

11-19-1929

Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

Follow this and additional works at: http://opensiuc.lib.siu.edu/ua_bot_reports

This file also contains proceedings from November 4, 1929.

Recommended Citation

, and , . "Proceedings of the Normal School Board of the State of Illinois." (Nov 1929).

This Article is brought to you for free and open access by the University Archives at OpenSIUC. It has been accepted for inclusion in Reports of the Board of Trustees, Southern Illinois University by an authorized administrator of OpenSIUC. For more information, please contact opensiuc@lib.siu.edu.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

M. F. Walsh, Director of Registration and Education,
Springfield, Chairman
Francis G. Blair, Superintendent of Public Instruction,
Springfield, Secretary

Appointed Members

Term Expires

1929

Elmer T. Walker, Macomb
Ernest E. Cole, Chicago
James B. Loebner, Chicago

1931

John C. Allen, Monmouth
Frank M. Hewitt, Carbondale
N. M. Mason, Oglesby

1933

Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall

Presidents of Normal Schools

David Felmley, A. B., LL. D., L. H. D.
Illinois State Normal University, Normal

Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale

Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston

Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

STANDING COMMITTEES

Finance

Mr. Walker
 Mr. Allen
 Mr. McMorris
 Mr. Mason
 Mrs. Northam
 The Chairman
 The Secretary

Supplies and Equipment

Mr. Allen
 Mr. Cole
 Mr. Mason
 Mr. Hewitt
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Cole
 Mr. Allen
 Mr. Walker
 Mr. Still
 Mr. Loebner
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Still
 Mr. Cole
 Mr. McMorris
 Mr. Hewitt
 Mr. Loebner
 The Chairman
 The Secretary

Dormitory

Mr. Loebner
 Mr. Mason
 Mrs. Northam
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met upon the call of the Chairman in the Administration Building of the Southern Illinois State Normal University, Carbondale, Illinois, on Monday, November 4, 1929, at 9:00 A. M.

Present: Messrs. Hewitt, McMorris, Mason, Still, and Blair.

Absent: Messrs. Allen, Cole, Loebner, Walker, Walsh, and Mrs. Northam.

Presidents Lord, Shryock, Morgan, and Adams were present. Dean H. H. Schroeder came to represent President Felmley.

There being no quorum present, it was decided to take up the reports of the presidents and act upon them with the distinct understanding that everything done must be approved at a subsequent meeting when a quorum is present.

Mr. Still was made Chairman of this informal meeting.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

President Shryock presented his report which was received, placed on file, and is made a part of these minutes. This report follows:

Carbondale, Illinois.

November 4, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

STUDENTS

FIRST SUMMER SESSION

1. Attendance

	Men and Boys	Women and Girls	Total	Total 1 year ago
a. College				
Post Graduates	11	7	18	29
Seniors	56	52	108	98
Juniors	116	193	309	315
Sophomores	106	407	513	540
Freshmen	99	290	389	433
Unclassified	38	97	135	198
Total Students Carrying College Subjects.....	425	1046	1472	1613
b. High School				
Total Students Above Eighth Grade.....			1560	1728
c. Elementary Grades			137	126
GRAND TOTAL, First Six Weeks.....			1697	1854

SECOND SUMMER SESSION

a. College

Post Graduates	6	4	10	20
Seniors	46	43	89	86
Juniors	85	108	193	191
Sophomores	73	258	331	305
Freshmen	47	112	159	206
Unclassified	35	46	81	86
Total Students Carrying College Subjects.....	292	571	863	894
b. High School			48	53
GRAND TOTAL, Second Six Weeks.....			911	947

THE FACULTY

No report.

OTHER SCHOOL EMPLOYEES

The death of Mr. Mayhew, one of our janitors, made it necessary for me to appoint a new man. Mr. J. B. Humphreys began work about the middle of July, but for some reason I forgot to report the matter at the September meeting. I am herewith asking the Board to confirm his appointment at a salary of \$100.00 per month.

Respectfully submitted,

H. W. SHRYOCK, *President.*

His recommendation that J. B. Humphrey be appointed as janitor at a salary of \$100 a month was approved.

President Shryock also presented a complete itemized report of the funds under the control of the president, which was received and placed on file.

He also presented statements showing the work of the Appointments Committee and the per capita cost of operation for college students for the year July 1, 1928 to June 30, 1929.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Charleston, Illinois.
November, 4, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Spring Term, 1928-1929

	Men and Boys	Women and Girls	Total	Total year ago
a. College				
Senior Class	15	18	33	41
Junior Class	24	24	48	44
Sophomore Class	60	111	171	181
Freshman Class	103	278	381	281
Total	202	431	633	551
b. High School	90	117	207	211
Total in residence above eighth grade	292	548	840	762
c. Non-Residents				
d. Elementary Grades	106	151	257	281
Grand total of all students and pupils	398	699	1097	1043
Attendance—				
Mid-Spring Term, 1929				
College	27	98	125	111
First Half Summer Term, 1929				
College	174	699	873	811
Elementary Grades	92	123	215	211
Second Half Summer Term, 1929				
College	94	167	261	211
Attendance—Fall Term, 1929-1930				

We have a decrease of 108 in our college department this fall. I can only account for this by the fact that there are more teachers than positions. It is gratifying, however, that there is a net increase of 33 in the three upper classes (Senior, Junior, and Sophomore), the decrease being in the Freshman Class.

Enrollment for the year 1928-1929

	Men and Boys	Women and Girls	Total	Total year ago
a. College (regular school year of 36 weeks)				
Senior Class	14	18	32	41
Junior Class	32	30	62	64
Sophomore Class	76	126	202	211
Freshman Class	140	322	462	381
Total	262	496	758	696
Six Weeks Terms				
First Half Summer Term, 1928	159	644	803	811
Second Half Summer Term, 1928	68	134	202	211
Mid-Spring Term, 1929	27	98	125	111
Total in six weeks terms	254	876	1130	1132
b. High School	104	130	234	211
c. Non-Residents				
d. Elementary Grades	113	162	275	281
Counted twice	40	111	151	211
Grand total all students and pupils	693	1553	2246	2043

Per capita cost of students for the year July 1, 1928, to June 30, 1929
(counting attendance of college students only)

		Equiv. to 36 week
Attendance—First Half Summer Term, 1928	803	11
Attendance—Second Half Summer Term, 1928	202	3
Attendance—Fall Term, 1928-1929	695	23
Attendance—Winter Term, 1928-1929	682	23
Attendance—Spring Term, 1928-1929	633	21
Attendance—Mid-Spring Term, 1929	125	4
Total		85

Total expenditures from appropriations made by the 55th General Assembly, including appropriation for "Repairs and Equipment".....	\$237,652.85
Expenditures from the Normal School Revolving Fund, not including the dormitory (Pemberton Hall) and the Textbook Library and School Store	20,302.00
Total expenditures July 1, 1928, to June 30, 1929.....	\$257,954.85
per capita cost 1928-1929.....	300.30

Graduates:

I reported at the meeting of the Board June 25, 1929, the actual list of graduates from the college on June 3, 1929. I wish to submit the following list of students who completed their work for graduation at the close of the first and second half summer terms on July 19, 1929, and August 30, 1929:

GRADUATES WITH DEGREE, JULY 19, 1929

1. Dorothy Sabina Benepe—Art, History.
2. Belvia Green—Social Science, Geography.
3. Eena Opal McCoy—Art, Manual Arts.
4. Cyril Dale Reed—Mathematics, History.

