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Advertising Trends in Territory 25

by: Heather Greeling

Submitted to the Honors Department to fulfil requirements for the honors program

December 5, 1996

Forward

This project was created to provide an instructional guide for new advertising representatives taking over territory 25, in the Daily Egyptian. After personally training two new advertising representatives, I feel the information provided will be an invaluable tool in the future.

This guide was written for the new representatives, therefore it has been written in second rather than third person.

A paper and disk copy have been submitted to the Daily Egyptian for their use. Paper copies have also been distributed to the honors office for completion of the honors program and to Dr. Donald Jugenheimer for requirements in Journalism 490.

This independent study has provided me invaluable experience, in prioritizing, organizing and presentation of information that a regular class setting does not teach. I am very grateful for being allowed the opportunity to learn in such a unique way.

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Introduction

to the

Daily Egyptian

History

The Daily Egyptian has served Southern Illinois University since the fall of 1916, when it was launched as a monthly publication. It lasted in this form until 1918 when the war's strain on the school forced its closure.

The idea for a school paper was revived in 1921 by the newly formed student council. The new weekly publication ran its first copy on March 16. It was run by student workers and supported by student activity fees.

For the next 29 years, the Daily Egyptian continued as a weekly publication. In 1950, the paper began twice weekly publication. Twelve years later, trying to keep up with the growing population, the Daily Egyptian began daily publication on its own offset print.

This new daily publication was charged by Dr. Howard R. Long, chairman of the journalism department. In his view the paper was to serve a dual function: 1) serve the entire university community as a news media, while (2) acting as a learning laboratory for students in the journalism department. Also, the publication was to be created by student workers, not professionals.

Since this time, the Daily Egyptian has made great strides. After starting with a weekly circulation of 400, the Daily Egyptian has now grown to a daily circulation of 27,000.

2.

The Daily Egyptian is considered one of the best college newspapers in the country and is one of only a few that is run entirely by students. Funded totally by advertising revenue, the Daily Egyptian is a self providing paper that provides a great opportunity to learn valuable skills in an exciting environment.

Policies and Procedures

Everyday Activities

Everyday certain activities must be accomplished to ensure the smooth operation

of the paper.

1) When you come into the office

*Check your messages

*Make sure you move to In on the board

*Check your mailbox

*Check the flat for all of your advertisement spaces

Deadlines

Everyday there are three deadlines that must be met

*2 p.m.- All insertion orders must be in for the paper in two working days

*3 p.m.- All proofs must be turned in for the next day's paper

*4 p.m.- All copy must be in for the paper in two working days

Credit and Prepay

The section on the insertion order marked Bill To indicates to the office assistant whether or not the client has credit or is prepay. To find this out look to your client list, where a letter will be provided. The letter A indicates a prepay. All other letters indicate some form of credit. For a client to gain credit, they must fill out a credit application. This form can be received from the student ad manager. If a client is prepay, then you must pick up their payment at least two days before the advertisement is to be run.

Insertion Orders

Insertion orders must be filled out for every advertisement that is to be run. An insertion order tells the office assistant who is running what size advertisements and on what day. After the order is completed it must then be given to the advertising office assistant for processing. If this does not occur, a spot for your advertisement will not be saved.

Daily Egyptian display ad	insertion order	Ad No: Nº 3577
Advertiser: BUSINESS	$\frac{\text{COL}}{2} \times \frac{4}{4} = \frac{8}{8}$	INSERTION Date MON. <u>Abu . 2</u>
Account No: Opheet Invoice No:	Pickup Date	Color
Bill To: Credit or Prepay	Standing Ad # of times	Reverse Screen
	Rote: of business	PMT
Special Instructions,: i.e. coupon, placement, etc.	Prepay Amt: Price of ad	Artwork
	Receipt No:	Photo Misc. Salesperson/sales region
DENTIFICATION:	Number of Tearsheets:	initials territory

Rates and Discounts

Current Rates

The '96-97 open rate per column inch is \$9.25. This rate changes periodically so make sure you have the current numbers. This is the rate that anyone pays who does not receive any sort of discounts or is not on contract. A quick conversion is provided below.

