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Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS

DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

M. F. Walsh, Director of Registration and Education
Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1931

Harriet A. McIntire, Mendota
Frank M. Hewitt, Carbondale
N. M. Mason, Oglesby

1933

Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb
*Ernest E. Cole, Chicago
Mrs. G. W. T. Reynolds, East St. Louis

Presidents of Normal Schools

Harry A. Brown, A. B., A. M., Ed. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

* Term expired 1929.

STANDING COMMITTEES

Finance

Mr. Bailey
Miss McIntire
Mr. McMorris
Mr. Mason
Mrs. Northam
The Chairman
The Secretary

Supplies and Equipment

Mr. Bailey
Mr. Cole
Mr. Mason
Mr. Hewitt
Mrs. Northam
The Chairman
The Secretary

Faculty and Curricula

Mr. Cole
Mrs. Reynolds
Mr. Still
Miss McIntire
The Chairman
The Secretary

Buildings and Grounds

Mr. Still
Mr. Cole
Mrs. Reynolds
Mr. Hewitt
Mr. McMorris
The Chairman
The Secretary

Dormitory

Mrs. Northam
Mr. Mason
Mrs. Reynolds
The Chairman
The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD.

The Normal School Board met in Carbondale, Illinois, at 9:00 A. M., Monday, January 19, 1931.

Present: Messrs. Blair, Hewitt, McMorris, Mason, and Walsh; Mrs. Northam, Mrs. Reynolds, and Miss McIntire.

Absent: Messrs. Bailey, Cole, and Still.

All of the presidents were present.

The minutes of the previous meeting were presented. Attention was called to an omission with respect to President Brown's report relating to the sale of live stock on the Experimental Farm. The minutes were corrected to embody that item. The minutes were then approved.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,
January 19, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Fall Term, 1930:

	Men and Boys.	Women and Girls.	Total.	Total one year ago.
a. Collage.				
Seniors.....	30	33	63	62
Juniors.....	58	67	125	104
Sophomores.....	110	140	250	262
Freshmen.....	348	403	751	601
TOTAL STUDENTS CARRYING COLLEGE COURSES.....			1,189	1,029
b. High School.....			129	129
TOTAL STUDENTS ABOVE EIGHTH GRADE.....			1,318	1,158
c. Elementary Schools.				
Brush.....			313	306
Allyn.....			173	184
Rural.....			186	234
TOTAL PUPILS IN PRACTICE SCHOOLS.....			672	724
GRAND TOTAL.....			1,990	1,882

One year ago today our total college enrollment was 1,011; today the college enrollment is 1,167, a gain of 156.

II. THE FACULTY.

I herewith submit a report from Dr. J. W. Neckers, Head of the Chemistry Department. Dr. Neckers had Mr. Van Lente in a class in chemistry when he was teaching in Hope College, Michigan, and he has kept track of him ever since.

Dear President Shryock:

Mr. R. A. Scott of our Chemistry Department having been granted a leave of absence for a year and a half, beginning February 7, 1931, for the continuation and completion of his graduate work leading to the Ph. D. degree, we hereby request your approval of the appointment of Mr. Kenneth Van Lente to substitute for Mr. Scott during his absence.

Mr. Van Lente will receive the Doctor of Philosophy degree from the University of Michigan at the end of this month. His major during his graduate work has been in the field of Physical Chemistry and Professor Ferguson, under whom he did his work says: "Both his academic and research work have been of high quality. . . . His thesis is being typed now. I have gone over it thoroughly and consider it an exceptionally good piece of work." Mr. Van Lente, while pursuing his graduate studies, has for four years been a teaching assistant and the recommendations concerning his teaching abil-

ity are laudatory. In fact, he was offered a teaching assistantship in the University of Michigan Chemistry Department to be taken at the granting of his Ph. D., that work to cover the same courses which we expect to ask him to teach here. All five of his letters of recommendation spoke highly of him, and we have confidence in him as a man, as a teacher, and as a student of both teaching and chemistry.

Respectfully yours,

(Signed) J. W. NECKERS
Head of Chemistry Department
S. I. S. N. U.

I recommend that Mr. Scott be given leave of absence and that Mr. Van Lente be employed to do Mr. Scott's work in Mr. Scott's absence, and that he be paid at the rate of \$2,700 per year, the present incumbent's salary.

The Board members understood that Miss Hazel Ervin was to close her work with us about December 4th, and the Board elected Miss Marjorie Shank her successor as registrar, and Miss Kathryn Cavelia as secretary. At the June meeting of the Board, Miss Louise Durham had been made assistant registrar. Without giving us any notice, on the 27th of December, Miss Louise Durham was married to Dr. Carl Frasure of the History Department, University of West Virginia. Fortunately, Miss Shank returned from Europe reaching Carbondale on Monday morning, December 29th. The loss of an experienced registrar and an experienced assistant registrar disturbed us at first not a little; but we found that by a redistribution of the load in the office, by paying a little extra to one of the student clerks already in our employment, and by employing another student stenographer, we were able, at least we think we are, to handle all of the work in the office without difficulty. If we find we are going to need more help, we shall employ another student stenographer.

III. OTHER SCHOOL EMPLOYEES.

About the first of December or not later than January 1st, we always put on a third fireman. We have usually employed a local man for this position. This year the Civil Service Commission insisted on sending us a man from the civil service list, and a Mr. Cyrus Wigant from Chicago was certified to us. He began work Monday, January 5th. He is a very satisfactory fireman. He seems to understand his duties, and shows no disposition to shirk. I recommend that he be paid at the rate of \$116.66 per month.

For some time we had been using two girl students as second cooks in Anthony Hall. The girls, who were doing the work, grew tired of it, and some time ago we sent to the State Civil Service Commission for a second cook. The commission did not certify anyone, but authorized us to find a so-called "non-eligible". We found a Mrs. Cruse who was willing to do our work at a salary of \$50.00 per month and maintenance. The Civil Service Commission is continuing to issue monthly "non-eligibility" authorizations for her. I recommend that the Board validate this employment; although, I suppose, legally she will not be appointed until she receives a certificate of eligibility. The voucher for her pay is, of course, authorized by the "non-eligibility" authorization.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

I recommend that the Board take action with regard to the following:

1. The appointment of Mr. Van Lente at the rate of \$2,700 per year.
2. Mr. Cyrus Wigant, fireman, \$116.66 per month.
3. The appointment of Mrs. Eva Cruse, \$50.00 per month and maintenance.

Since my report was written, Miss Ruth Woods has called my attention to the fact that she is teaching at Harvey, Illinois, and her superintendent has asked that she present proof that she is a graduate from this institution. She completed her work with the close of the fall term and took up her duties as a teacher at Harvey. Ordinarily I do not recommend the graduation of a student at these irregular times, but I think the case is important enough to justify me in asking that her case be given this special consideration, and I recommend that Miss Ruth Woods be granted our Junior College diploma.

Respectfully submitted,

H. W. SHRYOCK, *President.*

The following recommendations were approved by the Board:

1. Appointment of Mr. Kenneth Van Lente as instructor in the chemistry department, at the rate of \$2700 per year for the remainder of the academic year. This appointment to take the place of Mr. R. A. Scott who was given a year's leave of absence.
2. Appointment of Cyrus Wigant as fireman at \$116.66 per month.
3. Appointment of Mrs. Eva Cruse as second cook in Anthony Hall at a salary of \$50 per month.
4. Graduation of Ruth Woods from the Junior College, as stated in the report.

EASTERN ILLINOIS STATE TEACHERS COLLEGE.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,
January 19, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS.

1. Attendance—Fall Quarter, 1930-1931:

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College.				
Seniors.....	33	26	59	45
Juniors.....	35	32	67	57
Sophomores.....	57	115	172	205
Freshman.....	125	248	373	280
TOTAL.....	250	421	671	587
b. High School.....	75	140	215	233
TOTAL IN RESIDENCE ABOVE EIGHTH GRADE.....	325	561	886	820
c. Non-residents.....	—	—	—	—
d. Elementary Grades.....	122	136	258	267
GRAND TOTAL OF ALL STUDENTS AND PUPILS.....	447	697	1,144	1,087

2. There has been an increase this year in college of 84 students or 14+ %.

The increase in the Senior College is 24 students or 23½ %.

II. THE FACULTY.

3. New salaries and salary changes recommended.
An oral statement.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

1. Condition of regular departments.
An oral report.

V. THE CURRICULUM.

Curriculums leading to the degree of bachelor of education were announced here in 1920. They were the outcome of three years of careful study of what was necessary to transform the old type of Normal School into a Teachers College.

Our aim was to emphasize the science and art of teaching since this was to be a *Teachers* College; to require proficiency in one or more fields of academic knowledge since this was to be a *Teachers College*; to stress English, a primary need of all educated persons; to require laboratory science and history that every graduate might know something of this new world of science as well as of the old world from which the new came.

It is a source of gratification that only minor curriculum changes have been necessary in these ten years. The task in this period has been to complete the separation of college from high school. This, done gradually, was not complete until 1928, the year in which our school was classified, as the result of inspection, as a Class A *Teachers* College in the American Association of Teachers Colleges and as a *College* in the regular College list of the North Central Association of Colleges and Secondary Schools.

VI. BUILDINGS AND GROUNDS.

1. Report on conditions and needs.

I must mention again our need for a library building with recitation rooms for literature and history. To maintain the standing we have, we

need a library building and a salary schedule large enough to make the positions here attractive to superior teachers with advanced degrees.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE.

1. Condition and needs.

While the greater part of the work of the Teachers College is the acquisition of knowledge of subjects and teaching skill, it is equally important that social ease and good social habits be acquired. This college has never been unmindful of this fact, and this social need was the chief argument for a woman's building, but more emphasis has been put on the social side of the college this year than ever before. A club house has been opened for the men of the college where reading material, radio, bridge, chess, and other games afford recreation. The house is managed by a student and an assistant under simple rules and regulations. Its highest value is the chance it gives for companionship. The woman's building gives such opportunity to all the students living there and to many others. A fraternity of 35 members is now about two years old. Careful watch, however, shall be maintained to see that these activities do not minister to what Nicholas Murray Butler so felicitously calls mental unemployment. There is no doubt whatever in my mind that in many colleges extra curriculum activities consume too much of the student's time.

Further oral statement.

2. Report on their organizations.

The architect's plans for our main building included rooms for literary societies occupying the east end of the third floor. From the beginning we have used these rooms for art and music.

Students found here no ready made societies. For years we had no societies. We now have, largely through student initiative, an increasing number of clubs in which students find a common bond in a field of study—art, mathematics, English, writing, science, French, journalism, public questions.

There are a fraternity, Phi Sigma Epsilon, and a Varsity Club for letter men.

A chapter of the honor society in education, Kappa Delta Pi, was installed here last week.

Further oral statement.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

There is nothing in this report which requires action of the Normal School Board.

Respectfully submitted,

L. C. LORD, *President.*

There was nothing in his report which required special action of the Board.

He presented on behalf of the Normal School Council the report respecting the form of the diplomas. It seemed that some of the presidents preferred to change the form of the diploma, now given, to one that takes the book form. As there seemed to be some difference of opinion on this matter even among the presidents, action on the proposal was postponed.

President Lord also presented the desire to purchase some land adjoining the campus, stating that while he had looked into it and believed that it would be a good addition to the campus, he could not allow its presentation to interfere with the major needs in the way of new buildings. However, permission was given to Mr. McMorris and the committee to introduce a separate bill for the purchase of this land.

The Board recessed to the Auditorium to hear Mrs. Northam make an announcement and a statement concerning the World's Fair which is to be held in Chicago in 1933.

The Board reconvened.

WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,
January 19, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for Fall Term, 1930.

a. College.	Men and		Women and	Total.	Total one year ago.
	Boys.	Girls.	Girls.		
Postgraduates.....	1	5	6	5	
Seniors.....	15	24	39	31	
Juniors.....	25	82	107	69	
Sophomores.....	58	118	176	150	
Freshmen.....	144	279	423	399	
TOTAL.....	243	508	751	654	
b. Non-residents.					
Extension.....	
Correspondence.....	
TOTAL OF ALL COLLEGE STUDENTS.....	
c. High School.....	52	89	141	171	
d. Elementary Grades.....	110	126	236	244	
GRAND TOTAL ENROLLMENT.....	405	723	1,128	1,069	

2. The above table shows a gain in the enrollment during the Fall Term of almost 45% in the senior college or in the last two years of the four year course. At the same time it shows a growth to exceed 9% in the junior college or during the first two years, or a growth of approximately 15% over last year throughout the college.

Greater difficulty is being experienced each succeeding year in securing enough high school students and children for the elementary grades to furnish a field for the practice teaching which must be offered. A new training school building will offer added inducement to elementary school children and enable the college to make better arrangements about secondary education, but unless something can be offered soon as an added inducement for enrollments in these departments, the college will be greatly handicapped.

3. Some time ago an inquiry was made by one member of the Normal School Board about the placement of those who graduated from the various curriculums at the end of the last college year. Below is submitted a table which gives the information available with respect to the Western Illinois State Teachers College.

GRADUATES FROM TWO AND FOUR YEAR CURRICULUMS IN 1930.

CURRICULUM.	GRADUATES.		PLACED.		IN SCHOOL		NOT PLACED		NO REPORT	
	2 YR.	4 YR.	2 YR.	4 YR.	2 YR.	4 YR.	2 YR.	4 YR.	2 YR.	4 YR.
Rural.....	21	2	20	2	1
Primary.....	30	1	22	1	2	..	2	..	4	..
Intermediate.....	14	3	14	3
Grammar.....	27	6	12	5	1	..	1	1	*13	..
High School.....	10	59	..	38	8	3	1	9	1	*9
Administrative.....	2	13	2	11	1	..	1
Kindergarten.....	1	..	1
Total.....	105	84	71	60	11	3	5	11	18	10

*Of this group there are four women who are married, and probably not wanting to teach.

II. THE FACULTY. Nothing to report.

III. OTHER SCHOOL EMPLOYEES.

1. Mr. Argenbright, who was certified by the Civil Service Commission as nightwatchman, resigned November 8, 1930. The Commission certified Mr. Luther Jackson, who was formerly a member of the Macomb police force, as a night janitor to succeed Mr. Argenbright. The salary recommended for Mr. Jackson is \$105 per month.

IV. THE ORGANIZATION. Nothing to report.

V. THE CURRICULUM. Nothing to report.

VI. BUILDINGS AND GROUNDS.

1. Efforts are still being made to develop some plan by which sufficient money may be available to install the elevator for which \$3500 was appropriated by the last General Assembly, but which, as was reported, is not sufficient to make the installation. It has been suggested to the Business Manager, who proposes to take the matter up with the Administrative Auditor, that the amount needed above the \$3500 which was appropriated be taken care of by charging \$1200, which is the amount the new doors for the elevator shaft will cost, to the Repair and Equipment Fund, on the ground that it is a replacement and that the remainder of the cost in excess of the \$3500 be listed as the amount required to rebuild the elevator pit which was put in at the time the building was constructed, but which was too small for the elevator planned. It seems reasonable to consider this a replacement if some other principle is not involved. The matter has been discussed with the Assistant State Architect, who seems to think this would solve the difficulty that has been encountered.

It has been decided to readvertise for bids to build the tool house, with the understanding that the first story will be built now and an option secured on the amount additional which will be required to complete the second story if the work is finished before October 1, 1931. The thought in this connection is that if additional money is appropriated for that purpose by the present General Assembly, the contractor can go right ahead with his work as soon as that is available. It is believed he would make a better price for completing the second story if he could do it at the time designated.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. Two years ago when the faculties of the five teacher training institutions met in Springfield, they voted to omit their annual meeting in 1930, but to hold one in 1931. The dates temporarily selected were April 10 and 11. Members of the faculty at the Western Illinois State Teachers College are anxious to have this meeting. If it is held, it will be necessary for the Normal School Board to approve it, because it involves the dismissal of the five institutions for the first day of this meeting, since the dates selected provide for Friday and Saturday conferences.

2. It has been suggested by the Administrative Auditor that the General Assembly be requested to appropriate such additional money for the tool house as is required. It has also been suggested that in case no way is discovered whereby the elevator mentioned above can be installed, that an amount sufficient to make the installation should be requested of the General Assembly which is now in session. The Normal School board, however, did not have this information at hand at the time the budget was made out. Some action therefore ought to be taken by this Board which will support such a request in case it is decided to make it.

X. SUMMARY.

Your approval is requested on the following points:

1. The resignation of Mr. Argenbright.
2. The employment of Mr. Jackson at \$105 per month.
3. The meeting of the teachers college faculties for April 10 and 11, 1931.
4. The addition of two items to the budget sufficient to finish the tool house and to install the elevator.

Respectfully submitted,

W. P. MORGAN, *President.*

The following matters were acted upon by the Board:

1. The appointment of Luther Jackson as night watchman to take the place of Mr. Argenbright who resigned; his salary to be \$105 per month.
2. The Board referred to a committee consisting of President Morgan, Mr. Mason, and Mr. Harold Watson, Administration Auditor, the matter of determining how an appropriation could be secured from the legislature to finish the tool house.

President Morgan called attention to the fact that the faculties of the five Teachers Colleges were arranging for a joint meeting on April 10 and 11, and asked permission of the Board for the teachers to attend this conference. The point was raised that the Board had at a previous meeting sanctioned the giving of the two days, Friday and Saturday, to this conference as an annual affair.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

President Adams presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,
January 19, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

1. Attendance, Fall Quarter, 1930-31.

a. College.	Men and Boys.	Women and Girls.	Total.	Total one year ago.
Seniors.....	11	10	21	23
Juniors.....	35	31	66	31
Sophomores.....	48	145	193	213
Freshmen.....	120	349	469	430
Special.....	6	5	11	4
TOTAL COLLEGE.....	220	540	760	701
b. DeKalb High School.....	115	78	193	350
TOTAL ABOVE EIGHTH GRADE.....	335	618	953	1,051
c. Elementary Grades.				
McMurry Training School.....	105	123	228	199
Glidden Training School.....	120	102	222	266
Affiliated Rural Schools.....	45	37	82	71
GRAND TOTAL.....	605	880	1,485	1,587

2. The college enrollment for the Winter Quarter shows an increase of 6% over the enrollment for the corresponding term of last year. The following table represents the student enrollment in the various curricula at the present time.

One-year Rural	93	Four-year Industrial Arts	31
Two-year Kindergarten-Primary ..	122	Four-year Mathematics	28
Two-year Intermediate	128	Four-year Music	21
Two-year Upper	71	Four-year Physical Education for Women	16
Two-year Industrial Arts	43	Four-year Science	34
Four-year Education	18	Four-year Social Science	40
Four-year English	31	Special	12
Four-year Fine Arts	7	TOTAL	736
Four-year Foreign Language.....	6		
Four-year Geography	1		
Four-year Home Economics.....	34		

3. The student whose name appears below was reported for graduation at the close of the Fall Quarter, November 26, 1930, but she did not complete the graduation requirements at that time and was not graduated.

JUNIOR COLLEGE.

Virginia Keefe.

4. I recommend that the students whose names are listed below be graduated at the close of the Winter Quarter, March 6, 1931, provided each has completed the graduation requirements for the curriculum on which he is enrolled.

SENIOR COLLEGE.

Helen Mary Powers

Dale F. Taylor

JUNIOR COLLEGE.