GRADUATES WITH JUNIOR COLLEGE DIPLOMA, JULY 19, 1929

- Raymond Lester Bales, Manual Arts
- Ursulla Ellen Conley Brown
- Gladys Leone Coons.
- Donald Keith Dorris, Manual Arts
- Naomi Phyllis Henegar Dulgar
- Edna Delilah Fitzpatrick
- Emma Marie Grabowski
- Ruth Pearl Hill
- Olive Irene Holsapple
- Edith Mary Hovious
- Dollie Phillips
- Georgia Clare Andrews Pritchett
- Grace Gertrude Schwarzlose
- Susane Louise Taber
- Joyce Maree Thompson
- Mary Margaret Thompson, Art
- Ada Ruth Witters
- Marjorie Edith Young

GRADUATES WITH DEGREE, AUGUST 30, 1929

1. Hettie Ellender Blythe, Geography, History
2. Harry Paul Etnire, Biological Science, Geography
3. John Phillip Floyd, Mathematics, Chemistry
4. Marsdon Union Grubb, Biological Science, Physical Science
5. Andrew Edward Meurlot, Social Science, Geography
6. Harry Aloysius Pacatte, Mathematics, History
7. Marian Frances Rambo, English, French
8. Franklir Marion Turrell, Biological Science, Chemistry

GRADUATES WITH JUNIOR COLLEGE DIPLOMA, AUGUST 30, 1929

1. Helen Anderson Alison
2. Laura Augusta Grothe
3. Mildred Zelma Hopkins
4. Frances Gray McNutt

	Men	Women	Total
Degree—Bachelor of Education	14	15	29
Junior College Diploma	18	63	81
Total graduates in 1929.....	32	78	110

II. THE FACULTY. No report.

III. OTHER SCHOOL EMPLOYEES.

Concerning the Revolving Fund, the general understanding has been that it was to be used for any school needs not otherwise provided for. This was contemplated in the law creating this fund. I have in mind in particular student help which we may need in addition to the amount we have for this purpose under the appropriation for Salaries and Wages.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

Our buildings have been inspected by the State Fire Marshal and his report recommends the complete rewiring of our Main Building to conform to the National Electrical Code, the erection of two approved fire escapes on the Main Building, a new exit and approved fire escape on the Gymnasium, and two approved fire escapes on the Training School Building. We have had in mind the repairs to the wiring in our Main Building for the last two bienniums, but our appropriation for Repairs and Equipment has not been sufficient to cover this in addition to other necessary repairs and equipment. We need new lighting fixtures both in our library and assembly room—in fact, in all rooms in the Main Building. It seems to me that a representative from the State Division of Architecture and Engineering should be sent to the school to make an inspection, estimate the cost of these repairs, and advise us in the matter.

VII. AUXILIARY ENTERPRISES.

I wish to present reports for the year ending June 30, 1929, for the following accounts which are carried in our office; also reports for our various student organizations, which are in charge of a student treasurer of student accounts and supervised by the office.

The Normal School Revolving Fund
Dormitory—Pemberton Hall
Textbook Library and School Store
General Revenue

Student's Loan Fund
The Adelia Carothers Fund
Student Activity Funds
Athletic Association
Student Recreation Fund
The Teachers College News

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

My reports are concerned essentially and properly with matters of school organization. I wish to speak a few minutes on some matters of teaching and learning.

X. SUMMARY.

Approval of the Board is requested on the following:

1. List of graduates July 19, 1929.
2. List of graduates August 30, 1929.

Respectfully submitted,

L. C. LORD, *President.*

President Lord submitted a detailed statement and report on the school funds under his control.

The Board approved the list of graduates for July 19, 1929, and also the list of graduates for August 30, 1929, as presented in the report.

President Lord made a brief stimulating talk on the need of securing the highest type of teaching skill in the faculty of the Teachers Colleges.

ILLINOIS STATE NORMAL UNIVERSITY

Dean H. H. Schroeder presented the report of President David Felmley for the Illinois State Normal University, which was received, placed on file, and is made a part of these minutes. This report follows.

Normal, Illinois.
November 4, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Illinois State Normal University:

STUDENTS.

The second summer half term at the Normal University is somewhat unique in its character. I venture to call your attention to some of its interesting features.

In recent years the attendance of college students has been about one thousand—in 1929, 923. Of these 607 continued from the first half term; 316 entered for this term. Of these 68 were beginners at this school. Most of the 8 were young inexperienced high school graduates who have secured certificates by examination and have been employed to teach. The employing school board has suggested a term at Normal. Nearly eighty were principals of village schools. One hundred thirty-four were "regular" students who planned to continue their work in the Normal University this fall. Twenty-four were students from other colleges who are now at school in these institutions.

Six hundred fifty-one had engaged to teach this fall. There are one hundred seventeen others who did not state their probable occupation for the winter, circumstantial evidence indicates that two-thirds are teaching.

EXPERIENCE IN TEACHING

Years—	None	One	Two	Three	Four	Five	6-10	11-20	20-35
Students	239	80	89	97	70	42	161	117	28

CLASSIFICATION AT THE BEGINNING OF THE TERM

July 20-August 28	Men	Women	Total
Graduates (48 or more term credits)	17	14	31
Juniors (36-47 term credits)	60	39	99
Seniors (24-35 term credits)	57	118	175
Sophomores (12-23 term credits)	43	246	289
Freshmen (0-11 term credits)	48	281	329
Total College Students	225	698	923

In the Thomas Metcalf training school 33 children in the first three grades were taught for observation two hours every forenoon. These lessons were discussed in the afternoon.

At the Soldiers' Orphans' Home 302 children in various elementary grades were taught by 40 student teachers for one-half day under the guidance of 4 training teachers.

In all 44 teachers were employed at a total salary of \$14,700.

At the end of the half term 31 students received degrees, 58 received junior college diplomas.

GRADUATES FOR THE YEAR

At your May meeting the faculty recommended 121 students to receive degrees, 396 junior college diplomas if they should complete their work as planned for the June, July, or August graduation day. Of the list then recommended the following failed to complete their work:

FOR DEGREES

Daly, Clella Frances
Hinthorne, Blanche LaVerne
Sister M. Immaculata Allen
Young, Frances Mabel
Zorger, Mary Margaret

Ammon, Claude Harlan
Brandenburger, Friedolin
Richert, Gottlieb Henry
Robinson, John Leonard
Wilson, Jesse Worley

FOR DIPLOMAS

Anderson, Bessie Marie
 Ashley, Mary Lois
 Bain, Lucille E.
 Barnes, Laura Louisa
 Benton, Dorothy Elizabeth
 Bishop, Bertha Bennett
 Bouton, Mildred Elizabeth
 Brewer, Leone
 Brown, Grace Eleonora
 Bullock, Neva Lorraine
 Campbell, Ruby Augusta
 Cline, Dorothy
 Craven, Alzina Clara
 Crihfield, Edna May
 Curry, Fern Gabriella
 Davis, Irene Angeline
 Denger, Muriel Marie
 Downey, Mary Annis
 Duckles, Mildred Mae
 Fenton, Mary Beatrice
 Fischer, Ruth Lucille
 Flinspach, Kathryn Lellis
 Fortner, Lucy Margaret
 Gant, Ruth Gertrude
 German, Evelyn
 Gernon, Agloe Magdeline
 Golding, Lois May
 Grady, Julia Pauline
 Green, Ida Mae
 Hubbell, Edna Mae Lee
 Jackson, Irene Porter
 Jacobs, Blossom Agnes
 Kibler, Alice
 Leighty, Bertha Pauline

McGlasson, Bernice Mildred
 Mason, Helen Elaine
 Meredith, Maude
 Miglio, Mary Helen
 Mowry, Ruth Frances
 Myers, Orvetta Bernice
 Painter, Lila Marjorie
 Parker, Valla Irene
 Reeves, Katharine Adale
 Reitz, Emma Elizabeth
 Reynolds, Mrs. Dorothy Wardell
 Reimer, Charlotte Elnora
 Rollings, Wilma Pauline
 Ruppel, Katherine Elizabeth
 Spencer, Bessie Louise
 Stephenson, Theresa Booth
 Swanson, Mrs. Birdie Sweetland
 Terry, Opal Bader
 Thompson, Frances Roberta
 Thomson, Mary Patterson
 Waggoner, Mildred Odelia
 Westbrook, Alexandria Marie
 Williams, Ora Lee
 Wood, Gladys Ellen
 Armstrong, Jesse Eugene
 Arnold, Joseph Clyde
 Craig, Wilbar Alexander
 Denning, Merle Arthur
 Koors, Louis Joseph
 Marsh, Owen Rainey
 Myers, Bernard Milton
 Niehus, Walter George
 Robaska, Phil Frank
 Ryan, Wells Oscar

On the other hand the students named below not included in the May list completed the requirements:

FOR DEGREES

Hickman, James Franklin
 Johnson, George Albin
 McCollom, Charles Dean

FOR DIPLOMAS

Anderson, Dorothy Pauline
 Arundale, Ruth Bernice
 Crisp, Helen Mary
 Smith, Marie Antoinette
 Stults, Harold S.

