943.
- t. The employment of Mr. Wayne Thompson to take Miss Reynolds' work during the second summer term at a salary of \$300.00 for the six weeks.
- u. The employment of C. V. Money of the physical education department for one-half month during the second summer term at \$112.50.
- v. The employment of Miss Winifred Holden as assistant college nurse at a salary of \$125.00 per month during the three months of the fall quarter.

- w. The employment of Miss Minna Hansen as assistant dean of women at \$1,800 for the thirty-six weeks with board and room at the dormitory in addition.
- x. The appointment of Miss Lyndal Swofford as acting head librarian at \$2,250 for thirty-six weeks.
- y. The change of salary for Mr. Kimbrough Shake from \$1,395 to \$1,665 for thirty-six weeks.
- z. The salary of \$1,200 per year for Mrs. Dorothy Throckmorton Blessman instead of \$1,080 which was assigned to her.
- aa. The employment of Mr. James W. Shultz at a salary of \$2,025.00 for the regular college year of thirty-six weeks, 1942-1943, to take the place of Mr. C. V. Money, who resigned.
- bb. The employment of Miss Grace Cordell as library assistant at a salary of \$80.00 per month.
- cc. The change of salary for Dr. Claude H. Brown from \$2,070 to \$2,340 for the nine months.
- dd. The employment of Mrs. Mary K. Sandstrom Detrick as bookkeeper for the college at a salary of \$110.00 per month.
- ee. Appropriate action with respect to the request of Mr. C. E. Asher.
- ff. The new plan for faculty committee participation in administering the work of the college.
- gg. Approval of a satisfactory plan for completing the work of the committees on the five-year program for teachers colleges.
- hh. Some final arrangement for getting Board reports printed, partially or in full.
 - ii. Not to exceed \$250.00 for the radio program for the college year.
 - jj. Not to exceed \$250.00 for Western's share in the publication by the Public Relations Council, known as EDUCATION TODAY.

Respectfully submitted,

W. P. MORGAN, *President*

F. A. BEU, *President*

SUPPLEMENTARY REPORT

Following the approval of the Teachers College Board of the purchase of a farm of fifty-six acres for the Student Activity Board for a golf course and recreation center for the college, the Student Activity Board completed the purchase and the legal documents involved in the transfer of this piece of property to the college were approved by the Attorney General.

Later, the Student Activity Board conferred with Mr. Robert Bruce Harris, landscape architect from Chicago, with respect to the development of the property, involving a golf course and small club house and shelter. Their proposal is to develop this improvement as a W.P.A. project, which Mr. Harris will present to the W.P.A. for approval, in order that it may be ready for immediate construction whenever the W.P.A. or P.W.A. becomes again active.

This project involves the following items:

1. A detailed colored sketch plan showing the location of tees, greens, fairways, rough, traps, existing and proposed planting, shelters, bridges, drives and parking spaces.
2. An engineering plan showing the water supply system, drainage system, grading of tees and details of parking spaces, drives and bridges.
3. Green details, showing the construction and grading by contours and by cross sections through each green.
4. Working drawings of each fairway sand trap.
5. A planting plan showing the location and kinds of plant material to be used in the development.
6. Specifications explaining in detail how each phase of the golf course project is to be developed.
7. Architectural details of shelters.
8. Setting up and filing the golf course development with the Federal government as a W.P.A. project.

It is estimated that the construction of this course, not including the price of the land, \$4,200, will amount to \$20,800, for which Mr. Harris is to receive as a fee \$832. This includes his supervision of the construction and his work in getting the approval of the work as a Federal project. The Student Activity Board has set apart an amount of money sufficient to cover the sponsor's part except for the use of some secondhand paving brick, which belong to the college, obtained when Adams Street was resurfaced in concrete, at which time the brick that had been used formerly became the property of the college; the use of the college truck, and perhaps the Worthington tractor; and some supervision from Mr. Foreman, the college landscape architect.

The Student Activity Board is asking your approval of their program, with the understanding that no expense whatever will have to be borne by the college itself. The Activity Board has already requested Mr. Harris to prepare the plans so that you may see what the proposal is. The expense of this is also being borne by the Student Activity Association.

Your approval of this project is requested.

**REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE**

To be presented at the meeting of the Teachers College Board to be held in Carbondale, Illinois, on Monday, September 28, 1942.

I. STUDENTS

1. Attendance, Spring Term, 1942

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	98	108	206	247
Juniors	145	107	252	300
Sophomores	218	251	469	553
Freshmen	254	258	512	785
Extension	101	308	409	449
Total Students Carrying College Subjects.....			1,848	2,334
b. High School				
University High School.....			158	255
Carterville Community High School.....			232	251
Total			390	506
Total Students Above Eighth Grade.....			2,238	2,840
c. Elementary School				
Allyn Training School.....			191	133
Brush Training School.....			383	343
Rural Training Schools.....			186	201
Total			760	677
Grand Total			2,998	3,517

2. Attendance, First Summer Session, 1942

	Men	Women	Total
a. College			
Seniors	104	193	297
Juniors	104	248	352
Sophomores	97	161	258
Freshmen	72	99	171
Extension
Total Students Carrying College Subjects.....			1,078
b. High School			
University High School.....			112
Total Students Above Eighth Grade.....			1,190
c. Elementary School			
Allyn Training School.....			91
Grand Total			1,281

3. Attendance, Second Summer Term, 1942

	Men	Women	Total
a. College			
Seniors	55	122	177
Juniors	92	134	226
Sophomores	57	84	141
Freshmen	42	51	93
Extension
Total Students Carrying College Subjects.....			637
b. High School			
University High School.....			46
Total Students Above Eighth Grade.....			683
c. Elementary School			
Rural Training School.....			18
Grand Total			701

4. Graduates

The following students have completed their work and I recommend that their graduation be approved:

BACHELOR OF EDUCATION DEGREE

May 29, 1942

Students	Town	County
Adams, Helen I. Scott (History—English)	Carbondale	Jackson
Adams, Rosalind (Kindergarten—Primary)	Centralia	Marion
Akin, Billie L. (Economics—English)	Murphysboro	Jackson
Allen, James R. (Economics—Geography)	St. Louis	St. Louis
Allen, Lyman S. (History—English)	Cobden	Union
Applegath, Fred (Chemistry—Mathematics)	Herrin	Williamson
Austin, John Ellis (Commerce—History)	Carrier Mills	Saline
Ayers, Esther M. (History—English—Art)	Anna	Union
Ballence, Lora E. (Commerce—Mathematics)	Patoka	Marion
Bass, Jack E. (French—English—History)	Carbondale	Jackson
Bauer, Harry C. (Sociology—English—History)	Mounds	Pulaski
Been, Eugene W. (Mathematics—English—History)	Chester	Randolph
Benz, Mildred A. (Elementary Education—Geography)	Carbondale	Jackson
Beyer, Pauline S. (History—English)	Carbondale	Jackson
Boatright, Wilbern (Elementary Education—Agriculture)	Marion	Williamson
Bock, Helen W. (Botany—History)	Murphysboro	Jackson
Boughers, Irene (English—History)	West Frankfort	Franklin
Bowen, Anna M. (Government—Economics)	Herrin	Williamson
Brooks, Joann (Physical Education—English)	Carbondale	Jackson
Burgess, Clyde F. (Sociology—Art)	Marissa	St. Clair
Businaro, Louis G. (Latin—English)	Harrisburg	Saline
Callis Robert (Mathematics—Chemistry)	Grand Tower	Jackson
Campbell, Willard C. (Elementary Education—Math.)	Mt. Vernon	Jefferson
Carty, David P. (English—Government)	Granite City	Madison
Caveglia, George D. (Government—Geography)	Pineckeyville	Perry
Charon, Sybil Mae (Elementary Education—English)	West Frankfort	Franklin
Chester, Harry S. (Geography—History)	Anna	Union
Clayton, Betty (English—Sociology)	Equality	Gallatin
Conant, Gayle D. (English—History)	Jonesboro	Union
Cooper, Grace K. (History—English)	Carbondale	Jackson
Cooper, Nancy M. (Physical Education—Physiology)	Carbondale	Jackson
Crichton, Jane W. (History—Speech)	Herrin	Williamson
Cunitz, George R. (Geography—Chemistry)	Mulkeytown	Franklin
Daniel, Genelle (Music—Sociology)	Murphysboro	Jackson
Dickey, Thomas L., Jr. (History—English)	Fairfield	Wayne
Dinkleman, Frederick M. (History—Economics)	Sandoval	Marion
Downey, Virginia (History—Music)	Mt. Vernon	Jefferson
Dystra, Helen J. (Elementary Education—English)	Sandoval	Marion
Eckert, Warren O. (Elementary Education—Geography)	Millstadt	St. Clair
Elliott, Tillie (Elementary Education—History)	Murphysboro	Jackson
Emerson, Paul R. (Elementary Education—English)	Cambria	Williamson
Epperson, Eugene B., Jr. (Zoology—Chemistry)	Mt. Vernon	Jefferson
Eubank, Delbert M. (Government—Commerce)	Woodlawn	Jefferson
Foster, Lucylla J. (Latin—English)	Harrisburg	Saline
Frazier, Henry S. (Mathematics—Physics)	Rockwood	Randolph
Freeberg, William H. (Commerce—Physical Education)	Princeton	Bureau
Gaetz, William M. (Music—Commerce)	DuQuoin	Perry
Gaines, Katherine (Sociology—English)	South Bend, Ind.	
Garrett, Georgia M. (English—History)	Metropolis	Massac
George, Cleona R. (Music—Mathematics)	Benton	Franklin
Gore, Carlos N. (Physics—Chemistry)	Olmsted	Pulaski
Graesser, Marie E. (History—Commerce)	Trenton	Clinton
Gray, Frederick E. (History—Economics)	Zeigler	Franklin
Guiney, William, Jr. (I. Education—Phys. Education)	Zeigler	Franklin
Hale, Alvin E. (Elementary Education—Physics)	Rosiclare	Hardin
Hall, Robert R. (History—English)	Carbondale	Jackson
Hamann, Richard (History—English)	Mascoutah	St. Clair
Harris, Sampson H. (History—Geography)	Christopher	Franklin
Harrison, Russell E. (Government—English)	Granite City	Jackson
Harriss, James E. (Government—English)	DuQuoin	Perry
Hechimovich, John P. (Geography—I. Education)	Buhl, Minnesota	St. Louis
Heinzman, Mary L. (English—Speech)	Christopher	Franklin
Herr, Barton K. (Commerce—History)	Benton	Franklin
Holliday, Walter K. (Geography—History)	Elkville	Jackson
Holloway, Frank L. (Chemistry—Mathematics)	Murphysboro	Jackson
Hood, Elaine (Economics—English)	Harrisburg	Saline
Horrell, Clarence W. (Sociology—Physics)	Anna	Union
Hough, Howard E., Jr. (Physiology—Phys. Education)	Collinsville	Madison
Howard, Ellen O. (English—French)	Marion	Williamson
Jones, Beulah (English—History)	Cowden	Shelby
Kenrey, Margaret (Commerce—Mathematics)	Carbondale	Jackson

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Students	Town	County
Kilgore, Wilene (Elementary Education—Geography)	Zeigler	Franklin
Kilman, Theodore (Chemistry—Physics)	Royalton	Franklin
Klopper, Raymond P. (Chemistry—Mathematics)	Marissa	St. Clair
Lence, Richard H. (Mathematics—Physics)	Jonesboro	Union
Lentz, Emily D. (English—History)	Anna	Union
Lewis, John W. (Geography—English)	Ewing	Franklin
Lill Dorothy M. (Zoology—Chemistry)	Mascoutah	St. Clair
Litz, Robert H. (Art—Speech)	Berwyn	Cook
Lisnby, Lida P. (Elementary Education—English)	Tamaroa	Perry
Love, Elnora (Elementary Education—Spanish)	Granite City	Madison
Maun, Wayne M. (Sociology—English)	Shattuc	Clinton
Ma'berry, James W. (Chemistry—Mathematics)	Carbondale	Jackson
McBride, Orval P. (Zoology—Geography)	Ava	Jackson
McCall, Josephine M. (Botany—Physical Education)	Murphysboro	Jackson
McCall, Luella M. (Botany—Physical Education)	Murphysboro	Jackson
McGill, R. Paul (Latin—Music)	New Haven	Gallatin
McJurttrie, Harry W. (Industrial Education—Art)	Zeigler	Franklin
Meicer, Patricia (Sociology—English)	Herrin	Williamson
Meyer, Ruby M. (Elementary—Education—English)	Mascoutah	St. Clair
Mitchell, John R. (Geography—Physics)	Christopher	Franklin
Moore, Charles W. (English—French)	Equality	Gallatin
Moye, Herdis R., Jr. (History—English)	Anna	Union
Notman, Edna (Sociology—English)	Marion	Williamson
Notton, Ralph C. (Physical Education—Government)	Carbondale	Jackson
Oliver, Walter B. (Sociology—I. Education)	Sparta	Randolph
O'Neal, Florence E. (English—Music)	Ozark	Johnson
Osborne, Kitty J. (Art—English)	Centralia	Marion
Parks, Harold (Music—English)	Anna	Union
Parks, Thomas E. (Elementary Education—Sociology)	Anna	Union
Parsons, Alice E. (History—English)	Carlinville	Macoupin
Patterson, Evelyn M. (Latin—French)	Marion	Williamson
Pemberton, Betty L. (French—Latin)	Mt. Vernon	Jefferson
Pepple, Richard C. (Physics—Mathematics)	Johnston City	Williamson
Plumlee, Elizabeth N. (Elementary Education—History)	Cambria	Williamson
Price, Wallace W. (Sociology—English)	E. St. Louis	St. Clair
Pulley, Erzell V. (Economics—Commerce)	Marion	Williamson
Pulley, Helen (English—History)	Carbondale	Jackson
Purdue, Joyce L. (Mathematics—Commerce)	Carbondale	Jackson
Rayburn, Sadie (Elementary Education—English)	West Frankfort	Franklin
Reed, Quentin H. (Chemistry—Mathematics)	Murphysboro	Jackson
Reedy, Alma (Government—Latin)	E. S. Louis	St. Clair
Reiter, Margaret (Sociology—English)	E. S. Louis	St. Clair
Reps, John W. (Elementary Education—Geography)	Carterville	Williamson
Reynolds, C. Wesley (Economics—Mathematics)	Vienna	Johnson
Richardson, Raymond A. (Elementary Education—Hist.)	Centralia	Marion
Rowland, Grace F. (Elementary Education—English)	Rosiclare	Hardin
Russell, Rosalie L. (Household Arts—English)	Benton	Franklin
Rylander, Curtis R. (Physical Education—Physiology)	Flushing, N. Y.	Queens
Sanders, William W. (Elementary Education—Botany)	Carterville	Williamson
Sarchette, Dorothy L. (Art—Geography)	E. S. Louis	St. Clair
Schwetler, John N. (Zoology—Sociology)	Pinckneyville	Perry
Seymour, Evelyn M. (Commerce—Mathematics)	Belleville	St. Clair
Shreve, Durward E. (History—Commerce)	Marion	Williamson
Smith, Loran E. (Zoology—Chemistry)	Benton	Franklin
Smith, Ralph L. (History—English)	Stonefort	Williamson
Snead, Vernon O. (Physics—Mathematics)	Anna	Union
Stern, Bernhard W. (Zoology—English)	Carbondale	Jackson
Stewart, Louise A. (Elementary Education—English)	DuQuoin	Perry
Tate, Irma L. (Botany—Sociology)	Buckner	Franklin
Tate, Virginia (Chemistry—English)	Buckner	Franklin
Thompson, Donna L. (English—History)	Vandalia	Fayette
Trbovich, Mike (Mathematics—I. Education)	Valier	Franklin
Troutman, Walter M. (I. Education—English)	Carbondale	Jackson
Tuttle, Marjorie E. (Latin—French)	Ina	Jefferson
Twerdal, Nola M. (Zoology—History)	Marion	Williamson
Twitty, Grace M. (English—History)	Zeigler	Franklin
Williams, Mary L. (Kindergarten—Primary)	Equality	Gallatin
Wilson, Willabelle (French—English)	Pinckneyville	Perry
Young, Bessie E. (Household Arts—Art)	Woodlawn	Jefferson
Young, Jennie L. (Music—Geography)	Woodlawn	Jefferson

BACHELOR OF EDUCATION DEGREE

July 10, 1942

Students	Town	County
Armstrong, LaVerne R. (Commerce—History)	Carterville	Williamson
Baker, Emma J. (Household Arts—Art)	Rector, Arkansas	
Bell, Marie (English—Zoology)	DuQuoin	Perry
Bradham, Angie M. (Elementary Education—H. Arts)	Bone Gap	Edwards
Bradley, Virginia (History—Geography)	Pinckneyville	Perry

TEACHERS COLLEGE BOARD

Students	Town	County
Catlett, Robert F. (History—Physical Education)	Hurst	Williamson
Chenoweth, Roy R. (Government—English)	Christopher	Franklin
Cockrum, E. Lendell (Zoology—Geography)	Sesser	Franklin
Cox, Verdie T. (Physical Education—English)	Carbondale	Jackson
Daily, Eugene W. (English—Commerce)	DuQuoin	Perry
Dean, Peggy L. (Government—Spanish)	Murphysboro	Jackson
DeVoe, Mary J. (Kindergarten—Latin)	Burlington, Wis.	Racine
Downen, Mary L. (Mathematics—Commerce)	Omaha	Gallatin
Ellis, Ogie E. (Commerce—Geography)	Centralla	Marion
Emery, Genevieve D. (English—History)	Centralla	Marion
Ewing, Lillian A. (History—English)	Benton	Franklin
Ferguson, Darrell H. (History—Geography)	Grand Chain	Pulaski
Figg, Ann (Kindergarten—Primary)	Chicago	Cook
Gardner, James A. (Commerce—Speech)	Madison	Madison
Greer, Fern P. (Elementary Education—English)	Carterville	Williamson
Hillyard, Edward L. (Geography—History)	Carmi	White
Howell, Jack M. (Botany—Art)	DuQuoin	Perry
Howells, Catherine (Elementary Education—Art)	DuQuoin	Perry
Jennings, Curtis H. (Elementary Education—Geography)	Zeigler	Franklin
Johnson, Betty J. (Mathematics—English)	Carbondale	Jackson
Kane, C. Eugene (History—Music)	E. St. Louis	St. Clair
Kelley, Lewis C. (Music—French)	Pittsburg	Williamson
Koonce, Roberta (Kindergarten—Primary)	Carbondale	Jackson
Kuehn, Elmer L. (Sociology—English)	DeSoto	Jackson
Kuntzman, Faye E. (Sociology—English)	Carlinville	Macoupin
Kuykendall, Helen H. (Elementary Education—English)	Pinckneyville	Perry
Linton, Bertha B. (Sociology—English)	Cobden	Union
McCauley, Charles F. (English—Sociology)	Carbondale	Jackson
McNabb, Hannah R. (Elementary Education—History)	DuQuoin	Perry
Murdock, Amanda A. (Music—English)	Carbondale	Jackson
Pyle, Claud (Physics—Chemistry)	Tamaroa	Perry
Robinson, Grace (Elementary Education—Sociology)	Murphysboro	Jackson
Ruffino, Theresa B. (Commerce—English)	Coello	Franklin
Severns, Helen (Household Arts—Art)	E. St. Louis	St. Clair
Smith, Mary A. (Music—English)	Carbondale	Jackson
Snider, Shirley (Elementary Education—English)	Mulkeytown	Franklin
Stanard, Catherine (History—Art)	Springfield	Sangamon
Stephens, Russel T. (Mathematics—Music)	Royalton	Franklin
Stone, Lena E. (Elementary Education—Sociology)	Harrisburg	Saline
Vaupel, Martha D. (Commerce—English)	Carbondale	Jackson
Young, Zola W. (Geography—English)	Woodlawn	Jefferson

