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Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

M. F. Walsh, Director of Registration and Education
Springfield, Chairman
Francis G. Blair, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

Term Expires

1933

Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb
Preston Bradley, Chicago
Mrs. G. W. T. Reynolds, East St. Louis

1937

Harriet A. McIntire, Mendota
J. D. Dill, Carbondale
William R. Bach, Bloomington

Presidents of Normal Schools

Harry A. Brown, A. B., A. M., Ed. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

STANDING COMMITTEES

Finance

Mr. Bailey
Miss McIntire
Mr. McMorris
Mr. Bach
Mrs. Northam
The Chairman
The Secretary

Supplies and Equipment

Mr. Bailey
Mr. Bradley
Mr. Bach
Mr. Dill
Mrs. Northam
The Chairman
The Secretary

Faculty and Curricula

Mr. Bradley
Miss McIntire
Mr. Bailey
Mr. Still
Mrs. Reynolds
The Chairman
The Secretary

Buildings and Grounds

Mr. Still
Mr. Bradley
Mr. McMorris
Mr. Dill
Mrs. Reynolds
The Chairman
The Secretary

Dormitory

Mrs. Northam
Mrs. Reynolds
Mr. Bach
The Chairman
The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met in the Administration Building of the Century of Progress Exposition, in Burnham Park, Chicago, Illinois, at 9:00 A. M., Monday, December 21, 1931.

Present: Messrs. Bach, Bailey, Blair, Bradley, Dill, McMorris, Walsh; Mrs. Northam, and Mrs. Reynolds.

Absent: Miss McIntire and Mr. Still.

All of the normal school presidents were present.

The minutes of the previous meeting were approved as presented.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Lord presented his report, which on motion was received, placed on file, and is made a part of these minutes. This report follows:

Charleston, Illinois,

December 21, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College.

- I. STUDENTS. No report.
- II. THE FACULTY. No report.
- III. OTHER SCHOOL EMPLOYEES. No report.
- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS.
At the next meeting held in Charleston our building needs should be put before the Board with care and thoroughness.
- VII. AUXILIARY ENTERPRISES. No report.
- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS.
Discuss faculties.
- X. SUMMARY. No report.

Respectfully submitted,

L. C. LORD, *President.*

He spoke of the difficulty of securing men and women for teachers in the teachers colleges who had the proper range of scholarship and at the same time rare teaching ability. When such a combination was found there must be a salary available sufficient to hold such a person in the teachers colleges.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented his report, which on motion was received, placed on file, and is made a part of these minutes. This report follows:

DeKalb, Illinois.

December 21, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers College.

I. STUDENTS.

The student whose name appears below was reported for graduation at the close of the Fall Quarter, December 4, 1931, but he did not complete the graduation requirements at that time and was not graduated.

JUNIOR COLLEGE

William C. Gould, Jr.

II. FACULTY. No report.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

The following contracts have been awarded:

1. From special appropriation covering Alterations to Main Building to Thure Hallgrin of DeKalb for alterations in our auditorium in amount of \$3,269.40.
2. From special appropriation covering Alterations to Main Building to the Acoustical Engineering Corporation of Chicago for acoustical correction in auditorium in amount of \$1,200.00.
3. From special appropriation for Remodeling, Repairing and Equipping Library and Science Building covering changes and equipment in our Chemistry Department in amount of \$4,098.30.
4. From special appropriation for Remodeling, Repairing and Equipping Library and Science Building covering painting in our Library in amount of \$263.55.

All of this work is under way and should be completed by the middle of January.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. No report.

Respectfully submitted,

KARL L. ADAMS, *President.*

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

President Shryock presented his report, which on motion was received, placed on file, and is made a part of these minutes. This report showed a very healthy growth in attendance at the institution. The report follows:

Carbondale, Illinois.

December 21, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I. STUDENTS.

1. Attendance, Fall Term, 1931:

	Men and boys.	Women and girls.	Total.	Total one year ago.
(a) College:				
Seniors	57	73	130	63
Juniors	74	98	167	125
Sophomores	165	215	380	250
Freshmen	336	359	695	751
Total students carrying College Courses.....			1372	1189
(b) High School			117	129
Total Students Above Eighth Grade			1489	1318
(c) Elementary Schools				
Brush			259	313
Allyn			193	173
Rural			203	186
Total Pupils in Practice Schools.....			655	672
Grand Total			2144	1990

2. For the winter term last year we enrolled a total of 1170 students in our college classes. Our present enrollment in college classes is 1311,—a gain of 141 over the enrollment for the same term last year.

