

2-15-1926

## Proceedings of the Normal School Board of the State of Illinois

Illinois Department of Registration and Education

Illinois Normal School Board

Follow this and additional works at: [http://opensiuc.lib.siu.edu/ua\\_bot\\_reports](http://opensiuc.lib.siu.edu/ua_bot_reports)

This file also contains proceedings from November 9, 1925.

---

### Recommended Citation

, and , . "Proceedings of the Normal School Board of the State of Illinois." (Feb 1926).

This Article is brought to you for free and open access by the University Archives at OpenSIUC. It has been accepted for inclusion in Reports of the Board of Trustees, Southern Illinois University by an authorized administrator of OpenSIUC. For more information, please contact [opensiuc@lib.siu.edu](mailto:opensiuc@lib.siu.edu).

STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

---

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

M. SHELTON, Director of Registration and Education, Springfield,  
*Chairman*

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,  
*Secretary*

APPOINTED MEMBERS

Term Expires :

1925

JOHN C. ALLEN, *Monmouth*

ROLAND BRIDGES, *Carbondale*

CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*

EDGAR B. STILL, *DeKalb*

MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*

ELMER T. WALKER, *Macomb*

MRS. GRACE S. WYKES, *Benton*

---

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL. D., L. H. D.,  
Illinois State Normal University, Normal

HENRY W. SHRYOCK, Ph. B.,  
Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL. D.,  
Northern Illinois State Teachers College, DeKalb

LIVINGSTON C. LORD, A. M., LL. D.,  
Eastern Illinois State Teachers College, Charleston

WALTER P. MORGAN, A. B., A. M.  
Western Illinois State Teachers College, Macomb

## STANDING COMMITTEES

*Finance*

Mr. Walker  
 Mr. Curtis  
 Mr. Allen  
 Mr. Capen  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Supplies and Equipment*

Mr. Allen  
 Mr. Capen  
 Mr. Cole  
 Mr. Bridges  
 Mrs. Northam  
 The Chairman  
 The Secretary

*Buildings and Grounds*

Mr. Still  
 Mr. Cole  
 Mr. Curtis  
 Mr. Bridges  
 Mrs. Wykes  
 The Chairman  
 The Secretary

*Faculty and Curricula*

Mr. Cole  
 Mr. Allen  
 Mr. Walker  
 Mr. Still  
 Mrs. Wykes  
 The Chairman  
 The Secretary

*Dormitory*

Mrs. Wykes  
 Mr. Capen  
 Mrs. Northam  
 The Chairman  
 The Secretary



SCHNEPP & BARNES, PRINTERS  
 SPRINGFIELD, ILL.  
 1926

55836—1M

## MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD.

The Normal School Board met in Carbondale, Illinois, at the Teachers College Building, at 9:00 A. M., November 9, 1925.

Members present: Mrs. Northam, Messrs. Bridges, Capen, Shelton, Still, Walker, and Blair.

Members absent: Mrs. Wykes, Messrs. Allen, Cole, and Curtis. All of the College Presidents were present.

President Shryock stated that Mrs. Wykes' illness prevented her from being present and that on that account the invitation for the Board to come to Benton was cancelled.

The minutes of the meeting of September 8 were presented and approved, as were the minutes of the informal meeting held on October 12.

The Presidents in making their reports presented the recommendations offered at the meeting of October 12, and in some instances made additional recommendations.

President Brown presented his report, which was received, placed in file, and is made a part of these minutes. The report follows.

DeKalb, Illinois,  
November 9, 1925.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

### I. STUDENTS.

A. Attendance, Report the same as on October 12.

B. We recommend the following for graduation at the close of the Fall Quarter, November 25, 1925.

Winifred A. Arquitt	Fannie Dunning	George Warner
E. Josephine Davis	Sarah Lavinia Meier	Gertrude Winnis
	Pearl E. Pfundstein	

### II. FACULTY.

A. We are asking that the pay roll be amended in the case of Mr. O. E. Peterson, Mr. A. Neil Annas, and Miss Anne Muse. The first two are to receive \$200 each for additional work and the third one to receive \$100. This matter has already been approved.

### III. OTHER SCHOOL EMPLOYEES.

A. The resignation of Miss Margaret Trautwein to become effective at the close of this quarter made necessary the employment of a successor. Miss Norma C. Pearson, a graduate of Simmons College, Boston, with some satisfactory experience, has been employed to succeed Miss Trautwein, and will be here during the month of November along with Miss Trautwein, in order to familiarize herself with the details of the position. Her salary for the year will be \$1,300.

IV. THE ORGANIZATION. No report.

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS.

A. The Business Manager of the Board and the Chairman of the Buildings and Grounds Committee have gone over the requests made at the last meeting and have approved them when weather conditions permit the work to be done.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY.

A. Action is requested on I, II, and III.

Respectfully submitted,

J. STANLEY BROWN, *President.*

The Board approved the following recommendations in this report

1. The names of the seven persons who are to graduate at the end of the fall quarter.

2. Amending the pay roll so as to show an increase of \$200 to Mr. C. E. Peterson, \$200 to Mr. A. Neil Annas, and \$100 to Miss Anne Muse.

President Brown asked to be heard later on another topic.

President Morgan made no formal report at this meeting. His recommendation made at the previous meeting, that the Board approve an addition of \$1500 to the salary schedule for the employment of student help, was approved by the Board.

He raised the matter of the appropriation for buildings and grounds, and presented a question which had arisen as to whether the Board had a right to defer the purchase of a certain piece of ground until after the contract for building had been let. After a full discussion, the Board unanimously agreed to defer action on the purchase of any land until after the contract for building is awarded.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows.

Normal, Illinois,  
November 9, 1925.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I have little to report in addition to the items submitted for the meeting at Normal, October 12, when for lack of a quorum no action was taken.

Three of our librarians have not been paid in full for their services rendered before July 1, 1925.

There is due Ange Vernon Milner payment for one half week beginning Dec. 31, 1924, and for one week beginning April 6, \$63.75.

There is due Gertrude Andrews, for week beginning Sept. 8, 1924, and for week beginning Dec. 28, 1924, \$85.00.

There is due Edna Kelley, for week beginning Sept. 8, 1924, \$27.50. These should be paid from our Revolving Fund.



Our Library opens a week earlier than the Fall term for College students because the Elementary training school opens at this early date and 150 student teachers need much help. Additional service is rendered during vacation time by these librarians also in inventorying the library, cleaning, rearranging, rebinding, and other service which cannot be taken care of while on duty when school is in session.

The salaries of our librarians are low. They receive for 36 weeks \$1,530, \$1,530, \$990 respectively and they ought not to be expected to render additional unpaid service.

Heretofore this extra service has been rendered each year and has been paid through the regular channels. But this year for some reason unknown to me payment has been refused and the voucher cancelled. It seems that this cancelling of the voucher should not have occurred without due notice that the practice of the past seven years was to be discontinued, since there has been no new legislation to compel a change in this practice.

#### BUILDINGS AND GROUNDS.

We shall not be able to begin regular class work in our gymnasium before December, although the building was used for the Homecoming party October 30-31.

