

6-18-1931

# Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

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THE NORMAL SCHOOL BOARD

Ex-officio Members

- M. F. Walsh, Director of Registration and Education  
Springfield, Chairman  
Francis G. Blair, Superintendent of Public Instruction  
Springfield, Secretary

Appointed Members

Term Expires  
1931

- Harriet A. McIntyre, Mendota  
Frank M. Hewitt, Carbondale  
N. M. Mason, Oglesby

1933

- Edgar B. Still, DeKalb  
Mrs. Martin K. Northam, Evanston  
Charles E. McMorris, Marshall

1935

- Albert E. Bailey, Macomb  
Mrs. G. W. T. Reynolds, East St. Louis
- 

Presidents of Normal Schools

- Harry A. Brown, A. B., A. M., Ed. D.  
Illinois State Normal University, Normal  
Henry W. Shryock, Ph. B.  
Southern Illinois State Normal University, Carbondale  
Karl L. Adams, B. S., A. M.  
Northern Illinois State Teachers College, DeKalb  
Livingston C. Lord, A. M., LL. D.  
Eastern Illinois State Teachers College, Charleston  
Walter P. Morgan, A. B., Ph. M.  
Western Illinois State Teachers College, Macomb

68628-1000

## STANDING COMMITTEES

### *Finance*

Mr. Bailey  
Miss McIntire  
Mr. McMorris  
Mr. Mason  
Mrs. Northam  
The Chairman  
The Secretary

### *Supplies and Equipment*

Mr. Bailey  
Mr. Mason  
Mr. Hewitt  
Mrs. Northam  
The Chairman  
The Secretary

### *Faculty and Curricula*

Mrs. Reynolds  
Mr. Still  
Miss McIntire  
The Chairman  
The Secretary

### *Buildings and Grounds*

Mr. Still  
Mrs. Reynolds  
Mr. Hewitt  
Mr. McMorris  
The Chairman  
The Secretary

### *Dormitory*

Mrs. Northam  
Mr. Mason  
Mrs. Reynolds  
The Chairman  
The Secretary

## MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met in the office of the Superintendent of Public Instruction, Springfield, Illinois, at 9:00 A. M., Thursday, June 18, 1931.

Present: Mrs. Northam, Mrs. Reynolds, Miss McIntire, and Messrs. Bailey, Blair, Hewitt, McMorris, Mason, Still, and Walsh.

All of the presidents of the normal schools were present.

The minutes of the previous meeting were presented and approved.

## EASTERN ILLINOIS STATE TEACHERS COLLEGE.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,  
June 18, 1931.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

## I. STUDENTS.

## 3. Graduates.

- b. The following students completed their work for graduation and received the Bachelor of Education degree and Junior College diploma on June 1, 1931:

## DEGREE—BACHELOR OF EDUCATION

1. Baker, Leroy Jesse, Social Science, Mathematics.	
2. Brandt, Kathryn Louise, Latin, French.	
3. Checkley, Mildred Bertha, Latin, English.	
4. Covert, Joel Alexander, Mathematics, History.	
5. Dappert, Otis Otto, Social Science, Geography.	
6. Dodd, Glenn, Industrial Arts, Manual Arts.	
7. Elliott, Charles Arthur, Industrial Arts, Manual Arts.	
8. Ferguson, Verlon Richard, Industrial Arts, Manual Arts.	
9. Griffin, Nellie Irma, Mathematics, Accountancy.	
10. Henry, Robert Paul, Social Science, Mathematics.	
11. Hillard, Mahlon Jesse, Physics, Mathematics.	
12. Jackson, Harry R., Industrial Arts, Manual Arts.	
13. Jared, Geneva Florence, Art, Music.	
14. Jossierand, Pauline Icelet, Latin, French.	
15. King, Virgil Dewitt, Physics, Chemistry.	
16. Laingor, Grace Estella, Art, History.	
17. Little, Cletis J., Physics, Mathematics.	
18. McNary, Dorothy, Biological Science, English.	
19. Middlesworth, Harold, Social Science, English.	
20. Moore, Florence Evelyn Shirley, Mathematics, English.	
21. Moyer, Lois Edith, Smith-Hughes Home Economics.	
22. Peters, William Frank, Mathematics, Physics.	
23. Petzing, Martha Wilma, Smith-Hughes Home Economics.	
24. Robbins, Harold Sampson, Social Science, Geography.	
25. Schriener, Donald Dain, Mathematics, History.	
26. Sebright, Katharine Romizer, English, Mathematics.	
27. Shaffer, Catherine Jane, Smith-Hughes Home Economics.	
28. Shields, Lois, Smith-Hughes Home Economics.	
29. Shields, Paul Thompson, Industrial Arts, Manual Arts.	
30. Stogsdill, Harry Odin, Mathematics, Physics.	
31. White, Alice Genevieve, English, French.	
32. White, Ruth Odessa, Social Science, Mathematics.	
33. Whitesell, Theodore Lewis, Social Science, Mathematics.	
34. Womack, Everette Glen, Social Science, Mathematics.	
Men .....	19
Women .....	15
Total .....	34

## JUNIOR COLLEGE DIPLOMA

1. Abraham, Mary Elizabeth, English	6. Duncan, Lottie, Music.
2. Atkins, Lois Ethel.	7. Dunlap, Madeline, Music.
3. Austin, Ruth Vandalene.	8. Foulke, Edith Llewella.
4. Cole, Virgil Everett, Manual Arts.	9. Glathart, Martha Edna.
5. Draper, Marguerite Ellen, English.	10. Gray, Vera LaVerne, English.

11. Harrison, Lois Maurine.	22. Masterson, Madonna Marie, Music.
12. Ives, Argola Marie.	23. Mattix, Robert Emmett.
13. Kinder, Bessie Ethelbert Wesley.	24. Nickles, Bertha Maxine, Music.
14. Lawrence, Jeannette Winifred.	25. Reese, Edna Jane
15. Lawson, Berniece.	26. Reinheimer, Adele, English.
16. LeFever, Ethel Hortense.	27. Sedgwick, Waneta.
17. Lloyd, Mary Esther.	28. Stoltz, Edith Margaret.
18. Lugar, Burl Antony, Manual Arts.	29. Teel, Grace Irene.
19. McComb, Dorothy Louise, English.	30. Teufel, Lera Hazel, English.
20. McVicker, Mamie Viola.	31. Tittle, Velda Madge, English.
21. Mallory, Kathryn Louise.	32. Wiyatt, Alta Mae.
Men .....	3
Women .....	29
Total .....	32

## II. THE FACULTY.

### 1. Resignations.

Harlan L. Hassberg  
 Nina F. Arnold  
 Helen B. Knight  
 Hallie B. Whitesel  
 Ruth Dunlap  
 Seth Nation  
 Stanmore B. Townes  
 Ralph N. Goebel  
 Lucy H. Murray  
 George H. Ivins

At the beginning of the summer quarter, four names were added to the list of candidates for the Junior College diploma, 1931:

1. Thelma Marie Honn
2. Hollis Raymond Sallee
3. Maurine Audrey Tate
4. Gertrude Hermine Wentz

For these students programs have been arranged by which they may finish their work this summer.

The Board is asked to approve these names for graduation.

## TEACHERS' SALARY SCHEDULE FOR 36 WEEKS

School Year 1931-1932

Payable from the Appropriation for Salaries and Wages

	1931-32	Increase
1. Ellen A. Ford ..... Professor ..... Latin .....	\$4,500	None
2. Edson H. Taylor ... Professor ..... Mathematics .....	4,500	None
3. Simeon E. Thomas ... Professor ..... Social Science .....	3,700	None
4. Isabel McKinney ... Professor ..... English .....	3,600	None
5. Lawrence F. Ashley. Professor ..... Manual Arts .....	3,600	None
6. Fiske Allen ..... Professor ..... Director of Tr. Sch. ....	3,600	\$ 90.00
7. Howard DeF. Widger. Professor ..... English .....	3,600	100.00
8. Annie L. Weller .... Professor ..... Geography .....	3,500	None
9. Ernest L. Stover .... Professor ..... Botany .....	3,500	100.00
10. Ora L. Railsback... Assoc. Professor. Physical Science .....	3,400	100.00
11. Friederich Koch .... Assoc. Professor. Music .....	3,300	100.00
12. Albert B. Crowe .... Assoc. Professor. Chemistry .....	3,300	100.00
13. Charles S. Spooner. Assoc. Professor. Zoology .....	3,200	200.00
14. Frank A. Beu ..... Assoc. Professor. Education .....	3,200	200.00
15. Emma Reinhardt... Assoc. Professor. Education .....	3,200	200.00
16. Emily R. Orcutt .... Assoc. Professor. English (H. S. Principal)	3,150	150.00
17. Charles P. Lantz ... Assoc. Professor. Physical Education ....	3,100	100.00
18. Ruth E. Major .... Assoc. Professor. Music .....	3,000	None
19. Walter W. Cook .... Assoc. Professor. Education .....	2,970	470.00 (new)
20. Edith E. Ragan .... Assoc. Professor. English .....	2,880	80.00
21. Gilberta Coffman ... Assoc. Professor. Tr. Tchr., 6th Grade .....	2,880	80.00
22. Florence E. Gardiner. Assoc. Professor. Tr. Tchr., 3rd Grade .....	2,880	80.00
23. Grace Geddes ..... Assoc. Professor. Tr. Tchr., 2nd Grade .....	2,880	80.00
24. Anna H. Morse ..... Assoc. Professor. Tr. Tchr., 1st Grade .....	2,880	80.00
25. Charles H. Coleman. Assoc. Professor. Social Science .....	2,800	300.00
26. Franklin L. Andrews. Assoc. Professor. English .....	2,800	200.00
27. Mary J. Booth ..... Assoc. Professor. Librarian .....	2,800	200.00
28. Glenn H. Seymour... Assoc. Professor. Social Science .....	2,800	200.00

29.	Grace E. Messer	Asst. Professor	Fine and Applied Arts	2,700	100.00
30.	Ruby M. Harris	Asst. Professor	Geography	2,700	200.00
31.	Laura J. Parker	Asst. Professor	English	2,700	100.00
32.	Anabel Johnson	Instructor	French and German	2,600	100.00
33.	Lena B. Ellington	Instructor	Social Science	2,600	100.00
34.	Leah I. Stevens	Instructor	Tr. Tchr., 7th Grade	2,600	100.00
35.	Edith P. Levake	Instructor	Tr. Tchr., 8th Grade	2,600	100.00
36.	Ruth Carman	Instructor	Latin	2,600	100.00
37.	Harold M. Cavins	Instructor	Agriculture	2,600	200.00
38.	Gertrude Hendrix	Instructor	Mathematics	2,600	300.00
39.	Orra E. Neal	Instructor	English	2,500	None
40.	Florence G. McAfee	Instructor	Physical Education	2,500	None
41.	Elizabeth Howell	Instructor	Tr. Tchr., History	2,500	100.00
42.	Wayne P. Hughes	Instructor	Manual Arts	2,500	100.00
43.	Irene K. Braun	Instructor	Home Economics	2,400	200.00
44.	Eugene M. Waffle	Instructor	English	2,300	200.00
45.	Robert Shiley	Instructor	English	2,300	500.00 (new)
46.	Eva P. Mintle	Instructor	Home Economics	2,200	100.00
47.	Aileen E. Collins	Instructor	English	2,115	90.00
48.	Patsy L. Stover	Instructor	Botany	2,100	100.00
49.	Myrtle Arnold	Instructor	Tr. Tchr., 4th Grade	2,100	None (new)
50.	Carrie Woodford	Instructor	Tr. Tchr., 5th Grade	2,000	100.00 Decrease
51.	May Smith	Instructor	Assistant Librarian	2,000	None
52.	Ethel I. Hanson	Instructor	Music	2,000	100.00
53.	Dorothy H. Moore	Instructor	Art	2,000	100.00
54.	Beth M. Kassabaum	Instructor	Penmanship	1,900	100.00 (new)
55.	Richard W. Weckel	Instructor	Music	1,800	400.00 decrease
56.	Anne Chase	Instructor	Physical Education	1,800	None (New)
57.	Alice McKinney	Instructor	Art	1,500	200.00
58.	Hazel I. Hicks	Instructor	Assistant Librarian	1,200	100.00
59.	Mary E. Thompson	Nurse		1,200	100.00 (11 mo.)
60.	Physicians and Nurses for work in Health Education			800	100.00 decrease
Total				\$161,535	\$6,100.00

### TEACHERS' SALARY SCHEDULE FOR 36 WEEKS

School Year 1931-1932

Payable from The Normal School Revolving Fund

			1931-32	Increase	
1.	_____	Instructor	Mathematics	\$2,500	None
2.	_____	Instructor	Education	2,500	None
3.	Ruth Hostetier	Instructor	Mathematics	2,400	100.00
4.	Walter M. Scruggs	Instructor	Biology	2,400	100.00
5.	Rose Zeller	Instructor	Geography	2,400	150.00
6.	Kevin Guinagh	Instructor	Foreign Languages	2,400	new
7.	Harris E. Phipps	Instructor	Physical Science	2,300	None
8.	Russell H. Landis	Instructor	Manual Arts	2,100	100.00
9.	Elizabeth Michael	Instructor	French	1,800	300.00
10.	Winifred Beatty	Instructor	English	1,700	200.00
11.	_____	Instructor	Art	1,800	300.00
Total				\$ 24,300	\$1,250.00

