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Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

M. F. Walsh, Director of Registration and Education
Springfield, Chairman
Francis G. Blair, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb
Preston Bradley, Chicago
Mrs. G. W. T. Reynolds, East St. Louis

1937

Harriet A. McIntire, Mendota
J. D. Dill, Carbondale
William R. Bach, Bloomington

Presidents of Normal Schools

Harry A. Brown, A. B., A. M., Ed. D.
Illinois State Normal University, Normal
Henry W. Shryock, Ph. B.,
Southern Illinois State Normal University, Carbondale
Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb
Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston
Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

STANDING COMMITTEES

Finance

Mr. Bailey
Miss McIntire
Mr. McMorris
Mr. Bach
Mrs. Northam
The Chairman
The Secretary

Supplies and Equipment

Mr. Bailey
Mr. Bradley
Mr. Bach
Mr. Dill
Mrs. Northam
The Chairman
The Secretary

Faculty and Curricula

Mr. Bradley
Miss McIntire
Mr. Bailey
Mr. Still
Mrs. Reynolds
The Chairman
The Secretary

Buildings and Grounds

Mr. Still
Mr. Bradley
Mr. McMorris
Mr. Dill
Mrs. Reynolds
The Chairman
The Secretary

Dormitory

Mrs. Northam
Mrs. Reynolds
Mr. Bach
The Chairman
The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD.

The Normal School Board met in the office of Director Walsh, 360 North Michigan Avenue, Chicago, at 9:00 A. M., November 21, 1932.

Members present: Miss McIntire, Mrs. Northam, Mrs. Reynolds, Mr. Bailey, Mr. Blair, Dr. Bradley, Mr. Dill, Mr. McMorris, and Mr. Walsh.

Members absent: Mr. Bach and Mr. Still.

All the presidents of the teachers colleges were present.

The minutes of the previous meeting were presented as typed. A slight change in the wording of the record concerning the trip through the Ozark mountains was made. They were then approved.

The object of the meeting was to hear the report of the budget committee on the recommendations of the presidents of the five state institutions. Mr. Bailey, chairman of the budget committee, reported that the committee had met and had conferred with the presidents upon their reports, but that the committee at that time had not agreed upon a report. He requested that the presidents be allowed to present their budgets before the full Board, and that the committee could lead in the discussion of these budgets as they came before the Board, and make its recommendations as each report was under consideration. This suggestion was adopted.

He also announced that the budget committee had adopted the general rule that the budgets offered should not ask for any increases in salaries and wages over the appropriations made for these items for the closing biennium, less the cost of the last summer term for the two years of the biennium; that the budget committee and the legislature should be informed that the colleges had made a reduction in salaries by cutting out one of the summer terms. Further, that the increase in these institutions, which was somewhere between 20 and 35 per cent for the biennium without any increase in the salaries and wages appropriation, was in the nature of a cut in salaries. It was also suggested that while the Normal School Board could not expect the salaries in the teachers colleges to escape any general reduction which the legislature might make in the salaries of all State employees, it was felt that the reductions enumerated which had been made under the strict economy plan of the Board for the last two years should place the teachers college askings for the next biennium in a most favorable light.

Mr. Walsh made a statement approving the general attitude of the budget committee, and expressing the hope that with the economies already effected under the Board that the state budget committee and the legislature would not find it necessary to make any further cuts.

EASTERN ILLINOIS STATE TEACHERS COLLEGE.

President Lord presented his budget. After some discussion Mr. Bailey moved that the budget as presented should be approved by the Board for presentation to the state budget committee. Carried. This budget is made a part of the minutes as follows:

BUDGET ESTIMATE.

FOR THE BIENNIUM, BEGINNING JULY 1, 1933.

RECAPITULATION.

1.	2.	3.	4.	5.	6.	7.
Title of Appropriation.	Ap- propria- tion for Bien- nium Begin- ning July 1, 1929.	Ap- propria- tion for Bien- nium Begin- ning July 1, 1931.	Expenditures.		Estimated Requirements.	
			Year Begin- ning July 1, Actual, 1931.	Year Begin- ning July 1, Proposed, 1932.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.
1. Salaries and wages.....	\$435,860	\$477,330	\$233,715	\$243,615	\$228,975	\$228,975
2. Office expenses.....	3,400	4,000	1,653	2,347	2,000	2,000
3. Travel.....	2,200	2,200	942	1,258	1,000	1,000
4. Operation.....	50,000	50,000	21,472	28,528	24,000	24,000
5. Working capital.....						
6. Repairs.....						
7. Equipment.....	54,000	55,200	11,545	43,655	26,300	26,300
8. Permanent improvements.....						
9. Land.....		21,600	21,600			
10. Contingencies and lump sums (Itemize).....						
Total direct Appropriations...	\$545,460	\$610,330	\$290,927	\$319,403	\$282,275	\$282,275
Indirect Appropriations:						
Salaries State Officers.....						
Postage.....	1,100	1,200	597	603	700	700
Printing and Stationery (thru Supt. of Printing).....	5,000	6,000	3,041	2,959	3,000	3,000
Grand Total.....	\$551,560	\$617,530	\$294,565	\$322,965	\$285,975	\$285,975
Revenue The Normal School Revolving Fund.....	119,136	145,666	47,460	44,285	49,485	54,735

Standard Appropriation Account No. 1.

SALARIES AND WAGES.

1.	2.	3.	4.		5.	7.		8.	9.
Title.		Pres. Ann. rate under Appropriations for Bien.Begin- ning July, 1931.	Expenditures.			Estimated Requirements.			Memo.
			Year Begin- ning July 1, 1931, Actual.	Year Begin- ning July 1, 1932, Proposed.		Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.		
1 President.....		\$7,500	\$7,500	\$7,500		\$7,500	\$7,500		
2 Professors..... 36 weeks		4,500	9,000	9,000		9,000	9,000		
1 Professor..... 36 weeks		3,700	3,700	3,700		3,700	3,700		
4 Professors..... 36 weeks		3,600	14,400	14,400		14,400	14,400		
2 Professors..... 36 weeks		3,500	7,000	7,000		7,000	7,000		
1 Associate professor... 36 weeks		3,400	3,400	3,400		3,400	3,400		
2 Associate professors... 36 weeks		3,300	6,600	6,600		6,600	6,600		
3 Associate professors... 36 weeks		3,200	9,600	6,400		6,400	6,400		
1 Associate professor... 36 weeks		3,150	3,150	3,150		3,150	3,150		
1 Associate professor... 36 weeks		3,100	3,100	3,100		3,100	3,100		
2 Associate professors... 36 weeks		3,000	5,970	6,000		6,000	6,000		
4 Associate professors... 36 weeks		2,880	11,520	11,520		11,520	11,520		

1.	2.	3.	4.		5.		7.		8.	9.
Title.	Pres. Ann. rate under Appropriations for Bien. Beginning July, 1931.	Actual.	Expenditures.		Estimated Requirements.		Year Beginning July 1, 1933.	Year Beginning July 1, 1934.	Memo.	
			Year Beginning July 1, 1931.	Year Beginning July 1, 1932.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.				
1 Associate professor . . . 36 weeks	2,880	2,880	2,880							
4 Associate professors . . . 36 weeks	2,800	11,200	11,200	11,200	11,200	11,200	11,200	11,200		
2 Associate professors . . . 36 weeks	2,700	5,400	5,400	5,400	5,400	5,400	5,400	5,400		
1 Associate professor . . . 36 weeks	2,700	2,700	2,700							
7 Assistant professors . . . 36 weeks	2,600	18,200	18,200	18,200	18,200	18,200	18,200	18,200		
4 Assistant professors . . . 36 weeks	2,500	10,000	7,500	7,500	7,500	7,500	7,500	7,500		
2 Assistant professors . . . 36 weeks	2,400	2,400	4,800	4,800	2,400	2,400	2,400	2,400		
2 Assistant professors . . . 36 weeks	2,300	4,600	4,600	4,600	4,600	4,600	4,600	4,600		
1 Instructor 36 weeks	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200		
1 Instructor 36 weeks	2,115	2,115	2,115	2,115	2,115	2,115	2,115	2,115		
3 Instructors 36 weeks	2,100	4,200	6,300	4,200	4,200	4,200	4,200	4,200		
3 Instructors 36 weeks	2,000	4,000	6,000	6,000	6,000	6,000	6,000	6,000		
2 Instructors 36 weeks	1,900	1,900	3,800	3,800	3,800	3,800	3,800	3,800		
3 Instructors 36 weeks	1,800	3,600	5,400	5,400	5,400	5,400	5,400	5,400		
1 Instructor 36 weeks	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700		
1 Instructor 36 weeks	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600		
3 Instructors 36 weeks	1,500	4,500	4,500	4,108	4,108	4,108	4,108	4,108		
1 Instructor 36 weeks	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200		
1 Instructor (½ time) . . . 36 weeks	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000		
Health Education		695	700	700	700	700	700	700		
Summer Session		32,599	34,225	34,225	23,722	23,722	23,722	23,722		
Teachers paid from the Normal School Revolving Fund (not included in totals)		(23,500)	(13,800)	(13,800)	(19,000)	(19,000)	(19,000)	(19,000)		
1 Secretary and Business Manager	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000		
1 Registrar	2,900	2,900	2,900	2,900	2,900	2,900	2,900	2,900		
1 Stenographer	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500		
1 Stenographer	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200		
1 Stenographer	1,320	1,320	1,320	1,320	1,320	1,320	1,320	1,320		
1 Superintendent of Grounds	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100		
1 Engineer	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400		
1 Fireman	1,320	1,320	1,320	1,320	1,320	1,320	1,320	1,320		
1 Head Janitor	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		
3 Janitors	1,200	3,600	3,600	3,600	3,600	3,600	3,600	3,600		
3 Laborers	1,200	3,600	3,600	3,600	3,600	3,600	3,600	3,600		
2 Laborers	1,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		
1 Laborer	1,320	1,320	1,320	1,320	1,320	1,320	1,320	1,320		
2 Laborers	1,350	2,700	2,700	2,700	2,700	2,700	2,700	2,700		
1 Nurse (11 months)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200		
Student help		3,002	1,300	4,500	4,500	4,500	4,500	4,500		
Lectures, addresses, etc.		125	875	500	500	500	500	500		
Retirement Fund:										
1 President	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000		
Total—Separate Appn. for State Officers (itemize)										
Grand Total		\$227,416	\$236,445	\$228,975	\$228,975	\$228,975	\$228,975	\$228,975		

Standard Appropriation Account No. 2.

OFFICE EXPENSES.

1.	2.	3.	4.	5.	6.	7.
Sub-Classification.	Appropriation for the Biennium Beginning July 1, 1931.	Expenditures.		Estimated Requirements.		Memo.
		Year Beginning July 1, 1931.	Year Beginning July 1, 1932.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.	
2-a Freight, Express and Drayage		210	590	350	350	Decrease
2-b Office Supplies		303	300	350	350	Increase
2-c Postage						
2-d Premiums		113	134	125	125	Decrease
2-e Printing and Stationery		198	202	225	225	Increase
2-f Rent						
2-g Telephone and Telegraph		564	786	600	600	Decrease

1.	2.	3.	4.	5.	6.	7.
Sub-Classification.	Appropriation for the	Expenditures.		Estimated Requirements.		Memo.
	Biennium Beginning July 1, 1931.	Year Beginning July 1, 1931, Actual.	Year Beginning July 1, 1932, Proposed.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.	
2-h Miscellaneous.....		196	204	250	250	Increase
2-i Advertising.....		76	124	100	100	Decrease
Total.....	4,000	1,660	2,340	2,000	2,000
2-x Postage secured through the Dept. of Finance.....	1,200	597	603	700	700	Increase
2-xx Ptg., Stationery and Binding secured through Div. of Ptg.....	6,000	3,000	3,000

Standard Appropriation Account No. 3.

TRAVEL.

3-a Officers.....		402	998	500	500
3-b Miscellaneous Employees...		541	129	435	435
3-c Inspectors.....	
3-d Parole Agents.....	
3-e Returning Escapes.....	
3-f Transferring Inmates.....	
3-g Miscellaneous.....		130	65	65
Total.....	2,200	943	1,257	1,000	1,000

Standard Appropriation Account No. 4.

OPERATION.