II. THE FACULTY.

Miss Theresa Keidel fourth grade critic teacher in the Allyn Training School, was married six or eight weeks ago and about three weeks ago tendered her resignation as a member of the faculty. Miss Keidel has done valuable work for us. She is, I feel sure, the best demonstration teacher we have ever had in our training school, and we are sorry to lose her. She expects to make her home in Louisville, Kentucky. To fill her place I am transferring Miss Ruth Husband, Rural Practice Critic. Through a clerical error, our catalog gives Miss Husband credit for only sixteen weeks of graduate work in the University of Illinois; as a matter of fact it should read twenty-four weeks. Unless something unforeseen happens, she will be in the University the coming summer, and should return next fall with her A. M. Miss Husband is young but, in my judgment, is likely to prove one of the strongest critic teachers in the entire organization. I recommend that her salary in her new position be placed at \$2000 for the academic year of thirty-six weeks.

At the November meeting of the Board I recommended that Mrs. Elsie Parrish McNeill be paid twenty-five dollars per month as part time critic in the rural schools. I recommend now that Mrs. McNeill be transferred to the position left vacant by the transfer of Miss Ruth Husband, and that we pay her for the remainder of the year at the rate of \$100 per month. Mrs. McNeill, however, is to understand that this is an emergency appointment and will give her no claim upon the position for next year.

- III. OTHER SCHOOL EMPLOYEES. No report.
- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES. No report.
- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS. No report.
- X. SUMMARY.

Respectfully submitted,

H. W. SHRYOCK, *President.*

The following recommendations were approved:

1. The resignation of Miss Theresa Keidel, fourth grade critic teacher.
2. The appointment of Miss Ruth Husband, now rural school practice teacher, to the position made vacant by the resignation of Miss Keidel, at a salary of \$2000 for the academic year of 36 weeks.
3. That Mrs. Elsie Parrish McNeill, now receiving \$25.00 per month as part time critic in the rural schools, be given the work of Miss Husband at the salary of \$100 per month.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Morgan presented his report, which on motion was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois.

December 21, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. STUDENTS.

Graduates.

By an oversight, the following people were omitted from the August graduating list:

Emma Elizabeth Parrotte, four year curriculum.

Pearl Kettlekamp, two year curriculum.

I wish to propose their names for graduation, and ask that they be awarded proper diplomas.

II. THE FACULTY. No report.

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

Tentative contracts have been awarded as follows:

- a. Installation of an elevator in the arts building to Montgomery Elevator Company, Moline, Illinois, work to be completed in 60 days.
- b. Auditorium switchboard, Meade Electric Company, Chicago, work to be completed in 25 days.
- c. Athletic field fence, Pittsburgh Steel Company, Chicago, Illinois, work to be completed in 60 days.
- d. Tool house, A. L. Butterfield, Macomb, Illinois, work to be completed in 45 days.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

1. Your approval of the two graduates is requested.

Respectfully submitted,

W. P. MORGAN, *President.*

The Board approved the graduation of Emma Elizabeth Parrotte from the four year curriculum and Miss Pearl Kettlekamp from the two year curriculum, and authorized the issuance of the diplomas.

ILLINOIS STATE NORMAL UNIVERSITY

President Brown presented his report, which on motion was received, placed on file, and is made a part of these minutes. This report follows:

Normal, Illinois.

December 21, 1931.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

I. STUDENTS.

1. Attendance.

I am giving you below a statement of the attendance for the autumn quarter of 1931, including non-resident students.

a. College

	Men and boys.	Women and girls.	Total.	Total one year ago.
Post Graduate	12	8	20	10
Seniors	40	52	92	97
Juniors	67	114	181	122
Sophomores	101	326	427	418
Freshmen	274	510	784	763
Unclassified	3	7	10	6
<hr/>				
Total College Students on				
Campus	497	1017	1514	1416
b. Non-resident college students	718	900
c. University High School	123	118	241	221
d. University Elementary School	202	148	350	372
e. Co-operating Elementary School (Illinois Soldiers' and Sailors' Children's School).....	362	256	618	617
Co-operating Rural Schools	81	65	146	159
<hr/>				
Total Pupils—Elementary and				
Secondary	1355	1369
Grand Total	3587	3685

II. FACULTY.

1. There are no resignations to report.

2. At the last meeting of the Board the employment of four critic teachers for the Illinois Soldiers' and Sailors' Children's School was authorized. I recommend the following persons at this time:

a. For critic teacher in the second grade, Flavia T. Barenscbeer, to begin Monday, January 4, 1932, with salary at the rate of \$1800 for nine months, to be paid from the appropriation for salaries and wages.