BACHELOR OF EDUCATION DEGREE

August 21, 1942

Students	Town	County
Bost, Rachael I. (Elementary Education—English)	Belleville	St. Clair
Boyd, Grace (Elementary Education—English)	Carbondale	Jackson
Campbell, William, Jr. (Botany—Agriculture)	Hoopeston	Vermilion
Chism, Florence E. (Kindergarten—Primary)	Olive Branch	Alexander
Corzine, Vesta M. (Household Arts—Mathematics)	Carbondale	Jackson
Dickhaut, Arlene F. (Elementary Education—English)	Mascoutah	St. Clair
Dillow, Rex O. (Government—Physical Education)	Jonesboro	Union
Downen, Doris (Elementary Education—History)	Harrisburg	Saline
Ellis, Lucille (Household Arts—English)	Herrin	Williamson
Elmore, Charlotte I. (Household Arts—English)	Murphysboro	Jackson
Gilpin, Charles A. (Chemistry—Mathematics)	Norris City	White
Hampton, Anna Faye (Elementary Education—English)	Johnston City	Williamson
Hart, Velma A. (History—Latin)	Scottville	Macoupin
Hill, William C. (Zoology—Geography)	Anna	Union
Jones, Marjorie J. (Art—History)	Centralla	Marion
Kragness, Marguerite N. (Music—English)	Marion	Williamson
Ligon, Beulah F. (Elementary Education—English)	Benton	Franklin
Linker, Martha C. (Commerce—Economics)	Valmeyer	Monroe
Marshall, Isabel (Economics—Speech)	Carterville	Williamson
Meyer, Robert W. (Geography—Commerce)	Centralla	Marion
Mitchell, Lloyd V. (Elementary Education—Geography)	Marion	Williamson
Morgan, Dorothy M. (Elementary Education—English)	Panama	Montgomery
Morris, Winifred H. (Geography—English)	Harrisburg	Saline
Mudd, Dorothy D. (Elementary Education—History)	Red Bud	Monroe
Morris, Mary O. (Elementary Education—Mathematics)	Waltonville	Jefferson
Penick, Marian A. (Elementary Education—History)	Cairo	Alexander
Pyatt, Hazel, (Elementary Education—History)	Pinckneyville	Perry
Pyatt, Olive (Elementary Education—Geography)	Pinckneyville	Perry
Rains, Wilma L. (Household Arts—Sociology)	West Frankfort	Franklin
Ramsey, William L. (Mathematics—History)	Christopher	Franklin
Reed, Leslie G. (Chemistry—Zoology)	Murphysboro	Jackson
Reuster, Lester J. (Agriculture—I. Education)	Mascoutah	St. Clair
Rice, Armeaddie K. (Elementary Education—History)	DuQuoin	Perry
Roberts, Florence I. (English—German)	LaHarpe	Hancock

PROCEEDINGS

Students	Town	County
Rohlfing, Charles F. (Elementary Ed.—Geography)	Oakdale	Washington
Ross, Carl L. (Geography—History)	Goreville	Johnson
Shelley, Raymond L. (Mathematics—English)	St. Louis	St. Louis
Skibinski, Wvonne (Mathematics—History)	Richview	Washington
Songer, Lowell (History—English)	Xenia	Clay
Springs, James C. (Mathematics—Commerce)	Pittsburg	Williamson
Stevenson, Betty L. (Elementary Education—English)	Carbondale	Jackson
Stewart, Berdyne T. (History—Mathematics)	Steeleville	Randolph
Teel, Eugenia P. (German—Latin)	Carbondale	Jackson
Thompson, Eleanor (Elementary Education—History)	Oakdale	Washington
Trotter, Pauline K. (Elementary Education—History)	Cisne	Wayne
Trovillion, Lucile (Household Arts—English)	Goreville	Johnson
Wagner, Charles E. (Commerce—English)	Harrisburg	Saline
Watson, S. Allan (Economics—English)	Carbondale	Jackson
Webster, Jean M. (Household Arts—English)	Christopher	Franklin
Welch, Lois M. (Elementary Education—Latin)	Norris City	White
White, Agatha (Elementary Education—English)	Murphysboro	Jackson
Willmore, Ora Fay (Commerce—Economics)	West Frankfort	Franklin

GRADUATION SUMMARY

1942

Bachelor of Education Degree

	Men	Women	Total
May	75	66	141
July	17	29	46
August	17	35	52
	109	130	239

5. Scholarships and Assistantships

I am happy to present below a list of scholarships and assistantships that members of this year's graduating class have received. We feel that we are increasingly fortunate in this respect. This is one of the best ways in which the scholarly reputation of an undergraduate college may be judged.

ASSISTANTSHIPS

Chemistry	Frank Holloway	Ohio State University
Physics	Richard Lence	Northwestern University
Physics	Claude Pyle	University of Illinois
Physics	Vernon Sneed	University of Iowa

FELLOWSHIPS

French	Betty Pemberton	Washington University
History	J. Ward Barnes (Class of 1936)	Vanderbilt University
Mathematics	Richard Lence	Northwestern University

SCHOLARSHIPS

Elementary Education	Florence Chism	George Peabody College
School Administration	Wayne Mann	George Peabody College
English	Ellen Howard	University of Illinois
Home Economics	Charlotte Elmore	University of Oklahoma

SUMMER SCHOLARSHIPS

English	Ellen Howard	Bread Loaf School of English
English	Grace Twitty	Bread Loaf School of English
French	Kenneth Carroll	Le Camp Francois, Minn.
Speech	Charles Hamilton	Radio Drama Work Shop
Speech	Rosemary Oshel	Radio Drama Work Shop
Speech	Thomas Williams	Radio Drama Work Shop

II. THE FACULTY

1. Deaths:

I am sorry to report officially the death of Mr. William C. Fly, for five years the manager of our College Book Store. In Mr. Fly the college loses a man of fine character and ability.

2. Retirement :

At the meeting of the Teachers College Board on May 18 at her own request, Miss Gladys Williams, Head of the Art Department, was granted permission to retire beginning September 1. Since that time Miss Williams has discovered that her pension will be doubled if she defers retirement until after her birthday in December.

It is therefore recommended that Miss Williams be allowed to teach until the first of January. Miss Williams is sixty-four years of age.

3. Resignations :

- (a) Dr. Harry A. Smith, who was employed last April, has resigned his position, effective July 1, 1942, to accept a position in the Fort Wayne City Hospital. Dr. Smith had been employed to fill the vacancy created by the leave of absence granted Dr. E. L. Borkon.
- (b) Miss Ruby Kerley, who has been employed in our college library since 1935, has tendered her resignation to accept a State Civil Service position in the State of New Jersey, at a salary several hundred dollars above any now paid in our library.
- (c) Dr. George G. Thompson, Instructor in Education, has tendered his resignation to accept a position as Assistant Professor of Education at Syracuse University at a salary of thirty-two hundred dollars for nine months. We were paying him twenty-two hundred fifty dollars.
- (d) Mr. Arthur Brunk, who has been employed as Case Instructor for the Bureau of Child Guidance on a part-time basis for the last year and one-half, has resigned his position. Mr. Brunk will be Director of the Division for Delinquency Prevention of the State Department of Public Welfare for the Eastern Illinois district. His office will be located in the Teachers College at Charleston.

It is recommended that these resignations be accepted.

4. Leaves of Absence :

- (a) Dr. Harry G. Brainard, Head of the Economics Department, requests leave of absence to fill a position as General Economics Consultant in the Rubber Products Section of the Industrial Manufacturing Price Division of the Office of Price Administration in Washington.
- (b) Dr. John B. Parrish, Assistant Professor of Economics, requests leave of absence to accept an administrative position in the Office of Price Administration in Washington.
- (c) Mrs. Julia Neely, Associate Professor of English, requests leave of absence to accept a position as Director of the USO Center in Norman, Oklahoma, for the duration of the war.

- (d) Mr. Homer C. Rose of the Industrial Education Department, requests a leave of absence to accept a position as Instructor in the Armored Force School at Fort Knox, Kentucky.
- (e) Dr. Richard E. Watson, Assistant Professor of Physics, requests leave of absence to accept a position in the Navy to do research on magnetic mines.
- (f) Dr. C. H. Cramer of the History Department requests a leave of absence for the duration of the war to take an emergency war-time position as examiner in the Federal Civil Service Commission at Washington.

It is recommended that these leaves of absence be granted.

5. Transfers :

Since a great deal of emphasis has been given to the teaching of physics and since the members of the Department are teaching aeronautics courses, it is recommended that Mrs. Elsie P. McNeill of the Rural Education Department, who has a Master's degree in Physics from the University of Illinois, be transferred to the Physics Department for the duration of the war at no change in salary.

Mr. Ward Dillow of the Rural Training Schools is the only member of the faculty who has an economics degree. It is therefore, recommended that he be assigned to teach economics half-time in order partly to replace the three men whom we have lost in economics.

These two transfers will necessitate the employment of a new critic in the rural schools.

6. New Appointments :

- (a) For the position as dietician of the new cafeteria adviser for the cooks of student cooperatives, and part-time teacher of home economics in the University High School, I am submitting the name of Miss Coleta Knewitz of East St. Louis. Miss Knewitz was granted the Bachelor of Science degree from the University of Illinois in 1939 and the Master of Science from the University of Illinois in 1942. She has taught home economics in the high schools at Clinton and Fisher, Illinois. It is recommended that Miss Knewitz be employed at a salary of \$2,025 for the thirty-six weeks.
- (b) For the vacancy created by the leave of absence granted Dr. E. L. Borkon, I am submitting the name of Dr. L. Stolfa. Dr. Stolfa received his M.D. degree at the University of Illinois in 1916. Since that time he has been in industrial practice. He was born in Czechoslovakia, but has been an American citizen for many years. He has a son who is also a physician in the Army. It is recommended that Dr. Stolfa be employed at a salary of \$2,700 for the nine months of the regular school year.

- (c) To replace Miss Williams in the Art Department, the college succeeded, through Mr. Shryock's efforts, to secure the support of the Carnegie Foundation to employ one of the most prominent young artists of this country. The Carnegie Foundation has made us a grant of \$1,800 which this college will match to pay for his services for the current year. Mr. Bohrod is a distinguished young Chicago artist who is interested in interpreting the life of Southern Illinois. Not only is it a great advantage for students of art to study under Mr. Bohrod, but it will also give national recognition to the college to have him here. It is also highly advantageous for the college to establish a connection with the Carnegie Foundation. It is recommended that Mr. Bohrod be employed in the Art Department at a salary of \$3,600, \$1,800 of which has been granted to the college by the Carnegie Foundation. His employment is for forty-two weeks, the regular school year plus the first summer session.
- (d) To replace Mrs. Alice DiGiovanna, whose leave of absence is being extended indefinitely, it is recommended that Mrs. Claire Kennedy be employed as secretary to the President, at a salary of \$150 a month.
- (e) Since the college is assuming additional duties in connection with the Army pre-induction program, it is necessary to employ an additional person in the Physical Education Department to give general assistance and to do some teaching in connection with the military program. It is recommended that Mr. William Freeberg, a graduate of the college this year, be employed as a faculty assistant at a salary of \$1,440 for the fifty-two weeks.
- (f) Since all three members of the Economics Department are engaged in war work, it is recommended that Mr. Louis Petroff, who has been employed by the college as an extension teacher for the past three years, be appointed to a regular position in the Economics Department at a salary of \$2,250 for the thirty-six weeks. Mr. Petroff has a Ph.D. degree from the University of Southern California. He also is foreign born but has been a citizen of America for many years.
- (g) There are two vacancies in the Rural Education Department, one due to the transfer of Mrs. McNeill and the other to the induction into the Army of Mr. Teel.

For the one vacancy I am recommending Mr. William E. Lipsey, who has his Bachelor's degree from this college and has done graduate work at Northwestern University, at a salary of \$1,400 for thirty-two weeks of the regular school year.

For the other I am recommending Mrs. Ruby Price Henderson. Mrs. Henderson has her Bachelor's degree from Southern Illinois Normal University and for the last two summers has done work on her Master's degree at Northwestern University.

- (h) For the vacancy in the Physics Department created by the leave of absence granted to Dr. Richard Watson, I am recommending Mr. Merrill T. Muzzey. Mr. Muzzey has his B.A. degree from Iowa State Teachers College and his M.A. degree from the University of Illinois. It is recommended that Mr. Muzzey be employed at a salary of \$230 a month for a minimum of one year.
- (i) For the position in the library resulting from Miss Kerley's resignation, I should like to recommend that Mrs. Marjorie Womble Andrews be employed at a salary of \$1,485 for the nine months of the regular school year. Mrs. Andrews has her Bachelor's and Master's degrees in Library Science from the University of Illinois.

7. Adjustments in Salary:

- (a) Because of clerical errors there were three mistakes in salary reported at the last meeting of the Teachers College Board. Dr. Charles D. Tenney was to have been granted an increase to raise his salary to \$3,105. Dr. Douglas Lawson's salary is to be \$2,610 and Mr. Harley R. Teel is to receive \$2,475.
- (b) Miss Dorothea Bosket of the Rural Education Department has been promoted to the position vacated by Mrs. McNeill's transfer. It is recommended that her salary be increased to \$1,350 for the thirty-six weeks of the regular school year.
- (c) Miss Grace E. Kite came at a very low salary last year. Since Miss Kerley's resignation released some money in the library budget, it is recommended that her salary be raised to \$1,485 for the nine months of the regular school year.

Since the last meeting of the Board the following members of the faculty have been awarded the Doctor's degree. I should like to recommend that their salaries be increased as indicated below:

- Dr. Vincent DiGiovanna, Ph.D., New York Univ., June, 1942.
From \$2,790 to \$2,925.
- Dr. Victor Randolph, Ph.D., George Peabody, August, 1942.
From \$2,250 to \$2,340.
- Dr. Esther Power, Ph.D., Univ. of Chicago, September, 1942.
From \$2,700 to \$2,790.
- Dr. Wanda N. Gum, Ph.D., Columbia Univ., September, 1942.
From \$2,610 to \$2,700.

8. Promotions in Academic Rank:

The promotions in academic rank, which are made upon the recommendation of a faculty committee consisting of all the full-ranking professors of the faculty, are listed below. These promotions are academic recognition granted for superior work and superior scholarship on the faculty.

To be appointed to rank of Professor

Miss Gladys Potter Williams

To be appointed to rank of Associate Professor

Mr. Emerson Hall

Mr. Judson T. Landis

To be appointed to rank of Assistant Professor

Miss Ota Thomas

Dr. Francis E. Rowe

Miss Winifred Burns

Mr. J. Ward Dillow

Mr. Edward C. McDonagh

Mr. Victor Randolph

Mrs. Ora Rogers

Approval of these promotions is respectfully requested.

III. OTHER SCHOOL EMPLOYEES

1. Retirement:

Mr. W. H. Whittenberg, for nineteen years a janitor in the Allyn Training School Building, has long passed the age of seventy years and was retired under the University Retirement System of Illinois on September 1.

2. New Employees:

Since the last meeting of the Board the following non-faculty employees have been certified to the college by the Civil Service Commission:

- (a) Mrs. Mary Gibbs, colored, employed as a janitress to keep the women's wash rooms in order part time at a salary of \$40 per month.
- (b) Mrs. Cecil Abraham, employed as a housekeeper at the women's dormitory at a salary of \$65 a month plus maintenance.
- (c) Mr. Howard Wiggins, employed as a janitor in the Library Building at a salary of \$125 a month.
- (d) Mr. Guy Loveall, employed as janitor in the Allyn Training School Building at a salary of \$100 per month.

It is recommended that these appointments be approved by the Board.

IV. THE ORGANIZATION

I am presenting below the agreements with the Carterville High School and the Carbondale City School for the use of their facili-

ties for practice teaching. The agreement with the Carterville High School has not been changed. The one with the Carbondale City School was changed this year at the request of Mr. Hoffner and the Board of Education of School District 95, Jackson County.

1. Agreement with Carterville High School:

Under the existing agreement with the Carterville High School, we are to pay directly to the teachers of the Carterville school the salaries provided in the annual payroll approved May 18 of this year. This payroll provides for the payment of \$396 per year to eight members of the Carterville High School staff and \$198 to two. In addition to this, the Southern Illinois Normal University is to pay the Carterville High School a monthly payment for transportation of students to and from the school, amounting to \$305.

In return for these payments the college has the privilege of assigning a maximum of two students per half day to each teacher to do practice teaching in the Carterville High School. This arrangement has been approved by the Board of Education of the Carterville High School for the coming year and is here submitted for confirmation by the Teachers College Board.

2. Agreement with Carbondale City School:

- (a) District 95 will pay each teacher in the Brush School the full amount of her scheduled salary as a teacher in the Carbondale Public Schools. (Annual, \$1,260.00.)
- (b) Additional payment to these teachers by the college will be made for work done as critic teachers to bring their total salaries up to the present level.
- (c) The Southern Illinois Normal University is to assume all responsibility for the salary of Mr. Harley R. Teel, who will continue to occupy a position in the Brush School similar to the one he has been occupying hitherto.
- (d) Southern Illinois Normal University will assume full responsibility for the employment of Mr. Charles Pater-son, whose connection with the Carbondale Public Schools will be completely terminated.
- (e) As long as the need exists for additional practice facilities, Southern Illinois Normal University may have the privilege of making arrangements to fill this need in the Carbondale Public Schools according to the plan which has been in effect last year and this year, namely, to pay to as many teachers in the Carbondale Public Schools as are needed, additional salary at the rate of ten dollars per month for the first student teacher assigned, and five dollars per month for each additional student teacher.

V. THE CURRICULUM

Upon the suggestion of the faculty Victory Committee, and with the approval of the permanent faculty committee on curriculum,

Southern Illinois Normal University has been making such curricular changes as seem to be required in order to enable the college to do the best possible job in the war emergency. Details of these changes will be supplied to anyone who is interested in them.

VI. BUILDINGS AND GROUNDS

Working with the Advisory Committee of the Board for this college and through appropriate authorities at Springfield, Southern Illinois Normal University has acquired the following properties by purchase with part of the money that was appropriated for this purpose at the last session of the Legislature.

1. The 62d General Assembly appropriated \$68,000 for the purchase of real estate for the Southern Illinois Normal University during the biennium beginning July 1, 1941, and ending June 30, 1943. Thus far to date we have acquired the following properties:

- (a) The John Widdows lot, size 80 feet x 400 feet located along U. S. Highway 51 immediately west of the college. This property is part of the frontage of the Thompson Woods site.

Purchase Price \$ 6,000

- (b) The O. G. Holliday and Marion Helton lots also located on U. S. Highway 51 immediately west of the college. These lots also constitute part of the frontage of the Thompson Woods site. There are three of these lots, all size 40 feet by 400 feet.

Purchase Price \$ 8,000

- (c) The G. C. Hall property, size 200 feet x 400 feet, located on the corner of Chautauqua Street and U. S. Highway 51 immediately west of the college. This property also constitutes part of the frontage of the Thompson Woods site. There are two substantial tile constructed one-story buildings located on this property.

Purchase Price	30,000	38,000
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Total	\$44,000
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Negotiations are afoot for the purchase of additional land to the full amount of the appropriation.