We recommend that Degrees and Junior College Diplomas be awarded these people.

THE FALL TERM—COLLEGE STUDENTS

The attendance, 1,272, is 41 less than last year.

The attendance of men, 327, is 41 greater than last year.

The percentage of men students is larger than for twenty-five years. This must not be attributed to the drawing power of successful athletics, for our teams the past two years have usually been beaten.

The following table shows the distribution of our students, on October 1, among the various curriculums:

Distribution of our 1,270 students through the various curriculums—October 1, 1929.

To prepare teachers of	1st yr.	2nd yr.	3rd yr.	4th yr.
A—Upper Grades	93	34
B—Intermediate Grades	153	40
C—Kindergarten-Primary	64	29
D—Public School Music	14	10
E—Industrial Arts	17	6	5
F—Drawing and the Fine Arts	18	6
G—Physical Education—women	18	14
G-E—Physical Education—men	14	14

H—Home Economics	25	13	7	5
I—Agriculture	14	2
J—Commercial Branches	94	37	10
K—High School Subjects	143	92	80	73
P-K—Physics and Chemistry	7	4	4
L—Supervisors Elementary Grades	2	1	3	2
M—High School Principals	4	2	1
N—Rural Schools	93	3
Total	773	307	110	80

EXTENSION CLASSES

We have two men meeting extension classes six days each week, completing their circuits in two weeks.

Clarence Orr, 14 classes, 335 students.

Clifford W. Moore, 15 classes, 334 students.

We are also offering eighteen courses by correspondence. At this date, October 15, we have registered 185 students. We are adding to this list about 3 students each day. A booklet describing this work has been mailed to each member of the Board.

II. TEACHERS. No report.

II. EMPLOYEES.

The Department of Finance is planning a system of perpetual inventories. It provides a store room into which all supplies and other articles are brought when purchased, a store keeper under bond who charges himself with these supplies, and credits himself with them as they from day to day are delivered to the various departments of the institution. His books would show the amount on hand for the inspection of any auditor or as the basis for new requisitions.

Two visits were paid us within the past six weeks. It was proposed that we employ a man experienced in state business to attend to this. He would need a stenographer and possibly an assistant store keeper.

I was obliged to state that our budget did not contemplate these employees, that we had no money for their salaries, and that any employee should be appointed by the Board.

Thus far no further action has been taken.

We had several applicants for the janitorship of our new Science Hall. An examination was held modeled after the examination given by President Morgan.

We recommend to you for employment Mr. Alvin Calhoun of Hettick, Macon County, at \$115 a month.

V. BUILDINGS.

The changes in the personnel of the State Architect's office together with the large quantity of work thrown into that office has caused us grave delay and disappointment in getting installed equipment for which we have specific appropriations and which were requisitioned several months ago. Teachers were employed and programs arranged in confidence that buildings and equipment would be ready on September 14.

I can now report that the floor for the auto-mechanics shop may not be in at all this fall before freezing weather prohibits concrete work. The auto-mechanics outfit completely requisitioned in July will be delivered in October.

The printing outfit completely requisitioned in July will probably be delivered in October.

The fence for our athletic field completely requisitioned in July is not yet contracted for. It cannot now be installed in time to be of service in this football season.

The additional bleachers completely requisitioned in July have not yet been purchased.

Contract has been placed for the Clock System requisitioned in June. Work upon it will begin in November.

The new Science building to be finished by July 1 is not yet done. The equipment requested by our science teachers cannot all be purchased with our

present funds. We are purchasing about two-thirds of the requests; it may be installed by the opening of the winter term, December 9. The Hall is a beautiful structure, well arranged, well built. It will accommodate all science classes until the enrollment at the school passes 2,000. But it illustrates a weakness in our present system of designing and erecting state buildings under an absentee state architect. The location of this building was determined long ago by its function in the educational program of the institution. It is a location that does not lend itself to display. Yet in its design we find fifteen thousand dollars worth of cut stone. The architect now complains that the most beautiful building on the campus has been placed where its graces may not be seen. Evidently he thinks of a building as a structure to be designed first, and then set in any convenient place like a chicken coop in a farmer's barnyard. The expensive construction adopted used up the entire appropriation leaving no money for equipment or for the numerous extras that modifications of the original plan entailed. The inroads made into our revolving fund for extras and equipment have seriously impoverished us.

IX. STUDENT LIFE.

Several years ago the Board requested us to report to the Board the receipts and expenditures of the various student organizations. We have 80 such reports. To make sixteen copies of the reports requires mimeographing and an expense of at least \$34.00. Three good copies may be made with carbons at an expense of about \$10.00. Unless the Board objects we shall make three copies, file one with your chairman, one with your secretary.

X. SUMMARY.

Action by the Board is requested:

1. Awarding degrees and diplomas to the students who have earned them.
2. Confirming the appointment of Alvin O. Calhoun as janitor of the Science Building.

Respectfully submitted,

DAVID FELMLEY, *President.*

President Felmley's recommendations for graduation and degrees were approved as set forth in his report.

The Board also approved the appointment of Alvin O. Calhoun as janitor.

A communication from the faculty, signed by Annetta B. Cooper, unanimously requesting that the new Science Building be named "The David Felmley Hall of Science" was presented to the Board. After discussion, on motion the recommendation was approved with the understanding that the name of the gymnasium determined at a former meeting of the Board should be reconsidered at its next meeting.

The Secretary of the Board read the following communication from President Felmley:

Francis G. Blair,
Supt. of Public Instruction,
Springfield, Illinois.

Normal, Illinois.
October 23, 1929.

My dear Mr. Blair:

Early in the summer of 1899 President John W. Cook resigned his position as head of the State Normal University. A few weeks later Arnold Tompkins was elected President but he did not appear on the campus until the day before the opening of the term.

Less than ten months later, at the June meeting of the State Board of Education, Mr. Tompkins presented a report for the reorganization of the Normal University which proposed greater changes in curriculums, in programs, and in underlying philosophy than had been made in the forty years preceding. This Board, though I think with some reluctance, adopted this report and also appointed several teachers recommended by Dr. Tompkins. This was on Wednesday. On Saturday President Tompkins resigned to accept the principalship of the Chicago Normal College.

On the first Friday in August the Board met at Normal to choose a successor. Inasmuch as I had cooperated with President Tompkins in the preparation of his report they probably thought I would be the best person to carry out its provisions, hence they chose me as President. There was a good deal of indignation expressed by members of the Board at President Tompkin's abrupt leaving and it was impressed upon me that I should not accept the presidency tendered unless I really intended to serve in the position for a decent period.

In reply I stated to the Board that I had no other ambition in life beyond the presidency of the State Normal University and I was willing to limit my career to the opportunities for service and achievement that this position afforded. I have kept this pledge and paid no attention to the two somewhat flattering propositions that came to me inviting me to consider, what generally would be considered more attractive positions.

During the seventeen years that I served under the State Board of Education and the thirteen years under the present State Normal School Board I have been given virtually a free hand, and as a result, the State Normal University as it stands today is pretty nearly a projection of my educational philosophy. Not that everything is as I would have it, but that everything is somewhat as I would have it.

The thirty years that I have served have been years of great progress in education. In these years vocational education has found a place in our public school curriculums and consequently in our normal school curriculums, and I am sure that the State Normal University has not been a laggard in making provision for teachers of these vocational subjects.

These thirty years have witnessed, too, the expansion of our high schools to several times their former magnitude. The Normal University has met the demand for high school teachers. We were pioneer in Illinois, in fact, almost pioneer in the nation in securing the right to confer degrees for a full four years of professional training. This was in 1907.

Then the thirty years, too, have seen a marvelous growth in physical education and especially in athletics. With the former of these I have been in deep sympathy, in the latter I have tried to put on the brakes. But nevertheless our school has responded to the popular demand as well as to the demands of a sound educational creed.