1- \$9.25	11-\$101.75	21-\$194.25	31-\$286.75	41-\$379.25	51-\$471.75
2-\$18.50	12-\$111.00	22-\$203.50	32-\$296.00	42-\$388.50	52-\$481.00
3-\$27.75	13-\$120.25	23-\$212.75	33-\$305.25	43-\$397.75	53-\$490.25
4-\$37.00	14-\$129.50	24-\$222.00	34-\$314.50	44-\$407.00	54-\$499.50
5-\$46.25	15-\$138.75	25-\$231.25	35-\$323.75	45-\$416.25	55-\$508.75
6-\$55.50	16-\$148.00	26-\$240.50	36-\$333.00	46-\$425.50	56-\$518.00
7-\$64.75	17-\$157.25	27-\$249.75	37-\$342.25	47-\$434.75	57-\$527.25
8-\$74.00	1 8- \$166.50	28-\$259.00	38-\$351.50	48-\$444.00	58-\$536.50
9-\$83.25	19-\$175.75	29-\$268.25	39-\$360.75	49-\$453.25	59-\$545.75
10-\$92.50	20-\$185.00	30-\$277.50	40-\$370.00	50-\$462.50	60-\$555.00

Contract Rates

Some businesses may choose to sign a contract to lower their cost per inch. Contracts last one full calendar year. They can be signed for 500, 1000, 1500, 2000, 3000, 4000, 5000, 6000, or 7000 inches. If a client fails to advertise the agreed upon amount within the year, they will be billed for the remaining inches. A business does not have to have credit to sign a contract, these are two separate policies. A list of the '96-97 contract rates is provided below.

500 inches- \$9.05	2000 inches- \$7.90	5000 inches- \$6.80
1000 inches- \$8.70	3000 inches- \$7.50	6000 inches- \$6.40
1500 inches- \$8.30	4000 inches- \$7.15	7000 inches- \$6.00

6.

Fifth Day Free Discount

This discount goes into effect when a client runs the same advertisement for five consecutive working days. This is not warranted for advertisements that are changed for content or size.

25% Discount

Clients receive a 25 percent discount on any advertisements that run twice in one week. This only works for advertisements that are not changed and can not be used in conjunction with the fifth day free incentive.

<u>4 % Discount</u>

This discount goes to clients who are credit customers but choose to prepay for their advertisement instead.

29% Discount

This discount occurs when a credit customer prepays and runs the same advertisement a second time during the week. It is a combination of the 25 percent discount and the 4 percent discount.

Special Promotions

Entertainment Guide

The Entertainment Guide is printed every Thursday as an insert in the Daily Egyptian. This special section reviews current entertainment issues, CD's, movies, and plays. It also features a schedule of events and a TV guide. This section has special rates based on frequency. The '96-97 rates are provided below.

Open rate-	5-7 insertions-	8-12 insertions-	13+ insertions-
1/8 page- \$110	1/8 page- \$100	1/8 page- \$90	1/8 page- \$75
1/4 page- \$200	1/4 page- \$190	1/4 page- \$170	1/4 page- \$140
1/2 page- \$390	1/2 page- \$370	1/2 page- \$330	1/2 page- \$270
full page- \$780	full page- \$730	full page- \$650	full page- \$550

The Back Page

The back page is a new option that the Daily Egyptian is offering its customers. The advertising spot is 5x3 column inches and includes one color. The price of this spot in \$175 per day. This has grown quite popular because of the high visibility of the spot. Most advertisers will want to sign a contract to reserve that spot for a certain day every week. There is also a \$50 bonus for selling this space for one month. Make sure to \sim coordinate your sales with Sherri.