2. With the approval of the Advisory Committee of the Board and of the Chairman of the Board, we have set up the plans for the establishment of a college cafeteria in the large building which was acquired by the purchase of the Hall property.

This cafeteria has always been needed by students who need a clean, wholesome place where meals are served at modest prices. Now there is a much more immediate and urgent need for establishing it since the college is expected to provide meals and lodging to the men who are in the pre-induction aeronautics program on the campus. At present these men are being given their meals at Anthony Hall, which is an unsatisfactory situation at best, and will not be adequate if our quota is increased.

Accordingly, we plan to establish the cafeteria just as soon as all necessary arrangements can be made.

3. Members of the Board will recall that two years ago Mr. Chance Hill, a Chicago landscape artist in private practice, was retained by the Board to make a long range plan for the development of Southern Illinois Normal University. The first stage of Mr. Hill's work is now complete and I am presenting the final over-all plan for the future development of the campus.

This plan calls for the purchase of a large amount of additional property, part of which is now vacant and part occupied. Some of the property should be secured by the State of Illinois and some of it should be purchased on equities by the Southern Illinois Normal University Foundation for reasons that have been explained previously. The next step for the development of Mr. Hill's plan is for the State and the Foundation to acquire title to as much of the real estate in the purchase area as possible.

VII. AUXILIARY ENTERPRISES

1. The college is participating as fully as its facilities permit in the various educational programs designed to aid in the war effort. We are presenting as a supplement to this bulletin a leaflet, "War Service Opportunities for the High School Graduate," which describes the various ways in which Southern Illinois Normal University is contributing to the war effort. In addition to the enterprises described in the leaflet we have since acquired a unit of the Civil Aeronautics Program which trains men already enlisted in the Army or Navy Air Forces.

Under this plan the college is required to provide subsistence, housing, and transportation to the Marion airport, for which we are being reimbursed by the Federal Government through the Civil Aeronautics Authority at the rate of \$84 per man per month, which is more than enough to cover the cost of the whole program. Men come to us in groups of twenty for eight-week periods. We are housing them in a barracks built for us on the Athletic Field by the WPA, and at present we are feeding the men at Anthony Hall. As soon as the new cafeteria is open, we shall be able to increase our quota.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the following items is respectfully recommended to the Board.

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. Authority to let Miss Gladys Potter Williams teach until the first of January.
3. Acceptance of the resignation of Dr. Harry A. Smith, Miss Ruby Kerley, Dr. George G. Thompson, Mr. A. D. Brunk, and Dr. Frances Rowe.
4. Granting of leaves of absence to Dr. Harry G. Brainard, Dr. John B. Parrish, Mrs. Julia Neely, Mr. Homer C. Rose, Dr. Richard E. Watson, and Dr. C. H. Cramer.
5. The confirmation of the transfer of Mrs. Elsie P. McNeill and Mr. Ward Dillow to physics and economics respectively.
6. The confirmation of the appointment of Miss Coleta Knewitz, Dr. L. Stolfa, Mr. Aaron Bohrod, Mrs. Claire Kennedy, Mr. William Freeberg, Mr. Louis Petroff, Mr. William E. Lipsey, Mrs. Ruby Price Henderson, Mr. Merrill T. Muzzey, and Mrs. Marjorie W. Andrews at the salaries previously indicated.
7. The confirmation of adjustments in the salaries of Dr. Charles D. Tenney, Dr. Douglas Lawson, Mr. Harley R. Teel, Miss Dorothy Bosket, Miss Winifred Fites, Miss Grace E. Kite, Dr. Vincent DiGiovanna, Dr. Victor Randolph, Dr. Esther Power, and Dr. Wanda N. Gum.
8. Approval of the promotions in academic rank of the faculty members listed above.
9. Acceptance of the resignation of Mr. W. H. Whittenberg.
10. The confirmation of the employment of Mrs. Mary Gibbs, Mrs. Cecil Abraham, Mr Howard Wiggins and Mr. Guy Loveall on the civil service staff.
11. Approval of the practice teaching agreements with the Carterville High School and the Carbondale City School.
12. Approval of the purchase of certain necessary properties for the expansion of Southern Illinois Normal University.
13. Approval of the establishment of a college cafeteria.
14. Authorization of the Advisory Committee for the college to proceed with the livestock improvement program on the College Farm if it appears feasible.

Respectfully submitted,

ROSCOE PULLIAM.

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting in Carbondale, September 28, 1942

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University.

I. STUDENTS

1. Attendance for the Summer Session, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	25	64	89	152
Seniors	88	291	379	381
Juniors	49	300	349	485
Sophomores	21	140	161	267
Freshmen	22	50	72	83
Unclassified and Special.....	14	123	137	277
Total College Students on Campus	219	968	1,187	1,645
b. University High School.....	67	132	199	196
c. University Elementary School.....	86	123	209	201
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School	178	113	291	364
Houghton Rural School.....	22
Little Brick Rural School.....	26
Total Pupils, Elementary and Secondary	331	368	699	809
Total	550	1,336	1,886	2,454

Although there was no regular campus summer session after August 7, the Illinois Soldiers and Sailors Children's School was open with an enrollment of 263 children and providing practice teaching facilities for 18 regularly registered student teachers and the Social Studies Laboratory at East Bay was in session with an enrollment of 35.

2. Attendance for the year 1941-1942, including the Summer Session of 1941

	Men and Boys	Women and Girls	Total
a. University	796	2,225	3,021
b. Extension	70	692	762
c. High School	283	260	543
d. Elementary Grades	542	460	1,002
Total	1,691	3,637	5,328

3. Per Capita Cost for University Year, 1941-1942

a. Following the plan of computation agreed upon by the presidents and registrars of the five State Teachers Colleges on February 2, 1941, the per capita cost as computed is here presented on the new basis.

TEACHERS COLLEGE BOARD

	Semester Hours Earned
First Semester, 1941-1942.....	24,863.5
Second Semester, 1941-1942.....	22,482.5
First Semester Extension	1,126.0
Second Semester Extension	1,015.5
Summer Session, 1941	11,784.5
Three Weeks Session, 1941.....	99.0
	61,371.0

61,371 semester hours divided by 32 semester hours (average annual student load) gives 1,918 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1941, and ending June 30, 1942, including all items except Permanent Improvements and expenditures for Fell Hall, University Farm, Smith Hall.

Salaries and Wages	\$540,895.43	
Office Expense	4,600.80	
Travel	3,749.98	
Operation	40,483.15	
Repair and Equipment.....	37,248.93	
Printing and Stationery.....	5,003.27	
Postage	2,585.28	
Income Fund	135,631.36	
	\$770,198.20	
Total Expenditures		\$770,198.20
Less: Farm Expenditures.....	\$ 8,632.76	
Fell Hall Expenditures.....	41,527.43	
Smith Hall Expenditures.....	2,378.30	
	52,538.49	
		\$717,659.71

- c. Computation of Per Capita Cost

Total Expenditures \$717,659.71 ÷ 1,918 = \$374.17.

This increase in per capita cost is accounted for by the decreased enrollment and the necessity of operating under certain fixed charges. Certain adjustments are being made in view of decreased enrollment, but these do not show in the present per capita cost figures.

4. Attendance for the First Semester, 1942-1943

The complete and itemized report of attendance for the first semester will be presented in a later report to the Teachers College Board. However, at this time, in view of the interest throughout the country in college and university enrollments, some tentative figures are presented.

Registration in Illinois State Normal University took place on September 17 and 18. The enrollment as of Wednesday, September 22, was 1,314. A few late registrations of persons granted permission to enroll at a later date for just cause will slightly increase this figure.

5. Extension Work for the First Semester, 1942-1943

Work in various extension centers is just being organized and a final and definite report cannot be made at this time. A detailed report of enrollment in each center will be presented in the next Board report. The demand for extension work continues and where, by rail or bus, we are able to reach

PROCEEDINGS

centers indicating sufficient interest to warrant the establishment of a class, such a unit will be organized. We will not be able to meet all of the demand because of difficulty of reaching certain centers and the inability of persons to go to those centers in such numbers as to make a class worth while.

6. 1942 Graduates (regular year and summer session)
- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 8, 1942. I recommend that these students be approved as graduates.

DEGREE GRADUATES

Bachelor of Education Degree

RURAL EDUCATION

Compton, Ruth Mary.....Belleville

ART EDUCATION

Holley, Verla League.....Normal
Kerr, Kathryn Jeanne.....Bloomington
Parsons, Ellen Sorrenson.....Normal

SPEECH EDUCATION

Clark, Howard Raymond.....Clinton
Horton, Olive Sarah.....South Haven, Mich.
McElwain, Helen Edith.....Gilson
Sutter, Paula Jane Vermillion
.....Bloomington

HEALTH AND PHYSICAL EDUCATION (MEN)

Juhl, Leonard Elmo.....New Holland
Loeb, Jack.....Chicago
Scott, John Richard.....Centralia
Sepotansky, Eli Morris.....Chicago

INDUSTRIAL ARTS EDUCATION

Emory, Vance Herbert.....Georgetown
Kindred, Lawrence Eugene
.....San Antonio, Texas
Wesley, Ray.....LeRoy
Whipple, George Graham.....Shirley

MUSIC EDUCATION

Bramblett, Laura Elizabeth.....Moweaqua
Coles, Helen Jeanne.....Chicago
Fengel, Lloyd G.....Payson
Kessinger, Newell LaVern.....Collinsville
Motherway, Mary Eileen.....Bloomington

HEALTH AND PHYSICAL EDUCATION (WOMEN)

Bailey, Lillian.....Fulton
Belcher, Eleanor Ruth.....Cooksville
Bair, Nona Florence.....Normal
Conlee, Mavis Virginia.....Normal
Govas, Dorothy Anna.....Chicago
Heaton, Lucille.....Toulon
Lager, Kathryn Jean.....Geneseo
Martin, Marjorie Frances.....Normal
Morris, Vera Ellen.....Tiskilwa
Pacelli, Christine Marie.....Chicago
Raasch, Marie Louise.....Hoopeston
Schneider, Boneita Dawn.....Eureka
Stanley, Roene Irene.....Eureka
Vidano, Elvira Marie.....Joliet
Young, Eleanor Virginia.....Greenville

HOME ECONOMICS EDUCATION

Bateman, Ruby Mary.....Mansfield
Bayless, Helen Louise.....Normal
Bennett, Pauline Lenora.....Vandalia
Boley, Marjorie Glades.....Kewanee
Burnett, Mary Emma.....Athens
Carey, Helen Jane.....Kinsman
Carpenter, Eleanor Mae.....Normal
Dennis, Mary Alice.....Momence
Dixon, Ethel Grace.....Gurnee
Entsminger, Lucille Helen.....Taylorville
Holder, Elizabeth Rose.....Bloomington
Jones, Hope.....Normal
McKee, Ellen Marie.....Steger
Morgan, Myrna Mae.....Decatur
Porter, Mary Louise.....Mackinaw
Schirer, Evelyn Laura.....Roanoke
Smith, Evelyn Serena.....Muskogee, Okla.

ELEMENTARY EDUCATION

Benjamin, Christine Mary.....Joliet
Blakeman, Madelyn Lois.....Normal
Fischer, Beatrice Louise.....Chicago
Fox, Bertha Rosa.....Paxton
Hawkins, Pearl Karnatz.....Hinsdale
Hefin, Jeannette Anita.....Galva
Hodgson, Harriet Ann.....Ottawa
Irvin, Francis Henry.....Bloomington
Irwin, Eunice Lorraine.....Bloomington
Langellier, Bernice Dina.....Martinton
Larimer, Ardelle.....Streator
Lighthall, Ruth Ann.....Clinton
Lynds, Marjorie Louise.....Chillicothe
Myers, Constance Shipman.....Chicago
Oliver, Elizabeth Posegate.....Springfield
Rapp, Ruth Carolyn.....Steward
Schultz, Lucille Kathryn.....Joliet
Sleezer, Virginia Mae.....Yorkville
Sprich, Ellen Anna.....Belleville
Thomson, Isabelle.....Ottawa

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BUSINESS EDUCATION

Babbitt, Agnes Marie.....	Virden	McBride, James Allen.....	Springfield
Baumgardner, Carl Harmond.....	San Jose	Magro, Peter Joseph.....	Cicero
Boggy, Cleo Lorine.....	Breese	Mast, Elta Mae.....	Chillicothe
Bremer, Frances Spies.....	Clifton	Mueller, Rose Anne.....	Wood River
Brumm, Ruby Louise.....	Dunlap	Nicol, Loren Ralph.....	Shirley
Brummet, Richard Lee.....	Minier	Purdy, Craig Gordon.....	Havana
Bugajski, Wanda.....	Valier	Reeves, Donald Ward.....	Flanagan
Burton, Dawn Frances.....	Greenfield	Rieger, Margaret Anna.....	Manteno
Coates, Sarah Lorraine.....	Chicago	Saloga, Alberta Louise.....	Morris
Crosby, Elsie Mae.....	DeLand	Schneider, Mary Augusta.....	Loda
Dodson, Helen Lorraine.....	Morrisonville	Slifka, Gertrude.....	Berwyn
Fleming, John Patrick.....	Yonkers, N. Y.	Smith, Catharine Ellen.....	Griggsville
Fogel, Hazel Norrene.....	Milledgeville	Statter, Irene Mary.....	Joliet
Goepfert, Rosellie Pittman.....	Springfield	Stewart, Lucille Eloise.....	LeRoy
Grise, Martha Carolyn.....	Oakley	Taylor, Vivian Eileen.....	Grayville
Hudak, Frank Raymond.....	LaSalle	Thompson, Helen Irene.....	Normal
Kiesewetter, Alice Ann.....	Metamora	Tipton, Thelma Louise.....	Fairbury
Kirchoff, Lassie McCafferty.....	Decatur	Wilson, Virginia Lee.....	Edelstein
LaVanway, Edna Ruth.....	Ottawa		

SECONDARY EDUCATION

Anderson, Carroll Raymond.....	Morrisonville	Johnston, Joreece Gertrude....	Normal
Bailey, Wilma Louise.....	LeRoy	Krug, Ellamae Louise.....	Morton
Banker, Betty Jane.....	Elgin	Meers, Geneva Mae.....	Bloomington
Bartolini, R. Paul.....	Ladd	Montgomery, Leo Raymond.....	Middletown
Berner, Marshall Keith.....	Sparland	Morphew, Charles Edward.....	Normal
Bessmer, Mary Christine.....	East Moline	Mueller, Leonard William.....	Peru
Classen, Harold Arthur.....	Gilman	Oberman, Selma.....	Springfield
Darnall, Thomas Wellington.....	Bloomington	Osborne, Oscar W.....	Heyworth
Davidson, Keith Carlyle.....	White Hall	Pahler, Elsie Mary.....	Staunton
Duro, George Dominic.....	Butler	Perring, Reva Finrock.....	Waynesville
Gilmore, Mary Ellen.....	LeRoy	Power, Alma Elizabeth.....	Saybrook
Glasener, Virginia Hope.....	Normal	Rice, Frances Eleanore.....	Thomson
Gundersen, Stella Margaret.....	Indianapolis, Ind.	Riddle, Nellie Eldora.....	Minier
Hagerman, Clara Mae.....	Peoria	Roady, Elston Edward.....	Kane
Hightower, Nancy Emma.....	Kankakee	Roberts, Herbert Barton.....	Oakley
Holloway, Edward Lee.....	St. Louis, Mo.	Roberts, John Vincent.....	Dwight
Hooper, William George.....	Havana	Roemer, Kathryn Alice.....	Hinsdale
Howmiller, Elaine Millicent.....	Lansing	Ryman, John Franklyn.....	Ashland
Howmiller, Eldine Leila.....	Lansing	Sabine, William Lester.....	Chatham
Hurdle, Robert Roy.....	Bloomington	Salmon, Mary Teresa.....	Bloomington
Isaacson, Shirley Vining.....	Kansas City, Mo.	ShIPLEY, William Eugene.....	Bloomington
Jacquat, Harriet Ellen.....	Normal	Simpson, Willis Otto.....	Bloomington
Johnson, Dorothy June.....	Morris	Sternberg, Louise.....	Park Ridge
		Thomas, Charles Fray.....	Worden
		Wells, Doris Jeanette.....	Atkinson
		Wilkinson, Gilbert Wayne.....	Ottawa
		Williams, Doris Jeanne.....	Chicago

JUNIOR COLLEGE GRADUATES (Two-year Course)

Adkins, Josephine, Paxton.....	Rural
Bach, Margaret Jean, East Peoria.....	Upper Grades
Bachman, Edna Mae, Bradford.....	Rural
Baker, Edith Maxine, Edinburg.....	Rural
Bates, Helen Maxine, Chesterfield.....	Rural
Benner, Annette Rosaline, Watseka.....	Upper Grades
Borgelt, Marcia Adeline, Havana.....	Kindergarten-Primary
Brandt, Velda Irene, Anchor.....	Kindergarten-Primary
Breiter, Carol Grace, Grant Park.....	Intermediate
Brickey, Rex Howard, Essex.....	Upper Grades
Brougher, Glenna Jeanne, Hoopeston.....	Kindergarten-Primary
Callahan, Josephine Helen, Milford.....	Intermediate
Clouse, Edith Marie, Hoopeston.....	Rural
Cordes, Betty Frances, Washburn.....	Intermediate
Coughenour, Blanche Mary, Sheldon.....	Intermediate
Dance, Jean Sylvia, Morris.....	Kindergarten-Primary
Darr, Emma Alice, Petersburg.....	Kindergarten-Primary
Davenport, Edith Margaret, Argenta.....	Intermediate
DeMent, Mary Martha, Hallsville.....	Kindergarten-Primary
Elgstl, Gladys Dariene, Flanagan.....	Upper Grades
Fox, Barbara Jane, Danville.....	Intermediate
Freer, Imogene Virginia, Jerseyville.....	Rural
Freitag, Anna Rosemary, Delphi, Indiana.....	Intermediate
Friday, Florence Margaret, Anchor.....	Intermediate
Geske, Jane Alvina, LeRoy.....	Kindergarten-Primary
Goodrich, Dorothy Jane, Gibson City.....	Kindergarten-Primary
Gordon, Betty Jean, Watseka.....	Kindergarten-Primary
Grube, Marjorie Mae, Elizabeth.....	Intermediate
Hagerman, Wilma Georgetta, Peoria.....	Kindergarten-Primary