These thirty years have been years of growth in the Normal University. With the opening of the three new normal schools at Charleston, DeKalb, and Macomb in 1899 and 1902 the attendance at Normal fell off, reaching its low point of 257 normal school students in the spring of 1904. From that time until three years ago we had a steady increase, except as interrupted by the War. The 257 of the spring term of 1904 grew to 1,423 in the fall term of 1926, and the 445 of the first summer term of 1900 grew to 2,836 in the summer of 1926. Since 1926 there has been a falling off of about 10 per cent in the fall attendance, 16 per cent in the summer attendance.

It would be vain for me to assume that this recognition of the State Normal University by the people of Illinois has been chiefly or even largely due to my contribution to the life of the school, and yet whatever the merits or defects of the school may be, many of them may be charged to me. Just as I am always happy when I can look to reason rather than to memory in the spelling of a word, so I was happy in the administration of the school that I could look to reason or to a common sense view of the actual conditions in solving new problems as they arose rather than look around to see what my neighbors were doing. As a consequence there are in the Normal University some features that are unique. To a considerable extent they may be hobbies or idiosyncrasies of the President and whenever I think of resigning my present position I hesitate, not so much because of the loss of needed income, or loss of opportunity to continue in my favorite line of activities as connected with the administration, but because these dear hobbies of mine will probably be swept aside rather speedily by the new man chosen as my successor, especially if he does not understand the conditions and problems that were involved.

My work here has been a work of great joy and I must express to the Board my deep appreciation of their confidence and cooperation.

For the past eleven months I have been struggling with a serious ailment. I have known all along that I could not be cured but my physicians have led me to hope that I might continue for some time with the activities that I have kept up during the eleven months. I have arranged all the programs, employed all the teachers, and supervised or made out in person all the reports, not only to the Board, but to the various other bodies to whom reports must be made. I have attended to the business correspondence of the institution. This work has been done chiefly at my home less than a block away. I have seen little of the faculty or students. I have been utterly unable to meet audiences of teachers or others throughout the state as formerly.

The time may come when the Board will feel that the interests of the Normal University are such that an able bodied man should be at its head. When that time comes I wish the Board to feel that so far as I am concerned it should exercise its best judgment in placing me upon the emeritus list, for, as I understand it, the emeritus plan was adopted by the Board a year ago with its salary schedule.

I am conveying this message to the Board through you to express my gratitude for the thorough-going support that they have rendered me all these years and to state the situation with regard to my health and ability to continue in the duties of this office.

Very truly yours,

DAVID FELMLEY, *President.*

On motion, the Board authorized the Secretary to send the following communication to President Felmley:

President David Felmley,
Illinois State Normal University,
Normal, Illinois.

Dear President Felmley:

The Normal School Board, after listening to the reading of your letter dated October 23rd, wish to make record of their high appreciation of the services which you have rendered to the State of Illinois in your active career as Professor in, and President of this great teacher training institution.

The Board unanimously desires to extend their good will and sympathy to you in your illness, and to assure you that they have all confidence in your continued leadership until you yourself shall decide that the labors entailed stand in the way of your recovery. In other words, the Board expressed its earnest desire that you continue as President of the Illinois State Normal University until you are convinced that such continuance interferes with your own peace and happiness of mind. They wish me to express their sincere hope of your early recovery from your illness.

Yours sincerely,

F. G. BLAIR, *Secretary of the Normal School Board.*

At this point a motion was made requesting the President of each institution to send a copy of his annual report on student activities and school funds in the hands of the president to each member of the Board in advance of the meeting.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,
November 4, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

I. STUDENTS.

a. Enrollment for the year of 1928-29 (36 weeks) counting no names twice, and not including high school students.

	Men	Women	Total	Total 1 year ago
Seniors	2	6	8	16
Juniors	17	28	45	23
Sophomores	18	140	158	161
Freshmen	121	375	496	370
Unclassified	9	3	12	7
Total	167	552	719	577

b. Per capita cost of students in the college for the year beginning July 1, 1928, and ending June 30, 1929.

		Equiv. for 36 weeks	
Attendance, first summer term, 1928 (6 wks.)	758	126	
Attendance, second summer term, 1928 (6 wks.)	246	41	
Attendance, fall term, 1928 (12 wks.)	654	218	
Attendance, winter term, 1928 (12 wks.)	640	213	
Attendance, spring term, 1929 (12 wks.)	624	208	
		806	

The total cost of operating the college for the year, not including permanent improvements, was \$281,203.

Per capita cost for 36 weeks equals \$281,203, divided by 806 equals \$348.88.

c. Attendance, Summer Quarter, 1929.

	Men and Boys	Women and Girls	Total	Total 1 year ago
College				
First Term	85	697	782	758
Second Term	49	249	298	246
High School				
Elementary Grades	100	75	175	200
Total	234	1021	1255	1204

The Board will be interested to note a steady increase in enrollment for the summer session of 1929. The increase for the college was 7½%. For the college and elementary grades combined it was 4.2%.

d. For the Fall Quarter of 1929 the increase in the total enrollment is 7.2%. We have this fall the largest number of college students that have ever attended during the regular year. This increase in enrollment contains about 30% increase in the number of young men.

e. The students whose names appear below graduated from the Senior College at the close of the Second Summer Term, August 30, 1929. Your approval of the awarding of these diplomas and degrees is requested.

SENIOR COLLEGE

Degree of Bachelor of Education
Ralph D. Gritzbaugh Harold A. Patterson
Dorothy Wright

JUNIOR COLLEGE

The students whose names appear below graduated from the Junior College

at the close of the Second Summer Term, August 30, 1929. Your approval of the awarding of these diplomas is requested.

Irene A. Baker
Celia Boyce
Clarence Brown
Harriette Louise Carbine
Miriam Hollingshead
Annie Gertrude Johnson
Vera G. Johnson
Cornelia King
Caroline Elizabeth Klug
Gladys Adelaide Lamberton
Eva Jane McCornack
Mary C. McEleney
Ella Olson
Olive Frances Palmer

Grace Pfeil
Kathleen Ragan
Florence V. Rockman
Caroline Emma Rohde
Edward L. Shackley
Lilly Stefani
Charlotte V. Thies
Bernice M. Tobin
Alice Louise von Ohlen
Ruth Weisman
Gladys West
Fern M. Williams
Gertrude Williamson

f. I recommend that the students whose names are listed below be graduated from our Four-Year Curriculum and receive the degree of Bachelor of Education at the close of the Fall Quarter, November 27, 1929, provided each has completed the graduation requirements for the curriculum on which he is enrolled. I recommend that the students whose names are listed below be graduated from our Two-Year Curriculum on the date indicated, provided each has completed the graduation requirements for the curriculum on which he is enrolled.

SENIOR COLLEGE

Prospective Graduates, November 27, 1929
Ernest Edward Hanson

JUNIOR COLLEGE

Prospective Graduates, November 27, 1929

Marjorie Wayman Gable
Ersel M. Kettering
Gladys E. Mackender

Janice Ardell Rudiger
Ruth G. Swanson
Grayce Genevieve Ziegler

II. FACULTY.

a. Mr. Homer Hall took over his duties as Rural Supervisor on October 15 and has been visiting all of our affiliated rural schools since that time. We feel that Mr. Hall is a valuable addition to the faculty.

b. I am submitting herewith the revised salary schedules for the year of 1929-30.