### REGULAR SALARY SCHEDULE FOR 12 MONTHS

July 1, 1931, to July 1, 1932

Payable from the Appropriation for Salaries and Wages

			1931	Increase	
1.	L. C. Lord	President	\$7,500	None	
2.	Ruth B. Dunn	Secretary and Business Manager	3,000	200.00	
3.	Blanche C. Thomas	Registrar	2,900	300.00	
4.	Eleanor F. Hammond	Stenographer	1,800	None	
5.	Clara E. Willson	Stenographer	1,320	None	
6.	Anita M. Rohr	Stenographer	1,200	None	
7.	Frank Adams	Janitor	1,200	None	
8.	Charles N. Baird	Laborer	1,200	None	
9.	Edson Clodfelter	Engineer	2,400	20.00	
10.	John O. Harlan	Laborer	1,200	None	
11.	Rilla J. Lanman	Laborer, 10 months only	1,000	None	
12.	William N. McFadden	Laborer	1,200	None	
13.	Ben Meyer	Laborer	1,320	None	
14.	J. Elmer Neal	Janitor	1,200	None	
15.	Walter H. Nehrling	Superintendent of Grounds	2,100	None	
16.	Oscar N. Rains	Laborer	1,200	None	
17.	Granvil Shafer	Head Janitor	2,000	80.00	
18.	Levi Stirewalt	Fireman	1,320	None	
19.	Newton Walker	Janitor	1,200	None	
20.	Harry L. White	Laborer	1,350	None	
21.	Frank J. Wood	Laborer	1,350	30.00	
Total				\$ 38,960	\$ 630.00



## SUMMARY 1931-1932

Payable from appropriation for Salaries and Wages:	
Regular 12 months pay roll .....	\$ 38,960.00
Teachers 36 weeks pay roll .....	161,535.00
July portion first half summer quarter, 1931 .....	10,480.85
Second half summer quarter, 1931 .....	10,084.97
June portion first half summer quarter, 1932 .....	14,000.00
Student help .....	724.18
<hr/>	
Total payable from appropriation for Salaries and Wages .....	235,785.09
Teachers 36 weeks pay roll payable from Normal School Revolving Fund .....	24,300.00
Total .....	260,085.00
Student help payable from Normal School Revolving Fund .....	3,590.00
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	\$263,675.00

## DORMITORY SALARY SCHEDULE, PEMBERTON HALL

1931-1932, September to July, inclusive  
Payable from The Normal School Revolving Fund

Name	Position	Monthly Salary		Service
		1931-32	No Increases Decrease	
1. Carol L. Besteland ..	Head of Hall .....	\$ 200.00	.....	11 months
2. Mary E. Baker .....	Domestic .....	35.00	.....	11 months
3. Inez Brown .....	Domestic .....	35.00	.....	11 months
4. Nannie Day .....	Domestic .....	35.00	.....	11 months
5. Edna Livingston .....	Domestic .....	35.00	.....	11 months
6. Mary Lundy .....	Domestic .....	50.00	.....	11 months
7. Mrs. Roy E. Mings ..	Cook .....	50.00	\$20.00	11 months
8. Gertrude C. Phipps ..	Domestic .....	35.00	.....	11 months
9. John Livingston .....	Fireman .....	120.00	.....	12 months
10. Charles McKee .....	Laborer .....	100.00	.....	12 months
11. Student Help .....	.....	1,000.00	.....	12 months

## TEXTBOOK LIBRARY AND SCHOOL STORE SALARY SCHEDULE

For School Year 1931-1932

Payable from The Normal School Revolving Fund

Student help estimated at .....\$1,200 for the year

- IV. THE ORGANIZATION... No report.  
V. THE CURRICULUM. No report.  
VI. BUILDINGS AND GROUNDS. No report.  
VII. AUXILIARY ENTERPRISES. No report.  
VIII. STUDENT LIFE. No report.  
IX. MISCELLANEOUS. No report.  
X. SUMMARY.

Action of the Board is requested to cover:

- Actual graduates June 1, 1931.
- Resignations from the faculty of Mr. Hassberg, Miss Arnold, Miss Knight, Miss Whitesel, Miss Dunlap, Mr. Nation, Mr. Townes, Mr. Goepel, Miss Murray, and Mr. Ivins.
- Teachers salary schedule for 36 weeks, 1931-1932.
- Regular salary schedule for 12 months, July 1, 1931, to July 1, 1932,
- Dormitory salary schedule for 1931-1932,
- Textbook library and school store salary schedule, 1931-1932.
- That Miss Ford be employed the second six weeks.

Respectfully submitted,

L. C. LORD, *President.*

The Board approved the following recommendations:

- The graduation of 34 persons from the four year course and 32 persons from the Junior College, as given in the report; also an additional list of four persons from the Junior College.

2. Resignation from the faculty of the following: Mr. Hassberg, Miss Arnold, Miss Knight, Miss Whitesel, Miss Dunlap, Mr. Nation, Mr. Townes, Mr. Goebel, Miss Murray, and Mr. Ivins.

3. The teachers salary schedule for 36 weeks, with the salary set opposite the names, payable from salaries and wages, as stated in the report.

4. The teachers salary schedule for 36 weeks, with the salary set opposite the names, payable from the revolving fund, as stated in the report.

5. The regular salary schedule for 12 months, with the salary set opposite the names, payable from salaries and wages, as given in the report.

6. List of employees in Pemberton Hall, with the salary set opposite the names, as given in the report.

7. Student help, estimated at \$1,200 for the year, payable from the revolving fund.

8. Employment of Miss Ellen Ford for the second six weeks of the summer term.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:  
 Carbondale, Illinois,  
 June 18, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Spring Term 1931.

(a) College	Men and Boys	Women and Girls	Total	Total one year ago
Seniors .....	45	50	95	101
Juniors .....	82	73	155	98
Sophomores .....	125	200	325	307
Freshmen .....	249	288	537	465
			<hr/>	<hr/>
			1,112	971
Additional College students in attendance Mid-Spring Term, 1931				
Seniors .....	17	4	21	9
Juniors .....	15	32	47	50
Sophomores .....	42	106	148	172
Freshmen .....	23	46	69	83
			<hr/>	<hr/>
			285	314
Total Number of College students in Spring-Midspring Term, 1931				1,397
(b) High School, Spring-Midspring Term, 1931			109	118
(c) Practice Schools, Spring-Midspring Term, 1931			661	712
			<hr/>	<hr/>
Grand Total Enrollment			2,167	2,115

The following students are recommended for graduation on the dates indicated provided each has met all of the requirements.

Miss F. Glodine Moore of Carbondale, Jackson County, is now in residence and should have completed the requirements for the degree of Bachelor of Education by July 17, 1931.

TWO-YEAR COURSE

The students in this list should have completed their work by July 17, 1931.

Name	Town	County
Bulmer, Julia	West Frankfort	Franklin
Daum, Margaret	Du Quoin	Perry
Davis, Virgil J.	Swanwick	Perry
Howard, Flora Alleane	East St. Louis	St. Clair
Lassister, Mary Jessie	Freeman	Franklin
Lawton, Ollie Isola	Calro	Alexander
Pleitner, Vera B.	Irvington	Washington
Raines, Retha	Irvington	Washington

The students in this list should have completed their work by August 28, 1931.

Name	Town	County
Baird, Verla Frances	Eldorado	Saline
Joplin, Jessie	West Frankfort	Franklin
Orr, Florence Felix	Enfield	White
Roth, Nellie Bowers	Nashville	Washington
Stewart, Ray Foster	Farina	Clay

II. and III. FACULTY AND OTHER SCHOOL EMPLOYEES.

ANNUAL PAYROLL

	Salary 1930-31	Proposed Salary 1931-32
Agriculture		
R. E. Muckelroy ..... Full Professor ..... 36 wks. ....	\$3,800.00	\$3,800.00

## Art

Gladys P. Williams	Assistant Professor	36 wks.	2,400.00	2,400.00
Lulu D. Roach	Assistant Professor	36 wks.	2,400.00	2,400.00

## Botany

W. M. Bailey	Full Professor	36 wks.	3,700.00	3,700.60
Martha Scott	Assistant Professor	36 wks.	2,300.00	2,400.60*

## Chemistry

J. W. Neckers	Full Professor	36 wks.	3,300.00	3,400.00*
G. M. Browne	Associate Professor	36 wks.	3,500.00	3,500.00
T. W. Abbott	Associate Professor	36 wks.	3,200.00	3,300.00*
Kenneth Van Lente	Associate Professor	36 wks.	2,800.00	3,000.00**

## Commercial

T. L. Bryant	Assistant Professor	36 wks.	2,900.00	2,900.00
Edw. V. Miles	Assistant Professor	36 wks.	2,900.00	2,900.00
Susie Ogden	Instructor	36 wks.	New member	2,000.00

## Education

G. D. Wham	Full Professor	36 wks.	4,500.00	4,500.00
F. G. Warren	Associate Professor	36 wks.	3,400.00	3,400.00
W. A. Thalman	Associate Professor	36 wks.	3,100.00	3,100.00
T. Ragsdale	Assistant Professor	On leave of absence		2,400.00

## English

Emma Bowyer	Full Professor	36 wks.	3,000.00	3,200.00**
Frances Barbour	Associate Professor	On leave of absence		2,500.00
Julia Jonah	Associate Professor	On leave of absence		2,500.00
Thelma Kellogg	Associate Professor	36 wks.	3,000.00	3,100.00*
Esther Power	Associate Professor	36 wks.	2,400.00	2,400.00
Elizabeth Cox	Assistant Professor	36 wks.	2,500.00	2,500.00
Mary Crawford	Assistant Professor	52 wks.	2,500.00	2,500.00
Elizabeth Burk	Assistant Professor	36 wks.	2,500.00	2,500.00
Edith Krappé	Assistant Professor	36 wks.	2,200.00	2,200.00
Robert D. Faner	Assistant Professor	36 wks.	2,400.00	2,500.00*
C. D. Tenney	Assistant Professor	36 wks.	New member	3,000.00

## Foreign Language

Vera Peacock	Full Professor	36 wks.	3,000.00	3,100.00*
J. M. Pierce	Associate Professor	36 wks.	3,200.00	3,200.00
Helen Baldwin	Associate Professor	36 wks.	2,500.00	2,500.00
Fuller Combs	Associate Professor	36 wks.	2,600.00	2,600.00
Madeline Smith	Assistant Professor	36 wks.	2,000.00	2,100.00*

## Geography

F. H. Colyer	Full Professor	36 wks.	3,600.00	3,600.00
Marjorie M. Shank	Associate Professor			
	Registrar	52 wks.	3,500.00	3,600.00*
F. W. Cox	Associate Professor	36 wks.	3,000.00	3,000.00
Annemarie Krause	Associate Professor	36 wks.	2,100.00	2,200.00*

## History

Edgar A. Holt	Full Professor	36 wks.	3,300.00	3,500.00**
G. W. Smith	Associate Professor	36 wks.	4,000.00	4,000.00
Richard Beyer	Associate Professor	36 wks.	3,000.00	3,100.00*
Clarence H. Cramer	Associate Professor	36 wks.	New member	3,000.00
Sara Baker	Assistant Professor	36 wks.	2,100.00	2,200.00*
Charles J. Pardee	Assistant Professor	36 wks.	2,400.00	2,400.00

## Household Arts

Lucy K. Woody	Associate Professor	36 wks.	2,400.00	2,500.00*
Mary Louise Fry	Assistant Professor	36 wks.	2,000.00	2,100.00*

## Industrial Arts

L. C. Peterson	Assistant Professor	36 wks.	3,300.00	3,300.00
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## Librarians

Fay Hart	Assistant Professor	36 wks.	2,100.00	2,100.00
Opal Stone	Instructor	36 wks.	1,600.00	1,700.00*
Estella Roy	Instructor	36 wks.	1,600.00	1,700.00*
Katherine Fox	Instructor	36 wks.	1,600.00	1,700.00*

## Mathematics

W. T. Felts	Full Professor	36 wks.	3,800.00	3,800.00
J. R. Purdy	Associate Professor	36 wks.	3,100.00	3,100.00
Alice Kelsey Wright	Assistant Professor	36 wks.	2,200.00	2,200.00

## Music

David McIntosh	Assistant Professor	36 wks.	2,500.00	2,500.00
Julia Chastaine	Assistant Professor	36 wks.	2,000.00	2,000.00
Helen Matthes	Instructor	36 wks.	1,800.00	1,800.00
Wendell Margrave	Instructor	36 wks.	1,900.00	2,000.00*

\* \$100 increase.

\*\* \$200 increase.

