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Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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PROCEEDINGS
OF THE
Normal School Board
STATE OF ILLINOIS



Issued by
JOHN A. WIELAND
Superintendent of Public Instruction,
Secretary of Normal School Board

January 10, 1935, to February 17, 1936, Inclusive

[Printed by authority of the State of Illinois.]

CONTENTS.

	PAGE
Meeting of January 10, 1935.....	3
Meeting of February 18-19, 1935.....	18
Meeting of March 25, 1935.....	22
Meeting of May 7-8, 1935.....	33
Meeting of June 18, 1935.....	61
Meeting of June 27, 1935.....	64
Meeting of July 15, 1935.....	67
Meeting of October 7, 1935.....	116
Meeting of December 9, 1935.....	150
Meeting of February 17, 1936	173



STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1935

Albert E. Bailey, Macomb
Preston Bradley, Chicago
Mrs. G. W. T. Reynolds, East St. Louis

1937

Harriet A. McIntire, Mendota
J. D. Dill, Carbondale
William R. Bach, Bloomington

1939

*Mrs. Martin K. Northam, Evanston
*Charles E. McMorris, Marshall
William E. Sunderman, Charleston

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover.

STANDING COMMITTEES

Finance

Mr. Bailey
Miss McIntire
Mr. McMorris
Mr. Bach
Mrs. Northam
The Chairman
The Secretary

Supplies and Equipment

Mr. Bailey
Mr. Bradley
Mr. Bach
Mr. Dill
Mrs. Northam
The Chairman
The Secretary

Faculty and Curricula

Mr. Bradley
Miss McIntire
Mr. Bailey
Mr. Sunderman
Mrs. Reynolds
The Chairman
The Secretary

Buildings and Grounds

Mr. Sunderman
Mr. Bradley
Mr. McMorris
Mr. Dill
Mrs. Reynolds
The Chairman
The Secretary

Dormitory

Mrs. Northam
Mrs. Reynolds
Mr. Bach
The Chairman
The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met in the office of the Superintendent of Public Instruction, Springfield, Illinois, at 10:00 a. m., on January 10, 1935.

On roll call the following were present: Mr. Bailey, Mr. Blair, Mr. Dill, Mr. Hallihan, Miss McIntire, Mr. McMorris, Mrs. Northam, Mrs. Reynolds, and Dr. Sunderman.

Absent: Mr. Bach and Dr. Bradley.

All of the Presidents were present.

The minutes of the previous meeting were presented. Mrs. Reynolds called attention to an amendment which should be made in section 7 of the emeritus retirement plan presented by the committee at the Carbondale meeting and adopted by the Board. She moved that section 7 should read as follows:

"Sec. 7. A President of a State Teachers College in Illinois who meets the conditions provided for teachers in sections 3, 4, and 5, shall be entitled to an annual emeritus salary of \$3,000 upon action of this Board."

The motion was approved by the Board and the minutes as thus amended were adopted.

After several matters were taken up by the Board in executive session, the Presidents were called in to present their reports.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

President Shryock presented his report, which was received, placed on file, and is made a part of the minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Fall Term, 1934:

	Men.	Women.	Total.	Total one year ago.
a. College:				
Seniors.....	72	69	141	143
Juniors.....	112	82	194	201
Sophomores.....	217	203	420	551
Freshmen.....	388	339	727	594
Total students carrying college subjects.....			1,482	1,489
b. High School:				
University high school.....			85	92
Carterville Community High School.....			278	250
Total students above eighth grade.....			1,845	1,831
c. Elementary School:				
Allyn Training School.....			143	150
Brush Training School.....			264	285
Rural Training School.....			257	275
Grand total.....			2,509	2,541

* * * * *

I desire to call special attention to the following table, showing the enrollment for the past four years:

COLLEGE ENROLLMENT.

	1931-32	1932-33	1933-34	1934-35
Fall.....	1,372	1,696	1,489	1,482
Winter.....	1,316	1,572	1,435	1,447
Spring and Mid-Spring.....	1,463	1,669	1,553	-----
First Summer Session.....	1,372	1,244	976	-----
Second Summer Session.....	738	-----	-----	-----

If you will examine the Winter Term record for the past four years, you will see that our present term shows almost a 10 per cent increase over the Winter Term, 1931-32, but the budget is intended to duplicate the budget of 1931-32.

Respectfully submitted,

H. W. SHRYOCK.

President Shryock called attention to the increase in their enrollment and the significance of such an increase during this period of financial depression.

He also spoke about the "restaurant" located outside of the city of Carbondale, but close to the campus of the University which was taking on the nature of a nuisance. He reported that a vote of the people in Carbondale and the township at an election to be held shortly would probably remove the difficulty without any further proceeding on the part of the Board.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Morgan presented his report which was received, placed on file, and is made a part of the minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for Fall Term, 1934:

College.	Men and boys.	Women and girls.	Total 1934.	Total 1933.	Total 1932.	Total 1931.
Postgraduates.....	8	7	15	16	24	9
Seniors.....	38	38	76	80	83	68
Juniors.....	64	82	146	117	131	108
Sophomores.....	108	195	303	324	250	213
Freshmen.....	168	234	402	459	404	359
Total.....	386	556	942	996	892	757
High School:						
12th grade.....	24	22	46	36	33	28
11th grade.....	25	33	58	30	28	23
10th grade.....	18	23	41	42	37	35
9th grade.....	30	29	59	30	47	44
Total.....	97	107	*204	138	145	130
Total above 8th grade.....	483	663	1,146	1,134	1,037	887
Elementary grades.....	206	170	†376	298	255	244
Grand total.....	689	833	1,522	1,432	1,292	1,131

* Includes 68 students enrolled in the Bardolph High School.

† Includes 155 students enrolled in the elementary schools off campus.

2. It is interesting to note in the above table that although it is proposed just now to try to get back to the 1931 level, the two Fall Terms of 1933 and 1934 show an increase in enrollment of 17.5 per cent over the enrollments for the corresponding terms of 1931 and 1932. It may also be stated that the enrollment for the Fall Term just closed exceeds that of the Fall Term in 1930 by 25.4 per cent and yet the budget for the biennium of 1931-33 is supposed to be the same as the one approved for 1935-36. It seems evident that the new budget is conservative and not unreasonable.

3. The Winter Quarter shows a loss of 41 per cent over the Fall Quarter, but a few will still enroll. Several were dropped for poor scholarship when this term opened.

II. THE FACULTY.

1. There are no resignations, but Miss Bessie Myers asked to be put on half time during the Winter Quarter. Besides, an extra class in English developed, so that Dr. Ernst who was temporarily employed for half time during the Fall Quarter has been put on three-fourths time for the Winter Quarter at \$175.00 per month and Miss Myers will be given half her regular salary.

III. OTHER SCHOOL EMPLOYEES.

1. Mr. John Leo Cain was certified by the Civil Service Commission for temporary employment as a stationary engineer pending the formation of a master mechanic list by the Civil Service Commission. He has been assigned as head engineer to put the entire heating and electric plant in good condition, and his salary fixed at \$140.00 per month.

IV, V, VI, VII, VIII. There is nothing to report under these headings.

IX. MISCELLANEOUS.

1. A discussion of the plans for summer school should be had at this time in order that proper announcements and schedules may be prepared.

X. SUMMARY.

The approval of the Board is requested for the following:

1. Putting Miss Myers on half time for the Winter Quarter at half salary, \$121.50 per month.

2. The employment of Dr. Ernst for three-fourths time for the Winter Quarter at \$175.00 per month.

3. The temporary employment of Mr. Cain as stationary engineer at \$140.00 per month.

Respectfully submitted,

W. P. MORGAN, *President.*

The following recommendations in this report were approved by the Board:

1. Employment of Miss Bessie Myers as half time instructor in English during the winter quarter, at a salary of \$121.50 per month.

2. Employment of Dr. Ernst, instructor in English, for three-fourths time during the winter quarter, at a salary of \$175.00 per month.

3. Temporary employment of Mr. John Leo Cain as stationary engineer at a salary of \$140.00 per month.

President Morgan also raised the question of the length of the summer term.

At this point Mr. Bailey presented the following statement which had been prepared by a committee of the faculty of the Western Illinois State Teachers College, and spoke in behalf of the plan proposed:

WESTERN ILLINOIS STATE TEACHERS COLLEGE

Reasons for Requesting Two Six-Weeks Summer Terms Instead of One Eight Weeks in Length.

1. Cost same for two six weeks summer terms as for one eight weeks term.

2. Offers all students opportunity for four credits or two credits instead of making it almost impossible for any but the very best students to get more than three.

3. With the two summer terms students may graduate in three full years but with the eight weeks term one must use three full years and an additional summer term.

4. The training school children can be kept through six weeks with some difficulty, but it is doubtful if they can be kept eight weeks without strenuous objection on part of the parents.

5. College students can not be provided enough student teaching if the training schools are not in session during the summer term.

6. There is no assurance that money will be appropriated to extend the summer term, nor will there be any certainty about it until June 20 or July 1 if the appropriations are delayed as they have been for every regular session of the General Assembly for ten sessions back. It would be better to plan the regular summer program for six weeks and add a second summer term of six weeks if the appropriations will permit than to plan for eight weeks and get insufficient funds to conduct the summer term for that time.

7. Faculty members at Western who are continuing their preparation through summer schools or travel very much prefer two six weeks terms than one eight weeks term, for by being free the second six weeks term they are able to attend second summer terms at Universities, or take extended trips, while an eight weeks summer term does not close in time to enroll for these University classes or to travel far.

8. In general, two summer terms of six weeks each offer a much more elastic program for students and faculty than a single term of eight weeks, and the two terms can easily be limited to the same expense as the one term.

9. The summer terms lend themselves largely to the better preparation of teachers in service. The regular college year is more generally devoted to the preparation of students who wish to enter the profession of teaching.

PAYROLLS FOR SUMMER TERMS 1930, 1931, 1932.

June 9-June 28, 1930.....	Salaries and wages.....	\$13,536.25
	Revolving fund.....	1,481.30
July 1-July 21, 1930.....	Salaries and wages.....	13,536.25
	Revolving fund.....	1,397.10
Total first summer term.....		\$29,950.90
July 21-August 8, 1930.....	Salaries and wages.....	\$5,699.20
August 8-August 31, 1930.....	Salaries and wages.....	5,833.15
Total second summer term.....		\$11,532.35
June 9-June 30, 1931.....	Salaries and wages.....	\$9,739.76
	Revolving fund.....	5,589.52
July 1-July 20, 1931.....	Salaries and wages.....	15,399.35
Total first summer term.....		\$30,728.63
July 20-August 8, 1931.....		\$5,732.05
August 8-August 29, 1931.....		5,724.05
Total second summer term.....		\$11,456.10
June 9-July 1, 1932.....	Salaries and wages.....	\$15,348.55
July 1-July 22, 1932.....	Salaries and wages.....	15,356.05
Total first summer term.....		\$30,704.60
July 22-August 12, 1932.....		\$5,969.81
August 12-August 31, 1932.....		5,847.14
Total second summer term.....		\$11,816.95

SUMMER ATTENDANCE DURING PAST FIVE YEARS.

Year.	1930	1931	1932	1933	1934
First summer term.....	968	807	751	633	620
Second summer term.....	361	323	317		
Total.....	1,329	1,130	1,068	633	620

NOTE.—The omission of the second term seems to have diminished the first.

A rather general discussion followed the presentation of this statement. Some of the Presidents feared that they had already gone too far in advertising their summer school to make any change at this time.

Mr. Bailey offered the following motion, which was unanimously adopted:

“All Teachers Colleges may hold either a one summer term of eight weeks or two summer terms of six weeks each, provided that if the two six-weeks terms are held, the cost must not exceed the amount of money appropriated for the summer session.”

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented his report, which was received, placed on file, and is made a part of the minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Fall Quarter, 1934:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Post graduates.....	7	2	9	7
Seniors.....	35	30	65	50
Juniors.....	41	47	88	99
Sophomores.....	52	149	201	234
Freshmen.....	127	252	379	389
Unclassified.....	1	0	1	13
Total college.....	263	480	743	792
b. DeKalb High School.....	257	209	466	465
Total above eighth grade.....	520	689	1,209	1,257
c. Elementary Grades:				
McMurray Training School.....	123	139	262	241
Glidden Training School.....	0	0	0	261
Affiliated Rural Schools.....	28	23	51	51
Grand total.....	671	851	1,522	1,810

2. The enrollment for the Winter Quarter is 727. This represents a loss between the two terms of 2 per cent. Our loss between the corresponding terms last year was approximately 5 per cent. Even in spite of the depression, students are making a greater effort than ever to stay in school.

3. The students whose names are listed below completed the requirements for graduation at the close of the Fall Quarter, December 7, 1934. I recommend that these students be graduated.

SENIOR COLLEGE

Bachelor of Education Degree—Emiliano S. Vila

JUNIOR COLLEGE

Frances C. Butler
Mary C. Driscoll
Ruth E. Ostlin

II. FACULTY.

Mr. George G. Evans, Head of the Department of Physical Education for Men and Athletic Coach, has requested permission for a leave of absence for the second semester to complete the requirements for his master's degree at Teachers College, Columbia University. I wish to recommend that this request be granted. I am not as yet ready to recommend a person to take Mr. Evans' place.

III. OTHER SCHOOL EMPLOYEES. No report.

- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from October 1, 1934, to December 31, 1934.

RECEIPTS

Surplus from 57th Biennium.....		\$42,933.99
Cash received, October 1, 1934, to December 31, 1934—		
Board and room, Williston Hall.....	\$8,804.95	
Meals, Williston Hall.....	317.50	
Registration fees.....	7,646.00	
Miscellaneous collections.....	17.50	
		16,785.95
Previously remitted, July 1, 1933, to September 30, 1934.....		72,179.34
Total available in Revolving Fund, December 31, 1934.....		\$131,899.28

EXPENDITURES

Salaries—		
Williston Hall and employees.....	\$6,773.95	
Faculty.....	1,774.50	
High School.....	630.00	
Carpenter.....	169.20	
Telephone.....	36.00	
Food.....	4,831.98	
Household supplies and laundry.....	995.13	
Library and amusements.....	570.55	
Medical and school supplies.....	26.98	
Miscellaneous operating expenses.....	124.23	
Building repairs.....	164.77	
Repairs to furniture and fixtures.....	106.79	
New equipment.....	477.71	
Repairs to grounds equipment.....	31.50	
		\$16,713.29
Expenditures previously reported, July 1, 1933, to September 30, 1934.....	73,404.99	
		90,118.28
Balance on hand, Revolving Fund, December 31, 1934.....		\$41,781.00

- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS. No report.
- X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the Fall Quarter, December 7, 1934.

2. The granting of leave of absence to Mr. George G. Evans.

Respectfully submitted,

KARL L. ADAMS, *President.*

The board approved the following recommendations in this report:

1. The following list of persons recommended for degrees and diplomas: Senior College, Bachelor of Education Degree, Emiliano S. Vila; Junior College, Frances C. Butler, Mary C. Driscoll, Ruth L. Ostlin.

2. Leave of absence to Mr. George G. Evans.

President Adams spoke of the increase in attendance in the school and commented upon its meaning.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Buzzard presented his report, which was received, placed on file, and is made a part of the minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS.

1. Attendance—Fall Quarter, 1934-35:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Post graduates.....	1	2	3	0
Seniors.....	39	33	72	77
Juniors.....	69	67	136	105
Sophomores.....	93	173	266	359
Freshmen.....	182	228	410	344
Total.....	384	503	887	885
b. High School.....	66	81	147	166
Total in residence above eighth grade.....	450	584	1,034	1,051
c. Non-residents:				
d. Elementary Grades.....	127	139	266	253
Grand total of all students and pupils.....	577	723	1,300	1,304

2. At the end of the Fall Quarter 74 students (36 men and 38 women) dropped out of college, and at the beginning of the Winter Quarter 48 new students entered (23 men and 25 women). The enrollment of the present winter term thus stands at 863, a decrease of 24 from the Fall Quarter enrollment, and a gain of 5 students over the 858 enrollment of the Winter Quarter one year ago.

II. FACULTY.

1. The unexpected enrollment of the present Winter Quarter has made necessary the retaining of Mr. Ernest Pricco as part time coach of the Teachers College High School basketball team at \$50 per month, and of Miss Mary Louise Cameron as half-time instructor in freshman English at \$100 per month.

2. Miss Margaret King, third grade Critic Teacher, requests leave of absence for the second half of the current school year, to complete the requirements for a Master of Arts degree in Teachers College, Columbia University.

3. Mr. Wayne Hughes, Instructor in Industrial Arts, begins his granted leave for study at Teachers College, Columbia University, at mid-year, and Mr. Harry Jackson, Instructor in Industrial Arts, returns to his teaching in mid-year, having completed the requirements for the Master's degree at Indiana University.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. The new carpets, draperies and furniture for the parlors and stairway of our women's dormitory, Pemberton Hall, are now installed. The furnishings include a new baby grand piano and a new radio. The dormitory now houses 83 young women, the largest number for several years.

A new three-oven gas range replaces the two-oven coal-burning range of the dormitory kitchen.

2. The labor supply promised us by the C. W. A. last year, and which was withdrawn when the broom-corn harvest season opened last July, has been re-granted. We hope to complete the repair and painting projects planned and begun last year.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE.

1. Our men's co-operative house, "The Lair," is now functioning smoothly for eighteen resident and five additional boarding students. The cost of meals on this plan averages slightly more than two dollars per week.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action of the State Normal School Board is requested upon the following items:

1. Continuance of Ernest Pricco as part-time assistant, coaching the Teachers College High School basketball team at \$50 per month.

2. Continuance of Mary Louise Cameron as half-time instructor in freshmen English at \$100 per month.

3. Granting of leave of absence for study during the second half-year to Margaret King, third grade critic teacher, and permission to employ a substitute.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

The Board approved the following recommendations in this report:

1. Continuance of Ernest Pricco as part time assistant, coaching the Teachers College High School basketball team, at \$50.00 per month.

2. Continuance of Mary Louise Cameron as half-time instructor in freshman English, at \$100 per month.

3. Leave of absence for study during the second half-year to Margaret King, critic teacher and permission to employ a substitute.

ILLINOIS STATE NORMAL UNIVERSITY

President Fairchild presented his report, which was received, placed on file, and is made a part of the minutes.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. The attendance in the various units of the University for the Fall Quarter of the 1934-1935 school year was:

	Men and boys.	Women and girls.	Total Fall quarter.	One year ago.
a. University:				
Post graduate.....	6	10	16	14
Seniors.....	81	80	161	135
Juniors.....	122	135	257	228
Sophomores.....	151	331	482	520
Freshmen.....	257	465	722	637
Unclassified.....	2	2	4	3
Total college students on campus.....	619	1,023	1,642	1,537
c. University High School.....	145	100	245	219
d. University Elementary School.....	160	134	294	293
e. Cooperating Elementary School (Illinois Soldiers' and Sailors' Children's School).....	389	233	622	665
Cooperating Rural Schools.....	66	52	118	222
Towanda Schools (high school and grades).....	80	85	165	-----
Total pupils, elementary and secondary.....	840	604	1,444	1,399
Grand total.....	1,459	1,627	3,086	2,936

2. It will be noted that there is an increase of 105 over the enrollment of the Fall Quarter in 1933. The total of 1,642 students is the largest number in the 77 years history of the school and exceeds the previous high mark of 1,621 in the Fall Quarter of 1932.

While the report for the Winter Quarter is not due in detail it may be of interest to know that the high figure of the Fall Quarter has been exceeded by the enrollment of 1,649 for the Winter Quarter. This is the first time that a Winter Quarter enrollment has exceeded that of the Fall.

II. FACULTY.

1. Mr. J. M. O'Rourke, to whom a leave of absence was granted in order to continue his work for a doctor's degree at the University of Chicago, has submitted his resignation in order to accept a position in a Chicago high school. This resignation will not necessitate the employment of a teacher at this time since Mr. O'Rourke's place is being taken by Mr. H. J. Ivens who is employed for this year during the time of the leave of absence granted Mr. O'Rourke.

I recommend that the resignation of Mr. O'Rourke be accepted.

2. Leave of Absence.

a. Miss Esther Vinson, Assistant Professor of English, has asked for a leave of absence beginning February 1 in order to complete the work for her Ph.D. degree at the University of Wisconsin, during the second semester and summer session of this year.

I recommend that this leave of absence be granted.

- b. Miss Elsie Bergland, Instructor in Physical Education, has requested a leave of absence in order to complete the work for her master's degree at the University of Wisconsin beginning February 1. I recommend that this leave of absence be granted.

3. New Positions.

Due to a very heavy enrollment in our social science department it is very necessary to have an additional instructor to handle full time work. The sizes of the classes in United States History and History of Civilization which we feel must be sectioned now average 48 with the range being between 45 and 54. The excess number in 12 sections will make four full sized groups for an entire new program.

I do not have anyone to recommend at the time of writing this report but as we need someone at the earliest possible date, authorization for filling this position will be appreciated. There are ample funds in salaries and wages account to take care of this position.

III. OTHER SCHOOL EMPLOYEES.

1. While I presume that the type of employee handling janitorial work and kindred work is not much different in this school than in similar institutions, it seems that our problem is the more difficult and somewhat aggravated by the number of such persons in our employ. The general quality of this type of service can not be generally improved by merely employing other people, but betterment of conditions would seem more possible from an in-service program of training these people.

Authorization from the Normal School Board to bring Mr. George Womrath of Minneapolis or some equally competent person to our campus for several days janitorial instruction would be much appreciated. This could be done at a cost of about \$150.00, including services and expenses. It would also be possible without extra cost to throw this janitorial school open to janitors of the schools in Bloomington, Normal and the immediate surrounding territory. Consideration of this or some similar plan will be appreciated.

IV. THE ORGANIZATION.

1. Condition of Regular Departments.

All of the departments in the school have been active in the re-organization of their work to adjust programs for the semester basis effective in this school next September. Their work is now completed and in the hands of the president and Dean Schroeder. This work will be coordinated and made ready for the catalog which it is hoped will be ready for publication before April 1.

2. Condition of Extension and Correspondence Departments.

It is expected that two extension courses will be offered by Dr. C. A. De Young, head of our Department of Education, beginning February 1. One of these courses will be offered on Saturday forenoons on our campus for the teachers of Bloomington, Normal and surrounding territory. Another course will be offered in Decatur beginning February 1. The course to be offered will be "Contemporary Movements in Education," covering a type of material that will appeal and be valuable to teachers in service. No other extension classes are contemplated, the two classes to be offered being part of the teaching load of Dr. De Young. Correspondence work in this school has been discontinued.

3. Changes Recommended.

It seems desirable to have a separate Department of Psychology and Philosophy and I recommend the establishment of this separate department with Dr. H. A. Peterson, former head of the Department of Education, as head of this new department, without change in salary.

V. THE CURRICULUM.

All curricula have been revised looking toward reorganization work for next year. The proposed changes will be presented at a later meeting of the Board at such time as they have been coordinated and reduced to a less voluminous form.

VI. BUILDINGS AND GROUNDS

1. New Work and Repairs in Process of Completion.

- a. In order to relieve the congestion in the general library reading room in the library building and the social science reading room in the main building, a new reading room to house books of the Department of Education has been constructed in the northwest portion of the ground floor of the library. This education reading room now in use will take care of approximately 2,500 books and will accommodate a sufficient number of students to temporarily relieve the congestion in other reading rooms on the campus.
- b. A new counter and cage of bank type has been constructed in the main office to be used for the collection of student fees and the handling of other similar accounts. Mail boxes for the faculty have been constructed at the end of this room formed by the counter enclosure.
- c. During the Christmas vacation a number of additional rooms have been painted including the high school assembly hall. We are rapidly completing the entire painting program and in the future it is hoped a regular painting program may be placed in operation to avoid the excessive, universal demand for such work during the past year.

VII. AUXILIARY ENTERPRISES.

1. Residence Halls.

Both Fell Hall (women's residence on the campus operated through the State) and Smith Hall (men's residence adjacent to the campus and operated from its own resources) are filled to capacity and are operating in a satisfactory manner. The new equipment in Fell Hall has now been completed with the remaining furniture received and installed in the individual rooms.

2. Book Exchange.

We are not satisfied with the way in which our book store has been operating as it has been to the decided disadvantage of the students due to the charge made on the present rental basis. It is expected that a plan will be ready to submit to the Board at the next meeting looking toward some other arrangement for the handling of textbooks for the students.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. On December 9, 1933, we held a conference of school administrators in this part of the State which was known as a "First Round Up." This proved so valuable to our school that a "Second Round Up" was held on December 8, 1934, to which the administrators of this territory were invited, together with the presidents of the other teachers colleges in the State and the Dean of the College of Education of the University of Illinois. Some of the teachers colleges and the University of Illinois were represented, the others finding it impossible to be present. A great deal of good has come from this meeting and a bulletin will soon be issued covering the materials presented at the various group meetings and general sessions. A copy of this bulletin will be sent to each member of the Board during the latter part of January.

X. SUMMARY.

Action of the Board is requested upon the following matters:

1. Acceptance of the resignation of Mr. O'Rourke.

2. Granting of leaves of absence for Miss Esther Vinson and Miss Elsie Bergland and authorization to fill their positions.

3. The creation of a new position in the Social Science Department and authorization to secure such a teacher.

4. Authorization to undertake the establishment of a three or four-day janitorial school at a cost of not to exceed \$150.00, this amount to be paid from salaries and wages.

5. Authorization of the establishment of a Department of Psychology and Philosophy with Dr. H. A. Peterson as head.

Respectfully submitted,

R. W. FAIRCHILD, *President.*

The Board approved the following recommendations in this report:

1. Resignation of Mr. J. M. O'Rourke.

2. Leave of absence to Miss Esther Vinson and Miss Elsie Bergland, with authority of the President to appoint persons to do their work.

3. The creation of a new position in the Department of Social Science, and authorization to secure such a teacher.

4. Authorization to undertake the establishment of a three or four day janitorial school, at a cost not to exceed \$150.00, this amount to be paid from salaries and wages.

5. Authorization of the establishment of a Department of Psychology and Philosophy, with Dr. H. A. Peterson as head.

There was considerable discussion over the question of the school for janitors. The Board was unanimous in its opinion that the position of janitor is an important one. They also recognized the importance of securing persons whose natural fitness, as well as training, would prepare them for satisfactory service.

At this point the Board took a recess to meet again at 1:30 p. m.

The Board reconvened at 2:00 p. m.

At the Carbondale meeting it was suggested that time be given to the consideration of certain educational questions proposed by President Fairchild. It had been arranged that each one of the five Presidents should present some subject of educational importance at this meeting. However, after some consideration it was decided that it was neither possible nor desirable to undertake to have all of these topics presented at the afternoon session. Finally it was decided that President Adams should present his topic which had to do with the possibility of a more careful selection of the persons who enter a teachers college. His statement proved to be very interesting, and was followed by a discussion.

It became necessary for Mr. Hallihan to leave the meeting at this point. He called Mr. Bailey to the chair.

Mr. Bailey brought before the Presidents of the schools and the members of the Board a plan which had been proposed in executive session. The Presidents were asked to agree upon a method for putting the plan into operation, which would be reported back at the next meeting of the Board.

The question of the presentation of the budget was raised. Many suggestions were made as to how these bills should be prepared. On motion of Mr. Blair, the entire matter of the preparing of the bills and the handling of the legislative campaign was placed in the hands of the budget committee with the assistance of the five Presidents.

After the adoption of this motion, upon the suggestion of Mr. Bailey, it was decided to provide for a sub-committee to act whenever necessary in the absence of the complete committee. This sub-committee was to consist of Mr. Dill, chairman, Mr. Hallihan, President Morgan and President Buzzard.

Upon the suggestion of Mr. Bailey a committee was appointed to draft resolutions concerning the retirement of the Secretary of the Board.

The date for the next meeting was set for February 18, 1935, at 6:00 p. m., in the Palmer House, Chicago.

The Board adjourned.

Respectfully submitted,

JOHN J. HALLIHAN, *Chairman,*
FRANCIS G. BLAIR, *Secretary.*

Approved January 18, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

John A. Wieland, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1935

Albert E. Bailey, Macomb
Preston Bradley, Chicago
Mrs. G. W. T. Reynolds, East St. Louis

1937

Harriet A. McIntire, Mendota
J. D. Dill, Carbondale
William R. Bach, Bloomington

1939

*Mrs. Martin K. Northam, Evanston
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William E. Sunderman, Charleston

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover.

STANDING COMMITTEES

Finance

Mr. Bailey
 Miss McIntire
 Mr. McMorris
 Mr. Bach
 Mrs. Northam
 The Chairman
 The Secretary

Supplies and Equipment

Mr. Bailey
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
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 Mr. Sunderman
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Buildings and Grounds

Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Reynolds
 The Chairman
 The Secretary

Dormitory

Mrs. Northam
 Mrs. Reynolds
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

On February 18, 1935, at 6 P. M., the Normal School Board held their February meeting at the Palmer House, Chicago, Illinois. The following members were present: Mr. Albert E. Bailey, Macomb; Mrs. G. W. T. Reynolds, East St. Louis; Miss Harriet A. McIntire, Mendota; Mr. J. D. Dill, Carbondale; Mr. William R. Bach, Bloomington; Dr. William E. Sunderman, Charleston; Mrs. Martin K. Northam, Evanston; Mr. John Hallihan and Mr. John A. Wieland. The absent members were: Dr. Preston Bradley, Chicago; and Mr. Charles E. McMorris, Marshall.

At that time it was the intention of the Board to hear the different Teachers' College Presidents speak upon some subject of their own choosing. Dr. Shryock spoke upon "Grade Teacher Training." This dealt with the curriculum, four years in length, of village and rural teachers. At that time it was moved by Mrs. Northam that such reports as were presented be given to each Board member. Dr. Morgan next spoke on the subject "Granting of Master Degrees by Teachers Colleges." It set up the opinions of qualified people for granting the Masters Degrees and, made a survey of Normal Schools as Institutions, which in the future, could grant such a degree. Both papers received much favorable comment and discussion. Mr. Bailey moved to adjourn. Motion seconded by Mrs. Northam. Motion carried.

February 19, 1935, 9 a. m. The meeting was again called to order with Mr. John Hallihan, Miss Harriet A. McIntire, Mr. J. D. Dill, Dr. William E. Sunderman, Mr. Albert E. Bailey, Mrs. G. W. T. Reynolds, Mr. William R. Bach, and Mr. John A. Wieland present. Mrs. Martin K. Northam and Dr. Preston Bradley came in during the first part of this session.

Mr. Dill, Chairman of the Budget, reported he could not make a financial report. It was then moved by Mr. Dill that the budget report, such as had been completed, be submitted to the whole Board. Mrs. Northam seconded the motion. By common consent, action upon motion was deferred. Report on method to employ Mr. Francis G. Blair by Teachers' College Presidents by Mr. R. W. Fairchild, President of the Illinois State Normal University, was made. Moved that Dr. Fairchild's report from his committee close the report. Motion was approved. The Budget Committee Report was then taken up again. Salaries and wages were restored 10 per cent as in the Biennium of 1931-33. After much discussion, the salaries, wages and the budget amount was increased 4 per cent, except Illinois State Normal University. The salaries and wages were to be as follows for the different State Teachers Colleges:

Eastern Illinois State Teachers College.....	\$560,310.00
Western Illinois State Teachers College.....	588,837.00
Southern Illinois State Teachers College.....	707,695.00
Northern Illinois State Teachers College.....	546,240.00
Illinois State Normal University.....	924,253.00

The entire budget was then determined to be as follows for the respective State Teachers Colleges:

Eastern Illinois State Teachers College.....	\$ 713,580.00
Western Illinois State Teachers College.....	730,237.00
Southern Illinois State Teachers College.....	852,685.00
Northern Illinois State Teachers College.....	694,646.00
Illinois State Normal University.....	1,129,253.00

Mr. Dill moved that the Normal School Board approve the budget for salaries and wages and the aggregate as given by the Budget Committee. Dr. Bradley seconded the motion. All present voted for the motion and motion carried. The total budget for the five State Teachers Colleges carries an appropriation of \$4,120,401.00. Miss McIntire made motion to change to a

maximum fee for State Teachers Colleges. Mrs. Northam seconded the motion. All present voted for it. The motion carried. The maximum fee will go into effect September 1, 1935.

It was then decreed by common consent that March 25, 1935, be the date for the next meeting of the Normal School Board and that such meeting be held at Macomb, Illinois. On motion of Mr. Bach, the report of Dr. Fairchild was approved. Mr. Dill seconded the motion. Mr. Dill, Miss McIntire, Mr. Bach, Mrs. Reynolds voted for the motion. Dr. Sunderman, Mr. Hallihan and Mr. Wieland voted against the motion. Motion carried. On motion of Mr. Bach the report of Mr. Morgan was approved. Motion to accept report to grant sick leave for ground men at Eastern Illinois State Teachers College. Carried. Meeting adjourned.

Respectfully submitted,

JOHN J. HALLIHAN, *Chairman*,
JOHN A. WIELAND, *Secretary*.

Approved March 25, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

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Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
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Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

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* Holdover.

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 Mrs. Reynolds
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

A regular meeting of the Normal School Board was held in the Arts Building of Western Illinois State Teachers College, Macomb, Illinois at 9:30 a. m., March 25, 1935.

In the absence of Hon. J. J. Hallihan, Chairman of the Board, and upon motion of Mr. Bach seconded by Dr. Sunderman, A. E. Bailey was selected as temporary chairman. Upon motion, duly seconded and carried, J. D. Dill was elected temporary secretary, to act until the arrival of Secretary J. A. Wieland.

Mr. Harry M. McConnell of the College Survey was invited to speak to the Board concerning a bill with respect to buildings in connection with the State Teachers Colleges and the University of Illinois. Upon motion by Mr. Bach, seconded by Mr. Dill and carried, the following resolution was passed by the Board.

"If the law can be so amended that the Normal School Boards may lawfully construct suitable buildings on the State lands used for Normal Schools, and that this Board might legally be authorized to allocate a reasonable proportion of the incomes from the respective schools, beyond the legal existence of one Board, we would favor the adoption of the law—provided that nothing in said bill, as amended, shall directly or indirectly affect other laws now in force—whereby Federal Aid may be obtained for construction of the needed buildings."

After the talk by Mr. McConnell before the Board and the President of the teachers colleges, the Board went into executive session.

On roll call the following members were present: Mr. Bailey, Dr. Sunderman, Mr. McMorris, Mrs. Reynolds, Miss McIntire, Mr. Bach, and Mr. Dill. Absent: Hon. J. J. Hallihan, Superintendent J. A. Wieland, Dr. Bradley, and Mrs. Northam.

At this time the Secretary, Mr. Wieland, appeared and at his request Mr. Dill continued as temporary secretary.

The minutes of the previous meeting were presented and approved as read.

The Presidents were then called in. All were present.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

President Shryock read his report. A motion was made, seconded and carried that the report be accepted and filed. It is made a part of these minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

STUDENTS.

Attendance, Winter Term, 1935:

	Men.	Women.	Total.	Total one year ago.
a. College:				
Seniors.....	87	78	165	159
Juniors.....	130	78	208	203
Sophomores.....	210	193	403	544
Freshmen.....	362	313	675	529
Total students carrying college subjects.....			1,451	1,435
b. Practice Department:				
University High School.....			75	93
Cartersville High School.....			266	250
Total high school enrollment.....			341	343
Total students above eighth grade.....			1,792	1,778
Brush Training School.....			272	285
Allyn Training School.....			143	154
Rural Training School.....			280	275
Total elementary school enrollment.....			695	714
Total enrollment in practice department.....			1,036	1,057
Total college students and practice school pupils, including high school.....			2,487	2,492

Our Spring Term opened Monday, March 18, and today, Friday, March 22, we have enrolled 1,354 men and women in college classes, an increase of 72 over the enrollment of the first week last year, and an increase of 383 since the Spring Term, 1930.

Respectfully submitted,

H. W. SHRYOCK, *President.*

EASTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Buzzard read his report. It was moved, seconded and carried that his report be approved, with especial emphasis upon the fire and lighting hazard.

To the Chairman, Secretary and Members of the State Normal School Board:

Ladies and Gentlemen: The following report on the Eastern Illinois State Teachers College is respectfully submitted:

I. STUDENTS.

1. Attendance:

Although no report is due, it is of interest to know that Spring Quarter enrollment is unexpectedly high. There are 828 students officially enrolled, a gain of 24 students over one year ago, (spring, 1934), and 17 students over two years ago, (spring, 1933).

II. FACULTY.

1. Enrollment conditions have necessitated the continuance of Miss Mary Louise Cameron as half-time instructor in freshman English at \$100 per month, and Ernest Pricco as quarter-time instructor in physical education for the Teachers College High School at \$50 per month, payable from the Revolving Fund.

III. OTHER EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

1. The Charleston (City) High School has announced the offering of courses in shorthand and typewriting beginning in September, 1935. There is considerable demand for training in these subjects by high school students. Unless we add these subjects and accounting to our Teachers College High School curriculum, we shall probably lose a goodly portion of the 144 students now enrolled. We need 200 high school students to properly maintain our practice teaching on the high school level.

VI. BUILDINGS AND GROUNDS.

1. A careful and detailed testing of the lighting conditions of every room used for study, recitation or laboratory work in the Main Building, made in (1) full sunlight outside without electric light, and (2) full sunlight outside with all electric lights turned on, reveals a *deplorable lack of light*. For the last four years the State Fire Marshal's survey of our light system has condemned it as *inadequate* and *unsafe* from the standpoint of a fire hazard. Nothing can be done to remedy this deficit and hazard without recourse to the contingency fund of this biennium. It is hoped that the Board will recommend to Governor Horner that the \$20,000 in this contingency fund be used to meet this deplorable condition. Estimates as to materials and labor have been made by the office of the State Architect.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

It may be of interest to the members of the Normal School Board to have read in last week's issue of the Teachers College News, that this stu-

dent paper was given third place in the medalist group of awards in the National Contest sponsored by the School of Journalism of Columbia University. Consistently the Teachers College News has been placed in the first class awards, but has never received such a signal award previously.

X. SUMMARY.

Approval of the State Normal School Board is respectfully requested on the following items:

1. Continued appointment of Miss Mary Louise Cameron and Ernest Pricco for the Spring Quarter, 1935.
2. Support of a request to Governor Henry Horner for use of the present Contingency Fund to replace the inadequate and unsafe lighting system of the Main Building.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Adams read his report on Northern Illinois State Normal University. It was approved and made a part of these minutes.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS.

The students whose names are listed below completed the requirements for graduation at the close of the Winter Quarter, March 15, 1935. I recommend that these students be graduated.

SENIOR COLLEGE

Bachelor of Education Degree

Clarence J. Brown
Ann B. Franek

Joyce Elinor Greeley
James Robert Oldham

JUNIOR COLLEGE

Elizabeth Jane Becker
Helen F. Blakely
Mildred M. Boling
Frances Josephine Crowley
Clarence Henry Mahaffay
Helen Malen

Cora M. Nelson
Alma M. Ohlmacher
Alice A. Paulson
Helen M. Silvia
Dorothy Mae Zierke

II. FACULTY.

I wish to recommend the appointment of Mr. Eugene Hellmich as Associate Professor in the Department of Mathematics at a salary of \$2,500 for thirty-six weeks. He will fill the vacancy caused by the retirement of Mr. S. F. Parson. Mr. Hellmich has his S. B. degree from Union University, his A. M. degree from New York State College for Teachers, and his Ph. D. degree from Columbia University. Mr. Hellmich has had experience as a mathematics teacher in the high schools of New York and New Jersey.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. Senator T. V. Smith of Chicago and Representative J. H. Davis of Murphysboro, who have already visited the colleges at Macomb and Normal, will visit the campus on Thursday, March 28.

X. SUMMARY.

Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the Winter Quarter, March 15, 1935.

2. The appointment of Mr. Eugene Hellmich at the salary indicated.

Respectfully submitted,

KARL L. ADAMS, *President.*

ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild's report was presented, duly approved, and made a part of these minutes.

To the Chairman and Members of the Normal School Board:

I submit herewith the report for the Illinois State Normal University under designated headings as follows:

I. STUDENTS.

1. Attendance.

The report of attendance for the Winter Quarter is not due at this time and will be presented at the next meeting of the Board.

However, it may be of interest to know that the net enrollment for the present Spring Quarter is 1,620 as compared with 1,443 for the corresponding period one year ago. The following figures indicate the attendance situation during the past two years:

	Fall quarter.	Winter quarter.	Spring quarter.
1933-1934	1,536	1,525	1,443
1934-1935	1,642	1,644	1,620
Gain	106	119	177

II. FACULTY.

1. Leaves of Absence.

Miss Bertha M. Royce has requested a leave of absence from June 15, 1935, to September 1, 1936, in order to use the year and two summers to do further graduate work beyond her master's degree. I recommend that this request be granted and authorization given for the employment of someone to take the work during the absence of Miss Royce.

2. Distribution of Degrees of Faculty.

On an attached sheet made as a part of this report I am pleased to submit some figures of interest as to source of supply of members of our faculty in terms of institutions from which they have received their degrees.

III. OTHER SCHOOL EMPLOYEES.

1. Dismissal.

On Saturday, March 16, 1935, I dismissed George Pratt, a janitor, because of drunkenness while on the job. This is a second offense for Mr. Pratt and he was warned some time ago that repetition of such conduct would result in dismissal. This action has been reported to the Department of Registration and Education and the Civil Service Commission and a successor to Mr. Pratt is expected at an early date. Proper forms have been filled out and the matter of dismissal closed in satisfactory manner.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

1. Resident Hall.

With the advance in cost of food it is evident we cannot afford to provide room and board at Fell Hall (girls' dormitory) for the present prices of \$6.50; \$7.00; and \$7.50 per week (variation due to location of rooms, singles, doubles, etc., with board constant at \$4.50). After careful checking of advancing costs and practices elsewhere for similar service there seems justification for an advance of \$1.00 per week on each type of service above mentioned, making \$7.50; \$8.00; and the established figures. The hall has always had a waiting list and it seems that now with the new furniture and furnishings is the logical time to consider the above changes as recommended.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. Visit of Committee on Visitation of Educational Institutions.

On Friday, March 15, 1935, it was our pleasure to have the above committee on our campus. Senators T. V. Smith and Arthur J. Bidwell and Assemblymen Joseph H. Davis and E. E. Sturdyvin as members of the Senate and House Committees together with Senator N. M. Mason invited by the committee to visit with them, spent five hours with us, the time being given over largely to constructive interrogation as to the purpose and program of the school in terms of teacher training. It was indeed a pleasure to note the genuine interest and constructive approach of this committee in its desire to take back to the Senate and House a true picture of conditions in this school.

2. School Fees.

Consideration and any necessary action is desired on school fees as presented by the Presidents (study and presentation authorized at last meeting of Board) in order that catalog copy may be prepared at an early date.

X. SUMMARY.

Action of the Board is desired upon the following items:

1. Granting of leave of absence to Miss Bertha M. Royce.
2. Sanction of action dismissing George Pratt from service as a janitor effective March 16, 1935, and authorization of necessary steps to provide a successor.
3. Authorization of advance in weekly prices charged for service at Fell Hall.

Respectfully submitted,

R. W. FAIRCHILD, *President.*

WESTERN ILLINOIS STATE TEACHERS COLLEGE

Mr. Morgan read his report on Western Illinois State Normal University. It also was approved.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance.

There is no report due for any term at this time, but I will present a table compiled from our enrollments during the past five years which I think will be of interest. It no doubt can be used as a basis for justifying the requests we are making before the General Assembly at the present time.

II. THE FACULTY.

Following the approval of the Board at its last meeting, I have secured Dr. Wade D. David to take Mr. Schuppert's work in political science while he is on leave for the Spring Quarter. Dr. David has his bachelor's and master's degrees from the University of Minnesota, and his doctor's degree from the University of Illinois. He has been a teacher in the Minneapolis Academy, Minneapolis College, Indiana State Teachers College, and the State Teachers College at Oshkosh, Wisconsin. He comes well recommended by the administrators of the institutions wherein he has had his training and has done his teaching. I recommend his employment at \$650.00 for the three months' term.

III. OTHER EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. A few days ago the inspectors on the tool house reported that it had been completed, and after a thorough inspection the work was approved as having met the requirements of the blue prints and specifications. Certificates will therefore be issued by the State Architect's Department and vouchers drawn for the amount of the contract. This furnishes a much needed addition to the plant.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

It may not be a matter of interest to the Normal School Board, but the fact that the college basketball team tied for first position with Illinois College in the I. I. A. C. was a matter of interest to the student body and faculty of the institution, and due recognition was given the achievement of the team. It consisted of a general assembly and program arranged by the students, a gathering of students in the city park which was addressed by citizens of Macomb, a free picture shown by the Illinois Theatre to which the students were invited, a banquet for the members of the basketball team sponsored by the Service Clubs of the city, followed by a dance in the gymnasium during the evening.

X. SUMMARY.

The approval of the Normal School Board is asked for the following:

1. Appointment of Dr. David as instructor in political science for three months at \$650.00.

Respectfully submitted,

W. P. MORGAN, *President.*

It was agreed to hold the next meeting at the Abraham Lincoln Hotel in Springfield. On the evening of May 7 at six o'clock the Presidents will continue to present their reports on subjects dealing with the curriculum. The regular board meeting will convene at 9:00 a. m. the following day.

At the meeting of the Normal School Board at Macomb, March 25, the reading of the minutes disclosed the fact that the Secretary had modestly refrained from recording an interesting incident of the meeting at Chicago, February 18; and by resolution, Mr. Dill, acting secretary of the Board, was authorized to write into the records the following addendum:—"A pleasing incident of the Chicago meeting was the enthusiastic greeting tendered to Mr. John A. Wieland, State Superintendent of Public Instruction, when he took his place among the Board members for the first time as *Ex-officio* Secretary of the Normal School Board."

The Board adjourned.

JOHN J. HALLIHAN, *Chairman,*
J. D. DILL, *Acting Secretary.*

Approved May 7, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

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Illinois State Normal University, Normal

G. D. Wham, B. Ed., Acting President
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

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 The Chairman
 The Secretary

Supplies and Equipment

Mr. Bailey
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
 Mr. Bailey
 Mr. Sunderman
 Mrs. Reynolds
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Reynolds
 The Chairman
 The Secretary

Dormitory

Mrs. Northam
 Mrs. Reynolds
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

A regular meeting of the Normal School Board was held at the Abraham Lincoln Hotel, Springfield, Illinois, May 7, 1935, at 8:00 p. m.

Hon. J. J. Hallihan, Chairman of the Board, presided. The following members were present: Mrs. Northam, Mr. McMorris, Mr. Bailey, Mrs. Reynolds, Dr. Sunderman, Mr. Dill, Mr. Hallihan, Miss McIntire and Mr. Wieland. Absent: Dr. Bradley and Mr. Bach.

Dr. Fairchild spoke to the Board on "Improvement of Faculty Teaching." Dr. Buzzard spoke on "Student Fees in State Teachers College."

The Board adjourned to meet at 9:30 a. m., May 8, 1935, in the office of the Superintendent of Public Instruction, Mr. John A. Wieland.

* * * * *

The Board convened in the office of Mr. John A. Wieland, Superintendent of Public Instruction, Springfield, Illinois, at 9:30 a. m., May 8, 1935.

The meeting was called to order by Hon. J. J. Hallihan, Chairman of the Board. On roll call the following members were present: Mrs. Northam, Mr. McMorris, Mrs. Reynolds, Mr. Bailey, Mr. Dill, Miss McIntire, Dr. Sunderman, Mr. Hallihan and Mr. Wieland. Absent: Dr. Bradley and Mr. Bach.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams of the Northern Illinois State Teachers College, DeKalb, Illinois, read his report. Motion was made by Mrs. Northam and seconded by Mr. Dill that the report of President Adams be accepted. Motion carried. *To the Chairman and Members of the Normal School Board:*

Ladies and Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Winter Quarter, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Post graduates.....	11	2	13	4
Seniors.....	44	35	79	71
Juniors.....	40	58	98	106
Sophomores.....	72	174	246	264
Freshmen.....	96	193	289	302
Unclassified.....	1	1	2	7
Total college.....	264	463	727	754
b. DeKalb High School.....	257	209	466	465
Total above eighth grade.....	521	672	1,193	1,219
c. Elementary Grades:				
McMurray Training School.....	123	139	262	241
Glidden Training School.....	0	0	0	261
Affiliated Rural Schools.....	28	23	51	51
Grand total.....	672	834	1,506	1,772

II. FACULTY.

1. Under the ruling of the Board passed on November 19, 1934, two members of our faculty will retire at the close of this college year—Miss Jessie R. Mann and Mr. S. F. Parson. I should like to call to the attention of this Board the fact that Mr. Parson, nearly seventy-four years of age, in his retirement takes away from this college faculty the only member that was with the college at the time it was established. Mr. Parson and Miss Mann have both made an outstanding contribution to the success of this college. They will go on the emeritus schedule as set up by the Board.

Mr. Parson's successor has already been reported to the Board and confirmed. I will report to the Board at a subsequent meeting a successor for Miss Mann.

2. I am submitting herewith the salary schedule for the Summer Session of 1935.

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1935.

	June portion $\frac{3}{4}$ month.	July portion $1\frac{1}{4}$ month.	Total 8 weeks.
Biological Sciences:			
Montgomery, C. E.....	\$273.75	\$456.25	\$730.00
Terwilliger, George.....	175.50	292.50	468.00
Stolpe, Stanley—student assistant.....	75.00	125.00	200.00
Education:			
Peterson, O. E.....	318.75	531.25	850.00
Hall, Homer.....	201.75	336.25	538.00
Hayes, M. C.....	255.00	425.00	680.00
Messenger, Helen R.....	235.50	392.50	628.00
Phillips, Frank.....	225.00	375.00	600.00
Williams, Mary.....	240.00	400.00	640.00
Woolhiser, Ethel.....	232.50	387.50	620.00
English:			
Connor, J. Hal.....	247.50	412.50	660.00
Campbell, G. W.....	243.75	406.25	650.00
Small, B. Mae.....	164.25	273.75	438.00
Taylor, Ruth.....	164.25	273.75	438.00
Fine Arts:			
To be supplied.....	232.50	387.50	620.00
Anderson, Alma.....	180.00	300.00	480.00
Home Economics:			
Delassus, Wilma.....	150.00	250.00	400.00
Industrial Arts:			
Oakland, Milo T.....	236.25	393.75	630.00
Edel, E. F.....	183.00	305.00	488.00
Granberg, G. Gordon.....	236.25	393.75	630.00
Harrison, Paul.....	198.75	331.25	530.00
Mathematics:			
Storm, William B.....	239.25	398.75	638.00
Music:			
Annas, A. Neil.....	273.75	456.25	730.00
Stensland, Minnie.....	180.00	300.00	480.00
Physical Education—Men:			
Nordly, Carl.....	213.75	356.25	570.00
Physical Education—Women:			
McKee, Eva.....	171.75	286.25	458.00
Tragar, Lela.....	162.09	270.13	432.22
Physical Sciences:			
Gould, Howard.....	232.50	387.50	620.00
Jenks, I. J.....	201.75	336.25	538.00
Clark, James—Student Assistant.....	75.00	125.00	200.00
Social Science:			
Whittaker, M. L.....	255.00	425.00	680.00
Beatty, E. C. O.....	236.25	393.75	630.00
Gould, William C.....	255.00	425.00	680.00
Jameson, Hugh.....	232.50	387.50	620.00
Zulauf, R. M.....	224.25	373.75	598.00
Training School:			
Gabel, Otto.....	217.50	362.50	580.00
Burrell, Blanche.....	157.50	262.50	420.00
Burton, Emily.....	161.25	268.75	430.00
Neff, Gladys.....	157.50	262.50	420.00
Ohlson, Clara.....	135.00	225.00	360.00
Pleitz, Janet.....	157.50	262.50	420.00
Library:			
McMahon, Eva I.....	171.75	286.25	458.00
{Neptune, Katherine (1 mo.).....	150.00	$\frac{1}{4}$ mo.-50.00}	260.00
{Foley, Loretta—Student Assistant—1 mo.....		60.00}	
Pratt, Bertha.....	78.75	131.25	210.00
Simms, Catherine—Student Assistant.....	75.00	125.00	200.00
Total.....	\$8,883.84	\$14,666.38	\$23,550.22

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

The following is proposed for next year's calendar:

FALL QUARTER, 1935

Wednesday, September 11.....Freshman Week begins. 8:00 a. m.
 Saturday, September 14.....Registration for other students. 8:00 a. m.
 Monday, September 16.....Class work begins. 8:00 a. m.
 Saturday, October 12.....Homecoming
 Friday, October 18.....Meeting of State Teachers' Association
 Wednesday, November 27.....Thanksgiving recess begins. Noon
 Monday, December 2.....Class work resumed. 8:00 a. m.
 Friday, December 6.....Fall Quarter closes. Noon

WINTER QUARTER, 1935-36

Monday, December 9.....Registration for all students. 8:00 a. m.
 Tuesday, December 10.....Class work begins. 8:00 a. m.
 Friday, December 20.....Christmas recess begins
 Monday, January 6.....Class work resumed. 8:00 a. m.
 Friday, March 13.....Winter Quarter closes. Noon

SPRING QUARTER, 1936

Monday, March 16.....Registration for all students. 8:00 a. m.
 Tuesday, March 17.....Class work begins. 8:00 a. m.
 Thursday, April 9.....Easter recess begins
 Thursday, April 16.....Class work resumed. 8:00 a. m.
 Sunday, May 31.....Baccalaureate
 Thursday, June 4.....Spring Quarter closes
 Friday, June 5.....Commencement

SUMMER SESSION, 1936

Monday, June 8.....Registration. 8:00 a. m.
 Tuesday, June 9.....Class work begins. 8:00 a. m.
 Friday, July 31.....Summer Session closes

FALL QUARTER, 1936

Wednesday, September 9.....Freshman Week begins. 8:00 a. m.
 Saturday, September 12.....Registration for other students. 8:00 a. m.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from January 1, 1935, to March 31, 1935.

RECEIPTS

Surplus from 57th Biennium.....		\$42,933.99
Cash received January 1, to March 31, 1935—		
Board and room, Williston Hall.....	\$9,487.15	
Meals	148.75	
Registration fees	7,252.00	
Library fines	20.00	
Miscellaneous	40.92	
		16,948.82
Previously remitted July 1, 1933, to December 31, 1934.....		88,965.29
Total available in Revolving Fund, March 31, 1935.....		\$148,848.10

EXPENDITURES

Salaries—		
Williston Hall and employees.....	\$6,776.10	
College—Faculty, etc.	591.50	
High school	990.00	
Carpenter	514.80	
Telephone	36.25	
Garden supplies	31.63	
Food	5,300.27	
Fuel	2,321.30	
Household supplies and laundry.....	1,068.59	
Library and amusements.....	1,292.42	
Medical and laboratory supplies.....	410.25	
Power plant supplies.....	195.15	
Water	293.06	
Electricity	153.61	
School supplies	401.53	
Building repair	145.13	
Campus work	1,928.39	
Furniture and fixtures.....	460.93	
Miscellaneous	303.57	
	<hr/>	
	\$23,214.48	
Previously reported July 1, 1933, to December 31, 1934....	90,118.28	
	<hr/>	113,332.76
Balance on hand, Revolving Fund, March 31, 1935.....		\$35,515.34

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

I wish to suggest the following change in policy regarding graduation: Beginning next year, this college will report students for graduation only twice a year—at the end of the regular college year in June and at the end of the Summer Session. Students who complete their work at the end of the Fall and Winter Quarters will not be graduated until June.

