

12-1874

Report of the Trustees, Principal, Treasurer, Etc. of the Southern Illinois Normal University

Southern Illinois State Normal University Board of Trustees

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REPORT

OF THE

TRUSTEES, PRINCIPAL, TREASURER, ETC.,

OF THE

SOUTHERN ILL. NORMAL UNIVERSITY

LOCATED AT CARBONDALE.

DECEMBER, 1874.

SPRINGFIELD:
STATE JOURNAL STEAM PRINT.
1875.



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TRUSTEES REPORT.

SOUTHERN ILLINOIS NORMAL UNIVERSITY,
CARBONDALE, JACKSON CO., ILL., Dec. 26, 1874.

*To his Excellency, JOHN L. BEVERIDGE,
Governor of the State of Illinois :*

SIR—In accordance with the eighth section of the act incorporating the Southern Illinois Normal University, approved March 9, 1869, the Trustees of that Institution have the honor to lay before you their first annual report.

The undersigned, having in September, 1873, received their appointments to the office of Trustees, met in Carbondale, Jackson county, on the 28th of October, 1873, and qualified themselves for their trusteeship by subscribing to the prescribed oath of office. Mr. Thomas S. Ridgeway was chosen President, and Dr. James Robarts Secretary.

After careful deliberation James Robarts and Lewis M. Phillips were appointed a committee to correspond with, and if thought advisable, to visit suitable persons to be elected Principal of the University, and to inquire respecting furniture and apparatus for the building. They were also directed to examine other institutions as to arrangements of rooms, courses of study, discipline, general management and such other matters as they might deem necessary to enable the Trustees to plan wisely for the inauguration of the University. This committee discharged its duties and a meeting held in Carbondale, Nov. 20, 1873, made report. They had visited and consulted with Rev. Robert Allyn, President of McKendree College, who had consented to be a candidate for the position of Principal. They had visited the normal schools in St. Louis, in Normal and in Terre Haute, and the Industrial University at Champaign. On the nomination of this committee and their recommendation Robert Allyn was unanimously elected Principal of the Southern Illinois Normal University, to enter upon the duties of his office at such time as the Trustees should designate, and at a salary, to commence when the duties should begin, equal to the salary of the President of the Normal in McLean county, or that of the President of the Industrial University at Champaign. The committee was continued, to travel further, if they should consider it best, and to receive proposals to put furniture in the building. Subsequently bids were received to supply furniture, seats, desks, tables, etc., from the Western Publishing and School Furniture Company, from A. Eckle, of Belleville, and from A. H. Andrews & Co., of Chicago. The bid first named was accepted and the Trustees recommended the commissioners of the building to contract for the furniture necessary to furnish the Lecture Hall, the Normal Hall, five recitation and study rooms and four rooms for recitation alone. They also recom-

mended to furnish the apartments of the Principal, the public reception room, and desks for the chemical analysis room. All these furnishings ordered were of the best kind, tasteful, elegant, worthy of the magnificent edifice provided by the enlightened and liberal policy adopted by the first Board of Trustees and approved by the Legislature of the State, and for which \$8,000 had been appropriated. The Trustees thought it the dictate of wisdom in furnishing this University, which is the only higher institution to educate the taste and intellect of the youth of the southern part of our State, to do their work well, and so to complete the furniture and apparatus as that the progressive improvement in culture should not throw it behind the demand of the age in less than half a score of years. They fully believe the want of this section justified them in selecting not only desirable but elegant furniture, and they feel that they have only given to the teachers of Southern Illinois accommodations suitable to the local demand and equal to what other sections enjoy. The furniture has given excellent satisfaction thus far and is apparently ample in the portions of the building occupied, for at least twenty years. To render the whole building fit for use will require a further expenditure of some four or five thousand dollars, only a small portion of which will be needed in the next two years. The seats in the Lecture hall will accommodate twelve hundred persons and are all needed for such public occasions as addresses, exhibitions and commencements. The study desks in the Normal hall are sufficient for five hundred and four students. All these are not in place and, already, nearly half of the three hundred and forty-eight in the room are occupied. It seems to be certain that before the close of this first year we shall be required to use at least three hundred of them, and in all probability the end of two years will compel us to place the whole of the five hundred and four. To provide for the accommodation and education of any respectable and influential portion of the more than three thousand teachers annually employed in the public schools of Southern Illinois, would demand advantages for at least a thousand. Our building, if crowded, could not contain so many, but judging from the numbers already with us, and the numerous applications made for the future, we are quite certain half that number will be with us before the Legislature will assemble in 1877.