Physical Education			
William McAndrew	Associate Professor	36 wks.	3,100.00
Leland Lingle	Assistant Professor	36 wks.	2,000.00
Vincent DiGiovanna	Assistant Professor	36 wks.	2,500.00
Frances Etheridge	Assistant Professor	36 wks.	2,300.00
Dorothy Muzzey	Assistant Professor	36 wks.	1,900.00
Aileen Carpenter	Assistant Professor	36 wks.	2,100.00
Physiology and Health Education			
Delia Caldwell	Assistant Professor	36 wks.	2,600.00
Florence Denny	Instructor	36 wks.	1,800.00
Physics and Astronomy			
S. E. Boomer	Full Professor	36 wks.	3,800.00
O. B. Young	Associate Professor	36 wks.	3,100.00
Charlotte Zimmerscheid	Assistant Professor	36 wks.	2,300.00
Political Science			
Willis Swartz	Full Professor	36 wks.	3,000.00
Practice Teaching			
Bruce W. Merwin, Supv. Pct. Tch.	Full Professor	36 wks.	3,160.00
Alberta Gibbons, H. S. Critic	Assistant Professor	36 wks.	2,100.00
C. C. Logan, H. S. Critic	Instructor	36 wks.	2,600.00
Henry Schroeder, H. S. Critic	Instructor	36 wks.	2,200.00
Emma Francis, H. S. Critic	Instructor	36 wks.	1,700.00
John Wright, H. S. Critic	Instructor	36 wks.	2,200.00
Florence Wells, H. S. Critic	Instructor	36 wks.	1,900.00
J. Cary Davis, H. S. Critic	Associate Professor	36 wks.	1,800.00
W. A. Furr, Supt. Allyn Tr. Sch.	Associate Professor	36 wks.	4,000.00
Dilla Hall, Prin. Jr. High Sch.	Assistant Professor	36 wks.	2,400.00
Florence King, Critic	Instructor	36 wks.	2,100.00
Lulu Clark, Critic	Instructor	36 wks.	2,100.00
Mary Entsminger, Critic	Instructor	36 wks.	2,100.00
Madge Trout, Critic	Instructor	36 wks.	2,000.00
Lydia Ragsdale, Critic	Instructor	On leave of absence	2,200.00
Mae Hawkins, Critic	Instructor	36 wks.	2,100.00
Ora Rogers, Critic	Instructor	36 wks.	1,900.00
Theresa Keidel, Critic	Instructor	36 wks.	2,100.00
W. G. Cisne, Supt. Brush Tr. Sch.	Assistant Professor	36 wks.	3,200.00
Maude Mayhew, Critic	Instructor	36 wks.	900.00
Grace Wilhelm, Critic	Instructor	36 wks.	900.00
Mae Fox, Critic	Instructor	36 wks.	950.00
Verna Gent, Critic	Instructor	36 wks.	900.00
Tina Goodwin, Critic	Instructor	36 wks.	900.00
Dora Bevis, Critic	Instructor	36 wks.	900.00
Mabel Eads, Critic	Instructor	36 wks.	900.00
Jewell Trulove, Critic	Instructor	36 wks.	900.00
W. O. Brown, Supt. Rural T. Sch.	Assistant Professor	36 wks.	3,400.00
Ruth Husband, Critic	Instructor	36 wks.	1,900.00
Mabel Goddard, Critic	Instructor	36 wks.	1,600.00
Gladys Smith, Critic	Instructor	36 wks.	New member
George Bracewell, Critic	Instructor	36 wks.	New member
Zoology			
Marv M. Steagall	Full Professor	36 wks.	3,300.00
Hilda Stein	Associate Professor	36 wks.	2,500.00
H. W. Shryock, Ph. B., President			
Kathryn Cavella, Secretary to President		52 wks.	7,500.00
Cora Norton, Assistant Registrar		52 wks.	1,200.00
Fred Fierke, Engineer	Civil Service	52 wks.	1,400.00
Lee Sherretz, Night Watchman	Civil Service	52 wks.	1,800.00
Frank Bowers, Fireman	Civil Service	52 wks.	1,400.00
Sam Stokes, Fireman	Civil Service	52 wks.	1,400.00
William Goddard, Janitor	Civil Service	52 wks.	1,400.00
L. R. Coffey, Janitor	Civil Service	52 wks.	1,200.00
W. H. Whittenberg, Janitor	Civil Service	52 wks.	1,200.00
Ira Cox, Janitor	Civil Service	52 wks.	1,300.00
J. B. Humphreys, Janitor	Civil Service	52 wks.	1,200.00
Gus Trough, Janitor	Civil Service	52 wks.	1,300.00
D. L. Boucher, Laborer	Civil Service	52 wks.	900.00
N. C. File, Laborer	Civil Service	52 wks.	1,400.00
Charles M. Hagler, Machinist	Civil Service	52 wks.	1,080.00
Repairs and Equipment			
Irvin Peithman, Laborer	Civil Service	52 wks.	300.00
Lillian Handley, Housekeeper	Civil Service	52 wks.	1,800.00
Anthony Hall, Revolving Fund			
Florence Malone, 1st Cook	Civil Service	52 wks.	780.00
Anthony Hall, Revolving Fund			

\* \$100 increase.

\*\* \$200 increase.

Eva Cruse, 2nd Cook .....	Civil Service.....52 wks. ....	600.00
Anthony Hall, Revolving Fund		
Total .....		<u>\$285,190.00</u>

(All critic teacher appointments for Brush Practice School conditional.)

IV. THE ORGANIZATION.

The following calendar for the school year 1931-32 is submitted to the Board for approval.

- Fall Quarter, 1931, opens Monday, September 7.
- Fall Quarter, 1931, closes Friday, November 27.
- Winter Quarter, 1931-32, opens Monday, November 30.  
(Christmas vacation, December 19 to January 3 inclusive)
- Winter Quarter, 1931-32, closes Friday, March 4.  
(Spring vacation, March 5th to 13th inclusive)
- Spring Quarter, 1932, opens Monday, March 14.
- Mid-Spring Term, 1932, opens Monday, April 25.
- Spring Quarter and Mid-Spring Term, 1932, closes Friday, June 3.
- First Summer Session, 1932, opens Monday, June 6.
- First Summer Session, 1932, closes Friday, July 15.
- Second Summer Session, 1932, opens Monday, July 18.
- Second Summer Session, 1932, closes Friday, August 26.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action of the Board is asked on the following:-

1. I recommend the graduation of the fourteen young people whose names are listed on a preceding page.
2. I recommend the appointment of the annual faculty and employees as listed on a preceding page. You will observe that under our classification we have

- Full Professors—13
- Associate Professors—33
- Assistant Professors—33
- Instructors—23

3. We found it necessary to add a mathematics teacher to the teaching force for the first half of the summer quarter, and I also wish to recommend an art teacher for the second half, each to receive a salary of \$300 for six weeks. For these two places I am recommending Mr. Glenn Ayre, A. M., University of Michigan, and Miss Grace Burket.

4. I recommend the adoption of the 1931-32 calendar.

Respectfully submitted,

H. W. SHYROCK, *President*

The Board approved the following recommendations :

1. The graduation of one person from the four year course and 13 persons from the two year course as stated in the report.
2. The salary schedule for the year 1931-1932, with the salary set opposite the names, at a total amount of \$285,190, as given in the report.
3. The employment of Glenn Ayre, teacher of mathematics, for the first half of the summer quarter, and Grace Burket, art teacher, for the second half of the summer quarter, each to receive \$300.
4. School calendar for the year 1931-1932.

## ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his report which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,  
June 18, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

## I. STUDENTS.

## 1. Attendance.

I am giving you below a statement of the attendance for the spring quarter of 1931.

a. College	Men and Boys	Women and Girls	Total	Total one year ago
Post Graduate .....	5	6	11	
Seniors .....	57	55	112	114
Juniors .....	93	53	146	85
Sophomores .....	102	306	408	352
Freshmen .....	160	529	689	637
Unclassified .....	0	7	7	0
<b>Total College Students on Campus ..</b>	<b>417</b>	<b>956</b>	<b>1,373</b>	<b>1,188</b>
b. Non resident Students				
c. University High School .....	90	120	210	233
d. University Elementary School .....	208	156	364	383
e. Elementary School, Illinois Soldiers'				
Orphans' Home .....	354	223	577	592
Rural Schools .....	97	61	158	172
<b>Total Pupils and Students .....</b>	<b>749</b>	<b>560</b>	<b>1,309</b>	<b>1,380</b>
Mid Spring .....	53	258	311	352
<b>Grand Total .....</b>	<b>1,219</b>	<b>1,774</b>	<b>2,993</b>	<b>2,929</b>

SUMMARY OF ATTENDANCE,  
TWELVE MONTHS ENDING JUNE 11, 1931

## I. Enrollment by Curricula, Fall, Winter and Spring Quarters.

Curriculum	Freshmen	Sophomores	Juniors	Seniors	Total
A .....	96	48	...	...	144
B .....	115	68	...	...	183
C .....	61	39	...	...	100
D .....	19	16	...	...	35
E .....	20	14	6	8	48
F .....	11	13	...	...	24
GW .....	22	19	4	...	45
GM .....	42	9	2	...	53
H .....	27	17	11	8	63
I .....	15	9	1	...	25
J .....	125	63	10	...	198
K .....	190	129	81	106	506
KS .....	10	5	2	1	18
L .....	1	1	11	3	16
M .....	4	...	1	...	5
N .....	89	15	...	...	104
					1,567

	Men	Women	Total
II. Senior College Graduates—Degrees .....	63	61	124
Junior College Graduates—Diplomas .....	56	346	402
III. First Summer Term, 1930 .....	349	1,805	2,154
Second Summer Term, 1930 .....	226	667	893
Different summer term students, 1930 .....	...	...	2,484

	Students enrolled only in summer term, 1930 .....	.....	2,309
	Mid Spring Term, 1931 .....	.....	311
	Different resident college students for year .....	.....	3,876
IV.	University High School .....	104	132
	University Elementary School .....	224	169
	Total for the Campus Training School .....	328	301
V.	Extension classes, college students .....	141	599
	Correspondence study, college students .....	29	216
VI.	Cooperating Elementary School at the Illinois Soldiers' Orphans' Home .....	367	265
	Cooperating Rural Schools .....	116	88
	Total for the Off Campus Training Schools .....	483	353
VII.	Total students and pupils in attendance .....		6,326

2. I have presented on the foregoing pages a statement of the attendance for the spring quarter and the summary of attendance for the entire year. I have not yet computed the per capita cost, for the reason that I shall not have the figures to do so until shortly after July 1. At the first meeting of the Board after July 1, I shall report the per capita cost.

3. At the last meeting of the Board I presented a list of the probable graduates in the June class of 1931, and the Board approved the list, subject, in the case of each student, to the completion of his curriculum and satisfaction of all other requirements. The following people did not meet all requirements and were not graduated:

Carlson, Esther Duella	Little, Helen Gertrude
Dickey, Ansel Wayne	Rice, Eva May
Beckwith, Dorothy F. M.	Sister M. Meleta Daley
Corey, Anna Iona	Skinner, Ferne Irene
Dennis, Margaret Louise	Stables, James
Goothardt, Evelyn Marie	Temple, Myron Cleo
Hawkins, Mae Ryan	Washburn, Eleanor Margaret
Kloss, Pearl Marie	

I am presenting below a list of the probable graduates at the end of the first summer term and the list of those who seem likely at the present time to complete their curricula at the end of the second summer term, including 61 students who will receive the degree of bachelor of education and 211 who will be granted the two year diploma.

(1) SENIOR COLLEGE—DEGREE OF BACHELOR OF EDUCATION

July 23, 1931

E—Industrial Arts .....	1
H—Home Economics .....	1
K—High School .....	20
L—Supervisors .....	3
M—Principals and Superintendents .....	2
	<hr/>
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Abell, Theodore Lee .....	K	Kohler, Hallie Louise .....	L
Adams, Esther Lucile .....	K	Kohler, Myra LaVida .....	L
Ahlenius, Ruth Evelynnette .....	K	Loughlin, Leonora Elizabeth .....	K
Barber, Frederic Delos .....	K	Moore, Byron Russell .....	K
Barnes, Eugene Paul .....	K	Nichols, Elzie George .....	K
Carlson, Esther Duella .....	K	Niehuss, Walter George .....	K
Cox, Gladys Imogene .....	H	Pyatt, Roy .....	K
DeAtley, Glenn Oral .....	K	Ruppert, Katherine Elizabeth .....	K
Dickey, Ansel Wayne .....	K	Spalding, Ross Edward .....	K
Fristoe, Dewey Franklin .....	K	Stubblefield, Ida Loring .....	K
Heldt, Edward Carl .....	M	Van Eman, Robert .....	E
Jewell, Lucille Mayme .....	L	Yeck, Lyle Augustus .....	K
Johnson, Homer Leslie .....	M	Yerkes, Warren A. .....	K
Kaye, Albert S. .....	K		

(2) SENIOR COLLEGE—DEGREE OF BACHELOR OF EDUCATION

September 2, 1931

E—Industrial Arts .....	1
H—Home Economics .....	3
K—High School .....	28
L—Supervisors .....	2
M—Principals and Superintendents .....	0
	<hr/>
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Anderson, Millard Orvin . . . . .	K	Lechnor, Roilo George . . . . .	K
Ashbrook, Waverley Alvin . . . . .	K	Litherland, Raymond Excel . . . . .	K
Ashbrook, William Donald . . . . .	E	McColley, Walter Scott . . . . .	K
Eabbs, Mary Irene . . . . .	K	Markland, Ethel Romeyn . . . . .	H
Baird, Lilian Bernice . . . . .	K	Martin, Charles Herman . . . . .	K
Baldwin, Harry Earl . . . . .	K	Pierson, Constance . . . . .	K
Butler, Levi Martin . . . . .	K	Potter, Janet . . . . .	H
Campbell, Josie Eleanor . . . . .	L	Ramseyer, Alma Lucile . . . . .	K
Chambers, Margaret Ann . . . . .	H	Sartain, Bruce Wayne . . . . .	K
Collins, Beulah LeAnne . . . . .	K	Seeley, Vivian Leone . . . . .	K
Craig, Wilbar Alexander . . . . .	K	Seybold, Gladys Angeline . . . . .	K
Deem, Gertrude Evangeline . . . . .	K	Stoner, Lucille Vivian . . . . .	K
Gibson, Kathryn Gleason . . . . .	K	Thomas, Vera Jean . . . . .	K
Hallam, Byron Claybourne . . . . .	K	Welsh, Mrs. Katherine Hawthorne . . . . .	K
Harsha, Leona Leslie . . . . .	K	Welsh, Margaret . . . . .	L
Hill, Arthur Albert . . . . .	K	Wilson, Ruth Milner . . . . .	K
Kendall, Kenton A. . . . .	K	Woodruff, Edna Madaline . . . . .	K