4-a Bedding.....	
4-b Farm and Garden Supplies...		683	417	550	550
4-c Food.....		200	100	225	225	Increase
4-d Fuel.....		6,513	11,267	7,200	7,200	Decrease
4-e Household Supplies.....		1,288	3,312	2,000	2,000	Decrease
4-f Library and Amusements.....		315	885	400	400	Decrease
4-g Medical, Hospital and Laboratory Supplies.....		43	157	75	75	Decrease
4-h Power Plant Supplies.....		678	522	700	700	Increase
4-i Shop Supplies.....	
4-j Stock Food.....	
4-k Wearing Apparel (m'f'd).....	
4-l Motor Supplies and Expenses.....	
4-m Miscellaneous.....		437	1,463	500	500	Decrease
4-n Returning Escapes.....	
4-o Water.....		1,620	1,100	1,800	1,800	Increase
4-p Power.....		2,972	3,028	3,300	3,300	Increase
4-q School Supplies.....		6,702	6,298	7,250	7,250	Increase
Total.....	50,000	21,451	28,549	24,000	24,000

Standard Appropriation Account Nos. 6 and 7.

REPAIRS AND EQUIPMENT.

REPAIRS (and Replacements)						
6-a Buildings.....		1,160	18,840	9,000	9,000
6-b Machinery.....		363	1,237	600	600
6-c Small Tools.....		106	1,294	500	500	Decrease
6-d Farm Implements.....		200	100	100
6-e Furniture and Fixtures.....		207	1,793	1,000	1,000
6-f Office Equipment.....		125	475	300	300
6-g Motor Vehicles.....	
6-h Medical and Surgical Apparatus.....		200	Decrease
6-i Lab. and Testing Apparatus.....		17	1,183	600	600
6-j Live Stock.....	
6-k Books and Maps.....		1,073	927	1,200	1,200	Increase
6-l Museum Specimens.....	
6-m Fire Control Apparatus.....	
6-n Boats.....	
6-o Miscellaneous.....		488	1,512	1,000	1,000

1.	2.	3.	4.	5.	6.	7.
Sub-Classification.	Appropriation for the Biennium Beginning July 1, 1931.	Expenditures.		Estimated Requirements.		Memo.
		Year Beginning July 1, 1931. Actual.	Year Beginning July 1, 1932. Proposed.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.	
6-p Walks, Rds., Paving and Fencing.....		235	165	200	200
6-r Sewers, Drains and Water Mains.....			400	200	200
6-s Tunnels and Transmission lines.....					
6-t Grading and Landscaping (land).....			400	200	200
6-u Statues.....					
6-x Extraordinary Repairs: (Itemize).....					
EQUIPMENT						
7-a Farm Implements.....				100	100	Increase
7-b Furniture and Fixtures.....		936	2,064	1,500	1,500
7-c Live Stock.....					
7-d Machinery.....		195	3,805	2,000	2,000
7-e Office Equipment.....		328	272	400	400	Increase
7-f Motor Vehicles.....					
7-g Miscellaneous.....		487	476	500	500
7-h Laboratory and Test. Apparatus.....		2,484	2,516	2,600	2,600	Increase
7-i Medical and Surg. Apparatus.....			200			Decrease
7-j Books and Maps.....		3,251	4,749	4,000	4,000
7-k Museum Specimens.....					
7-l Small Tools.....		75	925	200	200	Decrease
7-m Fire Control Apparatus.....		37		100	100	Increase
7-n Boats.....					
Total.....	55,200	11,567	43,633	26,300	26,300	

Standard Appropriation Account No. 10.

CONTINGENCIES (AND OTHER LUMP SUMS).

Dormitory—Pemberton Hall....	17,032	42,968	20,875	26,125
Textbook Library and School Store.....	6,813	10,187	7,100	7,100
Miscellaneous emergencies.....	25,336	27,875	22,000	22,000
Total.....	49,181	81,030	49,975	55,225

REVENUE.

(Remitted or to be remitted to the State Treasury.)

1.	2.	3.	4.	5.	6.
Source.	Cash Actually Received.		Estimated Receipts.		
	Year Beginning July 1, 1930.	Year Beginning July 1, 1931.	Year Beginning July 1, 1932.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.
Tuition.....	\$5,484	\$3,003	\$5,500	\$5,500	\$5,500
Registration fee.....	14,104	13,339	13,500	13,000	13,000
Fee for late registration.....	143	142	135	135	135
Training School fee.....	575	581	575	575	575
Special music fee.....	465	665	600	600	600
Fee for materials in Art, Home Economics, and Manual Arts.....	1,913	1,483	1,500	1,500	1,500
Textbook rent and fines.....	5,156	4,975	4,850	4,850	4,850
Sale of textbooks.....	260	295	250	250	250
Sale of school supplies.....	2,032	1,400	2,000	2,000	2,000
Dormitory room rent.....	6,072	5,582	4,000	5,400	6,750
Dormitory board.....	17,183	12,437	10,700	15,000	18,900
Banquets, extra meals, etc.....	476	376	475	475	475
Miscellaneous general receipts.....	216	183	200	200	200
Total—General Revenue Fund.....	\$54,079	\$47,461	\$44,285	\$49,485	\$54,735

Respectfully submitted,

L. C. LORD, *President.*

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

President Shryock presented his budget. The question of the cost of the two summer terms in the biennium came up for discussion. It appeared that the plan used at Carbondale for determining this average was not the same as used in the other schools. Mr. Bailey, for the budget committee, therefore suggested that action on this budget be deferred until later. The budget follows:

BUDGET ESTIMATE.

FOR BIENNIUM, BEGINNING JULY 1, 1933.

RECAPITULATION.

1.	2.	3.	4.	5.	6.	7.
Title of Appropriation.	Appr. for Bi- ennium Begin- ning July 1, 1929.	Appr. for Bi- ennium Begin- ning July 1, 1931.	Expenditures.		Estimated Requirements.	
			Year Begin- ning July 1, 1931. Actual.	Year Begin- ning July 1, 1932. Proposed.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.
1. Salaries and wages.....	\$617,500	\$641,500	\$320,745	\$320,750	\$313,550	\$313,550
2. Office expenses.....	3,200	3,200	1,260	1,450	1,600	1,600
3. Travel.....	2,400	2,400	1,049	1,200	1,200	1,200
4. Operation.....	50,950	56,000	20,606	25,000	28,000	28,000
5. Working capital.....						
6 and 7. Repairs and Equipment..	63,400	71,600	21,440	31,650	35,400	31,700
8. Permanent improvements.....	91,125	29,000	608		29,000	
9. Land.....						
10. Contingencies and lump sums.....						
Total Direct Appropriations.....	\$828,575	\$803,700	\$365,708	\$380,050	\$408,750	\$376,050
Indirect Appropriations:						
Salaries State Officers.....						
Postage.....	800	900	418	450	450	450
Printing and stationery.....	6,500	8,000	1,790	2,500	4,000	4,000
Grand Total.....	\$835,875	\$812,600	\$367,916	\$383,000	\$413,200	\$380,500
Revenue.....	92,843	91,013	45,498	45,515	45,515	45,515

Standard Appropriation Account No. 1.

SALARIES AND WAGES.

1.	2.	3.	4.	5.	6.
Title.	Present annual rate for Bi- ennium Begin- ning July 1, 1931.	Expenditures.		Estimated Requirements.	
		Year Begin- ning July 1, 1931. Actual.	Year Begin- ning July 1, 1932. Proposed.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.
Professor.....36 weeks	\$4,500	\$4,500.00	\$4,500	\$4,500	\$4,500
Professor.....36 weeks	3,300	3,300.00	3,300	3,300	3,300
Professor.....36 weeks	3,100	3,100.00	3,100	3,100	3,100
Professor.....36 weeks	3,100	3,100.00	3,100	3,100	3,100
Professor.....36 weeks	3,800	3,800.00	3,800	3,800	3,800
Professor.....36 weeks	3,800	3,800.00	3,800	3,800	3,800
Professor.....36 weeks	3,300	3,300.00	3,300	3,300	3,300
Professor.....36 weeks	3,600	3,600.00	3,600	3,600	3,600
Professor.....36 weeks	3,100	3,100.00	3,100	3,100	3,100
Professor.....36 weeks	3,200	3,200.00	3,200	3,200	3,200
Professor.....36 weeks	3,400	3,400.00	3,400	3,400	3,400
Professor.....36 weeks	3,700	3,700.00	3,800	3,800	3,800
Professor.....36 weeks	3,800	3,800.00	3,800	3,800	3,800
Professor Emeritus.....36 weeks	3,500	3,500.00			

1. Title.		2. Present annual rate for Bi- ennium Begin- ning July 1, 1931.	3. 4. Expenditures.		5. 6. Estimated Requirements.	
			Year Begin- ning July 1, 1931, Actual.	Year Begin- ning July 1, 1932, Proposed.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.
Assoc. Professor.....	36 weeks	2,600	2,600.00	2,600	2,600	2,600
Assoc. Professor.....	36 weeks	4,000	4,000.00	4,000	4,000	4,000
Assoc. Professor.....	36 weeks	3,100	3,100.00	3,100	3,100	3,100
Assoc. Professor.....	36 weeks	3,100	3,100.00	3,100	3,100	3,100
Assoc. Professor.....	36 weeks	3,100	3,100.00	3,100	3,100	3,100
Assoc. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Assoc. Professor.....	36 weeks	3,000	3,000.00	3,000	3,000	3,000
Assoc. Professor.....	36 weeks	3,100	1,500.00	3,200	3,200	3,200
Assoc. Professor.....	36 weeks	4,000	4,000.00	4,000	4,000	4,000
Assoc. Professor.....	36 weeks	3,000	3,000.00	3,000	3,000	3,000
Assoc. Professor.....	52 weeks	3,600	3,600.00	3,600	3,600	3,600
Assoc. Professor.....	36 weeks	2,600	2,600.00	2,600	2,600	2,600
Assoc. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Assoc. Professor.....	36 weeks	3,200	3,200.00	3,200	3,200	3,200
Assoc. Professor.....	36 weeks	2,400	2,400.00	2,500	2,500	2,500
Assoc. Professor.....	36 weeks	3,100	3,100.00	3,100	3,100	3,100
Assoc. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Assoc. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Assoc. Professor.....	36 weeks	3,100	3,100.00	3,100	3,100	3,100
Assoc. Professor.....	36 weeks	3,400	3,400.00	3,400	3,400	3,400
Assoc. Professor.....	36 weeks	3,000	3,000.00	3,000	3,000	3,000
Assoc. Professor.....	36 weeks	3,300	3,300.00	3,300	3,300	3,300
Asst. Professor.....	36 weeks	3,400	3,400.00	3,400	3,400	3,400
Asst. Professor.....	36 weeks	3,200	3,200.00	3,200	3,200	3,200
Asst. Professor.....	36 weeks	2,500	1,805.57	2,500	2,500	2,500
Asst. Professor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,600	2,600.00	2,600	2,600	2,600
Asst. Professor.....	36 weeks	2,200	2,200.00	2,200	2,200	2,200
Asst. Professor.....	36 weeks	2,000	2,000.00	2,000	2,000	2,000
Asst. Professor.....	36 weeks	2,300	2,300.00	2,300	2,300	2,300
Asst. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,000	2,000.00	2,000	2,000	2,000
Asst. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Asst. Professor.....	36 weeks	2,200	2,200.00	2,200	2,200	2,200
Asst. Professor.....	36 weeks	3,300	3,300.00	3,300	3,300	3,300
Asst. Professor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Asst. Professor.....	36 weeks	2,100	1,224.98	2,100	2,100	2,100
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,200	2,200.00	2,200	2,200	2,200
Asst. Professor.....	36 weeks	2,200	2,200.00	2,200	2,200	2,200
Asst. Professor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Asst. Professor.....	36 weeks	3,000	3,000.00	3,000	3,000	3,000
Asst. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500	2,500
Asst. Professor.....	36 weeks	2,200	2,200.00	2,200	2,200	2,200
Asst. Professor.....	36 weeks	2,500	2,500.00	2,400
Asst. Professor.....	52 weeks	2,500	2,500.00	2,500	2,500	2,500
Asst. Professor.....	36 weeks	2,500	2,500.00	2,500	2,500
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,900	2,900.00	2,900	2,900	2,900
Asst. Professor.....	36 weeks	2,900	2,900.00	2,900	2,900	2,900
Asst. Professor.....	36 weeks	2,800	1,400.00	2,900	2,900	2,900
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,400	2,400.00	2,400	2,400	2,400
Asst. Professor.....	36 weeks	2,400	2,400	2,400	2,400
Instructor.....	36 weeks	1,900	1,955.55	1,900	1,900	1,900
Instructor.....	36 weeks	1,600	1,600.00
Instructor.....	36 weeks	2,000	2,000.00	2,000	2,000	2,000
Instructor.....	36 weeks	2,000	2,000.00	2,000	2,000	2,000
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	1,000	1,000.00	1,000	1,000	1,000
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	950	950.00	950	950	950
Instructor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Instructor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Instructor.....	36 weeks	2,100	2,100.00	2,100	2,100	2,100
Instructor.....	36 weeks	2,000	2,000.00	2,000	2,000	2,000