Back to Campus

The Back to Campus edition of the paper is the largest promotion that the Daily Egyptian runs. This paper is sent to all new students and provided on campus, in dormitories and in fraternity and sorority houses. The rates for this paper are slightly higher, but circulation is larger. This is the largest paper produced with over 60 pages. It contains three sections featuring the campus, entertainment and sports. The rates for this edition change every year, but are always based on 10 inch spots .

Business

Analyses

710 Bookstore

General Information

Contact person: Lee Blakenship Address: 710 S. Illinois Avenue '96-97 rate: \$7.90 (2000 inch contract)

Phone: 549-7304

of inches 95-96: 3318

Method of Payment: Credit

Products

710 sells a variety of items with the student in mind. Apparel, school supplies, art and architecture equiptment, new and used books and an entire computer department comprise 710's product lines. Other various items can also be found including candy, cards and office supplies..

Consumers

710's main consumers are SIU students. They place almost all of their advertisements in the Daily Egyptian and the Night Life. The focus of these advertisements is also toward the student population. Specific advertisements are aimed at various audiences including graduating seniors, computer owners, and architecture . majors.

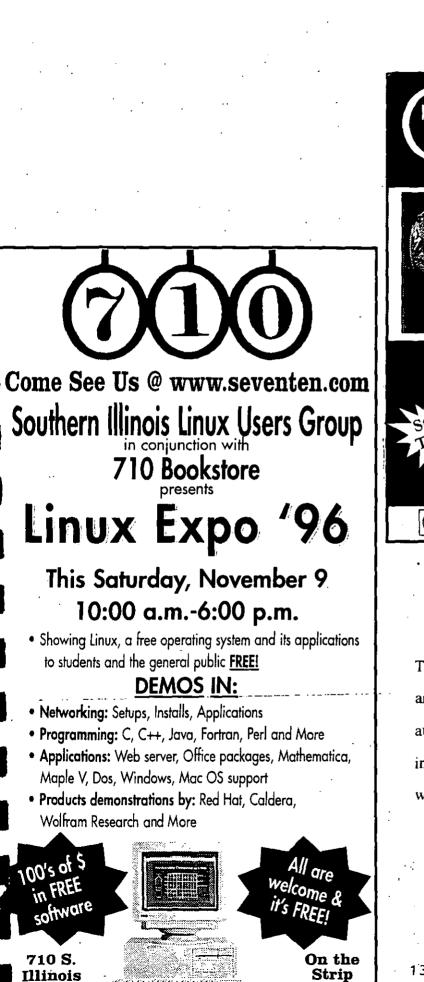
Advertising Trends

710 is the major advertiser in territory 25. They are very seasonal advertisers running large advertisements in the beginning and end of the semester. Expect approximately 1000 inches the first week of each semester. 710 will also run before promotional weekends such as homecoming and parents week-end. Finally, this client does some advertising before major holidays.

General Conclusions

The managers of 710 are very busy. Make sure an appointment is scheduled and you are on time. They are very good at returning messages when they need advertisements. Be sure you do the same. 710 usually calls you and runs similar advertisements from before, but keep in touch. Make sure you call them every couple of weeks to remind them you are here. When you do go for a visit, always take the most current advertisements that have been run in the Daily Egyptian. This is a very profitable account. Treat it with your utmost professionalism.

12.



arbondale



Great Savings at 710

April 24-25 11am - 4pm 10k Rings \$30.00 off

14k Rings \$60.00 off 18k Rings \$120.00 off As low as \$2<u>10.00 (women's gold)</u>

As low as \$269.00 (men's gold)

• As low as \$139.95 (lustrium)

VIST

you can

wear.

Jostens•

: 3

The two advertisements provided on this page are examples of advertisements targeted at specific audiences. The advertisement to the left was used in the Fall of '96, while the advertisement above was used in the Spring of '96.

13.