(3) JUNIOR COLLEGE—TWO YEAR DIPLOMA

July 23, 1931

A—Upper Grades and Junior High School . . . . .	17
B—Lower Grades . . . . .	24
C—Kindergarten-Primary . . . . .	8
D—Music . . . . .	5
E—Industrial Arts . . . . .	1
F—Art and Design . . . . .	1
G, G-E—Physical Education . . . . .	0
H—Home Economics . . . . .	1
I—Agriculture . . . . .	1
J—Commerce . . . . .	20
K, K-P—High School . . . . .	29
L—Supervisors . . . . .	1
M—Principals and Superintendents . . . . .	1
N—Country School . . . . .	6

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Abel, Novel Curtis . . . . .	K	Gray, Evelyn . . . . .	K
Adams, Alice Louise . . . . .	K	Gray, Georgia Laverne . . . . .	A
Allison, Opal Victoria . . . . .	B	Haning, Viola Charlotte . . . . .	B
Alred, Mary Blanche . . . . .	J	Hawkins, Mae Ryan . . . . .	A
Aspinwall, Winifred Leona . . . . .	B	Hoebet, Evelyn Marie . . . . .	A
Azbell, William . . . . .	K	Holly, Edna B. . . . .	B
Baird, Robert Ellis . . . . .	K	Hoos, Adah Helen . . . . .	A
Baldwin, Leon Ivan . . . . .	E	Jeffries, Harriet Rowe . . . . .	D
Beckman, Hilda Margaret . . . . .	K	Keen, Elizabeth Annie May . . . . .	A
Beckwith, Dorothy Frances . . . . .	B	King, Mildred Applegate . . . . .	B
Beutien, Katherine Elaine . . . . .	A	Kloss, Pearl Marie . . . . .	J
Bialescki, Wilhelmina . . . . .	J	Koehler, Freeman A. . . . .	I
Bills, Florence Louise . . . . .	K	Kuster, Mildred Johannah . . . . .	B
Black, Ella Lavina . . . . .	J	Leable, Dorothy Magdaly . . . . .	N
Booth, Charlotte Aline . . . . .	B	Lichtenwalter, Bessie Fern . . . . .	K
Braun, Morris Alexander . . . . .	J	Little, Helen Gertrude . . . . .	K
Brenneman, Gertrude . . . . .	K	McQuilkin, Virginia Smith . . . . .	B
Broitzman, Izetta Lucille . . . . .	J	Malano, Minnie . . . . .	N
Bryan, Cleora Frances . . . . .	B	Michael, Mary Ellen . . . . .	A
Burke, Eva Anna . . . . .	A	Moore, Eleanor Monica . . . . .	N
Burke, Mary Frances . . . . .	F	Munson, Effie M. . . . .	A
Cain, George Earl . . . . .	K	Neptun, Anchen Hattie . . . . .	C
Chesebro, Ruby Maude . . . . .	K	Paden, Martha June . . . . .	C
Corey, Anna Iona . . . . .	J	Pannwitt, Alice May . . . . .	J
Cornwell, Elizabeth Eleanor . . . . .	C	Parker, Harold Edward . . . . .	K
Curry, Fern Gabriella . . . . .	A	Paul, Charlene E. . . . .	K
Daughterity, Alice Marian . . . . .	K	Phillips, Blanche Margaret . . . . .	B
Davies, Ruth Evelyn . . . . .	B	Pratt, H. Edmond . . . . .	K
Degitz, Frieda Teresa . . . . .	A	Pyatt, Roy . . . . .	M
Dennis, Margaret Louise . . . . .	C	Raikes, Roberta Frances . . . . .	A
Dickson, Eunice Verdine . . . . .	K	Rice, Eva May . . . . .	A
Dillon, Roy Richard . . . . .	K	Richardson, Ella . . . . .	N
Dixon, Mary Ella . . . . .	C	Ritchie, Bessie Fave . . . . .	N
Doll, Amelia Elizabeth . . . . .	J	St. John, Seth Talbot . . . . .	K
Eaton, Mildred Lucille . . . . .	C	Sancken, Stella Mae . . . . .	K
Elliott, Erma Aldean . . . . .	B	Sandham, Ortha Belle . . . . .	J
English, Florence Madelyn . . . . .	B	Saner, Ralph Solie . . . . .	A
Evans, Vera Olive . . . . .	D	Scharfenberg, Grace Tina . . . . .	B
Foster, Mary McKay . . . . .	N	Scholl, Charlotte Marie . . . . .	J
Fox, Vernon R. . . . .	D	Schum, Clara Caroline . . . . .	B
Frevert, Leona Christiana . . . . .	K	Scott, Margaret Helen . . . . .	J
Frey, Mary Kathryn . . . . .	B	Shakespeare, Lois Ruth . . . . .	H
Gentry, Mioma Gertrude . . . . .	J	Sickafus, Ferne Olive . . . . .	K
Gibson, Bertha Louise . . . . .	B	Sister M. Walter Conway . . . . .	K
Gotthardt, Evelyn Marie . . . . .	B	Sister M. Meleta Daley . . . . .	B
Grant, Vernon Steve . . . . .	J	Sites, Mary Violet . . . . .	B

Skelton, Dorothy Evelyn	J	Walsh, Juel Elizabeth	B
Skinner, Ferne Irene	J	Warrick, Edna Mabel	B
Snook, Dorothy Madeline	A	Washburn, Eleanor Margaret	C
Stahl, Josephine Augusta	A	Werner, Amelia Katherine	J
Stillman, Dorothy Emma	K	Whitney, Gladys Elnora	D
Stoltz, Helen Marcella	J	Wilcox, Clifford Goodson	K
Stoner, Faith Evelyn	C	Williams, Marie Louisa	A
Tegtmeier, Edna Bertha	A	Wilson, Helen Elizabeth	J
Temple, Myron Cleo	K	Wilson, Margaret Viola	J
Thompson, Mildred Belle	L	Wright, Helen Jeanette	B
Volz, Helen Sabina	D	Zimmerman, Edna Malinda	N
Walrich, Jesse Benjamin	K		

## (4) JUNIOR COLLEGE—TWO YEAR DIPLOMA

September 2, 1931

A—Upper Grades and Junior High School	18
B—Lower Grades	30
C—Kindergarten-Primary Grades	5
D—Music	2
E—Industrial Arts	1
F—Art and Design	1
G, G-E—Physical Education	2
H—Home Economics	0
I—Agriculture	2
J—Commerce	5
K-P, K—High School	26
L—Supervisors	1
M—Principals and Superintendents	1
N—Country School	3

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Atkinson, Samuel Norman	J	Litwiller, Arthur J.	K
Baird, Mae Belle	B	McCammon, Earle Elbert	G-E
Barger, Thomas Morse, Jr.	K	McKee, Genevieve Elizabeth	K
Bartholomew, Homer Fletcher	K	McLaughlin, Loretta Grace	J
Barts, Valeria Alice	K	Meredith, Maude	B
Benjamin, Esther Harriet	K	O'Connell, Erce! Vera	B
Bibb, Edna Vivian	A	O'Neal, Florence Marie	K
Blake, Ella Blanche	B	O'Neal, Sarah Cornelia	A
Blinn, Opal Craig	B	Parish, Mary Lucile	B
Brown, Irene	B	Pearson, Dorothy Mayoia	K
Carver, Ruby Melissa	A	Persons, Myrtle May	A
Craggs, Elizabeth Jane	B	Phillips, Lucille B.	J
Dalton, Opal Given	K	Quick, Fannie Victoria	A
Ducey, Elizabeth Marcia	B	Reed, Leila Mildred	B
Fraine, Jennie Lucy	K	Reynolds, Marie Virgie	A
Friedman, Bertha	B	Roth, Fern Bradley	D
Fuller, Ruth Mae	K	Ruebush, Walton Emery	K
Gerig, Sylvia Katherine	N	Sabine, William Lester	K
Gibson, Sybley	L	Schafer, Claudina	B
Glafka, Vera Henrietta	B	Schopp, Frances Rita	B
Graves, Verna Elizabeth	J	Shelton, Jake K.	I
Green, Glenna Katherine	B	Shimmin, Ferne	B
Greer, John Arthur	K	Shimmin, Velma Irene	B
Croezinger, Elsie Charlotte	B	Sister M. Charatina Hughes	A
Grush, Izzetta Vi Lena	A	Sister Mary Hugh Ryan	B
Hagerup, Dorothy Sigrid	A	Sister M. Geraldine Usher	B
Hall, Marvo Pheobe	C	Smith, Henry Holmes	F
Hazenager, Bernell Maxine	A	Smith, Walter Grant	M
Hassett, Margaret Mary	K	Stark, Wilbert Harold	K
Hebenstreit, Mary Agnes	B	Stoneham, Grace Ethel	G
Henderson, Fern Irene	B	Swayne, Margaret Mae	B
Henning, Grace Bonita	K	Thornton, Elgin Maynard	E
Hill, Arthur Albert	A	Tobnick, Dorothy Lorrain	A
Hills, Maxine Henrietta	N	Turner, Grace Amelia	B
Hubbell, Calvin Glenn	K	Tyler, Eloise Ellen	A
Huber, Mary Alline	A	Vahle, Velma Theda	B
Johnson, Lucille Margaret	K	Walker, Olive Amanda	C
Jones, Betty Harrison	A	Walker, Ruby May	C
Kaiser, Luella Belle	C	Walston, Rolla John	K
Kibler, Alice	B	Walton, Joyce Valinda	K
Kinsinger, Edith Lillian	J	Warner, Helen Irene	N
Kohl, Emma Mary	D	Weber, Esther Elizabeth	J
Kukuck, Edna Dorothy	A	Wilcockson, George William	K
Lantz, Evelyn Maxine	K	Wood, Harold Crossland	K
Larson, May Belle B.	B	Yenerich, Mary Adeline	K
Latham, Winona	B	Young, Marian L.	B
Leach, LaVene Virginia	A	Youngberg, Dorothy Bernice	K
Leenerman, Gladys Elizabeth	B	Zimmerman, Marguerite Louise	A
Light, Mary Helen	C		

## II. FACULTY.

1. There is only one resignation on the faculty. I report the resignation of Miss Mignonette C. Pearce, instructor in biology and English. I desire to change the position to a full time English position for next year, or possibly a position requiring half time English and half time German. It will remain an instructorship, and it is presented at a later point in this report.

2. I am not ready to recommend all of my appointments for next year. There will be a number of positions to fill and I hope to devote considerable time to a search for suitable candidates for these positions. One of the most important things which a president does is to select new members of the faculty. That has to be done with the greatest care. Much correspondence must be conducted, many interviews held, and several trips taken to meet personally the various applicants for positions and also to discover good people who are not candidates. I want to proceed in a very thorough manner during the last part of June and the first part of July in selecting strong people for the vacant positions on the faculty. I shall be ready to have my appointments confirmed at the first meeting of the Board after July 1.

I report the following changes in the faculty recommended for the summer quarter at the last meeting of the Board:

(a) The name of Gertrude H. Andrews, a member of the regular librarian staff, was omitted from the list for the first summer term. Her salary should be \$73.50 for the first part of the first summer term, \$189 for the second part, and \$157.50 for the second term.

(b) Miss Alta J. Day has asked to be relieved from the summer session in the first summer term to study, and I recommend Miss Ruth Cleary for her position at the same salary.

(c) Mr. John E. Fraley wishes to study during both summer terms and I recommend Miss E. Frances Hatfield, who will receive \$132 for the first part of the first term, \$158 for the second part, and \$330 for the second term.

(d) There was an error in the case of Miss Ebba Hammarlund. She will receive as assistant librarian \$47.50 for the first part of the first summer term, and nothing for the second part. She will work only one week in the first summer term. Her name should be added to the list for the second summer term at a salary of \$142.50.

3. I recommend herewith the following positions and the following persons as the faculty of the Illinois State Normal University for the regular college year of 36 weeks beginning in September, 1931. Positions indicated as follows, \*, are present positions which are to be filled by new appointments, due to resignation, leave of absence for study, or assignment to the emeritus list. Positions indicated in the following manner, †, are new positions which are needed to increase the staff to such a point that the work of the institution can be carried on satisfactorily.