Doris Fern Anfinson

Donald V. Lowe

A. Barbara Henbest

May F. Montgomery

Olive Dygert Hill

Crescence N. Stadlebe

Gladys Margaret Kronquest

II. FACULTY.

1. Miss Ruth Powell, second grade critic teacher at the Glidden School, who was reported in the September report as on a leave of absence due to illness, returned to the college in October. She did not, however, recover her health and she has now tendered her resignation to become effective January 5, 1931. Her work at the present time is being taken care of by substitute teachers.

2. Miss Annie King, second grade critic teacher at the McMurry School, requests a leave of absence without pay for the second semester to begin February 1, 1931. Miss King plans to complete the work for her master's degree at Teachers College, Columbia University. She expects to be back with us next fall. I recommend that this leave be granted.

3. Miss Louise Bristow, first grade critic teacher at the Glidden School, requests a leave of absence without pay for the second semester to begin February 1, 1931. Miss Bristow plans to complete the work for her bachelor's degree at Toledo University. She expects to return to the college in September. I recommend that this leave be granted. I am not prepared at this time to recommend anyone to fill this vacancy.

4. Miss Jessie Mann, biology teacher in the college, requests a leave of absence without pay for the second semester to begin February 1, 1931. Miss Mann plans to complete the work for her master's degree at Teachers College, Columbia University. She expects to be back with us for college work next September. I recommend that this leave be granted.

5. I wish to recommend the appointment of Miss Elsie M. Lewis as biology teacher to handle the work during Miss Mann's absence. Miss Lewis will start work the first of February and will continue through the summer session. She will be paid from Salaries and Wages on the basis of \$2400 for thirty-six weeks. Miss Lewis has her bachelor's degree from Oberlin College and her master's degree from Columbia University. She has also completed all of the work for a doctor's degree except the dissertation. Miss Lewis has taught in this college, served as graduate assistant at Oberlin, as instructor in zoology in Wellesley College, and part time assistant in Washington Square College, New York City.

6. I wish to recommend the appointment of Miss Emily Burton for the position of fourth grade critic made vacant by the death of Miss Goodyear. Miss Burton will start work the first of February and will be paid from Salaries and Wages on the basis of \$800 for nine months. The City of DeKalb will pay part of her salary. Miss Burton has a teachers college diploma from the Peru-Nebraska State Teachers College, her A. B. degree from the University of Nebraska, and her master's degree from Teachers College, Columbia University. She has had teaching experience in Nebraska, and critic experience at Ypsilanti and Mt. Pleasant State Teachers Colleges.

7. I wish to recommend the appointment of Miss Marie A. Smith of Wayne, Nebraska for the position made vacant by the leave of absence granted to Miss King. Miss Smith will start work the first of February and will be paid from Salaries and Wages on the basis of \$2100 for nine months. Miss Smith has her A. B. degree from the Mississippi State College for Women and her A. M. degree from Columbia University. She has had teaching experience in the public schools of Louisiana, Florida, and Michigan. She has had supervisory experience in the State Normal College at Natchitoches, Louisiana, and the University of Tennessee. Miss Smith was employed for one year as county supervisor in primary education in Bolivar County, Mississippi.

III. OTHER SCHOOL EMPLOYEES.

1. I wish to report the resignation of Mrs. Nellie Cotton, janitress. Mrs. Cotton's resignation became effective November 30, 1930.

2. I wish to recommend the appointment of Mrs. Tranquil Ward, as laborer, in place of Mrs. Cotton, janitress. This classification as laborer was recommended by the Civil Service to prevent complications in connection

with examinations for this position. Mrs. Ward started work December 1, 1930 and is paid \$75 a month from Salaries and Wages.

3. I wish to report a change in the classification of Mr. Theodore Swanson and Mr. William Pooler from that of night watchmen to that of laborers. This change is in conformity with the request of the Civil Service.

4. I wish to report a change in the classification of Alexander Campbell and George Jacox from that of firemen to that of laborers. This change is in conformity with the request of the Civil Service.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from October 1, 1930 to December 31, 1930.

RECEIPTS.		
Surplus from last Biennium.....		\$30,611.85
Cash received, October 1 to December 31, 1930:		
Board, Williston Hall.....	\$12,809.95	
Meals, Williston Hall.....	648.10	
Registration fees.....	5,119.00	
Library fines.....	52.00	
Sale of lesson plans.....	23.30	
Sale of old generator.....	50.00	
Miscellaneous collections.....	31.71	
	\$18,734.06	
Previously remitted July 1, 1929-Sept. 30, 1930.....		86,295.34
Total available, Revolving Fund, December 31, 1930.....		\$135,641.25

EXPENDITURES.		
Salaries, Williston Hall and employees.....	\$6,385.77	
Salaries, faculty.....	6,099.99	
Food, Williston Hall.....	4,658.14	
Fuel for cooking.....	31.61	
Electricity.....	60.50	
Laundry and household supplies.....	352.44	
Medical supplies.....	32.00	
Travel.....	127.13	
Repairs to building.....	332.25	
Furniture and fixtures.....	1,649.96	
Office supplies.....	3.68	
	19,733.47	
Expenditures previously reported, July 1, 1929 to Sept. 30, 1930.....	95,917.87	
Total expenditures, July 1, 1929 to December 31, 1930.....		\$115,651.34
Balance on hand, Revolving Fund, December 31, 1930.....		\$19,989.91

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

1. It is my understanding that it is customary for the faculties of the five State Teachers Colleges to meet for a conference every year or every two years. Members of the faculty in this college would like to hold such a meeting this year and I have appointed Mr. Parson as general chairman for our institution. This committee will meet in Springfield on Saturday, January 17, to decide upon dates. I should like the approval of the Board to close school on the date that they select.

2. During the Fall Quarter there were 2,459 grades given for courses that carry four quarter hours credit. These grades were divided as follows:

A carrying 3 honor points.....	186
B carrying 2 honor points.....	558
C carrying 1 honor point.....	1207
D Passing grade, but carrying no honor point.....	326
E Failure.....	124
Inc. Work not complete.....	58

I wish to call the attention of the Board to the academic standing as a means of refutation of the statement as frequently made that we hold no academic standards in our teacher training institutions. This distribution will compare favorably with any.

X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of the diplomas to the students when they have completed the requirements for graduation from the prescribed curriculum.
2. Resignation of Miss Ruth Powell.
3. The granting of a leave of absence without pay to Miss Annie King, Miss Louise Bristow, and Miss Jessie Mann.
4. The appointment of Miss Elsie M. Lewis, Miss Emily Burton, and Miss Marie A. Smith, at the salaries indicated.
5. Resignation of Mrs. Nellie Cotton.
6. The appointment of Mrs. Tranquil Ward at the salary indicated.
7. The changes as indicated in the classifications of Mr. Theodore Swanson, Mr. William Pooler, Mr. Alexander Campbell, and Mr. George Jacox.

Respectfully submitted,

KARI L. ADAMS, *President.*

The following recommendations in this report were approved:

1. The graduation of the following persons:

SENIOR COLLEGE.

Helen Mary Powers

Dale F. Taylor

JUNIOR COLLEGE.

Doris Fern Anfinson

Donald V. Lowe

A. Barbara Henbest

May F. Montgomery

Olive Dygert Hill

Crescence N. Stadleble

Gladys Margaret Kronquest

2. Leaves of absence without salary to Miss Annie King, Miss Louise Bristow and Miss Jessie Mann.

3. Appointment of the following persons:

(a) Elsie M. Lewis as biology teacher during the absence of Miss Mann, at the rate of \$2400 for 36 weeks.

(b) Emily Burton, fourth grade critic teacher, beginning February 1, on the basis of \$800 for nine months, the city of DeKalb to pay part of her salary.

(c) Marie A. Smith, second grade critic teacher, to take the place of Miss King, beginning February 1, on the basis of \$2100 for nine months.

(d) Mrs. Tranquil Ward, janitress, in place of Miss Cotton, beginning December 1, 1930, at the rate of \$75.00 a month.

4. Change in the classification of Theodore Swanson and William Pooler from night watchmen to laborers.

5. Change in the classification of Alexander Campbell and George Jacox from firemen to laborers.

ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,
January 19, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. Attendance.

I am giving you below a statement of the attendance for the fall term of 1930:

a. College.	Men and Boys.	Women and Girls.	Total.	Total one year ago.
Post Graduate.....	1	9	10	0
Seniors.....	49	48	97	82
Juniors.....	58	64	122	110
Sophomores.....	103	315	418	308
Freshmen.....	190	573	763	772
Unclassified.....	0	6	6	4
TOTAL.....	401	1,015	1,416	1,276
b. Non-residents.				
Extension.....	780	669
Correspondence.....	170	235
TOTAL COLLEGE STUDENTS.....	2,366	2,180
c. High School.....	94	127	221	245
d. Elementary Grades				
Thomas Metcalf School on Campus.....	208	164	372	399
Auxiliary Schools.				
Soldiers' Orphans.....	361	256	617	542
Rural Schools.....	88	71	159	152
TOTAL ELEMENTARY AND SEC.....	751	618	1,369	1,338
GRAND TOTAL ENROLLMENT.....	3,672	3,518

It is interesting in this connection to note the growth of this institution during the past decade. I happen to have the figures before me and I wish to present them here as a matter of interest. The following table gives the essential facts:

Year.	First summer term, 6 weeks.	Second summer term, 6 weeks.	Fall term, 12 weeks.	Winter term, 12 weeks.	Spring term, 12 weeks.	Mid- Spring term, 6 weeks.	Extension and Corre- spondence.
1920-21.....	1,989	528	430	409	395	252	220
1921-22.....	2,228	687	483	585	551	320	122
1922-23.....	2,383	819	804	825	782	362	240
1923-24.....	2,487	917	1,012	1,002	951	369	...
1924-25.....	2,726	1,090	1,298	1,282	1,230	507	...
1925-26.....	2,836	1,006	1,317	1,287	1,199	416	43
1926-27.....	2,636	1,002	1,421	1,372	1,326	410	86
1927-28.....	2,487	991	1,354	1,297	1,283	426	839
1928-29.....	2,394	925	1,313	1,273	1,227	313	441
1929-30.....	2,277	923	1,272	1,249	1,193	352	904
1930-31.....	2,154	893	1,416	1,416

I have included the enrollment for the present year up to the present time. You will note that the present winter term enrollment is the largest in the history of the institution, and is exactly the same as the total enrollment for the fall term. I do not know what effect the new certification law will have when it goes completely into force next summer, but if it will increase our enrollment by 200 or more students the situation will be

very serious. The demands upon the faculty will be very heavy, for our faculty is insufficient even now for the present enrollment. The classroom situation will also be serious, for we have great difficulty at the present time in finding rooms enough for the number of teachers which we now have.

2. I am giving you below a summary of our placements of last year's graduates.

Curriculum.	2-year			4-year		
	No. Graduated.	No. Placed.	Percent.	No. Graduated.	No. Placed.	Percent.
Kindergarten-Primary.....	30	23	76.6	0	0
Primary.....	53	40	75.4	4	4	100.
Intermediate.....	50	39	78.	1	1	100.
Grammar Grade.....	109	80	73.4	5	5	100.
English and Foreign Languages.....	1	1	100.	22	18	81.8
History, Economics, Geography.....	1	1	100.	23	7	30.
Mathematics and Science.....	1	1	100.	21	14	66.6
Home Economics.....	0	0	7	4	37.
Manual Training.....	0	0	4	2	50.
Commerce.....	35	25	71.4	14	14	100.
Music and Art.....	17	12	70.6	2	1	50.
Physical Education.....	0	0	6	3	50.
Prin. and Supt.....	0	0	20	18	90.
Rural.....	2	1	50.	0	0
Total.....	299	223		129	91	

II. THE FACULTY.

In accordance with authority previously granted, I have appointed for the position of primary supervisor, Miss Ruberta N. Smith, who for the past thirteen years has held the position of professor of elementary education and director of the division of elementary education at the State Teachers College at Oshkosh, Wisconsin. She has served as primary supervisor in that position. Previous to going to Wisconsin, she was primary supervisor in the State Normal School at Keene, New Hampshire. She had earlier experience in the public schools in New Hampshire, and in California. She holds the degrees of B. S. and A. M., and a diploma in normal school supervision from Teachers College, Columbia University. I regard her as the strongest woman of my acquaintance in primary education.

For the newly created position, authorized at a recent meeting, in physical education, I have appointed Miss Bernice G. Frey, at a salary of \$1800 a year. Miss Frey is a graduate of Ohio Wesleyan University with the degree of A. B. in physical education. She has spent six months in study of physiotherapy at the Walter Reed Hospital at Washington, D. C. I have employed her with the understanding that she will continue her study, each summer, by leave of absence without salary until she secures at least the equivalent of a master's degree. Miss Frey has had experience for four years in teaching physical education in the public schools of Saginaw, Michigan, and she has been an assistant in orthopedic surgery for two years in the Walter Reed Hospital. Her work here is in the field of orthopedics and sports.

Since the last meeting of the board our assistant in the kindergarten in the Thomas Metcalf School has resigned on account of ill health and I have made a temporary appointment of Miss H. Josephine Colby, who comes from the public schools of Hammond, Indiana. Miss Colby holds a kindergarten diploma from the Iowa State Teachers College and has the degree of Ed. B. and a supervisor's diploma from the National Kindergarten and Elementary College. She has had a little over five years experience. I have employed her at a salary of \$1980 but with the understanding that she will go on leave of absence each summer, without salary for advanced study toward a master's degree in kindergarten-primary education until she has secured at least a full year of further graduate preparation.

III. OTHER SCHOOL EMPLOYEES.

There have been several changes in minor employees which I believe I have not reported. A secretary for the Dean was authorized at the meet-

ing of the Board on September 18, and Miss Lottie Boundy was appointed October 1, at a salary of \$80 a month.

In September Mrs. Sarah L. Uhl, dietitian of the dormitory, resigned and I appointed Miss Ethel S. Kendall at a salary of \$80 a month.

IV. ORGANIZATION. No report.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

IX. MISCELLANEOUS.

1. I understand that a meeting of the faculties of the five state teachers colleges is planned and that the dates are to be April 10 and 11. This works out somewhat awkwardly. Our spring term begins Tuesday, April 7. School would thus be in session April 7, 8, and 9, closing on April 9 again for three days. Large numbers of our students go home at such a time. They will return from the Easter vacation for three days of school and then have three days of vacation again. There seems to be no way to avoid this, however. If permission of the Board is necessary we should like to have permission to close school on April 10.

2. I should like to attend three meetings of a national character, two of which are out of the state, during the winter and spring, as follows:

(a) The American Association of Teachers Colleges and the National Education Association, which meet at Detroit, Michigan, beginning February 20 and continuing for the better part of the week.

(b) The meeting of the North Central Association of Colleges and Secondary Schools, in Chicago, which begins on March 18, and lasts for two or three days.

(c) The Eastern States Conference of Professional Schools for Teachers in New York City, which meets for two days, on April 17 and 18.

The third item above is a meeting which has come to have national significance for people engaged in the work of preparing teachers. This meeting was organized under Dr. Ambrose L. Suhrie, Professor of Normal School and Teachers College Education in New York University. The speakers consist of men of national standing in the field of teacher preparation. I prefer to attend this meeting instead of the summer meeting of the National Education Association, for the most significant problems of teacher training will be discussed at this meeting. I should like to visit several teachers colleges along the line of travel on this trip and be gone about a week.

X. SUMMARY.

Your approval is requested on the following matters:

1. The appointments of Miss Ruberta N. Smith, Miss Bernice G. Frey, and Miss H. Josephine Colby.
2. The appointments of Miss Ethel S. Kendall and Miss Lottie Boundy.
3. The appointment of Alice Wilson as assistant in the Little Brick school at a salary of \$5.00 a week.

Respectfully submitted,

H. A. BROWN, *President*.

The following recommendations were approved:

1. Appointment of Ruberta N. Smith, primary supervisor, at the rate of \$3600 for 36 weeks.
2. Appointment of Bernice G. Frey, physical education, at a salary of \$1800 a year.
3. Temporary appointment of H. Josephine Colby as assistant in kindergarten in the Thomas Metcalf School on the basis of \$1980 for nine months.

4. Appointment of Lottie Boundy as secretary to the Dean, beginning October 1, 1930, at a salary of \$80 a month.

5. Appointment of Ethel S. Kendall as dietitian in the dormitory at a salary of \$80 a month.

6. Appointment of Alice Wilson as assistant teacher in the Little Brick School at a salary of \$5.00 a week.

Mr. Hewitt presented the following statement:

To the Honorable Members of the Illinois
State Normal School Board:

Ladies and Gentlemen:

The School Council of the Southern Illinois State Normal University, made up equally of representatives of both faculty and students, respectfully ask that you take action to authorize the name, "The Shryock Auditorium", as the official name of our Auditorium Building.

We feel that our auditorium should bear President Shryock's name for the following reasons: that President Shryock projected and planned the building and followed its construction through in detail; that it has for twelve years been the scene of his activities as administrator and presiding officer; that its artistic qualities make it the most appropriate building on the campus to bear his name.

Such action as we are asking will, we assure you, meet with the heartiest approval of faculty and student body, as well as of all other friends of President Shryock and of the college which he has done so much to create.

Respectfully signed,

GEORGE D. WHAM,

Faculty Chairman of the Council.

HELEN STIFF, *Student Secretary.*

After discussion the Board unanimously and heartily approved the naming of the auditorium "The Shryock Auditorium."

Senator Mason spoke somewhat in detail of his conferences on the budget in the Governor's office.

The matter of the request made by the local Legion Post of Normal for the use of the gymnasium for a charity dance was brought before the Board again. A statement was made of how the effort to review and reverse the action taken by the Board on that request at a previous meeting was made. It had been represented to the Governor and the Chairman of the Board that an emergency existed and that the proceeds were to be used to help in taking care of the unemployment situation. It appeared, however, in the course of the discussion that insofar as the dance had not been held, it could not have been an emergency, and in light of evidence which seemed to indicate that the Legion Post itself was not greatly interested in the matter, and that the gentleman who had done the letter writing and had pressed the matter was leaving Normal for another Post, the Board did not reconsider its former recorded action.

The Board decided to hold its next meeting at Charleston on Monday, May 11, at 9:00 o'clock.

The Board adjourned.

M. F. WALSH, *Chairman.*

F. G. BLAIR, *Secretary.*

Approved May 11, 1931.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

M. F. Walsh, Director of Registration and Education
Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1931

Harriet A. McIntire, Mendota
Frank M. Hewitt, Carbondale
N. M. Mason, Oglesby

1933

Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb
Mrs. G. W. T. Reynolds, East St. Louis

Presidents of Normal Schools

Harry A. Brown, A. B., A. M., Ed. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

STANDING COMMITTEES

Finance

Mr. Bailey
 Miss McIntire
 Mr. McMorris
 Mr. Mason
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mrs. Reynolds
 Mr. Still
 Miss McIntire
 The Chairman
 The Secretary

Supplies and Equipment

Mr. Bailey
 Mr. Mason
 Mr. Hewitt
 Mrs. Northam
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Still
 Mrs. Reynolds
 Mr. Hewitt
 Mr. McMorris
 The Chairman
 The Secretary

Dormitory

Mrs. Northam
 Mr. Mason
 Mrs. Reynolds
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD.

