

10-20-1930

## Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

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STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

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**THE NORMAL SCHOOL BOARD**

**Ex-officio Members**

M. F. Walsh, Director of Registration and Education.  
Springfield, Chairman  
Francis G. Blair, Superintendent of Public Instruction  
Springfield, Secretary

**Appointed Members**

Term Expires

1931

Harriet A. McIntire, Mendota  
Frank M. Hewitt, Carbondale  
N. M. Mason, Oglesby

1933

Edgar B. Still, DeKalb  
Mrs. Martin K. Northam, Evanston  
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb  
\*Ernest E. Cole, Chicago  
Mrs. G. W. T. Reynolds, East St. Louis

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**Presidents of Normal Schools**

Harry A. Brown, A. B., A. M., Ed. D.  
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.  
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.  
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.  
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.  
Western Illinois State Teachers College, Macomb

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\* Term expired 1929.



STANDING COMMITTEES

*Finance*

Mr. Bailey  
Miss McIntire  
Mr. McMorris  
Mr. Mason  
Mrs. Northam  
The Chairman  
The Secretary

*Supplies and Equipment*

Mr. Bailey  
Mr. Cole  
Mr. Mason  
Mr. Hewitt  
Mrs. Northam  
The Chairman  
The Secretary

*Faculty and Curricula*

Mr. Cole  
Mrs. Reynolds  
Mr. Still  
Miss McIntire  
The Chairman  
The Secretary

*Buildings and Grounds*

Mr. Still  
Mr. Cole  
Mrs. Reynolds  
Mr. Hewitt  
Mr. McMorris  
The Chairman  
The Secretary

*Dormitory*

Mrs. Northam  
Mr. Mason  
Mrs. Reynolds  
The Chairman  
The Secretary

MINUTES OF THE MEETING OF THE NORMAL  
SCHOOL BOARD.

The Normal School Board met at 9:00 A. M., September 18, 1930, in the office of the Superintendent of Public Instruction, Springfield, Illinois.

Present: Mrs. Northam, Mrs. Reynolds, Miss McIntire, Messrs. Bailey, Blair, Hewitt, McMorris, Mason, and Still.

Absent: Messrs. Cole and Walsh.

All of the normal school presidents except President Shryock were present.

The Secretary read a letter from Chairman Walsh explaining his inability to be present.

Mrs. Northam was elected chairman pro tem of the meeting.

The minutes of the previous meeting were approved as sent out to the members of the Board and the presidents.

## EASTERN ILLINOIS STATE TEACHERS COLLEGE.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois.  
September 18, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

### I. STUDENTS.

#### 1. Attendance—First Half Summer Quarter, 1930.

	Men.	Women.	Total.	Total one year ago.
College .....	175	572	747	873
Elementary Grades .....	96	119	215	215
 <b>Second Half Summer Quarter, 1930.</b>				
College ... ..	97	198	295	261
 <b>Total in Summer Quarter.</b>				
College .....	272	770	1042	1134
Elementary Grades .....	96	119	215	215

#### Enrollment for the year 1929-1930.

a. College (regular school year of 36 weeks):				
Senior Class .....	23	25	48	32
Junior Class .....	30	32	62	62
Sophomore Class .....	77	153	230	202
Freshman Class .....	115	209	324	462
<b>Total .....</b>	<b>245</b>	<b>419</b>	<b>664</b>	<b>758</b>
Six Weeks Terms:				
First Half Summer Quarter, 1929 .....	174	699	873	803
Second Half Summer Quarter, 1929 .....	94	167	261	202
Mid-spring, 1930 .....	0	0	0	125
<b>Total in six weeks' terms .....</b>	<b>268</b>	<b>866</b>	<b>1134</b>	<b>1130</b>
b. High School (regular year, 1929-1930) .....	95	140	235	234
c. Non-Residents.				
d. Elementary Grades (regular year, 1929-1930) .....	113	159	272	275
<b>Total above the eighth grade (regular year 1929-1930) .....</b>	<b>340</b>	<b>559</b>	<b>899</b>	<b>.....</b>
<b>Total for the regular year, 1929-1930 .....</b>	<b>453</b>	<b>718</b>	<b>1171</b>	<b>.....</b>
<b>Total for the twelve months ending June 2, 1930 .....</b>	<b>721</b>	<b>1584</b>	<b>2305</b>	<b>2397</b>
Counted twice .....	.....	.....	302	151
<b>Grand Total .....</b>	<b>.....</b>	<b>.....</b>	<b>2003</b>	<b>2246</b>

Per capita cost of students for the year July 1, 1929, to June 30, 1930, (counting attendance of college students only).

				Equiv. for 36 weeks.
Attendance—First half summer quarter, 1929 .....	873			145½
“ —Second half summer quarter, 1929 .....	261			43½
“ —Fall quarter, 1929-1930 .....	587			195%
“ —Winter quarter, 1929-1930 .....	572			190%
“ —Spring quarter, 1929-1930 .....	561			187
	<b>2854</b>			<b>762½</b>

Total expenditures from appropriation made by the 56th General Assembly, including appropriation for Repairs and Equipment	\$263,752.70
Expenditures from the Normal School Revolving Fund, not including the dormitory (Pemberton Hall) and the Textbook Library and School Store.....	20,142.68

Total expenditures July 1, 1929, to June 30, 1930.....	283,895.38
Per capita cost 1929-1930.....	372.08

Per capita cost of students for the year July 1, 1929, to June 30, 1930 (counting attendance of college students and high school students):

	College.	High School.	Coll. and H. S. equiv. for 36 weeks.
Attendance—1st half summer quarter, 1929.....	873	0	145½
“ —2nd half summer quarter, 1929.....	261	0	43½
“ —Fall quarter, 1929-1930.....	587	233	273½
“ —Winter quarter, 1929-1930.....	572	224	265½
“ —Spring quarter, 1929-1930.....	561	206	255½
			983½
Per capita cost 1929-1930.....			\$288.51

Attendance in 1929-1930 (counting college students only) dropped off 119. If the attendance in 1929-1930 had been the same as in the previous year, the per capita cost for 1929-1930 would have been \$340.81.

This year there is an increase of about 15 per cent in college attendance which, given the same expenditures, will again decrease the per capita cost.

### 3. Graduates.

I reported at the meeting of the Board June 18, 1930, the actual list of graduates from the college on June 2, 1930. I wish to submit the following list of students who completed their work for graduation at the close of the first and second half summer terms:

#### GRADUATES WITH DEGREE, JULY 18, 1930.

1. Sheldon Eugene Davis, Social Science—French.
2. Anne Elizabeth Driscoll, Social Science—Geography.
3. Gerald Walden Dunn, Social Science—Geography.
4. Peter Bernard Fenolio, Industrial Arts—Manual Arts.
5. Charles Christopher Frye, Social Science—Geography.
6. Stella Araminta Holmes, Biological Science—English.
7. Paul Henry Kinsel, Geography—History.
8. John Ferdinand Miller, Social Science—English.
9. Edward V. Price, Social Science—Chemistry.
10. Louise Marguerite Trager, Geography—French.

#### GRADUATES WITH JUNIOR COLLEGE DIPLOMA, JULY 18, 1930.

- |                                     |   |
|-------------------------------------|---|
| 1. Frances Reba Barlow              | 11. Nelle Frances Maple Joneson         |
| 2. Helen Black                      | 12. George Otis Koerberlein             |
| 3. Zelma Faye Cheesman              | 13. Rachel Margaret Maddock             |
| 4. Lelah Mae Cook                   | 14. Catherine E. McDowell               |
| 5. Charles Carr Cowger, Manual Arts | 15. Leah Naomi Middlesworth             |
| 6. Ray Campbell Duncan, Manual Arts | 16. Naomi LaRue Neisler                 |
| 7. Gwendolene Elizabeth Goodman     | 17. Mary Louise Readhead                |
| 8. Mildred Mabel Green              | 18. Havillah Ezra Reckling, Manual Arts |
| 9. Essie Iomia Hayes                | 19. Annie Carolyn Schroeder             |
| 10. Marguerite Charlotte Henry      |   |

#### GRADUATES WITH DEGREE, AUGUST 29, 1930.

1. Gaylord Paul Bridges, Industrial Arts—Manual Arts.
2. Charles David Foreman, Social Science—Geography.
3. Richard Otis Level, Social Science—French.
4. Harry Martin Pinkstaff, Social Science—Chemistry.
5. Donald Lee Taylor, Mathematics—Physics.
6. Ruth Marie Zimmerly, English—Geography.

#### GRADUATES WITH JUNIOR COLLEGE DIPLOMA, AUGUST 29, 1930.

- |                                 |                               |
|---------------------------------|-------------------------------|
| 1. Virginia Sue Barr            | 4. Helen Irene Rossiter Inman |
| 2. Mary Virginia Field, English | 5. Letta Fern Kelley, English |
| 3. Clara Rosalind Gerbig        |                               |

Note: These names were added to the list of candidates after the list was presented to the Board:

The name of Ralph Newton Deverick (Junior College Diploma, Manual Arts) was added to the list of June 2 graduates on July 11. He had a condition to make up at the time of the report of June 18, and so did not appear on that list of actual graduates for June 2.

FOR THE DEGREE, JULY 18, 1930.

Paul Henry Kinsel

FOR THE JUNIOR COLLEGE DIPLOMA, JULY 18, 1930.

Mary Louise Readhead

FINAL REPORT ON NUMBER OF GRADUATES, 1930.

	Men	Woman	Total
Degree, Bachelor of Education.....	19	16	35
Junior College Diploma.....	16	67	83
Total graduates in 1930.....	35	83	118

II. THE FACULTY.

1. Resignations.

Harold H. Punke, Education, at a salary of \$2500 for 36 weeks.

2. Appointments recommended to fill vacancies in my last report, including the above vacancy. These salaries total \$900 less than the amounts approved by the Board on June 18, 1930, for these positions.

Payable from the Normal School Revolving Fund:

George H. Ivins.....Education .....	\$2500 for 36 weeks
Winifred Beatty.....English .....	1500 for 36 weeks

Payable from the appropriation for Salaries and Wages:

Myrtle Arnold.....Training teacher .....	\$2100 for 36 weeks
Ruth Dunlap.....Art .....	1300 for 36 weeks
Mary Thompson.....Nurse .....	1100 for 11 months

3. Corrections to the report of April 28, 1930.

Add to Salary Schedule for First Half Summer Quarter, 1930—Six Weeks—June 9 to July 18.

Payable from the Normal School Revolving Fund:

Angeline K. Schmitt.....Nurse .....	\$ 75.00
Charles S. Spooner.....Zoology .....	250.00

Salary Schedule for Second Half Summer Quarter, 1930—Six Weeks—July 21 to August 29.

Payable from the Normal School Revolving Fund:

Angeline K. Schmitt.....Nurse .....	\$ 75.00
Charles S. Spooner.....Zoology .....	250.00
Hallie B. Whitesel.....Art .....	168.75

Corrections to the report of June 18, 1930:

Regular Salary Schedule for 12 Months, School Year 1930-1931. Payable from the Appropriation for Salaries and Wages.

Blanche C. Thomas, Registrar, \$2600 (the \$200 increase not having been included in the total of \$2400).

Harry L. White, Laborer, \$1350 (the \$30 increase not having been included in the total of \$1320).

III. OTHER SCHOOL EMPLOYEES. No report.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.



VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

A new budget must be prepared soon, and if our Teachers Colleges are to improve or even hold their own, larger appropriations must be made.

The Eastern Illinois State Teachers College is in dire need of buildings—a library building, with class rooms for English and history; also a gymnasium.

Our reading room accommodates about a quarter of the number who need to use it. Books are piled in windows and on the floor.

Our gymnasium space is so small that certain institutions will not play here. The seating capacity is but a fraction of what it should be. We have no swimming pool and in general our gymnasium equipment is greatly inferior to that of many high schools in our section.

The new buildings should be of stone to harmonize with the others, making this campus so far as buildings are concerned the most beautiful in the state.

But as necessary as good buildings are, they do not make a good school. I have urged for some years that there ought to be one in every eight or ten members of the Teachers College faculties who is worth \$5,000 for 36 weeks, and if so he should receive it. This sum is now too low. Montclair, New Jersey, pays heads of departments \$6,000 for 36 weeks.

There ought to be more members of our faculties of distinguished abilities, distinguished in character, in scholarship, and in teaching skill and power, and with not only state wide but nation wide reputation.

As was so well stated and so modestly stated by one of the presidents at our last meeting, the Illinois State Teachers Colleges stand well in the nation. This fact is pleasant and cheering. However, the board is not satisfied simply with our being as good or even better than others, but only with the best we can be.

Illinois educationally stands high among the states; hence these Teachers College positions are attractive, but to attract the best the salaries must be among the best.

Illinois Teachers Colleges must compete with other state Teachers Colleges, with high schools, with liberal arts colleges, and with universities. We cannot compete successfully with the money we have.

It is exceedingly difficult to fill vacancies well.

X. SUMMARY.

Approval of the Board is requested on the following:

1. List of graduates July 18, 1930.
2. List of graduates August 29, 1930.
3. Graduate of June 2, 1930.
4. Resignation of Harold H. Punke.
5. New appointments to fill vacancies in the last report.
6. Correction in the report of April 28, 1930.
7. Correction in the report of June 18, 1930.

Respectfully submitted,

L. C. LORD, *President.*

The following recommendations were approved:

1. List of graduates for July-18, 1930, as given in the report.
2. List of graduates for August 29, 1930, as given in the report.
3. Graduate of June 2, 1930, as given in the report.
4. Resignation of Harold H. Punke.
5. The following new appointments to fill vacancies as reported at the last meeting:

(Payable from Revolving Fund)

George H. Ivins.....	Education .....	\$2500 for 36 weeks
Winifred Beatty.....	English .....	1500 for 36 weeks

(Payable from Salaries and Wages)

Myrtle Arnold.....	Training teacher .....	\$2100 for 36 weeks
Ruth Dunlap.....	Art .....	1300 for 36 weeks
Mary Thompson.....	Nurse .....	1100 for 11 months

## 6. The following corrections in the report of April 28, 1930:

Add to salary schedule for first half summer quarter, 1930, six weeks, June 9 to July 18, payable from Normal School Revolving Fund:

Angeline K. Schmitt.....Nurse .....	\$ 75.00
Charles S. Spooner.....Zoology .....	250.00

Salary schedule for second half summer quarter, 1930, six weeks, July 21 to August 29, payable from Normal School Revolving Fund:

Angeline K. Schmitt.....Nurse .....	\$ 75.00
Charles S. Spooner.....Zoology .....	250.00
Hallie B. Whitesel.....Art .....	168.75

## 7. The following corrections in the report of June 18, 1930:

Regular salary schedule for 12 months, school year 1930-1931, payable from appropriation for Salaries and Wages:

Blanche C. Thomas, Registrar, \$2600 (the \$200 increase not having been included in the total of \$2400).

Harry L. White, Laborer, \$1350 (the \$30 increase not having been included in the total of \$1320).

President Lord spoke briefly of the needs of the school for the next legislative biennium. The Woman's Building at Charleston was the first one secured. In order to secure support for it, some of its friends made the bill provide for a woman's building and gymnasium. This served to reduce the size of the woman's building and to provide a gymnasium which was inadequate from the very first. The institution outgrew its library accommodations fifteen years ago. Students are sitting out in the hall, around tables, interfering with the movements of students through the building. His budget for the last two sessions of the General Assembly has asked for these two buildings. He emphasized again the need of more money to secure and hold the highest grade teachers for these teachers colleges.

President Lord's report also presented the opportunity which the Board now has to secure a tract of 72 acres of land to add to the campus. The original campus, a gift of the citizens of Charleston, needs the enlargement which would come from this addition.

## WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,  
September 18, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

### I. STUDENTS.

#### 1. a. Attendance for Mid-Spring Term, 1930:

	Men.	Women.	Total.	Total one year ago.
a. College:				
Postgraduates .....	0	0	0	1
Seniors .....	3	2	5	10
Juniors .....	3	15	18	20
Sophomores .....	9	86	95	116
Freshmen .....	12	35	47	56
Total .....	27	138	165	203

#### b. Attendance for the School Year 1929-30 College:

	Men and Boys.	Women and Girls.	Total	Total one year ago.
Postgraduates .....	19	24	43	43
Seniors .....	100	114	214	249
Juniors .....	91	287	378	380
Sophomores .....	126	621	747	768
Freshmen .....	200	567	767	866
Total .....	536	1613	2149	2306
High School .....	82	158	240	272
Total in residence above 8th grade .....	618	1771	2389	2578
Extension .....	131	712	843	600
Elem. School .....	110	134	244	206
Grand Total .....	859	2617	3476	3384

#### 1. b. Per capita cost for school year 1929-30.

Term.	Enrollment.			Equivalent for 36 weeks.		
	College.	H. S.	Total.	College.	H. S.	Total.
First summer 1929 .....	927	69	996	155	11	166
Second summer 1929 .....	342	0	342	57	0	57
Fall 1929 .....	654	171	825	218	57	275
Winter 1929-30 .....	661	168	829	220	56	276
Spring 1930 .....	573	168	741	191	56	247
Mid-Spring 1930 .....	165	0	165	27	0	27
Extension 1929-30 .....	843	0	*1157	96	...	96
				964	180	1144

\* This is the number of term credits enrolled for by extension, but there were only 843 different individuals.

The total cost for operating the college for the year 1929-30, exclusive of permanent improvements, was \$291,913.35.

College per capita .....\$291,913.35 ÷ 964 = \$302.81  
Including H. S. per capita ....\$291,913.35 ÷ 1144 = \$255.17

#### Table of per capita costs including High School:

1924-25 .....	\$175.58	1927-28 .....	\$191.81
1925-26 .....	175.15	1928-29 .....	232.94
1926-27 .....	178.27	1929-30 .....	257.65

Last year there was an equivalent of 1028 college students and 183 high school students for the 36 weeks. This year there was an equivalent of 964 college students and 169 high school students for 36 weeks. This is a loss of 6.2% college students and 7.6% high school students, or 6.4% in all.

1. c. Attendance by counties and other states for 1929-30.

Adams .....	228	88	Montgomery .....	1	...
Brown .....	42	2	Morgan .....	11	...
Bureau .....	4	29	Ogle .....	...	1
Calhoun .....	1	...	Peoria .....	23	6
Carroll .....	7	...	Pike .....	188	95
Cass .....	22	1	Rock Island.....	61	82
Cook .....	7	...	Sangamon .....	6	...
DeKalb .....	3	...	Schuyler .....	82	23
Effingham .....	...	1	Scott .....	16	...
Fayette .....	2	...	Shelby .....	2	...
Whiteside .....	5	6	Stark .....	5	...
Winnebago .....	3	...	St. Clair .....	3	...
Greene .....	6	...	Stephenson .....	2	...
Hamilton .....	2	...	Tazewell .....	7	...
Hancock .....	133	32	Vermilion .....	4	...
Henderson .....	55	32	Warren .....	64	44
Henry .....	48	36	Ford .....	1	1
Jersey .....	14	...	Fulton .....	264	142
Kane .....	8	...			
Knox .....	133	43	Other States.		
LaSalle .....	3	...	Alabama .....	1	...
Lee .....	2	...	California .....	1	...
Logan .....	1	...	Indiana .....	6	...
Macon .....	2	...	Iowa .....	16	14
Macoupin .....	5	...	Kansas .....	1	...
Madison .....	1	...	Michigan .....	1	2
Marshall .....	3	...	Minnesota .....	...	2
Mason .....	20	...	Missouri .....	2	7
McDonough .....	795	114	Oklahoma .....	1	...
Menard .....	6	...	West Virginia.....	1	...
Mercer .....	53	40	Wisconsin .....	5	...
				2389	843

1. d. Attendance for the first summer term, 1930.

College:	Men and Boys.	Women and Girls.	Total	Total one year ago.
Postgraduates .....	19	22	41	29
Seniors .....	39	62	101	106
Juniors .....	44	222	266	199
Sophomores .....	38	274	312	366
Freshmen .....	23	166	189	227
Total .....	163	746	909	927
High School.....	15	44	59	69
Total above 8th grade.....	178	790	968	996
Elem. Grades.....	98	117	215	206
Grand Total.....	276	907	1183	1202

1. e. Attendance for the second summer term, 1930.

College:	Men.	Women.	Total.	Total one year ago.
Postgraduates .....	11	11	22	6
Seniors .....	33	34	67	67
Juniors .....	27	92	119	84
Sophomores .....	19	76	95	118
Freshmen .....	10	48	58	67
Total .....	100	261	361	342

2. As is observed from the above table of attendance for the year, it shows some decrease over last year, as did last year over the preceding year. The thing, however, which is noteworthy, is that while the attendance decreased for the year 1928-29 in total, there were 15 more postgradu-

ates enrolled, 63 more seniors, and 9 more juniors than in the previous year. For the year 1929-30 there were the same number of postgraduates, 35 fewer seniors, 2 fewer juniors, 21 fewer sophomores, and 99 fewer freshmen than during the year 1928-29. This would indicate that the entering students and the seniors seem to be the points of decrease.

From the table indicating the counties and states from which the attendance came, it is observed that the 18 counties in Illinois which are near the college contributed to the attendance in the following order: McDonough, 909; Fulton, 406; Adams, 316; Pike, 283; Knox, 176; Hancock, 165; Rock Island, 143; Warren, 108; Schuyler, 105; Mercer, 93; Henderson, 87; Henry, 84; Brown, 44; Bureau, 33; Peoria, 29; Cass, 23; Scott, 16; Greene, 6.

The number credited to McDonough County includes the high school enrollment of about 200 students not in the college proper.

3. a-1. The following is a list of persons who were taken from the proposed list of graduates for July 18, 1930, but were reported at the last board meeting:

FOUR YEAR COLLEGE COURSE.

Brungard, Bessie Udeena	Newton, Virginia Gotherd
Fulton, Eugene	

SPECIAL TWO AND ONE-HALF YEAR CURRICULUM.

Anderson, Esther	Mitchell, Achsa Battin
Ferro, Frances M.	Wich, Oscar

a-2. The following is a list of persons who were added to the graduating list for July 18, 1930, who were not reported at the last Board meeting:

FOUR YEAR COLLEGE CURRICULUM.

Apt, Christian S.	Grove, Ben H.
Aten, Miania	Lowe, Jennie Threw
Bollin, Alice	Stickler, Doris L.
Elliott, Katherine	

TWO YEAR CURRICULUM.

Ahlers, Ella M.	Huff, Blanche
Blythe, Alice Blanche	Kopp, Emma Mae
Carrick, Helen	Manlove, Orma
Corse, Myra	Maxwell, Virginia
Cox, Ethel May	McGaughey, Fannie
Earthman, Edith	Snyder, Mayme
Fulton Mabel	Updegraph, Adah A
Haner, Ruth	Van Etten, Leslie
Hofferbert, Helen	Young, Bethiene

SPECIAL TWO AND ONE-HALF YEAR CURRICULUM.

Bercaw, Mildred	Lester, Donna Mae
Corse, Myra M.	Maxwell, Virginia
Kline, Alleyne	

b-1. The following is a list of persons who were taken from the graduating list for August 27, 1930, which were reported at the last Board meeting:

FOUR YEAR COLLEGE CURRICULUM.

Aten, Miania	Tregellas, Elizabeth
--------------	----------------------

TWO YEAR CURRICULUM.

Barnes, Myrtle	Whitmore, Sylvia
Hall, Marie W.	Wort, Harry
Manlove, Orma	

TWO AND ONE-HALF YEAR CURRICULUM.