1. Title.	2. Present annual rate for	3. Expenditures.		5. Estimated Requirements.	
		Year Begin- ning July 1, 1931.	Year Begin- ning July 1, 1932. Proposed.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.
Instructor..... 36 weeks	2,200	2,200.00	2,200	2,200	2,200
Instructor..... 36 weeks	2,100	2,100.00	2,100	2,100	2,100
Instructor..... 36 weeks	2,000	2,000.00	2,000	2,000	2,000
Instructor..... 36 weeks	1,800	1,800	1,800	1,800
Instructor..... 36 weeks	2,100	875.01
Instructor..... 36 weeks	2,300	2,300.00	2,300	2,300	2,300
Instructor..... 36 weeks	1,800	1,800.00	1,800	1,800
Instructor..... 36 weeks	2,000	2,000.00	2,000	2,000	2,000
Instructor..... 36 weeks	1,900	1,900.00	1,900	1,900	1,900
Instructor..... 36 weeks	2,200	2,200.00	2,200	2,200	2,200
Instructor..... 36 weeks	2,600	2,600.00	2,600	2,600	2,600
Instructor..... 36 weeks	1,800	1,800.00	1,800	1,800	1,800
Instructor..... 36 weeks	2,000	2,000.00	2,000	2,000	2,000
Instructor..... 36 weeks	1,800	1,800.00	1,800	1,800	1,800
Instructor..... 36 weeks	1,700	1,700.00	1,700	1,700	1,700
Instructor..... 36 weeks	1,700	1,700.00	1,700	1,700	1,700
Instructor..... 36 weeks	1,700	1,700.00	1,700	1,700	1,700
Instructor..... 36 weeks	2,300	2,300.00	2,300	2,300	2,300
Instructor..... 36 weeks	2,000	1,777.78	2,000	2,000	2,000
Instructor..... 36 weeks	2,000	2,000	2,000	2,000
Instructor..... 36 weeks	2,000	2,000	2,000	2,000
Total Regular Faculty.....	\$264,350	\$250,188.89	\$256,650	\$258,550	\$258,550
Professor Emeritus Retired by order of the Board.....			\$2,400	\$2,400	\$2,400
For Retirement:					
President.....				3,000	3,000
Professor.....				2,400	2,400
Professor.....				2,400	2,400
Total Retirement.....			\$2,400	\$10,200	\$10,200
President..... 52 weeks	\$7,500	\$7,500.00	\$7,500	\$7,500	\$7,500
Secretary to President..... 52 weeks	1,200	1,200.00	1,200	1,200	1,200
Asst. Registrar..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Engineer..... 52 weeks	1,800	1,800.00	1,800	1,800	1,800
Watchman..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Fireman..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Fireman..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Janitor..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Janitor..... 52 weeks	1,200	1,200.00	1,200	1,200	1,200
Janitor..... 52 weeks	1,200	1,200.00	1,200	1,200	1,200
Janitor..... 52 weeks	1,300	1,300.00	1,300	1,300	1,300
Janitor..... 52 weeks	1,300	1,300.00	1,300	1,300	1,300
Janitor..... 52 weeks	1,400	1,400.00	1,400	1,400	1,400
Laborer..... 52 weeks	1,080	1,080.00	1,080	1,080	1,080
Laborer..... 52 weeks	300	300.00	300	300	300
Laborer..... 52 weeks	1,200	1,200.00	1,200	1,200	1,200
Total Present Employees.....	\$26,480	\$26,480.00	\$26,480	\$26,480	\$26,480
Summer Session.....	26,420	40,576.95	35,220	18,320	18,320
Grand Total.....	\$320,750	\$320,745.84	\$320,750	\$313,550	\$313,550

Standard Appropriation Account No. 2.

OFFICE EXPENSES.

1.	2.	3.	4.	5.	6.	7.
Sub-Classification.	Appr. for Bi-ennium Beginning July 1, 1931.	Expenditures. Year Beginning July 1, 1931. Actual.	Expenditures. Year Beginning July 1, 1932. Proposed.	Estimated Requirements. Year Beginning July 1, 1933.	Estimated Requirements. Year Beginning July 1, 1934.	Memo.
2-a Freight, Express and Drayage		\$291	\$350	\$375	\$375	
2-b Office Supplies		240	350	500	500	
2-c Postage		28				
2-d Premiums		25	50	100	100	
2-e Printing and Stationery		2				
2-f Rent						
2-g Telephone and Telegraph		671	700	600	600	
2-h Miscellaneous		3		25	25	
2-i Advertising						
Total	\$3,200	\$1,260	\$1,450	\$1,600	\$1,600	
2-x Postage secured through the Department of Finance	900	418	450	450	450	
2-xx Printing, Stationery and Binding secured through the Division of Printing	8,000	1,790	2,500	4,000	4,000	

Standard Appropriation Account No. 3.

TRAVEL.

3-a Officers		\$341	\$400	\$500	\$500	
3-b Miscellaneous Employees						
3-c Inspectors						
3-d Parole Agents						
3-e Returning Escapes						
3-f Transferring Inmates						
3-g Miscellaneous		708	800	700	700	
Total	\$2,400	\$1,049	\$1,200	\$1,200	\$1,200	

Standard Appropriation Account No. 4.

OPERATION.

4-a Bedding						
4-b Farm and Garden Supplies		\$200	\$300	\$300	\$300	
4-c Food				50	50	
4-d Fuel		4,463	6,000	8,000	8,000	
4-e Household Supplies		1,958	2,500	2,500	2,500	
4-f Library and Amusements		2,089	2,500	2,500	2,500	
4-g Medical, Hospital and Laboratory Supplies		2,254	3,000	6,000	6,000	
4-h Power Plant Supplies		187	200	100	100	
4-i Shop Supplies				25	25	
4-j Stock Food		44	100	400	400	
4-k Wearing Apparel (m'f'd)						
4-l Motor Supplies and Exp.				50	50	
4-m Miscellaneous		456	600	575	575	
4-n Returning Escapes						
4-o Water		1,218	1,300	1,200	1,200	
4-p Power		5,189	5,500	4,800	4,800	
4-q School Supplies		2,548	3,000	1,500	1,500	
Total	\$56,000	\$20,606	\$25,000	\$28,000	\$28,000	

Standard Appropriation Account Nos. 6 and 7.

REPAIRS AND EQUIPMENT.

Repairs (and Replacements):

6-a Buildings	\$7,879	\$9,000	\$6,000	\$6,000
6-b Machinery	471	500	600	600
6-c Small Tools	158	200	300	300
6-d Farm Implements	19	100	100	100

1.	2.	3.	4.	5.	6.	7.
Sub-Classification.	Appr. for Bi- ennium	Expenditures.		Estimated Requirements.		Memo.
	Year Begin- ning July 1, 1931.	Year Begin- ning July 1, 1931. Actual.	Year Begin- ning July 1, 1932. Proposed.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.	
6-e Furniture and Fixtures.....		143	150	750	750	
6-f Office Equipment.....		552	600	400	400	
6-i Lab. and Testing Apparatus..		791	1,000	500	500	
6-j Live Stock.....				100	100	
6-k Books and Maps.....				250	250	
6-l Museum Specimens.....				100	100	
6-m Fire Control Apparatus.....				150	150	
6-o Miscellaneous.....		42	100	300	300	
6-p Walks, Roads, Paving and Fencing.....				500	500	
6-4 Sewer, Drains and Watermains		53				
6-x Extraordinary Repairs:						
Re-wiring Tunnels.....				2,500		
Re-tubing, Re-setting Boilers.....			4,500			
Equipment:						
7-a Farm Implements.....				1,450	250	
7-b Furniture and Fixtures.....		804	3,000	9,000	9,000	
7-c Live Stock.....				150	150	
7-d Machinery.....		1,477	200	1,600	1,600	
7-e Office Equipment.....		155	300	500	500	
7-g Miscellaneous.....		1,589	2,000	1,500	1,500	
7-h Lab. and Test. Apparatus.....		2,797	5,000	5,200	5,200	
7-i Medical and Surg. Apparatus..		3				
7-j Books and Maps.....		4,495	5,000	3,000	3,000	
7-k Museum Specimens.....				50	50	
7-l Small Tools.....				100	100	
7-m Fire Control Apparatus.....		12		300	300	
Total.....	\$71,600	\$21,440	\$31,650	\$35,400	\$31,700	

Standard Appropriation Account Nos. 8 and 9.

PERMANENT IMPROVEMENTS AND LAND.

Improvement of Athletic Field.....	\$15,000	\$74	\$15,000	
Remodeling Old Science Building for Physics Dept.....	5,000	28	9,000	
Remodeling third floor of Library Building and Strengthening walls	9,000	506	5,000	
Total.....	\$29,000	\$608	\$29,000	

REVENUE.

1.	2.	3.	4.	5.	6.	7.
Source.	Cash Actually Received.		Estimated Cash Receipts.			Memo.
	Year Begin- ning July 1, 1930.	Year Begin- ning July 1, 1931.	Year Begin- ning July 1, 1932.	Year Begin- ning July 1, 1933.	Year Begin- ning July 1, 1934.	
Farm Sales.....	\$1,856.72	\$826.02	\$800	\$800	\$800	
Tuition and Incidental Fees.....	24,395.00	24,936.99	25,000	25,000	25,000	
Mis. Student Fees.....	1,250.71	1,054.87	1,000	1,000	1,000	
Sewer Rentals.....	61.50	63.75	65	65	65	
Miscellaneous Sales.....	113.17	63.60	150	150	150	
Miscellaneous.....	177.60	390.47	200	200	200	
Dormitory.....	18,443.22	17,862.06	18,000	18,000	18,000	
Rental, Farm House.....		300.00	300	300	300	
Total.....	\$46,297.92	\$45,497.76	\$45,515	\$45,515	\$45,515	

Respectfully submitted,

H. W. SHYROCK, *President.*

NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

President Adams presented his budget which, after discussion on certain items, was approved by the Board upon the motion of Mr. Bailey, and is made a part of these minutes. This budget follows:

BUDGET ESTIMATE.

FOR THE BIENNIUM BEGINNING JULY 1, 1933.

SALARIES AND WAGES.