I have arranged the faculty somewhat in accordance with the salary schedule although it has not been possible to put the schedule fully into effect. I have had to make an interpretation of the meaning of the salary schedule in regard to the classification of members of the faculty in the schedule. I understand that members of the faculty are to be designated as professor, associate professor, assistant professor, or instructor. That has been the custom at this institution for some time. On the other hand such members of the faculty may be classified or not, by recommendation of the president and the approval of the Board. Classification of a member of the faculty signifies permanent tenure and automatic increases in salary after classification. A member of the faculty, with rank designated as indicated in the foregoing, but who is not classified, may or may not receive an increase in salary, according to the recommendation of the president and the approval of the Board. In accordance with this interpretation, I am recommending the classification of some members of the faculty and appropriate increases in salary. There are some cases in which I have recommended increases but not classification at the present time.

I am recommending the creation of several new positions which are necessary and for which funds are available. I shall discuss this recommendation and several matters in this connection more at length when I present my report to the Board.

## FACULTY, SALARIES AND WAGES

Teachers College  
Faculty, 36 Weeks

Name and Position	Classification	Salary 1930-31	Salary 1931-32
H. H. Schroeder, Dean and Professor	I	\$4,500	\$4,500
* _____, Instructor		3,510	2,295
(Position of H. W. Adams)			
W. A. L. Beyer, Professor	I	3,600	3,690
R. G. Buzzard, Professor	I	3,600	3,690
* _____, Professor		3,510	3,510
(Position of J. Rose Colby)			
This position may be made into two instructorships at \$1,800 each.			
M. J. Holmes, Professor		3,600	3,600
C. N. Mills, Professor	I	3,420	3,510
A. C. Newell, Professor		3,510	3,510
G. M. Palmer, Professor		3,420	3,420
H. A. Peterson, Professor		3,420	3,420
Ruberta N. Smith, Professor		3,600	3,600
E. A. Turner, Professor		4,230	4,230
O. Lillian Barton, Dean of Women and Associate Professor		2,880	2,880
G. H. Brinegar, Associate Professor		3,240	3,240
* _____, Instructor		2,970	2,295
(Position of C. L. Cross)			
C. E. Decker, Associate Professor	II	3,150	3,285
L. W. Hacker, Associate Professor		3,060	3,060
C. A. Harper, Associate Professor	II	3,060	3,195
C. E. Horton, Associate Professor		2,880	3,105
C. W. Hugelson, Associate Professor		3,150	3,150
J. A. Kinneman, Associate Professor	II	2,880	2,925
E. M. R. Lamkey, Associate Professor	II	3,060	3,195
R. H. Linkins, Dean of Men and Associate Professor	II	3,420	3,510
C. F. Malmberg, Associate Professor		2,970	2,970
Clarence Orr, Associate Professor		2,880	2,880
Laura H. Pricer, Associate Professor		2,520	2,745
(Promoted from Assistant Professor)			
Jessie E. Rambo, Associate Professor		2,880	2,880
Agnes F. Rice, Associate Professor		2,340	2,745
(Promoted from Assistant Professor)			
F. S. Sorenson, Associate Professor		3,240	3,285
F. W. Westhoff, Associate Professor		3,375	3,375
A. R. Williams, Associate Professor	I	3,420	3,510
Harry F. Admire, Assistant Professor		2,340	2,340
Marion C. Allen, Assistant Professor		2,250	2,250
Edith I. Atkin, Assistant Professor	III	2,700	2,790
Margaret M. Barto, Assistant Professor	III	2,520	2,610
Harriett J. Berninger, Assistant Professor	III	2,070	2,205
* _____, Instructor		2,340	1,980
(Position of Anna M. Blake)			
Blaine Boicourt, Assistant Professor		2,340	2,340
R. G. Browne, Assistant Professor	III	2,520	2,610
Mery E. Buell, Assistant Professor	III	2,340	2,430
Katherine E. Carver, Assistant Professor		2,160	2,160
E. W. Cavins, Assistant Professor		2,430	2,430
Joseph T. Cogdal, Assistant Professor		2,430	2,430
Annette B. Cooper, Assistant Professor		2,160	2,160
Rachel M. Cooper, Assistant Professor and Physician	III	2,700	2,790
Mabel P. Crompton, Assistant Professor		2,250	2,250
A. W. Drago, Assistant Professor		2,610	2,610
Margery A. Ellis, Assistant Professor	III	2,160	2,205
Elinor B. Flagg, Assistant Professor	III	2,160	2,205
K. S. Fletcher, Assistant Professor		2,520	2,520
R. W. Fogler, Assistant Professor	III	2,430	2,520
J. E. Fraley, Assistant Professor		2,340	2,340
Dorothy M. Garrett, Assistant Professor	III	2,340	2,430
Edna M. Gueffroy, Assistant Professor	III	2,160	2,205
C. M. Hammerlund, Assistant Professor		2,520	2,520
A. J. Hollowell, Assistant Professor		2,340	2,340
T. J. Lancaster, Assistant Professor	III	2,700	2,790
C. W. Moore, Assistant Professor		2,700	2,700
Josephine Ross, Assistant Professor		2,250	2,390
Bertha M. Royce, Assistant Professor		2,340	2,430
L. S. Smith, Assistant Professor		2,340	2,430
Florence Tilton, Assistant Professor		2,790	2,790
* _____, Assistant Professor†		1,800	1,800
(Position of Jernie A. Whitten)			
Mabel C. Allen, Instructor	IV	1,890	1,935
Gladys L. Bartle, Instructor		1,980	2,025
Juanita A. Brown, Instructor	IV	1,800	1,845
Marguerite R. Connell, Instructor	IV	2,160	2,250
Alta J. Day, Instructor	IV	1,980	2,025
(Position of Clara E. Ela)			

\* Present positions to be filled by new appointments.

† Maintenance at Fell Hall also included.

*-----, Instructor	2,070	2,070
A. Marguerite Field, Instructor	1,980	2,115
Bernice G. Frey, Instructor	1,800	1,800
Ruth O. Gerard, Instructor	1,800	1,800
E. L. Hill, Instructor	1,530	1,600
Dorothy Hinman, Instructor	2,160	2,205
Emma Lakin, Instructor	1,800	1,845
Neva McDavitt, Instructor	2,070	2,115
Cleo B. McKown, Instructor	2,070	2,205
*-----, Instructor	1,980	1,980
(Position of Mignonette C. Pearce)		
Margaret K. Peters, Instructor	1,800	1,935
Grace R. Shea, Nurse and Instructor (Half time)	1,665	900
J. Rose Colby, Professor (Emerita)	3,510	2,400
Clara E. Ela, Instructor (Emerita)	2,070	1,200
Jennie A. Whitten, Assistant Professor	2,100	1,500
(On Leave for Study)		
H. W. Adams, Professor	3,510	1,500
(On Leave for Study)		
C. L. Cross, Professor	2,970	1,485
(On Leave for Study)		
Training School		
Faculty, 36 Weeks		
†-----, Professor and Dean of Training School	4,500	4,500
R. W. Pringle, Professor and Principal	3,780	3,780
T. M. Barger, Assistant Professor	2,430	2,430
Jane Church, Assistant Professor	1,980	2,430
T. J. Douglass, Instructor	2,160	2,160
Alma Hamilton, Assistant Professor	2,340	2,340
Blanche McAvoy, Assistant Professor	2,340	2,450
E. Gertrude Stephens, Assistant Professor	2,340	2,340
Ruth Stroud, Instructor	1,980	1,980
Mary D. Webb, Instructor	2,070	2,070
C. E. Harpster, Instructor and Principal	2,160	2,295
Margaret E. Lee, Assistant Professor	2,610	2,610
Rose M. Burgess, Instructor	2,070	2,115
Hazel J. Colby, Instructor	1,980	1,980
Lora M. Dexheimer, Instructor	2,160	2,160
Jessie M. Dillon, Instructor	2,160	2,160
Lura M. Eyestone, Instructor	2,160	2,160
A. Wezette Hayden, Instructor	2,160	2,205
Erma F. Imboden, Assistant Professor	2,250	2,340
Christine A. Thoene, Assistant Professor	2,340	2,340
Cooperating Rural		
Schools, 36 Weeks		
Bessie I. Hibarger, Instructor	900	900
Nancy A. Clark, Instructor	540	540
*-----, Instructor	540	540
(Position of Helen R. Green)		
*-----, Assistant	360	360
(Position of Alice M. Wilson)		
Staff of Librarians,		
36 Weeks		
Eleanor W. Welch, Assistant Professor and Head		
Librarian	2,700	3,015
Gertrude H. Andrews, Assistant Librarian	1,890	1,890
Edna E. Hammarlund, Assistant Librarian	1,710	1,800
Edna I. Kelley, Assistant Librarian	1,170	1,200
Genevieve Pohle, Cataloger	1,215	1,250
†-----, Children's Librarian		2,295

Total for Faculty from Regular Appropriation for Salaries and Wages .....\$281,555

#### FACULTY PAID BY WELFARE DEPARTMENT

Cooperating Elementary School,		
Illinois Soldiers' Orphans' Home, 36 Weeks		
May Goodwin, Instructor and Principal	2,340	2,340
Grace F. Anderson, Instructor	1,800	1,800
Veda H. Bolt, Instructor	1,980	1,980
Clara Keoner, Assistant	1,350	1,350
Fred J. Knuppel, Assistant	1,710	1,710
Edith Mapes, Assistant	1,440	1,440
*-----, Assistant	1,350	1,350
(Position of Alta M. Morris)		
Mildred G. O'Malia, Assistant	1,350	1,350
Pauline Powell, Assistant	1,440	1,440
Mable A. Pumphrey, Instructor	1,800	1,800
Josephine Shea, Instructor	1,890	1,890
Helen L. Spafford, Instructor	1,800	1,800
Dorothy S. Stillman, Assistant	1,710	1,710
Grace Tucker, Instructor	1,800	1,800
Hazel T. Wright, Instructor	1,800	1,800
†-----, Assistant		1,350
†-----, Assistant		1,350

Total for Faculty paid by Welfare Department .....\$28,260

\* Present positions to be filled by new appointments.

† New positions.

## FACULTY, REVOLVING FUND

Teachers College Faculty, 36 Weeks		
†	Associate Professor .....	3,285
†	Assistant Professor .....	3,195
†	Instructor .....	1,800
Training School Faculty, 36 Weeks		
†	Supervisor .....	3,105
†	Supervisor .....	3,105
†	Supervisor .....	3,105
†	Supervisor .....	3,105
Total for Faculty from Revolving Fund .....		\$20,700

## III. OTHER SCHOOL EMPLOYEES.

1. I have no resignations to report at the present time.
2. I recommend the following other school employees, paid partly out of the appropriation for Salaries and Wages and partly from the Revolving Fund.

## OTHER SCHOOL EMPLOYEES, SALARIES AND WAGES

Executive and Clerical Staff, 12 Months		
H. A. Brown, President .....	7,500	7,500
R. D. Marsh, Business Manager .....	3,300	3,600
Flora P. Dodge, President's Secretary .....	1,920	2,040
Elsie Brenneman, Registrar .....	2,400	3,000
Ferne A. Melrose, Recorder .....	1,500	1,650
Ruth E. Voorhees, Audit Clerk .....	1,260	1,320
Jennie A. Johnson, Financial Secretary .....	1,920	1,980
Dorothy W. King, Stenographer .....	1,080	1,200
Lottie V. Boundy, Secretary to Dean .....	960	960
Lorene M. Meeker, Training School Secretary .....	1,020	1,080
Glen H. Obourn, Assistant to Dean of Men .....	540	540
Edra B. Sluder, Secretary to Dean of Women .....	1,440	1,500
Anna F. Staker, Physician's Assistant .....	900	960
Louise K. Stretch, Registrar's Secretary .....	1,020	1,080
Hazel Voorhees, Mimeograph Operator .....	960	960
Ferne A. Roseman, Telephone Operator .....	600	600
Total for Other School Employees from Regular Appropriation for Salaries and Wages .....		\$29,970

## OTHER SCHOOL EMPLOYEES, REVOLVING FUND

Service and Domestic Employees, 12 Months		
H. C. Mead, Chief Engineer .....	2,040	2,040
W. A. Rice, Head Janitor .....	1,920	1,920
C. J. Rein, Caretaker of Grounds .....	2,280	2,280
Anna Akin, Domestic, \$65.00 a month .....	780	780
Mamie Barclay, Janitress, \$74.00 a month .....	888	888
C. O. Bayles, Janitor .....	1,380	1,380
Nellie Bedinger, Janitress, \$74.00 a month .....	888	888
Lucy Brown, Domestic, \$41.00 a month .....	492	492
Lula Byers, Domestic, \$35.00 a month .....	420	420
Alvin C. Calhoun, Janitor .....	1,380	1,380
Inez Coomer, Domestic, \$39.00 a month .....	468	468
James Cruse, Fireman .....	1,380	1,380
Emilie Downing, Domestic, \$39.00 a month .....	468	468
Melissa Francis, Domestic, \$73.83 a month .....	886	886
Frances Grimes, Cook .....	1,080	1,080
Carter Harris, Janitor .....	1,380	1,380
J. D. Havens, Fireman .....	1,380	1,380
Charles Hill, Fireman .....	1,380	1,380
Ruth Henline, Manager Text Book Library .....	1,710	1,710
Beulah Howell, Domestic, \$39.00 a month .....	468	468
Geno Keltner, Domestic, \$56.33 a month .....	676	676
Ethel Kendall, Dietician .....	1,080	1,080
W. A. Kiper, Night Watchman .....	1,320	1,320
John D. Lawrence, Janitor .....	1,380	1,380
Charles Mercier, Head Farmer .....	1,680	1,680
Henry Miller, Laborer .....	1,380	1,380
J. A. Moore, Janitor .....	1,380	1,380
Albert Ramseyer, Laborer .....	1,200	1,200
George W. Rowley, Janitor .....	1,380	1,380
Emmet Thompson, Janitor .....	1,380	1,380

† New positions.