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Hanson, Alice May, Loda.....	Rural
Hatfield, Mary Louise, Bluffs.....	Upper Grades
Herman, Ethel Marie, Joliet.....	Intermediate
Jones, Geraldine Joyce, Seymour.....	Upper Grades
Keag, Roberta Jane, Atkinson.....	Kindergarten-Primary
Koehler, Eleanor Mae, Sibley.....	Intermediate
Kohlhagen, Annette Ida, Frankfort.....	Kindergarten-Primary
Kueffner, Maryjane Laura, Chatsworth.....	Kindergarten-Primary
Lawrence, Lois Ruby, Rutland.....	Intermediate
Lee, Lillian Dora, Chenoa.....	Rural
Lee, Mary Jane, Thawville.....	Rural
Lind, Eunice Lucille, Buda.....	Kindergarten-Primary
Male, Betty Luella, Gardner.....	Intermediate
Marshall, Shirley Mildred, Aurora.....	Intermediate
Martin, Elizabeth Pauline, Roodhouse.....	Upper Grades
Mehler, Wilma Lee, Hutsonville.....	Kindergarten-Primary
Mitchell, Mavis Maryella, Lena.....	Intermediate
Mott, Emogene, Peoria.....	Upper Grades
Nadler, Winnifred Amelia Ann, Peotone.....	Intermediate
Naretto, Antoinette Marie, Braceville.....	Rural
O'Neil, Marjorie Jean, Streator.....	Intermediate
Paulen, Mary Roberta, New Berlin.....	Kindergarten-Primary
Phleger, Eva Margy, Collinsville.....	Intermediate
Price, Virginia Louise, Macon.....	Kindergarten-Primary
Resser, Naomi May, Geneseo.....	Intermediate
Richards, Elizabeth Jane, Streator.....	Intermediate
Schaefer, Bernice Lillian, Tremont.....	Upper Grades
Schmoll, Kathleen May, Geneseo.....	Rural
Schroeder, Wilma Virginia, Carrollton.....	Intermediate
Seidel, Gertrude Leona, Rankin.....	Kindergarten-Primary
Sheley, Mildred Marie, Atlanta.....	Rural
Shirley, Charlene Frances, Gibson City.....	Kindergarten-Primary
Shissler, Gertrude Ann, Elmwood.....	Intermediate
Stich, Gladys Ruth, Macon.....	Rural
Sutton, Betty Louise, Ottawa.....	Intermediate
Swenson, Phyllis Arlene, Rockford.....	Kindergarten-Primary
Terven, Beulah Maxine, Colfax.....	Kindergarten-Primary
Thorsen, Jane Margaret, Leland.....	Kindergarten-Primary
Wachter, Beryl Eloise, Mt. Pulaski.....	Kindergarten-Primary
Walters, Elta Louise, Medora.....	Kindergarten-Primary
Weber, Doris Virginia, Pontiac.....	Rural
Wesson, Wilda Jeanette, Leland.....	Rural
Whipple, Maxine Hall, Princeton.....	Kindergarten-Primary
White, Mabel Dorothy, Joliet.....	Kindergarten-Primary
Williams, Muriel Jean, Danville.....	Intermediate
Wright, Iva Kathryn, Moweagua.....	Upper Grades
Yeadicke, Ora Elizabeth, Peoria.....	Intermediate
Yocom, Marjorie Leona, Kankakee.....	Kindergarten-Primary
Yocom, Noreen Patricia, Kankakee.....	Kindergarten-Primary

DEGREE GRADUATES

SUMMARY OF DIVISION GROUPS

June, 1942

Rural.....	1	Physical Education for Women.....	15
Art.....	3	Home Economics.....	17
Speech.....	4	Elementary.....	20
Physical Education for Men.....	4	Business Education.....	37
Industrial Arts.....	4	Secondary.....	50
Music.....	5		

Total Degree Graduates.... 160

JUNIOR COLLEGE GRADUATES

SUMMARY OF DIVISION GROUPS

June, 1942

Upper Grades.....	10	Intermediate.....	25
Rural.....	15	Kindergarten-Primary.....	28

Total Junior College Graduates.... 78

- b. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the 1942 summer session in either the August 7 or August 28 group. I recommend that their graduation be approved.

TEACHERS COLLEGE BOARD

DEGREE GRADUATES

Bachelor of Education Degree

SPEECH EDUCATION

Johnson, Ellen Jeannette.....Davenport, Iowa

ART EDUCATION

Crist, Jacqualen Joan...Whiting, Ind. McElhinney, Sara Mae....Rock Island

HEALTH AND PHYSICAL EDUCATION (WOMEN)

Clark, Joan Spencer.....Yorkville Maloney, Jeanne Marie.....Normal

HOME ECONOMICS EDUCATION

Cagle, Mary Ruth.....Grantsburg Wilson, Marcella Ruth.....Maroa
Naseef, Edna Jean.....Kewanee

HEALTH AND PHYSICAL EDUCATION (MEN)

Cole, Marion Francis....Lawrenceville Morris, Russell Eugene.....Pontiac
Ferguson, William Robert..Edwardsville Pointer, Edward Lee.....Bloomington

INDUSTRIAL ARTS EDUCATION

Garrison, Everett Eugene...Divernon McLaughlin, Merrill Duane....Elgin
Laugharn, Laurence Edwin Masters, Harold Dean.....Normal
.....Pleasant Hill Parmenter, Lester Alvin.....Butler

RURAL EDUCATION

Degnan, Ellen McCarthy.....Chenoa Logue, Jennie Alice.....St. Anne
Heithaus, Gertrude Meta.St. Louis, Mo. McGinnis, John Davidson.....Rossville
Hill, Floe Catherine.....Mason City Werner, Mildred C.....Peotone

MUSIC EDUCATION

Elder, Edna Maurine.....Sullivan Mulvany, Lorraine Rapalee....Elgin
Garrett, Dayle Elwood.....Lexington Traugh, Catherine Forbes.....Bradford
Holm, Rosemary Pauline.Highland Park Waldmier, Clark Russell.....Minier
Miller, Fairy Carolyn Maxine.Mackinaw

BUSINESS EDUCATION

Day, Blanche Berniece.....Bement Krane, Arthur S.....Chicago
Foster, Charles William...New Canton Shea, Lois Virginia.....Wadsworth
Green, Benoni Stanley....Bloomington Stephens, Wesley Delmar.....Hudson
Hannah, Wade Lanier....Champaign Weise, Mary Louise.....Ashton
Hurt, PaulineIllioopolis

SECONDARY EDUCATION

Allen, EmeryLincoln Jodar, Clarence William.Milwaukee, Wis.
Antons, Eddie Henry.....Dana Kartanas, Venta Victoria.....Chicago
Black, G. Louise.....Downs Krabel, Robert Curtis.....Woodland
Brenneman, GertrudeHopedale Mitchell, Glo Rose.....Cropsey
Crandall, Elbert William, Jr....Normal Myers, Milton Cornelius..East St. Louis
Crichton, Dolores Anona.....Braidwood Ring, Jean Milford.....Normal
Dethart, Charlotte Ruth.....Bloomington Sister Marie Benedict Hayden
Dorgan, William Edward.....ChicagoSinsinawa, Wis.
Gerfen, Charles Otto.....Breese Spirduso, Elizabeth Halane....Normal
Gougar, Elizabeth Jane.....Joliet Stickel, Almada Jane.....Kenney
Hackman, Frank Charles.....Earlville Sturm, Lucille Alma.....Staunton
Henderson, Mattie Monts.....Kenney Werner, Marian Emily.....Peotone
Hill, Edna Busing.....Sibley Winterland, Elmer Eckhoff.....Colfax
Hopwood, BeatriceSpringfield

ELEMENTARY EDUCATION

Amacher, Darlene Rose.....Sibley Howland, Mary Davis.....Marseilles
Bagby, Patricia Marguerite.Tinley Park Johnson, Boysie Beebe.....Chicago
Barclay, Pyrlle Gale.....Warrensburg Johnson, Dorothy Josephine..E. Moline
Baumer, Marie Elizabeth.....Princeton Jones, Millicent Evelyn....Springfield
Berutti, Paul Armand.....Wilsonville Jonsson, Wanja Marie.....Chicago
Bohrer, Lucile Marie.....Normal Kolpack, Bertha Genevieve.....Joliet
Bottomley, Dorothy Mae.....Nokomis Lewis, Ilah Mae.....Jacksonville
Brule, Delphine Margaret.....Kankakee Liedel, LouiseMarine
Chesebro, Nina Katharine....Saunemin McCulloch, Mary Kathryn....Pontiac
Crane, Ethel Lucile.....Mechanicsburg McLean, Ann Loretta.....Steward
Colombe, Elsie Catherine.....Clifton Macy, Patricia Laura.....Heyworth
Garst, Mildred.....Hillsboro Mauck, Inez Louise.....Danville
Garvey, Alif Rebecca.....Illioopolis Miller, Alice Rachel.....Pontiac
Gilmour, Alma Irene.....Lansing, Mich. Neumann, Jennie Fredericka.East Peoria
Gottschalk, Louise.....Bloomington Parry, Lillie Harriet.....Zion
Haertel, Alice Elsie.....Rochelle Pettif, Jean Marie.....Sterling
Harshbarger, Agnes Meese.....Monticello Phillippo, Grace Mae.....Lebanon
Hodgson, Elsie Grace.....Ottawa Proctor, Inez Ione.....Bloomington
Honeywell, Lola Jean.....Stockland Reed, Leila Mildred.....Shelbyville

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Robinson, Sara Elizabeth.....Eureka
 Rutledge, Anne Edwards.....Kankakee
 Scholl, Estelle Marie.....Foosland
 Seppe, Emma Mae.....Joliet
 Sheehan, Alice Lucille.....La Grange
 Shinker, Clara May.....Ludlow
 Shultz, Edna Mae.....Lyndon
 Sister Ethelina Mackowiak
 Sinsinawa, Wis.
 Sutherland, Rosamond.....Lawrenceville
 Swartz, Mary Virginia.....Quincy
 Sylvester, Irene Leona.....Gary, Ind.

Taylor, Bessie Louthan.....Arcola
 Tierney, Margaret Mary.....Mt. Pulaski
 Volz, Ruth Goldine.....Gary, Ind.
 Walker, Margaret Vacheront.....Marseilles
 Warner, Gladys Ruth.....Mahomet
 Welchert, Virginia Woods.....Champaign
 Whitaker, Lois Elizabeth.....Gilman
 Ziegler, Lorene Elizabeth.....Trenton
 Zimmermann, Marguerite Louise
 Springfield
 Zugschwerdt, Hazel Viola.....Chadwick

JUNIOR COLLEGE GRADUATES

(Two-year Courses)

Andrew, Mary Beth, Rockford.....Upper Grades
 Bass, Ruby Jeannette, Sullivan.....Kindergarten-Primary
 Bloome, Eileen Elizabeth, Carlinville.....Rural
 Bookwalter, Emma Irene, Gardner.....Rural
 Broad, Ruth Bertha, Flanagan.....Kindergarten-Primary
 Burton, Marjorie Jean, Armington.....Intermediate
 Coady, Dorothy Mary, Rosamond.....Rural
 Dean, Edna Leona, Cooksville.....Intermediate
 Dunnington, Jean Esther, Washington.....Intermediate
 Elder, Shirley Elizabeth, Lexington.....Rural
 Geng, Nina Barbara, Granville.....Upper Grades
 Gengler, Inez Marie, Moline.....Intermediate
 Grant, Lorna Fay, Peoria.....Kindergarten-Primary
 Hawthorne, Velma Margaret, Mansfield.....Intermediate
 Hitchings, Evelyn Kathryn, Raymond.....Kindergarten-Primary
 Jensen, Marian Theodora, Gardner.....Intermediate
 Johnson, Lorraine Elizabeth, Seneca.....Kindergarten-Primary
 Koehler, Lolita Josephine, West Brooklyn.....Kindergarten-Primary
 Lowell, Geraldnye Patricia, Bloomington.....Kindergarten-Primary
 Machatka, Ruth Veronica, Chicago.....Kindergarten-Primary
 Mapes, Geraldine Kathryn, Geneseo.....Intermediate
 Melby, Ruth Gwendolyn, Morris.....Rural
 Nauman, Rosemary, Edwards.....Upper Grades
 O'Mallie, Kathryn Lenora, Farmer City.....Kindergarten-Primary
 Paloumpis Mary Thomas, Mfonk.....Intermediate
 Reeves, Myra Elizabeth, Wellington.....Upper Grades
 Sanders, Pearl Nadine, Illiopolis.....Rural
 Sister M. Tharla Baber, Champaign.....Intermediate
 Sister M. Maurita Colgan, Chicago.....Kindergarten-Primary
 Sister Mary Nada Mye, Peoria.....Intermediate
 Sister Aubert Slechta, Sinsinawa, Wisconsin.....Intermediate
 Sister Mary Cleophas Spangler, Peoria.....Intermediate
 Snyder, Marguerite Nadine, Manville.....Kindergarten-Primary
 Van Hoveln, Margaret, Milford.....Rural
 Weller, Kathryn Louise, Jerseyville.....Upper Grades
 Williamson, Winnie Pearl, Chicago.....Intermediate
 Wink, Cathryn Lorine, Fairbury.....Intermediate
 Yeamans, Sylvia Ann, Edinburg.....Rural

DEGREE GRADUATES

SUMMARY OF DIVISION GROUPS

August, 1942

Speech	1	Rural	6
Art	2	Music	7
Physical Education for Women.....	2	Business Education	9
Home Economics	3	Secondary	26
Physical Education for Men.....	4	Elementary	59
Industrial Arts	5		

Total Degree Graduates.....124

JUNIOR COLLEGE GRADUATES

SUMMARY OF DIVISION GROUPS

August, 1942

Upper Grades	5	Kindergarten-Primary	11
Rural	8	Intermediate	14

Total Junior College Graduates..... 38

II. FACULTY

1. Resignations:

- a. Albert C. Fries, Assistant Professor of Business Education, effective September 1, 1942, in order to accept a position on the faculty of the School of Commerce at Northwestern University. A successor is not being named for Mr. Fries at present, since his work will be absorbed within the department.
- b. Moreen Kelley, Faculty Assistant, effective September 15, in order to be married. For the present the work of Miss Kelley will be cared for by a student assistant.
- c. Nadine Fillmore, Instructor and Supervising Teacher in the Third Grade at the Illinois Soldiers and Sailors Children's School, effective September 1, 1942, in order to accept a position on the faculty of the Michigan Normal College at Ypsilanti.
- d. Charlie Newton, Instructor and Supervising Teacher in Music at the Children's School, effective September 1, 1942, in order to accept a music supervisory position in the Bloomington public schools.
- e. Raymond Cherry, Instructor and Supervising Teacher in Vocational Education at the Children's School, effective September, 1942, in order to accept a vocational position in the Lockport Township High School.
- f. Robert Williams, Instructor and Supervising Teacher in Mathematics in the Towanda Community High School, effective September, 1942, in order to accept a position in the Eureka High School.
- g. Harriett Kimball, Instructor and Supervising Teacher in Social Science in the Towanda Community High School, effective September, 1942, in order to be married.
- h. Ernestine Wene, Instructor and Supervising Teacher in Commerce in the Towanda Community High School, effective September, 1942, in order to enter training in the nursing profession.

2. Retirement:

- a. Harriet Berninger, Assistant Professor of Education, who has reached the age of optional retirement, but wished to retire September 1, 1942, because of poor health.

3. Leaves of Absence:

- a. L. E. Laubaugh, Assistant Professor of Agriculture, for the entire 1942-1943 school year in order to do further work on his Doctor's degree at Ohio State University. The work of Mr. Laubaugh will be absorbed.
- b. Rowena Noe, Assistant Professor of Education and Director of the Kindergarten, for the entire school year, in order

to do further graduate work at Whittier College in California. A successor to Miss Noe is being named.

- c. Marion C. Allen, Assistant Professor of Art, for the first semester of the 1942-1943 school year, because of poor health. The work of Miss Allen will be absorbed.
- d. C. L. Cross, Associate Professor of Physics, for the entire school year 1942-1943, in order to give full time to ground school instruction in connection with the cooperative program of the University with the Civil Aeronautics Administration. The work of Mr. Cross will be absorbed.
- e. Eugene Hill, Assistant Professor of Health and Physical Education, for an indefinite period, in order to work with the Overseas American Red Cross as recreational director. The work of Mr. Hill will be absorbed.
- f. H. R. Percy, Director of Religious Education at the Illinois Soldiers and Sailors Children's School, for the duration of the war, in order to serve as Chaplain in the United States Army. A successor has been provided.
- g. George Bodecker, Superintendent of the Towanda Elementary Schools and Principal of the Community High School, for the duration of the war, in order to serve in the Air Corps, where he has been commissioned a Second Lieutenant. A successor to Mr. Bodecker is being named.

4. New Appointments:

- a. Irene Clayton, as Associate Professor of Health and Physical Education, to take the place of Margaret Barto, resigned, effective September, 1942, at a salary of \$2,745.00 for the school year of nine months. Miss Clayton has her Bachelor's and Master's degrees from the University of Wisconsin and has done additional work at the University of Minnesota. Miss Clayton has been Director of Health and Physical Education in Rockford College for the past several years.
- b. Elsie Grime, as Assistant Professor of Education and Director of the Kindergarten, to take the place of Rowena Noe, on leave, effective September, 1942, at a salary of \$2,250.00 for the school year of nine months. Miss Grime has her Bachelor's and Master's degrees from the University of Minnesota, with additional work at the University of Colorado. Miss Grime has been an instructor in the University of Minnesota and before that was kindergarten critic at the State Teachers College at Dillon, Montana.
- c. Louise Stubblefield, as Assistant Librarian in charge of the new University High School Library, to fill a position approved by the Teachers College Board at the meeting on May 18, 1942, at a salary of \$1,800.00 for the school year of nine months. Miss Stubblefield has a Bachelor of Edu-

- cation degree from Illinois State Normal University, a Bachelor of Library Science degree from the University of Illinois, and a Master of Library Science degree from Columbia University. She comes to us from the faculty of Eastern Illinois State Teachers College, where she served as an assistant librarian.
- d. Carl W. Gamer, as Director of Religious Education at the Children's School, to take the place of H. R. Pearcy, on leave, effective September, 1942, at a salary of \$2,280.00 for twelve months, to be paid by the Department of Public Welfare. Dr. Gamer has his Bachelor's degree from the University of Chicago and his M.A. and Ph.D. degrees from the University of Illinois. Dr. Gamer is an ordained minister and has served as pastor of several churches, but comes to us from the University of Illinois where he was Assistant in American Government.
- e. Wesley H. Gallup, as Instructor and Supervising Teacher in Music at the Children's School, to take the place of Charlie Newton, resigned, effective September, 1942, at a salary of \$2,280.00 for twelve months, to be paid by the Department of Public Welfare. Mr. Gallup has his Bachelor's degree from De Paul University and has completed work for his M.A. degree at Northwestern University. He did his last teaching in the Rockton, Illinois, High School.
- f. Roland A. Gleisner, as Instructor in Junior High School English at the Children's School, to take the place of L. Gordon Stone, resigned, effective September, 1942, at a salary of \$1,710.00 for the regular school year of nine months, to be paid by the Department of Public Welfare. Mr. Gleisner has an A.D. degree from Northern State Teachers College at Marquette, Michigan, and his M.A. degree from the University of Minnesota. His last teaching experience has been in the Wright High School, Ironwood, Michigan.
- g. Rolland O. Gray, as Instructor and Supervising Teacher in Vocational Education (machine shop and metal) at the Children's School, to take the place of Raymond Cherry, resigned, effective September, 1942, at a salary of \$2,280.00 for twelve months, to be paid by the Department of Public Welfare. Mr. Gray has a Bachelor of Education degree from Illinois State Normal University and his M.S. degree from Iowa State College at Ames. His last teaching experience has been at Rushville, Illinois.
- h. Alice Sheveland, as Instructor and Supervising Teacher in the Third Grade at the Children's School, to take the place of Nadine Fillmore, resigned, effective September, 1942, at a salary of \$1,710.00 for the regular school year of nine months. Miss Sheveland is on the regular payroll

- of the University. She has her Bachelor's and Master's degrees from Northwestern University and her recent teaching experience was at Benton Harbor, Michigan.
- i. Margery E. Suhre, as Instructor and Supervising Teacher in Junior High School English and Journalism at the Children's School, to take the place of John French, resigned, effective September, 1942, at a salary of \$1,710.00 for the regular school year of nine months, to be paid by the Department of Public Welfare. Miss Suhre has an A.B. degree from the University of Illinois and an M.A. degree from Bowling Green (Ohio) University and comes to Normal after teaching experience in Grafton High School.
 - j. I. J. Laws, as Superintendent of the Towanda Elementary Schools and Principal of the Community High School, to take the place of George Bodecker, on leave, effective September, 1942, at a salary of \$2,500.00 for the regular school year of nine months, part of which is paid by the University and the remainder by the school boards at Towanda. Mr. Laws has Bachelor's degrees from Carthage College and the University of Illinois, and a Master's degree from the latter institution. He comes to Towanda from Benton Harbor, Michigan, where he has been for the past fifteen years.
 - k. Vertise Watt, as Instructor and Supervising Teacher in Science in the Towanda Community High School, to take the place of Robert Williams, resigned, effective September, 1942, at a salary of \$1,575.00 for the regular year of nine months, to be paid jointly by Illinois State Normal University and the school board at Towanda. Mrs. Watt has a Bachelor's degree from Central Missouri State Teachers College (Warrensburg) and a Master's degree from the University of Iowa. Her last teaching experience was in Westminster College, Ohio.
 - l. Opal Mark, as Instructor and Supervising Teacher in Social Science in the Towanda Community High School, to take the place of Harriet Kimball, resigned, effective September, 1942, at a salary of \$1,575.00 for the regular school year of nine months, to be paid jointly by Illinois State Normal University and the school board at Towanda. Miss Mark has a Bachelor's degree from Simpson College and has done additional graduate work at the University of Chicago. She comes to her present position from the Township High School at Rock Falls, Illinois.
 - m. Helen Stover Mitchell, as Instructor and Supervising Teacher in Commerce in the Towanda Community High School, to take the place of Enestine Wene, resigned, effective September, 1942, at a salary of \$1,395 for the

- regular school year of nine months, to be paid jointly by Illinois State Normal University and the school board at Towanda. Mrs. Mitchell has her Bachelor's degree from Illinois State Normal University and has done additional work at the Gregg College of Commerce. Her last teaching was in the John Greer High School at Hoopston, Illinois.
- n. Jean Russell, as Instructor and Supervising Teacher in Music in the Towanda Community High School, to fill a newly created position, effective September, 1942, at a salary of \$1,575.00 for the regular school year of nine months, to be paid jointly by Illinois State Normal University and the school boards at Towanda. Miss Russell has a Bachelor's degree from Illinois Wesleyan University and is doing graduate work at Northwestern University. She comes to her present position after five years of teaching experience in the Township High School at Rock Falls, Illinois.