Name.	Title.	Present Annual Rate.	Expenditures.		Estimated Requirements.	
			1931-32 Actual, 9 Mo.	1932-33 Proposed, 9 Mo.	1933-34 9 Mo.	1934-35 9 Mo.
Peterson, O. E.	Dept. Head	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250
Parson, S. F.	Dept. Head	4,000	4,000	4,000	4,000	4,000
Montgomery, C. E.	Dept. Head	3,650	3,650	3,650	3,650	3,650
Annas A. Neil	Dept. Head and Dean	3,650	1,500*	3,650	3,650	3,650
Gould, William C.	Dept. Head	3,400	3,400	3,400	3,400	3,400
Hayes, M. C.	Teacher	3,400	3,400	3,400	3,400	3,400
Whittaker, M. L.	Dept. Head	3,400	1,500*	3,400	3,400	3,400
Connor, J. Hal.	Teacher	3,300	3,300	3,300	3,300	3,300
Campbell, G. W.	Teacher	3,250	700*	3,250	3,250	3,250
Williams, Mary	Dept. Head	3,200	3,200	3,200	3,200	3,200
Storm, William B.	Teacher	3,190	3,190	3,190	3,190	3,190
Oakland, Milo T.	Dept. Head	3,150	3,150	3,150	3,150	3,150
Simonson, Ida S.	Dept. Head	3,150	3,150	3,150	3,150	3,150
Messenger, Helen	Teacher	3,140	3,140	3,140	3,140	3,140
Evans, George	Dept. Head and Coach	3,100	3,100	3,100	3,100	3,100
Gould, Howard	Dept. Head	3,100	3,100	3,100	3,100	3,100
Jameson, Hugh	Teacher	3,100	3,100	3,100	3,100	3,100
Merritt, L. Eveline	Dept. Head	3,100	3,100	3,100	3,100	3,100
Woolhiser, Ethel	Teacher	3,100	3,100	3,100	3,100	3,100
Zulauf, R. M.	Teacher	2,990	2,990	2,990	2,990	2,990
Neptune, Celine	Dept. Head	2,900	2,900	2,900	2,900	2,900
Beatty, E. C. O.	Teacher	2,800	2,800	2,800	2,800	2,800
Phillips, Marina	Teacher	2,800	2,800	2,800	2,800	2,800
Hall, Homer	Rural Supervisor	2,690	2,690	2,690	2,690	2,690
Jenks, I. J.	Dept. Head	2,690	2,690	2,690	2,690	2,690
Harrison, Paul	Teacher	2,650	2,650	2,650	2,650	2,650
Anderson, Miriam	Dept. Head	2,600	2,600	2,600	2,600	2,600
Cobb, Lillian	Dept. Head	2,600	2,600	2,600	2,600	2,600
Appell, Carl	Teacher	2,590	2,590	2,590	2,590	2,590
Coar, Birchard	Teacher	2,500	2,500	2,500	2,500	2,500
Edel, E. F.	Dept. Head	2,440	2,440	2,440	2,440	2,440
Anderson, Alma	Teacher	2,400	2,400	2,400	2,400	2,400
Fouser, Charles	Teacher	2,400	2,400	2,400	2,400	2,400
Mann, Jessie R.	Teacher	2,400	2,400	2,400	2,400	2,400
Carlson, Gladys	Teacher	2,134	2,134	2,134	2,134	2,134
Stelford, Norma	Teacher	2,400	266	2,400	2,400	2,400
Uhland, Maude	Teacher	2,400	2,400	2,400	2,400	2,400
Terwilliger, George	Teacher	2,340	2,340	2,340	2,340	2,340
Caldwell, Loren T.	Teacher	2,290	Rev.	2,290	2,290	2,290
McKee, Eva	Teacher	2,290	2,290	2,290	2,290	2,290
McMahon, Eva	Librarian	2,290	2,290	2,290	2,290	2,290
Phillips, Frank	Tr. School Director	2,250	2,250	2,250	2,250	2,250
Randels, Alta	Teacher	2,200	2,200	2,200	2,200	2,200
Wiswall, Vera	Teacher	2,200	2,200	2,200	2,200	2,200
Small, B. Mae	Teacher	2,190	973*	2,190	2,190	2,190
Taylor, Ruth	Teacher	2,190	2,190	2,190	2,190	2,190
Parnley, Geneva	Teacher	2,100	2,100	2,100	2,100	2,100
Abernathy, Ruth	Teacher	2,100	2,100	2,100	2,100	2,100
Cramer, Carl	Teacher	2,000	Rev.	2,000	2,000	2,000
Neptune, Katherine	Librarian	2,000	2,000	2,000	2,000	2,000
Prissinger, Mary	Teacher	2,000	1,944	2,000	2,000	2,000
Bradley, Maurine	Teacher	1,890	1,890	1,890	1,890	1,890
Sherwood, David	Teacher	1,200	1,200	1,200	1,200	1,200
Taylor, Inez J**	Teacher	1,150	1,150	1,150	1,150	1,150
Pratt, Bertha	Librarian	1,050	Rev.	1,050	1,050	1,050
Stensland, Minnie**	Teacher	725	725	725	725	725
Wiggert, Elsie**	Teacher	650	650	650	650	650
Totals, Faculty Pay Rolls			\$126,447	\$134,795	\$130,505	\$130,505

*On leave.
**Part time.

Name.	Title.	Present Annual Rate.	Expenditures.		Estimated Requirements.	
			1931-32 Actual, 9 Mo.	1932-33 Proposed, 9 Mo.	1933-34 9 Mo.	1934-35 9 Mo.
Gabel, Otto	Principal	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
Bellis, Bertha	Critic Teacher	2,400	2,400	2,400	2,400	2,400
Baker, Jeanette	Critic Teacher	2,150	2,150	2,150	2,150	2,150
Burton, Emily	Critic Teacher	2,150	2,150	2,150	2,150	2,150
King, Annie E.	Critic Teacher	2,150	2,150	2,150	2,150	2,150
Peterson, Bena**	Critic Teacher		1,680		2,240	2,240
Burrell, Blanche	Critic Teacher	2,100		2,100	2,100	2,100
Neff, Gladys	Critic Teacher	2,100		2,100	2,100	2,100
Adams, E. Louise	Critic Teacher	2,075	2,075	2,075	2,075	2,075
Staple, Flora	Critic Teacher	2,000		2,000		
Shattuck, Ethel	Critic Teacher		1,975			
Ross, Hilma	Critic Teacher		1,900			
Ohlson, Clara	Critic Teacher	1,800	1,700	1,800	1,800	1,800
Tipton, John B*	Principal	1,700	1,700	1,700	1,700	1,700
Duffy, Mollie*	Critic Teacher	1,100	1,100	1,100	1,100	1,100
McKean, Eva*	Critic Teacher		1,100			
Montgomery, John*	Critic Teacher	1,100	1,100	1,100	1,100	1,100
Bristow, Louise*	Critic Teacher	1,000	1,000	1,000	1,000	1,000
Houghland, Myral*	Critic Teacher	1,000	1,000	1,000	1,000	1,000
Beals, R. G*	H. S. Supervisor	500		500	500	500
Vincent, Grace*	Rural Critic	500	Rev.	500	500	500
Valentine, Bessie*	Rural Critic	500	Rev.	500		
Pro Rata Critics.	Glidden School		840	1,200	1,200	1,200
Pro Rata Critics.	High School			3,500	3,500	3,500
Totals, Training Schools			\$28,920	\$33,925	\$33,665	\$33,665

**On leave on account of illness.

*Part of salaries for Glidden School Critic Teachers paid by the City of De Kalb.
Part of salaries of Rural School Critic Teachers paid by the School District.
Part of the salary of the High School Supervisor paid by the High School.

SALARIES AND WAGES.

Adams, Karl L.	President	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Pearson, Norma	Registrar	2,700	2,700	2,700	2,700	2,700
Whitman, Mary R.	Prof. Emeritus	2,400	2,400	2,400	1,200	1,200
Morrison, Donald	Health Director	2,400	1,566*	2,400	2,400	2,400
Gotsch, Myrtle	Health Director		640			
Clark, James A.	Sta. Engineer	2,320	2,320	2,320	2,320	2,320
Swinbank, William	Supt. Grounds	2,100	2,100	2,100	2,100	2,100
Johnson, Arthur F.	Supt. Buildings	2,050	2,050	2,050	2,050	2,050
Johnson, Olive S.	Bookkeeper	1,950	1,950	1,950	1,950	1,950
Turnbloom, Elmer	Fireman	1,600	1,600	1,600	1,600	1,600
Campbell, Alex	Fireman	1,500	1,500	1,500	1,500	1,500
Davy, Charles	Janitor	1,500	1,500	1,500	1,500	1,500
Ebbeson, Andrew	Fireman	1,500	1,500	1,500	1,500	1,500
Harden, Halstead	Fireman	1,500	1,500	1,500	1,500	1,500
Oberg, Otto	Janitor	1,500	1,500	1,500	1,500	1,500
Simonson, Ida S.	Prof. Emeritus				1,500	1,500
Eychaner, P. J.	Janitor	1,370	1,370	1,370	1,370	1,370
Mobeck, Andrew	Laborer-Transient	1,200	1,000	1,200	1,200	1,200
Pooler, William	Watchman	1,200	1,200	1,200	1,200	1,200
Swanson, Theodore	Watchman	1,200	1,200	1,200	1,200	1,200
Willert, Joseph	Laborer	1,200	1,200	1,200	1,200	1,200
Ward, Tranquil	Janitress		900		225	
Pantilla, Anna	Janitress	900		715	900	900
Wiltberger, Margaret	Clerk (part time)	420	420	420	420	420
Totals—Twelve Months Pay Rolls			\$39,616	\$40,050	\$40,310	\$40,310

*On leave to study.

REVOLVING FUND.

Livingstone, James B.	Business Manager	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
Davidson, Blanche	Dean of Women	3,400	3,400	3,400	3,400	3,400
Nix, Grace E.	Director W. Hall	2,200	2,200	2,200	2,200	2,200
Bjelk, Nels	Janitor	1,500	1,500	1,500	1,500	1,500
Jacox, George	Fireman	1,500	1,500	1,500	1,500	1,500
Mathaly, Walter	Fireman	1,500	1,500	1,500	1,500	1,500
Weightman, Hugh	Janitor	1,500	1,500	1,500	1,500	1,500
Marvin, A. W.	Janitor	1,320	1,265	1,320	1,320	1,320
Long, Taylor	Laborer	1,200	1,200	1,200	1,200	1,200
Luhkala, Lina	Stenographer	1,200	1,200	1,200	1,500	1,500
Hakala, Elma	Stenographer	1,020	1,020	1,020	1,020	1,020
Kestila, Linda	Student Secretary	960	960	960	960	960

Name.	Title.	Present Annual Rate.	Expenditures.		Estimated Requirements.	
			1931-32 Actual, 12 Mo.	1932-33 Proposed, 12 Mo.	1933-34 12 Mo.	1934-35 12 Mo.
Dunbar, Louise.....	Stenographer.....	1,020	600	1,000	1,020	1,020
Dougherty, Charlotte...	Asst. Cook.....	1,030	1,030	1,030	1,030	1,030
Seven Maids.....	Williston Hall.....		4,528	4,630	4,630	4,630
Faculty.			9 Mo.		9 Mo.	9 Mo.
Caldwell, Loren T.....	Teacher.....		\$2,290		\$2,290	\$2,290
Nash, Edna.....	Teacher.....		2,100			
Cramer, Carl.....	Teacher.....		2,000		2,000	2,000
Pratt, Bertha.....	Librarian.....		1,050			
Chenette, Ed.....	Teacher.....		900			
Swanson, Zeigner.....	Teacher.....		600			
Duffy, Carrie.....	Rural Critic.....		500			
Valentine, Bessie.....	Rural Critic.....		500		500	500
Vincent, Grace.....	Rural Critic.....		500			
Totals—Revolving Fund Pay Rolls.....			\$37,343	\$27,460	\$32,570	\$32,570

Summary of All Pay Rolls.

SALARIES AND WAGES.

	Expenditures.		Estimated Requirements.	
	1931-32 Actual.	1932-33 Proposed.	1933-34 Proposed.	1934-35 Proposed.
Faculty Pay Rolls—9 mo.....	\$126,447	\$134,795	\$130,505	\$130,505
Training Schools—9 mo.....	28,920	33,925	33,665	33,665
Twelve Months Pay Roll.....	39,616	40,050	40,310	40,310
Student Help—12 mo.....	4,629	4,700	5,090	5,090
Summer School.....	27,739	30,000	16,000	16,000
Lectures.....	460	1,000	1,000	1,000
Laborers and Substitutes.....	1,834	2,000	2,200	2,200
Estimated Savings.....		1,045		
Totals—Salaries and Wages.....	\$229,645	\$247,515	\$228,770	\$228,770
Biennium Totals.....	\$477,160		\$457,540	

REVOLVING FUND.

Williston Hall and Employes—12 mo.....	\$26,903	\$27,460	\$27,780	\$27,780
Faculty—9 mo.....	10,440		4,790	4,790
Totals—Revolving Fund.....	\$37,343	\$27,460	\$32,570	\$32,570

Standard Appropriation Account No. 2.

OFFICE EXPENSE.