SALARIES AND WAGES—Twelve Months

Adams, Karl L.	President	\$ 7,500
Campbell, Alexander	Fireman	1,500
Clark, James A.	Engineer	2,320
Davy, Charles	Janitor	1,500
Ebbesen, Andrew	Assistant Engineer	1,600
Eychaner, P. J.	Janitor	1,370
Harden, Halstead	Fireman	1,500
Hunt, Norma P.	Secretary	2,150
Johnson, Arthur F.	Superintendent of Buildings	1,900
Johnson, Olive S.	Bookkeeper	1,950
Mobeck, Andrew (transient)	Laborer	1,200
Oberg, Otto	Janitor	1,500
Pooler, William	Watchman	1,200
Swinbank, William	Superintendent of Grounds	2,000
Turnbloom, Elmer	Fireman	1,500
Willrett, Joseph	Laborer	1,200
Extra Help for Vacations	Janitor	200
Extra Help for Vacations	Fireman	200
Student Help and Miscellaneous		2,600
		\$34,890

SALARIES AND WAGES—Nine Months

Parson, S. F.	Head, Mathematics Dept.	\$ 4,000
Peterson, O. E.	Head, Education Department	4,000
Page, Edward C.	Head, Social Science Dept.	3,900
Annas, A. Neil	Dean of Men and Head, Music Dept.	3,650
Montgomery, Charles E.	Head, Biology Department	3,450
Gould, William C.	Head, Geography Department	3,400
Hayes, M. C.	Education Department	3,400
Lyon, Clyde L.	Head, Reading Department	3,400
Whittaker, Milo L.	Social Science Department	3,250
Campbell, G. W.	English Department	3,250
Oakland, Milo T.	Head, Ind. Arts Department	3,150
Simonson, Ida S.	Head, English Department	3,150
Merritt, L. Eveline	Head, Fine Arts Department	3,100

Storm, William B.	Mathematics Department	3,100
Whitman, Mary R.	Head, Language Department	3,100
Williams, Mary	Reading Department	3,100
Messenger, Helen R.	Education Department	3,050
Evans, George	Coach and Head, Phy. Ed. Dept.	2,900
Neptune, Celine	Head, Home Economics Dept.	2,900
Gould, Howard	Head, Physics Department	2,800
Steele, Edna	Education Department	2,800
Jenks, I. J.	Head, Chemistry Department	2,600
Harrison, Paul	Industrial Arts Department	2,550
Anderson, Miriam	Head, Phy. Ed. for Women	2,500
Hall, Homer	Supervisor, Rural Training Schools	2,500
Carlson, Gladys Freeman	Mathematics Department	2,400
Mann, Jessie R.	Biology Department	2,400
Edel, E. F.	Head, Penmanship Department	2,350
Anderson, Alma	Fine Arts Department	2,300
Connor, J. Hal	English Department	2,300
Terwilliger, George	Biology Department	2,250
McMahon, Eva I.	Head Librarian	2,200
McKee, Eva	Physical Education Dept.	2,100
Small, B. Mae	English Department	2,100
Neptune, Katherine	Librarian	2,000
Phillips, Frank	Director of Teacher Training	2,000
Randels, Alta	Physical Education Department	2,000
Bradley, Maurine	Music Department	1,800
Lloyd, Mary Louise	Music Department	1,800
Sherwood, David	Music Department	1,200

\$110,200

SALARIES AND WAGES—Nine Months

Gabel, Otto	Principal	\$ 2,900
Bellis, Bertha	Critic Teacher	2,300
Peterson, Bena	Critic Teacher	2,150
King, Annie	Critic Teacher	2,100
Adams, E. Louise	Critic Teacher	2,075
Huntsman, Bertha	Critic Teacher	2,000
McCullough, Tillie B.	Critic Teacher	2,000
Shattuck, Ethel	Critic Teacher	1,975
Ross, Hilma	Critic Teacher	1,900
Tipton, John B.	Principal	1,675*
Duffey, Mollie	Critic Teacher	1,100*
Fitch, Mary	Critic Teacher	1,100*
McKean, Eva	Critic Teacher	1,100*
Montgomery, John	Critic Teacher	1,100*
Bristow, Louise	Critic Teacher	1,000*
Tague, Agnes	Critic Teacher	1,000*
Powell, Ruth	Critic Teacher	900*
Goodyear, Elizabeth	Critic Teacher	800*

\$29,175

*Part of the Salary is paid by the City of DeKalb

REVOLVING FUND—Nine Months

Zulauf, R. N.	Social Science Department	\$ 2,700
Stelford, Norma	Mathematics Department	2,400
Strahan, Hazel	Home Economics Department	2,100
Nash, Edna	Geography Department	2,100
Cramer, Carl	Industrial Arts Department	2,000
McClure, William	Social Science Department	2,000
Taylor, Ruth	English Department	2,000
Wosnuk, Maybelle	Fine Arts Department	2,000
Caldwell, Loren T.	Geography Department	1,930
Conard, Harriet	Kindergarten Supervisor	1,350*
Pratt, Bertha	Librarian	900
Chenette, Ed.	Band Leader	900
Swanson, Ziegner	Instructor, Music Department	600
Swarthout, Walter	Scout Leadership	600
Duffy, Carrie G.	Rural Critic Teacher	450**
Valentine, Bessie S.	Rural Critic Teacher	450**
Vincent, Grace	Rural Critic Teacher	400**

* Part of Salary Paid by the City of Sycamore

\$24,980

**Part of Salary paid by School District

REVOLVING FUND—Twelve Months

Livingstone, James B.	Business Manager	\$ 3,200
Davidson, Blanche	Dean of Women	3,000
To be Supplied	Storekeeper	1,800
Crays, E. Elvira	Matron, Williston Hall	1,500
Jacox, George	Fireman	1,500
Mathaly, Walter	Fireman	1,500
Weightman, Hugh	Janitor, Williston Hall	1,500
Bjellk, Nels	Janitor	1,440
Marvin, A. G.	Janitor	1,320

Long, Taylor	Laborer	1,200
Luhatala, Lina	Stenographer	960
Hall, Esther	Cook, Williston Hall	900
Dougherty, Charlotte	Cook, Williston Hall	900
To be supplied	Stenographer (\$100 per mo.)	700
Bjerga, Clara	Maid, Williston Hall (10 wks.)	520
Cooper, Jessie	Maid, Williston Hall (10 wks.)	520
Eike, Serina	Maid, Williston Hall (10 wks.)	520
Govig, Bertha	Maid, Williston Hall (10 wks.)	520
McClelland, Mollie	Maid, Williston Hall (10 wks.)	520
Schmidt, Bernice	Maid, Williston Hall (10 wks.)	520

\$24,540

III. OTHER SCHOOL EMPLOYEES.

a. I wish to call attention to the fact that, with the permission of the Board, I am changing the title of Mr. A. F. Johnson from Head Janitor to Superintendent of Buildings.

b. At the time the last salary schedule was submitted it was undecided as to whether we would continue generating our own electricity. For this reason, two of our employees in the power plant were not recommended for the present year. Upon recommendation from the State Architect's Office we will continue to generate our own electricity and I am, therefore, recommending that these employees, Mr. Andrew Ebbeson and Mr. Taylor Long, be placed on the present salary schedule.

c. We are very much in need of a stenographer for work in connection with the Placement Bureau. I am requesting permission to appoint such a person at a salary not to exceed \$100 a month to begin work December 1, 1929. This salary would be paid from the Revolving Fund.

d. The State Department of Registration and Education is planning to install a storeroom in this institution. I wish to have the authority to appoint a storekeeper at a salary of \$1,800 for twelve months whenever this position can be put into effect.

e. Mr. Elmer Turnbloom, night fireman, is now in the hospital and it is reported that he will probably have to be there about six weeks. Mr. Roy Alms has been engaged to take his place during his absence.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM.

After a conference with the heads of the departments offering four-year curriculums it has been decided to appoint a special faculty committee of five members who, with the president, will conduct a study of our curriculums.

VI. BUILDINGS AND GROUNDS. No report.

VII. AUXILIARY ENTERPRISES.

The Revolving Fund shows the following report from July 1st, 1929, to September 30, 1929:

RECEIPTS

Balance on hand (from 54th Biennium)		\$38,993.01
Cash Received July 1 to September 30, 1929		
Board and Room, Williston Hall	\$8,074.00	
Meals, Williston Hall	433.50	
Registration Fees	6,846.00	
Library Fines	46.00	
Sale of Mimeograph Work	96.01	
Transcript Fees	4.00	
Miscellaneous Collections	85.53	15,585.04

\$54,578.05

EXPENDITURES

Salaries, Williston Hall and Employees	\$5,400.31
Salaries, Faculty	2,769.99
Food, Williston Hall	3,105.38
Fuel for Cooking	100.51
Laundry and Household Supplies	494.60
Library Supplies	7.80
Electricity	62.00
Garden Supplies	3.75
Miscellaneous Supplies	244.87
Water	616.46
Repairs to Williston Hall	628.92
Dishwasher	681.10

Furniture, Lamps and Dishes	118.60	
Balance of Contract on Industrial Arts Building	2,298.18	
Telephone	11.21	
Freight, Express and Drayage	11.87	
Travel	20.30	
		16,575.85
Balance		\$38,002.20

VIII. STUDENT LIFE. Separate report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. Action is requested on the following:

- a. The awarding of the diplomas to the graduates when they have completed the requirements for the prescribed curriculums.
- b. The acceptance of the revised salary schedules.
- c. Permission to appoint a stenographer.