Miss Barenscbeer holds the degree of Ph. B. in education from the University of Chicago, the degree having been awarded in 1926. She has done graduate work in the summers of 1923 and 1930 and the autumn quarter of 1932, toward the degree of master of arts at the University of Chicago and has nearly completed the work for that degree. She has taught the first grade in the public schools of Hammond, Indiana, and for three and a half years was in charge of the second grade at the Chicago Teachers College.

b. For critic teacher in the sixth grade, Doris L. Stickel, to begin Monday, January 4, 1932, with salary at the rate of \$1350 for nine months, to be paid by the State Department of Welfare.

Miss Stickel holds the degree of Ed. B. from the Western State Teachers College of Macomb and was awarded the degree of A. M. at the University of

Chicago last August. She has taught a rural school in Bushnell, Illinois, and has had charge of the sixth and seventh grades in Galesburg. For several years she has been teaching in Chicago Heights, at first in charge of the sixth and seventh grades and later as teacher of Literature in the junior high school.

c. For critic teacher in the first grade, Bernice Wilkerson, to begin Monday, January 4, 1932, with salary at the rate of \$1800 for nine months, to be paid from the appropriation for salaries and wages.

Miss Wilkerson holds a two-year diploma from the State Teachers College, Wayne, Nebraska, in which she specialized in kindergarten-primary work, and has received the degree of B. S. in education from the University of Minnesota, with a major in supervision and a minor in child welfare. She has taught rural schools for one year and has had experience in the kindergartens of Coleridge and Hartington, Nebraska. She taught for a number of years in the schools of Sioux City, Iowa, in kindergarten and first grade and was very successful in that work.

d. I have not made a selection for the other position which was authorized, although I have a number of well-qualified candidates whom I am investigating. It may be that by the time of the Board meeting, I shall be able to report the name of the one whom I have appointed.

III. OTHER SCHOOL EMPLOYEES.

1. There is one resignation to report. Lucy Brown, domestic, resigned a few weeks ago.

2. Some reorganization in the dormitory is necessary on account of the discontinuance of the position of dietitian and the consolidation of the work of that position with the duties of other positions. The following is the reorganization which needs to be effected, involving about \$250 per year less salary than the former schedule required:

	Present Rate	Proposed Rate
Anna Akin	\$ 65.00	\$ 74.00
Lucy Brown (Resigned)	43.00
Inez Coomer	39.00	39.00
Lulu Byers	35.00	43.00
Emilie Downing	39.00	50.00
Melissa Francis	73.83	74.00
Beulah Howell	39.00	43.00
Geno Keltner	56.33	60.00
Frances Grimes	90.00	90.00
Ethel Kendall (Position discontinued)	90.00
Florence N. Patterson.....	37.00
Elizabeth Wardell	39.00
	<hr/>	<hr/>
	\$570.16	\$549.00

The salary of Lulu Byers appears to be raised but she has been transferred to the position formerly held by Lucy Brown and is given Lucy Brown's salary. Anna Akin is given more responsibility in the cooking, as is also Emilie Downing, and each is given a small increase in salary. This is true also of Beulah Howell and Geno Keltner, to whom some additional duties have been assigned. Florence Patterson and Elizabeth Wardell are to be appointed at nominal wages to do routine work, the former to take the work of Lulu Byers.

In studying our organization I believe that there is need of a strong and capable person in the capacity of appointment secretary. There are some 450 people who graduate from this institution each year. The work of appointments in the past has been handled by the head of the training school and the heads of the various departments, with the result that there has been a poor organization of the work and ineffective placement of graduates. A second result is that the head of the training school, from about the first of April to the first of September, devotes the most of his time to clerical work, eighty per cent of which a good secretary could do and thus relieve the time of a highly paid educator for other types of work. It takes about all of the time of his stenographer to carry on the routine work of his office, so that most of the clerical work of the placement falls upon him and ties up his time completely for five months of the year.

A capable secretary can do a large part of this work in getting out letters to the faculty to secure written estimates of graduates, compiling the information, getting it bound and filed in convenient form to send to superintendents or to present to them when they come to the University, organizing the calls for recommendations which come in each morning during the busy season and getting it in shape for recommendation, consulting with the head of the training school and heads of divisions about candidates, summarizing in brief statements the various recommendations which faculty members have written concerning a given candidate and doing a great variety of work of this kind, which now takes about the entire time of the head of the training school for several months.