Barnes, Myrtle	Fisher, M. Katherine
Durr, Edward L.	Hall, Marie W.

b-2. The following is a list of students who were added to the graduating list for August 27, 1930, which were not reported at the last Board meeting:

## FOUR YEAR CURRICULUM.

Alsup, John Everett  
 Brungard, Bessie Udeena  
 Evans, Gladys  
 Henry, Neal  
 Keithley, Virgil  
 Newton, Virginia Gothard  
 Reason, Alice

Cain, Robert M.  
 Dillon, Gertrude A.  
 Reynolds, Catherine O.  
 Test, E. H.  
 Steel, Wade  
 Wallace, Charles Leon

## TWO YEAR CURRICULUM.

Brosi, Dorothy C  
 Calloway, Laura M.  
 Davis, Rose  
 Herbert, Erma

McClanahan, Mary  
 Stewart, Jenness  
 Young, Florence Irene

## TWO AND ONE-HALF YEAR CURRICULUM.

Heldreth, Ray  
 Quigley, Blanche  
 Todd, Alice

Totten, Grace  
 Vorhees, Evelyn

## c. Graduates during the past five years.

	1925-26	26-27	27-28	28-29	29-30	Total
B. Ed. (four year).....	66	66	81	91	84	388
Diplomas (2 year).....	164	155	127	113	107	666
Special (2½ year).....	39	50	31	38	25	183
High School .....	69	45	57	41	65	277

## II. THE FACULTY.

1. Since the last report, arrangements have been made with the two rural schools which we had last year and with a third one whereby we shall cooperate with them for the coming year. The teachers for these three schools with the salaries which the district pays and the college pays are indicated below:

	District	College	Total
Mrs. Mary Chandler .....	\$100	\$50	\$150
Mrs. Achsa B. Mitchell .....	100	40	140
Albert Burgard .....	125	25	150

Each school is to be eight months in length with the exception of the Maple Grove School, which may become nine months if the attendance warrants it next spring, but if it is continued for the ninth month, the college will pay the entire salary for that month, which is \$150.

2. Miss June Whiting, who has assisted in the English Department for the past four years has resigned to be married, and Miss Ruth Zenor is recommended for her position at a salary of \$1890 for the 36 weeks. This salary will be paid out of Salaries and Wages. Miss Zenor holds her Bachelor's degree from Tulsa, Oklahoma, University and her Master's degree from the University of Wisconsin. She has taught in the grade schools of Oklahoma and has acted as critic in the Normal School at Alva, Oklahoma, and is well recommended.

3. The position which was vacant in the art department has been offered to Miss Mary C. Williams at a salary of \$1710 for 36 weeks. Miss Williams holds her Bachelor's and Master's degrees from the University of Wisconsin, and has taught art in Madison, and in East Chicago, Indiana.

4. Mr. J. C. Burns, who resigned at the end of the Fall Quarter, 1929, died at his old home at Claysville, Pennsylvania, on October 16. Mr. Burns had been in poor health for a year, but felt improved and had returned, with one of his sons, to a Burns family reunion on the day of his death. He died suddenly during the program, before he was to appear for a short talk.

He came to the Western Illinois State Teachers College as a member of the first faculty in 1902. In 1906 he took up other work, but returned to the faculty in 1913, serving as a member until his resignation.

## III. OTHER EMPLOYEES.

1. The second position of nightwatchman which was under discussion at the last Board meeting was filled as follows. On inquiry at the Civil

Service Department on the afternoon of June 18, information was secured that there was no eligible list in that department from which to certify a night watchman, but that a partial examination had been given and the papers had not been examined, although it was hoped that these would be completed by July 1, at which time a temporary certification could be made, subject to oral examination later. On June 29, Mr. G. L. Argenbright was certified by the Civil Service Commission on the ground that he was an outstanding candidate who had been placed on the list subject to further examination. He began work on July 1, which was the time at which the position was to be filled as reported to the Board, with the other employes for the next fiscal year. The salary was fixed at \$105 per month.

IV. ORGANIZATION. No report.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

1. Requisitions have now been adjusted to cover the cost of grading the athletic field, the contracts have been let, and the work has been started. It was found, however, that the original estimate of \$10,000 for the work was not sufficient to include the fencing which had been planned, and an item of some \$6000 will have to be included in the next budget to cover that item.

2. The gymnasium roof which has leaked from the first and which has been a matter of correspondence between the architect's office and the contractor, since the building was turned over to the college, was finally inspected by a representative of the architect's office and the contractor on July 16, and negotiations for the repairs needed are now under way.

VII. AUXILIARY ENTERPRISES.

1. Annual report of Monroe Hall, 1929-30.

#### RECEIPTS.

Cash balance on hand July 1, 1929.....	\$34,272.34
Total receipts for the year.....	25,511.60
Transfer for board and room of doctor and nurse.....	75 00

#### EXPENDITURES.

Groceries, meat, fruit and vegetables.....	\$6,947.95	\$59,858.94
Bread, rolls and bakery goods.....	669.58	
Milk, butter and cream.....	1,979.49	
Ice cream.....	215.04	
Gas.....	314.25	
Laundry and household supplies.....	622.61	
Salaries and wages.....	5,732.01	
Repairs and equipment.....	495.52	
Refund on board.....	90.00	
Office supplies and telephone.....	135.19	
Transfer for light, water and heat.....	4,000.00	
Transfer to General Fund.....	5,000.00	
Driveways.....	917.40	
		\$27,119.04

Balance on hand July 1, 1930.....	\$32,739.90
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#### SUMMARY.

Cash balance at beginning of year.....	\$34,272.34
Inventory of goods at beginning of year.....	1,356.44
	\$35,628.78
Bills outstanding.....	739.98
Unencumbered balance.....	\$34,888.80
Cash balance at close of year.....	\$32,739.90
Inventory of goods at close of year.....	1,682.21
	\$34,422.11
Bills outstanding.....	1,380.65
Unencumbered balance.....	\$33,041.46

Loss for the year, \$34,888.80—33,041.46=\$1,847.34.

Note: \$5,000 was transferred to General Fund, which would make a gain in operation of \$3,152.66.

2. Annual report of Cafeteria, 1929-30.

RECEIPTS.

Cash balance on hand July 1, 1929.....	\$1,751.66
Total receipts for the year.....	8,156.66
	\$9,908.32

EXPENDITURES.

Groceries, meat, fruit and vegetables.....	\$3,709.34
Bread and bakery goods.....	293.67
Milk, butter and cream.....	766.35
Ice cream.....	423.34
Ice.....	336.01
Laundry and household supplies.....	170.18
Service.....	2,284.70
Repairs and equipment.....	43.54
	8,027.13
Cash balance June 30, 1930.....	\$1,881.19

SUMMARY.

Cash balance at beginning of year.....	\$1,751.66
Inventory of goods at beginning of year.....	607.53
	2,359.19
Bills outstanding.....	1,012.07
	\$1,347.12
Unencumbered balance.....	\$1,881.19
Cash balance at close of year.....	708.28
	2,589.47
Bills outstanding.....	823.69
Unencumbered balance.....	\$1,765.78

Gain for the year, \$1,765.78 — 1,347.12 = \$418.66.

VIII. STUDENT LIFE.

1. The large room which was formerly occupied as a reading room for the library was vacated when the library was moved into new quarters. It has been fitted up as a student room, and is much appreciated by the students.

IX. MISCELLANEOUS.

1. A separate copy of all school organization financial reports is submitted for your inspection.

X. SUMMARY.

Your approval of the following recommendations is requested:

1. Correction of graduation lists.
2. Employment of the three rural school teachers at the salaries specified for the state.
3. Employment of Miss Zenor and Miss Williams at the salaries stated, to be paid from Salaries and Wages.
4. The employment temporarily of Mr. Argenbright at \$105 per month as nightwatchman, to be paid from Salaries and Wages.

Respectfully submitted,

W. P. MORGAN, *President.*

The following recommendations were approved:

1. Correction of graduation lists, as presented in the report.
2. The employment of the following rural school teachers with the salaries paid by the district and college, as indicated:

	District	College	Total
Mrs. Mary Chandler.....	\$100	\$50	\$150
Mrs. Achsa B. Mitchell.....	100	40	140
Albert Burgard.....	125	25	150

3. Employment of the following teachers to fill vacancies:

Ruth Zenor.....English.....	\$1890	36 weeks
Mary C. Williams.....Art.....	1710	36 weeks



4. Employment temporarily of G. L. Argenbright, night watchman, at \$105 a month, to be paid from salaries and wages.

President Morgan, in speaking of the permanent improvement needs of the school, stressed the fact that in the original plan for the gymnasium there was provided a swimming pool which had to be cut out in order to bring the building within the appropriation. He desired an appropriation in the budget to provide for this swimming pool. But he declared that the most urgent and imperative need of the school was a training school building. The budget had provided for this at two previous sessions of the General Assembly. The school is greatly handicapped in the performance of its major function by the absence of this training school.

President Morgan presented a detailed statement on the school funds and funds of the class organizations.

## ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois,  
September 18, 1930.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

## I. STUDENTS.

Attendance: First summer term, June 14-July 25, 1930.

No person counted unless in attendance at least one week.

	Men and Boys.	Women and Girls.	Total.	Total one year ago.
a. Resident College students:				
Seniors (36 to 48 credits) ..	116	158	274	
Juniors (24 to 35 credits) ..	83	351	434	
Sophomores (12 to 23 credits) ..	78	662	740	
Freshmen (0 to 11 credits) ..	72	634	706	
Total .....	349	1805	2154	2276
b. High School .....	.....	.....	.....	.....
c. Elementary grades on campus:				
Thomas Metcalf School .....	84	80	164	214
d. Auxiliary Training Schools:				
Soldiers Orphans Home .....	225	157	382	289
Total Elementary .....	309	237	546	503
Total resident students and pupils .....	658	2042	2700	2779

Attendance: Second summer term, July 26-August 30, 1930.

No person counted unless in attendance at least one week.

a. Resident college students:				
Seniors (36 to 48 credits) ..	60	52	112	
Juniors (24 to 35 credits) ..	45	111	156	
Sophomores (12 to 23 credits) ..	40	196	236	
Freshmen (0 to 11 credits) ..	81	308	389	
Total .....	226	667	893	923
b. High School .....	.....	.....	.....	.....
c. Elementary grades on campus:				
Thomas Metcalf School .....	10	5	15	33
d. Auxiliary Training Schools:				
Soldiers Orphans Home .....	167	98	265	302
Total elementary .....	177	103	280	335
Total resident students and pupils .....	403	770	1173	1258

The following people were reported in April and May as being candidates for graduation in June, July, and August of 1930. All of these people were at that time within four credits of graduation and expected to complete their work during the summer, but for various reasons were unable to do so.

## CANDIDATES FOR DEGREES WHO DID NOT COMPLETE THEIR WORK.

Barnes, Eugene Paul  
Bell, Mary Meadows  
Brown, Grace Eleanora  
Carlson, Esther Duella  
Clark, Horace Havey  
Heldt, Edward Carl

Logan, Roy John  
Miller, Mary Frances  
Moore, Byron Russell  
Odle, Geneva Portia  
Ruppel, Katherine Elizabeth  
Spalding, Ross Edward

## CANDIDATES FOR DIPLOMAS WHO DID NOT COMPLETE THEIR WORK.

Baldwin, L. Ivan	Lutz, Helen Elizabeth
Barclay, Robert William	Meredith, Maude
Batson, Eunice Lenora	Nicholson, Elizabeth Jean
Becker, Margaret Elaine	O'Connell, Ercel Vera
Brannon, Bessie Louise	Pilchard, Eliza Maree
Burch, Charlie	Rolf, Freda Estell
Chesebro, Ruby Maude	Rose, Lucinda Edna
Cork, Willow Andrew	Schafer, Claudina
Corneille, Sadie Wabel	Scharfenberg, Grace Tina
Curry, Fern Gabrella	Schnellbacher, Marie Josephine
Davies, Ruth Evelyn	Seifert, Emelene Freda
Dillon, Roy Richard	Smith, Ruby Margaret
Dyer, Mildred Avynel	Stamm, Mildred Florence
Faw, Linda S.	Stone, Bernice
Fischer, Ruth Lucille	Striegel, Louis Eugene
Gambrel, Frank Bloye	Strode, Margaret Otylia
Gibson, Sybley	Swanson, Florence Elizabeth
Gimpel, Dorothy Maxine	Syfert, Blanche
Glafka, Vera Henrietta	Tilton, Cora Alice
Gotthardt, Evelyn Marie	Tunks, Olyve Lucile
Hasenyager, Darlene Irene	Valentine, Ira Peyton
Hills, Maxine Henrietta	Vance, Louise
Jones, Laura Jeanette	Van Dettum, Mabel Josephine
Koehler, Freeman A.	Waggoner, Mildred Odella
Koors, Louis Joseph	Walker, Olive Amanda
Kukuck, Edna Dorothy	Walsh, Juel Elizabeth
Linn, Nona Fay	Washburn, Eleanor Margaret
Long, Dorothy Charlotte	Williams, Marie Louise

## II. THE FACULTY.

Since the last report one member of the faculty who was authorized at that time declined to accept the position. This was Ann Van Nice, who was appointed to the position of instructor in Art. In her place Miss Gladys L. Bartle has been appointed at the same salary authorized for Miss Van Nice. Miss Bartle holds both the bachelor's and the master's degrees from the course in applied arts at the University of Wisconsin, and she has had successful experience in teaching, including the teaching of arts and crafts in the public schools of Rockford, Illinois.

It seemed to the Dean, at the time of my arrival, that an additional instructor in manual arts was necessary, and I believe this had already been discussed with the board. I authorized the appointment of Mr. Chester M. Hammerlund, as assistant professor of manual arts at a salary of \$2520 for thirty-six weeks. Mr. Hammerlund held this same position last year, during the absence of Mr. Alva W. Drago. His salary will be paid from the revolving fund.

One of the outstanding needs in this institution is the enlargement of the staff of supervision of student teaching in the University Elementary School. I should like to have authority to appoint a primary supervisor who will act as director of elementary education, whose work would be to direct and supervise student teaching in the lower grades. I desire to secure an outstanding woman for this position and it is necessary to pay a salary of \$3600 for thirty-six weeks for this position. Her salary will be paid from the revolving fund.

## III. OTHER EMPLOYEES.

Since the last report a night watchman has been appointed at a salary of \$1320 for twelve months. This appointment was made after the last report but before my arrival to take charge of the school.

Another clerk in the office of the business manager seems necessary and I recommend Miss Hazel Voorhess, at a salary of \$80 a month. I have employed Miss Voorhess temporarily, beginning work August 11.

A clerk for the Dean seems to be very desirable. This year in particular a great deal of the administration of the school, in its general relationships, will devolve upon him, in order to give the President the opportunity to study the needs of the institution, to visit classes, to become acquainted in the state, and, in a word, to do all those things which are necessary in getting acquainted with a large and complex institution of this kind. In

order to be effective the Dean needs a clerk who will relieve him of a good many routine duties, especially in checking credits and other similar routine duties, thus freeing his time for administration.

IV. ORGANIZATION. No report.

V. CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

Since coming to the presidency of the Illinois State Normal University I have made quite a thorough study of the buildings of the institution with reference to their condition and need for repairs. I find that nearly all of the buildings, except the new science building and the new gymnasium building are quite badly in need of repairs in order to put them in suitable condition for carrying on the work of the institution effectively. The main building is in the worst condition of all the buildings and if it is to continue to be used for the main classroom building of the college, it seems obvious that quite a large sum of money must be spent on it in order to put it in livable condition for faculty, office staff, and students. A building engineer from the office of the state architect has been here and has made a rather thorough inspection of this building, with special reference to its general condition and the need for repairs. His report will be available soon. There are a good many items of necessary repairs which I should like to submit to the board in the next budget, including some improvements to the grounds.

VII. AUXILIARY ENTERPRISES.

1. Annual Report of Fell Hall, 1929-1930.

Receipts .....	\$33,590.78
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EXPENDITURES.

Groceries .....	3,167.55	
Meats .....	3,478.89	
Fruits and Vegetables .....	2,129.47	
Bakery Goods .....	941.47	
Dairy Products .....	1,288.16	
Gas .....	216.41	
Laundry and Household, etc. ....	786.60	
Salaries and Wages .....	9,737.93	
Repairs and Equipment .....	1,062.27	
Office and Telephone .....	203.01	
Water .....	3,114.33	26,126.09
Gain .....		\$ 7,464.69

2. Annual Report of Cafeteria, Summer Session, 1930.

RECEIPTS.

Total receipts for year .....	\$7,121.20	
Mdse. on hand, June 30, 1930 .....	1,043.50	\$ 8,164.70

EXPENDITURES.

Groceries and canned goods .....	\$1,925.33	
Bakery goods .....	255.03	
Meat, chicken, fish, etc. ....	1,255.42	
Fruits and vegetables .....	693.62	
Dairy products .....	1,048.33	
Household supplies, ice, gas, etc. ....	181.70	
Payrolls .....	2,697.56	8,056.99
Net gain .....		\$ 107.71

3. Annual Report of University Farm, 1929-1930.

Receipts .....	\$11,299.64
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EXPENDITURES.

Labor .....	\$6,137.42
Stock food .....	8,592.48
Veterinary .....	298.55

Repairs to Machinery.....	692.63	
Repairs to Buildings.....	1,681.01	
Motor Truck expense.....	430.68	
Fuel.....	141.55	
Office and freight.....	44.35	
Light and power.....	141.00	
Water.....	243.85	
Machinery and equipment.....	40.00	
Rent of land.....	200.00	
Seeds.....	74.56	
Dairy expense.....	405.26	
Horse expense.....	96.75	
Miscellaneous.....	312.33	
Laundry.....	105.90	
Small tools.....	7.93	
		<hr/>
Deficit.....		\$ 19,656.25

Deficit ..... \$ 8,356.61

#### 4. Annual Report of University Bookstore, 1929-1930.

Receipts ..... \$26,903.12

#### EXPENDITURES.

Payroll.....	\$ 2,299.40	
Textbooks.....	13,966.68	
Notebooks.....	652.28	
General supplies.....	1,395.90	
Manual and Art supplies.....	1,252.90	
Special supplies.....	500.27	
Freight and Express.....	23.80	
Repair expense.....	12.90	
		<hr/>
		20,104.13

Gain ..... \$ 6,798.99

#### 5. Annual Report of Revolving Fund.

#### SUMMARY OF REMITTANCES TO STATE TREASURER.

July 1, 1929 to July 1, 1930.

July 9, 1929.....	1,094.22
“ 19, “.....	1,625.64
“ 31, “.....	6,910.22
Aug. 9, “.....	1,182.84
“ 19, “.....	793.29
“ 30, “.....	3,044.61
Sept. 9, “.....	30.22
“ 19, “.....	10,929.80
“ 30, “.....	11,063.72
Oct. 9, “.....	3,533.08
“ 19, “.....	1,666.02
“ 31, “.....	6,204.34
Nov. 9, “.....	1,954.04
“ 19, “.....	1,372.72
“ 30, “.....	390.02
Dec. 9, “.....	7,433.33
“ 19, “.....	7,210.66
“ 31, “.....	119.77
Jan. 9, 1930.....	398.52
“ 19, “.....	402.28
“ 31, “.....	1,257.25
Feb. 10, “.....	4,678.48
“ 19, “.....	349.14
“ 28, “.....	730.83
Mar. 9, “.....	199.63
“ 19, “.....	12,601.78
“ 31, “.....	1,170.38
Apr. 9, “.....	218.61
“ 19, “.....	599.63
“ 30, “.....	1,009.74
May 9, “.....	6,587.67
“ 19, “.....	1,260.52
“ 31, “.....	776.63
June 9, “.....	112.20
“ 19, “.....	15,586.81
“ 30, “.....	4,257.73
	<hr/>
	118,756.37

118,756.37

## NORMAL SCHOOL REVOLVING FUND—1930.

## RECEIPTS.

Balance on hand July 1, 1929.....		\$32,551.33
Term fees and tuition.....	\$26,249.08	
Laboratory fees.....	952.50	
Lunches, cafe.....	7,121.20	
Petty sales.....	142.70	
Miscellaneous.....	12,497.35	
Bookstore.....	26,903.12	
Farm.....	11,299.64	
Fell Hall.....	33,590.78	
	<hr/>	118,756.37
		<hr/>
		\$151,307.70

## EXPENDITURES.

Salaries and wages.....	\$57,150.55	
Office.....	2,270.37	
Travel.....	512.62	
Operation.....	43,391.49	
Repairs and expense.....	28,586.01	
Permanent improvements.....	6,219.25	
	<hr/>	\$138,130.29
Balance on hand July 1, 1930.....		\$13,177.41

## VIII. STUDENT LIFE. No report.

## IX. MISCELLANEOUS.

I am submitting herewith, under separate cover, a report on all of the school organizations.

## X. SUMMARY.

An approval of the following recommendations is requested:

1. The appointment of Mr. C. M. Hammerlund as assistant professor of manual arts.
2. The appointment of a primary supervisor in the training school who will act as director of elementary education, beginning at the opening of the winter term.
3. Approval of the appointment of Miss Gladys L Bartle, instructor in art.
4. The employment of Miss Hazel Voorhess as a clerk in the office of the business manager.
5. The employment of a clerk in the office of the dean, beginning October first.
6. Approval of the appointment of night watchman, appointed by Dean Schroeder after the last report was made.

Respectfully submitted,

H. A. BROWN, *President*.

President Brown made a brief statement of the observations and studies he has made since entering upon his duties.

The following recommendations were approved by the Board:

1. Appointment of Chester M. Hammerlund, Assistant Professor, Manual Arts, at \$2520 for 36 weeks, to be paid from the revolving fund.
2. Authority to employ a primary supervisor in the training school at \$3600 for 36 weeks, to be paid from the revolving fund.
3. Appointment of Gladys L. Bartle, instructor in Art, \$1980 for 36 weeks.
4. Appointment of Hazel Voorhess, clerk in the office of the business manager, at a salary of \$80 a month.
5. Appointment of a clerk in the office of the Dean, at a salary of \$80 a month.
6. Appointment of William Kiper, night watchman, at a salary of \$1320 for 12 months.

President Brown spoke in detail of his purpose in establishing an elementary supervisor in the training school, that she was not to take over the work of the director of the training school nor to do the work of the

critic teacher. Her main function was to connect the philosophy and theory of education as taught in the classes in the college with the actual practices of teaching in the training school. Incidentally, she would relieve the critic teachers of some of the work with student teachers which they now have.

He called attention to a survey which had recently been made of the old main building. The architects had discovered that there was a settling of the tower, which indicated a structural weakness which might result seriously. The Board asked that the proper authorities take immediate steps to rectify this structural weakness.

He also called attention to the fact that he had asked Dean Schroeder to stay through the second session of the summer school. He thought it would be the right thing for the Board to pay Dean Schroeder for this service. On motion the Board ordered that Dean Schroeder should be paid \$750.

He presented a detailed report of the institution for the year beginning July 1, 1929 and ending July 1, 1930. }

**NORTHERN ILLINOIS STATE TEACHERS COLLEGE.**

President Adams presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,  
September 18, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

**I. STUDENTS.**

1. Enrollment for the Year of 1929-30 (36 weeks) counting no names twice, and not including high school students.

	Men.	Women.	Total.	Total one year ago.
Seniors .....	13	14	27	8
Juniors .....	16	18	34	45
Sophomores .....	50	173	223	158
Freshmen .....	111	360	471	496
Unclassified .....	4	2	6	12
Total .....	194	567	761	719

2. Per capita cost of students in the college for the year beginning July 1, 1929 and ending June 30, 1930.

			Equivalent for 36 weeks
Attendance, first summer term.....	1929	782	130
Attendance, second summer term.....	1929	298	49
Attendance, fall term.....	1929	701	234
Attendance, winter term.....	1929	693	231
Attendance, spring term.....	1930	684	228
			872

The total cost of operating the college for the year, not including permanent improvements, was \$259,022.