Elzy Upperman, Janitor .....	1,380	1,380
Elmer Zook, Janitor .....	1,380	1,380
Total for Service and Domestic Employees from the Revolving Fund .....		\$38,684
Miscellaneous Labor		
Transient Labor .....		8,000
Student Labor .....		12,000
Total for Transient and Student Labor Paid from the Revolving Fund .....		\$20,000

The foregoing lists of members of the faculty and other employees contemplate discontinuing correspondence study for next year. The situation here with reference to the need for additional staff is so serious that I believe it is wholly justifiable to do this. Even under the best conditions which our present funds will produce, the institution is greatly understaffed and will suffer severely for that reason.

There are two other positions which should be authorized.

Mr. D. L. Hibarger should be continued in his employment in transporting students at a salary of \$75.00 per month for nine months, amounting to \$675, paid from the appropriation for travel.

Mr. Thomas J. Lowe should be continued as utility man at a salary of \$125 per month, amounting to \$1500 for the twelve months, paid from the appropriation for repairs and equipment.

Both of these positions are already in existence.

Helen Seeley is recommended as Garden Supervisor during the summer at a total salary of \$70 for the period of her employment.

Hazel Brenneman is recommended for service in the summer in the registrar's office at an estimated salary of \$100 for the period of her employment.

- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES. No report.
- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS. No report.
- X. SUMMARY.

Action of the Board is requested on the following matters:

1. Approval of the list of probable graduates as presented.
2. The resignation of Mignonette C. Pearce.
3. The faculty for 1931-1932 as presented and classified.
4. Other school employees as recommended.
5. Appointment of Mr. D. L. Hibarger as recommended for transporting students.
6. Appointment of Mr. Thomas J. Lowe as utility man as recommended.
7. Appointment of Helen Seeley as Garden Supervisor as recommended.
8. Appointment of Hazel Brenneman as Assistant in the registrar's office as recommended.

Respectfully submitted,

H. A. BROWN, *President.*

The Board approved the following recommendations:

1. The graduation of 61 persons from the Senior college and 115 persons from the Junior College, as given in the report.

2. An additional list of 97 persons to be graduated from the Junior College on September 2, as given in the report.

3. The resignation of Mignonette C. Pearce.

4. The faculty schedule for 36 weeks, with the salary set opposite the names, as given in the report.

5. The list of other school employees for 12 months, with the salary set opposite the names, as given in the report.

6. The employment of the following persons:

D. L. Hibarger, transporting students, at \$75.00 per month for nine months.

Thomas J. Lowe, utility man, at a salary of \$125 per month for twelve months.

Helen Seeley, garden supervisor, at a total salary of \$70 for period of employment.

Hazel Brenneman, assistant in Registrar's office, at a salary of \$100 for period of employment.

President Brown stated that he had not classified some of the members of the faculty as he wished a longer time in order to study the situation.



## NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:  
DeKalb, Illinois,  
June 18, 1931.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

## I. STUDENTS.

## 1. Attendance, Spring Quarter, 1931

a. College	Men and		Women and	Total	Total one year ago
	Boys	Girls			
Seniors .....	20	11		31	38
Juniors .....	42	35		77	36
Sophomores .....	59	178		237	250
Freshmen .....	90	279		369	354
Special .....	7	4		11	6
Total College .....	218	507		725	684
b. DeKalb High School .....	115	78		193	419
Total Above Eighth Grade .....	333	585		913	1,103
c. Elementary Grades					
McMurry Training School .....	105	123		228	199
Glidden Training School .....	120	102		222	266
Affiliated Rural Schools .....	45	37		82	71
Grand Total .....	603	847		1,450	1,639

2. The students whose names appear below were reported for graduation at the close of the Spring Quarter, June 4, 1931, but they did not complete the graduation requirements at that time and were not graduated.

## JUNIOR COLLEGE

Esther I. Kalin  
Thelma Newell  
E. Cedric Pope  
Darwin C. Shoger  
Cynthia Sims

3. I recommend that the students whose names are listed below be graduated at the close of the First Summer Term, July 17, 1931, provided each has completed the graduation requirements for the curriculum on which he is enrolled.

## SENIOR COLLEGE

Degree of Bachelor of Education

Frances Clare Conlin	Aune M. Huhta
Olive Blanche Faust	Marguerite O'Brien
John W. Garner	Glen Rand
Goldie Marie Gigous	Leland Strombom
Forrest Clarence Hotchkiss	

## JUNIOR COLLEGE

Elma M. Bedford	William C. Gould, Jr.
Alice Margaret Benn	Dorothy Irene Gusler
Mabel H. Bodeen	Catherine Haavind
Neva B. Bourne	Lillian Vera Hanrahan
Athlene Gaar	Evelyn Hess
Bertha M. Glafka	Albert F. Iske
Rosemary Gould	Minerva L. Johnson

Ruth C. Johnson  
 Esther I. Kalin  
 Loretta Kelly  
 Carol H. Kenyon  
 M. Lucille Kollman  
 Irene B. A. Krueger  
 Alice Rose Lazier  
 Geraldine L. Lewis  
 Louise Lindsay  
 Stanley William McKee  
 Eloise H. Marshall  
 Coletta T. Milroy

Julia E. Nelson  
 Ruth A. Peterson  
 Mildred T. Powers  
 Loreta Mae Swanson  
 E. Viola Thornton  
 Maxine E. Toney  
 Bernadine Utz  
 Ruth E. Vida  
 Dolores M. Walatka  
 Henrietta Wehrli  
 Allen B. Willetts  
 Mary Ruth Williford

4. I recommend that the students whose names are listed below be graduated at the close of the Second Summer Term, August 28, 1931, provided each has completed the graduation requirements for the curriculum on which he is enrolled.

#### SENIOR COLLEGE

##### Degree of Bachelor of Education

Mary E. Canovi  
 Millie Mary Knott

Forrest D. Merriman

#### JUNIOR COLLEGE

Myron D. Barnes  
 Jane Barry Booth  
 Theo Bristol  
 Agnes Ione Bullis  
 Loretta Catherine Foley

Viola C. Folkers  
 Thelma Newell  
 Ethel C. Phelps  
 Dorothy M. Samsel  
 Meriam E. Smith

## II. FACULTY.

1. I wish to recommend the appointment of Mr. R. L. Wilson as an additional instructor in the Industrial Arts Department for the first summer term at a salary of \$300 for six weeks. Mr. Wilson has a B. E. Degree from the Northern Illinois State Teachers College, a B. A. Degree from the Teachers College at Kalamazoo, Michigan, and the M. A. Degree from Teachers College, Columbia University. He has had fifteen years of experience as director of Industrial Arts in the high schools of Keokuk, Iowa, and DeKalb, Illinois.

2. I wish to recommend the appointment of Miss Bess Rider as an additional training teacher for five weeks of the first summer term at a salary of \$50 per week. Miss Rider has a B. S. Degree from Kent State College, Kent, Ohio. She has had fifteen years of experience as critic teacher in the elementary schools of Niles, Ohio; Kent, Ohio; Ypsilanti, Michigan; and Cleveland Heights, Ohio.

3. Mr. A. N. Annas, Dean of Men and Head of the Music Department, requests a year's leave of absence to complete the work for his master's degree at Teachers College, Columbia University. Mr. Annas has been a member of the faculty of this college since 1912. Under the rule of the Board approved February 6, 1929 and further approved by the action of the Board on this year's budget and concurred in by the legislature, I am recommending that Mr. Annas be paid an allowance of \$1500 for thirty-six weeks during this leave. Mr. Annas will present to me a note with proper security, which, under the opinion of the attorney general, I will transmit to the state treasurer. Mr. Annas agrees to return to the college after his one year's work and teach as a member of this faculty for two more years at which time his note will be cancelled without interest.

4. Mr. Milo L. Whittaker, Head of the Social Science Department, requests a year's leave of absence to complete the work for his doctor's degree at the University of Iowa. Mr. Whittaker has been a member of the faculty of this college since 1920. Under the rule of the Board approved February 6, 1929 and further approved by the action of the Board on this year's budget and concurred in by the legislature, I am recommending that Mr. Whittaker be paid an allowance of \$1500 for thirty-six weeks during this leave. Mr. Whittaker will present to me a note with proper security which, under the opinion of the attorney general, I will transmit to the state treasurer. Mr. Whittaker agrees

to return to the college after his one year's work and teach as a member of this faculty for two more years at which time his note will be cancelled without interest.

5. Mr. Gus W. Campbell, a member of the English Department in charge of forensics, requests a year's leave of absence without pay to complete the residence requirements for his doctor's degree at the University of Wisconsin in the Department of Speech. I recommend that this leave be granted. I am not prepared at the present time to recommend his successor.

6. Miss Jessie R. Mann, a member of the Biology Department, will return to the college at the beginning of the fall quarter after a leave of absence. Miss Mann has been completing the work for her master's degree at Teachers College, Columbia University.

7. Miss B. Mae Small, a member of the English Department, will return to the college at the beginning of the fall quarter, after a year's leave of absence. Miss Small has been completing the work for her master's degree at the University of California.

8. Miss Geneva L. Parmley, who was employed temporarily to fill the vacancy caused by the leave of absence granted to Miss Small, will be retained in the English Department next year due to the fact that Mr. J. Hal Connor, a member of the Department, will assume the work of the dean of men in the absence of Mr. Annas.

9. Mr. E. F. Edel, Head of the Penmanship Department, will return to the college at the beginning of the fall quarter after a year's leave of absence. Mr. Edel has been completing the work for his master's degree at Northwestern University.

10. Mr. Paul Harrison, a member of the Industrial Arts Department, will return to the college at the beginning of the fall quarter after a leave of absence. Mr. Harrison has been completing the work for his master's degree at the Teachers College, Greeley, Colorado.

11. Miss Annie King, second grade training teacher at the McMurry Training School will return to the college at the beginning of the fall quarter after a leave of absence. Miss King has been completing the work for her master's degree at Teachers College, Columbia University.

12. Miss Louise Bristow, first grade training teacher at the Glidden Training School, will return to the college at the beginning of the fall quarter after a leave of absence. Miss Bristow has been doing work towards the bachelor's degree at Toledo University, Toledo, Ohio.

13. I wish to recommend the appointment of Miss Jeannette Baker as kindergarten training teacher at the McMurry Training School at a salary of \$2150 for thirty-six weeks to be paid from Salaries and Wages. She will start work at the beginning of the fall quarter in September. Miss Baker has a B. S. degree from the State Teachers College, Pittsburg, Kansas, and the A. M. degree from Ohio University. She has had teaching experience in the public schools of LaCygne, Lawrence, and Wichita, Kansas; and the Rufus Putnam Training School, Athens, Ohio.

14. I wish to recommend the appointment of Mr. E. C. O. Beatty as a member of the Social Science Department at a salary of \$2800 for thirty-six weeks to be paid from Salaries and Wages. Mr. Beatty will fill the vacancy caused by the year's leave of absence granted to Mr. Whittaker, and will start work at the beginning of the fall quarter in September. Mr. Beatty has a B. A. degree from the University of Illinois, the M. A. degree from the University of Chicago, and he has the equivalent of the doctor's degree at the University of Chicago. He has had experience as a high school teacher, principal, and superintendent of schools at Woodstock, Illinois. He has also taught during the summer sessions at this institution.

15. I wish to recommend the appointment of Mr. Charles E. Fouser as a member of the Music Department at a salary of \$2400 for thirty-six weeks to be paid from Salaries and Wages. Mr. Fouser will fill the vacancy in the Music Department caused by the year's leave of absence granted to Mr. Annas, and will start work at the beginning of the fall quarter in September. Mr. Fouser has the M. B. degree from the Chicago Musical College and Mus. M. degree from Cincinnati Conservatory of Music. He also has a diploma in public school music from Northwestern University. Mr. Fouser has had experience as a private instructor and as instructor in music at Northwestern University School of Music; State Normal School, Wayne, Nebraska; State Normal School, Cheney, Washington; and the University of Illinois.