X. SUMMARY.

Action is requested on the following:

1. The retirement of Mr. Parsons and Miss Mann as emeritus.
2. Approval of the salary schedule for the Summer Session.
3. Approval of the calendar for next year.
4. Approval of the new policy in regard to graduation.

Respectfully submitted,

KARL L. ADAMS, *President.*

ILLINOIS STATE NORMAL UNIVERSITY

Dr. Fairchild of the Illinois State Normal University, Normal, Illinois, read his report. It was moved by Mr. Bailey, seconded by Mrs. Northam that the report of Dr. Fairchild be accepted. Motion carried.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. Attendance for the Winter Quarter, 1934-1935:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. University:				
Post graduate.....	7	10	17	25
Seniors.....	112	88	200	185
Juniors.....	108	145	253	251
Sophomores.....	159	351	510	517
Freshmen.....	239	419	658	544
Unclassified.....	3	3	6	3
Total.....	628	1,016	1,644	1,525
c. University High School.....	138	102	240	214
d. University Elementary School.....	159	141	300	243
e. Cooperating Elementary School:				
Illinois Soldiers' and Sailors' Children's School.....	385	237	622	671
Cooperating Rural Schools.....	106	119	225	225
Grand total.....	1,416	1,615	3,031	2,878

2. The final net enrollment figure for the Spring Quarter is 1,617, which represents a gain of 174 students over the enrollment of 1,443 at the corresponding time one year ago. The official report of the Spring Quarter is not due at this time.

II. FACULTY.

1. Resignations.

- a. Florence Tilton as Head of the Art Department in order to continue her education.
- b. Thelma Nelson from that portion of her duties as Assistant Dean of Women and Director of Fell Hall in order to devote full time to the teaching of English in this school.

2. Emeritus List.

- a. The following present members of the faculty have reached the age of obligatory retirement and under the provisions of the regulations passed by the Normal School Board will be on the emeritus basis beginning September 1, 1935: M. J. Holmes, (Education); E. W. Cavins, (English); F. W. Westhoff, (Head of Department of Music).
- b. Under the same regulations the following members of the faculty having passed their sixty-fifth birthday wish to avail themselves of the provision for permissive retirement: Jessie M. Dillon, (Critic); Lora M. Dexheimer, (Critic); R. W. Pringle, (Principal University High School); A. C. Newell, (Head of Industrial Arts Department).

Emeritus salaries for the above seven persons, according to the regulations of the Board, will be submitted at the time of election of the regular faculty.

3. Leave of Absence.

- a. As a matter of record at this meeting the names of the following persons requesting leave of absence are listed although action on these requests has been taken at previous meetings: Marion Allen, (Art); Janet K. Smith, (Art); Richard Browne, (Social Science); Robert Ellwood, (Social Science); Margaret Cooper, (Education); Bertha Royce, (Biology).

4. New Positions Recommended.

The following six new positions represent a net increase of two salaries which it is understood would have to come from the Revolving Fund. The position of M. J. Holmes (emeritus) would not be filled and the salary from this one position will readily provide for two teachers. The position of E. W. Cavins (English) is not to be filled and it will not be necessary to employ anyone in art for the combined work of Miss Allen and Miss Smith, each of whom will be away on a semester leave of absence.

- a. *Psychology*. This school has never taught general psychology and the limited work available in a brief exposure to educational psychology is insufficient for teacher training. The new curriculum provides for this additional psychology.
- b. *Speech*. We are one of few teacher-training institutions not providing for a general course in speech education required of all students to develop better presentation of classroom information.
- c. *Hygiene*. The removal of hygiene from wholesale treatment in groups of approximately 100 students one day a week calls for instruction on a class basis by persons trained for such work.
- d. *Biology*. Having caught up with a program that calls for the teaching of nature study to the two-year students it is now necessary to provide an instructor in the field of elementary natural science.
- e. *Physical Education in University High School*. We have been without the regular services of anyone to direct student teachers in the student teaching in high school physical education for boys. The athletic coaching part has been in the hands of a science teacher who must now give up even that part of the work in order to devote full time to his science program.
- f. *Children's Librarian*. The increase in enrollment and use of library facilities demands more help in reference and cataloging work in the library. It seems very advisable to transfer the person now in the Metcalf Elementary and University High School Library, who is not trained as a children's librarian, to the reference and cataloging work and employ a trained children's librarian.

5. New Appointments Recommended.

- a. One of the most difficult positions on the entire staff to fill is that of Principal of the University High School and Professor of Education. Over sixty persons applied for this position which seemingly called for a man about 35 years of age with a Ph. D. degree, public school teaching and administrative experience, experience in a teachers college, and preferably other types of higher education, a recognized authority in secondary education with special emphasis on guidance, a good public speaker and one who has written books and magazine articles in the field of secondary education.

All of the foregoing qualifications are met by Dr. S. A. Hamrin, at the present time Associate Professor of Secondary Education in Northwestern University. Dr. Hamrin has an A. B. degree from Hamline University; M. A. from University of Chicago; Ph. D. from Northwestern University. He has had several years experience as teacher and principal of three high schools

in Minnesota; four years as Head of Department of Education in the State Teachers College at Moorhead, Minnesota; six years on the faculty of the School of Education of Northwestern University. As author of a book on high school administration and ten recent articles on secondary education, he has made valuable contributions in his field. Special training and teaching experience in guidance work of all types is another outstanding qualification.

I recommend the employment of Dr. Hamrin as Professor of Education and Principal of the University High School at a salary of \$3,600 for the regular school year effective from September, 1935.

b. Recommendations for other positions are not in complete and final form for presentation at this meeting but will be presented later.

6. The faculty list and salary schedule for the Summer Session of 1935 is submitted as follows:

Name.	Subject.	Salary.			Total.
		58th biennium (2 weeks) June.	59th biennium.		
			(4 weeks) July.	(2 weeks) August.	
Adams, Howard W.....	Chemistry.....	\$175.50	\$351.00	\$175.50	\$702.00
Admire, Harry F.....	Commerce.....	117.00	234.00	117.00	468.00
Allen, Mabel Clare.....	Speech.....	96.75	193.50	96.75	387.00
Allen, Marion C.....	Art.....	112.50	225.00	112.50	450.00
Anderson, Einar J.....	Physical education.....	75.00	150.00	75.00	300.00
Armstrong, Leila.....	Training school.....	90.00	180.00	90.00	360.00
Atkin, Edith Irene.....	Mathematics.....	139.50	279.00	139.50	558.00
Bartle, Gladys L.....	Art.....	101.25	202.50	101.25	405.00
Barto, Margaret M.....	Physical education.....	130.50	261.00	130.50	522.00
Beringer, Harriett J.....	Education.....	110.25	220.50	110.25	441.00
Beyer, W. A. L.....	History.....	184.50	369.00	184.50	738.00
Blake, Anna M.....	Biology.....	117.00	234.00	117.00	468.00
Browne, Richard.....	Economics.....	130.50	261.00	130.50	522.00
Brunk, Dorothy M.....	History.....	121.50	243.00	121.50	486.00
*Carrington, J. W.....	Dir. training schools.....	215.00			215.00
Carver, Katherine E.....	Foreign language.....	108.00	216.00	108.00	432.00
Cavins, Elmer W.....	Speech.....	90.00	180.00	90.00	360.00
Cleveland, Ruth.....	Training school.....	90.00	180.00	90.00	360.00
Cogdal, Joseph.....	Physical education.....	75.00	150.00	75.00	300.00
Cole, E. L.....	Economics.....	120.00	240.00	120.00	480.00
Cooper, Margaret.....	Education.....	157.00	314.00	157.00	628.00
Cooper, Rachel.....	School physician.....	139.50	279.00	139.50	558.00
Crompton, Mabel.....	Geography.....	112.50	225.00	112.50	450.00
Cross, C. L.....	Physics.....	148.50	297.00	148.50	594.00
Day, Alta.....	Shorthand.....	101.25	202.50	101.25	405.00
Decker, Charles E.....	Education.....	164.25	328.50	164.25	657.00
DeYoung, C. A.....	Education.....	200.00	400.00	200.00	800.00
Dillon, Jessie M.....	Training school.....	108.00	216.00	108.00	432.00
Douglass, Thomas Jay.....	Science.....	108.00	216.00	108.00	432.00
Dragoo, A. W.....	Industrial arts.....	130.50	261.00	130.50	522.00
Ebel, Alice.....	Training school.....	80.00	160.00	80.00	320.00
Ellis, Margery A.....	English.....	110.25	220.50	110.25	441.00
Ellwood, R. S.....	Social science.....	105.00	210.00	105.00	420.00
Eyestone, Lura M.....	Training school.....	108.00	216.00	108.00	432.00
Flagg, Elinor B.....	Mathematics.....	110.25	220.50	110.25	441.00
Fogler, R. W.....	Chemistry.....	126.00	252.00	126.00	504.00
Force, Thelma.....	Education.....	120.00	240.00	120.00	480.00
Frale, John E.....	Biology.....	117.00	234.00	117.00	468.00
Gooding, R. U.....	Chemistry.....	114.75	229.50	114.75	459.00
	Library.....	85.00	170.00	85.00	340.00
Hacker, L. W.....	Education.....	153.00	306.00	153.00	612.00
Hamilton, Alma M.....	English.....	117.00	234.00	117.00	468.00
Hammerlund, C. M.....	Economics.....	130.50	261.00	130.50	522.00
Hancock, Howard J.....	Physical education.....	164.25	328.50	164.25	657.00
Harper, Charles A.....	History.....	159.75	319.50	159.75	639.00
Harpster, Christian.....	Training school.....	114.75	229.50	114.75	459.00
Hayden, A. Wezette.....	Training school.....	110.25	220.50	110.25	441.00
Hill, Eugene.....	Physical education.....	90.00	180.00	90.00	360.00

Name.	Subject.	Salary.			Total.
		58th biennium (2 weeks) June.	59th biennium.		
			(4 weeks) July.	(2 weeks) August.	
Hinman, Dorothy	English	\$110.25	\$220.50	\$110.25	\$441.00
Holmes, Manfred J.	Education	180.00	360.00	180.00	720.00
Hudelson, C. W.	Biology	157.50	315.00	157.50	630.00
Hume, Esther	Physical education	90.00	180.00	90.00	360.00
Imboden, Erma F.	Training school	117.00	234.00	117.00	468.00
Ivens, Howard J.	Training school	105.00	210.00	105.00	420.00
Kelley, Edna Irene	Library	60.00	120.00	60.00	240.00
King, Alice J.	Physical education	90.00	180.00	90.00	360.00
Kinneman, John A.	Sociology	158.00	306.00	158.00	612.00
Koepke, H. F.	Commerce	110.00	220.00	110.00	440.00
Lamkey, Ernest M. R.	Biology	159.75	319.50	159.75	639.00
Lancaster, Thomas J.	Education	139.50	279.00	139.50	558.00
Lathrop, H. O.	Geography	171.00	342.00	171.00	684.00
McAvoy, Blanche	Biology	121.50	243.00	121.50	486.00
McDavitt, Neva	Geography	105.75	211.50	105.75	423.00
Malmberg, C. F.	Education	148.50	297.00	148.50	594.00
Mills, C. N.	Mathematics	175.50	351.00	175.50	702.00
Moore, Clifford W.	Economics	135.00	270.00	135.00	540.00
Nelson, Thelma	English	90.00	180.00	90.00	360.00
Newell, A. C.	Industrial arts	175.50	351.00	175.50	702.00
Okerlund, Gerda	English	114.75	229.50	114.75	459.00
Orr, Clarence	History	144.00	288.00	144.00	576.00
Palmer, George M.	English	171.00	342.00	171.00	684.00
Parker, Rose E.	Education	155.25	310.50	155.25	621.00
	Commerce	96.75	193.50	96.75	387.00
Peterson, H. A.	Education	171.00	342.00	171.00	684.00
Pohle, Genevieve A.	Library	62.50	125.00	62.50	250.00
Plotnicky, Gertrude A.	Library	94.50	189.00	94.50	378.00
Pricer, Laura H.	English	137.25	274.50	137.25	549.00
Pringle, Ralph W.	Education	189.00	378.00	189.00	756.00
Rice, Agnes	Education	137.25	274.50	137.25	549.00
Ross, Josephine	Home economics	117.00	234.00	117.00	468.00
Royalty, Paul	English	140.00	280.00	140.00	560.00
	Biology	121.50	243.00	121.50	486.00
Smith, Janet K.	Speech	103.50	207.00	103.50	414.00
Smith, Leon S.	Physics	121.50	243.00	121.50	486.00
Sorrenson, Fred S.	Speech	164.25	328.50	164.25	657.00
Stephens, Ethel G.	History	117.00	234.00	117.00	468.00
Stroud, Ruth	English	94.00	198.00	94.00	396.00
Tasher, Lucy L.	Social science	125.00	250.00	125.00	500.00
Teager, Florence E.	English	114.75	229.50	114.75	459.00
Thoene, Christine A.	Training school	117.00	234.00	117.00	468.00
Tilton, Florence	Fine arts	139.50	279.00	139.50	558.00
Tucker, Bernice	Home economics	90.00	180.00	90.00	360.00
Turner, E. A.	Education	211.50	423.00	211.50	846.00
Waldron, Nell B.	History	140.00	280.00	140.00	560.00
Webb, Mary	Commerce	103.50	207.00	103.50	414.00
Welch, Eleanor Weir	Library	150.75	301.50	150.75	603.00
Westhoff, F. W.	Music	168.75	337.50	168.75	675.00
Westhoff, Margaret	Music	90.00	180.00	90.00	360.00
Whitten, Jennie A.	English	137.28	274.56	137.28	549.12
Williams, Arthur R.	Commerce	175.50	351.00	175.50	702.00
Winegarner, Lela	Training school	80.00	160.00	80.00	320.00
Instructors for educational conference			500.00		500.00
Total		\$12,780.28	\$25,630.56	\$12,565.28	\$50,976.12

* To be transferred to 12 months payroll beginning July 1, 1935.

III. OTHER SCHOOL EMPLOYEES.

1. New Appointments Recommended.

- a. Following the discharge of George Pratt as jointor an appeal was made to the Civil Service Commission through the Department of Registration and Education for someone to fill the vacancy. Mr. Frank Janick was recommended and began his work on April 4. From all information available he is doing good work and I recommend his official employment by the Board.

2. Leave of Absence.

- a. Mrs. Geno Keltner under the classification of domestic at Fell Hall has found it necessary to ask for a six months leave of absence, due to illness. The proper forms have been filled out and notification sent to the Department of Registration and Education for someone to fill this place. To date no one has been recommended.

IV. THE ORGANIZATION.

The following calendar is submitted for your consideration with attention called to the fact that it is presented on the semester plan authorized by the Board as effective September 1935.

UNIVERSITY CALENDAR

1935-1936

First Semester

Monday, September 9—Registration begins. (Monday, Tuesday, and Wednesday, September 9, 10, and 11, are Freshman Days and every entering Freshman must be present during this period.)

Monday, September 9—Opening of University Elementary School.

Monday, September 9—Registration for University High School.

Wednesday, September 11—Registration for Freshmen who have entered previously and for Sophomores, Juniors and Seniors.

Thursday, September 12—All classwork begins.

Friday and Saturday, October 25 and 26—Annual Homecoming.

Wednesday, November 27—Thanksgiving Vacation begins (noon).

Monday, December 2—Thanksgiving Vacation ends (8:00 a. m.).

Friday, December 20—Christmas Vacation begins (5:00 p. m.).

Monday, January 6—Christmas Vacation ends (8:00 a. m.).

Friday, January 31—First Semester ends.

Second Semester

Monday, February 3—Registration.

Tuesday, February 4—Classwork begins.

Friday, April 3—Easter Vacation begins (5:00 p. m.).

Tuesday, April 14—Easter Vacation ends (8:00 a. m.).

Sunday, June 7—Baccalaureate Exercises.

Tuesday, June 9—Classwork closes.

Thursday, June 11—Alumni Reunion and Luncheon.

Thursday, June 11—University Commencement.

Summer Session

Saturday, June 13—Registration.

Monday, June 15—Classwork begins.

Friday, August 7—Summer Term ends.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

X. SUMMARY.

Action of the Board is requested on the following matters:

1. Acceptance of the resignation of Miss Florence Tilton.
2. Acceptance of the resignation of Miss Thelma Nelson from a portion

of her duties and assignment to other duties.

3. Change of seven faculty members from active to emeritus basis effective September 1935.

4. Sanctioning of six new positions (not gain of two) and authorization for filling these positions.

5. Election of Dr. S. A. Hamrin.

6. Approval of faculty list for summer session.

7. Approval of appointment of Frank Janick as janitor.

8. Approval of six-months leave of absence of Mrs. Geno Keltner as Domestic at Fell Hall.

9. Sanction of school calendar for 1935-36 as presented.

Respectfully submitted,

R. W. FAIRCHILD, *President.*

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

Dean Wham of the Southern Illinois State Normal University, Carbondale, Illinois, read the report of that college. Included within this was the official report of the death of President Shryock. Mrs. Northam expressed to Dean Wham the appreciation of the Board for this report. Upon motion of Mrs. Northam, seconded by Mr. Dill, the following official report as presented by Mr. Wham was made a part of the regular minutes of this meeting.

"It becomes my duty—so I am advised by Mr. Dill—to report officially the death of President Shryock. This, I assure you, is the saddest task I have ever been called upon to perform.

In making this report, I assume that the members of the Board of Trustees had become more or less aware of President Shryock's apprehensions regarding his physical condition. But it must not be inferred that he underwent even the slightest impairment of his executive efficiency. The very contrary was the case. He was always at the place of duty, and he retained to the last his dynamic personality and masterful control. It may be truthfully recorded that his last days were administratively his best days.

His apprehensions, however, were better founded than any of us knew. On Thursday morning, April 11th, after an unrestful night, he went down to his office even earlier than usual, perhaps—so it is conjectured—because he wished to conceal from Mrs. Shryock the fact that he was suffering pain in the region of the heart. At approximately 8:30 his condition suddenly became alarming, so much so that his physician was called. Although everything that medical science knows to do was done for him during the hour he was yet to live, the attacks continued with increasing violence. Mr. Shryock, himself, seemed to realize that the end was near, remarking, as he did, that what they were doing was of no avail and that he could not withstand another attack. Within the moment of this, his last utterance, the final paroxysm came, and he was dead. His death occurred at approximately 9:30 a. m., and in his private office, the place in which his active and creative brain had performed its chief work in projecting plans for the development of the college.

The funeral services were held on Saturday forenoon, April 13th. In compliance with the wishes of the Faculty, concurred in by his family, the exercises were conducted in the Auditorium that bears his name, the beautiful structure which had been planned by him in every detail, and in which and from which he had radiated his great directive and inspiring influence upon students and faculty during the last seventeen years of his administration. The services could not have been more exquisitely suited to the man. They consisted of two short addresses and of music that President Shryock particularly loved. The addresses were given by Professor George W. Smith, as the oldest member of our Faculty, and by the Reverend C. N. Sharp, the pastor of the church of which Mrs. Shryock is a member. The music chosen for the occasion was the hymn, "Just As I Am," and the orchestral selection "Scottish Melodies," each of which over the years he had called for again and again. It was all characterized by simplicity, sincerity, tenderness, and an unobtrusive pathos that was profoundly moving to the large concourse of friends who came to express their reverent regard for the beloved man and brilliant educator who had wrought so ably and tirelessly for Southern Illinois boys and girls.

Extended eulogy in a report of this character would be inappropriate, but so also would be a mere recital of fact. Thus I can not withhold a word of professional appreciation.

Throughout my long and intimate association with President Shryock, during which we discussed almost every phase of the plans and procedures used by him for the development of the College, I came, better than most, to know his greatness and consequently to feel the irreparable loss which we have sustained. As a result of this long contact with him I am qualified to say that he achieved superlative distinction in each of two separate and somewhat incompatible fields—those of teaching and of administration.

He was a consummate teacher of the English Language and Literature. He had a rare power to arouse, inform, and inspire. Even the least gifted in his classes came to feel a craving for effective expression, and to see and feel something beautiful and wondrous in English Literature. Those of his students who later entered other English classes elsewhere, usually, by the contrast offered, came to appreciate the artistry of Mr. Shryock's teaching—its clearness, its charm, and its contribution to personal culture.

He was likewise a consummate administrator. In his unerring sense of values, his unwearied struggle to attain standards and goals, his unsurpassed resourcefulness in handling conditions and people, he displayed administrative talents of the highest order. Further evidence is to be found in the transformation of a Normal School into a Teachers College of superior rank. This transformation, accomplished in the face of difficulties such as few Presidents have had to overcome, was a superb demonstration of administrative skill, motivated always by a heroic devotion to the educational interests of Illinois.

In closing, I may, as the acting head of the school, be privileged to report the spirit of perfect cooperation displayed by Faculty and Students alike in carrying out the one aim proper to us all—that of holding the College true to the course which President Shryock had charted for it, and thus transmitting it unimpaired to his successor."

By action of the Board, the following resolutions of the Normal School Presidents are made a part of the minutes of this meeting.

"In the passing of Henry W. Shryock the Council of Normal School Presidents loses a most valued member. He believed in teaching as a fine art. His leadership on this Council was always pointed in that direction. His philosophy as expressed in his own words, 'Anything worth saying is worth saying well' was an inspiration to us all.

He gave us valued counsel enriched by his fifty years of varied experiences. These years were all spent in the State of Illinois in the service of public education as a teacher and as an administrator. He was a true gentleman, a generous friend, and a real educational leader. We are glad to have known him."

(Signed)

R. W. FAIRCHILD,
ROBERT G. BUZZARD,
W. P. MORGAN,
KARL L. ADAMS.

Report of the Southern Illinois State Normal University, presented by Dean Wham.

I. STUDENTS.

1. Attendance, Spring Term, 1935:

College.	Men.	Women.	Total, 1935.	Total, 1934.
Seniors.....	87	82	169	173
Juniors.....	133	81	214	185
Sophomores.....	197	181	378	490
Freshmen.....	310	292	602	442
Total.....	727	636	1,363	1,290
Additional mid-spring students.....			253	263
Total college enrollment (up to date).....			1,616	1,553

Summary of Spring and Mid-Spring College attendance for the past six years:

Enrollment, 1935 (up to date).....	1,616
Last year, 1934.....	1,553
Two years ago, 1933 (our peak Spring record).....	1,669
Three years ago, 1932.....	1,463
Four years ago, 1931.....	1,397
Five years ago, 1930.....	1,285

II. FACULTY.

SUMMER SESSION PAYROLL, 1935.

Name and classification.	Title.	Total.	June portion.	July portion.
Agriculture:				
R. E. Muckelroy.....	Full professor.....	\$640.00	\$240.00	\$400.00
Art:				
Gladys P. Williams.....	Assistant professor.....	406.67	152.50	254.17
Lulu D. Roach.....	Assistant professor.....	406.67	152.50	254.17
Botany:				
William M. Bailey.....	Full professor.....	640.00	240.00	400.00
Martha Scott.....	Assistant professor.....	406.67	152.50	254.17
Mary Goddard (first four weeks).....	Instructor.....	153.33	115.00	38.33
Chemistry:				
J. W. Neckers.....	Full professor.....	573.33	215.00	358.33
T. W. Abbott.....	Associate professor.....	556.67	208.75	347.92
K. A. Van Lente.....	Associate professor.....	506.67	190.00	316.67
R. A. Scott.....	Assistant professor.....	490.00	183.75	306.25
Commerce:				
T. L. Bryant.....	Assistant professor.....	490.00	183.75	306.25
Economics:				
Edward V. Miles.....	Assistant professor.....	490.00	183.75	306.25
Education:				
G. D. Wham.....	Full professor.....	756.67	283.75	472.92
F. G. Warren.....	Associate professor.....	573.33	215.00	358.33
W. A. Thalman.....	Associate professor.....	523.33	196.25	327.08
W. O. Brown.....	Assistant professor.....	573.33	215.00	358.33
W. G. Cisne.....	Assistant professor.....	540.00	202.50	337.50
English:				
Emma L. Bowyer.....	Full professor.....	540.00	202.50	337.50
Julia Jonah.....	Associate professor.....	423.33	158.75	264.58
Esther Power.....	Associate professor.....	423.33	158.75	264.58
Mary Crawford.....	Assistant professor.....	423.33	158.75	264.58
Edith S. Krappe.....	Assistant professor.....	373.33	140.00	233.33
Robert D. Faner.....	Assistant professor.....	423.33	158.75	264.58
C. D. Tenney.....	Assistant professor.....	506.67	190.00	316.67
Ted R. Ragsdale.....	Assistant professor.....	406.67	152.50	254.17
Foreign Language:				
Vera L. Peacock.....	Full professor.....	523.33	196.25	327.08
J. M. Pierce.....	Associate professor.....	540.00	202.50	337.50
Fuller Combs.....	Associate professor.....	440.00	165.00	275.00
Geography:				
F. H. Colyer.....	Full professor.....	606.67	227.50	379.17
Flemin W. Cox.....	Associate professor.....	506.67	190.00	316.67
Emerson E. Hall.....	Instructor.....	400.00	150.00	250.00
History:				
Richard L. Beyer.....	Full professor.....	556.67	208.75	347.92
G. W. Smith.....	Associate professor.....	673.33	252.50	420.83
E. G. Lentz.....	Associate professor.....	540.00	202.50	337.50
Clarence Cramer.....	Associate professor.....	506.67	190.00	316.67
Sara Baker.....	Assistant professor.....	373.33	140.00	233.33
Charles J. Pardee.....	Assistant professor.....	406.67	152.50	254.17
John I. Wright.....	Instructor.....	390.00	146.25	243.75
T. L. Stearns.....	Instructor.....	400.00	150.00	250.00
Household Arts:				
Lucy K. Woody.....	Associate professor.....	423.33	158.75	264.58
Mary Louise Barnes.....	Assistant professor.....	356.67	133.75	222.92

SUMMER SESSION PAYROLL, 1935—Concluded.

Name and classification.	Title.	Total.	June portion.	July portion.
Industrial Arts:				
Louis C. Petersen.....	Assistant professor.....	\$556.67	\$208.75	\$347.92
Mathematics:				
W. T. Felts.....	Full professor.....	640.00	240.00	400.00
J. R. Purdy.....	Associate professor.....	523.33	196.25	327.08
Alice Kelsey Wright.....	Assistant professor.....	373.33	140.00	233.33
Music:				
David S. McIntosh.....	Assistant professor.....	423.33	158.75	264.58
Julia Scott.....	Assistant professor.....	340.00	127.50	212.50
Helen E. Matthes.....	Instructor.....	306.67	115.00	191.67
Wendell Margrave.....	Instructor.....	340.00	127.50	212.50
Physical Education:				
William McAndrew.....	Associate professor.....	523.33	196.25	327.08
Leland Lingle.....	Assistant professor.....	406.67	152.50	254.17
Vincent DiGiovanna.....	Assistant professor.....	423.33	158.75	264.58
Frances Etheridge.....	Assistant professor.....	390.00	146.25	243.75
Dorothy Muzzey.....	Assistant professor.....	340.00	127.50	212.50
Aileen Carpenter.....	Assistant professor.....	373.33	140.00	233.33
Physics and Astronomy:				
S. E. Boomer.....	Full professor.....	640.00	240.00	400.00
O. B. Young.....	Associate professor.....	523.33	196.25	327.08
Charlotte Zimmerschied.....	Assistant professor.....	406.67	152.50	254.17
Physiology and Health Education:				
Delia Caldwell.....	Assistant professor.....	440.00	165.00	275.00
Florence Denny.....	Instructor.....	306.67	115.00	191.67
Political Science:				
Willis G. Swartz.....	Full professor.....	523.33	196.25	327.08
Zoology:				
Mary M. Steagall.....	Full professor.....	556.67	208.75	347.92
Hilda Stein.....	Associate professor.....	440.00	165.00	275.00
Practice Department:				
Bruce W. Merwin, supervisor of student teaching.....	Full professor.....	523.33	196.25	327.08
<i>University High School:</i>				
Alberta Gibbons.....	Assistant professor.....	356.67	133.75	222.92
Florence A. Wells.....	Instructor.....	340.00	127.50	212.50
C. C. Logan.....	Instructor.....	440.00	165.00	275.00
May S. Hawkins.....	Instructor.....	373.33	140.00	233.33
Henry Schroeder.....	Instructor.....	390.00	146.25	243.75
<i>Allyn Training School:</i>				
Dilla Hall, principle junior high school.....	Assistant professor.....	423.33	158.75	264.58
Madge Troutt, junior high school critic.....	Instructor.....	340.00	127.50	212.50
Louise Bach, junior high school critic.....	Instructor.....	356.80	133.80	223.00
Ora Rogers, critic.....	Instructor.....	340.00	127.50	212.50
Gladys L. Smith, critic.....	Instructor.....	400.00	150.00	250.00
Ruth Husband Fults, critic.....	Instructor.....	323.33	121.25	202.08
Lulu R. Clark, critic.....	Instructor.....	356.67	133.75	222.92
Ruby Van Trump, critic.....	Instructor.....	356.67	133.75	222.92
Library:				
Fay Hart, librarian.....	Assistant professor.....	356.67	133.75	222.92
Estelle Roy Crane, librarian.....	Instructor.....	290.00	108.75	181.25
Katherine Fox Allen, librarian.....	Instructor.....	290.00	108.75	181.25
Unassigned:				
1.....	300.00	112.50	187.50
2.....	450.00	168.75	281.25
3.....	540.00	202.50	337.50
Total.....	\$37,233.46	\$14,020.05	\$23,213.41

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

The following calendar for the school year 1935-36 is submitted to the Board for approval.

FALL QUARTER

1935

September 9-10, Monday-Tuesday.....Registration, Fall Quarter
 September 11, Wednesday.....Instruction begun
 October 25-26, Friday-Saturday.....Homecoming
 November 26-27, Tuesday-Wednesday.....Final examinations
 November 28-29, Thursday-Friday.....Thanksgiving recess

WINTER QUARTER

December 2, Monday.....Registration, Winter Quarter
 December 3, Tuesday.....Instruction begun
 December 20, Friday.....Christmas vacation begun

1936

January 6, Monday.....Instruction resumed
 March 5-6, Thursday-Friday.....Final examinations
 March 6-16.....Spring vacation

SPRING QUARTER

March 16, Monday.....Registration, Spring Quarter
 March 17, Tuesday.....Instruction begun
 April 27, Monday.....Registration, Mid-Spring
 May 31, Sunday.....Baccalaureate service
 June 2-4, Tuesday-Thursday.....Final examinations
 June 5, Friday.....Sixty-first Annual Commencement

SUMMER SESSION

June 8, Monday.....Registration, Summer Session
 June 9, Tuesday.....Instruction begun
 —.....Final examinations

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

Miss Thelma L. Kellogg of the English faculty has asked for a leave of absence for the Fall Term of 1935 and the first three weeks of the ensuing Winter Term, with the privilege of returning to her work on January 6, 1936. Dr. Kellogg is one of our most competent teachers, and I am suggesting that the leave be granted.

As usual the State Civil Service Commission was notified that we should need an extra fireman for December, January, February, and March. The Commission sent Mr. Joe DeRorre, and we paid him at the rate of \$105.00 per month. He closed his work March 31, and I am asking the Board to validate this appointment.

X. SUMMARY.

1. I recommend that the payroll for the summer session be adopted as presented.

2. I recommend that the calendar accompanying this report be adopted for the coming year.

3. I recommend that the Board grant to Dr. Kellogg the requested leave of absence.

4. I recommend that the Board validate the appointment of Mr. DeRorre.

Respectfully submitted,

G. D. WHAM.

It was moved by Mrs. Northam and seconded by Mr. Dill that the report of the Southern Illinois State Normal University, as presented by Dean Wham, be accepted. Motion carried.

Motion was made by Mr. Bailey that Dean Wham serve as Acting President at the Southern Illinois State Normal University. Motion seconded by Mr. Dill. Motion unanimously accepted.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Buzzard of the Eastern Illinois State Teachers College, Charleston, Illinois, read his report. After certain corrections were made by Dr. Buzzard, the report was accepted upon motion by Mrs. Reynolds, seconded by Mr. Dill.

To the Chairman, Secretary and Members of the State Normal School Board:

Ladies and Gentlemen: The following report on the Eastern Illinois State Teachers College is respectfully submitted.

I. STUDENTS.

1. Attendance, Winter Quarter, 1934-35.

	Total.	Total one year ago.
a. College:		
Post graduates.....	7	
Seniors.....	73	81
Juniors.....	132	102
Sophomores.....	259	346
Freshmen.....	392	329
Total.....	863	858
b. High School.....	149	162
Total in residence above eighth grade.....	1,012	1,020
c. Non-residents.....	0	0
d. Elementary grades.....	268	254
Grand total of all students and pupils.....	1,280	1,274

II. FACULTY.

1. Resignations.

Margaret A. King, B.Ed., instructor and third grade critic teacher, now on leave of absence for study at Teachers College, Columbia University, to accept a position in the Glenvale, Long Island, Country Day School, at an increase of \$500 in salary.

Eva P. Mintle, B.S., instructor in foods, now on leave of absence for study at Teachers College, Columbia University, to accept an instructorship in home economics in this same university.

The following instructors are completing their temporary appointments for the year 1934-35, and automatically cease to be members of the faculty as of June 3, 1935:

Ruth E. Wilkin, A.M., instructor in English in Teachers College High School (for Orra B. Neal, resigned; temporary appointment).

Ralph W. Sharp, A.M., instructor in Industrial Arts (for Harry Jackson, one-half year—Wayne Hughes, one-half year on leave 1934-35).

Florence Litchfield, A.M., instructor in English (for E. W. Waffle, on leave 1934-35).

Clara Attebery, A.M., instructor in foods (for Eva P. Mintle, on leave 1934-35).

Jessie I. Hunter, A.M., instructor in penmanship (for Beth Kassa-
baum, on leave 1934-35).

Harry L. Metter, Ph.D., principal elementary school and eighth grade critic (for Edith P. Levake, on leave 1934-35).

J. Marcus Hobbs, A.M., instructor in art (for Alice McKinney, on leave 1934-35).

Nannilee Saunders, A.M., third grade critic (for Margaret A. King, on leave second half year 1934-35).

Mary Louise Cameron, A.M., half-time instructor in English (extra position due to large freshman enrollment 1934-35).

Ernest Pricco, B.Ed., quarter-time instructor in physical education, Teachers College High School (due to need for assistance in coaching program 1934-35).

2. Leaves of Absence.

(a) Leaves of absence for study, without pay, is requested as follows:

Ruth Hostetler, B.S., instructor in Mathematics, for the school year 1935-36, to complete the requirements for the master of arts degree at Teachers College, Columbia University.

May Smith, B.S., assistant librarian, for the school year 1935-36, to complete the requirements for the master's degree in library science, at the University of Illinois.

Myrtle Arnold, B.S., instructor and fourth grade critic, for the last five weeks of the school year 1934-35, to complete the requirements for the master of arts degree at Peabody College for Teachers, by the end of summer school, 1935.

Nathile McKay, A.M., dean of women and head of Pemberton Hall for the month of July 1935, for study at Teachers College, Columbia University during summer school, 1935.

Frank A. Beu, A.M., dean of the college, from July 1, 1935, for remainder of summer school, 1935, to complete residence requirements for the doctor of philosophy degree at the University of Chicago.

Ora L. Railsback, A.M., associate professor of physics, for the school year 1935-36, to complete requirements for the doctor of philosophy degree at Indiana University. Mr. Railsback is completing his fifteenth year of service at Eastern Illinois State Teachers College.

Charles S. Spooner, A.M., associate professor of zoology, for the school year 1935-36, to complete requirements for the doctor of philosophy degree at the University of Illinois. Mr. Spooner is completing his tenth year of service at Eastern Illinois State Teachers College.

3. New Appointments Recommended.

New appointments are recommended as follows:

Mrs. Irene Royce Phipps, A.B., B.Ed., as substitute instructor for Myrtle Arnold, fourth grade critic, for last five weeks of regular year 1934-35, at the same salary. Mrs. Phipps substituted acceptably in this circumstance one year ago.

4. Changes in Faculty Status.

Gilberta Coffman, assistant professor and sixth grade critic, requests retirement from active teaching as announced one year ago, and transfer to voluntary inactive rating. Miss Coffman terminates June 3, 1935, twenty-four years of service to the Eastern Illinois State Teachers College, and thirty-seven years of service to public education. Miss Coffman will be 60 years of age on September 2, 1935, and will be eligible to rating as assistant professor emerita under the new plan on September 2, 1940.

Anna H. Morse, assistant professor and first grade critic completes thirty years of service with the Eastern Illinois State Teachers College at the end of the present school year, June 3, 1935, and forty-four years of service to public education. Miss Morse announced contemplated retirement one year ago, and requests that her status on the faculty be changed to the inactive list with permission of emerita rating at the age of 65, with the beginning of the fiscal year, July 1, 1935, under the provisions of the retirement plan now active. Miss Morse was 61 years of age on February 15, 1935.

5. Personnel and Salary Schedule, Summer Term, 1935.

Name.	Classification.	June portion.	July-August portion.	Total salary.
Frank A. Beu.....	Dean.....	\$247.50	\$ 82.50	\$330.00
Maude L. Chambers.....	Art.....	180.00	300.00	480.00
Nelle F. Cooke.....	Art.....	150.00	250.00	400.00
Ernest L. Stover.....	Biology.....	262.50	437.50	700.00
Hiram F. Thut.....	Biology.....	180.00	300.00	480.00
Charles S. Spooner.....	Biology.....	240.00	400.00	640.00
Harold M. Cavins.....	Biology.....	195.00	325.00	520.00
Jay B. MacGreggor.....	Education.....	202.50	337.50	540.00
Wesley C. Eastman.....	Education.....	180.00	300.00	480.00
Paul W. Sloan.....	Education.....	165.00	275.00	440.00
Donald A. Rothschild.....	Education.....	202.50	337.50	540.00
Isabel McKinney.....	English.....	270.00	450.00	720.00
Howard DeF. Widger.....	English.....	270.00	450.00	720.00
Robert A. Shiley.....	English.....	172.50	287.50	460.00
Franklyn L. Andrews.....	English.....	210.00	350.00	560.00
Quincy G. Burris.....	English.....	180.00	300.00	480.00
J. Glenn Ross.....	English.....	165.00	275.00	440.00
Kevin J. Guinagh.....	Foreign language.....	195.00	325.00	520.00
Annie L. Weller.....	Geography.....	262.50	437.50	700.00
Ruby M. Harris.....	Geography.....	202.50	337.50	540.00
Clara Attebery.....	Clothing.....	150.00	250.00	400.00
Russell H. Landis.....	Foods.....	150.00	250.00	400.00
Harry R. Jackson.....	Industrial arts.....	172.50	287.50	460.00
Ralph W. Sharp.....	Industrial arts.....	150.00	250.00	400.00
Mary J. Booth.....	Industrial arts.....	150.00	250.00	400.00
Mary J. Booth.....	Librarian.....	210.00	350.00	560.00
May Smith.....	Assistant librarian.....	150.00	250.00	400.00
Hazel I. Hicks.....	Assistant librarian.....	90.00	150.00	240.00
Harriet Love.....	Assistant librarian.....	112.50	187.50	300.00
Annabelle Thomson.....	Assistant librarian.....	112.50	187.50	300.00
Edson H. Taylor.....	Assistant librarian.....	112.50	187.50	300.00
Fiske Allen.....	Mathematics.....	337.50	562.50	900.00
Hobart F. Heller.....	Mathematics.....	270.00	450.00	720.00
Gertrude Hendrix.....	Mathematics.....	202.50	337.50	540.00
Friederich Koch.....	Mathematics.....	195.00	325.00	520.00
Richard W. Weckel.....	Music.....	247.50	412.50	660.00
Jessie M. Hunter.....	Music.....	150.00	250.00	400.00
Winfield S. Angus.....	Penmanship.....	127.50	212.50	340.00
Florence McAfee.....	Physical education.....	150.00	250.00	400.00
Harris E. Phipps.....	Physical education.....	187.50	312.50	500.00
Ora L. Railsback.....	Physical science.....	180.00	300.00	480.00
Frank L. Verwiebe.....	Physical science.....	255.00	425.00	680.00
Simeon E. Thomas.....	Physical science.....	165.00	275.00	440.00
Charles H. Coleman.....	Social science.....	277.50	462.50	740.00
Glenn H. Seymour.....	Social science.....	210.00	350.00	560.00
Donald R. Alter.....	Social science.....	210.00	350.00	560.00
Walter W. Cook.....	Social science.....	165.00	275.00	440.00
Harry L. Metter.....	Director, training schools.....	247.50	412.50	660.00
Leah I. Stevens.....	Eighth grade, critic.....	165.00	275.00	440.00
Emily V. Baker.....	Seventh grade, critic.....	195.00	325.00	520.00
Bernice I. Bankson.....	Sixth grade, critic.....	150.00	250.00	400.00
Rose Zeller.....	Fifth grade, critic.....	150.00	250.00	400.00
Mae Jessie Ivey.....	Fourth grade, critic.....	157.50	262.50	420.00
Grace Geddes.....	Third grade, critic.....	135.00	225.00	360.00
Margaret B. Donley.....	Second grade, critic.....	216.00	360.00	576.00
Four student librarians.....	First grade, critic.....	168.75	281.25	450.00
Two student librarians.....	144.00	240.00	384.00
One student librarian.....	30.00	50.00	80.00
.....	22.50	37.50	60.00
Total.....	\$10,691.25	\$17,488.75	\$28,180.00

III. OTHER SCHOOL EMPLOYEES.

1. Forrest E. Boucher, superintendent of grounds, submits his resignation effective April 30, 1935, in order to accept a position with the U. S. National Parks Service near Bedford, Pennsylvania, at an increase in salary.

IV. THE ORGANIZATION.

1. The College Calendar for 1935-36 is submitted as follows:

FALL QUARTER, 1935 (Twelve Weeks)

Saturday, September 7, 1935	Registration of Sophomores, Juniors and Seniors
8:00-12:00 a. m.—1:30-4:30 p. m.	
Monday, September 9	}Registration and Orientation for Freshmen
Tuesday, September 10	
Monday, September 9Training Schools Begin
Tuesday, September 10Faculty Reception to Freshmen
Friday, September 13Faculty Reception to Sophomores, Juniors and Seniors
Saturday, October 19Twenty-first Annual Homecoming
Thursday, November 28	}Thanksgiving Holiday
Friday, November 29	
Friday, November 29	

WINTER QUARTER, 1935-36 (Twelve Weeks)

Monday, December 2Registration
8:00-12:00 a. m.—1:30-4:30 p. m.	
Tuesday, December 17Faculty Christmas Party
Thursday, December 19Varsity Formal
Saturday, December 21	}Holiday Recess
Sunday, January 5	
Saturday, February 22Pemberton Hall, Washington Ball
Friday, March 6Activities Honor Banquet
Friday, March 6Winter Quarter Closes

SPRING QUARTER, 1936 (Twelve Weeks)

Monday, March 9, 1936Registration
8:00-12:00 a. m.—1:30-4:30 p. m.	
Friday, April 10, to Monday, April 13, inclusiveEaster Recess
Friday, April 24Women's League Formal
Monday, May 18Athletic Recognition Dinner
Friday, May 22Founders Day
Friday, May 29Spring Quarter Closes
Saturday, May 30Alumni Day
Sunday, May 31Baccalaureate Address
Monday, June 1Commencement

SUMMER TERM, 1936 (Eight Weeks)

Monday, June 8Registration
8:00-12:00 a. m.—1:30-4:30 p. m.	
Friday, July 31Summer Term Closes

FALL QUARTER, 1936-37

Saturday and Monday, September 5 and 7, 1936.....Registration

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. Through cooperation with the Coles County Relief Committee the campus about the heating plant and the school garden is being landscaped into a presentable condition.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action of the State Normal School Board is respectfully requested on the following items:

1. Acceptance of the resignations of Margaret A. King and Eva P. Mintle.
2. Granting of leaves of absence for study without pay to Ruth Hostetler, May Smith, Myrtle Arnold, Nathile McKay, and Frank A. Beu.
3. Granting of leaves of absence for study to complete the requirements for the doctorate to Ora L. Railsback and Charles S. Spooner.
4. Employment of Mrs. Irene Royce Phipps for the last five weeks of the regular year 1934-35, as fourth grade critic teacher, at a salary of \$210 per month.
5. Transfer of Gilberta Coffman and Anna H. Morse to inactive list, with privilege of emerita rating at the age of 65 years.
6. Approval of the personnel and salary schedule for the summer school of 1935.
7. Acceptance of the resignation of Forrest E. Boucher as superintendent of grounds, and granting of permission to employ his successor at not to exceed the present salary of \$1,800 for twelve months.
8. Approval of calendar for 1935-36 as scheduled.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

WESTERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Morgan of the Western Illinois State Teachers College, Macomb, Illinois read his report. Motion was made by Mr. Dill, seconded by Mr. McMorris that the report be accepted. Motion carried.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Winter Term, 1934-35.

	Men.	Women.	Total.	Total one year ago.
a. College:				
Post graduates.....	4	11	15	20
Seniors.....	43	41	84	95
Juniors.....	59	72	131	103
Sophomores.....	116	198	314	322
Freshmen.....	147	212	359	413
Total.....	369	534	903	953

2. As in the Fall Quarter, the attendance for the Winter Quarter was somewhat less than for the corresponding term one year ago. Most of this decrease is found in the number of freshmen enrolled. The general cause for this condition has been fully discussed in former reports. There are now quite as many college students as the plant and equipment can accommodate. The faculty, too, is carrying an excessive load, although somewhat less than they had one year ago.

II. THE FACULTY.

1. Miss Sarah Howard, who asked for a leave of absence for the present year due to illness in her family, is now tendering her resignation. It should be approved.

2. Miss Caroline Grote and Mr. E. E. Van Cleve of the college faculty will have reached the age of retirement before next September. Miss Grote began her work at the college in September, 1906, as director of Rural Education and Dean of Women. Later she took other work in the Department of Education, but she has continued as Dean of Women. She had held teaching and supervisory positions in the public schools for twenty-seven years before coming to the college, and she will complete twenty-nine years of service in the college before retirement. This extends her service in public education in the State of Illinois to fifty-six years.

Mr. Van Cleve came to the college as director of the Extension Department in September, 1912, and continued in that work until five years ago when he was transferred to residence work in the Department of Education. He had taught twenty-one years in public schools of Illinois when he came to the college, and he has now completed twenty-three years of service here, which gives him forty-four years in public education in the State.

Emeritus salaries should be provided for each of these teachers next year.

3. Members recommended to teach in the first Summer Term which opens Monday, June 10, 1935.

NOTE: One-half of the total amount of these salaries is to be paid from the funds for this biennium and one-half is to be paid from the funds for next biennium.

Name.	Rank.	Salary.
F. H. Currens	Dean and professor (chemistry)	\$627.75
R. R. Simpkins	Dean and professor (education)	607.50
Caroline Grote	Dean and associate professor (education)	479.25
H. D. Waggoner	Professor (biology)	580.50
Irving Garwood	Professor (English)	553.50
A. G. Tillman	Associate professor (geography)	492.75
W. L. Schuppert	Associate professor (history)	526.50
C. H. Oathout	Associate professor (agriculture)	479.25
Wayne Wetzell	Associate professor (Industrial art)	479.25
D. L. Bailey	Associate professor (education)	479.25
D. C. Beighey	Associate professor (commerce)	479.25
Louis Schleier	Associate professor (research)	450.00
Ruth Carson	Associate professor (Latin)	438.75
H. C. Seal	Associate professor (history)	411.75
Paul Neureiter	Associate professor (chemistry)	378.00
E. W. Schreiber	Associate professor (mathematics)	425.25
W. H. Eller	Associate professor (physics)	425.25
	Assistant professor (home economics)	411.75
E. E. Van Cleve	Assistant professor (education)	519.75
G. W. Gayler	Assistant professor (education)	479.25
R. G. Linder	Assistant professor (education)	412.50
Julian Archer	Assistant professor (education)	438.75
Ray Hanson	Assistant professor (physical education)	438.75
H. F. Schory	Assistant professor (English, one-half time)	205.87
W. A. McAllister	Assistant professor (history)	412.50
Dora Sharp	Assistant professor (physical education)	391.50
Theodora Pottle	Assistant professor (art)	391.50
Theresa Wild	Assistant professor (music)	391.50
Blonda Olson	Assistant professor (French)	378.00
Roy Sallee	Assistant professor (biology)	351.00
Bessie Myers	Assistant professor (English)	364.50
Ethel Ray	Assistant professor (education)	351.00
Isabel Hoover	Assistant professor (English)	351.00
Clel T. Silvey	Assistant professor (music)	364.50
Fanny Jackson	Assistant professor (library)	378.00
Bessie Cooper	Assistant professor (training school)	405.00
Katherine Thompson	Assistant professor (training school)	405.00
Margaret Schannenk	Assistant professor (training school)	351.00
Buelah Mitchell	Assistant professor (training school)	351.00
Helen Pence	Assistant professor (training school)	351.00
Myrtle Duncan	Assistant professor (training school)	351.00
Marie Porter	Assistant professor (training school)	351.00
Tressie Bonham	Assistant professor (home economics)	351.00
Sarah Kramer	Assistant professor (physical education)	337.50
Olive Potter	Assistant professor (physical education)	351.00
C. W. Bennett	Assistant professor (chemistry)	337.50
Cecil Evans	Assistant professor (library)	351.00
Alberta Strome	Instructor (art)	337.50
Karl Crilly	Instructor (music)	330.75
Erma Foster	Instructor (training school)	337.50
Elna Scott	Instructor (training school)	337.50
Rayman Miller	Instructor (industrial art)	337.50
Ruth Shriver	Instructor (mathematics)	339.00
Claude Hesh	Instructor (geography)	337.50
Ralph Barclay	Instructor (physical education)	303.75
Ethel Richards	Instructor (commerce)	303.75
Ruth Zenor	Instructor (English)	300.00
Hertha Voss	Instructor (commerce)	317.25
Margaret McCain	Instructor (library)	270.00
Edith Crabb	Assistant nurse	189.00
M. N. Thisted	Unclassified (education)	378.00
Hilda Watters	Unclassified (history)	322.50
Amy Jones	Unclassified (physician)	300.00
Lauretta Robinson	Unclassified (training teacher)	300.00
Alberta Balmer	Unclassified (training teacher, one-half time)	112.50
Velna Sollars	Unclassified (commerce)	250.00
Ernest Hildner	Unclassified (history)	330.00
Jennette Terrill	Unclassified (training teacher)	250.00
	Unclassified (mathematics)	350.00
	Unclassified (biology)	350.00
	Unclassified (English)	378.00
Elizabeth Roark	Unclassified (training teacher)	200.00
Mary Chandler	Unclassified (training teacher)	200.00
Virginia Patton	Unclassified (training teacher)	200.00
Jessie Stauffer	Unclassified (training teacher, one-fourth time)	50.00
Emergency teachers		700.00
Student help		600.00
Student library help		500.00
Labor		300.00
Lectures		300.00
Total		\$30,050.37

2. Members recommended to teach in the second Summer Term which opens Saturday, July 20, 1935.

NOTE: These salaries are to be paid from funds available for the next biennium.

Name.	Rank.	Salary.
F. H. Currens	Dean and professor (one-third time)	\$209.25
R. R. Simpkins	Dean and professor (one-third time)	202.50
Caroline Grote	Dean and assistant professor (one-third time)	159.75
H. D. Waggoner	Professor (biology)	580.50
A. G. Tillman	Professor (geography)	492.75
Wayne Wetzel	Associate professor (industrial art)	479.25
D. L. Bailey	Associate professor (education)	479.25
D. C. Reighey	Associate professor (commerce)	479.25
Louis Schleier	Associate professor (research)	450.00
	Assistant professor (home economics)	350.00
Ray Hanson	Assistant professor (physical education, one-third time)	146.25
H. F. Schory	Assistant professor (English)	411.75
Mabel Corbin	Assistant professor (English)	378.00
Dora Sharp	Assistant professor (physical education)	391.50
Theresa Wild	Assistant professor (music)	391.50
Roy Sallee	Assistant professor (biology)	351.00
Cecil Evans	Assistant professor (library)	351.00
C. W. Bennett	Assistant professor (chemistry)	337.50
Ralph Barclay	Instructor (physical education)	303.75
Alberta Strome	Instructor (art)	337.50
Waldo Horrabin	Instructor (chemistry and physics)	303.75
Ruth Zenor	Instructor (English)	300.00
Hilda Watters	Unclassified (history)	322.50
Ernest Hildner	Unclassified (history)	330.00
	Unclassified (mathematics)	300.00
	Unclassified (physics)	425.25
Hertha Voss	Instructor (commerce, one-third time)	105.75
Velna Sollars	Instructor (commerce, one-third time)	83.33
Edith Crabb	Assistant nurse	189.00
Student library help		300.00
Student help and labor		400.00
Lectures		250.00
Total		\$10,591.83

III. OTHER COLLEGE EMPLOYEES.

1. Mr. George Bugg completed his leave of three months due to poor health on April 30 and has returned to work as fireman.

2. Mr. John Lee Cain resigned his temporary position as stationary engineer on April 1 and Mr. C. E. Asher, who was taking Mr. Bugg's work, was certified in his place for temporary appointment by the Civil Service Commission. His salary was left at \$125.00 for the month of April but it should be \$140.00 per month beginning May 1, 1935.

3. Beginning April 5, Mr. C. D. Lawson was given temporary employment to take Mr. Bugg's work instead of Mr. Asher at the rate of \$100.00 per month for the remainder of April. His services terminated May 1.

IV. THE ORGANIZATION.

1. Calendar for College Year 1935-1936.

*Fall Quarter opens September 11, 1935.

Fall Quarter closes December 3, 1935.

Winter Quarter opens December 4, 1935.

Winter Quarter closes March 6, 1936.

Spring Quarter opens March 9, 1936.

Spring Quarter closes June 4, 1936.

Mid-Spring Term opens April 28, 1936.

Mid-Spring Term closes June 4, 1936.

* Registration—All freshmen are required to be present Wednesday, Thursday, Friday and Saturday till noon on September 11, 12, 13 and 14. All other college students are required to be present Friday and Saturday till noon, September 13 and 14, but not on the two preceding days. All high school students will register Friday, September 13, at ten o'clock. Training school for elementary grades opens Friday, September 13.

First Summer Term opens June 8, 1936.
 First Summer Term closes July 17, 1936.
 Second Summer Term opens July 17, 1936.
 Second Summer Term closes August 21, 1936.
 Thirty-fourth Annual Commencement, June 4, 1936.