III. OTHER EMPLOYEES

1. Resignations:

- a. Ferdinand McGuire, groundsman, effective on June 21, 1942, in order to work in the Chicago and Alton shops in Bloomington.
- b. Carl Rhoads, groundsman, effective on July 31, 1942, in order to accept a position in a munitions plant.
- c. S. J. Kniery, fireman, effective on September 20, 1942, in order to accept a position in a munitions plant.

2. Retirement:

- a. Elmer Zook, janitor, who has reached the age of retirement and leaves the service of the University after twenty years of excellent service.

3. New Appointments:

The following positions have been reported to the proper authorities and filled through the regular channels in Springfield, with the approval of the Director of the Department of Registration and Education who is also chairman of the Teachers College Board, and with the approval of all members of the Advisory Committee.

- a. Carl Coon, groundsman, effective July 13, 1942, to take the place of Ferdinand McGuire, resigned, at a salary of \$1,380.00 for twelve months.
- b. George Mallory, groundsman, effective September 21, 1942, at a salary of \$1,380.00 for twelve months, to take the place of Harry Hansen, groundsman, transferred to the heating plant as fireman to take the place of S. J. Kniery, resigned.
- c. Ora Byerly, janitor, effective July 6, 1942, at a salary of \$1,380.00 for twelve months, to take the place of Elmer Zook, retired.

- d. Edgar King, janitor, effective July 6, 1942, at a salary of \$1,380.00 for twelve months, to take the place of Carl Lewis, resigned.
- e. Eugene Hunter, janitor, effective July 6, 1942, at a salary of \$1,380.00 for twelve months, to fill a newly authorized position.
- f. Glenn Mikesell, groundsman, effective June 15, 1942, at a salary of \$1,380.00 for twelve months, to fill a newly authorized position.
- g. Noel R. Blair, groundsman, effective September 21, 1942, at a salary of \$1,380.00 for twelve months, to fill a newly authorized position.
- h. Louis Lindstrom, utility-repair man, effective August 14, 1942, at a salary of \$1,380.00 for twelve months, to fill a recently authorized position.
- i. William G. White, utility-repair man, effective September 15, 1942, at a salary of \$1,380.00 for twelve months, to fill a recently authorized position.
- j. Paul Graves, assistant farmer, effective September 14, 1942, at a salary of \$1,380.00 for twelve months, to fill a recently authorized position.

This now fills all the positions except that of one groundsman to take the place of Carl Rhoads, resigned. The offer of this position was rejected by an appointee but the place will probably be filled in the very near future.

IV. THE ORGANIZATION

1. Smith-Hughes Agriculture Program:

Having satisfied ourselves that we were in position to meet all of the standards for the education of teachers of Smith-Hughes High School Vocational Agriculture, a formal request was made on April 8, 1942, to the Illinois State Board for Vocational Education that Illinois State Normal University be included in the Five-Year Plan effective from July 1, 1942. On July 1, 1942, the State Board for Vocational Education approved the inclusion of Illinois State Normal University and forwarded this information to the Office of Education in Washington, D. C. The Office of Education requested that a survey of the facilities of Illinois State Normal University be made under the direction of the State Board of Vocational Education. This survey was recently made and the fifty-page report completed and submitted by Dr. C. A. Michelman and Mr. B. A. Tomlin of the Supervisory Staff of the State Board. This report indicates the way in which Illinois State Normal University meets the standards established for the education of teachers of Smith-Hughes Vocational Agriculture.

V. THE CURRICULUM

1. Alterations in Curricula:

A few alterations have been made in the curricula for educating both elementary and secondary school teachers. These curricula do not change the general nature and content of courses included, but affect only the arrangement of courses in the various years. Illinois State Normal University is still adhering to the fundamental purpose of educating teachers and has not established courses that cannot be used for such preparation.

We have listed in the general catalog a Navy V-1 curriculum which is a regrouping of courses already offered, but these courses will lead to completion of work for teaching in such fields as physical science and mathematics. The grouping of this curriculum is designed to enable persons to meet the requirements of comprehensive examinations they may be required to take and yet not lose any time in connection with their preparation for the teaching profession.

VI. BUILDINGS AND GROUNDS

1. Report on Conditions and Needs:

a. It is becoming increasingly evident that many of the buildings, which constitute the older group on the campus of Illinois State Normal University, must have major repairs that will call for contract work beyond ordinary carpentry and painting that can be handled by a maintenance crew. It will be necessary to give major consideration to these items in the preparation of the budget for the 1943-1945 biennium, since materials for this type of repair work are still available.

b. It is very obvious that materials cannot be had for the construction of the addition to McCormick Gymnasium for which \$110,000.00 was appropriated by the last legislature. The alterations to be made in the basement of Fell Hall (women's residence) have not been carried out and it may not be possible to get materials for this work. Bids were recently taken for alterations in Smith Hall (men's residence), largely of an electrical and plumbing nature. These bids were within the amount of money available, but the difficulty of getting certain materials may make it impossible to complete all of this work. At the present time only a portion of one contract has been let and that is for a sewer line and connection in the basement and a line leading considerable distance to the city sewer.

It is hoped that unexpended funds in these appropriations may be reappropriated by the next legislature as it has been very difficult to get appropriations for these important improvements.

PROCEEDINGS

2. New Work and Repairs in Process of Completion :
 - a. *Fell Hall*. The new porch on the front of Fell Hall has just been completed and represents a valuable improvement from the standpoint of looks and use. This new stone front is quite similar to that on Milner Library.
 - b. *University High School Library*. The work on the University High School Library was completed prior to September 1, but because of the loss for a period of three weeks of the tabulation of bids on the furniture, there has been a delay in the completion and delivery of this equipment. It is expected that this will be received and installed by October 15.
 - c. *University Farm Buildings*. The new beef cattle and swine barns have both been completed with the exception of a small amount of interior work that is being finished by the maintenance crew of the University. With the exception of the two wings on the beef cattle barn, which should be provided soon, the contemplated work has been carried to completion and when the two wings are made available, the University Farm will be in very good condition for housing the necessary amount of live stock to meet the standards for the education of teachers of Smith-Hughes Vocational Agriculture.

VII. AUXILIARY ENTERPRISES

1. Financial Report :

This report has been completed and is now in the hands of the printer. It will be sent to Board members and the presidents of the other four schools as soon as it is available.

2. Fell Hall, Report for Year Ending June 30, 1942

RECEIPTS

Board	\$ 22,456.28
Room	10,239.50
Guests	172.75
Total Receipts	\$ 32,868.53

EXPENDITURES

Salaries and wages, general.....	\$ 9,046.50
Salaries and wages, student.....	1,267.70
Office expense	434.04
Food	21,600.70
Household supplies	2,511.61
Repairs	700.59
Heat	2,559.53
Water	438.76
Gas	532.78
Light and power	1,650.15
Equipment	768.02
Miscellaneous	17.05
Total Expenditures	\$ 41,527.43
Excess of Expenditures Over Income.....	\$ 8,658.90

TEACHERS COLLEGE BOARD

3. Smith Hall, Report for Year Ending June 30, 1942

RECEIPTS	
Room	\$ 2,772.65
Total Receipts	\$ 2,772.65
EXPENDITURES	
Salaries and wages, general.....	\$ 480.00
Office	40.83
Power and light	280.40
Gas	198.63
Water	117.37
Heat	416.40
Repairs	278.90
Supplies	525.38
Equipment	40.39
Total Expenditures	\$ 2,378.30
Excess of Income Over Expenditures.....	\$ 394.35

4. University Farm, Report for Year Ending June 30, 1942

RECEIPTS			
Sales, livestock	\$ 4,554.16		
Sales, produce	369.32		
Miscellaneous	387.46		
Total Receipts	\$ 5,310.94		
Transfers:			
Milk to Fell Hall	\$ 367.89		
Team, truck, and tractor.....	165.70		
Produce to Fell Hall.....	10.14	\$ 543.78	\$ 5,854.72
EXPENDITURES			
Salaries and wages, general.....	\$ 3,065.00		
Salaries and wages, student.....	184.80		
Office expense	53.25		
Stock	271.90		
Stock food	3,499.47		
Supplies	314.33		
Repairs	475.64		
Motor expense	211.16		
Power and light	122.84		
Water	840.87		
Equipment	137.28		
Total Expenditures	\$ 9,176.54		
Excess of Expenditures Over Income.....			\$ 3,321.82

5. Teachers College Income Fund, Report for the Year Ending June 30, 1942

BALANCE July 1, 1941.....	\$ 8,138.30
Addition: Warrant Reverted to State Treasurer.....	5.25
	\$ 8,143.55
EXPENDITURES: July 1, 1941-September 30, 1941.....	\$ 8,143.55
RECEIPTS	
Student fees	\$74,489.27
Book sales	988.92
Smith Hughes	2,371.50
Farm	5,310.94
Fell Hall	32,868.53
Smith Hall	2,772.65
Miscellaneous	422.25
	\$119,224.06
Transfer from General Revenue-Scholarship.....	\$ 15,420.00
Total Receipts	\$134,644.06

PROCEEDINGS

EXPENDITURES

	Educational	Auxiliary	
Salaries and wages	\$73,003.36	\$ 11,374.05	
Office	118.01	3.00	
Travel	6,126.75	
Operation	6,039.17	25,588.82	
Repair and equipment	4,186.54	1,048.11	
	\$89,473.83	\$ 38,013.98	
Total Expenditures			\$127,487.81
BALANCE, June 30, 1942.....			\$ 7,156.25

VIII. STUDENT LIFE

1. National Youth Administration :

The allotment of National Youth Administration funds to colleges and universities throughout the country is decidedly less this year because of the decrease in the general appropriation made by Congress. The allotment to Illinois State Normal University at the present time is \$8,640.00. This is decidedly less than the \$18,000.00 originally allotted last year and the \$21,000.00 finally received. This has meant that to meet the need for student help, it has been necessary to use other funds of the University. Aside from decreased enrollment, there has not been much change in the demand for such aid and we have found it difficult to meet the demand.

IX. MISCELLANEOUS

1. Graduate Work :

It would seem that now is a very favorable time to give consideration to the matter of graduate work in the teachers colleges of Illinois. This should be done in connection with planning the work beginning in September, 1943. The demand for such work on the part of teachers colleges continues and with the amount of work that has been done in cooperation with the University of Illinois, it would seem that a definite plan is about ready for presentation.

The desire of the teachers colleges to hold their faculties together and the possibility of starting graduate work on a gradual basis, because of the decrease in enrollments, would seem to make this a good time to consider such work. Laboratory, library, and classroom facilities would be available and teaching staff could be readily assigned for such work without increase in budgets for the next biennium. I believe there is a Board committee appointed to consider such work with the presidents and I trust that some consideration may be given this matter.

2. Pilot Training:

Illinois State Normal University continues to cooperate with the Civil Aeronautics Administration in the ground school and flight training work. On September 1, a unit of twenty enlisted men completed their eight weeks intensive training. At the present time there is another unit of ten of this same type of enlisted men and in addition twenty-two glider pilots in training at the University. All of this work is done without expense to the University. The contract with the federal government calls for housing, feeding and transporting of men of each unit and the University is paid a sufficient amount to cover all expenses, including instruction. On the basis of the program promised the University, this should result in a net gain financially of between \$15,000.00 and \$20,000.00. Our guarantee of a minimum of twenty men, instead of the thirty-two we have at the present time, should bring to the Income Fund a total of \$14,000.00. The additional twelve men will increase this amount.

In addition to the foregoing program, which is an eight weeks' intensive procedure, it is expected that our unit of ten Navy V-5 fliers will be completed. These represent students regularly enrolled in the University and their work is taken throughout the semester, similar to the regular Civilian Pilot Training work of a few semesters ago.

3. Use of Plant for War Activities:

- a. We are continuing to make available the industrial arts shops for metal work on a basis of twenty-four hours a day seven days a week in training industrial workers. We have "graduated" over seven hundred men and women with a direct knowledge that over two hundred of them have gone into war activities elsewhere, and most of the rest of them are employed locally in industrial plants for war contract work. We are finding considerable and increased interest on the part of women in this program. This program operates without expense to the University and to the State of Illinois.
- b. We are continuing to make available three laboratories two nights each week for the courses in "Fundamentals of Radio Communication" sponsored by the extension division of the University of Illinois. These large classes indicate considerable interest in this field and the work is similar to that offered a year ago. This year an advanced course is included. We are reimbursed for the use of the laboratories.

4. East Bay Conference :

When the decision was reached upon the part of the faculties of the teachers colleges to forego the conference held each two years and due to be held this year, the faculty of Illinois State-Normal University thought this would be a good opportunity to finish something of a very constructive nature upon which they have been working for the last twenty months.

We have had eight large committees dealing with various phases of teacher education. These committees have included every member of the faculty. The work is now to the point where it needs two or three days of intensive effort and hence, with the approval of the Advisory Committee of this school, classes will not be in session on Friday, September 25, which will enable the faculty to meet at East Bay on Lake Bloomington, seventeen miles from the campus, with sessions Friday forenoon, afternoon, and evening, and likewise Saturday forenoon, afternoon, and evening, without interruption due to being away from the campus. It is expected that the various committee reports can be brought to the point where actual benefits by changed procedures on the campus may be of profit to the student body. Copies of the tentative reports to be submitted by these committees have just come from our University Press and a copy is enclosed with this report.

5. Teacher Placement :

In common with most other colleges and universities, Illinois State Normal University has been able to place every student who wished a teaching position. This problem of teacher training will be increasingly serious during the duration of the war and we can only hope to be able to meet most of the demands for teachers. In certain fields, such as science and industrial arts, this will be almost a hopeless undertaking.

X. SUMMARY

Approval by the Teachers College Board of the following recommendations is requested.

1. Sanction of the awarding of degrees and diplomas to the graduates completing their work on June 8, 1942, and those completing their work on August 7 and August 28, 1942, as listed.
2. Acceptance of the resignations of Albert C. Fries, Moreen Kelley, Nadine Fillmore, Charlie Newton, Raymond Cherry, Robert Williams, Harriet Kimball, and Ernestine Wene.

3. Retirement of Harriett Berninger, Assistant Professor of Education, and her certification to the University Retirement System of Illinois for participation in such benefits as are due her.
4. Granting of leaves of absence to L. E. Laubaugh, Rowena Noe, C. L. Cross, Eugene Hill, H. R. Percy, George Bodecker, and the extension of the leave of absence of Marion C. Allen.
5. Appointment, at salaries and for periods indicated, of Irene Clayton as Associate Professor of Health and Physical Education, Elsie Grime as Assistant Professor of Education and Director of the Kindergarten, Louise Stubblefield as Assistant Librarian, Carl W. Gamer as Director of Religious Education, Wesley H. Gallup as Instructor and Supervising Teacher in Music, Roland A. Gleisner as Instructor and Supervising Teacher of English, Rolland O. Gray as Instructor and Supervising Teacher in Vocational Education, Alice Sheveland as Instructor and Supervising Teacher in the Third Grade, Margery E. Suhre as Instructor and Supervising Teacher in English and Journalism, I. J. Laws as Superintendent and Principal of the affiliated Towanda Elementary and High Schools, Vertise Watt as Instructor in Science in the Towanda Community High School, Opal Mark as Instructor and Supervising Teacher in Social Science in the Towanda Community High School, Helen Stover Mitchell as Instructor and Supervising Teacher in Commerce in the Towanda Community High School, and Jean Russell as Instructor and Supervising Teacher of Music in the Towanda school system.
6. Acceptance of the resignations of Ferdinand McGuire and Carl Rhoads as groundsman and of S. J. Kniery as fireman.
7. Retirement of Elmer Zook, janitor, and his certification to the University Retirement System of Illinois for participation in such benefits as are due him.
8. Ratification of the new appointments to the grounds force, janitorial staff, utility group, and assistant farmer of the following persons at salaries and for periods indicated in this report and previously assigned through regular and authorized channels: Carl Coon, groundsman; George Mallory, groundsman; Ora Byerly, janitor; Edgar King, janitor; Eugene Hunter, janitor; Glenn Mikesell, groundsman; Noel Blair, groundsman; Louis Lindstrom, utility; William G. White, utility; Paul Graves, assistant farmer.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board at Carbondale, September 28, 1942.