After providing thus for the furnishing of the magnificent building given to their charge, the trustees next turned their attention to the selection of a faculty of instruction and government. It has already been said that they elected Rev. Robert Allyn, Principal. This election, even if the trustees had been disposed to look elsewhere, which they were not, seemed to be almost forced upon them by public opinion in the entire State. Dr. Allyn was known through the whole west and in the east as an able and long experienced educator, having gone, in a practical way, as a teacher, through all the grades of our schools from the primary to the college, and the superintendency of a State. He was one of the movers in the measures which, in 1868-9, resulted in the incorporation of this Normal University, and in an eminent degree enjoyed the confidence of Dr. Bateman, the Superintendent of Public Instruction, and of the leading educators of Illinois. If he could be had, the trustees felt that no other choice was possible, and to our satisfaction, he consented to an election. He was chosen, not only unanimously, but without question or hesitation.

Dr. Cyrus Thomas had been chosen professor of natural history and kindred branches by the former Board of Trustees. He had already made a good reputation in this branch of science, and since his election he has been employed in government surveys among the Rocky Mountains and our western territories, and is superintending the publication of these surveys. It was, therefore, with pleasure that this election was continued.

In the choice of the other instructors there was room for more discussion. Applications for positions, in some cases by the persons themselves, and in other cases by their friends, to the number of nearly a hundred were laid before the board. From these they could select ten. To say that in every case they made the choice which others would have made is not to be expected. They carefully considered every recommendation and acted according to the best of their judgment; and they are willing to point to the record these teachers have thus far made for their justification. We believe they have all been industrious, faithful, wise and successful to a degree fully equal to any body of men and women whom we could have chosen.

This election was at Carbondale, February 26, in a meeting at which all the Trustees were present. We present here the full faculty, and the chairs they were chosen to fill respectively, and the salaries agreed upon for the first year:

Rev. Rob't Allyn, D.D. Principal, and teacher of Mental Science, Logic and Pedagogics. Salary, \$4,000.

Rev. Cyrus Thomas, Ph. D., teacher of Natural History, Botany and Physiology. \$1,800.

Charles W. Jerome, M.A., teacher of Latin and Literature. \$1,800.

Enoch A. Gastman, teacher of Mathematics. \$1,800.

Daniel B. Parkinson, M. A., teacher of Natural Philosophy and Chemistry. \$1,000.

James H. Brownlee, M. S., teacher of Reading and Elocution. \$1,000.

Granville F. Foster, teacher of History and Geography. \$1,000.

Alden C. Hillman, M. A., Principal of the Preparatory Department. \$1,250.

Martha Buck, teacher of Grammar and Etymology. \$800.

Julia F. Mason, teacher of Model School. \$800.

Kate Henry, teacher of Music. \$400.

John G. Sprague, Janitor. \$750.

Mr. Gastman and Miss Henry were excused from services for the first year without salaries.

The large differences in these salaries was owing to the fact of the small appropriation for current expenses, which was \$15,000. The dignity of the University and of the office of the Principal seemed to fix that salary at the figure reckoned just for other men in like positions.

We endeavored to secure experienced men for the higher chairs at \$1,500, but did not succeed. And the others only consented to remain for a single year at \$1,000.

The Trustees also elected John G. Campbell, of Carbondale, Treasurer and fixed his bond at \$15,000. His securities are Wm. Hadley, A. M. Richart, Henry Campbell and Thos. North. He serves without salary.

Charles W. Jerome was elected Registrar to receive all fees and tuition bills, and to keep the accounts. He is to serve without salary, and has given bond to the amount of \$2,000. His bondsmen are E. J. Ingersoll, and A. G. Sheppard.

The Trustees ordered that there shall be four sessions in each year—one to be called a special session, to be held during July of the present year, and July or August hereafter, as may be most convenient, and three regular sessions or terms, to commence on the first Mondays of September and December, and on the third Monday in March, respectively, and each to continue thirteen weeks. A vacation of two weeks at Christmas was ordered, and one of eleven weeks, less the special session, in the summer. It was further ordered that no charges for tuition should be made for the special session, and none for students sent from counties according to law. In obedience to section 15 of the act above referred to, the Faculty were instructed to charge the students of the special session a sum sufficient to defray expenses of stationery and a few incidentals. For tuition to students not sent by the counties, the following rates were adopted, viz:

For the Normal department, \$10; for the high school, \$8; for the preparatory, \$6; for the primary or model school, \$4; and to those sent by counties in obedience to the above mentioned section, \$2. These charges were continued for the first regular term, and have been modified to suit the course of study subsequently adopted, and which accompanies this report. They are as follows, viz: An incidental fee for free students, of \$2; Normal department, \$8; preparatory Normal, \$6; primary, \$2.