Respectfully submitted,

KARL L. ADAMS, *President*

He called attention to the fact that he had included the high school pupils in determining the per capita cost and asked to have the report corrected in that respect.

The Board approved the following recommendations in this report:

1. The list of graduates as presented in the report.
2. The revised salary schedule as presented in the report.
3. The appointment of a stenographer at not to exceed \$100 per month.

His recommendation that he be given permission to appoint a store keeper brought on a discussion as to just what this meant. On motion, the Board instructed the presidents of the five institutions that they take no action whatever in the matter of appointment of a storekeeper, nor make any other arrangements required to put the plan of a store room into operation until the complete plan for the same has been presented to and approved by this Board.

Mr. Adams also presented a report on the student organization funds, which was received and placed on file.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois.
November 4, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

I. Students.

1 a. Attendance for year 1928-1929:

	Men and Boys	Women and Girls	Total	Total 1 year ago
a. College				
Post Graduates	18	25	43	28
Seniors	83	166	249	186
Juniors	111	269	380	371
Sophomores	126	642	768	838
Freshmen	185	681	866	962
Total	523	1783	2306	2385
b. High School				
Total	81	191	272	269
Total in residence above 8th grade				
	604	1974	2578	2654
c. Non-residents Extension				
	106	494	600	882
d. Elementary Grades				
	96	110	206	221
Grand Total of all students and pupils				
	806	2578	3384	3757

e. Per capita cost for school year 1928-1929:

Term	ENROLLMENT			EQUIVALENT FOR 36 WEEKS		
	College	H. S.	Total	College	H. S.	Total
First Summer, 1928	968	0	968	161	0	161
Second Summer, 1928.....	347	0	347	58	0	58
Fall, 1928	722	184	906	241	61	302
Winter, 1928-29	743	185	928	248	62	310
Spring, 1929	698	180	878	233	60	293
Mid-Spring, 1929	203	0	203	37	0	37
Extension, 1928-29	600	0	600	50	0	50
Total				1028	183	1211

The total cost for operating the college for the year 1928-29, exclusive of permanent improvements, was \$282,087.20.

College per capita equivalent to \$282,087.20 divided by 1,028 equal \$274.59.

Including H. S. per capita equivalent to \$282,087.20 divided by 1,211 equal \$232.94.

Table of per capita costs, including High School:

1923-24.....	\$203.54	1926-27.....	\$178.27
1924-25.....	175.58	1927-28.....	191.81
1925-26.....	175.15	1928-29.....	232.94

Last year there was an equivalent of 1,241 students in attendance for 36 weeks, while the number this year was 1,211, or a loss of 2.41%.

1. b. Attendance by counties and other states for year 1928-29:

	Residence	Exten.		Residence	Exten.
Adams	209	83	Franklin	1	
Bond	1		Ford	4	
Brown	51	13	Fulton	293	108
Bureau	1	4	Greene	6	
Calhoun	1		Hancock	171	34
Carroll	6		Henderson	42	16
Cass	15	2	Henry	61	18
Champaign	1		Jersey	15	
Cook	10		Kane	5	1
DeKalb	2		Knox	143	57
DuPage	2	1	Lake	4	
Fayette	3	1	LaSalle	1	

Livingston	2	2	Schuyler	104	43
Logan	1		Scott	14	
Macon	5		St. Clair	4	
Macoupin	6		Stark	9	
Madison	1		Stephenson	2	
Marshall	2		Tazewell	14	
Mason	13		Union	7	
McDonough	871	32	Warren	72	25
McHenry	2		Whiteside	7	
McLean	3	2	Other States		
Mercer	66	45	Idaho	1	
Morgan	24		Iowa	18	12
Ogle	1		Michigan	1	
Peoria	21	4	Missouri	5	
Pike	185	72	New York	1	
Pulaski	1		Wisconsin	2	
Randolph	4		Total	2578	600
Rock Island	57	25			
Sangamon	4				

1. c. Attendance for first summer term, 1929:

a. College	Men and Boys	Women and Girls	Total	Total 1 year ago
Postgraduates	14	15	29	27
Seniors	43	63	106	105
Juniors	40	159	199	196
Sophomores	41	325	366	369
Freshmen	27	200	227	271
Total	165	762	927	968
b. High School	24	45	69	85
Total above 8th grade	189	807	996	1053
c. Elementary Grades	96	110	206	221
Grand Total	285	917	1202	1274

1. d. Attendance for second summer term, 1929:

a. College	Men and Boys	Women and Girls	Total	Total 1 year ago
Postgraduates	4	2	6	11
Seniors	36	31	67	72
Juniors	23	61	84	83
Sophomores	26	92	118	108
Freshmen	17	50	67	73
Total	106	236	342	347

A year ago it seemed that the attendance would decrease slightly during the year just closed. It did but this, in some measure, was offset by a greater number of upper classmen enrolled during the year just closed than in preceding years. During the year there were 15 more post graduates, 63 more seniors, and 9 more juniors enrolled than during the previous year.

From the table indicating the counties and states from which the attendance came, it is observed that of the 18 counties in Illinois which are near the college they contributed in attendance in the following order, beginning with the one from which the greatest number were enrolled: McDonough, 903; Fulton, 401; Adams, 292; Pike, 257; Hancock, 205; Knox, 200; Schuyler, 147; Mercer, 111; Warren, 97; Rock Island, 82; Henry, 79; Brown, 64; Henderson, 58; Peoria, 25; Cass, 17; Scott, 14; Green, 6, and Bureau, 5.

The number credited to McDonough county includes the high school enrollment, or about 200 students not in the college proper.

3. Graduates.

a-1. The following is the list of persons who graduated July 19, 1929:

DEGREE

- | | |
|-------------------------|-------------------------|
| Crain, Francis | Pardum, Helen |
| Crawford, Agnes K. | Roark, Elizabeth |
| Curtis, Paul J. | Russell, Mary Louise |
| Ehrhart, Irene | Scott, Agnes |
| Godow, Miriam Katherine | Smull, Homer C. |
| Howd, Curtis | Snively, Margaret |
| Johnson, Lettie M. | Tepe, Marcella E. |
| Krauser, Alice | Tingley, Carl E. |
| Lowe, Kathryn | Vail, Virginia |
| Manes, Marjorie | Whalin, Willard Patrick |
| Meyer, Flora Mary | Wheeler, Irving W. |
| Paulus, Clarence V. | Zook, Helen |

SPECIAL

A'Hearn, Frank	Chemistry and Physics
Fisher, Mildred Louise	Primary
Hughes, Dorothy Hazel	Library
Kreider, Susanna	Primary
Moore, Twila	Home Economics
Mosher, Alice S.	Primary
Nessell, Isabel	Commercial Education
Peters, Marvel	Physical Education
Purlee, Naomi G.	Primary
Russell, Mary Louise	Primary
Schuhardt, Glenore	Primary
Shaffner, Nelle B.	Music
Underwood, Meridel	Primary
Voss, Dorothy	Physical Education

TWO YEAR

A'Hearn, Frank	Neureiter, Pearl Hessler
Beeley, Elizabeth	Peters, Marvel
Berry, Etta	Renfro, Violet
Bloomberg, Donnie	Reynolds, Sarah
Carlson, Eldora	Roberts, Verbeda Elandor
Clapper, Carl C.	Rynes, Myrtle
Clark, Hazel B.	Russler, Helen
Conelly, Elsalee	Schuhardt, Glenore
Graham, Mary	Shaffner, Nelle B.
Griffith, Mary L.	Sherrill, Mabelle
Harshman, Nell	Souster, Grace
Heller, Manda	Stewart, Laura E.
Hendee, Sarah	Stover, Hazel
Harris, Mildred	Utsinger, Floyd R.
Henry, Lena Beatrice	Voss, Dorothy
Jones, Margaret E.	Voss, Evelyn
Loar, Isabelle	Ward, Geneva
Moore, Twila	Watson, Willard
Mosher, Alice	Wiley, Florence
Nessel, Isabel	