Per capita cost for 36 weeks =  $\$259,022 \div 872 = \$297.04$

3. Attendance, Summer Quarter, 1930.

	Men and Boys.	Women and Girls.	Total	Total one year ago.
College:				
First Term .....	89	612	701	782
Second Term .....	52	198	250	298
High School .....	0	0	0	0
Elementary grades .....	70	50	120	175
Total .....	211	860	1071	1255

4. At the time of making out this report our Fall attendance is 736. This shows an increase of 5% over the enrollment for last year. A large portion of this increase is in the third and fourth years. We have enrolled this term over 200 young men. This is an increase of 27% over the enrollment of young men for last fall. This, we believe, represents a desirable situation.

5. The students whose names appear below were graduated from the Junior College at the close of the First Summer Term, July 18, 1930, but the names were not reported at the last Board meeting.

Cora Carolyn Christian  
K. August Montag

Ada M. Tea  
Caroline I. Volstorff



The students whose names appear below were reported for graduation at the close of the First Summer Term, July 18, 1930, but they did not complete the graduation requirements at that time and were not graduated.

## SENIOR COLLEGE.

Olive B. Faust

## JUNIOR COLLEGE.

Albert F. Blasch  
Grace A. Book  
Clarence Christensen  
Annette Heaton  
Kathryn Huestis

Pauline Lucille Klemm  
Austrid E. Liljegren  
Helen Ann McCormick  
Cynthia Mae Sims

6. The students whose names appear below were graduated from the Junior College at the close of the Second Summer Term, August 29, 1930, but the names were not reported at the last Board meeting.

Margaret L. Baxter  
Loretta F. Boyle  
Clarence Christensen  
Mary J. Grollemond  
Kathryn Huestis  
Agnes Humburg  
Ruth Laney

Austrid E. Liljegren  
Bernice McCall  
Helen Ann McCormick  
Florence H. Maha  
Estella Strang  
Cynthia Sims  
Loola E. Thompson

The students whose names appear below were reported for graduation at the close of the Second Summer Term, August 29, 1930, but they did not complete the graduation requirements at that time and were not graduated.

## SENIOR COLLEGE

Warren W. Patterson

Helen M. Powers

## JUNIOR COLLEGE.

Stanley L. Alms  
Frances Mary Hain  
Virginia M. Johnston  
Gladys Koller  
Eloise H. Marshall

Mildred T. Powers  
Estelle M. Ryan  
Cynthia Mae Sims  
Caroline I. Volstorff

## II. FACULTY.

1. Miss Elizabeth Goodyear, fourth grade critic teacher at the Glidden School, died this summer. At the present time I am not prepared to recommend her successor. The position is being handled by substitute teachers.

2. Miss Ruth Powell, second grade critic teacher at the Glidden School, has as yet been unable to return to work due to an operation. We expect Miss Powell to be with us later and arrangements are being made to take care of her work until she returns.

3. I wish to report the resignation of Miss Hazel Strahan of the Home Economics Department. Miss Strahan resigned during August to continue her graduate work at New York University. We regret exceedingly to have Miss Strahan sever her connections with the college. I am not prepared to recommend her successor.

4. Mr. William McClure of the Social Science Department resigned to continue his graduate work at the University of Michigan.

5. I wish to recommend the appointment of Mr. Carl H. Appell of Sandusky, Ohio as associate in the Department of Physical Education for Men at a salary of \$2500 for nine months, to be paid from Salaries and Wages. This is a new position created because of the tremendous increase in the number of young men attending this college. Mr. Appell has his A.B. degree from Oberlin College and his master's degree from Columbia University. Mr. Appell has taught in the Dalton Schools, New York City, and for the last two years has held a similar position in the Murray State Teachers College at Murray, Kentucky. Mr. Appell started work at the opening of the Fall Quarter, September 3, 1930.

6. To fill the temporary position caused by the leave of absence granted to Mr. Edel in the Department of Penmanship, I wish to recommend the

appointment of Miss Rose E. Burckhardt at a salary of \$2100 for nine months, to be paid from Salaries and Wages. Miss Burckhardt has her bachelor's degree and her master's degree from Miami University, Oxford, Ohio. She has taught in the rural and elementary schools of Ohio and for the last three semesters at the Indiana State Teachers College at Terre Haute, Indiana. Miss Burckhardt started work at the opening of the Fall Quarter, September 3, 1930.

7. I wish to recommend the appointment of Miss Lillian Cobb of Alberta, Canada, as Head of the Department of Foreign Languages, at a salary of \$2500 for nine months, to be paid from Salaries and Wages. Dr. Cobb has her bachelor's and master's degrees from the University of Alberta and her doctor's degree from the University of Paris. She has had teaching experience in the high schools of the Province of Alberta, Canada, and has been in the French Department of the LaCrosse State Teachers College for the last two years. Dr. Cobb started work at the opening of the Fall Quarter, September 3, 1930.

8. To fill the vacancy in the Social Science Department caused by the resignation of Mr. McClure, I wish to recommend the appointment of Mr. Hugh Jameson of Cadillac, Michigan, at a salary of \$3000 for nine months, to be paid from the Revolving Fund. Dr. Jameson has his bachelor's degree, master's degree, and doctor's degree from the University of Michigan. After completing the work for his bachelor's degree at the University of Michigan, Dr. Jameson taught for three years in the Social Science Department of the State Teachers College at Mankato, Minnesota, and supervised the work in the training school. During the last three years he has been acting as an assistant in the Department of History at the University of Michigan.

9. I wish to recommend the reappointment of Mr. Ira J. Jenks as Head of the Department of Chemistry at a salary of \$2600 for nine months, to be paid from Salaries and Wages.

10. I wish to recommend the appointment of Miss Harriett Zoe Conard as kindergarten critic teacher in the McMurry Training School for nine months at a salary of \$2100, to be paid from Salaries and Wages. Miss Conard formerly handled our kindergarten training in the Sycamore schools. We now conduct our kindergarten training on the campus.

11. I wish to recommend the appointment of Miss Diane Evanoff as art supervisor in our training schools at a salary of \$500 for nine months, to be paid from Salaries and Wages. The balance of her salary is to be paid by the City of DeKalb. Miss Evanoff has her bachelor's degree from Art Institute in Chicago. She has had successful experience as art supervisor in the public schools of Taylorville, Pekin, Alton, and Maywood, and in the teacher-training department at the Art Institute.

### III. OTHER SCHOOL EMPLOYEES.

1. I wish permission to appoint an additional night watchman at a salary of not to exceed \$125 a month, to be paid from Salaries and Wages. It seems wise to take added precautions to protect our buildings and grounds.

2. I wish to recommend the appointment of Miss Linda Kestila as clerk in the office of the Dean of Women and College Nurse at a salary of \$70 per month on the twelve months payroll. This is to be paid from the Revolving Fund.

3. I wish to recommend a change in the salary of Mrs. Norma P. Hunt from \$2300 to \$2700 on the twelve months payroll. Mrs. Hunt has taken over the entire work of the registrar's office in addition to her work as secretary.

### IV. THE ORGANIZATION. No report.

### V. THE CURRICULUM.

The attention of the Board is called to the revised curriculum presented in the new catalogue, copies of which have already been mailed to all of the members of the Board. There are no radical changes in the requirements, the changes being almost entirely in the method of organization and in the type of differentiation. Several new courses have been added in the Education Department.

## VI. BUILDINGS AND GROUNDS.

The special appropriation of \$2000 made by the last legislature for the construction of a quarter-mile track on the athletic field has been requisitioned and over two-thirds of the work has already been completed. This track bids fair to be one of the best quarter-mile tracks in Northern Illinois. Much credit for this is due to our Superintendent of Grounds, Mr. Swinbank, who has worked with the contractors since the track was first laid out.

## VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from April 1, 1930 to June 30, 1930.

## RECEIPTS.

Surplus from last biennium.....		\$30,611.85
Cash received April 1 to June 30, 1930:		
Board and room, Williston Hall.....	\$12,893.00	
Meals, Williston Hall.....	351.70	
Registration fees.....	4,874.00	
Library fines.....	73.44	
Miscellaneous collections.....	84.81	
		18,276.95
Previously remitted, July 1, 1929 to March 31, 1930.....		52,813.09
Total Available in Revolving Fund, June 30, 1930.....		\$101,701.89

## EXPENDITURES.

Salaries, Williston Hall and employees.....	\$5,950.75
Salaries, Faculty.....	5,540.06
Food, Williston Hall.....	4,396.15
Fuel for cooking.....	181.65
Laundry and household supplies.....	407.87
Electricity.....	90.00
Seeds and supplies, Williston Hall Garden.....	11.00
Repairs to buildings.....	1,101.41
Furniture and fixtures.....	313.35
Telephone.....	15.75
Drayage and express.....	22.22
Travel.....	113.58
Miscellaneous.....	57.00
	\$18,200.79
Expenditures previously reported, July 1, 1929 to March 31, 1930.....	63,267.33
Total expenditures, July 1, 1929 to June 30, 1930.....	81,468.12
Balance on hand, Revolving Fund, June 30, 1930.....	\$20,233.77

## VIII. STUDENT LIFE. No report.

## IX. MISCELLANEOUS.

1. I am presenting for your consideration a tentative budget for the next biennium.
2. I am also presenting for your consideration a financial report of all school organizations.

## X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of the diplomas to the students when they had completed the requirements for graduation from the prescribed curriculums.
2. Resignation of Miss Hazel Strahan and Mr. William McClure.
3. The appointment of Mr. Carl H. Appell, Miss Rose E. Burckhardt, Miss Lillian Cobb, Mr. Hugh Jameson, Mr. Ira J. Jenks, Miss Harriett Zoe Conard, and Miss Diane Evanoff, at the salaries indicated.
4. Permission to appoint an additional night watchman at the salary indicated.
5. The appointment of Miss Linda Kestila at the salary indicated.
6. The change in salary of Mrs. Norma P. Hunt.

Respectfully submitted,

KARL L. ADAMS, *President.*

In the presentation of this report the point was raised that in ascertaining the per capita cost of educating the students in the teachers college the pupils enrolled in the high school should not be counted in the attendance. These high school students are a part of the laboratory of the school. What the members of the legislature and persons interested in the finances of the institutions want to know is how much does it cost to prepare these people who are taking their teacher training in these institutions.

Another point which arose out of the discussion was that in determining the per capita cost the total expenditures must include all salaries paid out of the revolving fund.

The report showed a remarkable increase in the enrollment in the Northern Illinois Teachers College during the last two academic years, although the freshman class for this year was not quite so large as that of last year.

The following recommendations were approved by the Board:

1. List of graduates, as given in the report.
2. Resignation of Hazel Strahan and William McClure.
3. Appointment of the following persons:

(To be paid from salaries and wages).

Carl H. Appell.....	Physical Education .....	\$2500	9	months
Rose E. Burckhardt.....	Penmanship .....	2100	9	months
Lillian Cobb .....	Foreign Languages .....	2500	9	months
Ira J. Jenks.....	Chemistry .....	2600	9	months
Harriett Zoe Conard.....	Critic, McMurry Training School..	2100	9	months
Diane Evanoff .....	Art .....	500	9	months

(To be paid from Revolving Fund).

Hugh Jamison .....	Social Science .....	\$3000	9	months
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4. Permission to appoint an additional night watchman at a salary not to exceed \$125 a month, to be paid from Salaries and Wages.

5. Appointment of Linda Kestila, clerk in office of Dean of Women and College Nurse, at a salary of \$70 a month for 12 months, to be paid from Revolving Fund.

6. Increase in the salary of Mrs. Norma P. Hunt from \$2300 to \$2700 for 12 months.

President Adams presented a detailed financial report of the institution for the year beginning July 1, 1929 and ending July 1, 1930.

He spoke on certain items in the budget which he wished to present to the budget committee. He went into detail about their library which represents one of those architectural mistakes which is so easily seen after made; a library room through which practically all the students must pass in going from one recitation room to another. He emphasized the need of a new library.

At this point the Secretary of the Board again raised the question of the confusion which comes into the minutes when persons are recommended for graduation and such graduation is officially approved by the Board, to have a later statement appear from the president that certain persons on that list did not graduate and must be stricken from the minutes. The matter did not appear to be one that could be settled at that time, and on motion was referred to the five presidents of the schools for their consideration and a subsequent recommendation to the Board.

At this point Mr. Bailey moved that a budget committee of five be appointed by the Chairman. The understanding of the Board was that the five presidents should prepare their budgets and then present them to this budget committee of the Board. After this preliminary consideration, the budgets would be presented to a full meeting of the Board.

At this point Mr. Hadley, Assistant State Architect, and Mr. Beekman, Business Manager of the Department of Registration and Education, came before the Board to speak on the matter of a voucher which had been made out by President Morgan to the contractors, Hayes and Son, for the laying of the pavement on the grounds of the Western Illinois Teachers College. The matter, as originally presented to the Board, was in substance as follows:

The contractor in plowing and excavating for the laying of the roads had plowed up the electric cable. This was first observed by President Morgan and other members of the faculty. Certain damages and losses resulted from this. When the time came for President Morgan to make out the voucher he called the attention of the contractor to the damage which he had done, the contractor not in any way denying that he had plowed up the cable. He agreed with Mr. Morgan that he would be willing to make a deduction from the total price to cover the damage which had been done. Upon this agreement Mr. Morgan made out the voucher to cover the amount agreed upon. At a subsequent meeting of the Board Mr. Beekman reported that the architect's office insisted that as the contract price was \$740, the voucher must be made out for that amount instead of the amount agreed upon.

Mr. Hadley and Mr. Beekman had come before the Board to explain why they thought the Board should approve the entire amount set forth in the contract certificate sent to Mr. Morgan. Mr. Hadley presented the matter in a very fine way to the Board. But after considering all the statements made, the Board on motion went on record that in the light of all that had been said it would not approve an amount beyond that stated in the voucher which was agreed upon by President Morgan and the contractor.

## SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

The illness of Mrs. Shryock prevented President Shryock from attending the meeting of the Board. Mr. Hewitt presented Mr. Shryock's report, which was received, placed on file, and is made a part of these minutes. This report follows:

Carbondale, Illinois,  
September 18, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

## I. STUDENTS.

## 1. Attendance.

*(First Summer Session 1930)*

	Men and Boys.	Women and Girls.	Total	Total one year ago.
(a) College:				
Seniors .....	75	71	146	108
Juniors .....	99	215	314	309
Sophomores .....	120	395	515	513
Freshmen .....	112	264	376	389
Unclassified .....	28	71	99	135
Post-Graduates .....	10	19	29	18
Total Students Carrying College Subjects ....			1479	1472
(b) High School .....			135	88
Total Students above Eighth Grade .....			1614	1560
(c) Elementary School .....			102	137
Grand Total .....			1716	1697

*(Second Summer Session 1930)*

(a) College:				
Seniors .....	60	62	122	89
Juniors .....	78	99	177	193
Sophomores .....	79	192	271	331
Freshmen .....	58	110	168	159
Unclassified .....	25	20	45	81
Post-Graduates .....	7	6	13	10
Total Students Carrying College Subjects ....			796	863
(b) High School .....			81	48
Total Students above Eighth Grade .....			877	911

Our registration for this present term has broken the record for fall term enrollment. We have today 1170 college students; one year ago we had 1028; two years ago we had 1132, up to that time our peak attendance. It will be seen, however, that the present term exceeds the record enrollment of two years ago by 38, and one year ago by 142. Our present freshman class numbers 725.

## 2. Graduation.

The following students, whose names have not previously been reported to the Board, completed their work at the close of the second summer session and are entitled to graduation:

## SENIOR COLLEGE.

Griffie Courtney.....Zeigler .....Franklin County

## JUNIOR COLLEGE.

Ruby R. Fiedler.....Freeburg .....St. Clair County  
Alberta E. Mitchell.....McLeansboro .....Hamilton County

The following is a list of students whose graduation was authorized but who failed to complete their work:

## SENIOR COLLEGE.

Martin E. Blackledge.....	F. Glodine Moore.....
Ralph Casper.....	Guy H. Neal.....
John A. Lewis.....	

## JUNIOR COLLEGE.

Roxie Pauline Barker.....	Flora Alleane Howard.....
Elizabeth C. Barnes.....	Barbara Hoyle.....
Alpha Boles.....	Mary Jessie Lassiter.....
Nellie Elaine Bowers.....	Margaret McNeile.....
George Beryl Campbell.....	Elizabeth Melhuish.....
Ida D. Carter.....	Verle Monical.....
LaVerne Clanahan.....	Edna Maude Palmer.....
Mary Jones Clark.....	Henrietta Piltz.....
Hal E. Cornett.....	Eva E. Sanders.....
Virgil J. Davis.....	Evelyn Scott.....
Mary Aleene Deason.....	Omer H. Sims.....
Don Irving Floyd.....	Clyde M. Smith.....
Arthur H. Fricke.....	Pauline Smith.....
Adelaide Friese.....	Ruth Ellen Smith.....
Edna Fulkerson.....	Leone Taylor.....
Lillian Ardell Graeff.....	Julia Marie Timko.....
Trula Graves.....	Mabel Ury.....
Don Haege.....	Joy Dow Vandever.....
Thelma L. Hayes.....	Larry M. White.....
Emirene L. Heinrich.....	Alma Lee Williams.....
Lorene Henderson.....	Lillian Helma Wilson.....
Bertha Anna Hetzer.....	Mabel Winchester.....

## II. FACULTY.

(Summer Session).

It was found necessary to make the following changes in the summer session payroll:

Mr. W. G. Cisne and Mr. G. W. Smith were scheduled to teach the first half of the summer quarter, but were transferred to the second half.

Two positions in English at \$400.00 for the second summer session were unfilled at the time of the last meeting of the Board. These places were filled by Miss Frances Barbour and Miss Esther Power.

Miss Marjorie Shank asked leave of absence for the second summer session. Miss Annemarie Krause took her place at a salary of \$400.00.

Mr. W. T. Felts asked leave of absence for the second summer session to attend Chicago University. Mr. Dilla Hall, who was scheduled to teach half time, taught full time at \$400.00 in order to take care of Mr. Felt's work.

Because of an overload in the History and English Departments, it was necessary to add the following people: Mr. R. D. Reusch, English, half time, salary \$150.00; Miss Sara Baker, History, full time, salary \$350.00; Mrs. Mary Combs, English, half time, \$125.00 per month. Mrs. Combs had been teaching full time in the History Department at the rate of \$250.00 per month.

Miss Florence Denny was scheduled to teach full time the second summer session, but it was found that she was needed only half time, salary \$150.00.

Miss Alberta Gibbons taught full time in the High School Practice Department, salary \$350.00.

(School Year 1930-31).

The following additional faculty members for the regular school year have not yet been reported:

Ruth O. Rose, A. B., Smith College; M. A. Ph. D., Radcliffe; English Department; salary \$2,700.00 for the academic year of thirty-six weeks.

Robert Dunn Faner, A. B., Alleghany College; M. A., State University of Iowa; English Department; salary \$2,400.00 for the academic year of thirty-six weeks.

Lulu Roach, Ph. B., University of Chicago; one year of graduate work, University of Chicago; Art Department; salary \$2,400.00 for the academic year of thirty-six weeks.

J. Cary Davis, B. Ed., Southern Illinois State Normal University; M. A., University of Chicago; Assistant, Department of Foreign Languages; salary \$1,800.00 for the academic year of thirty-six weeks.

Mrs. Lydia Ragsdale of the Rural Practice Department has asked leave of absence for the year to do graduate work at the University of Illinois. Miss Mabel Goddard, B. Ed., Southern Illinois State Normal University, will fill her place at a salary of \$1,400.00 for eight months.

Mr. Leland Lingle of the Physical Education Department has asked leave of absence for one semester to do graduate work at the University of Iowa. Mr. Thomas Newton, B. Ed., Southern Illinois State Normal University, will fill his place at a salary of \$200.00 per month for four and one-half months.

Mr. Ted Ragsdale has asked leave of absence for one year to do graduate work at the University of Illinois. Miss Clara Krzton, B. Ed., Southern Illinois State Normal University, will fill his place at a salary of \$125.00 per month.

The overload in the History Department for this term made it necessary for us to transfer Miss May Hawkins from the Allyn Practice School. Miss Blanche Lambert, B. Ed., will do her work for the fall term at \$125.00 per month.

Miss Julia Jonah and Miss Frances Barbour, members of the English Department, have asked leave of absence for one year to do graduate work at Kings College, London University.

Mrs. Kathryn Holt will probably have to be absent all year on account of her health.

### III. OTHER SCHOOL EMPLOYEES.

Mrs. Eva Cruse has been employed as second cook at Anthony Hall, salary \$50.00 per month.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

### X. SUMMARY.

Action of the Board is asked on the following:

1. Graduation of Griffie Courtney, Ruby R. Fiedler and Alberta E. Mitchell.

2. Approval of the changes in the first and second summer session payrolls.

3. The appointment of the following persons for the academic year of thirty-six weeks: Miss Ruth O. Rose, Mr. Robert Dunn Faner, Miss Lulu Roach, Mr. J. Cary Davis.

4. The appointment of Miss Clara Krzton and Miss Mabel Goddard for eight months.

5. The appointment of Mr. Thomas Newton for four and one-half months.



6. The appointment of Miss Blanche Lambert for the fall quarter.
7. Leave of absence for the year for Miss Julia Jonah, Miss Frances Barbour, Mrs. Kathryn Holt, Mr. Ted Ragsdale, Mrs. Lydia Ragsdale, and leave of absence for one semester for Mr. Leland Lingle.
8. The appointment of Mrs. Eva Cruse, second cook, Anthony Hall.
9. The authorization to appoint a night watchman.

Respectfully submitted,

H. W. SHRYOCK, *President.*

September 16, 1930.

President H. W. Shryock,  
Carbondale, Illinois.

Dear Mr. Shryock:

The following statement represents to date the distribution of graduates of the classes of 1930 as to positions for the coming year. Doubtless there are placements not yet reported, and other placements yet to be made.

#### TWO-YEAR GRADUATES.

Number placed in teaching positions.....	154
Number in school.....	24
Number in other vocations.....	13
Number as yet unplaced.....	23 (10.7%)
Total number of graduates.....	214

#### FOUR-YEAR GRADUATES.

Number placed in teaching positions.....	83
Number in school.....	4
Number in other vocations.....	2
Number as yet unplaced.....	7 (7.2%)
Total number of graduates.....	96

Yours respectfully,

GEORGE D. WHAM, *Chairman-Secretary,*  
Appointments Committee.

The following recommendations were approved by the Board:

1. List of graduates as given in the report.
2. The following changes in the summer session pay roll:

W. G. Cisne and G. W. Smith transferred from first half summer quarter to the second half.

Appointment of Annemarie Krause for the second summer session in place of Marjorie Shank on leave of absence, at a salary of \$400.

Appointment of Dilla Hall for the second summer session in place of W. T. Felts on leave of absence, at a salary of \$400.

Appointment of following additional persons:

H. D. Reusch.....	English, half time.....	\$150
Sara Baker.....	History, full time.....	350
Mrs. Mary Combs.....	English, half time, per month.....	125

Florence Denny who was scheduled to teach full time, second summer session, was needed only half time, salary, \$150.

Alberta Gibbons, full time, High School Practice Department, salary \$350.