The floor of the Main Gymnasium is not in good condition.

Some minor items still need attention.

Eight hundred sixty lockers have been installed.

Many supplies are still to be purchased.

The heating contractor is rebuilding his high pressure main with flange unions as required in his contract.

#### REVENUE.

The appropriation for salaries and wages made to the Illinois State Normal University by the 54th General Assembly was \$27,724 less than the amount recommended by this Board. No other of the five institutions suffered a proportionate cut, some received the full amount recommended by you.

Literally hundreds of teachers have asked us for correspondence courses. We have not means to furnish them. Many of these teachers are paying large fees to the University of Chicago, to the State Teachers College at Calamazoo, Mich., and to other institutions for acceptable correspondence courses. We have also calls for extension courses, such as are given by the Western Illinois State Teachers College. We are conducting two such classes at Springfield and Joliet without any remuneration to the two teachers who have taken on this extra load.

It appears that we may not be able to offer the usual Mid-spring term because of lack of funds. Last year it enrolled 507 students.

In most of the State Teachers Colleges of the Middle West, fees are much higher than at Normal. They have been raised recently because of inadequate legislative appropriations. The registration fee of two dollars per term was adopted in 1897, when the purchasing power of the dollar was only one half what it is today.

The request is made therefore that the State Normal University be permitted to increase its fees to meet its needs.

Action is requested

1. Upon amendments to salary schedule.

2. Upon unpaid service of Ange V. Milner, Gertrude Andrews and Edna Kelley rendered prior to July 1, 1925, amounting to——

3. Upon the Report of the Joint Committee of Normal School presidents and the State Board of Health.

4. Upon the question of Fees.

Respectfully submitted,

DAVID FELMLEY, *President.*

The salary schedule was modified to read as follows:

Miss Ange V. Milner, Librarian, 39 weeks.....	\$1,721.25
Miss Gertrude Andrews, Assistant Librarian, 39 weeks.....	1,742.50
Miss Edna Kelley, Library Assistant, 37 weeks.....	1,045.00

The matter of the health course for the normal schools was presented by President Felmley. President Shryock was asked to make a statement. Upon the suggestion that the report as presented should be adopted by the Board, several questions were asked as to certain provisions therein. After some discussion it was pointed out that this report was in the hands of the committee on the course of study, and that no report had come from that committee. The Secretary was instructed to ask this committee to report at the next meeting.

President Felmley presented the need of at least \$3,000 of additional revenues if the mid-spring term was to be continued. This work has been offered by the school every year for the last eleven years. In order to secure this additional amount of revenue, he proposed increases in fees. There seemed to be a very general opposition on the part of the Board to any further increase in the fees collected in the teachers colleges. Chairman Shelton and Mr. Cook suggested that the \$3,000 could be secured in other ways to meet the need of the spring term. With this understanding no further action on the recommendation for increase of fees was taken.

At this point Mr. Capen reported the outcome of the trial before the Supreme Court. The Supreme Court had sustained the contention of the attorneys of the Board, although the attorneys of Mr. Fitzsimmons had asked for a rehearing. The technical ground on which the decision was reached was that the old State Board as a corporation was still existent and that as the acts complained of were performed by that Board, the action for redress should be brought against that Board and not against the present Normal School Board, which preserves the Board, while authorized by law to perform all the public functions of the old State Board of Education, has in no wise supplanted that old Board as a corporation.

It was moved that the Board express its appreciation of the services of Mr. Capen and Mr. B. L. Catron for their successful defense of the Normal School Board in this case. The Secretary was instructed to write Mr. Catron.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,,  
November 9, 1925.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

- I. STUDENTS. No report.
- II. THE FACULTY. No report.

### III. OTHER SCHOOL EMPLOYEES.

I wish to recommend the following changes in the salary schedule payable from the Normal School Revolving Fund:

Carol L. Besteland, School Nurse, from \$100 to \$110 a month for eleven month.

John Livingston, Fireman, from \$1,248 to \$1,440 for twelve months' service.

### IV. THE ORGANIZATION. No report.

### V. THE CURRICULUM. No report.

### VI. BUILDINGS AND GROUNDS. No report.

### VII. AUXILIARY ENTERPRISES. No report.

### VIII. STUDENT LIFE. No report.

### IX. MISCELLANEOUS. No report.

### X. SUMMARY.

Action of the Board is requested to cover:

1. Change in the salary of Carol L. Besteland.
2. Change in the salary of John Livingston.

Respectfully submitted,

L. C. LORD, *President.*

The Board approved the following recommendations in this report:

1. That the salary schedule for Carol L. Besteland, school nurse, be modified so as to show an increase of \$100 to \$110 a month for eleven months.
2. That the salary schedule for John Livingston, fireman, be modified so as to show an increase from \$1,248 to \$1,440 for twelve months.

These changes in salary to begin November 1, 1925.

At this point Mr. R. E. Bridges presented the following statement to the Board:

"At the time when the new, adequate water system for Carbondale was being completed and negotiations were being made for options on suitable reservoir sites, I was approached by members of the Citizens Water Works Committee, of which I am a member, who were working in conjunction with the City Council, as to whether a privilege would be granted by the Normal School Board, should the most desired site for the reservoir be purchased, to lay a 16-inch main through the State Farm, with the understanding that the ditch through which this main is laid, as soon as the ground settles, be leveled, packed and reseeded.

"Knowing the great fire hazard likely to our institutional buildings at any time, as the result of an inadequate city water supply, I immediately after being approached took the matter up with our Director, Mr. Shelton, and laid the plans before him, naming the great benefit to be derived by our school, and, after receiving assurance from him that it met with his approval and support, I took it upon myself to assure our Water Commission that this Board would approve, and beg your approval of the same."

The action taken was approved by the Board.

President Shryock presented another question growing out of this. The city asked the right to connect with the well which had been sunk



under the authority of the Board and was being operated by the University authorities. The Board while expressing the opinion that such a concession were made by the Board the city should make some concession with respect to water privileges to the school, referred the matter to Mr. Bridges and President Shryock with the power to act.

President Morgan added to his report the request of the city of Macomb for a right of way to extend a sewer pipe across the college campus. The Board referred this matter to Mr. Walker and President Morgan with power to act.

President Morgan also presented the matter of a person who had received a degree under what seemed to be false pretenses, Mr. Morgan admitting that the faculty of the school were not without fault in accepting the credits which had been offered by this person. He had become convinced, however, that these credits so offered and so accepted did not represent actual scholastic study and achievement. He therefore, asked that the Board take some action looking to the revocation of this degree. The Board unanimously requested that the person in question should be asked to appear before the Board at the next meeting and show reason why the degree granted should not be rescinded. The Secretary was instructed to notify him, and President Morgan was instructed to supply him with a copy of the charges.