A detailed account of the cash received up to November 30, by the Registrar, is herewith presented, and his account for moneys expended for the special session, and likewise the several sums paid by him to the Treasurer, and in addition, the account of the Treasurer is also appended.

The Trustees resolved to open the University for the admission of students on the first day of July, and ordered that the building should be formally dedicated to its purposes on that day. The Governor was notified of this action, and requested, if thought proper, to issue his proclamation according to law, declaring the University open for the reception of pupils. They also prepared circulars containing information, such as extracts from the act of incorporation, course of study, time of opening, etc., etc., together with blank forms for appointment by county superintendents, questions for examinations and certificates of character. These circulars were sent to all the counties, and completed the preparations for the opening of the session. Many appointments of students were made by county superintendents after examination, and many others were referred to the Faculty for examination. The Faculty report that none were rejected from the privileges of the institution, though a number were found unqualified for the Normal department and were placed in the preparatory. By thus receiving them, all who came properly recommended were taken into the University.

On the 30th day of June, the commissioners of building voted formally to turn over to the Trustees the building, completed according to the plans of the architect; and the Trustees, on the next day at their meeting, accepted the trust. On that day the dedicatory exercises and the inauguration of the Faculty took place. The day was fair, and a large audience assembled in the spacious lecture hall, to the number of a thousand or more. The services were opened by reading the Holy Scriptures, and prayer by Rev. H. Fish, of DuQuoin. The address, historical and dedicatory, was assigned to Dr. Bateman, Superintendent of

Public Instruction. He was prevented, by illness, from attending, and Dr. Edwards, President of the Illinois Normal University, took his place and most admirably performed the duty. The Governor then addressed the Trustees and the Faculty, and formally, in the name and behalf of the people of Illinois, delivered to Dr. Allyn the keys of the building, and inaugurated him Principal of the University. The principal delivered his inaugural address in the afternoon. Dr. C. H. Fowler, President of the Northwestern University at Evanston, spoke with great power and interest of the value of education. Hon. J. J. Bird, of Bird, of Cairo, and Mr. Ridgway, President of the Board of Trustees, also gave addresses. It may be safely affirmed, that no more interesting or important occasion has transpired in Southern Illinois. The next day opened the first special session, which was conducted as a teachers' institute, and continued for four weeks and three days. The charge to each student was three dollars for the term, and the money was used to supply some articles of pressing necessity. At this meeting of the Trustees it was voted to pay the Faculty, monthly, at the close of each month's service, on a pay roll attested by the Principal, ordered by the Registrar, and countersigned by the Secretary of the Trustees. To provide instruction for the special session, and to close each school year on the last of June, it was also voted that the Faculty should be required to begin service on the 1st of July. All were ready to commence on that day except Dr. Thomas and Miss Mason, who began in September, and Mr. Gastman and Miss Henry, who were excused for a year.

This special session was most decidedly a success, and registered fifty one students, nearly all of whom are now engaged in the schools of this section as teachers. The branches taught were the common school studies and the natural sciences prescribed by law. Lectures were delivered by the Superintendent of Public Instruction, by the principal, by Professors Gastman, Foster and Brownlee.

The first regular session began September 7. The first day there were enrolled 107 students, and during the term 154 were registered. This is considered a large number for a commencement, and affords the assurance that our halls will soon be crowded with students.

Our grounds are still ungraded and unfenced, and encumbered with rubbish; we have as yet little apparatus, and are in pressing need of more for chemical instruction and experiments; the books of reference are almost entirely wanting, and a library is imperatively demanded. These things ought to be supplied at once. For the balance of our furniture we can properly wait, but for these every day's delay is a damage to our students. We are constrained to ask your attention to this subject, and request you, if you judge proper, to call the attention of the Legislature to it. Your warm interest manifested so often in the history of the University, we are sure, will prompt you to do all that is necessary for us, but we could not allow this occasion to pass without giving expression to our wants. After consulting with the Board of State Charities, our wants for the year beginning July 1, 1875, are as follows, and we ask these sums to be appropriated to our use, viz:

Salaries.....	\$19,000 00	
Fuel and incidentals.....	3,000 00	\$22,000 00
Extra for grading and fencing.....	\$4,500 00	
" apparatus and library.....	2,500 00	
" furniture.....	5,000 00	12,000 00
Total for both.....		\$34,000 00

Our estimate for the year beginning July 1, 1876, is as follows, viz :

For salaries.....	\$19,000 00
For fuel and incidentals.....	3,000 00
Total.....	\$22,000 00

The grading and fencing should, by all means, be completed before the opening of the spring, and the need for apparatus and library is also urgent, so much so as, in our opinion, to warrant an emergency clause in the act making the appropriation.