549-7304

Quatros

General Information

Contact Person: Steve Payne	Phone: 549-5326
Address: 218 W. Freeman	# of inches 95-96: 2240
'96-97 Rate: \$8.30 (1500 inch contract)	Method of Payment: Credit

· Products

While Quatros is generally known for their pizza, they also have many other items on the menu. After advertising changes in the fall of '96, Quatros started promoting such items as salads and pastas. Quatros also serves a variety of sandwiches and other lunch items. The menu here has always been diverse, but focus was never given to the other items. This may be a new avenue for more advertisements.

Consumers

Quatros has a wide customer base and advertises using many different media. Other then the Daily Egyptian, Quatros advertises in the Southern Illinoisian and on radio and billboards. The focus of these advertisements differ according to media. The Daily Egyptians advertisements are focused on the student body and the faculty who go out for lunch. Quatros values the customer base the university has and provides the advertising dollars to support it.

Advertising trends

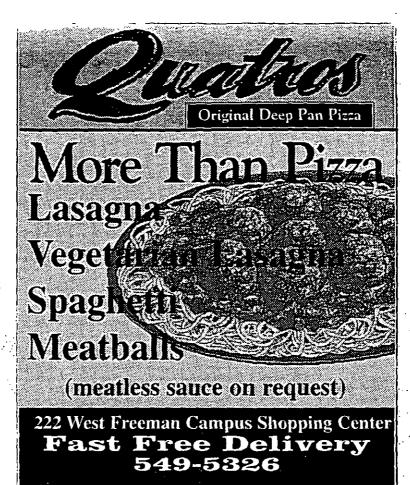
Quatros runs at least one 2x5 advertisement every day, with two 2x5 advertisements running on Mondays, Tuesdays, Wednesdays and Thursdays. These advertisements used to just focus on pizza and pitcher specials, but in the Fall of '96 these trends changed. At that time, Quatros started to run advertisements for their pastas and salads. These advertisements were aimed at the health conscience consumer and usually toward women. These are supplemental to the pizza advertisements, not replacements. Quatros schedule of advertisements is provided below.

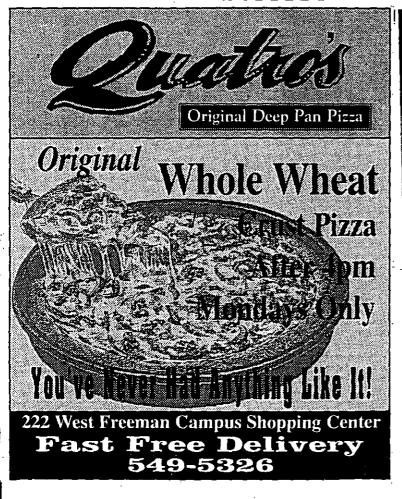
Monday- Standing Pizza deals + Whole wheat crust pizza Tuesday- Standing Pizza deals + Quatros salads Wednesday- Standing Pizza deals + 99 cent pitchers Thursday- Standing pizza deals + Quatros pastas Friday- Standing Pizza deals

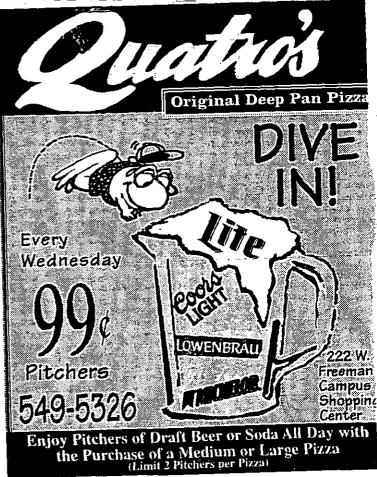
General Conclusions

Quatros is a very good customer, but they are very particular about their advertisements. They like a lot of spec advertisements and expect them. Mr. Payne does not like to run the exact same advertisements all of the time, so always be thinking of new ideas. On your first visit make sure you call for an appointment, are dressed professionally and already have some ideas for new advertisements. Also, take out his folder to discuss any old advertisements he may want to run. This is the most consistent and time consuming client in territory 25, so work hard. The advertisements on this page were all used in the Fall of '96. Each focuses on a different product

of Quatro's.