* * * * *

Home Coming, October 18 and 19, 1935.
 Thanksgiving Recess, November 28 and 29, 1935.
 Christmas Holiday, December 23, 1935 to January 1, 1936, inclusive.
 Spring Recess, April 18, 1936 to April 26, 1936, inclusive.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. The electric wiring job for the main building installed under P.W.A. was inspected May 1, and approved. The work which has been completed gives ample light for all rooms in this building.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The Board is asked to approve the following:

1. Miss Sarah Howard's resignation.
2. Miss Caroline Grote's retirement at the close of this college year.
3. Mr. E. E. Van Cleve's retirement at the close of this college year.
4. List of teachers and salaries for first summer term.
5. List of teachers and salaries for second summer term.
6. Temporary appointment of Mr. C. E. Asher beginning May 1 at \$140.00 per month.
7. Temporary appointment of Mr. C. D. Lawson for part of month of April at \$100.00 per month.
8. The calendar submitted for the college year 1935-1936.

Respectfully submitted,

W. P. MORGAN, *President.*

Motion was made by Mr. Bailey that the "Hospitalization Plan" which Mr. Roy Taylor of Bloomington, Illinois, wished to bring before the Board, be presented in writing to each President and that the Presidents present same to the Board if they see fit. Motion was seconded by Mr. Dill. Motion carried.

A letter from Mr. R. R. Clark, regarding Teachers Colleges accepting Rehabilitation Students free of tuition, was read. Motion was made by Mr. Bailey that the letter be acknowledged and that the secretary of the Board write a letter to Mr. Clark expressing the sentiments of the Normal School Board concerning this matter. Motion seconded by Mr. Dill. Motion carried.

The Presidents of the colleges retired.

Motion was made by Mrs. Northam that a committee of three or five be appointed by the chairman of the Board, Mr. J. J. Hallihan, to go into the matter of the candidates for the presidency of the Southern Illinois State Normal University, Carbondale, Illinois, and report regarding same at the next meeting. Motion seconded by Mr. Dill. Motion carried.

It was agreed to hold the next meeting in the office of John A. Wieland, Superintendent of Public Instruction, Springfield, Illinois, Monday, May 27th at 2:00 p. m.

Motion to adjourn was made by Mr. Bailey and seconded by Mr. Wieland. Motion carried.

JOHN J. HALLIHAN, *Chairman,*
 JOHN A. WIELAND, *Secretary.*

Approved June 18, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

John A. Wieland, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

*Charles E. McMorris, Marshall

1935

*Preston Bradley, Chicago

1937

William R. Bach, Bloomington
J. D. Dill, Carbondale
Harriet A. McIntire, Mendota

1939

Jacob Alschuler, Aurora
William E. Sunderman, Charleston

1941

Mrs. Reed Green, Cairo
Roswell B. O'Harra, Macomb

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

G. D. Wham, B. Ed., Acting President
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover.

STANDING COMMITTEES

Finance

Mr. O'Harra
 Miss McIntire
 Mr. McMorris
 Mr. Bach
 Mr. Alschuler
 The Chairman
 The Secretary

Supplies and Equipment

Mr. O'Harra
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mr. Alschuler
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 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
 Mr. O'Harra
 Mr. Sunderman
 Mrs. Green
 The Chairman
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Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Green
 The Chairman
 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

A regular meeting of the Normal School Board was held in the office of Hon. John A. Wieland, Superintendent of Public Instruction, Springfield, Illinois, June 18, 1935.

Hon. J. J. Hallihan, Chairman of the Board, presided.

The following members were present: Mr. McMorris, Mr. O'Harra, Miss McIntire, Mrs. Green, Mr. Bach, Mr. Dill, Dr. Sunderman, Mr. Alschuler, Hon. J. J. Hallihan and Hon. J. A. Wieland. Absent: Dr. Bradley.

Motion was made by Mr. Dill and seconded by Mr. Bach that it be made a part of the minutes that the three new members were present and were received with a most hearty welcome. Motion carried.

Dr. Sunderman, Mr. McMorris, and Mr. Dill, the committee appointed to investigate the applications for the presidency of the Southern Illinois State Normal University made a preliminary report, asking in justice to the task before them, an extension of time to such date as the Board might decide upon. The extension of time was granted.

Motion was made by Mr. Wieland and seconded by Mr. Dill that the investigating committee reduce the number of applications to six. Motion carried.

Motion was made by Mr. Wieland and seconded by Mr. Dill that the next meeting be held Thursday, June 27th, at 11:00 a. m. Motion carried.

JOHN J. HALLIHAN, *Chairman*,
JOHN A. WIELAND, *Secretary*.

Approved June 27, 1935.

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 Mrs. Green
 The Chairman
 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The meeting of the Normal School Board was held in the office of Mr. John A. Wieland, Superintendent of Public Instruction, Springfield, Illinois, at 11 a. m., June 27, 1935. Hon. J. J. Hallihan, Chairman of the Board, presided.

The following members were present: Hon. J. J. Hallihan, Hon. J. A. Wieland, Mr. Wm. R. Bach, Dr. William E. Sunderman, Mr. John D. Dill, Mr. Roswell B. O'Harra, Miss Harriet A. McIntire, Mrs. Reed Green, Mr. Jacob Alschuler and Mr. Charles E. McMorris.

Dr. Preston Bradley was absent.

A general discussion of the applicants for the position of President of the Southern Illinois State Normal University took place. Mr. Roscoe Pulliam was elected unanimously for the position of President of the above said school.

A motion was made by Mr. Dill and seconded by Mr. Wieland that the new members of the Board be placed on the Supervisory Committee taking the place of the members they respectively viced. Motion carried. This committee is as follows:

DeKalb: Miss McIntire, Mr. Jacob Alschuler, Dr. Preston Bradley.

Normal: Mr. Bach, Mr. Roswell B. O'Harra, Mrs. Reed Green.

Macomb: Mr. Roswell B. O'Harra, Miss McIntire, Mr. Bach.

Charleston: Dr. Sunderman, Mr. McMorris, Mr. Dill.

Carbondale: Mr. Dill, Mrs. Reed Green, Dr. Sunderman.

It was moved by Mr. McMorris and seconded by Mr. Dill that Mr. Wham be restored to his former position as Dean of the College at his former salary on July 1st and that the Board extend to him their sincere thanks for his splendid cooperation during the period he served as Acting President of the Southern Illinois State Normal University. Motion carried.

It was moved by Mr. Wieland and seconded by Miss McIntire that the Board adjourn until Monday, July 15th at 10:00 a. m., at DeKalb, Illinois. Motion carried.

JOHN J. HALLIHAN, *Chairman*,
JOHN A. WIELAND, *Secretary*.

Approved July 15, 1935.

*for July 15, 1935
m. t. a.*

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

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 Mrs. Green
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 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

A regular meeting of the Normal School Board was held at the Northern Illinois State Teachers College, DeKalb, Illinois, at 10:00 a. m., July 15, 1935.

In the absence of Mr. J. A. Wieland, Secretary of the Board, a motion was made, duly seconded and carried, for Dr. W. E. Sunderman to act as temporary secretary.

On roll call the following members were present: Mr. J. J. Hallihan, Mr. Wm. R. Bach, Mr. Roswell O'Harra, Mr. Chas. E. McMorris, Mr. Jacob Alschuler, Miss Harriett McIntire, Mrs. Reed Green, Mr. John D. Dill and Dr. W. E. Sunderman.

The minutes of the previous meeting were read and approved, with instructions to change the word "respectfully" in the second paragraph to "respectively."

Mr. McMorris moved that the twelve months employees, with the exception of the presidents, not be approved at this meeting, asking that the chair appoint a committee for the purpose of investigating, equalizing and standardizing salaries. These employees are to be employed and paid from month to month until this committee reports at a later meeting. The motion was seconded by Mrs. Green and carried.

Chairman Hallihan appointed the committee at this time as follows: Mr. Dill, Miss McIntire, Mr. Bach, Mr. O'Harra and Dr. Sunderman, the latter to act as chairman.

After considerable discussion, relative to the permanence and legality of payment of emeritus salaries by the Normal School Board, a motion was made by Dr. Sunderman, seconded by Miss McIntire and carried, asking Chairman Hallihan to appoint a committee to investigate all phases pertaining to the payment of emeritus salaries by the Normal School Board. Mr. Hallihan appointed Mr. O'Harra, Mr. Alschuler and Mr. Bach to act on this committee.

The subject of giving Mr. Pulliam a formal inauguration as President at Carbondale was brought up and met with unanimous approval of the board. Mr. Bach moved that the Advisory Committee for Carbondale take charge and make the necessary arrangements for a proper and formal inauguration of Mr. Pulliam. The motion was seconded by Mr. Alschuler and carried.

At this time the Presidents were called in to make their reports, all being present.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Spring Quarter, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Post graduates.....	7	5	12	8
Seniors.....	47	43	90	77
Juniors.....	48	46	94	105
Sophomores.....	63	176	239	242
Freshmen.....	79	182	261	279
Unclassified.....	1	0	1	6
Total college.....	245	452	697	717
b. DeKalb High School.....	261	236	497	592
Total above eighth grade.....	506	688	1,194	1,309
c. Elementary grades.				
McMurray Training School.....	140	140	280	261
Glidden Training School.....	116	126	242	235
Affiliated Rural Schools.....	25	28	53	56
Grand total.....	787	982	1,769	1,861

2. Enrollment for the year of 1934-35 (36 weeks) counting no names twice.

	Men.	Women.	Total.	Total one year ago.
Post graduates.....	13	5	18	10
Seniors.....	39	32	71	57
Juniors.....	46	54	100	111
Sophomores.....	59	165	224	245
Freshmen.....	148	267	415	417
Unclassified.....	2	1	3	13
Evening courses.....	0	0	0	10
Total.....	307	524	831	863

3. Per capita cost of students in the college for the year beginning July 1, 1934, and ending June 30, 1935.

		Equivalent for 36 weeks
Attendance, summer session, 1934.....	466	78
Attendance, fall quarter, 1934.....	743	244
Attendance, winter quarter, 1934.....	727	242
Attendance, spring quarter, 1935.....	697	232
		796

Total expenditures from appropriations made by the General Assembly, not including permanent improvements, but including appropriation for repairs and equipment.....\$249,089.08

Expenditures from the Normal School Revolving Fund, not including the dormitory (Williston Hall) and not including permanent improvements..... 41,316.51

The total cost of operating the college for the year, not including permanent improvements was..... 290,405.59

Per capita cost based on 36 weeks—\$290,405.59 ÷ 796 = \$364.83.

This increase of \$38.39 in per capita cost over the last fiscal year is due largely to the increased cost of operating the plant during a very severe winter. It is due also to the fact that needed repairs had been passed up until it was no longer possible to side step this situation. These repairs had to be made even though they were charged to the Revolving Fund. The use of this large amount during one year that should have been distributed over several years increased our per capita cost considerably.

4. The students whose names are listed below completed the requirements for graduation at the close of the Spring Quarter, June 7, 1935. I recommend that these students be graduated.

SENIOR COLLEGE

Degree of Bachelor of Education

Ray J. Baltar	Jeannie B. McAuslan
Nelle T. Bargh	Mernie D. Miller
Marian Benson-	Dorothy Lydia Moon
Lester Binder	Catherine M. Payne
Edward T. Blomquist	Donald G. Peterson
William B. Conner	Elbert C. Peterson
Richard L. Daniels	Julius Plapp
Mabel Walker Edel	Joe Quinn
Roland G. Eklund	Corinne Rayment
William Bruce Ferry	Mary Madeline Riley
Eva Fletcher	Vieno Ellen Sandvick
Constance W. Fogarty	Frances M. Schemett
Loretta Catherine Foley	Ruth L. Schomig
Mary Agnes Foley	Leland W. Sims
Elsie E. Freece	Leonard Skoglund
Jessie Elva Glidden	John Skok
Frank Walton Gould	John F. Sobo!
Wirth E. Gustafson	Clarence Tadd
Byron C. Hayes	Margery Ann Talbot
E. Luella Jackson	Al H. Terk
Willard W. Janes	Joe Valenski
Lester J. Johnson	Maragret Weichbrodt
Louise Johnson	Dorothy A. Westfield
Tom Kiviluoma	Benny H. Westlake
Wilma J. Kleive	Marion L. Whittaker
Ramona Larkin	Bruno T. Wiggins
Denton Ledford	Dorothy E. Willey
Helen Loeb	

JUNIOR COLLEGE

Doreen Adam	Marie Hayenga
Helen Evalyn Adams	Gladys Hecketsweiler
Mary Althoff	Genevieve C. Hewitt
Elvera A. Anderson	Aagot Hilleson
Rosemary Atchison	Helen C. Houchens
Geraldine C. Biester	Grace W. Itnyre
Jane Bilger	Theodore H. Jeddelloh
Cecilia A. Blackburn	LeVina J. Johnson
Gertrude Bremer	Elizabeth Jane Joiner
Francis Bristol	Evelyn L. Kautz
Helen E. Brown	Carol Keslinger
Dorothy Burbank	Louise Kiefer
Dorothy Clark	Phyllis Kincade
Pauline R. Collins	Ida M. Kleive
Trudy Condon	Kathryn E. Kouth
Ruth May Cremin	Hazel Kvandal
Louise D. Culver	Margaret M. Larkin
Helen Marie Cunniff	Arlene E. Lembcke
Eleanore M. Dahlgren	Jane E. Locke
James O. Daulton	Sylvia M. McCulley
Ruth Cora Davidson	Jessie J. Marsh
Marguerite A. Dissinger	Idella Mendell
Violet Elmblad	Velda Mendell
Dorothy Espevik	Estelle Deloris Milles
Orla I. Flewellin	Cora R. Mompier
Rita Marylin Freund	LaVerna L. Moor
Evelyn L. Fritsch	June C. Myers
Eunice Ann Gardner	Edith Newcomer
Hope Jeanette Gould	Edna Newcomer
Maxine Eula Hall	Esther Oleson
Evelyn Harrison	Eileen Olsson
Hazel Irene Hawkins	Helen Eileen Osmond

Beatrice Parkhouse
 Marie G. Patterson
 Lois Marie Paulson
 Agnes Pauline Peterson
 Grace P. Peterson
 Norma Rasmussen
 Mary Ellen Reid
 Dorothy M. Riedel
 Helen G. Rowley
 Evelyn Scholl
 Lola I. Schumaker
 Helen Shultz
 Jean E. Stratton
 Dorothy J. Swanson
 Berneice H. Swift

Mary Elizabeth Tagge
 Gladys Taylor
 Virginia L. Thorpe
 Frances Tibbals
 Virgel Torkelson
 Mary Elizabeth Towne
 Sara Trexler
 Aleta Trottnow
 Letha M. Upham
 Nancy Urzi
 Lillian Marie Vykruta
 S. Viola Walberg
 Roland Wallem
 Mildred J. Whitney
 Pauline Williams

II. FACULTY.

1. Due to a heavy enrollment in the upper grades of the campus training school for the summer, it was necessary to employ an additional training teacher for these grades. Miss Elvera Hjerstedt, a member of the staff of one of our affiliated schools, was selected for this position. She will receive a salary of \$300 for six weeks to be paid from salaries and wages. I recommend that this appointment be approved.

2. Mr. J. Hal Connor, head of the English Department, has requested a leave of absence for next year to complete the residence work for his doctor's degree at Northwestern University. Mr. Connor will be gone during the entire thirty-six weeks of the regular college year. During this time, however, he will continue to handle the dramatic work for which he will receive \$700 for the thirty-six weeks. I recommend that this leave be granted. I am not yet prepared to recommend anyone to fill this vacancy.

3. Miss Gladys Neff, third grade training teacher in the McMurry Training School, has resigned. Miss Neff plans to be married this fall. I recommend that this resignation be accepted.

4. To fill the vacancy caused by the resignation of Miss Neff, I wish to recommend the appointment of Miss Marguerite O'Brien at a salary of \$1,890 for thirty-six weeks to be paid from salaries and wages. Miss O'Brien has her bachelor's degree from the Northern Illinois State Teachers College and will receive her masters' degree in August from Northwestern University. She has been employed in the elementary schools in DeKalb for twelve years and has acted as a training teacher in the affiliated Glidden School during this last year. While it is counter to the best educational practices to employ graduates of the local college as members of the faculty, I have not been able to find anyone for this position who has the personal and professional qualifications possessed by Miss O'Brien. I am, in her case, deviating from a rule in which I believe.

5. I am submitting herewith the salary schedules for the year 1935-36.

FACULTY PAYROLL FOR 1935-36—THIRTY-SIX WEEKS.

SALARIES AND WAGES.

Name.	Rank.	Amount.
Montgomery, C. E.	Professor and department head	\$3,285.00
Terwilliger, George	Assistant professor and teacher	2,106.00
Peterson, O. E.	Professor and department head	3,825.00
Hall, Homer	Assistant professor and rural supervisor	2,421.00
Hayes, M. C.	Professor and teacher	3,060.00
Messenger, Helen R.	Professor and teacher	2,926.00
Phillips, Marina	Associate professor and teacher	2,520.00
Williams, Mary	Assistant professor and teacher	2,880.00
Woolhiser, Ethel	Assistant professor and teacher	2,790.00
Campbell, G. W.	Associate professor and department head	3,025.00
Small, B. Mae	Assistant professor and teacher	2,071.00
Taylor, E. Ruth	Assistant professor and teacher	1,971.00
Uhland, Maude	Professor and teacher	2,260.00
To be supplied	Associate professor and teacher	2,400.00
Merritt, L. Eveline	Assistant professor and department head	2,790.00
Anderson, Alma	Assistant professor and teacher	2,260.00
Cobb, Lillian	Professor and department head	2,340.00
Prissingner, Mary	Assistant professor and teacher	1,800.00
Neptune, Celine	Assistant professor and department head	2,610.00
Oakland, Milo T.	Assistant professor and department head	2,935.00
Cramer, Carl	Assistant professor and teacher	1,800.00
Edel, Edward F.	Assistant professor and teacher	2,296.00
Harrison, Paul E.	Assistant professor and teacher	2,485.00
Storm, William B.	Associate professor and department head	3,171.00
Hellmich, Eugene	Associate professor and teacher	2,500.00
Stefford, Norma	Assistant professor and teacher	2,260.00
Annas, A. Neil	Assistant professor, department head and dean of men	3,285.00
Coar, Birchard	Assistant professor and teacher	2,250.00
Fouser, Charles	Assistant professor and teacher	2,160.00
Wiswall, Vera	Assistant professor and teacher	1,980.00
Evans, George G.	Assistant professor, department head and coach	2,890.00
Appell, Carl	Assistant professor and teacher	2,400.00
Anderson, Miriam	Assistant professor and department head	2,340.00
McKee, Eva	Assistant professor and teacher	2,061.00
Trager, Lela	Assistant professor and teacher	1,945.00
Gould, Howard W.	Professor and Department head	2,790.00
Caldwell, Loren T.	Associate professor and teacher	2,061.00
Jenks, Ira J.	Associate professor and teacher	2,421.00
Whittaker, Milo L.	Professor and department head	3,060.00
Beatty, E. C. O.	Professor and teacher	2,935.00
Gould, William C.	Assistant professor and teacher	3,060.00
Jameson, Hugh	Professor and teacher	2,890.00
Zulauf, R. M.	Assistant professor and teacher	2,691.00
McMahon, Eva	Assistant professor and head librarian	2,061.00
Hanby, Bernadine	Assistant professor and librarian	1,012.50
Neptune, Katharine	Assistant professor and librarian	1,800.00
Pratt, Bertha	Assistant in library	945.00
Gabel, Otto	Assistant professor and principal	2,610.00
Adams, E. Louise	Instructor and training teacher	1,867.50
Bellis, Bertha	Assistant professor and training teacher	2,160.00
Burrell, Blanche	Assistant professor and training teacher	1,890.00
Burton, Emily	Assistant professor and training teacher	1,935.00
King, Annie E.	Assistant professor and training teacher	1,935.00
O'Brien, Marguerite	Assistant professor and training teacher	1,890.00
Ohlson, Clare	Assistant professor and training teacher	1,720.00
Peterson, Bena	Instructor and training teacher	2,016.00
Pleitz, Janet	Assistant professor and training teacher	1,890.00
*Phillips, Frank	Assistant professor and director of training	2,025.00
*Stensland, Minnie	Assistant professor and music supervisor	752.50
*Wiggert, Elsie	Instructor and art supervisor	585.00
*Beals, R. G.	Assistant professor and high school supervisor	450.00
*Valentine, Bessie	Rural training teacher	450.00
*Vincent, Grace	Rural training teacher	450.00
*DeLassus, Wilma	Assistant professor and teacher	1,080.00
*Connor, J. Hal	Associate professor and director of dramatics	700.00
Pro rata training teachers (elementary)		3,000.00
Pro rata training teachers (secondary)		6,000.00
Total		\$151,230.50

* Part time.

PRESIDENT AND EMPLOYEES—TWELVE MONTHS.
SALARIES AND WAGES.

Name.	Rank.	Amount.
Adams, Karl L.	President	\$6,750.00
Pearson, Norma	Secretary and registrar	2,730.00
Livingstone, J. B.	Business manager	3,250.00
Johnson, Olive S.	Bookkeeper	1,755.00
Bartlett, Florence	Stenographer	1,440.00
Hakala, Elma	Stenographer	1,380.00
Dunbar, Louise	Stenographer	1,380.00
Davidson, Blanche	Assistant professor and dean of women	3,500.00
To be supplied	Physician and director of health (11 months)	3,000.00
Morrison, Donald	Assistant professor and college nurse (11 months)	1,980.00
Kestila, Linda	Student secretary	1,200.00
To be supplied	Stenographer	1,020.00
Mann, Jessie R.	Emeritus	1,450.00
Parson, S. F.	Emeritus	1,700.00
Simonson, Ida S.	Emeritus	1,770.00
Whitman, Mary	Emeritus	1,370.00
Clark, James A.	Stationary engineer	2,088.00
Turnbloom, Elmer	Fireman	1,440.00
Campbell, Alexander	Laborer	1,350.00
Ebbeson, Andrew	Fireman	1,350.00
Harden, Halstead	Fireman	1,350.00
Pooler, William	Laborer	1,200.00
Long, Taylor	Laborer	1,200.00
Swinbank, William	Superintendent of grounds	1,890.00
Mobeck, Andrew	Laborer (transient)	1,200.00
Willrett, Joseph	Laborer	1,200.00
Johnson, Arthur F.	Superintendent of buildings	1,845.00
Davy, Charles	Janitor	1,350.00
Oberg, Otto	Janitor	1,350.00
Eychaner, P. J.	Janitor	1,233.00
Bjerk, Nels	Janitor	1,350.00
Marvin, A. W.	Janitor	1,200.00
Panttila, Anna	Laborer	900.00
	Student help	5,500.00
	Lecturers, laborers and miscellaneous	3,200.00
Total		\$67,971.00

REVOLVING FUND PAYROLL—TWELVE MONTHS.

Name.	Rank.	Amount.
Nix, Grace E.	Assistant professor and director of Williston Hall (11 months)	\$1,815.00
Dougherty, Charlotte	Assistant Cook, Williston Hall—\$60 per month plus maintenance (11 months)	780.00
Johnson, Mildred	Domestic—\$60 per month plus maintenance (11 months)	780.00
Anderson, Vanda	Domestic—\$60 per month plus maintenance (11 months)	780.00
Ough, Marion	Domestic—\$60 per month plus maintenance (11 months)	780.00
McClelland, Mollie	Domestic—\$60 per month (11 months)	660.00
Three Maids	Domestics—\$10 per week plus maintenance (48 weeks)	1,800.00
Weightman, Hugh	Janitor	1,350.00
Mathaly, Walter	Fireman	1,350.00
Swanson, Theodore	Laborer	1,200.00
Jacox, George	Laborer	1,350.00
Total		\$12,645.00

III. OTHER SCHOOL EMPLOYEES.

1. Andrew Mobeck, a laborer working on the grounds, was injured on June 22 by a fall from a ladder when fitting a steam pipe over the girls' swimming pool. At the time that Mr. Mobeck was injured he was working with the Engineer. This shift in employment was due to the absence of one of the regular firemen who is undergoing hospitalization at the Hines Memorial Hospital in Chicago. Mr. Mobeck was severely injured—his kneecap was broken in three places, he suffered some injury to his ribs, and he will be in the hospital for probably another month. I am asking permission from

the Board to continue Mr. Mobeck on the payroll until he is able to return to work. Whatever recourse he may have against the State will have to be handled through the Court of Claims.

2. Mr. Halstead Harden, a fireman, has been directed to the Hines Memorial Hospital for treatment for internal poisoning. He has already been given all of the time that he is entitled to under the rules of the Civil Service, including his two weeks vacation. He was taken off the payroll July 1 and I am asking the confirmation of the appointment of Mr. Floyd Sparrow, laborer, who will handle this work on temporary permit until we know whether Mr. Harden will be able to return. Mr. Sparrow will receive \$100 per month, to be paid from salaries and wages.

IV. THE ORGANIZATION.

1. On October 10, 1932, this College through the Normal School Board entered into an agreement with the DeKalb Township High School to handle our high school student teaching in their institution. This agreement has been continued in force since that time. As compensation, we agreed to pay to the High School Board and to the critic teachers who participate in this activity an amount of \$90 per student teacher per semester. The Department of Finance feels that this agreement should be reinstated by the Board at the beginning of each biennium as a matter of good business procedure. I am recommending that the Board approve this arrangement. It is by far the cheaper and, we believe, the better method for handling student teaching on the high school level for such a large group.

2. The Legislature appropriated \$40,000 per year in the appropriation bill passed by the last General Assembly to extend the Summer Session two weeks in the five colleges. The amount required to do this was in excess of \$96,000. We have calculated the amount each school is entitled to from this \$40,000. Since this allotment is left subject to the action of the Board, I should like to request permission to use \$5,592 of it this year for this purpose.

V. THE CURRICULUM.

The change in the requirements for teachers' certificates under the new certificating law passed by the last General Assembly will necessitate many changes in our curriculum offerings. A complete revision will occur in our next general catalog, copies of which will be sent to the members of the Board.

VI. BUILDINGS AND GROUNDS.

I should like to call the attention of the members of the Board to the changes that have been made in the grounds during the last year. I hope that we may have time to make a trip through the college grounds so that these matters can be explained to the Board members individually.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from April 1, 1935, to June 30, 1935.

RECEIPTS

Surplus from 57th Biennium.....		\$ 42,933.99
Cash received April 1, to June 30, 1935—		
Board and room, Williston Hall.....	\$10,874.60	
Meals, Williston Hall.....	152.05	
Registration fees	2,941.00	
Library fines	36.00	
Lesson plans	5.00	
Transcript fees	15.00	
	<hr/>	14,023.65
Previously remitted July 1, 1933, to March 31, 1935.....		105,914.11
		<hr/>
Total available in Revolving Fund, June 30, 1935.....		\$162,871.75

EXPENDITURES

Salaries—		
Williston Hall and employees.....	\$6,803.28	
Carpenter	522.00	
High school	891.00	
Student help	399.00	
Telephone and telegraph.....	169.07	
Travel	531.69	
Garden supplies	167.62	
Food	4,668.65	
Fuel	3,223.01	
Household supplies and laundry.....	1,023.85	
Library and amusements.....	331.40	
Medical and laboratory supplies.....	541.63	
Power plant supplies.....	138.29	
Miscellaneous operating expenses.....	97.00	
Water	214.22	
Electricity	116.66	
School supplies	463.04	
Building repair	174.93	
Furniture and fixture repair.....	104.15	
	<hr/>	\$ 20,580.49
Previously reported July 1, 1933, to March 31, 1935.....	113,332.76	
		<hr/>
		133,913.25
		<hr/>
Balance on hand, Revolving Fund, June 30, 1935.....		\$28,958.50

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the Spring Quarter, June 7, 1935.
2. The appointment of Miss Elvera Hjerdtstedt at the salary indicated.
3. The granting of leave of absence to Mr. J. Hal Connor and approval of the payment of part-time salary.
4. The resignation of Miss Gladys Neff.
5. The appointment of Miss Marguerite O'Brien at the salary indicated.
6. Approval of the salary schedules for the year 1935-36.
7. Approval of the payment of salary to Mr. Andrew Mobeck during his absence.
8. The appointment of Mr. Floyd Sparrow at the salary indicated.
9. Approval of the agreement with the DeKalb Township High School.
10. Approval of the expenditure of our share of the allotment of \$40,000 per year appropriated by the General Assembly to extend the Summer Session two weeks.

Respectfully submitted,

KARL L. ADAMS, *President.*

Dr. Adams read his report on Northern Illinois State Teachers College. Mr. Bach made a motion that Dr. Adams' report be accepted. Mr. Alschuler moved to amend the motion, stating that Dr. Adams' report be approved with the exception of the twelve months employees, excluding presidents, as stated in Mr. McMorris' previous motion. The motion as amended was seconded by Mr. Dill, carried and made a part of these minutes.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for Spring Quarter, 1935:

	Men and boys.	Women and girls.	Total.	Total one year ago.
College:				
Post graduates.....	6	13	19	15
Seniors.....	45	61	106	100
Juniors.....	66	65	131	107
Sophomores.....	105	181	286	320
Freshmen.....	132	203	335	352
Total.....	354	523	877	894
High school.....	91	103	194	130
Elementary grades.....	206	170	376	298
Grand total.....	651	796	1,447	1,322

2. Attendance for Mid-Spring Term, 1935:

	Men.	Women.	Total.	Total one year ago.
College:				
Post graduates.....	1	2	3	1
Seniors.....	6	9	15	16
Juniors.....	15	29	44	40
Sophomores.....	7	32	39	39
Freshmen.....	2	6	8	12
Total.....	31	78	109	108

3. Attendance for the year 1934-1935:

	Men and boys.	Women and girls.	Total.	Total one year ago.
College:				
Post graduates.....	30	53	83	81
Seniors.....	90	181	271	268
Juniors.....	124	249	373	364
Sophomores.....	148	366	514	550
Freshmen.....	196	294	490	575
Total.....	588	1,143	1,731	1,838
High school.....	119	127	246	178
Non-residents (extension).....	95	456	551	503
Elementary grades.....	267	240	507	418
Grand total.....	1,069	1,966	3,035	2,937
Counted twice.....	87	183	270	304
Total number of individuals enrolled.....	982	1,783	2,765	2,633

During the past year the total attendance shows a decrease of 107 students, or 5.27 per cent. During this year, however, the number of post-graduates, seniors and juniors has increased, while the number of sophomores has decreased slightly and most of the shortage in the enrollment was in the freshman class where there was a decrease of 85 students. It should be understood that the Summer Terms for 1934 are included in this report, but the ones for 1935 will be reported next year.

4. Per capita cost for college year 1934-1935.

a. College attendance by terms and quarters, July 1, 1934, to June 30, 1935:

	Men.	Women.	Total.	Equivalent for 36 weeks.
Summer Term, 1934.....	137	483	620	103
Fall Quarter, 1934.....	386	556	942	314
Winter Quarter, 1934-35.....	369	534	903	301
Spring Quarter, 1935.....	354	523	877	292
Mid-Spring Term, 1935.....	31	78	109	18
Extension, 1934-1935.....	95	456	*551	57
Total.....				1,085

* Courses taken for credit, 683.

b. Cost of operating the college for the year beginning July 1, 1934, and ending June 30, 1935, not counting permanent improvements or interest on the investment—

State appropriations \$265,935.18
Revolving Fund 36,446.31

Total \$302,381.49

c. Per capita cost:

To State = \$265,935.18 ÷ 1,085 = \$245.10
To Revolving Fund = \$36,446.31 ÷ 1,085 = 33.59

Total = \$302,381.49 ÷ 1,085 = \$278.69

d. During the year ending June 30, 1934, the per capita cost was as follows:

To State = \$255,040.98 ÷ 1,130 = \$225.70
To Revolving Fund = \$21,016.93 ÷ 1,130 = 18.60

Total = \$276,057.91 ÷ 1,130 = \$244.30

e. In comparing the figures above, one observes that the per capita cost for the present year has increased over that of last year, and it is also slightly higher than it was for the college year 1932-33, but it is comparatively lower than any previous year since 1928-29. This is accounted for largely by the fact that the conservative program that has been practiced for the past three or four years has made it necessary for unusual repairs and replacements to be made during the past year. More than \$36,000.00 has had to be spent from the Revolving Fund. It is true that the amount spent from State appropriations is almost \$11,000 more than last year. This, too, is due to a conservative program which is always practiced during the first year of the biennium in order that the college may be assured of sufficient funds for the second year of the biennium.

The per capita cost is still too low because of the limited funds which the institution has had at hand.

5. Graduates, June 6, 1935:

FOUR YEAR—DEGREE

Balmer, Alberta L.	Litchfield, Vernon B.
Barrett, Charles L.	Love, William Sylvan
Boyle, Elizabeth J.	Markham, Marguerite
Brackeveld, M. Evelyn	Means, Shirley Anne
Brem, Anne Kathryn	Mosher, Dora Mae
Brown, Robert Russell	Myers, Dorothy Gay
Clay, Evelyn Carroll	Neylon, Frank M., Jr.
Coats, Anna J.	Ogden, Louis B.
Cox, Ina J.	Parks, Arthur O.
Crowe, Robert C.	Parnell, Georgia
Elias, Lucia Hurst	Pearson, Louise Barclay
English, Maxine L.	Pyle, Everett Gustav
Eshom, Gladys Marie	Schmitz, Mary Ann
Faris, Earl W.	Scott, Dolores G.
Foster, Mary Kathryn	Shepherd, Susan Jane
Gilfry, Bernadine	Sherman, Helen Vawter
Glickson, Harriette Gustylla	Smith, Fern K.
Good, Russell Edward	Vasey, Robert Ebey
Graham, Helen Scharf	Vincent, G. B.
Haver, Warren N.	Wade, Margaret Isabelle
Hoffman, Joe R.	Wallace, Frank C.
Keating, Harris R.	Wear, Virginia Louisa
Kratzer, William L.	White, Ruth Romona
Laeding, Lawrence A.	Winters, Caroline E.
Landis, Robert Claire	Young, Robert C.
Lauren, Willard Benson	Zeis, Eleanor
Lawrence, Dorothy B.	

TWO YEAR

Alspach, Helen Gail	Holliday, Elsie V.
Anderson, Carrie M.	Johnson, Ruth Darlene
Anderson, Ruth Marie	Koehler, Ora
Barrett, Alta Marie	Leonard, Pauline Mae
Bass, Audrey Marie	Lipton, Betty Alice
Bentley, Doris Evleyn	Long, Dorothea Lucille
Blanchard, Geraldine Louise	Lundquist, Ada Helen
Bloomquist, Dorothy M.	Manock, Mildred Lucille
Bohannon, Elizabeth	Mayhew, Lois Elizabeth
Braucht, Mary Catherine	McMillan, Mabel Maxine
Brissman, Marion Dorothy	Mutz, Bernice
Burnett, Mary Louise	Norton, Wilma Gould
Butcher, Gertie Bernice	Ogren, Hazel
Campbell, Alta Frances	Olson, Hazel Carolyn
Campbell, Ruth Elizabeth	Pearce, Erma Paulyne
Capps, Eleanore June	Peterson, Lilah Amelia Singne
Carl, Mildred	Peterson, Marjorie Louise
Carlberg, Gladys E.	Pittman, Mildred Irene
Case, Helen Cecelia	Roffey, Lilah M.
Chatterton, Dorothy	Scott, Josephine A.
Christiansen, Phyllis Ruth	Sherrill, Martha Virginia
Cole, Frances Margaret	Smith, Maxine Ida
Conger, Margaret D.	Standard, H. W.
Corbitt, Helen	Stephens, Dwayne Harley
Cunningham, Virginia Roxene	Stotmeister, Elevyn Marion
Dossche, Helen Lucille	Swedlund, Ruby Lucille
Duncan, Oscar	Switzer, Lucile
Edwards, Ruth G.	Taylor, Ruby J.
Fantz, Louise	Tedrow, Helen Margaret
Frasca, Nilda	Tingey, Alberta Eleanora
Garrison, Ruth Eileen	VanMiddlesworth, Ruth Faye
Gearhart, Frances Lucille	Wainright, Gerda Frances
Gunlock, Josepha Elta	Walters, Mary Ellen
Harney, Rita Cecilia	Wasson, Flora Emily
Harpole, Ruth	Wurmnest, Gerda L.
Heffern, Erma	Zachan, Lois Eleanor

TWO AND ONE-HALF YEAR SPECIALS

Christiansen, Phyllis Ruth.....	Primary Education
Conger, Margaret D.....	Commercial Education
Myers, Dorothy Gay.....	Commercial Education
Stotmeister, Evelyn Marion.....	Music

II. THE FACULTY.

1. No resignations.
2. There are two who are retiring, Miss Caroline Grote and Mr. E. E. Van Cleve.
3. Mr. Karl Crilly, who has been a member of the Music Department since 1921, is asking for a leave of absence to do graduate work.
4. Miss Mabel Corbin is asking for an assignment of three-fourths time due to poor health.
5. Miss Bessie Myers requests to be assigned for one-half time because of ill health.
6. There are a number of vacancies to be filled before the opening of the college year. These positions are shown in the faculty and employees lists which follow.
7. List of faculty members for next college year of thirty-six weeks with salaries to be paid from "Salaries and Wages":

Name.	Classification.	Salary for 36 weeks.
F. H. Currens.....	Dean and professor physical science.....	\$3,766.50
R. R. Simpkins.....	Dean and professor of education.....	3,645.00
Caroline Grote.....	Dean of women (Emerita).....	1,620.00
H. D. Waggoner.....	Professor of biology.....	3,483.00
Irving Garwood.....	Professor of English.....	3,321.00
W. L. Schuppert.....	Professor of history.....	3,231.00
R. M. Ginnings.....	Professor of mathematics.....	3,231.00
A. G. Tillman.....	Professor of geography.....	2,956.50
C. H. Oathout.....	Associate professor of agriculture.....	2,875.50
Wayne Wetzel.....	Associate professor of industrial arts.....	2,875.50
D. L. Bailey.....	Associate professor of education.....	2,875.50
D. C. Beighey.....	Associate professor of commerce.....	2,875.50
Louis Schleier.....	Associate professor of education.....	2,700.00
Ruth Carson.....	Associate professor of Latin.....	2,632.50
E. E. Van Cleve.....	Associate professor of education (Emerita).....	1,340.00
E. W. Schreiber.....	Associate professor of mathematics.....	2,551.50
W. H. Eller.....	Associate professor of physics.....	2,551.50
H. C. Seal.....	Associate professor of history.....	2,470.50
Paul Neureiter.....	Associate professor of chemistry.....	2,268.00
Eva Colby.....	Associate professor of home economics.....	2,470.50
G. W. Gayler.....	Assistant professor of education.....	2,875.50
R. G. Linder.....	Assistant professor of education.....	2,475.00
Julian Archer.....	Assistant professor of education.....	2,632.50
Ray Hanson.....	Assistant professor of physical education.....	2,632.50
H. F. Schory.....	Assistant professor of English.....	2,470.50
W. A. McAllister.....	Assistant professor of history.....	2,475.00
Dora Sharp.....	Assistant professor of physical education.....	2,349.00
Theodora Pottle.....	Assistant professor of art.....	2,349.00
Theresa Wild.....	Assistant professor of music.....	2,349.00
Blenda Olson.....	Assistant professor of French.....	2,268.00
M. N. Thisted.....	Assistant professor of education.....	2,268.00
Mabel Corbin.....	Assistant professor of English (three-fourth time).....	1,701.00
Gladys Vawter.....	Assistant professor of English.....	2,106.00
Roy M. Sallee.....	Assistant professor of biology.....	2,106.00
Bessie Myers.....	Assistant professor of English (one-half time).....	1,093.50
Ethel Ray.....	Assistant professor of education.....	2,106.00
Isabel Hoover.....	Assistant professor of English.....	2,106.00
Clel T. Silvey.....	Assistant professor of music.....	2,187.00
Fanny Jackson.....	Assistant professor of library.....	2,268.00
Bessie Cooper.....	Assistant professor, training teacher.....	2,430.00
Katharine Thompson.....	Assistant professor, training teacher.....	2,430.00
Margaret Schannenck.....	Assistant professor, training teacher.....	2,106.00
Beulah Mitchell.....	Assistant professor, training teacher.....	2,106.00
Helen M. Pence.....	Assistant professor, training teacher.....	2,106.00
Myrtle Duncan.....	Assistant professor, training teacher.....	2,106.00
Marie Porter.....	Assistant professor, training teacher.....	2,106.00
Mary Bennett.....	Assistant professor, training teacher.....	2,106.00
Tressie Bonham.....	Assistant professor, home economics.....	2,106.00
Sara Kramer.....	Assistant professor, physical education.....	2,025.00
Olive Potter.....	Assistant professor, physical education.....	2,106.00
C. W. Bennett.....	Assistant professor, chemistry.....	2,025.00
Cecil Evans.....	Assistant professor of library.....	2,106.00
Alberta Strome.....	Instructor of art.....	2,025.00
Erma Foster.....	Instructor, training teacher.....	2,025.00

Name.	Classification.	Salary for 36 weeks.
Elna Scott	Instructor, training teacher	2,025.00
Rayman Miller	Instructor of industrial art	2,025.00
Hilda Watters	Instructor of history	1,935.00
Frances Davis	Instructor of French and Latin	1,903.50
Ruth Shriver	Instructor of mathematics	2,034.00
Claude Hesh	Instructor of geography	2,025.00
Ralph Barclay	Instructor of physical education	1,822.50
Waldo Horrabin	Instructor of chemistry and physics	1,822.50
Ethel Richards	Instructor of commerce	1,822.50
Ruth Zenor	Instructor of English	1,800.00
Hertha Voss	Instructor of commerce	1,903.50
Margaret McCain	Instructor of library	1,620.00
Velna Sollars	Instructor of commerce	1,500.00
Edith Crabb	College nurse	1,134.00
Amy Jones	Instructor health	1,800.00
Lauretta Robinson	Unclassified, training teacher	1,800.00
Frances Stange	Unclassified, training teacher (one-half time)	675.00
Ernest G. Hildner	Unclassified, history	1,980.00
James E. Ernst	Unclassified, English	2,106.00
Bernice Winchester	Unclassified, music (three-eighth time)	630.00
Mary Chandler	Rural teacher, one fourth time	320.00
Albert Burgard	Rural teacher, one-fourth time	400.00
Abbie Frey	Rural teacher, one-fourth time	320.00
Katherine Van Order	Village teacher, one-fourth time	240.00
Russell Good	Village teacher, one-fourth time	320.00
Mabel Platt	Village teacher, one-fourth time	200.00
Orrin Lashbrook	Village teacher, one-fourth time	240.00
Stanley Soper	Village teacher, one-fourth time	240.00
	Unclassified, biology and physical education	2,500.00
	Unclassified, education	2,500.00
	Dean of women	2,500.00
	Unclassified, music	1,800.00
	Unclassified, kindergarten	1,800.00
	For supervising student teaching in high school	1,500.00
Total		\$179,715.50

8. Additional help which may be needed. It is to be paid from "Salaries and Wages."

Emergency teachers	\$3,000.00
Student help	3,550.00
Labor	1,000.00
Lectures	500.00
Student library help	2,000.00

Total \$10,050.00

9. Four years ago Mr. R. G. Linder was given leave to attend Teachers College, Columbia University, on half salary not to exceed \$1,500. He remained a second year with no salary, and has now taught two years since returning and is entitled to have his note for the salary received cancelled and the collateral he deposited released.

III. OTHER SCHOOL EMPLOYEES.

1. There are no resignations to report.

2. Employees with salaries for year of twelve months beginning July 1, 1935, to be paid from salaries and wages:

Name.	Classification.	Salary for 12 months.
W. P. Morgan.....	President.....	\$6,750.00
O. L. Champion.....	Business manager and registrar.....	3,240.00
Donna Draper.....	Secretary to president.....	1,860.00
Hildreth Lovell.....	Student stenographer.....	1,200.00
Beatrice Dons.....	Student stenographer.....	1,020.00
C. E. Asher.....	Stationary engineer.....	1,660.00
Roscoe Wear.....	Stationary engineer.....	1,500.00
George Bugg.....	Fireman.....	1,242.00
Roy Carson.....	Fireman.....	1,242.00
W. E. DeCamp.....	Superintendent of buildings.....	1,782.00
Creighton Bateson.....	Janitor.....	1,242.00
Chester Kirkbride.....	Janitor.....	1,242.00
Charles Shifley.....	Janitor.....	1,242.00
M. K. Straight.....	Janitor.....	1,242.00
Elbert Leighty.....	Janitor.....	1,200.00
Ray Gallaher.....	Janitor.....	1,200.00
Marion Moon.....	Groundsman.....	1,242.00
Guy Lemmer.....	Watchman.....	1,242.00
Luther Jackson.....	Janitor.....	1,200.00
Ellis Locke.....	Laborer.....	1,200.00
.....	Landscape gardener and superintendent of grounds.....	1,800.00
Total.....	\$35,548.00

3. The following is a list of employees for the girls' dormitory, with salaries proposed. These salaries are for the twelve months and are to be paid from the Revolving Fund:

Name.	Classification.	Salary for 12 months.
Laura Donohoe.....	Matron.....	\$1,350.00
Adolph Draegert.....	Labor.....	960.00
Alta C. Arnett.....	Cook.....	600.00
Margaret Henry.....	Laundress.....	576.00
M. C. Brazil.....	Domestic.....	540.00
Mary E. Miner.....	Domestic.....	480.00
.....	Domestic.....	480.00
Helen Graham.....	Student stenographer.....	1,200.00
Extra help.....	Laundry.....	840.00
Total.....	\$7,026.00

4. The following is a list of employees for the college cafeteria with salaries proposed. The salaries are given as the estimates of the amount each employee will receive during the year at an hourly rate. These are to be paid from the Revolving Fund:

Name.	Classification.	Estimated amount for the year.
Bessie Crain.....	Assistant Cook.....	\$600.00
Student help.....	400.00
Total.....	\$1,000.00

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

1. There is no report, but some changes will be necessary if the new certificating bill passed by this Assembly is approved by the Governor.

VI. BUILDINGS AND GROUNDS.

1. The appropriations for the teachers colleges for this new biennium include \$1,000,000 for "permanent improvements, land, buildings, equipment and betterments." This is in lieu of the requests for buildings at Macomb and Charleston and the special items included in the budgets which were not included elsewhere in the appropriations. The Western Illinois State Teachers College is requesting therefore the following allotments from this fund:

For training school building and equipment.....	\$400,000.00
For roads and sidewalks on and adjacent to campus.....	30,000.00

Total	\$430,000.00
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In the terms of the appropriation bill these projects must be "selected by the Department of Registration and Education with the consent of the Governor."

This request is made for the purpose of applying to the Federal Government for a grant of 45 per cent of the total cost.

VII. AUXILIARY ENTERPRISES.

1. Monroe Hall—Report for the Year Ending June 30, 1935:

RECEIPTS

Total receipts from July 1, 1934, to July 1, 1935.....	\$16,766.20
Balance on hand July 1, 1934.....	33,033.62
	<hr/>
	\$49,799.82

DISBURSEMENTS

Groceries, meats, fruits and vegetables.....	\$3,865.12
Bread and bakery goods.....	428.07
Milk, cream, butter and ice cream.....	1,459.61
Gas	186.39
Office supplies and telephone.....	81.84
Repairs and equipment.....	130.33
New equipment	4,497.93
Household supplies	243.10
Refund on board.....	15.50
Services	5,861.75
Transfer for heat, water and light.....	4,000.00
	<hr/>
	20,769.64
Balance on hand June 30, 1935.....	\$29,030.18

SUMMARY

Cash balance at beginning of year.....	\$33,033.62
Inventory of goods at beginning of year.....	766.63
	<hr/>
	\$33,800.25
Bills outstanding	333.87
	<hr/>
Unencumbered balance	\$33,466.38
Cash balance at close of year.....	\$29,030.18
Inventory of goods at close of year.....	497.84
	<hr/>
	\$29,528.02
Bills outstanding	536.80
	<hr/>
Unencumbered balance	\$28,941.22
\$33,466.38 — \$4,497.93 (cost of new equipment).....	\$28,968.45
Loss for the year, \$28,968.45 — \$28,941.22 =	27.23

2. Cafeteria—Report for the Year Ending June 30, 1935:

RECEIPTS

Total receipts from July 1, 1934, to June 30, 1935.....	\$2,692.78
Balance on hand July 1, 1934.....	643.50
	<hr/>
	\$3,336.28

DISBURSEMENTS

Groceries, meats, fruits and vegetables.....	\$1,155.54
Bread and bakery goods.....	78.26
Milk, cream, butter and ice cream.....	427.85
Household supplies	119.52
Service	762.05
	<hr/>
	2,543.22
Balance on hand June 30, 1935.....	\$793.06

SUMMARY

Cash balance at beginning of year.....	\$643.50
Inventory of goods at beginning of year.....	456.06
	<hr/>
	\$1,099.56
Bills outstanding	149.44
	<hr/>
Unencumbered balance	\$950.12
Cash balance at close of year.....	\$793.06
Inventory of goods at close of year.....	306.84
	<hr/>
	\$1,099.90
Bills outstanding	212.95
	<hr/>
Unencumbered balance	\$886.95
Loss for the year, \$950.12 — \$886.95 =	63.17

VIII. STUDENT LIFE.

1. About 200 students were given the benefit of Federal aid during the regular college year just closed, but no policy has been announced as yet for the coming year.

IX. MISCELLANEOUS.

1. The 59th General Assembly passed a good scholarship law for the Teachers Colleges. It is believed that it will bring some of the best students from the High School graduating classes each year, since only those who rank in the upper fourth of each graduating class are eligible for scholarships.

X. SUMMARY.

The approval of the Normal School Board is asked for the following items which are herein recommended:

1. List of graduates for June 6, 1935.
2. Leave of absence for Karl Crilly.
3. Three-fourths time for Mabel Corbin.
4. One-half time for Bessie Myers.
5. Authority to fill vacancies in the lists of faculty and employees.
6. List of Faculty, with salaries.
7. Cancellation of R. G. Linder's note and release of collateral.
8. Lists of Employees with salaries for college, dormitory, and cafeteria.
9. Allotment of \$400,000 for building and equipping training school building.
10. Allotment of \$30,000 for roads and sidewalks on and adjacent to campus.

Respectfully submitted,

W. P. MORGAN, *President.*

It was moved by Mr. Dill, seconded by Mrs. Green, and carried that the report be approved subject to conditions stated in Mr. Alschuler's amendment.

ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University under designated headings as follows:

I. STUDENTS.

1. Attendance for the Spring Quarter, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. University:				
Post graduates.....	11	10	21	25
Seniors.....	135	111	246	205
Juniors.....	109	142	251	274
Sophomores.....	141	335	476	443
Freshmen.....	202	418	620	493
Unclassified.....	2	1	3	3
Total college students on campus.....	600	1,017	1,617	1,443
b. University high school.....	138	102	240	219
d. Elementary school.....	174	144	318	298
e. Auxiliary Training Schools:				
Illinois Soldiers' and Sailors' Children's School.....	380	257	637	659
Cooperating Rural Schools.....	142	150	292	145
Total pupils, elementary and secondary.....	834	653	1,487	1,321
Grand total.....	1,484	1,670	3,104	2,764

2. Comments on Increase.

It will be noted that there was an increase in university students of 174 over the corresponding time a year ago. There was little variation in the enrollment of the three quarters this past year with 1,642 in Fall Quarter, 1,644 in Winter Quarter and 1,617 in Spring Quarter.

3. Summer Session, 1935.

While the official and complete report for summer session is not due at this time it will be of interest to note that the final registration of 1,671 this summer represents an increase of 141 over the final figure of 1,530 last summer.

4. Graduates.

The students whose names are listed below completed the requirements for graduation from their various courses at the close of the Spring Quarter, June 13, 1935. I recommend that these students be sanctioned as graduates.

DEGREE GRADUATES.

BACHELOR OF EDUCATION DEGREE.

Adams, Herbert Leon.....	Secon.	Bandy, Dorothy Marguerite.....	Secon.
Ahearn, Edmund Russell.....	Secon.	Barclay, Ottis Gale...Health and P. E.	
Allen, John Andrew...Health and P. E.		Barnhart, William Garold.....	Ind. Arts
Applegate, Lester Burnell.....	Ind. Arts	Basting, Ferdinand.....	Agr.
Armitage, John Wilson...Health and P. E.		Bess, Martha Louise...Health and P. E.	
Baird, Bernice Ruth.....	Com.	Black, Harriet May.....	Secon.
Baker, Asier Andrew.....	Secon.	Blackert, Inez Leora.....	Elem.
Baldwin, Ivan.....	Ind. Arts	Blackwell, Katie Florence.....	Secon.