With these suggestions we close our report, and subscribe ourselves your obedient servants.

THOS. S. RIDGEWAY,
E. L. RUSSELL,
JAMES ROBARTS,
L. M. PHILLIPS,
J. W. WILKIN,
Trustees.

REPORTS OF REGISTRAR.

REPORT OF REGISTRAR to Board of Trustees, for first Special Session, July, 1874.

Total amount of money received from 51 students—members of Institute. at \$3 each.....		\$153 00
The following bills have been paid from the above, viz:		
Bill for stationery.....	\$27 50	
1 ink can.....	40	
Bill for ink wells, pen racks, etc.....	13 10	
6 thermometers.....	4 25	
Alcohol for preserving specimens.....	3 25	
Printing letter heads, envelopes, etc.....	59 00	
Materials for experiments in Natural Philosophy.....	5 35	
1 keg for drinking water.....	1 00	
Ice for Institute.....	4 32	
Transportation of specimens, and alcohol for preservation of same.....	10 15	
3 tin cups.....	25	
Bill for drayage, expressage, etc.....	3 85	
6 waste baskets.....	5 70	
1 funnel.....	20	
	138 32	
Balance on hand.....		\$14 68

Respectfully submitted,

C. W. JEROME, Registrar.

REPORT OF REGISTRAR to Board of Trustees, including moneys received and orders given on the Treasurer, to November 30, 1874.

Total amount of money received from tuition and incidentals.....		\$745 00
By Treasurer's receipt, September 9.....	\$400 00	
“ “ “ “ 16.....	221 00	
“ “ “ “ 30.....	30 00	
“ “ “ “ October 19.....	71 00	
	722 00	
Balance on hand.....		\$23 00

Orders have been given on the Treasurer for the payment of the following amounts out of the appropriation for current expenses :

July 13....	Order No. 1, in favor of	Roberts & Boulby, for printing, etc.....	\$107 00
“ 17....	“ 2, “	John G. Spague janitor, for services and cash paid out.....	282 00
	“ 3, “	Robert Allyn, for traveling expenses and cash paid out.....	105 45
	“ 4, “	E. J. Russell, for traveling expenses as Trustee.....	103 60
“ 18....	“ 5, “	Andrew Luce, for advertising, printing, etc.....	33 00
	“ 6, “	L. M. Phillips, for traveling expenses, as Trustee.....	98 55
“ 25....	“ 7, “	J. W. Wilkin, for traveling expenses, as Trustee.....	70 00
“ 27....	“ 8, “	Beem & Richards, for advertising, etc.....	10 00
	“ 9, “	Sparta Plaindealer, for advertising.....	10 00
“ 28....	“ 10, “	Dishon & Grier, for advertising.....	7 50
“ 31....	“ 11, “	Faculty, pay roll, No. 1.....	966 50

Aug. 31	Order No. 12, in favor of	Faculty, pay roll No. 2	\$966 75
Sept. 9	" 13	E. S. Russell, for traveling expenses as Trustee	21 40
" 15	" 14	L. M. Phillips, for traveling expenses as Trustee	8 25
" 16	" 15	James Roberts, for traveling expenses and cash paid	168 00
	" 16	James Roberts, for cash paid for carriage hire on day of Inauguration	8 00
	" 17	James Roberts, for cash paid for postage on certificates, circulars, etc	10 00
	" 18	James Roberts, for cash paid for drayage	4 00
	" 19	P. J. Sprague, for repairs on pump	3 00
	" 20	F. M. Taylor, for printing and advertising	4 00
	" 21	Matlock & Andrews, for advertising	10 00
	" 22	E. H. Eliff, for advertising	2 00
	" 23	J. Stewart, for printing and advertising	5 60
	" 24	M. O. Frost, for printing and advertising	5 00
" 17	" 25	Roberts & Bowlby, for printing circulars, envelopes, bills, etc	106 00
	" 26	Cairo <i>Bulletin</i> , for printing and advertising	15 00
	" 27	G. M. Dougherty, for printing and advertising	20 00
	" 28	Cairo <i>Evening Sun</i> , for advertising and printing	20 00
	" 29	North, Campbell & Co., for one mirror	17 25
" 19	" 30	R. Romig, for one table	5 50
" 30	" 31	Faculty, pay roll No. 3	1,166 75
Oct. 5	" 32	P. J. Sprague, for brooms	3 00
" 19	" 33	Carbondale Coal and Coke Co.	85 00
" 21	" 34	P. J. Sprague, incidentals	4 00
" 23	" 35	<i>Illinois Schoolmaster</i> , for advertising	20 00
" 30	" 36	James Roberts, for wood	5 00
" 31	" 37	Faculty, pay roll No. 4	1,166 50
Nov. 30	" 38	Faculty, pay roll No. 5	1,166 75
Total orders given to November 30, 1874			\$6,810 35