The Normal School Board met at Charleston, in the college building, at 9:00 A. M., Monday, May 11, 1931.

Present: Mrs. Reynolds and Miss McIntire; Messrs. Bailey, Blair, McMorris, Mason, and Still.

Absent: Messrs. Hewitt and Walsh, and Mrs. Northam.

All of the presidents were present.

Mr. Blair read a letter from Director M. F. Walsh, Chairman of the Board, stating that it would be impossible for him to be present to preside at the meeting. On motion, Mr. Still was chosen chairman pro tem.

The minutes of the previous meeting were presented and approved.

Miss McIntire made a report of her attendance upon the funeral of Mr. Ernest E. Cole. Mr. Bailey moved that a committee be appointed to draft a resolution for the minutes, a copy of which would be sent to the family. The motion carried. The chairman appointed on the committee Mr. Bailey, Mr. Blair, and Miss McIntire.

The following resolution, signed by the three members of the committee, has been sent to the family of Mr. Cole:

RESOLUTION.

The members of the State Normal School Board desire to make permanent record of their appreciation of the valuable services rendered by Mr. Ernest E. Cole as a member of this Board. His great interest in the teacher training institutions of the state, his long experience in public education as a superintendent and principal, his wide training in public affairs, made his judgment valuable on all questions presented at our meetings. His counsel, his advice and his vote were expressions of his intelligent, helpful loyalty to the five Teachers Colleges of this state. His untimely death was a great loss to the cause of education in Illinois.

The Board wish to extend to the members of his family this expression of their respect for Mr. Cole and their sympathy for his family.

F. G. BLAIR,
ALBERT E. BAILEY,
HARRIET A. MCINTIRE.

EASTERN ILLINOIS STATE TEACHERS COLLEGE.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,
May 11, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS.

1. Attendance—Winter Quarter, 1930-1931:

a. College.	Men and Boys.	Women and Girls.	Total.	Total one year ago.
Seniors.....	35	28	63	42
Juniors.....	33	30	63	56
Sophomores.....	66	115	181	202
Freshmen.....	124	248	372	272
TOTAL.....	258	421	679	572
b. High School.....	72	127	199	224
TOTAL IN RESIDENCE ABOVE EIGHTH GRADE.....	330	548	878	796
c. Non-residents.....
d. Elementary Grades.....	119	134	253	266
GRAND TOTAL OF ALL STUDENTS AND PUPILS.....	449	682	1,131	1,062

2. Attendance—Spring Quarter, 1930-1931:

Seniors.....	36	27	63	44
Juniors.....	35	31	66	54
Sophomores.....	52	109	161	194
Freshmen.....	115	236	351	268
TOTAL.....	238	408	641	560
b. High School.....	68	124	192	205
TOTAL IN RESIDENCE ABOVE EIGHTH GRADE.....	306	527	833	765
c. Non-residents.....
d. Elementary Grades.....	122	135	257	256
GRAND TOTAL OF ALL STUDENTS AND PUPILS.....	428	662	1,090	1,021

3. Graduates.

I wish to submit the following students for graduation in 1931, provided they complete the required work by the close of the second half summer quarter, August 28, 1931.

DEGREE—BACHELOR OF EDUCATION.

1. Aikman, Leslie George, Industrial Arts, Manual Arts.
2. Atteberry, William Nathan, Social Science, Geography.
3. Bainbridge, Marguerite Holaday, Primary, English.
4. Baker, Leroy Jesse, Social Science, Mathematics.
5. Ball, Emma Pauline, Biological Science, French.
6. Black, Luther Joseph, Social Science, Physics.
7. Brandt, Kathryn Louise, Latin, French.
8. Butler, Cecil Leota Sims, Biological Science, Chemistry.
9. Checkley, Mildred Bertha, Latin, English.
10. Clabaugh, Ralph Easton, Social Science, English.
11. Clegg, Cecile Mae, English, History.
12. Covert, Joel Alexander, Mathematics, History.
13. Cowger, Leslie Leroy, Industrial Arts, Manual Arts.
14. Dappert, Otis Otto, Social Science, Geography.
15. Davis, Wendell Keith, Industrial Arts, Manual Arts.
16. Dodd, Glenn, Industrial Arts, Manual Arts.
17. Dunham, Fern Geneva, Art, Manual Arts.
18. Elliott, Charles Arthur, Industrial Arts, Manual Arts.

19. Paris, Florence May, Art, Zoology.
20. Ferguson, Verlon Richard, Industrial Arts, Manual Arts.
21. Gilbert, Thomas Mack, Industrial Arts, Manual Arts.
22. Gray, Samuel Joseph, Mathematics, History.
23. Griffin, Nellie Irma, Mathematics, Accountancy.
24. Hall, Carl Marvin, Biology, Chemistry.
25. Henry, Robert Paul, Social Science, Mathematics.
26. Hillard, Mahlon Jesse, Physics, Mathematics.
27. Huffman, William Logan, Mathematics, Physics.
28. Jackson, Harry R, Industrial Arts, Manual Arts.
29. Jared, Geneva Florence, Art, Music.
30. Jossierand, Pauline Icelet, Latin, French.
31. King, Virgil Dewitt, Physics, Chemistry.
32. Kohlbecker, Florence Mathilda, Botany, Zoology.
33. Laingor, Grace Esstella, Art, History.
34. Little, Cletis J, Physics, Mathematics.
35. McNary, Dorothy, Biological Science, English.
36. Middlesworth, Harold, Social Science, English.
37. Moore, Mrs. Florence Evelyn Shirley, Mathematics, English.
38. Moyer, Lois Edith, Smith-Hughes Home Economics.
39. Newman, Theodosia Elizabeth, Art, Manual Arts.
40. Pennington, John Paul Stitt, Chemistry, Physics.
41. Peters, James Russell, English, History.
42. Peters, William Frank, Mathematics, Physics.
43. Petzing, Martha Wilma, Smith-Hughes Home Economics.
44. Rennels, Ivory Paul, Chemistry, Physics.
45. Robbins, Harold Sampson, Social Science, Geography.
46. Schriner, Donald Dain, Mathematics, History.
47. Schuetz, Alfrida Marie Augusta, Primary Education, Art.
48. Sebright, Katherine Romizer, English, Mathematics.
49. Shaffer, Catherine Jane, Smith-Hughes Home Economics.
50. Shields, Lois, Smith-Hughes Home Economics.
51. Shields, Paul Thompson, Industrial Arts, Manual Arts.
52. Smith, Dean Francis, Industrial Arts, Manual Arts.
53. Stogsdill, Harry Odin, Mathematics, Physics.
54. Tripp, Russell Richard, Social Science, Geography.
55. Waltrip, Martha Alita, Art, English.
56. Westrup, Henrietta Emslin, Mathematics, Physics.
57. White, Alize Genevieve, English, French.
58. White, Ruth Odessa, Social Science, Mathematics.
59. Whitesel, Theodore Lewis, Social Science, Mathematics.
60. Womack, Everette Glen, Social Science, Mathematics.

Men	34
Women	26

Total	60
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JUNIOR COLLEGE DIPLOMA.

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|--|--|
| <ol style="list-style-type: none"> 1. Abraham, Mary Elizabeth, English. 2. Atkins, Lois Ethel. 3. Austin, Ruth Vandalens. 4. Barthelemy, Dolores Valencia. 5. Baxter, Gertrude. 6. Brown, Carolyn Alta, English. 7. Cole, Virgil Everett, Manual Arts. 8. Culbreth, Edna Virginia. 9. Draper, Marguerite Ellen, English. 10. Duncan, Lottie, Music. 11. Dunlap, Madeline, Music. 12. Durning, Nina Mae. 13. Foulke, Edith Llewella. 14. Frazee, Lettie Evelyn. 15. Glathart, Martha Edna. 16. Gray, Vera LaVerne, English. 17. Harrison, Lois Maurine. 18. Hopper, Estel Amella. 19. Hudspeth, Mary Marguerite, English. 20. Ives, Argola Marie. 21. Jordan, Amy Ruth. 22. Juvinal, Martha Pauline Baril. 23. Kinder, Bessie Ethelbert Wesley. 24. Lawrence, Jeannette Winifred. 25. Lawson, Berniece. 26. LeFever, Ethel Hortense. 27. Lloyd, Mary Esther. 28. Lugar, Burl Antony, Manual Arts. 29. McComb, Dorothy Louise, English. 30. McNees, Margaret Vivian. 31. McVicker, Mamie Viola. | <ol style="list-style-type: none"> 32. Magner, William Charles, Manual Arts. 33. Mallory, Kathryn Louise. 34. Masterson, M a d o n n a Marie, Music. 35. Mattix, Robert Emmett. 36. Molar, Maurice Tinch, Manual Arts. 37. Nickles, Bertha Maxine, Music. 38. Price, Edith May. 39. Redden, Nettie Hazel. 40. Reece, Edna Jane. 41. Reinheimer, Adele, English. 42. Rhodes, Hollys Esther. 43. Rice, Marcella Louise. 44. Schumacher, Edna Marie, Music. 45. Sedgwick, Waneta. 46. Slifer, Clayton Noble, Manual Arts. 47. Stoltz, Edith Margaret. 48. Swearingen, Christine. 49. Swinford, Arthur Dale, Manual Arts. 50. Teel, Grace Irene. 51. Teufel, Lera Hazel, English. 52. Thornton, Dorothy Carma. 53. Tittle, Velda Madge, English. 54. Trefz, Kathryn Agnes. 55. Vaughn, Olive Alice King. 56. Waterford, Elsie Doretta. 57. Wetzal, Esther Belle. 58. Wilson, Kenneth Bernard, Manual Arts. 59. Wilson, Mabel Naomi. 60. Wiyatt, Alta Mae. |
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Men	8
Women	52

Total	60
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SALARY SCHEDULE, FIRST HALF SUMMER QUARTER, 1931.

Six Weeks, June 8-July 19.

Payable from appropriation for Salaries and Wages.

MEMBERS OF REGULAR FACULTY:		Total salary.	June portion. 23 days.	July portion. 19 days.
Ellen A. Ford	Dean	\$750.00	\$410.71	\$339.29
E. H. Taylor	Mathematics	750.00	410.71	339.29
S. E. Thomas	History and Government	616.66	337.69	278.97
Isabel McKinney	English	600.00	328.57	271.43
Lawrence F. Ashley	Manual Arts	600.00	328.57	271.43
Fiske Allen	Director of Training School	585.00	320.36	264.64
Annie L. Weller	Geography	583.33	319.44	263.89
Howard DeF. Widger	English	583.33	319.44	263.89
Ernest L. Stover	Botany	566.66	310.31	256.35
Ora L. Railsback	Physics	550.00	301.19	248.81
Friederich Koch	Music	533.33	292.06	241.27
Charles S. Spooner	Zoology	500.00	273.81	226.19
Emily R. Orcutt	English	500.00	273.81	226.19
Charles P. Lantz	Physical Education	500.00	273.81	226.19
Frank A. Beu	Education	500.00	273.81	226.19
Edith E. Ragan	English	466.66	255.55	211.11
Grace Gaddes	Training Teacher, 2nd grade	466.66	255.55	211.11
Anna H. Morse	Training Teacher, 1st grade	466.66	255.55	211.11
Grace E. Messer	Fine and Applied Arts	433.33	237.30	196.03
Mary J. Booth	Librarian	433.33	237.30	196.03
Laura J. Parker	English	433.33	237.30	196.03
Franklyn L. Andrews	English	433.33	237.30	196.03
Glenn H. Seymour	History	433.33	237.30	196.03
Lena B. Ellington	History	416.66	228.17	188.49
Orra E. Neal	English	416.66	228.17	188.49
Wayne P. Hughes	Manual Arts	400.00	219.05	180.95
Ruth Hostetler	Mathematics	383.33	209.92	173.41
Walter M. Scruggs	Biological Science	383.33	209.92	173.41
Irene K. Braun	Home Economics	366.66	200.79	165.87
Nina F. Arnold	Training Teacher, 5th grade	350.00	191.67	158.33
Myrtle Arnold	Training Teacher, 4th grade	350.00	191.67	158.33
Russell H. Landis	Manual Arts	333.33	182.54	150.79
Hay Smith	Assistant Librarian	333.33	182.54	150.79
Beth M. Kassabaum	Pennmanship	300.00	164.29	135.71
Hallie B. Whitesel	Fine and Applied Arts	250.00	136.90	113.10
Ruth E. Dunlap	Fine and Applied Arts	216.66	118.65	98.01
Hazel I. Hicks	Assistant Librarian	183.33	100.40	82.93
Mary E. Thompson	Nurse	150.00	82.14	67.86
ADDITIONAL MEMBERS OF FACULTY:				
Earl Daniels	English	\$550.00	\$201.19	\$248.81
Helen Fern Daringer	English	500.00	273.81	226.19
R. J. Seymour	Physiology and Hygiene	425.00	232.74	192.26
Charles McIntosh	Rural Education	425.00	232.74	192.26
Edwin T. Sheppard	Education	425.00	232.74	192.26
J. H. Gore	Education	400.00	219.05	180.95
Otis Keeler	Education	375.00	205.36	169.64
Bernice Dunn	Recreation Director	375.00	205.36	169.64
Margaret Means	Geography	350.00	191.67	158.33
Ethel S. Bugbee	Education	350.00	191.67	158.33
Kathryn More	School Music	300.00	164.29	135.71
Mary C. Griswold	Training Teacher, 6th grade	300.00	164.29	135.71
Leila M. Armstrong	Training Teacher, 3rd grade	300.00	164.29	135.71
June J. Ashley	Manual Arts	300.00	164.29	135.71
Ica Marks	Laboratory Assistant	250.00	136.90	113.10
Louis K. Stillions	Student Assistant Librarian	150.00	82.14	67.86
Katharine Romizer Sebright	Student Assistant Librarian	125.00	68.45	56.55
Cecile L. Burkbylle	Student Assistant Librarian	75.00	41.07	33.93
Frances Finley	Student Assistant Librarian	75.00	41.07	33.93
Totals		\$23,168.23	\$12,687.38	\$10,480.85

SALARY SCHEDULE, SECOND HALF SUMMER QUARTER, 1931.

Six Weeks, July 20-August 28.

Payable from appropriation for Salaries and Wages.

MEMBERS OF REGULAR FACULTY:		Total salary.
Lawrence F. Ashley	Manual Arts	\$600.00
Fiske Allen	Education	585.00
Howard DeF. Widger	English	583.33
Ora L. Railsback	Algebra and Physics	550.00
Albert B. Crowe	Hygiene	533.33
Charles S. Spooner	Zoology	500.00
Charles P. Lantz	Arithmetic	500.00
Frank A. Beu	Education	500.00

Glenn H. Seymour.....	Social Science.....	433.33
Wayne P. Hughes.....	Manual Arts.....	400.00
Walter M. Scruggs.....	Biological Science.....	383.33
Rose Zeller.....	Geography.....	375.00
Dorothy H. Moore.....	Fine and Applied Arts.....	316.66

ADDITIONAL MEMBERS OF FACULTY:

Earl R. K. Daniels.....	English.....	\$550.00
Charles B. Judah, Jr.....	Social Science.....	416.66
Edwin T. Sheppard.....	Education.....	425.00
Otis Keeler.....	Education.....	375.00
Ica Marks.....	Botany.....	350.00
Bertha M. Albert.....	English.....	350.00
June J. Ashley.....	Manual Arts.....	300.00
Hazel I. Hicks.....	Librarian.....	183.33
Louise K. Stillions.....	Student Assistant Librarian.....	100.00

Total..... \$9,309.97

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

Proposed calendar for the year 1931-1932:

FALL QUARTER—1931—TWELVE WEEKS.

Saturday, September 12, and	
Monday, September 14, 1931.....	Registration
8:00—12:00 A. M.—1:30—5:00 P. M.	
Saturday, October 17.....	Seventeenth Annual Home Coming
Monday, November 23.....	A Regular School Day
Thursday, November 26 }	Thanksgiving Recess
Monday, November 30 }	
Saturday, December 5.....	Fall Quarter Closes

WINTER QUARTER—1931-32—TWELVE WEEKS.

Tuesday, December 8.....	Registration
8:00—12:00 A. M.—1:30—5:00 P. M.	
Thursday, December 24 }	Holiday Recess
Saturday, January 2 }	
Friday, March 11.....	Winter Quarter Closes

SPRING QUARTER—1932—TWELVE WEEKS.

Monday, March 14, 1932.....	Registration
8:00—12:00 A. M.—1:30—5:00 P. M.	
Friday, March 25 }	Easter Recess
Monday, March 28 }	
Saturday, June 4.....	Alumni Day
Sunday, June 5.....	Class Sermon
Monday, June 6.....	Commencement

SUMMER QUARTER—1932—TWELVE WEEKS.

First Half.

Saturday, June 11, and	
Monday, June 13.....	Registration
8:00—12:00 A. M.—1:30—5:00 P. M.	
Friday, July 22, 12:10 Noon.....	First Half Closes

Second Half.

Monday, July 25, 8:00 A. M.....	Registration
Friday, September 2, 12:10 Noon.....	Second Half Closes

FALL QUARTER—1932-1933.

Saturday, September 10, and	
Monday, September 12, 1932.....	Registration

V. THE CURRICULUM. No report.

VI. BUILDING AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action of the Board is requested to cover:

1. Lists of proposed candidates for graduation.
2. Salary schedules for summer quarter.
3. Proposed calendar for 1931-1932.

Respectfully submitted,

L. C. LORD, *President.*

The Board approved the following recommendations:

1. The graduation of 60 persons from the four-year college, whose names are presented in the report.
2. The graduation of 60 persons from the Junior College, whose names are presented in the report.
3. The salary schedule for the first half summer quarter with the salary set opposite the names, as stated in the report.
4. The salary schedule for the second half summer quarter with the salary set opposite the names, as stated in the report.
5. The calendar for the school year 1931-1932.

WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,
May 11, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

1. Attendance for Winter Term, 1930-31.

a. College.	Men and Boys.	Women and Girls.	Total.	Total one year ago.
Post-graduates.....	1	5	6	10
Seniors.....	20	50	70	64
Juniors.....	32	59	91	66
Sophomores.....	67	118	185	188
Freshmen.....	131	266	397	333
TOTAL.....	251	498	749	661
b. Non-residents.				
Extension Correspondence.....
c. High School.....	51	85	136	168
d. Elementary School.....	110	126	236	244
GRAND TOTAL ENROLLMENT.....	412	709	1,121	1,073

2. The senior college group shows a total of 161 for this last winter term, whereas one year ago that group had a total of 130. This is a gain of 23.8%. The sophomore class shows a decrease of 3 and the freshman class an increase of 64. There is a total increase in the college of 88 or 13.3%.

3. Graduates.

a. Below is a list of the probable graduates for June 4, 1931.

(1) Four year or senior college graduates.