	Appr. for Biennium Beginning July 1, 1931.	Expenditures.		Estimated Requirements.	
		1931-32 Actual.	1932-33 Proposed.	1933-34	1934-35
2-a Freight, Express and Drayage.....		\$554	\$600	\$560	\$560
2-b Office Supplies.....		313	350	315	315
2-d Premiums.....		5			
2-g Telephone and Telegraph.....		1,680	1,700	1,675	1,675
2-h Miscellaneous.....			98	100	100
Totals—Office Expense.....	\$5,300	\$2,552	\$2,748	\$2,650	\$2,650
2-x Postage (secured through Department of Finance).....	1,000	608	392	1,000	1,000
2-xx Printing, Stationery and Binding (secured through Division of Printing).....	4,000	1,421	2,579	1,925	1,925

DETAIL STATEMENT.

OFFICE EXPENSE.

The increase in postage is due to the change of postal rates and also to a larger enrollment which requires a heavier correspondence.

Standard Appropriation Account No. 3.

TRAVEL.

	Appr. for Biennium Beginning July 1, 1931.	Expenditures.		Estimated Requirements.	
		1931-32 Actual.	1932-33 Proposed.	1933-34	1934-35
3-a Officers.....		\$1,197	\$1,250	\$1,200	\$1,200
3-b Miscellaneous Employees.....		1,071	1,075	1,100	1,100
3-g Miscellaneous.....		923	1,184	1,050	1,050
Totals—Travel.....	\$6,700	\$3,191	\$3,509	\$3,350	\$3,350
		Full Time.	Half Time.	Fourth Time.	Occa- sional.
Estimated number of people to travel.....		None.	None.	None.	85

DETAIL STATEMENT.

TRAVEL.

In preparing this budget we have endeavored to place our estimated requirements in line with our expenditures for the preceding year.

Standard Appropriation Account No. 4.

OPERATION.

4-b Farm and Garden Supplies.....		\$378	\$380	\$380	\$380
4-c Food.....		90	100	100	100
4-d Fuel.....		12,766	12,800	12,855	12,855
4-e Household Supplies.....		2,465	2,500	2,500	2,500
4-f Library and Amusements.....		2,030	2,000	2,100	2,100
4-g Medical, Hospital and Laboratory Supplies.....		2,279	2,300	2,250	2,250
4-h Power Plant Supplies.....		1,213	1,225	1,250	1,250
4-m Miscellaneous.....		1,004	1,656	1,050	1,050
4-o Water.....		1,029	1,100	1,100	1,100
4-p Power.....		432	400	445	445
4-q School Supplies.....		3,313	3,300	3,350	3,350
Totals—Operation.....	\$54,760	\$26,999	\$27,761	\$27,380	\$27,380
Total for Biennium.....				\$54,760	

DETAIL STATEMENT.

OPERATION.

In estimating our requirements under Operation we have endeavored to hold the items in line with our expenditures for the preceding year. In doing this we have not taken into consideration our increased enrollment this year over last year nor the fact that during the past year our expenditures have been held to a minimum.

Standard Appropriation Nos. 6 and 7.

REPAIRS AND EQUIPMENT.

6-a Buildings.....	\$7,880	\$12,500	\$10,737	\$5,400
6-b Machinery.....	3,618	3,700	6,116	2,200
6-c Small Tools.....	50	50	50	50
6-e Furniture and Fixtures.....	2,414	2,500	2,687	2,686
6-f Office Equipment.....	18	100	200	200
6-h Medical and Surgical Apparatus.....			150	150
6-i Laboratory and Testing Apparatus.....	680	1,000	1,500	1,500
6-k Books and Maps.....	2,929	3,000	3,150	3,150
6-m Fire Control Apparatus.....			250	250
6-o Miscellaneous.....	173	541	250	250

	Appr. for Biennium Beginning July 1, 1931.	Expenditures.		Estimated Requirements.	
		1931-32 Actual.	1932-33 Proposed.	1933-34	1934-35
6-p Walks, Roads, Paving and Fencing....		21	25	75	75
6-r Sewers, Drains and Watermains.....		159	100	195	195
6-t Grading and Landscaping (Land).....		88	100	90	90
Totals—Repairs and Equipment.....	\$41,646	\$18,030	\$23,616	\$25,450	\$16,196
Total for Biennium.....				\$41,646	

DETAIL STATEMENT.

REPAIRS AND EQUIPMENT—

6-a (First Year.)					
Carpenter.....					\$2,400
Outside painting of all buildings.....					1,937
Inside painting of classrooms Training School.....					900
Inside painting of classrooms Main Building.....					1,100
Caulking windows and doors outside all buildings.....					1,000
Roof repairs, all buildings.....					700
Miscellaneous repairs and equipment.....					2,700
					<u>\$10,737</u>
(Second Year.)					
Carpenter.....					\$2,400
Roof Repairs.....					300
Miscellaneous repairs and equipment.....					2,700
					<u>\$5,400</u>
6-b Retubing of boilers #2-3.....					\$816
Motor driven vacuum pump for dormitory.....					1,000
New arches, arch plates and supports for stokers.....					1,250
New key caps for all boilers.....					850
Miscellaneous repairs to plant.....					4,400
					<u>\$8,316</u>

This is one of the most important funds which we have and must be kept large to properly maintain our buildings. The buildings are old and we are constantly having plumbing trouble. The outside door and window frames have not been painted for a number of years and if same is neglected much longer serious trouble will result. We are planning on caulking around the doors and windows which will make for a saving in fuel.

Retubing of boilers #2-3..... \$816

We quote from report made by Mr. Altenbaumer of the Division of Architecture & Engineering:—

“Internal Inspection. A light to medium coat of scale has adhered to all water contact surfaces. Stay-bolts and boiler braces were found to be sound and taut. Tube ends were found to be suitable flared, but same are becoming thin above the third bottom row and consideration should be given to renew same in the near future.”

Motor driven vacuum pump for dormitory..... \$1,000
 New arches, arch plates and supports for stokers..... 1,250
 New key caps for all boilers..... 850

We quote from the survey made by Mr. L. A. Snider of the Division of Architecture & Engineering:—

“The six inch by ten inch by twelve inch (6" x 10" x 12") steam driven vacuum pump for returning condensation from Williston Hall is worn out and beyond advisable repair. This pump should be replaced by a motor driven duplex automatic vacuum pump to be located in Williston Hall. The estimated cost of this replacement is One Thousand Dollars (\$1,000.00).

“The two (2) one hundred fifty horsepower (150 H.P.) Heine boilers equipped with Murphy stokers are in fair condition considering their age.

The stoker arches have disintegrated by spalling. The steel work supporting the arches and the arch plates are badly burned. There is immediate danger of the arches collapsing. The estimated cost for a complete installation of two (2) arches, arch plates and steel supports is Twelve Hundred Fifty Dollars (\$1,250.00).

"The hand hole plates in the boiler headers cannot be maintained water tight due to the worn condition of the machined sections forming the gasket seats. The gasket seats should be machined or key caps substituted for the hand hole plates. Equipping the three (3) boilers with safety key caps is recommended at an estimated cost of Eight Hundred Fifty Dollars (\$850.00). This estimate includes remachining hand hole openings, installing key caps and furnishing a set of tools for each size of tube."

Standard Appropriation Account Nos. 8 and 9.

PERMANENT IMPROVEMENTS AND LAND.

	Appr. for Biennium Beginning July 1, 1931.		Expenditures.		Estimated Requirements.	
	1931-32 Actual.	1932-33 Proposed.	1933-34	1934-35		
Remodeling, Repairing and Equipping Library and Science Building.....	\$50,000	\$8,764	\$41,236	\$41,236		
Machinery, Industrial Arts.....	15,000	10,687	4,313	4,313		
Changes in Auditorium.....	10,000	4,492	5,508	5,508		
Bridge Repairs.....	1,000	1,000		
Ventilating Systems.....	7,700		
Totals—Permanent Improvements.....	\$76,000	\$23,943	\$52,057	\$58,757		

DETAIL STATEMENT.

PERMANENT IMPROVEMENTS—

Remodeling, Repairing and Equipping Library and Science Building.....	\$41,236
Machinery for Industrial Arts.....	4,313
Changes in Auditorium.....	5,508

Due to the condition of the State Treasury only a small amount of the Special Appropriations for the biennium 1931-33 was used and we are asking that the balances be re-appropriated.

Ventilating System for Auditorium..... \$7,700

We wish to call attention to the following recommendation which was included in the survey made by the Division of Architecture & Engineering:

"The present Auditorium has no ventilation whatever. The atmosphere gets terribly foul, especially in the Summer time and at graduation ceremonies.

"On September 1st, 1931, we made a report outlining three ways in which this situation could be relieved, but recommended only one method designated as Plan No. 1, as follows:—

"Remove the direct radiation now in Auditorium and substitute eight (8) Univents in place of direct radiation at an estimated cost of Fifty-seven Hundred Dollars (\$5,700.00). To better the ventilating conditions, especially during the non-heating periods, fifty percent (50%) of the air requirements should be exhausted at the same time that fresh air is supplied through the Univents. It is possible to help the situation materially by installing the Univents only, but a complete job requires the exhaust system also. The recommendation that Fifty-Seven Hundred Dollars (\$5,700.00) be provided for the installation of Univents as given in our previous report is repeated and in addition thereto Two Thousand Dollars (\$2,000.00) is recommended for an exhaust system.

"The total estimate for this work is, therefore, Seventy-seven Hundred Dollars (\$7,700.00)."

REVENUE.

(Remitted or to be remitted to the State Treasurer.)

	1930-31 Actual.	1931-32 Actual.	1932-33 Estimated.	1933-34 Estimated.	1934-35 Estimated.
Board and Room, Williston Hall...	\$48,905	\$46,600	\$47,000	\$47,000
Registration Fees.....	21,992	29,990	35,200	35,200
Miscellaneous.....	405	236	300	300
Totals—Revenue.....	\$71,302	\$76,826	\$82,500	\$82,500

RECAPITULATION.

	Appr. for Bi- ennium Begin- ning July 1, 1929	Appr. for Bi- ennium Begin- ning July 1, 1931	Expenditures.		Estimated Requirements.	
			1931-32 Actual.	1932-33 Proposed.	1933-34	1934-35
Salaries and Wages.....	\$419,800	\$477,160	\$229,645	\$247,515	\$228,770	\$228,770
Office Expenses.....	5,050	5,300	2,552	2,748	2,650	2,650
Travel.....	2,000	6,700	3,191	3,509	3,350	3,350
Operation.....	85,580	54,760	26,999	27,761	27,380	27,380
Repair and Equipment.....	41,646	41,646	18,030	23,616	25,450	16,196
Permanent Improvements.....	33,000	76,000	23,943	52,057	58,757
Totals—Direct Appropriations	\$587,076	\$661,566	\$304,360	\$357,206	\$346,357	\$278,346
Postage.....	900	1,000	608	392	1,000	1,000
Printing and Stationery.....	4,000	4,000	1,421	2,579	1,925	1,925
Grand Totals.....	\$591,976	\$666,566	\$306,389	\$360,177	\$349,282	\$281,271
Grand Totals—Biennium.....			\$666,566		\$630,553	
Revenue.....	\$142,392	\$159,326	\$76,826	\$82,500	\$82,500	\$82,500

Respectfully submitted,

KARL L. ADAMS, *President.*

ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his budget which, after explanation and discussion, was upon the motion of Mr. Bailey approved by the Board and is made a part of these minutes. This budget follows:

DETERMINATION OF AMOUNT FOR SALARIES AND WAGES.

FOR THE BIENNIUM BEGINNING JULY 1, 1933.

Legislative Appropriation for Biennium Beginning July 1, 1931.....		\$789,724.00
Cost of Second Summer Term, 1931.....	\$18,376.67	
Cost of Second Summer Term, 1932.....	16,974.50	35,351.17
Amount for Salaries and Wages to be requested of the Legislature for the Biennium Beginning July 1, 1933.....		\$754,372.83
Amount requested for first year of Biennium.....	\$377,186.41	
Amount requested for second year of Biennium.....	377,186.42	\$754,372.83

BUDGET ESTIMATE.

FOR THE BIENNIUM BEGINNING JULY 1, 1933.

Standard Appropriation Account No. 1.

SALARIES AND WAGES.