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment for the year 1941-1942 (36 weeks) counting no names twice:

	Men	Women	Total	Total One Year Ago
Post Graduates	5	5	10	16
Seniors	58	93	151	126
Juniors	85	117	202	141
Sophomores	80	185	265	337
Freshmen	172	267	439	601
Unclassified	1
Total	400	667	1,067	1,222

2. Enrollment, Summer Session, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
College	95	237	422	654
Elementary Grades	83	58	141	167
Total	178	295	563	821

3. Per capita cost of students in the college for the year beginning July 1, 1941, and ending June 30, 1942.

		Equivalent for 36 Weeks
Enrollment, summer session, 1941..	654	145
Enrollment, fall quarter, 1941.....	1,008	336
Enrollment, winter quarter, 1941-1942	961	320
Enrollment, spring quarter, 1942....	884	295
Enrollment, extension, 1941-1942...	706	59
		1,155

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment.....	\$393,177.63
Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvement	49,926.56
The total cost of operating the college for one year, not including permanent improvements, was.....	443,104.19
Per capita cost based on 36 weeks — \$443,104.19 ÷ 1,115....	\$ 383.64

4. Attendance, Spring Quarter, 1942

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	2	3	5	12
Seniors	64	114	178	175
Juniors	68	125	193	204
Sophomores	59	170	229	344
Freshmen	90	189	279	346
Total College	283	601	884	1,081
b. DeKalb High School.....	248	281	529	513

TEACHERS COLLEGE BOARD

c. Elementary Grades	Men and Boys	Women and Girls	Total	Total One Year Ago
McMurry Training School.....	127	117	244	240
Glidden Training School.....	135	145	280	277
Affiliated Rural Schools.....	23	19	42	47
Total Elementary	285	281	566	564

- While the spring term enrollment figures listed above represent a small decrease from the figures of the other terms of the year, the enrollment at the close of the spring term was considerably below this figure. We suffered serious losses during the latter part of the spring quarter. These were almost entirely to the armed forces. This fall the enrollment is made up of 335 men and 467 women students which represents the largest percentage of men students in the history of the college and it is the first time in the history of the college that the number of entering students has been larger for men than for women students. Our loss in enrollment between the fall quarter this year and the fall quarter last year is nearly 20%. We have, however, lost only 7% of our men. We have at the present time enrolled our full quota of men in the reserve service.
- The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, 1942.

SENIOR COLLEGE

Degree of Bachelor of Education

Name and Curriculum	Home Address
Albright, Arliss A., Later Elementary.....	Aurora
Anderson, Kenneth, Fine Arts.....	DeKalb
Anderson, Rodney, Chemistry.....	DeKalb
Ashford, Elizabeth Mary, English.....	DeKalb
Athis, William, Social Science.....	DeKalb
Badesch, Harvey Joel, Social Science.....	Chicago
Baker, James H., Industrial Arts.....	DeKalb
Baker, Winfred, Industrial Arts.....	Rock Falls
Barkley, Lola Belle, Home Economics.....	Rockford
Baum, Margarete, English.....	Aurora
Behan, Charles Edwin, Physical Education.....	Crystal Lake
Belleau, Gertrude Lucienne, Later Elementary.....	Chicago
Bissell, Dorothy, Later Elementary.....	Sterling
Blake, C. Fred, Music.....	Gary, Indiana
Bordner, Ralph Edward, Later Elementary.....	Marengo
Bovee, Arline Faith, Physical Education.....	Lombard
Brown, Florence Elizabeth, Early Elementary.....	Downers Grove
Bue, Marjorie Elizabeth, English.....	DeKalb
Calhoun, Evelyn E., Early Elementary.....	Waukegan
Cliffe, Evaline L., Music.....	Sycamore
Coleman, Jean Phyllis, Early Elementary.....	DeKalb
Cook, Marion L., English.....	DeKalb
Covert, Lucille Margaret, Physical Education.....	Dixon
Crane, Marilyn, English.....	Chicago
Cratty, Maxine Monroe, Early Elementary.....	Belvidere
Crowell, Alice Lambert, Early Elementary.....	DeKalb
Dadds, Margaret Halley, English.....	DeKalb
Dahlin, Bernard C., Social Science.....	Poplar Grove
Dailey, J. Franklyn, Later Elementary.....	Esmond
Davis, Margaret LaVerne, Music.....	St. Charles
Deutschman, Lillian K., Early Elementary.....	Prairie View
Diven, William Albert, Speech.....	Scottsdale, Pennsylvania
Dooley, Irene, Later Elementary.....	DeKalb
Duda, Walter B., Music.....	Cicero
Edelen, Earl W., General Science.....	Homewood
Ellis, Arlene, Home Economics.....	Rockton
Elmer, Bette, Later Elementary.....	Rockelle
Engquist, Alexia K., Later Elementary.....	Rockford
Engstrom, Merrida Phyllis, Music.....	Batavia
Eshbaugh, M. Helen, Home Economics.....	Stillman Valley

PROCEEDINGS

Name and Curriculum	Home Address
Falconer, David E., Music	Rockford
Flewelling, Roberta M., Home Economics	Shabbona
Fried, Norman Zander, Fine Arts	Chicago
Gray, Lucile M., Social Science	Mt. Carroll
Gray, Olive G., Early Elementary	Plainfield
Hall, Elisabeth N., Fine Arts	DeKalb
Hall, Edward W., Industrial Arts	Streator
Hallen, Ralph R., Physics	Rockford
Hardt, Evelyn M., English	St. Charles
Harrington, Ruth Joy, Home Economics	Chicago
Harrison, Paul E., Jr., Industrial Arts	DeKalb
Herrmann, C. Clare, Social Science	Lee
Hinkel, Leverett L., Industrial Arts	Villa Park
Hoyt, Eunice E., Later Elementary	Elburn
Hubol, Dorothy Louise, Later Elementary	Elmhurst
Hula, Dorothy P., Home Economics	Cicero
Hunt, Gerald J., General Science	Chicago
Jacob, Elizabeth, Botany	Oak Park
Janda, Violet, Early Elementary	Berwyn
Johnson, Edith M., Later Elementary	Chicago
Jones, Marion G., Early Elementary	Oak Park
Kaesser, Philip William, Speech	DeKalb
Kagy, Gertrude, Home Economics	Oak Park
Kaminski, Florence C., Music	Chicago
Krainc, Frank, Industrial Arts	Waukegan
Labinger, Esther, English	Chicago
Lamb, Dorothy Ann, Later Elementary	Earlville
Larson, Helen Mary, Home Economics	Winnebago
Larson, Jananne, Later Elementary	Oak Park
Lemke, Frances E., Early Elementary	Lawrenceville
Leo, Phyllis Morgan, Fine Arts	Peoria
Lindholm, Robert C., Social Science	Kewanee
Loreen, Genevieve, Early Elementary	Rockford
Lorenz, Shirley, Home Economics	Carpentersville
Madson, Virginia Jean, Mathematics	Waukegan
Mann, Seymour Z., Social Science	Chicago
Martikonis, Richard J., Industrial Arts	DeKalb
Meyer, Kurt H., Industrial Arts	DeKalb
Meyers, Betty Jane, Speech	Belvidere
Miller, Betty A., Home Economics	Hanover
Millush, George Bart, Industrial Arts	Bellwood
Minola, Angeline, Early Elementary	Woodstock
Moore, James C., Zoology	Maple Park
Nehring, Faith Plapp, Speech	DeKalb
Neill, John Louis, English	Aurora
Nelson, Alieda, Physical Education	Plano
Nelson, Annette S., Fine Arts	Elgin
Nelson, Bettie E., Fine Arts	DeKalb
Nelson, Margaret E., Later Elementary	Elgin
Nelson, Robert A., Mathematics	DeKalb
Nolan, John, Later Elementary	Cortland
Nolan, Mary E., Early Elementary	Cortland
Oberle, Marcella Eileen, Speech	Geneese
O'Brien, Genevieve A., Later Elementary	DeKalb
Oklepek, John Steven, Industrial Arts	Berwyn
Olson, Marguerite, Home Economics	Brookfield
O'Malley, Joyce, Music	DeKalb
Peppler, Charles R., Zoology	DeKalb
Peppler, Lucille Eaton, English	DeKalb
Peterson, John Edward, Zoology	DeKalb
Pierce, Robert Fredrick, Speech	Sycamore
Plapp, Evelyn Harrison, Later Elementary	Sycamore
Quincer, Mildred Louise, Home Economics	Malta
Redpath, Ina A., Early Elementary	Marengo
Rees, Gladys M., Home Economics	Maple Park
Richolson, Elisabeth N., Home Economics	Davis Junction
Risley, Marjorie Ann, Later Elementary	DeKalb
Rittenhouse, Shirley, Home Economics	Chicago
Roche, Peter J., General Science	Berwyn
Ruddy, Alice, English	Aurora
Saliba, George Frederick, Social Science	North Tonawanda, New York
Schillace, Clara J., Physical Education	Melrose Park
Schmidt, Irene M., Social Science	Naperville
Schopke, Margaret Mae, Home Economics	Glen Ellyn
Schreiner, Margaret, Home Economics	Kewanee
Seagrist, Lois C., Early Elementary	Woodstock
Self, Margaret M., Early Elementary	DeKalb
Shellabarger, Donna J., English	Shabbona
Sitler, Marjorie Henderson, Home Economics	Chicago
Spear, Fred M., English	DeKalb
Storm, William Bruce, Social Science	DeKalb
Strejc, Charles J., Industrial Arts	Cicero

TEACHERS COLLEGE BOARD

Name and Curriculum	Home Address
Stripp, Barbara L., Physical Education	Lombard
Struckmeyer, Marie G., Later Elementary	Elgin
Sutter, Dorothy Marie, Social Science	Chicago
Swingley, Martha Mary, Early Elementary	Freeport
Terwilliger, R. William, Physical Education	DeKalb
Tessitore, Aida, Music	Chicago
Thermos, Nick John, French	Cicero
Thorne, Lois, Home Economics	Kirkland
Tyler, Eleanor, Zoology	Plano
Ulery, Don, Music	DeKalb
Vorel, Frank, Music	Mundelein
Wagner, Audrey Jane, Early Elementary	Rockford
Wedberg, Herriet, Home Economics	DeKalb
Wells, Mary Netta, Music	Barnsdall, Oklahoma
White, Marie, Early Elementary	Joliet
Whitmore, Ruth E., Early Elementary	Rockford
Wickwire, Jason, Industrial Arts	Elburn
Wilkinson, Russell, Fine Arts	St. Charles
Williams, Eva St. Clair, Later Elementary	Rockford
Zolper, Marion Josephine, English	Mendota

JUNIOR COLLEGE

Anderson, Jeanne R., Early Elementary	Rockford
Angle, Dorothy Ellen, Early Elementary	Dakota
Astrouski, Catherine, Early Elementary	Kewanee
Atkinson, Mercedes M., Later Elementary	South Beloit
Bailey, Viola E., Later Elementary	Rockford
Bolger, Mabel, Rural	McHenry
Briney, Rosemary, Later Elementary	Reddick
Brooks, Phoebe, Early Elementary	Highland Park
Brunsborg, Eleanor, Rural	Ashton
Burgess, Betty, Later Elementary	Elgin
Butt, Lucy, Later Elementary	Maple Park
Connelly, Mary, Rural	Earlville
Cooksey, Doris, Rural	Winnebago
Crooks, Dorothy, Early Elementary	Waukegan
Degenhardt, Katherine, Later Elementary	Mendota
DeJarnatt, Alice, Later Elementary	Belvidere
Deminsky, Louise, Rural	Pontiac
Diebold, LaVerne, Rural	Grayslake
Ila, Erickson, Later Elementary	Rochelle
Fosse, Marilyn, Rural	Ottawa
Gormsley, Jean Ann, Early Elementary	Genoa
Gould, Marian E., Later Elementary	Batavia
Gridley, Verna Mae, Later Elementary	Morrison
Guehler, Marjorie, Rural	Somonauk
Hanson, Violet, Later Elementary	Rockford
Henert, Leona, Early Elementary	Ashton
Hopkins, Ahlene, Early Elementary	Rockford
Howard, Doris, Early Elementary	Franklin Grove
Johnson, Eleanor L., Later Elementary	Rockford
Jordahl, Constance, Early Elementary	Lee
Kastler, Ramona, Early Elementary	DeKalb
Kittler, Mary Jean, Early Elementary	Rochelle
Larsonneur, Louise Madeline, Later Elementary	Chicago
Lee, Betty Grace, Early Elementary	Zion
Lowderbaugh, Shirley, Rural	Warrenville
Lund, Joyce, Later Elementary	Zion
Luther, Marjorie, Early Elementary	Piper City
Matijevich, Katherine, Early Elementary	North Chicago
Metcalf, Cleo Ann, Early Elementary	Warren
Mohan, Marylou, Later Elementary	Streator
Montgomery, Mary Margaret, Early Elementary	Lindenwood
Mosey, Marianne, Rural	Earlville
Naftzger, Marjorie, Rural	Albany
Norin, Mabel Loraine, Early Elementary	Princeton
Oberle, Catherine Pauline, Later Elementary	Prophetstown
Parker, Norman S., Later Elementary	DeKalb
Peterson, Dorothy, Later Elementary	Genoa
Pierce, Elizabeth, Rural	Stockton
Reynolds, Doris, Rural	Shabbona
Reynolds, Elizabeth Louise, Later Elementary	Belvidere
Robinson, Ruth Ellen, Later Elementary	Rockford
Schairer, Eileen Mae, Early Elementary	Hampshire
Schwass, Elizabeth Ruth, Early Elementary	Forest Park
Secker, Patricia, Early Elementary	Freeport
Slavin, Catherine, Later Elementary	Hebron
Sollenberger, Joyce A., Early Elementary	Plainfield
Specht, Genevieve, Later Elementary	Prophetstown
Stewart, Donna, Later Elementary	Hebron
Taber, Roberta Grace, Early Elementary	Paw Paw

PROCEEDINGS

7. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 7, 1942.

SENIOR COLLEGE
Degree Bachelor of Education

Anderson, Mabel E., Later Elementary.....	Geneva
Bartlett, Clayton Walter, Later Elementary.....	Antioch
Bennett, Marian V., Home Economics.....	Aurora
Blomquist, Bette, Home Economics.....	DeKalb
Brew, C. Robert, Later Elementary.....	Freeport
Burnworth, Harold D., Music.....	Benton Harbor, Michigan
Daniels, Jeanne, General Science.....	Arlington Heights
Didech, Rose, Later Elementary.....	Maywood
Erickson, Lillian Dorothy, Later Elementary.....	Waukegan
Filip, Vera, Later Elementary.....	Chicago
Finnegan, Margaret, Early Elementary.....	Sycamore
Frank, Mayme Plocker, Later Elementary.....	Wilmot, Wisconsin
Garman, Jessie E., Later Elementary.....	Lanark
Geldmacher, Robert, General Science.....	DeKalb
Goetz, Marion Ethel, Early Elementary.....	West Chicago
Hamilton, Margaret, Social Science.....	Chicago
Havens, Bertha, Fine Arts.....	Wheaton
Hills, Martha Mary, Later Elementary.....	Joliet
Holland, Helen, Early Elementary.....	DeKalb
Huestis, Kathryn, Early Elementary.....	DeKalb
Husted, Mary Eloise, Home Economics.....	Cornell
Jarvi, Toimi, Physical Education.....	DeKalb
Johnson, Bertha, Later Elementary.....	Batavia
Jones, Rosalie, Early Elementary.....	Batavia
Kawalek, Thaddeus, Music.....	Chicago
Keithahn, Grace C., Early Elementary.....	Lombard
Kellman, Carl, Social Science.....	Sycamore
Kraus, Claire E., Early Elementary.....	Ingleside
Larson, Charlotte E., Early Elementary.....	Earlville
Larson, Charlotte J., Early Elementary.....	Leland
Logue, Mabel, Early Elementary.....	LaGrange
Lowe, Donald, Later Elementary.....	DeKalb
McCabe, Ellen A., Later Elementary.....	Elburn
Meims, Bernice, Early Elementary.....	Hampshire
Michelson, Dale, Later Elementary.....	Wedron
Morrison, Donald, General Science.....	Big Creek, California
Oberlin, Margaret Jean, English.....	DeKalb
O'Hara, Oscar Coleman, Physical Education.....	Dixon
Penner, Mary Isabel, Later Elementary.....	Belvidere
Petersen, Alice M., Later Elementary.....	DeKalb
Reimbold, Jane, English.....	Belvidere
Roath, Beatrice, Early Elementary.....	Earlville
Schroeder, Wayne, General Science.....	Berwyn
Schweitzer, Edna Ruby, Early Elementary.....	Clare
Stahl, Esther T., Later Elementary.....	Chicago
Stefan, Bertha, Home Economics.....	Elgin
Stone, LaVerne, Later Elementary.....	Wauconda
Tabor, Virginia, Home Economics.....	Berwyn
Thompson, Wilbur, Music.....	DeKalb
Urzi, Nancy, Early Elementary.....	Chicago
Vykruta, Lillian Marie, Later Elementary.....	Antioch
Wheeler, Mary L., Early Elementary.....	Geneva
Whitney, William W., Industrial Arts.....	Chicago
Wilson, Genevieve Edith, Early Elementary.....	Joliet
Wingate, William, Later Elementary.....	Crystal Lake
Witzke, Helen June, Early Elementary.....	Chicago
Zimmerman, Eleanore, Early Elementary.....	Aurora
Zvetina, Marie, Later Elementary.....	Forest Park

JUNIOR COLLEGE

Atwell, Edith Booth, Intermediate.....	Atkinson
Behl, Barbara, Early Elementary.....	Monroe Center
Bounds, Florence Eugenia, Rural.....	Belvidere
Chilton, Lynn, Later Elementary.....	DeKalb
Durward, Elizabeth, Rural.....	Morrison
Eisenbrandt, Betty Jean, Early Elementary.....	Plainfield
Garmager, Ruth E., Later Elementary.....	Rockford
Harmon, Mary Ruth, Later Elementary.....	Genoa
Holstrom, Helga Marie, Intermediate.....	Varna
Huseby, Helen, Early Elementary.....	Morris
Nickerson, Mae, Intermediate.....	Atkinson
Wilkey, Lavina, Later Elementary.....	Seneca
Williams, D. Jean, Later Elementary.....	Kirkland

II. FACULTY

Resignations:

1. Mr. George P. Butterfield resigned his position as Assistant Professor in the Department of Biological Sciences to accept a commercial position with Armour & Company in Chicago. This new position not only supplies a type of service in the field of research in which Mr. Butterfield is interested, but it is also at the present time contributing very materially toward the war effort. Mr. Butterfield will receive a better salary with Armour & Company than he was receiving at the college. His resignation severs his connection with the college faculty. I am not prepared at the present time to recommend Mr. Butterfield's successor.
2. Dr. Lewis C. Benesh, college physician and Associate in the Department of Biological Sciences, teaching our health classes, is resigning his position here to accept a position in charge of the health service for the United Air Lines operating out of Cheyenne, Wyoming. He will be in charge of the plant located at Cheyenne and will receive an increase in salary of \$600 when he begins his new duties and a guaranteed yearly increase of \$200 for the next five years. The college finds it increasingly difficult to hold some of its best faculty members under these conditions. Dr. Benesh will remain with us until the close of the fall quarter. It is with extreme regret that we release him for this greater opportunity. I am not prepared at the present time to recommend Dr. Benesh's successor.
3. Dr. Victor L. Bowers, Assistant Professor in the Department of Industrial Arts, has resigned to accept a position as head of the Industrial Arts Department in the Southwest State Teachers College at San Marcos, Texas. This is an advancement for Dr. Bowers both in salary and in professional prestige. He remained with us during the first two weeks of the term while we were making plans for securing his successor. I am not prepared at the present time to recommend Dr. Bowers' successor.
4. I wish to report the resignation of Mrs. Marian Conde as assistant in the office of the dean of women. Mrs. Conde is leaving college work to devote her time to her family. At the present time we are not filling this position from the faculty list or from Civil Service. We are planning to use some student help we have found to be quite satisfactory.
5. Miss Alice M. Johnson, assistant director of Williston Hall, resigned her position during the month of July to accept a position in the Department of Home Economics at Cornell University. She will receive an increase of fifty per cent in salary in her new position. Miss Johnson had made a very fine contribution to our college in her capacity at the hall during the short time she was there.