Bonndfon, L. Virginia	Maxey, Everett Dale
Byerhof, Clara M.	Meline, Inez
Cipperly, Grace A.	Moore, Evelyn K.
Conelly, Carol	Morgan, Curtis R.
Fisher, Mildred Louise	Rings, Ray D.
Fulton, Eugene W.	Shryock, Carol
Hainline, Silas Wendell	Stutsman, Harold B.
Hambly, Rhoda Mary	Thomas, Alyce
Heldreth, William V.	Thompson, Max E.
Hinners, Evelyn K.	Towle, G. M. Freida
Holden, Dorothy Louise	Tregellas, Elizabeth K.
Hoyle, Orville	Van Meter, Gladys
Hungerford, Reynolds	Wear, Gertrude
Knapheide, Jessamine	Wells, Lewis B.
Lane, Edith	Whalen, James F.
Lowe, Margretta	White, Hazel
Mathers, Rose K.	Wilson, Harold
McCutchan, Avis R.	Zimmerman, Katherine

(2) Two year or Junior College graduates.

Althoff, Marjorie	Lingafelter, Helen
Bangert, Viola	Luckel, Florine F.
Beal, Anna Virginia	Lynch, Mary Jane
Bell Christine	Meckes, Alice M.
Bennett, Martha E.	Miller, Evelyn
Brackeveld, Irene	Morgan, Helen Sebright
Bradford, Mary Elizabeth	Mortland, Mildred E.
Bradford, Susanne	Niles, Evelyn L.
Cooper, Florence	Raney, Edna D.
Devlin, Alvena	Ringstrom, Helen
Dunlap, Harriett Maurine	Roller, Mary R.
Eastin, Helen	Scholl, Anna Neill
Garlish, Dorothy Frances	Seigfreid, Esther Leah
Gomes, Ruth A.	Shambo, Edith Lucille
Hagan, Gladys	Spinden, Zaida B.
Henrick, Lyle J.	Stewart, Helen
Hinman, Mary Louise	Vorhees, Vonna
Hooker, Katherine	Welsh, Hazel
Huston, Maxine	Wesson, Vivian E.
Knisley, Hazel Marie	Wipert, Earle F.
Larner, Glenrose V.	Wright, Elaine
Lescher, Mary A.	

(3) Two and one-half year or special graduates.

Althoff, Marjorie	Art and Music
Bell, Christine	Commercial Education
Bennett, Martha E.	History
Eastin, Helen	Primary Education
Larner, Glenrose V.	Primary Education
Raney, Edna D.	Physical Education
Vorhees, Vonna	Primary Education

II. THE FACULTY.

1. Resignations.

Mrs. Garnet Horton Rodgers, a training school teacher, is resigning and intends to seek a position elsewhere or take graduate work.

Miss Harriet Wirick, an assistant librarian who had planned to work for her Master's degree next year, does not find it convenient to do so, and is resigning to accept another position.

Miss Mary Williams, who has assisted in the Art Department during Mrs. Alberta Strome's absence at Columbia University, will not be needed next year, since Mrs. Strome will return to her work.

Mr. Ralph Barclay, assistant physical director for men, desires a leave of absence for next year to do graduate work at the University of Iowa.

Miss Ruth Shriver, who has assisted in the department of Mathematics for several years, is asking for a year's leave of absence.

Mr. Claude Hesh, assistant in the Department of Geography, requests a leave of absence for at least the first half of next year to do graduate work at the University of Wisconsin.

Mr. Waldo Horrabin, an assistant in the Department of Chemistry, asks for a leave of absence to do graduate work at the University of Iowa next year.

Miss Hattie Voss, recorder and assistant in the department of commercial subjects, desires a leave of absence for next year to do graduate work at Columbia University.

R. G. Linder, assistant in the Department of Education, is asking for leave next year to study at Columbia University.

2. Recommendations to fill these positions will be submitted at the first meeting of the Board following the passage of our appropriation bills.

3. Additional faculty members for mid-spring term, to be paid from the revolving fund.

Name	Position	Salary for 6 weeks.
Lila Linder	English Instructor	\$240.00
Jenette N. Terrill	Chemistry Instructor	337.50
Kathryn M. Sturm	Biology Instructor	287.50
Total		\$865.00

4. Faculty members for first summer term, Salaries for first three weeks to be paid as follows: \$10175.46 from salaries and wages, and \$6173.29 from revolving fund, total \$16348.75 to be charged to present biennium.

Salaries for second three weeks to be paid out of salaries and wages for next biennium. This amounts to \$16348.75, and makes a total for the term of \$32,697.50.

Name.	Position.	Salary 1st half.	Salary 2nd half.	Total.
F. H. Currens	Professor	\$337.40	\$337.50	\$675.00
R. R. Simpkins	Professor	330.00	330.00	660.00
H. D. Waggoner	Professor	315.00	315.00	630.00
W. L. Schuppert	Professor	292.50	292.50	585.00
R. M. Ginnings	Professor	292.50	292.50	585.00
Irving Garwood	Professor	300.00	300.00	600.00
A. G. Tillman	Professor	273.75	273.75	547.50
Caroline Grote	Dean	266.25	266.25	532.50
D. A. Podoll	Dean	236.25	236.25	472.50
E. E. Van Cleve	Associate Professor	288.75	288.75	577.50
C. H. Oathout	Associate Professor	266.25	266.25	532.50
G. W. Gayler	Associate Professor	266.25	266.25	532.50
Wayne Wetzel	Associate Professor	266.25	266.25	532.50
T. P. Christensen	Assistant Professor	217.50	217.50	435.00
D. L. Bailey	Associate Professor	258.75	258.75	517.50
Ray Hanson	Associate Professor	236.25	236.25	472.50
D. C. Beighey	Associate Professor	258.75	258.75	517.50
W. H. Eller	Associate Professor	228.75	228.75	457.50
H. F. Schory	Associate Professor	228.75	228.75	457.50
Ruth Carson	Associate Professor	228.75	228.75	457.50
H. C. Seal	Assistant Professor	217.50	217.50	435.00
R. G. Linder	Assistant Professor	210.00	210.00	420.00
Theodora Pottle	Assistant Professor	210.00	210.00	420.00
Eva Colby	Assistant Professor	217.50	217.50	435.00
(Music)	Assistant Professor	200.00	200.00	400.00
Dora Sharp	Assistant Professor	202.50	202.50	405.00
Mabel Corbin	Assistant Professor	202.50	202.50	405.00
Paul Neureiter	Assistant Professor	195.00	195.00	390.00
Ruth Zenor	Instructor	157.50	157.50	315.00
Tressie Bonham	Assistant Professor	187.50	187.50	375.00
Kathryn Sturm	Instructor	143.75	143.75	287.50
Gladys Vawter	Assistant Professor	187.50	187.50	375.00
Bessie Myers	Assistant Professor	187.50	187.50	375.00
Roy M. Sallee	Assistant Professor	187.50	187.50	375.00
Ethel Ray	Assistant Dean	187.50	187.50	375.00
W. A. McAllister	Assistant Professor	202.50	202.50	405.00
Isabel Hoover	Assistant Professor	187.50	187.50	375.00
Mary Williams	Instructor	142.50	142.50	285.00
Karl Crilly	Instructor	176.25	176.25	352.50
Ruth Shriver	Instructor	168.75	168.75	337.50
Claude Hesh	Instructor	168.75	168.75	337.50
Hazel Ford (Music)	Instructor	120.00	120.00	240.00
Olive E. Potter	Assistant Professor	187.50	187.50	375.00
Hattie Voss	Instructor	161.25	161.25	322.50
Sara Kramer	Instructor	146.25	146.25	292.50
Ralph Barclay	Instructor	146.25	146.25	292.50
Rayman Miller	Instructor	180.00	180.00	360.00
Waldo Horrabin	Instructor	138.75	138.75	277.50
Hazel Keys	Instructor	138.75	138.75	277.50
Frances Davis	Instructor	153.75	153.75	307.50
C. W. Bennett	Instructor	176.25	176.25	352.50
Fanny R. Jackson	Librarian	202.50	202.50	405.00
Cecil Evans	Assistant Librarian	187.50	187.50	375.00
Harriet Wirick	Assistant Librarian	127.50	127.50	255.00
Helen Lloyd	Assistant Librarian (half time)	60.00	60.00	120.00
Doris Foley	Assistant Librarian (half time)	60.00	60.00	120.00
Blanche Bassett	Assistant Librarian (quarter time)	30.00	30.00	60.00
Marion Wiseman	Assistant Librarian (quarter time)	30.00	30.00	60.00
Edith Crabb	School Nurse	101.25	101.25	202.50
Kathryn Thompson	Asst. Prof., Tr. Tch.	217.50	217.50	435.00
Lois Browne	Asst. Prof., Tr. Tch.	187.50	187.50	375.00
Beulah Mitchell	Asst. Prof., Tr. Tch.	187.50	187.50	375.00
Margaret Schannenk	Asst. Prof., Tr. Tch.	187.50	187.50	375.00
Marie Porter	Asst. Prof., Tr. Tch.	183.75	183.75	367.50
Elna Scott	Asst. Prof., Tr. Tch.	176.25	176.25	352.50
Helen M. Pence	Asst. Prof., Tr. Tch.	183.75	183.75	367.50
Erma Foster	Instructor, Tr. Tch.	176.25	176.25	352.50
E. W. Schreiber	Associate Professor	236.25	236.25	472.50
Mabel Schwartz	Assistant Professor	200.00	200.00	400.00
Janette N. Terrill	Instructor	168.75	168.75	337.50
Earl L. Page	Assistant Professor	200.00	200.00	400.00
Helen Daily	Instructor	120.00	120.00	240.00
Alberta Strome	Instructor	176.25	176.25	352.50

H. W. Moody	Instructor	150.00	150.00	300.00
Minnie Johnson	Instructor	187.50	187.50	375.00
Garnet Rodgers	Training Teach.	168.75	168.75	337.50
Maude Lerner	Training Teach.	100.00	100.00	200.00
Lucy Smith	Training Teach.	100.00	100.00	200.00
Velna Sollars	Student Stenographer	135.00	135.00	270.00
Emergency Teachers		375.00	375.00	750.00
Library Help		200.00	200.00	400.00
Student Help		250.00	250.00	500.00
		\$16,348.75	\$16,348.75	\$32,697.50

5. Faculty members for second summer term to be paid from salaries and wages for next biennium.

Name	Position	Salary for 6 weeks
F. H. Currens	Professor (half time)	\$337.50
R. R. Simpkins	Professor (half time)	330.00
H. D. Waggoner	Professor	630.00
R. M. Ginnings	Professor	585.00
A. G. Tillman	Professor	547.50
Caroline Grote	Dean	532.50
C. H. Oathout	Associate Professor (half time)	266.25
G. W. Gayler	Associate Professor	532.50
Wayne Wetzel	Associate Professor	532.50
T. P. Christensen	Assistant Professor	435.00
Ray Hanson	Associate Professor (half time)	236.25
D. C. Beighey	Associate Professor	517.50
H. W. Moody	Instructor	300.00
Ruth Carson	Associate Professor	457.50
R. G. Linder	Assistant Professor	420.00
Alberta Strome	Instructor	352.50
Eva Colby	Assistant Professor	435.00
Theresa Wild	Assistant Professor	405.00
Dora Sharp	Assistant Professor	405.00
Sara Howard	Assistant Professor	375.00
Ruth Zenor	Instructor	315.00
Roy M. Sallee	Assistant Professor	375.00
Bessie Myers	Assistant Professor	375.00
Isabel Hoover	Assistant Professor	375.00
Hattie Voss	Recorder	322.50
Velna Sollars	Recorder	270.00
Waldo Horrabin	Instructor	277.50
C. W. Bennett	Instructor	352.50
Cecil Evans	Assistant Librarian	350.00
Harriet Wirick	Assistant Librarian	255.00
Emergency Teachers		400.00
Library Help		300.00
Student Help		250.00
Total		\$12,850.00

6. The faculty list for next year is being withheld until after July 1, because the appropriations for next year are not yet determined.

III. OTHER SCHOOL EMPLOYEES.

These will be reported after July 1.

IV. THE ORGANIZATION.

4. The School Calendar for next school year.

Autumn Quarter opens September 16, 1931.
 Autumn Quarter closes December 8, 1931.
 Winter Quarter opens December 9, 1931.
 Winter Quarter closes March 11, 1932.
 Spring Quarter opens March 14, 1932.
 Spring Quarter closes June 9, 1932.
 Mid-Spring Term opens May 2, 1932.
 Mid-Spring Term closes June 9, 1932.
 First Summer Term opens June 13, 1932.
 First Summer Term closes July 22, 1932.
 Second Summer Term opens July 22, 1932.
 Second Summer Term closes August 26, 1932.
 Twenty-Ninth Annual Commencement June 9, 1932.
 Home Coming October 16 and 17, 1931.
 Thanksgiving Recess November 26 and 27, 1931.
 Christmas Holiday—Noon December 23, 1931, Noon Jan. 4, 1932, Inc.
 Spring Recess April 23, May 1, 1932, Incl.

V, VI, VII, VIII, and IX. No report.

X. SUMMARY.

The Board is asked to approve:—

1. For graduation those from the list submitted who complete their work satisfactorily.
2. The resignation of Mrs. Rodgers, Miss Wirick, and Miss Williams.
3. Leaves of absence for Mr. Barclay, Mr. Hesh, Mr. Horrabin, Miss Voss, Miss Shriver, and Mr. Linder.
4. Additional faculty members and salaries for Mid-Spring term.
5. Faculty list and salaries presented for first summer term.
6. Faculty list and salaries recommended for second summer term.
7. College calendar for the next school year.

Respectfully submitted,

W. P. MORGAN, *President.*

The Board approved the following recommendations:

1. The graduation of 36 persons from the Senior College, 43 persons from the Junior College, and 7 persons from the two and one-half year course, all of whose names are given in the report.
2. The resignation of Mrs. Garnet Horton Rodgers, Harriet Wirick, and Mary Williams.
3. Leave of absence for Ralph Barclay, Ruth Shriver, Claude Hesh, Waldo Horrabin, Hattie Voss, and R. G. Linder.
4. Additional faculty members for the mid spring term with salaries as stated in the report, to be paid from the revolving fund.
5. Faculty list and salaries for the first summer term, as stated in the report.
6. Faculty list and salaries for the second summer term, as stated in the report.
7. School calendar for the year 1931-1932.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

President Shryock presented his report, which was received, placed on file, and made a part of these minutes. This report follows:

Carbondale, Illinois,
May 11, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance—Winter Term, 1931:

	Men and Boys.	Women and Girls.	Total.	Total one year ago.
a. College.				
Seniors.....	39	39	78	75
Juniors.....	88	71	159	97
Sophomores.....	123	174	297	308
Freshmen.....	286	350	636	531
TOTAL STUDENTS CARRYING COLLEGE SUBJECTS.....			1,170	1,011
b. High School.....			123	123
TOTAL STUDENTS ABOVE EIGHTH GRADE.....			1,293	1,134
c. Elementary Schools.				
Brush.....			297	307
Allyn.....			167	180
Rural.....			196	230
TOTAL PUPILS IN PRACTICE SCHOOLS.....			660	717
GRAND TOTAL.....			1,953	1,851

2. Our total spring and mid-spring enrollment in college classes is 1,397. This, of course, does not include our high school enrollment.

3. Graduates.

I recommend that the following 93 seniors receive the degree of Bachelor of Education on the dates shown on these sheets provided each has met all the requirements.

DEGREE CANDIDATES.

June.....	39
July.....	10
August.....	44
Total.....	93

I recommend further that the following students be graduated from the two-year course on the dates shown on these sheets provided each has met all the requirements.

TWO-YEAR COURSE.

June.....	68
July.....	55
August.....	29
Total.....	152

Total number of students recommended, 245.

DEGREE CANDIDATES.

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY JUNE 5, 1931.

Name.	Town.	County.
Alexander, Orville	Marion	Williamson
Anderson, Clyde W.	Cartersville	Williamson
Anderson, Vera	Anna	Union
Arras, Ruby Riggs	Carbondale	Jackson
Bridges, Vinita	Carbondale	Jackson
Carson, Raymond Power	Oakdale	Washington
Doty, Clara	Ewing	Franklin
Evans, Jeanette Ann	Carbondale	Jackson
Fishel, Leslie	Cisne	Wayne
Galbreath, Lowell F.	Mt. Erie	Wayne
Graff, Blanche A.	Murphysboro	Jackson
Gray, Mary Annetta	Salem	Marion
Hall, Hal O., Junior	Carbondale	Jackson
Hankla, Golda Drusilla	Jonesboro	Union
Harreld, Amelia	Alto Pass	Union
Harriss, Elbert E.	Pinckneyville	Perry
Hatch, Thelma Alene	Carbondale	Jackson
Henry, Omer	Sumner	Lawrence
Holt, J. Ed.	Fairfield	Wayne
Hughes, Carol	St. Charles	Kane
Kerstine, Katie May	Carbondale	Jackson
Lentz, Gilbert	Carbondale	Jackson
McCall, Marion	Buncombe	Johnson
Mees, John D.	Anna	Union
Morse, Gladys	Vienna	Johnson
Nobles, Arthur	Anna	Union
Sauerwein, George E.	New Athens	St. Clair
Savage, Everett Deneen	McLeansboro	Hamilton
Schlichtman, Mae	Shattuc	Clinton
Staley, Charles	Crossville	White
Stiff, Helen Edith	Carbondale	Jackson
Ward, Lela Marie	McLeansboro	Hamilton
Ward, Ralph L.	McLeansboro	Hamilton
Wells, Elizabeth Margaret	West Frankfort	Franklin
Wells, George R.	Farina	Fayette
Westbrook, William Byford	Eldorado	Saline
Whiteside, Mildred J.	Carbondale	Jackson
Winchester, Rea	Springfield	Sangamon
Young, Graydon Sherman	Carbondale	Jackson

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY JULY 17, 1931.

Name.	Town.	County.
Corbit, Opal	Carbondale	Jackson
Fishel, Vinton C.	Cisne	Wayne
Goforth, Malcolm E.	Willisville	Perry
Greathouse, Noel V.	West Frankfort	Franklin
Hartwell, Ruel D.	Johnston City	Williamson
Hays, Naomi Faye	Caseyville	St. Clair
Huck, Emilie	Nashville	Washington
Miller, Jane	Carbondale	Jackson
Queen, George S.	Duquoin	Perry
Thompson, Theodore B.	Carbondale	Jackson

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY AUGUST 28, 1931.

Name.	Town.	County.
Akin, Daymond I.	Cobden	Union
Baker, Paul Martin	Cartersville	Williamson
Baudison, Marie	Pinckneyville	Perry
Borger, Raymond B.	Carbondale	Jackson
Bosley, Howard Elmer	Mt. Vernon	Jefferson
Boynton, Gail	Iuka	Marion
Brooks, Golda Mae	Carbondale	Jackson
Caldwell, Norman Ward	Thebes	Alexander
Carson, Gilbert	Cisne	Wayne
Cox, Mary Lou	Carbondale	Jackson
Damron, Raiman W.	Elkville	Jackson
Fegley, Clarence R.	Creal Springs	Williamson
Fields, Homer	Enfield	White
Gabbert, Charles Thomas	Metropolis	Massac
Gillette, Chester Orval	Brookport	Massac
Hamilton, Helen	Carbondale	Jackson
Harriss, Clarence L.	West Frankfort	Franklin
Hickam, Alta Alene	Carbondale	Jackson
Hopkins, James Grover	Villa Ridge	Pulaski
Hubble, Leland L.	Rinard	Wayne
Ivers, John Robert	Macedonia	Hamilton
Jones, William Archie	Carrier Mills	Saline
Kennedy, Wayne	Metropolis	Massac
Lappin, Marion C.	Carbondale	Jackson
Leach, Marjorie G.	Marion	Williamson

Mahana, Lena	Carbondale	Jackson
McNeal, Harry C.	Des Plaines	Cook
McNeill, Elsie Parrish	Carbondale	Jackson
Morgan, Juliet Ellen	Mt. Vernon	Jefferson
Oakes, Mildred Augusta	Joppa	Massac
Oberto, Anita	Christopher	Franklin
Prout, Floyd Otho	Bridgeport	Lawrence
Robertson, Nell J.	Buncombe	Johnson
Schlege, Fred W.	Columbia	Monroe
Scott, Madelyn Claire	Carbondale	Jackson
Stone, Halder	West Frankfort	Franklin
Taylor, Gaffney Attila	Colp.	Williamson
Thomas, Mildred H.	Paducah, Ky.	McCracken
Trobaugh, Robert Earl	Carbondale	Jackson
Van Horn, Eva Arelene	Vandalia	Fayette
Wathen, John B.	Ridgway	Gallatin
Weingardt, Raymond Arthur	Duquoin	Perry
Will, Leonard Paul	Murphysboro	Jackson
Willis, James Poole	West Frankfort	Franklin

TWO-YEAR COURSE.