This placement secretary will work under the head of the training school and in his office, but will relieve him of many clerical duties and release his time for other work connected with development of the training school and the teacher training processes which are going on in that school.

It is the almost universal practice in teachers colleges of the size of the Illinois State Normal University to have such a person to handle certain aspects of the work of placement. I recommend, therefore, that I be authorized to appoint a placement secretary to work in the office of the director of the training school under his direction, at a salary not to exceed \$200 a month, beginning February 1, 1932, to be paid from the revolving fund.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

Various faculty committees are continuing to work on our curriculum, looking toward a revision to bring the program of studies into line with present day practice in connection with curricula for teacher training.

VI. BUILDINGS AND GROUNDS.

Various major and minor items of repairing and remodeling have been going on during the last two years. Several are still in progress. In a future report, I shall give a summary of what has been done during the last two years and a half.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

There has been some comment concerning two speakers who were invited to deliver addresses at this institution and for that reason I wish to report to the Board at this time concerning the matter, and to relate the facts in the case. Two speakers are concerned and I shall report separately upon the circumstances connected with the invitations to these men.

Some weeks ago two student organizations, through their program committee, issued an invitation to Karl Borders to deliver an address before their joint meeting. The two groups were: (a) Pi Gamma Mu, the national honorary social science fraternity; and (b) the Social Science Club. These two student groups meet regularly four times a term to discuss topics relating to the subject in which they are majoring in the University, namely, social science. Several faculty members, who give instruction in social science, and one or two others, are also members of the national fraternity. They frequently invite outside speakers to address them.

On this occasion the faculty sponsor of Pi Gamma Mu, learning through the press that Karl Borders was to be in this part of the state (Peoria) on the day before a regularly scheduled joint meeting of Pi Gamma Mu and the Social Science Club, suggested to the student program committee that they ask him to come here and speak to them. It was also suggested to me that he be invited to speak at the school assembly.

The faculty sponsor of Pi Gamma Mu had recently heard Karl Borders speak concerning the life of the Russian people, and, as a student and teacher of social science, he was greatly interested in the information which Mr. Borders conveyed concerning the social and economic life of those people. He felt that in that address Mr. Borders said nothing which was harmful or would have any evil

influence upon students or anyone else. The address dealt in no way with the question of government, but was merely a straight out description of the conditions under which the Russian people are now living, with no implications on Mr. Borders' part that he favored or approved any particular theories or doctrines of government or social life. His attitude in that lecture was wholly that of the student and not that of a propagandist.

It is stated that Mr. Borders has known the Russian people intimately, outside of the field of their political views, in his contacts with them in Chicago for quite a number of years. His interest in them as a people, culturally and socially, led him to spend a number of years in Russia, during which time, it is said, he was concerned principally with a study of the peasant groups and not primarily with the government. Mr. Borders is reputed to know the Russian language, which gave him another contact with the people of Russia in their native villages.

The faculty sponsor of Pi Gamma Mu states that he was absolutely sincere in his invitation to Mr. Borders and had nothing whatever in view except to secure, as a student of sociology, an authoritative scholarly and correct interpretation of economic and social conditions in Russia and the life of the Russian people of today, by a person who was reputed to have had such contacts with them that he could give entirely correct and reliable information. His idea was to give to his social science students an interpretation of Russian life by an authority on the subject, which he himself could not give. Mr. Borders' topic at assembly was to be a general educational subject.

Norman Thomas was engaged to appear in the lecture course which is given at this institution. This lecture course is entirely supported by the students and is largely student managed. Every student pays each term a three-dollar fee known as the student activity fee. Part of the amount accruing from this fee is apportioned to the lecture board, which is composed of five students elected by the students, and three members of the faculty elected by the faculty. The three members of the faculty who sit on the lecture board do so largely in an advisory capacity.

The selection of Mr. Thomas to appear in this year's lecture course was made last summer and his name was suggested to the lecture board by Mr. Edward H. Buehrig, a student member of the board at that time, who had quite recently heard Mr. Thomas speak in Waukegan. This young man was greatly interested in what Mr. Thomas said in his lecture and urged his engagement. The lecture board concurred and made a contract with Mr. Thomas.

The topic on which Mr. Thomas was to speak had not been chosen, but it was definitely decided from the beginning that it would be no political or other controversial question, but some subject of national or international interest. He was not to discuss any topic relating to the Socialist party or any similar question.

The faculty sponsor of Pi Gamma Mu, sensing that there was some unfavorable reaction to the proposed addresses by Karl Borders, out of deference to the institution, deferred his address. The lecture board did the same in regard to Norman Thomas. They did this wholly in a generous attitude in order that they might violate no possible policy of the Board in advance of the establishment of such a policy. Their attitude in the matter showed in every way a splendid spirit on their part.