3. The following additional faculty members for 36 weeks:

Ruth O. Rose.....	English.....	\$2700
Robert Dunn Paner.....	English.....	2400
Lulu Roach.....	Art.....	2400
J. Cary Davis.....	Foreign Languages.....	1800

4. Appointment of the following for 8 months:

Mabel Goddard.....	Rural Practice Department.....	\$1400
Clara Krzton.....	Rural Training School, per month.....	125

5. Appointment of Thomas Newton, Physical Education, for 4½ months, at \$200 per month.

6. Appointment of Blanche Lambert, Allyn Practice School, for the fall quarter, at \$125 per month.

7. Leave of absence for one year: Julia Jonah, Frances Barbour, Mrs. Kathryn Holt, Ted Ragsdale, Mrs. Lydia Ragsdale.

8. Leave of absence for one semester: Leland Lingle.

9. Appointment of Mrs. Eva Cruse, second cook, Anthony Hall, at a salary of \$50 per month.

10. That President Shryock be authorized to appoint a night watchman.

Mr. Hewitt also presented a financial report of the institution for the year beginning July 1, 1929 and ending June 30, 1930.

The Secretary was requested to write a letter to President Shryock expressing the sympathy of the Board and the hope that Mrs. Shryock's health would be quickly restored.

Mrs. Northam appointed the following members on the budget committee: Mr. Mason, Mr. Bailey, Mr. Hewitt, Mrs. Reynolds, and Mr. Still.

\* It was decided that the date of the next meeting of the Board should be fixed as soon as the budget committee is ready to make its report.

The Board adjourned.

ESTELLE NORTHAM, *Chairman pro tem.*

F. G. BLAIR, *Secretary.*

Approved October 20, 1930.



## STATE OF ILLINOIS

## DEPARTMENT OF REGISTRATION AND EDUCATION

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**THE NORMAL SCHOOL BOARD**
**Ex-officio Members**

M. F. Walsh, Director of Registration and Education,  
Springfield, Chairman

Francis G. Blair, Superintendent of Public Instruction,  
Springfield, Secretary

**Appointed Members**

## Term Expires

1931

Harriet A. McIntire, Mendota  
Frank M. Hewitt, Carbondale  
N. M. Mason, Oglesby

1933

Edgar B. Still, DeKalb  
Mrs. Martin K. Northam, Evanston  
Charles E. McMorris, Marshall

1935

Albert E. Bailey, Macomb  
\*Ernest E. Cole, Chicago  
Mrs. G. W. T. Reynolds, East St. Louis

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**Presidents of Normal Schools**

Harry A. Brown, A. B., A. M., Ed. D.  
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.  
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.  
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.  
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.  
Western Illinois State Teachers College, Macomb

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\* Term expired 1929.

## STANDING COMMITTEES

*Finance.*

Mr. Bailey  
 Miss McIntire  
 Mr. McMorris  
 Mr. Mason  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Faculty and Curricula.*

Mr. Cole  
 Mrs. Reynolds  
 Mr. Still  
 Miss McIntire  
 The Chairman  
 The Secretary

*Supplies and Equipment.*

Mr. Bailey  
 Mr. Cole  
 Mr. Mason  
 Mr. Hewitt  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Buildings and Grounds.*

Mr. Still  
 Mr. Cole  
 Mrs. Reynolds  
 Mr. Hewitt  
 Mr. McMorris  
 The Chairman  
 The Secretary

*Dormitory.*

Mrs. Northam  
 Mr. Mason  
 Mrs. Reynolds  
 The Chairman  
 The Secretary

## MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD.

The Normal School Board met in the office of the president of the Illinois State Normal University at Normal, Illinois, Monday morning, October 20, 1930, at 9:00 o'clock.

Present. Messrs. Bailey, Blair, Hewitt, McMorris, Mason, Walsh; Mrs. Northam, Mrs. Reynolds, and Miss McIntire.

Absent: Messrs. Cole and Still.

All presidents except Mr. Lord were present. Mr. Lord was represented by Miss Ruth Dunn.

The minutes of the last meeting were presented and approved.

The budgets as prepared by the presidents of the five teachers colleges at the request of the Board and presented to the budget committee, were now received by the Board and made a part of the minutes. These budgets follow:

## WESTERN ILLINOIS STATE TEACHERS COLLEGE.

Budget Estimate for the Biennium Beginning July 1, 1931.

## STANDARD APPROPRIATION ACCOUNT NO. 1.

## SALARIES AND WAGES.

No.	Titles.	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929.	Year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
1	Dean and Professor	\$ 4,050.00	\$ 4,050.00	\$ 4,140.00	\$ 4,230.00
1	Director of Training School and Professor	3,960.00	3,960.00	4,050.00	4,050.00
2	Professors	7,380.00	7,380.00	7,560.00	7,740.00
3	Professors	10,305.00	9,820.00	10,575.00	10,845.00
2	Professors	5,395.00	6,300.00	6,480.00	6,660.00
2	Deans and Associate Professors	6,030.00	6,030.00	6,210.00	6,390.00
2	Associate Professors	6,660.00	6,660.00	6,750.00	6,750.00
3	Associate Professors	8,640.00	9,135.00	9,405.00	9,675.00
3	Associate Professors	8,235.00	8,235.00	8,505.00	8,775.00
3	Associate Professors	7,377.50	7,740.00	8,010.00	8,280.00
4	Associate Professors	9,990.00	9,990.00	10,350.00	10,650.00
4	Assistant Professors	9,630.00	9,315.00	9,675.00	10,035.00
6	Assistant Professors	13,500.00	13,500.00	14,040.00	14,580.00
4	Assistant Professors	10,080.00	10,080.00	10,440.00	10,800.00
6	Assistant Professors	13,300.00	13,300.00	13,840.00	14,380.00
1	Assistant Professor		2,250.00	2,340.00	2,430.00
7	Instructors	14,360.00	14,225.00	14,855.00	15,485.00
4	Instructors	8,325.00	8,100.00	8,460.00	8,820.00
5	Instructors	10,215.00	9,180.00	10,690.00	11,140.00
3	Instructors	4,950.00	5,040.00	5,710.00	5,980.00
4	Student Assist. Librarians.	2,160.00	2,160.00	2,160.00	2,160.00
3	Rural teachers (part salary)	400.00	920.00	1,200.00	1,350.00
	Extra teachers	735.30		1,000.00	1,000.00
1	School nurse	142.00	1,215.00	1,260.00	1,305.00
1	School doctor			3,000.00	3,000.00
	Summer schools (3-6 wks. term)	36,901.61	36,900.00	40,000.00	40,000.00
3	Teachers (½ time)			4,495.00	4,500.00
1	President	7,500.00	7,500.00	7,500.00	7,500.00
1	Registrar	3,480.00	3,480.00	3,600.00	3,660.00
1	Secretary to President	1,800.00	1,800.00	1,860.00	1,920.00
1	Office Stenographer	1,560.00	1,560.00	1,620.00	1,680.00
1	Head Janitor	1,980.00	1,980.00	2,040.00	2,040.00
1	Head Engineer	1,980.00	1,980.00	2,040.00	2,040.00
1	Assistant Engineer	1,500.00	1,500.00	1,500.00	1,500.00
3	Firemen	4,080.00	4,080.00	4,140.00	4,140.00
6	Janitors	8,050.00	8,050.00	8,280.00	8,280.00
1	Groundman	1,380.00	1,380.00	1,380.00	1,380.00
1	Groundman			1,260.00	1,260.00
1	Night watchman	1,380.00	1,380.00	1,380.00	1,380.00
1	Night watchman		1,260.00	1,320.00	1,380.00
	Labor	1,370.70	1,215.31	1,500.00	1,510.00
	Lectures	207.25	325.00	500.00	500.00
	Student Help	4,335.33	1,500.00	1,880.00	1,820.00
	Total	\$243,324.69	\$244,475.31	\$267,000.00	\$273,000.00

## STANDARD APPROPRIATION ACCOUNT NO. 2.

## OFFICE EXPENSE.

	Expenditures.		Estimated Requirements.	
	Year beginning July 1, 1929.	Year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
2-a Freight, Express and Drayage	\$ 257.82	\$ 358.98	\$ 400.00	\$ 400.00
2-b Office Supplies	748.68	1,000.00	800.00	800.00
2-c Postage	.....	.....	.....	.....

2-d	Premiums .....	.....	300.00	250.00	250.00	
2-e	Printing and Stationery.....	.....	.....	.....	.....	
2-f	Rent .....	.....	250.00	.....	.....	
2-g	Telephone and Telegraph....	*12.85	.....	.....	.....	
		434.52	625.00	625.00	625.00	
2-h	Miscellaneous .....	.....	.....	.....	.....	
2-i	Advertising .....	.....	25.00	.....	.....	
		Appr. for biennium be- ginning July 1, 1929.				
	Total .....	\$4,000.00	\$1,453.87	\$2,558.98	\$2,075.00	\$2,075.00
2-x	Postage secured through the De- partment of Fin- ance .....	\$2,000.00	\$ 820.96	\$1,179.04	\$1,000.00	\$1,000.00
2-xx	Printing, Station- ery and Binding secured through the Div. of Print- ing .....	5,500.00	2,831.99	2,668.01	3,000.00	3,000.00
	* Balance from appropriation of Fifty-fifth General Assembly.					

STANDARD APPROPRIATION ACCOUNT NO. 3.

TRAVEL.

		*\$ 105.94				
3-a	Officers .....	726.81	\$ 750.00	\$ 750.00	\$ 750.00	
3-b	Miscellaneous Employees....	2,461.40	2,493.89	2,750.00	2,750.00	
3-c	Inspectors .....	17.90	50.00	50.00	50.00	
3-d	Parole Agents.....	.....	.....	.....	.....	
3-e	Returning Escapes.....	.....	.....	.....	.....	
3-f	Transferring Inmates.....	.....	.....	.....	.....	
3-g	Miscellaneous .....	.....	.....	75.00	75.00	
		Appr. for biennium be- ginning July 1, 1929.				
	Total .....	\$6,500.00	\$3,312.05	\$3,293.89	\$3,625.00	\$3,625.00
			Full time	Half time	Quarter time	Occas.
	Estimated No. of People to Travel.....		3			10
						13
	* Balance from appropriations of Fifty-fifth General Assembly.					

STANDARD APPROPRIATION ACCOUNT NO. 4.

OPERATION.

	Expenditures.		Estimated Requirements.		
	Year beginning July 1, 1929.	July 1, 1930.	Year beginning July 1, 1931.	July 1, 1932.	
4-a	Bedding .....	.....	.....	.....	
4-b	Farm and Garden Supplies..	\$ 67.60	\$ 450.00	\$ 150.00	\$ 150.00
4-c	Food .....	10.50	25.00	100.00	100.00
4-d	Fuel .....	*354.04	13,500.00	11,500.00	12,500.00
		8,437.93			
4-e	Household Supplies.....	*7.00	.....	.....	.....
		1,198.67	2,700.00	1,500.00	1,500.00
4-f	Library and Amusements....	.....	250.00	250.00	250.00
4-g	Medical, Hospital and Labora- tory .....	2,512.85	4,500.00	3,000.00	3,000.00
4-h	Power Plant Supplies.....	276.29	350.00	300.00	300.00
4-i	Shop Supplies .....	106.46	250.00	150.00	150.00
4-j	Stock Food.....	.....	.....	.....	.....
4-k	Wearing Apparel (m'f'd)....	.....	.....	.....	.....
4-l	Motor Supplies and Expenses	*18.39	.....	.....	.....
		125.09	200.00	150.00	150.00
4-m	Miscellaneous .....	*191.54	.....	.....	.....
		340.18	586.54	250.00	250.00
4-n	Returning Escapes.....	.....	.....	.....	.....
4-o	Water .....	827.38	1,250.00	1,250.00	1,250.00
4-p	Power .....	688.28	800.00	900.00	900.00
4-q	School Supplies.....	*25.00	.....	.....	.....
		4,547.23	6,000.00	5,500.00	5,500.00
	Total .....	*595.97			
		19,138.46			



Appr. for  
biennium be-  
ginning July  
1, 1929.

Total .....	50,000.00	\$19,734.43	\$30,861.54	\$25,000.00	\$25,000.00
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\* From balance of appropriation by Fifty-fifth General Assembly.

STANDARD APPROPRIATION ACCOUNT NOS. 6 AND 7.

REPAIRS AND EQUIPMENT.

	Expenditures.		Estimated Requirements.	
	Year beginning July 1, 1929.	July 1, 1930.	Year beginning July 1, 1931.	July 1, 1932.
Repairs (and Replacements)—				
6-a Buildings .....	\$ 3,300.58	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6-b Machinery .....	1,272.32	1,250.00	1,250.00	1,250.00
6-c .....				
6-d Farm Implements .....		25.00	25.00	25.00
6-e Furniture and Fixtures .....	255.86	400.00	300.00	300.00
6-f Office Equipment .....				
6-g Motor Vehicles .....	53.25	60.00	60.00	60.00
6-h Medical and Surgical Apparatus .....				
6-i Lab. and Testing Apparatus .....		75.00	75.00	75.00
6-j Live Stock .....				
6-k Books and Maps .....		600.00	500.00	500.00
6-l Museum Specimens .....				
6-m Fire Control Apparatus .....		500.00	50.00	50.00
6-n Boats .....				
6-o Miscellaneous .....	355.04	300.00	250.00	250.00
6-p Walks, Roads, Paving and Fence .....	79.63	250.00	500.00	500.00
6-r Sewers, Drains and Water-mains .....	63.58	150.00	150.00	150.00
6-s Tunnels and Transmission Lines .....		50.00	100.00	100.00
6-t Grading and Landscaping (Land) .....	15.58	250.00	500.00	500.00
6-u Statues .....				
6-x Extraordinary Repairs .....				
Equipment—				
7-a Farm Implements .....		50.00	100.00	100.00
7-b Furniture and Fixtures .....	8,517.54	7,500.00	7,500.00	7,500.00
7-c Live Stock .....				
7-d Machinery .....	1,674.93	1,750.00	1,750.00	1,750.00
7-e Office Equipment .....		500.00	500.00	500.00
7-f Motor Vehicles .....		750.00	100.00	100.00
7-g Miscellaneous .....	583.63	324.46	165.00	165.00
7-h Lab. and Testing Apparatus .....	5,026.20	5,000.00	5,000.00	5,000.00
7-i Medical and Surg. Apparatus .....				
7-j Books and Maps .....	1,128.82	1,000.00	1,000.00	1,000.00
7-k Museum Specimens .....				
7-l Small Tools .....	163.58	75.00	75.00	75.00
7-m Fire Control Apparatus .....		150.00	50.00	50.00
7-n Boats .....				
Total .....	\$22,490.54			
	*20,339.59			
Total .....	\$48,500.00	\$42,830.13	\$26,009.46	\$25,000.00

\* From balance of appropriations by Fifty-fifth General Assembly.

STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

PERMANENT IMPROVEMENT AND LANDS.

	Expenditures		Estimated Requirements	
	Year beginning July 1, 1930.	July 1, 1931.	Year beginning July 1, 1931.	July 1, 1932.
Grading athletic field .....	\$10,000.00			
Tool House .....	5,000.00			
Auditorium Switchboard .....			\$7,500.00	
Training School Building .....			\$300,000.00	
Equipment .....				\$50,000.00

By balance from appropriations of Fifty-fifth General Assembly:—					
Campus Drives and Walks.....	\$41,663.43				
Gymnasium .....	121.97				
By Fifty-sixth General Assembly .....	\$15,000.00				
Total .....	\$15,000.00	\$41,785.40	\$15,000.00	\$307,500.00	\$50,000.00

## REVOLVING FUND.

## STANDARD APPROPRIATION ACCOUNT NO. 10.

## Contingencies (and other Lump Sums).

	Expenditures.		Estimated Requirements.	
	Year beginning		Year beginning	
	July 1, 1929.	July 1, 1930.	July 1, 1931.	July 1, 1932.
1. Salaries and Wages.....	\$11,086.59	\$15,000.00	\$15,000.00	\$15,000.00
2. Office Expenses.....	135.19	150.00	250.00	250.00
3. Travel .....	1,205.57	1,500.00	1,500.00	1,500.00
4. Operation .....	15,142.49	16,000.00	17,500.00	16,000.00
5. Working Capital .....				
6. Repairs and Equipment .....	10,857.36	11,000.00	10,000.00	10,500.00
7. Permanent Improvements .....	1,952.93		10,000.00	8,000.00
8. Land .....				
Total *\$1,000,000.00 .....	\$40,380.13	\$43,650.00	\$54,250.00	\$51,250.00

\* For five state teachers colleges.

## REVENUE.

	Cash Actually Received			Estimated Receipts	
	Year beginning			Year beginning	
	July 1, 1928.	July 1, 1929.	July 1, 1930.	July 1, 1931.	July 1, 1932.
Tuition .....	\$18,955.75	\$18,641.75	\$18,000.00	\$17,500.00	\$17,500.00
Rent .....	385.50	62.50	75.00	75.00	75.00
Breakage Fees .....	141.40	62.56	75.00	75.00	75.00
Towel and Locker .....	2,469.83	2,910.75	2,750.00	2,700.00	2,700.00
Room and Board (Monroe Hall) .....	26,394.35	25,511.60	25,000.00	24,000.00	24,000.00
Meals and Banquets, (Caf.) .....	8,585.56	8,156.66	8,000.00	8,000.00	7,750.00
Miscellaneous .....	66.62	13.20	25.00	25.00	25.00
Piano Rental .....	518.20	300.00	300.00	300.00	300.00
Smith Hughes .....	1,517.24	1,430.43	1,751.75	1,500.00	
Total—General Revenue Fund .....	\$59,034.45	\$56,789.45	\$55,976.75	\$54,175.00	\$52,425.00

## RECAPITULATION.

	Appropriation for biennium beginning		Expenditures Year beginning		Estimated Requirements Year beginning	
	July 1, 1927.	July 1, 1929.	July 1, 1929.	July 1, 1930.	July 1, 1931.	July 1, 1932.
	1. Salaries and wages.....	\$378,700.00	\$487,800.00	\$243,324.69	\$244,475.31	\$267,000.00
2. Office expense .....	2,400.00	4,000.00	1,441.02	2,558.98	2,075.00	2,075.00
3. Travel .....	6,000.00	6,500.00	3,206.11	3,293.89	3,825.00	3,825.00
4. Operation .....	46,000.00	50,000.00	19,138.46	30,861.54	25,000.00	25,000.00
5. Working Capital .....						
6. Repairs .....	69,000.00	48,500.00	22,490.54	26,009.46	25,000.00	25,000.00
7. Equipment .....						
8. Permanent Improvements .....	\$162,805.00	15,000.00		15,000.00	307,500.00	50,000.00
9. Land .....					*	
10. Contingencies and lump sums .....	163,934.56	†112,766.20	40,380.13	43,650.00	54,250.00	51,250.00

‡ Includes \$106,000 reappropriated.

† Second year estimated.

\* This includes the total amount credited to this institution from the Revolving Fund, including annual balances with the amounts spent each year from this fund but not included in totals below.

Total direct appropriations.....	\$664,905.00	\$611,800.00	\$289,600.82	\$322,199.00	\$657,450.00	\$423,700.00
Indirect appropriations .....						
Postage .....	2,000.00	2,000.00	820.96	1,179.04	1,000.00	1,000.00
Printing and stationery....	4,500.00	5,500.00	2,831.99	2,668.01	3,000.00	3,000.00
Grand total .....	\$671,405.00	\$619,300.00	\$293,253.77	\$326,046.23	\$711,450.00	\$377,700.00
† Revenue .....	163,934.00	112,766.20	40,380.13	43,650.00	54,250.00	51,250.00

† Same as "10" above.

## DETAIL STATEMENTS.

## STANDARD APPROPRIATION ACCOUNT NO. 1.

## Salaries and Wages.

In preparing the budget for Salaries and Wages almost no adjustments have been made in salaries other than to take care of the increase which the faculty classification and schedule as provided by the Board to take effect in 1931 requires. In general this schedule provides for an annual increase of about \$90 per teacher, and with 66 teachers it is easy to discover that that item alone requires about \$6000 additional in salaries annually.

It is also provided by a resolution of the Board that one teacher for each 25 members of the faculty or major fraction thereof may be recommended for advanced study at a salary one-half of that which he regularly receives, provided that the amount does not exceed \$1500 annually. The faculty of this institution is therefore entitled to three such members each year. Hence an item of approximately \$4500 is included in the budget. No other items are included in this standard account, but it is quite evident that it will have to be supplemented somewhat from the Revolving Fund.

## STANDARD APPROPRIATION ACCOUNT NO. 2.

## Office Expense.

This account has been increased only to take care of a slightly increasing amount of freight, express and drayage, the premiums which we are now required to pay for insurance for the business manager, and a few additional telephones which are needed because of the use of additional buildings.

## STANDARD APPROPRIATION ACCOUNT NO. 3.

## Travel.

During the past year, and we anticipate that the same thing will be true during the coming year, our traveling expenses for our extension directors have exceeded the appropriation of \$6500 for the biennium, and we have had to draw from other funds to supplement this in order that our directors might continue to meet their classes. An increase in this fund is therefore requested amounting to \$375 a year, or \$750 for the biennium.

## STANDARD APPROPRIATION ACCOUNT NO. 4.

## Operation.

No additions are asked for this account for next biennium, due to the fact that on basis of the past year and our estimate for the coming year, we can continue to operate if the amount provided for the last biennium by the General Assembly is duplicated.

## STANDARD APPROPRIATION ACCOUNT NOS. 6 AND 7.

## Repairs and Equipment.

It was necessary during the last year, and it will be necessary during the coming year to supplement the appropriations of the last general assembly from the Revolving Fund. This indicates that the \$48,500 provided for the last biennium is hardly sufficient for the use of the institution. A request, therefore, in this item has been increased by \$1,500, making a total of \$25,000 per year or \$50,000 for the biennium.

## STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

## Permanent Improvements and Land.

The switch board which controls all of the light for the auditorium was installed over 25 years ago. It is out of date, inadequate, and in bad repair, such that the inspector has recommended the installation of a new one immediately. He also estimates that this will cost \$7500. This rec-

ommendation was made by one of the electrical firms after a joint inspection with a representative of the State Architect's Department and it is approved by that department. This accounts for an item amounting to \$7500 in this account.

By far the most important need is a training school building and its equipment. This training school has been requested of every State Legislature since 1913, and has been deferred repeatedly with a promise that it would be taken care of at the next meeting of the General Assembly. Four years ago we were promised that if the bill was passed by the General Assembly it would not be vetoed by the governor, but he requested us not to urge its passage, and said he was not sure that the tax rate would provide for it if the bill were passed. It was therefore dropped. Two years ago the Governor asked that no new buildings be provided at the teachers colleges, but that any additional funds which they might ask should be in the nature of general operating expenses. Let me review in brief the facts in connection with the case. The educational commission appointed a few years ago by the Governor in reporting on the teacher training institutions covered building needs and used the following language on page 52 of their report.

"In this connection, special attention should be called to the serious lack of adequate facilities for practice teaching. In some of the normal schools this work is carried on under most unfavorable conditions. In the normal school at Macomb, for example, the training school is located in such crowded quarters that student teachers are required to meet small classes in cloak rooms, store rooms, and dark unsanitary corners of the basement. The teacher training courses have steadily increased and thus brought to the training school more student teachers than can be accommodated. Such practice teaching as the student is able to get is with classes so small that the experience is of little value. Obviously this is not the kind of training which will fit prospective teachers for the positions they will take upon graduation. A new training school building is absolutely necessary for this institution if it is to continue to provide its own clinical material".