ACADEMY

A'Hearn, Frank	McCantz, Lee Franklin
Dill, Mary Eleanor	Pennington, Paul L.
Greenleaf, Nina Evelyn	Tippet, Deon
Grigsby, James M.	Watson, Mary Isabelle
Lindsey, Alfred	Wear, Hugh Eldridge

b-1. The following is a list of persons who graduated August 28, 1929:

DEGREE

Baird, Janette M.	Laughlin, Maxine
Blansett, Paul L.	Mast, Mary Elizabeth
Boote, Raymond F.	McDonald, Iva
Coats, Ray E.	McIntire, Alta
Crain, Margaret I.	Newland, Frances
Draper, Donna B.	Nicholson, Watson
Ehrhart, Mae	Potts, James E.
Ehrhart, Othilia	Reynolds, Wilbur
Fordyce, H. Glenn	Robertson, Leah
Hadley, Mildred C.	Ryin, Lillian
Helms, William	Slusher, Garold E.
Holmes, Marie Winifred	Voshall, John H.
Kirby, Edna White	Wheeler, William Elza
Wilson, Jennir M.	Wood, Dwight L.

SPECIAL

Alsup, J. E.	Chemistry and Physics
Bly, Maxine	Primary
Bollin, Alice M.	Mathematics and Physical Science
Elder, Irene	Mathematics
Fisher, M. Katherine	Commercial Education
Helms, William	Physical Education
Mast, Mary Elizabeth	Primary
Newland, Frances	Commercial Education

TWO YEAR

Bennett, Ruth	Laird, Florence
Bly, Maxine	Newland, Frances
Cox, Eloise	Pierce, Bernice
Conelly, Carol	Rabe, Fred S.
Elder, Irene	Robb, Emogene
Fisher, M. Katherine	Rush, Verda Marie
Garretson, Edith	Scott, Harold H.
Griffitts, Mabel N.	Smiley, Helen P.
Haver, Mabel	Sterett, Lois
Head, Doris L.	Wedding, Belva
Kleinerman, Mary	Woods, Ethel
Knox, Mabel E.	Tingley, Lestine

ACADEMY

Blythe, Alice Blanche

Scott, Harold H.

c-1. Graduates during the past five years:

	1924-25	1925-26	1926-27	1927-28	1928-29	Total
B. Ed. (four year).....	44	66	66	81	91	348
Diplomas (2 year).....	140	164	155	127	113	699
Special (2½ year).....	33	39	50	31	38	191
High School.....	49	69	45	57	41	261

II. The Faculty.

1. Since the last report Mr. H. S. Young has been appointed as head of the Department of Commercial subjects at a salary of \$275 per month for 8 months, or \$2,200 for the remainder of the regular school year. Mr. Young holds his B. S. and M. A. degrees from the University of Illinois and has taught 13 years.

2. It has been necessary to add one member to our extension department, and I have appointed Dr. Thomas R. Christensen, of Iowa City, to this position at \$290 per month for the remainder of the regular school year. He will probably also teach during the first summer term. Dr. Christensen graduated from the State Teachers College at Cedar Falls, Iowa, in 1909, received his Master's degree from Drake University in 1921, and received his Doctor's degree from the University of Iowa in 1924. He has been a teacher in high schools and colleges and is well prepared for the place.

3. There is one other position which will be filled later in the year.

III. Other Employes. No report.

IV. Organization. No report.

V. Curriculum. No report.

VI. Building and Grounds.

1. The campus walks and drives have been completed and add very greatly to the appearance of the grounds and to the convenience of travel.

2. The library rooms are finished and the furniture has been ordered, but the books will not be moved until the new furniture is in place.

3. A requisition for grading and fencing the athletic field has been approved, but the work has not been started.

VII. Auxiliary Enterprises.

1. Annual Report on Monroe Hall, 1928-29:

RECEIPTS

Balance on hand July 1, 1928.....	\$31,698.73
Total receipts for the year.....	26,394.35
	\$58,093.08

EXPENDITURES

Groceries, meats, fruits and vegetables.....	\$6,036.82	
Bread, rolls and bakery goods.....	690.00	
Milk, butter and cream.....	2,073.78	
Ice cream.....	220.01	
Gas and ice.....	132.55	
Laundry and household supplies.....	1,146.75	
Salaries and wages.....	5,944.58	
Repairs and equipment.....	3,730.59	
Refund on board.....	131.75	
Office supplies and telephone.....	113.91	
Transfer for heat, light and water.....	3,600.00	23,820.74
Balance on hand July 1, 1929.....		\$34,272.34

SUMMARY

Cash balance at beginning of year.....	\$31,698.73
Inventory of goods at beginning of year.....	1,636.09
	33,334.82
Bills outstanding.....	2,639.26
Unencumbered balance.....	\$30,695.56
Cash balance at close of year.....	34,272.34

Inventory of goods at close of year	1,356.44
Bills outstanding	35,628.78
Unencumbered balance	739.98
	<u>\$34,888.80</u>
Gain for the year: 34,888.80 minus \$30,695.56 equals \$4,193.24.	

2. Annual Report on Cafeteria:

RECEIPTS

Cash balance on hand July 1, 1928	\$1,453.86
Total receipts for the year	8,585.56
	<u>\$10,039.42</u>

DISBURSEMENTS

Groceries, meats, fruits and vegetables	\$3,407.15
Bread and bakery goods	276.90
Milk, butter and cream	906.74
Ice cream	588.44
Ice	329.51
Laundry and household supplies	286.22
Service	2,458.30
Repairs and equipment	34.50
	<u>8,287.76</u>
Balance on hand July 1, 1929	\$1,751.66

SUMMARY

Cash balance at beginning of year	\$ 1,453.86
Inventory of goods beginning of year	1,197.31
	<u>2,651.17</u>
Bills outstanding	964.09
Unencumbered balance	1,686.18
Cash balance at close of year	1,751.66
Inventory of goods at close of year	607.53
	<u>2,359.19</u>
Bills outstanding	1,012.07
Unencumbered balance	\$ 1,347.12
Loss for the year: \$1,686.18 minus \$1,347.12 equals \$339.06.	

3. Annual Report on Revolving Fund:

RECEIPTS

Balance on hand July 1, 1928		\$ 46,019.15
Tuition	\$18,955.75	
Rent	385.50	
Breakage	141.40	
Piano and organ rental	518.20	
Smith Hughes Fund	1,517.24	
Towel Fee	2,458.80	
Miscellaneous	77.65	
Monroe Hall	26,394.35	
Cafeteria	8,585.56	59,034.45
		<u>\$115,053.60</u>

EXPENDITURES

Salaries and wages	\$40,042.87
Office expense	293.67
Traveling expense	100.59
Operation	16,953.52
Repairs and Equipment	20,341.71
	<u>\$ 77,732.36</u>
Balance on hand July 1, 1929	\$ 37,321.24

4. Reports on all school organizations are submitted with this report, but since they do not involve the use of state money they are not reported here.

VIII. Student Life. No report.

IX. The case of Lee M. Blair has never been settled and it ought to be reviewed before the chairman of this board and his office asked to assist in clearing the matter up.

X. Summary.

Your approval of the following points is requested:

1. Employment of Mr. Young at \$275 per month for the remainder of the school year.

2. Employment of Dr. Christensen at \$290 per month for the remainder of the school year.
3. Referring the Lee M. Blair matter to Mr. Walsh's office for assistance.

Respectfully submitted,

W. P. MORGAN, *President.*

The Board approved the following recommendations in this report:

1. Employment of Mr. Young at a salary of \$275 per month for the remainder of the school year.
2. Employment of Dr. Christensen at \$290 a month for the remainder of the school year.
3. Referring the Lee M. Blair matter to the office of Mr. Walsh for assistance.

President Morgan also made a report on the school funds under his control.

The Board asked the Secretary to arrange with the Chairman of the Board for an early meeting. It was decided that the meeting be called on Tuesday, November 19th, if that were convenient.