16.

General Information

Contact person: Gary Aldridge (Bar) Dave (Pizza)	Phone: 549-5370 Phone: 549-7849
Address: 517 S. Illinois Avenue	# of inches 95-96: 510
'96-97 Rate: \$9.25 (open rate)	Method of Payment: Credit

Products [Variable]

Stix is typically known as a drinking establishment, but also includes a full time pizzeria. The bar section of Stix serves a variety of alcoholic and non-alcoholic drinks while also providing pool tables and a dance floor. The pizzeria is located at the front of Stix and is open all day long. It serves many types of pizzas and breads.

Consumers

Stix main consumers are the students at SIU. All of their products and specials are aimed at this target market, as are their advertisements.

Advertising Trends

Stix pizzeria advertises a great deal at the beginning of the school year, but then stops doing individual advertisements. They then begin to include their advertisements with the bar, which runs on Wednesdays and Thursdays. Stix does not advertise on Fridays unless they have a special promotion.

Stix

General Conclusions

Stix will generally run the same type of advertisements and borders, but they like different graphics. Many times all you will receive will be the copy so know what they usually run. Don't just place the copy in a border without providing some more interesting elements. Stix generally prefers advertisements with black or gray backgrounds or anything that will make their advertisement a little different.



The one with the grey background was used in the Summer of '96.

19.

1.7

El Greco

General Information

Contact person: John Miller

Address: 516 S. Illinois Avenue

'96-97 Rate: \$9.25 (open rate)

Phone: 457-0303

of inches 95-96: 568

Method of Payment: Credit

Products |

El Greco is a Greek restaurant featuring gyros, sandwiches, pastries and many other Greek foods. They also have weekday specials and many types of drinks available including beer and wine.

<u>Consumers</u>

El Greco serves a variety of people including the student body, faculty and staff at SIU and the lunch crowd on the strip. Their menu offers a wide variety of items for both the health conscience and vegetarian customers.

Advertising Trends

El Greco runs two or three times every week rotating which advertisements they run. There are seven different advertisements featuring their specials, their delivery service, and a coupon. At the end of each week call for the advertisements to be run for the next week. El Greco will be a consistent account throughout the semester, but is very flexible. Be sure to contact them regarding any promotions that may be run. They are open to ideas.

General Conclusions

While El Greco is a constant account, make sure you stay in touch with them. When calling or visiting try to reach them at about 2:30 p.m. El Greco runs the same advertisements frequently but enjoys any new ideas you may have, so try them out. This is a very flexible account, be creative and have fun with it. These four advertisements feature El Greco's variety in menu. Each were run in the Fall and Summer of '96.



USA Postal / Borgsmiller Travel

General Information

Contact Person: Dirk Borgsmiller	Phone: 529-5511
Address: 702 S. Illinois Avenue	# of inches 95-96: 470
'96-97 Rate: \$9.25 (open rate)	Method of Payment: Credit

Products

USA postal and Borgsmiller travel are owned and operated by one man, who is your contact person. USA Postal features many different shipping, packaging and mail box services including Yamato and UPS. They also sell all supplies needed to perform these services including envelopes, boxes and packaging.

Borgsmiller travel is a general travel agency for all of Carbondale. Their main services for students include holiday travel packages, Amtrak tickets, and spring break trips.

Consumers

These two businesses serve the entire Carbondale community. Their advertising is spread through various media targeted at different audiences. While SIU is a target market, Japanese and other international students are specifically targeted by their advertisements. Dorm students are also seen as a main target market because of their proximity to the two businesses.

Advertising Trends

USA Postal will run large advertisements at the beginning and end of every semester including the back-to-campus edition. They also engage in competitive advertising with Mail Boxes Etc. Be aware of this during peak advertising times. The travel agency advertises before major breaks, especially before Christmas and Spring break. Look to USA Postal to be more active in the Daily Egyptian.