Concerning the policy of the lecture board and the faculty sponsors of the numerous national honorary fraternities and other student clubs, which all together invite a great many speakers to the campus during a year, I will say that my observation and my conversations with these people have led me to believe that their objective has always been to select speakers with a vital message for students, to avoid mere propagandists and to refrain from inviting anyone with evil designs or with any dangerous or seditious message.

X. SUMMARY.

Action of the Board is requested upon the following matters:

1. Confirmation of the appointments of Flavia T. Barencheer, Bernice Wilkerson and Doris L. Stickle, as recommended.
2. Acceptance of the resignation of Lucy Brown.
3. Approval of the items of reorganization in the dormitory and adjustments in salary, as recommended.

4. Approval of the appointment of an appointment secretary at the salary indicated, with the rank and status of instructor in education, to be paid from the revolving fund, beginning February 1, 1932.

Respectfully submitted,

H. A. BROWN, *President.*

This report covered the following general subjects:

The appointment of three new critic teachers, the reorganization and change in the salaries in the dormitory, the creation of a new position to be called an appointment secretary, and a report on how certain lecturers had been selected to give lectures before the University and how these engagements had come to be postponed indefinitely.

It was decided not to act upon the specific recommendations of President Brown's report until this last item had been discussed and definite action taken thereon. Thereupon Mr. Bach made a statement setting forth the objections that had been raised against these lecturers and the part that he had taken in the matter. He closed with offering a set of resolutions and moving their adoption.

Mr. Blair offered a substitute resolution. After a general discussion of the points involved, Dr. Bradley offered a substitute for both of the proposed resolutions. Mr. Blair accepted this substitute in place of his resolution.

As it was necessary for the Board to adjourn for luncheon, Mr. Bach stated that during the lunch hour he would write a resolution which he believed would be accepted by all. After the lunch hour Mr. Bach presented the following resolution and moved its adoption:

"RESOLVED, That the Board of Trustees of the Normal Schools of Illinois—having highest regard for the loyalty, character, and ability of those whom we have selected as presidents of the Normal Schools of Illinois, and believing that they will endeavor to approve the selection of only such persons as will have a helpful and wholesome influence and effect on the students, the matter of the selection of speakers who shall appear before the student body and student lecture courses in the State Normal Schools shall be submitted to the respective presidents for their respective approval before any invitations are extended or contracts made."

Dr. Bradley and Mr. Blair both accepted it in lieu of their proposals. On a vote, it was unanimously adopted.

President Brown's recommendations were then taken up and approved as follows:

1. Appointment of the following critic teachers:
 - (a) Flavia T. Barescheer, at a salary of \$1800 for 9 months, to be paid from salaries and wages.
 - (b) Doris L. Stickle, at a salary of \$1350 for 9 months, to be paid by the State Department of Public Welfare.
 - (c) Bernice Wilkerson, at a salary of \$1800 for 9 months, to be paid from salaries and wages.
2. Acceptance of the resignation of Lucy Brown, domestic.
3. Approval of the following reorganizations and adjustments in salary in the dormitory:

	Present Rate	Proposed Rate
Anna Akin	\$ 65.00	\$ 74.00
Lucy Brown (resigned)	43.00
Inez Coomer	39.00	39.00
Lulu Byers	35.00	43.00
Emilie Downing	39.00	50.00
Melissa Francis	73.83	74.00
Beulah Howell	39.00	43.00
Geno Keltner	56.33	60.00
Frances Grimes	90.00	90.00
Ethel Kendall (position discontinued)	90.00
Florence N. Patterson	37.00
Elizabeth Wardell	39.00
	\$570.16	\$549.00

4. The authorization of the appointment of an appointment secretary, at a salary of not to exceed \$200 a month, with the rank and status of instructor in education, to be paid from the revolving fund, beginning February 1, 1932.

The Board wishes to make record of the delightful luncheon given by the officers of the Century of Progress Exposition and the information respecting this great exposition which was given to the members of the Board and the presidents of the institutions through short addresses and through a visit through the buildings where the plans of the official board are being developed.

The Board wishes to express its appreciation of the opportunities extended through Mrs. Northam for studying the plans and preparations for the Century of Progress Exposition.

The Board adjourned to meet at the call of the Chairman and the Secretary of the Board.

M. F. WALSH, *Chairman.*

F. G. BLAIR, *Secretary.*

Approved April 4, 1932.