President Brown asked to present a special report on a special matter. He called attention to the fact that early in the fall some question had arisen about the athletic relations of the Northern Illinois Teachers College in the association commonly called the "Little 19" that after the first game of the season the Teachers College had voluntarily withdrawn from this association; that later on serious charges were made against the athletic policies of the college by Mr. C. V. Whitten, the athletic commissioner of the "Little 19" league; that the matter of these public charges was brought before a mass meeting of the students and the faculty. At this meeting the coach acknowledged that he had allowed certain persons to play on the team who were not academically qualified, and that he assumed all responsibility for the same, but promised from that time on that no one would be allowed to play on the team who did not meet the scholastic standards. Upon that statement and with that understanding the college was continuing its athletic program. The question was raised by a member of the Board why the coach should be continued who had violated these rules. President Brown stated that upon his acknowledgment of his fault and his statement that he would abide by the scholastic rule in the future he had felt like continuing him. It appeared to the Board that Mr. Whitten should have presented his charges directly to President Brown early in the season.

The Board ordered a record to be made of its appreciation of the luncheon served at Anthony Hall.

The Board adjourned.

F. G. BLAIR, *Chairman.*  
A. M. SHELTON, *Secretary.*

Approved February 15, 1926.

STATE OF ILLINOIS  
DEPARTMENT OF REGISTRATION AND EDUCATION

---

THE NORMAL SCHOOL BOARD

EX-OFFICIO MEMBERS

M. SHELTON, Director of Registration and Education, Springfield,  
*Chairman*

FRANCIS G. BLAIR, Superintendent of Public Instruction, Springfield,  
*Secretary*

APPOINTED MEMBERS

Term Expires:

1925

JOHN C. ALLEN, *Monmouth*  
ROLAND BRIDGES, *Carbondale*  
CHAS. L. CAPEN, *Bloomington*

1927

STERLING P. CURTIS, *Oakland*  
EDGAR B. STILL, *DeKalb*  
MRS. MARTIN K. NORTHAM, *Evanston*

1929

ERNEST E. COLE, *Chicago*  
ELMER T. WALKER, *Macomb*  
JAMES B. LOEBNER, *Chicago*

---

PRESIDENTS OF NORMAL SCHOOLS

DAVID FELMLEY, A. B., LL. D., L. H. D.,  
Illinois State Normal University, Normal

HENRY W. SHRYOCK, Ph. B.,  
Southern Illinois State Normal University, Carbondale

J. STANLEY BROWN, A. B., LL. D.,  
Northern Illinois State Teachers College, DeKalb

LIVINGSTON C. LORD, A. M., LL. D.,  
Eastern Illinois State Teachers College, Charleston

WALTER P. MORGAN, A. B. A. M.,  
Western Illinois State Teachers College, Macomb

## STANDING COMMITTEES

*Finance*

Mr. Walker  
Mr. Curtis  
Mr. Allen  
Mr. Capen  
Mrs. Northam  
The Chairman  
The Secretary

*Buildings and Grounds*

Mr. Still  
Mr. Cole  
Mr. Curtis  
Mr. Bridges  
Mr. Loebner  
The Chairman  
The Secretary

*Supplies and Equipment*

Mr. Allen  
Mr. Capen  
Mr. Cole  
Mr. Bridges  
Mrs. Northam  
The Chairman  
The Secretary

*Faculty and Curricula*

Mr. Cole  
Mr. Allen  
Mr. Walker  
Mr. Still  
Mr. Loebner  
The Chairman  
The Secretary

*Dormitory*

Mr. Loebner  
Mr. Capen  
Mrs. Northam  
The Chairman  
The Secretary

## MINUTES OF THE MEETING OF THE NORMAL SCHOOL BOARD

The Normal School Board met in the office of the Chairman of the Board in Chicago, February 15, 1926, at 9:00 o'clock A. M.

Members present: Mrs. Northam, Messrs. Bridges, Capen, Cole, Shelton, Still, Walker, Loebner, and Blair.

Members absent: Messrs. Allen and Curtis.

All of the College Presidents were present.

The minutes of the previous meeting were presented and approved.

President Lord presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Charleston, Illinois,  
February 15, 1926.

*to the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Eastern Illinois State Teachers College:

### I. STUDENTS.

#### 1. Attendance—Fall Term, 1925-1926.

	Men and boys.	Women and girls.	Total.	Total one year ago.
a. College				
Senior class .....	9	9	18	12
Junior class .....	11	19	30	23
Sophomore class .....	62	137	199	124
Freshman class .....	102	199	301	291
Entering on teachers certificates .....	1	2	3	7
Total .....	185	366	551	457
b. High School .....	125	142	267	243
Total in residence above eighth grade .....	310	508	818	700
c. Non-residents				
Extension				
Correspondence				
d. Elementary Grades .....	116	160	276	273
Grand total of all students and pupils .....	426	668	1094	973

2. Please observe that the increase in our College Department is 20 per cent and in our Senior College 37 per cent over that of last year.

In my report of a year ago on the Fall Term attendance of 1924-25 I said that the 50 per cent increase in our Freshman Class would mean a large increase in the Sophomore Class the next year. You

will observe that we have in the Fall Term, 1925-26, an increase 60 per cent in the Sophomore Class over that of a year ago. Conditions in our Elementary School are serious. It is not possible under these conditions to maintain the standards in the training of teachers which have existed in past years. We lack space and teaching force. The \$18,000 appropriation for the completion of our Elementary School Building has lapsed. Whenever our new building is completed it will give a little relief in the Training School, but not very much.

## II. THE FACULTY.

1. I wish to report the resignation of Mr. Carlyle Morris, Instructor in History, effective February 6, 1926.

2. I wish to report the appointment of Mrs. Ray B. Ankenbrandt, half time instructor in English, for 4½ months at \$75.00 a month beginning December 1, 1925.

## III. OTHER SCHOOL EMPLOYEES. No report.

## IV. THE ORGANIZATION. No report.

## V. THE CURRICULUM. No report.

## VI. BUILDINGS AND GROUNDS.

May I call attention again to the urgent need of our new Manual Arts and Home Economics Building?

## VII. AUXILIARY ENTERPRISES.

### TEXTBOOK LIBRARY AND SCHOOL STORE.

Report for Quarter ending December 31, 1925.

Cash balance at close of Quarter September 30, 1925.....		\$1,658.50
Cash received during quarter:		
Book rent .....	\$750.00	
Sale of textbooks.....	57.45	
Sale of miscellaneous school supplies.....	398.31	
		<u>1,205.76</u>
		\$2,864.26
Expenditures during quarter:		
Student help .....	\$ 110.25	
Textbooks and school supplies.....	2,121.27	
Refund of book rent.....	6.00	
		<u>2,237.52</u>
Cash balance at close of quarter December 31, 1925.....		\$626.74

### DORMITORY—PEMBERTON HALL.

Report for Quarter ending December 31, 1925.