General Conclusions

Mr. Borgsmiller is very hard to get a hold of. Don't expect your phone calls to be returned all of the time. He will make time when you go to visit, which is the best way to get a hold of him. He is always at the travel agency so don't look for him in the postal service. When you go to see Mr. Borgsmiller make sure you have a general idea of what the advertisement will be comprised of. A thumbnail is usually helpful.



Gatsby's

General Information

Contact Person: Linda Parrish

Address: 610 S. Illinois Avenue

'96-97 Rate: \$9.25 (open rate)

Phone: 529-1980

of inches 95-96: 178

Method of Payment: Credit

Products

Gatsby's is a local drinking establishment that features a large amount of pool tables and a dance floor.

Consumers

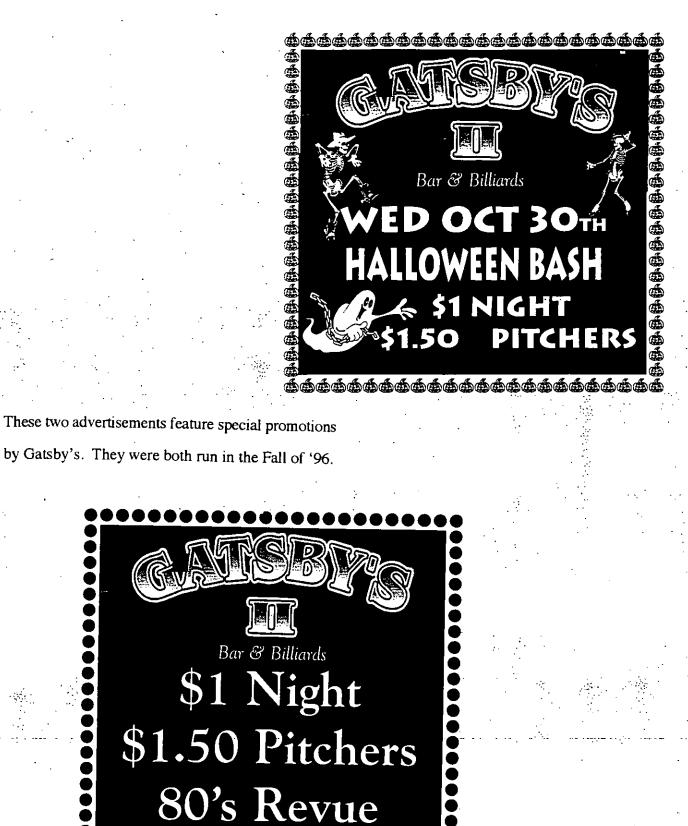
Gatsby's main consumers are the students at SIU. All of their products and specials are aimed at this target market as are their advertisements.

Advertising Trends

Gatsby's doesn't run in a usual once or twice a week pattern, but does advertise special promotions. Stay in touch and remind them that specials help pick-up business.

General Conclusions

Gatsby's is an inconsistent client, but will run when they have specials. When you go to visit Ms. Parrish, call to see if she is busy or not. She is also the manager of Ruthies and that is where you will have to go to find her.



27.

549-9234

610 S. Illinois

Rosetta News

General Information

Contact Person: Mike Builla

Address: 210 W. Freeman

'96-97 Rate: \$9.25 (open rate)

Phone: 457-5410 # of inches 95-96: 270 Method of Payment: Credit

Products

Rosetta news contains many different reading materials and accessories. A large variety of newspapers, magazines and books are also available on a variety of topics. Cappuccino, espresso, foreign and art videos and used text books round out the selection.