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY JUNE 5, 1931.

Name.	Town.	County.
Aiken, Helen Maude	East St. Louis	St. Clair
Armour, Dora Lee	Carbondale	Jackson
Baldwin, Clarice May	East St. Louis	St. Clair
Barrett, Ethel Jean	Sparta	Randolph
Bell, Major	Pulaski	Pulaski
Bendrick, Severen M.	Belleville	St. Clair
Boyd, Louise Cover	East St. Louis	St. Clair
Braden, Beulah	Cleveland, Ohio	
Brown, Alice Louise	Anna	Union
Bruce, Mary	East St. Louis	St. Clair
Carter, Helen Margaret	Carbondale	Jackson
Casey, Sarah Louise	Creal Springs	Johnson
Cockrum, Emmett E.	Christopher	Franklin
Coggins, Alice Kate	East St. Louis	St. Clair
Conant, Glenna Mae	Grand Chain	Pulaski
Cowling, Muriel	Charlestown, Indiana	
Crawford, V. Geraldine	Albion	Edwards
Curtis, Nellie Pearl	Royalton	Franklin
Dickerson, Harry Otto	McLeansboro	Hamilton
Dillow, Doyle	Tammis	Alexander
Dorris, Geraldine R.	Carterville	Williamson
Dunn, Helen Louise	Waterloo	Monroe
Eiherton, William Wayne	Makanda	Jackson
Federer, Jane	Carbondale	Jackson
Glenn, Edna Clementine	Duquoin	Perry
Goad, Virginia	Centralia	Marion
Godard, Harold C.	Anna	Union
Gray, Naoma	Collinsville	Madison
Haegge, Don	Carbondale	Jackson
Halter, Selina	Carbondale	Jackson
Haney, Frances Fern	Centralia	Marion
Hankla, Agnes V.	Cobden	Union
Helm, Mary Eleanor	Benton	Franklin
Hepler, Sadiemazelle	Creal Springs	Williamson
Herrington, Ruby	East St. Louis	St. Clair
Hopkins, Zenobia V.	Villa Ridge	Pulaski
Hunt, Ruth	East St. Louis	St. Clair
Jennings, Haskell Marie	Mt. Vernon	Jefferson
Kimme, Lucille Henrietta	East St. Louis	St. Clair
Lasater, Violet Jane	Norris City	White
Leek, Wilma	Valier	Franklin
Little, Lizziebelle	West Frankfort	Franklin
Logan, Frances Catherine	Ashley	Washington
Lynch, Dorothy Genevieve	Elkville	Jackson
Mathews, Frances Lillian	Carbondale	Jackson
McCormick, Georgia Marie	Collinsville	Madison
Menke, Harold Francis	McLeansboro	Hamilton
Mofield, Hazel Marie	Pittsburg	Williamson
Mohlenbrock, Barbara	Murphysboro	Jackson
Nattier, Vivian M.	Patoka	Marion
Nicholson, Lucille F.	West Frankfort	Franklin
Peacock, Florence Kathryn	Carrier Mills	Saline
Pratt, Clara Louise	Springfield	Sangamon
Randolph, Pauine	Harrisburg	Saline
Reed, James L.	Galatia	Saline
Russell, Helen Ruby	Anna	Union
Savage, Lucille Ellen	Mt. Vernon	Jefferson
Shafer, Welby E.	Texico	Jefferson
Shavitz, Esther	Harrisburg	Saline
Shepherd, Grace E.	Benton	Franklin
Sorgen, Pauline	Carbondale	Jackson

Stotlar, Mary C.	Cartersville	Williamson
Stricker, Marie C.	East St. Louis	St. Clair
Trieb, Elma	Belleville	St. Clair
Veatch, Reba C.	Harrisburg	Saline
Veasart, Bonnie Lea	East St. Louis	St. Clair
Webb, Maureen	West Frankfort	Franklin
Wiman, Albert J.	McLeansboro	Hamilton

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY JULY 17, 1931.

Name.	Town.	County.
Anderson, Harry	Carbondale	Jackson
Beasley, Lena Faye	Cartersville	Williamson
Bramlett, Blanche	Detroit, Michigan	
Brewer, Geneva	Carbondale	Jackson
Calza, Lena	Zeligler	Franklin
Cash, Vivian	Marion	Williamson
Chamness, Afton Yvone	Carbondale	Jackson
Crim, Alonzo A.	Carbondale	Jackson
Cutler, Harry Burhl	Carbondale	Jackson
Fisher, Grace Iona	Murphysboro	Jackson
Floyd, Don I.	Tamalo	Bond
French, Paul Verden	Carbondale	Jackson
Gale, Hilbert Francis	Carbondale	Jackson
Garnett, Harry V.	Harrisburg	Saline
Garrison, Vernie	Marion	Williamson
Glenn, May Chapman	Carbondale	Jackson
Greismeyer, Virginia	Belleville	St. Clair
Gum, Elvin George	Tamalo	Bond
Hails, Ruth Pearle	Woodlawn	Jefferson
Hardy, Loren	Carbondale	Jackson
Harris, Frances	Vandalia	Fayette
Harriss, Arlyne Lenore	Christopher	Franklin
Heap, Vernice L.	Lenzburg	St. Clair
Hogan, Helen Halley	Mt. Vernon, Indiana	
Jacobs, Laura	Edwardsville	Madison
Kaiser, Harold George	New Athens	St. Clair
Kick, Lillian	Duquoin	Perry
Lougeay, Joan E.	Belleville	St. Clair
Lowery, Lora	McLeansboro	Hamilton
Mann, Dora Ella	Cobden	Union
Martin, Viola Evelyn	West Frankfort	Franklin
Mattox, Vivian	Marion	Williamson
McCormick, Mildred L.	Collinsville	Madison
McDonald, Amy L.	McLeansboro	Hamilton
McGowan, Mabel Porter	Carbondale	Jackson
McKenzie, A. Donald	Vienna	Johnson
McMurray, Wilbern	Carmi	White
Metten, Alene	Duquoin	Perry
Nelson, Maggie E.	Carbondale	Jackson
Nooner, Chloe	West Frankfort	Frank in
O'Brien, Mary Frances	Metropolis	Massac
Phillips, Elsie Voslow	Ozark	Johnson
Phillips, Marie	Carbondale	Jackson
Phillips, William Bert	Benton	Franklin
Randall, Almyra Estelle	Tamms	Alexander
Randall, Gladys Marie	Tamms	Alexander
Rollo, Kathryn	Herrin	Williamson
Schlegel, Jewell	Columbia	Monroe
Stearns, Laura Adeline	Herrin	Williamson
Stone, Auda	Galatia	Saline
Vancil, Ruth	Goreville	Johnson
Vencel, Gladys Augusta	West Frankfort	Franklin
Ward, Russell S.	Dongola	Union
Webb, Eloise Fellenstein	Grand Chain	Pulaski
Wheatley, Gladys L.	De Soto	Jackson

THE STUDENTS IN THIS LIST SHOULD HAVE COMPLETED THEIR WORK BY AUGUST 28, 1931.

Name.	Town.	County.
Abbott, Mildred Louise	Golconda	Pope
Anderson, Ola	Marion	Williamson
Ash, Eva Marie	Centralia	Marion
Avery, Ila Ethella	East St. Louis	St. Clair
Carter, Rosa Belle	Carbondale	Jackson
Cole, Pattie I.	Cairo	Alexander
Cummins, Alice	Murphysboro	Jackson
Fox, Celesta H.	Nashville	Washington
Grant, Lyman W.	Marion	Williamson
Grear, Ruth Ann	Jonesboro	Union
Holifield, Henry Walton	Brookport	Massac
Jaeckel, Helen Catherine	New Athens	St. Clair
Lindsay, Pearl Marie	Sparta	Randolph
Martin, Willie Mae	Mound City	Pulaski
May, Edith Crimm	Olmstead	Pulaski
Mitchell, Vivian	Duquoin	Perry

Morris, Virginia L.	East St. Louis	St. Clair
Norvell, Pearl	Carbondale	Jackson
Ohms, Ella May	Evansville	Randolph
Parker, Wilma Jewell	Murphysboro	Jackson
Sudamore, Zella	Wayne City	Wayne
Smith, Estaleda	West Frankfort	Franklin
Smith, Minerva C.	East St. Louis	St. Clair
Smith, Ruth Pauline	Pomona	Jackson
Sterling, Ida Florence	New Athens	St. Clair
Tabor, Cecile B.	West Frankfort	Franklin
Terrell, Mary Alice	Carbondale	Jackson
Tygett, Osa B.	Cartersville	Williamson
Weaver, Arthur James	East St. Louis	St. Clair

FIRST SUMMER SESSION PAYROLL.

		June Portion.	July Portion.	Total.
G. D. Wham	Full Time... Education	\$425.00	\$325.00	\$750.00
W. A. Thalman	Full Time... Education	292.40	223.60	516.00
F. G. Warren	Full Time... Education	321.30	245.70	567.00
Ruby Van Trump	Full Time... Education	198.33	151.67	350.00
Bruce Merwin	Full Time... Education	292.40	223.60	516.00
W. O. Brown	Full Time... Education	321.30	245.70	567.00
W. G. Cisne	Full Time... Education	296.93	227.07	524.00
Theresa Keidel	Full Time... Education	198.33	151.67	350.00
Emma Bowyer	One Week... English	100.00		100.00
Esther Power	Full Time... English	226.66	173.34	400.00
Elizabeth Burk	Full Time... English	236.30	180.70	417.00
Edith Krappe	Full Time... English	207.40	158.60	366.00
Robert Faner	Full Time... English	226.66	173.34	400.00
Ruth Rose	Full Time... English	255.00	195.00	450.00
Ted R. Ragsdale	Full Time... English	226.66	173.34	400.00
Lydia D. Ragsdale	Full Time... English	207.40	158.60	366.00
Mabel Eads	Full Time... English	85.00	65.00	150.00
*Martha Brown	Full Time... English	170.00	130.00	300.00
Edgar A. Holt	Full Time... History	311.67	238.33	550.00
G. W. Smith	Full Time... History	377.40	288.60	666.00
Richard Beyer	Full Time... History	340.00	260.00	600.00
Sara Baker	Full Time... History	198.33	151.67	350.00
E. G. Lentz	Full Time... History	292.40	223.60	516.00
Charles J. Pardee	Full Time... History	226.66	173.34	400.00
Troy Stearns	Full Time... History	180.63	138.12	318.75
Vera L. Peacock	Full Time... Foreign Languages	283.33	216.67	500.00
J. M. Pierce	Full Time... Foreign Languages	296.93	227.07	524.00
Helen Baldwin	Full Time... Foreign Languages	236.30	180.70	417.00
Ethel May Wilson	Full Time... Foreign Languages	170.00	130.00	300.00
*Fuller Combs	Half Time... Foreign Languages	122.40	93.60	216.00
J. Cary Davis	Full Time... Foreign Languages	170.00	130.00	300.00
Willis G. Swartz	Full Time... Political Science	283.33	216.67	500.00
W. T. Felts	Full Time... Mathematics	358.70	274.30	633.00
J. R. Purdy	Full Time... Mathematics	292.40	223.60	516.00
	Full Time... Mathematics	170.00	130.00	300.00
S. E. Boomer	Full Time... Physics	358.70	274.30	633.00
Charlotte Zimmerschied	Full Time... Physics	217.60	166.40	384.00
O. B. Young	Full Time... Physics	292.40	223.60	516.00
W. M. Bailey	Full Time... Botany	348.50	266.50	615.00
Hilda Stein	Full Time... Zoology	236.30	180.70	417.00
Mary M. Steagall	Full Time... Zoology	311.67	238.33	550.00
F. H. Colyer	Full Time... Geography	340.00	260.00	600.00
F. W. Cox	Full Time... Geography	283.33	216.67	500.00
Annemarie Krause	Full Time... Geography	226.66	173.34	400.00
Emerson Hall	Full Time... Geography	180.63	138.12	318.75
Delia Caldwell	Full Time... Physiol. and Health Ed.	244.80	187.20	432.00
Florence Denny	Full Time... School Nurse	170.00	130.00	300.00
J. W. Neckers	Full Time... Chemistry	311.67	238.33	550.00
G. M. Browne	Full Time... Chemistry	329.80	252.20	582.00
R. A. Scott	Full Time... Chemistry	235.17	179.83	415.00
T. W. Abbott	Full Time... Chemistry	296.93	227.07	524.00
R. E. Muekelroy	Full Time... Agriculture	358.70	274.30	633.00
*Susie Ogden	Full Time... Commercial	207.40	158.60	366.00
Edward V. Miles	Full Time... Commercial	273.70	209.30	483.00
Mary Louise Fry	Full Time... Household Arts	188.70	144.30	333.00
Lucy K. Woody	Three Weeks... Household Arts	200.00		200.00
*Clara Atteberry	Three Weeks... Household Arts	26.66	173.34	200.00
Jewell Trulove	Full Time... Household Arts	85.00	65.00	150.00
Gladys Williams	Full Time... Art	226.66	173.34	400.00
Lulu D. Roach	Full Time... Art	226.66	173.34	400.00
L. C. Peterson	Full Time... Manual Arts	311.67	238.33	550.00
Julia Chastaine	Full Time... Music	188.70	144.30	333.00
Helen Smith Matthes	Full Time... Music	170.00	130.00	300.00
W. Margrave	Full Time... Music	178.50	136.50	315.00
William McAndrew	Full Time... Physical Ed.	292.40	223.60	516.00
Vincent Di Giovanna	Full Time... Physical Ed.	236.30	180.70	417.00
Frances Etheridge	Full Time... Physical Ed.	217.60	166.40	384.00
*Maria Clemens	Full Time... Physical Ed.	170.00	130.00	300.00

Fay Hart.....	Full Time.....	Librarian.....	198.33	151.67	350.00
Opal Stone.....	Full Time.....	Librarian.....	151.30	151.70	267.00
Emma Francis.....	Full Time.....	H. S. Critic.....	159.80	122.20	282.00
Florence A. Wells.....	Two Weeks.....	H. S. Critic.....	105.00	105.00
*Gladys Morse.....	Four Weeks.....	H. S. Critic.....	73.50	136.50	210.00
C. C. Logan.....	Full Time.....	H. S. Critic.....	244.80	187.20	432.00
John Wright.....	Full Time.....	H. S. Critic.....	207.40	158.60	366.00
Alberta Gibbons.....	Full Time.....	H. S. Critic.....	198.33	151.67	350.00
W. A. Furr.....	Full Time.....	Supt. Allyn Training Sch.....	377.40	288.60	666.00
Madge Troutt.....	Full Time.....	Critic.....	188.70	144.30	333.00
Florence King.....	Full Time.....	Critic.....	198.33	151.67	350.00
Lulu Clark.....	Full Time.....	Critic.....	198.33	151.67	350.00
Mae Fox.....	Full Time.....	Critic.....	141.67	108.33	250.00
Grace Wilhelm.....	Full Time.....	Critic.....	141.67	108.33	250.00
Mary Goddard.....	Full Time.....	Critic.....	141.67	108.33	250.00
Dora Bevis.....	Full Time.....	Critic.....	141.67	108.33	250.00
Mary Entsminger.....	Two Weeks.....	Critic.....	120.00	120.00
Verna Gent.....	Four Weeks.....	Critic.....	80.50	149.50	230.00
Total.....			\$19,608.76	\$14,914.74	\$34,523.50

*Not members of regular faculty.

SECOND SUMMER SESSION PAYROLL.

G. D. Wham.....	Half Time.....	Education.....			Total.....	\$375.00
W. A. Thalman.....	Half Time.....	Education.....				258.00
F. G. Warren.....	Half Time.....	Education.....				283.50
Ruby Van Trump.....	Half Time.....	Education.....				175.00
Bruce Merwin.....	Half Time.....	Education.....				258.00
W. O. Brown.....	Half Time.....	Education.....				283.50
Emma Bowyer.....	One Week.....	English.....				100.00
Frances Barbour.....	Full Time.....	English.....				417.00
Esther Power.....	Full Time.....	English.....				400.00
Julia Jonah.....	Fu. Time.....	English.....				417.00
Ted R. Ragsdale.....	Full Time.....	English.....				400.00
Lydia Dietrich Ragsdale.....	Full Time.....	English.....				366.00
Edgar A. Holt.....	Full Time.....	History.....				550.00
E. G. Lentz.....	Full Time.....	History.....				516.00
Sara Baker.....	Full Time.....	History.....				350.00
Charles J. Pardee.....	Full Time.....	History.....				400.00
Russell M. Nolen.....	Full Time.....	History.....				384.00
Troy Stearns.....	Full Time.....	History.....				318.75
Vera L. Peacock.....	Full Time.....	Foreign Languages.....				500.00
Edith Krappe.....	Full Time.....	Foreign Languages.....				366.00
Fuller Combs.....	Full Time.....	Foreign Languages.....				432.00
J. Cary Davis.....	Full Time.....	Foreign Languages.....				300.00
W. T. Felts.....	Half Time.....	Mathematics.....				316.50
Alice Kelsey Wright.....	Full Time.....	Mathematics.....				366.00
	Full Time.....	Mathematics.....				275.00
S. E. Boomer.....	Half Time.....	Physics.....				316.50
O. B. Young.....	Full Time.....	Physics.....				516.00
W. M. Bailey.....	Half Time.....	Botany.....				307.50
	Full Time.....	Botany.....				300.00
Hilda Stein.....	Full Time.....	Zoology.....				417.00
F. H. Colyer.....	Half Time.....	Geography.....				300.00
Emerson Hall.....	Full Time.....	Geography.....				318.75
Annemarie Krause.....	Full Time.....	Geography.....				400.00
Delia Caldwell.....	Half Time.....	Physiol. and Health Ed.....				216.00
	Full Time.....	Art.....				300.00
J. W. Neckers.....	Half Time.....	Chemistry.....				275.00
R. A. Scott.....	Full Time.....	Chemistry.....				415.00
R. E. Muckelroy.....	Half Time.....	Agriculture.....				316.50
T. L. Bryant.....	Full Time.....	Commercial.....				483.00
Edward V. Miles.....	Half Time.....	Commercial.....				241.50
Lucy K. Woody.....	Two Weeks.....	Household Arts.....				133.33
*Clara Atteberry.....	Four Weeks.....	Household Arts.....				266.67
Julia Chastaine.....	Full Time.....	Music.....				333.00
David McIntosh.....	Full Time.....	Music.....				417.00
William McAndrew.....	Half Time.....	Physical Ed.....				258.00
Frances Etheridge.....	Full Time.....	Physical Ed.....				384.00
Aileen Carpenter.....	Full Time.....	Physical Ed.....				350.00
Estelle Roy.....	Full Time.....	Librarian.....				267.00
Katherine Fox.....	Full Time.....	Librarian.....				267.00
Emma Francis.....	Full Time.....	H. S. Critic.....				282.00
Florence A. Wells.....	Two Weeks.....	H. S. Critic.....				105.00
*Gladys Morse.....	Four Weeks.....	H. S. Critic.....				210.00
C. C. Logan.....	Half Time.....	H. S. Critic.....				216.00
John Wright.....	Full Time.....	H. S. Critic.....				366.00
Mary Entsminger.....	One Week.....	H. S. Critic.....				75.00
Total.....						\$17,860.00

*Not members of regular faculty.