2.	3.	4.	5.	7.	8.
Title.	Present Annual Rate under appr. for Bienn. Beginning July 1, 1931.	Expenditures.		Estimated Requirements.	
		Year Beginning July 1, 1931. Actual.	Year Beginning July 1, 1932. Proposed.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.
TEACHERS COLLEGE FACULTY (36 weeks)					
H. H. Schroeder, Dean and Professor.....	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
Howard W. Adams, Professor.....	3,510	3,510	3,510	3,510	3,510
W. A. L. Beyer, Professor.....	3,690	3,690	3,690	3,690	3,690
R. G. Buzzard, Professor.....	3,690	3,690	3,690	3,690	3,690
J. Rose Colby, Professor Emerita.....	2,400	2,400	2,400	2,400	2,400
Manfred J. Holmes, Professor.....	3,600	3,600	3,600	3,600	3,600
Clifford N. Mills, Professor.....	3,510	3,510	3,510	3,510	3,510
Adnah C. Newell, Professor.....	3,510	3,510	3,510	3,510	3,510
George M. Palmer, Professor.....	3,420	3,420	3,420	3,420	3,420
Harvey A. Peterson, Professor.....	3,420	3,420	3,420	3,420	3,420
Ruberta N. Smith, Professor.....	3,600	3,600	3,600	3,600	3,600
Edwin A. Turner, Professor.....	4,230	4,230	4,230	4,230	4,230
O. Lillian Barton, Dean of Women and Associate Professor.....	2,880	2,880	2,880	2,880	2,880
R. O. Billett, Associate Professor.....	2,400	2,400	2,400	2,400	2,400
G. H. Brinegar, Associate Professor.....	3,240	3,240	3,240	3,240	3,240
C. L. Cross, Associate Professor.....	2,970	2,970	2,970	2,970	2,970
C. E. Decker, Associate Professor.....	3,285	3,285	3,285	3,285	3,285
L. W. Hacker, Associate Professor.....	3,060	3,060	3,060	3,060	3,060
H. J. Hancock, Associate Professor.....	3,285	3,285	3,285	3,285	3,285
C. A. Harper, Associate Professor.....	3,195	3,195	3,195	3,195	3,195
C. E. Horton, Associate Professor.....	3,105	3,105	3,105	3,105	3,105
C. W. Hudelson, Associate Professor.....	3,150	3,150	3,150	3,150	3,150
J. A. Kinneman, Associate Professor.....	3,060	3,060	3,060	3,060	3,060
E. M. R. Lamkey, Associate Professor.....	3,195	3,195	3,195	3,195	3,195
R. H. Linkins, Associate Professor and Dean of Men.....	3,510	3,510	3,510	3,510	3,510
C. F. Malmberg, Associate Professor.....	2,970	2,970	2,970	2,970	2,970
C. Orr, Associate Professor.....	2,880	2,880	2,880	2,880	2,880
Rose E. Parker, Associate Professor.....	3,105	3,105	3,105	3,105	3,105

2. Title.	3. Present Annual Rate under appr. for Bien. Beginning July 1, 1931.	4. Expenditures.		5. Estimated Requirements.	
		Year Beginning July 1, 1931. Actual.	Year Beginning July 1, 1932. Proposed.	Year Beginning July 1, 1933.	Year Beginning July 1, 1934.
T. M. Barger, Assistant Professor.....	2,430	2,430	2,430	2,430	2,430
Alma Hamilton, Assistant Professor.....	2,340	2,340	2,340	2,340	2,340
Erna F. Imboden, Assistant Professor.....	2,340	2,340	2,340	2,340	2,340
Margaret E. Lee, Asst. Professor (Emerita) . .	1,200	1,200	1,200	1,200	1,200
Blanche McAvoy, Assistant Professor.....	2,430	2,430	2,430	2,430	2,430
Ethel G. Stephens, Assistant Professor.....	2,340	2,340	2,340	2,340	2,340
Christine A. Thoene, Assistant Professor.....	2,340	2,340	2,340	2,340	2,340
Jane Church, Instructor.....	2,430	2,430	2,430	2,430	2,430
T. J. Douglass, Instructor.....	2,160	2,160	2,160	2,160	2,160
Ruth Stroud, Instructor.....	1,980	1,980	1,980	1,980	1,980
Mary D. Webb, Instructor.....	2,070	2,070	2,070	2,070	2,070
C. E. Harpster, Instructor.....	2,295	2,295	2,295	2,295	2,295
Rose M. Burgess, Instructor.....	2,115	2,115	2,115	2,115	2,115
Lora M. Dexheimer, Instructor.....	2,160	2,160	2,160	2,160	2,160
Jessie M. Dillon, Instructor.....	2,160	2,160	2,160	2,160	2,160
Lura M. Eyestone, Instructor.....	2,160	2,160	2,160	2,160	2,160
Annie Wezette Hayden, Instructor.....	2,205	2,205	2,205	2,205	2,205
Rowena G. Noe, Instructor.....	2,400	2,400	2,400	2,400	2,400
Janet K. Smith, Instructor.....	2,070	2,070	2,070	2,070	2,070
Flavia T. Barencheer, Instructor.....	1,800	1,800	1,800	1,800	1,800
Marjorie J. Walker, Instructor.....	1,800	1,800	1,800	1,800	1,800
COOPERATING RURAL SCHOOLS (36 weeks)					
Nancy A. Clark, Instructor.....	540	540	540	540	540
Clark J. Eads.....	180	180	180	180	180
Edward J. Graham, Instructor.....	270	270	270	270	270
Bessie I. Hibarger, Instructor.....	900	900	900	900	900
Annie L. Webster, Instructor.....	180	180	180	180	180
STAFF OF LIBRARIANS (36 weeks)					
Eleanor W. Welch, Assistant Professor and Head Librarian.....	3,015	3,015	3,015	3,015	3,015
Clara Guthrie, Assistant Librarian.....	1,700	1,700	1,700	1,700	1,700
Edna I. Kelley, Assistant Librarian.....	600	1,200	1,200	1,200	1,200
Gertrude Plotnicky, Assistant Librarian.....	1,890	1,890	1,890	1,890	1,890
Genevive Pohle, Cataloger.....	1,250	1,250	1,250	1,250	1,250
EXECUTIVE AND CLERICAL STAFF (12 mo.)					
H. A. Brown, President.....	7,500	7,500	7,500	7,500	7,500
R. D. Marsh, Business Manager.....	3,600	3,600	3,600	3,600	3,600
Elsie J. Brenneman, Registrar.....	3,000	3,000	3,000	3,000	3,000
Flora P. Dodge, President's Secretary.....	2,040	2,040	2,040	2,040	2,040
Jennie A. Johnson, Financial Clerk.....	1,980	1,980	1,980	1,980	1,980
Ferne A. Melrose, Recorder.....	1,650	1,650	1,650	1,650	1,650
Edna B. Sluder, Secretary to Dean of Women	1,500	1,500	1,500	1,500	1,500
Ruth E. Voorhees, Audit Clerk.....	1,320	1,320	1,320	1,320	1,320
Dorothy W. King, Stenographer.....	1,200	1,200	1,200	1,200	1,200
Lorene M. Meeker, Training School Stenog.	1,080	1,080	1,080	1,080	1,080
Louise K. Stretch, Registrar's Secretary....	1,080	1,080	1,080	1,080	1,080
Lottie V. Boundy, Secretary to Dean.....	960	960	960	960	960
Hazel Voorhees, Mimeograph Operator.....	960	960	960	960	960
Ferne A. Roseman, Telephone Operator.....	600	600	600	600	600
William DeMik, Assistant to Dean of Men..	540	540	540	540	540
Summer Session.....				44,401	44,401
Total Appropriation Requested for Salaries and Wages from Legislature...				\$377,186	\$377,186

Standard Appropriation Account No. 2.

OFFICE EXPENSES.

1. Sub-Classification.	2. Appr. for the Bi- ennium Begin- ning July 1, 1931.	3. 4. Expenditures.		5. 6. Estimated Requirements.	
		Year Be- ginning July 1, 1931, Actual.	Year Be- ginning July 1, 1932, Proposed.	Year Be- ginning July 1, 1933.	Year Be- ginning July 1, 1934.
2-a Freight, Express and Drayage.....		\$257	\$500	\$500	\$500
2-b Office Supplies.....		1,005	1,100	600	600
2-c Postage.....					
2-d Premiums.....		62	157	75	75
2-e Printing and Stationery.....		29	600	300	300
2-f Rent.....					
2-g Telephone and Telegraph.....		1,770	2,000	1,800	1,800
2-h Miscellaneous.....		14	300	575	575
2-i Advertising.....		6	100	100	100
Total.....	\$7,900	\$3,143	\$4,757	\$3,950	\$3,950
2-x Postage secured through the Department of Finance.....	2,400	1,173	1,227	1,800	1,800
2-xx Printing, Stationery and Binding secured through the Division of Printing...	8,000	4,160	3,840	4,000	4,000

Standard Appropriation Account No. 3.

TRAVEL.

3-a Officers.....		\$476	\$1,000	\$1,000	\$1,000
3 b Miscellaneous Employees.....		2,586	2,600	1,000	1,000
3-g Miscellaneous.....		1,614	1,724	3,000	3,000
Total.....	\$10,000	\$4,676	\$5,324	\$5,000	\$5,000

Standard Appropriation Account No. 4.

OPERATION.

4-b Farm and Garden Supplies.....		\$46	\$204	\$200	\$200
4-c Food.....		2,025			
4-d Fuel.....		8,881	9,000	9,000	9,000
4-e Household Supplies.....		2,448	3,000	3,000	3,000
4-f Library and Amusements.....		1,487	2,000	2,000	2,000
4-g Medical, Hospital and Laboratory Sup- plies.....		3,665	4,500	4,500	4,500
4-h Power Plant Supplies.....		504	600	500	500
4-i Shop Supplies.....			500	100	100
4-j Stock Food.....		212			
4-l Motor Supplies and Expenses.....		171	300	300	300
4-m Miscellaneous.....		978	2,000	1,000	1,000
4-o Water.....		2,080	3,000	2,500	2,500
4-p Power.....		6,478	7,000	7,000	7,000
4-q School Supplies.....		5,021	9,000	7,450	7,450
Total.....	\$75,100	\$33,996	\$41,104	\$37,550	\$37,550

Standard Appropriation Account Nos. 6 and 7.

REPAIRS AND EQUIPMENT.

REPAIRS (and Replacements)—

6-a Buildings.....	\$10,719	\$25,000	\$15,000	\$15,000
6-b Machinery.....	4,188	5,179	5,000	5,000
6-c Small Tools.....	238	400	400	400
6-d Farm Implements.....	7			
6-e Furniture and Fixtures.....	1,104	3,000	1,000	1,000
6-f Office Equipment.....	61	100	500	500
6-g Motor Vehicles.....	42	100		
6-h Medical and Surgical Apparatus.....	7	500	100	100
6-i Laboratory and Testing Apparatus.....	224	500	500	500
6-k Books and Maps.....	341	700	700	700
6-l Museum Specimens.....	35	300	300	100
6-m Fire Control Apparatus.....	37			

1. Sub-Classification.	2. Appr. for the Bi- ennium Begin- ning July 1, 1931.	3. Expenditures.		5. Estimated Requirements.	
		Year Be- ginning July 1, 1931. Actual.	Year Be- ginning July 1, 1932. Proposed.	Year Be- ginning July 1, 1933.	Year Be- ginning July 1, 1934.
6-o Miscellaneous.....		6	300	1,600	1,000
6-p Walks, Roads, Paving and Fencing....		1,357	1,500	1,000	1,000
6-r Sewers, Drains and Watermains.....		646	500	1,000	1,000
6-t Grading and Landscaping (Land).....			500	500	500
EQUIPMENT—					
7-b Furniture and Fixtures.....		3,902	8,000	7,000	7,000
7-d Machinery.....		202	1,000	1,000	1,000
7-e Office Equipment.....		1,225	2,000	2,000	2,000
7-f Motor Vehicles.....					800
7-g Miscellaneous.....		20	1,000	1,000	800
7-h Laboratory and Testing Apparatus....		491	3,000	1,000	1,000
7-i Medical and Surgical Apparatus.....			1,000	100	100
7-j Books and Maps.....		7,645	8,000	8,000	8,000
7-k Museum Specimens.....		91	500		
7-l Small Tools.....		541	500	500	500
7-m Fire Control Apparatus.....		90	200	500	500
Total.....	\$97,000	\$33,223	\$63,779	\$48,500	\$48,500

RECAPITULATION.