Cash balance at close of quarter September 30, 1925.....		\$5,543.20
Cash received during quarter:		
Room rent .....	\$2,112.00	
Board .....	6,421.50	
Guest fees .....	113.55	
Miscellaneous .....	126.00	
		<u>8,773.05</u>
		\$14,316.25
Expenditures during quarter:		
Salaries and wages.....	\$1,561.62	
Office expenses .....	59.20	
Food supplies .....	5,558.09	
Heat .....	964.00	
Water .....	56.00	
Electric current .....	235.60	
Gas .....	3.40	
Laundry .....	297.88	
Misc. household supplies and expenses.....	460.83	
Refund on board and room.....	75.00	
Refinishing walls and floors.....	2,975.00	
Repairs to walks.....	300.00	
Miscellaneous repairs .....	32.37	
		<u>12,578.99</u>
Cash balance at close of quarter December 31, 1925.....		\$1,737.26



III. STUDENT LIFE. No report.

IX. MISCELLANEOUS.

I wish to discuss crowded conditions in certain departments

X. SUMMARY.

Action of the Board is requested to cover:

1. The resignation of Mr. Carlyle Morris.
2. The appointment of Mrs. Ray B. Ankenbrand.

Respectfully submitted,

L. C. LORD, *President.*

The resignation of Mr. Carlyle Morris was received by the Board, and the appointment of Mrs. Ray B. Ankenbrand as half time instructor in English for 4½ months, at \$75.00 a month, beginning December, 1925, was approved by the Board.

President Shryock presented his report, which was received, placed in file, and is made a part of these minutes. The report follows:

Carbondale, Illinois,  
February 15, 1926.

To the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Southern Illinois State Normal University:

ENROLLMENT.

Fall Term 1925.

	Men and boys.	Women and girls.	Total.
a. College			
Unclassified .....	10	22	32
Seniors .....	9	14	23
Juniors .....	28	23	51
Sophomores .....	79	132	211
Freshmen .....	146	320	466
Total .....	272	511	783
b. High School			
First year .....	28	12	40
Second year .....	31	55	86
Third year .....	30	47	77
Fourth year .....	44	75	119
Total .....	133	189	322
c. Elementary Training Schools			
Allyn .....			170
Brush .....			420
Rural .....			205
Total .....			795
Grand Total .....			1900

The enrollment for the Winter Term does not differ materially from that of the Fall Term except that there is a thirteen percent increase in the senior college due to the fact that a considerable group of students have completed their junior college work and moved up into the senior college.

I. FACULTY.

I wish authority to appoint Mrs. Gertrude Dodd critic teacher in our Junior High School, to be in charge of history and geography. This appointment is made to release Miss Frances Barbour, Critic Teacher in the Junior High School, who will become critic teacher in the Senior High School, thus

releasing Miss Elizabeth Cox that she may take up college classes to help tide over the heavy demands upon our resources for the Spring Term. Mr. Dodd's salary will be \$500.00 for the twelve weeks, and will be charge against the revolving fund.

I wish to recommend another temporary appointment,—that of Mr. Frank Grizzell, to act as assistant in the Department of Education for the Spring Term, and for the Spring Term only, salary \$700.00 for the twelve weeks, to be charged against the revolving fund. Mr. Grizzell is a B. Ed. of this school and an A. B. and A. M. of the University of Illinois.

### III. OTHER SCHOOL EMPLOYEES.

We have found it necessary to employ a woman to do janitor work in the retiring rooms for the girls. We secured an excellent colored woman and pay her at the rate of fifty cents per hour for her services.

### IV. ORGANIZATION.

The accompanying letter from the Registrar at the University of Illinois is perhaps self-explanatory. A committee consisting of Mr. G. P. Tuttle, Registrar, Dr. Van Cleve, Department of Biology, Miss Wardall of the Home Economics Department, and Dr. Cameron of the School of Education, visited us and made a reasonably thorough examination of our personnel, equipment, revenues, entrance requirements, system of records, etc. As a result of the report made by this committee on its return to the University of Illinois, the Committee on Admission from Higher Institutions gave our school Class B standing.

"December 12, 1925.

Mr. H. W. Shryock, President,  
Southern Illinois State Normal University,  
Carbondale, Illinois.

Dear Mr. Shryock:

I am sending you, herewith, the report on our recent visit to the Southern Illinois State Normal University. This report was carefully considered by our Committee on Admissions from Higher Institutions at a meeting held Friday, December 11. I am very glad to say that the Committee has voted to place your institution in Class B for students graduating in June, 1926 and thereafter, except for students desiring to major at the University in Home Economics. The Committee feels that Miss Wardall's report indicating a very small number of students taking senior college work in Home Economics precludes the admission to our Graduate School of students who desire to major in this subject.

You well know, I am sure, the desire of the Committee to keep in touch with changes that may be made in your work. It is hoped that it may be possible for you to follow the suggestions made to Miss Steagall with reference to your graduation requirements. There is, also, the question of extension to your teaching staff as your four year program develops, and the matter of endeavoring to add people with training equivalent to the doctorate.

With reference to Mr. Van Cleve's statement about the first year's work in physics, I believe it has been understood heretofore, that the University had found it necessary to consider the first year work as equivalent to high school physics.

After you have had opportunity to go over the report in detail, I shall be very glad to have you write me if there are any matters, which in your judgment do not correctly reflect the situation, or if you have any question on any points.

May I not express for the members of the visiting committee, their appreciation of the hospitality with which they were received.

Sincerely yours,

(Signed) G. P. TUTTLE, Registrar."

V. CURRICULUM. No report.

#### VI. BUILDINGS AND GROUNDS.

About the middle of the Fall Term the boys began to use their portion of the new gymnasium, and one week ago the girls moved into their part, so that the building is now in regular use. We find it, of course, very satisfactory.

VII. AUXILIARY ENTERPRISES. No report.

VIII. STUDENT LIFE. No report.

#### IX. MISCELLANEOUS.

It may interest the Board to know that we recently had with us the Minneapolis Symphony Concert Company, an orchestra composed of ninety pieces. The total cost of two entertainments, a matinee performance and evening concert, was approximately \$2,600.00. Our ticket sales amounted to a little more than \$3,000.00. I have felt the event sufficiently important to warrant inclusion in this report, because the cordial support given to the enterprise indicates a very fine development in music appreciation in our part of the State. Even five years ago such an entertainment in this school would financially have been a failure.

Friends of the school came in from fifty or even sixty miles away. Eldorado sent a delegation of forty, and I believe the distance to Eldorado is approximately fifty miles. Cairo and Centralia made some contribution to the crowd. Marion furnished more than two hundred of our patrons. We foresaw that we should probably have difficulty in taking care of the cars of our visitors. Route 2 of the hard road system runs on two sides of our campus, crossing Normal Avenue and turning down Illinois, the first street to the east of Normal Avenue. The traffic on this section is enormous. The only available parking space near the campus is along route 2 and down Normal Avenue and Illinois Street. The pavement is narrow and we foresaw danger of serious mishap, or at any rate of serious traffic inconvenience. I wrote to the head of the hard roads patrol system, Mr. John Stack, Kankakee, Illinois, and asked him to send four of his men to this point to take care of the traffic for the afternoon and evening of Wednesday, February 3rd, the day of our Symphony Concert. He was very courteous in the matter and selected four excellent men. They were assisted by two members of the city police force. In the afternoon cars were parked along nearly thirteen hundred feet of Route 2 on both sides of the road leaving only a narrow lane. In addition cars were parked on both sides of Illinois and both sides of Normal Avenue for a distance of two blocks. More than five hundred cars were taken care of, but through the careful management of the hard road patrolmen the full tide of regular traffic was enabled to proceed on its way and not a single mishap of any kind occurred.