Consumers

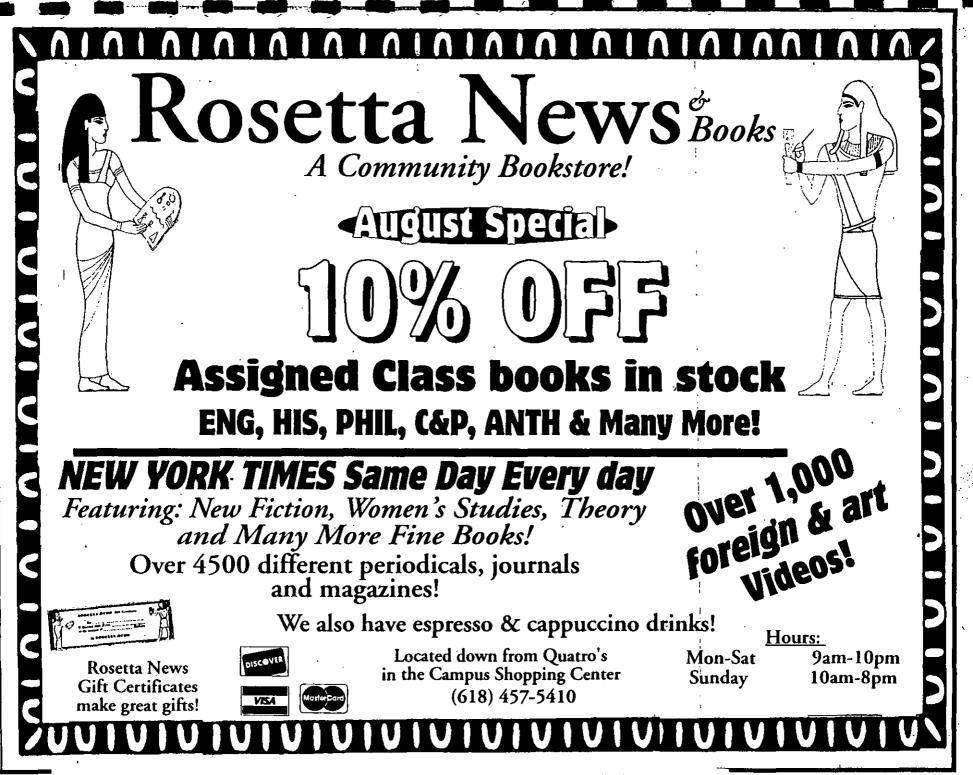
Rosetta News caters to many different customers around the community. Hobbyist, and special interest groups can find literature in many different topic areas. SIU students are also targeted by Rosetta News used text book section.

Advertising Trends

Rosetta News advertises a great amount at the beginning of the semester and in the Back-to-Campus edition. Additional advertisements will come at the end of the semester. Throughout the year, Rosetta news is pretty stagnant.

General Conclusions

Rosetta News is a very profitable account, but must be handled carefully. Past problems have caused some friction with this business. Use many different fonts and box types to supply variance in their advertisements. Also, make sure all logos and graphics are crisp. Though there are two managers, make sure Mr. Builla O.K.'s all of the ads. He makes the final decisions and was an advertising major. Finally, you might write down all specifics and have him sign it before you start.



This advertisement features all of the products available at Rosetta news. It was run in the Fall of '96.

Mane Effects

General Information

Contact Person: Brian Heil (B+L Photo)

Address: 200 W. Freeman

'96-97 Rate: \$9.25 (open rate)

Phone: 529-2031 # of inches 95-96: 88 Method of Payment: Prepay

Products

Mane Effects is a hair salon that serves both male and female clients. Mane Effects offers a wide variety of services from cuts to perms to special occasion hair styles. A variety of salon products are also available at the saloon.