At the beginning of the spring term and still more so at the beginning of the mid-spring term, we found an unusually large number of persons applying for the provisional certificate or for the limited elementary. We expect every person certificated for work in the elementary schools to have our work in penmanship, and in certain of the common branches. As a result we found it necessary to employ additional help. Miss Susie Ogden was put in charge of the extra penmanship class. Miss Ogden is a graduate of our four-year course and has completed all of the work required for the A. M. with the University of Illinois except the thesis. I recommend that she be paid at the rate of \$2,000 for the regular year of thirty-six weeks.

We found it necessary to employ additional help in our English Department, and Mrs. Fuller Combs, who has worked for us from time to time, was added at \$142.50 per month.

At the beginning of the mid-spring term the English Department was again swamped, and Mrs. Lydia Ragsdale, who has just returned from the University of Illinois where she has completed her work for the A. M., was assigned to that department at the rate of \$2,200 for the regular year of thirty-six weeks.

In shifting classes about to take care of the unusual enrollment we found it necessary to secure a teacher for one class in French, and Mrs. Olive Shuart was put in charge of this class at \$100 per month.

I am asking that all of these special appointments be validated.

Professor E. G. Lentz, Mr. Russell E. Nolen of the History Department, Mr. Emerson Hall, Mr. Troy Stearns from the Rural Practice Schools, Miss Mary Goddard of the Brush School, and Mr. R. A. Scott of the Chemistry Department, are all asking leave of absence for one year. In the case of Mr. Scott his request is, of course, for the continuance of absence previously granted.

To fill one of the vacancies in the History Department, I recommend Mr. Clarence H. Cramer. Dr. Holt is strongly recommending Mr. Cramer, and submits the following statement concerning his preparation:

Clarence H. Cramer—

B. A. and M. A. from Ohio State University. With the exception of dissertation all work completed for the Ph. D. Major in History and minor in Political Science. Expects to take the final examinations for the doctorate at the end of the summer. Has held scholarships, fellowships, and graduate assistantships at Ohio.

I recommend his appointment at \$3,000.

Dr. Ruth Rose, having completed the year for which she was appointed, has accepted a position in a private school somewhere near Boston to begin work in September. To take her place, I recommend Mr. Charles D. Tenney. Mr. Tenney is a graduate of Gooding College. He worked out his A. M. at the University of Oregon. He is just completing a year of doctoral work at Harvard, but returns to the University of Oregon in time to receive his Ph. D. at the annual convocation. I recommend Mr. Tenney's appointment at \$3,000.

To fill the vacancies caused by the leave of absence of Mr. Emerson Hall and Mr. Troy Stearns from the Rural Practice School, I recommend Mr. George Bracewell, B. Ed. of this school and A. M. University of Michigan; Miss Gladys Smith, B. Ed. of this school, A. M. Columbia, salary of each to be \$2,000 for the academic year of thirty-six weeks.

- III. OTHER SCHOOL EMPLOYEES. No report.
- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES. No report.
- VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

Action of the Board is asked on the following:

1. I am asking authority for the faculty to graduate the students whose names appear on the list submitted and under the conditions indicated.

2. I am asking that the special appointments for the spring term be validated: Miss Susie Ogden, Mrs. Fuller Combs, Mrs. Lydia Ragsdale, Mrs. Olive Shuart.

3. I am asking confirmation of the faculty appointments for the first half of the summer quarter.

4. I am asking confirmation of the faculty appointments for the second half of the summer quarter.

5. I am recommending leave of absence for Professor E. G. Lentz, Mr. R. E. Nolen, Mr. Troy Stearns, Mr. Emerson Hall, Miss Mary Goddard and Mr. R. A. Scott.

Respectfully submitted,

H. W. SHRYOCK, *President.*

The Board approved the following recommendations:

1. The graduation of 93 persons from the Senior College and 152 persons from the two year course, whose names are presented in the report.

2. The appointment for the spring term of Miss Susie Ogden, Mrs. Fuller Combs, Mrs. Lydia Ragsdale, and Mrs. Olive Shuart, at the salaries set forth in the report.

3. The faculty list and salaries for the first summer session, as set forth in the report.

4. The faculty list and salaries for the second summer session, as set forth in the report.

5. Leave of absence for the following: E. G. Lentz, Russell E. Nolen, Emerson Hall, Troy Stearns, Mary Goddard, and R. A. Scott.

6. Appointment of George Bracewell to fill the vacancy caused by leave of absence of Emerson Hall and the appointment of Gladys Smith to fill vacancy caused by leave of absence of Troy Stearns. The salary of each to be \$2000 for 36 weeks.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

President Adams presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,
May 11, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

1. Attendance—Winter Quarter, 1930-31:

a. College.	Men and Boys.	Women and Girls.	Total.	Total one year ago.
Seniors.....	17	13	30	30
Juniors.....	38	30	68	29
Sophomores.....	58	182	240	260
Freshmen.....	106	280	386	368
Special.....	10	3	13	6
TOTAL COLLEGE.....	229	508	737	693
b. DeKalb High School.....	115	78	193	419
TOTAL ABOVE EIGHTH GRADE.....	344	586	930	1,112
c. Elementary Grades.				
McMurry Training School.....	105	123	228	199
Glidden Training School.....	120	102	222	266
Affiliated Rural Schools.....	45	37	82	71
GRAND TOTAL.....	614	848	1,462	1,648

2. I recommend that the students whose names are listed below be graduated at the close of the Spring Quarter, June 4, 1931, provided each has completed the graduation requirements for the curriculum on which he is enrolled.

SENIOR COLLEGE

Degree of Bachelor of Education

Boleislav Alilunas
Carl H. Bergstrom
Ruth Irene Bullis
Margaret Jane Cannell
Grace Jeannette Clark
E. Elvira Collin
Harold M. Corrigan
Melvin R. Eide
Henning Everett Hanson

Clarence Jahu Hardy
John J. McNamara
Philip W. Ramer
Joseph V. Ridolph
Robert E. Sayers
Laura Anna Tindall
Alice G. Toenniges
Herbert Fox Wiltberger
John Robert Wise

JUNIOR COLLEGE

Helen M. Amundsen
Evelyn M. Anderson
Katherine M. Anderson
Robert E. Anderson
Ruth Anderson
Madge L. Blagg
Howard Brett
Marianne Barcum
Helen E. Cannell
Jeannette W. Carlson
Harold Carpenter
P. Regina Coarson
Vincent G. Coffey
Alice Crandall
Ruth Elizabeth Dexter
Edna J. Dirksen

Lucille Belle Duncan
Ruth J. Eberly
Agnes Marie Ellerbrake
Althea M. Erffmeyer
Mabel Finnern
Elsa Anna Fischer
Louise Jane Fischer
Charlotte Agnes Flanders
Evelynne E. Gilbert
Sara M. Hadley
Julia Haug
Verna G. Hull
Dorothy Elizabeth Hultberg
Violet Edythe Hunt
Winifred V. Hornberger
Mildred M. Jacobek

Barbara M. Jensen
 Arline D. Johnson
 Evelyn D. Johnson
 Gladyce E. Johnson
 Gladys O. Johnson
 Hazel A. Johnson
 Stanley H. Johnson
 Virginia Mae Johnston
 Esther I. Kalin
 Virginia Keefe
 Lucille F. King
 Marion F. Kreutzer
 Virginia Fawn Landers
 Louise O. Larson
 Stepha Lawdanski
 Margaret L. Lewis
 Frances M. Lundin
 Grace E. Lydig
 Myrtle McAllister
 Rosella Mary McCarthy
 Margaret McLight
 Virginia L. McNeill
 Gertrude E. Makela
 Margaret Mary M. Marshall
 Aurel Martinson
 Elma Lorene Masten
 Sophia Moland
 Marie M. Moritz
 Ethel I. Murphy
 Beryl L. Moore
 Thelma Newell
 Margaret Oberreutter
 Evelyn O'Brien
 Frances M. O'Connell
 Ruth E. Ortgiesen
 Ruth Parrott
 Emma Mae Paydon
 Delia Mildred Peterson

Violet M. Peterson
 Kathleen Peugh
 Harlene Phillips
 E. Cedric Pope
 Edna May Price
 Stanley M. Rattenbury
 Helen R. Reichert
 Leo V. Remsuff
 Lavon J. Reznor
 Verna Rink
 Hazel I. Rosenow
 Gilbert I. Rudiger
 Mayme H. Saks
 Orvilla Sanderson
 Spencer L. Sanderson
 Doris E. Sandstrom
 Elva F. Schelling
 Helen N. Schenck
 Rosalie Maxine Schinner
 Edna Ruby Schweitzer
 Isabel Sester
 Darwin C. Shoger
 Marion L. Shore
 Cynthia Sims
 Elma Lucille Spencer
 Mary Jane Stees
 Dorothy Annette Stiles
 Celia Mae Swaby
 Vernie E. Thompson
 Georgia K. Tierney
 Floyd C. Tompkins
 Berneta Troyer
 Florence Elizabeth Viering
 Madeline Wade
 Velma Loraine Walker
 Dorothy M. Wallis
 Vivienne G. Wilkinson
 Helen Louise Wonnell

II. FACULTY.

1. Mr. Paul Harrison of the Industrial Arts Department requests a leave of absence without pay to complete his work for his master's degree at Colorado State Teachers College. Mr. Harrison's leave was to extend from April 1, 1931, until next September. I recommend that this leave be confirmed.

2. I wish to report the resignation of Mrs. Gladys Carlson of the Mathematics Department. Mrs. Carlson has been a member of this department for four years. She is leaving to be with her husband who is taking graduate work at the University of Chicago.

3. I wish to recommend the appointment of Miss Myral Houghland for the position of second grade critic made vacant by the resignation of Miss Ruth Powell. Miss Houghland started work February 1, 1931, and is paid from Salaries and Wages on the basis of \$1000 for nine months. The City of DeKalb pays part of her salary. Miss Houghland has her A. B. degree from Indiana University. She has had teaching experience in the grade schools of Gary, Indiana, and critic experience in connection with the Ball State Teachers College while teaching in the grade schools of Anderson, Indiana.

4. Miss Norma Stelford, a member of the Mathematics Department, will return to the college at the beginning of the first summer term after a year's leave of absence. Miss Stelford has completed the work for her master's degree at Northwestern University.

5. Miss Alma Anderson, a member of the Fine Arts Department, will return to the college at the beginning of the second summer term after a year's leave of absence. Miss Anderson has completed the work for her master's degree at Teachers College, Columbia University. Mrs. Elsie Post Long, who has been taking Miss Anderson's place, will not be here next year.

6. I am submitting herewith the salary schedules for the first and second summer terms, showing the parts to be paid out of the different bienniums.

	June Portion. 3½ Weeks.	July Portion. 2¾ Weeks.	Total for 6 Weeks.
BIOLOGY DEPARTMENT:			
Lewis, Elsie	\$226.67	\$173.33	\$400.00
Martin, Walter	85.00	65.00	150.00
Montgomery, C. E.	340.00	260.00	600.00
Terwilliger, George	212.50	162.50	375.00
EDUCATION DEPARTMENT:			
Hall, Homer	245.56	187.78	433.34
Hayes, M. C.	321.11	245.56	566.67
Messenger, Helen R.	288.05	220.29	508.34
Peterson, O. E.	396.67	303.33	700.00
Tipton, John B.	255.00	195.00	450.00
Woolhiser, Ethel	283.33	216.67	500.00
ENGLISH DEPARTMENT:			
Campbell, G. W.	306.95	234.72	541.67
Conner, J. Hal.	292.78	223.89	516.67
Parmley, Geneva	188.89	144.45	333.34
Taylor, Ruth	198.33	151.67	350.00
FINE ARTS DEPARTMENT:			
Deckert, Verna	198.33	151.67	350.00
Long, Elsie Post	198.33	151.67	350.00
GEOGRAPHY DEPARTMENT:			
Caldwell, Loren T.	207.78	158.89	366.67
Gould, William	321.11	245.56	566.67
Nash, Edna	198.33	151.67	350.00
HOME ECONOMICS DEPARTMENT:			
Neptune, Celine	273.89	209.45	483.34
INDUSTRIAL ARTS DEPARTMENT:			
Oakland, Milo T.	297.50	227.50	525.00
MATHEMATICS DEPARTMENT:			
Carlson, Gladys	226.67	173.33	400.00
Storm, William B.	292.78	223.89	516.67
Stelford, Norma	226.67	173.33	400.00
MUSIC DEPARTMENT:			
Bradley, Maurine	170.00	130.00	300.00
Annas, A. Neil	344.73	263.61	608.34
PENMANSHIP DEPARTMENT:			
Burkhardt, Rose	198.33	151.67	350.00
PHYSICAL EDUCATION DEPARTMENT:			
Anderson, Miriam	245.56	187.78	433.34
Evans, George	292.78	223.89	516.67
Stebbins, Flora	198.33	151.67	350.00
PHYSICS DEPARTMENT:			
Gould, Howard	283.33	216.67	500.00
READING DEPARTMENT:			
Phillips, Marina	264.44	202.23	466.67
Williams, Mary	302.23	231.11	533.34
SOCIAL SCIENCE DEPARTMENT:			
Jameson, Hugh	283.33	216.67	500.00
Stegmeier, Clarence	255.00	195.00	450.00
Whittaker, Milo L.	321.11	245.56	566.67
Zulauf, R. M.	273.89	209.45	483.34
LIBRARY:			
Hubbard, Vivian	85.00	65.00	150.00
Pratt, Bertha	94.45	72.22	166.67
McMahon, Eva I.	207.78	158.89	366.67
Sheafer, Charlotte	198.33	151.67	350.00
TRAINING SCHOOL:			
Phillips, Frank (one week only)	100.00	100.00
Gabel, Otto	273.89	209.45	483.34
Bellis, Bertha	226.67	173.33	400.00
Burton, Emily	198.33	151.67	350.00
Houghland, Myral	198.33	151.67	350.00
Peterson, Bena	203.06	155.28	358.34
Total	\$11,301.13	\$8,565.64	\$19,866.77

FACULTY PAYROLL—SECOND SUMMER TERM, 1931.

BIOLOGY DEPARTMENT:			
Martin, Walter			\$150.00
Terwilliger, George			375.00
EDUCATION DEPARTMENT:			
Hayes, M. C.			566.67
Peterson, O. E. (half time)			350.00
Woolhiser, Ethel			500.00
ENGLISH DEPARTMENT:			
Conner, J. Hal.			516.67
Parmley, Geneva			333.34
Taylor, Ruth			350.00

FINE ARTS DEPARTMENT:	
Anderson, Alma.....	383.33
GEOGRAPHY DEPARTMENT:	
Caldwell, Loran T.....	366.67
INDUSTRIAL ARTS DEPARTMENT:	
Oakland, Milo T.....	525.00
MATHEMATICS DEPARTMENT:	
Storm, William B.....	516.67
MUSIC DEPARTMENT:	
Annas, A. Neil.....	608.34
PENMANSHIP DEPARTMENT:	
Burckhardt, Rose.....	350.00
PHYSICAL EDUCATION DEPARTMENT:	
McKee, Eva.....	366.67
READING DEPARTMENT:	
Phillips, Marina.....	466.67
SOCIAL SCIENCE DEPARTMENT:	
Jameson, Hugh.....	500.00
Whittaker, Milo T.....	566.67
LIBRARY:	
Hubbard, Vivian.....	150.00
Sheafer, Charlotte.....	350.00
Total.....	\$8,291.70

III. OTHER SCHOOL EMPLOYEES.

1. I wish to recommend the appointment of Miss Margaret Wiltberger as part-time secretary to the Director of Training at a salary of \$35 per month, to be paid from Salaries and Wages. Miss Wiltberger began work March 1, 1931.

2. I wish to recommend a change in the salary of Miss Linda Kestila, secretary to the Dean of Women, from \$70 to \$80 per month. This change was made beginning March 1, 1931.

IV. THE ORGANIZATION.

The following is proposed for next year's Calendar.

FALL QUARTER, 1931.

Tuesday, September 8.....	Freshman Week begins. 8:00 A. M.
Saturday, September 12.....	Registration for other students. 8:00 A. M.
Monday, September 14.....	Class Work begins. 8:00 A. M.
Friday, October 16.....	Meeting of State Teachers Association.
Wednesday, November 25.....	Thanksgiving Recess begins. Noon.
Monday, November 30.....	Class Work resumed. 8:00 A. M.
Friday, December 4.....	Fall Quarter closes. Noon.

WINTER QUARTER, 1931-32.

Monday, December 7.....	Class Work begins. 8:00 A. M.
Friday, December 18.....	Christmas Recess begins. Noon.
Monday, January 4.....	Class Work resumed. 8:00 A. M.
Friday, March 11.....	Winter Quarter closes. Noon.

SPRING QUARTER, 1932.

Monday, March 14.....	Class Work begins. 8:00 A. M.
Thursday, March 24.....	Easter Recess begins. Noon.
Thursday, March 31.....	Class Work resumed. 8:00 A. M.
Monday, May 30.....	Holiday.
Sunday, June 5.....	Baccalaureate.
Wednesday, June 8.....	Commencement.

SUMMER QUARTER, 1932.

Monday, June 13.....	First Term opens.
Monday, July 4.....	Holiday.
Friday, July 22.....	First Term closes.
Monday, July 25.....	Second Term opens.
Friday, September 2.....	Second Term closes.

V. THE CURRICULUM.

I wish to call attention to the fact that a new catalog is now being published and a copy will be mailed to each member of the Board as soon as it comes from the press.

VI. BUILDINGS AND GROUNDS.

1. I wish to call the attention of the Board to the completion of our new power unit at an approximate cost of \$19,000. While there have been many difficulties in the carrying out of this improvement we believe that it is a worthwhile addition to our plant and will take care of electrical needs for some time to come.

2. I wish also to call attention to the new memorial fireplace recently completed and dedicated at Williston Hall. This beautiful memorial to the first president of Northern Illinois State Teachers College was dedicated on April 20. We were sorry that no members of the Board were present at that dedication.

VII. AUXILIARY ENTERPRISES.

The revolving fund shows the following report from January 1st to March 31st, 1931.