	Appr. for the Bi- ennium Begin- ning July 1, 1929.	Appr. for the Bi- ennium Begin- ning July 1, 1931.	3. Expenditures.		5. Estimated Requirements.	
			Year Be- ginning July 1, 1931. Actual.	Year Be- ginning July 1, 1932. Proposed.	Year Be- ginning July 1, 1933.	Year Be- ginning July 1, 1934.
1. Salaries and Wages.....	\$673,520	\$789,724	\$384,503	\$405,221	\$377,186	\$377,186
2. Office Expenses.....	6,250	7,900	3,144	4,756	3,950	3,950
3. Travel.....	8,000	10,000	4,676	5,324	5,000	5,000
4. Operation.....	68,160	75,100	33,996	41,104	37,550	37,550
6. Repairs.....	73,030	97,000	33,223	63,779	48,500	48,500
7. Equipment.....						
8. Permanent Improvements....	25,912	30,500	11,238	19,262		
Revolving Fund.....			(80,170)	(85,000)	(85,000)	(85,000)
Total Direct Appropriations.....	\$854,872	\$1,010,224	\$470,778	\$539,446	\$472,186	\$472,186
Postage.....	1,600	2,400	1,173	1,227	1,800	1,800
Printing and Stationery.....	6,000	8,000	4,160	3,840	4,000	4,000
Grand Total.....	\$862,472	\$1,020,624	\$476,111	\$544,513	\$477,986	\$477,986
Revenue.....	227,891					

Respectfully submitted,

H. A. BROWN, *President.*

WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his budget. There was considerable discussion concerning the form in which the re-appropriation of the amount for the new building should appear in this budget. After a slight correction in the language of the proposed budget on that one item, upon the motion of Mr. Bailey, the budget was approved by the Board and is made a part of these minutes. This budget follows:

RECAPITULATION.

	Appropriations Years Beginning		Expenditures Years Beginning		Estimated Requirements Years Beginning	
	July 1, 1929.	July 1, 1930.	July 1, 1931.	July 1, 1932.	July 1, 1933.	July 1, 1934.
1. Salaries and Wages.....	\$487,800	\$523,000	\$255,344	\$267,656	\$250,788	\$251,788
2. Office Expense.....	4,000	4,150	1,549	2,601	2,075	2,075
3. Travel.....	6,500	7,250	3,614	3,636	3,625	3,625
4. Operation.....	50,000	50,000	22,311	27,689	25,000	25,000
5. Working Capital.....						
6. Repairs.....	48,500	50,000	12,937	37,063	25,000	25,000
7. Equipment.....						
8. Permanent Improvements...	15,000	369,800	6,901	362,899	356,800	
9. Land.....						
10. Contingencies.....						
Total Direct Appropriation..	\$611,800	\$1,004,200	\$302,656	\$701,544	\$663,288	\$307,488
Indirect.....						
Postage.....	2,000	2,000	880	1,120	1,350	1,350
Printing and Stationery.....	5,500	6,000	2,920	3,080	3,000	3,000
Et c.						
Grand Total.....	\$619,300	\$1,012,200	\$306,456	\$705,744	\$667,638	\$311,838

Standard Appropriation Account No. 1.

SALARIES AND WAGES.

Total Appropriations for Biennium, \$523,000.

No.	Title.	Expenditures.		Estimated Requirements.	
		Year Be- ginning July 1, 1931.	Year Be- ginning July 1, 1932.	Year Be- ginning July 1, 1933.	Year Be- ginning July 1, 1934.
3	Deans.....	\$10,215	\$9,900	\$10,100	\$10,215
1	Assistant Dean.....	2,340	2,340	2,340	2,340
3	Professors.....	11,610	11,610	11,610	11,610
4	Professors.....	13,500	13,500	13,500	13,500
4	Associate Professors.....	12,510	12,510	12,510	12,510
6	Associate Professors.....	16,860	16,860	16,860	16,860
3	Associate Professors.....	9,405	9,405	9,405	9,405
5	Assistant Professors.....	13,500	13,500	13,500	13,500
2	Assistant Professors.....	5,040	5,040	5,040	5,040
5	Assistant Professors.....	11,880	11,880	11,880	11,880
3	Assistant Professors.....	7,920	7,920	7,920	7,920
9	Assistant Professors.....	21,240	20,860	21,240	21,240
10	Instructors.....	22,140	22,365	22,365	22,365
11	Instructors.....	20,135	21,060	21,500	21,500
4	Part Time Teachers.....	1,427	2,975	2,730	3,000
	Student Help.....	2,328	3,500	3,000	3,000
	Emergency Teachers.....	1,980	2,160	2,500	2,500
	Lectures.....	424	500	500	500
	Summer School.....	35,008	43,831	26,288	26,903
1	President.....	7,500	7,500	7,500	7,500
1	Business Manager.....	3,600	3,600	3,600	3,600
1	President's Secretary.....	1,920	1,980	1,980	1,980
2	Stationary Engineers.....	3,360	3,360	3,360	3,360
2	Firemen.....	2,822	2,880	2,880	2,880
1	Superintendent of Buildings.....	1,980	1,980	1,980	1,980
7	Janitors.....	9,480	9,480	9,480	9,480
1	Nightwatchman.....	1,380	1,380	1,380	1,380
1	Groundsman.....	1,380	1,380	1,380	1,380
1	Student Stenographer.....	1,080	1,080	1,080	1,080
	Labor.....	1,380	1,320	1,380	1,380
	Total.....	\$255,344	\$267,656	\$250,788	\$251,788
		\$523,000		\$502,576	

Standard Appropriation Account No. 2.

OFFICE EXPENSE.

	Expenditures.		Estimated Requirements.	
	Year Beginning		Year Beginning	
	July 1, 1931.	July 1, 1932.	July 1, 1933.	July 1, 1934.
2-a Freight, Express and Drayage.....	\$223	\$250	\$250	\$250
2-b Office Supplies.....	885	1,000	1,000	1,000
2-c Postage.....				
2-d Premiums.....			150	150
2-e Printing and Stationery.....				
2-f Rent.....				
2-g Telephone and Telegraph.....	441	500	550	550
2-h Miscellaneous.....		851	125	125
2-i Advertising.....				
	Apprpr. for biennium beginning July 1, 1931.			
Total.....	\$4,150	\$1,549	\$2,601	\$2,075
2-x Postage secured through the Department of Finance		880	1,120	1,350
2-xx Printing, Stationery and Binding secured through Division of Printing.....		2,920	3,080	3,000

Standard Appropriation Account No. 3.

TRAVEL.

3-a Officers.....	\$904	\$900	\$900	\$900
3-b Miscellaneous Employees.....	2,623	2,625	2,625	2,625
3-c Inspectors.....	87	100	100	100
3-d Parole Agents.....				
3-e Returning Escapes.....				
3-f Transferring Inmates.....				
3-g Miscellaneous.....		11		
	Apprpr. for biennium beginning July 1, 1932.			
Total.....	\$7,250	\$3,614	\$3,636	\$3,625

Standard Appropriation Account No. 4.

OPERATION.

4-a Bedding.....	\$274	\$300	\$300	\$300
4-b Farm and Garden Supplies.....				
4-c Food.....	630	700	700	700
4-d Fuel.....	8,132	10,000	9,000	9,000
4-e Household Supplies.....	1,091	1,200	1,200	1,200
4-f Library and Amusements.....				
4-g Medical, Hospital and Laboratory.....	3,042	4,000	4,000	4,000
4-h Power Plant Supplies.....	208	250	250	250
4-i Shop Supplies.....	397	400	400	400
4-j Stock Food.....				
4-k Wearing Apparel (m'f'd).....				
4-l Motor Supplies and Expense.....	239	250	300	300
4-m Miscellaneous.....	893	2,239	950	950
4-n Returning Escapes.....				
4-o Water.....	1,322	2,000	1,500	1,500
4-p Power.....	831	850	900	900
4-q School Supplies.....	5,252	5,500	5,500	5,500
	Apprpr. for biennium beginning July 1, 1931.			
Total.....	\$50,000	\$22,311	\$27,689	\$25,000

Standard Appropriation Account Nos. 6 and 7.

REPAIRS AND EQUIPMENT.

REPAIRS (and Replacements)—

6-a Buildings.....	\$2,821	\$10,000	\$6,000	\$6,000
6-b Machinery.....	936	1,500	1,000	1,000
6-c Small Tools.....				
6-d Farm Implements.....				
6-e Furniture and Fixtures.....	172	500	500	500

	Expenditures.		Estimated Requirements.	
	Year Beginning		Year Beginning	
	July 1, 1931.	July 1, 1932.	July 1, 1933.	July 1, 1934.
6-f Office Equipment.....				
6-g Motor Vehicles.....		50	50	50
6-h Medical and Surgical Apparatus.....				
6-i Laboratory and Testing Apparatus.....	61	150	150	150
6-j Live Stock.....				
6-k Books and Maps.....			50	50
6-l Museum Specimens.....	18	25	25	25
6-m Fire Control Apparatus.....				
6-n Boats.....				
6-o Miscellaneous.....		1,000	275	275
6-p Walks, Roads, Paving and Fence.....	12	750	500	500
6-r Sewers, Drains and Watermains.....	63	500	300	300
6-s Tunnels and Transmission Lines.....				
6-t Grading and Landscaping (Land).....		500	500	500
6-u Statues.....				
6-x Extraordinary Repairs.....			600	600
Engine and Generator.....		500		
Ventilating Motors.....		250		
EQUIPMENT—				
7-a Farm Implements.....	\$11	\$750	\$250	\$250
7-b Furniture and Fixtures.....	3,068	7,500	5,000	5,000
7-c Live Stock.....				
7-d Machinery.....	2,228	3,000	3,000	3,000
7-e Office Equipment.....				
7-f Motor Vehicles.....		2,000	1,000	1,000
7-g Miscellaneous.....	168	1,338	600	600
7-h Laboratory and Testing Apparatus.....	2,919	5,000	4,000	4,000
7-i Medical and Surgical Apparatus.....				
7-j Books and Maps.....	233	1,000	750	750
7-k Museum Specimens.....				
7-l Small Tools.....	227	500	350	350
7-m Fire Control Apparatus.....		250	100	100
7-n Boats.....				
Total.....	\$50,000	\$12,937	\$37,063	\$25,000

Standard Appropriation Account Nos. 8 and 9.

PERMANENT IMPROVEMENTS AND LAND.

	Appropriation	Expenditures.		Estimated Requirements.	
		Year Beginning		Year Beginning	
		July 1, 1931.	July 1, 1932.	July 1, 1933.	July 1, 1934.
For completing tool house.....	\$3,500		\$3,500	\$3,500*	
For grading and fencing athletic field.....	3,300		3,300	3,300*	
For auditorium switchboard.....	7,500	\$3,674	3,826		
For training school building.....	300,000	97	299,903	300,000*	
For equipment for same.....	50,000		50,000	50,000*	
For elevator in arts building.....	5,500	3,130	2,370		
Totals.....	\$369,800	\$6,901	\$362,899	\$356,800	

*If the permanent improvements provided by the last General Assembly but not yet made are not completed or contracted for before July 1, 1933, reappropriations will need to be made to cover the unused balances.

REVENUE.
(Revolving Fund.)

	Cash Actually Rec'd		Estimated Receipts		
	Year Beginning		Year Beginning		
	July 1, 1930.	July 1, 1931.	July 1, 1932.	July 1, 1933.	July 1, 1934.
Tuition.....	\$17,893	\$15,269	\$16,000	\$15,000	\$15,000
Refunds.....	50	50	50	50	50
Breakage.....	105	109	100	100	100
Smith Hughes.....	1,752	1,652	1,500	1,500	1,500
Towel and Locker.....	3,048	2,721	3,000	2,700	2,700
Piano Rental.....	298	388	300	300	300
Rent.....		38	50	50	50
Miscellaneous.....	15		25	25	25
Cafeteria.....	6,319	3,360	2,500	2,500	2,500
Monroe Hall.....	24,840	21,569	18,000	17,500	16,000
Total—General Revenue Fund.....	\$54,320	\$45,156	\$41,525	\$39,725	\$38,225

NOTE—About \$20,000 from this operates as a contingent fund and may be spent to supplement any of the general accounts. The remainder is used each year to operate the dormitory and cafeteria.