The Secretary was requested by the Board to send notices of the meeting to each member of the Board, with a post card enabling each member to say whether he could be present or not.

All these actions taken are subject to the approval of the Board at its next meeting.

The Board adjourned.

M. F. WALSH, *Chairman*

F. G. BLAIR, *Secretary*

Approved November 19, 1929.

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

THE NORMAL SCHOOL BOARD

Ex-officio Members

- M. F. Walsh, Director of Registration and Education.
Springfield, Chairman
Francis G. Blair, Superintendent of Public Instruction,
Springfield, Secretary

Appointed Members

Term Expires

1929

- Elmer T. Walker, Macomb
Ernest E. Cole, Chicago
James B. Loebner, Chicago

1931

- John C. Allen, Monmouth
Frank M. Hewitt, Carbondale
N. M. Mason, Oglesby

1933

- Edgar B. Still, DeKalb
Mrs. Martin K. Northam, Evanston
Charles E. McMorris, Marshall
-

Presidents of Normal Schools

- David Felmley, A. B., LL. D., L. H. D.
Illinois State Normal University, Normal
Henry W. Shryock, Ph. B.
Southern Illinois State Normal University, Carbondale
Karl L. Adams, B. S., A. M.
Northern Illinois State Teachers College, DeKalb
Livingston C. Lord, A. M., LL. D.
Eastern Illinois State Teachers College, Charleston
Walter P. Morgan, A. B., Ph. M.
Western Illinois State Teachers College, Macomb

STANDING COMMITTEES

Finance

Mr. Walker
 Mr. Allen
 Mr. McMorris
 Mr. Mason
 Mrs. Northam
 The Chairman
 The Secretary

Faculty and Curricula

Mr. Cole
 Mr. Allen
 Mr. Walker
 Mr. Still
 Mr. Loebner
 The Chairman
 The Secretary

Supplies and Equipment

Mr. Allen
 Mr. Cole
 Mr. Mason
 Mr. Hewitt
 Mrs. Northam
 The Chairman
 The Secretary

Buildings and Grounds

Mr. Still
 Mr. Cole
 Mr. McMorris
 Mr. Hewitt
 Mr. Loebner
 The Chairman
 The Secretary

Dormitory

Mr. Loebner
 Mr. Mason
 Mrs. Northam
 The Chairman
 The Secretary

MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met in the office of the Director of the Department of Registration and Education at 130 North Wells St., Chicago, at 9:00 A. M., November 19, 1929.

Present: Messrs. Cole, Hewitt, McMorris, Mason, Still, Walker, Walsh, Blair, and Mrs. Northam.

Absent: Messrs. Allen and Loebner.

Presidents Lord, Shryock, Morgan, and Adams were present. Dean Schroeder represented President Felmley.

The minutes of the meeting held on September 17th were presented and approved.

The minutes of the meeting held at Carbondale on November 4th, at which there was not a quorum, were presented. Upon motion, all of the actions taken at that meeting were approved after a correction in one statement.

The action taken at the Carbondale meeting instructing the presidents to take no further action in installing store rooms and employing store keepers until these plans were submitted to the Board and approved by it, was taken up for discussion. It was decided to leave this question until the next meeting when those who had initiated the idea could appear before the Board.

The Board ordered that President Felmley's letter addressed to the Secretary of the Board and read at the Carbondale meeting and at the Chicago meeting should be made a part of the minutes.

ILLINOIS STATE NORMAL UNIVERSITY

Dean Schroeder, on behalf of President Felmley, presented the report on the student loan funds, which was received and placed on file.

SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY

President Shryock presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Carbondale, Illinois,
November 19, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

I have only two matters to be acted upon. At a previous meeting I gave notice that I intended to recommend the appointment of Miss Florence Denny as school nurse. Miss Denny is a graduate nurse and will at the end of this term be entitled to the B. Ed. degree from our school. She has for the past four or five years, perhaps more, been Director of Training in Holden Hospital, Carbondale. She is enthusiastically recommended by Dr. Delia Caldwell, our Health Inspector and director of the Health Education courses. I recommend a salary of \$1,800 for the academic year of thirty-six weeks.

We expect to get into our Chemical and Manual Arts Building about the first of December. This will necessitate the appointment of an additional janitor. In accordance with the law I have asked the State Civil Service Commission to certify someone for the place. I am asking the Board now to authorize me to make such an appointment, and I am also asking authority to pay \$1,300 per year because of the night work required. The Y. M. C. A., the Y. W. C. A., the Socratic Society, the Zetetic Society, and the Strut and Fret Club will all be housed in the new building. It will have to be open one or two nights each week to accommodate the literary societies, at least once a week to take care of the Strut and Fret Club; and the Christian associations have a plan of work which may necessitate keeping their rooms open five evenings in the week for an hour and a half each evening. The janitor should have \$1,300.

Respectfully submitted,

H. W. SHRYOCK, *President.*

He recommended the employment of the following persons:

Miss Ruth Denny, nurse, \$1,800, 36 weeks.

— — — — —, janitor, \$1,300 per year.

EASTERN ILLINOIS STATE TEACHERS COLLEGE

President Lcrod presented the resignation of J. C. Kelson, Department of Mathematics, to take effect November 30th, which was accepted by the Board.

He also brought before the Board a suggestion which had been made of purchasing 72 acres of ground adjoining the campus of the Eastern Illinois Teachers College. Much discussion followed this matter as to the value of experimental farms in connection with teachers colleges. No action was taken on the suggestion until later in the meeting.

WESTERN ILLINOIS STATE TEACHERS COLLEGE

President Morgan presented his report, which was received, placed on file, and is made a part of these minutes. This report follows:

Macomb, Illinois,
November 19, 1929.

To the Chairman and Members of the Normal School Board:

Gentlemen: As a supplement to my report of November 4, 1929, I beg to submit the following:

About six months ago the State of Illinois purchased approximately ten acres of land to add at the west end of the campus of the Western Illinois State Teachers College. This ten acres lies outside of the city limits of Macomb, while the remainder of the campus is under city jurisdiction. It is my opinion that you should petition the mayor and common council of the city of Macomb to have this ten acres included within the city limits. I have conferred with the city attorney of Macomb, and it is his opinion that your Board should file a petition to the mayor and city council such as he has outlined. This petition must needs have a complete description of the plot to be annexed to the city, as certified by a competent surveyor after he has surveyed this land. The expense, however, will be small.

I am therefore asking that you approve the following resolution:

"In view of the fact that recently the State has added to the campus of the Western Illinois State Teachers College land described as follows: 'Ten acres of a subdivision of a part of lot one (1) of the northwest corner of section thirty-six (36), township five (5) north, 2 west, in McDonough County, Illinois,' and furthermore in view of the fact that this ten acres lies outside of the city limits while the remainder of the campus lies within them, we therefore instruct our officers to sign a petition and file it with the mayor and common council of the City of Macomb asking for an annexation of these ten acres to the City of Macomb."

Respectfully submitted,

W. P. MORGAN, *President*

In his report he referred to the extended time it has taken the Macomb Normal School to purchase ten acres to add to its campus. He presented to the Board the desire to have this ten acres now taken into the city. He recommended:

First, that the Board take action authorizing the transfer of this ten acres into the city limits.

Second, that he be authorized to present a petition to the city council asking that it be incorporated within the city limits.

Both of these recommendations were approved by the Board.

Mr. McMorris again took up the question as to whether the Board would be willing to recommend to the next session of the General Assembly the purchase of 72 acres adjoining the campus of the Eastern Illinois Teachers College. After further discussion he made the following motion:

That the Chairman of the Board appoint a committee of three to investigate the advisability of recommending to the legislature the purchase of this tract of 72 acres of land adjoining the campus of the Eastern Illinois Teachers College and to report their conclusions back to the Board.

The motion was adopted and the chairman appointed as members of this committee Messrs. McMorris, Walker, and Hewitt.

President Adams had no report or recommendations to offer.

The Board adjourned to meet in the office of the Superintendent of Public Instruction at 9:00 o'clock, Tuesday morning, January 14th, at which time the matter of store rooms and store keepers in the teachers colleges is to be presented and considered.

M. F. WALSH, *Chairman*
F. G. BLAIR, *Secretary*

Approved January 16, 1930.