Consumers

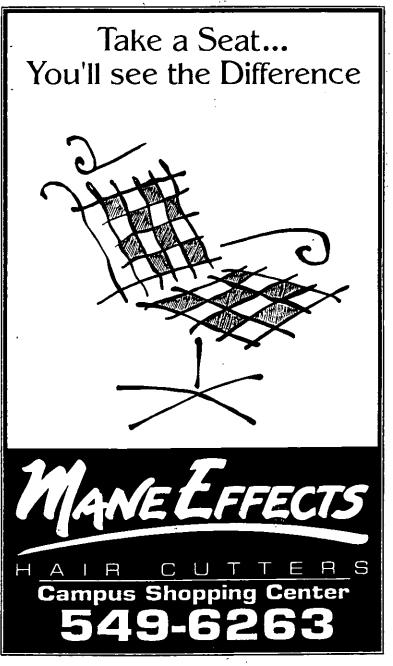
Mane Effects serves the entire Carbondale Community focusing on different segments at different times of the year.

Advertising Trends

Mane Effects does the majority of its advertising at the beginning of the school year. This usually includes five straight days of advertisements during the second or third week of school. After this, advertisements are spread out to special weekends such as homecoming and the Miss Eboness pageant.

General Conclusions

Mane Effects advertisements come camera ready. Be careful to take care of these advertisements. They are already designed and ready so little work is required. This is a client that will advertise if you offer them the discounts. Be sure to show them the various ways they can save money.



This is the primary advertisement that Mane Mane Effects uses. It was run in the Fall of '96.

Words Perfectly

General Information

Contact Person: Terry Mathias

Address: 103 W. Walnut

'96-97 Rate: \$9.25 (open rate)

Phone: 457-8655

of inches 95-96: 110

Method of Payment: Prepay

Products

Words Perfectly offers computer, data procession and editing services. They specialize in dissertation and resume presentation. This store offers many of the same services as kinkos but on a smaller scale.

Consumers

While the entire student body is targeted by Words Perfectly, graduate students and seniors are specifically targeted in their Daily Egyptian advertisements.

Advertising Trends

Words Perfectly runs in two or three week intervals with two or three advertisements each week. These are usually timed to appear when dissertations are due or resumes become important. One of four advertisements dealing with these two topics will be used each time.

General Conclusions

This is an ongoing account that will provide some extra inches when your not expecting them. Though you need to call and remind Mr. Methias about the Daily Egyptian, he will usually get in contact with you during his busiest times. He is very easy to work with and uses the same advertisements every semester. Be aware of what they are before you get in contact with him.

GRAD STUDENTS

Need help preparing your Dissertation, Thesis, or Research Paper?

Editing & Proofing APA + MLA + Chicago + Turabian * Grad School Approved *

> <u>Word Processing</u> Text + Tables + Graphs from disk, text, or hand Laser print, fast service

WORDS Perfectly

457-5655 Also: Complete Résumé Services

These are two of the four advertisements that Words perfectly runs. They feature the stores most prominent services. These advertisements were used in the Fall of '96.

Need a Résumé?

- Prepare your first résumé
- Critique your current résumé
- Upgrade your current résumé
- **Cover letters**
- □ Reference sheets

Only one local service provides the professional advice you need and the top-quality laser originals you want



Shawnee Trails

General Information

Contact Person: Rick Reeve

Address: 222 W. Freeman

'96-97 Rate: \$9.25 (open rate)

Phone: 529-2313

of inches 95-96: 223

Method of Payment: Prepay

Products

Shawnee Trials provides the outdoor activist with anything needed for kayaking, canoeing, climbing and camping. Birkenstocks, Vasque and other named brand outdoor shoes are also provided by this business.

Consumers

Shawnee Trails targets people who live for the outdoors and like to try new things. Their Birkenstock advertisements are aimed at the entire student body, focusing on the trendy shoe.

Advertising Trends

Shawnee Trails advertises once a week during warm weather, featuring a different Birkenstock shoe each week. When is begins to cool down advertisements are less frequent except during special promotions, the holidays and their anniversary week in late October.

General Conclusions

Shawnee Trails is a flexible customer who provides all of the graphics and copy for their advertisements. Check in on a weekly basis to decide which advertisement will run. Also, always bring the folder with you so Mr. Reeve can also choose from old advertisement. Finally, Shawnee Trails does a lot of cooperative advertising, be aware of this when they ask you for tear sheets.



37.