Respectfully submitted,

H. W. SHRYOCK, *President.*

He reported that Miss Elizabeth Cox had been transferred as teacher from the Senior High School to college work; that Miss Frances Barbour, critic teacher, was transferred from the Junior High School to the Senior High School.

The Board approved the following recommendations in this report:

1. The appointment of Mrs. Gertrude Dodd as teacher of history and geography in the Junior High School at a salary of \$500 for 12 weeks.
2. The appointment of Mr. Frank Grizzell as assistant in the Department of Education for the spring term only, at a salary of \$700 for 12 weeks.

Both of these salaries to be taken from the Revolving Fund.

President Brown presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

DeKalb, Illinois,  
February 15, 1926.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Northern Illinois State Teachers College:

## I. STUDENTS.

### A. Attendance.

#### 1. Attendance for the Winter Quarter, 1925-26.

	Men and boys.	Women and girls.	Total.	Total 1 year ago.
a. College				
Seniors .....	5	1	6	14
Juniors .....	8	11	19	12
Sophomores .....	40	225	265	185
Freshmen .....	76	331	407	358
Special .....	1	3	4	4
b. High School .....	17	15	32	40
Total in residence above				
8th grade .....	147	586	733	613
c. Elementary Grades .....	260	262	522	502
Grand total of all students and pupils .....	407	848	1255	1115

B. This shows an increase in attendance of 20 percent in the College Department although there is a slight decrease in the attendance in the High School.

## II. FACULTY.

A. The new members of the faculty employed this year, with one exception, are giving satisfaction. There is a very pronounced wish on the part of some of the faculty to be employed the complete summer quarter, but the same kind of procedure which has been followed heretofore will continue in this institution. The faculty for both summer terms will be published along with the summer school bulletin very soon.

## III. OTHER SCHOOL EMPLOYEES.

A. One of our janitors who has been in service more than twenty years and was a very valuable man has been pretty seriously ill and we have had to employ a substitute for him. We have reason to believe that he will be able to resume his work within two weeks.

## IV. ORGANIZATION. No report.

## V. CURRICULUM. No report.

## VI. BUILDINGS AND GROUNDS.

A. We are hoping that since the general plan of the new building has been agreed upon by the Department Head who will occupy the building with his department that plans may be made very soon and the ground broken for the new building. It will probably take a year to get this building ready to be used and we ought to have it, if possible, by next September. The attendance of men in this institution we have reason to believe will be greatly magnified when this added incentive is made.



The Chairman of the Buildings and Grounds has made a very complete survey of the situation and has indicated where the building should be placed and its relation to the other buildings on the campus. It is clearly desirable that the material with which the building is made should be chosen so as to correspond with the building nearest to it. This means red brick and Bedford stone trimming.

The Head of the Department concerned who is also a very expert draftsman has visited the gymnasium at the Normal University and is now making changes and adjustments in that plan so as to adapt it for the double purpose of Men's Gymnasium and Industrial and Mechanical Arts. We think we shall be able to construct this building and equip it with the appropriation that has been made.

## VII. AUXILIARY ENTERPRISES.

- A. The Revolving Fund shows the following report from October 1, to December 31, 1925.

### RECEIPTS.

Board and Room, Williston Hall.....		\$15,240.70
Registration Fees .....		4,540.50
		<hr/> 19,781.20
Receipts previously reported July 1 to Oct. 31, 1925.....	\$17,351.30	
Balance forward from Previous Biennium	7,598.04	
	<hr/>	<hr/> 24,949.34
		<hr/> \$44,730.54

### EXPENDITURES.

Salaries and Wages.....	\$7,568.41	
Office and Telephone.....	296.82	
Food .....	7,079.01	
Supplies .....	975.68	
Garden Supplies .....	39.09	
Fuel .....	111.64	
Repairs .....	344.19	
	<hr/>	
Total Expenditure for the Period.....	16,414.84	
Expenditures previously reported July 1, to October 31, 1925.....	9,302.35	
	<hr/>	
Total Expenditures from July 1, to Dec. 31, 1925 .....	25,717.19	
Balance on hand in the Revolving Fund, December 31, 1925.....	19,013.35	
	<hr/>	<hr/> \$44,730.54

## III. STUDENT LIFE.

- A. We recommend for graduation at the close of the present quarter the following people from the Two-Year Course:

Helen A. Dwyer	Hattie Prehn
Grace Johnston	Coral Ridley
Dorothy R. Stockwell	

and from the Four-Year Course:

Lloyd E. Nelson

I am making a verbal report growing out of certain rumors which were called to my attention by a group of Superintendents from Kane and McHenry Counties.

## IX. MISCELLANEOUS. No report.

## X. SUMMARY. No action requested.

Respectfully submitted,

J. STANLEY BROWN, *President.*



The Board approved the following recommendations in this report:

1. The granting of a two year diploma to the following persons:

Helen A. Dwyer  
Grace Johnston  
Dorothy E. Stockwell  
Hattie Prehn  
Coral Ridley

2. The granting of a degree to Mr. Lloyd E. Nelson.

President Brown made a verbal report of certain criticisms which had come to his attention concerning the College. He presented these criticisms in detail, and gave his explanations and answers to the questions raised. In the discussion it appeared that a committee of city superintendents had waited upon the Chairman of the Board, presenting certain criticisms. The Chairman of the Board had suggested that they present their criticisms in writing. The Board was unanimous in insisting that whatever charges or criticisms were offered should be presented to the Board in writing, and that the persons making them should be invited to be present at the hearing. The Chairman was instructed to notify the persons of this action.

President Felmley presented his report, which was received, placed on file, and is made a part of these minutes. The report follows:

Normal, Illinois.

February 15, 1926.

*To the Chairman and Members of the Normal School Board:*

Gentlemen: I submit the following report for the Illinois State Normal University:

## I. STUDENTS.

Attendance—Fall term ending December 4, 1925. No person counted unless in attendance at least two weeks.

	Men and boys.	Women and girls.	Total.	Total 1 year ago.
(a) College				
Seniors .....	18	37	55	50
Juniors .....	34	55	89	74
Sophomores .....	99	352	451	360
Freshmen .....	136	560	696	803
Unclassified .....	3	6	9	6
Total college students.....	290	1010	1300	1293
(b) High School .....	108	125	233	243
Total above eighth grade.....			1533	1537
(c) Elementary grades				
Thomas Metcalf School.....	202	192	394	391
Soldiers Orphans Home.....	271	189	460	421
(d) Extension Classes .....			44	47
Grand total .....			2431	2396

It will be noted that the attendance shows little change from last year. It is probable that the graduating class will exceed 480. Last year it was 403.

Our winter term, now in progress, has enrolled 1,272 students in the college department.