Every inspection that the institution has had at the hands of accrediting bodies has called attention to this need. Hence we are not asking for anything exceptional nor unusual, but we are including an item of \$350,000 for the construction of such a building with proper equipment.

#### STANDARD APPROPRIATION ACCOUNT NO. 10.

##### Revolving Fund.

The Revolving Fund is made up of tuition fees, incidental fees, board and room at the dormitory, and the cost of meals at the cafeteria. These remain somewhat constant, but are mostly used for the purchase of food and the operation of the cafeteria and dormitory. There is an amount, however, of between \$15,000 and \$20,000 which is available annually to supplement the cost of operating the institution. The last General Assembly in making an appropriation to cover the amount turned in to the State Treasury in trust as a Revolving Fund used the following language:

"There is appropriated to the Department of Registration and Education for the support, operation, maintenance, and expenses of the State Normal Schools, including dormitories, cafeterias, farms, and stores, until the expiration of the first fiscal quarter after the adjournment of the next regular session of the General Assembly, the sum of one million dollars (\$1,000,000), payable from the Normal School Revolving Fund, not exceeding in amount for any normal school the sums collected by such normal school, and transmitted to the State Treasury and credited to the Normal School Revolving Fund as provided by law".

Later the attorney general gave out an opinion that no money from the Revolving Fund was therefore usable for permanent improvements. May I therefore call attention to the fact that some of the money in this fund is collected as registration or tuition fees, towel fees, locker fees, etc., and hence ought to be available for use as a contingent fund to supplement all

funds regularly appropriated by the State Legislature. Hence I suggest that in the next bill providing for an appropriation to cover Revolving Fund the language should be:

"There is appropriated to the Department of Registration and Education for Permanent Improvements and for the support, operation, maintenance, and expenses of the normal schools, including their dormitories, cafeterias, farms and stores, until the expiration of the first fiscal quarter after the adjournment of the next regular session of the General Assembly, the sum of one million dollars (\$1,000,000), payable from the Revolving Fund, not exceeding the amount for any normal school the sums collected and transmitted to the State Treasury and credited to the Normal School Revolving Fund as provided by law".

In allotting the Revolving Fund for the Western Illinois State Teachers College for the next biennium, careful attention has been given so that the amount allotted will not exceed the amount which might reasonably be expected from the money which comes to it, as shown by the estimates on the revenue sheets.

#### Recapitulation.

The total appropriations for the biennium closing June 30, 1931, including postage, printing and stationery, and excluding the Revolving Fund allotment, was \$619,300.00. This included but \$15,000 for permanent improvements. Hence \$604,300 was appropriated to cover all items of operation excluding permanent improvements.

There is requested for the biennium beginning July 1, 1931, \$1,016,900.00, but of this amount there is \$429,750 in permanent improvements, leaving \$659,400 for general operation, an increase of \$55,100.00 or a little more than 9.1%.

#### Conclusion.

In addition to the requests that have been made here, three other things are of very great importance, and must be mentioned.

1. The estimate which we had for grading and fencing the athletic field indicated that that work could be done for \$10,000, and that amount was appropriated by the Fifty-sixth General Assembly, but when the bids were actually taken it was found to be hardly sufficient for the complete grading of the field, and therefore it was not enough to include the fencing at all, a bid on which amounted to \$6,500 with proper backstops and fences for the tennis courts. Hence there ought by all means to be \$7,500 added to the requests in this budget to complete the grading and provide for the fencing of the athletic field.

2. When the present gymnasium was erected, \$225,000 was requested of the State Legislature for that purpose, but that amount was cut to \$170,000, and it was necessary therefore to omit the erection of a swimming pool in connection with the gymnasium. The institution, in connection with its health and physical education program, is unable to do satisfactory work without a swimming pool. The State has been placing great emphasis lately on Physical Education, and passed a law in 1927 making it compulsory. It is difficult for the institution to meet all of the demands of this physical education program without a swimming pool, especially in view of the fact that there is no swimming pool in the city except a small one in connection with one of the public parks, which is operated only during the warm weather. It is estimated that it will cost \$45,000 to install a pool, house it, and install proper filters and heating apparatus. This item ought also to be included in the askings from the State Legislature.

3. Two years ago when the new system of roads and walks for the campus was completed, two additional entrances and exits to the grounds were provided, leading out into streets and highways with which the grounds were surrounded. These are useless, however, a large part of the year, due to the fact that they are reached only by dirt roads. These should be paved. Part of them lie within the city limits and it is believed that the property owners will bear their one-half. Another section lies without the city limits, but the owners of the property are considering a new sub-

division and are quite willing to bear their half of the cost of an 18 foot road. Still another part is abutted on one side by farm property, and the owner is not willing to bear any part of the expense. These three sections could be built at an estimated cost of \$3 per square yard of road surface at about \$19,750. These are very important in the life of the college, and should be provided if possible in this budget.

As president of the Western Illinois State Teachers College, I do not feel that my duty would have been fully discharged had I not urged every item which is included in this budget, and have mentioned the three which have been listed above.

All of these requests have been prepared with the most conservative operation of the institution which is in keeping with the standards of higher education and the rank which Illinois has maintained in the educational field in mind. If less than the request is allowed by the Budget Committee, appropriated by the General Assembly and approved by the Governor, the institution must recede from these standards, and Illinois must take a lower rank in teacher training than she deserves and than it would be pleasant to contemplate.

Respectfully submitted,

W. P. MORGAN, *President.*

EASTERN ILLINOIS STATE TEACHERS COLLEGE.

Budget Estimate for the Biennium Beginning July 1, 1931.

STANDARD APPROPRIATION ACCOUNT NO. 1.

SALARIES AND WAGES.

No.	Title	Present annual rate under appropriations for biennium beginning July 1, 1929.	Expenditures.			Estimated requirements.	
			Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.	
1	President	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	
2	Professors, 36 weeks..	4,500	9,000	9,000	9,180	9,360	
1	Professor, 36 weeks..	3,700	3,600	3,700	3,790	3,880	
2	Professors, 36 weeks..	3,600	7,000	7,200	7,380	7,560	
1	Professor, 36 weeks..	3,510	3,510	3,510	3,600	3,690	
2	Professors, 36 weeks..	3,500	3,500	7,000	7,180	7,360	
1	Associate professor, 36 weeks	3,400	3,300	3,400	3,490	3,580	
1	Associate professor, 36 weeks	3,300	3,200	3,300	4,200	4,290	
2	Associate professors, 36 weeks	3,200	6,300	6,400	6,580	6,760	
6	Associate professors, 36 weeks	3,000	17,500	18,000	18,540	19,080	
5	Associate professors, 36 weeks	2,800	13,500	14,000	14,450	14,900	
1	Associate professor, 36 weeks	.....	3,000	.....	.....	.....	
4	Assistant professors, 36 weeks	2,600	10,100	10,400	10,760	11,120	
8	Assistant professors, 36 weeks	2,500	18,800	20,000	20,720	21,440	
3	Assistant professors, 36 weeks	2,400	6,900	7,200	7,470	7,740	
2	Assistant professors, 36 weeks	.....	5,000	.....	.....	.....	
2	Assistant professors, 36 weeks	.....	.....	.....	5,000*	5,180	
2	Instructors, 36 weeks..	2,200	2,000	4,400	4,580	4,760	
4	Instructors, 36 weeks..	2,100	8,400	8,400	8,760	9,120	
1	Instructor, 36 weeks..	2,000	1,837	2,000	2,090	2,180	
1	Instructor, 36 weeks..	.....	2,000	.....	.....	.....	
2	Instructors, 36 weeks..	1,900	3,600	3,800	3,980	4,160	
2	Instructors, 36 weeks..	1,800	.....	3,600	3,780	3,960	
1	Instructor, 36 weeks..	.....	1,585	.....	.....	.....	
1	Instructor, 36 weeks..	1,500	675	( $\frac{1}{2}$ time) 1,500	1,590	1,680	
1	Instructor, 36 weeks..	1,300	1,400	1,300	1,390	1,480	
1	Instructor, 36 weeks..	1,100	1,000	1,100	1,190	1,280	
1	Nurse, 36 weeks.....	1,100	900	1,100	1,190	1,280	
1	Assistant Librarian, 36 weeks	2,000	1,700	2,000	2,090	2,180	
New positions—							
1	Instructor (Latin) 36 weeks	.....	.....	.....	2,200	2,290	
1	Instructor (Primary) 36 weeks	.....	.....	.....	1,900	1,990	
1	Instructor (Phys. Sci.) 36 weeks	.....	.....	.....	2,200	2,290	
1	$\frac{1}{2}$ Dean Men, $\frac{1}{2}$ Dean Women, 36 weeks..	.....	.....	.....	3,200	3,290	
1	Assistant coach, 36 weeks	.....	.....	.....	2,800	2,890	
1	Doctor and teacher of Physiology and Hygiene, 36 weeks.....	.....	.....	.....	3,000	3,000	
	Health Education	900	700	725	900	900	

Summer Session .....	31,822	31,105	33,325	34,225
Teachers paid from The Normal School Revolving Fund (not included in totals).....	(20,143)	(33,694)	(27,875)	(27,875)
2 Leaves of absence .....			3,000	3,000
1 Secretary and Business Manager .....	2,800	3,060	2,800	2,800
1 Registrar .....	2,600	2,340	2,600	2,600
1 Stenographer .....	1,800	1,710	1,800	1,800
1 Stenographer .....	1,320	1,320	1,320	1,320
1 Stenographer .....	1,200	1,200	1,200	1,200
1 Superintendent of Grounds .....	2,100	1,980	2,100	2,100
1 Engineer .....	2,380	2,280	2,380	2,450
1 Fireman .....	1,320	1,320	1,320	1,320
1 Janitor .....	1,920	1,848	1,920	2,000
7 Janitors .....	1,200	8,400	8,400	9,100
1 Janitor .....				1,300
1 Janitor .....	1,000	1,000	1,000	1,000
1 Watchman .....	1,320	1,320	1,320	1,320
1 Laborer .....	1,350	1,320	1,350	1,350
1 Laborer .....	1,320	1,320	1,320	1,320
2 Laborers .....	1,200	2,400	2,400	2,400
Student help Lectures, Addresses, etc. ....		3,858	3,960	4,200
Retirement fund:				
1 President .....				3,000
2 Professors .....				4,800
Total .....	\$92,240	\$216,530	\$220,650	\$260,885
* Note: Taken over from Revolving Fund.				\$267,275

STANDARD APPROPRIATION ACCOUNT NO. 2.

OFFICE EXPENSES.

Sub-Classification	Appropriation	Expenditures.		Estimated Requirements.		Memo.
	for biennium beginning July 1, 1929.	Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.	
2-a Freight, Express and Drayage ..		\$ 385	\$ 385	\$ 400	\$ 400	Increase
2-b Office Supplies ..		82	125	150	150	"
2-c Postage .....						"
2-d Premiums .....		273	275	275	275	"
2-e Printing and Stationery .....		13	100	150	150	"
2-f Rent .....						"
2-g Telephone and Telegraph .....		531	675	675	675	"
2-h Miscellaneous .....		145	205	200	200	"
2-i Advertising .....		15	191	150	150	Decrease
Total .....	\$3,400	\$1,444	\$1,956	\$2,000	\$2,000	
2-x Postage secured through Department of Finance ..	1,100	519	581	600	600	Increase
2-xx Printing, Stationery and Binding secured through Division of Printing .....	5,000	2,760	2,240	3,000	3,000	Increase

STANDARD APPROPRIATION ACCOUNT NO. 3.

TRAVEL.

Sub-Classification.	Appropriation	Expenditures.		Estimated Requirements.	
	for biennium beginning July 1, 1929	Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931	Year beginning July 1, 1932.
3-a Officers .....			\$429	\$ 971	\$ 700
3-b Miscellaneous Employees .....			270	400	335
3-c Inspectors .....					



3-d	Parole Agents.....	.....	.....	.....	.....	.....
3-e	Returning Escapes.....	.....	.....	.....	.....	.....
3-f	Transferring Inmates.....	.....	.....	.....	.....	.....
3-g	Miscellaneous .....	.....	31	99	65	65
Total .....		\$2,200	\$730	\$1,470	\$1,100	\$1,100

STANDARD APPROPRIATION ACCOUNT NO. 4.

OPERATION.

Sub-Classification	Appropriation for biennium beginning July 1, 1929.	Expenditures.		Estimated Requirements.		Memo.
		Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.	
4-a Bedding .....	.....	.....	.....	.....	.....	.....
4-b Farm and Garden Supplies .....	.....	\$ 397	\$ 703	\$ 550	\$ 550	.....
4-c Food .....	.....	50	150	150	150	Decrease
4-d Fuel .....	.....	6,932	12,068	9,500	9,500	"
4-e Household Supplies .....	.....	2,197	2,553	2,300	2,300	Increase
4-f Library and Amusements .....	.....	433	717	600	600	"
4-g Medical, Hospital and Laboratory Supplies .....	.....	82	118	100	100	.....
4-h Power Plant Supplies .....	.....	517	683	600	600	"
4-i Shop Supplies.....	.....	.....	.....	.....	.....	.....
4-j Stock Food.....	.....	.....	.....	.....	.....	.....
4-k Wearing Apparel (m'f'd) .....	.....	.....	.....	.....	.....	.....
4-l Motor Supplies and Expenses .....	.....	.....	.....	.....	.....	.....
4-m Miscellaneous .....	.....	848	752	950	950	"
4-n Returning Escapes .....	.....	.....	.....	.....	.....	.....
4-o Water .....	.....	616	884	750	750	.....
4-p Power .....	.....	2,793	3,507	3,000	3,000	"
4-q School Supplies.....	.....	5,095	7,905	6,500	6,500	.....
Total .....	\$50,000	\$19,970	\$30,030	\$25,000	\$25,000	.....

STANDARD APPROPRIATION ACCOUNT NOS. 6 AND 7.

REPAIRS AND EQUIPMENT.

Sub-Classification	Appropriation for biennium beginning July 1, 1929.	Expenditures.		Estimated Requirements.		Memo.
		Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.	
Repairs (and Replacements)—						
6-a Buildings .....	.....	\$ 6,765	\$13,235	\$12,000	\$12,000	Increase
6-b Machinery .....	.....	702	898	800	800	.....
6-c Small Tools.....	.....	617	783	700	700	.....
6-d Farm Implements .....	.....	.....	200	100	100	Decrease
6-e Furniture and Fixtures .....	.....	320	1,680	1,000	1,000	.....
6-f Office Equipment .....	.....	16	584	300	300	.....
6-h Medical and Surgical Apparatus .....	.....	.....	100	100	100	.....
6-i Laboratory and Testing Apparatus .....	.....	321	879	600	600	.....
6-k Books and Maps.....	.....	544	1,056	1,000	1,000	.....
6-o Miscellaneous .....	.....	6	45	1,000	1,000	.....
6-p Walks, Roads, Paving and Fencing .....	.....	232	.....	.....	.....	.....
6-r Sewers, Drains and Watermains .....	.....	.....	.....	200	200	.....

6-s	Tunnels and Transmission Lines .....			200	200	
6-t	Grading and Landscaping (Land) .....	45		200	200	
6-x	Extraordinary Repairs (Item- ize) .....					
6-a	Relighting and wiring main building .....			10,000	10,000	
6-p	Concrete drives and walks.....			23,270	23,270	
Equipment—						
7-b	Furniture and Fixtures .....	1,535	865	1,500	1,500	Increase
7-d	Machinery .....	6,072	1,000	2,000	2,000	"
7-e	Office Equipment .....	160	440	300	300	
7-g	Miscellaneous .....		800	500	500	Decrease
7-h	Laboratory and Testing Appa- ratus .....	2,281	2,719	2,500	2,500	
7-i	Medical and Sur- gical Apparatus .....		100	100	100	
7-j	Books and Maps. ....	3,167	4,833	4,000	4,000	
7-l	Small Tools.....	322	678	500	500	
	Total .....	\$27,000	\$23,105	\$30,895	\$62,870	\$62,870

## STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

## PERMANENT IMPROVEMENTS AND LAND

	Appropriation	Expenditures.		Estimated Requirements.		Memo.
	for bien- nium be- ginning July 1, 1929.	Actual for year be- ginning July 1, 1929.	Proposed for year be- ginning July 1, 1930.	Year be- ginning July 1, 1931.	Year be- ginning July 1, 1932.	
Library building with class rooms for Eng- lish and History...				\$350,000		

## STANDARD APPROPRIATION ACCOUNT No. 10.

## Contingencies (and other Lump Sums).

Classification.	Appropriation	Expenditures.		Estimated Requirements.	
	for bien- nium be- ginning July 1, 1929	Actual for year be- ginning July 1, 1929.	Proposed for year be- ginning July 1, 1930.	Year be- ginning July 1, 1931	Year be- ginning July 1, 1932.
1. Salaries and Wages .....					
2. Office Expenses .....					
3. Travel .....					
4. Operation .....					
5. Working Capital .....					
6. Repairs and Equipment .....					
7. Permanent Improvements..					
8. Land .....					
The Normal School Revolving Fund—					
Dormitory Pemberton Hall.		\$25,772	\$37,779	\$30,000	\$30,000
Textbook Library and School Store .....		5,603	7,388	8,500	8,500
Miscellaneous emergencies ...		20,143	33,527	27,875	27,875
Total .....		\$51,518	\$78,694	\$66,375	\$66,375

## REVENUE.

(Remitted or to be remitted to the State Treasury).

	Cash actually received.			Estimated receipts.	
	Year beginning July 1, 1928.	Year beginning July 1, 1929.	Year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
Tuition .....	\$5,327	\$5,490	\$5,500	\$5,500	\$5,500
Registration fee .....	15,011	13,020	13,500	13,500	13,500
Fee for late registration ....	177	173	175	175	175
Training School fee .....	598	592	595	595	595
Special music fee .....	605	600	610	610	610
Fee for materials in Art, Home Economics, and Manual Arts	1,541	1,597	1,650	1,650	1,650
Textbook rent .....	5,573	4,803	4,950	4,950	4,950
Sale of textbooks .....	354	316	350	350	350
Sale of school supplies .....	2,277	2,001	2,100	2,100	2,100
Dormitory room rent .....	7,556	7,063	7,000	7,000	7,000
Dormitory board .....	23,769	20,886	21,000	21,000	21,000
Banquets, etc. ....	20	10	10	10	10
Miscellaneous dormitory receipts .....	.....	20	25	25	25
Miscellaneous general receipts	182	350	300	300	300
<b>Total—General Revenue Fund .....</b>	<b>\$62,990</b>	<b>\$56,921</b>	<b>\$57,765</b>	<b>\$57,765</b>	<b>\$57,765</b>

## RECAPITULATION.

	Expenditures				Estimated requirements	
	Appropriation for biennium beginning July 1, 1927.	Appropriation for biennium beginning July 1, 1929.	Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
1. Salaries and wages.....	\$378,967	\$435,860	\$217,930	\$217,930	\$260,885	\$267,275*
2. Office expenses .....	2,200	3,400	1,444	1,956	2,000	2,000
3. Travel .....	1,800	2,200	730	1,470	1,100	1,100
4. Operation .....	43,200	50,000	19,958	30,042	25,000	25,000
5. Working capital .....	.....	.....	.....	.....	.....	.....
6. Repairs .....	} 48,000	} 54,000	} 23,691	} 30,309	} 62,870	} 62,870
7. Equipment .....						
8. Permanent improvements.	106,200	.....	.....	.....	350,000	.....
9. Land .....	.....	.....	.....	.....	.....	.....
10. Contingencies and lump sums: (Itemize).....	.....	.....	.....	.....	.....	.....
Total direct appropriations....	580,367	545,460	263,753	281,707	701,855	358,245
Indirect Appropriations:						
Postage .....	1,150	1,100	519	581	600	600
Printing and stationery..	4,000	5,000	2,760	2,240	3,000	3,000
Grand total .....	585,517	551,560	267,032	284,528	705,455	361,845
Revenue—Normal School Revolving Fund .....	125,744	119,136	56,921	57,765	57,765	57,765

\*\$7,800—retirement fund.

\$5,000—taken over from Revolving Fund.

Respectfully submitted,

L. C. LORD, *President.*

NORTHERN ILLINOIS STATE TEACHERS COLLEGE.

Budget Estimate for the Biennium Beginning July 1, 1931.

STANDARD APPROPRIATION ACCOUNT NO. 1.

SALARIES AND WAGES.