Bliss, Archie Bernard.....	Secon.	Litwiller, Howard Ralph.....	Secon.
Blum, Julia Veronica.....	Secon.	Loeffler, Charles Harry.....	Agr.
Boll, Fred Robert.....	Secon.	Lohman, Anna May.....	Secon.
Bremer, William Lloyd.....	Secon.	McHenry, Mary Dorothy.....	Com.
Brewer, Mabel Marguerite.....	Secon.	Marsh, Leta Lucille.....	Secon.
Brown, James Lawrence.....	Secon.	Martin, Kendrick William.....
Burrill, Dorothy Mabelle.....	Elem.	Health and P. E.
Busing, Gustave William.....	Agr.	Martin, William Harold.....	Com.
Carter, Pauline Gladys.....	Secon.	Mentzer, Gwendolyn Alice.....	Art
Chesebre, Ruby Maude.....	Secon.	Messman, Arddell Chesney.....	Secon.
Clark, Frances Louise.....	Health and P. E.	Meyers, Dorothy Louise.....	Secon.
Clark, Virginia Mae.....	Elem.	Monroe, Dorothy Elizabeth.....	Home Ec.
Clifford, J. Everett.....	Secon.	Morningstar, Lawrence Alva.....	Secon.
Clover, Leland Dwain.....	Secon.	Murdock, John D.....	Secon.
Cluver, Wilbur Herman.....	Com.	Norton, Daniel Joseph.....	Health and P. E.
Coe, Alma Claudine.....	Art	Parret, Jeanne Randolph.....	Secon.
Coffland, Mary Louise.....	Health and P. E.	Patterson, Erma Marie.....	Secon.
Cooper, Verna Grace.....	Home Ec.	Paulukas, Nellie Alice.....	Secon.
Covington, Eugene Gray.....	Secon.	Peeken, Leona Margaret.....
Cox, Charles Leroy.....	Ind. Arts	Health and P. E.
Crabb, Annetta Lillie.....	Secon.	Prescott, Harry G.....	Secon.
Cunningham, Lloyd Edward.....	Secon.	Pritchard, Helen Elizabeth.....	Art
De Bow, Russell Robinson.....	Secon.	Puckett, Alma Lee.....	Com.
Delaney, Thomas Andrew.....	Com.	Purcell, Yvonne Denton.....	Secon.
Dennis, Harold.....	Secon.	Rakow, Edwin Albert.....	Secon.
Deters, Hazel Marie.....	Secon.	Rasmussen, Clara.....	Secon.
Deyo, Donald Edmund.....	Secon.	Reaugh, William L.....	Secon.
Donaldson, James Leroy.....	Music	Reece, Mary Ellen.....	Secon.
Donaldson, Ralph Floyd.....	Art	Rehn, Ivan Luther.....	Secon.
Doolin, Mary Bernice.....	Health and P. E.	Reimann, Henry Arthur.....	Secon.
Duff, Julia Edith.....	Home Ec.	Resor, Freda Mae.....	Elem.
Duncan, Robert E.....	Secon.	Richards, Ruth LaVoe.....	Secon.
Ebert, Reva Janette.....	Health and P. E.	Robinson, Alfred William.....	Ind. Arts
Edwards, Clara Josephine.....	Elem.	Romack, Hubert Owen.....	Com.
Ellinger, Evelyn Ruth.....	Home Ec.	Ross, Russell Roger.....	Secon.
Ensign, Preston Marshall.....	Art	Sailsbury, Murl E.....	Secon.
Feickert, Annalouise.....	Elem.	Sampen, Raymond John.....	Secon.
Firth, Eveline.....	Com.	Satterfield, Samuel Orttie.....	Ind. Arts
Flanagan, Bernadine Marie.....	Secon.	Schmalz, Guenter George.....	Secon.
Freemore, Verna Carolyn.....	Secon.	Selett, John William.....	Secon.
Fry, Clayton Thomas.....	Health and P. E.	Shaw, Harriet Elizabeth.....	Com.
Gelsomino, Leo.....	Secon.	Sickafus, Ferne Olive.....	Secon.
Gillespie, Mary Margaret.....	Secon.	Smith, Myrtle Oleta.....	Elem.
Glenn, Vivian.....	Secon.	Spafford, Arthur William.....	Com.
Goff, James Frederick.....	Health and P. E.	Spaulding, Mae Lane.....	Secon.
Good, Virginia Eda.....	Art	Stampe, Wilson Woodrow.....	Agr.
Graff, Helen Evangeline.....	Secon.	Sternberg, Dorothy.....	Secon.
Green, Charles William.....	Agr.	Stevens, John Michael.....	Secon.
Grush, Alice Naomi.....	Com.	Stickel, Elvia.....	Elem.
Hall, Charles Francis.....	Secon.	Swanson, Delight Marlan.....	Secon.
Hanback, Read Randolph.....	Secon.	Sweet, Charles Wheeler.....
Hanson, Dorothy Connelly.....	Secon.	Health and P. E.
Harlan, Mildred Harlan.....	Secon.	Taulbee, Marion Lester.....	Secon.
Harmon, Bertha Rosaline.....	Rural	Taylor, Glenn James.....	Speech
Hassler, Virginia Anne.....	Art	Thornloy, Ruth Louise.....	Home Ec.
Hayden, Loretta Elizabeth.....	Secon.	Tkach, Lucille Marie.....	Music
Hempstead, Mary Dolores.....	Com.	Tracy, Emma Leona.....	Com.
Henry, Herrick.....	Secon.	Wade, Ellis Burton.....	Secon.
Hostettler, Aleen Alma.....	Secon.	Ward, Omar Harrison.....	Secon.
Hoyt, Drusilla June.....	Com.	Wesley, Lula Wallace.....	Health and P. E.
Johnson, Kathryn Edna.....	Com.	White, John Raymond.....	Secon.
Kimmell, Mable Virginia.....	Secon.	Williams, Rita Ellen.....	Secon.
King, Harland Douglas.....	Health and P. E.	Williamson, Mary Alberta.....	Secon.
Knetsch, Henry Arthur.....	Agr.	Winegarner, J. Lewis.....	Secon.
Koehler, Louise Edna.....	Home Ec.		

SUMMARY OF DIVISION GROUPS.

Rural.....	1	Art.....	7
Speech.....	1	Physical Education for Women.....	7
Music.....	2	Physical Education for Men.....	9
Agriculture.....	6	Elementary.....	8
Home Economics.....	6	Commerce.....	15
Industrial Arts.....	6	Secondary.....	74
Total Degree Graduates.....			<hr/> 142

TWO-YEAR GRADUATES.

Albert, Ada Laura.....	Upper Gr.	Hill, Irene Elizabeth.....	Inter.
Altig, Clark Eugene.....	Upper Gr.	Hirst, Mildred Gertrude.....	K.-Prim.
Amacher, Darlene Rose.....	Inter.	Hoffman, Florence Eleanor.....	Inter.
Ammann, Irlene Ruth.....	Inter.	Hoke, Edith Helen.....	K.-Prim.
Andrews, Margaret Carsten.....	Inter.	Holdridge, Helen Carey.....	K.-Prim.
Armstrong, Katherine Mae.....	Upper Gr.	Holland, Thelma Marie.....	Inter.
Baker, Helen Louise.....	Inter.	Homa, Mary Barbara.....	Upper Gr.
Baldwin, Edna Louise.....	Rural	Huxtable, Mary Frances.....	Upper Gr.
Ball, Janet Mae.....	K.-Prim.	Jager, Evelyn Louise.....	Rural
Balthrope, Dorothy Maybelle.....	Inter.	Johnson, Doris Marie.....	Upper Gr.
Barnes, Marie Nancy.....	Upper Gr.	Kazarian, Gladys Y.....	Upper Gr.
Bear, Mary Theresa.....	K.-Prim.	Kelley, Minnie Bernice.....	K.-Prim.
Beardsley, Grace Virginia.....	K.-Prim.	Killelea, Eleanor Marie.....	Inter.
Becker, Ruth Marjorie.....	Inter.	King, Marcella May.....	Upper Gr.
Becker, Zelda.....	K.-Prim.	Knight, Rena Ellen.....	Inter.
Beecham, Zelma Alice.....	Upper Gr.	Knoth, Idella Marie.....	K.-Prim.
Beecher, Florence N. L.....	Rural	Kuhn, Martha Louise.....	Inter.
Beyer, Grace Annetta.....	Inter.	Lamb, Mary Johanna.....	Upper Gr.
Bickerdike, Gladys Roberta.....	Rural	Lam, Roberta Harriett.....	Upper Gr.
Blagg, Dorothy Beatrice.....	Rural	Langellier, Bernice Dina.....	Upper Gr.
Blair, Elizabeth Mabel.....	Inter.	Lash, Helen Louise.....	Inter.
Bloomquist, Evelyn Olive.....	Inter.	Lemons, Evelyn Mae.....	Inter.
Bloomstrand, Frances Elizabeth.....	Inter.	Lewis, Gladys Marie.....	Upper Gr.
Bode, Myrtle Marie.....	Home Ec.	Lewis, Verna Louise.....	Upper Gr.
Behrer, Wilma Irene.....	Inter.	Long, Phyllis Elizabeth.....	Inter.
Boyd, Beatrice Nona.....	Upper Gr.	Lovell, Ralph Edgar.....	Upper Gr.
Boyer, Dorothy Mae.....	K.-Prim.	Lucas, Mildred Edna.....	Rural
Braden, Margaret Jean.....	K.-Prim.	Lundberg, Ronelva Margaret.....	Inter.
Bradfield, Etoyle Mae.....	Upper Gr.	Lynch, Pauline.....	Inter.
Brockhouse, Edna Luella.....	K.-Prim.	McCall, Donald William.....	Upper Gr.
Bruno, Helen Pauline.....	K.-Prim.	McCormick, Catherine Loretta.....	Rural
Bunney, Beulah Juanita.....	Upper Gr.	McCulloch, Mary Katheryn.....	K.-Prim.
Burgess, Taza Aline.....	Inter.	McGreal, Bernadine Margaret.....	Inter.
Burhorn, Eleanor Anna.....	Upper Gr.	McQuerry, Jonetta.....	Rural
Bushmeyer, Betty Louise.....	K.-Prim.	Mason, Margaret.....	K.-Prim.
Butkauskas, Stella.....	Rural	Menssen, Dolores Murl.....	Rural
Buttolph, Mary Iverne.....	Upper Gr.	Mies, Roberta Elizabeth.....	Inter.
Chapman, Genta Elizabeth.....	Upper Gr.	Miller, Helen Elizabeth.....	Inter.
Chesebro, Aldene Flora.....	Secon.	Montooth, Jean Winona.....	Rural
Chesebro, Nina Katharine.....	Upper Gr.	Morrissey, Margaret Lucille.....	Upper Gr.
Chick, Caroline Etta.....	Secon.	Mortweët, Margrette Elizabeth.....	Rural
Christensen, Mildred Marie.....	K.-Prim.	Mulcahy, Margaret Elizabeth.....	Rural
Cline, Dorothy Louise.....	Rural	Munson, Everett Hale.....	Upper Gr.
Cohernour, Clarence Abraham.....	Rural	Okey, Louise.....	Upper Gr.
Cole, Dorothy Helen.....	Rural	Orrick, Dorothy Faye.....	K.-Prim.
Colgan, Rosella Mary.....	Upper Gr.	Parsons, Franklin Harris.....	Upper Gr.
Colin, Marie.....	Inter.	Patton, Grace Clara.....	Inter.
Conn, Rose Maurine.....	Upper Gr.	Pentecost, Milton John.....	Upper Gr.
Cook, Hazel Vauntella.....	Rural	Peregrine, Margery Avaun.....	Upper Gr.
Cooke, Evelyn Gwendolyn.....	Upper Gr.	Pitzer, Thelma Lucile.....	Rural
Cooper, Frances Ruth.....	Inter.	Polk, Violet Marie.....	Inter.
Costigan, Ellen Vernile.....	Rural	Pottenger, Beatrice Alberta.....	K.-Prim.
Cramer, Louise Ella.....	Rural	Pottenger, Velma Edith.....	K.-Prim.
Cresto, Marguerite Elizabeth.....	Upper Gr.	Proehl, Lucille Elizabeth.....	Rural
Cunningham, Martha.....	Inter.	Quinn, Virginia Caroline.....	Upper Gr.
Curtis, Gwendolyn Elaine.....	K.-Prim.	Raglan, Mary Esther.....	Rural
Dale, Mildred Luella.....	Inter.	Reay, Lenore Mae.....	Rural
Dalton, Monica Mary.....	K.-Prim.	Risser, Irene Oehler.....	Inter.
Danford, Harriett Lura.....	Upper Gr.	Roark, Helen Louise.....	Rural
Ditman, Hazel Mae.....	Inter.	Rosenboom, Dorothy Marie.....	Upper Gr.
Dodson, Mildred Annis.....	K.-Prim.	Rulison, Doris Matilda.....	Inter.
Donna, Josephine Catherine.....	Inter.	Sanford, Mary Eliza.....	Upper Gr.
Edwards, Pauline Opal.....	Rural	Schertz, Eleanor Louise.....	Upper Gr.
Engels, Merle Marie.....	Upper Gr.	Schilling, Margaret Catherine.....	Upper Gr.
Essington, Helen Anna.....	Inter.	Schilling, Roy Oren.....	Upper Gr.
Faris, Margaret Lucille.....	K.-Prim.	Schmitt, Marjorie Johanne.....	Inter.
Farley, Crystal McDonald.....	Rural	Schupbach, Esther Hilda.....	Upper Gr.
Farrell, Agnes Mary.....	Upper Gr.	Senger, Helen Louise.....	Home Ec.
Fischbach, Helen Leone.....	Upper Gr.	Shearer, Hazel Mildred.....	K.-Prim.
Foulke, Bertha Suzanne.....	Upper Gr.	Shelton, Barbara Ann.....	K.-Prim.
Fouts, Jessie Alice.....	K.-Prim.	Shinneman, Martha Ann.....	Inter.
Friederich, Margaret Bertha.....	Inter.	Slyter, Martha Amelia.....	Rural
Galletto, Phyllis Stanley.....	K.-Prim.	Spitzer, Albertine Clara.....	Upper Gr.
Gilpin, Veda Mae.....	Rural	Stabenow, Lee Delmar.....	Rural
Gossett, Helen Lou.....	Inter.	Steinlicht, Viola Ann.....	Upper Gr.
Gourley, Velma Agnes.....	Rural	Stoll, Elsie Irene.....	Inter.
Grant, John Wendal.....	Upper Gr.	Stowe, Mary Viola.....	Upper Gr.
Haack, Ruth Bertha.....	Inter.	Strauss, Vera Mae.....	Inter.
Hansen, Augusta Louise.....	Inter.	Sullivan, Mary Madigan.....	Rural
Hanson, Grace Elizabeth.....	Rural	Sumpter, Emel Leona.....	Inter.
Heinemann, Gretchen Carolyn.....	Upper Gr.	Swanson, Ruth Evalyn.....	Inter.
Hewitson, Virginia Janet.....	Inter.	Tate, Dorothy Louise.....	K.-Prim.

Taylor, Marvine Mildred.....Inter.	Watson, Lucile Edna.....Inter.
Taylor, Maxine Fanny.....Inter.	Weber, Edith Lois.....K.-Prim.
Tendick, Marian Celine.....Inter.	Webster, Ruth Pearl.....K.-Prim.
Tuttle, Edith Lois.....Inter.	Weckesser, Mildred Ann.....Upper Gr.
Tyrrell, Helen Theresa.....K.-Prim.	Welles, Helen Louise.....Inter.
Varnold, Nellie Irene.....Upper Gr.	Whittaker, Hettie.....Upper Gr.
Virgiel, Kathryn Elizabeth.....Inter.	Williams, Hazel Rebecca.....Inter.
Wallace, Verna Margaret.....K.-Prim.	Williams, Mary Veronica.....Inter.
Walty, Hildegard Mary.....Upper Gr.	Wilson, Ruth Evelyn.....Upper Gr.
Ward, Alice Irma.....Upper Gr.	Wilson, Thelma Pauline.....Inter.

SUMMARY OF DIVISION GROUPS.

Home Economics	2	Kindergarten-Primary	33
Secondary	2	Upper Grade	57
Rural	32	Intermediate	58

Total Two-Year Course Graduates..... 184

5. Annual Report of Attendance and Cost.

a. University attendance by terms and quarters, July 1, 1933 to June 30, 1935:

	Men.	Women.	Total.	Equivalent for 36 weeks.
Summer Term, 1934.....	385	1,145	1,530	255
Second Summer Term, 1934.....	11	40	51	8
Fall Term, 1934.....	619	1,023	1,642	547
Winter Term, 1934-35.....	628	1,016	1,644	548
Spring Term, 1935.....	600	1,017	1,617	539
Extension.....	12	57	69	6
Total.....				1,903

b. Cost of operating University for the year beginning July 1, 1934 and ending June 30, 1935, not counting permanent improvements:

State appropriations	\$421,662
Revolving Fund	38,634
	<u>\$460,296</u>

c. Per capita cost:

State, \$421,662 ÷ 1903 =	\$221.57
Revolving Fund, \$38,634 ÷ 1903 =	20.30
Total, \$460,296 ÷ 1903 =	241.87

The above per capita cost of \$241.87 is \$20.61 less than the corresponding figure of \$262.48 a year ago. This decrease is partially accounted for by the increase in total equivalent enrollment from 1,750 to 1,903 students.

II. FACULTY.

1. Resignations (since May 8 report):

- a. Leila M. Armstrong, Second Grade Critic, to accept the position of Elementary Supervisor at La Porte, Indiana.
- b. Alice J. King, Instructor of Physical Education for Women, who plans to be married in August.
- c. Margaret M. Rees, Art, Music and Physical Education in Towanda Affiliated School.
- d. Mrs. Iva H. Snedaker, Critic in Grove Affiliated Rural School, who has recently been married.

2. Leaves of Absence (since May 8 report):

- a. Helen L. Spafford of the Children's School for first and possibly also second semester 1935-36 school year in order to continue her education.

3. New Positions:

- a. Maple Grove Rural School to be used as an affiliated school in order to care for student teachers in the rural department who are now forced to do teaching in other than rural schools. We would select the teacher and pay \$540 toward the salary of \$1,260.

4. Additions and Changes in Summer Session Faculty:
 - a. When the 1935 Geography Tour was assured and Dr. Lathrop took charge of that trip it became necessary to obtain a teacher for his campus classes. Mr. Leslie Holmes (B. S. and M. S. University of Illinois) of Chicago was obtained at a salary of \$500 for eight weeks.
 - b. To care for an extra elementary grade in the Training School, much needed for student teaching, Miss Ethel Burris, Supervisor in the Bloomington Schools, was obtained at a salary of \$400 for eight weeks.
 - c. To care for an unexpectedly large enrollment in the University High School, Miss Margaret Romanus of Decatur High School was obtained at a salary of \$300 for eight weeks.
 - d. Due to the heavy enrollment in the Home Economics Department, Miss Mary Buell of our regular staff was retained as an additional teacher at a salary of \$486 for eight weeks.
 - e. In place of Miss Margaret Peters originally selected for work in Commerce, Miss Ruth M. Cleary (A. B. and M. A. University of Michigan) head of the Commerce Department of Riverside High School, has been obtained at a salary of \$400 for eight weeks.
 - f. To take the library work of Miss Clara L. Guthrie, away for graduate study, Miss Mildred Kerr of the University of Illinois, has been obtained at a salary of \$300 for eight weeks.
5. New staff Members for Regular School Year:
 - a. Dr. Nina Gray, B. A. DePauw University, M. A. and Ph. D. University of Wisconsin, as Assistant Professor to take the work of Miss Bertha Royce away on leave of absence until September 1936. Dr. Gray has taught several years in high school, in a Normal College and in the University of Wisconsin. She is now teaching in our summer session in place of Miss Royce. Dr. Gray's salary will be \$2,025 for nine months work.
 - b. Dr. F. W. Hibler, A. B. Bethany College; M. A. and Ph. D. Ohio State University, to fill the newly created Psychology position as an Assistant Professor. Dr. Hibler has had several years teaching experience in several high schools and at present is an instructor at Ohio State University. Dr. Hibler's salary will be \$2,250 for nine months work.
 - c. Dr. R. M. Stombaugh, B. S. Stout Institute, M. A. and Ph. D. Teachers College, Columbia University, to be Professor and Head of the Industrial Arts Department in place of Mr. Newell, retired. Dr. Stombaugh has taught in grades and high school at Vancouver, Washington, was for seven years in Central High School, Flint, Michigan, (part of that time as head of the department) and has for the past four years been an instructor in Teachers College, Columbia University. He combines excellent training and teaching experience with unusual experience in the field of trades as a craftsman. Dr. Stombaugh's salary will be \$3,078 for the regular year of nine months.
 - d. Miss Gladys Wiggins, B. S. Northern Michigan State Teachers College, M. S. in Public Health from the University of Michigan, as Assistant Professor of Hygiene to fill a newly created position. Miss Wiggins has had several years experience in teaching hygiene and physical education in several good high schools and now is continuing work for her Ph. D. degree in Public Health. Her salary for the regular year of nine months will be \$2,025.
 - e. Miss Helen Rice, A. B. Oberlin College; M. A. Ohio State University, with most of work completed for Ph. D. degree to be Assistant Professor and Critic Teacher in sixth grade at a salary of \$2,025 for the nine months regular year. Miss Rice has taught and supervised city and county schools for a number of years and for the past three years has been sixth grade critic in the State Teachers College at Mankato, Minnesota.

- f. Miss Esther Boehlje, B. A. Iowa State Teachers College; M. A. University of Iowa, to take the place of Miss Armstrong as a second grade critic teacher, with rank of instructor at a salary of \$1,710 for the regular year of nine months. Miss Boehlje has taught in rural and city elementary schools for four years and as a critic for the past three years, being in the State Teachers College at Johnson City, Tennessee, last year.
6. Changes in Staff for Regular School Year:
- After failing to find a satisfactory person to head the Music Department in place of Mr. F. W. Westhoff, retired, I wish to recommend the appointment of Miss Emma R. Knudson of our staff as Acting Head of the Music Department for the school year of 1935-36. This will enable us to locate a suitable head for this work and will insure progress in the meantime. This action will call for an instructor in place of a head of the department for next year.
 - For the good of the Department of Speech Education it seems desirable to make a change in the head of the department. Dr. Sorrenson, who has been head, will continue for the 1935-36 school year as a member of the department to fill a position recently authorized, and will retain his present rank of Associate Professor. It is recommended that a new department head be selected.
7. Other Positions:
- There yet remain 17 positions to be filled due to retirement, new positions previously authorized, resignations, and leaves of absence for which I do not have recommendations at the present time. These will be reported at a later meeting of the Normal School Board.

8. The following faculty members (exclusive of those newly elected at this or previous meetings for next year) are recommended for reelection for the school year 1935-1936 at salaries indicated, to be paid for the thirty-six weeks from salaries and wages account.

FACULTY (Salaries and Wages).

Name.	Position.	Salary.
*Adams, H. W.	Professor of chemistry	\$3,159.00
*Beyer, W. A. L.	Professor of social science	3,321.00
*DeYoung, C. A.	Professor of education	3,600.00
*Lamkey, E. M. R.	Professor of biology	3,078.00
*Lathrop, H. O.	Professor of geography	3,078.00
*Mills, C. N.	Professor of mathematics	3,159.00
*Palmer, G. M.	Professor of English	3,078.00
*Peterson, H. A.	Professor of psychology	3,078.00
Turner, E. A.	Professor of education	3,600.00
Atkin, Edith I.	Associate professor of mathematics	2,511.00
Barto, Margaret M.	Associate professor of physical education	2,475.00
Cole, E. L.	Associate professor of education	2,520.00
Cooper, Rachel M.	Associate professor of hygiene and physician	2,511.00
Cross, C. L.	Associate professor of physics	2,673.00
Decker, C. E.	Associate professor of education	2,956.50
Gooding, R. U.	Associate professor of chemistry	2,520.00
Hacker, L. W.	Associate professor of education	2,754.00
Hancock, H. J.	Associate professor of physical education	2,956.50
Harper, C. A.	Associate professor of social science	2,875.50
*Horton, C. E.	Associate professor of physical education	2,794.50
Hudelson, C. W.	Associate professor of agriculture	2,835.00
Kinneman, J. A.	Associate professor of social science	2,754.00
*Knudson, Emma R.	Associate professor of music	2,880.00
Lancaster, T. J.	Associate professor of education	2,511.00
Malmberg, C. F.	Associate professor of psychology	2,673.00
Okerlund, Gerda	Associate professor of English	2,475.00
Orr, Clarence	Associate professor of social science	2,592.00
Parker, Rose E.	Associate professor of education	2,794.50
Pricer, Laura H.	Associate professor of English	2,470.50
*Rambo, Jessie E.	Associate professor of home economics	2,592.00
Rice, Agnes F.	Associate professor of education	2,470.50
Royalty, Paul	Associate professor of English	2,520.00
Sorrenson, F. S.	Associate professor of speech	2,700.00

FACULTY (Salaries and Wages)—Concluded.

Name.	Position.	Salary.
Taeger, Florence E	Associate professor of English	\$2,475.00
Vinson, Esther G	Associate professor of English	2,475.00
Waldron, Nell B	Associate professor of social science	2,520.00
*Whitten, Jennie A	Associate professor of German	2,475.00
*Williams, A. R.	Associate professor of commerce	3,159.00
Admire, H. F.	Assistant professor of commerce	2,106.00
Allen, Mabel C.	Assistant professor of speech	2,025.00
Allen, Marion C.	Assistant professor of art (one-half year)	1,012.50
Barger, T. M.	Assistant professor of physics	2,187.00
Berninger, Harriett J.	Assistant professor of English	2,025.00
Blake, Anna M.	Assistant professor of biology	2,106.00
Biocourt, Blaine	Assistant professor of music	2,106.00
Brunk, Dorothy M.	Assistant professor of social science	2,187.00
Buell, Mary E.	Assistant professor of home economics	2,187.00
Carver, Katherine E.	Assistant professor of latin	2,025.00
Cogdal, J. T.	Assistant professor of physical education	2,187.00
Connell, M. Regina.	Assistant professor of Latin	2,025.00
Crompton, Mabel P.	Assistant professor of geography	2,025.00
Day, Alta J.	Assistant professor of commerce	2,025.00
Dean, B. Elizabeth	Assistant professor of hygiene	2,025.00
Douglass, T. J.	Assistant professor of agriculture	2,025.00
Dragoo, A. W.	Assistant professor of industrial arts	2,349.00
Ellis, Margery A.	Assistant professor of French	2,025.00
Flagg, Elinor B.	Assistant professor of mathematics	2,025.00
Fletcher, K. S.	Assistant professor of industrial arts	2,349.00
Fogler, R. W.	Assistant professor of chemistry	2,268.00
Force, Thelma	Assistant professor of education	2,160.00
Fraley, J. E.	Assistant professor of nature study	2,106.00
Gueffroy, Edna M.	Assistant professor of geography	2,025.00
Hamilton, Alma M.	Assistant professor of English	2,106.00
Hammerlund, C. M.	Assistant professor of industrial arts	2,349.00
Harpster, C. E.	Assistant professor of education	2,065.50
Henderson, Stella V.	Assistant professor of education	2,160.00
Hinman, Dorothy	Assistant professor of English	2,025.00
Hume, Esther	Assistant professor of physical education	2,025.00
Inboden, Erma F.	Assistant professor of education	2,106.00
Ivens, Howard J.	Assistant professor of general science	2,070.00
McAvoy, Blanche	Assistant professor of biology	2,187.00
Moore, C. W.	Assistant professor of social science	2,430.00
Nelson, Thelma	Assistant professor of English	2,025.00
Noe, Rowena F.	Assistant professor of education	2,160.00
Richard, Esther A.	Assistant professor of English	2,025.00
Ross, Josephine	Assistant professor of home economics	2,106.00
Smith, Janet K.	Assistant professor of art (one-half year)	1,012.50
Smith, L. S.	Assistant professor of physics	2,187.00
Stephens, Ethel G.	Assistant professor of social science	2,106.00
Stroud, Ruth	Assistant professor of English	2,025.00
Taylor, Marion A.	Assistant professor of English	2,025.00
Thoene, Christine A.	Assistant professor of education	2,106.00
Tucker, Bernice A.	Assistant professor of home economics	2,025.00
Tasher, Lucy L.	Assistant professor of social science	2,250.00
Webb, Mary D.	Assistant professor of commerce	2,025.00
Bartle, Gladys L.	Instructor in art	1,822.50
Bergland, Elsie	Instructor in physical education	1,620.00
Buehler, Rose E.	Instructor in education	1,903.50
Eyestone, Laura M.	Instructor in education	1,944.00
Frey, Bernice G.	Instructor in physical education	1,620.00
Frye, H. E.	Instructor in physical education	1,620.00
Hayden, A. Wezette	Instructor in education	1,984.50
Henline, Ruth	Instructor in English	1,620.00
Hill, E. L.	Instructor in physical education	1,800.00
Cleveland, Ruth M.	Instructor in education	1,620.00
Koepke, Harold F.	Instructor in commerce	1,980.00
McDavitt, Neva	Instructor in nature study	1,903.50
Ogle, Alice R.	Instructor in art	1,620.00
Peters, Margaret K.	Instructor in commerce	1,741.50
Shea, Grace R.	Instructor in hygiene and nurse	1,620.00
Westhoff, Margaret	Instructor in music	1,620.00
Wingeier, Alma	Instructor in physical education	1,800.00
Holmes, M. J.	Emeritus	1,800.00
Colby, J. Rose	Emeritus	1,800.00
Westhoff, F. W.	Emeritus	1,670.00
Cavins, E. W.	Emeritus	1,600.00
Ela, Clarissa	Emeritus	1,500.00
Dillon, Jessie M.	Emeritus	1,500.00
Newell, A. C.	Emeritus	1,500.00
Dexheimer, Lora M.	Emeritus	1,410.00
Pringle, R. W.	Emeritus	1,410.00
Lee, Margaret E.	Emeritus	1,300.00

* Indicates head of department.

AFFILIATED SCHOOLS (I. S. N. U. Portion).

Name.	Position.	Salary.
Clark, Nancy A	Part time, Little Brick School.....	\$540.00
Watkins, Charles R	Part time, Towanda.....	540.00
Winegarner, Lela	Part time, Towanda.....	540.00
Poppen, Henry A	Part time, Towanda.....	540.00
Ebel, Alice	Part time, Towanda.....	540.00
Webster, Annie L	Part time, Towanda.....	315.00
Raffety, Almeda L	Part time, Twanda.....	290.00
Bergstrom, Rachel	Part time, Towanda.....	315.00
Harris, Vera	Part time, Towanda.....	315.00
Vance, Juanita	Part time, Towanda.....	540.00
Fristoe, Dewey	Part time, Houghton School.....	540.00
Fristoe, Lois A	Part time, Houghton School.....	315.00

STAFF OF LIBRARIANS (Paid from Salaries and Wages).

Name.	Position.	Salary.
Welch, Eleanor W	Librarian and associate professor.....	2,713.50
Guthrie, Clara L	Assistant librarian.....	1,530.00
Kelley, Edna L	Assistant librarian.....	1,080.00
Plotnicky, Gertrude	Assistant librarian.....	1,701.00
Pohle, Genevieve	Cataloger.....	1,125.00

ILLINOIS SOLDIERS' AND SAILORS' CHILDREN'S SCHOOL.

Faculty Paid by Welfare Department and here Reported as a Matter of Record.

Name.	Position.	Salary.
Goodwin, May	Instructor.....	\$1,980.00
Anderson, Grace F	Instructor.....	1,620.00
Bally, Winifred	Instructor (12 months).....	1,620.00
Bauer, Veda B	Instructor.....	1,620.00
Fetterly, Eunice	Instructor.....	1,530.00
Herbert, Henry O	Instructor (12 months).....	1,800.00
Pumphrey, Mabel A	Instructor.....	1,620.00
Shea, Josephine	Instructor.....	1,701.00
Spafford, Louise	Instructor.....	1,620.00
Tucker, Grace L	Instructor.....	1,620.00
White, Edson	Assistant (12 months).....	1,620.00
Kepner, Clara	Assistant.....	1,215.00
Knuppel, F. J	Assistant.....	1,539.00
Morris, Alta M	Assistant.....	1,215.00
Kelly, Mildred G	Assistant.....	1,215.00
Powell, Pauline	Assistant.....	1,296.00
Stillman, Dorothy O	Assistant.....	1,539.00
Honn, Max	Assistant (12 months).....	1,530.00
Hogan, William	Assistant (12 months).....	1,530.00

III. OTHER SCHOOL EMPLOYEES.

1. Mr. Ben Nelson, laborer on the grounds, was released July 1, but before leaving submitted his resignation. His difficulties were of a financial nature in bringing himself and the University into ill repute and agreement was reached for him to sever connections with the University following his signed resignation.

To take the place of Mr. Nelson we have been notified by the Department of Registration and Education that Mr. George Nolte of Cropsey, Illinois, has been sanctioned. Mr. Nolte started work Thursday, July 11, at the same salary rate that Mr. Nelson received, \$100 per month for 12 months.

2. Mrs. Gene Keltner, domestic in Fell Hall, asked for a leave of absence which was reported at the previous meeting of the Board. In her place we now have Mrs. Nell Karlock who has been working at \$60.00 per month

since June 10, under notification of the Department of Registration and Education.

3. I recommend the following employees, paid partly from the appropriation for salaries and wages and partly from the Revolving Fund. These are for twelve months unless otherwise noted:

Name.	Position.	Salary.
Fairchild, R. W.	President	\$6,750.00
Schroeder, H. H.	Dean (administration)	5,400.00
Carrington, J. W.	Director of training schools	4,800.00
Barton, O. Lillian	Dean of women	3,480.00
Linkins, R. H.	Dean of men	4,200.00
Bontrager, O. R.	Principal of affiliated children's school	3,000.00
Brenneman, Elsie J.	Registrar	2,700.00
Melrose, Ferne M.	Recorder	1,485.00
Marsh, R. D.	Business manager	3,240.00
Dodge, Flora P.	General faculty secretary	1,500.00
King, Dorothy W.	Secretary to the president	1,440.00
Clem, Ruth V.	Audit clerk	1,440.00
Boundy, Lottie V.	Stenographer (dean)	1,140.00
Meecker, Lorene A.	Stenographer (training school and appointment bureau)	1,320.00
Sluder, Edna B.	Secretary to dean of women	1,350.00
Stretch, K. Louise	Stenographer (registrar)	1,140.00
Roseman, Ferne A.	Telephone operator	1,140.00
Akin, Anna	Assistant cook (Fell Hall) 11 months	814.00
Barclay, Mamie	Domestic	888.00
Bayles, C. O.	Janitor	1,242.00
Bedinger, Nellie	Domestic	888.00
Byers, Lulu	Domestic	473.00
Calhoun, Alvin O.	Janitor	1,242.00
Commer, Inez	Domestic, 11 months	429.00
Downing, Emily	Domestic, 11 months	550.00
Dunn, Ollie	Laborer	1,200.00
Eggenberger, Delbert	Faculty assistant in science, 11 months	825.00
Francis, Melissa	Domestic, 11 months	814.00
Grimes, Frances	Assistant cook (Fell Hall)	1,080.00
Griswold, Grace	Faculty assistant in student life and orientation	480.00
Harris, Carter	Janitor	1,242.00
Hill, Charles	Fireman	1,242.00
Howell, Beulah	Domestic, 11 months	473.00
Karlock, Nell	Domestic, 11 months	660.00
Kniery, Simon	Fireman	1,242.00
Kiper, W. A.	Night watchman	1,188.00
Lawrence, John D.	Janitor	1,242.00
Mead, Herman	Engineer	1,826.00
Mercier, Charles	Farmer	1,512.00
Miller, Henry	Laborer	1,242.00
Moore, J. A.	Janitor	1,242.00
Nolte, George	Laborer	1,200.00
Janick, Frank	Laborer	1,200.00
Ramseyer, Albert	Laborer	1,200.00
Rein, Carl	Caretaker of grounds	2,052.00
Rice, W. A.	Head janitor	1,728.00
Schmalz, Otto	Laborer	1,200.00
Staker, Anna P.	Faculty assistant to school physician	1,200.00
Thompson, Emmett	Janitor	1,242.00
Foltz, Marion	Laborer	1,200.00
Upperman, Elzy	Janitor	1,242.00
Wardell, Elizabeth	Domestic, 11 months	429.00
White, William	Faculty assistant in print shop	1,440.00
Zook, Elmer	Janitor	1,242.00
FROM REPAIRS AND EQUIPMENT FUND.		
Lowe, T. J.	Utility man	1,350.00
FROM REVOLVING FUND.		
Extra help		1,000.00
Student help		15,000.00

IV. THE ORGANIZATION. No report.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. A great need in this school at the present time is for rewiring of the Main Building and the Library, the provision of fire escapes on the library

and the elimination of fire hazards in buildings as designated by the State Fire Marshal's office in 1929, again in 1932 and lastly on May 31, 1935. The Governor approved \$18,500 to come out of the \$30,000 contingent fund of this school for the last biennium, but the sanction came at such a late date that it was impossible to draw plans and secure bids before July 1 and consequently the sanction and the funds have both lapsed.

It now appears improbable that there will be any sanction for contingent funds since it is understood that the Governor has vetoed the contingent amounts for the various schools for this biennium. Something must be done to meet this emergency but we do not have funds at our disposal from standard accounts as restricted in the appropriations provided for the next two years. Therefore \$18,500.00 is requested from the fund of \$1,000,000.00 set aside for "permanent improvements, land, buildings, equipment and betterments."

2. Considerable work in the way of repairs, remodeling, painting, etc., where the item is largely labor of emergency relief nature, is being carried on throughout the campus. The details of this work will be reported at the next meeting of the Board or such time as the various projects are completed.

3. It is hoped work may start immediately on the completion of the greenhouses for which an appropriation of \$15,000.00 is now available.

VII. AUXILIARY ENTERPRISES.

I am pleased to submit the following reports for the various auxiliary enterprises of the Illinois State Normal University.

REPORT OF BOOKSTORE

Year ending June 30, 1935

Receipts		\$16,305.91
Expenditures—		
Administration	1,421.05	
Books	12,429.23	
	<hr/>	
	13,850.28	
Receipts over expenditures.....	2,455.63	
	<hr/>	
	\$16,305.91	\$16,305.91

REPORT OF FELL HALL

Year ending June 30, 1935

Receipts		\$28,305.04
Expenditures—		
Administration	1,935.05	
Salaries and wages.....	6,337.32	
Food	12,493.44	
Household supplies	874.23	
Heat	2,095.00	
Water and gas.....	825.00	
Light and power.....	1,590.00	
	<hr/>	
	26,150.04	
Receipts over expenditures.....	2,155.00	
	<hr/>	
	\$28,305.04	\$28,305.04

REPORT OF FARM

Year ending June 30, 1935

Receipts		\$1,180.12
Credit—Milk for Fell Hall.....		630.00
Credit—Use of truck.....		302.45
Credit—Use of team.....		200.00
Expenditures—		
Salaries and wages.....	\$2,636.20	
Stock food	874.47	
Operation	434.10	
Repairs and equipment.....	339.80	
Motor expense	302.45	
Expenditures		2,274.45
	<hr/>	
	\$4,587.02	\$4,587.02

REPORT OF REVOLVING FUND

Year ending June 30, 1935

Balance from previous year.....		\$12,906.48
Total Receipts		81,645.24
Expenditures for Fell Hall, farm, bookstore—		
Salaries and wages.....	\$9,748.03	
Office expense		
Travel		
Operation	13,641.30	
Repairs and equipment.....	6,691.14	
	\$30,080.47	
Expenditures for other purposes—		
Salaries and wages.....	\$41,576.22	
Office expense	61.35	
Travel	1,824.00	
Operation	309.22	
Repairs and equipment.....	9,369.59	
	\$53,140.38	
Grand total	\$83,220.85	
Unpaid bills holding	3,569.00	
Contracts and orders.....	1,809.00	
Free balance	5,952.87	
	\$94,551.72	\$94,551.72

VIII. STUDENT LIFE.

1. Employment Through Government Aid:

Last year approximately 250 students were aided through Federal funds. Unofficial reports indicate that this will again be available for next year but to date nothing of an official nature has been announced. We have plans for taking care of this situation and the moment that it is announced, since we can make excellent use of the help in addition to the value that comes to the student.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action is requested on the following items in this report:

1. Sanction of awarding of degrees and granting of diplomas to persons completing requirements for graduation at the close of the Spring Quarter, June 13, 1935, as listed.
2. Acceptance of resignations of Miss Armstrong, Miss King, Miss Rees and Mrs. Snedaker.
3. Granting of leave of absence to Miss Spafford.
4. Approval of the addition of the Maple Grove School to the affiliated school group for student teaching.
5. Approval of the employment of Mr. Holmes, Miss Burris, Miss Romanus, Miss Buell, Miss Cleary and Miss Kerr as members of the 1935 Summer Session staff at salaries indicated.
6. Approval of the appointment of Dr. Gray, Dr. Hibler, Dr. Stombaugh, Miss Wiggins, Miss Rice, and Miss Boehljo to positions for next year at salaries indicated.
7. Approval of the appointment of Miss Knudson as acting head of the Music Department.
8. Approval of the change in the head of Speech Department as indicated and recommended.
9. Employment of the persons listed on the teaching staff for various positions at salaries indicated.
10. Acceptance of the resignation of Ben Nelson as laborer.
11. Approval of the appointment of George Nolte to take place of Mr. Nelson.
12. Approval of the appointment of Mrs. Nell Karlock as a domestic in Fell Hall to take the place of Mrs. Gene Keltner on leave of absence.
13. Approval of the appointment of persons listed under "other employees."
14. Recommendation that \$18,500.00 be approved for use for elimination of fire hazards, this amount to come from the \$1,000,000.00 for "permanent improvements, land, buildings, equipment and betterments."

Respectfully submitted,

R. W. FAIRCHILD, *President.*

It was moved by Mr. Dill, seconded by Mr. Alschuler, and carried that the report be approved subject to conditions stated in above reports.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman, Secretary and Members of the State Normal School Board:

Ladies and Gentlemen: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS.

1. Attendance—Spring Quarter, 1934-35:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Post graduate	2	6	8	5
Seniors	39	30	69	75
Juniors	67	60	127	97
Sophomores	90	162	252	329
Freshmen	155	217	372	298
Total	353	475	828	804
b. High school	64	81	145	161
Total in residence above eighth grade	417	556	973	965
c. Non-residents				
d. Elementary grades	131	133	264	249
Grand total of all students and pupils	548	689	1,237	1,214

2. Attendance—Year 1934-35:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Summer Term, 1934 (6 weeks)	196	435	631	578
Regular School Year—Sept. 8, 1934 to June 3, 1935:				
Post graduate	2	8	10	5
Seniors	43	35	78	82
Juniors	74	73	147	115
Sophomores	98	181	279	374
Freshmen	208	244	452	387
Total	425	541	966	963
Total	621	976	1,597	1,541
b. High school	68	83	151	167
c. Non-residents				
d. Elementary grades	135	145	280	257
Total for twelve months ending June 3, 1935	824	1,204	2,028	1,965
Counted twice (college only)	53	95	148	185
Grand total of all students and pupils	771	1,109	1,880	1,780

3. Per capita cost of instruction for year July 1, 1934, to June 30, 1935:

COLLEGE STUDENTS ONLY.

Term.	Year.	Enrollment.	Equivalent for 36 weeks.
Summer.....	1934	631	105 1/6
Fall Quarter.....	1934	887	295 $\frac{2}{3}$
Winter Quarter.....	1934-1935	863	287 $\frac{1}{3}$
Spring Quarter.....	1935	828	276
		3,209	964 1/6

COLLEGE AND HIGH SCHOOL STUDENTS.

Term.	Year.	Enrollment.	Equivalent for 36 weeks.
Summer.....	1934	631	105 1/6
Fall Quarter.....	1934	1,034	344 $\frac{2}{3}$
Winter Quarter.....	1934-1935	1,012	337 $\frac{1}{3}$
Spring Quarter.....	1935	973	324 $\frac{1}{3}$
		3,650	1,111 $\frac{1}{2}$

EXPENDITURES FOR 1934-1935

Expenditures from State appropriations for year July 1, 1934, to June 30, 1935	\$259,496.87
Expenditures from Revolving Fund for year July 1, 1934, to June 30, 1935	24,490.69
Total expenditures for fiscal year.....	\$283,987.56

PER CAPITA COSTS, 1934-1935

College students only.....	\$294.54
College and high school students.....	255.50

I. STUDENTS.

2. Summer School Enrollment:

Enrollment for the eight week summer term of 1935 totals 727, an increase of 96 over the 1934 enrollment of 631, and an increase of 149 over the 1933 enrollment of 578. These are summer enrollment gains of 9.17 per cent in 1934 and 15.21 per cent in 1935.

3. Graduates:

The following students completed the requirements for graduation on June 3, 1935:

1. a. Degree, Bachelor of Education:

Name.	Major-minor subject.	Home address.
1. Phillis Glendola Adkins.....	Home economics-English.....	Charleston
2. Eugene Bradley Armer, Jr.....	Chemistry-physics.....	Mattoon
3. William Byron Bails.....	Physics-mathematics, chemistry.....	Charleston
4. William Loren Barnett.....	Mathematics-physics.....	Enfield
5. Virena Mercedes Bennett.....	History-English.....	Charleston
6. Margaret Hester Brandon.....	English-Latin, social science.....	Owaneco
7. Golda Leoma Breen.....	English-music.....	Charleston
8. Orval Elmer Brubaker.....	Industrial arts-history.....	Charleston
9. Lealyn Burr Clapp.....	Physics-chemistry.....	Paris
10. Harold Fred Cottingham.....	History-geography.....	Charleston
11. Lushion Wayne Cox.....	Industrial arts-mathematics.....	Charleston
12. Joseph Harold Diel.....	Mathematics-physics.....	Noble
13. Lee Edward Dulgarr.....	Mathematics-history, physics.....	Rose Hill
14. Muriel Jeanette Edwards.....	History-Mathematics.....	Mattoon
15. Florence May Faris.....	Art-zoology.....	Charleston
16. Florence Beulah Field.....	Home economics.....	Charleston
17. Margaret Lee Fleenor.....	English-geography, history.....	Gays

Name.	Major-minor subject.	Home address.
18. Kathleen Lenore Forcum	English-history	Charleston
19. Scott Alfonso Funkhouser	Mathematics-history	Paris
20. John William Gilum	Chemistry-physics	Charleston
21. Alice Eleanor Groff	Home economics	Lawrenceville
22. Ralph Caswall Haddock	Industrial arts-history	Casey
23. Harry Glenn Hall	History-English	Tuscola
24. Evelyn Hallowell	English-mathematics	Charleston
25. William Sylvester Hardy	Industrial arts-history	Hoopeston
26. George William Henry	Physics-mathematics	Charleston
27. Olive Irene Holsapple	Elementary education, English-History	Toledo
28. Edgar Arthur Jenkins, Jr.	Industrial arts-mathematics	Highland Park
29. Charles Leplie Kanatzar	Zoology-chemistry	St. Elmo
30. Mildred Marie Brown Kedley	Social science-English	Charleston
31. Mary Katherine Love	Home economics	Edwardsville
32. James Stanley McIntosh	English-chemistry	Charleston
33. Louise Gray McNutt	English-History	Charleston
34. Josephine Mary Novotny	Mathematics-English	Chicago
35. Parmer Owen Reed	Biological science-history, geography	Louisville
36. Harry Ackman Rice	Industrial arts-history	Lawrenceville
37. Jeanette Rosene	English-French, history	Chicago
38. Gerald Allan Royer	English-History, music	Morris
39. Harry Frederick Sockler	History-physical education	Marshall
40. Robert Lenard Spillman	History-English	Mattoon
41. William Carlton Steagall	Geography-history	Cowden
42. Herbert C. Van Deventer	Social science-mathematics	Rardin
43. Rose Lea Verbeau	English-history	Chicago
44. Glen Dale Walker	History-geography, zoology	Charleston
45. Hazel Marie Barnett Weakly	History-English	Charleston
46. Eva Marie Weber	English-German, zoology, history	Strasburg
47. John Woodfall Wyeth	Social science-English, biology	Charleston

	Men.	Women.	Total.
Total receiving degree	27	20	47

2. a. Junior College Diploma:

1. Martha Mildred Ames	Mattoon
2. Katherine Anderson	Flora
3. Eloise Austin	Pana
4. Mary Martha Baker	Paris
5. Annette Blomquist	Neoga
6. Edna May Broyles	Olney
7. Carl Rich Clapp	Vincennes, Indiana
8. Clarice Donna Cornell	Cisco
9. Norma Ruth Cox	Bridgeport
10. Louise Georgiana English	Paris
11. Dorothy Isabella Fleming	Danville
12. Martha Frances Ford	Lawrenceville
13. Maxine Leo Ford	Flat Rock
14. Mildred Lee Freeland	Catlin
15. Ruea Pearl French	Wheeler
16. Mary Crystal Funkhouser	Paris
17. Bonnie Clarice Gher	Allendale
18. Grace Anna Gould	Lawrenceville
19. Harriet Bernice Hawkins	Charleston
20. Virginia Edith Hillier	Chicago
21. Jean Farris Ikemire	Louisville
22. James Harold Jones	Iola
23. Herschel Guy Kincaid	Louisville
24. Ada Elaine Kirk	Sullivan
25. Jessie Leona Lacey	Casey
26. Neva Lucile Leigh	Albion
27. Freida Pearl Logan	Arcola
28. Viola Magdalene Maronto	Decatur
29. Sadie Marie McClain	Brownstown
30. Frances Virginia Morrison	Villa Grove
31. Robert Nathan Myers	Charleston
32. Winifred Weiland Nolan	Martinsville
33. Zula Doris Paddick	Claremont
34. Mendolyn Marilyn Schwarm	Taylorville
35. Melissa Hortense Shields	Arcola
36. Forest Hugh Shoulders	Birds
37. Rosemary Ellen Smith	Arthur
38. Dorothy Aline Stark	Paris
39. Helen Elizabeth Swanson	Geneseo
40. Marjorie Mae Walls	Brocton

41.	Lorraine Ellen Wax	Indianola
42.	Forrest Erlene Weber	Paris
43.	Elva Josephine Weger	Flat Rock
44.	Ellen Irene Whitacre	Janesville
45.	Juna Rebecca Willms	Brownstown
46.	Aileen Wood	Tuscola
47.	Marian Wozencraft	Glen Ellyn

	Men.	Women.	Total.
Total receiving the Junior College diploma	6	41	47
Total receiving degree or Junior College diploma	33	61	94

II. FACULTY.

1. Resignations are presented as follows:

- a. Ruth Major, supervisor of music in the training schools, in order to marry.
- b. Wilhelmina E. Jacobson, head, Department of Home Economics.

2. Requests for leave of absence for study without pay are presented as follows:

- a. Eugene M. Waffle, instructor in English, on leave of absence 1934-35 for study at the George Peabody College for Teachers, requests continuance of leave for 1935-36 in order to complete the requirements for the Doctor of Philosophy degree at the same institution. Mr. Waffle has been granted a faculty resident scholarship for 1934-35.
- b. Hobart F. Heller, Dean of Men and Assistant Professor of Mathematics, for leave of absence beginning September 23, 1935, until the middle of the school year 1935-36, in order to complete the residence requirements of the Doctor of Philosophy degree at Teachers College, Columbia University. Dean Heller will serve during the first three weeks of September, covering the housing, registration and orientation period of the student body.

3. New appointments to the faculty for 1935-36 are presented as follows:

- a. Margaret B. Donley, B. S., Kansas State Teachers College, Emporia, 1927; A. M., Teachers College, Columbia University, 1932, as first grade critic teacher vice Anna H. Morse, voluntarily retired, at a salary of \$2,250 for nine months. Miss Donley has served as first grade critic teacher for the last seven years in the State Teachers College at Platteville, Wisconsin, and has had seven years additional teaching experience.
- b. Emily V. Baker, B. Ed., Illinois State Normal University, 1929; A. M. George Peabody College for Teachers, 1931, as sixth grade critic teacher vice Gilberta Coffman, voluntarily resigned, at a salary of \$1,800 for nine months. Miss Baker has served as fifth and sixth grade critic in the State Teachers College at Valley City, North Dakota, for the last five years, and has thirteen years of additional teaching experience, including four years as fifth-sixth grade critic at the Soldiers and Sailors Children's School connected with the Illinois State Normal University in 1926-30.
- c. Paris J. Van Horn, B. S., Indiana State Teachers College, Terre Haute, 1931; M. S., Indiana University (August) 1935, as athletic director and science teacher in Teachers College High School, vice Ernest Pricco, part-time instructor, resigned, at a salary of \$1,800 for nine months. Mr. Van Horn is rated as an outstanding basketball coach in eastern Illinois, and comes to us from five years service at Brocton High School. He has previously taught at Farmer City and at Greenup.
- d. Earl S. Dickerson, B. S., Indiana State Teachers College, Terre Haute, 1930; M. S., University of Illinois, 1934, as Instructor in Shorthand and Typing in Teachers College High School at a salary of \$1,800 for nine months. Mr. Dickerson has been the

commercial teacher in the Marshall Township High School for the past two years, in the Casey Township High School for three years previously, and has had seven additional years of teaching experience.

- e. Roberta A. Poos, B. Ed., Illinois State Normal University, 1928; A. M., University of Illinois (August) 1935, as Instructor in English and Speech in Teachers College High School, vice Ruth Wilkin, resigned, at a salary of \$1,890 for nine months. Miss Poos has completed seven years as instructor in English and Speech in the Wood River-Alton Township High School, and has an unusually successful record in speech work.
 - f. Earland Ritchie, B. S., Ball State Teachers College, 1925; A. M., Teachers College, Columbia University, 1926; Ph. D., Indiana University, 1931, as substitute Instructor in Physics, vice Ora L. Railsback on leave, at salary of \$2,025 for nine months. Dr. Ritchie has been a part-time Instructor in Physics at the Ball State Teachers College, at Indiana State Teachers College, Terre Haute, at Doane College, and has had ten years additional grade and high school teaching experience.
 - g. William M. Gersbacher, B. Ed., Southern Illinois State Normal University, 1926; A. M., 1928; Ph. D., University of Illinois, 1932, as substitute Instructor in Zoology, vice Charles S. Spooner on leave, at a salary of \$2,025 for nine months. Dr. Gersbacher has been an instructor in Zoology in the State teachers colleges at Carbondale, at Macomb, and at River Falls, Wisconsin; in the Junior College at Portales, New Mexico, and is on the present summer school faculty at Macomb.
 - h. Florence Litchfield, B. A., 1930; M. A., 1931; Ph. D., University of Minnesota, 1935, as substitute Instructor in English for Eugene M. Waffle on leave, at a salary of \$1,890 for nine months. Dr. Litchfield has been the substitute instructor for Mr. Waffle during 1934-35, and is recommended to continue that service by the head of the English department.
 - i. Clara Attebery, B. S., University of Illinois, 1914; A. M., Teachers College, Columbia University, 1929, as substitute instructor in Foods left vacant by Eva P. Mintle, voluntarily resigned, at a salary of \$1,890 for nine months. Miss Attebery has rendered excellent service during 1934-35 as Miss Mintle's substitute, but a re-alignment of courses in foods and clothing due to the new incoming head of the department of Home Economics, keeps this position a temporary appointment for 1935-36.
 - j. Lloyd F. Sunderman, B. Mus., McPhail College of Music (Minneapolis), 1928; A. B., Western Union College, 1933; M. Mus., Syracuse University, 1934; residence and course requirements for Ph. D. completed, University of Minnesota, as Acting Head, Department of Music, at a salary of \$2,430 for nine months. Mr. Sunderman has been Instructor and Critic Teacher in Music at the University of Minnesota for the last two years, is now teaching in the summer school of the State Teachers College at Bemidji, Minnesota, and has had five additional years of teaching experience.
4. Faculty members on leave of absence for study during 1934-35, expect to return as follows:
- a. Lawrence F. Ashley, as Head, Department of Industrial Arts, from Ohio State University, after completing the residence requirement for the Ph. D. degree.
 - b. Wayne P. Hughes, Instructor in Industrial Arts, from Teachers College, Columbia University, after completing requirements for the A. M. degree.
 - c. Gertrude Hendrix, Instructor in Mathematics, Teachers College High School, from the University of Illinois, after completing requirements from the A. M. degree in Mathematics.
 - d. Edith Levake, Eighth Grade Critic, from the University of Southern California, after completing requirements for the A. M. degree.

- e. Beth Kassabaum, Instructor in Penmanship, from the State Teachers College, Eau Claire, Wisconsin, after completing requirements for the B. S. degree.
- f. Myrtle J. Arnold, Fourth Grade Critic, from the George Peabody College for Teachers, after completing requirements for the A. M. degree.
- g. Alice McKinney, Supervisor of Art, from Teachers College, Columbia University, after completing requirements for the A. M. degree.
- h. Ethel I. Hanson, Instructor in Music, from the University of Wisconsin, after completing requirements for the A. M. degree.

Degree requirements met during the current year are as follows:

- i. Harry R. Jackson, A. M., Indiana University, in Industrial Arts, in January, 1935.
- j. Richard W. Weckel, M. Mus., Illinois Wesleyan University, in Applied Music (violin), in June, 1935.
- k. Walter M. Scruggs, M. S., University of Illinois, in Zoology, at the end of the present summer school, August, 1935.

No recommendations are being made at present for the following positions:

- a. Head of Home Economics, vice Wilhelmina E. Jacobson, resigned.
- b. Substitute assistant librarian, vice May Smith, on leave 1935-36.
- c. Assistant librarian, vice Hazel Hicks, resigned.
- d. Substitute Instructor in Mathematics, vice Hobart F. Heller, on leave first half year, 1935-36.

6. Personnel and Salary Schedule, 1935-36:

FACULTY PAYROLL—36 WEEKS—1935-36.