## I. THE FACULTY.

Miss Mary Barry, teacher of Nature Study, who began work last September asks to be relieved of her duties at the close of the present term. I recommend as her successor for the spring term, Miss Anna Plato, who will complete our four years teachers college curriculum at that date. Miss Plato has taught twelve years in the schools of Madison county and has been with us a special student of geography and nature study. I suggest that her salary be at the rate of \$1,620 for 36 weeks.

Miss Wozette Hayden, for the past five years training teacher in the first grade, requests leave of absence without pay during the spring term in order to attend the University of Chicago. I suggest, as substitute teacher for this period, her sister, Miss Bess Hayden, a teacher of several years' experience as primary supervisor. Salary recommended same as Miss Wozette Hayden's, \$630 for 12 weeks.

## II. OTHER SCHOOL EMPLOYEES.

Mr. Elzy Upperman and Mrs. Emma Upperman, his wife, have been transferred to serve as janitors of the new gymnasium. To fill their former places I recommend Mr. Elmer Zook who served us as janitor several years ago and Mrs. Marie Moseley. Their present salaries are \$90 a month, to become \$100 after three months of satisfactory service.

Miss Fay Rogers of Charleston has been employed as record clerk at a salary of eighty dollars a month.

## V. ORGANIZATION.

We have now completed the program for the summer school. The announcement is in the hands of the printers. We shall offer in the mid-spring half-term the same courses as last year with the addition of nature study, recent U. S. History, and penmanship. Twenty-two of our regular faculty will teach classes. Seven additional full-time teachers are engaged. Last years enrollment was 507.

The summer-school program provides in the first half term 299 classes taught by 115 teachers. In the second half 121 classes taught by 48 teachers. This is an increase of nine per cent over last year made possible by the increase of \$9,000 in the annual appropriation for summer session salaries. We do not expect a material increase in attendance. We do expect to reduce the size of overcrowded classes.

As last year we shall admit no student in the first half-term after the first day; in the other half-terms after the third day. In the second half-term sessions will continue for five weeks of six days each. An exception will be made of former students delays in the first summer term by the late opening of their schools.

## CURRICULUM.

We now offer to students a choice among seventeen different curriculums. These contain certain common courses in Education, English, Physiology, Physical Training, Music, Drawing, and Practice Teaching. Three hundred twenty students are following the special curriculums to fit teachers of Music, Art, Manual Training, Home Economics, Physical Education, Agriculture, and Commerce. Under the school laws of Illinois a student completing any two-year curriculum may obtain a first-grade elementary certificate as well as a special certificate. Many graduates in these special subjects failing to secure a position to teach them seek service as ordinary grade teachers in the elementary schools, a service for which their normal-school training has not fitted them. At Normal we are no longer recommending these special students for first-grade elementary certificates unless they complete six additional major courses in the characteristic subjects of the elementary school.

It is hoped that action will be taken at this meeting upon the program of health education reported to the Board at the Chicago meeting last September.

## VI. BUILDINGS AND GROUNDS.

We have one thousand young college women at Normal. Just one-twelfth of them room at Fell Hall. The pressure for these room is intense. Twenty-one of the places are reserved for old students, who are invited to live in the Hall as honor residents. They are chosen because of their high scholarship, correct deportment and fine personal qualities that especially fit them to serve as "elder sisters" to the freshman girls. From the applicants—always more than a hundred—sixty-two new students are chosen by lot. If the south wing were added to the present dormitory and another of equal capacity were erected to the west, as provided in our building plan, we could provide for 260, barely one-fourth of the whole number. Yet it is no exaggeration to say that two-thirds of our women students would live in residence halls if they were provided. The accommodations, the supervision, the hygienic conditions, the social advantages are distinctly superior.

The new gymnasium is now in full use,, although the plumbing contractor and the main contractor have not yet completed their work, and a good deal of needed equipment is still lacking.

We have employed student labor extensively during vacations to paint the interiors of our various buildings.

Of the buildings requested ten years ago: a gymnasium, a new science building, the completion of Fell Hall, a second dormitory, and a home economics cottage, only the first item has thus far been granted.

## VII. AUXILIARY ENTERPRISES.

At the end of this report will be found the financial statement of Fell Hall, The Bookstore, and Farm. It will be noted that there are large cash balances to the credit of these enterprises. These represented the accumulated profits of the past few years. Most of this money has been expended for salaries of teachers, janitors, clerks, and other employees, and to supplement the inadequate appropriations for office expense and operation during the past two bienniums. At the end of the current fiscal year we shall charge off all these balances that have been expended for *general institutional purposes*.

## VIII. STUDENT LIFE.

The local chapter of the Y. M. C. A., whose activities were suspended during the World War, has been reorganized. Since the War the general social life among the young men has been the especial care of the Varsity Club, a most excellent, well-managed organization. The revival of the Y. M. C. A. has been due to a feeling among many of our students that there should be some organization on the campus whose distinct function should be to foster religious life among the young men.

The women of the Teachers College have established an all-inclusive organization called the Women's League, to cooperate with the Dean of Women. Besides its general functions, making for better studentship and citizenship among the women of the school, it has divided the entire rooming area of Normal into sixteen districts and all houses in which college girls are living are under the advisement of the district chairman. The purpose is to secure a much closer cooperation between householders and the Dean of Women in the observation of order and good will and better supervision of the sanitary conditions in rooming places.

## IX. MISCELLANEOUS.

Fees. At the last meeting of the Board the question of fees at the state normal schools was informally discussed but no action was taken. I called attention to the impending difficulty of financing our mid-spring half-term which last year enrolled 507 students. At the end of the meeting your chairman suggested that I had better make the usual arrangement for this term.



I have made extensive inquiry among the state normal schools of the United States and find that in the Middle West where the agricultural depression has affected legislative appropriations, the state normal schools generally have not received enough funds for their adequate support. Consequently in all of these states except two there has been a notable increase in the fees charged the students. Minnesota now is lower than Illinois. Nebraska charges the same fees as Illinois in addition to a diploma fee and heavy laboratory fees. In Indiana and Iowa the fees range from \$45 to \$52.50 a year for all students, in addition to diploma fees, laboratory fees, and other special fees.

At the University of Illinois first-year students pay \$60 a year. All other students pay \$50 a year. Many special groups pay more. Laboratory fees vary from 50c to \$12.50 to cover materials. The diploma fee is \$10.

The question of fees has been discussed a good deal by the students and, strange as it may seem, a majority seem favorable to an increase. They recognize that the \$2 registration fee first imposed in 1898 then represented purchasing power more than twice as great as the \$2 fee of 1926. The Student Council has recommended that this fee be increased at least to \$3.

The Normal University is now charging these fees:

1. A registration fee of \$2 a term.
2. For late registration \$1 additional.
3. Laboratory fees to pay the cost of materials furnished by the school and consumed by the students:
  - \$3 a term for Chemistry besides laboratory breakage.
  - \$3 a term in Home Economics.
  - \$2 a term in Manual Training, besides the wood for furniture.
4. Towel fee \$1 a term for all who use the gymnasium showers.
5. Tuition:
  - \$10 a term for students who fail to keep their pledge to teach.
  - \$10 a term for non-residents of Illinois.
 (This fee is refunded if the student, within five years, teaches in Illinois a time equal to his attendance.)