Title.	Name.	Present annual rate.	Expenditures.		Estimated requirements.	
			1929-30, 9 mo.	1930-31, 9 mo.	1931-32, 9 mo.	1932-33, 9 mo.
Professor	Parson, S. F.	\$4,000	\$3,556	\$4,000	\$4,000	\$4,000
Professor	Peterson, O. E.	4,200	4,000	4,200	4,300	4,400
Professor	Page, E. C.		1,723			
Assistant Professor and Dean	Annas, A. Neil	3,650	3,650	3,650	3,650	3,650
Professor	Montgomery, C. E.	3,600	3,450	3,600	3,690	3,780
Asst. Professor	Gould, W. C.	3,400	3,400	3,400	3,400	3,400
Professor	Hayes, M. C.	3,400	3,400	3,400	3,500	3,500
Professor	Lyon, Clyde L.		3,400			
Associate Prof.	Williams, Mary.	3,200	3,100	3,200	3,290	3,380
Associate Prof.	Whittaker, M. L.	3,400	3,250	3,400	3,400	3,400
Associate Prof.	Campbell, G. W.	3,250	3,250	3,250	3,340	3,430
Asst. Professor	Oakland, M. T.	3,150	3,150	3,150	3,150	3,150
Professor	Simonson, Ida S.	3,150	3,150	3,150	3,250	3,350
Associate Prof.	Merritt, L. E.	3,100	3,100	3,100	3,190	3,280
Associate Prof.	Storm, William	3,100	3,100	3,100	3,190	3,280
Unclassified	Cobb, Lillian	2,500		2,500	2,600	2,700
Professor	Whitman, Mary R.		3,100			
Instructor and Coach	Evans, George	3,100	2,900	3,100	3,100	3,100
Associate Prof.	Conner, J. Hal	3,100	2,300	3,100	3,300	3,500
Associate Prof.	Messenger, Helen.	3,050	3,050	3,050	3,140	3,230
Unclassified	Woolhiser, Ethel.	3,000	2,011	3,000	3,100	3,200
Professor	Gould, Howard	3,000	2,800	3,000	3,200	3,200
Assistant Prof.	Neptune, Celine	2,900	2,900	2,900	2,900	2,900
Unclassified	Phillips, Marina	2,800		2,800	2,900	3,000
Assistant Prof.	Jenks, I. J.	2,600	2,600	2,600	2,690	2,780
Assistant Prof.	Anderson, M.	2,600	2,500	2,600	2,690	2,780
Assistant Prof.	Hall, Homer	2,600	2,083	2,600	2,690	2,780
Assistant Prof.	Harrison, Paul	2,550	2,550	2,550	2,550	2,550
Unclassified	Anderson, Alma		2,300		2,400	2,400
Unclassified	Appell, Carl	2,500		2,500	2,590	2,680
Associate Prof.	Carlson, Gladys	2,400	2,400	2,400	2,400	2,400
Instructor	Mann, Jessie	2,400	2,400	2,400	2,400	2,400
Assistant Prof.	Terwilliger, G.	2,250	2,250	2,250	2,340	2,430
Head Librarian	McMahon, Eva	2,200	2,200	2,200	2,290	2,380
Assistant Prof.	McKee, Eva	2,200	2,100	2,200	2,290	2,380
Instructor	Randels, Alta	2,200	2,000	2,200	2,295	2,295
Assistant Prof.	Wiswall, Vera	2,200		2,200	2,290	2,380
Unclassified	Lloyd, Mary L.		1,800			
Asst. Professor	Edel, E. F.		2,350		2,440	2,530
Unclassified	Burckhardt, R.	2,100		2,100		
Unclassified	Long, Elsie P.	2,100		2,100		
Unclassified	Parmley, Geneva	2,000		2,000		
Assistant Prof.	Small, B. Mae		2,100		2,190	2,280
Training School						
Director	Phillips, Frank	2,000	2,000	2,000	2,000	2,000
Asst. Librarian	Neptune, K.	2,000	1,515	2,000	2,090	2,180
Instructor	Bradley, Maurine	1,800	1,800	1,800	1,890	1,980
Instructor	Sherwood, David	1,200	1,200	1,200	1,200	1,200
Training Schools.						
Associate Prof.	Gabel, Otto	2,900	2,900	2,900	2,990	3,080
Critic Teacher	Bellis, Bertha	2,400	2,300	2,400	2,490	2,580
Critic Teacher	Peterson, Bena	2,150	2,150	2,150	2,150	2,150
Critic Teacher	King, Annie	2,100	2,100	2,100	2,100	2,100
Kindergarten						
Critic	Conard, Harriet	2,100		2,100	2,150	2,150
Critic Teacher	Adams, E. L.	2,075	2,075	2,075	2,075	2,075
Critic Teacher	Huntsman, B.	2,000	2,000	2,000	2,150	2,150
Critic Teacher	McCollough, T.	2,000	2,000	2,000	2,150	2,150
Critic Teacher	Shattuck, E.	1,975	1,975	1,975	2,150	2,150
Critic Teacher	Ross, Hilma	1,900	1,900	1,900	2,150	2,150

Associate Prof....	Tipton, John B....	1,675	1,675	1,675	1,725	1,775
Critic Teacher....	Duffy, Mollie....	1,100	1,100	1,100	1,100	1,100
Critic Teacher....	Fitch, Mary....	1,100	1,100	1,100	1,100	1,100
Critic Teacher....	McKean, Eva....	1,100	1,100	1,100	1,100	1,100
Critic Teacher....	Montgomery, John	1,100	1,100	1,100	1,100	1,100
Critic Teacher....	Bristow, Louise....	1,000	1,000	1,000	1,000	1,000
Critic Teacher....	Tague, Agnes....	1,000	1,000	1,000	1,000	1,000
Critic Teacher....	Powell, Ruth....	900	900	900	900	900
Critic Teacher....	To be supplied....	800	800	800	800	800
Totals—All Faculty.....		\$135,063	\$141,325	\$145,695	\$148,245	\$148,245
Summer School—Twelve Weeks.....		\$34,595	\$34,000	\$35,000	\$35,000	\$35,000

Title.	Name.	Present annual rate.	Expenditures.		Estimated requirements.	
			1929-30, actual 12 mo.	1930-31, proposed 12 mo.	1931-32, 12 mo.	1932-33, 12 mo.
President .....	Adams, Karl L. (Brown and Parson)	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Prof. Emeritus ...	Whitman, Mary...	2,400	2,400	2,000	2,400	2,400
Fireman .....	Campbell, Alex....	1,500	1,500	1,500	1,500	1,500
Engineer .....	Clark, James A....	2,320	2,320	2,320	2,320	2,320
Janitress .....	Cotton, Nellie....	900	333	900	900	900
Janitor .....	Davy, Charles....	1,500	1,500	1,500	1,500	1,500
Asst. Engineer ...	Ebbesen, Andrew..	1,600	1,600	1,600	1,600	1,600
Janitor .....	Eychaner, P. J....	1,370	1,370	1,370	1,370	1,370
Fireman .....	Harden, Halstead.	1,500	1,500	1,500	1,500	1,500
Secretary and Registrar .....	Pearson, Norma...	2,700	2,150	2,700	2,700	2,700
Supt. Buildings ...	Johnson, Arthur..	1,900	1,900	1,900	2,000	2,000
Bookkeeper .....	Johnson, Olive S..	1,950	1,950	1,950	2,000	2,000
Laborer .....	(Transient) .....	1,200	1,200	1,200	1,200	1,200
Health Director...	Morrison, Donalda	1,100	1,100	1,100	2,400	2,400
Janitor .....	Oberg, Otto....	1,500	1,500	1,500	1,500	1,500
Watchman .....	Pooler, William...	1,200	1,200	1,200	1,200	1,200
Supt. Grounds ...	Swinbank, Wm....	2,000	2,000	2,000	2,100	2,100
Fireman .....	Turnbloom, Elmer	1,500	1,346	1,500	1,500	1,500
Laborer .....	Willrett, Jos....	1,200	1,200	1,200	1,200	1,200
Watchman .....	To be supplied .....	.....	.....	.....	1,500	1,500
For leave of absence to continue education @ \$1,500.....	.....	.....	.....	.....	4,500	4,500
Extra janitor for vacations.....	.....	375	400	400	400	400
Extra fireman for vacations.....	.....	419	400	400	400	400
Student help and miscellaneous.....	.....	2,319	2,395	3,000	3,000	3,000
Totals—Twelve months pay rolls.....		\$35,182	\$39,635	\$48,190	\$48,190	\$48,190
Totals—All salaries .....		\$204,840	\$214,960	\$228,885	\$231,435	\$231,435
Totals—Biennium .....		.....	\$419,800	.....	\$460,320	.....

## REVOLVING FUND.

Title.	Name.	Present annual rate.	Expenditures.		Estimated requirements.	
			1929-30, actual 12 mo.	1930-31, proposed 12 mo.	1931-32, 12 mo.	1932-33, 12 mo.
Dean of Women..	Davidson, Blanche	\$3,300	\$2,916	\$3,300	\$3,400	\$3,400
Business Manager.	Livingstone, J. B..	3,300	3,200	3,300	3,500	3,500
Director Williston Hall .....	Nix, Grace E....	2,200	1,665	1,833	2,200	2,200
Fireman .....	Jacox, George....	1,500	1,500	1,500	1,500	1,500
Fireman .....	Mathaly, Walter..	1,500	1,500	1,500	1,500	1,500
Janitor .....	Weightman, Hugh	1,500	1,500	1,500	1,500	1,500
Janitor .....	Bjelk, Nels....	1,500	1,450	1,500	1,500	1,500
Janitor .....	Marvin, A. C....	1,320	1,320	1,320	1,320	1,320
Laborer .....	Long, Taylor....	1,200	1,200	1,200	1,200	1,200
Stenographer .....	Luhatala, Lina....	1,080	1,030	1,080	1,200	1,200
Stenographer .....	Hakala, Elma....	960	419	960	1,080	1,080
Clerk .....	Kestila, Linda....	840	700	700	900	900
Cook .....	Dougherty, C....	900	900	900	900	900
Cook .....	Hall, Esther....	900	900	900	900	900
Maid.....	McClelland, Mollie	780	520	780	780	780
Five Maids.....	\$10 per week....	2,600	2,753	2,600	2,600	2,600

## FACULTY—NINE MONTHS.

Associate Prof....	Zulauf, R. M....	2,900	2,700	2,900	2,990	3,080
Instructor .....	Stelford, Norma..	.....	2,400	.....	.....	.....
Associate Prof....	Caldwell, Loren..	2,200	1,980	2,200	2,290	2,390
Instructor .....	Strahan, Hazel....	.....	2,100	.....	.....	.....
Asst. Professor ..	Nash, Edna....	2,100	2,100	2,100	2,190	2,280
Asst. Professor ..	Taylor, Ruth....	2,100	2,000	2,100	2,190	2,280

Instructor .....	Cramer, Carl.....	2,000	2,000	2,000	2,000	2,000
Unclassified .....	McClure, Wm.....	2,000	2,000	2,000	2,000	2,000
Unclassified .....	Jameson, Hugh.....	3,000	3,000	3,000	3,100	3,200
Instructor .....	Wosnuk, Maybelle.....	2,000	2,000	2,000	2,000	2,000
Kindergarten Su- pervisor .....	Conard, Harriet.....	1,350	1,350	1,350	1,350	1,350
Librarian .....	Pratt, Bertha.....	1,000	900	1,000	1,050	1,050
Instructor .....	Chenette, Ed.....	900	900	900	900	900
Instructor .....	Swanson, Zeigner.....	600	600	600	600	600
Instructor .....	Swarthout, Walter.....	600	600	600	600	600
Rural Critic .....	Duffey, Carrie.....	500	450	500	500	500
Rural Critic .....	Valentine, Bessie.....	500	450	500	500	500
Rural Critic .....	Vincent, Grace.....	500	400	500	500	500
Totals—Revolving fund salaries.....		\$47,703	\$43,173	\$44,790	\$45,260	\$45,260
Totals—Biennium—Revolving Fund.....		\$90,876		\$90,050		

## DETAIL STATEMENT.

## SALARIES AND WAGES.

All salaries have been set up to conform to the schedule adopted by the Normal School Board.

## STANDARD APPROPRIATION ACCOUNT NO. 2.

## OFFICE EXPENSE.

	App. for Biennium beginning July 1, 1929.	Expenditures		Estimated Requirements	
		1929-30 Actual.	1930-31. Proposed.	1931-32.	1932-33.
2-a Freight, Express and Drayage ...	.....	\$ 397	\$ 450	\$ 500	\$ 500
2-b Office Supplies ...	.....	143	425	300	300
2-d Premiums .....	.....	226	250	250	250
2-g Telephone and Telegraph .....	.....	1,359	1,500	1,500	1,500
2-h Miscellaneous .....	.....	.....	300	100	100
Totals—Office Ex- pense .....	\$5,050	\$2,125	\$2,925	\$2,650	\$2,650
2-x Postage (secured through Depart- ment of Finance)	\$900	\$672	\$228	\$500	\$500
2-xx Printing, Station- ery and Binding (secured through Division of Printing) .....	\$4,000	\$706	\$3,294	\$2,000	\$2,000

## DETAIL STATEMENT.

## OFFICE EXPENSE.

Small increase is due entirely to a larger school.

## STANDARD APPROPRIATION ACCOUNT NO. 3.

## TRAVEL.

	App. for Biennium beginning July 1, 1929.	Expenditures		Estimated Requirements	
		1929-30 Actual.	1930-31. Proposed.	1931-32.	1932-33.
3-a Officers .....	.....	\$721	\$ 847	\$1,000	\$1,000
3-b Miscellaneous Em- ployees .....	.....	232	200	350	350
3-g Miscellaneous .....	.....	.....	.....	2,000	2,000
Totals—Travel ....	\$2,000	\$953	\$1,047	\$3,350	\$3,350
		Full time	Half time	Fourth time	Occasional
Estimated number of people to travel..	None	None	None	None	85

## DETAIL STATEMENT.

## TRAVEL.

3-a. The slight increase is due to the necessity for personal interviews in securing new-faculty members. This is the most important duty that the President performs.

3-g. This increase in Travel is due to the transfer of an item of \$2,000 each year, for rural transportation, from Operation, which is in accordance with the request of the Administrative Auditor. There is no change in the amount.

## STANDARD APPROPRIATION ACCOUNT NO. 4.

## OPERATION.

	App. for Biennium beginning July 1, 1929.	Expenditures		Estimated Requirements	
		1929-30 Actual.	1930-31. Proposed.	1931-32.	1932-33.
4-b Farm and Garden Supplies .....		\$ 677	\$ 1,000	\$ 800	\$ 800
4-c Food .....		90	200	100	100
4-d Fuel .....		14,963	17,500	16,250	16,250
4-e Household Sup- plies .....		1,433	1,800	1,800	1,800
4-f Library and Amuse- ments .....		1,823	2,500	2,194	2,194
4-g Medical, Hospital and Laboratory Supplies .....		251	2,000	1,150	1,150
4-h Power Plant Sup- plies .....		1,193	1,500	1,500	1,500
4-l Motor Supplies and Expense ....		11	100	100	100
4-m Miscellaneous ....		3,715	9,709	2,956	2,956
4-o Water .....		1,942	2,500	2,450	2,450
4-p Power .....		177	6,200	250	250
4-q School Supplies ...		5,296	9,000	6,250	6,250
Totals—Operation .	\$85,580	\$31,571	\$54,009	\$35,800	\$35,800
Total for Biennium				\$71,600	

## DETAIL STATEMENT.

## OPERATION.

The reduction of \$13,920 from Operation is covered in main under four items:

4-d. Engine room efficiency here and better buying by the Department has produced a saving in fuel.

4-m. Rural transportation, at the request of the Administrative Auditor, is transferred to Travel.

4-p. Our new generator will take care of the power item.

4-q. Better buying on the part of our business office here in cooperation with the State Purchasing Department at Springfield has produced a marked saving in School Supplies.

## STANDARD APPROPRIATION NOS. 6 AND 7.

## REPAIRS AND EQUIPMENT.

	App. for Biennium beginning July 1, 1929.	Expenditures		Estimated Requirements	
		1929-30 Actual.	1930-31. Proposed.	1931-32.	1932-33.
6-a Buildings .....		\$ 8,457	\$ 9,188	\$10,500	\$ 4,800
6-b Machinery .....		3,003	3,500	3,150	3,150
6-c Furniture and Fix- tures .....		3,495	4,000	3,750	3,750
6-f Office Equipment..		152	200	350	450
6-h Medical and Sur- gical Apparatus. ....		43	300	300	150

6-i	Laboratory and Testing Apparatus .....	847	850	1,000	700
6-k	Books and Maps .....	3,044	3,000	3,750	3,750
6-m	Fire Control Apparatus .....	.....	.....	350	150
6-o	Miscellaneous .....	429	1,000	650	750
6-r	Sewers, Drains and Watermains .....	63	75	146	50
Totals—Repairs and Equipment .....		\$41,646	\$19,533	\$22,113	\$23,946
Totals for Biennium .....					\$41,646

DETAIL STATEMENT.

REPAIRS AND EQUIPMENT.

6-a	(First Year)—				
	Carpentry .....			\$ 2,300	
	Re-wiring and electrical fixtures for main building.....			1,700	
	Painting classrooms in Training School.....			2,000	
	Painting classrooms in Main Building.....			2,000	
	Miscellaneous Repairs and Equipment.....			2,500	
	Total .....			\$10,500	
	(Second Year)—				
	Carpentry .....			\$ 2,300	
	Miscellaneous Repairs and Equipment.....			2,500	
	Total .....			\$ 4,800	
6-b	2 vacuum pumps for Main Building.....			\$ 1,300	
	Auxiliary water main to engine room.....			300	
	Electric Floor scrubber.....			300	
	Miscellaneous machine repair in heating and lighting plant per year .....		\$2,200		4,400
	Total .....			\$ 6,300	
6-e	We are continuing the equipment of the College classrooms with tablet arm chairs. Special item of \$800 for new art desks in the Fine Arts Department.				
6-k	University of Illinois Examining Committee recommended certain additional reference books for our Senior College.				
6-m	To replace fire hose.				
6-r	Tile for track.				

This fund will need to be large and kept large if the State's property is to be kept in condition so that it can be used effectively. The Main Building is 30 years old. It was built on the ground. There is a strong possibility that difficulty may appear at any moment in its plumbing installation. The Training School and the Dormitory have both been built over 15 years. They are just now in the condition where they will have to have many needed repairs and new equipment. Our new buildings, due to faulty planning or construction, carried over \$10,000 worth of repairs during their first biennium. This should never be allowed to happen again.

STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

PERMANENT IMPROVEMENTS AND LAND.

	App. for	Expenditures		Estimated	
	Biennium beginning July 1, 1929.	1929-30 Actual.	1930-31. Proposed.	1931-32.	1932-33.
Power Plant.....	\$ 8,000	.....	\$ 8,000	.....	.....
Track .....	2,000	\$ 110	1,890	.....	.....
Piping Water .....	1,850	.....	1,850	.....	.....
Fire Protection .....	1,600	1,438	162	.....	.....
Sidewalk .....	650	.....	650	.....	.....
Sewer .....	18,900	16,900	2,000	.....	.....
Machinery for Industrial Arts Building.....	.....	.....	.....	\$ 15,000	.....
Changes in Auditorium.....	.....	.....	.....	10,000	.....
Bridge Repairs .....	.....	.....	.....	1,000	.....
Library and Science Building .....	.....	.....	.....	300,000	.....
Equipment for Library and Science Building and for Moving.....	.....	.....	.....	50,000	.....
Totals — Permanent Improvements...	\$33,000	\$19,098	\$13,902	\$376,000	.....



## DETAIL STATEMENT.

## PERMANENT IMPROVEMENTS.

The following machines are needed to bring our industrial arts equipment up to the standard recommended for the training of industrial arts teachers on the four-year level. The investigating committee from the University of Illinois criticized severely our industrial arts machinery. We have a fine building and this machinery would bring it up-to-date.

Special Power press.....	\$ 4,290
Line-o-type machine .....	4,100
Compressor .....	410
Milling Machine .....	2,155
Shaper .....	2,255
Power Hack Saw.....	450
Chandler & Price printing press.....	600
Stewart forge .....	125
Cornish brake .....	375
Tire and rim machine.....	175
Total .....	<u>\$15,000</u>

The auditorium exercises should be the unifying influence in a College. Our present auditorium is so constructed that it becomes almost a disintegrating influence rather than an integrating influence in our college life. I am recommending a treatment with Celotex to improve the accoustics, the installation of an artificial ventilating system, and the changing of the stage so that scenery can be used on it, and the cutting of two front exits for fire protection. According to estimates it will need:

Accoustics .....	\$3,500
Ventilation .....	2,500
Stage and fire doors.....	4,000

Our bridge across the Kishwaukee is in need of repairs which have been estimated at \$1,000.

Modern college teaching requires continuous use of an up-to-date library. We have over 30,000 books and bound volumes in our library. We have nearly 800 students on the campus. We have one room in which to house these books, and one other room in which to allow these students to read. Due to a peculiar construction of the building when it was used for the dual purpose of a college and a training school, the hall opens into the library from both ends, making this reading room a passing place for pupils. To become and to remain an accredited college, this Institution must have a new library.

Science courses today are considered one of the marks of the quality of instruction given in a college. Our physical sciences are located in basement rooms, inadequate as to size and poorly equipped for modern science teaching, yet everything has been done that can be done to make the present facilities take care of our situation. Our biological sciences are somewhat better off, but they also are cramped for space and repeatedly accrediting agencies criticize severely our attempt to do senior college work without any laboratories where senior college students can be by themselves. This college has poorer science equipment than practically any high school in our district and yet we are trying to train teachers for these high school classes.

I recommend an appropriation of \$300,000 to build a Library and Science building, with a special appropriation of \$50,000 for equipment.

I should like the committee and the board to keep in mind the fact that this institution has increased in enrollment 35% since the last Budget was prepared.

## REVENUE.

	(Remitted or to be remitted to the State Treasurer.)				
	1928-29 Actual.	1929-30 Actual.	1930-31 Esti- mated.	1931-32 Esti- mated.	1932-33 Esti- mated.
Board and Room, Willis- ton Hall.....	\$51,710	\$49,075	\$53,000	\$53,000	\$53,000
Registration Fees .....	20,318	21,170	21,350	22,000	23,000
Miscellaneous .....	1,011	845	1,000	1,000	1,000
Totals—Revenue...	<u>\$73,039</u>	<u>\$71,090</u>	<u>\$75,350</u>	<u>\$76,000</u>	<u>\$77,000</u>

## RECAPITULATION.

	App. for biennium beginning July 1, 1927.	App. for biennium beginning July 1, 1929.	Expenditures		Estimated requirements	
			1929-30, actual.	1930-31, proposed.	1931-32.	1932-33.
Salaries and Wages.	\$382,610	\$419,800	\$204,840	\$214,960	\$228,885	\$231,435
Office Expense.....	2,650	5,050	2,125	2,925	2,650	2,650
Travel .....	1,400	2,000	953	1,047	3,350	3,350
Operation .....	60,100	85,580	31,571	54,009	35,800	35,800
Repairs and Equip- ment .....	30,350	41,646	19,533	22,113	23,946	17,700
Permanent Improve- ments .....	179,558	33,000	19,098	13,902	376,000	
<b>Total — Direct Appropriations</b>	<b>\$656,668</b>	<b>\$587,076</b>	<b>\$278,120</b>	<b>\$308,956</b>	<b>\$670,631</b>	<b>\$290,935</b>
Postage .....	900	900	672	228	500	500
Printing and Station- ery .....	3,000	4,000	706	3,294	2,000	2,000
<b>Grand Total....</b>	<b>\$660,568</b>	<b>\$591,976</b>	<b>\$279,498</b>	<b>\$312,478</b>	<b>\$673,131</b>	<b>\$293,435</b>
Revenue .....	\$137,567	\$146,440	\$ 71,090	\$ 75,350	\$ 76,000	\$ 77,000

Respectfully submitted,

KARL L. ADAMS, *President.*

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.

Budget Estimate for the Biennium, Beginning July 1, 1931.

RECAPITULATION.

1	2	3	4		6		7
			Expenditures.		Estimated requirement.		
			Year beginning July 1, 1929. actual.	Year beginning July 1, 1930. proposed.	Year beginning July 1, 1931.	Year beginning July 1, 1932	
Title of appropriation.							
1. Salaries and Wages	\$408,843	\$617,500	\$304,003	\$313,497	\$316,837	\$324,663	
2. Office Expenses	2,800	3,200	1,645	1,622	1,600	1,600	
3. Travel	2,000	2,400	905	1,495	1,200	1,200	
4. Operation	42,200	50,950	25,179	26,525	28,000	28,000	
5. Working Capital							
6. Repairs							
7. Equipment	40,400	63,400	38,622	25,699	53,900	31,700	
8. Permanent Improvements	225,000	91,125	123,071	12,176	15,000		
9. Land							
10. Contingencies and lump sums							
Total Direct Appropriations	\$721,243	\$828,575	\$493,425	\$381,014	\$416,537	\$387,163	
Indirect Appropriations:							
Salaries State Officers							
Postage	\$ 800	\$ 800	\$ 493	\$ 307	\$ 450	\$ 450	
Printing and Stationery	6,000	6,500	3,696	2,804	4,000	4,000	
Grand Total..	\$728,043	\$835,875	\$497,614	\$384,125	\$420,987	\$391,613	
Revenue			\$ 46,545	\$ 48,960	\$ 48,960	\$ 48,960	

STANDARD APPROPRIATION ACCOUNT NO. 1.

SALARIES AND WAGES.

2	3	4	5	7		8	9		
				Expenditures.				Estimated requirement.	
				Present annual rate beginning July 1, 1929.	Year beginning July 1, 1929 actual.			Year beginning July 1, 1930 proposed.	Year beginning July 1, 1931.
Professor	Title.						Memo.		
	..... 36 wks.	\$ 4,300	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	.....		
"	"	3,000	3,000	3,000	3,100	3,200	.....		
"	"	.....	.....	3,000	3,090	3,180	.....		
"	"	3,100	3,100	3,300	3,400	3,500	.....		
"	"	.....	.....	3,000	3,190	3,280	.....		
"	"	3,500	3,600	3,600	3,650	3,700	.....		
"	"	3,740	3,800	3,800	3,850	3,900	.....		
"	"	3,000	3,100	3,300	3,400	3,500	.....		
"	"	3,740	3,800	3,800	3,850	3,900	.....		
"	"	3,700	3,600	3,700	3,750	3,800	.....		
"	"	3,200	3,300	3,300	3,390	3,480	.....		
"	"	3,740	3,800	3,800	3,850	3,900	.....		
"	"	2,800	3,000	3,100	3,190	3,280	.....		
Associate Professor	"	3,400	3,400	3,400	3,465	3,465	.....		
"	"	3,000	3,000	3,100	3,190	3,280	.....		
"	"	2,700	2,700	2,700	2,790	2,880	.....		
"	"	3,100	3,200	3,200	3,290	3,380	.....		