RECEIPTS.		
Surplus from last Biennium		\$30,611.85
Cash received, January 1 to March 31, 1931:		
Board and room, Williston Hall.....	\$13,065.10	
Meals, Williston Hall.....	807.61	
Registration fees.....	5,292.00	
Library fines.....	31.00	
Sale of lesson plans.....	8.57	
Transcript fees.....	11.50	
Miscellaneous sales.....	19.93	
	<hr/>	\$19,235.71
Previously remitted, July 1, 1929 to December 31, 1930.....		105,029.40
		<hr/>
Total available, Revolving Fund, March 31, 1931.....		\$154,876.96

EXPENDITURES.		
Salaries, Williston Hall and employees.....	\$6,584.47	
Salaries, faculty.....	6,099.97	
Food, Williston Hall.....	3,842.11	
Fuel and electricity.....	180.46	
Laundry and household supplies.....	654.11	
Travel.....	380.09	
Repairs to building.....	495.65	
Furniture and fixtures.....	653.22	
Office supplies.....	44.61	
	<hr/>	\$18,934.69
Expenditures previously reported, July 1, 1929 to December 31, 1930.....	115,651.34	
		<hr/>
Total expenditures, July 1, 1929 to March 31, 1931.....		\$134,586.03
Balance on hand, Revolving Fund, March 31, 1931.....		20,290.93

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of the degrees and diplomas to the students when they have completed the requirements for graduation from the prescribed curriculum.
2. The granting of a leave of absence without pay to Mr. Paul Harrison.
3. Resignation of Mrs. Gladys Carlson.
4. The appointment of Miss Myral Houghland, at the salary indicated.
5. The salary schedules for the summer session of 1931.
6. The appointment of Miss Margaret Wiltberger, at the salary indicated.
7. The change in the salary of Miss Linda Kestila.
8. Approval of the calendar for the college year of 1931-32.

Respectfully submitted,

KARL L. ADAMS, *President.*

The Board approved the following recommendations:

1. The graduation of 18 persons from the Senior College and 108 persons from the Junior College, whose names are given in the report.
2. Granting leave of absence without pay to Paul Harrison.
3. Resignation of Mrs. Gladys Carlson.
4. Appointment of Myral Houghland, second grade critic teacher, whose work began February 1, 1931, her salary to be on the basis of \$1000 for nine months, part of the salary to be paid by the city of DeKalb.
5. The faculty lists and salaries for the first and second summer terms, as set forth in the report.
6. Appointment of Margaret Wiltberger, part-time secretary to the Director of Training, at \$35 per month.
7. Change in the salary of Linda Kestila, secretary to the Dean of Women, from \$70 to \$80 per month.
8. Approval of the calendar for the school year 1931-1932.

ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,
May 11, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. Attendance.

I am giving you below a statement of the attendance for the winter quarter of 1931:

	Men and Boys.	Women and Girls.	Total.	Total one year ago.
a. College.				
Post-graduate.....	1	9	10	3
Seniors.....	49	48	97	99
Juniors.....	58	64	122	96
Sophomores.....	103	315	418	357
Freshmen.....	192	574	766	691
Unclassified.....	...	6	6	3
TOTAL ON CAMPUS.....	403	1,016	1,419	1,249
b. Non-residents.				
Extension.....	780	669
Correspondence.....	170	235
TOTAL a. AND b.....			2,366	2,180
c. High School.....	97	125	222	245
d. Elementary School.....	211	166	377	399
e. Orphans' Home.....	352	249	601	542
Rural Schools.....	98	75	173	152
TOTAL c., d., AND e.....	758	615	1,373	1,338
GRAND TOTAL.....			3,739	3,518

2. Comment.

You will note that the number of college students on the campus during the current quarter shows an increase of 170 over the same period one year ago. Class extension work shows an increase of 111, while correspondence study shows a decrease of 65 students. The senior college shows a small growth, with 219 students at the present time as compared with 195 a year ago. I believe that the recent accrediting of the institution by the North Central Association will have a tendency to cause the senior college to grow more rapidly in the next few years. The freshman and sophomore classes taken together show an increase of 136 students. There is a small decrease in the University High School and also in the University Elementary School. On the other hand the Cooperating Elementary School at the Illinois Soldiers' Orphans' Home shows a small increase as do the three cooperating rural schools. The grand total shows an increase of 221 college students, and pupils in the training schools, including resident and non-resident college students.

3. Graduates.

a. Below is a list of the probable graduates in the June class of 1931:

1. SENIOR COLLEGE—DEGREE OF BACHELOR OF EDUCATION.

E—INDUSTRIAL ARTS.....	2		
H—HOME ECONOMICS.....	3		
K—HIGH SCHOOL.....	57		
L—SUPERVISORS.....	1		
M—PRINCIPALS AND SUPERINTENDENTS.....	1		
Adams, Winston Frye.....	K	Kilduff, Mary Dorrell.....	K
Aiello, John Charles.....	K	Kineaid, Edith Jeanette.....	K
Alexander, Nellie Mason.....	K	Lee, Harriet.....	K
Allen, Mary Louise.....	H	Leslie, Ruby.....	K
Arbogast, Dorothy Wilhamene.....	K	Logan, Roy John.....	K
Armbruster, Arthur Anthony.....	K	McFadden, Louis H.....	K
Arnold, Joseph.....	K	Marshall, Dorothy Elizabeth.....	K
Bailey, Frances Esther.....	K	Miller, Clarence A.....	K
Baker, Herbert Hadley.....	E	Morse, Finley Breese.....	K
Blatt, Luther G.....	K	Mulera, Ray P.....	K
Brooks, Elma Mary.....	K	Needles, Paul Reed.....	K
Brown, Grace Eleonora.....	K	Nichols, Everett Cassell.....	K
Carlson, Esther Duella.....	K	Norsworthy, Paul Gilkison.....	K
Carter, Harry Darr.....	K	Parrill, Irwin H.....	K
Clark, Horace H.....	K	Pulsipher, Lois Chilson.....	K
Collins, Maud Mariella.....	H	Rasmussen, Rosie J.....	K
Conklin, Dorothea Gwendolyn.....	K	Reynolds, H. Atwood.....	K
Conger, Aaron Harold.....	K	Ryan, Everette M.....	K
Cover, James Edward.....	K	Schaefer, Edwin Louis.....	K
Dawson, Josephine Louise.....	K	Seybold, Harley J.....	K
Diekey, Ansel Wayne.....	K	Sharp, Mary Lucile.....	K
Dolin, Elsie Catterlin.....	H	Stewart, Bradford.....	K
Fulton, Iris Alwillah.....	K	Swanson, Virginia Mae.....	K
Glasgow, Arthur.....	K	Syrcle, Clarabelle.....	K
Graham, Edward Gordon.....	K	Thomassen, Verna Mae.....	K
Gregory, Carl Russell.....	K	Thomson, Annabelle.....	K
Griffin, Isaac A.....	M	Toohill, Norine Agnes.....	K
Grodeon, Elmer Arthur.....	K	Walters, Carol Murray.....	K
Holt, Everett E.....	K	Warlow, Dorothy Faye.....	K
Kaiser, Clyde Charles.....	K	Weber, Ralph Edward.....	E
Karr, Marjorie Phyllis.....	K	Wiggle, Esther Elizabeth.....	K
Keller, Wilhelmina.....	L	Wood, Gladys, Ellen.....	K

2. JUNIOR COLLEGE—TWO-YEAR DIPLOMA.

A—UPPER GRADES AND JUNIOR HIGH SCHOOL.....		H—HOME ECONOMICS.....	
B—LOWER GRADES.....		I—AGRICULTURE.....	
C—KINDERGARTEN—PRIMARY GRADES.....		J—COMMERCE.....	
D—MUSIC.....		K, K-P—HIGH SCHOOL.....	
E—INDUSTRIAL ARTS.....		L—SUPERVISORS.....	
F—ART AND DESIGN.....		M—PRINCIPALS AND SUPERINTENDENTS.....	
G, G-E—PHYSICAL EDUCATION.....		N—COUNTRY SCHOOL.....	
Anderson, Grace E.....	J	Chaney, Anna Lucille.....	A
Arends, Esther Theodora.....	B	Chant, Lois Averil.....	K
Arnold, Esther Elmira.....	C	Chapman, Judy.....	B
Askvig, Verdelle Marie.....	J	Chase, Opal.....	B
Atterbury, Martha Josephine.....	C	Cluver, Esther Mae.....	K
Aubrey, Frances Evelyn.....	B	Coale, Bernadine R.....	J
Baird, Betty Jane.....	G	Corey, Anna Iona.....	J
Barclay, Robert William.....	E	Corneille, Sadie Wabel.....	J
Bear, Virginia Mae.....	B	Cunningham, Chrissie M.....	B
Beekwith, Dorothy Frances Marshall.....	B	Dahler, Yvonne Evelyn.....	J
Berutti, Amelia Dorothy.....	B	Daily, Martha Ann.....	A
Bishop, Alice Marie.....	F	Daily, Mary Genevieve.....	A
Blackman, Emma Smith.....	K	Dawson, Olive.....	B
Bloom, Marguerite C.....	F	Dennis, Margaret Louise.....	C
Blue, Mary Jennie.....	B	Denzer, Marion Barbara.....	G
Bowman, Ruth Lillian.....	J	Distler, Clarence.....	J
Boyer, Marian Francis.....	A	Ditto, Gladys Maurine.....	F
Brannon, Bessie Louise.....	C	Divilbiss, Vernele.....	J
Brown, Everett R.....	R	Dodd, Leona M.....	B
Bruner, Mary Jane.....	A	Donaldson, James Leroy.....	D
Bruno, Jennie Ann.....	J	Drum, Gerald Newland.....	G-E
Buechholz, Ethel Lee.....	K	Durham, Dorothy.....	B
Burch, Charlie.....	A	Dyer, Mildred Aynvel.....	N
Burkhart, E. Don.....	K	Dysart, Helen Elizabeth.....	A
Burroughs, Ruth B.....	J	Eades, Velma Helen.....	K
Bush, Dorothy Cecil.....	J	Eaton, Marjorie.....	F
Bushell, Grace Adele.....	K	Ekstrand, Margaret Lorena.....	A
Butler, Dorothy Elizabeth.....	K	Enlow, Mathilde Elizabeth.....	A

Entsminger, Verna Renee.....	K	Pahaly, Doris Leigh.....	A
Farney, Patrick William.....	K	Pearson, Lemoise.....	A
Finley, Wilha.....	K	Pitts, Henry LaRue.....	K
Fitzpatrick, Eva Viola.....	A	Potorff, Velma Harriet.....	N
Floekhart, Jean Louise.....	K	Puett, Velma Jean.....	B
Ford, Dorothy Helen.....	A	Purnell, Louise Geraldine.....	D
Ford, Phyllis Elizabeth.....	A	Race, Vesta Elizabeth.....	K
Frederick, Lorraine Henrietta.....	C	Raffety, Almeda Lorene.....	C
Gelbach, Lorene B.....	B	Ramseyer, Alma Lucille.....	K
Goïn, Gladys.....	D	Reid, Ailene Roberta.....	C
Good, Virginia Eda.....	F	Reitz, Alma Ferne.....	N
Goothardt, Evelyn Marie.....	B	Reynolds, Dorothea Wardell.....	K
Greene, Irene Zelda.....	B	Rice, Eva May.....	A
Haag, LaVern Floyd.....	K	Rippey, Mary Eileen.....	B
Harris, Mary Edith.....	K	Robaska, Phil Frank.....	A
Hawkins, Mae Ryan.....	A	Robinson, Alice.....	A
Hayden, Loretta Elizabeth.....	K	Robinson, Sara E.....	A
Hazner, Dorothy Marie.....	J	Rogers, Pauline.....	N
Helm, Paul Steinway.....	K	Rolf, Freda Estell.....	B
Hoffman, Evelyn Elizabeth.....	K	Rollins, Ann Elaine.....	B
Hoke, Ellison Harvey.....	K	Root, Mary Nancy.....	B
Holch, J. Elizabeth.....	H	Rose, Lucinda Edna.....	A
Horner, Ruth Anna.....	N	Roth, Lloyd Ernest.....	L
Householder, Florence Mae.....	C	Rothgeb, Mildred Lucile.....	K
Hughes, Ethel Dora.....	N	Ruhman, Adele L. C.....	C
Hutchins, Alice Naomi.....	C	Sampen, Elizabeth Gertrude.....	B
Irion, Florence L.....	H	Satterfield, Juanita Marie.....	J
Jessup, Ruth Anita.....	G	Schertz, Imo Fern.....	B
Johnson, Elinor Virginia.....	K	Scheu, Harold William.....	E
Jones, Laura Jeanette.....	K	Schmidt, Iota Elizabeth.....	B
Karr, Ila Frances.....	A	Schnellbacher, Marie Josephine.....	G
Kaveney, Anna Louise.....	D	Schuetz, Margaret Mary.....	H
Kilmer, Merle Ella.....	B	Seibert, Virginia Linda Hilda.....	D
Kimes, Helen Frances.....	G	Shear, Asay Howard.....	E
Kimler, Hester Marcella.....	K	Shepherd, Claudine Louise.....	G
King, Helen Ruth.....	B	Simmons, Rose Carolyne.....	G
Kirkpatrick, Blanche.....	N	Sister M. Meleta Daley.....	B
Klein, Ruth Margaret.....	A	Sister M. Remberta Ford.....	F
Kloess, Pearl Marie.....	J	Sister M. Valentina Murray.....	A
Kuntz, Mildred Ruth.....	A	Skinner, Ferne Irene.....	J
Kurth, Mildred Elizabeth.....	K	Smith, Cornelia Annette.....	K
McMaster, Doris.....	K	Speers, Grace F.....	J
Lander, Elsie Margaret.....	B	Springer, Helen Kathryn.....	K
Lay, Billie.....	A	Stables, James.....	G-E
Lee, Mary Ruth.....	N	Stecher, Bernice Ward.....	J
Lehman, Mabel Lucile.....	K	Stewart, Alice Mae.....	B
Lepere, Cornelia Cora.....	K	Stivers, Ruth.....	K
Little, Helen Gertrude.....	K	Stockwill, Inez Marue.....	B
Long, Dorothy Charlotte.....	C	Stogdill, Ferne V.....	K
Long, Honora.....	B	Striegel, Louis E.....	G-E
Longworth, Courtney Carlon.....	K	Stuber, Eunice Lucille.....	A
Louderback, Clarence Leroy.....	K	Stuller, Viola Elizabeth.....	C
McBride, Lavonia Alice.....	D	Syfert, Blanche.....	K
McClure, Josephine Permelia.....	F	Tallyn, William Edwin.....	K
McDermott, Eva Gwynneth.....	K	Taylor, Marjorie Elizabeth.....	C
McGovern, Rita Teresa.....	D	Teeter, Mary Louise.....	J
McIntire, Mary Etta.....	K	Temple, Marian Ruth.....	B
McMillan, Olive Eloise.....	C	Temple, Myron Cleo.....	K
McReynolds, Florence E.....	K	Thomassen, Dorothy.....	B
Maloney, Pearl Lucille.....	C	Tunks, Olyve Lucile.....	B
Mann, Josephine Elizabeth.....	G	Van Dettum, Mabel Josephine.....	G
March, Glenda Catharine.....	C	Vann, Bertha B.....	B
Mayberry, Marie.....	B	Van Voorst, Mary Emily.....	A
Meece, Janice Auril.....	A	Wallace, Hazel Marguerite.....	J
Montgomery, Dorothy.....	C	Wallace, Jean Joanne.....	A
Moss, Hazel Louise.....	D	Washburn, Eleanor Margaret.....	C
Mulligan, Margaret Priscilla.....	K	Waterbury, Anna Margaret.....	A
Nelson, Hanna Helena.....	C	Watters, Mary Maude.....	K
Nelson, Marian Carolyn.....	G	Webb, Ruth Dorothy.....	B
Nelson, Wayne Ernest.....	K	Weckesser, Myrtle Elizabeth.....	A
Noe, Isabelle.....	N	Whitaker, Lois Elizabeth.....	C
Nordman, Dorothy Elaine.....	A	Whitton, Dorothy.....	N
Norvell, Helen Lucille.....	A	Willard, Wilma Ruby.....	J
Oosterle, Marjorie Jeannette.....	A	Ziegler, Verna Kathryn.....	K

II. FACULTY.

1. Resignations and Leaves of Absence.

Mr. Howard W. Adams, professor of chemistry, desires leave of absence for the school year of nine months, extending from September 12, 1931, to June 9, 1932, for graduate study.

Miss Grace R. Shea, nurse and instructor in health education, desires to continue on the faculty of the University during the first and second

quarters of the school year, 1931-1932, on half-time service, in order that she may devote half time to study in this institution in order to earn credits toward a bachelor's degree.

It is possible that Mr. L. W. Hacker, associate professor of rural education may want leave of absence for next year for study.

Miss Jennie A. Whitten, assistant professor of modern languages, plans to spend the next two years in graduate study and desires at this time formal leave for next year.

Miss Agnes F. Rice, assistant professor of elementary education plans to ask for leave of absence during the third quarter of the school year, 1931-1932, for graduate study.

It is likely that Mr. C. N. Mills, professor of mathematics, will secure a graduate fellowship at a leading university next year. In case he does so, he will ask for leave of absence later in the year.

Mr. John E. Fraley, assistant professor of nature study, wishes to spend the entire school year next year in graduate study.

A request has been made by Mr. C. L. Cross, associate professor of physics, for leave of absence for the school year, 1931-1932, for graduate study.

Miss Anna M. Blake, assistant professor of biology, has made a request to be granted leave of absence for the next school year for graduate study.

In addition to the above a good many members of the faculty have requested to be relieved of teaching during the current summer session in order that they may do graduate study during one or both summer terms.

If these requests for leave of absence are granted, I shall make recommendations at a later time to fill these positions. Several of the people whose requests I am presenting are still somewhat in doubt. In some cases petitions for fellowships are pending, which, if granted, will enable the person in question to spend the year in study. I shall, of course, take no steps to fill any positions until the faculty member in question notifies me definitely that he will be away. It seems best to present all of the possible cases now, however.

2. In presenting the faculty list for the summer quarter it is necessary to divide the salaries in such a way that the portion of the summer school which occurs previous to July 1, shall be paid out of the appropriation for the current biennium, and the remainder out of the appropriation for the biennium beginning July 1, 1931. Since 12 of the 30 school days in the first summer term fall within the present biennium, it is necessary that 12/30 of the salary of each teacher in the first summer term be paid out of the appropriation for salaries and wages for the biennium ending June 30. The remaining 18/30 of the first summer term will be paid out of the appropriation for salaries and wages for the biennium beginning July 1. The total amount for the first summer term is \$41,735. Of this amount \$16,586 is to be paid from funds of the present biennium. There is a free balance of \$15,447 in the regular appropriation for salaries and wages. Therefore, \$15,447 of the salaries for the first summer term will be paid from the regular appropriation for salaries and wages and \$1139 from the revolving fund. The remainder of the salary cost of the first summer term, amounting to \$25,149, will be paid from the appropriation for the next biennium.

Five lists of faculty members are submitted below as follows: (1) additional faculty for the mid-spring term; (2) members of the regular faculty who will serve during the first summer term; (3) additional members of the faculty for the first summer term; (4) members of the regular faculty who will serve in the second summer term; (5) additional faculty for the second summer term.