We do not admit students to the teachers college unless they take the pledge to teach.

We recommend the following additional fees and changes:

1. That \$1 a term be added to the registration fee.
2. For change of program after the first three days \$1. Merely dropping a study, with the consent of the Dean, does not count.
3. A fee of \$1 for any transcript of a student's record after the first transcript.
4. A laboratory fee of \$1 a term in zoology.
5. A typewriter fee of \$1 a term.
6. A diploma fee of \$2.
7. A fee of \$5 for the degree and parchment diploma.
8. A fee of \$6 for an extension course. We are now charging \$4 at Springfield, \$8 at Joliet, to cover traveling expenses.
9. A fee of \$6 for a correspondence course.
10. That students who do not take the pledge to teach may be admitted upon payment of a tuition fee of \$25 a term. We find that such students who are applying for admission usually seek to enter classes below the average in enrollment.
11. That the fee from students of other states be increased to \$25. This discriminating fee against non-residents is charged in Wisconsin and some other states.

We do not ask that any or all of these fees be charged at the other schools. The fees at the various normal schools in Illinois are not uniform

now, nor are the conditions regarding a pledge to teach, or admission of students from other states, or admission of students not intending to teach.

We do not ask that these fees be continued indefinitely if the legislature shall make appropriations approved by the State Normal School Board. But it should be remembered that of the appropriations for salaries finally approved by the State Normal School Board this institution fell short in its appropriation more than \$29,000, the Northern Illinois State Teachers College fell short nearly \$10,000, and the other three state normal schools fell short less than \$1,000 each.

#### X. SUMMARY.

Action is requested:

1. Upon leave of absence of Miss Wezette Hayden, and appointment of Miss Bess Hayden as substitute.
2. Upon the appointment of Miss Anna Plato as teacher of Nature Study, beginning March 15.
3. The proposed curriculum of Health Education.
4. Changes in fee and tuition requirements at the State Normal University.

Respectfully submitted,

DAVID FELMLEY, *President.*

#### ILLINOIS STATE NORMAL UNIVERSITY. Quarterly Report of Fell Hall. From October 1 to December 31, 1925.

##### RECEIPTS.

October 1, Balance .....	\$32,809.59	
Room Rent .....	2,475.00	
Board .....	7,936.75	
Guest Fees .....	185.45	
Laundry Fees .....	32.43	
Miscellaneous sales account.....	53.72	
		<u>\$43,492.9</u>

##### EXPENDITURES.

Salaries and Wages.....	\$2,307.16	
Food Supplies .....	4,927.16	
Heat .....	1,200.00	
Water .....	336.35	
Electricity .....	329.70	
Gas .....	186.30	
Repairs to Building.....	151.92	
Repairs to Equipment.....	377.22	
Telephone Rent and Tolls.....	34.50	
General Office Supplies.....	3.39	
New Furniture and Equipment.....	258.53	
Freight and Drayage.....	20.60	
Miscellaneous Household Supplies.....	357.12	
		<u>\$10,489.9</u>
Balance .....		\$33,002.9
Inventory—Supplies on hand.....		<u>\$2,302.2</u>

#### ILLINOIS STATE NORMAL UNIVERSITY. Quarterly Report of Farm. October 1 to December 31, 1925.

##### RECEIPTS.

1925		
October 1—Balance .....	\$1,846.76	
Sales of Milk .....	2,226.38	
Sales of Cattle .....	163.77	
Sales of Hogs .....	108.30	
Sales of Chickens .....	13.33	
Sales of Wheat .....	.45	
Coal hauling, \$94.71; and use of team, \$7.75.....	102.46	
		<u>\$4,461.4</u>



## EXPENDITURES.

Labor, \$1,472.94; Feeds, \$6.50.....	\$1,479.44	
Gasoline, \$23.89; Repairs to truck, \$12.20.....	36.09	
Repairs to Machinery and Equipment.....	49.06	
Telephone, \$5.25; Postage and Toll, \$1.34.....	6.59	
Freight and Drayage.....	16.50	
Electric current—Light, \$6.80; Power, \$62.72.....	69.52	
Water .....	30.00	
Ice .....	39.50	
Milk bottles .....	85.63	
Lime, \$9.00; Wyandotte Cleaner, \$22.60; Misc. \$4.80...	36.40	
Hog, \$80.00; Cattle, \$120.00.....	200.00	
Washing dairy suits.....	19.20	
Machinery and Equipment.....	52.25	
Seeds .....	1.50	
		\$2,121.68
Credit Balance .....		\$2,339.77

## ILLINOIS STATE NORMAL UNIVERSITY.

Quarterly Report of Bookstore.

October 1 to December 31, 1925.

## RECEIPTS.

October 1, 1925—Balance.....	\$6,463.07	
Sales of Textbooks and Supplies.....	4,990.43	
Books transferred to Library.....	16.85	
		\$11,470.35

## EXPENDITURES.

Service .....	\$ 492.27	
Textbooks .....	3,744.17	
Supplies .....	1,903.56	
Freight and Express.....	111.21	
		6,251.21
Balance—Unexpended profits .....		\$5,219.14

The Board approved the following recommendations in this report:

1. Leave of absence to Miss Wezette Hayden, training teacher, for the ring term.
2. The appointment of Miss Bess Hayden to act as substitute, at a salary of \$630 for 12 weeks.
3. The appointment of Miss Anna Plato, teacher of Nature Study, at a salary of \$1,620 for 36 weeks, to take the place of Miss Mary Barry, resigned.

His recommendation respecting an increase in fees was discussed in detail, but action was deferred until later in the meeting.

The discussion of his recommendation to adopt the curriculum on health education was also deferred until later in the meeting.

President Morgan presented his report, which was received, placed in file, and is made a part of these minutes. The report follows:

Macomb, Illinois,  
February 15, 1926.

to the Chairman and Members of the Normal School Board:

Gentlemen: I submit the following report for the Western Illinois State Teachers College:

## I. STUDENTS.

## 1. Attendance for Fall Term, 1926.

	Men and boys.	Women and girls.	Total.	Total 1 year ago.
a. College				
Post Graduates .....	7	5	5	1
Seniors .....	29	13	20	7
Juniors .....	41	36	65	45
Sophomores .....	101	121	162	154
Freshmen .....		330	431	371
Total .....	178	505	683	578
b. High School .....	79	122	201	185
Total in residence above 8th grade .....	257	627	884	763
Elementary Grades .....	104	124	228	232
Grand total of all students and pupils .....	361	751	1112	995

From the above table it is observed that there were 90 student in the Senior College work last Fall term, while there were but 5 during the Fall term one year ago. This is a gain of approximately 70 per cent in the Senior College. Last Fall term there were in the Junior College 593 students. One year ago the enrollment in the Junior College was 525. This shows a gain in the Junior College of a little over 11 per cent. The total gain in the attendance in the four college classes is over 18 per cent.