"	"	"	"	4,000	3,244	4,000	4,000	4,000	.....
"	"	"	"	3,000	3,100	3,100	3,196	3,280	.....
"	"	"	"	3,000	3,000	3,000	3,090	3,180	.....
"	"	"	"	2,600	2,700	.....	3,590	3,680	52 wks.
"	"	"	"	2,500	3,000	3,100	3,190	3,280	.....
"	"	"	"	3,500	3,500	3,500	3,500	3,500	.....
"	"	"	"	2,600	2,700	2,800	2,890	2,980	.....
"	"	"	"	2,900	3,000	3,200	3,290	3,380	.....
"	"	"	"	2,500	3,000	3,100	3,190	3,280	.....
"	"	"	"	3,300	3,300	3,300	3,390	3,465	.....
"	"	"	"	3,100	3,100	3,100	3,190	3,280	.....
"	"	"	"	4,000	4,000	4,000	4,000	4,000	.....
"	"	"	"	3,100	3,200	3,200	3,290	3,380	.....
"	"	"	"	3,300	3,400	3,400	3,465	3,465	.....
Asst. Professor	.....	.....	.....	2,500	.....	.....	.....	.....	.....
"	.....	.....	.....	2,400	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	2,300	2,300	.....	2,590	2,680	.....
"	.....	.....	.....	1,800	2,200	.....	2,490	2,580	.....
"	.....	52 wks.	.....	.....	*2,500	*2,500	2,590	2,680	.....
"	.....	36 wks.	.....	.....	.....	.....	2,290	2,380	.....
"	.....	.....	.....	2,500	2,400	2,400	2,490	2,580	.....
"	.....	.....	.....	2,600	2,900	3,000	3,000	3,000	.....
"	.....	.....	.....	2,500	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	.....	2,200	2,200	2,290	2,380	.....
"	.....	.....	.....	2,200	2,200	2,200	2,290	2,380	.....
"	.....	.....	.....	2,700	.....	.....	.....	.....	.....
"	.....	.....	.....	2,500	.....	2,700	2,700	2,700	.....
"	.....	.....	.....	.....	.....	2,400	2,490	2,580	.....
"	.....	.....	.....	2,440	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	2,600	2,600	2,600	2,690	2,780	.....
"	.....	.....	.....	2,500	2,000	2,100	2,190	2,280	.....
"	.....	.....	.....	.....	2,400	2,400	2,490	2,580	.....
"	.....	.....	.....	2,700	2,200	2,300	2,390	2,480	.....
"	.....	.....	.....	2,100	.....	2,200	2,290	2,380	.....
"	.....	.....	.....	2,500	.....	.....	.....	.....	.....
"	.....	.....	.....	.....	.....	2,100	2,100	2,100	.....
"	.....	.....	.....	2,100	3,000	3,000	3,000	3,000	.....
"	.....	.....	.....	2,200	2,200	2,200	2,290	2,380	.....
"	.....	.....	.....	2,300	2,300	2,300	2,390	2,480	.....
"	.....	.....	.....	3,000	2,300	2,300	2,390	2,480	.....
"	.....	.....	.....	3,000	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	2,200	2,200	2,400	2,490	2,580	.....
"	.....	.....	.....	2,310	1,800	2,000	2,090	2,180	.....
"	.....	.....	.....	2,850	2,900	2,900	2,900	2,900	.....
"	.....	.....	.....	2,900	2,900	2,900	2,900	2,900	.....
"	.....	.....	.....	2,600	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	2,600	2,600	2,600	2,690	2,780	.....
"	.....	.....	.....	2,510	2,400	2,400	2,490	2,580	.....
"	.....	.....	.....	2,400	.....	2,400	2,490	2,580	.....
"	.....	.....	.....	2,100	2,000	2,000	2,090	2,180	.....
"	.....	.....	.....	2,500	2,500	2,500	2,590	2,680	.....
"	.....	.....	.....	2,300	2,300	2,300	2,390	2,480	.....
"	.....	.....	.....	2,100	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	2,100	2,200	2,100	2,190	2,280	.....
"	.....	.....	.....	2,600	2,600	2,600	2,690	2,780	.....
"	.....	.....	.....	2,400	2,400	2,400	2,490	2,580	.....
Instructor	.....	.....	.....	.....	500	500	.....	.....	.....
"	.....	.....	.....	.....	2,000	2,000	2,090	2,180	.....
"	.....	.....	.....	2,000	1,200	1,800	1,890	1,980	.....
"	.....	.....	.....	1,900	2,000	2,000	2,090	2,180	.....
"	.....	.....	.....	1,800	1,800	1,800	1,890	1,980	.....
"	.....	.....	.....	2,000	1,800	1,900	1,990	2,080	.....
"	.....	.....	.....	3,000	1,900	1,900	1,990	2,080	.....
"	.....	.....	.....	1,900	1,900	1,900	1,990	2,080	.....
"	.....	.....	.....	2,100	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	2,700	2,100	1,800	1,890	1,980	.....
"	.....	.....	.....	2,000	1,600	1,600	1,690	1,780	.....
"	.....	.....	.....	.....	1,500	1,600	1,690	1,780	.....
"	.....	.....	.....	1,300	1,600	1,600	1,690	1,780	.....
"	.....	.....	.....	1,600	1,600	1,700	1,790	1,880	.....
"	.....	.....	.....	.....	2,000	2,000	2,090	2,180	.....
"	.....	.....	.....	.....	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	1,000	.....	.....	.....	.....	.....
"	.....	.....	.....	2,000	.....	.....	.....	.....	.....
"	.....	.....	.....	2,125	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	2,125	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	2,125	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	2,100	2,200	2,100	2,190	2,280	.....
"	.....	.....	.....	.....	1,800	1,900	1,990	2,080	.....
"	.....	.....	.....	2,200	2,100	2,100	2,190	2,280	.....
"	.....	.....	.....	.....	900	950	1,000	1,050	.....

"	"	"	900	900	950	1,000	
"	"	"	850	900	950	1,000	
"	"	"	800	900	950	1,000	
"	"	"	900	900	950	1,000	
"	"	"	800	900	950	1,000	
"	"	"	850	900	950	1,000	
"	"	"	850	900	950	1,000	
"	"	"	900	900	950	1,000	
"	"	"	1,900	1,900	1,400	1,990	2,080
"	"	"	1,900	1,900		1,990	2,080
"	"	"	2,500	1,975	2,000	1,890	1,980
"	"	"	2,500	1,975	2,100	1,890	1,980
"	"	"	2,500	1,875	2,000	1,790	1,880
"	"	"	2,000				32 wks.
President	52 wks.		7,500	7,500	7,500	7,500	
Registrar	"		2,300	2,400	3,042		
Asst. Registrar	"		1,800	1,800	2,000	2,000	
Steno. Bkpr.	"		1,300	1,400	1,400	1,400	
Office	"		1,200				
Office	"		1,200				
Engineer	"		1,900	1,800	1,800	1,800	
Head Janitor	"		1,500	1,329	1,400	1,400	
Watchman	"		1,500	1,400	1,400	1,400	
Fireman	"		1,500	1,400	1,400	1,400	
Fireman	"		1,500	1,400	1,400	1,400	
Fireman	"		1,400				
Janitor	"		1,300	1,300	1,300	1,300	
Janitor	"		1,300	716	1,400	1,400	
Janitor	"		1,300	1,173	1,200	1,200	
Janitor	"		1,300	1,200	1,200	1,200	
Janitor	"		1,300	1,200	1,200	1,200	
Janitor	"		1,200	1,114	900	1,200	
Farm Laborer	"		900				
Laborer, part time	"		400	300	300	300	
Summer Session			44,545	47,352	43,405	†27,217	†27,218

Total ..... \$308,750 \$304,003 \$313,497 \$316,837 \$324,663 .....

† Balance required for Summer Session to be paid from Revolving Fund.

\* Paid from Revolving Fund.

DETAIL STATEMENT.

SALARIES AND WAGES.

Summary of Increase for Biennium.

Increase of \$24,000 to provide for annual increments in accordance with salary schedule adopted by the Normal School Board.

STANDARD APPROPRIATION ACCOUNT NO. 2.

OFFICE EXPENSE.

1	2	3	4	5	6	7	
Sub-Classification	Appropriation for biennium beginning July 1, 1929.	Expenditures. Actual for beginning July 1, 1929.	Proposed for beginning July 1, 1930.	Estimated Requirements. Year beginning July 1, 1931.	Estimated Requirements. Year beginning July 1, 1932.		Memo.
2-a Freight, Express and Drayage ..		\$ 383	\$ 400	\$ 375	\$ 375		
2-b Office Supplies ..		573	600	500	500		Decrease
2-c Postage ..		18	20				
2-d Premiums ..		25	317	100	100		Decrease
2-e Printing and Stationery ..		20	20				
2-f Rent ..							
2-g Telephone and Telegraph ..		599	240	600	600		
2-h Miscellaneous ..		25	25	25	25		
2-i Advertising ..		2					
Total .....	\$3,200	\$1,645	\$1,622	\$1,600	\$1,600		

2-x Postage secured through the Department of Finance .....	800	493	307	450	450	Increase
2-xx Printing, Stationery and Binding secured through The Division of Printing .....	\$6,500	\$3,696	\$2,804	\$4,000	\$4,000	Increase

## DETAIL STATEMENT.

## OFFICE EXPENSE.

- 2-d. Adjustment in distribution of expenditures.  
 2-x. Increase of 12½% for estimated future requirements.  
 2-xx. Increase of \$1,500 to publish Alumni Directory.

## STANDARD APPROPRIATION ACCOUNT NO. 3.

## TRAVEL.

1	2	3	4	5	6	7
Sub-Classification	Appropriation for biennium beginning July 1, 1929.	Expenditures. Actual for year beginning July 1, 1929.	Proposed for year beginning July 1, 1930.	Estimated Requirements. Year beginning July 1, 1931.	Year beginning July 1, 1932.	Memo.
3-a Office .....		\$ 251	\$ 550	\$ 500	\$ 500	
3-b Miscellaneous Employees .....						
3-c Inspectors .....		8				
3-d Parole Agents ..						
3-e Returning Escapes .....						
3-f Transferring Inmates .....						
3-g Miscellaneous ...		646	945	700	700	
Total .....	\$2,400	\$905	\$1,495	\$1,200	\$1,200	

## DETAIL STATEMENT.

## TRAVEL.

No change.

## STANDARD APPROPRIATION ACCOUNT NO. 4.

## OPERATION.

1	2	3	4	5	6	7
Sub-Classification.	Appr. for biennium beginning July 1, 1929.	Expenditures. Year beginning July 1, 1929. actual.	Year beginning July 1, 1930. proposed.	Estimated Requirements. Year beginning July 1, 1931.	Year beginning July 1, 1932.	Memo.
4-a Bedding .....						
4-b Farm and Garden Supplies .....		411	400	300	300	Dec.
4-c Food .....				50	50	
4-d Fuel .....		6,794	7,300	8,000	8,000	Inc.
4-e Household Supplies .....		2,355	2,400	2,500	2,500	Inc.
4-f Library and Amusements .....		2,279	2,500	2,500	2,500	
4-g Medical, Hospital and Laboratory Supplies .....		4,958	5,500	6,000	6,000	Inc.
4-h Power Plant Supplies .....		108	100	100	100	
4-i Shop Supplies .....		16	25	25	25	
4-j Stock Food .....		633	600	400	400	Dec.

4-l	Motor Supplies and Exp.	48	50	50	50		
4-m	Miscellaneous	702	700	575	575	Dec.	
4-o	Water	1,084	1,100	1,200	1,200	Inc.	
4-p	Power	4,440	4,500	4,800	4,800	Inc.	
4-q	School Supplies	1,351	1,350	1,500	1,500	Inc.	
Total		\$50,950	\$25,179	\$26,525	\$28,000	\$28,000	Inc. 10%

## DETAIL STATEMENT.

## OPERATION.

- 4-b. Adjustment of distribution of expenditures.  
 4-d. Approximately 6% increase for estimated future requirements.  
 4-e. Approximately 4% increase for estimated future requirements.  
 4-g. Approximately 9% increase for estimated future requirements.  
 4-j. Adjustment of distribution of expenditures.  
 4-m. Adjustment of distribution of expenditures.  
 4-o. Approximately 9% increase for estimated future requirements.  
 4-p. Approximately 6% increase for estimated future requirements.  
 4-q. Approximately 10% increase for estimated future requirements.

## STANDARD APPROPRIATION ACCOUNT NOS. 6 AND 7.

## REPAIRS AND EQUIPMENT.

	1	2	3	4	5	6	7	
			Expenditures.		Estimated			
			Year	Year	Requirements.			
		Appr. for	begin-	begin-	Year	Year		
	Sub-Classification.	biennium	ning	ning	beginning	beginning		
	Repairs (and Replace-	beginning	July 1,	July 1,	July 1,	July 1,		
	ments)—	July 1,	1929,	1930,	1931.	1932.		Memo.
		1929.	actual.	proposed.				
6-a	Buildings		\$11,940	\$8,000	\$6,000	\$6,000		
6-b	Machinery		744	500	600	600		
6-c	Small Tools		71	100	300	300		
6-d	Farm Implements.		31	50	100	100		
6-e	Furniture and Fix-							
	tures		85	74	750	750		
6-f	Office Equipment..		302	300	400	400		
6-i	Lab. and Testing							
	Apparatus		1	50	500	500		
6-j	Live Stock				100	100		
6-k	Books and Maps.				250	250		
6-l	Museum Specimens				100	100		
6-m	Fire Control Ap-							
	paratus				150	150		
6-o	Miscellaneous		273	300	300	300		
6-p	Walks, Roads, Pav-							
	ing and Fencing.		265	100	500	500		
6-r	Sewers, Drains and							
	Watermains			50				
6-s	Tunnels and Trans-							
	mission Lines.			50				
6-x	Extraordinary Re-							
	pairs				21,000			Inc.
Equipment—								
7-a	Farm Implements.			50	1,450	250		
7-b	Furniture and Fix-							
	tures		14,124	7,300	9,000	9,000		
7-c	Live Stock		24	50	150	150		
7-d	Machinery		240	300	1,600	1,600		
7-e	Office Equipment..		320	300	500	500		
7-g	Miscellaneous		1,031	1,000	1,500	1,500		
7-h	Lab. and Test. Ap-							
	paratus		5,328	5,000	5,200	5,200		
7-j	Books and Maps.		2,963	3,000	3,000	3,000		
7-k	Museum Specimens				50	50		
7-l	Small Tools		13	25	100	100		
7-m	Fire Control Ap-							
	paratus		867	100	300	300		
Total			\$63,400	\$38,622	\$25,699	\$53,900	\$31,700	

## DETAIL STATEMENT.

## REPAIRS AND EQUIPMENT.

No change over appropriation of 56th G.A. except increase in 6-x and 7-a.

6-x	Extraordinary Repairs:		
	Remodeling old Science Building for Physics Department.....		\$5,000
	Remodeling third floor of Library Building and strengthening walls .....		9,000
	Retubing and resetting boilers.....		4,500
	Re-wiring tunnels .....		2,500
			\$21,000

7-a Increase of \$1,200 for Farm tractor.

## STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

## PERMANENT IMPROVEMENTS AND LAND.

1	2	3	4	5	6	7
	Expenditures.		Estimated Requirements.			
	Year	Year	Year	Year	Year	
	Appr. for	begin-	begin-	beginning	begin-	
	biennium	ning	ning	Year	ning	
	beginning	July 1,	July 1,	beginning	July 1,	
	July 1,	1929,	1930,	July 1,	July 1,	
	1929.	actual.	proposed.	1931.	1932.	Memo.
Chemical and Manual Arts Building (Re-appropriation) .....	\$91,125	\$123,071	\$12,176	.....	.....	
Athletic Field, Improvement .....	.....	.....	.....	15,000	.....	
Total .....	\$91,125	\$123,071	\$12,176	\$15,000	.....	

## REVENUE.

1	2	3	4	5	6	7
	Cash		Estimated cash receipts.			
	Actually received.		Year	Year	Year	
	Year	Year	be-	be-	be-	
	beginning	beginning	ginning	ginning	ginning	
	July 1,	July 1,	July 1,	July 1,	July 1,	
	1928.	1929.	1930.	1931.	1932.	Memo.
Source.						
Farm Sales.....	\$ 774.97	\$ 1,455.74	\$ 1,500	\$ 1,500	\$ 1,500	
Tuition and Incidental Fees .....	25,929.26	25,900.24	26,000	26,000	26,000	
Misc. Student Fees.....	676.37	971.82	1,000	1,000	1,000	
Water Rentals.....	.....	.....	.....	.....	.....	
Miscellaneous Sales.....	166.65	138.09	200	200	200	
Miscellaneous .....	400.63	133.32	200	200	200	
Dormitory .....	18,459.64	17,886.36	20,000	20,000	20,000	
Sewer Rentals.....	62.25	60.00	60	60	60	
Total .....	\$46,469.77	\$46,545.57	\$48,960	\$48,960	\$48,960	

Respectfully submitted,

H. W. SHRYOCK, *President.*



## ILLINOIS STATE NORMAL UNIVERSITY.

## Budget Estimate for the Biennium Beginning July 1, 1931.

## STANDARD APPROPRIATION ACCOUNT NO. 1.

## SALARIES AND WAGES.

1 Title.	2 Present annual rate under appropriations for biennium beginning July 1, 1929	3 Expenditures.		5 Estimated Requirements.		6
		Year beginning July 1, 1929 Actual	Year beginning July 1, 1930 Proposed	Year beginning July 1, 1931	Year beginning July 1, 1932	
Faculty of the College, 36 Weeks—						
1 Dean .....	\$ 4,500	\$ 5,150	\$ 4,500	\$ 4,590	\$ 4,680	
3 Professors .....	3,600	10,875	10,800	11,115	11,400	
3 Professors .....	3,510	10,530	10,530	10,830	11,115	
3 Professors .....	3,420	10,260	10,260	10,545	10,830	
2 Professors .....	3,420	6,840	6,840	6,930	6,930	
1 Associate Professor .....	3,375	3,375	3,375	3,465	3,465	
2 Associate Professors .....	3,240	6,480	6,480	6,750	6,930	
2 Associate Professors .....	3,150	5,670	6,300	6,570	6,750	
3 Associate Professors .....	3,060	8,660	9,180	9,585	9,855	
2 Associate Professors .....	2,970	5,850	5,940	6,210	6,390	
5 Associate Professors .....	2,880	14,400	14,400	15,525	15,975	
1 Assistant Professor .....	2,790	1,980	2,790	2,790	2,790	
3 Assistant Professors .....	2,700	8,100	8,100	8,370	8,370	
1 Physician .....	2,700	2,700	2,700	2,790	2,790	
1 Assistant Professor .....	2,610	2,520	2,610	2,700	2,790	
5 Assistant Professors .....	2,520	10,080	12,600	13,050	13,500	
3 Assistant Professors .....	2,430	7,290	7,290	7,560	7,830	
10 Assistant Professors .....	2,340	23,374	23,400	24,300	25,200	
3 Assistant Professors .....	2,250	6,300	6,750	7,020	7,290	
7 Assistant Professors .....	2,160	15,072	15,120	15,750	16,380	
4 Instructors .....	2,070	8,190	8,280	8,460	8,820	
4 Instructors .....	1,980	8,100	7,920	8,460	8,820	
1 Instructor .....	1,890	1,890	1,890	2,115	2,205	
6 Instructors .....	1,800	10,800	10,800	11,610	12,150	
1 Nurse and Instructor in Health .....	1,665	1,665	1,665	1,755	1,845	
1 Instructor (new) .....	1,530	.....	1,530	1,755	1,845	
1 Assistant Professor (part time) .....	900	1,000	900	990	1,080	
1 Instructor (part time).....	.....	.....	.....	630	720	
1 Professor of Education....	3,800	.....	.....	3,800	3,800	
1 Associate Professor of Psy- chology .....	2,835	.....	.....	2,835	2,835	
5 Instructors in English.....	2,205	.....	.....	11,025	11,025	
10 Instructors .....	1,935	.....	.....	19,350	19,350	
Faculty of the Training School, 36 Weeks—						
1 Professor and Director of the Training School.....	4,230	4,230	4,230	4,275	4,275	
1 Professor and Principal of the University High School .....	3,780	3,780	3,780	3,800	3,895	
1 Professor and Supervisor of Student Teaching (new)..	3,600	.....	(2,400)*	3,690	3,690	
1 Assistant Professor and Di- rector of the Kindergarten	2,610	2,610	2,610	2,700	2,790	
1 Assistant Professor and Supervisor of High School Physics .....	2,430	2,430	2,430	2,520	2,610	

1 Assistant Professor and Supervisor of High School History .....	2,340	2,340	2,340	2,430	2,520
1 Assistant Professor and Supervising Teacher....	2,340	2,250	2,340	2,430	2,520
1 Assistant Professor and Supervising Teacher in High School English.....	2,340	2,340	2,340	2,440	2,520
1 Assistant Professor and Supervising Teacher.....	2,250	2,250	2,250	2,340	2,430
1 Assistant Professor and Supervising Teacher in High School Science.....	2,250	2,218	2,250	2,340	2,430
1 Instructor and Director of High School Athletics....	2,160	2,160	2,160	2,250	2,340
5 Instructors and Supervising Teachers .....	2,160	10,800	10,800	11,250	11,700
1 Instructor and Supervising Teacher (new).....	2,070	.....	2,070	2,115	2,205
4 Instructors and Supervising Teachers .....	1,980	5,850	7,920	8,460	8,820
1 Instructor and Supervising Teacher (Affiliated School) .....	900	1,100	900	990	1,080
2 Instructors and Supervising Teachers (Affiliated Schools) .....	540	1,080	1,080	1,260	1,440
1 Professor and Head Supervisor of Student Teaching	4,085	.....	.....	4,085	4,085
2 Professors and Supervisors of Student Teaching....	3,610	.....	.....	7,220	7,220
5 Associate Professors and Teacher-Supervisors .....	2,745	.....	.....	13,725	13,725
3 Assistant Professors and Supervisors of Student Teaching .....	2,700	.....	.....	8,100	8,100
Staff of the University Library, 36 Weeks—					
1 Librarian .....	2,700	2,520	2,700	2,835	2,925
1 Assistant Librarian.....	1,890	1,890	1,890	2,025	2,115
1 Assistant Librarian .....	1,710	1,710	1,710	1,845	1,935
1 Children's Librarian.....	1,170	1,170	1,170	1,260	1,350
1 Cataloger .....	1,215	1,220	1,215	1,305	1,395
Staff of Administration, 12 Months—					
1 President .....	7,500	4,375	7,500	7,500	7,500
1 Business Manager .....	3,300	1,916	3,300	3,600	3,900
1 Registrar .....	2,400	2,280	2,400	2,520	2,640
1 Superintendent of Grounds.	2,280	2,040	2,280	2,376	2,472
1 Chief Engineer.....	2,040	2,040	2,040	2,100	2,160
1 Superintendent of Buildings .....	1,920	1,920	1,920	1,980	2,040
1 Secretary to the President.	1,920	1,920	1,920	2,040	2,160
1 Financial Secretary .....	1,920	1,920	1,920	2,040	2,160
1 Recorder .....	1,500	1,500	1,500	1,620	1,740
1 Secretary to the Dean of Women .....	1,440	1,320	1,440	1,560	1,680
1 Audit Clerk.....	1,260	1,474	1,260	1,380	1,500
1 Assistant Secretary to the President .....	1,080	1,020	1,080	1,140	1,200
1 Secretary to the Director of the Training School.....	1,020	947	1,020	1,080	1,140
1 Secretary to the Registrar.	1,020	960	1,020	1,080	1,140
1 Secretary to the Business Manager (new).....	960	.....	854	1,020	1,080
1 Secretary to the University Physician .....	960	544	960	1,020	1,080
1 Secretary to the Dean (new)	960	.....	720	1,020	1,080
1 Telephone Operator.....	528	582	528	558	588
Salaries of faculty for summer and mid-spring terms	60,000	53,685	47,181	63,585	65,695
Salaries of teachers on emeritis list.....	.....	.....	.....	7,200	7,200
Salaries of teachers granted leave of absence on half-salary .....	.....	.....	.....	6,000	6,000
Total .....		\$331,542	\$341,978	\$459,329	\$472,025

\* Paid from Revolving Fund 1930-1931.