16. I am submitting herewith the salary schedules for the year 1931-32.

### FACULTY PAY ROLL FOR 1931-32—THIRTY-SIX WEEKS

#### Salaries and Wages

Name	Title	Classification	Salary 1931-32	Salary 1930-31
Peterson, O. E.	Professor	1	\$4,250	\$4,200
Parson, S. F.	Professor	1	4,000	4,000
Montgomery, Charles E.	Professor	1	3,650	3,600
Hayes, M. C.	Professor	1	3,400	3,400
Simonson, Ida S.	Professor	1	3,150	3,150
Gould, H. W.	Professor	1	3,100	3,000
Jameson, Hugh	Professor	Unclass.	3,100	3,000
Beatty, E. C. O.	Professor	Unclass.	2,800	.....
Cobb, Lillian C.	Professor	Unclass.	2,600	2,500
To be supplied	Professor	Unclass.	2,400	.....
Connor, J. Hal	Assoc. Prof. and Dean of Men	2	3,300	3,100
Storm, W. B.	Assoc. Professor	2	3,190	3,100
Messenger, Helen R.	Assoc. Professor	2	3,140	3,050
Woolhiser, Ethel M.	Assoc. Professor	2	3,100	3,000
Gould, W. C.	Asst. Professor	3	3,400	3,400
Williams, Mary N.	Asst. Professor	3	3,200	3,200
Merritt, L. Eveline	Asst. Professor	3	3,100	3,100
Zulauf, R. M.	Asst. Professor	3	2,990	2,900
Neptune, Celine	Asst. Professor	3	2,900	2,900
Phillips, Marina	Asst. Professor	Unclass.	2,800	2,800
Jenks, I. J.	Asst. Professor	3	2,690	2,600
Hall, Homer	Asst. Professor	3	2,690	2,600
Harrison, Paul E.	Asst. Professor	3	2,650	2,550
Anderson, Miriam	Asst. Professor	3	2,600	2,600
Appell, Carl H.	Asst. Professor	Unclass.	2,590	2,500
To be supplied	Asst. Professor	Unclass.	2,500	.....
Edel, E. F.	Asst. Professor	3	2,440	2,350
Stelford, Norma	Asst. Professor	3	2,400	2,400
Mann, Jessie R.	Asst. Professor	3	2,400	2,400
Anderson, Alma	Asst. Professor	3	2,400	2,300
Fouser, Charles E.	Asst. Professor	Unclass.	2,400	.....
Terwilliger, George L.	Asst. Professor	3	2,340	2,250
McKee, Eva P.	Asst. Professor	3	2,290	2,200
Phillips, F. W.	Asst. Prof. and Dir. of Train.	3	2,250*	2,000
Wiswall, Vera M.	Asst. Professor	3	2,200	2,200
Taylor, E. Ruth	Asst. Professor	3	2,190	2,100
Small, B. Mae	Asst. Professor	3	2,190	2,100
Parmley, Geneva L.	Asst. Professor	Unclass.	2,100	2,000
Oakland, Milo T.	Instructor	4	3,150	3,150
Evans, George G.	Instructor	4	3,100	3,100
McMahon, Eva I.	Instructor and Head Lib.	4	2,290	2,200
Randels, Alta	Instructor	4	2,200	2,200
Neptune, Katherine	Instructor and Asst. Lib.	Unclass.	2,000	2,000
Bradley, Maurine	Instructor	4	1,890	1,800
Sherwood, Dave	.....	None	1,200*	1,200
Annas, A. Neil	On leave to continue education....	.....	1,500	3,650
Whittaker, Milo L.	On leave to continue education....	.....	1,500	3,400
			\$125,720	

#### McMurry Training School

Gabel, O. J.	Asst. Prof. and Prin.	3	2,900	2,900
Bellis, Bertha	Asst. Professor	3	2,400	2,400
King, Annie	Asst. Professor	3	2,150	2,100
Baker, Jeannette	Asst. Professor	Unclass.	2,150	.....
Burton, Emily	Asst. Professor	Unclass.	2,150	.....

\* Part time.

To be supplied	Asst. Professor	Unclass.	2,150	
Peterson, Bena	Instructor	4	2,240	2,150
Adams, E. Louise	Instructor	4	2,075	2,075
Shattuck, Ethel		None	1,975	1,975
Ross, Ethel M.		None	1,900	1,900

## Glidden Training School

Tipton, J. B.	Asst. Prof. and Prin.	3	1,675*	1,675
Duffy, Molly	Instructor	4	1,100*	1,100
Montgomery, J. E.	Instructor	4	1,100*	1,100
Houghland, Myral	Instructor	Unclass.	1,000*	
McKean, Eva		None	1,100*	1,100
Bristow, Louise		None	1,000*	1,000

\$29,065

## Salaries and Wages—Twelve Months

Adams, Karl L.	President	7,500	7,500
Whitman, Mary R.	Assoc. Prof., Emeritus	2,400	2,400
Pearson, Norma	Secretary and Registrar	2,700	2,700
Morrison, Donald	Dir. of Health and College Nurse	2,400	2,400
Clark, James A.	Engineer	2,320	2,320
Swinbank, William	Supt. of Grounds	2,100	2,000
Johnson, A. F.	Supt. of Buildings	2,050	1,900
Johnson, Olive S.	Bookkeeper	1,950	1,950
Ebenson, Andrew	Asst. Engineer	1,600	1,600
Campbell, Alexander	Fireman	1,500	1,500
Harden, Halstead	Fireman	1,500	1,500
Turnbloom, Elmer	Fireman	1,500	1,500
Davy, Charles	Janitor	1,500	1,500
Oberg, Otto	Janitor	1,500	1,500
Eychaner, P. J.	Janitor	1,370	1,370
Pooler, William	Watchman	1,200	1,200
Swanson, Theodore	Watchman	1,200	
Willrett, Joseph	Laborer	1,200	1,200
Transient Help		1,200	1,200
Ward, Tranquil	Janitress	900	900
Extra Help	Janitor	400	300
Extra Help	Fireman	400	300
Student Help and Misl.		3,000	3,600

\$43,390

## Revolving Fund—Thirty-Six Weeks

Caldwell, Loren T.	Assoc. Prof.	2	2,290	2,200
Nash, Edna L.	Asst. Prof.	3	2,100	2,100
Cramer, Carl C.	Instructor	4	2,000	2,000
Chenette, Ed.	Instructor	4	900†	900
Pratt, Bertha	Asst. Lib.	Unclass.	1,050	1,000
Swanson, Ziegner	Music Department	None	600‡	600
Valentine, Bessie	Rural Critic	None	500‡	500
Vincent, Grace	Rural Critic	None	500‡	500

\$9,940

## Revolving Fund—Twelve Months

Livingstone, J. B.	Business Manager	3,500	3,300
Davidson, Blanche	Asst. Prof. and Dean of Women (42 wks.)	3	3,400
Nix, Grace E.	Asst. Prof. and Dir. of Willis- ton Hall	3	2,200
Jacox, George	Fireman	1,500	1,500
Mathaly, Walter	Fireman	1,500	1,500
Weightman, Hugh	Janitor, Williston Hall	1,500	1,500
Bjerk, Nels	Janitor	1,500	1,500
Marvin, A. C.	Janitor	1,320	1,320
Long, Taylor	Laborer	1,200	1,200
Luhtala, Lina	Stenographer	1,200	1,080
Hakala, Elma	Stenographer	1,020	960
Kestila, Linda	Clerk	960	840
Dougherty, Charlotte	Cook, Williston Hall	900	900
To be supplied	Cook, Williston Hall	900	900
To be supplied	Maid, Williston Hall	780	520
Five Maids	Williston Hall, \$10 per week	2,600	2,600

\$25,980

\* Part of the salary paid by the City of DeKalb.

† Part time.

‡ Part of salary paid by school district.

- III. OTHER SCHOOL EMPLOYEES. No report.
- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES. No report.
- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS. No report.
- X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of the degrees and diplomas to the students when they have completed the requirements for graduation from the prescribed curriculum.

2. The appointment of Mr. R. L. Wilson and Miss Bess Rider at the salaries indicated.

3. The granting of a leave of absence to continue education to Mr. A. N. Annas and the payment of an allowance of \$1500 for thirty-six weeks during this leave.

4. The granting of a leave of absence to continue education to Mr. Milo L. Whittaker and the payment of an allowance of \$1500 for thirty-six weeks during this leave.

5. The granting of a leave of absence without pay to Mr. Gus W. Campbell.

6. The appointment of Miss Jeannette Baker, Mr. E. C. O. Beatty, and Mr. Charles E. Fouser at the salaries indicated.

7. Approval of the salary schedules for the year 1931-32.

Respectfully submitted,

KARL L. ADAMS, *President.*

The Board approved the following recommendations:

1. The graduation of 9 persons from the Senior College and 38 persons from the Junior College, at the close of the first summer term, as given in the report.

2. The graduation of 3 persons from the Senior College and 10 persons from the Junior College, at the close of the second summer term, as given in the report.

3. The faculty list for 36 weeks, to be paid from salaries and wages, with the salary set opposite the names, as given in the report.

4. The list of other employees for 12 months, to be paid from salaries and wages, with the salary set opposite the names, as given in the report.

5. The faculty list for 36 weeks, to be paid from the revolving fund, with the salary set opposite the names, as given in the report.

6. The list of other employees for 12 months to be paid from the revolving fund, with the salary set opposite the names, as given in the report.

7. Appointment of the following persons for the first summer term:

R. L. Wilson, Industrial Arts, \$300

Bess Rider, Training teacher, per week, \$50

8. Leave of absence for a year to A. N. Annas and Milo Whittaker, each to receive an allowance of \$1500.

9. Leave of absence for a year without pay to Gus W. Campbell.
10. Appointment of the following persons for 36 weeks:
  - Jeannette Baker, Kindergarten, \$2150
  - E. C. O. Beatty, Social Science, \$2800
  - Charles E. Fouser, Music, \$2400
11. Faculty list for 36 weeks, to be paid from salaries and wages, with the salary set opposite the names, as given in the report.
12. List of other employees for 12 months, to be paid from salaries and wages, with the salary set opposite the names, as given in the report.
13. Faculty list for 36 weeks, to be paid from the revolving fund, with the salary set opposite the names, as given in the report.
14. List of other employees for 12 months, to be paid from the revolving fund, with the salary set opposite the names, as given in the report.

## WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,  
June 18, 1931.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

## I. STUDENTS.

1. The complete report of students for the spring term and for the year, including per capita cost, will be furnished at the first meeting following July 1.

3. The list of graduates, as presented at the former Board meeting, is correct with one exception. Orville Hoyle, who was reported on the four year or senior college list for June 4, 1931, was unable to be present for graduation, and was transferred to the July list.

Due to the fact that the first summer term has not opened at the time of the preparation of this report, the list of graduates for July and August cannot be accurately determined in time to include it. It will, however, be presented on the date of the Board meeting, and can be included in its proper place in the printed minutes.

## II. THE FACULTY.

1. There have been no resignations since the last meeting of the Board.

2. New appointments recommended:

At the last Board meeting I was unable to recommend anyone to teach public school music for the first summer term. I am now, however, prepared to recommend Miss Mary Shouse, who holds her B. S. degree from the Northeast State Teachers College at Kirksville, Missouri, which was obtained in 1920. who is a graduate of the Chicago Musical College, who has spent about a half year in the University of California, and who will receive her M. A. degree from New York University this June. She has had rather extended experience in the schools of Missouri and California, and is highly recommended by her instructors in both her graduate and undergraduate work. Mr. Hollis Dann, of national reputation, classes her as one of the most distinctive students in his department.

Mr. Julian Archer is being recommended for work in extension. He has his Bachelor's degree from Ohio University, his Master's degree from Teachers College, Columbia University, and is receiving his Doctor's degree from New York University this June. He has had unusual training in History, English and Education, and has taught eight years in West Virginia, Connecticut and Alabama. He has had a position in New York University as instructor during his last two years as a graduate student. He comes well recommended by each of the three institutions from which he holds a degree. During his teaching in Alabama he was also a member of the faculty of the Alabama Polytechnic Institute and did extension work for that institution. He is a member of a number of honorary fraternities, including Phi Delta Kappa and Kappa Delta Pi. In college he did considerable extra curricular work, and received first place in a poem and short story contest. He is 32 years old and married.

Mr. Louis Schleier, who is being recommended for a position in the Department of Education, graduated from the two year course at the State Normal School at Cheney, Washington, holds his Bachelor's degree from the State Col-



lege of Washington, his Master's degree from the University of Washington, and is receiving his Doctor's degree from Teachers College, Columbia University, this June. He has devoted most of his college work to the field of Education, although his undergraduate work is well balanced. He has been a teacher in the rural, graded and high schools of the State of Washington, and for five years was principal of the training school and instructor in economics in the State Normal School, at Dillon, Montana. He was with the expeditionary forces during the World War, is 37 years old, and married. He, too, is a member of the honorary fraternities known as Phi Delta Kappa and Kappa Delta Pi. He comes highly recommended both for his work in teaching and for the graduate work he has done at Columbia University.

Miss Mabel Schwartz is being recommended for a position in the Geography Department at least during the first half of the college year. Miss Schwartz received her two year diploma from the Iowa State Teachers College and five years later was graduated from the four year course with a Bachelor's degree in Education, from the same institution. She received her Master's degree in Geography from the University of Chicago, in 1924, and has for the past two years been doing graduate work in Teachers College, Columbia University. She will complete her work for her Doctor's degree with the exception of her thesis this college year. She has taught in the public schools and in the teachers colleges at Cedar Falls, Iowa, LaCrosse, Wisconsin, West Chester, Pennsylvania, East Stroudsburg, Pennsylvania, and has done extensive work for the Eastman Kodak Company in the preparation of educational films. She taught Geography for us last summer and is therefore known to be a satisfactory teacher. She, too, is well recommended by the institutions in which she has taught and carried on graduate work.

Miss Ethel Richards is being recommended for a position as assistant in the Department of Commercial Subjects. She holds her Bachelor's degree from Drake University, and will receive her Master's degree from the same institution at the end of this college year. She has taught commercial work in the high schools of Iowa, and has likewise had one year of experience in the Teachers College at Valley City, North Dakota. She, too, comes well recommended by school officials for whom she has taught and by the institutions in which she has done her college work.