Leave of Absence :

1. Mr. Carl H. Appell, Associate Professor in the Department of Physical Education for Men, was granted a commission as Lieutenant in the United States Air Service. He is now in training at Miami Beach, Florida. Mr. Appell, as an inductee into military service, has been granted a leave of absence for the duration. At the present time we do not expect to try to fill his position.
2. Miss Donalda Morrison whom I reported to the Board at its last meeting as on leave because of illness, has not made the expected recovery and she, according to the statement of her doctor, will not be able to return to the college for some time. It has been necessary for us to proceed to select new persons to handle the program at Williston Hall.

New Appointments :

1. For the directorship at Williston Hall, I wish to report for approval the appointment of Dr. Evelene T. Peters. Dr. Peters has her Bachelor's degree from Connecticut College at New London, Connecticut, and her Doctor's degree from the University of Berlin in Germany. She has held home management positions in New Jersey and in Nebraska and comes to us with high recommendations for this type of work. Dr. Peters will receive a salary of \$200 a month plus maintenance. She began work on September 1.
2. I wish to report for approval the appointment of Miss Neola Tomlinson as college dietician and assistant director of Williston Hall. Miss Tomlinson has her Bachelor's degree from Battle Creek College in Michigan. She has graduate work at New York University and has her Master's degree from Teachers College, Columbia University. Miss Tomlinson has had wide experience as dietician in charge of hospital service and other group activities. She came to us from the Margaret Hague Hospital at Jersey City, New Jersey. She will receive a salary of \$200 a month plus maintenance. Miss Tomlinson began work on September 1.

General :

1. I wish to report for the information of the Board that Dr. Doris Yoakam, member of the Speech Department, is now Mrs. Gilbert Twichell and that she is still a member of the Speech Department. Her husband is in the Army Medical Corps at present in training at Carlisle, Pennsylvania. Mrs. Twichell plans to continue her teaching until the war status of her husband has been determined. We are glad to have her continue teaching.

III. OTHER SCHOOL EMPLOYEES

1. I wish to report for the information of the Board an accident to Mr. Andrew Mobeck, an employee of the college, the circumstances of which are as follows:

On Saturday, August 22, 1942, at approximately 9:15 in the morning, Mr. Mobeck, a member of the grounds crew, was engaged in starting the Gravely Power Motor. He had been assigned by Mr. Swinbank, superintendent of grounds, to cut the grass on the campus island. Mr. Mobeck is unable to explain what he was attempting to do, but he apparently stuck his left hand into the fan which is located above and in front of the motor flywheel. The middle finger on Mr. Mobeck's left hand was severed near the knuckle. He was taken by the business manager to the Glidden Memorial Hospital and Dr. George Joost, his personal physician, was called and dressed the wound. Mr. Mobeck returned to work on September 21.

I should like permission of the Board to pay Mr. Mobeck during the time he was away for this accident and I will also submit the bill for medical services to the proper authorities in Springfield.

2. Under the provisions of the University Retirement System, this college is retiring the following persons:
 - a. Mr. Otto Oberg, who has been janitor in the main building for twenty-four years, retired on September 1.
 - b. Mrs. Amanda Anderson, who has been employed as housekeeper at Williston Hall for twelve and one-half years, will retire on October 1.
 - c. Mr. Andrew Ebbeson, who has been employed in our power plant for thirty years, will retire on December 1.

These people are all seventy years of age or more and they are all being retired under the provisions of the law. It is exceedingly difficult to get competent help now and we are finding it difficult with these salaries which until the present time seemed quite adequate, to interest employees in these positions. At the present time the college is not prepared to designate the employees who will take their places.

3. The college is facing an increasingly difficult situation in connection with the domestic help at Williston Hall. Over a period of years the salaries paid to domestic help at Williston Hall have been considered among the best in this community. They are now, in comparison with current salaries, totally inadequate. We are still short three full-time employees in

the dining room service at Williston Hall. I am recommending to the Board approval for increasing the pay of our two full-time cooks to \$100 a month, to \$80 a month for an assistant cook, and for permission to increase the pay for the women in the serving room and maids up to \$70 a month as the occasion warrants.

I recognize the fact that this will affect seriously the income producing possibilities of our college dormitory, but since we have already increased our board and room from \$8.00 to \$9.50 per week, we must supply these young women with adequate meals and service or close the hall.

The pay for cooks, bakers, and others in like activities in this area has increased from 100% to 150% and it is almost impossible to get them at any price. We are competing with war industries and with the canning industry which, although seasonal, is a source of ready money to many of our people.

IV. THE ORGANIZATION

1. Upon the recommendation of the Civil Aeronautics Administration, the Army, and the Navy, we are offering evening courses to prepare high school instructors for the teaching of aeronautics courses in high schools. Such evening courses are now being offered at De Kalb, Maywood, Rockford, and Wheaton.
2. To enable young people who are occupied in defense industries or are employed during the day to take some college work, we are offering four evening courses at De Kalb in required freshman subjects. These courses are also offered to regularly enrolled students on the campus who wish to work in industry in the afternoon and otherwise would be unable to take a full college load.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS.

I wish to report to the Board that the new science hall is complete with roof and windows.

I want the members of the Board to understand that the word "complete" means that we can now protect the building from the weather. The inside work on the building has been materially delayed because of our inability to get skilled workmen, electricians, plumbers, and the like. These skilled workmen are now handled through priorities and we find ourselves competing with Camp Grant and Amboy for these services.

We have a promise today of additional painters and mechanics for next week. The number of workers in the building during

TEACHERS COLLEGE BOARD

the last week was less than twenty-one. At this rate, the building may not be ready for occupancy by next summer. We had planned on moving into it at the beginning of the winter quarter. We fear these plans will need to be revised.

VII. AUXILIARY ENTERPRISES

The Teachers College Income Fund shows the following report from April 1, 1942, to June 30, 1942:

RECEIPTS	
Surplus from 61st Biennium.....	\$ 437.30
Board and Room, Williston Hall.....	\$11,471.36
Meals, Williston Hall.....	789.25
Registration Fees.....	3,170.00
Library Fines.....	110.00
Registration Fees, Extension.....	42.00
Rental of Books.....	35.00
Transcript Fees.....	82.00
Miscellaneous Collections.....	67.79
Transfer of Funds from Scholarships.....	7,470.00
	\$23,237.40
Previously Remitted.....	58,514.90
Total Available, June 30, 1942.....	\$82,189.60

EXPENDITURES	
Salaries.....	\$35,606.75
Office Supplies.....	161.82
Telephone.....	27.10
Advertising.....	191.70
Travel.....	2,250.99
Grounds and Garden Supplies.....	129.10
Food.....	3,967.55
Fuel.....	817.01
Household Equipment.....	978.87
Library and Amusements.....	355.09
Medical and Laboratory Supplies.....	720.74
Power Plant.....	327.67
Miscellaneous.....	858.80
Motor.....	32.53
School Supplies.....	268.95
Buildings.....	36.93
Miscellaneous Repairs.....	13.30
Furniture and Furnishings.....	56.92
Office Equipment.....	5.97
Instruments and Apparatus.....	42.60
Books and Maps.....	123.92
Miscellaneous Equipment.....	18.63
Museum Specimens.....	200.52
	\$47,193.46
Previously Reported.....	32,967.73

	\$80,161.19
Balance on Hand, June 30, 1942.....	\$ 2,028.41

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. I should like to present to the Board an oral statement concerning our request for financial help from the State Defense Council.

2. From the standpoint of teacher placements, 1941-1942 has been quite an unusual year.

The demand for teachers has been greater than in many previous years. The prospective teachers, as well as experienced teachers, have been quite conscious of this and have frequently been quite reluctant to accept good positions because they have felt that opportunities for teachers this year were such as to make it unnecessary for them to accept the first offer that came to them. This has had a decided tendency to slow up placements. In many areas we have experienced a decided shortage of teachers. This is especially true of industrial arts, mathematics, the physical sciences, and those trained for the elementary schools.

All our people of this year's graduating class are placed except nine. One or two of these are unplaced because they have rejected several good offers. We believe that these people will be placed before we make our final annual report on January 1.

X. SUMMARY

Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed their work at the close of the spring quarter, June 10, 1942, and the summer session, August 7, 1942.
2. Approval of the resignations of Mr. George Butterfield, Dr. Lewis C. Benesh, Mrs. Marian Conde, and Miss Alice Johnson.
3. Approval of the granting of leave of absence to Mr. Carl Appell.
4. Approval of the appointments of Dr. Evelene Peters and Miss Neola Tomlinson at the salaries indicated.
5. Approval of the retirement of Mr. Otto Oberg, Mrs. Amanda Anderson, and Mr. Andrew Ebbeson under the University Retirement Plan.
6. Permission to increase the pay for cooks and other types of domestic help to meet the rising cost of labor.

Respectfully submitted,

KARL L. ADAMS, *President.*

**REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON**

For the Meeting in Carbondale, September 28, 1942

To the Chairman, Secretary, and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Attendance:

a. Spring Quarter, 1942

1. College

Class	Men	Women	Total	Total One Year Ago
Postgraduates	0	2	2	2
Senior	35	72	107	108
Junior	62	64	126	182
Sophomore	97	167	264	319
Freshman	111	140	251	416
Unclassified	2	2	4	0
Total	307	447	754	1,027

2. Training Schools

School	Boys	Girls	Total	Total One Year Ago
T. C. High School	99	75	194	202
T. C. Elementary School	121	130	251	236
Charleston C. H. S.	47	77	124	0
Humboldt C. H. S.	61	51	112	116
Kansas C. H. S.	42	70	112	127
Humboldt Elementary	22	19	41	45
Clear Springs Rural	11	13	24	22
Muddy Point Rural	9	5	14	18
Oak Grove Rural	7	5	12	9
Total	419	465	884	775

3. Extension Students

	Men	Women	Total	Total One Year Ago
Second Half, 1941-42	35	136	171	360
b. First Summer Half-Term, 1942		110	400	510**
c. Second Summer Half-Term, 1942		82	203	285**

** Total enrollment for summer school in 1942 (two half-terms) is 795. During the 1941 summer school of eight weeks 690 students were enrolled.

2. Graduation:

a. The following students completed the requirements for the Bachelor of Education degree and are recommended for graduation as of May 29, 1942:

Abbott, Jane Lee (Speech—French—English)	Charleston
Alexander, Keith Parr (Commerce—English)	Decatur
Allison, Agnes Irene (Mathematics—Social Science)	Danville
Armstrong, Harold Branigan (Industrial Arts—Physics)	Cleveland, Ohio
Arnold, Dean Alexander (History—Geography, Physical Education)	Villa Grove
Bainbridge, Emily Ruth (Elementary Education—Art, Geography)	Charleston
Baker, Betty Jean (Home Economics—English)	Charleston
Becker, Elsie Jane (Home Economics—Art)	Moweaqua

Birch, Ila Mae (Commerce—Social Science)	Charleston
Blackburn, Marjorie Elizabeth (Home Economics—Botany)	Blue Mound
Blair, Wendell Austin (Commerce—Social Science, French)	Paris
Bobbitt, Kathryn Roberta (Commerce—Social Science)	Dalton
Bryant, Zalla Avis (Home Economics—Art)	Charleston
Buck, Mary Catherine (Elementary Education—Social Science, Geography)	Champaign
Chamberlin, Margaret Louise (Commerce—Social Science, Geography)	Charleston
Collins, Beulah Louise (Commerce—Social Science, Mathematics)	Greenup
Craven, Lindon Henry (Commerce—Social Science)	Charleston
Day, Wilson Maloy (Physical Education—Social Science)	Charleston
Decker, Frances Elizabeth (Commerce—Social Science)	Charleston
Dewhirst, Fred Arlington (Mathematics—Physics)	Edinburg
Diel, Sylvia Lucille (Mathematics—Latin, Social Science)	Noble
Eaton, John Woodrow (Commerce—Social Science, English)	Charleston
Elam, Lloyd Thomas (Commerce—Social Science)	Windsor
Elliott, Mary Howell (Art—Speech, Physical Education)	Oblong
Elsberry, Leona May (Commerce—Social Science)	Paris
Endsley, Carroll Lavern (Mathematics—Social Science, Physical Education)	Charleston
Erickson, Eleanor Enid (Elementary Education—Geography)	Kankakee
Estell, Harry Everett (English—Social Science)	Mattoon
Estell, Rosa Mae (English—French, Physical Education)	Mattoon
Fairchild, Elbert Abel (Speech—English, Social Science)	Charleston
Frame, Mabel Maxine Rennels (Mathematics—Commerce)	Charleston
Gaumer, Mary Frances (Speech—English, Social Science)	Danville
Garard, Betty Jean (Home Economics—Botany)	Charleston
Grantham, R. Jack (Chemistry—Physics, Mathematics)	Mattoon
Harmon, Manford Milton (Mathematics—Physics, Chemistry)	Villa Grove
Henkle, Ellen Lee (Art—French, English)	Charleston
Hensen, Dorothy June (Commerce—Social Science)	Hillsboro
Hill, Kathryn Thelma (Music—Social Science)	Charleston
Hoehn, Kathryn Mary (Commerce—Social Science)	Witt
Hughes, Catherine (Latin, English—French)	Maywood
Isley, Hazel Charlene (Home Economics—English)	Montrose
James, Daniel J. (Commerce—Social Science)	Charleston
Jensen, Dorothy Marie (Commerce—Social Science, English)	Neoga
Jones, Paul William (Botany—Zoology, Chemistry, Physical Education)	Newton
Kelly, Mary Angelina (Home Economics—Chemistry)	Arcola
Kirkham, Madge Ellen (Commerce—Social Science)	Kansas
Kuhn, Brigitta Johanna (Latin—French, English, German)	Paris
Kuhn, Jeanette Elizabeth (Commerce—Social Science, English)	Jewett
Langford, Gerald (Industrial Arts—Social Science, Botany)	Hillsboro
Marble, Anna May (Home Economics—Art)	Sullivan
Markel, Elizabeth Nelle (English—History, Latin)	Hillsboro
McQueen, Lois Maxine (Commerce—Social Science)	Charleston
Milnes, Ruth Isabel (Commerce—Social Science)	Maroa
Moore, Robert Dale (Commerce—Social Science, Physical Education)	Niantic
Murphy, Geneva June (Commerce—Social Science)	Marshall
Nash, Betty Catherine (English, Latin—Social Science—Teaching Minor)	Mattoon
Nordquist, Delmar LeRoy (Art—Music, French)	Mattoon
Noyes, Martha Lorraine (Home Economics—English)	Charleston
Oliver, Earl Lester (English—Latin, French, German)	Charleston
Phipps, James Harrison (Physical Education—English)	Ashmore
Prinkstaff, Mary Inez (Home Economics—Art)	Birds
Prather, Harry Edward (Social Science—Geography)	Kansas
Provines, Dorothy Fern (Commerce—Social Science)	Olney
Provines, Marshall Ellwood (Mathematics—Physics)	Olney
Redding, Alfred Adelbert (Industrial Arts—Social Science, Biology)	Springfield
Reed, Nancy Lucile (Elementary Education—Commerce)	Newton
Reis, Teresa Helen (Home Economics—Chemistry)	Richmond Hts., Mo.
Resch, Edward Maurice (English—Social Science)	Newton
Rhodes, Zona Lucille (Elementary Education—Social Science, Geog., Art)	St. Elmo
Rice, Orville Millard (Mathematics—Botany, Physics)	Toledo
Robinson, Robert Newlin (Commerce—Social Science)	Willow Hill
Ryan, Marlon Rayburn (Commerce—Social Science, English)	Charleston
Saiter, Violet Roseanne (Home Economics—Music)	Marshall
Sallee, Margaret Ruth Guthrie (Home Economics—English)	Sidell
Schwartz, Virginia Lois (Botany—Zoology, Chemistry)	Marshall
Seaman, George Henry (Commerce—Social Science)	Charleston
Seip, Harold Merle (Botany—Chemistry, Zoology, Geography)	Tuscola
Snow, Ila Fay (Commerce—Social Science)	Irving
Stout, Ellis Leo (Chemistry—Mathematics)	Sumner
Thurn, Mary Adelle (Home Economics—Physical Education)	Pana
Trefz, Kathryn Agnes (Elementary Education—Geography)	Paris
Vandament, Beulah Mabel (Elementary Education—Social Science)	Sumner
Valcher, Alice June (Home Economics—Physical Education)	Witt
Waters, Phyllis Barbara (Social Science—English, Physical Education)	Charleston
Weaver, Janice LaRue (Commerce—Social Science, English)	Sidell
Weingand, Margaret Jean (Commerce—Social Science, Speech)	Hillsboro
Weir, Edward Cundiff (Social Science—English)	Armington
Whitacre, William Doyle (Industrial Arts—Physical Education, Geography)	Stewardson
Williams, Edna Bileen (English—Social Science, Latin)	Atties
Wilson, John Shirley (Chemistry—Physics, Mathematics)	Mattoon

TEACHERS COLLEGE BOARD

Winkler, Catherine Belle (Elementary Education—Social Science, Geog.)...Charleston
 Wozencraft, John George (Mathematics—Social Science, Geography).....Glen Eilyn
 Zupsich, Joseph Stephen (Latin—French, German, Social Science).....Mt. Olive

b. As of July 10, 1942:

Aschermann, Virginia Ellen (Social Science—English).....Arthur
 Barco, Mary Catherine (Elementary Education—Social Science).....Lewistown
 Brookhart, Ruth Aileen (Commerce—Social Science).....Casey
 Carroll, Martha Evelyn Davis (Home Economics—English).....Charleston
 Donnelly, Ruth Gruber (English—Art).....Olney
 Drayton, Thelma Blondell (English—Social Science).....Oblong
 Fulton, Mildred Louise (Art—English).....Charleston
 Kauper, Frances Myra (Primary Education—Zoology).....Brookfield
 Miller, Ruth Leone (English—Social Science).....Sullivan
 Monroe, Helen Jane (Social Science—Geography).....Mattoon
 Scheidker, John Robert (Chemistry—German, Physics, Mathematics).....Charleston
 Treat, Billy Jo (Mathematics—Physics, Physical Education).....Loami
 Walker, Mamie Idella (Botany—Zoology, Geography).....Geff
 Walton, Chloa Loretta (Home Economics—Social Science).....Arcola
 Weakley, Ruth Lucretia (Art—Physical Education).....Gays

c. As of August 14, 1942:

Allison, Eugenia Marie (Elementary Education—History, German).....Kausas
 Aye, Florence Margaret (Elementary Education—English, Social Science).....Champaign
 Dickerson, John Nelson (Music—Social Science).....West Union
 Evans, Ulmont Lordon (Botany—Zoology, History).....Shelbyville
 Hall, Harold Dale (Social Science—Physical Education, Geography).....Kewanee
 Hunter, Helen Lambert Ferguson (Elementary Education—English).....Bloomington
 Keenen, Allen Wesley (Mathematics—Physics, Social Science).....Oliver
 Michael, Lillian Cora (Commerce—Social Science, English).....Highland
 Plunkett, Jane Morine (Mathematics—Physical Education).....Palestine
 Saxton, Wayne Crawford (Social Science—Speech).....Kansas
 Scherer, Margaret Clara (Elementary Education, English—Art).....Oak Park
 Smith, Donna Louise (Elementary Education—English, Botany).....Charleston
 Stahlman, Avis Aldena (Commerce—English, Social Science).....Olney
 Voigt, John Wilbur (Botany—Zoology, Art, Chemistry).....Mattoon

d. The following students completed the requirement of the two-year curriculum and are recommended to receive the diploma as of May 29, 1942:

Alumbaugh, Mildred Louise.....Sullivan
 Andress, Estelle Lorraine.....New Berlin
 Burkhardt, Irma Elizabeth.....Pana
 Centers, Faye Berneeta Holsapple.....Charleston
 Crim, Louie Alvah.....West Frankfort
 Dalton, Elmore Ethelberta.....Danville
 Davis, Evelyn Bertha.....Fifthian
 Dial, Beatrice Elizabeth Pope.....East St. Louis
 Eaton, Mabel Erline.....Charleston
 Fox, Maxine Hubbard.....Robinson
 Gilpin, Royena Beatrice.....Charleston
 Grundy, Alma Rose.....Morrisonville
 Hampton, Doris Elizabeth.....Windsor
 Harvey, Margaret Rose.....Newton
 Hawkins, Alta Jean.....Kansas
 Hilsabeck, Lois Elaine.....Pana
 Joley, Esther Marguerite.....Pana
 Kannmacher, Kathryn Jane.....Martinsville
 Kincaid, Ruth Anna.....Effingham
 Lowry, Mary Evadene.....Effingham
 McNeil, Anna Loyz.....Dundas
 Mesnard, Verle Lillian.....Altamont
 Petzing, Hazel C. Sparks.....Shumway
 Simpson, Helena Marguerite.....Watson
 Sluder, Edward Emmerson.....Carmi
 Wallace, Clara Luella.....Montrose
 Welch, Marjorie Eleanor.....Ramsey
 Winans, Janet Ann.....Brocton
 Young, Marjorie Ellen.....Neoga

e. As of July 10, 1942:

Cox, Evelyn M.....Hoopeston
 Davis, Beulah Fae.....Effingham
 Dobbbs, Mary Ellen.....Charleston
 Engle, Mary Alice.....Brownstown

PROCEEDINGS

Foster, Doris Ruth.....	Mt. Carmel
Lawrence, Wilma Jeanne.....	Newman
Miller, Naomi Belle.....	Danville
Rauch, Wilfred George.....	Ingraham
Rich, Freda Mae.....	Flora
Robison, Emma Lou.....	Chrisman
Samford, Doris Evelyn.....	Fairfield
Schroy, Helen Lucille.....	Palestine
Vinson, Mary Margaret.....	Muncie
White, Alice.....	Springfield

f. As of August 14, 1942:

Crampton, Ruth A.....	Casey
Garner, Emily Kathryn.....	Charleston
Johnson, Betty Lou.....	Georgetown
Kelley, Opal Juanita.....	Mattoon
Patchell, Gretchen Amy.....	Robinson
Robertson, Zula Bell.....	St. Joseph
Storckman, Letha Ellen.....	Sumner
Thomas, Virginia.....	Arcola

SUPPLEMENT

I. STUDENTS

3. Per capita cost, Fiscal Year 1941-42:

The per capita cost for the fiscal year July 1, 1941-June 30, 1942, is based on the following data:

ENROLLMENT		Equivalent
Term	Enrollment	36 Weeks
Summer School, 1941.....	690	172.50
Fall Quarter, 1941.....	914	304.63
Winter Quarter, 1941-42.....	853	284.33
Spring Quarter, 1942.....	754	251.33
Extension, 1941-42.....	780	65.0
		1,077.8

EXPENDITURES			
Item	Appropriation	Income Fund	Total
Salaries and wages.....	\$305,310.43	\$ 48,487.35	\$353,797.78
Student help.....		10,302.58	10,302.58
Office expenses.....	2,999.78	745.26	3,745.04
Travel.....	3,397.20	5,198.61	8,595.81
Operation.....	33,845.30	505.50	34,350.80
Repairs and equipment.....	23,034.65	185.10	23,219.75
		\$ 65,424.40	\$434,011.76
		\$368,587.36	

Total expenditure \$434,011.76 divided by 1,077.8 (equivalent enrollment for 36 weeks) equals \$402.70, the per capita cost for 1941-42. During the previous fiscal year, with 1,355.77 equivalent enrollment, the per capita cost was \$297.33.

II. FACULTY

5. Change of Status:

f. Edith Ragan, half-time Instructor in English in Grades 7-8 for 1936-39, and Critic teacher in English 1909-1936, becomes sixty-five years of age on October 6, 1942, and is transferred to emeritus rating under Board rule of November 19, 1934.

g. Rose Zeller, Assistant Professor to Associate Professor of Geography.

TEACHERS COLLEGE BOARD

RECAPITULATION, CLASS OF 1942

Bachelor of Education

Date	Men	Women	Total
May 29	36	57	93
July 10	2	13	15
August 14	6	8	14
Total	44	78	122

Two-year Diploma

May 29	2	27	29
July 10	1	13	14
August 14	0	8	8
Total	3	48	51

1. Changes in Faculty for Summer School:

- a. Employment of the following persons for teaching service during the second half-term:

Dr. J. Glenn Ross	One-half time (Speech)
Dr. Donald R. Alter	One-half time (History)
Dr. Kevin Guinagh	One-half time (Spanish)
Dr. Donald A. Rothschild	One-half time (Education)
Dr. Hans C. Olsen	One-half time (Education)
Dr. William H. Zeigel	One-half time (Education)
Miss Ruth Hostetler	One-half time (Mathematics)

2. Leaves of Absence:

- a. Gilbert Carson, A.M., Assistant Professor of Physical Education for Men, to accept a commission as First Lieutenant, Army Air Corps Reserve, for the emergency. Mr. Carson was commissioned on July 28, 1942.
- b. Donald E. Johnson, A.M., Instructor in Music, was inducted into the U. S. Army on June 6, 1942, for the emergency.
- c. Eugene M. Waffle, Ph.D., Assistant Professor of English, to accept a commission as First Lieutenant, Army Air Corps, effective September 25, 1942, for the emergency.
- d. Roy K. Wilson, A.M., Secretary to the President and Director of Public Relations, to accept a commission as Lieutenant (jg) in the Naval Aviation Reserve, for the emergency, with expected call to service before October 15th.
- e. Seth A. Fessenden, Ph.D., Assistant Professor of English and Speech in the Teachers College High School, to accept a position as Professor and Acting Head of the Department of Speech in the West Texas State Teachers College at Canyon, effective July 22, 1942, for the remainder of the second summer half-term and for the college year 1942-1943.
- f. Ruby M. Harris, S.M., Associate Professor of Geography, for the fall quarter, 1942, due to the continued serious illness of her father.

3. Resignations:

- a. Frank A. Beu, Ph.D., Dean of the College and Professor of Education, in order to accept the presidency of the West-

ern Illinois State Teachers College at Macomb, effective July 31, 1942.

- b. Louise Stubblefield, B.S. in L.S., Instructor and Assistant Librarian, on leave for study 1941-42, in order to accept a library position at the Illinois State Normal University.
- c. Frank L. Verwiebe, Ph.D., Associate Professor of Physics, in order to engage in employment associated with the military effort.
- d. William Homer Coppock, Ph.D., Assistant Professor of Chemistry, to accept a position in the Oak Ordnance plant near Illiopolis, Illinois.

4. Substitute Instructors:

- a. Mrs. Mary Shorey Samter, B.Ed., Western Illinois State Teachers College, 1941; A.M., State University of Iowa, 1942, substitute for Olive L. Thompson, A.M., Instructor and Second Grade Critic for the last five weeks of 1941-42, to continue for the year 1942-43 at a salary of \$1,890 for nine months.
- b. Vera E. Rigdon, A.B., 1921; M.A., 1923; Ph.D., University of Nebraska, 1934, as a substitute Assistant Professor of Geography, vice Ruby M. Harris on leave, for the fall quarter 1942, at a total salary of \$660.
- c. Robert T. Stickler, B.S., 1937; M.S., University of Illinois, 1941, as a substitute Instructor in Commerce, vice Stanley C. Robinson on leave, at a salary of \$1,980 for nine months.
- d. Clayton Miller, B.S., University of Illinois, 1924, as substitute part-time Instructor in Physical Education for Men and varsity football coach, for two months at \$225 per month, beginning September 14, 1942.

5. Change of Status:

- a. Hobart F. Heller, Ph.D., Dean of Men and Associate Professor of Mathematics, to Acting Dean of the College and Associate Professor of Mathematics for the fiscal year 1942-43, beginning August 1, 1942, at a salary of \$350 per month.
- b. Harold M. Cavins, Ed.D., Associate Professor of Hygiene, to Acting Dean of Men and Associate Professor of Hygiene for the fiscal year 1942-43, beginning August 1, 1942, at a salary of \$300 per month.
- c. To rank of Professor:
 - (1) James M. Thompson, Ed.D., Head of the Department of Commerce.
 - (2) Walter A. Klehm, Ed.D., Head of the Department of Industrial Arts.
- d. To rank of Associate Professor:
 - (1) Robert A. Shiley, Ph.D. (Dramatics).

TEACHERS COLLEGE BOARD

- e. To rank of Assistant Professor :
- (1) Emily V. Baker, A.M. (Sixth Grade Critic).
 - (2) Edith C. Haight, A.M. (Physical Education).
 - (3) Lena B. Ellington, A.M. (High School Social Science).
 - (4) Louis Hoover, Ed.D. (Art).

6. New Faculty :

- a. Lois Wilna Dale, B.S., Montana State College, 1939; Ph.D., Iowa State College, 1942, as Assistant Professor of Chemistry, succeeding Dr. William H. Coppock, resigned, at a salary of \$2,250 for nine months.
- b. William M. Pierce, A.B., 1918; M.S., 1920; Ph.D., Cornell University, 1928; Graduate study, Teachers College, Columbia, 1935-36, as Assistant Professor of Physics, succeeding Dr. Frank L. Verwiebe, resigned, at a salary of \$2,610 for nine months.
- c. Margaret L. Ekstrand, B.Ed., Illinois State Normal University, 1933; B.S. in L.S., George Peabody College for Teachers, 1942, as Instructor and Assistant Librarian, succeeding Louise Stubblefield, resigned, at a salary of \$1,350 for nine months.
- d. Affiliated Teachers, 1942-43 :

Humboldt Community High School

Greer, Howard E., A.M. (Illinois), Principal.....	\$675.00
Poorman, Mary Elizabeth, A.B. (DePauw), Instructor.....	270.00
Brookhart, Ruth Aileen, B.Ed. (Eastern), Instructor.....	225.00
Haskett, Hazel Bernice, A.M. (Columbia), Instructor.....	270.00
Maguire, William, B.Ed. (Western), Instructor.....	270.00

Humboldt Elementary School

Bromley, Richard, B.Ed. (Eastern), Grades 5-8.....	360.00
Gilliam, Eileen, B.S. (Murray S.T.C.), Grades 1-4.....	360.00

Kansas Community High School

Roberts, John C., A.M. (Illinois), Principal.....	225.00
Swearingen, Juanece, B.Ed. (Eastern), Instructor.....	225.00
Sluss, Mary Frances, B.S., (Indiana State), Instructor.....	225.00

Charleston Community High School

Jeffries, Urban B., A.M., (Wisconsin), Superintendent.....	90.00
Harden, Edgar L., A.M. (Iowa), Principal.....	90.00
Nickel, Doris, B.S. (Indiana State), Instructor.....	90.00
Drummond, Kathleen, M.S. (Illinois), Instructor.....	90.00
Charleston Board of Education, Teaching Service.....	315.00

Oak Grove Rural School

Albers, Glenna S., B.Ed. (Eastern), Instructor.....	460.00
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Clear Springs Rural School

Bradham, Mabel, B.Ed. (Southern), Instructor.....	470.00
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Muddy Point Rural School

McKay, Mabel Johnson, B.Ed. (Normal), Instructor.....	385.00
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III. OTHER EMPLOYEES :

- a. Gene Yakey, Junior Typist, resignation effective September 8, 1942, to take a position in Mattoon.
- b. Madge E. Moore, Statistical Clerk, leave of absence for five and three-fourths months, beginning September 16, 1942, in order to enroll as a full-time student and complete the requirements for the Bachelor of Education degree at the end of the winter quarter.

- c. Edgar B. Rennels, laborer (janitor), was sent by the Department of Registration and Education to succeed Isaac Newton Walker, retired, effective September 1, 1942, at a salary of \$100 per month.
- d. Helen Josephine Whalen and John W. Eaton were employed on thirty-day permits to succeed Misses Yakey and Moore, respectively, each at a salary of \$100 per month, until Civil Service can fill these positions through official channels.

IV. ORGANIZATION—No report.

V. THE CURRICULUM

If a change in Board policy is to come about, Eastern will appreciate due notice so that high school graduates in eastern Illinois who desire other preparation than for teaching may be notified of this increased opportunity and the necessary shifts in curricula made.

VI. BUILDINGS AND GROUNDS

- a. The contract for the roof and wall repair on the Practical Arts building has been let. It is hoped that completion of these repairs can be made before early winter weather.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The college has completed the Ground School Training of the first group of ten young men enlisted in Class V-5, U. S. Naval Aviation Reserve, and on September 14 began the eight-week period of training for a similar group of ten. Dr. Wayne P. Hughes, Assistant Professor of Industrial Arts, is giving administrative attention to this work as a part of his regular teaching load.
2. Beginning October 12 the college is to receive the first of six consecutive detachments of 22 young men from the enlisted Army Air Corps Reserve, for ground school training as basis for glider school. This training will be similar to that given the Naval Reserve. The staff adjustments necessary cannot be estimated at the present time.
3. Enrollment in the 5:00 A.M.-11:00 A.M. refresher course in metal shop-work is decreasing, and this group may be dropped unless women students are admitted. There is still a waiting list for the two night classes, 5:00 P.M.-11:00 P.M., and 11:00 P.M.-5:00 A.M.

X. SUMMARY

Action of the Teachers College Board is requested on the following items:

1. Graduation of candidates for the Bachelor of Education degree and for the two-year diploma in the Class of 1942 as listed.
2. Employment of additional faculty for the second summer half-term as listed.
3. Leaves of absence without salary for Gilbert Carson, Donald E. Johnson, Eugene M. Waffle, Roy K. Wilson, Seth A. Fessenden and Ruby M. Harris, under conditions described.
4. Acceptance of resignations of Frank A. Beu, Louise Stubblefield, Frank L. Verwiebe and William Homer Coppock.
5. Employment of Mrs. Mary S. Samter, Vera E. Rigdon, Robert T. Stickler and Clayton Miller as substitute instructors in the positions and at the salaries listed.
6. Changes in status in faculty rank of Hobart F. Heller, Harold M. Cavins, James M. Thompson, Walter A. Klehm, Robert A. Shiley, Emily V. Baker, Edith C. Haight, Lena B. Ellington and Louis Hoover as indicated.
7. Employment of Lois Wilna Dale, William M. Pierce and Margaret L. Ekstrand as new faculty in the positions and at the salaries listed.
8. Employment of list of Affiliated Teachers and the Charleston Board of Education as Teaching service, as indicated.
9. Resignation of Gene Yakey as Junior Typist.
10. Leave of absence for study for Madge E. Moore under conditions indicated, and subject to approval of the Civil Service Commission.
11. Employment of Edgar B. Rennels as laborer (janitor), vice Isaac Newton Walker, retired.
12. Employment of Helen Josephine Whalen and John W. Eaton on thirty-day permits under Civil Service Commission finds suitable persons for secretarial vacancies.
13. Authority to continue Ground School training for U. S. Naval Reserve and to contract with the U. S. Army Air Corps Reserve for pre-glider training.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**MINUTES OF THE MEETING OF THE TEACHERS
COLLEGE BOARD
November 23, 1942**

The Teachers College Board met on Monday, November 23, 1942, at 10:00 A. M., La Salle Hotel, Chicago. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting. The following members were present:

Mr. Frank G. Thompson, Chairman
Miss Harriet McIntire
Mrs. Helen R. Pegelow
Mr. Otto G. Beich
Dr. Preston Bradley
Mr. Russell L. Guin
Mr. Charles E. McMorris

Members absent were:

Mr. John Dill
Mr. Lindell Sturgis
Mr. J. E. Alschuler
Mr. John A. Wieland, Secretary

Also present at the meeting were:

Dr. R. W. Fairchild, President
Illinois Normal University
Dr. Karl L. Adams, President
Northern Illinois State Teachers College
Dr. R. G. Buzzard, President
Eastern Illinois State Teachers College
Dr. Frank Beu, President
Western Illinois State Teachers College
Mr. Edward V. Miles, Jr., Acting Co-ordinator

The Chairman reported that all members of the Board were duly notified of the said meeting. A quorum was declared present.

Director Thompson delivered a message from Mr. Jacob E. Alschuler, in which the latter explained his absence due to illness. The secretary was requested to send a telegram to Mr. Alschuler expressing the Board's hopes for a speedy and complete recovery.

Director Thompson also explained the selection of Mr. Edward V. Miles, Jr., as Acting Co-ordinator, replacing Mr. McDonald, who has been given a leave of absence to enter the Navy.

Director Thompson gave a brief resumé of recent events leading up to the present meeting in which he told of the meeting held by the Board's Budget Committee with the college presidents and business

TEACHERS COLLEGE BOARD

managers in Chicago; and of the meeting later held in Springfield with Mr. Beich, Chairman of the Budget Committee, the college presidents, and business managers.

Following a report from each of the five presidents, explaining the Permanent Improvements Appropriations listed in the respective budgets, a motion was made by Mr. Beich that the item of \$29,000.00 in the Macomb Teachers College Permanent Improvements Appropriation be stricken from the budget. The motion was seconded by Mr. Guin and unanimously carried.

A motion was presented by Mr. Beich that the item of \$500,000.00 for a new building, listed in the Permanent Improvemets Appropriation for the Macomb Teachers College, be stricken from the budget. The motion was seconded by Miss McIntire. Motion carried.

A motion was made by Mrs. Pegelow and seconded by Miss McIntire that \$20,000.00 be added to the budget of Northern Illinois State Teachers College to be placed in contingent or other proper fund to comply with orders or judgments of court, if any. Motion carried.

Permanent Improvements Appropriations approved for each of the five teachers colleges are as follows:

Northern Illinois State Teachers College...	\$ 158,225.00
Illinois State Normal University.....	199,205.00
Western Illinois State Teachers College...	106,250.00
Eastern Illinois State Teachers College....	119,100.00
Southern Illinois State Normal University.	594,875.00
TOTAL	\$1,177,655.00

Acting Co-ordinator, Mr. Miles, gave a brief explanation of the procedure followed in the presentation of the budgets, outlining the increases and decreases recommended by the Board's Budget Committee, as a means of placing the five budgets on a comparable basis.

A motion was made by Mr. Beich that the budgets be adopted as presented and amended. Motion was seconded by Miss McIntire. On roll call, the following members voted for adoption of the motion: Mr. Otto Beich, Dr. Preston Bradley, Mr. Russell Guin, Miss Harriet McIntire, Mr. Charles E. McMorris, and Mrs. Helen R. Pegelow. The motion was declared carried by unanimous vote.

Director Thompson read a telegram from the Honorable John A. Wieland, Superintendent of Public Instruction, in which he stated that he was "Sorry, but unable to attend meeting this morning." Director Thompson also read a letter received by him from Attorney Urban A. Lavery.

The meeting was declared adjourned.

ATTEST: JOHN A. WIELAND
 Secretary,
 Teachers College Board

FRANK G. THOMPSON
 Chairman,
 Teachers College Board