## STANDARD APPROPRIATION ACCOUNT NO. 2.

## OFFICE EXPENSES.

Sub-Classification	Present annual rate under appropriations for biennium beginning July 1, 1929	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929	Year beginning July 1, 1930	Year beginning July 1, 1931	Year beginning July 1, 1932
		Actual	Proposed		
2a. Freight, express and drayage .....	.....	528	912	800	800
2b. Office supplies .....	.....	513	287	600	600
2d. Premiums .....	.....	.....	.....	150	150
2e. Printing and Stationery ..	.....	708	.....	500	500
2f. Rent .....	.....	2	.....	.....	.....
2g. Telephone and telegraph ..	.....	744	1,456	1,200	1,200
2h. Miscellaneous .....	.....	53	247	200	200
2i. Advertising .....	.....	.....	800	500	500
Total .....	\$6,250	\$2,548	\$3,702	\$3,950	\$3,950
2x. Postage secured through the department of Finance .....	\$1,600	\$ 800	\$ 800	\$1,200	\$1,200
2xx. Printing, stationery and binding secured through the Division of Printing .....	6,000	2,287	3,713	4,000	4,000
Total .....	\$7,600	\$3,087	\$4,513	\$5,200	\$5,200

## STANDARD APPROPRIATION ACCOUNT NO. 3.

## TRAVEL.

Sub-Classification	Present annual rate under appropriations for biennium beginning July 1, 1929	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929	Year beginning July 1, 1930	Year beginning July 1, 1931	Year beginning July 1, 1932
		Actual	Proposed		
3a. Officers .....	.....	\$ 19	\$ 981	\$1,000	\$1,000
3b. Miscellaneous Employees ..	.....	5	2,975	3,000	3,000
3c. Inspectors .....	.....	20	.....	.....	.....
3g. Miscellaneous .....	.....	3,933	67	1,000	1,000
Total .....	\$8,000	\$3,977	\$4,023	\$5,000	\$5,000

## STANDARD APPROPRIATION ACCOUNT NO. 4.

## OPERATION.

Sub-Classification	Present annual rate under appropriations for biennium beginning July 1, 1929	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929	Year beginning July 1, 1930	Year beginning July 1, 1931	Year beginning July 1, 1932
		Actual	Proposed		
4b. Farm and Garden supplies ..	.....	\$ 276	\$ 324	\$ 500	\$ 500
4c. Food .....	.....	462	450	500	500
4d. Fuel .....	.....	10,588	11,600	11,000	11,000
4e. Household supplies .....	.....	2,214	2,000	2,000	2,000
4f. Library and Amusements ..	.....	959	929	900	900
4g. Medical and Laboratory supplies .....	.....	1,676	2,000	3,000	3,000
4h. Power Plant supplies .....	.....	433	1,167	800	800
4i. Shop supplies .....	.....	189	710	750	750

4l. Motor supplies .....	66	100	100	100
4m. Miscellaneous .....	978	1,000	1,000	1,000
4n. Water .....	919	2,080	3,000	3,000
4p. Power .....	4,660	7,400	6,000	6,000
4q. School supplies .....	3,980	11,000	8,000	8,000
Total .....	\$ 68,160	\$ 27,400	\$ 40,760	\$ 37,550
			\$ 37,550	\$ 37,550

## STANDARD APPROPRIATION ACCOUNT NOS. 6 AND 7.

## REPAIRS AND EQUIPMENT.

Sub-Classification	Present annual rate under appropriations for biennium beginning July 1, 1929	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929 Actual	Year beginning July 1, 1930 Proposed	Year beginning July 1, 1931	Year beginning July 1, 1932
<b>Repairs—</b>					
6a. Buildings .....	\$ 9,012	\$ 10,988	\$ 18,700	\$ 18,700	
6b. Machinery .....	2,538	4,411	4,000	4,000	
6c. Small Tools .....	198	402	400	400	
6e. Furniture and Fixtures .....	992	608	600	600	
6f. Office Equipment .....	208	392	200	200	
6h. Medical and Surgical Apparatus .....		60	100	100	
6i. Laboratory and Testing Apparatus .....	162	438	2,000	2,000	
6k. Books and Maps .....	361	350	300	300	
6l. Museum Specimens .....		400	200	200	
6o. Miscellaneous .....	882	800	300	300	
6p. Walks, Roads, and Drives .....	176	2,000	2,000	2,000	
6r. Sewers, etc. ....	469	200	200	200	
6t. Landscaping and Grading .....			500	500	
6x. Auto Mechanics Equipment .....		2,620			
6x. Printing Outfit .....	5,000				
6x. Fence, Athletic Field .....		4,000			
<b>Equipment—</b>					
7a. Farm Implements .....			1,000	1,000	
7b. Furniture and Fixtures .....	3,979	4,021	6,000	6,000	
7c. Live Stock .....	6				
7d. Machinery .....	849	1,000	500	500	
7e. Office Equipment .....	210	1,100	2,000	2,000	
7g. Miscellaneous .....	654	1,345	1,000	1,000	
7h. Laboratory and Testing Apparatus .....	822	2,154	2,000	2,000	
7i. Medical and Surgical apparatus .....	14	100	100	100	
7j. Books and Maps .....	4,239	3,761	6,000	6,000	
7k. Museum Specimens .....	5	300	200	200	
7l. Small Tools .....	354	400	200	200	
Total .....	\$ 73,030	\$ 31,180	\$ 41,850	\$ 48,500	
			\$ 48,500	\$ 48,500	

## STANDARD APPROPRIATION ACCOUNT NOS. 8 AND 9.

## PERMANENT IMPROVEMENTS AND LAND.

Sub-Classification	Present annual rate under appropriations for biennium beginning July 1, 1929	Expenditures.		Estimated Requirements.	
		Year beginning July 1, 1929 Actual	Year beginning July 1, 1930 Proposed	Year beginning July 1, 1931	Year beginning July 1, 1932
Coal Bunker, reservoir and pump .....			7,200		
Floor for Heating Plant .....		2,000	400		
Remodeling Plant House .....			6,000		
Water Main (new) .....		1,335			
New Pavement .....		8,977			

Remodeling Main Building.....				172,000	
Equipment for remodeled Main Building .....				28,000	
Library Equipment .....					2,500
Equipment for Printing.....					6,000
Pump, Reservoir and Well for Additional Water Supply....				25,000	
Total .....	\$ 25,912	\$ 12,312	\$ 13,600	\$225,000	\$ 8,500

STANDARD APPROPRIATION ACCOUNT NO. 10.  
Contingencies (and other Lump Sums).  
REVOLVING FUND.

Classification.	Expenditures		Estimated Requirements	
	Year beginning July 1, 1929.	Year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
	Actual.	Proposed.		
Salaries and Wages .....	\$ 57,150.55	\$ 59,686	\$ 45,058	\$ 45,058
Office Expenses .....	2,270.37	3,000	3,000	3,000
Travel .....	512.62	1,000	1,000	1,000
Operation .....	43,391.49	45,000	45,000	45,000
Repairs and Equipment .....	28,586.01	11,314	15,000	15,000
Permanent Improvements .....	6,219.25		10,942	10,942
Total .....	\$138,130.29	\$120,000	\$120,000	\$120,000

REVENUE.  
(Remitted or to be remitted to the State Treasury).

Source.	Cash Actually Received		Estimated Receipts		
	Year beginning July 1, 1928.	Year beginning July 1, 1929.	Year beginning July 1, 1930.	Year beginning July 1, 1931.	Year beginning July 1, 1932.
Term Fees and Tuition ..	\$ 25,318.25	\$ 26,249.08	\$ 27,249	\$ 27,249	\$ 27,249
Laboratory Fees .....	1,172.50	952.50	952	952	952
Lunches, Domestic Science and Cafeteria .....	10,551.84	7,121.20	7,121	7,121	7,121
Petty Sales .....	136.12	142.70	142	142	142
Book Store Sales .....	27,101.24	26,903.12	26,903	26,903	26,903
Farm Sales .....	10,766.86	11,299.64	11,299	11,299	11,299
Fell Hall Receipts .....	35,704.64	33,590.78	33,842	33,842	33,842
Smith Hughes Fund .....	1,870.89	1,913.09	1,913	1,913	1,913
Library Fees and Fines ..	5,684.34	5,588.11	5,588	5,588	5,588
Towel Fees .....	2,482.00	2,168.50	2,168	2,168	2,168
Typing Fees .....	482.50	502.00	502	502	502
Manual Training Fees ..	608.52	386.40	386	386	386
Chemistry Breakage .....	400.05	184.20	184	184	184
Art Metal Fees .....	71.68	86.65	86	86	86
Baled Paper .....	80.21	81.86	81	81	81
Locker rental .....	82.58	231.88	231	231	231
Change of program fees ..	34.00	21.00	21	21	21
Transcript fees .....	132.00	147.00	147	147	147
I. S. N. U. Press receipts ..		32.95	32	32	32
Alumni Register .....		957.00	957	957	957
Miscellaneous receipts ..	199.85	196.71	196	196	196
Total .....	\$122,880.07	\$118,756.37	\$120,000	\$120,000	\$120,000

RECAPITULATION.

Title of Appropriation.	Present annual rate under appropriations for biennium beginning July 1, 1929		Estimated Requirements.	
	Expenditures.		Requirements.	
	Year beginning July 1, 1929	Year beginning July 1, 1930	Year beginning July 1, 1931	Year beginning July 1, 1932
1. Salaries and Wages....	\$331,542	\$341,978	\$459,329	\$472,025
2. Office Expenses .....	6,250	2,548	3,950	3,950
3. Travel .....	8,000	3,977	4,023	5,000
4. Operation .....	68,160	27,400	40,760	37,550
5. Repairs and Equipment ..	73,030	31,180	41,850	48,500
6. Permanent Improvements and Land.....		12,312	13,600	8,500

7. Contingencies and lump sums (Revolving Fund not included in totals) .....	(138,130.29)	(120,000)	(120,000)	(120,000)
Total Direct Appropriations .....	\$155,440	408,959	445,913	779,329
Postage .....	1,600	800	800	1,200
Printing and Stationery (Through Superintendent of Printing) .....	6,000	2,287	3,713	4,000
Grand Total .....	\$163,040	\$412,046	\$450,426	\$784,529
Revenue .....	\$122,880.07	\$118,756.37	\$120,000	\$120,000

Respectfully submitted,

H. A. BROWN, *President*.

Mr. N. M. Mason, chairman of the budget committee, presented his report. He went through the budgets presented by the five presidents, pointing out in detail just what items had been eliminated by the budget committee of the Board, and gave the reasons for the action of the committee. The presidents of the schools re-stated their reasons for asking for the items which had been cut out by the budget committee, but each one expressed his willingness to abide by the action of the committee.

The committee agreed to two changes. One restored to President Lord's budget the \$3000 annually for the president's retirement fund. The other allowed President Adams to readjust his revolving fund expenditures so that the amount expended for teachers salaries and for operating expense out of that fund would be more nearly in line with the other four schools. It was understood, however, that this readjustment would not in any way change the percentage of increase in the salaries and wages item.

Mr. Mason presented the following summarized report of the committee under three heads, the two items above mentioned to be incorporated into this statement:

TABLE OF COMPARISONS OF SALARIES AND WAGES ITEMS.

Schools.	Attendance.	Approp. 1929.	Approp. Asked.	Per Cent Increase Asked.	Proposed Per Capita.
Carbondale .....	1,514	\$617,500	\$641,500	4%	\$211.85
Charleston .....	761	435,860	528,160	21%	347.01
			(471,330)	(8%)	(309.67)
DeKalb .....	872	419,800	460,320	9.6%	263.94
Macomb .....	964	487,800	540,000	10.7%	280.08
			(525,000)	(7.6%)	(272.30)
Normal .....	1,909	673,520	931,354	38%	243.93
			(985,773)	(16% %)	(205.80)

TABLE OF COMPARISONS OF TOTAL DIRECT APPROPRIATIONS.  
(Not Including Permanent Improvements.)

Schools.	Attendance.	Approp. 1929.	Approp. Asked.	Per Cent Increase.	Present Per Capita.	Proposed Per Capita.
Carbondale ....	1,514	\$ 737,450	\$ 802,500	9%	\$243.54	\$265.02
Charleston ...	761	545,460	710,100	30%	458.38	466.55
			(582,730)	(7%)		(382.86)
DeKalb .....	872	554,076	585,566	5.7%	317.70	335.76
Macomb .....	964	596,800	651,400	9%	309.54	337.86
			(636,400)	(6.6%)		(330.08)
Normal .....	1,909	828,960	1,121,354	35%	216.12	293.70
			(975,773)	(17.7%)		(255.57)
Totals ....	6,020	\$3,262,746	\$3,870,920	18%	\$275.97	\$321.50
			(3,582,969)	(10%)		(297.59)

TABLE OF COMPARISONS OF THE FIVE PRINCIPAL ITEMS OF BUDGETS.

Schools.	Salaries and Wages.	Office Expense.	Travel.	Operation.	Repairs and Equipment.
Carbondale .....	\$641,500	\$3,200	\$ 2,400	\$56,000	\$ 84,400
Charleston .....	528,160	4,000	2,200	50,000	125,740
	(471,330)				(55,200)
DeKalb .....	460,320	5,300	6,700	71,600	41,646
Macomb .....	651,400	4,150	7,250	50,000	50,000
Normal .....	931,354	7,900	10,000	75,100	97,000

Action was deferred until the executive session.

The Board took up at this point the recommendations from the presidents of the schools.

**EASTERN ILLINOIS STATE TEACHERS COLLEGE.**

Miss Ruth Dunn presented President Lord's report, which was received, placed on file, and is made a part of these minutes. This report follows:

Charleston, Illinois,  
October 20, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

- I. STUDENTS. No report.
- II. FACULTY.  
Reappointment of Miss E. Elizabeth Michael, Instructor in French, at the rate of \$1,500 for 36 weeks beginning September 6, 1930, payable from the Normal School Revolving Fund.
- III. OTHER SCHOOL EMPLOYEES No report.
- IV. THE ORGANIZATION. No report.
- V. THE CURRICULUM. No report.
- VI. BUILDINGS AND GROUNDS. No report.
- VII. AUXILIARY ENTERPRISES.  
I wish to present reports for the year ending June 30, 1930, for the following accounts which are carried in our office; also reports for our various Student Organizations, which are in charge of a Student Treasurer of Student Accounts and supervised by the office:  
  - Normal School Revolving Fund
  - Dormitory—Pemberton Hall
  - Textbook Library and School Store
  - General Revenue
  - Students' Loan Fund
  - The Adelia Carothers Fund
  - Student Activity Funds
    - Athletic Association
    - Students' Recreation Fund
    - The Teachers College News
- VIII. STUDENT LIFE. No report.
- IX. MISCELLANEOUS No report.
- X. SUMMARY.

Action of the Board is requested on:

- 1. Reappointment of Miss E. Elizabeth Michael.

Respectfully submitted,

L. C. LORD, *President.*

The Board approved the recommendation of President Lord in this report for the reappointment of Miss E. Elizabeth Michael, instructor in French, at the rate of \$1500 for 36 weeks, beginning September 6, 1930, payable from the Normal School Revolving Fund.

WESTERN ILLINOIS STATE TEACHERS COLLEGE.

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,  
October 20, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I am withholding any report at this time other than the budget, which is already in your hands, except a matter with respect to the faculty which is covered in three points.

1. We had an unusual number of men this fall, and it was necessary to have someone help the coaches in taking care of the football teams and other athletic teams which it was necessary to organize. Mr. Claude Hesh, one of our regular teachers in Geography, is well prepared in this line, and agreed to take on ten hours a week after school in helping out. I am asking therefore that his salary, which was \$225 per month, be increased \$20 per month, which will make it \$245 per month, to be paid out of Salaries and Wages. He started work with the opening of school, and will continue through the school year unless for some reason the need does not continue.

2. Due to an overcrowded condition in the History Department in which there were two classes of 70 or more pupils each, and one teacher with five classes, it was necessary to secure an additional History teacher. Miss Sarah Howard has been appointed, to begin work with the second month of school at \$250 a month. Miss Howard has her Bachelor's degree from the State Teachers College at Cape Girardeau, Missouri, her Master's degree from Teachers College, Columbia University, and almost two additional years of work towards her Doctor's degree. She comes highly recommended, and from the work she has been doing for the past week, I think will be a valuable addition to the faculty.

3. In preparing the salary schedule last summer I listed Mr. Rayman Miller at \$2025 for 36 weeks, when it should have been \$15 more per month, or \$2160 for the nine months. I agreed with him on this amount in New York City last spring, but lost the notation which I made and reported the wrong salary.

I will be glad to have your approval of the changes in the salaries of Mr. Hesh and Mr. Miller, and Miss Howard's appointment.

Respectfully submitted,

W. P. MORGAN, *President.*

The Board approved the following recommendations in this report:

1. An increase in the salary of Mr. Claude Hesh from \$225 to \$245 a month on account of added duties in helping to coach the foot ball and other athletic teams.

2. Appointment of Miss Sarah Howard in the history department, at a salary of \$250 a month, to begin work the second month of the school year.

3. Increase in the salary of Rayman Miller from \$2025 to \$2160 for nine months.



**SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY.**

President Shryock presented his report, which was received, placed on file, and made a part of these minutes. This report follows:

Carbondale, Illinois,  
October 20, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

We have one faculty member who devotes all of his time to extension work, another who puts in a part of his time as critic teacher in our senior high school and takes care of three extension centers, one English teacher who teaches three regular classes and has one extension course. After these classes were all organized, we found that more than forty teachers at Marion wanted a survey course in English Literature. We had no faculty member available, and I employed Mrs. Fuller Combs. Mrs. Combs, it may be remembered, was before her marriage a member of our faculty for five or six years, and since her marriage has come to our aid when we have needed an extra teacher. I put her in charge of the class at Marion, and I am to pay her \$300.00. She has her own car and will take care of her own expenses. She has collected \$80.00 and these fees have been turned in to the revolving fund, so that the course is actually costing the school only \$220.00. This is somewhat more than it should cost, but I think the expenditure is worth while. Marion furnishes us a large enrollment from its high school graduates; almost without exception its grade teachers have had their training with us, and a group of the high school teachers. They are capable and ambitious, and I felt that we ought to furnish them with an opportunity to carry on their work. I am asking that this appointment be confirmed by the Board, \$300.00 for fifteen weeks, one two-hour class session each week.

Respectfully submitted,

H. W. SHRYOCK, *President.*

The Board approved the following recommendation in this report:

The appointment of Mrs. Fuller Combs to conduct an extension class in Marion, her pay to be \$300.

## ILLINOIS STATE NORMAL UNIVERSITY.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows.

Normal, Illinois,  
October 20, 1930.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Illinois State Normal University:

I am not submitting any detailed report at the present time except the budget which has been sent to each member of the Board. There are, however, several matters which I want to call to the attention of the Board.

1. I am attaching herewith a letter from the mayor of Normal with reference to our water rate. It seems that we can hope for a reduction in the rate, although I am unable to find out what the amount of the reduction will be. I mention this now in connection with the budget request for an additional well.

2. The letter from the mayor again calls attention to certain paving which he thinks the state should do.

3. The third item to which I wish to call your attention is contained in the letter from Mr. H. E. Beekman with regard to the tower.

4. The increased enrollment in the University this fall makes necessary an additional teacher in physical education for women. This department is greatly over-crowded on account of the large freshman class. I should like to have authority to appoint an instructor in physical education for women to begin at the opening of the winter term on December 8, at a salary of \$1800 for thirty-six weeks.

Respectfully submitted,

H. A. BROWN, *President.*

Normal, Illinois, October 15, 1930.

Dr. Harry A. Brown,  
President of the I. S. N. U.,  
Normal, Illinois.  
Dear Sir:

Since talking with you this morning relative to the likelihood of your institution securing a reduction in water rates from the Town of Normal, I have gotten in touch with the Chairman of the water committee of the Town of Normal and am informed that considerable work has been done toward the establishment of a new industrial rate and it is the intention of the Chairman to have this rate submitted for approval at the next meeting of the Council. You can be assured that we will make every effort to cooperate with your institution. I trust that your Board of Education will defer taking any action relative to the construction of a well until they have been advised of our new proposed rate.

I would like again to call your attention to the condition of the sidewalk on Beaufort Street along the south side of the Campus and also the lack of any sidewalk on either side of Main Street between Sudduth Road and Mulberry Street. These two matters, the Town feel, are of sufficient importance that immediate action should be taken relative to them.

We feel certain that if this matter is again called to the attention of the School Board at their next session, they will see the need and provide the means for securing same.

Very truly yours,

(Signed) W. A. NEWHAUSER,

*Mayor of Normal.*

STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION  
SPRINGFIELD

October 16, 1930.

H. A. Brown, President,  
Illinois State Normal University,  
Normal, Illinois.

Dear President Brown:

Several days ago, when Mr. Marsh was in the office, I suggested that he take up the matter with you at once relative to moving the tower on the Administration Building in accordance with the recommendation of the Architect's Office.

From the Architect's report it would seem that an emergency exists and this matter should be attended to at as early a date as possible. I would suggest that you forward to this Department a requisition for this work at once, in order that the Architect's Office may take the necessary steps to have the work done just as soon as possible, as a delay might be dangerous. Also it is getting rather late in the year and bad weather may set in at any time and it would seriously delay completion of this work.

It is the opinion of this Department that a delay in a matter of this kind is dangerous and should be rushed thru with all possible haste, in order to avoid the possibility of any accident.

Very truly yours,

(Signed) H. E. BEEKMAN,  
*Business Manager.*

President Brown called attention to a communication from the mayor of Normal. Mr. N. M. Mason explained the connection between an item in the budget and the mayor's letter.

The question of the condition of the tower on the old main building came up for discussion. There were statements made by persons who had investigated personally the condition of the tower and who did not feel that there was any more structural danger now than at any time in the past, especially after the tanks had been drained. However, the Board authorized President Brown to secure a competent person to make a further investigation and report to the Board.

President Brown was given the authority to employ an instructor in physical education for women, to begin at the opening of the winter term on December 8th, at a salary of \$1800 for 36 weeks.

The Board went into executive session.

Mr. Mason moved that the report of the budget committee as presented be approved. After discussion, the report as amended was unanimously approved.

It was agreed that the budget committee should be continued, and that it should present the approved budget to the Finance Department.

On motion the next meeting was fixed on November 17th at DeKalb.

The Board adjourned.

M. F. WALSH, *Chairman.*  
F. G. BLAIR, *Secretary.*

Approved November 17, 1930.