Mr. Raymond A. Plato is being recommended for a position in the Department of Physical Education for Men. Mr. Plato holds his B. S. degree from the University of Illinois and his M. A. degree from Columbia University. He has had experience in teaching in the high schools of Oklahoma, Illinois, and Texas, and during the past year has been doing supply work in Physical Education in the city schools of Chicago. He is 31 years of age and unmarried.

3. The following is a list of faculty members recommended for the regular college year of 36 weeks, beginning in September, 1931. They are grouped as nearly as possible under the regulations of the new schedule. The salaries are to be paid from Salaries and Wages.

Name	Position	Salary last year	Salary proposed
1. F. H. Currens	Prof. and Dean of Faculty	\$4,050.00	\$4,185.00
2. R. R. Simpkins	Prof. and Director Tr. School	3,960.00	4,050.00
3. Caroline Grote	Prof. and Dean of Women	3,195.00	* 3,195.00
4. H. D. Waggoner	Professor	3,780.00	3,870.00
5. Irving Garwood	Professor	3,600.00	3,690.00
6. A. G. Tillman	Associate Professor	3,285.00	3,285.00
7. W. L. Schuppert	Associate Professor	3,510.00	3,510.00
8. R. M. Ginnings	Associate Professor	3,510.00	3,510.00
9. C. H. Oathout	Associate Professor	3,195.00	3,195.00
10. Wayne Wetzel	Associate Professor	3,195.00	3,195.00
11. D. L. Bailey	Associate Professor	3,105.00	3,195.00
12. D. C. Beighey	Associate Professor	3,105.00	3,195.00
13. Ruth Carson	Associate Professor	2,745.00	2,925.00
14. H. C. Seal	Associate Professor	2,610.00	2,745.00
15. Dora Sharp	Associate Professor	2,430.00	2,610.00

\* Miss Grote lives at the girls' dormitory and receives perquisites equal to \$875.00 in addition to her salary.

16. Paul Neureiter	Associate Professor	2,340.00	2,520.00
17. E. W. Schreiber	Associate Professor	3,025.00	2,835.00
18. Bessie Meyers	Assistant Professor	2,250.00	2,430.00
19. D. A. Podoll	Assistant Professor	2,835.00	2,835.00
20. E. E. Van Cleve	Assistant Professor	3,465.00	3,465.00
21. G. W. Gayler	Assistant Professor	3,195.00	3,195.00
22. W. H. Eller	Assistant Professor	2,745.00	2,835.00
23. H. F. Schory	Assistant Professor	2,745.00	2,745.00
24. Theodora Pottle	Assistant Professor	2,520.00	2,610.00
25. Eva Colby	Assistant Professor	2,610.00	2,745.00
26. Theresa Wild	Assistant Professor	2,430.00	2,610.00
27. Mabel Corbin	Assistant Professor	2,430.00	2,520.00
28. Gladys Vawter	Assistant Professor	2,250.00	2,340.00
29. Roy M. Sallee	Assistant Professor	2,250.00	2,340.00
30. Ethel Ray	Assistant Professor	2,250.00	2,340.00
31. Isabel Hoover	Assistant Professor	2,250.00	2,340.00
32. Clel T. Silvey	Assistant Professor	2,250.00	2,430.00
33. Fanny R. Jackson	Assistant Professor	2,430.00	2,520.00
34. Kathryn Thompson	Assistant Professor	2,610.00	2,700.00
35. Lois Browne	Assistant Professor	2,250.00	2,340.00
36. Margaret Schannenck	Assistant Professor	2,250.00	2,340.00
37. Helen M. Pence	Assistant Professor	2,250.00	2,340.00
38. Blenda Olson	Assistant Professor	2,430.00	2,520.00
39. Mary Bennett	Assistant Professor	2,250.00	2,340.00
40. Myrtle Duncan	Assistant Professor	2,250.00	2,340.00
41. Bessie Cooper	Assistant Professor	2,610.00	2,700.00
42. Ray Hanson	Assistant Professor	2,835.00	2,835.00
43. W. A. McAllister	Assistant Professor	2,430.00	2,520.00
44. Tressie Bonham	Instructor	2,250.00	2,340.00
45. Alberta Strome	Instructor		2,250.00
46. Karl Crilly	Instructor	2,115.00	2,205.00
47. Olive E. Potter	Instructor	2,250.00	2,340.00
48. Sara Kramer	Instructor	1,755.00	1,935.00
49. Rayman Miller	Instructor	2,160.00	2,250.00
50. Frances Davis	Instructor	2,025.00	2,115.00
51. Beulah Mitchell	Instructor	2,250.00	2,340.00
52. Marie Porter	Instructor	2,205.00	2,295.00
53. Erma Foster	Instructor		2,250.00
54. Julian Archer	Unclassified		2,925.00
55. Louis Schleier	Unclassified		3,000.00
56. Vivian Huston	Unclassified	1,800.00	1,890.00
57. Mabel Schwartz	Unclassified		2,340.00
58. Velna Sollars	Unclassified		1,620.00
59. Raymond Plato	Unclassified		1,800.00
60. Jenette N. Terrill	Unclassified		2,025.00
61. Ethel Richards	Unclassified		2,025.00
62. C. W. Bennett	Unclassified	2,115.00	2,250.00
63. Cecil Evans	Unclassified	2,250.00	2,340.00
64. ——— Asst. Lib.	Unclassified		2,000.00
65. Elna Scott	Unclassified	2,115.00	2,205.00
66. Ruth Zenor	Unclassified	1,890.00	1,980.00
67. Sarah Howard	Unclassified	2,250.00	2,250.00
Total			\$175,955.00

NOTE: I have found considerable difficulty in arranging these classifications for two reasons: First, the standards of the associations to which the institution belongs require all teachers in these institutions except a small percentage to hold Master's degrees, while our Group IV requires only Bachelor's degrees. Next year we shall have but one member of the faculty who does not hold at least a Master's degree, and she will teach but two classes in our high school and in addition work in the recorder's office.

In the second place, no recognition is given for unequal terms of experience. Hence I have had to institute a plan of my own in determining what ones to demote from groups in which their preparation would place them. I think this whole matter needs consideration at the hands of the Presidents' Council.

There is also a large number of unclassified members of the faculty, which when they have served a year or two more will greatly disturb the classification and schedule. By the time of the Board meeting I hope to present a rather extended work sheet showing definitely the preparation and experience of each member of our faculty.

4. The following is a list of additional faculty members, to be paid from the Revolving Fund:

Name	Position	Salary last year	Salary proposed
Albert Burgard	Rural School	\$ 200.00	\$ 320.00
Achsa Mitchell	Rural School	320.00	320.00
Mary Chandler	Rural School	400.00	400.00
	Rural School		160.00
	Health Advisor		2,500.00
Edith Crabb	School Nurse	1,215.00	1,260.00
Blanche Bassett	Student Librarian, $\frac{1}{2}$ time		720.00
Marion Wiseman	Student Librarian, $\frac{1}{2}$ time		720.00
Ruth Reuss	Student Librarian, $\frac{1}{4}$ time		360.00
Dorothy Elwick	Student Librarian, $\frac{1}{4}$ time		360.00
Emergency Teachers			2,000.00
Teachers on leave			3,000.00
Lectures			500.00
Student Help			2,000.00
Total			\$14,620.00

### III. OTHER SCHOOL EMPLOYEES.

1. The following are recommendations for school employees for the calendar year of 12 months, not included under the faculty list, to be paid from Salaries and Wages, beginning July 1, 1931.

Name	Position	Salary last year	Salary proposed
W. P. Morgan	President	\$7,500.00	\$7,500.00
O. L. Champion	Registrar	3,480.00	3,600.00
Donna Draper	Secretary to President	1,800.00	1,920.00
Lucile Bishop	Student Stenographer	1,560.00	1,620.00
Roscoe Wear	Machinist	1,980.00	1,980.00
William Scott	Fireman and Asst. Engineer	1,500.00	1,500.00
George Bugg	Fireman	1,380.00	1,380.00
Ellis Locke	Machinist	1,380.00	1,380.00
Roy Carson	Machinist	1,320.00	1,380.00
W. E. DeCamp	Head Janitor	1,980.00	1,980.00
Creighton Bateson	Janitor	1,380.00	1,380.00
Chester Kirkbride	Janitor	1,380.00	1,380.00
Charles Shifley	Janitor	1,380.00	1,380.00
M. K. Straight	Janitor	1,380.00	1,380.00
Elbert Leighty	Janitor	1,260.00	1,320.00
Ray Gallaher	Janitor	1,260.00	1,320.00
Marion Moon	Groundman	1,380.00	1,380.00
Guy Lemmer	Watchman	1,380.00	1,380.00
Luther Jackson	Janitor	1,260.00	1,320.00
Total		\$35,940.00	\$36,480.00

2. The following are the amounts allotted for labor and student help, and must be paid from the Revolving Fund:

Labor	\$1,000.00
Student Help	1,500.00
Total	\$2,500.00

3. The following is a list of cafeteria employees for 11 months, whose salaries are to be paid from the Revolving Fund:

Name	Position	Salary
Mae Moon	Cook and Manager	\$ 660.00
Bessie Crain	Cook	540.00
Bessie Calvert	Domestic	400.00
Tressie Smith	Domestic	400.00
Student Help		600.00
Extra Help		200.00
Total		\$2,800.00

4. The following is a list of dormitory employees, on a twelve months basis, whose salaries are to be paid from the Revolving Fund:

Name	Position	Salary
Laura E. Donohoe	Matron at Hall	\$1,500.00
Adolph Draegert	Laborer	960.00
Rose Yeager	Cook	780.00
Margaret Henry	Laundress	576.00
M. G. Brazil	Domestic	540.00

Sadie Johnson .....	Domestic .....	480.00
Lenora McDonald .....	Domestic .....	480.00
Student Help .....		1,000.00
Total .....		\$6,316.00

5. The following is a list of employees for the towel room of the gymnasium, on a twelve months basis, to be paid from the Revolving Fund:

Name	Position	Salary
Emma Carruthers .....	Laundress for towel room .....	\$ 500.00
Student Help .....	For towel room .....	1,000.00
Total .....		\$2,500.00

IV. No report.

V. No report.

VI. No report.

VII. AUXILIARY ENTERPRISES.

Reports on both the cafeteria and dormitory will be made for the year immediately following its close, which is June 30, 1931.

VIII. No report.

IX. No report.

X. SUMMARY.

Your approval is asked for the following:

1. Tentative list of graduates for July.
2. Tentative list of graduates for August.

3. Appointment of Miss Shouse at \$360 for the first summer term, \$180 to be paid from Salaries and Wages for the present biennium and \$180 to be paid from Salaries and Wages for the second biennium.

4. Faculty list and salaries for the regular college year of 36 weeks including those paid from Salaries and Wages and from Revolving Fund.

5. Other school employees and salaries for the regular calendar year, including those to be paid from Salaries and Wages and likewise from the Revolving Fund.

Respectfully submitted,

W. P. MORGAN, *President*.

The Board approved the following recommendations:

1. New appointments:

- Mary Shouse, Music, First summer term, \$360
- Julian Archer, Extension, 36 weeks, \$2925
- Louis Schleier, Dept. of Education, 36 weeks, \$3000
- Mabel Schwartz, Geography, 36 weeks, \$2340
- Ethel Richards, Commercial subjects, 36 weeks, \$2025
- Raymond A. Plato, Physical Education, 36 weeks, \$1800

2. Regular faculty list, for 36 weeks, to be paid from salaries and wages, with the salary set opposite the names, as stated in the report.

3. Additional faculty members to be paid from the revolving fund, with the salary set opposite the names, as stated in the report.

4. List of other employees for 12 months, to be paid from salaries and wages, with the salary set opposite the names, as stated in the report.

5. Labor and student help, amounting to \$2500, to be paid from the revolving fund.

6. List of cafeteria employees for 11 months, dormitory employees for 12 months, and two employees for the towel room of the gymnasium for 12 months, all at the salary set opposite their names, to be paid from the revolving fund.

7. The graduation of 25 persons from the Senior College, 35 persons from the Junior College, and 15 persons from the two and one-half year course, at the end of the first summer term.

8. The graduation of 37 persons from the Senior College, 24 persons from the Junior College, and 9 persons from the two and one-half year course, at the end of the second summer term.

The item in Mr. Morgan's report asking for an appropriation of \$2500 to employ a health adviser was brought up for discussion. On motion it was referred to President Morgan and the budget committee for their consideration and action.

The question of the attempt of the Civil Service Commission to include certain employees of the teachers colleges under the civil service regulation was raised. After considerable discussion the Board requested the Chairman of the Board and the five presidents of the schools to go before the Civil Service Commission and present the point of view of the Normal School Board.

By the reappointment of President Shryock at this meeting, he entered upon his nineteenth year as president, the longest that any president has ever served in the Southern Illinois State Normal University.

The matter of the recommendation of the Board that three buildings be asked for at this session of the General Assembly was taken up and discussed. It was made clear that neither the Board nor any of its committees had ever agreed to change this recommendation to a recommendation for one building at any particular place.

The Board adjourned to meet at such time and place as designated by the Chairman and Secretary of the Board. It was understood, however, that the first meeting should come in September.

M. F. WALSH, *Chairman.*

F. G. BLAIR, *Secretary.*

Approved September 28, 1931.