(H) Indicates Head of Department.

Name and department.	Classification.	Salary 36 weeks.
Art:		
Maude L. Chambers, Ph. D. (H).....	Assistant professor.....	\$2,700.00
Nelle F. Cooke, M. S.....	Instructor.....	1,800.00
Biological Sciences:		
Ernest L. Stover, Ph. D. (H).....	Professor.....	3,150.00
Hiram F. Thut, Ph. D.....	Assistant professor.....	2,250.00
Charles S. Spooner, A. M.....	Associate professor.....	On leave
W. M. Gersbacher, Ph. D.....	(Substitute).....	(See R. F. below)
Harold M. Cavins, M. S.....	Instructor.....	2,340.00
Walter F. Scruggs, M. S.....	Instructor.....	2,160.00
Education:		
Emma Reinhardt, Ph. D. (H).....	Professor.....	3,060.00
Jay B. MacGregor, Ph. D.....	Assistant professor.....	2,520.00
Wesley C. Eastman, Ph. D.....	Assistant professor.....	2,475.00
Paul W. Sloan, Ph. D.....	Assistant professor.....	2,250.00
Harry L. Metter, Ph. D.....	Assistant professor.....	2,250.00
Frank A. Beu, A. M.....	Associate professor and dean of college.....	3,150.00
English:		
Isabel McKinney, A. M. (H).....	Professor.....	3,240.00
Howard DeF. Widger, A. M.....	Professor.....	3,240.00
Robert A. Shiley, A. M.....	Instructor.....	2,160.00
Franklyn L. Andrews, A. M.....	Associate professor.....	2,520.00
Quincy G. Burris, Ph. D.....	Assistant professor.....	2,250.00
J. Glenn Ross, Ph. D.....	Assistant professor.....	2,250.00
Winnie Davis Neely, A. M.....	Instructor.....	1,890.00
Eugene M. Waffle, A. M.....	Instructor.....	On leave
Florence Litchfield, Ph. D.....	(Substitute).....	1,890.00
Foreign Language:		
Kevin J. Guinagh, Ph. D. (H).....	Associate professor.....	2,700.00
Annabel Johnson, A. M.....	Instructor.....	2,340.00
Elizabeth E. Michael, A. M.....	Instructor.....	1,800.00
Geography:		
Annie L. Weller, S. B. (H).....	Professor.....	3,150.00
Ruby M. Harris, S. M.....	Assistant professor.....	2,430.00

FACULTY PAYROLL—36 WEEKS—1935-36—Concluded.

Name and department.	Classification.	Salary 36 weeks.
Home Economics:		
(To be supplied), Ph. D. (H).....	Assistant professor.....	\$2,520.00
Clara Attebery, A. M.....	Instructor.....	1,890.00
Industrial Arts:		
Lawrence F. Ashley, A. M. (H).....	Professor.....	3,240.00
Russell H. Landis, M. S.....	Assistant professor.....	2,160.00
Wayne P. Hughes, A. M.....	Instructor.....	2,250.00
Harry R. Jackson, A. M.....	Instructor.....	2,025.00
Library:		
Mary J. Booth, A. B., B. L. S. (H).....	Librarian.....	2,520.00
Harriet Love, A. B., M. S. in L. S.....	Assistant librarian.....	1,530.00
Annabel Thomson, B. Ed., B. S. in L. S.....	Assistant librarian.....	1,440.00
May Smith, B. S.....	Assistant librarian.....	On leave
.....	(Substitute).....	(See R. F. below)
.....	(Substitute).....	(See R. F. below)
Mathematics:		
Edson H. Taylor, Ph. D. (H).....	Professor.....	4,050.00
Fiske Allen, A. M.....	Professor.....	3,240.00
Hobart F. Heller, A. M.....	Assistant professor and dean of men.....	2,520.00
Ruth Hostetler, S. B.....	Instructor.....	On leave
Gertrude Hendrix, A. M., M. S.....	Instructor.....	2,340.00
Music:		
Lloyd F. Sunderman, M. Mus. (H).....	Assistant professor.....	2,430.00
Friederich Koch.....	Associate professor.....	2,970.00
Richard W. Weckel, M. Mus.....	Instructor.....	2,025.00
Physical Education:		
Charles P. Lantz, B. S. (H).....	Associate professor.....	2,790.00
Winfield S. Angus, M. S.....	Instructor.....	2,025.00
Florence McAfee, A. M (H).....	Assistant professor.....	2,340.00
Mabel Hupprich, M. S.....	Instructor.....	1,800.00
Physical Sciences:		
Harris E. Phipps, Ph. D. (H).....	Associate professor.....	2,700.00
Albert B. Crowe, A. M.....	Associate professor.....	2,970.00
Ora L. Railsback, A. M.....	Associate professor.....	On leave
Earland Ritchie, Ph. D.....	(Substitute).....	(See R. F. below)
Frank L. Verwiebe, Ph. D.....	Instructor.....	2,250.00
Social Sciences:		
Simeon E. Thomas, A. M. (H).....	Professor.....	3,330.00
Charles H. Coleman, Ph. D.....	Associate professor.....	2,610.00
Glenn H. Seymour, Ph. D.....	Associate professor.....	2,610.00
Donald R. Alter, Ph. D.....	Assistant professor.....	2,250.00
Training Schools:		
Walter W. Cook, Ph. D.....	Director of teacher training and placement bureau.....	3,150.00
Teachers' College High School:		
Donald A. Rothschild, Ph. D.....	Assistant professor and principal.....	2,700.00
Edith Ragan, English.....	Assistant professor.....	2,592.00
Lena Ellington, A. M., History.....	Instructor.....	2,340.00
Ruth Carman, A. M., Latin.....	Instructor.....	2,340.00
Ica Marks, M. S., Biology.....	Instructor.....	1,800.00
Roberta A. Poos, A. M., English.....	Instructor.....	1,890.00
Paris J. Van Horn, M. S., Coach.....	Instructor.....	1,800.00
Earl S. Dickerson, M. S.....	Commerce instructor.....	1,800.00
Teachers College Elementary School:		
Edith P. Levake, A. M., 8th grade.....	Instructor.....	(See R. F. below)
Leah Stevens, S. M., 7th grade.....	Instructor.....	(See R. F. below)
Emily V. Baker, A. M., 6th grade.....	Instructor.....	1,800.00
Bernice Bankson, A. M., 5th grade.....	Instructor.....	1,800.00
Myrtle J. Arnold, A. M., 4th grade.....	Instructor.....	(See R. F. below)
Nannilee Saunders, A. M., 3rd grade.....	Instructor.....	1,800.00
Grace Geddes, 2nd grade.....	Assistant professor.....	2,592.00
Margaret Donley, A. M., 1st grade.....	Instructor.....	2,250.00
Ethel I. Hanson, M. S., Music.....	Instructor.....	1,890.00
Rose Zeller, A. M., Geography.....	Instructor.....	2,160.00
Ralph W. Cordier, Ph. D., History.....	Assistant professor.....	2,250.00
Alice McKinney, A. M., Art.....	Instructor.....	1,800.00
Beth Kassabaum, B. S., Penmanship.....	Instructor.....	1,800.00
Total.....		\$169,344.00

PAYABLE FROM THE NORMAL SCHOOL REVOLVING FUND.

W. M. Gersbacher, Ph. D.....	Substitute.....	\$2,025.00
Earland Ritchie, Ph. D.....	Substitute.....	2,025.00
Myrtle J. Arnold, A. M., 4th grade.....	Instructor.....	1,980.00
Leah Stevens, S. M., 7th grade.....	Instructor.....	2,340.00
Edith P. Levake, A. M., 8th grade.....	Instructor.....	2,340.00
(.....) To be selected.....	Assistant librarian.....	1,530.00
(.....) To be selected.....	Assistant librarian.....	1,350.00
Rural critic teachers.....		1,800.00
Total.....		\$15,390.00

III. OTHER SCHOOL EMPLOYEES.

1. Camille F. Monier is recommended as superintendent of grounds, vice Forrest Boucher resigned, at the same salary of \$1,800 for twelve months, effective May 20, 1935. The Civil Service Commission gave authority to employ because of no person on the eligibility list in the above classification.

2. Staff members and employees are recommended for the fiscal year 1935-36 as follows, payable from the appropriation for salary and wages:

ADMINISTRATION.

Name.	Title.	Salary.
Robert G. Buzzard, Ph. D.....	President.....	\$6,750.00
Raymond R. Gregg, A. M.....	Business manager.....	3,000.00
Blanche Thomas.....	Registrar.....	2,610.00
Lola A. Eberly, A. B.....	Secretary to president.....	1,350.00
Anita R. Field.....	Secretary to business manager.....	1,200.00
Clara E. Willson.....	Secretary to placement bureau.....	1,200.00
Lucile M. Schaudt, A. B.....	Secretary to dean and registrar.....	1,200.00
Mary Thompson, R. N.....	School nurse (11 months).....	1,200.00
Ellen A. Ford, A. M.....	Dean Emerita.....	1,800.00

JANITORIAL SERVICE.

Granvil Schafer.....	Head janitor.....	\$1,800.00
Fred Strodtbeck.....	Laborer.....	1,200.00
Charles Baird.....	Laborer.....	1,200.00
John Harlan.....	Laborer.....	1,200.00
J. Elmer Neal.....	Janitor.....	1,200.00
I. Newton Walker.....	Janitor.....	1,200.00
Frank J. Wood.....	Laborer.....	1,215.00
Samuel Merker.....	Laborer.....	1,200.00
Mrs. Rilla Lanman.....	Laborer (11½ months).....	1,150.00

GROUNDS SERVICE.

Camille F. Monier.....	Superintendent of grounds.....	\$1,800.00
Frank Gwin.....	Laborer.....	1,200.00
Oscar N. Rains.....	Laborer.....	1,200.00
Harry L. White.....	Laborer.....	1,215.00

HEATING PLANT SERVICE.

Edson Clodfelter.....	Engineer.....	\$2,160.00
Levi Stirewalt.....	Fireman.....	1,200.00
John Livingston.....	Fireman.....	1,296.00
Ben Meyer.....	Laborer.....	1,200.00
Charles McKee.....	Laborer.....	1,200.00
Total.....		\$44,146.00

DORMITORY SERVICE.

Payable from the Normal School Revolving Fund—11 Months.

Name.	Title.	Salary.
Nathile McKay, A. M.....	Head of Pemberton Hall and Dean of Women	\$1,925.00
Mary Baker.....	Domestic.....	385.00
Margaret Brown.....	Assistant cook.....	550.00
Mary E. Lundy.....	Cook.....	825.00
Gertrude C. Phipps.....	Domestic.....	385.00
Student help.....		1,200.00
Total.....		\$5,270.00

COLLEGE TEXT-BOOK LIBRARY SERVICE.

Payable from the Normal School Revolving Fund—12 Months.

Name.	Title.	Salary.
(To be supplied).....	Manager.....	\$1,500.00
Student help.....		450.00
Total.....		\$1,950.00

ADDITIONAL SERVICES, IF NEEDED

Payable from the Normal School Revolving Fund—12 months

College Athletic Coach.....	\$2,025
Student help, various departments.....	5,000
Lectures, commencement, etc.....	500
Total	\$7,525

SUMMARY BUDGET, 1934-35

Payable from appropriation for salaries and wages

Regular 36-week faculty payroll.....	\$169,344.00	
Regular 12-months payroll.....	44,146.00	
July half 1935 summer school.....	16,701.25	
June half 1936 summer school.....	11,500.00	
	\$241,691.25	\$241,692.00
Available from appropriation for salaries and wages.....		\$241,675.00
Payable from Normal School Revolving Funds, 1935-36, to balance budget of salaries and wages.....		15,390.00

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

Section 3 of Senate Bill 567, 59th General Assembly, *as amended*, appropriates "to the Department of Registration and Education the sum of one million dollars (\$1,000,000) or so much thereof as may be necessary for permanent improvements, land, buildings, equipment and betterments for the State teachers colleges and normal universities at such of the colleges and universities as may be selected by the Department of Registration and Education with the consent of the Governor, and which by cooperative agreements with Federal agencies all or part of the cost of such improvements may be paid from Federal funds."

1. Request is hereby made to the State Normal School Board of the Department of Registration and Education that action be taken to secure the allotment to the Eastern Illinois State Teachers College:

(a) For remodeling, wiring, and equipping Main Building, dormitory and Training School..... \$40,520,
as requested in the budget presented to the State Normal School Board, and

(b) For buildings needed as follows:

(1) Physical education ...} \$350,000 as 55% of total cost.
(2) Science education ...}

It is necessary that the consent of the Governor to this allotment be secured so that (a) repair work may go on during vacation and so that (b) request may be made to the Federal government for a grant of 45 per cent of the total cost of the buildings.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the State Normal School Board is requested on the following items:

1. List of graduates for June 3, 1935.
2. Resignations of Ruth Major and Wilhelmina E. Jacobson.
3. Leaves of absence for study without pay for Eugene M. Waffle and Hobart F. Heller.
4. Appointments to the faculty under conditions and salary stated in this report of Margaret Donley, Emily V. Baker, Paris J. Van Horn, Earl S. Dickerson, Roberta A. Poos, Earland Ritchie, William M. Gersbacher, Florence Litchfield, Clara Attebery, and Lloyd F. Sunderman.
5. List of faculty for 36 weeks at the salaries and ranks stated.
6. List of staff and employees at the salaries and ranks stated.
7. Employment of athletic coach if conditions necessitate.
8. Allotment of \$40,520 for extraordinary repairs and \$550,000 for physical education and science buildings and equipment.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

Dr. Buzzard presented his report on Eastern Illinois State Teachers College. Mr. Dill moved that this report, including column 5 of a supplementary sheet, be approved, subject to conditions stated in previous reports. Motion seconded by Dr. Sunderman and carried.

SOUTHERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Spring Term, 1935.

	Men.	Women.	Total.	Total one year ago.
a. College:				
Seniors.....	87	82	169	172
Juniors.....	133	81	214	185
Sophomores.....	197	181	378	490
Freshmen.....	310	292	602	442
Total.....	727	636	1,363	1,289
Additional College Students in Attendance, Mid-Spring Term, 1935:				
Seniors.....	15	14	29	36
Juniors.....	53	49	102	88
Sophomores.....	36	55	91	92
Freshmen.....	14	18	32	47
Total.....	118	136	254	263
Total number of college students in spring and mid-spring terms, 1935.....			1,617	1,552
b. University High School, Spring and Mid-Spring Terms, 1935.....			74	85
c. Carterville Community High School.....			255	265
d. Practice schools.....			680	765
Total.....			1,009	1,115
Grand total.....			2,626	2,667

Our Summer Term opened Monday, June 10. We have 1,161 men and women enrolled in college classes, an increase of 185 over the enrollment of the summer session last year.

2. Graduates, June 7, 1935.

BACHELOR OF EDUCATION DEGREE.

Students.	Town.	County.
Loren G. Anderson (history-mathematics).....	Pinckneyville.....	Perry
Edgar Lowell Bain (history-geography).....	Carbondale.....	Jackson
L. Allene Barger (music-geography).....	Golconda.....	Pope
Everett L. Barrett (geography-industrial arts).....	Carbondale.....	Jackson
Harry E. Bauder (history-geography).....	Dix.....	Marion
Marie Tanner Bauman (history-English).....	Herrin.....	Williamson
Louis B. Bertoni (mathematics-physics).....	Buckner.....	Franklin
Robert Paul Brimm (chemistry-mathematics).....	Creal Springs.....	Williamson
Amy Lewis Campbell (French-English).....	Carbondale.....	Jackson
Robert Avery Chamness (mathematics-physics).....	Marion.....	Williamson
Emery Howard Chandler (English-history).....	Marion.....	Williamson
Emmett E. Cockrum (history-English).....	Christopher.....	Franklin
Georga Corlis (English-music).....	Metropolis.....	Massac
Violet Mae Woodhouse Cox (commerce-economics).....	Carbondale.....	Jackson
George Everett Creek (chemistry-mathematics).....	Herrin.....	Williamson
Viola Alba Crim (music-history).....	Carbondale.....	Jackson
Fannie Mae Crowe (history-mathematics).....	Herrin.....	Williamson
Mary Agnes Crozier (English-French).....	Mound City.....	Pulaski
Frank E. Davis (chemistry-physics).....	Anna.....	Union
Ralph E. Davison (history-economics).....	Johnston City.....	Williamson
Allen C. Dawson (history-commerce).....	Taylorville.....	Christian

BACHELOR OF EDUCATION DEGREE—Concluded.

Students.	Town.	County.
Effie Denison (English-history)	Makanda	Jackson
Luella Denny (English-household arts)	Carbondale	Jackson
Elisabeth Dill (French-music)	Carbondale	Jackson
Gilbert Lowe Doolen (mathematics-physics)	Kinmundy	Marion
June Downen (English-history)	Omaha	Gallatin
Harrison M. Eaton (zoology-chemistry)	Granite City	Madison
H. Frank Ebbs (history-mathematics)	Carbondale	Jackson
Eleanor Eberton (history-mathematics)	Carbondale	Jackson
Paul Fegley (mathematics-physics)	East St. Louis	St. Clair
Norman W. Finley (history-English)	Cambria	Williamson
Mildred F. Fore (art-English)	Carbondale	Jackson
R. Richmond Freeman, Jr. (mathematics-physics)	St. Louis, Mo	St. Louis
Nemo D. Gaines (chemistry-zoology)	Carbondale	Jackson
Shelby W. W. Gallien (commerce-geography)	Beckemeyer	Clinton
Jessie Eugenia Gardner (Latin-French)	Murphysboro	Jackson
Ralph A. Goddard (history-mathematics)	Marion	Williamson
Nedra Goggin (French-English)	Granite City	Madison
Mary Harriet Graham (history-English)	East St. Louis	St. Clair
James B. Gray (mathematics-chemistry)	Collinsville	Madison
Almalee Greenlee (English-mathematics)	McLeansboro	Hamilton
Sylvan Owen Greenlee (chemistry-mathematics)	McLeansboro	Hamilton
John Richard Haegele (commerce-history)	Barnhill	Wayne
Eva Walter Hall (geography-history)	Carbondale	Jackson
Lottie Mary Hall (music-history)	Carbondale	Jackson
Rodney Gonzales Higgins (political science-history)	St. Louis, Mo	St. Louis
Lynn Holder (history-economics)	Carbondale	Jackson
Aubrey J. Holmes (history-English)	Herrin	Williamson
Elmer H. Holshouser (zoology-chemistry)	Granite City	Madison
Virginia Lillian Hueting (history-English)	Belleville	St. Clair
Paul Huffman (commerce-geography)	Carbondale	Jackson
Anna Louise Isherwood (history-English)	DuQuoin	Perry
Robert Jacobs (commerce-English)	Murphysboro	Jackson
Elnora Louise Loudon (commerce-geography)	Carbondale	Jackson
William Marvin Marberry (botany-zoology)	Carbondale	Jackson
Dorothy Lenore Martin (zoology-botany)	New Haven	White
Lorean Mayor (English-history)	DuQuoin	Perry
Ira Mildred McCann (history-English)	Murphysboro	Jackson
Allene McCord (music-history)	Murphysboro	Jackson
Marie Louise Mollman (commerce-English)	Mascoutah	St. Clair
Maggie E. Nelson (English-household arts)	Carbondale	Jackson
Arthur E. Newman (music-history)	Olney	Richland
Frances Noel (English-history)	Carbondale	Jackson
Jackson Douglas Oppenlander (chemistry-mathematics)	Ashley	Washington
Wendell Otey (Latin-music)	Harrisburg	Saline
Mildred Elizabeth Pearce (geography-zoology)	DuQuoin	Perry
E. Roscoe Poithman (physics-mathematics)	Hoyleton	Washington
Alice Norene Phillips (French-music)	Carbondale	Jackson
Frances Phillips (music-physical education)	Carbondale	Jackson
George William Porter (English-geography)	Murphysboro	Jackson
Welva Lucille Quernheim (music-history)	Murphysboro	Jackson
Virginia F. Ragsdale (English-household arts)	Harrisburg	Saline
Clarence A. Reeder (botany-zoology)	Nashville	Washington
Robert S. Reeves, Jr. (economics-geography)	Carbondale	Jackson
Homer Edward Rice (geography-history)	Carterville	Williamson
Marian Catherine Richards (history-English)	Carbondale	Jackson
William D. Rushing (zoology-English)	Carbondale	Jackson
Eugene C. Schilling (zoology-history)	Maestown	Monroe
Helen Lee Schremp (art-history)	Carbondale	Jackson
Silver Shearer (English-history)	West Frankfort	Franklin
Joe L. Simms (geography-history)	Anna	Union
Clyde M. Smith (chemistry-history)	Centralia	Marion
Cora Magdalene Smith (mathematics-physics)	Carbondale	Jackson
Floyd C. Smith (English-zoology)	West Frankfort	Franklin
Lois Snider (English-history)	Pinckneyville	Perry
Janette Spaulding (English-physical education)	Villa Ridge	Pulaski
James William Stokes (history-commerce)	Carbondale	Jackson
Irene Sumner (English-geography)	East St. Louis	St. Clair
Karl P. Tauber (English-physical education)	Mt. Vernon	Jefferson
Esther Trattler (English-physical education)	Granite City	Madison
Ernest Lee Treece (English-zoology)	Carbondale	Jackson
Bessie Fern Trombly (English-history)	Carbondale	Jackson
Callie Walden (chemistry-economics)	Harrisburg	Saline
Mabel Farrell Weas (commerce-English)	Norris City	White
Thelma Leona Weiss (botany-zoology)	Donnellson	Montgomery
Elizabeth Anne West (English-French)	Carterville	Williamson
Roxie Williams (chemistry-mathematics)	Mt. Vernon	Jefferson
Harry C. Wilson, Jr. (chemistry-mathematics)	Murphysboro	Jackson
Janet Esther Wilson (English-history)	Marion	Williamson
Majorie Poe Womble (French-history)	Carbondale	Jackson
Lonard Lavern Woods (commerce-zoology)	Carbondale	Jackson

TWO-YEAR COURSE.

Students.	Town.	County.
Alline Louise Aldridge	Cobden	Union
Benita Claranelle Birkla	Bellmont	Wabash
Edwin C. Borah	Wayne City	Wayne
Mary E. Breckenridge	Granite City	Madison
Vera Brown	Mt. Vernon	Jefferson
Wanda Virginia Bryant	Alton	Madison
Mildred Inez Burks	Anna	Union
Mary Coggins	East St. Louis	St. Clair
Lucille E. Coriell	Mt. Vernon	Jefferson
Beulah A. Cox	Belleville	St. Clair
Alice E. Craney	Troy	Madison
Harvey B. Creek	Belleville	St. Clair
Robert E. Crombar	Murphysboro	Jackson
Mildred E. Dahneke	Ashley	Washington
Dorothy Stewart Dudley	Cairo	Alexander
Reginia Rita Duffy	Ridgeway	Gallatin
Roberta E. Eaton	Pinckneyville	Perry
Vera Cleo Eveland	Marion	Williamson
Evelyn Mae Evitts	Harrisburg	Saline
Frances M. Ferrill	Carbondale	Jackson
Hazel Virginia Foxx	Cairo	Alexander
Rose Margaret Freudenberg	Belleville	St. Clair
Grace E. Gardner	Murphysboro	Jackson
Nina Rae Gardner	Ullin	Pulaski
Maude Thornton Hall	Carlyle	Clinton
Golda Harmon	Xenia	Clay
Sylvia Lucille Heberer	Royalton	Franklin
Frances L. Hileman	Ullin	Pulaski
Leo R. Hunter	Carbondale	Jackson
William Glenn Hutchcraft	Crossville	White
Helen Jansen	Belleville	St. Clair
Marcella Jines	Dahlgren	Hamilton
Eva Mae Knight	Salem	Marion
Lucille Marie Lenhardt	Waterloo	Monroe
Helen Mannen	Woodlawn	Jefferson
Neva McClelland	Mulkeytown	Franklin
Velda L. McCree	Carterville	Williamson
Mary Anna Miller	Marion	Williamson
Mildred June Mills	Keenes	Jefferson
Ruth E. Nast	Freeburg	St. Clair
Fern Tucker Nicholls	Vergennes	Jackson
Elva Louise Peithman	Richview	Washington
Emily L. Perry	Pinckneyville	Perry
Arline Perschbacher	O'Fallon	St. Clair
Vera Etholyn Peterson	Creal Springs	Williamson
Pauline C. Pyland	Reevesville	Johnson
Hulda B. Rickenberg	Welge	Randolph
Kathryn Lisbeth Rush	Carbondale	Jackson
Helen Lenore Scarlette	Herrin	Williamson
Imogene Schmitt	Royalton	Franklin
Mary Fredarieka Smith	Decatur	Macon
Elbert Lowell Songer	Xenia	Clay
Helen Stelzriede	Orient	Franklin
Thais Priscilla Suprunowski	East St. Louis	St. Clair
Mary A. Tripp	Cobden	Union
Arminta Belle Walker	Centralia	Marion
Edith Wall	Creal Springs	Williamson
Wilma Wallace	Royalton	Franklin
Susie Myrtle Wilhelm	Collinsville	Madison

II AND III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Annual Payroll 1935-36

	Faculty and employees.	Salary 1934-35.	Salary 1935-36.
Agriculture:			
R. E. Muckelroy	Full professor.....36 weeks	\$3,420	\$3,420
Art:			
Gladys P. Williams	Assistant professor.....36 weeks	2,160	2,160
Lulu D. Roach	Assistant professor.....36 weeks	2,160	2,160
†Burnett Shryock	Assistant professor.....36 weeks		1,800
Botany:			
William M. Bailey	Full professor.....36 weeks	3,420	3,420
Martha Scott	Assistant professor.....36 weeks	2,160	2,160
Mary Goddard	Instructor.....36 weeks	1,620	1,620
Chemistry:			
J. W. Neckers	Full professor.....36 weeks	3,060	3,060
*G. M. Browne	Professor Emeritus.....36 weeks	2,160	1,710
T. W. Abbott	Associate professor.....36 weeks	2,970	2,970
K. A. Van Lente	Associate professor.....36 weeks	2,700	2,700
*R. A. Scott	Assistant professor.....36 weeks	2,610	2,700
Commerce:			
T. L. Bryant	Assistant professor.....36 weeks	2,610	2,610
Susie Ogden	Instructor.....36 weeks	1,800	1,800
Economics:			
*Russell M. Nolen	Full professor.....36 weeks	2,160	2,600
Edw. V. Miles, Jr.	Assistant professor and business manager.....48 weeks (beginning Aug. 1, 1935)	2,610	2,970 (9 mos.)
Education:			
G. D. Wham	Full professor.....36 weeks	4,050	4,050
*F. G. Warren	Associate professor.....36 weeks	3,060	3,200
W. A. Thalman	Associate professor.....36 weeks	2,790	2,790
English:			
Emma Bowyer	Full professor.....36 weeks	2,880	2,880
Frances Barbour	Associate professor.....36 weeks	2,250	2,250
Julia Jonah	Associate professor.....36 weeks	2,250	2,250
Thelma Kellogg	Associate professor.....5½ months	2,790	1,628
Esther Power	Associate professor.....36 weeks	2,250	2,250
Elizabeth Cox	Assistant professor.....36 weeks	2,250	2,250
Mary Crawford	Assistant professor.....36 weeks	2,250	2,250
Edith Smith Krappe	Assistant professor.....36 weeks	1,980	1,980
Robert D. Faner	Assistant professor.....36 weeks	2,250	2,250
C. D. Tenney	Assistant professor.....36 weeks	2,700	2,700
Ted R. Ragsdale	Assistant professor.....36 weeks	2,160	2,160
Charles Neely	Assistant professor.....3¾ months		825
(Substitute for Dr. Kellogg who is on leave until January 6, 1935.)			
Foreign Language:			
Vera L. Peacock	Full professor.....36 weeks	2,790	2,790
†J. M. Pierce	Associate professor Emeritus.....36 weeks	2,880	1,700
Helen A. Baldwin	Associate professor.....36 weeks	2,250	2,250
Fuller Combs	Associate professor.....36 weeks	2,340	2,340
Madeleine Smith	Assistant professor.....36 weeks	1,890	1,890
† Agnes Genevieve Murphy	Assistant professor.....36 weeks		2,160
Geography:			
†F. H. Colyer	Professor Emeritus.....36 weeks	3,240	1,800
Majorie Shank	Associate professor and registrar.....52 weeks	3,240	2,500
F. W. Cox	Associate professor.....36 weeks	2,700	2,700
Annemarie Krause	Assistant professor.....36 weeks	1,980	1,980
History:			
Richard L. Beyer	Full professor.....36 weeks	2,970	2,970
†George W. Smith	Professor Emeritus.....36 weeks	3,600	1,800
E. G. Lentz	Associate professor.....36 weeks	2,880	2,300
Clarence H. Cramer	Associate professor.....36 weeks	2,700	2,880
Sara Baker	Assistant professor.....36 weeks	1,980	2,700
Charles J. Pardee	Assistant professor.....36 weeks	2,160	1,980
John I. Wright	Instructor.....36 weeks	2,070	2,160

	Faculty and employees.	Salary 1934-35.	Salary 1935-36.
Household Arts:			
Lucy K. Woody	Associate professor.....36 weeks	2,250	\$2,250
Mary Louise Barnes.....	Assistant professor.....36 weeks	1,890	1,890
Industrial Arts:			
L. C. Petersen.....	Assistant professor.....36 weeks	2,970	2,970
Mathematics:			
W. T. Felts.....	Full professor.....36 weeks	3,420	3,420
J. R. Purdy.....	Associate professor.....36 weeks	2,790	2,790
Alice Kelsey Wright.....	Assistant professor.....36 weeks	1,980	1,980
Music:			
*David S. McIntosh.....	Assistant professor.....36 weeks	2,250	2,500
Julia Scott.....	Assistant professor.....36 weeks	1,800	1,800
Helen Matthes.....	Instructor.....36 weeks	1,620	1,620
Wendell Margrave.....	Instructor.....36 weeks	1,800	1,800
Physical Education:			
William McAndrew.....	Associate professor.....36 weeks	2,790	2,790
Leland P. Lingle.....	Assistant professor.....36 weeks	2,160	2,160
Vincent DiGiovanna.....	Assistant professor.....36 weeks	2,250	2,250
France Etheridge.....	Assistant professor.....36 weeks	2,070	2,070
Dorothy Muzzey.....	Assistant professor.....36 weeks	1,800	1,800
Aileen Carpenter.....	Assistant professor.....36 weeks	1,980	1,980
Physics and Astronomy:			
S. E. Boomer.....	Full professor.....36 weeks	3,420	3,420
O. B. Young.....	Associate professor.....36 weeks	2,790	2,790
Charlotte Zimmerschied.....	Assistant professor.....36 weeks	2,160	2,160
Physiology and Health Education:			
Delia Caldwell, Emerita.....	Assistant professor.....36 weeks	2,340	1,150
Florence Denny.....	Instructor.....36 weeks	1,620	1,620
.....	2,340
Political Science:			
Willis G. Swartz.....	Full professor.....36 weeks	2,790	2,790
Zoology:			
Mary M. Steagall.....	Full professor.....36 weeks	2,970	2,970
Hilda A. Stein.....	Associate professor.....36 weeks	2,340	2,340
Practice Teaching:			
<i>University High School:</i>			
*Bruce W. Merwin, Supervisor of Practice Teaching.....	Full professor.....36 weeks	2,790	3,000
Alberta Gibbons, H. S. Critic.....	Assistant professor.....36 weeks	1,890	1,890
Florence Wells, H. S. Critic.....	Instructor.....36 weeks	1,800	1,800
C. C. Logan, H. S. Critic.....	Instructor.....36 weeks	2,340	2,340
May S. Hawkins, H. S. Critic.....	Instructor.....36 weeks	1,980	1,980
Katherine Cavelia, H. S. Critic.....	Instructor.....36 weeks	1,620	1,620
J. Cary Davis, H. S. Critic.....	Instructor.....36 weeks	2,000	2,000
Henry Schroeder, H. S. Critic.....	Instructor.....36 weeks	2,070	2,070
<i>Carterville Community High School:</i>			
*Elbert Fulkerson, Principal.....	Instructor.....36 weeks	150	22
*LaVerne Armstrong, H. S. Critic.....	Instructor.....36 weeks	150	225
*Fred Lauder, H. S. Critic.....	Instructor.....36 weeks	150	225
*Fred K. Lingle, H. S. Critic.....	Instructor.....36 weeks	150	225
*Irene Watson, H. S. Critic.....	Instructor.....36 weeks	150	225
*....., H. S. Critic.....	Instructor.....36 weeks	150	225
*....., H. S. Critic.....	Instructor.....36 weeks	150	225
*Loren Spires, H. S. Critic.....	Instructor.....36 weeks	150	225
*Gladys O. Smith, H. S. Critic.....	Instructor.....36 weeks	150	225
<i>Allyn Training School:</i>			
....., Superintendent.....	Associate professor.....36 weeks	3,600	Eliminated in reorganization
Dilla Hall, Principal, Junior H. S.....	Assistant professor.....36 weeks	2,250	2,250
Madge Troutt, Critic.....	Instructor.....36 weeks	1,800	1,800
Louis Bach, Critic.....	Instructor.....36 weeks	1,900	1,900
Ora Rogers, Critic.....	Instructor.....36 weeks	1,800	1,800
Mary Entsminger, Critic.....	Instructor.....36 weeks	1,890	1,890
Ruth Husband Fults, Critic.....	Instructor.....36 weeks	1,710	1,710
Lulu R. Clark, Critic.....	Instructor.....36 weeks	1,890	1,890
Ruby Van Trump, Critic.....	Instructor.....36 weeks	1,890	1,890
Florence King, Critic.....	Instructor.....36 weeks	1,890	1,890

	Faculty and employees.	Salary 1934-35.	Salary 1935-36.
<i>Brush Training School:</i>			
*W. G. Cisne, Superintendent.....	Assistant professor.....36 weeks	2,880	\$3,020
Mae Fos, Critic.....	Instructor.....36 weeks	900	900
Grace Wilhelm, Critic.....	Instructor.....36 weeks	855	855
Verna Gent, Critic.....	Instructor.....36 weeks	855	855
Mabel Eads, Critic.....	Instructor.....36 weeks	855	855
Jewell Trulove, Critic.....	Instructor.....36 weeks	855	855
Dora Bovis, Critic.....	Instructor.....36 weeks	855	855
Maude Mayhew, Critic.....	Instructor.....36 weeks	855	855
Tina Goodwin, Critic.....	Instructor.....36 weeks	855	855
....., Critic.....	Instructor.....36 weeks		1,600
<i>Rural Training School:</i>			
W. O. Brown, Superintendent.....	Assistant professor.....36 weeks	3,060	3,060
°Harley R. Teel, Critic.....	Instructor.....36 weeks		1,800
Troy Stearns, Critic (Leave of absence).....	Instructor.....	1,800	
Emerson Hall, Critic.....	Instructor.....36 weeks	1,800	1,800
George Bracewell, Critic.....	Instructor.....36 weeks		1,800
Gladys L. Smith, Critic.....	Instructor.....36 weeks	1,800	1,800
*Elsie Parrish McNeill, Part time Critic.....	Instructor.....32 weeks	480	880
James Ward Dillow, Critic.....	Instructor.....36 weeks	1,800	1,800
<i>Library:</i>			
Fay Hart, Librarian.....	Assistant professor.....36 weeks	1,890	1,890
Opal Stone, Librarian.....	Instructor.....36 weeks	1,530	1,530
Estelle Roy Crane, Librarian.....	Instructor.....36 weeks	1,530	1,530
Ruby Kerley, Librarian.....	Instructor.....36 weeks	1,530	1,530
Roscoe Pulliam.....	President.....52 weeks	6,750	6,750
*Alice Patterson.....	Secretary to president.....52 weeks	1,080	1,320
*Cora Sanders Norton, Junior Department Stenographer.....	Civil service.....52 weeks	1,080	1,200
Fred Fierke, Engineer.....	Civil service.....52 weeks	1,620	1,620
Lee Sherretz, Night Watchman.....	Civil service.....52 weeks	1,260	1,260
Frank Bowers, Fireman.....	Civil service.....52 weeks	1,260	1,260
Sam Stokos, Fireman.....	Civil service.....52 weeks	1,260	1,260
William Goddard, Janitor.....	Civil service.....52 weeks	1,260	1,260
*L. R. Coffey, Janitor.....	Civil service.....52 weeks	1,080	1,200
*W. H. Whittenberg, Janitor.....	Civil service.....52 weeks	1,080	1,200
*Ira Cox, Janitor.....	Civil service.....52 weeks	1,170	1,200
*J. B. Humphreys, Janitor.....	Civil service.....52 weeks	1,170	1,200
Gus Trobaugh, Janitor.....	Civil service.....52 weeks	1,260	1,260
D. L. Boucher, Laborer.....	Civil service.....52 weeks	972	972
Charles M. Hagler, Carpenter.....	Civil service.....52 weeks	1,620	1,620
W. G. McCracken, Superintendent Grounds.....	Civil service.....52 weeks	1,500	1,500
*Irvin Peithman, Laborer.....	Civil service.....52 weeks	1,080	1,200
Ada Ward, Housekeeper.....	Civil service.....52 weeks	780	780
Myrtle Newman, First Cook.....	Civil service.....52 weeks	840	840
Grace Lines, Domestic.....	Civil service.....52 weeks	600	600
*E. F. O'Daniell, Janitor.....	Civil service.....52 weeks	1,080	1,200
Total.....		\$266,697	\$273,225

† Recommended for position in Art Department.

* Recommended adjustment of salary.

‡ Recommended for emeritus salary.

¶ Recommended for position in Foreign Language Department.

° Recommended to fill position made vacant by leave of absence granted Mr. Stearns.

|| Recommended to fill position made vacant by resignation of Mrs. Allen.

2. Summary of Increases.

a. Retirements—

F. H. Colyer.....	\$1,800.00
J. M. Pierce.....	1,700.00
G. W. Smith.....	1,800.00
Delia Caldwell.....	1,150.00

\$6,450.00

b. Restoration of reductions of salaries less than \$1,200.00 annually.....

740.00

c. Addition to faculty—

Burnett Shryock.....

1,800.00

Total.....

\$8,990.00

Less minor adjustments and savings.....

1,312.00

Total increase.....

\$7,678.00

3. The following members of the Faculty request retirement on an emeritus basis:

- a. F. H. Colyer.
- b. J. M. Pierce.
- c. G. W. Smith.

These three vacancies are to be filled before the opening of the Fall Term, as indicated on the faculty list.

4. The death of Mr. W. A. Furr, who was superintendent of the training school creates a vacancy in that position. After discussing the question with Acting President Wham, with the director of teacher training, Dr. Merwin, and with others on the staff who are familiar with the situation in the training department, I have decided to recommend a reorganization of the training department which will eliminate Mr. Furr's position. Under this reorganization, Mr. Cisne, who is now principal of the Brush elementary school, will have charge of the first six grades at both the Brush school and in the Allyn Building on the campus. In order to set him free for increased supervisory duties, Mr. Cisne will be relieved of his responsibility for the seventh grade in the Brush school by placing a critic teacher in charge of this grade. The duties which Mr. Furr formerly performed with reference to the Junior High School and his work on the Appointments Committee of the college will be divided between Dr. Merwin, the supervisor of teacher training, and Mr. Warren, the principal of the University High School. Of the \$3,600.00 which was paid to Mr. Furr last year, \$1,600.00 will be taken to employ a critic to take over Mr. Cisne's classroom work at the Brush school; \$140.00 will be added to Mr. Warren's salary, \$210.00 to Dr. Merwin's salary, and \$140.00 to Mr. Cisne's salary, thus leaving a net saving in the practice department of \$1,510.00. The addition to the salaries of the three men among whom Mr. Furr's duties are to be divided are justified by the increased responsibilities which they will be expected to carry.

5. It is a rule of the American Association of Teachers Colleges that in the training school there shall be at least one full time training teacher for every eighteen college students, each of whom teaches during the year a total of ninety clock hours of student teaching or an equivalent load. Last year an objection was made to our school because of the heavy student load which the teachers in the rural practice department were carrying. In order to meet this criticism, I am recommending that we retain Mr. James Ward Dillow, who taught last year as a substitute for Mr. George Bracewell, who was on a leave of absence, working on his doctor's degree. This will add one position to the rural practice department.

6. The foregoing recommendations for the filling of vacancies leave two major positions on the staff and two positions as critic teachers in the Carterville High School unfilled. The major positions on the staff are the position as Head of the Geography, left vacant by the retirement of Mr. Colyer, and the position of Associate Professor in the department of history left vacant by the retirement of Mr. Smith. Since I have only recently assumed responsibility and have not had time to give these vacancies the consideration they must have, I am asking the permission of the Board to fill them later, with the understanding that the positions are to be filled with highly qualified people with doctor's degrees at the salaries given on the payroll. The two positions in the Carterville High School will have to be filled in consultation with the board of education and the principal of the Carterville High School, inasmuch as all but a small part of the salary is paid by the Carterville High School District.

7. The recommendation of Mr. Burnett Shryock for a position in the Art Department has a two-fold justification: First, because of a recognized need for the expansion of the Art Department so as to afford increased opportunities for training in pictorial art; and second, because Mr. Shryock possesses a unique fitness for a position in the department. The first of these reasons would seem to require no amplification; the second can be made clear by a statement as to the training Mr. Shryock has had for the position he is to fill.

After two years in our college, Mr. Shryock transferred to the University of Illinois where he completed his work for the A. B. Degree, majoring in English, minoring in French, and electing some thirty-five semester hours in Art. Following his work in the University of Illinois, he entered the American Academy of Art and the Chicago Art Institute in which institutions he took two additional years of training. Obviously he has had much more than the equivalent of the master's degree. In the five years next following, he worked in studios as an advertising illustrator on national accounts in publications of nation-wide circulation. In the next three years he developed himself as a portrait painter, painting some fifty persons of prominence in Chicago and elsewhere. Recently he has turned his attention to landscape painting, and a showing of his work is soon to be made in the O'Brien galleries. It is worth noting that he is at the present time a consultant in Design and Decoration with Shepherd Vogelsang, who was Director of Color for the buildings of the Century of Progress.

In view of Mr. Shryock's preparation, and his practical achievements in the different fields of art, there can be no doubt as to his ability to offer important courses in art, and to do so in a skillful and inspiring manner. From my point of view, it is our good fortune that his desire to make his home with his mother in Carbondale makes it possible for us to secure him as a member of our Art Department.

8. I am submitting the name of Miss Agnes Genevieve Murphy as Assistant Professor of German to replace Mr. Pierce. Miss Murphy received her A. B. Degree in 1931 and her M. A. Degree in 1933 from the University of California, in German and English. She has studied one year at the University of Bonn, Bonn, Germany, and will receive her Ph. D. Degree from the University of Chicago this August. She has taught nine hours of beginning German as graduate assistant in the University of Iowa, and has unusually high recommendation from the Acting Head of the German Department of that University.

Miss Murphy was in Carbondale June 19 and 20 for interviews with Acting President Wham, Mr. John D. Dill, and Dr. Peacock, Head of the Foreign Language Department. I met Miss Murphy yesterday at the Drake Hotel in Chicago. She seems to be a person of sound training, excellent cultural and literary background, and personal refinement.

I recommend the employment of Miss Murphy as Assistant Professor of German at a salary of \$2,160.00 for the regular school year beginning September, 1935.

9. I am substituting the name of Miss Ruby Kerley for the position of Assistant Librarian which is to be made vacant by the resignation of Mrs. Katherine Fox Allen.

Miss Kerley received her Bachelor of Education Degree at our school in 1929. Beyond this, Miss Kerley has the Bachelor's Degree in Library Science at the University of Illinois Library School granted in 1933. She also has practical experience in library work, having been employed as a part-time assistant in the Carbondale Public Library during the time that she was not attending the University of Illinois. Miss Hart, our Head Librarian, highly recommends Miss Kerley.

I recommend the employment of Miss Kerley as Assistant Librarian at a salary of \$1,350.00 for the regular school year beginning September, 1935.

10. Mr. Troy Stearns, B. Ed. Degree, Southern Illinois State Normal University, A. M. Degree, University of Michigan, holds a position as critic teacher in our Rural Training Schools. He is asking one year's leave of absence, without pay, in order that he may do a year of work on his doctor's degree. I recommend that he be given leave of absence for one year, and that Mr. Harley R. Teel, B. Ed. Degree, Southern Illinois State Normal University, A. M. Degree, University of Illinois, be employed for the year as substitute teacher at a salary of \$1,800.00 for thirty-six weeks.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

The appropriations for the teachers colleges for the new biennium include \$1,000,000.00 for permanent improvements. In addition to the buildings for Macomb and Charleston, certain special items are included in this total, among them, items totaling \$18,500.00 for the Southern Illinois State Normal University. We request allotments from this fund as follows:

a. Remodeling second floor of Old Science Building.....	\$9,000.00
b. Remodeling second floor of Library Building.....	5,000.00
c. Re-wiring tunnels and changing wiring system.....	3,000.00
d. Installation of panel board and cabinet in Shryock Auditorium	1,500.00
Total.....	\$18,500.00

VII. AUXILIARY ENTERPRISES.

FEDERAL STUDENT AID PROGRAM

The Federal Student Aid Program administered under the Federal Emergency Relief Administration was continued this year.

From the opening of school in the Fall to its close in June, a total of \$18,390.75 was paid to students from funds furnished by the Federal Government for Student Aid Projects as follows:

Clerical and office.....	\$4,679.10
Campus beautification	522.90
Recreational field construction.....	2,494.50
Dormitory maintenance	540.60
Assisting engineers	410.70
College Farm operation and maintenance.....	1,201.80
Janitorial supervision	241.20
Laboratory assistance	2,355.15
Museum curators and assistants.....	440.40
Music department assistance.....	602.25
Reading and grading papers.....	834.75
Research assistance	1,545.45
Education—Community	176.25
Fraternity House—Assistant dietician.....	381.75
Sorority House—Assistant dietician.....	240.60
Recreation—Community	690.00
Economic survey	191.40
Educational work in C. C. C. Camps.....	478.80
Recreation—College	363.15
	<hr/>
	\$18,390.75

An average of 155 students was employed monthly.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Validation of the graduation of the student whose names are listed on the preceding pages.
2. Approval of the salary schedule for Faculty and Employees.
3. Approval of the reorganization of the Training School.
4. The appointment of Mr. James Ward Dillow at the salary indicated.
5. The appointment of Mr. Burnett Shryock at the salary indicated.
6. The appointment of Miss Agnes Genevieve Murphy at the salary indicated.
7. The acceptance of the resignation of Mrs. Katherine Fox Allen as librarian and the appointment in her place of Miss Ruby Kerley at the salary indicated.
8. Authority to fill the vacancies in the geography and history departments at the salaries indicated.
9. Authority to concur in the appointment of two Critic Teachers in the Carterville High School.

10. Leave of absence for Mr. Troy Stearns.
11. Allotment of \$18,500.00 from the Appropriation for Permanent Improvements.

Respectfully submitted,

ROSCOE PULLIAM, *President.*

Mr. O'Harra moved that Dr. Delia Caldwell be placed on the Emeritus list on the basis of having been employed twenty years, at the rate of \$1,150.00 per year on a nine months basis, subject to any future decision by the board. Motion seconded by Miss McIntire and carried. Mr. Dill moved that Mr. Pulliam's report, subject to same conditions relative to the twelve months employees, as in previous reports, be approved; motion seconded by Miss McIntire and carried.

Motion to adjourn, subject to further notice by the chairman, was made by Mr. Dill, seconded by Mr. McMorris and carried.

JOHN J. HALLIHAN, *Chairman,*

W. E. SUNDERMAN, *Acting Secretary.*

Approved October 7, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

John A. Wieland, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

*Charles E. McMorris, Marshall

1935

*Preston Bradley, Chicago

1937

William R. Bach, Bloomington
J. D. Dill, Carbondale
Harriet A. McIntire, Mendota

1939

Jacob Alschuler, Aurora
William E. Sunderman, Charleston

1941

Mrs. Reed Green, Cairo
Roswell B. O'Harra, Macomb

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

Roscoe Pulliam, M. A.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S. Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover.

STANDING COMMITTEES

Finance

Mr. O'Harra
 Miss McIntire
 Mr. McMorris
 Mr. Bach
 Mr. Alschuler
 The Chairman
 The Secretary

Supplies and Equipment

Mr. O'Harra
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mr. Alschuler
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
 Mr. O'Harra
 Mr. Sunderman
 Mrs. Green
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Green
 The Chairman
 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The meeting of the Normal School Board was held at the Southern Illinois State Normal University, Carbondale, Illinois, October 7, 1935. Hon. J. J. Hallihan, Chairman of the Board, presided.

The following members were present: Hon. J. J. Hallihan, Hon. J. A. Wieland, Mr. Wm. R. Bach, Dr. Wm. E. Sunderman, Mr. John D. Dill, Mr. Roswell B. O'Harra, Miss Harriet A. McIntire, Mrs. Reed Green and Mr. Jacob Alschuler.

Dr. Preston Bradley and Mr. Charles E. McMorris were absent.

The minutes of the last meeting were read. Mr. Dill moved that the minutes be approved. Motion seconded by Mr. Alschuler. Motion passed.

Mr. Sunderman, a member of the committee appointed to study the equalization and standardization of twelve months wages and salaries to employees, made his report. Motion was made by Mr. Dill and seconded by Mrs. Green that the report be approved. Motion carried. The committee was discharged.

Mr. O'Harra, a member of the committee appointed to study emeritus salaries reported that the committee had not completed their study and asked that an extension of time be allowed. A motion was made by Mr. Dill, seconded by Dr. Sunderman that the committee be allowed to continue their study of emeritus salaries and make their report at the next meeting. Motion carried.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for the First Summer Term, 1935:

	Men.	Women.	Total.	Total one year ago.
a. College:				
Post graduates.....	23	38	61	57
Seniors.....	41	123	164	172
Juniors.....	54	185	239	172
Sophomores.....	35	144	179	163
Freshmen.....	17	57	74	56
Total.....	170	547	717	620
High School:				
Twelfth grade.....	7	9	16	16
Eleventh grade.....	8	8	16	11
Tenth grade.....	2	2	4	13
Ninth grade.....	1	1	2	1
Total.....	18	20	38	41
Total above eighth grade.....	188	567	755	661
Elementary grades.....	195	192	*387	**332
Total training school.....	213	212	425	373
Grand total.....	383	759	1,142	993

* This number includes 160 pupils in attendance at the ward school.

** This number includes 131 pupils in attendance at the ward school.

2. Attendance for Second Summer Term, 1935:

	Men.	Women.	Total.	Total 1932.
1. College:				
Post graduates.....	21	11	32	22
Seniors.....	16	66	82	105
Juniors.....	21	44	65	89
Sophomores.....	12	38	50	68
Freshmen.....	8	13	21	33
Total.....	78	172	250	317

The first Summer Term shows an increase of 97 over the former year, or approximately 16 per cent, but the second Summer Term, which has been discontinued for two years, shows a decrease of 67 or about 21 per cent. Perhaps the second Summer Term will show an additional number as the students again get in the habit of looking forward to it. There was no program provided for this term until about three weeks prior to its opening this year.

3. Graduates, July 19, 1935.

DEGREE

Bailey, James W.	Kraushaar, Herbert W.
Beedle, James F.	Lewis, Roy Calvin
*Bolen, Virgil Albert	Lower, Floyd B.
Callihan, Kathryn	McGinnis, Mary Elizabeth
Carlson, Irene S.	Morris, Mildred Louise
Carolan, Irma	Oathout, John
Cochran, Margaret Helen	Osterman, Leo
Conroy, Mildred L.	Quigley, Blanche Olive
Day, Orville E.	Quigley, Nellora M.
Garrett, Cecile H.	Roark, Maurice Edward
Haskell, Florence Euteneur	Sargeant, Elvira
Hickman, Jack	Simkins, Harriett Nevitt
Hickman, Woodrow	Stark, Fred Thomas
Hilton, Howard K.	Stevens, Zelma Elizabeth
Himmel, Beatrice Fern	Stocker, Margaret
Huff, Reba Berniece	Swagert, S. Laird
Hulson, Helen McCutcheon	*Swanson, Nellie
Jackson, F. Mildred	Turnbull, Celia Mildred
Kathmann, Ruth	Wilson, Margaret Helen

* Honor Student.

TWO YEAR

Bagby, Katharine	Phillips, Sedalia Julia
Bell, Jessie Jo	Ransom, Juanita
Carlson, C. Esther	Riggins, Harold Audria
Crum, Verna B.	Seiboldt, Alyce Irene
Erickson, Eunice	Sheets, Viola Ruth
Fitzpatrick, Frances Caroline	Shriver, Helen M.
Hageman, Florine	Thompson, Eleanor June
Hillman, Luetta B.	White, Blanche Winifred
Johnson, Ruth Irene	Ziegler, Dora Amanda
Peak, Nina Evlyn	

TWO AND ONE-HALF YEAR SPECIALS

McGinnis, Mary Elizabeth.....	Primary Education
Ziegler, Dora Amanda.....	Art

4. Graduates, August 23, 1935.

DEGREE

Armstrong, Myron Gilbert	Johns, Maxine Marks
Butcher, Elinor Ruth	Johnson, Emily Elizabeth
Christy, Roberta	Jones, Naomi Jane
Cochran, Eva	Larner, Maude E.
Crabill, Alice Claire	Nason, Joe
Crapnell, Faye Campbell	McGivern, Catherine Agnes
Elder, Alberta C.	Sears, R. Maxine
Fudge, Nellie Frances	Smiley, Helen Pauline
Hammond, Lulu Boden	Sullivan, Mary A.
Hawkins, Gladys Leota	Wiley, Florence L.
Hodges, Merbert H.	

TWO YEAR

Herlocker, Jean	Wilmot, Beatrice Irene
Oitker, Marjorie Adell	

TWO AND ONE-HALF YEAR SPECIALS

Bankert, Florine L., Primary Education

5. It is not the time for a full report on the enrollment for the Fall Quarter of this college year, but it may be of interest to know that our attendance up to the present time for this Fall Quarter shows a decrease of 7.8 per cent over the total enrollment for the Fall Quarter of last year. In view of the fact that many other colleges are showing an increase of attendance, a careful study is being made on conditions to discover whether there is any other reason for the shortage in enrollment than the fact that several counties in this district have a decided crop shortage this year, although hardly so pronounced as last.