Respectfully submitted,

C. W. JEROME, Registrar.

COURSE OF STUDY.

MODEL.

FIRST YEAR.—The Primer and Object Lessons, Counting, Drawing, Singing, Local Geography, Spelling.

SECOND YEAR.—Geography of United States, Arithmetic through Division, Reading, Writing, Drawing, Singing, Object Lessons, Spelling and Defining.

THIRD YEAR.—Arithmetic to Fractions, Geography, Grammar begun, and Elementary Natural History.

PREPARATORY COURSE.

FIRST YEAR—*First Term.*—Arithmetic, Fractions, Reading, Writing, Geography, Spelling, Drawing, Vocal Music, Calisthenics.

Second Term.—Arithmetic, Percentage, Geography, Spelling, Writing, Reading, Drawing, Vocal Music, Calisthenics.

Third Term.—Arithmetic, Ratio and Roots, Grammar begun, Reading, Drawing, Writing, Spelling, Calisthenics.

SECOND YEAR—*First Term.*—Review of Arithmetic, Grammar, United States History, Reading, Drawing, Writing, Singing.

Second Term.—Grammar, History, Astronomy, Reading, Drawing, Singing, Writing, Calisthenics.

Third Term.—Grammar, Botany, Natural History, Reading, Singing, Writing, Calisthenics.

THIRD YEAR—*First Term.*—Latin, Algebra, Physical Geography, English Grammar Reviewed, General Exercises same.

Second Term.—Latin, Algebra, Physiology, Astronomy, General Exercises same, Natural History.

Third Term.—Latin, Algebra, Astronomy, English Analysis, General Exercises same.

The following is the

NORMAL COURSE.

It embraces two large and thorough courses of study. One includes the classics, with provision for elective German and French. The other omits all the languages except the English, and both make an extensive study of the mother tongue. It substantially embraces a department of mathematics, of English language and literature, of art in elocution, music, drawing, and calisthenics, of physics, of chemistry and astronomy, of history, of classical languages, and of theoretical and practical teaching. The whole forms what is called the Classical Nor-

mal Course, and selected studies make up the Scientific Normal Course. Either is sufficient for practical purposes, and may prepare a teacher for the full work of our public and high schools.

CLASSICAL AND SCIENTIFIC COURSE.

FIRST YEAR—*First Term*.—English Language, Algebra, Latin, Greek, Drawing, Singing, Calisthenics.

Second Term.—Algebra, English, Latin, Greek, General Exercises same.

Third Term.—Geometry, Latin, Greek, History of English Language, same General Exercises.

SECOND YEAR—*First Term*.—Geometry, Latin, Greek, and English Literature.

Second Term.—Trigonometry and Surveying, Latin, Greek, Physiology.

Third Term.—Latin, Greek, Botany, Natural Philosophy.

THIRD YEAR—*First Term*.—Rhetoric, History, Greek, Zoology, General Exercises continued.

Second Term.—Logic, History, Greek, Chemistry.

Third Term.—English Criticism, Geology, History, Conic Sections.

FOURTH YEAR—*First Term*.—Mental Philosophy, English Language, Physical Geography, Pedagogics

Second Term.—Ethics, Astronomy, Pedagogics, Book-keeping.

Third Term.—Constitution of U. S., School Laws of Illinois, Pedagogics, Book-keeping.

General exercises during the whole course. German and French may be substituted in some cases.

POST GRADUATE COURSE.

This will embrace a larger course of history, more of mathematics, political economy, criticism, field work in natural history, analytical chemistry, and dissecting and preserving specimens collected. It will also include courses of lectures on the above branches, and on the history and science of Education.