## II. THE FACULTY.

New members of the faculty who began their work with this school year are taking up their work quite satisfactorily.

## III. OTHER SCHOOL EMPLOYEES. Nothing to report.

## IV. THE CURRICULUM.

1. For several years this school has encouraged students who have taken the regular two year course leading to a diploma to specialize by using the electives in this course and six additional term credits in the work offered in a single department such as music and some allied department such as drawing in order that they might receive special diplomas, e. g. in Public School Music in addition to the general diplomas granted to all graduates of the regular two year course. A special diploma of this type can not be obtained by one who has not received the general diploma. Legally the special diploma has not additional value over the general diploma but it does have two other values. First, it aids a student who holds it to get a position where he can teach part if not whole time in this special subject. In the second place it is an incentive to make additional credits above two years of work and the four year course terminating in a degree is not very much longer after he has this special diploma. Students who get the special diploma form a large part of the number who get the degrees. Our students and faculty are heartily in favor of this special diploma, and ask your permission to continue granting it if not in its present form with the signature of the president and secretary of this board at least with the name of the head of the department in which the special work is done and of the president of the college.

## VI. BUILDINGS AND GROUNDS.

1. The heating plant is complete and is doing its work nicely. Some of the supplemental work necessary to adjust the old light and power system to this new plant has not been completed.

2. The new gymnasium is coming along very slowly if at all. The situation ought to be reviewed for you.

3. Slight changes in the experimental and athletic fields ought to be made in order that the site for the gymnasium may be more satisfactory.

4. If there is any possible way to get money to transform the old heating plant into school rooms the work should be started at once so that these rooms will be available for use next summer.

5. The city of Macomb has finally let the contract for paving Charles Street which adjoins the campus on the East. Notices of the spreading of a tax levy for the work and the court hearings are on file in my office.

## (II. AUXILIARY ENTERPRISES.

1. The report of Monroe Hall for the Quarter ending December 31, 1925.

Total receipts from October 1 to December 31, 1925.....	\$ 8,382.00
Balance on hand October 1, 1925.....	15,996.96
	<hr/> \$24,378.96

### DISBURSEMENTS.

Groceries, meats, fruits and vegetables.....	\$2,399.29
Bread, rolls, pies and bakery goods.....	293.67
Ice Cream .....	76.14
Gas, electricity and ice.....	401.26
Milk, butter and cream.....	696.29
Salaries and wages .....	1,311.75
Telephone rental .....	22.25
Repair and equipment.....	134.94
Office Supplies .....	6.66
Laundry and household supplies.....	244.20
	<hr/> 5,586.45
Balance on hand January 1, 1926.....	\$18,792.51
	<hr/> \$18,792.51

### SUMMARY AND EXPLANATION.

Cash balance at beginning of Quarter.....	\$15,996.96
Inventory of goods at beginning of Quarter.....	1,105.61
	<hr/> 17,102.57
Bills outstanding .....	858.45
	<hr/> \$16,244.12
Unencumbered balance .....	
Cash balance at close of Quarter.....	\$18,792.51
Inventory of goods at close of Quarter.....	1,215.69
	<hr/> 20,008.20
Bills outstanding .....	2,562.35
	<hr/> \$17,445.85
Unencumbered balance .....	
Gain for Quarter $\$17445.85 - \$16244.12 = \$1,201.73$ .	

2. The report of the school Cafeteria for the Quarter ending December 31, 1925.

Total receipts from October 1 to December 31, 1925.....	\$2,306.28
Transferred from General R. F. for supplies.....	6.50
Cash Balance October 1, 1925.....	415.94
	<hr/> \$2,728.72

Groceries, meats, fruits and vegetables.....	\$932.15
Milk, butter and cream.....	227.48
Bread and rolls.....	69.58
Ice Cream .....	118.81
Ice .....	74.50
Service .....	556.15
Repair and household supplies.....	41.87
	<hr/> \$2,020.54
Balance on hand January 1, 1926.....	\$708.18

## SUMMARY AND EXPLANATION.

Cash balance at beginning of Quarter.....	\$415.3
Inventory of goods at beginning of Quarter.....	860.7
	<hr/>
Bills Outstanding .....	1,276.6
	397.4
	<hr/>
Unencumbered balance .....	\$879.2
Cash balance at end of Quarter.....	\$ 708.1
Inventory of goods at end of Quarter.....	1,309.2
	<hr/>
Bills Outstanding .....	2,017.4
	508.3
	<hr/>
Unencumbered balance .....	\$1,509.1
Gain for Quarter $\$1509.13 - 879.23 = \$629.90$ .	

## VIII. STUDENT LIFE.

1. A verbal report is ready relative to some irregularities in student behavior which occurred during the Fall Quarter.
2. The faculty and students are cooperating in a general plan for the reorganization of the social groups of the school which will be reported to you rather fully when it is completed.

## IX. MISCELLANEOUS.

1. A further report on the case of Lee M. Blair is ready.

## X. SUMMARY.

Your actions on the following points is requested:

1. Special diploma.
2. A plan to get the erection of the new gymnasium and the remodeling of old heating plant under way.
3. The Lee M. Blair case.

Respectfully submitted,

W. P. MORGAN, *President*.

He made a further statement about the case of Mr. Lee M. Blair and the Board referred the matter to him with power to act.

On the matter of the special diploma, the Board ruled that these special diplomas might be issued with the signature of the President of the institution, but not with the signatures of the Chairman and the Secretary of the Board.

At that point it was necessary for the Secretary of the Board to leave. The Chairman asked Mr. W. R. Cook to act as secretary for the remainder of the meeting. His record of the remainder of the meeting is herewith submitted as a part of these minutes:

President Morgan presented a petition from the property owner living south and west of the normal school, requesting that we extend the sidewalk from the south entrance of the normal school property west to the end of the property line. Motion made and carried approving this walk.

Motion made and carried that the Presidents make a complete report on all fees from whatever source at a special meeting of the

Finance Committee to be held in Springfield, Illinois, at 9:00 A. M. on Monday, March 29th. The Chairman appointed the following members on the Finance Committee for this meeting: Messrs. Walker, Bridges, Still, Capen, and Mrs. Northam.

Moved and seconded that the Public Health report be adopted and that Doctors Evans, Rawlings, and Beard be so notified. Carried.

There being no further business to come before the Board, the meeting adjourned to meet April 29, 1926, at 9:00 A. M. at Carbondale. At this time at the close of our meeting the State Board of Natural Resources and Conservations will join us after they have adjourned from their meeting, which will also be held at the same time and place at Carbondale, in a luncheon at eleven o'clock at the Dormitory. At the close of the luncheon, automobiles will be furnished to drive us to Lakanda, Illinois, to visit Cave City, which is of special interest to the State Board of Natural Resources and Conservation. We will be their guests.

The Board adjourned.

A. M. SHELTON, *Chairman*.  
F. G. BLAIR, *Secretary*.

Approved May 31, 1926.