6. Student Placement for 1935.

GRADUATES OF FOUR YEAR CURRICULUM

Total 4 year graduates.....	112
Type of Position—	Placements
Lower Grade	11
Upper Grade	15
Rural	7
High School	35
Supervisors and Principals.....	1
Total placements	69
In college	5
Work other than teaching.....	12
Married	3
No position	16
No information	7
Percentage in teaching positions.....	61.6%
Percentage in teaching and other callings.....	77.9%
Total percentage employed, married and in school.....	85.6%

GRADUATES OF TWO YEAR CURRICULUM

Total 2 year graduates.....	94
Type of Position—	Placements
Lower Grade	14
Upper Grade	4
Rural	65
Total placements	83
In college	4
Work other than teaching.....	0
Married	1
No position	2
No information	4
Percentage in teaching positions.....	88.3%
Percentage in teaching and other callings.....	88.3%
Total percentage employed, married, and in school.....	93.6%

NON-GRADUATES 24-48 CREDITS

Type of Position—	
Lower Grade	7
Upper Grade	5
Rural	54
Total placements	66

GRADUATES OF FORMER YEARS PLACED THIS YEAR FOR THE FIRST TIME

	Two year.	Four year.	Total.
Lower grades.....	3	1	4
Upper grades.....	1	0	1
High school.....	0	13	13
Principals and supervisors.....	4	2	6
Total.....	8	16	24

II. THE FACULTY.

1. There are no resignations.
2. The following new appointments have been made in compliance with the permission granted me to fill vacancies in the list of faculty and employees at the last board meeting:

- a. Dr. Genevieve Chase has been appointed Dean of Women, at a salary of \$2,340.00 for the regular college year. Dr. Chase holds her Bachelor's degree from the University of Oregon, her Master's degree from Columbia University, and her Doctor's degree from the University of Iowa, granted in the summer of 1935. She did research work at Worcester, Iowa, in the summer of 1930, and personnel work at the University of Chicago during the summer of 1933. Her major interest has been in

social science and mental hygiene. She has had experience as a rural teacher, as a ministerial assistant in a college city, as Y. W. C. A. secretary at the University of Iowa, and for the past three years has been Assistant Dean of Women at the University of Iowa. She comes highly recommended by the universities where she has been a student, and the administrators under whom she has served. She assumed her position here on September 10, and is starting out well.

- b. Dr. L. A. Pennington has been appointed as a member of the Department of Education and Psychology at a salary of \$1,935.00 for the regular college year. Dr. Pennington took his Bachelor's degree from the University of Michigan, spent a year in graduate work at the University of Ohio, and returned to the University of Michigan for his Master's degree, after which he became a graduate fellow in Psychology at Brown University, from which he received his Doctor's degree in 1933. He was appointed National Research Council Fellow in Biological Sciences from Washington, D. C., and has done work of that type for the past two years. He has been a teacher in the University of Michigan in experimental psychology, and in general psychology at Brown University. His academic standing has been exceptionally high in the universities where he has been a student. He began his work with the opening of this college year, and seems to be fitting in nicely.
- c. Miss Helen Kay Felber has been appointed as kindergarten teacher at a salary of \$1,885.71 for the regular college year. Miss Felber had two years of training at the State Teachers College at Wayne, Nebraska, and took her Bachelor's degree from the University of Nebraska. She received her Master's degree from Teachers College, Columbia University, in 1934. She has had a year of foreign travel, and has taught kindergarten work for six years in Nebraska and for the past five years at the State Teachers College at LaCrosse, Wisconsin. She comes well recommended by those with whom she has worked, and has started her work for us very satisfactorily.
- d. Mr. Elwood H. Kraft has been appointed as instructor in piano and instrumental music at a salary of \$1,620.00 for the regular college year. He holds his Bachelor of Arts degree from Augustana College, his Bachelor of Music degree from the Chicago Musical College, and his Master's degree from the Columbia School of Music. He has had four years of experience in teaching piano in the Columbia School of Music and Luther College. He is genial and aggressive, and seems well fitted for the work which he has been assigned.
- e. As yet no arrangements have been made for a teacher of Biology and Physical Education who holds a medical degree and can act as college physician for men. That matter, however, is still under consideration.

III. OTHER SCHOOL EMPLOYEES.

1. Mr. Don S. Foreman, of Urbana, Illinois, has been appointed landscape architect and gardener for the campus at a salary of \$1,500.00 for the twelve months. He is recommended by Dr. Palmer, Assistant Dean of the College of Fine and Applied Arts at the University of Illinois. Two other men were considered in connection with the place, one from the Shaw Gardens and the other from the University of Illinois. Mr. Foreman spent three years at DePauw University, one year at Goshen College, and four years at the University of Illinois. He had a high scholastic average in his work at the University of Illinois, and comes well recommended. He began his duties on October 1. He is at present certified by the Illinois State Civil Service Commission subject to examination when one is offered for his classification. Later he may qualify to do some teaching, in which case he will be released from the Civil Service.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. On September 4 Governor Horner approved our allotment of \$400,000.00 for a training school building at the Western Illinois State Teachers College, as made by the Normal School Board, and application was made to the W. P. A. for an additional grant of \$325,000.00 to aid in erecting and equipping the building as planned in 1931. To date no information has been received as to the approval of this request by the Federal government.

2. Governor Horner has not as yet approved the allotment of \$30,000.00 for the building of the roads and sidewalks adjacent to and on the campus. He intimated that that ought to be done by the Highways Department, but he made no suggestions as to how this could be accomplished, and since there seemed no other way of working it out, an application was made to the W. P. A. for a Federal grant for this purpose. If this grant is approved, it will be necessary to add some State funds to complete the job. The ratio set between the amount of labor and other expense would not permit a requisition for the total amount for material to be requested as a grant.

3. A second W. P. A. project was prepared and a federal grant was requested to build an outdoor swimming pool adjacent to the gymnasium and grade a supplementary athletic field on the campus. Some additional State funds will be needed in this project for the same reason as stated above, in order to install a chlorinator and water heater in the pool.

4. A third small project of grading a drive from the heating plant to the highway back of the campus was put in as a labor item only.

Up to the present time, no information has been received as to whether any of these grants have been approved.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE.

1. Approximately 40 per cent of the students who have enrolled this fall have applied for federal aid under the N. Y. A.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the Normal School Board is requested on the following recommendations:

1. The graduating list for July 19, 1935.
2. The graduating list for August 23, 1935.
3. The faculty appointments at salaries stated.
4. The employment of the landscape gardener and architect at the salary indicated.
5. The request for a P. W. A. grant for the training school building.
6. The approval of W. P. A. grants for roads and walks adjacent to and on the campus, an outdoor swimming pool and supplementary athletic field, and the grading of a driveway from the heating plant to the highway.

Respectfully submitted,

W. P. MORGAN, *President.*

Mr. Dill made a motion to accept the report and recommendations. Mr. O'Harra seconded the motion. Motion passed.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Summer Session, 1935.

	Men.	Women.	Total.	Total one year ago.
a. College:				
Seniors.....	129	115	244	237
Juniors.....	167	221	388	299
Sophomores.....	115	199	314	291
Freshmen.....	92	123	215	149
Total students carrying college subjects.....			1,161	976
b. High school.....			148	81
Total students above eighth grade.....			1,309	1,057
c. Elementary school.....			120	63
Grand total.....			1,429	1,120

The enrollment in college classes for the Fall Term this year is 1,480. Last year it was 1,482 and the year before last 1,489. The enrollment in the high school department is 136, a substantial increase over the enrollment of 85 of last year. Inasmuch as it is very important that we have a fairly good high school on the campus where our prospective teachers can get their practice teaching and observe the work of a typical high school, we should want the high school to be at least as large as it now is.

2. Graduation.

The following students have completed their work since the previous list was submitted July 15, and I recommend that their graduation be approved:

BACHELOR OF EDUCATION DEGREE.

Name.	Town.	County.
Dovia Bell Anderson (mathematics-French).....	Mounds.....	Pulaski
Hazel Earl Atherton (chemistry-zoology).....	Mounds.....	Pulaski
Alfred T. Atwood (music-history).....	West Frankfort.....	Franklin
Thelma Ruth Belford (history-mathematics).....	Golconda.....	Pope
Major Jodie Bell (zoology-history).....	Pulaski.....	Pulaski
Ernest Miller Biggerstaff (history-geography).....	Enfield.....	White
Nell Blankenship (history-geography).....	Marion.....	Williamson
John Motsinger Brewer (English-history).....	Marion.....	Williamson
Ned Ferris Carlton (history-chemistry).....	Coulterville.....	Randolph
Lorraine Cox (music-physical education).....	Carbondale.....	Jackson
Margaret Ann Cummings (Latin-English).....	Mt. Vernon.....	Jefferson
A. Eulin Dale (English-history).....	Elizabethtown.....	Hardin
Gerald William Davidson (commerce-economics).....	Odin.....	Marion
Don E. Evans (physical education-English).....	Ridgway.....	Gallatin
Berdena Faner (French-English).....	Waterford, Pa.....	Erie
Lowell Flener (chemistry-mathematics).....	Carrier Mills.....	Saline
Alene Cantrell Galbreath (English-Latin).....	Mt. Erie.....	Wayne
Allen W. Graves (zoology-chemistry).....	Herrin.....	Williamson
Naomi Grobe Hall (zoology-history).....	Alto Pass.....	Union
Laverne Albert Hemmer (physics-mathematics).....	O'Fallon.....	St. Clair

BACHELOR OF EDUCATION DEGREE—Concluded.

Name.	Town.	County.
Henry C. Hitt (English-economics)	Christopher	Franklin
Lewis W. Hoover (commerce-mathematics)	Villa Grove	Douglas
Loren Clarence Kerley (history-English)	Ozark	Johnson
Carl E. Kiefer (botany-zoology)	Decatur	Macon
Violet Jane Lasater (English-history)	Norris City	White
Mike E. Lenich (mathematics-chemistry)	Joliet	Will
Rowena Lisenby (English-French)	Tamaroa	Perry
Leila Clara Lockie (botany-geography)	Cartersville	Williamson
Othel Phillips Mansell (physics-mathematics)	Thompsonville	Franklin
Oren David McClure (history-geography)	DuQuoin	Perry
Walter A. Miller (history-zoology)	Burnt Prairie	White
Arthur Dayton Moore (physics-mathematics)	Benton	Franklin
John Albert Moore (history-music)	Harrisburg	Saline
John D. Moss (mathematics-history)	Carbondale	Jackson
Paul D. Mulkey (history-political science)	Belknap	Johnson
James L. O'Malley (zoology-physics)	Fairfield	Wayne
Charles F. Painter (history-geography)	Morris	Grundy
Seybirt R. Phillips (music-mathematics)	Carbondale	Jackson
Thelma Anna Phillips (French-mathematics)	Carbondale	Jackson
Pearl VanGilder Prout (history-English)	Lawrenceville	Lawrence
Helen Marie Ramsay (history-mathematics)	Metropolis	Massac
Victor R. Randolph (geography-mathematics)	Golconda	Pope
Lula Mae Rendleman (history-English)	Alto Pass	Union
Garold Sanders (history-English)	Macedonia	Franklin
Virginia Mozley Smith (English-commerce)	Johnston City	Williamson
Selma Snow (music-English)	Carbondale	Jackson
George Barton Stafford (English-history)	St. Louis, Mo	St. Louis
Hazel Phillips Suleor (history-mathematics)	Sesser	Franklin
Noel M. Taylor (English-history)	Cartersville	Williamson
Thomas Layman Whittenberg (English-history)	Carbondale	Jackson
Mary Louella Williams (zoology-English)	Carbondale	Jackson
Hosea A. Wilson (history-geography)	Hurst	Williamson
Hugh S. Winkler (history-English)	Vergennes	Jackson
Harold Eugene Wolfe (history-English)	Tamaroa	Perry
Mary Ellen Woods (French-history)	Carbondale	Jackson
James A. Young (music-physics)	Marion	Williamson

TWO-YEAR COURSE.

Name.	Town.	County.
Margaret E. Boyd	Coulterville	Randolph
Rada Garrett Caldwell	Alma	Marion
Portia Cross	Carmi	White
Eliza Crowell	Goreville	Johnson
Lewis R. Dunn	Joppa	Massac
Vivian Celestine Farris	DuQuoin	Perry
Jean Elizabeth Hughes	Broughton	Hamilton
Olga Kauzlarich	Christopher	Franklin
Dora H. Lence	Anna	Union
Mabel M. Martin	Carbondale	Jackson
Eunice McCree	Cartersville	Williamson
Paul Roger McDonald	St. Mary's, Mo	Randolph
Roberta Karr Norton	Herrin	Williamson
Eva Nina Oxford	Cave-in-Rock	Hardin
Mabel Marie Parkinson	Sesser	Franklin
Mildred Rawls	McLeansboro	Hamilton
George M. Schlueter	Freeburg	St. Clair
Eunice Tinkler	Odin	Marion
Evelyn Norma Wilson	Cutler	Perry

1935 GRADUATION SUMMARY

Students approved for the Bachelor of Education Degree in June.....	101
Students now being recommended for the Bachelor of Education Degree....	56
Total	157
Students approved for the Two-Year Diploma in June.....	59
Students now being recommended for the Two-Year Diploma.....	19
Total	78

3. Report of Appointments Committee.

Dean Wham, Chairman-Secretary of the Appointments Committee, submits the following statement as to placements of the Class of 1935, so far as they have been reported to him. It may be assumed that some placements have not been reported, and it is certain that others will yet be made. To give the report the largest amount of personal interest, the complete occupational distribution of the Class is shown, as follows:

SENIOR COLLEGE

In teaching positions	113
In other gainful callings.....	7
In school	10
Married (women)	4
Unreported	23
	<hr/>
Total number of graduates.....	157
Percentage in teaching positions.....	72.0%
Percentage in teaching and other callings.....	76.4%
Total percentage employed, married, and in school.....	85.3%

JUNIOR COLLEGE

In teaching positions.....	56
In other gainful callings.....	2
In school	7
Unreported	13
	<hr/>
Total number of graduates.....	78
Percentage in teaching positions.....	71.7%
Percentage in teaching and other callings.....	74.3%
Total percentage employed, and in school.....	83.4%

In the light of present employment conditions in all other occupations this report is a most remarkable one. Few other professional schools could show so large a per cent of employment the first year out of college. It is interesting in that it throws light on the question which has caused some concern to the Board, of whether a large proportion of graduates of the Teachers' Colleges actually find places in the schools.

Incidentally it reflects great credit on the efficient and untiring service which Dean Wham gives to both the public schools and the graduates in the work of the Appointments Committee.

4. Per Capita Cost of Operation, College Students.

ENROLLMENT

For the Year July 1, 1934, to June 30, 1935

Summer Session, 1934.....	976	÷	6	162.7
Fall Quarter, 1934.....	1,482	÷	3	494.0
Winter Quarter, 1935.....	1,451	÷	3	483.7
Spring Quarter, 1935.....	1,363	÷	3	454.3
Mid-Spring Term, 1935.....	254	÷	6	42.3
Extension	31	÷	12	2.6
				<hr/>
				1,639.6

COST OF OPERATION

Actual Expenditures to June 30, 1935

Salaries and wages.....	\$280,359.57
Office expense	1,253.74
Postage	392.00
Printing	2,688.88
Travel	987.75
Operation	18,505.84
Repairs and equipment.....	12,336.32
Revolving	26,142.30
	<hr/>
	\$342,666.40

PER CAPITA COST

$$342,666.40 \div 1,639.6 = 208.99$$

II. FACULTY.

1. It becomes my painful duty to report officially the death of Professor W. T. Felts, who was Head of the Mathematics Department. In the death of Professor Felts our Faculty loses one of its most popular and valuable teachers, and Illinois loses a distinguished citizen. For forty-three years he served the schools of the State, thirty-four of them on the Faculty of the Southern Illinois State Normal University. During all of this time he not only did the work in his classroom superbly well, but through institute lectures and commencement and other addresses, his influence spread throughout the State of Illinois and into neighboring states as well. In all of the things that he did and said he was a scholarly Christian gentleman, tolerant, kindly, and magnanimous, but firm in character and in purpose. No son of Southern Illinois deserves a higher place in the esteem of his fellow citizens than William Troy Felts. His loss so near the beginning of this time of transition in the college is an irreparable one.

2. I am submitting the name of Dr. John R. Mayor as Professor of Mathematics and Head of the Mathematics Department for the position made vacant by the death of Professor Felts.

Dr. Mayor was born in LaHarpe, Illinois. After graduating from high school, he attended Knox College where he received his Bachelor of Science degree in 1928. He continued his studies at the University of Illinois and was granted the Master of Arts degree in 1929. He then attended the University of Wisconsin where he secured the degree of Doctor of Philosophy in 1933, majoring in Mathematics.

For the past five years, Dr. Mayor has been instructor of Mathematics at the University of Wisconsin. He is a member of Phi Beta Kappa, Sigma Xi, and the American Mathematical Society. In July, 1934, he published a paper entitled, "A Generalization of the Veronese and Steiner Surfaces." Mr. Mayor is twenty-nine years old, is married, and has one child.

I recommend the employment of Dr. Mayor as Professor of Mathematics and Head of the Mathematics Department at a salary of \$2,500.00 for the school year beginning October, 1935.

3. Pursuant to authority given at the meeting of the Board in DeKalb, I have made the following appointments to the Faculty to begin at the opening of the Fall Term:

To fill the position as Head of the Geography Department made vacant by the retirement of Mr. F. H. Colyer, I am submitting the name of Dr. Thomas F. Barton.

Dr. Barton received his Bachelor of Education degree from the Illinois State Normal University in 1930. He continued his work at the University of Wisconsin where he obtained his Master's degree in Philosophy in 1931. From 1932 to 1934 he attended the University of Nebraska from which University he was awarded the degree of Doctor of Philosophy in January, 1935. He majored in geography and minored in American history.

Dr. Barton's teaching career began in 1929 while still an undergraduate student at the Illinois State Normal University. From 1930 to 1932 he held a teaching fellowship at the University of Wisconsin, and from 1932 to 1934 he served as a graduate assistant in geography at the University of Nebraska. During the summer sessions of 1932 and 1933, Dr. Barton occupied the position of Assistant Professor of Geography at the West Tennessee State Teachers College, Memphis, Tennessee. This past year he has been Professor of Geography in the Nebraska State Teachers College at Kearney, Nebraska.

I am asking the Board to validate the appointment of Dr. Barton as Head of the Geography Department with the ranking of Professor at a salary of \$2,500.00 for the regular school year beginning September, 1935.

4. Dr. Sherman B. Barnes has been selected to fill the position left vacant in the History Department by the retirement of Mr. G. W. Smith. Dr. Barnes received his A. B. degree from Columbia University in 1929. From 1929 to 1931 he was employed as instructor of Modern European History at the University of North Carolina. From 1931 to 1934 he did graduate work and was employed as an assistant teacher at Cornell University where he was granted his Ph. D. degree in European History in 1934. During

the past year Dr. Barnes has been connected with the Economics Department of the Chase National Bank, New York City.

I am asking the Board to validate the appointment of Dr. Barnes as Assistant Professor in the History Department at a salary of \$2,340.00 for the regular school year beginning September, 1935.

5. I have selected Dr. Marie A. Hinrichs to fill the position on our Faculty made vacant by the retirement of Dr. Delia Caldwell. Dr. Hinrichs secured her A. B. degree from Lake Forest College in 1917, and her Ph. D. degree in Zoology from the University of Chicago in 1923. Later, in 1934, she received her M. D. degree from Rush Medical College.

Dr. Hinrichs taught in the Chicago public schools for three years; was instructor in Zoology at Vassar College for one year; and was laboratory assistant at Lake Forest College and the University of Chicago for two years. Beyond this, she has had extensive research experience in various laboratories in the middle west. Dr. Hinrichs is a licensed physician in the State of Illinois and since 1934 has been engaged in private practice and as Clinical Assistant in the Women's and Children's Hospital in Chicago.

I am asking the Board to validate the appointment of Dr. Hinrichs as School Physician and Head of the Department of Physiology and Health Education at a salary of \$2,400.00 for the regular school year beginning September, 1935.

6. In cooperation with the Board of Education of Carbondale I have secured Mr. Douglas E. Lawson for the position of Assistant Principal and Seventh Grade Critic Teacher in the Brush Practice School.

Mr. Lawson received his A. B. degree in 1932 and his A. M. degree in 1933 from Greeley State Teachers College in Colorado. His major was educational administration. Since 1933 Mr. Lawson has been studying at the University of Chicago where he expects to receive the Ph. D. degree as soon as his thesis is completed.

Mr. Lawson was principal of the grade school of Orchard, Colorado for four years, from 1926 to 1930.

I am asking the Board to validate the appointment of Mr. Lawson as Assistant Principal and Seventh Grade Critic Teacher at the Brush School at a salary of \$1,530.00 for the regular school year beginning September, 1935.

7 and 8. After consulting with the principal of the Carterville Community High School and the Carterville Board of Education, I am submitting the names of Miss Lillian D. Tolbert and Miss Thelma Woodburn as critic teachers in the Carterville High School. Miss Tolbert received her A. B. degree from Knox College and her A. M. degree from the University of Illinois, majoring in Latin and Social Science. She has eleven years of teaching experience in the high schools of Illinois. She will teach Latin and English. Miss Woodburn secured her B. S. degree from Indiana Central College and her M. S. degree from the University of Indiana, majoring in Education and Mathematics. She has eight years of experience in Illinois high schools teaching Social Science, Mathematics, and Commercial work. She will teach Mathematics, Civics, and Commercial work in the Carterville High School.

9. Summary of Faculty Preparation.

The net results of the changes enumerated above on the degree of preparation of the faculty of this school are shown in the following table:

OCTOBER, 1935		OCTOBER, 1934	
Ph. D.	21	Ph. D.	16
	2 equiv.		2 equiv.
2 years graduation work....	17	2 years graduation work....	14
M. A.	58	M. A.	53
	6 equiv.		6 equiv.
A. B.	10	A. B.	17
Less than A. B.....	4	Less than A. B.....	5
Retired	5	M. D.	1
		Retired	1

This year we have added five members to our Faculty who have the degree of Doctor of Philosophy and five of our Faculty have attained the Master of Arts degree. Three of our Masters of Arts, Mr. Nolen, Mr. Lawson,

and Mr. Davis have very little more work to do on their Doctors' degrees and expect to receive them within the current year.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

Hitherto, this school has never had a Dean of Men, although there is such a position in every one of the other Teachers Colleges, and in most other colleges. Over a long period of years, much of the detailed administrative work which usually falls to a Dean of Men has been done by Professor Lentz and Professor Bailey. In order to centralize responsibility for personnel work among the men of the school and give to the individual who does this work a position of authority in the college coordinate with that of the Dean of Women, I am recommending to the Board that Professor E. G. Lentz be designated, Dean of Men. As has already been suggested, the duties attached to the office of Dean of Men will not be new to Mr. Lentz, as he has been doing most of them for years. He is interested in this sort of work, and in preparation for his Fall Term duties, he spent some time this summer at the University of Illinois with Dean Turner, who is the successor to Dean Thomas Arkle Clark.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

I am pleased to report that the expenditure of \$18,500.00 which was appropriated by the Legislature for four specific repair projects on this campus has been approved by the Governor, complete plans have been drawn up by the State Architect's office, and application has been made in due time for a grant from the P. W. A. authority to make these repairs and alterations. If the project is approved as a P. W. A. project, the work will be done under contract, and the administrative authority and the business office at the college will be subjected to a minimum amount of concern for the detailed supervision of the work. It was thought best, therefore, by both the President and Business Manager of the college and the State Architect's office to undertake this work under the P. W. A. authority.

In addition to this, we have asked for some help under the W. P. A. authority. There is available in our ordinary appropriation for current repairs and equipment \$17,500.00 for each of the two years of the biennium. An additional amount up to \$10,000.00 can be taken from the Revolving Fund for relatively permanent repairs. This money can be used for the purchase of paint, plaster, flooring, and other materials needed to put all of the buildings on the campus in first class condition. The interiors of all the classrooms in the old Main Building and the main corridor on the second floor are in a deplorable condition. Some of these rooms have not been painted for thirty years. The project for supplying workmen to do this work under the P. W. A. authority without any cost to the school other than that of material has already been approved. A portion of the paint has been delivered and is in our storeroom. Just as soon as the necessary routine for the assignment of workmen is completed, we shall be ready to begin work.

We have also filed a project for fencing the athletic field which has been approved by the W. P. A., the plans approved by the State Architect, and materials purchased by the State Purchasing Department. We are ready to begin with this as soon as the necessary routine of the W. P. A. office is completed.

Still a third proposal which is to be carried out with W. P. A. labor provides for leveling off a combination hockey and baseball field to be used by the girls' physical education department and the University High School. This field is immediately south of the old athletic field along the right of way of the Illinois Central. The land is a part of the State Farm.

With the approval of the Board it is the intention of the administration to secure for the college all of the work that can be secured under any of the Federal reemployment agencies which can be utilized to good advantage and for which we can afford to supply materials out of the Revolving Fund without jeopardizing in the least degree the solvency of that fund.

VII. AUXILIARY ENTERPRISES.

FINANCIAL REPORT OF FARM

July 1, 1934 to June 30, 1935

RECEIPTS

Cash receipts—			
Sale of milk.....		\$542.30	
Sale of old equipment.....		65.00	
Miscellaneous sales20	
			<u>\$607.50</u>
Credits—			
Farm produce delivered to the dormitory:			
Meats		\$39.00	
Vegetables		67.87	
			<u>\$106.87</u>
Total receipts			<u>\$714.37</u>

DISBURSEMENTS

Salaries and wages.....		\$1,108.00	
Operation		277.40	
Repair and equipment.....		306.51	
			<u>\$1,691.91</u>
Loss			<u>\$977.54</u>

FINANCIAL REPORT OF DORMITORY

July 1, 1934 to June 30, 1935

RECEIPTS

Board, including ironing fees, at \$5.00 per week.....		\$8,610.84	
Room at \$1.00 per week.....		1,839.50	
Reservation fees (applied on board).....		365.00	
Extra lodging		5.50	
Single meals		112.20	
Banquets and luncheons.....		300.67	
Miscellaneous collections		4.82	
			<u>\$11,238.53</u>

DISBURSEMENTS

Salaries and wages—			
Regular employees		\$2,232.75	
Student help		168.01	
			<u>\$2,400.76</u>
Office expense			87.55
Operation—			
Groceries, General	\$	535.68	
Canned goods		641.46	
Meats, butter, eggs and lard.....		2,229.25	
Fruits and vegetables.....		660.88	
Bread, cakes, etc.....		282.82	
Milk		827.36	
Ice cream and sherbet.....		153.69	
Ice		61.80	
Gas		518.84	
Electricity		707.27	
Household supplies		568.73	
Laundry and cleaning		572.93	
Refunds—			
Dormitory board and room.....		5.00	
			<u>\$7,770.71</u>
Repairs			25.80
Equipment			
			<u>\$10,284.82</u>
Cash Balance			\$953.71
Deduct—			
Contract and orders, June 30, 1935.....		\$114.00	
Bills holding, June 30, 1935.....		404.00	
			<u>518.00</u>
Unencumbered Balance			\$435.71
Deduct—			
Inventory of foods, June 30, 1934.....	\$	1,127.00	
Inventory of foods, June 30, 1935.....		720.00	
			<u>\$407.00</u>
Farm credits for farm produce delivered to dormitory.....		106.87	
			<u>513.87</u>
Loss			<u>\$78.16</u>

THE NORMAL SCHOOL REVOLVING FUND

Statement of Receipts and Disbursements—July 1, 1934 to June 30, 1935

Balance—June 30, 1934..... \$33,645.69

RECEIPTS

Farm sales	\$ 607.50	
Tuition and incidental fees.....	22,834.09	
Miscellaneous student fees.....	965.14	
Sewer rentals	69.75	
Miscellaneous sales	6.00	
Miscellaneous	16.50	
Dormitory	11,238.53	
Farm house rental.....	240.00	
		<u>35,977.51</u>
		\$69,623.20

DISBURSEMENTS

Disbursements for Dormitory—		
Salaries and wages.....	\$2,400.76	
Office expense	87.55	
Travel		
Operation	7,770.71	
Repair and equipment.....	25.80	
Permanent improvements		
		<u>\$10,284.82</u>
Other Disbursements—		
Salaries and wages.....	\$22,535.36	
Office expense		
Travel	543.60	
Operation	2,377.40	
Repair and equipment.....		
Permanent improvements	685.94	
		<u>\$26,142.30</u>
		\$36,427.12
Balance—June 30, 1935.....		<u>\$33,196.08</u>

Contracts and orders as of June 30th, 1935.....	\$114.00
Bills holding as of June 30th, 1935.....	404.00

Carterville High School:

For the past three and a half years we have had an agreement with the Carterville Community High School whereby we are permitted to use the facilities of the school to provide practice teaching for some of the members of our senior class. By this means we are able to provide a unit of practice teaching at a net cost to the College of \$28.70. A unit of practice teaching in our Training School on the campus costs \$138.62. It will be seen from this that, from our point of view, the arrangement with the Carterville High School is highly advantageous.

This arrangement with the Carterville High School has been made subject to an agreement between the College and the Carterville Board of Education which needs to be approved by the Teachers College Board. Due to the change in administration which occurred this year, the agreement was not completed in time to be presented at the meeting of the Board in July. Accordingly, I am presenting it for approval at this time. The agreement is as follows:

"Southern Illinois State Normal University is to pay nine high school teachers \$25.00 each per month, and to include these teachers as members of the College faculty. (This item was approved in July with the faculty list.)

"Southern Illinois State Normal University is to pay \$240.00 per month to the Carterville High School Board for transportation. This transportation to be for as many as twelve persons each half day from the College to the High School and return, and in cars each carrying at least \$10,000.00 accident insurance on its passengers. Transportation is to be provided on all days the College is in session unless agreed or notified by the College to the contrary. In case there are any savings on this amount, they are to be at the disposal of the High School Board.

"In lieu of the services of Miss Kathryn Cavelia and Mr. J. Henry Schroeder furnished to Carterville High School by the College last year, but transferred to the campus this year, an additional \$200.00 per month will be paid the Carterville High School District.

"Nothing shall be done by the College to lessen the efficiency of the present school system.

"This working agreement may be discontinued by either party at the end of any College year."

(Signed)

ROSCOE PULLIAM,
 BRUCE W. MERWIN,
 ELBERT FULKERSON,
Principal Carterville High School;
 L. E. WATSON,
Clerk, District No. 203, Carterville,
Illinois.

Federal Student Aid:

Under the National Youth Administration we were allowed one hundred sixty-nine Federal Student Aid positions at an average of \$15.00 a month. Nine hundred fifty prospective students requested applications either by mail or by personal interview, and five hundred ninety-two of these were on file in our office September 1. In order to select the students for these positions it was necessary for us to take into consideration the need, character, scholarship, and general adaptability of the applicant. In this connection, we received excellent cooperation from the various high schools of Southern Illinois and from the County Relief Agencies.

The students employed on this program are engaged in various types of work on the Campus, on the State Farm, at local schools, both grade and high, at the City Library, and at the Carterville Community High School. The projects include clerical and stenographic work; serving as assistants in offices, libraries, laboratories, museum, and engineering department; campus beautification; supervising extra-curricular activities; research and economic surveys; supervision of recreation; and teaching in the C. C. C. camps.

VIII. STUDENT ENTERPRISES. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. The appointment of Dr. John R. Mayor at the salary indicated.
3. The appointment of Dr. Thomas F. Barton at the salary indicated.
4. The appointment of Dr. Sherman B. Barnes at the salary indicated.
5. The appointment of Dr. Marie A. Hinrichs at the salary indicated.
6. The appointment of Mr. Douglas E. Lawson at the salary indicated.
7. Concurrence with the Carterville Board of Education in the appointment of Miss Lillian D. Tolbert and Miss Thelma Woodburn on the staff of the affiliated Carterville High School.
8. The appointment of Mr. Lentz as Dean of Men.
9. The approval of the repair projects listed in Section VI.
10. The approval of the agreement with the Carterville High School Board of Education for the use of the Carterville High School as an affiliated practice school.

Respectfully submitted,

ROSCOE PULLIAM.

It was moved by Mr. Bach, seconded by Dr. Sunderman, that the report and recommendations be accepted. Motion carried.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS.

1. Attendance, Summer Quarter, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
College.....	105	368	473	466
Elementary grades.....	124	95	219	188
Total.....	299	463	692	654

2. The students whose names are listed below completed the requirements for graduation at the close of the summer quarter, August 2, 1935. I recommend that these students be graduated.

SENIOR COLLEGE

DEGREE OF BACHELOR OF EDUCATION

D. Viking Anderson	William H. Lefanty
Edwin J. Belknap	Joseph E. Nakonieczny
Lillian Caquelin	Ruth Isabell Ott
Irvin F. Carney	Jim Pendleton
Robert D. Fraser	Olive Peterson
Faith Olivia Harrington	Genevieve Patton Stoker
Eleanor Holmberg	Harold M. Street
Jesse C. Horan	Eugenia June Trotter
Joseph L. Jepsen	William G. Warren
Helen P. Keeler	Raymond E. Wickness
Reba Keeler	LeRoy T. Wilkins
Eugene W. Larson	

JUNIOR COLLEGE

Carolyn Helen Bauer	Edith Larsen
Darlene M. Callahan	Mary Esther Murphy
Dorothy Carrier	Helen Constance Nelson
Geneva Marie Cary	Gretta Mae Niewold
Lucille W. Cocking	Bertha Nolte
Alice M. Coffey	Evelyn I. Payne
Dorothe D. Dartt	Gertrude Mary Peterson
Eileen Mary Fitzgerald	F. Merle Regan
Marjorie A. Flannery	Bert L. Sampson
Velda Lorraine Fraitnick	Orva Schafer
Anita Gustafson	Marvel M. Schoenholz
Loretta Gertrude Hennebry	Eula Taylor
Frances Hermes	Lucille Williams
Mary Clarissa Hiatt	Garnet Yerke
Wilma Lucille Kurtz	

II. FACULTY.

1. I wish to recommend the appointment of Dr. William Angus as Associate Professor in the Department of English, to fill the vacancy caused by the leave of absence granted to Mr. J. Hal Connor. Dr. Angus has his bachelor's degree from Bowdoin College, his master's degree from Northwestern University, and his doctor's degree from Cornell University. He has had teaching experience at Northwestern University, Indiana University, Grinnell College, State University of Montana, and Cornell University. Dr. Angus started work at the beginning of the college year, September 11, and

will receive a salary of \$2,450 for thirty-six weeks, payable from salaries and wages.

2. I wish to recommend the appointment of Dr. L. V. Burkett as Director of Health Service and College Physician. Dr. Burkett has his A. B. and M. D. degrees from Ohio State University. He spent a year's internship in the U. S. Army at the William Beaumont General Hospital in El Paso, Texas, and spent a year in private practice. For the last seven years he has been connected with the Health Department of the city of Akron, devoting his time to the direction of school medical service of the Akron public schools. He was also on the staff of the St. Thomas Hospital. In addition to his medical duties, Dr. Burkett will teach college classes in Health Education. He started work at the beginning of the college year, September 11, and will receive a salary of \$3,000 for twelve months, payable from salaries and wages.

3. I wish to recommend the appointment of Miss Madeline Maybauer as Assistant Professor, Kindergarten Training Teacher in the campus school to fill the vacancy caused by the resignation of Miss Janet Pleitz. Miss Maybauer has her bachelor's degree from the University of Chicago and her master's degree from Teachers College, Columbia University. She has had teaching experience in kindergarten and primary grades in the public schools of Minnesota, Iowa, and Ohio. She has also served as a training teacher at the State Teachers College, Duluth, Minnesota, and the State Teachers College, Ypsilanti, Michigan. Miss Maybauer started work at the beginning of the college year, September 9, and will receive a salary of \$1,890 for thirty-six weeks, payable from salaries and wages.

III. OTHER SCHOOL EMPLOYEES.

1. Mr. Andrew Mobeck, a laborer working on the grounds, who was injured on duty, has now returned to work.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from July 1st to September 30th, 1935:

RECEIPTS

Surplus from 58th Biennium.....		\$25,618.51
Cash received July 1st to September 30th, 1935—		
Board and room, Williston Hall.....	\$5,162.20	
Meals, Williston Hall.....	282.00	
Registration fees	6,765.00	
Transcript fees	6.00	
Miscellaneous collections	6.79	
		<u>12,221.99</u>
Total available, Revolving Fund, September 30, 1935.....		\$37,840.50

EXPENDITURES

Salaries—		
Williston Hall and employees.....	\$2,938.75	
Carpenter	522.00	
Telephone and telegraph.....	23.50	
Food	1,838.02	
Household supplies	350.79	
Library and athletics.....	176.49	
Medical and laboratory supplies.....	27.46	
Miscellaneous operating expenses	71.55	
Building repairs	89.90	
Furniture and fixture repairs.....	121.95	
Oiling roads	20.00	
Furniture and fixtures	206.65	
Office equipment	111.44	
Total expenditures		<u>6,498.50</u>
Balance on hand, Revolving Fund, September 30, 1935.....		\$31,342.00

VIII. STUDENT LIFE.

This college is participating in the National Youth Administration to the extent of approximately \$1,275 a month. We are giving employment to eighty-five college students.

IX. MISCELLANEOUS.

1. I wish to call your attention to the following statement concerning the placement of graduates for the college year 1934-35:

Graduates of Degree Course.....	83
Graduates of Degree Course placed.....	54
Percentage of Degree graduates placed.....	65%
Graduates of Diploma Course.....	137
Graduates of Diploma Course placed.....	121
Percentage of Diploma graduates placed.....	88.3%
Total graduates	220
Total graduates placed.....	175
Percentage of graduates placed.....	79.5%

In addition to the placements listed above there were seventeen promotions handled through the placement bureau. These have been reported as placements in other years.

2. I am presenting for your consideration a financial report of the school funds and student activity account for 1934-35.

X. SUMMARY.

Action is requested on the following:

1. Approval of the awarding of the degrees and diplomas to the students when they completed the requirements for graduation from the prescribed curriculum.

2. The approval of the appointment of Dr. William Angus at the salary indicated.

3. The approval of the appointment of Dr. L. V. Burkett at the salary indicated.

4. The approval of the appointment of Miss Madeline Maybauer at the salary indicated.

Respectfully submitted,

KARL L. ADAMS, *President.*

Motion made by Mr. Bach, seconded by Mr. O'Harra, that the report and recommendations be accepted. Report accepted.

ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS.

1. Attendance for the Summer Term, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. University:				
Post graduates.....	39	65	104	128
Seniors.....	133	186	319	262
Juniors.....	122	399	521	464
Sophomores.....	81	377	458	463
Freshmen.....	43	209	252	212
Unclassified.....	8	13	21	1
Total.....	426	1,249	1,675	1,530
b. University high school.....	90	109	199	159
d. Elementary school.....	129	91	220	203
e. Auxiliary Training Schools:				
Illinois Soldiers' and Sailors' Children's School.....	215	141	356	380
Total.....	860	1,590	2,450	2,272

Although there was no regular summer session after August 9 the Illinois Soldiers and Sailors Childrens School was open with an enrollment of 311 children and providing practice teaching facilities for 14 regularly registered student teachers.

It will be noted there was an increase of 145 students in the University proper and a decrease of 7 in the two elementary schools. Work was offered for a second summer in the University High School with an increased response in both pupil enrollment and attitude and providing much needed student teaching on the secondary school level.

2. Although no report on the enrollment for the Fall Quarter is due at this time it may be of interest to know that our enrollment in the University is 1,858 as compared with the final figure of 1,642 last year—an increase of 216. This is the highest enrollment in the 78 years history of I. S. N. U.

3. While numbers are gratifying in some respect, the idea of quality in teacher education is of greater interest and value. Last year Illinois State Normal University was the second largest State Teachers College in the United States, Fresno, California, with an enrollment of 1,703 exceeding our 1,642 by 61 students. Whether we are now the largest in the country is of no greater concern than the question of where to put so many students. We have now reached the limit of our physical plant facilities and cannot care for any more than the present enrollment. I therefore recommend favorable consideration of the Normal School Board of a plan for limiting the enrollment at this school, until changed by subsequent action, to 1,850 students, such students to be admitted on a selective basis to be established and sanctioned by the Board prior to April 1, 1936.

4. Graduates.

- a. The students here listed finished the work required for graduation at the close of the summer session ending August 9, 1935, and are recommended for Board sanction as to graduation and the awarding of diplomas appropriate to their various attainments.

DEGREE GRADUATES

BACHELOR OF EDUCATION DEGREE

Altes, Otto Kenneth.....Com.	Knuppel, Ruth Louise.....Home Ec.
Anders, Janet Louise.....Com.	Langston, John Wayne.....Com.
Armstrong, William Paul.....	Leach, Frederic Samuel.....Ind. Arts
.....Health and P. E.	Lee, Dorris Louise.....Secon.
Baird, William Elbridge.....Secon.	Louis, Clare Mary.....Com.
Balding, Paul Henry.....Secon.	Melvin, Arthur Roy.....Secon.
Ballein, Veda Alice.....Com.	Middleton, Kenneth Karr.....
Baugh, Raymond Austin.....Secon.Health and P. E.
Bennett, Jack Miller.....Elem.	Mihalik, Genevieve Corinne.....
Berg, Eva Marie Louise.....Com.Health and P. E.
Bevan, George Ambrose.....Secon.	Miller, Bruce L.Secon.
Blackwood, Anna Mae.....Elem.	Miller, James Lee.....Secon.
Body, Lois Maurine.....Secon.	Moss, Harold Wayne.....Secon.
Brannan, VanDeventer Leroy...Secon.	Nalbach, Anna Gertrude.....Elem.
Brown, Alice Elizabeth.....Secon.	Newman, Carl John.....Com.
Brown, Richard Jess.....Ind. Arts	Newman, Mildred Kathryn.....Secon.
Brown, RuthSecon.	Peters, Helen Henrietta.....Elem.
Carder, Garnet Elizabeth.....Secon.	Quinn, Marguerite Marie.....Elem.
Castle, Calvin Arthur.....Com.	Rankin, Lawrence Elwin.....Secon.
Coates, Maxine Frances.....Secon.	Reeves, Clarence Lee.....Secon.
Corey, Anna Iona.....Com.	Reuter, HowardSecon.
Crouse, Mildred Viola.....Secon.	Rosensteel, Howard Joseph.....Secon.
Darling, Minnie Maurine.....Secon.	Rutledge, Leslie Edward.....
Davis, Jesse Dale.....Secon.Health and P. E.
Dieterich, Charles Russell.....Secon.	Samp, William Ernest.....Secon.
Drew, John Stanley.....Ind. Arts	Schiffbauer, Gretchen Meda..Home Ec.
Eggenberger, Delbert Norgaard..Secon.	Schofield, Alyce Carolyn.....Elem.
Farnsworth, Edna L.....Secon.	Schwarz, Rudolph William...Ind. Arts
Fisher, Elouise May.....Speech	Seibert, Virginia Linda.....Music
Fisher, KayeCom.	Sholty, Henry Edward.....Ind. Arts
Foster, Robert Luce.....Secon.	Smith, Helen Katherine.....Speech
Franklin, Gilbert Wesley.....Secon.	Smith, Oscar William.....Secon.
George, Mildred Mary.....Com.	Snively, Ethan Allen.....Secon.
Glover, William Hamilton.....Secon.	Snyder, Earl Cyril.....Secon.
Goins, Marshall Earl.....Com.	Speers, GraceCom.
Goldman, ThelmaSecon.	Stack, William Martin..Health and P. E.
Gray, Ruth Virginia.....Elem.	Stephens, Ada Fern.....Elem.
Gray, William Allyn.....Secon.	Stivers, Edna Christelle.....Secon.
Greer, John Arthur.....Secon.	Sullivan, Marjorie Genevieve...Elem.
Harmon, Ethel Marie.....Secon.	Taylor, Lawrence Charles.....Secon.
Helton, Wilbur Leo.....Ind. Arts	Thompson, Merle B.....Com.
Higgins, John Franklin.....Secon.	Van Winkle, James William....Secon.
Homann, Harold William.....Agri.	Voltmer, Helen Bernice.....Secon.
Hopkins, Donald Wayne.....Agri.	Welsh, Katherine Hawthorne...Secon.
Hovenden, Earl Wesley.....Secon.	Wetzel, MabelElem.
Huggins, Harold Richard.....Secon.	Wiggins, Samuel Enoch.....Secon.
Hull, Gladys Muriel.....Secon.	Wilder, Jean Etta...Health and P. E.
Kinney, Elma Pauline.....Secon.	Winchell, Gladys Mae.....Com.
Knudson, Tillmann Everett.....Secon.	Woods, Hollis Adolphus.....Secon.

SUMMARY OF DIVISION GROUPS

Music	1	Physical Education for Men.....	4
Physical Education for Women....	2	Industrial Arts	6
Home Economics	2	Elementary	10
Speech	2	Commerce	15
Agriculture	2	Secondary	50
Total Degree Graduates.....		94	

TWO-YEAR COURSE GRADUATES

Abbott, Julia Ruth.....Up. Gr.	Hinthorne, Alberta Lorene.....Rural
Adams, Bernice Adeline.....Up. Gr.	Hopkins, Helen Marie.....Inter.
Beatty, Vivian Aloise.....K.-Prim.	Hubert, Evelyn Carolyn.....Up. Gr.
Bushnell, Vivian Helen.....Rural	Huffman, Ethel Gertrude.....Inter.
Butler, Frances Winifred.....Inter.	Hughbanks, Gertrude Wendell..Up. Gr.
Campbell, Eva Lucile.....Inter.	Jackson, Ruth Dorothy.....Inter.
Carter, Gladys Leeodell.....Up. Gr.	Jeffers, Freda Bernice.....Rural
Copenbarger, Eva Irene.....Rural	Johnson, Dorothy Mae.....Inter.
Craig, Norma Maud.....K.-Prim.	Kaufman, Alma Hannah.....Up. Gr.
Daeger, Ellen Mary.....Up. Gr.	Koch, Louise Marie.....K.-Prim.
Gamble, Bernice Eva.....K.-Prim.	Kulka, Olga June.....Inter.
Gehrig, Lyla Meredith.....Up. Gr.	Lee, Mildred Louise.....Rural
Goode, Eloice Margaret.....Rural	Liedel, LouiseInter.
Gunn, Nellie Daniels.....Rural	McCully, Evelyn Irene.....K.-Prim.
Guyaux, Mae Celena.....Inter.	Manus, Jennie Clara.....Up. Gr.
Hall, Alice Wynne.....Up. Gr.	Mentzer, Beulah Moss.....Inter.
Hennington, Anne Estine.....K.-Prim.	Mercer, Mary Isabelle.....Inter.

Moate, Lola Beatrice.....Inter.	Sister M. Innocent McAuliffe.....Inter.
Nelmes, Mae Elizabeth.....Rural	Sister Frances Therese McConville..
Nicholson, Virginia Creola.....RuralInter.
O'Connor, Alice Virginia.....Inter.	Sister Mary Patricio Smith.....Inter.
Olsson, Colean June.....Inter.	Sister Mary Juletta Verzani O. P...
Ottmuller, Mardelle Augusta.....Up. Gr.Inter.
Perrin, Katherine E.....Inter.	Smith, Esther Jane.....Rural
Powell, Laura Mae.....Up. Gr.	Speers, Lucille Elizabeth.....Inter.
Query, Daisy May.....Inter.	Summer, Mary Katherine.....Up. Gr.
Reynolds, Josephine Agnes.....Up. Gr.	Sylvester, Irene Leona.....Inter.
Rockendorf, Esther Sophia.....Inter.	Taylor, Waneta Pearl.....Up. Gr.
Sapp, Dorothy Mae.....Home Ec.	Thorp, Raymond William.....Rural
Schwab, Eva Virginia.....Secon.	Turbett, Vivian Gladys.....Inter.
Sevier, June Marie.....Up. Gr.	Walley, Faye Isabel.....Rural
Short, Ruth Ellen.....Up. Gr.	Webb, Nellie Lawhun.....Up. Gr.
Siemons, Alta Mae.....Up. Gr.	Weber, Virginia Charlotte.....K.-Prim.
Sister M. Avellina Buckley.....Up. Gr.	Westerman, Ralph Boneham.....Secon.
Sister M. Florencia Carey.....Inter.	Whitehouse, Edith Belle.....Home Ec.
Sister M. Jordan Carroll.....Inter.	Wiborg, Bernice Lucile.....Rural
Sister M. Felician Engstler.....Inter.	Wuebbens, John.....Rural
Sister M. Donald Gilmore.....Up. Gr.	Zimmerman, Gertrude Louise.....Inter.
Sister M. Mauritius Hagerty.....Inter.	

SUMMARY OF DIVISION GROUPS

Home Economics	2	Rural	14
Secondary	2	Upper Grade	21
Kindergarten-Primary	7	Intermediate	29
Total Two-Year Course Graduates.....			75

SUMMARY OF 1935 GRADUATES

June Degrees	142	
August Degrees	94	
Total Degrees		236
June Diplomas	184	
August Diplomas	75	
Total Diplomas		259
Total Graduates		495

II. FACULTY.

1. Resignations:

Since the last meeting of the Normal School Board the following resignations have been received and accepted subject to ratification by the Board:

- a. Ruth M. Cleveland, second grade critic at Children's School in order to accept a position in the State Teachers College at Kearney, Nebraska.
- b. Alta Morris, fourth grade critic at Children's School, in order to accept a position at Rockville, Maryland. (This resignation reported as matter of record only, since all of salary is paid through Department of Public Welfare.)

2. Leave of Absence.

- a. Alice Ogle, Instructor in Art, requests a leave of absence without pay for second semester of present school year in order to complete work for her Master's degree at Teachers College, Columbia University. I recommend that this request be granted and authorization be given to employ some one for this position during the absence of Miss Ogle.

3. New Position.

- a. Because of the unusually large increase in the enrollment of the Division of Commerce Education request is made for the creation of an additional position and the employment of Albert C. Fries as Assistant Professor at a salary rate of \$2,025.00 for the 1935-36 school year effective from October 7, 1935. Mr. Fries has his A. B. and M. A. degrees from the University of Illinois and has had teaching experience in high schools in Illinois, coming to us from Proviso Township High School at Maywood, Illinois. He has also had several types of practical experience in the commercial field.

4. New Appointments.

Approval is desired for the following new faculty appointments made since the last (July 15th) meeting of the Normal School Board to fill existing vacancies due to resignations accepted or new positions authorized by the Board, all salaries to be paid for nine months from salaries and wages except as noted in the case of Dr. Skinner.

- a. Laila Skinner, B. A., MacMurray College; B. M., Eastman School of Music, University of Rochester; M. A., Ph. D., University of Iowa. Instructor in Piano, Eastman School of Music, Rochester, New York; Assistant Director, Residence for Student Nurses, Cook County Hospital, Chicago, Illinois. (Assistant Dean of Women, Director of Fell Hall and Associate Professor of Psychology at a salary of \$2,700 for twelve months to be paid from the Revolving Fund.)
- b. F. L. D. Holmes, A. B., University of Minnesota; A. M., Ph. D., University of Wisconsin; University of Iowa. Teacher, high school, Northfield, Minnesota; Instructor of Speech, University of Minnesota; Assistant Professor of Speech, Lawrence College; Assistant Professor of Speech, University of Wisconsin. (Professor and Director of Division of Speech Education and Head of Speech Department at a salary of \$3,078.)
- c. Julius Miller, B. S., M. A., University of Wisconsin; Ph. D., University of Budapest; University of Illinois. Teacher, high schools, LaSalle-Peru Township (Illinois) and Beloit, Wisconsin; Head of Art Department, DePauw University, Greencastle, Indiana. (Professor and Director of Division of Art Education and Head of Art Department at a salary of \$3,078.)
- d. Leo Dvorak, B. A., Music B., Upper Iowa University; M. A., University of Iowa. Teacher, high schools, Stanley and Calmar, Iowa; teacher, Upper Iowa University; teacher, Oelwein, Iowa. (Assistant Professor of Music at a salary of \$2,160.)
- e. F. R. Glasener, B. A., Iowa State Teachers College; M. A., Ph. D., University of Iowa. Teacher and superintendent, various Iowa public schools; teacher, Iowa State Teachers College; Acting Head of Department of Economics, Drake University. (Assistant Professor of Social Science at a salary of \$2,250.)
- f. Arthur H. Larsen, B. Ed., State Teachers College, Superior, Wisconsin; Ph. M., University of Wisconsin. Principal Consolidated Schools, Siren, Wisconsin; teacher, York Community High School, Elmhurst, Illinois. (Assistant Professor of Mathematics and Supervisor of Student Teaching at a salary of \$2,025.)
- g. Helen E. Marshall, A. B., College of Emporia; M. A., University of Chicago; Ph. D., Duke University; University of Colorado. Teacher and Head of History, high school, Raton, New Mexico; Instructor, University of New Mexico; Head of Social Science Department, Eastern New Mexico Junior College, Portales, New Mexico. (Assistant Professor of Social Science and Supervisor of Student Teaching at a salary of \$2,160.)
- h. 1. W. Miller, B. A., Goshen College; M. S., Ph. D., University of Iowa; University of Kansas; University of Colorado. Teacher of grades, Wellman, Iowa; teacher of high school, Cedar Rapids, Iowa, and Hinsdale, Illinois; instructor, University of Arkansas and University of Iowa. (Assistant Professor of Biology at a salary of \$2,250.)
- i. Edwin G. Struck, A. B., De Pauw University; M. S., Indiana University. Teacher and coach, high school, DeSoto, Missouri; teacher and coach, high school, Collinsville, Illinois. (Assistant Professor of Physical Education and Coach of University High School Athletics at a salary of \$2,025.)
- j. Ruth V. Yates, B. A., Cornell College; M. A., Teachers College, Columbia University; Philadelph Rice School of Speech, Bos-

ton; University of Iowa. Teacher, high school, Marion, Iowa; Head of Speech Department, State Teachers College, Chadron, Nebraska. (Assistant Professor of Speech at a salary of \$2,025.)

- k. Elizabeth Russell, A. B., University of Iowa; M. A., Teachers College, Columbia University; Peabody College. Teacher, Haleyville, Alabama, and Owensboro, Kentucky; Critic Teacher, Alabama College for Women, Montevallo, Alabama, Eastern State Teachers College, Charleston, Illinois, and Idaho State Normal, Lewiston, Idaho, (Critic Teacher in fourth grade, Metcalf Elementary School at a salary of \$1,800.)
- l. Katherine Thielen, B. S., University of Iowa; M. S., University of Wisconsin. Teacher, high school, Berkeley, California; instructor, Western State Teachers College, Kalamazoo, Michigan. (Instructor in Physical Education for Women at a salary of \$1,800.)
- m. Ruth Zimmerman, B. S., State Teachers College, Emporia, Kansas; M. A., University of Minnesota; Harvard University. Teacher, grades and high school, Osborn and Pratt, Kansas; Assistant Librarian, State Teachers College, LaCrosse, Wisconsin. (Assistant Librarian in Charge of Metcalf Elementary and University High School Library at a salary of \$1,800.)
- n. Nell Holtman, B. S., University of Kansas; M. A., University of Iowa. Teacher, rural school, Randolph, Kansas; grades, Dodge City and Burdick, Kansas; Director of Normal Training, Council Bluffs, Iowa. (Critic, third grade, Children's School at a salary of \$1,620.)
- o. Inez W. Christen, B. Ed., Illinois State Normal University; Northwestern University. Teacher, rural school, Sangamon County, city schools, Springfield, grades, Soldiers and Sailors Children's School. (Critic, Maple Grove Rural School at a salary of \$540 in addition to salary paid by rural school district.)
- p. Helen Gould, B. Ed., Illinois State Normal University. Teacher, King Rural School. (Critic, Grove Rural School at a salary of \$540 in addition to salary paid by rural school district.)

The following appointments to fill existing vacancies at the Illinois Soldiers and Sailors Children's School are reported only as a matter of record since the entire salaries of these persons are paid from funds through the Department of Public Welfare.