1. ADDITIONAL FACULTY FOR MID-SPRING TERM, 1931.

Name.	Position.	Salary.
Childress, Leslie.....	Education and Mathematics.....	\$360.00
Cole, E. L.....	Education.....	360.00
Robinson, Mary A.....	Geography.....	300.00
Total.....		\$1,020.00

2. REGULAR FACULTY FOR FIRST SUMMER TERM, 1931.

Name.	Subject.	First Part.	Second Part.	Total.
Adams, Howard W.....	Chemistry.....	\$234.00	\$351.00	\$585.00
Admire, Harry F.....	Commerce.....	156.00	234.00	390.00
Allen, Mabel C.....	Reading.....	126.00	189.00	315.00
Allen, Marion C.....	Art.....	150.00	225.00	375.00
Atkin, Edith I.....	Mathematics.....	180.00	270.00	450.00
Bartle, Gladys L.....	Art.....	132.00	198.00	330.00
Barto, Margaret M.....	Physical Education.....	168.00	252.00	420.00
Barton, O. Lillian.....	Social Psychology.....	192.00	288.00	480.00
Berninger, Harriet.....	Education.....	138.00	207.00	345.00
Beyer, William A. L.....	History.....	240.00	360.00	600.00
Blake, Anna M.....	Physiology.....	156.00	234.00	390.00
Burgess, Rose.....	Practice.....	138.00	207.00	345.00
Buzzard, Robert G.....	Geography.....	240.00	360.00	600.00
Carver, Katherine E.....	Latin.....	144.00	216.00	360.00
Cavins, Elmer W.....	Phonics.....	162.00	243.00	405.00
Cogdal, Joseph.....	Physical Education.....	162.00	243.00	405.00
Colby, J. Rose.....	Literature.....	234.00	351.00	585.00
Connell, M. Regina.....	Grammar.....	144.00	216.00	360.00
Cooper, Rachel M.....	Health Education.....	180.00	270.00	450.00
Crompton, Mabel P.....	Geography.....	150.00	225.00	375.00
Cross, Clarence L.....	Physics.....	198.00	297.00	495.00
Day, Alta J.....	Commerce.....	132.00	198.00	330.00
Decker, Charles E.....	Education.....	210.00	315.00	525.00
Dexheimer, Lora M.....	Reading.....	144.00	216.00	360.00
Dillon, Jessie M.....	Practice.....	144.00	216.00	360.00
Dragoo, Alva W.....	Industrial Arts.....	174.00	261.00	435.00
Ela, Clara E.....	Art.....	138.00	207.00	345.00
Ellis, Margery A.....	French.....	144.00	216.00	360.00
Eyestone, Lura M.....	Practice.....	144.00	216.00	360.00
Field, A. Marguerite.....	Physical Education.....	132.00	198.00	330.00
Frale, John E.....	Nature Study.....	156.00	234.00	390.00
Garrett, Dorothy M.....	History.....	156.00	234.00	390.00
Gerard, Ruth O.....	Music.....	120.00	180.00	300.00
Greer, Mrs. Cassie.....	Arithmetic.....	120.00	180.00	300.00
Guetroy, Edna M.....	Geography.....	144.00	216.00	360.00
Hacker, Linder W.....	Rural Education.....	204.00	306.00	510.00
Hamilton, Alma M.....	Grammar.....	156.00	234.00	390.00
Hammerlund, Chester M.....	Industrial Arts.....	168.00	252.00	420.00
Hammarlund, Ebba.....	Assistant Librarian.....	114.00	171.00	285.00
Harper, Charles A.....	History.....	204.00	306.00	510.00
Harpster, Christian A.....	Practice.....	144.00	216.00	360.00
Hibarger, Bessie I.....	Rural Education.....	150.00	225.00	375.00
Hinman, Dorothy.....	Literature.....	144.00	216.00	360.00
Fogler, Ralph W.....	Chemistry.....	162.00	243.00	405.00
Hudelson, Clyde W.....	Agriculture.....	216.00	324.00	540.00
Imboden, Erma F.....	Practice.....	150.00	225.00	375.00
Kelley, Edna.....	Library Assistant.....	78.00	117.00	195.00
Kinneman, John A.....	Sociology.....	192.00	288.00	480.00
Lamkey, Ernest M. R.....	Botany.....	204.00	306.00	510.00
Lancaster, Thomas J.....	Education.....	180.00	270.00	450.00
Lee, Margaret E.....	Children's Literature.....	174.00	261.00	435.00
Linkins, Ralph H.....	Zoology.....	228.00	342.00	570.00
McAvoy, Blanche.....	Botany and Physiology.....	150.00	225.00	375.00
McDavitt, Neva.....	Nature Study.....	138.00	207.00	345.00
McKown, Cleo B.....	Literature.....	138.00	207.00	345.00
Malmberg, Constantine F.....	Psychology.....	198.00	297.00	495.00
Mills, Clifford N.....	Mathematics.....	228.00	342.00	570.00
Moore, Clifford W.....	Economics.....	180.00	270.00	450.00
Newell, Adnah C.....	Industrial Arts.....	234.00	351.00	585.00
Peters, Margaret K.....	Commerce.....	120.00	180.00	300.00
Peterson, Harvey A.....	Psychology.....	228.00	342.00	570.00
Polhe, Genevieve.....	Cataloger.....	80.00	120.00	200.00
Prieger, Laura H.....	Grammar.....	168.00	252.00	420.00
Pringle, Ralph W.....	Education.....	252.00	378.00	630.00
Rambo, Jessie E.....	Home Economics.....	192.00	288.00	480.00
Ross, Josephine.....	Home Economics.....	150.00	225.00	375.00
Royce, Bertha M.....	Zoology.....	156.00	234.00	390.00
Schroeder, Herman H.....	Administration.....	300.00	450.00	750.00
Shea, Grace R.....	Health Education.....	111.00	166.50	277.50
Smith, Leon S.....	Physics.....	156.00	234.00	390.00
Smith, Ruberta N.....	Education.....	240.00	360.00	600.00
Sorrenson, Fred S.....	Speech.....	216.00	324.00	540.00

Stephens, E. Gertrude	History	156.00	234.00	390.00
Stroud, Ruth	English	132.00	198.00	330.00
Thoene, Christine A.	Practice	156.00	234.00	390.00
Turner, Edwin A.	Education	282.00	423.00	705.00
Webb, Mary D.	Commerce	138.00	207.00	345.00
Welch, Eleanor	Librarian	180.00	270.00	450.00
Westhoff, Frank W.	Music	225.00	337.50	562.50
Whitten, Jennie A.	German	270.00	270.00
Williams, Arthur R.	Commerce	228.00	342.00	570.00
Total		\$13,682.00	\$20,793.00	\$34,475.00

3. ADDITIONAL FACULTY FOR FIRST SUMMER TERM, 1931.

Name	Subject	First Part	Second Part	Total
Beadles, William T.	Economics	\$132.00	\$198.00	\$330.00
Caswell, Omar	Education	144.00	216.00	360.00
Cole, E. L.	Education	144.00	216.00	360.00
Glaeser, John H.	Arithmetic	144.00	216.00	360.00
Henderson, Mrs. Stella	Education	144.00	216.00	360.00
McCulloch, H. W.	Education	132.00	198.00	330.00
McGregor, Rob Roy	History	144.00	216.00	360.00
Miller, William A.	Education	144.00	216.00	360.00
Moore, Gerald E.	Education	132.00	198.00	330.00
Mull, Lewis B.	Education	144.00	216.00	360.00
Nicholson, Donald H.	History	144.00	216.00	360.00
Packard, Russell	Education	144.00	216.00	360.00
Page, John L.	Geography	144.00	216.00	360.00
Ratcliffe, S. C.	Sociology	132.00	198.00	330.00
Robinson, Esther	Art	108.00	162.00	270.00
Robinson, Mary A.	Geography	120.00	180.00	300.00
Sherman, A. Marguerite	Reading	144.00	216.00	360.00
Stone, Ivan M.	History	144.00	216.00	360.00
Taylor, Albion G.	Economics	144.00	216.00	360.00
Vinson, Esther	English	144.00	216.00	360.00
Wyman, Mrs. Helen B.	Art	132.00	198.00	330.00
Total		\$2,904.00	\$4,356.00	\$7,260.00

4. REGULAR FACULTY FOR SECOND SUMMER TERM, 1931.

Name	Position	Salary
Admire, Harry F.	Commerce	\$330.00
Andrews, Gertrude H.	Assistant Librarian	315.00
Barto, Margaret M.	Physical Education	330.00
Blake, Anna M.	Physiology and Botany	360.00
Boicourt, Blaine	Music	390.00
Bolt, Veda	Practice	300.00
Brinegar, George H.	Education	540.00
Browne, Richard G.	Economics	420.00
Buzzard, Robert G.	Geography	360.00
Cooper, Dr. Rachel M.	Health Education	450.00
Cross, Clarence L.	Physics	360.00
Decker, Charles E.	Education	360.00
Dragoo, Alva W.	Industrial Arts	360.00
Fletcher, Kenyon S.	Industrial Arts	420.00
Fraley, John E.	Nature Study	360.00
Garrett, Dorothy M.	History	360.00
Hacker, Linder W.	Rural Education	360.00
Harper, Charles A.	History	360.00
Hinman, Dorothy	English	330.00
Hollowell, Arthur J.	Chemistry	390.00
Holmes, Manfred J.	Administration	720.00
Horton, Clifford E.	Physical Education	480.00
Kinneman, John A.	Sociology	360.00
Linkins, Ralph H.	Zoology	360.00
Noel, Bertha	History	300.00
Orr, Clarence	Education	480.00
Palmer, George M.	English	570.00
Peterson, Harvey A.	Psychology	360.00
Poble, Genevieve	Cataloger	205.00
Schroeder, Herman H.	Administration	750.00
Smith, Leon S.	Physics	360.00
Sorrenson, Fred S.	Speech	360.00
Tilton, Florence	Art	465.00
Wright, Hazel	Practice	300.00
Total		\$13,525.00

5. ADDITIONAL FACULTY FOR SECOND SUMMER TERM, 1931.

Name.	Position.	Salary.
Atteberry, George C.....	Economics.....	\$360.00
Blackburn, Florence A.....	Geography.....	330.00
Glaeser, John H.....	Arithmetic.....	360.00
Henderson, Mrs. Stella V.....	Education.....	360.00
May, Eric O.....	Education.....	360.00
Moore, Benjamin C.....	Education.....	360.00
Packard, Russell.....	Education and Sociology.....	360.00
Robinson, Esther.....	Art.....	270.00
Robinson, Mary A.....	Geography.....	300.00
Rucker, Robert W.....	Geography.....	360.00
Sherman, A. Marguerite.....	Reading.....	360.00
Vinson, Esther.....	English.....	360.00
Total.....		\$4,140.00

3. I was given authority to employ Miss Alice M. Wilson as an assistant teacher at the Houghton School for the winter term at a salary of \$20 a month. The large enrollment at that school continued and the number of student teachers remained about the same. It seemed desirable, therefore, to continue her services during the spring term and her salary at the rate of \$40 a month.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION.

The following is proposed for next year's calendar:

SUMMER QUARTER, 1931.

Saturday, June 13—Registration for First Summer Term.
Monday, June 15—First Summer Term begins.
Saturday, July 25—Registration for Second Summer Term.
Wednesday, September 2 (noon) Second Summer Term ends.

AUTUMN QUARTER, 1931.

Saturday, September 12—Registration for Autumn Quarter begins: Teachers College and University High School.
Monday, September 14—Opening of University Elementary School.
Friday, October 30—Annual Homecoming.
Friday, December 4—Autumn Quarter ends.

WINTER QUARTER, 1931-1932.

Monday, December 7—Winter Quarter begins.
Saturday, December 19—Recess of two weeks.
Monday, January 4—Winter Quarter resumes.
Thursday, February 18—Founders' Day Celebration.
Saturday, February 27—Annual Contest in Oratory.
Friday, March 11—End of Winter Quarter.

SPRING QUARTER, 1932.

Monday, March 14—Spring Quarter begins.
Saturday, March 19—Easter Vacation begins.
Tuesday, March 29—Spring Quarter resumes.
Saturday, April 30—Registration for Mid-Spring Term.
Tuesday, June 7—Sophomore-Senior Class Play.
Wednesday, June 8—Alumni Reunion.
Thursday, June 9—Annual Commencement Exercises.

SUMMER QUARTER, 1932.

Saturday, June 11—Registration for First Summer Term begins.
Saturday, July 23—Registration for Second Summer Term begins.
Wednesday, August 31—Second Summer Term ends (noon).
Monday, September 12—Auburn Quarter begins: Teachers College and University High School.

V. CURRICULUM.

The new catalog of the Illinois State Normal University is about ready to go to the printer. There are no material changes in courses and curricula, except that the curricula are organized under thirteen divisional headings, corresponding to the different types of teachers prepared at this institution, such as: elementary school teachers, including kindergarten teachers; upper grade teachers; high-school teachers; commercial teachers; and so on through the list. Each curriculum shows the plan for completing four years of work. In the past in several of our curricula only two or three years of work have been indicated and it has been necessary to

transfer to Curriculum K (general high school teachers) in order to secure a degree. For example, a student who completed the three-year curriculum in physical education was obliged to take the fourth year in Curriculum K. In the new catalog the third and fourth years as actually taken are shown in the various curricula, avoiding a certain amount of awkwardness in order to explain how students may transfer to another curriculum if they wish to secure a degree. A copy of the new catalog will be mailed to each member of the board when it comes from the printer.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

Looking at the Illinois State Normal University from the point of view of its continued development as an institution maintained by the state for the effective training of teachers, the training schools present a very serious problem.

From the point of view of enrollment, the training schools constitute an institution of larger proportions than many of the state normal schools or state teachers colleges of the country. There are the following units at the present time with faculty and enrollment of students as follows:

School.	Teachers.	Pupils.
THE UNIVERSITY HIGH SCHOOL.....	9	222
THE UNIVERSITY ELEMENTARY SCHOOL.....	8	317
THE UNIVERSITY KINDERGARTEN.....	2	60
THE COOPERATING ELEMENTARY SCHOOL AT THE SOLDIERS' ORPHANS' HOME.....	15	601
COOPERATING RURAL SCHOOLS.....	4	173
STUDENT TEACHERS.....	450	...
TOTAL.....	488	1,375

Thus the training schools at the Illinois State Normal University have a faculty equivalent to 128 teachers (calling the 450 student teachers equivalent to 90 full-time teachers) and an enrollment of 1373 pupils. This is a large institution and its importance as a part of the University can hardly be overestimated, for the training schools are the places where teachers are really made. The rest of the institution may be highly effective, but if the training school of any teachers college is not strong the product of the institution is not likely to consist of effective teachers. *I shall expand these statements in the oral discussion of my report.*

The training schools at this institution are greatly under-staffed. I call the attention of the board to the following letter recently received from the American Association of Teachers Colleges:

"THE AMERICAN ASSOCIATION OF
TEACHERS COLLEGES

March 10, 1931

President H. A. Brown
Illinois State Normal University
Normal, Illinois

My dear President Brown:

The American Association of Teachers Colleges at its recent meeting in Detroit voted to place the Illinois State Normal University in the A classification of teachers colleges for the year 1931-1932. The Committee on Accrediting found one deficiency, in Standard IV.

According to Standard XIV, the A classification next year will include only those who have no deficiency.

Yours very truly,

CHARLES W. HUNT,
Secretary-Treasurer"

The deficiency referred to in the foregoing letter is in the staff of the training school. That staff is considerably below a proper standard for the number of student teachers who must be supervised each year. The meaning of this letter is that unless this deficiency is remedied at the beginning of the next school year the Illinois State Normal University will be obliged to accept a Class B rating.

This emphasizes a recommendation which I want to make to the Board for the enlargement of the staff of the training school. There should be material additions to the supervisory staff of the training school.

I recommend the following to begin at the opening of September, 1931:

1. A head of all of the training schools, with the status of dean, at a salary of \$4500 (Paid from the revolving fund).

2. Three supervisors of student teaching at salaries of \$3000 each (Paid partly from the revolving fund and partly from salaries and wages).

Each of the supervisors indicated in the foregoing will be part time teachers of education on the faculty of the teachers college, the purpose being to unify instruction in methods in the college and the practice of teaching as carried on in the training school. Each of these supervisors will teach at least one class daily and will have in their classes the same students whom they supervise as practice teachers in the training school. It is not the plan to abandon any of the present positions in the Training Schools, or to discontinue the services of any members of the present staff of the Training Schools, but to provide necessary additional staff for supervision and organization, as indicated in the foregoing statement.

X. SUMMARY.

Action of the board is asked on the following matters:

1. Permission to graduate candidates whose names are herewith submitted, provided they meet all requirements of the institution by the date of graduation.

2. Approval of resignations and leaves of absence as submitted.

3. Approval of the faculty lists for the mid-spring term, the first summer term, and the second summer term.

4. Approval of the calendar as herewith submitted.

5. Approval of additions to the training school staff as recommended.

Respectfully submitted,

H. A. BROWN, *President.*

The Board approved the following recommendations:

1. The graduation of 64 persons from the Senior College and 204 persons from the Junior College, whose names are given in the report.

2. Half time employment for Grace R. Shea with the understanding that she devote the rest of her time to study in the institution.

3. Leave of absence for one year to the following: Howard W. Adams, Jennie A. Whitten, John E. Fraley, C. L. Cross, and Anna M. Blake. Agnes F. Rice, leave of absence for the third quarter. Two names were presented conditionally for leaves of absence and were referred back to President Brown for a definite declaration.

4. Additional faculty list and salaries for the mid spring term, faculty lists and salaries for the first summer term, and faculty lists and salaries for the second summer term, as set forth in the report.

5. Calendar for the school year 1931-1932.

General approval was given to the proposal for the appointment of a head for all the training schools with the status of a dean, at a salary of \$4500, to be paid from the revolving fund, and three supervisors of student teaching at a salary of \$3000 each, to be paid partly from the revolving fund and partly from salaries and wages.

The request of the Bloomington and Normal Sanitary District was presented for permission to lay a ten inch sewer across the University farm. After approving this request, the Board referred it to the chairman of the Board, Mr. Walsh, for final action.

The approval of recommendations for graduation was made with the understanding that the secretary of the Board should be informed of any

persons whose names were on the lists who failed to meet the graduation requirements.

In approving the appointment of persons with salaries reaching beyond the first of July it was understood that all these appointments were made subject to the appropriations by the present session of the General Assembly.

President Brown made a definite and clear statement of the great importance of a training school to a teachers college. This discussion was entered into by members of the Board. President Lord aided the discussion by indicating the difficulties which a college president has in selecting the right kind of persons as teachers in a faculty and of determining whether they are doing the quantity and quality of teaching which warrant their remaining in the faculty.

The members of the Board were invited to take luncheon in Pemberton Hall.

There was a general expression of regret at the fact that Director Walsh could not be present at the meeting.

It was voted to hold the next meeting of the Normal School Board in Springfield on Thursday, June 18, at 9:00 A. M., in the office of the Superintendent of Public Instruction.

The Board adjourned.

M. F. WALSH, *Chairman*

F. G. BLAIR, *Secretary*

Approved June 18, 1931.