DETAIL STATEMENTS.

SALARIES AND WAGES.

In working out salaries and wages for the next biennium, they have been placed at approximately what they are for the present biennium, although the amount needed from this fund for the second summer terms has been deducted, since they have been discontinued for the present. These amounts were as follows:—second summer term, 1931, \$10,094.85; second summer term, 1932, \$10,329.46; total for two second summer terms for biennium, \$20,434.21. Of course there are some shifts, not only in faculty members but likewise in salaries of members who have been away for advanced degrees, but the total for the next biennium is \$502,576 as compared with \$523,000 for this biennium.

It seems to me, after thinking over the matter of salaries and wages repeatedly for the past year, that the amount included here is decidedly conservative, and that it really represents quite a reduction in salaries for the faculty members, in view of the fact that their load at present in the number of students in their classes is approaching 20% over what it was last year at this time, and in addition, the second summer term has been discontinued, which means an average decrease in the salary of faculty members of approximately 5%. When we take into account that the salaries of members of the faculty in the college are even now from \$700 to \$1100 on the average below those of faculty members at the State University, and approximately \$500 below the average salary of 51 land grant colleges in the United States, and also below the average salaries in many of the better teachers colleges, I do not believe any reductions below the amount provided here should be made, and I am positive that additional annual increments should come to these salaries, as provided in the schedule which was deferred this year, whenever the funds of the state make it possible.

OFFICE EXPENSES.

The amount allotted for the next biennium under this item is exactly what was appropriated for the present biennium, and although we did not spend one-half of the allowance during the first year of the present biennium, that was due not so much to the fact that we did not need the supplies, but rather to the fact that we deferred buying everything which we did not need immediately. My honest conviction is that this item, which includes freight, express, drayage, telephone and telegraph, could not be reduced with safety.

TRAVEL.

This item, too, has been left at exactly the same amount which was appropriated for the present biennium, and in view of the fact that we spent approximately one-half of the allotment for the first year and had to add over \$100 from the Revolving Fund, it is clear that travel will need the full amount for the next biennium.

OPERATION.

\$50,000 has been estimated as the requirement for operation for the next biennium. This is the amount which was allotted for the present biennium. This account involves such items as fuel, laboratory supplies, water, and power, and up to the present time these articles have not depreciated in price whatever, and in view of the fact that the attendance today is in excess of any previous year, it would seem impossible to reduce the amount required for this account, unless the amount appropriated for the present biennium should be spent in full prior to July 1, 1933. Then it might be possible to reduce this item to \$48,000.

REPAIRS AND EQUIPMENT.

Here, too, the amount estimated as required for the next biennium is \$50,000, which corresponds exactly with the amount appropriated by the last General Assembly for the present biennium. It is true that during the past year of the present biennium we spent less than half of the amount

appropriated for the two years, but we have made no extensive repairs on any of the buildings. In fact they have not even been repainted, and even should the policy be continued throughout the present year and considerably less than \$50,000 spent for the biennium, these repairs would only be deferred, and provision for the total amount for the next biennium is only more necessary.

The same point obtains with respect to equipment. It is true that we have not spent one-half of the allotment which we had for equipment during the first year, but many of the departments have requested equipment repeatedly during the first year and the first two quarters of the present year, but there has been no money in the state treasury with which to buy it. These deferred purchases should not be extended through the biennium, and if the present policy concerning repairs and equipment is continued to the end of the present biennium, it is even doubtful whether the same appropriation for the second biennium will be sufficient to take care of deferred needs and those which will naturally arise during the next biennium. If the entire amount in the fund for the present biennium were made available and spent prior to July 1, 1933, it might be possible to reduce this account to \$48,000 for next biennium.

PERMANENT IMPROVEMENTS AND LAND.

For the present biennium, there was appropriated \$369,000 for six permanent improvements, as shown on sheets herewith attached, but only two of these, namely the switchboard and the elevator, will have been completed it seems by the end of the biennium. This will leave the tool house, the athletic field fence, the training school building, and its equipment, to provide for during the next biennium, and it will be necessary to ask for a re-appropriation for these items if the contracts are not let prior to July 1, 1933. Hence these items are included for the next biennium.

In addition to this, one other permanent improvement is very necessary at this time, and that is a greenhouse building to be used to provide material for our Biology Department and to assist in furnishing our own plants and shrubs for the campus. If I am not mistaken, all of the other teachers colleges have such equipment. Therefore an item of \$15,000 should be placed under permanent improvements for the next biennium, but it has been omitted at the request of the Committee.

REVENUE.

Under the heading of Revenue, the Revolving Fund has been reported. This of course does not need to concern anybody with respect to our budget for the next biennium, except that the General Assembly should be asked to pass an appropriation bill, as it has for several years now, covering \$1,000,000 for the five teachers colleges, with the understanding that only as much of that amount can be used by any one of the schools as has been contributed by that school to the Revolving Fund.

The depreciation shown in the Revolving Fund at the Western Illinois State Teachers College is largely due to the fact that the cafeteria and dormitory are collecting less than in former years.

RECAPITULATION.

The total Salary and Wage request for the next biennium is \$502,576 as compared with \$523,000 for the present biennium. The items of Office Expense, Travel, Operation, and Repairs and Equipment for the next biennium are identical with what has been appropriated for the present biennium. The request for Permanent Improvements for the next biennium does not include any item except the ones for which appropriations were made by the last General Assembly. Hence these requests are contingent on the use prior to July 1, 1933, of the present amounts appropriated.

This seems to me to be a budget which is built on conservative lines, and I am sure it is presented with the feeling that it is hazardous to make any further reductions when the college shows an increase of nearly 18% over this time last year.

Respectfully submitted,
W. P. MORGAN, *President.*

The budget presented by President Shryock was again brought before the Board. President Shryock made another statement, setting forth in detail the method used in arriving at their estimate of the cost of the two summer terms. After some discussion it was decided that the same method used by the presidents of the other schools in arriving at the cost of these two summer terms should be applied to this budget. Thereupon the budget was approved and is made a part of these minutes.

Chairman Walsh asked that each president make a brief statement showing the growth of his school during this biennium.

President Shryock made a statement of the really remarkable growth which had occurred in the Southern Illinois State Normal University since he became its president. This growth had continued through the last biennium until now it showed the largest enrollment of any of the five teachers colleges. He made it clear, however, that the objective was not mere size, but that growth in quality was the main objective.

At this point Mr. Dill called attention to the fact that this year marked the end of fifty years of service as a teacher for President Shryock and of thirty-nine years as teacher and president of the Southern Illinois State Normal University, and asked that these facts be made a matter of record in the minutes as a recognition of President Shryock's long and valued service. The motion was seconded by Mr. Blair, and was carried by a unanimous standing vote.

President Lord spoke of an increase of 25 per cent in their enrollment for this last year of the biennium. He stated that when the teachers college was founded at Charleston that one of the dominating ideas was to make it a seat of learning and of liberal culture. The belief was that a teacher should, over and above his pedagogic and professional training, be a scholar in certain fields of human knowledge. That in the selection of the faculty and in the offering of courses this had been one of the determining principles of administration. He said the emphasis had been placed upon the preparing of educated and skillful teachers for the state of Illinois.

Mr. Adams called attention to the relatively small number that had graduated from the four years course, and presented some of the facts which might help to explain this, namely, the geographical location of the school to the University of Chicago, Northwestern University, Wisconsin University, and other private institutions of higher learning. A member of the Board also called attention to the fact that the break down of a former administration of this school had caused the loss of confidence in it on the part of the school men of that section, but that under the leadership of President J. C. Brown and President Adams this confidence was being rebuilt, and that this restored confidence would be manifest in increased attendance both in the junior and in the senior college.

President Brown said that as his presidency of the teachers college was for such a short time he could not speak in detail about the historic development of the institution. He did call attention to the great need of the school in respect to a more adequate teaching force in some of its departments. He called special attention to the condition in their high school where the rather excessive amount of work being done by the practice teachers was endangering the quality of the instruction given. He, therefore, asked authority to appoint two new critic teachers for the high school which would help to strengthen the quality of the instruction and to enlarge the opportunity for practice teaching.

President Morgan spoke informingly on the matter of the per capita cost, calling attention to the fact that the low per capita costs were not always a direct result of the teacher-overload; that in some of the schools the lower per capita cost was clearly traceable to the lower wages paid to the members of the faculty.

President Lord stated that because of the very large growth in the practical arts department, 35.4 per cent increase over last year, that the employment of an assistant for the winter and spring terms is imperative. He, therefore, recommended the employment of Neal Adkins as a teacher in the practical arts department at a salary of \$1000 for two quarters. This recommendation was approved by the Board.

President Adams recommended that Miss Lela Ewers be appointed to fill a temporary vacancy in the biology department, due to the illness of Miss Jessie R. Mann. He recommended that this appointment be at the rate of \$200 per month. The Board approved this recommendation.

President Morgan made his report on the style of diploma to be issued to the graduates of the five teacher training institutions. He recommended the adoption of a style of diploma to be folded inside a cover, to be the same size for both the junior and senior college graduates, but to differ somewhat in the quality of the materials used. He presented a sample of the new style of diploma recommended. The Board unanimously adopted this new form.

There now came before the Board the question of placing in the budgets some askings necessary to carry into effect the provisions of the emeritus retirement plan. Some discussion of the plan itself came before the Board and a specific question was asked why in the emeritus plan the professors and instructors in the second and third group should be allowed an annuity much more nearly approximating their salaries than that allowed to the presidents. Mr. Blair explained that in the adoption of the emeritus plan it was held by the Board that the presidents and professors receiving the larger salaries ought to be able to lay aside a larger amount out of their salaries than those who were teaching on a lower level of salaries. It was, therefore, thought just and right that the annuity should become a larger percent of the salary as the salary itself decreased in size. After this discussion, upon motion of Mr. Bradley, the budget committee was authorized and requested to include in the budgetary askings the amount necessary to provide the annuities for such members of the faculty of the five institutions as would become eligible for retirement during the next biennium. This motion was carried.

Mr. Walsh announced as members of the budget committee, Dr. Preston Bradley to represent the Chicago and northern Illinois area, including the DeKalb Teachers College; Miss Harriet A. McIntire to represent the central area, including the State Normal University at Normal; Mr. A. E. Bailey to represent the western area, including the Macomb Teachers College; Mr. McMorris to represent the eastern area, including the Charleston Teachers College; Mr. Dill to represent the southern area, including the Southern Illinois Normal University.

Upon motion this committee was instructed to present the budgets as approved to the state budget committee and to take such action as might be necessary in bringing these askings before the appropriation committees of the House and Senate.

At this point the Board decided to hold its next meeting on January 16th. There were suggestions that the meeting be held at either Macomb, Springfield, or Chicago. The Board left the matter of the place of the meeting to the budget committee, that committee to inform the Secretary of the Board in time for the notices to be sent out.

When the date of the meeting was decided, Mr. Blair called attention to the fact that it might mean that their Chairman, Mr. Walsh, would not be present at that meeting of the Board. He recounted briefly the fine example of fairness of judgment in every one of his acts and decisions as Chairman of the Board. He also alluded to the administration of Mr. Walsh as Director of the Department of Registration and Education, one of the most difficult of all the departments established under the administrative code, and that during these four years there has been no breath of suspicion as to the honesty and effectiveness of his administration.

Upon motion the Board expressed by a rising vote its unanimous appreciation of the services of Mr. Walsh as Director of the Department of Registration and Education and *ex officio* the chairman of the Normal School Board.

Mr. Walsh responded to this vote of appreciation in the only speech of any length which he had ever made before the Board, setting forth his aims when he took charge of the Department and therewith the chairmanship of the Normal School Board. He recounted some of the difficulties he had

met and the simple, straightforward principles he had adopted which had proved effective in shielding the department from some of the dangers which had cast suspicion and doubt upon the acts of some former officials in that department.

Those who serve in public offices come in for so much criticism that it was considered worth while that the members of the Normal School Board make a record of their appreciation of the honesty, the fairness of judgment, the broad, sympathetic comprehension of the needs of the five teacher training institutions as exemplified in the four years of service of Mr. Michael F. Walsh as chairman of that Board.

The Board adjourned.

M. F. WALSH, *Chairman.*
F. G. BLAIR, *Secretary.*

Approved January 16, 1933.