- a. Verna Hoyman, B. A., Iowa State Teachers College; M. S., Northwestern University; University of Iowa. Teacher, grades and high school, Stombaugh, Michigan, Tipton and Iowa City, Iowa. Critic, State Teachers College, Madison, South Dakota. (Critic, Junior High School English and Social Science, Children's School.)
- b. Lethal Kiesling, B. S., M. A., University of Iowa; Simpson College; Iowa State Teachers College. Teacher, grades, Union County, Iowa. Critic, Washington State Normal School, Cheney, Washington and Eastern Oregon State Normal, La Grande, Oregon and University of Iowa Elementary School. (Critic, third grade, Children's School.)
- c. Anna M. Nelson, B. A., Iowa State Teachers College; University of Chicago. Teacher, high school, Big Piney, Wyoming. (Critic, Junior High School Social Science, Children's School.)
- d. Thalia J. Tarrant, B. S., M. A., University of Missouri. Teacher, grades, Odessa, Centralia and St. Joseph, Missouri. Critic, University of Missouri Elementary School. (Critic, fourth grade, Children's School.)
- e. Rose Samuel, A. B., M. A., University of Illinois. Teacher, grades, Champaign, Illinois. (Critic, fourth grade, Children's School.)

5. Improvement in Faculty Qualifications.

It may be of interest to note that in October 1933 twenty-six per cent of the faculty of this University possessed less than a Master's degree. At

the present time the number not possessing Master's degrees has been reduced to eight per cent. We now have thirty persons with Doctor's degrees as compared with thirteen two years ago, and fifteen more of the faculty have definite plans for completing work for this highest degree within the next two years. By September 1936 there will be but one or possibly two persons on the faculty who do not possess Masters' degrees. In view of the excellent progress made in some of the other State Teachers Colleges in Illinois where all the faculty members possess Masters' degrees, this might not be worthy of comment, but it does indicate some progress toward a desirable goal in this institution.

The figures I have given do not include the teachers in our affiliated schools but even in these schools we are rapidly getting a decided majority of teachers with Masters' degrees.

6. Affiliated Faculties.

It is becoming increasingly apparent that the Department of Public Welfare which has contributed toward the salaries of teachers in the Children's School is unwilling to pay the type of salary that higher educational qualifications demand. For that reason it may be necessary by the day of the Board meeting to recommend that some financial assistance to the extent of slightly less than \$1,000 for the year be extended to this affiliated project, this amount to be paid from our Revolving Fund.

III. OTHER EMPLOYEES.

1. New Appointments Recommended.

About August 1 there became such a decided need for more help with our grounds force that it was decided to temporarily employ an additional man until the Board might consider our situation. An appeal was made through the Department of Registration and Education for someone on the civil service list and beginning August 12, Mr. Roscoe was employed at a salary of \$100 per month. I am now asking that this position be authorized and this appointment confirmed by the Board, since our fifty-six acre campus has been put to the most extensive use in its history in connection with athletic fields, tennis courts, archery range and kindred projects calling for more detailed work than the small force previously available can handle.

2. Due to reorganization there was no longer need for the services of Lulu Byers and Inez Coomer as domestics in Fell Hall and therefore these two positions were abolished. This work has been absorbed by other persons or by the use of a small amount of student help.

3. I am submitting herewith the payroll for the twelve-months group of employees, since this has not been acted upon for the year ending June 30, 1936. I recommend the employment of the persons indicated, the salaries to be paid partly from salaries and wages and partly from the Revolving Fund. All are for a twelve-months period unless otherwise indicated.

Name.	Classification.	Salary.
Schroeder, H. H.	Dean	\$5,400.00
Carrington, J. W.	Director of training schools	4,800.00
Barton, O. Lillian	Dean of women	3,480.00
Laila Skinner	Assistant dean of women and director of Fell Hall	2,700.00
R. H. Linkins	Dean of men	4,200.00
Bontrager, O. R.	Principal of affiliated children's school	3,000.00
Brenneman, Elsie J.	Registrar	2,700.00
Melrose, Ferne M.	Recorder	1,485.00
Marsh, R. D.	Business manager	3,240.00
Dodge, Flora P.	General faculty secretary	1,500.00
King, Dorothy W.	Secretary to the president	1,440.00
Clem, Ruth V.	Audit clerk	1,440.00
Boundy, Lottie V.	Stenographer (dean)	1,140.00
Meeker, Lorene A.	Stenographer (training school and appointment bureau)	1,320.00
Sluder, Edna B.	Secretary to dean of women	1,350.00
Stretch, K. Louise	Stenographer (registrar)	1,140.00
Roseman, Ferne A.	Telephone operator	1,140.00

Name.	Classification.	Salary.
Akin, Anna.....	Assistant cook (Fell Hall), 11 months.....	\$ 814.00
Barclay, Mamie.....	Domestic.....	888.00
Bayles, C. O.....	Janitor.....	1,242.00
Bedinger, Nellie.....	Domestic.....	888.00
Calhoun, Alvin O.....	Janitor.....	1,242.00
Downing, Emily.....	Domestic, 11 months.....	550.00
Dunn, Ollie.....	Laborer.....	1,200.00
Eggenberger, Delbert.....	Faculty assistant in science, 11 months.....	825.00
Francis, Melissa.....	Domestic, 11 months.....	814.00
Grimes, Frances.....	Assistant cook (Fell Hall).....	1,080.00
Griswold, Grace.....	Faculty assistant in student life and orientation.....	480.00
Harris, Carter.....	Janitor.....	1,242.00
Hill, Charles.....	Fireman.....	1,242.00
Howell, Beulah.....	Domestic, 11 months.....	473.00
Karloock, Nell.....	Domestic, 11 months.....	660.00
Kniery, Simon.....	Fireman.....	1,242.00
Kiper, W. A.....	Night watchman.....	1,188.00
Lawrence, John D.....	Janitor.....	1,242.00
Mead, Herman.....	Engineer.....	1,836.00
Mercier, Charles.....	Farmer.....	1,512.00
Miller, Henry.....	Laborer.....	1,242.00
Moore, J. A.....	Janitor.....	1,242.00
Nice, Roscoe.....	Laborer.....	1,200.00
Nolte, George.....	Laborer.....	1,200.00
Janick, Frank.....	Laborer.....	1,200.00
Ramseyer, Albert.....	Laborer.....	1,200.00
Rein, Carl.....	Caretaker of grounds.....	2,052.00
Rice, W. A.....	Head janitor.....	1,728.00
Schmalz, Otto.....	Laborer.....	1,200.00
Staker, Anna F.....	Faculty assistant to school physician.....	1,200.00
Thompson, Emmett.....	Janitor.....	1,242.00
Foltz, Marion.....	Laborer.....	1,200.00
Upperman, Elzy.....	Janitor.....	1,242.00
Wardell, Elizabeth.....	Domestic, 11 months.....	429.00
White, William.....	Faculty assistant in print shop.....	1,440.00
Zook, Elmer.....	Janitor.....	1,242.00
Lowe, T. J.....	Utility man.....	1,350.00
Extra help.....	1,000.00
Student help (if needed).....	15,000.00

IV. THE ORGANIZATION.

1. Extension Department.

Numerous calls for extension classes have been received from schools in our territory and it is hoped that we will be able to meet some of these requests from our regular staff of teachers. The majority of the requests we will have to reject due to lack of staff for offering such work.

2. Our semester plan is now in effect and we have several interesting reactions which I will be pleased to give to the Board, if desired, as it affects this particular school.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. The amount of \$15,000 appropriated for the completion of the greenhouse has been approved by all departments and the project is now awaiting the services from the State Architect's office.

2. Rewiring of Old Main and the Library.

The \$18,500 granted by Governor Horner from the million dollar appropriation for buildings and repairs has also found its way to the office of the State Architect and plans and specifications are now being drawn covering this much needed improvement.

3. Under W. P. A. we have sent in an application for work on the grounds and in buildings totaling \$49,000. This has been approved in the district and along with many other applications is now in Washington for final consideration.

VII. AUXILIARY ENTERPRISES.

1. Bookstore.

Our new plan of book rental on the fee basis of \$7.00 per semester is working out in satisfactory manner. There are a number of rough spots as would be true in any new procedure and these will need to be adjusted but we are finding that the plan is more satisfactory than the previous system where the students paid for books and were given a certain amount in return when the books were brought back to the bookstore.

VIII. STUDENT LIFE.

1. Under the National Youth Administration we have been allotted \$2,970 covering 198 students at an average of \$15.00 per student. Excellent use is being made of this fund in connection with student employment.

IX. MISCELLANEOUS.

It so happens that the Board meeting of this year falls on the date just two years after my appointment as President of Illinois State Normal University. The two years have been very pleasant, made so largely through the interest and assistance of the Normal School Board and a congenial faculty group. I wish to thank the Board for their appreciative knowledge of the needs of our institution.

Perhaps the one thing that has marked the two years has been our attempt to contact the field which we serve and through our county contact plan and our annual round-up of superintendents and other employees of teachers, we have been able to obtain information that should enable us to produce teachers of increasingly better quality.

X. SUMMARY.

Board action is requested on the following items included in this report:

1. Restriction of enrollment in Illinois State Normal University to a number not to exceed 1,850 students in any semester of a regular year.
2. Approval of list of graduates as submitted.
3. Acceptance of resignations of Ruth M. Cleveland and Alta Morris.
4. Granting of leave of absence to Alice Ogle.
5. Creation of new position in Division of Commerce Education and the employment of Albert C. Fries to fill this position.
6. Sanction of the employment of Laila Skinner, F. L. D. Holmes, Julius Miller, Leo Dvorak, F. R. Glasener, Arthur H. Larson, Helen E. Marshall, L. W. Miller, Edwin G. Struck, Ruth V. Yates, Elizabeth Russell, Katherine Thielen, Ruth Zimmerman, Nell Holtman, Inez W. Christen, and Helena Gould.
7. Acceptance of the appointment of the following paid by Department of Public Welfare: Verna Hoyman, Lethal Kiesling, Anna M. Nelson, Thalia J. Tarrant and Rose Samuell.
8. Authorization of one additional position on the grounds force and approval of the appointment of Roscoe Nice, selected through the regular Department and Civil Service channels at Springfield.
9. Sanction of the abolition of two positions at Fell Hall.
10. Election of the persons on twelve-months list as submitted.

Respectfully submitted,

R. W. FAIRCHILD.

It was moved by Mr. Bach and seconded by Dr. Sunderman that the report be accepted. Motion carried.

It was moved by Mr. Dill that the advisory committee of the Illinois State Normal University be authorized to adjust the matter concerning the teaching staff in the Soldiers and Sailors Orphans School. Motion seconded by Mrs. Green. Motion carried.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman, Secretary, and Members of the State Normal School Board:

Ladies and Gentlemen: The following report on the Eastern Illinois State Teachers College is respectfully submitted:

I. STUDENTS.

1. Attendance—Eight Weeks Summer Term, 1935.

	Men.	Women.	Total.	Total one year ago.
College.....	208	519	727	631
Elementary grades.....	138	134	272	231
Total.....			999	862

The enrollment of 727 for an eight-week summer term in 1935 was a gain of 96 students over the enrollment of 631 students for the six-week term of 1934, a gain of 15.21 per cent. The eight-week plan was voted far superior to the six-week or twelve-week plans of former summers, by faculty, students, and administration.

2. Preliminary enrollment for the Fall Term, 1935, stands at 811. This number is less than the enrollment of one year ago, and shows a loss of 76 students, mostly freshmen.

3. Graduates.

a. Degree, Bachelor of Education, August 2, 1935.

Name.	Major-minor subjects.	Home address.
1. Melvin Eldo Alexander.....	Mathematics, industrial arts.....	LaPlace
2. Marjorie Winnifred Baker.....	Geography, mathematics.....	Charleston
3. Burton Wyatt Clark.....	Industrial arts, mathematics, history.....	Virden
4. Mary Catherine Curtiss.....	Elementary education, history, English.....	El Paso
5. Helen Louise Devinney.....	Home economics.....	Charleston
6. Esta Maxine Eubank.....	Home economics.....	Charleston
7. Robert Allen Evans (with honor)...	English, history, geography.....	Lorna
8. Jimmie Jewel Evers.....	History, English, physical education.....	Centralia
9. Ernest Chilton Keigley.....	Geography, English, history.....	Rardin
10. Dorothy Lowman.....	English, history.....	Charleston
11. LaRetta Louise Means.....	English, history.....	Paris
12. Mary Emily Miller.....	Latin, English.....	Mattoon
13. Julia Agnes Muchmore.....	History, English.....	Charleston
14. Wilmina Roidoll.....	English, mathematics.....	Charleston
15. Mary Alvera Schroer.....	Elementary education, English, history.....	Quincy
16. Virgil Thompson.....	Industrial arts, history.....	Martinsville
17. T. Earl Tilley.....	Industrial arts, manual arts, history.....	Fisher, Ark.
18. Lloyd Sylvester Thudium.....	Botany, zoology.....	Charleston
19. Harold Lee Whitacre.....	English, art.....	Lerna
20. Leslie Roxall Wright.....	Industrial arts, history.....	Casey

Men	Women	Total
2	17	19

b. Junior College Diploma, August 2, 1935.

Clara Lorraine Barber.....	Hutsonville		
Florence Mayer Bubeck.....	Marshall		
Alice L. Charlton.....	Danville		
Audrey Mae Dock.....	Danville		
Clover Hall.....	Lakewood		
Ruth Azalea Hepburn.....	Fairmount		
Zelma Waneta Kelley.....	Danville		
Bernice Wilma Knight.....	Mattoon		
Victor Henry Krueger.....	Shumway		
Mary Louise Little.....	Lawrenceville		
Mary Mae Maloney.....	Tower Hill		
Mary Virginia Marsters.....	Danville		
Archie Lee McDivitt.....	Vermillion		
Opal Pauline Norton.....	Robinson		
Olive Fayra Reynard.....	Danville		
Agnes Margaret Smith.....	Hume		
Ruth Shiloh Swisher.....	Danville		
Nola Mae Wood.....	Pana		
Hazel Oma Wyer.....	Georgetown		
		Men	Women
		10	10
			Total
			20

II. FACULTY.

The following persons are presented for faculty appointment:

1. Mrs. Vivla Pittman Russell, B. S., East Central Oklahoma State Teachers College, 1927; A. M., Colorado College of Education, Greeley, 1930; Doctor of Education, University of Oklahoma, to be conferred during present school year; as Head of the Department of Home Economics, vice Wilhelmina Jacobson resigned, at a salary of \$2,520 for nine months.

2. Dr. Lloyd R. Wylie, A. B., Park College, 1914; A. M., 1924, Ph. D., Northwestern University, 1932; as substitute Instructor in Mathematics for first half of school year 1935-36, for Hobart F. Heller on leave of absence for study, at a salary of \$1,012.50 for four and one-half months.

3. Esther Irene Dugglesby, A. B., University of Denver, 1926; B. S. in L. S., University of Illinois, 1931; as substitute assistant librarian for May Smith on leave of absence for study, at a salary of \$1,530 for nine months.

4. Lucile Zoda Crosby, A. B., Friends University, 1925; B. S. in L. S., University of Illinois, 1930; as assistant librarian, vice Hazel Hicks resigned, at a salary of \$1,350 for nine months.

5. The following corps of rural and village teachers, acting as critics in the off-campus practice teaching, payable from the Normal School Revolving Fund:

Zelma Duzan.....	Lafferty School.....	\$270.00	Total for nine months
Ersio McCallister.....	Clearspring School.....	520.00	Total for nine months
Andrew Mourlot.....	Humboldt School.....	180.00	Total for nine months
Grace Rieglo.....	Humboldt School.....	135.00	Total for nine months
Betty Poorman.....	Humboldt School.....	90.00	Total for nine months
Charles Newman.....	Humboldt School.....	200.00	Total for nine months
Mary Farrar.....	Humboldt School.....	200.00	Total for nine months
Argola Walk.....	Humboldt School.....	200.00	Total for nine months
Total.....		\$1,795.00	

III. OTHER SCHOOL EMPLOYEES.

The following persons are recommended for employment:

1. Henry J. Arnold, A. B., DePauw University, 1923; A. M., University of Illinois, 1928, as manager of the college textbook library, at a salary of \$1,500 for twelve months, payable from the Normal School Revolving Fund. Application has been made to the Civil Service Commission for a rating covering this position.

2. Mrs. Verla Johnson, as an added Domestic in Pemberton Hall, at wages of \$385 for eleven months, payable from the Normal School Revolving Fund. Requisition for this employee was made to the Civil Service Commission through regular channel.

3. Resignations are presented as follows, and authority is asked for requisitioning successors through the Civil Service Commission:

1. Mrs. Lucile Mills Schaudt, university graduate stenographer, in order to join her husband in a CCC camp near Harrisburg, effective October 1, 1935.
2. Mrs. Anita Rohr Field, junior department stenographer, in order to join her husband at the University of Minnesota, effective October 15, 1935.

4. Leave of absence because of prolonged illness, is requested for Blanche Thomas, Registrar, for three months beginning September 23, 1935.

5. Appointment of Mrs. Alma H. Ferrill, B. S., 1922, A. B. and B. J., University of Missouri, 1925; A. M., University of Chicago, 1934, as Acting Registrar, for a period of three months beginning September 23, 1935, at a salary of \$140 per month. No person was on the eligibility list of the State Civil Service Commission for college registrar, and permission was granted to employ locally.

The following list of twelve-month regular employees, action on which was postponed until a special committee of the State Normal School Board had studied the situation in the five teachers colleges with regard to comparative duties and salaries, is hereby presented for consideration.

ADMINISTRATION.

Raymond R. Gregg, A. M.....	Business manager.....	\$3,000.00
Blanche Thomas.....	Registrar.....	2,610.00
Lola A. Eberly, A. B.....	Secretary to president.....	1,350.00
Anita R. Field.....	Secretary to business manager.....	1,200.00
Clara E. Wilson.....	Secretary to placement bureau.....	1,200.00
Lucile M. Schaudt, A. B.....	Secretary to dean and registrar.....	1,200.00
Mary Thompson, R. N.....	School nurse (11 months).....	1,200.00
Ellen A. Ford, A. M.....	Dean Emerita.....	1,800.00

JANITORIAL SERVICE.

Granvil Shafer.....	Head janitor.....	\$1,800.00
Fred Strodtbock.....	Laborer.....	1,200.00
Charles Baird.....	Laborer.....	1,200.00
John Harlan.....	Laborer.....	1,200.00
J. Elmer Neal.....	Janitor.....	1,200.00
I. Newton Walker.....	Janitor.....	1,200.00
Frank J. Wood.....	Laborer.....	1,215.00
Samuel Merker.....	Janitor.....	1,200.00
Mrs. Rilla Lanman.....	Domestic (11 months).....	1,100.00

GROUNDS SERVICE.

Camille F. Monier.....	Superintendent of grounds.....	1,800.00
Frank Gwin.....	Laborer.....	1,200.00
Oscar N. Rains.....	Laborer.....	1,200.00
Harry L. White.....	Laborer.....	1,215.00

HEATING PLANT SERVICE.

Edson Clodfelter.....	Engineer.....	\$2,160.00
Levi Stirowalt.....	Fireman.....	1,200.00
John Livingston.....	Fireman.....	1,296.00
Ben Meyer.....	Laborer.....	1,200.00
Charles McKee.....	Laborer.....	1,200.00

DORMITORY SERVICE.

Payable from the Normal School Revolving Fund—11 Months.

Nathile McKay, A. M.....	Head of Pemberton Hall and dean of women.....	\$1,925.00
Mary Baker.....	Domestic.....	385.00
Margaret Brown.....	Assistant cook.....	550.00
Mary E. Lundy.....	Cook.....	825.00
Gertrude C. Phipps.....	Domestic.....	385.00
Verla Johnson.....	Domestic.....	385.00
Student help.....		1,200.00
Total.....		5,655.00

COLLEGE TEXT-BOOK LIBRARY SERVICE

Payable from the Normal School Revolving Fund—12 Months.

Henry J. Arnold.....	Manager.....	\$1,500.00
Student help.....		450.00
Total.....		\$1,950.00

ADDITIONAL SERVICES, IF NEEDED

Payable from the Normal School Revolving Fund—12 months—

Annual health examination, fees physicians, dentists, nurses.....	\$ 750.00
Student help, various departments.....	4,000.00
Lectures, commencement, etc.....	500.00

Total	\$5,250.00
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SUMMARY BUDGET, 1934-35

Payable from appropriation for salaries and wages—

Regular 36-week faculty payroll.....	\$184,696.50	
Regular 12-months payroll.....	46,496.00	
July half 1935 Summer School.....	17,489.00	
June half 1936 Summer School.....	11,500.00	
		\$260,181.50

Available from appropriation for salaries and wages (½ total of biennium 1935-37)	241,675.00
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Payable from Normal School Revolving Funds, 1935-36, to balance budget of salaries and wages.....	18,506.50
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IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

The curriculum for the preparation of rural and village teachers is now functioning with gratifying enrollment. Since the great majority of the 1935 teacher placements were in rural and village schools, the demand for cadet practice teaching of this type is more than we are now able to offer. Two rural schools and the schools of the village of Humboldt are now co-operating with us in this training.

VI. BUILDINGS AND GROUNDS.

1. The campus is in the best condition of several years. Its condition gives hope that it can soon be rated as one of the beauty spots of eastern Illinois. The seventy-two acre farm purchased a few years ago is undergoing cleaning and grading, and it is hoped that it can be made to function markedly in our recreation plans.

2. The electrical wiring of the Main Building is complete except for a few minor adjustments. The wiring now meets the specifications of the State fire marshal. The lighting is sufficient to lower previous eyestrain, and makes for a considerable increase in human enjoyment. Bright lights bring dingy walls into considerable prominence, and show the need for continuance of the program of redecorating.

3. The floor of the auditorium has been sanded, filled and varnished, and the contract for 1,000 metal folding chairs awarded. Change in the condition of this room will make it usable for (1) auditorium, (2) study hall and (3) social purposes.

4. Plans are underway for remodeling and re-equipping the dormitory kitchen, but we have not yet been notified concerning the contractor for this work. Plans for rewiring the dormitory are now being completed and we hope to have this work accomplished within the fall term.

5. Plans and specifications for the Science-Health Education building to be constructed with the \$350,000 allotted by Governor Henry Horner and a request for a \$285,000 grant through the Public Works Administration, were filed in due time through the office of the State Division of Architecture. Plans for considerable repair work were approved by the district WPA authorities and are now in Washington for consideration.

VII. AUXILIARY ENTERPRISES.

The annual report of auxiliary enterprises is offered under separate cover, giving the financial status of (a) the Normal School Revolving Fund and (b) Student enterprises, for the fiscal year July 1, 1934-June 30, 1935.

VIII. STUDENT LIFE.

For the first time in several years the women's dormitory is filled to capacity. It is hoped that its operation this year will show a slight profit rather than the drain it has been on the revolving fund.

IX. MISCELLANEOUS.

The 1935-37 budget for the regular item travel was set at \$1,500. No opportunity was afforded whereby this item could be adjusted to meet the cost of hauling cadet teachers to and from the off-campus training schools. Contract for this hauling has been secured through competitive bidding and a price of 4 cents per mile secured from Mr. Cecil Buffenmeyer of Charleston. Mr. Buffenmeyer provides proper insurance for passengers and surety bond for services scheduled. The probable number of miles traveled will be 189 miles per day during the 180 days of the school year, a total of 34,020 miles. Authorization is asked to meet this necessary expense of \$1,360.80 from the Normal School Revolving Fund, by monthly payments to Mr. Cecil Buffenmeyer.

X. SUMMARY.

The approval of the State Normal School Board is requested on the following items:

1. List of graduates for August 2, 1935.
2. Employment of Mrs. Vivla Pittman Russell, Dr. Lloyd R. Wylie, Esther Irene Duggleby and Lucile Zeda Crosby for the positions stated in this report at the specified salaries.
3. Employment of Zelma Duzan, Ersie McCallister, Andrew Mourlot, Grace Rieglo, Betty Poorman, Charles Newman, Mary Farrar and Argola Walk as rural and village critic teachers, at the salaries indicated.
4. Employment of Henry J. Arnold as manager of the college textbook library and of Mrs. Vorla Johnson as Domestic in Pemberton Hall, at the salaries indicated.
5. Acceptance of the resignations of Mrs. Lucile Mills Schaudt and Mrs. Anita Rohr Field as stenographers, and permission to requisition through Civil Service for their successors at no increase in salary.
6. Leave of absence because of continued illness for three months from September 25, 1935, for Miss Blanche C. Thomas, college Registrar.
7. Employment of Mrs. Alma H. Ferrill as acting registrar during the absence of Miss Blanche C. Thomas, at a salary of \$140.00 per month.
8. Approval of the list of twelve-month regular employees as listed.
9. Approval of expenditure not to exceed \$750.00 for annual required health examination by physicians, dentists, and nurses.

10. Approval of expenditure from the Normal School Revolving Fund for the transportation necessary in carrying on our off-campus cadet teaching plans.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

Sunderman made a motion to accept the report and recommendations. It was seconded by Mr. Bach. Motion carried.

Motion was made and seconded to adjourn.

The next meeting of the Board will be held at the 360 North Michigan Ave., London Guarantee Building, Wacker Drive and Michigan Avenue, Room 1711, Chicago, Illinois, December 9, 1935.

JOHN J. HALLIHAN, *Chairman,*
JOHN A. WIELAND, *Secretary.*

Approved December 9, 1935.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

John A. Wieland, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

*Charles E. McMorris, Marshall

1935

*Preston Bradley, Chicago

1937

William R. Bach, Bloomington
J. D. Dill, Carbondale
Harriet A. McIntire, Mendota

1939

Jacob Alschuler, Aurora
William E. Sunderman, Charleston

1941

Mrs. Reed Green, Cairo
Roswell B. O'Harra, Macomb

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

Roscoe Pulliam, M. A.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover

STANDING COMMITTEES

Finance

Mr. O'Harra
 Miss McIntire
 Mr. McMorris
 Mr. Bach
 Mr. Alschuler
 The Chairman
 The Secretary

Supplies and Equipment

Mr. O'Harra
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mr. Alschuler
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
 Mr. O'Harra
 Mr. Sunderman
 Mrs. Green
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Green
 The Chairman
 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

A regular meeting of the Normal School Board was held in the office of the Director of Registration and Education at Chicago, at 10 a. m., December 9, 1935.

In the absence of Mr. J. A. Wieland, and upon motion of Mr. Dill, seconded by Mr. Bach and carried, Dr. Sunderman was selected to act as secretary.

On roll call the following members were present: Dr. Bradley, Mr. Bach, Mr. Dill, Mrs. Green, Miss McIntire, Mr. Alschuler, Mr. Hallihan, Mr. McMorris and Dr. Sunderman.

The minutes of the previous meeting were presented and approved as read.

It was decided to hear the reports of the presidents before the Board went into executive session.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. The attendance for the Fall Quarter has been uninterrupted by any epidemic, and the quality of work done has been good as a whole.

II. THE FACULTY. No report.

III. OTHER COLLEGE EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

1. Two committees of the faculty are making studies with respect to the curriculum. One is considering the materials which should be included in orientation, survey or cultural courses for Junior College students. The other is preparing a report to be made to the faculty on the granting of a master's degree. The latter is the result of an effort to be ready if the Teachers Colleges of Illinois decide to offer such a degree.

VI. BUILDINGS AND GROUNDS.

1. No one of the projects filed with P. W. A. or W. P. A. has been approved.

2. Installation of new stokers at the heating plant is about completed.

3. We shall need to do something soon about the overload on the light plant.

VII. AUXILIARY ENTERPRISES.

1. A complete report on the Revolving Fund and all student organizations was sent to each member of the Board several weeks ago.

VIII. STUDENT LIFE.

1. The employment of students either in miscellaneous jobs or under N. Y. A. has become a big problem this year. Out of an enrollment of 357 men and 512 women, or 869 in all, there are under N. Y. A. 118 men who will earn approximately \$8,000.00 by the end of the college year, and 102 women whose earnings will approximate \$7,000 for the year. In addition, about 80 men and 60 women are working in miscellaneous jobs about the college and the city of Macomb. These are earning approximately \$25,000.00 per annum. Hence the total work program provides approximately \$40,000.00 per year for students.

The N. Y. A. work includes stenographic work in the college departments, checking papers and compiling reports, caring for equipment and supplies, arranging and tabulating references, acting in the capacity of custodian for certain college property, playground supervision, care of playground equipment, including noon duty for training school children, helping in laboratory classes, filing, checking, special work in the library, work on the grounds caring for shrubs, keeping the athletic fields in better condition than previously, keeping records of athletic supplies and equipment, the preparing of shop machinery, etc.

In connection with the N. Y. A. work the college has had unusually fine cooperation from the county directors in determining the need of students, and the whole matter of student employment is being handled by two college

committees in a very much more satisfactory way than during any year in which the college has had this responsibility. Students seem appreciative of this opportunity to help sustain themselves in their college work.

In the adjustment of student programs so that they may perform the duties above outlined, it is interesting to note that only 12 students have asked for more than the regular college load, while about 40 students are carrying only three-fourths of the regular assignment, about 25 are carrying only one-half of the daily program, and a few are carrying only one subject. These adjustments are made on basis of the amount of outside work which a student undertakes.

IX. MISCELLANEOUS.

1. Until recently, the city of Macomb has furnished water to the college at a flat rate of 15 cents per 1,000 gallons. Beginning May 1, 1935, the rate was increased to 20 cents per 1,000 gallons.

Also, beginning April 1, 1935, the city added a sewer tax of 12 cents per 1,000 gallon of water used. This was done to redeem bonds issued for a new disposal plant to be built with the aid of Federal money. These bonds are 20 year bonds and by the time of their redemption the college will probably pay from \$20,000 to \$25,000 for the additional sewage tax.

The local member of the Board and the president of the college have had two meetings with committees of the city council and the mayor and it seems now that under the ordinances passed to satisfy the Federal government nothing can be done about the sewer tax. Assurance was given, however, that the water rate would be reduced to 15 cents per 1,000 gallons.

These facts are presented for your consideration.

X. SUMMARY.

1. The approval or rejection of the proposed arrangement with the city of Macomb as to water and sewer is requested.

Respectfully submitted,

W. P. MORGAN, *President.*

It was moved by Mr. Bach, seconded by Mr. Dill, and carried, that the report be accepted, provided that the matter of the adjustment of water and sewage rates be left to Mr. O'Harra and President Morgan.

A motion was made by Mr. Bach, seconded by Dr. Bradley, and carried, that the following resolution be adopted and made a part of these minutes:

"Be it resolved, That in harmony with the efforts of the Federal Emergency Administration of Public Works to return as many workmen to work as is humanly possible commencing December 15th, 1935, our Board of Normal School Trustees give our heartiest cooperation to this most laudable undertaking.

Two major building projects, viz. at Macomb and Charleston, and other minor projects at Normal, Carbondale and DeKalb, afford the only means whereby we can give our active practical cooperation to this great plan. Every effort has been put forth by the administrators of the several schools to have their respective project actively started by December 15th but without success, and as a result those fine projects that are so vital and so necessary to the welfare of the respective Normal Schools have failed to move forward in the procession of Public Works Projects.

That we shall not be charged by present or by future generations with having failed to do everything in our power to obtain for the Normal Schools of Illinois their rightful share of the funds appropriated by the Congress of the United States for the building of Public Works.

We do most urgently submit to those in authority in our State that they proceed with diligence and perserverance to obtain the necessary grants of National Public Funds to enable us to proceed with our modest public works program and if it is impossible to obtain these grants that they authorize such action as will immediately start the work.

That after eight years of waiting, during which no new buildings for our Normal Schools have been constructed, we have reached the point where it is necessary that something be done.

Be it further resolved, That with or without a Government grant our building program proceed.

The appropriations have been made by the legislative body of our State. They have received the necessary legal endorsement and approval of our executive. Let us find out the reason we are lagging behind in this laudable and necessary enterprise and place the responsibility where it rightly belongs.

That a committee of five be appointed to wait on all National and State executives and administrators charged with the responsibility."

At this time Chairman Hallihan named the committee as mentioned in the aforesaid resolution as follows: Chairman, Mr. O'Harra, Dr. Bradley, Mr. Alschuler, Mr. McMorris and Dr. Sunderman.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS.

The following represents the distribution of the student body in the various curriculums during the present quarter:

Curriculum.	Men.	Women.	Total.
Elementary School Teaching:			
Two-year primary.....	0	66	66
Two-year intermediate.....	2	104	106
Two-year upper.....	15	37	52
Two-year rural.....	4	54	58
Four-year early elementary.....	0	30	30
Four-year later elementary.....	9	24	33
High School Teaching:			
Biological Sciences:			
Botany.....	1	1	2
Zoology.....	10	4	14
English.....	9	31	40
Fine arts.....	2	4	6
French.....	1	3	4
Home economics.....	0	50	50
Industrial arts.....	37	0	37
Mathematics.....	25	4	29
Music.....	10	15	25
Physical education for men.....	27	0	27
Physical education for women.....	0	19	19
Physical Sciences:			
Chemistry.....	27	2	29
Physics.....	9	0	9
Social sciences.....	48	17	65
Post graduate.....	5	2	7
Special.....	3	2	5
Unclassified.....	2	0	2
Total.....	246	469	715

II. FACULTY.

1. I wish to report the resignation of Miss E. Louise Adams, first-grade training teacher in the McMurray Training School. Because of ill health, Miss Adams has requested this resignation to take effect at the close of the Fall Quarter, December 6.

2. I wish to recommend the appointment of Miss Elvera Hjerstedt as first-grade training teacher to fill this vacancy for the remainder of the year. Miss Hjerstedt is at present a teacher in the affiliated city school. She has her Bachelor's degree and her Master's degree from the University of Michigan. Miss Hjerstedt will start work at the beginning of the Winter Quarter, December 9, at a salary of \$200 per month.

3. Miss Celine Neptune, Head of the Home Economics Department, has requested a leave of absence for the second semester to complete her work for the Master's degree at Teachers College, Columbia University. I recommend that this leave be granted.

4. Miss Bena Peterson, sixth-grade training teacher in the McMurray Training School, has requested a leave of absence for the second semester to complete her work for the Master's degree at Northwestern University. I recommend that this leave be granted.

III. OTHER SCHOOL EMPLOYEES.

Mr. William Pooler, night watchman, died on November 30, after a brief illness. It will be necessary to requisition another watchman within a short time. At present we are placing our remaining watchman on the old schedule that we used before we had two night watchmen.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. No report.

Action is requested on the following:

1. The resignation of Miss E. Louise Adams.
2. The temporary appointment of Miss Elvera Hjerstedt at the salary indicated.
3. The granting of leave of absence to Miss Celine Neptune.
4. The granting of leave of absence to Miss Bena Peterson.

Respectfully submitted,

KARL L. ADAMS, *President*.

On motion made by Mrs. Green, seconded by Mr. McMorris and carried, the report was accepted and made a part of these minutes.

ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS.

1. Attendance.

The official and detailed report for the enrollment of this Fall is not due until after January 1 and will be reported at that time. There has been no change in our previously reported total figure of 1859 as the official enrollment for the first semester.

2. Teacher Placement.

The following report from our Bureau of Appointments is submitted indicating the placement of graduates for 1935:

GRADUATES OF FOUR YEAR CURRICULUMS

Total number degree graduates 1935.....	236
Number in teaching positions.....	141
Number in new positions.....	106
Number returned to old positions.....	35
	141
Number without positions.....	62
Number in school.....	8
Number in other types of work, or did not want to teach at present.....	13
Married (women)	4
No report	8
Percentage in teaching positions.....	60%
Percentage in teaching, other callings, married, and in school.....	70%

GRADUATES OF TWO YEAR CURRICULUMS

Total number diploma graduates 1935.....	259
Number in teaching positions.....	211
Number in new positions.....	175
Number returned to old positions.....	36
	211
Number without positions.....	20
Number in school.....	16
Number in other types of work, or did not want to teach.....	1
Married (women)	1
No report	10
Percentage in teaching positions.....	81%
Percentage in teaching, other callings, married, and in school.....	88%

II. THE FACULTY.

1. Leave of Absence.

Miss Josephine Ross, Assistant Professor of Home Economics, requests a leave of absence for the second semester of the present school year, in order to continue further graduate work beyond her Master's degree at Teachers College, Columbia University. Miss Ross expects to return in time to teach in the summer session of 1936. I recommend that this leave of absence be granted and authorization given to fill this position for one semester.

2. Vacancies.

In addition to the above home economics vacancy it is impossible at this time to make a recommendation to fill the art position caused by the previous granting of a leave of absence to Miss Alice Ogle for the second semester of this year.

3. New Position.

The Department of Public Welfare has authorized the addition of a special help room teacher at the Illinois Soldiers and Sailors Children's School. This position will be filled as soon as possible and is to be paid for from the funds of the Department of Public Welfare.

III. OTHER SCHOOL EMPLOYEES.

1. New Salaries and Salary Changes Recommended.

At the October 7 meeting of the Normal School Board, I indicated that two positions of domestics at Fell Hall had been discontinued. With a reorganization program the present reduced staff is handling the work in excellent manner. However, by comparison with salaries for similar positions in some of the other teachers colleges of Illinois and on the basis that the present low salaries hardly constitute a living wage, since maintenance of only two meals each day is included, I desire to recommend the following changes in salary rates for the following eleven months employees effective from December 1, 1935, and for the balance of the fiscal year closing June 30, 1936, all salaries, as at present, to be paid from the Revolving Fund.

Name of employee.	Classification.	Present salary.	Recommended salary.
Akin, Anna.....	Assistant cook.....	\$814.00	\$880.00
Downing, Emily.....	Domestic.....	550.00	660.00
Howell, Beulah.....	Domestic.....	473.00	660.00
Keltner, Gene.....	Domestic.....	660.00	770.00
Wardell, Elizabeth.....	Domestic.....	429.00	660.00

The total previous saving as a result of the elimination of the two positions is \$902 and the total annual increase represented by the above alterations is \$704 or for the remainder of this year \$462 additional cost. In the interest of efficiency and at a reduction in previous cost of the above service, I trust this recommendation may be approved.

IV. THE ORGANIZATION.

1. Extension Courses.

Extension classes are now being offered in five centers—Bloomington-Normal, Springfield, Decatur, Lincoln, and Clinton, with a total enrollment of 143 in these courses. All courses are being handled by regular staff members as a part of their regular teaching load and without additional compensation. The interest in this work has been very marked and there are numerous demands that we have not been able to meet thus far, but it is hoped that some of these can be met in the near future.

2. Summer Session.

Since we must now make definite plans for summer session for 1936, I recommend that we be authorized to again operate an eight-weeks summer session, funds for which will be available by a combination of our salary and wage account with some resources from the Revolving Fund. There was such an overwhelming approval of the eight-weeks summer session by our student group that we very much desire to continue for that period.

3. Red Bird Geography Tour.

This feature of our summer session continues to be a valuable and popular phase of our program and I recommend that such a tour for credit again be authorized as part of the 1936 summer session.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. W. P. A. Projects.

While direct word has been received from Mr. Harry Hopkins, Works Progress Director, that our project has been approved and that we will receive notice in due time, there has been no further word of such approval. This project, primarily for grading and landscaping on the campus, together with some new tennis courts and some work on the athletic fields and painting exterior and interior of buildings, involves a total expenditure of \$48,125 and \$6,752 of which is from our own funds in terms of salaries of regular employees and some materials. It is hoped that official word will be received soon and work may be started as we are in great need of some of this labor.

2. Completion of Greenhouse.

Although appropriation of \$15,000 was made by the Legislature for the completion of the greenhouse and the requisition for this work has been approved and in the office of the Division of Architecture and Engineering in Springfield since last August, they insist that they have been so busy with federal projects that they have not been able to take care of our situation and therefore to date nothing has been done on the removal of this building to the campus and the completion of the structure.

3. Rewiring.

Governor Horner approved the expenditure of \$18,500 from the million dollar total appropriation for buildings and permanent improvements for the purpose of rewiring and otherwise reducing fire hazards on our campus. Although this approval was granted and requisition approved last August, it is still lodged in the office of the Division of Architecture and Engineering and much valuable time is being lost in carrying out this work. Any possible Board action will be appreciated that looks toward the hastening of action on our rewiring project and the completion of the greenhouse, both of which are to be paid for entirely from State funds.

4. Music Department Quarters.

A large room 75 x 25 is being completed on the ground floor of the Old Castle for use by our Music Department, especially for band and orchestra. This alteration project is being done with our regular student help and through the use of materials authorized by the Division of Architecture and Engineering and the Purchasing Department. When completed by January 1, it will afford excellent facilities for the development of large instrumental musical organizations that heretofore have not had a regular place in which to practice.

VII. AUXILIARY ENTERPRISES.

1. Smith Hall.

Although Smith Hall is not owned by the State or operated as a State enterprise, it is advisable to report a change in house mothers made necessary by the resignation of Mrs. Grace B. Griswold in order to be married on November 2, followed by the appointment of Mrs. Willetta Ream as director of the Hall. The Hall is filled to capacity with 33 men and is operating on a much improved basis as compared with the first attempt along this line last year. It is self-supporting and furnishes an excellent enterprise sponsored by the University Club (men students of the school) and under the guidance of the general administration of the University with the Dean of Men directly responsible.

VIII. STUDENT LIFE.

1. National Youth Administration Activities.

At the present time approximately 250 men and women students of this school are receiving help through the N. Y. A. Although the first checks for this year were not received until November 16 there have been two much delayed pay days and it is expected that the \$2,960 that comes to this institution each month will be received with greater regularity in the future.

IX. MISCELLANEOUS.

1. Campus Activities.

a. Orchestra Clinic.

On October 18 and 19 an orchestra clinic was held for orchestra directors of high schools and colleges in Illinois and immediate surrounding territory. This clinic was so successful that it will be continued in the future to aid in the building up and the betterment of orchestras throughout the middle-west. It seems to have met a great need and there is already evidence of a much larger attendance for next year.

b. Third Annual Round-up.

This third annual invitation to the administrators of Central Illinois to come to our campus in order to cooperate with us in the development of a more effective teacher training program has met with a very generous response. The nature of the meeting on Saturday, December 7, may be observed from programs enclosed with this report. Advance indications point to the presence of over 300 administrators on our campus for this valuable meeting.

X. SUMMARY.

Board action is requested on the following items included in this report:

1. Granting of leave of absence to Miss Josephine Ross and authorization for filling her position.
2. Sanction of the changes in salary for certain Fell Hall employees.
3. Authorization of eight-weeks summer session.
4. Approval of Red Bird Geography Tour.
5. Urging early action on rewiring and greenhouse projects by the Division of Architecture and Engineering.
6. Approval of appointment of Mrs. Willetta Ream as house mother of Smith Hall in place of Mrs. Grace Griswold, resigned.

Respectfully submitted,

R. W. FAIRCHILD.

It was moved by Mr. Bach, seconded by Mr. Dill and carried that the report be accepted.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Fall Term, 1935.

	Men.	Women.	Total.	Total one year ago.
a. College:				
Seniors.....	61	64	125	141
Juniors.....	119	76	195	194
Sophomores.....	249	252	501	420
Freshmen.....	373	288	661	727
Total students carrying college subjects.....			1,482	1,482
b. High School:				
University high school.....			139	85
Cartersville Community High School.....			253	278
Total.....			392	363
Total students above eighth grade.....			1,874	1,845
c. Elementary School:				
Allyn Training School.....			157	143
Brush Training School.....			262	264
Rural Training Schools.....			235	257
Total.....			654	664
Grand total.....			2,528	2,509

In addition to the 1,482 resident students who are now enrolled in college classes, we have 187 students registered in the six extension courses which are being offered by members of our faculty. Courses are being offered at Marion, Herrin, West Frankfort, Eldorado, Pinckneyville and Carbondale to teachers in service only.

II. FACULTY.

1. Mr. George Mervin Browne, Professor Emeritus, died at Macomb on October 7. Mr. Browne was formerly head of the Chemistry department. He was retired from active service in 1932, after serving twenty-nine years. This was Mr. Browne's thirty-third year as a member of the faculty.

2. There is a very strong demand in our area for additional extension courses for teachers in service. During the past several years this college has not been offering extension work because faculty members could not be spared from work on the campus. Yet in the present situation the further training of teachers in service is probably a more important duty of the teachers college than is that of training more new teachers.

After January 1, Miss Thelma Kellogg of the English Department, who has been on leave of absence, will return to her position. This position is now occupied by Mr. Charles N. Neely, who intended to take a leave of absence for further study when Miss Kellogg returns. I should like to recommend, however, that Mr. Neely be retained on the staff for the remainder of the year and that the English Department be requested to offer four additional extension courses, one at Salem, one at Centralia, one at Chester, and

one at Fairfield. Mr. Neely's salary for this period will be \$1,100. The fees for the additional extension courses will pay at least \$250 in excess of traveling and other expenses. The net cost will thus be \$850 or less. Since two deaths on the faculty have already reduced our salary requirement for the year \$2,630 below what was pledged last July, we can easily afford to give this additional service.

III. OTHER SCHOOL EMPLOYEES.

1. Mr. William Goddard, head janitor of the College, died November 4. Mr. Goddard had been an employee of the school for twenty-nine years. We regret exceedingly the loss of Mr. Goddard.

I have sent an application to the State Civil Service Commission for a janitor to be paid at the rate of \$100.00 a month. With the approval of the Department of Registration and Education, Mr. George Nelson of Carbondale is filling the place pending a permanent appointment by the Civil Service Commission.

2. Following the usual procedure, the State Civil Service Commission was notified that we should need an extra fireman for the months of December, January, February, and March. The Commission sent us Mr. Joe DeRorre, who has done this work for the past two years. I am asking the Board to validate the appointment of Mr. DeRorre as extra fireman for a period of four months at a salary of \$105.00 per month.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. I am presenting below a summary of the Public Works Administration projects that have been approved by all authorities concerned and upon which bids are now being received by the office of C. W. Macardell, Architectural Assistant in the Division of Architecture and Engineering. It will be noted that State funds used for these projects constitute the whole of the \$18,500 appropriation to this College for permanent improvements.

PUBLIC WORKS ADMINISTRATION PROJECTS.

	Total.	Federal funds.	State funds.
Remodeling library building.....	\$ 9,091.00	\$4,091.00	\$5,000.00
Remodeling science building.....	16,364.00	7,364.00	9,000.00
Re-wiring tunnels.....	5,454.00	2,454.00	3,000.00
Installation panel board and cabinet in auditorium.....	2,727.00	1,227.00	1,500.00
Total.....	\$33,636.00	\$15,136.00	\$18,500.00

WORKS PROGRESS ADMINISTRATION PROJECTS

2. In addition to the Public Works Administration projects we have filed the following Works Progress Administration projects:

WORKS PROGRESS ADMINISTRATION PROJECT NUMBER ONE

This project includes the painting of the interior of the main building and the fencing of the athletic field.

Federal funds furnished.....	\$5,786.00
State funds to be furnished.....	5,350.10

Total	\$11,136.10
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The total number of man-months of work required to complete this project is as follows:

Federal relief	93
Federal non-relief.....	7

Total	100
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We were in the process of filing an application for an extension to this project to complete the painting in other buildings at the time our work was interrupted by the protest of the Painters' Union. Estimates for the application were prepared by Works Progress Administration officials but we have not yet received a copy of the approved application.

WORKS PROGRESS ADMINISTRATION PROJECT NUMBER TWO

This project is a continuation of the Illinois Emergency Relief Commission program which consists of the leveling and landscaping of the Athletic field.

Federal funds furnished.....	\$4,115.00
State funds furnished	759.00
Total	<u>\$4,874.00</u>

The total number of man-months of work required to complete this project is as follows:

Federal relief	90
Federal non-relief	3
State	3
Total	<u>96</u>

The State funds, totaling \$6,109.10, for Works Progress Administration projects number one and number two described above are to be furnished in part from the regular appropriation for repairs and equipment, in part in the form of supervision by present employees, and in part from the teachers college revolving fund. The total amount to be taken from the revolving fund for these projects is \$3,422. The free available balance in this fund as of October 31 is \$30,745, which does not include the tuition for the winter quarter which should add nearly \$14,000 to this fund.

WORKS PROGRESS ADMINISTRATION PROJECT NUMBER THREE

This project consists of the construction of an Athletic Stadium.

Federal funds furnished.....	\$62,455.60
State funds furnished.....	15,369.18
Total	<u>\$77,824.76</u>

The following man-months of work will be required to complete this project:

Federal relief	962
Federal non-relief	78
State	8
Total	<u>1,048</u>

This proposed stadium is to seat six thousand people. Locker rooms for football and track participants, and storage rooms, which will be provided underneath the seats, will relieve the present congested condition in the gymnasium locker room.

The plan also includes the moving of 10,000 yards of dirt in order to construct an athletic field for girls. At present, outdoor facilities for girls are very inadequate for a college of 1,500 students.

The stadium, the girls field, and the present boys field will be at the disposal of the whole of southern Illinois for community and regional events.

A part of the \$15,369.18 of State funds which will be required for the completion of this project will probably have to be taken out of the teachers college revolving fund. It is hoped that a large part of this money can be raised by a campaign among the alumni for the building of the stadium under the Works Progress Administration authority. A tentative organization of alumni by counties in southern Illinois has already been made, and if the project is approved by the Teachers College Board, we propose to try to raise at least \$10,000 by subscription among the alumni to substitute for State funds. If we succeed in reaching the \$10,000 goal, it will leave \$5,369.18 to be paid out of the college revolving fund. This amount is not very large, and the present condition of the fund together with the tuition which will come in make it entirely safe for the college to assume this obligation.

By going ahead with this project we shall achieve two very desirable ends. In the first place, the college will be providing to Works Progress Administration authorities an opportunity to do a piece of permanent construction work which will have high value to the College and to the general public of southern Illinois. In the second place, the College will be securing a \$77,000 stadium for an expenditure from State funds of only a few thousand dollars.

VII. AUXILIARY ENTERPRISES.

PROPOSED ARRANGEMENT WITH THE ILLINOIS INSTITUTE FOR JUVENILE RESEARCH.

By cooperating with Director A. L. Bowen of the Department of Public Welfare and Dr. Henry Schroeder of the Institute for Juvenile Research in Chicago, we have the opportunity of setting up on the campus of the College, in connection with the training school, a periodical clinic for the study of children who show a tendency toward crime or other bad social adjustment. The Institute for Juvenile Research in the Department of Public Welfare has been in existence for nearly thirty years. It is one of the finest enterprises of its kind in the United States. Its purpose is to detect and to study criminal tendencies in children before they become serious enough to engage the attention of the police and the courts. The success of the program which the Institute has been developing depends upon the degree to which teachers can be taught to understand its point of view and to cooperate with it.

Until recently the Institute has confined its work to the city of Chicago. Within the past three years the Department of Public Welfare has made possible the establishment of a traveling clinic, the staff of which consists of a social worker, a psychologist, and a psychiatrist, which will work in connection with schools in a few of the smaller communities of the State. The Department of Public Welfare pays the salaries of the members of the staff of the clinic. The local organization sponsoring the work is responsible for the traveling expenses and hotel bills. The traveling clinic for southern Illinois has been operating in connection with the Harrisburg Schools during the past two years. The Harrisburg school board is willing to relinquish the clinic to the Teachers College where the influence of the Institute will be more broadly diffused over southern Illinois than could be done by operating with any single city school.

If the Board approves cooperating with the Institute, the clinic staff will spend three or four days on the campus every six weeks. During this time they will examine ten or twelve problem children who, with the consent of their parents, will be brought in from neighboring schools. The members of our training school and education staff will work with the clinic staff, thus learning at first hand what the Institute for Juvenile Research has to give to the public schools. Six clinics will be held during the school year. The total cost to the College for the six clinics should not exceed \$550. It is my strong conviction, after two years' experience with the clinic at Harrisburg, that it is one of the most promising means of preventing crime and unhappiness that has ever been established, and that it is highly important that teachers in training and in service come to understand its methods and point of view. I am very anxious, therefore, for the Board to approve our tentative arrangements with the Department of Public Welfare and the Institute for Juvenile Research. Mr. Bowen and Dr. Schroeder have already approved the plan.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Validation of the temporary appointment of Mr. George Nelson as janitor.

2. Validation of the appointment of Mr. Joe DeRorre as extra fireman.
3. Approval of the Works Progress Administration projects.
4. Approval of the organization of alumni to raise funds for part of the State's share of the stadium project.
5. Authority to establish a clinic on the campus for the study of problem children, under the direction of the Institute for Juvenile Research.
6. Authority to continue Mr. Neely in active service and to provide additional extension service as indicated.

Respectfully submitted,

ROSCOE PULLIAM, *President.*

It was moved by Mr. Bach, seconded by Mrs. Green, and carried, that this report be accepted.

President Pulliam brought the subject of juvenile research before the Board and gave a very fine explanation as to the benefits that can be derived by placing it in the Normal Schools. After President Pulliam's presentation of the various problems involved in this matter, Dr. Bradley moved that the Department of Public Welfare be asked to extend the clinical services of the Institute of Juvenile Research to each of the five Normal Schools. The motion was seconded by Mr. Bach and carried.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

To the President, Secretary and Members of the State Normal School Board:

Ladies and Gentlemen: I have the honor of submitting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Fall Quarter, 1935.

	Men.	Women.	Total.	Total one year ago.
a. College:				
Post graduate students.....	1	2	3	3
Senior College:				
Senior year.....	58	50	108	72
Junior year.....	50	51	101	136
Total in senior college.....	109	103	212	211
Junior College:				
Sophomore year.....	102	188	290	266
Freshman year.....	132	175	307	410
Total in junior college.....	234	363	597	676
Total in the college.....	343	466	809	887

2. Comparative Statement of Enrollment by Curricula.

Fall quarter.	1931	1932	1933	1934	1935
Major Subject (Four-Year Curriculum):					
Art.....	14	15	24	18	16
Botany.....	25	30	23	18	28
Chemistry.....	25	33	31	34	31
Elementary education.....	10	9	5	5	20
English.....	73	127	134	124	91
Foreign language.....	12	15	11	14	11
Geography.....	10	10	9	18	13
History.....	94	128	147	147	132
Home economics.....	39	55	57	60	66
Industrial arts.....	48	65	63	59	45
Mathematics.....	59	81	97	93	82
Music.....	9	16	7	7	7
Physics.....	28	22	24	16	17
Zoology.....	13	15	19	21	24
Total.....	459	621	651	634	583
Post graduate students.....				3	3
Two-year curriculum (elementary and rural).....	242	252	234	637	586
Total college enrollment.....	701	873	885	887	809

II. FACULTY.

1. On Saturday, September 28, Miss Annie L. Weller, Miss Ruby Harris and Miss Rose Zeller of the geography staff, took a group of students in geography to Paris, Illinois (28 miles east of Charleston) to participate in the field study conducted by the Illinois State Geological Survey. Miss Weller was particularly accompanying students who were studying physio-

graphy (Geography,—Course 33) under her at that time. About 10:30 a. m., while going down a somewhat steep slope, Miss Weller fell and injured her left leg. Examination at a Charleston hospital indicated a broken bone, and Miss Weller was taken to the Billings Hospital, Chicago, for further treatment. Miss Weller is still confined to bed, but hopes to resume her teaching on January 13, 1936, at the beginning of the second month of the present Winter Quarter. When the serious condition of Miss Weller's broken bone was ascertained, and it was impossible for her to complete her Fall Term teaching program, Miss Louise Stillions, B. Ed. 1934, a local unemployed teacher, was asked to teach half time for six weeks for a total sum of \$150.00. Since Miss Weller cannot teach for the first month of the present quarter, Miss Stillions has been asked to stay on at half time, and the remainder of Miss Weller's classwork temporarily distributed to Miss Harris and Miss Zeller.

2. Sanction is requested for the employment of Miss Louise Stillions, B. Ed., 1934, Eastern Illinois State Teachers College, as a half-time substitute instructor in geography for the last six weeks of the Fall Quarter, 1935, and the first four weeks of the Winter Quarter, 1935-36, at a salary of \$100.00 per month.

3. Leave of absence is requested for Miss Lena B. Ellington, Critic Teacher in History, for the third, fourth and fifth weeks of the Winter Quarter 1935-36, to undergo an operation. Miss Ellington's work will be cared for by the members of the history staff during her absence.

III. OTHER SCHOOL EMPLOYEES.

1. Miss Blanche Thomas, college registrar, is much improved in health and expects to return to duty on December 23rd, when her three months leave of absence is completed.

2. Miss L. Kathryn Powers, B. Ed., Southern Illinois State Normal University, reported from the Civil Service Commission on October 1, 1935, for duty as a university graduate stenographer, vice Mrs. Lucile Mills Schaudt, resigned.

3. Miss Violet B. Taylor, A. B., College of Wooster, reported from the Civil Service Commission on October 7, 1935, for duty as a university graduate stenographer, vice Mrs. Anita Rohr Field, resigned.

4. Mrs. Anita Rohr Field, secretary to the business manager, was prevailed upon to extend her employment from the date of resignation, October 15, to October 31, in order to give Miss Taylor the proper training in handling forms.

IV. THE ORGANIZATION.

1. Plans are being made for a summer term of eight weeks, to be financed from both Salary and Wages and Revolving Fund items of the budget.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. No information has been received concerning the request for P. W. A. assistance in financing the contemplated science-health Education building.

2. Partial grant of the W. P. A. request has been received, and repair work on the grounds, tuck-pointing on the main building, and painting in the dormitory has begun.

3. The specifications for remodeling the kitchen of the dormitory are completed, and the contract for construction will be let so as to complete the work during the Christmas vacation.

VII. AUXILIARY ENTERPRISES.

1. The N. Y. A. program of student aid affords \$1,590 per month. One hundred and sixteen students are assigned to this work.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

The approval of the State Normal School Board is requested on the following items:

1. Leave of absence for Miss Annie L. Weller until she is recovered from the accident of September 28, 1935.
2. Permission for Miss Annie L. Weller to apply to the Court of Claims for hospitalization remuneration for the period of confinement due to accident.
3. Employment of Miss Louise Stillions as a substitute instructor for Miss Weller, at \$100 per month.
4. Leave of absence for four weeks for Miss Lena B. Ellington.
5. Employment of L. Kathryn Powers and Violet B. Taylor as university graduate stenographers.
6. Extension of employment of Mrs. Anita Rohr Field from October 15 to November 1, 1935.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

It was moved by Dr. Bradley, seconded by Mr. Bach and carried that the report be accepted.

It was moved, seconded and carried that the Board adjourn until 2 p. m.

Upon reconvening at 2 o'clock, Dr. Bradley was unable to attend. Mr. Wieland arrived and asked that Dr. Sunderman continue as acting secretary.

The report of the committee appointed at the last Board meeting to investigate regarding payment of Emeritus salaries was taken up. Mr. Alschuler made a very clear and able explanation of this problem and asked that further time be allowed the committee to continue its work, which was granted. He also read the opinion of the Attorney General and asked that the opinion be made a part of these minutes as follows:

"I have just received your letter of the 9th instant, in which you state a committee has been appointed, consisting of members of the State Normal Board, to investigate the legality of the system previously adopted "setting up an emeritus service, with the compensation therefor, for members of the teaching staff who have reached a certain age and who have had certain length of service." You enclose a copy of that resolution and state that a question has been raised concerning the right of the board to set up such a system.

You further state that all members of the Board agree that provision should be made to take care of these "members of the faculties whose usefulness has ceased," and wish to place it on a basis which cannot be attacked. You further state that your investigation discloses that "the greater part of those who have the emeritus status continue to be employed in some capacity in their schools. There are some, however, who, because of physical incapacity, are unable to render any service, and others have left the vicinity of the schools and are in no position to give any further service."

"The resolution you enclose provides (1) that seventy years shall be the mandatory retirement age for persons in the employ of the Normal School Board as presidents or teachers, with permissive retirement at the age of sixty-five; (2) the date of retirement shall be at the close of the regular college year, during which such ages are attained; (3) a teacher who by reason of disability cannot remain in service until the age of sixty-five, may upon recommendation of the president retire prior to that age but emeritus salary shall not begin until the age of sixty-five years; (4) a teacher who has served thirty-five years in public education, twenty years of which has been in the State Teachers' Colleges of Illinois, is eligible to receive an annual emeritus salary; (5) a teacher who is employed in a State Teachers' College in this State at the time this resolution was adopted who meets with all the requirements other than the twenty year service, may be eligible to receive an emeritus salary upon recommendation of the president with the approval of the board; (6) emeritus salaries are fixed for various groups; (7) the president's emeritus salary is fixed at \$3,000 per year with the approval of the board; (8) all emeritus salaries are to be paid in the same manner as regular salaries; (9) in case a teacher discontinues service in any other

manner except as provided under section 3, he forfeits all right to an emeritus salary; and (10) effective date of regulation.

"Emeritus" is defined in Webster's International Dictionary as follows:

"Retired from office or active duty on account of age, infirmity, or long and faithful service, and honored with a non-official position and title corresponding to those held when in active service."

There are certain acts which provide for the payment of pensions to teachers after retirement in this State, but, as I understand it, the validity of salaries being paid in these cases under consideration depends, not upon a valid pension act or a similar statute in effect and authorizing such during the time the teacher was employed, but merely upon a resolution which has been adopted by the Board.

Our State Constitution (Article IV, section 19) provides:

"The General Assembly shall never grant or authorize extra compensation, fee or allowance to any public officer, agent, servant or contractor, after service has been rendered or a contract made, nor authorize the payment of any claim, or part thereof, hereafter created against the State under any agreement or contract made without express authority of law; and all such unauthorized agreements or contracts shall be null and void:" * * *

Section 20 of Article IV of the Constitution provides:

"The State shall never pay, assume, or become responsible for the debts or liabilities of, or in any manner give, loan or extend its credit to, or in aid of any public or other corporation, association or individual."

From a casual reading of the above, it would seem that any law authorizing the payment of money after a term of employment had ended would be ineffective, and some authorities so hold upon the theory that such is a grant of public money to an individual, (*State ex rel. St. Louis Police, etc. v. Kimmel*, 256 Mo. 611). However, this is not the general rule, and in this State and many others, the constitutionality of statutes establishing pension systems is sustained "upon the ground that these annuities are in the nature of compensation for services previously rendered for which full and adequate compensation was not received at the time of the rendition of the service. It is, in effect, pay withheld to induce long-continued and faithful service, and the public benefits in two ways: by encouraging competent employees to remain in the service and by retiring from the public service those who have become incapacitated from performing the duties as well as they might be performed by younger and more vigorous men." (*The People v. Abbot*, 274 Ill. 380, at 384; see also cases and text books therein cited, and *DeWolf v. Bowley*, 355 Ill. 530, at 533.)

Notwithstanding the general rule stated above, it is also well settled in this State that in order for a person to obtain pensions under such a statute, the act must have been in effect during the time the claimant was rendering active service, and he must have brought himself within its terms. Where one has retired from active service, and a "pension" statute is thereafter enacted, the courts hold "that the considerations of public benefit arising from long and continued service, which is encouraged by conferring pensions, have no application to those cases where public officers or employees have retired from service before the pension system was established, or increase in pension granted." (*DeWolf v. Bowley*, 355 Ill. 530, at 536, and cases there cited.)

It is also well established that the taxing power cannot be exerted to furnish mere gratuities to individuals because such is not for a public purpose. (Cooley on Taxation, Vol. 1, Sec. 214.) In *Mackey v. Reeves*, 42 S. D. 340, the rule is stated thus:

"If the recipient of the bounty, and the act past or prospective, for which the bounty is given, are such that the granting of the bounty—whether it be considered a donation or compensation—will necessarily tend to promote the public welfare by improving some branch of the public service, the appropriation is for a public purpose. Such an appropriation, however, cannot be justified merely by a feeling of gratitude or a feeling of obligation for an act performed."

In *Hagler v. Small*, 307 Ill. 460, where the Soldiers' Compensation Act, which provided for the creation of a debt and an annual tax to pay the same was under consideration, the court said at 474:

"It has always been the rule that the power of the State legislature to levy and collect taxes rests upon the public character of the purpose for which such tax is to be levied. It is the duty of the legislature to see that the taxing power is not used for private interest instead of public purpose. There can be no lawful tax which is not laid for a public purpose. (Cooley's Const. Lim. 479.) This limitation on the sovereign taxing power is of the essence of all free government.

"Whether a tax or an appropriation is for a public or private purpose is a question not always easy to determine. In deciding whether such purpose is public or private, courts must be largely influenced by the course and usage of the government, the object for which taxes and appropriations have been customarily and by long course of legislation levied and made, and what objects have been considered necessary to the support and for the proper use of the government. * * * The power of the State to expend public moneys for public purposes is not to be limited, alone, to the narrow lines of necessity, but the principles of wise statesmanship demand that those things which subserve the general wellbeing of society and the happiness and prosperity of the people shall meet the consideration of the legislative body of the State, though they oftentimes call for the expenditure of public money. If it can be seen that the purpose sought to be obtained is a public one and contains the elements of public benefit, the question how much benefit is thereby derived by the public is one for the legislature and not the courts. (*Taylor v. Thompson*, 42 Ill. 9; *Loan Ass'n. v. Topeka*, *supra*; *Daggett v. Colgan*, 92 Cal. 53; 14 L. R. A. 474, note.) In determining whether or not the sovereign taxing power is used in the public interest, the judgment of the legislature is to be accepted in the absence of a clear showing that the purported public purpose is but an evasion and that the purpose is, in fact, private. *Jones v. City of Portland*, 245 U. S. 217; *State v. Johnson*, 170 Wis. 218; *Gustafson v. Rhinow*, 144 Minn. 415; *State v. Clausen*, 113 Wash. 570; *Opinions of Justices*, 211 Mass. 608.

"Is the purpose of this act public, or private only? If it is the latter, it is within the prohibition of section 20 of article 4 of the Constitution; if the former, it is not."

In the present case, so far as I know, there is no provision of law which authorizes a teacher in any State institution, after any number of years, to retire and be paid a part of such teacher's former salary, upon an "emeritus system," or any other plan of payment, other than the annuity payments provided for in the State Institutions Teachers' Pension and Retirement Fund Act, upon compliance with the provisions thereof.

If the validity of any act which authorizes a payment of money for past services is questionable, and is sustained only because the legislature has exercised its discretion, (*Hagler v. Small*, *supra*), certainly if there is no legislative authorization, there can be but little doubt that such payments would not be valid.

Your motive in paying these salaries to teachers emeritus is meritorious but these payments are a matter entirely within the discretion of the legislature in the exercise of its taxing powers. If it authorizes such and its purpose "is a public one and contains the elements of a public benefit," the courts will not interfere with that discretion "in the absence of a clear showing that the purported public purpose is but an evasion, and that the purpose is, in fact, private." (*Hagler v. Small*, *supra*.)

Since the legislature has not seen fit to enact this kind of law, to me it is clear, the payment of salaries to teachers emeritus (in the strict sense of the term where no services are performed whether from physical incapacity or not) is a gift or gratuity and in violation of the sections of the Constitution above quoted. I note in your letter that certain teachers, "who have the emeritus status continue to be employed in some capacity by their schools." As to those, I advise that I find nothing in the law which will prevent their being paid a fair compensation for the work they do, whether

such is called "emeritus service" or not. However, in such cases, the compensation paid must be fair, and correspond with the amount of work done, otherwise I believe the courts would hold it a mere subterfuge or evasion and invalid.

Because of the great merit in the plan outlined by you, I regretfully arrived at the above conclusion. However, I am convinced under the resolution adopted by your Board that salaries cannot be paid legally to teachers emeritus, who do no work. It is also certain that those who are now retired cannot accept pensions from any Teachers' Pension and Retirement Fund Act which became effective since their retirement. (*DeWolf v. Bowley, supra*, and cases cited.)

As to those who are now retired, I advise that I know of no method by which payments may be made to them legally, unless such is authorized by a valid statute based upon the public good, similar to the one upheld in *Hagler v. Small, supra*.

There is, no doubt, a feeling of gratitude toward those retired teachers after their many years of meritorious service. As a general rule, they receive smaller salaries than others occupying less important positions, and the State may be said to owe them a "moral debt" which "grown out of the principles of right and justice." When a claim "is of such a nature * * * the State may take cognizance" and although such payments are "in the nature of a gratuity," they have some of the features of a moral obligation to support them. (*Hagler v. Small, supra*, page 479.)

Therefore, under the authority of the above case, a court might well hold a statute authorizing such payments to these retired teachers, valid."

It was moved by Mr. McMorris, seconded by Miss McIntire and carried, that the members of the faculties of the five Normal schools assemble every two years for a meeting at Springfield.

It was moved by Mr. Alschuler, seconded by Dr. Sunderman and carried, that J. B. Livingstone, Business Manager at DeKalb, and Arthur Johnson, Superintendent of Buildings at DeKalb, be dismissed from their respective positions effective January 1, 1936.

It was decided to hold the next meeting of the Board at the office of the Superintendent of Public Instruction at Springfield on Monday, February 17, 1936, 10 o'clock a. m.

JOHN J. HALLIHAN, *Chairman*,
W. E. SUNDERMAN, *Acting Secretary*.

Approved January 17, 1936.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

John J. Hallihan, Director of Registration and Education
Springfield, Chairman

John A. Wieland, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

*Charles E. McMorris, Marshall

1935

*Preston Bradley, Chicago

1937

William R. Bach, Bloomington

J. D. Dill, Carbondale

Harriet A. McIntire, Mendota

1939

Jacob Alschuler, Aurora

William E. Sunderman, Charleston

1941

Mrs. Reed Green, Cairo

Roswell B. O'Harra, Macomb

Presidents of Normal Schools

R. W. Fairchild, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

Roscoe Pulliam, M. A.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Robert G. Buzzard, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Holdover.

STANDING COMMITTEES

Finance

Mr. O'Harra
 Miss McIntire
 Mr. McMorris
 Mr. Bach
 Mr. Alschuler
 The Chairman
 The Secretary

Supplies and Equipment

Mr. O'Harra
 Mr. Bradley
 Mr. Bach
 Mr. Dill
 Mr. Alschuler
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Bradley
 Miss McIntire
 Mr. O'Harra
 Mr. Sunderman
 Mrs. Green
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Sunderman
 Mr. Bradley
 Mr. McMorris
 Mr. Dill
 Mrs. Green
 The Chairman
 The Secretary

Dormitory

Mr. Alschuler
 Mrs. Green
 Mr. Bach
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

At a regular meeting of the Normal School Board held in the office of the Superintendent of Public Instruction at Springfield, Illinois, at 10:00 A. M., February 17, 1936, with Hon. John J. Hallihan in the Chair and Hon. John A. Wieland as Secretary, the minutes of the previous meeting were approved with the following correction: That the word "may" be inserted in the motion made by Mr. McMorris and seconded by Miss McIntire so that the motion now reads "that the members of the faculties of the five Normal Schools may assemble every two years for a meeting at Springfield."

Dr. Morgan, President of the Western Illinois State Teachers College made his report.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for Fall Term, 1935:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Postgraduates.....	3	8	11	15
Seniors.....	45	49	94	76
Juniors.....	50	59	109	146
Sophomores.....	108	194	302	303
Freshmen.....	151	202	353	402
Total.....	357	512	869	942
b. High school.....	108	106	214	204
c. Elementary grades.....	190	172	362	376
Grand total.....	655	790	1,445	1,522

2. Graduates.

- a. The following persons finished all requirements for graduation and are entitled to their diplomas at the proper time: Charles Max Brady, Helen Clara Coard, Jack V. Nee, Max D. Risinger, and Ruth Wetzel.

Students of this type who teach in Illinois do not need the formal diploma before they begin teaching, for their certificates are issued on basis of institutional credit, but some states, such as Iowa, require the diploma as evidence of the completion of the work.

It is requested that the persons whose names are listed be approved for graduation and that diplomas be issued to those who need them in order that they may qualify for a position.

II. THE FACULTY.

1. During the past several years members of the faculty have been taking leaves attending summer schools and otherwise pursuing educational courses, in an effort to improve their academic standing.

Since the last report made to the Normal School Board, two members of the faculty have completed work which gives them the equivalence of the Doctor's degree in graduate work accomplished, and the following recommendations for changes in salary are made on this basis:

Name.	Classification.	Salary for 36 weeks.
W. L. Schuppert.....	Professor of history.....	\$3,321
R. M. Ginnings.....	Professor of mathematics.....	3,321

These salaries are to become effective February 10, 1936, and are to be in force the remainder of the college year.

III. OTHER SCHOOL EMPLOYEES.

1. C. E. Asher has now served his probationary period as engineer and in the meantime has passed the examination for the classification of Master Mechanic. The Civil Service Commission is willing to certify Mr. Asher to the college under that classification. Since the college requisition was for a Master Mechanic when Mr. Asher was given his temporary appointment as engineer but there was no eligible list, it is now recommended that he be employed as the Master Mechanic at the college and that his salary be changed from \$140.00 per month to \$150.00 per month as of February 1, 1936.

VI. BUILDINGS AND GROUNDS.

1. The cold and snow have caused much extra work, but the buildings have been uniformly comfortable and the walks and drives usually clear of snow. No fuel shortage has occurred at the college.

VIII. STUDENT LIFE.

1. The students, as well as the faculty, have been undisturbed by weather conditions except our student teachers in affiliated schools have frequently been unable to reach these schools due to snow blocked roads. Some were caught in the drifts and had to stay over-night at farm houses.

X. SUMMARY.

The Normal School Board is asked to approve:

1. The list of graduates for the Fall Quarter and diplomas for such of them as may need them to qualify for a teaching position.

2. The promotion of C. E. Asher from the position of engineer to that of Master Mechanic at a salary of \$150.00 per month beginning February 1, 1936.

3. Salaries for W. L. Schuppert and R. M. Ginnings, at the rate of \$3,321.00 for thirty-six weeks, to be in force for the remainder of the college year, beginning February 10, 1936.

Respectfully submitted,

W. P. MORGAN, *President.*

It was moved by Miss McIntire and seconded by Mr. Dill that Dr. Morgan's report be accepted. Motion carried.

Discussion followed on prison-made furniture purchased by the Normal Schools. It was moved by Mr. Dill and seconded by Mr. Bach that Dr. Bradley, who is a member of the prison board, investigate conditions concerning the purchase of prison-made furniture by the Normal Schools. Motion carried.

It was moved by Dr. Bradley and seconded by Mr. Bach that a committee of five be appointed to look into the matter of prison-made furniture for the different teachers' colleges. Motion carried.

The following committee was appointed by the chair:

Miss McIntire for Northern Illinois State Teachers College, Mr. O'Harra for Western Illinois State Teachers College, Mr. Dill for Southern Illinois State Teachers College, Dr. Sunderman for Eastern Illinois State Teachers College, Mr. Bach for Illinois State Normal University.

Dr. Fairchild, President of the Illinois State Normal University made his report.

ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit herewith the report for the Illinois State Normal University under designated headings as follows:

I. STUDENTS.

1. The attendance in the various units of the University for the Fall Semester of the 1935-1936 school year was:

	Men and boys.	Women and girls.	Total Fall Semester.	One year ago.
a. University:				
Postgraduates.....	11	12	23	16
Seniors.....	101	111	212	161
Juniors.....	116	164	280	257
Sophomores.....	185	391	576	482
Freshmen.....	287	471	758	722
Unclassified.....	7	3	10	4
Total college students on campus.....	707	1,152	1,859	1,642
c. University high school.....	151	118	269	245
d. University elementary school.....	160	132	292	294
e. Cooperating Elementary School: (Illinois Soldiers' and Sailors' Children's School).....	355	220	575	622
Cooperating rural schools.....	61	57	118	118
Towards schools (high school and grades).....	82	82	164	165
Total pupils, elementary and secondary.....	809	609	1,418	1,444
Grand total.....	1,516	1,761	3,277	3,086

2. Our second semester has just opened and with the enrollment practically complete we have 1,760 students, which compared with the corresponding figure of 1,617 last year represents an increase of 143 students. This figure is decidedly lower than the first semester, where the official figure was 1,859.

While the reduction is due to a number of factors to be found in all schools, such as completion of work, financial difficulties, failure to maintain satisfactory scholastic standing, etc., there is an additional factor that promises to be very interesting in the future of this school. By use of a special plan in cooperation with the faculty, we listed 130 students who were believed not to represent good teaching material. Conferences were held between the president and many of this group and where there seemed to be a consensus of opinion as to the lack of adaptability for the teaching profession, such students were decidedly discouraged from registering. A total of 34 students had been forced to leave because of scholastic deficiencies and several who were failing for the first time this semester were invited not to return. On such a basis about 60 students who would have been willing to have continued in the school were eliminated and I feel more encouraged than ever before in the belief that we can begin to justify the expenditure of funds on training the type of material from which we should get our future teachers in Illinois.

Our admission plans looking toward next year will also have some bearing upon the development of a stronger type of teacher. These plans and our program of elimination will be set forth in greater detail at a later Board meeting.

3. We note an increased professional attitude on the part of students this year as compared with the past two years. One evidence of this is shown by the number of students who will graduate this year who wish to avail themselves of the opportunity afforded seniors in teachers colleges to become members of the National Education Association and receive the N. E. A. Journal without cost for the remainder of this year, providing they would agree to become members beginning next year if they obtained a teaching position. In this basis, 435 students have already accepted membership as compared with 362 last year. There is other evidence of a professional attitude that is indeed a welcome situation.

II. FACULTY.

1. Resignations.

- a. Miss Helen M. Rice, sixth grade critic in the Metcalf (Campus) Elementary School, resigned effective February 1, in order to accept a very attractive position with a large publishing concern.
- b. Mr. William E. Hogan, instructor in vocational work at the Illinois Soldiers and Sailors Children's School, resigned effective January 15. This resignation is reported, although Mr. Hogan is on the payroll of the Department of Public Welfare.

2. Death of Faculty Member.

- a. It is a matter of regret to report the death of Professor E. A. Turner, who was connected with the Illinois State Normal University for a period of twenty-eight years. His sudden death occurred on January 13 following a brief illness in the nature of a cold. The excellent service rendered by Mr. Turner, as an instructor and at one time director of the training school and in charge of teacher placement, will long be remembered by his co-workers on the faculty and many school men in the State with whom he came in contact.

3. Leave of Absence.

- a. Miss Neva McDavitt of the Geography Department is requesting a year's leave of absence for the school year 1936-1937 in order to do work toward her Doctor's degree.
- b. Miss Mary E. Buell of the Home Economics Department requests a leave of absence for the first semester of the 1936-1937 school year in order to do graduate work beyond her Master's degree, which she now possesses.
- c. Miss Rowena Noe, assistant professor of education and director of the kindergarten, requests a leave of absence for the second semester of the 1936-1937 school year in order to do graduate work beyond her Master's degree.

4. Change in Status of Faculty Members.

- a. The return of Miss Janet Smith of the Art Department who has been away on a leave of absence for the first semester of the present school year is here reported, together with the leaving of Miss Marion C. Allen of the same department, which leave of absence was granted at another meeting of the Board last year. Other members of the faculty on leave of absence will return at the close of the school year.

5. New Positions.

- a. Due to the very heavy enrollment in the Education Department it has been necessary to add a teacher. Since this was a new position, this situation was mentioned in a letter to each Board member and not having had any reports to the contrary, I am assuming that this position will be authorized.

6. New Appointments.

Since the last meeting of the Board the following are recommended for appointment to positions effective with the opening of the present semester, February 3. These persons fill posi-

tions mentioned on previous reports and authorized by the Board and at salaries the same or less than their predecessors received:

- a. Miss Camille Montgomery, A. B., State University of Iowa, M. A., Teachers College, Columbia University, instructor in art, to take the place of Alice Ogle, on leave of absence for the second semester of the present school year, at a salary rate of \$1,620 per year. Upon the return of Miss Ogle, Miss Montgomery is to fill a position abandoned temporarily last year in the Art Department, due to a shift in program and after the close of the present school year her salary rate will be \$1,800 per year. Miss Montgomery has had teaching experience in public schools in Iowa and comes to us from Ottumwa.
 - b. Miss Elsie M. Frost, B. A., Michigan State College, East Lansing, Michigan, M. A., Teachers College, Columbia University, assistant professor of home economics at a salary rate of \$2,025, to take the place of Miss Josephine Ross who has been granted a leave of absence for the second semester of the present school year. Miss Frost has had teaching experience in Michigan and comes to us from the Ann Arbor school system.
 - c. Miss Huberta Clemans, A. B., Cornell College, Mt. Vernon, Iowa, M. A., Teachers College, Columbia University, assistant professor of education and sixth grade critic at a salary rate of \$2,025, to take the place of Miss Helen M. Rice, resigned. Miss Clemans has had teaching experience in Iowa and Wisconsin and comes to us after five years of experience as a critic teacher in the State Teachers College at LaCrosse, Wisconsin.
 - d. Dr. George E. Hill, A. B., Albion College, Michigan, M. A., Ph. D., Northwestern University, associate professor of education at a salary rate of \$2,520, to take the place of Mr. E. A. Turner, deceased. Dr. Hill has had teaching experience in Michigan, Illinois and Iowa, and comes to us from Morningside College in Sioux City, Iowa, where he was professor of education and director of teacher training.
 - e. In addition to the above persons on our own payroll, I am reporting the employment of the following at the Soldiers and Sailors Children's School, who are paid from the funds of the Department of Public Welfare.
 - (1) Miss Mildred C. Scott, B. S., Miami University, M. A., University of Iowa, fifth grade critic at the Children's School, in place of Miss Mable Pumphrey who is on leave of absence for the second semester of this school year.
 - (2) J. E. Houghton, B. S., University of Illinois, as vocational instructor in place of William E. Hogan, resigned.
 - (3) Miss Margret I. Fullerton, B. A., M. A., Ohio State University, as instructor in the newly created special help room.
7. Professional Organization Membership.
- It is a pleasure to report that again this year we have a one hundred per cent membership of 175 teachers in the National Education Association. In addition all of the members of the faculty belong to the Illinois State Teachers Association.
8. Professional Activities of Faculty.
- a. In addition to the usual large number of contributions made by faculty members through speaking engagements and the writing of magazine articles, it seems proper to call attention to four books which have been written by members of our staff, all of which have come from the press since January 1 of this year.

- (1) "The American Citizen" by Kinneman, Browne and Ellwood, three members of our Social Science Department staff, and published by Harpers, is a new approach to social science in high schools.
- (2) "Structure and Style" by Miss Esther Vinson and Dr. Gerda Okerlund of our English Department staff, published by Nelson, is a text in the field of literature designed for college classes.
- (3) "Budgeting and Public Schools" by Dr. C. A. De Young, head of our Department of Education and published by Doubleday, Doran, is a text designed for college classes in school administration and particularly in the field of school finance.
- (4) "General Shop Metal Work" by A. W. Dragoo of our Industrial Arts Department staff, published by McKnight and McKnight, is designed for classes in metal working.

At least three other manuscripts are in the final stages of completion and will soon be in book form.

III. OTHER SCHOOL EMPLOYEES.

1. Death of Employee.

- a. It is with regret that the sudden death on January 11 of a faithful employee of the institution is reported in the person of Mrs. Gene Keltner under the classification of domestic at Fell Hall.

2. New Appointments Recommended.

- a. To take the place of Mrs. Keltner, the name of Mrs. Nell Karlock has been submitted to Springfield. This is done in accordance with the fact that Mrs. Karlock took the place of Mrs. Keltner, under an appointment through Civil Service and the Department of Registration and Education, for six months period for which Mrs. Keltner had asked for a leave of absence last year. It is presumed that the continuance of Mrs. Karlock will be sanctioned by the authorities at Springfield. Mrs. Karlock's classification is that of domestic and her salary will be the same as that of Mrs. Keltner, \$770 for eleven months.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

1. New Field Attacked.

There has been much need for the training of recreational workers and without additional faculty and by use of a carefully selected group of courses already available, we find we are able to establish a special program for the training of leaders in recreation. This is especially desirable at the present time due to the large number of persons interested in government projects along recreational lines. There is also need for this field being a distinct part of the training of some teachers. As a consequence, we expect, with the beginning of the summer work, to train recreational leaders or teachers, including those who are already in the field as well as the prospective teacher group.

VI. BUILDINGS AND GROUNDS.

1. W. P. A. Project.

On December 28, our W. P. A. project involving \$49,000, \$42,000 of which is to be furnished by the Federal government, was finally started. Although the project, for the most part of an outdoor type, was filed the last week in August, we lost all of the excellent weather in the fall and now find that we are getting very little for the thousands of dollars being paid men to walk to and from our campus. Since December 28, we have had about four

days of actual work from the outdoor group of almost one hundred men. It would seem that our money will soon be gone and that we will not profit by having had this project. This is being reported since we had made such great plans as a result of getting this project and it now seems that some of these same things will still have to be done and paid for from other sources.

2. Alterations on the Campus.

Largely with our own group of student help, augmented by some N. Y. A. assistants, we have been able to complete the excavation and finishing of a large room for the Music Department in the basement of the Old Castle. This excellent room approximately 80 x 30 feet will now take care of band and orchestra rehearsals and will accommodate as many as one hundred musicians. This is one of the largest alteration projects attempted on our campus in recent years.

The construction of a finishing room and electrical laboratory as a part of the industrial arts work has been completed, these two rooms being made from some waste space in the industrial arts building.

The faculty women's lounge on the ground floor of the Main Building has now been completed and furnished and was used by the faculty women on January 6 for the first time.

VII. AUXILIARY ENTERPRISES.

1. *Bookstore.* With the close of the first semester, we are now in position to comment favorably upon the new plan in use in the bookstore. While there have been some rough spots in the organization of this work, experience has been an excellent teacher and we have been able to meet all situations in satisfactory manner. The new plan makes it possible for each student to have a book and this has resulted in a better type of work, according to reports from instructors. The plan now in use calls for our providing all textbooks for all courses in return for the payment of a flat fee,—these books to be loaned to the students and returned by them at the end of the semester. In case they wish to purchase the books, they may do so at certain fixed prices, but this in no way excuses them from payment of the general textbook fee.

VIII. STUDENT LIFE.

1. *Hospitalization.* Without question the most influential factor in better working conditions this year has been our plan of hospitalization. From a portion of the student activity fee (\$1.00 each semester) hospitalization is made available to the extent of seven days each semester in a single or two-bed ward, first diagnosis by a physician selected by the student, ordinary medicines, X-ray examinations and laboratory service. This service is in addition to that of a general nature rendered by our school physician and school nurse, through the campus dispensary. Our need has been for infirmary care and hospital facilities and these are now made available.

During the first semester 132 students were in the hospital from one to fourteen days. Some were there for major operations, but most of them for observation and a type of treatment that could not have been afforded them at their rooming places. All surgical fees and doctor's fees and hospital expenses beyond that enumerated above is borne by the students, but this plan has been very effective in reducing the amount of worry and keeping students in school to a much greater extent than in previous years. The total cost for this service for the first semester was approximately \$1400. A complete and final report has not been issued. We are convinced that this is one of the best things that the school has undertaken.

IX. MISCELLANEOUS.

1. Despite weather conditions we have been able to keep the school in constant operation. We have not experienced any coal shortage or any alarm due to prospective shortage up to the present time. Attendance in classes

has been remarkably regular and we have had relatively little illness on the part of faculty members and students.

2. A request has come to the President Dr. R. E. Hieronymus, requesting the class of 1896, that in connection with their 40th anniversary at commencement next June they be permitted to give the name "John W. Cook Hall" to a building on the campus now commonly known as "The Old Castle."

X. SUMMARY.

The action of the Board will be appreciated upon the following items as here recommended:

1. Acceptance of the resignation of Miss Helen M. Rice.
2. Granting of leave of absence to Miss Neva McDavitt, Miss Mary E. Buell, and Miss Rowena Noe.
3. Creation of a new position in the Department of Education.
4. Employment of the following persons at salaries indicated and for periods stated: Miss Camille Montgomery, Miss Elsie M. Frost, Miss Huberta Clemans, Dr. George E. Hill.
5. Sanction of the permanent employment of Mrs. Nell Karlock as domestic in place of Mrs. Gene Keltner, deceased.
6. Request of class of 1896 that they be permitted to give the name of "John W. Cook Hall" to the stone building now on the campus and commonly known as "The Old Castle," be granted.

Respectfully submitted,

R. W. FAIRCHILD.

Dr. Fairchild recommended that the following request be granted and added to his report, "A request has come to the President from Dr. R. E. Hieronymus, representing the class of 1896, that in connection with their 40th anniversary at Commencement next June they be permitted to give the name "John W. Cook Hall" to a building on the campus now commonly known as "The Old Castle."

It was moved by Mr. Bach and seconded by Mr. Dill that the above request be granted. Motion carried.

It was moved by Miss McIntire and seconded by Mr. Bach that the Secretary, Mr. Wieland, draft a resolution of condolence on behalf of the Board to Mrs. E. A. Turner, whose husband, Mr. E. A. Turner, a member of the faculty of the Illinois State Normal University, passed away. Motion carried.

Letters from the Department of Finance concerning the report of the examination of books and records of Illinois State Normal University were read. It was moved by Dr. Sunderman and seconded by Mr. Wieland that the President and Business Managers of the different Teachers Colleges meet with the Auditing Department and the Department of Finance, in compliance with letters received from the Department of Finance, to devise and install a uniform system for keeping the general accounts of the Normal Schools. Motion carried.

It was moved by Dr. Bradley and seconded by Mr. Wieland that Dr. Fairchild's report be accepted by the Board. Motion carried.

Dr. Buzzard made his report.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman, Secretary and Members of the State Normal School Board:

Ladies and Gentlemen: I have the honor to present the following report on the Eastern Illinois State Teachers College:

I. STUDENTS. No report due.

II. FACULTY.

1. Miss Annie Weller, injured during a field trip in physiography last September, returned to Charleston in late December, but is as yet unable to resume her teaching. She expects to begin work when the spring quarter opens. Miss Louise Stillions, who has been doing half-time teaching for Miss Weller, left us January 27 to take a full time position at Tuscola, Illinois. Miss Ruby Harris and Miss Rose Zeller of the geography staff are dividing Miss Weller's classwork for the last six weeks of the present winter quarter since no substitute instructor was available.

2. Mr. Hobart F. Heller, Dean of Men and Assistant Professor of Mathematics, on leave for study at Columbia University until mid-year, requests that his leave be extended to the opening of the spring quarter and possibly to the end of the school year. Dr. Lloyd Wylie, substituting for Dean Heller, can remain with us as long as needed.

III. OTHER SCHOOL EMPLOYEES.

1. Miss L. Kathryn Powers, university graduate stenographer, who joined our staff through the Civil Service Commission on October 1, 1935, replacing Mrs. Lucille Mills Schaudt, was discharged on December 21, 1935, within the usual 90-day probationary period, on grounds of inefficiency.

2. Mrs. Lucille Mills Schaudt returned to Charleston in November, her husband having been transferred to one of the local CCC camps. Mrs. Schaudt had been restored to eligibility by the Civil Service Commission, and was sent to us as university graduate stenographer in her former position on December 23, 1935.

3. Miss Blanche C. Thomas, college registrar, returned to duty December 23, 1935, after three months leave of absence due to illness, replacing Mrs. Alma Hocker Ferrill as substitute registrar.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. Contract was let by the Division of Engineering and Architecture on December 18, for the rebuilding and equipping of the kitchen of Pemberton Hall, at a cost not to exceed \$9,200.00. The work is practically completed and the change is worth its unexpectedly high cost.

2. Repair and redecoration work under the WPA project continues as weather permits. The rooms and halls of the third floor of Pemberton Hall will be completely redecorated by March 1st, and work will then begin on the second floor. Now offices for the Dean, the Dean of Men, and the staff in Education are being completed. Blackboards have been lowered in the Training School.

3. Suggested plans for the Health Education Building requested by the Board, and for which Governor Horner has allotted \$350,000, have been completed. Requisition for the aid of the Division of Engineering and Architecture in drawing final plans, writing specifications and awarding contract for

construction, has been on file in Springfield for some time, having been approved by the Department of Registration and Education, and forwarded by that department.

4. Requisition for aid of the Department of Engineering and Architecture in inspection of the electrical wiring and plumbing in Pemberton Hall, the electrical wiring of the Training School, and the revamping of our electrical distribution system, has as yet brought no service, although promise is given of aid "as soon as we can get to it."

5. A mimeographed copy of the report on consumption of electrical power is attached. Study of this report indicates the possible saving through revamping our electrical distribution system.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. The Secretary of the Illinois State Teachers' Pension and Retirement Fund, Mr. O. M. Karraker, under date of January 18, 1936, calls attention to the amount of \$203.50 for pension payments during the school year 1932-33, held as a certificate of participation in the National Trust Bank of Charleston. This certificate was filed with the fund as a part of the regular payment. Interpretation is that the college owes the fund this amount of \$203.50, which must now be paid to clear the record, and for which the college will receive back the certificate. The local bank informs that probably between 50 per cent and 60 per cent of this certificate will be paid on May 1, 1936.

X. SUMMARY.

Action of the State Normal School Board is respectfully requested on the following items:

1. Resignation of Miss Louise Stillions as substitute part-time instructor in geography as of January 23, 1936, in order to accept a full-time teaching position at Tuscola, Illinois.

2. Extension of leave of absence without pay to Hobart F. Heller to the end of the winter or of the spring quarter as occasion demands, and continuance of Dr. Lloyd Wylie as substitute instructor in mathematics for as long as needed.

3. Approval of the discharge of Miss L. Kathryn Powers as university graduate stenographer, as of December 21, 1935, and the reinstatement of Mrs. Lucille Mills Schaudt in her former position as of December 23, 1935.

4. Permission to pay \$203.50 from the Revolving Fund to settle back dues to the Illinois State Teachers' Pension and Retirement Fund and to hold the Certificate of Participation for future cash value.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

It was moved by Dr. Bradley and seconded by Mr. Wieland that the Advisory Committee of the Eastern Illinois State Teachers College make an investigation of the situation in the said college concerning the Superintendent of Grounds and report back to the Board immediately. Motion carried. President Adams next made his report.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS.

1. Attendance, Fall quarter, 1935.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College:				
Postgraduates.....	5	2	7	9
Seniors.....	28	31	59	65
Juniors.....	34	45	79	88
Sophomores.....	65	143	208	201
Freshmen.....	109	246	355	379
Unclassified.....	5	2	7	1
Total college.....	246	469	715	743
b. DeKalb high school.....	201	156	357	466
Total above eighth grade.....	447	625	1,072	1,209
c. Elementary Grades:				
McMurry Training School.....	130	140	270	262
Glidden Training School.....	109	102	211	0
Affiliated Rural Schools.....	22	25	47	51
Grand total.....	708	892	1,600	1,522

II. FACULTY.

1. I wish to recommend the appointment of Miss M. Estelle Tandy as Assistant Professor in the Department of Home Economics to fill the vacancy caused by the leave of absence granted to Miss Celine Neptune for the second semester. Miss Tandy has her Bachelor's degree from the University of Missouri and her Master's degree from Teachers College, Columbia University. She has had teaching experience in home economics at Southern College, Western Maryland College, Culver-Stockton College, and Elon College. (Miss Tandy started work February 3 and will receive a salary of \$225 per month for four and one-half months.)

2. I wish to recommend the appointment of Miss Dorothy Leggitt as sixth-grade training teacher in the McMurry Training School to fill the vacancy caused by the leave of absence granted to Miss Bena Peterson for the second semester. Miss Leggitt has her Bachelor's and Master's degrees from the University of Chicago. For the past nine years she has been employed in the city school system at Glen Ellyn, Illinois. Miss Leggitt will receive a salary of \$180 per month for four and one-half months.

3. Mr. Otto J. Gabel, Principal of the McMurry Training School, has requested a leave of absence for next year to do graduate work toward his Ph. D. degree at the State University of Iowa. I recommend that this leave be granted.

4. Miss Bertha Bellis, eighth-grade training teacher in the McMurry Training School, has requested a leave of absence for next year to finish the residence requirement for her Doctor's degree at Northwestern University. I recommend that this leave be granted.

III. OTHER SCHOOL EMPLOYEES.

I wish to recommend to the Board that the dismissal of Mr. James B. Livingstone and Mr. Arthur F. Johnson be reconsidered and that these men be restored to the staff.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from October 1st to December 31st, 1935.

RECEIPTS

Surplus from 58th Biennium.....		\$25,618.29
Cash received October 1st to December 31st, 1935:		
Board and room, Williston Hall.....	\$9,632.35	
Meals, Williston Hall.....	556.30	
Registration fees	6,560.00	
Library fines	13.00	
Miscellaneous collections	50.10	
		<u>16,811.75</u>
Previously reported, July 1st to September 30th, 1935.....		12,221.99
		<u>\$54,652.03</u>

EXPENDITURES

Salaries	\$4,478.55	
Telephone and telegraph.....	35.25	
Food	5,985.75	
Fuel	30.71	
Household supplies	779.46	
Library and amusements.....	483.15	
Medical and laboratory supplies.....	264.66	
Building repairs	120.40	
Machinery repairs	1,198.80	
Furniture and fixture repairs.....	347.17	
Miscellaneous repairs	43.88	
Fencing	819.85	
Furniture and fixtures.....	708.80	
Machinery	701.62	
Office equipment	1,296.16	
Miscellaneous equipment	399.75	
	<u>\$17,693.96</u>	
Expenditures, July 1 to September 30, 1935.....	6,498.50	
		<u>\$24,192.46</u>
Balance on hand, Revolving Fund, December 31, 1935.....		\$30,459.57

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. Action is requested on the following:

1. The appointment of Miss M. Estelle Tandy at the salary indicated.
2. The appointment of Miss Dorothy Leggitt at the salary indicated.
3. The granting of the leave of absence to Mr. Otto J. Gabel.
4. The granting of the leave of absence to Miss Bertha Bellis.
5. The re-employment of Mr. James B. Livingstone and Mr. Arthur F. Johnson.

Respectfully submitted,

KARL L. ADAMS, *President.*

It was moved by Mr. Alschuler and seconded by Mr. Wieland that the Board accept Dr. Adams' report with the exception of recommendation under Article 5 of Section 10, which concerns the re-employment of Mr. J. B. Livingstone, Business Manager at Northern Illinois State Teachers College, DeKalb, Illinois, and Mr. Arthur Johnson, Superintendent of Buildings at the same college. Motion carried.

It was moved by Mr. Wieland and seconded by Mr. Bach that the dismissal of the men, Mr. Livingstone and Mr. Johnson, be re-considered and that they be given a hearing. Motion carried.

Mr. Pulliam, President of the Southern Illinois State University, made his report.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS. No report.

II. FACULTY.

1. At the time Mr. Shryock died last year, arrangements had been made for Mrs. R. A. Scott to retire from the position she holds in the music department at the close of last year, and for Miss Elisabeth Dill to take that position. The reason for Mrs. Scott's retirement was the fact that she had become the wife of Mr. R. A. Scott of the chemistry department and that it is not good policy for man and wife both to be teaching. At the time I took office, Miss Dill was a student in the graduate school at Northwestern University, and had not received her Master's degree. I thought it best, therefore, to permit Mrs. Scott to continue for the first two quarters of this year and to request Miss Dill to complete the work for her Master's degree before taking the place on the faculty which had been promised her by Mr. Shryock.

Miss Dill has now received her Master's degree at Northwestern University. Mr. Beattie, Dean of the Northwestern University School of Music, has written a personal letter highly recommending Miss Dill, and stating that he had recently recommended her for a position in one of the Kansas State Teachers Colleges. I also have the usual form letters from the Appointments Committee of Northwestern University, all giving her the highest recommendations. Mrs. Scott is ready to submit her resignation to take effect at the close of the Winter Term. I am recommending, therefore, that Mrs. Scott's resignation be accepted and that Miss Elisabeth Dill be employed to fill the position at a salary of \$533 for the remainder of the year and \$1600 a year thereafter, exclusive of summer terms in each case.

2. Miss Mary Crawford of the Department of English has asked for one month's leave of absence without pay to complete some advanced work which she has in hand at the University of Iowa. Since Miss Crawford's work began the first of February, I have granted her the leave subject to the approval of the Board. Miss Crawford's place in the English Department is being taken by Mrs. Fuller Combs, a highly efficient teacher who prior to her marriage was a regular member of the English faculty. She will receive the month's pay which Miss Crawford relinquishes.

3. Miss Julia Jonah of the English faculty informs us that she will not be available for the summer session. I am recommending that Miss Jonah's place for the summer term be taken by Mr. Howard DeForest Widger of the College at Charleston. Mr. Widger is willing to come at a salary of \$500 for the eight weeks, the same salary that Miss Jonah would receive. There will be no place for Mr. Widger on the summer school staff at Charleston this summer, and I have President Buzzard's approval of his employment at Carbondale.

4. With the beginning of the winter quarter, a Committee for the Improvement of Instruction in the College was appointed with Dean Wham as chairman. This committee is now at work on a number of specific projects looking to the improvement of the quality of teaching which is done in the classrooms. The heads of all academic departments with three or more members are members of the committee.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

Pursuant to approval given at the last meeting of the Normal School Board, we have increased the number of centers for extension work from six to nine. Mr. Russell Nolen of the economics department, who some years ago spent two years on the staff at Carbondale doing nothing but extension work, has been tentatively appointed Director of Extension Service. Courses in Geography, English, and History are now being offered to teachers in service at Marion, West Frankfort, Herrin, Eldorado, Pinckneyville, Fairfield, Salem, Chester, and Belleville.

V. THE CURRICULUM.

At the beginning of the fall term, a Committee for Curriculum Revision was appointed to study the curriculum of the College carefully with a view to making such changes as might seem desirable. It is not intended that this committee will make very many recommendations for immediate changes in requirements to take effect at once. The purpose of the committee is rather to make recommendations for a long range and rather fundamental reorganization of the curriculum. This reorganization is in no event to be instituted before the fall of 1936, and not necessarily then. The committee has been divided into rather small sub-committees, the members of each of which are studying some one example of college curriculum reorganization that has been or is now being made. The first problem of any committee which undertakes to reorganize a curriculum is to find out what other competent authorities have thought, what they have attempted, and what success they have had with their plans.

Any really fundamental study of the college curriculum will involve not only the question of what subject matter is to be taught in the various years of the college course, but also how it is to be taught and what administrative devices are to be used to determine when it has been adequately taught. In other words, we shall be concerned with trying to measure education not by semester hours or credits, but by what a student really can do.

In appointing this committee, I do not have any set dogmatic views about what sort of report the Committee is to bring in. I am convinced that the present college curriculum is not the best one that could be evolved, and I do feel that there are certain principles that ought to apply in the working out of a new curriculum. On the other hand nothing could be farther from my purpose than to lead this school into a hectic period of ill-considered experiment. At all times I should like to have everything that is done in this college at a good safe distance from what Theodore Roosevelt once called "the lunatic fringe of reform." For this reason I am insisting that the committee proceed with caution, and that changes be made only after a considerable period of careful study and critical examination.

VI. BUILDINGS AND GROUNDS.

1. I am pleased to be able to report satisfactory progress on all the various projects for the improvement of the buildings and grounds that have been authorized by the Board and are now being carried on. The work on the library and science buildings which was authorized by the Legislature to be done with the \$18,500 appropriation, supplemented with PWA funds, is about half completed. Progress on it has been very satisfactory, due to the very fine cooperation we have had from the State Architect's office.

2. The WPA project for fencing and leveling athletic fields and improving the campus has also been making very satisfactory progress in spite of the fact that extremely cold weather has caused us to lose a number of days' work.

The difficulties that we encountered at first with the local painters' union in connection with our WPA painting project have all been settled amicably, to the satisfaction of all parties, and the painting project has been going on in a most satisfactory way since the latter part of December. Barring unforeseen interruptions in this work, all of the rooms that are most sadly in need of redecoration will be cared for before the project closes on July 1.

The project for building the stadium, which is the largest of our WPA projects, is the one upon which least progress can be reported. The project was returned for correction and resubmitted from the Harrisburg WPA office to Chicago on January 22. Nothing further has been heard from it. In the meantime the drive for contributions from alumni has been organized under the chairmanship of Mr. McAndrew and will be launched fully as soon as the Federal grant is assured. So far an excellent reception has been given to the idea.

3. I am in receipt of the following petition signed by all of the seven residents on Harwood Avenue, between the College campus and the State farm:

We, the undersigned, (or our predecessors) in order to improve the sanitary conditions of our homes and the community, disposed of our private sewer system which cost approximately seventy-five dollars each, and connected with the sewer in the college campus, paying the college a tapping fee of forty dollars. Twenty dollars to be retained by the college and twenty dollars to be paid to the city. The new sewerage installation cost about sixty dollars per house. In 1928 the city council demanded that we pay another tapping fee of eighty-nine dollars and twenty-four cents and the late President H. W. Shryock demanded that we each pay seventy-five cents per month as an additional rental fee for the sewer across the college campus. Beginning with July 1928 paying seventy-five cents per month till January 1936 we have paid the college sixty-seven dollars and fifty cents sewerage rental, making a total cost for disposal of sewerage from each house approximately three hundred thirty-one dollars and seventy-four cents, while no one else in our community adjacent to the college campus has borne the extra expense of approximately two hundred fifty-six dollars and seventy-four cents to improve the sanitary condition.

Therefore we petition the State Teachers College Board of Trustees to authorize President Roscoe Pulliam to discontinue our sewerage rental of seventy-five cents per month.

(Signed) W. W. TROBAUGH,
 AGNES M. ETHELTON,
 S. E. BOOMER,
 F. A. FIERKE,
 HELEN A. BALDWIN,
 GORDON TROBAUGH,
 L. C. PETERSEN.

Last year our total collections from sewer rentals amounted to \$69.75. I have consulted Mr. Miles, our business manager, and he agrees with me that the Board probably should grant the petition.

4. I am also in receipt of the following letter from Mr. Edgar Carter, who is the proprietor of a new restaurant across the street from the campus.
 Mr. Roscoe Pulliam,
 President, S. I. T. C.,
 Carbondale, Ill.

DEAR SIR: I would like to gain permission from you and the school authorities to remove the curb on the north side of Grand Avenue for about a hundred and fifty feet west of Normal Avenue. This is to create a parking area similar to the one on the opposite side. It would be a great convenience to the school as well as to my business, since motorists drive over the curb to park when any major activity is held at the college. Customers and deliveries both park in the street causing traffic congestion.

I have talked to several people who are familiar with this situation and they agree that this improvement is needed.

Mr. G. A. Somerville the district engineer of the Division of Highways approves of my proposed plan.

There are four lots facing Grand Avenue in this area, that will need entrance drives even if the curb cannot be removed. Therefore I think the removal of the curb will add to the appearance as well as the convenience to everyone.

I will appreciate your permission to make this improvement. I'm sure the school and I both will benefit by the parking area to say nothing of accidents that may be prevented.

Sincerely,

(Signed) EDGAR CARTER.

AC/EC

I have consulted with Mr. Miles and Mr. Dill and at present I do not think it advisable to grant this request. However, I should like to have the Board take action on the matter so that I may give an authoritative reply to Mr. Carter.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

A very much needed new concert grand piano has been purchased for the auditorium. The one that had been in use was purchased in 1888 and was no longer suitable for the giving of concerts by good musicians in the auditorium. At the suggestion of Mr. Bliss in the office of the Department of Registration and Education, Mr. McIntosh, head of the Music Department, and I did a great deal of shopping and bickering in St. Louis and Chicago and finally concluded that the best bargain in a satisfactory piano was a new Baldwin at a special price of \$1,200. The Department of Registration and Education has been good enough to approve this purchase and the piano is on the stage in use.

X. SUMMARY.

The approval of the Normal School Board is asked for the following items which I am recommending:

1. The appointment of Miss Elizabeth Dill at the salary indicated.
2. The acceptance of the resignation of Mrs. Julia Scott.
3. The month's leave of absence for Miss Mary Crawford of the English Department, the place to be filled temporarily by Mrs. Fuller Combs.
4. The appointment of Mr. Howard DeForest Widger for the summer session at the salary indicated.
5. Validation of the sewerage petition.
6. Permission to employ a substitute for Mr. Wham.

Respectfully submitted,

ROSCOE PULLIAM, *President.*

Mr. Pulliam recommended that the following be added to his report, "Permission to employ a substitute for Mr. Wham." A motion was made by Mr. McMorris, seconded by Miss McIntire that Mr. Pulliam's report with the additional recommendation be accepted. Motion carried.

It was moved by Dr. Bradley and seconded by Mr. Dill that the Board take action concerning Mr. Johnson and Mr. Livingstone subsequent to a hearing and that they be represented at the hearing by President Adams with Mr. Alschuler to present the charges against the men. Motion carried.

Dr. Bradley was appointed by common consent of the Board to see Mr. Johnson and Mr. Livingstone concerning the hearing before the Board. These men agreed to President Adams representing them before the Board. This hearing took place with Dr. Adams representing Mr. Johnson and Mr. Livingstone, and Mr. Alschuler preferred the charges. It was moved by Dr. Bradley and seconded by Mrs. Green that a committee of three be appointed by the chair to further investigate this matter, and after such investigation, the chair to call a meeting of the Board. Motion carried. The following committee was appointed by Mr. Hallihan, chairman of the Board: Mr. Alschuler, Dr. Bradley, Mr. O'Harra.

Dr. Bradley made the following resolution: That permanent employment in an institution be limited to one member of a family and that the person so employed be awarded the position under the procedure of the Board, no President to recommend more than one member of a family for a permanent position.

At the request of the Advisory Committee of the Eastern Illinois State Teachers College, Dr. Buzzard recommended the discharge of C. F. Moiner as Superintendent of Grounds effective March 1, 1936, and the appointment of Harry White as Acting Superintendent of Grounds at a salary of \$1,500.00 per year of twelve months.

It was moved by Dr. Sunderman and seconded by Miss McIntire that the report of Dr. Buzzard as amended by the Advisory Committee be accepted. Motion carried.

When the vote was taken on the discharge of C. F. Moiner as Superintendent of Grounds and the employment of Harry White as Acting Superintendent of Grounds, the following members were not present having left the meeting to catch a train: Mr. Alschuler, Dr. Bradley, Mr. Bach.

It was moved by Dr. Dill and seconded by Mr. Wieland to adjourn. Motion carried.

JOHN J. HALLIHAN, *Chairman*,
JOHN A. WIELAND, *Secretary*.